

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, April 25, 2011
City Hall Council Chambers

- A. **CALL TO ORDER**
- B. **INTRODUCTIONS AND OPENING REMARKS**
- C. **AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. **CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting April 11, 2011
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting April 18, 2011
 - 3. FINANCIAL STATEMENTS
 - a. Municipal Liquor Store Income Statement for the Period of January 1, 2011 through March 31, 2011
 - b. General Fund Statement of Revenues and Expenditures - Budget and Actual - for the Period of January 1, 2011 through March 31, 2011
 - 4. A. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
 - Case Item
 - 1. On-Sale Beer License
 - B. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)
 - Case Item

1. Application for Dock Permit

C. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Item

1. Reappoint Weed Inspector for 2011
2. Establish Weed/Grass Removal Fees

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS- ADMINISTRATION (WHITE)

Case Items

2. Second Reading Proposed Ordinance Amending Title IX Chapter 99.02 (K) of the Worthington City Code
3. Worthington Adventure Center Presentation
4. Memorandum of Understanding for Summer Hours for Local 49
5. Southwest Initiative Foundation Annual Funding Request
6. Second Reading Proposed Ordinance Amending Chapter 72, Section 72.07 of Title VII of the Worthington City Code
7. Second Reading Proposed Ordinance to Vacate Portions of First Avenue and Ninth Street

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. TH 59/60 Utility Relocation Agreement
2. Professional Services Contract for Design of Apron a Reconstruction Project

**G. CITY COUNCIL BUSINESS - COMMUNITY/ECONOMIC DEVELOPMENT
(GRAY)**

Case Items

1. Request to Declare Surplus Property

H COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

I. CITY ADMINISTRATOR REPORT

J. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, APRIL 11, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Martin Rickers.

Staff present: Craig Clark, City Administrator; Mike Cumiskey, Public Safety Director; Brad Chapulis, Director of Community/Economic Development; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk; Jim Laffrenzen, Public Works Superintendent (7:17 p.m.).

Others present: Rolin Simm, MN DOT; Lisa Graphenteen, Southwest MN Housing Partnership; Andy Johnson, YMCA; Jim Bunner, KWOA; Brittany Workman, Daily Globe.

HONORARY COUNCIL MEMBER

Mayor Oberloh introduced Marty Rickers as the Honorary Council Member for the months of February, March and April, 2011.

AGENDA APPROVED

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to approve the agenda as presented.

CONSENT AGENDA APPROVED

Alderman Kuhle requested that a work session meeting be set up for the Parking Lot Lease between the City of Worthington and Nobles County as referenced in the March 28, 2011 City Council Minutes. Mayor Oberloh requested a correction to that item in the minutes to reflect that the approved lease was a draft only.

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to approve the consent agenda as follows with the requested correction:

- City Council Minutes - regular meeting of March 28, 2011; special meeting of March 31, 2011
- Minutes of Boards and Commissions - Water and Light Commission Minutes of regular meeting March 28, 2011; Planning Commission/Board of Appeals Minutes of April 5, 2011; Traffic and Safety Committee Minutes of March 30, 2011; Worthington Area Convention and Visitors Bureau Board of Directors Minutes of February 28, 2011
- Municipal Liquor Store Income Statement for the period January 1, 2011 through February 28, 2011
- On-Sale Beer License for Nobles County Speedway, Inc - 1600 Stower Drive
- Temporary On-Sale Liquor License to Worthington Area Chamber of Commerce for their 2011 Salute to Women Banquet Monday, April 25, 2011 at Ben Lee's Café, 212 Tenth St.

- Placement of stop signs on Ray Drive at the intersection with the north Hy-Vee entrance
- Bills payable and totaling \$675,188.54 be ordered paid

RESOLUTION ADOPTED EXECUTING TH 59/60 PHASE II COOPERATIVE CONSTRUCTION AGREEMENT BETWEEN CITY OF WORTHINGTON AND MINNESOTA DEPARTMENT OF TRANSPORTATION

Council considered a cooperative construction agreement between the City of Worthington and the Minnesota Department of Transportation (MnDOT) pertaining to the TH 59/60 Phase II construction project. The agreement establishes the City's share of project costs, assigns future maintenance responsibilities to the City, sets forth the roadways and drainage facilities to be released to the City, and establishes certain conditions for future use of the drainage facilities.

The City's share of project costs include \$546,778.85 for utility relocations, \$110,209.68 for City storm sewer and culvert upsizing, \$122,415.00 for future ponds. Also included is a \$317,665.50 credit back to the City from MnDOT for State lighting costs.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to adopt the following resolution executing MnDOT Contract No. 98547:

RESOLUTION

IT IS RESOLVED that the City of Worthington enter into Mn/DOT Agreement No. 98547 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the water main, sanitary sewer and drainage upsizing construction and additional right-of-way acquisition for future pond expansion and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 60 from Paul Avenue to 2,100 feet north of County State Aid Highway No. 35 within the corporate City limits under State Project No. 5308-58.

IT IS FURTHER RESOLVED that the Mayor and the Clerk are authorized to execute the Agreement and any amendments to the Agreement.

HEARING SET FOR FINAL LAYOUT OF TRUNK HIGHWAY 59/60 PHASE III IMPROVEMENTS

Minnesota Statute provides that highway improvement plans for a project such as those for Trunk Highway 59/60 are to be reviewed and approved by the municipality. Approval is for a final layout following a public hearing conducted by the municipality. Notice of the hearing must be provided 30 days in advance of the hearing. MnDOT has prepared a layout, project report, and a good faith

estimate for Phase III of the Highway 59/60 project and was requesting that Council call the hearing for May 23, 2011. The good faith estimate showed the City share of construction costs at \$307,077.66, however, MnDOT will reimburse the City for the costs associated with the lighting portion of the project resulting in a net payment to the City of \$40,939.47. The estimate is preliminary and tends to represent a worst case scenario in regard to sanitary sewer and water main costs, although final costs may also be somewhat higher than estimated at this time.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to set the time and date for the public hearing for the final layout of Trunk Highway 59/60 Phase III Improvements project as 7:00 p.m. on May 23, 2011 at the regular City Council meeting.

A notice will be published in the official newspaper as required.

FIRST READING PROPOSED ORDINANCE TO VACATE PORTIONS OF FIRST AVENUE AND NINTH STREET

Council considered a proposed ordinance vacating portions of First Avenue and Ninth Street for the construction of the proposed fire hall as follows:

All that part of 9th Street and First Avenue abutting Block 3, Plat of Worthington, Nobles County, Minnesota, also described as 9th Street and First Avenue from the southeasterly line of Second Avenue to the southwesterly line of 10th Street is hereby vacated.

The petition to vacate was considered by the Planning Commission at a public hearing on April 5, 2011. The Planning Commission was recommending that Council give a first reading to the proposed ordinance but not give a third reading until the City obtains the underlying title to the right-of-ways (the City Attorney is working to ensure that the issue of reversion rights has been resolved with the heir(s) or assign(s) of the Drakes, which is the current party that owns the revision rights). The third reading should also not be given until Council takes action to order the relocation of the utilities as part of the project (included in the project or until compensation is provided), and authorizes execution of the necessary easement(s) to perpetuate protection of the utilities in the event the fire station project does not proceed.

The motion was made by Alderman Woll and seconded by Alderman Wood to give a first reading to the proposed ordinance, with the following Aldermen voting in favor of the motion: Ten Haken, Kuhle, Nelson, Wood, Woll; and the following Aldermen voting against the same: none. Motion carried.

REQUEST FOR SITE PREPARATION ASSISTANCE PAYMENT APPROVED - 1325 OXFORD STREET

In March of 2010 Council approved an application for site preparation assistance for Hy-Vee's redevelopment project located at 1325 Oxford Street, which allocated \$183,249 to offset the costs affiliated with the demolition of existing buildings, including asbestos removal, and the removal of unsuitable soils located more than 18 inches below grade under the proposed structure. Total cost of the eligible site work was \$233,400. As of March 31, 2011, Hy-Vee has completed all of the obligations necessary to receive the funds allocated for this development.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to authorize payment in the amount of \$183,249 to Hy-Vee for site preparation assistance.

2008-2010 SMALL CITIES CLOSE-OUT PRESENTATION

Lisa Graphenteen of the Southwest Minnesota Housing Partnership presented information to Council on the close-out of the 2008-2010 Small Cities Grant, which was in partnership with the cities of Round Lake and Wilmont as well. Total funding was just under \$610,000, and funded both owner occupied rehab projects (30 homes completed) and rental rehab projects (12 projects completed). Ms. Graphenteen noted they were anticipating there would be a 50 to 60 percent cut to the program in the upcoming year.

FIRST READING PROPOSED ORDINANCE AMENDING TITLE IX CHAPTER 99.02 (K) OF THE WORTHINGTON CITY CODE

Staff presented a proposed ordinance amending Title IX, Chapter 99.02 (K) of the Worthington City Code as follows:

Section I.

The Worthington City Code Chapter 99.02 is hereby amended to read as follows:

- (K) A recreational vehicle which is parked shall not be occupied nor be provided with separate utility hook-ups except that upon application made to the City Clerk on a prescribed form, the City Council may issue a temporary permit so as to allow off-street parking within a residential district which would otherwise be a violation of Section 99.02(K), subject to the following conditions:
- (1) The days and hours of each temporary permit shall be determined and set on an individual basis by the City Council after appropriate investigation and based upon considerations which may include but shall not be limited to the following
 - (2) The proposed location;

- (a) The support or opposition of property owners and/or residents within 600 feet of the proposed location;
- (b) The character of the person or organization that makes application; and
- (c) The purpose for which the license is sought.
- (d) The person making application on behalf of an individual or organization must be a local resident and, if on behalf of an organization, his or her relationship to the organization is fully set forth in the application.
- (e) No temporary permit may be issued for more than a 96-hour period of time.
- (f) No more than two temporary licenses shall be issued to any person or organization in any calendar year.

The proposed ordinance would allow a permit process to authorize a recreational vehicle (RV) to be parked occupied in a zoned residential district. Some Council members expressed concern that it would be restrictive to visitors, while others suggested it would permit too much "camping" in driveways. Mike Cumiskey, Public Safety Director, noted the penalty for violation of the proposed ordinance would be a parking ticket.

Following discussion, the motion was made by Alderman Woll and seconded by Alderman Ten Haken to give a first reading to the proposed ordinance but with the following changes: Item (2) (a) would be reduced from 600 feet to 350 feet; item (2) (e) would be reduced from 96 hours to 72 hours; and that there would be a fee for the permit, which, at this time, would be set at \$50. The following Aldermen voted in favor of the motion: Ten Haken, Wood, Woll; with the following Aldermen voting against the same: Kuhle, Nelson. Motion carried.

ANNUAL 2011 SUMMER RECREATION FEES APPROVED

Council reviewed the proposed 2011 Summer Recreation fees. The programs are managed by the YMCA through contract. Both YMCA management staff and City staff recognize that the fees should not be at a level that would inhibit participation. Andy Johnson, Executive Director/CEO of the Worthington YMCA, was present at the meeting and noted they were proposing a \$1.00 increase pretty much across the board for the summer youth recreation programs. Mr. Johnson also told Council his staff had received several requests from parents who wanted to have a full day Fun and Adventure program for 2011, which would be offered at the rate of \$74. Council expressed surprise at the inexpensive rate and wondered if it would entice people to use it as more of a cheap alternative to day care. Jim Laffrenzen, Public Works Superintendent, told Council that the total cost to the City for the programs is about \$41,000, plus the cost of recreation supplies.

Adult softball team fees will remain the same but the association fee of \$130 will not be charged, and in turn, the teams will be responsible for paying for the umpires on a per game basis, supplying the softballs, etc.

Following discussion, the motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to approve the 2011 Summer Recreation fees as follows, but to review them in depth prior to next year:

<u>Activity</u>	<u>2010 Fee</u>	<u>Increase</u>	<u>2011 Fee</u>
Fun and Adventure	\$36.00	\$1.00	\$37.00 ½ day
Fun and Adventure	N/A	N/A	\$74.00 full day
Tennis	\$28.00	\$1.00	\$29.00
Track	\$26.00	\$1.00	\$27.00
Girls Softball	\$37.00	\$1.00	\$38.00
Rookie Baseball	\$33.00	\$1.00	\$34.00
Junior Baseball	\$38.00	\$1.00	\$39.00
Adult Softball	\$285/Team	\$0.00	\$285/Team
VFW, Legion, Cubs Baseball	\$325/Team	\$0.00	\$325/Team
Traveling Girls Softball Team	\$325	\$0.00	\$325
Wgtn. Soccer Association	\$2,000	\$0.00	\$2,000

ANNUAL PARK CONCESSION/DOCK PERMIT FEES APPROVED

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to approve the 2011 Annual Park Concession/Dock Permit fees as follows:

<u>Permit Type</u>	<u>2010 Fee</u>	<u>2011 Fee</u>
One day permit (nonprofit) <i>(Generating revenue for City supported recreational activity)</i>	\$50.00	\$55.00
One day permit (profit making) <i>(General group)</i>	\$60.00	\$65.00
Annual non-profit	\$65.00	\$70.00
Annual profit making permit	\$160.00	\$165.00

Historical Permit <i>(Ex. Chautauqua Park popcorn wagon)</i>	\$50.00	\$50.00
Annual mobile (non profit) <i>(Allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)</i>	\$260.00	\$265.00
Annual mobile permit (profit making) <i>(Allows utilization of all city parks where off street parking is available, with the exception of Centennial Beach/Shelter)</i>	\$360.00	\$365.00

Note: All permits require a \$100.00 clean up deposit which is refunded if all trash./garbage is removed and disposed of in a proper manner.

Dock Permit	\$90.00	\$90.00
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AMENDED SNOW POLICY APPROVED AND FIRST READING PROPOSED ORDINANCE AMENDING CHAPTER 72, SECTION 72.07 OF TITLE VII OF THE WORTHINGTON CITY CODE

At their March 31, 2011 Special Meeting, Council approved a draft of an amended Snow Removal Policy that updated the policy adopted in 1996, and gave the City the ability to declare a snow emergency. In addition, Council directed staff to investigate further several specific situations regarding parking during snow removal times. Staff was now submitting the final amended policy for approval, and requesting a first reading of a proposed ordinance amending the Title VII of the Worthington City Code, Chapter 72, Section 72.07 Parking Vehicles to Facilitate Snow Removal.

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to approve the Amended Snow Policy, and give a first reading to a proposed ordinance amending Title VII of the Worthington City Code, Chapter 72, Section 72.07 as follows:

§ 72.07 PARKING VEHICLES TO FACILITATE SNOW REMOVAL.

- (A) Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
- (1) Emergency official shall be the superintendent of public works or his designee.
 - (2) Emergency means a condition created on city streets because of the presence of snow, freezing rain, sleet, ice or snow drifts thereon, which creates or is likely to create hazardous road conditions or impede or are likely to impede the free

movement of fire, health, police, snow removal equipment, or other emergency traffic or citizen's travel.

- (3) Street and alley shall mean the entire width of any public roadway within the City and it shall not be limited to those roadways designated as "street" but to include avenues and all other names by which a public roadways are designated.

(B) Declaration of Snow Emergency.

- (1) After or during the fall of snow, freezing rain, sleet, ice or accumulation of snow drifts on any day between October 15 and April 15, the Emergency Official is authorized to declare in writing a snow emergency which shall be announced by radio broadcast as soon as possible on the local radio station(s). Four (4) hours after the declaration of a snow emergency it shall be in effect. A declared snow emergency shall expire 48 hours later unless the snow emergency is either renewed or terminated early by the Emergency Official. If renewed or terminated early, it will be publicized in the same manner as the original declaration.

- (2) Parking during declaration of snow emergency. It shall be unlawful for any person to allow a vehicle parked upon any public street or alley which interferes with the removal of snow from streets or alleys in the City or impedes the free movement of fire, health, police, snow removal equipment, emergency or other vehicular traffic when such emergency has been declared.

(C) Odd-Even Parking. From and after November 15 through March 31 of each year with enforcement time from 12:01 a.m. to 3:00 p.m. each day, the parking of vehicles on the streets in the city on odd-numbered dates shall be allowed only on sides of the streets which have buildings with addresses ending in an odd number and on those dates parking shall be prohibited on the sides of the streets which have buildings with addresses ending in an even number. During the same time period, the parking of vehicles on the streets in the city on even numbered dates shall be allowed only on the sides of the streets which have buildings with addresses ending in an even number and on those dates parking shall be prohibited on the sides of the streets which have buildings with addresses ending in an odd number. If a Snow Emergency is declared pursuant to (B) above, Odd-Even Parking shall be in effect even if such Snow Emergency occurs or extends outside of the period between November 15 and March 31.

(D) Nothing in this section authorizes the parking of a vehicle for a period of time or in a place when or where otherwise prohibited or restricted by signs or otherwise including but not limited to, emergency snow route signs, odd/even parking signs or time restricted parking signs. Except as to a declared snow emergency, all temporary and permanent City signs which direct that parking should occur in a different way on any street shall have priority over the other provisions of this Ordinance.

(E) No vehicle shall be parked upon any street, alley or right-of-way outside of the designated

parking lanes so as to block the removal of snow from any such street, alley or right-of-way.

- (F) Ticketing and towing of vehicles. Pursuant to Minn. Stat. 169.041 and § 72.13 of this Code, any law enforcement official shall be authorized to ticket and tow, or have removed and towed away by any commercial towing service, any vehicle which is parked in violation of this Ordinance or in any place where such parked vehicle creates or constitutes a traffic hazard or obstructs, or may obstruct the movement of any emergency or snow removal equipment, or unreasonably interferes with the removal of snow.
- (G) Violation of this section shall be a petty misdemeanor.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - Thanked Aldermen Woll and Nelson for taking care of hospitality at the Bio Science Conference, which was well attended. He had many good comments from the attendees.
Alderman Ten Haken - Met with the Transportation Committee of SRDC - brought a diagram of Transportation projects for District 7 with him if Council wished to review it after the meeting and reviewed several projects and time lines.

Alderman Kuhle - nothing to report.

Alderman Nelson - Attended an Economic Development Ad Hoc meeting where they talked about job creation and incentives to builders for higher end homes.

Alderman Wood - nothing to report.

Alderman Woll - Attended the Bio Science Conference - it was a strong conference with economic impact. Noted he had heard some comments regarding the Auditorium in that it was too cool during some of the shows.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, noted the Bio Science Conference and thanked Glenn Thuringer for his efforts. Mr. Clark said he also met with Legislators on Saturday morning - we made our points to them - and thanked those who were also in attendance.

ADJOURNMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Wood and unanimously carried to adjourn the meeting at 8:55 p.m.

Janice Oberloh, CMC
City Clerk

UNAPPROVED

**WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
APRIL 18, 2011**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:05 P.M., DST, by President Robert J. Demuth with the following members present: James Elsing and Gary Hoffmann. Absent were Randy Thompson (excused) and Ron Wood (excused).

Staff members present were Scott Hain, General Manager; Eric Roos, Water Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held March 28, 2011.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to accept the Financial Statements and the Staff Reports for March 2011.

**MINNESOTA WATER/WASTEWATER AGENCY RESPONSE NETWORK
(MnWARN)**

Eric Roos, Water Superintendent, provided Commission members with a PowerPoint presentation on MnWARN. MnWarn, (Minnesota Water/Wastewater Agency Response Network) is a pre-established mutual aid agreement among a network of Minnesota utilities where water, wastewater and storm water utilities can obtain emergency assistance in the form of personnel, equipment, supplies and other associated services from outside the area of impact. After the PowerPoint presentation, a general discussion was held on the contents of the mutual aid agreement including administration of MnWARN, requests for assistance, responsibilities of the responding and receiving parties, cost reimbursement, duty to indemnify, workers' compensation and insurance.

After discussion it was the consensus of the Commission that the water and wastewater departments should participate in the MnWARN program. Utility staff will discuss participation in the program with the City as it relates to the stormwater utility. Once the City has made a

decision on whether to participate, the appointment of an authorized official and a resolution authorizing Worthington to be a party to MnWarn will be presented to the Commission for consideration.

TENNIS COMPLEX

At their October 18, 2010, regular meeting, the Commission discussed a request from ISD #518 for Worthington Public Utilities (WPU) to consider participating in the construction of a new tennis court complex in the community. At that time, the Commission indicated that WPU might be able to participate in the project by providing labor and/or materials for the electric, water and sewer components of the project on an in-kind basis.

At Monday's meeting, Scott Hain, General Manager, provided the Commission with information on the proposed project plan sheets, how the project relates to electric, water and sewer utilities, approximate costs associated with the utility components of the project and the proposed timelines.

Mr. Hain reported that, at this point, we are uncertain what our participation level could be with the water and sewer components since that portion of the project is off the right-of-way and on private property and would have to be accomplished by a licensed plumber. That portion of the project will also be bid separately.

Mr. Hain emphasized that the timeline for the electrical component of the project is a critical factor in our decision on whether to participate. He also reported that a lighting cost estimate received from the architect is significantly higher than what staff estimates the cost would be to provide lighting for the complex. The project architect did indicate that the lighting component of the project could be eliminated from the bid and bid separately. Should that component be eliminated from the bid, WPU could assist ISD #518 with the lighting specifications and the bid process.

At this point, Mr. Hain recommended that he meet with ISD #518 staff to discuss their timeline associated with the lighting component of the project and, if timing didn't appear to be an issue for the district, propose that ISD #518 consider eliminating the lighting component of the project from the bid for the tennis court construction and handle lighting separately with assistance from WPU. Commission members were in consensus with Mr. Hain's recommendation.

LEWIS & CLARK PROJECT UPDATE

Scott Hain, General Manager, provided the Commission with a letter dated April 4, 2011, from Troy Larson, Executive Director of Lewis and Clark Regional Water System, which included information on the current status of project funding and short-term and long-term project planning for the Lewis and Clark Regional Water System project. Commission members were also provided with a memorandum prepared by Davenport Evans, Lewis and Clark's legal counsel, discussing the Amended and Restated Commitment Agreement provisions relating to a capital call.

MINNESOTA POLLUTION CONTROL AGENCY (MPCA) COMPLIANCE EVALUATION INSPECTION

Scott Hain, General Manager, reviewed the results of the Minnesota Pollution Control Agency (MPCA) Compliance Evaluation Inspection conducted on March 29, 2011, at the Wastewater Treatment Facility. A copy of the letter from the MPCA to Mayor Oberloh dated March 31, 2011, and the Compliance Evaluation Report was provided to Commission members. The report states that no violations of the terms and conditions set forth in the National Pollutant Discharge Elimination System (NPDES) permit were noted for the period of January 1 through December 31, 2010.

WELLHEAD PROTECTION AREA TOUR

Scott Hain, General Manager, reported that he has made tentative plans for a tour of the Lake Bella Wellhead Protection Area for members of the Commission and trustees of the E.O. Olson Trust Fund. Commission schedules were discussed and the tour was tentatively scheduled for Wednesday, May 4, at 10:30 a.m. E.O. Olson Trust Fund trustees will be contacted. Utility staff will get back to the Commission on a definite date and time.

MISSOURI RIVER ENERGY SERVICES (MRES) ANNUAL MEETING

Scott Hain, General Manager, reported that the Missouri River Energy Services (MRES) Annual Meeting will be held in Sioux Falls on Tuesday and Wednesday, May 10-11. Commission members were asked to indicate their intentions regarding attendance so that registrations can be completed.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to approve the utility bills payable totaling \$71,983.41 for March 31, April 8 and April 14, 2011.

ADJOURNMENT

A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 4:15 P.M., DST. President Demuth declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/11 Through 3/31/11
(Amounts in Dollars)

	Total 2011 Budget	MARCH		%	YTD	
		Actual	Previous Year		YTD Actual to Budget	Actual
Sales						
Liquor	990,000	78,900	71,851	22.9%	226,928	209,584
Wine	290,000	24,713	24,829	25.1%	72,658	63,286
Beer	1,250,000	86,317	83,596	18.9%	236,671	239,090
Mix/nonalcohol	36,000	2,918	2,202	21.5%	7,725	6,135
NSF charges	-	30	-	0.0%	90	44
Net Sales	2,566,000	192,878	182,478	21.2%	544,072	518,139
Cost of Goods Sold						
Liquor	753,855	58,386	53,170	22.3%	167,940	155,093
Wine	198,750	16,034	16,109	23.8%	47,211	41,060
Beer	942,075	64,556	62,522	18.8%	177,082	178,815
Soft drinks/mix	28,053	2,272	1,714	21.5%	6,026	4,777
Freight	13,000	1,157	1,310	17.4%	2,259	2,496
Total Cost of Goods Sold	1,935,733	142,405	134,825	20.7%	400,518	382,241
Gross Profit	630,267	50,473	47,653	22.8%	143,554	135,898
Operating Expenses						
Personnel services	252,598	17,882	14,939	19.6%	49,470	39,678
Supplies	9,600	1,759	810	32.3%	3,098	2,340
Other services & charges	92,172	6,761	5,143	23.0%	21,221	22,219
Depreciation (estimated)	16,500	1,375	1,375	25.0%	4,125	4,125
Total Operating Expenses	370,870	27,777	22,267	21.0%	77,914	68,362
Operating Income (Loss)	259,397	22,696	25,386	25.3%	65,640	67,536
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	250	417	25.0%	750	1,250
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,000	250	417	25.0%	750	1,250
Net Income (Loss) b/Operating Transfers	262,397	22,946	25,803	25.3%	66,390	68,786
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	25.0%	(50,001)	(50,001)
Net Income (Loss)	62,397	6,279	9,136	N/A	16,389	18,785

** Includes three months budget

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2011

	2011				2010 Actual
	12 Months Budget	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES					
Taxes	\$ 604,398	\$ 151,100	\$ 3,584	\$ (147,516) *	\$ 2,815
Licenses and permits	232,300	58,075	15,689	(42,386)	25,608
Intergovernmental revenue	3,346,851	836,713	510,982	(325,731) *	81,226
Charges for services	490,572	122,643	121,140	(1,503)	118,074
Fines and forfeits	135,800	33,950	27,149	(6,801)	27,471
Miscellaneous revenue	79,719	19,930	2,388	(17,542)	13,682
TOTAL REVENUES	\$ 4,889,640	\$ 1,222,411	\$ 680,932	\$ (541,479)	\$ 268,876
OTHER SOURCES					
Sale of fixed assets	5,000	1,250	-	-	-
Operating transfer-in	6,184,010	1,546,003	243,340	(1,302,663)	319,718
TOTAL REVENUES AND OTHER SOURCES	\$ 11,078,650	\$ 2,769,664	\$ 924,272	\$ (1,844,142)	\$ 588,594
EXPENDITURES					
General government	\$ 1,855,709	\$ 463,932	\$ 371,791	\$ 92,141	\$ 307,352
Public safety	8,178,410	2,044,605	847,310	1,197,295	831,351
Public works	683,858	170,966	171,298	(332)	261,260
Culture and recreation	14,080	3,520	1,187	2,333	1,150
Conservation and development	179,510	44,879	6,838	38,041	6,052
TOTAL EXPENDITURES	\$ 10,911,567	\$ 2,727,902	\$ 1,398,424	\$ 1,329,478	\$ 1,407,165
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES	\$ 167,083	\$ 41,762	\$ (474,152)	\$ (514,664)	\$ (818,571)

* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is received in July and December with \$1,515,039 received each time.

GENERAL FUND
SCHEDULE OF REVENUES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	3 Months Budget	Actual		
Taxes				
Property taxes	\$ 149,600	\$ 2,729	\$ (146,871)	\$ 1,034
Gambling taxes	1,500	855	(645)	1,781
Total taxes	<u>\$ 151,100</u>	<u>\$ 3,584</u>	<u>\$ (147,516)</u>	<u>\$ 2,815</u>
Licenses and permits				
Alcoholic beverage license	\$ 8,000	\$ 5,317	\$ (2,683)	\$ 5,300
Other business licenses and permits	925	1,350	425	1,700
Building permits	27,500	7,800	(19,700)	17,685
Plumbing/mechanical permits	1,500	1,012	(488)	908
Misc development permits	100	10	(90)	15
Zoning fees	550	200	(350)	-
Gas franchise fees ¹	19,500	-	(19,500)	-
Total licenses and permits	<u>\$ 58,075</u>	<u>\$ 15,689</u>	<u>\$ (42,386)</u>	<u>\$ 25,608</u>
Intergovernmental revenue				
Federal grants				
Police	\$ 5,250	\$ 477,435	\$ 472,185	\$ 15,652
Public works	-	1,910	1,910	-
State grants				
Local government aid	757,520	-	(757,520)	-
Other	19,110	30,637	11,527	64,574
State shared				
Insurance premium tax-fire ²	8,826	1,000	(7,826)	1,000
Insurance premium tax-police ²	40,507	-	(40,507)	-
County aid				
Highway grants	5,500	-	(5,500)	-
Total intergovernmental revenue	<u>\$ 836,713</u>	<u>\$ 510,982</u>	<u>\$ (325,731)</u>	<u>\$ 81,226</u>
Charges for services				
General government	\$ 76,275	\$ 76,634	\$ 359	\$ 74,880
Public safety	8,839	2,724	(6,115)	2,143
Highways and streets	3,750	13,864	10,114	9,439
Sanitation	33,779	27,918	(5,861)	31,612
Total charges for services	<u>\$ 122,643</u>	<u>\$ 121,140</u>	<u>\$ (1,503)</u>	<u>\$ 118,074</u>
Fines and forfeits				
Court fines and forfeitures	\$ 33,950	\$ 27,149	\$ (6,801)	\$ 27,471
Total fines and forfeits	<u>\$ 33,950</u>	<u>\$ 27,149</u>	<u>\$ (6,801)</u>	<u>\$ 27,471</u>

¹Received quarterly²Received only in October

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
 SCHEDULE OF REVENUES - BUDGET AND ACTUAL
 For the Three Months Ended March 31, 2011

	2011			2010 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ 45
Interest earnings-regular ³	4,370	167	(4,203)	100
Interest earnings-loans ⁴	11,560	-	(11,560)	5,045
Rents	-	1,662	1,662	1,100
Other revenues	3,750	323	(3,427)	6,857
Contributions/donations	250	-	-	250
Election filing fees	-	-	-	-
Dividends	-	-	-	-
Copies	-	236	-	285
Total miscellaneous revenue	\$ 19,930	\$ 2,388	\$ (17,528)	\$ 13,882
Total revenue	\$ 1,222,411	\$ 680,932	\$ (541,465)	\$ 268,876
Other sources				
Sale of fixed assets	\$ 1,250	\$ -	\$ -	\$ -
Operating transfer-in				
PD Task Force Fund	750	750	-	375
WRH Fund ⁵	1,300,000	-	(1,300,000)	66,099
PIR's	7,950	7,950	-	9,201
Electric Fund	152,303	149,638	(2,665)	144,041
Liquor Fund	50,000	50,001	1	50,001
Other	35,000	35,001	1	50,001
Total other sources	\$ 1,547,253	\$ 243,340	\$ (1,302,663)	\$ 319,718
Total revenue and other sources	\$ 2,769,664	\$ 924,272	\$ (1,844,128)	\$ 588,594

³First six months share recorded in July and last six months recorded in December

⁴Recorded in December

⁵The variance is due to timing for Worthington Rediscovered \$300,000, ARMER \$750,000, fire station building \$4,100,000 and Clean Water Partnership \$50,000 transfers.

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	3 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 31,588	\$ 23,826	\$ 7,762	\$ 21,655
Supplies	175	31	144	33
Other services and charges	2,438	2,546	(108)	1,491
Total mayor and council	\$ 34,201	\$ 26,403	\$ 7,798	\$ 23,179
Administration				
Personnel services	\$ 32,080	\$ 24,925	\$ 7,155	\$ 24,147
Supplies	25	11	14	33
Other services and charges	3,663	3,172	491	3,363
Total administration	\$ 35,768	\$ 28,108	\$ 7,660	\$ 27,543
Clerk's office and elections				
Personnel services	\$ 38,725	\$ 29,939	\$ 8,786	\$ 28,495
Supplies	763	348	415	402
Other services and charges	5,203	2,694	2,509	2,272
Total clerk's office and elections	\$ 44,691	\$ 32,981	\$ 11,710	\$ 31,169
Finance				
Personnel services	\$ 38,909	\$ 29,587	\$ 9,322	\$ 29,487
Supplies	675	997	(322)	365
Other services and charges	18,827	23,534	(4,707)	13,311
Total finance	\$ 58,411	\$ 54,118	\$ 4,293	\$ 43,163
Assessing				
Other services and charges	\$ 26,175	\$ -	\$ 26,175	\$ 26,175
Total assessing	\$ 26,175	\$ -	\$ 26,175	\$ 26,175
Legal				
Other services and charges	\$ 9,500	\$ 5,606	\$ 3,894	\$ 9,895
Total legal	\$ 9,500	\$ 5,606	\$ 3,894	\$ 9,895
Engineering				
Personnel services	\$ 60,802	\$ 40,435	\$ 20,367	\$ 41,133
Supplies	1,899	923	976	881
Other services and charges	5,063	6,345	(1,282)	6,203
Total engineering	\$ 67,764	\$ 47,703	\$ 20,061	\$ 48,217

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 For the Three Months Ended March 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	3 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 67,546	\$ 46,245	\$ 21,301	\$ 45,502
Supplies	983	1,094	(111)	457
Other services and charges	94,653	5,418	89,235	8,448
Capital outlay	4,625	-	4,625	-
Total community & economic development	\$ 167,807	\$ 52,757	\$ 115,050	\$ 54,407
General government buildings				
Personnel services	\$ 2,627	\$ 3,296	\$ (669)	\$ 3,113
Supplies	500	274	226	521
Other services and charges	7,670	8,918	(1,248)	9,809
Total general government buildings	\$ 10,797	\$ 12,488	\$ (1,691)	\$ 13,443
Other general government				
Supplies	\$ 25	\$ -	\$ 25	\$ -
Other services and charges	8,793	111,627	(102,834)	30,161
Capital outlay	-	-	-	-
Total other general government	\$ 8,818	\$ 111,627	\$ (102,809)	\$ 30,161
Total general government	\$ 463,932	\$ 371,791	\$ 92,141	\$ 307,352
Public safety				
Police department				
Personnel services	\$ 571,170	\$ 505,594	\$ 65,576	\$ 485,945
Supplies	30,000	19,209	10,791	14,529
Other services and charges	147,450	216,868	(69,418)	225,532
Capital outlay	198,253	44,659	153,594	68,771
Total police department	\$ 946,873	\$ 786,330	\$ 160,543	\$ 794,777
Fire department				
Personnel services	\$ 32,313	\$ 9,854	\$ 22,459	\$ 8,213
Supplies	3,081	2,609	472	576
Other services and charges	12,058	9,953	2,105	10,003
Capital outlay	1,025,000	21,124	1,003,876	1,130
Total fire department	\$ 1,072,452	\$ 43,540	\$ 1,028,912	\$ 19,922
Civil defense				
Supplies	\$ 50	\$ -	\$ 50	\$ -
Other services and charges	80	62	18	55
Total civil defense	\$ 130	\$ 62	\$ 68	\$ 55

(Continued)

CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
For the Three Months Ended March 31, 2011

	2011			2010 Actual
	3 Months Budget	Actual	Variance Favorable (Unfavorable)	
Animal control				
Personnel services	\$ 5,089	\$ 3,979	\$ 1,110	\$ 4,011
Supplies	750	421	329	192
Other services and charges	760	131	629	154
Total animal control	\$ 6,599	\$ 4,531	\$ 2,068	\$ 4,357
Code enforcement				
Personnel services	14,473	10,982	3,491	11,021
Supplies	400	347	53	152
Other services and charges	3,678	1,518	2,160	1,067
Total code enforcement	\$ 18,551	\$ 12,847	\$ 5,704	\$ 12,240
Total public safety	\$ 2,044,605	\$ 847,310	\$ 1,197,295	\$ 831,351
Public works				
Streets				
Personnel services	\$ 87,534	\$ 91,478	\$ (3,944)	\$ 95,019
Supplies	40,688	42,002	(1,314)	40,021
Other services and charges	23,491	37,367	(13,876)	36,646
Capital outlay	-	-	-	9,044
Total streets	\$ 151,713	\$ 170,847	\$ (19,134)	\$ 180,730
Street lighting				
Other services and charges	\$ -	\$ -	\$ -	\$ 80,105
Total street lighting	\$ -	\$ -	\$ -	\$ 80,105
City wide spring clean-up				
Personnel services	\$ 4,477	\$ 387	\$ 4,090	\$ 370
Supplies	313	-	313	-
Other services and charges	14,463	64	14,399	55
Total city wide spring clean-up	\$ 19,253	\$ 451	\$ 18,802	\$ 425
Total public works	\$ 170,966	\$ 171,298	\$ (332)	\$ 261,260

(Continued)

CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 For the Three Months Ended March 31, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	3 Months Budget	Actual		
Culture and recreation				
Band				
Supplies	\$ -	\$ -	\$ -	\$ -
Other services and charges	3,520	1,187	2,333	1,150
	<u>\$ 3,520</u>	<u>\$ 1,187</u>	<u>\$ 2,333</u>	<u>\$ 1,150</u>
Total culture and recreation	\$ 3,520	\$ 1,187	\$ 2,333	\$ 1,150
Conservation and development				
Clean water partnership project				
Improvement miscellaneous	\$ 37,500	\$ -	\$ 37,500	\$ -
	<u>\$ 37,500</u>	<u>\$ -</u>	<u>\$ 37,500</u>	<u>\$ -</u>
Total clean water partnership project	\$ 37,500	\$ -	\$ 37,500	\$ -
Lake improvement				
Personnel services	\$ 1,082	\$ 3,054	\$ (1,972)	\$ 1,239
Supplies	188	123	65	40
Other services and charges	1,356	2,549	(1,193)	2,511
	<u>\$ 2,626</u>	<u>\$ 5,726</u>	<u>\$ (3,100)</u>	<u>\$ 3,790</u>
Total lake improvement	\$ 2,626	\$ 5,726	\$ (3,100)	\$ 3,790
Economic development & assistance				
Personnel services	\$ 1,767	\$ 769	\$ 998	\$ 2,462
Supplies	413	31	382	(482)
Other services and charges	2,573	312	2,261	282
	<u>\$ 4,753</u>	<u>\$ 1,112</u>	<u>\$ 3,641</u>	<u>\$ 2,262</u>
Total economic development/assistance	\$ 4,753	\$ 1,112	\$ 3,641	\$ 2,262
Total conservation and development	\$ 44,879	\$ 6,838	\$ 38,041	\$ 6,052
Total expenditures	<u>\$ 2,727,902</u>	<u>\$ 1,398,424</u>	<u>\$ 1,329,478</u>	<u>\$ 1,407,165</u>

ADMINISTRATIVE SERVICES MEMO

DATE: APRIL 22, 2011
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. APPLICATION FOR ON-SALE BEER LICENSE

The following application for an On - Sale Beer License has been received:

Mini Market Lupita - 1906 Oxford Street

All the required documentation and fees have been received. Council action is requested on the application.

CASE ITEMS

2. SECOND READING PROPOSED ORDINANCE AMENDING TITLE IX CHAPTER 99.02 (K) OF THE WORTHINGTON CITY CODE

Pursuant to published notice this is the time set for the second reading of proposed ordinance Amending Title IX Chapter 99.02 (K) of the Worthington City Code. The proposed ordinance would allow a permit process to authorize a recreational vehicle (RV) to be parked occupied in a zoned residential district. Council approved the first reading to the proposed ordinance but with the following changes: Item (2) (a) would be reduced from 600 feet to 350 feet; item (2) (e) would be reduced from 96 hours to 72 hours; and that there would be a fee for the permit, which, at this time, would be set at \$50.

A complete copy of the ordinance was included in the April 11, 2011 City Council Packet.

Suggested motion: Move to give a second reading of the proposed ordinance amending Title IX Chapter 99.02 (K) of the Worthington City Code

3. WORTHINGTON ADVENTURE CENTER PRESENTATION

Individuals have come forward with interest in converting the former grain elevator on 10th Avenue to a rock climbing wall. The proposal solicits a \$400,000 grant for the improvements of a base station as well as improvements for the climbing wall. Estimated

annual operation is proposed at \$75,000. Further details can be found at climbworthington.com. Jay Milbrandt is expected to be present for the presentation and answer any of Council's questions.

4. **MEMORANDUM OF UNDERSTANDING FOR SUMMER HOURS FOR LOCAL 49**

The Operating Engineers Local 49 has asked Council to consider providing a summer hours work schedule for 2011 that allows them to work longer days and receive Friday afternoons off. Attached is *Exhibit 1* that outlines the agreement and continues to require a 40 hour work week.

Council action is requested to approve the summer hours schedule for public works employees as outlined in *Exhibit 1*.

5. **SOUTHWEST INITIATIVE FOUNDATION ANNUAL FUNDING REQUEST**

Council had some questions related to the \$7,500 appropriations to the Southwest Initiative Foundation and asked for a senior member of SWIF to attend a Council meeting to gain a better understanding of their role in our community and SW Minnesota. Sherry Ristau, President/CEO of SWIF wanted to be present and is scheduled to attend the meeting.

Included in the packet as *Exhibit 2* is an email communication of questions previously identified by Council and include an accompanying response from SWIF. Also included as *Exhibit 3* is their impact document for Nobles County that highlights their efforts in our area. SWIF was also a recent sponsor of the Bioscience Conference at a \$10,000 level.

The current budget does account for the \$7,500 appropriation to SWIF and no action is necessary unless Council outlines a different direction.

6. **SECOND READING PROPOSED ORDINANCE AMENDING CHAPTER 72, SECTION 72.07 OF TITLE VII OF THE WORTHINGTON CITY CODE**

Pursuant to published notice this is the time set for the second reading of proposed ordinance Amending Chapter 72, Section 72.07 of Title VII of the Worthington City Code:

§72.07 PARKING VEHICLES TO FACILITATE SNOW REMOVAL

A complete copy of the ordinance was included in the April 11, 2011 City Council

Packet.

Suggested motion: Move to give a second reading of the proposed ordinance amending Chapter 72, Section 72.07 of Title VII of the Worthington City Code

7. **SECOND READING PROPOSED ORDINANCE TO VACATE PORTIONS OF FIRST AVENUE AND NINTH STREET**

Pursuant to published notice this is the time set for the second reading of proposed ordinance to Vacate Portions of First Avenue and Ninth Street for the construction of the proposed fire hall as follows:

All that part of 9th Street and First Avenue abutting Block 3, Plat of Worthington, Nobles County, Minnesota, also described as 9th Street and First Avenue from the southeasterly line of Second Avenue to the southwesterly line of 10th Street is hereby vacated.

Suggested motion: Move to give a second reading of the proposed ordinance to Vacate Portions of First Avenue and Ninth Street.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WORTHINGTON
AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 49**

2011 Summer Hours for Public Works Employees: Summer hours of work will commence on Monday, June 6, 2011, and continue until suspended by the City Administrator and Superintendent of Public Works. The hours of work shall consist of nine hour days, Monday through Thursday, and one four hour day on Friday. Hours of work shall be 7:00 a.m. to 4:30 p.m. Monday through Thursday and 7:00 a.m. to 11:00 a.m. on Friday. Holiday weeks shall be eight hours for the holiday, nine hour days on three days and five hours (7:00 a.m. to 12:00 noon) on the other day.

**INTERNATIONAL UNION OF
OPERATING ENGINEERS
LOCAL # 49**

CITY OF WORTHINGTON

Leland Hiller, Business Representative

Alan E. Oberloh, Mayor

Kirk Feit, Steward

Craig Clark, City Administrator

Craig D. Clark

From: Garrett Backes [GarrettB@swifoundation.org]
Sent: Thursday, December 30, 2010 11:10 AM
To: Craig D. Clark
Cc: Sherry Ristau
Subject: SWIF in Worthington
Attachments: Nobles County Fact Sheet.pdf

Good morning Craig,

I received word from Sherry Ristau that you had a few questions and would like some more information about SWIF's impact in Worthington. Sherry shared the specific questions you had, and I have provided answers to those questions below:

Q. How is the City's contribution calculated for the \$7,500?

A. Our request amounts to the communities within our service area are based on a population range, as follows. Some communities give at the level we request, some may give less (depending on their particular budget situation) and some may even choose to give more during good years.

499 or fewer	\$100.00
500 – 999	\$500.00
1,000 – 2,999	\$1,250.00
3,000 – 4,499	\$2,500.00
4,500 – 9,999	\$5,000.00
10,000 – 14,999	\$7,500.00
15,000 or more	\$10,000.00

Q. Can you provide us specifics for the City of Worthington that SWIF specifically has been a partner in Worthington over the last five years?

A. Here are the things in which SWIF has been involved in Worthington in recent years:

Initiatives and Partnerships

- *Worthington Early Childhood Initiative* – Established to increase school readiness locally for children ages birth to five and engage local citizens in advocacy for increased investments and sound public policy for young children and their families. SWIF provided a commitment of \$45,000 in grant funding to support visioning and outreach efforts.
- *Worthington Area Early Childhood Development Fund* – A non-endowed fund that benefits children ages birth to five in the Worthington area that was created to help sustain the ECI beyond SWIF's initial grant funding
- *Worthington Area Foundation* – A permanent resource that benefits the Worthington area through grantmaking and community projects
- *Hospice Cottage, Inc. of Worthington Endowment Fund* – A related fund of the Worthington Area Foundation that benefits Hospice Cottage, Inc. in Worthington
- *Ellen Baker-Merrigan Advised Endowment Fund* – A related fund of the Worthington Area Foundation that benefits the Worthington area, as well as other charitable

organizations and causes in Minnesota

- *Freese Family Advised Endowment Fund* – A fund that benefits Worthington and the southwest Minnesota area
- *C.P. and Mary B. Schmidt Family Endowment Fund for Westminster Presbyterian Church* – A related fund of the Worthington Area Foundation that benefits Westminster Presbyterian Church in Worthington
- *C.P. and Mary B. Schmidt Family Endowment Fund for Worthington Regional Healthcare Foundation* – A related fund of the Worthington Area Foundation that benefits the Worthington Regional Healthcare Foundation
- *C.P. and Mary B. Schmidt Family Endowment Fund for the Worthington YMCA* – A related fund of the Worthington Area Foundation that benefits the Worthington YMCA
- *Nobles County Freedom Veterans Memorial Park, Inc. Endowment Fund* – A related fund of the Worthington Area Foundation that was created to benefit Nobles County Freedom Veterans Memorial Park, Inc. in Worthington
- *Robert and Florence Wolff Memorial Advised Endowment Fund* – A related fund of the Worthington Area Foundation that benefits youth in the Worthington area
- *Robert J. and Betty Demuth Family Endowment Fund for St. Mary's School* – A related fund of the Worthington Area Foundation that benefits St. Mary's School in Worthington (created in 2010)
- Since 2007, SWIF has sponsored the Worthington Bioscience Conference annually with funds totaling \$14,500 to the Worthington Regional Economic Development Corporation

Education and Assistance

- Business Consultation and Starting a Small Business sessions conducted monthly at the Regional Economic Development Corporation since 2008
- Worthington ECI hosted social media seminar for early childhood professionals, educators and providers
- Through Valspar's Minnesota Beautiful program, leveraged 100 free gallons of paint for Worthington Area YMCA to paint their facilities

Loans

- Microenterprise startup/expansion loans and technical assistance to:
 - Palma Customs & Auto Sales in 2010
 - Prairie Decorating in 2010
 - Rural Rock, Inc. in 2010
 - Lopez Auto Repair in 2009
 - Queen Sheba in 2009
 - Bradley S. Shaffer, CPA in 2009
 - Video Lupita in 2008
 - Tacos Lupe in 2008
 - Absolute Communications, LLC, (KUSQ US 104.3 FM), in 2008

Q. Does SWIF count Worthington Foundation efforts as well as individual foundations efforts as part of their accomplishments toward the previous statistics?

A. Yes, Worthington Area Foundation and all other local funds' grantmaking numbers are included in SWIF's overall statistics.

Q. What supplemental matches are part of the overall funds? I know the McKnight Foundation matches contributions.

A. Yes, The McKnight Foundation matches contributions to the SWIF General Endowment dollar-for-dollar. We received an outright grant of \$4.5 million for programs and administration (not matching), as well as a matching challenge grant totaling \$2.7 million, all for the period of FY07-FY11. We are currently approaching the end of that current challenge, in which McKnight also matched program contributions (up to \$700,000), planned gifts (\$1,000 for each planned gift designation, up to 50 gifts), and a 2:1 match of gifts of \$25,000 (up to five gifts). McKnight is committed to supporting SWIF beyond 2011, too. While the exact details of McKnight's next commitment are unknown at this point in time, we anticipate receiving program and administrative support, as well as a challenge grant to match funds contributed to the SWIF General Endowment.

Q. Could someone from the executive team be able to attend a Council meeting to present these points?

A. Yes, Sherry Ristau and Development Officer Liz Maiers would be happy to visit with you and the rest of the City Council at your convenience.

Please let me know if you have any other questions, or if there is anything else we can do for you. I have also attached the Nobles County fact sheet for your reference; you will find some of the same information on there that I have listed here, but I think it provides a nice snapshot of our work in neighboring communities as well.

Thanks, and have a Happy New Year!

Garrett Backes

Development and Communications Specialist

Southwest Initiative Foundation

15 Third Avenue NW

Hutchinson, MN 55350

P: (800) 594-9480 or (320) 587-4848

F: (320) 587-3838

E: garrettb@swifoundation.org



Confirmed in Compliance with National Standards for U.S. Community Foundations

The Southwest Initiative Foundation is a regional community foundation dedicated to advancing southwest Minnesota through leadership, relationship-building, program development and philanthropy. The Foundation has contributed more than \$51 million through its grant and loan programs in southwest Minnesota. It has also helped more than 490 businesses start or expand through its business finance programs, which has created or retained more than 7,600 jobs. To learn more, visit www.swifoundation.org.

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Southwest Initiative Foundation Impact



SOUTHWEST INITIATIVE
FOUNDATION

15 3rd Avenue NW
Hutchinson, MN 55350
1-800-594-9480 or
320-587-4848
www.swifoundation.org

Current focus areas include:

Economic advancement
Leadership and community development
Building regional capacity
Philanthropy

To date, SWIF has:

- Contributed more than \$51 million through its grant and loan programs
- Helped more than 495 businesses start or expand
- Created or retained more than 7,600 jobs
- Established 14 Early Childhood Initiative Coalitions
- Established 29 Youth Energy Summit (YES!) teams
- Established 21 community foundations and more than 70 designated funds
- Yielded a 268 percent real-money return on every dollar invested to southwest Minnesota communities



Confirmed in Compliance with National Standards
for U.S. Community Foundations

Nobles County

Since 1986, the Southwest Initiative Foundation (SWIF) has been making a positive impact on each of the 18 counties in southwest Minnesota. Here are some examples of SWIF's recent impact on Nobles County.

(July 1, 2009, - June 30, 2010, unless otherwise noted)

Initiatives and partnerships

- Worthington Early Childhood Initiative (ECI)
- Community and designated funds
 - Cooper and Jack Schoenfeld Memorial Scholarship Fund
 - C.P. and Mary B. Schmidt Family Endowment Fund for Westminster Presbyterian Church
 - C.P. and Mary B. Schmidt Family Endowment Fund for Worthington Regional Healthcare Foundation
 - C.P. and Mary B. Schmidt Family Endowment Fund for the Worthington Y.M.C.A.
 - Ellen Baker-Merrigan Advised Endowment Fund
 - Freese Family Advised Endowment Fund
 - Hospice Cottage, Inc. of Worthington Endowment Fund
 - Lismore Area Community Foundation, which received a \$1,350 matching challenge grant
 - Minnesota Educators of the Gifted and Talented (MEGT) Fund
 - Minnesota West Community and Technical College Small Business Management Fund
 - Nobles County Freedom Veterans Memorial Park, Inc. Endowment Fund
- Robert J. and Betty Demuth Family Endowment Fund for St. Mary's School - New fund created in FY10
- Worthington Area Early Childhood Development Fund
- Worthington Area Foundation

Loans

(as of April 30, 2010)

Since inception, SWIF has awarded 45 loans totaling \$2,468,100 to businesses in Nobles County. Recent examples:

- Absolute Communications, LLC, (KUSQ US 104.3 FM), Nobles County (2008)
- Mini Market Lupita, Worthington (2008)

Grants

(as of April 30, 2010)

Since inception, SWIF has awarded 267 grants totaling \$1,708,269 to benefit Nobles County. Recent examples:

- Worthington Regional Economic Development Corporation to support the 2010 Bioscience Conference
- Awarded matching challenge grant to Lismore Area Community Foundation to fulfill immediate grantmaking needs

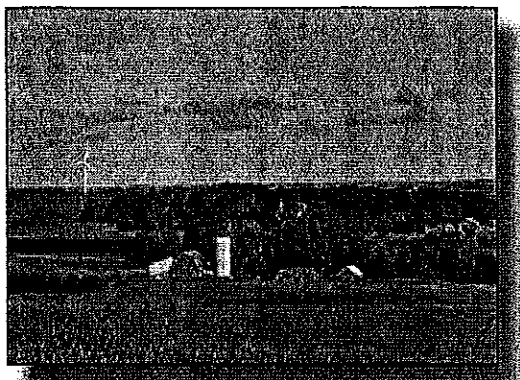
Continued on reverse.



*Microenterprise loan client Maria Parga,
Mini Market Lupita, Worthington.*



*Lismore Area Community Foundation
Steering Committee works to help meet
community needs.*



*SWIF educates southwest Minnesota
on opportunities the renewable energy
industry presents to retain local wealth.*

Nobles County

Continued from reverse.

Education and assistance

- Monthly entrepreneur education opportunities offered at no charge to participants in Worthington
- Worthington ECI hosted a social media seminar for early childhood professionals, educators and providers
- Nonprofit Leader's Academy, launched to promote building leadership skills from the inside out, attended by:
 - Helping Hand Pregnancy Center, Worthington

Connections

- Valspar's Minnesota Beautiful "Picture It Painted" project - Worthington Area YMCA
- Worthington Bioscience Conference Major Sponsor
- Wayne Freese, D.V.M., of Worthington serves on SWIF Board of Directors

Regional projects and events

- "Leading By Example II: Boomers to Rockstars" leadership conference attended by more than 220 regional business, community and organizational leaders
- Southern Minnesota Regional Competitiveness Project - Partnered with several regional entities across southern Minnesota to build a strategic economic development plan focused on key assets
- Bio-Ag Business Leader Forums - Convened a small group of key business leaders around the potential economic opportunities related to the convergence of biology and agriculture
- YES! kick-off event and career fair hosted at Southwest Minnesota State University in Marshall

PUBLIC WORKS MEMO

DATE: April 25, 2011
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. APPLICATION FOR DOCK PERMIT:

Staff has received application for a permit to install a dock on public property in accordance with requirements. **Council is requested** to approve the following permit:

<u>Applicant:</u>	<u>Location</u>
Clarence Kremer	Across the street from 916 West Lake Avenue
Rolf Carlson	Across the street from 117 Lake Avenue
David Holinka	Across the street from 200 Lake Street

The following applicants have not completed the application process but have and, most likely, will continue to install a dock. **Council is requested** to approve the following dock permits upon staff receiving the required insurance certificate and permit fee:

<u>Applicant:</u>	<u>Location</u>
Dale Ryen	Across the street from 920 West Lake Avenue
Evelyn Lambert	Across the street from 610 West Lake Avenue
Doug Fransen	Across the street from 702 West Lake Avenue
Roger Nelson	Across the street from 620 West Lake Avenue
Bruce Pass	Across the street from 214 Lake Street
TimGaul	Across the street from 625 Lake Avenue

PUBLIC SAFETY MEMO

DATE: APRIL 22, 2011
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEM

1. REAPPOINT WEED INSPECTOR FOR 2011

The City Council is required to annually appoint a weed inspector if the inspector is someone other than the Mayor. The inspector inspects property in violation of the City's weed ordinance, contacts property owners regarding the violation and follows up with an onsite inspection to insure the violation has been resolved. The inspector authorizes the mowing and/or spraying of the property if necessary, and keeps records of the costs to be billed to the property owner.

Suggested Motion: Move to reappoint Myra Onnen as the city weed inspector for 2011.

2. ESTABLISH WEED/GRASS REMOVAL FEES

The Community Service Officer, Myra Onnen is responsible for inspecting and enforcing the City's weed and grass ordinance. There are numerous parcels which upon inspection, require sending weed notices and in many cases require maintenance such as mowing, spraying or cleanup. The lot sizes and conditions vary significantly. Council established the current fee schedule in 2009 which categorizes lots by size, need for mowing, spraying, and cleaning and provides for recouping 100 percent of costs associated with enforcing the ordinance and cleaning the properties.

Exhibit 1 is a 2011 fee schedule to recoup costs for mowing, spraying and cleaning properties in violation of the city's weed and grass ordinance. The 2011 fee schedule would be consistent with current costs.

Suggested Motion: Move to approve 2011 Weed/Grass fee schedule.

2011 PROJECTED PUBLIC WORKS OPERATIONAL COSTS

CATEGORY #1:

CSO'S time:	1.5 hrs x \$ 42.74 =	\$ 64.11
Mower unit/Operator:	.5 hrs x \$ 56.36 =	\$ 28.18
Administrative fee:		<u>\$ 15.00</u>
Actual total:		\$107.29

CATEGORY #2

CSO'S time:	1.75 hrs x \$ 42.74 =	\$ 74.80
Mower unit/Operator	.75 hrs x \$ 56.36 =	\$ 42.27
Administrative fee:		<u>\$ 15.00</u>
Actual total:		\$132.07

CATEGORY #3

CSO'S time:	1 hr x \$ 42.74 =	\$ 42.74
Mower unit/Operator:	.75 hrs x \$ 56.36 =	N/A (depends on lot size)
Administrative fee:		<u>\$ 15.00</u>
Actual total:		N/A

CATEGORY #4

CSO'S time:	1 hr x \$ 42.74 =	\$ 42.74
Operator II time:	1 hr x \$ 42.36 =	\$ 42.36
Mower/tractor/Operator?	hrs x \$ 56.36 =	N/A (depends on lot size)
Administrative fee:		<u>\$ 15.00</u>
Actual total:		N/A

CATEGORY #5

CSO'S time:	.75 hr x \$ 42.74 =	\$ 32.06
Operator II time:	1.5 hrs x \$ 42.36 =	\$ 63.54
Mower/tractor/Operator:	? hrs x \$ 56.36 =	N/A (depends on lot size)
Administrative fee:		<u>\$ 15.00</u>
Actual total:		N/A

CATEGORY #6

CSO'S time:	.75 hr x \$ 42.74 =	\$ 32.06
Operator II time:	? hrs x \$ 42.36 =	N/A (depends on lot size)
Mower/tractor/Operator	? hrs x \$ 56.36 =	N/A (depends on lot size)
Administrative fee:		<u>\$ 15.00</u>
Actual total:		N/A

Category #7

Actual City cost plus a \$ 15.00 administrative fee plus a surcharge after second and each additional mowing.

CSO's: Initial inspection, posting notice at residence, second inspection, scheduling mowing, spraying etc.

Operator's Time: Travel to and from site, mowing, spraying, picking up debris, etc.

Tractor/mower/sprayer Time: Travel to and from site, mowing, spraying etc.

Administrative Costs: Typing certified letter, postage, billing, accounting, assessment preparation and tax certification.

Grass and Weed Control Categories and Fees for 2011

CATEGORY 1---\$ 110.00

Parcels up to 7,500 square feet (average residential lots) which need mowing for growth that exceeds 6 inches but does not require spraying for noxious weed control.

CATEGORY 2---\$ 135.00

Parcels over 7,500 square feet, but do not exceed 15,000 square feet which need mowing for growth that exceeds 6 inches, but does not require spraying for noxious weed control.

CATEGORY 3---\$135.00 for each 15,000 square feet

Parcels that exceed 15,000 square feet need mowing of growth that exceeds 6 inches, but does not require spraying for noxious weed control.

CATEGORY 4--- \$135.00-(plus chemical)

Parcels under 7,500 square feet that require spraying for noxious weed control or require material to be picked up prior to mowing to prevent damage or hazardous conditions due to likelihood of debris being discharged through the air by the mower.

CATEGORY 5---\$170.00 (plus chemical)

Parcels over 7,500 square feet, but do not exceed 15,000 square feet, which require spraying for noxious weed control or require material to be picked up prior to mowing to prevent damage or hazardous conditions due to likelihood of debris being discharged through the air by the mower.

CATEGORY 6---\$ 170.00 for each 15,000 square feet (plus chemical)-----

Parcels that exceed 15,000 square feet which require spraying for noxious weed control or require materials to be picked up prior to mowing, to prevent damage or hazardous conditions due to likelihood of debris being discharged through the air by the mower.

CATEGORY 7---Actual cost plus administrative fee

Parcels which have been in continuous violations after notification by certified mail, or no response to certified mail will pay the actual cost of all city or contractor related cost with a minimum of **\$ 110.00** plus a \$15.00 administration fee *plus a surcharge of \$ 100.00 for excessive consumption of city services to be assessed after the second and each additional mowing operation.*

ENGINEERING MEMO

DATE: APRIL 21, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. TH 59/60 UTILITY RELOCATION AGREEMENT

Exhibit 1 includes the proposed utility relocation agreement and contract for quitclaim deed, less exhibits. At its last meeting, Council approved a cooperative construction agreement which included provisions pertaining to the relocation of sanitary sewers and water mains. The agreement in Exhibit 1 addresses the relocation of electric distribution facilities associated with the Phase II project, including the railroad bridge construction. While it was advantageous for the water mains and sanitary sewers to be relocated under the Minnesota Department of Transportation (MnDOT) construction contract, it is more beneficial for the electric facilities to be relocated by the Electric Department. The electric relocations are therefore being treated separately and in a manner similar to other utility companies.

As noted in the agenda for the Council's last meeting, MnDOT does permit utilities in its right-of-way under the condition that those utilities are not to add costs to right-of-way improvements. An exception is that the costs for relocating utilities for the first time in acquired right-of-way are paid for by MnDOT. In addition to establishing the conditions under which the relocations must be conducted, the agreement also provides for the reimbursement of "first move" relocations. MnDOT has found that actual costs up to \$334,259.70 are eligible for reimbursement. The current estimated cost for all of the electric relocations associated with the project is \$429,447, leaving an estimated utility cost of \$95,187. The utility costs are those for the relocation of facilities that have been placed in the highway right-of-way prior to the recent acquisitions.

The agreement also includes provisions calling for the City to quitclaim deed any interests it has, including easements, in certain tracts of lands being acquired for right-of-way. These provisions pertain, in part, to two parcels (Parcels 14 and 36) that the City has already conveyed to MnDOT per previous Council action. The area described in the agreement as being within the right-of-way plat in the Southwest Quarter of the Southeast Quarter of Section 24 includes Parcel 36 and areas each side of it. The easements the City has in the areas adjacent to Parcel 36 are those in Morningside Addition (east of the east Morningside Drive leg). Parcel 62 is a tract of former Rock Island Railroad right-of-way owned by Newport Laboratories lying north of East Avenue which extends over the State offtake ditch. The only interest the City has in this property appears to be a notation in a recorded survey indicating the intention to convey the small triangular tract to the City (which did not occur). Parcel 61 described in the agreement is the two tracts of land

owned by the City extending over the offtake ditch that was former Rock Island Railroad right-of-way. The City has already granted MnDOT an easement over this land per previous Council action. As stated in the cooperative agreement approved by Council, MnDOT will be conveying its interest in this property as well as that over the remainder of the offtake ditch following completion of the project to the City.

The General Manager of Utilities and the Electric Superintendent have reviewed the agreement and forwarded it for Council action. Staff recommends that Council authorize the Mayor and Clerk to execute the agreement (as the Utility owner) by passing the resolution included in Exhibit 1. It may be noted that due to time constraints the agreement has not been formally considered by the Water and Light Commission. In any event, the agreement would need to be approved by the Council due to the inclusion of the release of property rights.

2. PROFESSIONAL SERVICES CONTRACT FOR DESIGN OF APRON A RECONSTRUCTION PROJECT

The 2011 Airport budget includes \$559,233 for reconstruction of the southerly portion of Apron A. Prior to submitting the project to the State for consideration in the State's Capital Improvement Program, the project estimate was revised to \$534,343. This portion of the apron is the bituminous pavement beginning at near a projection of the south edge of the FBO hangar and continuing through the maintenance building (see map in Exhibit 2). Reconstruction of this portion of the apron was last completed in 1979. Although the pavement has provided a fair service life, fundamental deficiencies in the existing deep strength pavement seriously limit the effectiveness and durability of maintenance efforts, and precludes rehabilitation. These deficiencies include the absence of subsurface drainage and use of low oil content bituminous mixtures in base courses. Current problems include aircraft pickup of crumbling pavement which is in addition to those issues associated with the use of deteriorating pavement at any location.

The project as listed in the State's Capital Improvement budget includes \$507,626 of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) funding. The City's budget includes use of \$27,962 (\$26,717 revised) in reserves designated for such projects. The reserve balance as of 12/31/2010 was \$166,740.

Having construction plans completed in advance of being assured funding has certain advantages. First, plans are required early to meet the schedule requirement for FAA funding when funding is available. Second, having plans completed demonstrates a commitment to the project and meeting the required funding schedule. Third, having construction plans available may allow for an opportunity to obtain unanticipated funding made available as a result of a change in the status of another's airport project. Although

there is little purpose in having plans completed for a project that has little priority in the funding program, the City has been advised that the Apron A project is in a position for possible funding this year. The actual availability of funding will be subject to continuation of the AIP and corresponding appropriation, and possibly the status of other possible projects. Staff is recommending that the City proceed in procuring the services of its aviation consult, Mead and Hunt, to develop construction plans for the project so as to allow for a bid opening in late June or early July.

Mead and Hunt have submitted the proposed Task Order #10. This task order supplements the Personal Services contract with the firm approved by Council on April 14, 2008. The task order in Exhibit 2 reflects a reduction in services from that originally proposed in an effort to reduce fees. The task order does not include construction and closeout phases of work which will be established following design. The \$62,376 in fees is a combination of fixed and not to exceed fees. The fees will be temporarily funded in full from the airport improvement reserves and ultimately included as part of the total project funding. The project budget includes engineering fees.

Staff recommends that Council authorize the Mayor and Clerk to execute Task Order #10 to the Personal Services contract with Mead and Hunt.

Prepared by the
Utility Agreements and Permits Unit
(Payable)
(\$334,259.70)
Actual Cost

S.P. 5305-58 (T.H. 60)
Location: On Trunk Highway 60 from Paul
Avenue to 1100 feet past County State Aid
Highway 35
Utility Owner: Worthington Public Utilities
Mn/DOT Agreement Number 98199

UTILITY RELOCATION AGREEMENT
AND
CONTRACT FOR QUITCLAIM DEED

This Agreement Number 98199 (Agreement) is between the State of Minnesota (State), acting through its Commissioner of Transportation, and Worthington Public Utilities, including its agents, contractors, and subcontractors (Utility Owner). This Agreement describes how the parties will mitigate the effects of a State construction project on the Utility Owner.

RECITALS

The State plans to let a contract to construct State Project Number 5305-58 (Project) on Trunk Highway Number 60. The Project is located on Trunk Highway 60 from Paul Avenue to 1100 feet past County State Aid Highway 35.

The Utility Owner owns and operates underground electric lines, their fixtures, and related equipment (Facilities) on private property where the Utility Owner has property rights and within the limits of publicly owned right of way. The Facilities are within the limits of the Project.

The Utility Owner must relocate the Facilities that are within the Project limits. The Utility Owner has requested reimbursement for the cost of this relocation from the State. The Utility Owner has also requested reimbursement for relocation work that qualifies for a first move according to Minnesota rules, part 8810.330, subpart 3.

Under Minnesota Statutes, section 161.20, subdivision 2, the State may acquire all properties necessary to construct, maintain, and improve the trunk highway system.

State law requires a written agreement between the State and the Utility Owner that describes their separate responsibilities.

AGREEMENT

I. Term/Termination

- A. *Effective Date:* This Agreement is effective on the date the State obtains all signatures required by Minnesota Statutes, section 16C.05, subdivision 2.
- B. *Commencement of Work:* Upon notice of Agreement approval, the Utility Owner must commence work according to the terms of the Notice and Order and prosecute the work according to a schedule the State's Project Engineer (Project Engineer) approves.
- C. *Expiration Date:* This Agreement will expire on the date that all obligations, excluding the Utility Owner's ongoing maintenance obligation, have been satisfactorily fulfilled.
- D. *Termination by the State:* The State may terminate this Agreement at any time, with or without cause, on 30 calendar days written notice to the Utility Owner. Upon termination, the Utility Owner will be entitled to payment, on a pro rata basis, for satisfactorily performed services. The termination of this Agreement does not relieve the Utility Owner of its obligations under the Notice and Order.
- E. *Survival of Terms:* The following articles survive this Agreement's expiration or termination: (III) Utility Owner's Ongoing Maintenance Requirements; (VI) Audits; (VII) Indemnification/Insurance; and (IX) Governing Terms.

II. Utility Owner's Duties

- A. *Relocation:* The Utility Owner must:
 - 1. Relocate its Facilities according to:
 - a. The terms of the Notice and Order;
 - b. All applicable codes;
 - c. The directions of the Project Engineer and the State Utilities Engineer (Utilities Engineer);
 - d. The plans for the utility work, which are attached to this Agreement as Exhibit A. If any changes must be made to the plans, the Utilities Engineer must approve these changes in writing before the Utility Owner performs the work to qualify for reimbursement; and
 - e. Mn/DOT's standard construction specifications.

2. Submit one copy of the State's Application for Utility Permit, Form 2525, including two copies of "proposed" sketches, for all Facilities within the trunk highway right of way to the Utilities Engineer before beginning relocation work.
3. Coordinate its operations with the State's contractor's (Contractor) operations and notify the Project Engineer at least two days before beginning and after completing each operational phase.
4. Stake the location and elevation of the proposed Facilities within the trunk highway right of way. The Utility Owner must not begin construction until the Project Engineer approves the location and elevation.
5. Use the Utility Owner's regular forces at its standard schedule of wages and working hours to accomplish all relocation work. If the Utility Owner must subcontract any work at a later date, it must obtain written approval from the Utilities Engineer before awarding the contract for that work. If the subcontracted work costs \$10,000.00 or more, the Utility Owner must:
 - a. Enter into a written contract with the subcontractor for that work. The contract must include or incorporate the "Audits" clause in substantially the same form as it appears in Article (VI) of this Agreement; provide a detailed breakdown of the basis for compensation; and state that there will be no "penalty" or "winding up" charges for contract termination.
 - b. Provide copies of the contract to the State prior to its execution or before commencing work under an already executed "retainer-type" contract.

Except in an emergency or for the minor completion of a phase of work, obtain the Utilities Engineer's approval for overtime work to qualify for reimbursement.

6. Accomplish the relocation work with its own equipment. If the Utility Owner must rent any equipment at a later date, it must first obtain:
 - a. The Utilities Engineer's written approval of the equipment rental and rental rates; and
 - b. The Project Engineer's approval of the equipment's proposed use.

The Utility Owner must obtain the approvals listed above before renting and using equipment to perform any other work.

7. Complete all underground installations within the proposed roadways before the Contractor begins the base work operations. If the Utility Owner must

perform its work concurrently with that of the Contractor, it must coordinate with the Contractor to ensure that all work is completed to the State's satisfaction without delays.

8. The Utility Owner must not substitute backfilling material unless specifically authorized by the Project Engineer. The Utility Owner must dispose of all rejected soil material within the highway right of way as directed by the Project Engineer. The Utility Owner must mechanically compact all material replaced in the excavation. The Utility Owner must restore all drainage and slopes to the Project Engineer's satisfaction.
9. Maintain accurate and up-to-date relocation cost records throughout the course of the Project.
10. Leave materials in place at the Project Engineer's discretion. Any materials left within the right of way after the Utility Owner completes its work will become the property of the Contractor.

B. *Compliance with Safety Regulations*

1. The Utility Owner must comply with the safety regulations contained in Minnesota Rules, part 8810.3300, subpart 5, during all construction and maintenance operations. The Utility Owner will furnish and require each flagger to carry a copy of the current edition of the State's *Field Manual*, which is Part IV of the *Minnesota Manual of Uniform Traffic Control Devices*. The Utility Owner must furnish each flagger with the required vest, hat, hand sign, flags, and any other necessary safety equipment.
2. The provisions of this Agreement do not relieve the Utility Owner of any legal responsibility or liability associated with the construction, operation, or maintenance of its Facilities.

C. *Compliance with Pollution Control Requirements*

The Contractor installs pollution control measures according to the National Pollution Discharge Elimination System permit (NPDES Permit). Pollution control measures include silt fences, slope stabilization measures such as seed and mulch, and any other measures the State deems necessary to comply with the NPDES Permit. If the Utility Owner's work affects such pollution control measures, the Utility Owner must restore them to their original condition and to the Project Engineer's satisfaction. If the Utility Owner is relocating Facilities before the Contractor begins construction, the

Utility Owner must work with the Project Engineer to determine if pollution control measures are necessary and how to implement them if they are.

III. Utility Owner's Ongoing Maintenance Requirements

- A. Once construction is complete, the Utility Owner must maintain the Facilities at its own expense. The Utility Owner must follow the terms of the permit when it performs any maintenance work.
- B. The Utility Owner may open and disturb the trunk highway right of way without a permit in the case of an emergency that is dangerous to the public and requires immediate attention. Upon learning of an emergency, the Utility Owner must immediately notify the State Patrol. The Utility Owner must take all necessary and reasonable safety measures to protect the public and must cooperate fully with the State Patrol. In this event, the Utility Owner must request a permit from the proper authority no later than the working date after it begins working in the right of way.

IV. Property Rights

- A. The Utility Owner must convey, by Quitclaim Deed, its right, title, and interest in property located in Nobles County, Minnesota to the State. This property is legally described as:

That part of City of Worthington's easements (Documents Numbered 222998 and 222999) over, under and across that part of the Northwest Quarter of Section 25, Township 102 North, Range 40 West, shown as Parcel 14 on Minnesota Department of Transportation Right of Way Plat No. 53-34; also that part of said easements over, under and across that part of the Southwest Quarter of the Southeast Quarter of Section 24, Township 102 North, Range 40 West, shown as Parcel 36 on Minnesota Department of Transportation Right of Way Plat No. 53-36; also that part of said easements over, under and across that part of the Southwest Quarter of the Southeast Quarter of Section 24, Township 102 North, Range 40 West, shown as Parcels 61 and 62 on Minnesota Department of Transportation Right of Way Plat No. 53-40; also that part of said easements over, under and across that part of the Southwest Quarter of the Southeast Quarter of Section 24, Township 102 North, Range 40 West, lying within the boundary of Minnesota Department of Transportation Right of Way Plat No. 53-43; all of said Right of Way Plats are on file and of record in the office of the County Recorder in and for Nobles County, Minnesota.

- B. The Utility Owner grants the State the right of immediate entry upon the land described above to construct the Project, as long as the entry does not interfere with the Utility Owner's Facilities.

V. Payment

A. *Payment*

1. Exhibit B, which is attached to this Agreement, is a detailed, itemized estimate of the cost of the Utility Owner's relocation work. Actual cost includes all expenses attributable to design engineering and construction relocation work. Reimbursement will be based on the actual costs for work that conforms to Exhibit A. Betterment, increase in value, and salvage value derived from the relocated Facilities will not be included in this reimbursement.
2. The State will pay the Utility Owner for the actual cost the Utility Owner incurs performing its obligations pursuant to this Agreement, in an amount not to exceed \$334,259.70, upon receiving:
 - a. All necessary conveyance documents executed by authorized officials of the Utility Owner;
 - b. Proof that the Facilities have been relocated to the Project Engineer's and Utilities Engineer's satisfaction; and
 - c. One original, signed invoice that is supported by an itemized statement of costs. An authorized representative of the Utility Owner must sign the invoice and submit the final bill to the Utilities Engineer no later than 90 days after completing the relocation.
3. The State's payment constitutes payment in full for all work the Utility Owner performs and for any and all damages, claims, or causes of action of any kind accruing to the Utility Owner because of the State's order to relocate the Facilities. This payment also constitutes payment in full for the Quitclaim Deed. Notwithstanding anything in this Agreement to the contrary, the Utility Owner reserves the right to pursue any lawful remedy it may have for tortious acts that may arise out of the relocation of the Facilities.
4. If acceptable to the Utilities Engineer, the State may process periodic progress billings of incurred cost without prior audit.

B. *Limitation on Payment*

1. The total amount the State is required to pay the Utility Owner is limited to the amount shown in Article V.A.2.
2. If the Utility Owner deems it necessary to perform additional work not covered by this Agreement, or anticipates costs exceeding the amount shown in Article V.A.2., then the Utility Owner must promptly notify the Utilities Engineer, in writing, of the nature and cause of the additional work or costs prior to performing or incurring them. Notification must include the amount of additional State funds requested and reason(s) to support the request. The Utilities Engineer may approve the request subject to the availability and encumbrance of necessary funds. If the Utility Owner performs additional work for which the State has not previously encumbered funds, the State is not obligated to pay for that additional work.
3. If the amount the Utility Owner requests under Article V.B.2. does not exceed 10 percent of the amount in Article V.A.2., the State may authorize payment of that pre-approved additional amount without amending this Agreement. The Utility Owner must receive notification from the State that the State has approved the work and encumbered the additional funds before beginning the additional work, or that work will be ineligible for reimbursement.
4. If the amount the Utility Owner request exceeds 10 percent of the amount shown in Article V.A.2., this Agreement must be amended to reflect the new cost before the State will be responsible for paying that additional cost.

VI. Audits

- A. Pursuant to Minnesota Statutes, section 16C.05, subdivision 5, the Utility Owner's accounting books, records, documents, procedures, and practices that are relevant to this Agreement are subject to Legislative or State Audit for six years after this Agreement expires.
- B. The Utility Owner must respond to requests for audit information to support claimed costs no later than 60 days after receiving the request or the State will cite all costs in question. If the Utility Owner does not respond during this 60-day period, the State will consider the audit citations accepted and will make payment accordingly.

VII. Indemnification/Insurance

- A. The Utility Owner will defend (at its own expense and to the extent Minnesota's Attorney General allows), indemnify, save, and hold the State and all of its agents and employees harmless of and from all claims, demands, actions, or causes of action. This indemnity obligation extends to any attorney fees the State incurs due to this Agreement and the Utility Owner's performance or nonperformance under it.
- B. The Utility Owner does not waive any defense or immunity of third parties. The Utility Owner, in defending any action on behalf of the State, will be entitled to assert every defense or immunity that the State could assert in its own behalf.
- C. The Utility Owner certifies that its workers' compensation insurance coverage complies with Minnesota Statutes, section 176.181, subdivision 2. The Utility Owner's employees and agents are not considered State employees. The State is not responsible for any claims asserted by the Utility Owner's employees, agents, subcontractors, or any third parties under the Minnesota Workers Compensation Act.

VIII. Nondiscrimination

- A. The Utility Owner will comply with the United States Department of Transportation's nondiscrimination regulations. These regulations are in the current version of the Code of Federal Regulations, title 49, part 21. The Utility Owner must incorporate these regulations by reference in all contracts.
- B. Minnesota Statutes, section 181.59 and any applicable local ordinances pertaining to civil rights and nondiscrimination are considered part of this Agreement.

IX. Governing Terms

- A. *Applicable Law:* Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in Ramsey County, Minnesota.
- B. *Waiver:* If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or the State's right to subsequently enforce it.
- C. *Merger:* This Agreement contains all negotiations and agreements between the State and the Utility Owner. No prior understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- D. *Assignment:* The Utility Owner may neither assign nor transfer any rights or obligations under this Agreement without the State's consent and a fully executed assignment agreement. To be valid, the assignment agreement must be signed and approved by the same parties who signed and approved this Agreement, or their successors in office.
- E. *Amendments:* Any amendment to this Agreement must be in writing. An amendment will not be effective until the same parties who signed and approved this Agreement, or their successors in office, sign and approve the amendment.
- F. *Incorporation of Exhibits:* All exhibits attached to this Agreement are incorporated into this Agreement.

The remainder of this page was left blank intentionally.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed to be bound hereby.

WORTHINGTON PUBLIC UTILITIES

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION**

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

By: _____

Date: _____

Maps Contract Number: _____

Maps Order Number: _____

Department of Transportation

Recommended for Approval:

Approved:

By: _____
District Engineer

By: _____
Director, Office of Technical Support

Date: _____

Date: _____

Office of Contract Management

Approved as to Form and Execution:

By: _____

Date: _____

Department of Administration

By: _____

Date: _____

**CITY OF WORTHINGTON
RESOLUTION**

IT IS RESOLVED that the City of Worthington enters into Mn/DOT Agreement Number 98199 with the State of Minnesota, Department of Transportation, for the following purpose:

To describe the payment by the Minnesota Department of Transportation to the City of Worthington for its share of costs of the relocation and other associated construction to be performed on, along, and adjacent to Trunk Highway Number 60 from Paul Avenue to 1100 feet past County State Aid Highway 35 in the corporate City limits under State Project Number 5305-58 (T.H. 60).

IT IS FURTHER RESOLVED that the Mayor and the Clerk are authorized to execute the Agreement and any amendments to it.

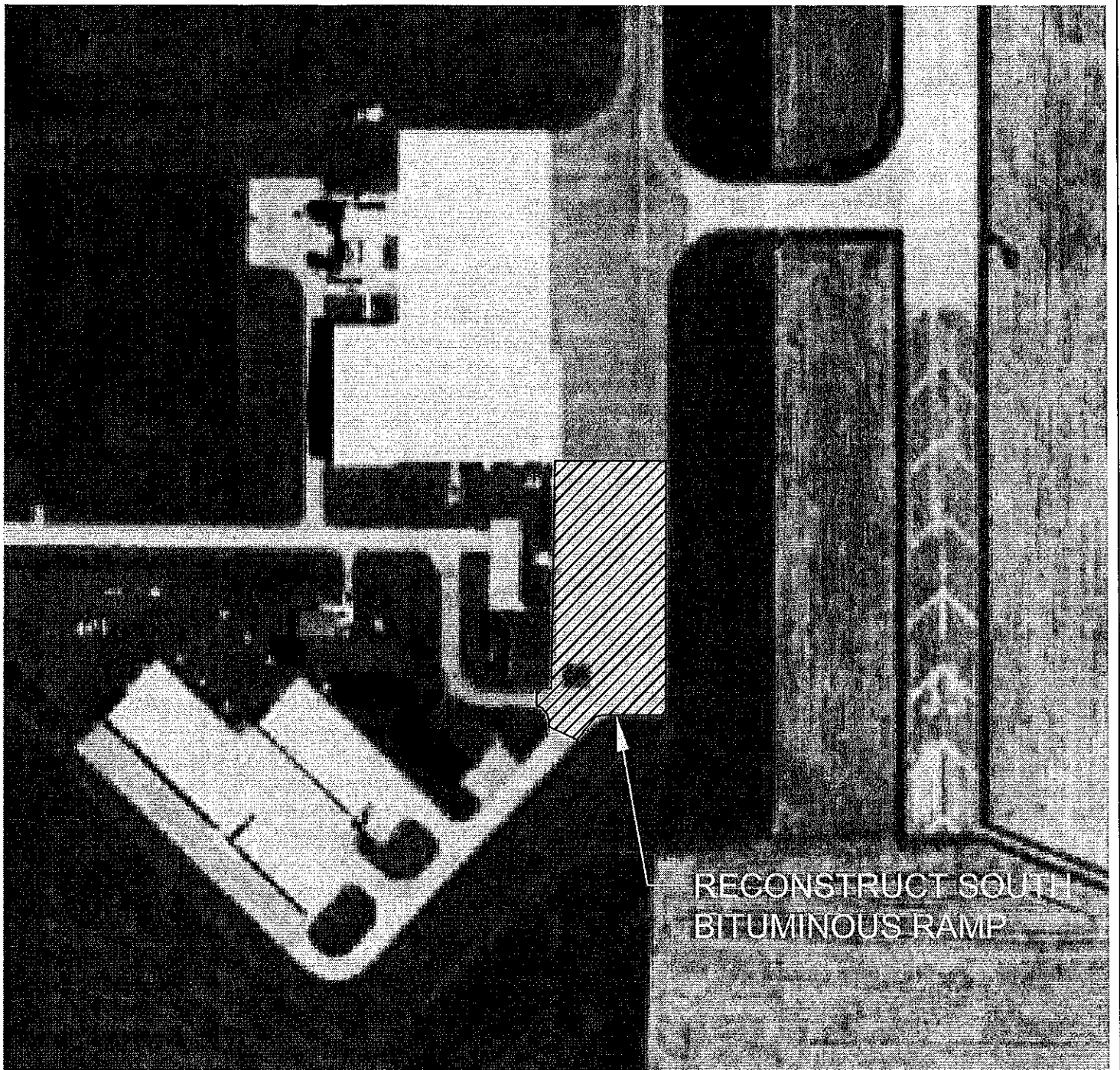
CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Worthington at an authorized meeting held on the 25th day of April 2011, as shown by the minutes of the meeting in my possession.

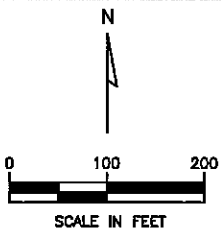
Signature

Type or Print Name

Title



RECONSTRUCT SOUTH
BITUMINOUS RAMP



7900 West 78th Street, Ste. 370
Minneapolis, Minnesota 55439
Phone: 952-941-5619
Fax: 952-941-5622

WORTHINGTON MUNICIPAL AIRPORT
SOUTH RAMP RECONSTRUCTION

Dwg. No. _____
Sheet 1 of 1
Job No. _____

**TASK ORDER # 10
TO
PROFESSIONAL SERVICES AGREEMENT**

BETWEEN: City of Worthington (CLIENT)
Worthington, Minnesota

AND: Mead & Hunt, Inc. (CONSULTANT)
A Wisconsin Corporation

EFFECTIVE DATE: April 25, 2011

RECITALS

This is the Tenth Task Order to the Professional Services Agreement dated effective April 25, 2011, between the City of Worthington and Mead & Hunt, Inc. The Professional Services Agreement effective April 14, 2008 is referred to herein as the Contract.

AGREEMENT

1. **Services to be Provided.** The Scope of Services is to provide preliminary and final design services for the reconstruction of the South Bituminous Ramp at the Worthington Municipal Airport. The full Scope of Services is defined in **Exhibit A**.
2. **Schedule.** The project shall be completed within three months after Notice to Proceed.
3. **Consideration.** It is expressly understood and agreed that the Client shall pay Consultant the actual cost not to exceed amount of \$54,524 for services rendered in phases 1, 3, 4 and 5 under this contract. Services rendered in phase 2 shall be provided for the lump sum of \$7,852, as defined in **Exhibit B**. Total compensation to Consultant for work rendered shall not exceed \$62,376, unless by amendment. Progress payments shall be made in accordance with the Contract.

Accepted by:

Approved by: MEAD & HUNT, INC.

By: _____

By: _____

Name: _____

Name: Andrew Platz

Title: _____

Title: Vice President

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Date: _____

Date: April 25, 2011

Exhibit A to Task Order #10

Worthington Municipal Airport City of Worthington, Minnesota Reconstruct South Bituminous Ramp Aviation Services Design Engineering Work Scope April 25, 2011

Project Description: This project will involve preliminary and final design services for the reconstruction of the South Bituminous Ramp at the Worthington Municipal Airport. The total estimated construction cost for the South Bituminous Ramp Reconstruction project, as listed in the Airport's CIP, is \$430,000. The effort included in this task order will include full design for the project and a set of bidding documents for the project. Work items included in this task include:

- Pavement design for reconstruction of the South Bituminous Ramp from the 100LL fuel pump to the south hangar area taxiway.
- The design will include a new underdrain system for draining subsurface water from the south ramp.
- The design will include new edge lighting and new circuitry along the south ramp.
- The design will also include miscellaneous items including erosion control plan, survey control plan, tie-down plan and pavement marking plan.

PHASE I. Contract Administration

This phase involves those activities required for defining the scope of project administration and project closeout work, including (but not limited to) the following activities:

1.0 Project Scoping

1.1 Preliminary Meetings with the Sponsor

Consultant shall confer with the Sponsor on, and ascertain, project requirements, finances, schedules, and other pertinent matters and shall meet with FAA if needed and other concerned agencies and parties on matters affecting the project and shall arrive at a mutual understanding of such matters with the Sponsor. The Consultant and Sponsor shall discuss what type of environmental documentation (Environmental Assessment or Categorical Exclusion) will be needed for the project and include in the work scope. Meetings with the Sponsor shall also determine the need for topographical surveying and pavement/geotechnical testing.

1.2 Prepare Project Scope of Work and Proposal

This includes preparing the scope of work and fee proposal and negotiating the contract scope and fee with the Sponsor. This also includes coordination with subconsultants for scopes and fees and coordination with DBE firms and filling out the appropriate DBE commitment forms.

2.0 Prepare Contract and Subcontracts

This includes preparing the Consultant-Sponsor contract and preparing subconsultant contracts.

3.0 Project Coordination (coordination with Sponsor, State, FAA, etc.)

Consultant shall coordinate with the subconsultants, Sponsor, State, FAA and other applicable agencies to complete the work elements in Phase I.

4.0 DBE Plan or Update

Update the annual Disadvantage Business Enterprise goals to reflect the current project. Research the current state highway certified DBE listings and area contractors to determine the availability of potential DBE contractors. Prepare preliminary construction estimates and establish the potential DBE work items. Finalize the DBE goal work sheets for the Sponsor for submittal to the FAA Civil Rights Office for approval.

5.0 Grant Application and Administration **(Not Included in Contract)**

~~The Application may be prepared after the project design has been completed and the bids accepted or the FAA may require the Application to be completed early during the design phase. Preparation of the Application will include the following:~~

- ~~• Prepare Federal 424 form~~
- ~~• Prepare Project Funding Summary~~
- ~~• Prepare Program Narrative, discussing the Purpose and Need of the work and the Method of Accomplishment~~
- ~~• Prepare Preliminary Estimate~~
- ~~• Prepare the Sponsors Certification (Attachments 1, 2, 3, 4, and 5)~~
- ~~• Attach the current Grant Assurances (check with FAA for current copy)~~
- ~~• Prepare an exhibit to be submitted with application~~
- ~~• Obtain photographs of project site to be submitted with application.~~

~~The Consultant will submit the Application to the Sponsor for approval and signatures. After obtaining the necessary signatures, the Sponsor will forward the signed Application to the FAA for further processing.~~

6.0 Project Closeout **(Not Included in Design Contract)**

~~Prepare the FAA Project Financial Closeout Forms and Report and submit to the Sponsor for submittal at the conclusion of the project.~~

PHASE II. Preliminary Design (30%)

7.0 Topographical Surveying

7.1 Coordination to collect existing data and locate utilities

This task includes data collection and review of as-builts and available existing survey information in order to gather information on existing topography and utilities. This also includes coordination for field utility locates with Sponsor and FAA. Coordination will be done with survey crew to establish survey limits, survey schedule and available survey control information.

7.2 Survey control

Survey control will be established and used for design surveys. The Consultant shall provide a drawing showing the location of the existing or established control for the project. The Consultant shall perform necessary bench loop and traverse procedures to verify accuracy of vertical and horizontal control points.

7.3 Field work (Conducted by Survey Subconsultant)

Limits of survey work are shown on an attached site plan. This work will be expedited by using or verifying survey information on file from previous design surveys, if possible. The survey work will consist of verifying control points set by previous field surveys and detailed topographical survey at existing pavement match points.

7.4 Convert survey data for design software

This work includes analyzing the topographical survey data and preparing the data for use with computer modeling. Included are the following separate tasks:

- Establish design coordinate plan with Sponsor/State to be used for CADD drawings
- Input raw survey data into the computer program in order to sort data into company standard layers for efficient analyzing
- Verify survey data from previous project with latest field survey
- Sort all data points by layers and description for computer modeling
- Verify surveyor horizontal and vertical control
- Prepare digital terrain model (DTM) of existing ground contours, pavement edges, roadways, electrical equipment, drainage features, buildings, fences and other miscellaneous entities
- Generate three-dimensional contour model from the DTM
- Prepare and process data for pavement profiles, grading and/or paving cross sections, and drainage features

8.0 Geotechnical Investigation

8.1 Coordination to schedule geotechnical work

This task includes data collection and such as review of as-builts and available existing geotechnical information in order to gather information on existing soil conditions and past

geotechnical or pavement test results. Coordination will be done with the geotechnical sub-consultant to schedule work and establish any work constraint parameters.

8.2 Establish project testing requirements

The Consultant shall determine the type and frequency of geotechnical testing required for the project. The testing shall consider such items as pavement type, design methodology, type of wheel loading, and weight of design aircraft (e.g. greater than or less than 60,000 lbs). The Consultant shall use this information to perform the following tasks:

- Determine soil boring locations and frequency of testing
- Develop a project sketch showing location and coordinates of borings
- Determine soil sampling locations and types of soils testing required

8.3 Field work (**Conducted by Geotechnical Subconsultant**)

The scope of the field work will involve drilling approximately five 10-foot borings through the existing south ramp pavement (approximately 50,000 square feet) at the FAA recommended interval of one boring for every 10,000 square feet of pavement surface area. The boring information will detail the thickness of the existing pavement and all subsequent pavement layers, soil strata and identification, and depth of ground water if encountered within the depth of the boring. Soil samples will be taken by the field crew and transported back to the laboratory for the purpose of determining design parameters for the new pavement section. Some of the laboratory testing will include; soil classification, moisture density relationship of the soils, Atterberg limits, frost group classification, CBR and particle size distribution. This information will be included in the engineering report.

8.4 Analyze data

After receiving the testing report from the geotechnical firm, the Consultant will analyze the data and any existing geotechnical data received from Sponsor, consisting of the following tasks:

- Review geotechnical recommendations
- Determine appropriate data for pavement design
- Input data for computer modeling with topographical survey data
- Prepare pavement data and soil information for incorporation on plan sheets

9.0 Prepare Project Layout Sheet

Consultant shall complete a project layout sheet that will depict the proposed improvements.

10.0 Prepare FAA Pavement Design Report and FAA Form 5100

This task will consist of using information obtained in the Geotechnical Investigation to calculate the required pavement sections required to support the design vehicle or aircraft using FAA Advisory Circular 150/5320-6E, Airport Pavement Design and Evaluation.

The following effort will be completed under this task:

- Verify the pavement section based on accepted FAA pavement design programs. The applicable design program to be used is FAARFIELD. Other FAA programs which may be used to verify flexible pavement design includes R806-FAA.
- Review historic frost design
- Evaluate interim and ultimate pavement strength (<60K; >60K; >100K)
- Evaluate effects of pavement profile on adjacent operational areas and future runway/taxiway pavement rehabilitation
- Calculate sub-excavation or undercutting subgrade for stabilization if necessary
- Review proposed pavement analysis with FAA Engineer
- Prepare pavement design narrative to describe the design procedure, historic design, and justification for the FAA and Sponsor
- Prepare FAA Pavement Design Form 5100 for each separate pavement section
- Submit six copies of the pavement design form to the FAA. Upon approval, four copies will be returned, and distributed, or filed, as necessary

11.0 Prepare Preliminary Surface Drainage Analysis

Preliminary surface drainage design will be completed in accordance with standard engineering practices, local requirements, and in accordance with the FAA Advisory Circular 150/5320-5C, Airport Drainage. The Consultant will also determine which drainage permits will be needed by the proposed development.

12.0 Prepare Preliminary Cost Estimate

12.1 Calculate estimated preliminary quantities

The Consultant will calculate necessary quantities for the various work items. Quantities will be consistent with the specifications and acceptable quantity calculation practices.

12.2 Prepare preliminary costs estimate

The preliminary estimate will be derived from the CIP estimate previously developed. The effort included will involve updating the estimate to the projected 2011 bid prices.

13.0 Prepare Preliminary Engineering Design Report

During the preparation of the preliminary plans and specifications, a design report will be prepared. The report will include the summary of the project, geometrics, pavement and electrical design, drainage design, pavement marking, environmental issues, phasing plans and a project schedule. The report will also contain any alternative design concepts that were investigated and evaluated. A construction operation plan will be included as well as an engineer's cost estimate. This report will discuss all bid packages, if applicable. The Standard FAA format for this report is as follows:

- Introduction
- Project Background/Purpose and Need
- Airport Operational Safety (reference Federal Advisory Circular 150/5370-2E)

- Design Geometrics (reference Federal Advisory Circular 150/5300-13 CH 11)
- Pavement Design Analysis (reference Federal Advisory Circular 150/5320-6E)
- Drainage Considerations
- Electrical Considerations
- Pavement Marking Considerations
- Design Alternatives and Layout Sheets
- Design Recommendations
- Potential for Disadvantaged Business Enterprise (DBE) Participation
- Construction Estimate
- Project Schedule Summary

14.0 Prepare FAA Form 7460

Consultant will complete the form as per Federal Aviation Administration Guidelines and will send the form to the FAA on behalf of the Sponsor.

15.0 Prepare ALP Update (**Not Included in Design Contract**)

~~The Consultant will update the Airport Layout Plan to reflect the proposed development and other necessary items. The Consultant will send the updated ALP to the Sponsor for submittal to the FAA.~~

16.0 Prepare Environmental Documentation (**Not Included in Contract – City has completed**)

~~The Consultant will perform a Categorical Exclusion (CatEx) Document for the site development project.~~

~~16.1 Site visit and coordination~~

~~———— This subtask will involve conducting an on-site visit to determine the type of environmental documentation needed. This subtask will involve coordination with various local, state and federal agencies.~~

~~16.2 Environmental documentation~~

~~———— This subtask will involve preparation of the CatEx document. The format for this document will follow the procedures as set forth in Federal Aviation Administration (FAA) Order 5050.4A. Copies of the final CatEx document will be distributed to the FAA for review and finding. If there are any impacts which require extensive research the additional work shall be done under a separate Task Order.~~

17.0 Project Coordination (coordination with Sponsor, State, FAA, etc.)

Consultant shall coordinate with the subconsultants, sponsor, State, FAA and other applicable agencies to complete the work elements in Phase II.

18.0 Project Meetings

The Consultant will arrange and lead the meetings as described in the subtasks below. The Consultant will produce drawings and handouts as needed for the purpose of conducting each meeting. In an effort to save additional costs, any necessary meetings will be held via teleconference.

18.1 Present preliminary design, alternatives and recommendations to Airport

The Consultant will prepare for and conduct a meeting with the Sponsor to present the findings of the preliminary engineering phase and any alternatives and recommendations for the project.

18.2 Coordination meetings (with FAA, State, Local agencies, subconsultants, etc.)

The Consultant shall conduct additional coordination meeting(s) as needed. It is anticipated that there will be one meeting with the agencies to discuss the preliminary design information.

PHASE III. Final Design (60%, 95% and Final)

19.0 Prepare Preliminary Plans

Preliminary plans will be prepared depicting the south ramp layout, existing airfield lights, electrical ducts, utilities, storm drainage inlets and culverts, traffic control, erosion control measures, tie-downs, landscaping and pavement marking within the project work area. The following list of drawings will be used as a guideline. Additional drawings may be added during the design phase, if required.

General:

- G-001 Cover Sheet, Sheet Index & Symbols
- G-002 Legend & Abbreviations
- G-003 General Notes
- G-021 Project Layout Plan
- G-041 Survey Control Plan
- G-061 Project Quantity Tables
- G-081 Construction Operations & Phasing Plan

Geotechnical:

- B-051 Plan & Log of Soil Borings

Civil:

General:

- C-001 Civil Legend
- C-021 Erosion Control Plans
- C-031 Erosion Control Details
- C-041 Storm Water Management Plans
- C-051 Demolition Plans
- C-061 Demolition Details
- C-081 Geometrics
- C-091 Existing Contours

Site:

- C-101 Grading & Drainage Plan
- C-201 Plan & Profiles
- C-301 Typical Sections
- C-311 Paving Details

Storm Sewer:

- C-441 Plan & Profiles
- C-451 Drainage Details
- C-461 Inlet Layout Plan

Marking:

- C-651 Marking Plans
- C-671 Marking Details

X-Sections:

- C-901 Cross Sections

Electrical:

- E-101 Electrical Removals Plan
- E-201 Electrical Layout Plan
- E-601 Electrical Details

20.0 Prepare Preliminary Specifications

The Consultant will assemble the technical specifications necessary for the intended work. Standard FAA specifications will be utilized where possible. Additional specifications will be prepared to address work items or materials that are not covered by the FAA specifications.

20.1 Prepare preliminary technical specifications

Following is a list of anticipated standard FAA specifications that will be utilized as part of this project:

- Item P-100 Mobilization
- Item P-152 Excavation and Embankment
- Item P-154 Subbase Course
- Item P-156 Temporary Air and Water Pollution, Soil Erosion, and Siltation Control
- Item P-208 Aggregate Base Course
- Item P-401 Plant Mix Bituminous Pavement
- Item P-603 Bituminous Tack Coat
- Item P-610 Structural Portland Cement Concrete
- Item P-620 Runway and Taxiway Painting
- Item D-705 Pipe Underdrains for Airports
- Item T-901 Seeding
- Item T-904 Sodding
- Item T-905 Topsoiling
- Item T-908 Mulching
- Item L-108 Underground Power Cable for Airports
- Item L-110 Airport Underground Electrical Duct Banks and Conduits

It is anticipated that the following technical specifications will be included, but not limited to the following items:

- Item XX Open Graded Base Course
- Item XX Geotextile Fabric
- Item XX Airport Lighting
- Item XX Aircraft Tie-Downs

20.2 Prepare preliminary contract documents

The Consultant will prepare the preliminary contract documents including invitation for bids, instruction to bidders, proposal, equal employment opportunity clauses, construction contract agreement, performance bond, payment bond, State Requirements, Federal Requirements, Preliminary Bid Schedule, Wage Rates, and general provisions. Preparation will include establishing the location for the bid opening, dates for advertisement and description of the work schedule. Preliminary contract documents will be prepared as early as possible during the design phase and submitted to the Owner for review. The Consultant will also review and incorporate the Sponsor's general provisions and contract clauses, as required by the Sponsor.

20.3 Prepare preliminary special provisions

The Consultant will prepare Special Provisions to address, or expand on, conditions that require additional clarification. They will include but are not limited to the following items:

- Description of work
- Haul roads/Project access
- Airport security
- Work schedule
- Additional Quality Control requirements
- Pre-construction Conference
- Sequencing of the work
- Closure of AOA's
- Accident prevention
- Underground Cables/Utilities
- Guarantees/Insurance/Taxes/Permits
- Contracts/Subcontracts
- Additional DBE information
- Liquidated damages
- Construction Operational Plan
- Safety standards and impacts
- Additional acceptance testing issues
- Grade control and surface tolerance for paving work
- The Construction Management Plan
- Operation and maintenance manuals for equipment
- Special testing considerations
- Project Closeout Forms
- Construction superintendent
- Contractor insurance requirements
- State Revenue withholding
- Sales Tax Exemption
- Security requirements
- Precedence of specifications
- Disposal of waste materials
- Contract time
- Temp facilities for Contractor

21.0 Prepare Final Surface Drainage Analysis and Final Storm Sewer Design

Using the findings from the preliminary drainage analysis completed in Phase II, final surface drainage and storm sewer design will be completed in accordance with standard engineering practices, local requirements and in accordance with the FAA Advisory Circular 150/5320-5C, *Airport Drainage*.

22.0 Prepare Lighting Layout and Circuit Calculations

The Consultant will establish the lighting layouts and equipment necessary to meet FAA criteria and standards and to meet the National Electrical Code. Included for this work item are the following tasks:

- Layout light locations
- Site visit to inventory existing equipment
- Determine functional characteristics of proposed system (e.g. voltage/current, facility control, etc.)
- Calculate voltage drop and estimate wire size to meet the National Electrical Code
- Layout conduit locations and sizes
- Calculate fault current
- Calculate and verify regulator, transformer and control equipment sizes

23.0 Update Airport Guidance Sign Plan **(Not in Contract)**

~~The airport signage plan will have to be updated to include new guidance signs. Six copies of the airport signage plan will be forwarded to the Sponsor for submission to the FAA for approval.~~

24.0 Erosion Control Plan

The Consultant will develop an Erosion Control Plan for the project that is in accordance with best management practices (BMPs). The plan will detail types of erosion control measures recommended for the site in addition to other information needed for the NPDES permit application. This information shall include (but not be limited to):

- Project Location
- Size of Disturbance of Project
- Amount of Impervious Surface
- Hydrologic Classification of Site
- Receiving Waters
- Site Drainage Overview

25.0 Compile and Submit Permits

During the course of the design phase, the Consultant will prepare the MPCA Construction Stormwater Permit Application and submit to the Sponsor for approval and signature. The Consultant will also coordinate and assist the Sponsor with any permits and/or applications required by the jurisdictional authority. The Sponsor will pay for or reimburse the Consultant for permit costs and/or application fees.

26.0 Prepare Certification of Engineering and Modification of Standards **(Not in Contract – None Anticipated)**

~~The Consultant will complete the Consultant Certification verifying the plans and specifications were developed in accordance with Federal guidelines. If necessary, the Consultant will also prepare a Request for Modification of Federal Construction Standards if found to be necessary for the project. The certification will discuss modifications required under the Bid Packages. The Certification will~~

~~be submitted to the Sponsor for acceptance. Signed copies will be forwarded to the FAA along with final plans, contract documents, specifications and Engineering Report. This will also be part of the Final Engineering Design Report.~~

~~27.0 Prepare Cost Estimate at 60% Complete (60% Review Not in Contract)~~

~~27.1 Calculate estimated quantities~~

~~The Consultant will calculate necessary quantities for the various work items. Quantities will be consistent with the specifications and standard quantity calculation practices.~~

~~27.2 Prepare cost estimate.~~

~~28.0 Conduct Plan Review at 60% Complete (60% Review Not in Contract)~~

~~Following preparation of the preliminary plans, the Consultant will review the project with the Sponsor.~~

29.0 Update Plans to Reflect 95%

30.0 Update Specifications to 95%

31.0 Conduct Plan Review at 95% Complete

Following the completion of the plans and specifications, the Engineer will submit a set of drawings and specifications to the Sponsor for their review. The project will be reviewed with the FAA and Mn/DOT to obtain their concurrence with the design.

32.0 Prepare and Submit Final Plans and Specifications

A final set of plans, specifications and contract documents will be prepared which incorporates revisions, modifications and corrections determined during the Sponsor's review of the 95% submittal.

33.0 Prepare and Submit Final Estimated Cost Estimate

33.1 Calculate estimated final quantities

33.2 Prepare final cost estimate

Using the final quantities calculated following the completion of the plans and specifications, the Consultant will prepare the construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers, and other databases available.

34.0 Prepare and Submit Final Engineering Design Report

35.0 Prepare and Submit Draft Construction Management Report

36.0 Prepare Advertisement for Bids

Required advertisement dates and bidding dates will be established. Consultant will submit a copy to the Sponsor for distribution to the local and selected publications of the pending project. The Sponsor shall be responsible for the associated cost of advertising.

37.0 Project Coordination (coordination with Sponsor, State, FAA, etc.)

Consultant shall coordinate with the subconsultants, sponsor, State, FAA and other applicable agencies to complete the work elements in Phase III.

38.0 Project Meetings

The Consultant will arrange and lead the meetings as described in the subtasks below. The Consultant will produce drawings and handouts as needed for the purpose of conducting each meeting. In an effort to save additional costs, any necessary meetings will be held via teleconference.

38.1 Final design review

The Consultant will prepare meeting materials and conduct a meeting via teleconference to present the final design documents.

38.2 Coordination meetings (with FAA, State, Local Agencies, subconsultants etc.)

The Consultant shall conduct additional coordination meetings as needed. It is anticipated that the Consultant will prepare materials and attend one progress meeting to update the agencies on project status and answer questions.

PHASE IV. Bid Administration

39.0 Furnish Bid Documents

Consultant shall prepare, reproduce and distribute up to 30 bidding documents to interested contractors and suppliers. The consultant shall keep a current list of plan holders and distribute this to interested parties upon request. This task also includes coordination required to facilitate these requests.

40.0 Respond to Bidders Questions

During the bidding process, the Consultant will be available to clarify bidding issues with contractors and suppliers and for consultation with the various entities associated with the project. This task also includes contacting bidders to generate interest in the project.

41.0 Prepare and Distribute Addendums

Consultant shall issue addenda as appropriate to interpret, clarify, or change the bidding documents as required by the Sponsor or the FAA. Addenda will be made available to the plan holders either through mail, electronic mail, hand delivering or via facsimile transmission. Any addenda that are generated as a sole result of the Sponsor's error or omission will be considered as extra services and the Consultant shall be reimbursed for this effort as an amendment to this contract.

42.0 Pre-Bid Conference

Consultant shall arrange for and conduct Pre-Bid Conference. The Project Manager and Project Engineer will attend and conduct the Pre-Bid Meeting with potential contractors and the Sponsor to review the project and answer questions. The meeting will be conducted at the Airport and will include a site inspection. Meeting minutes will be prepared and made available via the Mead & Hunt website.

43.0 Bid Opening

Consultant shall attend the bid opening at the site, as identified in the Bid Advertisement and to process the bid documents.

44.0 Bid Review and Bid Tabulation

Consultant shall advise Board as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The Consultant shall prepare a spreadsheet that includes all bid items for the purpose evaluating the lowest bidder. The Consultant shall input the as-bid unit prices into the spreadsheet and to verify mathematical computations of the bids. The Consultant will then provide recommendations to the Sponsor as to the name of the apparent low bidder.

45.0 Prepare Recommendation for Award

The Consultant will prepare a recommendation of award for the Sponsor to accept or reject the bids as submitted. If rejection is recommended, the Consultant will supply an explanation for their recommendation and possible alternative actions the Sponsor can pursue to complete the project. Once the Contract Award is made the Consultant will distribute the bid tabulations on request of the Sponsor.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: APRIL 22, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. REQUEST TO DECLARE SURPLUS PROPERTY

Bedford Industries has submitted an offer to purchase City owned real estate located 157 feet west of the Rowe Avenue right-of-way approximately 815 feet north of Oxford Street (Exhibit 1). The property of interest is 200' x 360.74' in size and is utilized, along with the adjoining City owned property to the south, by various City Departments for stockpiling aggregate materials. According to the City's Property Disposal Policy, the City Council may dispose of real property only after it has declared the property as surplus and has determined whether the said property is to be conveyed to the Economic Development Authority (EDA) or sold by public or direct sale. Exhibit 1 is a copy of the Policy, including a summary of each of the methods of disposal.

As mentioned, the property in question, along with the adjoining property to the south, is utilized by various City Departments for stockpiling aggregate materials. The following items should be taken into consideration to determine if the property is disposable and under what terms the City would sell the property:

- Stock piles will need to be relocated. The stockpiles could be relocated to the remainder of the City property directly south. However, if such relocation is not acceptable to Council, the City would have to look at acquiring property. Either way, a cost will be associated with a sale.
- The Okabena Ocheda Watershed District has a maintenance easement along the abutting ditch. The buyer would have to obtain the necessary approvals from the Watershed District to allow for construction of any building.
- There are two existing utility easements on the subject property. Both serve a regional purpose and must be retained or relocated at the buyer's expense.
- The property of interest is located in the flood plain and is subject to impervious limitations. If a buyer were to make improvements to the property (i.e., construct a building, install impervious surfaces), they must be constructed in conformance with all applicable laws (i.e., flood plain regulations, impervious coverage).

If Council was to declare the property as surplus, staff believes that a direct sale would be the only method of disposal that should be considered due to the property's lack of street frontage, and direct access to sewer and water. This lack of required infrastructure prohibits development of the subject property unless it is combined with an abutting property.

According to the County records, the abutting property owners - other than the City itself - are Bedford Industries to the North and Schaap Moving & Storage (Arnold Waldner) to the East. As mentioned, the subject property is located in the shoreland overlay district and is subject to impervious coverage limitations (Exhibit 1). The property owned by Mr. Waldner is currently

98% impervious. With the acquisition of the subject property, the Waldner property would remain non-compliant (reduced to 53% impervious) and prohibited from further development without major redevelopment that would bring it into compliance with all applicable regulations. Meanwhile, the portion of the property owned by Bedford located within the shoreland overlay district is in compliance with the impervious requirements and would be eligible to develop the subject property within the 25% maximum impervious requirement.

Since the City is not actively seeking to sell the property, staff believes that a sale should contain a public benefit. While a sale to Waldner would reduce the non-conformity of an existing parcel and provide for possible redevelopment opportunities, a sale to Bedford would result in immediate development of the property, creation of additional tax base, and, potentially, job opportunities. Council must determine if a sale to Waldner or to Bedford would best serve the public's interest.

Through this process, it was discovered that two of Mr. Waldner's buildings encroach upon the City's property. When contacted to discuss the building encroachments, Mr. Waldner expressed interest in the property under consideration. Regardless of the action taken by Council, staff would recommend that Council declare the easterly 7 feet of the subject property as excess property and issue a Quit Claim Deed to Schaap Moving & Storage to clear the buildings' encroachment problem.

In conclusion, the City is unable to consider Bedford's or any other offer on the property in question unless Council declares it as surplus property. Council is requested to determine the following:

1. Declare the easterly 7 feet of the property as surplus property and issue a Quit Claim Deed to Schaap Moving & Storage clear the building's encroachment problem;
2. Determine if the remainder of the property is surplus property;
3. If declared surplus, instruct staff as to which method of disposal (public or direct) it would like to proceed with; and
4. Instruct staff as to any terms or conditions to a sale if appropriate.

Representatives from Bedford Industries and Mr. Waldner will be in attendance to address the Council, if permitted, and answer any questions.

Should Council declare the property as surplus and determine it would consider a direct sale to Bedford, their offer will be presented to Council for consideration at its May 9th meeting.

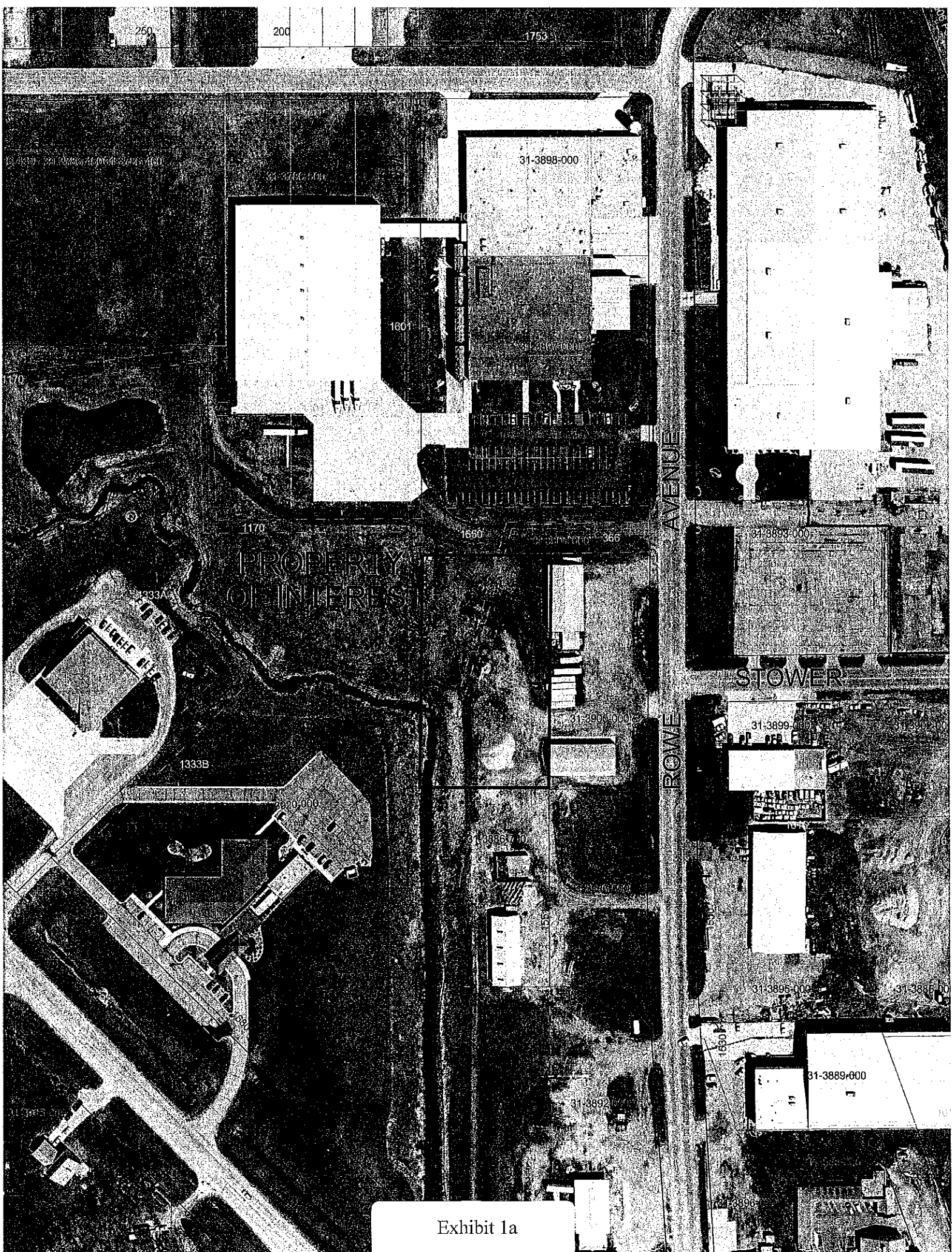


Exhibit 1a

**CITY OF WORTHINGTON
PROPERTY DISPOSAL POLICY**

The purpose of this policy is to establish a means whereby the City may dispose of real or personal property.

A. DEFINITIONS

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

Contract - An agreement entered into by the City for the sale of supplies, materials, or other personal property, equipment, or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

Dispose of - To sell, alienate, to finish with, bargain away or otherwise convey or transfer ownership, but not including destruction of waste materials or the sale of supplies and materials or other properties by the City in the course of a service being performed by the City in the ordinary scope of its municipal function.

Forfeited Property - All personal property where all right, title and interest thereto, has been acquired by the City pursuant to Minnesota law authorizing the forfeiture of motor vehicles and/or other personal property which have been used in the commission of certain designated offenses in violation of either the criminal code, Minnesota Statutes Chapter 609 and Chapter 152, or Minnesota Statutes Chapters 169-169A.

Personal Property - All property that is not real property and other than the property that has come into the hands of the Police Department and Public Works Department through impoundment.

Real Property - Land and its permanently affixed buildings or other structures, together with its improvements and its natural assets, such as minerals, crops, waters, and with the inclusion of corporeal or incorporeal rights that follow ownership of the land and with the interests in such rights.

Set of Items - More than one item of the same kind that belongs or are used together such that each item would suffer a reduction in value if separated from the other(s).

B. DISPOSAL OF REAL PROPERTY

The following procedures shall be followed when real property that has come into the possession of the City of Worthington, excepting unclaimed property, is intended to be disposed of:

1. **Council Determination.** Prior to the disposal of any real property, Council shall determine if the property is to be disposed of by public sale, disposed of by directed sale,

or transferred to the Economic Development Authority for economic development purposes.

- a. **Public Sale.** Unless otherwise found to be in the public's interest, property which is suitable for potential development or other beneficial use by more than one party is to be disposed of by public sale.
 - b. **Directed Sale.** Property which does not conform to zoning requirements in regards to size, area, or street frontage may be sold to owners of abutting properties without a public sale. Any title the City may have to vacated streets or alleys may be conveyed to the owners of abutting properties without a public sale. Council shall establish the manner the property is to be distributed to abutting owners, sale price and any other terms or conditions found appropriate.
 - c. **Conveyance for Economic Development.** Council may, upon finding it to be in the public's interest, transfer any property suitable for development to the Economic Development Authority for use or sale by the Authority in a manner consistent with the Authority's goals, purpose, and policies.
2. **Disposal by Public Sale.** The following procedures shall be followed when Council has determined that real property shall be disposed by public sale.
- a. **Process for Approval.** The City Administrator or his representative shall be responsible for preparation and processing for approval any real property intended for disposal by public sale. At the time he prepares to dispose of such property, the City Administrator or his representative shall first secure comments and recommendations from affected departments.
 - b. **Notice of Bids.** The City Administrator or his representative shall prepare a notice inviting sealed bids, to be published for two consecutive weeks in the official newspaper and at least five calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of the sale, including any minimum acceptable bid amount.
 - c. **Form of Bids.**
 - (1) All bids shall be filed on forms furnished by the City Administrator or his representative. After receipt of the bids, the City Administrator or his representative shall present a listing of the bid to the City Council for consideration. At the discretion of the City Council, the property may be sold to the highest bidder unless otherwise provided in the notice of bids. Council approval is required before the property may be conveyed.

- (2) In the event the City Council rejects all bids, Council may call for rebidding or it may then authorize the City Administrator to list the property for disposition with one or more Realtors, or via electronic auction, or it may authorize the City Administrator to negotiate the disposition in a manner that he may deem appropriate. All final disposition of real property shall be approved by City Council.
- d. **Filing of Bond.** The City Administrator may require that any person who files a bid must also furnish a bond commonly referred to as a bidder's bond, or a cash deposit in the amount of not less than five percent of his bid.
- e. **Auction Sales.** If it is determined by the City Administrator that sealed bids should not be utilized or, if a sale was not successfully accomplished utilizing sealed bids, the Administrator may recommend to the City Council that the property be sold at public auction. The City Administrator or his representative, shall be responsible for preparing a notice to the official newspaper for at least two consecutive weeks which must be at least five days before the actual date of sale. The notice shall describe the location of the auction sale and a description of the properties to be sold. At the time of the public auction, the City shall be responsible for providing services of an auctioneer or other personnel necessary to carry out the public auction. The City Administrator, upon completion of the public auction, shall prepare a record of all transactions and file such record with the City Clerk.
- f. **Books and Accounts.** The City Administrator shall be responsible for maintaining a record of each sale and the disposition of money received.

It should be noted that the open meeting law was amended in 2004 to allow a public body to close a meeting for negotiations concerning the purchase or sale of real or personal property. The law permits a closed meeting: (1) to determine the asking price and strategy for the sale of real or personal property; (2) to review appraisal data classified as confidential or nonpublic; and (3) to develop or consider purchase or sale offers or counter-offers. Before holding a closed meeting the public body must identify the subject property on the record. Proceedings of a closed meeting for one of these purposes must be recorded and kept for eight years. Finally, the actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

RESTRICTIONS ON SALES TO EMPLOYEES OF THE CITY OF WORTHINGTON

No real or personal property shall be sold to any officer or employee of the City unless the sale is open, public and competitive. Nothing herein shall prevent the conveyance of real property to an officer or employee of the City as an abutting owner in a directed sale.

C. DISPOSAL OF PERSONAL PROPERTY

All sales of City supplies, materials, or equipment, or other personal property including forfeited property or the rental thereof, shall comply with the provisions of Minnesota Statutes 471.345, "Uniform Municipal Contracting Law."

1. If the estimated market value of the item or set of items is \$10,000.00 or less the sale may be made by quotation or in the open market at the discretion of the City Administrator or General Manager of Utilities or their designee and conducted in a commercially reasonable manner.
 - a. **Sale by Quotation.** Sales made by quotation shall be based, so far as practicable on at least two quotations which shall be kept on file for at least one year from the date of their receipt.
 - b. **Sale in the Open Market.** Sales made in the open market shall specifically include placement of the item or set of items in public auctions, established dealer auctions, or established salvage auctions, which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Open market sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manager of Utilities.
2. If the estimated market value of the item or sets of items is more than \$10,000 but not in excess of \$50,000 the City Administrator, General Manager of Utilities or their designee may authorize the sale to be made by either the receipt of sealed competitive bids solicited by public notice or by direct negotiation. All such sales shall be conducted in a commercially reasonable manner.
 - a. **Sale by Sealed Competitive Bids.** Sales made by the receipt of competitive bids shall be accordance with procedures established by the City Administrator or the General Manager of Utilities, who shall have the authority to establish a minimum acceptable sale price.
 - b. **Sale by Direct Negotiation.** Sales made by direct negotiation shall include the receipt so far as practicable of at least two quotations, which shall be kept on file for at least one (1) year from the date of their receipt. Sales made by direct negotiation shall also specifically include sale by publication, established dealer auctions or established salvage auctions which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Direct negotiation sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manger of Utilities.

3. If the estimated market value of item or items is in excess of \$50,000 it must be sold by the receipt of sealed competitive bids solicited by public notice. The acceptance or rejection of bids shall be by the City Council or the Water and Light Commission.
 - a. **Notice of Bids** - The City Administrator, General Manager of Utilities or their representative shall prepare a notice inviting sealed bids to be published for two consecutive weeks in the official newspaper and at least five (5) calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of sale.
 - b. **Form of Bids** - All bids shall be filed on forms furnished by the City Administrator, General Manager of Utilities or their representative. After receipt of the bids, the City Administrator, General Manager of Utilities or their representatives shall present a listing of the bids to the City Council or Water and Light Commission for acceptance. The property shall be sold to the highest bidder unless otherwise provided in the notice to bid.
 - c. **Rejection of Bids** - In the event the City Council or Water and Light Commission rejects all bids as referred to in the notice of bids, they may call for rebidding, or they may authorize the City Administrator or General Manager of Utilities to negotiate the disposition in a manner that they deem appropriate.
 - d. **Receipts from Sales of Property** - Unless state law provides otherwise, all receipts from sales of property under this Section shall be placed in the account for the department disposing of the excess property. If not a particular department then back into the General Fund.

Nothing in this policy is intended to prohibit the disposal of personal property determined to be "scrap" by delivery of such material to an established salvage company, provided that the scrap value does not exceed \$5,000.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	4/22/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	117.83
	4/22/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	<u>118.03</u>
				TOTAL:	235.86
ADVANCED ASSET ALLIANCE	4/22/11	ACCOUNT COLLECTION	WRH	NON-DEPARTMENTAL	<u>70.05</u>
				TOTAL:	70.05
AMERIPRIDE	4/22/11	TOWEL SERVICE MAY	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	<u>65.38</u>
				TOTAL:	65.38
ANDERSON ALIGNMENT SERVICE	4/22/11	SERVICE CALL UNIT 417	GENERAL FUND	ICE AND SNOW REMOVAL	140.00
	4/22/11	SERVICE CALL UNIT 417	GENERAL FUND	ICE AND SNOW REMOVAL	3.74
	4/22/11	OIL CHANGE, GREASE, FILTER	GENERAL FUND	ICE AND SNOW REMOVAL	92.98
	4/22/11	OIL CHANGE, GREASE, FILTER	GENERAL FUND	ICE AND SNOW REMOVAL	111.33
	4/22/11	OIL CHANGE, GREASE, FILTER	GENERAL FUND	ICE AND SNOW REMOVAL	93.00
	4/22/11	OIL CHANGE, FILTERS, GREAS	GENERAL FUND	ICE AND SNOW REMOVAL	85.50
	4/22/11	OIL CHANGE, FILTERS, GREAS	GENERAL FUND	ICE AND SNOW REMOVAL	41.33
	4/22/11	OIL CHANGE, FILTERS, GREAS	GENERAL FUND	ICE AND SNOW REMOVAL	93.00
	4/22/11	FITTINGS, SERVICE CALL	GENERAL FUND	ICE AND SNOW REMOVAL	34.64
	4/22/11	FITTINGS, SERVICE CALL	GENERAL FUND	ICE AND SNOW REMOVAL	140.00
	4/22/11	OIL CHANGE, FUEL FILTERS,	GENERAL FUND	ICE AND SNOW REMOVAL	206.27
	4/22/11	OIL CHANGE, FUEL FILTERS,	GENERAL FUND	ICE AND SNOW REMOVAL	104.96
	4/22/11	OIL CHANGE, FUEL FILTERS,	GENERAL FUND	ICE AND SNOW REMOVAL	300.00
	4/22/11	OIL CHANGE, FUEL FILTERS,	STORM WATER MANAGE	STREET CLEANING	140.43
	4/22/11	OIL CHANGE, FUEL FILTERS,	STORM WATER MANAGE	STREET CLEANING	258.84
	4/22/11	OIL CHANGE, FUEL FILTERS,	STORM WATER MANAGE	STREET CLEANING	<u>160.00</u>
				TOTAL:	2,006.02
ARCTIC ICE INC	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	<u>246.30</u>
				TOTAL:	246.30
BEDFORD TECHNOLOGY	4/22/11	2X8X16 PLASTIC LUMBER	RECREATION	GOLF COURSE-CLUBHOUSE	<u>108.04</u>
				TOTAL:	108.04
BELLBOY CORP	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	207.20
	4/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	<u>23.78</u>
				TOTAL:	230.98
BEVERAGE WHOLESALERS INC	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	6,846.73
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	723.45
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>7,682.14</u>
				TOTAL:	15,252.32
BREWSTER HEATING & COOLING LLC	4/22/11	INSTALL CUTOOUT SWITCHES	GENERAL FUND	FIRE ADMINISTRATION	<u>1,668.20</u>
				TOTAL:	1,668.20
BROWN TRAFFIC PRODUCTS INC	4/22/11	SIGNAL LIGHT PARTS	ELECTRIC	M-DISTR ST LITE & SIG	<u>111.15</u>
				TOTAL:	111.15
BUSINESS TECHNOLOGY MGMT INC	4/22/11	TECHNICAL SUPPORT	LIQUOR	O-GEN MISC	<u>170.00</u>
				TOTAL:	170.00
C&S CHEMICALS INC	4/22/11	4,171 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,193.29</u>
				TOTAL:	5,193.29
CHAMBER OF COMMERCE	4/22/11	LEGISLATIVE BREAKFAST	GENERAL FUND	ADMINISTRATION	7.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	LODGING TAX-FEBRUARY	TOURISM PROMOTION	LODGING TAX/TOURISM	6,803.27
				TOTAL:	6,810.27
COMMISSIONER OF TRANSPORTATION	4/22/11	MATERIAL TESTING & INSPECT	IMPROVEMENT CONST	FIRST AVE-11TH ST	48.52
	4/22/11	MATERIAL TESTING & INSPECT	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	45.45
				TOTAL:	93.97
CONCRETE MATERIALS	4/22/11	COLD MIX	GENERAL FUND	PAVED STREETS	760.00
				TOTAL:	760.00
COURSIGNS INC	4/22/11	COURSE SIGNS	RECREATION	GOLF COURSE-GREEN	91.80
				TOTAL:	91.80
CASEY INGENTHON	4/22/11	BOAT STORAGE 12/10-4/11	GENERAL FUND	FIRE ADMINISTRATION	150.00
				TOTAL:	150.00
CULLIGAN WATER COND CO	4/22/11	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	48.00
	4/22/11	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	48.00
	4/22/11	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	4/22/11	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	4/22/11	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	4/22/11	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	4/22/11	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.00
				TOTAL:	160.00
DACOTAH PAPER CO	4/22/11	SUPPLIES	LIQUOR	O-GEN MISC	164.75
				TOTAL:	164.75
DAKOTA SUPPLY GROUP INC	4/22/11	3 FIRE HYDRANTS	WATER	M-TRANS HYDRANTS	5,674.93
	4/22/11	GATES FOR CONSTRUCTION PRO	WATER	PROJECT #14	45,896.94
	4/22/11	CONSTRUCTION MATERIALS	WATER	PROJECT #14	9,163.57
	4/22/11	GATES FOR CONSTRUCTION PRO	WATER	PROJECT #15	2,114.30
	4/22/11	CONSTRUCTION MATERIALS	WATER	PROJECT #15	3,688.64
				TOTAL:	66,538.38
DANS ELECTRIC INC	4/22/11	CHECK BREAKERS AT CLUBHOUSE	RECREATION	GOLF COURSE-CLUBHOUSE	55.00
	4/22/11	REPAIR	RECREATION	PARK AREAS	11.05
	4/22/11	REPAIR	RECREATION	PARK AREAS	110.00
	4/22/11	FIXTURE, LAMPS, REPAIR	RECREATION	PARK AREAS	291.09
	4/22/11	FIXTURE, LAMPS, REPAIR	RECREATION	PARK AREAS	550.00
	4/22/11	REHOOK NEW FLOAT-DORATHEA	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	55.00
				TOTAL:	1,072.14
DAVIS TYPEWRITER CO INC	4/22/11	CORRECTION TAPE	GENERAL FUND	PAVED STREETS	2.61
	4/22/11	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	4.68
	4/22/11	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	3.05
	4/22/11	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	4.67
	4/22/11	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	3.06
	4/22/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	9.36
	4/22/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	6.11
	4/22/11	NAME BADGES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	93.21
	4/22/11	SUPPLIES	DATA PROCESSING	DATA PROCESSING	115.15
				TOTAL:	241.90
DEPARTMENT OF FINANCE	4/22/11	KRUSE FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	10.20
	4/22/11	EUFRACIO FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	70.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	STANLEY FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	82.48
	4/22/11	SMALLFIELD FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	31.30
	4/22/11	VORAGONG FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	13.80
	4/22/11	OLSEN FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	42.00
				TOTAL:	249.78
DEPUTY REGISTER #33	4/22/11	TITLE FEE-FORFEITED VEHICL	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	20.00
				TOTAL:	20.00
DR PEPPER SNAPPLE GROUP	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	96.30
				TOTAL:	96.30
ECHO GROUP INC	4/22/11	SMALL BULBS FOR CONTROL PA	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	26.85
				TOTAL:	26.85
ELECTRIC MOTOR CO	4/22/11	BACKWASH PIT PUMP REBUILD	WATER	M-PURIFY EQUIPMENT	586.74
				TOTAL:	586.74
EXTREME BEVERAGE LLC	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
				TOTAL:	45.00
FERGUSON ENTERPRISES INC #226	4/22/11	KLEIN BLADES	ELECTRIC	M-DISTR UNDERGRND LINE	95.42
				TOTAL:	95.42
FERGUSON WATERWORKS INC	4/22/11	STAINLESS REPAIR CLAMP	WATER	M-TRANS MAINS	568.77
	4/22/11	COUPLINGS	WATER	M-TRANS MAINS	504.83
				TOTAL:	1,073.60
FLAHERTY & HOOD PA	4/22/11	LABOR & EMPLOYMENT CONSULT	WATER	PROFESSIONAL SERVICES	356.25
				TOTAL:	356.25
GALLS INC	4/22/11	TACTICAL PANTS, BELTS	GENERAL FUND	POLICE ADMINISTRATION	331.63
				TOTAL:	331.63
GCC CRMI	4/22/11	ROCK FOR PATHS	RECREATION	GOLF COURSE-GREEN	328.32
				TOTAL:	328.32
DUANE C GRACE	4/22/11	REVIEW PERMITS	GENERAL FUND	ECONOMIC DEVELOPMENT	3,344.05
				TOTAL:	3,344.05
HACH CHEMICAL COMPANY	4/22/11	FILTERS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	437.00
				TOTAL:	437.00
HAGEN BEVERAGE DISTRIBUTING INC	4/22/11	CREDIT BEER	RECREATION	GOLF COURSE-CLUBHOUSE	149.55
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	7,863.80
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	6,882.35
	4/22/11	CREDIT BEER	LIQUOR	NON-DEPARTMENTAL	90.00
	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	280.00
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	113.75
	4/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	5,455.65
	4/22/11	CREDIT BEER	LIQUOR	NON-DEPARTMENTAL	0.65
				TOTAL:	20,355.35
RODNEY D HARVEY	4/22/11	REPLACE SQUAD GRAPHICS	GENERAL FUND	POLICE ADMINISTRATION	100.00
	4/22/11	REPLACE SQUAD GRAPHICS	GENERAL FUND	POLICE ADMINISTRATION	51.30
				TOTAL:	151.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HY-VEE INC-61705	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	38.50
	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	33.44
	TOTAL:				71.94
ICPC MEMBERSHIP SECRETARY	4/22/11	2011 ANNUAL MEMBERSHIP	GENERAL FUND	POLICE ADMINISTRATION	125.00
	TOTAL:				125.00
IDE@S	4/22/11	CABLE ENDS	ELECTRIC	O-DISTR MISC	11.92
	TOTAL:				11.92
JACKS UNIFORMS & EQUIPMENT	4/22/11	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	328.69
	TOTAL:				328.69
JERRY'S AUTO SUPPLY	4/22/11	BUCKET TRUCK	RECREATION	TREE REMOVAL	7.87
	TOTAL:				7.87
JOHNSON BROTHERS LIQUOR CO	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,245.90
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,188.90
	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	32.00
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	518.48
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,138.20
	4/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	102.09
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	12.66
	TOTAL:				8,008.73
JSA SERVICES	4/22/11	GARBAGE BAGS	LIQUOR	O-GEN MISC	65.35
	TOTAL:				65.35
KANENGIETER CONSTRUCTION	4/22/11	LIFT TRUCK-BALLFIELD LIGHT	RECREATION	PARK AREAS	375.00
	TOTAL:				375.00
KARLS CARQUEST AUTO PARTS INC	4/22/11	BRAKER CLEANER, PADS, ROTOR	GENERAL FUND	POLICE ADMINISTRATION	330.62
	4/22/11	BRAKE PADS, ROTORS	GENERAL FUND	POLICE ADMINISTRATION	336.89
	4/22/11	OIL FILTER	GENERAL FUND	POLICE ADMINISTRATION	7.14
	4/22/11	OIL CHANGE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	171.63
	4/22/11	LAMP	GENERAL FUND	POLICE ADMINISTRATION	2.80
	4/22/11	BATTERY	GENERAL FUND	POLICE ADMINISTRATION	197.53
	4/22/11	CRIMP FITTINGS	RECREATION	TREE REMOVAL	13.21
	TOTAL:				1,059.82
KWOA FM	4/22/11	MARCH MADNESS ADS	LIQUOR	O-GEN MISC	300.00
	TOTAL:				300.00
LAB SAFETY SUPPLY INC	4/22/11	AIR MNTR GAS ALERT SUPPLIE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	615.13
	TOTAL:				615.13
LAMPERTS YARDS INC-2602004	4/22/11	TREATED LUMBER	STORM WATER MANAGE	STORM DRAINAGE	41.04
	4/22/11	CONCRETE MIX	STORM WATER MANAGE	STORM DRAINAGE	8.96
	TOTAL:				50.00
LINCOLN COUNTY ATTORNEY	4/22/11	SMALLFIELD FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	62.60
	TOTAL:				62.60
LOCATORS & SUPPLIES INC	4/22/11	SAFETY VEST	ELECTRIC	O-DISTR MISC	170.14
	TOTAL:				170.14

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MALTERS SHEPHERD & VON HOLTUM	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,463.28
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	358.81
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	7.48
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	112.13
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	373.76
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	44.85
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	134.55
	4/22/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	164.45
	4/22/11	LEGAL FEES	EVENT CENTER/AUDIT	EVENT CENTER	299.01
				TOTAL:	2,958.32
MARCO	4/22/11	COPIER MAINTENANCE	GENERAL FUND	SECURITY CENTER	52.61
	4/22/11	COPIER MAINTENANCE	GENERAL FUND	SECURITY CENTER	52.62
	4/22/11	COPIER MAINTENANCE	GENERAL FUND	SECURITY CENTER	21.09
	4/22/11	COPIER MAINTENANCE	GENERAL FUND	SECURITY CENTER	21.10
	4/22/11	QUARTERLY SERVICE/SUPPLY	WATER	ACCTS-RECORDS & COLLEC	95.95
	4/22/11	QUARTERLY SERVICE/SUPPLY	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	95.94
	4/22/11	QUARTERLY SERVICE/SUPPLY	ELECTRIC	ACCTS-RECORDS & COLLEC	191.89
	4/22/11	COPIER MAINTENANCE	DATA PROCESSING	COPIER/FAX	107.97
				TOTAL:	639.17
MARKS TOWING & REPAIR OF WORTHINGTON I	4/22/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	4/22/11	REPAIR RADIATOR ON 29	GENERAL FUND	POLICE ADMINISTRATION	175.00
	4/22/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	4/22/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
			TOTAL:	367.39	
MATHESON TRI-GAS INC	4/22/11	ACETYLENE	RECREATION	PARK AREAS	145.30
	4/22/11	ACETYLENE RENTAL	WATER	O-DISTR MISC	18.63
			TOTAL:	163.93	
MEAD & HUNT INC	4/22/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #3	2,065.45
	4/22/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #7	590.35
			TOTAL:	2,655.80	
MINNESOTA ASSOC OF ASPHALT	4/22/11	MEMBERSHIP DUES	GENERAL FUND	ENGINEERING ADMIN	15.00
				TOTAL:	15.00
MINNESOTA ELEVATOR INC	4/22/11	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	172.01
				TOTAL:	172.01
MINNESOTA ENERGY RESOURCES CORP	4/22/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	246.95
	4/22/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	120.11
	4/22/11	GAS SERVICE	RECREATION	PARK AREAS	14.57
	4/22/11	GAS SERVICE	RECREATION	PARK AREAS	14.57
	4/22/11	GAS SERVICE	RECREATION	PARK AREAS	472.42
	4/22/11	GAS SERVICE	WATER	O-DISTR MISC	246.95
	4/22/11	GAS SERVICE	WATER	O-DISTR MISC	57.65
	4/22/11	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	82.30
	4/22/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	246.95
	4/22/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	62.46
	4/22/11	GAS SERVICE	LIQUOR	O-GEN MISC	240.23
				TOTAL:	1,805.16
	MINNESOTA MUNICIPAL UTILITIES ASSOC	4/22/11	SAFETY MANAGEMENT PROGRAM	WATER	O-DISTR MISC
4/22/11		SAFETY MANAGEMENT PROGRAM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	602.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	SAFETY MANAGEMENT PROGRAM	MUNICIPAL WASTEWAT	O-PURIFY MISC	602.69
	4/22/11	SAFETY MANAGEMENT PROGRAM	ELECTRIC	O-DISTR MISC	1,169.94
	4/22/11	2011 MEMBER DUES	ELECTRIC	ADMIN MISC	5,692.00
				TOTAL:	9,237.26
MINNESOTA POLLUTION CONTROL AGENCY	4/22/11	PROFESSIONAL SERVICES	IMPROVEMENT CONST	ADI DEVELOPMENT	62.50
				TOTAL:	62.50
MISCELLANEOUS V HOFFMAN MARLENE	4/22/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
JACOBSMA MARION	4/22/11	REFUND OF CREDIT ON FINAL	GARBAGE COLLECTION	NON-DEPARTMENTAL	54.55
JORJORE HASSEN D	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	71.50
JORJORE HASSEN D	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
LABS SCOTT & CYNTHIA	4/22/11	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	28.69
LABS SCOTT & CYNTHIA	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
LABS SCOTT & CYNTHIA	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.13
NIELSEN TERRY	4/22/11	REFUND CAMPSITE OVERPAYMEN	RECREATION	NON-DEPARTMENTAL	13.50
RICKERT SHANNON	4/22/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
SANCHEZ CRYSTAL L	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	133.59
SANCHEZ CRYSTAL L	4/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.23
WELLS FARGO HOME	4/22/11	REFUND OF CREDITS -ACCTS F	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	31.73
WELLS FARGO HOME	4/22/11	REFUND OF CREDITS -ACCTS F	ELECTRIC	NON-DEPARTMENTAL	32.95
WELLS FARGO HOME	4/22/11	REFUND OF CREDITS -ACCTS F	STORM WATER MANAGE	NON-DEPARTMENTAL	9.32
WELLS FARGO HOME	4/22/11	REFUND OF CREDITS -ACCTS F	STREET LIGHTING	NON-DEPARTMENTAL	9.32
				TOTAL:	500.60
MORRIS ELECTRONICS INC	4/22/11	EMAIL ISSUES	DATA PROCESSING	DATA PROCESSING	65.00
	4/22/11	EMAIL ISSUES	DATA PROCESSING	DATA PROCESSING	32.50
				TOTAL:	97.50
MURRAY COUNTY SHERIFFS OFFICE	4/22/11	1ST QTR REIMBURSEMENT-LEWI	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
NOBLES COUNTY	4/22/11	CUSTOMER OWNED GENERATION	ELECTRIC	NON-DEPARTMENTAL	3,237.69
				TOTAL:	3,237.69
NOBLES COUNTY ATTORNEY	4/22/11	KRUSE WPD DRUG FORFEITURE	GENERAL FUND	POLICE ADMINISTRATION	20.40
	4/22/11	BEJARANO-EUFRACIO WPD DRUG	GENERAL FUND	POLICE ADMINISTRATION	140.00
	4/22/11	MORENO WPD DWI BUY BACK	GENERAL FUND	POLICE ADMINISTRATION	405.00
	4/22/11	STANLEY WPD DRUG FORFEITUR	GENERAL FUND	POLICE ADMINISTRATION	164.96
	4/22/11	VORAGONG FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	27.60
				TOTAL:	757.96
NOBLES COUNTY AUDITOR/TREASURER	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	1,177.52
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	4,383.41
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	375.00
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	4,437.66
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	6,355.57
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	50.32
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	2,450.30
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	927.00
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	76.32
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	2,858.20
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	14.72
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	903.67
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	2,551.33
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	159.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	1ST QTR SECURITY	GENERAL FUND	SECURITY CENTER	59.78
	4/22/11	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	143.61
	4/22/11	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	287.21
	4/22/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	114.89
	4/22/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	229.77
	4/22/11	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	689.32
	4/22/11	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,407.35
				TOTAL:	29,499.52
NOBLES COUNTY HIGHWAY DEPT	4/22/11	MARCH FUEL	GENERAL FUND	ENGINEERING ADMIN	159.03
	4/22/11	MARCH FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	70.50
	4/22/11	MARCH FUEL	GENERAL FUND	POLICE ADMINISTRATION	6,279.81
	4/22/11	MARCH FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	129.34
	4/22/11	MARCH FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	253.62
	4/22/11	MARCH FUEL	GENERAL FUND	PAVED STREETS	1,189.72
	4/22/11	MARCH FUEL	GENERAL FUND	ICE AND SNOW REMOVAL	2,254.10
	4/22/11	MARCH FUEL	GENERAL FUND	CODE ENFORCEMENT	175.55
	4/22/11	MARCH FUEL	RECREATION	GOLF COURSE-GREEN	1,307.63
	4/22/11	MARCH FUEL	RECREATION	PARK AREAS	492.93
	4/22/11	MARCH FUEL	RECREATION	TREE REMOVAL	357.64
	4/22/11	MARCH FUEL	WATER	O-PUMPING	417.73
	4/22/11	MARCH FUEL	WATER	M-TRANS MAINS	630.39
	4/22/11	MARCH FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	435.87
	4/22/11	MARCH FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	65.75
	4/22/11	MARCH FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	248.57
	4/22/11	MARCH FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,415.70
	4/22/11	MARCH FUEL	STORM WATER MANAGE	STORM DRAINAGE	125.26
	4/22/11	MARCH FUEL	STORM WATER MANAGE	STREET CLEANING	1,008.80
	4/22/11	MARCH FUEL	AIRPORT	O-GEN MISC	469.16
				TOTAL:	17,487.10
NOBLES COUNTY PHEASANTS FOREVER	4/22/11	SIEFERT ACQUISITION	OLSON WATER	LAKE IMPROVEMENT	25,000.00
				TOTAL:	25,000.00
NOBLES COUNTY SHERIFF	4/22/11	1ST QTR REIMBURSEMENT- KRU PD TASK FORCE		BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
OLD DOMINION BRUSH	4/22/11	BROOM BAH	STORM WATER MANAGE	STREET CLEANING	423.67
	4/22/11	HEAVY DUTY HOSE	STORM WATER MANAGE	STREET CLEANING	540.97
				TOTAL:	964.64
PAUSTIS & SONS	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,030.02
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	4,486.33
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	809.96
				TOTAL:	6,326.31
PEER ENGINEERING INC	4/22/11	PROFESSIONAL SERVICES	IMPROVEMENT CONST	ADI DEVELOPMENT	472.50
				TOTAL:	472.50
PEPSI COLA BOTTLING CO	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	144.90
	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	176.85
				TOTAL:	321.75
SCOTT PETERSEN	4/22/11	TRASH BAGS, TOWELS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	62.51
				TOTAL:	62.51

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PETTY CASH FUND	4/22/11	BATTERIES	GENERAL FUND	ADMINISTRATION	10.74
	4/22/11	RECORD ORD 1039	GENERAL FUND	CLERK'S OFFICE	46.00
	4/22/11	MAIL BUDGET - EHLERS	GENERAL FUND	ACCOUNTING	5.95
	4/22/11	KEY FOR ELEVATOR	GENERAL FUND	GENERAL GOVT BUILDINGS	1.60
	4/22/11	CITY HALL CLEANING SUPPLIE	GENERAL FUND	GENERAL GOVT BUILDINGS	9.60
	4/22/11	CUMISKEY TRAVEL	GENERAL FUND	POLICE ADMINISTRATION	57.00
	4/22/11	DOGS TO LUVERNE	GENERAL FUND	ANIMAL CONTROL ENFORCE	40.00
	4/22/11	ANIMAL CONTROL CLEANING SU	GENERAL FUND	ANIMAL CONTROL ENFORCE	6.38
				TOTAL:	177.27
	PHILLIPS WINE & SPIRITS INC	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL
4/22/11		WINE	LIQUOR	NON-DEPARTMENTAL	3,132.85
4/22/11		BEER	LIQUOR	NON-DEPARTMENTAL	34.20
4/22/11		WINE	LIQUOR	NON-DEPARTMENTAL	840.00
4/22/11		LIQUOR	LIQUOR	NON-DEPARTMENTAL	6,303.82
4/22/11		WINE	LIQUOR	NON-DEPARTMENTAL	4,220.35
				TOTAL:	19,670.02
PIPESTONE COUNTY SHERIFF OFFICE	4/22/11	1ST QTR REIMBURSEMENT-DENG	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
QUALITY AUTO BODY	4/22/11	QUALITY AUTO BODY	GENERAL FUND	POLICE ADMINISTRATION	1,331.20
	4/22/11	QUALITY AUTO BODY	GENERAL FUND	POLICE ADMINISTRATION	2,181.90
				TOTAL:	3,513.10
QUALITY WINE & SPIRITS	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,265.49
	4/22/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	30.00-
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	658.01
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,870.87
				TOTAL:	4,764.37
RACOM CORP	4/22/11	POLICE MAINTENANCE CONTRAC	GENERAL FUND	POLICE ADMINISTRATION	4,742.40
	4/22/11	DISPATCH MAINTENANCE CONTR	GENERAL FUND	SECURITY CENTER	6,087.60
	4/22/11	DISPATCH MAINTENANCE CONTR	GENERAL FUND	SECURITY CENTER	6,087.60
				TOTAL:	16,917.60
RESCO INC	4/22/11	SOLID STATE PHOTO CONTROLS	ELECTRIC	FA DISTR ST LITE & SIG	1,646.29
				TOTAL:	1,646.29
ROCK COUNTY ATTORNEY'S OFFICE	4/22/11	OLSEN FORFEITURE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	84.00
				TOTAL:	84.00
ROSENBERG SCOTT	4/22/11	REIMBURSE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	613.17
				TOTAL:	613.17
RUNNINGS SUPPLY INC-ACCT#9502440	4/22/11	PROPANE REFILL	WATER	O-DISTR MISC	14.43
	4/22/11	ANTIFREEZE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	13.41
				TOTAL:	27.84
RUNNINGS SUPPLY INC-ACCT#9502485	4/22/11	UPS SHIPPING CHARGES	STORM WATER MANAGE	STREET CLEANING	9.16
				TOTAL:	9.16
SANFORD REGIONAL HOSPITAL WORTHINGTON	4/22/11	CUSTOMER OWNED GENERATION	ELECTRIC	NON-DEPARTMENTAL	6,181.32
				TOTAL:	6,181.32
SCHAAP SANITATION INC	4/22/11	FEBRUARY SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	60,699.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	FEBRUARY SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,378.87
	4/22/11	FEBRUARY SOLID WASTE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	997.40
	4/22/11	FEBRUARY SOLID WASTE	GARBAGE COLLECTION	CODE ENFORCEMENT	3,969.90
				TOTAL:	76,051.09
SCHEEPSTRA JIM	4/22/11	REIMBURSE CDL	WATER	O-DISTR MISC	19.00
				TOTAL:	19.00
SCHWALBACH ACE HARDWARE	4/22/11	SNOW REMOVAL	COMMUNITY CTR/GRAN	COMMUNITY CENTER	130.00
				TOTAL:	130.00
SCHWALBACH ACE #6067	4/22/11	HANDLES FOR FILTER BRUSHES	MUNICIPAL WASTEWAT	O-PURIFY MISC	17.08
				TOTAL:	17.08
MICHAEL A SCHWALBACH	4/22/11	SENIOR CENTER RENT	COMMUNITY CTR/GRAN	COMMUNITY CENTER	545.00
				TOTAL:	545.00
SEW UNIQUE INC	4/22/11	UNIFORM SHIRTS DISPATCH/RE	GENERAL FUND	SECURITY CENTER	154.50
	4/22/11	UNIFORM SHIRTS DISPATCH/RE	GENERAL FUND	SECURITY CENTER	154.50
	4/22/11	T SHIRT-MRWA POSTER CONTES	WATER	ACCTS-SERV & INFORMATI	17.50
				TOTAL:	326.50
SHOPKO STORES INC	4/22/11	EVIDENCE SUPPLIES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	44.74
	4/22/11	TAX CREDIT	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	0.08
				TOTAL:	44.66
SHORT ELLIOTT HENDRICKSON INC	4/22/11	PROFESSIONAL SERVICES	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	1,472.33
				TOTAL:	1,472.33
SOUTH CENTRAL COLLEGE	4/22/11	STATE FIRE/EMS/RESCUE SCHO	GENERAL FUND	FIRE ADMINISTRATION	360.00
				TOTAL:	360.00
SOUTHERN WINE & SPIRITS OF MINNESOTA	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,308.00
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,648.00
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	240.00
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	307.64
				TOTAL:	3,503.64
SOUTHWEST MINNESOTA RADIO BOARD	4/22/11	2011 MEMBERSHIP FEES	GENERAL FUND	POLICE ADMINISTRATION	2,011.63
				TOTAL:	2,011.63
SPRINGMAN TILING CO	4/22/11	ROOF REPAIR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	100.00
				TOTAL:	100.00
STAR TRIBUNE	4/22/11	SUBSCRIPTION	GENERAL FUND	OTHER GEN GOVT MISC	249.60
				TOTAL:	249.60
ROBIN STOYKE	4/22/11	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	54.72
				TOTAL:	54.72
SYRACUSE SCENERY & STAGE LIGHTING CO I	4/22/11	LIGHTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	175.20
				TOTAL:	175.20
TACTICAL TECHNOLOGIES INC	4/22/11	EQUIPMENT REPAIRS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	141.00
				TOTAL:	141.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVEL EXPRESS	4/22/11	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	128.00
				TOTAL:	128.00
TURFWERKS	4/22/11	ROLLER KNOB	RECREATION	GOLF COURSE-GREEN	34.33
				TOTAL:	34.33
VIRGIL VEEN	4/22/11	LABOR FOR SQUAD REPAIRS/SE	GENERAL FUND	POLICE ADMINISTRATION	330.00
				TOTAL:	330.00
VERIZON WIRELESS	4/22/11	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	52.04
	4/22/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.67
	4/22/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.67
	4/22/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.41
	4/22/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.41
	4/22/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	47.00-
	4/22/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	39.00
	4/22/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	44.67
	4/22/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	35.27
	4/22/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	46.81
	4/22/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	44.67
	4/22/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	80.43
	4/22/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	35.27
				TOTAL:	495.32
VINOCOPIA INC	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	697.75
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	784.00
				TOTAL:	1,481.75
WAL MART BUSINESS	4/22/11	FRAMES	GENERAL FUND	POLICE ADMINISTRATION	19.33
	4/22/11	CAD/RMS SQUAD ROOM MONITOR	GENERAL FUND	POLICE ADMINISTRATION	534.73
	4/22/11	BATTERIES	GENERAL FUND	POLICE ADMINISTRATION	29.88
	4/22/11	FRAME	GENERAL FUND	POLICE ADMINISTRATION	3.22
	4/22/11	LEC KITCHEN SUPPLIES	GENERAL FUND	SECURITY CENTER	8.00
	4/22/11	LEC KITCHEN SUPPLIES	GENERAL FUND	SECURITY CENTER	8.00
	4/22/11	JEWELRY CLASS SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	12.68
	4/22/11	CARDS	COMMUNITY CTR/GRAN	COMMUNITY CENTER	27.83
	4/22/11	SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	11.01
	4/22/11	OFFICE SUPPLIES	RECREATION	PARK AREAS	2.62
				TOTAL:	657.30
WAL MART COMMUNITY	4/22/11	EQUIPMENT MAINTENANCE ITEM	WATER	O-DIST UNDERGRND LINES	155.56
	4/22/11	RETURNED ITEMS	WATER	O-DIST UNDERGRND LINES	10.49-
	4/22/11	TOOL BOX	WATER	O-DIST UNDERGRND LINES	21.48
	4/22/11	PRINTER	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	52.61
	4/22/11	PRINTER	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	79.45
	4/22/11	RETURNED PRINTER	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	52.61-
	4/22/11	DRILL BITS, CLEANING ITEMS	ELECTRIC	O-DISTR MISC	27.63
				TOTAL:	273.63
MONTE WALKER	4/22/11	OUTLET	GENERAL FUND	POLICE ADMINISTRATION	123.17
				TOTAL:	123.17
WATCHGUARD VIDEO	4/22/11	REPAIR SQUAD CAMERA, TWIST	GENERAL FUND	POLICE ADMINISTRATION	597.46
				TOTAL:	597.46
WEST GOVERNMENT SERVICES	4/22/11	MARCH 2011 CLEAR	GENERAL FUND	SECURITY CENTER	63.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/22/11	MARCH 2011 CLEAR	GENERAL FUND	SECURITY CENTER	63.42
				TOTAL:	126.84
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,803.94
	4/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	39.95
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	72.00
	4/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,391.34
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,218.74
	4/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	87.90
	4/22/11	MIX CREDIT	LIQUOR	NON-DEPARTMENTAL	64.17
				TOTAL:	8,549.70
WORTHINGTON EXCAVATING INC	4/22/11	2006 SAP STREET & BIKE PAT IMPROVEMENT CONST		NON-DEPARTMENTAL	800.00
				TOTAL:	800.00
WORTHINGTON POLICE DEPARTMENT	4/22/11	1ST QTR REIMBURSEMENT	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	37,500.00
				TOTAL:	37,500.00
WORTHINGTON REGIONAL ECON DEV CORP	4/22/11	STAKEHOLDER MEMBERSHIP	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	21,500.00
				TOTAL:	21,500.00
YMCA	4/22/11	CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	3,431.66
				TOTAL:	3,431.66
ZIMCO SUPPLY CO	4/22/11	FERTILIZER, WETTING AGENT	RECREATION	GOLF COURSE-GREEN	2,627.52
	4/22/11	FUNGICIDE AND INSECTICIDE	RECREATION	GOLF COURSE-GREEN	4,085.94
				TOTAL:	6,713.46
ZUERCHER TECHNOLOGIES LLC	4/22/11	BARCODE LABELS FOR EVIDENC	GENERAL FUND	SECURITY CENTER	25.09
	4/22/11	BARCODE LABELS FOR EVIDENC	GENERAL FUND	SECURITY CENTER	25.09
				TOTAL:	50.18

===== FUND TOTALS =====

101	GENERAL FUND	77,021.70
202	COMMUNITY CTR/GRANTS	726.52
207	PD TASK FORCE	76,134.21
211	WRH	70.05
229	RECREATION	14,792.46
231	ECONOMIC DEV AUTHORITY	21,500.00
401	IMPROVEMENT CONST	2,901.30
432	EVENT CENTER/AUDITORIUM	299.01
601	WATER	72,012.09
602	MUNICIPAL WASTEWATER	8,542.25
604	ELECTRIC	22,945.31
606	STORM WATER MANAGEMENT	2,726.45
607	STREET LIGHTING	9.32
609	LIQUOR	90,014.34
612	AIRPORT	3,124.96
614	MEMORIAL AUDITORIUM	430.92
702	DATA PROCESSING	320.62
703	SAFETY PROMO/LOSS CTRL	613.17
801	OLSON WATER	25,000.00
873	GARBAGE COLLECTION	76,105.64
882	TOURISM PROMOTION	6,803.27

 GRAND TOTAL: 502,093.59

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	4/15/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	85.37
	4/15/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	85.37
				TOTAL:	170.74
AED PROFESSIONALS	4/15/11	REFURBISHED MEDTRONIC LIFE	GENERAL FUND	POLICE ADMINISTRATION	1,684.20
				TOTAL:	1,684.20
APEL DENNIS	4/15/11	REIMBURSE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	55.00
				TOTAL:	55.00
APPEL TROY	4/15/11	REIMBURSE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	69.68
				TOTAL:	69.68
BORDER STATES ELECTRIC SUPPLY	4/15/11	SPLICES SECONDARY	ELECTRIC	FA DISTR UNDERGRND COND	648.86
				TOTAL:	648.86
BRAAKSMA JEREMY	4/15/11	REIMBURSE	GENERAL FUND	FIRE ADMINISTRATION	20.47
				TOTAL:	20.47
BUETOW AND ASSOCIATES INC	4/15/11	ARCHITECTURAL SERVICES	GENERAL FUND	FIRE ADMINISTRATION	14,400.00
				TOTAL:	14,400.00
BURNS LOCK & KEY	4/15/11	KEYS	GENERAL FUND	FIRE ADMINISTRATION	12.00
				TOTAL:	12.00
C&S CHEMICALS INC	4/15/11	4,180 GALLONS AJUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,204.49
				TOTAL:	5,204.49
CAMP DODGE BILLETING	4/15/11	SHOOT HOUSE INSTRUCTION	GENERAL FUND	POLICE ADMINISTRATION	256.00
				TOTAL:	256.00
CLARITUS	4/15/11	PORT SWITCH	DATA PROCESSING	COPIER/FAX	32.06
				TOTAL:	32.06
CLARK CRAIG	4/15/11	REIMBURSE MEMBER FEE MCMA	GENERAL FUND	ADMINISTRATION	324.00
				TOTAL:	324.00
COOPERATIVE ENERGY CO	4/15/11	KEROSENE	WATER	M-TRANS MAINS	42.27
	4/15/11	FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	7.20
				TOTAL:	49.47
CUMISKEY MICHAEL	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	30.00
	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	117.00
				TOTAL:	147.00
DAVIS TYPEWRITER CO INC	4/15/11	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	43.39
	4/15/11	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	17.93
	4/15/11	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	43.38
	4/15/11	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.92
	4/15/11	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	86.78
	4/15/11	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	35.86
				TOTAL:	245.26
DYBEVICK CHRIS	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	97.00
				TOTAL:	97.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DYKES AUTO SALVAGE INC	4/15/11	STRUT FOR SQUAD 40	GENERAL FUND	POLICE ADMINISTRATION	35.00
				TOTAL:	35.00
ECHO GROUP INC	4/15/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	17.28
	4/15/11	PLASTIC BUSHINGS	ELECTRIC	M-DISTR UNDERGRND LINE	53.63
				TOTAL:	70.91
ELECTRIC MOTOR CO	4/15/11	REPAIR TRAN COOL FAN	ELECTRIC	M-DISTR STATION EQUIPM	111.64
				TOTAL:	111.64
FERGUSON ENTERPRISES INC #226	4/15/11	SEAL KITS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	67.67
	4/15/11	HAMMER DRILLS	ELECTRIC	O-DISTR MISC	598.48
				TOTAL:	666.15
DENNIS GIESELMAN	4/15/11	REIMBURSE	GENERAL FUND	FIRE ADMINISTRATION	19.39
				TOTAL:	19.39
HACH CHEMICAL COMPANY	4/15/11	FILTERS FOR TSS TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	102.50
				TOTAL:	102.50
HAWKINS INC	4/15/11	CHEMICALS	WATER	O-PURIFY	4,950.87
				TOTAL:	4,950.87
HENKELS KELLY	4/15/11	REIMBURSE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	17.70
				TOTAL:	17.70
HI-LINE UTILITY SUPPLY CO LLC	4/15/11	CREDIT RETURNED PART	ELECTRIC	O-DISTR MISC	436.44
	4/15/11	CLEVIS	ELECTRIC	O-DISTR MISC	235.89
	4/15/11	KELLEM GRIP	ELECTRIC	O-DISTR MISC	818.66
				TOTAL:	618.11
HOFFMAN DAVID	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	10.51
				TOTAL:	10.51
HY-VEE INC-61609	4/15/11	BLEACH FOR LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	22.50
	4/15/11	VEGETABLE OIL FOR PUMPS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	16.56
				TOTAL:	39.06
INTL UNION LOCAL #49	4/15/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	36.30
	4/15/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	30.94
	4/15/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	65.33
	4/15/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	62.56
	4/15/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	14.92
	4/15/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	12.72
	4/15/11	UNION DUES	WATER	NON-DEPARTMENTAL	86.25
	4/15/11	UNION DUES	WATER	NON-DEPARTMENTAL	78.75
	4/15/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	111.36
	4/15/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	94.66
	4/15/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	16.59
	4/15/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	48.11
	4/15/11	UNION DUES	AIRPORT	NON-DEPARTMENTAL	3.01
				TOTAL:	661.50
ITEN, VIDA	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
				TOTAL:	25.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JERRY'S AUTO SUPPLY	4/15/11	PAPER WIPES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	40.37
	4/15/11	BULB FOR LIGHT	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	4.91
	4/15/11	SOLENOID FOR TRASH PUMP	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	21.90
	4/15/11	OIL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	29.82
	4/15/11	OIL FILTERS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	5.30
				TOTAL:	102.30
JOHN WILSON ELECTRICAL	4/15/11	SERVICE CALL 1007 LIBERTY	ELECTRIC	CUSTOMER INSTALL EXPEN	75.00
				TOTAL:	75.00
JSA SERVICES	4/15/11	RAGS	WATER	O-DISTR MISC	5.34
				TOTAL:	5.34
KRUSE MOTORS OF WORTHINGTON INC	4/15/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	4/15/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	4/15/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	53.44
	4/15/11	SALES TAX DUE	GENERAL FUND	POLICE ADMINISTRATION	6.88
	4/15/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	69.47
	4/15/11	TOW TO RUSHMORE	GENERAL FUND	POLICE ADMINISTRATION	133.60
	4/15/11	TOW	GENERAL FUND	CODE ENFORCEMENT	42.75
				TOTAL:	519.90
LAW ENF LABOR SERV INC #4	4/15/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	420.00
	4/15/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	420.00
				TOTAL:	840.00
LEWIS & CLARK REGIONAL WATER SYSTEM IN	4/15/11	LOBBYING CHARGES-3RD QTR F WATER		O-SOURCE WELLS & SPRNG	2,483.25
				TOTAL:	2,483.25
LIEPOLD RANDY	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	52.28
	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	136.09
				TOTAL:	188.37
LOHR ELECTRIC MOTOR SERVICE	4/15/11	MOTOR BRUSHES-METAL CHOP S WATER		O-DIST UNDERGRND LINES	25.00
				TOTAL:	25.00
MATHESON TRI-GAS INC	4/15/11	HARD HATS FOR SAFETY	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	30.94
	4/15/11	HARD HATS FOR SAFETY	MUNICIPAL WASTEWAT	O-PURIFY MISC	77.09
				TOTAL:	108.03
MINNESOTA BENEFIT ASSOCIATION	4/15/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	79.23
	4/15/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	66.66
	4/15/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	64.51
	4/15/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	64.31
	4/15/11	INSURANCE	GENERAL FUND	MAYOR AND COUNCIL	314.84
	4/15/11	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	4/15/11	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	4/15/11	INSURANCE	GENERAL FUND	PAVED STREETS	90.83
	4/15/11	INSURANCE	GENERAL FUND	ICE AND SNOW REMOVAL	6.24
	4/15/11	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	4/15/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	18.73
	4/15/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	30.92
	4/15/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	6.64
	4/15/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	6.46
	4/15/11	INSURANCE	RECREATION	PARK AREAS	213.59
	4/15/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	4/15/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	4/15/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	4/15/11	INSURANCE	WATER	O-PUMPING	72.02
	4/15/11	INSURANCE	WATER	O-PURIFY LABOR	118.42
	4/15/11	INSURANCE	WATER	O-DIST UNDERGRND LINES	108.55
	4/15/11	INSURANCE	WATER	O-DISTR MISC	72.18
	4/15/11	INSURANCE	WATER	M-TRANS MAINS	6.93
	4/15/11	INSURANCE	WATER	GENERAL ADMIN	31.33
	4/15/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	62.26
	4/15/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	56.48
	4/15/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	60.80
	4/15/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	54.30
	4/15/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	4/15/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.02
	4/15/11	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	4/15/11	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	4/15/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	4/15/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	4/15/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	4/15/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	4/15/11	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	4/15/11	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	4/15/11	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	4/15/11	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	4/15/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.87
	4/15/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	7.65
	4/15/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.80
	4/15/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	8.29
	4/15/11	INSURANCE	STORM WATER MANAGE	STREET CLEANING	350.84
	4/15/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	4/15/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	4/15/11	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.38
	4/15/11	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.39
	4/15/11	INSURANCE	AIRPORT	O-GEN MISC	2.78
	4/15/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	4/15/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	4/15/11	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	3,509.33
MINNESOTA ENERGY RESOURCES CORP	4/15/11	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	807.73
	4/15/11	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	822.89
	4/15/11	GAS SERVICE	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	4.99
	4/15/11	GAS SERVICE	WATER	O-DISTR MISC	11.30
	4/15/11	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	714.00
				TOTAL:	2,360.91
MINNESOTA NCPERS LIFE INS-851801	4/15/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	126.20
	4/15/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	124.51
	4/15/11	INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	32.00
	4/15/11	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	4/15/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	19.45
	4/15/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.18
	4/15/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.58
	4/15/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.46
	4/15/11	LIFE INS	WATER	NON-DEPARTMENTAL	14.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	LIFE INS	WATER	NON-DEPARTMENTAL	10.48
	4/15/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	35.65
	4/15/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	34.05
	4/15/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	27.68
	4/15/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	27.63
	4/15/11	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.23
	4/15/11	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.51
	4/15/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	4/15/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	4/15/11	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.18
	4/15/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	4/15/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	560.00
MISCELLANEOUS V APPEL TROY	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
BENSON ILONA OR	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	60.00
E-2 WASH	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
ECUMEN THE MEADOWS	4/15/11	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	259.50
GLORVIGEN PAUL	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
KNOUSE DIANE	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
MANITZ CHRIS & JON	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MORRIS KRISTINE	4/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	12.68
MORRIS KRISTINE	4/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.08
TRAPHAGEN MIKE	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
WOLTERSTORFF WILLIAM	4/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	21.00
				TOTAL:	548.26
MN CHILD SUPPORT PAYMENT CTR	4/15/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
MORRIS ELECTRONICS INC	4/15/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	36.56
	4/15/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	20.31
	4/15/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	20.31
	4/15/11	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	36.56
	4/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	73.13
	4/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	40.63
	4/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	81.25
				TOTAL:	308.75
NOBLES COUNTY AUDITOR/TREASURER	4/15/11	LONG DISTANCE ENDING 2/28/	GENERAL FUND	POLICE ADMINISTRATION	186.12
				TOTAL:	186.12
DAN PROBST	4/15/11	REIMBURSE	GENERAL FUND	FIRE ADMINISTRATION	61.20
				TOTAL:	61.20
QUALITY AUTO BODY	4/15/11	REPAIR CHIPPED WINDSHIELD	GENERAL FUND	POLICE ADMINISTRATION	50.00
				TOTAL:	50.00
RADIO SHACK CORP	4/15/11	PARTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	6.75
				TOTAL:	6.75
REESE DAN	4/15/11	REIMBURSE	GENERAL FUND	FIRE ADMINISTRATION	18.52
				TOTAL:	18.52
RESCO INC	4/15/11	METER AMI MODULE	ELECTRIC	FA DISTR METERS	2,431.05
				TOTAL:	2,431.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RONS REPAIR INC	4/15/11	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	1,720.00
				TOTAL:	1,720.00
RUNNINGS SUPPLY INC-ACCT#9502440	4/15/11	COUPLING	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	3.38
	4/15/11	BOLTS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	1.98
	4/15/11	BOLTS & ANTIFREEZE FOR PLA	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	11.14
	4/15/11	TAPCON BIT	ELECTRIC	M-DISTR UNDERGRND LINE	10.57
				TOTAL:	27.07
SANFORD REGIONAL HOSPITAL, WORTHINGTON	4/15/11	COBAN BANDAGE	GENERAL FUND	POLICE ADMINISTRATION	6.18
				TOTAL:	6.18
SCHAAP SANITATION INC	4/15/11	GARBAGE PICKUP	MUNICIPAL WASTEWAT	O-PURIFY MISC	182.79
				TOTAL:	182.79
SCHWALBACH ACE #6067	4/15/11	SPRAY PAINT	ELECTRIC	M-DISTR UNDERGRND LINE	18.45
	4/15/11	WINDSHIELD WASHER	ELECTRIC	M-DISTR UNDERGRND LINE	10.64
				TOTAL:	29.09
SECURE BENEFITS SYSTEMS CORP	4/15/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	71.36
	4/15/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	70.05
	4/15/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	4/15/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	4/15/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,843.15
	4/15/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,713.96
	4/15/11	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	4/15/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	9.53
	4/15/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	8.96
	4/15/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	281.87
	4/15/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	321.85
	4/15/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.18
	4/15/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.07
	4/15/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	36.99
	4/15/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	14.23
	4/15/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.64
	4/15/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.50
	4/15/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	48.38
	4/15/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	125.18
	4/15/11	ADMIN FEE	EVENT CENTER/AUDIT	NON-DEPARTMENTAL	0.03
	4/15/11	UNREIMBURSED MEDICAL	EVENT CENTER/AUDIT	NON-DEPARTMENTAL	5.69
	4/15/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.16
	4/15/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.06
	4/15/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	669.23
	4/15/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	666.50
	4/15/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	12.60
	4/15/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	10.94
	4/15/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	468.76
	4/15/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	431.52
	4/15/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.64
	4/15/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.64
	4/15/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	186.92
	4/15/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	186.92
	4/15/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.64
	4/15/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	4.95
	4/15/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	55.96
	4/15/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	97.27

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	4/15/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	4/15/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	4/15/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	4/15/11	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.55
	4/15/11	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	28.14
	4/15/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	4/15/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	4/15/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
	4/15/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
				TOTAL:	10,339.16
SHINE BROS CORP OF MN	4/15/11	BULK STEEL-OVERHEAD DOOR	WATER	M-DIST STRUCTURES	35.88
	4/15/11	BULK STEEL-OVERHEAD DOOR	WATER	M-DIST STRUCTURES	85.38
	4/15/11	FLAT STEEL	ELECTRIC	M-DISTR UNDERGRND LINE	8.36
				TOTAL:	129.62
SHORTER PAT	4/15/11	REIMBURSE	GENERAL FUND	FIRE ADMINISTRATION	290.78
				TOTAL:	290.78
SPITTLE BRYON	4/15/11	REIMBURSE RECERTIFICATION	GENERAL FUND	FIRE ADMINISTRATION	100.00
				TOTAL:	100.00
STUART C IRBY CO	4/15/11	FR CLOTHING	ELECTRIC	O-DISTR MISC	111.19
	4/15/11	FR CLOTHING	ELECTRIC	O-DISTR MISC	409.25
				TOTAL:	520.44
VANTAGEPOINT TRANSFER AGENTS-457	4/15/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	4/15/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	4/15/11	WIRELESS PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	694.65
	4/15/11	COMPUTER AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	312.24
	4/15/11	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.37
	4/15/11	WIRELESS PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.38
	4/15/11	COMPUTER AIR CARDS	GENERAL FUND	SECURITY CENTER	286.22
	4/15/11	WIRELESS PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	51.20
				TOTAL:	1,467.06
VETERINARY MEDICAL CTR PA	4/15/11	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	63.02
	4/15/11	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	34.99
	4/15/11	EUTHANASIA	GENERAL FUND	ANIMAL CONTROL ENFORCE	30.00
				TOTAL:	128.01
WELLS FARGO BANK	4/15/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,447.70
	4/15/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,339.99
	4/15/11	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	1,460.62
	4/15/11	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	2,902.70
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	633.80
	4/15/11	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,134.45
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,256.26
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	224.33
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	158.98
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	73.11
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	43.65
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,454.29

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	96.49
	4/15/11	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	12,828.34
	4/15/11	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	50.06
	4/15/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.72
	4/15/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.73
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	116.96
	4/15/11	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	1,421.03
	4/15/11	HEALTH PREMIUM	GENERAL FUND	ICE AND SNOW REMOVAL	70.35
	4/15/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	686.67
	4/15/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	784.26
	4/15/11	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	500.65
	4/15/11	HEALTH PREMIUM	RECREATION	PARK AREAS	1,838.02
	4/15/11	HEALTH PREMIUM	RECREATION	PARK AREAS	30.21
	4/15/11	HEALTH PREMIUM	RECREATION	OLSON PARK CAMPGROUND	63.38
	4/15/11	HEALTH PREMIUM	RECREATION	TREE REMOVAL	565.36
	4/15/11	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	15.65
	4/15/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	201.31
	4/15/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	186.57
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	ADI DEVELOPMENT	31.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	TH 59 N & BIO DR DESIG	12.52
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	1 AV SW-KNOLLWD TO BIK	6.26
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	PEDESTRIAN RAMPS	6.26
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	255.81
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BRISTOL-APEL TO END	17.21
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	FIRST AVE-11TH ST	15.85
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	15.65
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 12 ALLEY	108.47
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	HAGGE-DIAGONAL TO TOWE	9.39
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	27 ST (ELIM GRAVEL)	57.45-
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	27 ST (ELIM GRAVEL)	15.65-
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	MARINE AVE-CLARY TO OX	107.84
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	18.77
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	ROOS AVE-DIAGONAL TO W	33.06
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 30 ALLEY	7.92
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	APEL AVE-CLARY TO BRIS	4.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	FRANKLIN ST	6.26
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLOCK 16	4.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLK 18	4.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	ALLEY BLK 19-4TH TO 5T	3.13
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 28 ALLEY	160.10
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 28 ALLEY	4.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 28 ALLEY	77.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 28 ALLEY	4.69
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	8TH AV-9TH TO DEAD END	48.03
	4/15/11	HEALTH PREMIUM	IMPROVEMENT CONST	CASTLEWOOD DR-STREET	15.85
	4/15/11	HEALTH PREMIUM	EVENT CENTER/AUDIT	MEMORIAL AUDITORIUM	6.25
	4/15/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	328.00
	4/15/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	312.32
	4/15/11	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	509.94
	4/15/11	HEALTH PREMIUM	WATER	O-PUMPING	36.99
	4/15/11	HEALTH PREMIUM	WATER	O-PURIFY LABOR	54.26
	4/15/11	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	633.80
	4/15/11	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	586.84
	4/15/11	HEALTH PREMIUM	WATER	O-DISTR MISC	327.58
	4/15/11	HEALTH PREMIUM	WATER	M-TRANS MAINS	27.32
	4/15/11	HEALTH PREMIUM	WATER	GENERAL ADMIN	89.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.32
	4/15/11	HEALTH PREMIUM	WATER	ACCTS--METER READING	154.58
	4/15/11	HEALTH PREMIUM	WATER	ACCTS--RECORDS & COLLEC	19.97-
	4/15/11	HEALTH PREMIUM	WATER	ACCTS--RECORDS & COLLEC	209.78
	4/15/11	HEALTH PREMIUM	WATER	PROJECT #14	55.46
	4/15/11	HEALTH PREMIUM	WATER	PROJECT #15	7.92
	4/15/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	635.23
	4/15/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	473.20
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	150.19
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	135.41
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	350.46
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	592.13
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	668.73
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	31.69
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	423.59
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MISC	15.85
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	909.18
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	71.60
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.32
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT--RECORDS & COLLECT	15.98-
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT--RECORDS & COLLECT	175.75
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #5	7.92
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #6	12.94
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	19.81
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	31.69
	4/15/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #15	54.81
	4/15/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	572.86
	4/15/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	875.88
	4/15/11	HEALTH INSURANCE	ELECTRIC	NON-DEPARTMENTAL	334.64
	4/15/11	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	63.38
	4/15/11	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	395.38
	4/15/11	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	1,383.32
	4/15/11	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	385.18
	4/15/11	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	435.55
	4/15/11	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.22
	4/15/11	HEALTH PREMIUM	ELECTRIC	ACCTS--METER READING	302.95
	4/15/11	HEALTH PREMIUM	ELECTRIC	ACCTS--RECORDS & COLLEC	97.20-
	4/15/11	HEALTH PREMIUM	ELECTRIC	ACCTS--RECORDS & COLLEC	891.52
	4/15/11	HEALTH PREMIUM	ELECTRIC	ACCTS--ASSISTANCE	316.90
	4/15/11	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	119.10
	4/15/11	HEALTH PREMIUM	ELECTRIC	FA DISTR METERS	209.73
	4/15/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	117.80
	4/15/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	377.08
	4/15/11	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	792.72
	4/15/11	HEALTH PREMIUM	STORM WATER MANAGE	STREET CLEANING	253.52
	4/15/11	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #3	325.05
	4/15/11	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #4	30.72
	4/15/11	HEALTH PREMIUM	LIQUOR	O-GEN MISC	2,002.60
	4/15/11	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	40.27
	4/15/11	HEALTH PREMIUM	AIRPORT	O-GEN MISC	138.22
	4/15/11	HEALTH PREMIUM	AIRPORT	PROJECT #7	6.26
	4/15/11	HEALTH PREMIUM	AIRPORT	PROJECT #11	6.26
	4/15/11	HEALTH PREMIUM	AIRPORT	PROJECT #15	14.36
	4/15/11	HEALTH PREMIUM	AIRPORT	PROJECT #15	12.52
	4/15/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60
	4/15/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/15/11	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	213.45
	4/15/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	4/15/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	4/15/11	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	<u>1,134.45</u>
				TOTAL:	65,045.05
WIEME BOB	4/15/11	REIMBURSE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	369.43
	4/15/11	REIMBURSE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>369.43</u>
				TOTAL:	738.86
WILTROUT, BRETT C	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	38.64
	4/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>132.09</u>
				TOTAL:	170.73
WORTHINGTON AREA UNITED WAY	4/15/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	4/15/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	4/15/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
	4/15/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	<u>2.00</u>
				TOTAL:	133.00
WORTHINGTON CABLE 3 TV PUBLIC ACCESS	4/15/11	2010 FRANCHISE FEES	CABLE TELEVISION	NON-DEPARTMENTAL	<u>132,304.28</u>
				TOTAL:	132,304.28

===== FUND TOTALS =====

101	GENERAL FUND	69,919.57
202	COMMUNITY CTR/GRANTS	17.70
207	PD TASK FORCE	69.68
229	RECREATION	5,542.62
231	ECONOMIC DEV AUTHORITY	4.99
321	PIR/TRUNKS	67.12
401	IMPROVEMENT CONST	1,513.37
432	EVENT CENTER/AUDITORIUM	11.97
601	WATER	13,391.20
602	MUNICIPAL WASTEWATER	13,113.88
604	ELECTRIC	14,804.09
606	STORM WATER MANAGEMENT	2,498.60
609	LIQUOR	2,327.50
612	AIRPORT	253.32
614	MEMORIAL AUDITORIUM	1,221.40
702	DATA PROCESSING	2,126.28
872	CABLE TELEVISION	132,304.28

	GRAND TOTAL:	259,187.57
