

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, October 22, 2012
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. PUBLIC HEARING - HEARING FOR PRELIMINARY APPROVAL FOR THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED \$4,500,000 AND ADOPTING THE CITY OF WORTHINGTON, MINNESOTA CAPITAL IMPROVEMENT PLAN FOR 2012 THROUGH 2017 UNDER MINNESOTA STATUTES, SECTION 475.521 - ADMINISTRATION (WHITE) CASE ITEM 2**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- D. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting October 8, 2012
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting October 15, 2012
 - b. Planning Commission/Board of Appeals Minutes of October 2, 2012
 - 3. FINANCIAL STATEMENTS
 - a. Municipal Liquor Store Income Statement for the Period January 1,

- 2012 through September 30, 2012
b. General Fund Statement of Revenues and Expenditures for the Period
January 1, 2012 through September 30, 2012

4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item

1. Approve Rental Rate for Storage of Boat Lifts at the Sunset
Park Gravel Parking Area

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and
are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

3. Approval of the Position Description for the Director of Public Works
4. Approval of 2013 Agreement with Dakota Golf Management for the
Clubhouse Operations and 2013 Rate Structure at Prairie View Golf Links
5. Set Date to canvass Ballots

G. CITY COUNCIL BUSINESS - PUBLIC UTILITIES (YELLOW)

Case Items

1. Resolution Authorizing Administrative Fines

H. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Approve BioScience Park Hay Land Quote
2. Approve 2013 "Y" Contract

I. CITY COUNCIL BUSINESS - ENGINEERING(BLUE)

Case Items

1. Petition for Improvement of Property to be Platted
2. First Reading of an Ordinance to Vacate a Platted Easement in Morning View First Addition
3. Resolution Pertaining to Intent to Bond for Costs Incurred in Making Public Improvement

J. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. First Reading Proposed Ordinance to Annex Property in Section 30 of Lorain Township
2. Event Center Pre-Opening Budget
3. Event Center Rental Fees

K. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Council Member Ten Haken
3. Council Member Kuhle
4. Council Member Nelson
5. Council Member Wood
6. Council Member Woll

L. CITY ADMINISTRATOR REPORT

M. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, OCTOBER 8, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Myra Onnen, Neighborhood Services Officer; Officers Daniel Walton and Joe Joswiak; Janice Oberloh, City Clerk.

The Pledge of Allegiance was recited.

**RESOLUTION NO. 3507 ADOPTED REGARDING SPECIAL ASSESSMENT FOR 2012
MISCELLANEOUS UNPAID CHARGES**

Pursuant to published notice, this was the time and date set for a public hearing on the proposed Assessment of 2012 Miscellaneous Unpaid Charges as follows:

2012 MISCELLANEOUS UNPAID CHARGES

- Removal of Ice and Snow
- Removal of Noxious Weeds and Vegetation
- Removal of Solid Waste

➤ 2.75%¹ ; 1 year

¹Based on estimated current interest rate for a PIR Bond plus 1% +/-

The motion was made by Council Member Ten Haken, seconded by Council Member Wood and unanimously carried to open the hearing.

Dwayne Haffield, Director of Engineering, requested that if there was no one in attendance for the hearing the presentation be cancelled as the same information was provided to the affected parties by mail. Mayor Oberloh asked if there was anyone in attendance for the hearing. Hearing no response, Mr. Haffield's request was granted.

The motion was made by Council Member Woll, seconded by Council Member Wood and unanimously carried to close the hearing.

The motion was made by Council Member Nelson, seconded by Council Member Ten Haken and unanimously carried to adopt the following resolution:

RESOLUTION NO. 3507

ADOPTING THE SPECIAL ASSESSMENT FOR 2012 MISCELLANEOUS UNPAID CHARGES

(Refer to Resolution File for complete copy of Resolution)

AGENDA APPROVED

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the agenda, with the notation that an updated listing of election judges was presented to Council.

CONSENT AGENDA APPROVED

The motion was made by Council Member Wood, seconded by Council Member Ten Haken and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting September 24, 2012
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting October 1, 2012; Worthington Area Convention and Bureau Board of Directors Minutes of August 29, 2012
- Approved a First Amendment to the Parking Lease with Southwestern Mental Health Center, Historic Worthington and the City of Worthington
- Bills Payable and totaling \$650,003.70 be ordered paid

MEMORIAL AUDITORIUM REQUEST FOR EQUIPMENT APPROVED

The Memorial Auditorium Advisory Board was requesting Council concurrence for approval of the following equipment to replace current equipment that was purchased in 1997:

3 Shure SLX2/58 Handheld Transmitters for SLX @ 208.00 = 624.00
2 Shure SLX1 - Beltpack Transmitters for SLX (no mic) @ 152.00 = 304.00
2 Shure WL185 - Cardiod Lav Mics with TA4F Connector @ 106.00 = 212.00
1 Shure SLX124/185/SM50 Handheld/Lav Combo System = 795.00

Total Request: \$1,935.00

The cost of the equipment will be from the Florence Vance Trust.

The motion was made by Council Member Woll, seconded by Council Member Wood and unanimously carried to approve the equipment purchase at a total cost of \$1,935.00, with funds to come from the Florence Vance Trust.

ELECTION JUDGES APPOINTED FOR NOVEMBER 6, 2012 GENERAL ELECTION

The motion was made by Council Member Kuhle, seconded by Council Member Woll and unanimously carried to appoint the following slate of election judges for the November 6, 2012 General Election:

GENERAL ELECTION NOVEMBER 6, 2012
Election Board

Updated 10-5-12

First Ward - First Precinct
First Baptist Church - 1000 Linda Lane

Karen Buchman, 2650 East Avenue (co-head)
Gary Brandt, 307 Lake Avenue (co-head)
Ginny Tate, 705 Ash Road
Judy Eykyn, 1133 Elmwood Avenue
Pat Eggers, 402 Worthmore Street
Marcia Shepherd, 1110 Elmwood Avenue

First Ward - Second & Third Precinct
First Baptist Church - 1000 Linda Lane

Corky Tate, 705 Ash Road (co-head judge)
Jacoba Nagel, 804 Omaha Avenue (co-head judge)
Kathy Roslansky, 804 W. Shore Drive
Bob Wieme, 223 W. Clary Street
Garnet Burns, 1209 Collegeway
Elaine Rockne, 1969 S. Shore Drive
Judy Fiola, 608 13th Street
Chuck Winter, 1733 N. Douglas Ave (6:00 am-2:00 pm)

First Ward - Fourth & Fifth Precinct
American Reformed Church, 1720 N. Burlington

Bill Knigge, 962 Briarwood Drive (co-head judge)
Burt Levine, 1702 Rust Road (co-head judge)
Evelyn Lambert, 610 W. Lake Avenue
John Groendyke, 1434 1st Avenue SW
Mary Ferguson, 907 Liberty Drive
Glenis Marsh, 814 Humiston Avenue
Bonnie Beman, 1518 Dover St (6:00 am - 12:00 pm &
3:00 pm - 8:00 pm)

Second Ward - First Precinct
YMCA - 1501 Collegeway

Mary Ann Winter, 1733 N. Douglas Ave - (co-head judge)
(6:00 am - 2:00 pm)
Sharon Johansen, 620 Thompson Ave - (co-head judge)
Kathy Reker, 515 Strait Avenue
Carole Wiese, 320 W. Okabena Street
Bob Petrich, 1010 W. Lake Avenue
Carol Scherff, 1070 S. Crailsheim Road
Jeanne Townswick, 936 Miles Drive
Kelly Reeves, 517 Lake Avenue (2:00 pm - 8:00 pm)
Betty Burns, 925 Liberty Drive

Second Ward - Second & Third Precincts
Nobles County Public Works Bldg. - 960 Diagonal Rd.

David Copperud, 1111 5th Avenue (co-head judge)
Loren Marsh, 814 Humiston Avenue - (co-head judge)
Pat Ingenthron, 120 W. Okabena Street
Marjorie Livingston, 418 W. Clary Street
George Habeck, 1919 Dorathea Blvd.
Dee Hale, 406 Galena Street
Pat Bosma, 919 Sterling Avenue

Second Ward - Fourth & Fifth Precincts
Solid Rock Church, 1730 Diagonal Road

Gary Koster, 1321 E. Ninth Avenue (co-head judge)
Bernice Camery, 1031 Liberty Drive (co-head judge)
Rosie Nerem, 1823 S. Shore Drive
Fern Anderson, 1214 Clary Street
Norma Janssen, 1717 Rust Road
Shirley Adel, 1328 E. Ninth Avenue
Karen Doeden, 1016 Apel Avenue
Sharon Henderson, 984 Briarwood Drive

PRELIMINARY PLAT - McDONALD'S ADDITION APPROVED

The motion was made by Council Member Ten Haken, seconded by Council Member Wood and unanimously carried to approve the preliminary plat of McDonald's Addition contingent upon the following:

1. The applicant removes Ray Drive right-of-way from the plat as it has already been deeded to the City; and
2. The applicant records the deed for the former MnDOT right-of-way along Humiston Avenue

The subdivision is on approximately 3.188 acres located directly west of the intersection of Ray Drive and Humiston Avenue.

FIRST READING PROPOSED ORDINANCE TO ANNEX PROPERTY IN SECTION 30 OF LORAIN TOWNSHIP

Ridley USA, Inc. submitted a petition requesting that the City annex 6,509 square feet of land adjoining their Ridley Block plant located at 2740 County Road 35. Ridley is currently building a structure outside the corporate limits of the city and would like to hook on to the City's sewer and water system. Current City policy prohibits such a connection to any property/development located outside the city limits/boundaries. The land in question is located in the NW 1/4 of the SE 1/4 of Section 30, Township 102 North, Range 39 West, Nobles County Minnesota, and legally described as:

That part of the Northwest Quarter of the Northeast Quarter of Section 30, Township 102 North, Range 39 West, Nobles County, Minnesota, described as follows:

Commencing at the North Quarter corner of said Section 30; thence on an assumed bearing of North 90 degrees 00 minutes East, along the north line of said section, a distance of 275.00 feet to the Northwest corner of Tract 3 as recorded in Doc. No. 267428; thence South 0 degrees 01 minutes 30 seconds East, along the west line of said tract, a distance of 163.90 feet to the point of the tract to be described; thence North 89 degrees 58 minutes 30 seconds East a distance of 100.00 feet; thence South 0 degrees 01 minutes 30 seconds East, a distance of 65.09 feet; thence South 89 degrees 58 minutes 30 seconds West, a distance of 100.00 feet to the west line of said Tract 3 as recorded as Doc. No. 267428; thence North 0 degrees 01 minutes 30 seconds West, along said west line, a distance of 65.09 feet to the point of beginning.

The Planning Commission held a public hearing on the request at its October 2, 2012 meeting, and voted unanimously to recommend approval of the annexation as requested by the applicant.

The motion was made by Council Member Kuhle and seconded by Council Member Nelson to give a first reading to the proposed ordinance.

Council Member Ten Haken noted it seems unusual to carve out only the affected property for annexation, and why aren't we making them take the request to their property line. Council Member Kuhle asked if we needed to send this back to the Planning Commission. Mr. Chapulis responded that was one option, or Council could make a motion for the first reading to include carrying the annexation to the north end of the property, or whatever description Council would choose. Staff's recommendation was made very clear to the Planning Commission to bring as much, if not all of what is considered to have "been improved" into corporate limits. Mr. Chapulis said the applicant is concerned about an increase to his property taxes and an assessment if the entire property would be annexed.

Steve Jeppesen, who owns property to the east of the Ridley property, was present at the meeting and noted he had also attended the Planning Commission meeting when they considered this request. His concerns were whether this carving out of property was an orderly approach to annexation, and about drainage if there is a molasses leak - will the building be subject to the City code or the county code.

Following discussion, Council Members Kuhle and Nelson withdrew their motion.

Following additional discussion, the motion was made by Council Member Woll, seconded by Council Member Wood and unanimously carried to give a first reading to the proposed ordinance with an adjustment of the annexation to include all of the physically improved area of the subject property.

AMENDMENT TO PROFESSIONAL SERVICES CONTRACT APPROVED - EVENT CENTER PROJECT

The motion was made by Council Member Woll, seconded by Council Member Wood and unanimously carried to approve an amendment to the contract for architectural services for the Event Center with WCL Associates for their assistance in preparing bid packages for the FF&E and Audio/Visual system, at an hourly rate of \$105, with a total not to exceed \$8,500.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - Met about WREDC - the majority of the conversation was about changes to the job description and organizational changes- moving more towards funding the position and letting the private sector more fund the projects - the meeting was with Public Utilities and representatives of the County and more meetings will be held with the private sector. The City, County, Utilities, and the private sector will be represented on the administrative hiring team.

Council Member Ten Haken - Met with HRA regarding the hiring of a director - deferred to Council Member Nelson for details.

Council Member Kuhle - Noted a survey mentioned in the Water and Light Commission minutes that showed our local electric rates in the low end of the scale, with water rates at a median level.

Council Member Nelson - working with the City Administrator to schedule a meeting this week regarding the city signs. Attended HRA meeting but would defer the report to the City Administrator. Wants Council to think about selling naming rights for the event center and the inside space too.

Council Member Wood - finally found some agreement on the counties and how to handle public safety - the dispatch stuff will come under a new public safety committee which Lyle is a member of - and will be a joint powers board. Craig Clark clarified that the agreement concerned the logger.

Council Member Woll - wondered if there were additional photos available of the Event Center, specifically at the Chamber. Noted the Event Center Design Committee does have naming on the docket for their meeting on Friday - more generic - but must be determined by December 1st to start marketing it in January. Attended a school meeting prior to Council meeting regarding the school's buildings.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, noted the Southwest Initiative Foundation has their annual meeting on October 25th if anyone is interested in attending. The HRA Director position - the Board has extended an offer to a candidate and have yet to hear back. The County continues to ask for our assistance with their initiative on the County Library - we're providing supplementary information they need for infrastructure and economic development initiatives or relocation.

ADJOURNMENT

The motion was made by Council Member Nelson, seconded by Council Member Ten Haken and unanimously carried to adjourn the meeting at 7:55 p.m.

Janice Oberloh, MCMC
City Clerk

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING OCTOBER 15, 2012

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by President Randy Thompson with the following members present: Ron Wood, Gary Hoffmann and Kevin Donovan. Absent was James Elsing (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Donovan, seconded by Commissioner Hoffmann and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held October 1, 2012.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to accept the financial statements and the staff reports for September 2012.

AMENDMENT #1 TO NETWORK USE AGREEMENT

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to authorize the President and General Manager to execute Amendment #1 to the Network Use Agreement between Worthington Public Utilities and Nobles County.

WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION (WREDC) HIRING COMMITTEE APPOINTMENT

The Worthington Regional Economic Development Corporation (WREDC) Board of Directors recently authorized the formation of a hiring committee to develop position guidelines for the position recently vacated by Glenn Thuringer, Manager of WREDC, and to proceed with the process of hiring a replacement for Mr. Thuringer.

The hiring committee will include one representative from each of the WREDC stakeholders (City of Worthington, Worthington Public Utilities and Nobles County), three representatives from the private sector and one representative from the Chamber of Commerce.

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to designate Scott Hain, General Manager, as Worthington Public Utilities' representative on the WREDC hiring committee.

UPDATE ON LAKE BELLA WELLFIELD STATIC LEVELS

Staff and Commission members held a lengthy discussion on whether to impose additional water use restrictions at this time as a result of the continued drought conditions and continued decrease in well static levels. Scott Hain, General Manager, reported that the static level for Well #26 has dropped 7-12 inches per week since September 14. The static level for Well #26 was at 33' 3" on October 12. He reminded Commission members that when Well #26 reaches 42 feet, our emergency preparedness plan calls for the Commission to consider declaration of a water emergency.

Commission members were in agreement that since measurable amounts of precipitation have not been received and the well static levels have not stabilized that a total watering ban should be considered at this time. Commission members agreed that additional water use restrictions imposed at this time would send a message to the public on the severity of the problem and the ban would still be in place next spring if significant amounts of precipitation are not received this fall and winter and into next spring. If imposed, the ban could include the use of any water from the public water supply for the purposes of irrigation, washing of driveways, sidewalks, decks and patios and any other wasteful non-essential use of City water.

After further discussion, a motion was made by Commissioner Donovan, seconded by Commissioner Hoffmann and unanimously carried to impose a total watering ban under Chapter 53.04 of the City of Worthington Code of Ordinances effective October 22, 2012, until further notice. Mr. Hain will submit the public notice to the Daily Globe for publication as soon as possible.

MATERIAL STORAGE BUILDING

At their February 21, 2012, meeting, the Commission approved staff engaging the services of SEH to investigate building options and cost estimates for constructing a materials storage building. The facility would be used mainly by the Electric Department during the summer months and the Water Department during the winter months for climate controlled storage of backfill material that could reduce or eliminate a redundancy in Electric and Water department surface repairs. The following estimates for a 2,100 square foot building (42' x 50') were received from SEH:

Material	Estimate with Unit Heaters	Estimate with In-Floor Heating
Wood Stud	\$218,000	\$232,500
Precast Concrete Panel	\$285,000	\$299,500
Pre-Engineered Steel	\$182,000	\$196,500

After reviewing the building options and cost estimates from SEH, Mr. Hain requested Commission input on whether to attempt to fit construction of the building in the 2013 Electric and Water department budgets. Mr. Hain stated that staff's first choice would be the pre-engineered steel option but there are some concerns with corrosion and moisture issues that could be present in a steel building. These concerns would be addressed with SEH should the Commission approve the inclusion of the building in the 2013 budgets.

Commissioner Wood directed Mr. Hain to estimate the payback on the pre-engineered steel option by considering the reduction or elimination of work redundancy resulting from the availability of climate controlled backfill material. The information will be presented to the Commission at their next regular meeting on November 5. Discussion was also held on the possibly utilizing geothermal or solar heating versus the unit heaters or in-floor heating options included in the cost estimates.

LINCOLN PIPESTONE RURAL WATER INTERCONNECTON

Scott Hain, General Manager, presented the three quotations received for the materials to be provided by Worthington Public Utilities (WPU) for the Lincoln Pipestone Rural Water (LPRW) interconnection project. Dakota Supply Group (DSG) submitted the low quotation totaling \$64,985.80 including tax and materials. The engineers estimated cost for materials supplied by WPU was approximately \$70,000 (not including tax).

Mr. Hain received approval from Commission members to proceed with the acquisition of the required materials and construction of the interconnection between the LPRW and WPU water systems. Mr. Hain indicated that he anticipates construction to begin this week.

SUBSTATION TIE TRANSMISSION PROJECT UPDATE

Scott Hain, General Manager, provided the Commission with an update on the status of the substation tie transmission project.

AMERICAN PUBLIC POWER ASSOCIATION 2013 LEGISLATIVE RALLY

The American Public Power Association (APPA) 2013 Legislative Rally will be held on March 11-13 in Washington, D.C. Discussion was held on attending the rally.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to approve the utility bills payable totaling \$154,988.96 for October 5 and October 12.

ADJOURNMENT

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 8:03 A.M., DST. President Thompson declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

DRAFT

Planning Commission/Board of Appeals Minutes October 2, 2012

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Ken Moser, Chad Nixon, Dale Ryen
Members Absent: Kelly Meyer, Dana Oberloh, Bruce Pass
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev.
Others Present: Steve Jeppesen

Approval of Minutes

A motion was made and seconded to approve the minutes of the September 4, 2012 meeting with a correction to show that Ken Moser was absent. The motion passed unanimously.

Planning Commission Business

Public Hearing and Recommendation to City Council

Preliminary Plat - McDonald's Addition

McDonalds USA LLC has submitted a preliminary plat of McDonald's Addition, which is proposed to be a 2 lot planned commercial subdivision located on approximately 3.188 acres directly west of the intersection of Ray Drive and Humiston Avenue. Brad Chapulis reviewed the preliminary plat noting that it will meet Subdivision Ordinance regulations and provisions applicable to the B-3 General Business zoning classification. He also noted that the proposed subdivision includes the Ray Drive right-of-way, which has been deeded to the City and, since the City is not a party of the plat, should be excluded from the plat. The applicant also has to record the deed for the former MnDOT right-of-way along Humiston Avenue.

Chad Nixon opened the public hearing. There were no comments from the public. Ken Moser motioned to close the public hearing. The motion was seconded by Dale Ryen and passed unanimously.

Ken Moser motioned to recommend approval of the plat with the following conditions:

1. The Ray Drive right-of-way be removed from the plat because it has already been deeded to the City.
2. The deed for the former MnDOT right-of-way along Humiston Avenue is recorded by the applicant.

The motion was seconded by Mike Kuhle and passed unanimously.

Public Hearing and Recommendation to City Council

Annexation - Ridley USA, LLC

Ridley USA, LLC, 2740 County Road 35, is currently building a structure outside of Worthington's corporate limits that it would like to connect to City sewer and water systems. Because City policy prohibits connections to properties or developments that are outside the city

DRAFT

limits, Ridley USA, LLC has submitted a petition requesting that the City annex 6509 square feet of land adjoining their facility. The area to be annexed is outside of the Orderly Annexation Boundary and, therefore, must be annexed by ordinance.

The Planning Commission discussed the area to be annexed and Staff's recommendation that the proposed annexation also include 165 feet of property north of the requested area to promote good urban design. Mike Kuhle asked if there would be a financial burden associated with annexing the entire area. Brad Chapulis noted there could be several thousand dollars in special assessments associated with annexing the additional property but property taxes would only show a modest increase.

Chad Nixon opened the public hearing. Paul Standafer, represent Ridley USA, LLC, explained that they chose not to include the north 165 feet of property because it holds a million gallon above ground molasses tank and, in his experience, it has never been a good idea to have a tank of that size within city limits. Brad Chapulis noted that the City could annex the property at a later time without much cost to the City, except to compensate the township for lost property taxes.

Steve Jeppesen, owner of abutting property, expressed concern that more infrastructure on the Ridley property would mean more water would flow onto his property. He is also concerned that an incident with a molasses tank would have molasses flowing to a 3 to 4 acre pond on his property and he noted that high concentrations of molasses are toxic. Paul Standafer explained the MPCA approved measures already in place to contain spills: The smaller tanks have cement dikes and pits around them that can contain 110% of the largest tank and the million gallon tank has a four-foot earthen berm around it.

Mike Kuhle motioned to close the public hearing. The motion was seconded by Dale Ryen and passed unanimously. Mike Kuhle stated that he understands the concern about annexing the entire area, but he would be more concerned if the properties were under separate ownership. He doesn't want to put more opportunity for regulation on that business and would prefer to do the annexation as presented by the applicant. Ken Moser noted that annexation of the north 165 feet could be done at a later time.

Ken Moser motioned to approve the annexation of 6509 square feet of land adjoining property at 2740 County Road 35 in the NW 1/4 of the SE 1/4 of Section 30, Township 102 North, Range 39 West, Nobles County, MN. The motion was seconded by Mike Kuhle and passed unanimously.

Brad Chapulis explained that the recommendation of the Planning Commission would be forwarded to City Council and would require three readings.

DRAFT

Other Business

Petroleum Bulk Stations

Discussion was held on using the size of the bulk tanks to determine if a petroleum bulk station should be permitted or permitted by conditional use. The members will consider tank sizes to identify a threshold at which a conditional use permit should be required.

Secondary Education

Secondary education is currently only permitted in Institutional zones. A conditional use process may be more appropriate to determine compatibility - for instance within the R-4 or R-5 zoning classification or if a university wanted to lease space in the mall. The Commission directed staff to prepare revisions to be considered at a future meeting.

Next Meeting

Because of the general election on November 6, the next Planning Commission meeting will be held on Wednesday, November 7. The December meeting will be moved from Tuesday, December 4 to Wednesday, December 5.

Adjournment

With no further business before the Planning Commission, Dale Ryen motioned to adjourn the meeting. The motion was seconded by Ken Moser and passed unanimously.

Julie Haack
Secretary

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/12 Through 9/30/12
(Amounts in Dollars)

	Total 2012 Budget	SEPTEMBER		%	YTD	
		Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	1,200,000	93,042	93,560	71.0%	851,906	785,508
Wine	375,000	27,139	26,148	68.1%	255,441	236,128
Beer	1,375,000	122,691	116,166	77.4%	1,063,748	969,951
Mix/nonalcohol	52,000	4,881	4,717	82.3%	42,792	39,243
NSF charges	-	58	6	0.0%	352	160
Net Sales	3,002,000	247,811	240,597	73.8%	2,214,239	2,030,990
Cost of Goods Sold						
Liquor	888,000	67,269	69,234	69.5%	616,976	581,288
Wine	244,000	19,069	16,965	72.0%	175,686	153,271
Beer	1,030,000	93,594	86,880	78.8%	811,896	725,502
Soft drinks/mix	40,000	3,144	3,672	69.7%	27,892	30,563
Freight	17,000	1,654	1,425	77.1%	13,110	11,812
Total Cost of Goods Sold	2,219,000	184,730	178,176	74.2%	1,645,560	1,502,436
Gross Profit	783,000	63,081	62,421	72.6%	568,679	528,554
Operating Expenses						
Personnel services	260,681	18,928	26,655	68.5%	178,544	182,101
Supplies	12,400	1,881	1,974	125.9%	15,613	14,886
Other services & charges	114,258	7,621	8,798	71.0%	81,157	79,238
Depreciation (estimated)	16,500	1,375	1,375	75.0%	12,375	12,375
Total Operating Expenses	403,839	29,805	38,802	71.2%	287,689	288,600
Operating Income (Loss)	379,161	33,276	23,619	74.1%	280,990	239,954
Non-Operating Revenues (Expenses)						
Interest earnings **	3,500	292	250	63.5%	2,223	2,722
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,500	292	250	63.5%	2,223	2,722
Net Income (Loss) b/Operating Transfers	382,661	33,568	23,869	74.0%	283,213	242,676
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	75.0%	(150,003)	(150,003)
Net Income (Loss)	182,661	16,901	7,202	N/A	133,210	92,673

** Includes 6/30/2012 actual and three months budget

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Nine Months Ended September 30, 2012

	2012				
	12 Months Budget	9 Months Budget	Actual	Variance Favorable (Unfavorable)	2011 Actual
REVENUES					
Taxes	\$ 792,282	\$ 594,212	\$ 416,539	\$ (177,673) *	\$ 285,408
Licenses and permits	229,800	172,350	190,722	18,372	148,847
Intergovernmental revenue	3,089,536	2,317,152	1,498,051	(819,101) *	2,031,691
Charges for services	505,738	379,304	319,969	(59,335)	343,842
Fines and forfeits	119,600	89,700	75,945	(13,755)	67,447
Miscellaneous revenue	121,664	91,248	77,452	(13,796)	28,431
TOTAL REVENUES	\$ 4,858,620	\$ 3,643,966	\$ 2,578,678	\$ (1,065,288)	\$ 2,905,666
OTHER SOURCES					
Sale of fixed assets	1,000	750	2,114	1,364	14,292
Operating transfer-in	5,943,932	4,457,949	1,297,391	(3,160,558)	840,702
TOTAL REVENUES AND OTHER SOURCES	\$ 10,803,552	\$ 8,102,665	\$ 3,878,183	\$ (4,224,482)	\$ 3,760,660
EXPENDITURES					
General government	\$ 1,832,940	\$ 1,374,709	\$ 1,027,046	\$ 347,663	\$ 1,142,093
Public safety	6,627,211	4,970,410	4,842,062	128,348	3,218,290
Public works	669,612	502,210	437,574	64,636	496,632
Culture and recreation	1,563,863	1,172,897	341,266	831,631	15,637
Conservation and development	139,680	104,762	26,759	78,003	33,626
TOTAL EXPENDITURES	\$ 10,833,306	\$ 8,124,988	\$ 6,674,707	\$ 1,450,281	\$ 4,906,278
OTHER USES					
Operating transfer-out	-	-	-	-	64,719
TOTAL EXPENDITURES AND OTHER USES	\$ 10,833,306	\$ 8,124,988	\$ 6,674,707	\$ 1,450,281	\$ 4,970,997
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (29,754)	\$ (22,323)	\$ (2,796,524)	\$ (2,774,201)	\$ (1,210,337)

Notes:

2012 actual versus 2011 actual variance explanations:

Intergovernmental revenue difference due to police federal grant received in 2011 not 2012

Public safety expenditure difference due to construction costs of fire hall in 2012

Culture and recreation expenditure difference due to senior center (old YMCA) capital expenditures in 2012

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is received in July and December with \$1,352,553.50 received each time.

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Nine Months Ended September 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	9 Months Budget	Actual		
Taxes				
Property taxes	\$ 590,462	\$ 413,679	\$ (176,783)	\$ 282,144
Gambling taxes	3,750	2,860	(890)	3,264
Total taxes	\$ 594,212	\$ 416,539	\$ (177,673)	\$ 285,408
Licenses and permits				
Alcoholic beverage license	\$ 22,500	\$ 27,723	\$ 5,223	\$ 29,083
Other business licenses and permits	2,400	3,665	1,265	3,620
Building permits	82,500	112,995	30,495	60,399
Plumbing/mechanical permits	4,500	2,731	(1,769)	6,679
Misc development permits	300	270	(30)	445
Zoning fees	1,650	1,364	(286)	1,214
Gas franchise fees ¹	58,500	41,974	(16,526)	47,407
Total licenses and permits	\$ 172,350	\$ 190,722	\$ 18,372	\$ 148,847
Intergovernmental revenue				
Federal grants				
Police	\$ 40,500	\$ 27,750	\$ (12,750)	\$ 541,196
Public works	-	-	-	1,910
State grants				
Local government aid	2,028,830	1,352,554	(676,276)	1,352,554
Other	57,330	81,179	23,849	76,810
State shared				
Insurance premium tax-fire ²	28,992	1,000	(27,992)	40,978
Insurance premium tax-police ²	121,500	-	(121,500)	-
County aid				
Highway grants	15,000	16,199	1,199	18,243
Other local grants	25,000	19,369	(5,631)	-
Total intergovernmental revenue	\$ 2,317,152	\$ 1,498,051	\$ (819,101)	\$ 2,031,691
Charges for services				
General government	\$ 235,059	\$ 188,466	\$ (46,593)	\$ 187,760
Public safety	26,925	14,937	(11,988)	33,857
Highways and streets	14,550	16,943	2,393	18,924
Sanitation	102,770	98,542	(4,228)	103,301
Recreation	-	1,081	1,081	-
Total charges for services	\$ 379,304	\$ 319,969	\$ (59,335)	\$ 343,842
Fines and forfeits				
Court fines and forfeitures	\$ 89,700	\$ 75,945	\$ (13,755)	\$ 67,447
Total fines and forfeits	\$ 89,700	\$ 75,945	\$ (13,755)	\$ 67,447

¹Received quarterly²Received only in October

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Nine Months Ended September 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	9 Months Budget	Actual		
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ 17
Interest earnings-regular ³	15,000	6,286	(8,714)	8,344
Interest earnings-loans ⁴	48,648	18,544	(30,104)	-
Rents	19,350	25,889	6,539	11,233
Other revenues	7,500	17,665	10,165	3,188
Contributions/donations	750	8,162	7,412	5,270
Dividends	-	329	329	143
Copies	-	577	577	236
Total miscellaneous revenue	\$ 91,248	\$ 77,452	\$ (13,796)	\$ 28,431
Total revenue	\$ 3,643,966	\$ 2,578,678	\$ (1,065,288)	\$ 2,905,666
Other sources				
Sale of fixed assets	\$ 750	\$ 2,114	\$ 1,364	\$ 14,292
Operating transfer-in				
PD Task Force Fund	-	-	-	-
WRH Fund ⁵	3,693,750	500,000	(3,193,750)	-
PIR's	6,000	6,003	3	23,529
Electric Fund	458,199	491,382	33,183	470,610
Liquor Fund	150,000	150,003	3	150,003
Other*	150,000	150,003	3	196,560
Total other sources	\$ 4,458,699	\$ 1,299,505	\$ (3,159,194)	\$ 854,994
Total revenue and other sources	\$ 8,102,665	\$ 3,878,183	\$ (4,224,482)	\$ 3,760,660

³First six months share recorded in July and last six months recorded in December⁴Recorded in December⁵The variance is due to timing for ARMER \$500,000, fire station building \$2,325,000, Senior Center \$1,500,000 and ERS Funding \$100,000 transfers.

*Operating Transfer-in-Other includes transfers for Insurance Funds (\$150,003)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Nine Months Ended September 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	9 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 100,803	\$ 81,691	\$ 19,112	\$ 86,785
Supplies	375	148	227	240
Other services and charges	7,650	6,652	998	7,867
Total mayor and council	\$ 108,828	\$ 88,491	\$ 20,337	\$ 94,892
Administration				
Personnel services	\$ 97,022	\$ 92,442	\$ 4,580	\$ 90,799
Supplies	56	-	56	43
Other services and charges	11,063	12,161	(1,098)	11,023
Total administration	\$ 108,141	\$ 104,603	\$ 3,538	\$ 101,865
Clerk's office and elections				
Personnel services	\$ 119,419	\$ 114,420	\$ 4,999	\$ 110,797
Supplies	2,175	2,105	70	1,582
Other services and charges	24,488	20,528	3,960	10,961
Total clerk's office and elections	\$ 146,082	\$ 137,053	\$ 9,029	\$ 123,340
Finance				
Personnel services	\$ 113,562	\$ 110,572	\$ 2,990	\$ 110,197
Supplies	1,800	898	902	1,149
Other services and charges	58,544	63,026	(4,482)	61,680
Total finance	\$ 173,906	\$ 174,496	\$ (590)	\$ 173,026
Assessing				
Other services and charges	\$ 78,525	\$ 78,525	\$ -	\$ 78,525
Total assessing	\$ 78,525	\$ 78,525	\$ -	\$ 78,525
Legal				
Other services and charges	\$ 27,000	\$ 13,722	\$ 13,278	\$ 23,550
Total legal	\$ 27,000	\$ 13,722	\$ 13,278	\$ 23,550
Engineering				
Personnel services	\$ 178,076	\$ 142,924	\$ 35,152	\$ 172,332
Supplies	6,506	4,011	2,495	4,148
Other services and charges	17,213	11,654	5,559	10,556
Total engineering	\$ 201,795	\$ 158,589	\$ 43,206	\$ 187,036

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Nine Months Ended September 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	9 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 177,170	\$ 170,501	\$ 6,669	\$ 169,863
Supplies	2,723	1,678	1,045	2,333
Other services and charges ⁶	284,550	26,619	257,931	24,364
Total community & economic development	\$ 464,443	\$ 198,798	\$ 265,645	\$ 196,560
General government buildings				
Personnel services	\$ 11,396	\$ 11,954	\$ (558)	\$ 11,927
Supplies	1,575	884	691	931
Other services and charges	23,288	28,191	(4,903)	25,728
Total general government buildings	\$ 36,259	\$ 41,029	\$ (4,770)	\$ 38,586
Other general government				
Supplies	\$ 75	\$ 57	\$ 18	\$ 187
Other services and charges ⁷	29,655	31,683	(2,028)	124,526
Total other general government	\$ 29,730	\$ 31,740	\$ (2,010)	\$ 124,713
Total general government	\$ 1,374,709	\$ 1,027,046	\$ 347,663	\$ 1,142,093
Public safety				
Police department				
Personnel services	\$ 1,677,385	\$ 1,666,093	\$ 11,292	\$ 1,685,313
Supplies	103,830	96,021	7,809	75,902
Other services and charges ⁷	433,934	267,688	166,246	974,981
Capital outlay	407,025	35,337	371,688	82,849
Total police department	\$ 2,622,174	\$ 2,065,139	\$ 557,035	\$ 2,819,045
Fire department				
Personnel services	\$ 105,470	\$ 66,499	\$ 38,971	\$ 105,010
Supplies	9,169	16,909	(7,740)	16,968
Other services and charges	39,870	59,099	(19,229)	12,614
Capital outlay	2,118,750	2,569,673	(450,923)	203,509
Total fire department	\$ 2,273,259	\$ 2,712,180	\$ (438,921)	\$ 338,101
Civil defense				
Supplies	\$ 150	\$ -	\$ 150	\$ -
Other services and charges	256	183	73	184
Total civil defense	\$ 406	\$ 183	\$ 223	\$ 184

⁶ Variance due to Worthington Rediscovered expenditure not yet made⁷ Variance due to timing of annual dues payment

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 For the Nine Months Ended September 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	9 Months Budget	Actual		
Animal control				
Personnel services	\$ 15,728	\$ 14,521	\$ 1,207	\$ 14,352
Supplies	2,250	1,770	480	2,502
Other services and charges	1,830	275	1,555	624
Total animal control	\$ 19,808	\$ 16,566	\$ 3,242	\$ 17,478
Code enforcement				
Personnel services	43,662	40,864	2,798	38,699
Supplies	1,928	1,482	446	1,447
Other services and charges	9,173	5,648	3,525	3,336
Total code enforcement	\$ 54,763	\$ 47,994	\$ 6,769	\$ 43,482
Total public safety	\$ 4,970,410	\$ 4,842,062	\$ 128,348	\$ 3,218,290
Public works				
Streets				
Personnel services	\$ 278,668	\$ 237,404	\$ 41,264	\$ 263,387
Supplies	117,975	95,453	22,522	107,509
Other services and charges	72,435	64,681	7,754	84,092
Total streets	\$ 469,078	\$ 397,538	\$ 71,540	\$ 454,988
City wide spring clean-up				
Personnel services	\$ 9,544	\$ 7,509	\$ 2,035	\$ 11,577
Supplies	668	851	(183)	864
Other services and charges	22,920	31,676	(8,756)	29,203
Total city wide spring clean-up	\$ 33,132	\$ 40,036	\$ (6,904)	\$ 41,644
Total public works	\$ 502,210	\$ 437,574	\$ 64,636	\$ 496,632

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 For the Nine Months Ended September 30, 2012

	2012		
	9 Months Budget	Actual	Variance Favorable (Unfavorable)
			2011 Actual
Culture and recreation			
Community Center			
Personnel services	\$ -	\$ 35	\$ (35)
Supplies	1,800	955	845
Other services and charges	35,537	28,224	7,313
Capital outlay	1,125,000	298,040	826,960
Total Community Center	\$ 1,162,337	\$ 327,254	\$ 835,083
Band			
Other services and charges	\$ 10,560	\$ 14,012	\$ (3,452)
Total Band	\$ 10,560	\$ 14,012	\$ (3,452)
Total culture and recreation	\$ 1,172,897	\$ 341,266	\$ 831,631
Conservation and development			
Clean water partnership project			
Improvement miscellaneous	\$ 75,000	\$ -	\$ 75,000
Total clean water partnership project	\$ 75,000	\$ -	\$ 75,000
Lake improvement			
Personnel services	\$ 3,428	\$ 2,203	\$ 1,225
Supplies	3,600	2,675	925
Other services and charges	4,234	3,129	1,105
Total lake improvement	\$ 11,262	\$ 8,007	\$ 3,255
Economic development & assistance			
Personnel services	\$ 5,569	\$ 3,804	\$ 1,765
Supplies	1,238	115	1,123
Other services and charges	11,693	14,833	(3,140)
Total economic development/assistance	\$ 18,500	\$ 18,752	\$ (252)
Total conservation and development	\$ 104,762	\$ 26,759	\$ 78,003
Other uses			
Operating transfer-out			
Golf course-equipment loan	\$ -	\$ -	\$ -
Total other uses	\$ -	\$ -	\$ -
Total expenditures and other uses	\$ 8,124,988	\$ 6,674,707	\$ 1,450,281

ADMINISTRATIVE SERVICES MEMO

DATE: OCTOBER 22, 2012

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPROVE RENTAL RATE FOR STORAGE OF BOAT LIFTS AT THE SUNSET PARK GRAVEL PARKING AREA

At the September 24th Council meeting Mark Thier requested the ability to utilize the Sunset Park gravel parking area south of the former dredge shed to store boat lifts for the winter season. Mr. Thier has provided proof of insurance naming the City as an additional insured.

Council provided 30 days in which to determine a suitable fee. Having looked at other private sector rental options their storage fees range from \$40 for the winter season to \$50. Mr. Thier has suggested a fee of \$500 for the season for what he estimates to be 30 boat lifts.

Council should know we do get requests or have to deal with fish houses in the fall and spring as the ice on the lake requires them to pull them off. There could be requests to allow these units in the future. They obviously would not have been given permission to place them but could result in added requests moving forward.

Council action is requested to approve the rental rate of \$500 for the storage of boat lifts at Sunset Park gravel parking area south of the former dredge shed for Mark Thier.

CASE ITEMS

2. HEARING FOR PRELIMINARY APPROVAL FOR THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED \$4,500,000 AND ADOPTING THE CITY OF WORTHINGTON, MINNESOTA CAPITAL IMPROVEMENT PLAN FOR 2012 THROUGH 2017 UNDER MINNESOTA STATUTES, SECTION 475.521

Should Council approve the Capital Improvement Plan (CIP) (*Exhibit 1*) as presented at the hearing, staff recommends Council pass the resolution shown as *Exhibit 2* authorizing the adoption of the amendments to the CIP and preliminary authorization to the issuance of G.O. Capital Improvement Plan Bonds. Passing the resolution allows Council to issue bonds for the Fire Hall project in the future; it does not mandate that they do so.

Carolyn Drude from Ehlers & Associates will be present at the meeting to discuss the CIP and answer any questions Council may have.

Council action is requested on the proposed adoption of CIP and resolution as presented following the closing of the hearing.

3. APPROVAL OF THE POSITION DESCRIPTION FOR THE DIRECTOR OF PUBLIC WORKS

With the announcement from the current Public Works Superintendent of his retirement the position description has been revisited and brought up to current job duties as well as adding the proposed function of a buildings superintendent for the City (included as *Exhibit 3*).

The position is suggested to be adjusted to Director of Public Works rather than Superintendent of Public Works to more accurately reflect the position as a full department head similar to all other positions within the City. The position continues the responsibilities for the streets, parks and lake improvement, as was previously outlined, but clarifies responsibilities for the airport, storm water and the industrial waste water treatment facilities that have evolved over time.

As was mentioned previously the position description adds responsibilities, under G, to assist with City owned buildings and helping to ensure the proper maintenance and operation of our facilities. This will require the interaction with the various managers of the facilities to do annual building inspections and gain awareness of system operations of the HVAC or other building systems. This would include, but not be limited to, City Hall, Memorial Auditorium and the new fire station.

Council action is requested to approve the Public Works Director position included as *Exhibit 3*.

4. APPROVAL OF 2013 AGREEMENT WITH DAKOTA GOLF MANAGEMENT FOR THE CLUBHOUSE OPERATIONS AND 2013 RATE STRUCTURE AT PRAIRIE VIEW GOLF LINKS

The operations of the clubhouse at Prairie View Golf Links with Dakota Golf Management (DGM) has been in place for two years and before you is the proposal for the 2013 golfing season (*Exhibit 4*). It is staffs opinion that while the numbers have not begun to show a sizable shift the professionalism of the course has improved significantly and would support a continuation.

There are only two changes proposed to the agreement and are contained in 6.5 that

eliminates any direct role within the grounds operations. While the City maintained the financial responsibility of the grounds DGM was entitled to a share of any cost savings. With little rain for much of the season, mowing was cut significantly and as the contract was written DGM would have been a beneficiary of this fact by splitting half of the savings. Obviously this was not the intention of the provision, as well as the opportunity for significant cost containments have repeatedly been analyzed and determined that our operation does a good job with costs associated for ground maintenance. As a result, staff and DGM felt that this provision should be adjusted to reflect more of an advisory role.

The second modification is to make an adjustment for any days that are open prior to April 1, 2013. As you may recall, the course opened March 12, 2012. This was two weeks earlier than we have ever opened the course before and given the agreement DGM was responsible for the added staffing costs for that early open period. Given the cost share structure DGM has little financial incentive to open early due to the diminished payment scale as outlined in section 3. As a compromise DGM has suggested the language included in section X. The added revenue would balance their increased staffing expenses should the course open early.

Also included as *Exhibit 5* is the 2013 rate structure for the course operations. The rates are similar to 2012 rates but does make an adjustment to the Prairie Card option. The Golf Advisory Board has approved the 2013 rate proposal. Tom Jansa with DGM will be present to answer any questions regarding the operational contract and the proposed rate structure.

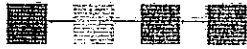
Council action is requested to approve the 2013 contract with DGM included as *Exhibit 4*, authorizing the Mayor to sign and Clerk attest the agreement as well as approving the 2013 rate structure as outlined in *Exhibit 5*.

5. SET DATE TO CANVASS BALLOTS

The City Council serves as the Canvassing Board for city elections, and the City Charter requires the Council as the Canvassing Board to meet within three days after any city election to canvass the returns and declare the result there of. Please bring your calendars to the meeting so the date and time can be determined for canvassing the ballots from the November 6, 2012 General Election.

The Nobles County Board of Canvass has been set for 9:00 a.m. on Friday, November 9, 2012, in the Nobles County Training Room. The Mayor of the most populous city in Nobles County serves on the County Board of Canvass, however, since Mayor Oberloh is on the ballot, a Mayor Designee should be selected to serve in his place.

Council action is requested to set the time and date to canvass the ballots from the November 6, 2012 General Election, and to select a Mayor Designee.



October 22, 2012

2012 through 2017
Five-Year Capital Improvement Plan
City of Worthington, Minnesota



Contact:

Carolyn Drude, Financial Advisor
Rebecca Kurtz, Financial Advisor



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SECTION I: Introduction

In 2003, the Minnesota State Legislature adopted a statute (Section 475.521, referred to herein as the "CIP Act") that allows cities to issue municipal bonds under a capital improvement plan without the usual referendum requirement (except for the so-called "reverse referendum" described in Section III). The CIP Act applies to capital improvements consisting of city halls, public works, and public safety facilities. The 2005 Legislature added towns to the meaning of a municipality and town halls and libraries to the meaning of a capital improvement under the CIP Act.

Throughout this plan, the term "capital improvement" refers only to those improvements identified in the CIP Act, as summarized above. Capital expenditures for other public improvements in the City will be financed through other means, and are not governed by this plan.

SECTION II: Purpose

A capital improvement is a major expenditure of municipal funds for the acquisition or betterment to public lands, buildings, or other improvements used as a city hall, town hall, library, public safety, or public works facility, which has a useful life of five years or more. For the purposes of the CIP Act, capital improvements do not include light rail transit or related activities, parks, road/bridges, administrative buildings other than city or town hall, or land for those facilities. A Capital Improvement Plan ("CIP") is a document designed to anticipate capital improvement expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. A CIP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the municipality considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Worthington, Minnesota (the "City") believes the capital improvement process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. In these financially difficult times good planning is essential for the wise use of limited financial resources.

The Capital Improvement Plan is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

SECTION III: The Capital Improvement Planning Process

The process begins with analysis of the City's five-year capital improvement needs and funding sources. The City may solicit input from citizens and other governmental units at an early stage, if desired.

The City Council then directs staff or consultants to prepare a plan that sets forth the estimated schedule, timing and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and the sources of revenue for the improvement. The City Council then holds a public hearing on the CIP, with notice published not more than 30 days and not less than seven days for the hearing (except as described below). The Council may either approve the CIP immediately after the hearing, or based on input may make revisions and approve the CIP at a later meeting.

If the CIP calls for general obligation bonds to finance certain improvements, the City Council must follow an additional set of procedures. The Council must hold a public hearing regarding issuance of the bonds. Notice of such hearing must be published in the official newspaper of the municipality at least 14, but not more than 28 days prior to the date of the public hearing. In addition, the notice may be posted on the City's official web site. (The public hearings on the CIP and the bonds may be combined into a single hearing, in which case the notice requirements for bonds must be followed.)

The Council must approve the sale of CIP bonds by a 3/5ths vote of its membership. However, the bonds are subject to a so-called "reverse referendum". If a petition signed by voters equal to at least five percent of the votes cast in the City in last general election is filed with the City Clerk within 30 days after the public hearing regarding the bonds, the bonds may not be issued unless approved by the voters (by a majority of those voting on the question). Further, the maximum debt service in any year on all outstanding CIP Bonds is .16% of the taxable market value of property in the City, using the market value for the taxes-payable year in which the bonds are issued.

After the CIP has been approved and bonds have been authorized, the City works with its financial advisor to prepare a bond sale and repayment schedule. Assuming no petition for a referendum is filed, the bonds are sold, and when proceeds from the sale of the bonds (and any other identified revenue sources) become available, the expenditures for specified capital improvements can be made.

In subsequent years, the process is repeated as expenditures are completed and as new needs arise. Capital improvement planning looks five or more years into the future from the date of the CIP.

SECTION IV: Project Summary

The only capital improvements contemplated in the five-year period of this plan (2012 through 2017) is construction of the City's existing fire hall (the "Fire Hall"), through issuance of taxable Capital Improvement Plan Bonds (referred to as the "CIP Bonds").

The City used funds on hand to finance the construction of a fire hall in 2012. The City proposes to reimburse itself for the financing of the construction through issuance of CIP Bonds under the CIP Act and this CIP. The proposed CIP Bonds would be issued in 2012 or later, in a principal amount not to exceed \$4.5 million.

The CIP Act requires the City Council to consider eight factors in preparing the CIP:

1. Condition of the City's existing infrastructure, including projected need for repair or replacement.
2. Likely demand for the improvement.
3. Estimated cost of the improvement.
4. Available public resources.
5. Level of overlapping debt in the City.
6. Relative benefits and costs of alternative uses of funds.
7. Operating costs of the proposed improvements.
8. Alternatives for providing services most efficiently through shared facilities with other cities or local governments.

The City has considered the eight points as they relate to the construction of the Fire Hall through issuance of bonds. The findings are as follows:

Conditions of City Infrastructure and Need for the Projects

The Fire Hall was constructed in 2012 to replace a smaller, outdated facility. The new Fire Hall has a footprint of approximately 17,879 square feet and includes a hose drying tower, training tower, training rooms, kitchen, radio room, offices and a locker for fire fighters. The training room also serves as the City's Emergency Operations Center (EOC). The Fire Hall is able to house all 10 of the department's pieces of equipment, including the rescue rig, pumpers, the rescue boat, the grass rig and the aerial truck, and also includes a wash bay so trucks can be washed indoors. The tower provides fire fighters training opportunities such as confined space and high angle rescue, and the meeting room will allow for regional training space. The downtown site is attractive to the department for several reasons, including providing fire fighters rushing to the station better access from main roads, and once they are suited up and ready to roll, puts those same main roads within easy reach for a quick response time.

Other than such construction, the City does not anticipate further repair or replacement of the facilities in the 2012 through 2017 period.

Demand for Projects

Reimbursing the funds used for construction of the facility is prudent in order for the City to retain funds for future projects.

Estimated Cost of the Projects

The City anticipates issuing a maximum of \$4.5 million to reimburse itself for the construction of the Fire Hall.

Availability of Public Resources

The CIP Bonds for construction of the Fire Hall would be paid with ad valorem taxes. However, the CIP Bonds will be additionally secured by the City's full faith and credit.

Level of Overlapping Debt

Issuance of the CIP Bonds is not expected to affect the City's overall debt in any significant way.

Relative Costs and Benefits of Alternative Uses of the Funds

Issuing the CIP Bonds will allow the City to reimburse itself for the funds used for the construction of the Fire Hall, which may free up revenues for alternative uses.

Operating Costs of the Proposed Improvements

No changes to operating costs are expected under this CIP.

Options for Shared Facilities with Other Cities or Local Government

Sharing the Fire Hall with another community is not an option since the provision of public safety and related administrative services relies on immediate response times in emergencies and having a shared facility outside of the community would seriously jeopardize response times and public safety.

SECTION V: Financing the Capital Improvement Plan

The total principal amount of requested expenditures under this Capital Improvement Plan is not to exceed \$4,500,000. This amount represents the maximum principal amount of CIP Bonds that may be issued to reimburse the City for the Fire Hall. Principal and interest on the CIP Bonds will be paid through a tax levy and/or reserves over the term of the CIP Bonds, further described in Appendix A.

In the financing of the Capital Improvement Plan, two significant statutory limitations apply.

1. Under Chapter 475, with few exceptions, municipalities cannot incur debt in excess of 3% of the assessor's taxable market value for the municipality. In the City, the taxable market value is \$608,621,800. Therefore, the total amount of outstanding debt cannot exceed \$20,418,654 (These values are for 2011/2012 tax year). As of October 1, 2012, the City has \$555,000 subject to the legal debt limit. As such, issuance of the CIP Bonds will be well within the overall statutory debt limit for the City.
2. A separate limitation under the CIP Act is that, without referendum, the total amount of principal and interest in any one year on all CIP Bonds issued by the City cannot exceed 0.16% of the total taxable market value in the municipality. In the City, that maximum annual debt service amount is \$1,088,995 for the 2011/2012 tax year ($\$680,621,800 \times .0016$). The annual principal and interest payments on the CIP Bonds proposed to be issued under this CIP will average approximately \$306,000. As such, debt service on the CIP Bonds will be well within the annual limits under the CIP Act.

Details regarding the proposed terms of the CIP Bonds under this CIP are shown in Appendix A. A schedule of events for approval of the CIP and issuance of the CIP Bonds is shown in Appendix B; and the form of the public hearing notice and resolution approving the CIP are shown in Appendix C.

Continuation of the Capital Improvement Plan

This Capital Improvement Plan should be reviewed as needed by the City Council using the process outlined in this Plan. It should review proposed expenditures, make priority decisions, and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the Council should prepare an update to this Plan.

Appendix A

City of Worthington, MN

\$4,450,000 Taxable G.O. CIP Bonds, Series 2012

20 Year Term - Fire Hall

Current Market Rates (AA)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/14/2012	-	-	-	-	-
08/01/2013	-	-	88,247.38	88,247.38	-
02/01/2014	155,000.00	0.650%	61,807.50	216,807.50	305,054.88
08/01/2014	-	-	61,303.75	61,303.75	-
02/01/2015	185,000.00	0.850%	61,303.75	246,303.75	367,607.50
08/01/2015	-	-	60,517.50	60,517.50	-
02/01/2016	185,000.00	1.000%	60,517.50	245,517.50	306,035.00
08/01/2016	-	-	59,592.50	59,592.50	-
02/01/2017	190,000.00	1.400%	59,592.50	249,592.50	309,185.00
08/01/2017	-	-	58,262.50	58,262.50	-
02/01/2018	190,000.00	1.750%	58,262.50	248,262.50	306,525.00
08/01/2018	-	-	56,600.00	56,600.00	-
02/01/2019	195,000.00	2.000%	56,600.00	251,600.00	308,200.00
08/01/2019	-	-	54,650.00	54,650.00	-
02/01/2020	195,000.00	2.250%	54,650.00	249,650.00	304,300.00
08/01/2020	-	-	52,456.25	52,456.25	-
02/01/2021	200,000.00	2.500%	52,456.25	252,456.25	304,912.50
08/01/2021	-	-	49,956.25	49,956.25	-
02/01/2022	205,000.00	2.750%	49,956.25	254,956.25	304,912.50
08/01/2022	-	-	47,137.50	47,137.50	-
02/01/2023	210,000.00	2.950%	47,137.50	257,137.50	304,275.00
08/01/2023	-	-	44,040.00	44,040.00	-
02/01/2024	220,000.00	3.050%	44,040.00	264,040.00	308,080.00
08/01/2024	-	-	40,685.00	40,685.00	-
02/01/2025	225,000.00	3.150%	40,685.00	265,685.00	306,370.00
08/01/2025	-	-	37,141.25	37,141.25	-
02/01/2026	230,000.00	3.250%	37,141.25	267,141.25	304,282.50
08/01/2026	-	-	33,403.75	33,403.75	-
02/01/2027	240,000.00	3.350%	33,403.75	273,403.75	306,807.50
08/01/2027	-	-	29,383.75	29,383.75	-
02/01/2028	250,000.00	3.400%	29,383.75	279,383.75	308,767.50
08/01/2028	-	-	25,133.75	25,133.75	-
02/01/2029	255,000.00	3.500%	25,133.75	280,133.75	305,267.50
08/01/2029	-	-	20,671.25	20,671.25	-
02/01/2030	265,000.00	3.550%	20,671.25	285,671.25	306,342.50
08/01/2030	-	-	15,967.50	15,967.50	-
02/01/2031	275,000.00	3.650%	15,967.50	290,967.50	306,935.00
08/01/2031	-	-	10,948.75	10,948.75	-
02/01/2032	285,000.00	3.750%	10,948.75	295,948.75	306,897.50
08/01/2032	-	-	5,605.00	5,605.00	-
02/01/2033	295,000.00	3.800%	5,605.00	300,605.00	306,210.00
Total	\$4,450,000.00	-	\$1,676,967.38	\$6,126,967.38	-

Yield Statistics

Bond Year Dollars	\$51,891.81
Average Life	11.661 Years
Average Coupon	3.2316613%
Net Interest Cost (NIC)	3.3345677%
True Interest Cost (TIC)	3.3153243%
Bond Yield for Arbitrage Purposes	3.1870715%
All Inclusive Cost (AIC)	3.4123455%

City of Worthington, MN**\$4,450,000 Taxable G.O. CIP Bonds, Series 2012****25 Year Term - Fire Hall****Current Market Rates (AA)****Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/14/2012	-	-	-	-	-
08/01/2013	-	-	98,918.23	98,918.23	-
02/01/2014	105,000.00	0.650%	69,281.25	174,281.25	273,199.48
08/01/2014	-	-	68,940.00	68,940.00	-
02/01/2015	135,000.00	0.830%	68,940.00	203,940.00	272,880.00
08/01/2015	-	-	68,366.25	68,366.25	-
02/01/2016	135,000.00	1.000%	88,366.25	203,366.25	271,732.50
08/01/2016	-	-	67,691.25	67,691.25	-
02/01/2017	135,000.00	1.400%	67,691.25	202,691.25	270,382.50
08/01/2017	-	-	66,746.25	66,746.25	-
02/01/2018	140,000.00	1.750%	66,746.25	206,746.25	273,492.50
08/01/2018	-	-	65,521.25	65,521.25	-
02/01/2019	140,000.00	2.000%	65,521.25	205,521.25	271,042.50
08/01/2019	-	-	64,121.25	64,121.25	-
02/01/2020	145,000.00	2.250%	64,121.25	209,121.25	273,242.50
08/01/2020	-	-	62,490.00	62,490.00	-
02/01/2021	145,000.00	2.500%	62,490.00	207,490.00	269,980.00
08/01/2021	-	-	60,677.50	60,677.50	-
02/01/2022	150,000.00	2.750%	60,677.50	210,677.50	271,355.00
08/01/2022	-	-	58,615.00	58,615.00	-
02/01/2023	155,000.00	2.950%	58,615.00	213,615.00	272,230.00
08/01/2023	-	-	56,328.75	56,328.75	-
02/01/2024	160,000.00	3.050%	56,328.75	216,328.75	271,637.50
08/01/2024	-	-	53,888.75	53,888.75	-
02/01/2025	165,000.00	3.150%	53,888.75	218,888.75	272,777.50
08/01/2025	-	-	51,290.00	51,290.00	-
02/01/2026	170,000.00	3.250%	51,290.00	221,290.00	272,580.00
08/01/2026	-	-	48,527.50	48,527.50	-
02/01/2027	175,000.00	3.350%	48,527.50	223,527.50	272,055.00
08/01/2027	-	-	45,596.25	45,596.25	-
02/01/2028	180,000.00	3.400%	45,596.25	225,596.25	271,192.50
08/01/2028	-	-	42,536.25	42,536.25	-
02/01/2029	185,000.00	3.500%	42,536.25	227,536.25	270,072.50
08/01/2029	-	-	39,298.75	39,298.75	-
02/01/2030	195,000.00	3.550%	39,298.75	234,298.75	273,597.50
08/01/2030	-	-	35,837.50	35,837.50	-
02/01/2031	200,000.00	3.610%	35,837.50	235,837.50	271,615.00
08/01/2031	-	-	32,187.50	32,187.50	-
02/01/2032	210,000.00	3.750%	32,187.50	242,187.50	274,375.00
08/01/2032	-	-	28,250.00	28,250.00	-
02/01/2033	215,000.00	3.800%	28,250.00	243,250.00	271,500.00
08/01/2033	-	-	24,165.00	24,165.00	-
02/01/2034	225,000.00	3.850%	24,165.00	249,165.00	273,330.00
08/01/2034	-	-	19,833.75	19,833.75	-
02/01/2035	235,000.00	3.950%	19,833.75	254,833.75	274,667.50
08/01/2035	-	-	15,192.50	15,192.50	-
02/01/2036	240,000.00	4.000%	15,192.50	255,192.50	270,355.00
08/01/2036	-	-	10,392.50	10,392.50	-
02/01/2037	250,000.00	4.050%	10,392.50	260,392.50	270,785.00
08/01/2037	-	-	5,330.00	5,330.00	-
02/01/2038	260,000.00	4.100%	5,330.00	265,330.00	270,660.00
Total	\$4,450,000.00	-	\$1,351,846.98	\$6,801,846.98	-

Yield Statistics

Bond Year Dollars	\$66,066.91
Average Life	19.346 Years
Average Coupon	3.5548913%
Net Interest Cost (NIC)	3.6406285%
Gross Interest Cost (GIC)	3.6120471%
Bond Yield for Arbitrage Purposes	3.5032961%

Appendix B

Pre-Sale Schedule dated October 22, 2012 For the Sale of G.O. Capital Improvement Plan Bonds

The City Council must take the following actions before Bonds can be issued:

- City Council directs preparation of a 5-Year Capital Improvement Plan.
- City Council conducts a Public Hearing on issuance of Bonds and Capital Improvement Plan.
- City Council approves Bonds and Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.

The table below lists the steps in the issuing process:

9/24/2012	City Council adopts Resolution calling for Public Hearing on issuance of Bonds and on Capital Improvement Plan.
10/__/2012	Close date to get Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan to official newspaper (Rogers Bulletin) for publication.
10/__/2012	Publish Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan (publication no more than 28 days and no less than 14 days prior to hearing date). Additionally, notice may be posted on the City's official web site, if any.
10/22/2012	City Council holds Public Hearing at 7:00 p.m. on Bonds and on Capital Improvement Plan and adopts Resolution giving preliminary approval for their issuance and approving Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.
Week of	Rating Agency call is completed.
	Reverse referendum period ends (within 30 days of the public hearing).
	Council Meeting to Award Sale of Bonds
	Tentative closing/receipt of funds.

Net Debt Limit		Annual Levy Limit	
Assessor's Taxable Market Value	680,621,800	Assessor's Taxable Market Value	680,621,800
Multiply by 3%	0.03	Multiply by .16%	0.0016
Statutory Debt Limit	20,418,654	Statutory Levy Limit	1,088,995
Less: Debt Paid Solely from Taxes	(555,000)	Less: Annual Levy under CIP	306,000
Unused Debt Limit	19,863,654	Unused Levy Limit	1,394,995

*These values are for Pay 2011/2012.

Appendix C

NOTICE OF PUBLIC HEARING

CITY OF WORTHINGTON, MINNESOTA 2012 - 2017 CAPITAL IMPROVEMENT PLAN AND NOTICE OF INTENTION TO ISSUE CAPITAL IMPROVEMENT BONDS

NOTICE IS HEREBY GIVEN that the City Council of the City of Worthington, Minnesota (the "City") will meet on Monday, October 22, 2012, at or after 7:00 p.m., at the Worthington City Council Chambers, 303 9th Street, Worthington, MN, in part to hold a public hearing concerning (1) the issuance of general obligation bonds (the "Bonds") to reimburse the City for funds for the construction of the Fire Hall. The Bonds will be in an amount not to exceed \$4,500,000; and (2) the proposal to adopt a capital improvement plan therefore pursuant to *Minnesota Statutes*, Section 475.521.

All persons interested may appear and be heard at the time and place set forth above.

If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the City in the last general election, is filed with the City Clerk within 30 days after the public hearing (i.e., by November 22, 2012), the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

A copy of the plan is available for inspection in the City Clerk's Office, City Hall, 303 9th Street, Worthington, MN 55374. Questions or comments may be directed to the City Clerk's Office at 507-372-8600.

All interested persons may appear and be heard at the public hearing either orally or in writing, or may file written comments with the City Clerk before the hearing.

Dated: October __, 2012

BY ORDER OF THE CITY COUNCIL OF
OF THE CITY OF WORTHINGTON, MINNESOTA

/s/

City Clerk

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA
HELD: October 22, 2012

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Worthington, Minnesota, was duly called and held at the Worthington City Council Chambers, 303 9th Street, Worthington, Minnesota on October 22, 2012, at 7:00 p.m. for the purpose, in part, of giving preliminary approval to the issuance of general obligation capital improvement plan bonds and adopting the capital improvement plan.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION GIVING PRELIMINARY APPROVAL FOR THE ISSUANCE OF GENERAL
OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED
\$4,500,000 AND ADOPTING THE CITY OF WORTHINGTON, MINNESOTA,
CAPITAL IMPROVEMENT PLAN FOR 2012 THROUGH 2017
UNDER MINNESOTA STATUTES, SECTION 475.521

A. WHEREAS, the City Council of the City of Worthington, Minnesota (the "City") proposes to adopt the City of Worthington, Minnesota, Capital Improvement Plan (the "Plan") and to issue its general obligation capital improvement plan bonds (the "Bonds") described in the Plan; and

B. WHEREAS, the City has caused notice of the public hearing on the intent to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 475.521; and

C. WHEREAS, a public hearing on the intent to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the public hearing as required by law; and

D. WHEREAS, in approving the Plan, the City Council considered for each project and for the overall Plan:

1. The condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the City;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the City Council has determined that the issuance of the Bonds is the best way to finance the capital improvements described in the Plan as authorized under Minnesota Statutes, Section 475.521.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Worthington, Minnesota, as follows:

1. The amended Plan is hereby in all respects approved.
2. The staff and consultants of the City are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Plan in accordance with any applicable laws and regulations.
3. The City gives preliminary approval to issuance of the Bonds in the maximum principal amount of \$4,500,000, provided that if a petition requesting a vote on issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last general election, is filed with City Clerk by November 22, 2012, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

STATE OF MINNESOTA
COUNTY OF NOBELS
CITY OF WORTHINGTON

I, the undersigned, being duly qualified and acting City Clerk of the City of Worthington, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original minutes of a meeting of the City Council of said City on October 22, 2012, duly called and held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to a resolution giving preliminary approval for the issuance of the City's general obligation capital improvement plan bonds and adopting the City's capital improvement plan therefor.

WITNESS my hand this _____ day of _____, 2012.

City Clerk

[Bonds must be approved by at least three-fifths of the members.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

CITY OF WORTHINGTON

POSITION GUIDELINES

JOB TITLE:	Superintendent of Public Works	CLASSIFICATION: Exempt
DIVISION:	Public Works	DATE APPROVED:

SUMMARY

Provides general direction to all public works functions of the City except for those under the jurisdiction of the Water and Light Commission to ensure the continued maintenance of those services as may be consistent with the goals and objectives of the City Council. Has functional responsibility for the maintenance and operation of all city streets, signs, parking lots, boulevards, parks and athletic facilities, lake aeration system, public docks, airport, storm water collection and management system and city owned and occupied facilities/buildings. Responsible to negotiate an annual contract for services with the "Y" and ensure the City sponsored youth recreation programs are being managed according to the contract. Responsible for overseeing all athletic recreational activities to include negotiating users fees. Responsible to insure by coordinating with the Street and Park supervisors, proper safety precautions are followed in all work activities. Responsible to insure proper administration and oversight of the Street and Park Supervisors, and the City's compliance of the Employee's Right to Know Law and Safety Committee appointee. Maintains an open line of communication with the public at all times.

ACCOUNT ABILITIES

Reports to:	City Administrator
Supervises:	Street Supervisor Park Supervisor Airport Operations & Maintenance Olson Campground Attendant
Coordinates with:	Park and Recreation Board Airport Advisory Board Fixed Base Operator at the airport Traffic and Safety Committee Chamber Community Improvement Committee "Y" Executive Director Sports user groups, i.e. Adult Soccer League Board,

RESPONSIBILITIES AND DUTIES

A. STREETS

1. Plans and coordinates projects with the Street Supervisor to achieve departmental objectives. Develops policies and plans for the maintenance of all street facilities and activities by performing semi-annual inspections and prepares an annual operational budget.
2. As required, plans and organizes with the Street Supervisor, routine maintenance repairs of streets, alleys, curbs, boulevards, sidewalks, snow removal, annual city-wide spring clean up, street sweeping and weed control. Plans and organizes the annual city-wide spring clean up and related community events.
3. As required, assists in the scheduling and provides coordination of City's efforts with street maintenance operation activities with the Street Supervisor.
4. Responsible for the coordination of the snow removal operation, including monitoring the weather conditions prior to the actual beginning of operation. Determines, based upon weather conditions, cost effectiveness and safety of the community and personnel when to begin the operation. Responsible for calling/scheduling of operators, and assigning of work. As required, participates in the snow removal operation.
5. Aids and provides assistance in the development of the capital improvements program prepared by the City Engineer.
6. Responsible for maintaining an accurate sign inventory for all signs located within the community to insure they meet all state and federal guidelines.
7. Responsible for the annual assessment of all equipment to insure the equipment is maintained in a cost effective manner. Responsible to evaluate all equipment prior to recommending replacement and to ensure adequate funds are available within the equipment revolving fund when a unit needs to be replaced.
8. As required, participates in repair and maintenance activities for streets, alleys, parking lots, signs, etc.

B. PARKS AND RECREATION OPERATIONS

1. Plans and coordinates projects, with the assistance of the Park Supervisor, to achieve departmental objectives. Develops policies and plans for the maintenance of all park facilities and activities by performing semi-annual inspections and an annual operational and capital improvement program budget.
2. Responsible for the scheduling, preparation of agendas and providing background information for the Park and Recreation Advisory Board. Represents the City as the staff liaison person.
3. Represents the City as the staff liaison to all sports recreation users of the City's sports facilities including the adult soccer league, "Y" adult recreation programs, city sponsored youth recreation programs managed by the "Y" under a management agreement.
4. Plans and coordinates projects with the Park Supervisor to achieve departmental objectives.
5. As required, plans and organizes routine maintenance and repairs of park buildings, play equipment, park grounds, Olson Park Campground, public tree maintenance to include ensuring the City remains a "Tree City USA" community and related community events.
6. As required, assists in the scheduling and provides coordination of park maintenance activities with the Park Supervisor.
7. Prepares capital improvement projects with the assistance of Park Supervisor and the Park and Recreation Advisory Board.
8. Coordinates with the Park Supervisor to ensure the City takes advantage of any and all fund grant opportunities for park capital improvements.
9. With input from the Park Supervisor, responsible for the annual assessment of all

maintenance and play equipment to insure the equipment is maintained in a cost effective manner. Responsible to evaluate all equipment prior to recommending replacement and to ensure adequate funds are available within the equipment revolving fund when a unit needs to be replaced.

10. As required, participates in the maintenance and repair of park facilities.

C. AIRPORT-OPERATIONS AND MAINTENANCE

1. Develops policies and plans for the maintenance of all the airport facilities and prepares an annual airport operations and maintenance budget.
2. Responsible to oversee the operation and maintenance of the airport facilities including runways, taxiways, and ramps. Responsible to ensure all edge lighting, directional and informational signs are maintained and the emergency generator is operational.
3. Responsible to ensure all approach lighting and instrument landing approach systems are operational at all times. Responsible to inform responsible agency i.e. FAA if out of service.
4. Responsible to issue Notice to Airman (NOTAM) as required as it relates to any deficiencies of the airport field facilities and conditions.
5. Responsible for airfield and all facilities inspection reports.
6. Responsible to ensure the fueling facility meets all MPCA requirements and to ensure the facility passes the MPCA on site inspection currently on a three year rotation.
7. Responsible to ensure the airport facilities meets all the requirements of the Storm Water Pollution Prevention Plan as required by the MPCA.
8. Responsible for the snow removal operation, including monitoring the weather conditions prior to the actual beginning of the operation. Determines based upon weather conditions, cost effectiveness and safety of pilots and aircraft, not only general/commercial aviation but emergency health care flights, when to begin the operation. Responsible for the calling/scheduling of operators and assigning of work. As required, participates in the snow removal operation.
9. Responsible for the leasing of all the hangars/storage garages, agriculture production land and ensuring the lessees meet all required guidelines.
10. Responsible for the leasing and ensuring the operating leases for the Fixed Base and the Aerial Crop Spraying operations meet all requirements.
11. Aids and provides assistance in the development of the capital improvements program prepared by the City Engineer.
12. Responsible for the scheduling, preparation of agendas and providing background information for the Airport Advisory Board. Represents the City as the staff liaison person.
13. As required, participates in the maintenance and repair of the airport facilities.

D. LAKE IMPROVEMENT

1. Plans, coordinates and oversees the lake improvement maintenance operations, outlet dam, and Whiskey Ditch flood control structure coordinating with the City Engineer. Develops annual maintenance budget.
2. Responsible for the maintenance of the Whiskey Ditch flood control project to ensure the project conforms to the requirements of the Army Corp of Engineers. Ensures the project meets the requirements of the annual and periodic inspections conducted by the Army Corp of Engineers.
3. Directs the operation of the lake aeration system.

4. Monitors the construction, installation and maintenance of the public fishing piers and boat docks through the Park Supervisor. Issues dock permits to parties desiring placement on City property.

E. STORM WATER COLLECTION SYSTEM

1. Plans, coordinates and oversees maintenance repairs and operation of the storm water collection and management system. Responsible for the development of the annual operating maintenance budget.
2. Responsible to ensure the City's Storm Water Pollution Prevention Plan (SWPPP) is in compliance as required by the MPCA in regard to operation and maintenance of the storm water collection and management system. This includes ensuring all required annual inspections are completed and data is recorded.
3. Aids and assists in the development of the capital improvements program with the City Engineer.
4. As required, participates in the repair and maintenance of the storm water collection system.

F. INDUSTRIAL WASTE WATER TREATMENT FACILITIES

1. Responsible for the site maintenance at the facility. This would include, snow removal, weed/grass control, and other activities. Responsible to develop the annual operations budget related to the site maintenance at the facility to be provided to the City Engineer to be incorporated into the IWWTP annual budget.
2. Coordinates with the City Engineer in undertaking minor structure repairs at the facility.

G. PUBLIC OCCUPIED BUILDING FACILITIES

1. Assists in the development of annual maintenance budgets with each facility's manager.
2. Responsible to coordinate the repair and maintenance of all public occupied building facilities, except those under the jurisdiction of the Water and Light Commission as assigned. Such facilities could include but are not limited to City Hall, Memorial Auditorium, fire station, public works facilities etc.

H. ORGANIZATION AND STAFFING

1. Provides departmental management that insures optimal performances of personnel and financial resources. Includes preparation and maintenance reports, supervision of all departmental personnel and review monthly expenditures compared to budget. Reports budget problems, violation of state and local codes or city policies to the City Administrator.
2. *Develops case items relating to the public works operations and presents to the City Council for formal action, as required. This includes all operations heretofore mentioned.*
3. Develops and maintains an effective organization through periodic reviews of effectiveness and assessment of procedures and practices.
4. Makes recommendation to the City Administrator regarding hiring of employees and other personnel matters.
5. Makes recommendation to the City Administrator regarding wage and salary issues.
6. Reports to the City Administrator on evaluation of employee performance.
7. May serve on the City's management negotiation team for labor contracts.

The foregoing statements describe the principal functions of this position but shall not be construed as an exclusive listing of all inherent requirements for the position.

PERIPHERAL DUTIES

Serves on various employee or other committees as assigned.

Attends seminars and workshops related to or relevant to the duties of the position.

EQUIPMENT

Motorized vehicles, construction equipment, computers, office equipment including copy machine, fax machine, calculator, two-way radio and telephone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, or controls and reach with hands and arms. The employee frequently is required to sit for long periods of time; and at times is required to walk (often on an irregular surface), sit, stoop, kneel, crouch, stand, talk and hear.

The employee may be required to lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

JOB REQUIREMENTS

Desired Minimum Qualifications

Education and Experience

1. Four or more years post secondary education in a related and relevant field, obtaining a bachelor's degree.
2. Eight or more years of management experience with advanced training in a comprehensive field of study such as public administration, public works, facilities management, engineering, industrial management, construction management, or similar fields acquired by completing four or more years of college leading to a four-year degree.

3. Any equivalent combination of education and experience.

Knowledge, Skills and Abilities

1. Must possess strong leadership skills.
2. Must possess the basic knowledge of the operations of the Public Works Department operations as it relates to this position's job description.
3. Ability to plan operations and projects several weeks in advance.
4. Ability to train employees on all facets of the Public Works Department's policies and procedures.
5. Ability to maintain accurate and required records of maintenance activities.
6. Knowledge and ability to use a personal computer and operations and management related software.
7. Ability to effectively and appropriately communicate with the Public, City Council, Advisory Boards, as well as the various City and Public Utility Department personnel.
8. Ability to maintain a positive working relationship with the City Council, Advisory Boards as well as the various City and Public Utility Department personnel.
9. Must have budgetary and accounting skills.
10. Ability to learn and try new ideas as they become available relating to all areas of responsibilities and requirements of the position of Superintendent of Public Works.
11. Ability to stay current of materials and techniques used in the public works operation as it relates to this position's job description.
12. Ability to gain or possess the knowledge to operate the maintenance equipment utilized within the Public Works Department.

CERTIFICATION

Must possess and maintain a valid Class A State of Minnesota Commercial Drivers License including tanker and air brake endorsement within 45 days after hire.

This position is subject to federal requirements of CDL drug and alcohol testing.

MANAGEMENT AGREEMENT

This Agreement entered by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereinafter "City"; and Dakota Golf Management, Inc., a corporation organized under the laws of the State of South Dakota with office at 2604 West Russell Street, Sioux Falls, SD 57104, hereinafter referred to as "Dakota Golf".

RECITALS

City owns and operates a golf course known as "Prairie View Golf Links", an 18-hole golf course located adjacent to Nobles County Road 25 northwest of Worthington, Minnesota.

Dakota Golf and the City previously entered into a consultation agreement whereby Dakota Golf has fully reviewed the Prairie View golf operation.

Worthington is interested in having a third party with golf course operations experience manage and operate Prairie View Golf Links.

Dakota Golf has the golf course management and operation experience desired by the City.

For the reasons set forth above, and in consideration of the mutual promises and agreements set forth in this agreement, City and Dakota Golf hereby agree as follows:

1. Management

Dakota Golf shall assume the management and operation of Prairie View Golf Links, hereinafter PVGL, as of the date set forth below by the latter of the parties to execute this Agreement, and shall do so through December 31, 2013.

Dakota Golf shall be responsible for all "Clubhouse Duties" as listed on Exhibit 'A'. The City shall be responsible for all "Greens Duties" as listed on Exhibit 'B'.

Dakota Golf shall employ such persons in such numbers as may be necessary to operate the clubhouse, cart barn, driving range and to otherwise perform the Clubhouse Duties. Dakota Golf shall also employ a Golf Professional who will work a minimum of 40 hours per week at PVGL. All such persons, including the Pro, shall be employees of Dakota Golf and shall not be employees of the City of Worthington. Dakota Golf will supervise such employees and shall make all decisions as to hiring and firing of such employees. Dakota Golf shall assume all payroll responsibilities for such employees, including the withholding of taxes; payment of unemployment insurance and workers' compensation insurance premiums; and all other costs associated with the employment of such persons.

2. Term

The term of this Agreement shall commence on the date whereby the latter of the parties executed this Agreement and shall end at 12:00 midnight on December 31, 2012.

3. Revenue From Which Dakota is Compensated

A. Dakota Golf shall be paid a base fee for its services in the sum of \$55,000.00 for the term of this Agreement. The base fee will be paid from the first \$55,000.00 of gross revenue. Dakota Golf's only source for payment of the base fee is the gross revenue. Gross revenue shall mean: annual golf memberships; annual cart passes; cart storage; daily greens fees; punch card fees; daily pull cart and motor cart rental fees; and driving range fees. It is understood that Dakota Golf will have upfront personnel and other expenses for which it will not be reimbursed unless or until gross revenue is produced in a sufficient amount.

B. Dakota Golf is entitled to the first \$55,000.00 in revenue as is outlined in 3.A. above. Thereafter, the revenue from the sources outlined in 3.A. above shall be shared as follows:

\$55,000 to \$130,000 – City 100%
\$130,000 to \$160,000 - City 90% - Dakota Golf - 10%
\$160,000 to \$170,000 - City 80% - Dakota Golf - 20%
\$170,000 to \$180,000 - City 70% - Dakota Golf - 30%
\$180,000 to \$190,000 - City 60% - Dakota Golf - 40%
\$190,000 and over - City 50% - Dakota Golf - 50%

C. Dakota Golf will be responsible for the food and beverage operation and merchandise sales at PVGL. Dakota Golf will be responsible for purchasing inventory to be sold. The City of Worthington will be paid 10% of the gross revenues from food and beverage sales. Dakota Golf shall retain 90% of the gross revenues from food and beverage and all revenues from merchandise sales. These sources of revenues are not part of the gross revenues in 3.A. or the revenue sharing in 3.B.

D. Dakota Golf shall sell advertisements for all 18 Tee Markers on the golf course. The City shall be entitled to receive the revenue from the first 9 tee marker ads sales and Dakota will retain the revenue from the remaining 9 tee marker ad sales. Dakota and City shall agree on the price for the ads and all 18 shall be sold upon the same terms. These sources of revenues are not part of the gross revenues in 3.A. or the revenue sharing in 3.B.

E. Dakota Golf shall retain all fees associated with individual and group golf instruction given by the Professional staff. Dakota Golf shall receive 90% of revenues from any golf instruction programs sponsored by the City or other

agencies and will be responsible for all expenses associated with these programs. These sources of revenues are not part of the gross revenues in Section 3.A. or the revenue sharing in Section 3.B.

4. Revenue From Which City is Compensated

City shall be entitled to a portion of the food and beverage revenue as is more fully set forth in 3.C. above; and a portion of the Tee Box Marker ads as is more fully set forth in 3.D. above, and any revenue sharing as is more fully set forth in 3.B. above.

Dakota Golf will collect all revenues at the golf course and remit the City's portion of revenues, payable to "The City of Worthington," to the City on a monthly basis. Payment is due the 10th day of each month for the previous month's revenues. If the City collects any revenues to which Dakota Golf is contractually entitled, the City shall remit them to Dakota Golf on a monthly basis. Payment is due the 10th day of each month for the previous month's revenues.

5. Expenses

A. Dakota Golf shall, in addition to the personnel and staffing costs referenced in Paragraph 1 above, be responsible for all purchases and the management of all food and beverage inventory and all pro shop merchandise inventory.

B. City employees will be responsible for the maintenance and fueling of the motor carts, including the cost of fuel.

C. Dakota Golf will determine whether or not a beverage cart operation is feasible. If a cart is operated, it shall be considered a part of the food and beverage revenue and such revenues shall be shared as set forth in 3.B. above.

6. Additional Matters

A. Clubhouse operation hours will be established by mutual agreement of Dakota Golf and the City, however, the Clubhouse season shall run from March 1st through October 31st. This Agreement contemplates an opening of the golf course on April 1st. If the course does open for play prior to April 1st and if Dakota Golf incurs additional staffing costs due to such earlier opening, it is agreed that Dakota Golf may reduce the payment owed to the City by \$100 for each day prior to April 1st for which Dakota Golf incurs additional staffing costs.

B. Final determinations regarding the sharing of revenue shall be made pursuant to an audit of all revenue sources by the City's certified public accountant following the end of the year.

C. Dakota Golf will be available on a year-round basis to provide management functions, to plan for the upcoming season, to close-out the end of the season, to advertise and promote the golf course, and to meet with the City and set fees and other matters.

D. Dakota Golf and the City will mutually agree on all fees for golf, driving range, carts, etc. which fees shall be approved by the City.

E. The City expects, and Dakota Golf agrees, to work with the City Council, the Golf Advisory Board, the City Administration, and golfing interest groups within the community.

F. City expects, and Dakota Golf agrees, to place a high level of importance upon golf programming and lessons for the youth of the community.

6.5 MAINTENANCE

Dakota Golf will serve as a liaison to the maintenance operations at PVGL. In this capacity Dakota Golf will provide input to the Course Superintendent as to grounds issues that impact the play experience and/or which have an impact on expenses for the course. Dakota Golf will serve in an advisory capacity only and will not have supervisory control of the grounds

7. Books and Records

During the term of this Agreement, Dakota Golf shall keep books and records as determined to be necessary by the Finance Director for the City of Worthington, including books and records for those sources of revenue which are retained solely by Dakota Golf. The City shall be provided with copies of such records at such times and at such intervals as is determined necessary by the Finance Director.

8. Independent Contractor

Dakota Golf and any of its employees are independent contractors with the City. The City shall have no responsibility or obligation to any of Dakota Golf's employees. Dakota Golf hereby agrees to indemnify and hold the City harmless from any and all claims or liability including attorneys' fees arising out of the services furnished under this Agreement, and for bodily injury or property damage arising out of services furnished under this Agreement, providing that such claims or liability are the result of an act, error, or omission of the Management and/or his/its employees/agents arising out of the services described in the Agreement.

The City hereby agrees to indemnify and hold Dakota Golf harmless from any and all claims or liability including attorneys' fees arising out of the services furnished under this Agreement, and for bodily injury or property damage arising out of services furnished under this Agreement, providing that such claims or liability are the result of an act, error, or omission of the City and/or its employees/agents arising out of the services described in the Agreement.

9. Disclosures

The City has provided an opportunity for Dakota Golf to review all records, including financial information, of the golf course. Dakota Golf agrees that it has inspected such records to its satisfaction and that its representative has personally viewed the physical plant prior to the execution of this Agreement. Dakota Golf has been given the opportunity to have this Agreement reviewed by an Attorney or other advisor and has either done so or waived such opportunity.

10. Agreements Outside Of Contract

This agreement contains the complete agreement concerning the arrangement between the parties and shall, as of the effective date hereof, supersede all other agreements between the parties. The parties stipulate that neither of them has made any representation with respect to the subject matter of this agreement or any representations including the execution and delivery of this agreement except such representations as are specifically set forth in this agreement and each of the parties acknowledges that he or it has relied on its own judgment in entering into this agreement. The parties further acknowledge that any payments or representations that may have been made by either of them to the other prior to the date of executing this agreement are of no effect and that neither of them has relied thereon in connection with his or its dealings with another. Specifically, City makes no representations or warranties to Dakota Golf regarding anticipated revenues and/or profits at Prairie View Golf Links and how such matters may affect the compensation incentive provisions of this agreement.

11. Jurisdiction

It is agreed by the parties that this Agreement was made and entered into in Worthington, Minnesota, under the laws of the State of Minnesota, and that Minnesota law shall govern the interpretation, construction, and enforcement of said Agreement.

12. Assignment

The rights of Dakota Golf under this agreement are personal to the City and may not be assigned or transferred to any other person, firm, or corporation, without the prior, express, and written consent of the City.

13. No Waiver

The failure of either party to this agreement to insist upon the performance of any of the terms or conditions of this agreement, or the waiver of any breach of any of

the terms and conditions of this agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

In witness whereof, each party to this Agreement has caused it to be executed at Worthington, Minnesota, on the year and date specified below.

Dated: _____, 2012

CITY OF WORTHINGTON

BY:

Alan Oberloh, ITS MAYOR

ATTEST:

Janice Oberloh, ITS CLERK

Dated: _____, 2012

DAKOTA GOLF MANAGEMENT, INC.

BY:

Tom Jansa, Its President

PRAIRIE VIEW GOLF LINKS
RATES & PROGRAMS – 2013
 Sales Tax of 6.875% included where applicable

Season Passes

Regular	2012	2013	Before 1-1-13	Before 4-1-13
Individual	\$ 635.00	\$ 635.00	\$ 540.00	\$ 590.00
Ind. Weekday	\$ 440.00	\$ 440.00	\$ 374.00	\$ 410.00
Couple	\$ 825.00	\$ 825.00	\$ 785.00	\$ 860.00
Family	\$ 990.00	\$ 990.00	\$ 840.00	\$ 920.00
Senior Weekday	\$ 390.00	\$ 390.00	\$ 332.00	\$ 365.00
Sr. Couple Weekday	\$ 500.00	\$ 500.00	\$ 425.00	\$ 465.00
Young Adult (19-25)	\$ 270.00	\$ 270.00	\$ 230.00	\$ 250.00
Junior (under 19)	\$ 60.00	\$ 60.00	\$ 51.00	\$ 56.00

New Member - Before 1-1-13 rate anytime

New member rates apply to anyone who was not a member in 2011 or 2012.

Senior passes are weekday only. Senior passes receive Paririe Card prices on weekend green fees.

Seniors must be 70 years of age before August 1, 2013.

Season passes receive Prairie Card prices on golf cart rental.

Junior passes are weekdays only. Junior passes may play on the weekend afternoon if the course is available, or anytime with an adult.

Family passes include husband, wife, juniors under 19 and young adults under 22 with a student ID. Discount of 15% before January 1, 2013. Discount of 7% before April 1, 2013.

NEW MEMBER SPECIAL

Renew your membership and sponsor a new member before 1-1-13 and both will receive \$50 off 2013 season pass prices!

Annual Golf Cart Rental

	2012	Before 1-1-13	Before 4-1-13	2013
Family	\$ 535.00	\$ 455.00	\$ 500.00	\$ 535.00
Single	\$ 415.00	\$ 355.00	\$ 385.00	\$ 415.00
9 Hole Weekday	\$ 315.00	\$ 270.00	\$ 295.00	\$ 315.00

Annual golf cart passes are for the passholder only. All players without an annual golf cart pass must pay the applicable fee to ride, which is the Prairie Card cart fee of \$7 for 9 holes or \$10 for 18 holes. All cart riders, both passholders and daily fee players, will ride with another player if a seat is available rather than take a separate cart. If a golfer with a 9 hole weekday cart pass wishes to play 18, they will pay the regular rate of \$5 for their 2nd 9. For the family cart pass, only one cart can be on the course at any given time. The family pass includes use by immediate family members only, parents, children and grandchildren. All others will pay the applicable fee, which is the Prairie Card cart fee of \$7 for 9 holes or \$10 for 18 holes.

Annual Golf Cart Storage and Trail Fees

	2012	Before 1-1-13	Before 4-1-13	2013
Gas Storage	\$ 410.00	\$ 350.00	\$ 372.00	\$ 410.00
Elec. Storage	\$ 440.00	\$ 375.00	\$ 395.25	\$ 440.00
Gas Storage – with riders	\$ 600.00	\$ 510.00	\$ 560.00	\$ 600.00
Elec. Storage – with riders	\$ 630.00	\$ 535.00	\$ 585.00	\$ 630.00
Season Trail Fee	\$ 200.00	\$ 170.00	\$ 186.00	\$ 200.00
Daily Trail Fee	\$ 20.00			\$ 20.00

For Individual cart storage, all passengers without a cart pass pay a cart fee to the course of \$3 for 9 holes and \$5 for 18 holes.

As an option, owners of stored carts can upgrade to Cart storage with riders which allows all passengers to ride without paying a cart fee.

For stored carts, the City recognizes a single owner. The cart owner, spouse and any immediate family member over 18 can use the stored cart on the course. No other individuals may take the cart on the course without the owner.

Season Trail Fee - Riders subject to same rule as individual cart storage. Passengers pay \$3 for 9 or \$5 for 18.

Daily Trail Fees - Daily fee includes fee for both riders.

The Prairie Card

With The Prairie Card, golfers are eligible for substantial discounts on green fees, golf carts, and driving range. The Prairie Card is non-refundable and may only be used by the purchaser.

	2012	2013	Before 1-1-13	Before 4-1-13
Card fee	\$ 65.00	\$ 75.00	\$ 65.00	\$ 70.00
			Regular Rate	
9 Holes	\$ 8.50	\$ 8.50	\$ 16.00	
18 Holes	\$ 12.00	\$ 12.00	\$ 24.00	
2 nd 9	\$ 3.50	\$ 3.50	\$ 8.00	
Weekend 9	\$ 9.50	\$ 9.50	\$ 18.00	
Weekend 18	\$ 13.00	\$ 13.00	\$ 26.00	
½ Cart - 9 Holes	\$ 7.50	\$ 7.50	\$ 10.75	
½ Cart - 18 Hole	\$ 10.75	\$ 10.75	\$ 16.00	
Range - Warm up	\$ 2.25	\$ 2.25	\$ 3.75	
Range - Regular	\$ 3.25	\$ 3.25	\$ 5.50	

Daily Green Fees

	2012	2013	w/ Prairie Card (\$65-\$75 cost)
9 Holes	\$ 16.00	\$ 16.00	\$ 8.50
18 Holes	\$ 24.00	\$ 24.00	\$ 11.00
2 nd 9	\$ 8.00	\$ 8.00	\$ 3.50
Weekend 9	\$ 18.00	\$ 18.00	\$ 9.50
Weekend 18	\$ 26.00	\$ 26.00	\$ 13.00

Golf Carts

	2012	2013	w/ Prairie Card (\$65-\$75 cost)
9 Holes	\$ 10.75	\$ 10.75	\$ 7.50
18 Holes	\$ 16.00	\$ 16.00	\$ 10.75

Driving Range

	2012	2013	w/ Prairie Card (\$65-75 cost)
Warm up	\$ 3.75	\$ 3.75	\$ 2.25
Regular	\$ 5.50	\$ 5.50	\$ 3.25

	2012	2013	Before 1-1-13	Before 4-1-13
Range Pass	\$ 65.00	\$ 65.00	\$ 55.00	\$ 60.00
Warm up w/ Rng Pass	N/C		N/C	
Reg. w/ Range Pass	\$ 1.00	\$ 1.00		

PUBLIC UTILITIES MEMO

DATE: **OCTOBER 19, 2012**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

SUBJECT: **ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

CASE ITEMS

1. RESOLUTION AUTHORIZING ADMINISTRATIVE FINES

The Administrative Fine Ordinance authorizes Council to set the fines for Worthington City Code violations by resolution. The Council has not set a fine for violating the watering ban established by Worthington Public Utilities so at this time the only option the City has for enforcement is to issue a misdemeanor citation and letting the courts establish a fine. A misdemeanor violation is punishable by maximum fine of \$1,000.00 and/or up to 90 days in jail.

Staff requests Council establish a \$90 fine for violating City Code 53.04 (Water Emergency Conditions Violation) and a second offense fine amount of \$160, bringing it in line with the administrative fines for disorderly conduct and public nuisance; subsequent violations would be handled by court ticket.

Authorizing this resolution (see Exhibit 1) will approve the amounts for the various offenses shown in the resolution.

Staff recommends passage of the resolution.

Proposed Motion: Authorization of the resolution establishing the offenses and fine amounts for Worthington's Administrative Fine program.

City of Worthington

Resolution Adopting 2012 Administrative Offenses Penalties

WHEREAS, the City Code of the City of Worthington authorizes the City Council to establish fees by resolution; and

WHEREAS, the City Council of the City of Worthington has adopted an ordinance establishing a procedure for adjudicating administrative offenses and providing for a schedule of offenses and administrative penalties; and

WHEREAS, said ordinance authorizes the City Council of the City of Worthington, from time to time, to identify administrative offenses and establish penalties for such offenses.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Worthington that the following administrative offenses and penalties are hereby adopted effective October 22, 2012:

Statute/Ordinance	Description	Administrative Fine
53.04	Water Emergency Conditions Violation	\$90.00
53.04	Water Emergency Conditions 2 nd Violation	\$160.00
70.01	Statutes Adopted by reference not specifically listed	\$90.00
70.08	Possession of Marijuana in a Motor Vehicle	\$90.00
71.01	Exhibition Driving	\$75.00
71.02	Avoid Signal	\$120.00
71.15	Bicycles	\$60.00
71.40	Snowmobile Violation	\$75.00
72.02	Parking (any)	\$25.00
72.07	Odd/Even	\$25.00
72.06	24 hr. Violation	\$25.00
72.14	Handicapped Parking	\$160.00
72.15	1-Hour Parking Violation	\$25.00
90.17	Barking Dog	\$90.00
90.17	Barking Dog – 2 nd Offense within 12 months	\$160.00
91.01	Open Burning	\$90.00

91.01	Open Burning - 2 nd Offense within 12 months	\$160.00
92.01	Public Nuisance	\$90.00
92.01	Public Nuisance - 2 nd Offense within 12 months	\$160.00
92.02	Junk or Inoperable Vehicles	\$90.00
92.02	Junk or Inoperable Vehicles – 2 nd Offense within 12 months	\$160.00
92.02	Nuisances Affecting Health	\$90.00
92.02	Nuisances Affecting Health – 2 nd Offense within 12 months	\$160.00
92.04	Nuisances Affecting Peace & Safety	\$90.00
92.04	Nuisances Affecting Peace & Safety – 2 nd Offense within 12 months	\$160.00
90.05A	Animal Run at Large (Includes house animals and livestock)	\$90.00
90.05A	Animal Run at Large – 2 nd Offense within 12 months	\$160.00
90.05I	Remove Animal Feces	\$90.00
90.05I	Remove Animal Feces – 2 nd Offense within 12 months	\$160.00
90.09B	Unlicensed Animal	\$90.00
90.09B	Unlicensed Animal – 2 nd Offense within 12 months	\$160.00
92.37	Graffiti	\$90.00
92.37	Graffiti – 2 nd Offense within 12 months	\$160.00
92.55	Unlawful Noises	\$90.00
92.55	Unlawful Noises – 2 nd Offense within 12 months	\$160.00
92.56	Loud Parties	\$90.00
92.56	Loud Parties – 2 nd Offense within 12 months	\$160.00
92.58	Loud Music (60 ft)	\$90.00
92.58	Loud Music (60 ft) – 2 nd Offense within 12 months	\$160.00
93.17	Prohibited Behavior in Campground	\$90.00
94.01	Blowing Snow in Street	\$60.00
99.02	Vehicles parked on yards	\$25.00

99.02	Vehicles parked on yards – 2 nd Offense	\$60.00
99.02	Vehicles parked on yards – 3 rd Offense	\$120.00
99.30	Vehicles displayed for sale	\$25.00
99.30	Vehicles displayed for sale – 2 nd Offense	\$60.00
99.30	Vehicles displayed for sale – 3 rd Offense	\$120.00
111.56B	Public Consumption	\$90.00
130.01	Disorderly Conduct	\$160.00
130.02	Curfew	\$60.00
130.03	False Fire Alarms	\$120.00
130.05	Public Urination	\$90.00
130.07	Possession of Drug Paraphernalia	\$90.00
130.08	Possession of Small Amount of Marijuana	\$90.00

(Exhibit 1 – October 22, 2012)

PUBLIC WORKS MEMO

DATE: October 22, 2012
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEM

1. APPROVE BIO-SCIENCE PARK HAY LAND QUOTE

Staff advertised and received one quote for a five-year period beginning in March 1, 2013. There was interest from two other parties, however, they decided to not submit a quote.

<u>Quoter</u>	<u>Dollars/Acre based upon 38 acres</u>	<u>Gross Amount</u>
David Dieter	\$ 171.05	\$ 6,500.00

Mr. Dieter is the current lessee for the parcel. The current rate for the parcel is \$ 145.46 per acre.

Staff recommends Council to authorize the Mayor and City Clerk to execute the lease agreement, as shown in exhibit "A," for the leasing of the Bio-Science hay land to Mr. Dieter for an annual amount of \$ 6,500.00.

Suggested motion: Approve the lease, as shown as exhibit "A", and to authorize the Mayor and City Clerk to execute the lease on behalf of the City.

2. APPROVE 2013 "Y" CONTRACT

During the 2013 budget process, the Park and Recreation Advisory Board and City Council agreed to continue to have the "Y" manage the City's summer youth recreation programs for 2013 for a total cost of \$ 43,688 to be paid in 12 equal payments beginning January 1, 2013. This represents a 3% increase to the 2012 agreement payment. The terms of the agreement, as it relates to the financial and operational responsibilities, will remain the same as 2012.

Staff recommends Council to authorize the Mayor and City Clerk to execute the agreement, as shown in Exhibit "B" on behalf of the City. Andy Johnson, representing the "Y", will be in attendance to answer any questions Council may have relating to the agreement or the program.

Suggested motion: Approve the agreement, as shown in exhibit "B", and to authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

BIO-SCIENCE INDUSTRIAL PARK ADDITION AGRICULTURE LEASE

This lease, made and entered into this ____ day of _____, 2012, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and _____ individual(s) residing at _____, hereinafter known as Lessees.

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the hay land portrayed on Exhibit 'A' and legally described as lots 1 and 2 and lots 5 thru 16 of Blocks 1,2 and 3 and a portion of Outlet "A" of which are attached hereto and made a part hereof as if fully set forth herein.

1. Term of Lease. The term of this Lease shall commence on March 1, 2013, and shall end on February 28, 2018.
2. Payment of Rent. Rent shall be payable in cash at the office of the City Clerk for the above period.
3. Amount of Rent. The rent for the hay land shall be \$ 6,500.00 which is based upon a rate of \$ 171.05 per acre which acres are agreed to be 38.00. The rent shall be paid in two equal semi-annual payments each year of the lease commencing on or before March 1, 2013 and on or before November 1st of each year of the lease commencing on or before November 1, 2013.
4. Assignment of Lease. Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor.
5. Crop Restriction. Lessee agrees and fully understands the sole permitted use of the leased premises shall be for the production of hay crop only.
6. Weed Control. Lessee shall control and maintain the noxious weeds along fence lines and upon the subject premises. The City reserves the right to enter the premises and, upon seven (7) days' written notification, spray and otherwise control the weeds and assess the cost of such control to the Lessee if the Lessee does not control the noxious weeds as required.
7. Waste and Compliance with Laws. Lessee shall not commit, suffer or permit any waste on said property leased. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.

Exhibit "A"

contained, said Lessee does hereby grant to Lessor a security interest in all crops grown or growing on the leased premises during the term of this Lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in the paying of the rent when due or in performing any of the covenants of this Lease, and at any time thereafter, the Lessor shall have, in addition to all of the rights granted to Lessor by this Lease, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble all property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both Lessee and Lessor. Expenses of retaking, holding, preparing for sale, selling, and other expenses of enforcing this security interest and realizing on the collateral, shall be paid by Lessee or deducted from the proceeds of the sale of the collateral. Such expenses shall include the reasonable attorney's fees and legal expenses of Lessor. In the event the sale of the collateral is not sufficient to pay all sums owed by Lessee to Lessor, including the expenses above mentioned, Lessor shall have and retain a claim against Lessee for such unpaid sums.

17. Sale of Premises. If Lessor sells the premises or any portion of the acres during the term of this Lease, the lessor shall pay the Lessee the sum of \$ 55.00 per acre regardless of amount of hay cuttings. Upon payment by Lessor, Lessee shall surrender possession of the premises or portion thereof to the purchaser.
18. Holding Over. If the Lessor remains in possession of the premises after the expiration of the term of this Lease, such possession shall not be construed to be a renewal of this Lease but such possession shall constitute a tenancy at the will of Lessor and may be terminated upon 10 days' written notice to Lessor.
19. Termination or Amendment by Agreement. Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.
20. FSA Farm Program. Lessor agrees to and will execute any necessary documents to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during he term of the lease and Lessee shall be entitled to any payments thereunder.
21. Notices. All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the lessee at address stated above and to Lessor: **City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187.** The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

CITY OF WORTHINGTON-WORTHINGTON AREA "Y" AGREEMENT

This agreement made this ____ day of _____, 2012, between the City of Worthington, a Municipal Corporation under the laws of the State of Minnesota, with offices at 303 Ninth Street, P.O. Box 279, Worthington, MN 56187, hereafter referred to as "City"; and the Worthington Area "Y", a nonprofit corporation organized under the laws of the State of Minnesota with office at 1501 Collegeway, Worthington, MN 56187, hereinafter referred to as the "Y".

Whereas, the City desires to hire the "Y" to promote and manage the City's summer youth recreation programs for it's residents to include but not limited to; tennis, track and field, baseball, girls' softball, fun and adventure camp through the provision of staff and all related materials needed to provide for the City's summer youth recreational programs; and

Whereas, the "Y" has the expertise in promoting, managing and operating such programming;

Now therefore, in consideration of the mutual promises set forth herein it is agreed by and between City and the "Y" as follows:

1. The "Y" shall be responsible:
 - a. To promote, manage and operate the City's summer youth recreation program.
 - b. To review with the City's Park and Recreation Advisory Board and City Council, the proposed summer recreation program to be offered for 2012, prior to the distribution of any promotional materials. This shall include, at a minimum, detailed description of program offering, start/end date, location site for each program, program fees and hours of each program.
 - c. To develop, promote, manage and operate a six week program to include tennis, track and field, rookie and junior baseball, girls' softball, and fun and adventure camp program. These programs have been a part of previous agreements.
 - d. To develop, promote, manage and operate new youth program offerings such as, but not limited to, youth soccer and outdoor basketball which have not been a part of previous agreements.
 - e. To develop and distribute a summer recreation brochure, exclusively, detailing the City's summer recreation programs, registration requirements, fee and a detailed description and schedule of program activities. This shall be completed by distributing brochures within School District 518 Prairie Elementary and Middle School, St. Mary's Catholic and Worthington Christian School. The brochure shall also be a part of the YMCA's summer promotion brochure distributed through the local media.

Exhibit B

liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT), using standard LMCIT coverages. Said coverage shall be in the minimum amount not to exceed the maximum liability applicable to municipalities under Minnesota Statutes, Section 466.04, Subd. 1, as amended. The Y shall be added as an additional insured to the City's coverage so as to comply with the City's defense and indemnification obligations in this agreement. Notice of cancellation shall be provided to the Y in accordance with policy terms.

- c. Each party shall insure its own personal property.
 - d. The "Y" shall maintain workers' compensation insurance in compliance with all statutory requirements of the State of Minnesota.
 - e. Each policy shall be endorsed to provide that it shall not be canceled, non-renewed, or materially changed unless at least thirty (30) days' prior written notice of cancellation or change is given to either party.
 - f. All policies shall be written by a reputable insurance company with a current AM Best Rating of A-V-II or better, and authorized to do business in Minnesota.
 - g. Certificates evidencing such insurance shall be delivered to the other party prior to the Commencement Date.
 - h. The City waives all claims against the "Y" for damage to the City's buildings, facilities or real property to the extent that such damages are covered by the City's insurance.
 - i. The "Y" shall defend and indemnify the City and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the City may incur as a result of the "Y"'s performance or failure to perform under this agreement, to the extent that such claims arise from or are caused by the "y"'s negligence or misconduct. The City shall defend and indemnify the "Y" and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the "Y" may incur as a result of the City's performance or failure to perform its obligation under this agreement, to the extent that such claims arise from or are caused by the City's negligence or misconduct.
6. This is an eleven month agreement commencing on the first day of February 2012 and terminating the 31st day of December, 2012. City Council appropriation of financing for similar programs for subsequent years shall not be considered an indication the city's intent to extend or renegotiate the contract. "The Y" shall submit program and contract proposals for annual review or revision of contracted services by August 1, 2013.
7. In consideration of services to be provided by the YMCA in accordance with this

Exhibit B-2

ENGINEERING MEMO

DATE: OCTOBER 19, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. PETITION FOR IMPROVEMENT OF PROPERTY TO BE PLATTED

Exhibit 1 includes a petition for improvement of property proposed to be platted as Morning View Second Addition. The petition is for extension of the municipal sewer and water systems, and for improvement of the area by extension of the municipal storm water collection and management system. The petition was submitted by the land owners as indicated by the City's development regulations as part of the platting process.

Exhibit 1 also includes a Resolution Ordering Preparation of Report. The report will outline which of the petitioned improvements will be proposed as assessable public improvements and which are to be completed by the developer. It is anticipated that the storm water improvements and sanitary sewer extensions will be completed by the developer, however, the property will be subject to assessments for trunk sanitary sewer benefit. The developer will also be required to extend water mains within the addition, however, the City may need to furnish fire hydrants as a part of trunk water main improvements. The property has been assessed trunk water benefit.

The report on the improvement will also provide more information as to the need for developer installed improvements, any City participation in such improvements, City costs, and assessments relating to the proposed improvement, all to be considered at a subsequent public hearing.

Staff recommends that Council pass the resolution in Exhibit 1 declaring adequacy of petition and ordering preparation of report on proposed improvement.

2. FIRST READING OF AN ORDINANCE TO VACATE A PLATTED EASEMENT IN MORNING VIEW FIRST ADDITION

The proposed plat of Morning View Second Addition includes the replatting of Block 1 of Morning View First Addition. The three lots in the existing Block 1 will be reconfigured into four lots. The platted easement along the west line of the existing Lot 2 will conflict with the lots created in Morning View Second Addition as shown on the map included in Exhibit 2. The easement is not currently being used but will be needed as the

area develops. An equivalent easement will need to be included in the Morning View Second Addition Plat. The developer, Southwest Minnesota Housing Partnership, has applied for vacation of the easement as part of the platting process.

Staff recommends that Council give first reading of the ordinance in Exhibit 2 vacating the easement as requested and shown on the map in Exhibit 2. Third reading of the ordinance should not be given without concurrence of the Water and Light Commission. The Plat of Morning View Second Addition should not be approved without inclusion of an equivalent easement.

3. RESOLUTION PERTAINING TO INTENT TO BOND FOR COSTS INCURRED IN MAKING PUBLIC IMPROVEMENT

Federal tax regulations require that local governments declare the intent to reimburse themselves for prior costs incurred in making public improvements with proceeds from bonds. In other words, the City must state the intent to sell bonds for a project after significant costs have already been incurred for the project.

Pursuant to the City Council's discussion regarding the desirability of preserving the potential to bond projects previously identified for funding from hospital sale proceeds, staff has provided for the preparation of a resolution declaring the intent to bond for the local share of the TH 59 North Infrastructure Improvements project. Bond Counsel has prepared the language addressing City Council's February 14, 2011 commitment of existing City fund balances to the project.

Should Council wish to maintain the potential to bond for the local share of the TH 59 North Infrastructure Improvements project, staff recommends that Council pass the resolution in Exhibit 3. The \$1.5 million amount identified in the resolution includes project contingencies.

PETITION FOR IMPROVEMENT

We, the undersigned, being the owners of the real property hereinafter described, do hereby petition the City Council of the City of Worthington, County of Nobles, State of Minnesota, to improve said real property, or portions thereof, by extension of the municipal storm water collection and management system, by extension of the municipal wastewater collection system, and by extension of the municipal water distribution system, and to assess the cost thereof against the property benefitted thereby, pursuant to Minnesota Statutes, Chapter 429;

All that part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

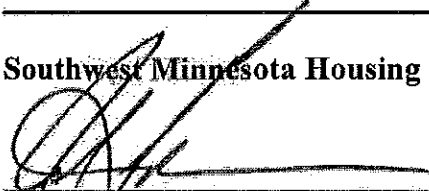
Commencing at the East Quarter corner of said Section 13; thence South 00 degrees 13 minutes 55 seconds East (assumed bearing) on the east line of the Southeast Quarter of said Section 13, a distance of 300.41 feet to a point on the southerly right-of-way line of Interstate Highway No. 90, said point also being the point of beginning; thence South 00 degrees 13 minutes 55 seconds East on said east line, 314.70 feet to the northeast corner of Lot 1, Block 2, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof; thence South 89 degrees 46 minutes 05 seconds West on the north line of said Lot 1, a distance of 153.00 feet to the northwest corner of said Lot 1; thence South 00 degrees 13 minutes 55 seconds East on the west line of said Lot 1, a distance of 16.03 feet to a point on the easterly extension of the north line of Block 1, said MORNING VIEW FIRST ADDITION; thence North 89 degrees 07 minutes 32 seconds West on said easterly extension and on the north line of said Block 1, a distance of 333.38 feet to the northwest corner of Lot 1, said Block 1, said point also being a point on the east line of DANO ADDITION, according to the recorded plat thereof; thence North 00 degrees 18 minutes 33 seconds West on said east line, 350.38 feet to the northeast corner of said DANO ADDITION, said point also being a point on the southerly right-of-way line of Interstate Highway No. 90; thence easterly 185.51 feet, not tangent to previous line, on said southerly right-of-way line and on a 68938.94 foot radius curve to the left having a central angle of 00 degrees 09 minutes 15 seconds and a 185.51 foot chord that bears South 89 degrees 21 minutes 51 seconds East; thence South 85 degrees 48 minutes 50 seconds East, not tangent to previous curve, on said southerly right-of-way line, 302.21 feet to the point of beginning.

AND

Lots 1, 2, and 3, Block 1, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof, City of Worthington, Nobles County, Minnesota.

Said property proposed to be platted as Morning View Second Addition.

Southwest Minnesota Housing Partnership


Rick Goodemann
Executive Director

Date

10/16/2012

Morning View Second Addition
Petition for Improvement

Exhibit 1a



RESOLUTION NO. _____

***DECLARING ADEQUACY OF PETITION AND ORDERING
PREPARATION OF FEASIBILITY REPORT ON PROPOSED
IMPROVEMENT.***

***BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON,
MINNESOTA:***

1. A certain petition requesting the improvement of the following described property, or portions thereof, by extension of the municipal storm water collection and management system, by extension of the municipal wastewater collection system, and by extension of the municipal water distribution system, received on October 17, 2012, and filed with the City Council on October 22, 2012, is hereby declared to be signed by the required percentage of the owners of the property affected thereby:

All that part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the East Quarter corner of said Section 13; thence South 00 degrees 13 minutes 55 seconds East (assumed bearing) on the east line of the Southeast Quarter of said Section 13, a distance of 300.41 feet to a point on the southerly right-of-way line of Interstate Highway No. 90, said point also being the point of beginning; thence South 00 degrees 13 minutes 55 seconds East on said east line, 314.70 feet to the northeast corner of Lot 1, Block 2, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof; thence South 89 degrees 46 minutes 05 seconds West on the north line of said Lot 1, a distance of 153.00 feet to the northwest corner of said Lot 1; thence South 00 degrees 13 minutes 55 seconds East on the west line of said Lot 1, a distance of 16.03 feet to a point on the easterly extension of the north line of Block 1, said MORNING VIEW FIRST ADDITION; thence North 89 degrees 07 minutes 32 seconds West on said easterly extension and on the north line of said Block 1, a distance of 333.38 feet to the northwest corner of Lot 1, said Block 1, said point also being a point on the east line of DANO ADDITION, according to the recorded plat thereof; thence North 00 degrees 18 minutes 33 seconds West on said east line, 350.38 feet to the northeast corner of said DANO ADDITION, said point also being a point on the southerly right-of-way line of Interstate Highway No. 90; thence easterly 185.51 feet, not tangent to previous line, on said southerly right-of-way line and on a 68938.94 foot radius curve to the left having a central angle of 00 degrees 09 minutes 15 seconds and a 185.51 foot chord that bears South 89 degrees 21 minutes 51 seconds East; thence South 85 degrees 48 minutes 50 seconds East, not tangent to previous curve, on said southerly right-of-way line, 302.21 feet to the point of beginning.

AND

Lots 1, 2, and 3, Block 1, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof, City of Worthington, Nobles County, Minnesota.

Resolution No.

Declaring Adequacy . . . Section 13 . . . storm . . . sanitary . . . water . . .

Page 2 of 2.

October 22, 2012

Said property proposed to be platted as Morning View Second Addition.

This declaration is made in conformity to Minnesota Statutes, Section 429.035.

2. The petition is hereby referred to the city engineer for study, and the engineer is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the City Council of the City of Worthington, Minnesota, this the 22nd day of October, 2012.

(SEAL)

ALAN E. OBERLOH

Mayor

Attest JANICE A. OBERLOH

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE TO VACATE PART OF PLATTED PUBLIC UTILITY EASEMENT
IN LOT 2, BLOCK 1, MORNING VIEW FIRST ADDITION**

The City Council of the City of Worthington, Does Ordain:

Section I.

The following described portion of the platted public utility easement in Lot 2, Block 1, Morning View First Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 10.00 feet Lot 2, Block 1, Morning View First Addition,
City of Worthington, Nobles County, Minnesota, except the north
10.00 feet thereof.

Section II.

The City Clerk be hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section III.

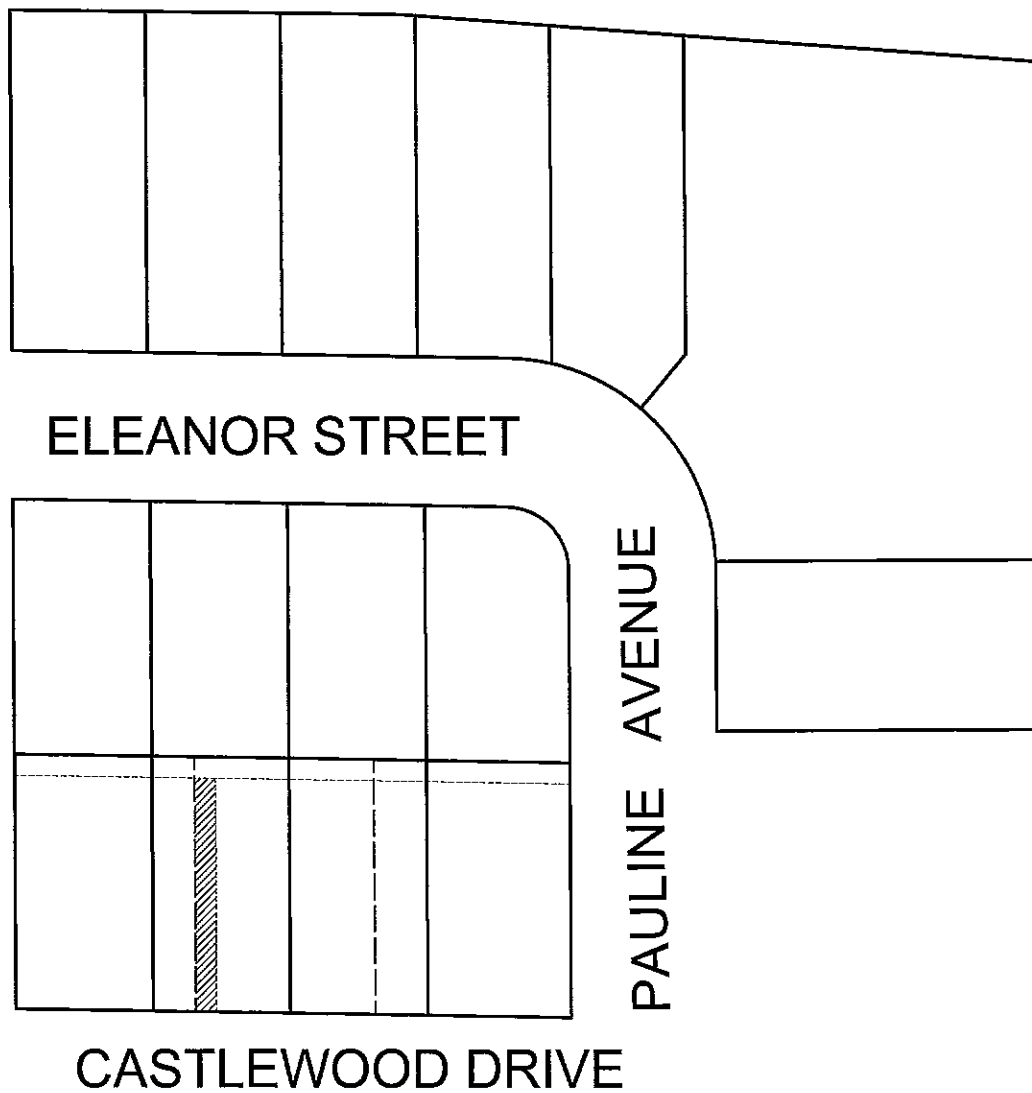
This ordinance shall be in full force and effect from and after its passage and publication and the filing of the certified copy thereof with the Recorder in and for the said County of Nobles, State of Minnesota.


Passed and adopted by the City Council of the City of Worthington, Minnesota, this _____ day of _____, 2012.

(SEAL)

Mayor

Attest _____
City Clerk



- MORNING VIEW SECOND ADDITION LOT LINES
- MORNING VIEW FIRST ADDITION LOT LINES
- MORNING VIEW FIRST ADDITION EASEMENT LINES
-  EASEMENT AREA TO BE VACATED

RESOLUTION NO. _____

**RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED
PROJECTS TO BE UNDERTAKEN BY THE CITY; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council of the City of Worthington, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

(a) The City proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
TH 59 North Infrastructure Improvements, SP 5304-37	\$1,500,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds. On February 14, 2011, the City adopted a resolution expressing its intent to pay the City's share of this project from available City money. The City is now considering alternative uses for its available money and would use bonds for the project if it determines to hold or apply its available money for other purposes.

4. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Adopted by the City Council of the City of Worthington, Minnesota, this the 22nd day of October, 2012.

(SEAL)

Mayor

Attest

City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: OCTOBER 19, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. FIRST READING - ORDINANCE TO ANNEX PROPERTY IN SECTION 30 OF LORAIN TOWNSHIP

On October 8th, Council considered an annexation request submitted by Ridley USA, Inc. . After discussion regarding the annexation boundaries, the County voted unanimously to approve the first reading of the annexation on the condition that the boundaries were enlarged/alterd to take in all of the land the company was utilizing for its operation. A copy of the meeting minutes are provided in the Minutes Section of this packet.

Upon his review of the Council's action, the City Attorney, citing State Statute 414.033 Subd. 2b, advised the City that it does not have the authority to amend the requested annexation boundaries without restarting the annexation process, which includes holding another public hearing (a minimum 30 day notification). The Attorney suggests Council retract its original action and either adopt the resolution approving the annexation or deny the petition, in which case the applicant or the City could start the process anew with the new boundaries.

Staff has discussed the matter with the applicant. After considering its options, Ridley is requesting Council approve the annexation as submitted. While not opposed to annexing the additional land, the company expressed its desire to connect their new building, which is currently under construction, with City sewer and water prior to winter freeze. Any delay in the annexation process would require the company to postpone the connection until spring. If the annexation proceeded as submitted eliminating this delay, the company has indicated it would work with the City to annex the remaining area suggested by Council as quickly as allowed by State Statute (12 month dead period after approved Annexation Ordiannce).

Based on the Attorney's advisement, staff would recommend Council retract the action taken on October 8th and approve the first reading of the proposed annexation as submitted or deny the requested annexation.

Council action is requested.

A copy of the original case item, including the exhibits, are included seperately in the packet for Council's use and reference.

2. EVENT CENTER PRE-OPENING BUDGET

Article 19 of the Event Center Management Agreement calls for the City to expend up to \$25,000 for expenses Worthington Hotel Group will encounter on pre-opening activities. Pre-opening

activities include the establishment of reservation system, employment recruitment, advertisement/marketing, creation of a web site, and purchasing marketing materials. Exhibit 1 is a copy of the Manger's proposed pre-opening budget for Council's consideration. David Mallak, a representative of Worthington Hotel Group, will be in attendance to answer any questions Council may have.

Council action is requested.

3. EVENT CENTER RENTAL FEES

Article 5.2.1 of the Event Center Management Agreement requires the Council to establish the fees for use of the Center after consultation with the Manager. Such fees are to be competitive for the use of facilities similar to those offered at the Center. Exhibit 2 is a copy of a proposed fee schedule submitted by Worthington Hotel Group for Council's consideration. Dave Mallak, a representative of the Worthington Hotel Group, will be in attendance to formally present the fee schedule and answer any questions Council may have.

Council action is requested.

WORTHINGTON EVENT CENTER PRE-OPENING BUDGET

Reserve Anywhere Software and Service	\$6,960.00
Sales Manager Recruitment Ad	\$450.00
Pre-Opening activities by Sales Manager	\$7,100.00
Website Development	\$4,000.00
Marketing Materials:	
Pens (5000)	\$2,250.00
Note Pads (5000)	\$1,495.00
Brochures	\$1,365.00
Sales Folders	\$1,400.00
 TOTAL	 \$25,020.00

WORTHINGTON EVENT CENTER PRICING

HALL RENTAL		BAR PRICES
Full Room:		Bar Minimum
Saturdays	\$1,200.00	Beer
Fridays	\$900.00	Wine
Weekdays	\$700.00	Cocktails
		Soda
		Keg Beer
Half Room:		Cocktails by the hour:
Saturdays	\$800.00	Call Brands 1st Hour
Fridays	\$600.00	Call Brands Additional Hours
Weekdays	\$500.00	Premium Brands 1st Hour
		Premium Brands Additional Hours
Quarter Room:		
Saturdays	\$400.00	
Fridays	\$300.00	
Weekdays	\$250.00	
Per Person charge for breakfast and lunches \$2.00		
Per Person charge for dinners \$3.00		
		MISC CHARGES
		LCD Projector
		Flip Chart
		TV, DVD and Cart
		18% Service Charge on Bar and Misc Charges

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BAHRS SMALL ENGINE	10/12/12	FUEL PUMP FOR SAWS	ELECTRIC	M-DISTR UNDERGRND LINE	23.46
				TOTAL:	23.46
CONTINENTAL SAFETY EQUIPMENT INC	10/12/12	OXYGEN SENSOR	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	70.59
	10/12/12	OXYGEN SENSOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	70.59
				TOTAL:	141.18
COOPERATIVE ENERGY CO- ACCT# 05412019	10/12/12	UNLEADED GAS	WATER	M-TRANS MAINS	8.65
				TOTAL:	8.65
DAKOTA DATA SHRED	10/12/12	SHRED RECORDS	GENERAL FUND	SECURITY CENTER	55.57
	10/12/12	SHRED RECORDS	GENERAL FUND	SECURITY CENTER	56.00
				TOTAL:	111.57
DAN'S DRAPERY SERVICE	10/12/12	LABOR TO INSTALL ROLLER SH	GENERAL FUND	FIRE ADMINISTRATION	500.00
				TOTAL:	500.00
DAVIS TYPEWRITER CO INC	10/12/12	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	10.19
	10/12/12	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	7.84
	10/12/12	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	10.19
	10/12/12	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.84
	10/12/12	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	20.39
	10/12/12	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	15.69
				TOTAL:	72.14
ECHO GROUP INC	10/12/12	SAWZALL BLADES	ELECTRIC	M-DISTR UNDERGRND LINE	18.02
	10/12/12	CONDUIT	ELECTRIC	FA DISTR UNDRGRND COND	230.10
				TOTAL:	248.12
FASTENAL COMPANY	10/12/12	DRILL BITS	ELECTRIC	M-DISTR UNDERGRND LINE	38.67
				TOTAL:	38.67
FERGUSON WATERWORKS INC	10/12/12	SSR CLAMPS	WATER	M-TRANS MAINS	536.31
				TOTAL:	536.31
FRONTIER COMMUNICATIONS	10/12/12	ICAC REIMBURSED ACCOUNT	GENERAL FUND	POLICE ADMINISTRATION	94.44
				TOTAL:	94.44
FS3 INC	10/12/12	4" CONDUIT FOR 15 KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	16,082.55
				TOTAL:	16,082.55
DUANE C GRACE	10/12/12	PLAN REVIEW FIRE STATION	GENERAL FUND	ECONOMIC DEVELOPMENT	3,000.85
				TOTAL:	3,000.85
GRAHAM TIRE OF WORTHINGTON INC	10/12/12	REPLACED BROKEN UPPER REAR	GENERAL FUND	POLICE ADMINISTRATION	284.84
	10/12/12	REPLACED BROKEN UPPER REAR	GENERAL FUND	POLICE ADMINISTRATION	80.00
	10/12/12	MOUNT, DISMOUNT, SPIN BALA	GENERAL FUND	POLICE ADMINISTRATION	47.41
				TOTAL:	412.25
GRANDSTAY RESIDENTIAL SUITES	10/12/12	TRAVEL GARY GERDES	GENERAL FUND	SECURITY CENTER	86.54
	10/12/12	TRAVEL GARY GERDES	GENERAL FUND	SECURITY CENTER	86.54
				TOTAL:	173.08
H.M. CRAGG CO	10/12/12	BATTERY INSPECTIONS & REPA	ELECTRIC	O-DISTR STATION EXPENS	1,992.00
				TOTAL:	1,992.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HAWKINS INC	10/12/12	CHEMICALS	WATER	O-PURIFY	6,932.48
				TOTAL:	6,932.48
HONIUS KIRK	10/12/12	REIMBURSE BOOTS	GENERAL FUND	POLICE ADMINISTRATION	127.98
				TOTAL:	127.98
JERRY'S AUTO SUPPLY	10/12/12	HAND TOWELS-FILTRATION PLA	WATER	O-PURIFY MISC	56.30
	10/12/12	OIL FILTER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	5.30
	10/12/12	V-BELT FOR UNIT # 332	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	13.35
	10/12/12	FITTINGS & HOSE ENDS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	77.04
				TOTAL:	151.99
KARL'S TV & APPLIANCE INC	10/12/12	VACUUM AND DUSTBAGS	GENERAL FUND	FIRE ADMINISTRATION	435.88
				TOTAL:	435.88
LAMPERTS YARDS INC-2602004	10/12/12	EXPANSION JOINT-REPAIRS	GENERAL FUND	PAVED STREETS	19.17
	10/12/12	TOGGLE BOLTS	RECREATION	GOLF COURSE-CLUBHOUSE	1.92
	10/12/12	BAND SHELL BENCHES	RECREATION	PARK AREAS	4.16
	10/12/12	2X4, BOLTS, NUTS, WASHERS	LIQUOR	O-GEN MISC	42.46
				TOTAL:	67.71
LAW ENFORCEMENT LABOR SERVICES INC #27	10/12/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	180.00
				TOTAL:	180.00
LOOSBROCK DIGGING SERVICE INC	10/12/12	HWY 60 SUB #2 CROSSING	ELECTRIC	FA DISTR UNDRGRND COND	24,999.00
				TOTAL:	24,999.00
MARKS TOWING & REPAIR OF WORTHINGTON I	10/12/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
				TOTAL:	106.88
MATHESON TRI-GAS INC	10/12/12	LEASE CREDIT	WATER	O-DISTR MISC	375.03
	10/12/12	CYLINDER PURCHASE	WATER	O-DISTR MISC	850.00
	10/12/12	ACETYLENE REFILL	WATER	O-DISTR MISC	41.73
	10/12/12	ACETYLENE REFILL	ELECTRIC	O-DISTR MISC	41.74
	10/12/12	GAS CYLINDER	ELECTRIC	O-DISTR MISC	293.91
				TOTAL:	852.35
MINNESOTA DEPARTMENT OF TRANSPORTATION	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR		316.41
	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	OVERLAY PROGRAM		678.16
	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	COLLEGEWAY		325.66
	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	TREVOR ST		114.56
	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	NE'LY ALLEY IN BLOCK 2		60.00
	10/12/12	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	SW'LY ALLEY IN BLOCK		54.57
				TOTAL:	1,549.36
MINNESOTA ENERGY RESOURCES CORP	10/12/12	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	48.90
	10/12/12	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	87.63
	10/12/12	GAS SERVICE	WATER	O-DISTR MISC	14.57
	10/12/12	GAS SERVICE	AIRPORT	O-GEN MISC	31.39
	10/12/12	GAS SERVICE	AIRPORT	O-GEN MISC	32.84
				TOTAL:	215.33
MISCELLANEOUS V BETZ LEON	10/12/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
MCALLISTER LEE	10/12/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
POTTS MONICA	10/12/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
THIER CYRIL	10/12/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WENESS ERLIN	10/12/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
				TOTAL:	200.00
MMBA	10/12/12	JULY 12-13 DUES	LIQUOR	O-GEN MISC	1,440.00
				TOTAL:	1,440.00
MN CHILD SUPPORT PAYMENT CTR	10/12/12	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	10/12/12	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	663.63
MORRIS SEALCOAT & TRUCKING INC	10/12/12	2012 SEAL COAT FINAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,736.95
				TOTAL:	2,736.95
NCL OF WISCONSIN INC	10/12/12	PH 10, 7, 4 BUFFER SOLUTIO	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	102.62
				TOTAL:	102.62
NOBLES COOPERATIVE ELECTRIC	10/12/12	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.62
	10/12/12	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.62
	10/12/12	LINE IMPROVEMENTS-TRANSM L	ELECTRIC	FA DISTR POLES TOWERS	17,964.75
				TOTAL:	17,981.99
PITNEY BOWES INC	10/12/12	E-Z SEAL	WATER	ACCTS-RECORDS & COLLEC	18.27
	10/12/12	E-Z SEAL	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	18.27
	10/12/12	E-Z SEAL	ELECTRIC	ACCTS-RECORDS & COLLEC	36.55
				TOTAL:	73.09
RACOM CORP	10/12/12	SERVICE LABOR	GENERAL FUND	POLICE ADMINISTRATION	132.00
				TOTAL:	132.00
RUNNINGS SUPPLY INC-ACCT#9502440	10/12/12	TRAILER BALL	GENERAL FUND	PAVED STREETS	12.82
	10/12/12	LINE REEL MASONS LINE	WATER	O-DISTR MISC	10.98
	10/12/12	DUCK TAPE	MUNICIPAL WASTEWAT	O-PURIFY MISC	20.08
	10/12/12	1.5" COUPLER FOR HOSE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.33
				TOTAL:	60.21
SCHAAP SANITATION INC	10/12/12	MONTHLY GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	195.97
				TOTAL:	195.97
SCHWALBACH ACE #6067	10/12/12	TRASH BAGS	ELECTRIC	M-DISTR UNDERGRND LINE	23.36
	10/12/12	KEY	ELECTRIC	M-DISTR UNDERGRND LINE	2.13
	10/12/12	ANCHOR	ELECTRIC	M-DISTR UNDERGRND LINE	50.22
	10/12/12	TILE REPAIR	ELECTRIC	M-DISTR UNDERGRND LINE	81.67
				TOTAL:	157.38
SHINE BROS CORP OF MN	10/12/12	BULK STEEL	WATER	O-DISTR MISC	9.05
				TOTAL:	9.05
SHOPKO STORES OPERATING CO LLC	10/12/12	UC PHONE AND MINUTES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	85.88
				TOTAL:	85.88
UNITED PARCEL SERVICE	10/12/12	UPS INTERNET SHIPPING CHAR	ELECTRIC	O-DISTR MISC	22.42
				TOTAL:	22.42
VANTAGEPOINT TRANSFER AGENTS-457	10/12/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	10/12/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
VIRGIL VEEN	10/12/12	OIL CHANGE, REPAIR LABOR	GENERAL FUND	POLICE ADMINISTRATION	471.00
				TOTAL:	471.00
VERIZON WIRELESS	10/12/12	MONTHLY WIRELESS PHONE	GENERAL FUND	MAYOR AND COUNCIL	46.05
	10/12/12	MONTHLY WIRELESS PHONE	GENERAL FUND	ADMINISTRATION	52.64
	10/12/12	MONTHLY WIRELESS PHONE	GENERAL FUND	ENGINEERING ADMIN	65.92
	10/12/12	MONTHLY WIRELESS PHONE	GENERAL FUND	ECONOMIC DEVELOPMENT	33.39
	10/12/12	MONTHLY WIRELESS PHONE	GENERAL FUND	PAVED STREETS	65.92
	10/12/12	WIRELESS PHONE CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	400.26
	10/12/12	MONTHLY WIRELESS PHONE	RECREATION	PARK AREAS	32.96
	10/12/12	MONTHLY WIRELESS PHONE	RECREATION	OLSON PARK CAMPGROUND	32.96
	10/12/12	MONTHLY WIRELESS PHONE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.96
				TOTAL:	763.06
VETERINARY MEDICAL CTR PA	10/12/12	DOG FOOD, DASUQUIN	GENERAL FUND	POLICE ADMINISTRATION	92.42
				TOTAL:	92.42
ZIEGLER	10/12/12	EMERGENCY GENERATOR WORK	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	342.55
	10/12/12	EMERGENCY GENERATOR WORK	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	900.00
				TOTAL:	1,242.55

===== FUND TOTALS =====

101	GENERAL FUND	6,949.01
207	PD TASK FORCE	486.14
229	RECREATION	120.90
231	ECONOMIC DEV AUTHORITY	87.63
401	IMPROVEMENT CONST	4,286.31
601	WATER	8,415.80
602	MUNICIPAL WASTEWATER	1,850.72
604	ELECTRIC	62,136.63
609	LIQUOR	1,482.46
612	AIRPORT	64.23
614	MEMORIAL AUDITORIUM	32.96

GRAND TOTAL: 85,912.79

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALL FLAGS LLC	10/19/12	FLAGS	GENERAL FUND	OTHER GEN GOVT MISC	135.61
				TOTAL:	135.61
ANDERSON ALIGNMENT SERVICE	10/19/12	INSTALL HYDRAULIC OIL	GENERAL FUND	PAVED STREETS	205.47
	10/19/12	INSTALL HYDRAULIC OIL	GENERAL FUND	PAVED STREETS	10.00
	10/19/12	REMOVE, REPAIR, REPLACE RE	GENERAL FUND	PAVED STREETS	41.88
	10/19/12	REMOVE, REPAIR, REPLACE RE	GENERAL FUND	PAVED STREETS	45.00
	10/19/12	OIL CHANGE, GREASE, 3 BATT	GENERAL FUND	PAVED STREETS	145.35
	10/19/12	OIL CHANGE, GREASE, 3 BATT	GENERAL FUND	PAVED STREETS	356.06
	10/19/12	OIL CHANGE, GREASE, 3 BATT	GENERAL FUND	PAVED STREETS	107.50
	10/19/12	OIL CHANGE, FILTERS	GENERAL FUND	PAVED STREETS	90.84
	10/19/12	OIL CHANGE, FILTERS	GENERAL FUND	PAVED STREETS	113.89
	10/19/12	OIL CHANGE, FILTERS	GENERAL FUND	PAVED STREETS	95.00
	10/19/12	OIL CHANGE, AIR FILTERS	GENERAL FUND	PAVED STREETS	45.42
	10/19/12	OIL CHANGE, AIR FILTERS	GENERAL FUND	PAVED STREETS	119.72
	10/19/12	OIL CHANGE, AIR FILTERS	GENERAL FUND	PAVED STREETS	65.00
	10/19/12	REMOVE, REPAIR, REPLACE RE	GENERAL FUND	ICE AND SNOW REMOVAL	41.88
	10/19/12	REMOVE, REPAIR, REPLACE RE	GENERAL FUND	ICE AND SNOW REMOVAL	45.00
	10/19/12	OIL CHANGE, GREASE, 3 BATT	GENERAL FUND	ICE AND SNOW REMOVAL	356.07
	10/19/12	OIL CHANGE, GREASE, 3 BATT	GENERAL FUND	ICE AND SNOW REMOVAL	107.50
	10/19/12	REPAIR IMPELLER	GENERAL FUND	ICE AND SNOW REMOVAL	10.69
	10/19/12	REPAIR IMPELLER	GENERAL FUND	ICE AND SNOW REMOVAL	447.41
	10/19/12	REPAIR IMPELLER	GENERAL FUND	ICE AND SNOW REMOVAL	1,370.00
	10/19/12	MARKER LITES, REPAIR LITES	GENERAL FUND	ICE AND SNOW REMOVAL	20.45
	10/19/12	MARKER LITES, REPAIR LITES	GENERAL FUND	ICE AND SNOW REMOVAL	150.00
	10/19/12	DOT INSPECTION	STORM WATER MANAGE	STREET CLEANING	75.00
	10/19/12	DOT INSPECTION	STORM WATER MANAGE	STREET CLEANING	2.14
	10/19/12	OIL CHANGE, FILTERS, BELT	STORM WATER MANAGE	STREET CLEANING	163.52
	10/19/12	OIL CHANGE, FILTERS, BELT	STORM WATER MANAGE	STREET CLEANING	341.89
	10/19/12	OIL CHANGE, FILTERS, BELT	STORM WATER MANAGE	STREET CLEANING	195.00
				TOTAL:	4,767.68
ARCTIC ICE INC	10/19/12	ICE	LIQUOR	NON-DEPARTMENTAL	165.00
	10/19/12	ICE	LIQUOR	NON-DEPARTMENTAL	62.25
				TOTAL:	227.25
ARNOLD MOTOR SUPPLY	10/19/12	BATTERY, CABLE	RECREATION	GOLF COURSE-GREEN	105.79
	10/19/12	RATCHET, OIL DRY	RECREATION	GOLF COURSE-GREEN	19.37
	10/19/12	AIR FILTER, SCRAPER	RECREATION	GOLF COURSE-GREEN	21.03
				TOTAL:	146.19
AT&T SUBPOENA CENTER	10/19/12	SUBPOENA FEE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	40.00
				TOTAL:	40.00
BENSON TECHNICAL WORKS INC	10/19/12	QUARTERLY LIGHT VERIFICATI	AIRPORT	O-GEN MISC	624.25
				TOTAL:	624.25
BEVERAGE WHOLESALEERS INC	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,859.35
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,283.35
	10/19/12	MIX CREDIT	LIQUOR	NON-DEPARTMENTAL	102.00
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,063.62
				TOTAL:	6,104.32
BLACK KEVIN	10/19/12	REIMBURSE PUMP FOR HESSTON	RECREATION	GOLF COURSE-GREEN	36.97
				TOTAL:	36.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BOB & STEVES SHELL	10/19/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	144.18
				TOTAL:	144.18
BORDER STATES ELECTRIC SUPPLY	10/19/12	MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.72
	10/19/12	5" CONDUIT FOR 15 KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	678.24
	10/19/12	LUGS FOR 15 KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	112.22
	10/19/12	LUGS FOR 15 KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	261.84
	10/19/12	MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	71.71
				TOTAL:	1,195.73
BRAUN LAWCARE & LANDSCAPING	10/19/12	MOWING	GENERAL FUND	CODE ENFORCEMENT	110.00
				TOTAL:	110.00
BURNS LOCK & KEY	10/19/12	CENT BEACH ENTRANCE LOCK	RECREATION	PARK AREAS	106.88
	10/19/12	CENT BEACH ENTRANCE LOCK	RECREATION	PARK AREAS	40.00
				TOTAL:	146.88
CARLOS CREEK WINERY	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	720.00
				TOTAL:	720.00
CHAMBER OF COMMERCE	10/19/12	MEMBERSHIP RENEWAL	GENERAL FUND	COMMUNITY CENTER	156.00
	10/19/12	MEMBERSHIP RENEWAL	RECREATION	GOLF COURSE-CLUBHOUSE	156.00
	10/19/12	LODGING TAX-AUGUST	TOURISM PROMOTION	LODGING TAX/TOURISM	18,167.32
				TOTAL:	18,479.32
CHUCK WAGON VENDING INC	10/19/12	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	10/19/12	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00
COOPERATIVE ENERGY CO- ACCT # 5910807	10/19/12	KEROSENE FOR PRESSURE WASH	RECREATION	PARK AREAS	25.00
	10/19/12	CHAIN SAW GAS	RECREATION	TREE REMOVAL	8.53
				TOTAL:	33.53
COVERT TRACK GROUP INC	10/19/12	RENEWAL OF STEALTH 3	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	600.00
				TOTAL:	600.00
CREATIVE PRODUCT SOURCE INC	10/19/12	ANTISEPTIC BIO-HAND CLEANER	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	167.37
				TOTAL:	167.37
CRICKET COMMUNICATIONS INC	10/19/12	SUBPOENA FEE/REF #TIG3319	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	64.00
				TOTAL:	64.00
CULLIGAN WATER COND CO	10/19/12	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	48.00
	10/19/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
	10/19/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
	10/19/12	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.00
				TOTAL:	119.32
DACOTAH PAPER CO	10/19/12	BAGS, TOILET TISSUE, KLEEN	LIQUOR	O-GEN MISC	292.75
	10/19/12	TOWELS	LIQUOR	O-GEN MISC	79.65
				TOTAL:	372.40
DAILY GLOBE	10/19/12	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	10/19/12	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	226.53
	10/19/12	REMOVAL OF ICE & SNOW	GENERAL FUND	CLERK'S OFFICE	104.98
	10/19/12	SW HOUSING	GENERAL FUND	ECONOMIC DEVELOPMENT	332.10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/19/12	PUBLIC HEARING ANNEXATION	GENERAL FUND	ECONOMIC DEVELOPMENT	414.38
	10/19/12	METAL/WOOD BLDG QUOTES	GENERAL FUND	FIRE ADMINISTRATION	74.59
	10/19/12	HAYLAND FOR RENT	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	61.30
	10/19/12	LIQUOR STORE ADS	LIQUOR	O-GEN MISC	285.60
	10/19/12	FALL 2012 HOTEL SPONSORSHI	LIQUOR	O-GEN MISC	100.00
				TOTAL:	1,659.48
DASCOM SYSTEMS GROUP INC	10/19/12	AUDIO/VISUAL SYSTEM BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	108,537.93
				TOTAL:	108,537.93
DAVIS TYPEWRITER CO INC	10/19/12	COLORING PAPER	GENERAL FUND	MAYOR AND COUNCIL	17.55
	10/19/12	DESK CALENDAR REFILL, BATT	GENERAL FUND	ENGINEERING ADMIN	3.33
	10/19/12	SMART UPS 1000 BATTERIES	GENERAL FUND	ENGINEERING ADMIN	107.32
	10/19/12	CUPS	GENERAL FUND	GENERAL GOVT BUILDINGS	73.24
	10/19/12	KLEENEX	GENERAL FUND	GENERAL GOVT BUILDINGS	24.80
	10/19/12	ADJ HEIGHT TABLE	GENERAL FUND	FIRE ADMINISTRATION	273.16
	10/19/12	TOILET PAPER	GENERAL FUND	FIRE ADMINISTRATION	58.78
	10/19/12	HIGHLIGHTER, BINDER	GENERAL FUND	PAVED STREETS	5.55
	10/19/12	RETURNED CARTRIDGES	LIQUOR	O-GEN MISC	563.17
	10/19/12	FILES, HIGHLIGHTERS	DATA PROCESSING	DATA PROCESSING	45.29
				TOTAL:	45.85
DIAMOND VOGEL PAINT	10/19/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.60
				TOTAL:	5.60
ALLEN DROST	10/19/12	MOWING 9/8/12	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	175.00
				TOTAL:	175.00
EARTH AND TURF	10/19/12	GRADE, LEVEL, SEED, COVER	STORM WATER MANAGE	STORM DRAINAGE	200.00
				TOTAL:	200.00
ECHO GROUP INC	10/19/12	TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	548.27
	10/19/12	PVC CONDUIT FOR 15 KV CABL	ELECTRIC	FA DISTR UNDRGRND COND	549.82
	10/19/12	PVC CONDUIT FOR 15 KV CABL	ELECTRIC	FA DISTR UNDRGRND COND	2,195.64
	10/19/12	STREET LIGHT WIRE	ELECTRIC	FA DISTR ST LITE & SIG	2,964.24
				TOTAL:	6,257.97
ELECTRIC SUPPLY CO	10/19/12	EVENT CENTER ELECTRICAL IN	EVENT CENTER/AUDIT	EVENT CENTER	8,882.50
				TOTAL:	8,882.50
EMERGENCY APPARATUS MAINTENANCE INC	10/19/12	REPAIR PRIMING VALVE	GENERAL FUND	FIRE ADMINISTRATION	471.10
				TOTAL:	471.10
EXTREME BEVERAGE LLC	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	109.00
				TOTAL:	109.00
FLYNN KEVIN	10/19/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	50.00
	10/19/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	30.00
				TOTAL:	80.00
GCC -CONSOLIDATED READY MIX INC	10/19/12	REPAIRS	GENERAL FUND	PAVED STREETS	573.73
	10/19/12	REPAIRS	GENERAL FUND	PAVED STREETS	65.55
	10/19/12	REPAIRS	GENERAL FUND	PAVED STREETS	1,032.41
	10/19/12	REPAIRS	RECREATION	PARK AREAS	49.00
				TOTAL:	1,720.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GEOTEK INC	10/19/12	CONCRETE TESTS/INSPECTIONS	IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR	45.00
	10/19/12	CONCRETE TESTS/INSPECTIONS	IMPROVEMENT CONST	TREVOR ST	45.00
	10/19/12	CONCRETE TESTS/INSPECTIONS	IMPROVEMENT CONST	NE'LY ALLEY IN BLOCK 2	30.00
	10/19/12	CONCRETE TESTS/INSPECTIONS	IMPROVEMENT CONST	SW'LY ALLEY IN BLOCK	45.00
	10/19/12	CONCRETE TESTS/INSPECTIONS	WATER	PROJECT #2	60.00
	10/19/12	CONCRETE TESTS/INSPECTIONS	AIRPORT	PROJECT #11	75.00
				TOTAL:	300.00
GRAHAM TIRE OF WORTHINGTON INC	10/19/12	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	117.56
	10/19/12	TIRE	GENERAL FUND	PAVED STREETS	158.18
	10/19/12	TIRE	GENERAL FUND	PAVED STREETS	20.00
				TOTAL:	295.74
GRONINGA CONSTRUCTION INC	10/19/12	EVENT CENTER CONCRETE #1	EVENT CENTER/AUDIT	EVENT CENTER	61,142.00
				TOTAL:	61,142.00
HAGEN BEVERAGE DISTRIBUTING INC	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	463.35
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,887.65
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	173.00
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	237.45
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,896.80
				TOTAL:	7,658.25
HENKELS KELLY	10/19/12	REIMBURSE SUPPLIES	GENERAL FUND	COMMUNITY CENTER	21.83
	10/19/12	FEB-OCT 2012 JEWELRY CLASS	GENERAL FUND	COMMUNITY CENTER	264.00
				TOTAL:	285.83
HY-VEE INC-61609	10/19/12	VEGETABLE OIL FOR FILTER P	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	35.12
				TOTAL:	35.12
I & S GROUP INC	10/19/12	CONSTRUCTION ADMIN COSTS-Y	GENERAL FUND	COMMUNITY CENTER	500.00
				TOTAL:	500.00
IDEOS	10/19/12	DICTATION MACHINE FOR ADMI	GENERAL FUND	SECURITY CENTER	53.47
	10/19/12	DICTATION MACHINE FOR ADMI	GENERAL FUND	SECURITY CENTER	53.47
	10/19/12	USB HUB	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	32.05
	10/19/12	24 PORT MANAGED SWITCH	LIQUOR	O-GEN MISC	467.09
				TOTAL:	606.08
INTEGRITY AVIATION INC	10/19/12	FBO CONTRACTED MGMT FEE OC	AIRPORT	O-GEN MISC	1,995.00
				TOTAL:	1,995.00
JACKS UNIFORMS & EQUIPMENT	10/19/12	UNIFORMS FLYNN, HOFFMAN	GENERAL FUND	POLICE ADMINISTRATION	308.69
	10/19/12	UNIFORM PANTS CULHAM	GENERAL FUND	SECURITY CENTER	21.47
	10/19/12	UNIFORM PANTS CULHAM	GENERAL FUND	SECURITY CENTER	21.48
	10/19/12	DISPATCH PANTS	GENERAL FUND	SECURITY CENTER	25.97
	10/19/12	DISPATCH PANTS	GENERAL FUND	SECURITY CENTER	25.97
				TOTAL:	403.58
JEPPESEN GRAVEL	10/19/12	WASHED SAND	GENERAL FUND	ICE AND SNOW REMOVAL	842.89
				TOTAL:	842.89
JERRY'S AUTO SUPPLY	10/19/12	PAINT	GENERAL FUND	PAVED STREETS	11.73
	10/19/12	FUSES	GENERAL FUND	PAVED STREETS	25.33
	10/19/12	FUSE	GENERAL FUND	PAVED STREETS	2.30
	10/19/12	FUEL LINE	GENERAL FUND	PAVED STREETS	19.11

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/19/12	BLADE	GENERAL FUND	PAVED STREETS	22.42
	10/19/12	AIR FILTERS	GENERAL FUND	PAVED STREETS	34.94
	10/19/12	HOSE, FITTING	GENERAL FUND	ICE AND SNOW REMOVAL	17.07
	10/19/12	TAPE, CONNECTOR	GENERAL FUND	ICE AND SNOW REMOVAL	17.50
	10/19/12	HOSE END, PAINT	GENERAL FUND	ICE AND SNOW REMOVAL	16.54
	10/19/12	AIR FILTERS	GENERAL FUND	ICE AND SNOW REMOVAL	34.93
	10/19/12	HOSE	STORM WATER MANAGE	STREET CLEANING	30.53
				TOTAL:	232.40
JOBSSHQ	10/19/12	PART-TIME LIQUOR STORE CLE	GENERAL FUND	PERSONNEL & RECRUITMEN	282.60
				TOTAL:	282.60
JOHNSON BROTHERS LIQUOR CO	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,126.00
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	3,773.80
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11,974.85
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,437.90
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	314.85
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,903.61
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	184.88
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,944.22
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	6,846.05
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	36.00
				TOTAL:	35,542.16
KARLS CARQUEST AUTO PARTS INC	10/19/12	BRAKE ROTORS, PADS	GENERAL FUND	POLICE ADMINISTRATION	301.59
	10/19/12	10W-30 OIL	GENERAL FUND	POLICE ADMINISTRATION	228.93
	10/19/12	RAGS	GENERAL FUND	POLICE ADMINISTRATION	19.18
	10/19/12	OIL FILTERS	GENERAL FUND	POLICE ADMINISTRATION	12.70
	10/19/12	MINITURE LAMP	GENERAL FUND	POLICE ADMINISTRATION	19.34
	10/19/12	OIL FILTERS	GENERAL FUND	POLICE ADMINISTRATION	84.39
	10/19/12	BRAKE ROTOR AND PADS	GENERAL FUND	POLICE ADMINISTRATION	165.89
	10/19/12	BRAKE ROTOR, PADS	GENERAL FUND	POLICE ADMINISTRATION	230.12
				TOTAL:	1,062.14
LAMPERTS YARDS INC-2602004	10/19/12	SUPPLIES	GENERAL FUND	PAVED STREETS	32.30
	10/19/12	SUPPLIES	GENERAL FUND	PAVED STREETS	16.15
	10/19/12	EXPANSION JOINT	GENERAL FUND	PAVED STREETS	41.54
	10/19/12	CONCRETE MIX	STORM WATER MANAGE	STORM DRAINAGE	28.22
				TOTAL:	118.21
LARSON CRANE SERVICE INC	10/19/12	EVENT CENTER #1	EVENT CENTER/AUDIT	EVENT CENTER	2,014.95
				TOTAL:	2,014.95
MALTERS SHEPHERD & VON HOLTUM	10/19/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	687.72
	10/19/12	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	44.85
	10/19/12	LEGAL FEES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	299.00
	10/19/12	LEGAL FEES	EVENT CENTER/AUDIT	EVENT CENTER	149.50
	10/19/12	LEGAL FEES	INDUSTRIAL WASTEWA	O-PURIFY MISC	379.50
				TOTAL:	1,560.57
MARCO	10/19/12	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	33.07
	10/19/12	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	33.07
	10/19/12	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	34.95
	10/19/12	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	34.95
	10/19/12	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	85.22
				TOTAL:	221.26

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MATHISON COMPANY	10/19/12	NITROGEN	ELECTRIC	O-DISTR MISC	43.78
				TOTAL:	43.78
MC LAUGHLIN & SCHULZ INC	10/19/12	REPAIRS	GENERAL FUND	PAVED STREETS	70.52
	10/19/12	EVENT CENTER BID PKG 1- #1	EVENT CENTER/AUDIT	EVENT CENTER	39,200.32
				TOTAL:	39,270.84
MICHAEL EGGERS	10/19/12	REPAIR TAIL LIGHTS	RECREATION	PARK AREAS	12.40
	10/19/12	REPAIR TAIL LIGHTS	RECREATION	PARK AREAS	120.00
				TOTAL:	132.40
MINNESOTA ELEVATOR INC	10/19/12	QUARTERLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	172.01
				TOTAL:	172.01
MINNESOTA ENERGY RESOURCES CORP	10/19/12	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	44.55
	10/19/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	27.00
	10/19/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	39.60
	10/19/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	11.20
	10/19/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	5.10
	10/19/12	GAS SERVICE	WATER	O-DISTR MISC	11.20
	10/19/12	GAS SERVICE	WATER	O-DISTR MISC	2.45
	10/19/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	3.72
	10/19/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	296.55
	10/19/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	11.20
	10/19/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	2.65
	10/19/12	GAS SERVICE	LIQUOR	O-GEN MISC	10.21
				TOTAL:	465.43
MINNESOTA VALLEY TESTING LABS INC	10/19/12	SOIL TESTING FOR BIOSOLIDS	MUNICIPAL WASTEWAT	O-PURIFY MISC	38.00
				TOTAL:	38.00
MISCELLANEOUS V CLARK PROPERTIES II	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	66.35
CLARK PROPERTIES II	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
HUBBARD HANG T	10/19/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	105.19
INSIXIENGMAI THUTHSANI	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	172.98
INSIXIENGMAI THUTHSANI	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.11
KOEHNE DANELLE R	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	86.51
KOEHNE DANELLE R	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
KOROSSO DURESSA A	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	23.77
KOROSSO DURESSA A	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
KUCKER LAMONT	10/19/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MELLENDEZ MARIA B	10/19/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	96.47
ROBLES BIAGAI MARIA	10/19/12	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	13.03
ROBLES BIAGAI MARIA	10/19/12	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.04
ROBLES BIAGAI MARIA	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
ROBLES BIAGAI MARIA	10/19/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.08
WINTERS JANENE	10/19/12	REIMBURSE SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	75.23
				TOTAL:	784.91
MN POLLUTION CONTROL AGENCY	10/19/12	VOLUNTARY INVEST CLEANUP	IMPROVEMENT CONST	ADI DEVELOPMENT	375.00
	10/19/12	PETROLEUM BROWNSFIELD PROG	IMPROVEMENT CONST	ADI DEVELOPMENT	125.00
				TOTAL:	500.00
MORGAN CREEK VINEYARDS	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	380.16
				TOTAL:	380.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MTI DISTRIBUTING INC	10/19/12	IRRIGATION PARTS	RECREATION	GOLF COURSE-GREEN	923.27
	10/19/12	IRRIGATION PARTS	RECREATION	GOLF COURSE-GREEN	<u>413.80</u>
				TOTAL:	1,337.07
NALCO COMPANY	10/19/12	2,500 # PHOSPHATE	WATER	O-PURIFY	<u>4,961.00</u>
				TOTAL:	4,961.00
NOBLE INDUSTRIAL SUPPLY CORP	10/19/12	TANK SAVER	GENERAL FUND	FIRE ADMINISTRATION	2,638.83
	10/19/12	TANK SAVER	GENERAL FUND	FIRE ADMINISTRATION	<u>2,638.70</u>
				TOTAL:	5,277.53
NOBLES COUNTY AUDITOR/TREASURER	10/19/12	LONG DISTANCE ENDING 8/31/	GENERAL FUND	POLICE ADMINISTRATION	270.71
	10/19/12	DEBT SERVICE-PJC	GENERAL FUND	SECURITY CENTER	167,007.33
	10/19/12	DEBT SERVICE-PJC	GENERAL FUND	SECURITY CENTER	26,979.97
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	1,184.32
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	121.13
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	4,148.43
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	109.36
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	5,616.66
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	1,953.08
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	534.98
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	27.59
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	774.70
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	7,013.03
	10/19/12	3RD QTY SECURITY BLDG	GENERAL FUND	SECURITY CENTER	180.11
	10/19/12	SEPTEMBER LEGAL SERVICE	GENERAL FUND	PROSECUTION	11,690.25
	10/19/12	COPIES 10/15/12	RECREATION	PARK AREAS	12.00
	10/19/12	AUGUST SOLID WASTE MGMT	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>7,284.00</u>
				TOTAL:	234,907.65
NOBLES COUNTY LANDFILL	10/19/12	SOIL DISPOSAL	STORM WATER MANAGE	STORM DRAINAGE	<u>1,750.00</u>
				TOTAL:	1,750.00
NORDELL ELECTRIC	10/19/12	REPAIR & UPDATE GREEN ROOM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	221.64
	10/19/12	FLAG POLE LIGHTING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	563.68
	10/19/12	6-120V PANEL, NEW SOUND AM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>824.68</u>
				TOTAL:	1,610.00
OFFICE SYSTEMS CO	10/19/12	QUARTERLY SERVICE	GENERAL FUND	SECURITY CENTER	102.77
	10/19/12	QUARTERLY SERVICE	GENERAL FUND	SECURITY CENTER	<u>102.77</u>
				TOTAL:	205.54
PAUSTIS & SONS	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	721.01
	10/19/12	BEER	LIQUOR	NON-DEPARTMENTAL	94.50
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	725.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	444.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	<u>592.00</u>
				TOTAL:	2,576.51
PEPSI COLA BOTTLING CO	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	70.00
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	137.75
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	70.00
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>134.90</u>
				TOTAL:	412.65
PHILLIPS WINE & SPIRITS INC	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,295.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,149.72
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	30.25
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	406.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,379.58
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,959.19
				TOTAL:	21,220.01
PLUNKETTS PEST CONTROL INC	10/19/12	PEST REMOVAL LAKEHILL/ELMW	RECREATION	TREE REMOVAL	107.95
				TOTAL:	107.95
PRAIRIE LAND TREES INC	10/19/12	NEW TREES AT FIRE STATION	GENERAL FUND	FIRE ADMINISTRATION	1,853.20
				TOTAL:	1,853.20
PROBUILD NORTH LLC	10/19/12	PLYWOOD, FASTENER	RECREATION	GOLF COURSE-CLUBHOUSE	15.23
				TOTAL:	15.23
RACOM CORP	10/19/12	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	395.20
	10/19/12	MAINTENANCE CONTRACT	GENERAL FUND	SECURITY CENTER	507.30
	10/19/12	MAINTENANCE CONTRACT	GENERAL FUND	SECURITY CENTER	507.30
	10/19/12	BELT CLIP	GENERAL FUND	FIRE ADMINISTRATION	12.83
	10/19/12	PAGER BATTERY	GENERAL FUND	FIRE ADMINISTRATION	29.93
	10/19/12	REPAIR DIGITAL SCREEN	GENERAL FUND	FIRE ADMINISTRATION	487.58
				TOTAL:	1,940.14
RADIO WORKS LLC	10/19/12	RADIO ADS SEPTEMBER	LIQUOR	O-GEN MISC	270.00
				TOTAL:	270.00
RUNNINGS SUPPLY INC-ACCT#9502440	10/19/12	PRESSURE GAUGE	STORM WATER MANAGE	STREET CLEANING	17.09
				TOTAL:	17.09
RUNNINGS SUPPLY INC-ACCT#9502485	10/19/12	PROPANE	GENERAL FUND	FIRE ADMINISTRATION	42.73
	10/19/12	BOLTS, WASHERS	GENERAL FUND	FIRE ADMINISTRATION	12.16
	10/19/12	RETURNED TRAILER BALL	GENERAL FUND	PAVED STREETS	12.82
	10/19/12	ANTIFREEZE, DE-ICER	GENERAL FUND	PAVED STREETS	12.26
	10/19/12	HOLE SAW	GENERAL FUND	PAVED STREETS	14.96
	10/19/12	BOLTS, WASHERS, NUTS	GENERAL FUND	LAKE IMPROVEMENT	14.96
	10/19/12	PROPANE	RECREATION	GOLF COURSE-CLUBHOUSE	15.50
	10/19/12	ELBOW, BUSHING REDUCER	RECREATION	GOLF COURSE-CLUBHOUSE	2.64
	10/19/12	ANTIFREEZE-RESTROOMS	RECREATION	PARK AREAS	37.84
	10/19/12	ANITFREEZE, GLASS CLEANER	RECREATION	PARK AREAS	36.83
	10/19/12	HOSE REPAIRS	RECREATION	PARK AREAS	12.79
	10/19/12	SCREWDRIVER	RECREATION	PARK AREAS	4.70
	10/19/12	DRAIN TILE	STORM WATER MANAGE	STORM DRAINAGE	64.12
	10/19/12	GASKET FOR STRAINER	STORM WATER MANAGE	STREET CLEANING	3.73
	10/19/12	JACK	AIRPORT	O-GEN MISC	32.05
				TOTAL:	294.45
S & K TRUCK LINE INC	10/19/12	FREIGHT	LIQUOR	O-SOURCE MISC	746.20
				TOTAL:	746.20
SALONEK CONCRETE & CONSTRUCTION INC	10/19/12	OLD YMCA #3	GENERAL FUND	COMMUNITY CENTER	73,088.72
				TOTAL:	73,088.72
SCHAAP SANITATION INC	10/19/12	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	98.49
	10/19/12	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	38.46
	10/19/12	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	25.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/19/12	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	94.09
	10/19/12	MONTHLY SERVICE	GENERAL FUND	COMMUNITY CENTER	47.82
	10/19/12	MONTHLY SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	161.18
	10/19/12	MONTHLY SERVICE	RECREATION	PARK AREAS	555.95
	10/19/12	MONTHLY SERVICE	RECREATION	PARK AREAS	22.20
	10/19/12	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	533.34
	10/19/12	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	63.19
	10/19/12	MONTHLY SERVICE	WATER	O-DISTR MISC	132.61
	10/19/12	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	146.67
	10/19/12	MONTHLY SERVICE	LIQUOR	O-GEN MISC	142.92
	10/19/12	MONTHLY SERVICE	AIRPORT	O-GEN MISC	74.68
	10/19/12	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	68.88
	10/19/12	AUGUST SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	62,802.36
	10/19/12	AUGUST SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,783.42
	10/19/12	AUGUST SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	335.69
	10/19/12	AUGUST SOLID WASTE	GARBAGE COLLECTION	CODE ENFORCEMENT	4,115.46
				TOTAL:	81,571.12
SCHWALBACH ACE HARDWARE-5930	10/19/12	KEYS	GENERAL FUND	POLICE ADMINISTRATION	6.38
	10/19/12	BROOM, SQUEEGEE, TRASH CAN	GENERAL FUND	FIRE ADMINISTRATION	266.87
	10/19/12	PAINT	GENERAL FUND	FIRE ADMINISTRATION	10.67
	10/19/12	HOSE ADAPTER, WATER NOZZLE	GENERAL FUND	FIRE ADMINISTRATION	25.62
	10/19/12	FASTENERS	RECREATION	GOLF COURSE-GREEN	19.31
	10/19/12	CLAMPS	STORM WATER MANAGE	STORM DRAINAGE	17.89
				TOTAL:	346.74
SCHWEISS DISTRIBUTING	10/19/12	ADJUST AND REPAIR DOORS	AIRPORT	O-GEN MISC	18.70
	10/19/12	ADJUST AND REPAIR DOORS	AIRPORT	O-GEN MISC	561.10
				TOTAL:	579.80
SHEEHAN MACK SALES/EQUIP INC	10/19/12	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	9.21
				TOTAL:	9.21
SHINE BROS CORP OF MN	10/19/12	GRILL ROLLER ASSEMBLIES	GENERAL FUND	FIRE ADMINISTRATION	14.97
	10/19/12	BULK STEEL-HYDRANT TOOL	WATER	M-TRANS HYDRANTS	10.90
				TOTAL:	25.87
SOUTHERN ELECTRICAL EQUIPMENT COMPANY	10/19/12	69KV SWITCHES FOR TRANS LI	ELECTRIC	FA DISTR POLES TOWERS	46,773.50
				TOTAL:	46,773.50
SOUTHERN WINE & SPIRITS OF MINNESOTA	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	3,721.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,143.15
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	265.02
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	15.00
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	8.25
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,548.96
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	88.74
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,536.47
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	152.00
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	40.12
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	161.90
				TOTAL:	10,780.27
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	10/19/12	CDAP-09-0075-O-FY10 #23	SMALL CITIES GRANT	SW MN HOUSING	3,625.00
				TOTAL:	3,625.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHWEST REGIONAL DEVELOPMENT COMM	10/19/12	SEPTEMBER GRANT ADMIN SERV	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>239.81</u>
				TOTAL:	239.81
SOUTHWESTERN MENTAL HEALTH CENTER INC	10/19/12	EMPLOYEE ASSISTANCE PROGRA	GENERAL FUND	OTHER GEN GOVT MISC	39.00
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	GOLF COURSE-GREEN	0.72
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	PARK AREAS	2.89
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	WATER	EMPLOYEE PENS & BENEFI	4.33
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	MUNICIPAL WASTEWAT	O-PURIFY MISC	5.78
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	ELECTRIC	EMPLOYEE PENS & BENEFI	8.67
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	LIQUOR	O-GEN MISC	2.17
	10/19/12	EMPLOYEE ASSISTANCE PROGRA	DATA PROCESSING	DATA PROCESSING	<u>1.44</u>
				TOTAL:	65.00
SUNKOTA CONSTRUCTION	10/19/12	NEW FIRE STATION #11	GENERAL FUND	NON-DEPARTMENTAL	109,190.00
	10/19/12	NEW FIRE STATION #11	GENERAL FUND	FIRE ADMINISTRATION	<u>28,718.00</u>
				TOTAL:	137,908.00
TRI-STATE RENTAL CENTER	10/19/12	TRAILER RENT	RECREATION	GOLF COURSE-GREEN	<u>58.78</u>
				TOTAL:	58.78
UNITED PARCEL SERVICE	10/19/12	INTERNET SHIPPING CHARGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	<u>13.79</u>
				TOTAL:	13.79
VERIZON WIRELESS	10/19/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.21
	10/19/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.48
	10/19/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.87
	10/19/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.87
	10/19/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.87
	10/19/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	45.21
	10/19/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.87
	10/19/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	47.35
	10/19/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	45.21
	10/19/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	73.69
	10/19/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>35.73</u>
				TOTAL:	489.36
VINOCOPIA INC	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	762.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	<u>2,518.50</u>
				TOTAL:	3,280.50
WEST GOVERNMENT SERVICES	10/19/12	SEPTEMBER CLEAR	GENERAL FUND	SECURITY CENTER	66.59
	10/19/12	SEPTEMBER CLEAR	GENERAL FUND	SECURITY CENTER	<u>66.59</u>
				TOTAL:	133.18
WESTMOR INDUSTRIES LLC	10/19/12	SENSOR TURBINE, MODULE	AIRPORT	O-GEN MISC	705.00
	10/19/12	SENSOR TURBINE, MODULE	AIRPORT	O-GEN MISC	1,204.49
	10/19/12	CREDIT MODULE	AIRPORT	O-GEN MISC	<u>997.51</u>
				TOTAL:	911.98
WINE MERCHANTS	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	<u>136.00</u>
				TOTAL:	136.00
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,766.67
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	79.60
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,611.94
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	<u>186.00</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	896.14
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	75.38
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	404.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5.00
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	533.68
	10/19/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,719.59
	10/19/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,061.23
	10/19/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.95
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	321.46-
	10/19/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	249.90-
				TOTAL:	23,794.82
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	10/19/12	JAN-SEPT FRANCHISE FEES	CABLE TELEVISION	CABLE	65,168.31
				TOTAL:	65,168.31
WORTHINGTON EXCAVATING INC	10/19/12	EVENT CENTER #2	EVENT CENTER/AUDIT	EVENT CENTER	20,467.75
	10/19/12	CITY DITCHES	STORM WATER MANAGE	STORM DRAINAGE	2,636.80
	10/19/12	CITY DITCHES	STORM WATER MANAGE	STORM DRAINAGE	2,636.80
				TOTAL:	25,741.35
WORTHINGTON FOOTWEAR	10/19/12	INSULATED BOOTS	GENERAL FUND	PAVED STREETS	192.00
				TOTAL:	192.00

===== FUND TOTALS =====

101	GENERAL FUND	462,991.39
204	SMALL CITIES GRANT	3,625.00
207	PD TASK FORCE	903.42
229	RECREATION	3,637.89
231	ECONOMIC DEV AUTHORITY	109,376.23
401	IMPROVEMENT CONST	665.00
432	EVENT CENTER/AUDITORIUM	131,857.02
601	WATER	5,361.99
602	MUNICIPAL WASTEWATER	585.63
604	ELECTRIC	55,207.33
605	INDUSTRIAL WASTEWATER	379.50
606	STORM WATER MANAGEMENT	8,234.44
609	LIQUOR	114,775.32
612	AIRPORT	4,292.76
614	MEMORIAL AUDITORIUM	1,759.71
702	DATA PROCESSING	131.95
872	CABLE TELEVISION	65,168.31
873	GARBAGE COLLECTION	79,365.55
878	WASTE MANAGEMENT COLL	7,284.00
882	TOURISM PROMOTION	18,167.32

 GRAND TOTAL: 1,073,769.76
