

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, JANUARY 28, 2013**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson. Honorary Council Member: Julia Berger.

Staff present: Craig Clark, City Administrator; Mike Cumiskey, Public Safety Director; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Andy Johnson, YMCA; Aaron Hagen, Daily Globe.

The Pledge of Allegiance was recited.

**HONORARY COUNCIL MEMBER**

Mayor Oberloh introduced Julia Berger as the Honorary Council Member for the months of November-December 2012, and January 2013, and presented her with a certificate for her service. Ms. Berger thanked Council for the opportunity and said she was surprised at what she learned. Anyone interested in City government should come and listen.

**AGENDA APPROVED WITH CHANGE**

The City Clerk noted a change to the City Council Minutes of January 14, 2013 to the motion to approve the agenda to show that the motion was made by Council Member Nelson, not Council Member Sankey.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to close the agenda with the noted correction.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting January 14, 2013
- Water and Light Commission Minutes of Regular Meeting January 7, 2013
- Worthington Public Arts Commission Minutes of December 17, 2012
- On-Sale Beer License - El Taco Restaurant for the license period January 29 through December 31, 2013
- Application for Exemption from Lawful Gambling Permit - Pheasants Forever, Nobles County Chapter, to conduct raffles on April 5, 2013 at the Long Branch Saloon, 206 Tenth Street
- Application for Exemption from Lawful Gambling Permit - Worthington Area YMCA, to conduct raffles May 31, 2013 at the Worthington Event Center, 1447 Prairie Drive

- 2013 Wastewater Treatment Fund Budget
- Bills payable and totaling \$1,616,879.41 be ordered paid

**SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - ILLUMINATED SIGNS**

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XV, Section 153.17(A) of the Worthington City Code by removing the following restrictions:

3. *Sign is not greater than 8.5 feet in height*
4. *Electronic message board is erected on a monument sign*

Adoption of the text amendment will allow the Worthington School District to erect an electronic message board on the north outside wall of the Senior High School.

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to give a second reading to the proposed ordinance.

**NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS APPROVED**

The Nominating Committee met on Friday, January 25<sup>th</sup> for the purpose of selecting names for recommendation to City Council for appointment to the new Center for Active Living Committee and is recommending the following appointments:

1-Year Terms (expires 12/31/13)

Mike Woll  
Sharon Johansen  
Bobbi Korthals

2-Year Terms (expires 12/31/14)

Dale Robinson  
Bob Petrich  
Chuck Moore

3-Year Terms (expires 12/31/15)

Chuck Magyar  
Jerry Perkins  
Julie Haas

The motion was made by Council Member Wood, seconded by Council Member Sankey and unanimously carried to approve the Nominating Committee recommendations for appointment to the Center for Active Living Committee.

**RECOMMENDATIONS FOR CHARTER COMMISSION MEMBERS APPROVED FOR APPOINTMENT/REAPPOINTMENT BY DISTRICT JUDGE**

The terms of the City's Charter Commission have expired or will be expiring soon. Per MN Statute § 410, Commission members must be appointed/reappointed by the District Court of the Judicial District in which a city is situated. The City Council and Charter Commission may submit names of eligible nominees to the court for consideration. Staff was requesting that Council approve the following names to be submitted to the District Court Judge for appointment/reappointment to the Charter Commission:

**Two Year Terms, beginning April 1, 2013**

Diane Graber  
Jennifer Weg  
Gary Hoffmann  
Gary Kellen  
Amanda Walljasper  
Jason Vote  
Dave Skog

**Four Year Terms, beginning April 1, 2013**

Darlene Macklin  
William Wetering  
Alan Oberloh  
Royce Boehrs  
Jerry Eykyn  
Ellen Copperud  
Charles Moore  
Jeff Williamson

Jesse Flynn, Attorney for the Charter Commission, has prepared a Petition and an Order to Appoint Members to the Charter Commission for submission to the District Court upon approval by City Council.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve the recommendations to be forwarded to the District Court Judge for appointment/reappointment to the City of Worthington Charter Commission.

**CHANGE ORDER #7 APPROVED FOR WORTHINGTON FIRE STATION**

Staff submitted Change Order #7 - Worthington Fire Station for Council consideration. The Change Order has a net result of a deduct of \$1,930.88, and consists of a combination of owner requests, project requirements, and contractor requests.

The motion was made by Council Member Kuhle, seconded by Council Member Nelson and unanimously carried to approve Change Order #7 for the Worthington Fire Station in the net deduct amount of \$1,930.88.

**FIRE AGREEMENT BETWEEN CITY OF WORTHINGTON AND WORTHINGTON TOWNSHIP APPROVED**

Staff presented an agreement for fire protection services between the City of Worthington and Worthington Township for approval. The term of the agreement is three years commencing January 1, 2013 and ending December 31, 2015, at the following rates: 2013-\$10,192; 2014-\$10,498; 2015-\$10,813. Worthington Township also agrees to pay \$1,000 per fire call to the City for all fire calls in excess of two calls per calendar year of the agreement.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve the Fire Agreement between the City of Worthington and Worthington Township.

**AUTHORIZATION GRANTED TO SOLICIT QUOTES FOR EVENT CENTER AUDIO/VISUAL SYSTEM**

Staff submitted the plans and specifications for the audio/visual system for the Event Center - the budgeted cost and estimate for the system is \$50,000. The City's purchasing policy states that contracts exceeding \$25,000 but less than \$100,000 may be procured by obtaining two or more quotations without advertising or complying with the requirements for competitive bidding. Staff was proposing to solicit quotes from six qualified A/V firms on January 29, 2013 to be received by February 22<sup>nd</sup> for consideration by Council at their regular meeting on February 25, 2013.

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to authorize staff to solicit quotes for the Event Center Audio/Visual System according to the time line presented.

**AUTHORIZATION GRANTED TO ADVERTISE REQUEST FOR PROPOSAL FOR EVENT CENTER FURNITURE, FIXTURES AND EQUIPMENT (FF&E)**

Council reviewed the specifications for the Furniture, Fixtures & Equipment (FF&E) for the Event Center that identified the quantity and quality of all the products selected by the Event Center Design Committee along with assistance from the project architect and the Event Center management team. The FF&E budget is \$300,000. The City's purchasing policy states that any contract projected to exceed \$100,000 must be completed through the competitive bidding process. Staff was requesting Council authorization to advertise the request for proposal (rfp) for the Event Center FF&E on January 29, 2013. Sealed bids would be received by Friday, February 22, 2013 and presented to City Council for consideration at the regular meeting on Monday, February 25<sup>th</sup>.

Mayor Oberloh asked if suppliers would be able to bid only the glassware or garbage cans. Brad Chapulis, Director of Community/Economic Development, noted they had discussed this and would allow the kitchen equipment to be bid separately.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and

unanimously carried to authorize staff to proceed with the request for proposal for the Event Center FF&E, with the kitchen equipment bid both together with and separately from the remaining equipment.

#### **CHANGE ORDER #4 APPROVED FOR CENTER FOR ACTIVE LIVING**

Council considered Change Order #4 for the Center for Active Living, which consists of four items, two were staff requests for necessary improvements and two were necessary improvements that were uncovered during construction. The net amount of the change order is an additional \$5,444.00 to the contract with Salonek, but still resulting in a net deduct of approximately \$36,000 for the project.

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to approve Change Order #4 to the contract with Salonek for the Center for Active Living in the amount of \$5,444.00.

#### **FURNITURE, FIXTURES AND EQUIPMENT (FF&E) BUDGET APPROVAL - CENTER FOR ACTIVE LIVING**

Staff presented a proposed budget for the FF&E at the Center for Active Living for Council consideration. Brad Chapulis, Director of Community/Economic Development, explained that two proposed items included in the budget were value added improvements - refinishing the gym and racquetball floors, and installation of carpet and tectum panels in the basement to soften the reverberation. A quote obtained for the gym and racquetball floors was \$6,800. Staff looked at two options for softening the reverberation in the basement - installation of carpeting in the pool table area and a dummy wall. Staff had provided a rough estimate for the improvement of \$4,000, however, a quote was received for the work of \$6,900. The other option would be to install sound proofing tectum panels on the interior walls of the basement, approximately 1,500 square feet, at a cost of \$15,000.

Following discussion, the motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve all items in the proposed Center for Active Living FF&E budget except the carpeting and panels for the sound reverberation.

Funds for the budget will come from the \$500,000 set aside for operating costs of the Center.

#### **COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - Spoke to a group of newly elected Mayors at the League of Minnesota Cities' conference for Newly Elected Officials in Mankato- it was an interesting session.

Council Member Kuhle - attended an SRDC meeting January 17<sup>th</sup> - mostly organizational for the first half of their budget - revenues are ahead of expenses. Attended a couple of Public Arts Commission

meetings - they're working on a plan for art for the Event Center - hopefully voluntary or by donation.

Council Member Graber - Attended the League of Minnesota Cities' conference for Newly Elected Officials in Mankato - learned a lot about what Councils should not do.

Council Member Sankey - attended a Health Insurance Board of Trustees meeting for the City employees - heard a presentation by Hayes Companies for renewal - looking at two different firms. Also found the League of Minnesota Cities' conference to be very informative and is grateful for the opportunity to attend.

Council Member Wood - Attended a Joint Transit meeting at SMOC - they received a grant and are partners with Rock, Pipestone, and Murray Counties - amount of the grant is \$281,000 for two years- they were the only applicant.

Council Member Nelson - Attended the League of Minnesota Cities' seminar - the class on social media was interesting - also talked about crisis vs disaster.

### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, noted he had attended the Chamber of Commerce Annual meeting - it was a good event. The Event Center is moving along, and is enclosed and heated now. The WREDC Executive Director applications are in and the Hiring Committee will be reviewing them tomorrow. The Legislative Breakfast was Saturday at the new fire hall - positive discussions were had and our points were made as far as LGA and budget and accommodating the differences between greater Minnesota and sending everything to the metro area. The Governor's budget was released and the LGA component in there was \$40 million - Worthington would receive an additional \$384,000, and the amount would go up to \$513,000 more in 2018 on top of our current allocation. Mr. Clark also reminded Council Members of the Special City Council meeting on Thursday at 7:00 a.m. to discuss some water issues.

### **ADJOURNMENT**

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to adjourn the meeting at 7:52 p.m.

Janice Oberloh, MCMC  
City Clerk