

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, November 25, 2013
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. PUBLIC HEARING - NOBLES SQUARE DEED GRANT - COMMUNITY/EC DEVELOPMENT (GRAY) CASE ITEM 1**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- D. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting November 12, 2013
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water & Light Commission Meeting Minutes of November 18, 2013
 - b. Airport Advisory Board Meeting Minutes of November 5, 2013
 - c. CAL Committee Meeting Minutes of October 14, 2013
 - d. Heron Lake Watershed Board Meeting Minutes of September 17, 2013
 - 3. FINANCIAL STATEMENTS (ORCHID)
 - a. Municipal Liquor Store Income Statement for the Period January 1, 2013 through October 31, 2013
 - 4. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item

1. 2014 License Renewals
5. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item

1. Approve Street Lighting Fund Budget
6. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Third Reading Proposed Ordinance Vacating Part of an Easement - Lot 28, Block 4, Lakeview Heights Addition 2.
2. Second Reading Proposed Ordinance to Vacate Portion of Platted Utility Easement - 1709 Rust Road
3. Nominating Committee Recommendations
4. Applications for On-Sale Beer, On-Sale, Wine and On-Sale Liquor Licenses -Venetian Steakhouse
5. Update on Center for Active Living Efforts

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Consider Entering Into an Agreement Requesting State Aid for Eligible Costs for the Airport for Fiscal Years 2014 and 2015 (Maintenance and Operation Agreement) and Approval of a Resolution Approving the Execution of the Maintenance and Operation Agreement

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Proposed 2014 Sewer Service Charges
2. Airport Consultant Selection

I. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Council Member Kuhle
3. Council Member Graber
4. Council Member Sankey
5. Council Member Wood
6. Council Member Nelson

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, NOVEMBER 12, 2013**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson. Honorary Council Member: Jerry Eykyn.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Mark Thier; Jim Laffrenzen; Aaron Hagen, Daily Globe.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Oberloh welcomed Jerry Eykyn as the Honorary Council Member for the months of October, November and December, 2013.

AGENDA CLOSED/APPROVED

The motion was made by Council Member Kuhle, seconded by Council Member Graber and unanimously carried to approve the agenda as presented.

CONSENT AGENDA APPROVED

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes - Regular Meeting October 28, 2013; Special Meeting October 28, 2013; Continuation of October 28, 2013 Special City Council Meeting on October 30, 2013
- Minutes of Boards and Commissions - Water and Light Commission Minutes of November 4, 2013; Worthington Housing and Redevelopment Authority Board Minutes of October 1, 2013, September 24, 2013, and September 10, 2013
- Application for On-Sale Beer License - Intrepidus, Inc., dba Oxford Bowl, for the license period December 1, 2013 through December 31, 2013
- Application for On-Sale Wine License - Intrepidus, Inc., dba Oxford Bowl, for the license period December 1, 2013 through June 30, 2013
- Application for Temporary On-Sale Liquor License - Worthington Country Club for their Super Bowl Festivities on Sunday, February 2, 2014
- Application for Exemption from Lawful Gambling Permit - St. Mary's Church to conduct raffles on December 15, 2013 at St. Mary's Catholic School, 1206 Eighth Avenue, Father James Callahan, CEO
- Supplemental Agreement No. 1 to TH 59 North Infrastructure Project at an estimated additional cost to the project of \$78,989.55

- Bills payable and totaling \$535,204.43 be ordered paid

SECOND READING PROPOSED ORDINANCE VACATING PART OF AN EASEMENT - LOT 28, BLOCK 4, LAKEVIEW HEIGHTS ADDITION

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance that would vacate part of an easement in Lot 28, Block 4, Lakeview Heights Addition as follows:

The following described portion of the platted public utility easement in Lot 28, Block 4, Lakeview Heights Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The east 7.00 feet of the west 10.00 feet of Lot 28, Block 4, Lakeview Heights Addition, City of Worthington, Nobles County, Minnesota, except the north 8.00 feet thereof.

The motion was made by Council Member Nelson, seconded by Council Member Kuhle and unanimously carried to give a second reading to the proposed ordinance.

SEASONAL BOAT LIFT STORAGE AT SLATER PARK APPROVED WITH LIMITATION AND PRIOR APPROVAL FOR STORAGE AT SUNSET PARK EXTENDED

At their October 28, 2013 regular meeting, Council granted approval to Mark Thier to once again utilize the gravel parking area across from Sunset Park for his business of seasonal boat lift removal and storage at an annual fee of \$500 plus proof of insurance. Mr Thier was now before Council to request the additional use of Slater Park for the same purpose. Council Members expressed concern that residents living across the street from Slater Park, who pay additional taxes for the view of the lake, with some noting that the boat lifts already there were stacked neatly and out of the way by the tree line. Council Member Nelson stated he would like to bring back the approval of the storage near Sunset Park and make it a three-year agreement so it did not have to come to Council every year.

Following discussion, the motion was made by Council Member Kuhle and seconded by Council Member Nelson to extend the approval of the agreement with Mark Thier for seasonal boat lift storage at the gravel parking area by Sunset Park from a one year period to a three year period at the current rate of \$500 per year, and to approve storage at Slater Park for this season only, and Mr. Thier is required to provide proof of insurance. The following Council Members voted in favor of the motion: Kuhle, Sankey, Nelson; with the following Council Members voting against the same: Graber, Wood. Motion carried.

FIRST READING PROPOSED ORDINANCE VACATING PORTION OF PLATTED UTILITY EASEMENT - LOT 3, BLOCK 2, HOMEWOOD HILLS THIRD ADDITION

Council considered a proposed ordinance that would vacate a portion of a platted utility easement, on the property at 1709 Rust Road as follows:

An ordinance vacating that portion of the platted public utility easement in Lot 3, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota, described as follows:

The east 8.00 feet of the west 16.00 feet of Lot 3, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota.

Adoption of the ordinance will allow the property owner to place an accessory structure closer to the rear property line, however, it will maintain an 8 foot easement for future uses. Dwayne Haffield, Director of Engineering, noted the proposed ordinance has not yet been reviewed by the Water and Light Commission, but will be brought before them for concurrence prior to the third reading by Council.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to give a first reading to the proposed ordinance.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - attended a meeting with the Administrator regarding housing - they were able to provide information on the disparity of the award of the housing grants as reported between Worthington and Jackson.

Council Member Kuhle - nothing to report.

Council Member Graber - the Memorial Auditorium Advisory Board was informed that the City crew is unable to install the footings required for the new sign at the Auditorium - they'll be looking at funding options to have it done.

Council Member Sankey - attended a Health Insurance Board meeting, things are not looking great - it's going to be costly no matter what. Airport Board met November 4th - discussed a memo from Worthington Public Utilities on removal of some of the balls on the power line - two from each span. Work on the old T Hangars continues, repairs/maintenance is on going - the generator needs to be replaced, work on the drain tile north of the terminal should be completed this fall, all the hangars are full.

Council Member Wood - Water and Light Commission had a lengthy discussion on sewer rates - looks like they will be reduced, however, electric rates will be up significantly due to increased rates from providers and transmission service. The second bonding tour occurred here last week, went very well - we presented two projects: completion of the BAC/Bioscience Center and completion of the Minnesota component of the Lewis and Clark project at approximately \$61 million plus.

Council Member Nelson - the Chamber and CVB will be holding a strategic planning session on November 20th.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reported that the rigging grant for the Auditorium approved by Council is moving forward, it just needs to be completed in 2014. A structural assessment is required at an estimated cost of \$3,000 to \$4,000. The Health Insurance Board will be meeting again on November 25th to address significant plan changes we are faced with. Regarding the House bonding tour - comments were favorable. Lewis and Clark people will be talking with legislators from Iowa and Minnesota, but Mr. Clark said he believes South Dakota should not be given a pass on it. The Housing Grant - the SWMHP/ newspaper attributed them being to both Jackson and Worthington, but it is actually to the SWMHP on behalf of those cities. Jackson's project was part of the challenge grant and they received \$250,000 from AgCo. We will be looking at the second round of funding and working with the Housing Partnership on future proposals for Worthington.

ADJOURNMENT

The motion was made by Council Member Nelson, seconded by Council Member Kuhle and unanimously carried to adjourn the meeting at 7:39 p.m.

Janice Oberloh, MCMC
City Clerk

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING NOVEMBER 18, 2013

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 2:55 P.M., CST, by President Randy Thompson with the following members present: Ron Wood, Gary Hoffmann, James Elsing and Kevin Donovan.

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Vida Iten, Customer Service Supervisor; Deb Scheidt, Secretary to the Commission

Others present: Karen Weeden, Missouri River Energy Services

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on November 4, 2013
- Financial statements and staff reports for October 2013
- Utility bills payable totaling \$25,433.39

ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT

A motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to concur with City Council proceeding with the process of vacating a portion of a platted public utility easement in Lot 3, Block 2, Homewood Hills third addition.

WASTEWATER DEPARTMENT 2014 STRATEGIC FINANCIAL PLAN AND 2014 SEWER RATES

At the November 4, 2013, Water and Light Commission meeting, Scott Hain, General Manager, presented the 2014 Wastewater Department Strategic Financial Plan for consideration. Extensive discussion was held on whether to approve the proposed rate increase as presented or to utilize additional reserve funding to eliminate any overall rate increase for 2014. At that time, Commission members directed Mr. Hain to utilize adequate reserve funding to provide enough revenue to maintain the 2014 sewer rates as close as possible to the 2013 rates.

At Monday's meeting, Mr. Hain reported that by utilizing an additional \$91,000 in reserve funding the connection charge would decrease from \$15.23 in 2013 to \$14.44 (-5.19%) in 2014. The usage charge would remain at \$2.999/1,000 gallons. The net effect of the proposed rate change in the connection charge would be an approximate \$0.79 decrease in all monthly sewer bills.

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to approve the 2014 Wastewater Department Strategic Financial Plan as modified by utilizing an additional \$91,000 in reserve funding and recommend that the City Council approve the 2014 Sewer Service Charge System that includes the 2014 sewer rates as presented in the 2014 Wastewater Department budget.

Commissioner Wood thanked Mr. Hain and his staff for working so diligently on the budget.

ELECTRIC RETAIL RATE STUDY PRESENTATION

Karen Weeden, Senior Rate Analyst with Missouri River Energy Services, presented the recently completed electric retail rate study to the Commission. The purpose of the study (for the period from 2013 to 2017) was to determine whether estimated revenues will be sufficient to cover estimated expenses, to determine whether each customer class is paying their appropriate share of the costs and to develop appropriate retail rates for each customer class. The study highlighted forecasted power supply requirements, projected operating results and reserves, cost-of-service analysis, proposed rate structure change and Power Cost Adjustment, rate comparisons to area utilities and recommended minimum and target reserve levels.

The results of the study recommend an approximate 7.6% increase in residential rates, a 6.7% increase in commercial rates and a 6.0% increase in medium and large general service rates. The recommended increases to the 2014 rates are attributable to rising purchased power and transmission costs. No increase in the 2014 rates is attributable to local costs. The study also recommends moving the projected 2014 power cost adjustment increase of \$0.005 per kWh (6.3%) into the base retail rates and the implementation of a four seasonal demand rate for medium and large general service customers.

After the presentation, Commissioner Wood questioned whether to utilize the proposed rate increases included in the study or to consider utilizing additional reserve funding over a specified period of time to meet the anticipated revenue requirements.

After discussion, the Commission directed Scott Hain, General Manager, to prepare a draft budget utilizing the proposed rates included in the study and various options utilizing additional reserve funding over a specified period of time. Mr. Hain will communicate the results of the various options to the Commission prior to preparing the 2014 Strategic Financial Plan for consideration at the December 2 regular Commission meeting.

ADJOURNMENT

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to adjourn the meeting at 4:38 P.M., CST. President Thompson declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

**Airport Advisory Board
November 5, 2013**

The meeting was called to order at 7:00a.m. by Keith Wilson at the Airport Terminal.

Members Present:	Brian Larsen, Rolf Carlson, Jim Laffrenzen, Rod Sankey, Keith Wilson, Gary Ewert, Cameron Johnson, FBO
Members Absent Excused:	None
Staff Present:	Jim Eulberg, Director of Public Works; Angela Thiner, Secretary
Others Present:	None

Approval of Minutes

A motion to approve the minutes of the May 7, 2013 was made by Jim Laffrenzen, seconded by Rod Sankey, and passed unanimously.

Airport Advisory Board Business

Airport Maintenance Update

Jim Eulberg reported that there seems to have been an issue with the overhead doors needing replacing due to the strong winds we had over the summer, with the most recent door being the Civil Air Patrol door. This door has been replaced with a door which has ribs on it to hopefully minimize the likelihood of repeat.

Mr. Eulberg also noted that he has contacted the state about potentially replacing one of the lawn mowers which maintenance has been an issue with. He noted that it would be a ways out but at least for now it's on the radar.

Jim Laffrenzen asked Mr. Eulberg if anything had been done with the PAPI 1-8. Jim Eulberg responded that it is supposedly working. Cameron Johnson clarified that it is up and working and MnDOT has been out and "lined it" but the FAA still has to "fly it" before the NOTAM can be removed.

Future Budgeted Improvements – generator

Jim Eulberg reported that \$120,000 was included in the Capital Improvement Budget for 2015 for generator replacement. He stated that although there are issues with the generator, the fact that it is still working will slow the process down on the State's end of things as far as actually replacing it goes.

Rod Sankey informed the board of a type of generator called a "Turbine Generator" which runs on any kind of fuel you have-doesn't have to be diesel, it could be natural gas.

Jim Eulberg agreed it would be something worth checking into.

Drain tile on west side of airport

Drain tile was included in the 2013 budget but the work has yet to be completed. A quote for the work has been received and the work is anticipated to be done yet this year.

Marker balls on power line

Scott Hain drafted a letter stating that recently Worthington Public Utilities had constructed an electric transmission line between the east and west substations. Marker balls were included on the portion of the line that crossed the flight path. Due to certain wind conditions, WPU has experienced some significant "galloping" problems with the stat wire. After a consultation with the design engineer it was determined that a solution may be to reduce the number of marker balls in each span. After brief discussion by the board Keith Wilson, Brian Larsen, and Cameron Johnson felt it was best

to support Scott Hain's proposal to reduce the number of marker balls.

Marc Freese additional hangar door

Marc Freese is requesting an additional hangar door and also to remove his hangar from the FBO agreement.

Cameron Johnson clarified that currently Marc Freese is renting the from Integrity Aviation and Integrity Aviation is leasing the hangar from the City of Worthington. It was Marc's request to rent the hangar directly from the City of Worthington. Cameron noted that from the FBO's standpoint there are times he needs the storage so he is not sure how he feels about that.

Jim Laffrenzen stated that it was his opinion that he wasn't sure it would be in the best interest to lease the hangar to Marc Freese if it would be at the expense of the FBO.

FBO Report

Cameron Johnson reported that all of the hangars are full at this point.

Economic development

Jim Eulberg asked what historically has been done and also for any suggestions for marketing the airport.

Jim Laffrenzen responded that in the past marketing meetings have been held.

Cameron Johnson noted that it is tough to market just the airport. He felt that the City has to have a reason for people to come to the airport. Cameron felt that it was important when marketing the City to market the airport and its facilities as well.

Rolf Carlson suggested that the Daily Globe may be a good source to get some PR. Mr. Carlson presented the idea of having a business who had recently come to Worthington, do an interview with the Daily Globe and touch on the experience they had with the airport.

Other Business

Jim Laffrenzen asked if the new hangar had been closed out with MnDOT. Jim Eulberg responded that he believed it had.

Cameron Johnson asked if the grass seeding had been finalized. Stating that he had received a call from the contractor asking Cameron to mow one more time so they could come out to seed but he was unaware if they made it back out.

After additional discussion regarding budgeting for the future and the need for possible additional hangars down the road, Jim Laffrenzen requested that the board see a copy of the 2014 budget.

Adjournment

With no further business before the board, Rod Sankey motioned to adjourn the meeting at 7:55 a.m.. Gary Ewert seconded the motion and it passed unanimously.

Angela Thiner
Secretary

CAL committee meeting – October 14, 2013 @ 10:00am

Present – Jerry Perkins, Julie Haas, Diane Graber, Mike Woll, Sharon Johansen, Bobbie Korthals, Kris Hohensee

Absent – Dale Carlson, Chuck Magyar, Andy Johnson, Chuck Moore, Bob Petrich, Craig Clark, Rhonda Lorang

The meeting was called to order by Mike Woll @ 10:10am.

The minutes from the September meeting were reviewed and a motion to approve the minutes was made by Bobbie, 2nd by Jerry, motion passed.

Old Business: Kris wanted to revisit whether a group membership was something that the committee felt could be offered. After much discussion and whether it was something to discuss further, discussion was made on the pricing and what that included. A motion was passed by Diane, 2nd by Jerry to offer a group membership with pricing and terms as:

- 1-10 members in group - \$60
- 11-20 members in group - \$90
- 21-35 members in group - \$120
- This gives them a reserved spot once a month for 2 hours, pending no scheduling conflicts, to host a meeting/gathering, during regular business hours. No services will be provided such as coffee or treats, group can discuss with Director bringing in their own amenities. It will be assumed that cleanup will be the responsibility of the group, and some sort of clean up fee could be assessed depending on the situation.

Kris handed out the next batch of logos that was received from the high school team. She asked if there were any that anyone found appealing or did anyone have an idea to pursue other venues, ideas, or options for a logo. There was a particular example that the majority of the group present seemed to like, discussion was made as far as how to modify or change the logo to meet what we are looking for. Kris made note of all suggestions and stated that she would work on it and get back to the group. It was discussed that this would be on things such as letterheads, business cards, forms, and such and that it would not necessarily be done up in a big sign on the building at this time. Kris stated that was not her intention in seeking a logo at this time.

Other business:

Kris stated that she got the email Monday morning that told her she was accepted to the Blandin Leadership Program in Ethnically Diverse Communities (LEDC).

Bobbie asked about the signs for the building and parking lot. Kris stated that she talked to Brad and they should be up by the end of the week.

It was asked of Kris to give an update on how the Open House went, as well as some of the other programs that have been held since the last time the committee met.

It was discussed if there was some sort of report or summary that is or was being prepared for the CAL. It was mentioned that at a previous meeting Craig was asked to have a summary of the budget for the CAL presented at least quarterly. Questions were asked about how much money was in the budget to pay for programming, how much was left of the grant money and how is that being spent. A question was asked what is going to happen when the grant money is gone. Mike and Kris will check into this and follow up with the committee on this when the information is prepared.

The Racquetball courts availability and whether or not it was included in the CAL membership was discussed. It was decided that a CAL member can use the courts during regular business hours as long as there is not a Racquetball member using them.

Kris had asked if there was a set term date that was ever discussed. She had mentioned that it was February 2013 that the committee discussed and then passed the term lengths in March 2013, but nothing about when the terms started. She mentioned that there was nothing mentioned in the minutes and that there was anything in the committee guidelines stated as far as effective date. If we went by the date that the City approved the guidelines it was in May. The committee mentioned that it was their understanding that it was for a calendar year, starting in January ending in December, even though it was not spelled out until later. We also then mentioned that there will be one spot open as Mike Woll was not looking to continue serving on the committee once his term was up in 2014.

The committee discussed programming ideas, as far as topics, speakers, how to market the other times such as Racquetball, or rental of the gym. Kris mentioned that she would really appreciate the help from the committee on working on programming. She mentioned that she does not have anyone to bounce ideas off of as far as days, times, programs, or how to gather information on who and how she can facilitate various programs. Most of them stated that they were willing to help Kris if she just called, emailed, or stopped by their offices.

The meeting was finished at 11:20pm no quorum to adjourn the meeting.

Next meeting will be November 11th, 2013 @ 10:00am in the CAL meeting room.

1. Call to Order

Mike McCarvel called the meeting to order at 7:00 p.m.

Managers present: Mike McCarvel, Dale Bartosh, Jim Buschena, Roger Hartman, and Gary Ewert

Staff: Ross Behrends, Jan Voit, and Kiel Tschumperlin

Others: LeRoy Peterson: Diane Graber, City of Worthington; Kevin Stevens, Cottonwood County; and Andy Olson

2. Agenda

Jim Buschena made a motion to approve the agenda. Gary Ewert seconded this. Motion carried unanimously.

3. Minutes

Gary Ewert made a motion to approve the minutes of the August 14, 2013 special meeting, August 20, 2013 budget hearing, August 20, 2013 regular meeting, and the August 22, 2013 Jackson County JD #31 Final Hearing. Dale Bartosh seconded this. Motion carried unanimously.

4. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report. Roger Hartman seconded this. Motion carried unanimously.

5. Jack Creek Impoundment Project Feasibility Study

Discussion was held regarding the need for further information, Leinen easement, the need to hold water in the upper watershed, financial investment, and percentage of flow reduction. Discussion was held regarding the time and money already spent, projects identified in the Watershed Management Plan, potential benefits, modeling to the outlet, and obstructions in the lower watershed. Discussion was also held regarding streambank erosion, flooding, the need for multiple projects, possible costs, percentage of flow reduction, the unlikelihood of implementing a project that benefits everyone in the watershed, streambank erosion, dam and dike removal, and the need for the board to be supportive for project success.

Managers were urged to get in touch with Jan Voit and Ross Behrends with any specific items they would like to see addressed. Jan and Ross will contact Houston Engineering, Inc. regarding the costs for conducting the study to the outlet of Heron Lake.

6. Quarterly Meeting with Commissioners

Kevin Stevens said that he enjoyed the watershed tour. Having that opportunity is helpful in understanding the discussions held at monthly HLWD meetings.

7. Reports

District Administrator

Jan Voit reported on the watershed tour, eLINK webinars, levy certification, Conservation Partners Legacy Grant annual report, Heron Meadows, local work group meetings,

Southwest Civic Engagement Cohort, Cover Crop Champion grant, Major Watershed Project, DNR Aquatic Habitat Restoration Grant, Minnesota Association of Ditch Inspectors meeting, CWF project meeting, MCIT Risk Management Workshop, judicial ditches, MAWD Award application, NCR-SARE Final Report, and the website.

Discussion was held regarding judicial ditches.

Watershed Technician

Ross Behrends provided information on terrace and waterway projects, rock inlets, Engler property, Leinen's easement, LCCMR Fulda grade stabilization project, Baumgard and Williams J-hooks, Baumgard diversion project, Seward 21 cleanout, and the Okabena Creek secchi tube survey.

Gary Ewert made a motion to provide 75% cost-share up to \$758.48 for the Zylstra waterway project. Jim Buschena seconded this. Motion carried unanimously.

Watershed Coordinator

Kiel Tschumperlin gave an update on the watershed tour, eLINK webinars, Major Watershed Project, CWF project meeting, meetings with feedlot operators, and CWF grant application.

8. Adjournment

The meeting adjourned at 8:25 p.m.

Dale Bartosh
Secretary

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/13 Through 10/31/13
(Amounts in Dollars)

	Total 2013 Budget	OCTOBER		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,306,000	96,939	97,890	77.5%	1,012,447	949,796
Wine	415,000	32,372	30,372	74.7%	310,062	285,813
Beer	1,495,000	109,159	105,633	82.7%	1,236,216	1,169,382
Mix/nonalcohol	60,000	3,498	4,366	92.1%	55,266	47,158
NSF charges	300	-	-	20.7%	62	352
Net Sales	3,276,300	241,968	238,261	79.8%	2,614,053	2,452,501
Cost of Goods Sold						
Liquor	953,000	65,101	69,698	77.1%	734,598	686,674
Wine	285,000	28,890	21,283	79.4%	226,284	196,969
Beer	1,137,000	81,677	80,501	81.7%	928,660	892,397
Soft drinks/mix	40,800	2,390	2,960	75.9%	30,955	30,852
Freight	22,000	2,360	2,101	87.5%	19,240	15,212
Total Cost of Goods Sold	2,437,800	180,418	176,543	79.6%	1,939,737	1,822,104
Gross Profit	838,500	61,550	61,718	80.4%	674,316	630,397
Operating Expenses						
Personnel services	239,218	19,614	18,461	85.0%	203,376	197,005
Supplies	18,500	555	100	70.3%	13,006	15,713
Other services & charges	135,340	7,568	9,422	69.8%	94,473	90,579
Depreciation (estimated)	17,000	1,417	1,375	83.4%	14,170	13,750
Total Operating Expenses	410,058	29,154	29,358	79.3%	325,025	317,047
Operating Income (Loss)	428,442	32,396	32,360	81.5%	349,291	313,350
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	250	292	85.8%	2,575	2,515
Other non-operating	-	-	-	-	1,381	-
Total Non-Operating Revenue (Expense)	3,000	250	292	131.9%	3,956	2,515
Net Income (Loss) b/Operating Transfers	431,442	32,646	32,652	81.9%	353,247	315,865
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	83.3%	(166,670)	(166,670)
Net Income (Loss)	231,442	15,979	15,985	N/A	186,577	149,195

** Includes 6/30/13 actual and four months budget

ADMINISTRATIVE SERVICES MEMO

DATE: NOVEMBER 25, 2013

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. 2014 LICENSE RENEWALS

The following 2014 license renewal applications have been received:

On-Sale Beer

2014 - 1	Pizza Hut #2747, 1551 N. Humiston Avenue
2014 - 2	El Azteca Restaurant - 223 Tenth Street
2014 - 3	Hickory Lodge Bar & Grill LLC - 2015 N. Humiston Avenue
2014 - 4	Fraternal Order of Eagles #3282 - 205 Oxford Street
2014 - 5	The Ground Round Grill & Bar - P.O. Box 1029/1290 Ryan's Road
2014 - 6	Worthington Country Club - 851 W. Oxford Street
2014 - 7	Ben Lee's Bros. Café - 212 Tenth Street
2014 - 8	Long Branch Saloon - 206 Tenth Street
2015 - 9	Oxford Bowl - 325 Oxford Street
2015 - 10	Panda House - 913 Fourth Avenue

Off-Sale Beer

2014 - 1	Casey's General Store #3263 - 2021 Highway 59 N/Box 921
2014 - 2	Casey's General Store #1686 - 1704 Oxford Street
2014 - 3	Casey's General Store #2166 - 1007 Oxford Street
2014 - 4	Hy-Vee Food Store - 1235 Oxford Street
2014 - 5	Hy-Vee Gas - 1245 Oxford Street
2014 - 6	Sterling Drug - 511 Tenth Street
2014 - 7	La Azteca Grocery Store - 219 Tenth Street
2014 - 8	Worthington Travel Plaza, 2411 Highway 60 NE
2014 - 9	Wal-Mart - 1055 Ryan's Road
2014 - 10	Worthington Comfort Suites - 1447 Prairie Drive
2014 - 11	El Mexicano #3 - 310 Tenth Street
2014 - 12	Bob & Steve's Shell - 1408 Oxford Street
2014 - 13	Mini Market Lupita - 1906 Oxford Street
2014 - 14	Fareway Store, - 1028 Ryan's Road
2014 - 15	Long Branch Saloon - 206 Tenth Street
2014 - 16	Interstate Cenex - 1710 N. Humiston Avenue

Dance

2014-1 Hickory Lodge Bar & Grill - 2015 N. Humiston Avenue
2014-2 VFW Post 3958, 1117 Second Avenue

Pawn Shop

2014-1 Pawn-It - 1730 Oxford Street

All of the required forms, insurance updates and fees have been received. Council action is requested to approve the 2014 License renewals as presented.

CASE ITEMS

1. THIRD READING PROPOSED ORDINANCE VACATING PART OF AN EASEMENT - LOT 28, BLOCK 4, LAKEVIEW HEIGHTS ADDITION

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance that would vacate part of an easement in Lot 28, Block 4, Lakeview Heights Addition as follows:

The following described portion of the platted public utility easement in Lot 28, Block 4, Lakeview Heights Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The east 7.00 feet of the west 10.00 feet of Lot 28, Block 4, Lakeview Heights Addition, City of Worthington, Nobles County, Minnesota, except the north 8.00 feet thereof.

Adoption of the proposed ordinance will allow the owner of the property at 1914 Summit Avenue to construct a detached garage up to the minimum setback required by the zoning ordinance. A complete copy of the proposed ordinance was included with your October 28, 2013 Council packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

2. SECOND READING PROPOSED ORDINANCE VACATING A PORTION OF A PLATTED UTILITY EASEMENT - 1709 RUST ROAD

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance that would vacate a portion of a 16 foot wide platted utility easement

along the west (rear) property line at 1709 Rust Road as follows:

An ordinance vacating that portion of the platted public utility easement in Lot 3, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota described as follows:

The east 8.00 feet of the west 16.00 feet of Lot 3, Block 2, Homewood Hills Third Addition, City of Worthington, Nobles County, Minnesota.

Adoption of the ordinance will allow the property owner to place an accessory structure closer to the rear property line. A complete copy of the proposed ordinance was included in your November 12, 2013 Council agenda.

Council is requested to give a second reading to the proposed ordinance.

3. NOMINATING COMMITTEE RECOMMENDATIONS

The Nominating Committee will meet on Monday, November 25, 2013 regarding expired/expiring terms on various City committees. A list of committee appointments/reappointments as recommended by the Nominating Committee will be presented at the Council meeting for approval.

4. APPLICATIONS FOR ON-SALE BEER, ON-SALE WINE AND ON-SALE LIQUOR LICENSES - VENETIAN STEAKHOUSE

The following license applications have been received from David Engler for his new business, Venetian Steakhouse, located at 1035 Oxford Street:

On-Sale Beer - license period December 9-31, 2013

On-Sale Wine - license period December 9, 2013 through June 30, 2014

On-Sale Liquor - license period December 9, 2013 through June 30, 2013

The required paperwork, insurance certificate and fees have been received. Mr. Engler intends to be present at the meeting for any potential questions.

Council action is requested to approve the On-Sale Beer License

5. UPDATE ON CENTER FOR ACTIVE LIVING EFFORTS

Kris Hohensee, Center for Active Living Director, will be presenting an update to Council on activities, programming and potential future efforts for the facility. Included as *Exhibit I* is a listing of the information Ms. Hohensee will be discussing.

Programs:

- Cholesterol and Blood Sugar Screening
- We are a **Sanford Wellness Partner**, where we have a nurse come in weekly to monitor blood pressures as well as a monthly Education Program provided by them
- We have added a set time for players to play Mahjong
- Two new Shuffleboard courts have been completed and regular playing times are being set up
- We have formed a Crocheting Club, these ladies are currently working on prayer shawls for the community
- We have brought in **Margaret Vosburgh** to do Chair Yoga, which is a modified version of regular Yoga where you are not getting up and down off of the floor rather up and down off of a chair.
- We have hosted a Pickleball Clinic – brought in Randy Hall, a national Pickleball Champion and expert
- We are hosting computer classes for beginners through a partnership with **MN West Lifelong Learning Dept.**
- I am working on hosting a Whisperball Clinic this Fall – played similar to Racquetball but more low impact
- I have nutrition and cooking class that will begin on November 7th and continue monthly for 6 months through the **University of Minnesota Extension Office cooperation**
- A book Club is in the process of organizing and will begin to meet on Monday nights the first of the year, this is **cooperation with The Friends of the Nobles County Library**
- In January I will be having **Senior Linkage** coming in to do a "Welcome to Medicare" Class, they will also be coming again in February to do an informational session on where to find services that may be needed through **Senior Linkage**
- I am working on revamping the Walking Club – taking field trips to nearby trails, have a monthly challenge, organize stretching and walking tips to maximize the benefits of walking
- In March we will be hosting an edible gardening workshop where we will learn how to plan, care for, and harvest the goods. The participants will not only be able to use this information at their homes but will also be actively working on the garden at the CAL. This will continue monthly through the summer and is cooperation with the **University of Minnesota Extension Office**
- I am hoping to work with the **Art Center or MN West Art Depart.** to host some art classes in the Spring
- I am working with the **Nobles County Library** to host some writing classes, genealogy classes, and bring in some special guests with age appropriate book signings or speakers.
- I am working with **RSVP** to bring in educational classes that they offer such as "Powerful Tools for Caregivers", "Matter of Balance", and "Chronic Disease Self-Management"
- I am looking to bring in Tai Chi, as well as dance lessons – line dancing, square dancing, ballroom dancing

Ideas that I am working on for feasibility are:

- Frisbee Golf
- Regular hearing aid checks
- Indoor horseshoes
- Bike Club – planned trips to biking trails in the area
- Host dances
- Hosting a volunteer expo – have a setup of the various organizations, programs, opportunities that people can find out about volunteering in the community
- Hosting a few Day Trips
- Walleyball
- Flower design
- Arts & Craft classes
- Fitness instruction

PUBLIC WORKS MEMO

DATE: November 25, 2013
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

Case Item

1. **Consider Entering Into an Agreement Requesting State Aid for Eligible Costs for the Airport for Fiscal Years 2014 and 2015 (Maintenance and Operation Agreement) and Approval of a Resolution Approving the Execution of the Maintenance and Operation Agreement**

The City's agreement with MnDOT for state aid for maintenance and operations for the airport has expired and it is time to submit a new request for fiscal years 2014 and 2015. This agreement is similar to the agreements City has routinely entered into in previous years to be eligible for cost sharing with MnDOT to recover costs for the operation and maintenance of the airport. Copies of the Grant Agreement for Airport Maintenance and Operation (exhibit A) and the Resolution Authorizing the Execution of the Grant Agreement for Airport Maintenance and Operation (exhibit B) are attached.

Suggested motion: Authorize entering into the Grant Agreement for Airport Maintenance and Operation and approving the Resolution Authorizing the Execution of the Grant Agreement for Airport Maintenance and Operation.

GRANT AGREEMENT FOR AIRPORT MAINTENANCE AND OPERATION

This Agreement is by and between the state of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Worthington ("Recipient").

WHEREAS, the Recipient desires the financial assistance of the State for maintenance and operation of the Worthington Municipal Airport ("Airport"); and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 and 360.305 to provide financial assistance to the Recipient for its airport.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect for the State's fiscal years 2014 and 2015.
2. If paint striping of the Airport is a part of this Agreement, the State will contract for the periodic paint striping of the airport runways and taxiways. The Recipient agrees to a deduct of \$1,070.00 as its assigned share of airport paint striping. The Recipient agrees to cooperate with the marking operation.
3. The Recipient will keep the runway and the area around the lights mowed. The grass will be mowed at least 7 feet beyond the lights, and at no time will the grass exceed 6 inches in height on the landing area.
4. If the Airport is to remain operational during the winter months, the Recipient will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks will be limited in height so that aircraft wings, engines, and propellers will clear them, and landing strip markers and/or lights will remain visible.
5. The Airport must pass periodic inspections performed by a representative of the Office of Aeronautics for compliance with the rules of the Department of Transportation and for compliance with this Agreement. If the Airport is not so maintained, then no reimbursement will be made hereunder.
6. The State will reimburse the Recipient for 2/3 of the eligible maintenance and operation costs not reimbursed by any other source, not to exceed \$75,570.00 of State aid for each State fiscal year. If applicable, this base amount already includes the deduct for paint striping.
7. The Recipient may submit a breakdown of its incurred costs to the Director of the Office of Aeronautics, quarterly, on forms supplied by the Office of Aeronautics if said incurred costs total at least \$5,000.00 for the quarter. Costs are to be submitted as follows:
 - a. In October for the period July 1 through September 30.
 - b. In January for the period October 1 through December 31.
 - c. In April for the period January 1 through March 31.
 - d. In July for the period April 1 through June 30.

Final costs must be submitted to the Director of the Office of Aeronautics on or before August 1 for each State fiscal year ending June 30. No requests received after August 1 for the preceding State fiscal year will be honored by the State. The State reserves the right to reject items that may not be eligible for reimbursement, and reimbursement may be denied entirely if the Airport is not properly maintained in accordance with this Agreement.

8. The Recipient has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes Sections 360.061 to 360.074.
9. The State may immediately terminate or suspend this Agreement if the funds necessary to pay the State's share are not received from the Minnesota Legislature or other funding source. The State will provide notice of such lack of funding as soon as possible. Upon such termination or suspension, the State will pay the Recipient a pro-rata share for work performed prior to such notice, to the extent that funds are available.
10. Under Minnesota Statutes § 16C.05, subd. 5, the Recipient's books, records, documents, and accounting procedures and practices relevant to this Grant Contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Contract.
11. The Recipient and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes § Chapter 13, as it applies to all data provided by the State under this Grant Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Recipient under this Grant Contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Recipient or the State.
12. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
14. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorney's fees which is subject to this Agreement.
15. Recipient's employees, contractors, and consultants will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act, Minnesota Statute Chapter 176, on behalf of these employees, contractors, and consultants and any claims made by any third party as a consequence of any act or omission on the part these employees, contractors, and consultants are in no way the State's obligation or responsibility.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15.

By: _____

Date: _____

Purchase Order (PO) ID No: _____

MnDOT Contract Management

as to form & execution

By: _____

Date: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____

Director, Office of Aeronautics

Date: _____

RESOLUTION

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT MAINTENANCE AND OPERATION

It is resolved by the City of Worthington as follows:

1. That the state of Minnesota Agreement No. 03964,
"Grant Agreement for Airport Maintenance and Operation," at the
Worthington Municipal Airport is accepted.
2. That the _____ and _____ are
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)
authorized to execute this Agreement and any amendments on behalf of the
City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

Exhibit B

ENGINEERING MEMO

DATE: NOVEMBER 22, 2013
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. APPROVE STREET LIGHTING FUND BUDGET

The proposed 2014 Street Lighting Fund budget is included as Exhibit 1. As Council is aware, the Street Lighting Fund (607) is utilized to pay the monthly electric utility billing for street lighting usage, provide for the transfer of funds for payment of the average annual cost of installing and maintaining the street lighting system, and to receive revenue from the street lighting special service charges to recover those costs and transfer.

The 2014 budget reflects the anticipated increase in electric utility rates and an increase in the transfer of funds for payment of the average annual cost of installing and maintaining the street lighting system. The electric rate increase is somewhat offset by a decrease in the usage being projected for 2014. The change in the usage projection is generally attributable to the ongoing efforts to refine the sampling and determination of electric usage for street lighting. The increase in the transfer for average cost of infrastructure installation and maintenance fully impacts the total cost of operations.

As proposed, the 2014 street lighting budget includes no change in the amount of the monthly special service charge for street lighting. In order to maintain the existing service charge rate the amount budgeted as an increase reserve, which is effectively the fund's only contingency, is essentially eliminated. Any costs exceeding revenues will require use of existing reserves. The fund balance as of 12/31/2012 was \$884.84. An increase in reserves of about \$15,000 is projected for 2013.

Staff recommends that Council approve the proposed 2014 Street Lighting Fund budget included as Exhibit 1.

CASE ITEMS

1. PROPOSED 2014 SEWER SERVICE CHARGES

The proposed 2014 Sewer Service Charge System (Sewer Rates) has been developed by staff and approved by the Water and Light Commission at its November 18, 2013 meeting. The report on the sewer rates is included as a separate enclosure with the

agenda. The total monthly charges and changes from 2013 for various volumes of usage is best presented on page 20 of the report with changes per individual rate element detailed on page 19.

The monthly sewer charge is comprised of two components, a usage charge and a connection charge. The usage charge is to recover the cost of conveying and treating wastewater. This charge is comprised of debt service and user charges for flow and the pollutant loading parameters of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Phosphorus (TP). The usage charge is billed to non-industrial customers based on water consumption and assumed pollutant levels. The usage charge per 1,000 gallons will remain the same for non-industrial users although the individual charges for the three pollutant parameters as billed to industrial customers do change from those for 2013. The 2014 fund budget shows an increase in operational costs being offset by use of existing reserves to allow the per 1,000 gallon usage rate to remain the same. It should be noted that the rates are established, per prior grant obligations, to include the funding of a replacement reserve for major components of the treatment facility. The budgeted use of reserves, in effect, represents the transfer of non-designated reserves to increase this specific reserve in lieu of generating the revenue required to do so.

The “connection charge” or minimum monthly charge is to recover costs such as those for billing, collection system improvements, treating inflow and infiltration (I&I), and debt service on reserve capacity. The monthly connection charge is proposed to decrease \$.79 or 5.2%. The decrease is attributable to a decrease in costs associated with the I&I abatement program (following a single year increase) and the budgeted use of reserves as it relates to equipment replacement assigned to I&I.

The combined changes in connection and usage charges result in a \$.79 decrease for all non industrial users. The \$.79 decrease represents a 3.7% decrease for a 2,000 gallon per month user while it only represents a .4% decrease for a 60,000 gallon per month user. The change in costs for the two industrial users depends on the specific flows and pollutant loadings generated by the users.

The total revenue of \$1,884,718 to be generated by the 2014 rates is \$66,505 less than the \$1,951,223 budgeted to be generated from the 2013 rates.

Staff recommends that Council adopt the 2014 Sewer Service Charge System by passing the resolution in Exhibit 2.

2. AIRPORT CONSULTANT SELECTION PROCESS

The City agrees to certain terms and conditions for receiving Airport Improvements Program (AIP) grants funded by the Federal Aviation Administration (FAA). These requirements include those pertaining to the procurement of professional services. These requirements include:

- ✈ The consultant is to be selected through a qualifications based selection process.
- ✈ The selection process must allow for open and free competition.
- ✈ The services to be solicited are limited to identified projects that are initiated within five (5) years of the date the contract is signed by the consultant.

The current Personal Services contract with the firm of Mead and Hunt was approved by Council on April 14, 2008. This contract was approved following a selection process that was conducted over the latter part of 2007. It may be noted that Mead and Hunt had also been selected for the previous two 5 year periods. The period of services effective under the latest selection process has terminated. It is recommended that the selection process be initiated at this time so as to secure a consultant for the next possible construction cycle.

The specific requirements for an open qualification based selection process directly or indirectly define certain procedures. These include advertising a Request for Statement of Qualifications (SOQ), evaluating the statements received on the basis of predetermined criteria to determine which firms should be selected to submit a more complete proposal (excluding fees), and evaluation of the proposals on the basis of predetermined criteria to determine which firm(s) might be interviewed or if a single firm might advance to fee negotiations. Fees may not be a consideration until a first choice firm is selected. Should reasonable fees not be negotiated with the selected firm, the City would enter into negotiations with the next preferred firm. Although not specifically required, it is suggested that a review board be appointed. Regardless of the composition of the individuals involved in the selection process, the individuals must be kept free of pressures, both internal and external.

The following outline for a selection process is proposed:

- ✈ A request for SOQ's be published and direct mailed to firms known to be providing airport services in the State.
- ✈ Three to five firms be selected on the basis of specific criteria to request proposals from.
- ✈ A firm be selected on the basis of specific criteria to enter into fee negotiations

with. This may or may not follow interviews with one or more of the firms submitting proposals.

✈ The proceeding steps will be conducted by a selection committee consisting of the following members:

The Council member of Airport Committee
An additional member of the Airport Committee (Chairman)
A representative of the FBO selected by Integrity Aviation
The Director of Public Works
The City Engineer

✈ Fees will be negotiated by City staff and an independent fee review will be secured if found necessary.

✈ A recommendation will be presented to Council for approval of the selected firm.

Staff requests that Council authorize the procurement of an Airport Engineer for the federally funded projects to be conducted in the next five years and approve the selection process.

In regard to the selection committee members, they will be considered to be public officials and public officers for the purposes of the Minnesota Statutes pertaining to conflict of interests (MS 471.87 - 471.895). This provides written rules of conduct for the committee members.

CITY OF WORTHINGTON, MINNESOTA

607	STREET LIGHTING FUND	2011	2012	'13 REVISED	2013	2014
	REVENUE (30000)	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
	PROPRIETARY OPERATING REVENUES (37000)					
	UTILITY OPERATING REVENUES (37100)					
37111- 0000	RESIDENTIAL SALES	174,410	174,411	173,523	175,000	174,622
37112- 0000	COMMERCIAL SALES	50,691	50,925	50,332	51,225	51,809
37113- 0000	INDUSTRIAL SALES	9,298	9,263	9,321	9,240	9,207
37119- 0000	INSTITUTIONAL SALES	8,139	8,052	8,078	8,309	8,271
37121- 0000	MULTI-FAMILY SALES	11,698	11,808	11,674	11,770	11,727
	TOTAL UTILITY OPERATING REVENUES	254,236	254,459	252,928	255,544	255,636
	UTILITY NON-OPERATING REVENUES (38000)					
38001- 0000	INTEREST EARNINGS	0	143	0	0	0
	TOTAL UTILITY NON-OPERATING REVENUES	0	143	0	0	0
	TOTAL REVENUES EXCLUDING TAXES	254,236	254,602	252,928	255,544	255,636
	TOTAL REVENUES BEFORE USE OF RETAINED EARNINGS	254,236	254,602	252,928	255,544	255,636
	USE OF RETAINED EARNINGS (26000)					
	USE OF UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)					
26499- 0000	UNRESERVED UNDESIGNATED RETAINED EARNINGS	0	0	0	0	0
	TOTAL USE OF RETAINED EARNINGS	0	0	0	0	0
	TOTAL STREET LIGHTING FUND CASH SOURCES	254,236	254,602	252,928	255,544	255,636
	EXPENDITURES (40000)					
	COMMUNITY SERVICE (43100)					
43160	STREET LIGHTING					
	OTHER SERVICES AND CHARGES					
3381	ELECTRIC UTILITIES	245,953	112,571	120,000	114,500	123,631
3439	MISCELLANEOUS	64	336	0	0	0
	TOTAL OTHER SERVICES AND CHARGES	246,017	112,907	120,000	114,500	123,631
	TOTAL STREET LIGHTING	246,017	112,907	120,000	114,500	123,631
	TOTAL EXPENDITURES BEFORE OTHER FINANCING USES	246,017	112,907	120,000	114,500	123,631
	OTHER FINANCING USES (49900)					
49910	OPERATING TRANSFERS OUT					
6729	MISC OPERATING TRANSFERS	0	123,000	126,000	126,000	131,800
	TOTAL EXPENDITURES BEFORE INTERFUND LIABILITIES AND INCREASE IN RETAINED EARNINGS	246,017	235,907	246,000	240,500	255,431
	INCREASE IN RETAINED EARNINGS (26000)					
	INCREASE IN UNRESERVED UNDESIGNATED RETAINED EARNINGS (26400)					
26499- 0000	UNRESERVED UNDESIGNATED RETAINED EARNINGS	8,219	18,695	6,928	15,044	205
	TOTAL INCREASE IN RETAINED EARNINGS	8,219	18,695	6,928	15,044	205
	TOTAL STREET LIGHTING FUND CASH USES	254,236	254,602	252,928	255,544	255,636

ADDITIONAL INFORMATION:

607- 49910- 6729 Transfer to Fund 604

RESOLUTION NO. _____
APPROVING CHANGES IN THE SEWER RATE SCHEDULE

WHEREAS, City Ordinance Number 745 requires that the City annually reassess and, as necessary, revise the Sewer Service Charge System in use to insure the proportionality of the user charges and to insure the sufficiency of funds to maintain the capacity and performance to which the facilities were constructed, and to retire the construction debt; and

WHEREAS, the operational control and management of the municipal wastewater treatment and collection facilities has been transferred to the Water and Light Commission pursuant to Section 6.02 of the City of Worthington Charter; and

WHEREAS, under Section 6.04 of the City of Worthington Charter, the Water and Light Commission shall have the power to fix rates and charges for utility services, including such services furnished to the City, and to provide for the collection thereof subject to such ordinances as the City Council may adopt; and

WHEREAS, The City Engineer has prepared the 2014 Sewer Service Charge System dated November 7, 2013, establishing rates and charges for the year 2014; and

WHEREAS, The Water and Light Commission did, on November 18, 2013, approve the 2014 Sewer Service Charge System as prepared and recommends its adoption; and

WHEREAS, City Ordinance Number 745 requires that changes in Sewer Service rates and charges be adopted by Council Resolution and published in the local newspaper.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. That the 2014 Sewer Service Charge System, prepared by the City Engineer, and dated November 7, 2013, be hereby adopted.
2. That said Sewer Service Charge System is to be effective with the January 2014 billing period.

Adopted by the City Council of the City of Worthington, Minnesota, this the 25th day of November, 2013.

Mayor

City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: NOVEMBER 22, 2013
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. PUBLIC HEARING - NOBLES SQUARE DEED GRANT

As Council may recall, the City received a \$350,000 grant from the Minnesota Department of Employment and Economic Development (DEED) on behalf of the Southwest Minnesota Housing Partnership for their purchase and renovation/rehabilitation of the Nobles Square I & II Apartments. The grant money has been loaned to the Housing Partnership as a 30 year deferred loan with an interest rate of .25%. The loan matures on April 3, 2043. The project has a total development cost of \$3,998,736.

In accordance with the grant agreement between the City and DEED, time has been scheduled tonight to host a public hearing to allow interested parties to voice their opinion on the progress of the project. A representative of the Housing Partnership will be in attendance to provide a brief summary on the project's progress.

The public hearing is solely an opportunity for public comment. No action by Council is necessary/requested.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN BOTTLING COMPANY	11/15/13	MIX	LIQUOR	NON-DEPARTMENTAL	126.92
				TOTAL:	126.92
AMERICAN SECURITY CABINETS INC	11/15/13	LOCK	WATER	ACCTS-RECORDS & COLLEC	15.43
	11/15/13	LOCK	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.42
	11/15/13	LOCK	ELECTRIC	ACCTS-RECORDS & COLLEC	30.86
				TOTAL:	61.71
BREWSTER HEATING & COOLING LLC	11/15/13	INSTALL GAS LINE/VENTING W WATER		M-DIST STRUCTURES	669.23
	11/15/13	INSTALL GAS LINE/VENTING W ELECTRIC		M-DISTR STRUCTURES	669.23
				TOTAL:	1,338.46
CELLULAR ONLY - WORTHINGTON	11/15/13	IPHONE CAR CORD	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	29.93
				TOTAL:	29.93
CHAMBER OF COMMERCE	11/15/13	LODGING TAX-SEPTEMBER	TOURISM PROMOTION	LODGING TAX/TOURISM	14,770.51
				TOTAL:	14,770.51
COOPERATIVE ENERGY CO- ACCT# 05412019	11/15/13	UNLEADED GAS	WATER	M-TRANS MAINS	23.45
				TOTAL:	23.45
DACOTAH PAPER CO	11/15/13	BAGS, LINERS, ICE MELT	LIQUOR	O-GEN MISC	465.01
				TOTAL:	465.01
FRANK E DAVIS III	11/15/13	FUEL LINE REPAIR	GENERAL FUND	PAVED STREETS	63.40
				TOTAL:	63.40
ECHO GROUP INC	11/15/13	CHANNEL STRUTS-DECHLORINAT	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	95.03
				TOTAL:	95.03
FASTENAL COMPANY	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	9.64
	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	22.56
	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	6.87
	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	12.89
	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	11.77
	11/15/13	HIGH SERVICE PUMP PIPING R WATER		M-PURIFY EQUIPMENT	16.78
	11/15/13	DISTRIBUTION VALVE REPAIR	WATER	M-TRANS MAINS	65.89
	11/15/13	PARTS	STORM WATER MANAGE	STORM DRAINAGE	1.19
				TOTAL:	133.85
GOPHER STATE ONE CALL INC	11/15/13	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	73.23
	11/15/13	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	73.22
	11/15/13	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	146.45
				TOTAL:	292.90
HY-VEE INC-61609	11/15/13	DISTILLED WATER-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	5.34
	11/15/13	DISTILLED WATER-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	3.56
				TOTAL:	8.90
JERRY'S AUTO SUPPLY	11/15/13	TRAILER CABLE, CONN PLUG	GENERAL FUND	PAVED STREETS	75.81
	11/15/13	FITTING	ELECTRIC	O-DISTR UNDERGRND LINE	10.14
	11/15/13	OIL DRY	STORM WATER MANAGE	STREET CLEANING	32.02
				TOTAL:	117.97
JONES, TOM	11/15/13	REGISTRATION FEE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	20.00
				TOTAL:	20.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KARLS CARQUEST AUTO PARTS INC	11/15/13	COMBO WRENCH	GENERAL FUND	ICE AND SNOW REMOVAL	25.50
				TOTAL:	25.50
KM GRAPHICS	11/15/13	T-MARKER	RECREATION	GOLF COURSE-CLUBHOUSE	53.44
	11/15/13	T-MARKER	RECREATION	GOLF COURSE-CLUBHOUSE	53.44
	11/15/13	DISTANCE SHEETS	RECREATION	GOLF COURSE-CLUBHOUSE	106.88
				TOTAL:	213.76
MISCELLANEOUS V FLYNN JESSE	11/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
FUERSTENBERG STEVE	11/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	75.00
MAMMEN CHAD	11/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MCCROSSAN C S	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	961.88
MCCROSSAN C S	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	1.09
NGUYEN THUY THANH	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	12.01
NGUYEN THUY THANH	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	45.00
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.04
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.37
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	0.05
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
PEDERSON JACOB K	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.08
PROBST DAN	11/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RAMIREZ NORA	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	14.27
RAMIREZ NORA	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
SANCHEZ DANIEL/DANIELL	11/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SOUVANNARATH PRANOM	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	30.91
SOUVANNARATH PRANOM	11/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.01
SOUVANNARATH PRANOM	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
SOUVANNARATH PRANOM	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
SW MN OPPORTUNITY	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	24.11
SW MN OPPORTUNITY	11/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.10
				TOTAL:	1,540.25
MORRIS ELECTRONICS INC	11/15/13	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	18.70
	11/15/13	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	18.70
	11/15/13	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	37.41
				TOTAL:	74.81
NEW VISION CO-OP	11/15/13	HERBICIDE	WATER	O-PURIFY MISC	243.99
				TOTAL:	243.99
NOBLES COOPERATIVE ELECTRIC	11/15/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	471.08
	11/15/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	89.65
	11/15/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	883.70
	11/15/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	145.54
	11/15/13	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	41.36
				TOTAL:	1,631.33
NOBLES COUNTY LANDFILL	11/15/13	REFUSE-SHOP	RECREATION	GOLF COURSE-GREEN	21.00
	11/15/13	STREET SWEEPING REFUSE	STORM WATER MANAGE	STREET CLEANING	10,050.00
				TOTAL:	10,071.00
PROBUILD NORTH LLC	11/15/13	SONO TUBE-STREET LIGHTING	ELECTRIC	FA DISTR ST LITE & SIG	1,280.19
				TOTAL:	1,280.19
RUNNINGS SUPPLY INC-ACCT#9502440	11/15/13	LIGHT BULB	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	6.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/15/13	SANDING PAPER-TRANSFORMER	MUNICIPAL WASTEWAT	O-PURIFY MISC	12.81
	11/15/13	BATTERIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.49
	11/15/13	SAW BLADES, BOLTS, WASHERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	8.77
	11/15/13	PARTS-SETTLING TANK	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.44
	11/15/13	TILE COUPLER	ELECTRIC	M-DISTR UNDERGRND LINE	9.96
				TOTAL:	56.27
RUNNINGS SUPPLY INC-ACCT#9502485	11/15/13	HITCH PIN CLIP	GENERAL FUND	ICE AND SNOW REMOVAL	2.14
	11/15/13	BOLTS FOR PLOW REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	0.86
	11/15/13	CABLE TIES-XMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	10.55
				TOTAL:	13.55
SCHWALBACH ACE #6067	11/15/13	TAPS	ELECTRIC	M-DISTR UNDERGRND LINE	14.40
	11/15/13	SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	18.16
	11/15/13	CLEANER	ELECTRIC	M-DISTR UNDERGRND LINE	24.56
	11/15/13	HEFTY BAGS-STORM LIFT	STORM WATER MANAGE	STORM DRAINAGE	9.61
				TOTAL:	66.73
SCHWICKERTS	11/15/13	ROOF REPAIRS-DIAGONAL RD	WATER	M-DIST STRUCTURES	650.01
	11/15/13	ROOF REPAIRS-DIAGONAL RD	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	650.01
	11/15/13	ROOF REPAIRS-DIAGONAL RD	ELECTRIC	M-DISTR STRUCTURES	650.01
				TOTAL:	1,950.03
SHINE BROS CORP OF MN	11/15/13	BULK STEEL	WATER	O-DISTR MISC	1.65
	11/15/13	BULK STEEL	WATER	O-DISTR MISC	27.18
				TOTAL:	28.83
VERIZON WIRELESS	11/15/13	WIRELESS CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	419.42
				TOTAL:	419.42
MARGARET HURLBUT VOSBURGH	11/15/13	REIMBURSE STUDENT SERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	11.43
				TOTAL:	11.43
WAL MART BUSINESS/GEGRB	11/15/13	5W30 OIL	WATER	O-DIST UNDERGRND LINES	60.86
	11/15/13	RULER, FLASH DRIVE, BATTER	WATER	O-DISTR MISC	60.57
				TOTAL:	121.43
WESTMOR INDUSTRIES LLC	11/15/13	FILTER, COALESCER, JET FUE AIRPORT		O-GEN MISC	1,726.65
				TOTAL:	1,726.65
WHEEL CAMPING	11/15/13	PARTS UNIT 403	GENERAL FUND	PAVED STREETS	7.68
				TOTAL:	7.68
ZEP SALES & SERVICE	11/15/13	METER MIST MIX	AIRPORT	O-GEN MISC	172.78
				TOTAL:	172.78

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	185.94		
207		PD TASK FORCE	449.35		
229		RECREATION	1,824.73		
601		WATER	3,015.89		
602		MUNICIPAL WASTEWATER	953.01		
604		ELECTRIC	3,367.27		
606		STORM WATER MANAGEMENT	10,092.82		
609		LIQUOR	591.93		
612		AIRPORT	1,940.79		
614		MEMORIAL AUDITORIUM	11.43		
882		TOURISM PROMOTION	14,770.51		

		GRAND TOTAL:	37,203.67		

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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	11/22/13	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	147.27
				TOTAL:	147.27
AMERICAN BOTTLING COMPANY	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	149.05
				TOTAL:	149.05
AMERICAN ENGINEERING TESTING INC	11/22/13	TESTING	IMPROVEMENT CONST	OVERLAY PROGRAM	66.00
				TOTAL:	66.00
AMERICAN WATER ENTERPRISES ENVMENTAL M	11/22/13	CONTRACT OPERATIONS WWTF-N INDUSTRIAL WASTEWA	O-PURIFY MISC		70,304.91
				TOTAL:	70,304.91
ANDERSON ALIGNMENT SERVICE	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	170.00
	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	81.32
	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	217.03
	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	170.00
	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	136.00
	11/22/13	DOT INSPECTION, OIL CHANGE GENERAL FUND		PAVED STREETS	130.77
	11/22/13	REPAIR HYDRAULIC LEAK 413	STORM WATER MANAGE	STREET CLEANING	320.00
	11/22/13	REPAIR HYDRAULIC LEAK 413	STORM WATER MANAGE	STREET CLEANING	288.00
	11/22/13	REPAIR HYDRAULIC LEAK 413	STORM WATER MANAGE	STREET CLEANING	257.97
	11/22/13	INSTALL SEAL KIT- SNOW BLO	AIRPORT	O-GEN MISC	32.15
	11/22/13	AIRPORT GENERATOR-WATER PU	AIRPORT	O-GEN MISC	144.00
	11/22/13	AIRPORT GENERATOR-WATER PU	AIRPORT	O-GEN MISC	342.46
				TOTAL:	2,289.70
ARCTIC ICE INC	11/22/13	ICE	LIQUOR	NON-DEPARTMENTAL	168.10
				TOTAL:	168.10
ARTISAN BEER COMPANY	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	217.85
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	56.00
				TOTAL:	273.85
BELLBOY CORP	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	594.80
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	30.50
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	602.61
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	90.78
				TOTAL:	1,257.69
BEVERAGE WHOLESALEERS INC	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	7,056.30
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	5,499.22
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	3,912.35
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	2,224.20
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	4,630.50
				TOTAL:	23,322.57
BOLTON & MENK INC	11/22/13	ENGINEERING	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	29,460.50
				TOTAL:	29,460.50
BOMGAARS, JACLIN	11/22/13	REIMBURSE MNDOA BOARD MEET	GENERAL FUND	POLICE ADMINISTRATION	30.58
				TOTAL:	30.58
BURNS LOCK & KEY	11/22/13	REPAIR LOCK & KEYS	GENERAL FUND	CENTER FOR ACTIVE LIVI	40.00
				TOTAL:	40.00
CATAPULT	11/22/13	2014 BUDGET TABS	GENERAL FUND	AUDITS AND BUDGETS	1,461.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	2013 CAFR COVER AND BACKS	GENERAL FUND	AUDITS AND BUDGETS	174.00
				TOTAL:	1,635.40
CENTRAL SALT LLC	11/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,842.93
	11/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,880.52
	11/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,809.67
	11/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,843.65
				TOTAL:	7,376.77
CHAPULIS BRADLEY	11/22/13	MILEAGE MNAPA MEETING	GENERAL FUND	ECONOMIC DEVELOPMENT	218.09
				TOTAL:	218.09
CLARK CRAIG	11/22/13	REIMBURSE CGMC MEETING	GENERAL FUND	ADMINISTRATION	307.88
				TOTAL:	307.88
COOPERATIVE ENERGY CO- ACCT # 5910807	11/22/13	SMALL ENGINE GAS	RECREATION	PARK AREAS	9.09
				TOTAL:	9.09
DAILY GLOBE	11/22/13	SUBSCRIPTION RENEWAL	GENERAL FUND	ADMINISTRATION	184.20
				TOTAL:	184.20
DANS ELECTRIC INC	11/22/13	ADJUSTED & REPLACED SENSOR	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	648.77
				TOTAL:	648.77
DAVIS TYPEWRITER CO INC	11/22/13	FASTENERS, BLUE PAPER	GENERAL FUND	MAYOR AND COUNCIL	16.48
	11/22/13	RIBBON	GENERAL FUND	CLERK'S OFFICE	2.03
	11/22/13	DESK/WALL CALENDARS	GENERAL FUND	ENGINEERING ADMIN	10.97
	11/22/13	FRESHENER, TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	32.66
	11/22/13	INK CARTRIDGE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	33.80
	11/22/13	URINAL BLOCKS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	47.18
				TOTAL:	143.12
DONOHUE & ASSOCIATES INC	11/22/13	DECHLORINATION SYSTEM	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	1,082.16
	11/22/13	DECHLORINATION SYSTEM	INDUSTRIAL WASTEWA	PROJECT #6	1,312.16
				TOTAL:	2,394.32
ECHO GROUP INC	11/22/13	SHOP LIGHTS	RECREATION	PARK AREAS	150.85
	11/22/13	SHOP LIGHTS	RECREATION	PARK AREAS	163.65
	11/22/13	120V BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	85.67
				TOTAL:	400.17
FLAHERTY & HOOD PA	11/22/13	LABOR/EMPLOYMENT CONSULT	GENERAL FUND	CITY ATTORNEY	1,237.35
				TOTAL:	1,237.35
FLYNN KEVIN	11/22/13	REIMBURSE CITIZEN ACADEMY	GENERAL FUND	POLICE ADMINISTRATION	29.79
				TOTAL:	29.79
FRONTIER COMMUNICATIONS	11/22/13	ICAC REIMBURSED INTERNET	GENERAL FUND	POLICE ADMINISTRATION	104.92
				TOTAL:	104.92
GAMETIME	11/22/13	VETS SCOOP	RECREATION	PARK AREAS	357.28
				TOTAL:	357.28
GRAHAM TIRE OF WORTHINGTON INC	11/22/13	F2560 TIRE	RECREATION	PARK AREAS	26.48
	11/22/13	6 TIRES ON UNIT 300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	1,065.34
	11/22/13	6 TIRES ON UNIT 300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	48.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,139.82
GRONINGA CONSTRUCTION INC	11/22/13	CURB/GUTTER PARK AVE/CLARY IMPROVEMENT CONST	OVERLAY PROGRAM		1,341.00
	11/22/13	PRAIRIE HOLDINGS CONCRETE R MUNICIPAL WASTEWAT	PROJECT #13		1,910.00
				TOTAL:	3,251.00
HACH COMPANY	11/22/13	ELECTRODE FILLER, CHEMICAL MUNICIPAL WASTEWAT	O-PURIFY LABORATORY		1,284.67
				TOTAL:	1,284.67
HAGEN BEVERAGE DISTRIBUTING INC	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	1,776.00
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	8,573.85
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	2,364.35
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	386.00
	11/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	2,079.35
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	378.00
	11/22/13	WTER	LIQUOR	O-GEN MISC	26.00
				TOTAL:	15,583.55
HARVEYS UPHOLSTERY	11/22/13	REPLACE BACK SIDE PANEL	GENERAL FUND	POLICE ADMINISTRATION	80.00
				TOTAL:	80.00
HAWKINS INC	11/22/13	2 TONS CHLORINE	WATER	O-PURIFY	1,455.00
	11/22/13	CHEMICAL	WATER	O-PURIFY	6,463.78
				TOTAL:	7,918.78
HILLESHEIM CHRISTOPHER	11/22/13	REIMBURSE UNION TRAINING	GENERAL FUND	POLICE ADMINISTRATION	28.00
				TOTAL:	28.00
HY-VEE INC-61609	11/22/13	TOILET TISSUE	MUNICIPAL WASTEWAT	O-PURIFY MISC	28.82
				TOTAL:	28.82
HY-VEE INC-61705	11/22/13	UNLEADED FUEL	LIQUOR	O-GEN MISC	30.00
				TOTAL:	30.00
IDE@S	11/22/13	WEB RETAINER, ANNUAL WEB H	GENERAL FUND	OTHER GEN GOVT MISC	699.00
	11/22/13	LASER COPIER FOR BOOKING	GENERAL FUND	SECURITY CENTER	80.15
	11/22/13	LASER COPIER FOR BOOKING	GENERAL FUND	SECURITY CENTER	80.15
	11/22/13	LAPTOP RENTAL-COMPUTER CLA	GENERAL FUND	CENTER FOR ACTIVE LIVI	51.30
				TOTAL:	910.60
INTEGRITY AVIATION INC	11/22/13	FBO CONTRACT MGMT-NOVEMBER AIRPORT		O-GEN MISC	1,995.00
				TOTAL:	1,995.00
INTERNATIONAL CODE COUNCIL INC	11/22/13	MEMBERSHIP	GENERAL FUND	ECONOMIC DEVELOPMENT	125.00
				TOTAL:	125.00
INTL UNION LOCAL #49	11/22/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	71.18
	11/22/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	110.43
	11/22/13	UNION DUES	RECREATION	NON-DEPARTMENTAL	33.48
	11/22/13	UNION DUES	RECREATION	NON-DEPARTMENTAL	31.01
	11/22/13	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	10.77
	11/22/13	UNION DUES	WATER	NON-DEPARTMENTAL	83.08
	11/22/13	UNION DUES	WATER	NON-DEPARTMENTAL	82.26
	11/22/13	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	104.75
	11/22/13	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	110.13
	11/22/13	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	40.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	9.30
	11/22/13	UNION DUES	AIRPORT	NON-DEPARTMENTAL	0.85
				TOTAL:	687.96
IOWA INFORMATION INC	11/22/13	RV DISCOVER FALL AD	LIQUOR	O-GEN MISC	89.95
				TOTAL:	89.95
JOHNSON BROTHERS LIQUOR CO	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,972.78
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	2,639.05
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	30.25
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,096.59
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	2,956.25
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10.00-
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	12.75-
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	52.00-
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	20.73-
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	36.00-
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	23.46-
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	53.25-
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	28.55
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	86.41
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	47.73
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	96.00
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	1.60-
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	1.60-
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	3.20-
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	0.80-
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	10.40-
				TOTAL:	12,727.82
KIPLINGER TAX LETTER	11/22/13	SUBSCRIPTION	GENERAL FUND	ACCOUNTING	67.00
				TOTAL:	67.00
KIRBY SALES	11/22/13	VACUUM BELT AND BAGS	LIQUOR	O-GEN MISC	40.99
				TOTAL:	40.99
KM GRAPHICS	11/22/13	PROMOTIONAL ITEMS	GENERAL FUND	MAYOR AND COUNCIL	304.59
	11/22/13	WATERSHED FACT SHEETS	GENERAL FUND	CLEAN WATER PARTNER	525.98
				TOTAL:	830.57
LARSON CRANE SERVICE INC	11/22/13	WASHED SAND	GENERAL FUND	ICE AND SNOW REMOVAL	3,711.77
				TOTAL:	3,711.77
LAW ENF LABOR SERV INC #4	11/22/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	488.15
	11/22/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	488.15
				TOTAL:	976.30
LOWES SHEET METAL INC	11/22/13	EQ VENT WORK	MUNICIPAL WASTEWAT	M-SOURCE MISC	101.39
				TOTAL:	101.39
MALTERS SHEPHERD & VON HOLTUM	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	777.53
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	256.58
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	155.50
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	93.30
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	2,004.03
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	77.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	62.20
	11/22/13	LEGAL FEES	GENERAL FUND	POLICE ADMINISTRATION	155.50
	11/22/13	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	287.68
	11/22/13	LEGAL FEES	INDUSTRIAL WASTEWATER	O-PURIFY MISC	126.63
				TOTAL:	3,996.70
MARCO	11/22/13	COPIER SERVICE-SHARP MX-M4	GENERAL FUND	SECURITY CENTER	54.44
	11/22/13	COPIER SERVICE-SHARP MX-M4	GENERAL FUND	SECURITY CENTER	54.45
	11/22/13	COPIER SERVICE-SHARP/AR-M4	GENERAL FUND	SECURITY CENTER	51.57
	11/22/13	COPIER SERVICE-SHARP/AR-M4	GENERAL FUND	SECURITY CENTER	51.56
	11/22/13	PARALLEL ADAPTER	LIQUOR	O-GEN MISC	47.75
	11/22/13	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	182.09
				TOTAL:	441.86
MARKS TOWING & REPAIR OF WORTHINGTON I	11/22/13	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	11/22/13	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	11/22/13	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
				TOTAL:	192.39
MATHESON TRI-GAS INC	11/22/13	WELDER WIRE, SUPPLIES	WATER	O-DISTR MISC	108.55
				TOTAL:	108.55
MC CARTHY'S FLORAL	11/22/13	GARLAND	GENERAL FUND	MISC SPECIAL DAYS/EVEN	897.75
				TOTAL:	897.75
MC LAUGHLIN & SCHULZ INC	11/22/13	REPAIRS	GENERAL FUND	PAVED STREETS	359.12
				TOTAL:	359.12
MCCUEN, JOSHUA W	11/22/13	REIMBURSE TZD CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	51.00
	11/22/13	REIMBURSE TZD CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	36.78
				TOTAL:	87.78
MEDIACOM	11/22/13	INTERNET	GENERAL FUND	PAVED STREETS	69.95
				TOTAL:	69.95
MINNESOTA BENEFIT ASSOCIATION	11/22/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	86.23
	11/22/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.92
	11/22/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	41.32
	11/22/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	42.03
	11/22/13	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	11/22/13	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	11/22/13	INSURANCE	GENERAL FUND	PAVED STREETS	221.01
	11/22/13	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	11/22/13	INSURANCE	GENERAL FUND	MISC SPECIAL DAYS/EVEN	72.05
	11/22/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	10.57
	11/22/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	11/22/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	0.70
	11/22/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	11/22/13	INSURANCE	RECREATION	PARK AREAS	174.06
	11/22/13	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	11/22/13	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	11/22/13	INSURANCE	WATER	O-PUMPING	35.94
	11/22/13	INSURANCE	WATER	O-PURIFY LABOR	58.29
	11/22/13	INSURANCE	WATER	O-DISTR MISC	99.10
	11/22/13	INSURANCE	WATER	GENERAL ADMIN	31.32
	11/22/13	MN BENEFITS	MUNICIPAL WASTEWATER	NON-DEPARTMENTAL	57.64

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	61.03
	11/22/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	63.93
	11/22/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	67.17
	11/22/13	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	109.56
	11/22/13	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	11/22/13	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	84.28
	11/22/13	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	11/22/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	11/22/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	11/22/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	11/22/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	11/22/13	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	11/22/13	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	11/22/13	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	11/22/13	INSURANCE	ELECTRIC	GENERAL ADMIN	152.46
	11/22/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	7.65
	11/22/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.72
	11/22/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	7.55
	11/22/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.55
	11/22/13	INSURANCE	STORM WATER MANAGE	STREET CLEANING	67.55
	11/22/13	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	11/22/13	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	11/22/13	INSURANCE	AIRPORT	O-GEN MISC	18.68
	11/22/13	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	11/22/13	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	11/22/13	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	2,838.82
MINNESOTA CHIEFS OF POLICE ASSN.	11/22/13	DISPATCHER TESTS	GENERAL FUND	SECURITY CENTER	100.99
	11/22/13	DISPATCHER TESTS	GENERAL FUND	SECURITY CENTER	101.00
				TOTAL:	201.99
MINNESOTA DEPARTMENT OF HEALTH	11/22/13	OLSON CAMP LICENSE RENEWAL RECREATION		OLSON PARK CAMPGROUND	532.40
	11/22/13	COMMUNITY WATER SUPPLY SER WATER		O-DISTR METERS	6,366.00
				TOTAL:	6,898.40
MINNESOTA ENERGY RESOURCES CORP	11/22/13	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	312.08
	11/22/13	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	300.04
	11/22/13	GAS SERVICE	GENERAL FUND	PAVED STREETS	89.73
	11/22/13	GAS SERVICE	GENERAL FUND	PAVED STREETS	53.60
	11/22/13	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	210.78
	11/22/13	GAS SERVICE	RECREATION	PARK AREAS	16.03
	11/22/13	GAS SERVICE	RECREATION	PARK AREAS	16.03
	11/22/13	GAS SERVICE	WATER	O-DISTR MISC	89.73
	11/22/13	GAS SERVICE	WATER	O-DISTR MISC	16.03
	11/22/13	GAS SERVICE	WATER	O-DISTR MISC	25.73
	11/22/13	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	29.90
	11/22/13	GAS SERVICE	ELECTRIC	O-DISTR MISC	89.73
	11/22/13	GAS SERVICE	ELECTRIC	O-DISTR MISC	27.87
	11/22/13	GAS SERVICE	LIQUOR	O-GEN MISC	107.21
	11/22/13	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	365.00
				TOTAL:	1,749.49
MINNESOTA VALLEY TESTING LABS INC	11/22/13	2 LOW LEVEL MERCURY & TSS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	260.10
	11/22/13	LOW LEVEL MERCURY	MUNICIPAL WASTEWAT	O-PURIFY MISC	112.50
				TOTAL:	372.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MISCELLANEOUS V ANBALAGAN PRIYA	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	92.17
ANBALAGAN PRIYA	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.10
ESPINOZA SERGIO	11/22/13	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
ESPINOZA SERGIO	11/22/13	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	40.45
ESPINOZA SERGIO	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
ESPINOZA SERGIO	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.01
FORNOFF CHANTEL	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	56.71
FORNOFF CHANTEL	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.21
FRESE WAYNE	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
HEIDEBRINK KEITH OR	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
JOHANSEN DARWIN	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
MCGRAW ALEX OR LINDSEY	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MULETA MULNEH	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	69.25
MULETA MULNEH	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.17
PAPLOW RACHELLE	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	44.01
PAPLOW RACHELLE	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.22
TANGEN RON	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	7.00
WOLTERSTORFF WILLIAM	11/22/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	17.50
YOHANES SOLOMON T	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	77.63
YOHANES SOLOMON T	11/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.07
				TOTAL:	720.50
MN CHILD SUPPORT PAYMENT CTR	11/22/13	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
MN DEPT TRANSPORTATION	11/22/13	MATERIAL TESTING & INSPECT IMPROVEMENT CONST	TH 59 N IMPROVEMENTS		217.03
				TOTAL:	217.03
MORRIS ELECTRONICS INC	11/22/13	TECH SUPPORT	GENERAL FUND	SECURITY CENTER	37.40
	11/22/13	TECH SUPPORT	GENERAL FUND	SECURITY CENTER	37.41
				TOTAL:	74.81
MTI DISTRIBUTING INC	11/22/13	GRINDER PARTS	RECREATION	GOLF COURSE-GREEN	73.57
	11/22/13	PRESSURE TRANSDUCER -INSUR	RECREATION	GOLF COURSE-GREEN	305.61
	11/22/13	PUMPHOUSE SWITCH-INSURANCE	RECREATION	GOLF COURSE-GREEN	200.13
				TOTAL:	579.31
MURRAY COUNTY SHERIFFS OFFICE	11/22/13	3RD QTR REIMBURSEMENT-LEWI	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	12,000.00
				TOTAL:	12,000.00
NCPERS MINNESOTA 851801	11/22/13	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	109.14
	11/22/13	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	111.89
	11/22/13	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	11/22/13	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	11/22/13	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	11/22/13	LIFE INS	RECREATION	NON-DEPARTMENTAL	15.55
	11/22/13	LIFE INS	RECREATION	NON-DEPARTMENTAL	20.33
	11/22/13	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.24
	11/22/13	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	11/22/13	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.06
	11/22/13	LIFE INS	WATER	NON-DEPARTMENTAL	17.77
	11/22/13	LIFE INS	WATER	NON-DEPARTMENTAL	17.45
	11/22/13	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	25.51
	11/22/13	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	24.73
	11/22/13	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.84
	11/22/13	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.89
	11/22/13	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.20
	11/22/13	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	11/22/13	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	11/22/13	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	11/22/13	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	512.00
NICOLE KEMPMA'S CLEANING AND ORGANIZI	11/22/13	CLEANING 11/4, 11/6	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	137.50
	11/22/13	CLEANING 11/14, 11/16, 11/	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	275.00
				TOTAL:	412.50
NOBLES COOPERATIVE ELECTRIC	11/22/13	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.70
	11/22/13	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.70
	11/22/13	ELECTRIC SERVICE	WATER	O-PUMPING	15.01
	11/22/13	ELECTRIC SERVICE	WATER	O-PUMPING	15.01
				TOTAL:	47.42
NOBLES COUNTY SHERIFF	11/22/13	3RD QTR REIMBURSEMENT-KRUG PD TASK FORCE		BUFFALO RIDGE DRUG TAS	12,000.00
				TOTAL:	12,000.00
PALMERSHEIM COLBY	11/22/13	REIMBURSE K9 TRAINING ROCH	GENERAL FUND	POLICE ADMINISTRATION	54.67
	11/22/13	DOG KENNEL SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	162.95
				TOTAL:	217.62
PAUSTIS & SONS	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	1,335.04
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	527.00
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	12.50
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	5.25
				TOTAL:	1,879.79
PEPSI COLA BOTTLING CO	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	88.85
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	139.25
				TOTAL:	228.10
PHILLIPS WINE & SPIRITS INC	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,766.71
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	3,545.30
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	54.00
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,745.92
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	1,508.30
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	43.75
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	100.81
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	119.47
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	35.20
				TOTAL:	13,919.46
PIPESTONE COUNTY SHERIFF OFFICE	11/22/13	3RD QTR REIMBURSEMENT-DENG PD TASK FORCE		BUFFALO RIDGE DRUG TAS	12,000.00
				TOTAL:	12,000.00
PROMO 4U	11/22/13	2014 PROMO CALENDAR	LIQUOR	O-GEN MISC	118.63
				TOTAL:	118.63
RACOM CORP	11/22/13	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	455.29
				TOTAL:	455.29
RL LARSON EXCAVATING INC	11/22/13	TH 59 INFRASTRUCTURE #6	IMPROVEMENT CONST	NON-DEPARTMENTAL	24,771.21-

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	TH 59 INFRASTRUCTURE #6	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	495,424.27
				TOTAL:	470,653.06
RUNNINGS SUPPLY INC-ACCT#9502440	11/22/13	HEATER, HYDRANT BOX COVER	MUNICIPAL WASTEWAT	O-PURIFY MISC	43.22
				TOTAL:	43.22
SANFORD HEALTH	11/22/13	RELEASE OF INFORMATION	GENERAL FUND	POLICE ADMINISTRATION	176.75
				TOTAL:	176.75
SCHWALBACH ACE HARDWARE-5930	11/22/13	TOILET PAPER	GENERAL FUND	PAVED STREETS	10.68
	11/22/13	FASTENERS	GENERAL FUND	PAVED STREETS	2.95
				TOTAL:	13.63
SCHWALBACH ACE #6067	11/22/13	LAB PHONE, FAUCET Q-CONNEC	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	30.96
	11/22/13	LUNCHROOM PHONE	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	27.77
				TOTAL:	58.73
SECURE BENEFITS SYSTEMS CORP	11/22/13	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	66.07
	11/22/13	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	67.16
	11/22/13	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	489.57
	11/22/13	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	499.99
	11/22/13	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,144.36
	11/22/13	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,169.09
	11/22/13	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	11/22/13	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.40
	11/22/13	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	5.75
	11/22/13	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	154.24
	11/22/13	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	216.51
	11/22/13	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.50
	11/22/13	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.28
	11/22/13	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.21
	11/22/13	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.71
	11/22/13	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.56
	11/22/13	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.56
	11/22/13	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	675.42
	11/22/13	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	675.42
	11/22/13	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.09
	11/22/13	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.34
	11/22/13	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	290.84
	11/22/13	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	291.95
	11/22/13	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	11/22/13	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	11/22/13	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	118.22
	11/22/13	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	118.22
	11/22/13	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	3.38
	11/22/13	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.79
	11/22/13	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	10.42
	11/22/13	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	112.75
	11/22/13	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	26.73
	11/22/13	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/22/13	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	11/22/13	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	11/22/13	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	11/22/13	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.12
	11/22/13	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	5.41
	11/22/13	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	11/22/13	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	11/22/13	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	11/22/13	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	11/22/13	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	11/22/13	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
	11/22/13	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
		TOTAL:			9,033.70
SOUTHERN WINE & SPIRITS OF MINNESOTA	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	98.96
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,740.40
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	1,182.00
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,565.00
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	87.50
	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	630.00
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	44.46
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	37.00
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	50.26
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	2.16
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	25.90
		TOTAL:			6,265.72
SOUTHWEST MINNESOTA HOUSING PARTNERSHIP	11/22/13	CDAP-12-0071-O-FY13 #1	SMALL CITIES GRANT	SW MN HOUSING	4,866.00
		TOTAL:			4,866.00
TOTAL REGISTER SYSTEMS	11/22/13	SIGNATURE CAPTURE DEVICES	LIQUOR	FA MISC	2,099.95
		TOTAL:			2,099.95
TRI-STATE RENTAL CENTER	11/22/13	PLATFORM AND SCISSOR LIFT	AIRPORT	O-GEN MISC	133.59
		TOTAL:			133.59
UNITED STATES DRUG TESTING LABORATORIES	11/22/13	HAIR STAT- TF#13-283	PD TASK FORCE	BUFFALO RIDGE DRUG TASK	65.00
		TOTAL:			65.00
VANTAGEPOINT TRANSFER AGENTS-457	11/22/13	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	11/22/13	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
		TOTAL:			428.34
VETERINARY MEDICAL CENTER PA	11/22/13	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	47.73
	11/22/13	DASUQUIN, DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	99.62
	11/22/13	MICROCHIP READER	GENERAL FUND	ANIMAL CONTROL ENFORCEMENT	213.68
		TOTAL:			361.03
VINOCOPIA INC	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	227.69
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	7.50
		TOTAL:			235.19
WELLS FARGO BANK	11/22/13	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,952.23
	11/22/13	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,189.85
	11/22/13	MONTHLY HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	1,208.56
	11/22/13	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	1,227.04
	11/22/13	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	1,198.80
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	325.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	325.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	613.52
	11/22/13	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	613.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	975.26
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,330.91
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	901.68
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	901.68
	11/22/13	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	118.87
	11/22/13	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	118.87
	11/22/13	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	6,837.83
	11/22/13	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	6,833.74
	11/22/13	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	22.49
	11/22/13	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	26.58
	11/22/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	1,064.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	1,064.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	1,064.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	1,064.36
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	144.08
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	144.08
	11/22/13	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	976.07
	11/22/13	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	909.37
	11/22/13	HEALTH PREMIUM	GENERAL FUND	ICE AND SNOW REMOVAL	308.43
	11/22/13	HEALTH PREMIUM	GENERAL FUND	STORM DAMAGE	441.27
	11/22/13	HEALTH PREMIUM	GENERAL FUND	STORM DAMAGE	29.37
	11/22/13	HEALTH PREMIUM	GENERAL FUND	CENTER FOR ACTIVE LIVI	25.21
	11/22/13	HEALTH PREMIUM	GENERAL FUND	CENTER FOR ACTIVE LIVI	25.21
	11/22/13	HEALTH PREMIUM	GENERAL FUND	LAKE IMPROVEMENT	65.07
	11/22/13	HEALTH PREMIUM	GENERAL FUND	MISC SPECIAL DAYS/EVEN	315.86
	11/22/13	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	314.48
	11/22/13	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	433.91
	11/22/13	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	288.16
	11/22/13	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	288.16
	11/22/13	HEALTH PREMIUM	RECREATION	PARK AREAS	469.74
	11/22/13	HEALTH PREMIUM	RECREATION	PARK AREAS	4.07
	11/22/13	HEALTH PREMIUM	RECREATION	PARK AREAS	648.41
	11/22/13	HEALTH PREMIUM	RECREATION	PARK AREAS	4.07
	11/22/13	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	88.09
	11/22/13	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	97.88
	11/22/13	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	131.77
	11/22/13	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	146.41
	11/22/13	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	174.44
	11/22/13	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	5.97
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	16.27
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	8.13
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	4.07
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	8.13
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLK 15 (BTWN 11	128.47
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	16.27
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	16.27
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLOCK 29 (SW OF	58.94
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	1ST AVE SW KNOLLWOOD D	4.07
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	1ST AVE SW KNOLLWOOD D	16.27
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	1ST AVE SW KNOLLWOOD D	4.07
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	10TH ST 1ST AVE TO 9TH	20.61
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	10TH ST 1ST AVE TO 9TH	16.27
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	10TH ST 1ST AVE TO 9TH	4.07
	11/22/13	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLOCK 16	38.44
	11/22/13	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	530.00
	11/22/13	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	560.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	4.47
	11/22/13	HEALTH PREMIUM	WATER	O-PUMPING	87.48
	11/22/13	HEALTH PREMIUM	WATER	O-PUMPING	66.60
	11/22/13	HEALTH PREMIUM	WATER	O-PURIFY LABOR	31.91
	11/22/13	HEALTH PREMIUM	WATER	O-PURIFY LABOR	102.57
	11/22/13	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	325.36
	11/22/13	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	325.36
	11/22/13	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	704.90
	11/22/13	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	755.93
	11/22/13	HEALTH PREMIUM	WATER	O-DISTR MISC	113.27
	11/22/13	HEALTH PREMIUM	WATER	O-DISTR MISC	182.03
	11/22/13	HEALTH PREMIUM	WATER	M-PUMPING	55.48
	11/22/13	HEALTH PREMIUM	WATER	M-TRANS MAINS	255.10
	11/22/13	HEALTH PREMIUM	WATER	M-TRANS MAINS	43.50
	11/22/13	HEALTH PREMIUM	WATER	M-TRANS HYDRANTS	6.42
	11/22/13	HEALTH PREMIUM	WATER	M-DISTR METERS	7.03
	11/22/13	HEALTH PREMIUM	WATER	GENERAL ADMIN	48.80
	11/22/13	HEALTH PREMIUM	WATER	GENERAL ADMIN	46.12
	11/22/13	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	1.12
	11/22/13	HEALTH PREMIUM	WATER	ADMIN MISC	7.06
	11/22/13	HEALTH PREMIUM	WATER	ACCTS-METER READING	32.54
	11/22/13	HEALTH PREMIUM	WATER	ACCTS-METER READING	86.52
	11/22/13	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	112.37
	11/22/13	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	112.36
	11/22/13	HEALTH PREMIUM	WATER	PROJECT #3	4.07
	11/22/13	HEALTH PREMIUM	WATER	PROJECT #3	4.07
	11/22/13	HEALTH PREMIUM	WATER	PROJECT #14	27.42
	11/22/13	HEALTH PREMIUM	WATER	PROJECT #14	11.21
	11/22/13	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	617.60
	11/22/13	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	659.36
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	86.45
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	86.45
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	60.28
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	105.16
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	201.71
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	201.71
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	353.81
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	522.09
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	333.73
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	368.07
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	16.27
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	16.27
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	321.93
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	313.56
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	557.91
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	442.66
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	39.04
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	36.90
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.12
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROFESSIONAL SERVICES	32.54
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROFESSIONAL SERVICES	16.27
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN MISC	7.06
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	93.96
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	93.97
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #2	36.45
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #2	12.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	6.44
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #13	8.13
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #13	4.07
	11/22/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #16	4.07
	11/22/13	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	992.91
	11/22/13	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	956.55
	11/22/13	MONTHLY HEALTH INSURANCE	ELECTRIC	NON-DEPARTMENTAL	339.60
	11/22/13	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	113.88
	11/22/13	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	28.84
	11/22/13	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	178.88
	11/22/13	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	521.88
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-CISTR SUPER & ENG	31.94
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-CISTR SUPER & ENG	15.82
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR STATION EQUIPM	32.54
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	133.05
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	94.16
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	35.03
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR METERS	15.05
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR PLANT MISC	91.87
	11/22/13	HEALTH PREMIUM	ELECTRIC	M-DISTR PLANT MISC	25.47
	11/22/13	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	237.52
	11/22/13	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	224.47
	11/22/13	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	11.16
	11/22/13	HEALTH PREMIUM	ELECTRIC	ADMIN MISC	14.12
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	32.54
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	100.94
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	480.41
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	480.41
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	162.66
	11/22/13	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	162.66
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	171.46
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	15.82
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	168.29
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR ST LITE & SIG	458.41
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR ST LITE & SIG	719.89
	11/22/13	HEALTH PREMIUM	ELECTRIC	FA DISTR METERS	113.86
	11/22/13	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	321.92
	11/22/13	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	87.43
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	310.50
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	115.19
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	STREET CLEANING	227.76
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	STREET CLEANING	56.45
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	4TH AVE-LAKE ST TO 9T	4.07
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	4TH AVE-LAKE ST TO 9T	4.05
	11/22/13	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #21	44.37
	11/22/13	HEALTH PREMIUM	LIQUOR	O-GEN MISC	864.48
	11/22/13	HEALTH PREMIUM	LIQUOR	O-GEN MISC	864.48
	11/22/13	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	21.75
	11/22/13	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	21.57
	11/22/13	HEALTH PREMIUM	AIRPORT	O-GEN MISC	32.54
	11/22/13	HEALTH PREMIUM	AIRPORT	O-GEN MISC	32.26
	11/22/13	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	161.80
	11/22/13	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	161.80
	11/22/13	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	126.36
	11/22/13	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	126.36
	11/22/13	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	217.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/22/13	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	217.50
	11/22/13	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	613.52
	11/22/13	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	613.52
				TOTAL:	69,538.00
WEST GOVERNMENT SERVICES	11/22/13	OCTOBER CLEAR	GENERAL FUND	SECURITY CENTER	73.42
	11/22/13	OCTOBER CLEAR	GENERAL FUND	SECURITY CENTER	73.41
				TOTAL:	146.83
WINE MERCHANTS	11/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	1,843.41
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	27.20
				TOTAL:	1,870.61
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,658.96
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	33.62
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	108.00
	11/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,011.30
	11/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	20.85
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	29.14
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	6.60
	11/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	44.98
				TOTAL:	5,913.45
WORTHINGTON AREA UNITED WAY	11/22/13	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.00
	11/22/13	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.00
	11/22/13	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
	11/22/13	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
				TOTAL:	92.00
WORTHINGTON AUTO SUPPLY	11/22/13	LOW BEAM SQUAD 31	GENERAL FUND	POLICE ADMINISTRATION	22.10
				TOTAL:	22.10
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	11/22/13	FRANCHISE FEE-MEDIACOM OCT	CABLE TELEVISION	CABLE	6,984.70
	11/22/13	FRANCHISE FEE-WOW- JAN-SEP	CABLE TELEVISION	CABLE	49,691.54
				TOTAL:	56,676.24
ZABINSKI BUSINESS SERVICES INC	11/22/13	CONSULTING, CABLE, PARALLE	LIQUOR	O-GEN MISC	837.27
	11/22/13	CONSULTING	LIQUOR	O-GEN MISC	500.00
	11/22/13	CASH DRAWER, PRINTER	LIQUOR	FA MISC	553.61
				TOTAL:	1,890.88

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	78,206.15		
204		SMALL CITIES GRANT	4,866.00		
207		PD TASK FORCE	36,065.00		
229		RECREATION	5,004.89		
231		ECONOMIC DEV AUTHORITY	648.77		
321		PIR/TRUNKS	470.99		
401		IMPROVEMENT CONST	502,318.88		
601		WATER	21,371.86		
602		MUNICIPAL WASTEWATER	13,091.34		
604		ELECTRIC	8,630.74		
605		INDUSTRIAL WASTEWATER	71,743.70		
606		STORM WATER MANAGEMENT	2,330.91		
609		LIQUOR	90,287.53		
612		AIRPORT	2,780.38		
614		MEMORIAL AUDITORIUM	1,641.17		
702		DATA PROCESSING	2,508.15		
872		CABLE TELEVISION	56,676.24		

GRAND TOTAL:			898,642.70		

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