

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING**

**AGENDA**

**5:30 P.M. - Monday, November 27, 2023**  
**City Hall Council Chambers**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND OPENING REMARKS**

**C. AGENDA ADDITIONS/CHANGES AND CLOSURE**

1. Additions/Changes
2. Closure

**D. CONSENT AGENDA**

1. CITY COUNCIL MINUTES (WHITE)
  - a. Regular City Council Meeting Minutes of November 13, 2023
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
  - a. Water & Light Commission Meeting Minutes of November 20, 2023
  - b. Water & Light Commission Meeting Minutes of November 6, 2023
  - c. Heron Lake Watershed Board Meeting Minutes of October 18, 2023
  - d. Cross Cultural Advisory Committee Meeting Minutes of October 17, 2023
3. FINANCIAL STATEMENTS (LAVENDER)
  - a. Municipal Liquor Store Income Statement for the Period of January 1, 2023 through October 31, 2023
  - b. Olson Park Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 through October 31, 2023
  - c. Fieldhouse Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2023 through October 31, 2023
4. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

**Case Item(s)**

1. Application for Exemption from Lawful Gambling Permit -

Worthington Area YMCA

2. 2024 Off-Sale Beer License Renewals

4. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - PUBLIC UTILITIES - (YELLOW)**

Case Item(s)

1. Proposed 2024 Sewer Service Charges

**F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)**

Case Item(s)

1. Center for Active Living Bid Recommendation
2. Amend State of Minnesota DOT Aeronautics Grant

**G. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item(s)

1. Second Reading Proposed Ordinance - Storm Water Utility Rates
2. Resolution Accepting a Grant for the City of Worthington - Center for Active Living

**H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Item(s)

1. Order Preparation of Feasibility Report on Proposed Improvement - Second Avenue
2. Order Preparation of Feasibility Report on Proposed Improvement - Church Avenue
3. Resolution of Support - Local Road Improvement Program Grant Application

4. Approve Task Order 24 with Bolton and Menk to Provide Professional Service for LRIP Grant Application

**I. COUNCIL COMMITTEE REPORTS**

1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

**J. CITY ADMINISTRATOR REPORT**

**K. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 13, 2023**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Chris Kielblock, Alaina Kolpin, Larry Janssen, Amy Ernst.

Staff present: Steve Robinson, City Administrator; Hyunmyeong Goo, Assistant City Engineer; Todd Wietzema, Public Works Director; Deb Olsen, Finance Director; Mindy Eggers, City Clerk.

Others Present: Sam Martin, The Globe; Ryan McGaughey, Radio Works; Rebecca Kurtz, Ehlers Public Finance Advisors.

The Pledge of Allegiance was recited.

**AGENDA APPROVED WITH ADDITIONS/CHANGES**

A motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to approve the agenda as presented.

**HELD PUBLIC HEARING AND ADOPTED RESOLUTION NOS. 2023-11-54 AND 2023-11- 55 AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION , SALES TAX REVENUE BONDS SERIES 2023A AND GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2023B.**

Pursuant to published notice, this was the time and date set for a public hearing on the authorizing and issuance, awarding sale, prescribing the form and details and providing for the payment of General Obligation Sales Tax Revenue, Series 2023A and General Obligation Improvement Bonds, Series 2023B.

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to open the hearing.

At the October 9, 2023 meeting, Council adopted resolutions authorizing the issuance and sale of \$5,140,000 General Obligation Sales Tax Revenue Bonds, Series 2023A as well as \$4,090,000 General Obligation Improvement Bonds, Series 2023B. Bids were received at 10:30AM on Monday, November 13<sup>th</sup>.

Rebecca Kurtz from Ehlers and Associates - Financial Advisors for the City of Worthington, was present at the meeting and provided a Sale Day Report to Council. She said the city received a AA-Standard & Poors rating which reflects a stable outlook because the city will continue to maintain reserves. Eight bids were received for the 2023A Sales Tax Revenue Bonds, with the low bid was from the Northland Securities, Inc. as follows:

Principal Amount:	\$4,925,000
Underwriter's Discount	\$41,848
Reoffering Premium	\$408,672
Costs of Issuance:	\$53,925
Yield:	3.42% - 3.60%
Total Net P&I:	\$6,568,438

Ms. Kurtz said the city received a premium bid and was able to receive more money than needed while it also reduced the principal amount of the bond. The cost of issuance is \$53,925. True Interest Cost was projected to be at 3.6979%. The closing date on this issue is December 7, 2023, which is the day that the city will receive the proceeds from the sale. As part of the Sale Day Report, Council was also provided with a bid tabulation, final sources and use of the funds, and a final debt service schedule. A resolution authorizing issuance, awarding sale and prescribing the form and providing for payment of the bonds was also provided for Council consideration. Principal payments are due on February 1<sup>st</sup> of each year, and interest payments are semi annual and are due on February 1<sup>st</sup> and August 1<sup>st</sup> of each year beginning August 1, 2024 until February 1, 2034. The rate is set for the life of the issue.

The Mayor asked if there was any testimony. None was received.

Ms. Kurtz said eight bids were also received for the 2023B Improvement Bonds, with the low bid was from the Northland Securities, Inc. as follows:

Principal Amount:	\$4,090,000
Underwriter's Discount	\$42,697
Reoffering Premium	\$247,599
Costs of Issuance:	\$53,625
Yield:	3.42% - 4.10%
Total Net P&I:	\$5,575,100

Ms. Kurtz said the city received another premium bid and was able to receive more money than needed while it also reduced the principal amount of the bond. The cost of issuance is \$53,625. True Interest Cost was projected to be at 3.9143%. The closing date on this issue is also December 7, 2023, which is the day that the City will receive the proceeds from the sale. As part of the Sale Day Report, Council was also provided with a bid tabulation, final sources and use of the funds, and a final debt service schedule. A resolution authorizing issuance, awarding sale and prescribing the form and providing for payment of the bonds was also provided for Council consideration. Principal payments are due on February 1<sup>st</sup> of each year, and interest payments are semi annual and are due on February 1<sup>st</sup> and August 1<sup>st</sup> of each year beginning August 1, 2024 until February 1, 2034. The rate is set for the life of the issue.

The Mayor asked if there was any testimony. None was received.

Worthington City Council  
Regular Meeting, November 13, 2023  
Page 3

A motion was made by Council Member Ernst seconded by Council Member Kolpin and unanimously carried to close the hearing.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-11-54

(Refer to Resolution File for complete copy of Resolution)

A motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-11-55

(Refer to Resolution File for complete copy of Resolution)

### **CONSENT AGENDA**

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the consent agenda as presented.

- Regular City Council Meeting Minutes of October 23, 2023
- Special City Council Meeting Minutes of October 18, 2023
- Economic Development Authority Meeting Minutes of September 25, 2023
- Bills Payable Totaling \$2,887,949.88

### **RESOLUTION NO. 2023-11-56 ADOPTED APPROVING CHARTER COMMISSION MEMBERS APPOINTMENTS AND REAPPOINTMENTS**

Steve Robinson, City Administrator, said on October 9, 2023 City Council approved the Nominating Committee recommendations for committee appointments and reappointments. Under Minnesota Statutes §410.05, Subdivision 3, the City Council of the City of Worthington must also, by resolution, nominate the eligible individuals and submit a petition to the district court to appoint the individuals as members of the Worthington City Charter Commission.

The motion was made by Council Member Kielblock, seconded by Council Member Janssen and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-11-56

RESOLUTION APPROVING CHARTER COMMISSION MEMBERS APPOINTMENTS AND REAPPOINTMENTS

(Refer to Resolution File for complete copy of Resolution)

**APPROVED SOUTHWEST MINNESOTA HOUSING PARTNERSHIP (SWMHP)  
WORKFORCE HOUSING DEVELOPMENT PROGRAM GRANT APPLICATION**

Steve Robinson, City Administrator, said the SWMHP is exploring the development of a market rate rental housing project at their Grand Avenue site. They have requested partnership from the City in applying for a Workforce Housing grant from Minnesota Housing. The State's Workforce Housing Development Program targets small to medium-sized cities, communities or areas in Greater Minnesota with rental workforce housing needs. Funding is available to build market rate residential rental properties in communities with proven job growth and demand for workforce rental housing. Communities are required to secure funds that match one dollar for every two dollars in funding offered through this program. Tax abatement offered by the City, Nobles County and Worthington School District qualify in the match requirement. This is a competitive funding program and SWMHP has offered their services in the preparation of the grant application. The proposed fee for the Housing Partnership to act as the City's agent in preparing the grant application is a lump sum of \$5,000.00.

A motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the proposal for the preparation of the Workforce Housing Development Program grant.

**RESOLUTION NO. 2023-11-57 ADOPTED AUTHORIZING APPLICATION FOR LEAGUE  
OF MINNESOTA CITIES GRANT NAVIGATION SUPPORT FOR THE CITY**

Mr. Robinson said the League of Minnesota Cities (LMC) provides many services to its member cities including a Grant Navigator program. The program is aimed at providing small grants to assist cities in applying for state, federal, foundation and nonprofit grant opportunities. The Grant Navigator initially caps funding at \$5,000 per city.

He said staff is requesting authorization from Council to submit an application to the LMC for their consideration in selecting the City to receive funding assistance in submitting the previously mentioned Workforce Housing Grant.

A motion was made by Council Member Ernst, seconded by Council Member Kolpin and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-11-57

RESOLUTION AUTHORIZING APPLICATION FOR LEAGUE OF MINNESOTA CITIES  
GRANT NAVIGATION SUPPORT FOR THE CITY

(Refer to Resolution File for complete copy of Resolution)

**LAW ENFORCEMENT CENTER AMENDED LEASE AND OPERATIONS AGREEMENT  
APPROVED**

Mr. Robinson said the Law Enforcement Center Joint Powers Committee reviewed the lease and recommends amending changes to the City's rent and Capital Reimbursement payments.

The Annual rent shall be one dollar (\$1.00) , due and payable on or about January 1 of each year. Capital Reimbursement annual payments of \$197,000.00 from the City to Nobles County shall be due and payable on or about January 1 of each year. Beginning January 1, 2025 and thereafter, the remaining balance will be amortized annually by the County incorporating a simple interest value equal to the Minnesota Association of Governments Investing for Counties current rate established the previous July 1st.

Council Member Cummings questioned why the standard prime rate was not used. Ms. Kurtz said normally the standard prime rate would be used as the rate used is not a standard rate. Council asked staff to reach out to the County to find out why the rate from MAGIC was used before moving ahead with approving the agreement. No official action was taken.

**RESOLUTION NO. 2023-11-58 ADOPTED RECEIVING REPORT AND CALLING FOR  
HEARING ON PROPOSED IMPROVEMENT**

Hyunmyeong Goo, Assistant City Engineer, said the included feasibility report provides information on the proposed improvement including costs and funding, estimated assessment rates, City share, pavement alternatives and related improvements on the proposed reconstruction of Third and Fourth Avenue from Ninth Street to Eleventh Street by regrading, base reconstruction, curb and gutter reconstruction, resurfacing, sidewalk reconstruction, and utility mains and services replacement.

If the resolution is passed the public hearing will be held at the December 11, 2023 City Council meeting.

The motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the following resolution:

RESOLUTION NO. 2023-11-58

A RESOLUTION RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED  
IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

**FIRST READING PROPOSED ORDINANCE RELATING TO STORM WATER UTILITY  
RATES**



Mr. Goo said the proposed 2024 Storm Water Utility (606) Fund operating and Capital Improvements budgets, and Equipment Revolving Schedule are in the process of being updated. There was a 5.7% increase in the rates for 2023. The stormwater management requirements for the community continue to increase. He explained the City is experiencing a significant increase in costs for construction and the needs to update capacity, failing pipe and structures. The current utility operating revenue is projected to be \$762,000 in 2023.

It is recommended that the rate be increased by \$76,200 to cover inflationary costs of construction materials. As proposed, the 2024 storm sewer fund budget will require a 10% increase to the storm water utility rate. The annual rate is adjusted by a multiplier based on land use, multiplied by the property area, and billed in 12 monthly payments and an ordinance is required to amend the storm water utility rate. The base rate (annual residential rate per acre) required to meet the 2024 revenue requirements is \$343.20 per acre. The current annual residential rate is \$312.00 per acre. The area of a residential lot is defined as 0.24 acres yielding a proposed 2024 monthly residential charge of \$6.87 or \$0.63 more than the current rate of \$6.24. The annual cost will increase \$7.56 per residential lot. The per acre rates for land uses other than residential (1 through 3 units) will be as follows:

<u>Land Use</u>	<u>2023 Rate/Acre</u>	<u>2024 Rate/Acre</u>	<u>Monthly Increase</u>	<u>Annual Increase</u>
Commercial	\$54.35	\$57.45	\$3.10	\$37.22
Industrial	\$45.16	\$47.73	\$2.57	\$30.89
Multi Family	\$40.02	\$42.30	\$2.28	\$27.32
Institutional	\$54.35	\$57.45	\$3.10	\$37.22

The following are generic examples of the impacts of the rate changes:

<u>Facility</u>	<u>2023 Monthly Bill</u>	<u>2024 Monthly Bill</u>	<u>Monthly Increase</u>	<u>Annual Increase</u>
.5 Acre Commercial Site	\$27.18	\$28.73	\$1.55	\$18.61
2.5 Acre Church Site	\$135.88	\$143.63	\$7.74	\$92.93
4 Acre Commercial Site	\$217.42	\$229.81	\$12.40	\$148.76
10 Acre Industrial Site	\$451.59	\$477.33	\$25.74	\$308.88
42 Acre Industrial Site	\$1896.71	\$2004.82	\$108.11	\$1297.30

The motion was made by Council Member Kolpin, seconded by Council Member Kielblock and unanimously carried to give a first reading to the proposed ordinance.

### **COUNCIL COMMITTEE REPORTS**

Mayor Von Holdt - No report.

Worthington City Council  
Regular Meeting, November 13, 2023  
Page 7

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Kolpin - Attended a Joint Transit Authority meeting and a new Director is going to be hired to focus on the bussing. Attended a Child Care Task Force meeting at Nobles County. Tanner Rogers is the new Director at the HRA and has been in the position for a week. The street lights in Glenwood Heights have been turned on.

Council Member Cummings - Reported the Chamber/CVB and WREDC are working on marketing for Worthington.

### **CITY ADMINISTRATOR REPORT**

Mr. Robinson said the CGMC Conference is this Thursday and Friday. The Center for Active Living Bid Opening is Thursday at 2:00 p.m. City Hall will be closed next Thursday and Friday for the Thanksgiving Holiday.

### **ADJOURNMENT**

The motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 6:24 p.m.

Mindy L. Eggers, MCMC  
City Clerk

*UNAPPROVED*

# **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING NOVEMBER 20, 2023**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Kathy Hayenga, Chad Nixon, Mike Fury, and Amy Ernst.

Staff members present were Scott Hain, General Manager; Eric Roos, Utility Coordinator, and Kristy Taylor, Secretary to the Commission

Others present: None

## **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Hayenga, seconded by Commissioner Nixon, and unanimously carried to close the agenda as presented.

## **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Fury, seconded by Commissioner Hayenga, and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on November 6, 2023
- Staff reports for October
- Utility bills payable totaling \$443,323.79 for November 10, and November 17, 2023

## **FINANCIAL STATEMENTS AND SALES REPORTS**

A motion was made by Commissioner Hayenga, seconded by Commissioner Ernst, and unanimously carried to accept the financial statements and sales reports for October.

## **2024 WASTEWATER DEPARTMENT STRATEGIC FINANCIAL PLAN**

Scott Hain, General Manager, presented the 2024 Wastewater Department Strategic Financial Plan to the Commission for consideration. The plan included the 2024 Wastewater Department budget, a five-year operation and maintenance expense summary, a five-year capital improvement program, an equipment and vehicle revolving schedule, a five-year flow of funds summary, a wastewater rate schedule and typical bills, and the reserve account policy.

Following discussion, a motion was made by Commissioner Nixon, seconded by Commissioner Hayenga, and unanimously carried to approve the 2024 Wastewater Department Strategic Financial Plan, including the proposed sewer rates, as presented.

**2024 SEWER USER CHARGE SYSTEM**

Scott Hain, General Manager, reviewed the 2024 Sewer Service Charge System with the Commission. The Sewer Service Charge System is set by City ordinance. It allocates all costs associated with the conveyance and treatment of wastewater to determine the sewer rates necessary to generate adequate revenue to cover budgeted expenses.

After review, a motion was made by Commissioner Hayenga, seconded by Commissioner Fury, and unanimously carried to formally recommend that the City Council approve the 2024 Sewer Service Charge System.

**2024 WATER DEPARTMENT STRATEGIC FINANCIAL PLAN**

Scott Hain, General Manager, presented the 2024 Water Department Strategic Financial to the Commission for consideration. The plan included the Water Department budget, five-year operation and maintenance expense summary, five-year capital improvement program, equipment and vehicle revolving schedule, five-year flow of funds summary, water rate schedule and typical bills, and the reserve account policy.

Following discussion, a motion was made by Commissioner Ernst, seconded by Commissioner Nixon, and unanimously carried to approve the 2024 Water Department Strategic Financial Plan, including the proposed water rates (no changes from 2023), as presented.

**COMMISSION COMMITTEE REPORTS**

Commissioner Ernst: no report

Commissioner Fury: no report

Commissioner Hayenga: no report

Commissioner Nixon: no report

Commissioner Weg: no report

**GENERAL MANAGER REPORT**

Scott Hain, General Manager, anticipates presenting the Electric Department budget to the Commission on December 18, 2023.

**ADJOURNMENT**

A motion was made by Commissioner Nixon, seconded by Commissioner Hayenga, and unanimously carried to adjourn the meeting at 4:00 P.M. President Weg declared the meeting adjourned.

Water and Light Commission Minutes  
November 20, 2023  
Page 3

Kristy Taylor  
Secretary to the Commission

*UNAPPROVED*

# **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING NOVEMBER 6, 2023**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Debra Weg with the following members present: Kathy Hayenga, Chad Nixon, Mike Fury, and Amy Ernst.

Staff members present were Scott Hain, General Manager; Eric Roos, Utility Supervisor, Kristy Taylor, Secretary to the Commission, Pat Demuth, Electric Superintendent, and Joe Byrne, Lead Lineworker

Others present: Evan Leebens, Senior Rate Analyst, Missouri River Energy Services (MRES)

## **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Hayenga, seconded by Commissioner Ernst, and unanimously carried to close the agenda as presented.

## **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Fury, seconded by Commissioner Hayenga, and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on October 16, 2023
- Utility bills payable totaling \$1,506,478.35 for October 20, October 27, and November 3, 2023.

## **ELECTRIC RATE STUDY PRESENTATION**

Evan Leebens, Senior Rate Analyst with Missouri River Energy Services, presented the recently completed electric retail rate study to the Commission. The purpose of the study was to determine whether estimated revenues would be sufficient to cover estimated expenses, to determine whether each customer class is paying its appropriate share of the costs and to develop appropriate retail rates for each customer class. The study highlighted forecasted power supply requirements, projected operating results and reserves, cost-of-service analysis, proposed rate structure change, Power Cost Adjustment, rate comparisons to area utilities and recommended minimum and target reserve levels.

The results of the study recommend an approximate 2.5% overall increase in 2024, 2025, 2026, and 2027. Percentage changes vary by customer and by class. The recommended increases to the 2024 rates are attributable to rising purchased power and local operating costs, capital expenditures, maintaining the cash reserve balance and Worthington's competitive electric rates. The study also recommended combining the medium and large general service classes into a single class called General Service and creating a new Industrial rate class.

Scott Hain, General Manager, indicated to the Commission that the rate study recommendations would be taken into consideration during future budget preparation and that actual future retail rates would be ultimately approved during the annual budget approval process.

### **PFAS SETTLEMENT**

A motion was made by Commissioner Ernst, seconded by Commissioner Hayenga, and unanimously carried to opt out of the settlement classes in the settlement actions with 3M and DuPont relating to PFAS contamination of drinking water supply sources and to authorize the General Manager to take all necessary action, including providing any required signatures on behalf of the Commission, to opt out of the settlement classes.

### **2024 WAGE ADJUSTMENTS**

At their October 23, 2023, regular meeting, the City Council approved a 2.5% market adjustment to 2024 wages for all employees other than POST-licensed employees. The 2.5% market adjustment would be in addition to the planned 3.5% cost-of-living adjustment to take effect January 1, 2024.

A motion was made by Commissioner Nixon, seconded by Commissioner Hayenga, and unanimously carried to approve the same 2.5% market adjustment for all eligible WPU employees for 2024.

### **COMMISSION COMMITTEE REPORTS**

Commissioner Nixon provided an update on the Economic Development Authority (EDA) meeting that he and Commissioner Ernst attended on October 23, 2023.

Commissioners Weg and Fury attended the Missouri River Energy Services Fall Area Meeting in Sioux Falls on November 2, 2023. Commissioner Fury reported the presentations were very educational.

Commissioner Weg attended the Missouri River Energy Services Ambassador meeting via Zoom.

### **GENERAL MANAGER REPORT**

The General Manager had nothing additional to report.

### **ADJOURNMENT**

A motion was made by Commissioner Hayenga, seconded by Commissioner Nixon, and unanimously carried to adjourn the meeting at 4:10 P.M. President Weg declared the meeting adjourned.

Kristy Taylor  
Secretary to the Commission

## Minutes of the October 18<sup>th</sup>, 2023 HLWD Board Meeting

### Present

- Board of Managers: Wayne Rasche, Jason Freking, Mark Bartosh, Cory Reith, Randy Lubben.
- HLWD Staff: Loretta Halbur, Davis Harder
- Smith Partners: Louis Smith
- Jackson County: Kelly Rasche, Kevin Nordquist
- ISG: Jacob Rischmiller
- Public: Harvey Kruger, Brenda Keiser, Phil Kruger, Kevin Stevens, Rockney Atz

### Agenda

President Rasche called the meeting to order at 8:00am. Motion to approve the agenda made by Freking. Seconded by Lubben. Vote 5-0. Motion passed.

### Minutes

- Motion to approve the September 20 regular meeting made by [REDACTED]. Seconded by [REDACTED]. Vote 5-0. Motion passed.

### Public Drainage

- **JD 3**
  - ISG submitted a memo explaining the situation with the crushed Ackermann tile and recommended the Board approve payment of tile bill. The Board had more questions and tabled their decision until a representative from ISG could attend the meeting virtually.

### District Business

- **Septic System Replacements**
  - Reviewed both disbursement requests for the Haberman and Enninga septic system replacements. Motion to approve payment of both made by Bartosh. Seconded by Lubben. Vote 5-0. Motion passed.

### Public Drainage (continued)

- **JD 3 (continued)**
  - Jacob Rischmiller of ISG attended the meeting virtually to address the Board's questions on the Ackermann Tile memo. H&F Drainage quantity covers everything replaced, but the tile was 4" instead of 6". Typically for private tile estimates, engineer's use 6" tile because it keeps things consistent and clean since the engineer's never gets all private tile maps during the planning process. Ackermann's tile bill was lower than the estimate by \$12,500. **Manager Lubben stated that since both parties were happy with the work and it was below the engineer's estimate, he made a motion to approve payment based on the engineer's recommendation. Seconded by Manager Freking. Vote 4-1, Rasche dissented. Motion passed.**
- **Invoices to Jackson County**
  - The Managers reviewed the invoices to submit to Jackson County. Motion to approve invoices to Jackson County made by Lubben. Seconded by Bartosh. Vote 5-0. Motion passed.

### District Business (continued)

- **LSOHC Thompson Restoration Plan Agreement**
  - Davis Harder presented the original Thompson Restoration Plan Agreement as part of the HLACP/LSOHC grant work. The agreement outlines each party's obligations, funding sources, and the terms of the grant. Minnesota Land Trust completed much of the work on this. Chuck Holtman, HLWD



Legal Counsel was reviewing it and discussing it with each party's respective attorneys. Concerns about neighboring private tile and courtesies to township and county roads were discussed. The Board verbally agreed to call a special meeting when it comes time to sign the agreement to ensure those concerns were addressed.

#### **Treasurer's Report and Bill Payment**

- One of the District's Certificate of Deposit was close to maturity. Motion to authorize Manager Rasche and Loretta Halbur to look into the best and interest rates to renew the CD made by Lubben. Seconded by Freking. Vote 5-0. Motion passed.
- Motion to approve the treasurers report by Bartosh. Seconded by Lubben. Vote 5-0. Motion passed.

#### **Housekeeping**

- Louis reviewed the Drainage Warranty Policy and his suggestions for the Board. The Board agreed to take action at the November meeting
- The Board requested an update to the JD 14 bond claim process and upgrading the District website at the November meeting.

#### **Adjourn**

Motion to adjourn made by Reith. Seconded by Lubben. Vote 5-0. Motion passed.  
Meeting adjourned at 8:52am.

Respectfully Submitted,  
Cory Reith

**CROSS CULTURAL ADVISORY COMMITTEE****MINUTES****7:00 p.m. – Tuesday, November 21, 2023****City Hall Council Chambers****Present: Steve, Amy, Nicole, Scott, Jesse, Edgar, Cristina, Josee****Not Present: Abera**

- **Call to Order**
  - ❖ **Meeting called to order @ 7:00**
- **Introductions**
  - Arianna Santos (Canvas) and Leticia Rodriguez (DLA)
- **Agenda – Additions/Changes and Closure**
  - ❖ **M/S. Jesse, Edgar**
- **Approval of Minutes (October 2023 Meeting)**
  - ❖ **M/S. Nicole, Jesse**
- **Review CCAC Purpose statement:**
  - “The CCAC bridges the gap of culture and communication between the City of Worthington and its diverse community.”
    - Read through by Josee
- **Intern Update-**
  - Savina leaving due to personal reasons.
  - Thinking about a new intern due to Josee being in school
  - Erick joining our team (Scott meeting with Erick if he would like to join our team)
    - ❖ **M/S. Scott, Amy**
- **Driver’s License for All**
  - Letty came asking for driver’s manuals in Spanish (50 copies)
  - Heard good feedback from Chief Apple and Erin W (KIVU)
  - Team had ideas on next time having more time to plan the event and a meeting a week in advance to make sure we are on the same page.
    - ❖ **M/S. Jesse, Nicole**
- **Replacing Paul L and McNay N**
  - Need people ASAP.
  - Reread the terms Edgar said he’d continue, Jesse and Abera need to let us know if they will continue if not to look for new candidates, Scott said he’d resign as a chair but would continue as a member maybe vice chair, and we will have to find a new chair.
- **Next Projects:**
  - Translator team, Community Listening Sessions, City FB page
- **Canvas Health-Arianna Santos**
  - Mental health Event (Talk about it Next Month due to running out of time)

- **City Council Updates – Amy and Steve**
  - None
- **Adjournment (8:35pm) -**
  - ❖ **M/S. Nicole,Amy**

## CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE  
INCOME STATEMENT  
For the Period 1/1/23 Through 10/31/23  
(Amounts in Dollars)

	Total 2023 Budget	October Actual	Previous Year	% YTD Actual to Budget	YTD Actual	Previous Year
<b>Sales</b>						
Liquor	2,190,000	160,551	176,568	75.6%	1,655,036	1,708,896
Wine	620,000	43,994	44,254	70.7%	438,170	444,744
Beer	2,430,000	175,145	187,833	83.8%	2,035,925	1,983,772
Mix/nonalcohol	89,000	4,766	6,809	80.2%	71,373	75,296
THC	-	80	-	-	80	-
NSF charges	100	30	-	30.0%	30	79
<b>Net Sales</b>	<b>5,329,100</b>	<b>384,566</b>	<b>415,464</b>	<b>78.8%</b>	<b>4,200,614</b>	<b>4,212,787</b>
<b>Cost of Goods Sold</b>						
Liquor	1,552,500	104,074	117,738	74.2%	1,151,617	1,212,620
Beer	1,841,450	132,208	142,946	84.6%	1,557,555	1,513,275
Wine	486,450	28,557	42,528	65.8%	320,206	328,420
Soft drinks/mix	59,580	4,479	4,541	76.4%	45,506	45,929
THC	-	(1,096)	-	-	(1,096)	-
Freight	37,000	3,013	3,834	70.9%	26,216	29,738
<b>Total Cost of Goods Sold</b>	<b>3,976,980</b>	<b>271,235</b>	<b>311,587</b>	<b>77.9%</b>	<b>3,100,004</b>	<b>3,129,982</b>
<b>Gross Profit</b>	<b>1,352,120</b>	<b>113,331</b>	<b>103,877</b>	<b>81.4%</b>	<b>1,100,610</b>	<b>1,082,805</b>
<b>Operating Expenses</b>						
Personnel services	533,580	33,452	33,298	73.5%	392,022	357,083
Supplies	35,300	2,587	2,653	65.2%	23,013	27,449
Other services & charges	223,658	14,057	15,331	80.8%	180,765	171,207
Interest	13,027	-	-	0.0%	-	-
Depreciation (estimated)	107,000	8,917	8,917	83.3%	89,170	89,170
<b>Total Operating Expenses</b>	<b>912,565</b>	<b>59,013</b>	<b>60,199</b>	<b>75.1%</b>	<b>684,970</b>	<b>644,909</b>
<b>Operating Income (Loss)</b>	<b>439,555</b>	<b>54,318</b>	<b>43,678</b>	<b>94.6%</b>	<b>415,640</b>	<b>437,896</b>
<b>Non-Operating Revenues (Expenses)</b>						
Interest earnings **	4,500	375	375	222.4%	10,007	3,494
Other non-operating	-	-	-	-	-	7
Sale of fixed asset	-	-	-	-	-	-
Loss on fixed asset	-	-	-	-	-	-
<b>Total Non-Operating Revenue (Expense)</b>	<b>4,500</b>	<b>375</b>	<b>375</b>	<b>222.4%</b>	<b>10,007</b>	<b>3,501</b>
<b>Net Income (Loss) b/Operating Transfers</b>	<b>444,055</b>	<b>54,693</b>	<b>44,053</b>	<b>95.9%</b>	<b>425,647</b>	<b>441,397</b>
<b>Operating Transfers-In</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers-Out</b>	<b>(275,000)</b>	<b>(22,917)</b>	<b>(22,917)</b>	<b>83.3%</b>	<b>(229,170)</b>	<b>(229,170)</b>
<b>Net Income (Loss)</b>	<b>169,055</b>	<b>31,776</b>	<b>21,136</b>	<b>N/A</b>	<b>196,477</b>	<b>212,227</b>

\*\* Includes 6/30/2023 actual plus four months budget

## CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND  
STATEMENT OF REVENUES VS. EXPENDITURES  
For the Period 1/1/23 Through 10/31/23  
(Amounts in Dollars)

	Total Current Year Budget	October Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	90,000	2,953	92,011	98,497
Park fees-other (fire wood, pop & ice)	1,500	96	3,222	2,124
Total Revenues	91,500	3,049	95,233	100,621
Expenditures				
Personnel services				
Full-time employees	4,795	-	710	1,869
Part-time employees	18,123	954	18,012	18,079
PERA contributions	1,081	-	53	140
FICA/medicare	1,753	142	1,411	1,507
Misc. employer paid insurance	1,283	-	198	467
Workmen's comp.-ins. premium	895	-	841	559
Supplies				
Misc. office supplies	600	-	56	-
Cleaning supplies	2,500	-	2,787	3,520
Misc. operating supplies	1,500	-	4,250	1,410
Building repair supplies	5,000	220	6,251	2,655
Misc. repair & maint supplies	3,500	-	643	535
Concessions	500	-	155	177
Other services and charges				
Misc. professional services	5,000	508	6,505	5,711
Telephone	650	43	518	488
Misc advertising	3,000	-	-	3,000
General liability insurance	2,100	-	1,334	1,375
Property insurance	3,500	-	1,162	1,985
Electric utilities	7,000	(1,495)	7,533	9,362
Water utilities	850	(120)	774	781
Gas utilities	2,500	110	1,832	1,911
Refuse disposal	3,000	626	3,435	2,248
Sewer utilities	700	(149)	834	724
Buildings-repair & maintenance	1,000	-	-	65
Improv other than bldg-repair & mai	1,000	426	5,069	75
Machinery/equipment-repair/maintei	-	-	-	-
Misc rentals	-	-	210	-
Cash short and over	-	-	(15)	3
Dues and subscriptions	600	-	-	-
Licenses and taxes	650	-	594	594
Capital outlay				
Improvement Misc	-	-	-	24,938
Total Expenditures	73,080	1,265	65,152	84,178
Excess (Deficiency) of Revenue Over Expenditures	18,420	1,784	30,081	16,443

## CITY OF WORTHINGTON, MINNESOTA

FIELD HOUSE  
STATEMENT OF REVENUES VS. EXPENDITURES  
For the Period 1/1/23 Through 10/31/23  
(Amounts in Dollars)

	Total Current Year Budget	October Actual	YTD	
			Actual	Previous Year
Revenues				
Field House - User fees	82,000	4,163	32,009	4,282
Field House - Rental fees	-	7,156	42,700	11,882
Total Revenues	82,000	11,319	74,709	16,164
Expenditures				
Personnel services				
Full-time employees	123,430	7,412	99,646	92,809
Overtime	-	-	165	-
Part-time employees	31,200	2,134	23,034	1,011
Vacation/Sick expense	-	-	-	13
PERA contributions	9,257	722	7,359	6,617
FICA/medicare	11,829	817	8,804	6,750
Health insurance admin/claims	24,533	2,029	17,927	6,082
Life insurance	97	7	72	77
LTD insurance	835	74	695	650
HSA contribution	-	73	1,011	438
Health insurance-claims-TPA	-	-	555	-
Workmen's comp.-ins. premium	2,053	-	4,147	2,950
Supplies				
Office supplies	1,200	-	32	2,100
Cleaning supplies	1,000	-	1,852	2,632
Misc. operating supplies	1,200	-	4,953	2,733
Equipment parts	300	-	36	-
Building repair supplies	500	-	346	-
Misc. repair & maint supplies	500	-	5,529	-
Small tools	200	-	200	904
Equipment minor	1,000	-	-	-
Misc. equip, furniture/fixtures	300	-	627	354
Other services and charges				
Misc. professional services	2,500	185	2,817	1,897
Telephone	2,000	258	1,949	1,135
Postage	200	-	5	-
Travel, conferences, schools	200	-	-	-
Subsistence of persons	-	-	-	173
Misc advertising	1,000	84	3,050	3,329
General liability insurance	4,200	-	4,153	3,564
Property insurance	4,000	-	3,541	3,357
Electric utilities	8,000	(2,017)	26,201	25,733
Water utilities	2,000	8	409	133
Gas utilities	8,000	174	4,532	11,822
Refuse disposal	2,000	208	1,802	73
Sewer utilities	600	9	603	250
Storm water utilities	1,000	-	1,662	1,305
Misc. utilities	1,000	1,124	5,063	134
Buildings-repair & maintenance	500	-	-	745
Structure repair & maintenance	1,000	-	-	-
Misc repairs & maintenance	500	-	5,039	442
Cash short and over	-	(7)	(481)	-
Dues and subscriptions	300	-	3,161	-
Licenses and taxes	2,000	-	120	120
Miscellaneous	1,000	15	9,307	35
Capital Outlay				
Bldgs & structure-misc	-	-	103,059	1,725,149
Machinery and equipment misc	-	-	-	66,628
Office equipment purchase	-	-	-	65,179
Total Expenditures	251,434	13,309	352,982	2,037,323
Excess (Deficiency) of Revenue				
Over Expenditures	(169,434)	(1,990)	(278,273)	(2,021,159)

**WORTHINGTON PUBLIC UTILITIES**  
**WATER AND LIGHT COMMISSION MEMO**

**DATE:** NOVEMBER 17, 2023  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**SUBJECT:** CITY COUNCIL CASE ITEM

**CASE ITEM**

**1. PROPOSED 2024 SEWER SERVICE CHARGES**

The proposed 2024 Sewer Service Charge System (Sewer Rates) has been developed by staff and was approved by the Water and Light Commission at its November 20, 2023, meeting. The report on the sewer rates is included in ***Exhibit 1***. The total monthly charges and changes from 2023 for various monthly volumes is best presented on ***Exhibit 2*** with changes per individual rate parameter detailed on ***Exhibit 3***. The “average” residential user (4,000 gallons per month) will see about a \$5.60/month or 12.75% increase.

The monthly sewer charge consists of two components, a usage charge and a connection charge. The usage charge is to recover the cost of conveying and treating wastewater. This charge is comprised of debt service and user charges for flow and the pollutant loading parameters of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Phosphorus (TP). The usage charge is billed to non-industrial customers based on water consumption and assumed pollutant levels. The usage charge per 1,000 gallons is proposed to increase \$0.411/1,000 gallons, or 8.5%, for non-industrial users.

The "connection charge" or minimum monthly charge is to recover costs such as those for billing, collection system improvements, treating inflow and infiltration (I&I), and debt service on reserve capacity. The monthly connection charge is proposed to increase \$3.96 or 16.1%.

The total revenue of \$3,431,855 to be generated by the 2024 rates is \$386,941 (12.7%) more than the \$3,044,914 budgeted to be generated from the 2023 rates.

The major driver for the rate increase is the inclusion of \$844,000 in 2024 debt service to be collected through rates in 2024. The 2024 Wastewater budget includes a projected debt service payment of \$1,688,000 with 50% coming from current-year revenue and 50% coming from reserves. The 2023 Wastewater budget included a projected debt service payment of \$1,643,200 with 33%

coming from current-year revenue and 67% coming from reserves. The increase in current-year revenue collected to fund debt service from 2023 to 2024 is \$300,800.

The Water & Light Commission recommends that Council adopt the 2024 Sewer Service Charge System by passing the resolution in ***Exhibit 4***.



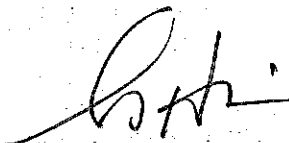
*Worthington*

**2024**

**SEWER SERVICE CHARGE SYSTEM**

11/1/2023

Prepared by:



Scott Hain, General Manager

# SEWER SERVICE CHARGE SYSTEM CITY OF WORTHINGTON, MINNESOTA

## A. Background

The City of Worthington has renovated and upgraded its Wastewater Treatment Plant with the assistance of the Federal and State Construction Grants Program.

Current Design Data for the treatment facility are as follows:

	Flow mgd	BOD lb/day	TSS lb/day
First Year of Operation:	1.68	5995	4775
Design Year: 2017	2.75	8350	6900

## B. Development of a Sewer Service Charge System

The Sewer Service Charge System for the City of Worthington is developed in accordance with the provisions of the City's Ordinance Establishing a Sewer Charge System to insure the following:

1. Pollution Abatement in accordance with the City's NPDES Permit.
2. Allocation of OM&R costs of wastewater treatment to users in proportion to their total contribution of wastewater flows and loadings.
3. Sufficient generation of revenue to insure effective Operation, Maintenance and Replacement of the treatment works throughout its useful or design life, whichever is larger.
4. A description of how the City intends to recover its capital costs for the Treatment Works and a rate determined for that portion of such costs to be recovered as a part of the Sewer Service Charge.

## C. Adoption of the Sewer Service Charge System

The Sewer Service Charge System will be revised and adopted by resolution in accordance with Article V of the "Ordinance Establishing a Sewer Service Charge System."

**PROJECTIONS  
of  
CONNECTION UNITS  
and  
FLOWS AND LOADINGS**

<p align="center"><b>PROJECTION OF CONNECTION UNITS, FLOWS, AND LOADINGS</b></p>
--

The projected number of connections for the calculation of the Connection 1 rate and the number of dwelling units for determination of the Connection 2 rate are summarized on Table 1. The determination of projected flows, and BOD, TSS and TP loadings is presented below and summarized on Table 2.

**VOLUME:**

Residential sewer volumes are to be based on the metered water usage of each monthly period except for in those billing periods ending in June through September. The volume of a residential customer for the billing periods ending in June through September is to be equal to the water usage in the period or the average of their usage in the periods ending in October through May that usage occurred, whichever is less. Commercial and Public sewer volumes are to be based on the metered water usage of each month. The projected volume from residential, commercial, and public users will be 98% of their latest available metered water usage to allow for fluctuations in sewer usage. Industrial usage is projected based on information regarding the individual industry. At this time the only projected industrial usage is that of Tru Shine Truck Wash and D&H Transportation.

Residential:	Actual Monthly	98%
January - May, 2023	92,966,627	91,107,294
June - Sept. , 2023 (Sewer)	68,087,974	66,726,215
October - December, 2022	55,836,490	54,719,760
	<hr/>	<hr/>
Total	216,891,091	212,553,269
Monthly Average	18,074,258	17,712,772
Commercial:	8,750,000	8,575,000
Governmental:	0	0
		<hr/>
Subtotal:		26,287,772
Industrial:		2,350,000
Inflow and Infiltration:		22,812,500
		<hr/> <hr/>
TOTAL PER MONTH:		51,450,272

**BOD:**

Residential, Commercial, and Public BOD loading is to be based on a 300 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	300.00	X	17.712772 =	44,317
Commercial:	8.34lb X	300.00	X	8.575000 =	21,455
Public:	8.34lb X	300.00	X	0.000000 =	0
Industrial:					<u>12,000</u>
TOTAL PER MONTH:					77,772

**TSS:**

Residential, Commercial, and Public TSS loading is to be based on a 350 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	350.00	X	17.712772 =	51,704
Commercial:	8.34lb X	350.00	X	8.575000 =	25,030
Public:	8.34lb X	350.00	X	0.000000 =	0
Industrial:					<u>2,500</u>
TOTAL PER MONTH:					79,234

**TP:**

Residential, Commercial, and Public TP loading is to be based on an 8 ppm concentration and the volumes projected above. Industrial usage is based on historic loadings of Tru Shine Truck Wash and D&H Transportation.

Residential:	8.34lb X	8.00	X	17.712772 =	1,182
Commercial:	8.34lb X	8.00	X	8.575000 =	572
Public:	8.34lb X	8.00	X	0.000000 =	0
Industrial:					<u>220</u>
TOTAL PER MONTH:					1,974

**TABLE 1:**  
**Sewer Users by Classification**

Classification	Number of User Connections	Number of Connection 3 Units	Difference
Residential	3760	4945	1185
Commercial	450	450	0
Industrial-SI1	2	2	0
Public-SP1	0	0	0
<b>TOTAL</b>	<b>4212</b>	<b>5397</b>	<b>1185</b>

**TABLE 2:**  
**Summary of Wastewater Flows and Loads by User Class**

CLASSIFICATION	FLOW		BOD		SUSPENDED SOLIDS		TOTAL PHOSPHORUS	
	MG/MO	MG/YR	LB/MO	LB/YR	LB/MO	LB/YR	LB/MO	LB/YR
Residential	17.7128	212.5533	44,317	531,808	51,704	620,443	1,182	14,182
Commercial	8.5750	102.9000	21,455	257,456	25,030	300,365	572	6,865
Public	0.0000	0.0000	0	0	0	0	0	0
Industry	2.3500	28.2000	12,000	144,000	2,500	30,000	220	2,640
Infiltration	22.8125	273.7500	0	0	0	0	0	0
<b>TOTALS:</b>	<b>51.4503</b>	<b>617.4033</b>	<b>77,772</b>	<b>933,264</b>	<b>79,234</b>	<b>950,808</b>	<b>1,974</b>	<b>23,687</b>

# BUDGET DISTRIBUTION

**TABLE 3****2024 Sewer Disposal Fund #602 Budget Summary**

Description	49410 (All) 49515 Collection Oper & Mntc	49519 Collection I&I Program	49430 (All)* 49530 (All) Treatment Oper & Mntc	49610 Administrative & General	49640 (All) Customer Service	26000** Fund Equity Increases	49700 *** Fixed Assets	20000 & 47000**** Debt Service	TOTAL	% of Total
Salaries & Benefits	\$244,725	\$15,970	\$657,455	\$103,375	\$39,620				\$1,061,145	30.92%
Supplies: chemicals for TP			\$107,000						\$107,000	3.12%
Supplies: all other	\$20,100	\$2,000	\$59,600	\$1,500	\$6,000				\$89,200	2.60%
Other Services and Charges	\$62,750	\$18,000	\$273,200	\$70,106	\$86,613				\$510,669	14.88%
Subtotal	\$327,575	\$35,970	\$1,097,255	\$174,981	\$132,233	\$0	\$0	\$0	\$1,768,014	51.51%
Treatment Fixed Assets							\$5,000		\$5,000	0.15%
Collection O&M Fixed Assets									\$0	0.00%
Collection System Improvements							\$500,000		\$500,000	14.57%
Principal (Collection)								\$0	\$0	0.00%
Principal (Post 87 WWTP)								\$719,000	\$719,000	20.95%
Interest (Collection)								\$0	\$0	0.00%
Interest (Post 87 WWTP)								\$125,000	\$125,000	3.64%
For Capital Projects									\$0	0.00%
For Equipment Revolving						\$65,128			\$65,128	1.90%
For Equipment Replacement						\$250,000			\$250,000	7.28%
Subtotal	\$0	\$0	\$0	\$0	\$0	\$315,128	\$505,000	\$844,000	\$1,664,128	48.49%
TOTAL	\$327,575	\$35,970	\$1,097,255	\$174,981	\$132,233	\$315,128	\$505,000	\$844,000	\$3,432,142	100.00%

\* Eliminated the \$50,000 exclusion in costs for Laboratory to be financed by revenues for Laboratory Services in 2022

\*\* Equipment Replacement Reserve to increase by \$10,000/year to \$250,000/year

\*\*\* Costs exclude \$5,000,000 in PFA funding (Treatment)

\*\*\* Costs exclude \$15,000 in carryover projects

\*\*\*\* Costs include 50% of projected annual PFA debt service expense



<p align="center"><b>DISTRIBUTION OF ADMINISTRATIVE AND GENERAL BUDGET</b></p>
--

The General and Administrative Budget includes costs for Workers Compensation Insurance costs that are attributable to labor required for Treatment O&M, Collection O&M, the I&I Abatement Program, Administration, and Customer Services. These insurance costs will be distributed to each of the user charge system cost categories on the basis of salary costs.

<u>Labor Attributable Cost</u>	<u>Amount</u>
49615.1151      Work Comp Insurance	\$23,600
<b>TOTAL</b>	<b>\$23,600</b>

<u>Cost Category</u>	<u>Salary Costs</u>	<u>Distribution</u>	<u>Benefits</u>
Treatment O&M	\$657,455	61.96%	\$14,622
Collection O&M	\$244,725	23.06%	\$5,443
I&I Abatement Program	\$15,970	1.50%	\$355
Customer Services	\$39,620	3.73%	\$881
<b>SUBTOTAL</b>	<b>\$957,770</b>	<b>90.26%</b>	<b>\$21,301</b>
Administration	\$103,375	9.74%	\$2,299
<b>TOTAL</b>	<b>\$1,061,145</b>	<b>100.00%</b>	<b>\$23,600</b>

The balance of the Administrative and General Budget not to be distributed to other cost categories is to be distributed between Treatment and Collection on the basis of budget costs.

Total Administrative and General Budget:	\$174,981
Labor Costs to be distributed to others:	\$21,301
Administrative and General Budget Balance:	<u>\$153,680</u>

## Distribution of Administrative and General Budget Balance to Treatment and Collection

	Budget	Additional Labor Costs	TOTAL
Treatment O&M:	\$1,097,255	\$14,622	\$1,111,877
Collection O&M:	<u>\$327,575</u>	<u>\$5,443</u>	<u>\$333,018</u>
	\$1,424,830	\$20,065	\$1,444,895
Treatment Factor:	<u>\$1,111,877</u>	0.770	
	\$1,444,895		
Collection Factor:	<u>\$333,018</u>	0.230	
	\$1,444,895		

### Distribution to Treatment O&M

Admin & General Bdgt Balan X Treatment factor = \$118,260

### Distribution to Collection O&M

Admin & General Bdgt Balan X Collection factor = \$35,420

TOTAL \$153,680

<b>DISTRIBUTION OF FUND EQUITY INCREASES</b>
--

Fund Equity Increases (26000) includes Equipment Revolving (26403) for vehicles used in Treatment Operations and vehicles used in Collection Maintenance. Costs for Equipment Revolving are to be distributed to Collection and Treatment per itemization in the Equipment Revolving Schedule.

<u>Distribution of Equipment Revolving</u>
--

To Treatment (Other charges & services):	\$7,308
To Collection Maintenance:	\$57,820
<b>TOTAL</b>	<b>\$65,128</b>

Fund Equity Increases also provides for the required Equipment replacement reserve for treatment plant equipment. All costs for Equipment Replacement are to be distributed to the causative elements of Flow, BOD, and TSS and to I&I (Con. 1) per Tables 7 and 9.

<b>DISTRIBUTION OF DEBT SERVICE COSTS</b>
---

Debt Service would include any obligations incurred as a result of WWTP Treatment Facility Projects. Such costs would be recovered through the causative elements of Flow, BOD, and TSS, and I&I (Con. 1) per Tables 7 and 8 or modifications of these tables.

Debt Service would also include any Collection Improvement obligations which are to be recovered through the Connection 2 Charge. For the purpose of this report, debt service would include any fund equity increases for debt service.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Pre 1987 Obligations:	\$0	\$0	\$0
Collection Obligations:	\$0	\$0	\$0
Post 87 WWTP Obligations	\$719,000	\$125,000	\$844,000
<b>Total:</b>			<b>\$844,000</b>

<p align="center"><b>SUMMARY OF TREATMENT OPERATION AND MAINTENANCE COSTS</b></p>
---

The following Costs are to be distributed to the causative elements of Flow, BOD and TSS per Tables 4, 5 and 6. The costs attributable to Inflow and infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd).

<u>COST SOURCE</u>	<u>LABOR COSTS</u>	<u>TP CHEMICAL</u>	<u>OTHER COSTS</u>
O & M Budget (49430 & 49530)	\$657,455	\$107,000	\$332,800
Labor Costs from Admin & General	\$14,622		
Administrative & General (49610)			\$118,260
Fund Equity Inc. (26000)			\$7,308
Treatment Fixed Assets (49730)			\$5,000
<b>TOTAL</b>	<b>\$672,077</b>	<b>\$107,000</b>	<b>\$463,368</b>

<p align="center"><b>SUMMARY OF COLLECTION OPERATION AND MAINTENANCE COSTS</b></p>
--

The following costs are to be assigned to the causative element of flow. The costs attributable to Inflow and Infiltration are to be later distributed to Connection 1 on the basis of current annual average Inflow and Infiltration volume (.75 mgd)

<u>COST SOURCE</u>	<u>COST</u>
Operation Budget (49430)	\$327,575
Labor Costs from Admin & General	\$5,443
Administrative & General (49610)	\$35,420
Fund Equity Inc. (26000)	\$57,820
Collection O&M Fixed Assets (49760)	\$0
<b>TOTAL</b>	<b>\$426,258</b>

<p align="center"><b>OM&amp;R COST ALLOCATIONS TO FLOW, BOD, TSS, AND INFLOW &amp; INFILTRATION</b></p>
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Costs for Operation, Maintenance, and Equipment Replacement, are to be proportionately allocated to the causative elements of Flow, BOD, TSS, TP and Inflow and Infiltration. The costs for Treatment Plant Operation and Maintenance, as previously summarized are to be allocated per tables 4, 5, and 6. The costs of equipment replacement are to be allocated per tables 7 and 9. The cost for Collection O&M is to be allocated to flow. The following summarizes these allocations:

<u>COSTS</u>	<u>TOTAL</u>	<u>FLOW</u>	<u>BOD</u>	<u>TSS</u>	<u>TP</u>	<u>I&amp;I (con 1)</u>
Treatment O & M	100.00% \$1,242,445	21.02% \$261,125	24.73% \$307,210	33.36% \$414,425	20.90% \$259,686	\$0
Equipment Repl.	100.00% \$250,000	33.19% \$82,971	30.90% \$77,240	23.00% \$57,493		12.92% \$32,296
Collection O & M	100.00% \$426,258	100.00% \$426,258				
<b>TOTALS</b>	<b>\$1,918,703</b>	<b>\$770,353</b>	<b>\$384,450</b>	<b>\$471,918</b>	<b>\$259,686</b>	<b>\$32,296</b>

<p align="center"><b>WWTP DEBT SERVICE COST ALLOCATIONS TO FLOW, BOD, TSS, AND I &amp; I</b></p>
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The Costs of post 1987 Wastewater Treatment Plant debt service is to be allocated per tables 7 and 8. There is currently no debt payments.

<u>COSTS</u>	<u>TOTAL</u>	<u>FLOW</u>	<u>BOD</u>	<u>TSS</u>	<u>TP</u>	<u>I&amp;I (con 1)</u>
Debt Service	100.00% \$844,000	41.18% \$347,536	22.70% \$191,609	16.72% \$141,077	NA	19.40% \$163,778

**TABLE 4**

**DISTRIBUTION OF TREATMENT PLANT O & M COSTS (EXC LABOR & TP CHEM) TO CAUSATIVE ELEMENTS**

Column 1	2	3	4	5	6	7	8	9	10
	% of Total O & M		Distribution by item of O & M cost (excluding labor) to causative elements				Distribution of plant O & M cost (excluding labor) to causative elements		
	(Excluding Labor & TP Chemical)	Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	17.9%	90.0%	3.4%	3.3%	3.3%	16.11%	0.61%	0.59%	0.59%
Preliminary Treatment	4.5%	0.0%	45.0%	50.0%	5.0%	0.00%	2.03%	2.25%	0.23%
Sedimentation	11.3%	0.0%	32.0%	63.0%	5.0%	0.00%	3.62%	7.12%	0.57%
Biological Treatment	4.5%	20.0%	60.0%	20.0%	0.0%	0.90%	2.70%	0.90%	0.00%
Chlorination	9.0%	90.0%	10.0%	0.0%	0.0%	8.10%	0.90%	0.00%	0.00%
Sludge Pumping	16.9%	8.0%	32.0%	40.0%	20.0%	1.35%	5.41%	6.76%	3.38%
Sludge Digestion	11.2%	8.0%	32.0%	40.0%	20.0%	0.90%	3.58%	4.48%	2.24%
Sludge Disposal	11.2%	8.0%	8.0%	64.0%	20.0%	0.90%	0.90%	7.17%	2.24%
Laboratory	4.5%	8.0%	31.0%	31.0%	30.0%	0.36%	1.40%	1.40%	1.35%
General	9.0%	25.0%	25.0%	25.0%	25.0%	2.25%	2.25%	2.25%	2.25%
TOTAL	100.0%			100.0%		30.86%	23.38%	32.91%	12.84%

**TABLE 5**

**DISTRIBUTION OF TREATMENT PLANT LABOR COSTS TO CAUSATIVE ELEMENTS**

Column 1	2	3	4	5	6	7	8	9	10
	% of Total Labor Costs		Distribution by item of O & M labor costs causative elements				Distribution of plant O & M labor costs causative elements		
		Volume	BOD	TSS	TP	Volume (col 2 x col 3)	BOD (col 2 x col 4)	TSS (col 2 x col 5)	TP (col 2 x col 6)
Wastewater Pumping	8.8%	90.0%	3.4%	3.3%	3.3%	7.92%	0.30%	0.29%	0.3%
Preliminary Treatment	4.4%	0.0%	42.0%	53.0%	5.0%	0.00%	1.85%	2.33%	0.2%
Sedimentation	16.5%	0.0%	32.0%	63.0%	5.0%	0.00%	5.28%	10.40%	0.8%
Biological Treatment	8.7%	20.0%	60.0%	20.0%	0.0%	1.74%	5.22%	1.74%	0.0%
Chlorination	4.4%	90.0%	10.0%	0.0%	0.0%	3.96%	0.44%	0.00%	0.0%
Sludge Pumping	27.6%	4.0%	32.0%	44.0%	20.0%	1.10%	8.83%	12.14%	5.5%
Sludge Digestion	11.0%	4.0%	32.0%	44.0%	20.0%	0.44%	3.52%	4.84%	2.2%
Sludge Disposal	5.5%	8.0%	8.0%	64.0%	20.0%	0.44%	0.44%	3.52%	1.1%
Laboratory	8.7%	10.0%	30.0%	30.0%	30.0%	0.87%	2.61%	2.61%	2.6%
General	4.4%	25.0%	25.0%	25.0%	25.0%	1.10%	1.10%	1.10%	1.1%
TOTAL	100.0%			100.0%		17.57%	29.59%	38.97%	13.87%

## TABLE 6

Distribution of total treatment plant operation and maintenance costs to the causative elements

Column 1	2	3	4	5	6	7	8	9	10	11
ITEM	COST		Distribution of separate costs to causative elements (%)				Distribution of total costs to causative elements (%)			
	dollars	% of total	VOLUME	BOD	TSS	TP	VOLUME (3 x 4)	BOD (3 x 5)	TSS (3 x 6)	TP (3 x 7)
Labor costs	\$672,076.88	54.09%	17.57%	29.59%	38.97%	13.87%	9.51%	16.01%	21.08%	7.50%
TP Chemical	\$107,000.00	8.61%				100.00%				8.61%
All other costs	\$463,368.06	37.29%	30.86%	23.38%	32.91%	12.84%	11.51%	8.72%	12.27%	4.79%
TOTAL	\$1,242,444.94	91.39%					21.02%	24.73%	33.36%	20.90%

## TABLE 7

WWTP CONSTRUCTION COSTS AND ALLOCATION TABLE

PLANT COMPONENT	CONSTRUCTION COST	EST. USEFUL LIFE	ALLOCATION			
			FLOW	TP	BOD	TSS I&I (CON 1)
Equalization Basin	\$1,088,365	20	0.0%	--	0.0%	0.0%
Equalization Pump Station	\$475,285	20	0.0%	--	0.0%	0.0%
Maintenance Building	\$105,346	30	33.3%	--	33.3%	33.3%
Control Building	\$401,051	30	33.3%	--	33.3%	33.3%
Primary Clarifiers	\$209,322	20	80.0%	--	10.0%	10.0%
Exstg T. Filter Pump Station	\$61,733	20	90.0%	--	5.0%	5.0%
New T. Filter Pump Stations	\$855,485	20	90.0%	--	5.0%	5.0%
Trickling Filter Improvements	\$1,351,588	20	40.0%	--	60.0%	0.0%
Int/Final Clarifier Impr.	\$326,572	20	80.0%	--	10.0%	10.0%
Chlorination System	\$75,217	20	80.0%	--	10.0%	10.0%
Digester Complex	\$708,096	20	10.0%	--	30.0%	60.0%
Yard Piping	\$797,152	50	90.0%	--	0.0%	10.0%
Site Work	\$655,357	50	33.3%	--	33.3%	33.3%
Heating/Ventilating	\$192,678	15	33.3%	--	33.3%	33.3%
Electrical/Instrumentation	\$633,556	15	33.3%	--	33.3%	33.3%
Sludge Vehicle	\$105,346	10	10.0%	--	30.0%	60.0%
Sludge Lagoons	\$15,851	50	10.0%	--	30.0%	60.0%
Subtotal	\$8,058,000		ALLOCATION BY CONSTRUCTION COSTS			
Contingencies (3%)	\$241,740	"	"	--	"	"
Step 2 Engineering Fees	\$560,000	"	"	--	"	"
Step 3 Engineering Fees	\$826,000	"	"	--	"	"
Interest During Construction	\$30,000	"	"	--	"	"
Total	\$9,715,740					



## TABLE 8

WWTP CONSTRUCTION COST ALLOCATION (FOR DISTRIBUTION OF POST 87 WWTP DEBT)

PLANT COMPONENT	CONSTRUCTION COST	COST ALLOCATION			
		FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$1,088,365	\$0	\$0	\$0	\$1,088,365
Equalization Pump Station	\$475,285	\$0	\$0	\$0	\$475,285
Maintenance Building	\$105,346	\$35,116	\$35,115	\$35,115	\$0
Control Building	\$401,051	\$133,686	\$133,682	\$133,682	\$0
Primary Clarifiers	\$209,322	\$167,458	\$20,932	\$20,932	\$0
Exstg T. Filter Pump Station	\$81,733	\$55,560	\$3,087	\$3,087	\$0
New T. Filter Pump Stations	\$855,485	\$769,937	\$42,774	\$42,774	\$0
Trickling Filter Improvements	\$1,351,588	\$540,635	\$810,953	\$0	\$0
Int/Final Clarifier Impr.	\$326,572	\$261,258	\$32,657	\$32,657	\$0
Chlorination System	\$75,217	\$60,174	\$7,522	\$7,522	\$0
Digester Complex	\$708,096	\$70,810	\$212,429	\$424,858	\$0
Yard Piping	\$797,152	\$717,437	\$0	\$79,715	\$0
Site Work	\$655,357	\$218,457	\$218,450	\$218,450	\$0
Heating/Ventilating	\$192,678	\$64,227	\$64,225	\$64,225	\$0
Electrical/Instrumentation	\$633,556	\$211,190	\$211,183	\$211,183	\$0
Sludge Vehicle	\$105,346	\$10,535	\$31,604	\$63,208	\$0
Sludge Lagoons	\$15,851	\$1,585	\$4,755	\$9,511	\$0
Subtotal	\$8,058,000	\$3,318,062	\$1,829,369	\$1,346,919	\$1,563,650
Contingencies (3%)	\$241,740	\$99,542	\$54,881	\$40,408	\$46,910
Step 2 Engineering Fees	\$560,000	\$230,593	\$127,134	\$93,606	\$108,668
Step 3 Engineering Fees	\$826,000	\$340,124	\$187,523	\$138,068	\$160,285
Interest During Construction	\$30,000	\$12,353	\$6,811	\$5,015	\$5,821
Total	\$9,715,740	\$4,000,674	\$2,205,717	\$1,624,015	\$1,885,333
% ALLOCATION		41.18%	22.70%	16.72%	19.40%

## TABLE 9

ALLOCATION OF WWTP EQUIPMENT REPLACEMENT COSTS

PLANT COMPONENT	EQUIPMENT REPLACEMENT COSTS (P. WORTH)	EQUIPMENT REPLACEMENT COSTS \$/YR	COST ALLOCATION			
			FLOW	BOD	TSS	I&I (CON 1)
Equalization Basin	\$492,000	\$8,590	\$0	\$0	\$0	\$8,590
Equalization Pump Station	\$76,000	\$1,327	\$0	\$0	\$0	\$1,327
Maintenance Building	\$0	\$0	\$0	\$0	\$0	\$0
Control Building	\$0	\$0	\$0	\$0	\$0	\$0
Primary Clarifiers	\$192,000	\$3,352	\$2,682	\$335	\$335	\$0
Exstg T. Filter Pump Station	\$14,000	\$244	\$220	\$12	\$12	\$0
New T. Filter Pump Stations	\$145,000	\$2,532	\$2,278	\$127	\$127	\$0
Trickling Filter Improvements	\$1,079,000	\$18,839	\$7,536	\$11,303	\$0	\$0
Int/Final Clarifier Impr.	\$293,000	\$5,116	\$4,093	\$512	\$512	\$0
Chlorination System	\$60,000	\$1,048	\$838	\$105	\$105	\$0
Digester Complex	\$623,000	\$10,877	\$1,088	\$3,263	\$6,526	\$0
Yard Piping	\$0	\$0	\$0	\$0	\$0	\$0
Site Work	\$0	\$0	\$0	\$0	\$0	\$0
Heating/Ventilating	\$101,000	\$3,179	\$1,060	\$1,060	\$1,060	\$0
Electrical/Instrumentation	\$479,000	\$15,076	\$5,025	\$5,025	\$5,025	\$0
Sludge Vehicle	\$105,000	\$6,588	\$659	\$1,976	\$3,953	\$0
Sludge Lagoons	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$3,659,000	\$76,768	\$25,478	\$23,718	\$17,655	\$9,917
			33.19%	30.90%	23.00%	12.92%



**DETERMINATION  
of  
USAGE RATES**

<b>DETERMINATION OF USER CHARGE</b>
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The OM&R costs as previously allocated to FLOW, BOD, and TSS are to be divided by the projected annual flows and loadings to determine the unit rates for these causative elements.

**FLOW:**

$$\text{UNIT RATE per 1000 gal} = \frac{\$770,353}{617,403,269} \times 1000 = \$1.24773$$

**BOD:**

$$\text{UNIT RATE per pound} = \frac{\$384,450}{933,264} = \$0.41194$$

**TSS:**

$$\text{UNIT RATE per pound} = \frac{\$471,918}{950,808} = \$0.49633$$

**TP:**

$$\text{UNIT RATE per pound} = \frac{\$259,686}{23,687} = \$10.96320$$

<b>DETERMINATION OF DEBT SERVICE CHARGE</b>
---

The WWTP Debt Service costs as previously allocated to FLOW, BOD, and TSS are to be divided by the design annual flows and loadings to determine the unit rates for these causative elements. The WWTP Debt Service costs not recovered through the Debt Service Charge due the difference between design and projected flows and loads are to be recovered through the Connection 2 Charge.

**FLOW:**

$$\text{UNIT RATE per 1000 gal} = \frac{\$347,536}{835,850,000} \times 1000 = \$0.41579$$

**BOD:**

$$\text{UNIT RATE per pound} = \frac{\$191,609}{2,837,875} = \$0.06752$$

**TSS:**

$$\text{UNIT RATE per pound} = \frac{\$141,077}{2,296,215} = \$0.06144$$

**WWTP DEBT SERVICE COSTS NOT RECOVERED BY DEBT SERVICE CHARGE**


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**FLOW:**

$$(835850000 - 617403269.2) / 1000 \times \$0.41579 = \$90,828$$

**BOD:**

$$(2837875 - 933264) \times \$0.06752 = \$128,599$$

**TSS:**

$$(2296215 - 950808) \times \$0.06144 = \$82,662$$

**TOTAL:**


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**\$302,089**

## CALCULATION OF USAGE CHARGE

The Usage Charge is the sum of both the User Charge and the Debt Service Charge.

### FLOW:

User Charge :	\$1.24773
Debt Service Charge :	\$0.41579
	<hr/>
UNIT RATE per 1000 gal =	\$1.66352

### BOD:

User Charge :	\$0.41194
Debt Service Charge :	\$0.06752
	<hr/>
UNIT RATE per pound =	\$0.47946

### TSS:

User Charge :	\$0.49633
Debt Service Charge :	\$0.06144
	<hr/>
UNIT RATE per pound =	\$0.55777

### TP:

User Charge :	\$10.96320
Debt Service Charge :	\$0.00000
	<hr/>
UNIT RATE per pound =	\$10.96320

## DETERMINATION OF USAGE RATE PER 1000 GALLONS FOR NON INDUSTRIAL BILLING

FLOW						\$1.66352
BOD:	.001 MG X 8.34 X	300.00	=	2.5020		
	2.502 LB X		\$0.4795	=	\$1.19961	
TSS:	.001 MG X 8.34 X	350.00	=	2.9190		
	2.919 LB X		\$0.5578	=	\$1.62813	
TP:	.001 MG X 8.34 X	8.00	=	0.0667		
	0.06672 LB X		\$10.9632	=	\$0.73146	
<b>TOTAL COST PER 1000 GALLONS:</b>						<b>\$5.223</b>

**DETERMINATION  
of  
CONNECTION CHARGES**

<b>DETERMINATION OF CONNECTION CHARGE</b>
---

Connection 1 is to recover costs for billing administration, and operation and replacement costs attributable to I&I.

Connection 2 is to recover debt costs attributable to I&I.

Connection 3 is to recover costs of collection debt service, collection improvements, and any WWTP Reserve Capacity Debt Service.

The connection 1 and 2 charges are to be billed to each user of the Treatment Works. The connection 3 charge is to be billed for each user connection to nonresidential users and for each dwelling unit to residential users. Each sewer user shall be billed a minimum of a connection 1 charge, connection 2 charge, and connection 3 charge. A residential user with more than one dwelling unit shall be billed one connection 1 charge, one connection 2 charge, plus the number of dwelling units times the connection 3 charge.

Inflow and infiltration costs include those costs for that portion of total volume attributable to I&I multiplied by the flow user charge rate and debt service charge rate. The volume of I&I is determined to be .75 mgd or 273.75 mgy.

**TABULATION OF CONNECTION 1 COSTS:**

Customer Service & Info - 49640 (Billing Admin):				\$132,233
Customer Service Labor Costs from Admin & General:				\$881
I&I Equipment Replacement:				\$32,296
I&I contribution to flow user charge:				
	273,750 gal/1000 X	\$1.248	=	\$341,566
I&I Program:				\$35,970
I&I Program Labor Costs from Admin & General:				\$355
<b>TOTAL CONNECTION 1:</b>				<b>\$543,301</b>

**TABULATION OF CONNECTION 2 COSTS:**

I&I Debt:				\$163,778
I&I contribution to flow debt service charge:				
	273,750 gal/1000 X	\$0.416	=	\$113,823
<b>TOTAL CONNECTION 2:</b>				<b>\$277,600</b>

**TABULATION OF CONNECTION 3 COSTS:**

Collection Improvements (fixed assets):		\$500,000
All pre 1988 Debt Service:		\$0
Collection Debt Service:		\$0
Reserve Capacity Debt Service:		\$302,089
<b>TOTAL COLLECTION 3:</b>		<b>\$802,089</b>

**DETERMINATION OF CONNECTION 1 RATE:**

$$\text{Unit Rate} = \frac{\$543,301}{4212} \times \frac{1}{12} = \$10.75$$

**DETERMINATION OF CONNECTION 2 RATE:**

$$\text{Unit Rate} = \frac{\$277,600}{4212} \times \frac{1}{12} = \$5.49$$

**DETERMINATION OF CONNECTION 3 RATE:**

$$\text{Unit Rate} = \frac{\$802,089}{5397} \times \frac{1}{12} = \$12.38$$

<b>TOTAL MINIMUM CONNECTION CHARGE / MN:</b>	<u>\$28.62</u>
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<b>CHARGE FOR EACH ADDITIONAL DWELLING / MN</b>	<b>\$12.38</b>
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# INFORMATION SUMMARY



**TYPICAL BILLS****RESIDENTIAL, COMMERCIAL, AND PUBLIC:**

<u>Usage</u>	<u>2023 Rate</u>	<u>2024 Rate</u>	<u>% Change</u>
2,000 gal/mnth	\$34.28	\$39.07	13.97%
3,000 gal/mnth	\$39.10	\$44.29	13.27%
4,000 gal/mnth	\$43.91	\$49.51	12.75%
5,000 gal/mnth	\$48.72	\$54.74	12.36%
10,000 gal/mnth	\$72.78	\$80.85	11.09%
15,000 gal/mnth	\$96.84	\$106.97	10.46%
20,000 gal/mnth	\$120.90	\$133.08	10.07%
40,000 gal/mnth	\$217.14	\$237.54	9.39%
60,000 gal/mnth	\$313.38	\$342.00	9.13%

<b>2024 SEWER SERVICE CHARGE SYSTEM REVENUE PROJECTIONS BY USER CLASSIFICATION</b>
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RESIDENTIAL:	\$2,577,543.72
COMMERCIAL:	\$691,994.70
PUBLIC:	\$0.00
INDUSTRIAL:	\$162,316.33
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TOTAL	\$3,431,854.76

## SUMMARY OF RATE CHANGES

	2019	2020	2021	2022	2023	2024	2024-2023
Flow O&M Costs	\$618,302	\$614,696	\$673,441	\$695,933	\$733,330	\$770,353	5.05%
Flow O&M Units	624,990,843	619,750,349	623,399,318	631,677,540	616,894,215	617,403,269	0.08%
Flow User Rate	0.98930	0.99184	1.08027	1.10172	1.18875	1.24773	4.96%
Flow Debt Costs	\$0	\$0	\$0	\$0	\$223,683	\$347,536	55.37%
Flow Debt Units	835,850,000	835,850,000	835,850,000	835,850,000	835,850,000	835,850,000	0.00%
Flow Debt Rate	0.00000	0.00000	0.00000	0.00000	0.26761	0.41579	55.37%
Flow Usage Rate	\$0.98930	\$0.99184	\$1.08027	\$1.10172	\$1.45636	\$1.66352	14.22%
BOD O&M Costs	\$313,439	\$308,714	\$346,859	\$352,442	\$369,279	\$384,450	4.11%
BOD O&M Units	885,349	883,635	889,763	911,675	895,990	933,264	4.16%
BOD User Rate	0.35403	0.34937	0.38983	0.38659	0.41215	0.41194	-0.05%
BOD Debt Costs	\$0	\$0	\$0	\$0	\$123,325	\$191,609	55.37%
BOD Debt Units	2,837,875	2,837,875	2,837,875	2,837,875	2,837,875	2,837,875	0.00%
BOD Debt Rate	0.00000	0.00000	0.00000	0.00000	0.04346	0.06752	55.36%
BOD Usage Rate	\$0.35403	\$0.34937	\$0.38983	\$0.38659	\$0.45561	\$0.47946	5.23%
TSS O&M Costs	\$372,635	\$376,389	\$427,269	\$430,902	\$451,689	\$471,918	4.48%
TSS O&M Units	1,016,708	1,007,508	1,014,656	1,017,220	955,322	950,808	-0.47%
TSS User Rate	0.36651	0.37358	0.42110	0.42361	0.47281	0.49633	4.97%
TSS Debt Costs	\$0	\$0	\$0	\$0	\$90,801	\$141,077	55.37%
TSS Debt Units	2,296,215	2,296,215	2,296,215	2,296,215	2,296,215	2,296,215	0.00%
TSS Debt Rate	0.00000	0.00000	0.00000	0.00000	0.03954	0.06144	55.39%
TSS Usage Rate	\$0.36651	\$0.37358	\$0.42110	\$0.42361	\$0.51235	\$0.55777	8.87%
TP O&M Costs	\$237,106	\$238,071	\$246,643	\$246,074	\$252,857	\$259,686	2.70%
TP O&M Units	23,393	23,564	23,727	24,279	23,413	23,687	1.17%
TP User Rate	10.13561	10.10334	10.39504	10.13514	10.79981	10.96320	1.51%
TP Debt Costs	\$0	\$0	\$0	\$0	\$0	\$0	NA
TP Debt Units	0	0	0	0	0	0	NA
TP Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	NA
TP Usage Rate	\$10.13561	\$10.10334	\$10.39504	\$10.13514	\$10.79981	\$10.96320	1.51%
Nonind. Usage Rt. per 1000 gal.	\$3.621	\$3.631	\$3.978	\$3.982	\$4.812	\$5.223	8.54%
Conn. 1 Costs	\$455,752	\$440,982	\$473,462	\$492,869	\$519,804	\$543,301	4.52%
Conn. 1 Units	49,464	49,632	50,004	50,064	50,364	50,544	0.36%
Conn. 1 Rate	\$9.21	\$8.89	\$9.47	\$9.84	\$10.32	\$10.75	4.17%
Conn. 2 Costs	\$0	\$0	\$0	\$0	\$178,670	\$277,600	55.37%
Conn. 2 Units	49,464	49,632	50,004	50,064	50,364	50,544	0.36%
Conn. 2 Rate	\$0.00	\$0.00	\$0.00	\$0.00	\$3.55	\$5.49	54.65%
Conn. 3 Costs	\$427,680	\$480,650	\$555,330	\$662,520	\$696,008	\$802,089	15.24%
Conn. 3 Units	62,184	62,832	63,324	63,864	64,524	64,764	0.37%
Conn. 3 Rate	\$6.88	\$7.65	\$8.77	\$10.37	\$10.79	\$12.38	14.74%
Total Connection	\$16.09	\$16.54	\$18.24	\$20.21	\$24.66	\$28.62	16.06%

**RESOLUTION NO. \_\_\_\_\_****APPROVING CHANGES IN THE SEWER RATE SCHEDULE**

**WHEREAS**, City Ordinance Number 745 requires that the City annually reassess and, as necessary, revise the Sewer Service Charge System in use to insure the proportionality of the user charges and to insure the sufficiency of funds to maintain the capacity and performance to which the facilities were constructed, and to retire the construction debt; and

**WHEREAS**, the operational control and management of the municipal wastewater treatment and collection facilities has been transferred to the Water and Light Commission pursuant to Section 6.02 of the City of Worthington Charter; and

**WHEREAS**, under Section 6.04 of the City of Worthington Charter, the Water and Light Commission shall have the power to fix rates and charges for utility services, including such services furnished to the City, and to provide for the collection thereof subject to such ordinances as the City Council may adopt; and

**WHEREAS**, The General Manager of Worthington Public Utilities has prepared the 2024 Sewer Service Charge System dated November 1, 2023, establishing rates and charges for the year 2024; and

**WHEREAS**, The Water and Light Commission did, on November 20, 2023, approve the 2024 Sewer Service Charge System as prepared and recommends its adoption; and

**WHEREAS**, Chapter 51 of the City Code requires that changes in Sewer Service rates and charges be adopted by Council Resolution and published in the local newspaper.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:**

1. That the 2024 Sewer Service Charge System, prepared by the General Manager of Utilities, and dated November 1, 2023, be hereby adopted.
2. That said Sewer Service Charge System is to be effective with the January 2024 billing period.

Adopted by the City Council of the City of Worthington, Minnesota, this the 27th day of November, 2023.

(SEAL)

CITY OF WORTHINGTON

\_\_\_\_\_  
Rick Von Holdt, Mayor

\_\_\_\_\_  
Mindy L. Eggers, City Clerk

**PUBLIC WORKS MEMO**

**DATE: NOVEMBER 21, 2023**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CASE ITEMS****1. CENTER FOR ACTIVE LIVING BID RECOMMENDATION**

The rebid for the CAL improvement project was opened on November 16, 2023. There were 4 bids submitted. (*Exhibit 1*) There were two parts to each bid, a bid for the Base amount (water damage covered under our insurance) and an alternate #1 amount (add meeting room amenities). The low base bid was received from Robert W. Carlstrom Co., Inc. in the amount of \$298,000.00. There alternate #1 bid amount was \$183,500.00.

Staff along with adjusters from the League of Minnesota Cities, reviewed the bids and feel that Councils best course of action would be to accept the low base bid and reject the alternate #1 bid at this time. Carlstrom Co. was contacted and they are comfortable with this option. Staff is looking at their options for adding the meeting room additions at a future date.

Council Action is requested to accept the base bid from Robert Carlstrom Co. in the amount of \$298,000 and reject the alternate #1 portion.

**2. AMEND STATE OF MINNESOTA DOT AERONAUTICS GRANT**

The City of Worthington was recently notified that they have been awarded a Minnesota Department of Transportation Aeronautics Grant, to replace the roof on Worthington Municipal Airport's Maintenance hangar. Staff received a State DOT grant for project design and construction portions of the project. After construction was started there was a change order approved for the project in the amount of \$18,235.00. The State of Minnesota DOT grant amendment will fund 70% of the change order cost, equaling \$12,764.00. Our local share will be \$5,471.00.

Attached is the Amendment to the Grant Agreement (*Exhibit 2*).

Council action is requested to amend the State Grant and authorize the Mayor and City Clerk to sign any necessary agreements.



Building a Better World  
for All of Us®

**Center for Active Living Improvements  
City of Worthington  
Worthington, MN**

## BIDS RECEIVED

SEH No. WORTC 171496

**Bid Date: Thursday, November 16, 2023, 2:00 P.M.**

**Page 1**

Bidder	5% Bid Bond	Base Bid	Alternate #1 Bid
Robert W. Carlstrom Co., Inc.	X	\$298,000	\$183,500
Tri-State General Contracting	X	\$352,816	\$63,139
Brennan Construction of MN, Inc.	X	\$325,000	\$145,000
APX Construction Group, LLC	X	\$440,000	\$87,000

x:\uz\w\wortc\171496\6-bid-const\bid\ing documents\bids received.docx

## AMENDMENT # A02 TO MnDOT GRANT AGREEMENT #1052376

This Amendment is by and between the state of Minnesota, through its Commissioner of Transportation (“State”), and the City of Worthington (“Recipient”).

### Recitals

1. The State has an agreement with the Recipient identified as MnDOT Agreement Number 1052376 (“Original Agreement”), to provide for Roof Replacement on SRE Building.
2. The agreement is being amended to include roof failure repair.
3. The State and the Recipient are willing to amend the Original Agreement as stated below.

### Agreement Amendment

In this Amendment deleted agreement terms will be ~~struck out~~ and the added agreement terms will be underlined.

REVISION 1. Article 4.1. is amended as follows:

#### 4. Cost and Payment

**4.1 Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
SRE Building Roof Replacement	0%	70%	30%
<del>-(Phase 1 – Design Only)</del>			
Phase 2 Design & Construction			
Change Order 1 (\$18,235.00)			

Federal Committed:	\$	0.00
State:	<del>\$ 147,939.00</del>	<u>\$160,703.00</u>
Grantee:	<del>\$ 63,402.00</del>	<u>\$ 68,873.00</u>

REVISION 2. Article 4.4. is amended as follows:

**4.4 Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed ~~\$147,939.00~~ \$160,703.00

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

***THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.***



## State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Purchase Order No: \_\_\_\_\_

## Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Commissioner, Minnesota Department of Transportation

By: \_\_\_\_\_  
Director, Office of Aeronautics

Date: \_\_\_\_\_

## MnDOT Contract Management

as to form & execution

By: \_\_\_\_\_

Date: \_\_\_\_\_



**GREEN**

Amendment A02 Request.

CITY OF WORTHINGTON PUBLIC WORKS

303 NINTH STREET ■ PO BOX 279  
WORTHINGTON MN 56187  
TELEPHONE: (507) 372-8650  
FAX: (507) 372-8630  
www.ci.worthington.mn.us

August 11, 2023

Mr. Luke Bourassa  
Airport Development Engineer  
Minnesota Department of Transportation  
Office of Aeronautics  
222 East Plato Blvd.  
St. Paul, MN 55107

SP A5301-88 A02

Contract # 1052376A02

RE: A5301-88 Amendment Request  
Worthington Municipal Airport (OTG)  
SRE Building Roof Replacement – Change Order No.1

Dear Mr. Bourassa:

Please find enclosed Change Order No.1 the aforementioned project at the Worthington Municipal Airport located in Worthington, Minnesota.

The city is requesting an amendment to the SP A5301-88 project for Change Order No.1.

Funding shall be a combination of State and Local funds. The following is a breakdown of costs associated with this grant request:

SRE BUILDING ROOF REPLACEMENT	TOTAL	STATE (70%)	LOCAL (30%)
CONSTRUCTION (TRI-STATE GENERAL CONTRACTING)	\$198,041.00	\$138,628.70	\$59,412.30
CHANGE ORDER NO.1	\$18,235.00	\$12,764.50	\$5,470.50
DESIGN (SEH, INC.)	\$13,300.00	\$9,310.00	\$3,990.00
<b>TOTAL PROJECT:</b>	<b>\$229,576.00</b>	<b>\$160,703.20</b>	<b>\$68,872.80</b>

The city of Worthington requests an amendment to SP A5301-88 grant in the amount of **\$12,764.50** for the SRE Building Roof Replacement construction Change Order No.1. If you need any further information or documentation, please feel welcome to contact me at [tew@ci.worthington.mn.us](mailto:tew@ci.worthington.mn.us) or 507-360-8764

Sincerely,

Todd Wietzen  
Airport Manager

cc: Brian Conklin, MnDOT Aeronautics

Airport: Worthington OTG  
 Sponsor: City of Worthington  
 State Project: A5301-88  
 State Agreement #: 1052376A02  
 Description: SRE Building Roof Replacement & Repair Amendment A02  
 Date: 11/21/2023

Construction	Description	Total	State Funding Rate	State	Local
	Phase 2 (Construction) Tri-State General Contracting	\$ 198,041.00	70%	\$ 138,628.70	\$ 59,412.30
	Change Order 1 (Failed Roof sheeting & Truss Repair)	\$ 18,235.00	70%	\$ 12,764.50	\$ 5,470.50
		\$ -		\$ -	\$ -
	<b>CONSTRUCTION SUBTOTAL</b>	<b>\$ 216,276.00</b>		<b>\$ 151,393.20</b>	<b>\$ 64,882.80</b>
Engineering	Description	Total		State	Local
	Phase 1 Design (S.E.H.)	\$ 13,300.00	70%	\$ 9,310.00	\$ 3,990.00
			0%	\$ -	\$ -
		\$ -	0%	\$ -	\$ -
	<b>ENGINEERING SUBTOTAL</b>	<b>\$ 13,300.00</b>		<b>\$ 9,310.00</b>	<b>\$ 3,990.00</b>
Administration	Description	Total		State	Local
		\$ -	0%	\$ -	\$ -
	<b>ADMINISTRATION SUBTOTAL</b>	<b>\$ -</b>			
	<b>Grant Amounts</b>	<b>\$ 229,576.00</b>		<b>\$ 160,703.20</b>	<b>\$ 68,872.80</b>
				<b>\$ 160,703.50</b>	<b>\$ 68,882.50</b>

## ADMINISTRATION MEMO

**DATE: NOVEMBER 22, 2023**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### CONSENT AGENDA CASE ITEMS

**1. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT - WORTHINGTON AREA YMCA**

The Worthington Area YMCA, has submitted an Application for Exemption from Lawful Gambling as follows:

Organization:	Worthington Area YMCA
CEO:	Karri Olmanson
Type of Event:	Raffle
Date & Location of Event:	March 8, 2023 Worthington Event Center 1447 Prairie Drive

The application (included as ***Exhibit 1***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling for the Worthington Area YMCA.

**2. 2024 LICENSE RENEWALS**

The following 2024 License Renewal Applications have been received and are submitted for Council approval:

**On-Sale Beer**

Worthington Comfort Suites - 1447 Prairie Drive  
El Taco - 430 Tenth Street  
Panda House - 913 Fourth Avenue

**Off-Sale Beer**

Mini Market Lupita - 1906 Oxford Street  
El Mexicano #3 - 310 10<sup>th</sup> Street  
Worthington Comfort Suites - 1447 Prairie Drive  
Food-N-Fuel - 907 Diagonal Road  
Interstate Cenex - 1710 N. Humiston Avenue  
Top Asian Food - 312 10<sup>th</sup> Street  
Corky's Corner - 1007 Oxford Street  
Fareway Stores - 1028 Ryan's Road  
Walmart Stores, Inc., Walmart #2820 - 1055 Ryan's Road  
Kwik Trip Inc., Kwik Trip #1028 - 1601 Oxford Street  
Kwik Trip Inc., Kwik Trip #1212 - 1755 N. Humiston Avenue  
Bob & Steve's Holiday - 1408 Oxford Street  
La Azteca Grocery Store - 219 10<sup>th</sup> Street  
Casey's General Store #1686 - 1704 Oxford Street  
Casey's General Store #3263 - 2021 Hwy 59 N  
Hy-Vee Gas - 1245 Oxford Street  
Hy-Vee - 1235 Oxford Street

#### **Dance**

Fraternal Order of Eagles #3282 - 205 Oxford Street  
VFW Post #3958 - 1117 2<sup>nd</sup> Avenue

#### **Pawn Shop**

Pawn It- 1730 Oxford Street

All the required paperwork, fees, and insurance certificates have been received.

Council action is requested on the 2024 License renewal applications.

### **CASE ITEMS**

#### **1. SECOND READING PROPOSED ORDINANCE RELATING TO STORM WATER UTILITY RATES**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance relating to Storm Water Utility Rates.

A complete copy of the ordinance was provided in your November 13, 2023 Council Agenda.

Council action is requested to give a second reading to the proposed ordinance.

**2. RESOLUTION ACCEPTING A GRANT FOR THE CITY OF WORTHINGTON - CENTER FOR ACTIVE LIVING**

The City of Worthington - Center for Active Living has received a grant for \$51,015 from the Minnesota River Area Agency on Aging.

The grant period will run from January 1, 2024 - December 31, 2024. The Center for active Living was granted this renewal opportunity to continue with the good work we started and invested in this year under what the Center for Active Living Director Jill Cuperus called "The Good Life Grant".

Under the education and training category of funding, they will continue to offer technology classes with the machines that were bought in 2022 in the "investment" year (16 iPads, and 14 laptops) and a continued partnership with MN West for technology instructions using them. They will also continue our raised garden programming and having local musicians come in and play and talk about the music. New this year will be some art instruction, history of Worthington discussions with local experts, and some mural work in a lower level stairway. Under Health promotion, they will have a YMCA exercise instructors come multiple times a week to teach classes. There is also some money included for translation services, Wi-Fi, website fees, advertising, and a portion of the director's salary. We are excited to continue to offer our active older adult population these amenities to truly live "The Good Life".

Council action is requested to approve the resolution to accept the grant shown as ***Exhibit 3.***

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

4/23  
Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Worthington Area YMCA

Previous Gambling Permit Number: X-                    

Minnesota Tax ID Number, if any:                     

Federal Employer ID Number (FEIN), if any:                     

Mailing Address: 1501 Collegeway

City: Worthington State: MN Zip: 56187 county: Nobles

Name of Chief Executive Officer (CEO): Karri Olmanson

CEO Daytime Phone: 507-376-6197 CEO Email: Karri.Olmanson@ymcaworthington.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): Khnystyna.lupkes@ymcaworthington.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Worthington Event Center

Physical Address (do not use P.O. box): 1447 Prairie Dr. Worthington, MN 56187

Check one:

☒ City: Worthington Zip: 56187 County: Nobles

☐ Township:                      Zip:                      County:                     

Date(s) of activity (for raffles, indicate the date of the drawing): 3/8/23

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Kari Olmanson Date: 11.14.2023  
(Signature must be CEO's signature; designee may not sign)

Print Name: Karri Olmanson

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING GRANT ACCEPTANCE**

**WHEREAS**, Minnesota River Area Agency on Aging Projects, provides grant funding to political subdivisions for the purposes of 2023 Area Planning on Aging – “The Good Life Project”;

**WHEREAS**, the City of Worthington submitted a renewal application for the Grant;

**WHEREAS**, the City has been notified that it has been awarded \$51,015.00 from the Minnesota River Area Agency on Aging to complete the project expressed in the Application “The Good Life Project”;

**WHEREAS**, the City has the legal authority to apply for the Grant; and

**WHEREAS**, the city council has determined that it is in the best interests of the City to accept the Funding and proceed with the Project subject to the terms and conditions of the Gant.

**NOW, THEREFORE, BE IT RESOLVED**, the City accepts the Funding in order to complete the Project subject to the following:

1. The City agrees to abide by all terms and conditions required to receive the Grant to complete the Project.
2. Jill Cuperus is hereby appointed as the City’s Authorizing Agent related to the Grant and the Project.
3. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
4. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
5. The Authorizing Agent shall serve as the City’s official liaison with the entity issuing the Grant.
6. The Authorizing Agent is granted the authority to direct City staff in matters related to accepting the Grant and completing the Project.

Adopted by the City Council of the City of Worthington, Minnesota, this 27th day of November, 2023.

**(SEAL)**

**CITY OF WORTHINGTON**

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**ENGINEERING MEMO**

**DATE: NOVEMBER 21, 2023**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**1. ORDER PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT - SECOND AVENUE**

**Exhibit 1** is a resolution ordering the preparation of a feasibility report on a segment of Second Avenue from Twelfth Street to Thirteenth Street for street reconstruction improvements. The project would include improving the described street by regarding base reconstruction, resurfacing, and curb and gutter.

The improvements will be proposed to be assessed to abutting property owners. Upon receipt of the report, Council will be requested to order a hearing on the proposed improvements. Staff recommends that Council adopt the resolution in Exhibit 1.

**2. ORDER PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT - CHURCH AVENUE**

**Exhibit 2** is a resolution ordering the preparation of a feasibility report on a segment of Church Avenue from Oxford Street to Clary Street for street reconstruction improvements. Improving the described streets by regrading base reconstruction and resurfacing.

The improvements will be proposed to be assessed to abutting property owners. Upon receipt of the reports, Council will be requested to order a hearing on the proposed improvements. Staff recommends that Council adopt the resolution in Exhibit 2.

**3. RESOLUTION OF SUPPORT – LOCAL ROAD IMPROVEMENT PROGRAM GRANT APPLICATION**

The City of Worthington is in the process of applying for Local Road Improvement Program (LRIP) Grant Funds from the Minnesota Department of Transportation. The proposed project includes construction of the Service Road from Spring Avenue to Service Drive, connecting to Highway 60.

The LRIP will provide grant funding up to \$1,500,000 of construction cost. The funds may not be used for right of way acquisition, engineering, public or private utilities.

The Program application requires a resolution of support from the City Council. Staff

is requesting council adopt the resolution shown in *Exhibit 3*.

4. **APPROVE TASK ORDER 24 WITH BOLTON AND MENK TO PROVIDE PROFESSIONAL SERVICE FOR LRIP GRANT APPLICATION**

Task Order 24, shown in *Exhibit 4*, provides professional services for the grant application for the Service Road project proposed for 2025. The cost is not to exceed \$7,000. The task order covers essential components, including analysis of the right-of-way acquisition, gathering letters of support from public and business owners, and preliminary analysis data compilation. The LRIP application deadline is December 8th. Staff recommends the approval of Task Order 24 with Bolton and Menk, Inc.

**RESOLUTION NO. 2023-11-**

**ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT**

**WHEREAS**, it is proposed to improve:

**SECOND AVENUE, from Twelfth Street to Thirteenth Street.**

by regrading base reconstruction, curb and gutter, and by concrete surfacing and to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

**NOW THEREFORE, BE IT RESOLVED BY  
THE CITY COUNCIL OF WORTHINGTON, MINNESOTA:**

That the proposed improvement to be referred to the city engineering staffs for study and to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended.

Adopted by the Council of the City of Worthington, Minnesota, this the 27<sup>th</sup> day of November 2023.

(SEAL)

---

Rick VonHoldt, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**RESOLUTION NO. 2023-11-**

**ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED IMPROVEMENT**

**WHEREAS**, it is proposed to improve:

**CHURCH AVENUE, from Clary Street to Oxford Street**

by regrading base reconstruction, and by bituminous surfacing and to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

**NOW THEREFORE, BE IT RESOLVED BY  
THE CITY COUNCIL OF WORTHINGTON, MINNESOTA:**

That the proposed improvement to be referred to the city engineering staffs for study and to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended.

Adopted by the Council of the City of Worthington, Minnesota, this the 27<sup>th</sup> day of November 2023.

(SEAL)

\_\_\_\_\_  
Rick VonHoldt, Mayor

Attest: \_\_\_\_\_  
Mindy L. Eggers, City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE PURSUIT OF 2023 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FOR THE WORTHINGTON INDUSTRIAL SERVICE ROAD PROJECT**

**WHEREAS**, the Worthington Industrial Service Road Project includes the service road from the intersection of Spring Avenue to the extent of the road as well as a new paved service road north of the existing service road, and

**WHEREAS**, the Worthington Industrial Service Road project provides opportunity to increase access to businesses for commercial and industrial traffic, address drainage issues, and connect residential homes and businesses to Highway 60, and

**WHEREAS**, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development, and

**WHEREAS**, the proposed year for project construction is 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON AS FOLLOWS; that**

1. The City Council hereby supports the Worthington Industrial Service Road Project, and
2. The City Council hereby supports the City of Worthington's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application, and
3. The City Council hereby commits to funding project elements not eligible for LRIP funding, ensuring the project will comply with all LRIP funding requirements, and following the project schedule as presented in the application.

**ADOPTED BY THE CITY COUNCIL OF WORTHINGTON, MINNESOTA, THIS 27th DAY OF NOVEMBER 2023.**

(SEAL)

CITY OF WORTHINGTON

\_\_\_\_\_  
Rick Von Holdt, Mayor

ATTEST: \_\_\_\_\_  
Mindy Eggers, City Clerk

**CITY OF WORTHINGTON AND BOLTON & MENK, INC.  
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

**TASK ORDER NO: 24**

**CLIENT: City of Worthington**

**CONSULTANT: Bolton & Menk, Inc.**

**DATE OF THIS TASK ORDER: November 22, 2023**

**DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: September 14, 2020**

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

**1.0 Scope of Services:**

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CLIENT requests assistance in completing a grant application for the Local Road Improvement Program (LRIP) through the Minnesota Department of Transportation. The LRIP provides agencies with financial assistance for local road construction or reconstruction projects with local, regional, or statewide significance. The LRIP funds projects that cannot reasonably be funded through other revenue sources. Regionally and locally significant projects support economic development, strengthen core business districts, improve freight movement (including farm-to-market routes), provide benefits to a trunk highway or county road, or improve a connection to a regional tourist destination.

The LRIP application will include funding to improve the service road east of Spring Avenue and north of Oxford Street.

**2.0 Fees:**

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. The total cost of services provided by CONSULTANT for this Task Order shall not exceed \$7,000.00 without prior approval of CLIENT. Fees will be invoiced on an hourly basis.

**3.0 Schedule:**

Schedule for performance of Services will be as follows or as set forth in attached Scope, such that all services will be completed by December 8, 2023.

**4.0 Deliverables**

Deliverables will be as follows or as set forth in the attached Scope:

A completed application with accompanying materials such as letters of support and a council resolution to be submitted by the December 8, 2023 grant application deadline.

**5.0 Term**

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

**6.0 Other Matters**

None.

**7.0 Project Managers**

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CLIENT:  
Name: Hyunmyeong Goo  
Address: 303 Ninth Street  
City, State, Zip: Worthington, MN 56187  
Office Phone: 507-372-8600  
Email: [hgoo@ci.worthington.mn.us](mailto:hgoo@ci.worthington.mn.us)

BOLTON & MENK, INC.  
Name: Travis Winter, P.E.  
Office Address 1501 South State Street, Ste 100  
City, State, Zip: Fairmont, MN 56031  
Office Phone: 507-238-4738  
Email: [travis.winter@bolton-menk.com](mailto:travis.winter@bolton-menk.com)

**CLIENT:****BOLTON & MENK, INC.**

By: \_\_\_\_\_

BY: Travis L. Winter

Printed Name: \_\_\_\_\_

Printed Name: Travis Winter, P.E.

Title: \_\_\_\_\_

Title: Principal Engineer

ATTACHMENTS TO THIS TASK ORDER: None.



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN WATER WORKS ASSOC	11/17/23	2025 AWWA ANNUAL DUES	WATER	O-DISTR MISC	<u>376.00</u>
				TOTAL:	376.00
ARNOLD MOTOR SUPPLY LLP	11/17/23	DEGREASER	ELECTRIC	O-DISTR MISC	<u>14.66</u>
				TOTAL:	14.66
ARTISAN BEER COMPANY	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>508.30</u>
				TOTAL:	508.30
BRADLEY BEHREND	11/17/23	PARKING BANNER	GENERAL FUND	LAKE IMPROVEMENT	448.00
	11/17/23	4X8 BANNER	WATER	ACCTS-RECORDS & COLLEC	42.00
	11/17/23	4X8 BANNER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	42.00
	11/17/23	TRUCK LETTERING	ELECTRIC	O-DISTR UNDERGRND LINE	125.00
	11/17/23	4X8 BANNER	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>84.00</u>
				TOTAL:	741.00
BEVERAGE WHOLESALERS INC	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	9,651.15
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	11,012.04
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>993.00-</u>
				TOTAL:	19,670.19
BLUEPEAK	11/17/23	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	<u>51.44</u>
				TOTAL:	51.44
BOLTON & MENK INC	11/17/23	CHLORIDE REDUCTION PROJECT	MUNICIPAL WASTEWAT	O-PURIFY MISC	187.00
	11/17/23	WWTF FACILITY IMPROVEMENTS	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	18,552.00
	11/17/23	REIL REPLACEMENT FED GRANT	AIRPORT	PROJECT #6	2,520.00
	11/17/23	PAVEMENT FED GRAN	AIRPORT	PROJECT #7	<u>1,980.00</u>
				TOTAL:	23,239.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,416.58
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	72.00
	11/17/23	MIX	LIQUOR	NON-DEPARTMENTAL	186.42
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	740.00
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	112.00-
	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	297.00-
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	66.90
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	16.65
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.85-
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>3.70-</u>
				TOTAL:	7,183.10
BTU INC	11/17/23	AIR FILTERS	LIQUOR	O-GEN MISC	<u>331.02</u>
				TOTAL:	331.02
CAPITAL ONE	11/17/23	MOUSE TRAPS TABLE SET	WATER	O-DISTR MISC	<u>170.96</u>
				TOTAL:	170.96
CARLOS CREEK WINERY INC	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>1,200.00</u>
				TOTAL:	1,200.00
COMPUTER LODGE LLC	11/17/23	LIQUOR STORE COMPUTER	LIQUOR	O-GEN MISC	<u>1,572.08</u>
				TOTAL:	1,572.08

PACKET: 04917 NOVEMBER EFT

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122	FIRST STATE BANK SOUTHWEST		D	11/21/2023			002074	19,244.58
M00115	MISSOURI RIVER ENERGY SERVICES		D	11/21/2023			002075	1,250,602.58
S00202	STATE OF MINNESOTA DEPT OF REVENUE		D	11/21/2023			002076	107,125.00

\* \* T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,376,972.16	1,376,972.16
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	1,376,972.16	1,376,972.16

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 04917 NOVEMBER EFT

VENDOR SET: 01

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
101	11/2023	10,877.36CR
202	11/2023	1,115.44CR
229	11/2023	1,568.94CR
231	11/2023	57.78CR
601	11/2023	3,441.31CR
602	11/2023	61.66CR
604	11/2023	1,305,702.64CR
609	11/2023	45,742.15CR
702	11/2023	280.21CR
873	11/2023	8,124.67CR
=====		
ALL		1,376,972.16CR

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CORE & MAIN LP	11/17/23	DISTRIBUTION SUPPLIES	WATER	M-TRANS MAINS	<u>3,818.94</u>
				TOTAL:	3,818.94
DGR ENGINEERING	11/17/23	SUBSTATION #2 BREAKER ADDI	ELECTRIC	FA TRANS MAINS	6,819.00
	11/17/23	SCADA SYSTEM REPLACEMENT	ELECTRIC	FA DISTR STATION EQUIP	<u>9,000.00</u>
				TOTAL:	15,819.00
DOLL DISTRIBUTING LLC	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	84.40
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	5,428.85
	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	67.20
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	53.25
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>2,674.50</u>
				TOTAL:	8,308.20
DUININCK INC	11/17/23	OXFORD STREET PROJECT	IMPROVEMENT CONST	OXFORD STREET RECON	<u>1,175,436.17</u>
				TOTAL:	1,175,436.17
EARL F ANDERSEN INC- DIVISION OF SAFET	11/17/23	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	<u>362.10</u>
				TOTAL:	362.10
ECHO GROUP INC	11/17/23	PVC FITTINGS	ELECTRIC	M-DISTR UNDERGRND LINE	<u>28.34</u>
				TOTAL:	28.34
ENVIRONMENTAL CONSULTING AND TESTING I	11/17/23	TRE PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>2,000.00</u>
				TOTAL:	2,000.00
FLAHERTY & HOOD PA	11/17/23	OCTOBER LABOR CONSULTATION	GENERAL FUND	CITY ATTORNEY	<u>243.75</u>
				TOTAL:	243.75
FORUM COMMUNICATIONS COMPANY	11/17/23	PUBLIC HEARING BONDS	GENERAL FUND	CLERK'S OFFICE	76.30
	11/17/23	HRA DIRECTOR AD	GENERAL FUND	PERSONNEL & RECRUITMEN	1,594.00
	11/17/23	PUBLIC WORKS OP AD	GENERAL FUND	PERSONNEL & RECRUITMEN	1,049.00
	11/17/23	TAX ABATEMENT PUBLIC HEARI	GENERAL FUND	ECONOMIC DEVELOPMENT	58.45
	11/17/23	CAL GENERATIONS AD	GENERAL FUND	CENTER FOR ACTIVE LIVI	450.00
	11/17/23	CAL BUSINESS CARD DIRECTOR	GENERAL FUND	CENTER FOR ACTIVE LIVI	99.00
	11/17/23	OCTOBER ADVERTISING	LIQUOR	O-GEN MISC	1,169.00
	11/17/23	CAD AD FOR BIDS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>225.68</u>
				TOTAL:	4,721.43
FRONTIER COMMUNICATION SERVICES	11/17/23	PHONE SERVICE	WATER	O-PUMPING	49.84
	11/17/23	PHONE SERVICE	WATER	O-PURIFY MISC	66.75
	11/17/23	PHONE SERVICE	WATER	O-PURIFY MISC	40.25
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	57.18
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.25
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	50.85
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	66.75
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	64.40
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.84
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	64.68
	11/17/23	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	41.84
	11/17/23	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	75.34
	11/17/23	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	131.53

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/17/23	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>25.56</u>
				TOTAL:	1,084.06
GRAHAM TIRE OF WORTHINGTON INC	11/17/23	KUBOTA TIRE REPAIR	RECREATION	PARK AREAS	41.40
	11/17/23	KUBOTA TIRE REPAIR	RECREATION	PARK AREAS	<u>32.00</u>
				TOTAL:	73.40
HARVEY SIGN SERVICE LLC	11/17/23	CLAIM #CA-311735 COMM SER	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>275.00</u>
				TOTAL:	275.00
HAWKINS INC	11/17/23	CHLORINE 1495LB	WATER	O-PURIFY	<u>1,499.05</u>
				TOTAL:	1,499.05
IDEAL LANDSCAPE & DESIGN INC	11/17/23	CENTENNIAL RETANAGE RELEAS	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,671.75
	11/17/23	WATER DEPT PARKING RETAINA	WATER	NON-DEPARTMENTAL	11,023.25-
	11/17/23	WATER DEPT PARKING PMT#1	WATER	FA MISC	220,465.00
	11/17/23	OLSON PARK SEWER PAYMENT #	STORM WATER MANAGE	PROJECT #13	<u>20,301.50</u>
				TOTAL:	232,415.00
JANITOR'S CLOSET	11/17/23	MOP BUCKET WHEELS	RECREATION	PARK AREAS	<u>43.80</u>
				TOTAL:	43.80
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	11/17/23	BACKHOE COOLANT	WATER	O-DIST UNDERGRND LINES	21.28
	11/17/23	FITTINGS	ELECTRIC	O-DISTR UNDERGRND LINE	<u>30.99</u>
				TOTAL:	52.27
JESSICA NOBLE INSURANCE AGENCY INC	11/17/23	1244 OXFORD ST GRANT	WGTN EDA	BUSINESS DEVELOPMENT	<u>5,000.00</u>
				TOTAL:	5,000.00
JOHNSON BROTHERS LIQUOR CO	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,780.02
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,629.24
	11/17/23	MIX	LIQUOR	NON-DEPARTMENTAL	62.00
	11/17/23	BEER	LIQUOR	NON-DEPARTMENTAL	48.00
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	167.65
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>123.75</u>
				TOTAL:	15,810.66
JOHNSON JEWELRY INC	11/17/23	ENGRAVING ( W&L COMMISSION	ELECTRIC	ADMIN MISC	<u>10.70</u>
				TOTAL:	10.70
JOSE'S CLEANING SERVICES	11/17/23	CARPET CLEANING AND SEALIN	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>2,200.00</u>
				TOTAL:	2,200.00
JSA SERVICES INC	11/17/23	TOWELS	GENERAL FUND	CENTER FOR ACTIVE LIVI	212.34
	11/17/23	OLSON TOWELS	RECREATION	PARK AREAS	<u>412.65</u>
				TOTAL:	624.99
BJ KLINKENBORG	11/17/23	BUCKET TRUCK PICKUP	RECREATION	TREE REMOVAL	<u>117.53</u>
				TOTAL:	117.53
MARK'S AUTO REPAIR OF WORTHINGTON INC	11/17/23	SQUAD #13-33 VAPOR CANISTE	GENERAL FUND	POLICE ADMINISTRATION	96.48
	11/17/23	SQUAD #13-33 VAPOR CANISTE	GENERAL FUND	POLICE ADMINISTRATION	190.95
	11/17/23	SQUAD #22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	67.45
	11/17/23	SQUAD #22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	<u>19.00</u>
				TOTAL:	373.88

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MAXFIELD RESEARCH AND CONSULTING	11/17/23	COMPREHENSIVE HOUSING STUD	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>1,750.00</u>
				TOTAL:	1,750.00
MC GLASS & KEY INC	11/17/23	GATE LOCK	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>183.55</u>
				TOTAL:	183.55
MICK'S REPAIR	11/17/23	#415 OIL CHANGE	GENERAL FUND	ENGINEERING ADMIN	<u>77.69</u>
				TOTAL:	77.69
MINNESOTA DEPARTMENT OF TRANSPORTATION	11/17/23	MATERIAL TESTING AND INSPE	GENERAL FUND	ENGINEERING ADMIN	<u>376.66</u>
				TOTAL:	376.66
MINNESOTA DEPARTMENT OF PUBLIC SAFETY	11/17/23	LIQUOR BUYER CARD 2024	LIQUOR	O-GEN MISC	<u>20.00</u>
				TOTAL:	20.00
MINNESOTA ENERGY RESOURCES CORP	11/17/23	MONTHLY SERVICE	WATER	O-PURIFY MISC	157.28
	11/17/23	MONTHLY SERVICE	WATER	O-DISTR MISC	105.95
	11/17/23	MONTHLY SERVICE	WATER	O-DISTR MISC	70.46
	11/17/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	70.46
	11/17/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,086.96
	11/17/23	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	105.94
	11/17/23	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	<u>140.93</u>
				TOTAL:	4,737.98
MISCELLANEOUS V ARABI, AMNA	11/17/23	UTILITY REFUND	WATER	NON-DEPARTMENTAL	7.16
ARABI, AMNA	11/17/23	UTILITY REFUND	WATER	ACCTS-RECORDS & COLLEC	1.82
BENSON, ILLONA	11/17/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
BERNSTROM, DANIEL &	11/17/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
CHUNG, THANH K	11/17/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
LANGLAND, SCOTT	11/17/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
LE, KIET	11/17/23	WATER SOFTENER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	150.00
ROHWER, STEVE & MARLIS	11/17/23	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	150.00
ARABI, AMNA	11/17/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	220.00
ROG, BADAWI A	11/17/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	95.16
STOEBNER, BRIAN J	11/17/23	UTILITY REFUND	ELECTRIC	NON-DEPARTMENTAL	95.49
CONTRESRAS, NO	11/17/23	AIR CONDITIONER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	250.00
ARABI, AMNA	11/17/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	7.27
ROG, BADAWI A	11/17/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	0.64
ROSARIO, ANJELICA L	11/17/23	MISCELLANEOUS VENDOR	ELECTRIC	ACCTS-RECORDS & COLLEC	2.49
STOEBNER, BRIAN J	11/17/23	UTILITY REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	4.86
JEFFERS, CAROL D	11/17/23	MISCELLANEOUS VENDOR	GARBAGE COLLECTION	NON-DEPARTMENTAL	<u>238.11</u>
				TOTAL:	3,223.00
MISSOURI RIVER ENERGY SERVICES	11/17/23	CDR PARTICIPATION FEE	ELECTRIC	FA DISTR METERS	<u>10,000.00</u>
				TOTAL:	10,000.00
NIENKERK TYLER	11/17/23	ZAMBONI DROP OFF	RECREATION	ICE ARENA	<u>173.82</u>
				TOTAL:	173.82
NOBLES COOPERATIVE ELECTRIC	11/17/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.37
	11/17/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.36
	11/17/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	44.47
	11/17/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	40.95
	11/17/23	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	277.70
	11/17/23	MONTHLY SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	11/17/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	59.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	561.57
OFFICE OF THE SECRETARY OF STATE	11/17/23	NOTARY PUBLIC COMMISSION	ELECTRIC	CUSTOMER INSTALL EXPEN	120.00
				TOTAL:	120.00
ONE OFFICE SOLUTION-WOCITY	11/17/23	CARTRIDGE INK	GENERAL FUND	CENTER FOR ACTIVE LIVI	327.75
	11/17/23	TONER CARTRIDGE	DATA PROCESSING	DATA PROCESSING	128.99
				TOTAL:	456.74
ONE OFFICE SOLUTION-WOUTIL	11/17/23	TISSUE TRASH BAGS	WATER	ADMIN OFFICE SUPPLIES	51.14
	11/17/23	TISSUE TRASH BAGS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	51.14
	11/17/23	TISSUE TRASH BAGS	ELECTRIC	ADMIN OFFICE SUPPLIES	102.25
				TOTAL:	204.53
PAIGE ST. JOHN	11/17/23	CHRISTMAS DECOR	LIQUOR	O-GEN MISC	106.80
				TOTAL:	106.80
PALMA CUSTOMS & AUTO SALES LLC	11/17/23	ICR#23-6684 CHEVY TOWING	GENERAL FUND	POLICE ADMINISTRATION	134.84
	11/17/23	IR#23-7161 TOWING KIA	GENERAL FUND	POLICE ADMINISTRATION	68.00
	11/17/23	IR#23-7167 TOYOTA TOWING	GENERAL FUND	POLICE ADMINISTRATION	68.00
				TOTAL:	270.84
PASS PLUMBING INC	11/17/23	PLUMBING 429 ROOS	WATER	O-DIST UNDERGRND LINES	125.00
	11/17/23	PLUMBING 1118 OXFORD ST	WATER	O-DIST UNDERGRND LINES	240.11
				TOTAL:	365.11
PAUSTIS WINE COMPANY	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	2,374.25
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	39.00
				TOTAL:	2,413.25
PHILLIPS WINE & SPIRITS INC	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,025.04
	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	69.00
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,076.50
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	50.66
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	42.57
				TOTAL:	5,263.77
ROSE RENTALS LLC	11/17/23	MONTHLY RENTALS	RECREATION	PARK AREAS	135.00
				TOTAL:	135.00
ROSENBERG SCOTT	11/17/23	PICK UP TRUCK WATERTOWN	RECREATION	TREE REMOVAL	11.79
				TOTAL:	11.79
RUNNINGS SUPPLY INC-ACCT#9502440	11/17/23	METER SPLICING SUPPLIES	WATER	O-DISTR METERS	33.97
	11/17/23	HEAT GUN	ELECTRIC	O-DISTR MISC	77.99
				TOTAL:	111.96
SANITATION PRODUCTS INC	11/17/23	#413 CONVEYOR BELT	STORM WATER MANAGE	STREET CLEANING	2,109.94
				TOTAL:	2,109.94
SCHOLTES MOTORS INC	11/17/23	#435 TIRE REPAIR	GENERAL FUND	ENGINEERING ADMIN	21.10
				TOTAL:	21.10
SCHROEDER BRYANT	11/17/23	K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	12.02
	11/17/23	K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	202.00
				TOTAL:	214.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TODD SCHROEDER	11/17/23	MOWING CITY HALL	GENERAL FUND	GENERAL GOVT BUILDINGS	400.78
	11/17/23	MOWING CITY HALL	GENERAL FUND	GENERAL GOVT BUILDINGS	400.78
	11/17/23	MOWING CITY HALL	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>667.97</u>
				TOTAL:	1,469.53
SCHWALBACH ACE #6067	11/17/23	HYDRANT PAINT MARKERS	WATER	M-TRANS HYDRANTS	<u>15.97</u>
				TOTAL:	15.97
SHINE BROS CORP OF MINN	11/17/23	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	<u>43.26</u>
				TOTAL:	43.26
SOUTHERN GLAZER'S WINE AND SPIRITS LL	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	125.50-
	11/17/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,973.21
	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,584.70
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	49.87
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	38.85
	11/17/23	FREIGHT	LIQUOR	O-GEN MISC	<u>9.56</u>
				TOTAL:	6,530.69
T & R ELECTRIC SUPPLY CO INC	11/17/23	1500KVA TRANSFORMER	ELECTRIC	FA DISTR LINE TRANSFOR	<u>24,185.08</u>
				TOTAL:	24,185.08
THE GLOBE	11/17/23	ANNUAL SUBSCRIPTION	ELECTRIC	ADMIN MISC	151.09
	11/17/23	ADVERTISING	LIQUOR	O-GEN MISC	<u>63.35</u>
				TOTAL:	214.44
TK ELEVATOR	11/17/23	ANNUAL MAINTENANCE	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>483.83</u>
				TOTAL:	483.83
VERIZON WIRELESS	11/17/23	MONTHLY SERVICE WPD	GENERAL FUND	POLICE ADMINISTRATION	2,171.41
	11/17/23	MONTHLY SERVICE AIR CARD W	GENERAL FUND	POLICE ADMINISTRATION	664.18
	11/17/23	MONTHLY SERVICE SHARED	GENERAL FUND	SECURITY CENTER	41.45
	11/17/23	MONTHLY SERVICE SHARED	GENERAL FUND	SECURITY CENTER	41.45
	11/17/23	MONTHLY SERVICE ANIMAL CON	GENERAL FUND	ANIMAL CONTROL ENFORCE	41.45
	11/17/23	MONTHLY SERVICE AIR CARD A	GENERAL FUND	ANIMAL CONTROL ENFORCE	35.01
	11/17/23	MONTHLY SERVICE CSO	GENERAL FUND	CODE ENFORCEMENT	41.45
	11/17/23	MONTHLY SERVICE AIRCARD CS	GENERAL FUND	CODE ENFORCEMENT	<u>35.01</u>
				TOTAL:	3,071.41
WALKER ELECTRIC LLC	11/17/23	LCRS OCTOBER	ELECTRIC	FA DISTR METERS	<u>350.00</u>
				TOTAL:	350.00
WINE MERCHANTS	11/17/23	WINE	LIQUOR	NON-DEPARTMENTAL	560.00
	11/17/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>11.88</u>
				TOTAL:	571.88
WORTHINGTON GLASS INC	11/17/23	FORD EXPLORER WINDSHIELD	GENERAL FUND	POLICE ADMINISTRATION	475.80
	11/17/23	FORD EXPLORER WINDSHIELD	GENERAL FUND	POLICE ADMINISTRATION	<u>110.00</u>
				TOTAL:	585.80



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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## ===== FUND TOTALS =====

101	GENERAL FUND		15,939.60		
229	RECREATION		1,245.69		
232	WGTN EDA		5,000.00		
401	IMPROVEMENT CONST		1,178,107.92		
431	AQUATIC CENTER FACILITY		183.55		
601	WATER		216,335.68		
602	MUNICIPAL WASTEWATER		25,984.35		
604	ELECTRIC		52,349.01		
605	INDUSTRIAL WASTEWATER		2,100.00		
606	STORM WATER MANAGEMENT		22,411.44		
609	LIQUOR		70,722.29		
612	AIRPORT		4,559.72		
702	DATA PROCESSING		128.99		
703	SAFETY PROMO/LOSS CTRL		500.68		
873	GARBAGE COLLECTION		238.11		

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GRAND TOTAL: 1,595,807.03  
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TOTAL PAGES: 7

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	11/24/23	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	119.15
	11/24/23	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>119.15</u>
				TOTAL:	238.30
AFLAC- SHORT TERM DISABILITY	11/24/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	174.84
	11/24/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	135.85
	11/24/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	30.63
	11/24/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	52.83
	11/24/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	11/24/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	11/24/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	11/24/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	11/24/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	11/24/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	11/24/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	24.65
	11/24/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>41.44</u>
				TOTAL:	572.04
AMG WORTHINGTON	11/24/23	FLU SHOTS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>800.00</u>
				TOTAL:	800.00
ANDERSON ALIGNMENT	11/24/23	#401 OIL CHANGE DOT INSPEC	GENERAL FUND	PAVED STREETS	398.12
	11/24/23	#401 OIL CHANGE DOT INSPEC	GENERAL FUND	PAVED STREETS	129.90
	11/24/23	#401 OIL CHANGE DOT INSPEC	GENERAL FUND	PAVED STREETS	<u>394.56</u>
				TOTAL:	922.58
ARTISAN BEER COMPANY	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>322.85</u>
				TOTAL:	322.85
BEVERAGE WHOLESALERS INC	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	220.00
	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>14,223.74</u>
				TOTAL:	14,443.74
BOLTON & MENK INC	11/24/23	WWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	744.00
	11/24/23	AIRPORT MASTER PLAN FED GR	AIRPORT	PROJECT #4	<u>2,075.00</u>
				TOTAL:	2,819.00
BRAU BROTHERS BREWING COMPANY LLC	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>250.00</u>
				TOTAL:	250.00
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,075.99
	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	304.00
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	55.50
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>5.55</u>
				TOTAL:	5,441.04
CITIZEN PUBLISHING CO INC	11/24/23	SHOPPER AD	LIQUOR	O-GEN MISC	<u>85.60</u>
				TOTAL:	85.60
CITY LAUNDERING CO	11/24/23	MATS	LIQUOR	O-GEN MISC	<u>47.14</u>
				TOTAL:	47.14
DACOTAH PAPER CO	11/24/23	BAGS AND TISSUE	LIQUOR	O-GEN MISC	<u>569.65</u>
				TOTAL:	569.65
DEPARTMENT OF FINANCE	11/24/23	10% VENTURA WPD DRUG FOR	GENERAL FUND	NON-DEPARTMENTAL	266.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	266.20
DEPARTMENT OF LABOR & INDUSTRY	11/24/23	PRESSURE VESSELS AT WWTP	MUNICIPAL WASTEWAT	O-PURIFY MISC	30.00
				TOTAL:	30.00
DEPARTMENT OF TRANSPORTATION	11/24/23	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	920.00
				TOTAL:	920.00
DEPUTY REGISTER #33	11/24/23	TITLE APPLICATION FORFIETE	GENERAL FUND	POLICE ADMINISTRATION	26.00
				TOTAL:	26.00
DGR ENGINEERING	11/24/23	ELECTRIC ENGINEERING SERVI	ELECTRIC	O-DISTR STATION EXPENS	2,989.50
	11/24/23	SUBSTATION #3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	4,510.50
	11/24/23	SUBSTATION #3 WPU SPLIT	ELECTRIC	FA DISTR STATION EQUIP	438.91
	11/24/23	SUBSTATION #3 JBS SPLIT	ELECTRIC	FA IMPROVE OTHER THAN	606.11
				TOTAL:	8,545.02
DOLL DISTRIBUTING LLC	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	560.00
	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	5,550.10
	11/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	324.00
	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	49.60
				TOTAL:	6,483.70
DUBOIS CHEMICALS INC	11/24/23	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,752.20
	11/24/23	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,472.49
				TOTAL:	23,224.69
DUININCK INC	11/24/23	ASPHALT	GENERAL FUND	PAVED STREETS	531.33
	11/24/23	ASPHALT	GENERAL FUND	PAVED STREETS	200.25
				TOTAL:	731.58
E-Z WASH	11/24/23	CAR WASH	GENERAL FUND	POLICE ADMINISTRATION	104.00
				TOTAL:	104.00
ECHO GROUP INC	11/24/23	ARC FLASH HAZARD STUDY WWT	INDUSTRIAL WASTEWA	O-PURIFY MISC	9,390.00
				TOTAL:	9,390.00
ENVIRONMENTAL CONSULTING AND TESTING I	11/24/23	ACUTE FHM SCREE FOR TRE ST	INDUSTRIAL WASTEWA	O-PURIFY MISC	550.00
				TOTAL:	550.00
FIFE WATER SERVICES INC	11/24/23	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,558.76
	11/24/23	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,448.00
				TOTAL:	41,006.76
GALLS LLC	11/24/23	RESERVES UNIFORM SHIRT	GENERAL FUND	POLICE ADMINISTRATION	79.78
				TOTAL:	79.78
GRAHAM TIRE OF WORTHINGTON INC	11/24/23	SQUAD #20-25 TIRES ALIGNME	GENERAL FUND	POLICE ADMINISTRATION	2,029.49
	11/24/23	SQUAD #20-25 TIRES ALIGNME	GENERAL FUND	POLICE ADMINISTRATION	1,049.41
	11/24/23	SQUAD #21-40 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	55.87
	11/24/23	SQUAD #20-32 TRANSAXLE AND	GENERAL FUND	POLICE ADMINISTRATION	710.33
	11/24/23	SQUAD #20-32 TRANSAXLE AND	GENERAL FUND	POLICE ADMINISTRATION	709.81
	11/24/23	2 FRONT TIRES ON UNIT #300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	360.00
	11/24/23	2 FRONT TIRES ON UNIT #300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	19.20
				TOTAL:	4,934.11

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GRAINGER	11/24/23	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	<u>185.70</u>
				TOTAL:	185.70
GREATAMERICA FINANCIAL SERVICES CORPOR	11/24/23	COPIER PAYMENT	GENERAL FUND	PAVED STREETS	44.59
	11/24/23	COPIER PAYMENT	RECREATION	PARK AREAS	44.59
	11/24/23	COPIER PAYMENT	STORM WATER MANAGE	STORM DRAINAGE	<u>44.59</u>
				TOTAL:	133.77
CORY DOUGLAS GREENWAY	11/24/23	CORY DOUGLAS GREENWAY	RECREATION	FIELD HOUSE	<u>152.80</u>
				TOTAL:	152.80
HAWKINS INC	11/24/23	SPLASH PAD CHEMICALS	RECREATION	SWIMMING BEACHES	<u>2,685.21</u>
				TOTAL:	2,685.21
THE HOME CITY ICE COMPANY	11/24/23	TRAILER RENT	LIQUOR	O-GEN MISC	<u>320.00</u>
				TOTAL:	320.00
IDEXX DISTRIBUTION CORP	11/24/23	TOTAL COLIFORM TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>779.83</u>
				TOTAL:	779.83
INDEPENDENT SCHOOL DISTRICT #518	11/24/23	MEDIACOM OCTOBER 2023 PAYM	CABLE TELEVISION	CABLE	<u>3,242.46</u>
				TOTAL:	3,242.46
INDIAN ISLAND WINERY	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>796.80</u>
				TOTAL:	796.80
INTL UNION LOCAL #49	11/24/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	67.09
	11/24/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	67.80
	11/24/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	56.42
	11/24/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	49.30
	11/24/23	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	9.05
	11/24/23	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	5.03
	11/24/23	UNION DUES	TI DIST #7, REDEV	NON-DEPARTMENTAL	3.24
	11/24/23	UNION DUES	TI DIST #7, REDEV	NON-DEPARTMENTAL	0.66
	11/24/23	UNION DUES	WATER	NON-DEPARTMENTAL	98.61
	11/24/23	UNION DUES	WATER	NON-DEPARTMENTAL	97.77
	11/24/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	122.50
	11/24/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	122.50
	11/24/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	22.84
	11/24/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	41.94
	11/24/23	UNION DUES	AIRPORT	NON-DEPARTMENTAL	<u>5.25</u>
				TOTAL:	770.00
JACOBSEN BRENT	11/24/23	ANTI FALL DEMO WINDOW SUPP	GENERAL FUND	ECONOMIC DEVELOPMENT	9.39
	11/24/23	ANTI FALL DEMO WINDOW SUPP	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>68.60</u>
				TOTAL:	77.99
JANITOR'S CLOSET	11/24/23	JANITORIAL SUPPLIES	RECREATION	ICE ARENA	169.75
	11/24/23	MOP BUCKET WHEELS	RECREATION	PARK AREAS	<u>65.70</u>
				TOTAL:	235.45
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	11/24/23	KUBOTA BELTS	RECREATION	PARK AREAS	<u>93.69</u>
				TOTAL:	93.69
JOHNSON BROTHERS LIQUOR CO	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,624.99
	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>6,284.17</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	63.95
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	94.05
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>139.26</u>
				TOTAL:	12,206.42
LAW ENF LABOR SERV INC #4	11/24/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	540.00
	11/24/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	540.00
	11/24/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	147.90
	11/24/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	<u>147.90</u>
				TOTAL:	1,375.80
MINNESOTA BENEFIT ASSOCIATION	11/24/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	35.88
	11/24/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	17.62
	11/24/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	49.46
	11/24/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	53.09
	11/24/23	INSURANCE	GENERAL FUND	PAVED STREETS	37.46
	11/24/23	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	130.51
	11/24/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	5.96
	11/24/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	24.22
	11/24/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	11.15
	11/24/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	5.77
	11/24/23	INSURANCE	RECREATION	PARK AREAS	4.83
	11/24/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/24/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	11/24/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	11/24/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	11/24/23	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	11/24/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/24/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	11/24/23	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	20.55
	11/24/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	11/24/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.41</u>
				TOTAL:	651.43
MINNESOTA CHILD SUPPORT PAYMENT CTR	11/24/23	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	55.93
	11/24/23	SUPPORT ORDER	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>83.89</u>
				TOTAL:	139.82
MINNESOTA DEPARTMENT OF AGRICULTURE	11/24/23	SPLASH PAD LICENSE	RECREATION	SWIMMING BEACHES	<u>520.00</u>
				TOTAL:	520.00
MINNESOTA DEPARTMENT OF HEALTH	11/24/23	COMMUNITY WATER SUPPLY CON WATER		O-DISTR METERS	<u>10,731.00</u>
				TOTAL:	10,731.00
MORGAN CREEK VINEYARDS	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>461.40</u>
				TOTAL:	461.40
MSCIC	11/24/23	REGISTRATION FEE 2024 MSCIC	GENERAL FUND	POLICE ADMINISTRATION	<u>900.00</u>
				TOTAL:	900.00
MYRL & ROY'S PAVING INC	11/24/23	BLACK TOP	GENERAL FUND	PAVED STREETS	<u>290.70</u>
				TOTAL:	290.70
NCPERS GROUP LIFE INS	11/24/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	137.21
	11/24/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	134.59
	11/24/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	11/24/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	22.70
	11/24/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	27.33
	11/24/23	LIFE INS	WATER	NON-DEPARTMENTAL	40.70
	11/24/23	LIFE INS	WATER	NON-DEPARTMENTAL	41.06
	11/24/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	44.82
	11/24/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	44.91
	11/24/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	37.73
	11/24/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	37.29
	11/24/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	10.44
	11/24/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	10.82
	11/24/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	11/24/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	11/24/23	LIFE INS	AIRPORT	NON-DEPARTMENTAL	2.40
	11/24/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	11/24/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>16.00</u>
			TOTAL:		656.00
NICOLE R KEMPEMA	11/24/23	COCO MOVIE CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	194.18
	11/24/23	PATSY CLINE CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	226.54
	11/24/23	VETERANS PROGRAM CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>145.64</u>
			TOTAL:		566.36
NIENKERK TYLER	11/24/23	ZAMBONI REPAIR PICKUP	RECREATION	ICE ARENA	<u>145.31</u>
			TOTAL:		145.31
NOBLES COUNTY ATTORNEY	11/24/23	VENTURA WPD DRUG FORFEITUR	GENERAL FUND	NON-DEPARTMENTAL	532.40
	11/24/23	98 JEEP CHEROKEE DWI FORFE	GENERAL FUND	NON-DEPARTMENTAL	<u>17.10</u>
			TOTAL:		549.50
NOBLES COUNTY AUDITOR/TREASURER	11/24/23	NOVEMBER 2023 LEGAL SERVIC	GENERAL FUND	PROSECUTION	21,677.75
	11/24/23	LEASE PAYMENT UTILITY OFFI	WATER	O-DISTR RENTS	163.80
	11/24/23	LEASE PAYMENT UTILITY OFFI	WATER	ADMIN RENT	327.61
	11/24/23	LEASE PAYMENT UTILITY OFFI	MUNICIPAL WASTEWAT	O-PURIFY MISC	131.04
	11/24/23	LEASE PAYMENT UTILITY OFFI	MUNICIPAL WASTEWAT	ADMIN RENT	262.09
	11/24/23	LEASE PAYMENT UTILITY OFFI	ELECTRIC	O-DISTR RENTS	786.26
	11/24/23	LEASE PAYMENT UTILITY OFFI	ELECTRIC	ADMIN RENT	<u>1,605.27</u>
			TOTAL:		24,953.82
NUTRIEN AG SOLUTIONS	11/24/23	SPRAY	RECREATION	PARK AREAS	779.95
	11/24/23	SPRAY	RECREATION	OLSON PARK CAMPGROUND	<u>2,671.23</u>
			TOTAL:		3,451.18
OFFICE OF MNIT SERVICES	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ADMINISTRATION	31.01
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	CLERK'S OFFICE	41.46
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ACCOUNTING	37.87
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	4.68
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ENGINEERING ADMIN	102.38
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	4.68
	11/24/23	OCTOBER VOICE SERVICES	GENERAL FUND	ECONOMIC DEVELOPMENT	44.54
	11/24/23	OCTOBER VOICE SERVICES	RECREATION	FIELD HOUSE	62.43
	11/24/23	OCTOBER VOICE SERVICES	WATER	O-PUMPING	13.98
	11/24/23	OCTOBER VOICE SERVICES	WATER	O-DISTR MISC	43.30
	11/24/23	OCTOBER VOICE SERVICES	WATER	ADMIN OFFICE SUPPLIES	13.99
	11/24/23	OCTOBER VOICE SERVICES	WATER	ACCTS-RECORDS & COLLEC	27.17
	11/24/23	OCTOBER VOICE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	OCTOBER VOICE SERVICES	MUNICIPAL WASTEWAT	O-PURIFY MISC	30.28
	11/24/23	OCTOBER VOICE SERVICES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	13.99
	11/24/23	OCTOBER VOICE SERVICES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	30.28
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	O-SOURCE MISC	13.99
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	O-DISTR SUPER & ENG	13.99
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	O-DISTR STATION EXPENS	42.16
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	O-DISTR MISC	13.99
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	ADMIN OFFICE SUPPLIES	14.56
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	ACCTS-RECORDS & COLLEC	81.55
	11/24/23	OCTOBER VOICE SERVICES	ELECTRIC	ACCTS-ASSISTANCE	16.01
	11/24/23	MONTHLY DIRECTORY	DATA PROCESSING	DATA PROCESSING	53.72
	11/24/23	OCTOBER VOICE SERVICES	DATA PROCESSING	DATA PROCESSING	<u>33.36</u>
				TOTAL:	799.36
ONE OFFICE SOLUTION-WOCITY	11/24/23	TAPE ROLLER	GENERAL FUND	CLERK'S OFFICE	<u>34.21</u>
				TOTAL:	34.21
ONE OFFICE SOLUTION-NCLAW	11/24/23	TAPE BOX STORAGE ENVELOPES	GENERAL FUND	SECURITY CENTER	69.67
	11/24/23	TAPE BOX STORAGE ENVELOPES	GENERAL FUND	SECURITY CENTER	69.68
	11/24/23	FILE JACKET AND PAPER PADS	GENERAL FUND	SECURITY CENTER	58.60
	11/24/23	FILE JACKET AND PAPER PADS	GENERAL FUND	SECURITY CENTER	<u>58.61</u>
				TOTAL:	256.56
ONE OFFICE SOLUTION-WOCITY	11/24/23	PAPER AND TAPE	LIQUOR	O-GEN MISC	<u>120.48</u>
				TOTAL:	120.48
OPTUM FINANCIAL INC	11/24/23	HSA ADMIN FEE OCTOBER	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>176.25</u>
				TOTAL:	176.25
MN PEIP	11/24/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,864.17
	11/24/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,869.47
	11/24/23	HEALTH INS-NOV FOR DEC	GENERAL FUND	NON-DEPARTMENTAL	1,310.28
	11/24/23	BOMGAARS-NOV FOR DEC	GENERAL FUND	NON-DEPARTMENTAL	495.72
	11/24/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	11/24/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	11/24/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,434.05
	11/24/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	1,434.05
	11/24/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	0.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	991.44
	11/24/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	991.44
	11/24/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	0.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	766.37
	11/24/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	926.82
	11/24/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	0.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	309.83
	11/24/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	481.34
	11/24/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,434.05
	11/24/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,450.65
	11/24/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	0.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,660.15
	11/24/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,660.15
	11/24/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	0.09
	11/24/23	BOMGAARS-NOV FOR DEC	GENERAL FUND	POLICE ADMINISTRATION	1,982.89
	11/24/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,873.32
	11/24/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,873.28
	11/24/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	<u>2,873.30</u>

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	11/24/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,873.30
	11/24/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	0.02
	11/24/23	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	18.47
	11/24/23	HEALTH INS PREM	GENERAL FUND	FIRE ADMINISTRATION	53.27
	11/24/23	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	110.65
	11/24/23	HEALTH INS PREM	GENERAL FUND	ANIMAL CONTROL ENFORCE	110.65
	11/24/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	694.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	0.01
	11/24/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	945.32
	11/24/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	476.60
	11/24/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,323.40
	11/24/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	1,323.40
	11/24/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	0.01
	11/24/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	11/24/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	11/24/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	11/24/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	11/24/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	247.86
	11/24/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	486.73
	11/24/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,434.05
	11/24/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	1,434.05
	11/24/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	0.01
	11/24/23	HEALTH INS PREM	RECREATION	PARK AREAS	716.58
	11/24/23	HEALTH INS PREM	RECREATION	PARK AREAS	0.01
	11/24/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	392.82
	11/24/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	392.81
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	OXFORD STREET RECON	16.60
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	11.07
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	ALLEY BLOCK 29 (SW OF	309.83
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	POLAR RD-JOOSTEN RD DE	221.31
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	CHURCH-OXFORD TO 2ND C	221.30
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	CHURCH-OXFORD TO 2ND C	22.13
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	33.20
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	SHELL ST-9TH AVE TO LA	16.60
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-10TH ST TO 12T	5.53
	11/24/23	HEALTH INS PREM	IMPROVEMENT CONST	2ND AVE-12TH TO 13TH R	22.13
	11/24/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	33.20
	11/24/23	HEALTH INS PREM	TI DIST #7, REDEV	SEWER EXT - N HUMISTON	16.60
	11/24/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	362.49
	11/24/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	387.28
	11/24/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	991.44
	11/24/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	991.44
	11/24/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	0.01
	11/24/23	HEALTH INS PREM	WATER	O-DISTR MISC	22.13
	11/24/23	HEALTH INS PREM	WATER	O-DISTR MISC	22.13
	11/24/23	HEALTH INS PREM	WATER	GENERAL ADMIN	325.76
	11/24/23	HEALTH INS PREM	WATER	GENERAL ADMIN	320.13
	11/24/23	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	9.38
	11/24/23	HEALTH INS PREM	WATER	ACCTS-METER READING	198.29
	11/24/23	HEALTH INS PREM	WATER	ACCTS-METER READING	297.43
	11/24/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.59
	11/24/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.60
	11/24/23	HEALTH INS PREM	WATER	FA MISC	11.07
	11/24/23	HEALTH INS PREM	WATER	PROJECT #11	16.60
	11/24/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	299.91
	11/24/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	299.91



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	0.01
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	282.73
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	278.23
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.38
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	11/24/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	11/24/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,377.84
	11/24/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,344.35
	11/24/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	347.00
	11/24/23	HEALTH INS PREM	ELECTRIC	O-DISTR UNDERGRND LINE	297.43
	11/24/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,198.92
	11/24/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	976.21
	11/24/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	283.26
	11/24/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	420.25
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	99.14
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	99.14
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	529.30
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	1,023.76
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	311.23
	11/24/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	322.01
	11/24/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,268.17
	11/24/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	1,240.76
	11/24/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	0.01
	11/24/23	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	18.78
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	148.72
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	198.30
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	0.01
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.18
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.17
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	11/24/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	426.65
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	457.18
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR STATION EQUIP	461.93
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR STATION EQUIP	522.77
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	176.14
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	47.36
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR ST LITE & SIG	0.01
	11/24/23	HEALTH INS PREM	ELECTRIC	FA DISTR METERS	421.36
	11/24/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	361.14
	11/24/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	266.44
	11/24/23	HEALTH INS PREM	ELECTRIC	FA IMPROVE OTHER THAN	0.01
	11/24/23	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	235.47
	11/24/23	HEALTH INS PREM	STORM WATER MANAGE	STORM DRAINAGE	941.87
	11/24/23	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #4	16.58
	11/24/23	HEALTH INS PREM	STORM WATER MANAGE	PROJECT #4	22.12
	11/24/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	304.73
	11/24/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	304.73
	11/24/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,388.52
	11/24/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,388.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	0.02
	11/24/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	347.00
	11/24/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	347.00
	11/24/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	2,151.52
	11/24/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	2,843.10
	11/24/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	<u>0.01</u>
			TOTAL:		116,900.77
PELLEGRINO FIRE EXTINGUISHER SALES	11/24/23	EXTINGUISHER SUB #3	ELECTRIC	O-DISTR MISC	<u>188.00</u>
			TOTAL:		188.00
PHILLIPS WINE & SPIRITS INC	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,700.32
	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	139.92
	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	243.00
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	25.60
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>7.92</u>
			TOTAL:		2,116.76
R & R PRODUCTS INC	11/24/23	ZAMBONI REPAIR	RECREATION	ICE ARENA	<u>4,737.65</u>
			TOTAL:		4,737.65
RADIO WORKS LLC	11/24/23	REWIND FM PACKAGE ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	250.00
	11/24/23	ALL SPORTS ADS	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>150.00</u>
			TOTAL:		400.00
ROUND LAKE VINEYARDS & WINERY LLC	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>1,375.08</u>
			TOTAL:		1,375.08
RUNNINGS SUPPLY INC-ACCT#9502440	11/24/23	PLUMBING SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	10.28
	11/24/23	MAINTENANCE SUPPLIES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>46.76</u>
			TOTAL:		57.04
RUNNINGS SUPPLY INC-ACCT#9502485	11/24/23	SHOVEL	GENERAL FUND	ENGINEERING ADMIN	27.99
	11/24/23	FLEET BINDERS TEST LEADS	GENERAL FUND	PAVED STREETS	322.23
	11/24/23	BOOTS GLOVES HOODIE OVERAL	GENERAL FUND	PAVED STREETS	532.91
	11/24/23	CABLE TIES FOR CHRISTMAS D	GENERAL FUND	MISC SPECIAL DAYS/EVEN	71.90
	11/24/23	GLOVES	RECREATION	SOCCER COMPLEX	<u>51.98</u>
			TOTAL:		1,007.01
SCHAAP SANITATION	11/24/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	44.21
	11/24/23	MONTHLY SERVICE	RECREATION	10TH STREET PAVILION	182.16
	11/24/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	343.50
	11/24/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>298.58</u>
			TOTAL:		868.45
TODD SCHROEDER	11/24/23	WINTER FERTILLIZER	LIQUOR	O-GEN MISC	<u>96.19</u>
			TOTAL:		96.19
SCHWALBACH #4465	11/24/23	SERVICE CALL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	100.00
	11/24/23	SERVICE CALL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	265.78
	11/24/23	BATTERY ALARM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>28.04</u>
			TOTAL:		393.82
SCHWALBACH ACE 5930	11/24/23	DOOR REPAIR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	17.97
	11/24/23	WALL HOOKS DRILL BITS	RECREATION	ICE ARENA	36.63
	11/24/23	WD40 SILICONE	RECREATION	ICE ARENA	18.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/24/23	FASTENERS	RECREATION	SOCCER COMPLEX	16.06
	11/24/23	AIR FILTERS	AIRPORT	O-GEN MISC	<u>15.18</u>
			TOTAL:		104.82
SCHWALBACH ACE #6067	11/24/23	TRASH BAGS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	16.99
	11/24/23	ALL PURPOSE CEMENT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>12.99</u>
			TOTAL:		29.98
SECURE BENEFITS SYSTEMS	11/24/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	22.98
	11/24/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	20.25
	11/24/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	416.65
	11/24/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	416.65
	11/24/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	379.72
	11/24/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	322.48
	11/24/23	MONTHLY ADMIN FEE-NOV	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	11/24/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	0.87
	11/24/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	2.25
	11/24/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	16.09
	11/24/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	48.33
	11/24/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	4.84
	11/24/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	4.84
	11/24/23	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	11/24/23	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	11/24/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	57.50
	11/24/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	57.50
	11/24/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.27
	11/24/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.27
	11/24/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	11/24/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	11/24/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	11/24/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	11/24/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	10.64
	11/24/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	10.64
	11/24/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	11/24/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	11/24/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	11/24/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	11/24/23	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	1.35
	11/24/23	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	25.00
	11/24/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	0.90
	11/24/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	0.90
	11/24/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	25.00
	11/24/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	<u>25.00</u>
			TOTAL:		4,814.68
SHINE BROS CORP OF MINN	11/24/23	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	<u>90.00</u>
			TOTAL:		90.00
SHORT ELLIOTT HENDRICKSON INC	11/24/23	SUNSET PART IMPROVEMENTS	RECREATION	PARK AREAS	2,916.97
	11/24/23	OXFORD STREET	IMPROVEMENT CONST	OXFORD STREET RECON	<u>38,731.13</u>
			TOTAL:		41,648.10
SMALL LOT MN LLC	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	527.76
	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	161.76
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>9.00</u>
			TOTAL:		698.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHERN GLAZER'S WINE AND SPIRITS LL	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,763.03
	11/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	57.00
	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,704.04
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	116.97
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	5.55
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	43.32
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>0.62</u>
				TOTAL:	9,690.53
SOUTHWEST MN CHAPTER OF I.C.C.	11/24/23	SW CHAPTER DUE BRENTS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>75.00</u>
				TOTAL:	75.00
STREICHER'S INC	11/24/23	NAME TAG AND UNIFORM FLAG	GENERAL FUND	POLICE ADMINISTRATION	16.98
	11/24/23	NAME TAG AND UNIFORM FLAG	GENERAL FUND	POLICE ADMINISTRATION	<u>16.98</u>
				TOTAL:	33.96
TRI-STATE GENERAL CONTRACTING	11/24/23	AIRPORT ROOF REPLACEMENT P	AIRPORT	NON-DEPARTMENTAL	10,813.80-
	11/24/23	AIRPORT ROOF REPLACEMENT P	AIRPORT	O-GEN MISC	<u>55,187.02</u>
				TOTAL:	44,373.22
TURFWERKS	11/24/23	SEEDER PARTS	RECREATION	SOCCER COMPLEX	1,421.62
	11/24/23	PARTS FOR GRASS SEEDER	RECREATION	SOCCER COMPLEX	<u>432.20</u>
				TOTAL:	1,853.82
UDOFOT ENTERPRISES, INC	11/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>220.00</u>
				TOTAL:	220.00
VERIZON WIRELESS	11/24/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	40.01
	11/24/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	46.23
	11/24/23	MONTHLY WIRELESS SERVICE	WATER	ADMIN OFFICE SUPPLIES	11.56
	11/24/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	11/24/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	11.56
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	40.01
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	46.23
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	41.23
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	23.11
	11/24/23	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>46.23</u>
				TOTAL:	633.57
VINOPIA INC	11/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	600.00
	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	270.00
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>12.50</u>
				TOTAL:	882.50
W-2'S QUALITY MEATS	11/24/23	CHEESE MEAT OPEN HOUSE HOL	LIQUOR	O-GEN MISC	<u>126.79</u>
				TOTAL:	126.79
WEST CENTRAL COMMUNICATIONS INC	11/24/23	BATTERY	GENERAL FUND	FIRE ADMINISTRATION	328.54
	11/24/23	WEST CENTRAL COMMUNICATION	GENERAL FUND	FIRE ADMINISTRATION	290.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	619.04
WOODS, FULLER, SHULTZ & SMITH P.C.	11/24/23	GENERAL BUSINESS SEPTEMBER	GENERAL FUND	CITY ATTORNEY	1,860.00
				TOTAL:	1,860.00
WORTHINGTON AREA UNITED WAY	11/24/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.80
	11/24/23	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12.80
	11/24/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	11/24/23	PAYROLL WITHHOLDING	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	5.00
	11/24/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	11/24/23	PAYROLL WITHHOLDING	WATER	NON-DEPARTMENTAL	0.75
	11/24/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWATER	NON-DEPARTMENTAL	0.60
	11/24/23	PAYROLL WITHHOLDING	MUNICIPAL WASTEWATER	NON-DEPARTMENTAL	0.60
	11/24/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	11/24/23	PAYROLL WITHHOLDING	ELECTRIC	NON-DEPARTMENTAL	3.65
	11/24/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	12.20
	11/24/23	PAYROLL WITHHOLDING	DATA PROCESSING	NON-DEPARTMENTAL	12.20
				TOTAL:	70.00
WORTHINGTON FIRE DEPT RELIEF ASSOC	11/24/23	2023 FIRE STATE AID	GENERAL FUND	FIRE ADMINISTRATION	80,322.84
	11/24/23	2023 SUPPLEMENTAL PENSION	GENERAL FUND	FIRE ADMINISTRATION	14,606.15
				TOTAL:	94,928.99
WORTHINGTON FOOTWEAR & REPAIR	11/24/23	REPAIR SUSPENDERS	GENERAL FUND	FIRE ADMINISTRATION	26.00
				TOTAL:	26.00
WRS CO LLC DBA WRS IMPORTS	11/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	702.00
	11/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	18.00
				TOTAL:	720.00
YMCA	11/24/23	2023 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	5,110.00
				TOTAL:	5,110.00

## ===== FUND TOTALS =====

101	GENERAL FUND	206,734.44
202	MEMORIAL AUDITORIUM	2,269.45
229	RECREATION	26,992.88
321	PIR/TRUNKS	785.63
401	IMPROVEMENT CONST	39,624.91
419	TI DIST #7, REDEV AMEND 5	53.70
601	WATER	16,705.62
602	MUNICIPAL WASTEWATER	7,364.25
604	ELECTRIC	30,514.96
605	INDUSTRIAL WASTEWATER	74,915.45
606	STORM WATER MANAGEMENT	1,543.55
609	LIQUOR	63,176.29
612	AIRPORT	47,391.05
702	DATA PROCESSING	5,898.73
703	SAFETY PROMO/LOSS CTRL	800.00
872	CABLE TELEVISION	3,242.46

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 GRAND TOTAL: 528,013.37  
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PACKET: 04924 PAYROLL 11/24/23 - 9

VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	11/29/2023			002077	7,366.53
E00088		EFTPS	D	11/29/2023			002078	63,493.03
M00309		MINNESOTA STATE RETIREMENT SYSTD		11/29/2023			002079	2,335.00
O00021		OPTUM HEALTH FINANCIAL	D	11/29/2023			002080	9,695.35
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		11/29/2023			002081	53,363.16
S00202		STATE OF MINNESOTA DEPT OF REVED		11/29/2023			002082	12,797.35

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	149,050.42	149,050.42
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	149,050.42	149,050.42

PACKET: 04925 UNEMPLOYMENT DUE 11/30/2  
VENDOR SET: 01 CITY OF WORTHINGTON \*\*\* DRAFT/OTHER LISTING \*\*\*  
BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M00065		MINNESOTA UI FUND		D 11/29/2023			002083	455.25

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	455.25	455.25
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	455.25	455.25