

**WORTHINGTON CITY COUNCIL
REGULAR MEETING**

AGENDA

**5:30 P.M. - Monday, April 22, 2024
City Hall Council Chambers**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Meeting Minutes of April 8, 2024
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Heron Lake Watershed District Board minutes of March 20, 2024
 - b. Public Arts Commission Meeting Minutes of March 12, 2024
 - c. Housing & Redevelopment Authority Meeting Minutes of March 6, 2024
 - 3. FINANCIAL STATEMENTS (LAVENDER)
 - a. General Fund Statement of Revenue and Expenditures for the Period of January 1, 2024 through March 31, 2024
 - b. Municipal Liquor Store Income Statement for the Period of January 1, 2024 through March 31, 2024
 - c. Olson Park Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2024 - March 31, 2024
 - d. Fieldhouse Statement of Revenue and Expenditures - Budget and Actual for the Period of January 1, 2024 - March 31, 2024
 - 4. CITY COUNCIL BUSINESS (WHITE)

Case Item(s)

1. Application for Temporary On-Sale Liquor License - Worthington Okabena Windsurfers
 2. Application to Block Street(s) - Worthington Okabena Windsurfers
 3. Renewal Application for On-Sale Beer License - Worthington Area Youth Baseball Association
5. CITY COUNCIL BUSINESS (GREEN)

Case Item(s)

1. Approve Girl's Softball Association Agreement
 2. Approve 2024 Worthington Soccer League Agreement
6. BILLS PAYABLE (WHITE)

PLEASE NOTE: All utility expenditures are listed as 601, 602, and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION

Case Item(s)

1. Third Reading Proposed Ordinance to Amend Title XV of the City Code of Worthington, Nobles County, Minnesota
2. Workforce Housing Development Program Grant Application - Southwest Minnesota Housing Partnership

F. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item(s)

1. Adopt Resolution Accepting Park Bench Donation

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item(s)

1. Approve Task Order 27 with Bolton and Menk to Provide Preliminary Engineering Service

H. CITY COUNCIL BUSINESS - COMMUNITY DEVELOPMENT (GRAY)

Case Item(s)

1. Commercial & Industrial Tax Abatement Program Adoption

I. COUNCIL COMMITTEE REPORTS

1. Mayor Von Holdt
2. Council Member Janssen
3. Council Member Ernst
4. Council Member Kielblock
5. Council Member Weber
6. Council Member Cummings

J. CITY ADMINISTRATOR REPORT

**K. CLOSED SESSION UNDER MINN. STAT. § 13D.05, SUBD. 3(B) ATTORNEY
CLIENT PRIVILEGE - 8TH AVENUE RECONSTRUCTION -
ADMINISTRATION CASE ITEM 3**

1. Motion to Close Meeting
2. Discussion
3. Motion to Reopen Meeting
4. Possible Action

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING
APRIL 8, 2024**

The meeting was called to order at 5:30 p.m., in City Hall Council Chambers by Mayor Rick Von Holdt with the following Council Members present: Chad Cummings, Alaina Kolpin, Larry Janssen, Amy Ernst, Chris Kielblock.

Staff present: Steve Robinson, City Administrator; Hyunmyeong Goo, City Engineer; Todd Wietzema, Public Works Director; Matt Selof, Community Development Director; Cristina Adame, Communications & Relations; Mindy Eggers, City Clerk.

Others Present: Sam Martin, The Globe; Travis Winters, Bolton & Menk; Dennis Simpson, Quarnstrom & Doering Law Firm; Lynette Thompson, Scott Kraft, Greta Kraft.

The Pledge of Allegiance was recited.

AGENDA APPROVED WITH ADDITIONS/CHANGES

The Mayor stated the following addition would be added to the agenda: *Item G3. Approve Task Order 26 with Bolton & Menk to provide Professional Service for Third & Fourth Avenue Construction Supervision.*

A motion was made by Council Member Kielblock, seconded by Council Member Cummings and unanimously carried to approve the agenda with the noted addition.

CONSENT AGENDA

A motion was made by Council Member Kielblock, seconded by Council Member Kolpin and unanimously carried to approve the consent agenda as presented.

- City Council Meeting Minutes of March 25, 2024
- Application for Exemption from Lawful Gambling Permit - King Turkey Day, Inc for a raffle on June 5, 2024, GreatLIFE Golf & Fitness Club Worthington, 851 W. Oxford Street
- Application for Exemption from Lawful Gambling Permit - King Turkey Day, Inc for a raffle on July 13, 2024, Nobles County Fairgrounds, 1600 Stower Drive, July 13, 2024
- Bills Payable Totaling \$1,377,865.48

SECOND READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY - CITY CODE 155 SECTION 52 AND APPENDIX B: TABLE 2

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota.

A complete copy of the ordinance was provided in your March 25, 2024 Council agenda.

A motion was made by Council Member Kielblock, seconded by Council Member Janssen and unanimously carried to give a second reading to the proposed ordinance.

APPROVED WORKFORCE HOUSING DEVELOPMENT PROGRAM CERTIFICATION FORM C.R. LLOYD ASSOCIATES AND ADOPTED RESOLUTION NO. 2024-04-31 TO USE WORK FORCE HOUSING DEVELOPMENT PROGRAM FUNDS FOR QUALIFIED EXPENDITURES TO COMPLY WITH APPLICABLE PROGRAM REQUIREMENTS

Steve Robinson, City Administrator, said the Minnesota Housing Finance Agency established the Workforce Housing Development Program to assist in developing market rate residential rental properties to address the lack of workforce housing in Greater Minnesota. The purpose of the program is to create new market rate residential rental properties. The deadline for the City to submit a grant request is April 30, 2024. Grant awards expected to be announced in August 2024.

C.R. Lloyd Associates requested that the City of Worthington submit a Request for Proposal to Minnesota Housing on behalf of their proposed market rate residential rental project that would be developed within the grounds of the GreatLife golf course. The Workforce Housing Development Program funds shall not exceed 50 percent of the total development costs and requires at least \$1.00 of local matching funds for every \$2.00 of program funding.

Lloyd's project consists of a 47-unit apartment building with one, two and three-bedroom apartments.

The request for matching funds from Lloyd for this project includes the following:

- \$1,000,000.00 from the City of Worthington Economic Development Authority's Spending Plan created in December 2022 with unobligated Tax Increment District No. 7 funds, and
- Five-year property tax abatement from the City, Nobles County and ISD 518. The total five-year tax abatement is estimated to be approximately \$560,000 based on an estimated taxable market value of \$8,000,000,

The motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the Workforce Housing Development Program Certification form and adopt the following resolution:

RESOLUTION NO. 2024-04-31

A RESOLUTION TO USE WORK FORCE HOUSING DEVELOPMENT PROGRAM FUNDS FOR QUALIFIED EXPENDITURES TO COMPLY WITH APPLICABLE PROGRAM REQUIREMENTS

(Refer to Resolution File for complete copy of Resolution)

2024 PRIVATE DOCKS ON PUBLIC PROPERTY APPROVED

Todd Wietzema, Public Works Director, said in accordance with the city policy regarding the issuance of permits for private docks to be located on public property, the City Council shall annually:

- Set the number of private docks allowed on public property. In 2023 council allowed all applicants permits, on the condition that they meet our dock policy. In 2023 the City issued 8 permits for docks on public property. Owners who currently have a valid dock permit will have first option on renewal for the following year unless City Council reduces the permits available. If Council reduces the number of permits, all permit applications from existing permit holders will be reviewed by the Council.

And

- Set the annual permit fee. The 2023 fee was \$200.00 and staff is proposing no change. The last increase was in 2022.

2023 Dock Permit holders:

1. 200 Lake Street	Dave Holinka
2. 214 Lake Street	Bruce Pass
3. 620 Lake Street	David Schaap
4. 117 Lake Avenue	Tim Crooks
5. 721 Lake Avenue	Steve Prins
6. 920 West Lake Avenue	Dale Ryen
7. 713 May Street	Shelley Standafer
8. 506 West Lake	Tanner Rogers

A motion was made by Council Member Ernst, seconded by Council Member Cummings and unanimously carried to approve the 2024 Dock policy and set the fee at \$200.00.

AUTHORIZED STAFF TO ADVERTISE FOR BIDS

Mr. Wietzema said Council entered into an agreement on February 22, 2024, with Short Elliott Hendrickson, Inc., to do design work for the replacement of the terminal building roof and heating unit at the Worthington Municipal Airport.

Mr. Bergstrom, of SEH, has now completed the roofing plans and would like Council's authorization to advertise for bids. The proposed timelines are as follows:

- April 8, 2024 Authorize bids
- May 8, 2024 Open bids
- May 13, 2024 Bid Recommendation

The motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to authorize staff to advertise for bids for the Airport Terminal Roof project.

AWARDED CONTRACT FOR THIRD AND FOURTH AVENUE STREET RECONSTRUCTION

Hyunmyeong Goo, City Engineer, said bids were opened on Wednesday, March 27, 2024, at 2:00 p.m. for the Third and Fourth Avenue Street Improvement from Ninth Street to Eleventh Street. The lowest bid received was from Ideal Landscape & Design, Inc., in the amount of \$4,247,110.50. The Engineer's Estimate was \$3,970,508.50.

The motion was made by Council Member Kolpin, seconded by Council Member Ernst and unanimously carried to award the bid to Ideal Landscape & Design, Inc. In the amount of \$4,247,110.50.

APPROVED PUBLIC MEETING NOTICE FOR REVIEW OF STORM POLLUTION PREVENTION PLAN

Mr. Goo explained the City of Worthington is a regulated city and under Phase II of the federal program to reduce pollution from Municipal Separate Storm Sewer Systems (MS4s), regulated cities need to be covered under a statewide NPDES permit. Permit requirements include implementation of a Storm Water Pollution Prevention Plan (SWPPP) which is to include the following six mandatory minimum control measures:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction site Storm Water Runoff Control
- Post-Construction Storm Water Management
- Pollution Prevention / Good Housekeeping for Municipal Operations

He said it is required that the city conduct an annual public meeting to allow comment on the City's SWPPP. Staff proposes the public meeting be set for the regular Council meeting scheduled for May 13, 2024. The notice needs to be published not less than 30 days in advance of the public meeting.

The motion was made by Council Member Ernst, seconded by Council Member Kielblock and unanimously carried to approve the public meeting for review of the Storm Water Pollution Prevention Plan.

APPROVED TASK ORDER 26 WITH BOLTON AND MENK TO PROVIDE PROFESSIONAL SERVICE FOR THIRD AND FOURTH AVENUE CONSTRUCTION SUPERVISION

Mr. Goo said the need for consulting engineering services is planned as part of the Third and Fourth Avenue street reconstruction due to the complex nature of the project and the current workload scheduled for the construction season. The City of Worthington currently has a Master Agreement for Professional Services dated September 14, 2020. Task Order 26 is proposed at a cost estimated at \$425,000.

The motion was made by Council Member Janssen, seconded by Council Member Ernst and unanimously carried to approve Task Order Number 26 with Bolton & Menk in the amount of \$425,000.00

DENIED TEXT AMENDMENT - CITY CODE CHAPTER 155, APPENDIX E: TABLE 5

Mr. Selof said staff was bringing back the proposed text amendment as the 60-day extension deadline is nearing so a decision will need to be made this evening on the proposed tax amendment.

He explained the Worthington Karen Baptist Church is seeking a text amendment to City Code Chapter 155 Appendix E: Table 5 to allow for a cemetery on a property zoned 'B-3' General Business District. He explained the proposed change would permit cemeteries by conditional use only in the 'B-3' General Business District. If approved, the applicant would be able to request a conditional use permit for a cemetery on property they own. The Planning Commission held a public hearing and voted unanimously to recommend approval of the proposed text amendment at the March 12, 2024 meeting. Their recommendation was based on the following:

1. Worthington City Code Chapter 155, Appendix E: Table 5 specifies what types of land use are permitted in each zoning district. Presently, cemeteries are permitted only in areas zoned 'TZ' Transition Zone and permitted with issuance of a conditional use permit in zones 'R-2', 'R-4', 'R-7', and 'M-1'. Cemeteries are prohibited in all other zoning districts.
2. The Worthington Karen Baptist Church is seeking to eventually establish a cemetery on property they currently own that is zoned 'B-3' General Business District. They have applied for a text amendment that would allow cemeteries on 'B-3' zoned properties. City Staff has worked with the Church to alter the request to allow cemeteries to be permitted by conditional use only in the 'B-3' zoning district.

The request under consideration is only for a text amendment to City Code. Approval of the text amendment does not constitute approval of a cemetery and the Church will need to later

apply for a conditional use permit. At this time, consideration should be limited only to the merits of the text amendment request. The specific site and cemetery request will be considered upon application for a conditional use permit.

3. The majority of commercial properties in Worthington are zoned ‘B-3’ General Business District. Most of these areas would not be suitable for the establishment of a cemetery. By requiring a conditional use permit, it would allow the City to conduct a site-specific review of any request for a cemetery of a property zoned ‘B-3’ General Business District. The City would have the right to deny any request where the use is not suitable for the site, does not align with future land use goals, is not compatible with the surrounding uses, etc.

4. The proposed text amendment is as follows:

RESIDENTIAL USE GROUPS	RESIDENTIAL								BUSINESS				INDUSTRIAL		OTHER				
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	R-8	B-1	B-2	B-3	B-4	M	M-2	I	SI	T	TZ	L
Y. Cemetery		-S		-S			SC				C		S	S		SC		P	
		e	C	C			C						C		S				
															C				

Mr. Selof reminded Council at the March 25, 2024 meeting, City Council considered this request and took no action. Some questions and concerns were raised and additional information was requested. Those questions and concerns are addressed as follows:

1. Council raised the question of the ability for a private party to request a zoning ordinance change. Minnesota Statute 462.357 subdivision 4 allows for affected property owners to petition for a zoning ordinance change. Doing so is not typically recommended by the City, but it is allowed. Planning Commission and City Council then determine whether the request should be granted.
2. ‘TZ’ transition zoned areas are outlined in black in Exhibit 2A. ‘TZ’ zoned areas allow cemeteries with no special approvals. Exhibit 2B shows areas where cemeteries are allowed by conditional use only. This constitutes areas zoned R-2, R-4, R-7, and M-1. Exhibit 2C shows all properties zoned ‘B-3’ General Business District.
3. Council also raised some question regarding the demand for new cemeteries in Worthington. Staff is unsure of the capacity of the two existing cemeteries in town (St. Mary’s and the Worthington Cemetery). Nonetheless, the availability of plots is not the reason for the request, the Church would like establish a cemetery to facilitate burial

according to their beliefs and customs. While they will need to follow State laws regarding the establishment of a cemetery and burial procedures, it is not up to the City to determine whether a religious group needs their own cemetery or not. A memo from the City's legal counsel is included in Exhibit 2D.

Mr. Selof explained that upon receiving the application from the Church, staff had concerns regarding a State Statute that says, "any private person and any religious corporation may establish a cemetery on the person's or corporation's own land in the following manner...". Through some research and discussion with the City's legal counsel it was determined that this statute did not affect the ability to govern cemeteries through typical zoning restrictions.

Council Member Kielblock said he has concerns over the difficulty of denying a conditional use permit in B-3 or any B zone without a pretty in-depth justification of denial. Mr. Selof said there are many cases where conditional use permits can be denied. Council Member Ernst said the City already subsidizes the current cemetery and the City could possibly be faced with the same thing in the future. Mr. Robinson said Council would want to make sure there is a perpetual care plan to maintain the cemetery if Council moved forward with the conditional use permit. Council Member Cummings said it may not be ideal but this text change would allow someone to apply for it and then conditions can be put on it if it was approved by Council.

A motion was made by Council Member Cummings, seconded by Council Member Kolpin and unanimously carried to approve the text amendment. Those voting in favor of the motion: Cummings, Kolpin. Those voting against the same motion: Janssen, Ernst, Kielblock. Motion failed.

COUNCIL COMMITTEE REPORTS

Mayor Von Holdt - No report.

Council Member Janssen - No report.

Council Member Ernst - No report.

Council Member Kielblock - Attended a Memorial Auditorium Advisory Board meeting and discussed plaster issues that will need to be addressed.

Council Member Kolpin - Attended a childcare meeting today. The kids camp registration opens on April 15th. Announced she has submitted her resignation from City Council effective April 11th as they are moving outside of city limits. In her short time of serving Ward 2 she attended 45 City Council meetings and 250 sub-committee meetings for the City. She said she enjoyed her time serving.

Council Member Cummings - No report.

CITY ADMINISTRATOR REPORT

Mr. Robinson thanked Alaina for serving and wished her well.

Worthington City Council
Regular Meeting, April 8, 2024
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Council agreed to schedule a Special City Council Meeting on Wednesday, April 17, 2024, 5:00 p.m. in City Hall Council Chambers to address the Council vacancy.

ADJOURNMENT

The motion was made by Council Member Kolpin, seconded by Council Member Cummings and unanimously carried to adjourn the meeting at 6:25 p.m.

Mindy Eggers, MCMC
City Clerk

Minutes of the March 20th, 2024 HLWD Regular Board Meeting

Present

- Board of Managers: Wayne Rasche, Cory Reith, Randy Lubben, Phil Kruger
- HLWD Staff: Loretta Halbur
- Smith Partners (virtual): Louis Smith
- ISG (virtual): Jacob Rischmiller
- Jackson County – Kelly Rasche, Dave Macek
- Public: Kevin Stevens, Lloyd Kalfs, Sandy Kalfs, Colleen Freking, Jason Freking, Kent Freking, Bryan Freking, Harvey Kruger, Gloria VanVoorst Public, virtual: Rockney Atz, Brenda Keiser, Michael Hennen

Project 2 Partial Abandonment Hearing – March 20, 2024

Call to Order

President Rasche called the hearing to order at 8:03am.

Housekeeping

President Rasche reviewed conducted welcome and introductions. He reviewed the housekeeping rules listed on the agenda.

Purpose of the Hearing

President Rasche reviewed that the this was public hearing for the purpose of considering the petition for partial abandonment under Minnesota Statutes 103E.805 from Kent Freking, the Colleen Freking Trust, and Robert and Mary Mathais. The portion in question is the Branch B and Branch B1 tile that is located in Sections 11 and 12 of La Crosse township. During this hearing, the project engineer will review the petition and address whether the section of the system that the petitioner’s seek to be abandoned “is not of public benefit and utility and does not serve a substantial useful purpose to property remaining in the system.”

Notice, Comments Received (Loretta Halbur, HLWD Office Manager)

A memo and hearing notice were mailed to landowners on March 7, 2024. The hearing notice was published in the Tri County News. Affidavits of mailing and publication can be viewed in the watershed district’s office. Joyce Pelzel, a landowner in the system, stated to Ms. Halbur during the comment period that she was in favor of the petition.

Petition Sufficiency (Louis Smith, Smith Partners)

Louis Smith reviewed the petition and stated it was sufficient to move forward for today’s public hearing. The Petition was amended that 2 of 3 petitioners would bear the responsibility of expenses associated with these proceedings.

Engineer’s Presentation (Jacob Rischmiller, ISG)

Jacob Rischmiller reviewed the Project 2 system and the activities that led to this petition. In 2023, Kent Freking and his neighbors dismissed an improvement petition in favor of a private drainage agreement. The private tile was installed in August 2022 and the system no longer uses the public tile. With a partial abandonment, maintenance of the publicly installed tile would become the private owner’s responsibility.

Public Testimony

There were no public comments. President Rasche closed the hearing for consideration by the Managers.

Action by the Board

Manager Kruger asked if the public tile would be capped off

Rischmiller – The private installation followed the improvement design. The public tile becomes a header at the property line. The Petitioner’s present agreed this is what happened.

President Rasche moved to direct legal counsel to prepare proposed findings and order for review by the Board of Managers at its April 17 meeting, directing that the requested part of the drainage system (specify) be abandoned, based on the determination that said part of the drainage system does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system and is not of a substantial public benefit and utility. Seconded by Manager Lubben. Vote 4-0. Motion passed.

Continuation

Manager Kruger moved to continue the proceedings to April 17th at 8:00am or soon thereafter. Seconded by Manager Lubben. Vote 4-0. Motion passed.

HLWD Regular Meeting – March 20, 2024**Call to Order**

President Rasche called the regular meeting to order at 8:15am

Approve Agenda

Motion to approve the meeting agenda made by Lubben. Seconded by Reith. Vote 4-0. Motion passed.

Minutes

Motion to approve the JD 3 Partial Abandonment Continued Hearing minutes, with typos adjusted, made by Reith. Seconded by Lubben. Vote 4-0. Motion passed.

Motion to approve the February 27 Regular Meeting minutes, with doubled attendance removed, made by Lubben. Seconded by Kruger. Vote 4-0. Motion passed.

Public Drainage

- CD 3

- o Ms. Halbur reviewed Jim Milbrath’s letter received February 13, 2024.
 - Branch 9C - Manager Rasche stated he remembers that Chuck Brandel of ISG would reimburse the system \$5,000 for Branch 9C that was constructed despite Mr. Milbrath’s objections throughout the FER process. ISG reimbursed the system \$1,155 in 2023. Rischmiller discussed how costs are calculated for a branch. Rischmiller would look into the costs and discuss it with Mr. Brandel. Based on those conversations, ISG would likely write a check for \$3,845 for the difference between the first reimbursement and the discussed reimbursement.
 - Branch 9B – Manager Rasche reviewed the situation for the rest of the managers and public. There was a missed connection during initial construction that required additional work during the warranty period. Mr. Milbrath’s son, Brad, was requesting reimbursement of \$2,716.26 for the crop loss suffered because of the missed connection. The landowner of this parcel, Dwayne Milbrath, received \$1,875 of temporary damages as part of the improvement construction, plus an additional \$630 for a private contractor to help with the missed connection. Jackson County

staff present stated that the County has never paid crop damages, most producers are just happy to have the tile fixed. The Board only had one yield map to review and it's difficult to base a crop loss reimbursement based on 1 yield map, especially during a construction warranty period. Based on this discussion, the Board decided to not pay Brad Milbrath the crop loss reimbursement. Ms. Halbur would draft a letter to send to Jim Milbrath detailing this discussion as well.

- JD 3
 - Kruger Benefits Adjustment
 - Loretta Halbur reviewed the rationale statement for the Kruger Benefits Adjustment initially discussed at the February 27 continued hearing.
 - Mr. Harvey Kruger was present and revealed to the Board that his property was accepted into the RIM Wetland Program. RIM ground is 100% non-benefitting because of the restrictions in place. Mr. Kruger expects the paperwork to be finalized by the end of 2024.
 - Louis Smith stated that this new information puts the Board in an unusual position. 1 landowner's change in land status may not be worth going through an entire and expensive ROB process, especially since this is a process based on equitability and fairness. The final Findings and Order could include an acknowledgement of the RIM information.
 - Manager Rasche moved to approve the final Findings and Order, with land classifications as presented by Ms. Halbur, and with an acknowledgement of Mr. Kruger's RIM Wetland acceptance. Seconded by Reith.
 - During the discussion, Manager Kruger made several points of discussion. Louis Smith reminded him that if he abstains or recuses himself, that means for discussion, votes, etc. because of a clear conflict of interest. Manager Kruger is a brother to Harvey Kruger.
 - Manager Rasche stated that Manager Kruger's discussion had no sway on his motion. Manager Reith agreed that Manager Kruger's discussion had no sway on his second either. Vote 3-0, with Manager Kruger abstaining. Motion passed.
 - Hussong Tile Replacement
 - Jacob Rischmiller presented invoices from Stenzel Drainage related to work on the Hussong property approved by the Board in August 2022. Rischmiller stated that Stenzel's was cheaper than Reker. The Board reviewed the invoices and would take action on them during the invoice portion of the agenda
 - DNR Update
 - The meeting with the DNR was scheduled for March 12, but the DNR cancelled and rescheduled it to March 28 at 1:00pm
 - Invoices to Jackson County
 - Motion to approve invoices to Jackson County, made by Lubben. Seconded by Reith. Vote 4-0. Motion passed

District Business

- Advisory Committee Letter of Recommendation
 - Lloyd Kalfs, committee chair, reviewed the Letter of Recommendation for 2024. This was read into the record at the January regular meeting. He reiterated that the committee thinks its important to have dedicated staff to actively seek projects and grants. He asked the Board their thoughts
 - Manager Rasche stated that landowners typically go to the Counties and SWCDs first so the District chooses to support that work financially versus with technical support.

- Manager Kruger was in favor of hiring someone dedicated to the work and continue the work with SWCDs. He enjoyed hearing about the County internship programs that were available this year.
- Manager Reith stated he enjoys working with the SWCDs because people go to them and want to do the work. He likes that more of the money goes into the projects versus staff.
- Manager Lubben agreed with Manager Reith's statements 100%.
- There was a question if the 1W1P partnership hires a technician. Rischmiller, who has a experience with other 1W1P areas stated that they do not hire their own technicians. HLWD would need to hire their own technician to do sampling work.
- 2023 Annual Report
 - Ms. Halbur reviewed the 2023 Annual Report. Motion to approve the annual report made by Lubben. Seconded by Reith. Vote 4-0. Motion passed.
- MN Viewer's Association Membership
 - Ms. Halbur reviewed the membership invitation from the Viewer's Association. The Board decided not to join given the District's membership to MN Watersheds.

Treasurer's Report and Bill Payment

Discussion included; the Project 2 Hearing was held in the senior room, so the City of Heron Lake entry for Large Hall Rent would need to be adjusted, and the most recent CD was renewed for 4.8%. Motion to approve the treasurer's report and bill payment, made by Lubben. Seconded by Reith. Vote 4-0. Motion passed.

Adjourn

Motion to adjourn the meeting, made by Lubben. Seconded by Reith. Vote 4-0. Motion passed.
Meeting adjourned at 9:50am

Respectfully submitted,

Randy Lubben

Minutes
Worthington Public Arts Commission
March 12, 2024
5:15 PM
Worthington City Hall

The meeting was called to order at 5:15 pm.

The following members were in attendance: Brett Lehman, Susan Middagh, Larry Jansen, Blake Regnier, and Cheryl Avenel-Navara.

The minutes of the February 13th meeting were reviewed and approved on a motion by Larry, seconded by Susan and passed.

The Financial Report was given by Cheryl. She reported that \$93.50 has been spent on the Artmobile. Brett moved to approve the report, Larry seconded the motion which carried. Cheryl updated the Commission on the donations that were approved last month to SMAC and the Nobles County Art Center will be made tomorrow. She updated the Commission as to how the budget runs which is on a calendar year.

The following old business was discussed:

Both Zuby Jensen and Susan Middagh have agreed to serve additional terms on the WPAC.

The following new business was discussed:

Kris Hohensee from the Forward (the Chamber of Commerce) brought details about a community mural project. The members of WPAC asked questions and expressed support for the group proceeding with working to gather further community partners and expressed interest in hearing updates at a later date.

Announcements: The next meeting will be April 9, 2024 at 5:15 PM.

There being no further business to discuss, the meeting was adjourned at 6:02 PM on a motion by Blake seconded by Brent and approved.

Respectfully submitted,

Cheryl Avenel-Navara
Blake Regnier

HRA Board Meeting Minutes

March 6, 2024

Atrium Community Room

Board Members Present: Bridget Huber, Alaina Kolpin, Mike Kuhle, Bob Jirele, Salvador Adame

Others Present:

Absent: Matt Selof – Worthington City Planer- Ex-Officio Board Member

Staff Members Present: Tanner Rogers, HRA Executive Director

Board Chairman Bob Jirele called the meeting to order at 5:13 P.M.

APPROVAL OF THE AGENDA: A Motion was made by Alaina Kolpin to approve the agenda. The motion was seconded by Salvador Adame. The Motion Passed. Motion **03062024-A**.

APPROVAL OF MEETING MINUTES: A motion was made by Bridget Huber to approve the minutes from the regular board meeting held on January 24, 2024. The motion was seconded by Mike Kuhle. The Motion Passed. Motion **03062024-B**.

BILLS PAYABLE: The bills payable for Public Housing for the period of February 1, through February 29, 2024, and the bills payable for Section 8 for the period of February 1, through February 29, 2024, were discussed. Public Housing (PH) bills payable totaled \$24,979.54 and Section 8 bills payable totaled \$1,423.75. The bills payable for Prairie Acres, Rising Sun Estates, and the Management account for the period of February 1, through February 29, 2024, were presented for approval in the following amounts: Prairie Acres = \$3,284.10 Management Account = \$264,869.79 Rising Sun Estates = \$43,811.18. The Cecilee Grand Duplex bills paid for the period of January 24, 2024, through February 29, 2024, were reviewed. The total cost was \$2,317.40. The final draw for construction of the new duplex was paid from the Management account in the amount of \$251,780.00 payable to Nau Construction. Tanner also transferred \$10,000 from the Management account to the new Cecilee Grand checking account for start-up funds.

FINANCIAL STATEMENT REVIEW: Year-End 2023 financials for PH & Section 8 were not complete and were unavailable at the time of this meeting. January and February 2024 financials were also unavailable. These are prepared by Hawkins Ash, the Fee Accountant for the HRA. Tanner presented February financials for Rising Sun Estates and Prairie Acres, as well as YTD financials for the Management/Levy Account and Cecilee Grand Duplex, which are prepared in-house by HRA Staff. Financials are summarized as follows:

<u>Rising Sun Estates</u> <u>February 2024</u>	<u>Prairie Acres</u> <u>February 2024</u>	<u>C-G Duplex</u> <u>YTD 2024</u>	<u>Mgmt Account</u> <u>YTD 2024</u>
Total Inc: \$52,547.28	Total Inc: \$12,659.69	Total Inc: \$15,616.11	Total Inc: \$291,202.41*
Total Exp: \$43,813.36	Total Exp: \$2,484.10	Total Exp: \$2,317.40	Total Exp: \$264,869.79
Net Income: \$8,733.92	Net Income: \$10,175.59	Net Income: \$13,298.71	Net Income: \$26,332.62
			*(includes 2023-year end balance of \$190,686.67)

HRA Board Meeting Minutes

March 6, 2024

Atrium Community Room

A motion was made by Bridget Huber to approve the bills paid as presented for PH, Section 8, & Market Rate properties AND to approve the Financials presented for Market Rate properties and the Management/Levy account, The motion was seconded by Mike Kuhle. The motion passed. Motion **03062024-C**.

EVICTION PROCEDURE: Tanner provided an update on the eviction process of an Atrium Tenant. Following prior meeting instruction, Tanner attempted to file the eviction case. The court denied the case filing and instructed Tanner to have the complaint filed by a licensed attorney. A court hearing was held on February 26th. The HRA's case was dismissed due to improper notices being provided to the tenant. Tanner detailed a better understanding of the procedure is important and he would work with the HRA staff to develop a sounder procedure.

EXECUTIVE DIRECTOR UPDATES: Tanner provided the following information to the board:

- HRA staff attended an Executive Retreat in Edina the last week of February. This was held by Minnesota NAHRO. A law firm specializing in Human Resources, and a Tenant-Landlord attorney were the two main presenters. Tanner shared an HR audit may be a good thing to investigate. The board mentioned the League of Minnesota Cities may also be a good avenue for information regarding HR.
- Tanner indicated that there may or may not be numerous outdated HRA policies that should be addressed. Based on discussion with other HRA Directors, Tanner will be reviewing with HRA staff. Tanner also proposed the thought of special board meetings to review and revamp outdated policies as they are brought to attention.
- Discussion was had on the posting of the Section 8 position to fill the void left by the current Section 8 Coordinator when they retire at the end of July. The board would like to finalize the job description and start posting after the next monthly meeting. It was determined that the SMSU Marshall job board would be a good place to post the position. The timing of the HRA hiring a new individual and graduation could present good candidates for the position.
- Minnesota Housing requires a Physical Needs Assessment (PNA) to apply for the POHP funds discussed in the January meeting. To Tanner's knowledge, the HRA does not have a current PNA. The board advised Tanner to begin the process of having a formal PNA done on the Public Housing properties and the Atrium in particular.
- An invoice for \$37,500, which is 50% of the cost to continue the Atrium roof repairs was requested. Capital Funds from HUD are being accessed to continue these repairs. Tanner is waiting for the invoice and will be sending a check to Bargen Inc to schedule and continue repairs on the roof.

HRA Board Meeting Minutes

March 6, 2024

Atrium Community Room

Board Member Kuhle had asked that the Board allocate time at future meetings to discuss future plans of the HRA. It was unanimously agreed that those conversations should become routine as the HRA plans for the future.

FUTURE BOARD MEETING DATES: The board discussed future meeting dates. The next monthly meeting will be held on March 6th, 2024, at 5:15pm in the Community Room of the Atrium. The Board also tentatively set the date for the April Board meeting to be held on Wednesday, April 3rd, 2024, at 5:15pm in the Community Room of the Atrium.

Having no further business to discuss, a motion was made by Alain Kolpin, and seconded by Salvador Adame, to adjourn the meeting. Motion Passed. Motion **03062024-D**.

Chairman Bob Jirele declared the meeting adjourned at 6:45pm.

Approved by: Robert Jirele Date: 4-3-24

Respectfully submitted by: Tanner Rogers Signed: TJR

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 1

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			Variance Favorable (Unfavorable)	2023 Actual
	12 Months Budget	3 Months Budget	Actual		
REVENUES					
Taxes	\$ 2,928,413	\$ 896,605	\$ 32,149	\$ (864,456) *	\$ 26,976
Licenses and permits	215,975	55,650	46,395	(9,255)	45,654
Intergovernmental revenue	4,026,188	1,139,429	79,237	(1,060,192) *	51,000
Charges for services	298,647	75,659	188,730	113,071	103,992
Fines and forfeits	45,000	8,750	13,235	4,485	10,238
Miscellaneous revenue	115,851	42,778	91,155	48,377	222,308
TOTAL REVENUES	\$ 7,630,074	\$ 2,218,871	\$ 450,901	\$ (1,767,970)	\$ 460,168
OTHER SOURCES					
Sale of fixed assets	-	-	-	-	-
Operating transfer-in	1,459,533	313,891	358,111	44,220	358,398
TOTAL REVENUES AND OTHER SOURCES	\$ 9,089,607	\$ 2,532,762	\$ 809,012	\$ (1,723,750)	\$ 818,566
EXPENDITURES					
General government	\$ 2,630,837	\$ 670,053	\$ 568,755	\$ 101,298	\$ 924,671
Public safety	5,386,945	1,545,104	1,641,040	(95,936)	1,009,080
Public works	1,014,654	359,235	291,757	67,478	334,458
Culture and recreation	124,165	39,844	43,843	(3,999)	28,197
Conservation and development	222,010	61,448	8,023	53,425	26,173
TOTAL EXPENDITURES	\$ 9,378,611	\$ 2,675,684	\$ 2,553,418	\$ 122,266	\$ 2,322,579
OTHER USES					
Operating transfer-out	47,499	12,055	11,987	68	8,856
TOTAL EXPENDITURES AND OTHER USES	\$ 9,426,110	\$ 2,687,739	\$ 2,565,405	\$ 122,334	\$ 2,331,435
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (336,503)	\$ (154,977)	\$ (1,756,393)	\$ (1,601,416)	\$ (1,512,869)

Notes:

2024 actual versus 2023 actual variance explanations:

Charges for services revenue difference due to increase in rental permits charged in 2024 over 2023.

Miscellaneous revenue difference due to investment gains recorded in 2024.

General government expenditures difference due to purchase of property and final mobile stage payment in 2023 not in 2024.

Public Safety expenditure difference due to one time market rate wage adjustment and duplicate Prairie Justice Center payment in 2024 versus 2023.

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is usually received in July and December with \$2,058,573 received each time.

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			2023 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Taxes				
Property taxes ¹	\$ 855,980	\$ 9,117	\$ (846,863)	\$ (106)
Lodging taxes	40,000	22,668	(17,332)	21,823
Gambling taxes	625	364	(261)	5,259
Total taxes	\$ 896,605	\$ 32,149	\$ (864,456)	\$ 26,976
Licenses and permits				
Alcoholic beverage license	\$ 10,500	\$ 2,028	\$ (8,472)	\$ 2,250
Other business licenses and permits	2,000	4,368	2,368	4,930
Building permits	27,500	36,872	9,372	37,304
Plumbing/mechanical permits	1,500	2,061	561	475
Misc development permits	150	820	670	95
Zoning fees	500	246	(254)	600
Gas franchise fees ²	13,500	-	(13,500)	-
Total licenses and permits	\$ 55,650	\$ 46,395	\$ (9,255)	\$ 45,654
Intergovernmental revenue				
Federal grants				
Police	\$ 9,500	\$ 11,237	\$ 1,737	\$ -
Other	-	-	-	-
State grants				
Local government aid ¹	1,029,287	-	(1,029,287)	-
Other	30,750	50,000	19,250	50,000
State shared				
Insurance premium tax-fire ³	12,392	4,000	(8,392)	1,000
Insurance premium tax-police ³	50,000	-	(50,000)	-
County aid				
Highway grants	7,500	-	(7,500)	-
Other	-	14,000	14,000	-
Total intergovernmental revenue	\$ 1,139,429	\$ 79,237	\$ (1,060,192)	\$ 51,000
Charges for services				
General government ⁴	\$ 50,734	\$ 143,400	\$ 92,666	\$ 74,049
Public safety	6,025	4,122	(1,903)	2,738
Highways and streets	3,650	10,367	6,717	9,770
Sanitation	14,125	27,931	13,806	15,014
Recreation	1,125	2,910	1,785	2,421
Total charges for services	\$ 75,659	\$ 188,730	\$ 113,071	\$ 103,992
Fines and forfeits				
Court fines and forfeitures	\$ 8,750	\$ 13,235	\$ 4,485	\$ 10,238
Total fines and forfeits	\$ 8,750	\$ 13,235	\$ 4,485	\$ 10,238

¹Tax payments are received in June and December for approx. half of the current year levy. The LGA (Intergovernmental revenue) usually received in July and December with \$2,058,573 received each time.

²Received quarterly

³Received in September/October

⁴Timing of Rental permits/Inspection/Plan Check fees

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			2023 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Miscellaneous revenue				
Special Assessments	\$ -	\$ 9,571	\$ 9,571	\$ 98
Interest earnings-regular ⁵	22,500	-	(22,500)	-
Interest earnings-loans ⁶	10,300	1,018	(9,282)	-
Rents	553	-	-	-
Other revenues ⁷	9,000	80,176	71,176	222,160
Contributions/donations	425	390	(35)	50
Total miscellaneous revenue	\$ 42,778	\$ 91,155	\$ 48,930	\$ 222,308
Total revenue	\$ 2,218,871	\$ 450,901	\$ (1,767,417)	\$ 460,168
Other sources				
Sale of fixed assets	\$ -	\$ -	\$ -	\$ -
Operating transfer-in				
Electric Fund	182,641	176,860	(5,781)	177,147
Liquor Fund	68,750	68,751	1	68,751
Other*	62,500	112,500	-	112,500
Total other sources	\$ 313,891	\$ 358,111	\$ (5,780)	\$ 358,398
Total revenue and other sources	\$ 2,532,762	\$ 809,012	\$ (1,773,197)	\$ 818,566

⁵First six months share recorded in July and last six months recorded in December

⁶Majority of loan interest recorded in December

⁷Gain/loss recognized on a monthly basis for investment account

*Operating Transfer-in-Other includes transfers for Insurance Funds (\$250,000)

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			2023 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
General government				
Mayor and council				
Personnel services	\$ 22,357	\$ 16,702	\$ 5,655	\$ 17,804
Supplies	56	-	56	80
Other services and charges	3,530	1,243	2,287	1,330
Total mayor and council	\$ 25,943	\$ 17,945	\$ 7,998	\$ 19,214
Administration				
Personnel services	\$ 75,839	\$ 74,921	\$ 918	\$ 49,559
Supplies	250	45	205	-
Other services and charges	16,675	18,451	(1,776)	18,457
Total administration	\$ 92,764	\$ 93,417	\$ (653)	\$ 68,016
Clerk's office and elections				
Personnel services ⁸	\$ 105,072	\$ 58,024	\$ 47,048	\$ 45,176
Supplies	1,600	134	1,466	329
Other services and charges	7,106	5,027	2,079	2,070
Total clerk's office and elections	\$ 113,778	\$ 63,185	\$ 50,593	\$ 47,575
Finance				
Personnel services	\$ 49,184	\$ 41,967	\$ 7,217	\$ 41,954
Supplies	450	546	(96)	17
Other services and charges	43,707	27,849	15,858	40,631
Total finance	\$ 93,341	\$ 70,362	\$ 22,979	\$ 82,602
Assessing				
Other services and charges	\$ -	\$ -	\$ -	\$ -
Total assessing	\$ -	\$ -	\$ -	\$ -
Legal				
Other services and charges	\$ 8,750	\$ 16,105	\$ (7,355)	\$ 2,010
Total legal	\$ 8,750	\$ 16,105	\$ (7,355)	\$ 2,010
Engineering				
Personnel services ⁹	\$ 69,293	\$ 99,063	\$ (29,770)	\$ 66,755
Supplies	3,900	4,180	(280)	777
Other services and charges ¹⁰	45,619	17,450	28,169	21,223
Capital outlay	1,000	-	1,000	-
Total engineering	\$ 119,812	\$ 120,693	\$ (881)	\$ 88,755

⁸Variance due to election judge wages not paid yet.

⁹Variance due to allocation of hours

¹⁰Variance due to timing of GIS billing, etc.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			2023 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Community & economic development				
Personnel services	\$ 94,769	\$ 94,330	\$ 439	\$ 69,424
Supplies	2,000	1,445	555	311
Other services and charges ¹¹	71,152	28,576	42,576	26,108
Capital outlay	-	-	-	-
Total community & economic development	\$ 167,921	\$ 124,351	\$ 43,570	\$ 95,843
General government buildings				
Personnel services	\$ -	\$ -	\$ -	\$ 308
Supplies	850	775	75	730
Other services and charges	15,950	20,868	(4,918)	16,418
Total general government buildings	\$ 16,800	\$ 21,643	\$ (4,843)	\$ 17,456
Other general government				
Personnel services	\$ -	\$ -	\$ -	\$ -
Supplies	-	15	(15)	-
Other services and charges	30,944	41,039	(10,095)	19,794
Capital outlay	-	-	-	483,406
Total other general government	\$ 30,944	\$ 41,054	\$ (10,110)	\$ 503,200
Total general government	\$ 670,053	\$ 568,755	\$ 101,298	\$ 924,671
Public safety				
Police department				
Personnel services ¹²	\$ 1,008,615	\$ 902,620	\$ 105,995	\$ 758,297
Supplies	37,538	18,888	18,650	18,371
Other services and charges ¹³	245,406	559,135	(313,729)	176,326
Capital outlay	99,625	80,167	19,458	6,911
Total police department	\$ 1,391,184	\$ 1,560,810	\$ (169,626)	\$ 959,905
Fire department				
Personnel services	\$ 63,475	\$ 27,686	\$ 35,789	\$ 12,651
Supplies	6,425	856	5,569	3,251
Other services and charges	27,963	20,118	7,845	12,261
Capital outlay	-	8,907	-	-
Total fire department	\$ 97,863	\$ 57,567	\$ 49,203	\$ 28,163
Civil defense				
Supplies	\$ -	\$ 116	\$ -	\$ -
Other services and charges	326	1	325	-
Capital outlay	6,250	-	-	-
Total civil defense	\$ 6,576	\$ 117	\$ 325	\$ -

¹¹Variance due to expenditure for Worthington Rediscovered not made yet in 2024

¹²Variance due to open positions, scheduling and reduced amount of overtime hours.

¹³Variance due to Praire Justice Center duplicate payment and timing of payment.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024			2023 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Animal control				
Personnel services	\$ 5,233	\$ 192	\$ 5,041	\$ (96)
Supplies	750	-	750	54
Other services and charges	988	298	690	264
Total animal control	\$ 6,971	\$ 490	\$ 6,481	\$ 222
Code enforcement				
Personnel services ¹⁴	39,392	21,187	18,205	19,676
Supplies	663	289	374	396
Other services and charges	2,456	580	1,875	718
Total code enforcement	\$ 42,510	\$ 22,056	\$ 20,454	\$ 20,790
Total public safety	\$ 1,545,104	\$ 1,641,040	\$ (93,163)	\$ 1,009,080
Public works				
Streets				
Personnel services ¹⁶	\$ 152,327	\$ 187,587	\$ (35,260)	\$ 208,118
Supplies	48,700	61,154	(12,454)	64,581
Other services and charges	48,788	32,509	16,279	61,759
Capital outlay ¹⁶	90,229	10,159	80,070	-
Total streets	\$ 340,044	\$ 291,409	\$ 48,635	\$ 334,458
City wide spring clean-up				
Personnel services	\$ 3,378	\$ 280	\$ 3,098	\$ -
Supplies	500	-	500	-
Other services and charges	15,313	68	15,245	-
Total city wide spring clean-up	\$ 19,191	\$ 348	\$ 18,843	\$ -
Total public works	\$ 359,235	\$ 291,757	\$ 67,478	\$ 334,458

¹⁴Variance due to open position. Not yet hired.

¹⁵Variance due to allocation of public work personnel hours.

¹⁶Variance due to timing of capital expenditures.

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2024

	2024		Variance Favorable (Unfavorable)	2023 Actual
	3 Months Budget	Actual		
Culture and recreation				
Center for Active Living				
Personal Services	\$ 22,246	\$ 21,390	\$ 856	\$ -
Supplies	2,925	2,760	165	906
Other services and charges	12,140	15,747	(3,607)	27,291
Total Center for Active Living	\$ 37,311	\$ 39,897	\$ (2,586)	\$ 28,197
Public Arts				
Supplies	\$ 250	\$ -	\$ 250	\$ -
Other services and charges	964	294	670	-
Total Public Arts	\$ 1,214	\$ 294	\$ 920	\$ -
Band				
Other services and charges	\$ 1,319	\$ 3,652	\$ (2,333)	\$ -
Total Band	\$ 1,319	\$ 3,652	\$ (2,333)	\$ -
Total culture and recreation	\$ 39,844	\$ 43,843	\$ (3,999)	\$ 28,197
Conservation and development				
Clean water partnership project				
Other services and charges	\$ 3,750	\$ -	\$ 3,750	\$ -
Total clean water partnership project	\$ 3,750	\$ -	\$ 3,750	\$ -
Lake improvement				
Personnel services	\$ 2,522	\$ 2,892	\$ (370)	\$ -
Supplies	775	1,720	(945)	849
Other services and charges	2,025	1,690	335	2,413
Capital outlay	-	-	0	20,619
Total lake improvement	\$ 5,322	\$ 6,302	\$ (980)	\$ 23,881
Economic development & assistance				
Personnel services	\$ 3,638	\$ 983	\$ 2,655	\$ 2,096
Supplies	3,000	-	3,000	-
Other services and charges ¹⁷	45,738	738	45,000	196
Total economic development/assistance	\$ 52,376	\$ 1,721	\$ 50,655	\$ 2,292
Total conservation and development	\$ 61,448	\$ 8,023	\$ 53,425	\$ 26,173
Other uses				
Loss on Investment ¹⁸	\$ -	\$ 64,104	\$ (64,104)	\$ 128,469
Operating transfer-out				
Rising Sun Payments				
WRH Fund	6,027	5,993	34	5,904
Debt service	-	-	-	-
Water Fund	3,014	2,997	17	2,952
Municipal Industrial Wastewater	3,014	2,997	17	2,952
Total other uses	\$ 12,055	\$ 76,091	\$ 68	\$ 140,277
Total expenditures and other uses	\$ 2,687,739	\$ 2,629,509	\$ 125,107	\$ 2,462,856

¹⁷Variance due to reduction in Lodging tax expenditure.

¹⁸Variance due to unbudgeted line item.

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/24 Through 3/31/24
(Amounts in Dollars)

	Total 2024 Budget	MARCH		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	2,100,000	167,608	162,157	22.0%	463,014	448,589
Wine	606,000	44,937	47,066	20.4%	123,364	126,053
Beer	2,500,000	184,298	169,823	19.7%	491,409	466,174
Mix/nonalcohol	88,000	5,037	5,443	16.0%	14,117	15,506
TCH	5,000	2,341	-	101.1%	5,053	-
NSF charges	100	-	-	0.0%	-	-
Net Sales	5,299,100	404,221	384,489	20.7%	1,096,957	1,056,322
Cost of Goods Sold						
Liquor	1,316,133	95,641	116,749	24.5%	322,879	330,026
Beer	1,780,063	152,512	129,872	19.5%	347,832	347,467
Wine	365,950	27,522	35,194	27.4%	100,095	86,597
Soft drinks/mix	52,008	1,950	3,331	16.5%	8,598	9,491
TCH	14,500	1,453	-	17.8%	2,576	-
Freight	37,000	2,356	2,316	19.6%	7,257	6,347
Total Cost of Goods Sold	3,565,653	281,434	287,462	22.1%	789,237	779,928
Gross Profit	1,733,447	122,787	97,027	17.8%	307,720	276,394
Operating Expenses						
Personnel services	500,095	46,320	51,199	21.3%	106,448	106,232
Supplies	32,300	3,194	1,649	22.9%	7,387	4,096
Other services & charges	240,868	18,884	14,547	25.9%	62,410	35,205
Interest	9,866	-	-	0.0%	-	-
Depreciation (estimated)	109,800	9,151	8,917	25.0%	27,452	26,750
Total Operating Expenses	892,929	77,549	76,312	22.8%	203,697	172,283
Operating Income (Loss)	840,518	45,238	20,715	12.4%	104,023	104,111
Non-Operating Revenues (Expenses)						
Interest earnings **	16,000	1,333	375	25.0%	4,000	1,125
Other non-operating	-	-	-	-	-	-
Sale of fixed asset	-	-	-	-	-	-
Loss on fixed asset	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	16,000	1,333	375	25.0%	4,000	1,125
Net Income (Loss) b/Operating Transfers	856,518	46,571	21,090	12.6%	108,023	105,236
Operating Transfers-In	-	-	-	-	-	-
Operating Transfers-Out	(275,000)	(22,917)	(22,917)	25.0%	(68,751)	(68,751)
Net Income (Loss)	581,518	23,654	(1,827)	N/A	39,272	36,485

** Includes three months budget

CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/24 Through 3/31/24
(Amounts in Dollars)

	Total Current Year Budget	March Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	90,000	6,382	24,980	24,028
Park fees-other (fire wood, pop & ice)	1,500	-	-	-
Total Revenues	91,500	6,382	24,980	24,028
Expenditures				
Personnel services				
Full-time employees	5,145	-	1,323	-
Part-time employees	19,390	-	-	-
PERA contributions	1,147	-	99	-
FICA/medicare	1,877	-	93	-
Misc. employer paid insurance	1,336	-	358	-
Workmen's comp.-ins. premium	1,307	233	493	-
Supplies				
Misc. office supplies	600	-	-	-
Cleaning supplies	2,500	1,066	1,066	-
Misc. operating supplies	1,500	-	-	-
Building repair supplies	5,000	-	10	-
Misc. repair & maint supplies	4,500	-	-	-
Concessions	500	-	-	-
Other services and charges				
Misc. professional services	5,000	320	896	138
Telephone	750	40	84	192
Misc advertising	3,000	-	-	-
General liability insurance	1,550	-	-	-
Property insurance	1,350	-	387	-
Electric utilities	7,500	101	314	550
Water utilities	950	42	102	94
Gas utilities	2,600	185	459	753
Refuse disposal	3,000	-	-	-
Sewer utilities	700	45	102	79
Buildings-repair & maintenance	1,000	-	-	-
Improv other than bldg-repair & mai	1,000	-	-	-
Machinery/equipment-repair/mainten	-	-	-	-
Misc rentals	-	-	-	-
Cash short and over	-	-	-	-
Dues and subscriptions	600	-	-	-
Licenses and taxes	650	-	-	570
Capital outlay				
Improvement Misc	-	-	-	-
Total Expenditures	74,452	2,032	5,786	2,376
Excess (Deficiency) of Revenue Over Expenditures	17,048	4,350	19,194	21,652

CITY OF WORTHINGTON, MINNESOTA

FIELD HOUSE
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/24 Through 3/31/24
(Amounts in Dollars)

	Total Current Year Budget	March Actual	YTD	
			Actual	Previous Year
Revenues				
Field House - User fees	40,000	5,051	15,392	14,491
Field House - Rental fees	55,000	6,012	22,029	18,666
Total Revenues	95,000	11,063	37,421	33,157
Expenditures				
Personnel services				
Full-time employees	117,536	17,111	32,826	31,528
Overtime	-	-	-	165
Part-time employees	31,948	5,353	13,093	8,491
PERA contributions	8,815	969	2,312	1,978
FICA/medicare	11,435	1,129	2,852	2,522
Health insurance admin/claims	10,775	2,994	8,788	2,656
Life insurance	86	10	26	24
LTD insurance	795	54	148	228
HSA contribution	-	187	551	188
Health insurance-claims-TPA	-	184	184	500
Workmen's comp.-ins. premium	2,802	1,014	2,299	-
Supplies				
Office supplies	1,000	34	263	-
Cleaning supplies	3,000	557	557	603
Misc. operating supplies	1,800	-	-	682
Equipment parts	500	228	228	-
Building repair supplies	500	-	-	150
Misc. repair & maint supplies	500	93	93	421
Small tools	300	-	-	-
Equipment minor	1,000	-	-	-
Misc. equip, furniture/fixtures	800	-	-	627
Other services and charges				
Management Fees	-	8	24	-
Misc. professional services	2,500	255	4,336	727
Telephone	2,000	196	373	564
Postage	200	-	-	-
Travel, conferences, schools	200	-	-	-
Misc advertising	200	1,184	1,684	1,516
General liability insurance	2,500	-	1,385	-
Property insurance	4,800	-	1,181	-
Electric utilities	4,075	1,297	3,879	9,525
Water utilities	25,000	23	65	241
Gas utilities	1,000	1,077	2,847	1,541
Refuse disposal	8,000	224	432	396
Sewer utilities	2,000	45	128	319
Storm water utilities	600	183	548	499
Misc. utilities	1,500	1,196	3,056	40
Buildings-repair & maintenance	800	-	-	-
Structure repair & maintenance	500	-	-	-
Misc repairs & maintenance	1,000	378	378	1,551
Cash short and over	1,000	(5)	(175)	(616)
Dues and subscriptions	-	-	239	3,161
Licenses and taxes	500	-	21	-
Miscellaneous	1,500	-	273	635
Capital Outlay	1,000			
Bldgs & structure-misc	-	-	-	103,059
Machinery and equipment misc	-	-	-	-
Office equipment purchase	-	-	-	-
Total Expenditures	254,467	35,978	84,894	173,921
Excess (Deficiency) of Revenue Over Expenditures	(159,467)	(24,915)	(47,473)	(140,764)

ADMINISTRATIVE SERVICES MEMO

DATE: APRIL 22, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - WORTHINGTON OKABENA WINDSURFERS

The Worthington Okabena Windsurfers have submitted an application for a Temporary On-Sale Liquor License (included as *Exhibit 1*) for their 2024 Windsurfing Event scheduled for June 7 and 8, 2024. Hours of sale would be 3:00 p.m. to 11:59 p.m. on Friday, June 7th, and 9:00 a.m. to 11:59 p.m. on Saturday, June 8th. All the required paperwork, fees and insurance certificate naming the City of Worthington as additional insured have been received.

Council action is requested on the application for Temporary On-Sale Liquor License from the Worthington Okabena Windsurfers.

2. APPLICATION TO BLOCK STREET(S) - WORTHINGTON OKABENA WINDSURFERS

The Worthington Okabena Windsurfers have submitted an application to block the following streets from 8:00 a.m. on Thursday, June 6, 2024 to 12:00 Noon on Monday, June 10, 2024 for their 2024 Windsurfing Event:

- Lake Street - from 2nd Avenue to 7th Avenue
- 3rd Avenue - from 8th Street to Lake Street
- 4th, 5th and 6th Avenues to the Alley
- 5th Avenue from Lake Street to Ninth Street

Sunday at 5:00 p.m. Lake Street from 4th to 6th Avenues will be opened. Second to 4th Avenues on Lake Street will remain closed until 12:00 Noon on Monday due to the children's activities (sand).

A map of the street closure is included as *Exhibit 2*. Josh Miller has been designated as the Safety Officer for the event. The required insurance certificate has also been received.

Council action is requested on the Application to Block Streets for the 2023 Windsurfing Regatta.

3. **RENEWAL APPLICATION FOR ON-SALE BEER LICENSE - WORTHINGTON AREA YOUTH BASEBALL ASSOCIATION**

Exhibit 3 is a renewal application for an On-Sale Beer license submitted by the Worthington Area Youth Baseball Association for the 2024 baseball season. The license period is May 1, 2024 through August 31, 2024.

All the required paperwork, fees and insurance certificate has been received.

Council action is requested on the application for an On-Sale Beer License submitted by Worthington Area Youth Baseball Association.

CASE ITEMS

1. **THIRD READING PROPOSED ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY - PARKING ORDINANCE**

Pursuant to published notice this is the time and date set for the third reading of a proposed ordinance to Amend Title XV of the City Code of the City of Worthington, Nobles County, Minnesota.

A complete copy of the ordinance was provided in your March 25, 2024 Council Agenda.

Exhibit 4 is a Summary Ordinance of the proposed ordinance for Council review and approval. A copy of the full ordinance will be available in the Clerk's office and on the internet at the City's website for review.

Council action is requested to give a third reading to, and subsequently adopt the proposed ordinance and to approve the Summary Ordinance for publication.

2. **WORKFORCE HOUSING DEVELOPMENT PROGRAM GRANT APPLICATION - SOUTHWEST MINNESOTA HOUSING PARTNERSHIP**

The Minnesota Housing Finance Agency established the Workforce Housing Development Program to assist in developing market rate residential rental properties to address the lack of workforce housing in Greater Minnesota. The purpose of this program is to create new market rate residential rental properties. The deadline for the City to submit a grant request is April 30, 2024. It is anticipated grant awards will be announced in August 2024.

Southwest Minnesota Housing Partnership (SWMHP) has requested that the City of Worthington submit a Request for Proposal to Minnesota Housing on behalf of their

proposed market rate residential rental project that would be developed at the City-owned 1.79-acre parcel (Parcel No. 31-1068-010) located at the southeast intersection of Grand Avenue and Darling Drive, just south of the New Grand movie theater. The Workforce Housing Development Program funds shall not exceed 50 percent of the total development costs and requires at least \$1.00 of local matching funds for every \$2.00 of program funding.

SWMHP's project consists of ten market rate rental twin homes with attached garages for a total of twenty new residential units. Each unit is two levels with two-bedrooms and one and a half bath.

The request for matching funds from SWMHP for this project includes the following:

- Acquisition for \$1.00 for the 1.79-acre parcel, valued at \$58,175.00,
- Five-year property tax abatement from the City of Worthington, Nobles County and ISD 518. The total five-year tax abatement is estimated to be approximately \$404,000.00 based on an estimated taxable market value of \$6,580,000,
- Worthington's 2023 and 2024 Statewide Affordable Housing Aid allocation of \$109,316.
- Roadway and utility infrastructure investments by the City of \$213,077.00 for Grand Avenue and Darling Drive abutting the parcel without which development of the parcel would not be feasible,
- A grant from the City in the amount of \$250,000.00 from Spending Plan funds, and
- A ten-year loan in the amount of \$1,000,000 at 2.0% interest, amortized at 30 years.

The City's match \$2,034,568.00 exceeds the 2 to 1 local share requirement.

Council is requested to support the Workforce Housing Development Program grant application and authorize execution of the following:

- Letter of intent between the City and SWMHP for acquisition of and development of Lot 1, Block 2, Cecilee Street Addition,
- Workforce Housing Development Program Certification Form, and
- Adopt the resolution shown as *Exhibit 5* certifying that the City is authorized to enter into an agreement with Minnesota Housing and will comply with all provisions of the grant.

Council Action is requested.

3. CLOSED SESSION UNDER MINN. STAT. § 13D.05, SUBD. 3(B) ATTORNEY CLIENT PRIVILEGE (SEE NOTE) - 8TH AVENUE RECONSTRUCTION**

****NOTE:** Minn. Stat. § 13D.05, subd. 3(b). Attorney-client privilege. Meetings between the governing body and its attorney to discuss active, threatened, or pending litigation may be

closed when the balancing of the purposes served by the attorney-client privilege against those served by the open meeting law dictates the need for absolute confidentiality. The need for absolute confidentiality should relate to litigation strategy, and will usually arise only after a substantive decision on the underlying matter has been made. This privilege may not be abused to suppress public observations of the decision-making process, and does not include situations where the council will be receiving general legal opinions and advice on the strengths and weaknesses of a proposed underlying action that may give rise to future litigation.

Procedure. The following must be done to use this exception:

- i. Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed. The council should also describe how a balancing of the purposes of the attorney-client privilege against the purposes of the open meeting law demonstrates the need for absolute confidentiality.
- ii. The council must actually communicate with its attorney at the meeting.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Worthington Okabena Windsurfers Date organized: _____ Tax exempt number: _____

Address: 700 2nd Avenue City: Worthington State: MN Zip Code: 56187

Name of person making application: Josh Miller Business phone: 507-372-2919 Home phone: _____

Date(s) of event: June 7th + June 8th 2024 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Josh Miller, President City: Worthington State: MN Zip Code: 56187

Organization officer's name: Yoli Salas, Vice President City: Worthington State: MN Zip Code: 56187

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Location where permit will be used. If an outdoor area, describe.

Sailboard Beach, Lakeside on Lake Okabena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Hub International

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

_____	_____
City or County approving the license	Date Approved
_____	_____
Fee Amount	Permit Date
_____	_____
Date Fee Paid	City or County E-mail Address
_____	_____
	City or County Phone Number

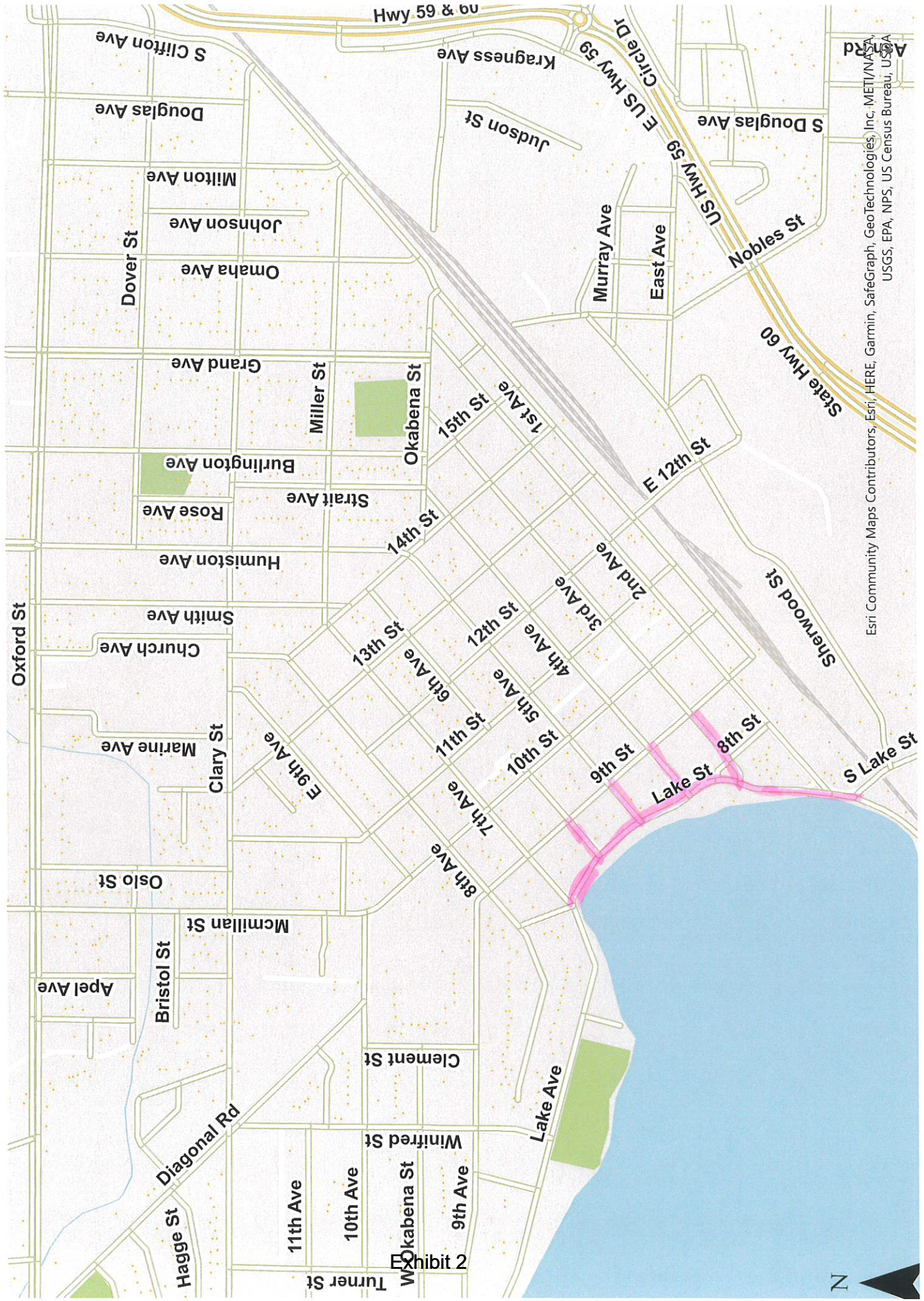
Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Requested Temporary Street Closures



Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc., METI/NASA, AANDR, USGS, EPA, NPS, US Census Bureau, USGS

Regatta Street Closure 2024

8:00 a.m. on Thursday, June 6, 2024 to 12:00 noon on Monday, June 10, 2023:

Lake Street from Second Avenue to Seventh Avenue

Third Avenue from 8th Street to Lake Street

Fourth, Fifth and Sixth Avenues to the alley

Fifth Avenue from Lake Street to Ninth Street

Sunday at 5:00 p.m. Lake Street from Fourth to Sixth Avenues will be opened. Second to Fourth Avenues on Lake Street will remain closed until noon on Monday due to the Children's Activities (sand).



Minnesota Department of Public Safety
 Alcohol & Gambling Enforcement Division
 445 Minnesota Street, 1600
 St Paul, Minnesota 55101
 651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement.

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.


License Code: 3.2ONSS License Period Ending: 12/31/2023 Iden: 74638
 Issuing Authority: Worthington
 Licensee Name: Worthington Area Youth Baseball Association
 Trade Name: WAYBA
 Address: 1401 Crailsheim Rd BASEBALL FIELD
 Worthington, MN 56187
 Business Phone: 507-360-5261
 License Fees: Off Sale: \$0.00 On Sale: \$100.00 Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


 Licensee Signature _____ DOB _____ SSN _____ Date 2/5/24
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

CITY OF WORTHINGTON, MINNESOTA

SUMMARY OF PROPOSED ORDINANCE NO. 1202

**AN ORDINANCE TO AMEND TITLE V OF THE CITY CODE OF WORTHINGTON,
NOBLES COUNTY, MINNESOTA**

THE CITY COUNCIL OF THE WORTHINGTON DO ORDAIN, that on April 8, 2024, the Worthington City Council passed the second reading of an ordinance to amend the Worthington City Code of Ordinances Chapter 155, Section 42 and Appendix B: Table 2.

The proposed changes would decrease the amount of required off-street parking for 'retail' and 'other commercial' land uses. It would also allow for greater reductions in parking requirements for shared parking lots.

A complete copy of this ordinance is available for viewing in the City Clerk's Office at City Hall, 303 Ninth Street, Worthington, MN 56187 from 8 A.M to 5 P.M Monday through Friday.

APPROVED FOR PUBLICATION by the City Council of the City of Worthington, Minnesota this 22nd day of April, 2024

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

ATTEST: _____
Mindy Eggers, City Clerk

RESOLUTION NO. _____

RESOLUTION TO USE WORK FORCE HOUSING DEVELOPMENT PROGRAM FUNDS FOR QUALIFIED EXPENDITURES COMPLY WITH APPLICABLE PROGRAM REQUIREMENTS

WHEREAS, Recipient has submitted an application (the “Application”) for a project (the “Project”) pursuant to the Workforce Housing Development Program (“Program”) in order to obtain funding from the Minnesota Housing Finance Agency (“Minnesota Housing”).

WHEREAS, on this day of April 22, 2024 , there has been presented to the meeting of the Worthington City Council of Recipient a proposal for Recipient, upon selection by Minnesota Housing, to enter in to a Deferred Loan Agreement pursuant to the Program in order to obtain funding from Minnesota Housing .

NOW, THEREFORE, BE IT RESOLVED, that Recipient is authorized to enter into a Deferred Loan Agreement, substantially in the form as attached to these Resolutions as Exhibit A, pursuant to the Program in order to obtain funding from Minnesota Housing in an amount not to exceed \$ 3,155,000.00 (the “Loan”).

BE IT FURTHER RESOLVED, that Recipient is an Eligible Project Area, as defined in Minnesota Statute Section 462A.39, subdivision 2, has the legal authority to apply for financial assistance, and has the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the Project for its design life.

BE IT FURTHER RESOLVED, that Recipient certifies that it will use the Loan for qualified expenditures for the Project to serve employees of business located in Worthington or surrounding area.

BE IT FURTHER RESOLVED, that the Loan will be matched by the City of Worthington with at least \$1 for every \$2 provided.

BE IT FURTHER RESOLVED, that Recipient certifies that the average vacancy rate for rental housing located in Worthington, and in any other city located within 15 miles or less of the boundaries of the area, has been five percent or less for at least the prior two-year period.

BE IT FURTHER RESOLVED, that the Loan will not exceed 50 percent of the Project costs.

BE IT FURTHER RESOLVED, that the Mayor and Clerk, or their successors in office, are hereby authorized to execute the Deferred Loan Agreement and such other

agreements, and amendments thereto, as are necessary to implement the Project on behalf of Recipient.

BE IT FURTHER RESOLVED, that Minnesota Housing is authorized to rely on the continuing force and effect of these Resolutions until receipt by the Commissioner of Minnesota Housing at its principle office of notice in writing from Recipient

Adopted by the City Council of the City of Worthington, Minnesota, this 22nd of April, 2024.

(SEAL)

CITY OF WORTHINGTON

Rick Von Holdt, Mayor

Attest: _____
Mindy Eggers, City Clerk

PUBLIC WORKS MEMO

DATE: APRIL 18, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEM REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT CASE ITEMS**1. APPROVE GIRL'S SOFTBALL ASSOCIATION AGREEMENT**

The Park and Recreation Advisory Board, at their April 17, 2024 meeting, discussed and endorsed the 2024 User Agreement between the City of Worthington and the Worthington Girls Softball Association. This agreement, included as *Exhibit 1*, allows the Worthington Girls Softball Association to have exclusive use of the Centennial Softball Fields for games and practices. The Girls Softball Association pays the city a fee of \$35.00 per field to cover the cost of preparing the infields on the days that there are games scheduled. City staff feels that this fee is adequate to cover any cost that should be incurred while preparing these fields.

Council is requested to approve the 2024 Softball Agreement and have the Mayor and City Clerk sign the agreement.

2. APPROVE 2024 WORTHINGTON SOCCER LEAGUE AGREEMENT

City staff met with the members of the Worthington Soccer League (WSL) on March 25th, 2024, in which we were informed of their intent to continue with the adult soccer league for the 2024 season. The Park and Recreation Advisory Board, at their April 17th, meeting discussed and unanimously approved the proposed 2024 agreement (*Exhibit 2*). The annual fee for 2024 will be \$250.00 per/team. This fee is unchanged from 2023. The last increase in fees was 2023, a 25% increase.

Under the agreement, WSL may utilize the outdoor soccer fields at Buss Field for the purpose of playing organized soccer games. The WSL shall also be responsible for cleanup of the facilities in a timely manner and may use the restroom facilities at Buss Field.

Council is requested to approve the agreement and authorize the Mayor and City Clerk to sign the agreement.

CASE ITEM

3. **ADOPT RESOLUTION ACCEPTING PARK BENCH DONATION**

The Park and Recreation Advisory Committee has received request from an individual to place a bench along a city trail. The request is as follows:

- Souriya Thepmontry to place a bench along the trail by Prairie Elementary in memory of Mr. Saw Koo.

The application and resolution accepting the donation of the bench is included as *Exhibit 3*. The donation meets all the requirements as set forth in the Park Donation policy adopted by City Council. The Park and Recreation Advisory Board recommends the City Council accept the donation.

Council action is requested to adopt the resolution accepting the donation of a park bench as presented, and authorize the Mayor and City Clerk to sign any necessary agreement.

CITY OF WORTHINGTON - WORTHINGTON GIRLS SOFTBALL ASSOCIATION USER AGREEMENT (2024)

1. PARTIES: The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter “City.”
 - b. Worthington Girls Softball Association, hereafter “WGSA.”
2. PURPOSES: The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Girls Softball Association, hereinafter WGSA. It is the desire of the City and the WGSA for the WGSA to utilize the outdoor softball fields located at the Centennial Athletic Field for the purpose of playing organized softball games and team practice for the period beginning May 1, 2024 and ending on August 30, 2024
3. The City of Worthington agrees:
 - a. To appoint the Director of Public Works and the Park Supervisor as the City’s representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To be responsible for the maintenance of the softball fields, to include mowing of the outfield, and field lighting. The fields will be maintained at a recreational level of play.
 - c. To prepare the infield for regular scheduled games played Monday thru Friday. The City reserves the right to determine if the infield is saturated due to rainfall and to cancel usage. The exception would be if the WGSA agrees to pay all additional costs for preparing the fields. If the infield or outfield becomes saturated with moisture to the point where the fields may become damaged, then the game(s) must be postponed or canceled.
 - d. To be responsible for all utility costs associated for the softball diamond lights.
 - e. To be responsible for the disposal of all garbage generated during regular scheduled games.
 - f. To maintain an open line of communication with the WGSA through their designated representatives.
 - g. To issue a license for vendors to operate within the Centennial Softball Field facility only upon completion by the WGSA and any vendor(s) of all requirements, including the payment of the vendor’s fee.
 - h. To permit the WGSA to establish league fees and employment of game officials.

- i. To permit the WGSA the exclusive use of the fields for all regular scheduled games, with the exception, the City's summer youth's recreation program will have priority for field usage. A schedule must be provided to the City and the Director of the "YMCA" prior to the beginning of the season.
4. The Worthington Girls Softball Association agrees:
- a. To designate a representative(s) of the League and to provide the name(s) to the City. The representative(s) will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To ensure that the games and related activities associated with the game of softball are conducted in a safe manner.
 - c. To furnish a seasonal game schedule to the Director of Public Works and the Director of the "YMCA." Any deviation from the schedule will be reported to the Director of Public Works and the Director of the "YMCA."
 - d. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.
 - e. To provide for clean-up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields upon the completion of each regular schedule game and deposit in City provided trash containers.
 - f. To be responsible for preparing the infields for regular scheduled weekend games.
 - g. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.8)
 - h. To maintain an open line of communication with the City through their designated representative(s).
 - i. To pay to the City a user fee, to be established by the City Council to offset costs associated with the preparing of the infield for regular scheduled games. The 2024 user fee will be \$ 35.00 per time to prep infield(s).
 - j. A separate user agreement must be obtained from the City prior to any scheduled tournaments.
 - k. Insurance Requirements: The WGSA be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance. In addition, the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

Mayor

Worthington Girls Softball Association

City Clerk

DATED: _____

DATED: _____

CITY OF WORTHINGTON - WORTHINGTON SOCCER LEAGUE USER AGREEMENT (2024)

1. **PARTIES:** The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereafter “City”.
 - a. Worthington Soccer League Incorporated, hereafter “WSL”.
2. **PURPOSES:** The general purpose of this agreement is to outline the roles and responsibilities of the City of Worthington and the Worthington Soccer League, hereinafter WSL. It is the desire of the City and the WSL for the WSL to utilize the outdoor soccer fields located at the Buss Athletic Field for the purpose of playing organized soccer games and Southeast Park for team practice for the period beginning with the second Saturday in April thru the last day in October. The WSL shall also be allowed to use the restroom facilities at the Buss Field.
3. **The City of Worthington Agrees:**
 - a. To appoint the City Administrator, Director of Public Works and the Park Supervisor as the City’s representatives. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
 - b. To be responsible for the maintenance of all City owned buildings, playground equipment, parking lots, plumbing and electrical located within the Buss Athletic Field. The City will prepare the restroom facility for use prior to the soccer season and will winterize the facility at the end of the season.
 - c. To be responsible for all utility costs associated with the operation of the restroom facilities located at Buss Athletic Field.
 - d. To be responsible for the mowing and daily maintenance of the soccer fields.
 - e. To maintain an open line of communication with the WSL through their designated representatives.
 - f. To work with the WSL to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; labor, equipment and/or a combination thereof.

- g. To issue a license for vendors to operate within the Buss Athletic Field facility only upon completion by the WSL and any vendor(s) of all requirements, including the payment of the vendor fee.
- h. To allow the WSL to charge an admission to games and tournaments to be held at the Buss Field facility only upon the completion by the WSL of all requirements, including the payment of a fee.
- i. To permit the WSL to establish league fees, employment of game officials and to establish a fee for vendors to assist in the cost to dispose of waste generated by the vendor.
- j. To permit the WSL the exclusive use of the Buss soccer fields for organized games each Sunday from the second Sunday in April thru the last day in October.
- k. To permit the WSL the non-exclusive right use of the open green space located within Southeast Park, for practices during week days.
- l. To provide an annual financial statement as to the actual costs incurred by the City to provide the required maintenance of the fields and restroom utility costs.

4. The Worthington Soccer League agrees:

- a. To designate the President, Vice President, Secretary and the Treasurer to be the representatives of the League. These representatives will be the direct contact for any concerns and /or issues that may arise during the term of this agreement.
- b. To ensure that the games and related activities associated with the game of soccer are conducted in a safe manner.
- c. To furnish a seasonal game schedule to the Director of Public Works and the Buss Field maintenance staff. Any deviation from the schedule will be reported to the Director of Public Works.
- d. To furnish a list to the Director of Public Works, Buss Field Maintenance staff and the Park Supervisor listing authorized persons that have been issued keys to the restroom facility.
- e. To report any facility deficiencies to the Director of Public Works or the Park Supervisor as soon as noticed, so proper action can be taken to remedy such problems.

- f. On game days to be responsible for the maintenance and cleaning of the restroom facility and to provide all toilet paper products and cleaning supplies for the restroom facilities. To inform the City's Director of Public Works or the Park Supervisor of any repairs that may be required to the restroom.
- g. To provide for clean-up of the playing fields and surrounding areas and the disposal of the garbage generated at the fields within 24 hours of the last scheduled game of the week for the entire length of the soccer association season.
- h. To insure there is no gambling or consumption of any alcoholic beverages as prohibited by Worthington City Code Chapter 93, subdivision 93.12 (K) and Subdivision 93.15 (K.8)
- i. To maintain an open line of communication with the City through their designated representative(s).
- j. To work with the City to improve the playing conditions of the fields. This may include such things as the provision of materials such as grass seed, black dirt, sand; the provision of labor, equipment and/or a combination thereof.
- k. To pay to the City a user fee to be established by the City Council as to offset costs associated maintenance of the three soccer fields and restrooms. The 2024 user fee is \$250.00 per team.
- l. To require all players to sign a waiver, as shown as exhibit "A" entitled "City Parks and Recreation Department Voluntary Waiver of Liability Agreement-Adult Athletic Teams."
- m. To make available, upon request by the City, the financial statement of the WSL.
- n. Insurance Requirements: The WSL be required to provide a current Certificate of Insurance from his/her agent with minimum \$1,000,000 general liability insurance. In addition, the City will require to be named as an additional insured on the general liability insurance policy and the Certificate of Insurance will so state.

5. **Term of Agreement**

This agreement shall commence on May 1st, 2024 and shall be annually renegotiated on or before April 1st of each year thereafter unless otherwise terminated pursuant to Section 6 below.

6. Termination of Agreement

This agreement may be terminated by either party upon written notice to the other party no later than December 1st of any year or upon failure of either party to remain in compliance with this agreement.

Mayor

President; Worthington Soccer League
Name Printed: _____
Address: _____
Phone Number: _____

City Clerk

DATED: _____



CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION
MEMORIAL DONATION APPLICATION

Name of Donor: Souriya Thepmontry

Address of Donor: 403 Lake Ave. 403 Worthington, MN 56187

Phone Number: Work: Home: Fax: 507-329-3474

Email: Ojtheptomtry@icloud.com

Description of Donation: Benches along walk Path

Location of Donation: 1st Ave. SW west of Prairie Elementary
Chastanopea Park, if not available
Sadboard Beach along path close to rock snatze

Wording for Memorial Acknowledgment (if any): Will Always and Forever
Mr. Saw KOO in our Hearts 'DAD'

All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.

I have read and understand the Memorial and Donation Policy.

Donor: Souriya Thepmontry Date: 10-2-23
Sign and Print Both

Donor: Souriya Thepmontry Date: 10-2-23
Sign and Print Both

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A DONATION OF PERSONAL PROPERTY

WHEREAS, the City of Worthington has been notified that *Souriya Thepmontry*, hereinafter “Donor” desires to donate personal property to the City; and

WHEREAS, Donor has placed the following restrictions upon gift: The bench will be placed along the bike trail; and

WHEREAS, Minn. Stat. 465.03 requires that acceptance of any donation be approved by the City Council by a two-thirds majority vote;

NOW, THEREFORE, be it RESOLVED:

The City of Worthington does hereby accept the donation referenced above with any and all conditions, if any, as specified by the donor.

That the Mayor and Clerk are authorized to sign said agreement on behalf of the City of Worthington.

Approved this _____ day of _____, 20____, by a two thirds majority vote of the Worthington City Council with the following members voting in favor thereof:

_____, _____, and _____; and the following members opposed:
_____, _____, _____ (if not, so state).

CITY OF WORTHINGTON

(SEAL)

BY: _____
Rick Von Holdt, Its Mayor

Attest: Mindy Eggers, Its Clerk

ENGINEERING MEMO**DATE: APRIL 18, 2024****TO: MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW****1. APPROVE TASK ORDER 27 WITH BOLTON AND MENK TO PROVIDE PRELIMINARY ENGINEERING SERVICE**

The State awarded the City of Worthington \$1,440,400.00 Local Road Improvement Program (LRIP) fund for Service Drive and Service Road along Oxford Street. The project scope includes reconstruction of Service Road, extension of Service Drive to tie to State Highway 60, and reconstruction of utilities. The LRIP fund does not cover the engineering service fee, right of way acquisition, or utility reconstruction. Total project cost is estimated at \$1,884,900.00. The project is proposed for 2025. Task Order 27, Exhibit 1, provides engineering service for the project development including right of way acquisition, surveying, wetland delineation, and project design. The cost is not to exceed \$167,500.00.

Staff recommends approval of Task Order Number 27.

**CITY OF WORTHINGTON AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 27

CLIENT: City of Worthington

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: April 18, 2024

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: September 14, 2020

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

CLIENT has been awarded funding from the State of Minnesota’s Local Road Improvement Program to construct roadway improvements to Service Road and Service Drive east of Spring Avenue. Those improvements include constructing and replacing street pavement, curb & gutter, sidewalks, driveways, sanitary sewer, watermain and storm sewer. Special assessments are anticipated to be a part of the project financing. CONSULTANT will complete the following major tasks and scope:

1. Obtaining property rights on one parcel of land.
2. Conducting a level 2 wetland delineation to quantify any possible wetland impacts.
3. Prepare a wetland replacement plan and necessary permitting (if needed).
4. Preliminary engineering and design to produce a preliminary engineering report (PER).
5. A topographic and boundary survey to establish existing conditions and project limits.
6. Final design to prepare plans, specifications, and contract documents.
7. Complete permit applications for MnDOT, Okabena – Ocheda watershed district, MPCA, and WCA.
8. It is anticipated that three project meetings will be needed with CLIENT staff during preliminary and final design phases of the project.
9. Bidding assistance and bid award recommendation.

Construction services are not included in this task order. It is anticipated that they will be included in a later task order once bidding is completed if requested.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. Total cost of services provided by CONSULTANT for this Task Order shall not exceed \$167,500.00 without prior approval of CLIENT. A fee breakdown by task is as follows:

Topographic and Boundary Survey (Fixed Fee).....	\$20,000.00
Land Acquisition Services (Estimated Hourly Plus Reimbursable Expenses)	\$10,000.00
Wetland Delineation Services (Hourly Not to Exceed)	\$12,500.00
Preliminary Engineering (Fixed Fee).....	\$25,000.00
Design and Bidding (Hourly Not to Exceed).....	\$100,000.00

3.0 Schedule:

Schedule for performance of Services will be as follows or as set forth in attached Scope, such that all services will be completed by April 1, 2025. An estimated project schedule is as follows:

Topographic and Boundary Survey	June 2024
Land Acquisition.....	May 2024 – December 2024
Wetland Delineation	June, 2024
Complete Preliminary Design/ PER	June - August 2024
PER Received by Council and Call for Hearing	September 2024
Hold Improvement Hearing	October 2024
Final Design	October 2024 – January 2025
Permitting	January 2025
Bidding	February 2025

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Scope. Land acquisition documentation, wetland delineation report, preliminary engineering report, construction plans, specifications, contracts, and any necessary addendums.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT’S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

None.

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CLIENT:

Name: Hyunmyeong Goo
Address: 303 Ninth Street
City, State, Zip: Worthington, MN 56187
Office Phone: 507-372-8600
Email: hgoo@ci.worthington.mn.us

BOLTON & MENK, INC.

Name: Travis Winter, P.E.
Office Address 1501 South State Street, Ste 100
City, State, Zip: Fairmont, MN 56031
Office Phone: 507-238-4738
Email: travis.winter@bolton-menk.com

CLIENT:

BOLTON & MENK, INC.

By: _____

BY: *Travis L. Winter*

Printed Name: _____

Printed Name: Travis Winter, P.E.

Title: _____

Title: Principal Engineer

ATTACHMENTS TO THIS TASK ORDER: None.

COMMUNITY DEVELOPMENT MEMO**DATE: April 18, 2024****TO: HONORABLE MAYOR AND CITY COUNCIL****SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW****1. COMMERCIAL & INDUSTRIAL TAX ABATEMENT PROGRAM ADOPTION**

In an effort to encourage commercial and industrial development within the City of Worthington, City staff has developed a commercial and industrial tax abatement program for Council's consideration.

The program, as proposed, will provide abatement of the City's share of property taxes for 5 years, with the City abating 20% less each year. In other words, this is a sliding scale, 5-year abatement program. The program will be structured as follows:

- Year 1: 100% of captured tax capacity will be abated.
- Year 2: 80% of captured tax capacity will be abated.
- Year 3: 60% of captured tax capacity will be abated.
- Year 4: 40% of captured tax capacity will be abated.
- Year 5: 20% of captured tax capacity will be abated.

The proposed program criteria can be seen in Exhibit 1. Each application under the program will require that an application be made to the City, a public hearing be held, and a development agreement be made between the City and the applicant/business/developer.

Council is asked to consider adoption of The City of Worthington Commercial and Industrial shown in Exhibit 1.



City of Worthington Commercial & Industrial Property Tax Abatement Program

Purpose

The City of Worthington Commercial & Industrial Property Tax Abatement Program aims to incentivize commercial and industrial development or redevelopment within the City.

Program Criteria & Eligibility

Any person, business, or developer who constructs or redevelops buildings for a commercial or industrial business within the City of Worthington may be eligible to receive an abatement of the City's share of increased property taxes resulting from the development.

Any project must include a minimum capital investment of one million dollars.

In addition to the minimum capital investment, the project must demonstrate an ability to meet one or more of the following criteria:

1. Increase the economic diversity of the City by attracting businesses or industries not currently located in the City.
2. Provide a minimum of 5 full-time employees.
3. Provide wages at or above 200% of the State of Minnesota minimum wage (\$21.70/hour for a large employer or \$17.70/hour for small employers as of April 2024).
4. Provide a destination-oriented use or provide the opportunity for such use.
5. Provide recreation or entertainment opportunities.
6. Provide new retail or dining opportunities.
7. Redevelop blighted property.
8. Introduce "new" dollars into the City.

The City reserves the right to approve or reject projects on a case-by-case basis, taking into consideration established policies, program criteria, demand on City services in relation to the potential benefits from the project, and the ability of the project to proceed without tax abatement. The City may request additional information from the applicant to aid in making this determination. Meeting this program criterion does not guarantee the award of tax abatement assistance; approval or denial of one project is not intended to set precedent for approval or denial of another project. The City has the right to deviate from this policy. Any applicant who is

not in good standing with the City regarding licenses, fees, zoning/building codes, or other City issues, will not be considered for a business subsidy. The City also reserves the right to deny abatement at any point if the business is not in good standing with the City.

Abatement Term & Calculation

Prior to new development, the City shall determine the current tax capacity of the property, or the “Original Tax Capacity.” After the property has been developed and increases in value, the increase above the original tax capacity shall be captured and known as the “Captured Tax Capacity.”

The eligible abatement shall be based on the property’s taxable market value, less the original tax capacity (equals the Captured Tax Capacity), multiplied by the City’s current tax rate.

The abatement term shall be five (5) years with the City issuing 100% abatement of the Captured Tax Capacity in Year 1 and decreasing the abatement amount by 20% each year for the duration of the abatement term. The 5-year sliding scale is as follows:

- Year 1: 100% of captured tax capacity will be abated.
- Year 2: 80% of captured tax capacity will be abated.
- Year 3: 60% of captured tax capacity will be abated.
- Year 4: 40% of captured tax capacity will be abated.
- Year 5: 20% of captured tax capacity will be abated.

The first year of abatement shall commence once the City Building Official has determined that the project is complete and the Nobles County Assessor has assessed the property at the full estimated market value thereby enabling calculation of the captured tax capacity.

The City of Worthington shall issue the abatement payment to the property owner of record upon payment in full of annual real estate taxes and the City’s receipt of property tax settlement from Nobles County. One single payment shall be made at the time of annual payment. Payment shall be issued no later than December 31, or within 30 days of receipt of the City’s tax settlement from Nobles County, whichever occurs later, for that calendar year.

This program only allows for abatement of the City’s share of property taxes.

Tax Abatement Authorization & Development Agreement Requirements

Minnesota Statute 469.1813 grants authorization to the City to abate taxes imposed by the City on a parcel of property if:

- It expects the benefits to the City to at least equal the costs to the City, and
- It finds that doing so is in the public interest because it will:
 - Increase or preserve tax base, or
 - Help redevelop or renew blighted areas.

In any year, the total amount of property taxes abated by the City may not exceed ten percent (10%) of the net tax capacity of the City, or \$200,000, whichever is greater.

Tax abatement is defined by Minnesota Statutes, sections 116J.993 to 116J.995, as a business subsidy. This requires that tax abatement is subject to the reporting requirements under that law, if the recipient meets the requirements. All developers/businesses receiving tax abatement from the City shall enter into a Development Agreement that identifies the reason for the subsidy/abatement, the public purpose served by the subsidy/abatement, and goals for the subsidy/abatement, as well as other criteria set forth by Minnesota Statutes, Section 116J.993.

If the project meets the definition of a business subsidy under Minnesota State Statute, the recipient must file a report for every year they receive tax abatement/subsidy. Reports shall be completed using the format drafted by the State of Minnesota and shall be filed with the City of Worthington no later than March 1 of each year for the previous calendar year. Businesses utilizing the job creation requirement in the eligibility section of the program guidelines must file a report to that effect with the City of Worthington within 30 days of meeting the requirements.

Application Process

1. Application and any supporting documentation specified on the application shall be submitted on forms provided by the City.
2. City Staff will review the application. Any initial comments, requests for additional information, or any other pertinent information will be communicated to the applicant by City staff.
3. Applications will then be considered by the City's economic development subcommittee. Any feedback, questions, or concerns raised by the subcommittee will be communicated to the applicant.
4. A public hearing will then be set (including publication of said hearing in the local newspaper).
5. The public hearing will be held by City Council where the applicant, general public, or any others, may speak for or against the abatement request. The Council will then decide whether to approve or deny the request. The decision shall be final.
6. If approved, the City and developer/business shall enter into a Development Agreement. The Agreement shall be prepared by the City.

PACKET: 05078 APRIL EFT

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
F00122	FIRST STATE BANK SOUTHWEST		D	4/18/2024			002197	19,261.98
M00115	MISSOURI RIVER ENERGY SERVICES		D	4/18/2024			002198	1,292,647.57
S00202	STATE OF MINNESOTA DEPT OF REVENUE		D	4/18/2024			002199	117,791.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	1,429,700.55	1,429,700.55
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	1,429,700.55	1,429,700.55

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05078 APRIL EFT

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : 1 FIRST STATE BANK SOUTHWES

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	4/2024	8,858.97CR
202	4/2024	1,158.75CR
229	4/2024	2,504.99CR
231	4/2024	91.68CR
601	4/2024	2,817.17CR
602	4/2024	128.06CR
604	4/2024	1,356,551.26CR
606	4/2024	420.18CR
609	4/2024	49,095.78CR
873	4/2024	8,073.71CR
=====		
ALL		1,429,700.55CR

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ABBOTT, ROBINSON & ASSOCIATES	4/19/24	PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	312.50
	4/19/24	PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	2,750.00
	4/19/24	PLAN REVIEW	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>625.00</u>
		TOTAL:			3,687.50
AIRPORT MONITORING SYSTEMS, LLC	4/19/24	1 YEAR SUBSCRIPTIONS	AIRPORT	O-GEN MISC	<u>1,995.00</u>
		TOTAL:			1,995.00
ALPHA MEDIA LLC	4/19/24	MARCH ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>650.00</u>
		TOTAL:			650.00
ANDERSON ALIGNMENT	4/19/24	#439 OIL CHANGE	GENERAL FUND	PAVED STREETS	12.39
	4/19/24	#439 OIL CHANGE	GENERAL FUND	PAVED STREETS	56.00
	4/19/24	#439 OIL CHANGE	GENERAL FUND	PAVED STREETS	12.00
	4/19/24	#438 MN DOT INSPECTION	GENERAL FUND	PAVED STREETS	132.12
	4/19/24	BRAKES BULBS	RECREATION	PARK AREAS	131.86
	4/19/24	DOT LABOR	RECREATION	PARK AREAS	<u>381.60</u>
		TOTAL:			725.97
ARAMARK	4/19/24	4 WEEK TOWEL SERVICE DELIV	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>53.18</u>
		TOTAL:			53.18
ARTISAN BEER COMPANY	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	397.75
	4/19/24	THC	LIQUOR	NON-DEPARTMENTAL	<u>256.90</u>
		TOTAL:			654.65
ATLANTIC BOTTLING COMPANY	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>297.00</u>
		TOTAL:			297.00
BEVERAGE WHOLESALERS INC	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>8,069.65</u>
		TOTAL:			8,069.65
BLUEPEAK	4/19/24	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	<u>51.17</u>
		TOTAL:			51.17
BOLTON & MENK INC	4/19/24	3RD AVE AND 4TH AVE RECON	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	37,594.50
	4/19/24	EAST OKABENA LAKE TRAIL	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	3,089.50
	4/19/24	EAST OKABENA LAKE TRAIL	IMPROVEMENT CONST	E OKABENA LAKE TRAIL	2,732.50
	4/19/24	2ND AVE RECONSTRUCTION	IMPROVEMENT CONST	2ND AVE-10TH ST TO 12T	415.00
	4/19/24	WWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	496.00
	4/19/24	WWTF PLAN	INDUSTRIAL WASTEWA	O-PURIFY MISC	2,124.00
	4/19/24	PROTECT GRANT ACQUISITION	STORM WATER MANAGE	PROJECT #25	5,170.12
	4/19/24	AIRPORT MASTER PLAN	AIRPORT	PROJECT #4	<u>6,225.00</u>
		TOTAL:			57,846.62
BREAKTHRU BEVERAGE MINNESOTA BEER LLC	4/19/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	299.15
	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	528.00
	4/19/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,870.32
	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	208.00
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	7.40
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	9.25
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	70.61
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>3.70</u>
		TOTAL:			4,996.43
CARLSON MCCAIN INC	4/19/24	FUTURE WELL #32 PHASE 3	WATER	FA WELLS & SPRINGS	4,012.37

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	<u>4,012.37</u>
CHRISTENSEN BROADCASTING	4/19/24	ADVERTISEMENTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>300.00</u>
				TOTAL:	300.00
CINTAS CORP	4/19/24	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	57.80
	4/19/24	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>57.80</u>
				TOTAL:	115.60
CITY LAUNDERING CO	4/19/24	MOPS AND MATS	LIQUOR	O-GEN MISC	55.77
	4/19/24	MOPS AND MATS	LIQUOR	O-GEN MISC	<u>55.77</u>
				TOTAL:	111.54
CNH INDUSTRIAL ACCOUNTS	4/19/24	STUMP GRINDER TEETH	RECREATION	TREE REMOVAL	3,748.74
	4/19/24	WHOLE EFFLUENT TOXICITY	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	18.21
	4/19/24	WET TEST SHIPPING #2 SAMPL	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	18.61
	4/19/24	WET TESTING SHIPPING #4	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>23.82</u>
				TOTAL:	3,809.38
COLUMN SOFTWARE PBC	4/19/24	PARKING ORDINANCE	GENERAL FUND	CLERK'S OFFICE	1,229.12
	4/19/24	PARKING ORDINANCE	GENERAL FUND	CLERK'S OFFICE	881.76
	4/19/24	WATER MEETING NOTICE	GENERAL FUND	ENGINEERING ADMIN	67.13
	4/19/24	MARCH 2024 PLANNING COMMIS	GENERAL FUND	ECONOMIC DEVELOPMENT	91.52
	4/19/24	AIRPORT ROOF REPLACEMENT	AIRPORT	PROJECT #2	<u>235.97</u>
				TOTAL:	2,505.50
CORE & MAIN LP	4/19/24	FIRE HYDRANT TRAFFIC KIT	WATER	M-TRANS HYDRANTS	<u>526.07</u>
				TOTAL:	526.07
DACOTAH PAPER CO	4/19/24	BAGS	LIQUOR	O-GEN MISC	298.07
	4/19/24	BAGS AND GARBAGE LINERS	LIQUOR	O-GEN MISC	<u>315.24</u>
				TOTAL:	613.31
DEITCHMAN DENISE	4/19/24	INTERMEDIATE ACCOUNTING	GENERAL FUND	ACCOUNTING	<u>265.32</u>
				TOTAL:	265.32
DEPARTMENT OF TRANSPORTATION	4/19/24	HANGER LOAN REPAYMENT	AIRPORT	NON-DEPARTMENTAL	<u>920.00</u>
				TOTAL:	920.00
DEPUTY REGISTER #33	4/19/24	TAB RENEWALS	GENERAL FUND	POLICE ADMINISTRATION	21.25
	4/19/24	TAB RENEWALS	GENERAL FUND	POLICE ADMINISTRATION	21.25
	4/19/24	TAB RENEWALS	GENERAL FUND	POLICE ADMINISTRATION	<u>16.25</u>
				TOTAL:	58.75
DGR ENGINEERING	4/19/24	SUBSTATION #2 BREAKER ADDI	ELECTRIC	FA TRANS MAINS	8,577.00
	4/19/24	SCADA SYSTEM REPLACEMENT	ELECTRIC	FA DISTR STATION EQUIP	<u>16,650.00</u>
				TOTAL:	25,227.00
DIAMOND VOGEL, INC	4/19/24	SUNSET BOAT LANDING ROLLER	RECREATION	PARK AREAS	<u>2.91</u>
				TOTAL:	2.91
DOLL DISTRIBUTING LLC	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	294.40-
	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	210.70-
	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	786.25
	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	7,199.75
	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	<u>2,165.80-</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	<u>5,315.10</u>
DRIVER AND VEHICLE SERVICES	4/19/24	K-9 SQUAD	GENERAL FUND	POLICE ADMINISTRATION	<u>12.00</u>
				TOTAL:	12.00
DUBOIS CHEMICALS INC	4/19/24	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	11,797.77
	4/19/24	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,879.20</u>
				TOTAL:	23,676.97
ECHO GROUP INC	4/19/24	CONDUIT FOR GREASE SKIMMER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>36.81</u>
				TOTAL:	36.81
ELECTRIC PUMP INC	4/19/24	IMPELLER & VOLUTE BELTLINE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>9,023.47</u>
				TOTAL:	9,023.47
FASTENAL COMPANY	4/19/24	NUTS AND BOLTS	GENERAL FUND	PAVED STREETS	<u>39.88</u>
				TOTAL:	39.88
FEDEX	4/19/24	FEDEX	GENERAL FUND	ENGINEERING ADMIN	<u>92.00</u>
				TOTAL:	92.00
FLAHERTY & HOOD PA	4/19/24	PROFESSIONAL SERVICES	GENERAL FUND	CITY ATTORNEY	<u>487.50</u>
				TOTAL:	487.50
FORUM COMMUNICATIONS COMPANY	4/19/24	FEB ADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>450.00</u>
				TOTAL:	450.00
FRONTIER COMMUNICATION SERVICES	4/19/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>84.51</u>
				TOTAL:	84.51
DUANE HATTENDORF	4/19/24	ACI CONCRETE	GENERAL FUND	ENGINEERING ADMIN	<u>280.35</u>
				TOTAL:	280.35
HAWKINS INC	4/19/24	DEMURRAGE CHLORINE CYLINDE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>20.00</u>
				TOTAL:	20.00
HENNING CONSTRUCTION	4/19/24	BLACK DIRT LAYDOWN YARD	RECREATION	TREE REMOVAL	<u>4,770.00</u>
				TOTAL:	4,770.00
THE HOME CITY ICE COMPANY	4/19/24	ICE	LIQUOR	NON-DEPARTMENTAL	<u>175.89</u>
				TOTAL:	175.89
HICKEY, THORSTENSON, GROVER, LTD	4/19/24	WGTN ICE ARENA DESIGN	RECREATION	ICE ARENA	<u>6,540.12</u>
				TOTAL:	6,540.12
HY-VEE INC-61705	4/19/24	LUNCH PNP ELECTION	GENERAL FUND	ELECTIONS	<u>569.58</u>
				TOTAL:	569.58
IDEXX DISTRIBUTION CORP	4/19/24	WP2001 COLILERT 200 PK	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>842.58</u>
				TOTAL:	842.58
INDEPENDENT SCHOOL DISTRICT #518	4/19/24	MARCH 2024 PAYMENT	CABLE TELEVISION	CABLE	<u>3,223.56</u>
				TOTAL:	3,223.56
INTEGRITY AVIATION INC	4/19/24	MANAGEMENT FEE APRIL	AIRPORT	O-GEN MISC	<u>2,312.00</u>
				TOTAL:	2,312.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JANITOR'S CLOSET	4/19/24	DISINFECTANT SOLUTION	RECREATION	FIELD HOUSE	<u>68.72</u>
				TOTAL:	68.72
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	4/19/24	REDUCER SLEEVE	GENERAL FUND	PAVED STREETS	23.99
	4/19/24	#403 HOSE AND FITTINGS	GENERAL FUND	PAVED STREETS	57.81
	4/19/24	BATTERY AND TERMINAL	RECREATION	SOCCER COMPLEX	154.57
	4/19/24	RELAY	RECREATION	SOCCER COMPLEX	21.98
	4/19/24	TREE TAPE	RECREATION	TREE REMOVAL	75.63
	4/19/24	OIL FILTER	WATER	O-DIST UNDERGRND LINES	36.80
	4/19/24	AIR FILTER	WATER	O-DIST UNDERGRND LINES	62.37
	4/19/24	AIR FILTER	WATER	O-DIST UNDERGRND LINES	43.34
	4/19/24	BATTERY TERMINAL	WATER	O-DIST UNDERGRND LINES	7.51
	4/19/24	ENGINE OIL	WATER	M-TRANS MAINS	44.49
	4/19/24	ENGINE OIL	WATER	M-TRANS MAINS	17.29
	4/19/24	ENGINE OIL	WATER	M-TRANS MAINS	<u>39.99</u>
				TOTAL:	585.77
JOHNSON BROTHERS LIQUOR CO	4/19/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,115.96
	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	791.42
	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	105.25
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	1,102.65
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>35.64</u>
				TOTAL:	7,150.92
JOHNSTON AUTOSTORES	4/19/24	BATTERY 201	WATER	O-DIST UNDERGRND LINES	<u>128.56</u>
				TOTAL:	128.56
JT SERVICES	4/19/24	3RD AVE LIGHTING BOLT SETS	ELECTRIC	FA DISTR ST LITE & SIG	<u>1,012.00</u>
				TOTAL:	1,012.00
KINSER LAW OFFICE PLLC	4/19/24	CHARTER COMMISSION	GENERAL FUND	CITY ATTORNEY	<u>451.00</u>
				TOTAL:	451.00
MARCO TECHNOLOGIES LLC	4/19/24	COPIER SERVICE	DATA PROCESSING	COPIER/FAX	<u>350.25</u>
				TOTAL:	350.25
MAXFIELD RESEARCH AND CONSULTING	4/19/24	HOUSING ASSESSMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>1,750.00</u>
				TOTAL:	1,750.00
MICK'S REPAIR	4/19/24	2019 FRONT WIRING HARNESS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>765.42</u>
				TOTAL:	765.42
MID-AMERICAN RESEARCH CHEMICAL CORP	4/19/24	FOAMING CHANGE AND CABLE	GENERAL FUND	PAVED STREETS	240.00
	4/19/24	FOAMING CHANGE AND CABLE	GENERAL FUND	PAVED STREETS	<u>214.70</u>
				TOTAL:	454.70
MIDWEST ALARM COMPANY INC	4/19/24	HOCKEY ARENA QUARTERLY BIL	RECREATION	ICE ARENA	128.69
	4/19/24	THEATER BILLING QUARTERLY	RECREATION	THEATER	<u>142.40</u>
				TOTAL:	271.09
MINNESOTA ENERGY RESOURCES CORP	4/19/24	MONTHLY SERVICE	WATER	O-DISTR MISC	225.24
	4/19/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	<u>225.24</u>
				TOTAL:	450.48
MINNESOTA MUNICIPAL UTILITIES ASSOC	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	ADMINISTRATION	217.45
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	ENGINEERING ADMIN	298.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	190.26
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	POLICE ADMINISTRATION	1,848.27
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	FIRE ADMINISTRATION	1,956.99
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	PAVED STREETS	108.72
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	PAVED STREETS	271.80
	4/19/24	2ND QUARTER SAFETY PROGRAM	GENERAL FUND	CODE ENFORCEMENT	54.36
	4/19/24	2ND QUARTER SAFETY PROGRAM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	54.36
	4/19/24	2ND QUARTER SAFETY PROGRAM	RECREATION	FIELD HOUSE	108.72
	4/19/24	2ND QUARTER SAFETY PROGRAM	RECREATION	PARK AREAS	326.16
	4/19/24	2ND QUARTER SAFETY PROGRAM	WATER	O-DISTR MISC	1,302.75
	4/19/24	2ND QUARTER SAFETY PROGRAM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	671.11
	4/19/24	2ND QUARTER SAFETY PROGRAM	MUNICIPAL WASTEWAT	O-PURIFY MISC	671.12
	4/19/24	2ND QUARTER SAFETY PROGRAM	ELECTRIC	O-DISTR MISC	1,302.75
	4/19/24	2ND QUARTER SAFETY PROGRAM	LIQUOR	O-GEN MISC	271.80
	4/19/24	2ND QUARTER SAFETY PROGRAM	DATA PROCESSING	DATA PROCESSING	<u>271.80</u>
				TOTAL:	9,927.40
MIRACLE RECREATION	4/19/24	BRISTOL PARK INSURNCE CLAI	RECREATION	PARK AREAS	<u>5,434.28</u>
				TOTAL:	5,434.28
MISCELLANEOUS V WYSONG, AVERY	4/19/24	CENTENNIAL SB FIELD SUPPLI	RECREATION	BALLFIELD MAINTENANCE	653.15
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	WATER	NON-DEPARTMENTAL	45.00
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	WATER	ACCTS-RECORDS & COLLEC	0.14
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	4.28
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	0.17
AYALA LOPEZ, EZEQUIEL	4/19/24	DEPOSIT REFUND	ELECTRIC	NON-DEPARTMENTAL	94.02
CARRANZA, MARIA D	4/19/24	DEPOSIT RETURN	ELECTRIC	NON-DEPARTMENTAL	585.13
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	ELECTRIC	NON-DEPARTMENTAL	95.00
AYALA LOPEZ, EZEQUIEL	4/19/24	DEPOSIT REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	1.71
LUGO GARZA, SILVIA	4/19/24	DEPOSIT REFUND	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>0.29</u>
				TOTAL:	1,478.89
MISSOURI RIVER ENERGY SERVICES	4/19/24	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	367.00
	4/19/24	INFRARED INSPECTION & ANAL	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>1,772.60</u>
				TOTAL:	2,139.60
MX INC	4/19/24	VALIDATE HACH FLO DAR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>3,600.00</u>
				TOTAL:	3,600.00
MORRIS ELECTRONICS INC	4/19/24	FIBER PATCH 2	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	335.80
	4/19/24	JACKSON- SERVICE LABOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	300.00
	4/19/24	(2) CISCO TRANSCEIVER MODU	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	379.90
	4/19/24	CISCO REFURBISHED 8 PORT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	475.00
	4/19/24	SHAWN SERVICE LABOR AIRPLA	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	587.50
	4/19/24	CISCO REFURBISHED 8 PORT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	475.00
	4/19/24	SHAWN SERVICE LABOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	187.50
	4/19/24	SCADA LOG IN ISSUES	ELECTRIC	FA DISTR STATION EQUIP	125.00
	4/19/24	MORRIS ELECTRONICS INC	ELECTRIC	FA DISTR STATION EQUIP	<u>187.50</u>
				TOTAL:	3,053.20
MPCA	4/19/24	WORTHINGTON DIESEL GENERAT	ELECTRIC	O-SOURCE MISC	<u>206.93</u>
				TOTAL:	206.93
NICOLE R KEMPEMA	4/19/24	CLEANING WHS MUSICAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	776.70
	4/19/24	ABBA CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	323.63
	4/19/24	WHS JAZZ CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	226.54

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	<u>1,326.87</u>
NOBLES COOPERATIVE ELECTRIC	4/19/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	18.78
	4/19/24	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	18.77
	4/19/24	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	40.48
	4/19/24	MONTHLY SERVICE	GENERAL FUND	SIGNS AND SIGNALS	43.85
	4/19/24	MONTHLY SERVICE	RECREATION	GOLF COURSE-GREEN	555.71
	4/19/24	MONTHLY SERVICE	INDUSTRIAL WASTEWA	O-PURIFY MISC	100.00
	4/19/24	MONTHLY SERVICE	AIRPORT	O-GEN MISC	<u>59.56</u>
				TOTAL:	837.15
NOBLES COUNTY AUDITOR/TREASURER	4/19/24	DEBT SERVICE PRAIRIE	GENERAL FUND	SECURITY CENTER	197,500.00
	4/19/24	LEASE PAYMENT UTILITIES OF WATER		O-DISTR RENTS	165.57
	4/19/24	LEASE PAYMENT UTILITIES OF WATER		ADMIN RENT	331.15
	4/19/24	LEASE PAYMENT UTILITIES OF MUNICIPAL WASTEWAT		O-PURIFY MISC	132.46
	4/19/24	LEASE PAYMENT UTILITIES OF MUNICIPAL WASTEWAT		ADMIN RENT	264.92
	4/19/24	LEASE PAYMENT UTILITIES OF ELECTRIC		O-DISTR RENTS	794.75
	4/19/24	LEASE PAYMENT UTILITIES OF ELECTRIC		ADMIN RENT	1,622.63
	4/19/24	SOLID WASTE FEE	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	<u>8,349.36</u>
				TOTAL:	209,160.84
NOBLES COUNTY ENVIRONMENTAL SERVICES	4/19/24	RECYCLING LIGHT BULBS	GENERAL FUND	PAVED STREETS	9.25
	4/19/24	RECYCLING LIGHT BULBS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>25.75</u>
				TOTAL:	35.00
NOBLES COUNTY LANDFILL	4/19/24	CONTAMINATED SOIL	STORM WATER MANAGE	STREET CLEANING	<u>32.47</u>
				TOTAL:	32.47
NOBLES COUNTY PUBLIC WORKS	4/19/24	REPAIR UNIT #419	GENERAL FUND	PAVED STREETS	3,874.86
	4/19/24	MACK TRUCK REPAIR	GENERAL FUND	PAVED STREETS	<u>61.91</u>
				TOTAL:	3,936.77
NORTH CENTRAL INTERNATIONAL INC	4/19/24	#411 ARM	GENERAL FUND	PAVED STREETS	56.48-
	4/19/24	#411 MOTOR WIPER	GENERAL FUND	PAVED STREETS	609.05
	4/19/24	CORE RETURN	GENERAL FUND	PAVED STREETS	406.25-
	4/19/24	CREDIT #411 RETURN	GENERAL FUND	PAVED STREETS	<u>56.48-</u>
				TOTAL:	89.84
OFFICE OF MNIT SERVICES	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ADMINISTRATION	30.82
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	CLERK'S OFFICE	40.22
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ACCOUNTING	33.67
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ENGINEERING ADMIN	11.48
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ENGINEERING ADMIN	139.82
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	11.48
	4/19/24	MONTHLY VOICE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	31.20
	4/19/24	MONTHLY VOICE SERVICE	RECREATION	FIELD HOUSE	64.46
	4/19/24	MONTHLY VOICE SERVICES	WATER	O-PUMPING	16.28
	4/19/24	MONTHLY VOICE SERVICES	WATER	O-DISTR MISC	46.28
	4/19/24	MONTHLY VOICE SERVICES	WATER	ADMIN OFFICE SUPPLIES	14.95
	4/19/24	MONTHLY VOICE SERVICES	WATER	ACCTS-RECORDS & COLLEC	29.04
	4/19/24	MONTHLY VOICE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	14.95
	4/19/24	MONTHLY VOICE SERVICES	MUNICIPAL WASTEWAT	O-PURIFY MISC	32.36
	4/19/24	MONTHLY VOICE SERVICES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	14.95
	4/19/24	MONTHLY VOICE SERVICES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	32.36
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	O-SOURCE MISC	14.95
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	O-DISTR SUPER & ENG	14.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	O-DISTR STATION EXPENS	45.05
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	O-DISTR MISC	14.95
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	ADMIN OFFICE SUPPLIES	15.56
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	ACCTS-RECORDS & COLLEC	87.16
	4/19/24	MONTHLY VOICE SERVICES	ELECTRIC	ACCTS-ASSISTANCE	15.79
	4/19/24	MONTHLY DIRECTORY	DATA PROCESSING	DATA PROCESSING	53.72
	4/19/24	MONTHLY VOICE SERVICE	DATA PROCESSING	DATA PROCESSING	<u>31.00</u>
				TOTAL:	857.45
ONE OFFICE SOLUTION-WOCITY	4/19/24	ENVELOPES	GENERAL FUND	CLERK'S OFFICE	18.21
	4/19/24	BELL	GENERAL FUND	ENGINEERING ADMIN	2.83
	4/19/24	CARDS AND POSTIT NOTES	GENERAL FUND	ENGINEERING ADMIN	17.27
	4/19/24	BELL	GENERAL FUND	ECONOMIC DEVELOPMENT	2.84
	4/19/24	CARDS AND POSTIT NOTES	GENERAL FUND	ECONOMIC DEVELOPMENT	17.28
	4/19/24	TOWELS	GENERAL FUND	GENERAL GOVT BUILDINGS	57.70
	4/19/24	HIGHLIGHTER PENS	RECREATION	PARK AREAS	13.12
	4/19/24	BSUINESS CARDS	LIQUOR	O-GEN MISC	26.62
	4/19/24	AP ENVELOPES	DATA PROCESSING	DATA PROCESSING	496.05
	4/19/24	BINDER CLIPS	DATA PROCESSING	DATA PROCESSING	3.10
	4/19/24	PRINTER CARTRIDGE	DATA PROCESSING	DATA PROCESSING	153.46
	4/19/24	PACKING TAPE, CORRECTION T	DATA PROCESSING	DATA PROCESSING	<u>31.24</u>
				TOTAL:	839.72
ONE OFFICE SOLUTION-WOUTIL	4/19/24	TOWELS AND BATH TISSUE	WATER	ACCTS-RECORDS & COLLEC	37.33
	4/19/24	TOWELS AND BATH TISSUE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	37.33
	4/19/24	TOWELS AND BATH TISSUE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>74.64</u>
				TOTAL:	149.30
JESUS ORDAZ	4/19/24	FACADE GRANT DISBURSEMENT	WGTN EDA	BUSINESS DEVELOPMENT	<u>3,988.64</u>
				TOTAL:	3,988.64
PALMA CUSTOMS & AUTO SALES LLC	4/19/24	TOWING IR#24-1197	GENERAL FUND	POLICE ADMINISTRATION	68.00
	4/19/24	TOWING IR#24-1246	GENERAL FUND	POLICE ADMINISTRATION	68.00
	4/19/24	TOWING 24-1380	GENERAL FUND	POLICE ADMINISTRATION	68.00
	4/19/24	TOWING IR#24-1538	GENERAL FUND	POLICE ADMINISTRATION	<u>68.00</u>
				TOTAL:	272.00
PEPSI COLA BOTTLING CO OF PIPESTONE, M	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	24.00
	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	<u>74.50</u>
				TOTAL:	98.50
PHILLIPS WINE & SPIRITS INC	4/19/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,826.68
	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	2,861.54
	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	28.05
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	131.52
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>54.12</u>
				TOTAL:	10,901.91
PRAIRIE LAND TREES INC	4/19/24	TREE PLANTING	RECREATION	TREE REMOVAL	<u>10,040.00</u>
				TOTAL:	10,040.00
QUARNSTROM & DOERING P A	4/19/24	8TH AVE CONSTRUCTION PROJE	GENERAL FUND	CITY ATTORNEY	<u>4,025.00</u>
				TOTAL:	4,025.00
RMB ENVIRONMENTAL LABORATORIES INC	4/19/24	ACUTE TOXICITY EVALUATION	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>1,075.00</u>
				TOTAL:	1,075.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ROBERT W. CARLSTROM CO. INC	4/19/24	CAL PROJECT INSURANCE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	<u>201,325.66</u>
				TOTAL:	201,325.66
RONS REPAIR INC	4/19/24	#419 WELDING CURVES	GENERAL FUND	PAVED STREETS	85.13
	4/19/24	PUSHER TRUCK REPAIR	ELECTRIC	O-DISTR UNDERGRND LINE	<u>1,922.73</u>
				TOTAL:	2,007.86
RUNNINGS SUPPLY INC-ACCT#9502440	4/19/24	CONCRETE ANCHORS FOR EATON	WATER	O-DISTR METERS	15.48
	4/19/24	SHOP SUPPLIES	WATER	O-DISTR MISC	18.49
	4/19/24	COUPLER SAFETY PIN TRASH P	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	3.99
	4/19/24	BUSHING	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	11.49
	4/19/24	PLUMBING PARTS MAINT BUILD	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	26.06
	4/19/24	PLUMBING PARTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>2.49</u>
				TOTAL:	78.00
RUNNINGS SUPPLY INC-ACCT#9502485	4/19/24	BOOTS	GENERAL FUND	ENGINEERING ADMIN	140.21
	4/19/24	GLOVES	GENERAL FUND	PAVED STREETS	71.96
	4/19/24	BALER TOOTH DOUBLE	RECREATION	BALLFIELD MAINTENANCE	19.98
	4/19/24	SPRAYER SWITCH	RECREATION	BALLFIELD MAINTENANCE	66.88
	4/19/24	RATCHET STRAPS RINGS	RECREATION	BALLFIELD MAINTENANCE	9.19
	4/19/24	CHALK REEL	RECREATION	SOCCER COMPLEX	6.19
	4/19/24	TARP STRAPS	RECREATION	SOCCER COMPLEX	<u>4.18</u>
				TOTAL:	318.59
SCHAAP SANITATION	4/19/24	MONTHLY WASTE SERVICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	80,974.74
	4/19/24	MONTHLY WASTE SERVICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	16,222.66
	4/19/24	MONTHLY WASTE SERVICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	5,200.04
	4/19/24	MONTHLY WASTE SERVICE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	<u>665.79</u>
				TOTAL:	101,731.65
SCHOOL HEALTH CORPORATION	4/19/24	NEW AED PADS	RECREATION	FIELD HOUSE	141.76
	4/19/24	BACKBOARD STRAPS	RECREATION	ICE ARENA	104.37
	4/19/24	BACKBOARD	RECREATION	ICE ARENA	<u>213.14</u>
				TOTAL:	459.27
SCHWALBACH ACE 5930	4/19/24	ANCHORS	GENERAL FUND	SIGNS AND SIGNALS	51.98
	4/19/24	PLASTIC BUCKET	RECREATION	BALLFIELD MAINTENANCE	6.59
	4/19/24	PLASTIC TAGS KEY RINGS	RECREATION	BALLFIELD MAINTENANCE	<u>9.52</u>
				TOTAL:	68.09
SCHWALBACH ACE #6067	4/19/24	UPS RETURN PARTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	18.00
	4/19/24	COPPER PIPE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	14.97
	4/19/24	COPPER PIPE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	71.98
	4/19/24	WATER HEATER FOR MAINT BLD	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	599.99
	4/19/24	WATER HEATER CONNECTION	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>39.99</u>
				TOTAL:	744.93
SCOTT, BEAU	4/19/24	REIMBURSEMENT FOR WORK BOO	WATER	O-DISTR MISC	<u>254.87</u>
				TOTAL:	254.87
SHORT ELLIOTT HENDRICKSON INC	4/19/24	CITY HALL RENOVATION	GENERAL FUND	GENERAL GOVT BUILDINGS	368.00
	4/19/24	OXFORD ST CA	IMPROVEMENT CONST	OXFORD STREET RECON	12,226.98
	4/19/24	TAP TRAILS	IMPROVEMENT CONST	TAP TRAILS	2,668.98
	4/19/24	AIRPORT ROOF TERMINAL	AIRPORT	PROJECT #2	<u>3,421.30</u>
				TOTAL:	18,685.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SMALL LOT MN LLC	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	439.80
	4/19/24	BEER	LIQUOR	NON-DEPARTMENTAL	605.52
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>18.00</u>
	TOTAL:				1,063.32
SOUTHERN GLAZER'S WINE AND SPIRITS LL	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	707.13
	4/19/24	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,177.70
	4/19/24	MIX	LIQUOR	NON-DEPARTMENTAL	271.00
	4/19/24	WINE	LIQUOR	NON-DEPARTMENTAL	1,782.57
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	16.65
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	77.24
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	5.55
	4/19/24	FREIGHT	LIQUOR	O-SOURCE MISC	<u>53.65</u>
TOTAL:				8,091.49	
SRF CONSULTING GROUP INC	4/19/24	COMPREHENSIVE PLANS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>3,764.40</u>
	TOTAL:				3,764.40
STAN HOUSTON EQUIPMENT CO INC	4/19/24	SHOVELS, RAKES, EDGERS	GENERAL FUND	PAVED STREETS	<u>1,231.91</u>
	TOTAL:				1,231.91
STOREY KENWORTHY/MATT PARROTT	4/19/24	LASER CHECKS	DATA PROCESSING	DATA PROCESSING	<u>930.52</u>
	TOTAL:				930.52
TRANSOURCE TRUCK & EQUIPMENT	4/19/24	2024 VOLVO VCE0L60HK0S6225	GENERAL FUND	PAVED STREETS	<u>89,538.00</u>
	TOTAL:				89,538.00
TRI-STATE GENERAL CONTRACTING	4/19/24	WATER WORLD ANTI SLIP FLOO	AQUATIC CENTER FAC	AQUATIC CENTER FACILIT	<u>28,100.00</u>
	TOTAL:				28,100.00
ULINE	4/19/24	TOLIET PAPER, HAND TOWELS	RECREATION	FIELD HOUSE	<u>378.60</u>
	TOTAL:				378.60
VASELAAR, MEREDITH	4/19/24	REIMBURSE CERT MAIL	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>10.40</u>
	TOTAL:				10.40
VETERINARY MEDICAL CTR PA	4/19/24	KP SKOL FOOD	GENERAL FUND	POLICE ADMINISTRATION	<u>202.24</u>
	TOTAL:				202.24
WOODS, FULLER, SHULTZ & SMITH P.C.	4/19/24	MARCH SERVICES	GENERAL FUND	CITY ATTORNEY	<u>832.00</u>
	TOTAL:				832.00
WORTHINGTON GLASS INC	4/19/24	PARKS BATHROOM CHAUT	RECREATION	PARK AREAS	<u>684.00</u>
	TOTAL:				684.00
YMCA	4/19/24	2024 CONTRACT PAYMENT APRI	RECREATION	RECREATION PROGRAMS	<u>5,375.00</u>
	TOTAL:				5,375.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND			319,206.06
202		MEMORIAL AUDITORIUM			2,806.98
229		RECREATION			40,382.22
232		WGTN EDA			3,988.64
401		IMPROVEMENT CONST			58,727.40
431		AQUATIC CENTER FACILITY			28,100.00
601		WATER			7,421.36
602		MUNICIPAL WASTEWATER			20,201.86
604		ELECTRIC			35,876.50
605		INDUSTRIAL WASTEWATER			26,396.97
606		STORM WATER MANAGEMENT			5,202.59
609		LIQUOR			47,838.13
612		AIRPORT			15,168.83
702		DATA PROCESSING			2,321.14
703		SAFETY PROMO/LOSS CTRL			201,325.66
872		CABLE TELEVISION			3,223.56
873		GARBAGE COLLECTION			101,731.65
878		WASTE MANAGEMENT COLL			8,349.36
-----			GRAND TOTAL:		928,268.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADRIAN AUTO SERVICE LLC	4/12/24	#24-1535 TOWING	GENERAL FUND	POLICE ADMINISTRATION	135.00
	4/12/24	TOWING IR#24-1729	GENERAL FUND	POLICE ADMINISTRATION	<u>404.00</u>
				TOTAL:	539.00
ARNIE'S SHARPENING SERVICE	4/12/24	FINAL SHARPENING FOR SEASO	RECREATION	ICE ARENA	<u>85.00</u>
				TOTAL:	85.00
BOLTON & MENK INC	4/12/24	CHLORIDE REDUCTION PROCESS	MUNICIPAL WASTEWAT	O-PURIFY MISC	588.00
	4/12/24	WWTF FACILITY IMPROVEMENT	MUNICIPAL WASTEWAT	FA PURIFY STRUCTURES	<u>28,241.80</u>
				TOTAL:	28,829.80
COOPERATIVE ENERGY CO- ACCT # 5910807	4/12/24	FUEL	GENERAL FUND	PAVED STREETS	24.07
	4/12/24	FUEL	RECREATION	BALLFIELD MAINTENANCE	31.69
	4/12/24	SAW GAS	RECREATION	TREE REMOVAL	<u>88.15</u>
				TOTAL:	143.91
DEPUTY REGISTER #33	4/12/24	K9 LICENSE PLATES	GENERAL FUND	POLICE ADMINISTRATION	<u>12.00</u>
				TOTAL:	12.00
DUBOIS CHEMICALS INC	4/12/24	SODA ASH	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>11,425.09</u>
				TOTAL:	11,425.09
FORUM COMMUNICATIONS COMPANY	4/12/24	LEAD ELECTRIC LINE WORKER	ELECTRIC	ACCTS-INFO & INSTR ADV	<u>1,140.00</u>
				TOTAL:	1,140.00
FORWARD WORTHINGTON	4/12/24	2024 DUES	LIQUOR	O-GEN MISC	<u>500.00</u>
				TOTAL:	500.00
FREEDOM MAILING SERVICES INC	4/12/24	CASS CERTIFICATION	WATER	ACCTS-RECORDS & COLLEC	22.84
	4/12/24	CASS CERTIFICATION	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	22.83
	4/12/24	CASS CERTIFICATION	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>45.67</u>
				TOTAL:	91.34
FRONTIER COMMUNICATION SERVICES	4/12/24	PHONE SERVICE	WATER	O-PUMPING	53.51
	4/12/24	PHONE SERVICE	WATER	O-PURIFY MISC	71.66
	4/12/24	PHONE SERVICE	WATER	O-PURIFY MISC	43.21
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.66
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	61.39
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.66
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.66
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	43.21
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	54.59
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.66
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	71.66
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	69.11
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	44.92
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	69.43
	4/12/24	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	44.92
	4/12/24	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	81.14
	4/12/24	PHONE SERVICE	ELECTRIC	O-DISTR STATION EXPENS	141.66
	4/12/24	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>27.44</u>
				TOTAL:	1,164.49
	GAUL TIMOTHY E	4/12/24	SQUAD PROJECT LUNCH	GENERAL FUND	POLICE ADMINISTRATION
				TOTAL:	14.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HYUNMYEONG GOO	4/12/24	BOOTS	GENERAL FUND	ENGINEERING ADMIN	104.99
	4/12/24	LICENSE	GENERAL FUND	ENGINEERING ADMIN	122.50
	4/12/24	FOOD	GENERAL FUND	ENGINEERING ADMIN	<u>15.00</u>
				TOTAL:	242.49
GRIMMIUS NATHAN	4/12/24	SQUAD PROJECT LUNCH	GENERAL FUND	POLICE ADMINISTRATION	<u>15.00</u>
				TOTAL:	15.00
HAWKINS INC	4/12/24	CHEMICAL FILTRATION PLANT	WATER	O-PURIFY	<u>1,322.16</u>
				TOTAL:	1,322.16
IUOE LOCAL 49 FRINGE BENEFIT FUND	4/12/24	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	537.60
	4/12/24	HEALTH INS PREMIUM 49ERS	GENERAL FUND	NON-DEPARTMENTAL	431.91
	4/12/24	HEALTH INS-APRIL FOR MAY	GENERAL FUND	NON-DEPARTMENTAL	669.24
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	ELECTIONS	313.45
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	536.77
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	ENGINEERING ADMIN	344.79
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	FIRE ADMINISTRATION	90.78
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	2,378.22
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	PAVED STREETS	1,392.49
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	752.26
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	PUBLIC WORK SHOP	1,022.62
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	ICE AND SNOW REMOVAL	590.78
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	LAKE IMPROVEMENT	125.38
	4/12/24	HEALTH PREMIUM 49ERS	GENERAL FUND	LAKE IMPROVEMENT	241.61
	4/12/24	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	492.10
	4/12/24	HEALTH INS PREMIUM 49ERS	RECREATION	NON-DEPARTMENTAL	411.97
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	FIELD HOUSE	125.38
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	493.66
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	BALLFIELD MAINTENANCE	448.59
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	ICE ARENA	61.34
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,453.59
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	PARK AREAS	1,583.10
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	752.24
	4/12/24	HEALTH PREMIUM 49ERS	RECREATION	TREE REMOVAL	241.61
	4/12/24	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	4.15
	4/12/24	HEALTH INS PREMIUM 49ERS	IMPROVEMENT CONST	NON-DEPARTMENTAL	51.16
	4/12/24	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	MURRAY AVE-NOBLES-TREV	31.34
	4/12/24	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	1 AV SW-KNOLLWD TO BIK	258.59
	4/12/24	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	254.67
	4/12/24	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	OVERLAY PROGRAM	470.16
	4/12/24	HEALTH PREMIUM 49ERS	IMPROVEMENT CONST	3RD & 4TH AVE-9TH TO 1	31.34
	4/12/24	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	572.46
	4/12/24	HEALTH INS PREMIUM 49ERS	WATER	NON-DEPARTMENTAL	561.40
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	188.48
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-PUMPING	188.24
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	405.87
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-PURIFY LABOR	405.55
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	619.05
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DIST UNDERGRND LINES	826.66
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DISTR METERS	672.59
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DISTR METERS	110.23
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	755.39
	4/12/24	HEALTH PREMIUM 49ERS	WATER	O-DISTR MISC	538.02
	4/12/24	HEALTH PREMIUM 49ERS	WATER	M-SOURCE WELLS & SPRNG	501.50
	4/12/24	HEALTH PREMIUM 49ERS	WATER	M-TRANS MAINS	407.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/12/24	HEALTH PREMIUM 49ERS	WATER	M-TRANS HYDRANTS	156.73
	4/12/24	HEALTH PREMIUM 49ERS	WATER	M-DISTR METERS	493.02
	4/12/24	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	227.25
	4/12/24	HEALTH PREMIUM 49ERS	WATER	PROJECT #2	39.18
	4/12/24	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	117.54
	4/12/24	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	31.34
	4/12/24	HEALTH PREMIUM 49ERS	WATER	PROJECT #11	62.69
	4/12/24	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	772.96
	4/12/24	HEALTH INS PREMIUM 49ERS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	773.23
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	224.26
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	204.01
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,378.09
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABOR	1,261.18
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	663.41
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	664.16
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	971.64
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	961.78
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,088.07
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1,243.68
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #7	54.85
	4/12/24	HEALTH PREMIUM 49ERS	MUNICIPAL WASTEWAT	PROJECT #7	47.01
	4/12/24	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	51.61
	4/12/24	HEALTH INS PREMIUM 49ERS	STORM WATER MANAGE	NON-DEPARTMENTAL	195.62
	4/12/24	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	62.69
	4/12/24	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STORM DRAINAGE	993.67
	4/12/24	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	501.50
	4/12/24	HEALTH PREMIUM 49ERS	STORM WATER MANAGE	STREET CLEANING	250.75
	4/12/24	HEALTH INS PREMIUM 49ERS	AIRPORT	NON-DEPARTMENTAL	5.59
	4/12/24	HEALTH PREMIUM 49ERS	AIRPORT	O-GEN MISC	<u>31.69</u>
				TOTAL:	36,875.00
JERRY'S AUTO SUPPLY OF WORTHINGTON INC	4/12/24	AIR FILTER #202	WATER	O-DIST UNDERGRND LINES	<u>76.91</u>
				TOTAL:	76.91
LAW ENFORCEMENT LABOR SERVICES INC #27	4/12/24	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	<u>344.16</u>
				TOTAL:	344.16
LIEPOLD RANDY	4/12/24	BOOTS	GENERAL FUND	POLICE ADMINISTRATION	<u>134.99</u>
				TOTAL:	134.99
MINNESOTA CHILD SUPPORT PAYMENT CTR	4/12/24	SUPPORT ORDER	GENERAL FUND	NON-DEPARTMENTAL	<u>139.82</u>
				TOTAL:	139.82
MINNESOTA ENERGY RESOURCES CORP	4/12/24	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	649.62
	4/12/24	MINNESOTA ENERGY RESOURCES	GENERAL FUND	FIRE ADMINISTRATION	1,635.44
	4/12/24	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	1,430.00
	4/12/24	MONTHLY SERVICE	RECREATION	FIELD HOUSE	826.94
	4/12/24	MONTHLY SERVICE	WATER	O-PURIFY MISC	89.36
	4/12/24	MONTHLY SERVICE	WATER	O-DISTR MISC	117.19
	4/12/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	117.19
	4/12/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	234.39
	4/12/24	MONTHLY SERVICE	LIQUOR	O-GEN MISC	<u>939.36</u>
				TOTAL:	6,039.49
MINNESOTA MUNICIPAL UTILITIES ASSOC	4/12/24	MINNESOTA MUNICIPAL UTILIT	ELECTRIC	ADMIN MISC	<u>8,602.00</u>
				TOTAL:	8,602.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MISCELLANEOUS V ALLEN, HERB	4/12/24	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
ANDERSON, PETER	4/12/24	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
RUPPERT, BRETT & CAROL	4/12/24	MISCELLANEOUS VENDOR	MUNICIPAL WASTEWAT	O-PURIFY MISC	500.00
KLASSEN, BRAD	4/12/24	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
ROTSCHAFFER, TERRY	4/12/24	MISCELLANEOUS VENDOR	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
WESTMINSTER PRESBYTERI	4/12/24	HEATING AND COOLING FOR BU	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>300.00</u>
				TOTAL:	1,850.00
MN DEPT OF LABOR & INDUSTRY	4/12/24	ELEVATOR OPERATION FEE	RECREATION	FIELD HOUSE	<u>100.00</u>
				TOTAL:	100.00
MORRIS ELECTRONICS INC	4/12/24	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	78.13
	4/12/24	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	78.13
	4/12/24	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>156.24</u>
				TOTAL:	312.50
MOTOROLA SOLUTIONS	4/12/24	ERS SQUAD CAR VIDEO SYSTEM	GENERAL FUND	POLICE ADMINISTRATION	<u>91,668.40</u>
				TOTAL:	91,668.40
ONE OFFICE SOLUTION-WOUTIL	4/12/24	BATTERIES	WATER	ACCTS-RECORDS & COLLEC	7.13
	4/12/24	BATTERIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	7.13
	4/12/24	BATTERIES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>14.23</u>
				TOTAL:	28.49
NMC INDUSTRIAL SERVICES, LLC	4/12/24	SERVICE CALL LIFT	LIQUOR	O-GEN MISC	<u>242.98</u>
				TOTAL:	242.98
RUNNINGS SUPPLY INC-ACCT#9502440	4/12/24	RUNNINGS SUPPLY INC-ACCT#9	WATER	O-DISTR METERS	8.49
	4/12/24	BOOTS JOE	ELECTRIC	O-DISTR MISC	<u>170.00</u>
				TOTAL:	178.49
SCHAAP SANITATION	4/12/24	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	119.66
	4/12/24	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	66.86
	4/12/24	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	728.11
	4/12/24	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	104.73
	4/12/24	MONTHLY SERVICE	GENERAL FUND	CENTER FOR ACTIVE LIVI	44.21
	4/12/24	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	159.21
	4/12/24	MONTHLY SERVICE	RECREATION	FIELD HOUSE	208.65
	4/12/24	MONTHLY SERVICE	RECREATION	ICE ARENA	241.29
	4/12/24	MONTHLY SERVICE	RECREATION	PARK AREAS	728.11
	4/12/24	MONTHLY SERVICE	RECREATION	PARK AREAS	104.73
	4/12/24	MONTHLY SERVICE	RECREATION	10TH STREET PAVILION	182.16
	4/12/24	MONTHLY SERVICE	WATER	O-DISTR MISC	119.40
	4/12/24	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	343.50
	4/12/24	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	207.40
	4/12/24	MONTHLY SERVICE	LIQUOR	O-GEN MISC	279.44
	4/12/24	MONTHLY SERVICE	AIRPORT	O-GEN MISC	<u>106.27</u>
				TOTAL:	3,743.73
SCHNIEDER STEPHEN	4/12/24	8TH AVE RECON MEDIATION	GENERAL FUND	ENGINEERING ADMIN	<u>142.01</u>
				TOTAL:	142.01
SCHROEDER BRYANT	4/12/24	K9 SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	<u>358.43</u>
				TOTAL:	358.43
SCHWALBACH ACE #6067	4/12/24	BUTANE TORCH FOR METER SPL	WATER	O-DISTR METERS	28.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	<u>28.58</u>
STUART C IRBY CO	4/12/24	STUART C IRBY CO	ELECTRIC	O-DISTR MISC	<u>272.75</u>
				TOTAL:	272.75
THOMSON REUTERS - WEST	4/12/24	MARCH SOFTWARE SUBSCRIPTIO	GENERAL FUND	POLICE ADMINISTRATION	<u>288.11</u>
				TOTAL:	288.11
ULINE	4/12/24	EVIDENCE JARS	GENERAL FUND	POLICE ADMINISTRATION	<u>80.86</u>
				TOTAL:	80.86
US TREASURY	4/12/24	RENTAL OF NIGHT VISION EQU	GENERAL FUND	POLICE ADMINISTRATION	<u>600.00</u>
				TOTAL:	600.00
VISIONS, INC	4/12/24	2024 BUDGET TABS	GENERAL FUND	AUDITS AND BUDGETS	<u>2,825.15</u>
				TOTAL:	2,825.15
WALKER ELECTRIC LLC	4/12/24	WALKER ELECTRIC LLC	ELECTRIC	FA DISTR METERS	<u>1,692.75</u>
				TOTAL:	1,692.75
WESCO RECEIVABLES CORP	4/12/24	WESCO RECEIVABLES CORP	ELECTRIC	FA DISTR ST LITE & SIG	<u>540.79</u>
				TOTAL:	540.79
PRAIRIE VIEW LTD PSHP	4/12/24	PRAIRIE VIEW LTD PSHP	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>500.00</u>
				TOTAL:	500.00

===== FUND TOTALS =====

101	GENERAL FUND	110,205.84
202	MEMORIAL AUDITORIUM	1,589.21
229	RECREATION	8,660.30
401	IMPROVEMENT CONST	1,101.41
601	WATER	9,919.23
602	MUNICIPAL WASTEWATER	42,452.78
604	ELECTRIC	13,676.46
605	INDUSTRIAL WASTEWATER	11,425.09
606	STORM WATER MANAGEMENT	2,055.84
609	LIQUOR	1,961.78
612	AIRPORT	143.55

	GRAND TOTAL:	203,191.49

PACKET: 05070 PAYROLL 4/12/24 - 9
 VENDOR SET: 01 CITY OF WORTHINGTON *** DRAFT/OTHER LISTING ***
 BANK: 1 FIRST STATE BANK SOUTHWES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
D00173		DEFERRED COMP- MINNESOTA STATE	D	4/17/2024			002188	7,463.53
E00088		EFTPS	D	4/17/2024			002189	67,894.01
M00512		MEDSURETY LLC	D	4/17/2024			002190	8,231.98
M00512		MEDSURETY LLC	D	4/17/2024			002191	3,156.25
M00512		MEDSURETY LLC	D	4/17/2024			002192	124.98
M00309		MINNESOTA STATE RETIREMENT SYSTD		4/17/2024			002193	2,420.00
P00039		PUBLIC EMPLOYEES RETIREMENT ASSD		4/17/2024			002194	57,705.72
S00202		STATE OF MINNESOTA DEPT OF REVED		4/17/2024			002195	13,744.88

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	160,741.35	160,741.35
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	8	0.00	160,741.35	160,741.35