

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, March 25, 2013  
City Hall Council Chambers**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND OPENING REMARKS**

**C. AGENDA ADDITIONS/CHANGES AND CLOSURE**

1. Additions/Changes
2. Closure

**D. CONSENT AGENDA**

1. CITY COUNCIL MINUTES (WHITE)
  - a. City Council Minutes of Special Meeting March 8, 2013
  - b. City Council Minutes of Regular Meeting March 11, 2013
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
  - a. Park and Recreation Advisory Board Meeting Minutes of March 11, 2013
3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

**Case Items**

1. Application to Block Street - Worthington International Festival
2. Application to Block Street - Solid Rock Church
4. b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

**Case Items**

1. Approve Annual Park Concession Permit Fees
2. Approve 2013 Annual Adult Soccer League Fee
3. Approve 2013 Worthington Girl's Softball League

5. **BILLS PAYABLE**

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Items

1. Request for Change to Animal Control Ordinance
2. Application for On-Sale Liquor License - Worthington Event Center
3. Nominating Committee Recommendations

**F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Items

1. Award Contracts for Wastewater Treatment Plant Improvements
2. Complete Streets Policy

**G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)**

Case Items

1. Final Plat - McDonald's Addition
2. Request for RLF Loan Deferment - Living Life Adult Daycare Center
3. RLK Loan application - Bioverse

**H. COUNCIL COMMITTEE REPORTS**

1. Mayor Oberloh
2. Council Member Kuhle
3. Council Member Graber
4. Council Member Sankey
5. Council Member Wood

6. Council Member Nelson

**I. CITY ADMINISTRATOR REPORT**

**J. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, MARCH 8, 2013**

The meeting was called to order at 12:00 noon in the conference room at the Worthington Fire Hall by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson.

Staff members present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk; Jim Eulberg, Director of Public Works; Scott Rosenberg, Parks Supervisor.

Others present: Aaron Hagen, Daily Globe; Chris Fransen.

**DISCUSSION - PRIVATE DOCKS ON PUBLIC PROPERTY**

Council discussed the current policy (written and unwritten) in place for allowing installation of private docks on public property (excluding park property). Currently, the installation is only allowed if the dock owner owns property directly across from the public owned property on the lake. Jim Eulberg, Director of Public Works, said Council should consider the following in their discussion:

- The current written policy - do we keep it
- Do we want to open up the opportunity to anyone
- Do we look at an auction/lottery of the available spaces
- Do we establish a fair market value for the right to have a private dock on public property

Council Member Wood suggested another option of just phasing it out as most other communities don't allow it.

Following discussion, Council consensus was that dock installation should require signage indicating public use, the dock owner must own property across from the lake, and the permits will be looked at on an annual basis.

Jim Eulberg will put these items into a proposed policy and bring it back to Council at a future meeting for approval. Mr. Eulberg also suggested that the current dock installation date of April 15<sup>th</sup> (by ordinance) might also be changed to April 1<sup>st</sup>.

**DISCUSSION - PROPOSED TEXT AMENDMENT - WALLS AND FENCES**

Brad Chapulis, Director of Community/Economic Development, introduced a discussion on a proposed ordinance that would amend Title XV, Section 155.043 (C)(1) of the City Code - walls and fences. The proposed amendment was pulled from the February 11<sup>th</sup> Council agenda to allow for obtaining additional information/discussion.

Mr. Chapulis said the ordinance was last revisited in 2009 when a fence that was constructed out of

sheet metal was brought to the attention of the City as not in compliance with our code. Staff has recently taken the issue back to the Planning Commission for verification of whether they intended to omit sheet metal as an approved fencing material. The Planning Commission determined that it was an oversight that sheet metal was not included in the 2009 amendment as an acceptable material, and directed staff to bring back a necessary text amendment.

Mayor Oberloh disagreed with Mr. Chapulis and the Planning Commission that it was an oversight, as it was the basis of several discussions back then. Mr. Chapulis agreed but noted that he was making certain of whether he would have backing in enforcement of the code as written. There are currently two businesses in the city with sheet metal fences, however, they were in place prior to the 2009 amendment. Both businesses have at one point or another, indicated they may expand. Since the 2009 amendment, a commercial business owner has started construction of a sheet metal fence which is not in compliance with the code as written. Mr. Chapulis noted that, dependent on the outcome of the proposed text amendment, he would be able to enforce the code as there are no statute of limitations that would prohibit such.

Council Member Wood pointed out that our ordinance already holds a requirement that "all walls and fences shall be kept in good condition, plumb and true without damage," but that we may want to add a certain guage level to the acceptable fencing products for strength.

Mr. Chapulis said that sheet metal could be left out of the ordinance as an approved fencing material, but it could be written that approval of anything other than approved fencing would need to be granted through the conditional use permit process, which requires final approval by Council. The nuisance ordinance would regulate the maintaining of any fence in good condition.

### **ADJOURNMENT**

The motion was made by Council Member Nelson, seconded by Council Member Kuhle and unanimously carried to adjourn the meeting at 1:02 p.m.

Janice Oberloh, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MARCH 11, 2013**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Council Members present: Mike Kuhle, Diane Graber, Rod Sankey, Ron Wood, Scott Nelson. Honorary Council Member: Carl Nagel.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Anthony Luft and his parents Mike, and Eileen Luft; Aaron Hagen, Daily Globe; Tom Johnson, Nobles County Administrator.

The Pledge of Allegiance was recited.

**INTRODUCTIONS**

Mayor and Council recognized Anthony Luft for his recent capture of the state title in his class at the state wrestling tournament.

Mayor Oberloh introduced Carl Nagel as the Honorary Council Member for the months of March, April, and May, 2013.

**AGENDA APPROVED/CLOSED**

The motion was made by Council Member Wood, seconded by Council Member Sankey and unanimously carried to approve and close the agenda as presented.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting February 25, 2013
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting March 4, 2013; Worthington Economic Development Authority Minutes of February 25, 2013; Worthington Housing and Redevelopment Authority Minutes of February 12, 2013 and February 7, 2013
- Bills payable and totaling \$1,245,910.91 be ordered paid

**OFF-SALE BEER LICENSE APPROVED - CASEY'S GENERAL STORE #3263**

The motion was made by Council Member Nelson, seconded by Council Member Wood and unanimously carried to approve an off-sale beer license for Casey's General Store #3263, at a new location of 2021 Highway 59 North, for the license period March 26 through December 31, 2013.

**INTERIM USE PERMIT APPROVED - SMITH TRUCKING - 2341 COUNTY ROAD 33**

Council considered a request for an interim use permit from Smith Trucking for property they recently purchased from CS McCrossan Construction, Inc. and located at 2341 County Road 33. The permit would allow them to temporarily establish a portable concrete plant for the MnDOT Hwy. 60 project. The property is legally described as:

That part of Section 13, Township 102, Range 40, which lies south and east of the Railway right of way and that part of the Southwest Quarter (SW1/4) Section 18, Township 102, Range 39, described as follows, to wit: Commencing at the Southwest corner of said Section 18; running thence East on the South line of said Section 18, a distance of 330 feet; thence due North 589 feet to the railroad right of way of the C. St. P. M. & O. Railroad; thence in a Southwesterly direction 451 feet to a point on the Westerly line of said Section 18 which is 291 feet north of the Southwest corner of said Section; thence South on said West section line a distance of 291 feet to the place of beginning.

The Planning Commission considered the request at their March 5, 2013 meeting, and after holding a public hearing, voted unanimously to recommend approval of the permit with the following conditions:

1. Applicant maintains a dust free operation
2. The applicant satisfies the City's Storm Water Ordinance requirements
3. The permit expires upon the completion of MnDOT project S.P. 5305-59 (Hwy.60)
4. The submission of a financial surety in the amount of \$10,000 for the removal of the interim use should the applicant fail to do so

The company anticipates operating the temporary plant from June through October of 2013, with daily hours of 7:00 a.m. to 7:00 p.m. Monday through Friday, and make up days on Saturdays if necessary. Mayor Oberloh inquired if the use of the plant could be delayed until MnDOT switched the detour. Mr. Chapulis said that could be added as a condition, but he would first check with MnDOT for assurances as to their time frame.

The motion was made by Council Member Wood, seconded by Council Member Kuhle and unanimously carried to approve the interim use permit for Smith Trucking.

**COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - Had an Event Center Committee - Grand Opening Event meeting - the event is scheduled in May - three bands are booked, the meal is lined up, some invitations will be issued but the event is open to anyone. The Committee will continue to meet until then.

Council Member Kuhle - Attended HRA last week - talked about the proposed 36-unit project to be located on the east side of town. The bankers want more equity from the City/HRA so HRA will be coming forward with a proposal at the March 25<sup>th</sup> Council meeting.

Council Member Graber - Attended a Park and Recreation Advisory Board meeting this morning -

they discussed and set proposed rates for fees, rentals, damage deposits, also softball and soccer league fees, concession permit fees, the dock policy, a potential Beach Nook contract, and noted that due to potential strict watering restrictions, there would be no flowers or new trees planted on main street this year. Also noted the National Crime Victim Conference is planning on being held here. Regarding the Center for Active Living - the doors, carpet and tile are waiting to go in - they're still looking at turning it over to the City on March 18<sup>th</sup>. They were looking at applying for a grant but it looks like too late for this year (Craig Clark, City Administrator, noted they would be moving forward with the grant). The Memorial Auditorium Board is still concerned over the ceiling tiles and rigging issues - the chairs have become secondary now. They will be investigating to determine the seriousness of these issues.

Council Member Sankey - Nothing to report.

Council Member Wood - Water and Light Commission determined to take down the old water storage tank. They are also still working on getting something going with the Lewis and Clark project.

Council Member Nelson - Attended the City planning session over the weekend with Council and staff - it was a much different session than four years ago with different results - but a positive session.

### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, said he appreciated Council Member Nelson's comments regarding the strategic planning session, and appreciated department heads for giving up their time. He received a notice from Senator Bill Weber regarding Senate File 913 which reauthorizes just over \$300,000 in funding for completing the biotechnology infrastructure funds previously committed to the community for build out of the Biotechnology Advancement Center. He will be going to St. Paul on Wednesday with Glenn Thuringer for the hearing on that bill. The reauthorization would obligate us to complete the improvements by 2016. Mr. Clark noted to Council that the Joint City/County/School District meeting is on the 21<sup>st</sup> in St. Paul if they were interested in attending that meeting.

### **ADJOURNMENT**

The motion was made by Council Member Wood, seconded by Council Member Nelson and unanimously carried to adjourn the meeting at 7:27 p.m.

Janice Oberloh, MCMC  
City Clerk



\*\*\*DRAFT\*\*\*

**City of Worthington**  
**Park and Recreation Advisory Board Minutes**  
**6:45 a.m., Monday, March 11, 2013**

The meeting was called to order at 6:45 a.m. by Sara Ricker in City Hall Council Chambers.

Members present:     Jacoba Nagel, Ken Jansen, Nick Raymo, Sara Ricker, Diane Graber  
Members absent     Shawn Fritz  
Staff present:       Scott Rosenberg, Jim Eulberg, and Mindy Eggers  
Others Present:       None

**Approval of Minutes**

Nick Raymo motioned to approve the minutes of the November 28, 2013 meeting. The motion was seconded by Jacoba Nagel and passed unanimously.

**Request by Local Union 1161 for Annual Picnic - Saturday, August 3, 2013**

The Board discussed the request by the Local Union 1161. Local Union 1161 is requesting to have their annual picnic Saturday, August 3, 2013 in Chautauqua Park. Scott Rosenberg stated that in the past the event has taken place at Centennial Park but that park has already been rented for that day.

Jim Eulberg stated that he would suggest implementing a damage deposit for the green space rentals in the future or even raising the user fee by \$50.00 plus adding the damage deposit. Scott Rosenberg stated that clean-up has never been a problem in the past but a damage deposit would secure some cushion if something happened during the event. The board agreed to leave everything as is for this year but to look at implementing the changes next year.

The motion was made by Diane Graber seconded by Jacoba Nagel to approve the current costs of the green space rental fee along with the 1-8 listed requirements for Local Union 1161. The motion passed unanimously.

**Set fee for Worthington Girls Softball Association**

The Board discussed the proposed fee for the Worthington Girls Softball Association. Scott Rosenberg stated that he had spoken to an individual and was told that a lot of the girls softball games will be played in Okabena this year. The group would like to play in Worthington but do not like the fees. Scott Rosenberg explained that he had checked with other area communities and found that they also charge for grooming of the fields.

Diane Graber motioned to recommend that the user fee of \$35.00 be approved for this year and reevaluate it for next year. The motion was seconded by Ken Jansen. Members Ken Jansen, Diane Graber, and Nick Raymo voted for the motion and Jacoba Nagel was opposed. Motion passed.

\*\*\*DRAFT\*\*\*

### **Set Fee for Adult Soccer League**

Scott Rosenberg stated that the Worthington Soccer Association will once again be using Buss Field for their soccer program this year. In the past the user fee had been \$2,000 and is used to recover the City's cost for mowing and minor repairs. Since costs continue to rise staff is recommending that the fee be increased to \$2,100 for 2013. Jacoba Nagel motioned to recommend that the user fee for Buss Field be raised to \$2,100 for 2013. The motion was seconded by Nick Raymo and passed unanimously.

### **Set Annual Concession Permit Fees**

Scott Rosenberg stated that the City receives requests annually from vendors to sell concessions within the City's park system. This allows for people to sell food concessions during the summer and special events. Staff is proposing a slight increase of \$5.00 per permit type be implemented for 2013 with the exception of the "Historical Permit." Jim Eulberg questioned why the rates were raised by only \$5.00 and not by a 5% increase. Jacoba Nagel questioned why the annual non-profit permit is lower than the 1 day permit fee. Mindy Eggers stated that she will double check but thought the reason was because the annual permits are per park permits. An email letting the committee know will be sent out.

Ken Jansen motioned to recommend setting the 2013 concession fees as proposed by staff, having Mindy Eggers look at the annual permit fees and let the committee know what she finds. The motion was seconded by Diane Graber. Ken Jansen, Nick Raymo, and Diane Graber voted for the motion and Jacoba Nagel voted against the same motion. Motion passed.

### **Informational Items**

Jim Eulberg stated that the City Council had a special meeting concerning private docks on public property. A policy is going to be written limiting the number allowed along with a possible new dollar amount.

Scott Rosenberg explained that Roger Grimmus does not know at this time if he will be opening The Beach Nook this summer.

### **Park Supervisor's Report**

The park department has been trimming trees. Applications for part-time seasonal workers will be sought. The position is a 40 hour per week position and runs from the first Monday in June to August 10<sup>th</sup>.

### **Other Business**

Scott Rosenberg stated that the SW Crisis Center in conjunction with the Worthington Police Department will be having an Event for National Crime Victims. Since we do not normally charge when city departments use the park staff is asking if the Park Board feels that the fee could be waived for this event. Diane Graber made a motion to allow the event to go on at the park and waive the fee. Jacoba Nagel seconded the motion and was unanimously passed.

\*\*\*DRAFT\*\*\*

Down Town Flowers

Scott Rosenberg stated that at this point there will be no downtown flowers due to the current watering ban. Replacement trees that were planned for Tenth Street will also not be done this year unless the watering ban is lifted and the trees would be available.

Urban Tree Care Workshop

Scott Rosenberg stated that the previously scheduled Urban Tree Care Workshop is in the process of being rescheduled due to weather cancellations the last two times.

Next Meeting

The Board will be notified of the next meeting date.

Adjournment

With no other business before the Board, Jacoba Nagel motioned to adjourn the meeting at 8:20 a.m. The motion was seconded by Nick Raymo and passed unanimously.

Mindy Eggers  
Secretary

## **ADMINISTRATIVE SERVICES MEMO**

**DATE: MARCH 22, 2013**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA CASE ITEMS**

**1. REQUEST FOR STREET CLOSURE - INTERNATIONAL FESTIVAL**

The City has received an application from the International Festival Committee to block the following streets from 12:00 p.m. on Friday, July 12<sup>th</sup> to 12:00 a.m. on Saturday, July 13<sup>th</sup>, for their 2013 festival:

Third Avenue between Ninth and Tenth Streets  
Fourth Avenue between Ninth and Tenth Streets

Brett Lehman and LeAnn Enninga have been designated by the Committee as the Safety Officers for the event. As stated on the application form, a certificate of liability insurance will be provided to the City following Council approval of the closure.

Council action is requested on the application to block streets for the International Festival on July 12 and 13, 2013.

**2. APPLICATION TO BLOCK STREET - SOLID ROCK ASSEMBLY CHURCH**

Solid Rock Assembly Church has submitted an application to block a portion of a street for their annual motorcycle rally/ride as follows:

South Shore Drive from Flower Lane to Linda Lane, 11:30 a.m. to  
12:45 p.m. on Sunday, May 19, 2013.

Per the application a certificate of insurance with the City named as additional insured will be provided upon Council approval of the application.

Council action is requested.

## **CASE ITEMS**

### **1. REQUEST FOR CHANGE TO ANIMAL CONTROL ORDINANCE**

Donna Pueppke, who organizes the farmers market at the Northland Mall parking lot, has requested to speak to Council regarding our animal control ordinance. The current ordinance (included as *Exhibit 1*) does not allow the sale of animals considered as livestock to be held within the city limits, with certain exceptions. City staff, specifically Myra Onnen, the Community Services Officer, has spoken to Ms. Pueppke on instances where livestock animals have been offered for sale at the market, which is a violation. Ms. Pueppke would like to request a change to the ordinance to allow for “urban food sources”, including the breeding of rabbits for meat, which is also addressed in the ordinance. Ms. Pueppke will be present at the meeting.

Council action/direction is requested.

### **2. APPLICATION FOR ON-SALE LIQUOR LICENSE - WORTHINGTON EVENT CENTER**

Application has been received from the Worthington Hotel Group, LLC, Management Company for the new Worthington Event Center, for an On-Sale Liquor License, for the license period May 1<sup>st</sup> through June 30, 2013. The license will be issued under MN Stat. § 340A.404, Subd. 1(c), which states:

*(c) A city may issue an on-sale intoxicating liquor license, an on-sale wine license, or an on-sale malt liquor license to a convention center within the city, notwithstanding any law, local ordinance, or charter provision. A license issued under this paragraph authorizes sales on all days of the week to persons attending events at the convention center. This paragraph does not apply to convention centers located in the seven-county metropolitan area.*

As stated, the license will authorize liquor sales on all days of the week, including Sundays, to persons attending events at the event center. All of the required paperwork, insurance certificate and fees have been received.

Council action is requested to approve the application for a liquor license for the Worthington Event Center to the Worthington Hotel Group, LLC.

### **3. NOMINATING COMMITTEE RECOMMENDATIONS**

The Nominating Committee met on Monday, March 18, 2013, and is making the following recommendations for committee appointments/reappointments:

Water and Light Commission - Reappoint Randy Thompson for his third 3-year term, which term will expire April, 2016 - current term expires in April, 2013.

Reappoint Ron Wood for his second 3-year term, which term will expire April, 2016 - current term expires April, 2013

Econ. Dev. Revolving Loan Fund - Appoint Ryan Weber to fill the unexpired 2-year term of Gary Kellen which term expires January 1, 2014

Council action is requested to approve the committee appointments/reappointments as recommend by the Nominating Committee.

§ 90.03 DOMESTICATED ANIMALS.

(A) No person shall keep an animal normally and usually housed in a cage and maintained as a pet on any premises used for residential purposes unless the animal is kept in a cage so constructed that it may be completely and easily cleaned. The space which is encompassed within the cage must be completely enclosed so the animals within the cage are protected from children and animals on the outside. Animals which are normally and usually housed in a cage are, by way of example and not limitation, rabbits, mice, white rats, small birds, hamsters, guinea pigs, gerbils, non-poisonous snakes and ferrets. Animals kept within a cage, dwelling structure or accessory structure shall be subject to the following conditions:

(1) The health or well-being of the animal must not be endangered by the manner of keeping or confinement.

(2) Keeping the animal does not constitute a nuisance and will not harm the surrounding neighborhood or disturb the peace and quiet of the surrounding neighborhood.

(3) Keeping the animal will not create or cause offensive odors or constitute a danger to public health.

(4) The quarters in which such animal is kept or confined are adequately lightened, ventilated and are so constructed that the quarters and the animal may be kept in a clean and sanitary condition.

(5) The principal structure or accessory structure in which an animal is kept shall be maintained in a clean and sanitary condition to prevent the breeding of flies and free of all odors.

(B) No person shall keep or allow to be kept, maintain or harbor within the city any of the following:

(1) Any bees, bee hive or other facility for the purpose of housing bees;

(2) Wild or exotic animals, except as provided in this chapter;

(3) Any animal or species prohibited by federal or Minnesota law;

(4) Any skunk;

(5) Any cat or members of the family Felidae such as lions, tigers, leopards, cougars and ocelots, except cats of a type commonly accepted as domesticated cats;

(6) Any member of the family Canidae, such as wolves, dingoes, coyotes and jackals, any crossbreeds between dogs and coyotes and dogs and wolves, except dogs of a type commonly accepted as domesticated dogs;

(7) Any raccoon or possum;

(8) Any animal which would normally be considered a farm animal or barnyard animal unless the animal is kept only temporarily in a stockyard or farm produce establishment awaiting transportation or slaughter or for exhibition purposes. By way of example and not limitation, included in the terms farm animal and barn yard animal, are cattle, horses, sheep, goats, rabbits, fowl (including pigeons, ducks, chickens, geese, ostriches guinea hens, pheasants, quail, partridge, turkeys) swine, llamas, and alpacas.

(9) Any person keeping any prohibited animal identified above may have it seized immediately by the Animal Control Officer.

(C) *Exceptions.* This section does not apply to animals which are temporarily brought into the city for the purpose of participating in a show or circus, nor does it apply to any public zoo, or persons keeping animals for a public zoo as volunteers, docents or

otherwise; nor to any bona fide research institution, or veterinary hospital provided protective devices adequate to prevent such animal from escaping or injuring the public are provided.

(D) A violation of any of the provisions of this section shall be a misdemeanor.  
(Ord. 980, passed 8-22-05)

#### § 92.70 KEEPING WITHOUT PERMIT DECLARED NUISANCE.

The keeping, harboring or permitting of cattle, horses, sheep, goats, rabbits, pigeons, fowl or swine in the city without a permit constitutes a public nuisance unless they are to be kept only temporarily in a stockyard or farm produce establishment awaiting transportation or slaughter or for exhibition purposes.

(Ord. 878, passed 6-14-99)

#### § 113.03 LICENSING; EXEMPTIONS.

(A) *City license required.* Except as otherwise provided for by this chapter, no person shall conduct business as either a peddler or a transient merchant without first having obtained a license from the city. Solicitors need not be licensed but are still required to register pursuant to § 113.07.

(B) *Application.* Application for a city license to conduct business as a peddler or transient merchant shall be made at least 14 regular business days before the applicant desires to begin conducting business. Application for a license shall be made on a form approved by the City Council and available from the office of the City Clerk. All applications shall be signed by the applicant. All applications shall include the following information:

- (1) Applicant's full legal name;
- (2) Proposed place of business;
- (3) The kind of business proposed to be conducted;
- (4) The length of time desired to do business, number of days conducting business in the city (maximum 21 consecutive days);
- (5) Applicant's residence and business address along with telephone numbers for a prior two-year period;
- (6) Type of business applicant was engaged in during previous two years;
- (7) Name and address of auctioneer or salesperson who will conduct the sale. No such sale shall be conducted in the name of a person other than the bona fide owner of the merchandise;
- (8) An itemized list of merchandise to be offered for sale, with a description including the serial number if any, the owner's actual cost and a designation by number



corresponding with a number to be affixed to each item by a tag until the item is sold, shall be attached to the application;

(9) Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business;

(10) A statement as to whether or not the applicant has been convicted within the last five years of any felony, gross misdemeanor or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses;

(11) Written permission of the property owner or the property owner's agent for any property to be used by a transient merchant;

(12) The applicant's driver's license number or other acceptable form of identification; and

(13) The license plate number, registration information and vehicle identification number for any vehicle to be used in conjunction with the licensed business and a description of the vehicle.

(C) *Fee.* All applications for a license under this chapter shall be accompanied by the fee established in the city's fee schedule as adopted from time to time by a resolution passed by the City Council.

(D) *Procedure.* An application shall be determined to be complete only if all required information is provided to the City Clerk, who within two regular business days of receipt shall determine if the application is complete. If the City Clerk determines that the application is incomplete, the City Clerk shall inform the applicant of the required necessary information which is missing. Upon receipt of the completed application, bond or certificate of insurance and the license fee, the City Clerk shall then issue the license based upon the application.

(E) *Duration.* All licenses granted under this chapter shall be valid only during the time period indicated on the license.

(F) *License exemptions.*

(1) No license shall be required for any person to sell or attempt to sell or to take or attempt to take orders for any product grown, produced, cultivated or raised on any farm.

(2) No license shall be required of any person going from house-to-house, door-to-door, business-to-business, street-to-street or other type of place-to-place when such activity is for the purpose of exercising that person's state or federal Constitutional rights such as the freedom of speech, press, religion and the like, except that this exemption

may be lost if the person's exercise of Constitutional rights is merely incidental to a commercial activity.

(3) Professional fundraisers working on behalf of an otherwise exempt person or group shall not be exempt from the licensing requirements of this chapter.

(Am. Ord. 931, passed 12-26-01; Am. Ord. 974, passed 11-8-04) Penalty, see § 113.99

☐ § 90.13 ANIMAL TREATMENT:

*Cruelty to animals.*

(A) *Infliction of pain or death.* No person shall knowingly or unknowingly, intentionally or maliciously kill, injure or inflict pain or suffering on any animal. No person shall permit, by neglect or inaction, the death or injury or infliction of pain or suffering on any animal. No person shall beat, cruelly treat, torment, overload or otherwise abuse or kill an animal or cause, instigate or permit any fight between animals or between animals and humans, or attend such fights. Any person convicted of violating this section shall be guilty of a misdemeanor.

(B) *Proper food and shelter.* No owner or person with the custody of an animal for more than 12 consecutive hours shall fail to provide the animal with sufficient wholesome and nutritious food, water in sufficient quantities, proper air, shade or shelter space, protection from the weather, veterinary care as needed to maintain health and prevent suffering, and other humane care and treatment. Any person convicted of violating this section shall be guilty of a misdemeanor.

(1) Shade shall mean protection from the direct rays of the sun during the months of June to September. (Reference M.S. § 343.40 Subd. 2)

(2) Shelter shall mean a moisture-proof and wind-proof structure of suitable size to accommodate the animal and allow retention of body heat. It shall be made of durable material with a solid, moisture-proof floor or a floor raised at least two inches from the ground. Between November 1 and March 31 the structure must have a windbreak to the entrance. The structure shall be provided with sufficient quantity of suitable bedding material consisting of hay, straw, cedar shavings, blankets or the equivalent, to provide insulation and protection against cold and dampness and promote retention of body heat. (Reference M.S. § 343.40 Subd. 2)

(3) All pens, yards or runs, or other structures wherein any animal is kept shall be of such construction so as to be easily cleaned and maintained and shall be maintained in good repair. Fences which are intended as enclosures for any animal shall be securely constructed, adequate for the purpose, and kept in good repair, in compliance with all ordinances.

(C) *Abandonment.* No person shall abandon any animal which the person owns or is in the person's custody. In this context, abandon means to leave the animal unattended for more than 48 consecutive hours, or without food, water or shelter for than 12 hours. Any person convicted of violating this section shall be guilty of a misdemeanor.

(D) *Poisoning.* No person shall expose any known poisonous substance, whether mixed with food or not, so that a reasonable person would know that such substance probably cause animals to be attracted thereto, eat thereof and be poisoned thereby; provided, however, this substance does not make unlawful the poisoning of rats and mice with commercial rat poison with vegetable substances. Any person convicted of violating this section shall be guilty of a misdemeanor.

(E) *Animals as prizes.* No person shall give away any live animal, fish, reptile or bird as a prize for, or as an inducement to enter, any contest, game or other competition, or as an

inducement to enter any place of amusement, or as an incentive to enter into any business agreement where the offer was for the purpose of attracting trade. Any person convicted of violating this section shall be guilty of a misdemeanor.

(F) *Confinement in vehicles.* No person shall confine an animal within a parked, closed vehicle, without allowing cross-ventilation. Under no circumstances shall a person confine any animal in any parked, closed vehicle on any public street or way for more than 30 minutes, or where the temperature in the vehicle exceeds 90 ° Fahrenheit. Any animal control or peace officer observing an animal kept in violation of this section may enter the vehicle and impound the animal. In addition to all other defenses and immunities provided by law, any such officer making entry for the purpose of this section is immune from the suit or liability, criminal or civil, for, caused by, or arising out of such entry. Any person convicted of violating this section shall be guilty of a misdemeanor.

(G) *Protective custody.*

(1) Any animal found receiving inhumane treatment may be removed and impounded at the expense of the owner.

(2) Any animal whose life reasonably appears to be endangered may be so removed and impounded, whether or not the owner is present. The person who caused the life of the animal to be endangered shall be responsible for the expenses of removal and impounding.

(H) *Exceptions to this division.* Nothing in this division shall be deemed to prohibit any action by a licensed veterinarian done in accordance with accepted standards of veterinary medicine. Nothing in this division shall be interpreted as prohibiting any act done in self-defense or to defend another person.

(I) *Enforcement.* An Animal Control Officer or police officer may issue a citation to the owner of any animal and/or remove any animal from any premises if the welfare of that animal is threatened due to a violation of this section.

(J) *Reclaiming neglected/abused animals.* Any animal removed from any premises pursuant to this division, may be reclaimed by the owner within five working days for the time the animal was taken, provided all conditions for which the animal was removed have been corrected. The owner shall also be liable for payment of all boarding fees to the city. Any animal not reclaimed within the time allowed may be disposed of in the manner prescribed by § 90.08(H).

(Ord. 980, passed 8-22-05)

§ 92.70 KEEPING WITHOUT PERMIT DECLARED NUISANCE.

The keeping, harboring or permitting of cattle, horses, sheep, goats, rabbits, pigeons, fowl or swine in the city without a permit constitutes a public nuisance unless they are to be kept only temporarily in a stockyard or farm produce establishment awaiting transportation or slaughter or for exhibition purposes.

(Ord. 878, passed 6-14-99)



MINNESOTA DEPARTMENT  
OF AGRICULTURE

651-201-6000  
800-967-2474  
800-627-3529  
TDD

ANIMALS ⇄ CHEMICALS ⇄ ENERGY ⇄ FOOD ⇄ FUNDING ⇄ LAND/WATER ⇄ LICENSING ⇄ PLANTS/PESTS ⇄

[Home](#) > [Licensing, Inspections, Certifications & Testing](#) > [Licensing](#) > Livestock Dealer Licensing

## Livestock Dealer Licensing

The Minnesota Livestock Market Agency & Dealer Licensing Act is designed to provide economic protection and fair trade practices to Minnesota livestock producers, licensed livestock market agencies, licensed livestock dealers, and any business entity that engages in the marketing process. As part of the licensing process, livestock dealers, market agencies, processors, and their agents must obtain a surety bond that can be used for reimbursement if payment is not made.

### External Links:

[Packers & Stockyards  
Administration](#)



### Who Needs To Be Licensed?

Any person, including packing companies, that engage in the business of buying or selling livestock on a regular basis for the person's own account or for the account of others. Livestock includes:

- Cattle
- Sheep
- Swine
- Horses intended for slaughter
- Mules
- Farmed cervidae
- Llamas
- Ratitae
- Bison
- Goats

No license is needed if the person is primarily a retailer of meats, operates a frozen food processing plant, or engages in farming where the livestock purchases have been for herd replacement and the livestock sales have been of livestock they have owned and raised.

### How to Obtain a License

A person wishing to become a licensed livestock dealer must notify the Packers & Stockyards Administration of the United States Department of Agriculture, Des Moines, Iowa of their intent. Phone number 515-323-2579. The [Packers & Stockyards Administration](#) will send the person the necessary paperwork to become registered and bonded.

Once the bond has been attained, the bond is sent to the Minnesota Department of Agriculture. MDA will send out the necessary forms on which to apply for the appropriate license. Current license fees are:

- \$300 for each livestock market agency and public stockyard
- \$100 for each livestock dealer
- \$100 for each meat packing company
- \$50 for each agent of a livestock dealer or meat packing company

## Check the Licensing Information System

Buyers and sellers of livestock should check to see if the person or company they are dealing with is licensed. Accessing the [Licensing Information System](#) and looking up the dealer's name is a good first step.

## How to File a Bond Claim or Make a Complaint

A person may file a bond claim or make a complaint against a livestock dealer, market agency or packer by calling Livestock Law Compliance Representative Kelly Anderson (651-201-6509) or USDA's Packers & Stockyards Administration (515-323-2579), or send a written complaint to Livestock Dealer Licensing, 625 Robert Street North, St. Paul, MN 55155-2538. The department will verify the claim or complaint and determine the amount of payment to be made by the surety or what other remedy is available to the complainant.

### MDA Contact

Kelly Anderson, Livestock Specialist  
[Kelly.Anderson@state.mn.us](mailto:Kelly.Anderson@state.mn.us), 651-201-6509

[Ag Marketing & Development Division](#)

[Affirmative action policy](#) | [Site terms of use](#) | [Privacy policy](#) | [Careers](#) | [Minnesota.gov](#)

Minnesota Dept. of Agriculture, 625 Robert St. N, St. Paul, MN 55155-2538, [mda.info@state.mn.us](mailto:mda.info@state.mn.us)

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## PUBLIC WORKS MEMO

**DATE:** March 15, 2013  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**SUBJECT:** ITEMS REQUIRING ACTION OR REVIEW

### CONSENT AGENDA

1. **APPROVE ANNUAL PARK CONCESSION PERMIT FEES**

The City receives requests annually from vendors to sell concessions within the City's park system. For example, vendors sell food concessions each weekend during the soccer games at Buss Field. The permit process assures the City that each vendor has obtained the proper licensing and insurance to operate the concession. Prior to issuance of a permit, a vendor desiring to utilize an electrical hook up within a park must make arrangements with Worthington Public Utilities to assure the cost of the utility is recouped and proper electrical connections are made. Due to the operation of the Beach Nook concession, located at Centennial Park beach area, there will not be a concession permit issued for that park facility.

Staff proposes a slight increase of \$5.00 per permit type be implemented for 2013 with the exception of the "Historical Permit." The Historical permit was established for the old popcorn wagon, a landmark in the City Center and later in Chautauqua Park. Bruce and Darlene Anderson are currently restoring the popcorn wagon and have intentions of putting it back into service in the future. By keeping the fee at a low cost it should not be considered a deterrent to its return when desired. The \$5.00 increase is the same increase as in 2012.

PERMIT TYPE	2012 Fee	2013 Fee
One day permit (nonprofit –special event) <i>(generating revenue for city supported recreational activity)</i>	\$ 60.00	\$ 65.00
One day permit (profit making – special event) <i>(general group)</i>	\$ 70.00	\$ 75.00
Annual nonprofit permit (per park)	\$ 75.00	\$ 80.00
Annual profit making permit (per park)	\$170.00	\$175.00
Historical permit <i>(Ex: Chautauqua Park popcorn wagon)</i>	\$ 50.00	\$ 50.00
Annual mobile permit (nonprofit) <i>(allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)</i>	\$270.00	\$275.00
Annual mobile permit (profit making) <i>(allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)</i>	\$370.00	\$375.00

NOTE: All permits require a \$100.00 clean up deposit, which is refunded if all trash/garbage is removed and disposed of in a proper manner.

The Park Advisory Board requests Council concurrence to approve the 2013 Annual Concession Permit fees as presented.

2. **APPROVE 2013 ANNUAL ADULT SOCCER LEAGUE FEE**

The Park Advisory Board discussed the fee for the Worthington Soccer Association, which plays at Buss Field. An annual fee of \$2,000 has been charged to the League for numerous years to offset the cost of mowing the area. The Park Advisory Board recommended increasing the 2013 fee to \$2,100 due to increasing operational costs. The League will continue to be responsible for preparing the fields for play, maintaining the restrooms, picking up litter at the end of the day and be responsible for the disposal cost of refuse generated at the facility.

The Park Advisory Board requests Council concurrence to approve the 2013 Annual Adult Soccer League Fee in the amount \$2,100.

3. **APPROVE 2013 WORTHINGTON GIRLS SOFTBALL LEAGUE FEE**

The Park Advisory Board discussed the fee for the Worthington Girls Softball Association (WGSA). The 2012 fee was \$30 per field per day. The Park advisory Board recommends increasing the user fee to \$35.00 per field per day for 2013. A user agreement will need to be entered into with the WGSA. The City responsibilities as well as the WGSA responsibilities will remain the same in the 2013 agreement as they were in the 2012 agreement. Attached, as Exhibit 1 is the City of Worthington – Worthington Girls Softball Association User Agreement for 2013.

The Park Advisory Board requests Council concurrence to enter into a User Agreement with the WGSA with the 2013 user fee set at \$35.00 per field per day.



**CITY OF WORTHINGTON - WORTHINGTON GIRLS SOFTBALL ASSOCIATION  
USER AGREEMENT**

1. **PARTIES:** The parties to this agreement are the following:
    - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter "City."
    - b. Worthington Girls Softball Association, hereafter "WGSA."
  2. **PURPOSES:** The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Girls Softball Association, hereinafter WGSA. It is the desire of the City and the WGSA for the WGSA to utilize the outdoor softball fields located at the Centennial Athletic Field for the purpose of playing organized softball games and team practice for the period beginning May 1, 2013 and ending on August 30, 2013.
  3. **The City of Worthington agrees:**
    - a. To appoint the Director of Public Works and the Park Supervisor as the City's representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
    - b. To be responsible for the maintenance of the softball fields, to include mowing of the outfield, and field lighting. The fields will be maintained at a recreational level of play.
    - c. To prepare the infield for regular scheduled games played Monday thru Friday. The City reserves the right to determine if the infield is saturated due to rainfall and to cancel usage. The exception would be if the WGSA agrees to pay all additional costs for preparing the fields. If the infield or outfield becomes saturated with moisture to the point where the fields may become damaged, then the game(s) must be postponed or canceled.
    - d. To be responsible for all utility costs associated for the softball diamond lights.
    - e. To be responsible for the disposal of all garbage generated during regular scheduled games.
    - f. To maintain an open line of communication with the WGSA through their designated representatives.
    - g. To issue a license for vendors to operate within the Centennial Softball Field facility only upon completion by the WGSA and any vendor(s) of all requirements, including the payment of the vendor's fee.
    - h. To permit the WGSA to establish league fees and employment of game officials.
    - i. To permit the WGSA the exclusive use of the fields for all regular scheduled games, with the exception, the City's summer youth's recreation program will have priority for field usage. A schedule must be provided to the City and the Director of the "YMCA" prior to the beginning of the season.
  4. **The Worthington Girls Softball Association agrees:**
    - a. To designate a representative(s) of the League and to provide the name(s) to the City. The representative(s) will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
    - b. To insure that the games and related activities associated with the game of softball are conducted in a safe manner.
- Exhibit 1
- c. To furnish a seasonal game schedule to the Director of Public Works and the Director of the

“YMCA.” Any deviation from the schedule will be reported to the Director of Public Works and the Director of the “YMCA.

- d. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.
- e. To provide for clean up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields upon the completion of each regular schedule game and deposit in City provided trash containers.
- f. To be responsible for preparing the infields for regular scheduled weekend games.
- g. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.8)
- h. To maintain an open line of communication with the City through their designated representative(s).
- i. To pay to the City a user fee, to be established by the City Council to offset costs associated with the preparing of the infield for regular scheduled games. The 2013 user fee will be \$ 35.00 per time to prep infield(s).
- j. A separate user agreement must be obtained from the City prior to any scheduled tournaments.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Worthington Girls Softball Association  
By its \_\_\_\_\_

DATED:

## **ENGINEERING MEMO**

**DATE: FEBRUARY 22, 2013**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA CASE ITEM**

#### **1. AWARD CONTRACT FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS**

A recommendation on the award of bids for the TH 59 North Initial Infrastructure Improvements Project will be provided at the Council meeting. Bids for the project are to be received at 2:00 pm on March 25, 2013. The project consists of providing chemical feed facilities at both the municipal and industrial wastewater treatment plants in order to meet de-chlorination requirements. The improvements are being funded by utility revenues.

#### **2. COMPLETE STREETS POLICY**

At its December 10, 2012 meeting, Council passed a resolution affirming its support of Complete Streets and the need to provide transportation for all users of all ages and abilities as reasonably practicable. Pursuant to passage of that resolution, a Complete Streets Policy has been drafted by a committee consisting Mike Woll, Greta Farley and the City Engineer. The proposed policy was reviewed and endorsed by Planning Commission at its March 5, 2103 meeting.

The proposed policy is provided in the form of a resolution and is included as Exhibit 1. The policy emphasizes consideration of all forms of transportation when undertaking street projects but also introduces the need to develop other implementation strategies to work toward a successful program. The committee strived to develop a policy which would allow reasonable flexibility in its application.

Should Council concur with the policy as presented, staff recommends that Council pass the resolution in Exhibit 1 establishing a complete streets policy.

## **A RESOLUTION ESTABLISHING A COMPLETE STREETS POLICY.**

**WHEREAS**, it is the purpose of complete streets to create transportation corridors that are safe, functional and aesthetically attractive for all users;

**AND WHEREAS**, the mobility of freight and passengers and the safety, convenience, and comfort of motorists, cyclists, pedestrians - including people requiring mobility aids, transit riders, and neighborhood residents of all ages and abilities should all be considered when planning and designing Worthington's streets;

**AND WHEREAS**, integrating sidewalks, bike facilities, and safe crossings into the initial design of street projects avoids the expense of retrofits later;

**AND WHEREAS**, streets are a critical component of public space and play a major role in establishing the image and identity of a city, providing a key framework for current and future development;

**AND WHEREAS**, active living integrates physical activity into daily routines and active living communities encourage individuals of all ages and abilities to be more physically active;

**AND WHEREAS**, communities that support active living strive to create amenities that will enhance the quality of life of its residents, improve the physical and social environment in ways that attract businesses and workers, and contribute to economic development;

**AND WHEREAS**, the goal of complete streets is to improve the access and mobility for all users of streets in the community by improving safety through reducing conflict and encouraging non-motorized transportation;

**AND WHEREAS**, it is recognized that there are some streets or corridors in the City which would not fully satisfy a complete streets environment;

**NOW THEREFORE**, Be It Resolved that the City Council of the City of Worthington, Minnesota establish a Complete Streets Policy that provides as follows:

1. The City of Worthington will, whenever it is economically feasible, seek to enhance the safety, access, convenience and comfort of all users of all ages and abilities, including bicyclists, pedestrians (including people requiring mobility aids), motorists and freight drivers, through the design, operation and maintenance of the transportation network so as to create a connected network of facilities accommodating each mode of travel that is consistent with and supportive of the local community, recognizing that all streets are different and that the needs of various users will need to be balanced in a flexible manner.

2. Unless one or more of the conditions set forth in Section 4 exist, transportation improvements will include appropriate facilities and amenities that are recognized as contributing to complete streets, which may include street and sidewalk lighting; sidewalks and pedestrian safety improvements such as median refuges or crosswalk improvements; improvements that provide ADA (Americans with Disabilities Act) compliant accessibility; bicycle accommodations including bicycle parking, bicycle routes, shared-use lanes, wide travel lanes or bike lanes as appropriate; and street trees, boulevard landscaping, street furniture and adequate drainage facilities.
3. Early consideration of all modes for all users will be important to the success of this Policy. Those planning and designing street projects will give due consideration to bicycle, pedestrian, from the very start of planning and design work. This will apply to all roadway projects, including those involving new construction, full reconstruction, or changes in the allocation of pavement space on an existing roadway such as the reduction in the number of travel lanes or removal of on-street parking.
4. Bicycle, pedestrian and transit facilities will be considered when developing street construction, reconstruction, re-paving, and re-habilitation projects, except under one or more of the following conditions:
  - A. Reconstruction or re-paving of a street, excluding collector and arterial streets, which does not involve substantial curb removal.
  - B. A project involves only ordinary maintenance activities designed to keep assets in serviceable condition, such as mowing, cleaning, sweeping, spot repair, concrete joint repair, or pothole filling, or when interim measures are implemented on temporary detour or haul routes.
  - C. The City Engineer, with Council consultation, determines there are relatively high safety risks.
  - D. The City Council exempts a project due to excessive and disproportionate cost of establishing a bikeway or walkway as part of a project.
  - E. It is determined that the construction is not practically feasible or cost effective for reasons including, but not limited to: significant or adverse environmental impacts to streams, flood plains, remnants of native vegetation, wetlands, steep slopes or other critical areas; or due to impacts on neighboring land uses, including impact from right-of-way acquisition.

5. It will be important to the success of the Complete Streets policy to ensure that the project development process includes early consideration of the land use and transportation context of the project, the identification of gaps or deficiencies in the network for various user groups that could be addressed by the project, and an assessment of the tradeoffs to balance the needs of all users. The context factors that should be given high priority include the following:
  - A. Whether the corridor provides a primary access to a significant destination such as a community or regional park or recreational area, a school, a shopping/commercial area, or an employment center;
  - B. Whether the corridor provides access to across a natural or man-made barrier such as a river or freeway;
  - C. Whether the corridor is in an area where a relatively high number of users of non-motorized transportation modes can be anticipated;
  - D. Whether a road corridor provides important continuity or connectivity links for an existing trail or path network; or
  - E. Whether nearby routes that provide a similar level of convenience and connectivity already exists
6. The design of new or reconstructed facilities should anticipate likely future demand for bicycling, walking and transit facilities and should not preclude the provision of future improvements. (For example, under most circumstances, bridges, which last for 75 years or more, should be built with sufficient width for safe bicycle and pedestrian use in anticipation of a future need for such facilities.)
7. The City will maintain a comprehensive inventory of the pedestrian and bicycling facility infrastructure integrated with City street and utility maps and will carry out projects to reduce gaps in the sidewalk and trail networks.
8. Complete streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.
9. The City will generally follow accepted or adopted design standards when implementing improvements intended to fulfill this Complete Streets policy but will consider innovative or non-traditional design options where a comparable level of safety for users is present.

10. The City will develop implementation strategies that may include evaluating and revising manuals and practices, developing and adopting network plans, identifying goals and targets, and developing methods to evaluate success.
11. This policy will provide notification to Parks and Recreation for review of impacts to street trees and incorporate recommendations into design consideration.
12. The City Engineer shall be responsible for developing and implementing the Complete Streets Policy through the recommendations of project to the City Council.

**BE IT FURTHER RESOLVED**, that the feasibility report prepared for a street project shall address this policy.

Adopted by the City Council of the City of Worthington, Minnesota, this the 25<sup>th</sup> day of March, 2013.

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Mayor

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City Clerk

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: MARCH 22, 2013**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. FINAL PLAT - MCDONALD'S ADDITION**

McDonalds USA, L.L.C., is seeking final plat approval of McDonald's Addition, which is proposed to be a 2 lot commercial subdivision. The proposed subdivision is on approximately 3.188 acres located directly west of the intersection of Ray Drive and Humiston Avenue. A reduced copy of the plat is provided separately with the Council Packet.

On October 8, 2012, Council approved the preliminary plat of the proposed subdivision contingent upon the applicant recording the deed for the former MnDOT right-of-way along Humiston Avenue. The applicant has sent the appropriate funds to the City's Engineering Department for the recording fees.

Before a final plat can be approved and recorded, the subdivider is required to install all applicable public infrastructure improvements. In lieu of completion of the public improvements prior to final plat approval, the subdivider may submit a financial guarantee (i.e., cash deposit, certified check, irrevocable letter of credit) to the City to assure that the improvements will be installed within one year. After reviewing the plat, it has been determined that no financial surety is needed as the public improvements necessary are already abutting the subject property.

Council is requested to approve the final plat of McDonald's Addition as presented.

Council should note that Planning Commission consideration is not necessary as the final plat is in substantial conformance with the approved preliminary plat (Section 154.13, Title XV of the City Code).

**2. REQUEST FOR RLF LOAN DEFERMENT - LIVING LIFE ADULT DAY CENTER**

In May 2012, the City of Worthington agreed to loan \$80,000 to Living Life Adult Day Center, LLC to assist in financing its start up expenses. The company provides services for adults who are physically impaired or mentally confused, need supervision, and reside within a 30 mile radius of Worthington. The company is located at 500 Stower Drive. The total start up cost of the project was \$632,000. Below is a summary of the financial structure for the project:

**START UP COSTS**

Acquisition	\$325,000
Renovation	\$200,000
Machinery & Equipment	\$ 60,000



Inventory	\$ 8,000
<u>Working Capital</u>	<u>\$ 39,000</u>
<b>TOTAL</b>	<b>\$632,000</b>

**PROJECT SOURCES**

Equity	\$ 26,000 (4.1%)	
1 <sup>st</sup> State Bank SW	\$ 222,500 (35.2%)	240 months @ 5%
SBA	\$ 155,750 (24.6%)	240 months @ 4.84%
SWIF	\$ 76,750 (12.1%)	120 months @ 6%
City RLF	\$ 80,000 (12.6%)	60 months @ 5%
<u>Seller</u>	<u>\$ 71,000 (11.2%)</u>	240 months @ 5%
<b>TOTAL</b>	<b>\$ 632,000</b>	

**COLLATERAL**

1 <sup>st</sup> State Bank SW	1 <sup>st</sup> lien position on R.E.
SBA	2 <sup>nd</sup> lien position on R.E.
SWIF	3 <sup>rd</sup> lien position on R.E. and 1 <sup>st</sup> on M & E
City	2 <sup>nd</sup> lien position on M & E
Seller	4 <sup>th</sup> on R.E.

The company commenced operations in September 2012 shortly after the completion of the necessary building improvements for obtaining their license from the State of Minnesota. Since opening its doors, Living Life has been unsuccessful in obtaining the clientele numbers necessary to fully stabilize its cash flow to support operating expenses. A primary reason for this is the lack of referrals that have yet to come forth from the County's Family Service staff. The company had projected 66% of the business coming from County referrals. Company representatives are currently working with the County's Administration to seek resolution to the lack of referrals. The company is also exploring other mechanisms to improve its financial position (i.e. seeking grants, recruiting investors). It is important to note that Living Life has been able to achieve the projected private pay clients outlined in its business plan.

Due to the lack of sufficient cash flow, the Company has spent its working capital and brought in additional money to cover its expenses, including debt service. While the company is seeking to resolve its clientele situation and improve its financial position, its lead lender, First State Bank Southwest, has requested that all of the lenders agree to defer their loan payments for a period of 3 months. This time will allow the company the opportunity to improve its financial position. First State Bank and Southwest Initiative Foundation have already approved the deferment. SBA (Prairieland EDC) is considering the request. Staff believes that deferment provides the company the time and opportunity to increase cash flow with additional clientele or obtain additional capital with very little risk to the City. Providing payment relief through a three month deferment will assist the company and possibly prevent eventual foreclosure. Being the most subordinate lender, foreclosure will likely result in a loss of the loan proceeds. Provided that all 4 lenders approve a loan deferral, staff would recommend the City do the same.

The RLF Loan Committee is scheduled to consider this request at its meeting scheduled at 7:30am on Monday, March 25, 2013. Their recommendation will be presented at the meeting.

### **3. RLF LOAN APPLICATION - BIOVERSE**

Bioverse, Inc., has submitted an application for a revolving loan in the amount of \$76,000 for the purchase of manufacturing equipment. The company, which is located in the Biotechnology Advancement Center (1527 Prairie Drive), produces ecologically responsible products that manage water quality. The company is purchasing the pouch machine to add additional capacity of one of its products. The total cost of the purchase is \$76,000.

The application was analyzed with the RLF Guidelines to determine the application's eligibility. The following contains pertinent information for each of the criteria guidelines needed to provide an analysis of the application.

1. **Equity Requirements** - The guidelines require a minimum of 10%, preferably 20%, of the total assets of the company after the new loans are included. The applicant is proposing no equity injection into the project. The company is proposing no equity towards the purchase as it is preserving its equity to the purchase of additional equipment later this year. The company is proposing to compensate for the lack of capital by providing collateral beyond the machinery to be purchased with the loan proceeds. See collateral section for further explanation.
2. **Interest Rate** - While the guidelines direct revolving loans not to exceed four to five points below the going treasury rate, the interest rate for this loan proposed was established through the execution of a Memorandum of Understanding (MOU) between the company and the City of Worthington. The MOU indicates that the City would consider an RLF loan for an amount not to exceed \$75,000 with the following terms: 5 year amort and 2% interest rate. A copy of the MOU is provided as Exhibit 1.
3. **Eligible Costs** - The applicant is proposing to use funds from the RLF for the purchase of equipment, which is an eligible cost under the RLF guidelines.
4. **Private-Public Ratio** - Under the proposed financial structure of this project, the public-private ratio is 0 to 1. The RLF guidelines require a minimum ratio of 2 to 1.
5. **Job Creation** - The guidelines require one full-time equivalent (FTE) be created for each \$5,000 to \$20,000 of public money involved. According to the application, the applicant currently employs 10 full-time employees and intends to employ one additional FTE in the near future. With 11 FTE, the company expects to have an annual payroll of \$490,000, which would indicate an average annual salary of \$44,545. Based on the employment information submitted, the applicant is requesting \$76,000 per FTE. If the loan is approved, the applicant will have two years to create the one FTE job.
6. **Loan Term** - As mentioned in the interest rate section, the MOU between the City and Bioverse called for a loan term not to exceed 5 years. A copy of a 5 year amortization schedule is enclosed as Exhibit 1.
7. **Collateral Position** - The applicant is proposing a 2<sup>nd</sup> position on all of the company's machinery and equipment. The first position is held by Ag Star, which has a \$1 million

letter of credit with the company. Ag Star also has pro rated personal guarantees from the 4 principal owners. Personal guarantees are not being offered with this loan. The Company CEO believes that the personal guarantees essentially provides assurance that the proposed 2<sup>nd</sup> position will be fully covered by the value of the company's current and future machinery and equipment. An inventory list of all of the existing machinery and equipment was not provided.

The RLF Loan Committee is scheduled to consider this request at its meeting scheduled at 7:30am on Monday, March 25, 2013. Their recommendation will be presented at the meeting.

***Please note that the application includes private data that is not available for public viewing. This data is being provided to Council as an separate enclosure with their packet and is for their use/review only. Should any of the Council members wish to view the remaining documentation prior to the meeting, please visit the office of the Department of Community/Economic Development.***

**Memorandum of Understanding**  
between  
the City of Worthington  
and  
Bioverse, Inc.

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**Purpose and Scope**

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to the build out of bays 2 and 3 in the Biotechnology Advancement Center (BAC) in Worthington, MN.

Bioverse, Inc. operations include; manufacturing, packaging, labeling, shipping, sales, marketing, and general office functions that will be conducted in bays 2 and 3 of the BAC.

This MOU will detail the terms of the Lease as it pertains to both Bioverse, Inc. and the City of Worthington. It will also describe the terms of use for the bays, common areas, classrooms, board room, and educational lab.

This MOU will also detail the terms of a land option in the Worthington Bioscience Park for future permanent residency by Bioverse, Inc.

**MOU Term**

The term of this MOU agreement is the period within which the project responsibilities of this agreement shall be performed. The build out term begins July 1, 2012 and concludes October 31, 2012. The initial Lease term will begin November 1, 2012 and concludes on October 31, 2015. The Lease may be extended on or before October 31, 2014 for one additional year concluding October 31, 2016. If Bioverse is ready to take possession of the Premises as defined in the Lease prior to November 1, 2012, it may do so under a temporary month-to-month oral Lease provided that the Lease has been signed and that all terms of the Lease are incorporated into the temporary Lease. In that case, Bioverse would pay pro-rated shares for rent and real estate taxes between the date it takes possession and October 31, 2012.

**Option to Purchase**

Attached hereto as Exhibit '2' is a proposed Option to Purchase by and between the parties. Said Option to Purchase and the terms contained therein are specifically incorporated herein and made a part of this MOU. If Bioverse decides to make plans for a new building, the City agrees to pay one-half but not more than \$10,000.00 of said building design costs. Each party will be entitled to retain copies of all building designs/plans. If Bioverse fails to exercise the Option to Purchase, Bioverse agrees that the City will become the sole owner of the building designs/plans without additional cost to the City.

## **Lease**

Attached hereto as Exhibit '1' is a proposed Lease Agreement by and between the parties. Said Lease Agreement and the terms contained therein are specifically incorporated herein and made a part of this MOU.

## **Contingencies**

The parties understand and agree that all or a part of this MOU, the Lease Agreement, and the Option to Purchase may be contingent upon the approval of the Federal Economic Development Authority; the State of Minnesota; Worthington Regional Economic Development Authority; Nobles County and/or other grantors or stakeholders. Any improvements made by Bioverse prior to the appropriate approvals is at Bioverse's risk.

## **Relocation Period - July 1, 2012 through October 31, 2012**

During the relocation period Bioverse, Inc. will be allowed the temporary use of Bay 1, as identified on Exhibit 'B' to the Lease Agreement, at no cost.

## **Education Lab**

The City and Worthington Regional Economic Development Corporation (WREDC) have a plan to develop an education lab which will be located in the BAC. Bioverse will cooperate with the City and WREDC to assist in determining the best use of the education lab and develop a plan for its completion.

Bioverse, Inc. agrees to support the lab to create education opportunities associated with industry linkages.

Bioverse, Inc. agrees that the lab will get an equal opportunity to contract for Bioverse, Inc. projects that can be done in the lab.

The education lab will be completed by the City as the City's budget may allow.

## **Training**

The City will assist Bioverse in obtaining detailed information as to customized training programs and information as to what financial assistance may be available from the state and federal governments in the hiring and recruiting of employees.

## **Revolving Loan Fund**

Bioverse may apply for a low interest (2%) loan from the City's Revolving Loan Fund for an amount not to exceed \$75,000.00 with a five-year amortization schedule. This is not a commitment by the City to make any loan as the commitment may only be made after an application and a

determination that Bioverse otherwise qualifies for the loan. The City also cannot commit to the availability of RLF dollars at an unknown future date.

### Modification and Termination

This Memorandum will remain in effect for the duration of the Lease Agreement and Option Agreement. The obligations hereunder will end when both the Lease Agreement and Option Agreement between the parties have terminated or expired. The parties agree that they will honor the terms and conditions of this MOU.

### Effective Date and Signature


This MOU shall be effective as of July 1, 2012.

Bioverse, Inc.  
1527 Prairie Drive, Suite 3  
Worthington, MN 56187

  
Conrad Schmidt, Chief Technical Officer/Owner

City of Worthington  
303 Ninth Street  
PO Box 279  
Worthington, MN 56187

  
Alan Oberloh, Mayor

  
Janice Oberloh, Clerk

\_\_\_\_\_  
Date

Board motion attached for approval

\_\_\_\_\_  
Date

City Council minutes attached  
indicating approval

**LOAN AMORTIZATION**  
**Bioverse, Inc.**

				TOTAL	
LOAN AMOUNT:		\$76,000.00		\$80,000.00	
INTEREST RATE @ 365 days		2.00%		2.00%	
LOAN PERIOD - MONTHS		60			
PRINCIPAL PAYMENTS (AMORTIZATION)		60			
PRINCIPAL PAYMENTS/LOAN		60			
DATE	PAYMENT: PRINCIPAL	PAYMENT: INTEREST	TOTAL PAYMENT	OUTSTANDING PRINCIPAL AFTER PMT.	
Oct-12	\$1,268.89	\$133.33	\$1,402.22	\$78,731.11	1
Nov-12	\$1,271.00	\$131.22	\$1,402.22	\$77,460.11	2
Dec-12	\$1,273.12	\$129.10	\$1,402.22	\$76,186.99	3
Jan-13	\$1,275.24	\$126.98	\$1,402.22	\$74,911.75	4
Feb-13	\$1,277.37	\$124.85	\$1,402.22	\$73,634.38	5
Mar-13	\$1,279.50	\$122.72	\$1,402.22	\$72,354.88	6
Apr-13	\$1,281.63	\$120.59	\$1,402.22	\$71,073.25	7
May-13	\$1,283.77	\$118.46	\$1,402.22	\$69,789.49	8
Jun-13	\$1,285.90	\$116.32	\$1,402.22	\$68,503.58	9
Jul-13	\$1,288.05	\$114.17	\$1,402.22	\$67,215.53	10
Aug-13	\$1,290.19	\$112.03	\$1,402.22	\$65,925.34	11
Sep-13	\$1,292.35	\$109.88	\$1,402.22	\$64,632.99	12
Oct-13	\$1,294.50	\$107.72	\$1,402.22	\$63,338.50	13
Nov-13	\$1,296.66	\$105.56	\$1,402.22	\$62,041.84	14
Dec-13	\$1,298.82	\$103.40	\$1,402.22	\$60,743.02	15
Jan-14	\$1,300.98	\$101.24	\$1,402.22	\$59,442.04	16
Feb-14	\$1,303.15	\$99.07	\$1,402.22	\$58,138.89	17
Mar-14	\$1,305.32	\$96.90	\$1,402.22	\$56,833.57	18
Apr-14	\$1,307.50	\$94.72	\$1,402.22	\$55,526.07	19
May-14	\$1,309.68	\$92.54	\$1,402.22	\$54,216.39	20
Jun-14	\$1,311.86	\$90.36	\$1,402.22	\$52,904.53	21
Jul-14	\$1,314.05	\$88.17	\$1,402.22	\$51,590.48	22
Aug-14	\$1,316.24	\$85.98	\$1,402.22	\$50,274.25	23
Sep-14	\$1,318.43	\$83.79	\$1,402.22	\$48,955.82	24
Oct-14	\$1,320.63	\$81.59	\$1,402.22	\$47,635.19	25
Nov-14	\$1,322.83	\$79.39	\$1,402.22	\$46,312.36	26
Dec-14	\$1,325.03	\$77.19	\$1,402.22	\$44,987.33	27
Jan-15	\$1,327.24	\$74.98	\$1,402.22	\$43,660.08	28
Feb-15	\$1,329.45	\$72.77	\$1,402.22	\$42,330.63	29
Mar-15	\$1,331.67	\$70.55	\$1,402.22	\$40,998.96	30
Apr-15	\$1,333.89	\$68.33	\$1,402.22	\$39,665.07	31
May-15	\$1,336.11	\$66.11	\$1,402.22	\$38,328.96	32
Jun-15	\$1,338.34	\$63.88	\$1,402.22	\$36,990.62	33
Jul-15	\$1,340.57	\$61.65	\$1,402.22	\$35,650.05	34
Aug-15	\$1,342.80	\$59.42	\$1,402.22	\$34,307.25	35

Sep-15	\$1,345.04	\$57.18	\$1,402.22	\$32,962.20	36
Oct-15	\$1,347.28	\$54.94	\$1,402.22	\$31,614.92	37
Nov-15	\$1,349.53	\$52.69	\$1,402.22	\$30,265.39	38
Dec-15	\$1,351.78	\$50.44	\$1,402.22	\$28,913.61	39
Jan-16	\$1,354.03	\$48.19	\$1,402.22	\$27,559.58	40
Feb-16	\$1,356.29	\$45.93	\$1,402.22	\$26,203.29	41
Mar-16	\$1,358.55	\$43.67	\$1,402.22	\$24,844.74	42
Apr-16	\$1,360.81	\$41.41	\$1,402.22	\$23,483.93	43
May-16	\$1,363.08	\$39.14	\$1,402.22	\$22,120.85	44
Jun-16	\$1,365.35	\$36.87	\$1,402.22	\$20,755.50	45
Jul-16	\$1,367.63	\$34.59	\$1,402.22	\$19,387.87	46
Aug-16	\$1,369.91	\$32.31	\$1,402.22	\$18,017.96	47
Sep-16	\$1,372.19	\$30.03	\$1,402.22	\$16,645.77	48
Oct-16	\$1,374.48	\$27.74	\$1,402.22	\$15,271.29	49
Nov-16	\$1,376.77	\$25.45	\$1,402.22	\$13,894.52	50
Dec-16	\$1,379.06	\$23.16	\$1,402.22	\$12,515.46	51
Jan-17	\$1,381.36	\$20.86	\$1,402.22	\$11,134.10	52
Feb-17	\$1,383.66	\$18.56	\$1,402.22	\$9,750.43	53
Mar-17	\$1,385.97	\$16.25	\$1,402.22	\$8,364.46	54
Apr-17	\$1,388.28	\$13.94	\$1,402.22	\$6,976.18	55
May-17	\$1,390.59	\$11.63	\$1,402.22	\$5,585.59	56
Jun-17	\$1,392.91	\$9.31	\$1,402.22	\$4,192.68	57
Jul-17	\$1,395.23	\$6.99	\$1,402.22	\$2,797.45	58
Aug-17	\$1,397.56	\$4.66	\$1,402.22	\$1,399.89	59
Sep-17	\$1,399.89	\$2.33	\$1,402.22	\$0.00	60

	\$80,000.00	\$4,133.33	\$84,133.33	
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ROVEMA Packaging Machines L.P.  
650 Hurricane Shoals Rd., NW  
Lawrenceville, Georgia 30046  
Tel: 770-513-9604 Fax: 770-513-0814  
E-mail: [sales@rovemausa.com](mailto:sales@rovemausa.com)  
Website: [www.rovemausa.com](http://www.rovemausa.com)

January 15, 2013

**BIOVERSE**  
**10800 Lyndale Avenue, South**  
**Bloomington, MN 55420**

Attention: Thomas Vagt  
Phone: 507-727-1000  
Fax: 507-727-2011  
Email: [tvagt@bioverse.com](mailto:tvagt@bioverse.com)

**BUDGET PROPOSAL NO. 10216**

**ROVEMA MODEL:** HVS-100 Demo Horizontal Pouch Machine

**PRODUCT(S):** Healthy Ponds Bacteria

**WEIGHT(S):** 1 g

**POUCH STYLE:** Three-Sided Seal Pouch

**POUCH SIZE(S):** Width: 50 mm (1.97")  
Height: 50 mm (1.97")

**WRAPPING**

**MATERIAL:** Heatsealable Laminate

**POWER SUPPLY:** 220 V/3 Phase/60 Hz

**EXPECTED  
OUTPUT:**

The HVS-100 machine can cycle mechanically up to 120 times per minute.

For your application, we estimate a speed of about 40 to 50 pouches per minute.

**ACTUAL OUTPUT SPEED IS DEPENDENT UPON THE FOLLOWING:**

- Type and capability of product filler.
- Consistent product feed.
- Suitable packaging material.
- Trained operators and maintenance personnel.
- Regular preventive maintenance of packaging line.
- I.D. of tube former.
- Product volume, drop characteristics, piece size.
- Dusty conditions on powdery products.

## **MACHINE SPECIFICATIONS: ROVEMA HVS-100 POUCH MACHINE**

<u>Pos.</u>	<u>Qty.</u>	<u>Text</u>
-------------	-------------	-------------

- |   |   |   |
|---|---|---|
| 1 | 1 | <p>ROVEMA Model HVS-100 <b>Demo</b> Horizontal Pouch Machine equipped with sealing tools for heatsealable materials. The HVS-100 has the following features:</p> <ul style="list-style-type: none"><li>• Pouch width from 45 mm (1 3/4") to 100 mm (3 13/16").</li><li>• Pouch length from 45 mm (1 3/4") to 120 mm (4 1/2").</li><li>• Film rolls up to 450 mm (17 3/4") diameter, 70 mm (2-3/4") core.</li><li>• All mechanical drives with cams and gears.</li><li>• Mechanical preparation for four-sided seals.</li><li>• Film transport by motor driven rollers.</li><li>• Cutting station.</li><li>• Photo eye for the registration of printed films.</li><li>• Pouch discharge chute.</li><li>• Closed machine housing for sanitation and low noise.</li><li>• Electronic temperature control for top and vertical seals.</li><li>• Pouch is filled vertically in stop position.</li><li>• Parts in contact with product and sealing tools are made of stainless steel.</li></ul> |
|---|---|---|



**MACHINE SPECIFICATIONS: ROVEMA HVS-100 POUCH MACHINE**

**Pos.   Qty.   Text**

- |   |   |  |
|---|---|--|
| 2 | 1 | Electrical synchronization to an auger filler.                                     |
| 3 | 1 | Change existing Mitsubishi controls to Allen-Bradley CompactLogix on Demo machine. |
| 4 | 1 | ROVEMA Auger Model SDX-50 with one (1) set of auger tooling.                       |

**Special reduced price for above described Demo machine:**

**U.S. \$ 76,000.00**

**F.O.B. ROVEMA L.P., LAWRENCEVILLE, GEORGIA**

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ANDERSON ALIGNMENT SERVICE	3/15/13	BATTERIES	GENERAL FUND	PAVED STREETS	250.00
	3/15/13	BATTER, STARTER UNIT 402	GENERAL FUND	PAVED STREETS	433.14
	3/15/13	BATTER, STARTER UNIT 402	GENERAL FUND	PAVED STREETS	80.00
	3/15/13	BATTERIES	GENERAL FUND	ICE AND SNOW REMOVAL	250.01
	3/15/13	FUEL FILTER UNIT 417	GENERAL FUND	ICE AND SNOW REMOVAL	15.49
	3/15/13	FUEL FILTER UNIT 417	GENERAL FUND	ICE AND SNOW REMOVAL	15.00
	3/15/13	OIL CHANGE, BRAKE CHAMBERS RECREATION		TREE REMOVAL	87.50
	3/15/13	OIL CHANGE, BRAKE CHAMBERS RECREATION		TREE REMOVAL	205.49
	3/15/13	OIL CHANGE, BRAKE CHAMBERS RECREATION		TREE REMOVAL	327.50
	3/15/13	OIL CHANGE, GREASE 420	AIRPORT	O-GEN MISC	153.00
	3/15/13	OIL CHANGE, GREASE 420	AIRPORT	O-GEN MISC	151.89
	3/15/13	OIL CHANGE, GREASE 420	AIRPORT	O-GEN MISC	170.00
				TOTAL:	2,139.02
BOB & STEVES SHELL	3/15/13	FEBRUARY FUEL	GENERAL FUND	FIRE ADMINISTRATION	158.71
				TOTAL:	158.71
BORDER STATES ELECTRIC SUPPLY	3/15/13	CABLE CLEANER	ELECTRIC	M-DISTR UNDERGRND LINE	62.52
				TOTAL:	62.52
BRAUN LAWCARE & LANDSCAPING	3/15/13	SNOW REMOVAL	GENERAL FUND	CODE ENFORCEMENT	210.00
				TOTAL:	210.00
CLARK CRAIG	3/15/13	REIMBURSE	GENERAL FUND	ADMINISTRATION	351.00
				TOTAL:	351.00
COOPERATIVE ENERGY CO- ACCT # 5910807	3/15/13	KEROSENE FOR PRESSURE WASH WATER		O-PUMPING	26.00
	3/15/13	GREASE	WATER	O-DIST UNDERGRND LINES	30.99
				TOTAL:	56.99
CULLIGAN WATER COND CO	3/15/13	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	56.07
	3/15/13	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
	3/15/13	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.66
	3/15/13	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.34
	3/15/13	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	19.24
	3/15/13	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.83
				TOTAL:	152.80
DAKOTA FLUID POWER INC	3/15/13	HYDRAULIC COUPLING FITTING WATER		O-DIST UNDERGRND LINES	41.00
	3/15/13	HYDRAULIC COUPLINGS FITTIN WATER		O-DIST UNDERGRND LINES	58.49
	3/15/13	HYDRAULIC COUPLINGS	WATER	O-DIST UNDERGRND LINES	442.60
				TOTAL:	542.09
DAVIS TYPEWRITER CO INC	3/15/13	STORAGE HOLDER JIM'S TRUCK	GENERAL FUND	PAVED STREETS	41.30
	3/15/13	BLACK INK JET	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	69.15
	3/15/13	PAPER, PRINTHEADS	ELECTRIC	O-DISTR SUPER & ENG	169.15
				TOTAL:	279.60
DEZURIK INC	3/15/13	VALVES-SECONDARY DIGESTER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	592.00
				TOTAL:	592.00
ECHO GROUP INC	3/15/13	T-BASES-BIKE PATH	ELECTRIC	FA DISTR ST LITE & SIG	6,825.08
				TOTAL:	6,825.08
EHLERS & ASSOCIATES INC	3/15/13	TIF #16	EVENT CENTER/AUDIT	EVENT CENTER	42.50
				TOTAL:	42.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EXTREME BEVERAGE LLC	3/15/13	MIX	LIQUOR	NON-DEPARTMENTAL	94.50
				TOTAL:	94.50
GERDES GARY	3/15/13	REIMBURSE TRAVEL GUN PERMI	GENERAL FUND	SECURITY CENTER	18.08
	3/15/13	REIMBURSE TRAVEL GUN PERMI	GENERAL FUND	SECURITY CENTER	18.08
				TOTAL:	36.16
GRIMMIUS NATHAN	3/15/13	REIMBURSE-DRUGS TO BCA LAB	GENERAL FUND	POLICE ADMINISTRATION	40.00
	3/15/13	REIMBURSE-DRUGS TO BCA LAB	GENERAL FUND	POLICE ADMINISTRATION	11.00
				TOTAL:	51.00
HAWKINS INC	3/15/13	CHEMICALS	WATER	O-PURIFY	1,890.86
				TOTAL:	1,890.86
HY-VEE INC-61609	3/15/13	VEGETABLE OIL-STORM PUMPS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.96
	3/15/13	VEGETABLE OIL-STORM PUMPS	STORM WATER MANAGE	STORM DRAINAGE	25.44
				TOTAL:	42.40
HY-VEE INC-61705	3/15/13	STRATEGIC PLANNING SESSION	GENERAL FUND	MAYOR AND COUNCIL	265.10
				TOTAL:	265.10
INTEGRITY AVIATION INC	3/15/13	FBO CONTACTED MGMT-MARCH	AIRPORT	O-GEN MISC	1,995.00
				TOTAL:	1,995.00
INTL UNION LOCAL #49	3/15/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	66.22
	3/15/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	58.88
	3/15/13	UNION DUES	RECREATION	NON-DEPARTMENTAL	38.99
	3/15/13	UNION DUES	RECREATION	NON-DEPARTMENTAL	51.01
	3/15/13	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	14.31
	3/15/13	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	14.84
	3/15/13	UNION DUES	WATER	NON-DEPARTMENTAL	92.03
	3/15/13	UNION DUES	WATER	NON-DEPARTMENTAL	91.98
	3/15/13	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	112.12
	3/15/13	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	107.54
	3/15/13	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	6.84
	3/15/13	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	10.89
	3/15/13	UNION DUES	AIRPORT	NON-DEPARTMENTAL	10.74
	3/15/13	UNION DUES	AIRPORT	NON-DEPARTMENTAL	6.11
				TOTAL:	682.50
JAYCOX IMPLEMENT INC	3/15/13	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	31.90
	3/15/13	LABOR REPAIRS	GENERAL FUND	ICE AND SNOW REMOVAL	67.13
				TOTAL:	99.03
KEEPERS INC	3/15/13	USB & AUDIO RELOCATION KIT	GENERAL FUND	POLICE ADMINISTRATION	57.70
				TOTAL:	57.70
LAMPERTS YARDS INC-2602004	3/15/13	SCREWS, DRILL BITS, NUTSET	GENERAL FUND	ICE AND SNOW REMOVAL	23.99
	3/15/13	SHOP OFFICE	WATER	M-DIST STRUCTURES	1.78
				TOTAL:	25.77
LAW ENF LABOR SERV INC #4	3/15/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	458.80
	3/15/13	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	458.80
				TOTAL:	917.60
LEAGUE OF MN CITIES	3/15/13	MAYOR CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	120.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TOTAL:					120.00
LOCATORS & SUPPLIES INC	3/15/13	YAKTRAX PRO BLACK	GENERAL FUND	PAVED STREETS	33.64
TOTAL:					33.64
MALTERS SHEPHERD & VON HOLTUM	3/15/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	590.93
	3/15/13	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	264.36
	3/15/13	LEGAL FEES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	31.10
TOTAL:					886.39
MARCO	3/15/13	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	36.14
	3/15/13	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	36.14
TOTAL:					72.28
MARTHALER FORD OF WORTHINGTON	3/15/13	OIL CHANGE UNIT 204	WATER	M-PUMPING	67.94
TOTAL:					67.94
MATHESON TIR-GAS INC	3/15/13	BRAZING RODS	RECREATION	PARK AREAS	14.86
TOTAL:					14.86
MICHAEL EGGERS	3/15/13	MOUNTING, REAR HEAT #750	GENERAL FUND	POLICE ADMINISTRATION	280.00
	3/15/13	MOUNTING, REAR HEAT #750	GENERAL FUND	POLICE ADMINISTRATION	656.81
TOTAL:					936.81
MIDWEST PLAYSCAPES INC	3/15/13	CENTENNIAL BALL FOUNTAIN	RECREATION	PARK AREAS	1,763.44
TOTAL:					1,763.44
MINNESOTA BENEFIT ASSOCIATION	3/15/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.92
	3/15/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	65.97
	3/15/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.64
	3/15/13	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	66.47
	3/15/13	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	3/15/13	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.35
	3/15/13	INSURANCE	GENERAL FUND	PAVED STREETS	144.21
	3/15/13	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	61.73
	3/15/13	INSURANCE	GENERAL FUND	SIGNS AND SIGNALS	65.69
	3/15/13	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	3/15/13	INSURANCE	GENERAL FUND	LAKE IMPROVEMENT	19.35
	3/15/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.82
	3/15/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	31.66
	3/15/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	2.17
	3/15/13	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	7.23
	3/15/13	INSURANCE	RECREATION	PARK AREAS	57.90
	3/15/13	INSURANCE	RECREATION	TREE REMOVAL	96.79
	3/15/13	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	3/15/13	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	3/15/13	INSURANCE	WATER	O-PUMPING	59.82
	3/15/13	INSURANCE	WATER	O-PURIFY LABOR	93.63
	3/15/13	INSURANCE	WATER	O-DISTR MISC	19.07
	3/15/13	INSURANCE	WATER	M-TRANS MAINS	20.81
	3/15/13	INSURANCE	WATER	GENERAL ADMIN	31.33
	3/15/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	62.26
	3/15/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	59.92
	3/15/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	68.47
	3/15/13	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	66.16
	3/15/13	INSURANCE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	9.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/15/13	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	3/15/13	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	3/15/13	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	87.12
	3/15/13	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	3/15/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	3/15/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	3/15/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	3/15/13	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	3/15/13	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	3/15/13	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	3/15/13	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	3/15/13	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	3/15/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.49
	3/15/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.54
	3/15/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.40
	3/15/13	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.45
	3/15/13	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	3/15/13	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	3/15/13	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.60
	3/15/13	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.63
	3/15/13	INSURANCE	AIRPORT	O-GEN MISC	107.68
	3/15/13	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	3/15/13	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	3/15/13	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	2,900.45
MINNESOTA DEPARTMENT OF COMMERCE	3/15/13	FY 2013 INDIRECT ASSESSMEN	ELECTRIC	REGULATORY COMM	296.70
	3/15/13	FY 2013 INDIRECT ASSESSMEN	ELECTRIC	ACCTS-ASSISTANCE	2,637.62
				TOTAL:	2,934.32
MINNESOTA ENERGY RESOURCES CORP	3/15/13	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	936.95
	3/15/13	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	884.07
	3/15/13	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,450.74
	3/15/13	GAS SERVICE	GENERAL FUND	PAVED STREETS	211.98
	3/15/13	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	229.54
	3/15/13	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	1,507.55
	3/15/13	GAS SERVICE	WATER	O-DISTR MISC	16.03
	3/15/13	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	3,733.57
	3/15/13	GAS SERVICE	AIRPORT	O-GEN MISC	502.85
	3/15/13	GAS SERVICE	AIRPORT	O-GEN MISC	411.86
				TOTAL:	9,885.14
MISCELLANEOUS V BERGER CHARLES	3/15/13	BERGER CHARLES:REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
HERMAN KELLI	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	120.13
HERMAN KELLI	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
KOOB EVELYN	3/15/13	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	51.12
KOOB EVELYN	3/15/13	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	0.53
KOOB EVELYN	3/15/13	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	243.19
MARRERO GOMEZ GISELL	3/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	20.41
MARRERO GOMEZ GISELL	3/15/13	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.01
MARRERO GOMEZ GISELL	3/15/13	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	62.89
MARRERO GOMEZ GISELL	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
MARRERO GOMEZ GISELL	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.02
MATIAS ANTONIA	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	116.42
MATIAS ANTONIA	3/15/13	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
MUNNS LYLE	3/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NELSON LESLIE F	3/15/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	64.92
NELSON LESLIE F	3/15/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.04
RUTZEN DAVID	3/15/13	CUSTOMER REBATE ELECTRIC		CUSTOMER INSTALL EXPEN	25.00
SIPASENT TASHA R	3/15/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	3.00
SIPASENT TASHA R	3/15/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.08
SW MN HOUSING PARTNERS	3/15/13	REFUND OF CREDITS-HOTOVEC ELECTRIC		NON-DEPARTMENTAL	26.65
SW MN OPPORTUNITY COUN	3/15/13	REFUND OF DEPOSITS-HOTOVEC ELECTRIC		NON-DEPARTMENTAL	95.00
SW MN OPPORTUNITY COUN	3/15/13	REFUND OF DEPOSITS-HOTOVEC ELECTRIC		ACCTS-RECORDS & COLLEC	0.03
WALKER MONTE	3/15/13	CUSTOMER REBATE ELECTRIC		CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	1,024.68
MN CHILD SUPPORT PAYMENT CTR	3/15/13	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	3/15/13	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	663.63
NCPERS MINNESOTA 851801	3/15/13	INSURANCE FEBRUARY	GENERAL FUND	NON-DEPARTMENTAL	32.00
				TOTAL:	32.00
NMC EXCHANGE LLC	3/15/13	SERVICE FORK LIFT	ELECTRIC	O-DISTR UNDERGRND LINE	207.80
	3/15/13	FORK LIFT SERVICE	LIQUOR	O-GEN MISC	100.10
				TOTAL:	307.90
NOBLES COUNTY AUDITOR/TREASURER	3/15/13	QUARTERLY ASSESSOR FEES	GENERAL FUND	ASSESSING	26,175.00
				TOTAL:	26,175.00
POST BOARD	3/15/13	LICENSE FEES	GENERAL FUND	POLICE ADMINISTRATION	900.00
				TOTAL:	900.00
RESCO INC	3/15/13	15KV SPLICES	ELECTRIC	M-DISTR UNDERGRND LINE	278.74
	3/15/13	UMT'S FOR 25S METERS	ELECTRIC	FA DISTR METERS	20,258.75
				TOTAL:	20,537.49
RONS REPAIR INC	3/15/13	UNIT 205 FUEL FILTER	WATER	O-DIST UNDERGRND LINES	36.82
	3/15/13	UNIT 205 SERVICE	WATER	O-DIST UNDERGRND LINES	277.49
	3/15/13	DOT INSPECTION-PUSHER TRAI	ELECTRIC	O-DISTR MISC	52.15
	3/15/13	DOT INSPECTION PUSHER TRUC	ELECTRIC	M-SOURCE EQUIPMENT	103.97
				TOTAL:	470.43
RUNNINGS SUPPLY INC-ACCT#9502440	3/15/13	ICE MELT	MUNICIPAL WASTEWAT	O-PURIFY MISC	10.51
	3/15/13	TRUCK WASH	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	7.47
	3/15/13	PAINT THINNER, COPPER WIRE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	26.26
	3/15/13	FLOOR MAT TO COVER HOLE	ELECTRIC	M-DISTR UNDERGRND LINE	23.50
	3/15/13	BOLT CUTTER	ELECTRIC	M-DISTR UNDERGRND LINE	56.77
	3/15/13	AIR HOSE SHOP	ELECTRIC	M-DISTR UNDERGRND LINE	27.77
	3/15/13	HOSE FOR WATER FILL STAND	ELECTRIC	M-DISTR UNDERGRND LINE	119.27
	3/15/13	JACK FOR TRAILER	ELECTRIC	M-DISTR UNDERGRND LINE	74.80
				TOTAL:	346.35
RUNNINGS SUPPLY INC-ACCT#9502485	3/15/13	DOG FOOD	GENERAL FUND	ANIMAL CONTROL ENFORCE	64.10
	3/15/13	WOOD HANDLE	GENERAL FUND	ANIMAL CONTROL ENFORCE	34.19
				TOTAL:	98.29
RUSSELL DRAINAGE LLC	3/15/13	SOUTH APRON RECON	AIRPORT	NON-DEPARTMENTAL	23,450.25
				TOTAL:	23,450.25
SCHAAP SANITATION INC	3/15/13	MONTHLY GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	205.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	205.02
SCHEIDT DEB	3/15/13	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	50.00
SCHWALBACH ACE #6067	3/15/13	PARTS-HOSE REEL UNIT 308	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	37.50
	3/15/13	PARTS FOR HOSE REEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3.20
	3/15/13	RETURN PARTS HOSE REEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	18.78
	3/15/13	PARTS FOR HOSE REEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	98.33
	3/15/13	PARTS FOR HOSE REEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	10.13
	3/15/13	SIGN	ELECTRIC	M-DISTR UNDERGRND LINE	3.18
	3/15/13	TEE	ELECTRIC	M-DISTR UNDERGRND LINE	2.66
	3/15/13	TWINE	ELECTRIC	M-DISTR UNDERGRND LINE	19.00
				TOTAL:	155.22
SECURE BENEFITS SYSTEMS CORP	3/15/13	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	70.70
	3/15/13	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	70.14
	3/15/13	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	493.21
	3/15/13	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	459.77
	3/15/13	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,259.37
	3/15/13	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,269.79
	3/15/13	ADMIN FEE MARCH	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	3/15/13	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.58
	3/15/13	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	7.64
	3/15/13	CHILD CARE	RECREATION	NON-DEPARTMENTAL	2.71
	3/15/13	CHILD CARE	RECREATION	NON-DEPARTMENTAL	35.42
	3/15/13	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	247.90
	3/15/13	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	265.57
	3/15/13	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.31
	3/15/13	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.10
	3/15/13	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	10.31
	3/15/13	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.28
	3/15/13	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.72
	3/15/13	ADMIN FEE	WATER	NON-DEPARTMENTAL	13.39
	3/15/13	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	712.65
	3/15/13	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	734.92
	3/15/13	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.44
	3/15/13	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.23
	3/15/13	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	294.94
	3/15/13	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	289.78
	3/15/13	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	3/15/13	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	3/15/13	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	118.22
	3/15/13	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	118.22
	3/15/13	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.51
	3/15/13	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.50
	3/15/13	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	4.80
	3/15/13	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	17.85
	3/15/13	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	13.41
	3/15/13	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	3/15/13	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	3/15/13	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	3/15/13	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	3/15/13	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	1.49
	3/15/13	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.75
	3/15/13	CHILD CARE	AIRPORT	NON-DEPARTMENTAL	4.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/15/13	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	66.46
	3/15/13	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	32.73
	3/15/13	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	3/15/13	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	3/15/13	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	3/15/13	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	3/15/13	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	3/15/13	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	3/15/13	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
	3/15/13	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	187.49
				TOTAL:	9,480.52
SHINE BROS CORP OF MN	3/15/13	TUBING-SETTLING TANK REPAIR	MUNICIPAL WASTEWATER	M-PURIFY MISC	18.63
				TOTAL:	18.63
UNITED PARCEL SERVICE	3/15/13	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	100.05
				TOTAL:	100.05
VANTAGEPOINT TRANSFER AGENTS-457	3/15/13	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	3/15/13	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VETERINARY MEDICAL CTR PA	3/15/13	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	40.71
				TOTAL:	40.71
WAL MART BUSINESS/GEGRB	3/15/13	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	11.27
	3/15/13	OFFICE SUPPLIES	ELECTRIC	O-DISTR MISC	47.79
				TOTAL:	59.06
WELLS FARGO BANK	3/15/13	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,979.66
	3/15/13	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	6,049.01
	3/15/13	MARCH FOR APRIL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	1,208.56
	3/15/13	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	2,485.64
	3/15/13	WOLL JANUARY EMPLOYER	GENERAL FUND	MAYOR AND COUNCIL	634.94
	3/15/13	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	666.50
	3/15/13	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,242.82
	3/15/13	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,052.01
	3/15/13	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,242.82
	3/15/13	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	114.24
	3/15/13	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	12,709.84
	3/15/13	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	57.63
	3/15/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	623.80
	3/15/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	623.80
	3/15/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,658.31
	3/15/13	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,658.31
	3/15/13	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	138.48
	3/15/13	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	1,197.18
	3/15/13	HEALTH PREMIUM	GENERAL FUND	ICE AND SNOW REMOVAL	679.37
	3/15/13	HEALTH PREMIUM	GENERAL FUND	SIGNS AND SIGNALS	109.73
	3/15/13	HEALTH PREMIUM	GENERAL FUND	LAKE IMPROVEMENT	242.74
	3/15/13	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	532.22
	3/15/13	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	664.18
	3/15/13	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	576.32
	3/15/13	HEALTH PREMIUM	RECREATION	PARK AREAS	882.25
	3/15/13	HEALTH PREMIUM	RECREATION	PARK AREAS	66.64
	3/15/13	HEALTH PREMIUM	RECREATION	TREE REMOVAL	1,318.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/15/13	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	88.09
	3/15/13	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	97.88
	3/15/13	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	299.92
	3/15/13	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	196.59
	3/15/13	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	200.21
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	222.77
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	BRISTOL-APEL TO END	19.92
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	BRISTOL-APEL TO END	88.74
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	14.49
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLOCK 29 (SW OF	34.41
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	1ST AVE SW KNOLLWOOD D	14.50
	3/15/13	HEALTH PREMIUM	IMPROVEMENT CONST	10TH ST 1ST AVE TO 9TH	242.87
	3/15/13	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	693.21
	3/15/13	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	693.48
	3/15/13	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	9.53
	3/15/13	HEALTH PREMIUM	WATER	O-PUMPING	46.85
	3/15/13	HEALTH PREMIUM	WATER	O-PURIFY LABOR	132.82
	3/15/13	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	666.50
	3/15/13	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	327.87
	3/15/13	HEALTH PREMIUM	WATER	O-DISTR MISC	804.08
	3/15/13	HEALTH PREMIUM	WATER	M-TRANS MAINS	332.73
	3/15/13	HEALTH PREMIUM	WATER	M-DISTR METERS	784.44
	3/15/13	HEALTH PREMIUM	WATER	GENERAL ADMIN	94.25
	3/15/13	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.39
	3/15/13	HEALTH PREMIUM	WATER	ACCTS-METER READING	266.60
	3/15/13	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	228.09
	3/15/13	HEALTH PREMIUM	WATER	PROJECT #3	1,000.62
	3/15/13	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	691.62
	3/15/13	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	642.24
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	172.90
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	232.24
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	403.42
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	841.60
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	694.46
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	33.31
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	775.36
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	936.53
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	75.40
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.39
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	190.80
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #2	8.33
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #16	16.66
	3/15/13	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #18	8.33
	3/15/13	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	916.78
	3/15/13	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	927.37
	3/15/13	MARCH FOR APRIL INSURANCE	ELECTRIC	NON-DEPARTMENTAL	339.60
	3/15/13	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	110.28
	3/15/13	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	311.09
	3/15/13	HEALTH PREMIUM	ELECTRIC	M-CISTR SUPER & ENG	101.68
	3/15/13	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	646.54
	3/15/13	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	137.11
	3/15/13	HEALTH PREMIUM	ELECTRIC	M-DISTR PLANT MISC	1,080.66
	3/15/13	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	458.69
	3/15/13	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.85
	3/15/13	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	133.30
	3/15/13	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	973.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/15/13	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	333.25
	3/15/13	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	124.17
	3/15/13	HEALTH PREMIUM	ELECTRIC	FA DISTR METERS	341.57
	3/15/13	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	55.05
	3/15/13	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	110.06
	3/15/13	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	312.33
	3/15/13	HEALTH PREMIUM	STORM WATER MANAGE	4TH AVE-LAKE ST TO 9T	192.30
	3/15/13	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #21	16.66
	3/15/13	HEALTH PREMIUM	LIQUOR	O-GEN MISC	1,728.96
	3/15/13	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	29.17
	3/15/13	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	29.96
	3/15/13	HEALTH PREMIUM	AIRPORT	O-GEN MISC	114.66
	3/15/13	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	161.80
	3/15/13	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	161.80
	3/15/13	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	252.72
	3/15/13	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	217.50
	3/15/13	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	217.50
	3/15/13	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	1,242.82
				TOTAL:	70,548.23
WORTHINGTON AREA UNITED WAY	3/15/13	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.00
	3/15/13	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.00
	3/15/13	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
	3/15/13	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.00
				TOTAL:	92.00
WORTHINGTON AUTO SUPPLY	3/15/13	LOW BEAM SQUAD 31	GENERAL FUND	POLICE ADMINISTRATION	10.63
	3/15/13	OIL FILTER UNIT 206	WATER	O-DIST UNDERGRND LINES	4.10
	3/15/13	OIL	WATER	O-DIST UNDERGRND LINES	7.47
				TOTAL:	22.20
WORTHINGTON EXCAVATING INC	3/15/13	SNOW REMOVAL	GENERAL FUND	FIRE ADMINISTRATION	75.00
	3/15/13	SPRAY DE-ICER	GENERAL FUND	ICE AND SNOW REMOVAL	840.00
				TOTAL:	915.00
ZIEGLER	3/15/13	SPARE BACKHOE BUCKET TEETH WATER		O-DIST UNDERGRND LINES	63.03
	3/15/13	SPARE BACKHOE TEETH WATER		O-DIST UNDERGRND LINES	23.05
	3/15/13	SPARE BACKHOE BUCKET TEETH WATER		O-DIST UNDERGRND LINES	190.84
	3/15/13	RETURNED SPARE BACKHOE TEE WATER		O-DIST UNDERGRND LINES	74.16
				TOTAL:	202.76

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	86,375.96		
229		RECREATION	7,554.99		
231		ECONOMIC DEV AUTHORITY	1,538.65		
321		PIR/TRUNKS	485.89		
401		IMPROVEMENT CONST	1,077.65		
432		EVENT CENTER/AUDITORIUM	42.50		
601		WATER	11,411.44		
602		MUNICIPAL WASTEWATER	11,853.55		
604		ELECTRIC	39,783.51		
606		STORM WATER MANAGEMENT	778.52		
609		LIQUOR	2,229.82		
612		AIRPORT	27,239.90		
614		MEMORIAL AUDITORIUM	730.82		
702		DATA PROCESSING	2,162.57		
873		GARBAGE COLLECTION	243.19		
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GRAND TOTAL:			193,508.96		
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TOTAL PAGES: 10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	3/22/13	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	<u>134.51</u>
				TOTAL:	134.51
ADVANCED PUBLIC SAFETY INC	3/22/13	12-V POWER SUPPLY	GENERAL FUND	POLICE ADMINISTRATION	<u>169.05</u>
				TOTAL:	169.05
ALDEN POOL & MUNICIPAL SUPPLY	3/22/13	14 DOZEN SMOKE BOMBS-TESTI	MUNICIPAL WASTEWAT	M-SOURCE MISC	<u>1,300.24</u>
				TOTAL:	1,300.24
AMERICAN BOTTLING COMPANY	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	<u>73.51</u>
				TOTAL:	73.51
ARCTIC ICE INC	3/22/13	ICE	LIQUOR	NON-DEPARTMENTAL	<u>140.60</u>
				TOTAL:	140.60
ARNOLD MOTOR SUPPLY	3/22/13	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	<u>37.70</u>
				TOTAL:	37.70
AVERA MEDICAL GROUP WORTHINGTON	3/22/13	EMPLOYMENT PHYSICAL	GENERAL FUND	PERSONNEL & RECRUITMEN	226.00
	3/22/13	HEPATITIS VACCINE	GENERAL FUND	POLICE ADMINISTRATION	150.00
	3/22/13	HEPATITIS VACCINE	GENERAL FUND	PAVED STREETS	76.00
	3/22/13	CDL LICENCE TESTING	RECREATION	GOLF COURSE-GREEN	25.00
	3/22/13	HEPATITIS VACCINE	RECREATION	PARK AREAS	25.00
	3/22/13	CDL LICENCE TESTING	WATER	O-DISTR MISC	152.00
	3/22/13	CDL LICENCE TESTING	ELECTRIC	O-DISTR MISC	<u>25.00</u>
				TOTAL:	679.00
BANNER ASSOCIATES INC	3/22/13	LPRW INTERCONNECTION	WATER	FA WELLS & SPRINGS	<u>849.00</u>
				TOTAL:	849.00
BEVERAGE WHOLESALERS INC	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	3,761.00
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	2,980.35
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	5,917.00
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	<u>306.35</u>
				TOTAL:	12,964.70
BOUSEMA FARMS, INC	3/22/13	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	<u>330.00</u>
				TOTAL:	330.00
CENTRAL SALT LLC	3/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,503.55
	3/22/13	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	<u>3,048.57</u>
				TOTAL:	4,552.12
CHAPULIS BRADLEY	3/22/13	REIMBURSE	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>241.15</u>
				TOTAL:	241.15
CHUCK WAGON VENDING INC	3/22/13	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	3/22/13	COFFEE	GENERAL FUND	SECURITY CENTER	<u>34.00</u>
				TOTAL:	68.00
CITY ENGINEERS ASSOC OF MN	3/22/13	ANNUAL DUES	GENERAL FUND	ENGINEERING ADMIN	<u>60.00</u>
				TOTAL:	60.00
CNA SURETY	3/22/13	BOND POLICY	ELECTRIC	INJURIES & DAMAGES	<u>100.00</u>
				TOTAL:	100.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COCA-COLA ENTERPRISES-MIDWEST DIVISION	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	202.00
				TOTAL:	202.00
COOPERATIVE ENERGY CO- ACCT # 5910807	3/22/13	FOOD GRADE HYDRAULIC OIL	STORM WATER MANAGE	STORM DRAINAGE	842.11
				TOTAL:	842.11
CREATIVE PRODUCT SOURCE INC	3/22/13	ANTISEPTIC BIO-HAND CLEANS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	200.15
				TOTAL:	200.15
CREATIVE PRODUCT SOURCING INC-DARE	3/22/13	DARE SUPPLIES	GENERAL FUND	DARE	488.77
				TOTAL:	488.77
CULLIGAN WATER COND CO	3/22/13	MONTHLY SERVICE	WATER	O-DISTR MISC	19.24
				TOTAL:	19.24
DACOTAH PAPER CO	3/22/13	BAGS	LIQUOR	O-GEN MISC	264.17
				TOTAL:	264.17
DANS ELECTRIC INC	3/22/13	REPAIR SHOP LIGHT	RECREATION	PARK AREAS	5.12
	3/22/13	REPAIR SHOP LIGHT	RECREATION	PARK AREAS	55.00
				TOTAL:	60.12
DAVIS TYPEWRITER CO INC	3/22/13	ERASERS	GENERAL FUND	CLERK'S OFFICE	1.38
	3/22/13	CARTRIDGE, FILE STORAGE	GENERAL FUND	ACCOUNTING	138.77
	3/22/13	PENCILS	GENERAL FUND	ENGINEERING ADMIN	1.45
	3/22/13	SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	3.66
	3/22/13	PENCILS	GENERAL FUND	ECONOMIC DEVELOPMENT	1.45
	3/22/13	SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	3.67
	3/22/13	CARTRIDGE, FILE STORAGE	DATA PROCESSING	DATA PROCESSING	113.13
	3/22/13	TONER	DATA PROCESSING	DATA PROCESSING	279.00
	3/22/13	BULK COPIER PAPER	DATA PROCESSING	COPIER/FAX	724.61
				TOTAL:	1,267.12
DEPARTMENT OF PUBLIC SAFETY	3/22/13	5 SETS POLICE LICENSE PLAT	GENERAL FUND	POLICE ADMINISTRATION	30.00
				TOTAL:	30.00
DEPUTY REGISTER #33	3/22/13	REGISTER FORFEITED VEHICLE	GENERAL FUND	POLICE ADMINISTRATION	102.50
				TOTAL:	102.50
DIAMOND VOGEL PAINT	3/22/13	PRIMER, PAINT TANK DRIVE C	MUNICIPAL WASTEWAT	M-PURIFY MISC	43.17
	3/22/13	PAINT-DRIVE CHAIN COVERS	MUNICIPAL WASTEWAT	M-PURIFY MISC	46.59
				TOTAL:	89.76
EARL F ANDERSEN INC- DIVISION OF SAFET	3/22/13	BRACKET	GENERAL FUND	SIGNS AND SIGNALS	65.96
	3/22/13	SIGNS	GENERAL FUND	SIGNS AND SIGNALS	1,112.25
				TOTAL:	1,178.21
FERGUSON WATERWORKS INC #2516	3/22/13	COUPLERS	WATER	M-TRANS MAINS	237.91
	3/22/13	STAINLESS REPAIR CLAMPS	WATER	M-TRANS MAINS	618.65
				TOTAL:	856.56
FLAHERTY & HOOD PA	3/22/13	ADA ISSUES	GENERAL FUND	CITY ATTORNEY	137.96
				TOTAL:	137.96
FRONTIER COMMUNICATIONS	3/22/13	ICAC REIMBURSED INTERNET	GENERAL FUND	POLICE ADMINISTRATION	94.35
				TOTAL:	94.35



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GAUL TIMOTHY E	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	176.00
	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	39.00
				TOTAL:	215.00
GRIMMIUS NATHAN	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	215.00
				TOTAL:	215.00
H & L MESABI	3/22/13	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	67.12
				TOTAL:	67.12
HAGEN BEVERAGE DISTRIBUTING INC	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	1,357.05
	3/22/13	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	349.70
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	5,312.05
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	6,642.35
				TOTAL:	12,961.75
HAIN SCOTT	3/22/13	REIMBURSE	ELECTRIC	ADMIN OFFICE SUPPLIES	49.95
	3/22/13	REIMBURSE	ELECTRIC	ADMIN MISC	99.90
				TOTAL:	149.85
HAWKINS INC	3/22/13	2 TONS CHLORINE	WATER	O-PURIFY	737.00
				TOTAL:	737.00
HOFFMAN DAVID	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	465.32
				TOTAL:	465.32
HOFFMAN GARY	3/22/13	REIMBURSE APPA LEGISLATIVE	ELECTRIC	ADMIN MISC	1,061.43
				TOTAL:	1,061.43
HOISINGTON KOEGLER GROUP INC.	3/22/13	WGTN SPORTS NEEDS ASSESSME	RECREATION	PARK AREAS	3,678.75
				TOTAL:	3,678.75
ITEN, VIDA	3/22/13	REIMBURSE	ELECTRIC	ACCTS-ASSISTANCE	84.45
				TOTAL:	84.45
ITRON INC	3/22/13	QTRLY SYSTEM SUPPORT	ELECTRIC	O-DISTR METERS	527.21
				TOTAL:	527.21
J & K WINDOWS	3/22/13	WINDOW CLEANING	LIQUOR	O-GEN MISC	64.13
				TOTAL:	64.13
JERRY'S AUTO SUPPLY	3/22/13	FUSES	GENERAL FUND	PAVED STREETS	6.89
	3/22/13	BATTERY BRUSH	GENERAL FUND	PAVED STREETS	7.51
	3/22/13	ANTENNAS FOR 410	GENERAL FUND	PAVED STREETS	12.27
	3/22/13	IMPORT WRENCH	GENERAL FUND	PAVED STREETS	180.62
	3/22/13	CHEMICAL	GENERAL FUND	PAVED STREETS	6.94
	3/22/13	JERRY'S AUTO SUPPLY	GENERAL FUND	PAVED STREETS	10.14
	3/22/13	CONNECTOR	GENERAL FUND	PAVED STREETS	10.68
	3/22/13	PARTS FOR 403	GENERAL FUND	ICE AND SNOW REMOVAL	40.75
	3/22/13	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	1.06
	3/22/13	HOSE, FITTINGS, LENS 418	GENERAL FUND	ICE AND SNOW REMOVAL	143.39
	3/22/13	FITTING	GENERAL FUND	ICE AND SNOW REMOVAL	2.66
	3/22/13	AIR FILTERS 403	GENERAL FUND	ICE AND SNOW REMOVAL	71.86
	3/22/13	SIGNAL LAMP 419	GENERAL FUND	ICE AND SNOW REMOVAL	88.68
	3/22/13	SIGNAL LAMP 419	GENERAL FUND	ICE AND SNOW REMOVAL	3.21
	3/22/13	SLIDE TERMINAL TOOLCAT	RECREATION	PARK AREAS	1.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/22/13	OIL FILTER	STORM WATER MANAGE	STREET CLEANING	7.37
	3/22/13	HYD FILTER ON 421	AIRPORT	O-GEN MISC	<u>11.44</u>
				TOTAL:	606.72
JOHNSON BROTHERS LIQUOR CO	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,022.94
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	2,952.50
	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,908.28
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	5,564.35
	3/22/13	BEER	LIQUOR	NON-DEPARTMENTAL	314.85
	3/22/13	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	11.03-
	3/22/13	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	13.80-
	3/22/13	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	15.00-
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	33.57
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	72.00
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	42.27
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	202.38
	3/22/13	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	<u>0.27-</u>
				TOTAL:	13,073.04
KARLS CARQUEST AUTO PARTS INC	3/22/13	FUEL FILTER PRESSURE WASHE	GENERAL FUND	PAVED STREETS	11.26
	3/22/13	FILTER UNIT 209	WATER	O-DIST UNDERGRND LINES	<u>8.69</u>
				TOTAL:	19.95
KOLANDER BRIAN	3/22/13	REIMBURSE	GENERAL FUND	ACCOUNTING	<u>236.25</u>
				TOTAL:	236.25
LARSON CRANE SERVICE INC	3/22/13	WASH SAND DELIVERED STORAG	GENERAL FUND	ICE AND SNOW REMOVAL	<u>1,037.60</u>
				TOTAL:	1,037.60
LEAGUE OF MN CITIES	3/22/13	JOINT LEGISLATIVE CONFEREN	GENERAL FUND	MAYOR AND COUNCIL	95.00
	3/22/13	JOINT LEGISLATIVE CONFEREN	GENERAL FUND	ADMINISTRATION	<u>95.00</u>
				TOTAL:	190.00
LEAGUE OF MN CITIES INSURANCE TRUST	3/22/13	WORK COMP	GENERAL FUND	MAYOR AND COUNCIL	54.00
	3/22/13	WORK COMP	GENERAL FUND	ADMINISTRATION	154.50
	3/22/13	WORK COMP	GENERAL FUND	ELECTIONS	18.00
	3/22/13	WORK COMP	GENERAL FUND	CLERK'S OFFICE	175.00
	3/22/13	WORK COMP	GENERAL FUND	ACCOUNTING	195.00
	3/22/13	WORK COMP	GENERAL FUND	ENGINEERING ADMIN	287.00
	3/22/13	WORK COMP	GENERAL FUND	ECONOMIC DEVELOPMENT	274.50
	3/22/13	WORK COMP	GENERAL FUND	GENERAL GOVT BUILDINGS	17.50
	3/22/13	WORK COMP	GENERAL FUND	POLICE ADMINISTRATION	11,395.25
	3/22/13	WORK COMP	GENERAL FUND	REGULATE LAWFUL GAMBLE	65.50
	3/22/13	WORK COMP	GENERAL FUND	SECURITY CENTER	335.75
	3/22/13	WORK COMP	GENERAL FUND	SECURITY CENTER	335.75
	3/22/13	WORK COMP	GENERAL FUND	FIRE ADMINISTRATION	4,509.75
	3/22/13	WORK COMP	GENERAL FUND	ANIMAL CONTROL ENFORCE	77.00
	3/22/13	WORK COMP	GENERAL FUND	PAVED STREETS	2,699.25
	3/22/13	WORK COMP	GENERAL FUND	ICE AND SNOW REMOVAL	826.00
	3/22/13	WORK COMP	GENERAL FUND	SIGNS AND SIGNALS	74.75
	3/22/13	WORK COMP	GENERAL FUND	TRASH PICKUP	110.75
	3/22/13	WORK COMP	GENERAL FUND	CODE ENFORCEMENT	74.00
	3/22/13	WORK COMP	GENERAL FUND	LAKE IMPROVEMENT	26.75
	3/22/13	WORK COMP	GENERAL FUND	MISC SPECIAL DAYS/EVEN	8.00
	3/22/13	WORK COMP	RECREATION	GOLF COURSE-CLUBHOUSE	14.25
	3/22/13	WORK COMP	RECREATION	GOLF COURSE-GREEN	473.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/22/13	WORK COMP	RECREATION	PARK AREAS	1,433.00
	3/22/13	WORK COMP	RECREATION	OLSON PARK CAMPGROUND	234.00
	3/22/13	WORK COMP	RECREATION	TREE REMOVAL	1,312.25
	3/22/13	WORK COMP	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	32.75
	3/22/13	WORK COMP	IMPROVEMENT CONST	OTHER MISC PROJECTS	1,654.25
	3/22/13	WORK COMP	WATER	INJURIES AND DAMAGES	2,574.50
	3/22/13	WORK COMP	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	3,545.75
	3/22/13	WORK COMP	ELECTRIC	INJURIES & DAMAGES	2,826.50
	3/22/13	WORK COMP	STORM WATER MANAGE	STORM DRAINAGE	393.25
	3/22/13	WORK COMP	STORM WATER MANAGE	STREET CLEANING	815.75
	3/22/13	WORK COMP	LIQUOR	O-GEN MISC	1,060.25
	3/22/13	WORK COMP	AIRPORT	O-GEN MISC	189.00
	3/22/13	WORK COMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	66.75
	3/22/13	WORK COMP	DATA PROCESSING	DATA PROCESSING	221.75
				TOTAL:	38,561.75
LOCATORS & SUPPLIES INC	3/22/13	STREET LIGHT POLE NUMBERS	ELECTRIC	M-DISTR ST LITE & SIG	563.73
				TOTAL:	563.73
MARCO	3/22/13	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	27.61
	3/22/13	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	27.61
	3/22/13	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.35
	3/22/13	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	29.35
	3/22/13	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	114.57
				TOTAL:	228.49
MCCUEN, JOSHUA W	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	245.25
	3/22/13	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	215.00
				TOTAL:	460.25
MEAD & HUNT INC	3/22/13	PROFESSIONAL SERVICES	AIRPORT	O-GEN MISC	898.16
	3/22/13	PROFESSIONAL SERVICES	AIRPORT	PROJECT #4	441.08
				TOTAL:	1,339.24
MES - MIDAM	3/22/13	FIRE HOSE FOR UNIT 308	MUNICIPAL WASTEWAT	M-PURIFY MISC	157.42
				TOTAL:	157.42
MINNESOTA COUNTY ATTORNEY'S ASSOC	3/22/13	TRAINING-HOFFMAN	GENERAL FUND	POLICE ADMINISTRATION	120.00
	3/22/13	TRAINING-FLYNN	GENERAL FUND	POLICE ADMINISTRATION	120.00
				TOTAL:	240.00
MINNESOTA DEPARTMENT OF HEALTH	3/22/13	CLASS D CERT FEIT, PRINS	WATER	O-DISTR MISC	46.00
				TOTAL:	46.00
MINNESOTA ENERGY RESOURCES CORP	3/22/13	GAS SERVICE	GENERAL FUND	PAVED STREETS	543.93
	3/22/13	GAS SERVICE	GENERAL FUND	PAVED STREETS	157.03
	3/22/13	GAS SERVICE	RECREATION	PARK AREAS	16.03
	3/22/13	GAS SERVICE	RECREATION	PARK AREAS	1.16
	3/22/13	GAS SERVICE	WATER	O-DISTR MISC	543.93
	3/22/13	GAS SERVICE	WATER	O-DISTR MISC	75.37
	3/22/13	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	181.32
	3/22/13	GAS SERVICE	ELECTRIC	O-DISTR MISC	543.93
	3/22/13	GAS SERVICE	ELECTRIC	O-DISTR MISC	81.66
	3/22/13	GAS SERVICE	LIQUOR	O-GEN MISC	314.06
	3/22/13	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	365.00
				TOTAL:	2,823.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MISCELLANEOUS V AUNG HAN WIN	3/22/13	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	14.06
AUNG HAN WIN	3/22/13	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.02
AUNG HAN WIN	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
AUNG HAN WIN	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.04
RALL MARV	3/22/13	CUSTOMER REBATE ELECTRIC		CUSTOMER INSTALL EXPEN	25.00
RIVERA EFRAIN M	3/22/13	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	23.91
RIVERA EFRAIN M	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
RIVERA EFRAIN M	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.06
US BANK HOME MORTGAGE	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	56.53
US BANK HOME MORTGAGE	3/22/13	REFUND OF DEPOSITS-ACCTS F STORM WATER MANAGE		NON-DEPARTMENTAL	1.24
US BANK HOME MORTGAGE	3/22/13	REFUND OF DEPOSITS-ACCTS F STREET LIGHTING		NON-DEPARTMENTAL	1.16
USDA RURAL DEVELOPMENT	3/22/13	REFUND OF CREDITS-ACCTS FI ELECTRIC		NON-DEPARTMENTAL	87.73
VIDES OSCAR E	3/22/13	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	21.90
VIDES OSCAR E	3/22/13	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.02
VIDES OSCAR E	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
VIDES OSCAR E	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.04
WALTER SARA M	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	57.86
WALTER SARA M	3/22/13	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
				TOTAL:	574.62
MORGAN CREEK VINEYARDS	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	78.84
				TOTAL:	78.84
MORRIS ELECTRONICS INC	3/22/13	SYMANTEC ANTI-SPAM	DATA PROCESSING	DATA PROCESSING	629.28
	3/22/13	TECHNICAL SUPPORT	DATA PROCESSING	DATA PROCESSING	70.00
				TOTAL:	699.28
NCPERS MINNESOTA 851801	3/22/13	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	97.08
	3/22/13	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	95.67
	3/22/13	INSURANCE MARCH	GENERAL FUND	NON-DEPARTMENTAL	32.00
	3/22/13	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	3/22/13	LIFE INS	RECREATION	NON-DEPARTMENTAL	21.43
	3/22/13	LIFE INS	RECREATION	NON-DEPARTMENTAL	22.21
	3/22/13	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.24
	3/22/13	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.60
	3/22/13	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.04
	3/22/13	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.30
	3/22/13	LIFE INS	WATER	NON-DEPARTMENTAL	22.51
	3/22/13	LIFE INS	WATER	NON-DEPARTMENTAL	22.56
	3/22/13	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	24.96
	3/22/13	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	24.73
	3/22/13	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.84
	3/22/13	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.80
	3/22/13	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.90
	3/22/13	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.13
	3/22/13	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	3/22/13	LIFE INS	LIQUOR	NON-DEPARTMENTAL	16.00
	3/22/13	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	3/22/13	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	512.00
NOBLES COOPERATIVE ELECTRIC	3/22/13	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.17
	3/22/13	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.17
	3/22/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	287.83
	3/22/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	141.63
	3/22/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	80.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/22/13	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	16.03
	3/22/13	ELECTRIC SERVICE	WATER	O-PUMPING	15.46
	3/22/13	ELECTRIC SERVICE	WATER	O-PUMPING	15.46
	3/22/13	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	40.57
				TOTAL:	613.48
NOBLES COUNTY ATTORNEY	3/22/13	DWI FORFEITURE-TOL	GENERAL FUND	POLICE ADMINISTRATION	42.04
	3/22/13	DWI FORFEITURE-PEREZ-RIVER	GENERAL FUND	POLICE ADMINISTRATION	42.04
				TOTAL:	84.08
NOBLES COUNTY AUDITOR/TREASURER	3/22/13	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	147.96
	3/22/13	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	295.92
	3/22/13	UTILITY PERMIT FEE-LINCOLN	WATER	FA WELLS & SPRINGS	130.00
	3/22/13	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	118.37
	3/22/13	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	236.74
	3/22/13	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	710.21
	3/22/13	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,450.02
				TOTAL:	3,089.22
OLSEN DEB	3/22/13	REIMBURSE	GENERAL FUND	ACCOUNTING	51.68
				TOTAL:	51.68
PAUSTIS & SONS	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	6,589.06
	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	108.00
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	83.75
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	2.25
				TOTAL:	6,783.06
PEPSI COLA BOTTLING CO	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	26.50
	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	145.20
	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	26.50
	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	47.95
				TOTAL:	246.15
PHILLIPS WINE & SPIRITS INC	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,684.60
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	900.35
	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,140.95
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	521.65
	3/22/13	MIX	LIQUOR	NON-DEPARTMENTAL	94.75
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	92.59
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	32.00
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	38.92
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	20.80
				TOTAL:	9,526.61
PIPESTONE COUNTY SHERIFF OFFICE	3/22/13	REIMBURSE PCSO FOR BATTERY PD TASK FORCE		BUFFALO RIDGE DRUG TAS	103.85
				TOTAL:	103.85
PRINS KEVIN	3/22/13	REIMBURSE	WATER	O-DISTR MISC	272.66
				TOTAL:	272.66
PSI POWER WASHERS INC	3/22/13	SHUTOFF VALVE	GENERAL FUND	PAVED STREETS	65.00
	3/22/13	SHUTOFF VALVE	GENERAL FUND	PAVED STREETS	91.83
				TOTAL:	156.83
RACOM CORP	3/22/13	NARROW BAND RADIO UNIT 207	WATER	FA MACHINERY & EQUIPME	677.61

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	677.61
RESCO INC	3/22/13	PULLING LUBE FOR 15 KV CAB ELECTRIC		FA DISTR UNDRGRND COND	669.82
	3/22/13	PEDESTALS	ELECTRIC	FA DISTR UNDRGRND COND	2,044.61
				TOTAL:	2,714.43
RIVERLAND COMMUNITY COLLEGE	3/22/13	DOT INSTRUCTOR COURSE-HILL GENERAL FUND		POLICE ADMINISTRATION	230.00
				TOTAL:	230.00
RONS REPAIR INC	3/22/13	DOT INSPECTION UNIT 101	ELECTRIC	M-SOURCE EQUIPMENT	441.96
				TOTAL:	441.96
RUNNINGS SUPPLY INC-ACCT#9502440	3/22/13	GRINDING WHEEL, CUTTING WH MUNICIPAL WASTEWAT	O-PURIFY MISC		8.63
	3/22/13	SHOTGUN SHELLS FOR WWTP	MUNICIPAL WASTEWAT	O-PURIFY MISC	7.69
	3/22/13	DUST MASKS	MUNICIPAL WASTEWAT	O-PURIFY MISC	10.68
	3/22/13	SALT	MUNICIPAL WASTEWAT	O-PURIFY MISC	10.57
				TOTAL:	37.57
RUNNINGS SUPPLY INC-ACCT#9502485	3/22/13	SILICONE SEALANT	GENERAL FUND	PAVED STREETS	5.12
	3/22/13	DRILL BIT	GENERAL FUND	SIGNS AND SIGNALS	7.68
	3/22/13	BAR OIL	RECREATION	TREE REMOVAL	32.69
				TOTAL:	45.49
SCHWALBACH ACE HARDWARE	3/22/13	FEBRUARY SNOW REMOVAL	GENERAL FUND	COMMUNITY CENTER	127.50
	3/22/13	MARCH SNOW REMOVAL	GENERAL FUND	COMMUNITY CENTER	28.13
				TOTAL:	155.63
SCHWALBACH ACE HARDWARE-5930	3/22/13	SHOWER CURTAINS	GENERAL FUND	COMMUNITY CENTER	25.63
	3/22/13	MAILBOX	RECREATION	TREE REMOVAL	16.02
				TOTAL:	41.65
SEW UNIQUE INC	3/22/13	FLAGS, BADGES	GENERAL FUND	POLICE ADMINISTRATION	141.08
				TOTAL:	141.08
ARTHUR SHERER	3/22/13	SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	820.00
				TOTAL:	820.00
SHINE BROS CORP OF MN	3/22/13	METAL FOR CLARIFIER SCRAPP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	39.61
				TOTAL:	39.61
SIRCHIE LABS INC	3/22/13	EVIDENCE BAGS	GENERAL FUND	SECURITY CENTER	41.16
	3/22/13	EVIDENCE BAGS	GENERAL FUND	SECURITY CENTER	41.16
				TOTAL:	82.32
SOUTHERN WINE & SPIRITS OF MINNESOTA	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,851.45
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	816.00
	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,890.89
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	660.00
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	75.85
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	18.50
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	19.43
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	22.20
				TOTAL:	9,354.32
SOUTHWEST CRISIS CENTER	3/22/13	SICKMEYER CONTINUING ED	GENERAL FUND	POLICE ADMINISTRATION	35.00
				TOTAL:	35.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	3/22/13	CONSTRUCTION INSPECTION	GENERAL FUND	FIRE ADMINISTRATION	200.00
				TOTAL:	200.00
SOUTHWESTERN MENTAL HEALTH CENTER INC	3/22/13	EAP SESSION	GENERAL FUND	OTHER GEN GOVT MISC	39.00
	3/22/13	EAP SESSION	RECREATION	GOLF COURSE-GREEN	0.72
	3/22/13	EAP SESSION	RECREATION	PARK AREAS	2.89
	3/22/13	EAP SESSION	WATER	EMPLOYEE PENS & BENEFIT	4.33
	3/22/13	EAP SESSION	MUNICIPAL WASTEWAT	O-PURIFY MISC	5.78
	3/22/13	EAP SESSION	ELECTRIC	EMPLOYEE PENS & BENEFIT	8.67
	3/22/13	EAP SESSION	LIQUOR	O-GEN MISC	2.17
	3/22/13	EAP SESSION	DATA PROCESSING	DATA PROCESSING	1.44
				TOTAL:	65.00
STAG CLOTHIERS	3/22/13	POLICE DEPT ALTERATIONS	GENERAL FUND	POLICE ADMINISTRATION	13.42
				TOTAL:	13.42
ROBIN STOYKE	3/22/13	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.43
				TOTAL:	56.43
STUART C IRBY CO	3/22/13	THREE PHASE METERS P5436-P	ELECTRIC	FA DISTR METERS	20,680.31
				TOTAL:	20,680.31
THEATREWORKS USA CORP	3/22/13	JUNIE B JONES SERIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	4,400.00
				TOTAL:	4,400.00
THOMPSON RANDY	3/22/13	REIMBURSE	ELECTRIC	ADMIN MISC	1,129.23
				TOTAL:	1,129.23
TRI-STATE RENTAL CENTER	3/22/13	ROTARY HAMMER	GENERAL FUND	PAVED STREETS	1,098.46
				TOTAL:	1,098.46
UNITED PARCEL SERVICE	3/22/13	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	33.32
				TOTAL:	33.32
UNITED STATES DRUG TESTING LABORATORIE	3/22/13	HAIR TESTS (TF #13-128)	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	130.00
				TOTAL:	130.00
VERIZON WIRELESS	3/22/13	PHONE CHARGES, 6 AGENT PHO	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,875.66
	3/22/13	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	87.29
				TOTAL:	1,962.95
WAL MART BUSINESS/GECRB	3/22/13	DISPATCH/BREAKROOM SUPPLIE	GENERAL FUND	SECURITY CENTER	11.63
	3/22/13	DISPATCH/BREAKROOM SUPPLIE	GENERAL FUND	SECURITY CENTER	11.64
	3/22/13	LEC BREAKROOM TOWELS, WASH	GENERAL FUND	SECURITY CENTER	6.65
	3/22/13	LEC BREAKROOM TOWELS, WASH	GENERAL FUND	SECURITY CENTER	6.66
				TOTAL:	36.58
WATCHGUARD VIDEO	3/22/13	NEW SQUAD INSTALLATION	GENERAL FUND	POLICE ADMINISTRATION	176.34
				TOTAL:	176.34
WESCO DISTRIBUTION INC	3/22/13	TAPE	ELECTRIC	FA DISTR UNDRGRND COND	1,256.96
				TOTAL:	1,256.96
WEST GOVERNMENT SERVICES	3/22/13	FEB CLEAR	GENERAL FUND	SECURITY CENTER	69.92
	3/22/13	FEB CLEAR	GENERAL FUND	SECURITY CENTER	69.92
				TOTAL:	139.84

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WINE MERCHANTS	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	216.00
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.60</u>
				TOTAL:	217.60
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,216.90
	3/22/13	WINE	LIQUOR	NON-DEPARTMENTAL	480.00
	3/22/13	LIQUOR	LIQUOR	NON-DEPARTMENTAL	562.50
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	68.50
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	9.90
	3/22/13	FREIGHT	LIQUOR	O-SOURCE MISC	<u>8.25</u>
				TOTAL:	6,346.05
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	3/22/13	FRANCHISE FEE PAYMENT-FEBR	CABLE TELEVISION	CABLE	<u>7,198.13</u>
				TOTAL:	7,198.13
WORTHINGTON EXCAVATING INC	3/22/13	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	1,650.00
	3/22/13	SPRAY SALT WITH SOS DEICER	GENERAL FUND	ICE AND SNOW REMOVAL	<u>1,296.00</u>
				TOTAL:	2,946.00
WORTHINGTON FOOTWEAR	3/22/13	INSULATED BOOTS	RECREATION	PARK AREAS	<u>196.80</u>
				TOTAL:	196.80
WORTHINGTON HOCKEY ASSOC	3/22/13	ANNUAL PAYMENT	RECREATION	HOCKEY ARENA	<u>7,500.00</u>
				TOTAL:	7,500.00
YMCA	3/22/13	2013 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	<u>3,640.67</u>
				TOTAL:	3,640.67
ZIEGLER	3/22/13	MAINTENANCE CONTRACT GENSE	ELECTRIC	M-SOURCE EQUIPMENT	<u>29,750.00</u>
				TOTAL:	29,750.00
CRAIG ZYLSTRA	3/22/13	SNOW REMOVAL LABOR	GENERAL FUND	ICE AND SNOW REMOVAL	<u>165.00</u>
				TOTAL:	165.00
CRAIG ZYLSTRA	3/22/13	SNOW REMOVAL EQUIP RENT	GENERAL FUND	ICE AND SNOW REMOVAL	<u>165.00</u>
				TOTAL:	165.00



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	40,613.74		
207		PD TASK FORCE	2,396.95		
229		RECREATION	19,233.64		
321		PIR/TRUNKS	39.59		
401		IMPROVEMENT CONST	1,668.59		
601		WATER	7,526.67		
602		MUNICIPAL WASTEWATER	5,762.25		
604		ELECTRIC	64,694.82		
606		STORM WATER MANAGEMENT	2,063.75		
607		STREET LIGHTING	1.16		
609		LIQUOR	73,705.01		
612		AIRPORT	1,580.25		
614		MEMORIAL AUDITORIUM	5,651.75		
702		DATA PROCESSING	2,320.29		
872		CABLE TELEVISION	7,198.13		
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GRAND TOTAL:			234,456.59		
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