

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, February 13, 2012
City Hall Council Chambers**

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting January 23, 2012
 - b. City Council Minutes of Special Council/HRA Board Meeting January 30, 2012
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting February 6, 2012
 - b. Park & Recreation Advisory Board Minutes of February 7, 2012
 - c. Traffic & Safety Committee Minutes of January 25, 2012
 - d. Worthington Housing & Redevelopment Authority Board Commissioner Minutes of February 2, 2012
 - e. Worthington Housing & Redevelopment Authority Board Commissioner Minutes of January 12, 2012
 - f. Worthington Housing & Redevelopment Authority Board Commissioner Minutes of December 8, 2012
 - 3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
 - Case Item
 - 1. WREDC Bioscience Conference Request
 - b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Authorize Placement of Stop Sign Woodland Court and Knollwood Drive
2. Authorize Placement of Stop Sign South Douglas Avenue and Nobles Street

4. **BILLS PAYABLE**

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Approval of Sports Authority Request for Professional Services
2. Board of Review Scheduled.

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Approve Agreement with the "Y"
2. Approve Agriculture Lease

G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Text Amendment
2. Preliminary Plat - Prairie Holdings Subdivision
3. Small Cities Development Program Policy Amendment
4. Professional Service Contracts - Event Center

H. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

I. CITY ADMINISTRATOR REPORT

J. CLOSED SESSION - PERFORMANCE EVALUATION CITY ADMINISTRATOR - (CLOSED UNDER MINNESOTA STAT. § 13D.05, SUBD. 3.(A))

1. Motion to Close Meeting
2. Evaluation Discussion
3. Re-Open Meeting

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, JANUARY 23, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Aldermen absent: Lyle Ten Haken and Honorary Council Member Keith Wilson (excused).

Staff present: Brad Chapulis, Director of Community/Economic Development; Dwayne Haffield, Director of Engineering; Jim Laffrenzen, Public Works Superintendent; Janice Oberloh, City Clerk.

Others present: Ana Anthony, Daily Globe; Rosie Rogers, Marge Larson and Jose Lamas, Worthington HRA.

AGENDA APPROVED WITH ADDITIONS

Staff was requesting the addition of the following items to the agenda:

- Additional item to the consent agenda under Administration of “Modifications to the Street Supervisor Job Description”
- Addition of item G.2. “Change Order No. 1 to Former YMCA Demolition Contract”

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to approve the agenda with the requested additions.

CONSENT AGENDA APPROVED

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Annual Meeting January 9, 2012
- Cable 3 Joint Powers Board Minutes of December 8, 2011; Memorial Auditorium Advisory Board of Directors Minutes of January 4, 2012
- Application for Exemption from Lawful Gambling Permit for Nobles County Chapter Pheasants Forever, CEO Scott Rall, to conduct raffles at their event March 30, 2012, at the Long Branch Saloon, 206 Tenth Street
- Set the official time and date of the regular City Council meetings as 7:00 p.m. on the second and fourth Mondays of each month, except that in the event that legal holiday falls on the second or fourth Monday, the Regular City Council meeting will be held on the following day (Tuesday)
- Approved the 2012 Pay Equity Report for 2011 Data, to be submitted to the State by January 31, 2012
- Approved modifications to the Street Supervisor Job Description that reduces some of the required criteria to desired criteria
- Bills payable and totaling \$865,022.59 be ordered paid

SPORTS AUTHORITY REQUEST APPROVED FOR FINANCIAL PARTICIPATION FOR PROFESSIONAL SERVICES TO FACILITATE DEVELOPMENT OF A MASTER PLAN FOR PUBLIC ATHLETIC AND RECREATION FACILITIES

The Sports Authority Group is working to move forward with a needs assessment and master plan for public athletic and recreation facilities and determined to hire a consultant to facilitate the process of developing a plan at an estimated cost of \$30,000. Members of the group include Minnesota West, ISD 518, the Chamber's Convention and Visitors Bureau and the City of Worthington. The other entities have taken a position of support for hiring a consultant, and staff was requesting approval from City Council for up to \$10,000 toward the project.

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to approve financial participation up to \$10,000, with at least 3 other co-participating entities, for hiring a consultant to move forward with the conceptual plan for public athletic and recreation facilities.

ORDINANCE NO. 1050 ADOPTED AMENDING CHAPTER 111 SECTION 111.33 OF THE WORTHINGTON CITY CODE PERTAINING TO PERSONS UNDER THE AGE OF 21

Pursuant to published notice, this was the time and day set for the third reading of a proposed ordinance amending Chapter 111, Section 111.33 of the Worthington City Code, Nobles County, State of Minnesota. The ordinance amends the code to allow minor persons to attend events in licensed establishments with a responsible adult, and cleans up some other minor language.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1050

AN ORDINANCE TO AMEND CHAPTER 111, SECTION 111.33 PERTAINING TO RESTRICTIONS UPON PERSONS UNDER THE AGE OF 21

(Refer to Ordinance File for complete copy of Ordinance)

NOMINATING COMMITTEE RECOMMENDATIONS FOR APPOINTMENTS / REAPPOINTMENTS TO COMMITTEES

The motion was made by Alderman, Kuhle, seconded by Alderman Woll and unanimously carried to approve the Nominating Committee recommendations for committee appointments / reappointments as follows:

Airport Advisory Board	Reappoint Rolf Carlson for a five-year term
Golf Advisory Board	Reappoint Dale Carlson for a three-year term
Housing & Redevelopment Authority	Appoint Lyle Ten Haken to fill unexpired term of Joann Nelson Appoint Mike Kuhle for a five-year term to replace Larry Janssen
Memorial Auditorium Advisory Board	Appoint Matt Oleske for a three-year term to replace Mary Luke
Park & Recreation Advisory Board	Appoint Jacoba Nagel to fill unexpired term of Lynette Faragher
Water & Light Commission	Appoint Kevin Donovan to replace Robert Demuth, Sr.

2012 INDUSTRIAL WASTEWATER TREATMENT FACILITY FUND BUDGET APPROVED

The motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to approve the 2012 Industrial Wastewater Treatment Facility Fund Budget as presented.

Dwayne Haffield, Director of Engineering, noted there had been no concerns expressed by JBS regarding the proposed budget.

RESOLUTION NO. 3488 ADOPTED INITIATING EMINENT DOMAIN PROCEEDINGS

Dwayne Haffield, Director of Engineering, reported that no progression has been made in negotiations with owners of two parcels of land deemed necessary to acquire by the City of Worthington to proceed with the North TH 59 Initial Infrastructure Project. In order to maintain the project schedule, it is recommended that eminent domain proceedings be initiated at this time. Property negotiations are expected to continue and hopefully will result in settlements with one or both of the property owners. The properties in question are legally described as:

LEGAL DESCRIPTION OF ACQUISITION:

Fee Title Acquisition -

The South 200 feet of the North 885 feet of the East 876.1 feet of the Northeast Quarter of Section 14, Township 102 North, Range 40 West, Nobles County, Minnesota.

Permanent Easement Description -

A permanent easement, over, under and across the North 25.00 feet of the South 225 feet of the North 885 feet of the East 876.1 feet of Section 14, Township 102 North, Range 40 West, Nobles County, Minnesota.

LEGAL DESCRIPTION OF ACQUISITION:

A tract of land in the NE¼ of the NE¼ of Section 14, Township 102 North, Range 40 West, in the City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Southwest corner of the NE¼ of said Section 14; thence North 89 degrees 30 minutes 04 seconds East, along the south line of the NE¼ Quarter of said Section 14, a distance of 1766.76 feet; thence North 00 degrees 01 minutes 08 seconds West, a distance of 700.00 feet; thence North 89 degrees 58 minutes 52 seconds East, a distance of 428.53 feet; thence North 33 degrees 34 minutes 41 seconds East, a distance of 403.18 feet; thence North 20 degrees 11 minutes 21 seconds East, a distance of 319.53 feet; thence North 07 degrees 39 minutes 37 seconds East, a distance of 109.92 feet to the point of beginning; thence continuing North 07 degrees 39 minutes 37 seconds East, a distance of 192.50 feet to the west right of way line of Minnesota Trunk Highway No. 59; thence South 00 degrees 03 minutes 03 seconds West, along said highway right of way line, a distance of 190.80 feet; thence North 89 degrees 57 minutes 43 seconds West, a distance of 25.49 feet to the point of beginning.

Containing 0.056 acres or 2,439.36 sf.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to adopt the following Resolution authorizing initiation of eminent domain proceedings:

RESOLUTION NO. 3488

RESOLUTION DETERMINING THE NECESSITY FOR AND AUTHORIZING THE ACQUISITION OF CERTAIN PROPERTY BY PROCEEDINGS IN EMINENT DOMAIN

(Refer to Resolution File for complete copy of Resolution)

CHANGE ORDER #3 TO BIOSCIENCE TRAINING AND TESTING CENTER PROJECT APPROVED

Staff presented Change Order #3 to the Bioscience Training and Testing Center for Council approval. The net amount of the change order is \$12,873.90 for the following changes:

1. Install tile and site drain on east side of building and add transfer air ducts between rooms #101/#102 and #125/#118 per COP #1A dated 12/12/2011 - \$1,575.90
2. Provide additional electrical and data wiring per COP #20 dated 10/14/2011 -

- \$9,545.00
3. Provide additional weed killer and grading at site per Proposal dated 10/14/2011 - \$518.00
 4. Revise door hardware on doors #132A and #136A per COP #21 dated 10/24/2011 - \$1,235.00

The motion was made by Alderman Wood, seconded by alderman Kuhle and unanimously carried to approve Change Order #3 to the Bioscience Training and Testing Center in the net change amount of \$12,873.90.

CHANGE ORDER #1 TO FORMER YMCA DEMOLITION CONTRACT APPROVED

Staff presented Change Order #1 to the former YMCA demolition contract for Council consideration. The change order resulted when the demolition contractor encountered tiles containing asbestos that were sandwiched between two layers of concrete in the entry area of the former YMCA, which must be disposed of in accordance with MPCA standards. Based on the per load cost of \$670 for the additional 25 to 20 loads, the estimate for the change order is between \$10,050-\$13,400, provided the materials are dumped in the landfill in Austin, MN (Nobles County will not take the loads once the asbestos is identified).

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to approve Change Order #1 to the former YMCA demolition contract at an estimated cost of \$10,050-\$13,400.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - has done quite a few interviews and talked with several people, legislative and media, about the constitutional amendments that are coming up that would greatly affect greater Minnesota cities.

Alderman Kuhle - attended a Cable 3 meeting - talked about location and whether future programming would be curriculum based or community based - they're looking for input. Also attended a Freedom Veterans Memorial Park meeting - they have a healthy fund balance and are considering installing an interactive kiosk at the park.

Alderman Nelson - attended a Convention and Visitors Bureau meeting - they approved \$2,500 for the sports complex, and to continue future support of the project.

Alderman Wood - the Housing and Redevelopment Authority is moving forward with the interview process in the search for an Executive Director.

Alderman Woll - attended a couple of Health Insurance Board meetings - they're looking at rates and the self-insured component. The renewal numbers came in better than expected. A sub-committee is working on putting together an rfp for the next renewal.

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ADJOURNMENT

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 7:55 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL/HOUSING & REDEVELOPMENT AUTHORITY
SPECIAL JOINT MEETING, JANUARY 30, 2012**

The meeting was called to order at 5:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Keith Wilson.

HRA Members present: Marjorie Larson, Ron Wood, Jose Lamas, Mike Kuhle, Lyle Ten Haken Rosie Rogers, Brad Chapulis (Ex-Officio).

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Ana Anthony, Daily Globe; various Housing Authority staff.

GENERAL DISCUSSION - DIRECTIONS AND GOALS

Rosie Rogers, Executive Director of the Housing and Redevelopment Authority, expressed concern regarding comments heard in the community, and noted her Board and staff were hoping to learn tonight what the City's intentions were for the HRA. Ms. Rogers stated they had heard a presentation from Rick Goodeman of the Housing Partnership regarding the transfer of ownership, and asked Council to think long and hard before transfer would become reality. Any changes proposed by Council would need to become part of the HRA's five-year plan and submitted to HUD.

Ms. Rogers provided an update on the number of HRA units available and the reserves on hand. Council and HRA members agreed that lack of available housing is a priority in Worthington and we had to work together going forward. Deb Thompson, Section 8 Coordinator, said she was concerned about the seven counties she works with - there are 350 people on the Section 8 waiting list and 129 are here in Worthington - what would happen if Worthington had all the control. Mayor Oberloh noted the HRA Board has always been "from Worthington" - it's in the best interest to work with the other counties.

Ms. Rogers displayed the HRA's general certificate of public housing agency, noting that it states (regarding commissioners) "None of the above named Commissioners is an officer or employee of the City", and questioned what the role of Council is - are they officers of the City. They could get caught up on a technicality. Discussion followed on whether the Board could continue with their scheduled meeting on Thursday until the issue was resolved.

ADJOURNMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 6:03 p.m.

Janice Oberloh, MCMC
City Clerk

UNAPPROVED

**WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
FEBRUARY 6, 2012**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., CST, by President Robert J. Demuth with the following members present: Randy Thompson, James Elsing, Ron Wood and Gary Hoffmann.

Staff members present were Scott Hain, General Manager; Eric Roos, Water Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held January 3, 2012.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to accept the sales reports for December 2011.

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to accept the staff reports for December 2011.

QUARTERLY HALOACETIC ACIDS (HAA5) AND TRIHALOMETHANE (THM) RESULTS

A copy of the letter from the Minnesota Department of Health (MDH) to the Water and Light Commission dated January 13, 2012, and the Final Report generated December 27, 2011, for the Quarterly Haloacetic Acids (HAA5) and Trihalomethane (THM) Results was provided to Commission members.

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to receive the Quarterly Haloacetic Acids (HAA5) and Trihalomethane (THM) Report.

REGIONAL BIOSCIENCE CONFERENCE SPONSORSHIP REQUEST

Scott Hain, General Manager, reported that the 8th Annual Regional Bioscience Conference will be held March 29-30, 2012, at the Biotechnology Advancement Center. The conference is hosted by Worthington Regional Economic Development Corporation (WREDC).

Mr. Hain presented the Commission with a request from WREDC to provide a sponsorship for the event. Worthington Public Utilities participated in the 2011 Bioscience Conference with a Platinum Level sponsorship in the amount of \$1,500.

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to participate in the Platinum Level sponsorship in the amount of \$1,500 for the 2012 Bioscience Conference.

LINCOLN PIPESTONE RURAL WATER (LPRW)

Scott Hain, General Manager, reported that the possibility of an interconnection between the Lincoln Pipestone Rural Water (LPRW) and Worthington Public Utilities (WPU) water systems exists as a result of the recent completion of LPRW's expansion of their system into eastern Nobles County. Mr. Hain reported that he and Eric Roos, Water Superintendent, have met with LPRW to discuss possible options for an interconnection agreement between the two entities and requested input from the Commission.

Areas of discussion included current water usage and anticipated trends, the possible structure of an agreement with LPRW (emergency only vs. a water purchase agreement), potential costs associated with an interconnection and the potential allocation of costs.

After extensive discussion, it was the consensus of the Commission that staff continue discussions with LPRW regarding interconnecting the two water systems.

WATER & LIGHT COMMISSION MEMBERSHIP

Commissioner Demuth will retire effective March 31, 2012, after nine years of service on the Water and Light Commission. At their January 23, 2012, regular meeting, the City Council appointed Kevin Donovan to replace Commissioner Demuth. The Commission will welcome Mr. Donovan at their April 2 regular meeting.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to approve the utility bills payable totaling \$563,875.83 for January 6, January 13, January 20, January 27 and February 3, 2012.

ADJOURNMENT

A motion was made by Commissioner Thompson, seconded by Commissioner Wood and unanimously carried to adjourn the meeting at 8:04 A.M., CST. President Demuth declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

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City of Worthington
Park and Recreation Advisory Board Minutes
5 p.m., Tuesday, February 7, 2012

The meeting was called to order at 5:03 p.m. by Ryan McGaughey in City Hall Council Chambers.

Members present: Shawn Fritz, Ryan McGaughey, Sara Ricker, Mike Woll
Members absent: Phil Benson (excused), Jacoba Nagel (excused)
Staff present: Jim Laffrenzen, Scott Rosenberg, Julie Haack
Others present: None

Approval of Minutes

Mike Woll motioned to approve the December 6, 2011 meeting minutes. The motion was seconded by Shawn Fritz and passed unanimously.

Proposed 2012 Summer Recreation Program

For the 2012 budget, staff was directed to work out a different agreement than previous years with the YMCA for the summer recreation program. Jim Laffrenzen reviewed the proposed agreement, which will eliminate some duplicate processes and save the City almost \$14,000. He highlighted some of the major changes:

1. The YMCA will be responsible for 100% of the program expenditures.
2. The YMCA will receive 100% of the program revenue.
3. Adult softball will not be offered.
4. The management fee of \$42,415 will be paid in eleven equal installments.
5. The YMCA will develop, promote, and operate new programs such as 3 on 3 basketball and youth soccer. The City will participate in the actual cost of the new programs on a 50/50 basis.

Jim Laffrenzen and Andy Johnson met with a representative from men's softball and women's softball and they did not object to a discontinuation of the program. The men were considering playing in Round Lake anyway.

Andy Johnson stated that the proposed agreement will focus efforts and resources on youth programs. The agreement will streamline service by eliminated redundant paperwork, especially in payroll and accounts payable but the consumer should see no change in services.

In response to questions from the Board, Andy Johnson explained that the new programs were just a starting point. The new basketball courts afford the opportunity to develop new basketball programs and 3 on 3 basketball should just be a starting point. A new youth soccer program should also increase youth participation, although transportation issues have to be resolved yet.

Mike Woll motioned to recommend approval of the proposed 2012 Summer Recreation Program Agreement. The motion was seconded by Sara Ricker and passed unanimously.

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Athletic Recreational Infrastructure Informational Item

The City, School District 518, Minnesota West Community and Technical College, and the Worthington Convention and Visitors Bureau Sports and Recreation Committee have been meeting regarding the athletic infrastructure of the City and decided that an assessment of the infrastructure would be appropriate to determine what improvements could be made in addition to the development of a facilities master plan. Jim Laffrenzen explained that a plan “on the shelf”, or ready to go, expedites the funding process when grant money becomes available.

A sports facility master plan would end the patchwork of requests for funding by separate sports groups and would provide a foundation for development of community sports facilities. A selection/advisory committee comprised of at least one representative from the four groups listed above would be responsible for seeing that the documents requested from the consultant meet the expectations of the sponsoring organizations as a whole. Each representative would also be responsible for reporting to their organization.

Proposals to evaluate the existing public athletic recreational infrastructure will be solicited from consultants. The selection/advisory committee will review the consultant proposals, recommend a consultant and work with that consultant to develop a plan unique to Worthington that prioritizes the needs of the community and does not simply repeat what has been done in other communities.

The City and the School district have each committed \$10,000 toward the cost of the study, which is estimated to cost \$30,000, as long as there are three or more entities contributing to the project. The Convention and Visitors Bureau has committed **\$2,500** but is willing to contribute more. Minnesota West Community and Technical College has committed to be an equal partner. Ryan McGaughey expressed concerns regarding the funding of the study through park reserves. While it is important to explore options, the Board must also be careful with the budget. Scott Rosenberg noted that the recent improvements to the parks, as well as those that will be made this summer, have made them very compliant with current standards. Jim Laffrenzen is comfortable with the timing of this project knowing that it won't hurt existing park infrastructure.

Next Meeting

The next meeting is scheduled Thursday, March 8, 2012 at 5 p.m.

Park Supervisor's Report

The new equipment for Orchard Knoll Park and Pleasant Park has arrived and will be installed as soon as weather permits. The new trash cans have also arrived.

The Park Department has been able to spend a lot of time trimming trees this winter. Scott Rosenberg estimated that 1100 trees were trimmed in 2011 and 350 have been done so far this year. He reviewed the areas that have been done and the areas that are planned to be completed yet this winter as long as the weather permits. He noted that because the City does not have a full time tree trimming crew and time is limited, trees are often aggressively pruned because it may be several

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years before they are trimmed again. Most of the time homeowners are understanding, but there is an occasional homeowner that is difficult to deal with.

Other Business

Jim updated the Board on the Lake Street trail project. If the project can be done, it will be completed this summer in house to reduce costs. More information will be provided at a future meeting.

Adjournment

With no other business before the Board, Sara Ricker motioned to adjourned the meeting at 5:38 p.m. The motion was seconded by Shawn Fritz and passed unanimously.

Julie Haack
Secretary

DRAFT

CITY OF WORTHINGTON
TRAFFIC AND SAFETY COMMITTEE MINUTES
1:30 p.m., Wednesday, January 25, 2012
City Hall Council Chambers

The meeting was called to order at 1:35 p.m. by Scott Nelson.

Members Present: Brad Chapulis, Chris Dybevick, Dwayne Haffield, Jim Laffrenzen, Mark Nelson, Scott Nelson, Dave Skog

Members Absent: Steve Schnieder

Others Present: Julie Haack, Secretary

Approval of Minutes

Dave Skog motioned to approve the minutes of the October 26, 2011 meeting. The motion was seconded by Brad Chapulis and passed unanimously.

Traffic and Safety Committee Business

Traffic Control on Woodland Court at Knollwood Drive

At this time, there are no controls at the intersection of Woodland Court and Knollwood Drive. The other streets in the area that intersect with Knollwood Drive (Doratheia Blvd, Driftwood Avenue, Willow Avenue, and Summit Avenue) are all controlled by yield signs. The Board discussed if it would be appropriate to install a yield sign on Woodland Court to remain consistent with the existing signs or, since yield signs are not typically installed at intersections but used more for merge situations, if a stop sign should be installed on Woodland Court and the existing yield signs be replaced with stop signs when they due for replacement.

Jim Laffrenzen motioned to recommend that a stop sign be installed on Woodland Court and the yield signs on Doratheia Blvd, Driftwood Avenue, Willow Avenue, and Summit Avenue be replaced with stop signs as age warrants sign replacement. The motion was seconded by Chris Dybevick and passed unanimously.

Stop Sign on South Douglas Avenue

At the October meeting it was decided that the intersection of South Douglas Avenue and Nobles Street would be monitored for the possible installation of a stop sign on South Douglas Avenue. In the meantime, MnDOT had one installed as part of the Highway 60 reconstruction project. Jim Laffrenzen noted that before the sign was installed, a resident of the area spoke with him to request the stop sign. He also asked if James Boulevard, Woodcrest Avenue, Orchard Road, and Ash Road should have stop signs installed if South Douglas Avenue does. It was decided that South Douglas Avenue would most likely have more traffic on it than the other streets because they only serve the residents on each street.

Chris Dybevick motioned to recommend installation of a stop sign on South Douglas Avenue at Nobles Street and to addresses installation of stop signs on James Boulevard, Woodcrest Avenue, Orchard Road, and Ash road on an as needed basis. The motion was seconded by Scott Nelson and passed unanimously.

Five Minute Parking Stalls on 11th Street and 3rd Avenue by Daily Globe

There is an area in front of the Daily Globe at 300 11th Street that is approximately 20 feet long and is painted yellow for no parking. However, many people park there for a short time as they go to the Globe. The Board discussed changing the first parking stall on 11th Street and the first one on 3rd Avenue to 5 minute parking so people would stop parking in the no parking area. It was determined that 5 minute parking would be unenforceable and that there is a high likelihood that someone would park in the no parking area if the 5 minute stalls were taken. A more appropriate sign is the “No Parking Here to Corner” to remind people that there is no parking there.

Jim Laffrenzen motioned to install a “No Parking Here to Corner” in front of the Daily Globe at 300 11th Street to highlight the area that already has the curb painted yellow for no parking. The motion was seconded by Brad Chapulis and passed unanimously.

Other Business

Park Lane at 5th Avenue

Scott Nelson requested that Park Lane at 5th Avenue be reviewed. The parking stalls on 5th Avenue on either side of Park Lane make it difficult to turn out of the alley.

Ryan’s Road and the East Side Frontage Road Near Kruse Motors, 1660 N Humiston Ave

Chris Dybevic reported on the observations made by the Police Department while monitoring the intersection of Ryan’s Road and the frontage road in front of Kruse Motors at 1660 North Humiston Avenue. Traffic has migrated to that intersection since the signal light was installed and it might be necessary to stop traffic on the frontage road so that traffic coming off of Ryan’s Road does not stop and potentially back up onto North Humiston Avenue. The same problem does not seem to exist at the Darling Drive/frontage road intersection. MnDOT will be contacted with the information.

Crosswalk at 4th Avenue and Lake Street

Glenn Kramer, 400 Lake Street, would like a crosswalk to Sailboard Beach. Chris Dybevic will contact him to discuss the matter.

New Signs Installed

Jim Laffrenzen noted that the “No Parking 1 a.m. to 6 a.m. from November 15 to March 31” on Humiston Avenue from Oxford Street to 14th Street and on 5th Avenue from 14th Street to 12th Street and the “No Parking 1 a.m. to 6 a.m.” signs on Park Lane from 2nd Avenue to 5th Avenue have been installed.

Adjournment

As there was no other business before the Committee, Chris Dybevic motioned to adjourn the meeting at 2:05 p.m. The motion was seconded by Scott Nelson and passed unanimously.

Julie Haack
Secretary

WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY

BOARD OF COMMISSIONERS SPECIAL MEETING

MINUTES OF FEBRUARY 2, 2012, 7:00 AM

The Worthington HRA Board of Commissioners met in a special Session on Thursday, February 2, 2012 at 7:00 a.m. in the Community Room of the Atrium High Rise.

Present for the meeting were: Marge Larson, presiding, Ron Wood, Lyle Ten Haken, Mike Kuhle, Commissioners, Craig Clark, City Administrator, Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Jose Lams excused absent.

NEW COMMISSIONERS:

Lyle Ten Haken and Mike Kuhle were welcomed to the HRA Board of Commissioners. There was a brief discussion about the HRA properties and operations.

JOINT MEETING WITH CITY:

There was discussion about items discussed at the meeting between the Housing Authority and the City. Lack of communication and understanding from the HRA's standpoint was addressed. City desires to move to better address the shortage of housing in the community. This will be reflected in the search for an Executive Director. The HRA expressed concerns for a potential Transfer of Ownership which would be a change in the way the Authority operates. Commissioners (in January) felt that there is a need to fully explore these consolidation efforts before moving forward. The City Administrator instructed HRA Executive Director to provide the information requested from Rick Goodeman, Southwest Minnesota Partnership, as needed for SWMHP to present a proposal regarding transfer of ownership.

MOVING FORWARD:

The City plans to have more input into housing expansion in Worthington. Since all HUD funding is to be utilized to serve low to moderate income individuals/families, a different revenue source must be researched to support future building plans. The HRA has worked with Brad Chapulis on several projects in the past. Unfortunately, partners abandoned these plans, and they did not move forward. The HRA will continue to utilize Brad and any resources he can connect to, to address the housing needs.

HIRING AN EXECUTIVE DIRECTOR:

The process continues to hire an Executive Director. Staff felt that the potential "redirection" of the HRA, should be communicated to the applicants being considered for the position; the original invitation for applications was based on current staffing.

It was decided to have a "Conversational Interview" with finalists ahead of the regular Board of Commissioners meeting on February 9, 2012 at 7:00 PM. (Wood, Kuhle, passed).

OTHER:

Accounting for Levy dollars was discussed. Since it is no longer a HUD requirement to include Levy funds in the regular HRA funds, a motion was made **TO DEPOSIT ALL LEVY INCOME INTO A SEPARATE ACCOUNT (WHRA Management) FOR TRACKING AND ACCOUNTING.** (Ron Wood, Lyle Ten Haken -passed RESOLUTION SP02022012-A).

Lewy dollars have been co-mingled with the Public housing funds through 12-31-2011. Rosie has done some calculations of definite levy expenditures to try to make an appeal to recover dollars, if possible. A motion was made **TO CONTINUE TO WORK WITH THE HRA FEE ACCOUNTANT AND HUD TO SEPARATE THESE FUNDS.** (Wood, Kuhle - passed-RESOLUTION SP02022912-B).

A further motion was TO REVISE THE 2012 BUDGET TO TAKE OUT THE LEVY AMOUNT EXCEPT AS DEFINED IN THE LEVY PROPOSAL. (Wood, Ten Haken, passed - RESOLUTION 02022012-C.)

FUTURE MEETINGS:

-Orientation for New Commissioners -to be set.

-Special meeting for Executive Directors Position, Thursday, February 9, 2012 at 7:00 p.m.

Regular Board of Commissioners Meeting following Executive Director Search -7:45 PM on Thursday, February 9, 2012.

Approved by:

Jose Lamas absent _____

Marge Larson _____

Ron Wood _____

Lyle Ten Haken _____

Mike Kuhle _____

Date _____

Respectfully Submitted,

Rosie Rogers

Worthington Housing & Redevelopment Authority

Board of Commissioners Meeting

January 12, 2012 7:00 A.M.

A meeting of the HRA Board of Commissioners was scheduled for Thursday, January 12, 2012 at 7:00 a.m. Present for the meeting were: Larry Janssen, presiding, Marge Larson, Commissioners, Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Ron Wood and Jose Lamas were absent.

Due to the lack of quorum, no business was conducted.

Commissioners listened to the presentation by Rick Goodeman, Southwest Minnesota Housing Partnership regarding Transfer of Ownership of HRA/HUD properties.

No meeting notes recorded.

Worthington Housing & Redevelopment Authority

Board of Commissioners Special Meeting

Thursday, January 19, 2012 4:00 P.M.

The HRA Board of Commissioners met in a Special Session on Thursday, January, 19, 2012 at 4:00 p.m. in the Community Room of the Atrium High Rise. Present for the meeting were: Larry Janssen presiding, Marge Larson, Jose Lamas commissioners, (Ron Wood excused absent) Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Also La Vonne Bents and Darci Soules, staff.

Because the January 12 meeting was cancelled due to the lack of quorum, organizational matters were addressed.

ELECTION OF OFFICERS:

The following officers were elected:

Chairperson: Marge Larson

Vice Chair: Ron Wood

Secretary: Jose Lamos (Larson, Lamas, passed)

TIME AND DATE OF MEETING:

REGULAR MEETINGS WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH AT 8:30 A.M. (Lamas, Larson, passed)

POLICY UPDATES/ACTION:

Each year policies require endorsement. These are no policy changes at this time. Intent to make all necessary updates by July 1, 2012.

NEW COMMISSIONERS:

As of Monday, January 23rd, City Council will be appointing two new commissioners to the HRA Board. Once confirmed by the Council, Lyle Ten Haken will fill the unexpired term vacated by JoAnn Nelson-through 2013 and Mike Kuhle will fill the five year term, in place of Larry Janssen through 2016. A special "Thank You" was expressed to Larry.

OUT GOING COMMISSIONER:

Larry Janssen (who completed 3 years of a term of Lowell Schissel since his death in 2008) was not re-appointed.

Since Larry is serving as Board Chair in charge of fiscal/legal documentation, he has requested that, as of Tuesday, his name is removed as one to authorize actions. This will be done immediately.

EXECUTIVE DIRECTOR POSITION:

Interviews were conducted with suggestion to be made to the full Board. Since two members of the Board were not part of the interviews HRA Attorney, Tom La Velle will be contacted regarding how to proceed with the process.

Rosie agreed to withdraw her resignation until later. This date is open ended. (Lamas, Larson, passed).

BANKING/BUSINESS SIGNATURES:

Marge and Jose were reminded that they need to sign bank authorization cards.

ADJOURNMENT:

Since these were the only items on the agenda, the meeting was adjournment at 5:38 P.M.

Approved By: _____

Respectfully Submitted

DATE: _____

Rosie Rogers

WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY

BOARD OF COMMISSIONERS MEETING

MINUTES OF DECEMBER 8, 2011 7:00 AM

The Worthington HRA Board of Commissioners met on Thursday, December 8, 2011 at 7:00 a.m. in the Community Room of the Atrium High Rise.

Present for the meeting were: Larry Janssen, presiding, Ron Wood, Marge Larson, Jose Lamas, Commissioners, Brad Chapulis, City Staff and Rosie Rogers, Executive Director.

APPROVAL OF AGENDAS:

Regular Agenda - (Wood, Larson passed).

Consent Agenda - (Larson, Wood, passed).

COMMENT:

Marge Larson commented about the confidentiality of items discussed at these Commissioners meetings. HRA meetings are open to the public and minutes are available as requested. There was concern about resumes for the E.D. position and salary negotiations going public before meeting minutes had been sent.

The By-Laws were discussed briefly. Copies were distributed to commissioners for further review. Commissioners will bring suggestions for changes to the January meeting.

APPROVAL OF MINUTES:

The minutes of the November 17, 2011 Commissioners Meeting were approved as printed. (Larson, Lamas passed).

BILLS PAYABLE:

LRPH - Bills totaling \$63,764.50 (including \$27,322.00 in Capital Funds expense) were approved for payment. (Wood, Larson, passed).

PRAIRIE ACRES - Bills totaling \$63,401.03 (includes \$62,159.25 mortgage payment to City) were approved to be paid. (Lamas, Wood, passed).

BUDGET for 2012:

The budget for 2012 totaling \$684,901 in regular operating expense, plus \$31,000 in non-routine maintenance items was discussed. A motion was made TO APPROVE THE TOTAL 2012 BUDGET IN THE AMOUNT OF \$715,901 (Routine \$684,901; non -routine \$31,000) AS PRESENTED. (Larson, Lamas, passed RESOLUTION 12082011-A).

CAPITAL FUNDS:

The shingling and window projects at Lucy Square are complete. Commercial hot water heater has been installed at the Atrium. The 2011 CFP is 60% complete.

BOARD OF COMMISSIONER TERMS:

As of this date the City has not named another commissioner to the Board. Another term is to be completed by 12/31/11. Rosie will contact the City regarding the vacancies. (After the meeting, Larry Janssen agreed to fill the unexpired term of JoAnn Nelson, through 2013, leaving a five-year term to be filled).

SMOKE-FREE:

A meeting to explain the smoke-free efforts for Prairie Acres was held on December 6th. The family housing tenants will meet shortly after the first of the year. All HRA properties will be smoke-free by 12-12-12.

INTERVIEWS FOR EXECUTIVE DIRECTOR POSITION:

Ron Wood related to the Board that due to his schedule, he may not be able to be available for all interviews for the Executive Director. Craig Clark has been asked to be part of the interview committee. The committee (Larry Janssen, Marge Larson, Jose Lamas and Craig Clark) will conduct the interviews and make recommendations to the Board for action. Marge Larson, acting head of the committee will contact the applicants to set up interview schedules. After each candidate has been interviewed, Rosie will show them HRA properties. Each Commissioner showed their top four candidates and voted for the choice of those to be interviewed.

There was a discussion about the desired qualifications for the position relating to people skills, financial experience, understanding of federal regulations, etc. A meeting of the interview/committee will be on Thursday, December 15th, to schedule interviews and determine questions to be asked of the applicants.

FUTURE MEETINGS:

The Commissioners will meet again on Thursday, January 12, 2012 at 7:00 A.M.

ADJOURNMENT:

The meeting was adjourned at 8:15 A.M.

Approved by: _____

Respectfully Submitted,

Date _____

Rosie Rogers

ADMINISTRATIVE SERVICES MEMO

DATE: FEBRUARY 10, 2012
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. WREDC BIOSCIENCE CONFERENCE REQUEST

Attached is *Exhibit 1* from the Worthington Regional Economic Development Corporation requesting the City sponsorship of the 2012 Bioscience Conference scheduled for March 29th and 30th. The City has in the past made sponsorship at the \$1,500 level. The Worthington Public Utilities has agreed to this year's conference at the \$1,500 and Nobles County has not received a sponsorship request this year. Should Council approve the expenditure it would be acknowledged as an advertisement rather than a sponsorship which is allowed by statutes.

Suggested motion: Approve \$1,500 for the advertisement of the City of Worthington in partnership with WREDC's 2012 Bioscience Conference.

CASE ITEMS

1. APPROVAL OF SPORTS AUTHORITY REQUEST FOR PROFESSIONAL SERVICES

The Sports Authority working group met on January 6th to discuss moving forward on developing a needs assessment and master plan for public athletic and recreation facilities. Members of the Sports Authority include Minnesota West, ISD 518, the Chamber's Convention and Visitors Bureau and the City of Worthington. The groups focus is to work collaboratively on joint sports amenities, minimize costs, eliminate existing deficiencies and encourage the ability for Worthington to attract regional sporting events. The consensus of the group was to move forward on hiring a consultant to facilitate the process that will develop a plan while meeting with the elected bodies as well as representatives of the various sporting interests.

At the January 23rd meeting Council approved participation in the development of the needs assessment and master plan. The next step in the process is approval of a Request for Proposals (RFP), included as *Exhibit 2*, that will solicit consulting firms that can develop a needs assessment by working with the advisory group as well as the sporting groups that would have an interest in the establishment of a master plan for future sporting facilities.

Proposals would be accepted until March 9th. It is important to note that the RFP process is intended to outline the goals of the needs assessment and master plan but also develop a selection process where firms will be evaluated on their qualifications. At the final selection interviews a determination will be made on the firm best able to meet the stakeholders intended goals as the specifics are further identified. At that point a final price will be negotiated for approval by the advisory group and City Council.

Suggested Motion: Approve the RFP included as *Exhibit 2* for the development of a needs assessment and master plan for public athletic recreation facilities for Worthington, MN.

2. **BOARD OF REVIEW SCHEDULED**

We have been notified that the Board of Review has been scheduled for 9:00 a.m. on Monday, April 30, 2012, in the Nobles County Commissioners Room of the Nobles County Government Center. City Council members as a whole generally serve as the Board of Review for the City. The City Charter requires at least three City Council members serve on this board.

8th ANNUAL REGIONAL BIOSCIENCE CONFERENCE SPONSORSHIP REQUEST

January 25, 2012

The Regional Bioscience Conference Committee is making plans for its 8th annual conference to be held in Worthington, Minnesota on Thursday, March 29th & Friday March 30th. Again this year, we are offering an impressive lineup of regional and national speakers who will share their knowledge of the bioscience industry. The 2012 Conference will again have the focus of linking animal health and human health. As we continue to secure speakers our sessions will include: Regenerative Therapies, Education in the Sciences, Renewable Energy, Economic Development Practices, and other topics.

One of the beauties of this conference is the ability to try and do different things, this holds true again this year. The 2012 Conference will be held at our new Biotechnology Advancement Center (BAC). We are excited about the progress of the center as well as having people learn about the BAC. The success of this event is due in large part to our sponsors, who lend their names and financial support to the event. We invite you to consider sponsoring the Regional Bioscience Conference again this year.

As mentioned, the conference will be held at the BAC. The BAC has three spacious incubator bays, one in which we will be using fulltime hosting the presentation's. The other two bays will be available for use. Traditionally, we have always arranged tours. This year because of the extra space we would like to offer to the conference sponsors, the first option of: providing a "tour", your tour would be held in one of the bays and may consist of a product demonstration, something that couldn't normally be done at your booth. We can accommodate a fairly large piece of equipment as the bays have 14 ft. overhead - doors. We will accept proposals and the conference committee will have the final decision. We look forward to your proposal; feel free to discuss your idea with me if you have any questions.

We have seven levels of sponsorship packages, as detailed on the enclosed sponsorship brochure. Please select the level of participation that best matches your abilities. By participating as a sponsor, your organization will benefit from extended exposure through our website and promotional materials directed toward those attending the Regional Bioscience Conference. Our physical mailing list is approximately 1,500 and we reach another 2,500 by email. The top six tiers of sponsorship offer additional benefits, including free conference tickets. Also enclosed you will find a conference summary brochure with additional details regarding the upcoming event.

We appreciate your continued support. It is because of your support that the conference continues to grow and provide top-notch speakers. We will be happy to answer any questions you may have. Please call our office with any questions or concerns at (507) 372-5515 or via email at bioconf@frontier.com. We look forward to hearing from you. Thank you in advance for your willingness to support the 8th Annual Regional Bioscience Conference.

Sincerely,



Glenn Thuringer
On Behalf of the Regional Bioscience Conference Committee

MISSION STATEMENT

To promote the region's bioscience industry by providing an environment for participants to interact, share their knowledge and experience, and then depart with a greater appreciation and understanding of what it takes to grow the industry.

Exhibit 1

REQUEST FOR PROPOSALS

Professional Services to provide a Needs Assessment and Master Plan for Public Athletic Recreation Facilities to be located within the community of Worthington, Minnesota.

The City of Worthington, in partnership with Independent School District 518, Minnesota West Community and Technical College, and the Worthington Convention and Visitors Bureau, is currently accepting proposals from qualified firms to provide professional services for a Needs Assessment and Master Plan for athletic recreational facilities for the community of Worthington.

Sealed Proposals will be accepted until 2:00 P.M., March 9, 2012 in the office of the City Clerk located at 303 Ninth Street, P.O. Box 279, Worthington, Minnesota 56187. Envelopes shall be clearly marked "Proposal for Needs Assessment and Master Plan." After opening, the proposals will be reviewed by an appointed selection/advisory committee. Upon the review and selection process, a recommendation of an award will be made to the Council of the City of Worthington, who will also be acting on behalf of its partners, at their regularly scheduled meeting. The selection/advisory committee reserves the right to reject any or all proposals or cancel the selection process at any time. The selection/advisory committee also reserves the right to request additional information or clarification from respondents, or allow corrections of errors or omissions, and to select the proposal they determine to be in the best interest of the City of Worthington and its partners, based upon qualifications, responsibilities and capabilities of respondents, the fairness of price, time of delivery or completion of requested services, previous experience of consultants with related projects, or any other factors they deem appropriate. All inquires shall be directed to the attention of James Laffrenzen, Superintendent of Public Works for the City of Worthington, who may be reached at (507) 372-8650 or jlaffrenzen@ci.worthington.mn.us

REQUEST FOR PROPOSALS TO PROVIDE A NEEDS ASSESSMENT AND MASTER PLAN FOR PUBLIC ATHLETIC RECREATIONAL FACILITIES.

City of Worthington, Minnesota, in partnership with Independent School District 518, Minnesota West Community and Technical College, and the Worthington Convention and Visitors Bureau are accepting proposals from qualified consulting firms to provide a Needs Assessment and Master Plan for public recreational facilities for the community of Worthington as outlined.

Contents

1. Background
2. Purpose
3. General Scope of Services
4. Desired Schedule
5. Proposal Requirements
6. Project Organization and Staffing
7. Request for Rate Structure
8. Evaluation of Proposal Schedule
9. Selection Process

Background

The afore referenced entities have been meeting to:

- Evaluate the public infrastructure of existing athletic recreational facilities to determine improvements that may be required to meet current and future needs of the activity played at the sport facility.
- Attempt to determine if certain or all existing facilities should be relocated to a central complex.
- Attempt to determine a phasing schedule and to prioritize facilities as to importance in meeting current needs.
- Discuss what is thought to be the current and future needs of the community. The committee feels at a minimum the need exists for at least:
 - a. One Minnesota State High School regulation football field.
 - b. One Minnesota State High School regulation track.
 - c. Three Minnesota State High School regulation soccer fields.
 - d. Two Minnesota State High School regulation baseball fields.
 - e. Two Minnesota State High School regulation softball fields.
 - f. One Minnesota State High School regulation indoor hockey arena.
 - g. One Minnesota State High School regulation tennis facility.
 - h. Three regulation adult soccer fields.

The community currently has in place:

- a. One Lighted Minnesota State High School regulation football field.
- b. One non-lighted Minnesota State High School regulation football field.

- c. One Minnesota State High School regulation track.
- d. One Minnesota State High School regulation baseball field.
- e. Two Minnesota State High School regulation softball fields.
- f. One Minnesota State High School regulation indoor hockey arena.
- g. One Minnesota State High School regulation tennis facility.
- h. Three regulation adult soccer fields.

These facilities are located at various locations within the community; however, the quality of the facilities varies greatly. The community also has in place an aquatic center and various gymnasiums for indoor sports activities.

In addition to the afore referenced facilities, the campus of Minnesota West Community and Technical College has the following facilities:

- a. One regulation baseball field.
 - b. One regulation softball field.
 - c. One practice baseball field-non regulation.
 - d. Two junior youth soccer fields - lengthwise are used as a practice football field for MN West Program.
 - e. Four regulation tennis courts - below average condition.
- Attempt to develop a public athletic recreation facility's master plan.
 - Develop a total project cost and to identify potential revenue sources.

The City of Worthington and its partners would like to maintain a quality standard of architecture as set by the recently completed athletic facilities/buildings within the community, specifically, the recently constructed "Y"-City of Worthington Aquatics facility and Independent School District tennis courts. The vision is to make available quality athletic facilities capable of holding regional tournaments.

Purpose

The City of Worthington and its partners are requesting proposals from qualified firms to provide professional design & consulting services for a Needs Assessment and Master Plan for public athletic recreational facilities.

The project goals include a comprehensive evaluation of the community's existing public athletic recreational infrastructures to determine improvements to be conducted and provide a design/site(s) needs assessment for a new infrastructure(s) by creating a public athletic recreational facilities master plan.

General Scope of Services

1. Identify the community's public athletic recreational facilities needs through a transparent public process. The process for identifying the recreational facilities needs is to be defined in a work plan to be developed with the selected consultant. At a minimum, the process should include at least one community forum to assess the perceived needs and support within the community and to meet with identified individual stake holders to provide an opportunity for those stakeholders to provide input as to their perceived needs and support. This would include Worthington Area Youth Baseball Association,

Worthington Hockey Association, Worthington Soccer League, Inc., Worthington Area “Y,” Convention and Visitors Bureau’s Sports and Recreation Committee, and the City Park and Recreation Advisory Board. This is a partial listing of stakeholders. There may be other stakeholders not identified.

2. Analyze the existing public recreation athletic infrastructure.
3. Assess current and future public recreation athletic facility needs.
4. Provide a guideline for recommended usage of each sport facility.
5. Provide an infrastructure needs and master plan for public recreation athletic facilities. The needs assessment and master plan shall include a determination of site needs, an outline of the site(s) criteria, and a prioritized phasing schedule.
6. Develop a projected improvement budget.
7. Provide an anticipated annual maintenance cost budget for existing and proposed new facilities.
8. Meet and confer with the selection/advisory committee to provide oversight of the development of the master plan for public athletic recreational facilities throughout the process.
9. Present to the selection/advisory committee, City of Worthington, its partners and the general public, the requested documents, specifically, the infrastructure need’s assessment, site needs and outline of the site(s) criteria, and the public recreation athletic facilities master plan, and respond to questions.

Desired Schedule

February 14, 2012	RFPs sent to prospective consultant firms.
March 9, 2012	Sealed proposals will be opened at 2:00 P.M.
March 30, 2012	Selection of a consultant firm by the selection/advisory committee is completed with negotiated terms and recommendation for approval by City Council of the City of Worthington, acting on behalf of its partners.
April 23, 2012	Official approval by City of Worthington acting on behalf of its partners to enter into an agreement with selected Consultant. Notice to Proceed is issued.
May 1, 2012	Process to begin by selected consulting firm.
September 17, 2012	Final requested documents to be presented to selection/advisory committee for recommendation for adoption.
September 24, 2012	Formal presentation of final requested documents to the Council of the City of Worthington, its partners and the general public for formal adoption.

Proposal Requirements

The Proposal Requirements for this project shall include a detailed description of services to be provided and other information requested herein. The proposal must include the following:

- A. State in clear terms your understanding of the proposed project.

- B. Include any information believed to be pertinent, but not specifically mentioned in this RFP.
- J. Complete background information on the firm, including, but not limited to, an overview of the company, number and type of employees, principals or partners, areas of specialization, location(s) and other information that would indicate the necessary qualifications to accomplish the project.
- D. Describe your involvement in projects of similar size and scope, to include the project cost, providing the name, address and telephone number of at least three references.
- E. Identify any special equipment, software or procedures available to the firm which will facilitate completion of the activities described herein.
- F. Although a work plan is to be developed in the professional services contract development, the proposal is to include the firms approach to the project as outlined in the General Scope of Services as a part of this RFP.
- G. Provide a list of project personnel including their role in the project. An organizational chart and resumes detailing the project personnel's work on related projects is required. This includes any sub-consultants and their team members. Please identify a contingency plan if a key member of the team cannot accomplish their role in the project. No hours should be identified at this time, just the team members and their roles.
Note: Upon negotiation of the final contract, any changes in personnel by the consultant must receive prior approval by the designated authority of each governing entity.
- H. Provide an outline how your firm is able to develop a master plan specifically suited to meet the needs of the City of Worthington and its partners and not reflect over application of previous projects.
- I. The "hourly rates" for project personnel who will be involved in the development of the requested documents will be included as a part of this RFP. **Rates will be kept confidential unless required to be divulged by law.**

Evaluation of Proposed Schedule

A selection/advisory committee consisting of personnel from the City of Worthington and its partners will review all proposals. The selection/advisory committee shall select the firm they feel will supply the best and complete effort. Selection will be based on the proposals and subsequent oral interviews, if needed.

Five copies of the proposal are to be received on or before 2:00 P.M., March 9, 2012. Proposals received after the stated time line will be returned unopened and will not be considered.

Please submit to the following:

Janice Oberloh
City Clerk for the City of Worthington
P.O. Box 279
303 Ninth Street
Worthington, MN 56187

Selection Process

The selection/advisory committee will review all proposals which are submitted prior to the deadline. The project selection/advisory committee reserves the right to reject any or all proposals or cancel the selection process at any time. The selection/advisory committee also reserves the right to request additional information or clarification from respondents, or to allow the correction of errors or omissions.

The selection/advisory committee will select the top three firms which it determines to be the most qualified to provide the services requested. The selection/advisory committee may require each of these firms to make a presentation to the committee regarding its qualifications to perform the project. The top three firms will then be ranked in order of qualifications. Upon selection of the top ranked firm, the selection/advisory committee will work with the selected firm to develop an agreed upon work plan which will result in the completion of a needs assessment and master plan for recreational athletic/facilities for the community. Upon the agreed work plan, the selection/advisory committee will attempt to negotiate a contract at a fair and reasonable price. Upon attaining a proposed contract, the selection/advisory committee will forward the proposed contract to City Council for the City of Worthington, who will be acting on behalf of its partners, for approval. If unable to negotiate a contract with the top ranked firm, negotiations will be terminated and the selection/advisory committee will then begin the process with the second ranked firm.

The selection/advisory committee shall have the final authority and discretion to make a selection based upon qualifications, responsibility and capabilities of respondents, the fairness of price and other factors. The final selection by the selection committee will be forwarded to the Council for the City of Worthington for final approval. The City of Worthington or its partners will not be liable in any way for the costs incurred by respondents in replying to this RFP or costs incurred in making a preselection presentation to the selection committee.

Consulting Firms

Confluence----Sioux Falls, SD Jon Jacobson (designed complex Tea, SD and worked with City of Sioux Falls on similar projects.)

Stockwell Engineering----Sioux Falls, SD John Brown (designed tennis courts in Brandon SD. and worked with the City of Sioux Falls on similar projects.)

Ripkin Management Design, Baltimore, MD (Associated with Cal Ripkin--baseball Player.)

PUBLIC WORKS MEMO

DATE: February 13, 2012
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. **AUTHORIZE PLACEMENT OF STOP SIGN WOODLAND COURT and KNOLLWOOD DRIVE**

It was brought to the Traffic and Safety Committee's attention there are no controls at the intersection of Woodland Court and Knollwood Drive. The other streets in the area that intersect with Knollwood Drive (Dorathea Blvd, Driftwood Avenue, Willow Avenue, and Summit Avenue) are all controlled by yield signs. The Board discussed if it would be appropriate to install a yield sign on Woodland Court to remain consistent with the existing signs or, since yield signs are not typically installed at intersections but used more for merge situations, if a stop sign should be installed on Woodland Court and the existing yield signs be replaced with stop signs when they due for replacement. Upon discussion, it was agreed to request Council to authorize the installation of a stop sign on Woodland Court and to authorize the replacement of the yield signs on Dorathea Blvd, Driftwood Avenue, Willow Avenue, and Summit Avenue be replaced with stop signs as age warrants sign replacement.

The Committee requests Council authorization for the installation of a stop sign on Woodland Court and authorize the yield signs on Dorathea Blvd, Driftwood Avenue, Willow Avenue, and Summit Avenue be replaced with stop signs as age warrants sign replacement.

2. **AUTHORIZE PLACEMENT OF STOP SIGN SOUTH DOUGLAS AVENUE and NOBLES STREET**

At the October meeting of the traffic and Safety Committee, it was decided that the intersection of South Douglas Avenue and Nobles Street would be monitored for the possible installation of a stop sign on South Douglas Avenue. In the meantime, MnDOT had one installed as part of the Highway 60 reconstruction project. It was noted that before the sign was installed, a resident of the area requested a stop sign be installed at the intersection due to the volume of traffic exiting from the neighborhood area. There was also discussion if James Boulevard, Woodcrest Avenue, Orchard Road, and Ash Road should have stop signs installed if South Douglas Avenue does. It was decided that South Douglas Avenue would most likely have more traffic on it than the other streets because they only serve the residents on each street while South Douglas serves a significant neighborhood. It was decided to recommend the installation of a stop sign on South Douglas Avenue at Nobles Street and to address installation of stop signs on James Boulevard, Woodcrest Avenue, Orchard Road, and Ash Road on a as needed basis.

The Committee requests Council authorization for the installation of a stop sign on South Douglas Avenue at Nobles Street.

CASE ITEMS REQUIRING COUNCIL ACTION

1. APPROVE AGREEMENT WITH THE "Y"

Exhibit #1 is a proposed agreement between the City and the "Y" to promote, manage and operate the City's summer youth recreation programs for 2012. There are some significant proposed changes to the agreement. The proposed changes are:

- The "Y" will be responsible for 100% of the expenditures associated with the programs
- The "Y" will receive 100% of the revenue received from the programs.
- After meeting with representatives of the adult softball program, it was agreed to not offer the program in 2012.
- The management fee for 2012 will be \$ 42,415 paid in eleven equal payments which was allocated for 2012.
- The "Y" is requested to develop, promote and operate additional programs such as a 3 on 3 basketball league and/or a youth soccer program which has not been a part of previous agreements. The City agrees to share in the expense of actual documented cost for any new program on a 50/50 cost basis. The actual cost to be the difference between the actual documented expenditure less revenue collected.

This agreement is projected to save the City \$ 13,847.00 for 2012 as shown in Exhibit 2.

The Park and Recreation Advisory Board reviewed the agreement and requests Council to approve the agreement. Andy Johnson, representing the "Y", will be available to answer any questions the Council may have regarding the proposed agreement as it relates to the operations of the "Y".

Suggested motion: Move to approve the 2012 Summer Youth Recreation Agreement as presented.

2. APPROVE AGRICULTURE LEASE

The agriculture lease for an approximate 21.90 acre parcel of tillable agriculture land, a parcel which is currently inaccessible by the City, has expired. The parcel is inaccessible as the City has a lease with the owner of the approximate 4.30 acre parcel located between the secured fenced area of the airport and the 21.90 acres as shown in Exhibit # 3. This lease will terminate in February of 2013. The City does not have any other access to the 21.90 acre parcel. The two properties outside of the secured fence area of the airport were purchased originally as a part of the 17/35 runway protection zone.

Staff has contacted Mr. Daren Bauman, who currently leases the agriculture land which surrounds the 21.90 acre parcel, to negotiate a lease rate for the 2012 crop season. The agreed upon rate was \$ 3,942 or \$ 180.00 per acre. It is staff's opinion the lease rate is fair

for a one year period as the parcel is currently inaccessible to the City. Staff will need to determine the direction to move in for the 2013 crop season as it relates to both parcels.

Suggested motion: Move to approve the agriculture lease between Mr. Daren Bauman and the City for a one year period presented as exhibit # 4.

CITY OF WORTHINGTON-WORTHINGTON AREA "Y" AGREEMENT

This agreement made this ____ day of February, 2012, between the City of Worthington, a Municipal Corporation under the laws of the State of Minnesota, with offices at 303 Ninth Street, P.O. Box 279, Worthington, MN 56187, hereafter referred to as "City"; and the Worthington Area "Y", a nonprofit corporation organized under the laws of the State of Minnesota with office at 1501 Collegeway, Worthington, MN 56187, hereinafter referred to as the "Y".

Whereas, the City desires to hire the "Y" to promote and manage the City's summer youth recreation programs for it's residents to include but not limited to; tennis, track and field, baseball, girls' softball, fun and adventure camp through the provision of staff and all related materials needed to provide for the City's summer youth recreational programs; and

Whereas, the "Y" has the expertise in promoting, managing and operating such programming;

Now therefore, in consideration of the mutual promises set forth herein it is agreed by and between City and the "Y" as follows:

1. The "Y" shall be responsible:
 - a. To promote, manage and operate the City's summer youth recreation program.
 - b. To review with the City's Park and Recreation Advisory Board and City Council, the proposed summer recreation program to be offered for 2012, prior to the distribution of any promotional materials. This shall include, at a minimum, detailed description of program offering, start/end date, location site for each program, program fees and hours of each program.
 - c. To develop, promote, manage and operate a six week program to include tennis, track and field, rookie and junior baseball, girls' softball, and fun and adventure camp program. These programs have been a part of previous agreements.
 - d. To develop, promote, manage and operate new youth program offerings by way of example including, but not limited to, such as youth soccer and outdoor basketball which have not been a part of previous agreements.
 - e. To develop and distribute a summer recreation brochure, exclusively, detailing the City's summer recreation programs, registration requirements, fee and a detailed description and schedule of program activities. This shall be completed by distributing brochures within School District 518 Prairie Elementary and Middle School, St. Mary's Catholic and Worthington Christian School. The brochure shall also be a part of the YMCA's summer promotion brochure distributed through the local media.

- f. To arrange for the locations for each program.
 - g. To actively promote participation in the summer recreation programs
 - h. To locate, interview and hire adequate qualified personnel. The personnel shall be employees of the "Y".
 - i. To purchase and provide all supplies needed to operate the summer programs.
 - j. To provide, at the end of the season, a detailed report of registration and attendance for each program offering.
2. City shall be responsible:
- a. To make available the Centennial softball diamonds for the softball and baseball programs.
 - b. To provide a truckster with ballfield groomer/leveler for "The Y" to prepare ball fields for baseball/softball youth programs. City will be responsible for all maintenance and fuel costs for the unit.
 - c. The City agrees to maintain the Centennial softball diamonds for the summer youth programs offered at the facilities. Maintenance to include miscellaneous repairs to outfield lighting, the addition of ag-lime to the infields as required, mowing, trimming and general maintenance of the turf areas and needed repairs to the security fences.
- 3 Program fee structure: "The Y" will be responsible to establish the participation fee for each program. The annual fee structure will be presented to the City for approval.
4. "The Y" and the City agree to work cooperatively with organized sports teams who desire to use City recreational facilities to insure the team(s) do not interfere with the organized summer youth programs. The City and "The Y" agree a fee may be collected by either party from each organized sport activity which utilizes City facilities to offset any costs incurred by either party.
5. Insurance
- a. The Y shall maintain occurrence-based general liability insurance covering claims for bodily or personal injury, and property damage and limits of not less than \$ 1,000,000 per claim and \$2,000,000.00 for each occurrence. Each CGL policy shall name the City as an additional insured.
 - b. The City shall provide liability coverage with the same requirements applicable to the Y. Alternatively, the City may provide equivalent liability coverage through the League of Minnesota Cities Insurance Trust

(LMCIT), using standard LMCIT coverages. Said coverage shall be in the minimum amount to meet the maximum liability applicable to municipalities under Minnesota Statutes, Section 466.04, Subd. 1, as amended. The Y shall be added as an additional insured to the City's coverage so as to comply with the City's defense and indemnification obligations in this agreement. Notice of cancellation shall be provided to the Y in accordance with the policy terms.

- c. Each party shall insure its own personal property.
 - d.. The "Y" shall maintain workers' compensation insurance in compliance with all statutory requirements of the State of Minnesota.
 - e. Each policy shall be endorsed to provide that it shall not be canceled, non-renewed, or materially changed unless at least thirty (30) days' prior written notice of cancellation or change is given to either party.
 - f. All policies shall be written by a reputable insurance company with a current AM Best Rating of A-V-II or better, and authorized to do business in Minnesota.
 - g. Certificates evidencing such insurance shall be delivered to the other party prior to the Commencement Date.
 - h. The city waives all claims against the Y for damage to the City's buildings, facilities or real property to the extent that such damages are covered by the City's insurance.
 - i. The Y shall defend and indemnify the City and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the City may incur as a result of the Y's performance or failure to perform its obligation under this agreement, to the extent that such claims arise from or are caused by the Y's negligence or misconduct. The City shall defend and indemnify the Y and its officers and employees from and against all liabilities, claims and expenses, including reasonable attorney fees, the Y may incur as a result of the City's performance or failure to perform its obligation under this agreement, to the extent that such claims arise from or are caused by the City's negligence or misconduct.
6. This is a eleven month agreement commencing on the first day of February 2012 and terminating the 31st day of December, 2012. City Council appropriation of financing for similar programs for subsequent years shall not be considered an indication the city's intent to extend or renegotiate the contract. "The Y" shall submit program and contract proposals for annual review or revision of contracted services by August 1, 2012.
7. In consideration of services to be provided by the YMCA in accordance with this

agreement, the City agrees to pay a management fee of \$ 42,415.00 to the YMCA. The management fee shall be paid in eleven equal monthly installments by the end of month.

8. The City also agrees The Y shall be the recipient of 100% of the program fees collected for each activity promoted as the City's summer youth recreation program.
9. The Y agrees it shall be responsible for 100 percent of the expenditures, to include but not limited to, staff salaries, promotion materials and program expenditures for youth program offerings promoted by the YMCA and approved by the City as a City Youth Recreation Activity.
10. The City agrees to share in the expense of the actual documented cost for any new program offerings agreed upon and approved between the City and the Y. The share shall be based upon the difference between the actual expenditure less revenue collected for each new program offering at the rate of a 50/50 split.

Mayor

Date

President of YMCA Board of
Directors

City Clerk

Date

YMCA Executive Director

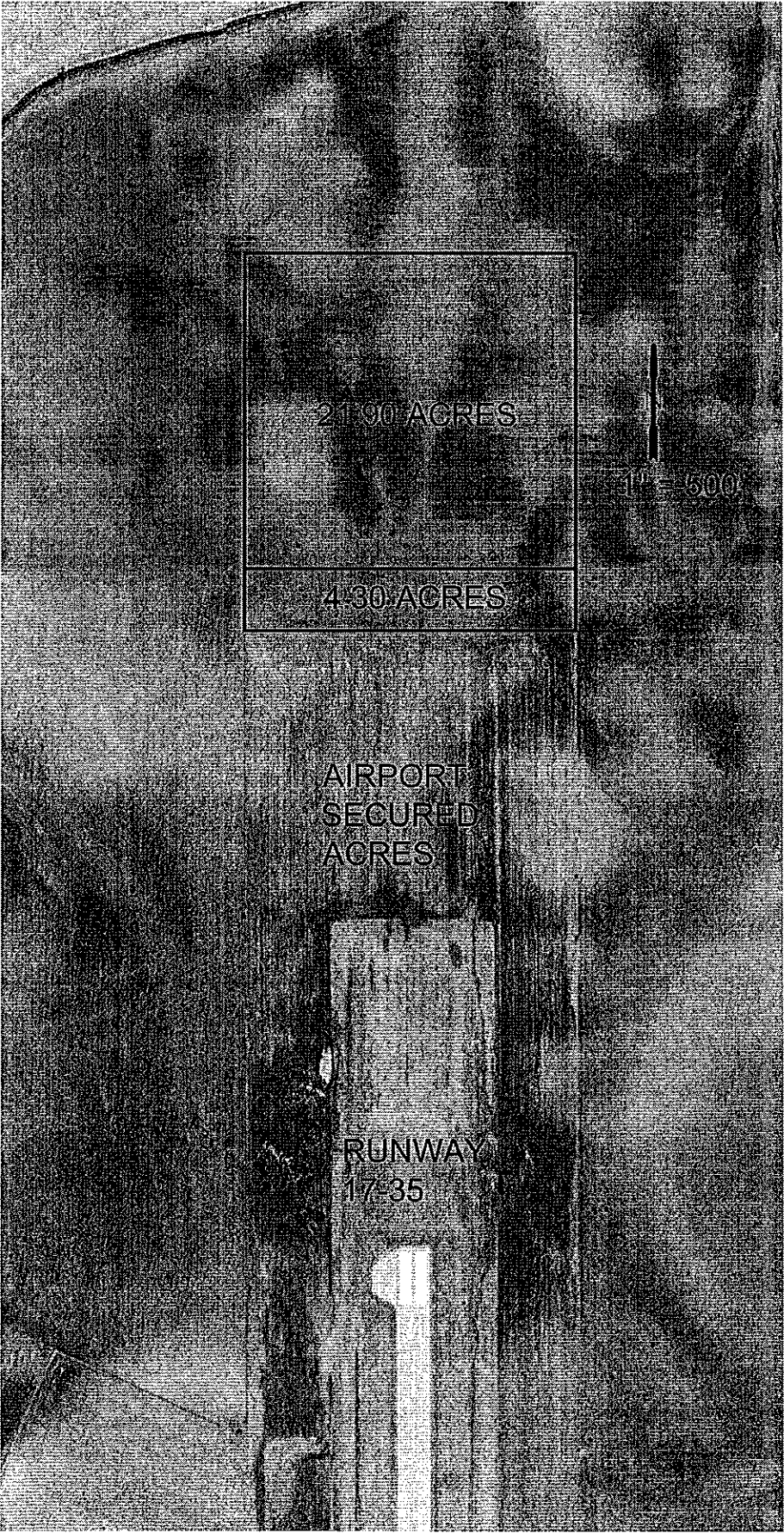


Exhibit 3

AIRPORT AGRICULTURE LEASE

This lease, made and entered into this ____ day of _____, 2012, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Daren Bauman known as lessee, whose address is 22379 Read Avenue, Worthington, Minnesota 56187.

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

1. Term of Lease. The term of this Lease shall commence on March 1, 2012, for a period of one (1) year and shall end on February 28, 2013.
2. Payment of Rent. Rent shall be payable in cash at the office of the City Clerk for the above period.
3. Amount of Rent. The annual rent for said farmland shall be \$ 3,942.00 per year which shall be payable in two equal semi-annual payments on or before the first day of March 1, 2012 and on or before November 1, 2012.
4. Assignment of Lease. Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor.
5. Non-interference with Airport: The Lessee hereby covenants and agrees to conduct Lessee's operation in such a manner so as not to interfere with the City of Worthington's airport facilities or the use thereof in any manner specifically including, but not limited to the following:
 - a. Lessee shall not interfere with the aircraft taking-off, landing or taxiing on the airport facilities.
 - b. Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Lessee or his representative at that time.
6. Waste and Compliance with Laws. Lessee shall not commit, suffer or permit any waste on said property leased. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.

7. Good Husbandry. Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.
8. Notice of Repair Needs. It is specifically agreed and understood that Lessee shall not call on Lessor to make any improvements or repairs on said property of any nature whatsoever, but Lessee hereby specifically covenants and agrees to keep the same in good order and conditions at his own cost and expense.
9. Damage to Crops by Lessor : Due to the operation of the airport, there are occasions when the Lessor may damage Lessee's crops. If damage resulting in total loss of Lessee's crops on one or more acres occurs as a result of Lessor's actions, the Lessee will be compensated by Lessor at the rate of \$ 350.00 per acre for corn and 200.00 per acre for soybeans plus a rebate for the rent paid as the acres upon which there is a total loss of crop. If damage occurs as a result of Lessor's actions, which causes less than a total crop loss on one or more acres, the damage to the crops will be compensated by utilizing the same rates as for a total loss multiplied by the percentage of partial damage per acre.
10. Expenses of Enforcement. Lessee shall pay to Lessor all cost and expenses, including all legal fees in a reasonable sum, in any action brought by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said property, whether such action progresses to judgment or not.
11. Remedies Upon Default. If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.
12. Assumption of Risk and Indemnification. The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone lessee allows to enter upon the leased premises and agrees to indemnify and hold harmless the City of Worthington for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an "Additional Insured" on Lessee's farm liability policy.
13. Non-Discrimination. Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights obligations which are the lessees under the terms of this agriculture lease.
14. Right of Entry. Lessor or his agents and assigns shall have the right to enter upon the demised premises, at any time, provided there is no damage done to growing crops, for the purpose of making improvements or, in the event of termination of this Lease for any

Exhibit 4a

reason, for the purpose of preparing for the succeeding crop year.

15. Quiet Enjoyment. Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.
16. Termination or Amendment by Agreement. Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.
17. FSA Farm Program. Lessor agrees to and will execute any necessary documents to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during the term of the lease and Lessee shall be entitled to any payments thereunder.
18. Notices. All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the lessee at address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals the day and year in this lease first above written.

NOTARY BLANKS

_____, LESSEE
Daren Bauman

JANICE OBERLOH, CITY CLERK

ALAN E. OBERLOH, MAYOR

**LEGAL DESCRIPTION AND MAP
WILL BE A PART OF THE LEASE**

Exhibit 4c

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: FEBRUARY 10, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. TEXT AMENDMENT

B & J Oil Company is requesting an amendment to Title XV, Section 155 of the City Code to allow petroleum bulk stations as a permitted or conditional land use in the "B-3" - General Business zoning districts. Approval of the text amendment would eliminate the applicant's legally non-conforming (a.k.a. "Grandfathered") status and allow the applicant to pursue expansion of its business at its current location of 2095 Hwy 59.

The Planning Commission held a public hearing on the proposed text amendment on January 3, 2012 and discussed the matter further on February 7, 2012. The Commission determined the application conflicted with the City's Comprehensive Plan and that it believed petroleum bulk stations did not fit the purpose and intent of the "B-3" zoning district. Therefore, by unanimous vote, the Commission has recommended the denial of the proposed amendment.

Their recommendation is based on the following considerations:

1. Many communities, including Worthington, adopt a Zoning Ordinance to set forth regulations and standards relating to the nature and extent of uses of land within the community. Within the context of an ordinance, there is an adoption of an official zoning map that designates districts. These zoning districts outline uniform regulations for all properties to abide by, including land use. In the City of Worthington, there are 19 zoning districts (7 residential, 4 commercial, 2 industrial, and 6 special districts). Each district has its own regulations (i.e., setbacks, densities, building coverages, land uses) to assure the districts are developed harmoniously. The Worthington Zoning Ordinance groups similar land uses into land use groups and identifies in which zoning districts each land use group is permitted, permitted by special use or not permitted at all. A copy of the Schedule of Land Uses and Zoning Map are included as Exhibit 1 for reference.
2. According to the Zoning Ordinance, petroleum bulk stations are classified as a heavy manufacturing land use. Heavy manufacturing land uses are only permissible in the "M-2" - General Manufacturing zoning district through the issuance of a conditional use permit. The intent of the "M-2" zoning classification is to provide space for manufacturing and industrial operations which are potentially incompatible with most other uses. Ordinarily, these areas have few pedestrian movements and a large amount of truck and trailer traffic. It is common for land uses in industrial districts to emit various levels of noise, smoke, odor, vibration, etc... .

3. The general purpose of the “B-3” - General Business zoning district is to group compatible commercial/service business uses to draw trade that is mutually interchangeable and promotes prosperity and public convenience. This zoning classification is typically found along arterial roads (i.e., Oxford Street, Humiston Avenue - north of Oxford Street) and the collector roads that feed the arterial roads (i.e., Ryan’s Road, McMillan Street - north of Oxford Street).
4. The Comprehensive Plan is a planning tool that is used to guide growth, redevelopment and improvements in Worthington. The goals and objectives of the Comprehensive Plan are utilized to establish the zoning and subdivision regulations for the community. The Plan is also utilized to shape the City’s Capital Improvement Plan, which is a 5-year plan that outlines the infrastructure improvements within the community. Included in the Comprehensive Plan is the Land Use Map, which describes the use of property and enforces land use patterns, identifies places where change is needed, and sets the form and location for future growth.

The current Land Use Map designates the area in question for highway commercial (Exhibit 1). The purpose and intent of highway commercial is to provide space for high intensity commercial businesses that have a trade area greater than Worthington and due to the potential of generating high traffic volumes their location must be on or with adequate access to arterial roads. Furthermore, the area west of Hwy 59 is shown to be reserved for future commercial / industrial development. With a limited amount of virgin land for highway commercial development remaining south of Interstate 90, the City has begun to take steps to open this area up for development. In 2012, the City will commence several infrastructure improvements along and west of Hwy 59. These improvements, which are estimated to cost \$5 million, include Hwy 59 widening, County Ditch 12 relocation, storm water retention, and water and sewer extensions. The improvements have been designed to accommodate the projected land use patterns outlined in the master plan completed by SEH for the subject area in 2009. A copy of the land use section of the master plan is included as Exhibit 1.

5. The existing bulk station is defined as a legally non-conforming (a.k.a. “grandfathered”) land use under the provisions of the Zoning Ordinance. This designation recognizes that the use of the land was lawful before the adoption of the zoning regulation that prohibits the establishment of the land use today. “Grandfathered” land uses are allowed to continue in present form but not encouraged for growth or survival. To assure the “grandfathered” land use will eventually cease to exist, the Zoning Ordinance prohibits legally non-conforming land uses from being “enlarged or extended to occupy a greater area of land than was occupied at the effective date of this title. No non-conforming use of land shall be moved in whole or part to any portion of the lot or parcel...”.

Why was a building permit issued for a 36' x 40' storage building in 1994 when petroleum bulk stations are not a permitted use in the “B-3” District? The building permit for the building was approved by Bill Boltjes, the former City Building Official. According to Mr. Boltjes, the building permit was issued because the building was designed for cold storage. Since its design did not allow for the storage of hazardous

materials (petroleum gas, oils, etc...), the building was considered as ancillary to the non-conforming business (not expansion of non-conforming use) and if required to stand alone it would be considered a permitted use in the "B-3" District (warehousing).

6. What is the difference between a gas station and a petroleum bulk station? As indicated at the January meeting, the Worthington City Code does not provide a definition of either land use. To provide the Commission with a definition of both, staff utilized the services of the American Planning Association (APA), which is an independent, not-for-profit educational organization that provides leadership in the development of vital communities by advocating excellence in community planning, promoting education and citizen empowerment.

While each community has their own definitions unique to that community, the APA does have a glossary/dictionary that provides a generally accepted definition(s) for a word or phrase commonly used in zoning/planning matters. According to the "Planners Dictionary", a gas station and petroleum bulk station may be defined as:

GAS STATION

1. Any lot or parcel of land or portion thereof used partly or entirely for the storing and dispensing flammable liquids, combustible liquids, liquified flammable gas, or flammable gas into the fuel tanks of motor vehicles.
2. Any building structure, or area of land used for the retail sale of automobile fuels, oils, and accessories, where repair services, if any, is incidental.
3. That portion of property where flammable or combustible liquids or gases used as fuel are stored and dispensed from fixed equipment into the fuel tanks of motor vehicles. Such an establishment may offer for sale at retail other convenience items as a clearly secondary activity and may also include a car wash.

PETROLEUM BULK STATION

1. A facility for the storage of fuels and other volatile products for distribution to retail sales facilities or other bulk purchasers.
2. An open air facility containing a number of aboveground, large containers for the bulk storage in liquid form of petroleum products.
3. The storage of petroleum products or hazardous materials in above ground containers for subsequent resale to distributors, retail dealers, or bulk purchasers.

2. PRELIMINARY PLAT - PRAIRIE HOLDINGS SUBDIVISION

Prairie Ventures, L.L.C., of Worthington, Minnesota, is seeking preliminary plat approval of Prairie Holdings Subdivision, which is a replat of the most westerly portion of Block 1, Prairie Expo First Addition. The proposed subdivision is approximately 10.3 acres in size and would consist of 2 lots. The subject property is located directly southeast of the intersection of Prairie Drive and Hwy 59 (Exhibit 2). A reduced scale of the preliminary plat is included in Exhibit 2. The legal description of the subject property under consideration is as follows:

Lot 1, Block 1, Prairie Expo First Addition, in the City of Worthington, Nobles County, Minnesota, except the 1231.70 feet thereof, containing 10.33 acres and subject to a 10 foot open space easement across the north 10 feet, a 30 foot utility easement across the southerly 30 feet, as per document numbers 210567 and 210568, a 10 foot wide utility easement across the west 10 feet, a 30 foot wide easement north south sanitary sewer easement as per document number 157509 as shown, and other easements of record, if any.

The Planning Commission considered the preliminary plat at its February 7, 2012 meeting. After holding a public hearing, the Commission voted unanimously to recommend City Council approve the preliminary plat of Prairie Holdings Subdivision with the following conditions:

1. The applicant submits a revised preliminary plat that complies with Title XV, Section 154.12 of the City Code (signature block missing) and shows the public easement requested in Consideration #3.

The Commission's recommendation was based on the following considerations:

1. As illustrated on the preliminary plat, the proposed subdivision will establish 2 lots for commercial/industrial development. The lots will be 2.78 and 7.55 acres in size. According City's Subdivision Ordinance, a subdivision shall not be approved unless each newly created lot abuts a public street as well as city water/sanitary sewer mains. The Ordinance also requires the developer to install all necessary public improvements, including storm drainage, unless the public improvements need to be sized larger to serve properties outside the subdivision. All of the lots to be created in the proposed subdivision, except Outlot A, will abut on existing streets, and may be directly served by existing sanitary sewer and water mains. No public improvements are required to be installed per the City's subdivision regulations.

To satisfy storm water permitting regulations and properly provide site drainage, each of the lots will need on site management systems as needed. On site management is feasible. Public nor regional facilities will be necessary for development.

2. The proposed preliminary plat will meet the regulations applicable to properties located within a "PUD #7" zoning district, which is the zoning classification for the area of consideration. A copy of the PUD #7 regulations are included in Exhibit 2. The subdivision also complies with the City's Comprehensive Plan.
3. To properly provide utility service within the proposed subdivision, the following

easements must be included:

1. A 10 foot utility easement along the east property line of Lot 1.
4. Minnesota Statute, as well as Title XV, Section 154.12 of the City Code, identifies the required items that must be included in a preliminary plat. An excerpt of Section 154.12 is included as Exhibit 2. The submitted preliminary plat omits the following items: vicinity map, signature blocks, and complete illustration of existing features (topo and buildings on Lot 2). Any motion to approve should contain a contingency of the submittal of a revised plat that includes the omitted information.

3. SMALL CITIES DEVELOPMENT PROGRAM POLICY AMENDMENT

Exhibit 3 contains a proposed amendment to the Small Cities Development Program (SCDP) policy adopted for the 2008 SCDP grant the City received and is currently administering. The proposed amendment establishes the procedural guidelines for structures located within the flood plain. The grant was originally dedicated for home rehabilitation in the East Addition and Cherry Point Park neighborhoods (target area). The policy did not include flood plain provisions as the target area was not located in a flood plain. Since the commencement of the grant, amendments to federal/state SCDP policies permit awarded communities to spend grant monies outside of the target area after the first 18 months of the grant period. While a number of grants have been awarded outside the original target area, the SCDP administrators recently received grant applications for property located within the flood plain.

To give each application (and any future one) fair and proper consideration, staff and the Southwest Minnesota Housing Partnership (grant administrator) are proposing the local policy be amended to mirror state and federal policy regarding flood plain properties, which are outlined in Exhibit 3.

Council action is requested.

4. PROFESSIONAL SERVICE CONTRACTS - EVENT CENTER

Since executing the memorandum of understanding with Lexington Hospitality Development Group for the hotel/event center project, staff has been working with the company to complete the necessary steps to move the project forward. One of the steps is to coordinate professional services for the project (Architectural and Construction Management). Lexington has contracted with WCL Associates and Consolidated Construction to provide these services for the hotel project.

With the various levels of complexity brought into play by having two project moving forward simultaneously, Council has been previously advised by Staff of the potential benefits of contracting the same professional services as the hotel developer (one design, one site manager). As such, staff sought proposals from WCL Associates and Consolidated Construction for their

services related to the proposed event center. Enclosed separately are the proposals submitted by each company. Below is a summary of each proposal:

Architectural Services - WCL Associates of Saint Louis Park, Minnesota, is proposing to provide the architectural services on the event center for a fixed price of \$96,800, which is approximately 3.2%, assuming a \$3 million construction project. The contract is broken into five phases (Schematic Design, Design Development, Construction Documentation, Bidding, and Construction). It should be noted that the contract does not include the following professional services: furnishings, kitchen design, and audio/visual design. While all three services are identified as additional services in the contract, they are only shown to provide cost estimates. The full scope of these services will not be known until the schematic design is completed. At such time, the architect will seek quotes for each service, if applicable, and present them for Council's consideration.

Construction Management (CM) Services - Consolidated Construction Company, Inc. of Appleton, Wisconsin, is proposing to serve as the CM through the entire project. As the CM, Consolidated would advise the City through the schematic design and design phases, prepare and adjust cost estimates and project time lines through the construction documentation phase, and administer/manage all construction activities (on and off site administration), which includes on site supervision throughout the construction of the project. A more in depth description of the CM services for the project can be found in Section 3 of the Agreement. Consolidated is proposing a 6% fee for their CM services, which would become fixed upon the completion of the schematic design phase. Based on an estimated a \$3 million project, the contract value would be approximately \$180,000.

Staff has worked with both firms to establish the scope of work and negotiated the financial terms of each proposal. Staff also completed its due diligence to assure the fees are commensurate to the proposed services. Therefore, staff would recommend Council authorize the Mayor to execute contracts with WCL for architectural services and Consolidated Construction for construction management services.

Both contracts have been forwarded to the City Attorney and insurance provider for review and comment. Their review was not complete at the time of publication deadline for the packet. His comments/response will be presented at the meeting.

Representatives from WCL and Consolidated Construction will be in attendance to answer questions Council may have.

Council action is requested.

ZONING DISTRICTS

R-1 One Family Detached Residential District

R-2 One Family Low Density Residential District

R-3 Low Density Preservation Residential District

R-4 Multi-Family Medium Density District

R-5 Multi-Family Medium and High Density District

R-6 Mobile Home District

R-7 One Family Incremental Growth Residential District

B-1 Neighborhood Business

B-2 Central Business District

B-3 General Business District

B-4 Shopping Center District

M-1 Light Industrial District

M-2 Heavy Industrial District

S Natural Features District

I Institutional

TZ Transitional Zone

L Lakeshore

PUD Planned Unit Development
(Ord. 808, passed 3-13-95)

KEY: P - Permitted Use
 S - Special Development
 A - Accessory Use

SCHEDULE OF USE REGULATIONS

RESIDENTIAL USE GROUPS	RESIDENTIAL							BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L
A. Single Family	P	P	P	P	S	S	P	P	S	—	—	—	—	S	—	P	—
B. Townhouse	S	P	P	P	P	—	—	S	—	—	—	—	—	S	—	S	—
C. Two family	S	P	P	P	S	—	—	S	—	—	—	—	—	—	—	S	—
D. Multi-family	S	S	S	P	P	—	—	—	S	—	—	—	—	—	—	—	—
E. Mobile Homes	—	—	—	—	—	P	—	—	—	—	—	—	—	—	—	—	—
F. Home Occupations	A	A	A	A	A	A	A	A	A	—	—	—	—	A	—	A	—
G. Boarding Houses	—	—	S	S	S	—	—	S	S	—	—	—	—	S	—	—	—
H. Guest Home	—	—	—	S	S	—	—	—	S	S	—	—	—	S	—	—	—
I. Fraternity & Sorority Houses	—	—	—	S	P	—	—	—	S	—	—	—	—	S	—	—	—
J. Child Care	S	S	S	S	P	S	S	S	S	S	S	—	—	S	—	—	—
K. Convalescent, Nursing and Rest Homes	—	—	S	S	S	—	—	—	S	—	—	—	—	S	—	—	—
L. Hospitals	—	—	S	S	S	—	S	—	S	—	—	—	—	P	—	—	—
M. Motels	—	—	—	S	S	—	—	—	P	P	S	—	—	S	—	—	—
N. Seasonal Residential	—	—	—	—	—	—	—	—	—	S	—	—	—	—	S	S	—
O. Clubs	—	—	S	S	P	—	—	S	P	P	S	—	—	S	—	—	—
P. Civic	S	P	P	P	P	P	P	S	P	S	S	—	—	S	S	—	—
Q. Public Service	—	—	—	—	—	—	—	—	S	S	—	S	P	—	—	S	—
R. Utility Stations	P	P	P	P	S	P	P	S	S	P	S	P	P	S	S	S	—
S. Recreational: ¹	P	P	P	P	S	S	P	S	—	S	S	S	—	—	P	—	—
T. Recreational: ²	S	P	P	P	S	P	P	—	—	S	S	S	S	S	P	S	—
U. Public Institutional and Cultural	S	S	S	P	P	S	S	S	S	S	S	S	—	P	S	S	—

KEY: P - Permitted Use
 S - Special Development
 A - Accessory Use

SCHEDULE OF USE REGULATIONS

RESIDENTIAL USE GROUPS	RESIDENTIAL							BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L
V. Major Educational	—	—	—	—	S	S	—	—	—	—	—	—	—	P	—	—	—
W. Agricultural	—	—	—	—	—	—	—	S	—	P	P	P	P	P	S	P	—
X. Greenhouse	—	—	—	S	—	—	—	S	S	S	S	S	S	S	—	S	—
Y. Cemetery	—	S	—	S	—	—	S	—	—	—	—	S	—	—	—	—	P
Z. Parking Lots	S	S	S	S	P	S	S	P	P	P	P	P	P	P	S	S	—

FOOTNOTES:

1. Public and quasi-public
2. Private
3. Temporary Occupancy

SCHEDULE OF USE REGULATIONS

KEY: P - Permitted Use
S - Special Development
A - Accessory Use

NON-RESIDENTIAL USE GROUPS	RESIDENTIAL							BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L
A. Daily Retail	—	—	—	S	S	—	—	P	P	P	P	S	—	S	—	—	—
B. Convenience Goods	—	—	—	—	S	—	—	P	P	P	P	—	—	—	—	—	—
C. Shopper Common Goods	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—
D. Shopper Occasional Goods	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—
E. Home Furnishings	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—
F. Restaurants	—	—	—	—	S	—	—	—	P	P	P	S	—	S	—	—	—
G. Restaurants (Drive-In)	—	—	—	—	—	—	—	—	—	S	S	S	—	—	—	—	—
H. Entertainment (Public)	—	—	—	—	—	—	—	—	P	S	S	S	—	—	—	—	—
I. Open Air Recreation	—	—	—	—	—	—	—	—	—	P	S	S	—	—	—	—	—
J. Daily Services	—	—	—	—	S	—	—	P	P	P	P	S	—	S	—	—	—
K. Office Services	—	—	—	—	—	—	—	P	P	P	P	S	—	S	—	—	—
L. Medical Services	—	—	—	—	S	—	—	—	P	P	P	—	—	P	—	—	—
M. Household Goods - Repair Services	—	—	—	—	—	—	—	—	S	P	S	P	S	—	—	—	—
N. Home Improvement Services	—	—	—	—	—	—	—	—	S	P	S	P	S	—	—	—	—
O. Supplies	—	—	—	—	—	—	—	—	S	S	S	S	P	—	—	—	—
P. Automotive and Farm Implement	—	—	—	—	—	—	—	—	S	P	S	S	S	—	—	—	—
Q. Automotive Service	—	—	—	—	—	—	—	S	S	P	S	S	S	—	—	—	—
R. Animal Services	—	—	—	—	—	—	—	—	—	S	S	S	S	—	S	S	—
S. Mortuary	—	—	S	S	S	—	—	—	S	S	—	—	—	—	—	—	—
T. Parking	—	—	—	S	S	—	—	S	P	P	P	P	P	S	—	—	—
U. Terminals	—	—	—	—	—	—	—	—	P	P	S	P	S	AS	—	—	—

KEY: P - Permitted Use
S - Special Development
A - Accessory Use

SCHEDULE OF USE REGULATIONS

NON-RESIDENTIAL USE GROUPS	RESIDENTIAL								BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L	
V. Printing Trades	-	-	-	-	-	-	-	-	P	P	S	P	P	-	-	-	-	
W. Cleaning	-	-	-	-	-	-	-	-	P	P	S	P	P	-	-	-	-	
X. Extractive and Recovery Industry	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	S	-	
Y. Manufacturing - Light Assembly	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	
Z. Figurines	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	
AA. Manufacturing- General	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	
BB. Manufacturing-Heavy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CC. Manufacturing- Primary Production	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
DD. Manufacturing- Special Process	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	-	-	
EE. Transient Amusement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	
FF. Railroad Right-of-Way	-	-	-	-	-	-	-	-	P	P	P	P	P	S	-	P	-	
GG. Warehouse	-	-	-	-	-	-	-	-	-	P	-	S	P	-	-	-	-	
HH. Pet Stores	-	-	-	-	-	-	-	-	S	S	S	S	-	-	-	S	-	
II. Adult Oriented Businesses	-	-	-	-	-	-	-	-	-	-	-	S	-	-	-	-	-	
JJ. Contractor Yard	-	-	-	-	-	-	-	-	-	-	-	-	S	-	-	-	-	

TABLE OF USE GROUPS**PART I. RESIDENTIAL AND OTHER USE GROUPS**

- A. SINGLE FAMILY - Single family detached dwellings.
- B. TOWNHOUSE - Single family attached and detached dwellings.
- C. TWO FAMILY - Two family dwellings.
- D. MULTI-FAMILY - Dwellings designed to contain more than two families.
- E. MOBILE HOME - Mobile home parks.
- F. HOME OCCUPATIONS
- G. BOARDING HOUSES
- H. GUEST HOME
- I. FRATERNITY AND SORORITY HOUSES
- J. CHILD CARE - Nursery schools, child care centers (not including dormitories), and family and group day care centers.
- K. CONVALESCENT, NURSING, AND REST HOMES
- L. HOSPITALS
- M. MOTELS - Hotels, motels and apartment hotels
- N. SEASONAL RESIDENTIAL - Summer cabins, camps, cottages and travel trailer parks, for seasonal and not permanent or year-around occupancy, temporary occupancy
- O. CLUBS - Clubs, fraternities, lodges and meeting places for other organizations, not including any use that is customarily conducted as a gainful business
- P. CIVIC - Convention center, community center, public library, public museum, public art gallery, public recreation, fire station, public botanical garden, public auditorium and similar uses, each without outdoor storage
- Q. PUBLIC SERVICE - Warehouses, garages, storage yards and shops that are owned and operated by a governmental unit, together with accessory administrative buildings

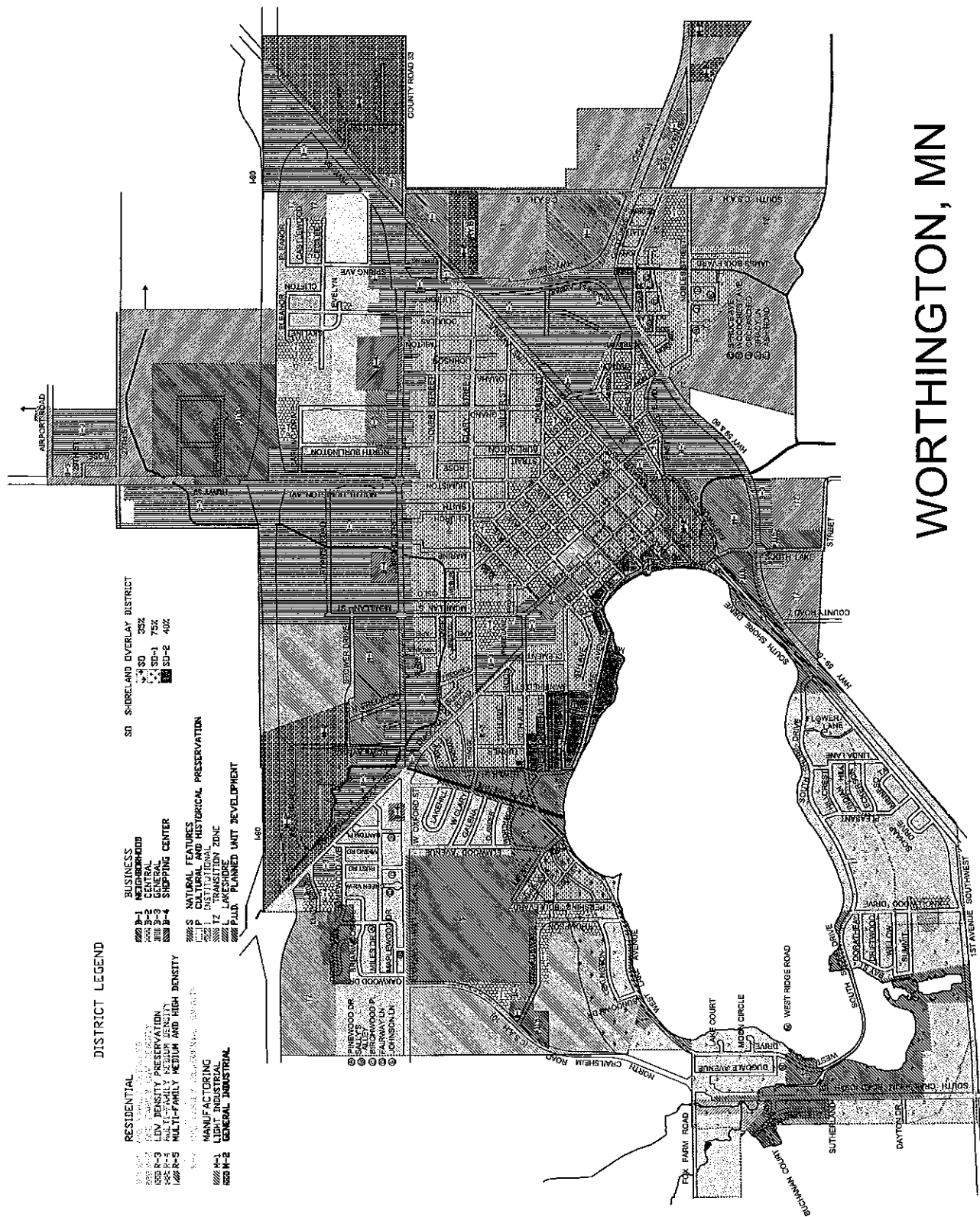
- R. UTILITY STATIONS - Static transformer stations, booster station, transmitters and other utility stations, when operating requirements necessitate locating in districts as determined by the Zoning Administrator
 - S. RECREATIONAL (Public and Quasi-Public) - Public parks, playgrounds, recreation and community center buildings and grounds; golf courses, country clubs, tennis courts and similar recreational uses, all of a non-commercial nature
 - T. RECREATIONAL (Private) - Private non-commercial recreation areas and facilities not listed above, including swimming pools, country club, and tennis club
 - U. PUBLIC INSTITUTIONAL AND CULTURAL - Public, parochial and other private elementary, junior high or high school offering courses in general education, and not operated for profit. Churches, temples and other places of worship, monasteries, convents, rectories and parsonages, including church schools, public libraries, public museums, public art galleries and similar public cultural uses
 - V. MAJOR EDUCATIONAL - Colleges, universities and seminaries, book stores, computer service centers, fraternity and sorority houses, dormitories and similar uses
 - W. AGRICULTURAL - Outdoor nurseries, forestry, sod farming and crop farming
 - X. GREENHOUSES - Nurseries, greenhouses
 - Y. CEMETERY - Cemeteries and mausoleums
 - Z. PARKING LOTS - Automobile parking lots and garages, excluding repair and parking of trucks, buses equipment and goods
- (’69 Code, Ch. 7 App. Table 5) (Am. Ord. 820, passed 3-25-96; Am. Ord. 822, passed 4-8-96)

PART II. NON-RESIDENTIAL USE GROUPS

- A. **DAILY RETAIL** - Any retail business supplying daily needs and commodities primarily for residents of the adjoining neighborhood, such as drugs, grocery, liquor for consumption off the premises, meats excluding slaughtering, and bakery and candy stores, including the baking and processing of food products when prepared for retail sale on the premises
- B. **CONVENIENCE GOODS** - Any retail business supplying only daily need commodities for the residents of the surrounding neighborhoods, such as supermarkets, drug stores, florists, gift and card, book and stationery, hardware, paint and wallpaper, coins and philately, cosmetics and perfume, hobbies and toys, office supplies, tobacco shops, photographic supply and cold storage lockers, excluding slaughtering
- C. **SHOPPER COMMON GOODS** - Such as apparel, variety, jewelry, shoes, and dry goods
- D. **SHOPPER OCCASIONAL GOODS** - Such as leather, luggage, furs and foundation ware
- E. **HOME FURNISHINGS** - Such as furniture, appliances, floor covering, draperies
- F. **RESTAURANTS** - Restaurants, cafes, delicatessens and tea rooms, but not including entertainment, dancing, alcoholic beverages not consumed with a meal or drive-in restaurants
- G. **RESTAURANTS (DRIVE-IN)** - Drive-in eating and drinking
- H. **ENTERTAINMENT (PUBLIC)** - Bars, taverns, cocktail lounges, night clubs, theaters, billiard parlors, pool halls, bowling alleys and massage parlors
- I. **OPEN AIR RECREATION** - Any type of commercial recreation including golf driving ranges, drive-in theaters, swimming pools, skating rinks, tennis clubs, but excluding auto race tracks
- J. **DAILY SERVICES** - Any service establishment performing services primarily for residents of the adjoining neighborhood such as a barber, beautician, self-service laundries, clothes cleaning and laundry pickup stations, shoe repair and shine, and tailor shops
- K. **OFFICE SERVICES** - Public and private offices, banks and financial, post office (not major distribution), utility office and collection, and photographers
- L. **MEDICAL SERVICES (EXCLUDING NON-HUMAN)** - Medical clinic, optometrist, optical services, and chiropody
- M. **HOUSEHOLD GOODS REPAIR SERVICES** - Including sales, parts and repair but not including appliance assembly or manufacturing, upholstery, watch and clock repair, locksmith, or pawn shop

- N. HOME IMPROVEMENT SERVICES - Carpenter shops, plumbing and heating repair, painting and paper hanging shops, janitorial services, excluding contractor yards
- O. SUPPLIES - Farm, feed and seed supply, lumber yards and lawn and gardening supplies
- P. AUTOMOTIVE AND FARM IMPLEMENT - Automotive sales, parts, repair or for hire, auto accessories, auto auction, used car lots, farm implement sales, parts and repair, recreation vehicle sales, parts and repair, mobile home sales and storage
- Q. AUTOMOTIVE SERVICE - Gas stations and car wash
- R. ANIMAL SERVICES - Kennels, animal hospitals, veterinarian clinics, animal auction, livestock buying and selling, extermination and pounds
- S. MORTUARY
- T. PARKING - Automobile parking lots and garages, excluding repairs
- U. TERMINALS - Ambulance and taxi service, bus, rail and rotocraft terminals excluding motor freight
- V. PRINTING TRADES - Publishing, job printing, lithographing, blue printing
- W. CLEANING - Clothes cleaning and dyeing, diaper service, laundries, linen supply and carpet and rug cleaning
- X. EXTRACTIVE AND RECOVERY INDUSTRY - This group includes the mining, quarrying, excavation, processing, storing, separating, cleaning or marketing of natural resources such as sand, gravel, earth, peat, coal, minerals, gas, and oil, etc., the establishment or operation of junk yards or the salvaging or reclamation of materials
- Y. MANUFACTURING - LIGHT ASSEMBLY - The manufacturing, compounding, assembling or treatment of products from the following previously prepared materials, bone, canvas, cellophane, cloth, cork, feathers, felt, fibre, fur, glass, hair, leather (tanned), horn, paper, plastics, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wood (except saw and planing mills) and yarns
- Z. FIGURINES - The manufacture of pottery, figurines or other similar products, using only previously pulverized clay, and kilns fired only by electricity or gas
- AA. MANUFACTURING - GENERAL - Any manufacturing use meeting performance standards (and not listed separately under MANUFACTURING: HEAVY, PRODUCTION, OR SPECIAL PROCESS)

- BB. MANUFACTURING, HEAVY - The manufacturing of acetylene in excess of 15 pounds pressure psi; and acid; asbestos; asphalt and concrete mixing but not manufacturing; automobile assembly; bleaching, cleaning and dyeing plant brewing or distilling of liquors, brick, pottery, tile and terra cotta manufacturing; petroleum bulk station; candle or sperm oil manufacturing; disinfectant, insecticide or poison manufacturing; crematory; cooperage works dextrine, starch or glucose manufacturing; emery cloth or sandpaper manufacturing; felt manufacturing; flour or grain mill; forge or foundry works; hair or hair products manufacturing; lime or lime products manufacturing; linoleum, oil cloth or oiled goods manufacturing; match manufacturing; meat packing, stockyards or slaughterhouses; paper and pulp manufacturing; perfume manufacturing; pickle, sauerkraut or sausage manufacturing; plaster manufacturing; poultry slaughter-house, including packing and storage for wholesale; printing ink manufacturing; radium products; sewage treatment plant; shoddy manufacturing; shoe blacking or polish manufacturing; steel fabrication; steam power plant, except where accessory to a permitted principal use; and stone and monument works
 - CC. MANUFACTURING - PRIMARY PRODUCTION - Manufacturing uses involving primary production of asphalt, cement, charcoal and fuel briquettes; aniline dyes; ammonia, carbide, caustic soda, cellulose, chlorine, carbon black and bone black, creosote hydrogen, and oxygen, industrial alcohol, nitrates of an explosive nature, potash, plastic materials, and synthetic resins, pyroxylin, rayon yarn, and hydrochloric, nitric, phosphoric, picric, and sulphuric acids; coal, coke, and tar products, including gas manufacturing; explosive, fertilizers, gelatine, animal glue and size; turpentine, rubber soaps, including fat rendering
 - DD. MANUFACTURING - SPECIAL PROCESS - The processes of nitrating of cotton or other materials; magnesium foundry; reduction, refining, smelting, and alloying of metal or metal ores; slag piles, refining petroleum products, such as gasoline, kerosene, naphtha, lubricating oil, distillation of wood or bones; storage, curing or tanning of raw, green or salted hides or skins
 - EE. TRANSIENT AMUSEMENT - Circus, carnivals and other transient amusement enterprises, auto race tracks and county fairs
 - FF. RAILROAD RIGHT-OF-WAY - Railroad right-of-way but not including terminals, transfer and storage tracks, nor accessory structures except incidentally provided for communication or switching equipment
 - GG. WAREHOUSE - Wholesale warehouse and motor freight terminals
 - HH. PET STORES
 - II. ADULT ORIENTED BUSINESS
 - JJ. CONTRACTOR YARD
- (69 Code, Ch. 7 App. Table 5) (Am. Ord. 773, passed 1-13-92; Am. Ord. 829, passed 2-24-97; Am. Ord. 870, passed 10-12-98)



DISTRICT LEGEND

- RESIDENTIAL**
- RD-1 SINGLE-FAMILY RESIDENTIAL
- RD-2 SINGLE-FAMILY RESIDENTIAL
- RD-3 LOW DENSITY PRESERVATION
- RD-4 MEDIUM DENSITY PRESERVATION
- RD-5 MULTIFAMILY MEDIUM AND HIGH DENSITY
- MANUFACTURING**
- M-1 LIGHT INDUSTRIAL
- M-2 GENERAL INDUSTRIAL
- BUSINESS**
- B-1 NEIGHBORHOOD
- B-2 CENTRAL
- B-3 GENERAL
- B-4 SHIPPING CENTER
- NATURAL FEATURES**
- N-1 CULTURAL AND HISTORICAL PRESERVATION
- N-2 ENVIRONMENTAL
- N-3 TRANSITION ZONE
- N-4 OPEN SPACE
- N-5 PLANNED UNIT DEVELOPMENT
- SD SUBURBAN OVERLAY DISTRICT**
- SD-1 SD 522
- SD-2 SD-1 752
- SD-3 SD-2 402

WORTHINGTON, MN

Exhibit 1k

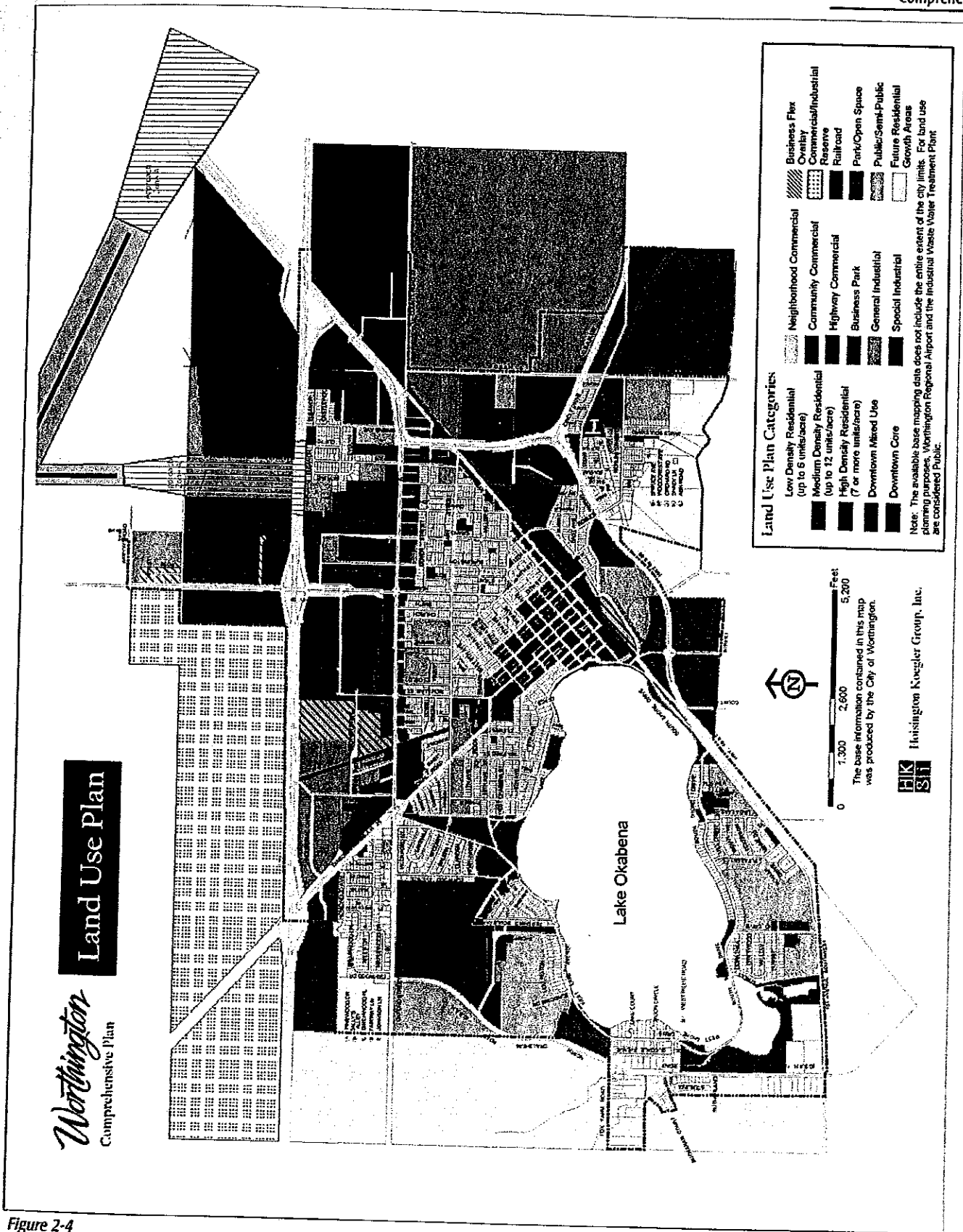
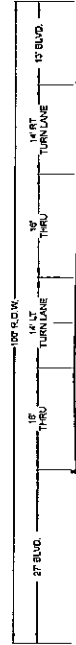


Figure 2-4
Land Use Plan

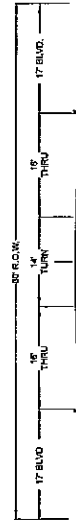
TYPICAL ROADWAY SECTION
100' RIGHT OF WAY
-NOT TO SCALE-



TYPICAL ROADWAY SECTION
INTERSECTION - 100' RIGHT OF WAY
-NOT TO SCALE-



TYPICAL ROADWAY SECTION
80' RIGHT OF WAY
-NOT TO SCALE-



DRAFT

DRAFT

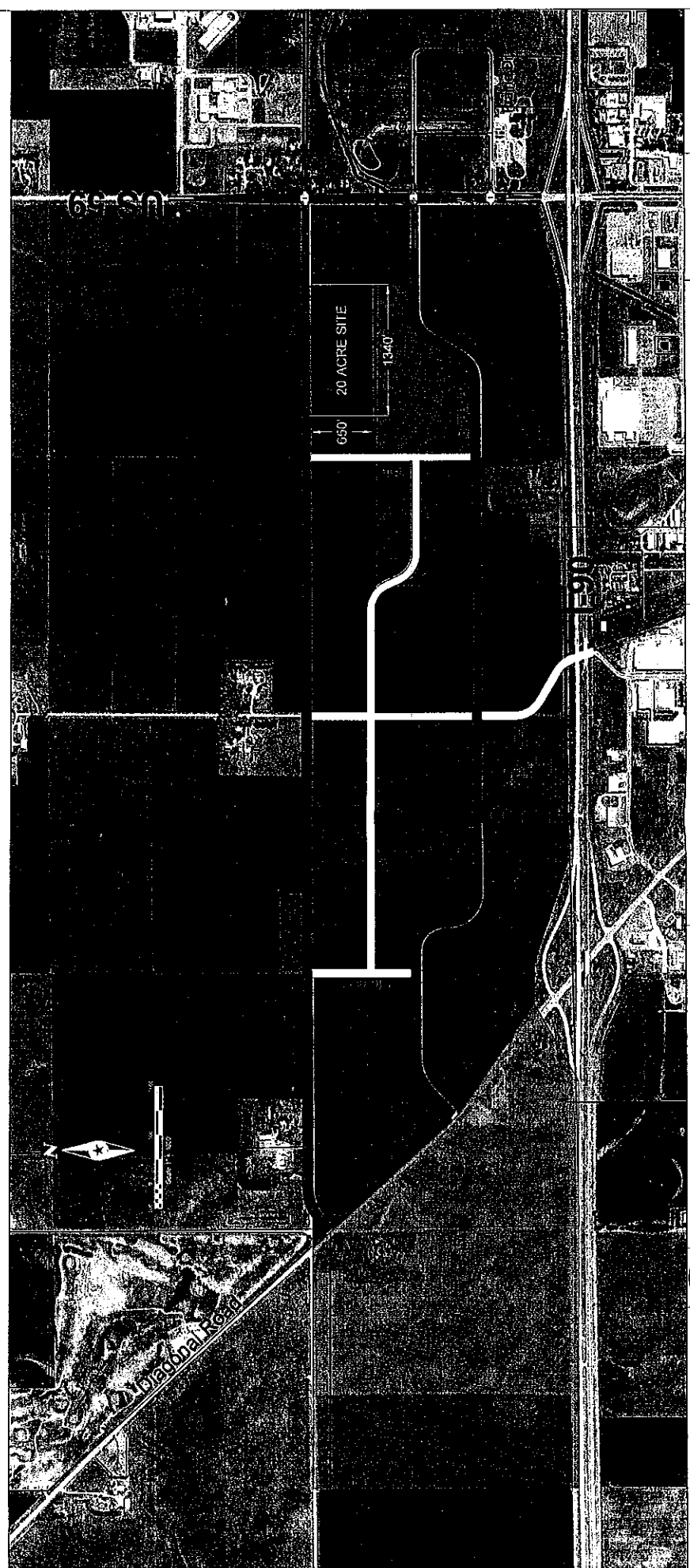
DRAFT

COLLECTOR STREET (100' ROW)

COMMERCIAL

INDUSTRIAL

COMMERCIAL / INDUSTRIAL



SEH
PHONE: (507) 375-5998
225 9TH STREET
WORTHINGTON, MN 56197



CITY OF WORTHINGTON

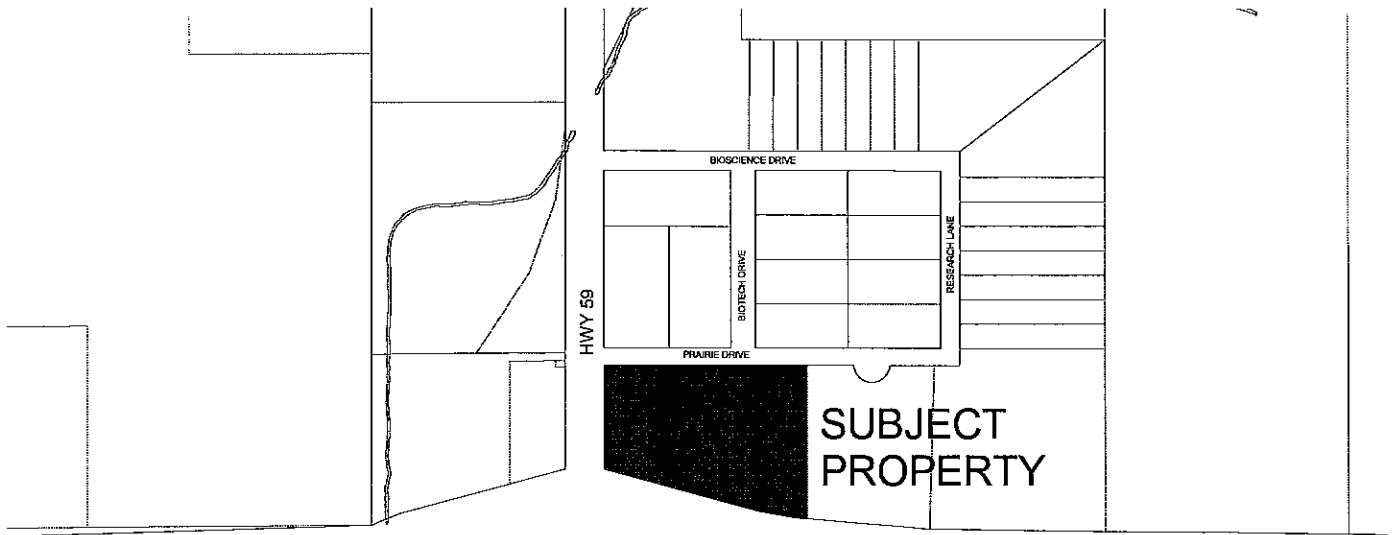
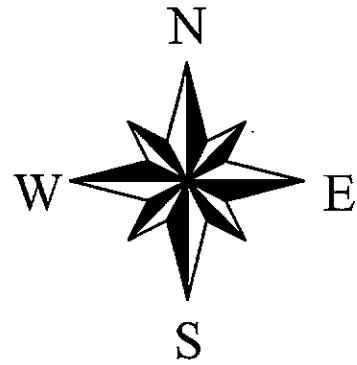
NORTH INDUSTRIAL/COMMERCIAL
PARK
Exhibit 1m

CORRIDOR LAYOUT/LAND USE
MASTER PLAN AREA

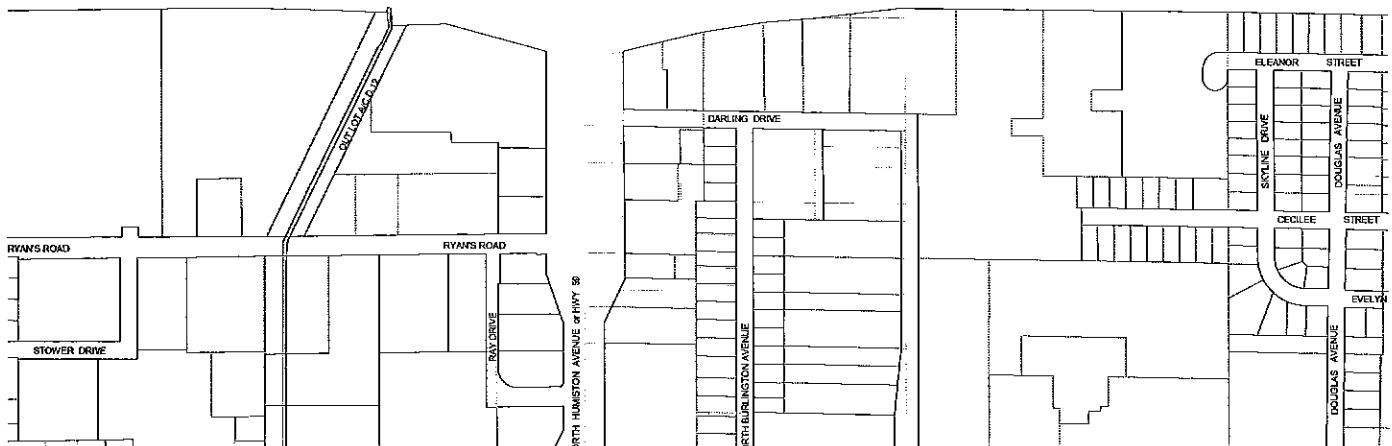
SEN NO. A-WORTCOR02.00
DATE: FEB 8, 2008

FIGURE 2

PRELIMINARY PLAT - PRAIRIE HOLDINGS SUBDIVISION



I-90



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

ORDINANCE NO. 960

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF THE CITY OF
WORTHINGTON, NOBLES COUNTY, MINNESOTA.

The City Council of the City of Worthington, do ordain:

SECTION I.

City Ordinance 923 be hereby amended to read as follows:

That Title XV, Section 155 of the City Code be amended by rezoning the following described property from a (TZ) Transitional Zone District to Planned Unit Development (PUD) No. 7:

Lot 1, Block 1 and Lots 1 & 2, Block 2, Prairie Expo First Addition, City of Worthington, Nobles County, Minnesota.

SECTION II.

PUD No. 7 shall be subject to the following zoning/land use regulations:

1.0 Public Design

1.1 Concept - Public infrastructure design and implementation is intended to create a friendly and aesthetic environment for community-based development. Those components that are incorporated into public space design such as lights and plantings that are part of a typical boulevard treatment will be based on the elements designed along Prairie Drive and shall be extended throughout the PUD.

1.2 Public Infrastructure - With the exception of the 100 foot Centre Avenue Right-Of-Way width, all public infrastructure shall be installed in accordance to the standards shown in Section 154, Title XV of the City Code and all other applicable local, state or Federal requirements.

960

1.3 Planting - Native material, requiring reduced amounts of maintenance, that are hardy in this region, that will create wildlife habitat, and that will create biodiversity, shall be used within the PUD.

1.4 Lighting - Standard lighting utilized by the City of Worthington shall be utilized except as authorized by the Water and Light Commission.

2.0 Land Use

2.1 Permitted/Special Uses - The PUD is divided into use areas shown in Illustration 1. Permitted and special uses, and the definitions of each use group are shown in Illustration 2. A special use will not be permitted if it is detrimental to the overall integrity of the PUD.

3.0 Private Design

3.1 Minimum Building Setbacks - Building setbacks within the PUD vary per use area. The following setbacks, which are measured from the property lines, will govern for each use area.

	Zone A	Zone B	Zone C
Front Yard	30 Feet	30 Feet	30 Feet
Corner Side Yard	30 Feet	30 Feet	30 Feet
Interior Side Yard	10 Feet	10 Feet	10 Feet
Rear Yard*	10 Feet	10 Feet	10 Feet

** Should a Rear Yard abut a street parallel to the Front Yard, the required rear yard shall be equal to the required Front Yard of the abutting street.*

3.2 Building Access - Every effort shall be made to promote building access via a front door that faces the abutting right-of-way.

3.3 Density Requirements - The following are the minimum density requirements for the PUD.

	Area A	Area B	Area C
Minimum Lot Area	1 Acre	1 Acre	1 Acre
Max. Building Coverage	50%	50%	50%
Minimum Green Space	Min. 5% Recommended 10%	10%	Min. 5% Recommended - 10%
Minimum Frontage	100 Feet	100 Feet	100 Feet

Max. Height*	70 Feet	40 Feet	40 Feet
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**Subject to Airport Zoning Height Restrictions*

3.4 On-Site Parking - Each development within the PUD shall provided parking facilities on-site. These parking facilities shall be hard surfaced and direct run-off to a system of collections structures or other alternative means of collection such as grass swales that ultimately flow to City collection systems. The number of parking spaces shall be provided in accordance with the standards established in the City of Worthington's Zoning Ordinance (Appendix, Tables 2 & 7). Each parking stall shall be striped to organize parking. Parking facilities shall not be located closer than 5 feet from property lines and 10 feet from buildings.

3.5 Planting - See Section 2.

3.6 Lighting - See Section 2.

3.7 Signage - Signs must be designed and installed in accordance to Sections 150 & 153 of Title XV, Worthington City Code.

3.8 Outdoor Storage - Including trash collection areas, outdoor storage shall not be permitted except when such areas are enclosed by screening at least 6 feet in height. The opening side of a trash collection area shall not face any street, or the front yard of any abutting street.

3.9 Other Requirements - Any regulation, standard, provision or requirement that is not specifically addressed within this Ordinance that is regulated elsewhere in the City Code of Worthington, Minnesota, the requirements of the City Code shall still be enforced.

Section III.

That the City Clerk is hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section IV.

This ordinance shall be in full force and effect from and after its passage and publication and filing of the certified copy thereof with the Recorder in and for the said County of Nobles, State of Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this 8th day of March, 2004.

(SEAL)

ATTEST: Karen Buchman
Karen Buchman, City Clerk

Alan Oberloh
Alan Oberloh, Mayor

96D

PRAIRIE EXPO SCHEDULE OF USE REGULATIONS

	Area A	Area B	Area C
Child Care	A	S	A
Motels		P	--
Daily Retail	--	P	--
Convenience Goods	--	P	--
Shopper Occasional Goods	--	P	--
Home Furnishings	--	P	--
Restaurants	--	P	--
Office Services	P	P	--
Automotive Services	--	P	S
Animal Service	S	--	--
Printing Trades	--	P	S
Manufacturing - Light Assembly	S	--	S
Warehouse	S	--	S
Research and Development	P	--	P

P = Permitted Use; S = Special Use; A = Accessory Use; -- = Not Permitted

960

PRAIRIE EXPO USE GROUP DEFINITIONS

CHILD CARE - Nursery schools, child care centers (not including dormitories), and family and group day care centers.

MOTELS - Hotels, motels and apartment hotels

DAILY RETAIL - Any retail business supplying daily needs and commodities primarily for residents of the adjoining neighborhood, such as drugs, grocery, liquor for consumption off the premises, meats excluding slaughtering, and bakery and candy stores, including the baking and processing of food products when prepared for retail sale on the premises

CONVENIENCE GOODS - Any retail business supplying only daily need commodities for the residents of the surrounding neighborhoods, such as supermarkets, drug stores, florists, gift and card, book and stationery, hardware, paint and wallpaper, coins and philately, cosmetics and perfume, hobbies and toys, office supplies, tobacco shops, photographic supply and cold storage lockers, excluding slaughtering

SHOPPER OCCASIONAL GOODS - Such as leather, luggage, furs and foundation ware

HOME FURNISHINGS - Such as furniture, appliances, floor covering, draperies

RESTAURANTS - Restaurants, cafes, delicatessens and tea rooms, but not including entertainment, dancing, alcoholic beverages not consumed with a meal or drive-in restaurants

OFFICE SERVICES - Public and private offices, banks and financial, post office (not major distribution), utility office and collection, and photographers

AUTOMOTIVE SERVICE - Gas Stations and car wash

ANIMAL SERVICES - Kennels, animal hospitals, veterinarian clinics, animal auction, livestock buying and selling, extermination and pounds

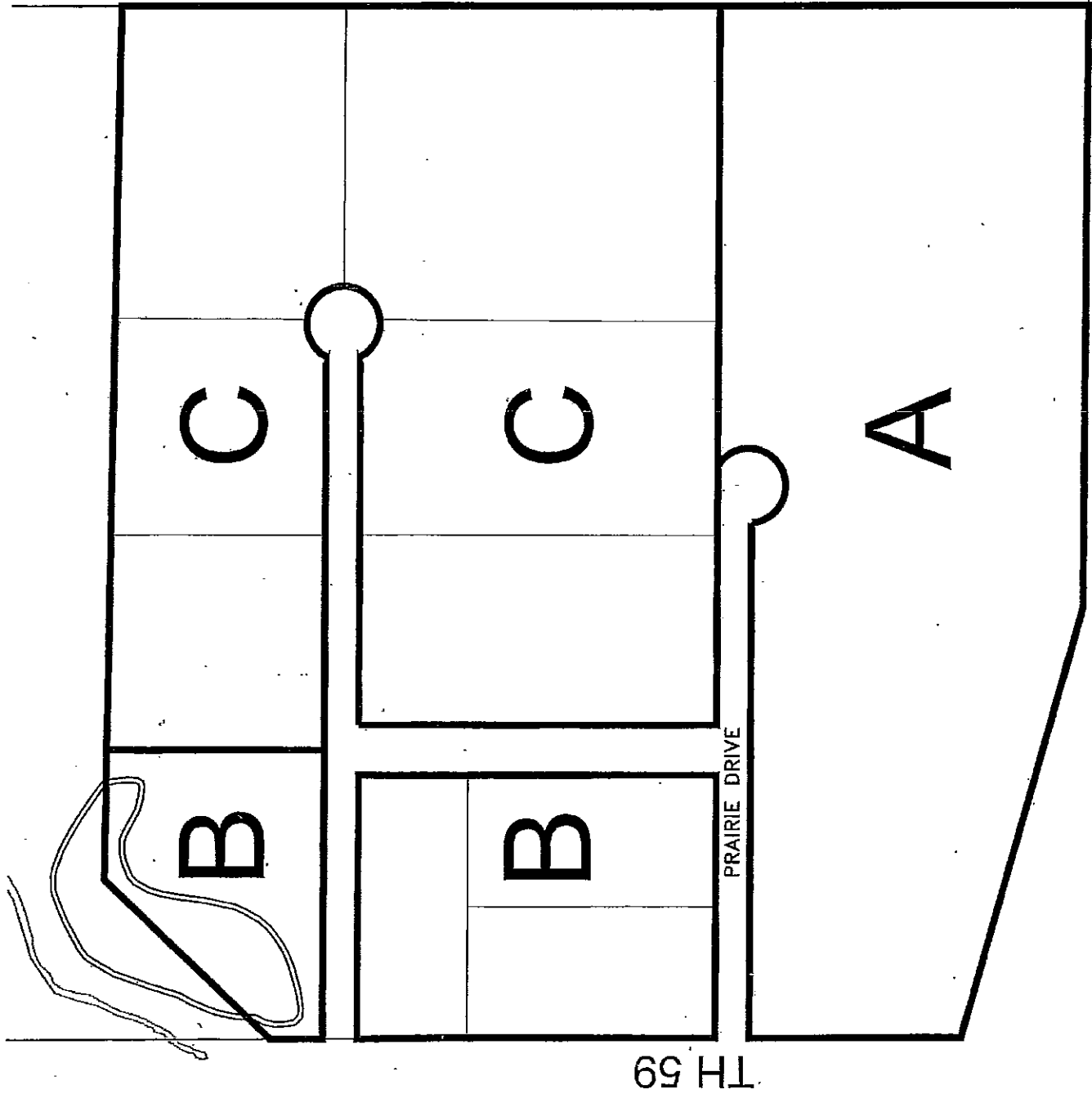
PRINTING TRADES - Publishing, job printing, lithographing, blue printing

MANUFACTURING - LIGHT ASSEMBLY - The manufacturing, compounding, assembling or treatment of products from the following previously prepared materials, bone, canvas, cellophane, cloth, cork, feathers, felt, fibre, fur, glass, hair, leather (tanned), horn, paper, plastics, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wood (except saw and planing mills) and yarns

WAREHOUSE - Wholesale warehouse and motor freight terminals

RESEARCH and DEVELOPMENT - Any research related activity that promotes the development of new theories and products through research, primarily agricultural related.

PRAIRIE EXPO
MASTER PLAN



1-90

(D) *Filing of a minor subdivision.* If approved, the applicant shall file a certified copy of the written decision and executed copies of the registered survey with the Nobles County Recorder within 60 days of approval. The applicant will also be responsible for providing a reproducible copy of the recorded survey to the city. If the minor subdivision is not filed within 60 days of approval, it shall become null and void.

(Ord. 989, passed 7-10-06) Penalty, see § 154.99

§ 154.12 PRELIMINARY PLAT.

(A) The preliminary plat shall include the following:

- (1) A completed application on a form approved by the Planning Commission and Council.
- (2) Application fee.
- (3) The preliminary plat drawing(s) drawn to a horizontal scale of one inch equals 100 feet or less.

(4) Each preliminary plat shall be prepared by a Minnesota Registered Engineer or a Minnesota Registered Land Surveyor. Each preliminary plat drawing shall include the following:

(a) *Identification.* Date, scale, north point, and proposed name of the subdivision. The name shall not duplicate or closely approximate the name of any other subdivision in Nobles County.

(b) *Legal description.* Legal description of the land to be subdivided.

(c) *Principals.* Names and owners of record and registered land surveyor.

(d) *Boundaries.* The outside boundary lines of the plat shall be correctly designated on the plat and shall show all bearings on all straight lines, or angles at all angle points, and central angle and radii and arc length for all curves.

(e) *Lot and block layout.* Approximate lot and block distances shall be shown on the plat, including all curved lines within the plat. Central angles, radii and arc distances shall be shown for all curved lines. Lots shall be numbered progressively through each block, and blocks shall be numbered progressively through each plat.

(f) *Existing streets and public uses.* Layout, width, and identification of existing public streets, easements, drainage ditches, parks, and other public property within and adjacent to the proposed subdivision.

(g) *Existing utilities.* Location of existing sanitary and storm sewer lines, water mains, and culverts within and adjacent to the proposed subdivision, with pipe sizes and grades indicated.

Worthington - Land Usage

(h) *Other existing features.* Location of existing buildings and structures, railroad rights-of-way, municipal lines, township lines, and lakes, rivers, and streams and their known high and low water elevations. Water elevation references shall be the United States Geological Survey Datum. Flood hazard areas should be clearly labeled according to the Flood Insurance Rate Maps, numbers 270321002B and 270321003B, both effective June 15, 1984.

(i) *Proposed features.* Layout, width and identification of proposed streets, easements, drainage ditches, parks, and other property to be dedicated to the public or reserved by covenants for the common use of property owners within the subdivision. Location of proposed sewer lines, water mains, culverts, streetlights, and a complete grading and drainage plan of the site, including finished contours with two-foot intervals. Individual lot drainage shall be shown by the use of arrows. In addition, each plat shall provide proof of compliance with the NPDES requirements imposed by the Minnesota Pollution Control Agency.

(j) The square footage of all lots included in the subdivision.

(k) Building setback lines.

(l) *Zoning.* Identification of zoning classifications within the plat.

(5) The preliminary street plan profile drawing drawn to a horizontal scale of one inch equals 100 feet or less and a vertical scale of one inch equals ten feet or less, showing the location of existing and proposed streets, utility easements, and typical street cross-sections.

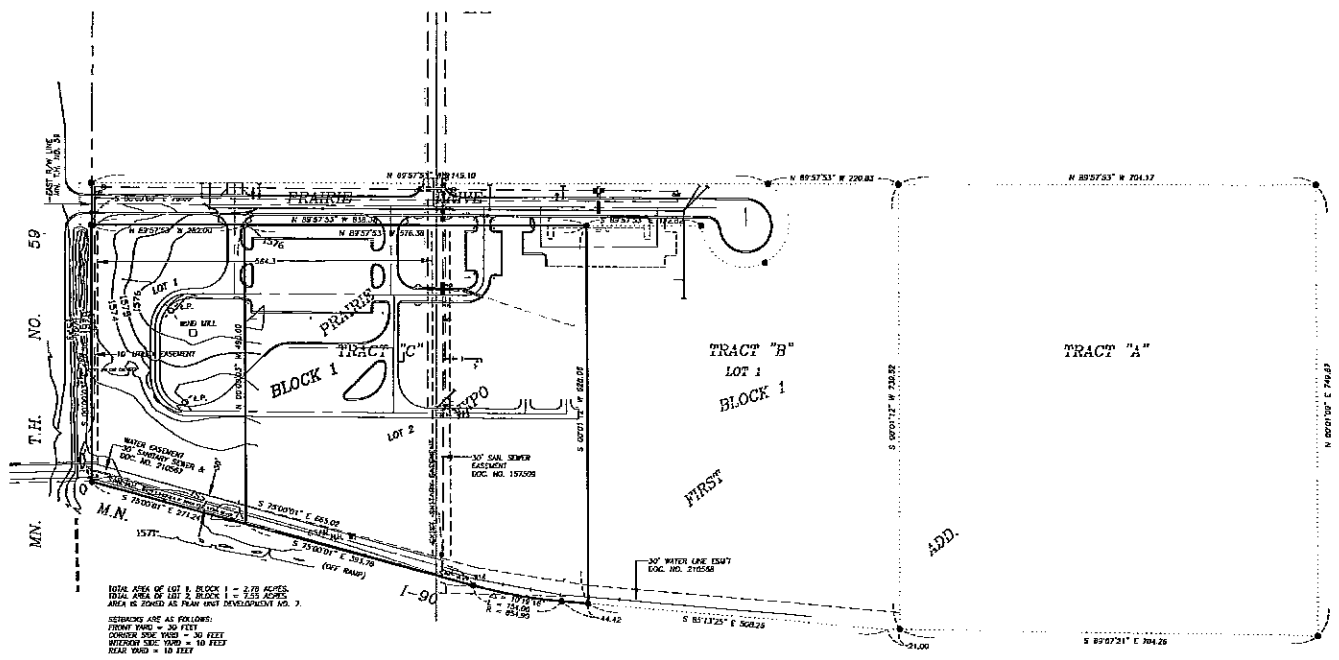
(6) A vicinity map drawn either on each preliminary plat or on a separate sheet with a scale of not more than one inch equals 200 feet, showing all existing subdivisions, streets, alleys, and tracts of land adjoining the proposed subdivision.

(7) Copies of existing or proposed private deed restrictions, if any.

(B) *Public hearing on preliminary plats.* The Planning Commission shall hold a public hearing on the preliminary plat. Notice of public hearing shall be given at least ten days before the date of such hearing by publication in the official newspaper and by written notice mailed to the applicant and the owners of record of all land within 350 feet of the outer boundary of the preliminary plat. The failure to give mailed notice to individual property owners or defects in the notice shall not affect the validity of the proceedings or of any action taken by the Planning Commission or the City Council.

(C) *Planning Commission recommendation.* After considering the comments and suggestions received at the public hearing, the Planning Commission shall recommend, in writing, to the City Council stating its reason therefor, either that the preliminary plat be granted approval subject to certain conditions, if any, or that the preliminary plat be disapproved. A copy of the recommendation shall be forwarded to the City Council and the applicant with notice to the applicant of the date when it will be considered by the City Council.

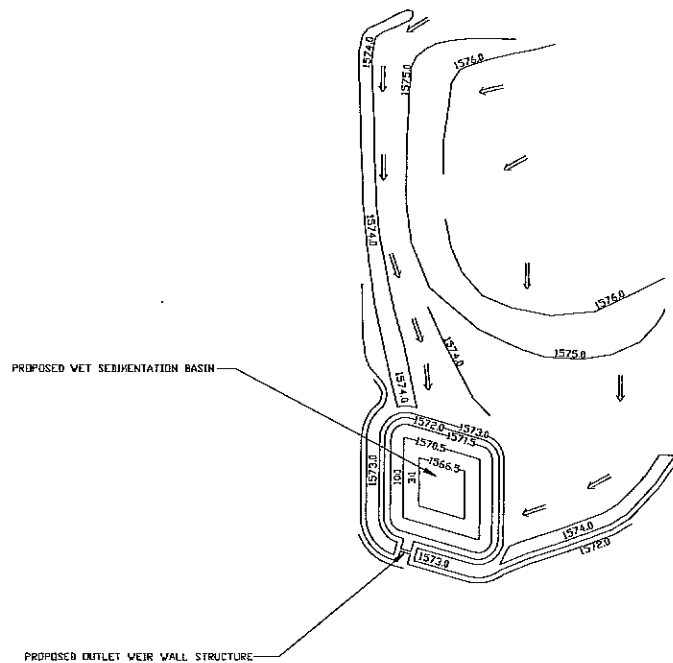
PRELIMINARY PLAT OF PRAIRIE HOLDINGS SUBDIVISION



RESEARCH
TRACT "C" OF LOT 1, BLOCK 1, PRAIRIE EXPO FIRST ADDITION BY THE CITY OF WORTHINGTON, HOBBS COUNTY, MINNESOTA

PREPARED FOR: PRAIRIE HOLDINGS GROUP
600 OXFORD STREET
WORTHINGTON, MN 56187
PREPARED BY: ZIESKE LAND SURVEYING, INC.
225 9TH STREET, BOX 94
WINDOW, MN 58101

I hereby certify was prepared & submitted out Surveyor under Minnesota.	
Signature	For
Date	



STORM WATER MANAGEMENT PLAN

- PROPOSED GRADING CONTOURS
- ⇨ PROPOSED SURFACE DRAINAGE DIRECTION

- CONSTRUCT WET SEDIMENTATION BASIN AT SOUTH END OF SITE MEETING MPCA NPDES REQUIREMENTS AS FOLLOWS:
- 1) PERMANENT STORAGE VOLUME OF 3,000 CF PER DRAINAGE ACRE REQUIRED; 2.4 ACRES DRAINAGE AREA ASSUMED; 4,300 CF REQUIRED; 14,800 CF PROVIDED.
 - 2) WATER QUALITY STORAGE VOLUME OF 1/2" RUNOFF FROM IMPERVIOUS SURFACES; 1.73 ACRES IMPERVIOUS AREA ASSUMED; 3,176 CF REQUIRED; 3,595 CF PROVIDED.
 - 3) OUTLET WEIR WALL MAXIMUM FLOW OF 5.66 CFS PER ACRE OF BASIN SURFACE AREA; 0.15 ACRE SURFACE ASSUMED; 0.85 CFS MAXIMUM OUTLET; 10" WIDE X 6" HIGH OPENING IN WALL.
 - 4) STABILIZED NORMAL AND EMERGENCY OUTLETS TO BE PROVIDED.
 - 5) MAINTENANCE ACCESS ALONG 10' WIDE BERM AROUND BASIN.
- BASIN ELEVATIONS:
- 1573.0 = TOP OF MAINTENANCE BERM AROUND BASIN.
 - 1572.0 = HIGH WATER LEVEL, TOP OF OUTLET WEIR WALL, EMERGENCY OUTLET LEVEL.
 - 1571.5 = NORMAL WATER LEVEL, BOTTOM OF OUTLET CONTROL WEIR
 - 1570.5 = BOTTOM OF 10% EDGE SLOPE, TOP OF 3:1 SLOPE.
 - 1566.5 = BOTTOM OF 3:1 SLOPE AND BASIN.

THE ABOVE AREAS, VOLUMES, AND ELEVATIONS MAY REQUIRE ADJUSTMENT BASED UPON THE FINAL USE OF THE SITE. FINAL DESIGN OF THE GRADING AND BASIN WILL DEPEND UPON ACTUAL BUILDING, ROAD, AND PARKING LOT SIZES.

Second
AMENDMENT TO
CITY OF WORTHINGTON
SMALL CITIES DEVELOPMENT PROGRAM (SCDP)
RESIDENTIAL OWNER OCCUPIED
REHABILITATION PROGRAM
- PROCEDURAL GUIDELINES -

THIS AMENDMENT TO THE CITY OF WORTHINGTON SMALL CITIES DEVELOPMENT PROGRAM (SCDP) RESIDENTIAL RESIDENTAL RENTAL REHABILITATION PROGRAM PROCEDURAL GUIDELINES (hereinafter the “Guidelines”) dated July 14, 2008 adopted by the City of Worthington in the administration of the City of Worthington Small Cities Development Program funded by the Department of Employment and Economic Development. This amendment incorporates a change to the procedural guidelines of the original procedural guidelines.

I. Original Guidelines read (page 7):

12. **FLOOD PLAIN:** The Worthington Target Area does not encompass any area located within a flood plain.

II. Amended Guidelines shall read:

12. **FLOOD PLAIN:** All housing units will be individually assessed to determine if the house is located in a 100 year flood plain areas. Location within a flood plain will be determined by reviewing the applicant’s home location on a flood plain map. If the housing unit is located outside of the 100 year flood plain it will be documented in the file and no further action will be necessary. If the housing unit is determined to be within a 100 year flood plain the following actions must occur:
- a) Determination of housing value (appraisal), the cost of which is borne by the homeowner;
 - b) Determination of housing rehabilitation cost.

Minor Rehabilitation: If the cost of rehabilitation is less than 50% of the value of the rehabilitated housing unit, the following actions are necessary and must be documented in the file:

- 1) Location documented within flood plain;
- 2) Unit must be covered with flood insurance;
- 3) Rehabilitation conducted within FEMA Flood Plain Rehabilitation Guidelines.

Substantial Rehabilitation: Housing units that require rehabilitation costs in excess of 50% of the value of the rehabilitated housing unit (substantial rehabilitation) will **not** be eligible to receive assistance through this program. No waiver may be issued by the City.

Flood Plain Checklist: A flood plain checklist shall be completed for any homes located within a floodway where housing rehabilitation activities are proposed. The checklist shall document; a) the location of the housing unit within the floodway; b) the proposed cost of rehabilitation; c) the market valuation of the property; d) flood insurance carrier; and e) the determination under 24 CFR Par 55.2 (b)(9) that the project will meet the definition of minor rehabilitation.

This amendment to the original Guidelines supersedes only to those items listed.

This Amendment governing the administration of the Worthington Residential Rental Rehabilitation Program has been adopted by action of the Worthington City Council.

DATE: _____

Attest: _____

Witnessed: _____

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	1/27/12	COPIER SERVICE	DATA PROCESSING	COPIER/FAX	<u>121.56</u>
				TOTAL:	121.56
AMERICAN PLANNING ASSOC	1/27/12	PLANNING ADVISORY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>795.00</u>
				TOTAL:	795.00
AMERIPRIDE	1/27/12	TOWEL SERVICE JANUARY	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	<u>63.56</u>
				TOTAL:	63.56
ARCTIC ICE INC	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>62.25</u>
				TOTAL:	62.25
BELTLINE AUTOMOTIVE	1/27/12	SERVICE #104	ELECTRIC	O-DISTR SUPER & ENG	<u>142.66</u>
				TOTAL:	142.66
BEVERAGE WHOLESALERS INC	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,268.00
	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,490.59
	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>128.00</u>
				TOTAL:	5,886.59
BORDER STATES ELECTRIC SUPPLY	1/27/12	SECONDARY SLEEVES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>90.84</u>
				TOTAL:	90.84
C&S CHEMICALS INC	1/27/12	4,189 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,215.70</u>
				TOTAL:	5,215.70
CIVIC SYSTEMS LLC	1/27/12	SEMI-ANNUAL SUPPORT FEES	WATER	ACCTS-RECORDS & COLLEC	1,220.50
	1/27/12	SEMI-ANNUAL SUPPORT FEES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,220.50
	1/27/12	SEMI-ANNUAL SUPPORT FEES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>2,441.00</u>
				TOTAL:	4,882.00
COCA-COLA ENTERPRISES-MIDWEST DIVISION	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>113.00</u>
				TOTAL:	113.00
DACOTAH PAPER CO	1/27/12	SUPPLIES, BAGS	LIQUOR	O-GEN MISC	<u>241.50</u>
				TOTAL:	241.50
DAVIS TYPEWRITER CO INC	1/27/12	RIBBON	WATER	O-PURIFY MISC	8.18
	1/27/12	BINDERS, CALCULATOR TAPE	WATER	ACCTS-RECORDS & COLLEC	15.51
	1/27/12	BINDERS, CALCULATOR TAPE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.50
	1/27/12	CALENDAR	ELECTRIC	O-DISTR SUPER & ENG	6.62
	1/27/12	BINDERS, CALCULATOR TAPE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>31.02</u>
				TOTAL:	76.83
DEPUTY REGISTER #33	1/27/12	TITLE/REGISTER VEHICLES	WATER	O-DISTR MISC	128.00
	1/27/12	TITLE/REGISTER VEHICLES	MUNICIPAL WASTEWAT	O-PURIFY MISC	112.00
	1/27/12	TITLE/REGISTER VEHICLES	ELECTRIC	O-DISTR MISC	<u>208.00</u>
				TOTAL:	448.00
DEWILD GRANT RECKERT AND ASSOC	1/27/12	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	4,872.00
	1/27/12	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	<u>2,629.53</u>
				TOTAL:	7,501.53
DIAMOND VOGEL PAINT	1/27/12	BRUSHES, PAINT FOR PLANT P	MUNICIPAL WASTEWAT	M-PURIFY MISC	<u>42.65</u>
				TOTAL:	42.65

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DITCH WITCH OF SD INC	1/27/12	PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	54.66
				TOTAL:	54.66
DR PEPPER SNAPPLE GROUP	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	54.80
				TOTAL:	54.80
ECHO GROUP INC	1/27/12	REPAIR PARTS-GE ROADWAY LI	ELECTRIC	M-DISTR ST LITE & SIG	1,622.36
				TOTAL:	1,622.36
EVERSTRONG CONSTRUCTION INC	1/27/12	AIRPORT HANGER #2	AIRPORT	NON-DEPARTMENTAL	10,301.48
	1/27/12	AIRPORT HANGER #2	AIRPORT	PROJECT #3	206,029.49
				TOTAL:	195,728.01
EXTREME BEVERAGE LLC	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	86.00
				TOTAL:	86.00
FRONTIER COMMUNICATIONS	1/27/12	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	54.97
	1/27/12	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	352.91
	1/27/12	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	176.75
	1/27/12	PHONE SERVICE	GENERAL FUND	ACCOUNTING	65.59
	1/27/12	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	203.25
	1/27/12	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	126.82
	1/27/12	PHONE SERVICE	GENERAL FUND	OTHR GEN GOVT MISC	23.64
	1/27/12	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	127.56
	1/27/12	PHONE SERVICE	GENERAL FUND	PAVED STREETS	186.54
	1/27/12	PHONE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	122.80
	1/27/12	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	133.93
	1/27/12	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	78.39
	1/27/12	PHONE SERVICE	RECREATION	PARK AREAS	142.88
	1/27/12	FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	74.76
	1/27/12	PHONE SERVICE	WATER	O-PUMPING	69.92
	1/27/12	PHONE SERVICE	WATER	O-PURIFY MISC	60.20
	1/27/12	PHONE SERVICE	WATER	O-DISTR STORAGE	38.14
	1/27/12	PHONE SERVICE	WATER	O-DISTR MISC	51.51
	1/27/12	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	24.73
	1/27/12	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	86.04
	1/27/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	210.88
	1/27/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	24.73
	1/27/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	42.17
	1/27/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.73
	1/27/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	81.28
	1/27/12	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	61.11
	1/27/12	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.33
	1/27/12	PHONE SERVICE	ELECTRIC	O-DISTR MISC	136.77
	1/27/12	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	19.07
	1/27/12	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	63.18
	1/27/12	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	222.56
	1/27/12	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	37.55
	1/27/12	PHONE SERVICE	LIQUOR	O-GEN MISC	159.08
	1/27/12	PHONE SERVICE	AIRPORT	O-GEN MISC	82.07
	1/27/12	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	67.53
	1/27/12	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	121.34
	1/27/12	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	22.54
				TOTAL:	3,630.25
GEOTEK INC	1/27/12	ADDTL TEST BORING-115 KV T	ELECTRIC	FA DISTR POLES TOWERS	1,378.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,378.00
GOPHER STATE ONE CALL INC	1/27/12	MONTHLY LOCATE	WATER	O-DISTR MISC	59.84
	1/27/12	ANNUAL ASSESSMENT-DAMAGE P	WATER	O-DISTR MISC	25.00
	1/27/12	MONTHLY LOCATE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	59.83
	1/27/12	ANNUAL ASSESSMENT-DAMAGE P	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	1/27/12	MONTHLY LOCATE	ELECTRIC	O-DISTR MISC	119.68
	1/27/12	ANNUAL ASSESSMENT-DAMAGE P	ELECTRIC	O-DISTR MISC	50.00
				TOTAL:	339.35
HACH COMPANY	1/27/12	LAB CHEMICALS	WATER	O-PURIFY MISC	306.21
				TOTAL:	306.21
HAGEN BEVERAGE DISTRIBUTING INC	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	382.50
	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	330.75
	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	5,774.20
	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
				TOTAL:	6,529.45
HDR ENGINEERING INC	1/27/12	PROFESSIONAL SERVICES	INDUSTRIAL WASTEWA	O-PURIFY MISC	4,389.28
				TOTAL:	4,389.28
HY-VEE INC-61609	1/27/12	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	17.07
	1/27/12	STORM GROCERIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	32.74
	1/27/12	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	17.06
	1/27/12	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	34.07
				TOTAL:	100.94
I & S GROUP INC	1/27/12	ARCHITECTURAL/ENGINEERING	GENERAL FUND	COMMUNITY CENTER	4,738.80
				TOTAL:	4,738.80
JOHNSON BROTHERS LIQUOR CO	1/27/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	485.85
	1/27/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,013.07
	1/27/12	BEER	LIQUOR	NON-DEPARTMENTAL	29.25
				TOTAL:	1,528.17
LIEN ELECTRIC INC	1/27/12	ELECTRIC SUPPLIES, LABOR	ELECTRIC	ACCTS-RECORDS & COLLEC	185.50
	1/27/12	84 DRU INSTALLS	ELECTRIC	FA DISTR METERS	6,153.60
				TOTAL:	6,339.10
LOCATORS & SUPPLIES INC	1/27/12	BATTERIES	ELECTRIC	O-DISTR MISC	144.23
				TOTAL:	144.23
MEAD & HUNT INC	1/27/12	PROFESSIONAL SERVICES	AIRPORT	O-GEN MISC	607.37
	1/27/12	PROFESSIONAL SERVICES	AIRPORT	PROJECT #7	715.32
				TOTAL:	1,322.69
MIDWEST ENGINEERING	1/27/12	TOPOGRAPHIC SURVEY/DRAWING	RECREATION	PARK AREAS	1,365.00
				TOTAL:	1,365.00
MINNESOTA ENERGY RESOURCES CORP	1/27/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	1/27/12	GAS SERVICE	RECREATION	PARK AREAS	567.68
	1/27/12	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	726.00
				TOTAL:	1,308.25
MINNESOTA VALLEY TESTING LABS INC	1/27/12	SALTY DISCHARGE SAMPLING	MUNICIPAL WASTEWAT	O-PURIFY MISC	129.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	129.60
MISCELLANEOUS V MAROTZKE LORI KAY OR	1/27/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
PONTO RACHEL	1/27/12	PONTO RACHEL:REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
QUIRING DOUG	1/27/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	150.00
NOBLES COUNTY AUDITOR/TREASURER	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	1,184.32
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	48.75
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	4,920.45
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	6,577.80
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	5,901.23
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	4.46
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	450.43
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	14.48
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	1,959.51
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	4,439.00
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	166.23
	1/27/12	4TH QTR 2012 SECURITY	GENERAL FUND	SECURITY CENTER	20.94
				TOTAL:	25,687.60
PHILLIPS WINE & SPIRITS INC	1/27/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,940.25
	1/27/12	WINE	LIQUOR	NON-DEPARTMENTAL	317.45
	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	34.25
	1/27/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	24.00-
	1/27/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	6.67-
	1/27/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	34.99-
	1/27/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	64.00-
	1/27/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	89.50-
				TOTAL:	4,072.79
PITNEY BOWES INC	1/27/12	MAILING SYSTEM QTRLY PAYME WATER		ACCTS-RECORDS & COLLEC	370.73
	1/27/12	MAILING SYSTEM QTRLY PAYME MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	370.72
	1/27/12	MAILING SYSTEM QTRLY PAYME ELECTRIC		ACCTS-RECORDS & COLLEC	741.45
				TOTAL:	1,482.90
QUALITY AUTO BODY	1/27/12	REPAIR VEHICLE	GENERAL FUND	POLICE ADMINISTRATION	178.09
	1/27/12	REPAIR VEHICLE	GENERAL FUND	POLICE ADMINISTRATION	173.30
				TOTAL:	351.39
QUALITY WINE & SPIRITS	1/27/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	6.66-
	1/27/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	520.00-
	1/27/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	49.52-
	1/27/12	WINE	LIQUOR	NON-DEPARTMENTAL	360.01
	1/27/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	610.28
				TOTAL:	394.11
ROSKOS TECHNICAL SERVICES INC	1/27/12	CHSS RELAY WORK	ELECTRIC	FA DISTR STATION EQUIP	2,662.50
				TOTAL:	2,662.50
SEW UNIQUE INC	1/27/12	18 SHIRTS FOR NEW HIRES	WATER	O-DISTR MISC	630.00
				TOTAL:	630.00
SLUMBERLAND FURNITURE	1/27/12	BAC TABLE AND CHAIRS-BREAK ECONOMIC DEV AUTHO TRAINING/TESTING CENTE			961.87
				TOTAL:	961.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHERN WINE & SPIRITS OF MINNESOTA	1/27/12	WINE	LIQUOR	NON-DEPARTMENTAL	264.00
	1/27/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	973.53
	1/27/12	FREIGHT	LIQUOR	O-SOURCE MISC	6.40
	1/27/12	FREIGHT	LIQUOR	O-SOURCE MISC	<u>12.40</u>
TOTAL:					1,256.33
STATE OF MN DEPT OF PUBLIC SAFETY	1/27/12	MN HAZARDOUS MATERIALS FEE MUNICIPAL WASTEWAT		O-PURIFY MISC	<u>100.00</u>
	TOTAL:				
WESTMOR INDUSTRIES LLC	1/27/12	AIRPORT FUELING SYSTEM	AIRPORT	NON-DEPARTMENTAL	<u>9,560.83</u>
	TOTAL:				
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	1/27/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,091.41
	1/27/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>100.14</u>
	TOTAL:				
WYCOFF DANNY	1/27/12	MILEAGE 11/22-12/30/11	LIQUOR	O-GEN MISC	<u>65.61</u>
	TOTAL:				

===== FUND TOTALS =====

101	GENERAL FUND	32,890.82
202	COMMUNITY CTR/GRANTS	122.80
229	RECREATION	2,302.45
231	ECONOMIC DEV AUTHORITY	1,036.63
601	WATER	3,111.58
602	MUNICIPAL WASTEWATER	7,788.65
604	ELECTRIC	24,310.29
605	INDUSTRIAL WASTEWATER	4,389.28
609	LIQUOR	22,641.23
612	AIRPORT	206,693.60
614	MEMORIAL AUDITORIUM	793.53
702	DATA PROCESSING	265.44

GRAND TOTAL:		306,346.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN PLANNING ASSOC	2/03/12	2012 DUES	GENERAL FUND	ECONOMIC DEVELOPMENT	350.00
				TOTAL:	350.00
ASSET RESOURCES INC	2/03/12	ACCOUNT COLLECTION FEE	ELECTRIC	ACCTS-UNCOLLECTIBLE	54.54
				TOTAL:	54.54
AVERA MCKENNAN	2/03/12	PRE-EMPLOYMENT EXAM	GENERAL FUND	NON-DEPARTMENTAL	569.00
				TOTAL:	569.00
BORDER STATES ELECTRIC SUPPLY	2/03/12	SILICONE WIPES	ELECTRIC	M-DISTR UNDERGRND LINE	196.11
				TOTAL:	196.11
C&S CHEMICALS INC	2/03/12	4,144 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,159.67
				TOTAL:	5,159.67
CHAMBER OF COMMERCE	2/03/12	LODGING TAX-NOVEMBER 2011	TOURISM PROMOTION	NON-DEPARTMENTAL	5,497.69
	2/03/12	LODGING TAX-DECEMBER 2011	TOURISM PROMOTION	NON-DEPARTMENTAL	7,908.06
				TOTAL:	13,405.75
DAVIS TYPEWRITER CO INC	2/03/12	HUSSONG NOTARY STAMP	GENERAL FUND	POLICE ADMINISTRATION	15.68
	2/03/12	PAPER, MAIL BAGS, ENVELOPE	GENERAL FUND	POLICE ADMINISTRATION	185.42
	2/03/12	DISK MAILER POCKET	GENERAL FUND	POLICE ADMINISTRATION	3.94
	2/03/12	FOLDERS, POST-IT NOTES, MA	GENERAL FUND	POLICE ADMINISTRATION	58.09
	2/03/12	FILES	GENERAL FUND	POLICE ADMINISTRATION	16.39
	2/03/12	TAPE CORRECTION, BINDERS	GENERAL FUND	POLICE ADMINISTRATION	4.98
	2/03/12	CORRECTION TAPE	GENERAL FUND	POLICE ADMINISTRATION	1.38
	2/03/12	PENS, LEGAL PADS, PAPER	GENERAL FUND	POLICE ADMINISTRATION	24.22
	2/03/12	DVD-RW, DVR-R, PENS	GENERAL FUND	POLICE ADMINISTRATION	166.75
	2/03/12	INDEX GUIDE	GENERAL FUND	POLICE ADMINISTRATION	22.44
	2/03/12	HUSSONG NOTARY STAMP	GENERAL FUND	SECURITY CENTER	15.67
	2/03/12	PAPER, MAIL BAGS, ENVELOPE	GENERAL FUND	SECURITY CENTER	185.41
	2/03/12	DISK MAILER POCKET	GENERAL FUND	SECURITY CENTER	3.93
	2/03/12	FOLDERS, POST-IT NOTES, MA	GENERAL FUND	SECURITY CENTER	58.10
	2/03/12	FILES	GENERAL FUND	SECURITY CENTER	16.40
	2/03/12	TAPE CORRECTION, BINDERS	GENERAL FUND	SECURITY CENTER	4.98
	2/03/12	CORRECTION TAPE	GENERAL FUND	SECURITY CENTER	1.37
	2/03/12	PENS, LEGAL PADS, PAPER	GENERAL FUND	SECURITY CENTER	24.22
	2/03/12	BINDERS, CDR	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	76.60
	2/03/12	TONER CARTRIDGE	WATER	O-DISTR MISC	84.59
	2/03/12	BINDERS, PAPER CLIPS	WATER	ACCTS-RECORDS & COLLEC	3.58
	2/03/12	BINDERS, PAPER CLIPS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	3.58
	2/03/12	BINDERS, PAPER CLIPS	ELECTRIC	ACCTS-RECORDS & COLLEC	7.17
				TOTAL:	984.89
ECHO GROUP INC	2/03/12	PUSH SWITCHES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	8.86
	2/03/12	PUSH SWITCHES	STORM WATER MANAGE	STORM DRAINAGE	8.86
				TOTAL:	17.72
FASTENAL COMPANY	2/03/12	PLOW LOCK WASHERS	GENERAL FUND	ICE AND SNOW REMOVAL	20.30
	2/03/12	STAINLESS BOLTS FOR VALVE	WATER	M-TRANS MAINS	22.11
	2/03/12	2" HOSE FOR #308	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	88.50
	2/03/12	O-RINGS	ELECTRIC	M-DISTR UNDERGRND LINE	25.14
				TOTAL:	156.05
FERGUSON ENTERPRISES INC #226	2/03/12	METER TEST BENCH REPAIR	WATER	O-DISTR METERS	81.56
				TOTAL:	81.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FERGUSON WATERWORKS INC	2/03/12	JOINT COUPLINGS	WATER	O-DIST UNDERGRND LINES	123.44
	2/03/12	STAINLESS REPAIR CLAMP	WATER	M-TRANS MAINS	318.37
	2/03/12	CLAMPS	WATER	M-TRANS MAINS	217.29
				TOTAL:	659.10
FRONTIER COMMUNICATIONS	2/03/12	ICAC REIMBURSED INTERNET L	GENERAL FUND	POLICE ADMINISTRATION	95.30
				TOTAL:	95.30
GCC CRMI	2/03/12	CONCRETE FOR MAIN BREAKS	WATER	M-TRANS MAINS	209.74
				TOTAL:	209.74
HARVEYS UPHOLSTERY	2/03/12	REPAIR UPHOLSTERY IN SQUAD	GENERAL FUND	POLICE ADMINISTRATION	180.00
				TOTAL:	180.00
HUISMAN MACHINING/FABRICATION	2/03/12	STEEL-DEBRIS SPLASH PLATE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	31.88
	2/03/12	STEEL-DEBRIS SPLASH PLATE	STORM WATER MANAGE	STORM DRAINAGE	31.88
				TOTAL:	63.76
IDE@S	2/03/12	LINKSYS SE ETHERNET SWITCH	GENERAL FUND	SECURITY CENTER	17.09
	2/03/12	LINKSYS SE ETHERNET SWITCH	GENERAL FUND	SECURITY CENTER	17.10
				TOTAL:	34.19
JACKS UNIFORMS & EQUIPMENT	2/03/12	UNIFORM PANTS, SHIRTS, BEL	GENERAL FUND	POLICE ADMINISTRATION	308.69
	2/03/12	UNIFORM PANTS, REPLACEMENT	GENERAL FUND	POLICE ADMINISTRATION	311.79
	2/03/12	CUSTOM NICKEL PLATE BADGES	GENERAL FUND	POLICE ADMINISTRATION	832.00
				TOTAL:	1,452.48
KUE CONTRACTORS INC	2/03/12	BIOSCIENCE TESTING/TRAININ	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	8,562.00
				TOTAL:	8,562.00
LAW ENFORCEMENT LABOR SERVICES INC #27	2/03/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	168.00
				TOTAL:	168.00
MARCO	2/03/12	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	46.48
	2/03/12	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	46.48
	2/03/12	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	19.78
	2/03/12	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	19.77
	2/03/12	SERVICE/SUPPLY CONTRACT	WATER	ACCTS-RECORDS & COLLEC	21.47
	2/03/12	SERVICE/SUPPLY CONTRACT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	21.47
	2/03/12	SERVICE/SUPPLY CONTRACT	ELECTRIC	ACCTS-RECORDS & COLLEC	42.95
				TOTAL:	218.40
MINNESOTA MUNICIPAL UTILITIES ASSOC	2/03/12	WINTER LEGISLATIVE CONFERE	ELECTRIC	ADMIN OFFICE SUPPLIES	230.00
	2/03/12	WINTER LEGISLATIVE CONFERE	ELECTRIC	ADMIN MISC	230.00
				TOTAL:	460.00
MINNESOTA POLLUTION CONTROL	2/03/12	BRAAKSMA EXAM FEE	MUNICIPAL WASTEWAT	O-PURIFY MISC	55.00
				TOTAL:	55.00
MINNESOTA POLLUTION CONTROL AGENCY	2/03/12	STEFFL REGISTRATION	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	300.00
	2/03/12	PAVELKO REGISTRATION	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	300.00
	2/03/12	BRAAKSMA REGISTRATION	MUNICIPAL WASTEWAT	O-PURIFY MISC	300.00
				TOTAL:	900.00
MINNESOTA RURAL WATER ASSN	2/03/12	ROOS REGISTRATION	WATER	O-DISTR MISC	175.00
	2/03/12	SCHEBPSTRA REGISTRATION	WATER	O-DISTR MISC	175.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	350.00
MINNESOTA SECTION AWWA	2/03/12	REGISTRATION-M MORROW	WATER	O-DISTR MISC	175.00
				TOTAL:	175.00
MISCELLANEOUS V ANDERSON LEE	2/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
DEUEL LYMAN	2/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
KLINKENBORG WILLIAM	2/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
LANNERS DARLENE M	2/03/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	73.02
MEH SAY	2/03/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	9.12
MENDOZA ZAVALA VIDAL	2/03/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	61.30
PETERSEN DEBBIE	2/03/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	44.90
PETERSEN DEBBIE	2/03/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
SCHUCK DUANE	2/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
STAN SIEVERT AGENCY	2/03/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	40.87
STAN SIEVERT AGENCY	2/03/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	65.46
STAN SIEVERT AGENCY	2/03/12	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	24.48
STAN SIEVERT AGENCY	2/03/12	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	12.11
SUNKOTA CONSTRUCTION	2/03/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	46.59
TUBBS AMANDA	2/03/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	73.44
UITDEFLESCHE SARA	2/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
WILLIAMS BRITTNEY	2/03/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	0.87
WILLIAMS BRITTNEY	2/03/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	0.31
WILLIAMS BRITTNEY	2/03/12	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	0.09
WILLIAMS BRITTNEY	2/03/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	0.34
WILLIAMS BRITTNEY	2/03/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	0.02
				TOTAL:	877.93
MN CHILD SUPPORT PAYMENT CTR	2/03/12	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	2/03/12	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	663.63
MN DEPT OF NATURAL RESOURCES-OMB	2/03/12	IRRIGATION PERMITS	RECREATION	GOLF COURSE-GREEN	658.60
				TOTAL:	658.60
MORRIS ELECTRONICS INC	2/03/12	EPSON SCANNER	GENERAL FUND	SECURITY CENTER	442.11
	2/03/12	EPSON SCANNER	GENERAL FUND	SECURITY CENTER	442.10
	2/03/12	MAIL SERVER ISSUES	GENERAL FUND	SECURITY CENTER	32.50
	2/03/12	MAIL SERVER ISSUES	GENERAL FUND	SECURITY CENTER	32.50
				TOTAL:	949.21
NOBLE INDUSTRIAL SUPPLY CORP	2/03/12	HIGH EXPANSION FOAM	GENERAL FUND	NON-DEPARTMENTAL	3,148.78
				TOTAL:	3,148.78
NOBLES COOPERATIVE ELECTRIC	2/03/12	ELECTRICITY	RECREATION	GOLF COURSE-CLUBHOUSE	155.52
	2/03/12	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	72.43
	2/03/12	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	193.43
	2/03/12	ELECTRICITY	RECREATION	GOLF COURSE-GREEN	80.16
	2/03/12	ELECTRICITY	AIRPORT	O-GEN MISC	37.77
				TOTAL:	539.31
NOBLES COUNTY	2/03/12	OCT 11	ELECTRIC	NON-DEPARTMENTAL	1,079.23
	2/03/12	NOV 11	ELECTRIC	NON-DEPARTMENTAL	1,079.23
	2/03/12	DEC 11	ELECTRIC	NON-DEPARTMENTAL	1,079.23
				TOTAL:	3,237.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
OXFORD AUTOMOTIVE EXTERIORS	2/03/12	REPLACE BROKE TAIL LAMP #2	GENERAL FUND	NON-DEPARTMENTAL	133.59
	2/03/12	REPLACE BROKE TAIL LAMP #2	GENERAL FUND	NON-DEPARTMENTAL	15.60
	2/03/12	REPLACE BROKEN WINDSHEILD	GENERAL FUND	NON-DEPARTMENTAL	296.31
	2/03/12	REPLACE BROKEN WINDSHEILD	GENERAL FUND	NON-DEPARTMENTAL	124.80
	2/03/12	REMOVE & FIX SQUAD SEAT #3	GENERAL FUND	POLICE ADMINISTRATION	78.00
	2/03/12	REMOVE & FIX SQUAD SEAT #3	GENERAL FUND	POLICE ADMINISTRATION	34.59
	2/03/12	REPLACE HIGH STOP LAMP #26	GENERAL FUND	POLICE ADMINISTRATION	15.60
	2/03/12	REPLACE HIGH STOP LAMP #26	GENERAL FUND	POLICE ADMINISTRATION	123.64
				TOTAL:	822.13
POWERPLAN	2/03/12	SWITCH	GENERAL FUND	PAVED STREETS	62.48
				TOTAL:	62.48
RACOM CORP	2/03/12	MAINTENANCE CONTRACT-POLIC	GENERAL FUND	POLICE ADMINISTRATION	395.20
	2/03/12	REMOVE GUNLOCKS,RELOCATE P	GENERAL FUND	POLICE ADMINISTRATION	88.00
	2/03/12	MAINTENANCE CONTRACT-DISPA	GENERAL FUND	SECURITY CENTER	507.30
	2/03/12	MAINTENANCE CONTRACT-DISPA	GENERAL FUND	SECURITY CENTER	507.30
	2/03/12	GEL CELL BATTERIES-DISPATC	GENERAL FUND	SECURITY CENTER	317.42
	2/03/12	GEL CELL BATTERIES-DISPATC	GENERAL FUND	SECURITY CENTER	317.42
			TOTAL:	2,132.64	
RUNNINGS SUPPLY INC-ACCT#9502440	2/03/12	SHOP SUPPLIES	WATER	O-DISTR MISC	34.94
	2/03/12	WINTER COAT	WATER	O-DISTR MISC	101.99
	2/03/12	OIL-FILTER PLANT	WATER	M-PURIFY EQUIPMENT	9.61
	2/03/12	VALVE REPAIR BOLTS	WATER	M-TRANS MAINS	95.71
	2/03/12	BATTERIES FOR PLANT	MUNICIPAL WASTEWAT	O-PURIFY MISC	11.75
	2/03/12	COUPLING, HOSE CLAMP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	39.69
			TOTAL:	293.69	
SANFORD REGIONAL HOSPITAL WORTHINGTON	2/03/12	OCT 2011	ELECTRIC	NON-DEPARTMENTAL	2,060.44
	2/03/12	NOV 2011	ELECTRIC	NON-DEPARTMENTAL	2,060.44
	2/03/12	DEC 2011	ELECTRIC	NON-DEPARTMENTAL	2,060.44
			TOTAL:	6,181.32	
SCHWALBACH ACE #6067	2/03/12	TOILET BOWL LID-PLANT	MUNICIPAL WASTEWAT	M-PURIFY STRUCTURES	9.07
				TOTAL:	9.07
SIEVE AARON	2/03/12	REIMBURSE	ELECTRIC	O-DISTR MISC	66.60
				TOTAL:	66.60
TRACTOR SUPPLY CREDIT PLAN	2/03/12	SWIVEL CASTERS	GENERAL FUND	NON-DEPARTMENTAL	64.38
				TOTAL:	64.38
VANTAGEPOINT TRANSFER AGENTS-457	2/03/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	2/03/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	2/03/12	CELL PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	712.42
	2/03/12	CELL PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.79
	2/03/12	CELL PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.79
	2/03/12	CELL PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	48.81
			TOTAL:	884.81	
WAL MART BUSINESS	2/03/12	BLEACH, KITCHEN WIPES, CLB	GENERAL FUND	NON-DEPARTMENTAL	14.33
	2/03/12	WIPES, CLEANER, HAND GEL,	GENERAL FUND	SECURITY CENTER	16.40
	2/03/12	WIPES, CLEANER, HAND GEL,	GENERAL FUND	SECURITY CENTER	16.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	47.13
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	2/03/12	2011 FRANCHISE/PEG FEES	CABLE TELEVISION	NON-DEPARTMENTAL	129,904.29
				TOTAL:	129,904.29
WORTHINGTON FOOTWEAR	2/03/12	WINTER STEEL TOE BOOTS	WATER	O-DISTR MISC	174.40
				TOTAL:	174.40
WORTHINGTON PRINTING CO INC	2/03/12	50,000 ENVELOPES	WATER	ACCTS-RECORDS & COLLEC	483.14
	2/03/12	50,000 ENVELOPES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	483.13
	2/03/12	50,000 ENVELOPES	ELECTRIC	ACCTS-RECORDS & COLLEC	966.28
				TOTAL:	1,932.55

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===== FUND TOTALS =====
101 GENERAL FUND                12,721.09
207 PD TASK FORCE                 76.60
229 RECREATION                   1,160.14
231 ECONOMIC DEV AUTHORITY       8,562.00
601 WATER                        2,801.40
602 MUNICIPAL WASTEWATER         6,853.47
604 ELECTRIC                     12,036.95
606 STORM WATER MANAGEMENT       65.31
607 STREET LIGHTING              12.11
612 AIRPORT                      37.77
872 CABLE TELEVISION             129,904.29
873 GARBAGE COLLECTION           0.36
882 TOURISM PROMOTION            13,405.75
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GRAND TOTAL:                    187,637.24
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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN WATER ENTERPRISES ENVMENTAL M	2/10/12	CONTRACT OPERATIONS WWTF J	INDUSTRIAL WASTEWA	O-PURIFY MISC	111,431.13
				TOTAL:	111,431.13
ANDERSON ALIGNMENT SERVICE	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	84.43
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	109.60
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	93.00
	2/10/12	REPAIR BRAKE CHAMBER, FITT	GENERAL FUND	PAVED STREETS	122.83
	2/10/12	REPAIR BRAKE CHAMBER, FITT	GENERAL FUND	PAVED STREETS	80.00
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	84.43
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	41.33
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	93.00
	2/10/12	INSTALL EMERGENCY BRAKE SH	GENERAL FUND	PAVED STREETS	113.32
	2/10/12	INSTALL EMERGENCY BRAKE SH	GENERAL FUND	PAVED STREETS	200.00
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	PAVED STREETS	122.72
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	PAVED STREETS	981.67
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	PAVED STREETS	227.50
	2/10/12	BATTERIES, SERVICE CALL	GENERAL FUND	PAVED STREETS	237.75
	2/10/12	BATTERIES, SERVICE CALL	GENERAL FUND	PAVED STREETS	56.00
	2/10/12	SERVICE CALL-IGNITION SWIT	GENERAL FUND	PAVED STREETS	120.00
	2/10/12	SERVICE CALL-IGNITION SWIT	GENERAL FUND	PAVED STREETS	3.21
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	122.91
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	110.29
	2/10/12	OIL CHANGE, GREASE JOB	GENERAL FUND	PAVED STREETS	135.00
	2/10/12	2 BLOWER RESISTORS, RELAY	GENERAL FUND	PAVED STREETS	280.01
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	ICE AND SNOW REMOVAL	122.72
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	ICE AND SNOW REMOVAL	981.67
	2/10/12	REBUILD TRANSMISSION, OIL	GENERAL FUND	ICE AND SNOW REMOVAL	227.50
	2/10/12	BATTERIES, SERVICE CALL	GENERAL FUND	ICE AND SNOW REMOVAL	237.76
	2/10/12	BATTERIES, SERVICE CALL	GENERAL FUND	ICE AND SNOW REMOVAL	56.00
	2/10/12	OIL CHANGE, GREASE, PUSH A	GENERAL FUND	ICE AND SNOW REMOVAL	390.52
	2/10/12	OIL CHANGE, GREASE, PUSH A	GENERAL FUND	ICE AND SNOW REMOVAL	230.52
	2/10/12	OIL CHANGE, GREASE, PUSH A	GENERAL FUND	ICE AND SNOW REMOVAL	400.00
	2/10/12	REPAIR OUT RIGGER CYLINDER	RECREATION	TREE REMOVAL	34.20
	2/10/12	REPAIR OUT RIGGER CYLINDER	RECREATION	TREE REMOVAL	341.30
	2/10/12	REPAIR OUT RIGGER CYLINDER	RECREATION	TREE REMOVAL	258.36
	2/10/12	2 BATTERIES	AIRPORT	O-GEN MISC	333.34
				TOTAL:	7,032.89
APPEL TROY	2/10/12	REIMBURSE ELSING ARROWWOOD PD TASK FORCE		BUFFALO RIDGE DRUG TAS	37.04
				TOTAL:	37.04
ARCTIC ICE INC	2/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	88.50
				TOTAL:	88.50
ARNOLD MOTOR SUPPLY	2/10/12	TACHOMETER FOR PUMP ON 308	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	55.57
	2/10/12	WIRE FOR LIGHT PLUG ON 322	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	6.08
	2/10/12	WAX	ELECTRIC	O-DISTR UNDERGRND LINE	25.63
	2/10/12	ANTI-FREEZE	ELECTRIC	O-DISTR UNDERGRND LINE	16.63
	2/10/12	OIL, OIL FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	28.86
				TOTAL:	132.77
BAHRS SMALL ENGINE	2/10/12	SHARPEN 8 CHAINS	RECREATION	TREE REMOVAL	40.00
				TOTAL:	40.00
BALK AUTOMOTIVE SERVICE	2/10/12	TUBING	ELECTRIC	O-DISTR UNDERGRND LINE	28.83
				TOTAL:	28.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BEVERAGE WHOLESALERS INC	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,227.95
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,889.95
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	144.00
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	591.95
TOTAL:					4,853.85
BOUSEMA FARMS, INC	2/10/12	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	990.00
	TOTAL:				
BUETOW 2 ARCHITECTS INC	2/10/12	CONSTRUCTION ADMIN-FIRE ST	GENERAL FUND	FIRE ADMINISTRATION	748.00
	TOTAL:				
BURNS LOCK & KEY	2/10/12	KEY PAD LOCK	AIRPORT	O-GEN MISC	235.13
	2/10/12	KEY PAD LOCK	AIRPORT	O-GEN MISC	40.00
	TOTAL:				
C&S CHEMICALS INC	2/10/12	4,191 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,218.19
	2/10/12	4,155 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,173.37
	TOTAL:				
CHAMBER OF COMMERCE	2/10/12	ANNUAL MEETING	GENERAL FUND	MAYOR AND COUNCIL	196.00
	TOTAL:				
CONTINENTAL SAFETY EQUIPMENT INC	2/10/12	OXYGEN SENSOR	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	140.21
	TOTAL:				
COOPERATIVE ENERGY CO	2/10/12	SUPERLUBE 10W30	RECREATION	PARK AREAS	100.80
	TOTAL:				
CRYSTAL GLASS COMPANY	2/10/12	WINDSHIELD ON 409	GENERAL FUND	PAVED STREETS	55.00
	2/10/12	WINDSHIELD ON 409	GENERAL FUND	PAVED STREETS	102.90
	2/10/12	WINDSHIELD ON 409	GENERAL FUND	ICE AND SNOW REMOVAL	102.91
	2/10/12	WINDSHIELD ON 409	GENERAL FUND	ICE AND SNOW REMOVAL	55.00
	TOTAL:				
CULLIGAN WATER COND CO	2/10/12	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	54.00
	2/10/12	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	36.00
	2/10/12	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	2/10/12	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	2/10/12	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	2/10/12	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	2/10/12	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	48.00
	2/10/12	SALT	LIQUOR	O-GEN MISC	15.75
	TOTAL:				
CUMISKEY MICHAEL	2/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
	2/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	59.00
	TOTAL:				
DACOTAH PAPER CO	2/10/12	BAGS	LIQUOR	O-GEN MISC	518.23
	2/10/12	CREDIT BAGS	LIQUOR	O-GEN MISC	32.77
	TOTAL:				
DAILY GLOBE	2/10/12	ONLINE AD	GENERAL FUND	MAYOR AND COUNCIL	60.00
	2/10/12	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	298.35
	2/10/12	SUMMARY BUDGET PUBLICATION	GENERAL FUND	AUDITS AND BUDGETS	878.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	110.50
	2/10/12	ONLINE AD	GENERAL FUND	PAVED STREETS	149.00
	2/10/12	ONLINE AD	ELECTRIC	FA DISTR POLES TOWERS	104.98
	2/10/12	SUBSCRIPTION	LIQUOR	O-GEN MISC	164.15
	2/10/12	ONLINE AD	LIQUOR	O-GEN MISC	225.00
	2/10/12	AIRPORT ZONING	AIRPORT	O-GEN MISC	194.94
				TOTAL:	2,185.40
DANS ELECTRIC INC	2/10/12	SERVICE CALL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	275.00
	2/10/12	SERVICE CALL	ELECTRIC	M-DISTR UNDERGRND LINE	55.00
	2/10/12	OUTDOOR LIGHT REPAIRS	LIQUOR	O-GEN MISC	97.92
	2/10/12	SUMP PUMP REPAIR	AIRPORT	O-GEN MISC	22.25
	2/10/12	SUMP PUMP REPAIR	AIRPORT	O-GEN MISC	55.00
				TOTAL:	505.17
DAVIS TYPEWRITER CO INC	2/10/12	HIGHLIGHT	GENERAL FUND	ACCOUNTING	3.27
	2/10/12	STORAGE SHELVES	GENERAL FUND	ACCOUNTING	865.69
	2/10/12	KEYBOARD DRAWER	GENERAL FUND	ENGINEERING ADMIN	36.79
	2/10/12	HIGHLIGHTERS, CARTRIDGE	DATA PROCESSING	DATA PROCESSING	202.41
	2/10/12	HIGHLIGHTERS, CARTRIDGE	DATA PROCESSING	DATA PROCESSING	6.63
	2/10/12	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	101.21
				TOTAL:	1,216.00
DEPARTMENT OF FINANCE	2/10/12	ADMIN FORFEITURE-CHAVARRIA PD TASK FORCE		BUFFALO RIDGE DRUG TAS	54.00
	2/10/12	ADMIN FORFEITURE-SOUVANNAR PD TASK FORCE		BUFFALO RIDGE DRUG TAS	26.80
				TOTAL:	80.80
DITCH WITCH OF SD INC	2/10/12	PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	51.37
				TOTAL:	51.37
DR PEPPER SNAPPLE GROUP	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	61.95
				TOTAL:	61.95
ECHO GROUP INC	2/10/12	LIGHT BULBS	LIQUOR	O-GEN MISC	23.13
				TOTAL:	23.13
ECOLAB WATER CARE SERVICES	2/10/12	2,500 # PHOSPHATE	WATER	O-PURIFY	4,961.00
				TOTAL:	4,961.00
ELSING SHAWN	2/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	22.00
	2/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	22.00
	2/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	10.00
				TOTAL:	54.00
ENVIRONMENTAL RESOURCE ASSOCIATES	2/10/12	QA TEST AMPULES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	639.28
				TOTAL:	639.28
ERA LABORATORIES INC	2/10/12	ACUTE TOXICITY EVALUATION	INDUSTRIAL WASTEWA	O-PURIFY MISC	725.00
				TOTAL:	725.00
ESHLEMAN ARMAND	2/10/12	REIMBURSE	GENERAL FUND	ECONOMIC DEVELOPMENT	389.29
	2/10/12	REIMBURSE	GENERAL FUND	ECONOMIC DEVELOPMENT	18.34
				TOTAL:	407.63
FASTENAL COMPANY	2/10/12	PARTS	ELECTRIC	M-DISTR UNDERGRND LINE	44.89
				TOTAL:	44.89

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FERGUSON ENTERPRISES INC #226	2/10/12	HOLE SAW BIT	ELECTRIC	O-DISTR MISC	10.57
				TOTAL:	10.57
FERGUSON WATERWORKS INC	2/10/12	STAINLESS REPAIR CLAMP	WATER	M-TRANS MAINS	390.50
	2/10/12	RETURNED STAINLESS REPAIR	WATER	M-TRANS MAINS	372.35
				TOTAL:	18.15
GEOTEK INC	2/10/12	MASONRY TESTS/INSPECTIONS	GENERAL FUND	FIRE ADMINISTRATION	1,708.50
				TOTAL:	1,708.50
GOLF COURSE SUPERINTENDENTS	2/10/12	2012 TURFGRASS CONFERENCE	RECREATION	GOLF COURSE-GREEN	220.00
				TOTAL:	220.00
GOPHER STATE ONE CALL INC	2/10/12	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	5.44
	2/10/12	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	5.43
	2/10/12	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	10.88
				TOTAL:	21.75
GRAHAM TIRE OF WORTHINGTON INC	2/10/12	TIRE REPAIR	GENERAL FUND	PAVED STREETS	32.44
	2/10/12	NEW TIRES ON 437	GENERAL FUND	PAVED STREETS	548.38
	2/10/12	NEW TIRES ON 437	GENERAL FUND	PAVED STREETS	34.00
	2/10/12	OIL CHANGE	RECREATION	PARK AREAS	22.86
	2/10/12	OIL CHANGE	RECREATION	PARK AREAS	10.00
	2/10/12	TIRE REPAIR UNIT 205	WATER	O-DIST UNDERGRND LINES	64.52
	2/10/12	REPAIR TIRES ON #100	ELECTRIC	O-DISTR UNDERGRND LINE	36.28
	2/10/12	TIRES ON #103	ELECTRIC	O-DISTR UNDERGRND LINE	561.10
	2/10/12	TIRES ON #103	ELECTRIC	O-DISTR UNDERGRND LINE	109.95
	2/10/12	NEW TIRES AIRPORT TUG	AIRPORT	O-GEN MISC	783.08
				TOTAL:	2,202.61
HAGEN BEVERAGE DISTRIBUTING INC	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	112.00
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,252.70
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	641.50
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,990.45
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	706.00
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,044.55
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	290.00
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	89.55
				TOTAL:	9,126.75
RODNEY D HARVEY	2/10/12	TRAILER LETTERING	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	513.00
	2/10/12	CHANGE LIQUORE STORE HOURS	LIQUOR	O-GEN MISC	80.58
				TOTAL:	593.58
HAWKINS INC	2/10/12	REFUND FREIGHT	WATER	O-PURIFY	207.74
	2/10/12	2 TONS CHLORINE	WATER	O-PURIFY	1,356.31
				TOTAL:	1,148.57
HY-VEE INC-61705	2/10/12	DEGROOT RETIREMENT	GENERAL FUND	MAYOR AND COUNCIL	15.16
	2/10/12	DEGROOT RETIREMENT	GENERAL FUND	MAYOR AND COUNCIL	69.10
	2/10/12	GAS	LIQUOR	O-GEN MISC	33.30
				TOTAL:	117.56
IDE@S	2/10/12	MOUSE AND FLASH DRIVE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	64.09
				TOTAL:	64.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INFRARED SERVICES	2/10/12	INFRARED INSPECTION/ANALYS	ELECTRIC	CUSTOMER INSTALL EXPEN	1,226.20
				TOTAL:	1,226.20
J & K WINDOWS	2/10/12	WINDOW CLEANING	LIQUOR	O-GEN MISC	30.00
				TOTAL:	30.00
JAYCOX IMPLEMENT INC	2/10/12	PARTS	RECREATION	PARK AREAS	86.09
	2/10/12	PARTS	RECREATION	PARK AREAS	10.95
	2/10/12	PARTS	RECREATION	PARK AREAS	89.11
	2/10/12	SUPPLIES	RECREATION	PARK AREAS	21.15
	2/10/12	REPAIRS	RECREATION	PARK AREAS	255.00
	2/10/12	REPAIRS	RECREATION	PARK AREAS	163.41
				TOTAL:	625.71
JENSEN ELECTRIC CONTRACTING INC	2/10/12	FIRE ALARM MONITORING FEE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	35.00
				TOTAL:	35.00
JERRY'S AUTO SUPPLY	2/10/12	HYDRAULIC FILTER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	39.78
	2/10/12	5 GALLONS HYDRAULIC FLUID	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	55.56
	2/10/12	OIL	ELECTRIC	O-DISTR UNDERGRND LINE	96.36
	2/10/12	RETURNED FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	9.39
	2/10/12	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	10.05
	2/10/12	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	5.27
	2/10/12	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	17.40
	2/10/12	FILTER	ELECTRIC	O-DISTR UNDERGRND LINE	13.09
				TOTAL:	228.12
JOHNSON BROTHERS LIQUOR CO	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,793.53
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,591.30
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	167.92
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,813.34
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,275.65
	2/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	80.00
	2/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	13.28
	2/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	10.40
				TOTAL:	8,538.06
JOHNSON CONTROLS INC	2/10/12	MAU-WETWELL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	770.75
				TOTAL:	770.75
JSA SERVICES	2/10/12	TOWELS	LIQUOR	O-GEN MISC	82.23
				TOTAL:	82.23
KOLANDER BRIAN	2/10/12	REIMBURSE	GENERAL FUND	ACCOUNTING	294.65
				TOTAL:	294.65
KRUSE MOTORS OF WORTHINGTON INC	2/10/12	REPAIR HEATER IN SQUAD 36	GENERAL FUND	POLICE ADMINISTRATION	28.12
	2/10/12	REPAIR HEATER IN SQUAD 36	GENERAL FUND	POLICE ADMINISTRATION	83.00
				TOTAL:	111.12
LAB SAFETY SUPPLY INC	2/10/12	EYE WASH, SPILL KIT, GLOVE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	142.99
				TOTAL:	142.99
LAMPERTS YARDS INC-2600013	2/10/12	SHOP SHELVING	WATER	O-DISTR MISC	7.82
	2/10/12	SHOP SHELVING	WATER	O-DISTR MISC	15.83
	2/10/12	SHOP SHELVING	WATER	O-DISTR MISC	186.33

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	SHOP SHELVING	WATER	O-DISTR MISC	16.01
				TOTAL:	225.99
LARSON CRANE SERVICE INC	2/10/12	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	1,537.50
	2/10/12	SNOW REMOVAL-BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	62.50
	2/10/12	SNOW REMOVAL-BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	285.00
				TOTAL:	1,885.00
MATHESON TRI-GAS INC	2/10/12	OXYGEN CYLINDER	GENERAL FUND	PAVED STREETS	31.16
	2/10/12	LIGHTER RENEWAL	GENERAL FUND	PAVED STREETS	8.67
	2/10/12	WELDING RODS	GENERAL FUND	PAVED STREETS	179.32
	2/10/12	ACETYLENE CYLINDER	RECREATION	PARK AREAS	45.55
	2/10/12	ACETYLENE REFILL	WATER	O-DISTR MISC	35.11
	2/10/12	OXYGEN RENTAL	WATER	O-DISTR MISC	37.89
	2/10/12	DRILL BIT	ELECTRIC	O-DISTR MISC	11.22
				TOTAL:	348.92
MERITAIN HEALTH	2/10/12	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,671.59
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	425.20
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	642.55
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	815.20
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	74.30
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	30.08
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	237.76
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	100.62
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	60.03
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	855.15
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	97.93
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	8,095.07
	2/10/12	FRITZ CHANGE-FAMILY TO SIN	GENERAL FUND	POLICE ADMINISTRATION	207.85
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	21.73
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,072.50
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,072.50
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	FIRE ADMINISTRATION	21.53
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	119.42
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	657.94
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	ICE AND SNOW REMOVAL	52.37
	2/10/12	HEALTH INS ADMIN	GENERAL FUND	MISC SPECIAL DAYS/EVEN	94.82
	2/10/12	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	217.35
	2/10/12	HEALTH INS ADMIN	RECREATION	PARK AREAS	616.85
	2/10/12	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	1,308.56
	2/10/12	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	127.69
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	1 & CLIFTON-OMAHA-TH59	216.81
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	14.84
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR	5.32
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	211.59
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	TREVOR ST	5.32
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	FRANKLIN ST	5.32
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	ALLEY BLK 18	10.58
	2/10/12	HEALTH INS ADMIN	IMPROVEMENT CONST	GRAND AV NORTH TRUNK	21.26
	2/10/12	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	6.19
	2/10/12	HEALTH INS ADMIN	WATER	O-PUMPING	110.74
	2/10/12	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	174.38
	2/10/12	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	425.20
	2/10/12	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	273.27
	2/10/12	HEALTH INS ADMIN	WATER	O-DISTR MISC	257.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	HEALTH INS ADMIN	WATER	M-TRANS MAINS	144.38
	2/10/12	HEALTH INS ADMIN	WATER	M-DISTR METERS	159.99
	2/10/12	HEALTH INS ADMIN	WATER	GENERAL ADMIN	60.07
	2/10/12	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	1.55
	2/10/12	HEALTH INS ADMIN	WATER	ADMIN MISC	9.68
	2/10/12	HEALTH INS ADMIN	WATER	ACCTS-METER READING	212.60
	2/10/12	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	154.14
	2/10/12	HEALTH INS ADMIN	WATER	PROJECT #14	44.14
	2/10/12	HEALTH INS ADMIN	WATER	PROJECT #15	16.15
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	65.20
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	94.70
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	152.15
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	300.49
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	448.07
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	21.25
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	507.17
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	492.85
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	48.05
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.55
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROFESSIONAL SERVICES	42.52
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN MISC	9.68
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	128.62
	2/10/12	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	25.84
	2/10/12	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	51.67
	2/10/12	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	353.99
	2/10/12	HEALTH INS ADMIN	ELECTRIC	M-SOURCE MISC	41.28
	2/10/12	HEALTH INS ADMIN	ELECTRIC	M-CISTR SUPER & ENG	85.04
	2/10/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	262.04
	2/10/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	73.15
	2/10/12	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	450.12
	2/10/12	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	292.32
	2/10/12	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	15.47
	2/10/12	HEALTH INS ADMIN	ELECTRIC	ADMIN MISC	19.35
	2/10/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	179.22
	2/10/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	663.32
	2/10/12	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	212.60
	2/10/12	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	43.47
	2/10/12	HEALTH INS ADMIN	ELECTRIC	FA DISTR METERS	10.87
	2/10/12	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	84.37
	2/10/12	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #3	22.59
	2/10/12	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	869.40
	2/10/12	HEALTH INS ADMIN	AIRPORT	O-GEN MISC	59.27
	2/10/12	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	217.35
	2/10/12	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	642.55
	2/10/12	JAN FOR FEB COBRA INS-KLEV	HEALTH INS PLAN (T	NON-DEPARTMENTAL	217.35
	2/10/12	JAN FOR FEB COBRA INS-ROLO	HEALTH INS PLAN (T	NON-DEPARTMENTAL	217.35
	2/10/12	JAN FOR FEB COBRA INS-EVER	HEALTH INS PLAN (T	NON-DEPARTMENTAL	217.35
	2/10/12	HIPAA CERTS 2/1/12	HEALTH INS PLAN (T	EMPLOYEE PENS & BENEFI	1.50
				TOTAL:	28,462.55
MINNESOTA DEPARTMENT OF AGRICULTURE	2/10/12	PESTICIDE LICENSE RENEWAL	RECREATION	GOLF COURSE-GREEN	15.00
				TOTAL:	15.00
MINNESOTA DEPARTMENT OF HEALTH	2/10/12	WELL MAINTENANCE PERMITS	STORM WATER MANAGE	STREET CLEANING	250.00
				TOTAL:	250.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA ENERGY RESOURCES CORP	2/10/12	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	973.83
	2/10/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,044.08
	2/10/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	245.19
	2/10/12	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	184.19
	2/10/12	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,280.72
	2/10/12	GAS SERVICE	WATER	O-DISTR MISC	14.57
	2/10/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	2,780.24
	2/10/12	GAS SERVICE	AIRPORT	O-GEN MISC	426.78
	2/10/12	GAS SERVICE	AIRPORT	O-GEN MISC	378.47
				TOTAL:	7,328.07
MISCELLANEOUS V YOUSO KEVIN	2/10/12	WRH REFUND	WRH	NON-DEPARTMENTAL	498.00
				TOTAL:	498.00
MMBA	2/10/12	REGISTRATION	LIQUOR	O-GEN MISC	315.00
				TOTAL:	315.00
MN GOLF COURSE SUPERINTENDENT'S ASSOC	2/10/12	2012 MEMBERSHIP	RECREATION	GOLF COURSE-GREEN	115.00
				TOTAL:	115.00
MORGAN CREEK VINEYARDS	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	78.84
				TOTAL:	78.84
MORRIS ELECTRONICS INC	2/10/12	LENOVO THINKCENTRE	WATER	O-DISTR MISC	843.93
	2/10/12	MICROSOFT OFFICE PRO 2010	WATER	ACCTS-RECORDS & COLLEC	846.40
	2/10/12	LABOR-VIRUS	WATER	ACCTS-RECORDS & COLLEC	65.00
	2/10/12	SHIPPING	WATER	ACCTS-RECORDS & COLLEC	4.24
	2/10/12	LENO THINKCENTRE	WATER	ACCTS-RECORDS & COLLEC	98.58
	2/10/12	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	65.00
	2/10/12	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	65.00
	2/10/12	MICROSOFT OFFICE PRO 2010	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	846.40
	2/10/12	LABOR-VIRUS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	65.00
	2/10/12	SHIPPING	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.25
	2/10/12	LENO THINKCENTRE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	98.58
	2/10/12	LENO THINKCENTRE	ELECTRIC	CUSTOMER INSTALL EXPEN	400.00
	2/10/12	MICROSOFT OFFICE PRO 2010	ELECTRIC	ACCTS-RECORDS & COLLEC	1,692.81
	2/10/12	LABOR-VIRUS	ELECTRIC	ACCTS-RECORDS & COLLEC	130.00
	2/10/12	SHIPPING	ELECTRIC	ACCTS-RECORDS & COLLEC	8.50
	2/10/12	LENO THINKCENTRE	ELECTRIC	ACCTS-RECORDS & COLLEC	197.16
			TOTAL:	5,430.85	
NCL OF WISCONSIN INC	2/10/12	BUFFER SOLUTIONS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	102.62
				TOTAL:	102.62
NIENKERK CONSTRUCTION INC	2/10/12	PUMPED GREASE AT PLANT	MUNICIPAL WASTEWAT	O-PURIFY MISC	200.00
				TOTAL:	200.00
NOBLES COOPERATIVE ELECTRIC	2/10/12	ELECTRIC SERVICE	WATER	O-PUMPING	10.37
	2/10/12	ELECTRIC SERVICE	WATER	O-PUMPING	12.60
				TOTAL:	22.97
NOBLES COUNTY ATTORNEY	2/10/12	ADMIN FORFEITURE-CHAVARRIA PD TASK FORCE		BUFFALO RIDGE DRUG TAS	108.00
	2/10/12	ADMIN FORFEITURE-SOUVANNAR PD TASK FORCE		BUFFALO RIDGE DRUG TAS	53.60
				TOTAL:	161.60
NOBLES COUNTY AUDITOR/TREASURER	2/10/12	JANUARY LEGAL	GENERAL FUND	PROSECUTION	11,690.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	DECEMBER SOLID WASTE MANAG	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>7,208.00</u>
				TOTAL:	18,898.25
NOBLES COUNTY REVIEW	2/10/12	BRIDAL SUPPLEMENT	LIQUOR	O-GEN MISC	<u>92.00</u>
				TOTAL:	92.00
NPC INTERNATIONAL	2/10/12	SUPERVISOR MEETING 1/17/12	GENERAL FUND	POLICE ADMINISTRATION	<u>32.21</u>
				TOTAL:	32.21
OMG MIDWEST INC DBA SOUTHERN MINNESOTA	2/10/12	RYANS RD STREET IMPROV FIN	IMPROVEMENT CONST	NON-DEPARTMENTAL	<u>29,564.11</u>
				TOTAL:	29,564.11
PEER ENGINEERING INC	2/10/12	PROFESSIONAL SERVICES	IMPROVEMENT CONST	ADI DEVELOPMENT	<u>504.00</u>
				TOTAL:	504.00
PEPSI COLA BOTTLING CO	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	3.95
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	90.85
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>224.80</u>
				TOTAL:	319.60
PETERSEN CLEANING & SUPPLY	2/10/12	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>60.50</u>
				TOTAL:	60.50
PHILLIPS WINE & SPIRITS INC	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,588.00
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	101.30
	2/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	36.80
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,716.92
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	141.65
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	60.50
	2/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>52.00-</u>
				TOTAL:	5,593.17
PROBUILD NORTH LLC	2/10/12	LATTICE	RECREATION	TREE REMOVAL	23.50
	2/10/12	SONO TUBE	ELECTRIC	FA DISTR ST LIFE & SIG	<u>464.85</u>
				TOTAL:	488.35
QUALITY WINE & SPIRITS	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	388.00
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,904.43
	2/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	10.75-
	2/10/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	61.96-
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	440.00
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	66.07
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	<u>701.05</u>
				TOTAL:	3,426.84
RACOM CORP	2/10/12	ROOF ANTENNA MOUNTING	GENERAL FUND	ICE AND SNOW REMOVAL	39.55
	2/10/12	ROOF ANTENNA MOUNTING	GENERAL FUND	ICE AND SNOW REMOVAL	<u>220.00</u>
				TOTAL:	259.55
RON'S REPAIR INC	2/10/12	DOT INSPECTION - TRAILER	ELECTRIC	O-DISTR UNDERGRND LINE	52.15
	2/10/12	DOT INSPECTION UNIT 109	ELECTRIC	O-DISTR UNDERGRND LINE	<u>77.15</u>
				TOTAL:	129.30
RUNNINGS SUPPLY INC-ACCT#9502440	2/10/12	MURIATIC ACID	WATER	M-PUMPING	24.30
	2/10/12	SMALL TOOLS-FILTER PLANT	WATER	M-PURIFY EQUIPMENT	22.96
	2/10/12	HARDWARE-BOLTS	WATER	M-PURIFY EQUIPMENT	2.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	CHAIN BINDERS	ELECTRIC	M-DISTR UNDERGRND LINE	52.28
				TOTAL:	102.11
RUNNINGS SUPPLY INC-ACCT#9502485	2/10/12	HITCH PIN	GENERAL FUND	PAVED STREETS	4.28
	2/10/12	HYDRAULIC OIL	GENERAL FUND	PAVED STREETS	52.36
	2/10/12	COMPRESSSION SPRINGS	GENERAL FUND	ICE AND SNOW REMOVAL	4.27
	2/10/12	COUPLER	GENERAL FUND	ICE AND SNOW REMOVAL	22.44
	2/10/12	FUSES	GENERAL FUND	ICE AND SNOW REMOVAL	4.26
	2/10/12	BULK HEX NUTS	GENERAL FUND	SIGNS AND SIGNALS	2.05
	2/10/12	BOLTS, HAMMER	GENERAL FUND	SIGNS AND SIGNALS	11.75
	2/10/12	BOLTS	GENERAL FUND	SIGNS AND SIGNALS	3.92
	2/10/12	TRAILER HITCH EQUIPMENT	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	19.22
	2/10/12	FOOT PLATE FOR TRAILER JAC	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	11.75
	2/10/12	SWITCHES, COTTER PINS, BRO	RECREATION	GOLF COURSE-GREEN	38.65
	2/10/12	PLOW BOLTS	RECREATION	PARK AREAS	2.14
	2/10/12	HARDWARE	RECREATION	PARK AREAS	9.89
	2/10/12	BAR OIL	RECREATION	TREE REMOVAL	36.32
	2/10/12	BAR OIL	RECREATION	TREE REMOVAL	36.32
	2/10/12	HELMET SYSTEM	RECREATION	TREE REMOVAL	69.46
	2/10/12	SPRAY PAINT	RECREATION	TREE REMOVAL	10.24
	2/10/12	GALVANIZED CABLE, HARDWARE	AIRPORT	O-GEN MISC	76.89
	2/10/12	GALVANIZED CABLE, FERRULES	AIRPORT	O-GEN MISC	43.59
	2/10/12	GALVANIZED CABLE	AIRPORT	O-GEN MISC	38.80
	2/10/12	WOOD SCREWS, DRILL BIT, RE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	18.97
				TOTAL:	517.57
S & K TRUCK LINE INC	2/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	153.90
	2/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	207.90
	2/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	222.75
				TOTAL:	584.55
SCHAAP SANITATION INC	2/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	96.71
	2/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	37.76
	2/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	PAVED STREETS	92.40
	2/10/12	APPLIANCE DISPOSAL	GENERAL FUND	CODE ENFORCEMENT	23.98
	2/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	COMMUNITY CENTER	47.02
	2/10/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	281.67
	2/10/12	MONTHLY GARBAGE SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	67.62
	2/10/12	MONTHLY GARBAGE SERVICE	WATER	O-DISTR MISC	130.21
	2/10/12	MONTHLY GARBAGE SERVICE	ELECTRIC	O-DISTR MISC	144.07
	2/10/12	MONTHLY GARBAGE SERVICE	LIQUOR	O-GEN MISC	127.17
	2/10/12	MONTHLY GARBAGE SERVICE	AIRPORT	O-GEN MISC	73.75
	2/10/12	SOLID WASTE DECEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	60,662.30
	2/10/12	SOLID WASTE DECEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,361.72
	2/10/12	SOLID WASTE DECEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	3,964.40
	2/10/12	SOLID WASTE DECEMBER	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	525.61
				TOTAL:	77,585.17
SCHWALBACH #4465	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	18.14
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	69.96
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	6.40
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	14.94
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	19.76
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	27.22
	2/10/12	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	8.68
				TOTAL:	165.10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH ACE HARDWARE-5930	2/10/12	STAPLE GUN, STAPLES	LIQUOR	O-GEN MISC	30.96
				TOTAL:	30.96
SCHWALBACH ACE #6067	2/10/12	BATHROOM CLEANER	MUNICIPAL WASTEWAT	O-PURIFY MISC	8.55
	2/10/12	PAINT	ELECTRIC	M-DISTR UNDERGRND LINE	26.11
	2/10/12	CLEANER	ELECTRIC	M-DISTR UNDERGRND LINE	10.68
	2/10/12	GLUE	ELECTRIC	M-DISTR UNDERGRND LINE	13.88
				TOTAL:	59.22
SERVICEMASTER OF WORTHINGTON	2/10/12	CLEANING BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	546.00
				TOTAL:	546.00
SEW UNIQUE INC	2/10/12	LOGOS ON CAPS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	208.41
	2/10/12	LOGO ON COAT	WATER	O-DISTR MISC	18.17
				TOTAL:	226.58
ARTHUR SHERER	2/10/12	SNOW REMOVAL	GENERAL FUND	NON-DEPARTMENTAL	30.00
	2/10/12	SNOW REMOVAL	GENERAL FUND	NON-DEPARTMENTAL	60.00
	2/10/12	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	300.00
	2/10/12	SNOW REMOVAL	GENERAL FUND	COMMUNITY CENTER	120.00
	2/10/12	SNOW REMOVAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	200.00
	2/10/12	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	400.00
				TOTAL:	1,110.00
SHINE BROS CORP OF MN	2/10/12	SNOW PLOW REPAIRS	GENERAL FUND	ICE AND SNOW REMOVAL	20.09
	2/10/12	STEEL TUBING	ELECTRIC	M-DISTR UNDERGRND LINE	57.84
	2/10/12	STEEL TUBING	ELECTRIC	M-DISTR UNDERGRND LINE	17.29
				TOTAL:	95.22
SHOPKO STORES INC	2/10/12	VCR TAPES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	19.22
				TOTAL:	19.22
SIMPLEXGRINNELL	2/10/12	STRAIGHTENED BENT TAMPER S	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	429.00
				TOTAL:	429.00
SIOUX FALLS MUSIC CO	2/10/12	PARTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	76.19
				TOTAL:	76.19
SOUTHERN WINE & SPIRITS OF MINNESOTA	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	859.38
	2/10/12	LIQUOR	LIQUOR	O-SOURCE MISC	8.08
				TOTAL:	867.46
SOUTHWEST REGIONAL DEVELOPMENT COMM	2/10/12	BIOSCIENCE ADMIN SERVICES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,068.40
	2/10/12	AIRPORT ZOING ORDINANCE	AIRPORT	O-GEN MISC	598.85
				TOTAL:	1,667.25
STAGE TECHNOLOGY INC	2/10/12	GAFFERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	270.73
				TOTAL:	270.73
STATE OF MN DEPT OF PUBLIC SAFETY	2/10/12	HAZARDOUS CHEMICAL FEE	ELECTRIC	O-SOURCE MISC	25.00
				TOTAL:	25.00
ROBIN STOYKE	2/10/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	68.40
				TOTAL:	68.40
STUART C IRBY CO	2/10/12	OPTICAL PROBE	ELECTRIC	FA DISTR METERS	534.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	<u>534.38</u>
SUNKOTA CONSTRUCTION	2/10/12	NEW FIRE STATION #4	GENERAL FUND	NON-DEPARTMENTAL	20,538.00-
	2/10/12	NEW FIRE STATION #4	GENERAL FUND	FIRE ADMINISTRATION	<u>410,745.00</u>
				TOTAL:	<u>390,207.00</u>
TCIC INC	2/10/12	SCADA ENGINEERING	ELECTRIC	FA DISTR STATION EQUIP	<u>4,061.25</u>
				TOTAL:	<u>4,061.25</u>
TRACTOR SUPPLY CREDIT PLAN	2/10/12	LOCKS AND HITCH ADAPTER	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	<u>46.98</u>
				TOTAL:	<u>46.98</u>
TRI-STATE RENTAL CENTER	2/10/12	AIRPORT LIFT RENTAL	AIRPORT	O-GEN MISC	176.34
	2/10/12	TOOL REPAIR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>46.48</u>
				TOTAL:	<u>222.82</u>
UNITED PARCEL SERVICE	2/10/12	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	<u>50.05</u>
				TOTAL:	<u>50.05</u>
VAN-TECH	2/10/12	CRANKCASE VENTILATION ASSE	ELECTRIC	GENERATION	<u>9,143.67</u>
				TOTAL:	<u>9,143.67</u>
VERIZON WIRELESS	2/10/12	WIRELESS PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	45.32
	2/10/12	WIRELESS PHONE SERVICE	GENERAL FUND	ADMINISTRATION	55.13
	2/10/12	WIRELESS PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	68.72
	2/10/12	WIRELESS PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	34.40
	2/10/12	WIRELESS PHONE SERVICE	GENERAL FUND	PAVED STREETS	68.72
	2/10/12	WIRELESS PHONE SERVICE	RECREATION	PARK AREAS	34.36
	2/10/12	WIRELESS PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	34.36
	2/10/12	WIRELESS PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>34.36</u>
				TOTAL:	<u>375.37</u>
WAL MART BUSINESS	2/10/12	HEATER	ELECTRIC	O-DISTR MISC	<u>27.57</u>
				TOTAL:	<u>27.57</u>
WELLS CONCRETE PRODUCTS COMPANY	2/10/12	NEW FIRE STATION #3	GENERAL FUND	NON-DEPARTMENTAL	4,698.38-
	2/10/12	NEW FIRE STATION #3	GENERAL FUND	FIRE ADMINISTRATION	<u>93,967.61</u>
				TOTAL:	<u>89,269.23</u>
WENDLAND SELLERS BROMELAND PA	2/10/12	LEGAL FEES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	<u>2,898.00</u>
				TOTAL:	<u>2,898.00</u>
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,067.47
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.95
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	176.90
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	164.50
	2/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,069.68
	2/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	39.95
	2/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	70.95
	2/10/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>164.50-</u>
				TOTAL:	<u>5,451.90</u>
WORTHINGTON ELECTRIC INC	2/10/12	EMERGENCY LIGHT	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>123.94</u>
				TOTAL:	<u>123.94</u>
WORTHINGTON EXCAVATING INC	2/10/12	SNOW REMOVAL	GENERAL FUND	FIRE ADMINISTRATION	218.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/10/12	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	3,272.50
	2/10/12	SNOW REMOVAL	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>125.00</u>
				TOTAL:	3,616.25
WORTHINGTON FOOTWEAR	2/10/12	BOOTS	GENERAL FUND	PAVED STREETS	172.00
	2/10/12	BOOTS	GENERAL FUND	PAVED STREETS	<u>184.00</u>
				TOTAL:	356.00
WORTHINGTON HOCKEY ASSOC	2/10/12	ANNUAL PAYMENT	RECREATION	HOCKEY ARENA	<u>7,500.00</u>
				TOTAL:	7,500.00
WORTHINGTON PLUMBING & HEATING	2/10/12	SERVICE CALL-WATER HEATER	RECREATION	PARK AREAS	<u>65.00</u>
				TOTAL:	65.00
WORTHINGTON REGIONAL ECON DEV CORP	2/10/12	2012 1ST QTR STAKEHOLDER D	ELECTRIC	ACCTS-ASSISTANCE	<u>10,000.00</u>
				TOTAL:	10,000.00
WW GOETSCH ASSOCIATES INC	2/10/12	HIGH SERVICE PUMP-SHAFT SL	WATER	M-PURIFY EQUIPMENT	<u>903.74</u>
				TOTAL:	903.74
YMCA	2/10/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	746.12
	2/10/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	<u>567.00</u>
				TOTAL:	1,313.12
CRAIG ZYLSTRA	2/10/12	SNOW REMOVAL LABOR	GENERAL FUND	ICE AND SNOW REMOVAL	<u>495.00</u>
				TOTAL:	495.00
CRAIG ZYLSTRA	2/10/12	SNOW REMOVAL RENTAL	GENERAL FUND	ICE AND SNOW REMOVAL	<u>495.00</u>
				TOTAL:	495.00

----- FUND TOTALS -----

101	GENERAL FUND	533,205.28
207	PD TASK FORCE	1,142.89
211	WRH	498.00
229	RECREATION	12,297.64
231	ECONOMIC DEV AUTHORITY	3,774.24
321	PIR/TRUNKS	127.69
401	IMPROVEMENT CONST	33,457.15
601	WATER	11,561.80
602	MUNICIPAL WASTEWATER	18,990.22
604	ELECTRIC	32,443.77
605	INDUSTRIAL WASTEWATER	112,281.13
606	STORM WATER MANAGEMENT	356.96
609	LIQUOR	41,663.52
612	AIRPORT	3,536.48
614	MEMORIAL AUDITORIUM	1,632.67
702	DATA PROCESSING	952.80
705	HEALTH INS PLAN (TPA)	653.55
873	GARBAGE COLLECTION	76,462.81
878	WASTE MANAGEMENT COLL	7,208.00

 GRAND TOTAL: 892,246.60
