

**WORTHINGTON CITY COUNCIL  
EMERGENCY MEETING, OCTOBER 23, 2014**

The meeting was called to order at 8:00 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson.

Staff present: Janice Oberloh, City Clerk.

Others present: Erin Trester, Daily Globe; Justine Wettschreck, KWOA; Chad Cummings.

**IMPENDING VACANCY - CITY ADMINISTRATOR POSITION**

Mayor Oberloh stated the reason for calling the meeting was due to the recent resignation of Craig Clark, City Administrator, effective November 19, 2014. Council would need to decide whether an Executive Search firm would be used to find a suitable candidate. Discussion was held on the previous processes of hiring and administrator, which used a search firm. The City Clerk provided a community profile that was used in the last search for an administrator for Council review, and a copy of the position guidelines for the administrator's position. Council noted that the community profile needed to be updated massively. Mayor Oberloh suggested that the Clerk work with the Chamber of Commerce to get the community information in the profile updated.

While the majority of Council felt a search firm was desirable, Council Member Graber said she would prefer to hire someone from Worthington to perform the search. Following discussion on both options, Council Member Graber said she was on board with hiring a search firm. Mayor Oberloh said that Council would still have input and make the final decision. The billing from the last search firm used was about \$17,700. Council Member Wood suggested the funds for hiring a firm come from the undesignated reserves.

The motion was made by Council Member Wood, seconded by Council Member Sankey and unanimously carried to move ahead with developing a request for proposal for hiring an executive search firm.

Following additional discussion, the motion was made by Council Member Nelson, seconded by Council Member Graber and unanimously carried to pursue an interim to fill the position until a hiring can be completed.

The Mayor requested that staff supply information on how the pay was handled for the last interim administrator prior to the hiring of Craig Clark. Several members noted they may have suggestions for the interim position.

The motion was made by Council Member Nelson, seconded by Council Member Sankey and unanimously carried to include a closed session at the end of the agenda for the October 27<sup>th</sup> Council meeting to discuss potential candidates for the interim position, and to request the presence of the

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Attorney at that session.

**ADJOURNMENT**

The motion was made by Council Member Graber, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 8:26 a.m.

Janice Oberloh, MCMC  
City Clerk