

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, October 10, 2011
City Hall Council Chambers

- A. CALL TO ORDER
- B. INTRODUCTIONS AND OPENING REMARKS
- C. PUBLIC HEARINGS - PROPOSED ASSESSMENTS - ENGINEERING CASE
ITEM 1 - (BLUE)

- Paving Improvement No. 110
- Paving Improvement No. 111
Sanitary Sewer Improvement No. 107
Water Main Improvement No. 104
- Sanitary Sewer Improvement No. 106
- Storm Sewer Improvement No. 31
- Sanitary Sewer Improvement No. 105
Water Main Improvement No. 103
- 2011 Miscellaneous Unpaid Charges
- Reassessments

*Note - the following hearing procedure should be used for each of the above listed hearings.

1. Open Hearing
2. Hearing Presentation
3. Testimony
4. Close Hearing
5. Action on Hearing

- D. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

E. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of September 26, 2011
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Planning Commission/Board of Appeals Minutes of October 5, 2011
3. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Lease Agreement for the University of Minnesota Extension Service
2. Third Reading Proposed Ordinance Amending Ordinance No. 538-4 and to Codify it in the Worthington City Code Title Xi, Chapter 111, Section 111.04 Relating to the Municipal Liquor Store
3. Third Reading Proposed Ordinance Amending Title Xi, Chapter 111 of the Worthington City Code - Pertaining to Liquor Liability Insurance
4. Third Reading Proposed Ordinance to Vacate Portion of Platted Utility Easement

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Recommendation Park Play Equipment/Park Capital Improvement Program Budget

H. CITY COUNCIL BUSINESS - ENGINEERING(BLUE)

Case Items

2. Professional Services for Residual Chlorine Limitation Study

I. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Special Use Permit - 614 Bristol Avenue
2. Worthington Rediscovered Request

J. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

K. CITY ADMINISTRATOR REPORT

**L. CITY COUNCIL BUSINESS - ENGINEERING (BLUE) - CLOSED SESSION
UNDER MS 13D.05, SUBD. 3(C)**

Case Item

3. Approve Appraisals and Authorize Offers for Acquisition of Right of Way and Easements for th 59 North Infrastructure Improvements

M. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, SEPTEMBER 26, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Carol "Zuby" Jansen.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Jim Laffrenzen, Public Works Superintendent; Troy Appel, Public Safety Department.

Others present: Jim Bunner, KWOA; Ana Anthony, Daily Globe, Bradley Petersen, CGMC; Rich Pederson; Lori Klooster.

HONORARY COUNCIL MEMBER

Mayor Oberloh welcomed Zuby Jansen as the Honorary Council Member for the months of August, September, and October 2011.

AGENDA APPROVED WITH CHANGES

Staff requested the addition of the following items to the agenda:

- Item E.6 - WREDC Request for Biotechnology Advancement Center Furnishings
- Item G.4.- Grant Agreement for Airport "T" Hangar Loan

and the deletion of the following item from the agenda:

- Item G.3. - Authorize Execution of Farm Land Lease to Daren Bauman

The motion was made by Alderman Ten Haken, seconded by Alderman Wood and unanimously carried to approve the agenda with the requested changes.

CONSENT AGENDA APPROVED

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of regular meeting September 12, 2011, special meeting September 20, 2011 a.m. and special meeting September 20, 2011 p.m.
- Minutes of Boards and Commissions: Water and Light Commission regular meeting September 19, 2011; Memorial Auditorium Advisory Board of Directors Meeting September 6, 2011; Worthington Area Convention & Visitors Bureau Meeting July 25, 2011; Worthington Economic Development Authority meeting September 12, 2011; WREDC Board of Directors Meeting January 20, 2011, March 17, 2011, May 19, 2011, July 21, 2011 and August 25, 2011

- Lease Agreement with Worthington Power and Equipment for temporary storage of various equipment on the adjacent water tower property.
- Bills payable and totaling \$1,062,443.74 be ordered paid

COALITION OF GREATER MINNESOTA CITIES (CGMC) UPDATE

Bradley Peterson, Attorney / Lobbyist for the Coalition of Greater Minnesota Cities, was present at the meeting and provided an update to Council on the CGMC's work and activities over the past year and during the legislative sessions. The Coalition has approximately 75 cities across the state with population ranges from 1,400 to over 100,000. Mr. Peterson provided on information on the CGMC's primary work areas which involve Local Government Aid, property tax relief, economic development, annexation and land use, transportation, and environmental regulations. Council thanked Mr. Peterson for his presentation.

SPECIAL USE PERMIT GRANTED FOR 500 STOWER DRIVE WITH PROVISIONS

Mayor Oberloh requested to take this item out of order to accommodate the applicant, who was present at the meeting..

Council considered a request from Lori Klooster for a special use permit for property owned by Rich Pederson at 500 Stower Drive that would allow her to operate an adult day care center on the property legally described as:

That part of Lot 7 of the Auditor's Outlots 1 to 12, inclusive in the South Half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 7 of Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof; thence on an assuming bearing of North 90 degrees 00 minutes 00 seconds East, along the north line of Lot 7, also being the north line of a tract as recorded in Document No. 219705, a distance of 100.62 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East, along said north line, a distance of 300.00 feet to the northeast corner of said tract; thence South 0 degrees 00 minutes 00 seconds West, along the east line of said tract, a distance of 200.00 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 200.00 feet to an iron monument; thence North 26 degrees 33 minutes 54 seconds West a distance of 223.61 feet to the point of beginning.

The Planning Commission considered the request at their September 6, 2011 meeting and were unanimously recommending Council approval of the special use permit with the following conditions:

1. The Center shall have double perimeter fencing at least 8 foot high outdoor area associated with outside activities;
2. All outdoor activities areas shall face Stower Drive; and

3. Landscaping be placed along the east, west, and south property lines to buffer the center from neighboring properties.

Ms. Klooster and Mr. Pederson noted the outdoor activities could not be on the Stower Drive side of the facility because the parking lot was there.

Following discussion, the motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to approve the special use permit for Lori Klooster at 500 Stower Drive with the condition the Center will have sight obscuring fencing at least 8 foot high around the outdoor area associated with outdoor activities. Following additional discussion, Alderman Wood amended his motion to include the elimination of condition #2 from the Planning and Zoning Board's recommendation - Alderman Kuhle seconded the amended motion. Following further discussion, Alderman Wood amended his amended motion to include a landscape plan that would be approved by the Planning Commission.

SECOND READING PROPOSED ORDINANCE AMENDING ORDINANCE NO. 538-4 AND TO CODIFY IT IN THE WORTHINGTON CITY CODE TITLE XI, CHAPTER 111, SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XI of the City Code, Chapter 111, Section 111.04, to correct the omission of the ordinance during the last codification process, and to codify it in the City Code.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE AMENDING TITLE XI, CHAPTER 111 OF THE WORTHINGTON CITY CODE - PERTAINING TO LIQUOR LIABILITY INSURANCE

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XI, Chapter 111 of the Worthington City Code regarding liquor liability insurance.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT

Pursuant to published notice this is the time and date set for the second reading of a proposed

ordinance to vacate portion of a platted utility easement as follows:

Section I.

The following described portion of the platted public utility easement in Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 3.00 feet of the east 6.00 feet of Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota.

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to give a second reading to the proposed ordinance.

**WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION (WREDC)
REQUEST FOR BIOTECHNOLOGY ADVANCEMENT CENTER FURNISHINGS
APPROVED**

WREDC was requesting authorization to use a portion of the \$220,000 contingency/over-run fund, established as part of the Biotechnology Advancement Center (BAC) project, for furnishings and equipment for the Center. The over-run fund was required by the Federal EDA and established by the City but has not been utilized to date and there are no future costs anticipated at this time. Total estimated cost of the proposed furnishings and equipment is \$104,470, however, portions related to audio/visual are eligible for a 50% match from the EDA grant, leaving \$87,859. In addition, additional grant funds for the 20 classroom computers are to be covered by the MIRC grant, leaving a final cost of \$68,959.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to authorize use of up to \$68,959 from the contingency/over-run fund, with some oversight.

**RESOLUTION ADOPTED AUTHORIZING GRANT AGREEMENT WITH MN
DEPARTMENT OF PUBLIC SAFETY**

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to adopt the following resolution:

RESOLUTION RELATING TO BUFFALO RIDGE DRUG TASK FORCE
GRANT AGREEMENT

WHEREAS, the Counties of Nobles, Rock, Murray and Pipestone, by and through their Sheriff's Departments, and the Cities of Adrian, Fulda, Slayton and Worthington, by and through their police departments (sometimes referred to herein as the 'parties'), have formed and operated a task force for the purpose of coordinating regional drug enforcement

efforts; and

WHEREAS, the parties have determined that the task force should be called the 'Buffalo Ridge Drug Task Force'; and

WHEREAS, the parties have determined that, pursuant to Minn. Stat. §471.59, they should form a Joint Powers Agreement for the purposes of coordinating and administrating Buffalo Ridge Drug Task Force efforts, and to receive law enforcement funds available for regional narcotics task forces through the State and Federal Government;

WHEREAS, by the Worthington City Council resolution, the City of Worthington entered into a Joint Powers Agreement with the parties for the purpose of forming and operating the 'Buffalo Ridge Drug Task Force';

NOW THEREFORE BE IT RESOLVED, Worthington Police Department, on behalf of Buffalo Ridge Drug Task Force, enter into an agreement with the Minnesota Department of Public Safety, Office of Justice Programs and that Michael J. Cumiskey, Worthington Public Safety Director, is authorized to execute such agreement and any amendment thereto;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the task force grants administrator of Minnesota Department of Public Safety, Office of Justice Programs.

RESOLUTION ADOPTED AUTHORIZING GRANT AGREEMENT FOR AIRPORT "T" HANGAR CONSTRUCTION

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to adopt the following resolution:

RESOLUTION

AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

It is resolved by the City of Worthington as follows:

1. That the State of Minnesota Agreement No. 99458, "Grant Agreement for Airport Improvement," for State Project No. 5301-73 at the Worthington Municipal Airport is accepted.

2. That the Mayor and City Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

EXECUTION OF AIRPORT FARM LAND LEASES AUTHORIZED

The following initial quotes/final quotes were received for the approximate 100 acres of grass/hay land:

<u>Quoter</u>	<u>Initial Quote</u>	<u>Final Quote</u>
David/Justin Dieter (Brewster)	\$8,600.00	\$9,600.00
Freking Hayline & Custom (Heron Lake)	\$3,650.00	\$9,700.00

The following initial quotes were received for the approximately 340 acres of tillable agriculture land:

<u>Quoter</u>	<u>Initial Quote</u>
FFP Express (Marc/Wayne Freese/Craig Pfiefer)	\$91,288.00
William Gordon	\$85,250.00
Curt & Jim Schubert	\$76,000.00
Freking Hayline & Custom	\$70,560.00
Matt Widboom	\$69,347.00
David/Justin Dieter	\$68,000.00
Ernest/Craig Stude, Inc.	\$66,300.00
Russell Folkers, Inc.	\$62,000.00
Pat Haberman	\$55,001.00

The five highest quoters participated in the process of increasing their quotes with the following results:

<u>Quoter</u>	<u>Initial Quote</u>	<u>Final Quote</u>
FFP Express	\$91,288.00	\$102,188.00
William Gordon	\$85,250.00	\$102,088.00
Curt & Jim Schubert	\$76,000.00	\$100,188.00
Freking Hayline & Custom	\$70,560.00	\$ 99,788.00
Matt Widboom	\$69,347.00	\$ 96,888.00

The FFP Express representative and William Gordon requested and were granted the opportunity to confer when the high quote of \$102,188.00 was received. The result was a request to allow the

two parties to rent the available acres as a partnership, which was then approved by City Attorney Mark Shepherd. The quote of \$102,188 was, therefore, accepted. Jim Laffrenzen, Public Works Superintendent, noted that with tiling improvements an additional 15 acres would be added to the lease at the determined rate of \$300.55 per acre.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to award the grass/hay land lease for a five year period beginning March 1, 2012 and ending February 28, 2017 to Freking Haying & Custom for the annual lump sum payment of \$9,700 and to authorize the Mayor and Clerk to execute the leases, and to award the agriculture tillable land to Marc Freese, Wayne Freese, Craig Pfeiffer, and William Gordon for a five year period commencing on March 1, 2012 and ending February 28, 2017 for the annual lump sum payment of \$102,188, and to authorize the Mayor and Clerk to execute the leases.

RESOLUTION ADOPTED AUTHORIZING EXECUTION OF MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to adopt the following resolution:

RESOLUTION

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

It is resolved by the City of Worthington as follows:

1. That the State of Minnesota Agreement No. 99763, "Grant Agreement for Airport Improvement," for State Project No. A5301-HT02 at the Worthington Municipal Airport is accepted.
2. That the Mayor and City Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

The agreement provides for a 10 year loan at a 0% interest rate for 80% of the total cost of the four-unit "T" hangar as approved by Council at their July 25, 2011 meeting.

ADDITIONAL WORK ON MEMORIAL AUDITORIUM PROJECT APPROVED

The existing roof at the Memorial Auditorium is approximately 20 years old and has developed leaks above the office and backstage storage room, and the drainage needs to be modified. The work is outside the scope of the contract with Joseph Company. Staff received two quotes for the work from

Guarantee Roofing and Sheet Metal (the subcontractor completing the roof work on the renovation project, and from Architectural Roofing & Sheetmetal). The low quote was from Architectural Roofing & Sheetmetal. The total estimated cost is \$12,000 including the building permit fees, the third collection box modification and additional inspections.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to authorize the additional work on the Memorial Auditorium project and award the work to Architectural Roofing & Sheetmetal.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - himself, Alderman Kuhle, and Administrator Craig Clark and three department heads met with Representative Runbeck, Property Tax Chair - had good dialogue regarding several City issues, felt we got our message across pretty clear but it remains to be seen whether we're heard or not.

Alderman Ten Haken - nothing to report but thanked those who visited with Representative Runbeck.

Alderman Kuhle - spoke of the meeting with Representative Runbeck - tried to get across to her that, unlike the metro area, we aren't able to partner with another community for core services like water and sewer - we need LGA for those.

Alderman Nelson - Convention and Visitors Bureau met - they had a favorable discussion on advertising support for the event center - perhaps a subcommittee should be created to work back and forth with the City on this.

Alderman Wood - nothing to report.

Alderman Woll - the failed duct work at the Y has been replaced and is working well. Thanked Craig Clark and the City Attorney for their work on that claim to avoid costs for the City.

CITY ADMINISTRATOR REPORT

Craig Clark, City Administrator, reminded Council of two League of Minnesota Cities meetings scheduled for October 12th in Appleton and October 13th in Balaton if Council were interested in attending. Mr. Clark said he thought we outlined to Representative Runbeck some of the differences we face between greater Minnesota and her suburban area.

ADJOURNMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 8:32 p.m.

**Planning Commission/Board of Appeals Minutes
October 5, 2011**

The meeting was called to order at 7:02 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Ken Moser, Bruce Pass, and Dale Ryen.
Members Absent: Kelly Meyer, Dana Oberloh
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev
Others Present: None

Approval of Minutes

Ken Moser motioned to approve September 6, 2011 meeting minutes. The motion was seconded by Mike Kuhle and passed unanimously.

Planning Commission Business

Public Hearing and Recommendation to City Council

Special Use Permit - 614 Bristol Street

Bruce and Jodi Stugelmeyer have submitted a special use permit application for a method of flood proofing other than fill which would, if approved, allow them to use dry basement design as described in the registered professional engineer's structural plan and report when constructing a 10 foot x 17 foot home addition.

Chad Nixon opened the public hearing. There were no comments from the public. Mike Kuhle motioned to close the public hearing. Ken Moser seconded the motion and is passed unanimously.

After brief discussion, Bruce Pass motioned to recommend approval of the special use permit application for 614 Bristol Street which will allow a dry basement method of flood proofing for the proposed 10 foot x 17 foot home addition with the following conditions:

1. The applicant follows the engineer's plan and report dated September 19, 2011.
2. Any basement egress windows must include window well construction that will raise the elevation surrounding the window opening to a minimum of 1576.7 feet.
3. The applicant uses proper erosion control methods to minimize sediment runoff.

The motioned was seconded by Ken Moser and passed unanimously.

Adjournment

As there was no further business before the Planning Commission, Bruce Pass motioned to adjourn the meeting at 7:10 p.m. The motion was seconded by Mike Kuhle and passed unanimously.

Julie Haack
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: OCTOBER 7, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. **LEASE AGREEMENT FOR THE UNIVERSITY OF MINNESOTA EXTENSION SERVICE**

WREDC has requested the City Council consider the proposed lease agreement, included as *Exhibit 1*, with the University of Minnesota Extension Service. This lease agreement is for 2,500 square feet of office space within the 22,500 square feet of the Biotechnology Advancement Center. The lease agreement includes the following general provisions:

- Exclusive use of the three classrooms for not less than 120 hours per year including technology access.
- One year term beginning October 15, 2011 with the right for the University to extend the lease for five two year extensions for a total of 11 years. The University has the right to terminate upon a 60 day notice. Annual increases are capped at 2%. The City has no option to remove the tenant over the 11 year period.
- Monthly rent is \$2,083.33 or \$.83 per square foot per month.
- All taxes, snow removal, trash and recycling service, window cleaning two times per year, maintenance, signage, general liability insurance, custodial and utility expenses are all the responsibility of the City.
- Glenn Thuringer, Executive Director of WREDC, will be present to provide further explanation of the lease agreement and why the University of Minnesota Extension Service was selected as a potential tenant.

Suggested motion: **Approve the lease as included as Exhibit 1 and authorize the Mayor to sign the lease on behalf of the City of Worthington**

2. **THIRD READING PROPOSED ORDINANCE AMENDING ORDINANCE NO. 538-4 AND TO CODIFY IT IN THE WORTHINGTON CITY CODE TITLE XI, CHAPTER 111, SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance amending Ordinance 538-4 and correcting its omission from the City Code during

the last codification process. A complete copy of the proposed ordinance was included with your September 12, 2011 City Council Agenda.

Staff requests that Council give a third reading to the proposed ordinance.

3. **THIRD READING PROPOSED ORDINANCE AMENDING TITLE XI, CHAPTER 111 OF THE WORTHINGTON CITY CODE - PERTAINING TO LIQUOR LIABILITY INSURANCE**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance that repeals the existing sections 111.18 and 111.57 of the Worthington City Code pertaining to liquor liability insurance, and amends the requirements and moves them all together in a newly created section 111.57. A complete copy of the proposed ordinance was included with your September 12, 2011 City Council Agenda.

Staff requests that Council give a third reading to the proposed ordinance.

4. **THIRD READING PROPOSED ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to vacate portion of a platted utility easement as follows:

Section I.

The following described portion of the platted public utility easement in Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 3.00 feet of the east 6.00 feet of Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota.

A complete copy of the proposed ordinance was included with your September 12, 2011 City Council Agenda.

Council is requested to give a third reading to the proposed ordinance.



UNIVERSITY OF MINNESOTA

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "**Lease**") is entered into effective as of October 15, 2011 by and between the City of Worthington, a Minnesota municipal corporation ("**Landlord**") and Regents of the University of Minnesota, a Minnesota constitutional corporation, through Extension ("**University**").

1. Premises.

1.1 Landlord, in consideration of the rents and covenants contained in this Lease, does lease to University, and University does lease from Landlord the premises in the Biotechnology Advancement Center located at 1527 Prairie Drive, Worthington, MN 56187 (the "**Building**") described as follows:

- a. Exclusive use of Suite 2, Rooms 102-115, comprised of approximately 2,500 usable square feet;
- b. Exclusive use of three classrooms for not less than 120 hours per year on dates and at times mutually agreed upon by Landlord and University. One classroom will be equipped with up-to-date video and audio equipment with interactive capabilities, and the other two classrooms will have computer and Internet access;

(the "**Premises**"), all as shown on **Exhibit A** attached to and made a part of this Lease.

1.2 University's rights under this Lease shall include use of the following:

- a. Shared use of all common areas, including but not limited to common entrances, hallways, lobbies, elevators, stairways and access ways, loading and unloading areas, visitor parking areas, ramps, drives, platforms, public restrooms, common walkways and sidewalks, workroom, janitorial space, storage space, break room, conference room and any other areas designated from time to time by Landlord for the general non-exclusive use by tenants in the Building ("**Common Areas**"); and
- b. Use of 10 unassigned parking spaces in the parking lot adjacent to the Building.

The Common Areas shall not be altered or modified by Landlord without University's consent, which consent shall not be unreasonably withheld or delayed.

2. Term and Renewal.

2.1 Initial Term. The initial term of this Lease (the “**Term**”) shall commence on October 15, 2011 (the “**Commencement Date**”) and end at 11:59 p.m. on September 30, 2016 (the “**Expiration Date**”), unless terminated earlier as provided in this Lease. In the event University enters the Premises prior to the Commencement Date, such entry shall be on all of the terms and conditions of the Lease except no rent shall be payable for the period preceding the Commencement Date.

2.2 Delivery of Premises. If Landlord fails to deliver possession of the Premises on the Commencement Date, University may, at its election, either (a) receive a day-for-day rent credit for each day that Landlord fails to deliver possession after the Commencement Date and University’s costs or (b) terminate this Lease, upon which Landlord shall return to University any pre-paid rent or other payments and the future obligations of each party shall cease.

2.3 Additional Terms. University is granted five successive options of two years each to continue this Lease on the same terms and conditions as specified in this Lease, provided University notifies Landlord, in writing, of its intent to renew the Lease at least 90 days prior to the expiration of the then-current Term. Failure to effectively exercise an option for an additional term automatically terminates University’s right to exercise any subsequent option granted in this section.

2.4 Right to Terminate. Notwithstanding any provision of this Lease to the contrary, University shall have the right to terminate this Lease, upon 60 days’ written notice to Landlord, without penalty, in the event that the Minnesota State Legislature fails to appropriate funds to University providing for payment of rent under this Lease or the rental of Minnesota Extension Service space throughout the State of Minnesota.

3. Rent. University agrees to pay to Landlord during the entire Term gross annual rent for the Premises in the amount of \$25,000.00, payable monthly in the amount of \$2,083.33. Rent shall be paid on or before the tenth day of each month. If the Term commences on a day other than the first day of a month, or terminates on a day other than the last day of a month, or both, the rent payable during the first or last month, or both, shall be pro-rated on a daily basis. Rent during each renewal term shall not increase by more than 2% of the rent amount during the immediately prior term. The parties acknowledge and agree that University’s rent obligations in this **Section 3** are gross rent and include all utility, services, taxes and other expenses.

4. Use of Premises.

4.1 University may use the Premises for educational purposes, office space and related purposes only.

4.2 University shall comply with all applicable laws in its use of the Premises.

4.3 University shall have access to the Premises 24-hours per day, 365 days a year.

5. Environmental.

5.1 Landlord hereby represents to University that the Premises are free of mold, asbestos, PCBs, or Hazardous Materials potentially harmful to occupants and invitees of the Premises.

5.2 Between the effective date of this Lease and the Commencement Date, and thereafter during the Term, University shall have the right to inspect the Premises and perform, at University's cost, environmental testing as it deems reasonable, provided that University gives Landlord advance notice of such testing and University shall restore any damage done to the Premises. If University is dissatisfied with the results of its testing, University shall provide Landlord with written notice of such results. If Landlord fails to remediate such problem within thirty days after receipt of written notice from University (except that if such remediation cannot be cured within said 30-day period this period shall be extended for a reasonable additional time provided that Landlord commences such remediation within said 30-day period and proceeds diligently thereafter to complete such work), then University shall have the right to terminate this Lease by giving written notice to Landlord not later than 10 days after the end of such 30-day period (or such permitted later date), in which event this Lease shall be null and void and the future obligations of each party shall cease. If University's notice is given before the Commencement Date, the Commencement Date shall be extended to the date on which Landlord has completed its remediation. If University's notice is given during the Term, rent and all other University liabilities shall be equitably abated to the extent University's occupancy is materially affected.

6. Landlord's Work; Alterations.

6.1 Landlord's Work.

6.1.1 Landlord shall make the modifications and/or improvements to the Premises described in the plans and specifications attached to this Lease as **Exhibit B** and **Exhibit C** ("**Landlord's Work**") prior to the Commencement Date at no additional cost to University. Landlord shall deliver the Premises to University on the Commencement Date in move-in ready condition with all of Landlord's Work completed, with the exception of any punch list items related to minor finishing or corrective work that does not interfere with University's occupation and use of the Premises.

6.1.2 On or prior to the Commencement Date, Landlord and University shall conduct a "walk-through" inspection of the Premises and set out on a "punch list" any defects or incomplete items in Landlord's Work or the Premises noted by either party. The punch list will set forth a time by which each punch list item will be completed. If any item is not so completed, then Landlord shall continue to be obligated to complete that item, but University shall be entitled to complete any such item following 10 days' notice to Landlord, and Landlord shall reimburse University for the actual, reasonable costs of doing so.

6.1.3 As part of Landlord's Work, Landlord will install telecommunication wiring within the Premises to accommodate two data jacks and one telephone jack at the locations shown on Exhibit C. University shall be responsible for the installation of all data and telephone jacks at such locations and shall have the right to remove the jacks upon expiration or earlier termination of this Lease.

6.1.4 Landlord will own and insure Landlord's Work as part of the Building.

6.2 Alterations. Landlord shall be responsible for completing alterations, additions or improvements (collectively, "**Alterations**") requested by University after the Commencement Date, which Landlord shall contract for on a "**cost not to exceed**" basis in accordance with the Leasehold Improvement Change Form attached to this Lease as Exhibit D. Completion of a Leasehold Improvement Change Form signed by University's Director of Real Estate or Leasing Manager is required prior to Landlord making any Alterations at University's expense after the Commencement Date.

6.3 University shall keep the Premises free of mechanics', materialmen's, and other liens arising out of any work, labor done, services performed, or materials furnished for University or claimed to have been so furnished during the Term, provided that University may contest any such liens so long as it is acting in good faith. Landlord agrees to indemnify University against mechanics' or liens filed against the Premises as a result of the improvements to the Premises ordered by the Landlord prior to the Commencement Date or any improvements conducted by or on behalf of Landlord after the Commencement Date.

7. Maintenance and Repair.

7.1 Landlord, at its sole cost without reimbursement from University except as set forth in Section 7.3, shall (a) make all necessary repairs to the Building, including the Premises; and (b) maintain all Building interior and exterior Common Areas (including but not limited to repairs and maintenance of the roof, foundations, exterior walls, windows, doors, heating, electrical, ventilating, plumbing, and air conditioning systems) in a good, clean, safe condition. Landlord shall keep all exterior Common Areas free and clear of snow and ice. Landlord agrees to provide and maintain the Building and Premises with accessibility and facilities in compliance with all applicable laws, rules, ordinances and regulations as issued by any federal, state or local political subdivisions having jurisdiction and authority in connection with the Premises and the Building.

7.2 University agrees to keep the Premises in good, clean condition during the Term, subject to Landlord's obligations specified in Sections 7 and 8.

7.3 University will reimburse Landlord for the costs of repairs to the Premises necessitated by University's misuse or abuse of the Premises.

7.4 If Landlord fails to repair the Premises within a reasonable time after written notice from University, University may (a) make such repairs at its expense and deduct the

reasonable cost thereof from future rent due or (b) terminate this Lease, upon which the future obligations of each party shall cease.

7.5 If Landlord fails to repair the Premises or Building, rent and University liabilities shall be equitably abated to the extent University's occupancy is materially affected.

7.6 Landlord shall have the right to install, maintain, use, repair, and replace pipes, ducts, conduits, and wires leading through the Premises and serving other parts of the Building. Landlord shall use reasonable efforts to perform such work in a manner that will not unduly interfere with University's use of the Premises or impair access to the Premises. Any installations made by Landlord shall not materially reduce the usable area of the Premises and shall be concealed within walls or be placed above the ceiling.

8. Utilities and Services; Taxes.

8.1 Landlord agrees to provide, at its cost and without reimbursement from University, heat and air conditioning during the appropriate seasons sufficient for University's comfortable use and occupancy of the Premises, air quality commensurate with the activities being conducted in the Premises, electricity sufficient for the permitted uses, hot and cold running water delivered to points of supply, the custodial services described in Exhibit E, recycling, repairs, Building security, and passenger and freight elevator service. If Landlord fails to deliver to the Premises the utilities and services required in this Lease, rent and all other University liabilities shall be equitably abated to the extent University's occupancy is materially affected.

8.2 Landlord shall pay all real estate and/or personal property taxes and special assessments levied against and/or attributable to the Premises.

9. Quiet Possession. Landlord agrees that University, on paying the rent and performing the covenants in this Lease, shall have quiet possession of the Premises for the Term and any extension thereof.

10. Surrender of Premises.

10.1 University will, at the expiration of this Lease, remove all of its personal property and equipment from the Premises and will quietly yield and surrender the Premises to the Landlord in good, clean condition excepting normal wear and tear, damage from the elements, damage for which University has been released of liability, and damage covered by insurance.

10.2 If the Premises were modified or improved during the Term by either Landlord or University, Landlord shall accept the Premises in their improved condition at lease expiration or termination and no restoration by University shall be required.

10.3 University shall have the right to remove its furniture, fixtures, and equipment, provided that University repairs any damage caused by such removal.

11. Hold-Over Tenancy. In the event University remains in possession of the Premises after the expiration of this Lease and without execution of a new lease, it shall be deemed to be occupying the Premises as a tenant from month-to-month only, upon the same terms and conditions contained in this Lease, to the extent the same terms are applicable to a month-to-month tenancy.

12. Right of Entry. Landlord shall have the right upon reasonable notice to enter the Premises during normal business hours (except in emergency situations when entry shall be immediate) for the purposes of inspecting or making repairs to the Premises or to the Building, or—during the last 90 days of the Term or extended term—for the purpose of showing the Premises to prospective tenants, purchasers, and lenders. University may have a University representative accompany Landlord. When showing the Premises to prospective tenants, purchasers and lenders, Landlord shall use reasonable efforts to not unduly interfere with University's use of the Premises.

13. Indemnification, Insurance, Release, Waiver.

13.1 Indemnification.

a. Subject to the Minnesota Tort Claims Act, University indemnifies and agrees to hold harmless Landlord from and against claims, demands, causes of action, judgments, fines, liabilities, and expenses arising out of any personal injury or death or property loss or damage occurring in the Premises, except to the extent caused by the negligent or intentional misconduct of Landlord or anyone acting on Landlord's behalf.

b. Landlord indemnifies and agrees to hold harmless University from and against all claims, actions, damages, judgments, fines, liabilities, and expenses arising out of any personal injury or death or property loss or damage occurring in or upon the Common Areas or property upon which the Building is located, except to the extent caused by the negligent act or intentional misconduct of University or anyone acting on University's behalf.

13.2 Insurance.

a. Both parties shall maintain occurrence-based general liability insurance covering claims for bodily or personal injury, and property damage with no deductible and limits of not less than \$1,000,000 each claim and \$3,000,000 each occurrence. Each CGL policy shall name the other party as an additional insured.

b. University shall insure its personal property located in the Premises.

c. Landlord shall insure on a replacement cost basis under an "all-risks" policy of property insurance the Building and all Landlord's Work and other alterations and/or modifications of a permanent nature within the Premises.

d. Both parties shall maintain workers' compensation insurance in compliance with all statutory requirements of the State of Minnesota.

e. Other Insurance Conditions.

(i) Each policy shall be endorsed to provide that it shall not be cancelled, non-renewed, or materially changed unless at least thirty (30) days' prior written notice of cancellation or change is given to the other party.

(ii) No endorsements, except those expressly stated herein, may be included on any policy limiting coverage.

(iii) All policies shall be written by a reputable insurance company with a current AM Best Rating of A-VII or better, and authorized to do business in Minnesota.

(iv) Certificates evidencing such insurance shall be delivered to the other party prior to the Commencement Date.

13.3 Release; Waiver.

a. Notwithstanding any provision of this Lease to the contrary, University and Landlord each release the other from any liability for loss or damage coverable under any policy of property or casualty insurance that such party is required to maintain pursuant to this Lease or under any other property or casualty insurance policy actually carried by a party. The releases in this Section will be effective whether or not the releasing party actually maintains the insurance required under this Lease and are not limited to the amount of insurance actually carried, or to the actual proceeds received after a loss.

b. University and Landlord shall promptly after the effective date cause the insurer of each insurance policy required to be carried by either party to provide that the insurer waives all rights by way of subrogation against the other party in connection with any damage coverable by insurance.

14. Damage.

14.1 If the Building suffers damage in excess of 25% of the Building's replacement cost value or requiring restoration reasonably estimated to last for more than four months, Landlord may terminate this lease by written notice to University given within 30 days after the damage if Landlord terminates all similarly situated leases. If the Premises, any portion of the Building, or any portion of the property upon which the Building is located is damaged materially affecting University's tenancy, University may terminate this Lease by written notice to Landlord given within 30 days after any of the following: (1) the damage; (2) notification that the restoration period will exceed four months; or (3) restoration extending beyond the time period for completion as contained in Landlord's notification to University. Upon Lease termination, all future obligations of each party shall cease.

14.2 Landlord shall within 20 days after the date of damage notify University, in writing, of the time period in which restoration will be complete.

14.3 If this Lease is not terminated, then the Landlord, at its sole cost, shall promptly rebuild and restore the Premises to the condition that existed immediately prior to the damage, using reasonable diligence to complete the restoration, and rent and all University liabilities shall be equitably abated during the restoration period.

15. Eminent Domain.

15.1 If, by an exercise of the right of eminent domain or by conveyance made in response to the threat thereof (in either case, a “**Taking**”), more than 25% of the Premises or any portion of the Building is taken materially adversely affecting University’s tenancy in the Premises, this Lease will, at the election of either Landlord or University, terminate on the earlier of the vesting of title to such portion in the condemning authority, or the taking of possession of such portion by the condemning authority. Upon Lease termination, all future obligations of each party shall cease. University and the Landlord shall divide the total award less costs of obtaining the award, including attorneys’ and appraisers’ fees based on by their respective interests in the Premises, as determined by agreement or by any court of competent jurisdiction, but subject to the rights of any party who holds a valid lien against any of their interests in the Premises; provided, however, that such respective interests shall be appraised as if:

- a. this Lease had not been terminated, and
- b. University were permitted to continue to occupy the Premises for the permitted uses under this Lease for the Term and extended Term.

15.2 In connection with any Taking subject to this Section, University may prosecute its own claim by separate proceedings against the condemning authority for additional damages legally due to it, including but not limited to:

- a. the loss of fixtures which University was entitled to remove,
- b. any leasehold improvements paid for by University; and
- c. relocation expenses.

15.3 If this Lease is not terminated, Landlord shall, at its expense, restore the Premises exclusive of any furnishings and fixtures owned by University, to as near the condition that existed immediately prior to the date of taking as reasonably possible, and rent shall equitably abate to the extent University’s occupancy is materially affected.

16. Default and Remedies.

16.1 The following shall constitute an Event of Default:

a. University fails to pay rent, and such failure continues for 10 days after written notice from Landlord; or

b. University or Landlord fails to comply with any of the condition, covenant or agreement in this Lease and such failure continues for 30 days after written notice from the non-defaulting party specifying the nature of the default; provided, however, that if the nature of the default is such that the defaulting party can cure the default, but not within the 30-day period, then the Event of Default shall be suspended for a period of time necessary to cure the default so long as the defaulting party immediately commences and diligently pursues to completion the curing of the default.

16.2 In the Event of a Default that is not cured within the applicable cure period, the non-defaulting party may do any of the following:

a. terminate this Lease and the future obligations of each party shall cease; or

b. if the default can be cured by the expenditure of money, the non-defaulting party shall cure the default, charge such cost to the defaulting party and the defaulting party shall pay the same immediately upon demand.

16.3 In the event Landlord retakes possession of the Premises based on a default by University, this Lease shall automatically terminate and all future obligations of the parties shall cease as of the day of such taking. Landlord shall use reasonable efforts to mitigate damages in the Event of a Default by University hereunder.

16.4 All remedies conferred on Landlord or University shall be deemed cumulative and no one exclusive of the other, or of any other remedy conferred by law or in equity.

17. Waiver of Rights. The failure of either party to insist on any one or more cases upon the strict performance of any of the covenants of this Lease or to exercise any option contained in this Lease shall not be construed as a waiver or relinquishment for the future of such covenant or right. No waiver by Landlord or University of any of the provisions of this Lease shall be deemed to have been made unless expressed in writing and signed by the party expressing such waiver.

18. Signs. Landlord shall provide signage on the Building directory and outside the Premises, identifying the Premises within the Building at no cost to University as shown on **Exhibit F**.

19. Miscellaneous.

19.1 Notices. All notices, requests and other communications that a party is required or elects to deliver shall be in writing and shall be delivered personally, or by facsimile or electronic mail (provided such delivery is confirmed), or by a recognized overnight courier service or by United States mail, first class, certified or registered, postage prepaid, return receipt requested, to the other party at its address set forth below or to such other address as such party may designate by notice given pursuant to this section:

If to University: Regents of the University of Minnesota
c/o Real Estate Office
Attn.: Leasing Manager
Suite 424, Donhowe Building
319-15th Avenue SE
Minneapolis, MN 55455-0199
Facsimile No.: (612) 624-6345
E-mail: reo@umn.edu

With a copy of notices of default to:
University of Minnesota
Office of the General Counsel
Attn.: Transactional Law Services Group
360 McNamara Alumni Center
200 Oak Street SE
Minneapolis, MN 55455-2006
Facsimile No.: (612) 626-9624
E-mail: contracts@mail.ogc.umn.edu

If to the Landlord: City of Worthington
Attn: Craig Clark
303 Ninth Street
Worthington, MN 56187
Facsimile No: (507) 372-8643
E-mail: cclark@ci.worthington.mn.us

19.2 Relationship of the Parties. Nothing contained in this Lease shall be deemed or construed by the parties or by a third party to create the relationship of principal and agent, partnership, joint venture, or of any other association whatsoever between Landlord and University, it being expressly understood and agreed that neither the method of computation of rent nor any other provisions contained in this Lease nor any act or acts of the parties shall be deemed to create any relationship between Landlord and University other than the relationship of landlord and tenant.

19.3 Assignment or Sublease. University agrees not to assign or sublease this Lease without Landlord's prior written consent. The occupation or use of the Premises by another unit, college, program, department, registered student organization, or affiliate of University does not constitute an assignment or sublease. Landlord may assign or transfer its interest in this Lease at any time without University's consent, provided such assignee will continue to perform Landlord's obligations set forth in this Lease and will assume in writing all of Landlord's obligations hereunder, and further provided that Landlord will continue to remain liable for all obligations owed to University prior to the assignment and that Landlord gives University sixty (60) days prior written notice of such assignment.

19.4 Amendments. This Lease shall be amended only in a writing duly executed by all the parties to this Lease.

19.5 Entire Agreement. This Lease (including all addenda, exhibits, and schedules) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms and all prior negotiations and agreements relating to the subject matter of this Lease are merged into this agreement.

19.6 Governing Law/Jurisdiction. The laws of the state of Minnesota shall govern the validity, construction, and enforceability of this Lease, without giving effect to its conflict of laws principles. All suits, actions, claims, and causes of action relating to the construction, validity, performance, and enforcement of this Lease shall be in the courts of the state of Minnesota.

19.7 Counterparts. Any number of counterparts of this Lease may be executed by the parties to this Lease. Each such executed counterpart will be, and will be deemed to be, an original, but all of such executed counterparts will constitute, and will be deemed to constitute, in the aggregate, one and the same instrument.

19.8 Brokers. University and Landlord represent and warrant to the other that it has not engaged or dealt with any commissioned broker in connection with this Lease and each party agrees to indemnify, defend and hold harmless the other from and against any claim for a commission asserted by anyone other than those specified in writing in an attachment to this Lease in connection with this Lease or the Premises.

19.9 Consent. Landlord shall either grant or deny any required consent within 15 days after University's request. After that 15-day period, Landlord's silence shall be deemed to constitute consent. Any failure to consent must specify all grounds for that failure. Any consent by Landlord shall not be unreasonably withheld, conditioned, or delayed.

IN WITNESS WHEREOF, Landlord and University execute this Lease Agreement.

Regents of the University of Minnesota

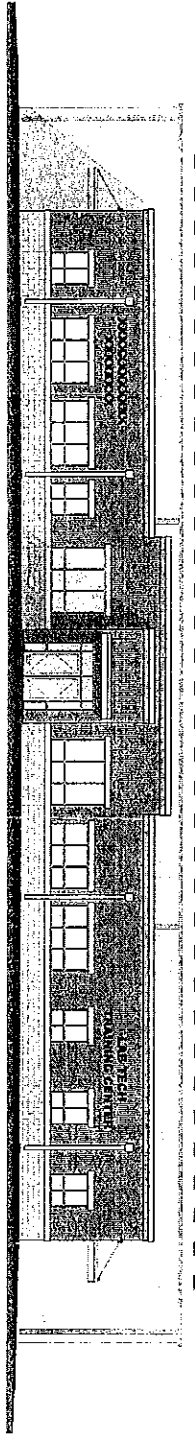
City of Worthington

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A
Premises

SOUTH ELEVATION



Lab Tech Training Center

| Worthington, Minnesota | 01 October, 2010 |

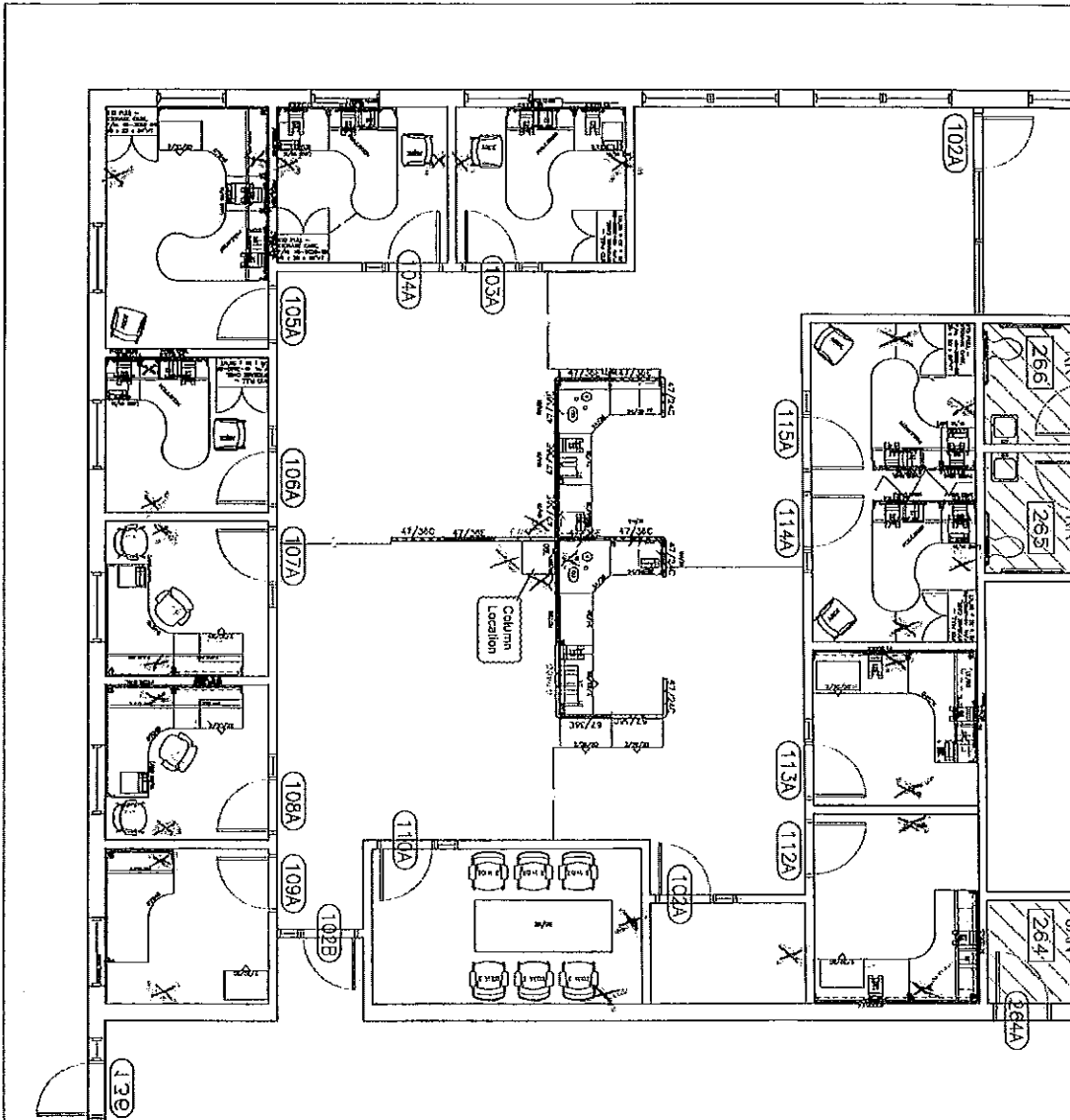
| 612.758.6700 main | 612.758.6701 fax | Euler Square Building Suite 7110C | 100 North 6th Street | Minneapolis, MN 55403 | www.aahlinc.com | © 2008



EXHIBIT B
Landlord's Work

EXHIBIT C Telecommunications Wiring/Jack Locations

X = Data/Phone Jack



<p>UNIVERSITY OF MINNESOTA HMI Reconfigure/Teachers Lounge Existing Herman Miller Product</p>		<p>Client Information: University of MN Extension Office Worthington, MN</p>		<p>B&S Brown & Saenger Business Interiors</p> <p>1409 C Avenue P.O. Box 84040 Sioux Falls, SD 57115-0440 Phone: (605) 336-1950 (605) 952-3508 Fax: (605) 336-1961 www.brownsaenger.com</p>	
DRAWN: CNM	DATE: 6-24-11	SALES: DD	REVISED: 7-21-11	ACCT:	SCALE: 1/8" = 1'-0"
SHEET 02		DWG NAME: University of MN Extension 07.1G.10 Training Center.dwg			

Department Authorization: _____ Date: _____

U of M Real Estate Authorization to Proceed: _____ Date: _____

EFS Number to Bill Against: _____

This written Leasehold Improvement Change Form, with enclosures, is the entire agreement between University and Landlord with respect to this Leasehold Improvement Change Form.

Landlord agrees that (1) the cost stated herein is inclusive of all costs required to complete the improvements and shall not be exceeded without the advance written approval of the U of M Real Estate Office's Leasing Manager or Director; (2) Landlord shall be solely liable for any costs not approved in accordance with this change form; (3) it will identify Regents of the University of Minnesota as a third-party beneficiary in its agreements with the architect(s) and contractor(s); (4) it will require the architect to design, and contractor to construct, the improvements to meet University's requirements identified above; (5) it warrants that all design and construction work will be performed by duly licensed and qualified professionals; (6) it warrants that any incomplete or defective work or work not in compliance with applicable federal, state, or local laws, statutes, regulations or codes will be promptly completed and/or corrected at Landlord's sole cost and expense; (7) authorize the architect(s) and contractor(s) to communicate directly with University; (8) require the architect(s) and contractor(s) to invite University to all meetings regarding the improvements; (9) the improvements will be owned and insured by Landlord; (10) it will not require University to remove the improvements upon lease termination or expiration; and (11) it will indemnify, defend, and hold harmless University from and against any claims, causes of action, liability, loss, damage, or expense (including attorney's fees) arising out of the improvements' design or construction.

Acceptance of Completed Leasehold Improvement Change Form:

Landlord: _____ Date: _____

University: _____ Date: _____

EXHIBIT 1 to Leasehold Improvement Change Form

BIDS, DRAWINGS, PLANS SPECIFICATIONS

Not to exceed cost to University: _____ and 00/100 Dollars (\$0.00)

This written Leasehold Improvement Change Form, with enclosures is the entire agreement between University and Landlord with respect to this Leasehold Improvement Change form.

Landlord agrees that Landlord will not require University to restore the Leased Premises upon Lease termination or expiration.

University's signature below will authorize the above changes. Work will provided only after signed authorization received from the U of M Real Estate Office and Department requesting the change.

Department Authorization: _____ Date: _____

U of M Real Estate Authorization to Proceed: _____ Date: _____

EFS Number to bill against: _____

Landlord: _____ Date: _____

EXHIBIT E
Custodial Services

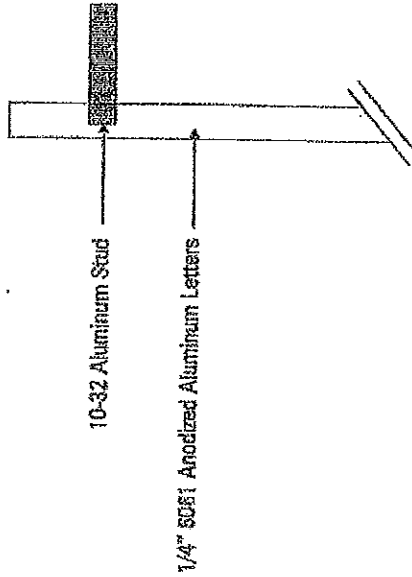
- Cleaning and trash removal will be done two times a week.
- Cleaning includes entire space – vacuum all floors and empty trash (do not clean tops of desks)
- Windows washed inside and out two times a year
- Carpet spot cleaned as necessary
- Light bulbs in all lighting fixtures replaced as needed

EXHIBIT F
Signage

Approx. Line Length 128"

BIO SCIENCE TESTING AND TRAINING CENTER

Typestyle: Helvetica Medium All Upper Case
Copy Height: 8"
Anodized Finish 313 Duraanodic Dark Bronze
Blind Stud Mount
Scale: 1/16"=1"



Scale: Full



Building Image Systems
In Your Specifications

2130 Washington Avenue North, Minneapolis, MN 55411
612-622-5257 800-488-6856 FAX 612-297-9657

Sign Type	Ext. Ltrs	Drawn By	RG
Project	Bioscience Testing	Date	4/13/11
Location	Washington Mh.	Scale	Varies



for signs with letters

PUBLIC WORKS MEMO

DATE: October 10, 2011
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING ACTION OR REVIEW

CASE ITEMS REQUIRING COUNCIL ACTION

1. **RECOMMENDATION PARK PLAY EQUIPMENT/PARK CAPITAL IMPROVEMENT PROGRAM BUDGET**

As Council may recall, during the 2012 budget process, park supervisor Scott Rosenberg presented the findings of a visit by a loss control consultant with the League of Minnesota Cities. The visit was in conjunction with the City's participation in the **League of Minnesota Cities Insurance Trust property, liability and workers' compensation program**. The League of Minnesota Cities Insurance Trust is the City's insurance provider.

The purpose of the visit was to survey selected playgrounds and to discuss other loss control issues related to the parks and recreation department. Exhibit 1 is the response the City received from the League and their recommendations.

The Park Advisory Board reviewed the findings at their August meeting. The Board discussed at length various options such as removal of the play equipment at Pleasant and Orchard Knoll parks to include the tennis court within Orchard Knoll, replacing the play equipment within Intercity Park, the deficient individual play equipment, and to replace the existing play fall protection surfacing which does not meet standards by use of current park reserves and general fund revenues derived thru the budget process

During the discussions, board member Phil Benson suggested approaching the Worthington Regional Health Care Foundation, Inc. for a grant as he is a member of the foundation board and felt this may be an eligible project. The grant would make it possible to replace the play equipment in Pleasant and Orchard Knoll parks rather than permanently removing the equipment. The Board determined to explore all funding sources before making any decisions to permanently remove any play equipment.

City staff, specifically park supervisor Scott Rosenberg, prepared the grant application and park board chairman Ryan McGaughy, Scott and superintendent of public works Jim Laffrenzen attended the Foundation board meeting to present the request. The grant request was for \$ 111,712.84 to assist in funding a total project of \$ 189,491.12. The remaining \$ 77,779.28 would be funded by "in house" resources, i.e., labor and equipment along with a \$ 1,000 donation by Worthington Excavating Inc., to provide equipment and labor to perform site work excavating. As Council is aware, the application for the grant was successful and the City received the requested amount of \$ 111,712.84 to be spread out over a two-year period as showed in Exhibit 2.

The Park Advisory Board, at their October meeting, discussed and established a plan

of action to address the corrective recommendations pertaining to park play facilities since the grant was successful. The Board determined to:

- Purchase play equipment/impact surfacing material to be installed within Intercity Park immediately with the hope of installing this year, weather permitting, from the low quoter St. Croix Recreation Company, Inc.,
- Purchase the assorted individual equipment immediately to be installed, weather permitting, within the various parks as identified by the loss control report.
- Replace the play equipment/impact surfacing within Orchard Knoll Park in 2012. The existing tennis court, located within the park, would be removed and turned into green space. To make the court playable again, the court would need to have an asphalt overlay, sealed, color coated and lined. It has been determined the court is not used and removal would be the most economical approach for corrective action.
- Replace the play equipment/impact surfacing within Pleasant Park in 2012. Although the park is not owned by the City, but by School District 518, it was determined the park is used by the surrounding neighborhood. As Council may recall, a petition from the neighborhood was received when Council considered removal of the play equipment in May 2009. The Board agreed although District 518 has a play system at Prairie Elementary, it is not accessible when school is in session. The existing tennis court would remain in place. A lease agreement will need to be put in place prior to replacing the equipment.
- Continue to attempt to secure funds to develop new soccer fields, whether at the current location identified as Buss Fields or another location, and agreed that the City will continue to work with the Adult Soccer League to maintain the Buss Soccer fields, as time and funds permit, to reduce the City's exposure to liability claims.
- To address the tripping hazard, as the result of the storm drain located below the court surface, within the Centennial tennis when the court receives an asphalt overlay. This is a low hazard as it located between the two anchor posts and is not readily accessible to users. The anchor post would be capped which had already been completed.

Since the City was successful in receiving funding for the projects identified within the League's loss control report, the Park Advisory Board requests Council to:

- Authorize the purchase of the play equipment/impact surfacing material to be installed within Intercity Park immediately with the hope of installing this year, weather permitting, from the low quoter St. Croix Recreation Company, Inc., to be funded by the Foundation grant.

- Purchase the assorted individual equipment immediately to be installed within the various parks, weather permitting, as identified by the loss control report from the low quoter of St. Croix Recreation Company, Inc. to be funded by the Foundation grant.

The total cost to purchase the play equipment/impact surfacing for Intercity Park and the individual play equipment within the various parks for 2011 will be \$ 51,385.45 submitted by the low quoter St. Croix Recreation Company, Inc. Two other quotes received were from Midwest Playscapes, Inc. for \$ 52,068.71 and Flagship Recreation LLC. for \$ 59,954.54.

- Replace the play equipment/impact surfacing within Orchard Knoll Park in 2012. The existing tennis court located within the park would be removed and turned into green space. To make the court playable again, the court would need to have an asphalt overlay, sealed, color coated and lined. It has been determined the court is not used and removal would be the most economical approach for corrective action. The play equipment/impact surfacing would be funded by the Foundation grant and the cost for the court removal etc. would be funded by park reserves.
- Replace the play equipment within Pleasant Park in 2012. Although the park is not owned by the City but by School District 518, it was determined the park is used by the surrounding neighborhood. As Council may recall, a petition from the neighborhood was received when Council considered removal of the play equipment in May 2009. The Board agreed although district 518 has a play system at Prairie Elementary, it is not accessible when school is in session. The existing tennis court would remain in place. A lease agreement will need to be put in place prior to replacing the equipment. The play equipment/impact surfacing would be funded by the Foundation grant.
- Continue to attempt to secure funds to develop new soccer fields whether at the current location identified as Buss Field or another location and agree that the City will continue to work with the Adult Soccer League to maintain the Buss Soccer fields as time and funds permit to reduce the City's exposure to liability claims.

As Council may recall, during the 2012 budget process, the Park Capital Improvement Program (CIP) budget was presented to Council with the understanding, dependent upon funding resources, it could be changed without affecting the general fund levy. Exhibit 3 is the final proposed CIP as determined by the Park Advisory Board for Council adoption.

Scott Rosenberg, City Park Supervisor and Certified Playground Inspector, will be in attendance to answer questions Council may have. Scott will also briefly explain the loss control prevention tools he utilizes to reduce the City's liability exposure



CONNECTING & INNOVATING
SINCE 1913

June 10, 2011

James Laffrenzen
Director of Public Works
City of Worthington
1300 Diagonal Road
Worthington, MN 56187

sent via email: jlaff@frontiernet.net

Date of visit: May 31, 2011

Dear Mr.Laffrenzen:

On the date listed above, I met with Scott Rosenberg, Parks Supervisor, Craig Clark, City Administrator, and you to review risk management activities at the City of Worthington. My visit was in conjunction with the City's participation in the League of Minnesota Cities Insurance Trust property, liability and workers' compensation program.

Purpose of visit:

The purpose of my visit was to survey selected playgrounds and to discuss other loss control issues related to the parks and recreation department, at the City's request.

Conclusion

In general, the overall condition, maintenance, and layout of these park facilities are satisfactory. In some cases outdated equipment is still being used. Plans should be developed to remove this equipment. In cases where equipment will continue to be used, the use zone around these play structures should be equipped with protective surfacing such as certified mulch. Other areas where improvement should be made includes minor repairs, improving existing surfacing, and posting signage at playgrounds to advise supervision and age appropriateness of the play structures. I've included a list of detailed recommendations in the Appendix.

We also discussed the benefit of documenting inspections and repairs on playground equipment; I have included a sample playground inspection form for your review.

Accessibility

Many of the features located within the parks such as playground areas and picnic tables may not be wheelchair accessible. Provisions for accessibility should be incorporated into the parks plan and as changes are made, to ensure that facilities and parks are accessible to all individuals.

Old and Outdated Equipment:

Some of the parks contained old, outdated equipment with features which do not conform to current standards for public playgrounds under the U.S. Consumer Product Safety Commission, Public Playground Safety Handbook. Other equipment appears to be at the end of its useful life and should be replaced in the future.

Previous Recommendations:

Based on my visit to the Buss Athletic Field to view the soccer fields, I am restating the previous recommendation from May 23, 2008. General maintenance needs improvement, including filling, seeding, and aeration, in order to eliminate the holes and bare spots, and reduce risk of injury to participants.

60 Day Response Request:

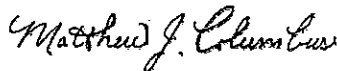
I have submitted new loss control recommendations for your consideration as a tool to help guide the City's risk management efforts. The decision to complete the recommendations, either in part or in full or the decision not to complete the recommendations lies entirely with the insured. The League of Minnesota Cities Insurance Trust believes completion of recommendations can ultimately reduce property, liability or workers' compensation losses as the case may be.

I am available to offer additional assistance if needed. Please contact me by mail; fax; telephone or e-mail within the next 60 days to let me know what, if any progress the city is making on the recommendations. I look forward to hearing from you.

Service Plan:

During my next visit, I plan to survey City operations in further detail to identify opportunities to strengthen the City's overall safety efforts. If you have questions prior to my next visit, please contact me.

Sincerely,



Matt Columbus
Loss Control Consultant
(612)-766-3164
Email – mcolumbus@berkleyrisk.com

Encl: Sample Playground Inspection Form

c: Jim Nickel – jimnickel@frontiernet.net
Nickel & Associates Insurance Agency

Craig Clark – cclark@ci.worthington.mn.us
City Administrator, City of Worthington

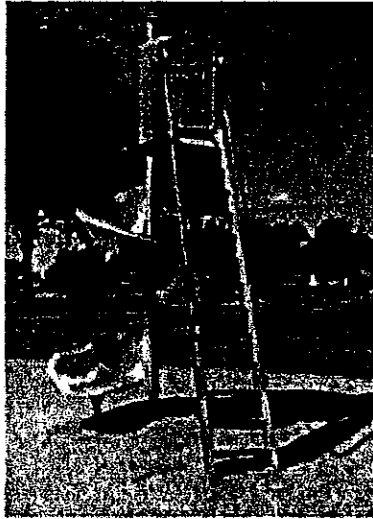
Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

Exhibit 1a

Appendix – Recommendations

01-05/2011 Remove older equipment with entrapment hazards from service

Because of inherent internal spacing issues, the slides, merry-go-round, and climbing apparatus at several parks, including Church, Pleasant and Orchard Knoll, present entrapment hazards, and are not in compliance with current ASTM standards. Consider elimination and replacement of equipment which contains entrapment hazards, as resources allow, or incorporate replacement into the master parks plan.



Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

Exhibit 1b

02-05/2011 Replace or repair old swing sets

Old, reused swing set equipment, including those at Bristol, Olson, Chautauqua, and Centennial parks contain inadequate spacing between swings in each bay and the possibility of lead in paint. Consider removing this older equipment from service or performing repairs to provide adequate spacing, and bring them up to current acceptable standards.



03-05/2011 Remove animal figures from service or verify proper modification

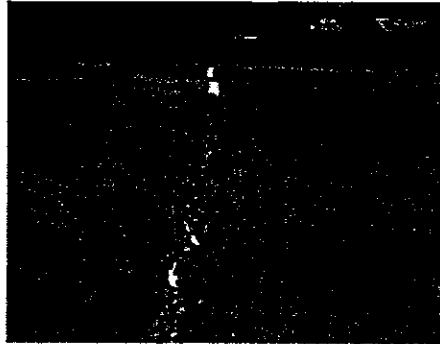
The handles of these types of figures are a protrusion hazard and prior modifications on some of the equipment appear to be out of compliance with ASTM standards. Consider removing and replacing these items, as resources allow, or verify and complete proper modifications which conform with current ASTM standards.



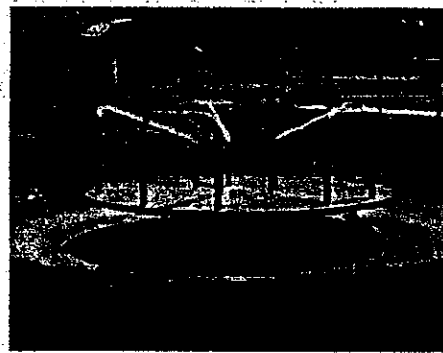
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Exhibit 1c

04-05/2011 **Repair cracks in concrete at Orchard Knoll tennis court**
Cracks in the concrete surfacing present a trip hazard to users of the tennis court and should be filled and sealed.



05-05/2011 **Provide adequate use zone around playground equipment**
Protective surfacing should be provided a minimum of 6' from the edges of all play equipment. Deficient areas, including at Orchard Knoll, Intercity, and Cherry Point (slated for replacement in 2011) should be covered with certified protective surfacing material. Other areas, including the swing set at Pleasant Park, needs additional protective surfacing added.

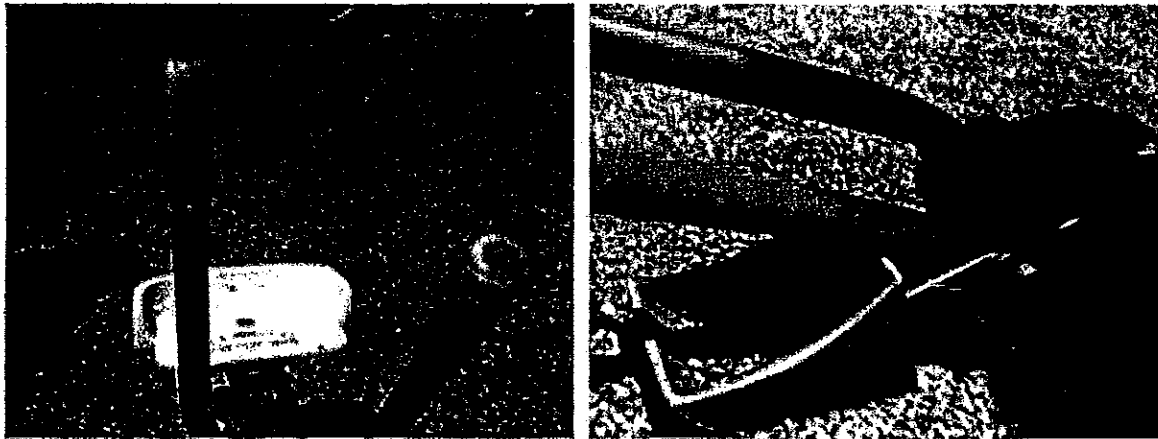


Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

Exhibit 1d

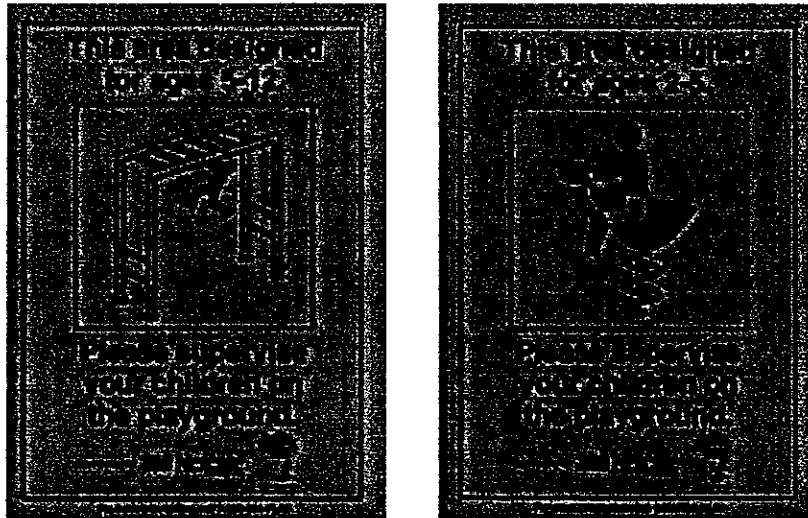
06-05/2011 Remove mini excavator equipment from service

Older play excavators have handles that present a protrusion hazard and do not comply with current ASTM standards. In addition, this equipment is worn and presents crush hazards at pinch points (red arrow). Consider replacing this equipment as resources allow or plan for replacement in master parks plan.



07-05/2011 Post signage advising the importance of supervision and the age limits

Preschool and school age children have different abilities. It is advisable to designate playground areas for preschool children (ages 2-5) and others for school age children (ages 5-12). Each play area or location should be posted individually.



Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

Exhibit 1e

08-05/2011 Verify adequate platform surface space

This slider access platform may not have adequate surfacing space for conformance with current ASTM standards. Verify the surface space and, if necessary, replace or remove the platform(s).



09-05/2011 Eliminate trip hazard and cover posts

The drain at the tennis court at Centennial Park should be repaired to reduce the trip hazard. In addition, net posts should be covered with protective caps to reduce the risk of injury.



Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

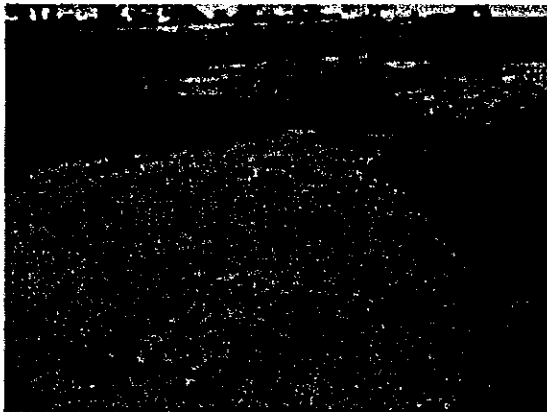
Exhibit I-f

Previous Recommendation (5/23/2008) Restated

10-05/2011 Implement policies and procedures for maintenance/ participant safety at City sports facilities.

To lessen the city's liability, any sports playing field that the city owns should be maintained as level as possible to reduce the possibility of injury to anyone taking part in the events on that playing field. That means that the surface should be as smooth as possible for the sport being played on the field (no ridges; valleys; holes, etc.). Currently, several areas of the Buss Athletic Field are in need of repair. The playing surfaces at Buss Athletic Field should be repaired; and when that has been accomplished, the city should consider the following actions:

- Limit playing activities to those fields that are in good condition;
- If a playing field is undergoing repair, that field should be closed until that repair process is complete. (i.e., sand/ground settles, etc.);
- Limit "practice" on playing fields to those that are in good condition;
- Put up signage indicating that driving on the playing fields is not permitted and;
- Establish written and posted rules for controlling trash at city parks/playgrounds and athletic fields.



References

U.S. Consumer Products Safety Commission, "Handbook for Public Playground Safety"

<http://www.cpsc.gov/cpscpub/pubs/325.pdf>

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

Exhibit 16

Sample

PLAYGROUND INSPECTION FORM

PARK/FACILITY: _____

DATE: _____

INSPECTED BY: _____

TIME: _____

	<u>OK</u>	<u>IF NOT OK, COMMENTS OR ACTION TO BE TAKEN</u>
<u>PLAYGROUND SURFACE AREA</u>		
1. Footings exposed, cracked or loose in ground?	<input type="checkbox"/>	_____
2. Poor drainage areas?	<input type="checkbox"/>	_____
3. Inadequate safety surface material?	<input type="checkbox"/>	_____
4. Safety surface depth sufficient (12")?	<input type="checkbox"/>	_____
5. Does safety surface comply with ADA?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know
6. Fall zones not per CPSC ((6' perimeter all directions)?	<input type="checkbox"/>	_____
7. Trip hazards, tree roots or rocks in play area?	<input type="checkbox"/>	_____
8. Broken glass, trash or foreign objects in play area?	<input type="checkbox"/>	_____
9. General condition/appearance of play area?		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

<u>PLAY STRUCTURES</u>		
1. Broken supports or anchors?	<input type="checkbox"/>	_____
2. Pipe ends missing plugs or caps?	<input type="checkbox"/>	_____
3. Broken or missing rails/rungs/steps?	<input type="checkbox"/>	_____
4. Protruding bolt heads or threads?	<input type="checkbox"/>	_____
5. Loose, missing, worn or rusted bolts, nuts, or other fasteners?	<input type="checkbox"/>	_____
6. Broken clamps?	<input type="checkbox"/>	_____
7. Peeling or chipped paint?	<input type="checkbox"/>	_____
8. Entrapment, pinch or crush points?	<input type="checkbox"/>	_____
9. Vinyl coated decks/platforms/steps have visible cracks or peeling?	<input type="checkbox"/>	_____
10. Excessive wear of any component/slide/part?	<input type="checkbox"/>	_____
11. Splintered/checking or warped wood?	<input type="checkbox"/>	_____
12. General condition/appearance?		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

<u>SWINGS</u>		
1. Broken, twisted, worn, rusted chain?	<input type="checkbox"/>	_____
2. Inadequate (non-commercial/ "4-0") chain?	<input type="checkbox"/>	_____
3. Worn, rusted or broken swing hangers?	<input type="checkbox"/>	_____
4. Open worn or rusted "S" hooks?	<input type="checkbox"/>	_____
5. Grommets show wear or rust?	<input type="checkbox"/>	_____
6. Missing, worn or cracked swing seats?	<input type="checkbox"/>	_____
7. Inadequate fall zone around swings?	<input type="checkbox"/>	_____
8. Swing frame damaged?	<input type="checkbox"/>	_____
9. Swing frame loose in footing?	<input type="checkbox"/>	_____
10. Swing chain wrapped around top rail?	<input type="checkbox"/>	_____
11. Safety surface worn or scattered?	<input type="checkbox"/>	_____
12. Loose, missing or protruding bolts?	<input type="checkbox"/>	_____
13. General condition/appearance?		<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

OK IF NOT OK, COMMENTS OR ACTION TO BE TAKEN

SLIDES

- 1. Slide bedways have any imperfections? () _____
 - 2. Handrails loose or missing? () _____
 - 3. Steps broken or missing, or flaws/cracks? () _____
 - 4. Sit-down transition platform present? () _____
 - 5. Safety rails or sit-down canopy at bedway entry present? () _____
 - 6. Slide exit parallel to ground? () _____
 - 7. Safety surface at slide exit worn away? () _____
 - 8. Fall Zone adequate on all sides? () _____
 - 9. General condition/appearance? () _____
- () Good () Fair () Poor

TIRE SWING

- 1. Swing header too short? () _____
 - 2. Swing assembly exposed (boot missing)? () _____
 - 3. "S" hooks or chains defective? () _____
 - 4. Tire worn, cut or broken? () _____
 - 5. General condition/appearance? () _____
- () Good () Fair () Poor

FREESTANDING CLIMBERS / MONKEY BARS

- 1. Not free-fall design? () _____
 - 2. Loose or broken rails or rungs? () _____
 - 3. Need painting? () _____
 - 4. Missing bolts or fasteners? () _____
 - 5. Adequate safety surface and fall zone? () _____
 - 6. General condition/appearance? () _____
- () Good () Fair () Poor

WHIRLS / MERRY-GO-ROUND

- 1. Loose or missing fasteners? () _____
 - 2. Handrails secure? () _____
 - 3. Deck sections and center plate secure? () _____
 - 4. Underside of deck edge sharp? () _____
 - 5. Bearings worn/need replacing? () _____
 - 6. Whirl stable? () _____
 - 7. Rut around whirl? () _____
 - 8. General condition/appearance? () _____
- () Good () Fair () Poor

SPRING RIDERS

- 1. Coil or "C" Spring loose? () _____
 - 2. Coil or "C" Spring broken? () _____
 - 3. Spring Rider Broken? () _____
 - 4. General condition/appearance? () _____
- () Good () Fair () Poor

SEE-SAW / TEETER-TOTTER

- 1. See-Saw board loose? () _____
 - 2. See-Saw board broken? () _____
 - 3. See-Saw seats or handles missing? () _____
 - 4. Adequate cushioning under seats area? () _____
 - 5. General condition/appearance? () _____
- () Good () Fair () Poor

Exhibit I

September 22, 2011

City of Worthington
303 9th St.
Worthington, MN 56187
Attention Jim Laffrenzen

Dear Jim:

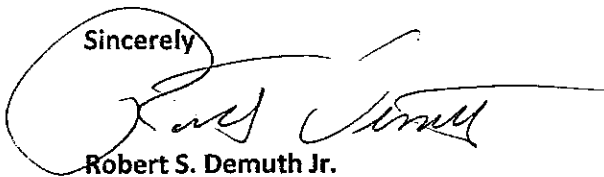
This letter is to confirm our conversation on September 13, 2001. At the regular Worthington Regional Health Care Foundation's Board meeting on Monday, September 12, 2011, the Board took action and approved the city of Worthington Park Department grant request of \$111,712.64.

The Board felt that this total amount could be spread out over a two-year period and you felt that that would not be a problem. The board also felt there should be a strong emphasis on programming and marketing this new equipment and you felt that the YMCA could assist you in this regard.

Lastly, Jim, the Worthington Regional Health Care Foundation, Inc. would like some sort of recognition in these two parks.

Please let me know when you would like the first installment.

Sincerely



Robert S. Demuth Jr.
Executive Director

CITY OF WORTHINGTON, MINNESOTA

CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2012 - 2016
(AMOUNTS IN DOLLARS)

E.	2012	PARK/RECREATION PROJECTS	PROPOSED BUDGETARY FUND/ACCOUNTS	PROJECT TOTALS	GENERAL TAX FINANCING	CAPITAL RESERVE FINANCING	UTILITY REVENUE FINANCING	SPECIAL ASSESSMENT FINANCING	G.O. BOND FINANCING	G.O. REV BOND FINANCING	STATE AID FINANCING	FEDERAL AID FINANCING	OTHER
	E1	REPLACE ROOF @ CENTENNIAL BE/229-45220-5539		6,300		6,300							
	E2	UNDETERMINED HOSPITAL IMPACT 229-45220-5538		85,500									85,500
	E3	COMPLETE TRASH RECEPTACLE RE 229-45220-5538		10,000		10,000							
	E4	REPLACE PLAY EQUIP-ORCHARD KN 229-45220-5539		30,202									30,202
	E5	REPLACE PLAY EQUIP-PLEASANT P/ 229-45220-5539		28,305									28,305
	E6	REMOVE ORCHARD KNOLL TENNIS COURT-RESTORE SITE 229-45220-5539		10,000		10,000							
	2012	PARK/RECREATION PROJECTS TOTALS		170,307	0	26,300	0	0	0	0	0	0	144,007

E. 2013 PARK/RECREATION PROJECTS														
	E1	CONSTRUCT PULL-THRU SITES AT OLSON CAMPGROUND 229-45222-5539		0	(Project Total To Be Determined)									0
	E2	CONSTRUCT RESTROOM/SHELTER S.E. PARK 229-45220-5539		0	(Project Total To Be Determined)									0
	E3	RECONSTRUCT BUSS SOCCER FIEL 229-45220-5539		0	(Project Total To Be Determined)									0
	2013	PARK/RECREATION PROJECTS TOTALS		0	0	0	0	0	0	0	0	0	0	

E. 2014 PARK/RECREATION PROJECTS														
	E1	OLSON PARK PROVIDE WATER TO L 229-45222-5539 (Project Total To Be Determined)		0	(Project Total To Be Determined)									0
	E2	CONSTRUCT ASPHALT PARKING LOT SUNSET PARK BOAT LANDING ARE 229-45220-5539		0	(Project Total To Be Determined)									0
	2014	PARK/RECREATION PROJECTS TOTALS		0	0	0	0	0	0	0	0	0	0	

E. 2015 PARK/RECREATION PROJECTS														
	E1	SEE FUTURE PARK/REC PROJECTS LIST		0										0
	2015	PARK/RECREATION PROJECTS TOTALS		0	0	0	0	0	0	0	0	0	0	

CITY OF WORTHINGTON, MINNESOTA
 CAPITAL IMPROVEMENT PROGRAM
 FOR THE YEARS 2012 - 2016
 (AMOUNTS IN DOLLARS)

E. 2016	PARK/RECREATION PROJECTS	PROPOSED BUDGETARY FUND/ACCOUNTS	PROJECT TOTALS	GENERAL TAX FINANCING	CAPITAL RESERVE FINANCING	UTILITY REVENUE FINANCING	SPECIAL ASSESSMENT FINANCING	G.O. BOND FINANCING	G.O. REV BOND FINANCING	STATE AID FINANCING	FEDERAL AID FINANCING	OTHER
E1	SEE FUTURE PARK/REC PROJECTS LIST			0	0	0	0	0	0	0	0	0
2016	PARK/RECREATION PROJECTS	TOTALS		0	0	0	0	0	0	0	0	0
E. FUTURE PARK/RECREATION PROJECTS												
E1	PURCHASE PARK PROPERTY AS DEVELOPMENT OCCURS	229-45220-5539		0	(Market Demand)							
E2	REPLACE CULVERT CROSSINGS	229-45183-55XX		City Engineering staff will project costs								
FUTURE PARK IMPROVEMENT PROJECTS												
		TOTALS		0	0	0	0	0	0	0	0	0

ENGINEERING MEMO

DATE: OCTOBER 7, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. HEARINGS ON PROPOSED ASSESSMENTS

Should Council concur with the special assessments as presented at each of the assessment hearings, the corresponding resolution in Exhibit 1 adopting the assessments for the improvement, unpaid charge, or reassessments is to be passed. The recommended terms for the proposed assessments are listed below. The proposed assessment rolls were distributed at the September 12, 2011 Council meeting.

PAVING IMPROVEMENT NO. 110

- Alley in Block 12 (City Hall Block)
- Alley in Block 30 (Alley Northeast of 10th Street - 7th to 8th Avenue)
- Marine Avenue - Clary Street through the north curve
- Roos Avenue - Diagonal Road to Winifred Street

➤ 4.0%¹; 15 years

PAVING IMPROVEMENT NO. 111

SANITARY SEWER IMPROVEMENT NO. 107

WATER MAIN IMPROVEMENT NO. 104

- Castlewood Drive west of Morning View First Addition

➤ 4.0%¹; 15 years

SANITARY SEWER IMPROVEMENT NO. 106

- Morning View First Addition Trunk Assessment

➤ 4.0%¹; 10 years

STORM SEWER IMPROVEMENT NO. 31

- Morning View First Addition Area

➤ 4.0%¹; 15 years

**SANITARY SEWER IMPROVEMENT NO. 105
WATER MAIN IMPROVEMENT NO. 103**

- Cherrywood Addition Improvements

➤ 4.5%²; 13 years

2011 MISCELLANEOUS UNPAID CHARGES

- Removal of Ice and Snow
- Removal of Solid Waste
- Removal of Noxious Weeds and Vegetation
- Sidewalk Reconstruction

➤ 4.0%¹; 1 year

REASSESSMENTS

Dano Addition

- Storm Sewer Improvement No. 13

➤ 6.5%³; 10 years

- Sanitary Sewer Improvement No. 75

➤ 6.0%³; 15 years

- Water Main Improvement No. 74-09

➤ 6.5%³; 15 years

Hy-Vee Addition

- Sanitary Sewer Improvement No. 64

➤ 7.2%³; 15 years

- Water Main Improvement No. 74-09

➤ 6.5%³; 15 years

¹ Based on rate of bond financing 2009 & 2010 improvements

² Based on rate of bond financing 2007 & 2008 improvements

³ Based on rate established for the original improvement

Comments received on special service charges proposed to be assessed to Parcel 31-2823-000 and 31-2825-000 are included as Exhibit 2.

2. **PROFESSIONAL SERVICES FOR RESIDUAL CHLORINE LIMITATION STUDY**

Chlorine is used at the City's wastewater treatment plants to disinfect the wastewater prior to discharge. The NPDES discharge permits issued for the treatment plants in April 2011 include a limit on the concentration of chlorine that may be present in the discharge effective in 2014. The permits further require that a study showing how the limit will be met is to be completed by April of 2012. In general, two approaches are possible to meet the limit, removal of the chlorine by chemical addition or implementing another method of disinfection. Depending on the nature of the wastewater, disinfection by other methods may not be reliable.

In order to provide for the preparation of the study for the Industrial Wastewater Treatment Facility, staff requested a proposal from Forsgren Associates of Boise, Idaho and HDR, a multi office firm. Forsgren Associates is the firm currently working on plans and specifications for miscellaneous improvements at the facility as authorized by Council at their June 27, 2011 meeting. HDR has previously provided design services for the facility out of their Omaha office. The proposal submitted is based on services being primarily provided out of their Sioux Falls office with support from the Omaha or other offices as appropriate.

Both firm's fees were very similar with HDR at \$19,530 and Forsgren at \$19,275. The proposals were discussed with JBS as well as EMC's Facility Manager. Based on these communications, it is recommended that Council accept the proposal from HDR included as Exhibit 3. This recommendation is based on the similarity in fees, the proximity of the HDR office, the previous working relationship with HDR and the firm's familiarity with the facility, and the firm's overall resources. It was also determined that it may be beneficial to explore the potential for reestablishing a longer term working relationship with the firm based on the satisfaction in working on the required study.

The fees will be paid from the Industrial Wastewater budget item for professional services which is used primarily to pay for contract operations. This item, as well as the total budget, will be reconciled at the end of the year. It is projected that more revenue will be collected during the remainder of the year than will be expended.

**CASE ITEM
CLOSED SESSION**

3. APPROVE APPRAISALS AND AUTHORIZE OFFERS FOR ACQUISITION OF RIGHT OF WAY AND EASEMENT FOR TH 59 NORTH INFRASTRUCTURE IMPROVEMENTS

As Council is aware, the City is in position to receive Transportation Economic Development (TED) grant funding for the initial TH 59 North Commercial/Industrial Park infrastructure improvements. The Minnesota Department of Transportation (MnDOT) has stated that the City will be expected to execute a standard Right-of-Way Certificate which states that the necessary acquisitions have been undertaken in accordance with certain standards. These are the same standards as used for the acquisition of the Ray Drive right-of-way. Whereas the property necessary for completion of the initial improvements has not been acquired as originally desired, it is necessary to proceed toward acquiring that property required for completion of the improvements. The property necessary to complete the planned improvements does not include all that property previously considered for acquisition.

At its March 28, 2011 meeting, Council accepted a proposal from Evergreen Land Services to provide services associated with the necessary property acquisitions. At that time, acquisition of all or portions of two properties was identified. The need for an additional parcel was identified during preliminary design. Included in the separate attachment to the agenda are maps of the three parcels affected. Evergreen has completed the required appraisals. Hobson Agency of Sioux Falls, South Dakota has completed the required independent appraisal review of the sole appraisal requiring such a review. Evergreen is now prepared to make offers to the land owners based on the appraisals.

Minnesota Statute 13.44 Subdivision 3 classifies real estate appraisals as nonpublic data until a purchase agreement is reached or condemnation is initiated in court. The provisions of Minnesota Statute 13D.05 Subd. 3(c)(3) allow Council meetings to be closed to review nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase or sale of property subject to certain conditions. Excerpts of the applicable provision of statute are included below for reference.

Pursuant to MS 13.44, the appraisal summary reports are included in a separate attachment to the agenda for use by the City Council only. If desired, full appraisal reports and the independent reviews are available at City Hall for Council's examination. Staff recommends that Council move to close the meeting as allowed under MS 13D.05. Staff further recommends that Council approve the appraisals and authorize offers to be made per those appraisals. Doug Johnson with Evergreen Land Services will be present to

discuss the appraisals. The budget in the TED grant application included \$195,000 for right-of-way acquisition.

The list of properties that are the subject of the closed meeting is provided below to aid in identifying the properties as required in statute.

County PIN: 31-3856-000

A 885' X 876' tract in the NE Corner of the NE 1/4 of Section 14, Township 102 North, Range 40 West, except a 288' X 776' tract in NE corner.

County PIN: 31-3853-000

A triangular tract in the NE 1/4 of Section 14, Township 102 North, Range 40 West, east of County Ditch #12 and West of TH 59.

County PIN: 31-3832-000

A 200' triangular tract in the NW 1/4 of Section 13, Township 102 N, Range 40 West located between the section line & County Ditch Ditch #12.

MS 13D.05, Subd. 3. What meetings may be closed.

(c) A public body may close a meeting:

(1) to determine the asking price for real or personal property to be sold by the government entity;

(2) to review confidential or protected nonpublic appraisal data under section 13.44, subdivision 3; and

(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public

after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body's internal procedures, and the purchase price or sale price is public data.

MS 13.44, Subd. 3. Real property; appraisal data.

(a) Confidential or protected nonpublic data. Estimated or appraised values of individual parcels of real property that are made by personnel of a government entity or by independent appraisers acting for a government entity for the purpose of selling or acquiring land through purchase or condemnation are classified as confidential data on individuals or protected nonpublic data.

(b) Private or nonpublic data. Appraised values of individual parcels of real property that are made by appraisers working for fee owners or contract purchasers who have received an offer to purchase their property from a government entity are classified as private data on individuals or nonpublic data.

(c) Public data. The data made confidential or protected nonpublic under paragraph (a) or made private or nonpublic under paragraph (b) become public upon the occurrence of any of the following:

- (1) the data are submitted to a court-appointed condemnation commissioner;*
- (2) the data are presented in court in condemnation proceedings; or*
- (3) the negotiating parties enter into an agreement for the purchase and sale of the property.*

RESOLUTION NO.

ADOPTING THE SPECIAL ASSESSMENT FOR PAVING IMPROVEMENT NO. 110.

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

Marine Avenue from Clary Street to the south line of the Plat of Morfitt's Subdivision;

Roos Avenue from Winifred Street to Diagonal Road;

and against the property benefitted by the improvement of the following described alleys by regrading, base reconstruction, and resurfacing:

Alley in Block 12, Plat of Worthington from Third Avenue to Fourth Avenue;

Alley in Block 30, Plat of Worthington from Seventh Avenue to Eighth Avenue, abutting Lots 4, 5, 8, and 9;

designated as *Paving Improvement No. 110* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of this resolution. To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Resolution No.
Paving Improvement No. 110
Page 2 of 2.
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Section 4. That the owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and zero-tenths per cent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

ADOPTING THE SPECIAL ASSESSMENT FOR PAVING IMPROVEMENT NO. 111, SANITARY SEWER IMPROVEMENT NO. 107, AND WATER MAIN IMPROVEMENT NO. 104.

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessments against the property benefitted by the improvement of the following described street by grading, base construction, curb and gutter construction, and surfacing; by extension of the municipal wastewater collection system therein; and by extension of the municipal water distribution system therein:

CASTLEWOOD DRIVE from the east line of Lot 10, Block 6, Castlewood Knolls to the east line of Lot 10, Block 2, Dano Addition;

designated as *Paving Improvement No. 111, Sanitary Sewer Improvement No. 107, and Water Main Improvement No. 104* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessments, a copy of which is attached hereto and made a part hereof, are hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvements in the amount of the assessments levied upon it.

Section 2. That said assessments shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of this resolution. To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to these assessments in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessments on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said improvements may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and zero-tenths per cent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.
(SEAL)

Mayor

Attest

City Clerk

Exhibit 1c

RESOLUTION NO.

**ADOPTING THE SPECIAL ASSESSMENT FOR SANITARY SEWER
IMPROVEMENT NO. 106.**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described property, by extension of the municipal wastewater collection system:

Morning View First Addition,

designated as *Sanitary Sewer Improvement No. 106* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WORTHINGTON, MINNESOTA:**

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment shall be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of this resolution. To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and zero-tenths per cent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Mayor

Attest

City Clerk

Exhibit 1d

RESOLUTION NO.

**ADOPTING THE SPECIAL ASSESSMENT FOR STORM SEWER
IMPROVEMENT NO. 31.**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described property, by extension of the municipal storm water collection and management system:

All or part of the north 1500 feet of the east 1050 feet of the Southeast Quarter of Section 13, Township 102 North, Range 40 West;

designated as *Storm Sewer Improvement No. 31* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WORTHINGTON, MINNESOTA:**

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of this resolution. To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and zero-tenths per cent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Mayor

Attest

City Clerk

Exhibit 1e

RESOLUTION NO.

**ADOPTING THE SPECIAL ASSESSMENT FOR SANITARY SEWER
IMPROVEMENT NO. 105 AND WATER MAIN IMPROVEMENT NO. 103.**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessments against the property benefitted by the improvement of the following described property, or parts thereof, by extension of the municipal wastewater collection system, and by extension of the municipal water distribution system:

Cherrywood Addition;

designated as *Sanitary Sewer Improvement No. 105 and Water Main Improvement No. 103* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessments, a copy of which is attached hereto and made a part hereof, are hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvements in the amount of the assessments levied upon it.

Section 2. That said assessments shall be payable in equal annual installments extending over a period of thirteen (13) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and five-tenths per cent (4.5%) per annum from the date of the adoption of this resolution. To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to these assessments in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessments on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said improvements may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and five-tenths per cent (4.5%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Mayor

Attest _____

City Clerk

Exhibit 1f

RESOLUTION NO.

ADOPTING THE SPECIAL ASSESSMENT FOR 2011 MISCELLANEOUS IMPROVEMENTS AND UNPAID CHARGES.

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting duly given as required by law, for the purpose of passing upon the proposed assessment of the costs of the following described improvements and unpaid charges:

- Sidewalk Reconstruction*
- Removal of Ice and Snow*
- Removal of Noxious Weeds and Vegetation*
- Removal of Solid Waste*

designated as *2011 Miscellaneous Improvements and Unpaid Charges* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be liable for said unpaid charges in the amount of the assessment levied against it.

Section 2. That said assessment shall be payable in one (1) installment, said installment to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of this resolution. To said assessment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file in the Office of the City Clerk the assessment roll pertaining to this assessment; and shall certify to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November, 2011, the total amount of assessment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said improvements and unpaid charges may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four and zero-tenths per cent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed must thereafter pay to the County Treasurer of said county, the assessment and interest that is in the process of collection on the current tax lists. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Attest

City Clerk

Exhibit 1g

Mayor

RESOLUTION NO.

**ADOPTING THE ASSESSMENTS FOR THE REASSESSMENT OF
STORM SEWER IMPROVEMENT NO. 13, SANITARY SEWER
IMPROVEMENT NO. 64, SANITARY SEWER IMPROVEMENT NO. 75,
AND WATER MAIN IMPROVEMENT NO. 74-09.**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota, at 7:00 o'clock P.M. on Monday, the 10th day of October, 2011, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessments for the reassessment of the following improvements against the following described property:

Storm Sewer Improvement No. 13
Lot 13, Block 2, Dano Addition

Sanitary Sewer Improvement No. 64
Lot 3, Block 1, Hy-Vee Addition

Sanitary Sewer Improvement No. 75
Lots 10, 11, 12, and 13, Block 2, Dano Addition

Water Main Improvement No. 74-09
*Lots 10, 11, 12, and 13, Block 2, Dano Addition
Lot 3, Block 1, Hy-Vee Addition*

designated as *Reassessment #4 of Storm Sewer Improvement No. 13, Reassessment #4 of Sanitary Sewer Improvement No. 64, Reassessment 4 of Sanitary Sewer Improvement No. 75, and Reassessment #9 of Water Main Improvement No. 74-09* of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessments, a copy of which is attached hereto and made a part hereof, are hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvements in the amount of the assessments levied upon it.

Section 2. That, for Storm Sewer Improvement No. 13, said assessment shall be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and five-tenths per cent (6.5%) per annum from the date of the adoption of this resolution.

That, for Sanitary Sewer Improvement No. 64, said assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of seven and two-tenths per cent (7.2%) per annum from the date of the adoption of this resolution.

That, for Sanitary Sewer Improvement No. 75, said assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and zero-tenths per cent (6.0%) per annum from the date of the adoption of this resolution.

That, for Water Main Improvement No. 74-09, said assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and five-tenths per cent (6.5%) per annum from the date of the adoption of this resolution.

Resolution No.
Adopting Reassessments
Page 2 of 2.
October 10, 2011

To said first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to these reassessments in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessments on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein reassessed for said improvements may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest per improvement at the rate as established above accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 10th day of October, 2011.

(SEAL)

Mayor

Attest _____
City Clerk

NOTICE OF HEARING ON PROPOSED ASSESSMENT

To Whom It May Concern:

NOTICE IS HEREBY GIVEN:

1. That the City Council of the City of Worthington, Nobles County, Minnesota, will meet at 7:00 P.M. on Monday, the 10th day of October, 2011, in the Council Chambers of City Hall, 303 West Worthington, Minnesota, to pass upon the proposed assessment of the costs of the following unpaid charges:



- Sidewalk Reconstruction
- Removal of Ice and Snow
- Removal of Noxious Weeds and Vegetation
- Removal of Solid Waste

2. The total amount of the proposed assessment as to all affected properties is \$16,334.43.

To Whom:

3. The PROPOSED AMOUNT to be specially assessed against YOUR PROPERTY for the given miscellaneous unpaid charge is:

We are trying to resolve this problem by the sale of the property - we have a contract on it + we hope the MPCA agrees w/ the Greteck funding of a clean site w/ another + another costly cleanup! - We hope that this can be done within the month of Oct/2011.

1506 Oxford Street; 1314 Burlington Avenue, Worthington MN
 #31-2823-000; #31-2825-000
 ICE AND SNOW REMOVAL (#31511)
 \$130.00; Invoice #12100023 (work performed 12/15/2010)
 \$155.00; Invoice #12100039 (work performed 12/29/2010)
 \$155.00; Invoice #02110030 (work performed 01/24/2011)
 \$155.00; Invoice #02110024 (work performed 02/07/2011)
 \$155.00; Invoice #02110011 (work performed 02/23/2011)
 \$155.00; Invoice #03110006 (work performed 02/28/2011)
 \$155.00; Invoice #03110013 (work performed 03/10/2011)
 TOTAL INVOICED & UNPAID AS OF 06/30/2011: \$1,060.00

Is there a chance of a smaller pay off to this problem? Any help would speed up us paying this off.

long, drawn out written assessment of the property

4. The proposed assessment roll is on file for public inspection in the Office of the City Clerk.

5. Adoption by the Council of such proposed assessment may be taken at the hearing.

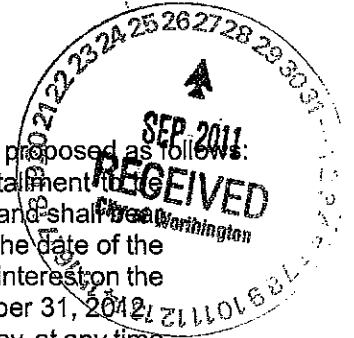
Mark A. Harvey
 Classic Concrete
 City Sec/Treas

6. Written or oral objections will be considered at the meeting, but the Council may consider any objections to the amount of the proposed assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

7. An owner may appeal an assessment to District Court pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City of Worthington within thirty (30) days after the adoption of the assessment and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk; however, no appeal may be taken as to the amount of any individual assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the hearing.

8. The City of Worthington has not enacted an ordinance permitting a hardship assessment deferral for seniors, disabled, or military persons, as provided for in Minnesota Statutes, Section 435.193 to 435.195.

9. The City of Worthington has enacted an ordinance authorizing partial prepayment of the assessment.



10. The terms and conditions for payment of such special assessment shall be proposed as follows:
- a. That said assessment be payable in one (1) installment, said installment to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said assessment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012.
 - b. That the owner of any property assessed for said unpaid charges may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property assessed must thereafter pay to the County Treasurer of said county, the assessment and interest that is in the process of collection on the current tax lists.
- Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code. Such prepayment must occur prior to the annual certification of the assessment to the county auditor (November 15th) and may not be in an amount less than \$50.00. Prepayments shall be applied first to any accrued interest and second to reduce principal outstanding.

Dated this the 13th day of September, 2011.

JANICE A. OBERLOH, City Clerk
City of Worthington, Minnesota.

QUESTIONS: Contact the **Special Assessment Clerk — Rosa** at (507) 372-8640, Monday through Friday, between 8:00 a.m. and 4:00 p.m., at City Hall, 303 Ninth Street — use side entrance from the parking lot or Third Avenue.

August 10, 2011

Mr. Dwayne Haffield
Director of Engineering
City of Worthington
P.O. Box 279
Worthington, MN 56187

RE: Proposal for Industrial Wastewater Treatment Facilities
Dechlorination & Alternative Disinfectant Evaluation

Dear Mr. Haffield:

HDR Engineering, Inc. (HDR) appreciates the opportunity to propose on the Dechlorination and Alternative Disinfectant Evaluation Study. As we discussed, this is a technical area that HDR is a leader in and has significant experience in.

For this project I will be serving as the project manager and lead engineer, assisted by Michael Johnson in the evaluation process. We have attached brief, two-page resumes to show some of our experience. Some very recent and directly applicable experience includes:

- As we discussed, I was recently involved as a senior technical reviewer for four (4) dechlorination evaluation and design projects we are doing for the New York Department of Environmental Protection.
- In the last 2 – 3 years I have been the lead engineer on the following:
 - Sioux Falls Water Reclamation Disinfection System Improvements
 - Minneapolis Water Works Chemical Feed Building (new gaseous chlorination feed facilities for 125 MGD filtration plant)
 - Minneapolis Water Works Chlorine Feed Modifications (Modifications to accommodate changed treatment process plans)
 - Cedar Rapids, IA - J Avenue Water Treatment Plant Chlorine Feed
 - Cedar Rapids, IA - Northwest Water Treatment Plant Chlorine Feed Proposed Modifications
 - Cedar Rapids, IA - Wastewater Treatment Plant Chlorine Feed Improvements

- o Smithfield Foods – John Morrell Wastewater Treatment Facility Disinfection System Evaluation and Subsequent Improvements.

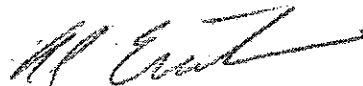
HDR has worked with Worthington Municipal Utilities previously; including the Industrial Wastewater Treatment Facilities. Therefore, we have not included a detailed history of HDR, rather focusing on the proposed project only. We can provide more company or project information easily in electronic or hardcopy if desired. You are also welcome to view much of that information on our website at www.hdrinc.com. We have attached a scope of work describing the proposed tasks to evaluate the potential means to achieve compliance with your newly proposed permit chlorine limits.

The previous work with your facility has been conducted primarily from our Omaha office with our industrial wastewater group. I have worked with those individuals (Ron Sova, Willis Sneed, etc.) on numerous projects and will consult them as needed during the evaluation. With our knowledge of your facility, directly applicable expertise here in our Sioux Falls office, and close proximity to your facility, HDR will be best able to serve your needs for this disinfection/dechlorination evaluation.

Thank you for your consideration. Once you have had a chance to review the attached, we would like to meet with you and other City staff to discuss this potential project. If you have questions or need additional information in the meantime, please contact us.

Sincerely,

HDR ENGINEERING, INC



Allan D Erickson, P.E., DEE

SCOPE OF WORK

City of Worthington, Minnesota Industrial Wastewater Treatment Plant Dechlorination Options Feasibility Study

WORK TASKS

TASK 1.0: Project Initiation

The Project Initiation Task will be used to get the project started through a series of activities that will kick the project off, gather required information and establish desires and direction to allow the project to progress efficiently. The initiation activities will include a project kick-off meeting to assemble key team members from both the City of Worthington and HDR to establish working relationships and lines of communication. The initial activities will develop and inform the project team members of the project goals and objectives, management structure, lines of communication, schedule, budget, and project management approach.

Task 1.01: Project Kick-Off Meeting & Site Visit/Progress Meetings

Approach. The project initiation meeting will be held with key project team members (HDR and Worthington staff members) to officially "kick-off" the project. The meeting will be used to reach an understanding of each project team member's role and responsibilities. The meeting will also be used to inform the project team of the communication channels and the approach that will be used to manage the project.

Task 1.02: Project Manual/Work Plan

Approach. Develop a brief work plan that will be used throughout the project to provide access to important information, including contact information, activities, preliminary design criteria, and a host of other information. Deliverables will include a total of three (3) copies of the Work Plan.

Deliverables will include:

1. Task 1.01: Meeting minutes with project instructions, communication protocols, and work assignments made during the meeting.
2. Task 1.01: Action item list and List of Key Decisions.
3. Task 1.02: Work Plan

TASK 2.0 Evaluation Phase & Basis of Design Report

The pre-design activities will include the data collection, evaluation of dechlorination options and alternative disinfectant options that would not require dechlorination. These will be presented in an Evaluation and Basis of Design Report.

Task 2.01: Data Collection and Initial Activities

Approach. The HDR Team will collect and organize existing pertinent data for the project improvements as provided by the City, such as as-built drawings, flow data, maintenance and compliance reports, etc. This information will be collected at the kick-off meeting or before.

Task 2.02: Evaluate Dechlorination Options

Approach. HDR will evaluate potential chemical dechlorination options to remove residual chlorine in the effluent such as:

- Using gaseous sulfur dioxide
 - In one-ton cylinders similar to the chlorine
 - Using 150 pound cylinders due to the lower demand for sulfur dioxide versus the chlorine
- Using liquid sodium bisulfite
- Planning level cost comparisons for the viable methods will be presented.

The potential to reduce chlorine dose will also be investigated. Optimizing the use of chlorine may allow for a reduction in chlorine use, which would also reduce the amount of dechlorination chemical required.

The evaluation will not be limited to cost. Parameters to be considered include:

- Reliability and the ability to consistently meet discharge permit requirements.
- Safety
- Chemical
 - Availability
 - Storage requirements
- Equipment maintenance
- Planning Level Costs
 - Capital
 - O&M
 - Life Cycle

Task 2.03: Eliminating Need for Dechlorination

Approach. HDR will evaluate potential ways to eliminate the need to dechlorinate. Due to the very low proposed residual chlorine limits, dose reduction to meet a proposed limit is not feasible and will not be considered. If chlorine is retained as the disinfectant, dechlorination via chemical addition will be required. In this task alternative disinfectants to chlorine will be evaluated, which would eliminate the need to dechlorinate. The alternative disinfectants to be investigated will include:

- Ultraviolet disinfection (UV), and
- Ozonation

These will be evaluated using similar parameters as in evaluating dechlorination options, including:

- Reliability and the ability to consistently meet discharge permit requirements.
- Safety
- Equipment maintenance
- Planning Level Costs

- Capital
- O&M
- Life Cycle

Task 2.04: Evaluation Phase & Basis of Design Letter Report

Approach. HDR will prepare a letter report summarizing the findings of the evaluation of alternatives and make recommendations for improvements to be carried through to design. This will allow City staff review the evaluation results and recommendations and provide input to develop the basis of design, to move forward with proposing the process to the MPCA for approval and then to design. Deliverables will include Draft and Final Evaluation Phase Basis of Design Report document.

SCHEDULE

The HDR staff to be utilized on this project are available to begin work immediately after receiving a notice to proceed. We anticipate that the project would be completed within 90 days after that notice.

Worthington IWWTP

Estimated Staff-Hours and Fee

Description	Subtask	Subtask Description	Principal	Project Manager	QA/QC	Project Management Assistant	CAD	Accounting	Administration	Total Hours	Total Fee	Travel	Tech Charge	Printing	
Project Initiation	1.01	Project Kick-Off Meeting & Site Visit/Progress Meetings	2	8				3	6	19	\$2,016	\$117	\$70		
	1.02	Project Manual/Work Plan		2		4				6	\$558		\$22	\$15	
		Subtotal	2	10	0	4	0	3	6	25	\$2,574	\$117	\$93	\$15	
Evaluation Phase & Basis of Design Report	Evaluation Phase & Basis of Design Report														
	2.01	Data Collection and Initial Activities		6						6	\$881		\$22		
	2.02	Evaluate Dechlorination Options		24			6			30	\$4,002		\$111	\$30	
	2.03	Eliminating Need for Dechlorination		40			6			46	\$6,352		\$170	\$30	
	2.04	Evaluation Phase & Basis of Design Letter Report		26	4		4		4	38	\$4,917		\$141	\$75	
		Subtotal	0	96	4	0	16	0	4	120	\$16,153	\$0	\$444	\$135	
		Total Hours	2	106	4	4	16	3	10	145	\$18,727				
												Total Labor	\$18,727		
												Total Expenses	\$803		
												Total Cost	\$19,530		

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: OCTOBER 7, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. SPECIAL USE PERMIT - 614 BRISTOL STREET

Bruce and Jodi Stugelmeyer are seeking the approval of a special use permit for their property located at 614 Bristol Street (Exhibit 1). According to the application, the applicants intend to construct a 10' x 17' addition to the existing principal structure - house (Exhibit 1). The Flood Insurance Rate Map completed by the Federal Emergency Management Authority recognizes the subject property being located within the flood plain boundary. The Flood Plain Management Ordinance allows the construction of buildings within the flood plain subject to flood proofing by fill. Alternative methods of flood proofing must be approved by the City through the special use permit process. Based on the existing conditions, the applicant is seeking to flood proof by constructing an addition with a dry basement design.

The Planning Commission considered the special use permit application at its October 4, 2011, meeting. The Commission believes that the applicant has complied with all of the requirements to construct an addition within the flood plain. Therefore, the Commission unanimously recommended approval of the special use permit with the following condition:

1. The applicant follows the Engineer's report dated September 19, 2011.
2. Any basement egress windows must include the construction of window well that will raise the elevation surrounding the window opening to a minimum elevation of 1576.7 feet.
3. The applicant properly utilizes a method as to minimize sediment runoff during construction.

Their recommendation was based on the following considerations:

1. The City's Flood Plain Management Ordinance regulates all development that occurs within the flood plain. The Ordinance recommends all development use the following flood proofing method:

"Buildings constructed within the flood plain shall be elevated to an elevation 1 foot above the Regulatory Flood Protection Elevation (RFPE). Such elevation must be maintained for 15 feet beyond the proposed building."

Other methods of flood proofing are permissible but only by the issuance of a special use permit.

2. The applicants are proposing to construct a 10' x 17' addition to their existing single family dwelling (Exhibit 1). With the construction of the proposed addition, the applicant would be unable to flood proof by fill due to the applicant's inability to maintain the fill elevation 15 feet out from the addition. The applicants are proposing to construct the addition with a dry basement design. The applicant will be constructing masonry foundation walls that will be impermeable to passage of water and water vapor and have the structural capability of hydrostatic and hydrodynamic loads. This design allows the applicant to utilize the basement area as liveable space. The main floor elevation will be 1577.3 feet, which is above the flood plain elevation of 1575.7 feet.
3. According to the Flood Plain Ordinance, all alternative flood proofing methods must be certified by a registered professional engineer or architect. The applicant has hired Steve Robinson to structurally design the proposed addition. The registered professional engineer's structural plan and report are included as Exhibit 1. As shown in Exhibit 1, the Engineer's plan includes a condition that any basement egress windows installed must include the construction of a window well that will raise the elevation surrounding the window opening to height meeting the flood plain requirements. In this case the top of a window well must have an elevation of 1576.7 feet.
4. As with any development within the flood plain, some of the sediment from the construction site will runoff into near by creeks, ditches, lakes or storm sewers. Staff would recommend that the applicant provide a method to minimize the sediment runoff during construction.

2. WORTHINGTON REDISCOVERED REQUEST - 1224 4TH AVENUE

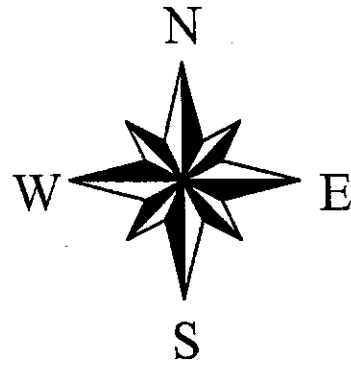
Enclosed as Exhibit 2 is a request from Southwestern Mental Health Center, Inc., for a financial contribution of \$30,000 through the City's Worthington Rediscovered program for the renovation of the former Unity House, 1224 4th Avenue. To accomplish their goal of redeveloping the property into a single family home, the applicant is intending to sell the property (sale price of \$1) and pass the Worthington Rediscovered funds, if applicable, to the Southwest Minnesota Housing Partnership. The Partnership would in turn secure additional funds and complete the rehabilitation/renovation, then place the home on the market for sale.

In August 2011, Council amended the Worthington Rediscovered program policy to include renovation projects meeting certain thresholds as an eligible activity. A copy of the amended policy is included as Exhibit 2 for your reference. The current assessed value of the building is \$99,100. The applicant and its partner are proposing to spend approximately \$79,500 for renovations. Their request for \$30,000 through the Worthington Rediscovered program equates to 37.7% of the cost of the project, which is below the 40% maximum outlined in the City's policy. After reviewing the applicant's request, staff has concluded that the project meets all of the requirements outlined in the Worthington Rediscovered program policy and should be given consideration for approval.

The Worthington Rediscovered Committee is scheduled to consider the request at its Monday, October 10, 2011, meeting. Their recommendation will be presented at the meeting.

Council action is requested.

614 BRISTOL STREET



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

Plot Plan

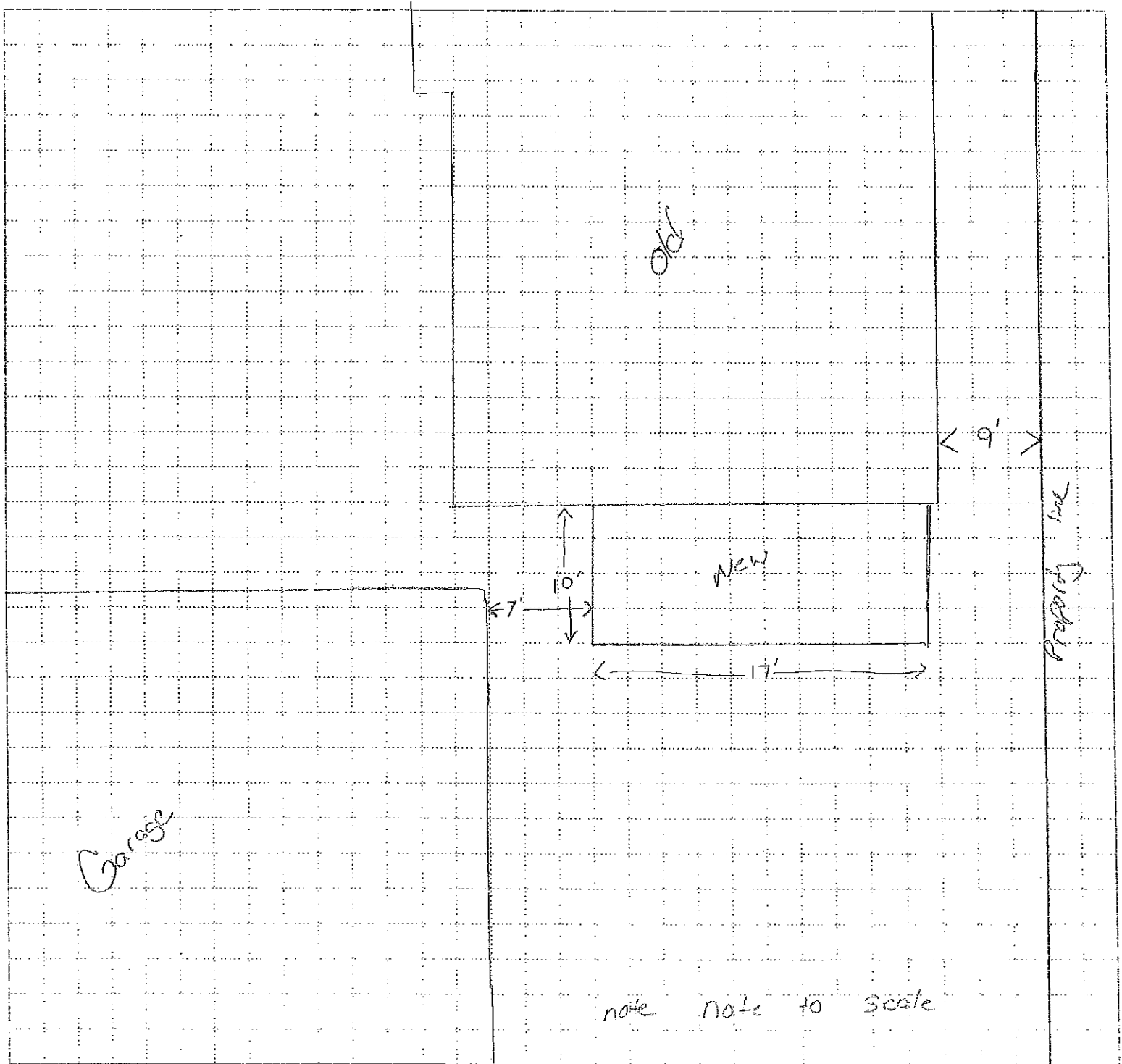
Parcel No. _____

Permit No. _____

This form need not be used when plat plans drawn to scale of not less than 1" = 20 are filed with the permit application. Each building site must have a separate plot plan. For new buildings, provide the following information in the space below: 1. Location and dimension of proposed construction and existing improvements. 2. Show building site and setback dimensions. 3. Show easements. 4. Show location of survey pins. 5. Specify the use of each building and major portion thereof. 6. Locations and dimensions of all pervious areas.

○ Indicate North in Circle

Graph Squares are 5'x 5' or 1" = 20'



I/We certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval.

Signature of Contractor or Authorized Agent

Date

Signature of Owner (If Owner Builder)

Date

Signature of Buil

Date

Side & Elevation

Chad J. J. J.

360.3156

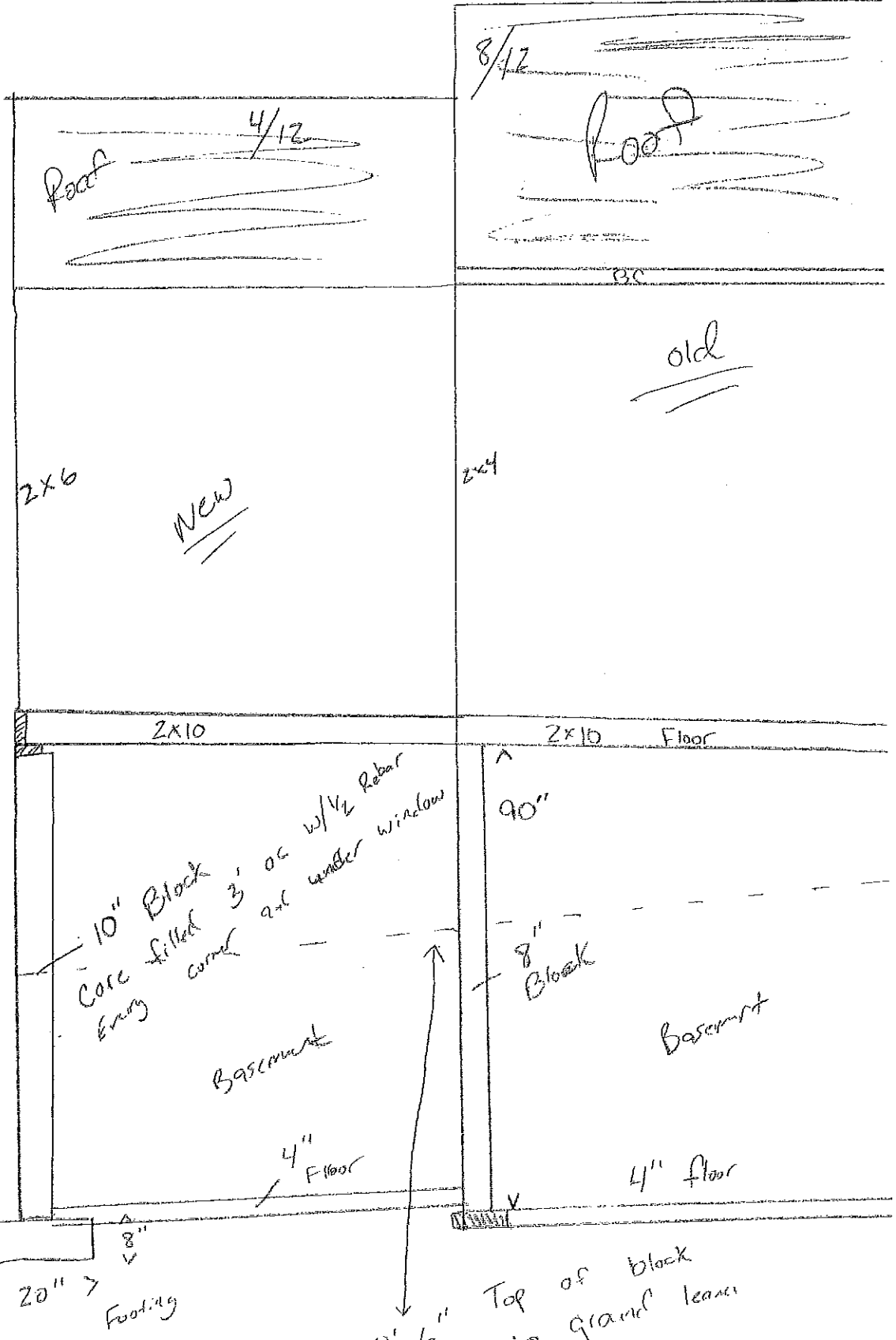


Exhibit 1e



September 19, 2011

Mr. Bruce Stugelmeyer
614 Bristol Street
Worthington, MN 56187

RE: Foundation Structural Review
Residential Addition
Stugelmeyer Residence
Worthington, MN

Dear Mr. Stugelmeyer,

SEH has reviewed the proposed addition to the residence at 614 Bristol Street in Worthington, Minnesota. It is our understanding that you propose constructing a 10-foot x 17-foot addition to the existing structure at the above referenced site. The proposed addition will have a full basement constructed of concrete masonry walls.

Based on information we have received, the following elevations apply to this project:

- Finished Floor Elevation: 1577.3
- Top of Foundation Wall: 1576.7
- Minimum Floor Elevation: 1576.7
- Flood Plain Elevation: 1575.7
- Basement Floor Elevation: 1569.0
- Height of Foundation Unbalanced Fill: 6.7 – feet

The Contractor is proposing to construct the foundation of 10-inch concrete masonry block, fully grouted 3-feet on center and reinforced with #4 reinforcing bars. In addition, the corners and under the window will be also be fully grouted.

It is our opinion that the proposed design meets the empirical design requirements.

Under the provisions of Section 2109.5.6.1 of the International Building Code – Empirical Design of Masonry, the following design provisions shall be met:

1. The foundation wall shall not exceed 8-feet in height between lateral supports,
2. The terrain surrounding the foundation walls is graded to drain surface water away from foundation walls,
3. Backfill is drained to remove ground water away from foundation walls,
4. Lateral support is provided at the top of foundation walls prior to backfilling,
5. The length of the foundation walls between perpendicular masonry walls or pilasters is a maximum of three times the basement wall height,
6. The backfill is granular and soil conditions are non expansive, and

Stugelmeyer Residence
September 19, 2011
Page 2

7. Masonry is laid in running bond using Type M or S mortar.

Basement egress windows shall conform to all provisions of the building code. In addition, a window well shall be constructed raising the elevation surrounding the window opening to height meeting all flood plain requirements.

Please call me at 507.376.5888 if you have any questions or desire additional information.

Cordially,

A handwritten signature in cursive script that reads "Steven Robinson".

Steve Robinson, PE



September 9, 2011

Brad Chapulis
 City of Worthington
 303 Ninth Street
 Worthington, MN 56187

Dear Brad:

Southwestern Mental Health Center, Inc. would like to request \$30,000 from Worthington Rediscovered to complete the rehabilitation of the former Unity House at 1224 4th Avenue in Worthington. The former Unity House building is a two story single family home that contains 5 bedrooms and 2 bathrooms. The home has a large kitchen and could include one more additional bedroom. The taxable market value for the property is \$116,000 with \$12,500 attributed to land and \$99,100 to buildings. The goal is to redevelop the property from office space into a single family home. The legal description of the property is Lot 12, Block 36, City of Worthington.

Southwestern Mental Health Center, Inc. has consulted with a Realtor who has indicated the property is suitable for rehabilitation but through an inspection by the Southwest Minnesota Housing Partnership (SWMHP), a number of rehabilitation needs have been identified. The SWMHC feels the property could provide a great homeownership opportunity due to its size and location and in addition through this work would result in the generation of taxes for the community.

As part of the project, SWMHC will sell the property to the SWMHP for \$1 and then SWMHP will utilize the Worthington Rediscovered and a construction loan to rehabilitate the property. Once rehabilitation is completed it will be sold to a homebuyer. The following chart highlights the rehabilitation that will be completed as part of the project. The project will be completed by the Institutional Corrections Work Crews overseen by the SWMHP and bids will be sought from contractors for plumbing, electrical and heating/cooling components.

Flooring	\$9,000
Bathrooms	\$8,000
Wall/Ceiling Repairs	\$7,000
Landscaping	\$1,500

Jackson Office
 401 West Street, Suite 0115
 P.O. Box 27
 Jackson, MN 56143
 507-847-2423
 Fax 507-847-2422

Luverne Office
 216 E. Luverne St.
 P.O.Box 686
 Luverne, MN 56156
 507-283-9511
 Fax 507-283-9514

Pipestone Office
 1016 8th Ave. S.W.
 P.O. Box 85
 Pipestone, MN 56164
 507-825-5888
 Fax 507-825-5880

Windom Office
 41385 US Hwy 71 N.
 P.O. Box 353
 Windom, MN 56101
 507-831-2090
 Fax 507-831-0185

Worthington Office
 1024 7th Ave.
 P.O. Box 175
 Worthington, MN 56187
 507-376-4141
 Fax 507-376-4494

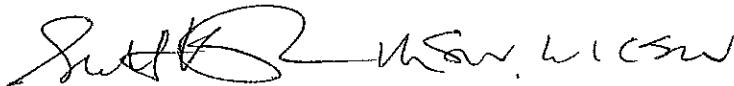
Unity House
 1224 4th Ave.
 Worthington, MN 56187
 507-372-7671
 Fax 507-376-5909

Brad Chapulis
September 9, 2011
Page 2

Roofing	\$10,000
Gutters/downspouts	\$3,000
Foundation	\$8,000
Boiler	\$8,000
Electrical upgrades	\$12,000
Smoke alarms	\$2,500
Kitchen Improvements	\$4,000
Garage	\$6,500
Total Rehabilitation	\$79,500

Southwestern Mental Health Center, Inc. appreciates your consideration of our request and if you have any questions please do not hesitate to contact me at (507) 283-9511.

Sincerely,



Scott K. Johnson, MSW, LICSW
Executive Director
Southwestern Mental Health Center, Inc.
216 E. Luverne Street
PO Box 686
Luverne, MN 56156
(507) 283-9511
(507) 283-9514, fax
scott.johnson@swmhc.org

INTENT

The purpose of the Worthington Rediscovered program is to strengthen established residential areas through the removal of substandard housing units and reinvestment of redevelopment projects.

OBJECTIVE

- To remove substandard housing units on scattered sites throughout the community with new, higher valued development (preferably housing units).
- To eliminate blighting influence of substandard housing units, thus improving residential neighborhoods.

IMPLEMENTATION

To accomplish the goals of “Worthington Rediscovered”, the Worthington City Council has committed \$283,000 to finance the following activities:

1. Financially assist interested persons or parties with the demolition of housing units when an eligible redevelopment plan exists. For the purpose of this program, redevelopment shall be defined as the construction of a structure(s) that will have a minimum of a 60% increase in the assessed valuation over the structure(s) removed. Redevelopment shall also include the purchase of a non-conforming lot for the incorporation with an abutting non-conforming lot resulting in the ownership of a conforming lot.
2. City acquisition and demolition of substandard housing units and offer the vacant lot to individuals/parties for redevelopment through the Request For Proposals (RFP) process.
3. Financially assist interested persons or parties with the rehabilitation of housing units where the costs of rehabilitation exceed 75% of the assessed value of the unit. Program funds shall not exceed \$30,000 or 40% of the cost of renovation, whichever is achieved first. Favorable consideration will be given to rehabilitation projects that will have significant impact on the surrounding neighborhood. No more than \$60,000 shall be spent on this activity.

APPLICATION

Applications for this program will be considered on a “first come - first served” basis. Should funds become exhausted in a fiscal year, the unfunded applications will be held and given first consideration in the following year. A complete application shall consist of:

- Letter requesting financial assistance;
- Legal description of the subject property;
- Proof of ownership (deed, contract of deed, purchase agreement, option, etc...);
- A site plan of the proposed redevelopment activity; and
- Two competitive bids for the demolition work requested.

Upon submittal of a completed application, the Worthington Rediscovered Committee, which consists of 3 individuals annually appointed by the Mayor, shall schedule a date to review an application. The date shall not exceed 21 days from the date of application. The Committee shall have the responsibility to determine which applications will be approved or denied.

APPEALS

If the Committee does not award an application, the applicant may appeal the Committee's decision to the City Council. The appeal must be in writing and submitted within 7 days of the Committee's action. Upon receipt of an appeal, the matter would be placed on the agenda of the next regularly scheduled Council meeting. The Council may uphold, reverse or modify the Committee's action.

DISBURSEMENT OF FUNDS

Worthington Rediscovered money shall serve as a reimbursement when the redevelopment project has been completed as outlined in the Development Agreement, which is to be executed by the applicant and the City of Worthington. Upon completion, the applicant will need to provide documentation of competitive bidding and satisfaction of all financial obligations for the demolition work.

QUESTIONS

Anyone with questions regarding the Program outlined may contact the City's Community / Economic Development Department by phone (507-372-8640) or in person by visiting City Hall.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	9/30/11	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	<u>121.43</u>
				TOTAL:	121.43
ACCENT STORE FIXTURES	9/30/11	SHELVES	LIQUOR	O-GEN MISC	524.70
	9/30/11	SHELVES	LIQUOR	O-GEN MISC	<u>106.94</u>
				TOTAL:	631.64
ARCTIC ICE INC	9/30/11	ICE	LIQUOR	NON-DEPARTMENTAL	<u>102.45</u>
				TOTAL:	102.45
ASSET RESOURCES INC	9/30/11	ACCOUNT COLLECTION FEE	ELECTRIC	ACCTS-UNCOLLECTIBLE	<u>15.06</u>
				TOTAL:	15.06
BELTLINE AUTOMOTIVE	9/30/11	BRAKE PADS #104	ELECTRIC	O-DISTR SUPER & ENG	<u>227.98</u>
				TOTAL:	227.98
BEVERAGE WHOLESALERS INC	9/30/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>5,500.45</u>
				TOTAL:	5,500.45
BLUE JAY BOOSTER CLUB	9/30/11	ADVERTISING 2011-2012	ELECTRIC	ACCTS-INFO & INSTR ADV	<u>200.00</u>
				TOTAL:	200.00
BORDER STATES ELECTRIC SUPPLY	9/30/11	SECONDARY LUGS	ELECTRIC	FA DISTR UNDRGRND COND	72.14
	9/30/11	STREET LIGHT ANCHOR BOLTS	ELECTRIC	FA DISTR ST LITE & SIG	<u>3,052.88</u>
				TOTAL:	3,125.02
CAROLS CREEK WINERY	9/30/11	WINE	LIQUOR	NON-DEPARTMENTAL	<u>680.00</u>
				TOTAL:	680.00
CELLULAR ONLY - WORTHINGTON	9/30/11	CELL PHONE, ADAPTER, CASE	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>351.69</u>
				TOTAL:	351.69
COMMUNITY CREATIONS INCORPORATED	9/30/11	HOMETOWN MONTAGE	LIQUOR	O-GEN MISC	<u>395.00</u>
				TOTAL:	395.00
CREATIVE PRODUCT SOURCE INC	9/30/11	ANTIMICROBIAL WIPES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	<u>315.12</u>
				TOTAL:	315.12
CROP PRODUCTION SERVICES INC	9/30/11	FALL SPRAY	GENERAL FUND	PAVED STREETS	435.45
	9/30/11	FALL SPRAY	RECREATION	PARK AREAS	<u>1,306.38</u>
				TOTAL:	1,741.83
DACOTAH PAPER CO	9/30/11	BAGS	LIQUOR	O-GEN MISC	<u>415.32</u>
				TOTAL:	415.32
DAKOTA SUPPLY GROUP INC	9/30/11	DISTRIBUTION SERVICE SUPPL WATER		O-DIST UNDERGRND LINES	238.82
	9/30/11	DISTRIBUTION MAIN SUPPLIES WATER		M-TRANS MAINS	96.40
	9/30/11	DISTRIBUTION MAIN SUPPLIES WATER		M-TRANS MAINS	<u>1,681.36</u>
				TOTAL:	2,016.58
DAVIS TYPEWRITER CO INC	9/30/11	OFFICE SUPPLIES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	31.24
	9/30/11	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	38.74
	9/30/11	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	77.48
	9/30/11	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	38.75
	9/30/11	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	77.49
	9/30/11	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	77.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/30/11	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>154.97</u>
				TOTAL:	496.15
ECHO GROUP INC	9/30/11	12 BULBS 130V	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	24.88
	9/30/11	FITTINGS FOR METER SOCKET	ELECTRIC	M-DISTR UNDERGRND LINE	<u>13.47</u>
				TOTAL:	38.35
FERGUSON ENTERPRISES INC #226	9/30/11	SERVICE LINE EMERY CLOTH	WATER	O-DIST UNDERGRND LINES	<u>20.48</u>
				TOTAL:	20.48
FRONTIER COMMUNICATIONS	9/30/11	PHONE SERVICE	WATER	O-PUMPING	67.67
	9/30/11	PHONE SERVICE	WATER	O-PURIFY MISC	59.45
	9/30/11	PHONE SERVICE	WATER	O-DISTR STORAGE	37.66
	9/30/11	PHONE SERVICE	WATER	O-DISTR MISC	51.47
	9/30/11	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	24.42
	9/30/11	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	83.00
	9/30/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	208.27
	9/30/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	24.64
	9/30/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	43.78
	9/30/11	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.42
	9/30/11	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	82.48
	9/30/11	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	60.41
	9/30/11	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	49.07
	9/30/11	PHONE SERVICE	ELECTRIC	O-DISTR MISC	133.61
	9/30/11	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.83
	9/30/11	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	66.64
	9/30/11	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	216.93
	9/30/11	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	<u>37.20</u>
				TOTAL:	1,289.95
GCC CRMI	9/30/11	LIGHT POLES CASTLEWOOD DR	ELECTRIC	FA DISTR ST LITE & SIG	<u>171.00</u>
				TOTAL:	171.00
HARP ERIC	9/30/11	APPRENTICESHIP 9/12-9/30/1	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>300.00</u>
				TOTAL:	300.00
HY-VEE INC-61609	9/30/11	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	9.38
	9/30/11	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	9.38
	9/30/11	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.38
	9/30/11	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	9.38
	9/30/11	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	18.70
	9/30/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>18.69</u>
				TOTAL:	74.91
INFRARED SERVICES	9/30/11	SANFORD HOSPITAL INSPECT	ELECTRIC	CUSTOMER INSTALL EXPEN	418.45
	9/30/11	JBS INSPECTION & ANALYSIS	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>2,227.50</u>
				TOTAL:	2,645.95
ITRON INC	9/30/11	QUARTERLY SYSTEM SUPPORT	ELECTRIC	O-DISTR METERS	627.80
	9/30/11	QUARTERLY SYSTEM SUPPORT	ELECTRIC	O-DISTR METERS	<u>507.43</u>
				TOTAL:	1,135.23
JOHNSON LESA L	9/30/11	REIMBURSE	LIQUOR	NON-DEPARTMENTAL	<u>11.00</u>
				TOTAL:	11.00
LAMPERTS YARDS INC-2600013	9/30/11	METER POST	ELECTRIC	M-DISTR UNDERGRND LINE	18.17

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	18.17
MATHESON TRI-GAS INC	9/30/11	10TH STREET TRASH CANS	RECREATION	PARK AREAS	18.74
				TOTAL:	18.74
MINNESOTA PRESENTERS NETWORK	9/30/11	MEMBERSHIP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	120.00
				TOTAL:	120.00
MISCELLANEOUS V BOURASSA TERRY	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
INTHIRATH SUANG	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
LOWRY-ORTEGA SHANTELE	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NGAMSANGA DAENG	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NORDBY TAE	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
NORLING TONI	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
PATTEN CRAIG OR WPU	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
PHILLIPS DAVID	9/30/11	SEIZED PROPERTY AGREEMENT	PD TASK FORCE	NON-DEPARTMENTAL	884.00
RUST ARON	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
				TOTAL:	1,119.00
MN CHILD SUPPORT PAYMENT CTR	9/30/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
NCL OF WISCONSIN INC	9/30/11	PETRI DISHES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	218.70
				TOTAL:	218.70
NIENKERK CONSTRUCTION INC	9/30/11	WORK ON REARING POND	GENERAL FUND	LAKE IMPROVEMENT	602.50
	9/30/11	WORK ON REARING POND	GENERAL FUND	LAKE IMPROVEMENT	602.50
				TOTAL:	1,205.00
NOBLES COUNTY	9/30/11	RECYCLED FLUORESCENT BULBS	MUNICIPAL WASTEWAT	O-PURIFY MISC	23.20
				TOTAL:	23.20
O & S CONSTRUCTION INC	9/30/11	HWY 60 CROSSING BY KRAGNES	ELECTRIC	FA DISTR UNDRGRND COND	1,547.00
				TOTAL:	1,547.00
OLSEN DEB	9/30/11	REIMBURSE	GENERAL FUND	ACCOUNTING	231.99
				TOTAL:	231.99
PAVELKO MIKE	9/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
				TOTAL:	10.00
PEPSI COLA BOTTLING CO	9/30/11	MIX	LIQUOR	NON-DEPARTMENTAL	180.80
				TOTAL:	180.80
PETTY CASH FUND	9/30/11	RECODING FEE ORD #1045	GENERAL FUND	CLERK'S OFFICE	46.00
	9/30/11	RECODING FEE ORD #1043/104	GENERAL FUND	CLERK'S OFFICE	96.00
	9/30/11	DIAMOND VOGEL-SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	2.50
	9/30/11	OIL FILTER	GENERAL FUND	ENGINEERING ADMIN	27.65
	9/30/11	DOME LIGHT BULB	GENERAL FUND	ENGINEERING ADMIN	1.00
	9/30/11	2 QUART PAINT CANS-ASPHALT	GENERAL FUND	ENGINEERING ADMIN	2.92
	9/30/11	VEHICLE REGISTRATION-TITLE	GENERAL FUND	POLICE ADMINISTRATION	43.00
				TOTAL:	219.07
RESCO INC	9/30/11	PULLING LUBRICANT FOR 15KV	ELECTRIC	FA DISTR UNDRGRND COND	719.59
				TOTAL:	719.59

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RESERVE ACCOUNT	9/30/11	REFILL POSTAGE MACHINE	WATER	ADMIN OFFICE SUPPLIES	150.00
	9/30/11	REFILL POSTAGE MACHINE	WATER	ACCTS-RECORDS & COLLEC	1,350.00
	9/30/11	REFILL POSTAGE MACHINE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	150.00
	9/30/11	REFILL POSTAGE MACHINE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,350.00
	9/30/11	REFILL POSTAGE MACHINE	ELECTRIC	ADMIN OFFICE SUPPLIES	300.00
	9/30/11	REFILL POSTAGE MACHINE	ELECTRIC	ACCTS-RECORDS & COLLEC	2,700.00
				TOTAL:	6,000.00
RUNNINGS SUPPLY INC-ACCT#9502440	9/30/11	SAND BLASTER REPAIR	WATER	O-DISTR MISC	16.82
				TOTAL:	16.82
T AND K CHEMICALS	9/30/11	PARTS CLEANER	RECREATION	GOLF COURSE-GREEN	212.68
				TOTAL:	212.68
TEN HAKEN LYLE	9/30/11	REIMBURSE	GENERAL FUND	MAYOR AND COUNCIL	175.30
				TOTAL:	175.30
THEATREWORKS USA CORP	9/30/11	SKIPPY JON JONES PRODUCTIO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	2,400.00
				TOTAL:	2,400.00
UNITED PARCEL SERVICE	9/30/11	INTERNET SHIPPING CHARGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	16.22
	9/30/11	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	7.79
	9/30/11	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	13.73
				TOTAL:	37.74
VANTAGEPOINT TRANSFER AGENTS-457	9/30/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	9/30/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	9/30/11	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	52.04
				TOTAL:	52.04
WESTRUM LEAK DETECTION INC	9/30/11	LEAK DETECTION SERVICES	WATER	M-TRANS MAINS	427.50
				TOTAL:	427.50
WHS TROJAN ATHLETICS	9/30/11	ADVERTISING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	225.00
				TOTAL:	225.00
WORTHINGTON AREA UNITED WAY	9/30/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	9/30/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	9/30/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	9/30/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
	9/30/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
	9/30/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
				TOTAL:	199.50
WORTHINGTON COUNTRY CLUB	9/30/11	MAYOR'S BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	1,177.91
				TOTAL:	1,177.91
WORTHINGTON FIRE DEPT RELIEF ASSOC	9/30/11	2011 FIRE STATE AID	GENERAL FUND	FIRE ADMINISTRATION	39,978.00
				TOTAL:	39,978.00

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND			44,044.56
207		PD TASK FORCE			1,282.40
229		RECREATION			1,543.80
601		WATER			4,734.49
602		MUNICIPAL WASTEWATER			2,301.59
604		ELECTRIC			14,289.21
609		LIQUOR			7,916.66
614		MEMORIAL AUDITORIUM			3,045.00
702		DATA PROCESSING			121.43

		GRAND TOTAL:			79,279.14

TOTAL PAGES: 5

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	10/07/11	INTERMEDIATE TRANSFER UNIT	GENERAL FUND	SECURITY CENTER	63.99
	10/07/11	INTERMEDIATE TRANSFER UNIT	GENERAL FUND	SECURITY CENTER	<u>64.00</u>
				TOTAL:	127.99
AMERIPRIDE	10/07/11	TOWEL SERVICE OCTOBER	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	86.33
	10/07/11	TOWEL SERVICE OCTOBER	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>86.33</u>
				TOTAL:	172.66
APPEL TROY	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	43.00
	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>11.00</u>
				TOTAL:	54.00
ARNOLD MOTOR SUPPLY	10/07/11	ANTI-FREEZE	RECREATION	GOLF COURSE-GREEN	11.76
	10/07/11	TOP POSTS	RECREATION	GOLF COURSE-GREEN	<u>14.62</u>
				TOTAL:	26.38
BAHRS SMALL ENGINE	10/07/11	REPAIRS	RECREATION	TREE REMOVAL	52.26
	10/07/11	REPAIRS	RECREATION	TREE REMOVAL	<u>68.00</u>
				TOTAL:	120.26
BENSON TECHNICAL WORKS INC	10/07/11	QUARTERLY LIGHT VERIFICATI	AIRPORT	O-GEN MISC	<u>624.25</u>
				TOTAL:	624.25
BEVERAGE WHOLESALERS INC	10/07/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>3,645.15</u>
				TOTAL:	3,645.15
BOB & STEVES SHELL	10/07/11	FUEL	GENERAL FUND	FIRE ADMINISTRATION	<u>92.09</u>
				TOTAL:	92.09
BORDER STATES ELECTRIC SUPPLY	10/07/11	15 KV DUCT	ELECTRIC	FA DISTR UNDRGRND COND	<u>2,634.58</u>
				TOTAL:	2,634.58
BUETOW AND ASSOCIATES INC	10/07/11	CONSTRUCTION ADMIN FEE	GENERAL FUND	FIRE ADMINISTRATION	<u>1,080.00</u>
				TOTAL:	1,080.00
C&S CHEMICALS INC	10/07/11	4,232 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,269.24</u>
				TOTAL:	5,269.24
CHAMBER OF COMMERCE	10/07/11	WOODEN TURKEY FOR TURKEY D	GENERAL FUND	POLICE ADMINISTRATION	<u>25.00</u>
				TOTAL:	25.00
CHAPULIS BRADLEY	10/07/11	REIMBURSE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>393.54</u>
				TOTAL:	393.54
CUMISKEY MICHAEL	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	39.02
	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>28.00</u>
				TOTAL:	67.02
DAILY GLOBE	10/07/11	MN WEST 75TH AD	GENERAL FUND	MAYOR AND COUNCIL	120.00
	10/07/11	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	10/07/11	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	519.86
	10/07/11	RESOLUTIONS/HEARINGS	GENERAL FUND	CLERK'S OFFICE	368.23
	10/07/11	SPECIAL PERMIT	GENERAL FUND	ECONOMIC DEVELOPMENT	86.64
	10/07/11	FUNDRAISER AD	GENERAL FUND	FIRE ADMINISTRATION	48.00
	10/07/11	ONLINE ADS	RECREATION	GOLF COURSE-CLUBHOUSE	564.00
	10/07/11	RESOLUTIONS/HEARINGS	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	<u>2,642.56</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/07/11	GRASS CLIPPINGS	STORM WATER MANAGE	STORM DRAINAGE	190.08
	10/07/11	ONLINE ADS	LIQUOR	O-GEN MISC	187.00
	10/07/11	FARM LAND LEASE QUOTES WAN	AIRPORT	O-GEN MISC	113.71
				TOTAL:	4,900.08
DANS ELECTRIC INC	10/07/11	NEW CENTENNIAL BALL COURTS	RECREATION	PARK AREAS	1,849.80
	10/07/11	RESTROOM REPAIR LIGHT	AIRPORT	O-GEN MISC	42.73
	10/07/11	RESTROOM REPAIR LIGHT	AIRPORT	O-GEN MISC	55.00
				TOTAL:	1,947.53
FRANK E DAVIS III	10/07/11	NEW ENGINE	RECREATION	GOLF COURSE-GREEN	7,024.16
				TOTAL:	7,024.16
DAVIS TYPEWRITER CO INC	10/07/11	COLORED PAPER	GENERAL FUND	MAYOR AND COUNCIL	10.81
	10/07/11	60# WHITE PAPER	GENERAL FUND	CLERK'S OFFICE	16.97
	10/07/11	COLORED PAPER	GENERAL FUND	CLERK'S OFFICE	2.78
	10/07/11	STENO BOOK	GENERAL FUND	ENGINEERING ADMIN	2.49
	10/07/11	STAPLES, BUS CARDS	GENERAL FUND	ECONOMIC DEVELOPMENT	16.85
	10/07/11	SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	100.95
	10/07/11	DISPATCH CHAIR	GENERAL FUND	SECURITY CENTER	25.65
	10/07/11	DISPATCH CHAIR	GENERAL FUND	SECURITY CENTER	25.65
	10/07/11	CANARY PAPER, MAIL BAGS	GENERAL FUND	SECURITY CENTER	4.91
	10/07/11	CANARY PAPER, MAIL BAGS	GENERAL FUND	SECURITY CENTER	4.91
	10/07/11	MAIL BAGS	GENERAL FUND	SECURITY CENTER	1.99
	10/07/11	MAIL BAGS	GENERAL FUND	SECURITY CENTER	1.99
	10/07/11	ENVELOPES, GLOSSY PAPER	GENERAL FUND	SECURITY CENTER	10.68
	10/07/11	ENVELOPES, GLOSSY PAPER	GENERAL FUND	SECURITY CENTER	10.68
	10/07/11	DISK MAILER	GENERAL FUND	SECURITY CENTER	3.49
	10/07/11	DISK MAILER	GENERAL FUND	SECURITY CENTER	3.48
	10/07/11	BINDER CLIPS	GENERAL FUND	SECURITY CENTER	0.31
	10/07/11	BINDER CLIPS	GENERAL FUND	SECURITY CENTER	0.31
	10/07/11	PENS, FILES	GENERAL FUND	SECURITY CENTER	38.83
	10/07/11	PENS, FILES	GENERAL FUND	SECURITY CENTER	38.83
	10/07/11	POST-ITS, REMOVABLE TAPE	GENERAL FUND	SECURITY CENTER	11.50
	10/07/11	POST-ITS, REMOVABLE TAPE	GENERAL FUND	SECURITY CENTER	11.49
	10/07/11	COPIER PAPER	GENERAL FUND	SECURITY CENTER	166.00
	10/07/11	COPIER PAPER	GENERAL FUND	SECURITY CENTER	165.99
	10/07/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	26.43
	10/07/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	26.42
	10/07/11	LEAD	GENERAL FUND	SECURITY CENTER	0.32
	10/07/11	LEAD	GENERAL FUND	SECURITY CENTER	0.32
	10/07/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	46.53
	10/07/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	46.53
	10/07/11	STAPLER, LEGAL PADS, TAPE	GENERAL FUND	SECURITY CENTER	24.22
	10/07/11	STAPLER, LEGAL PADS, TAPE	GENERAL FUND	SECURITY CENTER	24.22
	10/07/11	SEALING TAPE	GENERAL FUND	SECURITY CENTER	6.31
	10/07/11	SEALING TAPE	GENERAL FUND	SECURITY CENTER	6.32
	10/07/11	REINFORCEMENTS	GENERAL FUND	SECURITY CENTER	2.32
	10/07/11	REINFORCEMENTS	GENERAL FUND	SECURITY CENTER	2.33
	10/07/11	SUPPLIES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	16.75
	10/07/11	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	33.16
	10/07/11	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	33.17
	10/07/11	SUPPLIES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.71
	10/07/11	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	33.16
	10/07/11	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	33.16
	10/07/11	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	66.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/07/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	66.32
	10/07/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	7.88
	10/07/11	COPIER PAPER	DATA PROCESSING	COPIER/FAX	716.06
				TOTAL:	1,937.50
DEWILD GRANT RECKERT AND ASSOC	10/07/11	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	5,568.00
	10/07/11	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	9,480.00
				TOTAL:	15,048.00
DIAMOND VOGEL PAINT	10/07/11	DISPOSABLE COVERALLS	GENERAL FUND	PAVED STREETS	13.00
	10/07/11	WHITE TRAFFIC PAINT, XYLOL	GENERAL FUND	SIGNS AND SIGNALS	724.93
				TOTAL:	737.93
DR PEPPER SNAPPLE GROUP	10/07/11	MIX	LIQUOR	NON-DEPARTMENTAL	70.85
				TOTAL:	70.85
ECHO GROUP INC	10/07/11	INTERCITY PARK	RECREATION	PARK AREAS	420.37
	10/07/11	FLUORESCENT BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	40.99
				TOTAL:	461.36
ELSING SHAWN	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	51.98
	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	48.51
	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
				TOTAL:	122.49
EVERGREEN LAND SERVICES	10/07/11	LODGING FOR APPRAISAL WORK	IMPROVEMENT CONST	TH 59 N & BIO DR DESIG	72.84
				TOTAL:	72.84
FERGUSON ENTERPRISES INC #226	10/07/11	3 WAY VALVE	GENERAL FUND	PAVED STREETS	63.53
				TOTAL:	63.53
FIRE SAFETY USA, INC	10/07/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	198.00
	10/07/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	450.00
				TOTAL:	648.00
FRONTIER COMMUNICATIONS	10/07/11	ICAC REIMBURSED INTERNET L	GENERAL FUND	POLICE ADMINISTRATION	93.53
				TOTAL:	93.53
GALLS INC	10/07/11	RESERVE UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	393.69
				TOTAL:	393.69
GAUL TIMOTHY E	10/07/11	REIMBURSE CAMP DODGE EXPEN	GENERAL FUND	POLICE ADMINISTRATION	164.50
				TOTAL:	164.50
GEOTEK INC	10/07/11	CONCRETE TESTING	IMPROVEMENT CONST	OVERLAY PROGRAM	30.00
	10/07/11	CONCRETE TESTING	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	45.00
	10/07/11	CONCRETE TESTING	MUNICIPAL WASTEWAT	PROJECT #5	150.00
	10/07/11	CONCRETE TESTING	STORM WATER MANAGE	PROJECT #4	15.00
				TOTAL:	240.00
GOPHER ALARMS	10/07/11	ADDTL CAMERA INSTALLATION	LIQUOR	O-GEN MISC	1,305.48
				TOTAL:	1,305.48
GRAINGER INC	10/07/11	GLASS FUSES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	14.08
				TOTAL:	14.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GRIMMIUS NATHAN	10/07/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	12.00
				TOTAL:	12.00
GRNJR INC D/B/A SUBWAY	10/07/11	NEW OFFICER INTERVIEW LUNC	GENERAL FUND	POLICE ADMINISTRATION	60.13
				TOTAL:	60.13
HACH COMPANY	10/07/11	TESTING PACKETS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,109.95
				TOTAL:	1,109.95
HAGEN BEVERAGE DISTRIBUTING INC	10/07/11	BEER	LIQUOR	NON-DEPARTMENTAL	8,189.75
	10/07/11	BEER	LIQUOR	NON-DEPARTMENTAL	867.50
				TOTAL:	9,057.25
HAIN SCOTT	10/07/11	REIMBURSE	WATER	O-SOURCE WELLS & SPRNG	272.95
	10/07/11	REIMBURSE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	67.93
	10/07/11	REIMBURSE	ELECTRIC	ADMIN OFFICE SUPPLIES	380.57
				TOTAL:	721.45
HALI-BRITE INC	10/07/11	LAMPS	AIRPORT	O-GEN MISC	375.16
				TOTAL:	375.16
HAWKINS INC	10/07/11	1 TON CHLORINE	WATER	O-PURIFY	687.00
				TOTAL:	687.00
IDEES	10/07/11	CARTRIDGES	GENERAL FUND	POLICE ADMINISTRATION	33.98
	10/07/11	SPEAKERS	GENERAL FUND	SECURITY CENTER	15.05
	10/07/11	SPEAKERS	GENERAL FUND	SECURITY CENTER	15.06
				TOTAL:	64.09
JAYCOX IMPLEMENT INC	10/07/11	PARTS	GENERAL FUND	PAVED STREETS	8.21
	10/07/11	PARTS	GENERAL FUND	PAVED STREETS	126.84
	10/07/11	PARTS	GENERAL FUND	PAVED STREETS	550.72
	10/07/11	RETURNED PARTS	GENERAL FUND	PAVED STREETS	63.65
				TOTAL:	622.12
JERRY'S AUTO SUPPLY	10/07/11	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	67.96
	10/07/11	PARTS	GENERAL FUND	LAKE IMPROVEMENT	26.44
				TOTAL:	94.40
JSA SERVICES	10/07/11	LIQUOR BAGS	LIQUOR	O-GEN MISC	171.88
				TOTAL:	171.88
KARLS CARQUEST AUTO PARTS INC	10/07/11	BATTERY	GENERAL FUND	ENGINEERING ADMIN	104.64
	10/07/11	FITTINGS, HOSES	RECREATION	PARK AREAS	35.36
				TOTAL:	140.00
KRUSE MOTORS OF WORTHINGTON INC	10/07/11	CUT AIR VENTS IN K-9 SQUAD	GENERAL FUND	POLICE ADMINISTRATION	39.50
	10/07/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	160.32
	10/07/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	10/07/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	10/07/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	10/07/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
				TOTAL:	627.34
KUE CONTRACTORS INC	10/07/11	BIO SCIENCE TESTING & TRAI	ECONOMIC DEV	AUTHO TRAINING/TESTING CENTE	180,467.00
				TOTAL:	180,467.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LAMPERTS YARDS INC-2602004	10/07/11	MORTAR MIX	GENERAL FUND	PAVED STREETS	5.48
	10/07/11	UTILITY KNIFE	GENERAL FUND	PAVED STREETS	10.68
	10/07/11	4X4 TREATED	GENERAL FUND	LAKE IMPROVEMENT	9.52
	10/07/11	SILICONE, MOLDING	RECREATION	PARK AREAS	10.12
	10/07/11	GAZEBO REPAIRS	RECREATION	PARK AREAS	1.89
	10/07/11	CENT HC SIGN	RECREATION	PARK AREAS	9.52
				TOTAL:	47.21
LEAGUE OF MN CITIES INSURANCE TRUST	10/07/11	BARTMAN INSURANCE CLAIM	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	29,230.10
				TOTAL:	29,230.10
LOCATORS & SUPPLIES INC	10/07/11	RAKES	GENERAL FUND	PAVED STREETS	124.32
				TOTAL:	124.32
MARCO	10/07/11	QUARTERLY SERVICE	WATER	ACCTS-RECORDS & COLLEC	19.76
	10/07/11	QUARTERLY SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	19.76
	10/07/11	QUARTERLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	39.52
				TOTAL:	79.04
MATHESON TRI-GAS INC	10/07/11	ACETYLENE & OXYGEN	RECREATION	GOLF COURSE-GREEN	50.88
				TOTAL:	50.88
MC LAUGHLIN & SCHULZ INC	10/07/11	REPAIRS	GENERAL FUND	PAVED STREETS	2,934.51
				TOTAL:	2,934.51
MCCOMB GROUP LTD	10/07/11	LIQUOR STORE STUDY	LIQUOR	O-GEN MISC	3,012.50
				TOTAL:	3,012.50
MCCUEN, JOSHUA W	10/07/11	REIMBURSE CAMP DODGE EXPEN	GENERAL FUND	POLICE ADMINISTRATION	140.35
				TOTAL:	140.35
MEAD & HUNT INC	10/07/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #3	826.64
	10/07/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #4	2,006.09
				TOTAL:	2,832.73
MICHAEL EGGERS	10/07/11	AIR COMPRESSOR REPAIR	GENERAL FUND	POLICE ADMINISTRATION	376.00
	10/07/11	AIR COMPRESSOR REPAIR	GENERAL FUND	POLICE ADMINISTRATION	665.29
				TOTAL:	1,041.29
MINNESOTA MUNICIPAL UTILITIES ASSOC	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	ADMINISTRATION	156.39
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	ENGINEERING ADMIN	286.72
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	130.33
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	POLICE ADMINISTRATION	1,616.04
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	FIRE ADMINISTRATION	1,876.69
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	PAVED STREETS	52.13
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	PAVED STREETS	312.78
	10/07/11	SAFETY MANAGEMENT PROGRAM	GENERAL FUND	CODE ENFORCEMENT	52.13
	10/07/11	SAFETY MANAGEMENT PROGRAM	RECREATION	GOLF COURSE-CLUBHOUSE	52.13
	10/07/11	SAFETY MANAGEMENT PROGRAM	RECREATION	GOLF COURSE-GREEN	52.13
	10/07/11	SAFETY MANAGEMENT PROGRAM	RECREATION	PARK AREAS	208.52
	10/07/11	SAFETY MANAGEMENT PROGRAM	LIQUOR	O-GEN MISC	156.39
	10/07/11	SAFETY MANAGEMENT PROGRAM	DATA PROCESSING	DATA PROCESSING	208.52
				TOTAL:	5,160.90
MINNESOTA RESORT & CAMPGROUND ASSOC	10/07/11	PRINTED GUIDE	RECREATION	OLSON PARK CAMPGROUND	25.00
				TOTAL:	25.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA VALLEY TESTING LABS INC	10/07/11	LITER BOTTLES FOR TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>196.21</u>
				TOTAL:	196.21
MISCELLANEOUS V ALEMIBO BEDANE K	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	64.16
ALEMIBO BEDANE K	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.13
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	7.14
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	15.38
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	20.62
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	61.42
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	3.01
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	0.85
BUSSE PAUL D	10/07/11	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	15.30
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	45.00
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	WATER	ACCTS-RECORDS & COLLEC	0.04
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	24.19
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	0.05
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	95.00
GODOY ROSA	10/07/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
HAILE ASTER H	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	54.92
HAILE ASTER H	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.21
MILLER TRISHIA	10/07/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	225.00
PENTECOSTAL UNIDA CHUR	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	111.22
PENTECOSTAL UNIDA CHUR	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.80
REYES GREGORIO	10/07/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
WORKMAN VIRGIL L	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	87.88
WORKMAN VIRGIL L	10/07/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>0.05</u>
				TOTAL:	840.76
MORRIS ELECTRONICS INC	10/07/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	8.13
	10/07/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	16.25
	10/07/11	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.12
	10/07/11	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	16.25
	10/07/11	COMPUTER HARDWARE	ELECTRIC	O-DISTR MISC	308.30
	10/07/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	16.25
	10/07/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>32.50</u>
				TOTAL:	405.80
MTI DISTRIBUTING INC	10/07/11	SHIPPING FOR WARRANTY PART	RECREATION	GOLF COURSE-GREEN	<u>13.71</u>
				TOTAL:	13.71
NFPA	10/07/11	MEMBERSHIP	GENERAL FUND	FIRE ADMINISTRATION	<u>150.00</u>
				TOTAL:	150.00
NOBLES COOPERATIVE ELECTRIC	10/07/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	31.00
	10/07/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	31.01
	10/07/11	ELECTRICITY	RECREATION	GOLF COURSE-CLUBHOUSE	439.83
	10/07/11	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	146.28
	10/07/11	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	46.75
	10/07/11	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	1,387.15
	10/07/11	ELECTRICITY	WATER	O-PUMPING	14.53
	10/07/11	ELECTRICITY	WATER	O-PUMPING	12.51
	10/07/11	ELECTRICITY	AIRPORT	O-GEN MISC	<u>38.41</u>
				TOTAL:	2,147.47
NOBLES COUNTY AUDITOR/TREASURER	10/07/11	31-0016-000	GENERAL FUND	OTHER GEN GOVT MISC	1,464.40
	10/07/11	31-0017-000	GENERAL FUND	OTHER GEN GOVT MISC	63.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/07/11	31-3933-000	GENERAL FUND	OTHER GEN GOVT MISC	192.00
	10/07/11	31-3934-000	GENERAL FUND	OTHER GEN GOVT MISC	57.00
	10/07/11	31-0957-500	GENERAL FUND	POLICE ADMINISTRATION	54.74
	10/07/11	LONG DISTANCE ENDING 8/31/	GENERAL FUND	POLICE ADMINISTRATION	351.84
	10/07/11	MORRIS ELECTRONICS-NEW SER	GENERAL FUND	SECURITY CENTER	2,715.57
	10/07/11	SEPTEMBER LEGAL SERVICES	GENERAL FUND	PROSECUTION	11,690.25
	10/07/11	31-0101-000	GENERAL FUND	PAVED STREETS	329.00
	10/07/11	31-0104-000	GENERAL FUND	PAVED STREETS	81.00
	10/07/11	31-3974-500	GENERAL FUND	LAKE IMPROVEMENT	655.00
	10/07/11	31-0015-000	GENERAL FUND	ADI DEVELOPMENT	1,133.00
	10/07/11	31-3997-500	RECREATION	OLSON PARK CAMPGROUND	1,362.80
	10/07/11	31-3786-551	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	192.75
	10/07/11	31-3786-552	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	224.60
	10/07/11	31-3786-553	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	224.60
	10/07/11	31-3786-555	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	215.12
	10/07/11	31-3786-557	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	130.61
	10/07/11	31-3786-559	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	157.01
	10/07/11	31-3786-561	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	157.01
	10/07/11	31-3786-563	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	157.01
	10/07/11	31-3786-565	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	157.01
	10/07/11	31-3786-567	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	301.63
	10/07/11	31-3786-569	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	75.48
	10/07/11	31-3786-571	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	107.03
	10/07/11	31-3786-573	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	107.03
	10/07/11	31-3786-575	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	107.03
	10/07/11	31-3786-577	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	107.03
	10/07/11	31-3786-579	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	107.03
	10/07/11	31-3786-581	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	459.00
	10/07/11	31-3786-583	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	429.46
	10/07/11	31-3786-585	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-587	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-589	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-591	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-593	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-595	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-597	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	136.68
	10/07/11	31-3786-599	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	404.28
	10/07/11	31-3849-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	353.00
	10/07/11	31-3850-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	10,931.00
	10/07/11	31-3852-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	4,954.24
	10/07/11	31-1773-050	WATER	O-DISTR MISC	223.68
	10/07/11	31-1773-050	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	223.67
	10/07/11	31-1773-050	ELECTRIC	O-DISTR MISC	223.68
	10/07/11	20-0061-500	AIRPORT	O-GEN MISC	70.67
	10/07/11	31-3786-710	AIRPORT	O-GEN MISC	356.00
	10/07/11	31-3786-715	AIRPORT	O-GEN MISC	190.00
	10/07/11	31-3786-720	AIRPORT	O-GEN MISC	77.00
	10/07/11	31-3786-730	AIRPORT	O-GEN MISC	210.00
	10/07/11	31-3786-735	AIRPORT	O-GEN MISC	57.00
	10/07/11	31-3786-760	AIRPORT	O-GEN MISC	48.00
	10/07/11	31-3825-475	AIRPORT	O-GEN MISC	76.00
	10/07/11	31-3825-500	AIRPORT	O-GEN MISC	62.00
	10/07/11	31-3825-520	AIRPORT	O-GEN MISC	90.00
	10/07/11	31-3825-530	AIRPORT	O-GEN MISC	120.00
	10/07/11	31-3825-540	AIRPORT	O-GEN MISC	55.00
	10/07/11	31-3825-550	AIRPORT	O-GEN MISC	95.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/07/11	31-3825-560	AIRPORT	O-GEN MISC	65.00
	10/07/11	31-3825-590	AIRPORT	O-GEN MISC	27.00
	10/07/11	31-3825-610	AIRPORT	O-GEN MISC	114.00
	10/07/11	31-3825-760	AIRPORT	O-GEN MISC	182.00
	10/07/11	31-3825-500	AIRPORT	O-GEN MISC	675.00
	10/07/11	31-4021-000	AIRPORT	O-GEN MISC	769.00
				TOTAL:	45,175.84
NOBLES COUNTY ENVIRONMENTAL SERVICES	10/07/11	DISPOSE OF 2 TUBES	RECREATION	GOLF COURSE-GREEN	8.00
				TOTAL:	8.00
PELLEGRINO FIRE EXTINGUISHER SALES	10/07/11	YEARLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	280.40
				TOTAL:	280.40
RACOM CORP	10/07/11	MOVE EQUIP TO NEW SQUAD	GENERAL FUND	POLICE ADMINISTRATION	1,040.01
	10/07/11	PAGER BATTERY	GENERAL FUND	FIRE ADMINISTRATION	14.96
				TOTAL:	1,054.97
RUNNINGS SUPPLY INC-ACCT#9502485	10/07/11	MOTOR TUNEUP, ROTELLA OIL	GENERAL FUND	POLICE ADMINISTRATION	21.88
	10/07/11	PROPANE	GENERAL FUND	FIRE ADMINISTRATION	33.66
	10/07/11	SHELVING UNIT	GENERAL FUND	FIRE ADMINISTRATION	58.77
	10/07/11	HANDLE	GENERAL FUND	FIRE ADMINISTRATION	53.43
	10/07/11	DOG FOOD FOR POUND	GENERAL FUND	ANIMAL CONTROL ENFORCE	34.18
	10/07/11	PROPANE FOR GRILL	RECREATION	GOLF COURSE-CLUBHOUSE	14.43
	10/07/11	PROPANE FOR GRILL	RECREATION	GOLF COURSE-CLUBHOUSE	14.43
	10/07/11	SAW BLADES, RAGS	RECREATION	GOLF COURSE-GREEN	47.61
	10/07/11	FLAG, WASHER FLUID	RECREATION	GOLF COURSE-GREEN	32.68
	10/07/11	VINYL CABLE	RECREATION	PARK AREAS	11.29
	10/07/11	GALVANIZED CABLE	AIRPORT	O-GEN MISC	39.51
	10/07/11	WHEEL & TIRE, HARDWARE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	10.93
	10/07/11	WHEEL & TIRE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	10.68
				TOTAL:	383.48
SAFARILAND LLC	10/07/11	SW TENT	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	11.24
				TOTAL:	11.24
SCHAAP SANITATION INC	10/07/11	SEPTEMBER GARBAGE SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	91.72
	10/07/11	AUGUST GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	35.71
	10/07/11	SEPTEMBER GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	38.71
	10/07/11	SEPTEMBER GARBAGE SERVICE	GENERAL FUND	PAVED STREETS	87.41
	10/07/11	SEPTEMBER GARBAGE SERVICE	GENERAL FUND	CODE ENFORCEMENT	35.89
	10/07/11	SEPTEMBER GARBAGE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	44.36
	10/07/11	SEPTEMBER GARBAGE SERVICE	RECREATION	GOLF COURSE-GREEN	182.24
	10/07/11	SEPTEMBER GARBAGE SERVICE	RECREATION	PARK AREAS	541.03
	10/07/11	SEPTEMBER GARBAGE SERVICE	RECREATION	OLSON PARK CAMPGROUND	558.25
	10/07/11	SEPTEMBER GARBAGE SERVICE	WATER	O-DISTR MISC	123.45
	10/07/11	SEPTEMBER GARBAGE SERVICE	ELECTRIC	O-DISTR MISC	136.51
	10/07/11	SEPTEMBER GARBAGE SERVICE	LIQUOR	O-GEN MISC	102.45
	10/07/11	SEPTEMBER GARBAGE SERVICE	AIRPORT	O-GEN MISC	69.11
	10/07/11	SEPTEMBER GARBAGE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	64.99
	10/07/11	AUGUST 2011 SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	61,102.92
	10/07/11	AUGUST 2011 SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,450.90
	10/07/11	AUGUST 2011 SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	152.58
	10/07/11	AUGUST 2011 SOLID WASTE	GARBAGE COLLECTION	CODE ENFORCEMENT	3,993.00
				TOTAL:	79,506.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH #4465	10/07/11	DRILL BIT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	4.05
	10/07/11	THRESHOLD SADDLE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	12.81
	10/07/11	CREDIT SIGNS, GRINDER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.47-
	10/07/11	CHAIN, CLAMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.85
	10/07/11	GARDEN SPRAYER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	13.88
	10/07/11	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.47
	10/07/11	PALM SANDER, LOCK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	49.14
	10/07/11	DRUM LINER, FASTENERS, SIG	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	57.48-
				TOTAL:	127.21
SCHWALBACH ACE HARDWARE-5930	10/07/11	FIRE EXTINGUISHERS	GENERAL FUND	FIRE ADMINISTRATION	94.01
	10/07/11	CREDIT CASTER PLATES	LIQUOR	O-GEN MISC	50.19-
	10/07/11	CASTER PLATES	LIQUOR	O-GEN MISC	65.15-
				TOTAL:	108.97
SCHWALBACH ACE #6067	10/07/11	SCOURING STICKS	MUNICIPAL WASTEWAT	O-PURIFY MISC	16.20
	10/07/11	VACCUUM BAGS	ELECTRIC	ADMIN OFFICE SUPPLIES	7.03-
				TOTAL:	23.23
SEW UNIQUE INC	10/07/11	WINTER HATS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	75.00
	10/07/11	WINTER HATS	MUNICIPAL WASTEWAT	O-PURIFY MISC	150.00-
				TOTAL:	225.00
SHINE BROS CORP OF MN	10/07/11	REBAR	ELECTRIC	M-DISTR UNDERGRND LINE	30.99-
				TOTAL:	30.99
SHORT ELLIOTT HENDRICKSON INC	10/07/11	PROFESSIONAL SERVICES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	2,446.08-
				TOTAL:	2,446.08
SIRCHIE LABS INC	10/07/11	EVIDENCE BAGS	GENERAL FUND	SECURITY CENTER	75.58
	10/07/11	EVIDENCE BAGS	GENERAL FUND	SECURITY CENTER	75.59-
				TOTAL:	151.17
SOUTHWEST REGIONAL DEVELOPMENT COMM	10/07/11	AIRPORT ZONING ORDINANCE	AIRPORT	O-GEN MISC	275.70-
				TOTAL:	275.70
STAGE TECHNOLOGY INC	10/07/11	LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	37.64
	10/07/11	S4 PATTERN HOLDER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	47.32-
				TOTAL:	84.96
ROBIN STOYKE	10/07/11	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	54.72-
				TOTAL:	54.72
STUART C IRBY CO	10/07/11	SPLICES 15 KV	ELECTRIC	FA DISTR UNDRGRND COND	509.79-
				TOTAL:	509.79
SUNKOTA CONSTRUCTION	10/07/11	FIRE STATION GENERAL CONST	GENERAL FUND	NON-DEPARTMENTAL	2,487.00-
	10/07/11	FIRE STATION GENERAL CONST	GENERAL FUND	FIRE ADMINISTRATION	49,743.00-
				TOTAL:	47,256.00
SURE GLOW	10/07/11	500 GLOW LIGHTSTICKS	GENERAL FUND	POLICE ADMINISTRATION	245.00-
				TOTAL:	245.00
TRACTOR SUPPLY CREDIT PLAN	10/07/11	SPRAY GUN ADAPTER	RECREATION	PARK AREAS	42.94
	10/07/11	WINCHES	RECREATION	PARK AREAS	42.93-
				TOTAL:	85.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVEL EXPRESS	10/07/11	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	<u>124.00</u>
				TOTAL:	124.00
TRI-STATE RENTAL CENTER	10/07/11	HAND HELD PA SYSTEM RENTAL	GENERAL FUND	FIRE ADMINISTRATION	26.72
	10/07/11	TRAILER FOR CARTS	RECREATION	GOLF COURSE-CLUBHOUSE	54.51
	10/07/11	TRAILER FOR AIRIFIER	RECREATION	GOLF COURSE-GREEN	<u>54.51</u>
				TOTAL:	135.74
TURFWERKS	10/07/11	SWITCH	RECREATION	GOLF COURSE-GREEN	<u>82.90</u>
				TOTAL:	82.90
VERIZON WIRELESS	10/07/11	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	45.00
	10/07/11	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	54.48
	10/07/11	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	68.08
	10/07/11	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	34.28
	10/07/11	PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	698.76
	10/07/11	COMPUTER AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	371.02
	10/07/11	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.28
	10/07/11	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.28
	10/07/11	COMPUTER AIR CARDS	GENERAL FUND	SECURITY CENTER	286.22
	10/07/11	PHONE SERVICE	GENERAL FUND	PAVED STREETS	68.08
	10/07/11	PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	48.34
	10/07/11	PHONE SERVICE	RECREATION	PARK AREAS	34.04
	10/07/11	PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	36.80
	10/07/11	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>35.31</u>
				TOTAL:	1,902.97
VETERINARY MEDICAL CTR PA	10/07/11	EUTHANASIA	GENERAL FUND	ANIMAL CONTROL ENFORCE	<u>33.71</u>
				TOTAL:	33.71
VON HOLDT RICK	10/07/11	DVD VEHICLE EXTRICATION	GENERAL FUND	FIRE ADMINISTRATION	159.00
	10/07/11	FIRE DECALS, 9/11 PATCHES	GENERAL FUND	FIRE ADMINISTRATION	<u>79.64</u>
				TOTAL:	238.64
MARGARET HURLBUT VOSBURGH	10/07/11	REIMBURSE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>22.61</u>
				TOTAL:	22.61
WAL MART BUSINESS	10/07/11	HAZMAT DECONTAMINATION KIT	GENERAL FUND	POLICE ADMINISTRATION	<u>51.49</u>
				TOTAL:	51.49
MONTE WALKER	10/07/11	DRU INSTALL	ELECTRIC	FA DISTR METERS	<u>40.00</u>
				TOTAL:	40.00
WORTHINGTON AUTO SUPPLY	10/07/11	BATTERY	RECREATION	PARK AREAS	<u>85.55</u>
				TOTAL:	85.55
WORTHINGTON EXCAVATING INC	10/07/11	FIRE STATION SITE WORK	GENERAL FUND	NON-DEPARTMENTAL	6,511.00-
	10/07/11	FIRE STATION SITE WORK	GENERAL FUND	FIRE ADMINISTRATION	130,220.00
	10/07/11	2 LOADS ROCK	GENERAL FUND	LAKE IMPROVEMENT	<u>100.00</u>
				TOTAL:	123,809.00
WORTHINGTON PLUMBING & HEATING	10/07/11	INSTALL NEW TOILET	AIRPORT	O-GEN MISC	215.37
	10/07/11	INSTALL NEW TOILET	AIRPORT	O-GEN MISC	<u>93.00</u>
				TOTAL:	308.37

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	211,204.71		
202		COMMUNITY CTR/GRANTS	44.36		
207		PD TASK FORCE	27.99		
229		RECREATION	15,691.18		
231		ECONOMIC DEV AUTHORITY	203,928.80		
321		PIR/TRUNKS	2,642.56		
401		IMPROVEMENT CONST	147.84		
601		WATER	1,505.01		
602		MUNICIPAL WASTEWATER	7,627.88		
604		ELECTRIC	20,259.12		
606		STORM WATER MANAGEMENT	208.09		
607		STREET LIGHTING	0.85CR		
609		LIQUOR	17,723.91		
612		AIRPORT	8,113.35		
614		MEMORIAL AUDITORIUM	411.76		
702		DATA PROCESSING	924.58		
703		SAFETY PROMO/LOSS CTRL	29,230.10		
873		GARBAGE COLLECTION	77,409.54		

		GRAND TOTAL:	597,099.93		

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