

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, MARCH 13, 2017**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Mike Kuhle with the following Council Members present: Larry Janssen, Alan Oberloh, Chad Cummings, Amy Ernst, Mike Harmon. Honorary Council Member: Chris Kielblock.

Staff present: Steve Robinson, City Administrator; Brad Chapulis, Director of Community/Economic Development; Sgt. Brett Wiltrout, Public Safety Department; Janice Oberloh, City Clerk; Dwayne Haffield, Director of Engineering (7:31 p.m.).

Others present: Karl Evers-Hallstrom, Daily Globe.

The Pledge of Allegiance was recited.

**HONORARY COUNCIL MEMBER**

Mayor Kuhle welcomed Chris Kielblock as the Honorary Council Member for the months of February, March and April, 2017.

**PUBLIC HEARING AND RESOLUTIONS NO. 2017-03-01 AND NO. 2017-03-02 ADOPTED  
APPROVING NOBLES HOME INITIATIVE APPLICATIONS -PARCEL ID# 31-1534-210 &  
31-1534-215 - GRAND AVENUE**

Pursuant to published notice, this was the time and date for a public hearing regarding Nobles Home Initiative (NHI) Applications submitted by Larry Davis.

The motion was made by Council Member Janssen, seconded by Council Member Oberloh and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, said Mr. Davis was seeking approval of the tax abatement for the construction of a single family dwelling on each of the two properties he owns that are legally described as Lots 3 and 4, Block 1, Davis Addition, City of Worthington, Nobles County, Minnesota. Each single family dwelling will include 1,566 square feet of living space on the main level, and unfinished basement and a two stall attached garage.

Mr. Chapulis said after reviewing the applications, staff concluded that they meet the NHI guidelines and was recommending Council approval.

Mayor Kuhle asked if there was anyone present who wished to present testimony regarding the applications. None was received.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to close the hearing.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to adopt the following resolutions approving the NHI applications for tax abatement:

RESOLUTION NO. 2017-03-01

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 2017-03-02

A RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813

(Refer to Resolution File for complete copy of Resolution)

**AGENDA CLOSED / APPROVED WITH ADDITION**

Staff requested the following additions to the agenda:

- Public Hearing for two Nobles Home Initiative Applications submitted by Larry Davis - the hearing notice had been published as required
- Amend item E. 2. - For an additional recommendation from the Nominating Committee for committee appointment
- Add - item E. 3. - Application for a new on-sale beer license - Nobles County Speedway, Van Ecker Promotions

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to close / approve the agenda with the requested additions.

**CONSENT AGENDA APPROVED**

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting February 27, 2017
- Minutes of Boards and Commissions - Worthington Housing and Redevelopment Authority Board Minutes of January 31, 2017; Heron Lake Watershed Board Minutes of December 20, 2016; Center for Active Living Committee Minutes of February 13, 2017; Planning

- Commission/Board of Appeals Minutes of March 7, 2017  
• Bills payable and totaling \$554,232.89 be ordered paid

### **BIO-SCIENCE CONFERENCE SPONSORSHIP**

Worthington Regional Economic Development Corporation submitted a request for City sponsorship of their Annual BioScience Conference to be held April 6<sup>th</sup> and 7<sup>th</sup>, 2017. Steve Robinson, City Administrator, noted the City had, in the past, been a conference sponsor at the Gold Level of \$2,500, which includes three admission tickets and reserved seating. Mr. Robinson said should Council approve the sponsorship, funds could come from the \$86,000 budgeted Miscellaneous Professional Services in the Economic Development Authority fund, or council could choose to use funds in addition to the \$86,000 already budgeted, which would require a budget amendment.

The motion was made by Council Member Oberloh, seconded by Council Member Janssen and unanimously carried to approve the Gold Level sponsorship of \$2,500 for the 2017 Bio-Science Conference, with funds directed from the Miscellaneous Professional Services in the Economic Development - Miscellaneous Professional Services Fund.

### **NOMINATING COMMITTEE RECOMMENDATIONS FOR COMMITTEE APPOINTMENTS / RE-APPOINTMENTS**

The Nominating Committee met on March 3, 2017 and made the following recommendations to Council for Committee appointments/re-appointments:

- |  |   |
|--|---|
| <u>Center for Active Living</u> -              | Appoint Maria Parga for a three year term to replace Pat Henderscheidt - term to expire 12/31/2019  |
|  | Appoint Julie Buntjer to replace Carole Wiese for a three-year term - term to expire 12/31/2019   |
|  | Re-appoint Nancy Hofstee - term ended 12/31/2016 - is eligible for first full three-year term and has agreed to serve - term to expire 12/31/2019 |
| <u>Econ. Development Revolving Loan Fund</u> - | Re-appoint Dan Greve - term expired 12/31/2016 - is eligible for second two-year term and has agreed to serve - term to expire 12/31/2018         |
|  | Re-appoint Doug Tate - term expired 12/31/2016 - is eligible for second two-year term and has agreed to serve - term to expire 12/31/2018         |

<u>Memorial Auditorium - Advisory Board</u>	Re-appoint Dave Reeves for his second full term - term to expire July 31, 2019 and he has agreed to serve
<u>Park &amp; Recreation- Advisory Board</u>	Re-appoint Joe Anderson - term expires 03/31/2017 - is eligible for a second full three-year term and has agreed to serve - term to expire 03/31/2020  Re-appoint Jacoba Nagel - term expires - 03/31/2017 - is eligible for second three-year term and has agreed to serve - term to expire 03/31/2020  Re-appoint Scott Langerud - term expires 03/31/2017 - is eligible for second three-year term and has agreed to serve - term to expire 03/31/2020
<u>Planning Commission -</u>	Re-appoint Bob Bristow - term expires 03/31/2017 - is eligible for second three-year term and has agreed to serve - term to expire 03/31/2020  Appoint Chris Kielblock for a full three-year term to replace Ken Moser - term expires 03/31/2020
<u>Public Arts Commission -</u>	Appoint Cheryl Avenel-Navara to fill the unexpired term of Stacy Nagel, term to expire November 30, 2017
<u>Water and Light Commission -</u>	Re-appoint Gary Hoffman - second term expires 03/31/2017 - is eligible for third three-year term and has agreed to serve - term expires 03/31/2020  Appoint Deb Weg for a three-year term to replace Jim Elsing who was not eligible for another term - term to expire 03/31/2020

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to approve the committee appointments / re-appointments as recommended by the Nominating Committee.

**APPLICATION FOR NEW ON-SALE BEER LICENSE APPROVED - NOBLES COUNTY SPEEDWAY, VAN ECKER PROMOTIONS**

An application for a new On-Sale Beer License had been received from Van Ecker Promotions, LLC, Woodstock, Minnesota, for the 2017 racing season at the Nobles County Speedway. License period will be May through September, 2017. All the required paperwork, fees, and insurance certificate naming the City as additional insured have been received.

The motion was made by Council Member Oberloh, seconded by Council Member Cummings and unanimously carried to approve the On-Sale Beer License for Van Ecker Promotions, LLC for the Nobles County Speedway 2017 racing season.

### **COMPREHENSIVE PLAN AMENDMENT - I-90 TRUCK WASH, INC.**

Council considered a request from I-90 Truck Wash, Inc. for an amendment to the City's Comprehensive Plan Land Use Map for a revision of the designated land use for property it owns within Boote's Addition, from the current Highway Commercial and Medium Density Residential to Special Industrial. If approved, the amendment would allow for heavy industrial development to locate and operate in the subject area. Specifically, the I-90 Truck Wash was requesting the approval to allow for construction and operation of a bituminous plant on the property in question. The property is commonly referred to as the former Bob's Truck Stop property, and is currently zoned, along with the surrounding property, as "B-3" - General Business. Classified as a "Manufacturing - Primary Production" land use, bituminous plants are only permitted to operate in "M-2" - General Industrial zoning districts through issuance of a conditional use permit. Brad Chapulis, Director of Community/Economic Development, said in order for the plan to operate on the subject property, the applicant would need to receive the following approvals, in order: comprehensive plan amendment, change of zone, and conditional use permit.

The Planning Commission considered the request at their March 7, 2017 meeting, and after holding a public hearing, voted unanimously to deny the requested amendment as it believed allowing for heavy industrial development within the area would be in direct conflict with the goals/objectives of the Comprehensive Plan, especially for the Highway 59/60 Corridor sub area. Council Member Ernst said she was at the Planning Commission meeting - there were several members of the community there and they were all opposed to the request.

Mr. Chapulis pointed out that State Statute 462.355, Subdivision 3 requires a two-thirds vote of the Council for the approval or amendment of a Comprehensive Plan.

The motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to not approve the request for the Comprehensive Plan amendment.

### **COUNCIL COMMITTEE REPORTS**

Mayor Kuhle - last week he and Council Members Janssen and Harmon were in St. Paul to meet

with the Minnesota Department of Human Rights - they have budgeted for three out-state offices locations - Worthington, Rochester, and Duluth - not really about regulation but more about economic Development for entrepreneurs and business start ups.

Council Member Janssen - Noted it was an interesting meeting in St. Paul with the Department of Human Rights; also reported he had attended the Worthington-Crailsheim Banquet on Sunday, and had participated in the candidate selection process prior to that. Last week he attended the NEON meeting - they discussed broadband.

Council Member Oberloh - nothing to report but questioned who's decision it should be that the Municipal Liquor Store would not be open on Sundays after July 1, 2017 as was recently approved by the State. Steve Robinson, City Administrator, responded it was Council's store and they would have the ultimate say, but staff had discussed the issue and determined they were not in favor of being open.

Honorary Council Member Kielblock - attended the Memorial Auditorium Board meeting and the Planning Commission meeting - they are trying to show a good mix of movies at the Auditorium - their numbers have really improved. Also - kudos to the Auditorium staff for their great work - the Board receives positive comments on staff regularly from out of town performers. Video monitors have now been installed in the lobby at the Auditorium so if someone needs to leave the Auditorium they can watch the performance in the lobby.

Council Member Cummings - attended the Memorial Auditorium meeting - talked about new seating, could potentially lose 30-40 seats. It would be good if the sales tax extension would go through and we could some of those funds - they would also push for private funding.

Council Member Ernst - attended the Legislative Breakfast, and attended a Cable 3 meeting - they are pushing for use of social media with the City. Also attended the Planning Commission, and the NEON Committee meeting where they discussed the "Ride the Waves 60/90 Corridor Initiative", which was for hot spot installations in small towns, and was started approximately five years ago.

### **CITY ADMINISTRATOR'S REPORT**

Steve Robinson, City Administrator, reported that he and the Police Chief were in Sioux Falls for an award ceremony with the High Intensity Drug Trafficking Authority - it was actually awarded to the Sioux Falls Task Force but most of the work was done by our local Buffalo Ridge Drug Task Force, and the center of the operation was here in Worthington. Representatives were there from the DEA, ATF, IRS,BCA, Attorney Generals and National Guard. It was a great job by our guys and went on for a number of months here in Worthington.

Next Monday we are interviewing Police Officer candidates, and next Tuesday is the grant presentation by the Superbowl Committee that the County Community Health Department was awarded. We just got notice that our sales tax bill will be heard by House Committee on Wednesday morning, and that it would be heard by the Senate Committee on Thursday morning. He has some appointments on Tuesday with some members of the House Committee so he will be traveling there - the Mayor is planning on being at the Wednesday meeting. He invited Council Member Cummings

to attend the Thursday meeting at the Capital if it worked for him.

**CLOSED SESSION UNDER MINN. STAT. § 13D.05, SUBD. 3C(2) - REVIEW OF CONFIDENTIAL OR PROTECTED NONPUBLIC APPRAISAL DATA UNDER SECTION 13.44 SUBD. 3 - APPROVE APPRAISALS AND AUTHORIZE OFFERS FOR ACQUISITION OF PROPERTY AND EASEMENTS FOR CD 12 FLOOD MITIGATION PROJECT - COUNTY PIN: 31-3718-505, COUNTY PIN: 31-1526-600 and 31-1526-700, COUNTY PIN: 31-2943-000, COUNTY PIN: 31-1095-000 and 31-1095-300, COUNTY PIN: 31-1095-250, COUNTY PIN: 31-2583-000 and 31-3290-000, COUNTY PIN: 31-3293-000, COUNTY PIN: 31-3669-000, COUNTY PIN: 31-3687-000**

Mayor Kuhle announced that Council would be going into closed session under Minn. Stat. § 13D. 5, Subd. 3C(2) for consideration of non-public appraisal data for the following parcels: County PIN: 31-3718-505, County PIN: 31-1526-600 and 31-1526-700, County PIN: 31-2943-000, County PIN: 31-1095-000 and 31-1095-300, County PIN: 31-1095-250, County PIN: 31-2583-000 and 31-3290-000, County PIN: 31-3293-000, County PIN: 31-3669-000, County PIN: 31-3687-000 regarding acquisition of property and easements for the CD 12 Flood Mitigation Project.

The motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to close the meeting at 7:47 p.m.

The motion was made by Council Member Cummings, seconded by Council Member Ernst and unanimously carried to re-open the meeting at 8:17 p.m.

**ADJOURNMENT**

The motion was made by Council Member Oberloh, seconded by Council Member Ernst and unanimously carried to adjourn the meeting at 8:18 p.m.

Janice Oberloh, MCMC  
City Clerk/Human Resource Assistant

# **WATER AND LIGHT COMMISSION MINUTES**

## **REGULAR MEETING**

### **MARCH 6, 2017**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: James Elsing, Aaron Hagen, Michael Harmon and Lyle Ten Haken.

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Deb Scheidt, Secretary to the Commission

Others present: Karl Evers-Hillstrom, Daily Globe

#### **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Harmon, seconded by Commissioner Ten Haken and unanimously carried to close the agenda as presented.

#### **CONSENT AGENDA APPROVED**

A motion was made by Commissioner Elsing, seconded by Commissioner Hagen and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on February 6, 2017
- Utility bills payable totaling \$319,650.98 for February 10, February 17, February 24 and March 3, 2017

#### **BIOSCIENCE CONFERENCE SPONSORSHIP REQUEST**

Scott Hain, General Manager, reported that Worthington Regional Economic Development Corporation (WREDC) will be hosting the 13<sup>th</sup> Annual Bioscience Conference in Worthington on April 6-7, 2017. Mr. Hain reported that Worthington Public Utilities received a request to consider a sponsorship for the event and presented the sponsorship opportunities to the Commission.

After discussion, a motion was made by Commissioner Elsing, seconded by Commissioner Ten Haken and unanimously carried to participate in the 2017 event at the \$1,500 Silver Sponsorship level.

#### **OWATONNA PUBLIC UTILITIES ELECTRIC & WATER RATE COMPARISON STUDY**

Scott Hain, General Manager, presented the results of the Owatonna Public Utilities electric and water rate comparison study for the period of January through December 2016. Based on the information included in the survey, Worthington ranked third lowest in residential, second lowest in commercial and second lowest in industrial electric cost comparisons. Fifteen electric utilities



were surveyed including eleven municipal utilities, two rural electric cooperatives and two investor-owned utilities.

Worthington ranked in the middle when comparing residential, commercial and industrial water costs with twelve other water utilities.

### **STREET LIGHTING**

Scott Hain, General Manager, and Patrick Demuth, Electric Superintendent, provided the Commission with information on Worthington Public Utilities' ongoing conversion of street lighting from high pressure sodium (HPS) to light emitting diode (LED). The Commission was informed of the areas of the city that have been converted to LED lighting, future replacement schedule throughout the remainder of the city, the reduction in kilowatt hours used and annual savings in street lighting costs resulting from the conversion.

### **LEWIS & CLARK UPDATE**

Scott Hain, General Manager, provided the Commission with an update on funding for the Lewis & Clark Regional Water System project along with the proposed system improvements for incorporating water from Lewis & Clark and the anticipated timeline for completion of the project to Worthington.

### **STRATEGIC PLANNING**

Scott Hain, General Manager, reported that Bill Radio, former MRES Director of Member and Public Relations, would facilitate a strategic planning session for Water and Light Commission members and Worthington Public Utilities utility staff. Mr. Hain provided the Commission with an outline for the strategic planning session. Possible dates during the last week in April and the first week in May were discussed. Mr. Hain will contact Mr. Radio to determine more definite dates and report back to the Commission.

### **COMMISSION COMMITTEE REPORTS**

Commissioner Ten Haken provided a verbal report on occupancy at the Rising Sun Estates housing project.

### **ADJOURNMENT**

A motion was made by Commissioner Hagen, seconded by Commissioner Elsing and unanimously carried to adjourn the meeting at 4:35 P.M. President Hoffmann declared the meeting adjourned.

**WATER AND LIGHT COMMISSION MINUTES**  
**REGULAR MEETING**  
**MARCH 20, 2017**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M. by President Gary Hoffmann with the following members present: James Elsing and Aaron Hagen. Absent were Michael Harmon and Lyle Ten Haken.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: Karl Evers-Hillstrom, Daily Globe

**AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Elsing, seconded by Commissioner Hagen and unanimously carried to close the agenda as presented.

**CONSENT AGENDA APPROVED**

A motion was made by Commissioner Hagen, seconded by Commissioner Elsing and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on March 6, 2017
- Staff reports for February 2017
- Utility bills payable totaling \$93,570.63 for March 10 and March 17, 2017

**FINANCIAL STATEMENTS AND SALES REPORTS**

A motion was made by Commissioner Hagen, seconded by Commissioner Elsing and unanimously carried to accept the financial statements and sales reports for February 2017.

**2016 SAFETY, SERVICE QUALITY AND DISTRIBUTION RELIABILITY STANDARDS**

Scott Hain, General Manager, reviewed the Worthington Public Utilities 2016 Safety, Service Quality and Distribution Reliability Standards report with Commission members. Minnesota statutes require that municipally-owned electric utilities make an annual report on their adopted standards to their local governing body. The 2016 Commission-adopted goals were:

SAIDI (minutes)	10.00 or less
SAIFI (frequency)	0.33 or less
CAIDI (minutes)	60.00 or less

Water and Light Commission Minutes

March 20, 2017

Page 2

Mr. Hain reported that the SAIDI (6.012 in 2016), SAIFI (0.245 in 2016) and CAIDI (24.521 in 2016) goals were met.

After review of the report, a motion was made by Commissioner Hagen, seconded by Commissioner Elsing and unanimously carried to formally accept the 2016 Safety, Service Quality and Distribution Reliability Standards report and to retain the same SAIDI, SAIFI and CAIDI goals for 2017.

### **eRELIABILITY TRACKER ANNUAL REPORT**

Scott Hain, General Manager, reviewed some of the highlights of the eReliability Tracker 2016 Annual Report comparing Worthington Public Utilities' performance with the performance of 200 utilities across the nation. Worthington Public Utilities significantly outperformed the national averages in the categories reported.

### **STRATEGIC PLANNING**

Discussion was held on dates for the upcoming strategic planning sessions. First session dates being considered are April 25 (1<sup>st</sup> option) or April 26 (2<sup>nd</sup> option). Second session dates being considered are May 9 (1<sup>st</sup> option) or May 8 (2<sup>nd</sup> option). Mr. Hain will contact Bill Radio, former Missouri River Energy Services Director of Member and Public Relations and facilitator for the strategic planning sessions, to discuss the dates and report back to the Commission.

### **LEWIS & CLARK UPDATE**

Scott Hain, General Manager, provided the Commission with an update on Lewis & Clark Regional Water System activities.

### **BIOSCIENCE CONFERENCE**

Scott Hain, General Manager provided the Commission with an agenda for the 2017 Bioscience Conference being held on April 6-7, 2017. Discussion was held on attending the conference.

### **MISSOURI RIVER ENERGY SERVICES ANNUAL MEETING**

The 52<sup>nd</sup> annual meeting of Missouri River Energy Services is scheduled for May 10-11, 2017, at the Sioux Falls Convention Center. Commission members were asked to contact utility staff regarding their attendance prior to the April 28 registration deadline.

### **WELL LEVEL UPDATE**

Staff provided the Commission with an update on the status of the Lake Bella wells.

Water and Light Commission Minutes

March 20, 2017

Page 3

**RECOGNITION OF COMMISSIONER JAMES ELSING**

Commissioner Elsing was recognized for 9 years of service on the Water and Light Commission from April 1, 2008, through March 31, 2017. Commissioner Elsing also served on the Commission for over 3 ½ years from April 1, 2001, through December 31, 2004.

At their March 13, 2017, regular meeting, the City Council appointed Deb Weg to replace Commissioner Elsing. The Commission will welcome Deb at their April 3 regular meeting.

**COMMISSION COMMITTEE REPORTS**

There were no Commission committee reports.

**ADJOURNMENT**

A motion was made by Commissioner Elsing, seconded by Commissioner Hagen and unanimously carried to adjourn the meeting at 3:59 P.M. President Hoffmann declared the meeting adjourned.

Deb A. Scheidt  
Secretary to the Commission

City of Worthington  
Park and Recreation Advisory Board Minutes  
7:00 a.m., Wednesday, February 22, 2017

Members present: Nick Raymo, Joe Anderson, Scott Langerud, Ken Jansen and Alan Oberloh  
Members Absent: Jacba Nagel and Scott Rosenberg.  
Others Present: CJ Nelson  
Staff present: Todd Wietzema and Mindy Eggers.

**CALL TO ORDER**

The meeting was called to order at 7:00 a.m. by Chairman Nick Raymo

**APPROVAL OF MINUTES**

A motion was made by Scott Langerud, seconded by Ken Janssen and unanimously approved to accept the minutes of the November 30, 2016 meeting.

**APPROVAL OF AGENDA - ADDITIONS/DELETIONS**

A motion was made by Alan Oberloh, seconded by Scott Langerud and unanimously approved to accept the agenda as presented.

**2017 YMCA PROGRAM FEES**

CJ Nelson was present to present the proposed 2017 YMCA Program Fees. Mr. Nelson handed out a sheet that showed attendance numbers from 2016. He noted that the proposed 2017 fees have been raised by 3%. Mr. Nelson stated that the day camp was very successful last year and this year there will be monthly sessions offered vs. having too many different weekly sessions.

A motion was made by Ken Janssen, seconded by Joe Anderson and unanimously carried to approve the 2017 YMCA Program Fees.

**2017 BEACH NOOK CONTRACT**

Mr. Wietzema stated that Pat Arnt will be operating the Beach Nook this year and staff is proposing no rate change for 2017.

Chairman Raymo asked if there could be signs added in the other parks advertising the Beach Nook. Mr. Wietzema stated that staff could look into cost of signs.

A motion was made by Alan Oberloh, seconded by Ken Janssen and unanimously approved to make no changes to the 2017 Beach Nook Contract.

**2017 GIRL'S SOFTBALL AGREEMENT**

Mr. Wietzema stated that staff is proposing no changes to the 2017 Girl's Softball Agreement.

A motion was made by Joe Anderson, seconded by Scott Langerud and unanimously approved to accept the proposed 2017 Girl's Softball Agreement.

**2017 WORTHINGTON SOCCER LEAGUE USER AGREEMENT**

**\*\*\*DRAFT\*\*\***

Park and Recreation Advisory Board  
February 22, 2017  
Page 2 of 1

Mr. Wietzema stated that staff and the Worthington Adult Soccer League met on February 9, 2017 and agreed on the 2017 Soccer League Agreement. Mr. Wietzema noted that there a couple of changes from the 2016 agreement, mostly involving maintenance of the fields and also the fees charged. Mr. Wietzema explained that the City Staff will be taking over the painting of the fields along with some extra daily maintenance of the complex. The League's fees will increase from \$2,200.00 in 2016, to \$2,500.00 in 2017.

Scott Langerud made a motion to approve the 2017 Soccer League User Agreement as presented. The motion dies for lack of a second.

Alan Oberloh stated that in the past food vendors get a Concession License from City Hall but also have to pay the Soccer League a vendor fee. Mr. Oberloh noted that under 3. I. He would like it to read: To permit, the WSL, **with prior City approval** to establish league fees, employment of the game officials and to establish a fee for vendors to assist in the cost to dispose of waste generated by the vendor.

Joe Anderson also suggested that the Soccer League be obligated to provide a financial statement each year to the City.

A motion was made by Alan Oberloh, seconded by Ken Janssen and unanimously approved to add the wording "with prior City approval" under 3. I.

**CHAMBER INFORMATION AT OLSON PARK**

Mr. Wietzema explained that Jacoba Nagel would like to put a brochure rack with City information at Olson Park. Mr. Wietzema stated he doesn't think it would be a problem to add this in the attendant building.

**CENTENNIAL COURT IMPROVEMENTS - INLINE HOCKEY + SKATING RINK**

Mr. Wietzema stated this is an informational item and wanted the board's opinion on adding concrete and boards on the court next to the pickle ball courts that would allow for inline skating in the summer and then in the winter flooding it for ice skating. The board agreed that this would be a great addition to the park.

**SUPERVISOR REPORT**

Mr. Wietzema reported that the Park's Department is working on the summer equipment and trimming trees as weather allows.

**ADJOURNMENT**

A motion was made by Alan Oberloh, seconded by Scott Langerud and unanimously approved to adjourn the meeting at 7:55 a.m.

Mindy Eggers  
Secretary

Worthington Public Art Commission Meeting  
January 19<sup>th</sup>, 2017 5:15 PM  
City Hall Council Chambers

Members present: Antonio Madrigal-Ordaz, Gail Holinka, Amy Ernst, Than Than Kyaw

Guests: Brady Haugen

Commission Members- Than Than is the new youth rep. He also agreed to accept and try the secretarial position, in Stacy's absence. Gail attempted to contact Stacy about when she plans to return but has not heard back yet. Amy was welcomed as the new Council Rep. Members are happy to have her joining the commission and look forward to working with her. Gail suggested a thank you be sent to Diane for her years of service.

Crailsheim Bridge Signage/Landscape - Past exchanged students names were planned to be put on the Curve pieces of the Bridge compass, which is blank yet between Worthington/Crailsheim. Brady said he/Steve talked about a different location on a separate sign by the benches. Gail suggested something to share a message might look good in the center between city names, ie: "Sister City's... Brady likes the clean, modern look but offered to come up with a design and projected costs for names, so fundraising efforts can be considered. Gail will see if the Crailsheim group is interested in taking this over. Steve was also researching signage for the main bridge base last summer, Gail will check with him to see what has transpired since then and who should be responsible to keep this moving forward. Landscaping upgrades were going to be considered this spring and done by the city staff, according to Todd W.

Event Center Globe – Brady brought a globe model that he had created and shared this with his updated budget report/plans. New members were informed of the Globe project: It has already been slated to be placed at the right side of the event center entrance, (to offset the wedding park). The former council members and city staff (Brad and Steve) had already approved this location/project. It has not moved forward yet, since funding/sponsors were not secured. There has been some interest expressed but no donations received. Gail and Brenda will plan to meet with Darlene, or other possible donors to get things moving ahead. The 8,000. transferred from the Event Center budget will need to be requested from the city when the time comes.

Amelia Earhart Sculpture – No new information to report in Brenda's absence. Gail encouraged their members attend SMAC Grant meetings and forwarded email information. She has not heard if anyone was able to attend. Design concepts were shared a couple months ago that the Graphic Design class created; she is not sure what- if any were selected.

Harmony Park – The commission agrees the location at Centennial Beach would be appropriate. Gail asked Kathy Craun if she would be willing to assist with grant writing, since she already had an account with SMAC and past city projects. She had agreed to help them with the grant, using the city account. No other new information was available. Brady confirmed that they had contracted with him to do the layout around the instruments. The cost would depend on how many instruments they would decide on installing. Gail said she thought the ArtPlace funding would be appropriate for this type of project, but currently there is no talk about "projects" being funded. The SWMHP said funds are to be use to work on infusion of ABCD- Arts Based Community Development.

ArtPlace/CCLI- Gail updated members on the process, CCLI members will meet in St. James later this month, and will meet in Wgtn. in Feb. with final session in Milan, MN. Not much is known at this time other than the goal is to work in teams to develop a process on arts inclusion into city planning. There

was also call for artists to work with the Cunningham group on future design concepts for the Oxford St. redevelopment. Brady Haugen is collaborating with Gail and they are planning a team approach. Proposals are due Feb. 9<sup>th</sup>.

Community Outreach- The plans to hold a Spring WPAC Community event are in discussions. The high school students can make chili bowls. Donations of art/items could be collected and auctioned off. Help is needed. Tammy was not present to check on use of the Memorial Auditorium. We'll revisit this at our next meeting due to time constraints and lack of members present.

Meeting adjourned at 6:35pm. Next meeting set for Feb. 16<sup>th</sup>, 2017. Gail mentioned she would be gone but if a majority can make it to go ahead with meeting.



Heron Lake Watershed District (HLWD)  
Regular Meeting  
January 12, 2017

**1. Call to Order**

Bruce Leinen called the meeting to order at 9:00 a.m.

Managers present: Harvey Kruger, Bruce Leinen, Gary Ewert, and Wayne Rasche

Manager absent: Jim Buschena

Staff: Catherine Wegehaupt and Jan Voit

Others present: Justin Ahlers, Nobles County; Chris Bauer, Jackson Soil and Water Conservation District (SWCD); Julie Buntjer, Worthington Daily Globe; John Shea, Nobles SWCD; Dave Thiner, Murray County; Jim Eigenberg, Jackson County; Jerry Christopherson, and Allen Jensen

**2. Quarterly Meeting with Commissioners**

Dave Thiner read the HLWD mission statement. He asked why the HLWD would want to undertake buffer enforcement outside the watershed district boundary. He understood the desire to have enforcement done locally, rather than by a state agency. He was informed that the HLWD would consider buffer enforcement within the watershed, but not outside the watershed boundary.

Dave Thiner stated that open ditches are full of weeds and grass, which should be good for holding back water. He asked the reasoning behind the watershed district getting involved with open ditches and drainage systems rather than promoting retention. More and more systems are being improved, which must be counterproductive to the HLWD mission.

Bruce Leinen said that landowners request improved ditch systems so their drainage can work better. The HLWD does make sure that the statutory process is followed and ensures that structures are implemented for water quality. Wayne Rasche stated that the ditch systems do not cost the HLWD money. The ditch system pays for staff time. Dave Thiner asked if the HLWD had enough staff to handle the number of systems that would be improved or if it was overwhelming for staff. Murray County cannot keep up with redeterminations. He did not know if the HLWD could handle all of this or if it really was part of their mission.

Bruce Leinen stated that improvement projects done within the HLWD are our responsibility. Gary Ewert explained that according to state statute the HLWD is the drainage authority for improvement projects and new ditch construction within its boundary. Once petitions are filed, the whole process is done through the HLWD according to statute. It is not counterproductive to the HLWD's mission. The HLWD tries to assist landowners in optimum production of crops and part of that is drainage improvement. Weeds and grass in ditches is a good thing. The primary purpose of improvement projects is not just to clean ditches. The open ditches are reshaped and tile systems are upgraded to meet Natural Resources Conservation Service capacity recommendations. Ditches built in the 1920s and 1930s were not constructed to provide

the capacity needed today. Systems are overloaded and cannot provide the drainage needed. They are redesigned to meet a half inch drainage coefficient.

Dave Thiner directed attention back to his main question – buffer enforcement. He asked if enforcement is education or fining people. He asked what the HLWD’s intention would be regarding enforcement and how it would be funded. Gary Ewert explained that there are different responsibilities for different agencies as part of the buffer bill. Counties and watershed districts can choose whether or not to participate in enforcement. It is his opinion that it would be better for a local agency – county or watershed district – to be involved instead of a state agency that is removed geographically from the issues. Enforcement would be done by the agency that chooses to work with noncompliance issues. The technical agency determines if a property is in compliance and how best to ensure compliance if it is not.

Dave Thiner believes that enforcement is forcing someone to comply. He explained a situation in Murray County where a new system with open ditch was constructed less than 15 years ago. The gentleman involved was paid for the required buffers. The soil is unstable and keeps widening. The gentleman no longer has the required 16.5 foot buffer. He asked how something like this would be tackled. Gary Ewert said that the technical agency needs to determine what needs to be done to comply, based on a site visit.

Bruce Leinen asked the other commissioners if they had any questions or comments. Neither Justin Ahlers nor Jim Eigenberg had any questions or comments.

### **3. Treasurer’s Report**

Jan Voit presented the treasurer’s report and bills payable. Gary Ewert made a motion to approve the treasurer’s report and pay the bills. Harvey Kruger seconded this. Motion carried unanimously.

### **4. Minutes**

Wayne Rasche made a motion to approve the minutes of the December 20, 2016 regular meeting. Gary Ewert seconded this. Motion carried unanimously.

### **5. Watershed Management Plan (WMP) Update**

Jan Voit explained that the managers’ number one priority for the Survey and Data Acquisition Fund was to update the WMP. She requested authorization to work with Houston Engineering, Inc. (HEI) to update the WMP. Harvey Kruger made a motion to authorize HEI to update the WMP. Gary Ewert seconded this. Motion carried unanimously.

### **6. Annual Information**

Bruce Leinen made a motion to approve the following annual information:

- Tentative schedule for regular meetings: third Tuesday of each month at 7:00 p.m. September through April and 8:00 p.m. May through August. The location shall be the HLWD office at 1003 3<sup>rd</sup> Avenue, Heron Lake. (Changes to the monthly meeting date will be made if scheduling conflicts arise.)

- Manager compensations shall remain \$75 per day limit, \$75 per regular meeting, special meeting, and committee meeting; \$12 per hour basis, and mileage to match the Internal Revenue Service allowable rate.
- Official newspaper shall be *Tri County News*, 931 2<sup>nd</sup> Avenue, Heron Lake.
- Data practices officer shall be Jan Voit, HLWD Administrator.
- Personnel committee members shall be Jim Buschena and Bruce Leinen.
- Legal counsel shall be Michael Tow, Tow Law Firm, Ltd.
- Annual audit shall be conducted by Drealan, Kvilhaug, Hoefker & Co. P.A.
- Depositories shall remain Community First, Lakefield; First State Bank, Okabena; First National Bank, Fulda; Security State Bank, Heron Lake; Lakefield Federal Savings and Loan, Lakefield; United Prairie Bank, Wilmont; First National Bank, Brewster; and Fulda Area Credit Union, Fulda.
- HLWD 2017 Annual Work Plan dated January 12, 2017.

Wayne Rasche seconded this. Motion carried unanimously.

**7. Order Appointing Advisory Committee Members**

Wayne Rasche made a motion to approve the following order:

**WHEREAS**, Minnesota Statute, Section 103D.331 requires that the managers must annually appoint an advisory committee to advise and assist the managers on all matters affecting the interests of the watershed district and make recommendations to the managers on all contemplated projects and improvements in the watershed district; and,

**WHEREAS**, the Board of Managers, on January 26, 2016 determined by voice vote that the following named individuals should be appointed as members of the Advisory Committee for the HLWD.

**NOW, THEREFORE, IT IS HEREBY ORDERED:**

The following named individuals shall be, and hereby are, appointed as members of the Advisory Committee for the HLWD. Said appointment to be effective from January 1<sup>st</sup> to December 31<sup>st</sup> of the year in which this order is dated.

Name:	Address:
Paul Pietz	PO Box 865, Lakefield, MN 56150
Matt Widboom	32126 230 <sup>th</sup> Street, Worthington, MN 56187
Larry Janssen	1600 S. Shore Drive, Worthington, MN 56187
Jim Eigenberg	1121 4 <sup>th</sup> Avenue, Heron Lake, MN 56137
Jerry Ackermann	39750 820 <sup>th</sup> Street, Lakefield, MN 56150
Allen Jensen	89133 380 <sup>th</sup> Avenue, Heron Lake, MN 56137
Naomi Hill	36327 210 <sup>th</sup> Street, Brewster, MN 56119
Kevin Stevens	700 Plum Avenue, Windom, MN 56101
Andy Geiger	603 South Highway 86, Lakefield, MN 56150
Dave Thiner	PO Box 401, Fulda, MN 56131
Jerry Christopherson	211 16 <sup>th</sup> Street, Heron Lake, MN 56137
Wayne Smith	Box 187, Worthington, MN 56187
Jean Christoffels	PO Box 57, Slayton, MN 56172
John Shea	1567 McMillan Street #3, Worthington, MN 56187

Chris Bauer	603 South Highway 86, Lakefield, MN 56150
Dave Hussong	84926 380 <sup>th</sup> Avenue, Okabena, MN 56161
Shelly Lewis	2740 22 <sup>nd</sup> Street, Slayton, MN 56172
Mona Henkels	330 235 <sup>th</sup> Street, Fulda, MN 56131
Kay Gross	339 9 <sup>th</sup> Street, Windom, MN 56101
Clark Lingbeek	26992 570 <sup>th</sup> Avenue, Comfrey, MN 56019
Julie Lopez	32557 210 <sup>th</sup> Street, Worthington, MN 56187
Doug Goodrich	1400 E. Lyon Street, Marshall, MN 56258
Katherine Pekarek-Scott	1601 East Highway 12, Ste. 1, Willmar, MN 56201
Randy Markl	175 County Road 26, Windom, MN 56101
Brian Nyborg	175 County Road 26, Windom, MN 56101

The duly elected secretary of the Advisory Committee for the Heron Lake Watershed District shall file the committee's report and recommendations with the managers as required by Minnesota Statute, Section 103D.331.

Gary Ewert seconded this. Motion carried unanimously.

**8. HLWD Policies Handbook**

Revisions were made to the policies handbook as directed by the HLWD President. The draft information was distributed to managers for review before the January meeting. Harvey Kruger made a motion to approve the HLWD Policies Handbook. Wayne Rasche seconded this. Motion carried unanimously.

**9. HLWD Personnel Policy**

Revisions were made to the policies handbook as directed by the HLWD President. The draft information was distributed to managers for review before the January meeting. Harvey Kruger made a motion to approve the HLWD Personnel Policy. Gary Ewert seconded this. Motion carried unanimously.

**10. Manager and Staff Orientation**

Jan Voit explained the Manager and Staff Orientation document. Wayne Rasche made a motion to approve the Manager and Staff Orientation document. Harvey Kruger seconded this. Motion carried unanimously.

**11. Reports**

*District Administrator*

Jan Voit reported on annual reports, Major Watershed Project, Soil Sample Results Meeting, certificates of deposit, Jackson County Ditch (CD) 3, annual information, cover crop presentation, financial information, website, Minnesota Association of Watershed Districts Annual Meeting observations, and the line of credit. The Property Owners' Report for Jackson CD was distributed. Discussion was held regarding the informational meeting and final hearing.

*Watershed Technician*

Catherine Wegehaupt provided an update on water quality data analysis, Soil Sample Results Meeting, HLWD Cover Crop Research Plots, and the Sustainable Agriculture Research and Education grant. She explained that the difference for the Haney Soil Test

from year to year could be the result of extra moisture in the soil. Excess moisture could cause less microbe activity in the soil.

Discussion was held regarding the HLWD Cover Crop Research Plots. It is the intent to secure one landowner in each county. The Cover Crop Steering Committee has been asked to recommend potential cooperators.

Discussion was held regarding the bill for the Seward 29 site for rock placement. The invoice submitted in December was incorrect. The contractor was asked to submit a revised invoice. That invoice has not been received. The Southwest Prairie Technical Service Area (SWPTSA) has completed the survey. They are working on the design. Discussion was held regarding whether the structure would be repaired or rebuilt. At present, no cost estimate has been provided. The structure has been in place for over 40 years.

## **12. Adjournment**

The meeting adjourned at 9:38 a.m.

Harvey Kruger  
Secretary

**PUBLIC SAFETY MEMO**

**DATE: MARCH 27, 2017**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CASE ITEMS****1. LIFESAVING AWARD**

On the afternoon of February 23, 2017, the Worthington Police Department received the report of a missing four year old boy from the Knollwood apartments. On that afternoon, it was 28 degrees with a wind-chill of 15 and Worthington was under a winter storm warning with a snow storm quickly approaching.

The child had been dropped off, by bus, at the apartments about two and a half hours prior to the call to the police and he hadn't been seen since. Officers searched the area, checked every apartment in the building, and other areas in town where the child frequented.

While the search was being conducted, Aida Simon arrived at the apartments to help out as an interpreter and to comfort the child's mother. While she was at the apartment she noticed a rug tucked underneath a chair, on the patio outside of the apartment. She stepped out on to the patio and located the child tucked in under the rug and chair.

Officers carried the child inside, removed his wet clothing and wrapped him in blankets until medical staff arrived. The child was incoherent and clearly suffering from hypothermia. The child was taken to ER and was released from the hospital the next day.

This entire incident is a testament of a community working together to bring a child home safely. Without the efforts of local dispatch, police officers, ambulance service, medical staff, private citizens, especially Aida Simon, a life would most likely have been lost.

The actions of Aida Simon were lifesaving, heroic and outstanding contributions to public safety in the City of Worthington. The Worthington Police Department and the City of Worthington sincerely appreciate her actions and would like to congratulate her with a Lifesaving Award.

**2. PROPOSED RESOLUTION AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH STATE FARM INSURANCE**

The State Farm Insurance Company has awarded \$15,000 in grant funds to the City of

Public Safety Memo  
March 27, 2017  
Page 2

Worthington Police Department to supplement the Worthington Community Speed Reduction Program. The Police Department intends to use the grant funds to purchase a Speed Alert Radar Message Sign, trailer and other associated components. (Total quoted price: \$15,000).

The equipment will allow WPD to promote traffic safety and speed reduction by tracking vehicle speeds in chosen locations so officers can follow up with prevention, education and enforcement. WPD will accept requests from the community to place the Speed Alert system in troubled areas and will work closely with Nobles County Safe Roads Coalition, School District 518, SADD (Students Against Destructive Decisions), State Farm, and other local insurance agencies to increase the safety of our motoring public.

The Worthington Police Department requests a resolution from Council authorizing Public Safety Director, Troy Appel, to enter into this grant agreement on behalf of the City of Worthington.

Council action is requested to approve the attached resolution (*Exhibit 1*).

3. **PROPOSED RESOLUTION AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH WORTHINGTON HEALTH CARE FOUNDATION**

The Worthington Police Department has been awarded \$5,975.02 in matching grant funds for the purchase of six (6) Lifepack 1000 Automated External Defibrillators (AEDs) to replace obsolete units currently in service. The project total is \$11,950.04. Matching funds will be allocated from the Worthington Police Department DWI forfeiture reserve.

Having AEDs in the squad cars provides a higher-than-average survival rate. A person's chance of survival goes down about 10% for every minute without intervention. WPD Officers often arrive several minutes ahead of ambulances at emergency calls and lives have been saved as a result of police AEDs and officers' access and ability to use them.

The Worthington Police Department requests a resolution from Council authorizing Troy Appel, Public Safety Director, to execute the agreement and any related amendments.

Council action is requested to approve the attached resolution (*Exhibit 2*).

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO STATE FARM GRANT AGREEMENT

**BE IT RESOLVED** that the Worthington Police Department enter into a grant agreement with the State Farm Insurance Agency, for projects associated with the Worthington Community Speed Reduction Program, during a period June 25, 2016 through June 25, 2020.

The Director of Public Safety for the City of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the City Council of Worthington, Nobles County, Minnesota this \_\_\_ day of March 27, 2017.

(SEAL)

WITNESSETH:

SIGNED:

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO THE WORTHINGTON HEALTH CARE  
FOUNDATION  
GRANT AGREEMENT

**WHEREAS**, the Worthington Police Department was awarded a matching grant for the purchase of 6 Lifepack 1000 AED’s for department use. The total amount of this project is \$11,950.04. The grant is valued at \$5,975.02.

**NOW THEREFORE BE IT RESOLVED**, Worthington Police Department, enter into an agreement with the Worthington Health Care Foundation, and that Troy Appel, Worthington Public Safety Director, is authorized to execute such agreement and any amendment thereto.

Adopted by the City Council of the City of Worthington, Nobles County, Minnesota this  
\_\_\_ day of \_\_\_\_\_, 2017.

(SEAL)

WITNESSETH:

SIGNED:

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

## PUBLIC WORKS MEMO

**DATE:** MARCH 22, 2017

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

## CASE ITEMS

1. **APPROVE AN ADDITION TO THE BOY SCOUT BUILDING**

The Park and Recreation Advisory Board, at their May 27, 2016 meeting, discussed a proposal from members of the Boy Scouts to construct an addition to the existing Boy Scout building located in Chautauqua Park. The proposed addition would include restrooms, meeting rooms and additional storage areas. After listening to a proposal from the Boy Scouts, the Advisory Board unanimously recommended to advance this expansion, contingent on a couple of conditions being met.

The two contingencies that the Park and Recreation Advisory Board recommended were:

- 1.) That all the appropriate plans are presented to the City of Worthington Building Official and all the necessary building permits are acquired.
- 2.) That all the necessary funding is in place to complete the project as designed.

**Council action is requested to approve the proposed expansion of the Boy Scout building only after the above stated contingencies are met.**

2. **2017 PRIVATE DOCK APPLICATIONS**

To date, City Staff has received private dock on public property permit applications from eight residents. All of the applicants (*Shown below*) were permit holders in 2016 and meet all the City Dock Policy requirements.

Steve Prins	721 Lake Ave.
Alice Hoffman	702 West Lake Ave.
Allan Schmidt	117 Lake Ave.
Dale Ryen	920 West Lake Ave.
Dave Holinka	200 Lake Street
Tom Woods	610 West Lake Ave.
Brian Standafer	713 May Street
Jenny Andersen	1977 South Shore Dr.

**Council action is requested to approve the applications and authorize City Staff to issue the 2017 dock permits.**

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AMERIPRIDE	3/17/17	4 WEEK TOWEL SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	108.39_
				TOTAL:	108.39
PARCMAN CORPORATION	3/17/17	WP-110 PLAQUE	ELECTRIC	ADMIN MISC	117.70_
				TOTAL:	117.70
ARNOLD MOTOR SUPPLY	3/17/17	UNIVERSAL JOINT-SEWAGE PUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	22.46_
				TOTAL:	22.46
BORDER STATES ELECTRIC SUPPLY	3/17/17	MARKING PAINT-WHITE	WATER	M-TRANS MAINS	34.20
	3/17/17	LUGS	ELECTRIC	M-DISTR UNDERGRND LINE	21.96
	3/17/17	CLEANING WIPES	ELECTRIC	M-DISTR UNDERGRND LINE	98.39
	3/17/17	CLEANING WIPES	ELECTRIC	M-DISTR UNDERGRND LINE	106.88
	3/17/17	LUGS	ELECTRIC	M-DISTR UNDERGRND LINE	197.67_
				TOTAL:	459.10
C&S CHEMICALS INC	3/17/17	4,187 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,877.86
	3/17/17	4,150 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	4,834.75_
				TOTAL:	9,712.61
DAKOTA SUPPLY GROUP INC	3/17/17	VALVE BOX	WATER	M-TRANS MAINS	105.00_
				TOTAL:	105.00
DEPUTY REGISTER #33	3/17/17	LICENSE NEW EXPLORER #17-2	GENERAL FUND	POLICE ADMINISTRATION	23.75
	3/17/17	LICENSE NEW TAURUS #17-31	GENERAL FUND	POLICE ADMINISTRATION	23.75_
				TOTAL:	47.50
DITCH WITCH OF SD INC	3/17/17	BENTONITE & POLYMER-2017 P	ELECTRIC	FA DISTR UNDRGRND COND	54.00_
				TOTAL:	54.00
ECHO GROUP INC	3/17/17	2 SPARE RELAYS-LIFT STATIO	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	44.90_
				TOTAL:	44.90
ENVIRONMENTAL RESOURCE ASSOCIATES	3/17/17	QA TESTING SAMPLES FOR BOD	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	105.51_
				TOTAL:	105.51
FASTENAL COMPANY	3/17/17	DRAWER	ELECTRIC	O-DISTR MISC	38.93_
				TOTAL:	38.93
FRONTIER COMMUNICATION SERVICES	3/17/17	PHONE SERVICE	WATER	O-PUMPING	56.53
	3/17/17	PHONE SERVICE	WATER	O-PURIFY MISC	68.12
	3/17/17	PHONE SERVICE	WATER	O-DISTR MISC	53.26
	3/17/17	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	26.63
	3/17/17	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	88.96
	3/17/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	352.08
	3/17/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.63
	3/17/17	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	41.04
	3/17/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	26.63
	3/17/17	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	86.41
	3/17/17	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	67.82
	3/17/17	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	52.20
	3/17/17	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	120.02
	3/17/17	PHONE SERVICE	ELECTRIC	O-DISTR MISC	26.10
	3/17/17	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	62.84
	3/17/17	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	241.18
	3/17/17	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	37.81

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	1,434.26
GOPHER STATE ONE CALL INC	3/17/17	MONTHLY LOCATE SERVICE	WATER	O-DISTR MISC	3.38
	3/17/17	MONTHLY LOCATE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	3.37
	3/17/17	MONTHLY LOCATE SERVICE	ELECTRIC	O-DISTR MISC	6.75_
				TOTAL:	13.50
GOVERNMENT FINANCE OFFICERS ASSOCIATIO	3/17/17	MEMBERSHIP	GENERAL FUND	ACCOUNTING	190.00_
				TOTAL:	190.00
GRAINGER	3/17/17	FLUORIDE SITE GAUGE REPLAC	WATER	M-PURIFY EQUIPMENT	14.12
	3/17/17	FLUORIDE SITE GAUGE REPLAC	WATER	M-PURIFY EQUIPMENT	152.24
	3/17/17	FLUORIDE SITE GAUGE REPLAC	WATER	M-PURIFY EQUIPMENT	82.26_
				TOTAL:	248.62
HACH COMPANY	3/17/17	LAB CHEMICALS	WATER	O-PURIFY MISC	317.59_
				TOTAL:	317.59
HOFFMAN DAVID	3/17/17	TASER RECERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	58.00_
				TOTAL:	58.00
ITRON INC	3/17/17	QUARTERLY SYSTEM SUPPORT	WATER	O-DISTR METERS	617.35_
				TOTAL:	617.35
JERRY'S AUTO SUPPLY	3/17/17	NON-DETERGENT OIL, GREASE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	79.18
	3/17/17	QIL FILTER	ELECTRIC	O-DISTR MISC	9.44_
				TOTAL:	88.62
JOHN HENRY FOSTER MN INC	3/17/17	AIR COMPRESSOR PARTS	WATER	M-PURIFY EQUIPMENT	148.51_
				TOTAL:	148.51
JOHNSON CONTROLS INC	3/17/17	REPAIR MAU-MAIN BLDG WET W	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	628.71
	3/17/17	REPAIR MAU-MAIN BLDG WET W	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	630.00
	3/17/17	REPAIR MAU-MAIN BLDG WET W	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	147.20_
				TOTAL:	1,405.91
KOLANDER BRIAN	3/17/17	REIMBURSE MN GFOA - CAFR	GENERAL FUND	ACCOUNTING	212.93_
				TOTAL:	212.93
MARCO	3/17/17	SERVICE/SUPPLY-SHARP MX500	WATER	ACCTS-RECORDS & COLLEC	53.43
	3/17/17	SERVICE/SUPPLY -PRINTERS	WATER	ACCTS-RECORDS & COLLEC	83.61
	3/17/17	SERVICE/SUPPLY-SHARP MX500	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	53.42
	3/17/17	SERVICE/SUPPLY -PRINTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	83.60
	3/17/17	SERVICE/SUPPLY-SHARP MX500	ELECTRIC	ACCTS-RECORDS & COLLEC	106.85
	3/17/17	SERVICE/SUPPLY -PRINTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	167.21_
				TOTAL:	548.12
MERCHANT JOB TRAINING & SAFETY	3/17/17	BOOK #2 VERCRUYSSSE TRAININ	ELECTRIC	O-DISTR MISC	550.00_
				TOTAL:	550.00
MID-AMERICA CHEMICAL PUMP CO	3/17/17	12 DOZ 3C SMOKE BOMBS-SMOK	MUNICIPAL WASTEWAT	M-SOURCE MISC	1,116.00_
				TOTAL:	1,116.00
MINNESOTA DEPARTMENT OF COMMERCE	3/17/17	INDIRECT ASSESSMENT	ELECTRIC	REGULATORY COMM	629.81
	3/17/17	INDIRECT ASSESSMENT	ELECTRIC	ACCTS-ASSISTANCE	2,077.97_
				TOTAL:	2,707.78

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MINNESOTA DEPARTMENT OF HEALTH	3/17/17	ROOS-WATER LICENSE RENEWAL	WATER	O-DISTR MISC	23.00_
				TOTAL:	23.00
MINNESOTA ENERGY RESOURCES CORP	3/17/17	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	617.09
	3/17/17	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	916.98
	3/17/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	187.47
	3/17/17	GAS SERVICE	GENERAL FUND	PAVED STREETS	124.85
	3/17/17	GAS SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	513.31
	3/17/17	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	606.00
	3/17/17	GAS SERVICE	WATER	O-DISTR MISC	187.47
	3/17/17	GAS SERVICE	WATER	O-DISTR MISC	59.93
	3/17/17	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	62.48
	3/17/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	201.30
	3/17/17	GAS SERVICE	ELECTRIC	O-DISTR MISC	69.80
	3/17/17	GAS SERVICE	LIQUOR	O-GEN MISC	268.00_
				TOTAL:	3,814.68
MISCELLANEOUS V GALLA OLLU ALI	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	51.97
GALLA OLLU ALI	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.13
HAGEN MARK	3/17/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	12.00
HOEVET WILLIAM	3/17/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
KLUEVER ROGER M	3/17/17	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	267.02
KUETTNER JAMES J	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	49.41
KUETTNER JAMES J	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.14
LAGUNA ALVAREZ MAYRA	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	4.27
LAGUNA ALVAREZ MAYRA	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.14
MILLER MARLENE	3/17/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
REITH MARY	3/17/17	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	26.90
ROOS ROBERT OR MARIAN	3/17/17	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	81.80
ROOS TAMMY	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	62.57
ROOS TAMMY	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.14
SOUNNARATH KAYKEO	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	34.19
SOUNNARATH KAYKEO	3/17/17	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.33
VONHOLDT VALERIE	3/17/17	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	20.00_
				TOTAL:	641.01
NOBLES COUNTY ENVIRONMENTAL SERVICES	3/17/17	RECYCLING ELECTRONICS	ELECTRIC	O-DISTR MISC	68.95_
				TOTAL:	68.95
OBER ODY	3/17/17	REIMBURSE	GENERAL FUND	PAVED STREETS	20.00_
				TOTAL:	20.00
OLSEN DEB	3/17/17	REIMBURSE GASB & CAFR UPDA	GENERAL FUND	ACCOUNTING	36.92_
				TOTAL:	36.92
ONE OFFICE SOURCE	3/17/17	MESSAGE BOOK	GENERAL FUND	ENGINEERING ADMIN	12.41
	3/17/17	MESSAGE BOOK	GENERAL FUND	ECONOMIC DEVELOPMENT	12.41
	3/17/17	PRINTER CARTRIDGES	GENERAL FUND	FIRE ADMINISTRATION	366.45
	3/17/17	WALL CALENDAR	GENERAL FUND	FIRE ADMINISTRATION	23.49
	3/17/17	MAINTENACE CONTRACT-MX2600	GENERAL FUND	PAVED STREETS	10.00
	3/17/17	LEDGER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	9.90
	3/17/17	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	33.25
	3/17/17	PENS, PAPER, HIGHLIGHTERS	WATER	ACCTS-RECORDS & COLLEC	22.19
	3/17/17	TOILET PAPER	WATER	ACCTS-RECORDS & COLLEC	14.83
	3/17/17	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	66.50
	3/17/17	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	33.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/17/17	PENS, PAPER, HIGHLIGHTERS	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	22.19
	3/17/17	TOILET PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	14.83
	3/17/17	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	66.50
	3/17/17	INK	ELECTRIC	O-DISTR SUPER & ENG	6.01
	3/17/17	STAMP	ELECTRIC	O-DISTR SUPER & ENG	28.00
	3/17/17	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	66.50
	3/17/17	PENS, PAPER, HIGHLIGHTERS	ELECTRIC	ACCTS-RECORDS & COLLEC	44.39
	3/17/17	TOILET PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	29.67
	3/17/17	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	133.00_
				TOTAL:	1,015.77
QUALITY FLOW SYSTEMS INC	3/17/17	RE-POT CORDS & WARRANTY WO	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	500.00
	3/17/17	RE-POT CORDS & WARRANTY WO	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	350.00_
				TOTAL:	850.00
ROEMELING, DUSTIN	3/17/17	REIMBURSE K9 CERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	59.00
	3/17/17	REIMBURSE K9 CERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	46.00_
				TOTAL:	105.00
ERONS REPAIR INC	3/17/17	GENERATOR OIL SAMPLING KIT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.50
	3/17/17	DOT STICKER UNIT #101	ELECTRIC	O-DISTR UNDERGRND LINE	82.00_
				TOTAL:	98.50
SCHAAP SANITATION INC	3/17/17	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	120.12
	3/17/17	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	16.76
	3/17/17	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	107.36
	3/17/17	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	50.72
	3/17/17	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	190.33
	3/17/17	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	19.80
	3/17/17	MONTHLY SERVICE	RECREATION	PARK AREAS	317.08
	3/17/17	MONTHLY SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	152.50
	3/17/17	MONTHLY SERVICE	WATER	O-DISTR MISC	137.94
	3/17/17	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	241.02
	3/17/17	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	157.74
	3/17/17	MONTHLY SERVICE	LIQUOR	O-GEN MISC	161.83
	3/17/17	MONTHLY SERVICE	AIRPORT	O-GEN MISC	99.91_
				TOTAL:	1,773.11
SCHNEIDT DEB	3/17/17	USPS CHARGES TO GUAM	ELECTRIC	O-DISTR MISC	126.85_
				TOTAL:	126.85
STUART C IRBY CO	3/17/17	15KV TERMINATIONS-2017 PRO	ELECTRIC	FA DISTR UNDRGRND COND	737.76
	3/17/17	600 VOLT WIRE-2017 PROJECT	ELECTRIC	FA DISTR UNDRGRND COND	2,481.64
	3/17/17	600 VOLT WIRE-2017 PROJECT	ELECTRIC	FA DISTR UNDRGRND COND	1,802.34
	3/17/17	600 VOLT WIRE-2017 PROJECT	ELECTRIC	FA DISTR UNDRGRND COND	4,566.77_
				TOTAL:	9,588.51
THOMSON REUTERS - WEST	3/17/17	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	102.38
	3/17/17	FEBRUARY CLEAR	GENERAL FUND	SECURITY CENTER	102.37_
				TOTAL:	204.75
VERIZON WIRELESS	3/17/17	AIR CARDS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	26.02_
				TOTAL:	26.02
WAL MART BUSINESS/SYNCB	3/17/17	OFFICE SUPPLIES	ELECTRIC	M-DISTR UNDERGRND LINE	113.88
	3/17/17	OFFICE SUPPLIES	ELECTRIC	M-DISTR UNDERGRND LINE	38.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	152.26
WORTHINGTON EVENT CENTER	3/17/17	GOPHER STATE ONE CALL MEET	ELECTRIC	O-DISTR MISC	3,267.00_
				TOTAL:	3,267.00
WORTHINGTON FIRE DEPT RELIEF ASSOC	3/17/17	2ND HALF 2016 TAX SETTLEME	GENERAL FUND	FIRE ADMINISTRATION	4,986.91
	3/17/17	REMAINING 2016 LEVY BALANC	GENERAL FUND	FIRE ADMINISTRATION	54.82
	3/17/17	2017 SUPPLEMENTAL PENSION	GENERAL FUND	FIRE ADMINISTRATION	1,000.00_
				TOTAL:	6,041.73
WORTHINGTON PRINTING CO INC	3/17/17	UTILITY INVOICES	WATER	ACCTS-RECORDS & COLLEC	719.80
	3/17/17	UTILITY INVOICES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	719.79
	3/17/17	UTILITY INVOICES	ELECTRIC	ACCTS-RECORDS & COLLEC	1,439.59_
				TOTAL:	2,879.18
WORTHINGTON REGIONAL ECON DEV CORP	3/17/17	BIOSCIENCE CONFERENCE SPON	ELECTRIC	ACCTS-INFO & INSTR ADV	1,500.00_
				TOTAL:	1,500.00
ZIEGLER	3/17/17	GENSETS MAINTENANCE CONTRA	ELECTRIC	NON-DEPARTMENTAL	4,958.34
	3/17/17	GENSETS MAINTENANCE CONTRA	ELECTRIC	M-SOURCE EQUIPMENT	24,791.66_
				TOTAL:	29,750.00

===== FUND TOTALS =====

101	GENERAL FUND	9,996.25
202	MEMORIAL AUDITORIUM	806.23
207	PD TASK FORCE	26.02
229	RECREATION	336.88
231	ECONOMIC DEV AUTHORITY	152.50
601	WATER	3,170.10
602	MUNICIPAL WASTEWATER	15,294.70
604	ELECTRIC	51,768.39
609	LIQUOR	429.83
612	AIRPORT	99.91
873	GARBAGE COLLECTION	375.72
-----		
	GRAND TOTAL:	82,456.53
-----		