

**WORTHINGTON CITY COUNCIL
ANNUAL MEETING**

AGENDA

**5:30 P.M. - Monday, January 8, 2024
City Hall Council Chambers**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. Special City Council Meeting Minutes of December 21, 2023
 - b. Special City Council Meeting Minutes of December 20, 2023
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Planning Commission Meeting Minutes January 2, 2024
 - b. Traffic & Safety Committee Meeting Minutes of December 19, 2023
 - c. Planning Commission Meeting Minutes of December 5, 2023
 - d. Housing & Redevelopment Authority Meeting Minutes of November 29, 2023
3. FINANCIAL STATEMENTS (LAVENDER)
 - a. Municipal Liquor Store Income Statement for the period of January 1, 2023 through November 30, 2023
 - b. Olson Park Statement of Revenues & Expenditures - Budget and Actual for the period of January 1, 2023 through November 30, 2023
 - c. Fieldhouse Statement of Revenue and Expenditures - Budget and Actual for the period of January 1, 2023 through November 30, 2023
4. CITY COUNCIL BUSINESS (WHITE)

Case Item(s)

1. Annual Appointments
2. Appointment of City Attorney
3. Application for Exemption from Lawful Gambling - Whitetails Unlimited MN Southwest Deer Camp
4. Application for Exemption from Lawful Gambling - Pheasants Forever Nobles County Chapter 14
5. Audit Engagement Letter

5. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Election of Mayor Pro Tem
2. Resolution Accepting League of Minnesota Cities Grant Navigator Funding
3. 2024 Pay Equity Report for 2023 Data
4. Resolution Accepting Grant Funds

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Approve Change Order #2 for Sunset Parking Lot Change

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Receive Reports and Order Hearings on Church Avenue and Second Avenue Reconstruction Projects

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

1. Change of Zone - Parcel #31-1701-000

I. COUNCIL COMMITTEE REPORTS

1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, DECEMBER 21, 2023**

The meeting was called to order at 6:00 p.m. in City Hall Council Chambers by Mayor Rick Von Holdt with the following members present: Chris Kielblock; Chad Cummings; Amy Ernst; Alaina Kolpin, Larry Janssen.

Staff present: Steve Robinson, City Administrator; Deb Olsen, Finance Director; Mindy Eggers, City Clerk.

Others Present: Sam Martin, The Globe.

**RESOLUTION NO. 2023-12-65 ADOPTED APPROVING 2023 TAX LEVIES
COLLECTIBLE IN 2024 AND THE WORTHINGTON HOUSING AND
REDEVELOPMENT AUTHORITY 2023 TAX LEVY COLLECTIBLE IN 2024**

Steve Robinson, City Administrator, said a proposed property tax levy of \$7,739,156 for 2024 (a 18.00% increase over 2023) was approved on September 11, 2023. Staff is proposing to approve the final levy in the amount of \$7,256,629 (a 10.64% increase over 2023). He explained the levy includes a General Purpose Tax Levy of \$6,219,484 and Special Tax Levies of \$1,037,145. The Special Tax Levy includes Economic Development Tax abatements of \$51,000.

Mr. Robinson stated the City Council would take public comment at this time on the proposed levies.

No comments were received.

The motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-12-65

RESOLUTION APPROVING 2023 TAX LEVIES COLLECTIBLE IN 2024

(Refer to Resolution File for complete copy of Resolution)

WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY RESOLUTION
APPROVING THE 2023 TAX LEVY COLLECTIBLE IN 2024

BE IT RESOLVED, by the City Council of Worthington and the Housing and Redevelopment

Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2024, upon the taxable property in said City

Worthington City Council
Special Meeting, December 21, 2023
Page 2

of Worthington, Minnesota for the following Purposes:

SPECIAL TAX LEVY

CERTIFIED LEVY
2023/2024

HOUSING AND REDEVELOPMENT
AUTHORITY TAX LEVY
(Minnesota Statute 469-033, subdivision 6)

Special Tax for Operations \$186,000.00

NET CERTIFIED LEVY \$186,000.00

RESOLUTION NO. 2023-12-66 APPROVING THE 2024 CITY OF WORTHINGTON FUND BUDGETS

Staff presented the proposed separate City Fund Budgets for Council approval.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to adopt the following resolution approving the 2024 City of Worthington Fund Budgets:

RESOLUTION NO. 2023-12-66

A RESOLUTION FOR THE APPROVAL OF THE 2024 FUND BUDGETS FOR THE CITY OF WORTHINGTON, MINNESOTA

(Refer to Resolution File for complete copy of Resolution)

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 6:17 p.m.

Mindy L. Eggers, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, DECEMBER 20, 2023**

The meeting was called to order at 4:00 p.m. in City Hall Council Chambers by Mayor Rick Von Holdt with the following members present: Chris Kielblock; Chad Cummings; Amy Ernst; Alaina Kolpin, Larry Janssen (absent).

Staff present: Steve Robinson, City Administrator; Hyunmyeong Goo, Assistant City Engineer; Chad Nickel, Public Works Supervisor; Matt Selof, Community Development Director; Deb Olsen, Finance Director; Mindy Eggers, City Clerk.

Others Present: Jay Milbrabdt, Bedford Industries; Travis Winters, Bolton & Menk; Sam Martin, The Globe; Ryan McGaughey, Radio Works.

EIGHTH AVENUE LIQUIDATED DAMAGE REDUCTION REQUEST

Hyunmyeong Goo, Assistant City Engineer, said the reconstruction project of Eighth Avenue was awarded to Larson Crane Service Inc. (LCS) on May 9, 2022. The contract was awarded in the amount of \$1,267,405.95, with a substantial completion date of September 30, 2022.

Mr. Goo explained LCS started construction on June 13, 2022. The concrete was poured on November 7, 2022, and the street was opened to traffic on November 14, 2022. Due to the cold weather conditions, operations were stopped on November 14, 2022, leaving the driveway, sidewalks, and turf establishment incomplete. Gravel driveways were established temporarily to provide access to residents during the winter. LCS resumed operations the following spring, on April 17, 2023. Sidewalks and driveways were poured on May 17, 2023, and opened to pedestrians on May 22, 2023 with seeding completed on June 9, 2023.

Mr. Goo explained the contract included liquidated damages of \$1,200 per calendar day. The final pay application, which includes 40 days worth of liquidated damages totaling \$48,000, was forwarded to the contractor on August 29, 2023. The contractor has not returned the pay application, thus final disbursement has not been made. The 40-day liquidated damages does not account for the work completed in spring of 2023. The delay in completion resulted in approximately \$131,000 in extra costs to the City. The liquidated damages are intended to cover the additional costs incurred by the department in overseeing the project (or in this case, a consultant overseeing the project), and, more importantly, to compensate for the substantial inconvenience experienced by the residents and general public.

He said LCS claims that the delay in operations was a result of the postponed delivery date for storm water structures. Travis Winters, Bolton & Menk, said construction daily records kept by Bolton and Menk, Inc. do not mention any operation pauses due to the storm structure missing and said the project took way longer than it should have.

Steve Robinson, City Administrator, said staff has conferred with the City Attorney and the City is

within their rights to withhold the liquidated damages and noted the City has past precedence for this type of occurrence.

Council directed staff to move forward.

COUNCIL DISCUSSION REGARDING THE CITY'S FINANCIAL PARTICIPATION IN PROPOSED ICE ARENA PROJECT

City Council discussed potential funding options for the ice arena. Mr. Robinson said that 2.5 million of the sales tax revenue was set aside for the hockey arena and of that \$413,000 has been used. Another option could be to do a 10 million dollar bond over 15 years.

Council Member Cummings said it's going to take community leaders to move forward with this and asked if there were enough people in the association that would be invested and have the momentum for a capital campaign.

Jay Milbrandt, president of Bedford Industries, said his family's company is interested in contributing up to \$2 million and have naming rights, should the community move forward with plans to build a new, two-sheet ice arena.

Mr. Milbrandt commended council on all of the amenities that have been done in the community to date and by adding this additional one it would benefit city residents and potentially bring expansion to the city and other things like restaurants, hotels, and just more activity overall.

Councilman Cummings said adding a new arena would facilitate more than just hockey for the community as the venue could be used for much more.

Council Member Kolpin agreed and said that it is really disappointing to hear that the County won't be participating. Council Member Cummings said the disheartening fact is this is not the first time the County seems to forget that over 60% of the residents of that county reside in the city of Worthington.

Council agreed to continue discussions and be active players in the proposed project.

POSITION GUIDELINES AND CLASSIFICATION APPROVED

Mr. Robinson said the City was awarded the Minnesota Department of Labor and Industry's (DLI) Building Official Training grant for the period of January 1, 2024 through December 31, 2024. The award was for the maximum amount of up to \$65,000. Staff has prepared the Building Inspector I Position Guidelines with a salary grade of Non-Exempt 5. The beginning wage for this position is \$24.50/hour.

He said upon Council approval, staff will begin advertising for applicants.

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the position guidelines and classification for the Building Inspector I position.

REVISED POSITION CLASSIFICATIONS APPROVED

Mr. Robinson said staff frequently reviews position guidelines and classifications to ensure their completeness and accuracy. Minor changes in the salary grade position classifications were completed for the following:

- Police Officer (590 points): Salary Grade N-11
- Detective, Drug and General Investigator and School Resource Officer (610 points):
Salary Grade N-12
- Police Sergeant (630 points): Salary Grade N-13

He explained the revisions are classified as clean up and corrections. None of the positions changed from their current salary grade nor do any personnel move from their current wages.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the revised position classifications.

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 5:02 p.m.

Mindy L. Eggers, MCMC
City Clerk

**CITY OF WORTHINGTON
PLANNING COMMISSION MEETING
Tuesday, January 2, 2024; 7:00 p.m.
COUNCIL CHAMBERS, CITY HALL**

Members Present: Jason Gerdes, Michael Hoeft, Chris Kielblock, Lizbeth Lerma, Mark Vis

Members Absent: Andy Berg, Erin Schutte Wadzinski

Staff: Matt Selof, Director of Community Development/Planning & Zoning

Others Present: Sam Martin, The Globe

CALL TO ORDER

Jason Gerdes called the meeting to order at 7:00 p.m.

AGENDA ADDITIONS/CHANGES AND CLOSURE

No changes to the Agenda. Chris Kielblock moved to approve the agenda; seconded by Mark Vis. Motion was approved unanimously.

APPROVAL OF MINUTES – November 7th, 2023, and December 5, 2023, Meetings

Kielblock moved to approve the Minutes; seconded by Lizbeth Lerma. Motion was approved unanimously.

PLANNING COMMISSION BUSINESS

Public Hearing and Planning Commission Recommendation

Change of Zone – Parcel 31-1701-000

Matt Selof presented the item. Maria Parga has requested a change of zone for property located at the northeast corner of Sherwood Street and East Avenue (parcel #31-1701-000) from 'B-3' General Business District to 'R-4' Medium Density Residential. The owner was seeking a change of zone to allow for a future house on the lot. The subject property had previously contained a mixed-use building. The subject was designated as future low-density rental, and the request was in line with that goal.

Staff recommended approval of the request as it fell in line with the City's future land use goals and was in harmony with the surrounding zoning and land uses.

Kielblock moved to open the Public Hearing, seconded by Vis. Motion passed unanimously.

There was no input from the public.

Kielblock moved to close the Public Hearing; seconded by Vis. Motion passed unanimously.

Vis moved to grant the request as recommended by Staff; seconded by Kielblock. The motion passed unanimously.

Staff will forward this to the next meeting of the City Council, Monday, January 8, 2024.

Planning Commission Review and Approval 2024 Capital Improvement Plan (CIP)

Title XV, Section 151 of the City Code states that the Planning Commission shall *“recommend to the City Council reasonable and practical means for putting into effect such a plan... Such means shall consist of a plan of future streets, coordination of the normal public improvements of the city, a long-term program of capital expenditures...”* The Planning Commission approval of projects utilizing certain types of funding is required.

Staff requested Planning Commission approval of the proposed CIP.

Michael Hoeft asked about the planned pond adjacent to Spomer & W2s property. Selof explained the status of that project and explained it is separate from the CIP.

Kielblock asked about the planned storm sewer work.

Hoeft made a motion to approve the Capital Improvement Program; seconded by Lerma. The motion passed unanimously.

Planning Commission Discussion Parking Requirements

The discussion was a continuation of the subject of parking requirements, first introduced in 2023. The discussion included parking requirements, particularly the requirements for retail uses.

Staff had the following questions for the Planning Commission:

1. Is there support for changing parking requirements?

2. If so, would the Planning Commission want to focus on only retail requirements or look at all parking requirements? Staff recommended that, at a minimum, there be a change to the retail requirements.
3. If focusing on only retail, possible change/reduction could include: 1 space per 400 square feet (cut the requirement in half); or 1 space for every 300 square feet (slight change)?

Hoeft suggested that when looking at retail, that Staff looks at retail space as opposed to leased space and discussed how most retailers have their own parking preferences. Hoeft said he was opposed to eliminating parking requirements altogether. Vis agreed.

Vis said eliminating it altogether could cause situations where a store could build between two others and not have parking at all. Vis said he would support the idea of reducing the number of parking spaces required, Hoeft and Lerma voiced their agreement.

Selof said that the most questions come from retail spaces. Gerdes said he supported coming up with a resolution as quickly as possible for now, for retail space, and taking time to look at other parking at a later time.

Selof suggested changing the formula using parking space per square foot, such as a parking space per 400 square feet. In essence, cutting the requirement in half. Hoeft made a couple different suggestions for how great of a cut.

Selof said that he could bring a draft of an Ordinance to the Planning Commission at its next meeting and go from there. Kielblock asked if there was a need to add that if a proposed plan seems to not have enough parking, it could go through approval or parking study, if need be. Selof said that could be part of an Ordinance.

Additional discussion took place regarding parking requirements.

The Planning Commission recommended discussing a draft of an ordinance next month.

Planning Commission Discussion

Comprehensive Plan – Land Use Categories

The City's Comprehensive Plan update is underway. The next major component of the Plan is the development of a future land use map. There are a few major things to determine prior to designating land for future use:

1. Land use category.
2. Types of uses.
3. Density.

A newly proposed category is Rural Residential (RR), with a density of 0-2 units per acre. Another proposed category is Low Density Residential (LDR) with a density of 2-6 units per acre.

After discussions by the Steering Committee, Staff and its Consultants have the following question:

Question: Does the city want to potentially allow for up to 1 acre lots?

If the goal is to promote higher density development in the future, then removing Rural Residential (RR) might be wise. At the moment, there are no such lots at a size of 1 acre in the city.

Gerdes said he liked having the option to allow larger lots, as long as the cost is carried by the property owner. Both Vis and Hoeft said they would like to keep it open.

Selof said that the Low Density could be changed to 0 – 6 units per acre.

Selof asked about Density cap, such as 12 units per acre; he suggested keeping the number of units open, rather than putting in a cap, or putting “12 or more” as a guideline. The commission recommended just leaving it open.

Commercial land use: there will be further perusal of this in the next few months. Keep the listed options.

Industrial land use: categories seemed reasonable.

Future land use scenarios could be discussed at a future joint City Council / Planning Commission meeting.

OTHER BUSINESS

There was no additional business.

ADJOURNMENT

Kielblock moved to Adjourn; seconded by Lerma. The motion passed unanimously.

Next meeting: February 6, 2024; 7:00 p.m.

Jason Gerdes adjourned the meeting at 8:10 p.m.

Meredith Vaselaar, Secretary

**Traffic & Safety Committee Meeting
Tuesday, December 19, 2023; 1:30 p.m.
City Hall Council Chambers**

Attendance/Committee Members: Chris Kielblock, Josh McCuen, Chip Peters, Stephen Schnieder, Dave Skog;

Attendance/Other: Cristina Adame, staff; Michelle Ebbers, Claire Henning, Suree Sompamitwong, Leah Bukovcan Gossom

Absent: Aaron Holmbeck, Todd Wietzema

CALL TO ORDER

Meeting was called to order by Stephen Schnieder at 1:30 p.m.

APPROVAL OF MINUTES

Chris Kielblock moved to approve the Minutes from April 25, 2023; seconded by Josh McCuen. Motion passed unanimously.

TRAFFIC AND SAFETY COMMITTEE BUSINESS

Request to paint crosswalk art.

The following were at the meeting to represent the project:

Claire Henning, Health Educator & SHIP for Nobles County
Michelle Ebbers, Public Health Nurse Supervisor, Nobles County
Cristina Adame, Community Relations & Communications, City of Worthington
Suree Sompamitwong, Founder & Co-Director of Creative Healing Space
Leah Bukovcan Gossom, Art Instructor at Minnesota West & Co-director of Creative Healing Space

Claire Henning presented information about the Statewide Health Improvement Partnership (SHIP). The local organization received money for projects. Henning presented the Creative Crosswalks project by Granite Falls, MN. The same type of project is being presented for consideration here in Worthington.

SHIP would pay for the initial project/start-up fees, with sustainability funding coming from within the community. Henning said they have not looked at specific locations, but the downtown area, or in areas of special events.

Examples of crosswalk areas were in downtown areas and around schools; municipal streets as well as state-aid streets.

Stephen Schnieder looked into the mandates for roadways. The State of Minnesota, as well as Federal Highway Administration, set the standards for painting of crosswalks. The MN and Federal Manuals on Uniform Traffic Control Devices do not consider decorative crosswalks to improve safety and could, in some cases, detract from safety. If such a project is done, then the liability for the crosswalks would be on the local organizations/municipalities.

Schnieder said that painting the crosswalks could have visual appeal. He noted that there has been chalk art on sidewalks for the Wind-Surfing Regatta, but that type of art is not permanent. Due to the amount of traffic, chalk does not last long.

Kielblock asked which roadways are covered by Federal Highway Administration and Schnieder said that it covers all public roads.

Kielblock asked that if such a project is approved, how many crosswalks would be initially done. Henning said they would start with one, to see how it goes. The artwork might be determined, perhaps, by Leah and her work with art students. It could be something to do with the International Festival, or the Regatta, or ISD 518 Mascot, something that represents the community.

Henning said that perhaps the art would be selected through a process where people could submit designs, and a committee and/or the public would vote on the favorite image. The art itself would likely have a reasonable “shelf-life” of multiple years. Eventually, if the designs had to be repainted, it would be need to be decided if the design is repaired, replaced, or removed.

Henning said that SHIP pays for start-up costs (estimated at \$3,000 for paint). The sustained funding could come from local non-profits, or donations, etc.

McCuen asked if there was a possibility of less permanent options, such as chalk. Schieder said that there was likely nothing against temporary options. Paint is permanent. McCuen asked if a permit would need to be issued. McCuen said that stopping at a stop sign, perhaps the art wouldn't be an issue. However, if a crosswalk is painted in a through-traffic area, that would detract and be a safety issue.

Henning said that some cities have painted curb and gutters and other such areas.

Schnieder wants to do further research and get a definitive answer from the State of Minnesota before making a final decision.

Kielblock asked if there were restrictions as to what colors crosswalks could be painted (with a solid color). Schnieder said that there are set paint colors for crosswalk lines, street markings, etc. Schnieder said that there are considerations when it comes to the type of creative designs, and those should not detract from safe movement of traffic.

Traffic & Safety Meeting

December 19, 2023

Page 3 of 3

Schnieder said that this might be an item for the City Council to discuss, once he has received more information from the State.

Kielblock asked if there were any restrictions for painting on the sidewalk. There are no known restrictions of sidewalk painting. Kielblock maybe that could be another option if crosswalk painting is not allowed. Schnieder said that possible options would be driveways going into public spaces or buildings.

OTHER BUSINESS

There was no additional business to discuss.

ADJOURNMENT

The meeting was adjourned at 2:05 p.m.

Meredith Vaselaar, Administrative Assistant

**CITY OF WORTHINGTON PLANNING
COMMISSION MEETING Tuesday,
December 5, 2023; 7:00 p.m.
COUNCIL CHAMBERS, CITY HALL**

Members Present: Andy Berg, Jason Gerdes, Lizbeth Lerma

Members Absent: Michael Hoeft, Chris Kielblock, Erin Schutte Wadzinski , Mark Vis

Staff: Matt Selof, Director of Community Development/Planning & Zoning;
Hyunmyeong Goo, Assistant Director of Engineering;
Meredith Vaselaar, Executive Assistant

Others: Samuel Martin, The Globe

CALL TO ORDER

Andy Berg called the meeting to order at 7:00 p.m.

Due to the lack of a quorum, the meeting was adjourned by Berg at 7:05 p.m.

Next meeting: January 2, 2024; 7:00 p.m.

Meredith Vaselaar, Secretary

HRA Board Meeting Minutes

November 29, 2023

Atrium Community Room

Board Members Present: Mike Kuhle, Bridget Huber, Salvador Adame, Alaina Kolpin

Excused Absence: Bob Jirele

Absent: Matt Selof – Worthington City Planner

Staff Member Present: Tanner Rogers, HRA Executive Director

HRA Meeting Agenda

- Call the meeting to order – Acting Board Chair Bridget Huber at 5:15 PM.
- Approval of the Agenda. Motion by Mike Kuhle, 2nd by Salvador Adame. Motion Passed. Motion 11292023-A
- Approval of Resolution #11212023 approving access on BMO accounts. Motion by Mike Kuhle, 2nd by Alaina Kolpin. Motion Passed. Motion 11292023-B
- Approval of Bills Paid for October 2023 & November 2023 + September 30, 2023, Financial Statements for Public Housing, Section 8, Prairie Acres, Rising Sun & the Management Account. Motion by Mike Kuhle, 2nd by Salvador Adame. Motion Passed. Motion 11292023-C
- Cecilee Street Duplex Project. Tanner provided update on status of construction; he's working on getting several sized signs ordered stating units available with HRA contact information to be placed in front of open units in the future. We started discussing rent amount, the board directed Tanner to look for or put together a pro-forma to help direct us as this was initially put together by the former director. Plan to approve rent amount within the next month as we're hoping for January availability. Tanner will also check to see if Landscaping was included in construction bid or whether we need to line that up and inform tenants.
- Cecilee Street Duplex Change order for \$750 was received to update from laminate base boards to wood. Motion by Alaina Kolpin, second by Mike Kuhle. Motion Passed. Motion 11292023-D
- Discussion on market rate properties. Motion to re-institute late fees per the leases that state "Payments made after the 10th day of the month are late and will be charged a 6% late fee." Direction for notices to go out soon with a January 1, 2024 implementation date. Motion by Alaina Kolpin, 2nd by Salvador Adame. Motion Passed. Motion 11292023-E Discussion: Office staff said they stopped enforcing the late fees during Covid, the board now thinks that we should revert to the lease provisions.
- HRA Employee Benefits discussion. We discussed past practices involving employees opting to take Medicare upon turning age 65 & going off HRA insurance which results in a savings to the HRA. Previously a formula was used to increase that employees' hourly wage as a result of some of these savings. We discussed whether this is best practice to continue. Due to the proximity of one employee turning 65 and the director's role being so new, we are opting to do a flat \$2/hour pay raise for the employee turning 65 (name withheld for privacy) effective 2/1/2024. Motion by Mike Kuhle, 2nd by Alaina Kolpin. Motion Passed. Motion 11292023-F Discussion: We want to phase out of this happening in the future but with Tanner being new to the position, we were directed to continue this practice for the time being.
- Discussion on payment to SWIF – we typically make a payment to SWIF in December of each year. The loan balance is approximately \$56,546.51. We discussed trying to pay this off over 2-3

years, we have previously paid \$25,000. Tanner is going to review previous bank balances along with planned projects to provide the board a recommendation at our December board meeting.

- HRA Employee Benefits Cost of Living discussion. We discussed cost of living adjustment and compared what city employees received (differences among bargaining units). We directed Tanner that the board was comfortable with a 3.5% cost of living adjustment to be effective 1/1/2024. Tanner then will conduct the normal annual reviews with employees for any merit-based adjustments as their annual review dates come up.
- Cecilee/Grand Duplex new checking account discussion. The board determined no action was necessary and it would be beneficial to establish a separate account for the Cecilee/Grand duplex. Additional discussions were had regarding existing accounts at BMO being transferred to more local banking institutions. Tanner will establish a new account for the Cecilee/Grand duplex and gather more information from local banks.
- The December Board meeting date was tentatively set for Wednesday, December 20th, 2023 at 5:15pm. The meeting will be held in the community room of the Atrium.
- The Board also Tentatively scheduled the January board meeting for Wednesday, January 24, 2024 at 5:15 pm. This meeting will also be held in the community room of the Atrium.
- Having No Further business to discuss Acting Board Chair Bridget Huber called for a motion to Adjourn the meeting. A motion was made by Mike Kuhle to Adjourn the meeting. The Motion was Seconded by Bridget Huber. The Motion Passed. The meeting was adjourned at 7:06pm.

Approved By: Robert J. Hall

Date: 12-22-23

Respectfully Submitted by: Tanner Rogers Signed: TN

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/23 Through 11/30/23
(Amounts in Dollars)

	Total 2023 Budget	November Actual	November Previous Year	% YTD Actual to Budget	YTD Actual	YTD Previous Year
Sales						
Liquor	2,190,000	184,254	180,547	84.0%	1,839,291	1,889,443
Wine	620,000	61,670	60,239	80.6%	499,841	504,983
Beer	2,430,000	180,550	180,597	91.2%	2,216,475	2,164,369
Mix/nonalcohol	89,000	6,428	6,733	87.4%	77,800	82,029
THC	-	821	-	-	901	-
NSF charges	100	40	-	70.0%	70	79
Net Sales	5,329,100	433,763	428,116	87.0%	4,634,378	4,640,903
Cost of Goods Sold						
Liquor	1,552,500	104,521	128,413	80.9%	1,256,138	1,341,032
Beer	1,841,450	89,323	137,500	89.4%	1,646,878	1,650,775
Wine	486,450	37,933	43,835	73.6%	358,139	372,255
Soft drinks/mix	59,580	2,530	4,647	80.6%	48,036	50,576
THC	-	(1,988)	-	-	(3,085)	-
Freight	37,000	2,443	3,242	77.5%	28,658	32,980
Total Cost of Goods Sold	3,976,980	234,762	317,637	83.9%	3,334,764	3,447,618
Gross Profit	1,352,120	199,001	110,479	96.1%	1,299,614	1,193,285
Operating Expenses						
Personnel services	533,580	37,169	35,981	80.4%	429,192	393,064
Supplies	35,300	4,070	4,108	76.7%	27,083	31,557
Other services & charges	223,658	15,581	16,942	87.8%	196,347	188,149
Interest	13,027	-	-	0.0%	-	-
Depreciation (estimated)	107,000	8,917	8,917	91.7%	98,087	98,087
Total Operating Expenses	912,565	65,737	65,948	82.3%	750,709	710,857
Operating Income (Loss)	439,555	133,264	44,531	124.9%	548,905	482,428
Non-Operating Revenues (Expenses)						
Interest earnings **	4,500	375	375	230.7%	10,382	3,869
Other non-operating	-	-	-	-	-	7
Sale of fixed asset	-	-	-	-	-	-
Loss on fixed asset	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	4,500	375	375	230.7%	10,382	3,876
Net Income (Loss) b/Operating Transfers	444,055	133,639	44,906	125.9%	559,287	486,304
Operating Transfers-In	-	-	-	-	-	-
Operating Transfers-Out	(275,000)	(22,917)	(22,917)	91.7%	(252,087)	(252,087)
Net Income (Loss)	169,055	110,722	21,989	N/A	307,200	234,217

** Includes 6/30/2023 actual plus five months budget

CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/23 Through 11/30/23
(Amounts in Dollars)

	Total Current Year Budget	November Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	90,000	47	92,058	99,831
Park fees-other (fire wood, pop & ice)	1,500	189	3,412	2,124
Total Revenues	91,500	236	95,470	101,955
Expenditures				
Personnel services				
Full-time employees	4,795	-	710	1,869
Part-time employees	18,123	-	18,012	18,079
PERA contributions	1,081	-	53	140
FICA/medicare	1,753	18	1,430	1,517
Misc. employer paid insurance	1,283	366	563	467
Workmen's comp.-ins. premium	895	(28)	813	(188)
Supplies				
Misc. office supplies	600	-	56	-
Cleaning supplies	2,500	13	2,799	3,623
Misc. operating supplies	1,500	2,671	6,922	1,410
Building repair supplies	5,000	-	6,251	2,657
Misc. repair & maint supplies	3,500	-	643	1,466
Concessions	500	-	155	352
Other services and charges				
Misc. professional services	5,000	221	6,726	5,778
Telephone	650	43	561	553
Misc advertising	3,000	-	-	3,000
General liability insurance	2,100	-	1,334	1,375
Property insurance	3,500	-	1,162	1,985
Electric utilities	7,000	114	7,647	9,840
Water utilities	850	38	812	822
Gas utilities	2,500	110	1,942	2,072
Refuse disposal	3,000	-	3,436	2,550
Sewer utilities	700	34	868	756
Buildings-repair & maintenance	1,000	-	-	65
Improv other than bldg-repair & mai	1,000	-	5,069	75
Machinery/equipment-repair/mainte	-	-	-	-
Misc rentals	-	539	749	-
Cash short and over	-	-	(15)	3
Dues and subscriptions	600	-	-	-
Licenses and taxes	650	-	594	594
Capital outlay				
Improvement Misc	-	-	-	24,938
Total Expenditures	73,080	4,139	69,292	85,798
Excess (Deficiency) of Revenue Over Expenditures	18,420	(3,903)	26,178	16,157

CITY OF WORTHINGTON, MINNESOTA

FIELD HOUSE
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/23 Through 11/30/23
(Amounts in Dollars)

	Total Current Year Budget	November Actual	YTD	
			Actual	Previous Year
Revenues				
Field House - User fees	82,000	5,439	37,447	10,474
Field House - Rental fees	-	7,979	50,679	19,536
Total Revenues	82,000	13,418	88,126	30,010
Expenditures				
Personnel services				
Full-time employees	123,430	10,009	109,655	103,514
Overtime	-	-	165	80
Part-time employees	31,200	2,811	25,845	2,139
Vacation/Sick expense	-	-	-	13
PERA contributions	9,257	1,035	8,394	7,770
FICA/medicare	11,829	1,268	10,072	8,027
Health insurance admin/claims	24,533	2,868	20,795	6,757
Life insurance	97	5	77	83
LTD insurance	835	50	745	717
HSA contribution	-	249	1,260	531
Health insurance-claims-TPA	-	-	555	114
Workmen's comp.-ins. premium	2,053	1,299	5,446	3,594
Supplies				
Office supplies	1,200	71	103	2,949
Cleaning supplies	1,000	-	1,852	3,051
Misc. operating supplies	1,200	153	5,106	2,748
Equipment parts	300	-	36	953
Building repair supplies	500	-	346	16
Misc. repair & maint supplies	500	453	5,982	-
Small tools	200	-	200	1,094
Equipment minor	1,000	-	-	-
Misc. equip, furniture/fixtures	300	-	627	354
Other services and charges				
Misc. professional services	2,500	313	3,130	1,959
Telephone	2,000	257	2,206	1,221
Postage	200	-	5	-
Travel, conferences, schools	200	-	-	-
Subsistence of persons	-	-	-	292
Misc advertising	1,000	920	3,970	3,329
General liability insurance	4,200	-	4,153	3,564
Property insurance	4,000	-	3,541	3,357
Electric utilities	8,000	1,252	27,454	28,708
Water utilities	2,000	15	423	152
Gas utilities	8,000	484	5,015	12,044
Refuse disposal	2,000	209	2,011	215
Sewer utilities	600	29	632	278
Storm water utilities	1,000	166	1,828	1,436
Misc. utilities	1,000	654	5,717	147
Buildings-repair & maintenance	500	-	-	3,092
Structure repair & maintenance	1,000	-	-	-
Misc repairs & maintenance	500	-	5,039	442
Cash short and over*	-	(1,062)	(1,543)	-
Dues and subscriptions	300	-	3,161	-
Licenses and taxes	2,000	-	120	120
Miscellaneous	1,000	13	9,321	43
Capital Outlay				
Bldgs & structure-misc	-	680	103,739	1,725,149
Machinery and equipment misc	-	-	-	66,628
Office equipment purchase	-	-	-	65,179
Total Expenditures	251,434	24,201	377,183	2,061,859
Excess (Deficiency) of Revenue				
Over Expenditures	(169,434)	(10,783)	(289,057)	(2,031,849)

*Majority of difference is between Field House & Ice Arena (cash deposited to wrong department).

ADMINISTRATIVE SERVICES MEMO

DATE: JANUARY 8, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. ANNUAL APPOINTMENTS

Designate Time and Place of Meetings - Section 4.02 of the Worthington City Charter states that the annual meeting of the City Council shall be held on the second Monday in January each year, and that the Council shall prescribe the time and place of regular meetings and for calling special meetings. Currently, the regular City Council meetings are held on the second and fourth Mondays of each month in City Hall Council Chambers, except if the second or fourth Monday should fall on a recognized holiday the meeting will be held at the same time on the Tuesday immediately following, with special meetings called as needed. ***Exhibit 1*** is a list of the proposed regular City Council meeting dates on the second and fourth Mondays of each month, starting at 5:30 p.m.

Council action is requested to set the meeting time and place for the regular City Council meetings in 2024 on the second and fourth Mondays of each month, starting at 5:30 p.m., in City Hall Council Chambers, with special meetings called as needed.

Appointment of Clerk - Section 2.03 of the Worthington City Charter states that effective January 1st of each year the City Council shall appoint a Clerk for a one-year term, however, the Clerk shall serve until his/her successor has been appointed and qualified.

Council action is requested to appoint Mindy Eggers as City Clerk for the period January 1, 2024 through December 31, 2024 as required by the City Charter, and to appoint Angela Thiner as the Assistant City Clerk for that time to act in the absence of the Clerk.

Designate Official Newspaper - Section 4.07 of the Worthington City Charter states that the City Council shall at its first regular meeting each year designate an official local newspaper (currently The Globe) for the publication of all matters required by law to be published. ***Exhibit 2*** is the proposed 2024 agreement with The Globe for publication services. The website will also be used as an alternative dissemination of bids and requests.

Council action is requested to designate The Globe as the official newspaper for all matters required by law to be published in 2023 and approve the agreement as presented.

Designate Official Depositories: As advised by the State Auditor, Council is asked to designate financial institutions as official depositories for the City of Worthington in 2024. Staff submits the following for Council approval and designation: 4M Fund (League of MN Cities sponsored money market), American Bank & Trust, Ameriprise Financial, Bank of the West, Edward Jones Investments, Equitable Advisors, First State Bank Southwest, First State Investment Services, Leading Edge Credit Union, Rolling Hills Bank, Momentum Independent Network, United Prairie Bank, United Prairie Financial Network, Wells Fargo, Wells Fargo Advisors and Worthington Federal Savings Bank.

Council action is requested to designate the official depositories for 2024 as listed.

Annual Committee Appointments - ***Exhibit 3*** is a list of the proposed annual 2024 City Council Committee appointments.

Council action is requested to approve the 2024 Council Committee appointments as presented.

2. APPOINTMENT OF CITY ATTORNEY

The office of Woods Fuller serves as the City Attorney by appointment and contract on a yearly basis. Jesse Flynn will continue to serve as the City Attorney and J. Vincent Jones as Assistant City Attorney. As outlined in ***Exhibit 4***, the proposed hourly rate for 2024 is \$320.00 plus expenses.

Council action is requested to appoint Jesse Flynn as the City Attorney and J. Vincent Jones as Assistant City Attorney for a one-year period from January 1, 2024 until December 31, 2024.

3. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING - WHITETAILS UNLIMITED MN SOUTHWEST DEER CAMP

The Whitetails Unlimited Southwest MN Deer Camp Chapter, has submitted an Application for Exemption from Lawful Gambling as follows:

Organization:	Whitetails Unlimited MN Southwest Deer Camp Chapter
CEO:	Chris Petersen
Type of Event:	Raffle
Date & Location of Event:	February 24, 2024 Worthington Elk's Lodge #2287 1105 Second Avenue

The application (included as ***Exhibit 5***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling for the Whitetails Unlimited Southwest MN Deer Camp Chapter.

4. **APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING - PHEASANTS FOREVER NOBLES COUNTY CHAPTER 14**

The Pheasants Forever Nobles County Chapter 14, has submitted an Application for Exemption from Lawful Gambling as follows:

Organization:	Pheasants Forever Nobles County Chapter 14
CEO:	Scott Rall
Type of Event:	Raffle
Date & Location of Event:	March 15, 2024 Worthington Event Center 1447 Prairie Drive

The application (included as ***Exhibit 6***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling for the Whitetails Unlimited Southwest MN Deer Camp Chapter.

5. **AUDIT ENGAGEMENT LETTER**

Staff has received a proposal for the 2023 year-end audit services from Abdo Solutions. The maximum would not exceed \$48,000 for the Financial Statement Audit, \$2,000 for GASB 96 Implementation and \$4,500 for each major program covered by a Single Audit and additional fees for out-of-pocket expenses. Staff recommends approval of the proposal shown at ***Exhibit 7***.

Council action is requested for approval of the proposal from Abdo Solutions for the 2023 year-end audit expenses.

CASE ITEMS

1. **ELECTION OF MAYOR PRO TEM**

Pursuant to Section 2.02 of the City Charter, “At their annual meeting, Council shall elect by ballot a Mayor Pro Tem to preside over the meetings of the City Council during the absence of the Mayor from the City, or upon the inability of the Mayor, from any cause, to discharge the duties of the office.” Paper ballots will be distributed at the meeting for the election of the Mayor Pro Tem to serve in 2024.

2. RESOLUTION ACCEPTING LEAGUE OF MINNESOTA CITIES GRANT NAVIGATOR FUNDING

Staff submitted an application to the League of Minnesota Cities Grant Navigator to support the preparation of a Work Force Housing Grant being prepared by Southwest Minnesota Housing Partnership. The housing grant will be submitted to Minnesota Housing to support a market rate rental housing development.

The City was awarded Grant Navigator funding of \$5,000.00 that will be used to contract with the Housing Partnership to prepare the Work Force Housing grant.

Council is requested to approve the resolution (*shown as Exhibit 8*) accepting the Grant Navigator funding.

3. 2024 PAY EQUITY REPORT FOR 2023 DATA

The Minnesota Department of Management and Budget (MMB) mandate that Cities, Counties and School Districts complete a pay equity implementation report once every three years. The City's last reported in January 2021 for 2020 data. Staff recently submitted the current report on 2023 data. MMB's preliminary review of the recent pay equity report found it to be in compliance. Council is requested to approve the attached report included as *Exhibit 9*.

4. RESOLUTION ACCEPTING GRANT FUNDS

The Worthington Fire Department applied for and received a grant for extrication equipment from Nobles County Electric in the amount of \$2,180.00.

Since the extrication equipment costs more than the amount of the grant the Fire Relief Association is requesting the City issue a check to them in the amount of the grant.

Council is requested to approve the resolution shown as *Exhibit 10* and approve the issuance of the check to the Relief Association.

Administrative Services Memo

January 8, 2024

Page 5

2024 City Council Regular Meeting Schedule

Monday, January 8, 2024
Monday, January 22, 2024
Monday, February 12, 2024
Monday, February 26, 2024
Monday, March 11, 2024
Monday, March 25, 2024
Monday, April 8, 2024
Monday, April 22, 2024
Monday, May 13, 2024
Tuesday, May 28, 2024
Monday, June 10, 2024
Monday, June 24, 2024
Monday, July 8, 2024
Monday, July 22, 2024
Monday, August 12, 2024
Monday, August 26, 2024
Monday, September 9, 2024
Monday, September 23, 2024
Monday, October 14, 2024
Monday, October 28, 2024
Tuesday, November 12, 2024
Monday, November 25, 2024
Monday, December 9, 2024
Monday, December 23, 2024

The Globe

416 - 10th Street
Worthington, MN 56187

507-376-9711

Advertising Agreement

The undersigned advertiser agrees with ***The Globe*** to publish display advertising, classified advertising and legal advertising at the **rate per column inch of \$16.70**. This agreement is in effect January 1, 2024 through December 31, 2024.

City of Worthington

Account# 246099

Rick Von Holdt, Mayor

Date

Mindy Eggers, City Clerk

Date

Worthington Mayor - City Council Committee Assignments - 2024

Airport Advisory Board	Kielblock		
Cable 3 Joint Powers Board	Ernst		
Center for Active Living	Janssen		
City/County/School	Kolpin	Von Holdt	
Compensation Committee	Ernst	Kielblock	
Comprehensive Plan Subcommittee	Kielblock	Cummings	
Convention and Visitors Bureau Financial	Cummings		
Cross Cultural Advisory Committee	Ernst		
Economic Development Subcommittee	Kolpin	Cummings	Von Holdt
Employee Advisory Board	Janssen		
EO Olson Trust Fund Board	Von Holdt		
Heron Lake Watershed Restoration Assn	Janssen		
Housing and Redevelopment Authority	Kolpin		
Joint Jurisdictional Planning Commission	Ernst	Janssen	
Lake Improvement Committee	Cummings	Janssen	
Liquor and Gambling Committee	Ernst		
Memorial Auditorium Advisory Board	Kielblock		
Okabena-Ocheda Bella Clean Water	Janssen	Cummings	
Park and Recreation Board	Cummings		
Nominating	Von Holdt		
Planning Commission	Kielblock		
Prairie Justice Center - City/County Jt Bldg	Kolpin	Cummings	
Public Arts Commission	Janssen		
Revolving Loan Fund	Kielblock		
Ice Arena Planning	Janssen	Von Holdt	Cummings
Southwest Mayors Advisory Council	Von Holdt		
Southwest Regional Development Comm.	Von Holdt		
Traffic and Safety Committee	Kielblock		
Transit Board - Joint Powers	Cummings	Kielblock	
Water and Light Commission	Ernst		
YMCA	Kolpin		

Worthington Mayor - City Council Committee Assignments - 2024

Cummings

- Comprehensive Plan Subcommittee
- Convention and Visitors Bureau Financial
- Economic Development Subcommittee
- Ice Arena Planning
- Lake Improvement Committee
- Okabena-Ocheda-Bella Clean Water
- Park and Recreation Board
- Prairie Justice Center - City/County Jt Bldg
- Transit Board - Joint Powers

Ernst

- Cable 3 Joint Powers Board
- Compensation Committee
- Cross Cultural Advisory Committee
- Façade Committee
- Joint Jurisdictional Planning Commission
- Liquor and Gambling Committee
- Water and Light Commission

Janssen

- Center for Active Living
- Heron Lake Watershed Restoration Assn
- Employee Advisory Board
- Joint Jurisdictional Planning Commission
- Lake Improvement Committee
- Okabena-Ocheda Bella Clean Water
- Public Arts Commission
- Ice Arena Planning

Kielblock

- Airport Advisory Board
- Compensation Committee
- Comprehensive Plan Subcommittee
- Memorial Auditorium
- Planning Commission
- Revolving Loan Fund
- Transit Board - Joint Powers
- Traffic and Safety Committee
- Worthington Rediscovered Committee

Kolpin

Child Care
City/County/School
Economic Development Subcommittee
Façade Committee
Housing and Redevelopment Authority
Prairie Justice Center - City/County Jt Bldg
YMCA

Von Holdt

City/County/School
Economic Development Subcommittee
EO Olson Trust Fund Board
Nominating Committee
Ice Arena Planning
Southwest Mayors Advisory Council
Southwest Regional Development Commission



December 29, 2023

Jesse A. Flynn
Jesse.Flynn@woodsfuller.com
507-372-2620

City of Worthington
Attn: Steve Robinson
303 Ninth Street
P.O. Box 279
Worthington, MN 56187

Re: Worthington City Attorney

Dear Steve,

Our office currently serves as City Attorney by appointment and contract on a yearly basis. The current one-year appointment and contract will expire on December 31, 2023.

We propose to renew the Agreement to provide legal services to the City of Worthington at the rate of \$320.00 per hour, plus expenses. We will continue to submit monthly statements for services rendered and expenses incurred. Our representation will include advising City officials, preparing documents, reviewing contracts, and making recommendations relating to City business.

If the City Council accepts our proposal, we ask that the undersigned be appointed as City Attorney for a one-year term, and that J. Vincent Jones be appointed as Assistant City Attorney for a one-year term, effective January 1, 2024.

Thank you for your time and consideration regarding this matter. We look forward to hearing from you.

Sincerely,

WOODS, FULLER, SHULTZ & SMITH P.C.

Jesse A. Flynn

LG220 Application for Exempt Permit

4/23

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Whitetails Unlimited MN Southwest Deer Camp Previous Gambling Permit Number: X- 94157-23-006

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1725 Nine Oaks Dr

City: Spring Grove State: MN Zip: 56174 County: Houston

Name of Chief Executive Officer (CEO): Chris Petersen

CEO Daytime Phone: (507) 450-6256 CEO Email: cpetersen@whitetailsonline.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Elks Lodge 2287

Physical Address (do not use P.O. box): 1105 2nd Ave

Check one:
☒ City: Worthington Zip: 56197 County: Nobles
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Saturday, February 24, 2024

Check each type of gambling activity that your organization will conduct:
☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Chris Peterson Date: 1/2/24
(Signature must be CEO's signature; designee may not sign)

Print Name: Chris Peterson**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- ☒ a copy of your proof of nonprofit status; and
- ☒ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Working for an American Tradition
Education • Habitat Conservation • Hunting Tradition

Internal Revenue Service

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Date: September 2, 2004

Whitetails Unlimited Inc. National Headquarters
% Jeffrey Schinkten
P.O. Box 720
Sturgeon Bay, WI 54235-0720

Person to Contact:
Yvette Davis 31-07751
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
39-1415070
Group Exemption Number:
9362

Dear Sir or Madam:

This is in response to your request of September 2, 2004, regarding your organization's tax-exempt status.

In June 1986 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list your organization submitted as exempt from federal income tax under section 501(c)(3) of the Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca, Director, TE/GE
Customer Account Services

National Headquarters
PO Box 720
2100 Michigan St.
Sturgeon Bay, WI 54235
Exhibit 5

Phone: (920) 743-6777
Fax: (920) 743-4658
www.whitetailsunlimited.com
nh@whitetailsunlimited.com

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: <u>Pheasants Forever Nobles County Chapter 14</u>	Previous Gambling Permit Number: <u>X-04682-23-015</u>
Minnesota Tax ID Number, if any: _____	Federal Employer ID Number (FEIN), if any: _____
Mailing Address: <u>P.O. Box 1033</u>	
City: <u>Worthington</u>	State: <u>MN</u> Zip: <u>56187</u> County: <u>Nobles</u>
Name of Chief Executive Officer (CEO): <u>Scott Rall</u>	
CEO Daytime Phone: _____	CEO Email: <u>scottarall@gmail.com</u> (permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☐ Fraternal
 ☐ Religious
 ☐ Veterans
 ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Worthington Event Center

Physical Address (do not use P.O. box): 1447 Prairie Drive

Check one:

☒ City: Worthington Zip: 56187 County: Nobles

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 15, 2024

Check each type of gambling activity that your organization will conduct:

- ☐ Bingo
 ☐ Paddlewheels
 ☐ Pull-Tabs
 ☐ Tipboards
 ☒ Raffle


Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 1-3-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Scott Rall

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



December 5, 2023

Management, Honorable Mayor and City Council
City of Worthington
Worthington, Minnesota

We are pleased to confirm our understanding of the services we are to provide City of Worthington (the City) for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended December 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of Funding Progress, Employer's Share of Net Pension Liability and Employer's Contributions
- Schedule of Changes in OPEB Liability, Related Ratios, and City Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Schedule of Expenditures of Federal Awards
- Combining and Individual Fund Financial Statements and Schedules
- Summary Financial Report - Revenues and Expenditures for General Operations - Governmental Funds

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. The Statistical Section is required to be presented when a Annual Comprehensive Financial Report (ACFR) is issued.

- Introductory Section
- Statistical Section

Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436

P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
Mankato, MN 56001

P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260

P 480.864.5579

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on-

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors. We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.



Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning, however, it should be noted that our planning procedures are not concluded and therefore additions or modifications may be made to the below significant risks:

- Management Override of Controls
- Improper Revenue Recognition

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the City and its environment, including the system of internal control sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.



Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also prepare a general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the general ledger into a working trial balance. We will also assist with entries to convert from the modified accrual basis of accounting to the full accrual basis of accounting for long-term assets, long-term liabilities, and related deferred inflows of resources, deferred outflows of resources, revenues and expenses from information provided by management. We will also use the financial statements to complete the Data Collection Form for Reporting on Audits of States, Local Governments and Non-Profit Organizations. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We may advise management about appropriate accounting principles and their application, and we may assist you in the assembly of your financial statements. However, management has the final responsibility for the selection and application of accounting policies and the fair presentation of financial statements that reflect the nature and operations of the City. You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the results of the services, the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.



Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. You are also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts and grant agreements, and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, grants and for informing us of any events encountered subsequent to the period under audit that may require adjustment to or disclosure in the financial statements. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, that we report. Additionally, as required by the Uniform Guidance, it is your responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review in April, 2024.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Abdo, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.



You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. You are also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is your responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide electronic copies of our reports to the City; however, you are responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.



The audit documentation for this engagement is the property of Abdo and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any Regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Abdo's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Thomas J. Olinger, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in approximately April, 2024, and to issue our reports no later than June 30, 2024.

Our fee for these services will be as follows:

Audit	\$ 48,000
Single Audit (per major program)	<u>4,500</u>
Total	<u>\$ 52,500</u>
GASB 96 Implementation (<i>if applicable</i>)	\$ 2,000

There have been several new accounting standards issued in recent years which will begin taking effect in the current and following years. These new standards may require substantial changes to your financial statements. We will review with you during the planning stage and if changes are substantial and you would like our firm to complete this work we will agree at that time to a separate fee and engagement to complete that work.

The newest standard that will have an effect on the City that is effective for this year's financial statement is GASB's Accounting Standards number 96 - Accounting for subscription-based information technology arrangements (SBITA). This new standard is effective for fiscal years starting after June 15, 2022. Given this new standard will have an effect on your financial statements, there will be additional time spent to adopt this standard in year one. We will assist management with the implementation of this standard and anticipate that our non-recurring implementation fee for these procedures will not exceed the total shown above. In addition, Abdo has partnered with an accounting software known as "LeaseCrunch" to assist in the implementation of the new standard and to be utilized on an ongoing basis to ensure you are in compliance with the new standard post-implementation. The cost of this service is a discounted price of \$78 per SBITA that is in the "LeaseCrunch" system and is billed directly to Abdo from LeaseCrunch on an annual basis. Abdo will bill you the same amount charged from LeaseCrunch based on the number of SBITA's in your account. Abdo plans to utilize this software as part of our procedures and Abdo can either enter information into the system for you to review or we can give you access to the system to input your own data for which we will review and ensure it is correct. We will discuss this with you as part of our planning procedures.

In an effort to reduce environmental impact, you will receive printable, downloadable PDFs of your report. To receive one (1) paper report, you will be charged \$150 for a set-up fee. Additional paper copies will be charged at the rate of \$50 per report.



You may also be billed for travel and other out-of-pocket costs such as, typing, postage, etc. if not included in the fee listed above. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Amounts not paid within 30 days from the invoice date will be subject to a late payment charge of .66 percent per month (8 percent per year). If for any reason the account is turned over to collections, additional fees will be added to cover collections cost. In accordance with our Firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Except in the event of your failure to make a payment when due, in the event of a dispute related in any way to our services, our Firm and you agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear our own attorneys' fees and mediation cost. Participation in such mediation shall be a condition to either of us initiating litigation. In order to allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute. The mediation shall be confidential in all respects, as allowed or required by law, except our final settlement positions at mediation shall be admissible in litigation solely to determine the prevailing party's identify for purposes of the award of attorneys' fees. In the event you fail to make a payment for services or to reimburse for costs advanced by the Firm on your behalf, the Firm reserves the right to take all legally permissible action, including commencement of litigation in lieu of mediation, and shall have the right to collect its costs, including reasonable attorney's fees, incurred in any such collection or litigation activities.

The City acknowledges and agrees that Abdo's (the Contractor) workforce, including employees assigned to staff the engagement provided for under this Agreement, constitutes an important and vital aspect of Contractor's business. In recognition of the foregoing and the harm that Contractor will suffer in the event of the loss of one or more of its employees, the City agrees that during the Term of this Agreement and for a period of six (6) months following the termination of this Agreement for any reason (the "Restrictive Time Period") the City shall not, directly or indirectly, on behalf of itself or any person, firm, corporation, association or other entity, (a) recruit, solicit, or assist anyone else in the recruitment or solicitation of, any of Contractor's employees to terminate their employment with Contractor and to become employed by or otherwise engaged with or by the City in any capacity independent of Contractor; (b) hire or engage any Contractor employee; or (c) otherwise encourage or induce any of Contractor's employees to terminate their employment with Contractor (collectively the "Contractor Employee Restrictive Covenant").

Notwithstanding the foregoing, Contractor may (but shall not be obligated to) consent to the City's recruitment, solicitation, employment or other engagement of a Contractor employee otherwise prohibited by this paragraph provided that (a) the City discloses to Contractor in writing its desire to recruit, solicit, employ or otherwise engage the Contractor employee independent of Contractor before engaging with the Contractor employee regarding any such potential relationship; (b) the City agrees to pay Contractor a Restrictive Covenant Exception Fee (as hereafter defined) in the event the Contractor employee becomes employed by or otherwise engaged with the City independent of Contractor; and (c) Contractor provides written consent to the City to engage with the Contractor employee regarding any such relationship. For purposes of this Agreement, the Restrictive Covenant Exception Fee shall be the greater of: (i) 200% of the annual contracted cost of Contractor's services under this Agreement in addition to the annual contracted cost paid or due Contractor hereunder; or (ii) 200% of the fees paid or due Contractor for services provided under this Agreement during the twelve (12) month period immediately prior to the termination of this Agreement or, in the event the Agreement has not been terminated, during the twelve (12) month period immediately prior to Contractor's provision of written consent to the City to engage in the recruitment, solicitation, employment or other engagement of a Contractor employee otherwise prohibited by this paragraph.



In the event Contractor is unwilling to consent to the City's recruitment, solicitation, employment or other engagement of a Contractor employee otherwise prohibited by this paragraph and/or agree on the City's payment of a Restrictive Covenant Exception Fee, then the Contractor Employee Restrictive Covenant shall remain in full force and effect. If the City breaches or threatens to breach the Contractor Employee Restrictive Covenant, Contractor shall be entitled to injunctive and other equitable relief from a court of competent jurisdiction restraining the City's breach of said covenant in addition to such other remedies as may be available to Contractor in law and equity, as City as the recovery from City of Contractor's reasonable attorneys' fees and costs incurred in any such legal action. The City also acknowledges, understands, and agrees that although the harm Contractor will suffer as a result of the City's breach of the Contractor Employee Restrictive Covenant cannot be or is very difficult to accurately estimate, the sum which is the greater of (i) 200% of the average annual fees paid by the City to Contractor for services under this Agreement during the three-year period preceding the breach, or (b) 200% of the employee's average annual compensation during the three-year period preceding the breach represents and constitutes a reasonable estimation of the damages to Contractor caused by City's breach (the "Liquidated Damages Amount"). Therefore, at its sole election, Contractor may elect to enforce and compel the City's compliance with the Contractor Employee Restrictive Covenant or to seek an award from City of the Liquidated Damages Amount, together with the reasonable attorneys' fees and costs incurred by Contractor in connection with any legal action to obtain such relief.

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to the City in the performance of our services. The City shall not, during the term of this agreement and for the twelve months following its termination for any reason, without the prior written consent of the Firm, solicit for employment, or hire any current or former partner or professional employee of the Firm, or any affiliate thereof, if such partner or professional employee has been involved in the performance of any audit, review, or attest service for or relating to the City at any time during the then current fiscal year of the City up to and including the date of the audit report for that year, or in the twelve months preceding the audit report date for the immediately preceding year.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will utilize a portal which is a collaborative, virtual workspace in a protected, online environment. The portal permits real-time collaboration across geographic boundaries and time zones and allows us and you to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use the portal, you may be required by the provider of the portal to execute a client portal agreement and agree to be bound by the terms, conditions, and limitations of such agreement. You agree that we have no responsibility for the activities of the portal and agree to indemnify and hold us harmless with respect to any and all claims arising from your misuse of the portal.

We are not a host for any of your information. You are responsible for maintaining your own copy of this information. We do not provide back-up services for any of your data or records, including information we provide to you. Portals are utilized solely as a method of transferring data and are not intended for the storage of your information. Information on a portal may be deleted by us.



If you decide to transmit your confidential information to us in a manner other than a secure portal, you accept responsibility for any and all unauthorized access to your confidential information. If you request that we transmit confidential information to you in a manner other than a secure portal, you agree that we are not responsible for any liability, including but not limited to, (a) any loss or damage of any nature, whether direct or indirect, that may arise as a result of our sending confidential information in a manner other than a secure portal, and (b) any damages arising as a result of any virus being passed on or with, or arising from any alteration of, any email message.

State, federal and foreign regulators may request access to or copies of certain workpapers pursuant to applicable legal or regulatory requirements. Requests also may arise with respect to peer review, an ethics investigation, the sale of your organization, or the sale of our accounting practice. If requested, access to such workpapers will be provided under the supervision of firm personnel. Regulators may request copies of selected workpapers to distribute the copies or information contained therein to others, including other governmental agencies.

If we receive a request for copies of selected workpapers, provided that we are not prohibited from doing so by applicable laws or regulations, we agree to inform you of such request as soon as practicable. You may, within the time permitted for our firm to respond to any request, initiate such legal action as you deem appropriate, at your sole expense, to attempt to limit the disclosure of information. If you take no action within the time permitted for us to respond, or if your action does not result in a judicial order protecting us from supplying requested information, we may construe your inaction or failure as consent to comply with the request.

If we are not a party to the proceeding in which the information is sought, you agree to reimburse us for our professional time and expenses, as well as the fees and expenses of our legal counsel, incurred in responding to such requests. We have the right to withdraw from this engagement, at our discretion, if you do not provide us with any information we request in a timely manner; refuse to cooperate with our reasonable requests or misrepresent any facts; we have reason to believe you may have engaged, or may be planning to engage, in conduct that is unethical and/or unlawful; you engage in conduct directed toward or affecting firm personnel that is disrespectful, inappropriate, and/or potentially unlawful; or we determine that continuing the engagement is not in the best interests of the firm or threatens legal or reputational harm to the firm. In the event of withdrawal under any of these circumstances, such withdrawal will release us from any obligation to complete your report and will constitute completion of our engagement.

Assisting you with your compliance with the Corporate Transparency Act ("CTA"), including beneficial ownership information ("BOI") reporting, is not within the scope of this engagement. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA's reporting requirements and issues surrounding the collection of relevant ownership information.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Management, Honorable Mayor and City Council of the City. We cannot provide assurance that an unmodified opinion will be rendered. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. You agree to include our audit report in any document containing financial statements that indicate that such financial statements have been audited by us and, prior to inclusion of our audit report, to ask our permission to do so.



The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2020 Peer Review Report accompanies this letter.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please electronically sign this letter.

Sincerely,



Abdo

RESPONSE:

This letter correctly sets forth the understanding of the **City of Worthington**.

By: _____

Title: _____





REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

November 10, 2020

To the Partners of
Abdo, Eick and Meyers, LLP
and the Peer Review Committee of the Nevada Society
of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Abdo, Eick and Meyers, LLP (the firm) in effect for the year ended May 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act; audits of employee benefit plans, and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Abdo, Eick and Meyers, LLP in effect for the year ended May 31, 2020, has been suitably designed and compiled with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Abdo, Eick and Meyers, LLP has received a peer review rating of *pass*.

A handwritten signature in black ink, reading "Brady Martz". The signature is written in a cursive, flowing style.

Brady Martz and Associates, P.C.

RESOLUTION NO. _____

A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities ("LMC") has created a pilot Grants Navigation Program ("Grant") in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Worthington submitted an application for the Grant, a copy of which is attached hereto as Exhibit A ("Application") for support in finding grant funding for Southwest Minnesota Housing Partnership Workforce Housing Development.

WHEREAS, the City has been notified that it has been awarded \$5,000.00 from the Grant ("Funding") to find additional grant funding for the Project.

WHEREAS, the City Council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in finding additional grant opportunities for the Project as noted in the Application, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Southwest Minnesota Housing Partnership to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. Steve Robinson, City Administrator is hereby appointed as the City's Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
6. The Authorizing Agent shall serve as the City's official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.

8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Grant.

9. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Grant.

Passed by the City Council of Worthington, Minnesota this 8th day of January, 2024.

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

Attest: _____
Mindy Eggers, City Clerk

Name

Steve Robinson

Title

City Administrator

Email Address

srobinson@ci.worthington.mn.us

Phone

(507) 666-5012

Office Address

303 9th Street
Worthington, Minnesota 56187
United States
[Map It](#)

Department

Administration

Chief Administrative Officer

Steve Robinson

Briefly describe the project

The Southwest Minnesota Housing Partnership (SWMHP) is planning to construct a 30-unit market rate rental housing development. This project is slated to be built on a site currently owned by the SWMHP and is zoned for multi-family housing.

What is the project's estimated cost?

The total project cost is estimated to be \$10.5 million.

When do you expect to start and complete the project?

Construction is planned to begin in the summer or early fall of 2024. The project timeline is 10-12 months for construction with completion planned for summer 2025.

At what point in development is the project currently? This includes phases such as concept, feasibility study, preliminary engineering, committed project, etc.

SWMHP has prepared concept site, civil and architectural plans. Preliminary financial pro-formas have been prepared and are being finalized.

Are there any grants you are currently pursuing or are there grants for which you believe your project may be eligible? If so, what is the anticipated request?

SWMHP will prepare and submit a grant application on behalf of the City for use in seeking financial assistance from the Minnesota Housing Finance Agency under the Workforce Housing Grant Program. The amount of the request is unknown at this time.

Has the city council approved a resolution of support for the project?

Yes

If you responded Yes, upload a copy of the resolution that was passed by the City Council.

- [SWMHP-Grant-Resolution.pdf](#)

Who are the primary city staff involved with the project? Please include names and job titles.

Steve Robinson
City Administrator

Matt Selof
Director of Community Development

Is the city working with consultants on this project? If so, who?

The City has contracted with the Southwest Minnesota Housing Partnership to prepare and submit the grant application on behalf of the City and to provide community engagement coordination.

Have you engaged with an engineer, planning agency, architect, or financial advisor to assess the overall cost of the project, funding options, and the financial impact to the city? If so, who? What stage is the financial planning in?

As the project developer, SWMHP will provide all engineering, architectural and financial planning for their project.

The City will work with Ehlers Finance Advisors as our municipal advisors.

Who are the consultants you expect to pay using the League grant? Only the primary grant consultants are required. This may be the same consultant as listed above. Cities should have a cost estimate from a consultant for the work to be completed to apply for Grant Navigator funding.

Southwest Minnesota Housing Partnership is the City's consultant in applying for the grant through the Minnesota Housing Finance Agency.

If using a consultant, have you received a quote or cost estimate for these grant services, and how much are these services expected to cost? (This information is needed for the Review Committee to assess the total Grant Navigator award.)

The Worthington City Council approved a contract at their November 13, 2023 meeting with SWMHP to prepare the grant application and coordinate community engagement. The fee for their services is \$5,000.00 plus reimbursable expenses.

Feasibility studies are a formal assessment of the practicality of a proposed plan and are recommended to be conducted prior to committing resources and time. Has a feasibility study been conducted for the project?

No

Is there a Capital Investment Plan (CIP) for the project?

No

Has a local funding source been identified for the project (e.g., savings, bonds)? If so, please briefly list the source.

The City of Worthington, Nobles County and Worthington School District 518 have an automatic 5-year property tax abatement for owners of all new residential units. The SWMHP has been advised that they may request an extension of the property tax abatement of up to 15 years as permitted statutorily. The property tax abatement is intended to be used as the local match requirement for the Workforce Housing grant.

Are there any other regulatory approvals needed (e.g., county, state agency)?

No

Optional: You may upload additional content related to your project here.

- [SWMHP-Concept-Plans.pdf](#)

Compliance Report

Jurisdiction: Worthington

P.O. Box 279

303 - 9th Street

Worthington, MN 56187

Report Year: 2024

Case: 1 - 2023 DATA (Private (Jur Only))

Contact: Lori Henning

Phone: (507) 666-5016

E-Mail: lhenning@ci.worthington.mn.us

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	31	18	1	50
# Employees	67	28	2	97
Avg. Max Monthly Pay per employee	7341.61	6216.52		7055.47

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 78.80185 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	12	4
b. # Below Predicted Pay	19	14
c. TOTAL	31	18
d. % Below Predicted Pay (b divided by c = d)	61.29	77.78

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 93

Value of T = 1.226

a. Avg. diff. in pay from predicted pay for male jobs = 0

b. Avg. diff. in pay from predicted pay for female jobs = -60

III. SALARY RANGE TEST = 0.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 0.00

B. Avg. # of years to max salary for female jobs = 0.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2023 DATA

Worthington

LGID: 1428

Job Nbr	Class Title	Nbr Males	Nbr Females	Non- Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
2	Retail Clerk	0	2	0	F	470	3668.60	4963.40	0.00	0.00	
3	Utility Customer Rep II	0	3	0	F	485	3799.73	5140.81	0.00	0.00	
4	Neighborhood Services Officer	2	0	0	M	495	3799.73	5140.81	0.00	0.00	
5	Public Works Operator II	11	0	0	M	500	4005.99	5419.87	0.00	0.00	
6	Admin Secretary Comm Develop	0	1	0	F	505	4005.99	5419.87	0.00	0.00	
8	Admin Secretary Utilities	0	1	0	F	505	4005.99	5419.87	0.00	0.00	
9	Admin Secretary Public Safety	0	1	0	F	505	4005.99	5419.87	0.00	0.00	
10	Police Records Clerk	0	2	0	F	505	4005.99	5419.87	0.00	0.00	
63	Admin Secretary/Assistant Cler	0	1	0	F	505	4005.99	4712.93	0.00	0.00	
11	Utility Service Worker	1	0	0	M	515	4249.09	5748.77	0.00	0.00	
12	Radio Dispatcher	1	5	0	F	515	4249.09	5748.77	0.00	0.00	
71	Accounting Clerk	0	2	0	F	520	4249.09	5748.77	0.00	0.00	
69	Auditorium Manager	0	1	0	F	530	4540.81	6143.45	0.00	0.00	
13	Water Operator II	4	0	0	M	540	4540.81	6143.45	0.00	0.00	
14	Wastewater Operator II	4	0	0	M	540	4540.81	6143.45	0.00	0.00	
60	Liquor Store Asst. Manager	0	1	0	F	555	4677.83	6328.83	0.00	0.00	
20	W Water Laboratory Technician	1	0	0	M	565	4875.26	6595.94	0.00	0.00	
22	Engineering Technician	2	0	0	M	570	4875.26	6595.94	0.00	0.00	
62	Radio Dispatch Supervisor	0	1	0	F	580	5077.11	6869.03	0.00	0.00	
56	Street Supervisor	1	0	0	M	585	5212.65	7052.41	0.00	0.00	
21	Water Operator III	1	0	0	M	590	5212.65	7052.41	0.00	0.00	
32	Police Officer	8	2	0	M	590	5212.65	7052.41	0.00	0.00	
19	W Water Operator III	2	0	0	M	590	5212.65	7052.41	0.00	0.00	
30	Park Supervisor	1	0	0	M	595	5212.65	7052.41	0.00	0.00	
25	Electric Lineworker	4	0	0	M	605	5903.74	7988.94	0.00	0.00	
33	Drug/General Investigator	2	0	0	M	610	5466.07	7395.27	0.00	0.00	
34	School Liaison Officer	2	0	0	M	610	5466.07	7395.27	0.00	0.00	
31	Police Detective	2	0	0	M	610	5466.07	7395.27	0.00	0.00	
36	Assistant Finance Director	0	1	0	F	615	5542.68	7498.92	0.00	0.00	
38	Police Sergeant	3	0	0	M	630	5675.28	7678.32	0.00	0.00	
39	Detective Sergeant	1	0	0	M	630	5675.28	7678.32	0.00	0.00	
40	Building/Zoning Official	1	0	0	M	650	6073.08	8216.52	0.00	0.00	

Job Class Data Entry Verification List

Case: 2023 DATA

Worthington

LGID: 1428

Job Nbr	Class Title	Nbr Males	Nbr Females	Non- Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
41	Customer Service Supervisor	0	1	0	F	655	6012.67	8134.79	0.00	0.00	
35	Lead Line Worker	1	0	0	M	655	6560.67	8874.67	0.00	0.00	
64	City Clerk	0	1	0	F	655	6012.67	8134.79	0.00	0.00	
65	HR Assistant/Comp Specialist	0	1	0	F	655	6073.08	8216.52	0.00	0.00	
45	Police Captain	1	0	0	M	680	6351.54	8593.26	0.00	0.00	
37	Liquor Store Manager	0	1	0	F	685	6351.54	8593.26	0.00	0.00	
44	Asst City Engineer	1	1	0	B	705	6811.22	9215.18	0.00	0.00	
42	Waste Water Superintendent	1	0	0	M	720	6811.22	9215.18	0.00	0.00	
43	Water Superintendent	1	0	0	M	720	6811.22	9215.18	0.00	0.00	
76	Dir Community Development, Pla	1	0	0	M	735	7216.39	9763.35	0.00	0.00	
72	Utility Coordinator	1	0	0	M	745	7216.39	9763.35	0.00	0.00	
48	Electric Superintendent	1	0	0	M	750	7430.80	10055.07	0.00	0.00	
46	Public Works Director	1	0	0	M	755	7216.39	9763.35	0.00	0.00	
51	Public Safety Director	1	0	0	M	805	8123.96	10991.24	0.00	0.00	
50	Finance Director	0	1	0	F	820	8123.96	10991.24	0.00	0.00	
73	Director of Engineering	1	0	0	M	860	8888.62	12025.78	0.00	0.00	
77	City Administrator	1	0	0	M	895	9280.53	14000.00	0.00	0.00	
78	General Manager Utilities	1	0	0	M	895	9280.53	14000.00	0.00	0.00	

Job Number Count: 50

RESOLUTION NO. _____

A RESOLUTION ACCEPTING GRANT FUNDS

WHEREAS, the City of Worthington has been notified that the Worthington Fire Department is the recipient of a grant from *Nobles County Electric*, hereinafter "Donor"; and

WHEREAS, Donor has placed the following restrictions upon the fund distribution: \$2,180.00 to be used for extrication equipment for the Worthington Fire Department.

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this 8th day of January, 2024, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

Members opposed:

(SEAL)

CITY OF WORTHINGTON

BY: _____
Rick Von Holdt, Its Mayor

ATTEST: _____
Mindy Eggers, Its Clerk

PUBLIC WORKS MEMO

DATE: JANUARY 4, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. APPROVE CHANGE ORDER #2 FOR SUNSET PARKING LOT CHANGE

Ideal Landscaping, our contractor on the Sunset Parking Lot project, has a Change Order #2 for the project (Exhibit 1). This change order would include:

1. Additional cost for fish cleaning shelter foundation modifications
2. Additional removal cost for unexpected soil conditions
3. A Deduct for elimination of the proposed foundation columns

The proposed amount of the Change Order is \$8,679.00 and is eligible for Local Option Sales Tax funding.

Approving this change order would bring our total contract price to \$482,377.05.

Council action is requested to approve the Change Order #2 on the Sunset Parking Lot project.



Building a Better World
for All of Us®

CHANGE ORDER

City of Worthington
OWNER

December 14, 2023
DATE

OWNER'S PROJECT NO.

2

Sunset Park Improvements

CHANGE ORDER NO.

PROJECT DESCRIPTION

165146 71.50

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

57	SPECIAL	10% Bond Insurance and Administration	LS	1	\$789.00
58	SPECIAL	Truncated Domes (22.5 SQ FT)	LS	1	\$1,800.00
59	SPECIAL	Pour Foundation Walls w/Columns	LS	1	\$4,850.00
60	SPECIAL	Spread Footing	LS	1	\$1,440.00
61	SPECIAL	Contaminated Material Removal - Labor	LS	1	\$525.00
62	SPECIAL	Contaminated Material Removal - Equipment	LS	1	\$875.00
63	SPECIAL	Deduct for Columns	LS	1	(\$1,600.00)

Purpose of Change Order:

- 57 Contractor Mark-Up
- 58 Truncated Domes for Crosswalk
- 59 - 60 Shelter modification per Contractor/Todd/Mike decision
- 61 - 62 Removal of additional contaminated material/soil for grading around parking lot per Todd request
- 63 Deduct for shelter foundation modification

Basis of Cost: ☐ Actual ☐ Estimated

Attachments (list supporting documents)

Truck weights for common excavation, aggregate base, topsoil

Contract Status

Original Contract

Net Change Prior C.O.'s 0 to 1

Change this C.O.

Revised Contract

Time

Cost

	\$459,526.75
	\$14,171.30
	\$8,679.00
	\$482,377.05

Recommended for Approval: **Short Elliott Hendrickson Inc.** by

Kelsey Waltz
Kelsey Waltz, P.E.

Approved for Owner:

Agreed to by Contractor:

Don Kruse
BY Ideal Landscape & Design, Inc.

BY City of Worthington

TITLE

TITLE

Distribution Contractor 2 Owner 1 Project Representative 1

SEH Office 1

p:\uz\w\wor1732297-const-svcs\71-mgmt\50-chg-order\cds2\wo165146 co #2.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 401 East 8th Street, Suite 309, Sioux Falls, SD 57103-7032

605.330.7000 | 877.214.4370 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action—Equal Opportunity Employer

ENGINEERING MEMO

DATE: JANUARY 3, 2024
TO: MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEM

**1. RECEIVE REPORTS AND ORDER HEARINGS ON CHURCH AVENUE
AND SECOND AVENUE RECONSTRUCTION PROJECTS**

At the November 27, 2023 council meeting, Council passed a resolution ordering a feasibility report on the Church Avenue Reconstruction Improvement project and the Second Avenue Reconstruction Improvement Project. Council is asked to receive the report and order the improvement hearing that is required by State Statue 429 to proceed with the assessment projects.

Included as *Exhibit 1* is a feasibility report on the proposed improvement of the Church Avenue Reconstruction project from Clary Street to Oxford Street by regrading, base reconstruction, edge drain installation and bituminous resurfacing. Due to the age of the underground utility, bituminous surface is recommended for Church Avenue.

Included as *Exhibit 2* is a feasibility report on the proposed improvement of the Second Avenue Reconstruction project from Twelfth Street to Thirteenth Street by regrading, base reconstruction, edge drain installation, curb and gutter, sidewalks, concrete boulevards, and concrete resurfacing.

The reports provide information on the proposed improvements including costs, funding, estimated assessment rates, and the City's share and related improvements.

Staff recommends that Council accept the reports and pass the resolutions receiving reports and calling for hearings on the proposed improvements. The resolutions set the hearings to be held at the January 22, 2024, Council meeting.

FEASIBILITY REPORT

ON

CHURCH AVENUE
STREET RECONSTRUCTION

Prepared for
Council Members

By
Hyunmyeong Goo

January 3, 2023

I. INTRODUCTION

The purpose of this report is to determine the feasibility of improving the following described streets by fully reconstructing the street base, pavement, and curb and gutter spot repairs. The north stretch from Oxford Street to approximately 350ft south will have a thicker pavement section due to commercially identified segment. Utilities including sanitary sewer, storm sewer, water main, sanitary and water services are not a concern at this point.

Church Avenue – Oxford Street to Clary Street

This report has been prepared pursuant to Council Resolution No. 2023-11-62 of November 27, 2023. Such improvements have not been petitioned for and need to proceed as a Council initiated project.

As requested, we have prepared the following Feasibility Report in accordance with Minnesota Statutes Chapter 429 for the proposed improvements. This report provides an initial analysis of the feasibility, cost-effectiveness and necessity of the proposed infrastructure improvements and it is expected that at least part of the cost of these improvements will be assessed to benefiting property adjacent to the improvements. The specific objectives of this feasibility report are to:

1. Evaluate the need for the project.
2. Develop a preliminary cost estimate for the proposed project.
3. Determine the feasibility of the proposed

improvements. Specific items of construction will consist of:

1. Removal of existing pavement, and base.
2. Bituminous street pavement.
3. Curb and Gutter.
4. Turf restoration.

II. PROJECT NEED

These segments of Church Avenue have been listed in the Capital Improvements Program (CIP) for reconstruction of the streets based on their age and condition.

The surface of the street is concrete pavement previously overlaid with bituminous to extend their useful life. The existing pavement section no longer has the properties necessary to fulfill its function. Multiple factors contribute to poor street conditions including age, material fatigue and degradation, insufficient subgrade drainage, and seasonal saturated soil conditions. The effects of these conditions may be found throughout the length of the subject streets. This combination of factors has deteriorated the total pavement structure of the streets to the point that it no longer is able to provide an acceptable level of service.

The time constraint of this project is important, given the high traffic load associated with the high school. To minimize disruption and ensure the safety of students and faculty, the construction timeline is strategically planned to begin post the academic year in late May, and to complete in advance of the new school year in early August.

III. EXISTING CONDITIONS

Street

The segment of Church Avenue was originally constructed in 1949. The north

180ft segment has a commercially grade typical section for commercially zoned area, and overlaid in 1986. The southern segment was overlaid in 1996.

The existing street is 44 feet wide from curb to curb with a street right-of-way width of 60 feet. The original street pavement has exceeded a 30-year design life by more than 40 years and the latest overlay improvement has reached its 20-year service age.

It is recommended that the existing pavement structure (base and surfacing) be removed and replaced as part of a street reconstruction in order to restore the total pavement system.

Complete reconstruction of the street is recommended to reestablish full serviceability of the subject street.

IV. PROPOSED IMPROVEMENTS

Street

As previously discussed, due to the age and condition of this segment of Church Avenue, it is recommended that the existing pavement structure be removed and reconstructed.

Pavement Design and Type

The City's Assessment Ordinance provides that commercial and industrial access streets "shall be of "9 ton" design". A commercial street design would therefore typically account for traffic consisting of automobiles together with moderate quantities of trucks to reflect normal commercial services such as garbage hauling and deliveries. Additionally, the current MnDOT "10 ton" pavement design methods would be used to establish the proposed pavement design.

Due to the age of the underground utilities, bituminous pavement is recommended. The street section shall be 6-inches of bituminous pavement for commercially zoned segment, 3-inches of bituminous pavement for rest of the segment, and 6-inches of drainable aggregate base.

Installation of a subsurface drainage system is also recommended. Current City practice is to use drainable stable base (DSB) together with proper edge drain tiles to allow for free drainage of that base material, intercept free water rising from below that layer, and provide a base layer that is less susceptible to loss of strength due to the presence of excess moisture. Geotextile reinforcement fabric would also be installed in conjunction with the aggregate base. The geotextile fabric will reduce the migration of the subgrade clay into the drainable base material and reinforce the subgrade material (clay) during the spring transitional period when frost is melting out of the soil and the subgrade's bearing strength is the weakest.

V. PROJECT COST AND FINANCING

A detailed preliminary cost estimate is in the appendix.

The distribution of assessable costs for each of the improvement types is proposed as outlined in the City Assessment Ordinance.

Street

The estimated project cost of the street improvements is \$401,631.99.

The provisions of the City assessment ordinance establish that the City share will include all costs for reconstruction of the center 24 feet of pavement.

The costs for reconstructing the remaining width of pavement, curb (and gutter) and driveways will be assessed to the benefited properties. The street assessment rate would be based on the length of lot frontage on both sides of the street and include City alley and street right of way frontage lengths.

The estimated costs, City share, assessment receivables, and assessment rates for the street improvement options are as follows:

STREET	
Summary of Estimated Cost	
Hearing on Proposed Improvement - 01/22/2024	
PROPERTY OWNER SHARE OF IMPROVEMENT COST	
	Concrete
Construction	\$143,113.11
Design, Administration and Engineering	\$10,017.92
Total of Assessable Costs	\$153,131.03
Total Abutting Frontage (in feet)	2585.90
Total Assessable Frontage (in feet)	1662.25
Estimated Assessable Rate (per foot)	\$92.123
TOTAL ESTIMATED ASSESSMENTS RECEIVABLE	\$153,131.03
CITY SHARE OF IMPROVEMENT COST	
Construction - Paving	\$232,243.89
Design, Administration and Engineering - Paving	\$16,257.07
Non-Assessable Costs (lot allowances)	\$0.00
TOTAL ESTIMATED CITY COST	\$248,500.96
TOTAL ESTIMATED COST OF IMPROVEMENT	\$401,631.99

Based on a rate determining frontage of 2585.90ft, the assessment rate is **\$92.123/ft.**

VI. CONCLUSION

The proposed street is feasible and a cost-effective means of improving the subject length of Church Avenue. The request for competitive bids best accomplishes the proposed construction of the street improvements described in this report.

This Feasibility Report summarizes the estimated assessments for the Church Avenue. Once the construction is complete, a final assessment hearing should be held to determine the final assessment costs.

The estimated costs presented herein have been prepared based on current, average

bidding prices and are subject to variation due to construction timing, contractor workloads, etc. The cost estimates include the estimated cost of engineering and contract administration, but do not include the cost of any fiscal fees related to project financing.



Estimated Assessment Roll
 Church Avenue (Clary to Oxford) Paving Improvement
 Improvement Hearing:

Rate
\$92.123

GENERAL DESCRIPTION				Frontage (Ft.)	Assessable Frontage (Ft.)	Estimated Assessment Amount
Parcel ID No.	Property Owner and Address	Property Address	Legal Description			
31-1827-000	Socorro Hernandez Olascoaga 1221 Smith Ave Worthington, MN 56187	1221 Smith Ave	Lot A and the north 35 feet of Lot 1, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	18.50	0.00	\$0.00
31-1828-000	Khin Win 1215 Smith Ave Worthington, MN 56187	1215 Smith Ave	The south 15 feet of Lot 1 and all of Lot 2, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	65.00	0.00	\$0.00
31-1829-000	Kenneth J & Robyn L Moser 1209 Smith Ave Worthington, MN 56187	1209 Smith Ave	Lot 3, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1830-000	Cynthia Rae & Gary Arthur Loerts 1205 Smith Ave Worthington, MN 56187	1205 Smith Ave	Lot 4, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1831-000	Joanne M Johnson Revocable Trust 2345 West Ridge Road Worthington, MN 56187	1201 Smith Ave	Lot 5, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1832-000	Antonio Madrigal Narez 1125 Smith Ave Worthington, MN 56187	1125 Smith Ave	Lot 6, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1833-000	Stanley E Engum 1123 Smith Ave Worthington, MN 56187	1123 Smith Ave	Lot 7, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1834-000	Warren P & Tamara R Meinders 1117 Smith Ave Worthington, MN 56187	1117 Smith Ave	Lot 8, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1835-000	Say Kapaw & Win Maung 1113 Smith Ave Worthington, MN 56187	1113 Smith Ave	Lot 9, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1836-000	Brett Harvey & Bess Marie Henrichs 1109 Smith Ave Worthington, MN 56187	1109 Smith Ave	Lot 10, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1837-000	Roberto M & Cruz L Vasquez 1105 Smith Ave Worthington, MN 56187	1105 Smith Ave	Lot 11, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1838-000	Eric J & Tasha R Winch 1101 Smith Ave Worthington, MN 56187	1101 Smith Ave	Lot 12, and the North 1/2 of Lot 13, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	75.00	0.00	\$0.00



Estimated Assessment Roll
Church Avenue (Clary to Oxford) Paving Improvement
Improvement Hearing:

Rate
\$92.123

GENERAL DESCRIPTION				Frontage (Ft.)	Assessable Frontage (Ft.)	Estimated Assessment Amount
Parcel ID No.	Property Owner and Address	Property Address	Legal Description			
31-1839-000	Marie H Donkersloot 1019 Smith Ave Worthington, MN 56187	1019 Smith Ave	The south half of Lot 13, and all of Lot 14, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	75.00	0.00	\$0.00
31-1840-000	Aaron & Jensine Kinser 1015 Smith Ave Worthington, MN 56187	1015 Smith Ave	Lot 15, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1841-000	Christian Munoz & Saray A Montoya Hernandez 1009 Smith Ave Worthington, MN 56187	1009 Smith Ave	Lot Sixteen (16), Block Two (2), Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1842-000	Matthew J Leinen 1005 Smith Ave Worthington, MN 56187	1005 Smith Ave	Lot 17, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.00	0.00	\$0.00
31-1843-000	Sherry L Schwarz 1001 Smith Ave Worthington, MN 56187	1001 Smith Ave	Lot 18, Block 2, Fair Addition, City of Worthington, Nobles County, Minnesota.	50.60	0.00	\$0.00
31-2564-000	Robert L & Lori A Bristow 1144 W Lake Ave Worthington, MN 56187	1234 Oxford St	Lot 1, Block 1, Morfitt's Subdivision, City of Worthington, except the easterly 65 1/2 feet thereof, Nobles County, Minnesota.	79.10	39.55	\$3,643.45
31-2566-000	Robert L & Lori A Bristow 1144 W Lake Ave Worthington, MN 56187	1312 Church Ave	Lot 2, Block 1, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2567-000	Valerio Ramos Ramos 1308 Church Ave Worthington, MN 56187	1308 Church Ave	Lot 3, Block 1, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2568-000	David A & Kelly T Reeves 724 W Shore Dr Worthington, MN 56187	1304 Church Ave	Lot 4, Block 1, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2569-000	Maria Erica Aguirre DE Velasco 1300 Church Ave Worthington, MN 56187	1300 Church Ave	Lot 5, Block 1, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2570-000	Khamtanh Xayasane & Vilaiphone Xayasane 1220 N Church Worthington, MN 56187	1220 Church Ave	Lot 6, Block 1, Morfitt's Subdivison, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2572-000	Monumental Sales Inc 537 22nd Ave N St Cloud, MN 56303	1214 Oxford St	Lots 1, 2, and 3, Block 2, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	158.90	158.90	\$14,638.30



Estimated Assessment Roll
 Church Avenue (Clary to Oxford) Paving Improvement
 Improvement Hearing:

Rate
\$92.123

GENERAL DESCRIPTION				Frontage (Ft.)	Assessable Frontage (Ft.)	Estimated Assessment Amount
Parcel ID No.	Property Owner and Address	Property Address	Legal Description			
31-2579-000	Gumercinda Martin Lopez & Walter Lopez Martin 1223 Church Ave Worthington, MN 56187	1223 Church Ave	Lot 10, Block 2, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2580-000	Felipe & Graciela Ortega 23125 State Hwy 60 Brewster, MN 56119	1301 Church Ave	Lot 11, Block 2, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-2581-000	Douglas J & Marilyn L Frisch 1305 Church Ave Worthington, MN 56187	1305 Church Ave	Lot 12, Block 2, Morfitt's Subdivision, City of Worthington, Nobles County, Minnesota.	50.00	50.00	\$4,606.14
31-3937-250	School District 518 1117 Marine Ave Worthington, MN 56187	1211 Clary St	A 15.66 acre tract in Section 23-T102-R40 bounded by Morfitt's Subdivision, Church Avenue, Clary Street, and Marine Avenue; described as that part of the NE 1/4 of Section 23-T102-R40 described in Document #139591 except those portions described in Document #152501	1063.80	1063.80	\$98,000.17
			TOTAL ESTIMATED ASSESSMENT	2585.90	1662.25	\$153,131.03

RESOLUTION NO. _____**RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT**

WHEREAS, Pursuant to Resolution No. 2023-11-62 of the Council passed on November 27th, 2023, a report has been prepared by the City Engineer with reference to the improvement of the following described street by necessary regrading and base, and by surfacing:

CHURCH AVENUE, from Clary Street to Oxford Street

and this report was received by the Council on January 8th, 2023; and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The City Council will consider the improvement of said street by grading, base construction, and surfacing, in accordance with the report, and the assessment of the abutting properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

An estimated total cost of the improvement ~ \$401,631.99

2. A public hearing shall be held on such proposed improvement on January 22nd 2024, in the Council Chambers of City Hall at 5:30 p.m. and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Worthington, Minnesota, this the 8th day of January, 2024.

(SEAL)

Rick VonHoldt, Mayor

Attest: _____
Mindy L. Eggers, City Clerk

FEASIBILITY REPORT
ON
SECOND AVENUE
STREET RECONSTRUCTION

Prepared for
Council Members

By
Hyunmyeong Goo

January 3, 2023

I. INTRODUCTION

The purpose of this report is to determine the feasibility of improving the following described streets by fully reconstructing the street base, pavement, sidewalk, and curb and gutter spot repairs. The southeast side of Second Avenue currently have no curb and gutter, which concerns the traffic safety. Utilities including sanitary sewer main, storm sewer main, water main, sanitary and water services are not a concern at this point.

Second Avenue – Twelfth Street to Thirteenth Street

This report has been prepared pursuant to Council Resolution No. 2023-11-62 of November 27, 2023. Such improvements have not been petitioned for and need to proceed as a Council initiated project.

As requested, we have prepared the following Feasibility Report in accordance with Minnesota Statutes Chapter 429 for the proposed improvements. This report provides an initial analysis of the feasibility, cost-effectiveness and necessity of the proposed infrastructure improvements and it is expected that at least part of the cost of these improvements will be assessed to benefiting property adjacent to the improvements. The specific objectives of this feasibility report are to:

1. Evaluate the need for the project.
2. Develop a preliminary cost estimate for the proposed project.
3. Determine the feasibility of the proposed improvements.

Specific items of construction will consist of:

1. Removal of existing pavement, and base.
2. Concrete street pavement.
3. Curb and Gutter.
4. Sidewalk
5. Turf restoration.

II. PROJECT NEED

These segments of Second Avenue have been listed in the Capital Improvements Program (CIP) for reconstruction of the streets based on their age and condition.

The surface of the street is concrete pavement previously overlaid with bituminous to extend their useful life. The existing pavement section no longer has the properties necessary to fulfill its function. Multiple factors contribute to poor street conditions including age, material fatigue and degradation, insufficient subgrade drainage, and seasonal saturated soil conditions. The effects of these conditions may be found throughout the length of the subject streets. This combination of factors has deteriorated the total pavement structure of the streets to the point that it no longer is able to provide an acceptable level of service.

The time constraint of this project is important, given the high traffic load associated with the high school. To minimize disruption and ensure the safety of students and faculty, the construction timeline is strategically planned to begin post the academic year in late May, and to complete in advance of the new school year in early August.

III. EXISTING CONDITIONS

Street

The segment of Second Avenue was originally constructed prior to the year 1960. The southeast side of the street does not have curb and gutter, which raises safety concerns to traffic entering and exiting from the business, and does not separate from the road to the sidewalk for the pedestrians.

The existing street is 33.5 feet wide from curb to curb with a street right-of-way width of 70 feet. The original street pavement has exceeded a 30-year design life by more than 40 years and the latest overlay improvement has reached its 20-year service age.

It is recommended that the existing pavement structure (base and surfacing) be removed and replaced as part of a street reconstruction in order to restore the total pavement system.

Complete reconstruction of the street is recommended to reestablish full serviceability of the subject street.

Utilities

In 2020, Sanitary Sewer main and Water main was reconstructed from Tenth Street to Thirteenth Street. Storm Sewer main does not exist in the stretch of Twelfth Street to Thirteenth Street. Two catch basin structures are deteriorating and collapsing.

IV. PROPOSED IMPROVEMENTS

Street

As previously discussed, due to the age and condition of this segment of Second Avenue, it is recommended that the existing pavement structure be removed and reconstructed.

Curb and Gutter

Currently the segment of Second Avenue does not have curb and gutter on the southeast side of the street.

Pavement Design and Type

The City's Assessment Ordinance provides that commercial and industrial access streets "shall be of "9 ton" design". A commercial street design would therefore typically account for traffic consisting of automobiles together with moderate quantities of trucks to reflect normal commercial services such as garbage hauling and deliveries. Additionally, the current MnDOT "10 ton" pavement design methods would be used to establish the proposed pavement design.

Due to the condition of the underground utilities, concrete pavement is recommended. The street section shall be 6-inches of concrete pavement for commercially zoned segment, 3-inches of bituminous pavement for rest of the segment, and 6-inches of drainable aggregate base.

Installation of a subsurface drainage system is also recommended. Current City practice is to use drainable stable base (DSB) together with proper edge drain tiles to allow for free drainage of that base material, intercept free water rising from below that layer, and provide a base layer that is less susceptible to loss of strength due to the presence of excess moisture. Geotextile reinforcement fabric would also be installed in conjunction with the aggregate base. The geotextile fabric will reduce the migration of the subgrade clay into the drainable base material and reinforce the subgrade material (clay) during the spring transitional period when frost is melting out of the soil and the subgrade's bearing strength is the weakest.

V. PROJECT COST AND FINANCING

A detailed preliminary cost estimate is in the appendix.

The distribution of assessable costs for each of the improvement types is proposed as outlined in the City Assessment Ordinance.

Street

The estimated project cost of the street improvements is \$465,015.00.

The provisions of the City assessment ordinance establish that the City share will include all costs for reconstruction of the center 24 feet of pavement.

The costs for reconstructing the remaining width of pavement, curb (and gutter) and driveways will be assessed to the benefited properties. The street assessment rate would be based on the length of lot frontage on both sides of the street and include City alley and street right of way frontage lengths.

The estimated costs, City share, assessment receivables, and assessment rates for the street improvement options are as follows:

STREET	
Summary of Estimated Cost	
Hearing on Proposed Improvement - 01/08/2024	
PROPERTY OWNER SHARE OF IMPROVEMENT COST	Concrete
Construction	\$168,229.85
Design, Administration and Engineering	\$42,057.46
Total of Assessable Costs	\$210,287.31
Total Abutting Frontage (in feet)	660.00
Total Assessable Frontage (in feet)	660.00
Estimated Assessable Rate (per foot)	\$318.617
TOTAL ESTIMATED ASSESSMENTS RECEIVABLE	\$210,287.31
CITY SHARE OF IMPROVEMENT COST	
Construction - Paving	\$203,782.15
Design, Administration and Engineering - Paving	\$50,945.54
Non-Assessable Costs (lot allowances)	\$0.00
TOTAL ESTIMATED CITY COST	\$254,727.69
TOTAL ESTIMATED COST OF IMPROVEMENT	<u>\$465,015.00</u>


Based on a rate determining frontage of 660.0 ft, the assessment rate is **\$318.617/ft.**

VI. CONCLUSION

The proposed street is feasible and a cost-effective means of improving the subject length of Second Avenue. The request for competitive bids best accomplishes the proposed construction of the street improvements described in this report.

This Feasibility Report summarizes the estimated assessments for Second Avenue. Once the construction is complete, a final assessment hearing should be held to determine the final assessment costs.

The estimated costs presented herein have been prepared based on current, average bidding prices and are subject to variation due to construction timing, contractor workloads, etc. The cost estimates include the estimated cost of engineering and contract administration, but do not include the cost of any fiscal fees related to project financing.

 <div> <div>Estimated Assessment Roll</div> <div>IMPROVEMENT; SECOND AVENUE, from twelfth street to thirteenth street</div> <div>Improvement Hearing: 01-08-2024</div> </div>						Rate
GENERAL DESCRIPTION						\$318.617
Parcel ID No.	Taxpayer Name and Address	Property Address	Legal Description	Frontage (Ft.)	Assessable Frontage (Ft.)	Estimated Assessment Amount
<u>31-0333-000</u>	Phavanna Xayavath and Tim Phannara 1225 2nd Ave Worthington, Minnesota 56187	1225 2nd Ave	Lot 1, Block 37	52.0	52.0	\$16,568.09
<u>31-0334-000</u>	Irma Zamora and Javier Cardenas 10240 10th Ave SW Seattle, Washington 98146	1221 2nd Ave	Lot 2, Block 37	52.0	52.0	\$16,568.09
<u>31-0335-000</u>	Jerry L. Gronewold and Ardis Gronewold 1215 2nd Ave Worthington, Minnesota 56187	1215 2nd Ave	Lot 3, Block 37	52.0	52.0	\$16,568.09
<u>31-0336-000</u>	Aroun Malathip 929 McMillan St. Worthington, Minnesota 56187	1211 2nd Ave	Lot 4, Block 37	52.0	52.0	\$16,568.09
<u>31-0336-500</u>	Okabena Properties 7392 Airport View DR. SW Rochester, Minnesota 55902	212 12th St	Lots 5 Thru 8, Block 37	104.0	104.0	\$33,136.18
<u>31-0341-000</u>	Nobles County Cooperative Oil Company P.O. Box 254 Sibley, Iowa 51249-0254	1200 2nd Ave	All of Lots 1 and 2, and Lot 3 except the northeasterly 10 feet of said Lot 3, Block 38, Auditor's Plat of Block 38, Original Townsite, City of Worthington, Nobles County, Minnesota	225.5	225.5	\$71,848.16
<u>31-0342-000</u>	Harvey 1046 W. Lake Ave Worthington, Minnesota 56187	1224 2nd Ave	Auditor's Plat-Blk 38, Original Town Northeast 10' of Lot 3, All of Lots 4 & 5 Block 38	122.5	122.5	\$39,030.60
TOTAL ESTIMATED ASSESSMENT				660.0	660.0	\$210,287.31

RESOLUTION NO. _____**RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT**

WHEREAS, Pursuant to Resolution No. 2023-11-61 of the Council passed on November 27th, 2023, a report has been prepared by the City Engineer with reference to the improvement of the following described street by necessary regrading base reconstruction, curb and gutter, and by concrete surfacing:

SECOND AVENUE, from Twelfth Street to Thirteenth Street.

and this report was received by the Council on January 8th, 2024; and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The City Council will consider the improvement of said street by grading, base construction, and surfacing, in accordance with the report, and the assessment of the abutting properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

An estimated total cost of the improvement ~ \$465,015.00

2. A public hearing shall be held on such proposed improvement on January 22nd, 2024, in the Council Chambers of City Hall at 5:30 p.m. and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Worthington, Minnesota, this the 8th day of January, 2024.

(SEAL)

Rick VonHoldt, Mayor

Attest: _____
Mindy L. Eggers, City Clerk

COMMUNITY DEVELOPMENT MEMO**DATE: January 8, 2023****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. CHANGE OF ZONE – PARCEL 31-1701-000**

Maria Parga has requested a change of zone for property located at the northeast corner of Sherwood Street and East Avenue (parcel #31-1701-000) from 'B-3' General Business District to 'R-4' Medium Density Residential. The legal description of the subject property is as follows:

Lot 5, Block 10, East Addition, City of Worthington, Nobles County, Minnesota.

At its January 2, 2024 meeting, the City Planning Commission voted unanimously to recommend approval of the request.

Their recommendation was based on the following:

1. As shown in Exhibit 1A, the subject property is currently zoned 'B-3' General Business District. The owner is seeking a change of zone to 'R-4' Medium Density Residential to allow for a future house on the lot. The subject property has previously contained a mixed-use building.
2. With any zoning or land use request, it is prudent to consider a property's stated future land use as established by the City's Comprehensive Plan to ensure approval of the request would follow the City's land use goals. The subject property is designated as future low density residential. The requested change of zone is in line with this goal.
3. Staff finds that with changes of zone and other land use requests, the surrounding zoning and land uses should be considered to reduce future land use conflicts. As shown in Exhibit 1A and 1B, the surrounding zoning and land uses are as follows:

North: 'R-4' Medium Density Residential. Single-family homes sit directly north of the subject property.

South: 'R-4' Medium Density Residential. Single-family homes sit directly south of the subject property.

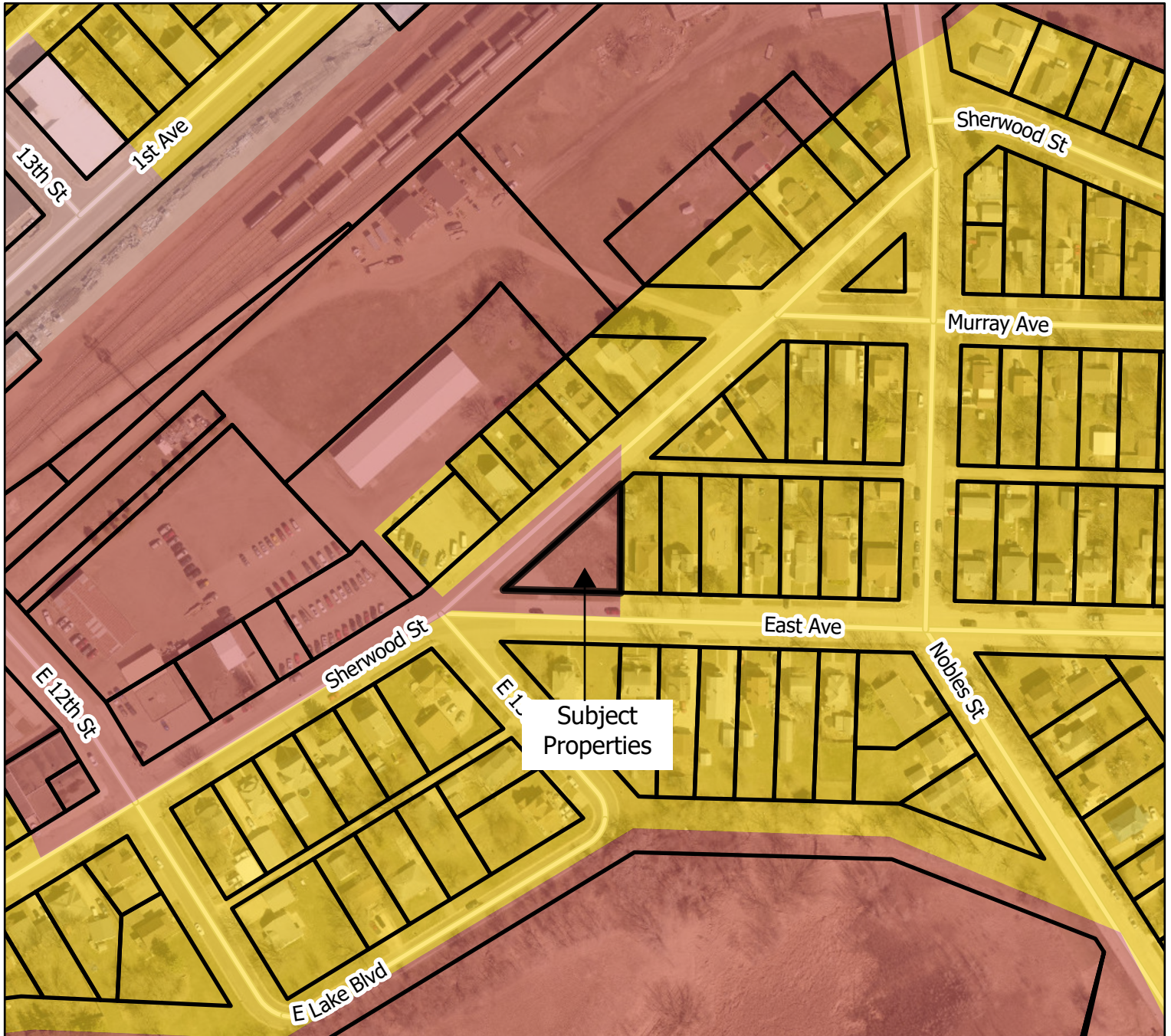
East: 'R-4' Medium Density Residential. Single-family homes sit directly east of the subject property.

West: 'B-3' General Business District. A car dealer and other commercial areas are located to the west.

Should Council concur with the finding of the Planning Commission, it may approve the requested change of zone by passing the ordinance shown in Exhibit 1C. Any council member voting against approval must state for the record their reasons for denial. This ordinance requires only one reading to pass.

Council action is requested.

Parcel 31-1701-000



Legend

- | | | |
|--------------------------------|---|---|
| City Limits | Lakeshore District | Residential - Low Density Preservation District |
| parcels | Light Manufacturing District | Residential - Medium Density District |
| Roads | General Manufacturing District | Residential - Multi-Family, Medium and High Districts |
| Zoning Districts | Planned Unit Development | Residential - Mobile Home District |
| Neighborhood Business District | Residential - Single Family Detached | Natural Features District |
| Central Business District | Residential - Single Family, Low Density District | Transition Zone District |
| General Business District | | |
| Shopping Centers District | | |
| Major Institution District | | |



Parcel 31-1701-000

Surrounding Land Uses

GRAY



ORDINANCE NO. _____

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM “B-3” (GENERAL BUSINESS DISTRICT) TO “R-4” (Medium Density Residential)

The City Council of the City of Worthington, Do Ordain:

Section I.

In order to better protect and enhance the public health, safety and general welfare, the Worthington City Council hereby finds that it is necessary to modify the zoning district designation of certain areas of the City of Worthington from “B-3” – General Business District to “R-4” – Medium Density Residential.

Section II.

The following legally described area, presently included in the “B-3” district, shall henceforth be included in the “R-4” district:

Lot 5, Block 10, East Addition, City of Worthington, Nobles County, Minnesota.

Section III.

The Official Zoning Map of the City of Worthington shall be amended to reflect the changes ordained in Section II of this Ordinance.

Section IV.

The City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section V.

Passed and adopted by the City Council of the City of Worthington, Minnesota this 8th day of January, 2024.

(SEAL)

Rick Von Holt, Mayor

Attest: _____
Mindy Eggers, City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ABDO LLP	12/15/23	COMPENSATION PLAN REVIEW	GENERAL FUND	OTHER GEN GOVT MISC	<u>2,788.60</u>
				TOTAL:	2,788.60
AMERICAN PUBLIC WORKS ASSOC	12/15/23	DUES	GENERAL FUND	ENGINEERING ADMIN	<u>286.25</u>
				TOTAL:	286.25
ANDERSON ALIGNMENT	12/15/23	#419 OIL CHANGE	GENERAL FUND	PAVED STREETS	234.15
	12/15/23	#419 OIL CHANGE	GENERAL FUND	PAVED STREETS	183.95
	12/15/23	#419 OIL CHANGE	GENERAL FUND	PAVED STREETS	199.60
	12/15/23	#439 DOT OIL CHANGE	GENERAL FUND	PAVED STREETS	141.31
	12/15/23	#439 DOT OIL CHANGE	GENERAL FUND	PAVED STREETS	243.00
	12/15/23	#439 DOT OIL CHANGE	GENERAL FUND	PAVED STREETS	119.64
	12/15/23	TRAILER TIRE REPAIR	GENERAL FUND	PAVED STREETS	11.00
	12/15/23	TRAILER TIRE REPAIR	GENERAL FUND	PAVED STREETS	16.95
	12/15/23	#2 SKIDLOADER TIRES	GENERAL FUND	PAVED STREETS	1,170.95
	12/15/23	#2 SKIDLOADER TIRES	GENERAL FUND	PAVED STREETS	139.80
	12/15/23	SKID LOADER TIRES	RECREATION	PARK AREAS	1,170.95
	12/15/23	SKID LOADER TIRES	RECREATION	PARK AREAS	139.80
	12/15/23	#508 DOT INSPECTION	RECREATION	TREE REMOVAL	121.25
	12/15/23	#508 DOT INSPECTION	RECREATION	TREE REMOVAL	10.87
	12/15/23	UNIT #300 OIL CHANGE AIR F	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	68.39
	12/15/23	UNIT #300 OIL CHANGE AIR F	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	12.00
	12/15/23	#408 SWEEPER TIRES	STORM WATER MANAGE	STREET CLEANING	1,110.95
	12/15/23	#408 SWEEPER TIRES	STORM WATER MANAGE	STREET CLEANING	<u>159.80</u>
				TOTAL:	5,254.36
ARNIE'S SHARPENING SERVICE	12/15/23	BLADE SHARPENING	RECREATION	ICE ARENA	<u>85.00</u>
				TOTAL:	85.00
ARROW LIFT ACCESSIBILITY	12/15/23	LIFT SERVICE ANNUAL	RECREATION	FIELD HOUSE	<u>808.00</u>
				TOTAL:	808.00
ARTISAN BEER COMPANY	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	576.35
	12/15/23	THC	LIQUOR	NON-DEPARTMENTAL	<u>160.00</u>
				TOTAL:	736.35
ATLANTIC BOTTLING COMPANY	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>196.00</u>
				TOTAL:	196.00
BAHRS SMALL ENGINE	12/15/23	PLUG HELO COIL	RECREATION	TREE REMOVAL	167.85
	12/15/23	SHARPEN CHAINS	RECREATION	TREE REMOVAL	<u>58.00</u>
				TOTAL:	225.85
BELLBOY CORPORATION	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	242.00-
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	270.00
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15.83-
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.09-</u>
				TOTAL:	11.08
BEVERAGE WHOLESALERS INC	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	11,892.15
	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	10,476.40
	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>30.35</u>
				TOTAL:	22,398.90
BLUEPEAK	12/15/23	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	94.99
	12/15/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	142.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/15/23	MONTHLY SERVICE	RECREATION	FIELD HOUSE	0.47-
	12/15/23	MONTHLY SERVICE	RECREATION	ICE ARENA	284.80
	12/15/23	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	<u>51.44</u>
				TOTAL:	573.73
BOLTON & MENK INC	12/15/23	AIPORT MASTER PLANT	AIRPORT	PROJECT #4	2,075.00
	12/15/23	REILS REPLACEMENT	AIRPORT	PROJECT #6	<u>2,280.00</u>
				TOTAL:	4,355.00
BRAU BROTHERS BREWING COMPANY LLC	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>282.00</u>
				TOTAL:	282.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	29.35
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,057.28
	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	288.00
	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	112.00
	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	72.00
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	397.75
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	97.13
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.55
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.55
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>3.70</u>
				TOTAL:	6,070.16
BYRNE JOE	12/15/23	OPERATIONS CONFERENCE	ELECTRIC	O-DISTR SUPER & ENG	<u>272.16</u>
				TOTAL:	272.16
C&S CHEMICALS INC	12/15/23	4,550 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>6,733.33</u>
				TOTAL:	6,733.33
CAPITAL ONE	12/15/23	CLEANING SUPPLIES	WATER	O-PURIFY MISC	42.00
	12/15/23	CLEANING SUPPLIES	WATER	O-PURIFY MISC	<u>2.84</u>
				TOTAL:	39.16
CINTAS CORP	12/15/23	FLOOR MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>56.00</u>
				TOTAL:	56.00
CITIZEN PUBLISHING CO INC	12/15/23	PRINT ADVERTISING	RECREATION	FIELD HOUSE	<u>446.00</u>
				TOTAL:	446.00
CITY LAUNDERING CO	12/15/23	FLOOR MATS	LIQUOR	O-GEN MISC	<u>47.14</u>
				TOTAL:	47.14
CITY OF WORTHINGTON	12/15/23	CASH FOR SECRET SANTA DONA	GENERAL FUND	POLICE ADMINISTRATION	<u>1,000.00</u>
				TOTAL:	1,000.00
CLARK-VINROOT PROPERTIES	12/15/23	FACADE GRANT DISBURSEMENT	WGTV EDA	BUSINESS DEVELOPMENT	<u>10,000.00</u>
				TOTAL:	10,000.00
CNH INDUSTRIAL ACCOUNTS	12/15/23	#416 SERVICE	GENERAL FUND	PAVED STREETS	502.05
	12/15/23	SKID LOADER DOOR SEAL	RECREATION	PARK AREAS	64.01
	12/15/23	COUPLER SKIDLOADER	RECREATION	PARK AREAS	84.94
	12/15/23	HYDRAULIC OIL SKIDLOADER	RECREATION	PARK AREAS	147.53
	12/15/23	STUMPER	RECREATION	TREE REMOVAL	302.93
	12/15/23	STUMPER	RECREATION	TREE REMOVAL	269.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/15/23	SKIDLOADER WINDOW	RECREATION	TREE REMOVAL	<u>296.81</u>
				TOTAL:	1,667.96
DACOTAH PAPER CO	12/15/23	CLEANER	LIQUOR	O-GEN MISC	45.57
	12/15/23	BAGS AND CLEANER	LIQUOR	O-GEN MISC	<u>632.07</u>
				TOTAL:	677.64
DAKOTA SUPPLY GROUP INC	12/15/23	FEDERAL PACIFIC CABINETS	ELECTRIC	FA DISTR UNDRGRND COND	<u>154,689.24</u>
				TOTAL:	154,689.24
DEPARTMENT OF TRANSPORTATION	12/15/23	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
DOLL DISTRIBUTING LLC	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	1,062.30
	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	10,429.03
	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	108.00
	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	768.80
	12/15/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>1,389.70</u>
				TOTAL:	13,757.83
DUBOIS CHEMICALS INC	12/15/23	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,683.71</u>
				TOTAL:	11,683.71
DUITSMAN GLENN	12/15/23	WW OPERATIONS CONFERENCE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>276.81</u>
				TOTAL:	276.81
E-Z WASH	12/15/23	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	<u>92.00</u>
				TOTAL:	92.00
ECHO GROUP INC	12/15/23	PAID 2 TIMES	GENERAL FUND	CENTER FOR ACTIVE LIVI	87.00-
	12/15/23	AIRPORT LIGHTS	AIRPORT	O-GEN MISC	<u>87.00</u>
				TOTAL:	0.00
ECHTERNACH ANDREW	12/15/23	CDL REIMBURSEMENT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	<u>19.00</u>
				TOTAL:	19.00
FASTENAL COMPANY	12/15/23	BENCHES	RECREATION	PARK AREAS	<u>39.57</u>
				TOTAL:	39.57
FLOW MEASUREMENT AND CONTROL	12/15/23	FLOW CHARTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>132.17</u>
				TOTAL:	132.17
FORUM COMMUNICATIONS COMPANY	12/15/23	NOV ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,090.00
	12/15/23	DIGITAL ADVERTISING	RECREATION	FIELD HOUSE	<u>500.00</u>
				TOTAL:	1,590.00
FRONTIER COMMUNICATION SERVICES	12/15/23	PHONE SERVICE	WATER	O-PUMPING	49.84
	12/15/23	PHONE SERVICE	WATER	O-PURIFY MISC	66.75
	12/15/23	PHONE SERVICE	WATER	O-PURIFY MISC	40.25
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	57.18
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.25
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	50.85
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	64.40
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.84
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	64.68
	12/15/23	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	41.84
	12/15/23	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	77.40
	12/15/23	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	129.47
	12/15/23	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>25.56</u>
				TOTAL:	1,084.06
GALLS LLC	12/15/23	SHIRTS AND UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	<u>172.77</u>
				TOTAL:	172.77
GRAHAM TIRE OF WORTHINGTON INC	12/15/23	SQUAD #20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	88.88
	12/15/23	SQUAD #20-24 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	37.95
	12/15/23	SQUAD #20-25 TIRE CREDIT	GENERAL FUND	POLICE ADMINISTRATION	1,112.52-
	12/15/23	SQUAD #20-25 TIRE CREDIT	GENERAL FUND	POLICE ADMINISTRATION	123.80-
	12/15/23	SQUAD #23-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	41.93
	12/15/23	SQUAD #23-28 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	27.95
	12/15/23	SQUAD #20-25 TIRES	GENERAL FUND	POLICE ADMINISTRATION	677.00
	12/15/23	SQUAD #20-25 TIRES	GENERAL FUND	POLICE ADMINISTRATION	64.00
	12/15/23	SQUAD #21-27 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	53.92
	12/15/23	SQUAD #21-27 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	22.95
	12/15/23	SQUAD 22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	82.87
	12/15/23	SQUAD 22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	22.95
	12/15/23	#502 OIL CHANGE	RECREATION	PARK AREAS	19.95
	12/15/23	#502 OIL CHANGE	RECREATION	PARK AREAS	38.71
	12/15/23	KUBOTA TIRE	RECREATION	PARK AREAS	80.35
	12/15/23	KUBOTA TIRE	RECREATION	PARK AREAS	<u>25.00</u>
				TOTAL:	48.09
GRAINGER	12/15/23	FLOAT SWITCH SUB 3	ELECTRIC	FA DISTR STATION EQUIP	<u>74.02</u>
				TOTAL:	74.02
HARVEY SIGN SERVICE LLC	12/15/23	COMM DEVELOPMENT GRAPHICS	GENERAL FUND	ECONOMIC DEVELOPMENT	125.00
	12/15/23	#438 & #510 GRAPHICS	GENERAL FUND	PAVED STREETS	250.00
	12/15/23	WATER WORLD SIGNS	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>3,700.30</u>
				TOTAL:	4,075.30
HAWKINS INC	12/15/23	CHEMICAL FILTRATION PLANT	WATER	O-PURIFY	1,416.08
	12/15/23	1495LB CHLORINE FILTRATION	WATER	O-PURIFY	<u>1,499.05</u>
				TOTAL:	2,915.13
HENNING CONSTRUCTION	12/15/23	BEACH SAND	RECREATION	PARK AREAS	<u>201.60</u>
				TOTAL:	201.60
HOWIES HOCKEY, INC	12/15/23	SALES PRODUCTS	RECREATION	ICE ARENA	<u>462.26</u>
				TOTAL:	462.26
HY-VEE INC-61609 (UTILITIES)	12/15/23	ICE FOR LAB SAMPLES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	9.98
	12/15/23	CLEANING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>32.31</u>
				TOTAL:	42.29
HY-VEE INC-61705	12/15/23	SUPPLIES	LIQUOR	O-GEN MISC	51.24
	12/15/23	OPEN HOUSE SUPPLIES	LIQUOR	O-GEN MISC	<u>68.74</u>
				TOTAL:	119.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HYDRO-KLEAN LLC	12/15/23	SANITARY LINE CLEANING	INDUSTRIAL WASTEWA	O-PURIFY MISC	15,879.00
	12/15/23	18" SANITARY SEWER LINES	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>19,564.00</u>
				TOTAL:	35,443.00
IDEAL LANDSCAPE & DESIGN INC	12/15/23	SHELL ST RECON RETAINAGE	IMPROVEMENT CONST	NON-DEPARTMENTAL	7,873.10-
	12/15/23	SHELL ST RECON PMT #3	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	157,462.00
	12/15/23	2023 STORM CATCH BASIN RET	STORM WATER MANAGE	NON-DEPARTMENTAL	2,328.25-
	12/15/23	CATCH BASIN REPAIR	STORM WATER MANAGE	STORM DRAINAGE	3,086.13
	12/15/23	2023 STORM CATCH BASIN PMT	STORM WATER MANAGE	PROJECT #12	<u>46,565.00</u>
				TOTAL:	196,911.78
INDEPENDENT SCHOOL DISTRICT #518	12/15/23	BLUE PEAK 3RD QTR 2023 PAY	CABLE TELEVISION	CABLE	<u>21,619.65</u>
				TOTAL:	21,619.65
INTEGRITY AVIATION INC	12/15/23	MANAGEMENT FEE	AIRPORT	O-GEN MISC	2,312.00
	12/15/23	MANAGEMENT FEE	AIRPORT	O-GEN MISC	<u>2,312.00</u>
				TOTAL:	4,624.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	12/15/23	SKIDLOADER HOSE FITTINGS	GENERAL FUND	PAVED STREETS	41.77
	12/15/23	BACKHOE COOLANT	WATER	O-DIST UNDERGRND LINES	27.58
	12/15/23	BACKHOE HOSE ASSEMBLY	WATER	O-DIST UNDERGRND LINES	45.13
	12/15/23	BACKHOE HYDRAULIC HOSES	WATER	O-DIST UNDERGRND LINES	<u>154.09</u>
				TOTAL:	268.57
JOHNSON BROTHERS LIQUOR CO	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,385.35
	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,526.04
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	216.00
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	91.58
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>124.74</u>
				TOTAL:	14,343.71
JOHNSTON AUTOSTORES	12/15/23	#507 BATTERY	RECREATION	PARK AREAS	153.95
	12/15/23	BATTERY SKID LOADER	RECREATION	PARK AREAS	152.20
	12/15/23	VALVE DOCTOR BATTERY	WATER	O-DIST UNDERGRND LINES	<u>69.14</u>
				TOTAL:	375.29
KUSTOM THREADZ EMBROIDERY	12/15/23	APPAREL	LIQUOR	O-GEN MISC	<u>130.00</u>
				TOTAL:	130.00
LOCATORS & SUPPLIES INC	12/15/23	RAGG WOOL GLOV	ELECTRIC	O-DISTR MISC	<u>92.45</u>
				TOTAL:	92.45
LOWE'S SHEET METAL INC	12/15/23	MRES CHECK# 125228 CONTREA	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
	12/15/23	MRES CHECK# 125405- BENTON	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
	12/15/23	MRES CHECK# 125405- MEIER	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>100.00</u>
				TOTAL:	300.00
MAXFIELD RESEARCH AND CONSULTING	12/15/23	CONSULTING SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>3,500.00</u>
				TOTAL:	3,500.00
MC GLASS & KEY INC	12/15/23	CITY HALL LOCK ISSUE	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>65.00</u>
				TOTAL:	65.00
MCCUEN WELDING & MACHINING INC	12/15/23	AUDITORIUM HANDRAIL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>1,974.30</u>
				TOTAL:	1,974.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MIDWEST ALARM COMPANY INC	12/15/23	AIRPORT HANGER #4	AIRPORT	O-GEN MISC	130.64
				TOTAL:	130.64
MINNESOTA DEPARTMENT OF COMMERCE	12/15/23	FY 2024 INDIRECT ASSESS 3R	ELECTRIC	REGULATORY COMM	1,679.07
	12/15/23	FY 2024 INDIRECT ASSESS 3R	ELECTRIC	ACCTS-ASSISTANCE	1,571.87
				TOTAL:	3,250.94
MINNESOTA ENERGY RESOURCES CORP	12/15/23	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	775.30
	12/15/23	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,055.20
	12/15/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	250.46
	12/15/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	506.22
	12/15/23	MONTHLY SERVICE	RECREATION	FIELD HOUSE	1,174.50
	12/15/23	MONTHLY SERVICE	RECREATION	PARK AREAS	250.46
	12/15/23	MONTHLY SERVICE	WATER	O-DISTR MISC	157.78
	12/15/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	157.78
	12/15/23	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	315.55
				TOTAL:	4,643.25
MISCELLANEOUS V BRISSON, MICHAEL	12/15/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
MIKE WOLL INVESTMENT	12/15/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
NAVARA, PETE	12/15/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
DISSASA, YANET M	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	66.33
DUFFY, ETHAN D	12/15/23	UTILTIY REFUND	ELECTRIC	NON-DEPARTMENTAL	2.90
FRUTISSIMO LLC	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	242.24
GOMEZ, RAFAEL A	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	132.25
HODSON, NICHOLAS L	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	93.81
JACOBSON, WILLIAM L	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	55.20
KLASSEN, JOHNATHAN D	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	92.49
MASTERS, AMANADA	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	52.60
MORALES MARTIN, ANGELA	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	65.10
SANCHEZ, DANIEL A	12/15/23	UTILITY REBATE	ELECTRIC	NON-DEPARTMENTAL	46.68
ZEIDI, AISHA R	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	43.21
LANGLAND, SCOTT	12/15/23	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
KWIK TRIP #1212	12/15/23	ENERGY DESIGN PROGRAM	ELECTRIC	CUSTOMER INSTALL EXPEN	9,990.00
DUFFY, ETHAN D	12/15/23	UTILTIY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	2.99
FRUTISSIMO LLC	12/15/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	14.98
MASTERS, AMANADA	12/15/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	1.64
ZEIDI, AISHA R	12/15/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	2.61
				TOTAL:	12,430.03
MISSOURI RIVER ENERGY SERVICES	12/15/23	ELECTRIC RATE STUDY	ELECTRIC	PROFESSIONAL SERVICES	11,000.00
				TOTAL:	11,000.00
NEW TEC, INC.	12/15/23	OIL	RECREATION	SOCCER COMPLEX	32.96
				TOTAL:	32.96
NOBLES COUNTY AUDITOR/TREASURER	12/15/23	LEASE PAYMENT UTILITIES 20	WATER	NON-DEPARTMENTAL	496.72
	12/15/23	LEASE PAYMENT UTILITIES 20	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	397.38
	12/15/23	LEASE PAYMENT UTILITIES 20	ELECTRIC	NON-DEPARTMENTAL	2,417.38
	12/15/23	LIGHTING RETRO FIT BUSINES	ELECTRIC	CUSTOMER INSTALL EXPEN	360.00
	12/15/23	SOLID WASTE COLLECTED NOV	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	8,342.52
	12/15/23	SOLID WASTE OCTOBER 2023	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	8,344.80
				TOTAL:	20,358.80
OFFICE OF MNIT SERVICES	12/15/23	MONTHLY DIRECTORY	DATA PROCESSING	DATA PROCESSING	53.72
				TOTAL:	53.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
OKABENA-OCHEDEA WATERSHED DISTRICT	12/15/23	2023 CLEAN WATERSHIP	GENERAL FUND	CLEAN WATER PARTNER	<u>9,710.90</u>
				TOTAL:	9,710.90
ONE OFFICE SOLUTION-WOCITY	12/15/23	250.00	GENERAL FUND	ADMINISTRATION	<u>250.00</u>
				TOTAL:	250.00
ONE OFFICE SOLUTION-NCLAW	12/15/23	FILES	GENERAL FUND	SECURITY CENTER	41.44
	12/15/23	FILES	GENERAL FUND	SECURITY CENTER	<u>41.45</u>
				TOTAL:	82.89
ONE OFFICE SOLUTION-WOCITY	12/15/23	TONER, MARKERS, BINDERS	GENERAL FUND	PAVED STREETS	346.27
	12/15/23	COPIER SERVICE	LIQUOR	O-GEN MISC	174.56
	12/15/23	COPIER SERVICE	DATA PROCESSING	COPIER/FAX	<u>738.37</u>
				TOTAL:	1,259.20
ONE OFFICE SOLUTION-WOUTIL	12/15/23	RETURNED AFTER PAID	WATER	ACCTS-RECORDS & COLLEC	11.00-
	12/15/23	RETURNED AFTER PAID	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	11.00-
	12/15/23	PRINTER PAPER ROLL	ELECTRIC	O-DISTR MISC	77.74
	12/15/23	RETURNED AFTER PAID	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>11.00-</u>
				TOTAL:	44.74
PAUSTIS WINE COMPANY	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,181.75
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>63.00</u>
				TOTAL:	4,244.75
PEPSI COLA BOTTLING CO OF PIPESTONE, M	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>203.00</u>
				TOTAL:	203.00
PHILLIPS WINE & SPIRITS INC	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	12,131.36
	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	605.40
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	213.35
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>23.76</u>
				TOTAL:	12,973.87
PITNEY BOWES GLOBAL FINANCIAL SERVICES	12/15/23	LEASE PAYMENT RELAY 5000	WATER	ACCTS-RECORDS & COLLEC	520.28
	12/15/23	QUARTERLY PMT 10/30-01/29	WATER	ACCTS-RECORDS & COLLEC	304.96
	12/15/23	LEASE PAYMENT RELAY 5000	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	520.27
	12/15/23	QUARTERLY PMT 10/30-01/29	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	304.95
	12/15/23	LEASE PAYMENT RELAY 5000	ELECTRIC	ACCTS-RECORDS & COLLEC	1,040.55
	12/15/23	QUARTERLY PMT 10/30-01/29	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>609.92</u>
				TOTAL:	3,300.93
PLUNKETTS PEST CONTROL INC	12/15/23	PEST CONTROL	LIQUOR	O-GEN MISC	<u>86.57</u>
				TOTAL:	86.57
RED BULL DISTRIBUTION COMPANY INC	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>398.43</u>
				TOTAL:	398.43
RICKERS STUDIO	12/15/23	POLICE ID PICTURE	GENERAL FUND	POLICE ADMINISTRATION	<u>24.00</u>
				TOTAL:	24.00
ROSENBERG SCOTT	12/15/23	HI VIS SWEATSHIRT BOOT BAR	RECREATION	PARK AREAS	212.38
	12/15/23	HI VIS SWEATSHIRT ACC	RECREATION	PARK AREAS	<u>217.69</u>
				TOTAL:	430.07
ROUND LAKE VINEYARDS & WINERY LLC	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	587.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	587.50
RUNNINGS SUPPLY INC-ACCT#9502440	12/15/23	TOOLS	WATER	O-DISTR METERS	16.78
	12/15/23	TOOLS	WATER	O-DISTR METERS	9.98
	12/15/23	COLLECTION SYSTEM SUPPLIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	25.06
	12/15/23	CELL/IPAD CHARGER UNIT #30	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	26.99
	12/15/23	SHOP SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	43.38
	12/15/23	PLANT MAINT SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	58.22
	12/15/23	LEVEL FOR BELT PULLY	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	27.99
				TOTAL:	208.40
RUNNINGS SUPPLY INC-ACCT#9502485	12/15/23	SHEA WORK CLOTHING	RECREATION	PARK AREAS	530.92
	12/15/23	OIL SAWS	RECREATION	TREE REMOVAL	155.82
				TOTAL:	686.74
SANFORD HEALTH-OCC MED	12/15/23	PRE EMPLOYMENT TESTING MOR	GENERAL FUND	PAVED STREETS	159.00
				TOTAL:	159.00
SCHAAP SANITATION	12/15/23	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	119.66
	12/15/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	91.42
	12/15/23	MONTHLY SERVICE	RECREATION	ICE ARENA	267.35
	12/15/23	MONTHLY SERVICE	RECREATION	10TH STREET PAVILION	367.32
	12/15/23	MONTHLY SERVICE	WATER	O-DISTR MISC	119.40
	12/15/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	692.15
	12/15/23	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	207.74
	12/15/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	601.64
	12/15/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	106.27
				TOTAL:	2,572.95
SCHWALBACH ACE 5930	12/15/23	FASTENERS	RECREATION	ICE ARENA	6.49
	12/15/23	CIVIL AIR DOOR KEYPAD	AIRPORT	O-GEN MISC	159.99
	12/15/23	CABLE AND FASTENERS	AIRPORT	O-GEN MISC	24.98
				TOTAL:	191.46
SCHWALBACH ACE #6067	12/15/23	SAMPLE SHIPPING	WATER	O-PURIFY MISC	18.17
	12/15/23	PAINT MAINTENANCE SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	6.94
				TOTAL:	25.11
SHORT ELLIOTT HENDRICKSON INC	12/15/23	AIRPORT ROOF REPLACEMENT	AIRPORT	O-GEN MISC	2,614.29
	12/15/23	SHORT ELLIOTT HENDRICKSON	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	544.00
	12/15/23	SENIOR CENTER IMPROVEMNETS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	637.54
				TOTAL:	3,795.83
SOUTHERN GLAZER'S WINE AND SPIRITS LL	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,078.93
	12/15/23	MIX	LIQUOR	NON-DEPARTMENTAL	60.75
	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	608.57
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	318.75
	12/15/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	621.46
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	99.13
	12/15/23	FRIEGHT	LIQUOR	O-SOURCE MISC	0.46
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	13.25
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	0.92
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	6.94
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	11.28
				TOTAL:	6,820.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SRF CONSULTING GROUP INC	12/15/23	PROF SERVICES THRU NOV 202	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>5,606.96</u>
				TOTAL:	5,606.96
TEREX USA, LLC	12/15/23	BUCKET TURCK	RECREATION	TREE REMOVAL	5,416.33
	12/15/23	BUCKET TURCK	RECREATION	TREE REMOVAL	<u>5,075.00</u>
				TOTAL:	10,491.33
TRACTOR SUPPLY CREDIT PLAN	12/15/23	LP FOR FORLIFT	ELECTRIC	M-DISTR UNDERGRND LINE	<u>54.08</u>
				TOTAL:	54.08
TRI-STATE RENTAL CENTER	12/15/23	LIQUID CARBON DIOXIDE- FRE WATER		O-DIST UNDERGRND LINES	<u>57.00</u>
				TOTAL:	57.00
VESSCO INC	12/15/23	CHLORINE SYSTEM MAINTENANC	WATER	M-PURIFY EQUIPMENT	399.57
	12/15/23	CHEMICAL FEED PUMP HEADS	WATER	M-PURIFY EQUIPMENT	<u>1,338.77</u>
				TOTAL:	1,738.34
WEST CENTRAL COMMUNICATIONS INC	12/15/23	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	234.50
	12/15/23	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	<u>217.50</u>
				TOTAL:	452.00
WINE MERCHANTS	12/15/23	WINE	LIQUOR	NON-DEPARTMENTAL	2,174.50
	12/15/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>41.59</u>
				TOTAL:	2,216.09
WOODS, FULLER, SHULTZ & SMITH P.C.	12/15/23	LARSON CRANE MATTER	GENERAL FUND	CITY ATTORNEY	1,804.50
	12/15/23	LEGAL EXPENSE 3M & DUPONT	WATER	PROFESSIONAL SERVICES	<u>1,642.29</u>
				TOTAL:	3,446.79
WORTHINGTON BUILDING MATERIALS INC	12/15/23	PANEL LIGLHT	RECREATION	ICE ARENA	6.00
	12/15/23	MAINTENANCE HANGER	AIRPORT	O-GEN MISC	51.11
	12/15/23	MAINTENANCE HANGER	AIRPORT	O-GEN MISC	<u>20.76</u>
				TOTAL:	77.87
WORTHINGTON ELECTRIC INC	12/15/23	ELECTRICAL WORK ARENA	RECREATION	ICE ARENA	242.47
	12/15/23	SLATER RESTROOM	RECREATION	PARK AREAS	393.31
	12/15/23	SLATER RESTROOM	RECREATION	PARK AREAS	<u>390.00</u>
				TOTAL:	1,025.78
WORTHINGTON HOCKEY ASSOC	12/15/23	CHARGED WHA FOR CONSUMABLE	RECREATION	ICE ARENA	<u>541.01</u>
				TOTAL:	541.01
WORTHINGTON PUBLIC UTILITIES	12/15/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	<u>48.50</u>
				TOTAL:	48.50
YMCA	12/15/23	2023 CONTRACT PMT DECEMBER	RECREATION	RECREATION PROGRAMS	5,110.00
	12/15/23	2023 WATERWORLD EXPENSES	RECREATION	AQUATIC CENTER FACILIT	<u>67,294.26</u>
				TOTAL:	72,404.26
YOUR DESIGNS ONLINE	12/15/23	ADD YEARS TO DOMAIN	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>431.35</u>
				TOTAL:	431.35

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	33,040.96		
202		MEMORIAL AUDITORIUM	3,064.30		
229		RECREATION	93,815.82		
232		WGTN EDA	10,000.00		
401		IMPROVEMENT CONST	149,588.90		
431		AQUATIC CENTER FACILITY	3,700.30		
601		WATER	8,477.77		
602		MUNICIPAL WASTEWATER	11,728.89		
604		ELECTRIC	186,013.17		
605		INDUSTRIAL WASTEWATER	47,126.71		
606		STORM WATER MANAGEMENT	48,593.63		
609		LIQUOR	87,077.64		
612		AIRPORT	13,094.04		
702		DATA PROCESSING	792.09		
703		SAFETY PROMO/LOSS CTRL	1,181.54		
872		CABLE TELEVISION	21,619.65		
878		WASTE MANAGEMENT COLL	16,687.32		

GRAND TOTAL:			735,602.73		

TOTAL PAGES: 10

PACKET: 04941 PAYROLL 12/22/23 - 9

VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***

BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	12/27/2023			002092	13,001.37
E00088		EFTPS	D	12/27/2023			002093	87,082.38
M00309		MINNESOTA STATE RETIREMENT SYSTD	D	12/27/2023			002094	2,315.00
O00021		OPTUM HEALTH FINANCIAL	D	12/27/2023			002095	19,809.20
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD	D	12/27/2023			002096	61,657.63
S00202		STATE OF MINNESOTA DEPT OF REVED	D	12/27/2023			002097	19,095.12

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	202,960.70	202,960.70
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	202,960.70	202,960.70

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFLAC- SHORT TERM DISABILITY	12/22/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	136.38
	12/22/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	121.60
	12/22/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	50.69
	12/22/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	65.59
	12/22/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	12/22/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	12/22/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	12/22/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	12/22/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	12/22/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	12/22/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	43.05
	12/22/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>42.93</u>
	TOTAL:				572.04
AMERICAN BOTTLING COMPANY	12/22/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>267.54</u>
	TOTAL:				267.54
AMERICAN ENGINEERING TESTING INC	12/22/23	TESTING FOR MWWTF IMPROVEM	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>2,809.50</u>
	TOTAL:				2,809.50
ANDERSON ALIGNMENT	12/22/23	#401 TIRES	GENERAL FUND	PAVED STREETS	1,318.97
	12/22/23	#401 TIRES	GENERAL FUND	PAVED STREETS	<u>79.90</u>
	TOTAL:				1,398.87
ARNOLD MOTOR SUPPLY LLP	12/22/23	DEGREASER	ELECTRIC	O-DISTR MISC	7.98
	12/22/23	OIL	ELECTRIC	O-DISTR MISC	<u>73.43</u>
	TOTAL:				81.41
ARTISAN BEER COMPANY	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	263.80
	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>212.20</u>
	TOTAL:				476.00
ATLANTIC BOTTLING COMPANY	12/22/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>461.00</u>
	TOTAL:				461.00
BAHRS SMALL ENGINE	12/22/23	SHARPENING	RECREATION	TREE REMOVAL	<u>50.00</u>
	TOTAL:				50.00
BEVERAGE WHOLESALERS INC	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	8,886.45
	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	134.40
	12/22/23	MIX	LIQUOR	NON-DEPARTMENTAL	36.40
	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>11,520.70</u>
	TOTAL:				20,577.95
BOLTON & MENK INC	12/22/23	GENERAL ENGINEERING SERVIC	GENERAL FUND	ENGINEERING ADMIN	100.00
	12/22/23	PROTECT GRANT ACQUSITION	GENERAL FUND	ENGINEERING ADMIN	9,644.61
	12/22/23	3RD AVE AND 4TH RECON	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	16,165.00
	12/22/23	EAST OKABENA LAKE TRAIL	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	469.00
	12/22/23	2ND AVE RECON	IMPROVEMENT CONST	2ND AVE-10TH ST TO 12T	3,077.00
	12/22/23	CHLORIDE REDUCTION PROJECT	MUNICIPAL WASTEWAT	O-PURIFY MISC	374.00
	12/22/23	WWTF FACILITY IMPROVEMENTS	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>18,913.25</u>
	TOTAL:				48,742.86
BRAVO COMPANY USA INC	12/22/23	SQUAD RIFLE	GENERAL FUND	POLICE ADMINISTRATION	<u>1,402.00</u>
	TOTAL:				1,402.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	468.00
	12/22/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,108.33
	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	168.00
	12/22/23	MIX	LIQUOR	NON-DEPARTMENTAL	91.00
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	11.10
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	79.41
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.85</u>
				TOTAL:	7,931.39
BROUILLET DANIEL	12/22/23	BOOT REIMBURSEMENT	GENERAL FUND	POLICE ADMINISTRATION	<u>212.35</u>
				TOTAL:	212.35
BYRNE JOE	12/22/23	NOTORY FEE REIMBURSEMENT	ELECTRIC	PROFESSIONAL SERVICES	<u>20.00</u>
				TOTAL:	20.00
C & B OPERATIONS LLC	12/22/23	SAW FILTER	RECREATION	TREE REMOVAL	<u>7.16</u>
				TOTAL:	7.16
CARLSON MCCAIN INC	12/22/23	FUTURE SELL #32, #33 PHASE WATER		FA WELLS & SPRINGS	80.00
	12/22/23	FUTURE SELL #32, #33 PHASE WATER		FA WELLS & SPRINGS	<u>1,202.50</u>
				TOTAL:	1,282.50
CINTAS CORP	12/22/23	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>56.00</u>
				TOTAL:	56.00
CITIZEN PUBLISHING CO INC	12/22/23	ADS	LIQUOR	O-GEN MISC	<u>120.00</u>
				TOTAL:	120.00
CITY LAUNDERING CO	12/22/23	MATS	LIQUOR	O-GEN MISC	<u>47.14</u>
				TOTAL:	47.14
CORE & MAIN LP	12/22/23	FIRE HYDRANT PARTS	WATER	M-TRANS HYDRANTS	<u>3,375.98</u>
				TOTAL:	3,375.98
DACOTAH PAPER CO	12/22/23	BAGS, TISSUE PAPER, PAPER	LIQUOR	O-GEN MISC	<u>722.66</u>
				TOTAL:	722.66
DEPARTMENT OF FINANCE	12/22/23	WPD DRUG FORFITURE #220080	GENERAL FUND	NON-DEPARTMENTAL	<u>664.10</u>
				TOTAL:	664.10
DGR ENGINEERING	12/22/23	SUBSTATION #2 BREAKER ADDI	ELECTRIC	FA TRANS MAINS	628.00
	12/22/23	SCADA SYSTEM REPLACEMENT	ELECTRIC	FA DISTR STATION EQUIP	22,500.00
	12/22/23	SUBSTATION #3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	1,509.00
	12/22/23	SUBSTATION #3 FEEDERS WPU	ELECTRIC	FA DISTR STATION EQUIP	930.86
	12/22/23	SUBSTATION #3 FEEDERS JBS	ELECTRIC	FA IMPROVE OTHER THAN	<u>1,285.47</u>
				TOTAL:	26,853.33
DOLL DISTRIBUTING LLC	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	5,401.50
	12/22/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>1,020.50</u>
				TOTAL:	6,422.00
DUININCK INC	12/22/23	HUMISTON WATER RETAINAGE	TI DIST #7, REDEV	NON-DEPARTMENTAL	17,535.58
	12/22/23	HUMISTON WATER & SEWER PMT	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	<u>350,711.66</u>
				TOTAL:	333,176.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EHLERS COMPANIES	12/22/23	FINANCIAL MANAGEMENT PLAN	GENERAL FUND	OTHER GEN GOVT MISC	1,932.50
	12/22/23	CONTINUING DISCLOSURE REPO	PIR SERIES 2010A	GO PIR SERIES 2010A	925.00
	12/22/23	CONTINUING DISCLOSURE REPO	PIR SERIES 2012A	GO PIR SERIES 2012A	925.00
	12/22/23	CONTINUING DISCLOSURE REPO	PIR SERIES 2016A	GO PIR SERIES 2016A	925.00
	12/22/23	CONTINUING DISCLOSURE REPO	GO SERIES 2019A	GO SERIES 2019A (PIR)	610.50
	12/22/23	CONTINUING DISCLOSURE REPO	GO SERIES 2019A	GO SERIES 2019A (CAP I	<u>314.50</u>
				TOTAL:	5,632.50
ENVIRONMENTAL CONSULTING AND TESTING I	12/22/23	FHM SCREEN TRE STUDY	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>650.00</u>
				TOTAL:	650.00
FRONTIER COMMUNICATION SERVICES	12/22/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>184.73</u>
				TOTAL:	184.73
GALLS LLC	12/22/23	UNIFORM PANT	GENERAL FUND	POLICE ADMINISTRATION	<u>157.78</u>
				TOTAL:	157.78
GRAHAM TIRE OF WORTHINGTON INC	12/22/23	SQUAD #23-28 TIRES	GENERAL FUND	POLICE ADMINISTRATION	677.00
	12/22/23	SQUAD #23-28 TIRES	GENERAL FUND	POLICE ADMINISTRATION	<u>88.00</u>
				TOTAL:	765.00
HILLESHEIM CHRISTOPHER	12/22/23	BOOT REIMBURSEMENT	GENERAL FUND	POLICE ADMINISTRATION	<u>167.39</u>
				TOTAL:	167.39
THE HOME CITY ICE COMPANY	12/22/23	ICE	LIQUOR	NON-DEPARTMENTAL	<u>109.88</u>
				TOTAL:	109.88
HOPE HAVEN INC	12/22/23	NOV CLEANING	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>541.67</u>
				TOTAL:	541.67
INDEPENDENT SCHOOL DISTRICT #518	12/22/23	MEDIACOM NOV 2023 PAYMENT	CABLE TELEVISION	CABLE	<u>3,226.45</u>
				TOTAL:	3,226.45
INDIAN ISLAND WINERY	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>1,201.44</u>
				TOTAL:	1,201.44
INTL UNION LOCAL #49	12/22/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	83.05
	12/22/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	86.40
	12/22/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	49.51
	12/22/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	82.11
	12/22/23	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.31
	12/22/23	UNION DUES	TI DIST #7, REDEV	NON-DEPARTMENTAL	0.22
	12/22/23	UNION DUES	WATER	NON-DEPARTMENTAL	108.18
	12/22/23	UNION DUES	WATER	NON-DEPARTMENTAL	102.28
	12/22/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	122.50
	12/22/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	122.50
	12/22/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	39.04
	12/22/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	74.84
	12/22/23	UNION DUES	AIRPORT	NON-DEPARTMENTAL	<u>3.06</u>
				TOTAL:	875.00
JEFFERSON FIRE & SAFETY INC	12/22/23	TUBING AND FLEXLITE	GENERAL FUND	FIRE ADMINISTRATION	<u>2,653.92</u>
				TOTAL:	2,653.92
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	12/22/23	OIL AND AIR FILTERS	RECREATION	SOCCER COMPLEX	78.95
	12/22/23	TORO MOWERS	RECREATION	PARK AREAS	515.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/22/23	OIL	WATER	O-DIST UNDERGRND LINES	<u>36.98</u>
				TOTAL:	631.19
JOHNSON BROTHERS LIQUOR CO	12/22/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,047.61
	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,345.54
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	83.16
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>51.48</u>
				TOTAL:	5,527.79
LAW ENF LABOR SERV INC #4	12/22/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	564.00
	12/22/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	564.00
	12/22/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	155.40
	12/22/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	<u>155.40</u>
				TOTAL:	1,438.80
LENS EQUIPMENT	12/22/23	INVESTAGATIVE CAMERAS	GENERAL FUND	POLICE ADMINISTRATION	<u>1,700.00</u>
				TOTAL:	1,700.00
MIDWEST BREATHING AIR LLC	12/22/23	SERVICE ON BREATHING COMPR	GENERAL FUND	FIRE ADMINISTRATION	<u>762.87</u>
				TOTAL:	762.87
MINNESOTA BENEFIT ASSOCIATION	12/22/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	32.93
	12/22/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	29.23
	12/22/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	59.54
	12/22/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	63.31
	12/22/23	INSURANCE	GENERAL FUND	PAVED STREETS	148.09
	12/22/23	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	29.00
	12/22/23	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	1.32
	12/22/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	18.49
	12/22/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	22.19
	12/22/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	0.61
	12/22/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.93
	12/22/23	INSURANCE	RECREATION	PARK AREAS	0.01
	12/22/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	12/22/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	12/22/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	12/22/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	12/22/23	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	12/22/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	12/22/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	12/22/23	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	7.47
	12/22/23	INSURANCE	AIRPORT	O-GEN MISC	7.47
	12/22/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	12/22/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>2.32</u>
				TOTAL:	671.43
MINNESOTA CHILD SUPPORT PAYMENT CTR	12/22/23	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	84.15
	12/22/23	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>55.67</u>
				TOTAL:	139.82
MINNESOTA ENERGY RESOURCES CORP	12/22/23	MONTHLY SERVICE	WATER	O-PURIFY MISC	215.11
	12/22/23	MONTHLY SERVICE	WATER	O-DISTR MISC	83.22
	12/22/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	83.22
	12/22/23	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	<u>166.44</u>
				TOTAL:	547.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA WEST	12/22/23	SENIOR PLANT SESSIONS 4TH	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>7,200.00</u>
				TOTAL:	7,200.00
MISCELLANEOUS V VELASQUEZ VICENTE, JUL	12/22/23	OVERPAYMENT ON ACCOUNT	ELECTRIC	NON-DEPARTMENTAL	982.94
UNITED COMMUNITY ACTIO	12/22/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	33.15
LOPEZ RAMIREZ, NEHEMIA	12/22/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	112.55
POOL 6 PROPERTIES LLC	12/22/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	390.84
UNITED COMMUNITY ACTIO	12/22/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	4.13
LOPEZ RAMIREZ, NEHEMIA	12/22/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	5.35
POOL 6 PROPERTIES LLC	12/22/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>30.59</u>
				TOTAL:	1,559.55
MORGAN CREEK VINEYARDS	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>138.00</u>
				TOTAL:	138.00
MORRIS ELECTRONICS INC	12/22/23	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	46.88
	12/22/23	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	46.88
	12/22/23	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>93.74</u>
				TOTAL:	187.50
NCPERS GROUP LIFE INS	12/22/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	136.77
	12/22/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	138.17
	12/22/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	12/22/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	12/22/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	28.23
	12/22/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	27.60
	12/22/23	LIFE INS	WATER	NON-DEPARTMENTAL	41.65
	12/22/23	LIFE INS	WATER	NON-DEPARTMENTAL	37.68
	12/22/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	44.82
	12/22/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	43.54
	12/22/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	45.88
	12/22/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	48.53
	12/22/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.65
	12/22/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	7.08
	12/22/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	12/22/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	12/22/23	LIFE INS	AIRPORT	NON-DEPARTMENTAL	1.40
	12/22/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	12/22/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>16.00</u>
				TOTAL:	672.00
NEW TEC, INC.	12/22/23	MOWER OIL FILTER	WATER	O-DIST UNDERGRND LINES	<u>17.89</u>
				TOTAL:	17.89
NIENKERK TYLER	12/22/23	LUNCH CODY & TYLER	STORM WATER MANAGE	STORM DRAINAGE	<u>30.00</u>
				TOTAL:	30.00
NOBLES COOPERATIVE ELECTRIC	12/22/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.11
	12/22/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.11
	12/22/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	44.22
	12/22/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	40.83
	12/22/23	MONTHLY SERVICE	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	12/22/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	<u>59.40</u>
				TOTAL:	282.67
NOBLES COUNTY ATTORNEY	12/22/23	WPD DRUG FORFITURE #220080	GENERAL FUND	NON-DEPARTMENTAL	1,328.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,328.20
NOBLES COUNTY AUDITOR/TREASURER	12/22/23	HP E24U G4 MONITOR WATER	WATER	O-DISTR MISC	225.00
	12/22/23	HP E24U G4 MONITOR WATER	WATER	O-DISTR MISC	225.00
	12/22/23	HP ELITE DESK 800 G9 MINI	WATER	O-DISTR MISC	834.89
	12/22/23	HP ELITE DESK 800 G9 MINI	WATER	ADMIN OFFICE SUPPLIES	208.73
	12/22/23	HP ELITE DESK 800 G9 MINI	MUNICIPAL WASTEWAT	O-PURIFY MISC	834.89
	12/22/23	HP ELITE DESK 800 G9 MINI	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	208.72
	12/22/23	HP ELITE DESK 800 G9 MINI	ELECTRIC	O-DISTR STATION EXPENS	834.89
	12/22/23	LOGITECH WIRELESS KEYBOARD	ELECTRIC	O-DISTR STATION EXPENS	81.00
	12/22/23	HP ELITE DESK 800 G9 MINI	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>417.44</u>
				TOTAL:	3,870.56
OFFICE OF MNIT SERVICES	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ADMINISTRATION	31.60
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	CLERK'S OFFICE	39.56
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ACCOUNTING	30.97
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	4.12
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	101.31
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	4.12
	12/22/23	NOVEMBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	42.90
	12/22/23	NOVEMBER VOICE SERVICES	RECREATION	FIELD HOUSE	61.88
	12/22/23	NOVEMBER VOICE SERVICES	DATA PROCESSING	DATA PROCESSING	<u>32.78</u>
				TOTAL:	349.24
ONE OFFICE SOLUTION-WOCITY	12/22/23	TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	57.70
	12/22/23	FILE FOLDERS	DATA PROCESSING	DATA PROCESSING	<u>12.68</u>
				TOTAL:	70.38
OPTUM FINANCIAL INC	12/22/23	HSA ADMIN FEE- NOV	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>183.75</u>
				TOTAL:	183.75
MN PEIP	12/22/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,624.07
	12/22/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,534.78
	12/22/23	HEALTH INS-DEC FOR JAN 24	GENERAL FUND	NON-DEPARTMENTAL	1,310.28
	12/22/23	CASTELLANO WRONG PREM DEC-	GENERAL FUND	NON-DEPARTMENTAL	396.84
	12/22/23	BOMGAARS DEC FOR JAN 24	GENERAL FUND	NON-DEPARTMENTAL	515.76
	12/22/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	465.65
	12/22/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	465.65
	12/22/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,806.78
	12/22/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,806.78
	12/22/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,031.53
	12/22/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,034.44
	12/22/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	956.52
	12/22/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	1,356.10
	12/22/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	448.19
	12/22/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	221.18
	12/22/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,497.18
	12/22/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,497.18
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,671.40
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	54.93
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	230.09
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,593.05
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	281.33
	12/22/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	82.04
	12/22/23	BOMGAARS DEC FOR JAN 24	GENERAL FUND	POLICE ADMINISTRATION	2,063.06
	12/22/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,831.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/22/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,831.23
	12/22/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,831.25
	12/22/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,831.24
	12/22/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	722.88
	12/22/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	515.77
	12/22/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	588.92
	12/22/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	186.85
	12/22/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,031.53
	12/22/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,031.53
	12/22/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	132.81
	12/22/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	132.81
	12/22/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	531.26
	12/22/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	531.26
	12/22/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	475.87
	12/22/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	507.01
	12/22/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,497.18
	12/22/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,497.18
	12/22/23	HEALTH INS PREM	RECREATION	PARK AREAS	93.42
	12/22/23	HEALTH INS PREM	RECREATION	PARK AREAS	560.54
	12/22/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	560.55
	12/22/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	186.85
	12/22/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	128.05
	12/22/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	43.65
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	MURRAY AVE-NOBLES-TREV	232.83
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	OXFORD STREET RECON	5.82
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	23.28
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	CHURCH-OXFORD TO 2ND C	279.40
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	CHURCH-OXFORD TO 2ND C	302.67
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	5.82
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-10TH ST TO 12T	29.10
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-12TH TO 13TH R	116.40
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-12TH TO 13TH R	23.28
	12/22/23	HEALTH INS PREM	IMPROVEMENT CONST	HAACK ACRE SEWER EXTEN	17.46
	12/22/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	23.28
	12/22/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	46.57
	12/22/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	368.06
	12/22/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	333.07
	12/22/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	1,031.53
	12/22/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	1,031.53
	12/22/23	HEALTH INS PREM	WATER	O-DISTR MISC	23.28
	12/22/23	HEALTH INS PREM	WATER	O-DISTR MISC	23.28
	12/22/23	HEALTH INS PREM	WATER	GENERAL ADMIN	340.99
	12/22/23	HEALTH INS PREM	WATER	GENERAL ADMIN	254.76
	12/22/23	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	6.26
	12/22/23	HEALTH INS PREM	WATER	ACCTS-METER READING	206.31
	12/22/23	HEALTH INS PREM	WATER	ACCTS-METER READING	108.58
	12/22/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	108.79
	12/22/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	66.60
	12/22/23	HEALTH INS PREM	WATER	PROJECT #11	69.85
	12/22/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	304.77
	12/22/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	296.33
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	309.46
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	309.46
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	722.07
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	722.07
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.28
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	296.07
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	215.70
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	6.26
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	92.85
	12/22/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	59.10
	12/22/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,652.76
	12/22/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,696.19
	12/22/23	HEALTH INS PREM	ELECTRIC	O-SOURCE SUPER & ENG	21.58
	12/22/23	HEALTH INS PREM	ELECTRIC	O-SOURCE GENERATION	127.51
	12/22/23	HEALTH INS PREM	ELECTRIC	O-DISTR SUPER & ENG	388.34
	12/22/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	141.91
	12/22/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	108.58
	12/22/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,602.70
	12/22/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	723.27
	12/22/23	HEALTH INS PREM	ELECTRIC	M-SOURCE SUPER & ENF	21.58
	12/22/23	HEALTH INS PREM	ELECTRIC	M-SOURCE MISC	38.76
	12/22/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	896.39
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	316.07
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	273.39
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	593.09
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	492.58
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	90.34
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	87.79
	12/22/23	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	306.83
	12/22/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,325.77
	12/22/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,069.22
	12/22/23	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	12.51
	12/22/23	HEALTH INS PREM	ELECTRIC	EMPLOYEE PENS & BENEFI	1,768.02
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	206.31
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	162.87
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	434.39
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	229.08
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	232.83
	12/22/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	232.83
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	100.47
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	473.12
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	136.34
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR STATION EQUIP	252.65
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	742.43
	12/22/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	1,807.78
	12/22/23	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	128.94
	12/22/23	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	515.76
	12/22/23	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #4	11.65
	12/22/23	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #4	5.82
	12/22/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	451.69
	12/22/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	451.69
	12/22/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,738.08
	12/22/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,738.08
	12/22/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	361.03
	12/22/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	290.24
	12/22/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	2,375.44
	12/22/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	2,057.35
				TOTAL:	119,577.26
PEPSI COLA BOTTLING CO OF PIPESTONE, M	12/22/23	MIX	LIQUOR	NON-DEPARTMENTAL	63.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	63.00
PHILLIPS WINE & SPIRITS INC	12/22/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,538.93
	12/22/23	WNE	LIQUOR	NON-DEPARTMENTAL	505.78
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	38.80
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	17.82
				TOTAL:	4,101.33
ROUND LAKE VINEYARDS & WINERY LLC	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	869.00
				TOTAL:	869.00
RUNNINGS SUPPLY INC-ACCT#9502440	12/22/23	PICKAXES	WATER	O-DISTR METERS	59.98
	12/22/23	DAVE BIBS AND GLOVES	WATER	O-DISTR MISC	154.98
				TOTAL:	214.96
RUNNINGS SUPPLY INC-ACCT#9502485	12/22/23	NOZZLE	GENERAL FUND	ANIMAL CONTROL ENFORCE	8.99
				TOTAL:	8.99
SECURE BENEFITS SYSTEMS	12/22/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	22.27
	12/22/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	21.68
	12/22/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	416.65
	12/22/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	416.65
	12/22/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	360.81
	12/22/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	354.63
	12/22/23	MONTHLY ADMIN FEE-DEC	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	12/22/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	1.58
	12/22/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	1.89
	12/22/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	35.00
	12/22/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	41.75
	12/22/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	4.84
	12/22/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	4.84
	12/22/23	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	12/22/23	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	12/22/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	57.50
	12/22/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	57.50
	12/22/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.27
	12/22/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.27
	12/22/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	12/22/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	12/22/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	12/22/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	12/22/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	10.64
	12/22/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	10.64
	12/22/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	12/22/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	12/22/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	12/22/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	12/22/23	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.90
	12/22/23	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	16.59
	12/22/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	0.90
	12/22/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	0.28
	12/22/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	25.00
	12/22/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	7.84
				TOTAL:	4,814.68
SOUTHERN GLAZER'S WINE AND SPIRITS LL	12/22/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,999.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/22/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	444.95
	12/22/23	WINE	LIQUOR	NON-DEPARTMENTAL	160.00
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	56.64
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	6.85
	12/22/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>3.70</u>
				TOTAL:	4,671.42
ST MARYS CHURCH	12/22/23	OFF-PEAK LIGHTING	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>678.29</u>
				TOTAL:	678.29
STREICHER'S INC	12/22/23	ALARM FUND	GENERAL FUND	POLICE ADMINISTRATION	1,633.51
	12/22/23	UNIFORM ITEMS	GENERAL FUND	POLICE ADMINISTRATION	1,731.00
	12/22/23	BADGES	GENERAL FUND	POLICE ADMINISTRATION	<u>340.99</u>
				TOTAL:	3,705.50
ULINE	12/22/23	SUPPLIES BOXES JARS	GENERAL FUND	POLICE ADMINISTRATION	<u>434.21</u>
				TOTAL:	434.21
RICK D VON HOLDT	12/22/23	MN WEST STAKEHOLDERS MTG	GENERAL FUND	MAYOR AND COUNCIL	<u>82.53</u>
				TOTAL:	82.53
MARGARET HURLBUT VOSBURGH	12/22/23	YOGA CLASSES	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>655.00</u>
				TOTAL:	655.00
WORTHINGTON AREA UNITED WAY	12/22/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.80
	12/22/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	16.37
	12/22/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	12/22/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	12/22/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	12/22/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.36
	12/22/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	12/22/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.28
	12/22/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	12/22/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	4.36
	12/22/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	12.20
	12/22/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	<u>8.63</u>
				TOTAL:	70.00
WORTHINGTON ELECTRIC INC	12/22/23	NEW LAMP INSTALLED	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>173.36</u>
				TOTAL:	173.36

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	113,944.02		
202		MEMORIAL AUDITORIUM	1,354.14		
229		RECREATION	6,519.03		
321		PIR/TRUNKS	171.70		
347		PIR SERIES 2010A	925.00		
348		PIR SERIES 2012A	925.00		
350		PIR SERIES 2016A	925.00		
351		GO SERIES 2019A	925.00		
401		IMPROVEMENT CONST	20,748.37		
419		TI DIST #7, REDEV AMEND 5	333,246.15		
601		WATER	11,589.03		
602		MUNICIPAL WASTEWATER	28,384.66		
604		ELECTRIC	51,304.33		
605		INDUSTRIAL WASTEWATER	750.00		
606		STORM WATER MANAGEMENT	986.39		
609		LIQUOR	60,103.08		
612		AIRPORT	71.33		
702		DATA PROCESSING	5,226.10		
872		CABLE TELEVISION	3,226.45		

GRAND TOTAL:			641,324.78		

TOTAL PAGES: 11

PACKET: 04942 DEC 21 2023

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122	FIRST STATE BANK SOUTHWEST		D	12/21/2023			002098	13,888.70
M00115	MISSOURI RIVER ENERGY SERVICES		D	12/21/2023			002099	1,130,721.89
S00332	SOUTHERN GLAZER'S WINE AND SPIRITS LLC-MINNESOTA		D	12/21/2023			002100	81.45
S00202	STATE OF MINNESOTA DEPT OF REVENUE		D	12/21/2023			002101	114,809.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	1,259,501.04	1,259,501.04
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	1,259,501.04	1,259,501.04

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 04942 DEC 21 2023

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	12/2023	5,273.33CR
202	12/2023	1.24CR
229	12/2023	1,608.58CR
231	12/2023	62.77CR
601	12/2023	3,160.70CR
602	12/2023	100.82CR
604	12/2023	1,189,483.68CR
609	12/2023	51,369.02CR
702	12/2023	391.08CR
873	12/2023	8,049.82CR
=====		
ALL		1,259,501.04CR

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	12/29/23	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	96.83
	12/29/23	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>96.83</u>
				TOTAL:	193.66
ALUMINUM ATHLETIC EQUIPMENT CO.	12/29/23	NET CLAMPS	RECREATION	BALLFIELD MAINTENANCE	<u>612.50</u>
				TOTAL:	612.50
ANDERSON ALIGNMENT	12/29/23	#431 OIL CHANGE	GENERAL FUND	PAVED STREETS	33.00
	12/29/23	#431 OIL CHANGE	GENERAL FUND	PAVED STREETS	8.90
	12/29/23	#431 OIL CHANGE	GENERAL FUND	PAVED STREETS	<u>14.00</u>
				TOTAL:	55.90
ARNOLD MOTOR SUPPLY LLP	12/29/23	SHOP SUPPLIES	ELECTRIC	O-DISTR MISC	12.06
	12/29/23	PAINT	ELECTRIC	FA DISTR STATION EQUIP	<u>10.79</u>
				TOTAL:	22.85
ARTISAN BEER COMPANY	12/29/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>419.10</u>
				TOTAL:	419.10
BAHRS SMALL ENGINE	12/29/23	CARB KIT	GENERAL FUND	CENTER FOR ACTIVE LIVI	60.00
	12/29/23	SHARPEN CHAINS	RECREATION	TREE REMOVAL	584.00
	12/29/23	SHARPEN CHAINS	RECREATION	TREE REMOVAL	330.00
	12/29/23	SAW CHAINS	RECREATION	TREE REMOVAL	39.94
	12/29/23	SAW CHAINS	RECREATION	TREE REMOVAL	<u>104.00</u>
				TOTAL:	1,117.94
BELLBOY CORPORATION	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,137.04
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>210.34</u>
				TOTAL:	9,347.38
BEVERAGE WHOLESALERS INC	12/29/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>13,277.05</u>
				TOTAL:	13,277.05
BORDER STATES ELECTRIC SUPPLY	12/29/23	POLE SLING	ELECTRIC	O-DISTR MISC	<u>77.53</u>
				TOTAL:	77.53
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	361.93
	12/29/23	BEER	LIQUOR	NON-DEPARTMENTAL	43.00
	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,124.56
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,456.00
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	2.48
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	44.40
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>18.50</u>
				TOTAL:	5,050.87
ROBERT LYLE BRISTOW	12/29/23	1234 OXFORD ST FACADE GRAN	WGTN EDA	BUSINESS DEVELOPMENT	<u>3,086.94</u>
				TOTAL:	3,086.94
CAPITAL ONE	12/29/23	DOG POUND SUPPLIES	GENERAL FUND	ANIMAL CONTROL ENFORCE	25.82
	12/29/23	FRAME AND LAMINATOR	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>100.11</u>
				TOTAL:	125.93
CINTAS CORP	12/29/23	FLOOR MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>56.00</u>
				TOTAL:	56.00
CITY OF WORTHINGTON-PETTY CASH	12/29/23	DATA REQUEST MAILING	GENERAL FUND	ADMINISTRATION	4.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/29/23	TNT CONRS CARD SHEET	GENERAL FUND	AUDITS AND BUDGETS	17.06
	12/29/23	REGISTRATION SHORTFALL	GENERAL FUND	POLICE ADMINISTRATION	1.00
	12/29/23	PLATES FOR UNDERCOVER TRUC	GENERAL FUND	POLICE ADMINISTRATION	25.00
	12/29/23	PD LICENSE	GENERAL FUND	POLICE ADMINISTRATION	1.00
	12/29/23	JURY DUTY MILEAGE	LIQUOR	O-GEN MISC	2.70
	12/29/23	BAND AID TOUGH STRIPS	DATA PROCESSING	DATA PROCESSING	6.03
	12/29/23	MAIL IRS DOCUMENTS	DATA PROCESSING	DATA PROCESSING	40.14
	12/29/23	MAIL IRS DOCUMENTS	DATA PROCESSING	DATA PROCESSING	<u>13.76</u>
				TOTAL:	111.54
COOPERATIVE ENERGY CO- ACCT # 5910807	12/29/23	TANK RENT	GENERAL FUND	POLICE ADMINISTRATION	45.00
	12/29/23	GAS FOR SNOW BLOWER	GENERAL FUND	CENTER FOR ACTIVE LIVI	3.65
	12/29/23	PROPANE ZAMBONI	RECREATION	ICE ARENA	24.30
	12/29/23	BLOWER GAS	RECREATION	PARK AREAS	10.44
	12/29/23	SAW GAS	RECREATION	TREE REMOVAL	<u>25.63</u>
				TOTAL:	109.02
DEGROOT REPAIR LLC	12/29/23	FIRE #5 BRAKES	GENERAL FUND	FIRE ADMINISTRATION	<u>2,709.57</u>
				TOTAL:	2,709.57
DEPUTY REGISTER #33	12/29/23	NEW TITLE 1FM5K8AR9JGB1219	GENERAL FUND	POLICE ADMINISTRATION	112.50
	12/29/23	NEW TITLE 1FVACYCY8GHHK362	GENERAL FUND	FIRE ADMINISTRATION	<u>22.50</u>
				TOTAL:	135.00
DGR ENGINEERING	12/29/23	2018 AIR PERMIT RENEWAL	ELECTRIC	O-SOURCE MISC	<u>468.00</u>
				TOTAL:	468.00
DIAMOND VOGEL, INC	12/29/23	FIELD LAZER PAINT SPRAYER	RECREATION	BALLFIELD MAINTENANCE	<u>2,675.00</u>
				TOTAL:	2,675.00
DOLL DISTRIBUTING LLC	12/29/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>16,849.35</u>
				TOTAL:	16,849.35
DUBOIS CHEMICALS INC	12/29/23	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,662.12</u>
				TOTAL:	11,662.12
ECHO GROUP INC	12/29/23	LUG FOR BREWSTER	ELECTRIC	M-DISTR UNDERGRND LINE	39.03
	12/29/23	MISCELLANEOUS FITTINGS REP	ELECTRIC	M-DISTR METERS	<u>23.65</u>
				TOTAL:	62.68
FASTENAL COMPANY	12/29/23	BOLTS	RECREATION	PARK AREAS	<u>7.01</u>
				TOTAL:	7.01
FIFE WATER SERVICES INC	12/29/23	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>20,771.76</u>
				TOTAL:	20,771.76
FRONTIER COMMUNICATION SERVICES	12/29/23	MONTHLY SERVICE	GENERAL FUND	MAYOR AND COUNCIL	48.87
	12/29/23	MONTHLY SERVICE	GENERAL FUND	CLERK'S OFFICE	95.31
	12/29/23	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	80.60
	12/29/23	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	23.83
	12/29/23	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	68.94
	12/29/23	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	213.71
	12/29/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	206.21
	12/29/23	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	261.68
	12/29/23	MONTHLY SERVICE	RECREATION	PARK AREAS	48.87
	12/29/23	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	148.81

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/29/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	300.97
	12/29/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	47.44
	12/29/23	MONTHLY SERVICE	DATA PROCESSING	DATA PROCESSING	104.98
	12/29/23	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	<u>47.66</u>
				TOTAL:	1,697.88
GRAHAM TIRE OF WORTHINGTON INC	12/29/23	TIRES, TOOLCAT FORD 350	RECREATION	PARK AREAS	1,088.00
	12/29/23	TIRES, TOOLCAT FORD 350	RECREATION	PARK AREAS	<u>55.50</u>
				TOTAL:	1,143.50
GREATAMERICA FINANCIAL SERVICES CORPOR	12/29/23	COPIER SERVICE	GENERAL FUND	PAVED STREETS	44.59
	12/29/23	COPIER SERVICE	RECREATION	PARK AREAS	44.59
	12/29/23	COPIER SERVICE	STORM WATER MANAGE	STORM DRAINAGE	<u>44.59</u>
				TOTAL:	133.77
GRIDOR CONSTRUCTION INC	12/29/23	PAY REQUEST #29 MWWTF IMP	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>302,035.00</u>
				TOTAL:	302,035.00
HACH COMPANY	12/29/23	AMMONIA TESTING SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,821.75
	12/29/23	AMMONIA TNT 830	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>416.75</u>
				TOTAL:	2,238.50
HENNING CONSTRUCTION	12/29/23	SEWER CLEANOUT FIELD HOUSE	RECREATION	FIELD HOUSE	<u>9,307.03</u>
				TOTAL:	9,307.03
HY-VEE INC	12/29/23	FUEL	GENERAL FUND	POLICE ADMINISTRATION	<u>51.45</u>
				TOTAL:	51.45
J & K WINDOWS	12/29/23	WINDOW CLEANING NOVEMBER	LIQUOR	O-GEN MISC	<u>165.00</u>
				TOTAL:	165.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	12/29/23	KUBOTA MOWERS	RECREATION	PARK AREAS	<u>93.69</u>
				TOTAL:	93.69
JOHNSON BROTHERS LIQUOR CO	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,033.10
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,460.46
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	66.17
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>158.90</u>
				TOTAL:	10,718.63
KUSTOM THREADZ EMBROIDERY	12/29/23	STAFF APPAREL	RECREATION	FIELD HOUSE	<u>757.00</u>
				TOTAL:	757.00
LEAGUE OF MN CITIES INSURANCE TRUST	12/29/23	RETSLAND HIT PARKED CAR	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>1,196.16</u>
				TOTAL:	1,196.16
LUINENBURG WASTE MANAGEMENT INC	12/29/23	BIOSOLIDS HAULING FOR 24	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>9,185.00</u>
				TOTAL:	9,185.00
MACQUEEN EQUIPMENT LLC	12/29/23	#421 BEARING ASSEMBLY	AIRPORT	O-GEN MISC	<u>7,535.69</u>
				TOTAL:	7,535.69
MEDIACOM	12/29/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	177.77
	12/29/23	MONTHLY SERVICE	RECREATION	PARK AREAS	<u>177.77</u>
				TOTAL:	355.54

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA DEPARTMENT OF AGRICULTURE	12/29/23	2024 LICENSE PESTICIDE	RECREATION	PARK AREAS	10.00
				TOTAL:	10.00
MINNESOTA DEPT OF HEALTH	12/29/23	LICENSE NO. MHP-26240-3438	RECREATION	OLSON PARK CAMPGROUND	570.00
				TOTAL:	570.00
MINNESOTA WEST	12/29/23	BOILER TRAINING	GENERAL FUND	PAVED STREETS	458.00
				TOTAL:	458.00
MTI DISTRIBUTING INC	12/29/23	TORO MOWERS	RECREATION	PARK AREAS	2,417.39
	12/29/23	TORO MOWERS	RECREATION	PARK AREAS	990.78
	12/29/23	TOROS	RECREATION	PARK AREAS	244.37
				TOTAL:	3,652.54
NEW TEC, INC.	12/29/23	OIL KUBOTA	RECREATION	SOCCER COMPLEX	32.96
	12/29/23	KUBOTA MOWERS	RECREATION	PARK AREAS	2,580.89
				TOTAL:	2,613.85
NOBLES COUNTY AUDITOR/TREASURER	12/29/23	LONG DISTANCE	GENERAL FUND	POLICE ADMINISTRATION	1,759.43
	12/29/23	DEC 2023 LEGAL SERVICES	GENERAL FUND	PROSECUTION	21,677.75
				TOTAL:	23,437.18
ONE OFFICE SOLUTION-WOCITY	12/29/23	FOLDERS	GENERAL FUND	ADMINISTRATION	36.72
	12/29/23	FURNITURE	GENERAL FUND	CLERK'S OFFICE	1,562.06
	12/29/23	RUBBERBANDS	LIQUOR	O-GEN MISC	6.16
				TOTAL:	1,604.94
PACIFIC ENERGY CONCEPTS, LLC	12/29/23	LIGHTING REBATE FOR SWIFT	ELECTRIC	CUSTOMER INSTALL EXPEN	87,729.33
				TOTAL:	87,729.33
PAUSTIS WINE COMPANY	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	308.00
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	9,665.00
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	144.00
				TOTAL:	10,117.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	12/29/23	MIX	LIQUOR	NON-DEPARTMENTAL	37.50
				TOTAL:	37.50
PHILLIPS WINE & SPIRITS INC	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,681.88
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,873.80
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	94.06
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	67.32
				TOTAL:	7,717.06
PREMIER DOOR CO	12/29/23	COMMERCIAL HANGER DOOR REP	AIRPORT	O-GEN MISC	2,631.60
				TOTAL:	2,631.60
PROSTEAM CLEANING INC	12/29/23	REMOVE SPOTS IN CARPET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	74.81
	12/29/23	STEAM CLEAN CARPETS	EVENT CENTER	EVENT CENTER	2,645.16
				TOTAL:	2,719.97
REGENTS OF THE UNIVERSITY OF MINNESOTA	12/29/23	CON EDUC FOR BRENT AND JOR	GENERAL FUND	ECONOMIC DEVELOPMENT	630.00
				TOTAL:	630.00
ROUND LAKE VINEYARDS & WINERY LLC	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	300.00
				TOTAL:	300.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUNNINGS SUPPLY INC-ACCT#9502485	12/29/23	RUNNINGS SUPPLY INC-ACCT#9	GENERAL FUND	PAVED STREETS	479.96
	12/29/23	CAULK, BOLTS, SPRAY PAINT	RECREATION	BALLFIELD MAINTENANCE	52.16
	12/29/23	BOLTS	RECREATION	BALLFIELD MAINTENANCE	3.00
	12/29/23	BOLTS	RECREATION	BALLFIELD MAINTENANCE	5.52
	12/29/23	EYE SCREWS	RECREATION	BALLFIELD MAINTENANCE	20.79
	12/29/23	BOLTS	RECREATION	BALLFIELD MAINTENANCE	14.40
	12/29/23	FLUSH VALVE	RECREATION	ICE ARENA	17.49
	12/29/23	TRASH GRABBERS	RECREATION	PARK AREAS	<u>74.97</u>
				TOTAL:	668.29
SCHOLTES MOTORS INC	12/29/23	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	59.62
	12/29/23	SERVICE #103	ELECTRIC	O-DISTR SUPER & ENG	<u>84.20</u>
				TOTAL:	143.82
SCHWALBACH ACE 5930	12/29/23	CITY HALL WINDOWS	GENERAL FUND	GENERAL GOVT BUILDINGS	34.98
	12/29/23	MAILBOX	GENERAL FUND	ICE AND SNOW REMOVAL	38.98
	12/29/23	SMALL PARTS FOR NEW YEARS	RECREATION	FIELD HOUSE	25.91
	12/29/23	NETS	RECREATION	BALLFIELD MAINTENANCE	10.20
	12/29/23	SUPERGLUE	RECREATION	ICE ARENA	8.59
	12/29/23	DOOR SWEEP & SCREWS	RECREATION	ICE ARENA	31.98
	12/29/23	ANCHOR SEALANT	RECREATION	ICE ARENA	16.28
	12/29/23	FASTENERS	RECREATION	ICE ARENA	16.90
	12/29/23	KUBOTA FASTENERS	RECREATION	PARK AREAS	2.99
	12/29/23	PRUNNERS	RECREATION	TREE REMOVAL	<u>62.98</u>
				TOTAL:	249.79
SHORT ELLIOTT HENDRICKSON INC	12/29/23	OXFORD ST CA	IMPROVEMENT CONST	OXFORD STREET RECON	<u>13,799.61</u>
				TOTAL:	13,799.61
SOUTHERN GLAZER'S WINE AND SPIRITS LL	12/29/23	MIX	LIQUOR	NON-DEPARTMENTAL	54.00
	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,720.05
	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	234.00
	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	30.98
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,628.40
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	110.29
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>53.96</u>
				TOTAL:	10,837.23
TRACTOR SUPPLY CREDIT PLAN	12/29/23	WOOD SHAVINGS FOR INFL PRE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>13.38</u>
				TOTAL:	13.38
TRI-STATE GENERAL CONTRACTING	12/29/23	AIRPORT ROOF FINAL PMT	AIRPORT	O-GEN MISC	<u>10,813.00</u>
				TOTAL:	10,813.00
ULINE	12/29/23	ICE PACK, PAPER TOWEL, WIN	RECREATION	ICE ARENA	<u>2,504.81</u>
				TOTAL:	2,504.81
US POSTAL SERVICE	12/29/23	REFILL POSTAGE DUE ACCOUNT	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>39.19</u>
				TOTAL:	39.19
VERIZON WIRELESS	12/29/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	12/29/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	<u>46.23</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/29/23	MONTHLY WIRELESS SERVICE	WATER	ADMIN OFFICE SUPPLIES	24.06
	12/29/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	12/29/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	91.22
	12/29/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.06
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	46.23
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.23
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	48.10
	12/29/23	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>46.23</u>
				TOTAL:	733.55
VETERINARY MEDICAL CTR PA	12/29/23	RED TABLETS	GENERAL FUND	POLICE ADMINISTRATION	<u>140.42</u>
				TOTAL:	140.42
VINOCOPIA INC	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	197.50
	12/29/23	MIX	LIQUOR	NON-DEPARTMENTAL	120.00
	12/29/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	545.29
	12/29/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,452.00
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	2.50
	12/29/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>30.00</u>
				TOTAL:	2,347.29
WAUSAU EQUIPMENT COMPANY LLC	12/29/23	#418 AUGER BEARING ASSY	GENERAL FUND	ICE AND SNOW REMOVAL	2,975.43
	12/29/23	#418 OIL SEAL RING	GENERAL FUND	ICE AND SNOW REMOVAL	<u>59.98</u>
				TOTAL:	3,035.41
WORTHINGTON BUILDING MATERIALS INC	12/29/23	SHELVING FOR SHOP	ELECTRIC	M-DISTR UNDERGRND LINE	<u>15.49</u>
				TOTAL:	15.49
WORTHINGTON GLASS INC	12/29/23	SCREEN HUMISTON & MILLER D RECREATION		TREE REMOVAL	<u>20.29</u>
				TOTAL:	20.29
WORTHINGTON REGIONAL ECON DEV CORP	12/29/23	APRIL 2022 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	JULY 2022 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	AUGUST 2022 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	SEPTEMBER 2022 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	JANUARY 2023 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	OCTOBER 2023 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	NOVEMBER 2023 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	3,583.33
	12/29/23	DECEMBER 2023 DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	<u>3,583.33</u>
				TOTAL:	28,666.64

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
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===== FUND TOTALS =====

101	GENERAL FUND	34,298.61
202	MEMORIAL AUDITORIUM	336.49
214	EVENT CENTER	2,645.16
229	RECREATION	25,720.92
231	ECONOMIC DEV AUTHORITY	28,815.45
232	WGTN EDA	3,086.94
401	IMPROVEMENT CONST	13,799.61
601	WATER	192.76
602	MUNICIPAL WASTEWATER	313,709.63
604	ELECTRIC	88,861.93
605	INDUSTRIAL WASTEWATER	32,433.88
606	STORM WATER MANAGEMENT	44.59
609	LIQUOR	87,493.29
612	AIRPORT	21,027.73
702	DATA PROCESSING	212.57
703	SAFETY PROMO/LOSS CTRL	1,196.16

GRAND TOTAL: 653,875.72

TOTAL PAGES: 7

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ARAMARK	1/05/24	4 WEEK TOWEL DELIVERY	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>112.09</u>
				TOTAL:	112.09
ARNIE'S SHARPENING SERVICE	1/05/24	BLADES SHARPENING	RECREATION	ICE ARENA	<u>130.00</u>
				TOTAL:	130.00
ARNOLD MOTOR SUPPLY LLP	1/05/24	DEGREASER	ELECTRIC	O-DISTR MISC	<u>7.98</u>
				TOTAL:	7.98
ARTISAN BEER COMPANY	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>283.80</u>
				TOTAL:	283.80
ATLANTIC BOTTLING COMPANY	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	4.00-
	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>312.00</u>
				TOTAL:	308.00
BAN-KOE SYSTEMS INC	1/05/24	FIRE ALARM SYSTEM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>1,091.00</u>
				TOTAL:	1,091.00
BAYCOM, INC	1/05/24	SQUAD COMPUTER DOCK	GENERAL FUND	POLICE ADMINISTRATION	<u>673.00</u>
				TOTAL:	673.00
BELLBOY CORPORATION	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	620.55
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>8.88</u>
				TOTAL:	629.43
BEVERAGE WHOLESALERS INC	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	7,651.75
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	19,149.25
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	10,333.95
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>17,700.24</u>
				TOTAL:	54,835.19
BLUE LAKE WEBSITES	1/05/24	WEBSITE HOSTING 2024	RECREATION	FIELD HOUSE	<u>238.99</u>
				TOTAL:	238.99
BOLTJES INC	1/05/24	WATER RETENTION AREA FENCE	STORM WATER MANAGE	STORM DRAINAGE	<u>10,617.00</u>
				TOTAL:	10,617.00
BOLTON & MENK INC	1/05/24	GIS SUPPORT	WATER	O-DISTR MISC	193.00
	1/05/24	GIS SUPPORT	ELECTRIC	O-DISTR MISC	193.00
	1/05/24	INDUS WWTF OUTFALL	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>7,741.50</u>
				TOTAL:	8,127.50
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	58.70
	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	391.40
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,304.44
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	680.00
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	252.00
	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	48.18-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	562.50-
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	44.00-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	306.00-
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	84.00-
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	22.20
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	125.50
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	9.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	7.40
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	7.40-
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	3.70-
	1/05/24	WINE	LIQUOR	O-SOURCE MISC	<u>1.85-</u>
				TOTAL:	9,789.56
MARK ROBERT BRODIN	1/05/24	NOV A/V WORK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	2,490.00
	1/05/24	DEC A/V WORK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>4,340.00</u>
				TOTAL:	6,830.00
C&S CHEMICALS INC	1/05/24	4,531 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>6,706.66</u>
				TOTAL:	6,706.66
CINTAS CORP	1/05/24	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>56.00</u>
				TOTAL:	56.00
CITY LAUNDERING CO	1/05/24	MATS	LIQUOR	O-GEN MISC	<u>55.77</u>
				TOTAL:	55.77
CIVIC SYSTEMS LLC	1/05/24	SEMI ANNUAL SUPPORT FEES	WATER	ACCTS-RECORDS & COLLEC	1,606.75
	1/05/24	SEMI ANNUAL SUPPORT FEES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,606.75
	1/05/24	SEMI ANNUAL SUPPORT FEES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>3,213.50</u>
				TOTAL:	6,427.00
CLARK-VINROOT PROPERTIES	1/05/24	THOMPSON TI #18 SEMI TIF	HOTEL THOMPSON TIF	MISC HOUSING DEVELOPME	<u>15,216.37</u>
				TOTAL:	15,216.37
COMPUTER LODGE LLC	1/05/24	SERVICE CALL	LIQUOR	O-GEN MISC	<u>55.00</u>
				TOTAL:	55.00
CORE & MAIN LP	1/05/24	DISTRIBUTION SYSTEM REPAIR	WATER	M-TRANS MAINS	<u>5,277.34</u>
				TOTAL:	5,277.34
CULLIGAN OF WORTHINGTON	1/05/24	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	61.95
	1/05/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.75
	1/05/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.75
	1/05/24	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	20.00
	1/05/24	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	29.00
	1/05/24	MONTHLY SERVICE	RECREATION	PARK AREAS	20.00
	1/05/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
	1/05/24	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.89
	1/05/24	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>29.00</u>
				TOTAL:	252.34
CUSTOM GRAPHICS	1/05/24	LANNCHER DECALS	GENERAL FUND	POLICE ADMINISTRATION	<u>35.00</u>
				TOTAL:	35.00
DACOTAH PAPER CO	1/05/24	BAGS	LIQUOR	O-GEN MISC	127.56
	1/05/24	BAGS	LIQUOR	O-GEN MISC	645.80
	1/05/24	TOLIET PAPER RETURN	LIQUOR	O-GEN MISC	<u>228.17-</u>
				TOTAL:	545.19
DEPUTY REGISTER #33	1/05/24	KAYAK & PADDLE BOARDS	RECREATION	SWIMMING BEACHES	<u>284.40</u>
				TOTAL:	284.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DIAMOND VOGEL, INC	1/05/24	PAINT AND SUPPLIES	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>125.84</u>
				TOTAL:	125.84
DOLL DISTRIBUTING LLC	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	8,089.83
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	4,444.20
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	29.35
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	7,204.80
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	146.00
	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>8,272.80</u>
				TOTAL:	28,186.98
DUBOIS CHEMICALS INC	1/05/24	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,965.53</u>
				TOTAL:	11,965.53
ECHO GROUP INC	1/05/24	LED LIGHT	ELECTRIC	M-DISTR ST LITE & SIG	423.35
	1/05/24	#12 WIRE	ELECTRIC	M-DISTR ST LITE & SIG	<u>185.92</u>
				TOTAL:	609.27
EHLERS COMPANIES	1/05/24	FISCAL AGENT FEES	PIR SERIES 2010A	GO PIR SERIES 2010A	575.00
	1/05/24	FISCAL AGENT FEES	PIR SERIES 2012A	GO PIR SERIES 2012A	<u>100.00</u>
				TOTAL:	675.00
EMERGENCY APPARATUS MAINTENANCE INC	1/05/24	LADDER TRUCK REPAIRS	GENERAL FUND	FIRE ADMINISTRATION	<u>1,362.12</u>
				TOTAL:	1,362.12
FASTENAL COMPANY	1/05/24	SAFETY GLASSES	GENERAL FUND	PAVED STREETS	8.46
	1/05/24	SAFETY SWEAT SHIRTS	GENERAL FUND	PAVED STREETS	485.10
	1/05/24	BOLTS	GENERAL FUND	PAVED STREETS	3.35
	1/05/24	SAFETY SWEAT SHIRTS	RECREATION	PARK AREAS	242.55
	1/05/24	FILTERS	ELECTRIC	M-DISTR STATION EQUIPM	<u>51.40</u>
				TOTAL:	790.86
FERGUSON ENTERPRISES LLC #1657	1/05/24	SUMP PUMP	ELECTRIC	M-DISTR STATION EQUIPM	<u>341.25</u>
				TOTAL:	341.25
FIFE WATER SERVICES INC	1/05/24	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,592.84
	1/05/24	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>18,590.64</u>
				TOTAL:	39,183.48
GOPHER STATE ONE CALL	1/05/24	MONTHLY LOCATE SERVICE	WATER	O-DISTR MISC	12.49
	1/05/24	MONTHLY LOCATE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	12.48
	1/05/24	MONTHLY LOCATE SERVICE	ELECTRIC	O-DISTR MISC	<u>24.98</u>
				TOTAL:	49.95
GRAHAM TIRE OF WORTHINGTON INC	1/05/24	SQUAD #20-24 TIRES	GENERAL FUND	POLICE ADMINISTRATION	669.00
	1/05/24	SQUAD #20-24 TIRES	GENERAL FUND	POLICE ADMINISTRATION	37.00
	1/05/24	TOOLCAT MOWERS	RECREATION	PARK AREAS	94.00
	1/05/24	TOOLCAT MOWERS	RECREATION	PARK AREAS	828.88
	1/05/24	MOWER TIRES	RECREATION	PARK AREAS	243.65
	1/05/24	MOWER TIRES	RECREATION	PARK AREAS	<u>57.00</u>
				TOTAL:	1,929.53
GRAINGER	1/05/24	HIP BOOTS - BEAU SCOTT	WATER	O-DISTR MISC	<u>173.70</u>
				TOTAL:	173.70
HAWKINS INC	1/05/24	DEMURRAGE CHLORINE CYLINDE	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	20.00
GAIL A. HOLINKA	1/05/24	ART WORKSHOP LABOR	GENERAL FUND	PUBLIC ARTS	1,000.00
				TOTAL:	1,000.00
IDEAL LANDSCAPE & DESIGN INC	1/05/24	SUNSET PARK IMPROVEMENTS	RECREATION	NON-DEPARTMENTAL	24,604.82
	1/05/24	SUNSET PARK IMPROVEMENTS	RECREATION	PARK AREAS	239,948.06
				TOTAL:	215,343.24
IDEXX DISTRIBUTION CORP	1/05/24	TOTAL COLIFORM TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,186.50
				TOTAL:	1,186.50
ITEN, VIDA	1/05/24	MILEAGE	ELECTRIC	ACCTS-ASSISTANCE	364.18
				TOTAL:	364.18
JACOBSEN BRENT	1/05/24	HANGING DIVIDERS	GENERAL FUND	ECONOMIC DEVELOPMENT	11.56
				TOTAL:	11.56
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	1/05/24	WIPER BLADES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	13.98
	1/05/24	CLEANING SUPPLIES TRUCK	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	9.49
				TOTAL:	23.47
JOHN HENRY FOSTER MN INC	1/05/24	DIGESTER MIXING SYSTEM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2,188.52
				TOTAL:	2,188.52
JOHNSON BROTHERS LIQUOR CO	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	18,902.08
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	6,132.06
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	333.18
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	180.18
				TOTAL:	25,547.50
JOHNSTON AUTOSTORES	1/05/24	BATTERY	GENERAL FUND	POLICE ADMINISTRATION	115.87
	1/05/24	BATTERY SQUAD 17-23	GENERAL FUND	POLICE ADMINISTRATION	158.36
				TOTAL:	274.23
LAMPERTS YARDS INC-2602004	1/05/24	FORMING	GENERAL FUND	PAVED STREETS	9.85
	1/05/24	TABLE BOARD	RECREATION	PARK AREAS	18.69
				TOTAL:	28.54
LAMPERTS YARDS INC-2600013	1/05/24	CAULK AND GUN	ELECTRIC	O-DISTR MISC	18.57
				TOTAL:	18.57
LEAGUE OF MN CITIES	1/05/24	2024 MAYOR PROGRAM	GENERAL FUND	MAYOR AND COUNCIL	350.00
	1/05/24	PATROL ONLINE CONT ED PROG	GENERAL FUND	POLICE ADMINISTRATION	1,980.00
				TOTAL:	2,330.00
LEWIS & CLARK REGIONAL WATER SYSTEM IN	1/05/24	CAPACITY CHARGE WATER RATE WATER		O-SOURCE MISC	37,775.36
	1/05/24	CAPACITY CHARGE WATER RATE WATER		O-SOURCE MISC	33,580.00
				TOTAL:	71,355.36
LLOYD MANAGEMENT INC	1/05/24	1722 PAULINE AVE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	1/05/24	1703 PAULINE AVE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	1/05/24	1561 DARLING DR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	1/05/24	1611 DARLING DR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
				TOTAL:	2,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MC GLASS & KEY INC	1/05/24	DOOR REPAIR	RECREATION	ICE ARENA	<u>1,017.53</u>
				TOTAL:	1,017.53
MICK'S REPAIR	1/05/24	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>179.01</u>
				TOTAL:	179.01
MID-AMERICAN RESEARCH CHEMICAL CORP	1/05/24	GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	26.50
	1/05/24	GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>26.50</u>
				TOTAL:	53.00
MIDWEST ALARM COMPANY INC	1/05/24	INSTALL ON CUSTOMER DOOR	LIQUOR	O-GEN MISC	<u>3,760.58</u>
				TOTAL:	3,760.58
MIDWESTERN MECHANICAL INC	1/05/24	ANNUAL FIRE INSEPCTION	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>245.00</u>
				TOTAL:	245.00
MINNESOTA VALLEY TESTING LABS INC	1/05/24	CHLORIDE, TOTAL HARDNESS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>175.23</u>
				TOTAL:	175.23
MISCELLANEOUS V FLORES, FERNANDO	1/05/24	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
ERAZO GONZALES, MARIA	1/05/24	ERAZO GONZALES, MARIA:REBA	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>500.00</u>
				TOTAL:	1,000.00
MISSOURI RIVER ENERGY SERVICES	1/05/24	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	4,175.33
	1/05/24	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>2,547.55</u>
				TOTAL:	6,722.88
MPCA	1/05/24	MPCA LAB CERTIFICATE FEE 2	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>2,466.00</u>
				TOTAL:	2,466.00
MTI DISTRIBUTING INC	1/05/24	TORO MOWERS	RECREATION	PARK AREAS	<u>249.98</u>
				TOTAL:	249.98
NCL OF WISCONSIN INC	1/05/24	BOD STANDARD BOD SEED	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	103.92
	1/05/24	LAB SAMPLE BOTTLES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>272.94</u>
				TOTAL:	376.86
NICOLE R KEMPEMA	1/05/24	DECEMBER CLEANING	GENERAL FUND	GENERAL GOVT BUILDINGS	1,950.00
	1/05/24	CLEANING WASO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	97.09
	1/05/24	CLEANING LITTLE WONEN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	453.08
	1/05/24	CLEANING SIMPLE GIFTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	145.64
	1/05/24	CLEANING NUTCRACKER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	388.35
	1/05/24	CLEANING MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	129.45
	1/05/24	DECEMBER CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>1,132.69</u>
				TOTAL:	4,296.30
NOBLES COUNTY PUBLIC WORKS	1/05/24	#419 REPAIR	GENERAL FUND	PAVED STREETS	<u>596.54</u>
				TOTAL:	596.54
NORTH CENTRAL INTERNATIONAL INC	1/05/24	#419 BODY CONTROL MODULE	GENERAL FUND	PAVED STREETS	1,889.33
	1/05/24	#419 BODY CONTROL MODULE	GENERAL FUND	PAVED STREETS	<u>230.00</u>
				TOTAL:	2,119.33
OKABENA ESTATES	1/05/24	OKABENA ESTATES TI #11 SEM OKABENA ESTATES	OKABENA ESTATES	OKABENA ESTATES	714.66
	1/05/24	OKABENA ESTATES TI #11 SEM OKABENA ESTATES	OKABENA ESTATES	OKABENA ESTATES	4,049.77
	1/05/24	OKABENA ESTATES TI #11 SEM OKABENA ESTATES	OKABENA ESTATES	OKABENA ESTATES	<u>8,195.97</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	12,960.40
ONE OFFICE SOLUTION-WOCITY	1/05/24	BINDERS	GENERAL FUND	CLERK'S OFFICE	91.90
	1/05/24	CARPET MAT	GENERAL FUND	ENGINEERING ADMIN	238.25
	1/05/24	OFFICE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	263.25
	1/05/24	REFILL PARKER	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>12.32</u>
				TOTAL:	605.72
ONE OFFICE SOLUTION-NCLAW	1/05/24	FOLDERS AND PENS	GENERAL FUND	SECURITY CENTER	39.82
	1/05/24	FOLDERS AND PENS	GENERAL FUND	SECURITY CENTER	<u>39.82</u>
				TOTAL:	79.64
ONE OFFICE SOLUTION-WOCITY	1/05/24	ONE OFFICE SOLUTION-WOCITY	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	194.67
	1/05/24	OFFICE SUPPLIES	RECREATION	FIELD HOUSE	66.90
	1/05/24	OFFICE SUPPLIES	RECREATION	FIELD HOUSE	68.60
	1/05/24	COPIER SERVICE	LIQUOR	O-GEN MISC	130.00
	1/05/24	TAPE RUBBER BANDS	LIQUOR	O-GEN MISC	38.68
	1/05/24	COPIER SERVICE	DATA PROCESSING	COPIER/FAX	<u>344.32</u>
				TOTAL:	843.17
ONE OFFICE SOLUTION-WOPOLI	1/05/24	PAPER	GENERAL FUND	POLICE ADMINISTRATION	<u>38.06</u>
				TOTAL:	38.06
ONE OFFICE SOLUTION-WOUTIL	1/05/24	MISCELLANEOUS SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	106.83
	1/05/24	SERVICE AGREEMENT COPIER	WATER	ACCTS-RECORDS & COLLEC	34.16
	1/05/24	MISCELLANEOUS SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	106.83
	1/05/24	SERVICE AGREEMENT COPIER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	34.16
	1/05/24	MISCELLANEOUS SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	213.65
	1/05/24	SERVICE AGREEMENT COPIER	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>68.33</u>
				TOTAL:	563.96
OXFORD AUTOMOTIVE EXTERIORS LLC	1/05/24	GLOVES	GENERAL FUND	FIRE ADMINISTRATION	<u>171.88</u>
				TOTAL:	171.88
PEPSI COLA BOTTLING CO OF PIPESTONE, M	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	120.50
	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>155.50</u>
				TOTAL:	276.00
PHILLIPS WINE & SPIRITS INC	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4.66-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14.62-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	27.75-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14.63-
	1/05/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,840.25
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	741.30
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	103.30
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>27.72</u>
				TOTAL:	9,650.91
PIZZA RANCH	1/05/24	1132 OXFORD ST STE 4	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>500.00</u>
				TOTAL:	500.00
BRIAN POWERS	1/05/24	BOILER CHECK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>310.00</u>
				TOTAL:	310.00
R & R PRODUCTS INC	1/05/24	ZAMBONI REPAIR	RECREATION	ICE ARENA	4,737.65
	1/05/24	WATER PUMP & IMPELLERS	RECREATION	ICE ARENA	<u>2,225.60</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	6,963.25
RADIO WORKS LLC	1/05/24	TRUTH TAX AD	GENERAL FUND	ADMINISTRATION	200.00
	1/05/24	TRUTH TAXATION AD	GENERAL FUND	ADMINISTRATION	200.00
	1/05/24	ALL SPORTS ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	150.00
	1/05/24	REWIND ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	250.00
	1/05/24	WATER WORLD PROMO	RECREATION	AQUATIC CENTER FACILIT	500.00
	1/05/24	ALL IN SPORTS ADS	LIQUOR	O-GEN MISC	150.00
	1/05/24	LIQUOR STORE BLITZ	LIQUOR	O-GEN MISC	600.00
	1/05/24	GROCERY GIVE AWAY ADS	LIQUOR	O-GEN MISC	250.00
	1/05/24	HOLIDAY GREETING	LIQUOR	O-GEN MISC	<u>150.00</u>
				TOTAL:	2,450.00
RON'S REPAIR INC	1/05/24	#419 CHECK ENGINE LIGHT	GENERAL FUND	PAVED STREETS	587.88
	1/05/24	#419 CHECK ENGINE LIGHT	GENERAL FUND	PAVED STREETS	<u>1,514.04</u>
				TOTAL:	2,101.92
ROUND LAKE VINEYARDS & WINERY LLC	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	844.50
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	<u>850.08</u>
				TOTAL:	1,694.58
RUNNINGS SUPPLY INC-ACCT#9502440	1/05/24	TOOLS	WATER	O-DIST UNDERGRND LINES	79.99
	1/05/24	TOOLS	WATER	O-DIST UNDERGRND LINES	466.91
	1/05/24	COLLECTION DEPT TOOLS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	89.99
	1/05/24	MAINTENACE SUPPLIES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	36.16
	1/05/24	AIR TANK WWTP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	89.99
	1/05/24	FLOOD LIGHT	ELECTRIC	O-DISTR MISC	99.99
	1/05/24	TOOLS	ELECTRIC	O-DISTR MISC	<u>421.06</u>
				TOTAL:	1,284.09
RUNNINGS SUPPLY INC-ACCT#9502485	1/05/24	BLADES	GENERAL FUND	PAVED STREETS	<u>19.33</u>
				TOTAL:	19.33
SCHAAP SANITATION	1/05/24	MONTHLY PAYMENT NOVEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	80,895.93
	1/05/24	MONTHLY PAYMENT NOVEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	16,209.37
	1/05/24	MONTHLY PAYMENT NOVEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,195.78
	1/05/24	MONTHLY PAYMENT NOVEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	564.63-
	1/05/24	OCTOBER 2023 PAYMENT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	80,912.20
	1/05/24	OCTOBER 2023 PAYMENT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	16,213.80
	1/05/24	OCTOBER 2023 PAYMENT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,197.20
	1/05/24	OCTOBER 2023 PAYMENT	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	<u>429.42-</u>
				TOTAL:	203,630.23
SCHWALBACH #4465	1/05/24	MOUSE TRAP FISHING NET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>45.28</u>
				TOTAL:	45.28
SCHWALBACH ACE 5930	1/05/24	QUICK CONNECT #407	GENERAL FUND	PAVED STREETS	5.99
	1/05/24	QUICK CONNECTS	GENERAL FUND	PAVED STREETS	16.00
	1/05/24	TARPS	RECREATION	FIELD HOUSE	23.18
	1/05/24	UTILITY TOTE	RECREATION	FIELD HOUSE	12.99
	1/05/24	CHAIN LINK	RECREATION	BALLFIELD MAINTENANCE	39.90
	1/05/24	PLIERS & PIPE WRENCH	RECREATION	ICE ARENA	39.98
	1/05/24	SCREWDRIVER SET, TAPE	RECREATION	ICE ARENA	<u>20.98</u>
				TOTAL:	159.02
SCHWALBACH ACE #6067	1/05/24	UPS SEND OIL FOR COMPRESSO	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	15.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/05/24	BATTERIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	37.98
	1/05/24	TOOLS	ELECTRIC	O-DISTR MISC	29.98
	1/05/24	TOOLS	ELECTRIC	O-DISTR MISC	52.97
	1/05/24	FILTERS	ELECTRIC	M-DISTR STATION EQUIPM	<u>59.96</u>
				TOTAL:	196.09
SHORT ELLIOTT HENDRICKSON INC	1/05/24	SUNSET PARK IMPROVEMENTS	RECREATION	PARK AREAS	<u>1,478.44</u>
				TOTAL:	1,478.44
SMALL LOT MN LLC	1/05/24	BEER	LIQUOR	NON-DEPARTMENTAL	119.90
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	253.80
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>9.00</u>
				TOTAL:	382.70
SOUTHERN GLAZER'S WINE AND SPIRITS LL	1/05/24	LIQOUR	LIQUOR	NON-DEPARTMENTAL	23,945.93
	1/05/24	MIX	LIQUOR	NON-DEPARTMENTAL	27.00
	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	1,530.32
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	324.88
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>45.63</u>
				TOTAL:	25,875.61
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	1/05/24	NEW CASTLE #14 SEMI	NEWCASTLE TOWNHOME	SW MN HOUSING	979.69
	1/05/24	NEW CASTLE #14 SEMI	NEWCASTLE TOWNHOME	SW MN HOUSING	<u>1,008.73</u>
				TOTAL:	1,988.42
STREICHER'S INC	1/05/24	MARTIENZ BODY ARMOR	GENERAL FUND	POLICE ADMINISTRATION	<u>1,731.00</u>
				TOTAL:	1,731.00
STUART C IRBY CO	1/05/24	RUBBER GLOVE TESTING	ELECTRIC	O-DISTR MISC	<u>189.59</u>
				TOTAL:	189.59
SWIFT AIR INC	1/05/24	SERVICE CALL	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>540.50</u>
				TOTAL:	540.50
THOMSON REUTERS - WEST	1/05/24	SOFTWARE SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	<u>288.11</u>
				TOTAL:	288.11
TRI-STATE RENTAL CENTER	1/05/24	LIFT RENTAL	RECREATION	BALLFIELD MAINTENANCE	156.80
	1/05/24	PLATFORM LIFT	AIRPORT	O-GEN MISC	<u>145.00</u>
				TOTAL:	301.80
VERIZON WIRELESS	1/05/24	MONTHLY CELL SERVICE	GENERAL FUND	ADMINISTRATION	40.39
	1/05/24	MONTHLY CELL SERVICE	GENERAL FUND	ADMINISTRATION	40.39
	1/05/24	MONTHLY CELL SERVICE	GENERAL FUND	ENGINEERING ADMIN	130.79
	1/05/24	MONTHLY CELL SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	85.78
	1/05/24	MONTHLY SERVICE WPD	GENERAL FUND	POLICE ADMINISTRATION	1,209.82
	1/05/24	MONTHLY SERVICE WPD	GENERAL FUND	POLICE ADMINISTRATION	664.18
	1/05/24	MONTHLY SERVICE SHARED	GENERAL FUND	SECURITY CENTER	41.45
	1/05/24	MONTHLY SERVICE SHARED	GENERAL FUND	SECURITY CENTER	41.45
	1/05/24	MONTHLY SERVICE ANIMAL CON	GENERAL FUND	ANIMAL CONTROL ENFORCE	41.45
	1/05/24	MONTHLY SERVICE ANIMAL CON	GENERAL FUND	ANIMAL CONTROL ENFORCE	35.01
	1/05/24	MONTHLY CELL SERVICE	GENERAL FUND	PAVED STREETS	233.15
	1/05/24	MONTHLY SERVICE CSO	GENERAL FUND	CODE ENFORCEMENT	41.45
	1/05/24	MONTHLY SERVICE CSO	GENERAL FUND	CODE ENFORCEMENT	35.01
	1/05/24	MONTHLY CELL SERVICE	RECREATION	FIELD HOUSE	204.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/05/24	MONTHLY CELL SERVICE	RECREATION	PARK AREAS	80.78
	1/05/24	MONTHLY CELL SERVICE	RECREATION	OLSON PARK CAMPGROUND	40.39
	1/05/24	MONTHLY CELL SERVICE	DATA PROCESSING	DATA PROCESSING	<u>40.39</u>
				TOTAL:	3,005.89
VETERINARY MEDICAL CTR PA	1/05/24	WINSTON FOOD & MEDS	GENERAL FUND	POLICE ADMINISTRATION	469.53
	1/05/24	ANIMAL TAGS SO BY VET CENT	GENERAL FUND	ANIMAL CONTROL ENFORCE	<u>154.00</u>
				TOTAL:	623.53
WESTMOR FLUID SOLUTIONS LLC	1/05/24	AIRPORT PARTS	AIRPORT	O-GEN MISC	<u>2,143.86</u>
				TOTAL:	2,143.86
WINE MERCHANTS	1/05/24	WINE	LIQUOR	NON-DEPARTMENTAL	640.00
	1/05/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>9.90</u>
				TOTAL:	649.90
WOODARD & CURRAN INC	1/05/24	SERVICES JANUARY 2024	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>98,583.15</u>
				TOTAL:	98,583.15
WOODS, FULLER, SHULTZ & SMITH P.C.	1/05/24	GERNAL BUSINESS DECEMBER	GENERAL FUND	CITY ATTORNEY	2,092.50
	1/05/24	GERNAL BUSINESS DECEMBER	WATER	PROFESSIONAL SERVICES	<u>1,050.00</u>
				TOTAL:	3,142.50
WORTHINGTON FOOTWEAR & REPAIR	1/05/24	BOOTS WINTER	RECREATION	PARK AREAS	235.00
	1/05/24	WINTER BOOTS	RECREATION	PARK AREAS	<u>207.00</u>
				TOTAL:	442.00
WORTHINGTON HOCKEY ASSOC	1/05/24	ADVERTISING SIGNAGE	ELECTRIC	ACCTS-INFO & INSTR ADV	<u>500.00</u>
				TOTAL:	500.00
YELLOW COMPANY LLC	1/05/24	NORTHLAND MALL RED #16	NORTHLAND MALL TIF	BUSINESS DEVELOPMENT	<u>117,180.23</u>
				TOTAL:	117,180.23

===== FUND TOTALS =====

101	GENERAL FUND	23,671.33
202	MEMORIAL AUDITORIUM	9,929.56
229	RECREATION	228,907.11
231	ECONOMIC DEV AUTHORITY	1,132.69
347	PIR SERIES 2010A	575.00
348	PIR SERIES 2012A	100.00
425	OKABENA ESTATES	12,960.40
428	NEWCASTLE TOWNHOMES	1,988.42
434	NORTHLAND MALL TIF #16	117,180.23
436	HOTEL THOMPSON TIF #18	15,216.37
601	WATER	80,356.53
602	MUNICIPAL WASTEWATER	18,857.87
604	ELECTRIC	13,374.44
605	INDUSTRIAL WASTEWATER	157,473.66
606	STORM WATER MANAGEMENT	10,617.00
609	LIQUOR	163,874.38
612	AIRPORT	2,288.86
702	DATA PROCESSING	384.71
873	GARBAGE COLLECTION	203,630.23

GRAND TOTAL: 1,062,518.79

PACKET: 04938 49er INSURANCE DUE 1/5/24
VENDOR SET: 01 CITY OF WORTHINGTON **** CHECK LISTING ****
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
I00040		IUOE LOCAL 49 FRINGE BENEFIT FUR		1/05/2024			121374	35,500.00
L00038		LAW ENFORCEMENT LABOR SERVICES R		1/05/2024			121375	344.16
M00159		MINNESOTA CHILD SUPPORT PAYMENTR		1/05/2024			121376	139.82

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	35,983.98	35,983.98
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	35,983.98	35,983.98