

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, JULY 25, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Mike Cumiskey, Public Safety Director; Jim Laffrenzen, Public Works Superintendent; Janice Oberloh, City Clerk.

Others present: Dan Greve, Darlene Macklin, Andy Johnson, Gary Hoffmann.

AGENDA APPROVED WITH CHANGE/ADDITION

Staff noted the following changes to the agenda:

Item F.1. Heading change to *Resolution Authorizing Execution of Alcohol Compliance Agreement*

Addition to Consent Agenda of *Application to Block Sidewalks*

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to approve the changes to the agenda.

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to close the agenda.

CONSENT AGENDA APPROVED

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting July 11, 2011 and Special Meeting July 13, 2011
- Minutes of Boards and Commissions: Planning Commission Minutes of July 7, 2011 and July 5, 2011; Park and Recreation Advisory Board Minutes of July 7, 2011
- Financial Statements - General Fund Statement of Revenues and Expenditures for the Period January 1, 2011 through June 30, 2011; Municipal Liquor Store Income Statement for the Period of January 1, 2011 through June 30, 2011
- Application from the Chamber of Commerce Retail Committee to block 10th Street from Second Avenue to Fifth Avenue for Crazy Days from 6:00 a.m. to 6:00 p.m. July 28, 2011
- Application from the Chamber of Commerce Retail Committee to block 10th Street from Second Avenue to Fifth Avenue from 2:00 p.m. to 8:00 p.m. on August 16, 2011 for a car show in conjunction with the Tuesday evening Farmer's Market
- Application from Worthington Country Club for a temporary dance license for an outdoor

- dance from 7:30 p.m. to 11:30 p.m. on August 5, 2011
- Lease agreement with Nobles County for the City owned parking lot with a revision that provides for repayment to the County of 50 percent of the \$3,000 annual escrow account should the City terminate the lease at the end of the first five years
- Application to block sidewalks from the Chamber of Commerce Retail Committee for their annual sidewalk sale following Crazy Days, from 8:00 a.m. to 8:00 p.m. on July 29th, 2011 and from 8:00 a.m. to 5:00 p.m. on July 30th.
- Bills payable and totaling \$567,976.42 be ordered paid

MANAGEMENT AGREEMENT FOR YMCA SENIOR CENTER COORDINATOR APPROVED

Council reviewed a proposed management agreement between the City of Worthington and the YMCA for the new senior center. The agreement includes the following terms:

- One year term
- Payment of a management fee of \$300 per month
- The Senior Center Coordinator would be an employee of the YMCA
- The City would be responsible for all expenses as has currently been the case
- May be cancelled upon sixty days written notice among other provisions

The motion was made by alderman Woll, seconded by Alderman Wood and unanimously carried to approve the Management Agreement between the City of Worthington and the YMCA for the Senior Center.

RESOLUTION ADOPTED AUTHORIZING EXECUTION OF ALCOHOL COMPLIANCE CHECK AGREEMENT

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to adopt the following resolution:

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Institute of Public Health for the ALCOHOL COMPLIANCE CHECK grant program during the period from July 5, 2011 through May 31, 2012.

The Public Safety Director, Michael J. Cumiskey, of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

BID AWARDED FOR AIRPORT HANGAR PROJECT CONTINGENT ON MN DOT GRANT

At their March 15, 2011 regular meeting, Council authorized moving forward with the bid process and work with Mead and Hunt, Inc. to consider a larger door to accommodate the agricultural spray plane and move forward with bid requests for a three unit hangar, with a five unit hangar as a bid alternate. Bids for a four unit hangar were also requested at no additional cost for preparation of the bid specs. Project costs for the hangar plus 10% contingency and design are \$302,952, while project costs for the site plus floor/footings plus 10% contingency and design are \$418,688.

The following bids were received for the project:

	<u>Engineer's Estimate</u>	<u>Everstrong Construction</u>	<u>Larson Contracting</u>
3 unit T hangar	\$491,107.50	\$549,187.35	\$617,665.14
4 unit T hangar	\$552,703.50	\$606,522.56	\$684,356.88
5 unit T hangar	\$612,305.50	\$691,310.72	\$751,547.52

Matt Wagner, Mead and Hunt, Inc. was present at the meeting and explained that a large part of the increased project costs were because the bituminous costs for the intense ground work were greater than estimated. The project qualifies for a 50% matching state grant (\$209,344) for the site, hangar floor and footings construction phases, and a 0% 10 year loan from the State (\$242,362) for the project. City Council allocated \$534,518.22 for the project.

Following discussion, the motion was made by Alderman Wood and seconded by Alderman Woll to award the bid for option 2, a four unit hangar (3 + Jim Arnt), to Everstrong Construction in the low qualified bid amount of \$606,522.56, contingent on receipt of the matching funds grant from the Minnesota Department of Transportation, with the following Aldermen voting in favor of the motion: Kuhle, Wood, Woll; and the following Aldermen voting against the same: Ten Haken, Nelson. Motion carried.

ACTION ON PARK DONATION POLICY TABLED

Council reviewed a proposed Park Donation Policy which would establish guidelines, standards and procedures for the installation and care of donated park improvements. The Park Advisory Board had reviewed the proposed policy and was recommending Council approval. The League of Minnesota Cities recommends that cities have such a policy in place. Mayor Oberloh questioned if the policy would affect all donations to the City as that appeared to be implication. Jim Laffrenzen, Public Works Superintendent, noted the intent was to impact park donations only with some type of uniformity. Alderman Nelson suggested the Park Board's policy should include taking ownership of any donated items. Alderman Woll noted there is a committee working on the public art issue,

which they've assigned to the Auditorium Advisory Board, and could have some potential conflicts with this policy, and perhaps this policy should be tabled to make sure the two policies coordinate.

The motion was made by Alderman Woll, seconded by Alderman Nelson and unanimously carried to table the Park Donation Policy to ensure coordination between the two policies.

ECONOMIC DEVELOPMENT STRATEGIC PLAN ADOPTED

Council considered an economic development strategic plan proposed by the 16 person ad hoc committee, established by Council in March of 2010, developed assist the City of Worthington, Nobles County, the Worthington Area Chamber of Commerce, Worthington Regional Economic Development Corporation, and any other community organization in decision making as related to economic development. The plan includes goals and objectives in addressing job creation, housing, community image, and community amenities issues. The Committee is planning to present the strategic plan at a Joint City/County/School Board meeting on the upcoming Thursday.

Discussion was held on concerns with the housing portion of the plan, which includes a tax abatement program, for five years, for each single new family home constructed with an assessed market value for tax purposes of \$200,000, excluding lot value.

Brad Chaplis, Community and Economic Development Director, stated the Committee was also recommending they be moved from an ad hoc Committee to a permanent standing Committee, to establish a checks and balance system to ensure progress on obtaining the goals and objectives of the plan.

Following discussion, the motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to adopt the 2011 Economic Development Strategic Plan.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - reminded Council to expedite their comments on the bike path options that were distributed with their packets to the City Engineer for a possible discussion on the August 9th special meeting. Council requested additional information be obtained from the City Engineer on what the City's cost share would be if the project was not included in the roadway project, which would make it eligible for funding. The Administrator will follow up on that request. Alderman Ten Haken - will be attending the annual SRDC Transportation Meeting at 1 p.m. on August 3rd, where they will present an update on the area transportation projects.

Alderman Kuhle - nothing to report.

Alderman Nelson - nothing to report.

Alderman Wood - the city reached its peak electric load last Wednesday, which makes the case for the DRU units currently being installed by the utility. They will be looking at determining what the

load would have been without the dru units.
Alderman Woll - nothing to report.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, noted that with the state shutdown over, LGA and MVC numbers were in - the City is faced with a \$530,000 reduction this year. Two requested positions will not be filled, and Mr. Clark also reminded Council that the City held off on an \$100,000 overlay project that was scheduled for this year, and will be looking at further budget reductions to accommodate the reduction - and reminded Council of the City picnic scheduled for August 1st.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 8:28 p.m.

Janice Oberloh, CMCM
City Clerk