

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
FEBRUARY 27, 2023**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Chris Kielblock, Amy Ernst, Larry Janssen, Alaina Kolpin.

Staff present: Steve Robinson, City Administrator; Todd Wietzema, Public Works Director; Mindy Eggers, City Clerk.

Others Present: Emma McNamee, The Globe; Ryan McGaughey, Radio Works, Cristina Adame, Honorary Council Member; Terry Gaalswyk, President, MN West; Wyatt Adolph, Adam Adolph.

The Pledge of Allegiance was recited.

INTRODUCTIONS AND OPENING REMARKS

Mayor Von Holdt welcomed Cristina Adame.

AGENDA APPROVED WITH ADDITIONS/CHANGES

The Mayor stated *Item D.3. Additional Bills Payable* would be added to the agenda.

A motion was made by Council Member Janssen, seconded by Council Member Kielblock and unanimously carried to approve the agenda with the noted addition.

CONSENT AGENDA

A motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to approve the consent agenda as presented.

- Regular City Council Meeting Minutes of February 13, 2023
- Park & Recreation Advisory Board Meeting Minutes of February 15, 2023
- Economic Development Authority Meeting Minutes of February 15, 2023
- Bills Payable Totaling \$2,602,799.93

HEARD PRESENTATION BY TERRY GAALSWYK, MN WEST

Terry Gaalswyk, MN West, said Minnesota West Community & Technical College has five campuses and two learning centers and covers twelve counties. The College serves more than 7,000 students per year. More than 1,000 students from 61 high schools are served through PSEO. The Spring 2023 enrollment is up 2% from the Spring of 2020.

Mr. Gaalswyk said there are 35 new team members in the last couple of years throughout the campus

locations due to retirements within the system. Dr. Arthur Brown has been hired as the new Provost at the college and they are in the midst of hiring for a new HR Director as well.

Mr. Gaalswyk said there are capital bonding projects slated to be presented to the legislature. The construction projects would be for the Granite Falls and Worthington campuses.

Council thanked Mr. Gaalswyk for the update.

PROFESSIONAL SERVICES AGREEMENT - CITY OF WORTHINGTON WEBSITE DEVELOPMENT APPROVED

Steve Robinson, City Administrator, said the current City website was developed approximately 15 years ago and the web design firm is no longer in business.

The goal for the new website is to be easy to navigate, functional, compliant, visually appealing that allows the City to meet the needs of our users. The proposed website will be able to be managed and adjusted by City staff.

Several city websites were reviewed by staff and several product demonstrations were done before Granicus was chosen as the provider following several product demonstrations. Meetings were held with Granicus representatives to further refine the scope of website development desired at this time along with the associated fees.

The cost of developing the webpage by Granicus is a one-time fee of \$18,000.00 plus an annual Open Cities license. The Open Cities license is \$10,000.00 for year one with a five percent (5%) increase each additional year with a five-year initial commitment. It is anticipated that development will take nine to twelve months. Mr. Robinson explained funding for the website development is through the use of ARP funds and was included in the 2023 budget.

Council Member Kolpin asked if the fee was comparable to other firms. Council Member Ernst replied that she was surprised at the favorable fee.

A motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to approve the professional services agreement with Granicus for the website development.

REVIEW AQUATIC CENTER FEE SCHEDULE APPROVED

Todd Wietzema, Public Works Director, said the City and YMCA have entered into an agreement to manage our new Aquatic Center. YMCA and City representatives have agreed on a proposed a fee schedule for the facility and the proposed fee schedule includes seasonal passes for "Y" members and non-members, along with daily pass fees. The Park and Recreation Advisory Board reviewed and endorsed this proposed fee schedule shown below:

2023 Worthington Outdoor Aquatics Center Proposed Pricing

	<u>Non - Member Seasonal</u>	<u>Member Seasonal</u>	<u>Day Fee</u>
2 & Under			\$2.00
3 yrs - 17 yrs	\$75.00	\$50.00	\$6.00
18 yrs +	\$100.00	\$66.00	\$8.00
Family	\$150.00 <small>family up to 4- \$30.00 per additional person</small>	\$99.00	\$20.00 <small>Family of up to 4 - \$5 per additional person</small>

Council Member Cummings stated that a punch card option will be offered for the new aquatic center.

Mr. Wietzema said a June 1st opening day is currently planned. Council Member Ernst raised concerns about not having it open on Memorial Day weekend.

A motion was made by Council Member Kolpin, seconded by Council Member Cummings and unanimously carried to approve the Aquatic Fee Schedule as presented.

LIQUOR STORE PARKING LOT BID RECOMMENDATION APPROVED

Mr. Wietzema stated Bolton & Menk are the authorized engineering firm for the Liquor Store parking lot reconstruction project. An online bid opening was held on February 22nd. The results are as follows:

Beltline Construction	\$223,463.75
Duininck, Inc.	\$240,862.00
Goodmanson Construction	\$273,865.75
<i>Engineer's Estimate</i>	<i>\$240,582.50</i>

Mr. Wietzema noted that the low bid was \$17,118.75 below the Engineer's estimate.

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to award the low bid to Beltline Construction in the amount of \$223,463.75.

APPROVED PLANS AND AUTHORIZATION TO BID FOR THE SUNSET PARKING LOT PROJECT

Mr. Wietzema said the design and construction documents have been completed by Short Elliot Hendrickson and include a fully paved parking lot with 18 boat parking stalls, 6 car parking stalls, fish cleaning station, and boat cleaning station. Mr. Wietzema said Wyatt Adolph will also be helping with the fish cleaning station adding signage and landscaping. The project will be used for his Eagle Scout project. The Park and Recreation Advisory Board has reviewed and endorsed these

proposed plans. The advertising and bidding schedule are as follows:

- Advertise on the City website March 1, 2023
- Open bids March 22, 2023
- Consider bids and award contract March 27, 2023

A motion was made by Council Member Janssen, seconded by Council Member Kolpin and unanimously carried to approve the plans and authorize SEH to advertise for bids.

2023 PRIVATE DOCKS ON PUBLIC PROPERTY APPROVED

Mr. Wietzema said City Council annually sets the number of private docks on public property each year. In 2022 council allowed all permits on the condition they met the dock policy. Nine permits were issued. Mr. Wietzema noted owners that currently have a dock permit will have first option on renewal for the following year.

The current fee is \$200.00 and staff is proposing no change for 2023.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to allow all dock permits if the criteria is met and keep the permit fee at \$200.00.

RESOLUTION NO. 2023-02-07 ACCEPTING A DONATION OF PERSONAL PROPERTY

Mr. Wietzema said the Park and Recreation Advisory Committee has received a request to place a bench in Sunset Park by the Anderson Family in memory of Lee and Fern Anderson. The Anderson Family would like the bench placed in Sunset Park.

The donation meets all the requirements as set forth in the policy. The Park and Recreation Advisory Board recommended the City Council accept the donation.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-02-07

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

(Refer to Resolution File for complete copy of Resolution)

COUNCIL COMMITTEE REPORTS

Mayor Von Holdt - No report.

Council Member Janssen - No report.

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Council Member Ernst - Attended meetings with Granicus concerning the website.

Council Member Kielblock - No report.

Council Member Kolpin - Attended a YMCA Board meeting. Starting April 1st a new adult supervision policy will go in to effect. Anyone 9 years of age and younger will need to be accompanied by an adult.

Council Member Cummings - No report.

CITY ADMINISTRATOR REPORT

Mr. Robinson said 15 ½ inches of snow was received between February 22nd and February 24th. The Public Works employees worked an average of 37 hours over 3 days. They cleaned the streets, parking lots, alleys, airport, sidewalks and trails. The City contracted with 15 side dump semi trucks and 2 front end loaders. There were 480 loads of snow removed from the downtown area and 121 loads of snow removed from Oxford Street. It took 13 hours and cost approximately \$36,465.00.

Mr. Robinson said the snow hauling budget is over budget for the year but \$100,000.00 was set aside in reserves from last year.

Mr. Wietzema said he has a really good crew and appreciated the help of the Police Department for ticketing and towing 40 plus vehicles.

Council Member Cummings said he received a lot of compliments on the job done by City crews.

Mr. Robinson reminded Council about the Special City Council meeting scheduled for Thursday, March 2, 2023, at 4:00 p.m., in City Hall Council Chambers.

He also noted the Communication & Community Relations position closes on Friday.

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 6:29 p.m.

Mindy L. Eggers, CMC
City Clerk