

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, December 10, 2012
City Hall Council Chambers

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. PUBLIC HEARING- ENGINEERING (BLUE) CASE ITEM 1 - HEARING ON MORNING VIEW SECOND ADDITION SANITARY SEWER IMPROVEMENTS**
 - 1. Open Hearing
 - 2. Hearing Presentation
 - 3. Testimony
 - 4. Close Hearing
 - 5. Action on Hearing
- D. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting November 26, 2012
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting December 3, 2012
 - b. Park and Recreation Advisory Board Minutes of Wednesday, November 28, 2012
 - c. Airport Advisory Board Minutes of November 30, 2012
 - 3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
Case Item
 - 1. Application for Temporary On-Sale Liquor License
 - 2. 2013 Off-Sale Beer License Renewal - Hy-Vee Gas Station

b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)
Case Items

1. Establish 2013 Olson Campground Rates
2. Establish 2013 Enclosed/Open Shelter House Fees
3. Establish 2013 User Fee for Chautauqua Band Shell Usage
4. Establish 2013 Special Event User Fee for Open Green Spaces within the City's Parks

c. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)
Case Item

1. Change Order Number 1 to South Apron Reconstruction Project

4. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Consideration of a Resolution to Establish a Complete Streets Policy
2. Disposal of City Owned Real Property and Conveyance of the Property to the State of Minnesota/Minnesota West Community and Technical College
3. Investment Policy Length of Maturity Change
4. Resolution Approving the 2012 Tax Levies Collectible in 2013
5. 2013 Budget Resolution
6. Third Reading Proposed Ordinance Amending Title V, Chapter 54, Section 54.04 (C) of the Worthington City Code - Storm Sewer Utility Rates
7. Third Reading Proposed Amending Title Xv of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "Tz" (Transitional Zone) to "R-2" (Low Density Residential)

8. Third Reading Proposed Ordinance Amending Title Xv of the City Code of Worthington, Nobles County, Minnesota - Major Educational Land Uses
9. Third Reading Proposed Ordinance Amending Title Xv of the City Code of Worthington, Nobles County, Minnesota - Petroleum Bulk Storage

G. CITY COUNCIL BUSINESS - PUBLIC UTILITIES (YELLOW)

Case Items

1. 2013 Utility Department Strategic Financial Plans
2. Contract with Western Area Power Administration (WAPA) for Firm Electric Service

H. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Authorize the Process of Listing Chautauqua on the National Register of Historical Places
2. Establish 2013 Airport Hangar Lease Fees

I. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

2. Maintenance Agreement for Old TH 59/60

J. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Conditional Use Permit - Worthington School District #518 (1211 Clary Street)
2. Final Plat - Morning View Second Addition

K. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh

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2. Council Member Ten Haken
3. Council Member Kuhle
4. Council Member Nelson
5. Council Member Wood
6. Council Member Woll

L. CITY ADMINISTRATOR REPORT

M. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, NOVEMBER 26, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Julia Berger.

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Brad Chapulis, Director of Community/Economic Development; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Rodney Sankey, Diane Graber, Rosie Rogers, Marge Larson, Andy Johnson, Rebecca Kurtz Daniel Walton, Lisa Graphenteen; Aaron Hagen, Daily Globe.

The Pledge of Allegiance was recited.

HONORARY COUNCIL MEMBER

Mayor Oberloh introduced Julia Berger as the Honorary Council Member for the months of November and December, 2012 and January, 2013.

AGENDA APPROVED WITH CHANGES

Craig Clark, City Administrator, noted a replacement lease exhibit for Item 6.3, and requested the addition of *Set Sale Price for Old Fire Hall* to that item.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to close the agenda with the requested changes.

CONSENT AGENDA APPROVED

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting November 13, 2012
- Water and Light Commission Minutes of Regular Meeting November 19, 2012
- 2013 License Renewals:

On-Sale Beer

- | | |
|----------|---|
| 2013 - 1 | Long Branch Saloon - 206 Tenth Street |
| 2013 - 2 | Pizza Hut #2747, 1551 N. Humiston Avenue |
| 2013 - 3 | Panda House - 913 Fourth Avenue |
| 2013 - 4 | The Ground Round Grill& Bar - P.O. Box 1029/1290 Ryans Road |
| 2013 - 5 | Hickory Lodge Bar & Grill, LLC - 2015 N. Humiston Avenue |
| 2013 - 6 | Fraternal Order of Eagles #3282 - 205 Oxford Street |
| 2013 - 7 | Tacos Lupe - 415 Ninth Street |

2013 - 8 Tsehaytu Agre Café & Restaurant - 304 Tenth Street
2013 - 9 Worthington Country Club - 851 W. Oxford Street
2013 - 10 Boondok's - 107 12th Street
2013 - 11 El Azteca Restaurant - 223 Tenth Street

Off-Sale Beer

2013 - 1 Travel Express - 2021 Highway 59 N/Box 158
2013 - 2 Fareway Stores, Inc. - 1028 Ryan's Road
2013 - 3 Interstate Cenex - 1710 N. Humiston Avenue
2013 - 4 Hy-Vee Food Store - 1235 Oxford Street
2013 - 5 Top Asian Food Store - 312 Tenth Street
2013 - 6 Casey's General Store #1686 - 1704 Oxford Street
2013 - 7 Casey's General Store #2166 - 1007 Oxford Street
2013 - 8 Worthington Travel Plaza, 2411 Highway 60 NE
2013 - 9 Wal-Mart - 1055 Ryan's Road
2013 - 10 Bob & Steve's Shell - 1408 Oxford Street
2013 - 11 Sterling Drug - 511 Tenth Street
2013 - 12 El Mexicano #3 - 310 Tenth Street
2013 - 13 Long Branch Saloon - 206 Tenth Street
2013 - 14 La Azteca Grocery Store

Dance

2013-1 Hickory Lodge Bar & Grill
2013-2 Fraternal Order of Eagles #3282 - 205 Oxford Street
2013-3 VFW Post 3958, 1117 Second Avenue

Pawn Shop

- 2013-1 Pawn-It, Inc. - Vance Francis Johanning, 1730 Oxford Street
- Application for Off-Sale Beer License - Food-N-Fuel, 907 Diagonal Road
 - Bills payable and totaling \$615,368.92 be ordered paid.

POST-ISSUANCE DEBT COMPLIANCE POLICY ADOPTED

The motion was made by Council Member Wood, seconded by Council Member Ten Haken and unanimously carried to adopt the Post-Issuance Debt Compliance Policy as presented.

Adoption of the policy satisfies newly revised requirements of the IRS.

**RESOLUTIONS NO. 3511 AND 3512 ADOPTED AUTHORIZING ISSUANCE AND
AWARDING SALE OF \$2,590,000 GENERAL OBLIGATION BOND, SERIES 2012A AND
\$2,700,000 GENERAL OBLIGATION SALES TAX REVENUE BOND, SERIES 2012 B**

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to adopt the following resolutions authorizing the issuance and awarding the sale of \$2,590,000 General Obligation Bond, Series 2012A and \$2,700,000 General Obligation Sales Tax Revenue Bond, Series 2012B:

RESOLUTION NO. 3511

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION BONDS, SERIES 2012A

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3512

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF TAXABLE GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2012B

(Refer to Resolution File for complete copy of Resolution)

LEASE AGREEMENT BETWEEN CITY OF WORTHINGTON AND BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE, FOR OLD FIRE HALL APPROVED

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve a lease agreement between the City of Worthington and the Board of Trustees of Minnesota State Colleges and Universities, Minnesota West Community and Technical College for the old fire hall facility for the establishment of an auto mechanic and small engine repair class. Craig Clark, City Administrator, provided information on replacement of the boiler in the facility, and noted College officials had expressed concern regarding the zoning requirement included in the lease.

The lease is for 12 months beginning January 1, 2013 as the College is interested in purchasing the facility. The lease rate is a sum of \$10,026.24 to be paid as \$2,500.00 on March 30, 2013 and a like amount at the end of each quarter thereafter to and including on December 31, 2013, at which time the remaining balance shall be paid. The rent is based on a gross rate of \$1.28 per square foot per year.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the lease agreement.

SET SALE PRICE FOR OLD FIRE HALL FACILITY

The motion was made by Council Member Ten Haken, seconded by Council Member Wood and unanimously carried to establish the sale price of the old fire hall facility as \$200,000. Mr. Clark noted MN West was agreeable to the price.

AMENDMENT TO AGREEMENT WITH YMCA FOR SERVICES RELATED TO THE CENTER FOR ACTIVE LIVING APPROVED

The motion was made by Council Member Woll, seconded by Council Member Kuhle and unanimously carried to approve an amendment to the agreement with the YMCA for services related to the Center for Active Living.

The amendment will accommodate the move to a full-time Coordinator position at the new facility.

ORDINANCE NO. 1060 ADOPTED VACATING PART OF A PUBLIC UTILITY EASEMENT - MORNING VIEW FIRST ADDITION

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance to vacate part of a public utility easement as follows:

The following described portion of the platted public utility easement in Lot 2, Block 1, Morning View First Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 10.00 feet Lot 2, Block 1, Morning View First Addition, City of Worthington, Nobles County, Minnesota, except the north 10.00 feet thereof.

The motion was made by Council Member Kuhle, seconded by Council Member Woll and unanimously carried to give a third reading to, and subsequently adopt, the following ordinance:

ORDINANCE NO. 160

AN ORDINANCE TO VACATE PART OF PLATTED PUBLIC UTILITY EASEMENT IN LOT 2, BLOCK 1, MORNING VIEW FIRST ADDITION

(Refer to Ordinance File for complete copy of Ordinance)

ORDINANCE NO. 1061 ADOPTED EXTENDING THE CORPORATE LIMITS OF THE CITY OF WORTHINGTON - RIDLEY BLOCK

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would extend the corporate limits of the city of Worthington to include 6,509 square feet of unplatted land owned by Ridley Block and legally described as follows:

That part of the Northwest Quarter of the Northeast Quarter of Section 30, Township 102 North, Range 39 West, Nobles County, Minnesota, described as follows:

Commencing at the North Quarter corner of said Section 30; thence on an assumed bearing of North 90 degrees 00 minutes East, along the north line of said section, a distance of 275.00 feet to the Northwest corner of Tract 3 as recorded in Doc. No. 267428; thence South 0 degrees 01 minutes 30 seconds East, along the west line of said tract, a distance of 163.90 feet to the point of the tract to be described; thence North 89 degrees 58 minutes 30 seconds East a distance of 100.00 feet; thence South 0 degrees 01 minutes 30 seconds East, a distance of 65.09 feet; thence South 89 degrees 58 minutes 30 seconds West, a distance of 100.00 feet to the west line of said Tract 3 as recorded as Doc. No. 267428; thence North 0 degrees 01 minutes 30 seconds West, along said west line, a distance of 65.09 feet to the point of beginning.

The motion was made by Council Member Woll, seconded by Council Member Wood and unanimously carried to give a third reading to, and subsequently adopt, the following ordinance:

ORDINANCE NO. 1061

AN ORDINANCE EXTENDING THE CORPORATE CITY LIMITS OF THE CITY OF WORTHINGTON TO INCLUDE 6,509 SQUARE FEET OF UNPLATTED LAND ABUTTING THE CITY OF WORTHINGTON AND OWNED BY RIDLEY USA, INC.

(Refer to Ordinance File for complete copy of Ordinance)

SECOND READING PROPOSED ORDINANCE AMENDING TITLE V, CHAPTER 54, SECTION 54.04 (C) OF THE WORTHINGTON CITY CODE - STORM SEWER UTILITY RATES

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title V, Chapter 54, Section 54.04 (C) of the Worthington City Code - Storm Sewer Utility Rates, as follows:

Worthington City Code, Title V, Chapter 54, Section 54.04 (C), is hereby amended and shall read as follows:

(C) The annual fee per acre for residential is \$237.00.

The motion was made by Council Member Ten Haken, seconded by Council Member Wood and

unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "TZ" (TRANSITIONAL ZONE) TO "R-2" (LOW DENSITY RESIDENTIAL) - EAST END OF ELEANOR STREET

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XV of the City Code to rezone property from "TZ" (Transitional Zone) to "R-2" (Low Density Residential), legally described as follows:

The following legally described area, presently included in the "TZ" district, shall henceforth be included in the "R-2" district:

All that part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the East Quarter corner of said Section 13; thence South 00 degrees 13 minutes 55 seconds East (assumed bearing) on the east line of the Southeast Quarter of said Section 13, a distance of 300.41 feet to a point on the southerly right-of-way line of Interstate Highway No. 90, said point also being the point of beginning; thence South 00 degrees 13 minutes 55 seconds East on said east line, 314.70 feet to the northeast corner of Lot 1, Block 2, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof; thence South 89 degrees 46 minutes 05 seconds West on the north line of said Lot 1, a distance of 153.00 feet to the northwest corner of said Lot 1; thence South 00 degrees 13 minutes 55 seconds East on the west line of said Lot 1, a distance of 16.03 feet to a point on the easterly extension of the north line of Block 1, said MORNING VIEW FIRST ADDITION; thence North 89 degrees 07 minutes 32 seconds West on said easterly extension and on the north line of said Block 1, a distance of 333.38 feet to the northwest corner of Lot 1, said Block 1, said point also being a point on the east line of DANO ADDITION, according to the recorded plat thereof; thence North 00 degrees 18 minutes 33 seconds West on said east line, 350.38 feet to the northeast corner of said DANO ADDITION, said point also being a point on the southerly right-of-way line of Interstate Highway No. 90; thence easterly 185.51 feet, not tangent to previous line, on said southerly right-of-way line and on a 68938.94 foot radius curve to the left having a central angle of 00 degrees 09 minutes 15 seconds and a 185.51 foot chord that bears South 89 degrees 21 minutes 51 seconds East; thence South 85 degrees 48 minutes 50 seconds East, not tangent to previous curve, on said southerly right-of-way line, 302.21 feet to the point of beginning.

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - MAJOR EDUCATIONAL LAND USES

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota - Major Educational Land Uses as follows:

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall be amended to read as follows:

Table 5: Schedule of Use Regulations
Subtitle: Residential Use Group

Letter V - Major Educational be amended to allow the land use group as a special use permit in the "R-4" - Medium Density Residential, "B-2" - Central Business, "B-3" - General Business, and "B-4" - Shopping Center Districts.

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to give a second reading to the proposed ordinance.

SECOND READING PROPOSED ORDINANCE - AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - PETROLEUM BULK STORAGE

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XV, Section 155.010 of the City Code as follows:

That Worthington City Code, Title XV, Section 155.010, shall be amended to include the following definition:

Petroleum Bulk Storage - The storage of chemicals, petroleum products, or hazardous materials in above ground tanks designed for subsequent sale for wholesale distribution or mass consumption off-premise.

Section II.

That Worthington City Code, Title XV, Section 155.010, Table 5 (Schedule of Use Regulations), shall be amended as to read:

BB. Manufacturing, Heavy - The manufacturing of acetylene in excess of 15 pounds pressure psi; and acid; asbestos; asphalt and concrete mixing but not manufacturing; automobile assembly; bleaching, cleaning and dyeing plant brewing or distilling of liquors; brick, pottery, tile and terra cotta manufacturing; petroleum bulk storage in excess of

125,000 gallons cumulatively; candle or sperm oil manufacturing; disinfectant, insecticide or poison manufacturing; crematory; cooperage works dextrine, starch or glucose manufacturing; emery cloth or sandpaper manufacturing; felt manufacturing; flour or grain mill; forge or foundry works; hair or hair products manufacturing; lime or lime products manufacturing; linoleum, oil cloth or oiled goods manufacturing; match manufacturing; meat packing, stockyards or slaughterhouses; paper and pulp manufacturing; perfume manufacturing; pickle sauerkraut or sausage manufacturing; plaster manufacturing; poultry slaughterhouse, including packing and storage for wholesale; printing ink manufacturing; radium products; sewage treatment plant; shoddy manufacturing; shoe blacking or polish manufacturing; steel fabrication; steam power plant, except where accessory to a permitted principal use; and stone and monument works.

KK. Petroleum Bulk Storage - Storage of less than 125,000 gallons cumulatively.

Section III.

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall establish the following:

Table 5: Schedule of Use Regulations
Subtitle: Non-Residential Use Group

KK. Petroleum Bulk Storage shall be permissible by special use the "M-1" -Light Manufacturing District.

The motion was made by Council Member Kuhle, seconded by Council Member Ten Haken and unanimously carried to give a second reading to the proposed ordinance.

DECEMBER 24, 2012 CITY HALL CLOSING

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to close City Hall on Monday, December 24th.

As the 24th is not a legal holiday, employees will be required to use PTO or unpaid leave for the time off. Employees will also be given the opportunity to work that day, but no public business will be conducted.

RESOLUTION NO. 3513 ADOPTED APPROVING CHANGES IN THE SEWER RATE SCHEDULE

The motion was made by Council Member Wood, seconded by Council Member Woll and unanimously carried to adopt the following resolution adopting the 2013 Sewer Service Charges:

RESOLUTION NO. 3513

APPROVING CHANGES IN THE SEWER RATE SCHEDULE

(Refer to Resolution File for complete copy of Resolution)

The total revenue of \$1,951,222.72 to be generated by the 2013 rates is \$33,307.58 more than the revenue budgeted to be generated from the 2012 rates, and translates into an increase of \$0.03 or .11% for the average residential user of 4,250 gallons of water/month.

ENGINEERING SERVICES AGREEMENT APPROVED BETWEEN CITY OF WORTHINGTON AND DONOHUE & ASSOCIATES FOR PROFESSIONAL SERVICES FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS

The NPDES discharge permits issued for the city's wastewater treatment plants in April 2011 include a limit on the concentration of chlorine that may be present in the discharge effective in 2014. City Council approved a contract with HDR Engineering to complete the required study for the Industrial Wastewater Treatment Plant while the Water and Light Commission contracted with Donohue and Associates for the Municipal Wastewater Treatment Plant study. To be in the position to meet the chlorine limit in April of 2014, the necessary improvements should be completed in 2013 for startup and evaluation before cold weather. Proposals were solicited from HDR Engineering and from Donohue and Associates. The fees from Donohue and Associates were slightly less at \$44,600 than those proposed by HDR (\$21,700 for the Industrial Plant and \$22,900 for the Municipal Plant.)

The City Attorney reviewed the agreement and recommendation was to authorize execution. The Water and Light Commission concurred with the recommendation at their November 19th meeting.

The motion was made by Council Member Wood, seconded by Council Member Ten Haken and unanimously carried to authorize execution of the agreement.

CHANGE ORDER # 3 APPROVED - WORTHINGTON CENTER (YMCA)

Council considered Change Order #3 for the Worthington Center project which consists of seven items. Three of the items are deductions due to continued value engineering, two are for necessary improvements uncovered during construction, and the remaining two were a result of negotiations between the demolition contractor, the general contractor, and City staff, resulting in a net savings to the project of \$1,322.50

The motion was made by Council Member Ten Haken, seconded by Council Member Wood and unanimously carried to approve Change Order #3 to the Worthington Center project.

WORTHINGTON HRA HOUSING PROJECT PRESENTATION

Lisa Graphenteen from the Southwest Minnesota Housing Partnership (SWMHP) was present at the meeting and presented information to Council about the Partnership's exploration of the possibility of constructing a 36 unit market rate housing project. A preliminary analysis of the project was provided. They are looking at 2-3 bedroom townhomes and rents in the low \$800-\$900 range, and looking at essential function bonds. JBS has contributed \$25,000 for the project with Wells Fargo contributing \$10,000. They are looking for the Housing Partnership to contribute, then would be coming to the City for its participation. Ms. Graphenteen said she was here to get an indication from Council on their interest in participating. The consensus of Council was that they would be interested in the project.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - reminded Council of the upcoming meeting with the Commissioner of Housing on the 19th, and of the Council work session on the 14th at 7 a.m. The Mayor also asked if a tour of the Center for Active living could be arranged for Council.

Council Member Ten Haken - attended a Hwy. 60 meeting here this past week, they mentioned the pedestrian crossing at Nobles Street. There will be two crossing. He felt that while MnDOT noted that safety was an issue early on, they seemed to have a "deer in the headlight" look when safety features of the crossings were brought up at the meeting. They might need some additional pushing.

Council Member Kuhle - nothing to report.

Council Member Nelson - will attend a Highway 60 Landscape Committee meeting tomorrow with Council Member Kuhle - he will bring up the crossing safety issue. Mayor Oberloh also requested that he bring up the problem with all of the rust on the new railroad bridge. Council Member Ten Haken responded the contractor had been found responsible for that.

Council Member Wood - nothing to report.

Council Member Woll - wanted to say that Dwayne Haffield had done a good job in the interview with Julie Buntjer regarding the Whiskey Ditch levee.

CITY ADMINISTRATOR'S REPORT

The City Administrator had nothing to report at this time.

ADJOURNMENT

The motion was made by Council Member Wood, seconded by Council Member Woll and unanimously carried to adjourn the meeting at 8:27 a.m.

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING DECEMBER 3, 2012

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., CST, by President Randy Thompson with the following members present: James Elsing, Ron Wood and Gary Hoffmann. Absent was Kevin Donovan (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held November 19, 2012.

ELECTRIC DEPARTMENT 2013 STRATEGIC FINANCIAL PLAN

Scott Hain, General Manager, presented the 2013 Electric Department Strategic Financial Plan to the Commission. The plan includes the WPU purchasing policy, the Electric Department budget, the five-year operation and maintenance expense summary, the five-year capital improvement program, the equipment and vehicle revolving schedule, the five-year flow of funds summary, the electric rate schedule and illustration of typical bills and the reserve account policy.

Total purchased power and transmission costs are projected to increase from \$14,314,176 in 2012 to \$14,539,433 in 2013, an increase of \$225,257 (1.6%). Total operation and maintenance expenses for 2013, including purchased power and transmission, are budgeted to increase \$199,474 (1.2%) over the 2012 budget. Capital improvement expenditures totaling \$2,343,103 are down \$1,706,864 (42.1%) from the 2012 budget. The 2013 budget includes the use of \$1,343,103 in electric fund reserves to offset capital improvements.

During a review of the proposed budget, discussion was held on the need to replace the 2006 GMC ½ ton pickup and the 2007 vacuum excavator in 2013. Based on the discussion, funding for the replacements remained in the proposed budget.

To accommodate the expenses included in the proposed 2013 Electric Department budget, the following adjustments to electric energy and demand rates were proposed (the customer charge for all customer classes will remain at the 2012 rates):

<u>Customer Class</u>	<u>2012 Rate</u>	<u>2013 Rate</u>
Residential Rates		
Energy Charge (per kWh) – June, July, Aug	\$0.091	\$0.092
Energy Charge (per kWh) – other months	\$0.082	\$0.083
Commercial Rates		
Energy Charge (per kWh) – June, July, Aug	\$0.094	\$0.095
Energy Charge (per kWh) – other months	\$0.087	\$0.088
Medium General Service Rates		
Demand Charge (per kW) – June, July, Aug	\$15.25	\$15.40
Demand Charge (per kW) – other months	\$12.25	\$12.37
Energy Charge (per kWh)	\$0.0460	\$0.0466
Large General Service Rates		
Demand Charge (per kW) – June, July, Aug	\$15.25	\$15.40
Demand Charge (per kW) – other months	\$12.25	\$12.37
Energy Charge (per kWh)	\$0.0460	\$0.0466

Mr. Hain reported that the proposed rate adjustments result in an approximate 1% increase in cost to most customers.

After discussion, a motion was made by Commissioner Elsing, seconded by Hoffmann and unanimously carried to approve the 2013 Electric Department Strategic Financial Plan as presented to include the proposed electric rate adjustments.

CONTRACT WITH WESTERN AREA POWER ADMINISTRATION (WAPA) FOR FIRM ELECTRIC SERVICE POST-2020

Scott Hain, General Manager, reminded Commission members that the current contract between Western Area Power Administration (WAPA) and the City of Worthington for firm electric service to the City expires on December 31, 2021. As a result, WAPA has developed a 2021 Power Marketing Initiative and is currently offering post-2020 contracts to existing customers. The contents of the proposed contract and the resolution approving the contract were reviewed with Commission members. Mr. Hain reported that the contract has been reviewed by Missouri River Energy Services and our City attorney.

After discussion, a motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to recommend that the City Council adopt the resolution and execute the contract with WAPA for firm electric service to the City of Worthington.

LEWIS AND CLARK REGIONAL WATER SYSTEM JOINT POWERS BOARD

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to re-appoint Commissioner Elsing as representative and Commissioner Wood as alternate representative on the Lewis and Clark Minnesota Systems Joint Powers Board beginning January 1, 2013, through December 31, 2014.

DECEMBER 24 CLOSING

In line with action taken by the City Council at their November 26, 2012, regular meeting, a motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to close Worthington Public Utilities' offices as well as the non-essential electric, water and wastewater functions on Monday, December 24, 2012.

UPDATE ON WATER RELATED ITEMS

Scott Hain, General Manager, provided the Commission with a brief update on the current static well levels at the Lake Bella wellfield, the Lincoln Pipestone Rural Water interconnection project and recent discussions regarding the possibility of moving water from Lake Ocheda to Lake Bella.

Commissioner Wood left the meeting at 7:47 a.m.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to approve the utility bills payable totaling \$106,204.43 for November 23 and November 30, 2012.

ADJOURNMENT

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 7:49 A.M., CST. President Thompson declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

DRAFT

City of Worthington
Park and Recreation Advisory Board Minutes
6:45 a.m., Wednesday, November 28, 2012

The meeting was called to order at 6:45 a.m. by Sara Ricker in City Hall Council Chambers.

Members present: Shawn Fritz, Jacoba Nagel, Ken Jansen, Nick Raymo, Sara Ricker, Mike Woll
Members absent: None
Staff present: Scott Rosenberg, Julie Haack
Others Present: None

Approval of Minutes

Jacoba Nagel motioned to approve the minutes of the August 21, 2012 meeting. The motion was seconded by Nick Raymo and passed unanimously.

Establish Olson Park Campground Rates

The Board discussed the campground usage for the year. The Board discussed the possible need for additions of water and sewer to each site. Scott Rosenberg stated that the cost of adding water to the sites would be looked into.

The weekly and monthly rates were discussed. It was decided to leave the weekly rate at \$160 to encourage longer stays. The monthly rates are used primarily by off season construction workers and there has not been a problem letting them stay by the month. The \$10 increase was seen as insufficient and an increase of \$25 per month was proposed.

Scott Rosenberg also noted that an electronic system for reserving spaces will be considered in the future so that people could reserve campground spaces online.

After discussion, Mike Woll motioned to recommend the following campground rates for 2013:

Sites 1-12 (electric bay sites)	\$28.00
Sites 13-63 (electric)	\$24.00
Sites 64-68 (tent sites)	\$18.00
Weekly rate	\$160.00
Monthly rate	\$425.00

The motion was seconded by Jacoba Nagel and passed unanimously.

Establish 2013 Shelter House Fees

The Board discussed the number of shelter house rentals and the proposed \$5 increase to the current \$40 fee for the Chautauqua Park and Centennial Park shelter houses. No increase for the open shelters or damage deposit was proposed. It was noted that reserving the shelters was not required.

Ken Jansen motioned to recommend that the user fee for the enclosed shelters at Chautauqua

DRAFT

Park and Centennial Park increase \$5 to \$45 and the user fee for the open shelters remain at \$25 and the damage deposit remain at \$40. The motion was seconded by Mike Woll and passed unanimously.

Establish 2013 User Fee for Band Shell

In 2012, there were two church services and two weddings held at the band shell. No complaints were received from the neighbors regarding any of the events. After discussion, Jacoba Nagel motioned to recommend that the user fee for the band shell in Chautauqua Park increase to \$45. The motion was seconded by Ken Jansen and passed unanimously.

Establish 2013 User Fee for Open Green Space Special Event

The current user fee for open green space special events for 50 people or less is \$40. A \$5 increase is proposed to that fee. It was noted that fee should include events of less than 100 people as there was currently no fee established for events with 50 to 99 attendees. At its June 4, 2012 meeting, the Board determined that the fee should be based on estimated attendance to have consistency in setting a user fee for similar sized events. The fee for events with anticipated attendance of 100 to 500 people was set at \$100. The fee for events from 500 to 1000 people was set at \$200. (Events larger than 1000 people are too large for the parks to accommodate.) No change to those rates was proposed.

Mike Woll motioned to recommend setting the 2013 user fee for open green space special events at \$45 for events for 99 people or less and that the fee for events for 100 to 499 people should remain at \$100 and the fee for events for 500 to 1000 people should remain at \$200. The motion was seconded by Nick Raymo and passed unanimously.

Chautauqua Park Historical Update

Scott Rosenberg explained that Pat Demuth was writing an RFP for a historian to do research to have Chautauqua Park declared eligible to be listed on the National Register of Historic Places, which is just one step in getting the park actually listed on the Register.

Scott Rosenberg noted accepting federal funds would limit options when updating the park structures as new materials must be similar to original construction, for instance, the log siding would have to be replaced with log siding, vinyl siding would not be an option.

After discussion, Jacoba Nagel motioned to support the Nobles County Historical Society in proceeding to declare Chautauqua Park eligible for the National Register of Historic Places. The motion was seconded by Mike Woll and passed unanimously.

2013 Budget Update

The irrigation system for Sailboard Beach has been removed from the 2013 budget, but that is the only change. It may be possible to include the item in a future budget.

DRAFT

Park Supervisor's Report

The park department has finished leaf clean up, the park shore lines have been cleaned of garbage and sticks. Rocks along the shore were added to the rip rap.

There was \$6,500 remaining from the Health Care Foundation money. They were contacted to see if the remaining money could be used for wood fiber surfacing, which was approved.

Other Business

The Sports Facility open house had a large turn out and the process is ongoing.

Millard Walker Park Fence Request

The neighbor on Rose Avenue south of Millard Walker Park has requested that the City install a chain link fence to stop soccer balls from hitting his home, which damages the siding, and his new car. The cost of the fence is \$1700 to \$1800 and could be installed at a later date. It would be installed 3 to 4 feet from the property line and Scott will discuss maintaining that grass with the neighbor. The Board directed staff to proceed with installing the fence.

Beach Nook

It is unlikely that the current manager of the Beach Nook will operate it next year due to the amount of work required for cleaning the bathrooms and the low revenue.

Next Meeting

The Board will be notified of the next meeting date.

Adjournment

With no other business before the Board, Jacoba Nagel motioned to adjourn the meeting at 7:54 a.m. The motion was seconded by Shawn Fritz and passed unanimously.

Julie Haack
Secretary

**Airport Advisory Board
November 30, 2012**

The meeting was called to order at 7:04 a.m. by Keith Wilson at the Airport Terminal.

Members Present: Mike Kuhle, Cameron Johnson, Rolf Carlson, Keith Wilson
Members Absent Excused: Gary Ewert, Rod Sankey, and Rich Lowe
Staff Present: Merle Rabenberg, Street Supervisor; Mindy Eggers, Secretary
Others Present: None

Approval of Minutes

A motion to approve the minutes of the July 24, 2012 was made by Mike Kuhle, seconded by Rolf Carlson, and passed unanimously.

Airport Advisory Board Business

Establish 2013 Hangar Rental Lease Rates

The current 2012 lease rates are as follows:

Hangar 1 - \$50.00 per month or \$500.00 annually if paid in full by January 1st.
Hangar 2 - \$90.00 per month or \$1,020.00 annually if paid in full by January 1st.
Hangar 3 - \$120.00 per month or \$1,380.00 annually if paid in full by January 1st.
Hangar 5 - \$172.0 per month or \$2,000.00 with the exception of 5-1 rented to Jim Arnt (Arnt Aerial Spraying) \$712.49 per month or \$8,549.88 annually if paid in full by January 1st.

Discussion was held by the board about the current lease rates. Chairman Keith Wilson stated that because rates were raised in 2012 he would like to see the rates stay the same for 2013. Mike Kuhle questioned why Hangar 1 is only \$50.00 per month. Cameron Johnson stated that the floors in Hangar 1 are dirt and have rolling doors, which makes it harder to get them open in the winter months. Cameron also stated that the leases were raised considerably in 2012 and also felt that they should remain the same in 2013. Cameron stated that at this time there are three hangars available for rent. Board members asked how hangar vacancies are advertised and if the airport had a web-site. Mindy Eggers stated that it could be added to airport link on the city's web-site. Cameron Johnson stated that usually it's word of mouth but a sign could be put up in the terminal. It will also be added to the city's web-site with Integrity Aviation's contact information.

A motion was made by Rolf Carlson, seconded by Mike Kuhle and unanimously approved to keep the hangar leases at the same rates as in 2012.

Merle Rabenberg will check with Jim about the chemical building lease.

Merle Rabenberg noted that there are six garages that also are leased. Prairie Holdings leases two of them at \$3,025.00 annually. Worthington Excavating leases one at \$1,512.00 annually, William Hurley leases one at \$1,020.00 annually. The Civil Air Patrol uses one for their equipment at no charge and Jim Arnt recently vacated the garage he had leased for \$1,512.00 annually. Merle will also talk to Jim Laffrenzen about the garage leases.

Possible Hazardous Chemical residue in vacated hangar/garage

Cameron Johnson stated that the question has risen on what to do with the hangar that Jim Arnt had leased for years. The question is if it should be tested for chemical residue or rent it out knowing that there could be chemical residue present. Cameron asked who would be responsible for cleaning it up and paying for it. After discussion by the board it was agreed that the city administrator, city engineer and city attorney should be included in the conversation on how to address this and move forward.

FBO Report

Nothing to Report.

Old Business

Cameron Johnson stated that the fuel truck is being used and there have been many positive comments.

The black top work has been finished in the apron area and the numbers on the north/south runways are in the process of being replaced.

New Business

Chairman Wilson stated that Rich Lowe has indicated that since he is gone for almost half the year he should be replaced on the advisory board. Mike Kuhle stated that Rod Sankey will be the new council liaison so his position will also need to be replaced. Discussion was held on potential replacements and the board agreed that Brian Larson and Jim Laffrenzen would be great additions to the advisory board. Chairman Wilson agreed to contact them to see if they are willing to serve.

Adjournment

Mike Kuhle motioned to adjourn the meeting at 7:52 a.m.. Rolf Carlson seconded the motion and it passed unanimously.

Mindy Eggers
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: DECEMBER 7, 2012

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE

An application for a Temporary On-Sale Liquor License has been received from the Worthington Country Club for Sunday, February 3, 2013. The license will allow them to sell intoxicating liquor on Super Bowl Sunday even though the city does not have Sunday liquor.

The required paperwork, insurance and fees have been received.

Council action is requested on the application for Temporary On-Sale Liquor License.

2. 2013 OFF-SALE BEER LICENSE RENEWAL

The required forms, insurance certificate and fee for the renewal has been received from Hy-Vee Gas Station for their 2013 off-sale beer renewal. Council action is requested to approve the 2013 license renewal as presented.

CASE ITEMS

1. CONSIDERATION OF A RESOLUTION TO ESTABLISH A COMPLETE STREETS POLICY

The Worthington Area YMCA received a grant from the Statewide Health Improvement Program (SHIP) to foster healthier lifestyles and begin to address public health concerns for Minnesotans.

The group has made a specific point of advancing with local governing bodies the consideration of the adoption of a complete streets resolution of support and eventually a policy. Complete streets is a concerted effort to look at our road designs from a broader perspective than just a car centered focus. The road design is expanded to consider the implications for walkers, bikers, transit and those with any physical limitations.

A more detailed complete streets presentation will be given by Carol Biren, Health and Human Services Planner for Southwest Health and Human Services and the Statewide

Health Improvement Program Coordinator. Other local representatives of the SHIP committee will provide comments outlining the benefits and importance for the City of Worthington.

Council action is requested to approve the resolution included in the packet as *Exhibit 1* and authorize the Mayor to sign and Clerk attest the resolution.

2. DISPOSAL OF CITY OWNED REAL PROPERTY AND CONVEYANCE OF THE PROPERTY TO THE STATE OF MINNESOTA/MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE

At the January 27th meeting the City Council considered how best to proceed with the disposal of the old fire hall and if the facility should be declared as surplus real property or reused in some other fashion for the City operations. At that time the Council held off on a decision.

Conversations with Minnesota West Community and Technical College began formally with a request of Jeff Williamson, Provost, on September 21, 2012 so that they can have a facility to add classroom instruction for auto and small engine repair. Since that time discussions have progressed with the option to lease the facility, which Council approved at the November 26th meeting, as well as directing staff to proceed forward as soon as practical with the sale of the property.

The City's Property Disposal Policy (*Exhibit 2*) sets forth the procedure to be followed in disposing of real and personal property. Section B.1. of the Policy envisions 3 different scenarios and means by which Real Property may be transferred. Unless B.1.b. or B.1.c. is utilized, the default method of property disposal is by public sale in accord with Section B.1.a. of the policy. That provision does provide the Council with the option to avoid a public sale if that method were not in the public interest.

The City Attorney has advised that if the Council were to decide that it would not be in the public interest to have a public sale of the fire hall, the Council could opt to sell the property directly to the State of Minnesota. The City Attorney has also advised that the zoning limitations and the potential negative implications to the character of the neighborhood could be the basis for a Council determination that a public sale would not be in the public interest.

Alternatively, the Council could avoid making a determination of the public interest if it chose to utilize Section B.1.c. and make a direct sale to the City of Worthington Economic Development Authority. Thereafter, the EDAu could enter into a sale agreement of the property to the State of Minnesota.

Transferring the property first to the EDAu would require an extra step and an extra layer of real estate property documents and fees. Therefore, Staff recommends that the Council determine that it would not be in the public interest, for the reasons outlined above, for the City to conduct a public sale of the former fire hall and that a direct sale to the State of Minnesota would be in the public interest.

The specific details of this property relate to the negotiations with President Richard Shrubb and the expressed support of Council at the November 26th meeting, a sale price of \$200,000 has been indentified as mutually agreeable.

Council action is requested to approve the directed sale, in the amount of \$200,000, of the former fire hall to the State of Minnesota and Minnesota West Community and Technical College and make a limited exception to the City's disposal policy that acknowledges the public interest in a directed sale due to the restrictive zoning implications of the property and the economic development benefits of the fostering an auto and small engine repair instructional facility. This action would authorize the Mayor to sign and Clerk attest documents to ensure the proper disposal of the City's real property.

3. **INVESTMENT POLICY LENGTH OF MATURITY CHANGE**

Exhibit 3 is a copy of the "Maximum Maturity? Section of the Cit's Investment Policy. With the continued low rates on investment opportunities, it is very difficult to invest the City's funds in allowed investments with the goal of maximizing the rate of return for the City . The current policy allows the City to invest with a maturity of "not significantly beyond a three (3) year maturity". It is staff's recommendation to increase the three (3)year maturity limitation to five (5) years. This would expand the opportunities for investing with the goal of increasing investment earnings for the City. The change would impact all monies other than the WRH Legacy dollars, for which the Council previously adopted a maximum of twenty (20) years for investments.

Suggested motion: Move to adopt the changes as reflected in *Exhibit 3*.

4. **RESOLUTION APPROVING THE 2012 TAX LEVIES COLLECTIBLE IN 2013**

On September 12, 2012, the City Council approved a proposed property tax levy of \$3,147,136 for 2013 (a 2% increase over 2012). It is staff's recommendation to approve the final levy in the amount of \$3,147,136 for 2013 (a 2% increase over 2012) as shown on the attached resolution included as *Exhibit 4*. The levy includes a General Purpose Tax Levy of \$2,252,016 and Special Tax Levies of \$895,120. The General Purpose Tax Levy includes an Economic Development Levy of \$83,000 (*Exhibit 5*); the Special Tax Levy includes

Economic Development Tax Abatements of \$31,500.

As allowed by legislation changes, public comment will be taken at this time regarding the proposed 2013 tax levies. (Budget Hearing information is included in your packet under separate cover for a short Truth In Taxation presentation.)

Also included as *Exhibit 6* is the Housing and Redevelopment Authority's proposed levy of \$85,093.41.

Suggested motion: Move to adopt the resolutions approving the 2012 Tax Levies collectible in 2013.

5. 2013 BUDGET RESOLUTION

Exhibit 7 is a resolution approving all of the separate City budget funds. Council is requested on the resolution.

Suggested motion: Move to adopt the resolution approving the 2013 fund budgets for the City of Worthington, Minnesota.

6. THIRD READING PROPOSED ORDINANCE AMENDING TITLE V, CHAPTER 54, SECTION 54.04 (C) OF THE WORTHINGTON CITY CODE - STORM SEWER UTILITY RATES

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title V, Chapter 54, Section 54.04 (C) of the City Code of the City of Worthington as follows:

Worthington City Code, Title V, Chapter 54, Section 54.04 (C), is hereby amended and shall read as follows:

(C) The annual fee per acre for residential is \$237.00.

A complete copy of the proposed ordinance was included in your November 13, 2012 Council packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

7. THIRD READING PROPOSED AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "TZ" (TRANSITIONAL ZONE) TO "R-2" (LOW DENSITY RESIDENTIAL)

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota, to rezone property from "TZ" (Transitional Zone) to "R-2" (Low Density Residential), located at the east end of Eleanor Street and legally described as follows:

The following legally described area, presently included in the "TZ" district, shall henceforth be included in the "R-2" district:

All that part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the East Quarter corner of said Section 13; thence South 00 degrees 13 minutes 55 seconds East (assumed bearing) on the east line of the Southeast Quarter of said Section 13, a distance of 300.41 feet to a point on the southerly right-of-way line of Interstate Highway No. 90, said point also being the point of beginning; thence South 00 degrees 13 minutes 55 seconds East on said east line, 314.70 feet to the northeast corner of Lot 1, Block 2, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof; thence South 89 degrees 46 minutes 05 seconds West on the north line of said Lot 1, a distance of 153.00 feet to the northwest corner of said Lot 1; thence South 00 degrees 13 minutes 55 seconds East on the west line of said Lot 1, a distance of 16.03 feet to a point on the easterly extension of the north line of Block 1, said MORNING VIEW FIRST ADDITION; thence North 89 degrees 07 minutes 32 seconds West on said easterly extension and on the north line of said Block 1, a distance of 333.38 feet to the northwest corner of Lot 1, said Block 1, said point also being a point on the east line of DANO ADDITION, according to the recorded plat thereof; thence North 00 degrees 18 minutes 33 seconds West on said east line, 350.38 feet to the northeast corner of said DANO ADDITION, said point also being a point on the southerly right-of-way line of Interstate Highway No. 90; thence easterly 185.51 feet, not tangent to previous line, on said southerly right-of-way line and on a 68938.94 foot radius curve to the left having a central angle of 00 degrees 09 minutes 15 seconds and a 185.51 foot chord that bears South 89 degrees 21 minutes 51 seconds East; thence South 85 degrees 48 minutes 50 seconds East, not tangent to previous curve, on said southerly right-of-way line, 302.21 feet to the point of beginning.

A complete copy of the proposed ordinance was included in your November 13, 2012 Council packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

8. **THIRD READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - MAJOR EDUCATIONAL LAND USES**

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington as follows:

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall be amended to read as follows:

Table 5: Schedule of Use Regulations
Subtitle: Residential Use Group

Letter V - Major Educational be amended to allow the land use group as a special use permit in the "R-4" - Medium Density Residential, "B-2" - Central Business, "B-3" - General Business, and "B-4" - Shopping Center Districts.

A complete copy of the proposed ordinance was included with your November 13, 2012 Council packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

9. **THIRD READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA - PETROLEUM BULK STORAGE**

Pursuant to published notice, this is the time and date set for the third reading of a proposed ordinance amending Title XV, Section 155.010 of the City Code as follows:

That Worthington City Code, Title XV, Section 155.010, shall be amended to include the following definition:

Petroleum Bulk Storage - The storage of chemicals, petroleum products, or hazardous materials in above ground tanks designed for subsequent sale for wholesale distribution or mass consumption off-premise.

Section II.

That Worthington City Code, Title XV, Section 155.010, Table 5 (Schedule of Use Regulations), shall be amended as to read:

BB. Manufacturing, Heavy - The manufacturing of acetylene in excess of 15 pounds pressure psi; and acid; asbestos; asphalt and concrete mixing but not manufacturing; automobile assembly; bleaching, cleaning and dyeing plant brewing or distilling of liquors; brick, pottery, tile and terra cotta manufacturing; petroleum bulk storage in excess of 125,000 gallons cumulatively; candle or sperm oil manufacturing; disinfectant, insecticide or poison manufacturing; crematory; cooperage works

dextrine, starch or glucose manufacturing; emery cloth or sandpaper manufacturing; felt manufacturing; flour or grain mill; forge or foundry works; hair or hair products manufacturing; lime or lime products manufacturing; linoleum, oil cloth or oiled goods manufacturing; match manufacturing; meat packing, stockyards or slaughterhouses; paper and pulp manufacturing; perfume manufacturing; pickle sauerkraut or sausage manufacturing; plaster manufacturing; poultry slaughterhouse, including packing and storage for wholesale; printing ink manufacturing; radium products; sewage treatment plant; shoddy manufacturing; shoe blacking or polish manufacturing; steel fabrication; steam power plant, except where accessory to a permitted principal use; and stone and monument works.

KK. Petroleum Bulk Storage - Storage of less than 125,000 gallons cumulatively.

Section III.

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall establish the following:

Table 5: Schedule of Use Regulations
Subtitle: Non-Residential Use Group

KK. Petroleum Bulk Storage shall be permissible by special use
the "M-1" -Light Manufacturing District.

A complete copy of the proposed ordinance was included with your November 13, 2012 Council packet.

Council action is requested to give a third reading to, and subsequently adopt, the proposed ordinance.

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING A COMPLETE STREETS POLICY

WHEREAS, the mobility of freight and passengers and the safety, convenience, and comfort of motorists, cyclists, pedestrians- including people requiring mobility aids, transit riders, and neighborhood residents of all ages and abilities should all be considered when planning and designing Worthington's streets; and

WHEREAS, integrating sidewalks, bike facilities, transit amenities, landscaping and safe crossings into the initial design of street projects avoids the expense of retrofits later, and

WHEREAS, complete streets are essential in providing safe routes to school for children; and

WHEREAS, streets are a critical component of public space and play a major role in establishing the image and identity of a city, providing a key framework for current and future development; and

WHEREAS, active living integrates physical activity into daily routines and active living communities encourage individuals of all ages and abilities to be more physically active; and

WHEREAS, communities that support active living strive to create amenities that will enhance the quality of life of it's residents, improve the physical and social environment in ways that attract businesses and workers, and contribute to economic development; and

WHEREAS, the goal of complete streets is to improve the access and mobility for all users of streets in the community by improving safety through reducing conflict and encouraging non motorized transportation and transit, which will enhance the promotion of active living as means to improve the health of the community residents, and improve environmental conditions, including air quality; and

WHEREAS, it is recognized that there are some streets or corridors in the city where there is a need for plan improvements that a complete streets policy can address; and

WHEREAS, the City of Worthington is committed to providing leadership and guidance to relevant partners to encourage consistent implementation of policy and design.

NOW, THEREFORE, BE IT RESOLVED, that the City of Worthington affirms its support of Complete Streets and the need to provide transportation for all users of all ages and abilities as reasonably practicable.

Adopted by the City Council of the City of Worthington this ____ day of _____, 2012.

Mayor

ATTEST: _____
City Clerk

CITY OF WORTHINGTON PROPERTY DISPOSAL POLICY

The purpose of this policy is to establish a means whereby the City may dispose of real or personal property.

A. DEFINITIONS

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

Contract - An agreement entered into by the City for the sale of supplies, materials, or other personal property, equipment, or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

Dispose of - To sell, alienate, to finish with, bargain away or otherwise convey or transfer ownership, but not including destruction of waste materials or the sale of supplies and materials or other properties by the City in the course of a service being performed by the City in the ordinary scope of its municipal function.

Forfeited Property - All personal property where all right, title and interest thereto, has been acquired by the City pursuant to Minnesota law authorizing the forfeiture of motor vehicles and/or other personal property which have been used in the commission of certain designated offenses in violation of either the criminal code, Minnesota Statutes Chapter 609 and Chapter 152, or Minnesota Statutes Chapters 169-169A.

Personal Property - All property that is not real property and other than the property that has come into the hands of the Police Department and Public Works Department through impoundment.

Real Property - Land and its permanently affixed buildings or other structures, together with its improvements and its natural assets, such as minerals, crops, waters, and with the inclusion of corporeal or incorporeal rights that follow ownership of the land and with the interests in such rights.

Set of Items - More than one item of the same kind that belongs or are used together such that each item would suffer a reduction in value if separated from the other(s).

B. DISPOSAL OF REAL PROPERTY

The following procedures shall be followed when real property that has come into the possession of the City of Worthington, excepting unclaimed property, is intended to be disposed of:

1. **Council Determination.** Prior to the disposal of any real property, Council shall determine if the property is to be disposed of by public sale, disposed of by directed sale,

or transferred to the Economic Development Authority for economic development purposes.

- a. **Public Sale.** Unless otherwise found to be in the public's interest, property which is suitable for potential development or other beneficial use by more than one party is to be disposed of by public sale.
 - b. **Directed Sale.** Property which does not conform to zoning requirements in regards to size, area, or street frontage may be sold to owners of abutting properties without a public sale. Any title the City may have to vacated streets or alleys may be conveyed to the owners of abutting properties without a public sale. Council shall establish the manner the property is to be distributed to abutting owners, sale price and any other terms or conditions found appropriate.
 - c. **Conveyance for Economic Development.** Council may, upon finding it to be in the public's interest, transfer any property suitable for development to the Economic Development Authority for use or sale by the Authority in a manner consistent with the Authority's goals, purpose, and policies.
2. **Disposal by Public Sale.** The following procedures shall be followed when Council has determined that real property shall be disposed by public sale.
- a. **Process for Approval.** The City Administrator or his representative shall be responsible for preparation and processing for approval any real property intended for disposal by public sale. At the time he prepares to dispose of such property, the City Administrator or his representative shall first secure comments and recommendations from affected departments.
 - b. **Notice of Bids.** The City Administrator or his representative shall prepare a notice inviting sealed bids, to be published for two consecutive weeks in the official newspaper and at least five calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of the sale, including any minimum acceptable bid amount.
 - c. **Form of Bids.**
 - (1) All bids shall be filed on forms furnished by the City Administrator or his representative. After receipt of the bids, the City Administrator or his representative shall present a listing of the bid to the City Council for consideration. At the discretion of the City Council, the property may be sold to the highest bidder unless otherwise provided in the notice of bids. Council approval is required before the property may be conveyed.

- (2) In the event the City Council rejects all bids, Council may call for rebidding or it may then authorize the City Administrator to list the property for disposition with one or more Realtors, or via electronic auction, or it may authorize the City Administrator to negotiate the disposition in a manner that he may deem appropriate. All final disposition of real property shall be approved by City Council.
- d. **Filing of Bond.** The City Administrator may require that any person who files a bid must also furnish a bond commonly referred to as a bidder's bond, or a cash deposit in the amount of not less than five percent of his bid.
- e. **Auction Sales.** If it is determined by the City Administrator that sealed bids should not be utilized or, if a sale was not successfully accomplished utilizing sealed bids, the Administrator may recommend to the City Council that the property be sold at public auction. The City Administrator or his representative, shall be responsible for preparing a notice to the official newspaper for at least two consecutive weeks which must be at least five days before the actual date of sale. The notice shall describe the location of the auction sale and a description of the properties to be sold. At the time of the public auction, the City shall be responsible for providing services of an auctioneer or other personnel necessary to carry out the public auction. The City Administrator, upon completion of the public auction, shall prepare a record of all transactions and file such record with the City Clerk.
- f. **Books and Accounts.** The City Administrator shall be responsible for maintaining a record of each sale and the disposition of money received.

It should be noted that the open meeting law was amended in 2004 to allow a public body to close a meeting for negotiations concerning the purchase or sale of real or personal property. The law permits a closed meeting: (1) to determine the asking price and strategy for the sale of real or personal property; (2) to review appraisal data classified as confidential or nonpublic; and (3) to develop or consider purchase or sale offers or counter-offers. Before holding a closed meeting the public body must identify the subject property on the record. Proceedings of a closed meeting for one of these purposes must be recorded and kept for eight years. Finally, the actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

RESTRICTIONS ON SALES TO EMPLOYEES OF THE CITY OF WORTHINGTON

No real or personal property shall be sold to any officer or employee of the City unless the sale is open, public and competitive. Nothing herein shall prevent the conveyance of real property to an officer or employee of the City as an abutting owner in a directed sale.

C. DISPOSAL OF PERSONAL PROPERTY

All sales of City supplies, materials, or equipment, or other personal property including forfeited property or the rental thereof, shall comply with the provisions of Minnesota Statutes 471.345, "Uniform Municipal Contracting Law."

1. If the estimated market value of the item or set of items is \$10,000.00 or less the sale may be made by quotation or in the open market at the discretion of the City Administrator or General Manager of Utilities or their designee and conducted in a commercially reasonable manner.
 - a. **Sale by Quotation.** Sales made by quotation shall be based, so far as practicable on at least two quotations which shall be kept on file for at least one year from the date of their receipt.
 - b. **Sale in the Open Market.** Sales made in the open market shall specifically include placement of the item or set of items in public auctions, established dealer auctions, or established salvage auctions, which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Open market sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manager of Utilities.
2. If the estimated market value of the item or sets of items is more than \$10,000 but not in excess of \$50,000 the City Administrator, General Manager of Utilities or their designee may authorize the sale to be made by either the receipt of sealed competitive bids solicited by public notice or by direct negotiation. All such sales shall be conducted in a commercially reasonable manner.
 - a. **Sale by Sealed Competitive Bids.** Sales made by the receipt of competitive bids shall be accordance with procedures established by the City Administrator or the General Manager of Utilities, who shall have the authority to establish a minimum acceptable sale price.
 - b. **Sale by Direct Negotiation.** Sales made by direct negotiation shall include the receipt so far as practicable of at least two quotations, which shall be kept on file for at least one (1) year from the date of their receipt. Sales made by direct negotiation shall also specifically include sale by publication, established dealer auctions or established salvage auctions which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Direct negotiation sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manger of Utilities.

3. If the estimated market value of item or items is in excess of \$50,000 it must be sold by the receipt of sealed competitive bids solicited by public notice. The acceptance or rejection of bids shall be by the City Council or the Water and Light Commission.
- a. **Notice of Bids** - The City Administrator, General Manager of Utilities or their representative shall prepare a notice inviting sealed bids to be published for two consecutive weeks in the official newspaper and at least five (5) calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of sale.
 - b. **Form of Bids** - All bids shall be filed on forms furnished by the City Administrator, General Manager of Utilities or their representative. After receipt of the bids, the City Administrator, General Manager of Utilities or their representatives shall present a listing of the bids to the City Council or Water and Light Commission for acceptance. The property shall be sold to the highest bidder unless otherwise provided in the notice to bid.
 - c. **Rejection of Bids** - In the event the City Council or Water and Light Commission rejects all bids as referred to in the notice of bids, they may call for rebidding, or they may authorize the City Administrator or General Manager of Utilities to negotiate the disposition in a manner that they deem appropriate.
 - d. **Receipts from Sales of Property** - Unless state law provides otherwise, all receipts from sales of property under this Section shall be placed in the account for the department disposing of the excess property. If not a particular department then back into the General Fund.

Nothing in this policy is intended to prohibit the disposal of personal property determined to be "scrap" by delivery of such material to an established salvage company, provided that the scrap value does not exceed \$5,000.

Adopted by the City Council of the City of Worthington this 12 day of October, 2004.



Mayor

Attest: 
City Clerk

CITY OF WORTHINGTON, MINNESOTA

INVESTMENT POLICY

III. LIQUIDITY GUIDELINES (Continued)

B. MAXIMUM MATURITY

Investments must be coordinated so that they mature as needed for cash flow and on a basis consistent with the measurement focus on their fund sources. Regardless of the measurement focus cash assets should not be placed in investments significantly beyond a ~~three (3)~~ year maturity. *five (5)*

1. GOVERNMENTAL AND EXPENDABLE TRUST FUNDS

All governmental funds and expendable trust funds are accounted for on a spending or current "financial flow" measurement focus. Accordingly, with the exception of specifically designated, long-term cash reserves such as debt service, investment maturities significantly beyond one year should be avoided. It is contrary to the changing interests of public representatives to lock them into investments beyond ~~an eighteen-month~~ maturity. *a three year*

2. PROPRIETARY FUNDS

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. Accordingly, proprietary fund investment maturities should consider both current operations and long-term reserves. Investments of cash needed in current operating cycles should not exceed an eighteen month maturity. Investments of cash specifically designated for future debt service or capital programs may be better served with investment maturities of up to ~~three~~ years.

five

CITY OF WORTHINGTON, MINNESOTA

RESOLUTION APPROVING 2012 TAX LEVIES COLLECTIBLE IN 2013

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2013 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2012/2013 LEVY	SPECIAL TAX LEVIES:	2012/2013 LEVY
General Fund	963,883	G.O. Debt Service Funds including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091)	
Recreation Fund	755,556		
Economic Development Authority Fund	10,555	PIR Series 2004A \$3,055,000	150,000
Improvement Construction Fund	272,837	PIR Series 2007A \$4,370,000	338,000
Aquatic Center Facility Fund	100,000	PIR Series 2009C \$2,710,000	169,620
Memorial Auditorium Fund	66,185	PIR Series 2010A \$1,915,000	206,000
GENERAL PURPOSE TAX LEVY-CITY	<u>2,169,016</u>	SUBTOTAL DEBT SERVICE FUNDS	863,620
EDA TAX LEVY	<u>83,000</u>	Economic Development Tax Abatement	31,500
TOTAL GENERAL PURPOSE TAX	<u>2,252,016</u>	TOTAL SPECIAL TAX LEVIES	<u>895,120</u>

SPECIAL TAX LEVIES: (Other than Debt Service)	RECAP OF TAX LEVY TOTALS:	
Housing & Redevelopment Authority (MS 462.545 Subd. 6)	General Purpose Levy	2,252,016
Separate Certified Levy	Special Tax Levies	895,120
	TOTAL NET LEVY	<u>3,147,136</u>

The City Clerk is hereby directed to transmit
a certified copy of this resolution to the
County Auditor of Nobles County, Minnesota.

ATTEST:

Mayor: _____

Passed by the City Council of the City of
Worthington this _____ day of
_____, 2012.

City Clerk: _____

RESOLUTION APPROVING 2012 TAX LEVIES COLLECTIBLE IN 2013

BE IT RESOLVED, by the City Council of the City of Worthington and the Economic Development Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2013, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY 2012/2013
ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469.107, Subdivision 1)	
Special Tax for Operations	\$83,000.00

NET CERTIFIED LEVY \$83,000.00

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Minnesota.

Passed by the City council of the City of Worthington, Minnesota, this the

_____ day of _____, 2012.

_____, Mayor

_____, City Clerk

Passed by the Economic Development Authority of the City of Worthington, Minnesota, this the _____th day of _____, 2012.

_____, Chair

_____, Secretary

RESOLUTION APPROVING 2012 TAX LEVY COLLECTIBLE IN 2013

BE IT RESOLVED, by the City Council of the City of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2013, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY

**CERTIFIED LEVY
2012-2013**

**HOUSING AND REDEVELOPMENT
AUTHORITY TAX LEVY
(Minnesota Statute 469.033, Subdivision 6)**

Special Tax for Operations

\$ 85,093.41

NET CERTIFIED LEVY \$ 85,093.41

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Worthington, Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this the _____ day of _____, 2012.

_____, Mayor

_____, City Clerk

Passed by the Housing and Redevelopment Authority of the City of Worthington, Minnesota, this the 7th day of September, 2012.

Marge Larson, Chairman

Rosie Rogers, Executive Director

CITY OF WORTHINGTON

RESOLUTION NO. _____

A RESOLUTION FOR THE APPROVAL OF THE 2013 FUND BUDGETS FOR THE CITY OF WORTHINGTON, MINNESOTA.

WHEREAS, the City Administrator has submitted a budget to this governing body in compliance with the requirements of the state; and

WHEREAS, the City Council has reviewed potential financing sources and established priorities for the allocation of resources to 2013 programs, projects and services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The 2013 fund budgets submitted, and herein summarized are approved.
2. The Capital Improvement Program, Equipment Revolving Schedules and Reserves/Designated Balances related to these adopted budgets are approved as part of the budget.
3. The following sums are hereby appropriated for each fund:

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
101	GENERAL FUND	963,883	3,090,858	2,729,945	6,784,686
SPECIAL REVENUE FUNDS:					
207	Police Department Task Force	0	197,500	151,000	348,500
211	WRH Fund	0	0	265,586	265,586
213	Sales Tax Revenue	0	0	701,000	701,000
229	Recreation Fund	755,556	0	337,248	1,092,804
231	Economic Development Auth. Tax Abatement & EDA Levy	125,055	0	46,000	171,055
	TOTAL SPECIAL REVENUE FUNDS	880,611	197,500	1,500,834	2,578,945
DEBT SERVICE FUNDS:					
316	T.I. Series 2003B Fund	0	0	22,000	22,000
321	Permanent Improv. Fund	0	0	84,173	84,173
344	'04A PIR Bond Fund	150,000	0	112,063	262,063
345	'07A PIR Bond Fund	338,000	0	184,479	522,479
346	'09C PIR Bond Fund	169,620	0	91,485	261,105
347	'10A PIR Bond Fund	206,000	0	33,665	239,665
	TOTAL DEBT SERVICE FUNDS	863,620	0	527,865	1,391,485

FUND NO.	DESCRIPTION	TAX LEVY SUPPORT	GENERAL STATE/FED AID	OTHER SOURCES	TOTAL BUDGET
CAPITAL PROJECT FUNDS:					
401	Improvement Construction Fund	272,837	2,015,659	6,134,469	8,422,965
409	Municipal Building Fund	0	0	10,000	10,000
412	TI District - P.View - Unlim.	0	0	9,025	9,025
419	TI District #7	0	0	1,244,870	1,244,870
425	Okabena Estates	0	0	25,076	25,076
426	CCSI Redevelopment	0	0	38,503	38,503
427	Bedford Technology Project	0	0	40,518	40,518
431	Aquatic Center	100,000	0	2,800	102,800
432	Event Center/Auditorium	0	0	2,111,870	2,111,870
TOTAL CAPITAL PROJECT FUNDS		372,837	2,015,659	9,617,131	12,005,627
ENTERPRISE FUNDS:					
606	Storm Water	0	0	935,905	935,905
609	Liquor	0	0	3,547,800	3,547,800
612	Airport	0	689,864	319,515	1,009,379
614	Auditorium Fund	66,185	0	214,372	280,557
TOTAL ENTERPRISE FUNDS		66,185	689,864	5,017,592	5,773,641
702	DATA PROCESSING FUND	0	0	305,053	305,053
872	CABLE TV FUND	0	0	135,000	135,000
TOTAL 2012 BUDGET		3,147,136	5,993,881	19,833,420	28,974,437

Adopted by the City Council of the City of Worthington, Minnesota this 10th day of December, 2012.

(SEAL)

Mayor

City Clerk

WORTHINGTON PUBLIC UTILITIES

WATER AND LIGHT COMMISSION MEMO

DATE: DECEMBER 7, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. 2013 UTILITY DEPARTMENT STRATEGIC FINANCIAL PLANS

Under Section 6.04 of the City of Worthington Charter, the Water and Light Commission shall have the power to establish rates, fees, rules, regulations and policies for the operation and management of municipal utilities under their control subject to such ordinances as the City Council may adopt. Section 6.04 of the Charter also directs that the Commission shall annually prepare a budget forecast for the ensuing years and furnish a copy to the City Council for their review and approval.

The Water and Light Commission reviewed and approved the 2013 Water Department Strategic Financial Plan at their regular meeting held on November 5, 2012. At their regular meeting held on November 19, 2012, the Commission reviewed and approved the 2013 Wastewater Department Strategic Financial Plan, including the 2013 sewer rates as established by the Sewer Service Charge System. The City Council approved the 2013 Sewer Service Charge System at their regular meeting held on November 26, 2012. The 2013 Electric Department Strategic Financial Plan was considered and approved by the Water and Light Commission at their meeting held on December 3, 2012. Executive Summaries of the 2013 Worthington Public Utilities Strategic Financial Plans were mailed to the Mayor and City Council members on December 4, 2012, for advance review.

Scott Hain, General Manager, will be in attendance to discuss the contents of the 2013 Utility Department Strategic Financial Plans at the December 10, 2012, City Council meeting and, on behalf of the Water and Light Commission, will request Council approval of the plans. Council members are asked to please bring their copies of the Executive Summary to the meeting.

2. CONTRACT WITH WESTERN AREA POWER ADMINISTRATION (WAPA) FOR FIRM ELECTRIC SERVICE

The current contract with WAPA for firm electric service to Worthington expires on December 31, 2020. Over the past couple of years, with input from existing WAPA customers and other interested parties, WAPA developed its 2021 Power Marketing Initiative and is currently offering post-2020 contracts to existing customers.

At their regular meeting held on December 3, 2012, the Water and Light Commission reviewed the proposed contract, copies of which were mailed to the Mayor and City Council on December 4, 2012, for advance review, and took action to formally recommend to the City Council that they adopt the resolution included as ***EXHIBIT 1*** approving execution of the Contract for Firm Electric Service with WAPA.

Scott Hain, General Manager, will be in attendance to answer any questions and, on behalf of the Water and Light Commission, will request City Council adoption of the resolution. Council members are asked to please bring their copies of the proposed contract to the meeting.

WORTHINGTON CITY COUNCIL RESOLUTION NO. _____

A RESOLUTION APPROVING THE CONTRACT FOR FIRM ELECTRIC SERVICE AGREEMENT WITH THE WESTERN AREA POWER ADMINISTRATION

WHEREAS, pursuant to previous action taken, the City of Worthington has entered into an agreement to obtain an allocation of federal hydroelectricity from the United States Department of Energy, Western Area Power Administration, Pick-Sloan Missouri River Program, Eastern Division ("Western") pursuant to a Contract for Firm Electric Service to the City of Worthington, Minnesota; and

WHEREAS, the Contract for Firm Electric Service to the City of Worthington is to expire on December 31, 2020; and

WHEREAS, both Western and the City of Worthington have entered into a new agreement to continue to provide and to receive the allocation of federal hydroelectricity; and

WHEREAS, Western has asked the City of Worthington to consider approving a new Contract for Firm Electric Service to the City of Worthington, and its associated exhibits, each effective commencing January 1, 2021 and continuing for a term through December 31, 2051; and

WHEREAS, the Water & Light Commission for the City of Worthington has met to review the agreements and has recommended to the City Council the approval of the agreements; and

WHEREAS, the City Attorney has reviewed the agreements and has concluded that this governing body has the authority and right to enter into these agreements; and

WHEREAS, the City Council finds that it is in the public interest to enter into this long-term agreement to provide its citizens with a reliable, low-cost and environmentally friendly source of power and energy;

NOW, THEREFORE, be it RESOLVED:

1. The Contract for Firm Electric Service to the City of Worthington, and its associated exhibits, be and hereby are approved.

That the Mayor and the Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of December, 2012, by the Worthington City Council.

(SEAL)

CITY OF WORTHINGTON

BY: _____
Alan Oberloh, Its Mayor

Janice Oberloh, Its Clerk

PUBLIC WORKS MEMO

DATE: DECEMBER 3, 2012

TO: HONORABLE MAYOR AND COUNCIL

SUBJECT: ITEMS REQUIRING COUNCIL ACTION AND REVIEW

CONSENT AGENDA ITEMS

1. ESTABLISH 2013 OLSON CAMPGROUND RATES

The Park Advisory Board, upon discussions at their November 28th meeting, determined an increase would be appropriate for 2013.

	<u>2012</u>	<u>Increase</u>	<u>2013 Fee</u>
Sites 1-12 (electric bay sites)	\$ 27.00	\$ 1.00	\$ 28.00
Sites 13-63 (electric)	\$ 23.00	\$ 1.00	\$ 24.00
Sites 64-68 (tent sites)	\$ 17.50	\$.50	\$ 18.00
Weekly rate	\$160.00	\$ 0.00	\$ 160.00
Monthly rate	\$400.00	\$25.00	\$ 425.00

The Park Advisory Board determined that no changes to the campground policies are needed. Extended stays will again be permitted during the entire camping season. The number of sites are at the discretion of the Attendant and Superintendent of Public Works or in the Superintendents absence, the Park Supervisor. There were no issues or problems arising from our extended stays in 2012. Groups of 10 or more will continue to receive a 10% discount. All fees are paid in advance and are non-refundable unless approved by the Superintendent of Public Works. An exception would be a death in the family or a medical emergency.

The campground experienced it's largest revenue in the past 5 years and received numerous extended stays due to the many local construction projects. Olson Campground continues to be full during the three major camping holidays. The reservation system has been reviewed and recommend using the same system as last year. We will be exploring the possibility of an electronic system for the future.

Revenue the past several years (including firewood, and ice sales of approximately \$1,500 annually)

2008	\$56,196	2011	\$57,624
2009	\$52,850	2012	\$61,495
2010	\$61,321		(as of 10/31/12)

Council is requested to concur with the Park Advisory Board recommendations for Olson Park Campground.

2. **ESTABLISH 2013 ENCLOSED/OPEN SHELTER HOUSE FEES**

The 2012 fee for use of the enclosed shelters within Chautauqua and Centennial parks is \$40.00. The 2012 fee for the use of the open shelters in Ludlow, Ehlers, Slater, and Sunset Parks is \$25.00. There is also a \$40.00 clean up/damage deposit. These shelters are available on a "first come basis" if not reserved.

The Park Advisory Board agreed to increase the 2013 rental rate of the enclosed shelters in Chautauqua and Centennial Parks to \$45.00 for 2013 and no change to the open shelters remaining at \$25.00 for 2013. The damage deposit would also remain at \$40.00

The Park Advisory Board requests Council concurrence to approve the 2013 rate schedule for the enclosed/open shelters as presented.

3. **ESTABLISH 2013 USER FEE FOR CHAUTAUQUA BAND SHELL USAGE**

The 2012 user fee for the band shell is \$40.00. There were four events utilizing the band shell in 2012, two weddings and two church services. There were no problems associated with any of the events. The application process provided an opportunity for staff to insure the users are aware of prohibitions associated with the use of the band shell, such as the use of disturbing sound amplification, understanding the user cannot close the park to the general public, and that the necessary insurance requirements are in place.

The Park Advisory Board agreed to increase the 2013 band shell user fee to \$45.00 for 2013.

The Park Advisory Board requests Council concurrence to approve the 2013 fee for the band shell as presented.

4. **ESTABLISH 2013 SPECIAL EVENT USER FEE FOR OPEN GREEN SPACES WITHIN THE CITY'S PARKS**

The current user fee for the use of open green space within the City park system for special community, business, or private events is \$40 for up to 50 people. Events of 50 people or more are evaluated on a case by case basis. This permits the Board to evaluate each event to determine the impact an event may have upon the park usage and any special requirements, which may be required to permit a request. During the August 21, 2012 Park Advisory Board meeting, the Board felt it was important to have consistency in setting a user fee for similar sized events. It was determined that for 100 to 500 people the user fee would be \$100 and for 500 to 1,000 people \$200. Events larger than 1,000 people are too large for the parks to accommodate. Some of the special requirements for large events have required

the organization to provide and pay for additional garbage containers, mini biffs, supplemental power, cleaning of the restroom, general clean up of the grounds, ensure parking in designated areas only, and cannot deny public usage of the park. During 2012 there were only three events utilizing green space areas.

Family reunions, smaller birthday parties, etc. are not required to make an application unless children's inflatables will be used. Users are also required to complete an application explaining the type of usage/event. The application provides an opportunity for staff to insure the users are aware of prohibitions associated with the use of the green space, such as the use of disturbing sound amplification, understanding the user cannot close the park to the general public, and insurance requirements.

The Park Advisory Board agreed to increase the 2013 open green space fee to \$45 for 99 people or less, and to require any event generating more than 50 people to be addressed on a case by case basis with the user fee of \$100 for 100 to 499 people and \$200 for 500 to 1000 people.

Council is requested to concur with the Park Advisory Board recommendation.

CASE ITEMS

1. **AUTHORIZE THE PROCESS OF LISTING CHAUTAUQUA PARK ON THE NATIONAL REGISTER OF HISTORICAL PLACES**

The Nobles County Historical Society has received a \$6,500 grant to hire a historian to research Chautauqua Park in an attempt to declare the entire park eligible for the National Register of Historical Places. If Chautauqua Park is declared eligible the Minnesota Historical Society still needs to review the findings to actually list it on the National Register of Historical Places. If the park is listed, it then becomes eligible for legacy dollars, which could be used to repair existing facilities if completed to original construction. No grant dollars could be used to modernize the structures. Modernizing changes or structure removal could be completed within Chautauqua Park as long as no Federal or State dollars have been accepted and no State or Federal permits have been required. An environmental assessment worksheet would need to be completed. If too many modernizing changes are completed to the historically contributing structures, the park could be removed from the National Register of Historical Places. Even after being listed, modern facilities could be added to the park such as new modern restrooms or adding handicap ramps to existing structures. Buildings can be rehabilitated for a change of use. Noncontributing structures, structures not of historical value, can be maintained or removed in the same manner they are now.

The Park Advisory Board has reviewed and discussed this information and agreed to approve the Nobles County Historical Society to proceed in the process of declaring Chautauqua Park eligible for the National Register of Historical Places.

Staff recommends that Council authorize the Nobles County Historical Society to proceed in the process of declaring Chautauqua Park eligible for the National Register of Historical Places as recommended by the Park Advisory Board.

2. **ESTABLISH 2013 AIRPORT HANGAR LEASE FEES**

The Airport Advisory Board at their November 30th meeting, determined not to increase the hangar lease fees for 2013. The board requests Council approve the 2013 hangar lease fees as follows:

Hangar 1 - (dirt floors)	\$50.00 per month \$500.00 annually paid in full by Jan. 1st
Hangar 2 - (40 ft. door)	\$90.00 per month \$1,020.00 annually paid in full by Jan. 1st
Hangar 3 - (49 ft. door)	\$120.00 per month \$1,380.00 annually paid in full by Jan. 1st
Hangar 5-1-	\$712.49 per month \$8,549.00 annually paid in full by Jan. 1st
Hangar 5-2 -	\$172.00 per month \$2,000.00 annually paid in full by Jan. 1st

ENGINEERING MEMO

DATE: DECEMBER 7, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

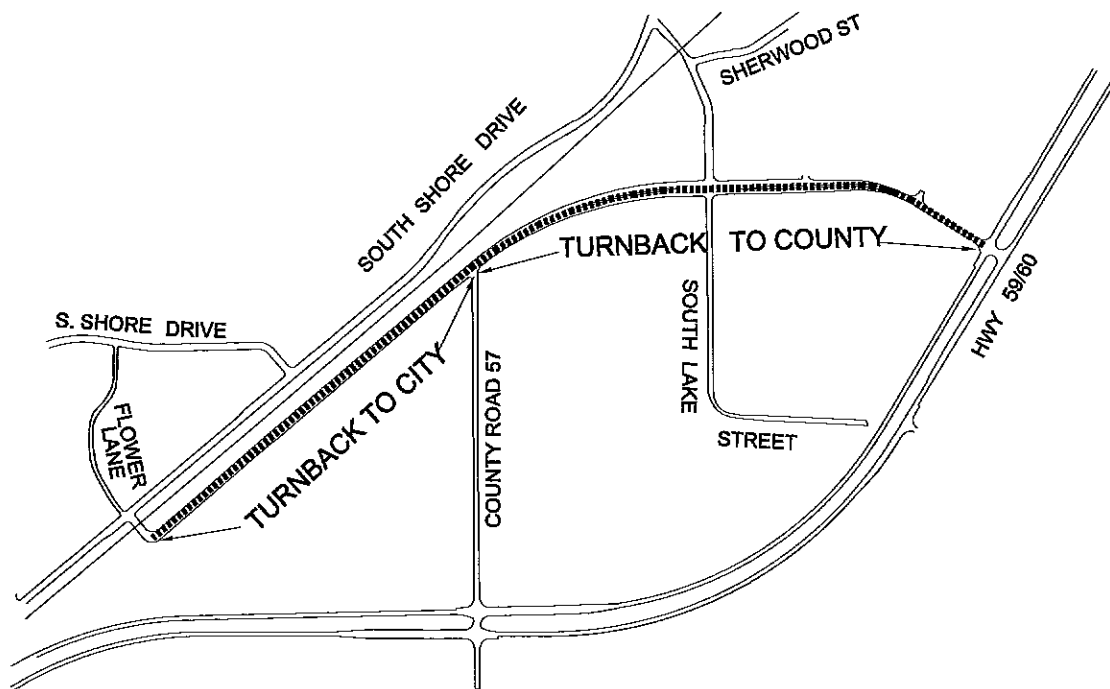
1. HEARING ON MORNING VIEW SECOND ADDITION SANITARY SEWER IMPROVEMENTS

Should Council approve of the improvement as proposed in the project feasibility report and at the hearing, staff recommends that Council pass the resolution in Exhibit 1 Ordering Improvement. Because the project was initiated by petition, only a vote of the majority of all members of the council is required.

The report on the improvement and preliminary assessment roll were submitted to Council at its November 13, 2012 meeting. The estimated trunk assessments receivable is \$7,370.51. There is no projected City share of construction costs.

2. MAINTENANCE AGREEMENT FOR OLD TH 59/60

Old TH 59/60 from Flower Lane to its easterly connection with new TH 59/60 is proposed to be turned back to the City and County as shown below.



SUBJECT OF MAINTENANCE AGREEMENT *****

The turn-back will not occur in the immediate future. The Minnesota Department of Transportation (MnDOT) will no longer be effective in maintaining this segment of former TH 59/60 and is seeking to have it maintained by a local road authority until the proposed turn-backs occur. MnDOT, County and City staff met to discuss the maintenance of this segment of old TH 59/60 as well as roadway elements associated with TH 59/60 such as the round-about. Given the plow routes and the sequence they are conducted by the City and County, it was determined that it will be most efficient and effective for the City to undertake the maintenance of the subject segment of old TH 59/60 at this time.

A proposed standard maintenance agreement between the City and MnDOT has been developed and is included as Exhibit 2. This agreement outlines the City's responsibilities and provides for a payment of \$2,625 to the City for providing the required maintenance. This amount is based on standard payment rates and the lane miles of the roadway segment. The agreement terminates on May 31, 2013. The need for future agreements will depend on the timing of the proposed turn-backs.

Staff recommends that Council authorize the Mayor and Clerk to execute the agreement in Exhibit 2 by passing the resolution also included in Exhibit 2.

Related Information

Because the City can provide maintenance of the old TH 59/60 in an efficient and timely manner, it is anticipated that the City will continue to provide for maintenance of the segment of old TH 59/60 from County Road 57 easterly to new TH 59/60 through a maintenance agreement with the County. This will be similar to the arrangement on several County State Aid Highways including the 10th Street, Diagonal Road south of Oxford Street and Oxford Street from Diagonal Road to Humiston Avenue. The maintenance of other segments of roadways having designation changes induced by the TH 59/60 project will also need to be addressed in a revised or updated agreement with the County.

In regard to the turn-back of TH 59/60 and local designation changes being induced by the TH 59/60 project, maps showing the existing and proposed County State Aid Highway and Municipal State Aid Street designations are included as a separate attachment to the agenda. These proposed changes are being reviewed by MnDOT staff for preliminary approval. Should MnDOT find that the proposed designations conform to applicable criteria, the proposed changes will be advanced to the City Council and County Board for approval and formal submission to MnDOT. No action is required at this time.

CONSENT AGENDA CASE ITEM

1. CHANGE ORDER NUMBER 1 TO SOUTH APRON RECONSTRUCTION PROJECT

Exhibit 3 is proposed Change Order No. 1 to the Airport South Apron Reconstruction project. The change directs the contractor to remove and properly dispose of pipe containing asbestos exposed during pavement excavation. The additional excavation depth required for the new pavement lead to exposing the pipe located under the old pavement structure. The pipe is assumed to be conduit for abandoned airport electrical wiring. The change order provides for \$3,850.00 in compensation to the contractor for securing the services of the asbestos abatement contractor to remove and dispose of the material. Due to decreases in contract quantities, it is projected that the construction costs will be less than the original estimated contract amount. It is anticipated that the extra work will be approved for funding under the project grant.

Staff recommends that Council authorize the Mayor to execute Change Order No. 1 to the Airport South Apron Reconstruction project.

RESOLUTION NO.

ORDERING IMPROVEMENT

WHEREAS, Resolution No. 3510 of the City Council of the City of Worthington, adopted on the 13th day of November, 2012, fixed a date for a Council hearing on the proposed improvements of the following described property, or parts thereof, by extension of the municipal wastewater collection system:

All that part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the East Quarter corner of said Section 13; thence South 00 degrees 13 minutes 55 seconds East (assumed bearing) on the east line of the Southeast Quarter of said Section 13, a distance of 300.41 feet to a point on the southerly right-of-way line of Interstate Highway No. 90, said point also being the point of beginning; thence South 00 degrees 13 minutes 55 seconds East on said east line, 314.70 feet to the northeast corner of Lot 1, Block 2, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof; thence South 89 degrees 46 minutes 05 seconds West on the north line of said Lot 1, a distance of 153.00 feet to the northwest corner of said Lot 1; thence South 00 degrees 13 minutes 55 seconds East on the west line of said Lot 1, a distance of 16.03 feet to a point on the easterly extension of the north line of Block 1, said MORNING VIEW FIRST ADDITION; thence North 89 degrees 07 minutes 32 seconds West on said easterly extension and on the north line of said Block 1, a distance of 333.38 feet to the northwest corner of Lot 1, said Block 1, said point also being a point on the east line of DANO ADDITION, according to the recorded plat thereof; thence North 00 degrees 18 minutes 33 seconds West on said east line, 350.38 feet to the northeast corner of said DANO ADDITION, said point also being a point on the southerly right-of-way line of Interstate Highway No. 90; thence easterly 185.51 feet, not tangent to previous line, on said southerly right-of-way line and on a 68938.94 foot radius curve to the left having a central angle of 00 degrees 09 minutes 15 seconds and a 185.51 foot chord that bears South 89 degrees 21 minutes 51 seconds East; thence South 85 degrees 48 minutes 50 seconds East, not tangent to previous curve, on said southerly right-of-way line, 302.21 feet to the point of beginning.

AND

Lots 1, 2, and 3, Block 1, MORNING VIEW FIRST ADDITION, according to the recorded plat thereof, City of Worthington, Nobles County, Minnesota.

and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon the 10th day of December, 2012, at which all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, portions of said property as referenced above are proposed to be platted as Morning View Second Addition; and

WHEREAS, said extension of the municipal wastewater collection system is to be completed by the developer of said property in accordance with the preliminary plat of Morning View Second Addition.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

Such proposed improvement by the extension of the municipal wastewater collection system is hereby ordered as proposed in the Council resolution adopted the 13th day of November, 2012.

Adopted by the City Council of the City of Worthington, Minnesota, this 10th day of December, 2012.

Mayor

(SEAL)

Attest _____
City Clerk

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF WORTHINGTON
ROUTINE MAINTENANCE
AGREEMENT**

**Routine Maintenance Performed
by the City on:**

**Total Agreement Amount (Fiscal Year 2013)
\$2,625**

Trunk Highway Number (T.H.): Old T.H. 60

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Worthington acting through its City Council ("City").

Recitals

1. Under Minnesota Statutes § 161.38, subdivision 3, the State and the City wish to enter into an agreement that will provide routine maintenance performed by the City on certain trunk highway(s) located within the City limits; and
2. The State will reimburse the City for the maintenance performed; and
3. Minnesota Statutes § 161.20, subdivision 2, authorizes the Commissioner of Transportation to make agreements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms

- 1.1. *Effective date.*** This Agreement will be effective on December 1, 2012, or the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2, whichever is later.
- 1.2. *Expiration date.*** This Agreement will expire on May 1, 2013, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. *Survival of terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liability; Worker Compensation Claims; Insurance; 9. State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure.

2. Agreement Between the Parties

2.1. *Maintenance by the City*

- A. *Location.*** The City will perform routine maintenance of the following portions of the trunk highway system within the City limits:
 - i.** On Old Trunk Highway No. 60 from Flower Lane to the Junction of New TH 60, a total distance of 1.04 miles consisting of 3.60 lane miles.
- B. *Total Mileage.*** The total trunk highway mileage for the routine maintenance performed under this Agreement is 1.04 miles consisting of 3.60 lane miles.

- 2.2. *Maintenance Responsibilities (Reimbursable)*** The City will perform the following routine maintenance duties to the satisfaction of the State's District Maintenance Engineer at Mankato, Minnesota. All materials

used in the performance of said routine maintenance must comply with the State's current "Standard Specifications for Construction".

- i. Maintain the trunk highway to keep it smooth and in good repair for the passage of traffic and free from all obstructions and impediments to traffic. This includes all necessary preventative maintenance to preserve the roadbed in its present condition, such as proper and timely crack sealing of the surface, restoration of utility openings, and all necessary patching of the roadbed.
- ii. Keep the traveled roadway free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- iii. Sand, salt or chemically treat the traveled roadway as necessary to provide for safe public travel.
- iv. Maintain the roadside vegetation and landscaping in a neat and orderly fashion by mowing, trimming, and providing for noxious weed control according to Minnesota Statutes § 160.23.
- v. Dispose of all snow, litter, debris and any other foreign matter collected upon, along or adjacent to the trunk highway property and within the trunk highway right-of-way limits and State roadside development facilities (i.e. rest areas) according to all applicable laws, ordinances, and regulations.
- vi. Maintain roadway markings, traffic control devices and safety devices in operating and usable condition. The State will place, install and maintain at all times suitable guide signs, warning signs, route markers, and center lines for the guidance of traffic on the trunk highway(s).
- vii. Furnish all labor, materials, tools, equipment and any other necessary items to perform the routine maintenance duties covered under this agreement.

2.3. *Other Maintenance Responsibilities; Agreements (Non-reimbursable)* The City is responsible for performing the following routine maintenance duties, without cost or expense to the State:

- i. Keep the pedestrian user areas of the walkways, medians, pedestrian ramps and curb and gutter free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- ii. Sand, salt or chemically treat, and repair joints and panels in the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter.
- iii. Maintain any other facilities located within the trunk highway right-of-way that are covered under other agreements or Limited Use Permits. This Agreement does not supersede any other agreements between the parties.

2.4. *Traffic Control*

- A. The City may partially block the trunk highway to perform the routine maintenance under this Agreement. In cases of emergency, the City may block the trunk highway and prevent passage of traffic thereon. At no time, however, may the City continue to obstruct the free passage of traffic on the trunk highway for a longer period of time than is reasonably required for making the necessary repairs.
- B. The City may close the trunk highway to travel as necessary for the repair or installation of water or gas mains, electric or telephone cables, or sewers. The City must give the State ten days written notice and obtain a permit before such repairs or installation, except for extraordinary emergencies.
- C. The City will not close any portion of the trunk highway to traffic for reasons other than those set forth above and in no event for a time longer than necessary to complete the required maintenance work. In the event of the total blocking or closing of the trunk highway, the City must provide a suitable detour during such time.
- D. The City must conduct all trunk highway partial and total closures in conformance with the current Minnesota Manual on Uniform Traffic Control Devices (MNMUTCD) and Temporary Traffic Control Zone Layouts - Field Manual.

- 2.5. *Maintenance of Route Change of Trunk Highway.*** If there is a change in the routing of Old Trunk Highway 60, a substitution of the route for the old trunk highway, or a variation from the present location of the trunk highway, (other than the new alignment of New T.H. 60) the City will maintain the substituted trunk highway in accordance with this Agreement after such changes, substitution, or variation and will be paid the amount to which it is entitled under this Agreement, based on the substituted mileage. If the State relocates any portion of the trunk highway and the roadway reverts to the City, the City will maintain the reverted portion at its sole expense.
- 2.6. *City's Failure to Adequately Maintain.*** If the City fails to perform any of the routine maintenance according to the terms of this Agreement, the State may reduce the amount payable to the City by either an amount judged to be fair and equitable for such routine maintenance, or, if the State performs such routine maintenance, by the actual cost of the maintenance performed by the State in accordance with this Agreement.
- 2.7. *Extraordinary Maintenance.*** The City is not required to perform any extraordinary maintenance, construction or reconstruction under this Agreement. If the City is willing to perform extraordinary maintenance, and the State's District Maintenance Engineer at Mankato approves such performance, the parties to this Agreement must enter into a separate agreement therefore. No expenses may be incurred on the extraordinary maintenance prior to the full execution of such an agreement as governed by Minnesota Statutes § 16A.15, subdivision 3.
- 2.8. *Inspection of City Performed Maintenance.*** Authorized representatives of the City and the State will jointly inspect the involved trunk highways on a regular basis during the life of this Agreement to determine if the routine maintenance is being performed according to the terms of this agreement.

3. Basis of State Cost

The State's payment to the City for routine maintenance will be based on the number of lane miles times the dollar value to be paid per lane mile per State fiscal year. Fractional miles (to the hundredth of a mile) and fractional years (to the next half month) will be used in computing the amounts payable under this Agreement.

4. State Cost and Payment by the State

- 4.1. *State Cost.*** \$2625 is the State's estimated total cost for the routine maintenance covered under this Agreement based on the data below:

Fiscal Year 2013 : \$2625 = 3.60 lane miles, times \$1,750 per lane mile, times 5/12 of a year (5 months)

- 4.2. *Conditions of Payment.*** The State will make a lump sum payment to the City for routine maintenance performed, on a quarterly basis, on or after September 30, December 31, March 31, and June 30 of each State fiscal year after the following conditions have been met:

- A.** Encumbrance by the State of the necessary funds for the routine maintenance payment amount.
- B.** Execution of this Agreement and transmittal to the City.
- C.** The State's receipt of an invoice from the City for the applicable period of time, signed by the State's authorized representative attesting that all routine maintenance has been performed in full conformity with this Agreement.
 - i.** The invoice must indicate the amount, if any, deducted from the estimated payment under Article 2.5 of this Agreement.
 - ii.** The City will keep records and accounts that enable it to provide the State, when requested, with documentation itemizing the labor, materials and equipment used to perform the routine maintenance.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name/Title: Thomas Zimmerman, Maintenance Superintendent (or successor)
 Address: 2151 Bassett Drive, Mankato MN 56001
 Telephone: 507.304.6104
 Fax: 507.304.6109
 E-Mail: Tom.Zimmerman@state.mn.us

5.2. The City's Authorized Representative will be:

Name/Title: Dwayne Haffield, City of Worthington Engineer (or successor)
 Address: 303 Ninth Street
 P O Box 279
 Worthington, MN 56187
 Telephone: 507-372-8640
 E-Mail: D.Haffield@ci.worthington.mn.us

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. Assignment.** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. Contract Complete.** This Agreement contains all prior negotiations and agreements, with respect to routine maintenance, between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability; Worker Compensation Claims; Insurance

- 7.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, each party will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General and/or the City's insurance carrier) one another against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the other party or its contractor(s) or consultant(s).
- 7.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

9. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

10. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

11. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Termination

12.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below

12.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

13. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: _____

CITY of WORTHINGTON

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: _____

Title: Mayor _____

Date: _____

By: _____

Title: City Clerk _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(Area Maintenance Engineer)

Date: _____

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

CITY of WORTHINGTON

RESOLUTION

IT IS RESOLVED that the City of Worthington enters into Mn/DOT Agreement No. 02669 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the City upon, along and adjacent to Old Trunk Highway No. 60, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the Mayor and the Clerk are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Worthington City Council at an authorized meeting held on the 10th day of December, 2012, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this
_____ day of _____, 2012

Notary Public _____

My Commission Expires _____

NOTARY
STAMP

(Signature)

Janice Oberloh

City Clerk

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
OFFICE OF AERONAUTICS**

CHANGE ORDER NO. 1
AIRPORT: Worthington Municipal Airport
CONTRACTOR: Russell Drainage, LLC

FAA PROJECT NO: AIP 3-27-0116-11-12
ORIGINAL CONTRACT AMT: \$ 534,640.00
REVISED AMOUNT: \$538,490.00 (Inc CO #1)

DESCRIPTION OF WORK INCLUDED IN CONTRACT:

Change Ordered: Removal and disposal of 170LF of abandoned 3-inch diameter pipe coated with asbestos.

Reason for Change Order:

During construction of the South Apron Reconstruction project, approximately 170 LF of an abandoned pipe coated in asbestos was uncovered. The pipe ran diagonally across the southeast corner of the south apron. The 3-inch diameter pipe was buried approximately 18-inches deep and therefore needed to be removed as it was in conflict with the new pavement section. Due to the presence of asbestos, a crew certified to handle and remove asbestos was brought in to remove and dispose of the pipe.

CONTRACT PRICE:

☐ Not Changed
☒ Increased by \$3,850.00
☐ Decreased by \$

CONTRACT TIME:

☒ Not Changed
☐ Increased by ___ Days
☐ Decreased by ___ Days

ENGINEER

Approval Recommended by: Matthew L. Wagner Title: Project Manager Date: Dec. 5, 2012

CONTRACTOR

The forgoing change, work affected thereby, is subject to all contract stipulations and covenants.

Accepted by: _____ Title: _____ Date: _____, 2012

CITY OF WORTHINGTON

Approved by: _____ Title: _____ Date: _____, 2012

OFFICE OF AERONAUTICS

FAA approval required: ☐ No ☐ Yes

The forgoing change involves a federal grant and an addition or deletion of work in the basic grant scope or a time extension where liquidated damages may be involved, or a modification of the Standard FAA construction specifications.


Approved by: _____ Title: _____ Date: _____, 2012

CHANGE ORDER NO. 1
COST/PRICE ANALYSIS

Change Order No: 1

Contractor's Quote: \$3,850.00

I have reviewed the Contractor's quote for the Change Order above and find that it is reasonable for the associated work.



Mead & Hunt, Inc.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: DECEMBER 7, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. CONDITIONAL USE PERMIT - WORTHINGTON SCHOOL DISTRICT #518 (1211 CLARY STREET)

Worthington School District #518 is seeking the issuance of a conditional use permit for the construction/erection of an electric message sign on its property located at 1211 Clary Street, which is commonly known as the Worthington High School (Exhibit 1). Illuminated signs, including message boards, are only permissible through the issuance of a conditional use permit in residentially zoned areas. The subject property is zoned "R-3" - Low Density Preservation Residential. The legal description of the subject property under consideration is as follows:

The south 3/4th of the Northeast Quarter of the Northeast Quarter of Section 23, Township 102, Range 40, except that part platted as "Fair Addition" to Worthington, also described as follows:

Beginning at the southwest corner of the Northeast Quarter of the Northeast Quarter of Section 23, Township 102, Range 40, Nobles County, Minnesota; thence north along the 1/16th line a distance of 965.7 feet to the southwest corner of Lot 6, Block 3, of Morfitt's Subdivision; thence east along the south line of Morfitt's Subdivision, a distance of 743.0 feet to the west alley line of Block 2, Fair Addition; thence south along the west alley line of Block 2, Fair Addition, a distance of 965.7 feet, to the north line of the Northeast Quarter of the Northeast Quarter of said Section 23; thence west a distance of 735.0 feet to the place of beginning. The south 35 feet thereof being now part of Clary Street.

Except

Commencing at the southeast corner of Lot 10, Block 2, of Morfitt's Subdivision; thence south 50 feet on the west line of Church Avenue, extended; thence east and parallel with the south line of Morfitt's Subdivision, a distance of 138 feet; thence south and parallel to the west line of the Alley in Block 2 of Fair Addition, to the north line of Clary Street; thence east 49 feet to the west line of said Alley in Block 2, Fair Addition; thence north along said west Alley line, to the south line of Morfitt's Subdivision, extended; thence west along the south line of Morfitt's Subdivision, to the point of beginning; in the City of Worthington.

And Except

Commencing at the southwest corner of Lot 9, Block 2, of Morfitt's Subdivision; thence south on the east line of Marine Avenue, extended, a distance of 50 feet; thence west on a line parallel to the south line of Morfitt's Subdivision, a distance of 146 feet; thence south and parallel to the west line of Morfitt's Subdivision, extended, to the north line of Clary Street; thence west on the north line of Clary Street, a distance of 74 feet; thence north to the southwest corner of Lot 6, Block 3, of Morfitt's Subdivision; thence east on the south line of Morfitt's Subdivision, to the point of beginning; City of Worthington.

The Planning Commission considered the application at its December 5, 2012 meeting. After holding a public hearing, the Commission voted unanimously to recommend City Council approve the conditional use permit subject to the adoption of a text amendment eliminating mandatory

restrictions #3 & #4 and with the following restrictions:

1. Sign is for a public institutional land use as defined in Title XV, Section 155 of the City Code;
2. Electronic message board does not exceed 30 square feet;
3. Message display is limited to 7am to 8pm;
4. Messages are limited to change once every 10 seconds;
5. Messages are prohibited to flash or flutter (scroll only);
6. Messages may only display public service announcements.

The Commission's recommendation was based on the following considerations:

1. As can be seen in Exhibit 1, the applicant is proposing to construct a wall sign above the north entrance into the high school. The sign will be 50 square feet in size, which includes a 30 square foot electronic message board (Exhibit 1). The applicant is proposing to erect this sign to communicate with students, staff and the community about schedules, events, or other activities associated with the school district (Exhibit 1). The subject property is located within a residentially zoned area and is subject to the residential sign regulations outlined in the City Code. While the sign complies with all of the applicable requirements for size, and location, the proposed sign, as previously mentioned, does include an electric message board, which is only permissible in residential districts through the issuance of a conditional use permit. Requiring the issuance of a conditional use permit for message boards allows the City to determine if the residential integrity of the residential neighborhood would be injured by the message board and under what parameters it would be allowed.
2. To minimize the impact an electric message board may have on the residential integrity, the Sign Ordinance established 8 mandatory restrictions that accompany the issuance of any conditional use permit for such signs (Exhibit 1). The 8 restrictions are:
 1. Sign is for a public institutional land use as defined in Title XV, Section 155 of the City Code;
 2. Electronic message board does not exceed 30 square feet;
 3. Sign is not greater than 8.5 feet in height;
 4. Electronic message board is erected on a monument sign;
 5. Message display is limited to 7am to 8pm;
 6. Messages are limited to change once every 10 seconds;
 7. Messages are prohibited to flash or flutter (scroll only);
 8. Messages may only display public service announcements.

The proposed sign does not comply with restrictions #3 and #4 as the proposed sign will be wall mounted.

3. When the Sign Ordinance was amended in 2007 to allow for consideration of electronic message boards, there was no thought given to the possibility of an electronic message board being wall mount. The thought was such boards would be located close to roads/streets to

draw a larger viewing audience. As such, the language adopted prohibits anything other than freestanding/monument signs even if the message board would not have a negative impact on the surround residential area, such as the case here. The closest residential is located over 270 feet west of the proposed sign and at a minimum 45 degree angle from the sign while the residential to the north is 600 feet away and is buffered by green space and coniferous trees. Due to the sign's location, its distance from any residential development, and the physical buffers between the sign and the residential development to the north, Staff is of the opinion that the sign, as proposed, would not threaten the integrity of the residential character of the neighborhood provided the usage restrictions outlined in the Ordinance are complied with.

If the Commission and City Council concur with staff's assessment of the proposed sign, it could consider amending the Ordinance to strike restrictions #3 & #4 or require the applicant to submit a variance application. Staff would recommend amending the Ordinance as it would allow consideration of the various locations future applicants may want to place a message board while the City maintains the right to deny or place restrictions to its approval to protect the residential integrity of neighborhoods.

2. FINAL PLAT - MORNING VIEW SECOND ADDITION

Southwest Minnesota Housing Partnership is seeking final plat approval of Morning View Second Addition, which is a 14 lot residential subdivision located at the east end of Eleanor Street (Exhibit 2). The proposed subdivision is on 4.52 acres of land. A reduced scale of the final plat is included in Exhibit 2.

On November 13, 2012, Council approved the preliminary plat of the proposed subdivision contingent upon the inclusion of several easements requested by the Electrical Superintendent, the approval of a change of zone, and the public improvements petitioned for by the Developer are ordered to proceed by City Council. The applicant has revised the plat to illustrate the requested easements while the other two items were given consideration earlier this evening.

Before a final plat can be approved and recorded, the subdivider is required to install all applicable public infrastructure improvements. In lieu of completion of the public improvements prior to final plat approval, the subdivider may submit a financial guarantee (i.e., cash deposit, certified check, irrevocable letter of credit) to the City to assure that the improvements will be installed within one year. The following is the list of public improvements that the applicant is responsible for installing in conjunction with the proposed development:

1. The extension of Pauline Avenue and Eleanor Street. The street improvements including the street grading, base including fabric, curb and gutter;
2. The installation of the water main and services within the subdivision; and
3. The installation of the sanitary sewer main and services within the subdivision.

The engineer's estimate for the identified public improvements is \$223,000.

Council is requested to approve the final plat of Morning View Second Addition subject to applicant's submission of a financial guarantee in the amount of the engineer's estimate or the

amount of the awarded contract(s) should a contract be executed prior to the submission of the financial guarantee.

Council should note that Planning Commission consideration is not necessary as the final plat is in substantial conformance with the approved preliminary plat (Section 154.13, Title XV of the City Code).



11,500 # 14,800

WORTHINGTON HIGH SCHOOL
Home of the Trojans
ATHLETIC SCHEDULE
MON: Varsity Girls BB
TUE: Varsity Boys BB
WED: Varsity Wrestling
THU: Varsity Wrestling

Overall Dimensions:
29' High x 100' Wide
Identification Panel: Not Backlit
240" High x 100" Wide
(Above Message Display)
Daktronics Message Display
250" High x 20" Wide
(Below Message Display)

ALL DIMENSIONS ARE
APPROXIMATE

Independent School District 518 (Worthington High School) Worthington, MN

DAKTRONICS

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INDEPENDENT SCHOOL DISTRICT

John Landgaard
Superintendent

David Skog
Director of Management Services



1117 Marine Avenue
Worthington, MN 56187-1610

Phone 507-372-2172
FAX 507-372-2174

Special Use Permit Application

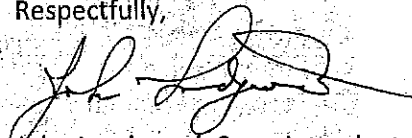
The Worthington School District 518 is requesting a special use permit to mount a message board to the High School Facility. The message board would be located on the North side of the facility next to the entrance door for the lobby (see attached picture). The District is requesting this permit in order to communicate with students, staff and the community in a variety of manners about schedules, events or other activities associated with the use of the facility or community activities that may related to the District.

The location selected for installation of this message board provides a unique opportunity while avoiding any infringement on the neighborhood since the majority of the message would be seen from the North in which the nearest buildings are over 300 yards away and to the side of the message board the nearest buildings (homes) are more than 100 yards away.

The District is requesting this special permit so that it can be installed in December, 2012 and ready for use at some point in December. The District would be more than happy to address any questions related to the special permit request and would ask to be notified if attendance at a meeting is necessary.

We would like to thank you for your assistance and support of the message board installation at the Worthington Senior High.

Respectfully,



John Landgaard, Superintendent

§ 153.17 ILLUMINATED SIGNS.

(A) There shall be no signs having blinking, flashing or fluttering lights or having changing brightness or color, except in Commercial and Industrial Zoning Districts. Electric message signs shall be permitted in residential districts through the issuance of a conditional use permit provided that all of the following restrictions are complied with:

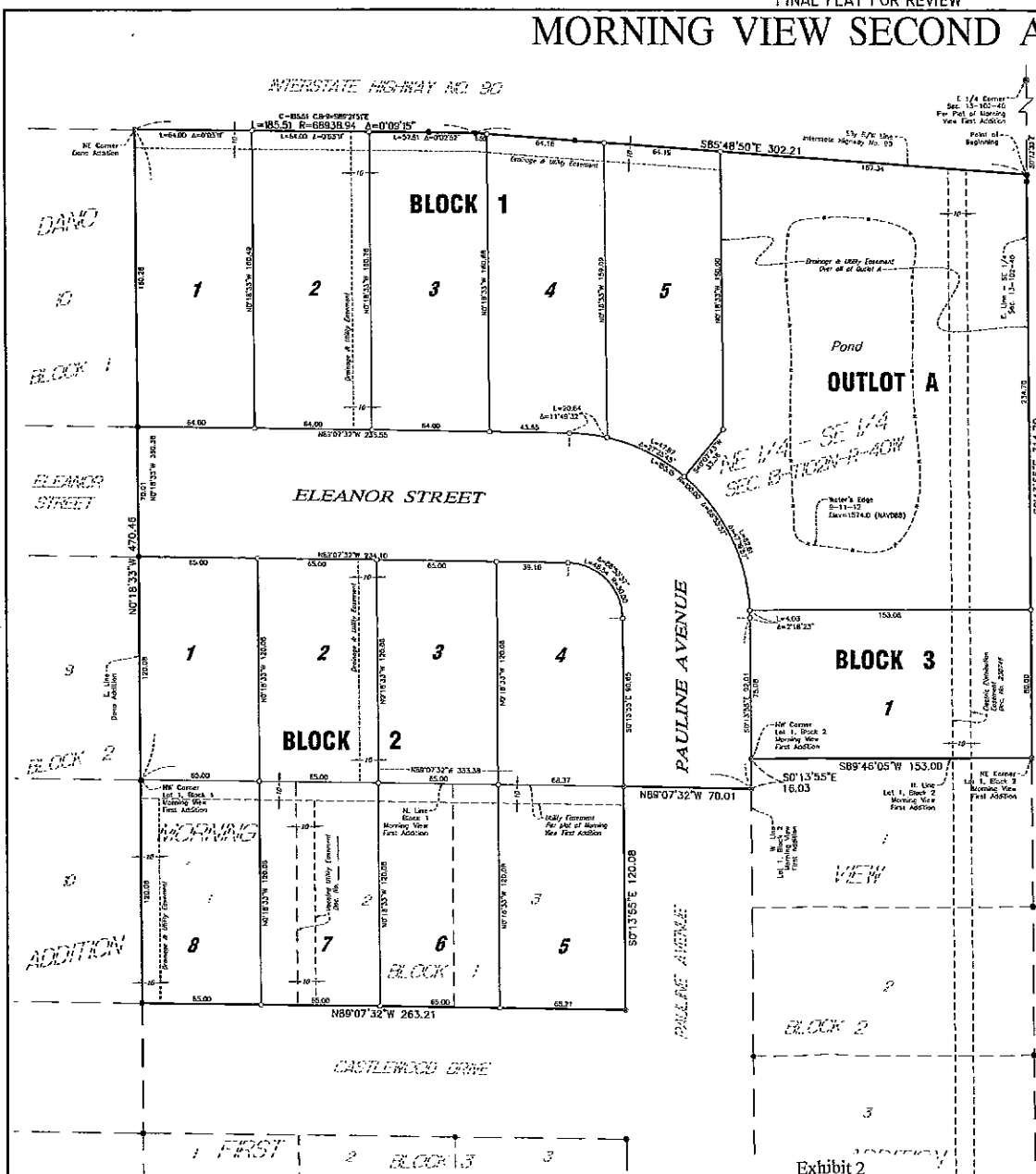
- (1) Sign is for a public institutional land use as defined in Chapter 155 of this Title;
- (2) Sign does not exceed 30 square feet;
- (3) Sign is not greater than 8.5 feet in height;
- (4) Sign is erected on monument sign;
- (5) Message display limited to 7:00 a.m. to 8:00 p.m.;
- (6) Message limited to change once every ten seconds;
- (7) Message prohibited to flash or flutter (scroll only); and
- (8) Messages may only display public service announcements.

(B) The Planning Commission may place any additional restrictions to assure the integrity of the residential neighborhoods is protected.

(Ord. 857, passed 3-9-98; Am. Ord. 993, passed 9-25-06; Am. Ord. 1002, passed 8-13-07) Penalty, see § 153.99

FINAL PLAT FOR REVIEW

MORNING VIEW SECOND ADDITION



SURVEYOR'S CERTIFICATE

I, David L. Stueber, do hereby certify that this plat was prepared by a duly licensed surveyor, that it is a correct representation of the survey, and that the same has been filed for record in the office of the County Clerk of Hennepin County, Minnesota, and that the same is a true and correct copy of the original survey.

Witness my hand and the seal of my office this 1st day of September, 2012.

David L. Stueber, Land Surveyor
Minnesota License No. 43110

This instrument was acknowledged before me on _____ day of _____, 2012.

Notary Public
My Commission Expires _____

State of Minnesota
County of Hennepin

This instrument was acknowledged before me on _____ day of _____, 2012.

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County of Hennepin

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN BOTTLING COMPANY	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	70.00
				TOTAL:	70.00
ANDERSON ALIGNMENT SERVICE	11/30/12	FRONT BRAKE PADS	GENERAL FUND	ENGINEERING ADMIN	302.77
				TOTAL:	302.77
ARCTIC ICE INC	11/30/12	ICE	LIQUOR	NON-DEPARTMENTAL	176.25
				TOTAL:	176.25
BANNER ASSOCIATES INC	11/30/12	LPRW INTERCONNECTION	WATER	FA WELLS & SPRINGS	5,350.75
				TOTAL:	5,350.75
BELLBOY CORP	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	300.00
				TOTAL:	300.00
BEVERAGE WHOLESALERS INC	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,271.50
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	7,422.29
				TOTAL:	11,693.79
BOB & STEVES SHELL	11/30/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	189.29
				TOTAL:	189.29
BOLTJES INC	11/30/12	FENCING SUPPLIES-TREATMENT	WATER	M-PURIFY STRUCTURES	672.25
				TOTAL:	672.25
C&S CHEMICALS INC	11/30/12	4,200 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,229.39
				TOTAL:	5,229.39
CCS	11/30/12	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,686.94
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	438.06
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	657.63
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	924.45
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	876.66
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	99.26
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	7,648.95
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	21.96
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,206.01
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,206.02
	11/30/12	HEALTH INSURANCE-CULHAM	GENERAL FUND	SECURITY CENTER	109.79
	11/30/12	HEALTH INSURANCE-CULHAM	GENERAL FUND	SECURITY CENTER	109.78
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	120.31
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	975.13
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	SIGNS AND SIGNALS	21.90
	11/30/12	HEALTH INS ADMIN	GENERAL FUND	LAKE IMPROVEMENT	197.13
	11/30/12	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	219.57
	11/30/12	HEALTH INS ADMIN	RECREATION	PARK AREAS	1,018.49
	11/30/12	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	24.64
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR	16.03
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	78.93
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	5.34
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	9.93
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	TREVOR ST	10.68
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	27.26
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	NE'LY ALLEY IN BLOCK 2	39.71
	11/30/12	HEALTH INS ADMIN	IMPROVEMENT CONST	SW'LY ALLEY IN BLOCK	69.87
	11/30/12	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	6.33

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/30/12	HEALTH INS ADMIN	WATER	O-PUMPING	26.13
	11/30/12	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	266.11
	11/30/12	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	438.06
	11/30/12	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	434.77
	11/30/12	HEALTH INS ADMIN	WATER	O-DISTR MISC	166.76
	11/30/12	HEALTH INS ADMIN	WATER	M-TRANS MAINS	268.30
	11/30/12	HEALTH INS ADMIN	WATER	GENERAL ADMIN	61.91
	11/30/12	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	1.58
	11/30/12	HEALTH INS ADMIN	WATER	ADMIN MISC	16.60
	11/30/12	HEALTH INS ADMIN	WATER	ACCTS-METER READING	173.59
	11/30/12	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	126.03
	11/30/12	HEALTH INS ADMIN	WATER	PROJECT #2	80.11
	11/30/12	HEALTH INS ADMIN	WATER	PROJECT #14	21.82
	11/30/12	HEALTH INS ADMIN	WATER	PROJECT #14	242.72
	11/30/12	HEALTH INS ADMIN	WATER	PROJECT #15	16.29
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	65.87
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	75.60
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	153.70
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	390.03
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	442.99
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	21.90
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	489.07
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	448.45
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY MISC	12.33
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	49.53
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.58
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN MISC	16.59
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	106.30
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #2	13.46
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #8	172.05
	11/30/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	10.95
	11/30/12	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	21.75
	11/30/12	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	285.00
	11/30/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	52.08
	11/30/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	32.48
	11/30/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	43.36
	11/30/12	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	301.30
	11/30/12	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	15.83
	11/30/12	HEALTH INS ADMIN	ELECTRIC	ADMIN MISC	33.19
	11/30/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	165.07
	11/30/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	523.87
	11/30/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	219.03
	11/30/12	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	718.28
	11/30/12	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	294.97
	11/30/12	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	355.45
	11/30/12	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #13	123.61
	11/30/12	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	658.71
	11/30/12	HEALTH INS ADMIN	AIRPORT	PROJECT #11	39.61
	11/30/12	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	219.57
	11/30/12	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	657.63
	11/30/12	WIEME	HEALTH INS PLAN (T NON-DEPARTMENTAL		219.57
	11/30/12	EVERDING	HEALTH INS PLAN (T NON-DEPARTMENTAL		219.57
	11/30/12	INGENTHORN - 2 MONTHS	HEALTH INS PLAN (T NON-DEPARTMENTAL		439.14
	11/30/12	.9% SETTLEMENT & PHCS TRAV	HEALTH INS PLAN (T EMPLOYEE PENS & BENEFIT		537.44
			TOTAL:		28,814.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CLARK CRAIG	11/30/12	REIMBURSE	GENERAL FUND	ADMINISTRATION	252.28
				TOTAL:	252.28
COCA-COLA ENTERPRISES-MIDWEST DIVISION	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	164.10
				TOTAL:	164.10
COOPERATIVE ENERGY CO- ACCT # 5910807	11/30/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	72.55
	11/30/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	38.26
				TOTAL:	110.81
COUNTY WIDE DIRECTORY	11/30/12	COUNTY-WIDE DIRECTORY	LIQUOR	O-GEN MISC	235.00
				TOTAL:	235.00
DACOTAH PAPER CO	11/30/12	BAGS	LIQUOR	O-GEN MISC	337.49
				TOTAL:	337.49
DAVIS TYPEWRITER CO INC	11/30/12	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	6.81
	11/30/12	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	4.17
	11/30/12	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	6.81
	11/30/12	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.18
	11/30/12	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	13.62
	11/30/12	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	8.35
	11/30/12	PAPER, BLACK IMAGE THERMA	LIQUOR	O-GEN MISC	182.02
				TOTAL:	225.96
DEPARTMENT OF FINANCE	11/30/12	FORFEITURE-PEREZ-HEREDIA	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	368.20
				TOTAL:	368.20
DEWILD GRANT RECKERT AND ASSOC	11/30/12	CROSS TOWN TRANSMISSION PR	ELECTRIC	FA DISTR POLES TOWERS	2,494.25
				TOTAL:	2,494.25
DIAMOND VOGEL FAINT	11/30/12	PAINT, SUPPLIES	GENERAL FUND	ICE AND SNOW REMOVAL	48.00
	11/30/12	TRUCK BOX PAINT	GENERAL FUND	ICE AND SNOW REMOVAL	38.36
	11/30/12	TRUCK BOX PAINT	GENERAL FUND	ICE AND SNOW REMOVAL	45.82
				TOTAL:	132.18
ECHO GROUP INC	11/30/12	PVC GLUE	ELECTRIC	M-DISTR UNDERGRND LINE	204.57
	11/30/12	CADDY FOR HWY 60 LIGHTS	ELECTRIC	FA DISTR ST LITE & SIG	41.75
	11/30/12	WIRE FOR HWY 60 LIGHTS	ELECTRIC	FA DISTR ST LITE & SIG	298.65
				TOTAL:	544.97
ESRI INC	11/30/12	SOFTWARE MAINTENANCE	WATER	NON-DEPARTMENTAL	1,368.57
	11/30/12	SOFTWARE MAINTENANCE	ELECTRIC	NON-DEPARTMENTAL	1,368.57
				TOTAL:	2,737.14
EXTREME BEVERAGE LLC	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	126.00
				TOTAL:	126.00
FASTENAL COMPANY	11/30/12	DUST MASKS	RECREATION	PARK AREAS	25.97
	11/30/12	STAINLESS NUTS & WASHERS	STORM WATER MANAGE	STORM DRAINAGE	12.34
				TOTAL:	38.31
FRONTIER COMMUNICATIONS	11/30/12	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	61.29
	11/30/12	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	305.11
	11/30/12	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	151.07
	11/30/12	PHONE SERVICE	GENERAL FUND	ACCOUNTING	67.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/30/12	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	214.61
	11/30/12	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	133.75
	11/30/12	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	25.05
	11/30/12	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	367.23
	11/30/12	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	725.00
	11/30/12	PHONE SERVICE	GENERAL FUND	PAVED STREETS	186.64
	11/30/12	PHONE SERVICE	GENERAL FUND	COMMUNITY CENTER	124.14
	11/30/12	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	149.83
	11/30/12	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	84.18
	11/30/12	PHONE SERVICE	RECREATION	PARK AREAS	160.25
	11/30/12	FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	69.82
	11/30/12	PHONE SERVICE	WATER	O-PUMPING	70.56
	11/30/12	PHONE SERVICE	WATER	O-PURIFY MISC	62.22
	11/30/12	PHONE SERVICE	WATER	O-DISTR STORAGE	37.96
	11/30/12	PHONE SERVICE	WATER	O-DISTR MISC	58.79
	11/30/12	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	25.77
	11/30/12	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	87.66
	11/30/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	378.50
	11/30/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.94
	11/30/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	51.12
	11/30/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	25.77
	11/30/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	86.67
	11/30/12	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	63.13
	11/30/12	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	51.54
	11/30/12	PHONE SERVICE	ELECTRIC	O-DISTR MISC	141.44
	11/30/12	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.98
	11/30/12	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	64.12
	11/30/12	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	225.22
	11/30/12	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	38.46
	11/30/12	PHONE SERVICE	LIQUOR	O-GEN MISC	166.34
	11/30/12	PHONE SERVICE	AIRPORT	O-GEN MISC	86.20
	11/30/12	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	67.03
	11/30/12	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	92.32
	11/30/12	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	23.95
				TOTAL:	4,776.32
HACH COMPANY	11/30/12	PIPET TIPS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	157.49
				TOTAL:	157.49
HAGEN BEVERAGE DISTRIBUTING INC	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	975.75
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,560.70
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	813.45
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	96.00
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	9,539.20
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	5,126.00
	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	24.00
				TOTAL:	18,135.10
RODNEY D HARVEY	11/30/12	EVENT CENTER DESIGN	GENERAL FUND	ECONOMIC DEVELOPMENT	150.00
				TOTAL:	150.00
HD SUPPLY WATERWORKS	11/30/12	ADJUSTING RINGS	WATER	M-TRANS MAINS	95.04
	11/30/12	SEWER COVERS, CASTINGS, RI	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	1,232.10
	11/30/12	ADJUSTING RINGS	STORM WATER MANAGE	STORM DRAINAGE	132.48
				TOTAL:	1,459.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HY-VEE INC-61609	11/30/12	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	19.90
	11/30/12	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	19.89
	11/30/12	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	39.80
				TOTAL:	79.59
IDE@S	11/30/12	ANNUAL WEBSITE HOSTING	GENERAL FUND	OTHER GEN GOVT MISC	249.00
				TOTAL:	249.00
JC RAMSDELL ENVIRO SERVICES INC	11/30/12	REPAIR KIT- EQ LINER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	99.00
				TOTAL:	99.00
JOHNSON BROTHERS LIQUOR CO	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	999.00
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	876.00
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	144.00
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,233.63
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,546.70
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,900.09
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,877.85
	11/30/12	BEER	LIQUOR	NON-DEPARTMENTAL	272.87
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	161.55
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	120.53
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	65.87
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	1.60
	11/30/12	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	139.21
				TOTAL:	16,060.48
K & S MOTORS INC	11/30/12	OIL CHANGE UNIT 300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	16.50
	11/30/12	OIL CHANGE UNIT 300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	8.26
				TOTAL:	24.76
KING TURKEY DAY INC	11/30/12	TENHAKEN CUERO LODGING	LIQUOR	O-GEN MISC	492.35
				TOTAL:	492.35
KNOLOGY	11/30/12	BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	70.48
				TOTAL:	70.48
LAMPERTS YARDS INC-2602004	11/30/12	FINE 100# SAND	GENERAL FUND	PAVED STREETS	62.80
				TOTAL:	62.80
MARCO	11/30/12	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	64.23
				TOTAL:	64.23
MC CARTHY'S FLORAL	11/30/12	FRESH ROPING	GENERAL FUND	MISC SPECIAL DAYS/EVEN	987.53
				TOTAL:	987.53
MC LAUGHLIN & SCHULZ INC	11/30/12	POT HOLE REPAIRS	GENERAL FUND	PAVED STREETS	116.96
	11/30/12	2011 BITUMINOUS OVERLAYS #	IMPROVEMENT CONST	NON-DEPARTMENTAL	1,342.56
	11/30/12	CLARY STREET OVERLAY SAP #	IMPROVEMENT CONST	NON-DEPARTMENTAL	6,456.59
	11/30/12	CLARY STREET OVERLAY SAP #	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	4,202.17
	11/30/12	2011 BITUMINOUS OVERLAYS #	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	666.72
				TOTAL:	4,380.66
MIDWEST FIRE EQUIP & REPAIR CO INC	11/30/12	AUTO EJECT 15 WP-YELLOW	GENERAL FUND	FIRE ADMINISTRATION	212.94
				TOTAL:	212.94
MIDWEST PLAYSCAPES INC	11/30/12	ENGINEERED WOOD FIBER	RECREATION	PARK AREAS	5,131.33

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	5,131.33
MINNESOTA DEPARTMENT OF AGRICULTURE	11/30/12	TREE CARE REGISTRY RENEWAL	RECREATION	TREE REMOVAL	25.00
				TOTAL:	25.00
MINNESOTA DEPARTMENT OF HEALTH	11/30/12	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	6,366.00
				TOTAL:	6,366.00
MINNESOTA ENERGY RESOURCES CORP	11/30/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	39.31
	11/30/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	13.49
	11/30/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	11/30/12	GAS SERVICE	RECREATION	PARK AREAS	19.16
	11/30/12	GAS SERVICE	RECREATION	PARK AREAS	227.71
	11/30/12	GAS SERVICE	WATER	O-DISTR MISC	39.31
	11/30/12	GAS SERVICE	WATER	O-DISTR MISC	6.48
	11/30/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.09
	11/30/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	39.31
	11/30/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	7.01
	11/30/12	GAS SERVICE	LIQUOR	O-GEN MISC	26.98
	11/30/12	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	726.00
				TOTAL:	1,172.42
MINNESOTA MUNICIPAL UTILITIES ASSOC	11/30/12	TESTING FEES (ITEN)	MUNICIPAL WASTEWAT	O-PURIFY MISC	66.50
				TOTAL:	66.50
MINNESOTA OFFICE OF ADMIN HEARINGS	11/30/12	ANNEXATION FILING FEE	GENERAL FUND	ECONOMIC DEVELOPMENT	100.00
				TOTAL:	100.00
MISCELLANEOUS V A & A ELECTRIC	11/30/12	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	1,222.52
A & A ELECTRIC	11/30/12	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.02
BOLTJES BILL	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.50
CHAIDEZ SAMUEL	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	21.80
CHAIDEZ SAMUEL	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
COLLIN BART	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
GERDES ALFRED	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NIENKERK CRAIG	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
PETERS HANS	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
PHILLIPS JOAN	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RABOIN MARK	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SACKETT JERRY	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SCHUTZ JASON	11/30/12	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
SCHWARZENBACH BETTY	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SHAFER CONTRACTING CO	11/30/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	682.47
SHAFER CONTRACTING CO	11/30/12	REFUND OF CREDITS-ACCTS FI	WATER	ACCTS-RECORDS & COLLEC	0.03
WALTERS MICHAEL OR PEG	11/30/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	70.00
				TOTAL:	2,507.37
MWOA	11/30/12	2 YR RENEWAL-JONES & PAVEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	50.00
				TOTAL:	50.00
NOBLES COOPERATIVE ELECTRIC	11/30/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	443.51
	11/30/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	77.67
	11/30/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	1,094.40
	11/30/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	260.42
	11/30/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.01
	11/30/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/30/12	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	40.27
				TOTAL:	1,946.29
NOBLES COUNTY ATTORNEY	11/30/12	FORFEITURE-PEREZ-HEREDIA	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	736.40
				TOTAL:	736.40
PEPSI COLA BOTTLING CO	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	44.00
	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	91.80
				TOTAL:	135.80
PHILLIPS WINE & SPIRITS INC	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,141.57
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,776.80
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,936.88
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	858.73
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	38.26
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	24.00
	11/30/12	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	149.20
				TOTAL:	10,627.04
PROMO 4U	11/30/12	PEEL & STICK CALENDARS	LIQUOR	O-GEN MISC	181.84
				TOTAL:	181.84
PURCHASE POWER	11/30/12	POSTAGE METER REFILL	WATER	ADMIN OFFICE SUPPLIES	75.00
	11/30/12	POSTAGE METER REFILL	WATER	ACCTS-RECORDS & COLLEC	675.00
	11/30/12	POSTAGE METER REFILL	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	75.00
	11/30/12	POSTAGE METER REFILL	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	675.00
	11/30/12	POSTAGE METER REFILL	ELECTRIC	ADMIN OFFICE SUPPLIES	150.00
	11/30/12	POSTAGE METER REFILL	ELECTRIC	ACCTS-RECORDS & COLLEC	1,350.00
				TOTAL:	3,000.00
RACOM CORP	11/30/12	PAGER BATTERY	GENERAL FUND	FIRE ADMINISTRATION	29.93
	11/30/12	SERVICE LABOR	GENERAL FUND	FIRE ADMINISTRATION	176.00
				TOTAL:	205.93
RESCO INC	11/30/12	STRESS CONES-15KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	831.68
	11/30/12	UMT FOR METERS	ELECTRIC	FA DISTR METERS	801.82
				TOTAL:	1,633.50
RUNNINGS SUPPLY INC-ACCT#9502440	11/30/12	CABLE TIES, 12 PACK GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIPTS	40.29
	11/30/12	BOOTS FOR FILTER ARM CLEAN	MUNICIPAL WASTEWAT	O-PURIFY MISC	17.99
	11/30/12	HEAT GUN FOR PATCHING	MUNICIPAL WASTEWAT	O-PURIFY MISC	21.37
				TOTAL:	79.65
RUNNINGS SUPPLY INC-ACCT#9502485	11/30/12	HOSE	GENERAL FUND	FIRE ADMINISTRATION	74.80
	11/30/12	SOFTENER SALT	GENERAL FUND	FIRE ADMINISTRATION	45.85
	11/30/12	BULK WASHERS, NUTS	GENERAL FUND	PAVED STREETS	1.81
	11/30/12	DRIVEWAY MARKERS	GENERAL FUND	ICE AND SNOW REMOVAL	11.93
	11/30/12	WIRE XMAS LIGHTS	GENERAL FUND	MISC SPECIAL DAYS/EVEN	12.27
				TOTAL:	146.66
S & K TRUCK LINE INC	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	643.20
				TOTAL:	643.20
SANITATION PRODUCTS INC	11/30/12	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	1,042.04
				TOTAL:	1,042.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH ACE HARDWARE-5930	11/30/12	COFFEE POT, BATTERIES	GENERAL FUND	FIRE ADMINISTRATION	159.22
	11/30/12	CONDUIT CLAMP	GENERAL FUND	FIRE ADMINISTRATION	3.83
	11/30/12	CLAMP CONDUIT	GENERAL FUND	FIRE ADMINISTRATION	2.45
	11/30/12	BATTERIES	GENERAL FUND	FIRE ADMINISTRATION	2.50
	11/30/12	WINTERIZE CLUBHOUSE	RECREATION	GOLF COURSE-GREEN	220.41
	11/30/12	O-RING FOR PRESSURE WASHER	RECREATION	PARK AREAS	1.26
	11/30/12	SILICONE LUBE, ULTRA DAWN	LIQUOR	O-GEN MISC	12.27
				TOTAL:	401.94
SCHWALBACH ACE #6067	11/30/12	PASTENERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	14.06
	11/30/12	CHEST WADERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	80.15
	11/30/12	CREDIT CHEST WADERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	80.15
				TOTAL:	14.06
SEW UNIQUE INC	11/30/12	COAT & LETTERING	GENERAL FUND	FIRE ADMINISTRATION	59.85
				TOTAL:	59.85
SOUTHERN WINE & SPIRITS OF MINNESOTA	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,195.43
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	838.65
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,535.87
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	280.00
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	46.71
				TOTAL:	9,896.66
SOUTHWEST BUILDING SPECIALISTS INC	11/30/12	BUILDING OFFICIAL (JULY-DE	GENERAL FUND	ECONOMIC DEVELOPMENT	1,500.00
	11/30/12	BLDG OFFICIAL- JAN-DEC 201	GENERAL FUND	ECONOMIC DEVELOPMENT	2,150.00
	11/30/12	BLDG OFFICIAL JAN -MARCH '	GENERAL FUND	ECONOMIC DEVELOPMENT	600.00
	11/30/12	BLDG OFFICIAL APRIL-JUNE '	GENERAL FUND	ECONOMIC DEVELOPMENT	500.00
	11/30/12	BLDG OFFICIAL- JULY-SEPT '	GENERAL FUND	ECONOMIC DEVELOPMENT	1,000.00
				TOTAL:	5,750.00
SOUTHWESTERN MINN OPPORTUNITY COUNCIL	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	12.31
	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	ACCTS-RECORDS & COLLEC	0.08
				TOTAL:	12.39
SUNKOTA CONSTRUCTION	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	50.00
	11/30/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	0.04
				TOTAL:	50.04
TRUE FABRICATIONS	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	681.00
	11/30/12	FREIGHT	LIQUOR	O-SOURCE MISC	5.00
				TOTAL:	686.00
TURFWERKS	11/30/12	PARTS	RECREATION	PARK AREAS	107.66
				TOTAL:	107.66
VERIZON WIRELESS	11/30/12	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	78.08
				TOTAL:	78.08
VINOCOPIA INC	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,555.25
	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	704.00
	11/30/12	CREDIT DELIVERY CHARGE	LIQUOR	O-SOURCE MISC	24.00
				TOTAL:	4,235.25
WAL MART BUSINESS	11/30/12	SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	5.23
	11/30/12	DEPT MEETING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	9.81

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/30/12	KITCHEN SUPPLIES	GENERAL FUND	SECURITY CENTER	18.86
	11/30/12	KITCHEN SUPPLIES	GENERAL FUND	SECURITY CENTER	18.87
				TOTAL:	52.77
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	11/30/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,187.92
	11/30/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,762.08
	11/30/12	MIX	LIQUOR	NON-DEPARTMENTAL	76.08
				TOTAL:	5,026.08
WORTHINGTON POSTMASTER	11/30/12	FIRST-CLASS RESORT FEE	ELECTRIC	ACCTS-RECORDS & COLLEC	190.00
				TOTAL:	190.00
WORTHINGTON PRINTING CO INC	11/30/12	UTILITY SERVICE ORDERS	WATER	ACCTS-RECORDS & COLLEC	50.74
	11/30/12	UTILITY SERVICE ORDERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	50.74
	11/30/12	UTILITY SERVICE ORDERS	ELECTRIC	ACCTS-RECORDS & COLLEC	101.48
				TOTAL:	202.96

===== FUND TOTALS =====

101	GENERAL FUND	29,006.14
207	PD TASK FORCE	1,182.68
229	RECREATION	9,281.39
231	ECONOMIC DEV AUTHORITY	140.30
321	PIR/TRUNKS	24.64
401	IMPROVEMENT CONST	3,854.73
601	WATER	19,355.15
602	MUNICIPAL WASTEWATER	11,503.78
604	ELECTRIC	11,914.72
606	STORM WATER MANAGEMENT	623.88
609	LIQUOR	80,268.75
612	AIRPORT	166.08
614	MEMORIAL AUDITORIUM	1,012.60
702	DATA PROCESSING	838.13
705	HEALTH INS PLAN (TPA)	1,415.72

 GRAND TOTAL: 170,588.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	12/07/12	TONER	GENERAL FUND	SECURITY CENTER	344.80
	12/07/12	TONER	GENERAL FUND	SECURITY CENTER	344.80
		TOTAL:			689.60
ANDERSON ALIGNMENT SERVICE	12/07/12	BRAKE LIGHT SWITCH UNIT 41	GENERAL FUND	PAVED STREETS	60.55
	12/07/12	DOT INSPECTION	GENERAL FUND	PAVED STREETS	38.83
	12/07/12	DOT INSPECTION	GENERAL FUND	PAVED STREETS	38.57
	12/07/12	INSTALL TAPE & UNDERBODY B	GENERAL FUND	PAVED STREETS	12.17
	12/07/12	INSTALL TAPE & UNDERBODY B	GENERAL FUND	PAVED STREETS	38.75
	12/07/12	BRAKE LIGHT SWITCH UNIT 41	GENERAL FUND	ICE AND SNOW REMOVAL	60.55
	12/07/12	BRAKE LIGHT SWITCH UNIT 41	GENERAL FUND	ICE AND SNOW REMOVAL	30.00
	12/07/12	DOT INSPECTION	GENERAL FUND	ICE AND SNOW REMOVAL	38.84
	12/07/12	2 BATTERIES	GENERAL FUND	ICE AND SNOW REMOVAL	277.77
	12/07/12	DOT INSPECTION	GENERAL FUND	ICE AND SNOW REMOVAL	38.57
	12/07/12	INSTALL TAPE & UNDERBODY B	GENERAL FUND	ICE AND SNOW REMOVAL	12.17
	12/07/12	INSTALL TAPE & UNDERBODY B	GENERAL FUND	ICE AND SNOW REMOVAL	38.75
	12/07/12	BATTERY-OLD SWEEPER	STORM WATER MANAGE	STREET CLEANING	25.00
	12/07/12	BATTERY-OLD SWEEPER	STORM WATER MANAGE	STREET CLEANING	171.75
	12/07/12	OIL CHANGE, GREASE	AIRPORT	O-GEN MISC	51.00
	12/07/12	OIL CHANGE, GREASE	AIRPORT	O-GEN MISC	188.00
	12/07/12	OIL CHANGE, GREASE	AIRPORT	O-GEN MISC	70.00
		TOTAL:			1,191.27
ARNOLD MOTOR SUPPLY	12/07/12	BATTERY	RECREATION	GOLF COURSE-GREEN	74.81
	12/07/12	OIL	RECREATION	GOLF COURSE-GREEN	44.76
	12/07/12	SKIDLOADER BATTERY	ELECTRIC	O-DISTR UNDERGRND LINE	101.53
		TOTAL:			221.10
BAHRS SMALL ENGINE	12/07/12	SHARPEN 3 CHAINS	RECREATION	TREE REMOVAL	15.00
		TOTAL:			15.00
BEVERAGE WHOLESALERS INC	12/07/12	BEER	LIQUOR	NON-DEPARTMENTAL	6,189.95
		TOTAL:			6,189.95
BOLTJES INC	12/07/12	REPAIR SUBSTATION FENCING	ELECTRIC	M-DISTR UNDERGRND LINE	1,097.00
		TOTAL:			1,097.00
BOLTON & MENK INC	12/07/12	PROFESSIONAL SERVICES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	13,788.00
		TOTAL:			13,788.00
COALITION OF GREATER MINNESOTA CITIES	12/07/12	FALL CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	200.00
	12/07/12	FALL CONFERENCE	GENERAL FUND	ADMINISTRATION	200.00
		TOTAL:			400.00
COLONIAL CABINETS LLC	12/07/12	AWARDS	GENERAL FUND	POLICE ADMINISTRATION	57.00
		TOTAL:			57.00
COMPUTER PROFESSIONALS UNLIMITED INC	12/07/12	SPECIAL ASSESSMENT TRAININ	GENERAL FUND	ENGINEERING ADMIN	165.00
		TOTAL:			165.00
COOPERATIVE ENERGY CO- ACCT # 5910807	12/07/12	GAS	RECREATION	TREE REMOVAL	7.48
		TOTAL:			7.48
CULLIGAN WATER COND CO	12/07/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
	12/07/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
		TOTAL:			59.32

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CUMISKEY MICHAEL	12/07/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>64.00</u>
				TOTAL:	64.00
DAILY GLOBE	12/07/12	VETERAN'S DAY TRIBUTE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>38.00</u>
				TOTAL:	38.00
DAKOTA SUPPLY GROUP INC	12/07/12	2-2" COMPOUND BADGER METER WATER		FA DISTR METERS	<u>3,608.54</u>
				TOTAL:	3,608.54
DAVIS TYPEWRITER CO INC	12/07/12	CALENDARS	GENERAL FUND	CLERK'S OFFICE	36.16
	12/07/12	CALENDARS	GENERAL FUND	ACCOUNTING	25.51
	12/07/12	FILE CABINET	GENERAL FUND	ENGINEERING ADMIN	437.97
	12/07/12	TOWELS & KLEENEX	GENERAL FUND	GENERAL GOVT BUILDINGS	100.80
	12/07/12	HAND SOAP FOR BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	23.15
	12/07/12	CALENDARS	WATER	ACCTS-RECORDS & COLLEC	5.57
	12/07/12	CALENDARS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	5.57
	12/07/12	CALENDARS	ELECTRIC	ACCTS-RECORDS & COLLEC	11.15
	12/07/12	ENVELOPES	LIQUOR	O-GEN MISC	47.02
	12/07/12	CALENDARS	DATA PROCESSING	DATA PROCESSING	<u>14.86</u>
				TOTAL:	707.76
ECHO GROUP INC	12/07/12	30 AMP 600V FUSES	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	168.97
	12/07/12	BULBS	AIRPORT	O-GEN MISC	113.11
	12/07/12	BULBS	AIRPORT	O-GEN MISC	<u>52.52</u>
				TOTAL:	334.60
PASTENAL COMPANY	12/07/12	TROLLEY HOIST	GENERAL FUND	FIRE ADMINISTRATION	6,827.51
	12/07/12	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	<u>18.65</u>
				TOTAL:	6,846.16
FRONTIER COMMUNICATIONS	12/07/12	ICAC REIMBURSED LINE	GENERAL FUND	POLICE ADMINISTRATION	<u>94.44</u>
				TOTAL:	94.44
GCC -CONSOLIDATED READY MIX INC	12/07/12	HWY 60 LIGHT BASES	ELECTRIC	FA DISTR ST LITE & SIG	<u>590.48</u>
				TOTAL:	590.48
GRAHAM TIRE OF WORTHINGTON INC	12/07/12	REPAIR TIRE ON #300	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>40.44</u>
				TOTAL:	40.44
HACH COMPANY	12/07/12	LABORATORY OVEN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>634.95</u>
				TOTAL:	634.95
HAGEN BEVERAGE DISTRIBUTING INC	12/07/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,069.75
	12/07/12	BEER	LIQUOR	NON-DEPARTMENTAL	<u>4,622.60</u>
				TOTAL:	6,692.35
HAWKINS INC	12/07/12	1 TON CHLORINE	WATER	O-PURIFY	<u>737.00</u>
				TOTAL:	737.00
IDBES	12/07/12	TELEPHONE RECORD DEVICE	GENERAL FUND	SECURITY CENTER	41.66
	12/07/12	TELEPHONE RECORD DEVICE	GENERAL FUND	SECURITY CENTER	41.67
	12/07/12	TECH SUPPORT	LIQUOR	O-GEN MISC	67.50
	12/07/12	TECH SUPPORT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>112.50</u>
				TOTAL:	263.33
J & K WINDOWS	12/07/12	NOVEMBER WINDOW CLEANING	LIQUOR	O-GEN MISC	25.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	25.65
JAYCOX IMPLEMENT INC	12/07/12	SWEEPER REPAIRS	STORM WATER MANAGE	STREET CLEANING	123.51
	12/07/12	SWEEPER REPAIRS	STORM WATER MANAGE	STREET CLEANING	86.33
				TOTAL:	209.84
JOHN DEER LANDSCAPES INC	12/07/12	IRRIGATION FITTINGS	RECREATION	GOLF COURSE-GREEN	88.33
				TOTAL:	88.33
KARLS CARQUEST AUTO PARTS INC	12/07/12	BATTERY UNIT 25	GENERAL FUND	POLICE ADMINISTRATION	177.38
	12/07/12	MINIATURE LAMP	RECREATION	PARK AREAS	1.81
				TOTAL:	179.19
KRUSE MOTORS OF WORTHINGTON INC	12/07/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	50.00
				TOTAL:	50.00
LAMPERTS YARDS INC-2602004	12/07/12	PLYWOOD, NAILS FOR SHOP	RECREATION	GOLF COURSE-GREEN	108.07
				TOTAL:	108.07
LARSON CRANE SERVICE INC	12/07/12	SHERWOOD LIFT STATION #1	MUNICIPAL WASTEWAT	PROJECT #9	95,274.96
				TOTAL:	95,274.96
LAW ENFORCEMENT LABOR SERVICES INC #27	12/07/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	180.00
				TOTAL:	180.00
LEAGUE OF MN CITIES INSURANCE TRUST	12/07/12	WORK COMP	GENERAL FUND	NON-DEPARTMENTAL	22,814.79
	12/07/12	WORK COMP	RECREATION	NON-DEPARTMENTAL	3,550.75
	12/07/12	WORK COMP	PIR/TRUNKS	NON-DEPARTMENTAL	41.75
	12/07/12	WORK COMP	IMPROVEMENT CONST	NON-DEPARTMENTAL	1,722.75
	12/07/12	WORK COMP	WATER	NON-DEPARTMENTAL	2,719.50
	12/07/12	WORK COMP	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2,994.00
	12/07/12	WORK COMP	ELECTRIC	NON-DEPARTMENTAL	2,894.25
	12/07/12	WORK COMP	STORM WATER MANAGE	NON-DEPARTMENTAL	1,282.25
	12/07/12	WORK COMP	LIQUOR	NON-DEPARTMENTAL	933.75
	12/07/12	WORK COMP	AIRPORT	NON-DEPARTMENTAL	201.25
	12/07/12	WORK COMP	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	84.25
	12/07/12	WORK COMP	DATA PROCESSING	NON-DEPARTMENTAL	278.71
				TOTAL:	39,518.00
LIEPOLD RANDY	12/07/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	83.93
				TOTAL:	83.93
LINCOLN-PIPESTONE RURAL WATER SYSTEM	12/07/12	NOVEMBER 2012 WATER PURCHA	WATER	O-SOURCE MISC	10,909.65
				TOTAL:	10,909.65
LOCATORS & SUPPLIES INC	12/07/12	CLEAR FLAGS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	53.31
	12/07/12	CLEAR FLAGS	STORM WATER MANAGE	STORM DRAINAGE	53.32
				TOTAL:	106.63
MARCO	12/07/12	QUARTERLY COPIER SERVICE	GENERAL FUND	PAVED STREETS	67.15
	12/07/12	SERVICE/SUPPLY CONTRACT	WATER	ACCTS-RECORDS & COLLEC	31.90
	12/07/12	SERVICE/SUPPLY CONTRACT	WATER	ACCTS-RECORDS & COLLEC	70.36
	12/07/12	SERVICE/SUPPLY CONTRACT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	31.90
	12/07/12	SERVICE/SUPPLY CONTRACT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	70.36
	12/07/12	SERVICE/SUPPLY CONTRACT	ELECTRIC	ACCTS-RECORDS & COLLEC	63.80
	12/07/12	SERVICE/SUPPLY CONTRACT	ELECTRIC	ACCTS-RECORDS & COLLEC	140.73

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	476.20
MATHESON TRI-GAS INC	12/07/12	TORCH OXYGEN	RECREATION	PARK AREAS	44.44
				TOTAL:	44.44
MIDWEST ENGINEERING	12/07/12	STAKING-LPRW INTERCONNECTI	WATER	FA WELLS & SPRINGS	455.00
	12/07/12	PROFESSIONAL SERVICES-SHER	MUNICIPAL WASTEWAT	PROJECT #9	7,475.00
				TOTAL:	7,930.00
MIDWEST GARAGE DOORS INC	12/07/12	REPLACED BROKEN DOOR SPRIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	228.00
	12/07/12	REPLACED BROKEN DOOR SPRIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	132.00
				TOTAL:	360.00
MIDWESTERN MECHANICAL INC	12/07/12	ANNUAL BACKFLOW PREVENTER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	225.00
				TOTAL:	225.00
MINNESOTA VALLEY TESTING LABS INC	12/07/12	SALTY DISCHARGE SAMPLING	MUNICIPAL WASTEWAT	O-PURIFY MISC	129.60
				TOTAL:	129.60
MISCELLANEOUS V HIBMA JAMES	12/07/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
MORALES MARIA	12/07/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NGUYEN BICH	12/07/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NIXON JESSICA	12/07/12	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	75.00
ORTIZ OLIBERIO	12/07/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	250.00
MN CHILD SUPPORT PAYMENT CTR	12/07/12	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	12/07/12	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	663.63
NELSON LANDSCAPING	12/07/12	LANDSCAPE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5,000.00
				TOTAL:	5,000.00
NOBLES COOPERATIVE ELECTRIC	12/07/12	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.89
	12/07/12	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.88
				TOTAL:	17.77
NOBLES COUNTY	12/07/12	FLUORESCENT BULB COLLECTIO	AIRPORT	O-GEN MISC	38.85
				TOTAL:	38.85
NOBLES COUNTY AUDITOR/TREASURER	12/07/12	LONG DISTANCE ENDING 10/31	GENERAL FUND	POLICE ADMINISTRATION	433.04
	12/07/12	NOVEMBER LEGAL SERVICES	GENERAL FUND	PROSECUTION	11,690.25
	12/07/12	SOLID WASTE-OCTOBER	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,264.00
				TOTAL:	19,387.29
NOBLES COUNTY HIGHWAY DEPT	12/07/12	OCTOBER FUEL	GENERAL FUND	ENGINEERING ADMIN	511.73
	12/07/12	OCTOBER FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	117.67
	12/07/12	OCTOBER FUEL	GENERAL FUND	POLICE ADMINISTRATION	6,749.55
	12/07/12	OCTOBER FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	18.67
	12/07/12	OCTOBER FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	224.55
	12/07/12	OCTOBER FUEL	GENERAL FUND	PAVED STREETS	1,027.17
	12/07/12	OCTOBER FUEL	GENERAL FUND	CODE ENFORCEMENT	143.64
	12/07/12	OCTOBER FUEL	RECREATION	PARK AREAS	1,357.32
	12/07/12	OCTOBER FUEL	RECREATION	TREE REMOVAL	92.30
	12/07/12	OCTOBER FUEL	RECREATION	TREE REMOVAL	350.00
	12/07/12	OCTOBER FUEL	WATER	O-PUMPING	494.39

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/07/12	OCTOBER FUEL	WATER	M-TRANS MAINS	960.80
	12/07/12	OCTOBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	103.61
	12/07/12	OCTOBER FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	283.17
	12/07/12	OCTOBER FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	340.71
	12/07/12	OCTOBER FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,919.48
	12/07/12	OCTOBER FUEL	STORM WATER MANAGE	STORM DRAINAGE	767.44
	12/07/12	OCTOBER FUEL	STORM WATER MANAGE	STORM DRAINAGE	200.00
	12/07/12	OCTOBER FUEL	STORM WATER MANAGE	STREET CLEANING	1,685.00
	12/07/12	OCTOBER FUEL	AIRPORT	O-GEN MISC	200.00
				TOTAL:	17,547.20
NOBLES COUNTY LANDFILL	12/07/12	DEMOLITION WASTE	ELECTRIC	O-DISTR MISC	84.72
				TOTAL:	84.72
NORTHEAST WISCONSIN TECHNICAL COLLEGE	12/07/12	TASER TRAINING	GENERAL FUND	POLICE ADMINISTRATION	60.00
				TOTAL:	60.00
OXFORD AUTOMOTIVE EXTERIORS	12/07/12	K9 SQUAD REPAIR UNIT 27	GENERAL FUND	POLICE ADMINISTRATION	52.00
				TOTAL:	52.00
PEPSI COLA BOTTLING CO	12/07/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.00
	12/07/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.95
				TOTAL:	52.95
PETERSEN CLEANING & SUPPLY	12/07/12	TOWELS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	38.24
				TOTAL:	38.24
PETTY CASH FUND	12/07/12	RECORDING FEES	GENERAL FUND	CLERK'S OFFICE	92.00
	12/07/12	LUNCH/GAS EROSION CONTROL	GENERAL FUND	ENGINEERING ADMIN	35.50
	12/07/12	ANIMAL CONTROL-LUVERNE	GENERAL FUND	ANIMAL CONTROL ENFORCE	30.00
				TOTAL:	157.50
PRAIRIE VENTURES, LLP & THE STATE OF M	12/07/12	2012 2ND HALF ABATEMENT	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	12,990.05
				TOTAL:	12,990.05
RACOM CORP	12/07/12	SERVICE LABOR	GENERAL FUND	POLICE ADMINISTRATION	300.00
	12/07/12	ANTENNA & PARTS	GENERAL FUND	POLICE ADMINISTRATION	61.99
				TOTAL:	361.99
RADIO WORKS LLC	12/07/12	BRIGHT ENERGY SOLUTIONS AD	ELECTRIC	CUSTOMER INSTALL EXPEN	245.00
	12/07/12	BRIGHT ENERGY SOLUTIONS AD	ELECTRIC	CUSTOMER INSTALL EXPEN	245.00
				TOTAL:	490.00
RESCO INC	12/07/12	15 KV CABLE CLEANING KITS	ELECTRIC	FA DISTR UNDRGRND COND	270.23
				TOTAL:	270.23
RL LARSON EXCAVATING INC	12/07/12	TH 59 INFRASTRUCTURE #2	IMPROVEMENT CONST	NON-DEPARTMENTAL	40,392.96
	12/07/12	TH 59 INFRASTRUCTURE #2	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	807,859.20
				TOTAL:	767,466.24
RUNNINGS SUPPLY INC-ACCT#9502440	12/07/12	2 TONS COME ALONG	WATER	O-DIST UNDERGRND LINES	44.88
	12/07/12	GLOVES	WATER	O-DISTR MISC	27.98
	12/07/12	GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.49
	12/07/12	GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	13.49
	12/07/12	CUTTING WHEEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	9.27
				TOTAL:	109.11

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUNNINGS SUPPLY INC-ACCT#9502485	12/07/12	BAIT	GENERAL FUND	POLICE ADMINISTRATION	24.57
	12/07/12	STAPLES, STAPLE GUN	GENERAL FUND	SECURITY CENTER	12.81
	12/07/12	STAPLES, STAPLE GUN	GENERAL FUND	SECURITY CENTER	12.82
	12/07/12	DOG FOOD	GENERAL FUND	ANIMAL CONTROL ENFORCE	54.48
	12/07/12	PANELS	GENERAL FUND	PAVED STREETS	37.40
	12/07/12	5 TINE FORK	GENERAL FUND	PAVED STREETS	26.71
	12/07/12	ANTI-FREEZE	RECREATION	GOLF COURSE-GREEN	14.92
				TOTAL:	183.71
SCHAAP SANITATION INC	12/07/12	SOLID WASTE-OCTOBER 2012	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	62,646.56
	12/07/12	SOLID WASTE-OCTOBER 2012	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,748.32
	12/07/12	SOLID WASTE-OCTOBER 2012	GARBAGE COLLECTION	CODE ENFORCEMENT	4,104.16
				TOTAL:	79,499.04
SCHWALBACH #4465	12/07/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	32.13
	12/07/12	BATTERIES, CHIMES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	24.03
	12/07/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	2.50
				TOTAL:	58.66
SCHWALBACH ACE HARDWARE-5930	12/07/12	MARKER PAINT	RECREATION	GOLF COURSE-GREEN	12.81
				TOTAL:	12.81
SCHWALBACH ACE #6067	12/07/12	DRILL BIT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	5.87
	12/07/12	HEATING PAN	MUNICIPAL WASTEWAT	M-PURIFY MISC	7.47
	12/07/12	FASTENERS	STORM WATER MANAGE	STORM DRAINAGE	2.97
				TOTAL:	16.31
SERVICEMASTER OF WORTHINGTON	12/07/12	NOVEMBER CLEANING BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	546.00
				TOTAL:	546.00
STERLING DRUG/ASTRUP DRUG INC	12/07/12	ABATEMENT	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,314.93
				TOTAL:	1,314.93
ROBIN STOYKE	12/07/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.43
				TOTAL:	56.43
STUART C IRBY CO	12/07/12	FR CLOTHING	ELECTRIC	O-DISTR MISC	281.33
				TOTAL:	281.33
TRAVEL EXPRESS	12/07/12	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	84.00
				TOTAL:	84.00
TURFWERKS	12/07/12	RADIATOR HOSE	RECREATION	RECREATION PROGRAMS	60.79
				TOTAL:	60.79
UNIFORMS UNLIMITED INC	12/07/12	DIGITAL POWER MAG	GENERAL FUND	POLICE ADMINISTRATION	185.62
				TOTAL:	185.62
VANTAGEPOINT TRANSFER AGENTS-457	12/07/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	12/07/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	MAYOR AND COUNCIL	44.56
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	ADMINISTRATION	52.77
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	ENGINEERING ADMIN	66.14
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	33.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	634.81
	12/07/12	2 MONTHS DATA LINES	GENERAL FUND	POLICE ADMINISTRATION	728.58
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	59.59
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	SECURITY CENTER	59.59
	12/07/12	2 MONTHS DATA LINES	GENERAL FUND	SECURITY CENTER	572.44
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	PAVED STREETS	66.14
	12/07/12	MONTHLY WIRELESS SERVICE	GENERAL FUND	CODE ENFORCEMENT	39.90
	12/07/12	MONTHLY WIRELESS SERVICE	RECREATION	PARK AREAS	33.07
	12/07/12	MONTHLY WIRELESS SERVICE	RECREATION	OLSON PARK CAMPGROUND	33.07
	12/07/12	MONTHLY WIRELESS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	33.07
				TOTAL:	2,456.80
WEST GOVERNMENT SERVICES	12/07/12	OCTOBER CLEAR	GENERAL FUND	SECURITY CENTER	69.92
	12/07/12	OCTOBER CLEAR	GENERAL FUND	SECURITY CENTER	69.92
				TOTAL:	139.84
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	12/07/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	176.01
	12/07/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,754.45
	12/07/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	9,371.96
				TOTAL:	12,302.42
WJTF INVESTMENTS LLC	12/07/12	2012 ABATEMENT	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,190.88
				TOTAL:	1,190.88
WORTHINGTON FIRE DEPT RELIEF ASSOC	12/07/12	REMAINING 2012 LEVY BALANC	GENERAL FUND	FIRE ADMINISTRATION	554.00
	12/07/12	2ND HALF 2012 NOBLES CTY T	GENERAL FUND	FIRE ADMINISTRATION	20,546.34
				TOTAL:	21,100.34
YMCA	12/07/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	1,033.65
	12/07/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	1,002.57
				TOTAL:	2,036.22

===== FUND TOTALS =====

101	GENERAL FUND	81,591.28
229	RECREATION	5,889.73
231	ECONOMIC DEV AUTHORITY	16,065.01
321	PIR/TRUNKS	41.75
401	IMPROVEMENT CONST	782,976.99
601	WATER	20,360.03
602	MUNICIPAL WASTEWATER	108,241.14
604	ELECTRIC	8,213.35
606	STORM WATER MANAGEMENT	4,397.57
609	LIQUOR	26,311.59
612	AIRPORT	914.73
614	MEMORIAL AUDITORIUM	5,364.72
702	DATA PROCESSING	293.57
873	GARBAGE COLLECTION	79,499.04
878	WASTE MANAGEMENT COLL	7,264.00

GRAND TOTAL: 1,147,424.50
