

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, April 23, 2012
City Hall Council Chambers**

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. PUBLIC HEARING - ENGINEERING (BLUE) CASE ITEM 2**
 - 1. Public Hearing - 2012 Street and Alley Reconstruction Improvements**
 - a. Open Hearing
 - b. Hearing Presentation
 - c. Testimony
 - d. Close Hearing
 - e. Action on Hearing
- D. AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- E. CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Special Meeting April 9, 2012
 - b. City Council Minutes of Regular Meeting April 9, 2012
 - c. City Council Minutes of Special Meeting April 16, 2012
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Park & Recreation Advisory Board Meeting Minutes of April 4, 2012
 - b. Water & Light Commission Meeting Minutes of April 16, 2012
 - c. WREDC Board of Directors Meeting Minutes of March 15, 2012
 - d. Memorial Auditorium Advisory Board Meeting Minutes of March 7, 2012
 - 3. FINANCIAL STATEMENTS

- a. Municipal Liquor Store Income Statement for the Period of January 1, 2011 through December 31, 2011
 - b. General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period of January 1, 2011 through December 31, 2011
 - c. Municipal Liquor Store Income Statement for the Period of January 1, 2011 through December 31, 2011
 - d. General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period of January 1, 2012 through March 31, 2012
4. A. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
- Case Item
1. Minnesota Department of Transportation Lease Agreement
- B. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)
- Case Item
1. Set Public Meeting for Review of Storm Water Pollution Prevention Plan
5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Second Reading Proposed Ordinance for the Establishment of a Public Arts Commission
2. Nominating Committee Recommendations
3. Resolution Designating Polling Places for Election Precincts and to Establish and Combine Certain Polling Places within the City of Worthington

G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

2. Hearing on 2012 Street and Alley Reconstruction Improvements
3. Approve Plans and Specifications for Industrial Wastewater Treatment Facility Improvements
4. Approve Plans and Specifications for Collegeway Reconstruction
5. Amend Pavement Restoration Policy
6. Grant Agreement for Airport Chemical Loading Pad and Storage Building

H. CITY COUNCIL BUSINESS - COMMUNITY/ECONOMIC DEVELOPMENT (GRAY)

Case Items

1. Call for Public Hearing - Establishment of TIF District #15 (Hotel/Event Center Project)
2. Event Center Project Update
3. Authorization to Proceed with Site Work Design for Event Center

I. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

J. CITY ADMINISTRATOR REPORT

K. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, APRIL 9, 2012**

The meeting was called to order at 6:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Mike Woll, Ron Wood (6:16 p.m.). Honorary Council Member: Kevin Donovan.

Staff present: Craig Clark, City Administrator; Mike Cumiskey, Public Safety Director; Chris Dybevick, Police Captain; Janice Oberloh, City Clerk.

Others present: None.

2012 PUBLIC SAFETY PLAN

Mike Cumiskey, Public Safety Director, presented the 2012 Public Safety Plan to Council. The Plan will be submitted to Council for their consideration for approval at their regular meeting at 7:00 p.m. Chief Cumiskey reviewed the process use by his department in preparing the plan, noting that there were no public safety plans in existence to use for a template so the Worthington Police Department would be unique in the development of such a plan. The process used by Council in the development of their strategic plan was used. Discussion included impediments to vision and success, and department goals. Alderman Nelson requested the deletion of a portion of a sentence on page 7 of the document that states "*While the love of money is the root of all evil...*"

Council and staff also reviewed the 2012 Worthington Volunteer Fire Department Public Safety Plan, including objectives for training, staffing communication, and special volunteer committees.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to adjourn the meeting at 6:58 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, APRIL 9, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Kevin Donovan.

Staff present: Craig Clark, City Administrator; Mike Cumiskey, Public Safety Director; Chris Dybevick, Police Captain; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Jim Laffrenzen, Public Works Superintendent; Scott Rosenberg, Park Superintendent; Janice Oberloh, City Clerk.

Others present: Ana Anthony, Daily Globe; Steve DeGroot; Bill and Betsy Wetering; Bill Collin; Gail Holinka, Mindy Kuhl, Andy Johnson, and others.

PRESENTATION OF RETIREMENT PLAQUE

Mayor Oberloh presented Steve DeGroot with a plaque recognizing his almost forty years with the City when he recently retired from his position as Street Supervisor for the Public Works Department.

AGENDA APPROVED

The motion was made by Alderman Ten Haken, seconded by Alderman Nelson and unanimously carried to approve the agenda as presented.

CONSENT AGENDA APPROVED

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to approve the consent agenda as follows:

- City Council Minutes - special meeting March 19, 2012; special meeting March 26, 2012; regular meeting March 26, 2012
- Minutes of Boards and Commissions - Planning Commission Minutes of April 3, 2012; Water & Light Commission Minutes of April 2, 2012
- Temporary on-sale beer license for Nobles County Speedway, Inc., 1600 Stower Drive, for the license period April 10 - December 31, 2012
- Temporary on-sale liquor license for the Worthington Area Chamber of Commerce for their 2012 Salute to Women Banquet, Monday, April 23, 2012, at BenLee's Café, 212 Tenth Street
- Annual park concession fees which reflected a \$5 increase per permit type, with the exception of the "historical permit", as follows:

<u>Type</u>	<u>2011</u>	<u>2012</u>
one-day (non profit)	\$ 55	\$ 60
one-day (profit making)	\$ 65	\$ 70
annual non-profit	\$ 70	\$ 75

annual profit making	\$165	\$170
historical permit	\$ 50	\$ 50
annual mobile permit (non-profit)	\$265	\$270
annual mobile permit (profit making)	\$365	\$370

All permits require a \$100 clean up deposit which is refunded if all trash/garbage is removed and disposed of in a proper manner.

- Adult Soccer League Fees to remain the same as 2011 level of \$2,000
- Bills payable and totaling \$901,558.33 be ordered paid

FIRST READING PROPOSED ORDINANCE ESTABLISHING PUBLIC ARTS COMMISSION

Council considered a proposed ordinance that would amend Title IX of the Worthington City Code by adding Chapter 101.000 establishing a Public Arts Commission s follows:

The City Council of the City of Worthington, do ordain:

Section I.

The Worthington City Code Title IX, Chapter 101 shall be added and shall read as follows:

§101.000 PUBLIC ARTS COMMISSION

- (A) Establishment. A Public Arts Commission is hereby established.
- (B) Definition. For the purposes of this Ordinance, Public Art is hereby defined as: Artwork within the corporate limits of the City of Worthington for physical artwork which is viewable from public spaces, whether on public or private land or buildings, whether owned by an individual, a business entity or the City of Worthington.
- (C) Purpose. The purpose of the Public Arts Commission shall include but not be limited to:
 - (1) Promoting and providing opportunities for public art to enrich the Worthington Community.
 - (2) Establishing voluntary compliance standards and guidelines for public art within the City of Worthington;
 - (3) Determining the process and standards of accepting or declining gifts or installations of public art;

- (4) Finding and evaluating funding sources for public arts projects;
 - (5) Establishing the procedure and funding sources for the maintenance of public art;
 - (6) Establishing voluntary compliance guidelines for placement of public art;
 - (7) Ensuring that obsolete public art is properly disposed of;
 - (8) Providing forums and hearings to discuss public arts and/or architectural influences of projects and to determine and make recommendations about public arts projects to the City Council; and
 - (9) Reviewing and approving all public art proposals as provided within the guidelines of Title 15, Section 153.04 of the Worthington City Code.
- (D) **Composition.** The commission shall be comprised of seven members: five of whom shall be at-large members, one shall be a member of the City Council, and one member shall be either an ex-officio high school or college student member. The Council member and student member shall serve one-year terms. The initial terms for the at-large members shall be staggered as follows: (1) one-year term, (2) two-year terms, and (2) three-year terms. Thereafter, the at-large members shall serve 3-year terms. All members of the commission, including those appointed to fill an unexpired term, shall be appointed by the Mayor with Council approval. No member may be reappointed who has served 2 consecutive full terms of 3 years. A quorum of the commission shall consist of four members.
- (E) **Duties.** The Duties of the Commission shall be:
- (1) The Public Arts Commission shall act in an advisory capacity to the City Council for the City and shall make recommendations to the City Council on issues regarding public art within the city limits.
 - (2) The Public Arts Commission may develop and implement Policies and Procedures, as necessary, with approval by the City Council, to meet the purpose and objectives of the Commission.
 - (3) The Public Arts Commission shall review projects that meet any of the following criteria, in accordance with its written Policies and Procedures.
 - (a) Any art project on City park property, public or private property if such project meets the definition of public art.
 - (b) Gifts of public art offered to the City.
 - (c) Any non-public art project that requires a conditional use permit, variance, franchise agreement, or other action requiring approval of the City Council.

- (d) Public art, as defined in Section B, that requires maintenance or restoration.
 - (e) City improvement or facility projects that may include public art.
 - (f) Highly-visible private art, when requested by the owner.
 - (g) Other arts-related projects, as directed by the City Council.
- (4) Applications for projects, or requests to be on the meeting agenda, should be submitted to the Public Arts Commission 7 days prior to the date of regularly scheduled Commission meetings. Projects must be submitted on the form specified and include the criteria as stated in the Commission's Policies and Procedures.
- (F) Funding. Funds for construction or maintenance of Public Arts projects shall be held by the City in accounts dedicated for Public Arts use.

Section II.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

The Commission will promote opportunities for public art, identify funding sources for projects, determine proper placement of art within public buildings and spaces, ensure art is maintained and disposed of properly and establish a public hearing process to help ensure public acceptance of art projects. The AOK Club received a grant of \$2,000 in 2011 for the development of an ordinance and policy and procedures for a Public Arts Commission. Council also reviewed the proposed "Policies and Procedures" for the Commission that would be submitted for Council approval following the adoption of the proposed ordinance.

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to give a first reading to the proposed ordinance.

RECOMMENDATION TO NOBLES COUNTY BOARD OF COMMISSIONERS FOR REDISTRICTING PLANS

The Nobles County Auditor presented five redistricting plans to the Nobles County Board of Commissioners at their April 3, 2012 meeting for their initial consideration. County redistricting is required based on the results of the 2010 census and the Commissioners must make their decision at their April 17, 2012 meeting. Three of the five plans have three full Worthington representatives and divide the rest of the county with various alternatives. Brad Chapulis, Director of

Community/Economic Development, noted that the census also showed that 59.9% of Nobles County population live in the city of Worthington.

Following discussion, the consensus of the Council was to strongly oppose plan number 1 and recommend redistricting plan 3 or 4, which would have three commissioners living in the city of Worthington.

PUBLIC SAFETY PLAN APPROVED

At their April 9, 2012 special meeting, Council reviewed the proposed Public Safety Plan with Mike Cumiskey, Public Safety Director, and Chris Dybevick, Police Captain. Following the review, Council had requested a minor language change prior to Council approval of the document.

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to approve the Public Safety Plan with the earlier requested revision.

PLEASANT PARK LEASE AGREEMENT BETWEEN CITY OF WORTHINGTON AND ISD 518 APPROVED

Staff presented a lease agreement between the City of Worthington and ISD 518 for a portion of the School's property on the west side of Pleasant Avenue for the continued usage of the property for the city park referred to as "Pleasant Park". A lease between the City and the School District for the park had expired in May of 1984, and the entities have been operating on a verbal agreement since that time. Following an audit by the League of Minnesota Cities loss control department, it was recommended the current playground equipment be replaced to meet Consumer Product Safety Guidelines. Replacement is scheduled for this spring and both school and city staff agreed a formal lease should be entered into. Jim Laffrenzen, Public Works Superintendent, noted the new equipment will be paid for with grant money. The agreement has been reviewed by the City Attorney, and specifies the initial rent for the premise will be \$1.00 per year, that the lease shall automatically renew on July 1, 2012 and upon the 1st day of July each year thereafter unless either party provide written notice of termination of the lease no less than nine days prior to July 1st of any year. The lease also addresses current and future leasehold improvements.

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to approve the lease agreement with ISD 518 for the property known as "Pleasant Park", and to authorize the Mayor and Clerk to execute the agreement.

ATHLETIC FACILITIES USE AGREEMENT BETWEEN CITY OF WORTHINGTON AND ISD 518 APPROVED

Council considered an agreement between the City of Worthington and ISD 518 for the District to use the Centennial softball-youth baseball diamonds for their varsity softball program, and for the City to use the District's track for the City summer youth track program. The term of the agreement is for three months from April 1 to July 1, 2012, then to automatically renew on July 1, 2012 for successive terms unless written notice is given by either party to the other no less than 90 days prior to July 1st of any year. The City Attorney has reviewed the agreement.

The motion was made by Alderman Woll, seconded by Alderman Nelson and unanimously carried to approve the Athletic Facilities Use Agreement between the City of Worthington and ISD 518.

SUMMER YOUTH RECREATION PROGRAM FEES APPROVES

Per the City's operation and management agreement with the YMCA for the City's summer youth recreation program, the YMCA is required to present their proposed fee structure for summer youth programs to City Council for adoption. Council was requested to consider the following fee schedule:

Day Camp

<u>2011 fees</u>	<u>2012 proposal (#1)</u>	<u>Times</u>	<u>Program</u>
\$47/37	\$64/54	Mon-Wed-Fri 9 am to Noon	Original program offering
\$84/74	\$100/90	Mon-Wed-Fri 9 am to Noon	New program 2011
\$84/74	\$100/90	Mon-Fri Noon - 3 pm	New program 2011
\$158/148	\$180/160	Mon-Fri 9 am - 3 p.m.	New program 2011
\$15	\$30	Early drop/late pick up	New program 2011

Andy Johnson, YMCA, noted the increase to day camp fees were slightly heavier as they had been running at about \$.75 to \$.77 per hour, and were going to be increased to \$1 per hour.

<u>Youth Sports Programs</u>	<u>2011 Fee</u>	<u>2012 Proposed Fee</u>	
Rookie League Baseball	\$44	\$45	
Junior League Baseball	\$49	\$50	
Softball League	\$48	\$50	
Track	\$37	\$38	
Tennis	\$39	\$40	
Golf	\$41	\$50	(This program is operated by Prairie View, the YMCA is only including this within the promotional brochure)

3 on 3 Basketball - \$95 per team - 6 week program, 2 games per night, 2 nights per week
Summer Soccer - \$45 - 5 week program, 3 hours per day, 2 days a week

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to approve the Summer Youth Recreation Program Fees.

ADOPT A PARK DONATION POLICY APPROVED

At their July 25, 2011 meeting, Council considered a Park Donation Policy brought forward by the Park Advisory Board as recommended by the League of Minnesota Cities. The policy would establish guidelines, standards and procedures for the installation and care of donated park improvements. Council tabled action on the policy to allow the Memorial Auditorium Advisory Board to complete their work on a Public Arts Policy to avoid a potential conflict. Any references to donation of public art have been removed from the policy.

The motion was made by Alderman Nelson, seconded by Alderman Ten Haken and unanimously carried to approve the Park Donation Policy as presented.

RESOLUTION NO. 3492 ADOPTED RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT

At their March 26, 2012 regular meeting, Council adopted Resolution No. 3490 ordering preparation of report on the following proposed street and alley improvements:

Improving the following described streets by regrading, base reconstruction, resurfacing, and necessary curb and gutter reconstruction:

- Franklin Street from East Avenue to Sherwood Street;
- Sherwood Street from Nobles Street to Franklin Street;
- Trevor Street from East Avenue to Murray Avenue;
-

Improving the following described alleys by regrading, base reconstruction, and resurfacing:

- Alley in Block 28, Plat of Worthington (between 9th Street and 10th Street) from Sixth Avenue to Seventh Avenue, abutting lots 2, 3, 10, and 11 (northeasterly alley);
- Alley in Block 28, Plat of Worthington from Sixth Avenue to Seventh Avenue, abutting Lots 4, 5, 8, and 9 (southwesterly alley).

Approximately 30 property owners are proposed to be assessed for the street and alley reconstructions. Staff was requesting that Council adopt a proposed ordinance receiving the report and ordering a hearing on the 2012 street and alley reconstruction improvements.

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to adopt the following resolution:

RESOLUTION NO. 3492

RECEIVING REPORT AND CALLING FOR HEARING ON PROPOSED IMPROVEMENT

(Refer to Resolution File for complete copy of Resolution)

SEWER USER AGREEMENTS APPROVED - TRU SHINE TRUCK WASH AND WASHOUT AND D&H TRANSPORTATION SERVICES

The City's sewer user ordinance requires that use of a public sewer by a significant industrial user or a user having greater than normal domestic strength waste shall not be permitted except as provided for by a user agreement. Federal and state requirements also provide that significant industrial users be specifically controlled by municipalities, and that restrictions on all users be in place to protect the treatment works. Staff presented two new sewer user agreements for Tru Shine Truck Wash and Washout and D&H Transportation Services.

Dwayne Haffield, Director of Engineering, explained we were asking for Tru Shine and D&H to be subject to a surcharge for phosphorous loadings that exceed their allocation, which would increase as their deviation increases. Between samples we've been experiencing problems with fairly erratic loadings, which has definite impact to the treatment plant. Both companies are cooperating - D&H had another compliant month, and Tru Shine is making some capital investments to bring their loadings in line with the agreement. Tru Shine is, however, looking for doubling of their flow allocation, and D&H is looking for an increase in their BOD allocation.

Following discussion, the motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to approve the sewer user agreements with Tru Shine Truck Wash and Washout and D&H Transportation Services.

TEXT AMENDMENT (PETROLEUM BULK STATIONS) DENIED - INSTALLATION OF ADDITIONAL TANKS APPROVED FOR B&J OIL

At their February 13, 2012 meeting, Council tabled action on a text amendment application submitted by B & J Oil that would allow petroleum bulk stations as a permitted or conditional land use in the "B-3" - General Business zoning districts. B&J Oil is located in an area currently zoned B-3, where bulk oil storage is not permitted, but was in operation at the time the ordinance was enacted and received "grandfathered" status. The applicant was seeking to install three additional bulk storage tanks on his property to comply with a Biodiesel Content Mandate. Approval of the text

amendment would also grant all property owners within B-3 districts the same opportunity, which would contradict the City's Comprehensive Plan.

The applicant then requested an interpretation of Title XV, Section 155.201 of the City Code regarding non-conforming land uses, noting that installation of the 3 tanks is not an expansion / enlargement of his business but a legal obligation for compliance. Staff had forwarded the request for interpretation to the Planning Commission for consideration at their April 3rd meeting. The Commission voted 3-1 to adopt B&J's interpretation. Staff then met with City Attorney Mark Shepherd, who's opinion was that it was not appropriate for the Planning Commission to have addressed the interpretation issue by direct request from the applicant and City staff and without the request for advice coming from City Council. Mr. Shepherd further stated the Commission's jurisdiction to act upon B&J's request ended with its recommendation to Council to deny the text amendment as that issue remained pending with the Council.

Brad Chapulis, Director of Community/Economic Development, noted that the City Attorney's opinion included that if Council decided to interpret Section 155.201 of the City Code in a way that would allow the addition of additional tanks to the subject property, a more rational basis would be that the Ordinance was not intended to prohibit a moveable or temporary structure even though it will occupy a greater area of land than was occupied at the time the ordinance became applicable to the premises - because the tanks on the property are not set on a foundation, they are classified as moveable or temporary. That interpretation could be applied in future cases and would not seem to be at odds with the overall policy of discouraging non-conforming uses.

Staff was recommending that Council also consider another alternative where B&J Oil would submit an application for an Interim Use Permit should Council choose to deny the text amendment, as an interpretation of the non-conforming ordinance may have unintended consequences in the future. This alternative would avoid an interpretation of the non-conforming use ordinance which might which . The permit would allow use of a property for a reasonable amount of time in a manner that is not permitted in the applicable zoning district or not part of the long-term plan.

Bill Collin, B&J Oil, and his attorney Bill Wetering, were present at the meeting to discuss the request. Mr. Collin is not interested in moving his business at this time, but is only looking at adding three tanks to comply with the mandate. Mr. Collin said he has completed the application to the Minnesota Pollution Control Agency for the additional tanks.

Following discussion, the motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to deny the request from B&J Oil for a text amendment.

After further discussion, the motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to allow the installation of three additional movable/temporary tanks to the site occupied by B&J Oil on the basis that the ordinance was not intended to prohibit a

moveable/temporary structure to be placed/installed on a property containing a non-conforming use even though it will occupy a greater area of land than was occupied at the time the ordinance became applicable to the premise.

AMENDMENT TO WORKFORCE HOUSING PROGRAM APPROVED

In 2008 Council adopted a Workforce Housing Program to stimulate home ownership opportunities for individuals or families with incomes that do not exceed 80% of the area median income within the boundaries of the City's TIF District #7. The program assists with the public infrastructure costs associated with a lot where a new single family home has been constructed or purchased by eligible home buyers, set up through a five year forgivable loan. The City has not received any applications to date for the program. Information obtained by staff indicated that the program's major drawback was the sale price ceiling, currently \$150,000, since the cost of construction easily exceeds that number. Maximum sales price range from \$169,000 to \$237,031 with the USDA Rural Development and MHFA-MCPP programs. Staff was requesting that Council amend the program to increase the maximum sales price to the ceiling of \$237,031.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to approve the amendment to the Workforce Housing Program raising the established maximum sales price to \$237,031.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - reported on an E.O. Olson Committee meeting. They are looking at changing the fund to an endowment and heard some presentations for investment proposals. They also discussed the dredge site which was purchased with funds from the E.O. Olson trust.

Alderman Ten Haken - reported that at a recent ATP meeting the District Engineer mentioned the detour to Hwy. 60 - they will rebuild the road when they are done with Hwy. 60. However, Mr. Swanson is retiring in July and Alderman Ten Haken would like us to have something in place to make sure this offer gets on record.

Alderman Kuhle - no meetings to report on but did inquire about where we are at with the dock process. Discussion ensued.

Alderman Nelson - nothing to report.

Alderman Wood - nothing to report.

Alderman Woll - nothing to report.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reported he will be attending the WREDC strategic planning meeting on Friday morning at 7. Alderman Ten Haken will check his calendar for attendance as Mayor Oberloh will be out of town.

Worthington City Council
Regular Meeting, April 9, 2012
Page 11

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 8:50 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, APRIL 16, 2012**

The meeting was called to order at 6:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Kevin Donovan.

Staff present: Craig Clark, City Administrator; Janice Oberloh, City Clerk.

DOCK PERMIT APPLICATIONS APPROVED

Staff received the following applications to install a private dock on public property in accordance with requirements:

<u>Applicant</u>	<u>Location</u>
Clarence Kremer	Across the street from 916 West Lake Avenue
Tim Gaul	Across the street from 625 Lake Avenue
Bruce Pass	Across the street from 214 Lake Street

Jim Laffrenzen, Public Works Superintendent, noted that, although the following applicants have not yet submitted their applications, they have, and most likely will, continue to install a dock. He was requesting Council approval of the following dock permits contingent upon staff receiving the required applications, insurance certificates and permit fees:

<u>Applicant</u>	<u>Location</u>
Dale Ryen	Across the street from 920 West Lake Avenue
Evelyn Lambert	Across the street from 610 West Lake Avenue
*Doug Fransen	Across the street from 702 West Lake Avenue
David Holinka	Across the street from 200 Lake Street
Auturo Martinez & Jenny Andersen-Martinez	Across the street from 1977 South Shore Drive
Rolf Carlson	Across the street from 117 Lake Avenue

The dock across the street from 702 West Lake Avenue is a shared/maintained dock by three neighbors, but Mr. Fransen would be the current permit holder.

Mayor Oberloh presented minutes from the June 13, 2011 Council meeting where action was taken on dock permits, with a moratorium on future permits to allow for discussion on a marina. Mr. Laffrenzen added that the moratorium was also for Council to discuss fees and the permits themselves, and a possible lottery system.

Mr. Laffrenzen provided information obtained from the Cities of Albert Lea and Minnetonka Beach on their dock programs. Council discussed the issue at length, including number of permits allowed, who should be entitled to apply for permits, elimination of the docks on public property all together, installation of a marina, and various other aspects.

Alderman Wood said that the current permit applicants should not be held up over this discussion and moved to approve the nine applications as presented. The motion was seconded by Alderman Kuhle and unanimously carried.

Discussion continued on the dock issue. Alderman Wood left the meeting at 6:32 p.m.

CONTINUATION OF DISCUSSION ON CITY OF WORTHINGTON'S STRATEGIC PLAN

Council and staff continued their update/discussion of the strategic plan.

New fire station - City Administrator Craig Clark said the City could bond for the whole thing and have some on the general fund as opposed to paying for the entire thing with hospital proceeds. If Council chose to bond, staff suggested we bond for the whole amount and decide later how much we would pay with hospital dollars and how much from the general fund going forward. Discussion included partial payment of the fire hall with hospital proceeds. Following discussion, Council consensus was to bond for the entire project and look at an annual repayment.

Hotel project - the City is doing an Economic Development TIF for the project of \$450,000. Staff would like to internally finance that rather than bond for it because of the rate we are getting on interest earnings. It would, however, tie up some of the dollars set aside for economic development. Council consensus was to go with staff's suggestion.

Liquor Store - Council consensus was to delay this project until some of the current projects have been completed.

Facility renewal between Memorial Auditorium and ISD 518 - staff noted that ISD 518 currently pays the Auditorium \$12,523 for 62 days of use. Based on additional costs, staff would like to see that amount increase. Following discussion, Council agreed the amount should increase - Alderman Woll suggested it be increased to \$15,000 and eventually to \$20,000.

Trails - Staff noted we need to continue to work on this - the Chamber had a trail committee in the past, we'll ask if that could be reactivated for input and interest in a master plan

ADJOURNMENT

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 8:04 p.m.

Memorial Auditorium Advisory Board of Directors meeting

March 7, 2012

Attending: Bernice Camery, Mike Woll, Matt Oleske, Director Margaret V., Diane Graber

Agenda: The meeting was called together by Bernice Camery at 4:35. The minutes and agenda were approved.

Reports: The financial report was given review as a quarterly task. It was approved by the Advisory Board.

It was suggested and agreed upon that in the upcoming budgets there should be built a depreciation fund.

The ongoing renovation projects were discussed. The carpets have been replaced on steps on all levels! The "punch list" has not been signed as yet because there is outside work to be done. The Drainage issues have not been solved and more work needs to be addressed.

Further ideas regarding "premium seating" were brought forward and will be further investigated and stand on the agenda for the next meeting.

Concession fee rental was reviewed again and based on what the cost should be, if there needs to be a refrigerator and how that could tie into a potential theatre liquor license. Margaret will forward the fee policy and it currently stands for next meeting's discussion.

Signage for the Auditorium was further reviewed. Matt had investigated digital signs in town and the group brainstormed ideas on partner use or a separate sign for events at the auditorium. The Advisory Board will investigate costs.

Mike W. is reviewing with the City and Margaret the possibility of a liquor license for events. Diane moved that the idea be pursued; it was seconded and approved for referral.

New Business: Jacob explained the emergency with the sound system in that it was damaged and a system had to be rented for a show and more rentals will be necessary for several more shows until a decision is made to purchase a new system. It was moved and seconded that bids be reviewed and that purchase and rental fees be taken from the Florence Vance funds. The projected cost for both is 14,000 or less. Matt moved that be accomplished and Diane seconded that motion. There was some discussion whether insurance claim is possible through the city.

An idea was discussed in regard to a "rain garden" being incorporated in the landscaping. The idea will have further discussion.

Next Meeting: April 4, 2012 at 4:30.

Respectfully Submitted, Diane Graber

WREDC Board of Directors Meeting

Thursday, March 15, 2012

WREDC Conference Room

7:00 a.m.

Present: Craig Clark, Dan Greve, Scott Hain, Bruce Heitkamp, Darlene Macklin, Al Oberloh, Mel Ruppert, Glenn Thuringer, Jason Turner, Bill Wetering, Jeff Williamson, Bob Krebs, Bob Demuth Jr., Sandy Demuth, Brad Chapulis, Adan Trumblay

Excused: Bob Demuth Sr. Jeff Williamson

Vice Chair Jason Turner, called the meeting to order at 7:00 a.m.

Consent Items

Minutes & Treasurer's Report – Vice Chair Jason Turner asked if there were any questions on these items. Hearing done moved to action items.

Action Items

Agenda – Glenn added "Innovative Equipment (BOGUE)" under Discussion items. The motion was made and seconded and passed unanimously to approve the agenda with the addition.

Long term Planning Discussion- We ask that everyone please mark your calendars now for April 13, 2012. The session is scheduled to start at 7am and go until about noon. Proposed topics include: Stakeholders goals, presented individually by each stakeholder. From private sector—interstate development, Housing (rental and campus), sustainability, and equity fund (\$2million from city), what kind of housing, how do we raise the average household income, how do we have a more "forward" thinking approach, and school (do we need to build).

Discussion

Economic Development Equity Fund, request – No new updates

Private Sector Committee Meeting – Minutes were included.

Projects Update

Platelet Company – No new updates.

BAC (Biotechnology Advancement Center) –Brad & Glenn are working on taking the video conferencing equipment to bid. Working with Minnesota West and Ken Kunkel from EPA the specs of the equipment are being determined presently. The lab design was sent to Paul Blotkamp in Nebraska for review. We are still in the process of trying to contract Land O Lakes as well as setting up a meeting with Jill Zullo from Cargill.

Northland Mall Committee Meeting- No new updates

Bioscience Conference Update- We are working very hard to finalize the Agenda. Speakers are running into trouble with time commitments so we have had to do a little adjusting. Right now we are sitting with about \$35,000 in sponsorships, the conference is paid for at this time.

Loan Request- The project is the Adult Care Center being brought forward by Lori Klooster. She is buying Rich Pederson's building. They are still in the process of working out details with First State Bank Southwest as far as numbers are concerned. At the moment we are looking at

\$25,000 down on a \$325,000 building purchase. This could be something that is handed to the Administrative Committee to vote on later down the road. Board agreed to have admin oversee, Glenn will detail in an e-mail before final approval.

Rushmore Project- Sioux Nation Vet Supply Company out of Sioux Falls is looking to relocate to Rushmore. This would create approximately 5 jobs. Glenn attended a city council meeting & explained some of the different programs that are available and also offered to help if need be.

PLE Inc. / Innovative Equipment (assembly) – PLE Inc. is a design and engineering company that holds patents on its scissors stack technology, DC Linear Actuated "auto-level" system, CAN BUS/Friction drive systems and hydraulic direct drive systems. Each one of these systems can be marketed to industry separately however, when these systems are combined, they produce machines that lead the industry in drive, safety, leveling, and lift technology. This is going to be a 4 million dollar project. The management team is led by Marc Bogue and Chris Osswald. The team consists of four engineers, two highly skilled production and assembly people and one operations staff. To break down the \$ 4 million: \$1 million – building, \$1 million – Marketing, \$2 million for the purchase of intellectual property. Possible building locations are being looked at in the Stowers area, looking to put a proposal together in the near future. This project will create 7-10 jobs for the area.

Purenet – Hope to have this approved by mid-April.

Intern – Receiving a \$1,500 grant for an Intern over the summer months. Working with EDAM on this project.

Stakeholders and Ex-Officio Reports –

Bill Wetering – Worthington Country Club is now open.

Bob Krebs, JBS- Hosted Chamber event this past month that went really well. Bob has expressed interest in hosting a board meeting at his facility in May with tours included.

Brad Chapulis – The 76 unit Comfort Suites is currently in the design phase. Brad stated they will be going to bid in June and hopefully breaking ground in July with a completion date of February/March 2013.

Sandy Demuth – The Workforce Center has been offering Healthcare and Industrial Maintenance Grants to assist with the unemployment efforts. These grants allow people to complete the training that they need in these fields, free of cost. Doherty staffing out of Jackson is in need of 75 welders for their 1st, 2nd, & weekend shifts interested candidates are encouraged to apply online

Bob Demuth Jr. – DNR trying to prevent carp from entering the Kanaranzi Little Rock Watershed District

Bruce Heitkamp- City of Adrian – Looking at business expansion and housing.

Darlene Macklin – Wild Turkey Shoot out is this weekend, so far there are 50 teams registered coming from within a 75 mile radius. The Chambers Membership mixer will be held tonight (3-15-12) at United Prairie Bank.

The meeting adjourned at 8:45 a.m.

Respectfully submitted.
Glenn Thuringer

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City of Worthington
Park and Recreation Advisory Board Minutes
5:30 p.m., Tuesday, April 4, 2012

The meeting was called to order at 5:39 p.m. by Ryan McGaughey in City Hall Council Chambers.

Members present: Ryan McGaughey, Jacoba Nagel, Sara Ricker, Mike Woll
Members absent: Phil Benson (excused), Shawn Fritz (excused)
Staff present: Jim Laffrenzen, Scott Rosenberg, Julie Haack
Others present: Kevin Donovan, Honorary Councilman; Andy Johnson and CJ Nelson,
YMCA; Joe Kinley, Worthington Girls Softball Association

Approval of Minutes

No minutes were presented for approval.

Set Fees for Summer Youth Programs Managed by the YMCA

Andy Johnson reviewed the proposed fee increase for the Fun and Adventure Day Camp which would raise the cost of the program to about \$1 per hour per child. It is a six week program with the majority of children in the Monday - Wednesday - Friday 9 a.m. to noon session but there are several session options available. Early drop off and late pick up are also available for an additional fee. The YMCA can offer financial assistance to families in need for the first time this year because of the new contract between the City and the YMCA. After discussion, Mike Woll motioned to approve the following Fun and Adventure Day Camp rates:

M-W-F (9 a.m. to noon):	\$64/\$54 if paid in advance.
M-F (9 a.m. to noon):	\$100/\$90 if paid in advance.
M-F (Noon to 3 p.m.)	\$100/\$90 if paid in advance.
M-F (9 a.m. to 3 p.m.)	\$180/\$170 if paid in advance
Early drop off/Late pick up	\$30.00

The motion was seconded by Sara Ricker and passed on a vote of 2-1. Jacoba Nagel cast the dissenting vote.

Andy Johnson reviewed the proposed fee for the 2012 sports program. As has been done in the past, the fee was increased by \$1, except golf which is proposed to increase by \$9. He explained that the golf program would be completely separate from YMCA programs this year. Although the YMCA would promote it, it would not handle the registration or exchange of funds. Jacoba Nagel motioned to approve a fee increase of \$1 for the rookie league, junior league, softball league, track, and tennis programs and a \$9 increase in the golf program. The motion was seconded by Mike Woll and passed unanimously.

CJ Nelson explained a new 6 week 3 on 3 basketball program that would be held on the new courts at Centennial Park. The cost would be \$95 per team. It is likely that each team would have 4 players so the cost per person is less than \$25. The games could easily be moved to the YMCA if it rains so they will always be played. Sara Ricker objected to charging to use the free space when the

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old courts are dominated by certain kids. Mike Woll noted that some of the kids who used the old courts may form a team for the 3 on 3 program. Andy Johnson pointed out that the courts would be used for the program only 2 nights a week, leaving 5 open nights.

CJ Nelson also explained a new soccer program that would be 3 hours a day, 2 days a week for 5 weeks. It would run from 11 a.m. to 2 p.m. and include lunch for a cost of \$45. They have applied for a transportation grant and should have a response on that in a few days. Sara Ricker noted that she has 7th and 8th graders that would love to go to the YMCA and often ask her for rides. Andy Johnson stated that there are 4 busses that drop kids off there every day and all they have to do is get on one of them.

Sara Ricker motioned to approve the fees for the 3 on 3 basketball program and the soccer program. The motion was seconded by Mike Woll and passed unanimously.

Set Fee for the Worthington Girls Softball Association

The Worthington Girls Softball Association consists of 6 teams who play an average of 20 home games. They used the Centennial softball diamonds in 2011 and paid a user fee of \$325 for the season to cover the cost of preparing the fields.

Joe Kinley spoke on behalf of the Worthington Girls Softball Association, which is a non profit organization. This year they anticipate having 80 girls in the program and, although they would like to keep fees low, the cost per girl will be \$50. He would like the City to waive the fee for the use of the Centennial ball diamonds until the league really gets going.

The Park Board discussed the pay to play program, the \$30 cost the City incurs each time it prepares a field, and the precedence waiving the fee would set for numerous other youth sports programs. Jim Laffrenzen provided examples of agreements used by area towns of similar size to handle similar programs.

Sara Ricker motioned to approve a \$30 per game user fee with the option of Worthington Girls Softball Association doing the field maintenance themselves if they choose. The motion was seconded by Mike Woll and passed unanimously.

Lease Agreement for Pleasant Park

A portion of District 518 property on the west side of Pleasant Avenue is currently used by the City as Pleasant Park. A proposed lease agreement was presented. After review, Mike Woll motioned to approve the lease agreement between the City and School District 518. The motion was seconded by Jacoba Nagel and passed unanimously.

Lease Agreement for Centennial Softball Diamonds and The School District's Track

In return for use of the School District's varsity track for the City's summer track program, the two diamonds at Centennial Park are used by the School District for the girls' varsity softball program.

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The Board reviewed the proposed agreement between the City and School District 518 for use of the Centennial softball diamonds and the school district's varsity track. Mike Woll motioned to recommend approval of the agreement. The motion was seconded by Jacoba Nagel and passed unanimously.

Determine Improvements and Usage of the Centennial Softball Diamonds

The fall adult flag football program sponsored by the YMCA that has used the south diamond at the Centennial ballfield for the past several years is causing significant damage to the outfield. The field will have to be overseeded. Completely redoing the field is not recommended until the assessment of all recreational facilities has been completed and the master plan has been developed.

It has also been discovered that use of the diamonds for anything other than softball and youth baseball is actually a violation of the ordinance. The Board concurred with staff recommendation to overseed the field and use the field only as intended.

User Agreement for Park Sports Facilities

A draft user agreement and \$50 fee for use of the ball diamonds and the outdoor basketball courts for tournaments was reviewed. Sara Ricker motioned to approve the agreement and user fee. Jacoba Nagel seconded by motion and it passed unanimously.

Set Fee for Adult Soccer Leagues

The City of Worthington has an agreement with the Worthington Soccer Association for the use of Buss Field for their program. The fee is set at \$2000 and an increase is not recommended because the Association contracts for the portable toilets and manages garbage removal and the City is only responsible for mowing the field. As part of the agreement, the Association is allowed to use the green space in Southeast Park for overflow games. For the past few years, they have not used Southeast Park. If the Association is longer interested in having use of Southeast Park as part of its lease agreement, a second soccer league consisting of 15-20 teams would like to use the greenspace in Southeast Park for games every Sunday and an occasional Saturday from early Spring to October. A user agreement with the second soccer league, which cannot be completed until the Worthington Soccer Association makes a decision regarding Southeast Park, would include a requirement that they contract for portable toilets and garbage removal and that they would be responsible for field maintenance on a weekly basis. A user fee similar to the user fee established for the Worthington Girl's Softball Association is also recommended.

Mike Woll motioned to approve the lease agreement and the fee of \$2000 for the Worthington Soccer Association. The motion was seconded by Sara Ricker and passed unanimously.

Set Annual Concession Permit Fees

The proposed \$5 increase to concession permits, except for the Historical Permit, was discussed. Sara Ricker motioned to approve the increase. The motion was seconded by Mike Woll and passed unanimously.

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The Beach Nook

Roger Grimmus has purchased The Beach Nook equipment in Centennial Park from Gail Rogers. A lease agreement is pending but all of the terms will remain the same.

Park Supervisor's Report

The Park Department has been trimming trees; cleaning, leveling, and mowing at the Centennial ball diamonds; and installing docks and new trash receptacles.

Other Business

In the fall of 2011, major vandalism was done to the electric control panel at the south Centennial softball diamond which controlled the outfield lighting. Vandals pried the padlock off the electric control panel main, damaging the main switch control lever thus causing major damage to the main panel internally. The panel had to be replaced at a cost of approximately \$4,500. The panels on both fields had been padlocked in past years to prevent people turning on the lights and leaving them on all night. Previous years occasionally someone would tamper with the padlock, but never to the point of causing damage to the control panel. The new panel is now equipped with a push button to turn on the lights and a timer designed to turn the lights off at a set time. This, hopefully, will eliminate any future damage.

Phil Benson and Ryan McGaughey have completed their terms but will serve until replacements have been found.

The next meeting is scheduled for May 7 at 5:00 p.m. An update on the Lake Street trail project will be presented at that time.

Adjournment

With no other business before the Board, Mike Woll motioned to adjourn the meeting at 7:00 p.m. The motion was seconded by Jacoba Nagel and passed unanimously.

Julie Haack
Secretary

UNAPPROVED

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING APRIL 16, 2012

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by Vice-President Randy Thompson with the following members present: James Elsing, Ron Wood, Gary Hoffmann and Kevin Donovan.

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Donovan, seconded by Commissioner Wood and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held April 2, 2012.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to accept the financial statements and the staff reports for March 2012.

TRANSMISSION-TO-TRANSMISSION INTERCONNECTION AGREEMENT BETWEEN GREAT RIVER ENERGY, WORTHINGTON PUBLIC UTILITIES AND MIDWEST INDEPENDENT TRANSMISSION SYSTEM OPERATOR, INC.

Scott Hain, General Manager, reviewed the proposed Transmission-To-Transmission Interconnection Agreement between Great River Energy (GRE), Worthington Public Utilities (WPU) and Midwest Independent Transmission System Operator, Inc. (MISO) with Commission members. The existing connection agreement was entered into in September 1977 and is outdated and in need of revision as a result of the creation of MISO, the construction of WPU's substation tie transmission project and improvements to the GRE transmission system currently serving WPU's Substation #2. Mr. Hain reported that the proposed agreement has been reviewed several times by Missouri River Energy Services transmission staff and has also been reviewed by the City Attorney. A copy of the agreement was provided to Commission members.

After review of the proposed agreement, a motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to approve execution of the Transmission-To-

Transmission Interconnection Agreement in substantially the form presented and authorize the Commission President to execute the agreement.

WESTERN AREA POWER ADMINISTRATION (WAPA) RESERVE CONTRACT

Scott Hain, General Manager, reported that all firm electric service contracts between Western Area Power Administration (WAPA) and preference customers will expire on December 31, 2020. Mr. Hain stated that WAPA has developed their 2021 Power Marketing Initiative (2021 PMI) for marketing long-term firm hydropower beyond the expiration of these contracts. The 2021 PMI became effective in December 2011.

Mr. Hain reported that WAPA is offering their preference customers the option to execute a reserve contract due to the amount of time it will take to develop new firm electric service contracts. The reserve contracts would reserve the principles of the 2021 PMI while the firm contracts are being developed. The provisions of the proposed reserve contract between Western Area Power Administration (WAPA) and the City of Worthington were discussed. A copy of the contract was provided to Commission members.

After discussion, a motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to approve execution of the proposed contract and authorize the Commission President and the General Manager to sign the agreement.

2011 SAFETY, SERVICE QUALITY AND DISTRIBUTION RELIABILITY STANDARDS

Scott Hain, General Manager, reviewed the Worthington Public Utilities 2011 Safety, Service Quality and Distribution Reliability Standards report with Commission members. Minnesota statutes require that municipally-owned electric utilities make an annual report on their adopted standards to their local governing body. The Commission adopted the following goals at their June 19, 2006, regular meeting:

SAIDI (minutes)	10.00 or less
SAIFI (frequency)	0.33 or less
CAIDI (minutes)	60.00 or less

Mr. Hain reported that the SAIDI (2.90 in 2011) and SAIFI (0.03 in 2011) goals were met in 2011. The CAIDI (82.27 in 2011) goal was not met in 2011 mainly as a result of planned outages relating to relocation work required by the Highway 60 project.

After review of the report, a motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to formally accept the 2011 Safety, Service Quality and Distribution Reliability Standards report and to retain the same SAIDI, SAIFI and CAIDI goals for 2012.

OWATONNA SURVEY

Scott Hain, General Manager, reviewed the residential, commercial and industrial electric cost comparisons and rankings compiled by Owatonna Public Utilities for January through December 2011. Based on the information in the survey, Worthington Public Utilities had the lowest annual costs for all customer classes. Fifteen electric utilities were surveyed including eleven municipals, two cooperatives and two investor-owned utilities.

Mr. Hain also reviewed the residential, commercial and industrial water rate comparisons from twelve municipal water utilities. Worthington was not included in the survey; however, our annual costs were in the average range for all customer classes when compared to the utilities surveyed.

Commissioner Wood left the meeting at 8:00 a.m.

WATER TREATMENT PLANT ISSUE

Scott Hain, General Manager, provided the Commission with information on a structural issue that was recently discovered at the water treatment plant. Mr. Hain reported that utility staff is working with Short Elliot Hendrickson, Inc., a local engineering firm, to evaluate the incident and develop a corrective plan.

WORTHINGTON REGIONAL ECONOMIC DEVELOPMENT CORPORATION (WREDC) PLANNING SESSION

Scott Hain, General Manager, provided the Commission with a report on the Worthington Regional Economic Development Corporation (WREDC) planning meeting that was held on April 13, 2012.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to approve the utility bills payable totaling \$194,391.49 for April 6 and April 13, 2012.

ADJOURNMENT

A motion was made by Commissioner Elsing, seconded by Commissioner Donovan and unanimously carried to adjourn the meeting at 8:25 A.M., DST. Vice-President Thompson declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

CITY OF WORTHINGTON, MINNESOTA

PRAIRIE VIEW GOLF LINKS
STATEMENT OF REVENUES VS. EXPENDITURES

For the Period 1/1/11 Through 12/31/11

(Amounts in Dollars)

(Unaudited & Unadjusted)

	Total 2011 Budget	DECEMBER		% YTD Actual to Budget	YTD	
		Actual	Prev Year		Actual	Prev Year
Sales						
Shop sales - non clothing	-	-	60	-	1,524	5,667
Concessions	-	-	-	-	1,622	16,382
Beer	1,500	-	-	32.5%	488	12,186
Shop sales - clothing	-	-	-	-	-	760
Net Sales	1,500	-	60	242.3%	3,634	34,995
Cost of Goods Sold						
Concessions	-	-	(50)	-	(150)	18,119
Misc goods for resale	-	-	19	-	1,873	5,603
Total Cost of Goods Sold	-	-	(31)	-	1,723	23,722
Gross Profit	1,500	-	91	127.4%	1,911	11,273
Operating Revenues						
Annual green & guest card fees	70,000	(200)	(100)	77.0%	53,920	59,487
Dakota Golf revenues*	36,135	-	(150)	85.6%	30,923 *	81,031
Club rents	80	-	-	0.0%	-	163
Range ball fees	1,405	-	-	0.0%	-	4,931
League fees	-	-	-	-	-	222
Cart storage	6,500	-	-	202.7%	13,175	5,671
Clubs storage	100	-	-	0.0%	-	54
Handicap fees	-	-	-	-	-	2,090
Pull cart fees	40	-	-	0.0%	-	125
Annual motor cart fees	17,000	-	-	56.7%	9,638	16,559
Gift certificates	-	-	-	-	28	38
Advertising	4,500	-	-	0.0%	4,500	3,500
Clubhouse rent	1,000	-	-	0.0%	-	1,676
Contracted services (rent)	2,000	-	-	-	-	-
Total Operating Revenues	138,760	(200)	(250)	80.8%	112,184	175,547
Operating Expenses						
Personnel services	104,560	11,444	14,745	103.5%	108,207	169,322
Supplies	46,011	144	2,853	120.3%	55,354	58,909
Other services & charges	72,635	3,687	4,200	107.1%	77,775	83,368
Total Operating Expenses	223,206	15,275	21,798	108.1%	241,336	311,599
Operating Income (Loss)	(82,946)	(15,475)	(21,957)	100.1%	(127,241)	(124,779)
Non-Operating Revenues (Expenses)						
Proprty taxes (current year)	103,246	15,475	21,957	142.9%	147,541	120,379
Energy Credit Rebate	-	-	-	-	-	4,400
Transfer from Insurance Fund	9,710	-	-	-	9,710	-
Equipment loan proceeds	64,719	-	-	-	64,719	-
Equipment revolving reserves (use)	-	-	-	-	-	51,786
Capital outlay	(20,300)	-	-	-	(94,729)	(51,786)
Excess (Deficiency) of Revenue Over Expenditures	-	0	0	N/A	0	0

*Dakota Golf revenues are allocated between Dakota Golf and the City of Worthington per the following schedule (the amounts reflected in the financials are the city's portion only):

	DGM	CITY
\$0-\$50,000	100%	0%
\$50,000-\$80,000	10%	90%
\$80,000-\$90,000	20%	80%
\$90,000-\$100,000	30%	70%
\$100,000-\$110,000	40%	60%
Over \$110,000	50%	50%

CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/11 Through 12/31/11
(Amounts in Dollars)
(Unaudited & Unadjusted)

	Total Current Year Budget	December Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	50,000	-	56,578	60,286
Park fees-other (fire wood, pop & ice)	1,300	10	1,665	1,037
Total Revenues	51,300	10	58,243	61,323
Expenditures				
Personnel services				
Full-time employees	2,814	-	2,509	3,191
Part-time employees	16,488	-	14,613	16,595
Pera contributions	204	-	1,061	1,146
Fica/medicare	1,477	-	1,304	1,513
Misc. employer paid insurance	575	-	456	601
Deferred compensation	-	-	51	41
Workmen's comp.-ins. premium	617	-	589	569
Supplies				
Misc. office supplies	75	19	50	14
Cleaning supplies	900	45	959	1,074
Misc. operating supplies	150	-	-	6
Building repair supplies	500	-	1,890	210
Misc. repair & maint supplies	5,000	647	1,439	1,136
Concessions	350	-	297	256
Other services and charges				
Misc. professional services	2,000	46	1,028	1,322
Telephone	750	34	415	547
Postage	5	-	-	3
Misc advertising	200	-	25	-
General liability insurance	1,850	-	2,023	1,784
Property insurance	2,100	-	2,053	2,043
Electric utilities	3,800	154	5,266	4,808
Water utilities	750	32	650	713
Gas utilities	2,200	385	1,648	1,142
Refuse disposal	3,600	-	2,881	2,345
Sewer utilities	550	15	511	529
Buildings-repair & maintenance	200	-	361	49
Improv other than bldg-repair & mai	350	-	275	522
Misc rentals	200	-	192	-
Uncollectable/check charge	-	-	-	135
Dues and subscriptions	451	-	999	451
Licenses and taxes	2,725	-	2,726	2,833
Total Expenditures	50,881	1,377	46,271	45,578
Excess (Deficiency) of Revenue Over Expenditures	419	(1,367)	11,972	15,745

CITY OF WORTHINGTON, MINNESOTA

PRAIRIE VIEW GOLF LINKS
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/12 Through 3/31/12
(Amounts in Dollars)

	Total 2012 Budget	MARCH		% YTD Actual to Budget	YTD	
		Actual	Prev Year		Actual	Prev Year
Sales						
Shop sales - non clothing	-	-	-	-	-	-
Concessions	-	-	-	-	-	38
Beer	2,000	-	-	0.0%	-	-
Shop sales - clothing	-	-	-	-	-	-
Net Sales	2,000	-	-	0.0%	-	38
Cost of Goods Sold						
Concessions	-	-	-	-	-	-
Misc goods for resale	-	-	-	-	-	-
Total Cost of Goods Sold	-	-	-	-	-	-
Gross Profit	2,000	-	-	0.0%	-	38
Operating Revenues						
Annual green & guest card fees	60,000	-	1,358	0.0%	-	34,005
Dakota Golf revenues*	30,000	-	500	0.0%	-	500
Club rents	-	-	-	-	-	-
Range ball fees	-	-	-	-	-	710
League fees	-	-	15	-	-	120
Cart storage	6,600	-	2,800	0.0%	-	4,388
Clubs storage	-	-	-	-	-	-
Handicap fees	-	-	21	-	-	294
Pull cart fees	-	-	-	-	-	-
Annual motor cart fees	16,000	-	(2,334)	0.0%	-	3,266
Gift certificates	-	-	28	-	-	28
Advertising	2,000	-	-	0.0%	-	500
Clubhouse rent	500	-	-	0.0%	-	100
Contracted services (rent)	-	-	-	-	-	-
Total Operating Revenues	115,100	-	2,388	0.0%	-	43,911
Operating Expenses						
Personnel services	113,225	9,096	5,891	15.5%	17,577	13,265
Supplies	58,450	161	591	1.1%	631	1,735
Other services & charges	71,146	1,316	1,866	13.3%	9,461	11,828
Total Operating Expenses	242,821	10,573	8,348	11.4%	27,669	26,828
Operating Income (Loss)	(125,721)	(10,573)	(5,960)	-11.4%	(27,669)	17,121
Non-Operating Revenues (Expenses)						
Property taxes (current year)	104,468	10,573	15,670	26.5%	27,669	-
Energy Credit Rebate	-	-	-	-	-	-
Transfer from Insurance Fund	-	-	-	-	-	-
Equipment loan proceeds	-	-	-	-	-	-
Equipment revolving reserves (use)	34,000	-	-	-	-	-
Capital outlay	(34,000)	-	(9,710)	-	-	(9,710)
Equipment interfund principal pmt	21,253	-	-	-	-	-
Excess (Deficiency) of Revenue Over Expenditures	-	0	0	N/A	0	7,411

*Dakota Golf revenues are allocated between Dakota Golf and the City of Worthington per the following schedule (the amounts reflected in the financials are the city's portion only):

	DGM	CITY
\$0-\$55,000	100%	0%
\$55,000-\$130,000	0%	100%
\$130,000-\$160,000	10%	90%
\$160,000-\$170,000	20%	80%
\$170,000-\$180,000	30%	70%
\$180,000-\$190,000	40%	60%
Over \$190,000	50%	50%

Financials do not include DGM's January, February or March activity

CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND
STATEMENT OF REVENUES VS. EXPENDITURES
For the Period 1/1/11 Through 3/31/12
(Amounts in Dollars)

	Total Current Year Budget	March Actual	YTD	
			Actual	Previous Year
Revenues				
Park fees-daily taxable	58,000	2,241	9,431	9,374
Park fees-other (fire wood, pop & ice)	1,000	-	-	-
Total Revenues	59,000	2,241	9,431	9,374
Expenditures				
Personnel services				
Full-time employees	2,874	139	790	1,394
Part-time employees	16,488	1,910	3,820	3,183
Pera contributions	208	92	278	333
Fica/medicare	1,481	97	292	351
Misc. employer paid insurance	636	-	-	337
Deferred compensation	-	-	15	36
Workmen's comp.-ins. premium	614	201	348	294
Supplies				
Misc. office supplies	25	-	-	-
Cleaning supplies	1,100	-	652	92
Misc. operating supplies	150	-	-	-
Building repair supplies	500	-	-	452
Misc. repair & maint supplies	5,000	-	-	74
Concessions	300	49	49	-
Other services and charges				
Misc. professional services	2,000	120	120	107
Telephone	550	-	34	68
Postage	5	-	-	-
Misc advertising	200	-	-	-
General liability insurance	2,050	-	518	469
Property insurance	2,075	-	519	497
Electric utilities	4,800	75	315	325
Water utilities	750	32	99	67
Gas utilities	1,700	69	253	435
Refuse disposal	2,700	-	-	-
Sewer utilities	550	15	49	65
Buildings-repair & maintenance	200	-	-	175
Improv other than bldg-repair & mai	350	-	-	-
Misc rentals	200	-	-	192
Dues and subscriptions	470	-	-	-
Licenses and taxes	2,595	34	34	-
Total Expenditures	50,571	2,833	8,185	8,946
Excess (Deficiency) of Revenue Over Expenditures	8,429	(592)	1,246	428

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE

INCOME STATEMENT

For the Period 1/1/11 Through 12/31/11

(Amounts in Dollars)

(Unaudited & Unadjusted)

	Total 2011 Budget	DECEMBER		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	990,000	153,899	135,080	113.1%	1,120,119	1,027,562
Wine	290,000	62,140	56,858	126.4%	366,623	307,775
Beer	1,250,000	125,812	116,633	103.6%	1,294,427	1,218,228
Mix/nonalcohol	36,000	5,060	4,867	144.2%	51,894	42,642
NSF charges	-	-	150	0.0%	169	312
Net Sales	2,566,000	346,911	313,588	110.4%	2,833,232	2,596,519
Cost of Goods Sold						
Liquor	753,855	95,085	86,487	107.5%	810,321	746,926
Wine	198,750	56,765	38,037	128.2%	254,774	200,936
Beer	942,075	116,753	86,019	105.1%	990,177	909,820
Soft drinks/mix	28,053	(1,917)	1,645	123.2%	34,555	30,985
Freight	13,000	4,188	3,237	149.7%	19,464	14,667
Total Cost of Goods Sold	1,935,733	270,874	215,425	109.0%	2,109,291	1,903,334
Gross Profit	630,267	76,037	98,163	114.9%	723,941	693,185
Operating Expenses						
Personnel services	252,598	36,094	35,538	102.2%	258,270	212,449
Supplies	9,600	2,700	5,871	198.7%	19,074	17,812
Other services & charges	92,172	13,980	13,206	127.2%	117,286	99,349
Depreciation (estimated)	16,500	1,375	1,500	100.0%	16,500	16,500
Total Operating Expenses	370,870	54,149	56,115	110.9%	411,130	346,110
Operating Income (Loss)	259,397	21,888	42,048	120.6%	312,811	347,075
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	2,391	2,176	145.4%	4,363	2,987
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,000	2,391	2,176	145.4%	4,363	2,987
Net Income (Loss) b/Operating Transfers	262,397	24,279	44,224	120.9%	317,174	350,062
Operating Transfers-Out	(200,000)	(16,663)	(16,663)	100.0%	(200,000)	(200,000)
Net Income (Loss)	62,397	7,616	27,561	N/A	117,174	150,062

** Includes 12/31/2011 actual

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011				
	12 Months Budget	12 Months Budget	Actual	Variance Favorable (Unfavorable)	2010 Actual
REVENUES					
Taxes	\$ 580,562	\$ 580,562	\$ 561,878	\$ (18,684) *	\$ 625,377
Licenses and permits	232,300	232,300	230,171	(2,129)	253,126
Intergovernmental revenue	3,072,576	3,072,576	3,568,438	495,862 *	3,103,378
Charges for services	492,572	492,572	492,238	(334)	498,647
Fines and forfeits	143,800	143,800	99,912	(43,888)	111,432
Miscellaneous revenue	97,719	97,719	155,378	57,659	118,040
TOTAL REVENUES	\$ 4,619,529	\$ 4,619,529	\$ 5,108,015	\$ 488,486	\$ 4,710,000
OTHER SOURCES					
Sale of fixed assets	5,000	5,000	-	(5,000)	3,000
Operating transfer-in	7,699,010	7,699,010	3,133,954	(4,565,056)	1,588,704
Residual equity transfer-in	-	-	103,710	103,710	-
TOTAL REVENUES AND OTHER SOURCES	\$ 12,323,539	\$ 12,323,539	\$ 8,345,679	\$ (3,977,860)	\$ 6,301,704
EXPENDITURES					
General government	\$ 1,855,709	\$ 1,855,709	\$ 1,540,158	\$ 315,551	\$ 1,561,995
Public safety	8,285,399	8,285,399	5,481,214	2,804,185	3,596,615
Public works	683,858	683,858	642,839	41,019	957,405
Culture and recreation	1,593,759	1,593,759	109,174	1,484,585	13,891
Conservation and development	182,260	182,260	71,813	110,447	34,780
TOTAL EXPENDITURES	\$ 12,600,985	\$ 12,600,985	\$ 7,845,198	\$ 4,755,787	\$ 6,164,686
OTHER USES					
Operating transfer-out	64,719	64,719	64,719	-	-
Residual equity transfer-out	-	-	24,713	(24,713)	-
TOTAL EXPENDITURES AND OTHER USES	\$ 12,665,704	\$ 12,665,704	\$ 7,934,630	\$ 4,731,074	\$ 6,164,686
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (342,165)	\$ (342,165)	\$ 411,049	\$ 753,214	\$ 137,018

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011			
	12 Months Budget	Actual	Variance Favorable (Unfavorable)	2010 Actual
Taxes				
Property taxes	\$ 574,562	\$ 556,274	\$ (18,288)	\$ 620,636
Gambling taxes	6,000	5,604	(396)	4,741
Total taxes	\$ 580,562	\$ 561,878	\$ (18,684)	\$ 625,377
Licenses and permits				
Alcoholic beverage license	\$ 32,000	\$ 30,983	\$ (1,017)	\$ 29,150
Other business licenses and permits	3,700	4,250	550	2,880
Building permits	110,000	106,059	(3,941)	136,102
Plumbing/mechanical permits	6,000	8,666	2,666	9,491
Misc development permits	400	610	210	705
Zoning fees	2,200	1,414	(786)	1,097
Gas franchise fees ¹	78,000	78,189	189	73,701
Total licenses and permits	\$ 232,300	\$ 230,171	\$ (2,129)	\$ 253,126
Intergovernmental revenue				
Federal grants				
Police	\$ 21,000	\$ 534,804	\$ 513,804	\$ 51,814
Public works	-	1,911	1,911	-
State grants				
Local government aid	2,705,107	2,705,107	-	2,705,107
Other	93,803	94,440	637	130,342
State shared				
Insurance premium tax-fire ²	35,305	40,978	5,673	38,656
Insurance premium tax-police ²	162,028	172,955	10,927	158,840
County aid				
Highway grants	22,000	18,243	(3,757)	18,619
Other local grants	33,333	-	(33,333)	-
Total intergovernmental revenue	\$ 3,072,576	\$ 3,568,438	\$ 495,862	\$ 3,103,378
Charges for services				
General government	\$ 305,099	\$ 282,421	\$ (22,678)	\$ 302,469
Public safety	35,357	45,943	10,586	40,725
Highways and streets	15,000	23,045	8,045	26,047
Sanitation	135,116	140,829	5,713	129,406
Recreation	2,000	-	(2,000)	-
Total charges for services	\$ 492,572	\$ 492,238	\$ (334)	\$ 498,647
Fines and forfeits				
Court fines and forfeitures	\$ 143,800	\$ 99,912	\$ (43,888)	\$ 111,432
Total fines and forfeits	\$ 143,800	\$ 99,912	\$ (43,888)	\$ 111,432

¹Received quarterly²Received only in October

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
 SCHEDULE OF REVENUES - BUDGET AND ACTUAL
 For the Twelve Months Ended December 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	12 Months Budget	Actual		
Miscellaneous revenue				
Special assessments	\$ -	\$ 726	\$ 726	\$ 467
Interest earnings-regular ³	17,478	17,248	(230)	10,789
Interest earnings-loans ⁴	46,241	64,910	18,669	68,200
Rents	18,000	15,533	(2,467)	1,620
Other revenues	15,000	39,167	24,167	20,942
Contributions/donations	1,000	17,415	16,415	13,795
Dividends	-	143	143	1,647
Copies	-	236	236	580
Total miscellaneous revenue	\$ 97,719	\$ 155,378	\$ 57,659	\$ 118,040
Total revenue	\$ 4,619,529	\$ 5,108,015	\$ 488,486	\$ 4,710,000
Other sources				
Sale of fixed assets	\$ 5,000	\$ -	\$ (5,000)	\$ 3,000
Operating transfer-in				
PD Task Force Fund	3,000	53,641	50,641	1,500
WRH Fund ⁵	6,700,000	2,050,000	(4,650,000)	551,190
PIR's	31,800	30,000	(1,800)	36,800
Electric Fund	609,210	622,397	13,187	599,214
Liquor Fund	200,000	200,000	-	200,000
Other*	155,000	177,916	22,916	200,000
Residual equity transfer-in	-	103,710	103,710	-
Total other sources	\$ 7,704,010	\$ 3,237,664	\$ (4,466,346)	\$ 1,591,704
Total revenue and other sources	\$ 12,323,539	\$ 8,345,679	\$ (3,977,860)	\$ 6,301,704

³First six months share recorded in July and last six months recorded in December⁴Recorded in December⁵The variance is due to timing for ARMER \$750,000, fire station building \$2,400,000 and Senior Center \$1,500,000 transfers.

*Operating Transfer-in-Other includes transfers for Fire Hall roof (\$15,000), ADI property taxes from prior years (\$22,916) & Insurance Fund (\$140,000)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	12 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 126,352	\$ 119,639	\$ 6,713	\$ 110,876
Supplies	700	324	376	214
Other services and charges	9,750	11,580	(1,830)	8,093
Total mayor and council	\$ 136,802	\$ 131,543	\$ 5,259	\$ 119,183
Administration				
Personnel services	\$ 128,319	\$ 128,672	\$ (353)	\$ 121,107
Supplies	100	43	57	80
Other services and charges	14,650	15,033	(383)	15,219
Total administration	\$ 143,069	\$ 143,748	\$ (679)	\$ 136,406
Clerk's office and elections				
Personnel services	\$ 154,901	\$ 151,071	\$ 3,830	\$ 143,851
Supplies	3,050	1,899	1,151	3,412
Other services and charges	20,810	14,673	6,137	27,577
Total clerk's office and elections	\$ 178,761	\$ 167,643	\$ 11,118	\$ 174,840
Finance				
Personnel services	\$ 155,635	\$ 157,955	\$ (2,320)	\$ 152,282
Supplies	2,700	1,299	1,401	1,183
Other services and charges	75,306	76,231	(925)	74,173
Total finance	\$ 233,641	\$ 235,485	\$ (1,844)	\$ 227,638
Assessing				
Other services and charges	\$ 104,700	\$ 104,700	\$ -	\$ 104,700
Total assessing	\$ 104,700	\$ 104,700	\$ -	\$ 104,700
Legal				
Other services and charges	\$ 38,000	\$ 31,521	\$ 6,479	\$ 28,071
Total legal	\$ 38,000	\$ 31,521	\$ 6,479	\$ 28,071
Engineering				
Personnel services	\$ 243,209	\$ 240,887	\$ 2,322	\$ 228,808
Supplies	7,595	5,791	1,804	5,163
Other services and charges	20,250	14,027	6,223	13,956
Total engineering	\$ 271,054	\$ 260,705	\$ 10,349	\$ 247,927

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011			
	12 Months Budget	Actual	Variance Favorable (Unfavorable)	2010 Actual
Community & economic development				
Personnel services	\$ 270,185	\$ 238,876	\$ 31,309	\$ 226,849
Supplies	3,930	2,845	1,085	2,556
Other services and charges	378,610	44,051	334,559	67,818
Capital outlay	18,500	-	18,500	-
Total community & economic development	\$ 671,225	\$ 285,772	\$ 385,453	\$ 297,223
General government buildings				
Personnel services	\$ 10,507	\$ 16,272	\$ (5,765)	\$ 15,875
Supplies	2,000	1,806	194	2,332
Other services and charges	30,680	30,726	(46)	34,391
Total general government buildings	\$ 43,187	\$ 48,804	\$ (5,617)	\$ 52,598
Other general government				
Supplies	\$ 100	\$ 187	\$ (87)	\$ 71
Other services and charges ⁶	35,170	130,050	(94,880)	93,338
Capital outlay	-	-	-	80,000
Total other general government	\$ 35,270	\$ 130,237	\$ (94,967)	\$ 173,409
Total general government	\$ 1,855,709	\$ 1,540,158	\$ 315,551	\$ 1,561,995
Public safety				
Police department				
Personnel services	\$ 2,284,678	\$ 2,169,820	\$ 114,858	\$ 2,164,052
Supplies	128,000	116,071	11,929	124,946
Other services and charges ⁷	594,798	1,142,774	(547,976)	622,288
Capital outlay	836,000	84,403	751,597	345,981
Total police department	\$ 3,843,476	\$ 3,513,068	\$ 330,408	\$ 3,257,267
Fire department				
Personnel services	\$ 129,250	\$ 148,492	\$ (19,242)	\$ 138,545
Supplies	12,325	33,172	(20,847)	42,073
Other services and charges	48,230	19,379	28,851	40,401
Capital outlay	4,151,000	1,679,707	2,471,293	31,409
Total fire department	\$ 4,340,805	\$ 1,880,750	\$ 2,460,055	\$ 252,428
Civil defense				
Supplies	\$ 200	\$ -	\$ 200	\$ -
Other services and charges	320	245	75	219
Total civil defense	\$ 520	\$ 245	\$ 275	\$ 219

⁶ Variance due to sale of Serie property at a loss⁷ Variance due to reimbursement of mobile radios

(Continued)

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011			2010 Actual
	12 Months Budget	Actual	Variance Favorable (Unfavorable)	
Animal control				
Personnel services	\$ 20,355	\$ 20,202	\$ 153	\$ 19,384
Supplies	3,000	3,287	(287)	2,408
Other services and charges	3,040	1,813	1,227	1,791
Total animal control	\$ 26,395	\$ 25,302	\$ 1,093	\$ 23,583
Code enforcement				
Personnel services	57,893	55,022	2,871	55,984
Supplies	1,600	2,072	(472)	2,324
Other services and charges	14,710	4,755	9,955	4,810
Total code enforcement	\$ 74,203	\$ 61,849	\$ 12,354	\$ 63,118
Total public safety	\$ 8,285,399	\$ 5,481,214	\$ 2,804,185	\$ 3,596,615
Public works				
Streets				
Personnel services	\$ 350,135	\$ 351,752	\$ (1,617)	\$ 394,872
Supplies	162,750	159,093	3,657	160,225
Other services and charges	93,965	90,350	3,615	115,880
Capital outlay	-	-	-	12,807
Total streets	\$ 606,850	\$ 601,195	\$ 5,655	\$ 683,784
Street lighting				
Other services and charges	\$ -	\$ -	\$ -	\$ 194,595
Total street lighting	\$ -	\$ -	\$ -	\$ 194,595
City wide spring clean-up				
Personnel services	\$ 17,908	\$ 11,577	\$ 6,331	\$ 18,245
Supplies	1,250	864	386	2,520
Other services and charges	57,850	29,203	28,647	58,261
Total city wide spring clean-up	\$ 77,008	\$ 41,644	\$ 35,364	\$ 79,026
Total public works	\$ 683,858	\$ 642,839	\$ 41,019	\$ 957,405

(Continued)

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Twelve Months Ended December 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	12 Months Budget	Actual		
Culture and recreation				
Community Center				
Personnel services	\$ 32,096	\$ -	\$ 32,096	\$ -
Supplies	3,700	336	3,364	-
Other services and charges	43,883	11,349	32,534	-
Capital outlay	1,500,000	83,503	1,416,497	-
Total Community Center	\$ 1,579,679	\$ 95,188	\$ 1,484,491	\$ -
Band				
Other services and charges	\$ 14,080	\$ 13,986	\$ 94	\$ 13,891
Total Band	\$ 14,080	\$ 13,986	\$ 94	\$ 13,891
Total culture and recreation	\$ 1,593,759	\$ 109,174	\$ 1,484,585	\$ 13,891
Conservation and development				
Clean water partnership project				
Improvement miscellaneous	\$ 150,000	\$ 9,551	\$ 140,449	\$ 9,324
Total clean water partnership project	\$ 150,000	\$ 9,551	\$ 140,449	\$ 9,324
Lake improvement				
Personnel services	\$ 4,327	\$ 12,388	\$ (8,061)	\$ 5,724
Supplies	750	3,446	(2,696)	366
Other services and charges	5,425	5,631	(206)	4,333
Total lake improvement	\$ 10,502	\$ 21,465	\$ (10,963)	\$ 10,423
Economic development & assistance				
Personnel services	\$ 7,068	\$ 4,593	\$ 2,475	\$ 7,299
Supplies	1,650	1,202	448	656
Other services and charges	13,040	35,002	(21,962)	7,078
Total economic development/assistance	\$ 21,758	\$ 40,797	\$ (19,039)	\$ 15,033
Total conservation and development	\$ 182,260	\$ 71,813	\$ 110,447	\$ 34,780
Other uses				
Operating transfer-out				
Golf course-equipment loan	\$ 64,719	\$ 64,719	\$ -	\$ -
Residual equity transfer	-	24,713	(24,713)	-
Total other uses	\$ 64,719	\$ 89,432	\$ (24,713)	\$ -
Total expenditures and other uses	\$ 12,665,704	\$ 7,934,630	\$ 4,731,074	\$ 6,164,686

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/12 Through 3/31/12
(Amounts in Dollars)

	Total 2012 Budget	MARCH		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	1,200,000	94,171	78,900	21.3%	255,123	226,928
Wine	375,000	28,462	24,713	21.1%	78,991	72,658
Beer	1,375,000	112,630	86,317	19.9%	274,217	236,671
Mix/nonalcohol	52,000	3,770	2,918	18.9%	9,804	7,725
NSF charges	-	-	30	0.0%	15	90
Net Sales	3,002,000	239,033	192,878	20.6%	618,150	544,072
Cost of Goods Sold						
Liquor	888,000	67,796	58,386	20.9%	185,228	167,940
Wine	244,000	19,826	16,034	22.1%	53,850	47,211
Beer	1,030,000	87,155	64,556	20.4%	210,174	177,082
Soft drinks/mix	40,000	2,483	2,272	17.0%	6,802	6,026
Freight	17,000	947	1,157	19.4%	3,293	2,259
Total Cost of Goods Sold	2,219,000	178,207	142,405	20.7%	459,347	400,518
Gross Profit	783,000	60,826	50,473	20.3%	158,803	143,554
Operating Expenses						
Personnel services	260,681	27,529	17,882	22.5%	58,723	49,470
Supplies	12,400	1,225	1,759	24.4%	3,023	3,098
Other services & charges *	114,258	7,035	6,761	19.8%	22,678	21,221
Depreciation (estimated)	16,500	1,375	1,375	25.0%	4,125	4,125
Total Operating Expenses	403,839	37,164	27,777	21.9%	88,549	77,914
Operating Income (Loss)	379,161	23,662	22,696	18.5%	70,254	65,640
Non-Operating Revenues (Expenses)						
Interest earnings **	3,500	292	250	25.0%	876	750
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,500	292	250	25.0%	876	750
Net Income (Loss) b/Operating Transfers	382,661	23,954	22,946	18.6%	71,130	66,390
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	25.0%	(50,001)	(50,001)
Net Income (Loss)	182,661	7,287	6,279	N/A	21,129	16,389

*Includes an adjustment for software purchased in October moved to capital outlay in November.

** Includes three months budget

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 1

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012				
	12 Months Budget	3 Months Budget	Actual	Variance Favorable (Unfavorable)	2011 Actual
REVENUES					
Taxes	\$ 792,282	\$ 198,071	\$ 3,949	\$ (194,122) *	\$ 3,584
Licenses and permits	229,800	57,450	50,276	(7,174)	15,689
Intergovernmental revenue	3,089,536	772,384	38,553	(733,831) *	510,982
Charges for services	505,738	126,435	120,236	(6,199)	121,140
Fines and forfeits	119,600	29,900	23,735	(6,165)	27,149
Miscellaneous revenue	121,664	30,416	26,588	(3,828)	2,388
TOTAL REVENUES	\$ 4,858,620	\$ 1,214,656	\$ 263,337	\$ (951,319)	\$ 680,932
OTHER SOURCES					
Sale of fixed assets	1,000	250	-	(250)	-
Operating transfer-in	5,943,932	1,485,983	258,503	(1,227,480)	243,340
TOTAL REVENUES AND OTHER SOURCES	\$ 10,803,552	\$ 2,700,889	\$ 521,840	\$ (2,179,049)	\$ 924,272
EXPENDITURES					
General government	\$ 1,832,940	\$ 458,240	\$ 332,147	\$ 126,093	\$ 371,791
Public safety	6,627,211	1,656,804	1,521,687	135,117	847,310
Public works	669,612	167,403	136,873	30,530	171,298
Culture and recreation	1,563,863	390,966	127,207	263,759	1,187
Conservation and development	139,680	34,921	6,751	28,170	6,838
TOTAL EXPENDITURES	\$ 10,833,306	\$ 2,708,334	\$ 2,124,665	\$ 583,669	\$ 1,398,424
OTHER USES					
Operating transfer-out	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES	\$ 10,833,306	\$ 2,708,334	\$ 2,124,665	\$ 583,669	\$ 1,398,424
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (29,754)	\$ (7,445)	\$ (1,602,825)	\$ (1,595,380)	\$ (474,152)

Notes:

2012 actual versus 2011 actual variance explanations:

Intergovernmental revenue difference due to police federal grant received in 2011 not 2012

Public safety expenditure difference due to construction costs of fire hall in 2012

Culture and recreation expenditure difference due to senior center (old YMCA) capital expenditures in 2012

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is received in July and December with \$1,352,553.50 received each time.

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	3 Months Budget	Actual		
Taxes				
Property taxes	\$ 196,821	\$ 3,046	\$ (193,775)	\$ 2,729
Gambling taxes	1,250	903	(347)	855
Total taxes	\$ 198,071	\$ 3,949	\$ (194,122)	\$ 3,584
Licenses and permits				
Alcoholic beverage license	\$ 7,500	\$ 3,450	\$ (4,050)	\$ 5,317
Other business licenses and permits	800	1,450	650	1,350
Building permits	27,500	43,989	16,489	7,800
Plumbing/mechanical permits	1,500	1,218	(282)	1,012
Misc development permits	100	90	(10)	10
Zoning fees	550	79	(471)	200
Gas franchise fees ¹	19,500	-	(19,500)	-
Total licenses and permits	\$ 57,450	\$ 50,276	\$ (7,174)	\$ 15,689
Intergovernmental revenue				
Federal grants				
Police	\$ 13,500	\$ 7,553	\$ (5,947)	\$ 477,435
Public works	-	-	-	1,910
State grants				
Local government aid	676,277	-	(676,277)	-
Other	19,110	30,000	10,890	30,637
State shared				
Insurance premium tax-fire ²	9,664	1,000	(8,664)	1,000
Insurance premium tax-police ²	40,500	-	(40,500)	-
County aid				
Highway grants	5,000	-	(5,000)	-
Other local grants	8,333	-	(8,333)	-
Total intergovernmental revenue	\$ 772,384	\$ 38,553	\$ (733,831)	\$ 510,982
Charges for services				
General government	\$ 78,353	\$ 77,853	\$ (500)	\$ 76,634
Public safety	8,975	2,147	(6,828)	2,724
Highways and streets	4,850	7,902	3,052	13,864
Sanitation	34,257	31,746	(2,511)	27,918
Recreation	-	588	588	-
Total charges for services	\$ 126,435	\$ 120,236	\$ (6,199)	\$ 121,140
Fines and forfeits				
Court fines and forfeitures	\$ 29,900	\$ 23,735	\$ (6,165)	\$ 27,149
Total fines and forfeits	\$ 29,900	\$ 23,735	\$ (6,165)	\$ 27,149

¹Received quarterly²Received only in October

(Continued)

(Continued)

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	3 Months Budget	Actual		
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ -
Interest earnings-regular ³	5,000	-	(5,000)	167
Interest earnings-loans ⁴	16,216	9,305	(6,911)	-
Rents	6,450	10,209	3,759	1,662
Other revenues	2,500	6,672	4,172	323
Contributions/donations	250	148	(102)	-
Election filing fees	-	-	-	-
Dividends	-	-	-	-
Copies	-	254	-	236
Total miscellaneous revenue	\$ 30,416	\$ 26,588	\$ (4,082)	\$ 2,388
Total revenue	\$ 1,214,656	\$ 263,337	\$ (951,573)	\$ 680,932
Other sources				
Sale of fixed assets	\$ 250	\$ -	\$ (250)	\$ -
Operating transfer-in				
PD Task Force Fund	-	-	-	750
WRH Fund ⁵	1,231,250	-	(1,231,250)	-
PIR's	2,000	2,001	1	7,950
Electric Fund	152,733	156,500	3,767	149,638
Liquor Fund	50,000	50,001	1	50,001
Other*	50,000	50,001	1	35,001
Total other sources	\$ 1,486,233	\$ 258,503	\$ (1,227,730)	\$ 243,340
Total revenue and other sources	\$ 2,700,889	\$ 521,840	\$ (2,179,303)	\$ 924,272

³First six months share recorded in July and last six months recorded in December

⁴Recorded in December

⁵The variance is due to timing for ARMER \$500,000, fire station building \$2,825,000, Senior Center \$1,500,000 and ERS Funding \$100,000 transfers.

*Operating Transfer-in-Other includes transfers for Insurance Funds (\$50,001)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	3 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 33,601	\$ 24,521	\$ 9,080	\$ 23,826
Supplies	125	36	89	31
Other services and charges	2,550	2,868	(318)	2,546
Total mayor and council	\$ 36,276	\$ 27,425	\$ 8,851	\$ 26,403
Administration				
Personnel services	\$ 32,341	\$ 28,892	\$ 3,449	\$ 24,925
Supplies	19	-	19	11
Other services and charges	3,688	3,034	654	3,172
Total administration	\$ 36,048	\$ 31,926	\$ 4,122	\$ 28,108
Clerk's office and elections				
Personnel services	\$ 39,806	\$ 35,072	\$ 4,734	\$ 29,939
Supplies	725	129	596	348
Other services and charges	8,163	4,168	3,995	2,694
Total clerk's office and elections	\$ 48,694	\$ 39,369	\$ 9,325	\$ 32,981
Finance				
Personnel services	\$ 37,854	\$ 34,554	\$ 3,300	\$ 29,587
Supplies	600	882	(282)	997
Other services and charges	19,515	25,526	(6,011)	23,534
Total finance	\$ 57,969	\$ 60,962	\$ (2,993)	\$ 54,118
Assessing				
Other services and charges	\$ 26,175	\$ 26,175	\$ -	\$ -
Total assessing	\$ 26,175	\$ 26,175	\$ -	\$ -
Legal				
Other services and charges	\$ 9,000	\$ 4,275	\$ 4,725	\$ 5,606
Total legal	\$ 9,000	\$ 4,275	\$ 4,725	\$ 5,606
Engineering				
Personnel services	\$ 59,359	\$ 40,617	\$ 18,742	\$ 40,435
Supplies	2,169	490	1,679	923
Other services and charges	5,738	6,265	(527)	6,345
Total engineering	\$ 67,266	\$ 47,372	\$ 19,894	\$ 47,703

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012			
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	2011 Actual
Community & economic development				
Personnel services	\$ 59,057	\$ 52,901	\$ 6,156	\$ 46,245
Supplies	908	412	496	1,094
Other services and charges ⁶	94,850	4,818	90,032	5,418
Capital outlay	-	-	-	-
Total community & economic development	\$ 154,815	\$ 58,131	\$ 96,684	\$ 52,757
General government buildings				
Personnel services	\$ 3,799	\$ 3,702	\$ 97	\$ 3,296
Supplies	525	358	167	274
Other services and charges	7,763	8,036	(273)	8,918
Total general government buildings	\$ 12,087	\$ 12,096	\$ (9)	\$ 12,488
Other general government				
Supplies	\$ 25	\$ -	\$ 25	\$ -
Other services and charges ⁷	9,885	24,416	(14,531)	111,627
Total other general government	\$ 9,910	\$ 24,416	\$ (14,506)	\$ 111,627
Total general government	\$ 458,240	\$ 332,147	\$ 126,093	\$ 371,791
Public safety				
Police department				
Personnel services	\$ 559,128	\$ 555,186	\$ 3,942	\$ 505,594
Supplies	34,610	17,315	17,295	19,209
Other services and charges ⁷	144,645	55,568	89,077	216,868
Capital outlay	135,675	5,330	130,345	44,659
Total police department	\$ 874,058	\$ 633,399	\$ 240,659	\$ 786,330
Fire department				
Personnel services	\$ 35,157	\$ 12,006	\$ 23,151	\$ 9,854
Supplies	3,056	812	2,244	2,609
Other services and charges	13,290	10,368	2,922	9,953
Capital outlay	706,250	846,559	(140,309)	21,124
Total fire department	\$ 757,753	\$ 869,745	\$ (111,992)	\$ 43,540
Civil defense				
Supplies	\$ 50	\$ -	\$ 50	\$ -
Other services and charges	85	61	24	62
Total civil defense	\$ 135	\$ 61	\$ 74	\$ 62

⁶ Variance due to Worthington Rediscovered expenditure not yet made⁷ Variance due to timing of annual dues payment

(Continued)

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	3 Months Budget	Actual		
Animal control				
Personnel services	\$ 5,243	\$ 4,599	\$ 644	\$ 3,979
Supplies	750	231	519	421
Other services and charges	610	106	504	131
Total animal control	\$ 6,603	\$ 4,936	\$ 1,667	\$ 4,531
Code enforcement				
Personnel services	14,554	12,724	1,830	10,982
Supplies	643	220	423	347
Other services and charges	3,058	602	2,456	1,518
Total code enforcement	\$ 18,255	\$ 13,546	\$ 4,709	\$ 12,847
Total public safety	\$ 1,656,804	\$ 1,521,687	\$ 135,117	\$ 847,310
Public works				
Streets				
Personnel services	\$ 92,889	\$ 79,000	\$ 13,889	\$ 91,478
Supplies	39,325	30,951	8,374	42,002
Other services and charges	24,145	26,514	(2,369)	37,367
Total streets	\$ 156,359	\$ 136,465	\$ 19,894	\$ 170,847
City wide spring clean-up				
Personnel services	\$ 3,181	\$ 346	\$ 2,835	\$ 387
Supplies	223	-	223	-
Other services and charges	7,640	62	7,578	64
Total city wide spring clean-up	\$ 11,044	\$ 408	\$ 10,636	\$ 451
Total public works	\$ 167,403	\$ 136,873	\$ 30,530	\$ 171,298

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	3 Months Budget	Actual		
Culture and recreation				
Community Center				
Personnel services	\$ -	\$ 35	\$ (35)	\$ -
Supplies	600	76	524	-
Other services and charges	11,846	10,703	1,143	-
Capital outlay	375,000	115,186	259,814	-
Total Community Center	\$ 387,446	\$ 126,000	\$ 261,446	\$ -
Band				
Supplies	\$ -	\$ -	\$ -	\$ -
Other services and charges	3,520	1,207	2,313	1,187
Total Band	\$ 3,520	\$ 1,207	\$ 2,313	\$ 1,187
Total culture and recreation	\$ 390,966	\$ 127,207	\$ 263,759	\$ 1,187
Conservation and development				
Clean water partnership project				
Improvement miscellaneous	\$ 25,000	\$ -	\$ 25,000	\$ -
Total clean water partnership project	\$ 25,000	\$ -	\$ 25,000	\$ -
Lake improvement				
Personnel services	\$ 1,143	\$ 1,025	\$ 118	\$ 3,054
Supplies	1,200	2,637	(1,437)	123
Other services and charges	1,411	1,822	(411)	2,549
Total lake improvement	\$ 3,754	\$ 5,484	\$ (1,730)	\$ 5,726
Economic development & assistance				
Personnel services	\$ 1,856	\$ 875	\$ 981	\$ 769
Supplies	413	73	340	31
Other services and charges	3,898	319	3,579	312
Total economic development/assistance	\$ 6,167	\$ 1,267	\$ 4,900	\$ 1,112
Total conservation and development	\$ 34,921	\$ 6,751	\$ 28,170	\$ 6,838
Other uses				
Operating transfer-out				
Golf course-equipment loan	\$ -	\$ -	\$ -	\$ -
Total other uses	\$ -	\$ -	\$ -	\$ -
Total expenditures and other uses	\$ 2,708,334	\$ 2,124,665	\$ 583,669	\$ 1,398,424

ADMINISTRATIVE SERVICES MEMO

DATE: **APRIL 20, 2012**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

SUBJECT: **ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

CONSENT AGENDA CASE ITEMS

1. **MINNESOTA DEPARTMENT OF TRANSPORTATION LEASE AGREEMENT**

The City has had an agreement with Minnesota Department of Transportation that allows the Memorial Auditorium parking lot to be utilized for conducting motorcycle skills testing. Included in the packet as Exhibit 1 is the proposed lease agreement for May 1, 2012 to April 30, 2015. There is no compensation for the lease agreement.

Council action is requested to approve the lease included as *Exhibit 1* and authorize the Mayor to sign and Clerk attest the agreement.

CASE ITEMS

1. **SECOND READING PROPOSED ORDINANCE FOR THE ESTABLISHMENT OF A PUBLIC ARTS COMMISSION**

In 2011 the AOK Club received a grant of \$2,000 for the development of an ordinance and policy and procedures for a Public Arts Commission. This process was supported by the Southwest Arts and Humanities Council and Forecast Public Art who received funding from the state of Minnesota's legacy funding.

The City of Hutchinson served as the model for the establishment of both the ordinance and policy and procedures for the Public Arts Commission. Included as *Exhibit 2* is the proposed Ordinance that establishes the Public Arts Commission (PAC) to provide a formalized structure to voluntarily review and gain public approval of art viewable from public spaces on both public and private property. Among other efforts the PAC will work towards promoting opportunities for public art, identifying funding sources for projects, determine the proper placement of art within public buildings and public spaces, ensure art is maintained and disposed of properly and establishes a public hearing process to help ensure public acceptance of the art projects.

There was a question about Section 1 (D) regarding the composition of the commission and it has been clarified that the high school or college student is a non-voting member and ex-

officio has been stricken. An ex-officio member is simply recognition that the designee is a representative of a particular office. An ex-officio member is not by design a non-voting member but is either way a formal member of the commission so the number of members at seven would be correct.

In addition, the language in Section 1 (E) (3) was further clarified to recognize that the Public Arts Commission is advisory to the City Council and that City Council makes the final approval of any public art project.

Council action is requested to give second reading for the ordinance included as ***Exhibit 2.***

2. NOMINATING COMMITTEE RECOMMENDATIONS

The Nominating Committee met on Friday, April 20th, and is recommending the following Committee appointments:

Economic Dev. Revolving Loan Fund -

Gary Kellen: Term expired 01/12 - eligible for another term and will serve.

Golf Advisory Board -

Doug Jensen to replace Darwin Sieve who's term expired 03/12 and was not eligible for another term.

Stan Alm: Term expired 03/12 - eligible for another term but declined to serve.

*Waiting for response from a potential candidate.

Park & Recreation Board -

Nick Raymo - to replace Phil Benson who's term expired 4/12 and was not eligible for another term.

Ken Janssen to replace Ryan McGaughey who's term expired 04/12 and was not eligible for another term.

3. **RESOLUTION DESIGNATING POLLING PLACES FOR ELECTION PRECINCTS AND ESTABLISH AND COMBINE CERTAIN POLLING PLACES WITHIN THE CITY OF WORTHINGTON**

Minnesota Statute requires that the City Council designate polling places for each precinct. The polling places for the 2012 primary election and the 2012 general election will be as follows:

Ward 1 - Precinct 1 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 2 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 3 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington
Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington

Ward 2 - Precinct 1 - YMCA - 1501 Collegeway
Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 4 - Solid Rock Assembly - 1730 Diagonal Road
Ward 2 - Precinct 5 - Solid Rock Assembly - 1730 Diagonal Road

Minnesota Statute also allows that, under certain circumstances, governing bodies may combine polling places into a single, accessible location with a single team of election judges. The action can be taken by ordinance or resolution, and must be filed with the county auditor within 30 days after approval by the governing body. Combining polling places will reduce the number of judges needed for the elections, which will result in a cost savings to the City.

Staff met with the county auditor and her staff, and determined to combine the following combined polling places:

Ward 1 - Precinct 2 and Ward 1 - Precinct 3
Ward 1 - Precinct 4 and Ward 1 - Precinct 5
Ward 2 - Precinct 2 and Ward 2 - Precinct 3
Ward 2 - Precinct 4 and Ward 2 - Precinct 5

A resolution designating the polling places and combining polling places is attached as *Exhibit 3*.

Council is requested to adopt the resolution establishing polling places and combining polling places.

STATE OF MINNESOTA

LEASE

LEASE NO. **PS0317**

THIS LEASE is made by and between City of Worthington, City Hall, 303 Ninth Street, Worthington, MN 56187, hereinafter referred to as LESSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of Department of Public Safety, Driver and Vehicle Services.

WHEREAS, the Commissioner of Administration is empowered by Minn. Stat. §16B.24, subd. 6, to lease non-state owned property;

NOW, THEREFORE, LESSOR and LESSEE, in consideration of the rents, covenants and considerations hereinafter specified, do hereby agree each with the other as follows.

1. **LEASED PREMISES** LESSOR grants and LESSEE accepts a lease of the following described Leased Premises located in the City of Worthington, County of Nobles, Minnesota 56187:

A mutually agreed upon area of Memorial Auditorium parking lot located at 714 13th Street

2. **USE** LESSEE shall use and occupy the Leased Premises only as a motorcycle skill test course and related activities.

3. **LEASE TERM**

3.1 The term of this Lease is three (3) years, commencing May 1, 2012 and continuing through April 30, 2015, between the hours of 8:00 a.m. and 4:00 p.m. on Tuesday or Thursday of each week.

3.2 LESSOR and LESSEE hereby agree that a change in the hours or day(s) of use may be made by mutual agreement in writing between the parties, so long as there is no increase in usage or cost.

4. **RENT**

4.1 The consideration for this Lease shall be the mutual benefits to both parties of this Lease.

- 4.2 LESSEE shall have the quiet enjoyment of the Leased Premises during the full term of this Lease and any extension or renewal thereof.

5. **OPTION TO RENEW**

- 5.1 LESSOR further grants and LESSEE accepts the right to one (1) option to renew this Lease for a period of two (2) years at the same terms, conditions and rental rate as this Lease.
- 5.2 To exercise the above noted option, LESSEE must indicate in writing its intent to exercise said option thirty (30) days prior to the expiration date of this Lease.

6. **TERMINATION**

- 6.1 In the event that the Minnesota State Legislature does not appropriate to the Department of Public Safety funds necessary for the continuation of this Lease, or in the event that Federal Funds necessary for the continuation of this Lease are withheld for any reason, this Lease may be terminated by LESSEE upon giving thirty (30) days written notice.
- 6.2 Pursuant to Minn. Stat. §16B.24, subd. 6, this Lease is subject to cancellation upon thirty (30) days written notice by LESSEE for any reason except lease of other non-state-owned land or premises for the same use.
- 6.3 Notwithstanding Clauses 6.1 and 6.2 above, this Lease may be terminated by LESSEE for any reason at any time upon giving thirty (30) days prior written notice to LESSOR.

7. **DUTIES OF LESSOR**

- 7.1 LESSOR shall:
- a. Furnish and provide to LESSEE access to the Leased Premises.
 - b. Allow LESSEE to provide markings for a motorcycle skill-testing course.
- 7.2 Management LESSOR agrees that in exercising its management responsibilities of the property which the Leased Premises are a part, including the maintenance, repair, alterations and construction relating thereto, it shall comply with all applicable laws, statutes, rules, ordinances and regulations, including but not limited to: building code, disabilities access, zoning, air quality, pollution control, recyclable materials and prevailing wage requirements, as issued by any federal, state or local political subdivisions having jurisdiction and authority in connection with said property.

8. **DUTIES OF LESSEE** Except as otherwise provided herein, LESSEE shall:

Furnish materials and services required for its use of the Leased Premises.

- 8.1 Maintain the Leased Premises in a reasonably good condition and state of repair during the continuance of its tenancy.
- 8.2 Surrender the Leased Premises to LESSOR at the termination of such tenancy in such condition as the same are in at the commencement of such tenancy, reasonable wear and damage by the elements excepted.

9. **INSURANCE**

- 9.1 **Property Damage** It shall be the duty of LESSOR and LESSEE to maintain insurance or self-insurance on their own property, both real and personal. Notwithstanding anything apparently to the contrary in this Lease, LESSOR and LESSEE hereby release one another and their respective partners, officers, employees and property manager from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for loss or damage, even if such loss or damage shall have been caused by the fault or negligence of the other party or anyone for whom such party may be responsible.
- 9.2 **Liability** LESSOR and LESSEE agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. LESSEE'S liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law

10. **DESTRUCTION** If the Leased Premises shall be destroyed or damaged by fire, tornado, flood, civil disorder or any cause whatsoever, so that the Leased Premises become untenable, the rent shall be abated from the time of such damage and LESSEE shall have the option of terminating this Lease immediately or allowing LESSOR such amount of time as LESSEE deems reasonable to restore the damaged Leased Premises to a tenantable condition.

11. **MAINTENANCE AND REPAIRS**

- 11.1 LESSOR shall, at its own expense, make such necessary repairs so as to continue to provide all such service appurtenances as are required by this Lease, provided, however, that LESSOR shall not be responsible for repairs upon implements or articles which are the personal property of LESSEE, nor shall LESSOR bear the expense of repairs to the Leased Premises necessitated by damage caused by LESSEE beyond normal wear and tear.

12. **AUDIT** Pursuant to Minn. Stat. §16C.05, subd. 5, the books, records, documents and accounting procedures and practices of LESSOR relevant to this Lease shall be subject to examination by the State and/or Legislative Auditor, as appropriate, for a minimum of six (6) years.
14. **DEFAULT BY LESSOR** If LESSOR shall default in the performance of any of the terms or provisions of this Lease, LESSEE shall promptly so notify LESSOR in writing. If LESSOR shall fail to cure such default within thirty (30) days after receipt of such notice, or if the default is of such character as to require more than thirty (30) days to cure, and LESSOR shall fail to commence to do so within thirty (30) days after receipt of such notice and thereafter diligently proceed to cure such default, then in either event, LESSEE, at its sole option, may terminate this Lease upon thirty (30) days written notice or may cure such default. In the event LESSEE cures the default, LESSOR shall pay all reasonable and actual expenses paid by LESSEE to cure said default, including attorneys fees, within ten (10) days of receipt of invoices therefore are rendered, or LESSEE shall have a specific right to set-off any such amounts due from LESSOR against any rent payments or other amounts due under this Lease. In the event LESSEE elects to terminate this Lease, said termination shall not limit LESSEE'S rights to damages caused by the breach and failure to cure. This provision in no way limits LESSEE'S other remedies for breach under common law or this Lease.
15. **GOVERNMENT DATA PRACTICES ACT COMPLIANCE**
 - 15.1 LESSOR must comply with the Minnesota Government Data Practices Act, Minn. Stat., Chapter 13, as it applies to all data provided by LESSEE in accordance with this Lease and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by LESSOR in accordance with this Lease. The civil remedies of Minn. Stat. §13.08, apply to LESSOR and LESSEE.
 - 15.2 Minn. Stat., Chapter 13, provides that all government data are public unless otherwise classified. If LESSOR receives a request to release the data referred to in this Clause, LESSOR must immediately notify LESSEE and consult with LESSEE as to how LESSOR should respond to the request. LESSOR'S response shall comply with applicable law, including that the response is timely and, if LESSOR denies access to the data, that LESSOR'S response references the statutory basis upon which LESSOR relied. LESSOR does not have a duty to provide public data to the public if the public data is available from LESSEE.

ORDINANCE NO. ____

**AN ORDINANCE TO AMEND TITLE IX OF THE CITY CODE
OF WORTHINGTON, NOBLES COUNTY, MINNESOTA TO ESTABLISH THE
PUBLIC ARTS COMMISSION**

The City Council of the City of Worthington, do ordain:

SECTION I.

The Worthington City Code Title IX, Chapter 101 shall be added and shall read as follows:

§101.000 PUBLIC ARTS COMMISSION

- (A) Establishment. A Public Arts Commission shall be established.
- (B) Definition. For the purposes of this ordinance, "Public Art" shall be defined as:
Artwork within the corporate limits of the City of Worthington, Minnesota, on for physical
artwork which is viewable from the public right-of-way, whether on public or private land
or buildings, whether owned by the City of Worthington, Minnesota, or the City of
Worthington.
- (C) Purpose. The purpose of the Public Arts Commission shall include but not be limited to:
- (1) Promoting and providing opportunities for public art to enrich the Worthington Community.
 - (2) Establishing voluntary compliance standards and guidelines for public art within the City of Worthington;
 - (3) Determining the process and standards of accepting or declining gifts or installations of public art;
 - (4) Finding and evaluating funding sources for public arts projects;
 - (5) Establishing the procedure and funding sources for the maintenance of public art;
 - (6) Establishing voluntary compliance guidelines for placement of public art;
 - (7) Ensuring that obsolete public art is properly disposed of;

- (8) Providing forums and hearings to discuss public arts and/or architectural influences of projects and to determine and make recommendations about public arts projects to the City Council; and
 - (9) Reviewing and approving all public art proposals as provided within the guidelines of Title 15, Section 153.04 of the Worthington City Code.
- (D) **Composition.** The commission shall be comprised of seven members: five of whom shall be at-large members, one shall be a member of the City Council, and one member shall be either a high school or college student which shall be a non-voting member. The Council member and student members shall serve one-year terms. The initial terms for the at-large members shall be staggered as follows: (1) one-year term, (2) two-year terms, and (2) three-year terms. Thereafter, the at-large members shall serve 3-year terms. All members of the commission, including those appointed to fill an unexpired term, shall be appointed by the Mayor with Council approval. No member may be reappointed who has served 2 consecutive full terms of 3 years. A quorum of the commission shall consist of four members.
- (E) **Duties.** The Duties of the Commission shall be:
 - (1) The Public Arts Commission shall act in an advisory capacity to the City Council for the City and shall make recommendations to the City Council on issues regarding public art within the city limits.
 - (2) The Public Arts Commission may develop and implement Policies and Procedures, as necessary, with approval by the City Council, to meet the purpose and objectives of the Commission.
 - (3) The Public Arts Commission shall review and recommend to the Council for approval those projects that meet any of the following criteria, in accordance with its written Policies and Procedures and shall recommend
 - (a) Any art project on City park property, public or private property if such project meets the definition of public art.
 - (b) Gifts of public art offered to the City.
 - (c) Any non-public art project that requires a conditional use permit, variance, franchise agreement, or other action requiring approval of the City Council.
 - (d) Public art, as defined in Section B, that requires maintenance or restoration.

- (e) City improvement or facility projects that may include public art.
 - (f) Highly-visible private art, when requested by the owner.
 - (g) Other arts-related projects, as directed by the City Council.
- (4) Applications for projects, or requests to be on the meeting agenda, should be submitted to the Public Arts Commission 7 days prior to the date of regularly scheduled Commission meetings. Projects must be submitted on the form specified and include the criteria as stated in the Commission's Policies and Procedures.
- (F) Funding. Funds for construction or maintenance of Public Arts projects shall be held by the City in accounts dedicated for Public Arts use.

SECTION II.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

Passed by the City Council of the City of Worthington, Minnesota, this ____ day of _____, 2012.

Mayor

Attest:

City Clerk

WORTHINGTON CITY COUNCIL RESOLUTION NO. _____

**A RESOLUTION TO DESIGNATE POLLING PLACES FOR ELECTION PRECINCTS
AND TO ESTABLISH AND COMBINE CERTAIN POLLING PLACES WITHIN THE
CITY OF WORTHINGTON**

WHEREAS, Minnesota Statute 204B.16 requires that the City Council designate polling places for each precinct; and

WHEREAS, Minnesota Statute 204B.14 allows the City Council to combine polling places where precincts are within the same municipality and are contiguous;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA, AS FOLLOWS:

1. The City of Worthington designates polling locations for each Ward and Precinct to be:

Ward 1 - Precinct 1 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 2 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 3 - First Baptist Church - 1000 Linda Lane
Ward 1 - Precinct 4 - American Reformed Church - 1720 N. Burlington
Ward 1 - Precinct 5 - American Reformed Church - 1720 N. Burlington

Ward 2 - Precinct 1 - YMCA - 1501 Collegeway
Ward 2 - Precinct 2 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 3 - Nobles County Public Works - 960 Diagonal Road
Ward 2 - Precinct 4 - Solid Rock Assembly - 1730 Diagonal Road
Ward 2 - Precinct 5 - Solid Rock Assembly - 1730 Diagonal Road

2. The City of Worthington combines polling places as set forth above for each of the following sets of contiguous precincts:

Ward 1 - Precinct 2 and Ward 1 - Precinct 3
Ward 1 - Precinct 4 and Ward 1 - Precinct 5
Ward 2 - Precinct 2 and Ward 2 - Precinct 3
Ward 2 - Precinct 4 and Ward 2 - Precinct 5

Approved this 23rd day of April, 2012, by the Worthington City Council.

(SEAL)

CITY OF WORTHINGTON

By: _____
Alan Oberloh, Its Mayor

Attest: _____
Janice Oberloh, Its Clerk

ENGINEERING MEMO

DATE: APRIL 20, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. SET PUBLIC MEETING FOR REVIEW OF STORM WATER POLLUTION PREVENTION PLAN

As Council is aware, the City of Worthington is now a regulated city under phase II of the federal program to reduce pollution from Municipal Separate Storm Sewer Systems (MS4s). Regulated cities need to be covered under a statewide NPDES permit. Permit requirements include implementation of a Storm Water Pollution Prevention Plan (SWPPP) which is to include the following six mandatory minimum control measures:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Storm Water Runoff Control
- Post-Construction Storm Water Management
- Pollution Prevention / Good Housekeeping for Municipal Operations

It is also required that the City conduct an annual public meeting to allow comment on the City's SWPPP. It is proposed that the public meeting be set for the regular Council meeting of June 11, 2012. The annual report is due to the MPCA by June 30, 2012. Staff recommends that Council authorize publishing the following notice not less than 30 days in advance of the public meeting:

Public Meeting on Storm Water Program

The City of Worthington will hold a public meeting on its Storm Water Pollution Prevention Program (SWPPP) at 7:00 p.m., Monday, June 11, 2012, at City Hall. The public meeting will be held as part of the regularly scheduled City Council Meeting.

The SWPPP is part of the City's permit that was prepared to meet the requirements of a federally mandated storm water permit program that is administered by the Minnesota Pollution Control Agency (MPCA). The overall goal of the program is to reduce the amount of sediment and pollution that enters surface waters.

The public meeting will include a presentation of a draft annual report that addresses each of the best management practices that make up the City's SWPPP. Staff will also summarize goals and activities completed in the past year of the program. Residents will

*be given an opportunity to provide written or oral comments on the City's SWPPP. The City will consider all comments and may make reasonable adjustments to the SWPPP as part of the annual report to be submitted to the MPCA. A copy of the SWPPP may be reviewed at the office of the City Engineer and is also available at:
<http://www.ci.worthington.mn.us/stormwater/>*

CASE ITEMS

2. HEARING ON 2012 STREET AND ALLEY RECONSTRUCTION IMPROVEMENTS

Should Council approve of the street and alley reconstruction improvement as proposed in their project feasibility reports and at the hearing, staff recommends that Council pass the resolution in Exhibit 1 Ordering Improvement and Preparation of Plans and Specifications. Council may order an improvement less than that for which the hearing was ordered allowing for deletion of any of the street or alley segments from the improvement. None of the street or alley reconstruction improvements were initiated by petition; therefore, a 4/5's vote of the Council membership will be required to order those improvements ahead. The specific requirement is: "the resolution (ordering improvement) may be adopted only by vote of four-fifths of all members of the council." Should Council not be in agreement on one or more of the street or alley segments, a resolution listing only the improvements agreed upon by an adequate majority should be passed. The streets and alleys to be improved would be listed in items 1. and 2. of the resolution (see alternate resolution in Exhibit 1).

The project reports on the improvement and preliminary assessment rolls were submitted to Council at its April 9, 2012 meeting. A summary of the improvement costs and total estimated assessments for the project is provided below:

Franklin Street and Sherwood Street

City share for non-assessable costs ¹	\$124,206	
City share of assessable costs	<u>\$0</u>	
Total city share	\$124,206	(85.5%)
Assessments receivable	<u>\$21,094</u>	(14.5%)
TOTAL COST	\$145,300	

The estimated assessment rate is **\$24.47/ft**

¹ City share for non-assessable costs includes \$104,800.00 for the center 24 feet, \$1,350.00 for salvaging aggregate base material, \$17,077 for lot allowances, and \$979 for the frontages of public right-of-way.

Trevor Street

City share for non-assessable costs ¹	\$47,019	
City share of assessable costs	<u>\$0</u>	
Total city share	47,019	(83.5%)
Assessments receivable	<u>\$9,281</u>	(16.5%)
TOTAL COST	\$56,300	

The estimated assessment rate is **\$25.33/ft**

¹ City share for non-assessable costs includes \$40,600.00 for the center 24 feet, \$500 for salvaging aggregate base material, \$5,413 for lot allowances, and \$506 for the frontages of public right-of-way.

Northeasterly Block 28 Alley

City share for non-assessable costs ¹	\$13,450	
City share of assessable costs	<u>\$0</u>	
Total city share	\$13,450	(30.6%)
Assessments receivable	<u>\$30,550</u>	(69.4%)
TOTAL COST	\$44,000	

The estimated assessment rate is **\$50.92/ft**

¹ City share for non-assessable costs includes \$7,400 for approach replacement and \$6,050 for tile outlet installation. The cost for the tile outlet from the Southwesterly Alley to Ninth Street is included in the cost of that alley. The cost for tile outlet installation for this alley will increase by approximately \$13,000 if the Southwesterly Alley improvement is not ordered ahead.

Southwesterly Block 28 Alley

City share for non-assessable costs ¹	\$18,500	
City share of assessable costs	<u>\$0</u>	
Total city share	\$18,500	(38.7%)
Assessments receivable	<u>\$29,300</u>	(61.3%)
TOTAL COST	\$47,800	

The estimated assessment rate is **\$48.83/ft**

¹ City share for non-assessable costs includes \$10,600 for approach replacement and \$7,900 for tile outlet installation.

All Streets and Alleys

City share for non-assessable costs	\$203,176	
City share of assessable costs	<u>\$0</u>	
Total city share	\$203,176	(69.2%)
Assessments receivable	<u>\$ 90,224</u>	(30.8%)
TOTAL COST	\$ 293,400	

3. APPROVE PLANS AND SPECIFICATIONS FOR INDUSTRIAL WASTEWATER TREATMENT FACILITY IMPROVEMENTS

In late 2008, an Industrial Wastewater Treatment Facility improvement project was initiated to expand flow capacity and complete certain planned repair and replacement projects. No satisfactory financing plan was able to be developed and the project was discontinued. With there being no schedule for resuming the expansion project, certain of the replacement components of the project were budgeted for completion in 2011. This includes replacement of the check and plug valves in the raw wastewater lift station and replacement of the raw lift station force main. Replacement of the force main is to also include installation of an additional line to allow for discharging to the aerobic treatment ponds so as to bypass the anaerobic ponds. Although not included in the proposed 2008 project, replacement of the feed lines used to provide chemicals to the aeration basins has also subsequently been identified as necessary due to continuing maintenance problems.

In late June of 2011, the City contracted with Forsgren Associates of Boise, Idaho to prepare plans and specifications for the replacement work. As plans were being finalized it was determined that completion of construction in 2011 would not be assured and the project was re-budgeted to be undertaken this year. The 2012 Industrial Wastewater Treatment budget includes \$200,000 for the project. The current estimated total project cost, including engineering and contingencies, is the budgeted amount.

Staff recommends that Council approve the plans and authorize advertisement for bids to be received on May 22, 2012 and considered at the May 29th Council meeting.

4. APPROVE PLANS AND SPECIFICATIONS FOR COLLEGEWAY RECONSTRUCTION

Plans for the reconstruction of Collegeway from C.S.A.H. 10 to Thompson Avenue have been completed and approved by the Minnesota Department of Transportation for Municipal State Aid Street (MSAS) and federal funding. The project consists of complete pavement removal and replacement with curb and gutter replacement being limited to defective sections. The project also includes the extension of storm sewer in order to reduce curb flow in the middle portion of the street segment. Pavement removal and construction of the base is to be undertaken in seven segments with the placement of the initial surfacing being completed in two phases in order to minimize disruption of access. Final surfacing will be completed in a single phase with requirements to accelerate reestablishing driveway access in critical locations. Access to the college and YMCA and the major housing complexes having two driveways will be maintained throughout the project. Access to locations along Collegeway may need to be from C.S.A.H. 10 or Thompson Avenue depending on the location and phase of construction. Access to C.S.A.H. 10 may be from the north or south depending on the status of the County project on C.S.A.H. 10.

The total estimated project cost, including engineering and contingency, is \$860,000. The project is eligible for federal funding of \$493,000. The remainder is to be funded with MSAS funding.

Staff recommends that Council approve the plans and authorize advertisement for bids to be received on May 22, 2012 and considered at the May 29th Council meeting. Award will be subject to MnDOT approval of the bidders proposed utilization of Disadvantaged Business Enterprises.

5. AMEND PAVEMENT RESTORATION POLICY

The Worthington City Code provides that all costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner. The building sewer is defined as the extension from the building drain to the public sewer or other place of disposal which is typically located underneath a public street. The building sewer is also referred to as a house connection or service connection.

It has been recently discovered that a sewer service replaced under Tenth Street as part of the 1998 project has failed at two locations. The two failures appear to have no relationship to each other and there is no longer any contractor warranty available. Pursuant to the City Code as well as past practice, the costs associated with the repair of the service will be the responsibility of the owner.

Even though City Code requires the repair of the sewer service itself, the City has had a long-standing policy to pay for the surfacing costs associated with the replacement of fiber sewer pipe services when that has become necessary. Surfacing costs consist of the replacement of the bituminous or concrete material in the street and does not include granular or other road material below the concrete or bituminous layers. Said policy was established as recognition of the fact that the City allowed the use of fiber pipe which type of pipe failed to perform satisfactorily.

It would be consistent to extend the surface cost replacement policy to services installed in public improvement projects that do not perform as may be reasonably expected. Because many services are installed in public improvement projects and all services will require repair or replacement at some time, reasonable performance should be defined in terms of useful life expectancy. The useful life for sewer pipes is typically cited as being 40 or more years.

Staff recommends that Council extend the pavement restoration policy as it has applied to the replacement of fiber sewer service pipes to the repair or replacement of sewer services installed in a public improvement project undertaken by the City within 40 years of their installation.

6. GRANT AGREEMENT FOR AIRPORT CHEMICAL LOADING PAD AND STORAGE BUILDING

At its March 26, 2012 meeting, Council awarded a contract for the construction of a chemical loading pad and storage building subject to receipt of a grant from the Minnesota Department of Transportation Office of Aviation (MnDOT). The City has now received the proposed grant agreement from MnDOT included in Exhibit 2. The agreement provides for 50% funding of the project. The amount of the grant is based on the bid amount plus 25% for engineering and contingencies. Staff recommends that Council authorize execution of the grant agreement by passing the resolution also found in Exhibit 2.

For the purposes of awarding the contract, the grant will not be considered to be received until an executed copy of grant is received.

RESOLUTION NO.

ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS.

WHEREAS, Resolution No. 3492 of the city council of the city of Worthington, adopted the 9th day of April, 2012, fixed a date for a council hearing on the proposed improvement of the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

FRANKLIN STREET from East Avenue to Sherwood Street;

SHERWOOD STREET from Nobles Street to Franklin Street;

TREVOR STREET from East Avenue to Murray Avenue;

and on the proposed improvement of the following described alleys by regrading, base reconstruction, and resurfacing:

ALLEY in BLOCK 28, PLAT of WORTHINGTON from Sixth Avenue to Seventh Avenue, abutting Lots 2, 3, 10, and 11;

ALLEY in BLOCK 28, PLAT of WORTHINGTON from Sixth Avenue to Seventh Avenue, abutting Lots 4, 5, 8, and 9;

and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 23rd day of April, 2012, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report received on April 9, 2012.
2. Such proposed improvement is hereby ordered as proposed in the council resolution adopted the 9th day of April, 2012.
3. The city engineer is hereby designated as the engineer for such improvement. He shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the cost of the improvement from the proceeds of tax exempt bonds.

Adopted by the city council of the city of Worthington, Minnesota, this the 23rd day of April, 2012.

(SEAL)

Mayor

Attest

City Clerk

GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Worthington ("Recipient").

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project ("Project") as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until June 30, 2015.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Chemical Pad, Storage Bldg	0%	50%	50%

3. The Project costs will not exceed \$122,000.00. The proportionate shares of the Project costs are: Federal: \$0.00, State: \$61,000.00 and Recipient: \$61,000.00. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the "Project Engineer") to oversee the Project work. If, with the State's approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the "Project Engineer" will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any costs incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05 _____.

By: _____

Date: _____

MAPS Order No: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT**

It is resolved by the City of Worthington as follows:

1. That the state of Minnesota Agreement No. 01056, "Grant Agreement for Airport Improvement," for State Project No. A5301-75 at the Worthington Municipal Airport is accepted.
2. That the Mayor and Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF NOBLES

I certify that the above Resolution is a true and accurate copy of the Resolution adopted by the Worthington City Council at an authorized meeting held on the 23rd day of April 2012, as shown by the minutes of the meeting in my possession.

Janice Oberloh
City Clerk

Subscribed and sworn to before me this

_____ day of _____, 2012

Notary Public _____

My Commission Expires: _____

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: APRIL 20, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

**1. CALL FOR PUBLIC HEARING - ESTABLISHMENT OF TIF DISTRICT #15
(HOTEL / EVENT CENTER PROJECT)**

In November 2011, City Council entered into a Memorandum of Understanding (MOU) with Lexington Hotel Development Group. The MOU established a window of time that the company would be given to exclusively negotiate the parameters of the project with the City. The MOU also outlined the financial incentives the company would need to construct the hotel, including tax increment financing. A copy of the executed MOU is included in Exhibit 1. Lexington is looking to finalize the funding component of the hotel. Thus, the company is requesting that the City proceed with the creation of an Economic Development TIF District.

To formally consider the creation of TIF District #15, City Council must set a date and time for a public hearing. Staff is recommending the Council call for a public hearing to take place on June 11, 2012, at 7 p.m., which is a regularly scheduled Council meeting. At the public hearing, Council will complete its review of the TIF Plan, entertain public opinion, and take final action on the proposed TIF District.

Should Council wish to proceed with its consideration of the creation of TIF District #15, it should call for a public hearing on June 11, 2012, at 7 p.m. by approving the resolution that will be provided at the meeting.

2. EVENT CENTER PROJECT UPDATE

Over the past two months, the local event center committee has been working with the project team on the creation of a schematic design of the proposed event center. Tonight, the group would like the opportunity to provide Council and the general public with an update on the project as well as obtain input as they finalize the schematic design for Council's formal consideration on May 14th.

Enclosed separately is a copy of the latest schematic design of the event center. The facility, as currently designed, is just short of 13,000 sq. ft. in size, with a main ballroom capacity between 438 (circular tables) and 600 (standing only) persons. The construction management's cost estimate for the facility is \$3,588,845 (Exhibit 2). The design team is currently working to identify areas of the project that may need to be structured as bid alternates to best position the project to come in at or below the project budget of \$3,500,000. Representatives from the Lexington Group will also provide an update on the hotel's progress.

After the presentations by the project team and Lexington Group, the local committee would like Council to discuss the capacity of the facility as they have heard concerns from the community

regarding the facility not being able to accommodate certain events. While the proposed facility is nearly identical in cost and size as the one proposed in 2008, the committee believes this is the appropriate time to discuss the matter and make a final decision on the facility's capacity.

3. AUTHORIZATION TO PROCEED WITH SITE WORK DESIGN FOR EVENT CENTER

While the schematic design of the event center is being finalized, the project team is requesting permission from Council to proceed with the site work design on the proposed facility. The team is proposing to continue forward with this work to maintain the financial synergies with the hotel, which is scheduled to start construction by June 30th. The cost affiliated with the design work is \$6,250 and is included in the City's contract with the Architect.

Council action is requested.



MEMORANDUM OF UNDERSTANDING

WHEREAS, the City of Worthington, hereinafter "the City" is a municipal corporation organized under the laws of the State of Minnesota; and

WHEREAS, Lexington Hotel Development Group, LLC, hereinafter "Company", is a corporation doing organized business in the State of Wisconsin; and

WHEREAS, the City has implemented a half cent sales tax for the construction of an event center in the City of Worthington and is looking for a qualified company to manage the said center, and

WHEREAS, the Company has many years of experience in the hospitality sector and is committed to constructing/owning/managing a 75 room Comfort Suites Hotel in conjunction with the event center; and

WHEREAS, both parties agree to the principal terms of the Management Agreement provided as exhibit A;

NOWHEREFORE, both parties intend to work in good faith to finalize the following items:

Lexington Hotel Development Group shall:

- Agree and execute the City's management agreement.
- Will commit its Comfort Suites franchise for the development.
- Acquire adequate funding for the project.
- Construct a 75 room Comfort Suites that complements the event center on the site provided.
- Will start construction by no later than June 30, 2012. Construction will start earlier if at all possible.

The City of Worthington shall:

- Assist Lexington Hotel Development Group, LLC in its pursuit of the maximum TIF funding (approximately \$400k), front end loaded, for the construction of the hotel.

7040 INDUSTRIAL LOOP -OR- P.O. BOX 43
GREENDALE, WI 53129
PHONE: (414) 858-9330



- Agree to sell Lexington Hotel Development Group the property necessary to construct a 75 room hotel for \$1. The actual size of the purchase will be determined upon the approval of a final site plan for the entire development by both parties. The City shall be the responsible party to have the proper environmental tests (Phase I) and assure the utilities are available to the development site. Both parties agree that The City shall reimburse the Company all expenses directly associated with the geotechnical study in the event the Company determines the planned Comfort Suites development would become infeasible as a result of the information contained in or derived from the geotechnical study.
- Provide exclusivity to Lexington Hotel Development Group, LLC until June 30, 2012 to obtain funding and start construction on the Event Center/Hotel project.
- Construct an event center with the proceeds of 3.5 million, which will be attached to the hotel. The event center will include all furniture, fixtures and equipment required for operation.

The City of Worthington and Lexington Hotel Development Group, LLC jointly shall:

- Coordinate all professional services for the project, with the exception of the environmental tests outlined above.

Confidentiality:

During the term of this agreement, neither party shall, and shall procure that its agents, employees or representatives shall not, disclose or permit or suffer to be disclosed any details of this project:

Except :

As required by law

To any third party that either party reasonably considers necessary for the purpose of considering or evaluating the project

To the extent the confidential information is or shall be in the public domain.



Good faith negotiations shall be considered exclusive and shall be so for a period of nine months from the date of this memorandum is adopted by the City. This memorandum may not be modified or terminated prior to the expiration of the nine month period unless agreed to in writing by both parties.

Dated this 14TH day of November 2011.

City of Worthington

Lexington Hotel Development Group, LLC

By: 
Mayor

By: 

7040 INDUSTRIAL LOOP -OR- P.O. BOX 43
GREENDALE, WI 53129
PHONE: (414) 858-9330



**Comfort Suites Hotel Development
Worthington, Minnesota**

PROFORMA DEVELOPMENT BUDGET - CONFERENCE CENTER

Total Square Feet = 11,800 Budgeted
Total Square Feet = 12,912 Delivered

	Project Costs	Per Sq. Ft.
LAND ACQUISITION		
Land Acquisition	\$ -	\$ -
TOTAL LAND COST	\$ -	\$ -
DIRECT CONSTRUCTION COSTS		
Construction	\$ 2,735,906	\$ 231.94
Permits & Licenses	\$ -	\$ -
Offsite Utilities	\$ -	\$ -
Fill	\$ -	\$ -
Architectural Plans & Inspections	\$ 91,800	\$ 7.78
Building Contract		WALUET
Architects Reimbursables	\$ 16,100	
FF&E Design and Management	\$ 30,000	
AV Design and Management	\$ 5,000	
Kitchen Equipment Design	\$ -	
Landscaping Plan	\$ 5,000	\$ 0.42
Contingency @ 5%	\$ 136,845	\$ 11.60
TOTAL DIRECT COSTS	\$ 3,021,651	\$ 256.07
EQUIPMENT COSTS		
Kitchen Equipment	\$ -	\$ -
Audio/ Visual Equipment	\$ 50,000	\$ 4.24
Security Equipment	\$ -	
Computer Software	\$ 2,500	\$ 0.21
Computer Hardware	\$ 2,400	\$ 0.20
High Speed Internet Access	\$ 1,000	\$ 0.08
Exterior Signage	\$ 30,000	\$ 2.54
Furniture, Fixtures & Equipment	\$ 304,794	\$ 25.83
TOTAL EQUIPMENT COSTS	\$ 390,694	\$ 33.11
INDIRECT COSTS		
Market Study	\$ -	\$ -
Appraisal	\$ 5,000	\$ 0.42
Traffic Study	\$ -	\$ -
Preliminary Architectural	\$ -	\$ -
Topo	\$ 1,500	\$ 0.13
Soil Borings	\$ 2,200	\$ 0.19
Phase I Environment Report	\$ 1,800	\$ 0.15
Environmental Remediation	\$ -	\$ -
Utility Connection Fees	\$ 30,000	\$ 2.54
Developer Overhead	\$ -	\$ -
Franchise Fees	\$ -	\$ -
Operating Deficit Reserve/ working capital	\$ -	\$ -
Legal Fees	\$ 5,000	\$ 0.42
Initial Operations		
Recruiting	\$ 2,000	\$ 0.17
Advertising & Marketing	\$ 17,000	\$ 1.44
Opening Inventories of Supplies	\$ 6,000	\$ 0.51
Training & Travel	\$ -	\$ -
Real Estate Taxes During Construction	\$ -	\$ -
Insurance during construction	\$ 1,000	\$ 0.08
Environmental Impact Study	\$ -	\$ -
Loan Fees	\$ 80,000	\$ 6.78
Construction Period Interest	\$ -	\$ -
Miscellaneous Costs	\$ 25,000	\$ 2.12
TOTAL INDIRECT COSTS	\$ 176,500	\$ 14.96
TOTAL PROJECT COSTS	\$ 3,588,845	\$ 304.14

DEVELOPMENT BUDGET

Per Brad

Included in Const. Walkin Cooler, Dishwasher, and
Hand Sink

Allowance per Don
included in construction

cableing in electrical bid
Allowance per discussions...comparable to others
Per Don

Per Brad

Per Brad

Per Brad

WCL

bids per WCL

bids per WCL

Per Brad

Per Brad

Allowance (to be determined - 1/2 of special
assessment is loaded for now)

Per Brad

Per Brad

Per Brad

Per Brad

Allowance

Allowance

Allowance

per brad

Per Brad

per brad

Per Brad

per brad

per brad



SCOPE OF WORK

SCOPE OF WORK	SCHEMATIC DESIGN ESTIMATE	DESIGN DEVELOPMENT ESTIMATE	BID RESULTS	COMMENTS
Professional Services	\$49,728	\$0	\$0	
- Construction Staking	\$5,500	\$0	\$0	
Economic Development Associates	\$0	\$0	\$0	
LEED Administration/Fees	\$0	\$0	\$0	
Insurances:				
Builders Risk Insurance	\$0	\$0	\$0	
Liability Insurance	\$4,503	\$0	\$0	By City
Municipal Submittals and Fees:				CCC will name City and Architect as Additional Named Insureds
Local Permits and Fees	\$15,225	\$0	\$0	
Testing (Quality Requirements):				
Soil Borings	Inc	\$0	\$0	
Soil/Compaction/Concrete Testing/Special Insp.	\$23,000	\$0	\$0	Code required special tests and inspections
Permanent Utilities	\$0	\$0	\$0	
Printing and Reproductions/Mailing	\$1,500	\$0	\$0	Minimal printing - use electronic means
GENERAL CONDITIONS	\$109,644	\$0	\$0	
Supervision:				
Project Management/Administration	Included	\$0	\$0	Included in CM Fee
Site Supervision	Included	\$0	\$0	Included in CM Fee
Superintendent Vehicle	\$4,514	\$0	\$0	No mileage charged, only expense of vehicle
Travel/Subsistence	\$17,150	\$0	\$0	PM/Supt only in addition to Hotel management
Construction Facilities and Temporary Controls:				
Site Security Fencing	\$0	\$0	\$0	
Temporary Electrical	\$1,200	\$0	\$0	
Temporary Heat Fuel	\$14,500	\$0	\$0	
Temporary Fire Protection	\$0	\$0	\$0	
Project Equipment Rental	\$35,520	\$0	\$0	
Temporary Toilets	\$1,140	\$0	\$0	For common use of all trades
Office Trailers	\$0	\$0	\$0	
Storage Trailers	\$0	\$0	\$0	
Field Office Supplies	\$200	\$0	\$0	
Safety Supplies	\$0	\$0	\$0	
Snow Removal and Plowing	\$0	\$0	\$0	
Temporary Enclosures/Winter Protection	\$7,500	\$0	\$0	
Temporary Telephone	\$4,200	\$0	\$0	
Personal Protective Equipment	\$0	\$0	\$0	
Water	\$0	\$0	\$0	
Dumpsters	\$3,200	\$0	\$0	
Project Mobilization	\$7,505	\$0	\$0	Includes safety notices and signage
Interim Cleanup	\$4,000	\$0	\$0	
Final Cleanup	\$4,515	\$0	\$0	
Miscellaneous Materials	\$4,500	\$0	\$0	

Event Center City of Worthington
Exhibit A

Cost Summary Sheet
April 18, 2012
Event Center : 12912 sq ft
Porte Cochere : 864 sq ft



SCOPE OF WORK

COMMENTS

SCHEMATIC
DESIGN
ESTIMATE

DESIGN
DEVELOPMENT
ESTIMATE

BID
RESULTS

SCOPE OF WORK	SCHEMATIC DESIGN ESTIMATE	DESIGN DEVELOPMENT ESTIMATE	BID RESULTS	COMMENTS
SITework	\$681,401	\$0	\$0	
Unsuitable Soils Allowance				
Site Excavating	\$125,000	\$0	\$0	Includes excess topsoil removal and stockpiling within 1/4 mile of site, import of locally available granular materials
Building Excavation	\$144,339	\$0	\$0	Based on excavating concurrently with Hotel
Site Utilities/Drainage Systems	\$39,700	\$0	\$0	
Water/Fire Service	\$79,240	\$0	\$0	
Storm Drainage	Included	\$0	\$0	
Sanitary Sewer	Included	\$0	\$0	Excludes on-site retention
Asphalt Pavement	\$126,680	\$0	\$0	
Site Concrete	\$115,242	\$0	\$0	Excludes North parking lot (Savings of \$80,000)
Site Signage (Handicap & Monument)	\$0	\$0	\$0	
Fencing	\$1,200	\$0	\$0	
Dumpster Enclosure	\$0	\$0	\$0	
Landscaping	\$50,000	\$0	\$0	
CONCRETE	\$364,939	\$0	\$0	
Foundations and Flatwork	\$120,739	\$0	\$0	Need to "marry" design with budget
Plant Precast	\$244,200	\$0	\$0	
Grouting	\$0	\$0	\$0	
MASONRY	\$43,900	\$0	\$0	
Concrete Masonry Units	\$43,900	\$0	\$0	Kasota Stone and dumpster enclosure
METALS	\$167,986	\$0	\$0	
Structural Steel and Erection	\$152,986	\$0	\$0	Sloped roof structure, saves costs of tapered insulation
Miscellaneous Metal Fabrication and Erection	\$15,000	\$0	\$0	
CARPENTRY	\$122,843	\$0	\$0	
Exterior Rough Carpentry	\$86,843	\$0	\$0	Includes lightgauge steel framing
Interior Rough Carpentry	\$5,000	\$0	\$0	
Finish Carpentry	\$20,000	\$0	\$0	Allowance for wood trim and detailing
Architectural Woodwork	\$12,000	\$0	\$0	Cabinets and casework
THERMAL & MOISTURE PROTECTION	\$184,771	\$0	\$0	
Dampproofing/Waterproofing	\$11,500	\$0	\$0	
Caulking/Joint Sealant	\$2,500	\$0	\$0	
Building Insulation	\$10,085	\$0	\$0	
Exterior Insulation & Finish System (E.I.F.S.)	\$38,754	\$0	\$0	
Shingles	\$0	\$0	\$0	
Roofing and Siding Panels	\$15,000	\$0	\$0	
Membrane Roofing	\$96,432	\$0	\$0	Impacted by current oil prices
Roofing Specialties and Accessories	\$10,500	\$0	\$0	
Fireproofing	\$0	\$0	\$0	



SCOPE OF WORK

COMMENTS

SCOPE OF WORK	SCHEMATIC DESIGN ESTIMATE	DESIGN DEVELOPMENT ESTIMATE	BID RESULTS	COMMENTS
DOORS, WINDOWS & GLAZING	\$86,992	\$0	\$0	
Doors, Frames and Hardware	\$36,000	\$0	\$0	
Aluminum Entrances & Windows	\$47,992	\$0	\$0	
Sectional Steel Overhead Doors	\$3,000	\$0	\$0	
FINISHES	\$186,207	\$0	\$0	
Drywall (Wall Assembly)	\$42,515	\$0	\$0	
Flooring	\$43,468	\$0	\$0	Carpet tile/carpet base typical, ceramic tile at restrooms
Ceilings	\$33,896	\$0	\$0	
Miscellaneous Finishes	\$0	\$0	\$0	
Painting	\$55,104	\$0	\$0	
Epoxy Floor Finishes	\$11,224	\$0	\$0	At kitchen
SPECIALTIES	\$80,276	\$0	\$0	
Visual Display Boards/Screen	\$0	\$0	\$0	
Toilet Partitions and Accessories	\$16,000	\$0	\$0	
Miscellaneous Specialties	\$12,500	\$0	\$0	Flagpoles, Code required interior signage
Fire Department Access (Knox Box)	\$800	\$0	\$0	
Folding Partition	\$50,976	\$0	\$0	
EQUIPMENT	\$15,000	\$0	\$0	
Equipment	\$0	\$0	\$0	
Loading Dock Equipment	\$0	\$0	\$0	
Food Service Equipment	\$15,000	\$0	\$0	Walk-in cooler, hand sink, dishwasher w/hood
Athletic Equipment	\$0	\$0	\$0	
FURNISHINGS	\$0	\$0	\$0	
Casework	\$0	\$0	\$0	
Floor Mats	\$0	\$0	\$0	
Window Treatments	\$0	\$0	\$0	
Furniture	\$0	\$0	\$0	
PRE-ENGINEERED STRUCTURES	\$0	\$0	\$0	
Special Construction	\$0	\$0	\$0	
Pre-Engineered Metal Building (Material)	\$0	\$0	\$0	
Pre-Engineered Metal Building (Erection)	\$0	\$0	\$0	
CONVEYING SYSTEMS	\$0	\$0	\$0	
Elevators	\$0	\$0	\$0	
Lifts	\$0	\$0	\$0	
Material Handling	\$0	\$0	\$0	
Hoists and Cranes	\$0	\$0	\$0	



SCOPE OF WORK

COMMENTS

SCHMATIC
DESIGN
ESTIMATE

DESIGN
DEVELOPMENT
ESTIMATE

BID
RESULTS

MECHANICAL	\$247,884	\$0	\$0	
Fire Sprinkler Systems	\$37,884	\$0	\$0	
Plumbing	\$65,000	\$0	\$0	
HVAC Systems	\$145,000	\$0	\$0	
ELECTRICAL	\$240,416	\$0	\$0	
Building Electrical	\$220,416	\$0	\$0	
Security System	Included	\$0	\$0	
Fire Alarm	Included	\$0	\$0	
Audio/Visual Speakers and Wiring	\$20,000	\$0	\$0	
Data/Communication Cabling	Included	\$0	\$0	
Sub-total Construction Costs	\$2,581,987	\$0	\$0	
Construction Management Fee	\$154,919	\$0	\$0	
Sub-Total Construction Costs	\$2,736,906	\$0	\$0	
Contingency	\$136,845	\$0	\$0	5%
Total Construction Costs	\$2,873,751	\$0	\$0	
COST MANAGEMENT ALTERNATES				
1 Remove North parking lot, plan for future	Included			Retain along building and drives
2 Reduce amount of curb & gutter	(\$15,000)			
3 Reduce landscaping allowance, plan for future	(\$25,000)			
4 Evaluate alternative structural framing in lieu of precast	(\$33,000)			Target - evaluate materials and quantities
5 Evaluate alternative materials to Kasota Stone	(\$15,000)			
6 Provide metal wall panels on non-public elevations in lieu of EIFS	(\$8,000)			
7 Reduce amount of exterior glazing	(\$10,000)			
8 Provide cost for geothermal heat pump system	Not Required			Discuss with electrical utility - rebates, negotiate rates
9 Expand Event Center capacity to seat 600 for Banquets	Study			
	(\$106,000)			

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
APA- MN ADMINISTRATORS	4/13/12	REGISTRATION	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>80.00</u>
				TOTAL:	80.00
B AND J OIL CO	4/13/12	OIL FOR SETTLING TANKS, PU MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT		<u>270.18</u>
				TOTAL:	270.18
BEDFORD INDUSTRIES INC	4/13/12	COMPRESSED AIR INCENTIVE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>3,290.00</u>
				TOTAL:	3,290.00
BMI SUPPLY	4/13/12	TAILSET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>218.42</u>
				TOTAL:	218.42
BOB & STEVES SHELL	4/13/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	<u>219.36</u>
				TOTAL:	219.36
BYRNE JOE	4/13/12	REIMBURSE	ELECTRIC	O-DISTR MISC	<u>39.56</u>
				TOTAL:	39.56
C&S CHEMICALS INC	4/13/12	4,204 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,234.37</u>
				TOTAL:	5,234.37
CITY OF SIOUX FALLS POLICE DEPARTMENT	4/13/12	FORCE SCIENCE INSTITUTE	GENERAL FUND	POLICE ADMINISTRATION	<u>100.00</u>
				TOTAL:	100.00
CITY OF WORTHINGTON	4/13/12	VINEGAR	GENERAL FUND	ENGINEERING ADMIN	11.90
	4/13/12	POSTAGE	GENERAL FUND	ENGINEERING ADMIN	5.95
	4/13/12	DOGS TO LUVERNE	GENERAL FUND	ANIMAL CONTROL ENFORCE	20.00
	4/13/12	DEED TAX-PARCEL #31-3832-0	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	23.10
	4/13/12	RECORD DEEDPARCEL #31-3832	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	46.00
	4/13/12	RECORD EASEMENT	WATER	O-DISTR MISC	<u>46.00</u>
				TOTAL:	152.95
COOPERATIVE ENERGY CO	4/13/12	UNLEADED GAS	WATER	M-TRANS MAINS	20.01
	4/13/12	GAS BARREL FUEL FOR MOWER	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>178.94</u>
				TOTAL:	198.95
CREATIVE PRODUCT SOURCING INC-DARE	4/13/12	DARE GRADUATION SUPPLIES	GENERAL FUND	DARE	<u>99.50</u>
				TOTAL:	99.50
DANS ELECTRIC INC	4/13/12	SERVICE CALL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>110.00</u>
				TOTAL:	110.00
DAVIS TYPEWRITER CO INC	4/13/12	PRINTING CARTRIDGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	<u>51.51</u>
				TOTAL:	51.51
DEPARTMENT OF LABOR AND INDUSTRY	4/13/12	BUILDING PERMIT SURCHARGES	GENERAL FUND	NON-DEPARTMENTAL	<u>494.36</u>
				TOTAL:	494.36
DULAS EXCAVATING INC	4/13/12	YMCA DEMO #2	GENERAL FUND	COMMUNITY CENTER	<u>43,609.75</u>
				TOTAL:	43,609.75
ECHO GROUP INC	4/13/12	HOF-CORROSION INHIBITORS	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,545.68
	4/13/12	WIRE*DRU PROJECT	ELECTRIC	FA DISTR METERS	109.65
	4/13/12	WIRE*DRU PROJECT	ELECTRIC	FA DISTR METERS	195.14
	4/13/12	WIRE*DRU PROJECT	ELECTRIC	FA DISTR METERS	<u>549.95</u>
				TOTAL:	2,400.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FERGUSON ENTERPRISES INC #226	4/13/12	120V ASCO VALVE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	181.03
				TOTAL:	181.03
FERGUSON WATERWORKS INC	4/13/12	6X12 STAINLESS REPAIR CLAM WATER		M-TRANS MAINS	108.95
				TOTAL:	108.95
GOPHER STATE ONE CALL INC	4/13/12	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	46.40
	4/13/12	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	46.40
	4/13/12	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	92.80
				TOTAL:	185.60
HAWKINS INC	4/13/12	1 TON CHLORINE	WATER	O-PURIFY	688.31
	4/13/12	1 TON CHLORINE	WATER	O-PURIFY	688.31
				TOTAL:	1,376.62
HICKORY LODGE BAR & GRILL	4/13/12	GSOC DAMAGE PREVENTION MEE	ELECTRIC	O-DISTR MISC	2,347.75
				TOTAL:	2,347.75
IDEOS	4/13/12	REPAIR PLOTTER	ELECTRIC	O-DISTR MISC	106.85
				TOTAL:	106.85
J.J. KELLER & ASSOCIATES, INC	4/13/12	DRIVER CHECKLIST BOOKLETS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	83.54
				TOTAL:	83.54
JERRY'S AUTO SUPPLY	4/13/12	DISPENSER WIPES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	26.91
	4/13/12	BELT- 4L26W	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	11.21
				TOTAL:	38.12
JSA SERVICES	4/13/12	SHOP RAGS	GENERAL FUND	PAVED STREETS	39.81
	4/13/12	SHOP RAGS	WATER	O-DISTR MISC	20.31
				TOTAL:	60.12
LAW ENFORCEMENT LABOR SERVICES INC #27	4/13/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	126.00
				TOTAL:	126.00
MARKS TOWING & REPAIR OF WORTHINGTON I	4/13/12	FLAT TIRE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	40.00
	4/13/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	4/13/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
				TOTAL:	211.01
MATHESON TRI-GAS INC	4/13/12	OXYGEN RENTAL	WATER	O-DISTR MISC	38.96
				TOTAL:	38.96
MINNESOTA ENERGY RESOURCES CORP	4/13/12	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	365.60
	4/13/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	373.88
	4/13/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	177.10
	4/13/12	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	190.70
	4/13/12	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	676.90
	4/13/12	GAS SERVICE	WATER	O-DISTR MISC	14.57
	4/13/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	1,758.18
	4/13/12	GAS SERVICE	AIRPORT	O-GEN MISC	230.96
	4/13/12	GAS SERVICE	AIRPORT	O-GEN MISC	145.67
				TOTAL:	3,933.56
MINNESOTA MUNICIPAL UTILITIES ASSOC	4/13/12	SAFETY MGMT PROGRAM-2ND QT WATER		O-DISTR MISC	1,196.80
	4/13/12	SAFETY MGMT PROGRAM-2ND QT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	616.53

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/13/12	SAFETY MGMT PROGRAM-2ND QT MUNICIPAL WASTEWAT	O-PURIFY MISC		616.53
	4/13/12	SAFETY MGMT PROGRAM-2ND QT ELECTRIC	O-DISTR MISC		1,196.81
	4/13/12	2012 ELECTRIC MEMBER DUES ELECTRIC	ADMIN MISC		5,921.75
			TOTAL:		9,548.42
MISCELLANEOUS V COOPER SAYMA	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		50.08
COOPER SAYMA	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
EDMOND HATTIE MAE	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		48.47
EDMOND HATTIE MAE	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
HERMELING JESSICA T	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		25.56
HERMELING JESSICA T	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
SUEDKAMP BENJAMIN C	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		69.22
SUEDKAMP BENJAMIN C	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
TONSAY BOUNMY	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		34.11
TONSAY BOUNMY	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.02
TONSAY THONGDY	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		46.01
TONSAY THONGDY	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
US BANK HOME MORTGAGE	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	NON-DEPARTMENTAL		26.28
US BANK HOME MORTGAGE	4/13/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC	ACCTS-RECORDS & COLLEC		0.03
VORTHERMS JOYCE I	4/13/12	CUSTOMER REBATE ELECTRIC	CUSTOMER INSTALL EXPEN		250.00
			TOTAL:		549.93
MN CHILD SUPPORT PAYMENT CTR	4/13/12	GARNISHMENT GENERAL FUND	NON-DEPARTMENTAL		369.17
	4/13/12	GARNISHMENT WATER	NON-DEPARTMENTAL		294.46
			TOTAL:		663.63
NOBLE INDUSTRIAL SUPPLY CORP	4/13/12	HIGH EXPANSION FOAM GENERAL FUND	FIRE ADMINISTRATION		3,148.44
			TOTAL:		3,148.44
NOBLES COUNTY AUDITOR/TREASURER	4/13/12	LONG DISTANCE ENDING 1/31/ GENERAL FUND	POLICE ADMINISTRATION		316.62
			TOTAL:		316.62
NPC INTERNATIONAL	4/13/12	MN RURAL WATER ASSN -4TH G WATER	ACCTS-SERV & INFORMATI		53.71
			TOTAL:		53.71
RESCO INC	4/13/12	SPLICES 600 VOLT ELECTRIC	M-DISTR UNDERGRND LINE		327.34
	4/13/12	DRU LOAD CONTROL UNIT ELECTRIC	FA DISTR METERS		64,149.87
			TOTAL:		64,477.21
RUNNINGS SUPPLY INC-ACCT#9502440	4/13/12	AIR FILTERS-WATER PLANT WATER	M-PURIFY EQUIPMENT		8.51
	4/13/12	BATTERIES MUNICIPAL WASTEWAT	O-PURIFY MISC		8.11
	4/13/12	LIGHT SWITCH MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT		7.04
			TOTAL:		23.66
SCHAAP SANITATION INC	4/13/12	MONTHLY GARBAGE SERVICE MUNICIPAL WASTEWAT	O-PURIFY MISC		192.45
			TOTAL:		192.45
SCHWALBACH ACE #6057	4/13/12	METER MODULE INSTALL FASTE WATER	M-DISTR METERS		30.51
	4/13/12	METER MODULE INSTALL FASTE WATER	M-DISTR METERS		28.81
	4/13/12	BAGS ELECTRIC	M-DISTR UNDERGRND LINE		23.49
	4/13/12	CLEANER ELECTRIC	M-DISTR UNDERGRND LINE		6.40
	4/13/12	CHAIN ELECTRIC	M-DISTR UNDERGRND LINE		13.79
			TOTAL:		103.00
SHOPKO STORES INC	4/13/12	USB GENERAL FUND	POLICE ADMINISTRATION		32.05
			TOTAL:		32.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	4/13/12	CDAP090075OFY10 #16	SMALL CITIES GRANT	SW MN HOUSING	33,381.00
				TOTAL:	33,381.00
SUNKOTA CONSTRUCTION	4/13/12	FIRE STATION #6	GENERAL FUND	NON-DEPARTMENTAL	17,929.00-
	4/13/12	FIRE STATION #6	GENERAL FUND	FIRE ADMINISTRATION	358,584.00
				TOTAL:	340,655.00
UNIFORMS UNLIMITED INC	4/13/12	TASER CARTRIDGES-TRAINING	GENERAL FUND	SECURITY CENTER	472.18
	4/13/12	TASER CARTRIDGES-TRAINING	GENERAL FUND	SECURITY CENTER	472.18
				TOTAL:	944.36
VANTAGEPOINT TRANSFER AGENTS-457	4/13/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	4/13/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VINOCOPIA INC	4/13/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	400.00-
	4/13/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	147.50-
	4/13/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	147.50-
	4/13/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	147.50
	4/13/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	126.00-
	4/13/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	834.37
	4/13/12	WINE	LIQUOR	NON-DEPARTMENTAL	160.00
	4/13/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	922.50
	4/13/12	WINE	LIQUOR	NON-DEPARTMENTAL	184.00
	4/13/12	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	3.50-
	4/13/12	FREIGHT	LIQUOR	O-SOURCE MISC	7.00
				TOTAL:	1,430.87
WELLS CONCRETE PRODUCTS COMPANY	4/13/12	FIRE STATION # 4	GENERAL FUND	NON-DEPARTMENTAL	442.50-
	4/13/12	FIRE STATION # 4	GENERAL FUND	FIRE ADMINISTRATION	8,849.96
				TOTAL:	8,407.46
WORTHINGTON AUTO SUPPLY	4/13/12	WIPER UNIT 206	WATER	O-DIST UNDERGRND LINES	19.43
				TOTAL:	19.43
WORTHINGTON EXCAVATING INC	4/13/12	2010 BITUMINOUS IMPROVEMEN	IMPROVEMENT CONST	NON-DEPARTMENTAL	548.17
				TOTAL:	548.17
WORTHINGTON PUBLIC UTILITIES	4/13/12	SUPPLIES	WATER	O-DISTR MISC	3.67
	4/13/12	WATER/LIGHT PLAQUE	ELECTRIC	ADMIN MISC	3.87
				TOTAL:	7.54
WORTHINGTON REGIONAL ECON DEV CORP	4/13/12	BIOSCIENCE SPONSORSHIP	ELECTRIC	ACCTS-ASSISTANCE	1,500.00
				TOTAL:	1,500.00
WYCOFF DANNY	4/13/12	REIMBURSE	LIQUOR	O-GEN MISC	65.77
				TOTAL:	65.77

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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===== FUND TOTALS =====

101	GENERAL FUND	400,235.66
204	SMALL CITIES GRANT	33,381.00
229	RECREATION	190.70
231	ECONOMIC DEV AUTHORITY	676.90
401	IMPROVEMENT CONST	617.27
601	WATER	3,307.72
602	MUNICIPAL WASTEWATER	10,938.61
604	ELECTRIC	80,424.95
609	LIQUOR	1,496.64
612	AIRPORT	376.63
614	MEMORIAL AUDITORIUM	218.42

GRAND TOTAL: 531,864.50

TOTAL PAGES: 5

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADVANCED ASSET ALLIANCE	4/20/12	ACCT COLLECTION FEES	WRH	NON-DEPARTMENTAL	49.81
				TOTAL:	49.81
AMERIPRIDE	4/20/12	TOWEL SERVICE APRIL	MUNICIPAL WASTEWAT	O-PURIFY MISC	70.07
				TOTAL:	70.07
ANDERSON ALIGNMENT SERVICE	4/20/12	LEAF & OVERLOAD SPRINGS	GENERAL FUND	PAVED STREETS	401.59
	4/20/12	LEAF & OVERLOAD SPRINGS	GENERAL FUND	PAVED STREETS	140.00
	4/20/12	TIGHTEN CLAM BUCKET FITTIN	GENERAL FUND	PAVED STREETS	21.07
	4/20/12	LEAF & OVERLOAD SPRINGS	GENERAL FUND	ICE AND SNOW REMOVAL	401.59
	4/20/12	LEAF & OVERLOAD SPRINGS	GENERAL FUND	ICE AND SNOW REMOVAL	140.00
	4/20/12	FITTINGS, REPAIR AIR LEAK	GENERAL FUND	ICE AND SNOW REMOVAL	55.63
	4/20/12	FITTINGS, REPAIR AIR LEAK	GENERAL FUND	ICE AND SNOW REMOVAL	100.00
	4/20/12	REPAIR ABS LITE & ADJUST W	GENERAL FUND	ICE AND SNOW REMOVAL	15.44
	4/20/12	REPAIR ABS LITE & ADJUST W	GENERAL FUND	ICE AND SNOW REMOVAL	233.85
	4/20/12	REPAIR ABS LITE & ADJUST W	GENERAL FUND	ICE AND SNOW REMOVAL	135.00
	4/20/12	OIL CHANGE, HYDRAULIC OIL	RECREATION	TREE REMOVAL	169.93
	4/20/12	OIL CHANGE, HYDRAULIC OIL	RECREATION	TREE REMOVAL	187.38
	4/20/12	OIL CHANGE, HYDRAULIC OIL	RECREATION	TREE REMOVAL	92.50
	4/20/12	REPAIR U-JOINT FLANGE	STORM WATER MANAGE	STREET CLEANING	41.07
	4/20/12	EVACUATE & CHARGE AC	STORM WATER MANAGE	STREET CLEANING	152.03
	4/20/12	EVACUATE & CHARGE AC	STORM WATER MANAGE	STREET CLEANING	60.00
	4/20/12	OIL CHANGES	STORM WATER MANAGE	STREET CLEANING	151.98
	4/20/12	OIL CHANGES	STORM WATER MANAGE	STREET CLEANING	211.56
	4/20/12	OIL CHANGES	STORM WATER MANAGE	STREET CLEANING	170.00
	4/20/12	REPAIR & REPLACE INJECTORS	AIRPORT	O-GEN MISC	44.89
	4/20/12	REPAIR & REPLACE INJECTORS	AIRPORT	O-GEN MISC	803.47
	4/20/12	REPAIR & REPLACE INJECTORS	AIRPORT	O-GEN MISC	3,063.67
				TOTAL:	6,792.65
ARCTIC ICE INC	4/20/12	ICE	LIQUOR	NON-DEPARTMENTAL	129.00
	4/20/12	ICE	LIQUOR	NON-DEPARTMENTAL	129.00
				TOTAL:	258.00
ASSET RESOURCES INC	4/20/12	ACCOUNT COLLECTION FEE	ELECTRIC	ACCTS-UNCOLLECTIBLE	22.08
				TOTAL:	22.08
AVERA MEDICAL GROUP WORTHINGTON	4/20/12	DRUG/ALCOHOL TESTING	GENERAL FUND	PAVED STREETS	25.00
	4/20/12	DRUG/ALCOHOL TESTING	WATER	O-DISTR MISC	25.00
	4/20/12	DRUG/ALCOHOL TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	80.00
	4/20/12	DRUG/ALCOHOL TESTING	ELECTRIC	O-DISTR MISC	55.00
				TOTAL:	185.00
BCA/BREATH TEST SECTION	4/20/12	DARE OFFICER TRAINING	GENERAL FUND	POLICE ADMINISTRATION	600.00
				TOTAL:	600.00
BENSON TECHNICAL WORKS INC	4/20/12	QTRLY LIGHT VERIFICATION	AIRPORT	O-GEN MISC	624.25
				TOTAL:	624.25
BEVERAGE WHOLESALERS INC	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	6,522.30
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,937.19
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,906.34
				TOTAL:	13,365.83
BORDER STATES ELECTRIC SUPPLY	4/20/12	5" CONDUIT	ELECTRIC	FA DISTR UNDRGRND COND	6,602.31
				TOTAL:	6,602.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
C&S CHEMICALS INC	4/20/12	4,162 LOAD ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,182.08
				TOTAL:	5,182.08
CENTER SPORTS INC	4/20/12	RETIREMENT PLAQUE	GENERAL FUND	MAYOR AND COUNCIL	36.49
	4/20/12	BASKETBALL NETS	RECREATION	PARK AREAS	25.65
				TOTAL:	62.14
CLARK CRAIG	4/20/12	REIMBURSE	GENERAL FUND	ADMINISTRATION	239.61
				TOTAL:	239.61
COAST TO COAST SOLUTIONS	4/20/12	DARE PROMO ITEMS	GENERAL FUND	POLICE ADMINISTRATION	469.46
				TOTAL:	469.46
COCA-COLA ENTERPRISES-MIDWEST DIVISION	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	205.20
				TOTAL:	205.20
COOPERATIVE ENERGY CO	4/20/12	DIESEL	GENERAL FUND	FIRE ADMINISTRATION	92.50
	4/20/12	DIESEL	GENERAL FUND	FIRE ADMINISTRATION	88.02
	4/20/12	BLUEGARD 500	GENERAL FUND	PAVED STREETS	30.99
				TOTAL:	211.51
CASEY INGENTHORN	4/20/12	FIRE BOAT STORAGE	GENERAL FUND	FIRE ADMINISTRATION	90.00
				TOTAL:	90.00
CULLIGAN WATER COND CO	4/20/12	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	48.00
	4/20/12	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	48.00
	4/20/12	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	4/20/12	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	4/20/12	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	4/20/12	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	4/20/12	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.00
				TOTAL:	160.00
DACOTAH PAPER CO	4/20/12	BAGS	LIQUOR	O-GEN MISC	302.87
				TOTAL:	302.87
DAILY GLOBE	4/20/12	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	4/20/12	POLICE EMPLOYMENT ADS	GENERAL FUND	POLICE ADMINISTRATION	396.00
	4/20/12	GOLF ADS	RECREATION	GOLF COURSE-CLUBHOUSE	328.00
	4/20/12	TRANSMISSION LINE BIDS	IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR	24.87
	4/20/12	TRANSMISSION LINE BIDS	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	24.86
	4/20/12	TRANSMISSION LINE BIDS	IMPROVEMENT CONST	BLOCK 28 ALLEY	24.86
	4/20/12	TRANSMISSION LINE BIDS	IMPROVEMENT CONST	BLOCK 28 ALLEY	24.86
	4/20/12	TRANSMISSION LINE BIDS	ELECTRIC	FA DISTR POLES TOWERS	165.75
	4/20/12	SALE ADS	LIQUOR	O-GEN MISC	200.40
	4/20/12	AD FOR BIDS PAD/STORAGE BL AIRPORT		PROJECT #11	121.55
				TOTAL:	1,371.15
DANS ELECTRIC INC	4/20/12	REPAIR FAN TIMER	GENERAL FUND	PAVED STREETS	48.50
	4/20/12	REPAIR FAN TIMER	GENERAL FUND	PAVED STREETS	57.20
	4/20/12	REWIRE AT OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	495.00
	4/20/12	REWIRE AT OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	5.50
	4/20/12	REPAIR COOLER LIGHT	LIQUOR	O-GEN MISC	68.75
	4/20/12	REPAIR RUNWAY APPROACH LIG AIRPORT		O-GEN MISC	55.00
	4/20/12	REPAIR VANDALISM CENTENNIA SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS		990.93
	4/20/12	REPAIR VANDALISM CENTENNIA SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS		4,439.36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	6,160.24
DASHBOARD ELECTRONICS	4/20/12	ALARM & INSTALL	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	479.96
				TOTAL:	479.96
DAVIS TYPEWRITER CO INC	4/20/12	ENVELOPES, BINDER	GENERAL FUND	MAYOR AND COUNCIL	32.02
	4/20/12	AIRDUSTER, BOOKEND, SORTER	GENERAL FUND	CLERK'S OFFICE	47.02
	4/20/12	LEAD	GENERAL FUND	CLERK'S OFFICE	1.90
	4/20/12	OPTICAL MOUSE	GENERAL FUND	ECONOMIC DEVELOPMENT	10.27
	4/20/12	LINER	GENERAL FUND	GENERAL GOVT BUILDINGS	30.41
	4/20/12	LASER CARTRIDGE	GENERAL FUND	POLICE ADMINISTRATION	50.48
	4/20/12	CD/DVD	GENERAL FUND	POLICE ADMINISTRATION	30.43
	4/20/12	APPT BOOK	GENERAL FUND	POLICE ADMINISTRATION	17.69
	4/20/12	RETURNED ITEMS	GENERAL FUND	SECURITY CENTER	21.89-
	4/20/12	RETURNED ITEMS	GENERAL FUND	SECURITY CENTER	21.88-
	4/20/12	PACKAGING TAPE, PENS	GENERAL FUND	SECURITY CENTER	17.70
	4/20/12	PACKAGING TAPE, PENS	GENERAL FUND	SECURITY CENTER	17.70
	4/20/12	CD/DVD, MAIL BAGS	GENERAL FUND	SECURITY CENTER	9.89
	4/20/12	CD/DVD, MAIL BAGS	GENERAL FUND	SECURITY CENTER	9.88
	4/20/12	PAPER, POST-IT NOTES, MAIL	GENERAL FUND	SECURITY CENTER	191.54
	4/20/12	PAPER, POST-IT NOTES, MAIL	GENERAL FUND	SECURITY CENTER	191.53
	4/20/12	CORRECTION TAPES	GENERAL FUND	SECURITY CENTER	8.53
	4/20/12	CORRECTION TAPES	GENERAL FUND	SECURITY CENTER	8.52
	4/20/12	AIRDUSTER, PACKING TAPE, S	GENERAL FUND	SECURITY CENTER	18.47
	4/20/12	AIRDUSTER, PACKING TAPE, S	GENERAL FUND	SECURITY CENTER	18.48
	4/20/12	TONER	GENERAL FUND	SECURITY CENTER	42.72
	4/20/12	TONER	GENERAL FUND	SECURITY CENTER	42.72
	4/20/12	SUPPLIES	GENERAL FUND	PAVED STREETS	25.95
	4/20/12	LEGAL PAD, CLIPBOARD, SHAR	GENERAL FUND	PAVED STREETS	13.48
	4/20/12	FLAG	GENERAL FUND	PAVED STREETS	4.61
	4/20/12	COPIER PAPER	WATER	ADMIN OFFICE SUPPLIES	38.74
	4/20/12	COPIER PAPER	WATER	ACCTS-RECORDS & COLLEC	77.48
	4/20/12	BLACK CARTRIDGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	30.74
	4/20/12	TRI-COLORED CARTRIDGE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	61.46
	4/20/12	DIVIDERS	MUNICIPAL WASTEWAT	O-PURIFY MISC	69.87
	4/20/12	COPIER PAPER	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	38.75
	4/20/12	COPIER PAPER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	77.49
	4/20/12	STAPLER AND STAPLES	ELECTRIC	O-DISTR SUPER & ENG	15.51
	4/20/12	COPIER PAPER	ELECTRIC	ADMIN OFFICE SUPPLIES	77.48
	4/20/12	COPIER PAPER	ELECTRIC	ACCTS-RECORDS & COLLEC	154.97
	4/20/12	AP/AR ENVELOPES	DATA PROCESSING	DATA PROCESSING	191.31
	4/20/12	FILE FOLDER	DATA PROCESSING	DATA PROCESSING	9.77
				TOTAL:	1,641.74
DEWILD GRANT RECKERT AND ASSOC	4/20/12	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	10,022.40
	4/20/12	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	1,372.00
				TOTAL:	11,394.40
EARTH AND TURF	4/20/12	150 # GRASS SEED	GENERAL FUND	PAVED STREETS	100.00
	4/20/12	150 # GRASS SEED	RECREATION	PARK AREAS	200.00
				TOTAL:	300.00
ECHO GROUP INC	4/20/12	HEX WRENCH	ELECTRIC	O-DISTR MISC	13.15
	4/20/12	CARFLEX	ELECTRIC	M-DISTR UNDERGRND LINE	2.89
				TOTAL:	16.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EVERGREEN LAND SERVICES	4/20/12	ACQUISITION AGENT	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	150.00
				TOTAL:	150.00
FALLS PRO SOUND	4/20/12	NEW SOUND SYSTEM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	12,300.00
				TOTAL:	12,300.00
FLAHERTY & HOOD PA	4/20/12	MEDIATION	GENERAL FUND	PERSONNEL & RECRUITMEN	1,438.60
				TOTAL:	1,438.60
FLYNN KEVIN	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	14.00
				TOTAL:	14.00
FRONTIER COMMUNICATIONS	4/20/12	ICAC REIMBURSE ACCOUNT	GENERAL FUND	POLICE ADMINISTRATION	93.94
				TOTAL:	93.94
GILSON COMPANY INC	4/20/12	TESTING SCREEN, 8" SIEVE	GENERAL FUND	ENGINEERING ADMIN	55.10
				TOTAL:	55.10
GRAHAM TIRE OF WORTHINGTON INC	4/20/12	TIRES ON #30	GENERAL FUND	POLICE ADMINISTRATION	320.89
	4/20/12	TIRES ON #30	GENERAL FUND	POLICE ADMINISTRATION	94.00
	4/20/12	REPLACE EXHAUST RESINATOR	GENERAL FUND	POLICE ADMINISTRATION	70.00
	4/20/12	REPLACE EXHAUST RESINATOR	GENERAL FUND	POLICE ADMINISTRATION	128.59
	4/20/12	MOWER TIRE REPAIR	RECREATION	GOLF COURSE-GREEN	12.00
	4/20/12	TIRE REPAIR	RECREATION	PARK AREAS	15.13
	4/20/12	TIRE REPAIR	RECREATION	PARK AREAS	7.00
	4/20/12	TIRE ON 423	STORM WATER MANAGE	STREET CLEANING	403.41
	4/20/12	TIRE ON 423	STORM WATER MANAGE	STREET CLEANING	35.00
				TOTAL:	1,086.02
GRIMMIUS NATHAN	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	195.00
				TOTAL:	195.00
HACH COMPANY	4/20/12	CREDIT PH PROBE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	403.00
	4/20/12	PH PROBE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	403.00
	4/20/12	CHLORINE & PHOSPHORUS TEST	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	1,161.75
				TOTAL:	1,161.75
HAGEN BEVERAGE DISTRIBUTING INC	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	923.95
	4/20/12	BEER CREDIT	LIQUOR	NON-DEPARTMENTAL	89.60
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	480.00
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	608.15
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	71.50
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,406.20
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	10,118.40
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,047.50
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
				TOTAL:	15,694.10
HOFFMAN DAVID	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	369.12
	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	43.00
				TOTAL:	412.12
HY-VEE INC-61609	4/20/12	DISTILLED WATER-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	2.68
	4/20/12	ZIP LOCK BAGS-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	10.69
	4/20/12	DISTILLED WATER-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	6.23
				TOTAL:	19.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HY-VEE INC-61705	4/20/12	DISTILLED WATER FOR LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>4.45</u>
				TOTAL:	4.45
I & S GROUP INC	4/20/12	OLD YMCA DEVELOPMENT	GENERAL FUND	COMMUNITY CENTER	<u>5,075.00</u>
				TOTAL:	5,075.00
JACKS UNIFORMS & EQUIPMENT	4/20/12	CAR PANEL PARTITIONS	GENERAL FUND	POLICE ADMINISTRATION	437.17
	4/20/12	TACTICAL HOLSTERS	GENERAL FUND	POLICE ADMINISTRATION	1,005.59
	4/20/12	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	<u>107.89</u>
				TOTAL:	1,550.65
JENSEN ELECTRIC CONTRACTING INC	4/20/12	FIRE ALARM MONITORING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>35.00</u>
				TOTAL:	35.00
JERRY'S AUTO SUPPLY	4/20/12	O-RINGS, OIL DRY	GENERAL FUND	PAVED STREETS	18.13
	4/20/12	WIPERS	GENERAL FUND	CODE ENFORCEMENT	8.86
	4/20/12	BULB	STORM WATER MANAGE	STREET CLEANING	<u>11.08</u>
				TOTAL:	38.07
JOBSHQ	4/20/12	HELP WANTED AD-WASTEWATER	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>276.60</u>
				TOTAL:	276.60
JOHNSON BROTHERS LIQUOR CO	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	892.00
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,077.95
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	981.60
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	28.00
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	167.92
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,277.46
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,680.90
	4/20/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	180.00-
	4/20/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	19.46-
	4/20/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>9.00-</u>
				TOTAL:	11,897.37
JSA SERVICES	4/20/12	RAGS	RECREATION	PARK AREAS	<u>14.96</u>
				TOTAL:	14.96
KARLS CARQUEST AUTO PARTS INC	4/20/12	OIL CHANGE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	389.62
	4/20/12	ANTI-FREEZE	GENERAL FUND	POLICE ADMINISTRATION	12.76
	4/20/12	LAMPS	GENERAL FUND	POLICE ADMINISTRATION	<u>36.54</u>
				TOTAL:	438.92
KM GRAPHICS	4/20/12	LAMINATING	GENERAL FUND	SECURITY CENTER	15.01
	4/20/12	LAMINATING	GENERAL FUND	SECURITY CENTER	15.01
	4/20/12	LABELS FOR GARBAGE PICKUP	GENERAL FUND	TRASH PICKUP	<u>243.41</u>
				TOTAL:	273.43
KRUSE MOTORS OF WORTHINGTON INC	4/20/12	REPAIR & REFINISH LEFT QT	GENERAL FUND	POLICE ADMINISTRATION	239.20
	4/20/12	REPAIR & REFINISH LEFT QT	GENERAL FUND	POLICE ADMINISTRATION	99.20
	4/20/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	4/20/12	TOW	GENERAL FUND	CODE ENFORCEMENT	<u>64.13</u>
				TOTAL:	466.66
KUE CONTRACTORS INC	4/20/12	BAC #11	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	<u>41,185.54</u>
				TOTAL:	41,185.54

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LAMPERTS YARDS INC-2602004	4/20/12	FLOATING DOCK REPAIRS	GENERAL FUND	LAKE IMPROVEMENT	15.70
				TOTAL:	15.70
LEAGUE OF MN CITIES	4/20/12	MAYORS ASSOCIATION CONFERE	GENERAL FUND	MAYOR AND COUNCIL	120.00
				TOTAL:	120.00
LIEPOLD RANDY	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	53.62
	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	19.00
	4/20/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	100.00
				TOTAL:	172.62
LOCATORS & SUPPLIES INC	4/20/12	BATTERIES	ELECTRIC	O-DISTR MISC	150.28
				TOTAL:	150.28
MALTERS SHEPHERD & VON HOLTUM	4/20/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,345.54
	4/20/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	82.23
	4/20/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	37.38
	4/20/12	LEGAL FEES	AIRPORT	O-GEN MISC	29.90
				TOTAL:	1,495.05
MARCO	4/20/12	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	34.93
	4/20/12	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	34.92
	4/20/12	LEGAL FEES	GENERAL FUND	SECURITY CENTER	45.60
	4/20/12	LEGAL FEES	GENERAL FUND	SECURITY CENTER	45.61
	4/20/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	24.47
	4/20/12	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	24.48
	4/20/12	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	159.71
				TOTAL:	369.72
MCCUEN WELDING & MACHINING INC	4/20/12	LABOR TO REPAIR TOPDRESSER	RECREATION	GOLF COURSE-GREEN	70.00
				TOTAL:	70.00
MEAD & HUNT INC	4/20/12	PROFESSIONAL FEES	AIRPORT	PROJECT #7	715.32
				TOTAL:	715.32
MINNESOTA ASSOC OF ASPHALT	4/20/12	2012 DUES	GENERAL FUND	ENGINEERING ADMIN	15.00
				TOTAL:	15.00
MINNESOTA ELEVATOR INC	4/20/12	QUARTERLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	172.01
				TOTAL:	172.01
MINNESOTA ENERGY RESOURCES CORP	4/20/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	52.22
	4/20/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	29.78
	4/20/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	4/20/12	GAS SERVICE	RECREATION	PARK AREAS	15.32
	4/20/12	GAS SERVICE	RECREATION	PARK AREAS	627.28
	4/20/12	GAS SERVICE	WATER	O-DISTR MISC	52.22
	4/20/12	GAS SERVICE	WATER	O-DISTR MISC	14.29
	4/20/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	17.42
	4/20/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	52.22
	4/20/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	15.48
	4/20/12	GAS SERVICE	LIQUOR	O-GEN MISC	59.55
	4/20/12	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	726.00
				TOTAL:	1,676.35
MINNESOTA PURE WATER SERVICE	4/20/12	FLOAT GASKET KIT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	7.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	7.25
MISCELLANEOUS V BRAUN DUANE	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
DABERKOW SONYA	4/20/12	WRH REFUND	WRH	NON-DEPARTMENTAL	1,263.00
GONZALEZ RIVERA JUAN	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
HERNANDEZ REYNAGA	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
KUCKER LAMONT	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
LEBAR ALANA	4/20/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	92.60
LEBAR ALANA	4/20/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
MEJIA GRACE	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
MILLER JUDY	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MONDLOCK LEAH M	4/20/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	44.55
MONDLOCK LEAH M	4/20/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.03
RAMOS BEATRIZ A	4/20/12	REFUND OF DEPOSITS	ELECTRIC	NON-DEPARTMENTAL	225.00
				TOTAL:	1,850.21
MORROW MICHEAL	4/20/12	REIMBURSE	WATER	O-DISTR MISC	248.06
				TOTAL:	248.06
MTI DISTRIBUTING INC	4/20/12	VALVE HANDLES	RECREATION	GOLF COURSE-GREEN	89.14
				TOTAL:	89.14
NEW VISION CO-OP	4/20/12	PRAMITOL & DURANGO	GENERAL FUND	PAVED STREETS	173.12
	4/20/12	PRAMITOL & DURANGO	RECREATION	PARK AREAS	415.10
	4/20/12	PRAMITOL & DURANGO	AIRPORT	O-GEN MISC	80.66
				TOTAL:	668.88
NOBLE INDUSTRIAL SUPPLY CORP	4/20/12	HIGH EXPANSION FOAM	GENERAL FUND	FIRE ADMINISTRATION	3,148.63
				TOTAL:	3,148.63
NOBLES COUNTY	4/20/12	CUSTOMER OWNED GENERATOR	ELECTRIC	NON-DEPARTMENTAL	3,603.75
				TOTAL:	3,603.75
NOBLES COUNTY AUDITOR/TREASURER	4/20/12	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	145.42
	4/20/12	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	290.83
	4/20/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	116.33
	4/20/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	232.66
	4/20/12	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	697.99
	4/20/12	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,425.08
				TOTAL:	2,908.31
NOBLES COUNTY SPEEDWAY INC	4/20/12	ADVERTISING	LIQUOR	O-GEN MISC	500.00
				TOTAL:	500.00
OLD DOMINION BRUSH	4/20/12	PARTS	STORM WATER MANAGE	STREET CLEANING	941.91
				TOTAL:	941.91
PEPSI COLA BOTTLING CO	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.00
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	78.00
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.00
	4/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	99.95
				TOTAL:	229.95
PHILLIPS WINE & SPIRITS INC	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,795.82
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,410.81
	4/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	78.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,119.95
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	294.00
	4/20/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	86.35-
				TOTAL:	8,613.08
PITNEY BOWES INC	4/20/12	QTRLY MAILING SYSTEM	WATER	ACCTS-RECORDS & COLLEC	370.73
	4/20/12	QTRLY MAILING SYSTEM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	370.72
	4/20/12	QTRLY MAILING SYSTEM	ELECTRIC	ACCTS-RECORDS & COLLEC	741.45-
				TOTAL:	1,482.90
PRECISION TURF & CHEMICAL INC	4/20/12	FERTILIZER AND HERBICIDE	RECREATION	GOLF COURSE-GREEN	2,549.87
	4/20/12	10 GALLONS BENSUMEC	RECREATION	GOLF COURSE-GREEN	1,561.12-
				TOTAL:	4,110.99
QUALITY WINE & SPIRITS	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,440.03-
				TOTAL:	1,440.03
RACOM CORP	4/20/12	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	395.20
	4/20/12	SERVICE LABOR	GENERAL FUND	POLICE ADMINISTRATION	88.00
	4/20/12	SERVICE LABOR	GENERAL FUND	POLICE ADMINISTRATION	88.00
	4/20/12	MAINTENANCE CONTRACT	GENERAL FUND	SECURITY CENTER	507.30
	4/20/12	MAINTENANCE CONTRACT	GENERAL FUND	SECURITY CENTER	507.30-
				TOTAL:	1,585.80
RADIO WORKS LLC	4/20/12	ADS	LIQUOR	O-GEN MISC	67.50
	4/20/12	ADS	LIQUOR	O-GEN MISC	67.50-
				TOTAL:	135.00
RESCO INC	4/20/12	UMT FOR METERS	ELECTRIC	FA DISTR METERS	533.13
	4/20/12	UMT FOR METERS	ELECTRIC	FA DISTR METERS	1,471.43
	4/20/12	RETURNED CABLE	ELECTRIC	FA DISTR METERS	952.85-
				TOTAL:	1,051.71
ROLOFF REGAN	4/20/12	CREDIT FOR 7 MONTHS LIFE/A HEALTH INS PLAN (T	NON-DEPARTMENTAL		19.60-
				TOTAL:	19.60
RONS REPAIR INC	4/20/12	FUEL GAUGE, VOLT GAUGE	GENERAL FUND	FIRE ADMINISTRATION	336.28
	4/20/12	REPAIR LOW POWER 409	GENERAL FUND	PAVED STREETS	181.87
	4/20/12	REPAIR LOW POWER 409	GENERAL FUND	PAVED STREETS	47.58
	4/20/12	REPAIR LOW POWER 409	GENERAL FUND	ICE AND SNOW REMOVAL	47.58
	4/20/12	REPAIR LOW POWER 409	GENERAL FUND	ICE AND SNOW REMOVAL	181.88
	4/20/12	RIGHT DOOR PANEL LATCH 408	STORM WATER MANAGE	STREET CLEANING	60.67-
				TOTAL:	855.86
ROOS ERIC	4/20/12	REIMBURSE	WATER	O-DISTR MISC	35.00-
				TOTAL:	35.00
RUNNINGS SUPPLY INC-ACCT#9502485	4/20/12	SHOP SUPPLIES	GENERAL FUND	PAVED STREETS	335.57
	4/20/12	BARRIER TRAILER	GENERAL FUND	PAVED STREETS	38.45
	4/20/12	WRENCHES	GENERAL FUND	PAVED STREETS	72.81
	4/20/12	SOCKETS	GENERAL FUND	PAVED STREETS	36.29
	4/20/12	BULK BOLTS/NUTS/WASHERS	GENERAL FUND	PAVED STREETS	2.71
	4/20/12	CABLE TIES-WHISKEY DITCH B	GENERAL FUND	LAKE IMPROVEMENT	19.22
	4/20/12	EXTENSION SPRINGS	RECREATION	RECREATION PROGRAMS	9.60
	4/20/12	NUTS, BOLTS	RECREATION	GOLF COURSE-GREEN	30.27
	4/20/12	LANDSCAPE TIMBERS	RECREATION	PARK AREAS	143.96

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	688.88
S & K TRUCK LINE INC	4/20/12	FREIGHT	LIQUOR	O-SOURCE MISC	560.25
	4/20/12	FREIGHT	LIQUOR	O-SOURCE MISC	163.35
				TOTAL:	723.60
SANFORD HEALTH	4/20/12	GLOVES	GENERAL FUND	POLICE ADMINISTRATION	148.79
	4/20/12	BOLT BLS CARD	GENERAL FUND	POLICE ADMINISTRATION	49.50
	4/20/12	EMPLOYEE PHYSICAL	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	271.25
				TOTAL:	469.54
SANFORD REGIONAL HOSPITAL WORTHINGTON	4/20/12	CUSTOMER OWNED GENERATOR	ELECTRIC	NON-DEPARTMENTAL	6,470.49
				TOTAL:	6,470.49
SCHAAP SANITATION INC	4/20/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	281.67
				TOTAL:	281.67
SCHEEPSTRA JIM	4/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	50.00
SCHWALBACH ACE HARDWARE	4/20/12	MARCH SNOW REMOVAL	GENERAL FUND	COMMUNITY CENTER	46.88
				TOTAL:	46.88
SCHWALBACH ACE HARDWARE-5930	4/20/12	ELBOW	GENERAL FUND	PAVED STREETS	3.20
				TOTAL:	3.20
SCHWALBACH ACE #6067	4/20/12	HOSE REEL GUIDE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	5.13
	4/20/12	GALVANIZED PIPE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	14.95
				TOTAL:	20.08
MICHAEL A SCHWALBACH	4/20/12	SENIOR CENTER RENT	GENERAL FUND	COMMUNITY CENTER	570.00
				TOTAL:	570.00
SERVICEMASTER OF WORTHINGTON	4/20/12	MARCH CLEANING BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	594.00
				TOTAL:	594.00
SHINE BROS CORP OF MN	4/20/12	REBAR FOR STREET LIGHT BAS	ELECTRIC	FA DISTR ST LITE & SIG	709.65
				TOTAL:	709.65
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	4/20/12	CONSTRUCTION INSPECTION AG	GENERAL FUND	FIRE ADMINISTRATION	10,000.00
				TOTAL:	10,000.00
SOUTHWEST MINNESOTA RADIO BOARD	4/20/12	2012 MEMBERSHIP FEES	GENERAL FUND	POLICE ADMINISTRATION	1,384.17
				TOTAL:	1,384.17
STAR TRIBUNE	4/20/12	SUBSCRIPTION	GENERAL FUND	OTHER GEN GOVT MISC	249.60
				TOTAL:	249.60
STINK PRETTY SPECIALTY PRODUCTS	4/20/12	GIT-ER-DUN CLEANER	GENERAL FUND	PAVED STREETS	233.65
	4/20/12	GIT-ER-DUN CLEANER	GENERAL FUND	ICE AND SNOW REMOVAL	233.66
				TOTAL:	467.31
ROBIN STOYKE	4/20/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	70.54
				TOTAL:	70.54
TOTAL REGISTER SYSTEMS	4/20/12	USB KIT FOR SCANNERS	LIQUOR	O-GEN MISC	1,266.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,266.47
TREASURER OF THE STATE OF IOWA	4/20/12	CAMP DODGE TRAINING	GENERAL FUND	POLICE ADMINISTRATION	220.00
				TOTAL:	220.00
UNITED PARCEL SERVICE	4/20/12	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	121.19
	4/20/12	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	32.63
				TOTAL:	153.82
VERIZON WIRELESS	4/20/12	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	78.06
	4/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.18
	4/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.18
	4/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.84
	4/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.84
	4/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	45.18
	4/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.84
	4/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	47.32
	4/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	45.18
	4/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	37.84
	4/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	73.39
	4/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	35.70
				TOTAL:	566.55
VETERINARY MEDICAL CTR PA	4/20/12	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	42.70
				TOTAL:	42.70
WAL MART BUSINESS	4/20/12	COMPUTER ITEMS	ELECTRIC	O-DISTR MISC	138.38
	4/20/12	TOOL SET	ELECTRIC	O-DISTR MISC	25.77
	4/20/12	COMPUTER ITEMS	ELECTRIC	O-DISTR MISC	54.63
				TOTAL:	218.78
MONTE WALKER	4/20/12	DRU INSTALL	ELECTRIC	FA DISTR METERS	43.00
				TOTAL:	43.00
WENDLAND SELLERS BROMELAND PA	4/20/12	LEGAL FEES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	3,604.60
				TOTAL:	3,604.60
WEST GOVERNMENT SERVICES	4/20/12	MARCH CLEAR	GENERAL FUND	SECURITY CENTER	66.59
	4/20/12	MARCH CLEAR	GENERAL FUND	SECURITY CENTER	66.59
				TOTAL:	133.18
WINE MERCHANTS	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	3,103.00
				TOTAL:	3,103.00
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,301.26
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	10,749.20
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,214.63
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	315.75
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	353.65
	4/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	207.80
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,604.32
	4/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	75.75
				TOTAL:	19,670.86
WORTHINGTON EXCAVATING INC	4/20/12	LIMESTONE FOR PATHS	RECREATION	GOLF COURSE-GREEN	465.40
	4/20/12	HAUL SWEEPER TO SIOUX FALL	STORM WATER MANAGE	STREET CLEANING	780.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,245.40
WORTHINGTON PLUMBING & HEATING	4/20/12	SERVICE WORK-SEWER	RECREATION	GOLF COURSE-CLUBHOUSE	165.00
				TOTAL:	165.00
WORTHINGTON REGIONAL ECON DEV CORP	4/20/12	2012 SKATEHOLDER MEMBERSHI	ELECTRIC	ACCTS-ASSISTANCE	10,000.00
				TOTAL:	10,000.00
WORTHINGTON SPORTS CENTER INC	4/20/12	WORTHINGTON SPORTS CENTER	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	67.00
				TOTAL:	67.00
YMCA	4/20/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	541.91
	4/20/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	671.82
	4/20/12	2012 CONTRACT APRIL	RECREATION	RECREATION PROGRAMS	3,855.91
				TOTAL:	5,069.64
ZEP SALES & SERVICE	4/20/12	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	208.28
				TOTAL:	208.28

===== FUND TOTALS =====

101	GENERAL FUND	38,601.88
207	PD TASK FORCE	625.02
211	WRH	1,312.81
229	RECREATION	11,847.26
231	ECONOMIC DEV AUTHORITY	41,814.54
401	IMPROVEMENT CONST	3,854.05
601	WATER	1,443.97
602	MUNICIPAL WASTEWATER	7,976.18
604	ELECTRIC	44,934.16
606	STORM WATER MANAGEMENT	3,018.71
609	LIQUOR	77,734.06
612	AIRPORT	5,538.71
614	MEMORIAL AUDITORIUM	13,026.00
702	DATA PROCESSING	360.79
703	SAFETY PROMO/LOSS CTRL	5,701.54
705	HEALTH INS PLAN (TPA)	19.60

 GRAND TOTAL: 257,809.28
