

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, NOVEMBER 10, 2014**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson.

Staff present: Craig Clark, City Administrator; Steve Robinson, Public Works Director; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Erin Trester, Daily Globe; Aaron Hagen, Larry Janssen, DeTasha Place, Diana Madsen, Andy Johnson.

The Pledge of Allegiance was recited.

AGENDA APPROVED / CLOSED

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to approve / close the agenda.

CONSENT AGENDA APPROVED

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the consent agenda as follows:

- City Council Minutes - Special Meeting October 27, 2014; Regular Meeting October 27, 2014
- Board of Canvass Minutes of November 7, 2014
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting November 3, 2014; Worthington Housing and Redevelopment Authority Board Minutes of September 24, 2014; Nobles Economic Development Network Minutes of September 18, 2014; Airport Advisory Board Minutes of November 4, 2014; Center for Active Living Committee Minutes of October 20, 2014
- 2015 On-Sale/Off-Sale Beer and Dance License renewals:
 - On-Sale
 - 2015 - 1 Pizza Hut #2747 - 1551 N. Humiston Avenue
 - 2015 - 2 El Azteca Restaurant - 223 Tenth Street
 - 2015 - 3 Hickory Lodge Bar & Grill LLC - 2015 N. Humiston Avenue
 - 2015 - 4 Fraternal Order of Eagles #3282 - 205 Oxford Street
 - 2015 - 5 The Ground Round Grill & Bar - P.O. Box 1029/1290 Ryan's Road
 - 2015 - 6 Worthington Country Club - 851 W. Oxford Street
 - 2015 - 7 BenLee's Bros. Café - 212 Tenth Street
 - 2015 - 8 Oxford Bowl - 325 Oxford Street
 - 2015 - 9 Panda House - 913 Fourth Avenue
 - 2015 - 10 Hy-Vee Market Café - 1235 Oxford Street

2015 - 11	El Mexicano #3 - 310 Tenth Street
<u>Off-Sale Beer</u>	
2015 - 1	Casey's General Store #3263 - 2021 Highway 59 N/Box 921
2015 - 2	Casey's General Store #1686 - 1704 Oxford Street
2015 - 3	Casey's General Store #2166 - 1007 Oxford Street
2015 - 4	Hy-Vee Food Store - 1235 Oxford Street
2015 - 5	Hy-Vee Gas - 1245 Oxford Street
2015 - 6	La Azteca Grocery Store - 219 Tenth Street
2015 - 7	Wal-Mart - 1055 Ryan's Road
2015 - 8	Worthington Comfort Suites - 1447 Prairie Drive
2015 - 9	El Mexicano #3 - 310 Tenth Street
2015 - 10	Fareway Store - 1028 Ryan's Road
2015 - 11	Interstate Cenex - 1710 N. Humiston Avenue
2015 - 12	Top Asian Food Store - 312 Tenth Street
2015 - 13	Worthington Travel Plaza - 2411 Highway 60 NE

Dance

- 2015-1 Hickory Lodge Bar & Grill - 2015 N. Humiston Avenue
- 2015-2 Fraternal Order of Eagles #3282 - 205 Oxford Street

- Bills payable and totaling \$686,944.04 be ordered paid

2015 LEGISLATIVE PRIORITIES APPROVED

Staff presented the City's proposed 2015 Legislative Priorities for approval, which included the following:

- Lewis and Clark Bonding Request
- Abatement Simplification
- Biotechnology Advancement Center Bonding Request
- Housing
- Public Safety ARMER
- Greater Minnesota Economic Development Initiatives
- Trail Development
- This Old House
- Completion of Highway 60 to St. James

The platform will be shared with the Governor and state legislators who represent Worthington and our area. The information will also be brought forward to the Nobles Economic Opportunity Network Committee.

The motion was made by Council Member Sankey, seconded by Council Member Wood and unanimously carried to approve the 2015 Legislative Priorities as presented.

REQUEST FROM STATE WIDE HEALTH IMPROVEMENT PROGRAM (SHIP)

**COMMITTEE APPROVED FOR CITY PARTICIPATION IN DEVELOPMENT OF
ACTIVE LIVING PROGRAM FOR WORTHINGTON**

DeTasha Place and Diana Madsen representing SHIP were present at the meeting to request Council approval of the City's participation in the development of an Active Living Plan for Worthington. The effort would be in coordination with the Southwest Regional Development Commission (SRDC) to develop a more walkable and bicycle friendly community through improvements outlined in a Full Impact Active Living Plan. The Plan development would be completed in three structured meetings and one email meeting, and have components that include public engagement, health demographics, existing conditions, SWOT analysis and Vision, Goals, and Strategic segments. The City's participation would be to assist in the formation of the active living steering committee, provide a listing of existing pedestrian infrastructure, and organize and host the three community meetings.

Development of the plan would be done through a \$6,000 grant from SHIP of Cottonwood, Jackson, and Nobles Counties at no direct cost to the City of Worthington, - the City would contract with the SRDC and be reimbursed by SHIP. Ms. Place and Ms. Madsen reviewed what their organization has done and is doing this year, and told Council the City would be required to have a plan in place in order to apply for funding for improvements.

The motion was made by Council Member Kuhle, seconded by Council Member Graber and unanimously carried to approve the City's participation in the development of a Community Active Living Plan and authorize the Mayor to sign and the Clerk to attest the contract with the SRDC for the creation of the plan.

**RESOLUTION NO. 3571 ADOPTED APPROVING CHANGES IN SEWER RATE
SCHEDULE**

Dwayne Haffield, Director of Engineering, presented the proposed 2015 Sewer Service Charges for Council consideration, noting the monthly sewer charge is comprised of two components - a usage charge and a connection charge. The usage charge is billed to non-industrial customers based on water consumption and assumed pollution levels. Mr. Haffield said we are looking at a 6.3% increase in the usage charge for non-industrial users, and a 3.4% increase in the connection charge. The Water and Light Commission minimized the increase through use of reserves, and approved the proposed charges at their November 3, 2014 meeting.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to adopt the following resolution approving the proposed 2015 Sewer Service Charges:

RESOLUTION NO. 3571

APPROVING CHANGES IN THE SEWER RATE SCHEDULE

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3572 ADOPTED DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT

The City received a petition for improvement of C.S.A.H. 35 from C.S.A.H. 5 to 1400 feet east by extension of water main. The improvement is to provide water service to properties located on the north side of C.S.A.H. 35 that do not have access to municipal water. The petition was signed by owners of more than 35% of the property abutting the improvements and is, therefore, adequate for the project to be considered as initiated by petition. Staff presented a resolution for Council consideration declaring adequacy of petition and ordering a report on the proposed improvement.

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to adopt the following resolution:

RESOLUTION NO. 3572

DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION ADOPTED AUTHORIZING EXECUTION OF MAINTENANCE AGREEMENT WITH MnDOT FOR SEGMENT OF TH 59/60

As presented in December of 2012 and 2013, old TH 59/60 from Flower Lane to its easterly connection with new TH 59/60 is proposed to be turned back to the City and County. However, the turn-back will not occur until after another winter maintenance season and the Minnesota Department of Transportation (MnDOT) was seeking to have the road segment maintained by a local road authority again this season. Prior to the season, MnDOT, County and City staff met and determined that it would be most efficient and effective for the City to undertake the maintenance of the subject segment. Staff presented a standard maintenance agreement between MnDOT and the City for the 2014-2015 winter season which outlines the City's responsibilities and provides for a payment of \$2,625 to the City for providing the required maintenance. The agreement terminates May 31, 2015.

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to adopt the following resolution authorizing the Mayor and Clerk to execute

the agreement:

CITY OF WORTHINGTON RESOLUTION

IT IS RESOLVED that the City of Worthington enters into MnDOT Agreement No. 07024 with the State of Minnesota Department of Transportation for the following purposes:

To provide for routine maintenance by the City, upon, along and adjacent to Old Trunk Highway No. 60, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the Mayor and Clerk are authorized to execute the Agreement and any amendments to the Agreement.

RESOLUTION ADOPTED SETTING REQUIRED STREET LIGHTING SYSTEM REVENUE AND SPECIAL SERVICE CHARGE BASE RATE

In August of 2010, Council adopted Ordinance No. 1034 establishing special charges for operation of a street light system, and which provides for the Required Street Lighting System Revenue and Special Service Charge Base Rate to be adopted by resolution. The 2015 Street Light Fund budget approved by Council at its special meeting October 27, 2014 included operation and maintenance expenses of \$269,217, and no other revenue dedicated to fund the street light system. Based on the adopted budget and the service charge rate structure established in the 2010 ordinance, the base service charge rate is calculated to be \$54.72. The monthly residential charge will be \$4.56, with all other non-exempt properties being billed at \$13.68 per month. Dwayne Haffield, Director of Engineering, told Council this will be the first increase since the special service charge was adopted.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to adopt the following resolution establishing the Required Street Lighting System Revenue and Special Service Charge Base Rate, effective with the January 2015 billing:

RESOLUTION

SETTING REQUIRED STREET LIGHTING SYSTEM REVENUE AND SPECIAL SERVICE CHARGE BASE RATE

WHEREAS, City Ordinance Number 1034 provides that the Required Street Lighting System Revenue and resulting Special Service Charge Base Rate shall be adopted by resolution; and

WHEREAS, the annual expenditures by the City of Worthington for the

establishment, operation, construction, repair, replacement, maintenance, enlargement and improvement of the Street Lighting System is projected to be \$269,217; and

WHEREAS, no other source of revenue will be applied to fund the Street Lighting System; and

WHEREAS, the City Engineer has calculated that the Special Service Charge Base Rate required to fund the annual expenditures of the Street Lighting System is \$54.72.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the Required Street Lighting System Revenue is declared to be \$269,217.
2. That the Special Service Charge Base Rate shall be \$54.72.
3. That the Special Service Charge Base Rate is to be effective with the January 2015 billing period.

APPOINTMENT OF OXFORD STREET REDEVELOPMENT PLAN STEERING COMMITTEE APPROVED

Brad Chapulis, Director of Community/Economic Development, presented a list of 12 candidates who were agreeable to serve on the Oxford Street Redevelopment Plan Steering Committee. The Committee will have an important role creating the plan and developing its support. They will steer the project and ultimately recommend the Plan to the Planning Commission and City Council. The Committee will be ad-hoc and will dissolve once the project is complete. The following names were suggested for the Committee:

Rod Sankey - Council Representative
Amber Luinenberg - Chamber Representative
Jason Vote - WREDC Representative
Chad Nixon - Planning Commission Representative
Royce Boehrs
Jayme Boots
Brenda Hurlburt
Josh Miller
Steve Johnson
Lizbeth Lerma
Jeff Luke

Carol Lee Anderson

The motion was made by Council Member Wood and seconded by Council Member Kuhle to approve the list for the Committee as presented.

Mayor Oberloh inquired if it wasn't the intent to have two Council Members on this Committee. Mr. Chapulis said the only action previously taken included just one, but if Council desired they could appoint another.

Following a brief discussion, Council Member Wood amended his motion to include Larry Janssen, Council Member Elect, to the list of names for the Oxford Street Redevelopment Plan Steering Committee. Council Member Kuhle accepted the amendment, the motion was unanimously carried.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - No reports but wanted say thanks to all the Vets and their families for their service.

Council Member Kuhle - Nothing to report.

Council Member Graber - CAL membership is at 200 - they're waiting for the City to approve a SMOC worker to help out, with the funding to come from SMOC. Kris is working on a DHS grant and developing collaborative relationships for active living. Pickle Ball, with continued growth, seems to be their most popular program. She and Mike Woll got together and submitted choices for consideration for the regional trail plan as requested by the chair person of that committee. Attended to the Purnet ground breaking event.

Council Member Sankey - There will be no change in the hangar rent rates for 2015. Some of the bi-fold doors are becoming a safety issue. The Taxiway B repair project is completed. The rotary mower is showing some wear and tear. They are looking for a member for the Airport Advisory Board.

Council Member Wood - Water and Light budgets should be coming forward.

Council Member Nelson - The HRA 48 unit housing project - they are starting to place the buildings on the foundations. The CVB will be having a half day planning session next Wednesday.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, noted this would be his last Council meeting and thanked his family for their support in this position, and thanked Council past and present and staff, and the community for their well wishes. He is very grateful for the opportunities he had here. Mayor Oberloh wished Mr. Clark the best of luck with his new job. Mr. Clark mentioned the Oxford Street Redevelopment and hoped that Council continues to push forward with the project, and that in some of the harder decisions - when people are standing before us - to remember the broader public interest. Additional land for industrial development will be critical for the community.

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ADJOURNMENT

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to adjourn the meeting at 7:35 p.m.

Janice Oberloh, MCMC
City Clerk