

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MARCH 23, 2020**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present in Council Chambers: Amy Ernst, Alan Oberloh. Attending via Zoom Video Conference call: Larry Janssen, Chad Cummings, Mike Harmon.

Staff present: Steve Robinson, City Administrator; Jason Brisson, Assistant City Administrator/Economic Development Director; Dwayne Haffield, Director of Engineering; Mindy Eggers, City Clerk.

Others present: Ryan McGaughey, The Globe.

The Pledge of Allegiance was recited.

**AGENDA CLOSED / APPROVED**

Staff noted an addition to the agenda under Consent Agenda D.5. *Bills Payable*.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the addition to the agenda as presented.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the consent agenda as presented.

- City Council Minutes of Regular Meeting of March 9, 2020
- Water & Light Commission Meeting Minutes of February 2, 2020
- Park & Recreation Advisory Board Meeting Minutes of March 17, 2020
- Heron Lake Watershed Board Meeting Minutes of January 15, 2020
- Planning Commission Meeting Minutes of March 9, 2020
- Application for Exempt from Gambling Permit - Buffalo Ridge Leathernecks MCLD #1463
- Approve Girls Softball Association Agreement
- Bills payable and totaling \$2,488,755.31 be ordered paid

**THIRD READING AND ORDINANCE NO. 1159 ADOPTED TO AMEND TITLE XV OF  
THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA -  
COMMERCIAL TOWERS IN RESIDENTIAL DISTRICTS**

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance to amend Title XV of the City Code of Worthington, Nobles County, Minnesota - Commercial Towers in Residential Districts.

A motion was made by Council Member Ernst, seconded by Council Member Cummings and

unanimously carried to give a third reading and subsequently adopt the following ordinance.

ORDINANCE NO. 1159

AN ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - COMMERCIAL TOWERS IN RESIDENTIAL DISTRICTS

(Refer to Ordinance File for a complete copy of Ordinance)

**SECOND READING PROPOSED ORDINANCE TO AMEND WORTHINGTON CITY CODE TITLE XV, CHAPTER 153 (SIGNS) TO ALLOW SCOREBOARDS IN RESIDENTIAL, INSTITUTIONAL AND NATURAL FEATURES AND HAVE CERTAIN RESTRICTIONS ON ALL SCOREBOARD**

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance to amend Worthington City Code Title XV, Chapter 153 (Signs) to Allow Scoreboards in Residential, Institutional and Natural Features Districts and have Certain Restrictions on all Scoreboards

A motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the second reading of the proposed ordinance.

**RESOLUTION NO. 2020-03-14 DECLARING A LOCAL EMERGENCY**

Steve Robinson, City Administrator, stated on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency. COVID-19 has been confirmed to exist and be spreading within the State of Minnesota. Minnesota Statute §12.29 authorizes the Mayor of the City of Worthington to declare a local emergency, and further provides that the state of local emergency may not be continued for a period in excess of three days by or with the consent of the City Council of the City of Worthington.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution declaring a local emergency.

RESOLUTION NO. 2020-03-14

A RESOLUTION DECLARING A LOCAL EMERGENCY

(Refer to Resolution File for complete copy of Resolution)

**RESOLUTION NO. 2020-03-15 ACCEPTING A DONATION OF PERSONAL PROPERTY**

Steve Robinson, City Administrator, stated the Park and Recreation Advisory Committee has received a request from the following party to donate a bench in a city park. The request is:

- Worthington Pool League members in memory of Mandy Clark-Altman, to be located at the Chautauqua Park Band Shell.

A motion was made by Council Member Harmon, seconded by Council Member Oberloh and unanimously carried to adopt the following resolution accepting a donation of personal property.

RESOLUTION NO. 2020-03-15

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

**APPROVED PLANS FOR THE 2020 SANITARY AND STORM SEWER IMPROVEMENT PROJECT**

Dwayne Haffield, Director of Engineering, stated the 2020 Storm Water Utility Fund budget includes \$181,500 for storm sewer repairs in four locations. These locations for work are:

- Eighth Avenue - 13th Street to 185 feet southwest: replace main and manhole
- At 12th Street and 4th Avenue: replace 2 catch basins & lead, add manhole
- Ninth Street at 6th Avenue: replace catch basin, lead & manhole
- 4th Avenue at 11th Street: install catch basin lead (added to sanitary sewer spot repairs)

Mr. Haffield said the 2020 Wastewater Fund budget includes \$152,000 for sanitary sewer repairs in two locations. The locations and work are:

- Doratha Boulevard: replace 330 feet of main
- Fourth Avenue - 10th to 11th Street: Two spot repairs

He explained all the work is required to repair failing or failed pipe and/or catch basins. The sanitary sewer spot repairs on Fourth Avenue address only the high priority repairs on that segment of sanitary sewer. Reconstruction of the full length of sanitary sewer on that street segment is proposed as part of a future street and utility reconstruction project. All of the work described above, except the storm sewer work at 4th Avenue and 11<sup>th</sup> Street, was included in the 2019 Sanitary and Storm Sewer Improvements Project. The 2019 project was bid; however, the single bid was rejected. The proposed 2020 is essentially as bid last year with the addition of the storm sewer lead at 4th Avenue and 11<sup>th</sup> Street which is now included in the 2020 budget.

The estimated total cost, including engineering and contingencies, for the storm sewer repairs is

\$170,000 and the budgeted amount of \$152,000 for the sanitary sewer improvements.

Mr. Haffield said St Mary’s School, Wind Surfing Regatta, and Turkey Day may potentially be impacted but are to be completed on schedules to hopefully avoid such an impact.

A motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to approve plans for the 2020 Sanitary and Storm Sewer Improvement Project.

**APPROVED PLANS FOR AIRPORT SOUTH CONCRETE APRON RECONSTRUCTION PROJECT**

Dwayne Haffield, Director of Engineering, explained the 2020 Airport Capital Improvements Budget includes reconstruction of the south part of the concrete Apron A. This portion of the concrete Apron A (located in the terminal area) abuts the majority of the FBO Hangar and provides access to the jet fueling.

He said the consulting firm of Bolton and Menk has also completed plans and specifications for apron reconstruction project. The revised total project estimate has increased significantly over that listed in the Airport Budget. The current estimate and budgeted amount are:

	Total	City Share	State Share	Federal Share
Current Estimate	\$681,948	\$108,673	\$227,993	\$345,282
Budget	<u>\$519,038</u>	<u>\$81,692</u>	<u>\$170,877</u>	<u>\$266,469</u>
Increase	\$162,910	\$26,981	\$57,116	\$78,813

The increase is largely attributable to including a subsurface drainage layer.

Mr. Haffield explained the budget identifies use of reserves for capital improvements to finance the city share. There are adequate reserves (2019 year end: \$153,529) to fund the increase without impacting future projects as they are currently budgeted (including adjustment of the taxiway maintenance project). The Federal Aviation Administration (FAA) share will be from the City’s accumulation of \$450,000 in Airport Improvement Program entitlement funds.

Mr. Haffield stated that staff is recommending Council approve the plans and authorize advertisement for bids to be received on April 22, 2020 and considered at the April 27<sup>th</sup> Council meeting. He said the budget amendment required will be requested at that time based on the bids received. Bid award will be subject to receipt of the federal (FAA) grant.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to approve plans for Airport South Concrete Apron Reconstruction Project.

**APPROVE PLANS FOR AIRPORT TAXIWAY B & C PAVEMENT MAINTENANCE**

**PROJECT**

Dwayne Haffield, Director of Engineering explained, Bolton and Menk has also completed plans and specifications for maintenance work on Taxiway B east of Runway 18/36 and on Taxiway C north of Runway 11/29. Maintenance includes necessary crack repairs prior to providing a slurry seal. Crack repairs were performed on Taxiway B in 2014; however, no seal coat was included in that project. That part of Taxiway C north of Runway 11/29 was constructed in 2015.

Mr Haffield said the current estimate for this project is also over the amount included in the 2020 Airport budget. The current estimate and budgeted amount are:

	Total	City Share	State Share	Federal Share
Current Estimate	\$168,768	\$8,438	\$8,438	\$151,891
Budget	<u>\$142,650</u>	<u>\$7,133</u>	<u>\$7,133</u>	<u>\$128,385</u>
Increase	\$26,118	\$1,306	\$1,306	\$23,506

While the local share can continue to be funded with reserves for capital improvements, the total of the federal share for both this project and the apron reconstruction project exceeds the city’s entitlement balance. Mr. Haffield said at this time it is recommended that Council advance the project to bidding with there being four possible scenarios/options available at the time of bid award. He said the best scenario is that bids are adequately below the current estimate. Although the bidding market at this time is an unknown, the estimates for both projects are regarded as being conservative. He explained the second scenario is that the City will be able to “borrow” entitlement funds from another community until next year. The City may also advance fund the federal share balance until the next federal fiscal year. The final option is to not award the bid for this maintenance work but continue with the apron reconstruction project (assuming bids are acceptable for that project).

Mr. Haffield explained any budget amendment required will be requested at that time based on the bids received, and as with other federally funded airport projects, bid award will be subject to receipt of the federal (FAA) grant.

A motion was made by Council Member Harmon, seconded by Council Member Janssen and unanimously carried to approve plans for Airport Taxiway B & C Pavement Maintenance Project.

**COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - Thanked the businesses for working hard on stopping the spread of the virus, also thanked staff for their hard work and leadership.

Council Member Janssen - No report.

Council Member Oberloh - No report.

Council Member Cummings - Said the new YMCA Director started on March 16<sup>th</sup>.

Council Member Ernst - Thanked everyone for doing a great job under the circumstances.

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Council Member Harmon - Attended Water & Light Commission meeting, a City, County, School Committee meeting, WELL Project slowed down.

**CITY ADMINISTRATOR'S REPORT**

Nothing to report.

**ADJOURNMENT**

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 7:26 p.m.

Mindy L. Eggers, MCMC  
City Clerk