

City of Worthington Rental Registration Application

Date application rec'd: _____
Receipt number: _____
Received by: _____
Registration number: _____

1. General Information:

Dwelling Address: _____	Parcel No.: _____
Type of Housing: Single Family Duplex Triplex Four-Plex Apartment (Specify no. of units: _____) Mobile Home	
Dwelling or complex name, if any: _____	Is any unit owner occupied? <input type="checkbox"/> Yes <input type="checkbox"/> No
Note: Any living space or unit that owner occupied or homesteaded, including relative homesteaded, is exempt from rental inspection. Remaining rental units are subject to inspection.	

2. Owner Information:

Owner 1 Name: _____ Address: _____ City: _____ State: _____ Zip: _____			Owner 2 Name: _____ Address: _____ City: _____ State: _____ Zip: _____		
Home #	Work #	Cell #	Home #	Work #	Cell #
Please use a separate sheet for additional owners					

3. Contact Information:

Local representative for non-resident or absent owners Name: _____ Address: _____ City: _____ State: _____ Zip: _____			Caretaker or Manager Name: _____ Address: _____ City: _____ State: _____ Zip: _____		
Home #	Work #	Cell #	Home #	Work #	Cell #
Note: The local representative must be a resident of Nobles County, MN.					
Please notify the City of Worthington at 507-372-8640 with any changes.					

4. Is this property being purchased on Contract for Deed? _____ If yes, complete the information below:

Name of deed vendor: _____					
Address: _____ City: _____ State: _____ Zip: _____					
Home #	Work #	Cell #			

5. Square Footage:

Total square footage of habitable area: _____

Note: Total square footage will be verified based on the criteria below:

The areas considered to be habitable may include enclosed floor space used or intended to be used for living, sleeping, cooking or eating purposes; however, bathrooms, water closet compartments, laundries, furnace rooms, pantries, kitchenettes, and utility rooms of less than fifty (50) square feet of floor space, foyers or communicating corridors, stairways, closets, and storage spaces are not considered to be habitable.

The ceiling height of any area considered to be habitable shall be at least seven (7) feet except that in any habitable room under a sloping ceiling at least half of the floor area shall have a ceiling height of at least seven (7) feet, and the floor area of that part of such room where the ceiling height is less than five (5) feet shall not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permitted occupancy.

6. Notice to Applicants:

- A. The City of Worthington must be notified in writing within fifteen (15) working days of any transfer of legal control of the property.
- B. Copies of the Rental Housing Ordinance No. 998 are available at the Worthington City Offices located at 303 Ninth Street, Worthington MN.

7. Registration Fee:

A registration fee of \$30/unit must accompany this application.

8. Signature and Date:

The undersigned hereby applies for a rental registration as required by Section 150, Title XV of the Worthington City Code. The undersigned agrees that the subject premises will be inspected pursuant to the Housing Inspection Plan adopted by the City Council of the City of Worthington.

Signature of Owner or Authorized Agent: _____ Date: _____

- 9. Send application and fee to:** City of Worthington
Attn: Rental Registration
P O Box 279
Worthington MN 56187

Applications may be delivered in person to: City Hall, 303 Ninth Street, Worthington MN between 8 a.m. and 5 p.m., Monday through Friday.