

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, March 24, 2014
City Hall Council Chambers**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

1. Mayor to read Proclamation - National Donate Life Month

**C. PUBLIC HEARING - ON IMPROVEMENT OF OKABENA STREET BY
WATER MAIN EXTENSION - ENGINEERING (BLUE) - CASE ITEM 1**

1. Open Hearing
2. Hearing Presentation
3. Testimony
4. Close Hearing
5. Action on Hearing

D. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

E. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting March 10, 2014 and Continued Meeting March 12, 2014
 - b. City Council Minutes of Special Joint City Council/Water and Light Commission/Housing and Redevelopment Authority Meeting March 18, 2014
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. CAL Committee Meeting Minutes of February 17, 2014
 - b. Area Collaborative Meeting Minutes of February 18, 2014
 - c. Area Collaborative Meeting Minutes of February 20, 2014
 - d. Worthington Public Arts Commission Meeting Minutes of February 20, 2014

- e. Heron Lake-Okabena Watershed Board Meeting Minutes of January 21, 2014

3. FINANCIAL STATEMENTS

- a. Municipal Liquor Store Income Statement for the Period of January 1, 2013 through December 31, 2013
- b. Municipal Liquor Store Income Statement for the Period of January 1, 2014 through February 28, 2014

4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

- 1. Application for Exemption from Lawful Gambling Permit - Pheasants Forever Nobles County Chapter #14
- 2. Center for Active Living Update
- 3. Appointment of non-voting and voting member of the Regional Trail Plan Steering Committee
- 4. Modifications to the Memorial Auditorium Advisory Committee

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

- 1. Second Reading Proposed Ordinance - Text Amendment (Flood Plain Management Ordinance)
- 2. Nominating Committee Recommendations
- 3. Financial Request from the Friends of the Auditorium

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item

- 2. Agreement for Turnback of the TH 59/60 Segments

**H. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT
(GRAY)**

Case Items

1. Rental Housing Inspection Update

I. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Council Member Kuhle
3. Council Member Graber
4. Council Member Sankey
5. Council Member Wood
6. Council Member Nelson

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, MARCH 10, 2014**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey. Council Members absent: Ron Wood, Scott Nelson, Honorary Council Member Andy Johnson (excused).

Staff members present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Aaron Hagen, Daily Globe; Rich Petersen; Kevin Donovan, Jason Vote, Jason Turner, Nicole Froderman, Abraham Algadi - WREDC Board members and CEO; Cheryl Glaeser, SWIF; Tom Johnson, Nobles County Administrator (7:20 p.m.).

The Pledge of Allegiance was recited.

Mayor Oberloh announced that due to lack of Council quorum, no business would be acted on, however, the informational items on the agenda would still be presented.

UPDATE / PRESENTATION FROM SW INITIATIVE FOUNDATION

Cheryl Glaeser, Program Officer for the South West Initiative Foundation (SWIF), provided information to Council regarding SWIF, noting the Foundation recently completed going through an update. Assets of the organization total \$66 million, with an annual budget of approximately \$5 million. Revenue sources include the spending allotment of the general endowment, Community and Designated Foundations, program revenues, McKinght Foundation, fund administrative fees, farmland lease revenue, and other revenue. In 2013 the Foundation awarded 64 local impact grants totaling \$64,000, awarded five Regional Impact Grants totaling \$50,000, processed and awarded a record number of community foundation and designated fund partner grants representing an investment of over \$1.4 million, booked a gift of farmland into the Keep It Growing farmland giving program, partnered with Valspar Corporation to support six community projects through the Minnesota Beautiful Picture It Painted program, they organized and supported community leaders, helped businesses grow and improve, and shared southwest Minnesota stories and promoted the region.

Ms. Glaeser said the Foundation appreciates the City's support in the past and is looking forward to working with us in the future, and thanked Council for their time.

WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION HOME INITIATIVE PRESENTATION

Abraham Algadi, Executive Director of WREDC, presented a proposal for a tax abatement program that would offer 100 percent abatement of taxes for new multi-family and single family homes for a five-year period. The abatement program would also include the County and the School District,

and would be forwarded to other jurisdictions within Nobles County for their consideration. Mr. Algadi said the goal of the program would be to encourage private investment in housing in Nobles County, and to help mitigate the risk of new developments and promote new construction, and to potentially become a model for addressing housing needs in the region. The proposal comes following a housing study that determined approximately 500 housing units are needed to meet the expected demand by 2020. Mr. Algadi said we could easily see a 40-unit project here in Worthington and three to six condo-style units and four single family homes going up in the near future, with \$5.5 million in value. A limit should be set on the program, and it would need to be evaluated periodically. Tom Johnson, Nobles County Administrator, said the County Commissioners had approved the program in concept. It will be presented to the School Board on Tuesday. WREDC will develop a plan, and Mr. Algadi noted he would bring the document back to Council for review - City staff will develop the City's program in conjunction with WREDC's plan.

CONTINUATION OF MEETING

Mayor Oberloh stated that the meeting would be continued to 7:00 p.m. on Wednesday, March 12th, to allow for a quorum to be present to address the remaining items on the agenda.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
CONTINUED REGULAR MEETING, MARCH 12, 2014**

The meeting was reconvened at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson. Council Members absent: Honorary Council Member Andy Johnson (excused).

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Aaron Hagen, Daily Globe; Nicole Froderman, WREDC; Dana Oberloh and Scott Belz, New Fashion Pork; Marv Zylstra.

The Pledge of Allegiance was recited.

AGENDA APPROVED/CLOSED WITH CHANGES

Staff requested the following changes to the agenda:

- Remove Item E.2. *Update from Sanford Medical Center*, as Mike Hammer, CEO of Sanford Worthington Medical Center, was unavailable
- Note a correction to Item F.1. *Special Use Permit - 322 10th Avenue* - the correct address is 501 Oxford Street

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to approve/close the agenda with the requested changes.

CONSENT AGENDA APPROVED

The motion was made by Council Member Kuhle, seconded by Council Member Graber and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of regular meeting February 24, 2014
- Minutes of Boards and Commissions - Water and Light Commission Minutes of regular meeting March 3, 2014; Housing and Redevelopment Authority Minutes of regular Board meeting January 23, 2014; Worthington Public Arts Commission Minutes of December 29, 2013 and February 20, 2014; Planning Commission/Board of Appeals Minutes of March 4, 2014
- Temporary On-Sale Liquor License - Avera Medical Group Worthington, for one day for their Women's Expo on Saturday, March 22, 2014
- Application for Exemption from Lawful Gambling Permit - Pheasants Forever Nobles County Chapter #14, to conduct raffles at their Pheasants Forever Banquet on April 4, 2014 at the Long Branch, 206 Tenth Street - Scott Rall, Chief Executive Officer
- Amendment to the Loan Agreement for the real estate transaction with Prairie Holdings Group that was approved at the February 24, 2014 Council meeting to remove unnecessary

- requirements
- Bills payable and totaling \$571,852.96 be ordered paid

APPROVAL OF SUPPORT FOR WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION NOBLES HOME INITIATIVE PROPOSAL

Based on the presentation provided at the beginning of the regular meeting on Monday, March 10, 2014 by Abraham Algadi, CEO of WREDC, regarding their Nobles Home Initiative proposal, the motion was made by Council Member Graber, seconded by Council Member Nelson and unanimously carried to support the Nobles Home Initiative Program and allow staff to begin development of a program.

THIRD READING AND ADOPTION OF ORDINANCE NO. 1078 AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "M-1" (LIGHT MANUFACTURING) TO "B-3" (GENERAL BUSINESS) AND "M-2" (GENERAL MANUFACTURING)

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would rezone the following area bounded by Oxford Street, Rowe Avenue, Stower Drive, and McMillan Street, and legally described as follows:

The following legally described area, presently included in the "M-1" district, shall henceforth be included in the "B-3" district:

Block 1, Prins Addition; Outlot 2 of the Auditor's Plat of Outlots 1-12, Section 14 T102N R40W; the southerly 334.35 feet of Outlot 1 of the Auditor's Plat of Outlots 1-12, Section 14, T102N, R40W; the southerly 230 feet of the former railroad right-of-way lying north of Oxford Street in the South ½ of the Southwest 1/4 Section 14, T102N, R40W; and the southerly 263.3 feet of that part of the South ½ of the Southwest 1/4 of Section 14, T102N, R40W lying west of the former railroad right-of-way and east of North Frederick Avenue except that part currently zoned B3; all in Nobles County, Minnesota.

The following legally described area, presently included in the "M-1" district, shall henceforth be included in the "M-2" district:

That part of the Southwest 1/4 Section 14, T102N, R40W, Nobles County, Minnesota lying south of Stower Drive, north of Oxford Street, east of Rowe Avenue and west of McMillan Street except those parts currently zoned B3 and except that part proposed to be rezoned to B3 as described above

The motion was made by Council Member Nelson, seconded by Council Member Kuhle and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1078

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "M-1" (LIGHT MANUFACTURING) TO "B-3" (GENERAL BUSINESS) AND "M-2" (GENERAL MANUFACTURING)

(Refer to Ordinance File for complete copy of Ordinance)

REQUEST FROM LUTHERAN SOCIAL SERVICES FOR LEASE PAYMENT ADJUSTMENT APPROVED

In January of 2014, the City entered into an agreement with Lutheran Social Services Program that allows compensation to the City for the use of the Center for Active Living to distribute meals for the senior dining program, both at the Center and to those who are home-bound. Based on a reduction in their federal support, Lutheran Social Services was asking for an adjustment to the current payment to the City from \$10 per day to \$5 per day, effective April 1, 2014. The Center for Active Living Committee met and discussed the issue, and felt the adjustment was warranted.

The motion was made by Council Member Kuhle, seconded by Council Member Graber and unanimously carried to approve the request from Lutheran Social Services to adjust the current payment to the City from \$10 per day to \$5 per day, effective April 1, 2014.

SPECIAL USE PERMIT APPROVED - 501 OXFORD STREET

NutriPro Biosystems, Inc. was requesting approval of a special use permit for their property at 501 Oxford Street which would allow them to remove several existing structures and replace them with a new 40,000 bushel grain bin and new corn receiving leg and pit. Grain mill operations are only permissible through the issuance of a special use permit in the M-2 General Manufacturing district. The subject property is legally described as follows:

Lot 1 and that part of Lot 7, Auditor's Outlots 1 to 12, inclusive, in the South Half of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the intersection of the East line of Lot 1 of said Auditor's Outlots and a line 481.60 feet North of and parallel with the South line of said Section 14; thence on an assumed bearing of North 19° 12' 39" West, along the East line of said Lot 1, a distance of 160.90 feet to the North line of said Lot 1; thence on a bearing of West, along last said line, 250.00 feet to the West line of said Lot 7; thence on a bearing of North 19° 12' 39" West, along last said line, 294.98 feet to the North line of said Lot 7; thence on a bearing of East, along last said line, 400.00 feet; thence on a bearing of South, 430.50 feet to the point of beginning. Containing 2.34 acres, more or less.

TOGETHER WITH

That part of a tract 100 feet by 2805 feet in the Southwest Quarter (SW ¼) of Section Fourteen (14), Township One Hundred Two (102), Range Forty (40) West of Auditor's Outlots One (1), Seven (7)

and Eight (8) and East of Tracts I and J, formerly railroad right-of-way, recorded in that certain Conveyance of Forfeited Lands recorded as Document Number 248828 in the office of the Nobles County Recorder, described and bounded as follows: All of said tract bounded in the North by the South boundary of Stower Street, and bounded on the South by the North boundary of Oxford Street, subject to all easements and restrictions of record. EXCEPTING THEREFROM the South 230 feet thereof.

TOGETHER WITH

Commencing at the intersection of the easterly right of way line of a former railroad as recorded in Doc. No. 248828 and the north line of Oxford Street, being 67 feet north of the south line of said Section 14; thence on an assumed bearing of North 19 degrees 12 minutes 39 seconds West, along said easterly right of way line, a distance of 95.31 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 19 degrees 12 minutes 39 seconds West, along said easterly right of way line, a distance of 81.99 feet; thence South 68 degrees 51 minutes 15 seconds West a distance of 8.43 feet to an iron monument; thence South 21 degrees 08 minutes 45 seconds East a distance of 79.76 feet to an iron monument; thence North 90 degrees 00 minutes 00 seconds East a distance of 6.07 feet to the point of beginning, subject to easements now of record.

EXCEPTING THEREFROM

That part of Lot 1 of the Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof and that part of Oxford Street Right-of-Way Plat and that part of the former railroad right-of-way all being in the South Half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Beginning at the intersection of the easterly right-of-way line of a former railroad, as recorded in Doc. No. 248828 and the north line of Oxford Street, being 67 feet north of the south line of said Section 14; thence on an assumed bearing of North 19 degrees 12 minutes 39 seconds West, along said easterly right-of-way line, a distance of 95.31 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 6.07 feet to an iron monument; thence North 21 degrees 08 minutes 45 seconds West a distance of 79.76 feet to an iron monument; thence North 68 degrees 51 minutes 15 seconds East a distance of 8.43 feet to the easterly right-of-way line of said former railroad; thence North 19 degrees 12 minutes 39 seconds West, along said easterly right-of-way line, a distance of 66.26 feet to an iron monument; thence continuing North 19 degrees 12 minutes 39 seconds West, along said easterly right-of-way line, a distance of 39.67 feet to an iron monument; thence North 90 degrees 00 minutes 00 seconds East a distance of 199.79 feet to an iron monument; thence South 19 degrees 12 minutes 39 seconds East a distance of 198.78 feet to an iron monument; thence South 0 degrees 00 minutes 00 seconds West a distance of 79.64 feet to an iron monument located on the north line of Oxford Street Right-Of-Way Plat, according to the recorded plat thereof; thence North 89 degrees 55 minutes 21 seconds West, along said north line, a distance of 71.77 feet to a 2 inch diameter aluminum capped monument; thence South 89 degrees 53 minutes 02 seconds West a distance of 100.23 feet to the point of beginning.

EXCEPTING THEREFROM

That part of Lot 7 of the Auditor's Outlots 1 to 12, inclusive in the South half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of said Lot 7 of Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof; thence on an assuming bearing of North 90 degrees 00 minutes 00 seconds East, along the north line of Lot 7, also being the north line of a tract as recorded in Document No. 219705, a distance of 100.62 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East, along said north line, a distance of 300.00 feet to the Northeast corner of said tract; thence South 0 degrees 00 minutes 00 seconds West, along the east line of said tract, a distance of 200.00 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 200.00 feet to an iron monument; thence North 26 degrees 33 minutes 54 seconds West a distance of 223.61 feet to the point of beginning.

The Planning Commission considered the request at their March 4, 2014 meeting, and after holding a public hearing voted on a 3 to 1 vote to recommend Council approval of the special use permit subject to the following conditions:

1. The third and final reading of the proposed rezoning ordinance is approved / adopted by the City Council; and
2. The proposed improvements are done in accordance with the submitted site plan.

The motion was made by Council Member Nelson and seconded by Council Member Wood to approve the special use permit.

Discussion was held regarding potential dust and gravel issues. Dana Oberloh, representing NutriPro, said he didn't think the company would be opposed to looking at paving the drive in the future. Mr. Chapulis noted that if Council is concerned about the potential for gravel on Oxford Street from turning trucks they could make NutriPro responsible for the clean up as a condition of the special use permit.

Following additional discussion, Council Member Nelson amended his motion to include NutriPro's responsibility for making sure there is no accumulation of gravel on Oxford Street - Council Member Wood accepted the amendment - the motion was unanimously carried.

FIRST READING PROPOSED ORDINANCE - TEXT AMENDMENT (FLOOD PLAIN MANAGEMENT)

For the past eight years City and County engineers have been working with FEMA and their consultants to complete a Flood Insurance Study and update FEMA's Flood Insurance Rate Map (FIRM) within Nobles County. The new FIRM was delivered to the local units of governments in Nobles County earlier this year and included a letter indicating that each of the governmental units had to adopt legally enforceable flood plain management measures that complied with Title 44 Code of Federal Regulations prior to the effective date of the FIRM, which is May 19, 2014. Failure to adopt federal compliant flood plain measures by the deadline would result in the community's suspension from the National Flood Insurance Program.

Staff presented a proposed ordinance amending the City's current flood plain management ordinance to bring it in compliance with Title 44 regulations with the following purpose:

Section 152.2 Purpose -

(A) This ordinance regulates development in the flood hazard areas of Worthington. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.

(B) National Flood Insurance Program Compliance. This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59-78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.

(C) This ordinance is also intended to preserve the natural characteristics and functions of watercourses and flood plains in order to moderate flood and storm water impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

The ordinance was developed by the MN DNR and modified by staff to conform to the format of the City Code. The Planning Commission held a public hearing on the proposed ordinance at its March 4, 2014 meeting, and after closing the hearing, voted unanimously to recommend Council adoption of the proposed ordinance as presented.

The motion was made by Council Member Wood, seconded by Council Member Graber and unanimously carried to give a first reading to the proposed ordinance.

REQUEST FOR SITE PREPARATION ASSISTANCE APPROVED - DAN & TANYA WAGNER - 1425 N. McMILLAN STREET

Dan and Tanya Wagner were requesting site preparation assistance for their proposed 2,800 square foot commercial facility to be constructed at 1425 N. McMillan Street. The applicants were requesting assistance with the costs associated with demolition of the existing residential structure, with a quote received of \$13,000. The legal description of the property is as follows:

The north 71.2 feet of the east 172.25 feet of Outlot 6, Auditor's Outlots 1 to 12, Section 14, Township 102 North, Range 40 West, Nobles County, Minnesota

Staff assessed the application using the established Site Preparation Guidelines, and it is staff's opinion that the application meets all five criteria. Under the guidelines, the maximum participation that may be considered is \$57,000, which is more than the amount requested.

The motion was made by Council Member Kuhle, seconded by Council Member Sankey and

unanimously carried to approve the application for site preparation assistance from Dan and Tanya Wagner at an amount not to exceed \$13,000, subject to the applicant providing proof of competitive bidding.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - nothing to report.

Council Member Kuhle - Went to St. Paul with Craig and Diane - had good appointments with legislators - talked about Lewis and Clark - we're lucky to have Representative Hamilton - Lewis and Clark is his new "Highway 60" project.

Council Member Graber - Agrees with Council Member Kuhle and also noted was impressed with Craig - he is a connector up there. Attended a CAL meeting on the 10th - Council will receive the minutes in a future packet. There needs to be an increase in the number eating at the facility. The Committee is developing a mission and vision statement. Memorial Auditorium Advisory Board talked about signs and met regarding the re-rigging project - everyone was pleased and the report should be received in about two weeks. The Friends have little or no money for the upcoming season - paying rental fees are an issue for them since they bring in the acts - that has been referred to Craig.

Council Member Sankey - Attended the LMC meeting with Craig and Scott - also commended the City Administrator on getting things done there. Traveled to St. Paul with Craig to testify for the bonding bill regarding the BAC - sounded positive.

Council Member Wood - nothing to report.

Council Member Nelson - Met with Leroy Stumpf, Thief River Falls, while at St. Paul, hoping that he signed on to the Lewis and Clark bill - also gave kudos to Craig.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reported that Hamilton, Weber and Schumacher introduced a bill for the whole \$69 million of government support needed for the Lewis and Clark project, noting that it would not release the federal government from their obligation - any funds from them would go to repaying the state. The BAC build-out doesn't look like it will have a lot of success - we'll keep pushing its importance and that we're only asking for a repurposing of funds already authorized. The City has sent a letter to the mall owner regarding the state of the rest of the mall and requiring him to abate the nuisance - he has 30 days from receipt of the letter to submit a plan.

ADJOURNMENT

The motion was made by Council Member Wood, seconded by Council Member Sankey and unanimously carried to adjourn the meeting at 7:37 p.m.

**JOINT WORTHINGTON CITY COUNCIL/WATER AND LIGHT COMMISSION/
HOUSING AND REDEVELOPMENT AUTHORITY SPECIAL MEETING,
MARCH 18, 2014**

The meeting was called to order at 7:00 a.m. in the Fire Hall by Mayor Alan E. Oberloh with the following Council Members present: Diane Graber, Rod Sankey, Ron Wood, Scott Nelson, and Mike Kuhle.

Water & Light Commission members present: Randy Thompson, Gary Hoffmann, Jim Elsing, Ron Wood and Kevin Donovan.

Staff present: Craig Clark, City Administrator; Mindy Eggers, Assistant City Clerk; Brian Kolander, Finance Director; Brad Chapulis, Community/Economic Development Director; Scott Hain, General Manager of Utilities.

Others present: Lyle Ten Haken, Randy Thompson, and Royce Boehrs, Worthington Housing & Redevelopment Authority; Lisa Graphenten and Amy Woialewicz, SW MN Initiative Foundation; Jorge Lopez Southwest MN Housing Partnership; Justine Wettshrek, Radio Works; Aaron Hagen, Daily Globe.

**WORTHINGTON HRA RISING SUN ESTATES PROJECT UPDATE AND REQUEST
FOR FINANCIAL ASSISTANCE APPROVED**

Brad Chapulis, Director Community/Economic Development welcomed everyone to the meeting and explained that over the last sixteen months the Housing and Redevelopment Board of Directors has been working on the Rising Sun Estates housing project. They called for the joint meeting to provide each entity an update on the project and to formally request financial assistance to move the project forward.

Randy Thompson explained that the HRA has been working on a proposed 48 unit town-home project, The Rising Sun Estates. The SW MN Initiative Fund has recently approved a \$200,000.00 loan for the project where only the interest will be required for the 15 year repayment. The HRA would then be required to repay the principal to the Initiative Fund at the end of the fifteen years. Today the HRA is asking that the City Council and Water & Light Commission each approve a loan for \$800,000.00 at an interest rate of 1.5% over thirty years. The City Council has previously approved a cash gift of \$25,000 towards the project and it is hopeful that the Public Utilities will do the same.

Mr. Thompson stated The project would consist of a 48 unit town-homes. There would be 32-3 bedroom units and 16-2 bedroom units. Miller-Hansen Architects from Minneapolis are the architects on the project, with Southwest MN Housing overseeing the project. HRA has received quotes from Highland Manufacturing and also Northstar Homes out of Marshall, MN. An earlier quote had been received from Highland Manufacturing but last fall after a management change it was determined that the quote was not accurate, another one was submitted and added approximately \$20,000 per unit to the cost which makes the Highland Manufacturing quote just

under \$140,000. The quote from Northstar Homes came in just under \$135,000. Discussion was held on the importance of using the local contractor as the employees own homes in Worthington and Nobles County. HRA board members agreed and stated that they have had numerous meetings with Highland but have not been able to come to an acceptable agreement to make it happen.

Randy Thompson stated that the monthly rental rates would be \$950.00 for the 3 bedroom units and \$850.00 for the 2 bedroom units. Mr. Thompson explained the income figures are being based on 93% occupancy. Council Member Wood raised concern on what the contingency is for the first 3 to 5 years if there is not full occupancy. Mr. Thompson stated that there is a contingency built in with a lease up reserve account of \$67,000 and an annual reserve of \$9,000, with a debt coverage ratio of 1.16.

Brad Chapulis, Director Community/Economic Development reminded Council that they had already approved the \$800,000 loan at an interest rate of 4.5% back in April, 2013. All they would need to do is amend the interest rate.

A motion was made by Council Member Kuhle, seconded by Council Member Sankey and unanimously approved to amend the interest rate from 4.5% to 1.5%.

A motion was made by Water & Light Commissioner Donovan, seconded by Commissioner Wood to approve the \$800,000 loan and one time cash contribution of \$25,000. Commissioners voting in favor of the motion were Elsing, Wood, Hoffmann and Donovan. Commissioner Thompson abstained from voting. Motion carried.

BUSINESS SUBSIDY POLICY

Brad Chapulis, Director of Community/Economic Development stated that a few members of City Council have inquired about the purpose and intent of the City's current business subsidy policy, which was adopted in 1999. A copy of the current policy for Council's use and reference is included.

Council Member Nelson stated that his opinion is to move the dollar amount to the \$12.00 or \$13.00 range without benefits.

Council Member Wood stated that the wages need to be moved up to afford market housing.

Mayor Oberloh asked if staff could put together comparables and bring the information back to Council. Craig Clark stated that staff will compile the information and bring back to Council in April.

Joint Worthington City Council/Water & Light Commission/
Housing and Redevelopment Authority
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ADJOURNMENT

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to adjourn the meeting at 8:17 a.m.

Mindy Eggers, MCMC
Assistant City Clerk

CAL Committee Meeting Minutes February 17th, 2014

Present – Julie Haas, Pat Henderschiedt, Paula Ausham, Diane Graber, Chuck Magyar, Jesse Leopold, Andy Johnson, Kris Hohensee

Absent – Dale Carlson, Jerry Perkins, Carole Wiese, Rhonda Lorang, Craig Clark

The meeting was called to order by Diane at 10:30am.

The minutes for the February meeting were reviewed, a motion to accept the minutes as presented was made by Julie, 2nd by Pat, motion carried.

Old business: Kris reported on the programs that have taken place since the last meeting, and commented on the success or lack of for each one.

Kris reported that the High School students have run out of ideas for a logo and she asked if anyone had any ideas as far as how to proceed from here with finalizing a logo. She commented that the CAL is almost a year old and she would like to have handbooks, brochures, business cards, etc. with a logo on them to start establishing the CAL within the community a little more strongly. Discussion was held on different ideas and what we could create. Kris commented that she is not computer savvy enough to be able to create something usable of the various forms and in the different formats that would be needed on. Pat commented that she has a granddaughter who may be able to help us with something. She was going to contact her and get back with Kris to get something going.

Kris handed out a budget summary, see attached, for review by the committee. This handout included things like the average attendance on a daily basis from July to December, the programming costs, membership, and much generalized summary of the CAL budget from the City (noting that it was not an exact just a rough summary). Questions were asked and it was noted that the committee has a better understanding of the cost of the CAL.

New Business: Kris handed out the member handbook that she has been working on for the committee to review. She noted that there is no mission or vision stated that she could find and asked that we think about that and look through the handbook and to see if there were things that they felt should be in there that are not, or remove things that they do not feel need to be in there, etc.

Kris handed out a generalized job description. Currently Kris, Andy, and Craig are in the process of narrowing down a more detailed job description for the position of Director at the CAL. Kris took and compiled the two job descriptions that were posted when both her and Julia were hired. She asked again that the committee review them and bring back any items that they feel should or should not be included in the Director job description.

At a previous meeting a projector for the CAL use was mentioned. Kris had compiled a variety of quotes and presented them to the committee. Discussion was held on whether or not it would be used regularly enough to justify the cost. Examples were given on the use and it was decided that it would be worth pursuing further. Kris stated that once she received the additional costs of the electrician to install the needed wiring for the projector she would write up a proposal justifying the cost with the examples stated during discussion.

Other Business: there was discussion about future programming, namely bringing in health screenings again. Kris stated that she has already been in contact with Sanford Health and that they only schedule things so far in advance and she would be contacting them again here in early spring to get those screenings scheduled again for some time in June/July/August.

Jesse asked about the limits on the group membership to the business hours only. Discussion was held on this which included educating the new members on the progression of developing the group membership and it was stated that it is subject to change at a later date if the committee feels that it is needed. He then opened discussion on getting the CAL open and more accessible for public use. Discussion was again held on various ways that the CAL can be utilized during and after business hours. Setting up a rental policy discussed and ended with it was a work in progress still. The possibility was there but a no satisfactory agreement could be made at this time to open up the CAL as a possible rental place.

Jesse had questioned how liability insurance was handled being it was a City facility. It was explained that the City obviously has insurance and that on the application forms that all members fill out there is a waiver on the bottom that they sign agreeing to.

The a motion to adjourn was made by Chuck, 2nd by Jesse, motion was passed to adjourn the meeting at 11:25am.

Area Collaboration Minutes
February 18, 2014, Brewster City Hall, Brewster, MN

A group of individuals from the county, cities and townships met at the Brewster City Hall. This was the first of two informational meetings to seek interest from Nobles County cities, townships, and school district's to organize an area collaboration group similar to SCALE (Scott County Association of Leadership and Efficiency).

Tom reviewed a power point presentation on the benefits that the SCALE program Scott County.

Items discussed:

- When people look at their tax statement, they look at the bottom line. We need to all work together with the city, school, townships, to keep the bottom line down.
- Who should we reach out to? Get leadership together to get it going.
- School Districts – We need them to be involved.
- There are many possibilities out there.
- Collaboration – Reaching out.
- We already have a lot of Fire Service Agreements in place
- Joint Public Works Facility?
- Speed of Trust – bigger projects become easier because the trust is already established.
- Everyone needs to collaborate.
- All have limited budgets – so if we work together we can save money.
- We are all serving the same tax payers.
- WREDC – is a collaborative. There is a lot of collaboration going on – we want to see where we can go. Have informal meetings and form subcommittees for projects.
- Build trust and know each other so we can work together.
- Gary Shelton from SCALE has offered to come down and help us get started.
- Monthly Meetings? Define ourselves – get to know each other and build relationships.
- Lewis & Clark Water System – \$70 million
- Housing Issues – Huge problem
- Legislatures are at every SCALE meeting – they want to know what our issues are
- Townships are needed – lower taxes by not duplicating services.
- Strategy – there are issues that are unique to Nobles County – we need to focus on them and not just look at one size fits all.
- We have an opportunity with Hwy 60, I-90, Rail Road – our opportunities are endless!
- If we have one platform for all agencies – list the top 5-10 issues.
- Housing – there was a housing study done on the City of Worthington, by 2020 we need 300-500 housing units.
- Do we have water, etc, to support?
- Meetings – move the location of our meetings around the county.
- We need to end up doing something and continue the momentum.
- By working together, we can get things done – more state support if we are working together.
- Put list together of what we already collaborate on.
- Open the meetings to everyone – small groups when necessary.
- Ground Rules – it's okay to disagree – keep it positive.
- Get Legislatures involved – keep each other informed.
- Open to all – women, minorities, school districts
- Nobles County has 40 languages – 60 dialects
- Correspond with a Group email.
- Meeting time – 1 to 1 ½ hours – 5:30 – one meeting per month – Thursday, March 13?
- Broadband internet connections for other entities
- Townships, cities and school districts could create a unified voice to present to legislators.

Tom will send an invitation to all the individuals that were invited to these meetings and add others that attended these meetings that provided email addresses. Start meeting with Introductions and a list of current collaborations.

Area Collaboration Minutes
February 20, 2014, Country Side Inn, Adrian

A group of individuals from the county, cities and townships met at the County Side Inn in Adrian as a second meeting to seek interest from Nobles County cities, townships and school district's to organize an area collaboration group similar to SCALE (Scott County Association of Leadership and Efficiency).

Tom reviewed a power point presentation on the benefits that the SCALE program Scott County.

Discussion took place to identify projects that all the entities have in common such as:

- Lewis & Clark Water system
- Highway 60 expansion completion
- Senator Klobuchar stated that the SW corner of the state will be set for growth in regards to the following items:
 - Completion of Highway 60.
 - I-90
 - Rail system

Other items discussed:

- Broadband internet connections for other entities
- Townships, cities and school districts could create a unified voice to present to legislators.
- Discussed the group meeting the 2nd or 4th Thursday every month at 5:30 p.m..
- Give presentation to the annual township meeting at the Elks to promote this group.
- Need to get schools involved
- Share a network with dedicated drives for each entity
- Have Gary Shelton from Scott County present to this group in the future after a couple of local meetings to get a group started.
- Tom will meet with the four school superintendents
- What issues are unique to townships ie funding, bridges, keeping adequate gravel on roads, fire protection.
- Discussion took place in regards to the new proposed legislation that addresses training time and expanded testing for ambulance personnel. More hours of training and locations of training could require individuals to be away longer hours. No funding is available to reimburse ambulance personnel for this. This would be a good item to get all the townships and cities unified on to present to legislators.
- Nobles County needs to take advantage of our resources and expand our community. Housing is an issue.

Tom will send an invitation to all the individuals that were invited to these meetings and add others that attended these meetings that provided email addresses. The next meeting will be March 13th at 5:30 p.m. with the location to be determined. Gary Shelton will be invited to present to a future meeting. Dave Unmacht the previous Scott County Administrator will also be contacted for information on the beginning of the process.

WPAC Meeting – February 20, 2014

Members present: Kathy Craun, Gail Holinka, Antonio Madrigal, Mary Thompson

Meeting was called to order by Gail Holinka in the City Offices at 4 p.m.

December minutes were reviewed and approved. Mary/Antonio

Old Business:

The art display at the Worthington Convention Center was discussed. Gail and Bill had hung and arranged the pheasant stamp print display. It appears, however, that manager and employees for the Center continue to take and rehung the show. This is of great concern that the practice defeats the purpose of the public art display and risks damage to the prints. The secretary is directed to write a letter to the Convention Center director stating the following: purpose of public art is for it to be seen by the public, damage to art pieces is a risk when exhibits are put up and taken down, request that commission be notified if issues arise with the art display, request that if art is stored that the commission be contacted, that a policy be developed regarding art exhibits.

Gail provided an update on Regatta plans. She has written a grant to host Kevin Reese for the event. If the grant is not made available, it was discussed if WPAC funds could be used for this purpose. We do not believe this is the purpose of the funds which have been designated for public art piece/s at the Convention Center. However, Reese may be a possible artist for that project.

Forecast Public Art would be an organization to assist with goal setting and formal commission organization. The commission can not apply for grants because the group is under the City of Worthington umbrella and not a nonprofit. Further projects may be coordinated through the Nobles County Art Center.

New Business:

Antonio has created a brochure draft and presented a sample. Members are to review and provide comments at the next meeting.

Funding for future projects was discussed. The City is providing secretarial assistance but there is no designated budget for public art. The group must explore means to raise funding, i.e. fund raising, accepting donations.

Membership involvement was discussed. Scott Kraft, Mike Kuhle, and Kelly Henkels need to be contacted regarding future meeting.

Next meeting was scheduled for March 20, 4:00 p.m., in City Chambers.

Meeting adjourned at 5:15 p.m.

Respectfully submitted,
Kathy Craun

1. Call to Order

Gary Ewert called the meeting to order at 7:00 p.m.

Managers present: Gary Ewert, Jim Buschena, Dale Bartosh, and Roger Hartman

Staff: Kiel Tschumperlin, Catherine Sereg, and Jan Voit

Others: Dave Pomerence, Jim Milbrath, Dave Henkels, Jackson County; Mark Pietz, Robert Dieter, Stephanie McLain, Nobles Natural Resources Conservation Service (NRCS); Duane Hansel, Bolton & Menk; LeRoy Peterson, and Bruce Leinen

2. Agenda

Jim Buschena made a motion to approve the agenda. Dale Bartosh seconded this. Motion carried unanimously.

3. Leinen Easement

Stephanie McLain, Nobles NRCS gave an update on the Leinen easement. The proposed exhibit generated by the Heron Lake Watershed District (HLWD) is not acceptable to NRCS. Options include canceling the Leinen's Reinvest In Minnesota (RIM) Wetland Reserve Program (WRP) easement, surveying the HLWD easement out of the Leinen's RIM WRP, or having the HLWD move forward with the feasibility study.

Discussion was held regarding how to proceed. Because not all of the managers were present, the board decided to wait to have discussion until the next meeting.

Roger Hartman said he was hard of hearing and started a tape recorder to record the meeting.

4. Minutes

Roger Hartman said that he would support decisions made by the managers if he believed in the process used. Discussion was held regarding the Advisory Committee's recommendation regarding the feasibility study, appointment of members, quorum, and having a watershed manager present at the meetings.

Roger Hartman made a motion to remove "the advisory committee's position" from the December 17, 2013 meeting. Dale Bartosh seconded this. In favor: Bartosh, Ewert, Hartman. Abstain: Buschena. Motion carried. Dale Bartosh made a motion to approve the minutes of the December 17, 2013 meeting as amended. Roger Hartman seconded this. In favor: Bartosh, Ewert, Hartman. Abstain: Buschena. Motion carried.

5. Treasurer's Report

Jan Voit presented the treasurer's report and bills payable. Jim Buschena made a motion to approve the treasurer's report. Roger Hartman seconded this. Motion carried unanimously.

6. Annual Information

Jim Buschena made the following motion. The Board of Managers of the HLWD approves the following annual information:

- Regular meetings will be held the third Tuesday of each month at 7:00 p.m. September through April and 8:00 p.m. May through August. The location shall be the HLWD office at 1003 3rd Avenue, Heron Lake. (Changes to the monthly meeting date will be made if scheduling conflicts arise.)
- Manager compensations shall remain \$75 per day limit, \$75 per regular meeting and special meeting, \$12 per hour basis, and mileage to match the IRS allowable rate.
- Official newspaper shall be Tri County News, 931 2nd Avenue, Heron Lake.
- Data practices officer shall be Jan Voit, HLWD Administrator.
- Personnel committee members shall be Michael McCarvel and Dale Bartosh.
- Legal counsel shall be Michael Tow, Tow Law Firm, Ltd.
- Annual audit shall be conducted by Drealan, Kvilhaug, Hoefker, Inc.
- Depositories shall remain Community First, Lakefield; First State Bank, Okabena; First National Bank, Fulda; Security State Bank, Heron Lake; Lakefield Federal Savings and Loan, Lakefield; United Prairie Bank, Wilmont; First National Bank, Brewster; and Fulda Area Credit Union, Fulda.
- HLWD 2014 Annual Work Plan dated January 21, 2014.

Dale Bartosh seconded this. Motion carried unanimously.

7. Order Appointing Advisory Committee Members

Dale Bartosh made a motion to approve the following order:

WHEREAS, Minnesota Statute, Section 103D.331 requires that the managers must annually appoint an advisory committee to advise and assist the managers on all matters affecting the interests of the watershed district and make recommendations to the managers on all contemplated projects and improvements in the watershed district; and,

WHEREAS, the Board of Managers, on January 21, 2014 determined by voice vote that the following named individuals should be appointed as members of the Advisory Committee for the Heron Lake Watershed District.

NOW, THEREFORE, IT IS HEREBY ORDERED:

The following named individuals shall be, and hereby are, appointed as members of the Advisory Committee for the Heron Lake Watershed District. Said appointment to be effective from January 1st to December 31st of the year in which this order is dated.

Name:	Address:
Paul Pietz	PO Box 865, Lakefield, MN 56150
Robert Dieter	20697 Sundberg Avenue, Brewster, MN 56119
Diane Graber	606 Lake Street, Worthington, MN 56187
Rosemary Schulz	PO Box 426, Lakefield, MN 56150
Jerry Ackermann	39750 820 th Street, Lakefield, MN 56150
Allen Jensen	89133 380 th Avenue, Heron Lake, MN 56137
Charlie Loosbrock	PO Box 98, Wilmont, MN 56185
Clarence Madsen	PO Box 175, Okabena, MN 56161
Kevin Stevens	680 Plum Avenue, Windom, MN 56101

Andy Geiger	405 4 th Street, Jackson, MN 56143
Dave Thiner	PO Box 401, Fulda, MN 56131
Dean Schumacher	711 Chapman, Heron Lake, MN 56137
Wayne Smith	Box 187, Worthington, MN 56187
Chris Hansen	PO Box 57, Slayton, MN 56172
Marv Zylstra	18364 Read Avenue, Worthington, MN 56187
Ed Lenz	1567 McMillan Street #3, Worthington, MN 56187
Brian Nyborg	603 South Highway 86, Lakefield, MN 56150
Howard Konkol	2740 22 nd Street, Slayton, MN 56172
Kay Clark	339 9 th Street, Windom, MN 56101
Mark Bartosh	13096 Wass Avenue, Dundee, MN 56131
Mark Hiles	261 Highway 15 S., New Ulm, MN 56073
Katherine Pekarek-Scott	1601 East Highway 12, Ste. 1, Willmar, MN 56201
Randy Markl	175 County Road 26, Windom, MN 56101
DNR Area Hydrologist	175 County Road 26, Windom, MN 56101

The duly elected secretary of the Advisory Committee for the Heron Lake Watershed District shall file the committee's report and recommendations with the managers as required by Minnesota Statute, Section 103D.331.

Roger Hartman seconded this. Motion carried unanimously.

8. District Policies Handbook

No discussion was held or action taken regarding the District Policies Handbook.

9. Personnel Policy

No discussion was held or action taken regarding the Personnel Policy.

10. Manager and Staff Orientation

Jan Voit explained the Manager and Staff Orientation document. Dale Bartosh made a motion to approve the Manager and Staff Orientation document. Jim Buschena seconded this. Motion carried unanimously.

11. Jackson County JD #31 Contract Award

Duane Hansel explained the bid process for the improvement project. The low bidder was Mathiowetz Construction Company of Sleepy Eye. Statute says that a bid cannot be awarded if it is more than 130% of the estimate. There was a contingency built into the budget. The bid does not exceed the total cost that was identified in the engineer's report. He did not see an advantage in rebidding.

A question was asked regarding construction. Construction will likely start as soon as conditions allow. A question was asked regarding costs. Once the cost-benefit ratio has been satisfied and there is a legitimate contract, there is no limitation regarding costs incurred.

Mark Pietz said that the petitioners support Duane's recommendation and ask the board to approve the recommendation.

Roger Hartman made a motion to award the contract to Mathiowetz Construction Company. Jim Buschena seconded this. Motion carried unanimously.

Duane will send the contract to the contractor for signature. The contract will be returned to Bolton and Menk for review. The contract will then be forwarded to the HLWD. There will be a preconstruction meeting with the contractor, engineer, and petitioners in the spring to explain how the project will proceed.

12. Jackson County JD #30 Preliminary Engineering Report

Jim Buschena made a motion to authorize Jan Voit to contact the engineer to discuss the comments and concerns about the preliminary engineering report raised by HLWD Legal Counsel. Dale Bartosh seconded this. Motion carried unanimously.

13. Jack Creek Impoundment Project Feasibility Study

Bruce Leinen asked the board if they were going to discuss the easement at the February meeting. It was his understanding that NRCS wants a decision one way or the other.

Discussion was held regarding the proposed feasibility study, whether or not the easement was needed, and the need for a decision. Jim Buschena made a motion to release the easement on the Leinen property. Roger Hartman seconded this. Motion carried unanimously.

14. Reports

District Administrator

Jan Voit reported on staff meetings, CSCAP Extension Conference Call, summer interns, Major Watershed Project, monitoring program, Surface Water Assessment Grant (SWAG) application, preparation for January meeting, upcoming Jackson County Water Plan meeting, judicial ditches, Annual Reports, office workstation checkup, and website.

Watershed Technician

Catherine Sereg provided information on her background, letters of introduction, meetings with Ross Behrends, upcoming projects, Sustainable Corn Project, and water monitoring program.

Watershed Coordinator

Kiel Tschumperlin gave an update on the Major Watershed Project, feedlot inspections, SWAG application to monitor four stream sites and one lake in the watershed, and the upcoming Clean Water Fund grant application results.

15. Adjournment

The meeting adjourned at 8:03 p.m.

Dale Bartosh
Secretary

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/13 Through 12/31/13
(Amounts in Dollars)
(Unaudited & Unadjusted)

	Total 2013 Budget	DECEMBER		%	YTD	
		Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	1,306,000	153,754	160,329	98.1%	1,280,996	1,216,735
Wine	415,000	67,135	68,195	102.9%	427,086	397,930
Beer	1,495,000	132,723	140,092	99.6%	1,488,841	1,422,598
Mix/nonalcohol	60,000	5,245	5,593	107.6%	64,555	56,308
NSF charges	300	-	-	20.7%	62	352
Net Sales	3,276,300	358,857	374,209	99.5%	3,261,540	3,093,923
Cost of Goods Sold						
Liquor	953,000	108,923	107,560	97.2%	926,058	871,847
Wine	285,000	46,620	57,898	108.0%	307,748	285,130
Beer	1,137,000	101,097	103,204	98.5%	1,120,150	1,081,349
Soft drinks/mix	40,800	3,216	-	89.7%	36,597	33,189
Freight	22,000	2,692	2,972	109.8%	24,153	21,427
Total Cost of Goods Sold	2,437,800	262,548	271,634	99.1%	2,414,706	2,292,942
Gross Profit	838,500	96,309	102,575	101.0%	846,834	800,981
Operating Expenses						
Personnel services	239,218	38,548	33,481	109.3%	261,404	249,965
Supplies	18,500	2,012	2,392	86.9%	16,073	19,374
Other services & charges	135,340	14,279	11,419	86.0%	116,453	109,254
Depreciation (estimated)	17,000	1,417	3,083	100.0%	17,001	16,833
Total Operating Expenses	410,058	56,256	50,375	100.2%	410,931	395,426
Operating Income (Loss)	428,442	40,053	52,200	101.7%	435,903	405,555
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	1,740	562	110.5%	3,315	1,909
Other non-operating	-	634	193	-	2,015	193
Total Non-Operating Revenue (Expense)	3,000	2,374	755	177.7%	5,330	2,102
Net Income (Loss) b/Operating Transfers	431,442	42,427	52,955	102.3%	441,233	407,657
Operating Transfers-Out	(200,000)	(16,663)	(16,663)	100.0%	(200,000)	(200,000)
Net Income (Loss)	231,442	25,764	36,292	N/A	241,233	207,657

** Includes 12/31/13 actual

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE

INCOME STATEMENT

For the Period 1/1/14 Through 2/28/14

(Amounts in Dollars)

	Total 2014 Budget	FEBRUARY		%	YTD	
		Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	1,400,000	92,297	91,310	13.1%	183,426	179,151
Wine	460,000	32,326	29,238	13.4%	61,597	56,884
Beer	1,620,000	90,844	91,193	11.4%	184,396	179,298
Mix/nonalcohol	64,000	3,226	3,044	9.7%	6,203	5,885
NSF charges	300	60	-	20.0%	60	30
Net Sales	3,544,300	218,753	214,785	12.3%	435,682	421,248
Cost of Goods Sold						
Liquor	1,008,000	66,146	55,499	13.1%	132,091	99,412
Wine	324,000	23,748	18,375	13.7%	44,527	32,080
Beer	1,234,000	69,423	86,876	11.5%	141,338	123,042
Soft drinks/mix	41,500	1,982	2,923	13.1%	5,444	3,857
Freight	24,000	1,666	1,646	12.8%	3,081	2,170
Total Cost of Goods Sold	2,631,500	162,965	165,319	12.4%	326,481	260,561
Gross Profit	912,800	55,788	49,466	12.0%	109,201	160,687
Operating Expenses						
Personnel services	252,211	20,336	19,638	15.3%	38,646	29,304
Supplies	19,200	1,552	929	20.4%	3,918	1,708
Other services & charges	138,011	8,993	7,435	12.5%	17,253	11,497
Depreciation (estimated)	15,500	1,292	1,417	16.7%	2,584	2,834
Total Operating Expenses	424,922	32,173	29,419	14.7%	62,401	45,343
Operating Income (Loss)	487,878	23,615	20,047	9.6%	46,800	115,344
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	250	250	16.7%	500	500
Other non-operating	-	-	-	-	-	236
Total Non-Operating Revenue (Expense)	3,000	250	250	16.7%	500	736
Net Income (Loss) b/Operating Transfers	490,878	23,865	20,297	9.6%	47,300	116,080
Operating Transfers-Out	(225,000)	(18,750)	(16,667)	16.7%	(37,500)	(33,334)
Net Income (Loss)	265,878	5,115	3,630	N/A	9,800	82,746

** Includes two months budget

ADMINISTRATIVE SERVICES MEMO

DATE: MARCH 21, 2014

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT - PHEASANTS FOREVER NOBLES COUNTY CHAPTER #14

The Nobles County Chapter 14 of Pheasants Forever has submitted an application for an exemption from lawful gambling permit to conduct raffles at their Pheasants Forever banquet on October 10, 2014 at the Worthington Event Center. The application is included as *Exhibit 1*. Chief Executive Officer is Scott Rall.

Council action is requested on the application for exemption from lawful gambling permit from Pheasants Forever Nobles County Chapter.

2. CENTER FOR ACTIVE LIVING UPDATE

The Center for Active living will be sending out the first round of membership renewals in April. Together with the committee a Membership Handbook has been developed that will be handout with each renewal. In developing this handbook the Mission, Vision, and Goals for the CAL were also developed. Staff asked that the committee assist with the development of these items that are shown as *Exhibit 2* along with a proposed logo that is shown as *Exhibit 3*.

Council action is requested on the approval of the Mission, Vision, Goals, and logo.

3. APPOINTMENT OF NON-VOTING AND VOTING MEMBER OF THE REGIONAL TRAIL PLAN STEERING COMMITTEE

Annette Bair, Southwest Regional Development Director, has sent a letter, included as *Exhibit 4*, requesting the appointment of two representatives from the City of Worthington to provide input in the development of the regional trail plan. This committee is to provide a more coordinated effort for an effective trail network throughout the region.

Staff suggestion would be to have Dwayne Haffield serve as the non-voting member and Diane Graber, who is the Council Parks Advisory Board designee, to serve as the voting member of the regional trail plan steering committee.

4. **MODIFICATION TO THE MEMORIAL AUDITORIUM ADVISORY COMMITTEE**

There have been efforts put forward to have more interaction between the Friends of the Auditorium and the Memorial Auditorium Advisory Board. The resulting discussions suggested having cross membership of one Board member to create better continuity.

As a result of the current Memorial Auditorium Advisory Board bylaws (*Exhibit 5*) only allowing six members a modification is necessary to add an additional member.

Should Council concur the current bylaws would be modified to read as follows:

SECTION 2: MEMBERSHIP TERMS

The Board shall consist of seven members, five members at large, one City Council member representative and one Friends of the Auditorium board member. The terms shall be for three-years with the initial terms staggered as follows:

- (2) One-year terms
- (2) Two-year terms
- (3) Three-year terms

No member may be reappointed who has served six consecutive years. (This is a requirement of all City boards.)

The additional member added will be appointed to a three year term.

Council action is requested to approve the modification to the Memorial Auditorium Advisory Board as proposed.

CASE ITEMS

1. **SECOND READING PROPOSED ORDINANCE - TEXT AMENDMENT (FLOOD PLAIN MANAGEMENT)**

Pursuant to published notice, this is the time and date set for the second reading of a proposed ordinance that would amend Title XV, Section 152 of the City Code of Worthington, Nobles County, Minnesota, and bring the City's Flood Plain Management Plan in to compliance with federal regulations. Failure to adopt legally enforceable flood plain management measures that comply with Title 44 Code of Federal Regulations prior to the effective date of May 19, 2014 will result in the community's suspension from the National

Flood Insurance Program. A copy of the proposed ordinance was included with your March 10th City Council agenda.

Council action is requested to give a second reading to the proposed ordinance.

2. NOMINATING COMMITTEE RECOMMENDATIONS

The Nominating Committee met at 3:45 p.m. on Monday, March 17, 2014 in the City Hall Council Chambers and is making the following recommendations for Committee Appointments / Reappointments:

Center for Active Living Comm.- Appoint Paula Ausham to fill Bob Petrich's unexpired first term, which term will expire December 31, 2015

Appoint Simon Koster to fill Chuck Moore's unexpired first term, which term will expire December 31, 2015

Econ. Dev. Rev. Loan Fund Comm.- Reappoint Ryan Weber for first full two-year term, which term will expire December 31, 2015

Park & Rec. Advisory Board - Reappoint Joe Anderson for first full three-year term, which term will expire March 31, 2017

Reappoint Jacoba Nagel for a three-year term, which term will expire March 31, 2017

Appoint Scott Langeruud for a three-year term, which term expires March 31, 2017 - to replace Shawn Fritz who declined to serve a second term

Planning Commission - Appoint Bob Bristow for a three-year term, which term expires March 31, 2017 - to replace Dana Oberloh who was not eligible for another term

Appoint Amy Woitalewicz for a three-year term, which term expires March 31, 2017 - to replace Dale Ryan who declined to serve another term

Water & Light Commission - Reappoint Gary Hoffmann for a three-year term, which term expires March 31, 2017

Reappoint Jim Elsing for a three-year term, which
term expires March 31, 2017

**Please note that additional appointments as suggested by the Nominating Committee may be presented at the meeting if staff is able to contact those suggested by the Committee.

3. **FINANCIAL REQUEST FROM THE FRIENDS OF THE AUDITORIUM**

The Friends of the Auditorium has found themselves in a difficult financial situation due to poor ticket sales and other factors. Attached is the original request (*Exhibit 6*) from the Friends of the Auditorium that resulted a subsequent meeting with staff and Councilmember Graber to better understand the request and determine a path forward.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name
Pheasants Forever Nobles County Chapter #14

Previous gambling permit number
x-04682-13-001

Minnesota tax ID number, if any Federal employer ID number (FEIN), if any

Type of nonprofit organization. Check one.

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other nonprofit organization

Mailing address City State Zip code County
P.O. Box 1033 Worthington MN 56187 Nobles

Name of chief executive officer [CEO] Daytime phone number E-mail address
Scott Rall 507-372-7888 scottarall@gmail.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

☐ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**

Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
Phone: 651-296-2803

☐ **IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**

If your organization falls under a parent organization, attach copies of **both** of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Worthington Event Center

Address [do not use PO box] City or township Zip code County
1447 Prairie Drive Worthington 56187 Nobles

Date[s] of activity. For raffles, indicate the date of the drawing.
October 10, 2014

Check each type of gambling activity that your organization will conduct.

☐ Bingo* ☒ Raffle ☐ Paddlewheels* ☐ Pull-tabs* ☐ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to **www.gcb.state.mn.us** and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

Mission:

To enrich the lives of our aging population by providing a dedicated space to promote social interactions, physical activities, health guidance, resource assistance, and educational opportunities.

Vision:

To promote a healthy and active lifestyle for the Worthington area's aging population.

CAL Goals:

Offer quality programs for those 55+.

We aim to motivate people to take personal responsibility for their health by making positive lifestyle changes.

Offer program opportunities for older adults in health and fitness, volunteer services and social interaction programs.

We strive to be assertive in fulfilling the needs of the community by providing multi-generational programs that accommodate the changes in our membership.

Provide increased opportunity for volunteer service and participation.



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Southwest Regional Development Commission

Serving the Counties of:

Cottonwood • Jackson • Lincoln • Lyon • Murray • Nobles • Pipestone • Redwood • Rock

2401 Broadway Avenue, Suite 1
Slayton, MN 56172-1142
(507) 836-8547
Fax: (507) 836-8866
E-Mail: srdc@swrdc.org / Website: www.swrdc.org

Miron Carney, Chairman
Eloise Hauschild, Vice-Chairman
Bob Jarchow, Treasurer
Sharon Hollatz, Secretary

March 12, 2014

Al Oberloh
City of Worthington Mayor

Dear Mayor Oberloh:

The Southwest Regional Development Commission is in the initial stages of updating the 2014 Regional Trail Corridor Plan. The update will reflect the new federal transportation act MAP-21 as well as an updated list of priorities for both recreational trails and transportation related trails. This letter is to ask that City of Worthington appoint up to two representatives to the Regional Trail Plan Update Steering Committee. We anticipate the Steering Committee to meet in Slayton 2 times over the next 6 to 8 months.

The role of the Steering Committee is to bring local input into the Regional Plan, bring requests for information, data and input back to the City and local trail groups, and assist in a local public meeting near the end of the process. Your representative will be asked to vote on the priority of trails in the trail plan, so your representation is important. Funding requests to the Area Transportation Partnerships TAP funding often score better when competing for funds. TAP project categories include Safe Routes to School, Pedestrian and Bike facilities (trails) as well as ADA access, and Scenic By Way eligible requests.

In 1999, the Southwest Regional Development Commission (SRDC) was asked to develop a SW MN Trail Plan by various trail interest groups, economic development professionals, and elected officials. Again in 2010 the SRDC updated the Trail Corridor Plan with reflected the Legacy funding as well as a prioritization of projects.

To increase the exposure and input in the development of the Plan update, I am also collecting email addresses of individuals who have an interest in trails, healthy communities, safe routes to schools, scenic byways, and other pedestrian and bicycle interests to provide a means for them to provide input and comment on the development of the Trail Plan update. We find that often people who have an interest cannot attend meetings due to other commitments. If you know of people who should be included, I would appreciate you forwarding their names to me.

Thank you for your consideration and assistance.

Sincerely,

Annette Bair
SRDC Physical Development Director

**BYLAWS
of
WORTHINGTON MEMORIAL AUDITORIUM
ADVISORY BOARD**

**ARTICLE I
GENERAL**

SECTION 1. ESTABLISHMENT

Administrative boards and commissions are established by the City Charter or by City ordinance. Advisory boards and committees are established by City Council resolutions. The Worthington Memorial Auditorium Advisory Board is an advisory board.

SECTION 2. NAME

The name of this board shall be the Worthington Memorial Auditorium Advisory Board, and hereafter referred to as the Board.

SECTION 3. PURPOSE

The purpose of the Board shall be to advise the City Council on the management and operation of Memorial Auditorium; and to engage in and conduct as the Board determines, various fund raising activities for the benefit of the facility; and to promote wider use of the facility for the benefit of the community.

**ARTICLE II
RELATIONSHIPS/LIMITATIONS**

SECTION 1. RELATIONSHIP TO THE CITY COUNCIL

The Board is appointed by the City Council and shall serve in an advisory capacity to the City Council and shall exercise only that general and specific authority granted by the City Council. The bylaws of the Board shall be approved by the City Council.

SECTION 2. RELATIONSHIP TO EMPLOYEES

- A. The Board does not have authority to hire, supervise, or direct City employees. The City Administrator or other Council designee shall be assigned as a staff representative to the Board.
- B. The Board may determine and utilize volunteers to assist in facility projects.

SECTION 3. LIMITATION OF AUTHORITY

No action by any member or by this Board shall be binding upon or constitute an expression of City policy until it has been approved or ratified by the City Council.

SECTION 4. ANNUAL BUDGET

The Board shall annually submit a proposed auditorium budget to the City Council in conjunction with the City's annual budget preparation agenda.

**ARTICLE III
MEMBERSHIP**

SECTION 1. ELIGIBILITY

Any reputable person who has an interest in the City of Worthington, has no conflict of interest, represents a cross section of the community and has an interest in the purposes and objectives of this Board shall be eligible to be a member.

SECTION 2. MEMBERSHIP TERMS

The Board shall consist of six members, five members at-large and one City Council member representative. The terms shall be for three-years with the initial terms staggered as follows:

- (3) One-year terms
- (3) Two-year terms
- (3) Three-year terms

No member may be reappointed who has served six consecutive years. (This is a requirement of all City boards.)

SECTION 3. OATH OF OFFICE

Each Board member before entering upon his/her duties, shall subscribe and file with the City Council an oath for the faithful discharge of his/her duties. The oath shall acknowledge receipt of a copy of these bylaws.

SECTION 4. VACANCIES

In the event any vacancy shall exist on the Board, the vacancy shall be filled by appointment from the City Council.

SECTION 5. VOTING

Every member in good standing is entitled to one vote on any issue that comes before the Board.

SECTION 6. ATTENDANCE

Members shall be required to call the City Clerk and/or the Board's chairman if they are not able to attend a meeting. If a Board member has two consecutive unexcused absences from regular meetings, this will be cause for replacement.

SECTION 7. MEMBERSHIP REMOVAL

Any member may be removed for cause by the City Council after a hearing.

SECTION 8. SERVE WITHOUT PAY

Each Board member shall serve without pay.

**ARTICLE IV
MEETINGS**

SECTION 1. ANNUAL MEETING

An annual meeting shall be required of all boards and committees appointed by the City of Worthington.

SECTION 2. MEETINGS

Regular and special meetings of the Board shall be at a time and place determined by the Board members.

SECTION 3. MEETING NOTICES

The meeting notices of all advisory boards and committees, including the Worthington Memorial Auditorium Advisory Board shall be filed with the City Clerk and posted on official bulletin boards at least 24 hours in advance of meetings.

SECTION 4. QUORUM

A committee quorum shall consist of four members.

SECTION 5. COMPLIANCE WITH OPEN-MEETING LAWS

The Worthington Memorial Auditorium Advisory Board is appointed by the City Council and is subject to the State of Minnesota Open-Meeting Law.

**ARTICLE V
AGENDAS/MINUTES**

SECTION 1. AGENDAS

- A. Agendas shall be sent to the Board members at least 24 hours in advance of the meeting. (Required of all boards and commissions for administrative purposes.)
- B. Any member of the Board may request that an item be placed on the agenda and shall do so by informing the City Clerk at least 48 hours in advance of the meeting. Items may also be placed on the regular meeting agendas at the start of the meeting with approval of a majority of the voting members present.

SECTION 2. MINUTES

Typewritten minutes and recommendations of all meetings shall be submitted to its members and to the City Clerk four days prior to the next City Council meeting and not later than five business days after the Board's meeting. (Required of all boards and commissions for administrative purposes.)

**ARTICLE VI
OFFICERS**

SECTION 1. ELECTION OF OFFICERS

The Worthington Memorial Auditorium Advisory Board at its first regular meeting following January 1 of each year shall elect a chairperson, vice chairperson, and secretary from the voting membership.

SECTION 2. DUTIES OF OFFICERS

A. Chairperson

The chairperson shall serve as the executive head of this Board and shall preside at all meetings of the membership.

B. Vice Chairperson

The vice chairperson shall exercise the power and authority and perform the duties of the chairperson in the absence or disability of the chairperson.

C. Secretary

1. Consult with Board members to determine the matters to be brought before the Board and to prepare the agenda.
2. Deliver copies of agendas to the City Clerk for distribution and posting.
3. Record all official actions of the Board in the form of official Board minutes.
4. Provide minutes to the City Clerk for distribution to the City Council and the Board.
5. Prepare all committee recommendations in writing for the City Council.

**ARTICLE VII
EXPENSES**

SECTION 1. BOARD EXPENSES

- A. The City Council shall pay from the municipal treasury all budgeted expenses incurred by the Board in connection with the performance of its duties and furnish it with all supplies, stationery and approved equipment it may require.
- B. All bills and accounts shall be audited and approved by the chairperson and City Administrator before being submitted to the City Council for payment.

**ARTICLE VIII
AMENDMENT**

SECTION 1. AMENDMENT OF BYLAWS

These bylaws may be amended or altered by a two-thirds vote of the membership and subsequently approved by City Council.

ARTICLE IX
SEVERABILITY OF BYLAWS

If at any time any of the provisions of these bylaws or the applicability thereof to any person or circumstances is held invalid, the remainder of these bylaws and the applicability thereof and of such provisions to other persons or circumstances shall not be affected thereby except when superseded by federal, state or city law.

Adopted: _____

Mayor

Friends of the Auditorium R & R Proposal

Revitalization and Rejuvenation

Statement of Fact:

Over the past few years, the audience attendance at Friends of the Auditorium(FOTA) events at the Worthington Memorial Auditorium has declined.

- Ticket sales and sponsorship levels do not cover expenses for the current season. Expenses include payment to performers, advertising, and rental fees to the City of Worthington.
- At this point, FOTA is not in a financial position to secure performances for the Auditorium for the 2014-2015 season.
- A new Auditorium Manager has been hired who has already demonstrated forward thinking and creativity in shaping the Auditorium as a “go to” place for entertainment and keeping people in Worthington.

Vision:

The Worthington Memorial Auditorium is an asset to the quality of life in Worthington. Having entertainment events at the Auditorium gives people yet another reason to live here and stay here. Of course, when people attend events at the Auditorium, it also keeps them in Worthington, rather than traveling to Sioux Falls – for example: dining out in Worthington before a show. The more successful the shows at the Auditorium, the more people are coming to Worthington or staying in town for entertainment and the more money stays in our city.

Approach to Revitalization and Rejuvenation:

The Friends of the Auditorium are proposing the following ideas as an attempt at revitalization and rejuvenation of the programming for the Worthington Memorial Auditorium.

Programming

1. For the 2014-2015 Season, the Friends will attempt to make each show an **“entertainment event,”** including preshow activities featuring local musicians, artists, performers. This will increase audience by making it an “evening out” and more people will also attend in support of the local persons who are part of the preshow activities, because they will be familiar with these people.
 - *Example: 3/4/2014 Mardi Gras Show: Pre-show event included festive decorations, live music, h’orderves, and a cash bar. Students from the Law Enforcement Program from the college volunteered and helped serve food, interact with guests, and usher.*
2. For the 2014-2015 Season, the Friends of the Auditorium intend to bring in more shows with an appeal to a wider audience. This includes, but is not limited to, bringing in shows with an appeal to a younger audience. *Activities: Working with students at the college to understand what they would like to see and ultimately, how they can be reached.*
3. For the 2014-2015 Season, the Friends of the Auditorium will attempt to **contract shows on a split basis**, rather than a set fee. A typical split fee percentage is 70% to the performers and 30% to the hosting agent (Friends). Although the Friends won’t be keeping all of the ticket sales, they also won’t be risking the possibility of a negative balance after paying a set fee to the performers.
4. For the 2014-2015 Season, the Friends intend to bring **back some shows that were extremely successful in the past**. These shows should bring back audiences who enjoyed the performers on their first appearance at the Auditorium. *Activities: Potentially bring back the Buddy Holly Dance Party.*

Sponsors/Partnerships/Memberships

1. For the 2014-2015 Season, the Friends will be introducing a **membership option**. Persons who become members of the Friends of

the Auditorium will help support the Friends by paying membership dues. In return, they will get special perks for being a Friends member. These dues, which will be renewed on an annual basis, will help bring additional funding for programming, advertising costs, etc. *Activities: Currently being worked on by FOTA.*

2. For the 2014-2015 Season, **work with members of other organizations** such as the Kiwanis to expand ticket sales and excitement. For the 2014-2015 Season, solicit sponsorships while negotiating contracts rather than waiting until the entire season is set up.

Advertising/Social Media/Ticket Sales

1. For the 2014-2015 Season, the Friends would work together with local restaurants. These restaurants would pay an advertising fee to the Friends. In exchange Auditorium patrons would show their event ticket from the Auditorium for a discount, free beverage, etc. This will benefit both the Friends and the participating restaurants. This will also keep people spending money in Worthington.
2. For the 2014-2015 Season, FOTA in working with the Auditorium Manager will explore and implement advertising via social media to raise visibility younger audiences.
3. For the 2014-2015 Season, FOTA will complete the implementation for on-line ticket sales. *Activities: The computer hardware and software upgrades are complete. Implementation is targeted for the 2014-2015 season.*

As we know, the Worthington Memorial Auditorium is one of the city's greatest assets. The Friends of the Auditorium provides support to this asset. The Friends are doing the legwork and in-kind hours to operate the events at the Auditorium and the City owns this beautiful community center of entertainment and activities. Without the Friends to handle the programming at the Auditorium, the City would be in the performing arts business. Also, the Friends, as a nonprofit organization, can apply for many

grants that are given to nonprofit organizations, whereas the City cannot.

For example, The Friends of the Auditorium have, through grants, made improvements, and continue to make improvements, to the Worthington Memorial Auditorium building, such as lighting, sound, computers to run the lighting and sound, computer and printers to run the ticketing system, and a tv monitor in the lobby that promotes events at the Auditorium.

Financial Request:

As part of the revitalization and rejuvenation process for the Worthington Memorial Auditorium, the Friends of the Auditorium are proposing the following ideas:

1. The City would **waive rental costs** and the 12% of ticket sales for The Friends of the Auditorium.
2. The City would provide **assistance for short-falls** for the 2014-2015 season. The exact amount is not known at this time. Ticket sales and attendance at the upcoming shows will determine the amount.
3. The City would grant money to the Friends of the Auditorium so that the Friends would have **operational funds** to book the 2014-2015 season.

Finances needed for 2014-2015 season:

- Booking deposit funds: 8 performances – average booking deposit of 25% per show of \$2,000 = \$16,000
- Advertising funds: (brochures, posters, newspaper ads, radio ads) 8 performances @ \$1,000/show = \$8,000

Also, food for thought: The Friends of the Auditorium would like the City to consider making the Box Office personnel at the Auditorium a City employee, rather than a Friends employee. Currently the Auditorium's box office is staffed by a person employed by the Friends. This person is only allowed to sell tickets to events that are programmed by the Friends of the Auditorium. This is very confusing for the public. They constantly call and stop at the Auditorium box office, only to be told that they cannot purchase advance tickets there. Through no fault of the Auditorium, it reflects badly upon it.

Also – currently, when organizations rent the Auditorium for their performances – such as the high school, dance studios, etc., they sell tickets the evening of the performance from the Auditorium’s box office. This means that those persons who are selling tickets at that window automatically become the “face” of the Auditorium to those patrons. It also means that people, who we have no control over, are representing the Auditorium to the ticket buyers. We are also unable to gain access to the actual ticket sales, which we are supposed to be receiving a percentage of from these events.

The Friends of the Auditorium sincerely hope that the City Council will consider this proposal to assist in the revitalization and rejuvenation of the Worthington Memorial Auditorium.

Friends of the Auditorium
Current Financial Statement
3/20/2014

Bill	Due Date	Amount	ASAP Bills	Deferred Bills
Visa	4/6/2014	\$ 88.77	\$ 88.77	
Hy-Vee	4/1/2014	\$ 31.75	\$ 31.75	
Daily Globe	3/28/2014	\$ 1,873.41		1873.41
Daily Globe	3/28/2014	\$ 1,002.54	\$ 1,002.54	
KM Graphics	4/4/2014	\$ 80.53	\$ 80.53	
Community Education	3/20/2014	\$ 250.00	\$ 250.00	
Radio Works	3/30/2014	\$ 150.00	\$ 150.00	
Kdom	4/3/2014	\$ 158.00	\$ 158.00	
Culligan	3/20/2014	\$ 15.00	\$ 15.00	
Frontier Phone (3 months)	1/18/2014	\$ 324.63	\$ 324.63	
Davis	3/27/2014	\$ 79.38	\$ 79.38	
Americinn	2/1/2014	\$ 264.57	\$ 264.57	
Marco	2/20/2014	\$ 82.83	\$ 82.83	
Dueling Pianos	3/4/2014	\$ 2,398.70	\$ 2,398.70	
Lori Line	4/26/2014	\$ 8,500.00		8500
Gone Country	3/29/2014	\$ 2,500.00		2500
Berkley WC	4/5/2014	\$ 221.00	\$ 221.00	
Margaret Vosburgh	1/1/2014	\$ 1,020.00		1020
Totals		\$ 19,041.11	\$ 5,147.70	\$ 13,893.41

Income	
Bedford	\$ 500.00
WHS	\$ 250.00
Income Due	\$ 750.00
Checks	\$ 798.00
Hickory Lodge	\$ 170.00
Cash (operating)	\$ 200.00
Cash (non-operating)	\$ 239.00
Total cash and checks	\$ 1,407.00
Cash (operating)	\$ (200.00)
TOTAL for Deposit	\$ 1,207.00
Checking Acct Bal	\$ 7,868.20
Income Total	\$ 1,957.00
Rigging Grant	\$ (9,238.00)
Total	\$ 587.20

Respectfully submitted by: Candace Joens, President x

Judie Wendt- Johnson

Friends of the Auditorium x

3/20/2014

ENGINEERING MEMO

DATE: MARCH 21, 2014
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. HEARING ON IMPROVEMENT OF OKABENA STREET BY WATER MAIN EXTENSION

Should Council approve of the improvement as proposed in the project feasibility report and at the hearing, staff recommends that Council pass the resolution in Exhibit 1 Ordering Improvement. Because the project was initiated by petition, only a vote of the majority of all members of the council is required.

The report on the improvement and preliminary assessment roll were submitted to Council at its February 24, 2014 meeting. The preliminary assessment roll with a corrected Distribution of Estimated Costs is also included in Exhibit 1.

2. AGREEMENT FOR TURNBACK OF TH 59/60 SEGMENTS

As Council is aware, the Minnesota Department of Transportation (MnDOT) has proposed the turnback (conveyance) of certain segments of former TH 59/60 to the City and County. These segments are shown on the map included in Exhibit 2. The proposed conveyance of the individual segments to the County and to the City is based on logical roadway jurisdiction and continuity of routes.

Minnesota statute provides that future costs of a roadway is a reasonable and proper consideration in its conveyance. The reimbursement for costs of improving a roadway to an appropriate condition may be provided to the receiving roadway authority through state funding of a turnback project or through a direct payment. It has been negotiated that the segment of TH 59/60 from Flower Lane to County Road 57 warrants full reconstruction to an urban roadway design while the segment from Dover Street to Oxford Street needs no improvement because it was fully reconstructed as part of the TH 59/60 project. The allowable cost for the reconstruction of the southerly segment was proposed by MnDOT to be \$1,087,080. This amount was found to be reasonable based on an estimate made by City staff. Whereas the need to reconstruct the southerly segment is not immediate and there is the potential for some realignment of the roadway in the future, it is proposed that the funding for the roadway improvement be provided by direct payment. These funds should be held for a future improvement of the roadway although a portion might be used in the near future (when funds are received) for minor modifications at Flower Lane and/or County Road 57. It may be noted that both roadway

segments have been found to be eligible for designation as Municipal State Aid Streets and are therefore also eligible for the same construction and maintenance funding available for other Municipal State Aid Streets. At this time the additional mileage of turnback trunk highways is not included in the maximum mileage a city is allowed to have.

Exhibit 2 includes the proposed turnback agreement between the City and MnDOT which provides for the conveyance of the two former highway segments and the lump sum payment. The City Attorney has reviewed the agreement and found no concerns.

Staff recommends that Council approve execution of the Turnback Agreement by passing the resolution included in Exhibit 2.

RESOLUTION NO.

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS.

WHEREAS, Resolution No. 3540 of the city council of the city of Worthington, adopted on the 24th day of February, 2014, fixed a date for a council hearing on the proposed improvement of the following described streets , or portions thereof, by extension of the municipal water distribution system:

Okabena Street - between the west line of Kragness Avenue and the west line of Boote's Addition

and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and said hearing was held on the 24th day of March, 2014, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

- 1.** Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report received on February 24, 2014.
- 2.** Such proposed improvement is hereby ordered as proposed in the council resolution adopted the 24th day of February, 2014.
- 3.** The city engineer is hereby designated as the engineer for such improvement. He shall prepare plans and specifications for the making of such improvement.
- 4.** The city council declares its official intent to reimburse itself for the cost of the improvement from the proceeds of tax exempt bonds.

Adopted by the city council of the city of Worthington, Minnesota, this the 24th day of March, 2014.

(SEAL)

Alan E. Oberloh, Mayor

Attest

Janice A. Oberloh, City Clerk

Okabena Street - Trunk Water Main Extension

between the west line of Kragness Avenue and the west line of Boote's Addition

Preliminary Hearing March 24, 2014

Property Owner	Legal Description	County Tax Parcel Number	Trunk			Lateral			Total Estimated Assessments
			Units of Area in Acres	Estimated Assessable Rate	Estimated Trunk Assessment Amount	Units of Length in Feet	Estimated Assessable Rate	Estimated Assessment Amount	
Boote's Addition									
I-90 Truck Wash, Inc.	Lots 5, 6, 7, and half of the vacated alley between Lots 5 through 7 and Lot 8, Block 1, exc part to State Parcel 40 Highway 60 ROW Plat 53 -37 (C S 5305)	31-0907-000	0	@ \$2,191.00	\$0.00	0	@ \$36.10	\$0.00	\$0.00
I-90 Truck Wash, Inc.	Lots 8 through 11 and half of the vacated alley between Lots 1 through 7 and Lots 8, 10, 11 and half of the alley between Lot 11, Block 1 and Block 3	31-0908-000	1.38	@ \$2,191.00	\$3,023.58	192.8	@ \$36.10	\$6,960.08	\$9,983.66
I-90 Truck Wash, Inc.	Lots 1 and 2, Block 2	31-0909-000	0.64	@ \$2,191.00	\$1,402.24	200	@ \$36.10	\$7,220.00	\$8,622.24
State of Minnesota	Lots 3 and 4, Block 2	31-0910-000	1.33	@ \$0.00	\$0.00	199.6	@ \$0.00	\$0.00	\$0.00
Section 24-102-40									
Nielsen, Brian D. and Nath, Michelle	The east 175 feet of the south 120.2 feet north of Boote's Addition and of Highway 59-60 in the Southwest Quarter of the Northeast Quarter exc .01 acre for Parcel 43 Highway 60 ROW Plat 53-38 (C S 5305)	31-3942-000	0	@ \$2,191.00	\$0.00	0	@ \$36.10	\$0.00	\$0.00
Kari Lynn Benson	The west 100 feet of the south 120 ft tract lying north of Boote's Addition and west of Highway 59-60 in the Southwest Quarter of the Northeast Quarter	31-3943-000	0.28	@ \$2,191.00	\$613.48	100	@ \$36.10	\$3,610.00	\$4,223.48
Boots, Robert J. and Verla G. as trustees	The east 65 feet of 165 foot by 120 foot tract lying north of Boote's Addition and west of Highway 59-60 in the Southwest Quarter of the Northeast Quarter	31-3943-500	0.18	@ \$2,191.00	\$394.38	65	@ \$36.10	\$2,346.50	\$2,740.88
Williams, Robert D. and Williams, Gillaine L.	5.79 acre tract in the Southwest Quarter of the Northeast Quarter west of Highway 59-60	31-3966-000	5.79	@ \$0.00	\$0.00	493.4	@ \$0.00	\$0.00	\$0.00
Total Estimated Assessments					\$5,433.68			\$20,136.58	\$25,570.26

Okabena Street - Trunk Water Main Extension

between the west line of Kragness Avenue and the west line of Boote's Addition

Preliminary Hearing March 24, 2014

ESTIMATED COST OF IMPROVEMENT

Trunk Improvement	\$52,000.00
Lateral Improvement	\$173,000.00
Total	\$225,000.00

TRUNK RATE CALCULATIONS

Assessable Trunk Units of Area in Acres	2.48 Acres	
Projected ENR Index for July 15, 2014	9850	
Base ENR Index, July 1975	2248	
Base Rate, July 1975	\$500.00	
Assessable Trunk Rate per Acre		\$2,190.84

LATERAL RATE CALCULATIONS

Lateral length in feet	1,695.30 Feet	
Lateral Rate per Foot Estimated by Calculation		\$102.047
Projected Assessable Rate per foot		\$36.10
Rate Differential per foot		\$65.9468

REVISED DISTRIBUTION OF ESTIMATED COST

PROPERTY OWNER SHARE

Trunk	2.48 Acres	\$5,433.68
Lateral	557.80 Feet	\$20,136.58
Total Assessments Receivable		\$25,570.26
		11.36%

WATER MAIN TRUNK ACCOUNT

Trunk Cost for Current Improvement Project	\$52,000.00
Less Trunk Benefit Assessable To Property Improved	\$5,433.68
Total Gross Amount Due From Trunk Account	\$46,566.32
	20.70%
Less City Share of Assessable Trunk Benefit	\$0.00
Total Amount Due From Trunk Fund	\$46,566.32
	20.70%

CITY SHARE

ASSESSABLE COSTS

There is no city share of assessable costs.

NON-ASSESSABLE COSTS

Lateral				
Lateral length not assessed	1,137.50 Feet	@	\$36.10	\$41,063.75
Additional due to Rate Differential	1,695.30 Feet	@	\$65.9468	\$111,799.61
Rounding Adjustment				\$0.06
Total City Share				\$152,863.42
				67.94%

TOTAL IMPROVEMENT COST

\$225,000.00

**STATE OF MINNESOTA
TRUNK HIGHWAY
TRADITIONAL REVERSION
("TURNBACK") AGREEMENT**

Control Section Number: 5305

Trunk Highway Number: 60

Purpose: State release of a segment of Trunk Highway (TH) 60 to the City of Worthington from Flower Lane to County Road (CR) 57. This is a traditional turnback due to relocation of TH 60.

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("MnDOT") and the City of Worthington, a political subdivision of the State of Minnesota acting through its City Council ("Political Subdivision").

RECITALS

1. Minnesota Statutes §161.20 authorizes MnDOT to enter into agreements with other governmental authorities to carry out the purposes of Minnesota Statutes Chapter 161.
2. The Political Subdivision is a Road Authority as defined in Minnesota Statutes §160.02 (subd. 25); and
3. MnDOT has determined that two portions of TH 60 from Flower Lane to CR 57, and from Dover Street to Oxford Street ("Roadway Segments") are no longer needed for trunk highway purposes due to the relocation of TH 60; and
4. MnDOT has determined that the Roadway Segment will revert to another road authority in accordance with Minnesota Statutes §161.16 and MnDOT has further determined that the Political Subdivision is the proper road authority; and.
5. The parties have entered into this Agreement to provide for the orderly reversion of the Roadway Segment to the jurisdiction of the Political Subdivision.

AGREEMENT

1. Effective Date; Survival of Terms

This Agreement will be effective on the date last signed below by the parties and by such other State of Minnesota officials as required by Minnesota Statutes §16C.05. This Agreement will remain in effect until MnDOT has (1) served a Notice of Release, and (2) made payments (if any) as required by this Agreement. All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration of the Agreement.

2. Identification of Trunk Highway Segment; Right-of-Way Determination

The Roadway Segments covered by this Agreement are described as two segments of TH 60 described as follows: 1.) From Flower Lane to CR 57 and 2.) From Dover Street to Oxford Street. MnDOT will determine the final right-of-way limits prior to transfer of title to the Political Subdivision.

3. Notice of Release; Conveyance Documents

3.1. *Notice of Release.* MnDOT will deliver a "Notice of Release" to the Political Subdivision, releasing the Roadway Segment from MnDOT's jurisdiction. Upon receipt of such notice, the Political Subdivision will become the Road Authority with jurisdiction over the Roadway Segment and will assume all responsibility for the operation, maintenance, and reconstruction of the Roadway Segment and of all structures and facilities that are a part of the Roadway Segment.

3.2. *Conveyance Documents.* Subsequent to issuing the Notice of Release, MnDOT will prepare and execute necessary and appropriate documents conveying MnDOT's interest in the Roadway Segment to the Political Subdivision.

4. Delivery of Records

Following delivery of the Notice of Release, MnDOT will provide the Political Subdivision with available records concerning the Roadway Segment. Such records must be in MnDOT's possession, and will be released only if such release is lawful under the provisions of the Minnesota Government Data Practices Act. Such records may include the following:

- a) A list of active maintenance agreements, including signal and routine maintenance agreements with other governmental agencies that will be cancelled, and a list of agreements with utility companies that will be cancelled;
- b) Records concerning utility permits, drainage permits, driveway and other access permits, advertising and sign permits, and other limited-use permits;
- c) Construction plans and records, as-built construction plans (if available);
- d) Bridge inspection reports and ratings;
- e) Aerial photos and other photo and video files, in either hard copy or digital form;
- f) Right-of-way maps and parcel files;
- g) Inventory Data;
- h) Pavement condition ratings;
- i) Traffic signal files including timing sequence information and repair history;
- j) Accident reports and statistics;
- k) Most current traffic counts;
- l) Alignment ties, horizontal and vertical control monuments and related data;
- m) Partially or fully completed plans for construction projects;
- n) Road opening and right-of-way documentation;

5. Maintenance

5.1. *Prior to Release.* Prior to the Political Subdivision's receipt of the Notice of Release, maintenance of the Roadway Segment will continue to be provided by MnDOT, or by the party performing such maintenance under an existing agreement with MnDOT. If maintenance is being provided by the Political Subdivision under an agreement with MnDOT, the Political Subdivision will receive a prorated payment for maintenance performed up to the date of receipt of the Notice of Release.

5.2. *Upon Release.* Upon receipt of the Notice of Release, the Political Subdivision will become the roadway authority responsible for maintenance of the Roadway Segment. The Political Subdivision will thereafter be responsible for performing and paying for all maintenance and reconstruction of the Roadway Segment, including all structures and facilities that constitute a part of such roadway.

6. Responsibility for Claims

MnDOT will remain responsible, to the extent authorized by Minnesota Statutes §3.736 and other applicable law, for claims related to construction, maintenance, and operation of the Roadway Segment during the period when it was a state trunk highway, even if such claims are filed after the Political Subdivision receives the Notice of Release. The Political Subdivision will be responsible for claims arising out of its own construction, maintenance, or operation of the Roadway Segment after it received the Notice of Release.

7. Classification of Released Roadway

After the Political Subdivision receives the Notice of Release, the Political Subdivision, by resolution, may request designation of the eligible portions (if any) of the turnback as State Aid routes. The Commissioner, upon receipt of said resolution, will issue the official order for designation and notify the county or municipal screening board of this action. MnDOT will make an appropriate adjustment to mileage of the Political Subdivision's municipal state aid highway system mileage in accordance with Minnesota Rules Part 8820.0800. This mileage will not be transferable to other routes on the system.

8. Turnback Account Funds

8.1 Authorization. After the Political Subdivision receives the Notice of Release, the Political Subdivision will be authorized to use funds from the Municipal Turnback Account in accordance with Minnesota Statutes §161.083

8.2 Eligibility – “In Lieu” Payment. The parties agree that in lieu of being paid for contracting or force account work, the Political Subdivision will receive a lump sum payment of **\$1,087,080**. This payment represents an amount equal to the estimated net value of eligible turnback costs for a project if it was to be constructed on the Roadway Segment within 20 years of the release date.

8.3 Payment Schedule – Construction and Related Costs. Funds from the municipal turnback account are anticipated to be available for eligible costs, as specified in Article 8.2, in calendar year 2016. The availability of these funds is contingent on legislative approval and appropriation. MnDOT will use its best efforts to secure appropriation of such funds; however, the Political Subdivision acknowledges that any expenses incurred prior to such authorization are at the sole risk of the Political Subdivision.

8.4 MnDOT's Maximum Obligation. MnDOT's maximum obligation under this Agreement is **\$ 1,087,080**. This obligation may be increased only by amending this Agreement.

9. Release of Claims; Covenant not to Sue

By accepting the payment provided for in this Agreement, the Political Subdivision releases MnDOT from any and all claims related to the condition of the Roadway Segment, regardless of whether such claims result from surface or sub-surface conditions, and regardless of whether such conditions were known or unknown at the time of reversion. The political subdivision is encouraged to perform its own geotechnical explorations and will not rely on previous geotechnical studies performed by MnDOT. In consideration of the turnback payment provided by MnDOT, the Political Subdivision covenants not to sue MnDOT or any other state agency or official with respect to MnDOT's decision to make the reversion or for any claim arising out of the condition of the Roadway Segment.

10. General Provisions

- 10.1. Venue.** Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 10.2. Termination.** This Agreement may be terminated only by mutual written agreement of the parties, except that MnDOT may terminate this Agreement if it does not obtain funding from the Minnesota Legislature.
- 10.3. Suspension.** MnDOT may suspend its payment obligations under this Agreement in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. The period of suspension will end when MnDOT is legally authorized to resume such payments.
- 10.4. Severability.** If any provision of this Agreement is found to be invalid or unenforceable, such provision will not affect the validity or enforceability of any other provision of this Agreement, which will remain in force and effect.
- 10.5. Merger.** This Agreement contains all prior negotiations and agreements between MnDOT and the Political Subdivision. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 10.6. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 10.7. Government Data.** This Agreement, and any data exchanged by the parties pursuant to this Agreement, will be "government data" and subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.
- 10.8. State Audits.** The books, records, documents, and accounting practices and procedures of the Political Subdivision relevant to this Agreement are subject to examination by MnDOT and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years.

11. Additional Provisions**11.1. List of major items to be included in funding agreement**

- i. Reconstruct 0.46 miles of highway, including curb and gutter and storm sewer at \$1,890,574/mile construction costs = \$ 869,664.
- ii. Reimbursement of up to 25% Engineering costs = \$ 217,416. (Based on actual expenses)
- iii. Total cost this segment = \$ 1,087,080.

11.2. Release of one block of old TH 60 (Clifton Avenue) which was reconstructed under the MnDOT TH 60 Project

- i. Total cost this segment = \$0.00

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: _____

Date: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: _____

Date: _____

POLITICAL SUBDIVISION*

The Political Subdivision certifies that the appropriate person(s) have executed the Agreement on its behalf as required by applicable resolutions, ordinances or charter provisions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

By: _____

Date: _____

*** INCLUDE A RESOLUTION**

CITY of WORTHINGTON

RESOLUTION

IT IS RESOLVED that the City of Worthington enters into Mn/DOT Agreement No. 05616 with the State of Minnesota, Department of Transportation for the following purposes:

State release of a segment of Trunk Highway (TH) 60 to the City of Worthington from Flower Lane to County Road (CR) 57.

IT IS FURTHER RESOLVED that the Mayor and the Clerk are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Worthington City Council at an authorized meeting held on the 24th day of March, 2014, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this
_____ day of _____, 2014

Notary Public _____

My Commission Expires _____

NOTARY
STAMP

(Signature)

Janice Oberloh

(Type or Print Name)

City Clerk

(Title)

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: MARCH 21, 2014
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

INFORMATIONAL ITEM

1. RENTAL HOUSING INSPECTION UPDATE

In September 2013, City staff hired Scott Gigrich to be the City's Code Enforcement Officer/Housing Inspector. The position's primary responsibility is to enforce the City's Rental Housing Ordinance. Mr. Gigrich has recently concluded his seventh month of employment. I would like the opportunity to have Mr Gigrich update Council on the status of the inspection program.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ANDERSON ALIGNMENT SERVICE	3/14/14	UNIT 403 HYDRAULIC HOSE, S	GENERAL FUND	PAVED STREETS	85.00
	3/14/14	UNIT 403 HYDRAULIC HOSE, S	GENERAL FUND	PAVED STREETS	41.45
	3/14/14	UNIT 425 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	80.00
	3/14/14	UNIT 425 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	103.00
	3/14/14	UNIT 425 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	112.32
	3/14/14	UNIT 403 BATTERIES, SERVIC	GENERAL FUND	PAVED STREETS	150.00
	3/14/14	UNIT 403 BATTERIES, SERVIC	GENERAL FUND	PAVED STREETS	450.73
	3/14/14	UNIT 410 OIL CHANGE, HYDRA	GENERAL FUND	PAVED STREETS	25.00
	3/14/14	UNIT 410 OIL CHANGE, HYDRA	GENERAL FUND	PAVED STREETS	93.50
	3/14/14	UNIT 410 OIL CHANGE, HYDRA	GENERAL FUND	PAVED STREETS	51.83
	3/14/14	UNIT 403 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	95.00
	3/14/14	UNIT 403 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	52.69
	3/14/14	UNIT 403 OIL CHANGE, SERVI	GENERAL FUND	PAVED STREETS	85.00
	3/14/14	UNIT 411 REBUILT TRANSMISS	GENERAL FUND	PAVED STREETS	382.50
	3/14/14	UNIT 411 REBUILT TRANSMISS	GENERAL FUND	PAVED STREETS	2,302.61
	3/14/14	UNIT 411 REBUILT TRANSMISS	GENERAL FUND	PAVED STREETS	103.25
	3/14/14	UNIT 430 OIL CHANGE	GENERAL FUND	PAVED STREETS	10.00
	3/14/14	UNIT 430 OIL CHANGE	GENERAL FUND	PAVED STREETS	21.00
	3/14/14	UNIT 430 OIL CHANGE	GENERAL FUND	PAVED STREETS	6.50
	3/14/14	UNIT 437 OIL CHANGE	GENERAL FUND	PAVED STREETS	10.00
	3/14/14	UNIT 437 OIL CHANGE	GENERAL FUND	PAVED STREETS	6.50
	3/14/14	UNIT 437 OIL CHANGE	GENERAL FUND	PAVED STREETS	17.50
	3/14/14	UNIT 508 OIL CHANGE, DOT I	RECREATION	TREE REMOVAL	217.50
	3/14/14	UNIT 508 OIL CHANGE, DOT I	RECREATION	TREE REMOVAL	85.00
	3/14/14	UNIT 508 OIL CHANGE, DOT I	RECREATION	TREE REMOVAL	144.53
	3/14/14	UNIT 420 OIL CHANGE, SERVI	AIRPORT	O-GEN MISC	153.00
	3/14/14	UNIT 420 OIL CHANGE, SERVI	AIRPORT	O-GEN MISC	224.77
	3/14/14	UNIT 420 OIL CHANGE, SERVI	AIRPORT	O-GEN MISC	170.00
				TOTAL:	5,280.18
BHS MARKETING LLC	3/14/14	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,412.23
				TOTAL:	8,412.23
BLACK KEVIN	3/14/14	REIMBURSE MILEAGE SD TURF/	RECREATION	GOLF COURSE-GREEN	184.80
				TOTAL:	184.80
BORDER STATES ELECTRIC SUPPLY	3/14/14	SPLICES 600 VOLT SYSTEM	ELECTRIC	M-DISTR UNDERGRND LINE	368.72
	3/14/14	SECONDARY PED CONNECTORS	ELECTRIC	FA DISTR UNDRGRND COND	1,301.21
	3/14/14	SPLICE BOX 15KV DUCT SYSTE	ELECTRIC	FA DISTR UNDRGRND COND	5,803.31
	3/14/14	METER SOCKETS	ELECTRIC	FA DISTR METERS	6,049.13
				TOTAL:	13,522.37
BRADLEY CHAPULIS	3/14/14	HSA	GENERAL FUND	NON-DEPARTMENTAL	230.00
	3/14/14	HSA	GENERAL FUND	ECONOMIC DEVELOPMENT	650.00
				TOTAL:	880.00
BRAUN LAWCARE & LANDSCAPING	3/14/14	SNOW REMOVAL ON 3/4/14	GENERAL FUND	CODE ENFORCEMENT	630.00
				TOTAL:	630.00
C&S CHEMICALS INC	3/14/14	4,141 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,824.27
				TOTAL:	4,824.27
CARLSON & STEWART REFRIGERATION	3/14/14	WALK-IN COOLER	LIQUOR	O-GEN MISC	1,866.95
				TOTAL:	1,866.95
CITIZEN OBSERVER LLC	3/14/14	TIP411 SUBSCRIPTION 2014	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,500.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,500.00
CITY OF MARSHALL	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	1,986.31
				TOTAL:	1,986.31
CLARK CRAIG	3/14/14	REIMBURSE LMC, CGMC, HOUSE	GENERAL FUND	ACCOUNTING	424.56
				TOTAL:	424.56
COOPERATIVE ENERGY CO- ACCT # 5910807	3/14/14	SUPERLUBE TMS 10W30	RECREATION	PARK AREAS	84.41
				TOTAL:	84.41
COTTONWOOD COUNTY SHERIFF OFFICE	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	3,398.33
				TOTAL:	3,398.33
CULLIGAN WATER COND CO	3/14/14	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	78.00
	3/14/14	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	3/14/14	MONTHLY SERVICE	WATER	O-DISTR MISC	193.77
	3/14/14	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
				TOTAL:	294.77
DAILY GLOBE	3/14/14	SUBSCRIPTION	LIQUOR	O-GEN MISC	176.15
				TOTAL:	176.15
DAVIS TYPEWRITER CO INC	3/14/14	COLORED PAPER	GENERAL FUND	MAYOR AND COUNCIL	11.20
	3/14/14	CORRECTION TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	5.70
	3/14/14	BINDER	GENERAL FUND	POLICE ADMINISTRATION	8.78
	3/14/14	FILES, PENS, MAIL BAG	GENERAL FUND	POLICE ADMINISTRATION	38.13
	3/14/14	FILES, PENS, MAIL BAG	GENERAL FUND	POLICE ADMINISTRATION	38.14
	3/14/14	STAPLES	GENERAL FUND	POLICE ADMINISTRATION	4.92
	3/14/14	STAPLES	GENERAL FUND	POLICE ADMINISTRATION	4.91
	3/14/14	CLIPBOARD	GENERAL FUND	POLICE ADMINISTRATION	1.85
	3/14/14	POST-IT NOTES, HIGHLIGHTER	GENERAL FUND	POLICE ADMINISTRATION	10.34
	3/14/14	POST-IT NOTES, HIGHLIGHTER	GENERAL FUND	POLICE ADMINISTRATION	10.33
	3/14/14	LEGAL PAD	GENERAL FUND	POLICE ADMINISTRATION	4.26
	3/14/14	LEGAL PAD	GENERAL FUND	POLICE ADMINISTRATION	4.26
	3/14/14	PAPER, CD'S, CORRECTION TA	GENERAL FUND	POLICE ADMINISTRATION	165.62
	3/14/14	PAPER, CD'S, CORRECTION TA	GENERAL FUND	POLICE ADMINISTRATION	165.62
	3/14/14	CARTRIDGE, PAPER, LABELS,	LIQUOR	O-GEN MISC	288.97
	3/14/14	ENDORSEMENT STAMP	LIQUOR	O-GEN MISC	44.01
				TOTAL:	807.04
DUECO INC	3/14/14	SERVICE 101	ELECTRIC	O-DISTR UNDERGRND LINE	6,775.53
				TOTAL:	6,775.53
FASTENAL COMPANY	3/14/14	PARTS	GENERAL FUND	PAVED STREETS	6.24
				TOTAL:	6.24
GCC -CONSOLIDATED READY MIX INC	3/14/14	WATER TEMP REPAIRS	WATER	M-TRANS MAINS	916.00
	3/14/14	WATER TEMP REPAIRS	WATER	M-TRANS MAINS	431.00
				TOTAL:	1,347.00
GRABER DIANE M	3/14/14	REIMBURSE LEGISLATIVE MEET	GENERAL FUND	MAYOR AND COUNCIL	12.00
				TOTAL:	12.00
GRAHAM TIRE OF WORTHINGTON INC	3/14/14	SERVICE CALL, REPAIR	GENERAL FUND	PAVED STREETS	140.00
				TOTAL:	140.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HUSSONG BARBARA	3/14/14	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	96.72
				TOTAL:	96.72
INNOVATIVE PRODUCTS INC	3/14/14	MAGNETIC MICS	GENERAL FUND	POLICE ADMINISTRATION	364.49
				TOTAL:	364.49
IOWA INFORMATION INC	3/14/14	RV: DISCOVER WORTHINGTON	LIQUOR	O-GEN MISC	89.95
				TOTAL:	89.95
JACKSON COUNTY SHERIFFS OFFICE	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	3,268.65
				TOTAL:	3,268.65
JERRY'S AUTO SUPPLY	3/14/14	COUPLINGS	GENERAL FUND	PAVED STREETS	9.98
	3/14/14	FITTINGS	GENERAL FUND	PAVED STREETS	17.66
	3/14/14	FITTINGS, BUSHING	GENERAL FUND	PAVED STREETS	5.37
	3/14/14	HOSE, FITTINGS	GENERAL FUND	PAVED STREETS	90.04
	3/14/14	HALOGEN BULB FOR 403	GENERAL FUND	PAVED STREETS	10.69
	3/14/14	WIPER BLADE UNIT 412	GENERAL FUND	PAVED STREETS	20.98
	3/14/14	PARTS	GENERAL FUND	PAVED STREETS	15.54
	3/14/14	TOWELS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	37.77
	3/14/14	BELT-WET WELL EXHAUST FAN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.49
	3/14/14	TOOLS	ELECTRIC	O-DISTR MISC	35.94
	3/14/14	OIL DRY- AIRPORT	AIRPORT	O-GEN MISC	14.98
				TOTAL:	275.44
JOSWIAK JOE	3/14/14	REIMBURSE BOOTS	GENERAL FUND	POLICE ADMINISTRATION	116.08
				TOTAL:	116.08
JSA SERVICES	3/14/14	TOWELS, TISSUE	GENERAL FUND	CENTER FOR ACTIVE LIVI	98.07
				TOTAL:	98.07
KRIS ENGINEERING INC	3/14/14	CARBIDE BLADES	GENERAL FUND	ICE AND SNOW REMOVAL	1,262.07
				TOTAL:	1,262.07
KUHLE, MICHAEL	3/14/14	REIMBURSE CGMC LEGISLATIVE	GENERAL FUND	MAYOR AND COUNCIL	201.60
				TOTAL:	201.60
LAMPERTS YARDS INC-2602004	3/14/14	FURRING STRIPS, TAPCON SCR	GENERAL FUND	CENTER FOR ACTIVE LIVI	69.69
	3/14/14	CREDIT FOR SALES TAXES TAX ELECTRIC		M-DISTR UNDERGRND LINE	5.83-
				TOTAL:	63.86
LARSON CRANE SERVICE INC	3/14/14	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	475.00
	3/14/14	SNOW REMOVAL	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	757.50
				TOTAL:	1,232.50
LAW ENFORCEMENT LABOR SERVICES INC #27	3/14/14	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	135.00
				TOTAL:	135.00
LOWES SHEET METAL INC	3/14/14	DREDGE FURNACE	RECREATION	PARK AREAS	102.75
				TOTAL:	102.75
LYON COUNTY SHERIFF OFFICE	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	4,013.16
				TOTAL:	4,013.16
MAC QUEEN EQUIPMENT INC	3/14/14	CUTTING EDGE	GENERAL FUND	ICE AND SNOW REMOVAL	1,356.68
				TOTAL:	1,356.68

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARCO	3/14/14	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	59.78
	3/14/14	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	166.00
	3/14/14	SERVICE/SUPPLY MX5001N	WATER	ACCTS-RECORDS & COLLEC	24.42
	3/14/14	SERVICE/SUPPLY PRINTERS	WATER	ACCTS-RECORDS & COLLEC	66.94
	3/14/14	SERVICE/SUPPLY MX5001N	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.41
	3/14/14	SERVICE/SUPPLY PRINTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	66.93
	3/14/14	SERVICE/SUPPLY MX5001N	ELECTRIC	ACCTS-RECORDS & COLLEC	48.84
	3/14/14	SERVICE/SUPPLY PRINTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	133.87
	3/14/14	MICROSOFT PUBLISHER	LIQUOR	O-GEN MISC	128.44
	3/14/14	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	59.77
				TOTAL:	779.40
MARTHALER CHEVROLET OF WORTHINGTON	3/14/14	REPAIR HEADLAMP UNIT 35	GENERAL FUND	POLICE ADMINISTRATION	26.97
	3/14/14	REPAIR HEADLAMP UNIT 35	GENERAL FUND	POLICE ADMINISTRATION	4.05
	3/14/14	OIL CHANGE UNIT 25	GENERAL FUND	POLICE ADMINISTRATION	5.03
	3/14/14	OIL CHANGE UNIT 25	GENERAL FUND	POLICE ADMINISTRATION	10.58
				TOTAL:	46.63
MARTHALER FORD OF WORTHINGTON	3/14/14	BUSHING	ELECTRIC	O-DISTR UNDERGRND LINE	10.23
				TOTAL:	10.23
MCCUEN, JOSHUA W	3/14/14	REIMBURSE DRE SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	98.00
	3/14/14	REIMBURSE DRE SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	20.25
				TOTAL:	118.25
MID-STATES ORGANIZED CRIME INFO CENTER	3/14/14	2014 MEMBERSHIP	GENERAL FUND	POLICE ADMINISTRATION	150.00
				TOTAL:	150.00
MINNESOTA DEPARTMENT OF HEALTH	3/14/14	ROOS-WATER LICENSE RENEWAL	WATER	O-DISTR MISC	23.00
				TOTAL:	23.00
MINNESOTA ENERGY RESOURCES CORP	3/14/14	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	1,358.58
	3/14/14	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,918.87
	3/14/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	295.70
	3/14/14	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	1,013.26
	3/14/14	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	413.25
	3/14/14	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	2,280.40
	3/14/14	GAS SERVICE	WATER	O-DISTR MISC	16.86
	3/14/14	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,333.38
	3/14/14	GAS SERVICE	AIRPORT	O-GEN MISC	722.27
	3/14/14	GAS SERVICE	AIRPORT	O-GEN MISC	626.98
				TOTAL:	13,979.55
MISCELLANEOUS V WEBB TYLER	3/14/14	WEBB TYLER:FORFEITURE AGRE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	270.00
				TOTAL:	270.00
MN CHILD SUPPORT PAYMENT CTR	3/14/14	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
MORRIS ELECTRONICS INC	3/14/14	COMPUTER HARDWARE	WATER	ACCTS-RECORDS & COLLEC	46.85
	3/14/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	35.00
	3/14/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	35.00
	3/14/14	TECH SUPPORT	WATER	ACCTS-RECORDS & COLLEC	17.50
	3/14/14	COMPUTER HARDWARE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	112.00
	3/14/14	COMPUTER HARDWARE	MUNICIPAL WASTEWAT	O-PURIFY MISC	111.99
	3/14/14	COMPUTER HARDWARE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	46.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/14/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.50
	3/14/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.50
	3/14/14	TECH SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	8.75
	3/14/14	COMPUTER HARDWARE	ELECTRIC	ACCTS-RECORDS & COLLEC	93.69
	3/14/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	17.50
	3/14/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	17.50
	3/14/14	TECH SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	8.75
				TOTAL:	586.38
NIENKERK CONSTRUCTION INC	3/14/14	PUMP GREASE PIT	MUNICIPAL WASTEWAT	O-PURIFY MISC	150.00
				TOTAL:	150.00
NOBLES COUNTY AUDITOR/TREASURER	3/14/14	SOLID WASTE - JANUARY 2014	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,290.00
				TOTAL:	7,290.00
NOBLES COUNTY SHERIFF	3/14/14	SAFE AND SOBER	GENERAL FUND	POLICE ADMINISTRATION	3,970.55
				TOTAL:	3,970.55
PUBLIC SAFETY TRAINING CONSULTANTS INC	3/14/14	ACTIVE SHOOTER SITUATIONS	GENERAL FUND	SECURITY CENTER	397.50
	3/14/14	ACTIVE SHOOTER SITUATIONS	GENERAL FUND	SECURITY CENTER	397.50
				TOTAL:	795.00
RACOM CORP	3/14/14	SERVICE LABOR LOADER #420	AIRPORT	O-GEN MISC	176.00
	3/14/14	SERVICE LABOR AIRPORT SWEE	AIRPORT	O-GEN MISC	190.00
				TOTAL:	366.00
REDWOOD COUNTY SHERRIF'S OFFICE	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	1,854.08
				TOTAL:	1,854.08
REDWOOD FALLS POLICE DEPARTMENT	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	3,301.06
				TOTAL:	3,301.06
RESCO INC	3/14/14	LUGS 15KV CABLE	ELECTRIC	FA DISTR METERS	714.06
	3/14/14	15 KV FUSES	ELECTRIC	FA DISTR METERS	2,537.57
				TOTAL:	3,251.63
RILEY MARK	3/14/14	K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	120.55
	3/14/14	K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	195.00
				TOTAL:	315.55
ROCK COUNTY SHERIFFS OFFICE	3/14/14	SAFE AND SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	2,421.11
				TOTAL:	2,421.11
RUNNINGS SUPPLY INC-ACCT#9502440	3/14/14	TOOLS & SHOP ITEMS	ELECTRIC	O-DISTR MISC	148.00
	3/14/14	HOSE HANGER	ELECTRIC	M-DISTR UNDERGRND LINE	29.98
				TOTAL:	177.98
RUNNINGS SUPPLY INC-ACCT#9502485	3/14/14	DRAIN PLUG	GENERAL FUND	GENERAL GOVT BUILDINGS	8.97
	3/14/14	AUTO BULBS	GENERAL FUND	PAVED STREETS	6.18
	3/14/14	BATTERIES	GENERAL FUND	PAVED STREETS	6.18
	3/14/14	HOSE CLAMP, SPRAY HOSE	GENERAL FUND	PAVED STREETS	8.97
	3/14/14	ROTARY TOOL KIT	GENERAL FUND	PAVED STREETS	91.99
	3/14/14	METAL WHEEL CUTOFF	GENERAL FUND	ICE AND SNOW REMOVAL	7.96
	3/14/14	NUTS/BOLTS	GENERAL FUND	ICE AND SNOW REMOVAL	9.62
	3/14/14	DRILL BIT-MILLARD PLAYGROU	RECREATION	PARK AREAS	17.49
	3/14/14	SNOW BLOWER PARTS	RECREATION	PARK AREAS	2.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	160.11
SCHAAP SANITATION INC	3/14/14	SOLID WASTE- JANUARY 2014	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	63,643.65
	3/14/14	SOLID WASTE- JANUARY 2014	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,939.75
	3/14/14	SOLID WASTE- JANUARY 2014	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,308.87
	3/14/14	SOLID WASTE- JANUARY 2014	GARBAGE COLLECTION	CODE ENFORCEMENT	4,155.30
				TOTAL:	86,047.57
SCHWALBACH ACE HARDWARE-5930	3/14/14	SNOW PUSHERS, SILICONE, BA LIQUOR		O-GEN MISC	83.43
				TOTAL:	83.43
SCHWALBACH ACE #6067	3/14/14	SERVICE LINE THAWING MATER	WATER	O-DIST UNDERGRND LINES	147.26
	3/14/14	MURIATIC ACID	WATER	M-PURIFY EQUIPMENT	23.97
	3/14/14	HEATER	MUNICIPAL WASTEWAT	O-PURIFY MISC	3.00
	3/14/14	RETURNED HEATER	MUNICIPAL WASTEWAT	O-PURIFY MISC	40.99
	3/14/14	BULBS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	26.45
	3/14/14	SUPPLIES	ELECTRIC	M-DISTR UNDERGRND LINE	50.46
	3/14/14	PAINT	ELECTRIC	M-DISTR UNDERGRND LINE	20.98
				TOTAL:	231.13
ARTHUR SHERER	3/14/14	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	1,615.00
				TOTAL:	1,615.00
SHINE BROS CORP OF MN	3/14/14	STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	3.71
				TOTAL:	3.71
STUART C IRBY CO	3/14/14	METER SOCKETS	ELECTRIC	FA DISTR METERS	1,567.38
				TOTAL:	1,567.38
THEATREWORKS USA CORP	3/14/14	CIVIL WAR 2/27/14	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,500.00
				TOTAL:	1,500.00
TOTAL FIRE PROTECTION INC	3/14/14	HANGAR #4 RESET SYSTEM, AD AIRPORT		O-GEN MISC	675.00
	3/14/14	HANGAR #4 ANNUAL INSPECTIO AIRPORT		O-GEN MISC	1,717.01
				TOTAL:	2,392.01
UNITED STATES DRUG TESTING LABORATORIE	3/14/14	UNITED STATES DRUG TESTING PD TASK FORCE		BUFFALO RIDGE DRUG TAS	325.00
				TOTAL:	325.00
UTILITIES PLUS ENERGY SERVICES INC	3/14/14	INSTALL DIESEL GEN METER	ELECTRIC	O-SOURCE MISC	2,992.50
				TOTAL:	2,992.50
VANTAGEPOINT TRANSFER AGENTS-457	3/14/14	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	3/14/14	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	3/14/14	WIRELESS CHARGES	GENERAL FUND	POLICE ADMINISTRATION	498.18
	3/14/14	WIRELESS CHARGES	GENERAL FUND	SECURITY CENTER	286.22
	3/14/14	WIRELESS CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	400.52
				TOTAL:	1,184.92
WESCO DISTRIBUTION INC	3/14/14	STREET LIGHT LAMPS	ELECTRIC	M-DISTR ST LITE & SIG	564.30
	3/14/14	CREDITS	ELECTRIC	FA DISTR METERS	479.87
	3/14/14	CT FOR METERING	ELECTRIC	FA DISTR METERS	1,603.13
				TOTAL:	1,687.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WORTHINGTON EXCAVATING INC	3/14/14	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	<u>2,125.00</u>
				TOTAL:	2,125.00
WORTHINGTON FIRE DEPT RELIEF ASSOC	3/14/14	2014 PENSION BENEFIT REIMB	GENERAL FUND	FIRE ADMINISTRATION	<u>3,000.00</u>
				TOTAL:	3,000.00
WORTHINGTON FOOTWEAR	3/14/14	BOOTS	GENERAL FUND	PAVED STREETS	<u>200.00</u>
				TOTAL:	200.00
ZEP SALES & SERVICE	3/14/14	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	<u>285.30</u>
				TOTAL:	285.30

===== FUND TOTALS =====

101	GENERAL FUND	50,024.38
207	PD TASK FORCE	2,495.52
229	RECREATION	1,252.48
231	ECONOMIC DEV AUTHORITY	3,037.90
601	WATER	2,272.03
602	MUNICIPAL WASTEWATER	10,774.30
604	ELECTRIC	30,695.89
605	INDUSTRIAL WASTEWATER	8,412.23
609	LIQUOR	2,677.90
612	AIRPORT	4,670.01
614	MEMORIAL AUDITORIUM	1,500.00
702	DATA PROCESSING	59.77
873	GARBAGE COLLECTION	86,047.57
878	WASTE MANAGEMENT COLL	7,290.00

 GRAND TOTAL: 211,209.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	3/21/14	COPIER SERVICE AF2238C	DATA PROCESSING	COPIER/FAX	145.70
				TOTAL:	145.70
A H HERMEL COMPANY	3/21/14	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	3/21/14	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00
AMERICAN BOTTLING COMPANY	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	102.31
				TOTAL:	102.31
AMERICAN WATER ENTERPRISES ENVMENTAL M	3/21/14	CONTRACT OPERATIONS WWTP F INDUSTRIAL WASTEWA	O-PURIFY MISC		10,453.19-
	3/21/14	CONTRACT OPERATIONS WWTP M INDUSTRIAL WASTEWA	O-PURIFY MISC		47,613.67
				TOTAL:	37,160.48
AMERIPRIDE	3/21/14	TOWEL SERVICE MARCH	MUNICIPAL WASTEWAT	O-PURIFY MISC	79.28
				TOTAL:	79.28
ARCTIC ICE INC	3/21/14	ICE	LIQUOR	NON-DEPARTMENTAL	93.54
				TOTAL:	93.54
ARTISAN BEER COMPANY	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	7.00-
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	7.84-
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	89.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	187.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	42.65-
				TOTAL:	218.51
AUTOMATIC BUILDING CONTROLS INC	3/21/14	ANNUAL FIRE ALARM SYSTEMS	GENERAL FUND	GENERAL GOVT BUILDINGS	760.00
				TOTAL:	760.00
BELLBOY CORP	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	80.00
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	448.90
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	51.57
				TOTAL:	580.47
BEVERAGE WHOLESALERS INC	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,793.27
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,136.84
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	2,383.50
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	3,905.95
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	360.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	4,125.70
				TOTAL:	20,705.26
BORDER STATES ELECTRIC SUPPLY	3/21/14	GREEN MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.52
	3/21/14	SPLICE BOX-15KV DUCT SYSTE	ELECTRIC	FA DISTR UNDRGRND COND	545.06
	3/21/14	GREEN MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	71.52
				TOTAL:	688.10
BRAUN LAWCARE & LANDSCAPING	3/21/14	SNOW REMOVAL 3/7/14	GENERAL FUND	CODE ENFORCEMENT	175.00
				TOTAL:	175.00
BUFFALO BILFOLD COMPANY	3/21/14	CASES-TUNING FORKS FOR RAD	GENERAL FUND	POLICE ADMINISTRATION	159.00
				TOTAL:	159.00
C&S CHEMICALS INC	3/21/14	4,196 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,888.34
				TOTAL:	4,888.34

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CNA SURETY	3/21/14	BOND POLICY 0601-05343620	ELECTRIC	INJURIES & DAMAGES	100.00
				TOTAL:	100.00
COALITION OF GREATER MINNESOTA CITIES	3/21/14	LEGISLATIVE ACTION DAY REG	GENERAL FUND	MAYOR AND COUNCIL	130.00
	3/21/14	LEGISLATIVE ACTION DAY REG	GENERAL FUND	ADMINISTRATION	65.00
				TOTAL:	195.00
DACOTAH PAPER CO	3/21/14	BAGS	LIQUOR	O-GEN MISC	229.40
				TOTAL:	229.40
DANS ELECTRIC INC	3/21/14	EMERGENCY EXIT SAFETY REPA	LIQUOR	O-GEN MISC	1,026.88
	3/21/14	MOVE SHELVES, ADD LIGHT	LIQUOR	O-GEN MISC	310.67
				TOTAL:	1,337.55
DAVIS TYPEWRITER CO INC	3/21/14	TOWELS, DEODORIZER	GENERAL FUND	GENERAL GOVT BUILDINGS	61.39
	3/21/14	LEGAL PADS, AIR DUSTER, TA	WATER	ACCTS-RECORDS & COLLEC	5.55
	3/21/14	LEGAL PADS, AIR DUSTER, TA	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	5.54
	3/21/14	LEGAL PADS, AIR DUSTER, TA	ELECTRIC	ACCTS-RECORDS & COLLEC	11.09
				TOTAL:	83.57
DEMUTH PAT	3/21/14	REIMBURSE POLAR POWERING M	ELECTRIC	O-DISTR MISC	135.96
	3/21/14	REIMBURSE SERVICE 101	ELECTRIC	O-DISTR MISC	108.34
				TOTAL:	244.30
DEPARTMENT OF LABOR AND INDUSTRY	3/21/14	ANNUAL ELEVATOR OPERATIONS	GENERAL FUND	CENTER FOR ACTIVE LIVI	100.00
				TOTAL:	100.00
ELSING, JIM	3/21/14	REIMBURSE APPA LEGISLATIVE	ELECTRIC	ADMIN MISC	2,129.50
				TOTAL:	2,129.50
EXTREME BEVERAGE LLC	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	110.50
				TOTAL:	110.50
EZ-WASH	3/21/14	CAR WASHES 2/7/14-3/6/14	GENERAL FUND	POLICE ADMINISTRATION	100.00
				TOTAL:	100.00
FERGUSON ENTERPRISES INC #226	3/21/14	FILTER PLANT WATER HEATER	WATER	M-PURIFY EQUIPMENT	110.19
				TOTAL:	110.19
PIPE WATER SERVICES INC	3/21/14	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	9,453.70
	3/21/14	CHEMICALS	INDUSTRIAL WASTEWA	O-PURIFY MISC	9,329.20
				TOTAL:	18,782.90
FLAHERTY & HOOD PA	3/21/14	LABOR/EMPLOYMENT CONSULTAT	GENERAL FUND	CITY ATTORNEY	169.24
	3/21/14	MPCA COMMENTS	MUNICIPAL WASTEWAT	PROFESSIONAL SERVICES	18.37
	3/21/14	MPCA COMMENTS	INDUSTRIAL WASTEWA	O-PURIFY MISC	18.37
				TOTAL:	205.98
FLYNN KEVIN	3/21/14	REIMBURSE IA INVESTIGATION	GENERAL FUND	POLICE ADMINISTRATION	39.00
	3/21/14	REIMBURSE IA INVESTIGATION	GENERAL FUND	POLICE ADMINISTRATION	281.94
				TOTAL:	320.94
FRONTIER COMMUNICATIONS	3/21/14	ICAC REIMBURSED INTERNET	GENERAL FUND	POLICE ADMINISTRATION	113.58
				TOTAL:	113.58
GRAHAM TIRE OF WORTHINGTON INC	3/21/14	TIRE ON 35	GENERAL FUND	POLICE ADMINISTRATION	8.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/21/14	TIRE ON 35	GENERAL FUND	POLICE ADMINISTRATION	113.39
				TOTAL:	121.89
HACH COMPANY	3/21/14	LAB CHEMICALS	WATER	O-PURIFY MISC	485.83
	3/21/14	POCKET CHLORINE METER	WATER	O-PURIFY MISC	399.00
				TOTAL:	884.83
HAGEN BEVERAGE DISTRIBUTING INC	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	177.85
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,621.60
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	1,881.60
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	3,253.50
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	204.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,391.55
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	3,545.95
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	48.00
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	5,401.60
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	2,999.75
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	247.85
	3/21/14	WATER	LIQUOR	O-GEN MISC	79.00
				TOTAL:	28,490.55
HAIN SCOTT	3/21/14	REIMBURSE APPA LEGISLATIVE	ELECTRIC	ADMIN OFFICE SUPPLIES	98.00
				TOTAL:	98.00
HAWKINS INC	3/21/14	CHEMICALS	WATER	O-PURIFY	4,277.64
				TOTAL:	4,277.64
HY-VEE INC-61705	3/21/14	FORKLIFT GAS	LIQUOR	O-GEN MISC	28.01
				TOTAL:	28.01
INFRARED SERVICES	3/21/14	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	1,390.83
	3/21/14	INFRARED INSPECT & ANALYSI	ELECTRIC	CUSTOMER INSTALL EXPEN	2,387.50
				TOTAL:	3,778.33
ITRON INC	3/21/14	QTRLY SYSTEM SUPPORT-SOFTW	ELECTRIC	O-DISTR METERS	548.28
				TOTAL:	548.28
JACKS UNIFORMS & EQUIPMENT	3/21/14	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	65.94
	3/21/14	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	1,296.49
	3/21/14	UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	74.99
	3/21/14	UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	173.94
				TOTAL:	1,611.36
WILLIAM BRIAN JAMERSON	3/21/14	CAL PROGRAMMING	GENERAL FUND	CENTER FOR ACTIVE LIVI	112.50
				TOTAL:	112.50
JAYCOX IMPLEMENT INC	3/21/14	BOBCAT 84" ANGLE BROOM	RECREATION	PARK AREAS	4,500.00
	3/21/14	SNOWBLOWER PARTS	RECREATION	PARK AREAS	57.46
	3/21/14	RETURNED SNOWBLOWER PARTS	RECREATION	PARK AREAS	9.58
	3/21/14	STUMP GRINDER	RECREATION	PARK AREAS	7,100.00
				TOTAL:	11,647.88
JBS USA	3/21/14	2013 FINAL RECONCILIATION	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	46,800.92
				TOTAL:	46,800.92

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JOHNSON BROTHERS LIQUOR CO	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,130.71
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	1,401.55
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	41.35
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,482.40
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	102.90
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,947.77
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	1,443.05
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	20.99
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,484.39
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	2,792.76
	3/21/14	BEER	LIQUOR	NON-DEPARTMENTAL	20.99
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	28.00-
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	10.84-
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	32.37-
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	319.84-
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	102.90-
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	24.27
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	60.80
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	38.40
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	3.20
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	24.93
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	36.67
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	106.89
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	72.79
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	1.60-
	3/21/14	WINE	LIQUOR	O-SOURCE MISC	0.40-
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	3.20-
	3/21/14	WINE	LIQUOR	O-SOURCE MISC	3.20-
	TOTAL:				19,734.46
KM GRAPHICS	3/21/14	MAP LAMINATING	GENERAL FUND	POLICE ADMINISTRATION	22.70
	TOTAL:				22.70
LOU'S GLOVES INC	3/21/14	RUBBER GLOVES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	118.50
	3/21/14	RUBBER GLOVES	MUNICIPAL WASTEWAT	O-PURIFY MISC	118.50
	TOTAL:				237.00
MARTEALER FORD OF WORTHINGTON	3/21/14	OIL CHANGE UNIT #204	WATER	M-PUMPING	32.98
	3/21/14	DIAGNOSE TIRE PRESSURE SEN	WATER	M-PUMPING	93.15
	3/21/14	REPLACE TIRE PRESSURE SENS	WATER	M-PUMPING	96.30
	TOTAL:				222.43
MEDIACOM	3/21/14	INTERNET	GENERAL FUND	PAVED STREETS	69.95
	TOTAL:				69.95
METERING & TECHNOLOGY SOLUTIONS	3/21/14	METER PARTS-FROST BOTTOMS	WATER	M-DISTR METERS	145.20
	TOTAL:				145.20
MIDWAY FORD	3/21/14	UNIT 105 2014 FORD F150 PU ELECTRIC		FA TRANSPORTATION EQUI	23,393.92
	TOTAL:				23,393.92
MINNESOTA DEPARTMENT OF COMMERCE	3/21/14	'14 INDIRECT ASSESSMENT	ELECTRIC	REGULATORY COMM	695.82
	3/21/14	'14 INDIRECT ASSESSMENT	ELECTRIC	ACCTS-ASSISTANCE	1,844.84
	TOTAL:				2,540.66
MINNESOTA ENERGY RESOURCES CORP	3/21/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	600.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/21/14	GAS SERVICE	GENERAL FUND	PAVED STREETS	389.76
	3/21/14	GAS SERVICE	RECREATION	PARK AREAS	16.86
	3/21/14	GAS SERVICE	RECREATION	PARK AREAS	16.86
	3/21/14	GAS SERVICE	WATER	O-DISTR MISC	600.46
	3/21/14	GAS SERVICE	WATER	O-DISTR MISC	187.09
	3/21/14	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	200.14
	3/21/14	GAS SERVICE	ELECTRIC	O-DISTR MISC	641.74
	3/21/14	GAS SERVICE	ELECTRIC	O-DISTR MISC	216.57
	3/21/14	GAS SERVICE	LIQUOR	O-GEN MISC	833.14
	3/21/14	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,015.00
				TOTAL:	4,718.08
MISCELLANEOUS V	3/21/14	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	32.97
AVILA MARTINEZ VICTOR	3/21/14	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.01
AVILA MARTINEZ VICTOR	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
AVILA MARTINEZ VICTOR	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.02
CUELLAR ERIC	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	10.98
CUELLAR ERIC	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.02
HERNANDEZ ORTEGA HONOR	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	9.70
HERNANDEZ ORTEGA HONOR	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.02
RODRIGUEZ JOSE	3/21/14	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SENGRASPHON PAULINA P	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	73.55
SENGRASPHON PAULINA P	3/21/14	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.02
				TOTAL:	272.29
MPCA	3/21/14	ANNUAL AIR EMISSIONS FEE	ELECTRIC	O-SOURCE MISC	211.23
				TOTAL:	211.23
NELSON SCOTT	3/21/14	REIMBURSE LEGISLATIVE CONF	GENERAL FUND	MAYOR AND COUNCIL	51.12
				TOTAL:	51.12
NOBLES COOPERATIVE ELECTRIC	3/21/14	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.65
	3/21/14	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	7.65
	3/21/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	567.45
	3/21/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	138.70
	3/21/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	80.16
	3/21/14	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	16.03
	3/21/14	ELECTRIC BACKUP SERVICE	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	3/21/14	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	38.20
				TOTAL:	955.84
NOBLES COUNTY HIGHWAY DEPT	3/21/14	FEBRUARY FUEL	GENERAL FUND	ENGINEERING ADMIN	88.65
	3/21/14	FEBRUARY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	82.97
	3/21/14	FEBRUARY FUEL	GENERAL FUND	POLICE ADMINISTRATION	5,208.50
	3/21/14	FEBRUARY FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	9.80
	3/21/14	FEBRUARY FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	124.42
	3/21/14	FEBRUARY FUEL	GENERAL FUND	ICE AND SNOW REMOVAL	6,088.95
	3/21/14	FEBRUARY FUEL	GENERAL FUND	CODE ENFORCEMENT	129.82
	3/21/14	FEBRUARY FUEL	RECREATION	GOLF COURSE-GREEN	73.23
	3/21/14	FEBRUARY FUEL	RECREATION	PARK AREAS	947.95
	3/21/14	FEBRUARY FUEL	WATER	M-TRANS MAINS	1,561.64
	3/21/14	FEBRUARY FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	375.22
	3/21/14	FEBRUARY FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	77.55
	3/21/14	FEBRUARY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	126.23
	3/21/14	FEBRUARY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	42.95
	3/21/14	FEBRUARY FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	823.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/21/14	FEBRUARY FUEL	AIRPORT	O-GEN MISC	<u>782.92</u>
				TOTAL:	16,544.07
PEPSI COLA BOTTLING CO	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	186.95
	3/21/14	MIX	LIQUOR	NON-DEPARTMENTAL	<u>11.95</u>
				TOTAL:	198.90
PHILLIPS WINE & SPIRITS INC	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,576.87
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	224.80
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	49.65
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,594.57
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	323.25
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,077.90
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	2,401.65
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15.08-
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	49.65-
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	39.75
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	9.60
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	1.60
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	39.07
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	8.00
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	37.47
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	61.59
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	0.13-
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.60-</u>
				TOTAL:	11,379.31
PROBUILD NORTH LLC	3/21/14	UNIT #202 SIDE BOARDS	WATER	M-TRANS MAINS	<u>30.60</u>
				TOTAL:	30.60
RESCO INC	3/21/14	CLAMP ON VOLT METER-600 VO	ELECTRIC	O-DISTR MISC	169.53
	3/21/14	VT PACKS-METERING 3 PHASE	ELECTRIC	FA DISTR METERS	<u>6,765.36</u>
				TOTAL:	6,934.89
RILEY MARK	3/21/14	REIMBURSE K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	98.72
	3/21/14	REIMBURSE K9 TRAINING	GENERAL FUND	POLICE ADMINISTRATION	<u>195.00</u>
				TOTAL:	293.72
ROOS ERIC	3/21/14	REIMBURSE BOILER LICENSE R WATER		O-DISTR MISC	<u>25.00</u>
				TOTAL:	25.00
ROSENBERG SCOTT	3/21/14	REIMBURSE PLAYGROUND SAFET RECREATION		PARK AREAS	<u>689.99</u>
				TOTAL:	689.99
RUNNINGS SUPPLY INC-ACCT#9502440	3/21/14	SWEATSHIRT	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>76.99</u>
				TOTAL:	76.99
SANKEY RODNEY	3/21/14	REIMBURSE SF 1906 TO TESTI	GENERAL FUND	MAYOR AND COUNCIL	<u>262.00</u>
				TOTAL:	262.00
SCHWALBACH ACE HARDWARE-5930	3/21/14	PROGRAMMING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	17.49
	3/21/14	PROGRAMMING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>22.48</u>
				TOTAL:	39.97
SCHWALBACH ACE #6067	3/21/14	BATHROOM CLEANER, ENDUST	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>21.46</u>
				TOTAL:	21.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SERVALL TOWEL & LINEN SUPPLY	3/21/14	MATS, BAR SWIPES	LIQUOR	O-GEN MISC	74.02
				TOTAL:	74.02
SHORT ELLIOTT HENDRICKSON INC	3/21/14	PROFESSIONAL SERV-WELLHEAD WATER		O-SOURCE WELLS & SPRNG	519.75
				TOTAL:	519.75
SOUTHERN WINE & SPIRITS OF MINNESOTA	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,000.66
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	310.41
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	967.31
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,442.44
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	1,395.24
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	21.58
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	0.15
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	6.32
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	14.18
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	35.18
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	55.96
				TOTAL:	5,249.43
ROBIN STOYKE	3/21/14	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	52.80
				TOTAL:	52.80
STUART C IRBY CO	3/21/14	FR UNIFORMS	ELECTRIC	O-DISTR MISC	289.10
	3/21/14	HI-VISIBILITY WORK SHIRTS	ELECTRIC	O-DISTR MISC	1,594.25
	3/21/14	FR UNIFORMS	ELECTRIC	O-DISTR MISC	713.84
	3/21/14	METER SOCKETS-3 PHASE	ELECTRIC	FA DISTR METERS	2,612.29
	3/21/14	METER SOCKETS- 3 PHASE	ELECTRIC	FA DISTR METERS	2,263.99
				TOTAL:	7,473.47
TRI-STATE RENTAL CENTER	3/21/14	SPANNER WRENCH	GENERAL FUND	PAVED STREETS	4.60
				TOTAL:	4.60
TURFWERKS	3/21/14	BEDKNIVES, SCREWS	RECREATION	GOLF COURSE-GREEN	343.09
				TOTAL:	343.09
UNITED PARCEL SERVICE	3/21/14	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	21.13
				TOTAL:	21.13
VINOCOPIA INC	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,493.00
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	37.50
				TOTAL:	1,530.50
WAL MART BUSINESS/GEGRB	3/21/14	BATTERY CLIPS, DVD'S	ELECTRIC	O-SOURCE SUPER & ENG	23.55
	3/21/14	WAX	ELECTRIC	O-DISTR UNDERGRND LINE	26.78
	3/21/14	OFFICE SUPPLIES	ELECTRIC	O-DISTR MISC	63.22
				TOTAL:	113.55
WEST GOVERNMENT SERVICES	3/21/14	FEBRUARY CLEAR CHARGES	GENERAL FUND	SECURITY CENTER	73.41
	3/21/14	FEBRUARY CLEAR CHARGES	GENERAL FUND	SECURITY CENTER	73.42
				TOTAL:	146.83
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	485.15
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,845.95
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	105.00
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	142.33
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	82.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	191.75-
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	297.03-
	3/21/14	WINE	LIQUOR	NON-DEPARTMENTAL	92.00-
	3/21/14	LIQUOR	LIQUOR	NON-DEPARTMENTAL	295.26-
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	5.92
	3/21/14	FREIGHT	LIQUOR	O-SOURCE MISC	36.16
				TOTAL:	2,166.87
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	3/21/14	FRANCHISE FEE-MEDIACOM-FEB	CABLE TELEVISION	CABLE	6,897.09
				TOTAL:	6,897.09
WORTHINGTON PRINTING CO INC	3/21/14	PUBLIC SAFETY LETTERHEAD	GENERAL FUND	POLICE ADMINISTRATION	39.95
				TOTAL:	39.95
WYCOFF DANNY	3/21/14	REIMBURSE MMBA MEETING	LIQUOR	O-GEN MISC	71.68
	3/21/14	REIMBURSE MILEAGE 1/2/14-2	LIQUOR	O-GEN MISC	62.38
				TOTAL:	134.06
YMCA	3/21/14	2014 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	3,750.00
	3/21/14	MAKEUP JAN & FEB PAYMENTS	RECREATION	RECREATION PROGRAMS	218.66
				TOTAL:	3,968.66

===== FUND TOTALS =====

101	GENERAL FUND	17,790.17
229	RECREATION	18,506.86
601	WATER	8,603.36
602	MUNICIPAL WASTEWATER	6,220.59
604	ELECTRIC	50,064.30
605	INDUSTRIAL WASTEWATER	102,862.67
606	STORM WATER MANAGEMENT	71.52
609	LIQUOR	93,196.79
612	AIRPORT	821.12
614	MEMORIAL AUDITORIUM	1,015.00
702	DATA PROCESSING	145.70
872	CABLE TELEVISION	6,897.09

 GRAND TOTAL: 306,195.17
