

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, OCTOBER 30, 2018**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Pro Tem Chad Cummings with the following Council Members present: Larry Janssen, Alan Oberloh, Amy Ernst, Mike Harmon. Members absent: Mayor Mike Kuhle (excused).

Staff members present: Steve Robinson, City Administrator; Brian Kolander, Finance Director; Jason Brisson, Director of Community Development, Planning, Zoning and Building Services; Todd Wietzema, Public Works Director; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk Dan Wycoff, Liquor Store Manager.

Others present: Julie Buntjer, The Globe; Justine Wettschreck, KWOA.

**2019 LIQUOR STORE FUND BUDGET**

The 2019 Liquor Store Fund Budget was presented for Council review. Dan Wycoff, Liquor Store Manager, provided information on Sunday monthly sales and customer numbers since August 2017, and a year to date monthly report of sales, customer numbers and average dollars per customer for 2017 and 2018 - adding that we are close to our 2018 prediction for revenues to increase to \$4.1 million - up from the \$3.774 million in 2017. The comparison showed close to 10% increase in sales over a year ago, and an average of 30 additional customers per day, a total of 9,000 customers to date, over 2017.

**2019 STREET LIGHT FUND BUDGET APPROVED AND RESOLUTION NO. 2018-10-09  
ADOPTED SETTING REQUIRED STREET LIGHTING SYSTEM REVENUE AND  
SPECIAL SERVICE CHARGE BASE RATE**

Staff presented the proposed 2019 Street Lighting Budget. Dwayne Haffield, Director of Engineering, said based on past Council direction, staff provided a proposed budget that does not rely on a decrease of reserves for the next few years. He also reminded Council that the system is being converted to use LED illumination, which will reduce power costs, and hopefully maintenance costs, in the long run. However, during the transition, capital costs will be higher as a result of the investment in LED illumination. The budget includes a proposed 8.1% decrease in rates (\$.39/month decrease for residential property) a \$59,352 increase in reserves, and includes an \$11,900 increase in the annual transfer. Mr. Haffield said that if Council wants the budget to reflect a decrease in reserves, they could send staff back to look at that and bring a proposal forward at a future meeting.

Staff was recommending that Council approve the 2019 Street Light Fund budget as proposed and to adopt a resolution setting the Special Service Charge base rate at \$53.40 commencing 2019.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to adopt the following resolution approving the 2019 street lighting budget and setting the special service charge base rate as \$53.40:

RESOLUTION NO. 2018-10-09

SETTING REQUIRED STREET LIGHTING SYSTEM REVENUE AND SPECIAL SERVICE  
CHARGE BASE RATE

(Refer to Resolution File for complete copy of Resolution)

**2019 BUDGET / FINAL CERTIFICATION RECOMMENDATION**

Brian Kolander, Finance Director, noted that there had been some changes to the pre-certification number set by Council earlier this year that would reduce the suggested 2019 levy increase from 7.99% to 7.39%. Mr. Kolander explained that the decrease was based on a combination of 2019 insurance rates that had since been received, an adjustment for the Liquor Store interfund loan interest, and carryover and grant funds for Police body cameras & vests.

Steve Robinson, City Administrator, asked if Council had a target for the final certification. Council Member Oberloh said, regarding the surplus coolers from the old liquor store, and based on the depreciated value on the newest cooler of \$43,000, he would like to see an additional \$50,000 transferred from the Liquor Store fund into the General Fund, and whatever funds were received from the sale of the two surplus coolers could go back into the Liquor Store fund. Mr. Robinson said the transfer would reduce the proposed levy by 1.17% to 6.13%. Council Member Ernst said she liked the idea of the additional transfer but didn't have the same issue with the coolers not being installed in the new Liquor Store because of the additional downtime needed for removal and installation.

Mr. Kolander said he did not need a motion for the additional transfer, just a recommendation from Council. Council agreed to the transfer to reduce the final certification number to a 6.13% levy increase for 2019.

**WORKFORCE HOUSING PROGRAM APPLICATION APPROVED**

Jason Brisson, Director of Community Development, Planning, Zoning and Building Services, said a Workforce Housing Program application had been received from Fabio Lopez. The application is for the eligible developer installed infrastructure improvements for the newly constructed house he purchased at 2237 Eleanor Street. Staff has determined the eligible cost to be \$24,701. The forgivable loan would be structured for five years at an interest rate of 5%. Should the applicant remain in his home for five years the loan would be fully forgiven. Staff reviewed the application and determined that the applicant meets the eligibility requirements.

The motion was made by Council Member Oberloh, seconded by Council Member Harmon and unanimously carried to approve the Workforce Housing Program application and authorize the

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Mayor and Clerk to execute the documents.

**ADJOURNMENT**

The motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 7:38 a.m.

Janice Oberloh, MCMC  
City Clerk