

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, DECEMBER 9, 2019**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Chad Cummings, Amy Ernst, Alan Oberloh, Mike Harmon.

Staff present: Jason Brisson, Assistant City Administrator/Director of Economic Development; Todd Wietzema, Public Works Director; Troy Appel, Public Safety Director; Scott Hain Public Utility Manager; Dwayne Haffield, Director of Engineering; Jeremiah Cromie, City Planner; Debra Olson, Staff Accountant; Mindy Eggers, City Clerk.

Others present: Leah Ward, The Globe, Justine Wettshreck, Radio Works, Andy Johnson, Marv Spomer, Tom Navara, Brian Standafer, Shelly Standafer, Josh Miller, Nate Grimmus, Kevin Flynn, Jase Pater, Arnold Meyer, Mark Shepherd, Jose Rodriguez, Norma Loza.

The Pledge of Allegiance was recited.

AGENDA CLOSED / APPROVED

Council Member Alan Oberloh requested the addition of G.7. *Buffalo Ridge Task Force* and G.8. *Buffalo Ridge Drug Task Force Fiscal Agent*.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to close / approve the agenda with the noted additions.

**PUBLIC HEARING CONTINUED CONCERNING PROPOSED VACATION OF PART OF
MAY STREET**

Pursuant to published notice this was the time and date set for a public hearing on proposed vacation of part of May Street.

A motion was made by Council Member Janssen, seconded by Council Member Oberloh and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, explained the City has received a petition to vacate the southerly portion of May Street. That part of May Street lying southeasterly of the following described line:

Commencing at the northeast corner of Lot 1, Block 1, Olson's Subdivision of all of Lot 5 and the westerly 80 feet of Lot 4, Block 3 in Park Addition to Worthington, Nobles County, Minnesota; thence South 0 degrees East, assumed bearing, along the west line of said May Street a distance of 57.00 feet to the point of the beginning of the line to be described; thence North 60 degrees East to the easterly line of said May Street and there terminating.

Mr. Haffield explained the proposed partial street vacation is petitioned for pursuant to Minnesota Statute 440.135. This statute provides an alternative to following the charter provision to initiate a street vacation. The authority to vacate a street in this manner is unique to charter cities of the Third Class. There is no known use of this statute since the City has reached Third Class status.

Mr. Haffield explained May Street was dedicated in the plat of Olson's Subdivision. This plat included only the dedication of May Street and lots on the west side of the street. Whereas the reversion rights to the interest in the dedicated street have expired, title to any vacated portion of May Street would go to the owner of property abutting on the west side of street. In regard to the subject vacation, ownership of the vacated portion of May Street will go to the petitioner.

The City Attorney has also reviewed and agreed with the opinion that title of that part of May Street petitioned to be vacated will be with the petitioner.

Mr. Haffield explained in addition to all considerations Council and/or the public may have in regard to public access across that area proposed to be vacated, staff provides the following:

The north edge of the proposed vacation commences somewhat close to and downstream of the end of the May Street pavement. Drainage will need to be perpetuated across the area proposed to be vacated. Work space will also be needed for the reconstruction or improvement of May Street. As a practical matter, it is also necessary to store snow off of the end of May Street.

In the event Council wishes to proceed with the vacation as petitioned for, an easement should be granted to the City to preserve the City's ability to use the vacated area for those purposes. Staff and the petitioner have agreed to the following language for the purpose of an easement over the area proposed to be vacated:

(City) "is granted the right to use the property for snow storage and for drainage; to use the property to access the abutting street for constructing, reconstructing and maintaining said abutting street which use shall include the right to temporarily keep and store equipment as well as construction and other materials necessary for such work; and to enter upon the premises at all reasonable times for all such purposes."

Mayor Kuhle asked if there was anyone who wished to present testimony. Mark Shepherd appearing on behalf of Bruce and Beverly Kness stated the Kness's would like to maintain the area and old stonework that is present. The Kness's have talked to neighbor Wayne Freese and he is interested in helping maintain the retaining wall. Mr. Shepherd stated the benefits to the City would be that the Kness's would maintain that area and are planning to make improvements and repairs to the retaining wall.

Brian Standafer stated that he has been a resident of May Street since May of 2001. He asked if the

City would gain anything by vacating part of May Street. He said he maintains a dock and pays the City a dock permit fee and also mows the grassy area. He said he would also have an interest in helping maintain the retaining wall and would like to work with the neighbors to come to a determination on how to move forward.

A motion was made by Council Member Janssen, seconded by Council Member Oberloh and unanimously carried to close the hearing.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to continue the hearing from two weeks from tonight not re-opening the hearing with new testimony and have staff give the pros and cons of the petition.

**PUBLIC HEARING AND FIRST READING PROPOSED ORDINANCE VACATING
PART OF ALLEY IN CLIFTON ADDITION**

A motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, explained the City has received the petition to vacate part of a certain alley in Clifton Addition. The portion of the alley to be vacated is described as follows:

That part of the alley lying between Lot 2 and Lots 3, 4 and 5, Block 4, Clifton Addition to the Village (now City) of Worthington, Nobles County Minnesota lying north of the northeasterly right-of-way of Trunk Highway 59 and 60.

Mr. Haffield explained the petition has representation of over 50% of properties abutting the segment petitioned to be vacated and over 50% of the property within 300 feet of the ends of the segment. The petition does satisfy the requirements of Section 4.14 of the City Charter for vacation of a street or alley. He noted due to the extent of their ownership of property abutting and within 300 feet of the alley segment it was necessary that both parties be represented on the petition.

The private party petitioning for the vacation is the owner of the property. The property owner as acquired underlying interest in the alley right-of-way to be vacated from the successors of the platters of Clifton Addition. Upon vacation of the alley segment the party will have ownership of a contiguous tract of land.

Mr. Haffield noted the alley segment is not accessible from either its north or south end so it no longer has a public purpose.

Mayor Kuhle asked if there was anyone present who wished to present testimony. None was received.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to close the hearing.

A motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to give a first reading to the proposed ordinance.

CONSENT AGENDA APPROVED

The motion was made by Council Member Oberloh, seconded by Council Member Harmon, and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting Minutes of November 25, 2019
- Water & Light Commission Meeting Minutes of December 2, 2019
- Park & Recreation Advisory Board Meeting Minutes of November 26, 2019
- Public Arts Commission Meeting Minutes of October 17, 2019
- Application for Exemption from Lawful Gambling - MN West Foundation
- Application for Exemption from Lawful Gambling - Worthington Fire Fighters Relief Association
- Application for Exemption from Lawful Gambling - Worthington Area YMCA
- 2020 License Renewals
- 2020 Park User Fees and Campground Rates
- Bills payable and totaling \$2,056,823.58 be ordered paid

RESOLUTION NO. 2019-12-89 ADOPTED APPROVING THE 2019 TAX LEVIES COLLECTIBLE IN 2020, AND RESOLUTION NO. 2019-12-90 ADOPTED APPROVING THE WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY 2019 TAX LEVY COLLECTIBLE IN 2020

Staff presented the 2019 tax levies collectible in 2020 for Council approval. Steve Robinson, City Administrator, said on September 9, 2019, Council approved a proposed property tax levy of \$4,935,191 for 2020 (a 17.54% increase over 2019), but it was Staff's recommendation to approve the final levy at \$4,858,144 for 2020 (a 15.7% increase over 2019). The levy includes a General Purpose Tax Levy of \$3,736,473 and Special Tax Levies of \$1,121,671. The Special Tax Levies include Economic development Tax abatements of \$25,000 and the proposed levy of \$137,000, the same amount as pre-certified by Council on September 9, 2019.

Mr. Robinson stated the City Council would take public comment at this time on the proposed levies.

No comments were received.

The motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to adopt the following resolutions:

RESOLUTION NO. 2019-12-89

RESOLUTION APPROVING 2019 TAX LEVIES COLLECTIBLE IN 2020

(Refer to Resolution File for complete copy of Resolution)

WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY
RESOLUTION APPROVING THE 2019 TAX LEVY COLLECTIBLE IN 2020

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment

Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2020, upon the taxable property in said City of Worthington, Minnesota for the following Purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY 2018/2019
HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469-033, subdivision 6)	
Special Tax for Operations	\$137,000.00
NET CERTIFIED LEVY	\$137,000.00

RESOLUTION NO. 2019-12-92 APPROVING THE 2020 CITY OF WORTHINGTON FUND BUDGETS

Staff presented the proposed separate City Fund Budgets for Council approval.

The motion was made by Council Member Cummings, seconded by Council Member Harmon and unanimously carried to adopt the following resolution approving the 2020 City of Worthington Fund Budgets:

RESOLUTION NO. 2019-12-92

A RESOLUTION FOR THE APPROVAL OF THE 2020 FUND BUDGETS FOR THE CITY OF WORTHINGTON, MINNESOTA

(Refer to Resolution File for complete copy of Resolution)

THIRD READING AND ORDINANCE NO. 1154 ADOPTED AMENDING THE STORM WATER UTILITY

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance Relating to Storm Water Utility Rates as follows:

The City Council of the City of Worthington Do Ordain:

SECTION I.

Worthington City Code, Title V, Chapter 54, Section 54.04 ©, is hereby amended and shall read as follows:

The annual fee per acre for residential is \$288.00.

SECTION II.

This ordinance shall take effect January 1, 2020.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to give a second reading to the proposed ordinance Amending the Storm Water Utility Rate.

ORDINANCE NO. 1154

AN ORDINANCE RELATING TO STORM WATER UTILITY RATES

(Refer to Ordinance File for complete copy of Ordinance)

RESOLUTION NO. 2019-12-91 ADOPTED DESIGNATING POLLING PLACES FOR ELECTION PRECINCTS WITHIN THE CITY OF WORTHINGTON

Steve Robinson, City Administrator, stated the Minnesota Statute requires that the City Council

designate polling places for each precinct. The polling places for the 2020 Presidential nominating election, the primary election and the 2020 general election will be as follows:

Ward 1 - Precinct 1 - Lakeside Church (First Baptist Church) - 1000 Linda Lane
Ward 1 - Precinct 2 - Lakeside Church (First Baptist Church) - 1000 Linda Lane
Ward 1 - Precinct 3 - Lakeside Church (First Baptist Church) - 1000 Linda Lane
Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington
Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington

Ward 2 - Precinct 1 - YMCA - 1501 Collegeway
Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 4 - Solid Rock Church - 1730 Diagonal Road
Ward 2 - Precinct 5 - Solid Rock Church - 1730 Diagonal Road

The motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to adopt the following resolution designating Polling Places for Election precincts within the City of Worthington.

RESOLUTION NO. 2019-12-91

A RESOLUTION DESIGNATING POLLING PLACES FOR ELECTION PRECINCTS WITHIN THE CITY OF WORTHINGTON

(Refer to Resolution File for complete copy of Resolution)

CITY HALL CLOSURE TUESDAY, DECEMBER 24, 2019 APPROVED

Steve Robinson, City Administrator, said Administration is requesting approval for the closure of City offices at 12:00 p.m. on Christmas Eve, December 24, 2019. Employees shall use benefit time (vacation or comp-time) for the time off from work.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the closure of City Hall at 12:00 p.m. on Tuesday, December 24, 2019 (Christmas Eve).

RESOLUTION NO. 2019-12-92 APPROVED AUTHORIZING GRANT AGREEMENT WITH MN DEPARTMENT OF PUBLIC SAFETY

Steve Robinson, City Administrator, stated the Minnesota Department of Public Safety has awarded grant funds to the City of Worthington Police Department to supplement the 2020 operation of the

Buffalo Ridge Drug Task Force. The City of Worthington will continue as the financial agent for the Task Force and will reimburse member agencies in accordance with the grant agreement.

The Worthington Police Department requests a resolution from Council authorizing Worthington Police Department Captain, Kevin Flynn, to enter into this grant agreement on behalf of the City of Worthington.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution authorizing grant agreement with MN Department of Public Safety.

RESOLUTION NO. 2019-12-92

A RESOLUTION AUTHORIZING GRANT AGREEMENT WITH MN DEPARTMENT OF PUBLIC SAFETY

(Refer to Resolution File for complete copy of Resolution)

BUFFALO RIDGE TASK FORCE SEPARATION APPROVED

Council Member Oberloh stated he requested this item be added to the agenda. He said it has been brought to his attention that in the last six months the Buffalo Ridge Task Force Commander was removed from his position. The by-laws have been changed that have taken votes away from the smaller communities and ultimately given the City of Worthington one vote out of seven. During a recent meeting a Worthington police officer was publicly criticized by a member of the Nobles County Sheriff's Department and city officers within the task force are unable to interview suspects in drug crimes. Mr. Oberloh said he is proposing that the officers within the task force work the drug crimes in Worthington and let the task force handle the cases in the outlying areas and the smaller communities.

Troy Appel, Public Safety Director told Council the Worthington Police Department is able to enforce drug laws effectively without participating in the task force.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to give ninety days notice before officially leaving the task force.

CITY OF WORTHINGTON/DICONTUATION OF FISCAL AGENT SERVICES FOR THE BUFFALO RIDGE DRUG TASK FORCE APPROVED

Council Member Oberloh stated he requested this item to be added to the agenda. He said considering the decision to officially leave the task force was approved he is also requesting that the

City of Worthington no longer serve as the fiscal agent for the Buffalo Ridge Drug Task Force.

A motion was made by Council Member Cummings, seconded by Council Member Oberloh and unanimously carried to give a ninety day notice to the Buffalo Ridge Drug Task Force that the City of Worthington will not serve as the fiscal agent going forward.

2020 UTILITY DEPARTMENT STRATEGIC FINANCIAL PLANS APPROVED

Scott Hain, General Manager Worthington Public Utilities, presented the 2020 Utility Department Strategic Financial Plans for Council review and approval, as required by section 6.04 of the Worthington City Charter. The Water and Light Commission reviewed and approved the 2020 Water Department Strategic Financial Plan at their November 18, 2019 regular meeting. Based on anticipated water sales, the Commission approved water department budget includes an increase in the Residential and Commercial water rate from \$3.10/1,000 gallons to \$3.20/1,000 gallons and an increase in the Industrial water rate from \$2.69/1,000 gallons to \$2.79/1,000 gallons. The fixed monthly meter charges will remain the same as they have been since 2018.

The Water and Light Commission approved the 2020 Wastewater Strategic Financial Plan at their regular meeting November 4, 2019, where they also took action to recommend Council adoption of the 2019 sewer rates as established by the Sewer Service Charge System. Council approved that schedule at their November 12, 2019 regular meeting. Mr. Hain said the average (5,000 gallon) residential water user will see an increase of about \$.49 per month.

The 2020 Electric Department Strategic Financial Plan was approved by the Water and Light Commission at their December 2, 2019 regular meeting. There will be no change in the retail rates for 2020, which would be the fifth consecutive year of no increases. \$729,174 will be transferred in to the City's General Fund, with an additional \$229,729 payment for auditing and accounting services by the City.

Overall, the three Commission approved budgets result in an estimated increase in monthly cost to an "average" residential customer of \$1.00 (.7%) for electric, water and wastewater services.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adopt the 2020 Utility Department Strategic Financial Plans.

APPROVED YMCA 2020 SUMMER YOUTH RECREATION PROGRAMS AGREEMENT

Todd Wietzema, Public Works Director, stated the City of Worthington contracts with the Worthington Area YMCA to promote, manage and operate the City's summer youth recreation programs for its residents. Mr. Wietzema said the Park Advisory Board at their November 26, 2019 meeting unanimously approved a motion to enter into an agreement with the YMCA for 2020.

The agreement will commence on January 1, 2020 terminating on December 31, 2020. The management fee paid by the City to the YMCA for 2020 is \$54,000.00, a 3.05% increase over 2019, to be paid in twelve monthly installments.

Andy Johnson said the Day Camp that is offered has become more popular in the last couple of years and is run from Memorial Day to Labor Day.

Mr. Johnson thanked Council for the great working relationship that the YMCA and City has had over the course of the years he has been the director. Council wished Mr. Johnson well on his retirement.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the YMCA 2020 Summer youth Recreation Programs Agreement.

APPROVED PLANS AND AUTHORIZED ADVERTISEMENT FOR BIDS TENTH AVENUE BRIDGE REPLACEMENT

Dwayne Haffield explained if Council will recall, the single bid received for the replacement of the 10th Avenue bridge was rejected by Council at its May 28, 2019 meeting. The single bid and its amount was associated with the volume of culvert projects being bid in the region last summer. It is now proposed to rebid the project with a January letting date in anticipation of more project interest.

He said the total estimated project cost is \$1,460,650. Use of up to \$312,417.50 of bridge bonding funds has been approved by the Minnesota Department of Transportation (MnDOT). The remaining costs will be financed by use of Municipal State Aid Street funds.

The project scheduled is, for the most part, dictated by the Corp of Engineers permitting requirements that work must be done to protect Topeka Shiners. Measures to protect the shiner includes starting work after July 31st of each year. The work is therefore scheduled to begin after August 1, 2020 with completion in late November.

A motion was made by Council Member Harmon, seconded by Council Member Ernst and unanimously carried to approve the plans and authorize advertisement for bids for the Tenth Avenue bridge replacement.

FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - CERTAIN PROPERTY EAST OF HIGHWAY 59 AND NORTH OF TWENTY-SEVENTH STREET APPROVED

Jeremiah Cromie, City Planner, explained the City of Worthington is considering a change of zone

of approximately 7.6 acres East of Humiston Avenue and North of Twenty-Seventh Street. The City is considering rezoning the property from their current "TZ" Transitional Zone and "B-3"- General Business designation to "R-1" - One Family Detached designation. The legal description of the property under consideration is as follows:

Lots 1 through 9, and Lots 11 and 12; all in the County Auditor's Plat of the Southwest Quarter of the Southwest Quarter of Section 12, Township 102 North, Range 40 West, Worthington Township, Nobles County, Minnesota,

Together with,

That part of the County Auditor's Plat of the Southwest Quarter of the Southwest Quarter of Section 12, Township 102 North, Range 40 West, Worthington Township, Nobles County, Minnesota described as follows:

Beginning at the southeast corner of Lot 6 of said Auditor's Plat; thence north along the west line of Rose Avenue to the northeast corner of Lot 3 of said Auditor's Plat; thence west to the northwest corner of said Lot 3, thence north to the southwest corner of Lot 2 of said Auditor's Plat; thence east along the north line of Twenty Ninth Street and its easterly extension to the southeast corner of Lot 7 of said Auditor's Plat; thence south to the northeast corner of Lot 8 of said Auditor's Plat; thence west to the northwest corner of said Lot 8; thence south along the east line of Rose Avenue to the southwest corner of Lot 11 of said Auditor's Plat; thence west to the point of beginning.

Mr. Cromie stated the Planning Commission had a public hearing and considered the change of zone request at its December 3rd, 2019 meeting. The Commission voted unanimously to approve the requested change of zone.

A motion was made by Council Member Ernst, seconded by Council Member Oberloh and unanimously carried to approve the first reading of the proposed ordinance.

APPROVED PRELIMINARY PLAT - DK ADDITION

Jeremiah Cromie, City Planner, explained DK Buildings has submitted an application for a Preliminary Plat approval of a residential subdivision to be known as DK Addition, on a 1.37 acre tract of land they own located just west of Read Avenue (C.S.A.H. 5) and South of East Avenue. The plat would create six (6) lots intended for residential development. The legal description of the property under consideration is as follows:

That part of the Southeast Quarter of the Southeast Quarter of Section 24, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as

follows:

Commencing at the Southeast corner of said Section 24; thence on an assumed bearing of North 0 degrees 04 minutes 08 seconds East, along the east line of said section, a distance of 379.30 feet to the intersection with the southerly line of a former railroad; thence westerly, along said southerly line, along a non-tangential curve, concave to the south, having a radius of 2814.93 feet, a central angle of 0 degrees 42 minutes 13 seconds, the chord of said curve bears North 72 degrees 52 minutes 50 seconds West, a chord distance of 34.57 feet, an arc distance of 34.57 feet to the Northeast corner of Lot 5 of Nobles Square Addition to the City of Worthington, according to the recorded plat thereof, said Northeast corner being the point of beginning of the tract to be described; thence

continuing westerly, along the northerly line of said Nobles Square Addition, also being along said curve, have a radius of 2814.93 feet, a central angle of 9 degrees 13 minutes 25 seconds, the chord of said curve bears North 77 degrees 50 minutes 26 seconds West, a chord distance of 452.67 feet, an arc distance of 453.6 feet to a line that bears South 0 degrees 04 minutes 08 seconds West from the most easterly corner of Block 10 of Sunny View Addition to the City of Worthington, according to the recorded plat thereof; thence North 0 degrees 04 minutes 08 seconds East a distance of 208.81 feet to the south line of East Avenue; thence South 67 degrees 45 minutes 34 seconds East, along said south line, a distance of 478.03 feet to the west line of Read Avenue; thence South 0 degrees 05 minutes 35 seconds West, along said west line, a distance of 123.23 feet to the point of beginning, containing 1.624 acres, subject to easements now of record in said county and state.

Mr. Cromie said the Planning Commission considered the application at its December 3, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the preliminary plat.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the preliminary plat for DK Addition.

FIRST READING PROPOSED ORDINANCE - CHANGE OF ZONE - JASE PATER - 1007 AND 1011 SHERWOOD AVENUE APPROVED

Jase Pater has submitted a petition for a change of zone of 0.3 acres that Norma Loza and Jose Rodriguez own at 1007 and 1011 Sherwood Avenue, respectively. The applicant is requesting to rezone the properties from their current “R-4” –Medium Density Residential District zoning designation to “R-3” – Low Density Preservation Residential District. The legal description of the property under consideration is as follows:

Lot 6, Block 6, East Addition to Worthington, Nobles County, Minnesota.

Mr. Cromie explained that the change of zone request was brought forward so that the owners of the 1007 Sherwood Street could properly get the house they have been living out of onto their own separate piece of property within zoning regulations.

Mr. Cromie stated the Planning Commission considered the application at its December 3, 2019 meeting. After holding a public hearing, the Commission voted unanimously to recommend the City Council approve the requested change of zone.

A motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the first reading of the proposed ordinance.

WORKFORCE HOUSING APPLICATION - DADI BEDADA AND WERKI WAKAYO APPROVED

Jason Brisson, Assistant City Administrator/Economic Development Director, explained Dadi B. Bedada and Werki C. Wakeyo have applied for a forgivable loan through the City's Workforce Housing Program for the eligible developer installed infrastructure improvements installed for the newly constructed house they have purchased at 2251 Eleanor Street.

Mr. Brisson stated that after reviewing the application, staff has been able to determine that the applicant meets the eligibility criteria (i.e. income qualifications, loan-value ratio, debt-income ratio) and are eligible for the forgivable loan. As such, staff recommends the approval of a five-year forgivable loan in the amount of \$24,701.19 with an interest rate of 5%.

A motion was made by Council Member Ernst, seconded by Council Member Harmon and unanimously carried to approve the workforce housing application.

COUNCIL COMMITTEE REPORTS

Mayor Kuhle - None.

Council Member Janssen - None.

Council Member Oberloh - None.

Council Member Cummings - None.

Council Member Ernst - None.

Council Member Harmon - None.

CITY ADMINISTRATOR'S REPORT

Steve Robinson, City Administrator, said video interviews were held for the YMCA Director position. The search has been narrowed down to four people and in person interviews will be held in January. The W.E.L.L. project kickoff with the architects will be at 11:00 a.m. on December 16th.

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A Special City Council Work Session has been scheduled for December 18, 2019.

ADJOURNMENT

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 8:58 p.m.

Mindy L. Eggers, MCMC
City Clerk