

**WORTHINGTON CITY COUNCIL
REGULAR MEETING**

AGENDA

5:30 P.M. - Monday, October 9, 2023
City Hall Council Chambers

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. PUBLIC HEARING - HEARING ON PROPOSED ASSESSMENTS - ENGINEERING CASE ITEM 1 (BLUE)**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. Regular City Council Meeting Minutes of September 25, 2023
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Planning Commission Meeting Minutes of October 3, 2023
 - b. Water & Light Commission Meeting Minutes of October 2, 2023
 - c. Planning Commission Meeting Minutes of September 5, 2023
 - d. LEC Joint Powers Meeting Minutes of September 19, 2023
 - e. Housing & Redevelopment Authority Board Meeting Minutes of September 11, 2023
 - f. Housing & Redevelopment Authority Board Meeting Minutes of August 30, 2023
 - 3. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application to Conduct Off-Site Gambling - Currie Town & County Boosters, Inc.

4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Resolution Calling for the Sale of Bonds for Sales Tax and Improvement Projects
2. Appointment of Worthington Fire Department Fire Chief
3. Approve Wastewater Treatment Agreements with Tru Shine Truck Wash and D & H Transportation Services
4. Consideration of Street Closure for Halloween
5. Nominating Committee Recommendations for Committee Appointments/Reappointments
6. Budget Amendment - Dispatch Position

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Center for Active Living Bid Recommendation

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

1. Variance Appeal - 1260 27th Street

I. COUNCIL COMMITTEE REPORTS

1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 25, 2023**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Chris Kielblock, Alaina Kolpin, Amy Ernst, Larry Janssen.

Staff present: Steve Robinson, City Administrator; Hyunmyeong Goo, Assistant City Engineer; Deb Olsen, Finance Director; Scott Hain, Public Utilities Manager; Mindy Eggers, City Clerk.

Others Present: Sam Martin, The Globe; Ryan McGaughey, Radio Works; Abby Schmidt, ABDO.

The Pledge of Allegiance was recited.

AGENDA APPROVED WITH ADDITIONS/CHANGES

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

A motion was made by Council Member Ernst, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as presented.

- Regular City Council Meeting Minutes of September 11, 2023
- Special City Council Meeting Minutes of August 30, 2023
- Water & Light Commission Meeting Minutes September 18, 2023
- Cross Cultural Advisory Committee Meeting Minutes of July 18, 2023
- Municipal Liquor Store Income Statement for the Period of January 1, 2023 - August 31, 2023
- Olson Park Campground Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 - August 31, 2023
- Fieldhouse Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 - August 31, 2023
- Bills Payable Totaling \$ 3,994,601.40

PROPOSED ORDINANCE PROHIBITING CANNABIS USE IN A PUBLIC SPACE

Steve Robinson, City Administrator, said the Minnesota Legislature approved the possession and use of cannabis effective August 1, 2023. Minnesota Statute 63 authorizes local units of government to adopt an ordinance establishing a petty misdemeanor offense for a person who unlawfully uses cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place provided that the definition of a public place does not include the following:

- A private residence, including the person's curtilage or yard,
- Private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property, or
- The premises of an establishment or event licensed to permit on-site consumption.

Fines for petty misdemeanors may not exceed \$300.00 per offense. Mr. Robinson said Council would need to set the fine amount.

Discussion was held by Council concerning the ordinance and if it was too soon to put something in place. Staff said the ordinance was drafted as other cities and Nobles County have already passed an ordinance prohibiting the use of cannabis in public spaces.

No decision or direction was given to staff other than to bring back at a later date.

2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

Mr. Robinson introduced Abby Schmidt, of Abdo to present the City's 2022 Annual Comprehensive Financial Report.

Ms. Schmidt said their independent auditor's report included a clean unmodified opinion regarding the City's financial reporting, with no inconsistencies.

Following a Powerpoint review of the report, the motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to accept the 2022 Comprehensive Annual Financial Report.

COUNCIL COMMITTEE REPORTS

Mayor Von Holdt - No report.

Council Member Janssen - No report.

Council Member Ernst - Attended the Driver's License for All gathering that the Cross Cultural Advisory Committee was a part of. It was very well attended.

Council Member Kielblock - No report.

Council Member Kolpin - Attended a PJC meeting last week and the committee is working to make sure that each entity is given all of the pertinent information concerning the impound building project. Attended a YMCA Board of Directors meeting, the new Director starts next Monday.

Council Member Cummings - Attended the PJC meeting and noted the estimates for the new impound building should be available in the next couple of weeks.

CITY ADMINISTRATOR REPORT

Mr. Robinson said he also attended the Driver's License for All gathering. The Soccer League championships were held on Sunday. Staff is talking with Ehlers on a potential bonding schedule. On Wednesday, members of the MN Senate Housing & Homeless Prevention Committee will be in Worthington.

ADJOURNMENT

The motion was made by Council Member Janssen, seconded by Council Member Kielblock and unanimously carried to adjourn the meeting at 6:14 p.m.

Mindy L. Eggers, MCMC
City Clerk

**CITY OF WORTHINGTON
PLANNING COMMISSION MEETING
Tuesday, October 3, 2023; 7:00 p.m.
COUNCIL CHAMBERS, CITY HALL**

Members Present: Andy Berg, Jason Gerdes, Chris Kielblock, Erin Schutte Wadzinski

Members Absent: Michael Hoeft, Lizbeth Lerma, Mark Vis

Staff: Matt Selof, Director of Community Development/Planning & Zoning

Others Present: Pat Janicek; Sam Martin, The Globe.

CALL TO ORDER

Andy Berg called the meeting to order at 7:00 p.m.

AGENDA ADDITIONS/CHANGES AND CLOSURE

No changes to the Agenda. Chris Kielblock moved to approve the agenda; seconded by Jason Gerdes. Motion was approved unanimously.

APPROVAL OF MINUTES – September 5, 2023 Meeting

Gerdes moved to approve the Minutes; seconded by Erin Schutte Wadzinski. Motion was approved unanimously.

PLANNING COMMISSION BUSINESS

Public Hearing and Planning Commission Recommendation:
Conditional Use Permit – 1260 27th Street

Matt Selof presented the item. JB Brooke Properties submitted a request for a variance that would allow for a staircase to encroach 3 feet 8 inches into the 10-foot setback as required by City Code.

Selof explained that the applicant must meet the three-factor test:

1. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.

The stairs were originally installed on the east side of the building at the request of a safety inspector for the building's tenant. With the upcoming expansion, the applicant is seeking to retain the emergency door/exit, which

would require exterior stairs. Staff found this to be a reasonable use of the property.

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

This factor is generally referred to as the “uniqueness” factor. The property in question is regular shaped and does not contain any other features of note that, such as wetlands or similar natural features, which would meet the uniqueness factor. Moving the emergency door to the south side of the building, although this could interfere with truck movements.

Staff found that the plight of the landowner is not due to circumstances unique to the property.

3. The variance, if granted, will not alter the essential character of the locality.

Staff found that the stairs/landing will not alter the character of the area.

4. The variance must also be in harmony with the general purpose and intent Of the ordinance and be consistent with the Comprehensive Plan.

Staff believed that the requested variance would be in harmony with the general purpose and intent if it was limited to only structures such as stairs, landings, etc. (no buildings).

Due to the second factor of the stator three-factor for practical difficulties, staff found it must recommend denial of the requested variance.

Kielblock moved to open the Public Hearing; seconded by Gerdes. The motion passed unanimously.

Applicant Pat Janicek, owner of the project, said that they plan to continue to use the same staircase, with alterations to raise it, as to not be in the way of pedestrians and trucks. Janicek said that the building inspector for Frit-O-Lay had determined it was needed. Janicek would like to use the same staircase and use the current emergency door as an exit.

Schutte Wadzinski asked why the staircase could not be moved to the south part of building. Janicek said because it would be in the way of snow removal, and other issues; he said that the staircase is always cleared when it snows.

Berg asked about side loading doors and Janicek said that they are planning to add new 48' doors, in part to accommodate loading trailers from the side.

Janicek said it would make life easier, and keep the building square.

Kielblock said he appreciates that it is only the staircase involved, but they still want to keep the building in compliance. Janicek asked if there was a difference between residential and commercial. Gerdes said that it cannot be looked at as residential because it is not residential.

Schutte Wadzinski asked what would the hindrance be to putting the staircase inside. Janicek said that it would take away from interior square footage. Berg asked if there could be an interior 4' x' 8' area to put the stairs, thus eliminating the need for a variance. Janicek said that they went with metal steps because it was less expensive than concrete. With interior steps, there would not be an issue with weather.

Janicek said that he was only looking for 3 feet 8 inches, there is no pedestrian traffic, the drivers can unlock the door with a keypad, everything has been powder-coated which makes it blend in well with the door and building.

Kielblock moved to close the Public Hearing; seconded by Schutte Wadzinski. The motion passed unanimously.

Kielblock said that the commission has a history of trying to make things work, but sometimes in creating solutions, it becomes not a good one. He observed that the problem was created by the applicant/building, not by the property itself.

Janicek said he agreed that rules and regulations are meant to be followed, but every regulation has a point; if he thought this would be hindrance to land or society, he would not be there. He felt that this variance compared to a different variance should not be compared to other variances.

Gerdes said he could respect Janicek's argument, but that Janicek went ahead with the project before checking into what was allowed. Janicek said that there was zero plan to come in and he's had to pay \$250 a third time to come in for a variance. He said it was not cart before a horse thing.

Gerdes indicated that variances should not be handed out vicariously.

The staircase/landing in question is not attached to the building, nor is it anchored to the concrete pad. Selof said, in order to use the staircase, it has to stay where it is which meets the definition of a structure "...the use of which requires permanent location". There are some differences between commercial and residential properties.

Schutte Wadzinski said that an interior staircase would be safer, not subject to weather. Janicek said that he did not want to lose interior space and would like to keep the business where it is at, rather than moving to another building or moving outside of Worthington. He could not make the building as large as he wanted because there wasn't enough real estate to do that.

Gerdes made a motion go with staff recommendations and deny the variance request, seconded by Schutte Wadzinski. Motion passed unanimously.

Selof explained to the applicant that he had seven days to file an appeal.

Other Business – Comprehensive Plan “Our Worthington 2045”

Selof presented a Draft Vision & Goals statement for the Comprehensive Plan, reading what the current statement is. He showed examples of mission statements from other cities.

Gerdes said that he liked the updated Draft Vision & Goals. Kielblock suggested that perhaps there could be wording that could include the greater Worthington area. Schutte Wadzinski asked what “readily accessible” means. Selof said “readily accessible” could include ways to connect with physical space, rather than practices of businesses, for example.

Schutte Wadzinski said the draft appeals to residents, but does not necessarily cater to people from outside of the city – add more effort to cater to people in the region. The other commissioners agreed that this idea was something that the City is looking to be for the greater area. Schutte Wadzinski said that there should be a bigger effort to reach out regionally, such as to Mankato or Sioux Falls.

The first section discussed was “Livability.” Gerdes said make changes to further showcase what Worthington has to offer. Schutte Wadzinski suggested changing “culture” to “cultures.” Kielblock that Worthington has its own culture, as in, all the cultures within the community is the makeup of the culture of the City, ie: the community's character. Schutte Wadzinski said that the city has a unique identity, that encompasses many cultures.

Selof presented the Goals and Objectives draft, which include five themes: livable, connected, active, welcoming and economically vibrant.

Gerdes said when it comes to affordability, it really comes down to individual ability to afford something. Schutte Wadzinski said that a real issue is affordable housing, as well as available housing, with a two year waiting list on, for example, 3-bedroom apartments.

It was suggested that instead of using the term “a living wage,” a better option is “competitive wage.”

Schutte Wadzinski suggested adding “sustainability” to the “livability” section.

The second theme was “Connected.” Schutte Wadzinski said many of the goals were things that people do not use year round (for example, the season/weather can alter what people like or what they can access in the city). Gerdes suggested the objectives could include more specific ways to stay connected – such as transportation. Dial-A-Ride, Taxis, and more such as busses, Lyft, Uber, etc., are needed.

Gerdes asked if Connected included more than physical things; perhaps technology is another avenue for staying connected. Schutte Wadzinski said that non-English speaking residents have news accesses or distributing information in other languages. She said that the public schools have had to deal with communicating with students/parents, offering an app that can offer other languages. The City should have this as part of its outreach/connectivity.

The next theme was “Active.” The commission felt that the stated goal was well written. Kielblock noted that some of the activities were not year-round and could more be added; Gerdes noted that there were many options, but maybe there was a word or phrase that would encompass what is available. Schutte Wadzinski suggested adding “all ages” to the stated goal.

“Welcoming” was the next theme. The only change to the statement was to add an “s” to “culture.” Schutte Wadzinski said that there should be something about getting information about resources out into the community. It isn’t always that the community doesn’t offer things, but that people do not know that they exist. New residents should receive information on how to navigate things in the city (such as signing up for insurance, enroll children in school, apply for things, etc.).

“Community striving to make community resources accessible; adapting to future needs of the Community.”

Selof presented the last one: “Economically Vibrant.” There is a correlation between Education and Economic Progress, observed Gerdes.

Change the phrase “prosperous working lives,” to “prosperous lives.” This would include “security” and “stability,” added Schutte Wadzinski. She also suggested they consider the word “innovation” in the document.

Selof asked the commissioners to email him with any additional comments or ideas they might have.

Selof said he would take the suggestions to the City Council for its next work session.

Planning Commission Meeting
Tuesday, October 3, 2023
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ADJOURNMENT

Kielblock moved to Adjourn; seconded by Schutte Wadzinski. The motion passed unanimously.

Next meeting: November 7, 2023; 7:00 p.m.

Berg adjourned the meeting at 8:45 p.m.

Meredith Vaselaar, Secretary

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING OCTOBER 2, 2023

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Chad Nixon, Randy Thompson, and Amy Ernst. Absent was Kathy Hayenga (excused).

Staff members present were Scott Hain, General Manager; Eric Roos, Utility Coordinator; and Kristy Taylor, Secretary to the Commission.

Others present: None

AGENDA ADDITIONS/CLOSURE

Scott Hain, General Manager, requested that Case Item #1, *AE₂S Survey*, be moved to Case Item #2 and Case Item #2, *59 Corridor CEO Request* be moved to Case Item #1 and the addition of *General Updates* as Case Item #4. A motion was made by Commissioner Nixon, seconded by Commissioner Thompson, and unanimously carried to close the agenda to include the requested changes.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Thompson, seconded by Commissioner Ernst, and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on September 18, 2023
- Utility bills payable totaling \$1,371,401.16 for September 22 and September 28, 2023.

59 CORRIDOR CEO FUNDING REQUEST

Scott Hain, General Manager, presented a funding request received for the planned implementation of the 59 Corridor Creating Entrepreneurial Opportunities (CEO) program within the high school.

After discussion, this item was tabled until the October 16, 2023, Commission meeting.

AE₂S SURVEY

Scott Hain, General Manager, reported that the engineering firm, AE₂S, conducted its annual survey of water, wastewater, and stormwater rates across the nine states that they work in. The states include Minnesota, South Dakota, North Dakota, Iowa, Nebraska, Montana, Colorado, Wisconsin and Utah.

Compared to comparable communities in Minnesota, Worthington ranked 5th lowest out of 15 in the residential water cost comparison and 6th lowest out of 14 in the commercial water cost comparison. Worthington ranked 10th lowest out of 14 in the residential wastewater cost comparison and 7th lowest out of 15 in the commercial wastewater cost comparison. Worthington ranked 8th lowest out of 12 in the residential stormwater cost comparison. When comparing a typical monthly residential total utility bill, which included water, wastewater, and stormwater charges, Worthington ranked 9th lowest out of 15 communities.

2024 WHOLESALE RATE INCREASE DISCUSSION

Scott Hain, General Manager, reviewed the recently approved increases in Missouri River Energy Services (MRES) wholesale electric rates and Lewis & Clark Regional Water System's (L&C) wholesale water rates. The impact of the wholesale rate increases will result in an approximate 2.75% increase in cost to WPU for MRES electricity and an approximate 9% increase in cost to WPU for L&C water.

GENERAL UPDATES

Scott Hain, General Manager, provided the Commission with an update on the following utility-related projects and activities:

- Substation #3 project
- Allegiant Utility Services
- Wastewater treatment plant progress meeting
- Well drilling in the Lake Bella wellfield
- Diagonal Shop parking lot improvements
- 2024 Budget Preparation

COMMISSION COMMITTEE REPORTS

Commissioner Ernst provided an update on the Economic Development Authority (EDA) meeting that she and Commissioner Thompson attended on September 25, 2023.

GENERAL MANAGER REPORT

The General Manager had nothing additional to report.

ADJOURNMENT

A motion was made by Commissioner Nixon, seconded by Commissioner Thompson, and unanimously carried to adjourn the meeting at 4:00 P.M. President Weg declared the meeting adjourned.

Kristy Taylor
Secretary to the Commission

**CITY OF WORTHINGTON
PLANNING COMMISSION MEETING
Tuesday, September 5, 2023; 7:00 p.m.
COUNCIL CHAMBERS, CITY HALL**

Members Present: Andy Berg, Jason Gerdes, Chris Kielblock, Mark Vis

Members Absent: Michael Hoeft, Lizbeth Lerma, Erin Schutte Wadzinski

Staff: Matt Selof, Director of Community Development/Planning & Zoning

Others Present: Bianca Perry, Matthew Schroeder, Todd Sampson, Pat Janicek; Julie Buntjer, The Globe.

CALL TO ORDER

Andy Berg called the meeting to order at 7:00 p.m.

AGENDA ADDITIONS/CHANGES AND CLOSURE

No changes to the Agenda. Chris Kielblock moved to approve the agenda; seconded by Mark Vis. Motion was approved unanimously.

APPROVAL OF MINUTES – July 11, 2023 Meeting

Jason Gerdes moved to approve the Minutes; seconded by Kielblock. Motion was approved unanimously.

PLANNING COMMISSION BUSINESS

Public Hearing and Board of Zoning Board of Appeals Action

Variance – 1616 W. Oxford Street

Matt Selof presented the item. Matthew Schroeder and Bianca Perry submitted a variance request to exceed the maximum 10-foot side wall height for accessory structures on a residentially zoned property. If approved, the application would construct a building with 12-foot sidewalls.

On July 11, 2023, the applicants were approved for a variance that allowed them to exceed the maximum 1,400 square feet permitted for accessory structures in residential districts. The applicants were seeking a variance to allow the building to exceed the maximum 10-foot side wall height by 2 feet, for a total of 12-foot sidewalls. The subject property is approximately 1 acre, and sits between farmland and single-family homes.

Selof explained that the applicants must meet the three-factor test:

1. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.

The property owner wishes to have adequate height in the building to accommodate slightly taller garage doors than normal and to allow for a more proportionate height in relation to the overall size of the building.

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

On July 11, 2023, the Board of Zoning Appeals approved a variance to allow the property owners to exceed the maximum square feet allowed for accessory structures. The board approved that based on the 'unique' size of this property compared to others.

3. The variance, if granted, will not alter the essential character of the locality.

The variance, if granted, will not alter the character of the area. The distance between the structure and neighboring properties will help ensure that the extra 2 feet is not as noticeable as it would be if the building was built in other neighborhoods.

4. The requested variance must also be in harmony with the general purposed and intent of the ordinance and be consistent with the Comprehensive Plan. The intent of the ordinance is to maintain the character of the neighborhoods.

Gerdes moved to open the Public Hearing; seconded by Vis. The motion passed unanimously.

The applicants, Bianca Perry & Matthew Schroeder, were in attendance. The couple spoke that the building, in order to accommodate 10' tall garage doors; also, it seemed standard that 40' x 40' buildings are 12 feet tall. The building has a 4 / 12 pitch.

Vis moved to close the Public Hearing; seconded by Gerdes. The motion passed unanimously.

Vis moved to approve the Variance based on it meeting all criteria, and meets all requirements. The motion was seconded by Gerdes. Motion passed unanimously.

Public Hearing and Planning Commission Recommendation:
Conditional Use Permit – 1260 27th Street

Matt Selof presented the item. JB Brooke Properties submitted a request for a conditional use permit that would allow for an approximately 45' x 60' addition to the existing warehouse/distribution center located at 1260 27th Street. According to City Code, Chapter 155, Appendix E, Table 5, warehouses and motor freight terminals are permitted by conditional use only. In 2019, a conditional use permit was issued which allowed for a construction of a new warehouse/distribution facility. The permit was approved. Now the applicant wanted to construct an addition, which alters from the site plan as presented in 2019, resulting in needing an additional conditional use permit.

The current access drive on the property is gravel and was approved based on the use meeting the definition of 'low volume occasional use.' Staff believed that the proposed expansion will not put the site beyond a 'low volume occasional use.' With any land use request, it is pertinent to consider future use as established by the Comprehensive Plan.

Staff recommended approval of the requested conditional use permit, subject to the following conditions:

1. The subject property must maintain compliance with all applicable local, State, And Federal standards and requirements.

The side-setbacks are 10-feet. Kielblock asked about the stairs and whether the location was within the setback. Selof responded they are and the applicant is aware of the issue and is deciding how to proceed to remedy the issue.

Gerdes moved to open the Public Hearing; seconded by Kielblock. The motion passed unanimously.

Applicant Pat Janicek, owner of the project, said that FritoLay (the distribution center in question) is consolidating various centers. Janicek explained the idea for the distribution center.

Janicek said that Larye Mick drew the design. The addition will blend into the existing building, and the roof will carry on. The east wall will be reinforced, so that the warehouse is still a large open area. The concept, Janicek said, is that the drivers won't spend so much time processing orders, but the orders will be ready when the drivers show up. This will also be more efficient and will cut down on products expiring and undo waste.

Janicek said there is a bump out exit/entry to the building. It serves as a second way to get in/out of the building, making two possible exits in case of fire or other emergency. The door has a pad and stairs and Janicek said that he does not see it as a nuisance. It's there more for an alternate option if needed, and built safely. Selof said that there could be a design change and the door could be located on the south side. Janicek explained that semis pull up along the side of the building, and have two side doors on the trailer, making for easier access to the bins. He said it's something that could be

moved, and would like to be done that way. Selof said that, if so, it would require another variance/public hearing; they are still looking into options. Janicek said that contractors are lined up to begin if the variance is approved.

Gerdes said that having FritoLay has been good; Janacek said he appreciated the positive comment/support.

Vis moved to close the Public Hearing; seconded by Gerdes. The motion passed unanimously.

Kielblock made a motion to approve the Conditional Use request, with Staff recommendation, seconded by Vis. Motion passed unanimously.

Selof noted that a copy of the recommendation would be forwarded to the City Council for its consideration at the September 11, 2023, meeting.

Planning Commission Discussion – Downtown ‘Mixed-Use’ Buildings

Matt Selof explained that Staff was working with an individual interested in re-developing a vacant lot in Downtown Worthington on 10th Street. One of the proposed ideas was to have residential above a commercial space, much like other downtown buildings have. Currently, City Code does not address mixed-use buildings and would subsequently prohibit the creation of second-story residential units downtown.

Selof informed the Planning Commission that the current inquiry did not include definite plans, nor is there a guarantee that the project will move forward. The City is slated to begin a full re-write of the zoning ordinance following the adoption of the 2045 Comprehensive Plan in 2024.

Staff presented the following guidelines to consider:

1. Is there a desire to allow new mixed-use buildings downtown?
2. Would the Commission want to limit mixed-use to 10th Street or explore options for the entirety of the ‘B-2’ Central Business District?
3. Should residential units be allowed on the ground floor at all (i.e. apartment in the back of a commercial space)? What about supporting spaces (could a laundry room or something be on the ground floor)?
4. Should there be any density requirements for residential units (limit on the number of apartments per property)?

5. Could there be multiple floors of residential units? Currently the height limit in the B-2 zoning district is 70 feet. Based on that, it would be feasible to get more than two stories on a new building.

Staff recommended that residential units be limited to space above the ground floor and would support limiting the scope of a text amendment to 10th Street for the time being. Further considerations of the entire B-2 district could be explored as part of the larger zoning ordinance overhaul.

Kielblock said a big issue would be parking, as on-street parking is limited on 10th Street; what might be available in the alley.

Keep living spaces above the first floor; eliminating possible living spaces on the back of buildings.

Selof said that whatever might be changed, could change current spaces that do not have residences into residences, which would also affect parking.

Pursuing units above first floors would fit in with current practices (such as those that have been grandfathered in). Suggest living accommodations on the second floor only, and look into parking. Staff could look into how other cities handle this same issue.

Selof said that he would also discuss this with City Council.

Planning Commission Discussion – Retail Parking Requirements

Matt Selof presented the topic of discussion. City Code Chapter 155 Appendix B: Table 2, requires that retail stores must have 1 parking stall for every 200 square feet of floor area in the building. City staff is working with a developer potentially planning some retail construction and would like to address the retail parking requirements ahead of any new development.

It was Staff's opinion that the City should re-consider all parking requirements, but should start with just the retail requirements as that seems to be the most restrictive and could impact development that occurs prior to the completion of the ordinance update.

Parking requirements for other cities vary wildly and are the subject of reform efforts across the country.

Staff asked for input from the members of the Planning Commission.

Kielblock asked what Willmar's change was; Selof said they removed minimum parking requirements. The City of Willmar left it up to each business, and new businesses would need to justify the suggested number of parking spaces. If necessary, business

Planning Commission Meeting

Tuesday, September 5, 2023

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plans could go before a review board if there are questions. Kielblock said the number of parking spaces has been an issue for years.

Gerdes said that it makes sense for the retail businesses to have input as to what they believe they need in regard to parking. Kielblock as long as staff can review to make sure a parking proposal meets reasonable standards. Vis said that it would need to be reasonable so that parking doesn't affect neighboring property owners.

Staff was asked to look into the issue further, with examples, what impact various options have had on other cities.

OTHER BUSINESS

Selof shared an update about the Comprehensive Plan Project (now referred to as "Our Worthington 2045") Phase 1: Engagement Summary Presentation.

ADJOURNMENT

Kielblock moved to Adjourn; seconded by Vis. The motion passed unanimously.

Next meeting: October 3, 2023; 7:00 p.m.

Berg adjourned the meeting at 8:10 p.m.

Meredith Vaselaar, Secretary

MINUTES OF THE PRAIRIE JUSTICE CENTER JOINT OPERATIONS COMMITTEE
September 19, 2023 – PRAIRIE JUSTICE CENTER

PRESENT: City of Worthington – Steve Robinson, Troy Appel, Chad Cummings, Alaina Kolpin
 Nobles County – Bruce Heitkamp, Ryan Kruger, Chris Dybevic, Bob Paplow
 At Large –

Chair Alaina Kolpin called the meeting to order at 3:00 p.m.

After reviewing the minutes of the August 9, 2023 meeting, Bob Paplow made a motion to approve the minutes. Chad Cummings seconded the motion. The motion carried.

New Business

None

Old Business

- **Impounded Vehicle Storage**
 - Bob stated that Carter Van Dyke bought Reker Construction. Carter said he could do site prep for less than Public Works was quoting.
 - Alaina and Chad expressed frustration for not being kept informed of progress on this project and having to read it in the paper.
 - Bruce Heitkamp explained that initially Public Works quoted \$100,000 for site prep. Now the quote is \$180,000 because the building has to be moved to a different location on the same site, so more site prep is needed. That makes the project over the \$345,000 budget. We were notified Van Dyke can do the site prep for cheaper.
 - Chad stated that the project needs to be put out on bids to keep it legitimate.
 - Steve Robinson stated that if the project is over \$175,000 it needs to be put out for bids.
 - Bruce said that without a general contractor, the site work, cement, and electrical can all be separate projects and pieced out.
 - Chris Dybevic said that the options to move forward are for Van Dyke to have a lower site prep bid, go with smaller building, or to leave the fence out for another year.
 - Alaina expressed importance of building the bigger building now and leaving the fence off.
 - Steve stated to get the site work quotes as soon as possible so project can be approved and then we will know where we stand on the \$345,000 budget.
 - Bob questioned if site prep is for the whole area or just the building.
 - Ryan Kruger said that we want to get the project done, so would be nice to get all the site work done too.
 - Troy Appel said that if the site work is the problem from keeping this project from happening, then cut down the site prep to just around the building.

- Bob said the \$139,000 quote for 60'x120' building is good through 2023 with a down payment.
- Steve made a motion to get quotes for site work, then send an email to board with quotes for site work, building, concrete, and electrical estimate of \$15,000. If under \$345,000 we will move forward and discuss fence later. Chad seconded the motion. The motion passed.
- Bruce will send out quote information to area construction businesses including Henning, Reker, Drost & Kruger, and Clausen.

Other Projects

- **Percentage Rate Review**

- Bob stated that the city rate paid to the county has to be revised.
- Bruce said the existing rate was 2.4433%.
- Chad acknowledged the city has already discussed the percentage and is fine with increasing it. The initial rate was proposed by the county years ago and was accepted.
- Chris stated that 4% is what collaborative project groups are getting.
- Steve indicated that the percentage rate should get reviewed every July to go in affect the following January.
- Troy commented that it needs to be put on the board calendar and Bruce agreed.

- **Parking Lot**

- Bruce explained that a Mastic kit was approved for filling cracks possibly yet this year at the PJC. Next step is a more comprehensive plan to prepare a bid for next year for crack filling, seal coating, and new layer on back side of building.

- **Mental Health Facility**

- Bruce said opening date is being pushed back till possibly next summer.
- Chad questioned if this board has any responsibility for that facility. This board makes decisions for the Law Enforcement portion of the building.

- **Next Meeting Date**

November 8, 2023

Chad made a motion to adjourn the meeting. Bob seconded the motion. The motion passed.

Action Items

- Bruce to get quote for site prep and email total project quotes to board.
- Bruce to get Percentage Rate Review on July county board calendar.

LEC Joint Powers Committee

Journal of Votes

September 19, 2023

**REGULAR BOARD MEETING
PJC Training Room
1530 Airport Rd
Worthington MN 56187**

DATE	ITEM VOTED ON	VOTES
9-19-23	Approval of Minutes 1 st – Bob Paplow 2 nd – Chad Cummings	Unanimous
	Adjourn Meeting 1 st – Chad Cummings 2 nd – Bob Paplow	Unanimous

HRA Special Board Meeting from September 11, 2023.

Board Members Present: Robert Jirele, Mike Kuhle, Alaina Kolpin, Bridget Huber. Guests Present: Steve Robinson and Lori Henning.

1. Meeting called to order.
2. Approval of agenda. Moved by Alaina and seconded by Bridget.
3. Review and then approval of job posting for HRA Director. Two additions made to the job posting and Lori will post the job on Friday September 15, 2023. Motion to approve job posting made by Alaina and seconded by Mike.
4. Discussion and then approval of salary range for HRA Director. The board decided to set an initial range of \$78,000 to \$85,000. Motion made by Bridget and seconded by Mike.
5. Meeting adjourned.

**Worthington HRA Regular Board Meeting
August 30, 2023
819 10th Street, Worthington, MN
Meeting held at the Worthington Fire Hall meeting room.**

Board Members Present: Bridget Huber, Bob Jirele, Alaina Kolpin (Arrived at 5:25 pm), Mike Kuhle (Joined meeting by phone)

Others Present: None

Excused Absence: Matt Selof-Worthington City Planner

Staff Members Present: Randy Thompson, HRA Executive Director

Board Vice-Chairman Bob Jirele called the meeting to order at 5:20 P.M

APPROVAL OF THE AGENDA: A Motion was made by Bridget Huber to approve the agenda with one additional item to the agenda. The additional item was Executive Director Announcement. The motion was seconded by Mike Kuhle. The Motion Passed. Motion 08302023-A.

APPROVAL OF MEETING MINUTES: A motion was made by Bob Jirele to approve the minutes from the regular board meeting held on July 26, 2023. The motion was seconded by Bridget Huber. The Motion Passed. Motion 08302023-B.

EXECUTIVE DIRECTOR ANNOUNCEMENT: Director Thompson did give his resignation of employment with the Worthington HRA. Director Thompson's resignation did indicate that his last day of employment with the Worthington HRA will be Friday October 13, 2023. Director Thompson did indicate that he will be moving out of Worthington and has accepted new employment with the City of Janesville, Minnesota. The board did accept the resignation from Director Thompson.

CECILEE STREET DUPLEX PROJECT: Director Thompson gave an update to the board on progress of the building as provided by Doug Nau. The siding is being installed, sheet rocking is taking place and insulation is being installed in the attic. Color choices for kitchen cabinets and countertops and trim woodwork have all been selected and ordered. The electrical and plumbing and HVAC systems are being installed. Doug Nau did indicate that he will have another construction draw request after Labor Day.

BILLS PAYABLE: The Bills payable for Public Housing for the period of July 27, through August 30, 2023, totaled \$85,519.94 and the Bills payable for Section 8 for the period of July 27, through August 30, 2023, totaled \$2,896.63 were presented for approval. The bills for Prairie Acres, Rising Sun Estates, and the Management account for the period of July 21, 2023, through August 28, 2023, were presented for approval in the following amounts: Prairie Acres = \$13,518.28 Management Account = \$195,140.00 Rising Sun Estates = \$39,759.13.

FINANCIAL STATEMENT REVIEW: The Public Housing and Section 8 Financial Statements for July 31, 2023, were not available at the time of the meeting. Hawkins & Ash CPAs provide the statements and were not available at the August meeting date. The board reviewed the Prairie Acres, Rising Sun Estates, and Management/Levy Account statements for July 31, 2023. These statements were prepared in-house by HRA staff. A Motion was made by Alaina Kolpin to Approve the July 31, 2023, financial statements for Prairie Acres, Rising Sun Estates, and the Management/Levy Account statements. Also included in the

motion was to approve the Bills Paid as presented for Rising Sun Estates, Prairie Acres, and the Management account for the period of July 21, 2023, Through August 28, 2023, and the Bills paid for Public Housing and Section 8 for the period of July 27, 2023, through August 30, 2023. The Motion was seconded by Bridget Huber. The Motion Passed. Motion- 08302023-C.

RESOLUTION APPROVING THE 2023 TAX LEVY COLLECTIBLE IN 2024: The board reviewed the request for the 2023 tax levy collectible in 2024 in the amount of \$186,000. Total market value of the Real Estate in Worthington totaled \$1,006,049,900. The Minnesota State Statute amount for Housing and Redevelopment Authorities is .000185 times the real estate market value for the City of Worthington. That amount is $\$1,006,049,900 * .000185 = \$186,119$. A Motion was made by Bridget Huber to approve the resolution for the levy amount of \$186,000. The Motion was seconded by Alaina Kolpin. The Motion Passed. Motion-08302023-D.

EXECUTIVE DIRECTOR UPDATES: Director Thompson provided the following information to the board:

- Director Thompson informed the board that a property insurance for both Rising Sun Estates and Prairie Acres has been cancelled and the property insurance for Rising Sun Estates and Prairie Acres is now being provided by the League of Minnesota Cities Trust Fund. This change is a result of a substantial insurance premium savings with the League of Minnesota Cities.
- The Atrium roof project is now completed as of 8/16/2023. The final payment will be issued in September.
- Abdo Financial Service has completed the annual federal audit and the audit will be submitted to HUD by September 15, 2023.
- Director Thompson informed the board that the HRA bank accounts held at Bank of West will changing to BMO Bank effective on September 5, 2023.
- Director Thompson informed the board that the insurance claim from June 2023, has been finalized and the insurance claim has been paid out. This claim was the result of a tenant that passed away in early June, this did result in bio-hazard cleanup in the apartment. The total insurance claim was \$22,029.54.

FUTURE BOARD MEETING DATES: The board discussed future board meeting dates. The board did set September 27, 2023, at 5:15 p.m. as the date and time for the September 2023 board meeting. The meeting will be held in the Worthington Fire Hall meeting room.

The October board meeting date was not determined during discussion at the August meeting. The October board meeting date and time will be discussed at the September 27, 2023, meeting.

Having No Further business to discuss board chairman Bob Jirele declared the meeting adjourned. The meeting was adjourned at 6:25 p.m.

Approved By: _____ Date: _____

Respectfully Submitted by: Randy Thompson Signed: _____

ADMINISTRATION MEMO

DATE: OCTOBER 6, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. APPLICATION TO CONDUCT OFF-SITE GAMBLING - CURRIE TOWN & COUNTRY BOOSTERS, INC.

The Currie Town & Country Boosters, Inc., have submitted applications to Conduct Off-Site Gambling as follows:

Organization:	Currie Town & Country Boosters, Inc.	
CEO:	Ed Sweetman	
Type of Event:	Bingo & Tipboards	
Dates & Location of Event:	January 8, 2023	January 15, 2023
	January 22, 2023	January 29, 2023
	February 5, 2023	February 12, 2023
	February 26, 2023	March 4, 2023

Worthington Event Center
1447 Prairie Drive

The application (included as ***Exhibit 1***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application to Conduct Off-Site Gambling for Currie Town & Country Boosters, Inc.

Council action is requested.

CASE ITEMS

1. RESOLUTION CALLING FOR THE SALE OF BONDS FOR SALES TAX AND IMPROVEMENT PROJECTS

Attached as ***Exhibit 2*** is a proposed resolution for the City of Worthington to call for the sale of two general obligation bonds to reimburse the City for certain expenditures from the proceeds of bonds. If the resolution is adopted, the City's municipal advisor and bond attorney will begin preparing documents for the sale of bonds on November 13, 2023. The Sales Tax Bonds are for financing various sales tax project in the estimated amount of \$5,140,000, and the Improvement Bonds are for financing street improvements in the estimated amount of \$4,090,000.

Council action is requested on the proposed resolution as presented.

2. APPOINTMENT OF WORTHINGTON FIRE DEPARTMENT FIRE CHIEF

The City's Personnel Policy for Firefighters and Standard Operating Guidelines for the Worthington Fire Department note that City Council shall appoint a person fully qualified to serve as the Fire Chief, taking into account the recommendation of the Fire Department personnel.

Members of the fire department met on September 26, 2023 and have forwarded the recommendation to appoint Pat Shorter as the Chief. Mr. Shorter has served on the department for more than 20 years.

The Chief shall have general supervision of the department at all times and have control over all apparatus, equipment and supplies and command over all persons who are employees of the department. The Chief reports to the City Administrator.

Administration recommends Council appoint Pat Shorter to serve as the Fire **Chief**.

3. APPROVE WASTEWATER TREATMENT AGREEMENTS WITH TRU SHINE TRUCK WASH AND D&H TRANSPORTATION SERVICES

Exhibit 3 contains proposed new sanitary sewer user agreements between the City of Worthington and Tru Shine Truck Wash and between the City of Worthington and D&H Transportation Services. These new agreements will replace the agreements that have been in place since April 2012. Worthington Public Utilities staff worked with Bolton & Menk to structure the new agreements.

The proposed new agreements clarify cost responsibilities for sampling and metering equipment, clarify the City's right to recover any fines or penalties that the City might incur due to any illicit discharges attributable to noncompliance with the terms of the agreements and address agreement renewal conditions going forward. Based on historic performance, the Tru Shine agreement contains an increase in their CBOD5 30-day average and maximum

daily limits and the D&H agreement contains a decrease in their CBOD5 30-day average limit. Tru Shine and D&H have agreed to the terms of the proposed new agreements.

Council is requested to approve the agreements with Tru Shine and D&H as presented and to authorize the Mayor and City Clerk to execute the agreements.

4. **CONSIDERATION OF STREET CLOSURE FOR HALLOWEEN**

Every year on Halloween, large numbers of children and adults participate in festivities on Smith Avenue. For the safety of the public, the Worthington Police Department is recommending a temporary closure of Smith Avenue and a portion of Clary Street. Previously approved Halloween street closures have occurred successfully without issue. WPD will have officers and a stand in the area to provide safety items to the children.

Council action is requested to authorize the closure of Smith Avenue and a portion of Clary Street, on October 31, 2023 (Halloween) from 5:00 p.m. to 8:00 p.m. The location of the closure is shown in *Exhibit 4*.

5. **NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS/REAPPOINTMENTS**

A Nominating Committee Meeting was held on September 28, 2023 and are making the following recommendations for committee appointments/reappointments:

Memorial Auditorium

Re-appoint Beth Habicht to a second three-year term, term to expire July, 2026

Cross Cultural Advisory Committee

Appoint Josee Marroquin to serve during the school year from September 1, 2023 to May 31, 2024 as the student rep

Charter Commission

Appoint Matt Kennedy to replace Marty Rickers, who passed away, term to expire March 31, 2027

Appoint Andy Johnson to replace Elwin Aggen, who moved from the community, term to expire March 31, 2027

Re-appoint Zubby Jansen to a second four year term, term to expire March 31, 2027

Re-appoint Melissa Elsing to a second four year term, term to expire March 31, 2027

Re-appoint Glenn Thuringer to a second four year term, term to expire March 31, 2027

Re-appoint Jay Vargas to a second four year term, term to expire March 31, 2027

Re-appoint Lon Lien to a second four year term, term to expire March 31, 2027

Water & Light Commission

Appoint Mike Fury to replace Randy Thompson, who resigned, term to expire March 31, 2026

Housing & Redevelopment Authority

Appoint Salvadore Adame to fill the unexpired term of Marty Rickers, who passed away, term to expire October 31, 2023

6. BUDGET AMENDMENT-DISPATCH POSITION

The Police Department has budgeted for a sixth dispatcher for 2024. We had five dispatch hiring processes in the past year and twice we could not get a qualified candidate that could pass the background check. A qualified candidate has recently reached out to us and is available to participate in a hiring process to potentially fill the position before the end of 2023. Because of recent dispatch staff shortages, funding is available to cover the added expense of the position for the remainder of 2023. Considering the recent hiring difficulties, staff recommends moving forward with a hiring process as soon as possible to avoid missing out on hiring a qualified candidate.

Council action is requested to approve the budget amendment.

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: CURRIE TOWN & COUNTRY BOOSTERS, INC License Number: 02568

Address: PO BOX 156 City: CURRIE, MN Zip: 56123

Chief Executive Officer (CEO) Name: ED SWEETMAN Daytime Phone: 507-829-4987

Gambling Manager Name: AMY LOOSBROCK Daytime Phone: 507-227-9174

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 1 / 8 / 24 to 1 / 8 / 24 1/15/24 1/29/24 2/12/24 3/4/24
1/22/24 2/5/24 2/26/24

Check the type of games that will be conducted:

☐ Raffle ☐ Pull-Tabs ☒ Bingo ☒ Tipboards ☐ Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: WORTHINGTON EVENT CENTER

Street address and
City (or township): 1447 PRAIRIE DRIVE Zip: 56187 County: NOBLES

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐ Yes If yes, a lease is not required.
☒ No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Exhibit 1

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>CITY OF WORTHINGTON</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"> Local unit of government must sign. </div>	TOWNSHIP NAME: _____
	<p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign)

Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2023A AND
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2023B

Issuer: City of Worthington, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting, held on October 9, 2023, at 5:30 p.m.,
at the City Hall in Worthington, Minnesota.

Councilmembers present:

Councilmembers absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION NO. _____

RESOLUTION CALLING A PUBLIC HEARING AND PROVIDING FOR THE SALE OF
GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2023A; AND
PROVIDING FOR THE SALE OF GENERAL OBLIGATION IMPROVEMENT BONDS,
SERIES 2023B

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this _____ day of October, 2023.

(SEAL)

City Clerk

Councilmember _____ introduced the following resolution (the "Resolution") and moved its adoption, which motion was seconded by Councilmember _____

RESOLUTION NO. _____

RESOLUTION CALLING A PUBLIC HEARING AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2023A; AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2023B

- A. WHEREAS, the City Council (the "Council") of the City of Worthington, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's:
- (i) General Obligation Sales Tax Revenue Bonds, Series 2023A (the "Series 2023A Bonds"), in the approximate principal amount of \$5,140,000, pursuant to Minnesota Statutes, Chapter 475 and Minnesota Session Laws – 2019, 1st Special Session, Chapter 6, Article 6, Section 22, to finance improvements to the City's outdoor aquatic center (the "Aquatic Center Project") and pay costs of issuance of the Series 2023A Bonds; and
 - (ii) General Obligation Improvement Bonds, Series 2023B (the "Series 2023B Bonds," and together with the Series 2023A Bonds, the "Bonds"), in the approximate principal amount of \$4,090,000, pursuant to Minnesota Statutes, Chapters 429 and 475, to finance certain street improvement projects in the City (the "Street Projects") and pay costs of issuance of the Series 2023B Bonds; and
- B. WHEREAS, the Aquatic Center Project is used for the benefit of qualified 501(c)(3) organizations, including but not limited to the Worthington Area YMCA, the general public, and the City; and in compliance with Section 147(f) of the Internal Revenue Code of 1986, as amended, this Council is required to conduct a public hearing on the issuance of the Series 2023A Bonds to finance the Aquatic Center Project.
- C. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City in the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 5:30 p.m. on November 13, 2023, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of one or more official statements for the Bonds and to execute and deliver such official statement(s) on behalf of the City upon completion.

4. Staff Authorizations. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.
5. Calling Public Hearing on Series 2023A Bonds. A public hearing on the proposed issuance of the Series 2023A Bonds to finance the Aquatic Center Project is hereby called and shall be held in the City Hall Council Chambers, at approximately 5:30 p.m. on November 13, 2023. The City Clerk is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as **Exhibit 2A** to be posted on the City's official public website or published in the official newspaper of the City at least once not fewer than seven (7) days prior to the date fixed for the public hearing.

(SEAL)

CITY OF WORTHINGTON

Mayor

Attest:

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following Councilmembers voted against the same:

whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, which was attested by the City Clerk.

City Clerk

NOTICE OF PUBLIC HEARING

REGARDING PROPOSED ISSUANCE OF GENERAL OBLIGATION SALES TAX BONDS TO FINANCE AQUATIC CENTER IMPROVEMENTS

NOTICE IS HEREBY GIVEN that the City Council (the “Council”) of the City of Worthington, Minnesota (the “City”), will hold a public hearing of the Council in the City Hall Council Chambers located at 303 Ninth Street in the City and beginning at 5:30 p.m., on November 13, 2023, on a proposal that the City issue its General Obligation Sales Tax Bonds (the “Bonds”), in one or more series, in an aggregate principal amount not to exceed \$5,140,000, pursuant to Minnesota Statutes, Chapter 475 and Minnesota Session Laws – 2019, 1st Special Session, Chapter 6, Article 6, Section 22, to finance improvements to the City’s outdoor aquatic center located at 1515 Collegeway, Worthington, Minnesota 56187 (the “Aquatic Center Project”), and pay costs of issuance of the Bonds.

The Aquatic Center Project is used for the benefit of qualified 501(c)(3) organizations, including but not limited to the Worthington Area YMCA, the general public, and the City.

Members of the public can participate in the public hearing to present their views to the Council orally or in writing in-person at the hearing. The Mayor will allow for public comments and questions at the appropriate time.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF WORTHINGTON, MINNESOTA

/s/

City Clerk

October 9, 2023

REVISED PRE-SALE REPORT FOR

City of Worthington, Minnesota

**\$5,140,000 General Obligation Sale Tax Revenue
Bonds, Series 2023A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Rebecca Kurtz, Senior Municipal Advisor
Dan Tienter, Municipal Advisor
Todd Hagen, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$5,140,000 General Obligation Sales Tax Revenue Bonds, Series 2023A

Purposes:

The proposed issue includes financing for the Aquatic Center. Funds will be used to reimburse the City for prior expenses related to aquatic center improvements. Debt service will be paid from sales tax revenues with annual debt service estimated to be \$600,000.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes:

- Minnesota Session Laws – 2019, 1st Special Session, Chapter 6, Article 6, Section 33 – Allows the City to impose a sales and use tax and issue debt for identified projects
- Chapter 475 – General Bonding Authority

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged and will not count against the City's debt limit.

Term/Call Feature:

The Bonds are being issued for a term of 11 years. Principal on the Bonds will be due on February 1 in the years 2025 through 2035. Interest is payable every six months beginning August 1, 2024.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2033, or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City's most recent bond issues were rated by S&P Global Ratings. The current rating on those bonds is "AA-". The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City. The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.

For this issue of Bonds, we have been directed to use the net premium to increase the net proceeds for the project. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

The amount of premium can be restricted in the bid specifications. Restrictions on premium may result in fewer bids but may also eliminate large adjustments on the day of sale and unintended impacts with respect to debt service payment. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City's objectives for this financing.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate and Purchase Price Receipt OR (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City's specific responsibilities for the Bonds. The City is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Sales Tax Revenue: A portion of the debt is being paid with sales tax revenue. It should be noted that the amount of revenue is estimated at this time and the actual amount of sales tax revenue that will be available in the future is subject to legislative changes, economic

conditions, commercial/retail businesses subject to the tax and actual annual sales subject to the sales tax. If sales tax revenue is inadequate and other funding sources are not available, the City may have to levy taxes to pay debt service on the bonds or appropriate sufficient funds from other sources.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Dorsey & Whitney LLP

Paying Agent: TBD

Rating Agency: Standard & Poor's Global Ratings (S&P)

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this Report
- Adopt the resolution attached to this Report

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	October 9, 2023
Conference with Rating Agency:	Week of October 23, 2023
Due Diligence Call to review Official Statement:	Week of October 30, 2023
Distribute Official Statement:	November 2, 2023
City Council Meeting to Award Sale of the Bonds:	November 13, 2023
Estimated Closing Date:	December 7, 2023

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed with Bond Sale provided by Bond Counsel

EHLERS' CONTACTS

Rebecca Kurtz, Senior Municipal Advisor	(651) 697-8516
Dan Tienter, Municipal Advisor	(651) 697-8537
Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Nate Gilger, Public Finance Analyst	(651) 697-8538
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Worthington, Minnesota

\$5,140,000 General Obligation Sales Tax Revenue Bonds, Series 2023A

Assumes Current Market BQ AA- Rates plus 50bps

Sources & Uses

Dated 12/07/2023 | Delivered 12/07/2023

Sources Of Funds

Par Amount of Bonds	\$5,140,000.00
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Total Sources	\$5,140,000.00
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Uses Of Funds

Total Underwriter's Discount (1.200%)	61,680.00
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Costs of Issuance	40,500.00
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Deposit to Project Fund	5,037,820.00
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Total Uses	\$5,140,000.00
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City of Worthington, Minnesota

\$5,140,000 General Obligation Sales Tax Revenue Bonds, Series 2023A

Assumes Current Market BQ AA- Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/07/2023	-	-	-	-	-
08/01/2024	-	-	139,854.00	139,854.00	-
02/01/2025	350,000.00	4.250%	107,580.00	457,580.00	597,434.00
08/01/2025	-	-	100,142.50	100,142.50	-
02/01/2026	395,000.00	4.150%	100,142.50	495,142.50	595,285.00
08/01/2026	-	-	91,946.25	91,946.25	-
02/01/2027	415,000.00	4.050%	91,946.25	506,946.25	598,892.50
08/01/2027	-	-	83,542.50	83,542.50	-
02/01/2028	430,000.00	4.050%	83,542.50	513,542.50	597,085.00
08/01/2028	-	-	74,835.00	74,835.00	-
02/01/2029	450,000.00	4.050%	74,835.00	524,835.00	599,670.00
08/01/2029	-	-	65,722.50	65,722.50	-
02/01/2030	465,000.00	4.100%	65,722.50	530,722.50	596,445.00
08/01/2030	-	-	56,190.00	56,190.00	-
02/01/2031	485,000.00	4.150%	56,190.00	541,190.00	597,380.00
08/01/2031	-	-	46,126.25	46,126.25	-
02/01/2032	505,000.00	4.200%	46,126.25	551,126.25	597,252.50
08/01/2032	-	-	35,521.25	35,521.25	-
02/01/2033	525,000.00	4.250%	35,521.25	560,521.25	596,042.50
08/01/2033	-	-	24,365.00	24,365.00	-
02/01/2034	550,000.00	4.300%	24,365.00	574,365.00	598,730.00
08/01/2034	-	-	12,540.00	12,540.00	-
02/01/2035	570,000.00	4.400%	12,540.00	582,540.00	595,080.00
Total	\$5,140,000.00	-	\$1,429,296.50	\$6,569,296.50	-

Yield Statistics

Bond Year Dollars	\$33,846.00
Average Life	6.585 Years
Average Coupon	4.2229407%
Net Interest Cost (NIC)	4.4051779%
True Interest Cost (TIC)	4.4340447%
Bond Yield for Arbitrage Purposes	4.2160624%
All Inclusive Cost (AIC)	4.5792081%

IRS Form 8038

Net Interest Cost	4.2229407%
Weighted Average Maturity	6.585 Years

City of Worthington, Minnesota

\$5,140,000 General Obligation Sales Tax Revenue Bonds, Series 2023A

Assumes Current Market BQ AA- Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	105% of Total	Revenue	Levy/(Surplus)
02/01/2024	-	-	-	-	-	-	-	-
02/01/2025	350,000.00	4.250%	247,434.00	597,434.00	597,434.00	627,305.70	600,000.00	27,305.70
02/01/2026	395,000.00	4.150%	200,285.00	595,285.00	595,285.00	625,049.25	600,000.00	25,049.25
02/01/2027	415,000.00	4.050%	183,892.50	598,892.50	598,892.50	628,837.13	600,000.00	28,837.13
02/01/2028	430,000.00	4.050%	167,085.00	597,085.00	597,085.00	626,939.25	600,000.00	26,939.25
02/01/2029	450,000.00	4.050%	149,670.00	599,670.00	599,670.00	629,653.50	600,000.00	29,653.50
02/01/2030	465,000.00	4.100%	131,445.00	596,445.00	596,445.00	626,267.25	600,000.00	26,267.25
02/01/2031	485,000.00	4.150%	112,380.00	597,380.00	597,380.00	627,249.00	600,000.00	27,249.00
02/01/2032	505,000.00	4.200%	92,252.50	597,252.50	597,252.50	627,115.13	600,000.00	27,115.13
02/01/2033	525,000.00	4.250%	71,042.50	596,042.50	596,042.50	625,844.63	600,000.00	25,844.63
02/01/2034	550,000.00	4.300%	48,730.00	598,730.00	598,730.00	628,666.50	600,000.00	28,666.50
02/01/2035	570,000.00	4.400%	25,080.00	595,080.00	595,080.00	624,834.00	600,000.00	24,834.00
Total	\$5,140,000.00		\$1,429,296.50	\$6,569,296.50	\$6,569,296.50	\$6,897,761.33	\$6,600,000.00	\$297,761.33

Significant Dates

Dated	12/07/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$33,846.00
Average Life	6.585 Years
Average Coupon	4.2229407%
Net Interest Cost (NIC)	4.4051779%
True Interest Cost (TIC)	4.4340447%
Bond Yield for Arbitrage Purposes	4.2160624%
All Inclusive Cost (AIC)	4.5792081%

Series 2023A GO Sales Tax | SINGLE PURPOSE | 10/ 3/2023 | 4:11 PM



October 9, 2023

PRE-SALE REPORT FOR

City of Worthington, Minnesota

**\$4,090,000 General Obligation Improvement Bonds,
Series 2023B**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Rebecca Kurtz, Senior Municipal Advisor
Dan Tienter, Municipal Advisor
Todd Hagen, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$4,090,000 General Obligation Improvement Bonds, Series 2023B

Purposes:

The proposed issue includes financing for the Street Improvement Project. Funds will be used to pay for expenses related to street improvement projects and to reimburse the City for prior expenses related to street improvement projects. Debt service will be paid from special assessments and taxes.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 429 - Allows cities to issue debt without referendum if the City assesses at least 20% of the project costs
- 475 - General Bonding Authority

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged and will not count against the City's debt limit.

Term/Call Feature:

The Bonds are being issued for a term of 15 years. Principal on the Bonds will be due on February 1 in the years 2025 through 2039. Interest is payable every six months beginning August 1, 2024.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2033, or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City's most recent bond issues were rated by S&P Global Ratings. The current rating on those bonds is "AA-". The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City. The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.

For this issue of Bonds, we have been directed to use the net premium to increase the net proceeds for the project. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

The amount of premium can be restricted in the bid specifications. Restrictions on premium may result in fewer bids but may also eliminate large adjustments on the day of sale and unintended impacts with respect to debt service payment. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City's objectives for this financing.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate and Purchase Price Receipt OR (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City's specific responsibilities for the Bonds. The City is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Special Assessments: We have not assumed any pre-paid special assessments and we have assumed that assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Dorsey & Whitney LLP

Paying Agent: TBD

Rating Agency: Standard & Poor's Global Ratings (S&P)

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this Report
- Adopt the resolution attached to this Report

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	October 9, 2023
Conference with Rating Agency:	Week of October 23, 2023
Due Diligence Call to review Official Statement:	Week of October 30, 2023
Distribute Official Statement:	November 2, 2023
City Council Meeting to Award Sale of the Bonds:	November 13, 2023
Estimated Closing Date:	December 7, 2023

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed with Bond Sale provided by Bond Counsel

EHLERS' CONTACTS

Rebecca Kurtz, Senior Municipal Advisor	(651) 697-8516
Dan Tienter, Municipal Advisor	(651) 697-8537
Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Nate Gilger, Public Finance Analyst	(651) 697-8538
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Worthington, Minnesota

\$4,090,000 General Obligation Improvement Bonds, Series 2023B
Assumes Current Market BQ AA- Rates plus 50bps

Sources & Uses

Dated 12/07/2023 | Delivered 12/07/2023

Sources Of Funds

Par Amount of Bonds	\$4,090,000.00
Total Sources	\$4,090,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	49,080.00
Costs of Issuance	64,500.00
Deposit to Capitalized Interest (CIF) Fund	115,110.13
Deposit to Project Construction Fund	3,859,704.00
Rounding Amount	1,605.87
Total Uses	\$4,090,000.00

City of Worthington, Minnesota

\$4,090,000 General Obligation Improvement Bonds, Series 2023B

Assumes Current Market BQ AA- Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/07/2023	-	-	-	-	-
08/01/2024	-	-	115,110.13	115,110.13	-
02/01/2025	310,000.00	4.250%	88,546.25	398,546.25	513,656.38
08/01/2025	-	-	81,958.75	81,958.75	-
02/01/2026	235,000.00	4.150%	81,958.75	316,958.75	398,917.50
08/01/2026	-	-	77,082.50	77,082.50	-
02/01/2027	240,000.00	4.050%	77,082.50	317,082.50	394,165.00
08/01/2027	-	-	72,222.50	72,222.50	-
02/01/2028	245,000.00	4.050%	72,222.50	317,222.50	389,445.00
08/01/2028	-	-	67,261.25	67,261.25	-
02/01/2029	250,000.00	4.050%	67,261.25	317,261.25	384,522.50
08/01/2029	-	-	62,198.75	62,198.75	-
02/01/2030	250,000.00	4.100%	62,198.75	312,198.75	374,397.50
08/01/2030	-	-	57,073.75	57,073.75	-
02/01/2031	260,000.00	4.150%	57,073.75	317,073.75	374,147.50
08/01/2031	-	-	51,678.75	51,678.75	-
02/01/2032	265,000.00	4.200%	51,678.75	316,678.75	368,357.50
08/01/2032	-	-	46,113.75	46,113.75	-
02/01/2033	270,000.00	4.250%	46,113.75	316,113.75	362,227.50
08/01/2033	-	-	40,376.25	40,376.25	-
02/01/2034	275,000.00	4.300%	40,376.25	315,376.25	355,752.50
08/01/2034	-	-	34,463.75	34,463.75	-
02/01/2035	280,000.00	4.400%	34,463.75	314,463.75	348,927.50
08/01/2035	-	-	28,303.75	28,303.75	-
02/01/2036	290,000.00	4.500%	28,303.75	318,303.75	346,607.50
08/01/2036	-	-	21,778.75	21,778.75	-
02/01/2037	300,000.00	4.650%	21,778.75	321,778.75	343,557.50
08/01/2037	-	-	14,803.75	14,803.75	-
02/01/2038	305,000.00	4.750%	14,803.75	319,803.75	334,607.50
08/01/2038	-	-	7,560.00	7,560.00	-
02/01/2039	315,000.00	4.800%	7,560.00	322,560.00	330,120.00
Total	\$4,090,000.00	-	\$1,529,408.88	\$5,619,408.88	-

Yield Statistics

Bond Year Dollars	\$34,418.50
Average Life	8.415 Years
Average Coupon	4.4435663%
Net Interest Cost (NIC)	4.5861641%
True Interest Cost (TIC)	4.6047543%
Bond Yield for Arbitrage Purposes	4.4239776%
All Inclusive Cost (AIC)	4.8473103%

IRS Form 8038

Net Interest Cost	4.4435663%
Weighted Average Maturity	8.415 Years

City of Worthington, Minnesota

\$4,090,000 General Obligation Improvement Bonds, Series 2023B

Assumes Current Market BQ AA- Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2024	-	-	-	-	-	-	-	-	-
02/01/2025	310,000.00	4.250%	203,656.38	513,656.38	(115,110.13)	398,546.25	418,473.56	176,272.00	242,201.56
02/01/2026	235,000.00	4.150%	163,917.50	398,917.50	-	398,917.50	418,863.38	170,907.20	247,956.18
02/01/2027	240,000.00	4.050%	154,165.00	394,165.00	-	394,165.00	413,873.25	165,542.40	248,330.85
02/01/2028	245,000.00	4.050%	144,445.00	389,445.00	-	389,445.00	408,917.25	160,177.60	248,739.65
02/01/2029	250,000.00	4.050%	134,522.50	384,522.50	-	384,522.50	403,748.63	154,812.80	248,935.83
02/01/2030	250,000.00	4.100%	124,397.50	374,397.50	-	374,397.50	393,117.38	149,448.00	243,669.38
02/01/2031	260,000.00	4.150%	114,147.50	374,147.50	-	374,147.50	392,854.88	144,083.20	248,771.68
02/01/2032	265,000.00	4.200%	103,357.50	368,357.50	-	368,357.50	386,775.38	138,718.40	248,056.98
02/01/2033	270,000.00	4.250%	92,227.50	362,227.50	-	362,227.50	380,338.88	133,353.60	246,985.28
02/01/2034	275,000.00	4.300%	80,752.50	355,752.50	-	355,752.50	373,540.13	127,988.80	245,551.33
02/01/2035	280,000.00	4.400%	68,927.50	348,927.50	-	348,927.50	366,373.88	122,624.00	243,749.88
02/01/2036	290,000.00	4.500%	56,607.50	346,607.50	-	346,607.50	363,937.88	117,259.20	246,678.68
02/01/2037	300,000.00	4.650%	43,557.50	343,557.50	-	343,557.50	360,735.38	111,894.40	248,840.98
02/01/2038	305,000.00	4.750%	29,607.50	334,607.50	-	334,607.50	351,337.88	106,529.60	244,808.28
02/01/2039	315,000.00	4.800%	15,120.00	330,120.00	-	330,120.00	346,626.00	101,164.80	245,461.20
Total	\$4,090,000.00	-	\$1,529,408.88	\$5,619,408.88	(115,110.13)	\$5,504,298.75	\$5,779,513.69	\$2,080,776.00	\$3,698,737.69

Significant Dates

Dated	12/07/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$34,418.50
Average Life	8.415 Years
Average Coupon	4.4435663%
Net Interest Cost (NIC)	4.5861641%
True Interest Cost (TIC)	4.6047543%
Bond Yield for Arbitrage Purposes	4.4239776%
All Inclusive Cost (AIC)	4.8473103%

Series 2023B GO Imp Bonds | SINGLE PURPOSE | 10/ 3/2023 | 4:13 PM



**WASTEWATER TREATMENT AGREEMENT BETWEEN
THE CITY OF WORTHINGTON AND
TRU SHINE TRUCK WASH**

This Agreement made and entered into this ____ day of _____, 2023 by and between the City of Worthington, hereinafter called the "City", and TSTW Real Estate, LLC, a limited liability company under the laws of Minnesota, hereinafter called "Truck Wash".

WHEREAS, City is the owner of a Municipal Wastewater Treatment Facility, hereinafter referred to as MWTF, designed and built with a limited capacity for the treatment of wastewater from industrial users; and

WHEREAS, City holds a National Pollutant Discharge Elimination System (NPDES) discharge permit (Permit No. MN0031186) for the MWTF as part of the National and State Disposal permit program administered by the Minnesota Pollution Control Agency (MPCA) under the Clean Water Act as amended (33 USC 1251) MSA Chapters 115 and 116, and amended by Minnesota Rules Chapter 7701; and

WHEREAS, the City has a charter with Worthington Public Utilities, hereinafter referred to as WPU, to operate and maintain the MWTF in strict accordance with the NPDES discharge permit; and

WHEREAS, City has Adopted Ordinance No. 744, an Ordinance Establishing Sewer Use Regulations, which has been codified as Chapter 51 of the Worthington City Code and hereinafter called the "Ordinance"; and

WHEREAS, Truck Wash cleans trucks and, as defined by the Minnesota Pollution Control Agency, is a Significant Industrial User having a discharge of more than 25,000 gallons of process wastewater per day and greater than Normal Domestic Strength Waste of unusual strength and character; and

WHEREAS, The Ordinance provides that use of the Public Sewer by a Significant Industrial User or a user having greater than Normal Domestic Strength Waste shall not be permitted except as provided for by a User Agreement; and

WHEREAS, The Ordinance does not prevent any special agreement or arrangement between City and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by City for treatment subject to payment therefore by the industrial concern and providing that National Categorical Pretreatment Standards and City's NPDES and/or State Disposal System Permit limitations are not violated; and

NOW THEREFORE, BE IT MUTUALLY AGREED AND UNDERSTOOD THAT:

1. Pursuant to the Ordinance and consistent with the conditions of the Ordinance, the City agrees to accept and treat the wastewater discharged by Truck Wash within the limits and in accordance with the conditions set forth in this agreement.
2. City shall accept the discharge from the Truck Wash facility located at 2405 Highway 60 which is located within the Northwest Quarter of the Southwest Quarter (NW1/4) of Section 18 , T 102 N, R 39 W. Truck Wash shall comply with all discharge prohibitions contained in the Ordinance and shall limit its discharge to within the following limits:

	<u>Maximum</u> Average in any 30-day period	<u>Maximum</u> Daily	<u>Units</u>
Flow:	100,000	100,000	gallons/day
Biological Oxygen Demand (CBOD ₅):	400	400	pounds/day
Total Suspended Solids (TSS):	314	314	pounds/day
Oil & Grease (O&G):	-	100	milligrams/liter
Ammonia-Nitrogen (NH ₃ -N):		35	milligrams/liter
Total Phosphorus (TP):	8.4	8.4	pounds/day

pH: not less than 5.0 nor more than 9.5 at any time

In addition, the discharge of the following specific pollutants to the MWTF is prohibited:

- a) pollutants which create a fire or explosion hazard, including any discharge with a flash point less than 60°C (140°F),
 - b) pollutants which will cause corrosive structural damage,
 - b) solid or viscous pollutants which will cause obstruction to flow,
 - c) heat which will inhibit biological activity, but in no case heat in such quantities that the temperature at the MWTF treatment plant exceeds 40°C (104°F),
 - d) pollutants which result in the presence of toxic gases, vapors, or fumes that may cause acute worker health and safety problems, create a public nuisance, or are sufficient to prevent entry into the sewers for their maintenance and repair.
3. Truck Wash shall install, operate, and properly maintain such discharge monitoring equipment required to obtain representative flow or time-proportioned samples of all wastewater discharged from all operations. Such equipment shall be housed in a temperature controlled enclosure with access controllable by MWTF operators. All costs for the installation, maintenance, and repair of the monitoring equipment shall be paid for by the Truck Wash. The City will collect the wastewater samples on a schedule as may be set by the City which is not to be less than twice weekly.

Unless otherwise metered as allowed for herein, the volume of wastewater flow will be calculated from the volume of metered water usage. In the event that Truck Wash utilizes water from sources other than, or in addition to, the municipal water system, Truck Wash shall meter, in a manner approved by the City, any such water supply to allow determination of total monthly water usage.

Truck Wash may meter the volume of wastewater flow discharged to the Wastewater Treatment Works in a manner approved by the City. All costs for the installation, maintenance, and repair of the metering equipment shall be paid for by the Truck Wash. Any metering device or devices used to measure the volume of discharged wastewater shall be maintained and calibrated as necessary to ensure accuracy. The meter shall be recalibrated at least once per year. The City reserves authority to monitor the accuracy of such volume measurement through use of metered water usage and documentation of the disposition of any volume not discharged to the Wastewater Treatment Works. The City also reserves authority to calculate the volume of wastewater flow from the volume of metered water usage at any time the accuracy of the metered wastewater discharge is not able to be verified.

4. The City will provide for the analyses of CBOD₅ not less than weekly, and TSS and TP not less than twice weekly, and Ammonia-Nitrogen not less than quarterly to determine compliance with this Agreement and the Ordinance, and to establish user charges. Truck Wash shall reimburse the City for the costs of providing analyses of CBOD₅, TSS and TP. The City will provide for the analyses of Ammonia-Nitrogen, Oil and Grease, pH, and any other pollutant deemed appropriate by the City to determine compliance with this Agreement and the Ordinance. If a violation of this Agreement or the Ordinance occurs, Truck Wash shall reimburse the City for the costs of providing analyses of Ammonia-Nitrogen, Oil and Grease, pH, and any other pollutants and for all subsequent analyses which may be deemed appropriate by the City to ensure compliance with this Agreement and the Ordinance.
5. Truck Wash shall notify the City immediately by phone and within seven (7) days in writing, of any spill or slug discharge which may result in a violation of the limits stated above. Truck Wash shall also notify the City in advance of any changes in discharge. Truck Wash shall notify the City of any changes in discharge which will require an amendment of this Agreement at least 180 days prior to the planned change. Unless or until superseded, the limitations contained in this Agreement shall be controlling. If the City receives any fines or penalties due to the direct and attributable actions of the Truck Wash which causes an upset of the MWTF that are directly associated with the spill or discharge, these fines or penalties will be assessed to the Truck Wash.
6. This Agreement is enforceable under the provisions of the Ordinance. A violation of this Agreement shall be a violation of the Ordinance and subject to the enforcement provisions contained in the Ordinance.
7. Truck Wash shall pay all user charges as specified in the City Ordinance No. 745 which has been codified as Chapter 51 of the Worthington City Code. Truck Wash shall also pay a surcharge on the quantity of Total Phosphorus that exceeds the limit defined in Section 2. The surcharge shall be calculated as follows:

$$\text{Surcharge} = \text{TPSU} \times F \times \text{TPSR}$$

Where:

TPSU (TP Surcharge Units) = Standard Deviation of TP concentrations sampled during the billing period (in mg/l) x 8.34

F (Flow) = Billable flow in million gallons of the billing period

TPSR (TP Surcharge Rate) is based on the following:

<u>L/A</u>	<u>Surcharge Rate</u>
≤1	\$0
>1 and <2	(L/A - 1) x TP Usage Charge Rate
≥2	TP Usage Charge Rate

L/A (Loading to Allocation Ratio) = The average discharge of total phosphorus per work day - daily limit of total phosphorus defined in Section 2

TP Usage Charge Rate — the per pound rate for total phosphorus calculated annually in the Sewer Service Charge System

8. Truck Wash shall maintain all monitoring and other records relevant to its wastewater discharge for at least three (3) years. As provided for in the Ordinance, the City shall have a right of entry into any Truck Wash facility where wastewater is produced; where wastewater is treated; where sampling and monitoring equipment is located; and where any records required to be maintained under the Ordinance or this Agreement are located. Further, the City may, at reasonable times, have access to and review and/or copy any wastewater discharge records; inspect the wastewater producing processes; wastewater treatment processes or sampling and monitoring facilities; and monitor and/or sample the wastewater discharged by the company.
9. In addition to other rights or remedies, upon violation of the terms of this Agreement, the Administrator, may terminate this Agreement upon five (5) days' written notice. If termination shall occur, Truck Wash shall immediately cease discharging to the treatment works. If, after notice hereunder, Truck Wash continues to discharge to the treatment works, the Administrator may order the Water Department to immediately discontinue service to Truck Wash.
10. The renewal of this Agreement will generally coincide with the renewal dates of the City's NPDES permit, which normally occurs at an interval of five (5) years in accordance with MPCA requirements. This Agreement will be renewed unless either party notifies the other in writing at least sixty (60) days before the expiration date. The renewal date of this Agreement is at the discretion of the City and is subject to change based on the timeliness of the City's NPDES permit renewal with the MPCA. In the event the Agreement is not reissued before the expiration date, all terms and conditions of the expired Agreement will continue to be effective and enforceable. The terms and conditions of this Agreement are subject to renegotiation and modification for each renewal period.
11. This Agreement expires on April 30, 2026.
12. This Agreement is not transferable except with the prior written permission of the City, and with a specific written Agreement by the transferee as to all conditions of this Agreement.

Agreed to: **City of Worthington**

TSTW Real Estate, LLC

By: _____
Rick Von Holdt, Mayor

By: Mark L. Thier
Mark L. Thier, Owner

By: _____
Mindy L. Eggers, City Clerk

**WASTEWATER TREATMENT AGREEMENT BETWEEN
THE CITY OF WORTHINGTON AND
D&H TRANSPORTATION SERVICES**

This Agreement made and entered into this ____ day of _____, 2023 by and between the City of Worthington, hereinafter called the "City", and D&H Transportation Services, Inc., a corporation under the laws of Minnesota, hereinafter called "D&H."

WHEREAS, City is the owner of a Municipal Wastewater Treatment Facility, hereinafter referred to as MWTF, designed and built with a limited capacity for the treatment of wastewater from industrial users; and

WHEREAS, City holds a National Pollutant Discharge Elimination System (NPDES) discharge permit (Permit No. MN0031186) for the MWTF as part of the National and State Disposal permit program administered by the Minnesota Pollution Control Agency (MPCA) under the Clean Water Act as amended (33 USC 1251) MSA Chapters 115 and 116, and amended by Minnesota Rules Chapter 7701; and

WHEREAS, the City has a charter with Worthington Public Utilities, hereinafter referred to as WPU, to operate and maintain the MWTF in strict accordance with the NPDES discharge permit; and

WHEREAS, City has Adopted Ordinance No. 744, an Ordinance Establishing Sewer Use Regulations, which has been codified as Chapter 51 of the Worthington City Code and hereinafter called the "Ordinance"; and

WHEREAS, D&H cleans rail cars and discharges wastewater having greater than Normal Domestic Strength Waste; and

WHEREAS, The Ordinance provides that use of the Public Sewer by a user having greater than Normal Domestic Strength Waste shall not be permitted except as provided for by a User Agreement; and

WHEREAS, The Ordinance does not prevent any special agreement or arrangement between City and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by City for treatment subject to payment therefore by the industrial concern and providing that National Categorical Pretreatment Standards and City's NPDES and/or State Disposal System Permit limitations are not violated; and

NOW THEREFORE, BE IT MUTUALLY AGREED AND UNDERSTOOD THAT:

1. Pursuant to the Ordinance and consistent with the conditions of the Ordinance, the City agrees to accept and treat the wastewater discharged by D&H within the limits and in accordance with the conditions set forth in this agreement.
2. City shall accept the discharge from the D&H facility located at 1534 Joosten Road which is located within the South Half of the Southwest Quarter (S ½ SW ¼) of Section 18, T 102 N, R 39 W. D&H shall comply with all discharge prohibitions contained in the Ordinance and shall limit its discharge to within the following limits:

	<u>Maximum</u> Average in any 30-day period	<u>Maximum</u> Daily	<u>Units</u>
Flow:	24,999	24,999	gallons/day
Biological Oxygen Demand (CBOD ₅):	294	400	pounds/day
Total Suspended Solids (TSS):	314	314	pounds/day
Oil & Grease (O&G):	-	100	milligrams/liter
Ammonia-Nitrogen (NH ₃ -N):		35	milligrams/liter
Total Phosphorus (TP):	8.4	8.4	pounds/day

pH: not less than 5.0 nor more than 9.5 at any time

In addition, the discharge of the following specific pollutants to the MWTF is prohibited:

- a) pollutants which create a fire or explosion hazard, including any discharge with a flash point less than 60°C (140°F),
 - b) pollutants which will cause corrosive structural damage,
 - b) solid or viscous pollutants which will cause obstruction to flow,
 - c) heat which will inhibit biological activity, but in no case heat in such quantities that the temperature at the MWTF treatment plant exceeds 40°C (104°F),
 - d) pollutants which result in the presence of toxic gases, vapors, or fumes that may cause acute worker health and safety problems, create a public nuisance, or are sufficient to prevent entry into the sewers for their maintenance and repair.
3. D&H shall install, operate, and properly maintain such discharge monitoring equipment required to obtain representative flow or time-proportioned samples of all wastewater discharged from all operations. Such equipment shall be housed in a temperature controlled enclosure with access controllable by MWTF operators. All costs for the installation, maintenance, and repair of the monitoring equipment shall be paid for by D&H. The City will collect the wastewater samples on a schedule as may be set by the City which is not to be less than twice weekly.

Unless otherwise metered as allowed for herein, the volume of wastewater flow will be calculated from the volume of metered water usage. In the event that D&H utilizes water from sources other than, or in addition to, the municipal water system, D&H shall meter, in a manner approved by the City, any such water supply to allow determination of total monthly water usage.

D&H may meter the volume of wastewater flow discharged to the Wastewater Treatment Works in a manner approved by the City. All costs for the installation, maintenance, and repair of the metering equipment shall be paid for by D&H. Any metering device or devices used to measure the volume of discharged wastewater shall be maintained and calibrated as necessary to ensure accuracy. The meter shall be recalibrated at least once per year. The City reserves authority to monitor the accuracy of such volume measurement through use of metered water usage and documentation of the disposition of any volume not discharged to the Wastewater Treatment Works. The City also reserves authority to calculate the volume of wastewater flow from the volume of metered water usage at any time the accuracy of the metered wastewater discharge is not able to be verified.

4. The City will provide for the analyses of CBOD₅ not less than weekly, and TSS and TP not less than twice weekly, and Ammonia-Nitrogen not less than quarterly to determine compliance with this Agreement and the Ordinance, and to establish user charges. D&H shall reimburse the City for the costs of providing analyses of CBOD₅, TSS and TP. The City will provide for the analyses of Ammonia-Nitrogen, Oil and Grease, pH, and any other pollutant deemed appropriate by the City to determine compliance with this Agreement and the Ordinance. If a violation of this Agreement or the Ordinance occurs, D&H shall reimburse the City for the costs of providing analyses of Ammonia-Nitrogen, Oil and Grease, pH, and any other pollutants and for all subsequent analyses which may be deemed appropriate by the City to ensure compliance with this Agreement and the Ordinance.
5. D&H shall notify the City immediately by phone and within seven (7) days in writing, of any spill or slug discharge which may result in a violation of the limits stated above. D&H shall also notify the City in advance of any changes in discharge. D&H shall notify the City of any changes in discharge which will require an amendment of this Agreement at least 180 days prior to the planned change. Unless or until superseded, the limitations contained in this Agreement shall be controlling. If the City receives any fines or penalties due to the direct and attributable actions of D&H which causes an upset of the MWWTF that are directly associated with the spill or discharge, these fines or penalties will be assessed to D&H.
6. This Agreement is enforceable under the provisions of the Ordinance. A violation of this Agreement shall be a violation of the Ordinance and subject to the enforcement provisions contained in the Ordinance.
7. D&H shall pay all user charges as specified in the City Ordinance No. 745 which has been codified as Chapter 51 of the Worthington City Code. D&H shall also pay a surcharge on the quantity of Total Phosphorus that exceeds the limit defined in Section 2. The surcharge shall be calculated as follows:

$$\text{Surcharge} = \text{TPSU} \times F \times \text{TPSR}$$

Where:

TPSU (TP Surcharge Units) = Standard Deviation of TP concentrations sampled during the billing period (in mg/l) x 8.34

F (Flow) = Billable flow in million gallons of the billing period

TPSR (TP Surcharge Rate) is based on the following:

<u>L/A</u>	<u>Surcharge Rate</u>
≤ 1	\$0
> 1 and < 2	(L/A - 1) x TP Usage Charge Rate
≥ 2	TP Usage Charge Rate

L/A (Loading to Allocation Ratio) = The average discharge of total phosphorus per work day - daily limit of total phosphorus defined in Section 2


TP Usage Charge Rate — the per pound rate for total phosphorus calculated annually in the Sewer Service Charge System

8. D&H shall maintain all monitoring and other records relevant to its wastewater discharge for at least three (3) years. As provided for in the Ordinance, the City shall have a right of entry into the D&H facility where wastewater is produced; where wastewater is treated; where sampling and monitoring equipment is located; and where any records required to be maintained under the Ordinance or this Agreement are located. Further, the City may, at reasonable times, have access to and review and/or copy any wastewater discharge records; inspect the wastewater producing processes; wastewater treatment processes or sampling and monitoring facilities; and monitor and/or sample the wastewater discharged by the company.
9. In addition to other rights or remedies, upon violation of the terms of this Agreement, the Administrator, may terminate this Agreement upon five (5) days' written notice. If termination shall occur, D&H shall immediately cease discharging to the treatment works. If, after notice hereunder, D&H continues to discharge to the treatment works, the Administrator may order the Water Department to immediately discontinue service to D&H.
10. The renewal of this Agreement will generally coincide with the renewal dates of the City's NPDES permit, which normally occurs at an interval of five (5) years in accordance with MPCA requirements. This Agreement will be renewed unless either party notifies the other in writing at least sixty (60) days before the expiration date. The renewal date of this Agreement is at the discretion of the City and is subject to change based on the timeliness of the City's NPDES permit renewal with the MPCA. In the event the Agreement is not renewed before the expiration date, all terms and conditions of the expired Agreement will continue to be effective and enforceable. The terms and conditions of this Agreement are subject to renegotiation and modification for each renewal period.
11. This Agreement expires on April 30, 2026.
12. This Agreement is not transferable except with the prior written permission of the City, and with a specific written Agreement by the transferee as to all conditions of this Agreement.

Agreed to: **City of Worthington**

D&H Transportation Services, Inc.

By: _____
Rick Von Holdt, Mayor

By:  _____
Eric Drumm, D&H Transportation
Services, Inc.

By: _____
Mindy L. Eggers, City Clerk



Exhibit 4

PUBLIC WORKS MEMO

DATE: OCTOBER 5, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. CENTER FOR ACTIVE LIVING BID RECOMMENDATION

Bids for the CAL improvement project were opened on September 7, 2023. There was only one bid submitted, from Tri-State General Contracting, in the amount of \$376,923.00 for the base bid and an additional \$65,233.00 for meeting room additions. Short Elliot Hendrickson, Inc. our architects on the project, estimated the probable base bid to be at \$258,850.00. The one bid received was approximately 40% over our estimated cost.

Due to it being an insurance claim, staff, along with adjusters from the League of Minnesota Cities, reviewed the bids and feel that Councils best course of action would be to reject Tri-States bid and rebid the project. Staff is hoping that with some changes to the bid process we will be able to entice more bidders and get better results. Included in your packet is a recommendation from our architect and a bid tab from September's bid opening.

Council Action is requested to take action on the one received bid and if rejected authorize staff to rebid the CAL project.



Building a Better World
for All of Us®

GREEN

October 4, 2023

RE: City of Worthington
Center for Active Living Improvements
Bid Award Recommendation
SEH No. WORTC 171496

Mr. Steve Robinson
City Administrator
City of Worthington
303 Ninth Street
Worthington, MN 56187

On Thursday, September 7, 2023 bids were received for the Worthington Center for Active Living Improvement Project. One bid was received from Tri-State General Contracting, Inc. with a base bid of \$376,923 for the racquetball court restoration and an add alternate bid of \$65,233 to upgrade one racquetball court into a meeting room. The Architect's estimate for the base bid scope of work prior to bidding was \$258,850. A complete tabulation of the bids is attached for your reference.

After reviewing the bids, it is our opinion that consideration should be given to rebidding the project given that only one bid was received, and the lowest based bid exceeded the Architect's estimate by approximately 40-percent.

If you have any additional questions, please contact me at 952-215-8118 or bbergstrom@sehinc.com.

Sincerely,

Brian Bergstrom, AIA
Director of Architecture – Central Region | Principal

Attachment
c.

x:\uz\w\wortc\171496\6-bid-const\bidding documents\rec award letter.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110
SEH is 100% employee-owned | sehinc.com | 715.236.4000 | 800.903.6970 | 888.908.8166 fax

Exhibit 1



Building a Better World
for All of Us®

**Center for Active Living Improvements
City of Worthington
Worthington, MN**

BIDS RECEIVED

SEH No. WORTC 171496

Bid Date: Thursday, September 7, 2023, 2:00 P.M.

Page 1

Bidder	Addendum	5% Bid Bond	Base Bid	Alternate #1 Bid
Tri-State General Contracting	1, 2	X	\$376,923	\$65,233

x:\uz\lw\wortc\171496\6-bid-const\ bidding documents\ bids received.docx

ENGINEERING MEMO**DATE: OCTOBER 6, 2023****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. PUBLIC HEARING ON PROPOSED ASSESSMENTS**

Should Council Concur with the special assessment at presented at each of assessment hearings, the corresponding resolution in Exhibit 1 adopting the assessments for the unpaid charges and for the improvements in to be passes. The proposed assessment rolls were included in the September 11, 2023 Engineering Memo.

The recommended terms for the proposed assessments are listed below.

2023 MISCELLANEOUS UNPAID CHARGES

- > Removal of Ice and Snow*
- > Removal of Noxious Weed and Vegetation*

5.5%1; 1 year

PAVING IMPROVEMENT NO. 119

- > 2022 BITUMINOUS PAVEMENT IMPROVEMENTS*

5.5%2; 15 years

PAVING IMPROVEMENT NO. 116

- > CHERRYWOOD LANE - the entire length*

5.5%2; 15 years

STORM SEWER IMPROVEMENT NO. 32

- > CHERRYWOOD ADDITION*

5.5%2; 15 years

PAVING IMPROVEMENT NO. 118

> *HOMEWOOD HILLS*

5.5%²; 15 years

¹ Based on recommended policy for a minimum rate of 4% or current rate for improvement assessments, whichever is greater.

² Based on interest rate on PIR bonds.

RESOLUTION NO. 2023-10-__**ADOPTING THE SPECIAL ASSESSMENT FOR
2023 MISCELLANEOUS UNPAID CHARGES**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Nobles County, Minnesota, at 5:30 p.m. on October 9th, 2023, for the purpose of passing upon the proposed assessment of the costs of the following described unpaid charges:

- Removal of Ice and Snow
- Removal of Noxious Weeds and Vegetation

designated as 2023 Miscellaneous Unpaid Charges of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law and to notice of said meeting, duly hear, consider and pass upon all objections thereto for said proposed assessment, and has amended the proposed assessments as it deems just.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WORTHINGTON, MINNESOTA:**

Section 1. That the proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is found to be liable for said unpaid charges in the amount of the assessment levied upon it.

Section 2. That the assessment shall be payable in one (1) installment on or before the first Monday in January 2024, being January 1st, and shall bear interest at the rate of four percent (4.0%) per annum from the date of the adoption of this resolution. To said assessment shall be added interest on the entire assessment from the date of this resolution until December 31, 2024.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file in the Office of the City Clerk the assessment roll pertaining to this assessment; and shall certify to the County Auditor of Nobles County, Minnesota, on or before November 30, 2023, the total amount of assessment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. That the owner of any property as herein assessed for said unpaid charges may, at any time prior to November 15, 2023, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four percent (4.0%) per

annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any

property as herein assessed must thereafter pay to the County Treasurer of said county, the assessment and interest that is in the process of collection on the current tax lists. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 9th day of October 2023.

(SEAL)

Rick VonHoldt, Mayor

Attest:

Mindy Eggers, City Clerk

RESOLUTION NO. 2023-10-_____**ADOPTING THE SPECIAL ASSESSMENT FOR PAVING IMPROVEMENT NO. 119**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota at 5:30 p.m. on Monday, the 9th day of October, 2023, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described street by regrading, base reconstruction necessary curb and gutter reconstruction, and resurfacing:

2022 Bituminous Pavement Improvements

Apel Avenue – from Clary Street to Bristol Street

Bristol Street – from near Apel Avenue to west end

Cynthia Avenue – from Diagonal Road to Tower Street

Eleanor Street – the entire length within the plat of Dano Addition

West Oxford Street – from Elmwood Avenue to Park Avenue

designated as Paving Improvement No. 119 of the City of Worthington; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January 2024, being January 1st, and shall bear interest at the rate of four percent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. The owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2023, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four percent (4.0%) per

annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 9th day of October 2023.

(SEAL)

Rick VonHoldt, Mayor

Attest:

Mindy Eggers, City Clerk

RESOLUTION NO. 2023-10-_____**ADOPTING THE SPECIAL ASSESSMENT FOR PAVING IMPROVEMENT NO. 116**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota at 5:30 p.m. on Monday, the 9th day of October, 2023, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described street by necessary grading and base, and by bituminous surfacing:

Cherrywood Lane — the entire length;

designated as Paving Improvement No. 116 of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January 2024, being January 1st, and shall bear interest at the rate of four percent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. The owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2023, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four percent (4.0%) per

annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 9th day of October 2023.

(SEAL)

Rick VonHoldt, Mayor

Attest:

Mindy Eggers, City Clerk

RESOLUTION NO. 2023-10-____**ADOPTING THE SPECIAL ASSESSMENT FOR
STORM WATER IMPROVEMENT NO. 32**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota at 5:30 p.m. on Monday, the 9th day of October, 2023, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described street by extension of the municipal storm water collection and management system.

Cherrywood Lane – the entire length

designated as Storm Water Improvement No. 32 of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WORTHINGTON, MINNESOTA:**

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January 2024, being January 1st, and shall bear interest at the rate of four percent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. The owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2023, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four percent (4.0%) per

annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Section 5. That the owner of property as herein described;
The south 943 feet of the east 836 feet of part of Gov't Lot 3, Section 28 – T102N – R-40W, except 3.07 acre and 5.07 acre tracts and except land taken for highway purposes, 5.073 acres assessed.
has requested to defer payment as provided for in state statute. With a deferred principal payment, interest is due and will be certified for collection annually. Deferred principal and interest payment status is not known to have been granted by the City and results in a balloon payment due upon development or as provided in the City's assessment policy. The City's assessment policy addresses the manner assessments will be due upon development or at the end of the original payment term (15 years in the case of the improvements noted above) as follows: If no development of the land occurs within the original payback period, the full amount due will be certified for collection in the final year of the period unless the owner requests an extension of deferred payment status or for the assessment to be payable on a schedule no longer than the original period. Extensions are available for only five years at a time. Assessments that become payable as a result of development are due over the remaining years in the original payback period (or extension) unless a longer payback schedule is requested. In any case, extensions and payback schedules are subject to the 30 year limit established in statute.

Adopted by the City Council of the City of Worthington, Minnesota, this the 9th day of October 2023.

(SEAL)

Rick VonHoldt, Mayor

Attest:

Mindy Eggers, City Clerk

RESOLUTION NO. 2023-10-_____**ADOPTING THE SPECIAL ASSESSMENT FOR PAVING IMPROVEMENT NO. 118**

WHEREAS, The City Council of the City of Worthington did meet in the Council Chambers of City Hall, 303 Ninth Street, in the City of Worthington, Nobles County, Minnesota at 5:30 p.m. on the 9th day of October, 2023, pursuant to notice of said meeting, duly given as required by law, for the purpose of passing upon the proposed assessment against the property benefitted by the improvement of the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

Birchwood Place - Miles Drive to south end
 Briarwood Drive - Oakwood Drive to Homewood Avenue
 Fairway Lane - Miles Drive to Oxford Street
 Green View Road - Miles Drive to Homewood Avenue
 Homewood Avenue - West line of Homewood Hills Eighth Addition to Viking Road
 Johnson Lane - Miles Drive to south end
 Maplewood Drive - Oakwood Drive to Pinewood Drive
 Miles Drive - Oakwood Drive to Diagonal Road
 Oakwood Drive - Oxford Street to Briarwood Drive
 Pinewood Drive - Maplewood Drive to north line of Homewood Hills Ninth Addition
 Rust Road - Miles Drive to Homewood Avenue
 Sally's Alley - Maplewood Drive to Oxford Street
 Viking Road - Miles Drive to Diagonal Road

designated as Paving Improvement No. 118 of the City of Worthington; and

WHEREAS, The City Council of said city did, according to law, and to said notice of said meeting, duly hear, consider, and pass upon all objections thereto for said proposed assessment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Section 1. That said proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby adopted by this resolution and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by said improvement in the amount of the assessment levied upon it.

Section 2. That said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January 2024, being January 1st, and shall bear interest at the rate of four percent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Section 3. That the City Clerk of the City of Worthington is hereby directed to file the assessment roll pertaining to this assessment in the Office of the City Clerk; and shall certify annually to the County Auditor of said Nobles County, Minnesota, on or before the 30th day of November of each year, the total amount of installment and interest which are to become due in the following year on the assessment on each parcel of land included in the assessment roll, which shall be extended on the proper tax lists of said county and are to be collected and paid over in the same manner as other municipal taxes of said city.

Section 4. The owner of any property as herein assessed for said improvement may, at any time prior to November 15, 2023, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest at the rate of four percent (4.0%) per annum accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property as herein assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 9th day of October 2023.

(SEAL)

Rick VonHoldt, Mayor

Attest: _____
Mindy Eggers, City Clerk

COMMUNITY DEVELOPMENT MEMO

DATE: October 5, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

1. VARIANCE APPEAL– 1260 27th Street

On October 3, 2023, the Planning Commission, serving as the Board of Zoning Appeals, considered a variance application submitted by JB Brooke Properties for property located at 1260 27th Street. The applicant sought approval of a variance to allow for a staircase & landing to extend 3 feet 8 inches into the required 10-foot side setback. After holding a public hearing and discussion, the Board of Zoning Appeals unanimously denied the request. Their denial was based primarily on their belief that the property was not unique based on the State's three-factor test for practical difficulties. The Board determined that the request was a result of the applicant's preferences and there is no practical difficulty in complying with the side setback requirement.

Their decision was based on the following considerations:

1. As shown in **Exhibit 1A**, the subject property is currently zoned 'B-3' General Business District. As such, it subject to a 10-foot side setback as specified by City Code Chapter 155 Appendix A, Table 1.

This required setback applies any structure located with the 'B-3' General Business District. A structure is defined in Section 155.010 as "Any building; or any piece of work artificially built up or composed of parts joined together in some definite manner, the use of which requires permanent location on the ground or attachment to something having a permanent location on the ground."

2. The applicant is seeking a variance which would allow for a set of stairs and landing to encroach 3 feet, 8 inches into the 10-foot setback. These stairs serve as an emergency exit from the building. The proposed site plan can be seen in **Exhibit 1B**.

Worthington's City Code does not allow for any variable setbacks in any commercial or industrial zoning districts. In residential districts certain features (including stairs and landing) may project into the required side yard setback from an interior lot line "a distance not to exceed one-fifth (1/5) of the required least width of such yard, but not exceeding three feet in any case..."

3. Pursuant to Minnesota Statute § 462.357 subd. 6, the applicant must satisfy the three-factor test for practical difficulties and the requested variance must be in harmony with the general purposes and intent of the Ordinance. The terms of the variance must also be consistent with the Comprehensive Plan. The three-factor test is as follows:

1. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.

The applicant initially installed the stairs on the east side of the building at the request of a safety inspector for the building's tenant. With the upcoming expansion of the building, the applicant is seeking to retain an emergency exit door on the east side and with the height of the interior area, there must be exterior stairs to safely get out. Staff finds this to be a reasonable use of the property.

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

This factor, generally referred to as the 'uniqueness' factor focuses on whether the request for a variance stems from conditions specific to the property or whether the request stems from the applicant's own preference or desires.

The property in question is regularly shaped and does not contain any wetlands or other similar natural features that require protection. The applicant does have the option to move the emergency door to the south side of the building as well (though is concerned about interfering with truck movements).

Staff finds that the plight of the landowner is not due to circumstances unique to the property.

3. The variance, if granted, will not alter the essential character of the locality.

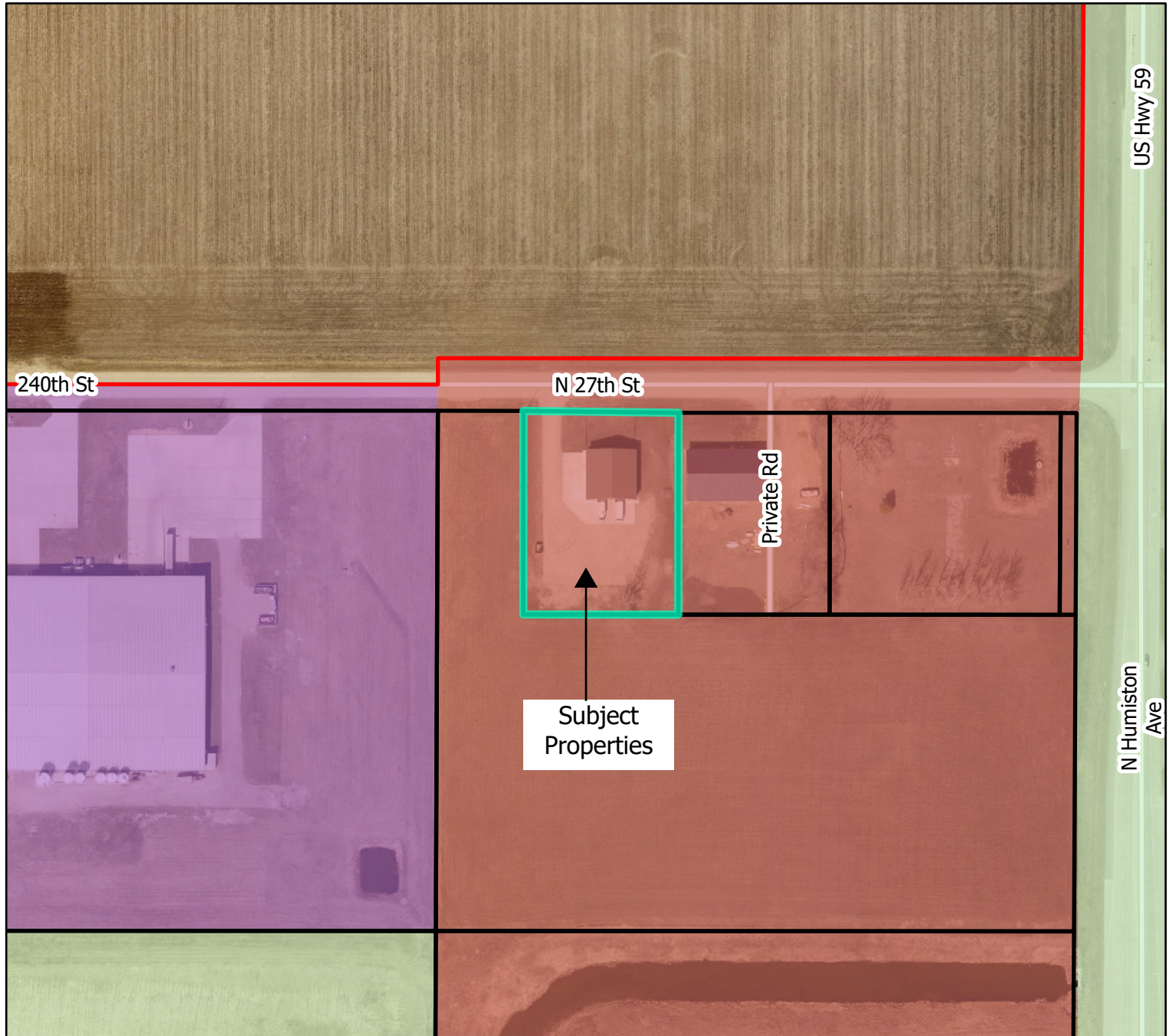
The stairs/landing the applicant is seeking to have on the east side of the building will not alter the character of the area. The stairs are relatively small and will not have the same effect as they would if the building were allowed to encroach into the setback. A photo of the site and stairs/landing can be seen in **Exhibit 1C**.

4. The requested variance must also be in harmony with the general purpose and intent of the ordinance and be consistent with the Comprehensive Plan.

The intent of the ordinance is to provide space between structures for a variety of reasons including aesthetics and fire safety. Staff believes the requested variance would be in harmony with the general purpose and intent if it were limited to only structures such as stairs, landings etc. (no buildings). The City's 2004 Comprehensive Plan does not speak specifically to setbacks and identifies the subject property as future highway commercial.

Staff recommended the Board deny the request based on the second factor of the Statutory three-factor test for practical difficulties. A statement of appeal from the applicant is attached as **Exhibit 1D**.

Council action is requested for the appeal. Please note that Title XV, Section 155.219 Paragraph (B)(5) of the City Code requires a four-fifths (4/5) vote to alter or rescind the Board of Zoning Appeals decision. State statute requires that a reason or reasons be given for granting the variance.



Legend

- | | | |
|---|--|--|
| City Limits | Lakeshore District | Residential - Low Density Preservation District |
| parcels | Light Manufacturing District | Residential - Medium Density District |
| Roads | General Manufacturing District | Residential - Multi-Family, Medium and High Districts |
| Zoning Districts | Planned Unit Development | Residential - Mobile Home District |
| Neighborhood Business District | Residential - Single Family Detached | Natural Features District |
| Central Business District | Residential - Single Family, Low Density District | Transition Zone District |
| General Business District | | |
| Shopping Centers District | | |
| Major Institution District | | |



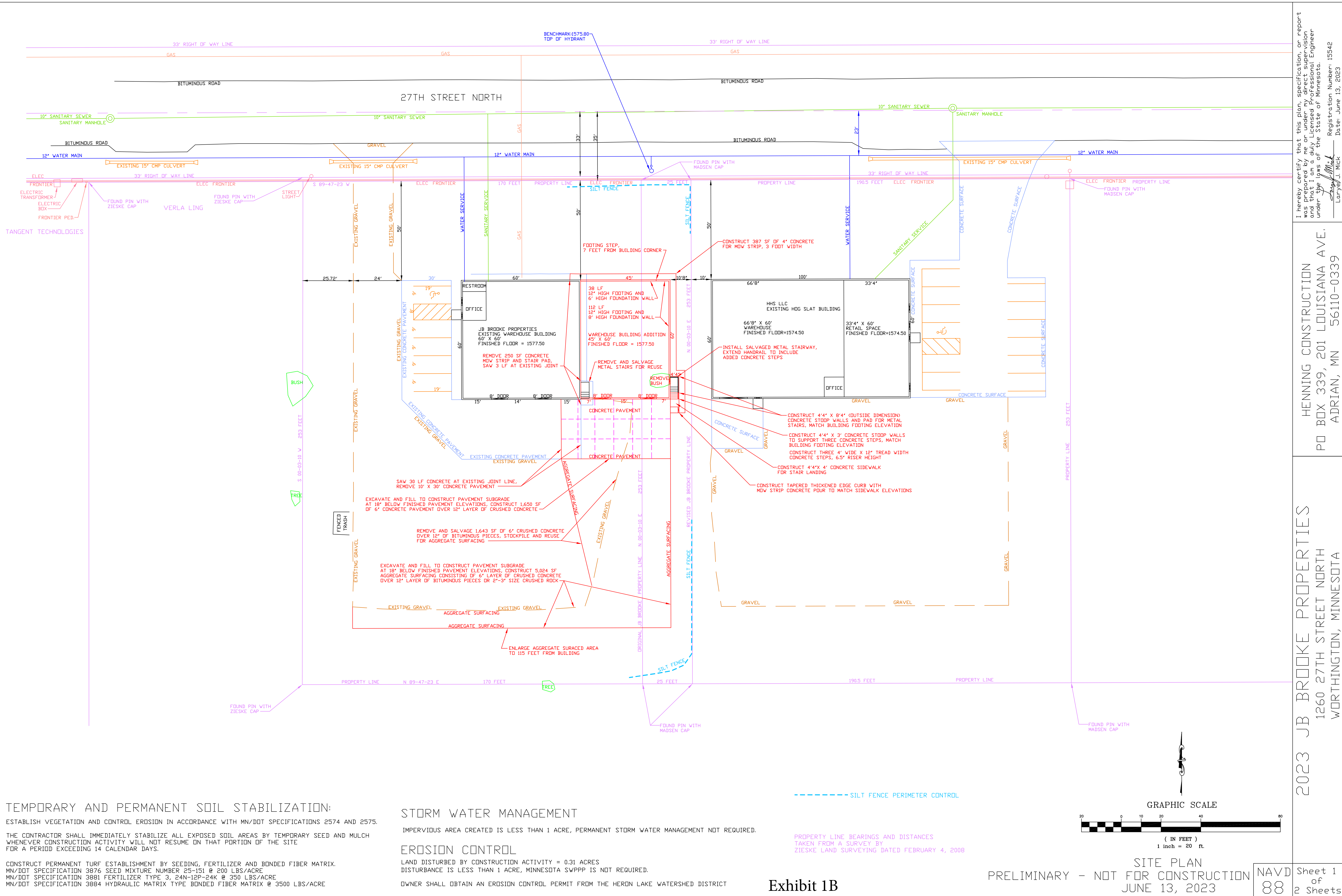


Exhibit 1B



2023 JB BROOKE PROPERTIES 1260 27TH STREET NORTH WORTHINGTON, MINNESOTA	2 of 2 Sheets
HENNING CONSTRUCTION PO BOX 339, 201 LOUISIANA AVE., ADRIAN, MN 56110-0339	
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. _____ Loryel J. Mick Registration Number: 15542 Date: June 13, 2023	



Exhibit 1C

October 4, 2023

City of Worthington Council Members:

A variance for a metal staircase placement, at the east side of my property, at the existing Frito-Lay distribution center in Worthington, MN is being appealed to the City Council. Please consider these variables to approve this request.

The staircase is for emergency use only and not the main entrance for the employees of the business. This is a commercial zoned area. This building is used for warehouse and distribution and has no retail use. The requested variance has no effect on neighboring properties line of sight. The requested variance would not interfere with building fire code requirements or drainage issues and looks aesthetically pleasing to the area and building. Placing the staircase on the side of the building with the docks would interfere with snow removal and truck access to the docks.

I have met with the neighboring commercial property (Hog Slat) and they have absolutely no concerns with the infringement of the staircase being slightly (3'8") in the property setback. This has also been publicly posted and did not receive any negative feedback or comments what so ever.

I would appreciate the council's approval for this variance.

Thank you,

Pat Janicek
J B Brooke Properties
712-330-5883
jnaicek@mchsi.com

PACKET: 04879 PAYROLL 09/29/2023 - 9
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	10/04/2023			002045	7,291.53
E00088		EFTPS	D	10/04/2023			002046	66,967.25
M00309		MINNESOTA STATE RETIREMENT SYSTD	D	10/04/2023			002047	2,325.00
O00021		OPTUM HEALTH FINANCIAL	D	10/04/2023			002048	7,040.35
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD	D	10/04/2023			002049	54,026.51
S00202		STATE OF MINNESOTA DEPT OF REVED	D	10/04/2023			002050	13,585.02

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	151,235.66	151,235.66
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	151,235.66	151,235.66

PACKET: 04863 LINCOLN FINANCIAL DUE 10/
VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
BANK: 1 FIRST STATE BANK SOUTHWES

			ITEM	PAID			ITEM	ITEM
VENDOR	I.D.	NAME	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT

J00036		LINCOLN FINANCIAL GROUP	D	10/02/2023			002051	4,338.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	4,338.00	4,338.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
 BANK TOTALS:	 1	 0.00	 4,338.00	 4,338.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFLAC INC (DENTAL/VISION)	9/29/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	177.38
	9/29/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	175.58
	9/29/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	0.07
	9/29/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	85.97
	9/29/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	86.32
	9/29/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	0.03
	9/29/23	INV#370846	GENERAL FUND	OTHER GEN GOVT MISC	0.01
	9/29/23	DENTAL INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	12.50
	9/29/23	DENTAL INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	13.10
	9/29/23	VISION INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.94
	9/29/23	VISION INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.02
	9/29/23	DENTAL INSURANCE-AFLAC	TI DIST #7, REDEV	NON-DEPARTMENTAL	2.38
	9/29/23	DENTAL INSURANCE-AFLAC	TI DIST #7, REDEV	NON-DEPARTMENTAL	5.95
	9/29/23	VISION INSURANCE-AFLAC	TI DIST #7, REDEV	NON-DEPARTMENTAL	0.52
	9/29/23	VISION INSURANCE-AFLAC	TI DIST #7, REDEV	NON-DEPARTMENTAL	1.29
	9/29/23	DENTAL INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	84.91
	9/29/23	DENTAL INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	86.70
	9/29/23	DENTAL INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	0.01
	9/29/23	VISION INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	7.04
	9/29/23	VISION INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	8.84
	9/29/23	DENTAL INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2.38
	9/29/23	DENTAL INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	9/29/23	VISION INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	3.86
	9/29/23	VISION INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2.38
	9/29/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	78.96
	9/29/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	78.96
	9/29/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	0.01
	9/29/23	DENTAL INSURANCE-AFLAC	STORM WATER MANAGE	NON-DEPARTMENTAL	2.38
	9/29/23	VISION INSURANCE-AFLAC	STORM WATER MANAGE	NON-DEPARTMENTAL	0.52
	9/29/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	75.64
	9/29/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	75.64
	9/29/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	0.02
	9/29/23	VISION INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	5.16
	9/29/23	VISION INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	5.16
	9/29/23	DENTAL INSURANCE-AFLAC	DATA PROCESSING	NON-DEPARTMENTAL	9.24
	9/29/23	DENTAL INSURANCE-AFLAC	DATA PROCESSING	NON-DEPARTMENTAL	<u>9.24</u>
	TOTAL:				1,105.71
AFLAC- SHORT TERM DISABILITY	9/29/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	171.01
	9/29/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	127.06
	9/29/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	78.23
	9/29/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	74.77
	9/29/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	9/29/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	9/29/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	9/29/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	9/29/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	9/29/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	9/29/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	43.93
	9/29/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>25.04</u>
	TOTAL:				631.84
ALLEGIANTE UTILITY SERVICES LLC	9/29/23	WATER METER INSTALLATION	WATER	FA DISTR METERS	23,886.00
	9/29/23	36 ICR INSTALLS	ELECTRIC	FA DISTR METERS	<u>2,584.00</u>
	TOTAL:				26,470.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMARIL UNIFORM COMPANY	9/29/23	FR UNIFORMS	ELECTRIC	O-DISTR MISC	<u>210.13</u>
				TOTAL:	210.13
ANDERSON ALIGNMENT	9/29/23	#403 TIRE REPLACEMENT	GENERAL FUND	PAVED STREETS	1,603.95
	9/29/23	#403 TIRE REPLACEMENT	GENERAL FUND	PAVED STREETS	<u>151.43</u>
				TOTAL:	1,755.38
APPEL TROY	9/29/23	AIR CONDITIONING REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>250.00</u>
				TOTAL:	250.00
BORDER STATES ELECTRIC SUPPLY	9/29/23	15KV ARRESTORS	ELECTRIC	FA DISTR UNDRGRND COND	<u>573.33</u>
				TOTAL:	573.33
BRANDNER BOB	9/29/23	REIMBURSEMENT FOR PHONE CA	ELECTRIC	O-DISTR MISC	<u>43.15</u>
				TOTAL:	43.15
BRENNTAG GREAT LAKES LLC	9/29/23	PHOSPHATE	WATER	O-PURIFY	<u>16,356.55</u>
				TOTAL:	16,356.55
BREWSTER HEATING & COOLING LLC	9/29/23	QUALITY INSTALL CONTRACTOR	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>100.00</u>
				TOTAL:	100.00
CAPITAL ONE	9/29/23	SNACKS FOR TRAVEL PROGRAMM	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>51.16</u>
				TOTAL:	51.16
CORE ELECTRIC	9/29/23	ELEC SERVICE WORK NEW RTU	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>1,169.00</u>
				TOTAL:	1,169.00
CUSTOM GRAPHICS	9/29/23	CCAC FLYERS	GENERAL FUND	ADMINISTRATION	435.00
	9/29/23	PRINTED POLOS	GENERAL FUND	ADMINISTRATION	58.00
	9/29/23	T SHIRTS	GENERAL FUND	ADMINISTRATION	<u>690.00</u>
				TOTAL:	1,183.00
DEPUTY REGISTER #33	9/29/23	TABS FOR #1GCEK29049Z26864	GENERAL FUND	POLICE ADMINISTRATION	<u>15.25</u>
				TOTAL:	15.25
DGR ENGINEERING	9/29/23	DGR ENGINEERING	ELECTRIC	O-SOURCE MISC	3,162.00
	9/29/23	SUBSTATION PLANNING #3	ELECTRIC	FA DISTR STATION EQUIP	10,743.31
	9/29/23	WPU SPLIT	ELECTRIC	FA DISTR STATION EQUIP	3,503.07
	9/29/23	JBS SPLIT	ELECTRIC	FA IMPROVE OTHER THAN	<u>3,714.14</u>
				TOTAL:	21,122.52
ECHO GROUP INC	9/29/23	DUCT SEAL	ELECTRIC	M-DISTR UNDERGRND LINE	33.56
	9/29/23	CABLE TIES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>103.29</u>
				TOTAL:	136.85
FASTENAL COMPANY	9/29/23	SAW BLADES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>48.75</u>
				TOTAL:	48.75
FORWARD WORTHINGTON	9/29/23	SASSY SATURDAY SPONSOR	LIQUOR	O-GEN MISC	<u>125.00</u>
				TOTAL:	125.00
FRONTIER COMMUNICATION SERVICES	9/29/23	MONTHLY SERVICE	GENERAL FUND	MAYOR AND COUNCIL	47.57
	9/29/23	MONTHLY SERVICE	GENERAL FUND	CLERK'S OFFICE	92.77
	9/29/23	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	78.45
	9/29/23	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	23.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	67.10
	9/29/23	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	228.94
	9/29/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	216.29
	9/29/23	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	250.08
	9/29/23	MONTHLY SERVICE	RECREATION	PARK AREAS	47.57
	9/29/23	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	144.96
	9/29/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	291.47
	9/29/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	46.17
	9/29/23	MONTHLY SERVICE	DATA PROCESSING	DATA PROCESSING	102.18
	9/29/23	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	<u>46.36</u>
				TOTAL:	1,683.11
GRAHAM TIRE OF WORTHINGTON INC	9/29/23	REPAIR TIRE ON HYDRO VAC T WATER		M-TRANS MAINS	<u>50.78</u>
				TOTAL:	50.78
GRAINGER	9/29/23	HIP BOOTS DAVID ROSS	WATER	O-DISTR MISC	173.70
	9/29/23	BATTERIES	WATER	O-DISTR MISC	<u>51.36</u>
				TOTAL:	225.06
H.M. CRAGG CO	9/29/23	BATTERY INSPECTION & REPAI	ELECTRIC	O-DISTR STATION EXPENS	<u>2,300.00</u>
				TOTAL:	2,300.00
HOPE HAVEN INC	9/29/23	CLEANING CAL	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>541.67</u>
				TOTAL:	541.67
HY-VEE INC-61609 (UTILITIES)	9/29/23	ICE FOR LAB SAMPLES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	14.97
	9/29/23	TOLIET PAPER	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>28.04</u>
				TOTAL:	43.01
J & K WINDOWS	9/29/23	WINDOW CLEANING	LIQUOR	O-GEN MISC	<u>165.00</u>
				TOTAL:	165.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	9/29/23	V BELT MOWER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	45.13
	9/29/23	CREDIT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.10
	9/29/23	OIL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>64.90</u>
				TOTAL:	107.93
KUSTOM THREADZ EMBROIDERY	9/29/23	EMPLOYEE APPAREL	LIQUOR	O-GEN MISC	<u>480.00</u>
				TOTAL:	480.00
JASON LIKE	9/29/23	VACTOR PICKUP ST PAUL	STORM WATER MANAGE	STORM DRAINAGE	<u>15.00</u>
				TOTAL:	15.00
LOCATORS & SUPPLIES INC	9/29/23	BLUE LOCATE PAINT	WATER	M-TRANS MAINS	141.60
	9/29/23	2 CASES MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	68.80
	9/29/23	2 CASES MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	<u>68.80</u>
				TOTAL:	279.20
LOWE'S SHEET METAL INC	9/29/23	QUALITY INSTALL CONTRACTOR	ELECTRIC	CUSTOMER INSTALL EXPEN	600.00
	9/29/23	SERVICE CALL FOR SUB #1 AC	ELECTRIC	M-SOURCE STRUCTURES	<u>524.26</u>
				TOTAL:	1,124.26
MEDIACOM	9/29/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	176.80
	9/29/23	MONTHLY SERVICE	RECREATION	PARK AREAS	<u>176.79</u>
				TOTAL:	353.59

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA CHILD SUPPORT PAYMENT CTR	9/29/23	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	38.45
	9/29/23	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>101.37</u>
		TOTAL:			139.82
MINNESOTA VALLEY TESTING LABS INC	9/29/23	SEPT TESTING MERCURY	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	306.90
	9/29/23	SEPTEMBER TEST CHLORIDE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	175.23
	9/29/23	SEPTEMBER-(TKN) (N N)	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>95.04</u>
		TOTAL:			577.17
MISCELLANEOUS V SONTANA, SAVINA KEOMANY, PHIMPHA DAGEL, ABBY DUEL, CRAIG & PAM FUERSENBERG, RICHARD PACAS, ELOCASTICO PETERSON, JACK & LORI SLATER, PAUL SOMNIS, DENNIS	9/29/23	SITCKERS AND ENVELOPES	GENERAL FUND	ADMINISTRATION	40.15
	9/29/23	SLATER DEPOSIT REFUND	RECREATION	NON-DEPARTMENTAL	75.00
	9/29/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	9/29/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	9/29/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	9/29/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	9/29/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
	9/29/23	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
	9/29/23	AIR CONDITIONER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>250.00</u>
		TOTAL:			3,115.15
MISSOURI RIVER ENERGY SERVICES	9/29/23	GENERATION BUILDING IR INS	ELECTRIC	M-SOURCE EQUIPMENT	<u>299.13</u>
		TOTAL:			299.13
MOBOTREX INC	9/29/23	RED BALLS LED LIGHTS	ELECTRIC	M-DISTR ST LITE & SIG	<u>118.68</u>
		TOTAL:			118.68
NORTHERN BALANCE AND SCALE INC	9/29/23	SERVICE AND CALIBR OF SCAL	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	201.00
	9/29/23	CALIBRATION OF WEIGHTS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>182.50</u>
		TOTAL:			383.50
ONE OFFICE SOLUTION-WOCITY	9/29/23	TABLE STAND	LIQUOR	O-GEN MISC	<u>14.99</u>
		TOTAL:			14.99
ONE OFFICE SOLUTION-WOUTIL	9/29/23	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	41.60
	9/29/23	POST IT NOTES	WATER	ACCTS-RECORDS & COLLEC	5.66
	9/29/23	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	88.40
	9/29/23	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	41.60
	9/29/23	POST IT NOTES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	5.65
	9/29/23	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	88.40
	9/29/23	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	88.40
	9/29/23	PAPER ROLL, HIGHLIGHTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	14.36
	9/29/23	POST IT NOTES	ELECTRIC	ACCTS-RECORDS & COLLEC	5.66
	9/29/23	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>171.60</u>
		TOTAL:			551.33
PALMA CUSTOMS & AUTO SALES LLC	9/29/23	17 MALIBU #1G1ZE5ST8HF1114	GENERAL FUND	POLICE ADMINISTRATION	<u>10,495.00</u>
		TOTAL:			10,495.00
MN PEIP	9/29/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,937.44
	9/29/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,945.68
	9/29/23	HEALTH INS-SEPT FOR OCT	GENERAL FUND	NON-DEPARTMENTAL	1,310.28
	9/29/23	BOMGAARS INS-SEPT FOR OCT	GENERAL FUND	NON-DEPARTMENTAL	495.72
	9/29/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	9/29/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	9/29/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,434.05
	9/29/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,434.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	0.01
	9/29/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,016.22
	9/29/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	1,003.83
	9/29/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	0.01
	9/29/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	985.78
	9/29/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	800.44
	9/29/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	0.01
	9/29/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	226.84
	9/29/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	356.85
	9/29/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,434.05
	9/29/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,434.05
	9/29/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	0.01
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,370.02
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	52.79
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	237.34
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,101.39
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	270.40
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	357.87
	9/29/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	0.09
	9/29/23	BOMGAARS INS-SEPT FOR OCT	GENERAL FUND	POLICE ADMINISTRATION	1,982.89
	9/29/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,920.74
	9/29/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,920.70
	9/29/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,920.72
	9/29/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,920.72
	9/29/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	0.02
	9/29/23	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	9.18
	9/29/23	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	86.95
	9/29/23	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	70.64
	9/29/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	718.79
	9/29/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	712.60
	9/29/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	0.01
	9/29/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	675.74
	9/29/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	670.73
	9/29/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,252.26
	9/29/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,268.57
	9/29/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	0.01
	9/29/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	9/29/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	9/29/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	9/29/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	9/29/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	412.08
	9/29/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	415.82
	9/29/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,434.05
	9/29/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,434.05
	9/29/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	0.01
	9/29/23	HEALTH INS PREM	RECREATION	PARK AREAS	246.33
	9/29/23	HEALTH INS PREM	RECREATION	PARK AREAS	403.09
	9/29/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	246.33
	9/29/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	100.77
	9/29/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	0.01
	9/29/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	22.13
	9/29/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	105.12
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	OXFORD STREET RECON	5.53
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	OXFORD STREET RECON	11.07
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	RYANS RD-MCMILLAN TO 5	11.07
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	38.73

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	5.53
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	60.86
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-12TH TO 13TH R	509.00
	9/29/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-12TH TO 13TH R	437.08
	9/29/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	22.13
	9/29/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	55.33
	9/29/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	387.28
	9/29/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	391.93
	9/29/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	55.77
	9/29/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	991.44
	9/29/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	991.44
	9/29/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	0.01
	9/29/23	HEALTH INS PREM	WATER	O-DISTR MISC	22.13
	9/29/23	HEALTH INS PREM	WATER	O-DISTR MISC	65.51
	9/29/23	HEALTH INS PREM	WATER	GENERAL ADMIN	325.78
	9/29/23	HEALTH INS PREM	WATER	GENERAL ADMIN	394.48
	9/29/23	HEALTH INS PREM	WATER	GENERAL ADMIN	223.07
	9/29/23	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	9.38
	9/29/23	HEALTH INS PREM	WATER	ACCTS-METER READING	297.43
	9/29/23	HEALTH INS PREM	WATER	ACCTS-METER READING	198.29
	9/29/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.59
	9/29/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.59
	9/29/23	HEALTH INS PREM	WATER	PROJECT #11	55.33
	9/29/23	HEALTH INS PREM	WATER	PROJECT #11	71.92
	9/29/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	299.91
	9/29/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	314.78
	9/29/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	44.61
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	0.01
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	282.72
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	337.72
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	178.46
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.38
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	22.13
	9/29/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	5.52
	9/29/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,355.37
	9/29/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,444.70
	9/29/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	271.41
	9/29/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	389.23
	9/29/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	254.06
	9/29/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	610.99
	9/29/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	988.05
	9/29/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	342.72
	9/29/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	39.02
	9/29/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	457.65
	9/29/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	276.62
	9/29/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	97.27
	9/29/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	230.90
	9/29/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,268.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,602.64
	9/29/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,085.63
	9/29/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	0.02
	9/29/23	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	18.78
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	297.44
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	198.29
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.18
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.18
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	9/29/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	955.78
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	132.38
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	249.61
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	192.60
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR STATION EQUIP	400.75
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	322.99
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	198.28
	9/29/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	0.01
	9/29/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	550.51
	9/29/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	2,160.17
	9/29/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	0.02
	9/29/23	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #4	22.13
	9/29/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	304.73
	9/29/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	304.73
	9/29/23	LAWLER-CREDIT FOR SEPT PD	LIQUOR	NON-DEPARTMENTAL	885.22-
	9/29/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,388.52
	9/29/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,388.52
	9/29/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	0.02
	9/29/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	342.66
	9/29/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	345.76
	9/29/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,813.28
	9/29/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,825.67
	9/29/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	0.01
				TOTAL:	116,723.72
POLLARDWATER	9/29/23	SERVICE LINE ITEMS	WATER	O-DIST UNDERGRND LINES	97.63
				TOTAL:	97.63
RADIO WORKS LLC	9/29/23	SLATER DEPOSIT REFUND	RECREATION	NON-DEPARTMENTAL	75.00
				TOTAL:	75.00
ROOS ERIC	9/29/23	MRES LEADERSHIP ACADEMY	WATER	ADMIN OFFICE SUPPLIES	43.89
	9/29/23	MRES LEADERSHIP ACADEMY	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	43.88
	9/29/23	MRES LEADERSHIP ACADEMY	ELECTRIC	ADMIN OFFICE SUPPLIES	87.77
				TOTAL:	175.54
RUNNINGS SUPPLY INC-ACCT#9502440	9/29/23	CURBSTOP TOOLS	WATER	O-DIST UNDERGRND LINES	31.48
	9/29/23	SUMP AND TILE REP PARTS	WATER	O-DIST UNDERGRND LINES	11.28
	9/29/23	6 FOOT STEP LADDER	WATER	O-DISTR MISC	139.99
	9/29/23	IMPACT SET	WATER	M-PURIFY EQUIPMENT	69.97
	9/29/23	BATTERY	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	39.98
	9/29/23	SAWSALL BLADES	ELECTRIC	O-DISTR MISC	14.99
				TOTAL:	307.69
SCHWALBACH ACE 5930	9/29/23	QUALITY INSTALL CONTRACTOR	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
				TOTAL:	100.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH ACE #6067	9/29/23	TAPE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>12.98</u>
				TOTAL:	12.98
SHINE BROS CORP OF MINN	9/29/23	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	<u>115.36</u>
				TOTAL:	115.36
SHORT ELLIOTT HENDRICKSON INC	9/29/23	SUNSET PARK IMPROVEMENTS	RECREATION	PARK AREAS	<u>1,796.30</u>
				TOTAL:	1,796.30
THE GLOBE	9/29/23	ADVESTISING	LIQUOR	O-GEN MISC	<u>32.58</u>
				TOTAL:	32.58
WESCO RECEIVABLES CORP	9/29/23	STREET LIGHT FIXTURES	ELECTRIC	M-DISTR ST LITE & SIG	4,013.58
	9/29/23	15KV 500KV TRANSFORMER	ELECTRIC	FA DISTR LINE TRANSFOR	25,920.00
	9/29/23	CONDUIT FOR JBS	ELECTRIC	FA IMPROVE OTHER THAN	<u>19,834.93</u>
				TOTAL:	49,768.51
WORTHINGTON AREA UNITED WAY	9/29/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.86
	9/29/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.86
	9/29/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.80
	9/29/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	9/29/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	9/29/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	9/29/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	9/29/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	9/29/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	9/29/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	9/29/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	9/29/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.60
	9/29/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	9/29/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	9/29/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	9/29/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	12.14
	9/29/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	12.14
	9/29/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	<u>12.20</u>
				TOTAL:	105.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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===== FUND TOTALS =====

101	GENERAL FUND	90,303.84
202	MEMORIAL AUDITORIUM	1,530.38
229	RECREATION	7,016.20
231	ECONOMIC DEV AUTHORITY	144.96
321	PIR/TRUNKS	127.25
401	IMPROVEMENT CONST	1,111.43
419	TI DIST #7, REDEV AMEND 5	87.60
601	WATER	46,288.77
602	MUNICIPAL WASTEWATER	7,799.72
604	ELECTRIC	98,682.98
606	STORM WATER MANAGEMENT	279.17
609	LIQUOR	5,771.96
612	AIRPORT	46.17
702	DATA PROCESSING	4,530.88

GRAND TOTAL:	263,721.31

TOTAL PAGES: 9

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	10/06/23	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	137.66
	10/06/23	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>137.67</u>
		TOTAL:			275.33
ABDO LLP	10/06/23	2022 AUDIT SERVICE	GENERAL FUND	AUDITS AND BUDGETS	<u>12,156.00</u>
		TOTAL:			12,156.00
AMERICAN ENGINEERING TESTING INC	10/06/23	OXFORD STREET RECONSTRUCTI	IMPROVEMENT CONST	OXFORD STREET RECON	<u>535.00</u>
		TOTAL:			535.00
AMERICAN LEGAL PUBLISHING CORPORATION	10/06/23	INTERNET RENEWAL	GENERAL FUND	CLERK'S OFFICE	<u>495.00</u>
		TOTAL:			495.00
ANDERSON ALIGNMENT	10/06/23	#409 DOT INSPECTION	GENERAL FUND	PAVED STREETS	12.87
	10/06/23	#409 DOT INSPECTION	GENERAL FUND	PAVED STREETS	119.25
	10/06/23	MOWER FLAT	RECREATION	PARK AREAS	11.00
	10/06/23	MOWER FLAT	RECREATION	PARK AREAS	16.95
	10/06/23	MOWER TIRE NEW	RECREATION	PARK AREAS	92.99
	10/06/23	MOWER TIRE NEW	RECREATION	PARK AREAS	15.00
	10/06/23	#408 TIRE	STORM WATER MANAGE	STREET CLEANING	190.87
	10/06/23	#408 TIRE	STORM WATER MANAGE	STREET CLEANING	179.90
	10/06/23	#408 PUSH BUTTON NEW TIRE	STORM WATER MANAGE	STREET CLEANING	143.69
	10/06/23	#408 PUSH BUTTON NEW TIRE	STORM WATER MANAGE	STREET CLEANING	<u>517.40</u>
		TOTAL:			1,299.92
ARNOLD MOTOR SUPPLY LLP	10/06/23	OIL FILTER AND OIL	GENERAL FUND	FIRE ADMINISTRATION	23.46
	10/06/23	OIL DRY	GENERAL FUND	FIRE ADMINISTRATION	<u>726.60</u>
		TOTAL:			750.06
ARTISAN BEER COMPANY	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	146.80
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>552.25</u>
		TOTAL:			699.05
ATLANTIC BOTTLING COMPANY	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>256.00</u>
		TOTAL:			256.00
BRADLEY BEHREND	10/06/23	LMC CLAIM #CA-298226	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>75.00</u>
		TOTAL:			75.00
BELLBOY CORPORATION	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	405.70
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,312.08
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	304.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.21
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	148.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.00
	10/06/23	MISC SUPPLIES	LIQUOR	O-GEN MISC	<u>288.00</u>
		TOTAL:			9,471.99
BEVERAGE WHOLESALERS INC	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	24.35-
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	14,637.30
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	5,326.53
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	19,193.75
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>20,647.75</u>
		TOTAL:			59,780.98
BLUEPEAK	10/06/23	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	94.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	142.97
	10/06/23	MONTHLY SERVICE	RECREATION	FIELD HOUSE	113.99
	10/06/23	MONTHLY SERVICE	RECREATION	ICE ARENA	<u>228.98</u>
				TOTAL:	580.93
BRAU BROTHERS BREWING COMPANY LLC	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>87.00</u>
				TOTAL:	87.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	136.00
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14,109.93
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	96.00
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	14,736.68
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	152.00
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	320.00
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	640.03-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	21.00-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	318.81-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	430.78-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	20.99-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	622.14-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	92.76-
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	44.00-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	45.46-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	167.23-
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	72.00-
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	44.00-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	153.73
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	7.40
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	212.60
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	11.10
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	8.02-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	0.31-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	2.31-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	12.98-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	0.31-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.86-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	2.00-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	2.47-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.85-</u>
				TOTAL:	27,466.28
C & B OPERATIONS LLC	10/06/23	SAW CHAIN SHARPENING	RECREATION	TREE REMOVAL	84.00
	10/06/23	CHAINSAW PARTS	RECREATION	TREE REMOVAL	<u>48.89</u>
				TOTAL:	132.89
CAMPSPOT	10/06/23	RESERVATIONS & MARKETPLACE	RECREATION	OLSON PARK CAMPGROUND	<u>324.14</u>
				TOTAL:	324.14
CHAMBER OF COMMERCE	10/06/23	LODGING TAX MAY	GENERAL FUND	LODGING TAX/TOURISM	17,428.24
	10/06/23	LODGING TAX JUNE	GENERAL FUND	LODGING TAX/TOURISM	19,808.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	LODGING TAX JULY	GENERAL FUND	LODGING TAX/TOURISM	<u>19,627.74</u>
				TOTAL:	56,864.02
CITY LAUNDERING CO	10/06/23	MATS AND MOPS	LIQUOR	O-GEN MISC	<u>47.14</u>
				TOTAL:	47.14
CULLIGAN OF WORTHINGTON	10/06/23	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	61.95
	10/06/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.75
	10/06/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.75
	10/06/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	20.00
	10/06/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.70
	10/06/23	MONTHLY SERVICE	RECREATION	PARK AREAS	20.00
	10/06/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
	10/06/23	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.89
	10/06/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>36.25</u>
				TOTAL:	281.29
CUSTOM GRAPHICS	10/06/23	CCAC BANNERS	GENERAL FUND	ADMINISTRATION	200.00
	10/06/23	40MM LAUNCHER DECALS	GENERAL FUND	POLICE ADMINISTRATION	<u>35.00</u>
				TOTAL:	235.00
DACOTAH PAPER CO	10/06/23	BAGS AND TOWELS	LIQUOR	O-GEN MISC	<u>788.43</u>
				TOTAL:	788.43
DEITCHMAN DENISE	10/06/23	BEG GOVT ACCT CLASS	GENERAL FUND	ACCOUNTING	<u>251.52</u>
				TOTAL:	251.52
DEPUTY REGISTER #33	10/06/23	TAX AND LICENSE FEES	GENERAL FUND	POLICE ADMINISTRATION	776.00
	10/06/23	99 SUBUBAN VIN#XXJ565657	GENERAL FUND	POLICE ADMINISTRATION	<u>25.00</u>
				TOTAL:	801.00
DOLL DISTRIBUTING LLC	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	84.40
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	1,845.90
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	2,447.10
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	216.00
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	140.00
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	13,721.40
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,642.40
	10/06/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>12,705.65</u>
				TOTAL:	32,802.85
DUBOIS CHEMICALS INC	10/06/23	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,308.77
	10/06/23	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,260.35</u>
				TOTAL:	22,569.12
DUININCK INC	10/06/23	WE RAP SPWEA240B	GENERAL FUND	PAVED STREETS	623.00
	10/06/23	OXFORD ST #5 RETAINAGE	IMPROVEMENT CONST	NON-DEPARTMENTAL	54,997.97-
	10/06/23	OXFORD ST PAYMENT #5	IMPROVEMENT CONST	OXFORD STREET RECON	<u>1,099,959.50</u>
				TOTAL:	1,045,584.53
EHRLERS COMPANIES	10/06/23	2022 TIF REPORTING DIST 7	TI DIST #7, REDEV	MISC HOUSING DEVELOPME	19.88
	10/06/23	2022 TIF REPORTING DIST 10	C & J HOUSING PROJ	C & J HOUSING PROJECT	19.87
	10/06/23	2022 TIF REPORTING DIST 11	OKABENA ESTATES	OKABENA ESTATES	19.88
	10/06/23	2022 TIF REPORTING DIST 12	CCSI REDEVELOPMENT	CCSI REDEVELOPMENT	19.87
	10/06/23	2022 TIF REPORTING DIST 14	NEWCASTLE TOWNHOME	SW MN HOUSING	19.88
	10/06/23	2022 TIF REPORTING DIST 15	HOTEL TIF #15	HOTEL	19.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	2022 TIF REPORTING DIST 16	NORTHLAND MALL TIF	BUSINESS DEVELOPMENT	19.88
	10/06/23	2022 TIF REPORTING DIST 17	GRAND TERRACE APT	SW MN HOUSING	19.87
	10/06/23	2022 TIF REPORTING DIST 18	HOTEL THOMPSON TIF	MISC HOUSING DEVELOPME	19.88
	10/06/23	2022 TIF REPORTING DIST 19	CEMSTONE REDEVEL T	BUSINESS DEVELOPMENT	<u>19.87</u>
			TOTAL:		198.75
ENVIRONMENTAL CONSULTING AND TESTING I	10/06/23	ACUTE WET TESTING	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>1,200.00</u>
			TOTAL:		1,200.00
ENVIRONMENTAL EQUIPMENT & SERVICE INC	10/06/23	#408 SWEEPER	STORM WATER MANAGE	STREET CLEANING	<u>375.72</u>
			TOTAL:		375.72
FASTENAL COMPANY	10/06/23	SAFETY LOCKOUT KIT	GENERAL FUND	PAVED STREETS	227.70
	10/06/23	RESPERATIR PARTS	RECREATION	PARK AREAS	51.76
	10/06/23	SAFETY GLASSES	RECREATION	TREE REMOVAL	<u>15.33</u>
			TOTAL:		294.79
FIFE WATER SERVICES INC	10/06/23	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>20,499.12</u>
			TOTAL:		20,499.12
FORWARD WORTHINGTON	10/06/23	KTD MAYOR BRUNCH	GENERAL FUND	MAYOR AND COUNCIL	<u>1,400.00</u>
			TOTAL:		1,400.00
FRICKE ENVINRONMENTAL COMPANY	10/06/23	TESTING BACKFLOW	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>150.00</u>
			TOTAL:		150.00
GRAHAM TIRE OF WORTHINGTON INC	10/06/23	SQUAD #17-36 OIL CHANGE RO	GENERAL FUND	POLICE ADMINISTRATION	46.93
	10/06/23	SQUAD #17-36 OIL CHANGE RO	GENERAL FUND	POLICE ADMINISTRATION	22.95
	10/06/23	TIRES AND OIL CHANGE	GENERAL FUND	CODE ENFORCEMENT	1,004.06
	10/06/23	TIRES AND OIL CHANGE	GENERAL FUND	CODE ENFORCEMENT	146.75
	10/06/23	REPAIR TIRE ON HYDRO VAC T	WATER	M-TRANS MAINS	37.39
	10/06/23	FORKLIFT TIRE REPLACEMENT	ELECTRIC	M-DISTR PLANT MISC	<u>174.52</u>
			TOTAL:		1,432.60
GRIDOR CONSTRUCTION INC	10/06/23	PAY REQUEST #26 MWWTF IMPR	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>298,250.00</u>
			TOTAL:		298,250.00
HAWKINS INC	10/06/23	CHEMICAL- FILTRATION PLANT WATER		O-PURIFY	<u>5,523.73</u>
				TOTAL:	5,523.73
HENNING CONSTRUCTION	10/06/23	PERSHING LIBERTY RETAINAGE WATER		NON-DEPARTMENTAL	22,329.48-
	10/06/23	PERSHING LIBERTY PMT	WATER	PROJECT #11	<u>446,589.50</u>
				TOTAL:	424,260.02
THE HOME CITY ICE COMPANY	10/06/23	MIX KT ICE TRAILER	LIQUOR	O-GEN MISC	<u>865.03</u>
				TOTAL:	865.03
IDEAL LANDSCAPE & DESIGN INC	10/06/23	CENN ADA RETAINAGE	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,671.75-
	10/06/23	SHELL ST RECON RETAINAGE	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,766.25-
	10/06/23	CENN ADA PAYMENT 1	IMPROVEMENT CONST	2023 LAKE AVE & TOWER	53,435.00
	10/06/23	SHELL ST RECON PMT 1	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	<u>55,325.00</u>
				TOTAL:	103,322.00
IIA LIFTING SERVICES INC	10/06/23	EQUIPMENT SAFETY INSPECTIO	GENERAL FUND	FIRE ADMINISTRATION	<u>1,029.44</u>
				TOTAL:	1,029.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
J & K WINDOWS	10/06/23	WINDOW CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	399.00
				TOTAL:	399.00
JANITOR'S CLOSET	10/06/23	PAPER TOWL DISPENSER & PAP RECREATION		ICE ARENA	250.31
				TOTAL:	250.31
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	10/06/23	FLEET ANTIFREEZE	GENERAL FUND	PAVED STREETS	55.92
	10/06/23	SHOP FLEET BRAKE CLEAN	GENERAL FUND	PAVED STREETS	59.88
				TOTAL:	115.80
JOHNSON BROTHERS LIQUOR CO	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,003.60
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,989.85
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	11,263.47
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,067.19
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	37.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	112.37
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	114.84
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	236.53
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	43.56
				TOTAL:	24,868.41
JSA SERVICES INC	10/06/23	TOWELS	GENERAL FUND	CENTER FOR ACTIVE LIVI	334.40
				TOTAL:	334.40
BJ KLINKENBORG	10/06/23	PORTABLE GENERATOR REPAIR	GENERAL FUND	FIRE ADMINISTRATION	19.99
				TOTAL:	19.99
LAMPERTS YARDS INC-2602004	10/06/23	PROGRAM RESERVES	GENERAL FUND	POLICE ADMINISTRATION	440.80
	10/06/23	PROGRAM RESERVES	GENERAL FUND	POLICE ADMINISTRATION	244.17
				TOTAL:	684.97
MAKRAM TAMMY	10/06/23	MIDWEST ART EXPO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	464.53
				TOTAL:	464.53
MCCLURE PLG. & HTG., INC	10/06/23	SPRINKLER HEAD WIRE	RECREATION	BALLFIELD MAINTENANCE	360.00
				TOTAL:	360.00
MINNESOTA ENERGY RESOURCES CORP	10/06/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	46.43
	10/06/23	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	24.41
	10/06/23	MONTHLY SERVICE	RECREATION	ICE ARENA	370.25
	10/06/23	MONTHLY SERVICE	RECREATION	PARK AREAS	46.43
	10/06/23	MONTHLY SERVICE	RECREATION	OLSON PARK CAMPGROUND	102.82
	10/06/23	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	840.43
	10/06/23	MONTHLY SERVICE	WATER	O-DISTR MISC	24.41
	10/06/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	275.89
	10/06/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	71.48
	10/06/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	75.24
				TOTAL:	1,877.79
MINNESOTA MUNICIPAL UTILITIES ASSOC	10/06/23	2022 DRUG & ALCOHOL CONSOR	GENERAL FUND	ADMINISTRATION	35.00
	10/06/23	2022 DRUG & ALCOHOL CONSOR	GENERAL FUND	PAVED STREETS	245.00
	10/06/23	2022 DRUG & ALCOHOL CONSOR	RECREATION	PARK AREAS	210.00
	10/06/23	2022 DRUG & ALCOHOL CONSOR	WATER	O-DISTR MISC	175.00
	10/06/23	2022 DRUG & ALCOHOL CONSOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	245.00
	10/06/23	2022 DRUG & ALCOHOL CONSOR	ELECTRIC	O-DISTR MISC	245.00
				TOTAL:	1,155.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA RURAL WATER ASSN	10/06/23	MEMBERSHIP NOV 23 TO OCT 2 WATER		O-DISTR MISC	400.00
				TOTAL:	400.00
MISCELLANEOUS V HEIDEBRINK, STAN	10/06/23	CANDY FOR TURKEY DAY PARAD	GENERAL FUND	CENTER FOR ACTIVE LIVI	109.49
MORALES, MARISA	10/06/23	CHAUTAUQUA DEPOSIT REFUND	RECREATION	NON-DEPARTMENTAL	75.00
				TOTAL:	184.49
MTI DISTRIBUTING INC	10/06/23	AREATOR TIRES	RECREATION	SOCCER COMPLEX	275.01
				TOTAL:	275.01
NEW VISION CO-OP	10/06/23	TRIPLET	STORM WATER MANAGE	STORM DRAINAGE	895.13
				TOTAL:	895.13
NICOLE R KEMPEMA	10/06/23	SEPTEMBER CLEANING	GENERAL FUND	GENERAL GOVT BUILDINGS	1,950.00
	10/06/23	AUGUST CLEANING CHILDRENS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	323.63
	10/06/23	SEPT 8 MOLLY B CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	145.64
	10/06/23	CLEANING SEPT 14 MOVIE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	72.82
	10/06/23	SEPTEMBER CLEANING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,132.69
				TOTAL:	3,624.78
NOBLES COUNTY AUDITOR/TREASURER	10/06/23	31-0486-500	GENERAL FUND	OTHER GEN GOVT MISC	274.00
	10/06/23	31-0685-000	GENERAL FUND	OTHER GEN GOVT MISC	946.00
	10/06/23	31-3973-000	GENERAL FUND	OTHER GEN GOVT MISC	436.00
	10/06/23	SEPTEMBER LEGAL SERVICES	GENERAL FUND	PROSECUTION	21,677.75
	10/06/23	31-0101-000	GENERAL FUND	PAVED STREETS	317.00
	10/06/23	31-0104-000	GENERAL FUND	PAVED STREETS	80.00
	10/06/23	31-1068-005	RECREATION	THEATER	54,383.00
	10/06/23	31-3786-555	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	12,717.00
	10/06/23	31-3786-557	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,779.00
	10/06/23	31-3850-000	ECONOMIC DEV AUTHO	EDA	20,743.12
	10/06/23	31-3974-500	ECONOMIC DEV AUTHO	EDA	1,456.50
	10/06/23	31-3786-606	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	271.60
	10/06/23	31-3786-385	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	503.00
	10/06/23	31-3786-559	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	99.19
	10/06/23	31-3786-561	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	99.19
	10/06/23	31-3786-563	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	99.19
	10/06/23	31-3786-565	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	99.19
	10/06/23	31-3786-583	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	285.66
	10/06/23	31-3786-585	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	85.30
	10/06/23	31-3786-587	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	85.30
	10/06/23	31-3786-589	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	85.30
	10/06/23	31-3833-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	359.00
	10/06/23	31-3850-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	5,341.88
	10/06/23	31-3851-000	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,387.12
	10/06/23	31-3974-500	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,890.50
	10/06/23	31-1860-295	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-300	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-305	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-310	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-315	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-320	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-325	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-330	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-335	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-340	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-345	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	31-1860-350	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-355	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-360	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-365	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-370	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-375	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-380	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-385	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-390	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-395	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-1860-400	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	859.00
	10/06/23	31-1860-405	ECONOMIC DEV AUTHO	MISC HOUSING DEVELOPME	53.00
	10/06/23	31-3931-0000	CEMSTONE REDEVEL T	BUSINESS DEVELOPMENT	2,948.00
	10/06/23	31-3932-000	CEMSTONE REDEVEL T	BUSINESS DEVELOPMENT	547.00
	10/06/23	31-9901-006	STORM WATER MANAGE	STORM DRAINAGE	2,060.87
	10/06/23	31-9901-012	STORM WATER MANAGE	STORM DRAINAGE	8,764.54
	10/06/23	31-9990-008	STORM WATER MANAGE	STORM DRAINAGE	599.74
	10/06/23	31-9990-212	STORM WATER MANAGE	STORM DRAINAGE	140.08
	10/06/23	31-3786-710	AIRPORT	O-GEN MISC	2,881.00
	10/06/23	31-3786-715	AIRPORT	O-GEN MISC	1,914.00
	10/06/23	31-3786-720	AIRPORT	O-GEN MISC	1,161.00
	10/06/23	31-3786-730	AIRPORT	O-GEN MISC	1,568.00
	10/06/23	31-3786-735	AIRPORT	O-GEN MISC	269.00
	10/06/23	31-3786-740	AIRPORT	O-GEN MISC	726.00
	10/06/23	31-3786-755	AIRPORT	O-GEN MISC	1,122.00
	10/06/23	31-3786-760	AIRPORT	O-GEN MISC	726.00
	10/06/23	31-3803-700	AIRPORT	O-GEN MISC	103.00
	10/06/23	31-3825-250	AIRPORT	O-GEN MISC	692.00
	10/06/23	31-3825-475	AIRPORT	O-GEN MISC	1,093.00
	10/06/23	31-3825-500	AIRPORT	O-GEN MISC	937.00
	10/06/23	31-3825-520	AIRPORT	O-GEN MISC	1,257.00
	10/06/23	31-3825-530	AIRPORT	O-GEN MISC	1,581.00
	10/06/23	31-3825-540	AIRPORT	O-GEN MISC	767.00
	10/06/23	31-3825-550	AIRPORT	O-GEN MISC	1,207.00
	10/06/23	31-3825-560	AIRPORT	O-GEN MISC	957.00
	10/06/23	31-3825-590	AIRPORT	O-GEN MISC	397.00
	10/06/23	31-3825-610	AIRPORT	O-GEN MISC	1,649.00
	10/06/23	31-3825-620	AIRPORT	O-GEN MISC	240.00
	10/06/23	31-3825-635	AIRPORT	O-GEN MISC	1,896.00
	10/06/23	31-3825-640	AIRPORT	O-GEN MISC	1,143.00
	10/06/23	31-3825-725	AIRPORT	O-GEN MISC	3,757.00
	10/06/23	31-3825-760	AIRPORT	O-GEN MISC	1,934.00
	10/06/23	31-3827-500	AIRPORT	O-GEN MISC	2,550.00
	10/06/23	31-4021-000	AIRPORT	O-GEN MISC	841.00
	10/06/23	SEPT REFUSE	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>8,360.76</u>
				TOTAL:	184,314.78
NOBLES COUNTY HISTORIAL SOCIETY INC	10/06/23	FACADE GRANT 225 9TH ST	WGTM EDA	BUSINESS DEVELOPMENT	<u>10,000.00</u>
				TOTAL:	10,000.00
OFFICE OF MNIT SERVICES	10/06/23	AUGUST VOICE SERVICES	WATER	O-PUMPING	13.97
	10/06/23	AUGUST VOICE SERVICES	WATER	O-DISTR MISC	43.27
	10/06/23	AUGUST VOICE SERVICES	WATER	ADMIN OFFICE SUPPLIES	13.98
	10/06/23	AUGUST VOICE SERVICES	WATER	ACCTS-RECORDS & COLLEC	27.15
	10/06/23	AUGUST VOICE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.98
	10/06/23	AUGUST VOICE SERVICES	MUNICIPAL WASTEWAT	O-PURIFY MISC	30.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	AUGUST VOICE SERVICES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	13.98
	10/06/23	AUGUST VOICE SERVICES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	30.25
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	O-SOURCE MISC	13.98
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	O-DISTR SUPER & ENG	13.98
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	O-DISTR STATION EXPENS	42.12
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	O-DISTR MISC	13.98
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	ADMIN OFFICE SUPPLIES	14.55
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	ACCTS-RECORDS & COLLEC	81.49
	10/06/23	AUGUST VOICE SERVICES	ELECTRIC	ACCTS-ASSISTANCE	<u>16.01</u>
				TOTAL:	382.94
OLSEN DEB	10/06/23	GFOA CONFERANCE MILEAGE	GENERAL FUND	ACCOUNTING	<u>269.86</u>
				TOTAL:	269.86
ONE OFFICE SOLUTION-WOCITY	10/06/23	POST IT NOTES	GENERAL FUND	CLERK'S OFFICE	<u>62.55</u>
				TOTAL:	62.55
ONE OFFICE SOLUTION-NCLAW	10/06/23	ENVELOPES	GENERAL FUND	SECURITY CENTER	12.02
	10/06/23	ENVELOPES	GENERAL FUND	SECURITY CENTER	12.02
	10/06/23	STAPLER, CLIPS, TAPE	GENERAL FUND	SECURITY CENTER	13.79
	10/06/23	STAPLER, CLIPS, TAPE	GENERAL FUND	SECURITY CENTER	13.80
	10/06/23	STAPLER	GENERAL FUND	SECURITY CENTER	1.72
	10/06/23	STAPLER	GENERAL FUND	SECURITY CENTER	<u>1.73</u>
				TOTAL:	55.08
ONE OFFICE SOLUTION-WOCITY	10/06/23	ENVELOPES	GENERAL FUND	FIRE ADMINISTRATION	60.29
	10/06/23	COPIER SERVICE	LIQUOR	O-GEN MISC	<u>198.54</u>
				TOTAL:	258.83
ONE OFFICE SOLUTION-WOUTIL	10/06/23	PAPER ROLL	WATER	ACCTS-RECORDS & COLLEC	11.00
	10/06/23	SERVICE AGREEMENT SHARP MX	WATER	ACCTS-RECORDS & COLLEC	64.37
	10/06/23	PAPER ROLL	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	11.00
	10/06/23	SERVICE AGREEMENT SHARP MX	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	64.37
	10/06/23	PAPER ROLL	ELECTRIC	ACCTS-RECORDS & COLLEC	11.00
	10/06/23	SERVICE AGREEMENT SHARP MX	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>128.74</u>
				TOTAL:	290.48
PAUSTIS WINE COMPANY	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	3,251.50
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	884.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>52.50</u>
				TOTAL:	4,188.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	95.00
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>96.50</u>
				TOTAL:	191.50
PHILLIPS WINE & SPIRITS INC	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	802.80
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	68.00
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,377.93
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	208.50
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,766.20
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,908.41
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	556.85
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.90
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.96
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	30.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	50.18
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	203.79
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>25.74</u>
				TOTAL:	17,012.30
PITNEY BOWES GLOBAL FINANCIAL SERVICES	10/06/23	MAILING SYSTEM 3RD QTR PMT WATER		ACCTS-RECORDS & COLLEC	304.96
	10/06/23	MAILING SYSTEM 3RD QTR PMT MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	304.95
	10/06/23	MAILING SYSTEM 3RD QTR PMT ELECTRIC		ACCTS-RECORDS & COLLEC	<u>609.92</u>
				TOTAL:	1,219.83
RADIO WORKS LLC	10/06/23	RADIO ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	250.00
	10/06/23	RADIO ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>150.00</u>
				TOTAL:	400.00
RED BULL DISTRIBUTION COMPANY INC	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>164.88</u>
				TOTAL:	164.88
RILEY MARK	10/06/23	DOG TRAINING	GENERAL FUND	POLICE ADMINISTRATION	69.11
	10/06/23	DOG TRAINING	GENERAL FUND	POLICE ADMINISTRATION	<u>159.80</u>
				TOTAL:	228.91
NMC INDUSTRIAL SERVICES, LLC	10/06/23	FORK LIFT SERVICE	LIQUOR	O-GEN MISC	<u>186.86</u>
				TOTAL:	186.86
ROOS ERIC	10/06/23	MRES TECH DAYS	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>243.19</u>
				TOTAL:	243.19
ROUND LAKE VINEYARDS & WINERY LLC	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>525.00</u>
				TOTAL:	525.00
RTVISION INC	10/06/23	PRORATED SUB ONE OFFICE	GENERAL FUND	ENGINEERING ADMIN	<u>350.00</u>
				TOTAL:	350.00
RUNNINGS SUPPLY INC-ACCT#9502440	10/06/23	CURBSTOP COUPLERS	WATER	O-DIST UNDERGRND LINES	26.36
	10/06/23	SAMPLING PARTS	WATER	M-TRANS HYDRANTS	48.46
	10/06/23	SAMPLING PARTS	WATER	M-TRANS HYDRANTS	18.58
	10/06/23	JACK POST FOR SUB 3	ELECTRIC	FA DISTR STATION EQUIP	<u>97.99</u>
				TOTAL:	191.39
RUNNINGS SUPPLY INC-ACCT#9502485	10/06/23	SHOP & PARTS FOR DEMO SAW	GENERAL FUND	PAVED STREETS	211.33
	10/06/23	OIL TANK	GENERAL FUND	PAVED STREETS	79.99
	10/06/23	HYDRO PUMP	GENERAL FUND	PAVED STREETS	10.00
	10/06/23	SHOP IMPACT WRENCH	GENERAL FUND	PAVED STREETS	299.99
	10/06/23	STEP IN POST	RECREATION	SOCCER COMPLEX	<u>15.92</u>
				TOTAL:	617.23
S & M WINDOWS	10/06/23	MOWING	GENERAL FUND	CODE ENFORCEMENT	<u>200.00</u>
				TOTAL:	200.00
SAK CONSTRUCTION	10/06/23	SEWER CIPP LINING PMT #2	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9,662.05-
	10/06/23	SEWER CIPP LINING PMT #2	MUNICIPAL WASTEWAT	PROJECT #15	<u>193,241.00</u>
				TOTAL:	183,578.95
SCHAAP SANITATION	10/06/23	SEPTEMBER INVOICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	81,064.09
	10/06/23	SEPTEMBER INVOICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	16,244.81
	10/06/23	SEPTEMBER INVOICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,207.14

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/06/23	SEPTEMBER INVOICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	<u>827.78-</u>
				TOTAL:	101,688.26
TODD SCHROEDER	10/06/23	MOWING	LIQUOR	O-GEN MISC	<u>213.75</u>
				TOTAL:	213.75
SCHWALBACH ACE 5930	10/06/23	HOOKS AND COMMAND STRIPS	GENERAL FUND	FIRE ADMINISTRATION	17.98
	10/06/23	SHOP SAWZALL	GENERAL FUND	PAVED STREETS	34.99
	10/06/23	CAULK FOR SIDEWALK	GENERAL FUND	CENTER FOR ACTIVE LIVI	47.96
	10/06/23	ROD AND LEVELER	GENERAL FUND	CENTER FOR ACTIVE LIVI	17.98
	10/06/23	FELT PAD FOR CHAIRS	RECREATION	FIELD HOUSE	15.17
	10/06/23	SHOVEL AND LOCKS	RECREATION	ICE ARENA	<u>52.98</u>
				TOTAL:	187.06
SCHWALBACH ACE #6067	10/06/23	RMA PUMP RETURN	WATER	M-PURIFY EQUIPMENT	40.80
	10/06/23	VALVE REPAIR PARTS	WATER	M-DISTR METERS	<u>14.99</u>
				TOTAL:	55.79
SHORT ELLIOTT HENDRICKSON INC	10/06/23	SUNSET PART IMPROVEMENTS	RECREATION	PARK AREAS	<u>9,680.07</u>
				TOTAL:	9,680.07
SHORTER PAT	10/06/23	SWRFDA FIRE SCHOOL	GENERAL FUND	FIRE ADMINISTRATION	<u>60.00</u>
				TOTAL:	60.00
SOUTHERN GLAZER'S WINE AND SPIRITS LL	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	80.90-
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,024.56
	10/06/23	MIX	LIQUOR	NON-DEPARTMENTAL	260.24
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,562.12
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,425.58
	10/06/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	514.50
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	308.48
	10/06/23	FRIEGHT	LIQUOR	O-SOURCE MISC	185.14
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	14.80
	10/06/23	WINE	LIQUOR	O-SOURCE MISC	44.71
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	178.69
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>22.66</u>
				TOTAL:	21,460.58
STRUCTURAL SPECIALTIES, INC	10/06/23	OLSON PED BRIDGE FINAL PMT	RECREATION	NON-DEPARTMENTAL	<u>19,770.17</u>
				TOTAL:	19,770.17
TACTICAL SOLUTIONS	10/06/23	RADAR CERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	<u>545.00</u>
				TOTAL:	545.00
TDS MEDIA DIRECT INC	10/06/23	ADVERTISING HOTEL ROOMS	LIQUOR	O-GEN MISC	<u>996.00</u>
				TOTAL:	996.00
TRACTOR SUPPLY CREDIT PLAN	10/06/23	BULK LP	GENERAL FUND	POLICE ADMINISTRATION	<u>41.86</u>
				TOTAL:	41.86
TRI-STATE RENTAL CENTER	10/06/23	GUN RANGE REPAIRS RESERVES	GENERAL FUND	POLICE ADMINISTRATION	270.65
	10/06/23	SAW BLADES	GENERAL FUND	PAVED STREETS	180.00
	10/06/23	ACETYLENE	GENERAL FUND	PAVED STREETS	223.20
	10/06/23	CHILLER SYSTEM REPAIR	RECREATION	BALLFIELD MAINTENANCE	<u>60.00</u>
				TOTAL:	733.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
U S DEPARTMENT OF ENERGY	10/06/23	ANNUAL O & M OF REVENUE ME ELECTRIC		M-DISTR STATION EQUIPM	500.00
				TOTAL:	500.00
UNIVERSAL ADCOM	10/06/23	ADVERTISEMENT	LIQUOR	O-GEN MISC	500.00
				TOTAL:	500.00
VERIZON WIRELESS	10/06/23	MONTHLY CELL SERVICE	GENERAL FUND	ADMINISTRATION	187.83
	10/06/23	MONTHLY CELL SERVICE	GENERAL FUND	ADMINISTRATION	40.36
	10/06/23	MONTHLY CELL SERVICE	GENERAL FUND	ENGINEERING ADMIN	130.73
	10/06/23	MONTHLY CELL SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	85.72
	10/06/23	CELL PHONE MONTHLY SERVICE	GENERAL FUND	POLICE ADMINISTRATION	621.30
	10/06/23	LAPTOP AIR CARD SERVICE WP	GENERAL FUND	POLICE ADMINISTRATION	664.18
	10/06/23	CELL PHONE MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	41.42
	10/06/23	CELL PHONE MONTH SERVICE	GENERAL FUND	SECURITY CENTER	41.42
	10/06/23	CELL PHONE MONTH ANIMAL CO	GENERAL FUND	ANIMAL CONTROL ENFORCE	41.42
	10/06/23	LAPTOP AIR CARD SERVICE AC	GENERAL FUND	ANIMAL CONTROL ENFORCE	35.01
	10/06/23	MONTHLY CELL SERVICE	GENERAL FUND	PAVED STREETS	121.08
	10/06/23	CELL PHONE MONTHLY SERVICE	GENERAL FUND	CODE ENFORCEMENT	41.42
	10/06/23	LAPTOP AIR CARD SERVICE CS	GENERAL FUND	CODE ENFORCEMENT	35.01
	10/06/23	MONTHLY CELL SERVICE	RECREATION	FIELD HOUSE	80.72
	10/06/23	MONTHLY CELL SERVICE	RECREATION	PARK AREAS	80.72
	10/06/23	MONTHLY CELL SERVICE	RECREATION	OLSON PARK CAMPGROUND	40.36
	10/06/23	MONTHLY CELL SERVICE	DATA PROCESSING	DATA PROCESSING	40.36
				TOTAL:	2,329.06
VINOCOPIA INC	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	299.97
	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	136.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	20.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.00
				TOTAL:	460.97
WINE MERCHANTS	10/06/23	WINE	LIQUOR	NON-DEPARTMENTAL	128.00
	10/06/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.98
				TOTAL:	129.98
WOODARD & CURRAN INC	10/06/23	OCTOBER SERVICES	INDUSTRIAL WASTEWA	O-PURIFY MISC	80,950.14
				TOTAL:	80,950.14
WW COMMUNICATIONS AND SECURITY SPECIAL	10/06/23	REPAIR LINES	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,022.30
				TOTAL:	1,022.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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===== FUND TOTALS =====

101	GENERAL FUND	110,964.05
202	MEMORIAL AUDITORIUM	1,555.62
229	RECREATION	86,891.96
231	ECONOMIC DEV AUTHORITY	51,385.16
232	WGTH EDA	10,000.00
401	IMPROVEMENT CONST	1,148,818.53
419	TI DIST #7, REDEV AMEND 5	19.88
424	C & J HOUSING PROJECT	19.87
425	OKABENA ESTATES	19.88
426	CCSI REDEVELOPMENT	19.87
428	NEWCASTLE TOWNHOMES	19.88
433	HOTEL TIF #15	19.87
434	NORTHLAND MALL TIF #16	19.88
435	GRAND TERRACE APT TIF 17	19.87
436	HOTEL THOMPSON TIF #18	19.88
437	CEMSTONE REDEVEL TIF#19	3,514.87
601	WATER	431,048.44
602	MUNICIPAL WASTEWATER	482,562.73
604	ELECTRIC	2,219.36
605	INDUSTRIAL WASTEWATER	125,218.38
606	STORM WATER MANAGEMENT	13,867.94
609	LIQUOR	203,673.66
612	AIRPORT	33,514.72
702	DATA PROCESSING	40.36
703	SAFETY PROMO/LOSS CTRL	75.00
873	GARBAGE COLLECTION	101,688.26
878	WASTE MANAGEMENT COLL	8,360.76

GRAND TOTAL: 2,815,578.68
