

**WORTHINGTON CITY COUNCIL
REGULAR MEETING**

AGENDA

5:30 P.M. - Monday, March 27, 2023
City Hall Council Chambers

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. Regular City Council Meeting Minutes of March 13, 2023
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water & Light Commission Meeting Minutes of March 20, 2023
 - b. Heron Lake Watershed District Special Meeting Minutes of March 2, 2023
 - c. Heron Lake Watershed District Meeting Minutes of February 8, 2023
3. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Application for Temporary On-Sale Liquor License - Nobles County Fair Association
2. Application for Temporary On-Sale Liquor License - Nobles County Fair Association
3. Application to Conduct Off-Site Gambling - Currie Town & Country Boosters, Inc.
4. Application to Conduct Off-Site Gambling - Nobles County Ducks Unlimited

4. **BILLS PAYABLE (WHITE)**

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Item(s)

1. Professional Services Agreement - Long Term Financial Management Plan

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Approve MN West Ballfield Maintenance Contract
2. Approve Plans and Authorize Staff to advertise for Bids
3. Approve Budget Amendment
4. Bid Recommendation for Airport Reils Project
5. Bid Recommendation for Airport Apron Pavement Services
6. Bid Recommendation for Sunset Parking Lot Project

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Resolution Ordering Preparation of a Feasibility Report for Proposed Shell Street Improvements

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

1. Conditional Use Permit – 2385 Highway 60

I. COUNCIL COMMITTEE REPORTS

1. Mayor Von Holdt

2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Kolpin
6. Council Member Cummings

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
MARCH 13, 2023**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Chris Kielblock, Larry Janssen, Alaina Kolpin. Amy Ernst (excused).

Staff present: Steve Robinson, City Administrator; Steve Schnieder, City Engineer; Hyunmyeong Goo, Assistant City Engineer; Matt Selof, Community Development Director; Todd Wietzema, Public Works Director; Cory Greenway, Field House Manager; Mindy Eggers, City Clerk.

Others Present: Emma McNamee, The Globe; Ryan McGaughey, Radio Works, Tony Vetsch, Cristina Adame, Honorary Council Member; and various members of the community.

The Pledge of Allegiance was recited.

INTRODUCTIONS AND OPENING REMARKS

Mayor Von Holdt welcomed Cristina Adame.

AGENDA APPROVED WITH ADDITIONS/CHANGES

Mayor Von Holdt said *Item H.2. Conditional Use Permit - Certain Property East of County Road 57/West Gateway Drive* would be moved directly after *Item E. 2 Application for New Off-Sale Beer License - Corky's Corner*.

A motion was made by Council Member Kieblock, seconded by Council Member Cummings and unanimously carried to approve the agenda with the noted change.

CONSENT AGENDA

A motion was made by Council Member Kolpin, seconded by Council Member Janssen and unanimously carried to approve the consent agenda as presented.

- Special City Council Meeting Minutes of March 2, 2023
- Regular City Council Meeting Minutes of February 27, 2023
- Planning Commission Meeting Minutes of March 7, 2023
- Water & Light Commission Meeting Minutes of March 6, 2023
- LEC Joint Powers Board Meeting Minutes of March 2, 2023
- Safe Roads Coalition Meeting Minutes of February 28, 2023
- Economic Development Authority Meeting Minutes of February 27, 2023
- Seasonal Renewal On-Sale Application - Nobles County Fair Association/Worthington Speedway

- Renewal Application for On-Sale Application - Worthington Area Youth Baseball Association
- Bills Payable Totaling \$1,335,246.67

CITIZEN REQUEST TO ADDRESS CITY COUNCIL REGARDING AMENDMENT TO ORDINANCE 90.03 (B) - DOMESTICATED ANIMALS

City resident Tony Vetsch addressed Council regarding the ordinance that allows chickens within City limits. Mr. Vetsch asked Council to consider altering the ordinance to allow people to keep hens on their property. Mr. Vetsch said many cities in Minnesota allow residents to have chickens but have different restrictions, limits and permitting requirements.

Mr. Vetsch said he would like to propose that the city would allow six or ten hens that would be kept in a chicken coop in the back yard with a neighbors approval. He would also like to have it be a free permitting process.

Council Member Cummings said he would like to have staff look into it a little bit more before making any kind of decision. He would also like to hear from other constituents.

Steve Robinson, City Administrator, said the process for amending an ordinance would require three readings and a final publication before it would become official.

Council directed staff to conduct additional regarding the matter.

APPROVED APPLICATION FOR NEW OFF-SALE BEER LICENSE - CORKY'S CORNER

Mr. Robinson said an application for a new Off-Sale Beer License was submitted by Corky's Corner, 1007 Oxford Street. All the required paperwork has been received and a successful background check was completed. The license period is March 15, 2023 through December 31, 2023.

Council Member Cummings asked if they would take possession of the property by March 15th. Matt Selof, Community Development Director, said they are planning to close on March 23, 2023.

Mindy Eggers, City Clerk, responded the license could be approved contingent on a successful closing before the license is granted.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to approve the application for the new Off-Sale Beer License submitted by Corky's Corner contingent on the successful closing of the property sale.

CONDITIONAL USE PERMIT - CERTAIN PROPERTY EAST OF COUNTY ROAD 57

WEST GATEWAY DRIVE APPROVED

Matt Selof, Community Development Director, said the Worthington Karen Baptist Church has submitted a request to utilize property located along the north/south segment of West Gateway Drive/County Road 57 to construct and operate a church. The subject property is current zoned 'B-3' General Business district and religious land uses in that district are permitted by conditional use permit only. The legal description of the subject property is as follows:

*That part of Government Lot 4 of Section 26, Township 102, North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:
Commencing at the Center of said Section 26; thence on an assumed bearing of North 0 degrees 21 minutes 04 seconds West, along the west line of said Government Lot 4, a distance of 280.36 feet; thence North 89 degrees 38 minutes 56 seconds East a distance of 50.00 feet to an iron monument located on the east right of way line of County State Aid Highway No. 57, said iron monument being the point of beginning of the tract to be described; thence North 0 degrees 21 minutes 04 seconds West, along said east right of way line, a distance of 256.24 feet to an iron monument; thence North 89 degrees 38 minutes 56 seconds East a distance of 680.00 feet to an iron monument; thence South 0 degrees 21 minutes 04 seconds East a distance of 256.24 feet to an iron monument; thence South 89 degrees 38 minutes 56 seconds West a distance of 680.00 feet to the point of beginning, containing 4.00 acres, SUBJECT TO a utility easement over the north 55 feet thereof, and subject to any other easements now of record in said county and state.*

At its March 7, 2023 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit subject to the following conditions:

1. Any exterior trash storage must be screened in accordance with City Code Section 155.043 and;
2. The applicant secures a driveway access permit from Nobles County and;
3. The subject property must maintain compliance with all applicable local, State, and Federal standards and requirements.

Mr. Selof said the Commission did recommend maintaining a shared driveway (as shown on the site plan) with the City's property to the south. However, they elected not to include it as a condition of approval and rather leave to finalize the details through the City's permitting process.

Hai Htoo expressed appreciation on behalf of the Karen congregation for the assistance from the City with the project. He said they are extremely excited to have their own church for worship in the community.

Abebe Abetew a member of the Ethiopian congregation also expressed his appreciation for the help from the City with this project.

Mr. Selof noted pursuant to City Ordinance § 155.186 and § 155.223 (G), an approval will require

a 2/3 vote and any Council member voting against the application must state their reasons for doing so for the record pursuant to Minnesota Statute § 15.99 Subdivision (2)(b).

A motion was made by Council Member Cummings, seconded by Council Member Kielblock and unanimously carried to approve the Conditional Use Permit for Certain Property East of County Road 57/West Gateway Drive.

HEARD JBS FIELD HOUSE UPDATE - CORY GREENWAY

Cory Greenway, JBS Field House Manager provided an update on the facility. He reported there have been over 6,000 daily users, 250 field rentals and collected \$58,000 in rental fees since opening September of 2020.

Mr. Greenway also said the Ice Arena has gone really well also since taking over the management operations in October, 2022.

DISTRICT 518 BALL FIELD MAINTENANCE AGREEMENT APPROVED

Todd Wietzema, Public Works Director, said the City of Worthington currently leases the Middle School Baseball complex from Worthington School District 518. The Public Works Department maintains and schedules all activities for these fields. These duties include:

- Field maintenance
- Cleaning and trash removal
- Minor maintenance of facilities

The proposed fee that District 518 will pay the City of Worthington, is \$10,600.00 which is a 5% increase from 2022.

A motion was made by Council Member Kolpin, seconded by Council Member Kielblock and unanimously carried to approve the agreement for ball field maintenance with District 518.

APPROVED FIELD HOUSE PHASE ONE CHANGE ORDER

Mr. Wietzema explained Tri-State General Contracting the field house project contractor has submitted a Phase One change order. Included in the change order is the following:

- Provide additional card readers and cameras \$10,027.95
- Provide additional electric for batting cages \$2,377.17
- Relocate the fire strobes and horns \$3,291.04
- Relocate netting switches \$1,740.38
- Add additional wireless points \$1,858.19

Total change order \$19,294.73

Mr. Wietzema said the articles in this change order were reviewed and approved by the architect on the project. The change order is an increase of \$19,294.73 increasing our total contract price to \$1,898,260.50.

The motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the Phase One Change Order for the Field House.

APPROVED FIELD HOUSE PHASE TWO CHANGE ORDER

Mr. Wietzema said Tri-State General Contracting the field house project contractor has submitted a Phase Two change order. Included in this change order is the following:

- Provide and install sub slab vapor system. \$2,809.89
- Provide additional exterior lighting \$2,669.66
- Provide electric to exterior sign \$4,152.81
- Enclose area under the stairs for storage \$7,258.68
- Reposition electrical outlets \$1,324.58
- Run Fiber line conduit to office \$3,102.20
- Soil correction work \$24,634.21

Total change order \$45,979.03

The articles in this change order were reviewed and approved by the architect on the project.

The change order is an increase of \$45,979.03 which increases our total contract price to \$2,498,815.09.

The motion was made by Council Member Kieblock, seconded by Council Member Kolpin and unanimously carried to approve the Phase Two change order for the Field House.

RESOLUTION NO. 2023-03-08 FOR ESTABLISHMENT OF MUNICIPAL STATE AID STREETS

Steve Schnieder, City Engineer, said the Municipal State Aid Street System (MSAS) is limited to 20% of the street mileage within the city limits. He explained the City has banked 2.22 miles which is available for designation. For the City to receive State Aid funding for these banked miles, they need to be designated as part of the City's system.

The realignment of the MSAS system has been on hold since the reconstruction of Trunk Highway 60, waiting for the State to complete the turnback of the city streets impacted by the reconstruction.

The TH 60 reconstruction along with other changes to the City street system has resulted in traffic patterns changing. The changes include the direct connection of County State Aid Highway 35 to East Avenue at the roundabout. Grand Avenue has been completed from Oxford Street to Darling Drive. The 16th Street railroad crossing has been closed cutting off access to TH 60 to the south. Development has increased along Crailsheim Road, and redevelopment is happening along Humiston Avenue.

The proposal is to extend the MSAS designate on West Lake Avenue over to Crailsheim Road, and designate Clifton Avenue to extend the MSAS system on First Avenue north to Oxford Street.

Mr. Schnieder said once the TH 59 reconstruction is completed Grand Avenue from First Avenue to Darling Drive and west to TH 59 (Humiston Avenue) will also be designated an MSAS route.

A motion was made by Council Member Cummings, seconded by Council Member Janssen and unanimously carried to adopt the following resolution:

RESOLUTION NO. 2023-03-08

RESOLUTION IN ESTABLISHMENT OF MUNICIPAL STATE AID STREETS

(Refer to Resolution File for complete copy of Resolution)

CONDITIONAL USE PERMIT - 2385 HIGHWAY 60 APPROVED

Matt Selof, Community Development Director, said Ron Prins, owner of Ron's Repair, located at 2385 Highway 60 has applied for a conditional use permit that would allow for an approximately 150' x 182' expansion to the existing building. Pursuant to Minnesota Statute §462.3595 and as outlined in Worthington City Code Chapter 155 Appendix E, auto/truck repair centers are permitted by conditional use permit only in the 'B-3' General Business District, the zoning designation of the subject property. The legal description of the subject property under consideration is as follows:

*That part of the West Half of the Southwest Quarter of Section 18, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the west quarter corner of said Section 18; thence on an assumed bearing of
South 0 degrees 13 minutes 06 seconds East, along the west line of said Section, a distance of 300.62 feet to a Minn. D.O.T. right of way monument; thence continuing South 0 degrees 13 minutes 06 seconds East, along said west line, a distance of 832.74 feet to the point of beginning of the tract to be described; thence South 89 degrees 01 minutes 06 seconds East a distance of 421.85 feet to an iron monument located on the northwesterly line of a Robert J. Boots tract as recorded in Document No. 234855; thence South 47 degrees 53 minutes 04 seconds West, along the northwesterly line of said tract, a distance of 168.51 feet to the most westerly corner of said tract; thence South 42 degrees 06 minutes 56 seconds East, along the*

southwesterly line of said tract, a distance of 200.00 feet to the most southerly corner of said tract; thence North 47 degrees 53 minutes 04 seconds East, along the southeasterly line of said tract, a distance of 200.00 feet to the most easterly corner of said tract; thence South 42

degrees 06 minutes 56 seconds East a distance of 70.00 feet to the northwesterly right of way line of Minnesota Trunk Highway No. 60; thence South 47 degrees 53 minutes 04 seconds West, along said northwesterly right of way line, a distance of 200.00 feet; thence South 47 degrees 51 minutes 57 seconds West, along said northwesterly right of way line, a distance of 596.18 feet; thence North 0 degrees 13 minutes 06 seconds West, along said northwesterly right of way line, a distance of 67.19 feet; thence South 47 degrees 52 minutes 09 seconds West, along said northwesterly right of way line, a distance of 44.34 feet to the west line of said Section 18; thence North 0 degrees 13 minutes 06 seconds West, along said west line, a distance of 683.04 feet to the point of beginning, containing 5.365 acres, subject to easements now of record in said county and state.

AND

A tract of land lying in the Southwest Quarter of Section 18, Township 102, Range 39, described as follows: Commencing at the northwest corner of the Southwest Quarter of Section 18, Township 102, Range 39; thence southerly along said section line for 304.09 feet; thence southeasterly at an angle of 93 degrees 51 minutes 35 seconds for 245.36 feet; thence southeasterly on a 6.86 degree curve for 653.91 feet; thence southeasterly along the tangent line of said curve for 406.31 feet to the northwesterly right-of-way of Highway #60; thence southwesterly at 90 degrees and along said highway right-of-way line for 617.9 feet; thence northwesterly at 90 degrees for 70 feet to the point of beginning; thence southwesterly at 90 degrees and parallel to said right-of-way line for 200 feet; thence northwesterly at 90 degrees for 200 feet; thence northeasterly at 90 degrees for 200 feet; thence southeasterly at 90 degrees for 200 feet to the point of beginning.

The Planning Commission met on March 7, 2023 and voted unanimously to recommend approval of the requested conditional use permit subject to the following conditions:

1. The subject property must maintain compliance with all applicable local, State, and Federal standards and requirements.

The Commission recommended that the applicant not be required to provide a 6-foot tall screening fence as required by City Code Section 97.14 and recommended that the City remove that requirement from City Code with the understanding that screening may be required on a case by case basis through the conditional use permit process.

The recommendation on screening focused primarily on the elevation of the property and its surroundings (for instance the adjacent highway sits high enough that screening would not actually hide vehicles from sight).

Mr. Selof said the applicant's business has been in operation long before that change and is considered a 'grandfathered' use. However, in order to expand the business, a conditional use permit

is required. The new addition will be approximately 150' x 182'. As proposed, the plans meet all setback/coverage requirements for the property. The addition will run right up to an easement held by the City for overhead transmission lines. There are no concerns from City or Public Utilities staff regarding the proximity of the building to the easement.

Mr. Selof said Ron's Repair was approved for a variance in 2004 that allowed him relief of the requirement to hard surface all parking stalls and access drives. This variance was approved until such time the frontage road is curbed and guttered or it becomes a public road, whichever occurs first. Neither has occurred so the variance is still good and no hard surfacing will be required as a result of this expansion. The business does have a concrete apron around the building, which is used for parking.

Mr. Selof explained City Code Section 97.14 requires that auto repair shops may keep no more than six inoperable vehicles on the premises at any one time and that all inoperable vehicles must be screened and stored behind at least a six-foot-tall privacy fence on four sides. The change was implemented in 2020.

He said Ron's repair has a fenced in 'yard' where trucks and trailers awaiting repair or parts are stored. The fence is a chain-link fence, topped with barbed wire, and does not constitute screening.

Mr. Selof said to staff's knowledge, only one auto or truck repair center currently operating in Worthington is screened in accordance with City Code. Within the last year, one conditional use permit was issued for a repair shop planning on relocating and required screening as a condition of that permit. He said it could still be a requirement for a land use conditional use permit but could be removed for existing businesses. Council agreed as the ordinance is not being used to its entire effect.

Mr. Selof said staff has also received feedback from the MnDOT regarding the application, unfortunately after the Planning Commission meeting so they were not able to make any kind of recommendation.

He said as part of this project, they are requesting that the City require approximately 100 feet of curb to be installed along the frontage road (this would follow their right-of-way.) The request is being made by MnDOT to help tighten up access to Ron's Repair and push the access point further back from the intersection. They outlined the following three goals for this:

1. Reduction of conflicts between traffic entering/exiting Ron's and northbound/southbound Armour Road traffic.
2. Reduction of conflicts between trail users and traffic entering/exiting Ron's.
3. Allowing a greater amount of Armour Road traffic to stack in and utilize the existing dedicated right and through/left lanes at TH 60.

Mr. Selof explained installation of a curb would nullify the existing variance which provides relief

from the hardsurfacing requirement for the parking lot, meaning Ron's Repair would now need to hard surface their parking lot. An alternative option – if Council wishes to maintain the variance is to require fencing, landscaping, or some other types of traffic obstruction along that area.

However, MnDOT has indicated they would be happy with anything that helps push the site access further back along the frontage road.

Council Member Cummings stated that it is unfortunate that the Planning Commission was unable to hear the request of MnDOT and unable to make a recommendation. Mr. Robinson said a Special Planning Commission meeting could be held and it could be brought back to the March 27th Council meeting.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to table the Conditional Use Permit for Ron's Repair, 2385 Highway 60, having staff schedule a Special Planning Commission meeting and bring it back to the March 27, 2023 Council meeting.

COUNCIL COMMITTEE REPORTS

Mayor Von Holdt - No report.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - No report.

Council Member Kolpin - Attended an HRA Meeting, advertisement for bids have been done for the Duplex project on Cecilee Street. Attended a PJC meeting, continuing discussion on the impound vehicle storage and size of building to be built. Attended YMCA Cruise dinner, have heard great comments on the event. The Memorial Auditorium will be hosting the Pirates of Penzance this weekend.

Council Member Cummings - No report.

CITY ADMINISTRATOR REPORT

Mr. Robinson said he attended the last meeting of the Salary Council Board that he was appointed to that determines the salary adjustments of the legislature. The board will convene again two years.

ADJOURNMENT

The motion was made by Council Member Kielblock, seconded by Council Member Janssen and unanimously carried to adjourn the meeting at 6:49 p.m.

Mindy L. Eggers, CMC
City Clerk

WATER AND LIGHT COMMISSION MINUTES

REGULAR MEETING

MARCH 20, 2023

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:01 P.M. by Vice-President Randy Thompson with the following members present: Kathy Hayenga, Chad Nixon and Amy Ernst. Absent was Debra Weg (excused)

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Nixon, seconded by Commissioner Hayenga and unanimously carried to close the agenda as presented.

CONSENT AGENDA APPROVED

A motion was made by Commissioner Ernst, seconded by Commissioner Hayenga and unanimously carried to approve the consent agenda as follows:

- Water and Light Commission minutes of the regular meeting held on March 6, 2023
- Staff reports for February 2023
- Utility bills payable totaling \$691,793.43 for March 10 and March 17, 2023

FINANCIAL STATEMENTS AND SALES REPORTS

A motion was made by Commissioner Hayenga, seconded by Commissioner Ernst and unanimously carried to accept the sales reports for February 2023.

2022 SAFETY, SERVICE QUALITY AND DISTRIBUTION RELIABILITY STANDARDS

Minnesota Statutes require that municipally-owned electric utilities provide an annual report to their governing body on their adopted safety, service quality and distribution reliability standards. Staff reviewed the results of the Worthington Public Utilities 2022 Safety, Service Quality and Distribution Reliability Standards report with the Commission.

Following review, a motion was made by Commissioner Nixon, seconded by Commissioner Hayenga and unanimously carried to accept the 2022 report and to retain the same SAIDI (10.00), SAIFI (0.33) and CAIDI (60.00) goals for the year 2023.

CONSIDER WESTERN AREA POWER ADMINISTRATION (WAPA) CONTRACT 22-UGPR-45 RELATING TO METERING AT SUBSTATION #3

Scott Hain, General Manager, provided the Commission a copy of the proposed letter agreement with WAPA outlining each party's responsibilities relating to the installation of a revenue meter at the new Worthington Substation #3. The agreement closely mirrors the terms and conditions contained in our agreements for our other WAPA metering points.

After discussion, a motion was made by Commissioner Ernst, seconded by Commissioner Hayenga and unanimously carried to approve Contract No. 22-UGPR-45 and to authorize the General Manager and Administrative Secretary to execute the agreement.

GENERAL UPDATE

The General Manger provided the Commission with an update on various ongoing utility-related projects and activities.

COMMISSION COMMITTEE REPORTS

Commissioner Thompson reported that he received information on the 58th Missouri River Energy Services Annual Meeting being held May 10-11, 2023, at the Sioux Falls Contention Center.

GENERAL MANAGER REPORT

The General Manager had nothing additional to report.

ADJOURNMENT

Vice-President Thompson declared the meeting adjourned at 4:21 P.M.

Deb A. Scheidt
Secretary to the Commission

Minutes of the March 2nd, 2023 HLWD Special Board Meeting

Present

- Board of Managers: Wayne Rasche, Jason Freking, Mark Bartosh, Cory Reith. Randy Lubben.
- HLWD Staff: Loretta Halbur, Davis Harder (virtual)
- ISG – Jacob Rischmiller, Jen Widmer, Chuck Brandel (virtual)
- Smith Partners: Louis Smith (virtual)
- Jackson County (virtual): Kevin Nordquist, Kelly Rasche, Dave Macek
- DNR (virtual): Tom Kresko, Todd Kolander
- Public: Scott McClure, Jim Eigenberg, Lloyd Kalfs, Sandy Kalfs, Gloria Van Voorst, Kent Freking, Perry Cranston, Colleen Freking, Jim Appel, Robert and Marlys Lange, Henning, Ryan Freking, Phil Kruger,
Virtual: Rockney Atz, Brenda Keiser, Hody Thompson, Michael Hennen

Agenda

President Rasche called the meeting to order at 11:05am. Motion to approve the agenda made by Reith. Seconded by Lubben. Vote 5-0. Motion passed.

Judicial Ditch #3

- BWSR SHL Phase 2 and 3 Grant
 - Loretta Halbur provided an update to the BWSR grant reports. The SHL Phase 3 grant final report was accepted and final payment received. BWSR is in the process of completing the reconciliation process for the SHL Phase 2 grant since the grant amount was over \$50,000. These grants partially paid for the wetland and ASI work completed in 2022 on the JD 3 project.
 - Because of the HLWD/Jackson County drainage agreement and other factors within the district, grant funds have not transferred from HLWD to Jackson County to cover relevant grant work. BWSR is requesting documentation of reimbursement payment to Jackson County for the SHL Phase 2 grant. However, since the district needs to reimburse Jackson County for the SHL Phase 3 grant, both are being discussed today. Halbur reviewed the expenditures for both SHL Phase 2 and SHL Phase 3 grants and what the district owes the County.
 - **Motion to reimburse Jackson County \$61,500 regarding the BWSR SHL Phase 2 grant work on JD 3 made by Lubben. Seconded by Freking. Vote 5-0. Motion passed.**
 - **Motion to reimburse Jackson County \$33,400.43 regarding the BWSR SHL Phase 3 grant work on JD 3 made by Rasche. Seconded by Lubben. Vote 5-0. Motion passed.**
- Change Order – Proposal Request 02, Change to Weir
 - Jacob Rischmiller reviewed Proposal Request 02, Change to Weir. Originally, in the riparian buffer on the main line of the ditch, DMI was going to wait until winter to complete construction on the outlet structure. When they began digging, they found sand. Rischmiller is concerned the originally designed weir will blow out if constructed, so they worked with DMI to change the weir to do a culvert with a rip rap overflow. The design and effects are identical to the weir and will provide the same capacity and restrictions. Originally, the estimated cost of the weir was \$56,582.75. The culvert with rip rap overflow is estimated to cost \$52,300.00. DMI has the 60-inch pipe currently on hand to complete this work ASAP. Rischmiller recommended the Board approve the proposed work change order.
 - **Rasche** – how does DMI's original digging play into the cost estimate? Rischmiller stated that they voided the cost and would not impact the culvert cost estimate.
 - **Motion to approve Proposal Request 02, Change to Weir made by Bartosh. Seconded by Freking. Vote 5-0. Motion passed.**
 - **Todd Kolander, DNR**, asked about the likelihood that the culvert may wash out over the bed of sand. Rischmiller said they would bring in clay material at minimum of 2 feet depth on the banks to hold everything together.

- Concept Model

- **Rischmiller** reviewed the February 2, 2023 letter from the DNR that answered some of HLWD's questions in the district's January 24 written status update, as well as clarify the DNR's position on the requirement for permits and the potential fen management plan.
- **Rischmiller** then went into ISG's proposal to run a concept level of redesigns to the project including reducing drainage coefficients, adding more water storage, or a combination of the two. To develop a concept design and run the modeling, it is estimated to cost a total of \$13,750.00 and take 1.25 months. The proposal does not include drafting of DNR coordination.
 - Rischmiller also provided an update on the Northwater contract. ISG received the contract back, signed and executed, and HLWD legal counsel gave their approval for a Board member to sign it. Rischmiller will begin working with them next week.
- **Rasche** – Would reducing the drainage coefficient to a 3/8" (versus the industry standard of 1/2"/day) do enough to prevent anymore water from going into the lake? Rischmiller stated that the system is too large to give an idea on what might work. Chuck Brandel has had experience in other systems where reducing the drainage coefficient and adding more storage has provided no net increase. But the JD 3 model does have more outside water coming into it that could affect things.
- **Bartosh** – Tom Kresko mentioned that if we reduced the drainage coefficient, we would have to consider the 50- and 100-year events in the model. Would the concept model go out that far? Rischmiller replied that ISG will look at the 2- through the 100-year events.
- **Perry Cranston** – "Was this modeling done with the [State] Dam open or closed? Does the dam have any effect on the fen?" Bartosh replied yes. Rischmiller stated that the dam is stuck at it's current stage and not it's drawdown level. Bartosh clarified that his yes was based on the modeling that included the effects of Jack and Okabena Creek watersheds on the JD 3 model. That model determined that, even at flood stage and the dam is open, that the outlet can only handle so much water at one time.
 - **Todd Kolander, DNR** – "The outlet channel itself is the control mechanism during flooding, not the structure itself. DNR Wildlife's intention is not to change the outlet configuration or gate height, but just get the control structure functional again."
 - **Perry Cranston** – "Don't you think that when the dam was put in, it would have an implication to the fen?" DNR could not answer the question. Cranston continued, "If you don't know now, will we know if the future? Will it be okay with more water flowing through Heron Lake or is it just speculation? Todd Kolander responded that the DNR knows inundation of the fen, either volume or high water, is not positive as it harms the rare plant community within the fen. Tom Kresko added that the dam helps manage water level drawdowns specifically.
 - Rasche commented to Kresko that drawdowns would not need to happen if the structure was removed. Kresko agreed and stated that would be a long conversation that could take years or decades to happen that may be possible, but not within the timeframe we currently have.
 - Freking asked if the modeling can be based on the dam being fully open, all the time. Kresko stated that the gates would not be open all the time and the Heron Lake Management Plan has specific parameters that dictate when they're open or closed. The model needs to be prepared for both scenarios of the gates being open or closed.
 - Rasche asked if that would be JD 3 system's fault or the dam's fault if water levels rose far enough to damage the fen? Kresko responded that "it's not about fault in this situation, it's about managing water levels for the benefit of the entire lake ecosystem. It's not just JD 3 dependent."
 - **Todd Kolander** reiterated that any events over the 10-year event is being regulated by the ditch outlet. He stated, "You cannot create enough storage without the dam open or closed to offset any of these peak events. Plus, the added flow volume that you're contributing with this project." Kresko added that there are other resource reasons to manage the lake at other levels.

- Rasche and Kolander engaged in a back and forth about protecting the fen in the best way possible. It is the DNR's opinion that they cannot protect the fen if the project moves forward because JD 3 would increase the frequency of inundation and increase the duration of the inundation events. Rasche asked what the DNR's models have shown instead, but Kolander responded that they've only used the ISG/HLWD models, which they've reviewed and recommended changes. The DNR and ISG did finally agree on a model that would satisfy both parties in 2022.
 - Rischmiller added that the model shows that the lake level only rises approximately 3.25 inches from the system, but could not remember the duration. Brandel reviewed the memo, see Figure 1 below.

Table 1: Existing vs Proposed Peak Water Surface Elevations

Storm Event	North Heron Lake Elevation (ft)			South Heron Lake Elevation (ft)		
	Existing	Proposed w/ Wetland	Difference	Existing	Proposed w/ Wetland	Difference
10-Year	1404.08	1404.12	0.05	1406.77	1406.91	0.14
25-Year	1405.10	1405.16	0.06	1408.23	1408.43	0.20
50-Year	1405.88	1405.95	0.07	1409.34	1409.58	0.24
100-Year	1406.66	1406.73	0.07	1410.45	1410.73	0.27

* Assumed Starting Water Elevation of North Heron Lake at 1400 & South Heron Lake at 1402

Table 2: Duration of South Heron Lake Water Surface Elevation At or Above 1406 ft

Storm Event	South Heron Lake Elevation (hrs)		
	Existing	Proposed w/ Wetland	Difference
10-Year	224.64	238.80	14.16
25-Year	392.52	396.38	3.86
50-Year	488.64	486.61	-2.03
100-Year	567.96	562.70	-5.26

* Calcareous Fen Elevation at 1406

Figure 1: Excerpt from "Heron Lake Modeling Memo, June 1, 2022" ISG

- Bartosh asked Kresko and Kolander if the JD 3 project had never been proposed, what was the DNR's plan for the calcareous fen? What is the mitigation plan with increased climatological weather events happening?
 - **Kolander** – "JD 3 project was the point of the discovery and needing the modeling to see what would happen to the fen. The DNR is looking at mitigative techniques on lakes, wetlands, fens, and prairies in response to climate change. The DNR is trying to gather information to help guide us in the future. When we see large scale projects that potentially impact a public resource, and the Heron Lake complex is a public resource, we have management plans for that that are just one component of that."
 - **Kolander** reiterated that the DNR is open to meeting with HLWD to discuss things and that the DNR is looking for no impact at all on Heron Lake. "It doesn't mean you can't have drainage, you just need to mitigate what you're adding to the system. And that applies to everyone going forward in this lake system. We didn't know we were at the brink of a threshold where we had no reserve capacity left in this system."
- **Bartosh** – "Thank you for your answer Todd. At what point do we acknowledge that we've got to work with each other and work towards the future. We have got to be proactive and get out in front of these issues so we don't have another 2+ year delay on projects."
 - **Kolander** – "That's a great point. The DNR has proposed legislative changes in the drainage statute this year. We need earlier coordination, need to be notified earlier in the process so these things can get resolved before folks get hung out to dry on costly designs and plans that we can't permit. We tried to stress to hold off on the approval process and were disappointed that the Board went ahead despite final statements and several letters."

- **Bartosh** – “One thing that was pushing was forward at the final engineering hearing and that was a \$125,000 grant from the MPCA/EPA. If we didn’t proceed at that time, or at least attempt for the landowners, we were going to lose that money. Which in fact, we ultimately did.”
- **Rasche** – “And that letter came in at 10:00pm the night before the final hearing.”
- **Kolander** – “We have dozens of these things going on at the same time, all with different deadlines. And drainage is not the only thing we work on. Believing that we have 30 days to just invest and work on this project isn’t right. We have one person and they have 15 other duties they have complete.”
- **Rasche** – Asked if the DNR had any studies he could reference that showed what a 4-6 hour inundation every 2-5 years does to a fen. Kolander stated that the modeling only shows one 24-hour event. I’m not a fen expert, but any inundation is not good. By statute, we are not allowed to approve impacts to a calcareous fen.
- **Dave Macek, Jackson County Highway Department** – “What is the probability of the outlet repair being finished up to the blacktop road that started a year and a half ago? I’m concerned about the silt getting into the lake and the sloughing. What are the chances of that happening?”
 - **Kolander** stated that they authorized work to mitigate any sloughing within specific parameters and stabilize the bank. But the contractor was unable to complete the work before winter set in. He reiterated the DNR’s opinion that they viewed that repair work as an improvement since it changed from the original outlet design to a two-stage design.
 - **Macek** – “I understand that you’re only letting them reseed and refinishing the little bit of sloughs, I’m more concerned about the rest of it, up to the road. I was told the coefficient of the ditch stayed the same in that area, so I think that would just be part of the repair, not an improvement, that we’ve had on our books since 2016.”
 - **Kolander** – “We’re going to stick with what we originally allowed, which is to fix that. And nothing is happening on the other side of the ditch if we’re going to start talking about sloughs and other stuff that needs to be addressed. The other side of the outlet is mostly on DNR land.”
- Kolander reiterated the DNR will not deviate from their stance of protecting the fen and emphasized that this will apply to every project from this point forward.
- Rischmiller and Brandel discussed what it might take to reduce the drainage coefficient in the project, and it might come from reducing tile capacities upstream. Any storage that could be added could possibly be applied for under the One Watershed, One Plan funding.
 - Phil Kruger asked if they could add more storage in JD 19 since that system’s water goes into JD 3. It is his opinion that JD 19 would be just as responsible for inundating the fen as JD 3. Brandel responded that JD 3 does not have jurisdiction over JD 19, so the legalities would make it tough to apply properly.
 - Lloyd Kalfs brought up that district’s grant with Heron Lake Area Conservation Partners/Lessard-Sams Outdoor Heritage Fund and stated that HLWD conservation technician Davis Harder had GIS files that could show potential restorable wetlands, and that there was funding through that grant to help with that process. Rischmiller stated he would cross check their information with Davis. Brandel said they would also have to look at what was most cost effective.
- Louis Smith offered his opinion that the concept model would be worthwhile for the district to engage with, despite the extra ~\$13,000. As well as engaging with the fen expert. Brandel recommended that once the concept model is complete, that there be an informal informational meeting with petitioners or landowners about the redesign/concept model and the steps forward.
- **Motion to move forward with concept model as proposed by ISG made by Bartosh. Seconded by Freking. Vote 5-0. Motion passed.**

- Little Sioux Reroute
 - At the last board meeting, the Board directed ISG to explore the option to reroute part of JD 3 back into the Little Sioux River, as it historically flowed before the slough was drained. ISG recommended not move forward with the idea. From an engineering/physical standpoint, it could work. But from a regulatory standpoint, it would be extremely difficult since the Little Sioux River is also considered a public waters.
 - Louis Smith asked if it could still be used a type of “relief valve” if the project should need it. Brandel responded yes, but the engineering team would need to consider the bridges and if any of them would have to be redesigned. Bridge redesigns can be costly.

Adjourn

Motion to adjourn made by Lubben. Seconded by Frekin. Vote 5-0. Motion passed.

Meeting adjourned at 12:17pm.

Respectfully submitted,
Cory Reith
Board Secretary

Minutes of the February 8th, 2023 HLWD Board Meeting

Present

- Board of Managers: Wayne Rasche, Jason Freking, Mark Bartosh, Cory Reith. Randy Lubben was tardy.
- HLWD Staff: Loretta Halbur, Davis Harder (virtual)
- Smith Partners: Louis Smith (virtual)
- Jackson County (virtual): Kelly Rasche
- Public: Phil Kruger, Jim Eigenberg, Justin Ahlers, Kent Freking, Jim Milbrath Virtual: Rockney Atz, Brenda Keiser

Agenda

President Rasche called the meeting to order at 8:00am. Due to scheduling constraints with legal counsel, the agenda had to be rearranged, so the board would begin with the last item and work their way up. Motion to approve the agenda, with the items flipped around, made by Freking. Seconded by Reith. Vote 4-0. Motion passed.

Public Drainage System Updates

- JD 14
 - Louis Smith provided an update from his partner, Chuck Holtman. There is a little clean up work left and once it's complete, the board can hold an acceptance hearing. After the hearing, then the financial assurance claim with the bonding company can formally be submitted.
- Project 4 and 84-4A
 - Consolidation can be initiated by landowner petition or a motion by the drainage authority. At the next meeting, a resolution will be passed and hearing date set. Motion to initiate consolidation proceedings for Project 4 and Project 84-4A made by Freking. Seconded by Bartosh. Vote 4-0. Motion passed.
- JD 3
 - The DNR sent a letter to HLWD on February 2, 2023 in response to the district's letter from late January. They are adamant that not one drop of water enters South Heron Lake from the JD 3 system. Legal counsel advised that Northwater's expert opinion will be even more valuable moving forward. The DNR also mentioned an assurance bond that would cover any potential damages to the fen, but he was not aware of any that could cover that.
 - Landowners were in contact with Manager Rasche about the history of JD 3 and how it historically flowed to the Little Sioux River on the south of the system's watershed. Mr. Smith provided a legal perspective that it could be considered an improvement, however the feasibility and practicality of rerouting the JD 3 system to a different watershed would be best answered by the engineers.
 - Time management is key in this project and discussion on where engineer's time is best spent; Little Sioux Reroute, reducing drainage coefficient, fen expert, etc. Rockney Atz discussed his historical findings in old articles and maps. The managers agreed that the idea to reroute to the Little Sioux was worth a review and directed ISG to look into it.
 - Manager Bartosh and Manager Freking voiced their continued support of hiring Northwater to review the models and calcareous fen. The information will have any impact on the JD 3 system and future projects within the watershed district. The Board was curious if the DNR had any other information about the calcareous fen since they discovered it around 1978. The Managers directed HLWD staff to send a request to the DNR for any documentation, reports, research about the Heron Lake or similar calcareous fens.
 - ISG reported to HLWD staff prior to the regular meeting that a significant change order and the drainage reduction concept model would be ready by early March. Motion to have a special board meeting on March 2nd at 10:30 on JD 3 made by Bartosh. Seconded by Lubben. Vote 5-0. Motion passed.
- CD 3

- HLWD received communication from ISG and Loo Con about the agreement between the contractor and Mr. Milbrath to complete the warranty work in the spring. The board directed staff to send a confirmation letter to all parties involved, with clear communication to the landowner that they are responsible for any costs if the work is not found within the public system's scope.

Horn Property

Louis Smith provided an update on the purchase agreement process. Initially Todd Kolander indicated he may or may not agree to the dam ownership transfer. However, communication from Joe Steingel, a DNR Wildlife Manager, agreed to the transfer of dam ownership but had two concerns; what enforcements or mitigation actions would be included in the transfer and what other conditions or stipulations did the district have on the property. DNR would write a more formal letter once Mr. Smith got back to them after the meeting. He's also working with real estate counsel to ensure the district's interests are protected.

Approve Drainage Invoices

The January invoices were not sent to Jackson County after the regular meeting. Halbur explained the JD 30 retainage bill. Motion to approve drainage invoices to Jackson County made by Lubben. Seconded by Freking. Vote 5-0. Motion passed.

Grants Update

Halbur provided an update to the annual grant reports. All reports were submitted on time. Discussion about advertising the CWP Septic Loan Program was bolstered by input from Justin Ahlers and his perspective as a septic contractor. Staff will send letters to local contractors, realtors, and banks, and place ads in some of the local papers. There was some discussion about the application process in case of emergencies.

CD Rates

Motion to change the CD rate for CD #1109182 from 0.3% to 4.10% and keep it with Currie State Bank made by Rasche. Seconded by Lubben. Vote 5-0. Motion passed.

Treasurer's Report

Manager Rasche discussed the change in company with government entity insurance. He was concerned that the change would leave a portion of the district's funds uninsured in case the bank ever closed down. Rasche would talk to the bank after the meeting. Motion to amend the CD Rate Change motion to add "contingent upon the insurance coverage renewal. If there is to be no renewal with CSB, the district will move the CD to Security State Bank." Motion made by Rasche. Seconded by Lubben. Vote 5-0. Motion passed.

Motion to approve treasurer's report and bill payment made by Bartosh. Seconded by Reith. Vote 5-0. Motion passed.

Minutes

Motion to approve the January 18 Regular Meeting Minutes made by Freking. Seconded by Lubben. Vote 5-0. Motion passed.

Adjourn

Motion to adjourn made by Lubben. Seconded by Reith. Vote 5-0. Motion passed.
Meeting adjourned at 9:35am.

Respectfully submitted,
Cory Reith
Board Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: MARCH 24, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - NOBLES COUNTY FAIR ASSOCIATION

The Nobles County Fair Association has submitted an application for a Temporary On-Sale Liquor License (*included as Exhibit 1*) for an event on Saturday, June 3, 2023. All the required paperwork, fees and insurance certificate have been received.

Council action is requested on the application for the Temporary On-Sale Liquor License from the Nobles County Fair Association.

2. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - NOBLES COUNTY FAIR ASSOCIATION

The Nobles County Fair Association has submitted an application for a Temporary On-Sale Liquor License (*included as Exhibit 2*) for the Nobles County Fair to be held August 3, 2023 - August 6, 2023. All the required paperwork, fees and insurance certificate have been received.

Council action is requested on the application for the Temporary On-Sale Liquor License from the Nobles County Fair Association.

3. APPLICATION TO CONDUCT OFF-SITE GAMBLING - CURRIE TOWN & COUNTRY BOOSTERS, INC.

The Currie Town & Country Boosters, Inc., have submitted an application to Conduct Off-Site Gambling to add a date in April to make up for the weather cancellation. The information is as follows:

Organization:	Currie Town & Country Boosters, Inc.
CEO:	Ed Sweetman
Type of Event:	Bingo & Tipboards
Date & Location of Event:	April 5, 2023

Worthington Event Center
1447 Prairie Drive

The application (included as ***Exhibit 3***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application to add the additional date to Conduct Off-Site Gambling for Currie Town & Country Boosters, Inc.

4. **APPLICATION TO CONDUCT OFF-SITE GAMBLING - NOBLES COUNTY DUCKS UNLIMITED**

Ducks Unlimited has submitted an application for Exemption from Lawful Gambling as follows:

Organization:	Nobles County Ducks Unlimited
CEO:	Kevin Black
Type of Event:	Bingo & Raffle
Date & Location of Event:	April 5, 2023 Lerma's Event Center 703 Oxford Street

The application (included as ***Exhibit 4***) must be approved by the local governing body prior to being sent to the State for approval.

Council action is requested on the Application for Exemption from Lawful Gambling for the Nobles County Duck's Unlimited.

CASE ITEMS

1. **PROFESSIONAL SERVICES AGREEMENT – LONG-TERM FINANCIAL MANAGEMENT PLAN**

Local governments are faced with a number of outside forces that are raising concerns beyond typical one- and two-year budget cycles. Inflation, supply-chain shortages, employee retention and unfunded mandates imposed by state and federal legislatures are challenging our ability to provide exceptional service to our constituents while maintaining the City's financial health and affordable property tax rates. We're already witnessing significant increases in construction projects, equipment and vehicle replacement costs, employee benefits, and bonding interest rates.

Staff is recommending engaging Ehlers Public Finance Advisors to assist in the preparation

of a long-term financial management plan and develop a comprehensive funding strategy for the long-term operating and capital needs of the City.

Ehlers will develop a customized financial model for the City with cash flow projections for the following funds:

- General Fund
- Improvement Construction Fund
- Aquatic Facility Fund
- Economic Development Authority Fund
- Worthington Economic Development Fund
- Worthington Regional Hospital Fund
- Memorial Auditorium Fund
- Recreation Fund
- Liquor Store Fund
- Local Option Sales Tax Fund, and
- Debt Service Funds

City Council takes an active role in the development of the plan. Council establishes their vision, spending priorities and reach consensus on acceptable level of property taxes. The plan will provide the Council an understanding how today's decisions will affect constituents in the future. In addition, the plan can be updated in future years to show the impacts of different scenarios such as changes in project costs, adjustment to the timing of projects or changes in priorities and needs.

The proposal from Ehlers is included as ***Exhibit 5***. The scope of work will be performed on an hourly basis for a not-to exceed fee of \$20,000.00. Staff proposes the fees for the long-term financial plan come from unallocated ARP funds.

Council action is requested.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Nobles Co. Fair</u>		Date organized <u>1953</u>	Tax exempt number <u></u>
Address <u>PO 942 1600 Stower Dr</u>		City <u>Worthington</u>	State <u>MN</u>
		Zip Code <u>56187</u>	
Name of person making application <u>Ron McClarvel</u>		Business phone <u></u>	Home phone <u></u>
Date(s) of event <u>6-3-23</u>		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit	
Organization officer's name <u>Ronnie J. McClarvel</u>		City <u>Worthington</u>	State <u>MN</u>
		Zip Code <u>56187</u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Location where permit will be used. If an outdoor area, describe. <u>#1600 Stower Drive Hockey Arena</u>			

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Nickel & Associates \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

CITY OF WORTHINGTON, MINNESOTA
APPLICATION FOR TEMPORARY ON SALE LIQUOR LICENSE

1. Name of Business/Organization Nobles CO. Fair
2. Applicant Name Ronnie J McCarver
(First) (Middle) (Last)
3. Address 19227 7th Ave Brewster, MN 56115
4. Telephone Number 5 Driver's License No.
5. Citizen of U.S. Yes Date of Birth 5
6. Any convictions of a felony, crime or violation of an ordinance, other than traffic. If so, time, place and offense. None
7. Type of Organization: Club Charitable Religious Other Non Profit
8. Tax Exempt Number
9. Minnesota Tax ID No.
9. Dates Liquor will be Sold 6-3-23
10. Location License Will be Used 1600 Stower Drive Hockey Arena
11. Liquor Liability Insurance Carrier Name

*** Please attach copy of Insurance Certificate**

\$150.00 per day \$150 ck# 3240 Date Paid 3/7/2023

[Signature]
Signature

President
Title

3-7-23
Date



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Nobles Co. Fair</u>		Date organized <u>1953</u>	Tax exempt number <u></u>
Address <u>PO 942 1600 Stower Dr</u>		City <u>Washington</u>	State <u>MN</u>
		Zip Code <u>56187</u>	
Name of person making application <u>Ronnie J. McCarvel</u>		Business phone <u></u>	Home phone <u></u>
Date(s) of event <u>8-3-23 - 8-6-23</u>		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit	
Organization officer's name <u>Pin McCarvel</u>		City <u>Brewster</u>	State <u>MN</u>
		Zip Code <u>56119</u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Location where permit will be used. If an outdoor area, describe. <u>Fair Grounds Seneca LeSS</u>			

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Nickel & Associates \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Exhibit 2

CITY OF WORTHINGTON, MINNESOTA
APPLICATION FOR TEMPORARY ON SALE LIQUOR LICENSE

1. Name of Business/Organization Nobles Co. Farm
2. Applicant Name Ronnie T. McClure
(First) (Middle) (Last)
3. Address 19327 Zech Ave Brewster, MN 56119
4. Telephone Number _____ Driver's License No. _____
5. Citizen of U.S. Yes Date of Birth _____
6. Any convictions of a felony, crime or violation of an ordinance, other than traffic. If so, time, place and offense. None
7. Type of Organization: Club Charitable Religious Other Non Profit
8. Tax Exempt Number _____
9. Minnesota Tax ID No. _____
9. Dates Liquor will be Sold 8-3-23 through 8-6-23
10. Location License Will be Used Beer Garden @ Hoostower Dr.
11. Liquor Liability Insurance Carrier Name _____

*** Please attach copy of Insurance Certificate**

\$150.00 per day \$600. ck# 3239 Date Paid 3-7-2023

Signature

Title

Date

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**Organization Name: CURRIE TOWN & COUNTRY BOOSTERS, INC License Number: 02568Address: PO BOX 156 City: CURRIE, MN Zip: 56123Chief Executive Officer (CEO) Name: ED SWEETMAN Daytime Phone: 507-829-4987Gambling Manager Name: AMY LOOSBROCK Daytime Phone: 507-227-9174**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 4 / 5 / 23 to 4 / 5 / 23

Check the type of games that will be conducted:

☐

Raffle

☐

Pull-Tabs

☒

Bingo

☒

Tipboards

☐

Paddlewheel

GAMBLING PREMISESName of location where gambling activity will be conducted: WORTHINGTON EVENT CENTER

Street address and

City (or township): 1447 PRAIRIE DRIVE, WORTHINGTON Zip: 56187 County: NOBLES

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐**Yes** If yes, a lease is not required.☒**No** If no, the lease agreement below must be completed, and signed by the lessor.**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**Rent to be paid for the leased area: \$0 (If none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling

6/15 Page 2 of 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>CITY OF WORTHINGTON</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"> Local unit of government must sign. </div>	TOWNSHIP NAME: _____
	<p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign)

Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Nobles County DU. Previous Gambling Permit Number: X-01411-22-014
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: _____
 City: Northampton State: MN Zip: 56187 County: Nobles
 Name of Chief Executive Officer (CEO): Kevin Black
 CEO Daytime Phone: _____ CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lerna's Event Center
 Physical Address (do not use P.O. box): 703 Oxford Street
 Check one:
☒ City: Northampton Zip: MN County: Nobles
☐ Township: _____ Zip: _____ County: _____
 Date(s) of activity (for raffles, indicate the date of the drawing): April 21, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 2/23/23
(Signature must be CEO's signature; designee may not sign)

Print Name: Kurtin J Black

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Exhibit 4
An equal opportunity employer



March 17, 2023

Mr. Steven Robinson
City Administrator
City of Worthington
303 9th Street
Worthington, MN 56187

RE: Proposal for a Long-Term Financial Management Plan

Dear Steve,

On behalf of Ehlers, I am pleased to present this proposal to undertake customized long-term financial planning for the City of Worthington. We are deeply appreciative of the relationship we have built with the City and hope our past efforts, along with this proposal, demonstrate our team's collective commitment and qualifications to deliver dynamic and practical financing planning – and to surpass your expectations for quality and value. We would be honored to serve you once again.

We understand the City is considering investments in various City facilities and potentially adding or augmenting staff over the next five to ten years and is concerned about maintaining its financial health and a competitive property tax rate. Ehlers can assist the City in evaluating the financial impact of these activities and prioritizing them along with other City needs.

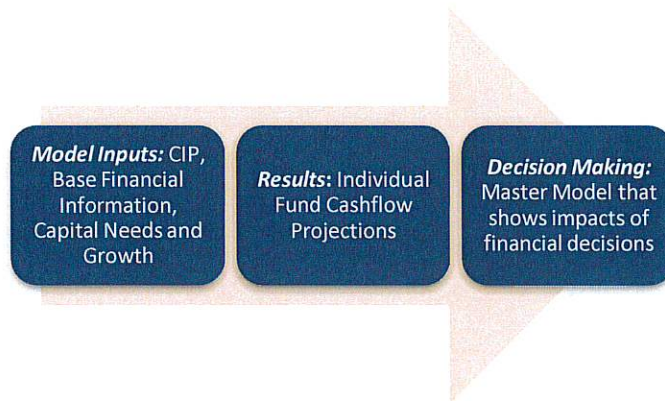
We can accomplish this with a long-term Financial Management Plan for the governmental funds that will provide a strategy for funding the City's priority projects and operations. It will let us ask, "What if?" For example, what if we delay a project? What if we need to add additional staff? The Financial Management Plan provides a tool to explore questions like these and develop a comprehensive funding strategy for the long-term operating and capital needs of the City.

For over 60 years, Ehlers has helped municipal clients build strong and vibrant communities through financial planning, debt issuance and management, and economic development consulting services. **In the last five years alone, our firm has completed 100+ long-term financial plans.** We appreciate the opportunity to work with the City of Worthington to address your long-term funding needs.

Financial Management Plan

A Financial Management Plan ("FMP") is a 10-year long-term operating budget and capital improvement plan with a funding strategy developed through facilitated discussions with staff and Council. It will guide the City's financial future and determine how the City can fund its capital and operating needs.

Ehlers will build a customized Excel model for the City of Worthington with cashflow projections for each fund that roll up into a summary forecast.



We preliminarily propose including the following funds in the study:

- General Fund
- Improvement Construction Fund
- Aquatic Facility Fund
- EDA Fund
- WGTN EDA Fund
- WRH Fund
- Memorial Auditorium Fund
- Recreation Fund
- Liquor Fund
- Debt Service Funds
 - 2010A
 - 2012A
 - 2016A
 - 2019A

As part of developing the FMP, Ehlers will look at projections for the local options sales tax, which we understand is pledged in part to debt service, to ensure that it will remain adequate to meet the future obligations and to fund various future improvements.

After completing the numerical analysis, we will engage the Council in facilitated discussions to describe the projections and develop consensus. By understanding the financial impacts of decisions, the Council can establish spending priorities and develop consensus about an acceptable level of property taxes and other revenues. The FMP will provide the Council and the public with an understanding how today's decisions will affect constituents in the future.

Staff and Council Meetings for the FMP

Ehlers' Scope of Work anticipates two meetings with staff and two meetings with the City Council. During the initial staff meeting, we will discuss policy issues prior to preparing a

baseline model of the City's financial condition. This baseline model will show financial impacts of all operations and capital improvements and will be reviewed in a second meeting with staff.

After staff is comfortable with the projections and assumptions, we start the conversation with the Council. At the first workshop with the Council, we will show the financial impact of accomplishing all of the City's goals and determine if priorities need to be set between competing funding demands. We also explore options for additional revenues.

Based on staff and Council direction, we then refine the FMP with up to two scenarios that alter the timing of capital projects, staffing additions and alternative revenue sources. After soliciting additional feedback, we will develop a fiscal strategy to present and discuss at a second Council meeting or work session.

Financial Management Plan Deliverables

The FMP will deliver an achievable, comprehensive financial plan that has been reviewed by and agreed upon by the City Council. The FMP includes:

- Annual projected budget numbers for each of the next 10 years
- Inclusion of all capital improvements identified by the City
- Inclusion of additional staffing and equipment
- Expected changes in the tax base
- Facilitated Council discussions to reach consensus on prioritization of projects and potential new revenues
- Presentation materials for Council and City use

Most importantly, the FMP process will result in a feasible funding plan for the City's operations and capital projects, as further described in Appendix A.

Project Team

The Project Team for the FMP will consist of Rebecca Kurtz, Dan Tienter, and Elizabeth Diaz. Rebecca will serve as Project Manager and attend the Council Meetings. Dan will bring his many years of municipal experience to structuring options and setting priorities. He will also assist Elizabeth with the numerical analysis.

Project Schedule

The FMP can be completed within three months, depending on the availability of capital improvement plans, staffing plans and timing of Council meeting schedules.

Proposed Cost


Ehlers proposes to complete the FMP for the not-to-exceed cost of \$20,000. We propose that the project will be billed hourly at the hourly rate of \$265, for actual hours worked so that

the final costs may be less. As the project unfolds, Ehlers will invoice monthly for work completed in the prior month with descriptions of project activities and the time expended. Alternatively, if the City anticipates issuing debt in 2023, the cost of the FMP can be financed along with a capital project.

Ehlers is committed to delivering, and showing value, in our work.

Thank you for engaging with us in your financial planning discussion. We appreciate your consideration and look forward to discussing how Ehlers can best serve the City.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Kurtz". The signature is fluid and cursive, with a stylized "K" and a trailing flourish.

Rebecca Kurtz
Senior Municipal Advisor
(651) 697-8516

Appendix A

Scope of Work: Financial Management Plan

The Financial Management Plan (“FMP”) will be completed in the following steps.

- Step 1. Review City’s current financial position, policies, and practices.**
- Step 2. Aggregate and outline all future capital needs and program requests from the city’s departments.** A comprehensive list of major capital items and operational needs will be developed with the staff leadership.
- Step 3. Assist in identifying other policy issues to be discussed and establish a framework for such discussion.**
- Step 4. Evaluate the impact of any tax base changes.** Potential changes in the tax base due to growth, redevelopment or anticipated business closures will be included in the FMP model, as well as expiring TIF Districts.
- Step 5. Create the FMP Base Model** that shows the impact of including all capital requests. The Model will follow the City’s financial statements and show projected ending cash balances for each fund for each of the next ten years.
- Step 6. Analyze options** to best meet the City’s needs. Options might include varying the timing of capital projects, changing capital funding policies, or modeling alternative revenue sources. The financial impact, including determining bond rating impact(s), of up to two scenarios will be shown.
- Step 7. Prepare an achievable, comprehensive financial plan** that helps the City fund capital and operating priorities and builds Council consensus.

PUBLIC WORKS MEMO

DATE: MARCH 23, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. APPROVE MN WEST BALLFIELD MAINTENANCE CONTRACT

The City of Worthington and MN West have a proposed maintenance agreement (**Exhibit 1**), to have City Public Works staff do annual maintenance on the athletic fields located on the MN West Worthington campus. These fields include the baseball, softball, and football practice fields. The maintenance duties that Public Works will be responsible for, include mowing, dragging, lining, fertilizing, aerating, and general cleanup. The proposed fee that MN West will pay the City of Worthington for these services is not to exceed \$15,000.00. Staff has reviewed the contract and is supportive of its passage.

Council action is requested to approve the Maintenance Contract.

2. APPROVE PLANS AND AUTHORIZE STAFF TO ADVERTISE FOR BIDS

The Worthington Municipal Airport, has received notice that they would be a recipient of an MN Department of Transportation Aeronautics grant for fiscal year 2023. The grant is to be used for replacing the roofing on the maintenance hangar and is not to exceed \$250,000.00. This grant covers 70% of all eligible cost, with the Worthington Municipal Airport funding the other 30%.

Airport staff has asked Brian Bergstrom, from the firm of Short Elliott Hendrickson, Inc, to do design work for this roof replacement. Mr. Bergstrom has now completed the roofing plans (**Exhibit 2**) and would like Council's authorization to advertise for bids. The proposed timelines are as follows:

- | | | |
|---|------------------|--------------------|
| • | March 27th, 2023 | Approve plans |
| • | April 19th, 2023 | Open bids |
| • | April 24th, 2023 | Bid Recommendation |

Council Action is requested to approve the roofing plans and authorize staff to solicit bids.

3. **APPROVE BUDGET AMENDMENT**

On Monday March 6th, the motor in Public Works unit #403, our 1993 John Deere road grader stopped functioning. Since this time staff has been doing snow removal without this piece of equipment. As soon as this unit went out of service, staff has been looking at possible options for replacement. While this grader is a necessary piece of equipment, it is only used on a sporadic schedule. We put approximately 200 to 300 hours per year on this grader, so it's not heavily used.

The cost we were quoted to replace this grader was slightly over \$388,000. We currently have an ERS balance on unit #403 of \$103,018. Staff has been in contact with multiple construction equipment dealers looking at options to rent or lease a similar piece of equipment, but haven't been able to secure any. Staff contacted RDO Equipment asking for a quote to replace the damaged motor and received a quote of \$24,159.52 (**Exhibit 3**). While staff realizes that putting \$25,000 into a machine this old is not ideal, we feel it is our best option at this time. Staff would like Councils approval to take the cost of this new motor from Unit #403's ERS balance and accept the proposed quote from RDO Equipment.

Council Action is requested.

4. **BID RECOMMENDATION FOR AIRPORT REILS PROJECT**

Council at its December 12th, 2022 meeting approved a Work Order #4 with the firm of Bolton and Menk, our airport consultants, for replacement of the Runway End Identifier Lights (REILS), at the Worthington Municipal Airport. Bids were opened on March 22, 2023 and the results are as follows:

- Neo Electric \$80,065.00

The Engineers estimate for this light replacement project was \$60,092.00. Included in your packet is a recommendation letter from our consultant on the project (**Exhibit 4**). This bid award will be contingent on us receiving an FAA grant for this project.

Council action is requested to accept the bid from Neo Electric Maintenance and authorize the Mayor and City Clerk to sign any necessary agreements.

5. **BID RECOMMENDATION FOR AIRPORT APRON PAVEMENT MAINTENANCE**

Council at its December 12th, 2022 meeting approved a Work Order #5 with the firm of Bolton and Menk, our airport consultants, for the 2023 Airport Bituminous Apron Pavement Maintenance Project, at the Worthington Municipal Airport. Bids were opened on March 22, 2023 and the results are as follows:

•	FlowSeal Surface Maintenance	\$48,716.00
•	Asphalt Surface Technologies	\$67,230.00
•	Farner Asphalt Sealers, LLC	\$74,382.00
•	Roadway Surfaces, Inc.	\$78,415.00

The Engineers estimate for this Maintenance project was \$54,250.00. Included in your packet is a recommendation letter from our consultant on the project (**Exhibit 5**). This bid award will be contingent on us receiving an FAA grant for this project.

Council action is requested to accept the low bid from FlowSeal Surface Maintenance and authorize the Mayor and City Clerk to sign any necessary agreements.

6. **BID RECOMMENDATION FOR SUNSET PARKING LOT PROJECT**

On December 28th 2021, Council approved a proposal from Short Elliott Hendrickson Inc. for design and bidding services for Sunset Park Boat Landing Parking Lot Project. Then Council at its February 27th, 2023 meeting approved plans and authorized SHE to advertise for bids. Bids for the project were opened on March 22, 2023 and the results are as follows:

•	Ideal Landscape & Design	\$459,526.75
•	Clair Van Grouw Construction	\$502,818.27
•	Duininck Inc.	\$541,790.00
•	Shoreline Landscaping & Contracting.	\$731,126.00

The Engineers estimate for this project was \$502,898.15. Included in your packet is a recommendation letter from SEH (**Exhibit 6**). This bid award will include the parking lot, sidewalks, fish cleaning station, and boat cleaning station.

Council action is requested to accept the low bid from Ideal Landscape and authorize the Mayor and City Clerk to sign any necessary agreements.



MAINTENANCE/SERVICE MASTER CONTRACT [NOT BUILDING CONSTRUCTION OR REMODELING]

THIS CONTRACT, and amendments and supplements thereto, is between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE (hereinafter "Minnesota State"), and CITY OF WORTHINGTON, 303 9TH STREET, WORTHINGTON, MINNESOTA, 56187-0458, an independent contractor, not an employee of the State of Minnesota (hereinafter "Contractor").

WHEREAS, Minnesota State, pursuant to Minnesota Statutes Chapter 136F, is empowered to procure from time to time certain services; and

WHEREAS, Minnesota State is in need of maintenance or services that are not related to building or facilities construction or remodeling; and

WHEREAS, the Contractor represents it is duly qualified and willing to perform the services set forth in this contract; and

NOW, THEREFORE, it is agreed:

1. **TERM OF CONTRACT.** This contract shall be effective on March 3, 2023 **or upon the date the final required signature is obtained by Minnesota State, whichever occurs later**, and shall remain in effect until November 30, 2023 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first. **The Contractor understands that no work should begin under this contract until all required signatures have been obtained and the Contractor is notified by an authorized representative of Minnesota State that it may begin work.** The term of any work authorization issued under this Maintenance/Service Master Contract may not extend beyond the expiration of this Master Contract.
2. **CONTRACTOR'S DUTIES AND SCOPE OF WORK.**
 - a. The Contractor may be requested by Minnesota State to perform any of the following services under individual work authorizations:

Baseball/Softball/Football Fields Maintenance Time/ Cost

March 15 -May 15th 8 Weeks

Mow/Weed eat	Fields	4 Hours / 2 times week
Trash	Fields	1 Hour / 5 times week
Maintenance on Fields/ Mound	Fields	2 Hour /5 times a week

May 15th – Aug 15th 12 Weeks

Mow/Weed eat	Fields	4 Hours / 2 times week
Clean facilities/ Trash	Fields	1 Hour / 5 times week
Misc. Maintenance/Water	Fields	4 Hours / Week

May 15th – Aug 15th 12 Weeks

Mow/Weed eat	Fields	4 Hours / 2 times week
Clean facilities/ Trash	Fields	1 Hour / 5 times week
Misc. Maintenance/Water	Fields	4 Hours / Week

A complete detailed description of required work will be furnished in each work authorization issued. Work authorizations issued to Contractor are incorporated as part of this Master Contract.

- b. Contractor understands that only upon receipt of a work authorization shall Contractor begin work under this Master Contract. Any and all effort, expenses, or actions taken before the work authorization is issued is not authorized under Minnesota Statutes and is undertaken at the sole responsibility and expense of Contractor.
- c. Contractor shall comply with all time requirements described in a work authorization. In the performance of work pursuant to this Contract, time is of the essence.

- d. Contractor understands that this Master Contract is not a guarantee of a work authorization. Minnesota State has determined that it might have need for the services under this Master Contract, but Minnesota State does not commit to issuing a work authorization or spending any money with Contractor.
- e. Contractor and all of its Subcontractor(s) shall comply with the Labor Standards and Wages requirements of Minnesota Statutes Chapter 177 as applicable.
- f. Minnesota Statutes Section 177.43, Subd. 3, requires the collection of payroll information, as further described below, for all Contracts or work under a work authorization, unless:
 - the estimated total cost of completing the project is less than \$2,500 and only one trade or occupation is required to complete it, or
 - the estimated total cost of completing the project is less than \$25,000 and more than one trade or occupation is required to complete it.
- i. Pursuant to Minnesota Statutes 177.41 to 177.44 and corresponding Rules 5200.1000 to 5200.1120, this project contract is subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, all contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties.

For more information regarding prevailing wage and its application, contact:

Minnesota Department of Labor and Industry
Prevailing Wage unit
443 Lafayette Road N
St. Paul, MN 55155
Phone: (651) 284-5091
E-mail: dli.prevwage@state.mn.us
Web: www.dli.mn.gov

- ii. The Contractor shall review the applicable Prevailing Wage Rate Requirements to determine the applicable prevailing wage rates, prevailing hours of labor, and hourly basic rates of pay that are applicable to this project contract. A copy of the applicable Prevailing Wage Rate Determination Schedule, as published by Minnesota Department of Labor and Industry, can be found at the DOLI website for commercial construction. The prevailing wage rates, prevailing hours of labor, and

hourly basic rates of pay for all trades and occupations required in any project must be ascertained before the state asks for bids.

iii. Hours of labor - Pursuant to Minnesota Statutes 177.43:

1. no laborer or mechanic employed directly on the project work site by the contractor or any subcontractor, agent, or other person doing or contracting to do all or a part of the work of the project, is permitted or required to work more hours than the prevailing hours of labor unless paid for all hours in excess of the prevailing hours at a rate of at least 1-1/2 times the hourly basic rate of pay; and
2. a laborer or mechanic may not be paid a lesser rate of wages than the prevailing wage rate in the same or most similar trade or occupation in the area.

Exceptions

This requirement does not apply to wage rates and hours of employment of laborers or mechanics who process or manufacture materials or products or to the delivery of materials or products by or for commercial establishments which have a fixed place of business from which they regularly supply processed or manufactured materials or products. This section applies to laborers or mechanics who deliver mineral aggregate such as sand, gravel, or stone which is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

Posting

The prevailing wage rates, prevailing hours of labor, and hourly basic rates of pay for all trades and occupations required in any project must be ascertained before the state asks for bids. Each contractor and subcontractor performing work on a public project shall keep the information posted on the project in at least one conspicuous place for the information of the employees working on the project.

Penalty

It is a misdemeanor for an officer or employee of the state to execute a contract for a project without complying with this section, or for a contractor, subcontractor, or agent to pay any laborer, worker, or mechanic employed directly on the project site a lesser wage for work done under the contract than the prevailing wage rate as stated in the contract. This misdemeanor is punishable by a fine of not more than \$700, or imprisonment for not more than 90 days, or both. Each agent or subcontractor shall furnish to the contractor evidence of compliance with

this section. Each day a violation of this section continues is a separate offense.

Examination of records; investigation

The Department of Labor and Industry shall enforce this section. The department may demand, and the contractor and subcontractor shall furnish to the department, copies of any or all payrolls. The department may examine all records relating to wages paid laborers or mechanics on work to which sections 177.41 to 177.44 apply.

The Contractor and subcontractors shall comply with Minnesota Statutes 177.41-.44. To facilitate compliance pursuant to the Statute, wage determinations (prevailing wages) were prepared for different trades for each county from which labor for said project would be secured and are included and published in the Contract Specifications. Any wage determinations that are found not to be so promulgated do not relieve the Contractor from any responsibility for paying the prevailing wage rate of the trade in question. Additional classifications may develop between certifications by the Minnesota Department of Labor and Industry. Therefore, no inference may be drawn from the omission of a classification which has local usage.

Prevailing wage violations

Upon issuing a compliance order to an employer pursuant to section 177.27, subdivision 4, for violation of sections 177.41 to 177.44, the commissioner shall issue a withholding order to the contracting authority ordering the contracting authority to withhold payment of sufficient sum to the prime or general contractor on the project to satisfy the back wages assessed or otherwise cure the violation, and the contracting authority must withhold the sum ordered until the compliance order has become a final order of the commissioner and has been fully paid or otherwise resolved by the employer.

During an investigation of a violation of sections 177.41 to 177.44 which the commissioner reasonably determines is likely to result in the finding of a violation of sections 177.41 to 177.44 and the issuance of a compliance order pursuant to section 177.27, subdivision 4, the commissioner may notify the contracting authority of the determination and the amount expected to be assessed and the contracting authority shall give the commissioner 90 days' prior notice of the date the contracting authority intends to make final payment.

- iv. Pursuant to Minnesota Statutes Section 177.43, Subd. 3, all contractors and subcontractors shall submit to the Owner's contracting entity copies

of payrolls that contain all the data required by Minnesota Statutes §177.30. Contractors and subcontractors shall use Form MnSCU073 for this purpose.

v. Keeping Records; Penalty:

1. every employer subject to Minnesota Statutes Section 177.21 to 177.44 must make and keep a record of:
 - a. the name, address, and occupation of each employee;
 - b. the rate of pay, and the amount paid each pay period to each employee;
 - c. the hours worked each day and each workweek by the employee;
 - d. for each employer subject to sections 177.41 to 177.44, and while performing work on public works projects funded in whole or in part with state funds, the employer shall furnish under oath signed by an owner or officer of an employer to the contracting authority and the project owner every two weeks, a certified payroll report with respect to the wages and benefits paid each employee during the preceding weeks specifying for each employee: name; identifying number; prevailing wage master job classification; hours worked each day; total hours; rate of pay; gross amount earned; each deduction for taxes; total deductions; net pay for week; dollars contributed per hour for each benefit, including name and address of administrator; benefit account number; and telephone number for health and welfare, vacation or holiday, apprenticeship training, pension, and other benefit programs; and
 - e. other information the commissioner finds necessary and appropriate to enforce sections 177.21 to 177.435. The records must be kept for three years in or near the premises where an employee works except each employer subject to sections 177.41 to 177.44, and while performing work on public works projects funded in whole or in part with state funds, the records must be kept for three years after the contracting authority has made final payment on the public works project.
2. The commissioner may fine an employer up to \$1,000 for each failure to maintain records as required by this section. This penalty is in addition to any penalties provided under section 177.32, subdivision 1. In determining the amount of a civil penalty under this subdivision,

the appropriateness of such penalty to the size of the employer's business and the gravity of the violation shall be considered.

3. **CONSIDERATION AND TERMS OF PAYMENT.**

- a. **Consideration** for all services performed and goods or materials supplied by the Contractor for all work authorizations issued pursuant to this Master Contract shall be paid by Minnesota State as follows:

- i. **Compensation of**

Baseball / Softball School Seasons: Dan @ \$30.24/ per hour x 18 Hours x 8 weeks = \$4,354.56

School Fields Summer: Dan @ \$30.24/ per hour x 4 Hours x 12 weeks = \$1,451.52

Misc.Season Employee: @13.12/per hour x 8 hours x 12 weeks = \$1,259.52

School Fields Fall: Dan @ \$30.24/ per hour x 14 Hours x 12 weeks = \$5,080.32.

- ii. The **total obligation** of Minnesota State for all compensation and reimbursement to the Contractor shall not exceed Not to Exceed Fifteen Thousand and 00/100 (\$15,000.00) Dollars.

- iii. Check one box below as applicable.

☐ Funds are encumbered on this contract and the encumbered amount is \$_____.

☒ No funds are encumbered at this time and payment will be certified by purchase order.

- b. **Terms of Payment.**

- i. Payment shall be made by Minnesota State promptly after the Contractor's presentation of invoices for services performed and acceptance of such services by authorized representative Minnesota State. All services provided by the Contractor under work authorizations issued pursuant to this Master Contract shall be performed to the satisfaction of Minnesota State, as determined at the sole discretion of its authorized representative, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations. The Contractor shall not receive payment for work found by Minnesota State to be unsatisfactory or performed in violation of any applicable federal, state or local law, ordinance, rule or regulation. Invoices shall be presented by Contractor according to the following schedule:

1. Within thirty (30) calendar days following completion of services.

2. **Retainage.** No more than ninety percent (90%) of the amount due will be paid by Minnesota State until all the services under this Contract or applicable work authorization have been reviewed by authorized representative Minnesota State. The balance due will be paid when an authorized representative Minnesota State determines that Contractor has satisfactorily fulfilled all the terms of the Contract or applicable work authorization.

ii. **Nonresident Aliens.** Pursuant to 26 U.S.C. § 1441, Minnesota State is required to withhold certain federal income taxes on the gross compensation paid to nonresident aliens, as defined by Internal Revenue Code § 7701(b). Minnesota State will withhold all required taxes unless and until Contractor submits documentation required by the Internal Revenue Service indicating that Contractor is a resident of a country with tax treaty benefits. Minnesota State makes no representations regarding whether or to what extent tax treaty benefits are available to Contractor. To the extent that Minnesota State does not withhold these taxes for any reason, Contractor agrees to indemnify and hold Minnesota State harmless for any taxes owed and any interest or penalties assessed.

4. **AUTHORIZED REPRESENTATIVES.**

All official notifications, including but not limited to work authorizations, purchase orders, or cancellation of this Master Contract must be sent to the other party's authorized representative.

a. An authorized representative Minnesota State for the purpose of administration of this Master Contract is:

Name: Jodi Landgaard

Address: 1450 Collegeway, Worthington, Minnesota, 56187

Telephone: +507 372-3403

E-Mail: jodi.landgaard@mnwest.edu

Fax: +1 507-372-5803

Such representative shall have final authority for acceptance of the Contractor's services and, if such services are accepted as satisfactory, shall so certify on each invoice presented pursuant to Clause III, paragraph B.

b. The Contractor's authorized representative for the purpose of administration of this Master Contract is:

Name: Steve Robinson

Address: PO BOX 458, WORTHINGTON, Minnesota, 56187-0458

Telephone: 1 507-372-8600 ext. 5012

E-Mail: srobinson@ci.worthington.mn.us

5. CANCELLATION AND TERMINATION.

- a. This Master Contract may be canceled by Minnesota State at any time, with or without cause, upon thirty (30) days written notice to the Contractor. In the event of such a cancellation, the Contractor shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
- b. **Termination for Insufficient Funding.** Minnesota State may immediately terminate this Master Contract, if it does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a level sufficient to allow for the payment of the services covered in this Master Contract. Termination must be by written or fax notice to the Contractor within a reasonable time of Minnesota State receiving notice that sufficient funding is not available. Minnesota State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed to the extent that funds are available. Minnesota State will not be assessed any penalty if the Master Contract is terminated because of the decision of the Minnesota Legislature or other funding source not to appropriate funds.

6. ASSIGNMENT. The Contractor shall neither assign nor transfer any rights or obligations under this Master Contract without the prior written consent of Minnesota State.

7. LIABILITY. The Contractor shall indemnify, save, and hold Minnesota State, its representatives and employees harmless from any and all claims or causes of action, including all attorneys' fees incurred by Minnesota State, arising from the performance of this Master Contract, by the Contractor or Contractor's agents or employees. This clause shall not be construed to bar any legal remedies the Contractor may have for failure of Minnesota State to fulfill its obligations pursuant to this Master Contract.

8. WORKERS' COMPENSATION. The Contractor certifies it is in compliance with Minnesota Statutes § 176.181, subd. 2 pertaining to workers' compensation insurance coverage. The Contractor's employees and agents will not be considered Minnesota State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees or agents and any claims made by any third party as a consequence of any act or omission on the part of these employees or agents are in no way the obligation or responsibility of Minnesota State.

9. MINNESOTA STATUTE §181.59.

The Contractor will comply with the provisions of Minnesota Statute §181.59 which require:

Every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the contractor agrees: (1) that, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or Contractor, shall, by reason or race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) that no contractor, material supplier, or Contractor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) that a violation of this section is a misdemeanor; and (4) that this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

10. DATA DISCLOSURE.

- a. As a condition of this contract, Contractor is required by Minn. Stat. §270C.65 to provide a social security number, a federal tax identification number or Minnesota tax identification number. This information may be used in the enforcement of federal and state tax laws. These numbers will be available to federal and state tax authorities and state personnel involved in approving the contract and the payment of state obligations. Supplying these numbers could result in action to require CONTRACTOR to file state tax returns and pay delinquent state tax liabilities. **This contract will not be approved unless these numbers are provided.**
- b. **Independent Contractors.** Minn. Stat. §256.998 requires Minnesota State to report the name, address and social security number of independent contractors to the New Hire Reporting Center of the Minnesota Department of Human Services unless this Contract is for less than two months in duration with gross earnings of less than \$250.00 per month. This information may be used by state or local child support enforcement authorities in the enforcement of state and federal child support laws.

11. GOVERNMENT DATA PRACTICES ACT.

The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The Contractor and Minnesota State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Minnesota State in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the Contractor in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to

the release of the data referred to in this clause by either the Contractor or Minnesota State.

In the event the Contractor receives a request to release the data referred to in this clause, the Contractor must immediately notify Minnesota State. Minnesota State will give the Contractor instructions concerning the release of the data to the requesting party before the data is released.

12. INTELLECTUAL PROPERTY.

The Contractor represents and warrants that any materials, plans, specifications, documents, software or intellectual property of any kind produced or used under this contract ("Materials") do not and will not infringe upon any intellectual property rights of another, including, but not limited to, patents, copyrights, trade secrets, trade names, and service marks and names. The Contractor shall indemnify and defend, to the extent permitted by the Attorney General, Minnesota State at the Contractor's expense from any action or claim brought against Minnesota State to the extent that it is based on a claim that all or part of the Materials infringe upon the intellectual property rights of another. The Contractor shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including, but not limited to, reasonable attorney fees arising out of this contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in the Contractor's or the opinion of Minnesota State is likely to arise, the Contractor shall, at the discretion of Minnesota State, either procure for Minnesota State the right or license to continue using the Materials at issue or replace or modify the allegedly infringing Materials. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

13. ANTITRUST.

The Contractor hereby assigns to the State of Minnesota any and all claims for overcharges as to goods or services provided in connection with this Master Contract resulting from antitrust violations which arise under the antitrust laws of the United States or the antitrust laws of the State of Minnesota.

14. JURISDICTION AND VENUE.

This Master Contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Master Contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15. AMENDMENTS.

Any amendments to this Master Contract shall be in writing and shall be executed by the same parties who executed the original contract, or their successors in office.

16. STATE AUDITS.

The books, records, documents, and accounting procedures and practices of the Contractor relevant to this Master Contract shall be subject to examination by Minnesota State and the Legislative Auditor for a minimum of six (6) years from the end of the contract.

17. SURVIVAL OF TERMS.

The following clauses survive the expiration, cancellation or termination of this contract:

7. Liability; 10., Data Disclosure; 11., Government Data Practices Act; 12., Intellectual Property; 14., Jurisdiction and Venue; and 16., State Audits.

18. FORCE MAJEURE.

No party to this Contract shall be responsible for any delays or failure to perform any obligation under this Contract due to acts of God, strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the parties' duty to perform obligations shall be suspended.

19. INSURANCE.

- a. Contractor shall submit an *ACORD* Certificate of Insurance to an authorized representative of Minnesota State prior to execution of the Master Contract.
- b. Contractor shall maintain and furnish satisfactory evidence of the following:
 - i. **Workers' Compensation Insurance.** Contractor shall provide workers' compensation insurance for all its employees and, in case any work is subcontracted, Contractor shall require the subcontractor to provide workers' compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Coverage B, Employer's Liability, at limits not less than \$100,000.00 bodily injury by disease per employee, \$500,000.00 bodily injury by disease aggregate, and \$100,000.00 bodily injury by accident.
 - ii. **Commercial General Liability.** Contractor shall maintain a comprehensive commercial general liability insurance (CGL) policy protecting it from bodily injury claims and property damage claims which may arise from operations under the Master Contract whether the operations are by Contractor or by a subcontractor or by anyone directly or indirectly employed under the Master Contract.

The minimum insurance amounts will be:

- \$2,000,000.00 per occurrence
- \$2,000,000.00 annual aggregate applying per project or location
- \$2,000,000.00 annual aggregate applying to Products/Completed Operations

In addition, the following coverages shall be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal Injury and Advertising Injury
- Products and Completed Operations Liability
- Contractual Liability as provided in Insurance Services Office (ISO) form CG 00 01 04 13 or its equivalent
- Pollution Exclusion with standard exception as per Insurance Services Office (ISO) Commercial General Liability Coverage Form – CG 00 01 04 13 or its equivalent
- Independent Contractors (let or sublet work)
- Waiver of Subrogation in favor of Minnesota State
- Coverage will not contain any restrictive endorsement(s) excluding or limiting Broad Form Property Damage (BFPD) or Explosion, Collapse, Underground (XCU)

Name the following as Additional Insureds, to the extent permitted by law:

The Board of Trustees of the Minnesota State Colleges and Universities and its officers and members, to include the Project's College or University, the State of Minnesota, officers and employees of the State of Minnesota, the Architect and its agents as additional named insured, to the extent permitted by law, for claims arising out of the Contractor's negligence or the negligence of those for whom the Contractor is responsible for both ongoing and completed operations.

- iii. **Commercial Automobile Liability.** Contractor shall maintain insurance protecting it from bodily injury claims and property damage claims resulting from the ownership, operation, maintenance or use of all owned, hired, and non-owned autos which may arise from operations of vehicles under the Master Contract, and in case any work is subcontracted the Contractor will require the subcontractors to maintain Commercial Automobile Liability insurance.

The minimum insurance amounts will be:

- \$2,000,000.00 per occurrence Combined Single Limit (CSL) for bodily injury and property damage

In addition, the following coverage shall be included:

- Owned, Hired, and Non-owned

c. Additional Insurance Conditions:

- Contractor policy(ies) shall be primary insurance to any other valid and collectible insurance available to Minnesota State with respect to any claim arising out of Contractor's performance under this Master Contract:

- If Contractor receives a cancellation notice from an insurance carrier affording coverage herein, Contractor agrees to notify Minnesota State within five (5) business days with a copy of the cancellation notice unless Contractor's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to Minnesota State.
- Contractor is responsible for payment of Master Contract related insurance premiums and deductibles;
- Contractor's policy(ies) shall include legal defense fees in addition to its liability policy limits;
- The insurance policies will be issued by a company or companies having an "A.M. Best Company" financial strength rating of A- (Excellent) or better and authorized to do business in the State of Minnesota prior to execution of the Master Contract.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the Master Contract.

The remainder of this page was intentionally left blank.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. CONTRACTOR: WORTHINGTON CITY OF

CONTRACTOR certifies that the appropriate person(s) have executed the contract on behalf of CONTRACTOR as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature and printed name)
Title
Date

2. VERIFIED AS TO ENCUMBRANCE:

Employee certifies that funds have been encumbered as required by Minnesota Statute §16A.15.

By (authorized signature and printed name)
Title
Date

3. MINNESOTA STATE COLLEGES AND UNIVERSITIES

MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE:

By (authorized signature and printed name)
Title
Date

4. AS TO FORM AND EXECUTION:

By (authorized signature and printed name)
Title
Date



CERTIFICATE OF LIABILITY INSURANCE

GREEN

DATE (MM/DD/YYYY)

3/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NICKEL & ASSOCIATES PO Box 218 Worthington, MN 56187	CONTACT NAME: Jim Nickel	FAX (A/C, No): (507)376-9155	
	PHONE (A/C, No, Ext): (507)376-9788	E-MAIL ADDRESS: jimnickel@nickelinsurance.com	
INSURED CITY OF WORTHINGTON PO BOX 279 WORTHINGTON, MN 56187	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: LEAGUE OF MN CITIES INS TRUST		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	CMC 1002085-6	3/17/2023	3/17/2024	EACH OCCURRENCE \$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000					
	MED EXP (Any one person) \$					
	PERSONAL & ADV INJURY \$					
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	CMC 1002085-6	3/17/2023	3/17/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	BODILY INJURY (Per person) \$					
	BODILY INJURY (Per accident) \$					
	PROPERTY DAMAGE (Per accident) \$					
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X	MEL 1002087-6	3/17/2023	3/17/2024	EACH OCCURRENCE \$ 1,000,000
	AGGREGATE \$ 1,000,000					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC 1002089-6	3/25/2023	3/25/2024	PER STATUTE OTH-ER
	E.L. EACH ACCIDENT \$ 1,500,000					
	E.L. DISEASE - EA EMPLOYEE \$ 1,500,000					
	E.L. DISEASE - POLICY LIMIT \$ 1,500,000					
A	MN LIQUOR LIABILITY	X	LLC 1002086-6	3/17/2023	3/17/2024	\$1,000,000 EACH COMMON CAUSE LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE IS AN ADDITIONAL INSURED

2023 ATHLETIC FIELD MAINTENANCE

CERTIFICATE HOLDER**CANCELLATION**

**MINNESOTA WEST COMMUNITY
& TECHNICAL COLLEGE**
1450 COLLEGEWAY
WORTHINGTON MN 56187

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Exhibit 1

© 1988-2015 ACORD CORPORATION. All rights reserved.

Minnesota West Community and Technical College
1101 1st Street W
Canby, MN 56220
PH# 507-223-1314

From: Landgaard, Jodi
Sent: Wednesday, March 1, 2023 12:14 PM
To: Rangaard, Amanda J <amanda.rangaard@mnwest.edu>
Subject: FW: Payment for Ballfield Contract

Amanda,

This is the contract that we have done with the City of Worthington for the athletic fields. This will be the 3rd year. Can you create another contract (duplicate scope of work, but a 5% increase in the amount)? I believe it was \$13,000 so should be around \$650 increase. Let me know if you need anything else. Thanks!

Jodi Landgaard
VP of Finance & Facilities
Minnesota West Community & Technical College
1450 Collegeway
Worthington, MN 56187
507-372-3403

*2023 ball field
maintenance contract*

<image003.png>

From: Todd E. Wietzema <tew@ci.worthington.mn.us>
Sent: Wednesday, March 1, 2023 7:58 AM
To: Landgaard, Jodi <jodi.landgaard@mnwest.edu>
Cc: Daniel H. Bruns <dbruns@ci.worthington.mn.us>
Subject: RE: Payment for Ballfield Contract

Good Morning Jodi:

We are thinking that the only changes we need to make to the contract is a 5% increase in cost for 2023. This increase is due to cost of living increases for our employees. Let me know if you need anything else from me.

Thanks,

Todd Wietzema

From: Landgaard, Jodi <jodi.landgaard@mnwest.edu>
Sent: Monday, February 27, 2023 9:22 AM
To: Todd E. Wietzema <tew@ci.worthington.mn.us>
Cc: Daniel H. Bruns <dbruns@ci.worthington.mn.us>
Subject: RE: Payment for Ballfield Contract

Todd,

We are interested in continuing this arrangement again. Let me know if you have any suggestions for changes in the agreement. We will start working on this.

Jodi Landgaard

VP of Finance & Facilities
Minnesota West Community & Technical College
1450 Collegeway
Worthington, MN 56187
507-372-3403

<image003.png>

From: Todd E. Wietzema <tew@ci.worthington.mn.us>

Sent: Friday, February 17, 2023 8:30 AM

To: Landgaard, Jodi <jodi.landgaard@mnwest.edu>

Cc: Daniel H. Bruns <dbruns@ci.worthington.mn.us>

Subject: RE: Payment for Ballfield Contract

Jodi:

Thank You. We did receive payment for the 22 Maintenance contract and would like to start the process again for 23 if your organization is interested? Please let us know what you would need from us. I have copied Dan Bruns on this email he will probably be the point of contact for this process.

Thanks Again,

Todd Wietzema
507.360.8764

From: Landgaard, Jodi <jodi.landgaard@mnwest.edu>

Sent: Tuesday, January 31, 2023 2:49 PM

To: Todd E. Wietzema <tew@ci.worthington.mn.us>

Subject: Payment for Ballfield Contract

Todd,

We are now processing the payment for the ballfield contract. Sorry for the delay, it didn't get entered into our system so I am glad you mentioned it to me last week. The payment should be coming early next week.

Jodi Landgaard

VP of Finance & Facilities
Minnesota West Community & Technical College
1450 Collegeway
Worthington, MN 56187
507-372-3403

<image003.png>

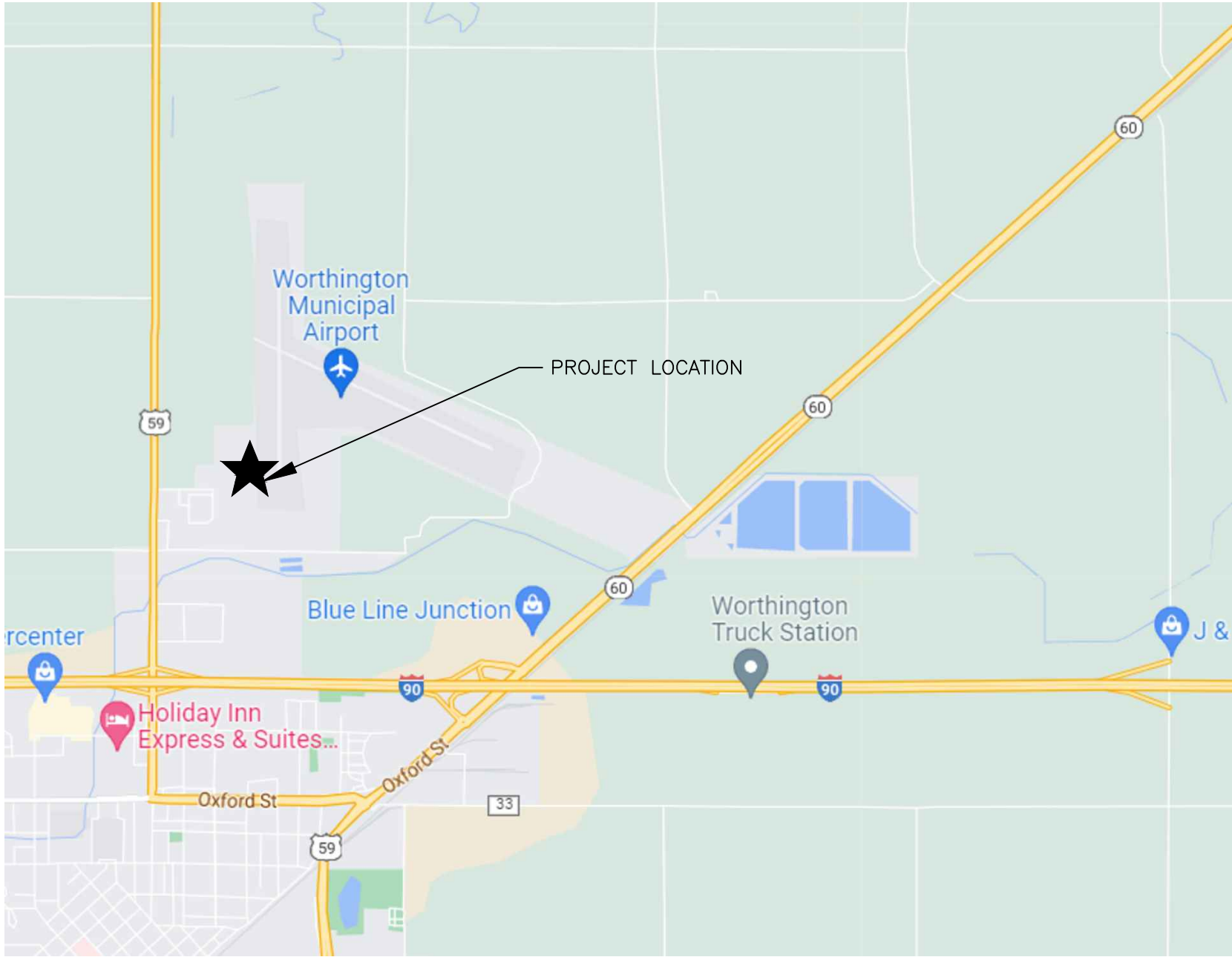
WORTHINGTON MUNICIPAL AIRPORT
MAINTENANCE BUILDING ROOF
REPLACEMENT
WORTHINGTON, MINNESOTA

PROJECT LOCATION

VICINITY MAP



LOCATION MAP



PROJECT
DIRECTORY

OWNER
City of Worthington
303 9th Street
Worthington, MN 56187

ARCHITECT
Short Elliott Hendrickson, Inc.
3535 Vadnais Center Drive
Vadnais Heights, MN 55110
Contact: Brian Bergstrom
Phone: 952.215.8118
Email: bbergstrom@sehinc.com

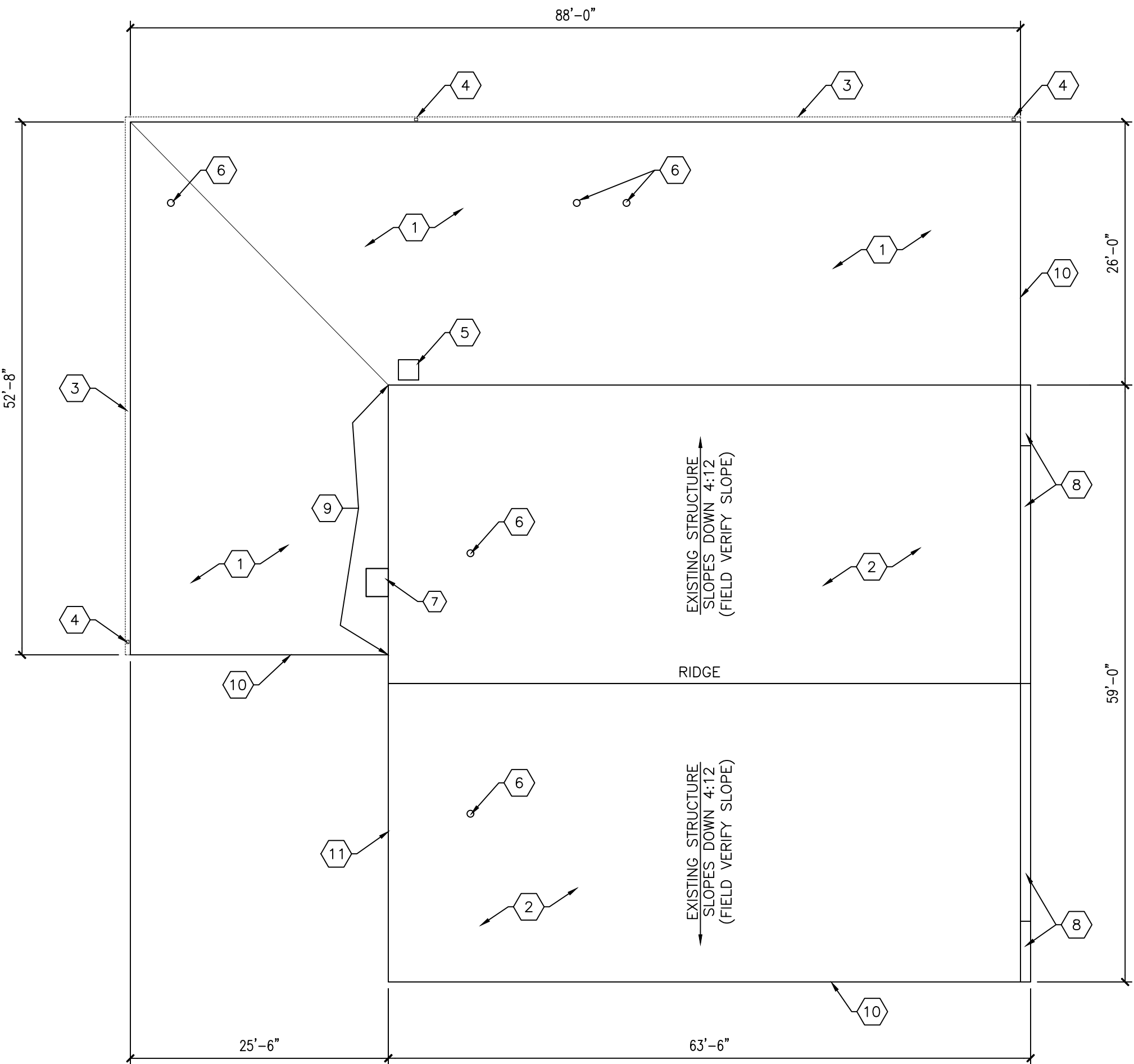
SHEET INDEX

ARCHITECTURE

A1 TITLE SHEET AND DEMOLITION ROOF PLAN

A2 ROOF PLAN AND DETAILS

DEMOLITION PLAN



- DEMOLITION NOTES:
- CONTRACTOR TO REMOVE AND LEGALLY DISPOSE OF EXISTING ROOF MEMBRANE, INSULATION ABOVE THE ROOF DECK, ASPHALT SHINGLES, METAL COPING, FLASHING, SEALANTS, GUTTERS, DOWNSPOUTS AND OTHER INCIDENTAL ITEMS AS REQUIRED FOR THE COMPLETE REPLACEMENT OF THE ROOFING SYSTEM.
 - CONTRACTOR SHALL INCLUDE REMOVAL AND REPLACEMENT OF 320 SQUARE FEET OF 5/8" THICK PLYWOOD ROOF DECKING MATERIALS IN BASE BID.

- ROOF PLAN KEY NOTES:
- REMOVE FULLY ADHERED ROOF MEMBRANE, FLASHING, INSULATION AND VAPOR BARRIER OR UNDERLAYMENT
 - REMOVE ASPHALT SHINGLE ROOFING, UNDERLAYMENT AND ASSOCIATED FLASHINGS
 - REMOVE EXISTING GUTTERS
 - REMOVE EXISTING DOWNSPOUTS
 - EXISTING MASONRY CHIMNEY TO REMAIN, REMOVE FLAHSING AND PREPARE FOR NEW FLASHING
 - EXISTING VENT TO REMAIN, REMOVE FLASHING AND PREPARE FOR NEW FLASHING
 - WALL MOUNTED ANTENNA TO REMAIN, DO NOT DISCONNECT OR REMOVE FROM SERVICE WITHOUT PRIOR WRITTEN CONSENT OF THE OWNER
 - REMOVE EXISTING METAL PARAPET CAP AND PARAPET WALL FLASHING
 - REMOVE EXISTING REGLET FLASHING AT WALL AND CUT BACK METAL WALL PANELS TO ACCOMMODATE NEW ROOFING, INSULATION AND FLASHING
 - REMOVE METAL ROOF EDGE FLASHING



Short Elliott Hendrickson Inc.
3535 Vadnais Center Drive
St. Paul, MN 55110-5196
651.490.2000 main | 888.908.8166 fax
800.325.2055 toll free | www.sehinc.com

BID SET

Worthington Municipal Airport
MAINTENANCE BUILDING
ROOF REPLACEMENT
Worthington, Minnesota

SEH FILE NO. WORTC 169341
ISSUE DATE 03/27/2023
DESIGNED BY BMB
DRAWN BY BMB
PROJECT MGR BMB
©2023 Short Elliott Hendrickson, Inc.

SHEET CONTENTS
TITLE SHEET AND
DEMOLITION ROOF PLAN



Short Elliott Hendrickson Inc.
3535 Vaadals Center Drive
St. Paul, MN 55110-5196
651.490.2000 main | 888.908.8166 fax
800.325.2055 toll free | www.sehinc.com

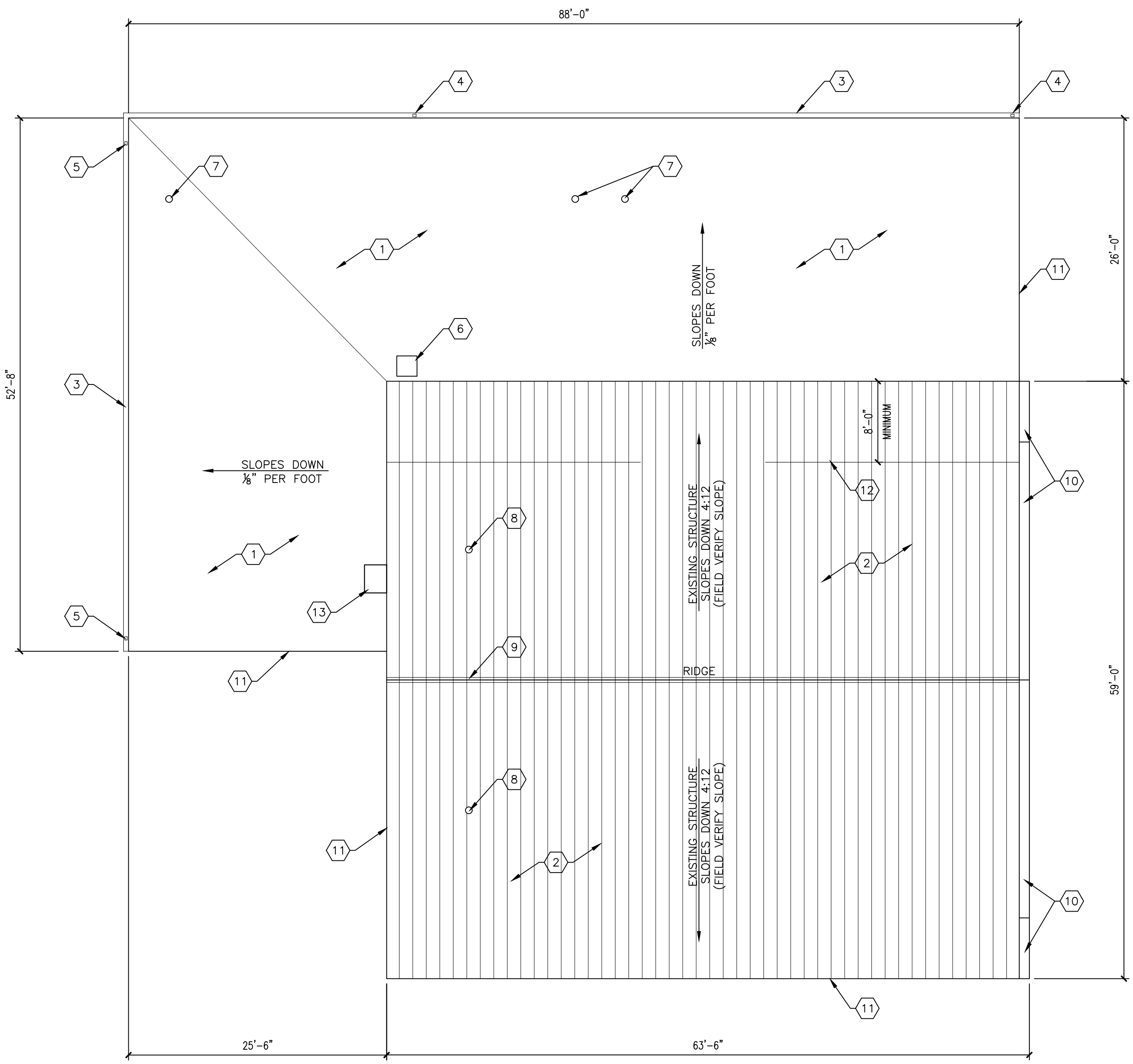
BID SET

Worthington Municipal Airport
**MAINTENANCE BUILDING
ROOF REPLACEMENT**
Worthington, Minnesota

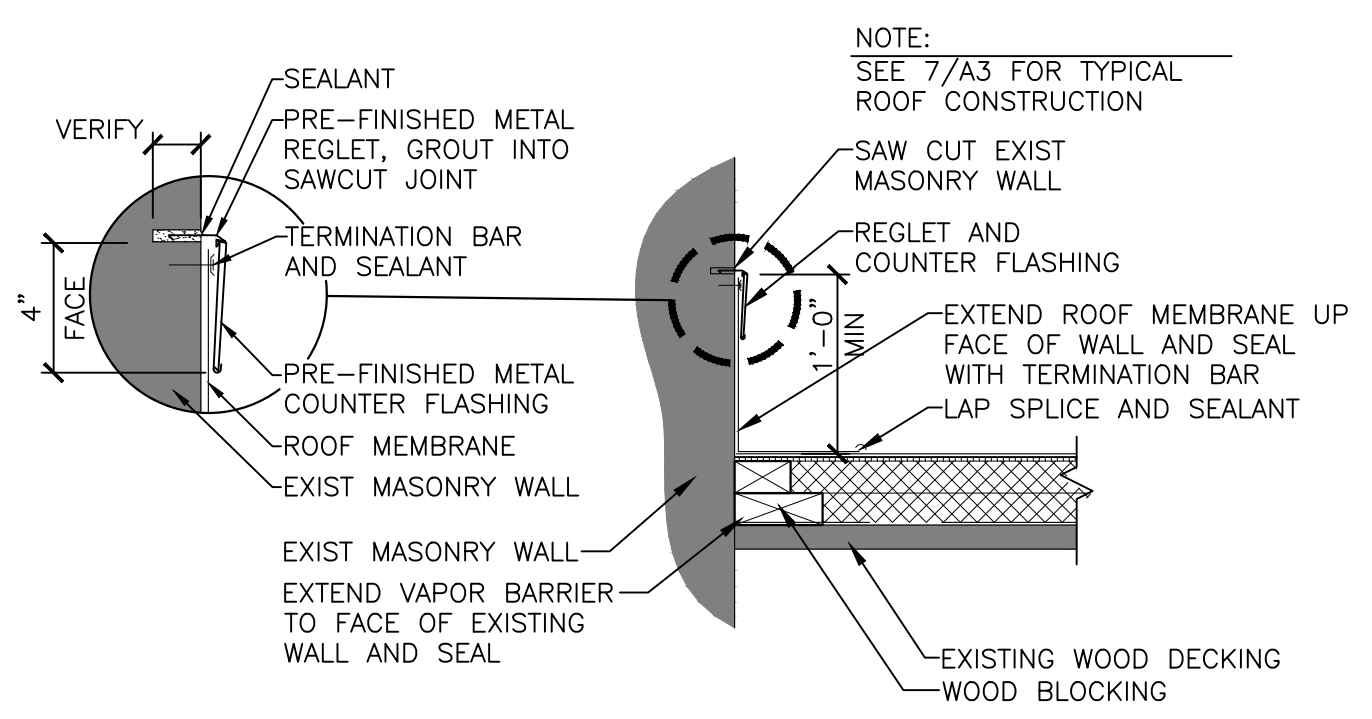
SEH FILE NO. WORTC 169341
ISSUE DATE 03/27/2023
DESIGNED BY BMB
DRAWN BY BMB
PROJECT MGR BMB
©2023 Short Elliott Hendrickson, Inc.

SHEET CONTENTS
ROOF PLAN AND DETAILS

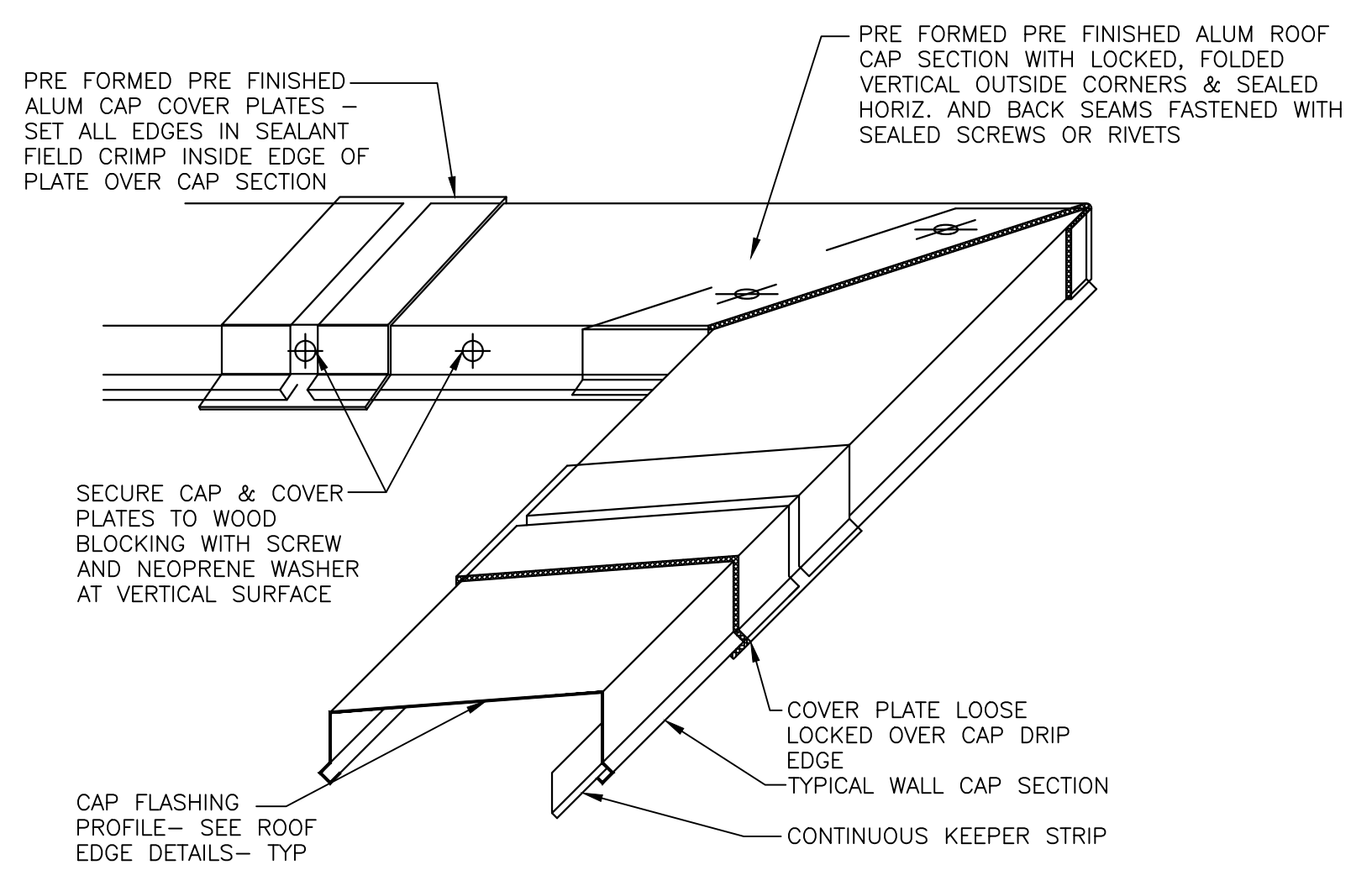
- DEMOLITION NOTES:
1. CONTRACTOR TO REMOVE AND LEGALLY DISPOSE OF EXISTING ROOF MEMBRANE, INSULATION ABOVE THE ROOF DECK, ASPHALT SHINGLES, METAL COPING, FLASHING, SEALANTS, GUTTERS, DOWNSPOUTS AND OTHER INCIDENTAL ITEMS AS REQUIRED FOR THE COMPLETE REPLACEMENT OF THE ROOFING SYSTEM.
 2. CONTRACTOR SHALL INCLUDE REMOVAL AND REPLACEMENT OF 320 SQUARE FEET OF $\frac{5}{8}$ " THICK PLYWOOD ROOF DECKING MATERIALS IN BASE BID.
- GENERAL CONSTRUCTION NOTES:
1. IF DURING THE CONSTRUCTION OR DEMOLITION WORK UNEXPECTED HAZARDOUS MATERIALS ARE SUSPECTED OR ENCOUNTERED STOP WORK AND IMMEDIATELY NOTIFY THE ARCHITECT IN WRITING. TEMPORARILY COVER ROOF AREA AFFECTED TO MAINTAIN BUILDING IN WEATHER TIGHT CONDITION. DO NOT PROCEED WITH ROOFING WORK IN THE AFFECTED AREA UNTIL MATERIALS ARE TESTED FOR HAZARDOUS CONTENT AND/OR PROPERLY REMOVED. REMOVAL AND DISPOSAL OF HAZARDOUS MATERIALS SHALL BE IN ACCORDANCE WITH APPLICABLE LAWS AND REGULATIONS BY CONTRACTORS LICENSED TO COMPLETE SUCH WORK.
 2. CONTRACTOR SHALL VISUALLY INSPECT ROOF DECK/INSULATION AFTER DEMOLITION AND NOTIFY ARCHITECT, IN WRITING, IF EXISTING ROOF MATERIALS DO NOT APPEAR TO BE IN SOUND CONDITION. PROVIDE TEMPORARY ROOF COVERING TO MAINTAIN BUILDING IN WEATHER TIGHT CONDITION UNTIL ROOF DECK REPAIRS CAN BE COMPLETED.
 3. DIMENSIONS SHOWN ON THE ROOF PLAN ARE APPROXIMATE FOR BIDDING PURPOSES. CONTRACTOR TO FIELD VERIFY DIMENSIONS PRIOR TO ORDERING MATERIALS.
 4. CONTRACTOR SHALL INCLUDE REMOVAL AND REPLACEMENT OF 320 SQUARE FEET OF $\frac{5}{8}$ " THICK PLYWOOD ROOF DECKING MATERIALS IN BASE BID.
- ROOF PLAN KEY NOTES:
- 1 FULLY ADHERED EPDM ROOF MEMBRANE, SEE DETAIL 6/A2 FOR TYPICAL ROOF CONSTRUCTION
 - 2 PRE-FINISHED STANDING SEAM METAL ROOFING
 - 3 PRE-FINISHED 5" WIDE METAL GUTTERS
 - 4 3"x4" PRE-FINISHED METAL DOWNSPOUT. COORDINATE LOCATION AND CONNECT TO EXISTING DRAINAGE PIPING AT GRADE
 - 5 3"x4" PRE-FINISHED METAL DOWNSPOUT. COORDINATE LOCATION TO AVOID EXISTING WINDOWS, DOORS OR OTHER BUILDING OR SITE MOUNTED FEATURES
 - 6 EXISTING MASONRY CHIMNEY, FLASHING SEAL WATER TIGHT PER DETAIL A???
 - 7 EXISTING VENT PIPE, VERIFY VENT DIAMETER AND FLASH AND SEAL WATER TIGHT - SEE DETAIL A????
 - 8 EXISTING ROOF VENT, PROVIDE METAL FLASHING TO MATCH ROOF PANELS AND SEAL WATER TIGHT
 - 9 PRE-FINISHED METAL RIDGE CAP, FINISH TO MATCH ROOFING PANELS
 - 10 PRE-FINISHED METAL CAP FLASHING OVER PARAPET WALL
 - 11 PRE-FINISHED METAL ROOF EDGE FLASHING
 - 12 EXTEND EPDM ROOF MEMBRANE UP DECK OF SLOPED ROOF MINIMUM 8'-0" AND SHIPLAP ROOF UNDERLAYMENT OVER MEMBRANE
 - 13 WALL MOUNTED ANTENNA TO REMAIN. DO NOT DISCONNECT OR REMOVE FROM SERVICE WITHOUT PRIOR WRITTEN CONSENT OF THE OWNER



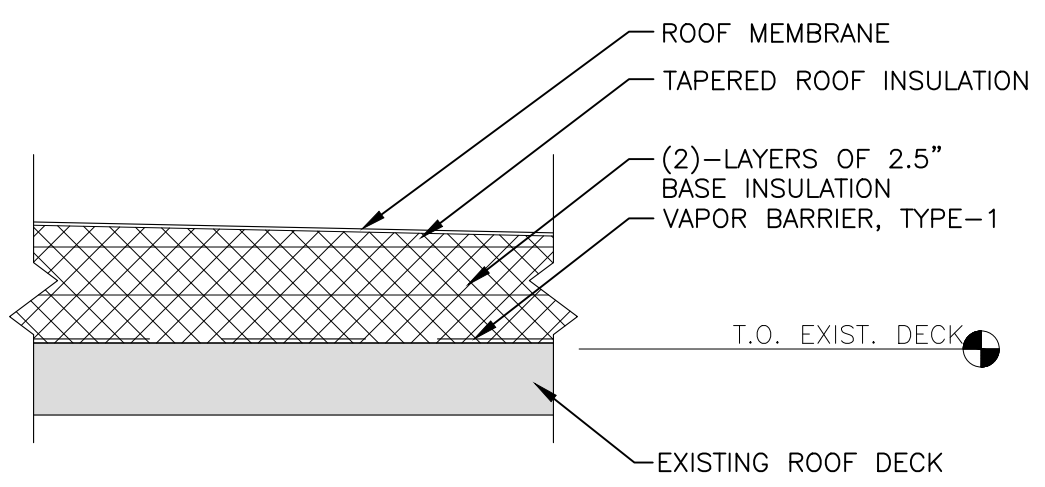
1 ROOF PLAN



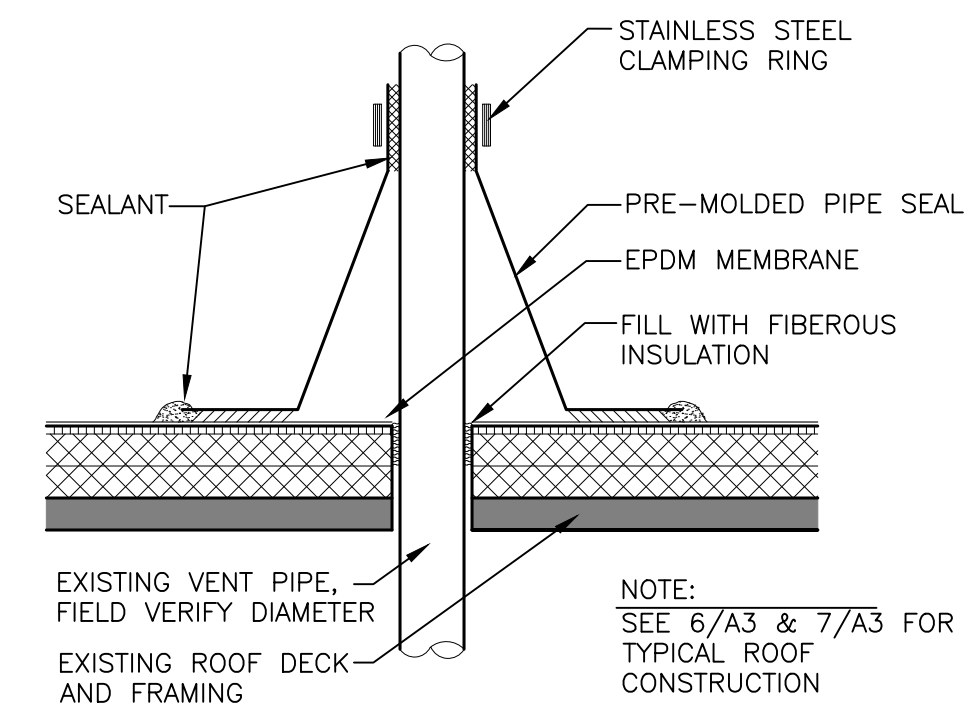
2 LOW ROOF TO WALL DETAIL



3 TYPICAL PARAPET FLASHING



4 TYPICAL MEMBRANE ROOF



5 PIPE FLASHING DETAIL



RDO Equipment Co.
2801 North Louise
Sioux Falls, SD 57107
605-336-2730
Fax: 605-336-8241

Service Manager: SF.Service@rdoequipment.com
General Manager: SF.GenMgr@rdoequipment.com
www.rdoequipment.com

Ship to: N/A

Branch
05 - SIOUX FALLS, SD
Date 03/09/2023 Time 12:30:55 (O) Page 1
Account No. 8600033 Phone No. 5073728600 Estimate No. 010334
Ship Via Purchase Order
Tax Exemption Number GOVT EXEMPT Federal ID Number

Invoice to: CITY OF WORTHINGTON
1300 DIAGONAL ROAD
P O BOX 458
WORTHINGTON MN 56187-0279

Salesperson
STB

ESTIMATE EXPIRY DATE: 04/06/2023

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: M0046876 670B JD MOTOR GRADER MS #: DW670BX540817
Make: JD Model: 670B F
Is to have the following work done

ENGINE- REPLACE

CORRECTION:

INCLUDES 7.5 HOURS TO R&R ENGINE ASSEMBLY AND 2.5 HOURS TO TRANSFER

PARTS. INCLUDES: DRAIN AND FILL ENGINE COOLANT. R&R EXHAUST TUBE, PRE-CLEANER, ENGINE SIDE SHIELDS, HOOD, FRONT GRILLE ASS'Y, AND ENGINE WITH

RADIATOR, PUMP AND PUMP SUPPORT. TRANSFER PUMP, PUMP SUPPORT AND RADIATOR

AS ONE ASS'Y. TRANSFER ENGINE WIRING HARNESS, CLUTCH DISK, INTAKE TUBE,

ALTERNATOR, FUELFILTER, HOUR METER, SENDING UNITS AND SWITCHES.

ADDITIONAL DESCRIPTION:

Engine replacement only, no belts, hoses, filters or parts included in this estimate. Engine Darrell has quoted a running engine. Machine condition is unknown.

Any broken bolts due to rust/corrosion, additional wire harness connectors or broken wiring would be extra.

Customer to haul machine to an RDO location

Part#	Description	Qty	Price	Amount
6068REMAN	reman long blk	1	17768.75	17768.75

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.



RDO Equipment Co.
2801 North Louise
Sioux Falls, SD 57107
605-336-2730
Fax: 605-336-8241

Service Manager: SF.Service@rdoequipment.com
General Manager: SF.GenMgr@rdoequipment.com
www.rdoequipment.com

Ship to: N/A

Invoice to: CITY OF WORTHINGTON
1300 DIAGONAL ROAD
P O BOX 458
WORTHINGTON MN 56187-0279

Branch
05 - SIOUX FALLS, SD
Date 03/09/2023 Time 12:30:55 (O) Page 2
Account No. 8600033 Phone No. 5073728600 Estimate No. 010334
Ship Via Purchase Order
Tax Exemption Number GOVT EXEMPT Federal ID Number
Salesperson STB

ESTIMATE EXPIRY DATE: 04/06/2023

SERVICE ESTIMATE - NOT AN INVOICE

Authorization: _____

Parts: 17768.75
Labor: 3675.00
Subtotal: 21443.75

***** Segment 02 *****

WASH EQUIPMENT

ADDITIONAL DESCRIPTION:

wash affected area for replacement of engine assembly

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SRV ACCESSORIES	77.50	77.50
	HAZARDOUS MTL	38.75	38.75

Authorization: _____

Labor: 775.00
Miscellaneous: 116.25
Subtotal: 891.25

***** Segment 03 *****

Loading / Unloading

ADDITIONAL DESCRIPTION:

Unload machine from trailer, this may require 2 technicians to perform.

Authorization: _____

Labor: 350.00
Subtotal: 350.00

Parts: 17768.75
Labor: 4800.00
Miscellaneous: 116.25
SD CITY TAX 453.70
SD STATE TAX 1020.82
TOTAL: 24159.52

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

March 22, 2023

Honorable Mayor and City Council
City of Worthington, MN
303 Ninth Street
Worthington, MN 56187

RE: Bid Results and Award Recommendation
2023 Airport Runway End Identifier Lights Replacement Project

Dear Mayor and Council:

On March 22, 2023, one bid was received for the 2023 Airport Runway End Identifier Lights Replacement Project. We recommend the city award the project to the lowest bidder, Neo Electrical Solutions, in the amount of \$80,065.00. The award should be contingent upon award of a Federal and State grant. The anticipated funding participation rates are 90% Federal, 5% State, and 5% Local. Below is the bid summary:

	BIDDERS	BASE BID
1	Neo Electrical Solutions	\$80,065.00
	Engineer's Estimate	\$60,092.00

If you have any questions about the 2023 Airport Runway End Identifier Lights Replacement Project, please feel welcome to contact me at 612-987-0138 or silas.parmar@bolton-menk.com

Sincerely,

A handwritten signature in black ink that reads "Silas Parmar". The signature is written in a cursive, flowing style.

Silas Parmar, P.E.
Aviation Project Manager

Enclosure: Bid Abstract



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

March 22, 2023

Honorable Mayor and City Council
City of Worthington, MN
303 Ninth Street
Worthington, MN 56187

RE: Bid Results and Award Recommendation
2023 Airport Bituminous Apron Pavement Maintenance Project

Dear Mayor and Council:

On March 22, 2023, four bids were received for the 2023 Airport Bituminous Apron Pavement Maintenance Project. We recommend the city award the project to the lowest bidder, FlowSeal Surface Maintenance, in the amount of \$48,716.00. The award should be contingent upon award of a Federal and State grant. The anticipated funding participation rates are 90% Federal, 5% State, and 5% Local. Below is the bid summary:

BIDDERS	BASE BID
1 FlowSeal Surface Maintenance	\$48,716.00
2 Asphalt Surface Technologies Corp.	\$67,230.00
3 Fahrner Asphalt Sealers, LLC	\$74,382.00
4 Roadway Services, Inc.	\$78,415.00
Engineer's Estimate	\$54,250.00

If you have any questions about the 2023 Airport Bituminous Apron Pavement Maintenance Project, please feel welcome to contact me at 612-987-0138 or silas.parmar@bolton-menk.com

Sincerely,

A handwritten signature in black ink that reads 'Silas Parmar'.

Silas Parmar, P.E.
Aviation Project Manager

Enclosure: Bid Abstract



Building a Better World
for All of Us®

March 22, 2023

RE: City of Worthington
Sunset Park Improvements
Award Recommendation
SEH No. 165146 14.00

Honorable Mayor
and Members of the City Council
303 Ninth Street
Worthington, MN 56187

Dear Mayor and Council Members:

At 1:00 p.m., Wednesday, March 22, 2023, 4 bids were received for the above-referenced project. The bids ranged from a high of \$731,126.00 to a low of \$459,526.75. The Engineer's Estimate was \$502,898.15. The low bid was submitted by Ideal Landscape & Design (Beltline Concrete). The results were as follows:

<u>Contractor</u>	<u>Total Bid</u>
Ideal Landscape & Design (Beltline Concrete)	\$459,526.75
Clair Van Grouw Construction	\$502,818.27
Duininck, Inc.	\$541,790.00
Shoreline Landscaping & Contracting	\$731,126.00

We find no reason to deny awarding the contract to Ideal Landscape & Design. If the council agrees, it is recommended that you make the award to this contractor.

Sincerely,

Kelsey Waltz
Project Engineer
(Lic. MN, SD)

KW

p:\uzlw\wortc\165146\6-bid-const\bid award\to city\wo165164 bid rec.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 401 East 8th Street, Suite 309, Sioux Falls, SD 57103-7032

605.330.7000 | 877.214.4370 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

ENGINEERING MEMO

DATE: MARCH 22, 2023
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

AGENDA CASE ITEMS

1. **RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT FOR PROPOSED SHELL STREET IMPROVEMENTS**

Shell Avenue located between Lake Avenue and Ninth Avenue is a one block section of street that has deteriorated over the years and needs to be reconstructed. Part of the street improvements will be assessed back to the benefitted property owners based on City policy with the City covering the center twenty-four feet of street width along with the sidewalk ADA ramps at the intersections, and the property owners covering the remainder of the costs.

The proposal is to complete construction in the summer of 2023.

Exhibit 1 is a resolution ordering the Engineering Department to prepare a feasibility report for assessment of costs to benefitted property owners.

Staff recommends the approval of the resolution.

RESOLUTION NO. _____

**ORDERING PREPARATION OF FEASIBILITY REPORT ON PROPOSED
IMPROVEMENT**

WHEREAS, It is proposed to improve the following described street, by regarding, base reconstruction, resurfacing, and storm sewer installation:

SHELL STREET from Lake Avenue to Ninth Avenue;

and to assess the benefitted property for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WORTHINGTON, MINNESOTA:**

That the proposed improvement to be referred to the city engineering staffs for study and to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvements are necessary, cost-effective, and feasible, and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated total cost of the improvement as recommended.

Adopted by the City Council of the City of Worthington, Minnesota, this the 27th day of March, 2023

(SEAL)

Rick VonHoldt, Mayor

Attest: _____

Mindy L. Eggers, City Clerk

COMMUNITY DEVELOPMENT MEMO

DATE: MARCH 23, 2023**TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. CONDITIONAL USE PERMIT – 2385 HIGHWAY 60**

Ron Prins, owner of Ron's Repair located at 2385 Highway 60 has submitted a request for a conditional use permit that would allow for an approximately 150' x 182' expansion to the existing building. Pursuant to Minnesota Statute §462.3595 and as outlined in Worthington City Code Chapter 155 Appendix E, auto/truck repair centers are permitted by conditional use permit only in the 'B-3' General Business District, the zoning designation of the subject property. The legal description of the subject property under consideration is as follows:

That part of the West Half of the Southwest Quarter of Section 18, Township 102 North, Range 39 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the west quarter corner of said Section 18; thence on an assumed bearing of South 0 degrees 13 minutes 06 seconds East, along the west line of said Section, a distance of 300.62 feet to a Minn. D.O.T. right of way monument; thence continuing South 0 degrees 13 minutes 06 seconds East, along said west line, a distance of 832.74 feet to the point of beginning of the tract to be described; thence South 89 degrees 01 minutes 06 seconds East a distance of 421.85 feet to an iron monument located on the northwesterly line of a Robert J. Boots tract as recorded in Document No. 234855; thence South 47 degrees 53 minutes 04 seconds West, along the northwesterly line of said tract, a distance of 168.51 feet to the most westerly corner of said tract; thence South 42 degrees 06 minutes 56 seconds East, along the southwesterly line of said tract, a distance of 200.00 feet to the most southerly corner of said tract; thence North 47 degrees 53 minutes 04 seconds East, along the southeasterly line of said tract, a distance of 200.00 feet to the most easterly corner of said tract; thence South 42 degrees 06 minutes 56 seconds East a distance of 70.00 feet to the northwesterly right of way line of Minnesota Trunk Highway No. 60; thence South 47 degrees 53 minutes 04 seconds West, along said northwesterly right of way line, a distance of 200.00 feet; thence South 47 degrees 51 minutes 57 seconds West, along said northwesterly right of way line, a distance of 596.18 feet; thence North 0 degrees 13 minutes 06 seconds West, along said northwesterly right of way line, a distance of 67.19 feet; thence South 47 degrees 52 minutes 09 seconds West, along said northwesterly right of way line, a distance of 44.34 feet to the west line of said Section 18; thence North 0 degrees 13 minutes 06 seconds West, along said west line, a distance of 683.04 feet to the point of beginning, containing 5.365 acres, subject to easements now of record in said county and state.

AND

A tract of land lying in the Southwest Quarter of Section 18, Township 102, Range 39, described as follows: Commencing at the northwest corner of the Southwest Quarter of Section 18, Township 102, Range 39; thence southerly along said section line for 304.09 feet; thence southeasterly at an angle of 93 degrees 51 minutes 35 seconds for 245.36 feet; thence southeasterly on a 6.86 degree curve for 653.91 feet; thence southeasterly along the tangent line of said curve for 406.31 feet to the northwesterly right-of-way of Highway #60; thence southwesterly at 90 degrees and along said highway right-of-way line for 617.9 feet; thence northwesterly at 90 degrees for 70 feet to the point of beginning; thence southwesterly at 90 degrees and parallel to said right-of-way line for 200 feet; thence northwesterly at 90 degrees for 200 feet; thence northeasterly at 90 degrees for 200 feet; thence southeasterly at 90 degrees for 200 feet to the point of beginning.

At its March 7, 2023 meeting, the City Planning Commission voted unanimously to recommend approval of the requested conditional use permit subject to the following conditions:

1. The subject property must maintain compliance with all applicable local, State, and Federal standards and requirements.

The Commission recommended that the applicant not be required to provide a 6-foot tall screening fence as required by City Code Section 97.14 and recommended that the City remove that requirement from City Code with the understanding that screening may be required on a case by case basis through the conditional use permit process.

The recommendation on screening focused primarily on the elevation of the property and its surroundings (for instance the adjacent highway sits high enough that screening would not actually hide vehicles from sight).

Shortly after the Planning Commission met on March 7, staff received feedback from MnDOT regarding this application. As part of this project, they are requesting that the City require approximately 100 feet of curb to be installed along the frontage road (this would follow their right-of-way. MnDOT is requesting this to help tighten up access to Ron's Repair and push the access point further back from the intersection. They outlined three goals for this:

1. Reduction of conflicts between traffic entering/exiting Ron's Repair and northbound/southbound Armour Road traffic.
2. Reduction of conflicts between trail users and traffic entering/exiting Ron's Repair.
3. Allowing a greater amount of Armour Road traffic to stack in and utilize the existing dedicated right and through/left lanes at TH 60.

Installation of a curb would nullify the existing variance which provides relief from the hard-surfacing requirement for the parking lot, meaning Ron's Repair would now need to hard surface their parking lot. An alternative option presented – should Council wish to maintain the variance - is to require fencing, landscaping, or some other types of traffic obstruction

along that area. MnDOT had indicated they would be happy with anything that helps push the site access further back along the frontage road.

MnDOT's comments were included with a staff report to City Council on March 13, 2023. Council then tabled the request and sent it back to the Planning Commission for further consideration.

The City Planning Commission held a special meeting on Wednesday, March 22, 2023. After hearing a staff report and input from the applicant, the Commission voted unanimously to maintain their previous recommendation and not require the parking lot access to be tightened.

Their decision to not require any changes to the parking lot focused primarily on the lack evidence showing that safety concerns exist. Additionally, the DOT partially retracted their statements when they informed city staff that, "after further review and consideration, we have decided to not require anything further of the applicant, and will defer to the city on what you decide is appropriate for this application."

The City's engineering staff feels this is the appropriate time to require the applicant to tighten the parking lot access and would recommend adding a condition.

Council is requested to consider approval or denial of the land use application. Pursuant to City Ordinance § 155.186 and § 155.223 (G), an approval will require a 2/3 vote and any Council member voting against the application must state their reasons for doing so for the record pursuant to Minnesota Statute § 15.99 Subdivision (2)(b). Should Council wish to approve the application in accordance with the recommendation of the City Planning Commission, it may do so by motion.

For additional information, refer to the March 13, 2023 City Council Packet.

PACKET: 04695 PAYROLL 3/17/23 - 9
 VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
 BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE D	D	3/22/2023			001929	7,830.29
E00088		EFTPS	D	3/22/2023			001930	61,691.80
M00309		MINNESOTA STATE RETIREMENT SYSTD		3/22/2023			001931	2,290.00
O00021		OPTUM HEALTH FINANCIAL	D	3/22/2023			001932	9,430.01
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		3/22/2023			001933	51,921.79
S00202		STATE OF MINNESOTA DEPT OF REVED		3/22/2023			001934	12,952.57

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	146,116.46	146,116.46
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	146,116.46	146,116.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFLAC INC (DENTAL/VISION)	3/17/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	79.86
	3/17/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	74.50
	3/17/23	DENTAL INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	0.04
	3/17/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	69.01
	3/17/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	64.56
	3/17/23	VISION INSURANCE-AFLAC	GENERAL FUND	NON-DEPARTMENTAL	0.03
	3/17/23	DENTAL INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	4.76
	3/17/23	DENTAL INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	17.27
	3/17/23	VISION INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.03
	3/17/23	VISION INSURANCE-AFLAC	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.74
	3/17/23	DENTAL INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	20.84
	3/17/23	DENTAL INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	14.29
	3/17/23	VISION INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	10.52
	3/17/23	VISION INSURANCE-AFLAC	WATER	NON-DEPARTMENTAL	12.39
	3/17/23	DENTAL INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2.98
	3/17/23	DENTAL INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2.38
	3/17/23	VISION INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.65
	3/17/23	VISION INSURANCE-AFLAC	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	0.52
	3/17/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	78.96
	3/17/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	78.96
	3/17/23	DENTAL INSURANCE-AFLAC	ELECTRIC	NON-DEPARTMENTAL	0.01
	3/17/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	99.03
	3/17/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	99.03
	3/17/23	DENTAL INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	0.03
	3/17/23	VISION INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	5.16
	3/17/23	VISION INSURANCE-AFLAC	LIQUOR	NON-DEPARTMENTAL	5.16
	3/17/23	DENTAL INSURANCE-AFLAC	DATA PROCESSING	NON-DEPARTMENTAL	9.36
	3/17/23	DENTAL INSURANCE-AFLAC	DATA PROCESSING	NON-DEPARTMENTAL	<u>9.36</u>
	TOTAL:				764.43
AFLAC- SHORT TERM DISABILITY	3/17/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	212.14
	3/17/23	SHORT-TERM DISABILITY-AFLA	GENERAL FUND	NON-DEPARTMENTAL	207.03
	3/17/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	37.10
	3/17/23	SHORT-TERM DISABILITY-AFLA	RECREATION	NON-DEPARTMENTAL	53.64
	3/17/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	3/17/23	SHORT-TERM DISABILITY-AFLA	WATER	NON-DEPARTMENTAL	8.38
	3/17/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	3/17/23	SHORT-TERM DISABILITY-AFLA	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.71
	3/17/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	3/17/23	SHORT-TERM DISABILITY-AFLA	ELECTRIC	NON-DEPARTMENTAL	40.81
	3/17/23	SHORT-TERM DISABILITY-AFLA	STORM WATER MANAGE	NON-DEPARTMENTAL	<u>11.43</u>
	TOTAL:				633.14
ARAMARK	3/17/23	4 WEEK TOWEL SERVICE DELIV	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>149.05</u>
	TOTAL:				149.05
BEDFORD TECHNOLOGY	3/17/23	COMPRESSED AIR SYSTEM REBA	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>435.00</u>
	TOTAL:				435.00
BOLTON & MENK INC	3/17/23	CHLORIDE REDUCTION PROJECT	MUNICIPAL WASTEWAT	O-PURIFY MISC	715.50
	3/17/23	WWTF IMP- CONST PHASE	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>27,316.45</u>
	TOTAL:				28,031.95
BRENNTAG GREAT LAKES LLC	3/17/23	PHOSPHATE	WATER	O-PURIFY	<u>9,561.35</u>
	TOTAL:				9,561.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARK ROBERT BRODIN	3/17/23	REIMBURSE ELECTRIC DRILL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>106.80</u>
				TOTAL:	106.80
CANNON TECHNOLOGIES INC	3/17/23	CANNON TECHNOLOGIES INC	WATER	ACCTS-RECORDS & COLLEC	1,011.33
	3/17/23	GATEWAY COLLECTOR FOR AMI	WATER	FA DISTR METERS	1,216.29
	3/17/23	CANNON TECHNOLOGIES INC	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,011.33
	3/17/23	CANNON TECHNOLOGIES INC	ELECTRIC	ACCTS-METER READING	4,045.32
	3/17/23	CANNON TECHNOLOGIES INC	ELECTRIC	ACCTS-RECORDS & COLLEC	2,022.65
	3/17/23	GATEWAY COLLECTOR FOR AMI	ELECTRIC	FA DISTR METERS	<u>1,216.29</u>
				TOTAL:	10,523.21
CAPITAL ONE	3/17/23	SUPPLIES (TRASHBAGS, PKG T WATER		O-DIST UNDERGRND LINES	16.44
	3/17/23	SUPPLIES (TRASHBAGS, PKG T WATER		O-DISTR MISC	110.15
	3/17/23	SHEET PROTECTORS	ELECTRIC	M-DISTR UNDERGRND LINE	<u>6.65</u>
				TOTAL:	133.24
CHAMBER OF COMMERCE	3/17/23	LODGING TAX 4TH QTR 2022	GENERAL FUND	LODGING TAX/TOURISM	<u>40,755.51</u>
				TOTAL:	40,755.51
CITY LAUNDERING CO	3/17/23	CHARCOAL MAT	LIQUOR	O-GEN MISC	28.80
	3/17/23	WHITE BAR MOP	LIQUOR	O-GEN MISC	<u>15.10</u>
				TOTAL:	13.70
CNA SURETY	3/17/23	BOND POLICY #05343620	ELECTRIC	INJURIES & DAMAGES	<u>100.00</u>
				TOTAL:	100.00
DAKOTA SUPPLY GROUP INC	3/17/23	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	<u>265.84</u>
				TOTAL:	265.84
GRAINGER	3/17/23	FAN BLOWER	ELECTRIC	O-DISTR MISC	<u>103.68</u>
				TOTAL:	103.68
H.M. CRAGG CO	3/17/23	BATTERY INSPECTIONS & REPA	ELECTRIC	O-DISTR STATION EXPENS	<u>2,092.00</u>
				TOTAL:	2,092.00
HY-VEE INC-61705	3/17/23	SIMPLY AA BATTERIES	LIQUOR	O-GEN MISC	<u>10.78</u>
				TOTAL:	10.78
INDEPENDENT SCHOOL DISTRICT #518	3/17/23	INDEPENDENT SCHOOL DISTRICT	CABLE TELEVISION	CABLE	<u>3,334.30</u>
				TOTAL:	3,334.30
INTL UNION LOCAL #49	3/17/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	153.26
	3/17/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	140.43
	3/17/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	33.41
	3/17/23	UNION DUES	RECREATION	NON-DEPARTMENTAL	36.34
	3/17/23	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.88
	3/17/23	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.88
	3/17/23	UNION DUES	WATER	NON-DEPARTMENTAL	104.42
	3/17/23	UNION DUES	WATER	NON-DEPARTMENTAL	110.69
	3/17/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	119.14
	3/17/23	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.75
	3/17/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	8.89
	3/17/23	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	1.75
	3/17/23	UNION DUES	AIRPORT	NON-DEPARTMENTAL	<u>2.16</u>
				TOTAL:	840.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ITEN JOSHUA	3/17/23	MRWA O&M TRAINING- ST CLOU MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS		<u>754.56</u>
			TOTAL:		754.56
KIRBY SALES	3/17/23	KIRBY SALES	LIQUOR	O-GEN MISC	<u>113.23</u>
			TOTAL:		113.23
LAW ENF LABOR SERV INC #4	3/17/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	506.25
	3/17/23	UNION DUES LICENSED	GENERAL FUND	NON-DEPARTMENTAL	506.25
	3/17/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	147.90
	3/17/23	UNION DUES NON-LICENSED	GENERAL FUND	NON-DEPARTMENTAL	<u>147.90</u>
			TOTAL:		1,308.30
LOU'S GLOVES INC	3/17/23	NITRILE GLOVES - XL BLACK	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	131.00
	3/17/23	NITRILE GLOVES - XL BLACK	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>131.00</u>
			TOTAL:		262.00
MCCUEN, JOSHUA W	3/17/23	FIREARMS TRAINING COURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>1,165.09</u>
			TOTAL:		1,165.09
MINNESOTA BENEFIT ASSOCIATION	3/17/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	33.91
	3/17/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	18.06
	3/17/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	60.08
	3/17/23	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	59.03
	3/17/23	INSURANCE	GENERAL FUND	PAVED STREETS	78.55
	3/17/23	INSURANCE	GENERAL FUND	PUBLIC WORK SHOP	43.50
	3/17/23	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	56.79
	3/17/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	7.93
	3/17/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	23.78
	3/17/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	0.53
	3/17/23	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.58
	3/17/23	INSURANCE	WATER	GENERAL ADMIN	43.63
	3/17/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	3/17/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	96.92
	3/17/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	3/17/23	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	9.21
	3/17/23	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	3/17/23	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	34.90
	3/17/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	3/17/23	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	13.92
	3/17/23	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	3/17/23	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	3/17/23	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	3/17/23	INSURANCE	ELECTRIC	GENERAL ADMIN	212.31
	3/17/23	INSURANCE	AIRPORT	O-GEN MISC	14.51
	3/17/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	7.41
	3/17/23	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	<u>7.41</u>
			TOTAL:		1,139.20
MINNESOTA CHILD SUPPORT PAYMENT CTR	3/17/23	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	<u>123.21</u>
			TOTAL:		123.21
MINNESOTA ENERGY RESOURCES CORP	3/17/23	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	1,920.49
	3/17/23	MINNESOTA ENERGY RESOURCES	GENERAL FUND	CENTER FOR ACTIVE LIVI	894.80
	3/17/23	MINNESOTA ENERGY RESOURCES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,444.00
	3/17/23	GAS SERVICE	WATER	O-DISTR MISC	245.08
	3/17/23	GAS SERVICE- STORAGE	WATER	O-DISTR MISC	535.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/17/23	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	245.08
	3/17/23	GAS SERVICE	ELECTRIC	O-DISTR MISC	490.17
	3/17/23	GAS SERVICE	ELECTRIC	O-DISTR MISC	<u>535.98</u>
				TOTAL:	6,311.57
MISCELLANEOUS V SPARTZ TERI	3/17/23	FURNITURE, AREA RUG	GENERAL FUND	CENTER FOR ACTIVE LIVI	100.00
HATTENDORF PAT & N&D W	3/17/23	RESIDENTIAL SOFTENER REBAT	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
SOUKSAVATH KEVIN	3/17/23	RESIDENTIAL SOFTENER REBAT	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
FACILITY SOLUTIONIS GR	3/17/23	LIGHTING RETROFIT REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>1,209.57</u>
				TOTAL:	2,309.57
MORRIS ELECTRONICS INC	3/17/23	TECHNICAL SUPPORT- 1020	WATER	ACCTS-RECORDS & COLLEC	35.62
	3/17/23	TECHNICAL SUPPORT- 1709	WATER	ACCTS-RECORDS & COLLEC	47.60
	3/17/23	SECURITY CAMERA - 1493	WATER	ACCTS-RECORDS & COLLEC	446.25
	3/17/23	TECNICAL SUPPORT- 1658	WATER	ACCTS-RECORDS & COLLEC	150.00
	3/17/23	TECHNICAL SUPPORT #1683	WATER	ACCTS-RECORDS & COLLEC	300.00
	3/17/23	TEHCNICAL SUPPORT #1695	WATER	ACCTS-RECORDS & COLLEC	112.50
	3/17/23	TECHNICAL SUPPORT #1724	WATER	ACCTS-RECORDS & COLLEC	18.75
	3/17/23	TECHNICAL SUPPORT- 1020	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	35.62
	3/17/23	TECHNICAL SUPPORT- 1709	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	47.60
	3/17/23	SECURITY CAMERA - 1493	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	446.25
	3/17/23	TECNICAL SUPPORT- 1658	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	150.00
	3/17/23	TECHNICAL SUPPORT #1683	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	300.00
	3/17/23	TEHCNICAL SUPPORT #1695	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	112.50
	3/17/23	TECHNICAL SUPPORT #1724	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	18.75
	3/17/23	TECHNICAL SUPPORT #1773	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	300.00
	3/17/23	COMPUTER HARDWARE #1738	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	1,237.50
	3/17/23	TECHNICAL SUPPORT- 1020	ELECTRIC	ACCTS-RECORDS & COLLEC	71.26
	3/17/23	TECHNICAL SUPPORT- 1709	ELECTRIC	ACCTS-RECORDS & COLLEC	95.20
	3/17/23	SECURITY CAMERA- 1493	ELECTRIC	ACCTS-RECORDS & COLLEC	892.50
	3/17/23	TECNICAL SUPPORT- 1658	ELECTRIC	ACCTS-RECORDS & COLLEC	300.00
	3/17/23	TECHNICAL SUPPORT #1683	ELECTRIC	ACCTS-RECORDS & COLLEC	600.00
	3/17/23	TEHCNICAL SUPPORT #1695	ELECTRIC	ACCTS-RECORDS & COLLEC	225.00
	3/17/23	TECHNICAL SUPPORT #1724	ELECTRIC	ACCTS-RECORDS & COLLEC	37.50
	3/17/23	SERVER #1673	ELECTRIC	FA OFFICE FURN & EQUIP	<u>15,414.60</u>
				TOTAL:	21,395.00
MPCA	3/17/23	WATER PERMIT ANNUAL FEE	WATER	O-SOURCE WELLS & SPRNG	<u>345.00</u>
				TOTAL:	345.00
NCL OF WISCONSIN INC	3/17/23	BOD STANDARD 198 PPM BOD N	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>508.65</u>
				TOTAL:	508.65
NCPERS GROUP LIFE INS	3/17/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	163.64
	3/17/23	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	153.56
	3/17/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	3/17/23	LIFE INS	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	8.00
	3/17/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	14.02
	3/17/23	LIFE INS	RECREATION	NON-DEPARTMENTAL	22.25
	3/17/23	LIFE INS	WATER	NON-DEPARTMENTAL	47.83
	3/17/23	LIFE INS	WATER	NON-DEPARTMENTAL	50.57
	3/17/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	41.28
	3/17/23	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	42.11
	3/17/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.88
	3/17/23	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	33.72
	3/17/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	3.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/17/23	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.80
	3/17/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	3/17/23	LIFE INS	LIQUOR	NON-DEPARTMENTAL	24.00
	3/17/23	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.99
	3/17/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	3/17/23	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>16.00</u>
			TOTAL:		704.00
NOBLES COOPERATIVE ELECTRIC	3/17/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.83
	3/17/23	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	19.84
	3/17/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	44.46
	3/17/23	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	41.00
	3/17/23	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	508.36
	3/17/23	ELEC SERVICE SETTLEMENT	ELECTRIC	FA DISTR SERVICES	120,000.00
	3/17/23	ELECTRIC BACKUP	INDUSTRIAL WASTEWAT	O-PURIFY MISC	100.00
	3/17/23	MONTHLY SERVICE	AIRPORT	O-GEN MISC	<u>59.94</u>
			TOTAL:		120,793.43
OFFICE OF MNIT SERVICES	3/17/23	FEBRUARY 2023 VOICE SERVIC WATER		O-PUMPING	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC WATER		O-DISTR MISC	40.27
	3/17/23	FEBRUARY 2023 VOICE SERVIC WATER		ADMIN OFFICE SUPPLIES	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC WATER		ACCTS-RECORDS & COLLEC	25.27
	3/17/23	FEBRUARY 2023 VOICE SERVIC MUNICIPAL WASTEWAT		O-SOURCE MAINS & LIFTS	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC MUNICIPAL WASTEWAT		O-PURIFY MISC	28.16
	3/17/23	FEBRUARY 2023 VOICE SERVIC MUNICIPAL WASTEWAT		ADMIN OFFICE SUPPLIES	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	28.16
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		O-SOURCE MISC	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		O-DISTR SUPER & ENG	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		O-DISTR STATION EXPENS	39.20
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		O-DISTR MISC	13.01
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		ADMIN OFFICE SUPPLIES	13.54
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		ACCTS-RECORDS & COLLEC	75.69
	3/17/23	FEBRUARY 2023 VOICE SERVIC ELECTRIC		ACCTS-ASSISTANCE	<u>15.04</u>
			TOTAL:		356.40
PEIL BRANDON	3/17/23	VCET CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	<u>80.90</u>
			TOTAL:		80.90
MN PEIP	3/17/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,408.97
	3/17/23	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,260.05
	3/17/23	HEALTH INS-MARCH FOR APRIL	GENERAL FUND	NON-DEPARTMENTAL	1,310.28
	3/17/23	REVERSE FEB-LOPEZ	GENERAL FUND	NON-DEPARTMENTAL	991.44-
	3/17/23	REVERSE FEB-JOHNSON	GENERAL FUND	NON-DEPARTMENTAL	885.22
	3/17/23	LOPEZ 3/31/23 DEDUCT	GENERAL FUND	NON-DEPARTMENTAL	495.72
	3/17/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	3/17/23	HEALTH INS PREM	GENERAL FUND	MAYOR AND COUNCIL	442.61
	3/17/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	ADMINISTRATION	0.01
	3/17/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	CLERK'S OFFICE	0.01
	3/17/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	1,037.47
	3/17/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	1,037.47
	3/17/23	HEALTH INS PREM	GENERAL FUND	ACCOUNTING	0.01
	3/17/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	420.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/17/23	HEALTH INS PREM	GENERAL FUND	ENGINEERING ADMIN	370.69
	3/17/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	2,304.57
	3/17/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	442.61
	3/17/23	HEALTH INS PREM	GENERAL FUND	ECONOMIC DEVELOPMENT	0.01
	3/17/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,312.37
	3/17/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	206.14
	3/17/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	15,177.20
	3/17/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	341.31
	3/17/23	HEALTH INS PREM	GENERAL FUND	POLICE ADMINISTRATION	0.09
	3/17/23	BOMGAARS-MARCH FOR APRIL	GENERAL FUND	POLICE ADMINISTRATION	1,982.89
	3/17/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,873.31
	3/17/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	2,873.29
	3/17/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	3,315.93
	3/17/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	3,315.89
	3/17/23	HEALTH INS PREM	GENERAL FUND	SECURITY CENTER	0.02
	3/17/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	495.72
	3/17/23	HEALTH INS PREM	GENERAL FUND	PAVED STREETS	173.50
	3/17/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	726.17
	3/17/23	HEALTH INS PREM	GENERAL FUND	PUBLIC WORK SHOP	114.37
	3/17/23	HEALTH INS PREM	GENERAL FUND	ICE AND SNOW REMOVAL	396.58
	3/17/23	HEALTH INS PREM	GENERAL FUND	ICE AND SNOW REMOVAL	793.15
	3/17/23	HEALTH INS PREM	GENERAL FUND	ICE AND SNOW REMOVAL	0.01
	3/17/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	991.44
	3/17/23	HEALTH INS PREM	GENERAL FUND	CODE ENFORCEMENT	0.01
	3/17/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	3/17/23	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	126.53
	3/17/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	3/17/23	HEALTH INS PREM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	506.12
	3/17/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	89.58
	3/17/23	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	268.73
	3/17/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	442.61
	3/17/23	HEALTH INS PREM	RECREATION	FIELD HOUSE	442.61
	3/17/23	HEALTH INS PREM	RECREATION	PARK AREAS	89.58
	3/17/23	HEALTH INS PREM	RECREATION	PARK AREAS	716.60
	3/17/23	HEALTH INS PREM	RECREATION	PARK AREAS	0.01
	3/17/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	179.14
	3/17/23	HEALTH INS PREM	RECREATION	TREE REMOVAL	89.57
	3/17/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	199.17
	3/17/23	HEALTH INS PREM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	199.17
	3/17/23	HEALTH INS PREM	IMPROVEMENT CONST	TURNER & TENTH ADA RAM	16.60
	3/17/23	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	11.07
	3/17/23	HEALTH INS PREM	IMPROVEMENT CONST	OVERLAY PROGRAM	138.32
	3/17/23	HEALTH INS PREM	IMPROVEMENT CONST	STORMWATER MGMT PLAN	16.60
	3/17/23	HEALTH INS PREM	IMPROVEMENT CONST	STORMWATER MGMT PLAN	22.13
	3/17/23	HEALTH INS PREMIUM	AQUATIC CENTER FAC	NON-DEPARTMENTAL	30.23
	3/17/23	HEALTH INS PREM	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	120.92
	3/17/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	127.02
	3/17/23	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	127.02
	3/17/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	442.61
	3/17/23	HEALTH INS PREM	WATER	O-DISTR SUPER AND ENG	442.61
	3/17/23	HEALTH INS PREM	WATER	O-DISTR MISC	22.13
	3/17/23	HEALTH INS PREM	WATER	O-DISTR MISC	22.13
	3/17/23	HEALTH INS PREM	WATER	GENERAL ADMIN	66.39
	3/17/23	HEALTH INS PREM	WATER	GENERAL ADMIN	60.76
	3/17/23	HEALTH INS PREM	WATER	ADMIN OFFICE SUPPLIES	9.38

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	3/17/23	HEALTH INS PREM	WATER	ACCTS-METER READING	396.58
	3/17/23	HEALTH INS PREM	WATER	ACCTS-METER READING	396.58
	3/17/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.59
	3/17/23	HEALTH INS PREM	WATER	ACCTS-RECORDS & COLLEC	205.59
	3/17/23	HEALTH INS PREM	WATER	PROJECT #11	193.64
	3/17/23	HEALTH INS PREM	WATER	PROJECT #11	132.78
	3/17/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	270.17
	3/17/23	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	270.17
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	297.43
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	694.01
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	0.01
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.13
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	53.11
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	GENERAL ADMIN	48.61
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	9.38
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	170.00
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	27.66
	3/17/23	HEALTH INS PREM	MUNICIPAL WASTEWAT	PROJECT #15	22.13
	3/17/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	904.09
	3/17/23	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	904.09
	3/17/23	HEALTH INS PREM	ELECTRIC	O-SOURCE GENERATION	192.52
	3/17/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	1,086.39
	3/17/23	HEALTH INS PREM	ELECTRIC	O-DISTR MISC	987.65
	3/17/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	268.39
	3/17/23	HEALTH INS PREM	ELECTRIC	M-CISTR SUPER & ENG	237.90
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	236.76
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR STATION EQUIPM	194.95
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	1,218.79
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR UNDERGRND LINE	1,220.78
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	244.57
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR ST LITE & SIG	98.34
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	454.96
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	510.70
	3/17/23	HEALTH INS PREM	ELECTRIC	M-DISTR PLANT MISC	0.01
	3/17/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	323.11
	3/17/23	HEALTH INS PREM	ELECTRIC	GENERAL ADMIN	295.70
	3/17/23	HEALTH INS PREM	ELECTRIC	ADMIN OFFICE SUPPLIES	18.78
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	452.34
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	551.48
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-METER READING	0.01
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.18
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-RECORDS & COLLEC	910.18
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	3/17/23	HEALTH INS PREM	ELECTRIC	ACCTS-ASSISTANCE	221.31
	3/17/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	73.94
	3/17/23	HEALTH INS PREM	ELECTRIC	FA DISTR UNDRGRND COND	41.82
	3/17/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	247.86
	3/17/23	HEALTH INS PREMIUM	LIQUOR	NON-DEPARTMENTAL	247.86
	3/17/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	2,761.88
	3/17/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	4,532.32
	3/17/23	HEALTH INS PREM	LIQUOR	O-GEN MISC	0.01
	3/17/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	347.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/17/23	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	594.86
	3/17/23	CUMMINGS 3/31/23 DEDUCT	DATA PROCESSING	NON-DEPARTMENTAL	247.86
	3/17/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	1,830.63
	3/17/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	3,813.51
	3/17/23	HEALTH INS PREM	DATA PROCESSING	DATA PROCESSING	0.02
	3/17/23	BOMGAARS-MARCH FOR APRIL	HEALTH INS PLAN (T	NON-DEPARTMENTAL	<u>495.72</u>
			TOTAL:		111,071.65
PITNEY BOWES GLOBAL FINANCIAL SERVICES	3/17/23	LEASE PAYMENT RELAY 5000 S WATER		ACCTS-RECORDS & COLLEC	520.28
	3/17/23	LEASE PAYMENT RELAY 5000 S MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	520.27
	3/17/23	LEASE PAYMENT RELAY 5000 S ELECTRIC		ACCTS-RECORDS & COLLEC	<u>1,040.55</u>
			TOTAL:		2,081.10
PROGRESSIVE PRODUCTS INC	3/17/23	PROGRESSIVE PRODUCTS INC	GENERAL FUND	OTHER GEN GOVT MISC	<u>103,400.00</u>
			TOTAL:		103,400.00
RED BULL DISTRIBUTION COMPANY INC	3/17/23	REDBULL 4PKG	LIQUOR	NON-DEPARTMENTAL	<u>155.52</u>
			TOTAL:		155.52
RESCO	3/17/23	15KV SWITCH CABINETS FOR 2	ELECTRIC	FA DISTR UNDRGRND COND	1,388.03
	3/17/23	CLAMPS & CONNECTORS 2023	ELECTRIC	FA DISTR UNDRGRND COND	<u>81.96</u>
			TOTAL:		1,469.99
RUNNINGS SUPPLY INC-ACCT#9502440	3/17/23	RUNNINGS SUPPLY INC-ACCT#9	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>23.67</u>
			TOTAL:		23.67
SCHAAP SANITATION	3/17/23	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	44.21
	3/17/23	MONTHLY SERVICE	RECREATION	10TH STREET PAVILION	182.16
	3/17/23	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	325.64
	3/17/23	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>298.58</u>
			TOTAL:		850.59
SCOTT, BEAU	3/17/23	WATER CONFERENCE- ST. CLOU	WATER	O-DISTR MISC	<u>926.06</u>
			TOTAL:		926.06
SECURE BENEFITS SYSTEMS	3/17/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	29.75
	3/17/23	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	19.57
	3/17/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	552.44
	3/17/23	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	562.48
	3/17/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	381.53
	3/17/23	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	350.81
	3/17/23	MONTHLY ADMIN FEE-MARCH	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	3/17/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	0.68
	3/17/23	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	2.03
	3/17/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	15.00
	3/17/23	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	45.00
	3/17/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	5.07
	3/17/23	ADMIN FEE	WATER	NON-DEPARTMENTAL	4.58
	3/17/23	CHILD CARE	WATER	NON-DEPARTMENTAL	205.33
	3/17/23	CHILD CARE	WATER	NON-DEPARTMENTAL	208.33
	3/17/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	106.78
	3/17/23	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	107.50
	3/17/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.56
	3/17/23	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.77
	3/17/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33
	3/17/23	CHILD CARE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	208.33

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/17/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	3/17/23	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	276.82
	3/17/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	12.38
	3/17/23	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	8.90
	3/17/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	3/17/23	CHILD CARE	ELECTRIC	NON-DEPARTMENTAL	702.07
	3/17/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	3/17/23	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	57.33
	3/17/23	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.41
	3/17/23	CHILD CARE	STORM WATER MANAGE	NON-DEPARTMENTAL	13.04
	3/17/23	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	2.25
	3/17/23	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	2.25
	3/17/23	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	35.00
	3/17/23	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	35.00
	3/17/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	3/17/23	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	3.15
	3/17/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	25.00
	3/17/23	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	<u>25.00</u>
			TOTAL:		5,289.84
STUART C IRBY CO	3/17/23	PHOTOCONTROLS FOR STREET L	ELECTRIC	M-DISTR ST LITE & SIG	1,563.00
	3/17/23	RUBBER GLOVE TESTING	ELECTRIC	M-DISTR ST LITE & SIG	<u>1,090.62</u>
			TOTAL:		2,653.62
THE GLOBE	3/17/23	WOMENS EXPO BOOTH	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>290.00</u>
			TOTAL:		290.00
US POSTAL SERVICE	3/17/23	REFILL POSTAGE DUE (\$50 BA	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>30.78</u>
			TOTAL:		30.78
WORTHINGTON FIRE DEPT RELIEF ASSOC	3/17/23	2022 STATE AID	GENERAL FUND	FIRE ADMINISTRATION	68,679.29
	3/17/23	2022 SUPPLE PENSION BENEFI	GENERAL FUND	FIRE ADMINISTRATION	13,860.94
	3/17/23	2023 PENSION BENEFIT	GENERAL FUND	FIRE ADMINISTRATION	<u>1,000.00</u>
			TOTAL:		83,540.23
ZIEGLER INC	3/17/23	MAINTANCE CONTRACT ON GENS	ELECTRIC	NON-DEPARTMENTAL	8,116.86
	3/17/23	MAINTANCE CONTRACT ON GENS	ELECTRIC	M-SOURCE EQUIPMENT	<u>40,584.22</u>
			TOTAL:		48,701.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
-----------------	------	-------------	------	------------	--------

===== FUND TOTALS =====

101	GENERAL FUND	310,246.37
202	MEMORIAL AUDITORIUM	2,832.10
229	RECREATION	3,302.24
321	PIR/TRUNKS	398.34
401	IMPROVEMENT CONST	240.28
431	AQUATIC CENTER FACILITY	151.15
601	WATER	19,876.41
602	MUNICIPAL WASTEWATER	40,210.17
604	ELECTRIC	219,035.50
605	INDUSTRIAL WASTEWATER	100.00
606	STORM WATER MANAGEMENT	39.67
609	LIQUOR	8,712.65
612	AIRPORT	77.60
702	DATA PROCESSING	6,955.72
705	HEALTH INS PLAN (TPA)	495.72
872	CABLE TELEVISION	3,334.30

GRAND TOTAL: 616,008.22

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS SOLUTIONS	3/24/23	COPIER SERVICE- RICOH/IMC4	GENERAL FUND	ENGINEERING ADMIN	145.89
	3/24/23	COPIER SERVICE- RICOH/IMC4	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>145.90</u>
				TOTAL:	291.79
A H HERMEL COMPANY	3/24/23	COFFEE	GENERAL FUND	SECURITY CENTER	<u>103.55</u>
				TOTAL:	103.55
ABBOTT, ROBINSON & ASSOCIATES	3/24/23	1632 OXFORD PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	218.75
	3/24/23	1923 DOVER ST PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	237.50
	3/24/23	362 OXFORD PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	125.00
	3/24/23	1660 ROWE AVE PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>500.00</u>
				TOTAL:	1,081.25
ANDERSON ALIGNMENT	3/24/23	#407 REAR END REPAIR	GENERAL FUND	PAVED STREETS	239.71
	3/24/23	#407 REAR END REPAIR	GENERAL FUND	PAVED STREETS	2,768.21
	3/24/23	#407 REAR END REPAIR	GENERAL FUND	PAVED STREETS	738.08
	3/24/23	OIL CHANGE	GENERAL FUND	PAVED STREETS	32.50
	3/24/23	BRAKES AND FILTER	GENERAL FUND	PAVED STREETS	370.47
	3/24/23	REPAIR LABOR	GENERAL FUND	PAVED STREETS	<u>125.05</u>
				TOTAL:	4,274.02
ARNOLD MOTOR SUPPLY LLP	3/24/23	ARNOLD MOTOR SUPPLY LLP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>2.50</u>
				TOTAL:	2.50
ARTISAN BEER COMPANY	3/24/23	BEER ORDER	LIQUOR	NON-DEPARTMENTAL	1,271.45
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>209.25</u>
				TOTAL:	1,480.70
ATLANTIC BOTTLING COMPANY	3/24/23	MIX ORDER	LIQUOR	NON-DEPARTMENTAL	<u>361.00</u>
				TOTAL:	361.00
BEVERAGE WHOLESALERS INC	3/24/23	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	61.20-
	3/24/23	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	43.00-
	3/24/23	LIQUOR ORDER	LIQUOR	NON-DEPARTMENTAL	1,203.75
	3/24/23	BEER ORDER	LIQUOR	NON-DEPARTMENTAL	15,624.40
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	6,963.00
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,250.00
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	5,944.35
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	7,650.15
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	<u>5,984.45</u>
				TOTAL:	44,515.90
BLUEPEAK	3/24/23	INTERNET	GENERAL FUND	FIRE ADMINISTRATION	96.10
	3/24/23	CAL INTERNET	GENERAL FUND	CENTER FOR ACTIVE LIVI	142.97
	3/24/23	700 2ND AVE ALARM PHONE LI	RECREATION	FIELD HOUSE	47.54
	3/24/23	1600 STOWER DR PHONE/INTER	RECREATION	ICE ARENA	<u>299.77</u>
				TOTAL:	586.38
BOLTON & MENK INC	3/24/23	INDUSTRIAL WWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	992.00
	3/24/23	AIRPORT MASTER PLAN & LAYO	AIRPORT	PROJECT #4	8,300.00
	3/24/23	RUNWAYU REIL REPLACEMENT	AIRPORT	PROJECT #6	5,600.00
	3/24/23	BITUMINOUS APRON PAVEMENT	AIRPORT	PROJECT #7	<u>3,000.00</u>
				TOTAL:	17,892.00
BORDER STATES ELECTRIC SUPPLY	3/24/23	TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	<u>409.22</u>
				TOTAL:	409.22

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	3/24/23	WINE ORDER	LIQUOR	NON-DEPARTMENTAL	1,743.92
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,939.72
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	84.32
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,392.00
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	68.24
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	478.00
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	36.90
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,311.02
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	170.15
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	35.15
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	33.76
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	3/24/23	LIQUOR	LIQUOR	O-SOURCE MISC	78.94
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	43.64
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	3/24/23	WINE	LIQUOR	O-SOURCE MISC	1.85
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>1.85</u>
				TOTAL:	12,621.36
DANIEL A. BROUILLET	3/24/23	SNOW REMOVAL	GENERAL FUND	CODE ENFORCEMENT	<u>35.00</u>
				TOTAL:	35.00
BTU INC	3/24/23	FILTERS	LIQUOR	O-GEN MISC	<u>346.92</u>
				TOTAL:	346.92
C&S CHEMICALS INC	3/24/23	4,550 GALLONS OF ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>6,734.00</u>
				TOTAL:	6,734.00
CANNON TECHNOLOGIES INC	3/24/23	CANNON TECHNOLOGIES INC	ELECTRIC	FA DISTR METERS	<u>197,985.58</u>
				TOTAL:	197,985.58
CAPITAL ONE	3/24/23	CLEANING SUPPLIES	GENERAL FUND	CENTER FOR ACTIVE LIVI	29.74
	3/24/23	PIANO & HORS D'OEUVRES NIG	GENERAL FUND	CENTER FOR ACTIVE LIVI	117.49
	3/24/23	TABLE CLOTHS, EASEL, MIRRO	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>121.01</u>
				TOTAL:	268.24
CENTRAL SALT LLC	3/24/23	SNOW SLICER- ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	3,352.13
	3/24/23	SNOW SLICER- ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	9,850.31
	3/24/23	ENHANCED SALT	GENERAL FUND	ICE AND SNOW REMOVAL	<u>3,232.69</u>
				TOTAL:	16,435.13
CINTAS CORP	3/24/23	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>56.10</u>
				TOTAL:	56.10
CITY LAUNDERING CO	3/24/23	MATS	LIQUOR	O-GEN MISC	<u>52.54</u>
				TOTAL:	52.54
COALITION OF GREATER MN CITIES	3/24/23	LEGISLATIVE ACTON DAY	GENERAL FUND	MAYOR AND COUNCIL	<u>85.00</u>
				TOTAL:	85.00
COMPUTER LODGE LLC	3/24/23	ANNUAL RENEWAL ANTIVIRUS	RECREATION	PARK AREAS	<u>144.00</u>
				TOTAL:	144.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COOPERATIVE ENERGY CO- ACCT # 5910807	3/24/23	SUPERLUBE TMS 10W30	RECREATION	PARK AREAS	<u>46.35</u>
				TOTAL:	46.35
CORE & MAIN LP	3/24/23	SERVICE LINE SUPPLY INVENT WATER		O-DIST UNDERGRND LINES	304.09
	3/24/23	RON'S REPAIR ADDITION SADD WATER		O-DIST UNDERGRND LINES	<u>1,115.54</u>
				TOTAL:	1,419.63
JUDY SPENCER	3/24/23	SWEATSHIRT EMBROIDERY	LIQUOR	O-GEN MISC	<u>28.70</u>
				TOTAL:	28.70
DACOTAH PAPER CO	3/24/23	COMPLETE SQUEEGEE	LIQUOR	O-GEN MISC	248.31
	3/24/23	GLOVES AND BAGS	LIQUOR	O-GEN MISC	<u>417.38</u>
				TOTAL:	665.69
DAKOTA SUPPLY GROUP INC	3/24/23	CONDUIT SWEEPS FOR 2023 PR ELECTRIC		FA DISTR UNDRGRND COND	<u>5,656.50</u>
				TOTAL:	5,656.50
DEPARTMENT OF TRANSPORTATION	3/24/23	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
DGR ENGINEERING	3/24/23	ELECTRICALENGINEERING SERV	ELECTRIC	O-DISTR STATION EXPENS	906.00
	3/24/23	SPCC PLAN UPDATE	ELECTRIC	O-DISTR STATION EXPENS	61.00
	3/24/23	WPU SPLIT	ELECTRIC	FA DISTR STATION EQUIP	1,808.54
	3/24/23	SUBSTATION #3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	2,848.50
	3/24/23	SUBSTATION #3 PLANNING	ELECTRIC	FA DISTR STATION EQUIP	7,748.65
	3/24/23	JBS SPLIT	ELECTRIC	FA IMPROVE OTHER THAN	<u>1,790.46</u>
				TOTAL:	15,163.15
DOLL DISTRIBUTING LLC	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	2,286.10
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	30.00
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	1,342.50
	3/24/23	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	86.85-
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	392.00
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	8,116.27
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	140.00
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	60.00
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	337.20
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	108.00
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	1,192.25
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	916.40
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	1,537.15
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	9,527.31
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	49.50-
	3/24/23	BEER	LIQUOR	NON-DEPARTMENTAL	7,202.95
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	84.60
	3/24/23	CUPS	LIQUOR	O-GEN MISC	<u>88.00</u>
				TOTAL:	33,224.38
DUBOIS CHEMICALS INC	3/24/23	SODA ASH DENSE BULK	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,452.29</u>
				TOTAL:	11,452.29
E-Z WASH	3/24/23	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	<u>32.00</u>
				TOTAL:	32.00
ECHO GROUP INC	3/24/23	LIGHT BULBS FOR BUILDING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>34.80</u>
				TOTAL:	34.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EMERGENCY AUTOMOTIVE TECHNOLOGY INC	3/24/23	NEW SQUAD BUILD #23-28	GENERAL FUND	POLICE ADMINISTRATION	6,911.02
	3/24/23	SPOT LIGHT REPAIR	GENERAL FUND	POLICE ADMINISTRATION	<u>57.50</u>
				TOTAL:	6,968.52
ENVIRONMENTAL EQUIPMENT & SERVICE INC	3/24/23	TRANS ASSYM W/SEAL, LIFTER	STORM WATER MANAGE	STREET CLEANING	<u>1,111.70</u>
				TOTAL:	1,111.70
FASTENAL COMPANY	3/24/23	#408 BOLTS	STORM WATER MANAGE	STREET CLEANING	22.97
	3/24/23	PB FLT 1/2 #421- AIRPORT	AIRPORT	O-GEN MISC	<u>18.99</u>
				TOTAL:	41.96
FIFE WATER SERVICES INC	3/24/23	SODIUM ALUMINATE 38% SOLUT	INDUSTRIAL WASTEWA	O-PURIFY MISC	20,507.64
	3/24/23	SODIUM ALUMINATE 38% SOLUT	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>20,575.80</u>
				TOTAL:	41,083.44
FLAHERTY & HOOD PA	3/24/23	NPDES PERMITTING	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>430.00</u>
				TOTAL:	430.00
FORUM COMMUNICATIONS COMPANY	3/24/23	ACCOUNTING CLERK	GENERAL FUND	PERSONNEL & RECRUITMEN	738.50
	3/24/23	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	301.99
	3/24/23	CAL-TV GUIDE	GENERAL FUND	CENTER FOR ACTIVE LIVI	144.00
	3/24/23	VISITOR GUIDE	GENERAL FUND	CENTER FOR ACTIVE LIVI	342.00
	3/24/23	VISITOR GUIDE	GENERAL FUND	CENTER FOR ACTIVE LIVI	342.00
	3/24/23	VISITOR GUIDE/VALETINE'S D	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>1,477.00</u>
				TOTAL:	3,345.49
FULL COMPASS SYSTEMS LTD	3/24/23	MUSIC STAND LIGHT 8'	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>255.02</u>
				TOTAL:	255.02
GALLS LLC	3/24/23	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	<u>329.86</u>
				TOTAL:	329.86
GOAL KICK LLC	3/24/23	SOCCOR BALLS-	RECREATION	FIELD HOUSE	<u>546.74</u>
				TOTAL:	546.74
GOPHER STAGE LIGHTING INC	3/24/23	LIGHT MABURG FROST, FULL B	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>48.97</u>
				TOTAL:	48.97
GRAHAM TIRE OF WORTHINGTON INC	3/24/23	ENGINE MODULE SQUAD #18-45	GENERAL FUND	POLICE ADMINISTRATION	306.95
	3/24/23	ENGINE MODULE SQUAD #18-45	GENERAL FUND	POLICE ADMINISTRATION	<u>470.28</u>
				TOTAL:	777.23
HAWKINS INC	3/24/23	CHLORINE CONTAINER DEMURRA WATER		O-PURIFY	10.00
	3/24/23	CYLINDERS #094515 & #09236	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>20.00</u>
				TOTAL:	30.00
THE HOME CITY ICE COMPANY	3/24/23	BAGGED ICE	LIQUOR	NON-DEPARTMENTAL	141.15
	3/24/23	BAGGED ICE	LIQUOR	O-SOURCE MISC	<u>5.25</u>
				TOTAL:	146.40
J & K WINDOWS	3/24/23	WINDOW CLEANING	LIQUOR	O-GEN MISC	<u>145.00</u>
				TOTAL:	145.00
JACKSON CYCLE INC	3/24/23	OIL FILTER AND OIL	RECREATION	PARK AREAS	125.82
	3/24/23	2023 MULE	RECREATION	PARK AREAS	<u>14,321.90</u>
				TOTAL:	14,447.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JACOBSEN BRENT	3/24/23	SW CHAPTER MEETING	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>56.65</u>
				TOTAL:	56.65
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	3/24/23	2.5 DEF FLUID	GENERAL FUND	PAVED STREETS	1,199.20
	3/24/23	PIPE FLARE SWIVEL #411	GENERAL FUND	ICE AND SNOW REMOVAL	8.68
	3/24/23	BRAKE CLEANER	RECREATION	PARK AREAS	10.38
	3/24/23	BATTERY NUT BOLT, CLEANER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	8.53
	3/24/23	URETHANE - #408	STORM WATER MANAGE	STREET CLEANING	<u>25.31</u>
				TOTAL:	1,252.10
JOHNSON BROTHERS LIQUOR CO	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,072.12
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	4,191.05
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,183.04
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,847.25
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	89.15
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	134.64
	3/24/23	WINE	LIQUOR	O-SOURCE MISC	107.24
	3/24/23	LIQUOR	LIQUOR	O-SOURCE MISC	31.57
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>71.32</u>
				TOTAL:	14,727.38
JOHNSTON AUTOSTORES	3/24/23	CUSHMAN BATTERY	RECREATION	PARK AREAS	<u>115.64</u>
				TOTAL:	115.64
LEAGUE OF MN CITIES	3/24/23	MN CITIES STORMWATER COALI	STORM WATER MANAGE	STORM DRAINAGE	<u>820.00</u>
				TOTAL:	820.00
LUINENBURG WASTE MANAGEMENT INC	3/24/23	SNOW REMOVAL	GENERAL FUND	ICE AND SNOW REMOVAL	13,177.50
	3/24/23	SNOW REMOVAL WINDMILLS	ELECTRIC	O-SOURCE MISC	<u>3,130.00</u>
				TOTAL:	16,307.50
MARK'S AUTO REPAIR OF WORTHINGTON INC	3/24/23	SQUAD #22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	61.39
	3/24/23	SQUAD #22-29 OIL CHANGE	GENERAL FUND	POLICE ADMINISTRATION	19.00
	3/24/23	AXLE SHAFTS	GENERAL FUND	POLICE ADMINISTRATION	367.52
	3/24/23	AXLE SHAFTS/SCAN	GENERAL FUND	POLICE ADMINISTRATION	<u>380.95</u>
				TOTAL:	828.86
MIDWEST ALARM COMPANY INC	3/24/23	ANNUAL FIRE ALARM INSPECTI	AIRPORT	O-GEN MISC	600.00
	3/24/23	AIRPORT HANGER FIRE ALARM	AIRPORT	O-GEN MISC	<u>119.85</u>
				TOTAL:	719.85
MINNESOTA BUREAU OF CRIMINAL APPREHENS	3/24/23	JBS FIELDHOUSE EMPLOYEES	RECREATION	FIELD HOUSE	33.25
	3/24/23	FIELD HOUSE EMPLOYEES	RECREATION	FIELD HOUSE	33.25
	3/24/23	NCPA/VCA BACKGROUND CHECK	RECREATION	FIELD HOUSE	<u>33.25</u>
				TOTAL:	99.75
MINNESOTA DEPARTMENT OF HEALTH	3/24/23	WATER LICENSE RENEWAL	WATER	O-DISTR MISC	<u>23.00</u>
				TOTAL:	23.00
MINNESOTA ENERGY RESOURCES CORP	3/24/23	GAS SERVICE	WATER	O-PURIFY MISC	471.13
	3/24/23	GAS SERVICE	WATER	O-DISTR MISC	139.76
	3/24/23	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	139.76
	3/24/23	GAS SERVICE	ELECTRIC	O-DISTR MISC	<u>279.52</u>
				TOTAL:	1,030.17
MISCELLANEOUS V SYHAVONG, JAY	3/24/23	DRUG FORFEITURE-SYHAVONG	GENERAL FUND	NON-DEPARTMENTAL	260.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HERNANDEZ, DORI	3/24/23	MISCELLANEOUS VENDOR	RECREATION	NON-DEPARTMENTAL	60.00
TAYE, AKLIL	3/24/23	REFUND LUDLOW SHELTER DEPO	RECREATION	NON-DEPARTMENTAL	75.00
DIEW, BUOMKUOTH	3/24/23	DEPOSIT REFUND	WATER	NON-DEPARTMENTAL	23.36
DIEW, BUOMKUOTH	3/24/23	INTEREST REFUND	WATER	ACCTS-RECORDS & COLLEC	0.43
FOLKERS, MISSY	3/24/23	WATER SOFTNER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
SAY, LAY	3/24/23	WATER SOFTNER REBATE	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
DIEW, BUOMKUOTH	3/24/23	DEPOSIT REFUND	ELECTRIC	NON-DEPARTMENTAL	95.00
DIEW, BUOMKUOTH	3/24/23	INTEREST REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>0.91</u>
				TOTAL:	1,514.70
MN DEPT TRANSPORTATION	3/24/23	EQUIPMENT CALIBRATION MAT	GENERAL FUND	ENGINEERING ADMIN	<u>212.36</u>
				TOTAL:	212.36
MPCA	3/24/23	MPCA ANNUAL PERMIT FEE	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,900.00
	3/24/23	WATER PERMIT- WWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	400.00
	3/24/23	WATER PERMIT WWTP	INDUSTRIAL WASTEWA	O-PURIFY MISC	8,450.00
	3/24/23	WATER PERMIT- AIRPORT	AIRPORT	O-GEN MISC	<u>400.00</u>
				TOTAL:	15,150.00
NOBLES COUNTY AUDITOR/TREASURER	3/24/23	MARCH 2023 LEGAL SERVICES	GENERAL FUND	PROSECUTION	21,677.75
	3/24/23	LEASE PAYMENT UTILITIES OF WATER		O-DISTR RENTS	163.80
	3/24/23	LEASE PAYMENT UTILITIES OF WATER		ADMIN RENT	327.61
	3/24/23	LEASE PAYMENT UTILITIES OF MUNICIPAL WASTEWAT		O-PURIFY MISC	131.04
	3/24/23	LEASE PAYMENT UTILITIES OF MUNICIPAL WASTEWAT		ADMIN RENT	262.09
	3/24/23	LEASE PAYMENT UTILITIES OF ELECTRIC		O-DISTR RENTS	786.26
	3/24/23	LEASE PAYMENT UTILITIES OF ELECTRIC		ADMIN RENT	<u>1,605.27</u>
				TOTAL:	24,953.82
NOBLES COUNTY PUBLIC WORKS	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	ENGINEERING ADMIN	38.53
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	ECONOMIC DEVELOPMENT	64.24
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	POLICE ADMINISTRATION	5,629.02
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	FIRE ADMINISTRATION	98.39
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	PAVED STREETS	1,967.07
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	ICE AND SNOW REMOVAL	6,594.26
	3/24/23	JANUARY FUEL CHARGES	GENERAL FUND	CODE ENFORCEMENT	202.88
	3/24/23	JANUARY FUEL CHARGES	RECREATION	PARK AREAS	3,900.93
	3/24/23	JANUARY FUEL CHARGES	WATER	O-PUMPING	185.71
	3/24/23	JANUARY FUEL CHARGES	WATER	M-TRANS MAINS	800.66
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	171.54
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	62.44
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	O-PURIFY MISC	61.33
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	O-PURIFY MISC	61.24
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	59.03
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	140.19
	3/24/23	JANUARY FUEL CHARGES	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	95.92
	3/24/23	JANUARY FUEL CHARGES	ELECTRIC	O-DISTR UNDERGRND LINE	847.51
	3/24/23	JANUARY FUEL CHARGES	STORM WATER MANAGE	STORM DRAINAGE	171.55
	3/24/23	JANUARY FUEL CHARGES	AIRPORT	O-GEN MISC	<u>4,211.58</u>
				TOTAL:	25,364.02
OFFICE OF MNIT SERVICES	3/24/23	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	29.35
	3/24/23	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	37.27
	3/24/23	PHONE SERVICE	GENERAL FUND	ACCOUNTING	28.73
	3/24/23	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	81.44
	3/24/23	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	10.65
	3/24/23	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	40.37

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/24/23	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	10.66
	3/24/23	PHONE SERVICE	RECREATION	FIELD HOUSE	57.39
	3/24/23	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	49.73
	3/24/23	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	<u>31.86</u>
				TOTAL:	377.45
ONE OFFICE SOLUTION-WOCITY	3/24/23	FASTNER	GENERAL FUND	MAYOR AND COUNCIL	54.84
	3/24/23	CORRECTION TAPE	GENERAL FUND	ENGINEERING ADMIN	10.12
	3/24/23	DESKTOP HOLDER	GENERAL FUND	ENGINEERING ADMIN	4.00
	3/24/23	PAPER LEDGER 11X17	GENERAL FUND	ENGINEERING ADMIN	71.38
	3/24/23	FLAGS 189CT	GENERAL FUND	ENGINEERING ADMIN	8.48
	3/24/23	RED INK STAMP	GENERAL FUND	ECONOMIC DEVELOPMENT	50.25
	3/24/23	CORRECTION TAPE	GENERAL FUND	ECONOMIC DEVELOPMENT	10.13
	3/24/23	DESKTOP HOLDER	GENERAL FUND	ECONOMIC DEVELOPMENT	4.00
	3/24/23	PAPER LEDGER 11X17	GENERAL FUND	ECONOMIC DEVELOPMENT	47.59
	3/24/23	TOWELS, TISSUE, CALENDAR,	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	263.09
	3/24/23	GUIDES, FOLDERS, ORGANIZER	DATA PROCESSING	DATA PROCESSING	260.47
	3/24/23	GUIDES, FOLDERS, ORGANIZER	DATA PROCESSING	DATA PROCESSING	<u>353.20</u>
				TOTAL:	1,137.55
OPTUM FINANCIAL INC	3/24/23	HSA AMIN FEE- FEB	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>153.75</u>
				TOTAL:	153.75
PALMA CUSTOMS & AUTO SALES LLC	3/24/23	POLICE CRUISER	GENERAL FUND	POLICE ADMINISTRATION	<u>68.00</u>
				TOTAL:	68.00
PAUSTIS WINE COMPANY	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	176.00
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	2,321.50
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>34.50</u>
				TOTAL:	2,532.00
PELLEGRINO FIRE EXTINGUISHER SALES	3/24/23	PELLEGRINO FIRE EXTINGUISH	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>164.00</u>
				TOTAL:	164.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	3/24/23	PEPSI COLA BOTTLING CO OF	LIQUOR	NON-DEPARTMENTAL	88.00
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	108.50
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	<u>59.50</u>
				TOTAL:	256.00
PHEASANTS FOREVER	3/24/23	2023 SPONSORSHIP BANQUET	LIQUOR	O-GEN MISC	<u>300.00</u>
				TOTAL:	300.00
PHILLIPS WINE & SPIRITS INC	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,828.00
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	645.10
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,934.99
	3/24/23	VEER	LIQUOR	NON-DEPARTMENTAL	365.00
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	60.00
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,823.29
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	548.50
	3/24/23	LIQUOR	LIQUOR	O-SOURCE MISC	72.84
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	36.10
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	65.85
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	15.99
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	66.16
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>19.80</u>
				TOTAL:	17,481.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RADIO WORKS LLC	3/24/23	SINGLE BLITZ PACKAGE	LIQUOR	O-GEN MISC	600.00
	3/24/23	VALENTINES DAY WEEK LIQUOR	LIQUOR	O-GEN MISC	350.00
	3/24/23	ALL IN SPORTS	LIQUOR	O-GEN MISC	<u>150.00</u>
				TOTAL:	1,100.00
RAKA	3/24/23	MAINTENANCE ON LIFT TRUCK	LIQUOR	O-GEN MISC	<u>210.93</u>
				TOTAL:	210.93
RESICO	3/24/23	SPLITBOLTS FOR 2023 PROJE	ELECTRIC	FA DISTR UNDRGRND COND	<u>2,486.76</u>
				TOTAL:	2,486.76
RILEY MARK	3/24/23	FIREARMS INSTROTOR	GENERAL FUND	POLICE ADMINISTRATION	277.57
	3/24/23	FIREARMS INSTUCTOR	GENERAL FUND	POLICE ADMINISTRATION	<u>26.91</u>
				TOTAL:	304.48
ROSENBERG SCOTT	3/24/23	SHADE TREE SHORT COURSE	RECREATION	TREE REMOVAL	<u>368.67</u>
				TOTAL:	368.67
ROUND LAKE VINEYARDS & WINERY LLC	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	450.00
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>450.00</u>
				TOTAL:	900.00
RUNNINGS SUPPLY INC-ACCT#9502440	3/24/23	RUNNINGS SUPPLY INC-ACCT#9	MUNICIPAL WASTEWAT	O-PURIFY MISC	18.98
	3/24/23	SWEEPING COMPOUND, SHOP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	24.99
	3/24/23	GLUE, TRASH BAGS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>21.98</u>
				TOTAL:	65.95
RUNNINGS SUPPLY INC-ACCT#9502485	3/24/23	GLOVES	RECREATION	PARK AREAS	34.99
	3/24/23	BLADES AND ORINGS	RECREATION	PARK AREAS	<u>29.98</u>
				TOTAL:	64.97
TODD SAMPSON	3/24/23	WATER CONFERENCE ST. CLOUD	WATER	O-DISTR MISC	<u>630.98</u>
				TOTAL:	630.98
SCHUETT AUTO BODY LLC	3/24/23	#21-35 BUMPER REPAIR	GENERAL FUND	POLICE ADMINISTRATION	949.70
	3/24/23	#21-35 BUMPER REPAIR	GENERAL FUND	POLICE ADMINISTRATION	<u>981.41</u>
				TOTAL:	1,931.11
SCHWALBACH #4465	3/24/23	DRILL/DRIVER COMPACT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>173.59</u>
				TOTAL:	173.59
SCHWALBACH ACE 5930	3/24/23	MOUNT ARTIC MED	GENERAL FUND	PAVED STREETS	92.98
	3/24/23	MAILBOX	GENERAL FUND	ICE AND SNOW REMOVAL	22.99
	3/24/23	HANGING STRIP	GENERAL FUND	CENTER FOR ACTIVE LIVI	5.59
	3/24/23	HUNG UP CORKBOARD	GENERAL FUND	CENTER FOR ACTIVE LIVI	18.89
	3/24/23	BULBS FOR EQUIPMENT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	9.99
	3/24/23	ICE MELT	RECREATION	FIELD HOUSE	9.99
	3/24/23	COUPLER, ADAPTER, CABLE	RECREATION	ICE ARENA	23.96
	3/24/23	TP- SHOP	RECREATION	PARK AREAS	19.98
	3/24/23	SLATER PARK SILICONE	RECREATION	PARK AREAS	<u>8.99</u>
				TOTAL:	213.36
SCHWALBACH ACE #6067	3/24/23	REPLACEMENT CARTRIDGES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>23.99</u>
				TOTAL:	23.99
SHORT ELLIOTT HENDRICKSON INC	3/24/23	OLSON PED BRIDGE- CA	RECREATION	RECREATION SUPERVISION	954.93

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	954.93
SMALL LOT MN LLC	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	879.60
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	467.76
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	9.00
				TOTAL:	1,356.36
SOUTHERN GLAZER'S WINE AND SPIRITS LL	3/24/23	SOUTHERN GLAZER'S WINE AN	LIQUOR	NON-DEPARTMENTAL	12,730.13
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	52.00
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	388.70
	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	711.93
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	140.44
	3/24/23	SOUTHERN GLAZER'S WINE AN	LIQUOR	O-SOURCE MISC	203.02
	3/24/23	MIX	LIQUOR	O-SOURCE MISC	3.70
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	12.95
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	10.02
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	3.70
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	1.84
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	0.46
				TOTAL:	14,258.89
STUART C IRBY CO	3/24/23	METER SOCKETS FOR 2023 PRO ELECTRIC		FA DISTR METERS	2,577.48
				TOTAL:	2,577.48
THE GLOBE	3/24/23	ANNUAL RENEWAL	GENERAL FUND	OTHER GEN GOVT MISC	131.75
	3/24/23	THE GLOBE	LIQUOR	O-GEN MISC	25.34
				TOTAL:	157.09
TRACTOR SUPPLY CREDIT PLAN	3/24/23	#418 STEERING VAINS	GENERAL FUND	ICE AND SNOW REMOVAL	177.98
				TOTAL:	177.98
TRI-STATE GENERAL CONTRACTING	3/24/23	TRI-STATE GENERAL CONTRACT RECREATION		NON-DEPARTMENTAL	2,231.72-
	3/24/23	FH PHASE 2 #14 RECREATION		NON-DEPARTMENTAL	2,921.20-
	3/24/23	TRI-STATE GENERAL CONTRACT RECREATION		FIELD HOUSE	44,634.50
	3/24/23	FH PHASE 2 #14 RECREATION		FIELD HOUSE	58,424.09
				TOTAL:	97,905.67
U S DEPARTMENT OF ENERGY	3/24/23	CONTRACT 22-UGPR-45	ELECTRIC	FA DISTR STATION EQUIP	4,200.00
				TOTAL:	4,200.00
TULINE	3/24/23	TISSUE, GLOVES, LIGHTS, FR RECREATION		FIELD HOUSE	603.20
				TOTAL:	603.20
UNIQUE PAVING MATERIALS CORP	3/24/23	UPM COLD MINX WINTER BULK	GENERAL FUND	PAVED STREETS	1,896.84
				TOTAL:	1,896.84
VERIZON WIRELESS	3/24/23	3070	WATER	O-DISTR MISC	40.01
	3/24/23	8375	WATER	O-DISTR MISC	41.14
	3/24/23	9017	WATER	O-DISTR MISC	51.14
	3/24/23	9242	WATER	O-DISTR MISC	41.14
	3/24/23	0259	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.01
	3/24/23	9243	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.14
	3/24/23	9244	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	41.14
	3/24/23	9690	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	41.14
	3/24/23	4976	ELECTRIC	O-DISTR SUPER & ENG	40.01
	3/24/23	8008	ELECTRIC	O-DISTR SUPER & ENG	40.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/24/23	6315	ELECTRIC	O-DISTR SUPER & ENG	41.14
	3/24/23	9016	ELECTRIC	O-DISTR SUPER & ENG	51.14
	3/24/23	9240	ELECTRIC	O-DISTR MISC	41.14
	3/24/23	9241	ELECTRIC	ACCTS-METER READING	<u>51.14</u>
				TOTAL:	601.44
VINOCOPIA INC	3/24/23	LIQUOR	LIQUOR	NON-DEPARTMENTAL	256.50
	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	1,160.00
	3/24/23	MIX	LIQUOR	NON-DEPARTMENTAL	183.33
	3/24/23	FREIGHT	LIQUOR	O-SOURCE MISC	<u>25.50</u>
				TOTAL:	1,625.33
VIVIAL INC.	3/24/23	DIRECTORY FRONTIER	GENERAL FUND	ADMINISTRATION	110.50
	3/24/23	DIRECTORY - FRONTIER COMM	WATER	ACCTS-RECORDS & COLLEC	44.19
	3/24/23	DIRECTORY - FRONTIER COMM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	44.18
	3/24/23	DIRECTORY - FRONTIER COMM	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>88.38</u>
				TOTAL:	287.25
WALKER ELECTRIC LLC	3/24/23	REPLACE LED STRIP	GENERAL FUND	FIRE ADMINISTRATION	<u>70.00</u>
				TOTAL:	70.00
WESCO RECEIVABLES CORP	3/24/23	BATTERIES & LUGS	ELECTRIC	O-DISTR MISC	354.94
	3/24/23	* 15KV FUSES	ELECTRIC	FA DISTR UNDRGRND COND	<u>3,448.89</u>
				TOTAL:	3,803.83
WINE MERCHANTS	3/24/23	WINE	LIQUOR	NON-DEPARTMENTAL	<u>737.04</u>
				TOTAL:	737.04
WOODS, FULLER, SHULTZ & SMITH P.C.	3/24/23	GENERAL PROFESSION SERVICE	GENERAL FUND	CITY ATTORNEY	<u>1,170.00</u>
				TOTAL:	1,170.00
WORTHINGTON BUILDING MATERIALS INC	3/24/23	PLINKO BOARD FOR GAME NIGH	GENERAL FUND	CENTER FOR ACTIVE LIVI	<u>47.68</u>
				TOTAL:	47.68
WORTHINGTON EVENT CENTER	3/24/23	GSOC PREVENTION MEETING 3/	ELECTRIC	O-DISTR MISC	<u>4,717.73</u>
				TOTAL:	4,717.73
WORTHINGTON HOTEL GROUP LLC	3/24/23	UTILITIES	EVENT CENTER	EVENT CENTER	<u>3,674.74</u>
				TOTAL:	3,674.74
YMCA	3/24/23	2023 CONTRACT PAYMENT MARC	RECREATION	RECREATION PROGRAMS	<u>5,110.00</u>
				TOTAL:	5,110.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
-----------------	------	-------------	------	------------	--------

===== FUND TOTALS =====

101	GENERAL FUND	91,605.43
202	MEMORIAL AUDITORIUM	2,383.47
214	EVENT CENTER	3,674.74
229	RECREATION	124,921.57
601	WATER	4,413.69
602	MUNICIPAL WASTEWATER	15,123.17
604	ELECTRIC	244,121.67
605	INDUSTRIAL WASTEWATER	62,807.73
606	STORM WATER MANAGEMENT	2,151.53
609	LIQUOR	149,099.48
612	AIRPORT	23,170.42
702	DATA PROCESSING	695.26

GRAND TOTAL:	724,168.16

TOTAL PAGES: 11

PACKET: 04705 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122	FIRST STATE BANK SOUTHWEST		D	3/20/2023			001935	12,389.19
M00115	MISSOURI RIVER ENERGY SERVICES		D	3/20/2023			001936	1,377,600.69
S00202	STATE OF MINNESOTA DEPT OF REVENUE		D	3/20/2023			001937	117,788.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,507,777.88	1,507,777.88
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	1,507,777.88	1,507,777.88

TOTAL ERRORS: 0

TOTAL WARNINGS: 0