

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, MAY 23, 2016**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Scott Nelson, Diane Graber, Larry Janssen, Mike Harmon, Rod Sankey. Honorary Council Member: Clyde Hoffman.

Staff present: Steve Robinson, City Administrator; Brad Chapulis, Director of Community/Economic Development; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Justine Wettschreck, KWOA; Alex Chhith, Daily Globe; Kathy Kusz, Nobles County Attorney.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Kuhle welcomed Clyde Hoffman as the Honorary Council Member for the months of May, June and July, 2016.

PUBLIC HEARING AND RESOLUTION NO. 3667 ADOPTED ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS - BIOSCIENCE DRIVE WEST OF COUNTY DITCH 12

At their May 9, 2016 meeting, Council voted to adjourn a public hearing for the improvement of Bioscience Drive West of County Ditch 12 as there were no affected property owners in attendance, and because the immediate need for the immediate improvements had changed, staff wanted additional time to come back to Council with alternates and financial implications.

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to re-open the hearing.

Dwayne Haffield, Director of Engineering, said that this was a continuation of the hearing that was adjourned at the May 9, 2016 Council meeting, and that he would be talking about options tonight instead of the assessment process for the project as the affected owner also serves as City Council. With the original developer of the property backing out, there is no site plan or schedule driving the improvement. Three options were presented for moving the improvements forward:

- Option 1 - Order all improvements as proposed in the feasibility report, including sanitary sewer, storm sewer, water main and street construction
- Option 2 - Order only the extensions of the municipal sanitary sewer and water distribution systems proposed in the feasibility report
- Option 3 - Order only the extensions of the sanitary sewer and water main systems that will be consistent with the layout originally adopted by Council

Of the three, Mr. Haffield said he was proposing a much more efficient route, and was recommending Option 2, but Option 3 would also be an acceptable option. The cost difference between the two options is \$1.5 million for Option 2 vs. \$1.4 million for option 3, if the street were included. Delaying the installation of the street would allow time for the sanitary sewer extension to settle, and although the storm sewer extension could be done, it generally works better to delay installation until there is a site plan to align with.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the improvement. None was received.

The motion was made by Council Member Sankey, seconded by Council Member Graber and unanimously carried to close the hearing.

The motion was made by Council Member Council Member Sankey, seconded by Council Member Graber and unanimously carried to approve Option 2, minus the street and storm sewer extension, and adopt the following resolution ordering the improvement:

RESOLUTION NO. 3667

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS

(Refer to Resolution File for complete copy of Resolution)

PUBLIC HEARING AND RESOLUTION NO. 3668 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID #31-0611-000 - GRAND AVENUE

Pursuant to published notice, this was the time and date set for public hearing for a Nobles Home Initiative Application - Parcel ID #31-0611-000, Grand Avenue.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, said Larry Davis was seeking the approval of a tax abatement for the construction of a single family dwelling on property he will spec build on legally described as Lot 1, Block 1, Davis Addition, City of Worthington, Nobles county, Minnesota. The dwelling will include 1,566 square feet of living space on the main level, an unfinished basement and a two-stall garage. Mr. Chapulis said the application meets all of the parameters of the NHI Guidelines, therefore, staff was recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the

application. None was received.

The motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to close the hearing.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID #31-0611-000 - Larry Davis - Grand Avenue:

RESOLUTION NO. 3668

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

PUBLIC HEARING AND RESOLUTION NO. 3669 ADOPTED APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813 - PARCEL ID #31-3267-015 - DAYTON DRIVE

Pursuant to published notice, this was the time and date set for a public hearing regarding a Nobles Home Initiative Application - Parcel ID #31-3267-015 - Dayton Drive.

The motion was made by Council Member Harmon, seconded by Council Member Nelson and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, said Todd Schewbach was seeking approval of tax abatement for the construction of a single family dwelling he will spec build on a lot legally described as Lot 3, Block 1, Park View Acres 2nd Addition, City of Worthington, Nobles County, Minnesota. The single family dwelling will include 1,766 square feet of living space on the main level, an unfinished basement and a two-stall garage. Mr. Chapulis said the application meets all of the requirements of the NHI Guidelines, therefore, he was recommending approval of the application.

Mayor Kuhle asked if there was anyone present who wished to provide testimony regarding the application. None was received.

The motion was made by Council Member Janssen, seconded by Council Member Harmon and unanimously carried to close the hearing.

The motion was made by Council Member Sankey, seconded by Council Member Harmon and

unanimously carried to adopt the following resolution approving the application for tax abatement for Parcel ID #31-3267-0015 - Todd Schwebach - Dayton Drive:

RESOLUTION NO. 3669

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

AGENDA CLOSED/APPROVED WITH CHANGE

Mayor Kuhle requested that the Bountiful Baskets Renewal Agreement be pulled from the Consent Agenda and added to the regular agenda as Item H.6. under Administration.

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to close/approve the agenda with the requested change.

CONSENT AGENDA APPROVED

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to approve the consent agenda as amended and follows:

- City Council Minutes of Regular Meeting May 9, 2016
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting May 2, 2016; Planning Commission / Board of Appeals Minutes of May 3, 2016; NEON Committee Minutes of April 14, 2016; Heron Lake Watershed District Board Minutes of March 15, 2016; City of Worthington Board of Appeals/Equalization Minutes of May 5, 2016; Worthington Economic Development Authority Minutes of May 9, 2016
- 2016 Annual License Renewal Applications as presented
- Application for Exemption from Lawful Gambling Permit - Worthington Area Chamber of Commerce
- Application for Temporary On-Sale Liquor License - Worthington Okabena Windsurfers
- Bills payable and totaling \$776,601.00 be ordered paid

NOBLES COUNTY ATTORNEY'S OFFICE ANNUAL REPORT TO COUNCIL

Kathleen Kusz, Nobles County Attorney, provided information on the work her office has performed over the past year for the City of Worthington in regards to prosecutions. The actual City case load fell below the maximum recommended caseload, however, the County's caseload experienced an increase. Ms. Kusz said she felt that, averaged over the past several years, the City was getting a lot

of work from them for their money.

Also presented was an estimated proposed budget for County Attorney / City Prosecution Agreement Fees. Ms. Kusz said she wanted to provide the information now so Council would have it when they started their budget discussions this year for 2017. The proposed budget represents a 6% increase (or roughly \$1000/month) over 2016, but of that amount, \$690 is salaries and wages, which she has no control over. A new position of Student Lawyer (summer only) has been added, which is a good way to try to draw qualified people from the metro area - hoping they will decide to stay in this area. She also gave Council a "heads up" that they are looking at replacing their current MCAPS system, which is currently two duplicate systems - one for the County and one for the City's cases. They are looking at going to a system that will be tested by Rice County, and which is currently being used by Duluth.

Ms. Kusz thanked Council for the opportunity to talk to them, and Council in turn thanked her for the information.

THIRD READING AND ORDINANCE NO. 1095 ADOPTED EXTENDING THE CORPORATE LIMITS OF THE CITY OF WORTHINGTON TO INCLUDE 6.5 ACRES OF UNPLATTED LAND ABUTTING THE CITY OF WORTHINGTON AND OWNED BY ALLEN AND KIMBERLY DROST

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance extending the corporate city limits of the city of Worthington to include 6.5 acres of unplatted land abutting the city of Worthington and owned by Allen and Kimberly Drost, and legally described as follows:

That part of the Northeast Quarter of Section 34, Township 102 North, Range 40 West, lying Northwest of the right-of-way of the Chicago, St. Paul, Minneapolis and Omaha Railway Company, EXCEPT a tract beginning at the North Quarter Corner of said Section 34; thence Easterly along the North line of said Section 34, a distance of 115.00 feet; thence Southwesterly, a distance of 119.60 feet, more or less, to a point on the West line of the Northeast Quarter of said Section 34 distant 33.00 feet South of the North Quarter corner of said Section 34, a distance of 33.00 feet to the point of beginning.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to give a third reading to, and subsequently adopt the following Ordinance:

ORDINANCE NO. 1095

AN ORDINANCE EXTENDING THE CORPORATE CITY LIMITS OF THE CITY OF

WORTHINGTON TO INCLUDE 6.5 ACRES OF UNPLATTED LAND ABUTTING THE CITY OF WORTHINGTON AND OWNED BY ALLEN AND KIMBERLY DROST

(Refer to Ordinance File for complete copy of Ordinance)

SECOND READING PROPOSED ORDINANCE VACATING PORTION OF PLATTED UTILITY EASEMENT IN LOT 5, BLOCK 2, HOMEWOOD HILLS THIRD ADDITION

Pursuant to published notice this was the time and date set for the second reading of a proposed ordinance that would vacate a portion of a platted public utility easement as follows:

An ordinance vacating that portion of the platted public utility easement in Lot 5, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota described as follows:

The east 8.00 feet of the west 16.00 feet of Lot 5, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota

Vacating a portion of the easement by adopting the proposed ordinance will allow the owner of the property to place an accessory structure closer to the rear line. Prior to the third reading, the proposed ordinance will go before the Water and Light Commission for concurrence.

The motion was made by Council Member Graber, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "R-2" (ONE FAMILY, LOW DENSITY RESIDENTIAL) TO "R-4" (MEDIUM DENSITY RESIDENTIAL)

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance that would rezone the following legally described property from its current "R-2" - One Family, Low Density Residential to "R-4" - Medium Density Residential:

The following legally described area, presently included in the "R-2" district, shall henceforth be included in the "R-4" district:

That part of the Northeast Quarter of the Southwest Quarter, Section 13, Township 102, Range 40, City of Worthington, Nobles County, Minnesota lying north of a westerly projection of the north line of Block 2, Northland Park Second Addition, City of Worthington, Nobles County, Minnesota EXCEPT 8.63 acres for Interstate 90 and EXCEPT 8.02 acre tract described in Document No. 212660 and EXCEPT

that part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of Lot 3 of Auditor's Plat of the West Half of the Southwest Quarter of Section 13, Township 102, Range 40, City of Worthington, according to the recorded plat thereof; thence on an assumed bearing of South 89 degrees 04 minutes 09 seconds East, along the easterly extension of the south line of said Lot 3, a distance of 208.33 feet; thence North 0 degrees 01 minutes 52 seconds West, parallel with the east line of Lots 1, 2 and 3 of said Auditor's Plat, a distance of 437.57 feet to the southerly right-of-way line of Interstate Highway No. 90 as recorded in Document No. 189598; thence North 89 degrees 12 minutes 07 seconds West, along said southerly right-of-way line, a distance of 208.33 feet to the east line of Lot 1 of said Auditor's Plat; thence South 0 degrees 01 minutes 52 seconds East, along the east line of Lots 1, 2 and 3 of said Auditor's Plat, a distance of 437.09 feet to the point of beginning, containing 2.09 acres, subject to easements now of record in said county and state,

and EXCEPT that part of the Northeast Quarter of the Southwest Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the center of said Section 13; thence on an assumed bearing of South 0 degrees 00 minutes 00 seconds West, along the north-south quarter line of said Section, a distance of 282.95 feet to the southerly right-of-way line of Interstate Highway No. 90; thence North 89 degrees 11 minutes 29 seconds West, along said southerly right-of-way line, a distance of 445.00 feet to the intersection with the westerly line of the Worthington Christian School Tract as recorded in Document No. 212660, said intersection being the point of beginning of the tract to be described; thence North 89 degrees 12 minutes 06 seconds West, along said southerly right-of-way line, a distance of 330.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 438.36 feet; thence North 89 degrees 04 minutes 09 seconds West a distance of 135.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 70.01 feet; thence South 89 degrees 04 minutes 09 seconds East a distance of 135.00 feet; thence South 0 degrees 00 minutes 00 seconds West a distance of 172.64 feet; thence South 89 degrees 12 minutes 06 seconds East a distance of 330.00 feet to the westerly line of said Worthington Christian School Tract as recorded in Document No. 212660; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 269.00 feet; thence North 89 degrees 12 minutes 06 seconds West, along said westerly line a distance of 125.00 feet; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 88.00 feet; thence South 89 degrees 12 minutes 06 seconds East, along said westerly line, a distance of 125.00 feet; thence North 0 degrees 00 minutes 00 seconds East, along said westerly line, a distance of 324.00 feet to the point of beginning, containing 5.12 acres, subject

to easements now of record in said county and state.

Adoption of the ordinance will allow the applicant to construct a multi-family residential development.

The motion was made by Council Member Graber, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

DESIGNATION OF OFFICIAL CITY REPRESENTATIVE TO CUERO, TEXAS AND AUTHORIZATION FOR REIMBURSEMENT OF EXPENSES

Section 4.17 of the Worthington City Charter *Historical Partnerships*, provides that “Council may authorize expenditures for one or more designated City officials to serve as official City of Worthington representatives to Crailsheim Germany and Cuero, Texas, and such other destinations that have a historical partnership/significance to the City...” The City has been notified that Cuero, Texas will be celebrating their 2016 Turkey Fest October 7th - 8th this year, and travel dates will be October 5th or 6th to Cuero, and returning home Sunday, October 9th.

The motion was made by Council Member Nelson, seconded by Council Member Janssen and unanimously carried to designate Council Member Harmon to represent the City of Worthington at the 2016 Turkey Fest in Cuero, Texas, and to authorize reimbursement of his expenses, including up to \$100 for a gift to their Mayor.

BOUNTIFUL BASKETS RENEWAL AGREEMENT SENT BACK TO CENTER FOR ACTIVE LIVING COMMITTEE FOR FURTHER RECOMMENDATION

The six-month trial partnership with Bountiful Baskets that Council approved at their November 23, 2015 meeting expires June 25, 2016. The agreement allowed for the use of the Center for Active Living for packing and distribution of products on designated dates. Bountiful Baskets was requesting a one-year renewal of the agreement.

Mayor Kuhle said he requested this to be pulled from the consent agenda as it doesn't serve low income people and is not based on need - it is competition with private business, especially after Council recently approved the business at the former Prairie View Golf Course site - it should be based on a fair rental. The business is a non-profit, but Council Member Nelson said he has received some push back from store owners that they want a level playing field. Council Member Sankey said he voted against it six months ago and will vote against it now.

Following discussion, the motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to send the request back to the Center for Active Living Committee for direction to include a minimum rental from Bountiful Baskets for the use of the facility for distribution of their products.

CITY HALL SECURITY UPDATES SET ASIDE

Based on the lack of security in the City Hall Building, staff presented a proposal from Midwest Alarm Systems for installation of a panic button alarm system and a video surveillance system in the two reception areas of the building. The alarm system would include silent and audio alarms depending on your location in the building. The video system would record any activity that occurs in the reception areas and would be able to be viewed by computer at any work station located in the City Hall building. The proposal from Midwest Alarm Systems for installation of the systems was \$3,923.03 for the alarm system, and \$2,991.72 for the video system, or a total of \$6,914.75. Midwest did offer a \$500 reduction if both security options were selected. Todd Wietzema, Public Works Director, said because the 2016 operating budget did not include these measures, Council would also need to approve a budget amendment. Funds would come out of the Municipal Building Fund Reserves that are left over from the past City Hall renovations. Current balance of the fund is \$67,658.00.

Council Member Janssen inquired about additional quotes. Mr. Wietzema said he had solicited additional suppliers for a quote but did not receive anything from them. Council Member Graber said we have a need for security systems in all the City owned facilities and we need to look at extending this to those buildings. Mayor Kuhle said he would like an evaluation of all the buildings, and would also like to see additional proposals for the services. Steve Robinson, City Administrator, suggested the issue could be set aside and revisited at the next Council meeting.

RESOLUTION NO. 3670 ADOPTED ACCEPTING A DONATION OF PERSONAL PROPERTY - WORTHINGTON LIONS CLUB

The Worthington Lions Club submitted an application to donate a park bench to be located within Chautauqua Park. Todd Wietzema, Public Works Director, said the application meets all the requirements set forth in the Park Donation Policy previously adopted by Council. The Park and Recreation Advisory Board was recommending Council acceptance of the donation.

The motion was made by Council Member Sankey, seconded by Council Member Janssen and unanimously carried to adopt the following resolution accepting the donation:

RESOLUTION NO. 3670

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

CONTRACT AWARDED FOR 2016 STREET RECONSTRUCTION IMPROVEMENTS

The 2016 Concrete Pavements Improvements project includes the following schedules:

- Schedule 1 Darling Drive Reconstruction
 - Alternate 1 - Salvage & Reinstall Storm System
 - Alternate 2 - Remove and Replace Storm System
- Schedule 2 Hagge Street Reconstruction
- Schedule 3 Schaap Drive Reconstruction

The following bids were received May 20, 2016 and were now submitted to Council for consideration:

	<u>Engineer's Estimate</u>	<u>BX Civil & Constr., Inc.</u>	<u>Larson Crane Service, Inc.</u>	<u>Duininck, Inc.</u>	<u>Henning Constr., Inc.</u>
Schedule 1	\$154,020.35	\$143,229.80	\$147,763.00	\$144,740.90	\$168,087.10
Alt 1	\$10,530.00	\$4,955.00	\$4,776.00	\$6,279.60	\$11,200.00
Alt 2	\$10,465.30	\$7,716.00	\$6,578.00	\$9,290.50	\$9,795.00
Schedule 2	\$254,953.45	\$214,628.20	\$219,062.00	\$233,453.75	\$261,504.15
Schedule 3	\$263,230.20	\$227,959.90	\$240,583.50	\$235,610.55	\$264,772.08
Total Schedules 1-3 with Alternate 1	\$682,734.00	\$590,772.90	\$612,184.50	\$620,084.80	\$705,563.33
Total Schedules 1-3 with Alternate 2	\$682,669.30	\$593,533.90	\$613,986.50	\$623,095.70	\$704,158.33

Dwayne Haffield, Director of Engineering, said staff was recommending Council award the bid with Alternate #2 to BX Civil & Construction, Inc. as the low qualified bidder.

The motion was made by Council Member Sankey, seconded by Council Member Nelson and unanimously carried to award the bid for the 2016 Concrete Pavement Improvements project with Alternate 2, to BX Civil & Construction, Inc. As the low qualified bidder in the amount of \$593,533.90.

CONTRACT AWARDED FOR KNOLLWOOD DRIVE AND 1ST AVENUE SOUTHWEST SANITARY SEWER EXTENSION PROJECT

The following bids were received on May 20, 2016 for the Knollwood Drive and 1st Avenue Southwest Sanitary Sewer Extension project:

<u>Engineer's Estimate</u>	<u>Larson Crane Service</u>	<u>Duininck, Inc.</u>	<u>GM Contracting</u>	<u>Geislinger & Sons</u>
----------------------------	-----------------------------	-----------------------	-----------------------	------------------------------

\$145,759.00 \$132,288.00 \$138,740.46 \$160,882.57 \$231,671.00

The project includes the extension of sanitary sewer on Knollwood Drive south of Woodland Court and 1st Avenue SW for a proposed residential development south of 1st Avenue SW.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to award the contract for the Knollwood Drive and 1st Avenue Southwest Sanitary Sewer Extension project to Larson Crane as the low qualified bidder in the amount of \$132,288.00, subject to adoption and publication of the ordinance annexing the property south of 1st Avenue SW and approval of the ordinance by the Minnesota Office of Administrative Hearings.

PLANS APPROVED WITH AUTHORIZATION TO ADVERTISE FOR BIDS FOR 2016 BITUMINOUS OVERLAY PROJECT

The 2016 Construction Fund (401) budget includes \$350,000 for contract maintenance, and staff is proposing to use that budget for street overlays for the following identified streets:

- Tenth Avenue - Tower Street to Winifred Street
- Milton Avenue - Dover Street to Oxford Street
- Omaha Avenue - Dover Street to Oxford Street
- South Shore Drive - Causeway to Knollwood Drive
- Park Avenue and Clary Street Intersection

Cost of the overlay work including engineering and contingencies is the budgeted amount of \$350,00, of which about \$40,000 is for pedestrian ramps required by the ADA. The South Shore Drive work includes removal and replacement of 130 feet of curb and gutter to correct a drainage deficiency, however, Mr. Haffield said some ponding will remain.

The motion was made by Council Member Sankey, seconded by Council Member Graber and unanimously carried to approve the Plans for the 2016 Bituminous Overlay Project and authorize advertisement for bids to be received June 24, 2016 and considered at the June 27, 2016 Council meeting.

FINAL PLAT APPROVED - DAVIS ADDITION

Brad Chapulis, Director of Community/Economic Development, said Larry Davis was seeking final plat approval of a subdivision to be known as Davis Addition on approximately 1.52 acres of land he owns on Darling Drive. Council approved the preliminary plat at their March 14, 2016 meeting, but before a final plat can be approved the subdivider is required to install all applicable public infrastructure improvements. Mr. Davis has contracted to install the services stub in for the six proposed lots but there has been some delay due to weather. Mr. Chapulis said Planning

Commission approval is not required as the final plat is in substantial conformance with the approved preliminary plat.

The motion was made by Council Member Sankey, seconded by Council Member Janssen and unanimously carried to approve the Final Plat - Davis Addition.

FINAL PLAT APPROVED - GRAND TERRACE ADDITION

Brad Chapulis, Director of Community/Economic Development, said the Southwest Minnesota Housing Partnership was seeking final plat approval of a subdivision to be known as Grand Terrace Addition on approximately 5.11 acres of land it owns on Grand Avenue. Council approved the preliminary plat at its April 11, 2016 meeting, but before a final plat can be approved and recorded, the subdivider is required to install all applicable public infrastructure improvements. In lieu of completion of the improvements, the Partnership has submitted a cashier's check for the value of the contract it has with Larson Crane Service for installation of the service stub-ins. Planning Commission approval is not necessary as the final plat is in substantial conformance with the approved preliminary plat.

The motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to approve the final plat - Grand Terrace Addition.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - reported on the Joint City/County/School Board Meeting.

Council Member Nelson - noted the Park Board is scheduled to meet this Friday and the HRA will meet next week.

Council Member Graber - May 12th participated in a celebration at South Shore Nursing Home, and the Public Arts Commission will meet this Thursday. A Chamber meeting and work session are also coming up.

Honorary Council Member Hoffman - nothing to report.

Council Member Janssen - no City meetings to report.

Council Member Harmon - missed the Joint City/County/School Board meeting; Water and Light Commission will meet at 3 tomorrow.

Council Member Sankey - May 12th NEON met, the subgroup will meet next Thursday; the Heron Lake Watershed Board met Tuesday.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, reported that he and Scott Hain went to St. Paul yesterday for the last day of the session, Mayor Kuhle was there also. Lewis and Clark was in the bonding bill but time ran out before they could approve the bill. At this point the last leg of the project is not funded

so we'll wait to see what happens - it could be resurrected in a special session.

ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 8:42 p.m.

Janice Oberloh, MCMC
City Clerk