

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING  
AUGUST 28, 2023**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Chris Kielblock, Alaina Kolpin, Amy Ernst. Larry Janssen (absent).

Staff present: Steve Robinson, City Administrator; Todd Wietzema, Public Works Director; Matt Selof, Community Development Director; Mindy Eggers, City Clerk.

Others Present: Kari Lucin, The Globe; Brenda Ostrem, Avery Ostrem, TJ Ostrem, Riley Spies, Kayla Spies, Darcy Spies, Dyan Dykstra, Jenna Dykstra.

The Mayor welcomed the members of Boy Scout Troop 134 and invited them to lead the pledge of allegiance.

The Pledge of Allegiance was recited.

**AGENDA APPROVED WITH ADDITIONS/CHANGES**

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the agenda as presented.

**CONSENT AGENDA**

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the consent agenda as presented.

- Regular City Council Meeting Minutes of August 24, 2023
- Special City Council Meeting Minutes of August 21, 2023
- Safe Roads Coalition Meeting Minutes of August 22, 2023
- Water & Light Commission Meeting Minutes of August 21, 2023
- Prairie Justice Center Joint Operations Committee Meeting Minutes of August 9, 2023
- Heron Lake Watershed District Board Meeting Minutes of July 19, 2023
- Application for Temporary On-Sale Liquor License - St. Mary's Parish/School
- Municipal Liquor Store Income Statement for the Period of January 1, 2023 through July 31, 2023
- Olson Park Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 through July 31, 2023
- Field House Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 through July 31, 2023
- Bills Payable Totaling \$4,726,358.75

**THIRD READING AND ORDINANCE NO. 1200 ADOPTED FOR A TEXT AMENDMENT - TITLE III, CHAPTER 32.30 LOCAL SALES AND USE TAX OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA**

Steve Robinson, City Administrator, said pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to do a Text Amendment - Title III, Chapter 32.30, Local Sales and Use Tax of the City Code of Worthington, Nobles County, Minnesota.

A complete copy of the ordinance was provided in your July 24, 2023 Council Agenda.

A motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to give a third reading and subsequently adopt the proposed ordinance.

**ORDINANCE NO. 1200**

**AN ORDINANCE TO AMEND TITLE III, CHAPTER 32.30 LOCAL SALES AND USE TAX OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA**

(Refer to Ordinance File for complete copy of Ordinance)

**RESOLUTION NO. 2023-08-29 ADOPTED TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION**

Todd Wietzema, Public Works Director, said a work order with Bolton and Menk, Inc., was approved to replace our REILS lights and do apron maintenance at the December 12, 2022 Council meeting. The work was contingent on receiving the FAA grant to provide any eligible funding. The funding has since been received.

Mr. Wietzema explained it is standard procedure that the MNDOT authorizes a companion grant that will fund 5% of the associated cost of these airport improvements. The cost breakdown is as follows:

|                                  |              |
|----------------------------------|--------------|
| FAA Eligible project cost        | \$155,864.00 |
| State DOT cost                   | \$8,659.00   |
| City cost                        | \$12,258.00  |
| <br>                             |              |
| Total project cost not to exceed | \$176,782.00 |

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to adopt the following resolution:

**RESOLUTION NO. 2023-08-29**

**A RESOLUTION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION  
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION**

(Refer to Resolution File for complete copy of Resolution)

**FINAL PLAT - 1530 AIRPORT ROAD (PRAIRIE JUSTICE CENTER)**

Matt Selof, Community Development Director, said on July 24, 2023, City Council approved a final plat at 1530 Airport Road which allows for the creation of 2 new parcels. Since that meeting, staff has identified some additional easement needs to ensure we are able to service the area adequately with utilities in the future.

A motion was made by Council Member Kolpin, seconded by Council Member Kielblock and unanimously carried to approve the final plat - 1530 Airport Road (Prairie Justice Center).

**RESOLUTION NO. 2023-08-30 CONVEYING CERTAIN REAL PROPERTY TO THE  
WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY**

Mr. Selof said the Worthington Economic Development Authority (EDA) currently owns significant property north of I-90 and west of Highway 59. In 2015/2016 an extension of Bioscience Drive was constructed heading west from Highway 59 to allow for future development of the area.

He explained the City is ready to file a plat to make this area ready for sale but a very small triangular parcel of land owned by the City must be transferred to the EDA first.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-08-30

**A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY**

(Refer to Resolution File for complete copy of Resolution)

**COUNCIL COMMITTEE REPORTS**

Mayor Von Holdt - No report.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Kolpin - Attended a YMCA Board meeting, a job offer has been extended to one of the candidates for the CEO position.

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Council Member Cummings - No report.

**CITY ADMINISTRATOR REPORT**

Mr. Robinson reminded Council of the Special City Council Budget meeting on Wednesday, August 30, 2023

**ADJOURNMENT**

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 5:39 p.m.

Mindy L. Eggers, MCMC  
City Clerk