

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, JULY 17, 2006**

The meeting was called to order by Mayor Alan E. Oberloh at 5:00 p.m., in the City Hall Council Chambers with the following Aldermen present: Leland Hain, Roger E. Nelson, Bob Petrich, Mike Woll, and Honorary Council Person Tim Meyer. Absent (excused): Lyle Ten Haken.

City Staff present: Bill Bassett, Interim City Administrator; Dwayne Haffield, Director of Engineering; Mike Cumiskey, Director of Public Safety; and Karen Buchman, City Clerk.

Others present: Darrell Stitt, KWOA Radio; Ryan McGaughey, Daily Globe; and Jim Brimeyer, Brimeyer Group, Inc.

AGENDA APPROVED

The motion was made by Alderman Hain, seconded by Alderman Woll and unanimously carried to approve the agenda as presented.

APPROVED CITY ADMINISTRATOR POSITION PROFILE

Jim Brimeyer, Brimeyer Group, Inc. was present at the meeting to review a draft copy of the City of Worthington City Administrator Position Profile. Following a review of the profile, the motion was made by Alderman Hain, seconded by Alderman Petrich and unanimously carried to accept the profile with the changes to be made as discussed. First thing tomorrow, Mr. Brimeyer will e-mail the revised profile to make sure all the suggested changes were made and if satisfactory, they will start recruiting and advertising by the end of the week.

AUTHORIZE EXECUTION OF FEDERAL AND STATE FUNDING AGREEMENTS AND ANY OTHER REQUIRED DOCUMENTS PERTAINING TO THE FUNDING FOR AIRPORT TAXIWAY C RECONSTRUCTION PROJECT

At its June 23, 2003 meeting, Council awarded bids for the Taxiway C Reconstruction project subject to receipt of a federal grant. The proposed grant agreement has now been received. Two Council actions are required to proceed with the project 1) authorize execution of the funding documents; and 2) authorize execution of the construction phase engineering contract with Mead and Hunt.

The estimated project budget based on the bid is \$1,981,068. Per the federal grant agreement, the federal share will be 95% of costs up to \$1,823,158 (\$450,000 accumulated entitlement funds and \$1,373,158 state apportionment funds) leaving an estimated \$157,910 local share for the project. It is possible, but not assured, that an additional year of entitlement funds (\$150,000) will be available to provide full 95% funding which will reduce the city share to an estimated \$99,053.

On April 28, 2003 Council approved an agency agreement for federally funded airport projects including a series of assurances. Updated assurances were approved by Council at its November 14, 2005 meeting.

A proposed task order for construction phase services was included in the packets which is to supplement the Personal Services contract approved by Council on February 24, 2003. The task order provides for typical construction services and preparation of the project close out report. Proposed fees are \$13,468 lump sum and \$149,319 actual costs for total compensation and reimbursement not to exceed \$162,787.

Following discussion the motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to authorize execution of the federal and state funding documents and adopt the following resolution:

RESOLUTION

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

It is resolved by the City of Worthington as follows:

1. That the state of Minnesota Agreement No. 89899, "Grant Agreement for Airport Improvement," for State Project No. 5301-66 at the Worthington Municipal Airport is accepted.
2. That the Mayor and Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

The motion was then made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to authorize execution of the construction phase engineering contract with Mead and Hunt.

ADJOURNMENT

The motion was made by Alderman Woll, seconded by Alderman Hain and unanimously carried to adjourn the meeting at 5:48 p.m.

Karen Buchman
City Clerk