

# WORTHINGTON CITY COUNCIL

## AGENDA

7:00 P.M. - Monday, July 11, 2011  
City Hall Council Chambers

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. Special City Council Meeting/Workshop Minutes of June 29, 2011
    - b. Regular City Council Meeting Minutes of June 27, 2011
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Airport Advisory Board Meeting Minutes of June 30, 2011
    - b. Airport Advisory Board Meeting Minutes of June 23, 2011
    - c. Memorial Auditorium Meeting Minutes of June 14, 2011
    - d. Worthington Housing & Redevelopment Authority Special Meeting Minutes of June 9, 2011
    - e. Worthington Housing & Redevelopment Authority Special Meeting Minutes of May 31, 2011
    - f. Traffic & Safety Meeting Minutes of May 25, 2011
    - g. Worthington Housing & Redevelopment Authority Meeting Minutes of May 12, 2011
  - 3. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)
    - Case Item
      - 1. Change Order No. 5 to Memorial Auditorium Project
  - 4. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission8

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item

1. Third Reading Proposed Ordinance Amending Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "S" (Natural Features) to "R-4" (Medium Density Residential)
2. Third Reading Proposed Ordinance Amending Title XV of the City Code of Worthington, Nobles County, Minnesota, Section 155.190 - Interim Use Permit
3. Technical Apprenticeship at the Memorial Auditorium
4. Lease Approval for Worthington Pallet of City Property
5. Request for Closed Meeting for Labor Negotiations Strategy

**F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)**

Case Item

1. Consideration of Execution of a Contract for Work Study Agreement Between the Worthington Police Department and MN Community and Technical College

**G. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Items

2. Authorize Advertisement for Bids for Apron A Reconstruction Project
3. Award Contract for 2011 Bituminous Pavement Overlays Project

**H. CITY COUNCIL BUSINESS - COMMUNITY/ECONOMIC DEVELOPMENT (GRAY)**

Case Items

1. Special Use Permit - 212 W. Okabena Street
2. Interim Use Permit - Jeppesen Gravel

3. Interim Use Permit - Shafer Contracting
4. Interim Use Permit - R & G Construction

**I. COUNCIL COMMITTEE REPORTS**

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

**J. CITY ADMINISTRATOR REPORT**

**K. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, JUNE 27, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk; Chris Dybevic, Police Captain. Jacki Dawson, Police Officer; Joshua McCuen, Police Officer.

Others present: Randy, Engel, Buetow and Associates; Jim Bunner, KWOA; Ana Anthony, Daily Globe; Fire Chief Rick Von Holdt along with several fire fighters.

**RECOGNITION**

Mayor Oberloh read a letter from Paul Kenney, Chief of Police for the City of Fulda, MN, recognizing and thanking Worthington Police Officer Jacki Dawson for her quick actions June 28, 2011 while in attendance at their Fulda Wood Duck Festival. Officer Dawson observed an individual who was choking and, after confirming such, performed the Heimlich Procedure to the individual, expelling the object that was lodged and saving his life. Council applauded Officer Dawson for her actions.

**AGENDA APPROVED WITH ADDITION**

Staff requested the addition of item E.6 *Revised Cooperative Use Agreement with School District 518* to the agenda.

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to approve the agenda with the addition of E.6.

**CONSENT AGENDA APPROVED**

The City Clerk noted a correction to the City Council Minutes of the regular meeting June 13, 2011 under the Bituminous Overlay project, noting that schedule 3 of that project was pulled by Council for later review.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of regular meeting, June 13, 2011
- Minutes of Boards and Commissions - Water and Light Commission Minutes of June 20, 2011; Economic Development Authority Minutes of June 13, 2011
- Municipal Liquor Store Income Statement for the Period of January 1, 2011 through May 31, 2011

- Bills payable and totaling \$1,288,557.46 be ordered paid

**AUTHORIZATION GRANTED FOR BIDDING PHASE FOR NEW FIRE STATION**

Council discussed the proposed fire station project with Randy Engel, Buetow and Associates. The project estimate has increased from \$4,420,000 to \$4,800,000 due to an increase in the estimated amount of earthwork for contamination remediation. Some Council members expressed concern over the growing estimate, and asked if any cuts could be made. Speaking on behalf of the Fire Fighters, Kevin Flynn told Council that cutting away from the proposed fire station would make it something that did not meet the needs of the department, and at that point, they would say don't build it. Mr. Flynn noted the construction estimate is \$3.7 million and the rest if soft costs.

Council agreed that without going to bid, they won't know what the actual number will be, and could still say no after bids are obtained.

The motion was made by Alderman Woll and seconded by Alderman Ten Haken to authorize the bidding phase for the proposed Fire Station project, with the following Aldermen voting in favor of the motion: Ten Haken, Nelson, Wood, Woll; and the following Aldermen voting against the same: Kuhle. Motion carried.

Alderman Ten Haken noted his intent is not to rubber stamp the project.

**CLASSIFICATION APPROVED AND RESOLUTION ADOPTED APPROVING PUBLIC AUCTION METHOD OF DISPOSAL FOR TAX FORFEITED PROPERTY - PARCEL NO. 31-0964-000**

Parcel No. 31-0964-000, a tax forfeited property within the corporate limits of the city of Worthington and previously owned by the Balks, has been classified by Nobles County as "non-conservation" land. Because the property is located in the city, M.S. 282.01 requires that the City must approve the parcel classification and disposal by either public auction, auction to adjacent owners, or request conveyance to the city for public use.

The City has incurred \$53,094 in remediation of nuisance issues, and the property remains on the state petro fund list for environmental remediation. Dwayne Haffield, Director of Engineering, noted that the PCA has ordered corrective action on the property.

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to adopt the following resolution approving disposal of the property by public auction:

CITY OF WORTHINGTON RESOLUTION  
ON TAX FORFEITURE PROPERTY 31-0964-000

WHEREAS, The City of Worthington has received notification from the Nobles County Auditor-Treasurer that parcel number 31-0964-000 has gone into tax forfeiture as of June 8, 2011; and

WHEREAS, The City has three options under Minnesota Statutes 282.01 to approve of its disposal - by public auction, auction to adjacent owner(s), or conveyance to the City for a public use.

NOW, THEREFORE, BE IT RESOLVED THAT THE City of Worthington approves the property identified as 31-0964-000 for public auction to the highest bidder pursuant to M.S. 282.01.

**SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "S" (NATURAL FEATURES) TO "R-4" (MEDIUM DENSITY RESIDENTIAL)**

Pursuant to published notice, this was the date and time set for the second reading of a proposed ordinance to rezone property from "S" (Natural Features) to "R-4" (Medium Density Residential), as follows:

The following legally described area, presently included in the "S" district, shall henceforth be included in the "R-4" district:

That part of the Northwest Quarter of Section 22, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of the East Half of the Northwest Quarter of said Section 22; thence on an assumed bearing of South 0 degrees 15 minutes 59 seconds East, along the west line of the East Half of the Northwest Quarter of said section, a distance of 994.63 feet to the intersection with a line 50.00 feet southeasterly of, as measured at right angles from, the existing centerline of County State Aid Highway No. 10; thence continuing South 0 degrees 15 minutes 59 seconds East, along the west line of said East Half of the Northwest Quarter, a distance of 409.17 feet; thence North 63 degrees 26 minutes 14 seconds West a distance of 19.00 feet to the point of beginning of the tract to be described; thence continuing North 63 degrees 26 minutes 14 seconds West a distance of 120.00 feet to the intersection with the easterly right of way line of County State Aid Highway No. 10, said intersection being 50.00 feet southeasterly of, as measured at right angles from, the existing centerline of said County State Aid Highway No. 10; thence northeasterly, along said easterly right of way line, along a non-tangential curve, concave to the northwest, having a radius of 1482.40 feet, a central angle of 25 degrees 17 minutes 08 seconds, the chord of said curve bears North 13 degrees 55 minutes 12 seconds East, a chord distance of 648.91 feet, an arc distance of 654.21 feet; thence North 0 degrees 15 minutes 59 seconds West, along said easterly right of way line, a distance of 472.38 feet; thence North 89 degrees 44 minutes 01 seconds East a distance of 120.00 feet; thence South 0 degrees 15 minutes 59 seconds East a distance of 473.96 feet; thence southwesterly, along a non-tangential curve, concave to the northwest, having a radius of 1602.40 feet, a central angle of 25 degrees 20 minutes 40 seconds, the chord of said curve bears South 13 degrees 53 minutes 26 seconds West, a chord distance of 703.05 feet, an arc distance of 708.81 feet to the point of beginning, containing 3.18 acres.

The ordinance would allow the owner to rezone 3.18 acres they own at 851 West Oxford Street to

be sold for development.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to give a second reading to the proposed ordinance.

**SECOND READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, SECTION 155.190 - INTERIM USE PERMIT**

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amending Title XV, Section 155.190 of the City Code - Interim Use Permits. The text change amendment cleans up the language and allows the permit to be used as intended.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to give a second reading to the proposed ordinance.

**APPLICATION FOR CONSUMPTION AND DISPLAY PERMIT APPROVED - HY-VEE FOOD STORE, INC.**

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to approve an application from Hy-Vee Food Store, Inc. for a Consumption and Display permit for use with their Community Room in their new facility. The State of Minnesota Public Safety Department actually issues the license but it must also be approved by the local governing authority.

**REVISED COOPERATIVE USE AGREEMENT WITH SCHOOL DISTRICT 518 APPROVED**

At their June 13, 2011 regular meeting, Council tabled action on a revised Cooperative Use Agreement with School District 518 due to concern related to the number of years the City's public use would be guaranteed. Council was presented with an again revised Cooperative Use Agreement that removes reference to termination of public use in future years, and included some modifications that eliminate posting requirements and management of the courts.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the revised Cooperative Use Agreement with School District 518 for the proposed tennis court facility.

**RESOLUTION ADOPTED AUTHORIZING SAFE AND SOBER AGREEMENT**

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adopt the following resolution authorizing the Safe and Sober agreement:

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2011 through September 30, 2012.

The Public Safety Director, Michael J. Cumiskey, of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

**AIRPORT FIXED BASE OPERATOR (FBO) AGREEMENT AMENDED AND AIRPORT HOUSE LEASE APPROVED**

Staff presented an amended FBO agreement, which will allow the current FBO, Cameron Johnson, and his family, to move into the airport home. Mr. Johnson plans to do extensive remodeling to the home. Along with the amended agreement, City Attorney Mark Shepherd, also recommended the City develop a lease agreement with certain language changes that would allow the operator the use and control of the house for the conduct of its business and/or residential purposes. The change clarifies the original intent of the home as a residence to have an FBO presence at the airport 24/7.

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to approve the amendment to the current FBO agreement and to enter into a lease agreement with Cameron and Jackie Johnson for the house at 1692 Airport Road and authorize the Mayor and clerk to execute the agreement.

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) WITH JIM ARNDT APPROVED**

Council considered an amended Memorandum of Understanding (MOU) between the City of Worthington and Jim Arndt for the construction of a chemical loading pad/storage building. The original MOU was based on the City paying 100% of the cost with Mr. Arndt paying a monthly rental of \$560.84 over a 25 year period. However, the City has since been successful in obtaining 50% matching grant from the Minnesota Department of Minnesota - Aeronautics, and the amended MOU will reflect the actual costs the City will incur. The new term of the agreement is 11 years rather than 25.

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to approve the amended Memorandum of Understanding with Jim Arndt.

**PUBLIC MEETING FOR REVIEW OF STORM WATER POLLUTION PREVENTION PLAN**



Dwayne Haffield, Director of Engineering, presented information on the City's Storm Water Pollution Prevention Plan (SWPPP), noting that, in addition to six mandatory minimum control measures, the SWPPP also requires that the City conduct an annual public meeting to allow comment. Public input is to be considered in determining if the SWPPP requires revision. Mr. Haffield noted a copy of the SWPPP can be viewed at the office of the City Engineer and is also available on the City's website.

**CONTRACT AWARDED FOR CLARY STREET OVERLAY PROJECT**

Bids were received Friday, June 24, 2011 for the Clary Street overlay project, which consists of the milling and overlay of Clary Street from Park Avenue to Tower Street and from Oslo Street to Humiston Avenue. The Engineer's bid for the project was \$174,281.75.

The following bid was received:

McLaughlin and Schulz, Inc.                      \$142,495.50

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to award the bid for the Clary Street Overlay project to McLaughlin and Schultz as the low qualified bidder in the amount of \$142,495.50.

**PROFESSIONAL SERVICES CONTRACT FOR INDUSTRIAL WASTEWATER TREATMENT FACILITY IMPROVEMENT APPROVED**

In 2008 an Industrial Wastewater Treatment Facility improvement project was initiated to expand flow capacity and to complete certain planned repair and replacement projects. Due to failure to develop a satisfactory financing plan the project was discontinued, however, the repair and replacements needs remain. The 2011 Industrial Wastewater Treatment Facility Fund budget includes replacement of the check and plug valves in the raw wastewater lift station and replacement of the raw lift station force main. Although not included in the 2008 project, the 2011 budget also includes replacement of the chemical feed line. Estimated cost of the proposed work is \$157,000 to \$187,000.

Dwayne Haffield, Director of Engineering, said staff requested a proposal from Forsgren Associates of Boise, Idaho, as the individual who was the primary designer for the expansion project is now a member of Forsgren. The agreement is for the design and preparation of the technical specifications only, and the remaining documents will be prepared by staff. Estimated fees for the work order and agreement is \$10,280, which does not include engineering, but is part of the total project cost.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously

carried to approve the agreement and authorize the Mayor to execute the document.

**CHANGE ORDER NO. 1 TO BIO TECHNOLOGY ADVANCEMENT CENTER PROJECT APPROVED**

Council considered Change Order No. 1 to the Biotechnology Advancement Center. The Change Order included seven items, four of which were deducts. Of the remaining three items, two are a result of existing conditions not known prior to construction, and one addresses an omission in the construction plans. The net change in the cost of the change order is an additional \$13,138.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve Change Order No. 1 in the amount of \$13,138.

**AUTHORIZATION TO PROCEED WITH DESIGN PHASE OF YMCA REDEVELOPMENT PROJECT**

Council reviewed conceptual design and cost estimates for the proposed Senior Center project at the former YMCA site, created in conjunction with the Senior Center Design Committee. The architect's estimate for the project is \$994,140.74 and will require demolition of several sections of the former Y facility and construction of a 2,880 square foot building addition. The Center would consist of a gymnasium, racquetball courts, multi-programming space, bathrooms, a catering kitchen, and a multi-purpose area that would accommodate approximately 64 persons. The project was scaled back from \$1.6 million to the current just under a million.

Alyssa Campbell, I & S Group (Architects for the project), was present at the meeting to discuss the plans with Council, noting the project includes 10% contingency. Alderman Nelson challenged the project saying he remembers approving \$700,000 and no elevator, and he would like to see the proposed courtyards as an alternate. Aldermen Wood and Woll responded that Council had approved a million, with an additional \$500,000 for operational costs. Brad Chapulis, Director of Community/Economic Development, noted that if the basement level was used for anything other than storage it would require an elevator.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to accept the proposed design and authorize the preparation of plans and specifications for the project.

**COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - nothing to report.

Alderman Ten Haken - Attended a Joint Powers Transit Board meeting - if the state shutdown occurs there will be no subsidy for cab rides - riders will have to pay the full fare of \$5 one-way.

Alderman Kuhle - Attended a Strategic Planning meeting for Cable 3 - they talked about the Franchise renewal and moving the service to a higher level.

Alderman Nelson - Attended a Convention and Visitor's Bureau meeting - they questioned where we were with installation of the handicap accessible dock at Freedom Shore Park. The dock has been ordered but not installed.

Alderman Wood - Nothing to report.

Alderman Woll - Nothing to report.

### **CITY ADMINISTRATOR REPORT**

Craig Clark, City Administrator, reminded Council of the Special Meeting scheduled for 7:00 a.m. on Wednesday, June 29<sup>th</sup>, and requested that members check their calendars for availability for additional work session meetings. The Clerk will send out an email for possible dates. Mr. Clark also reminded Council of the upcoming International Festival July 8<sup>th</sup> and 9<sup>th</sup>.

### **ADJOURNMENT**

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 9:29 p.m.

Janice Oberloh, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING/WORKSHOP, JUNE 29, 2011**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood; Mike Woll.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Mike Cumiskey, Public Safety Director; Jim Laffrenzen, Public Works Superintendent; Myra Onnen, Neighborhood Services Officer; Janice Oberloh, City Clerk

**DISCUSSION ON PUBLIC NUISANCE ISSUES AND RENTAL HOUSING ORDINANCE**

Council and Staff discussed several properties identified by Council as those with issues or concerns and conformance with our nuisance code and rental housing ordinance. Mayor Oberloh stated his frustration with the current process and the lack of satisfaction regarding properties that staff has targeted as non-compliant. Mike Cumiskey, Public Safety Director, said City Attorney Mark Shepherd is looking at our ordinance to see if it could be changed to allow an officer to write a citation instead of waiting for the County Attorney to charge the offenders. Alderman Woll said County Attorney Gordon Moore said the cases are not being submitted in a manner that would allow it to go through the Courts - photos are not enough, there needs to be more record keeping. Mr. Chapulis said of the 1253 registered rental units, 70% of them are in compliance. The majority of the issues found during inspections are electrical, no or non-working smoke detectors, and lack of locks on windows and doors.

Council agreed that perhaps time would be better spent in pursuing the approximately 350 rental units that are not in compliance and are the most egregious, and that publication of citations in the newspaper and possibly on the website would be a good tool. Staff also provided information on the Crime Free Multi Housing program as a tool for rental property owners.

Mayor Oberloh suggested that Council meet again on the issue after Chief Cumiskey visits with the City Attorney, and then perhaps have both Mark Shepherd and Gordon Moore at the meeting.

**ADJOURNMENT**

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 8:24 a.m.

Janice Oberloh, MCMC  
City Clerk

**Airport Advisory Board  
June 30, 2011**

The meeting was called to order at 5:35 p.m. by Keith Wilson in Council Chambers at City Hall.

Members Present: Rolf Carlson, Gary Ewert, Mike Kuhle, Rich Lowe, Rod Sankey,  
Keith Wilson  
Members Absent:: Cameron Johnson (excused)  
Staff Present: Jim Laffrenzen, Director of Public Works; Julie Haack, Secretary  
Others Present: Matt Wagner, Mead & Hunt

**Airport Advisory Board Business**

**Review of Hangar Bids**

Two bids were opened for the hangar project. The apparent low bid was from Everstrong Construction, however, bids for all three options were over the engineer's estimate:

	Everstrong Construction	Engineer's Estimate
3 hangar plus large bay	\$549,187.35	\$491,000.00
4 hangar plus large bay	\$606,522.56	\$553,000.00
5 hangar plus large bay	\$691,310.72	\$612,000.00

Although the 4 unit hangar provided the best economy of scale, the 3 unit hangar was the only one that fit within the \$642,000 budget when contingencies and the engineering fees were included. Jim Laffrenzen noted that all of the contingency fund may not be used.

The Board discussed the number of hangars needed. Steve Jackson will be moving to a new hangar when it is completed and another one has already been rented so there will only be one available hangar. Matt Wagner explained how additional units could be added to the hangar as demand warrants.

Matt Wagner was unsure why the bids were higher than the estimate but the price of asphalt was a factor. The estimate was \$75 per ton but the bids were between \$97 and \$110 per ton. The City reserves the right to pull any quantities and Jim Laffrenzen was going to investigate the possibility of including the asphalt with other City projects.

Rich Lowe motioned to recommend that Council approve the 3 unit hangar with large bay based upon bid results or the 4 unit hangar with large bay if the bid could be reduced to fit within the

Airport Advisory Board

June 30, 2011

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budget. The motion was seconded by Rolf Carlson and passed unanimously.

**Other Business**

Jim Arnt still hangars a plane at Molitor's and has been operating technically as a through the fence operation. The FAA may force the closure of that access and Jim Arnt's plane may have to be moved to the green hangar on the airport grounds, unless the City can provide a reasonable explanation to FAA to continue to permit the operation to continue. The FAA is reviewing all operations as a part of their increased security measures.

There will not be a meeting in July. The next meeting will be at the regularly scheduled time on August 2.

**Adjournment**

As there was no other business before the Board, the meeting adjourned at 6:05 p.m.

Julie Haack

Secretary

**Airport Advisory Board  
June 23, 2011**

The meeting was called to order at 6:32 p.m. by Jim Laffrenzen in Council Chambers at City Hall.

Members Present: Rolf Carlson, Gary Ewert, Mike Kuhle, Rich Lowe, Rod Sankey, Keith Wilson, Cameron Johnson (7:10 p.m.)  
Members Absent:: None  
Staff Present: Jim Laffrenzen, Director of Public Works; Julie Haack, Secretary  
Others Present: Jim Nickel, Nickel and Associates Insurance Agency

**Airport Advisory Board Business**

**Approval of Minutes**

Rich Lowe motioned to approve the minutes of the March 1, 2011, meeting. The motion was seconded by Mike Kuhle, and passed unanimously.

**New Board Member**

Jim Laffrenzen introduced Gary Ewert who has been appointed to the Board due to the completion of Rod Elsing's term.

**Election of a Chairman**

As Rod Elsing is no longer on the Board, a new chairman must be chosen. The Board unanimously approved the appointment of Keith Wilson as chairman.

**Hangar Bids**

The bid opening date for the new hangar has been postponed for one week due to changes including:

- The 16 foot door will be decreased to a 14 foot door. The height of the building will then be reduced to 24 feet from 27 feet. The height was very close to infringing on the restricted area of the VOR navigational aid.
- Conduit was to be mounted behind the wall; however, for cost effectiveness, the conduit will be surface mounted.
- LED lighting for the exterior lighting was approved as the cost savings would be realized in a short time.
- Insulation of the exterior walls at an estimated cost of \$8,000 was included with the bid. The insulation would allow the building to be comfort controlled. It will be cooler in the summer and can be warmed up to 60 degrees in the winter, if desired.

Jim Laffrenzen noted that even with the delayed opening, bids would still be awarded at the July 11 Council meeting. The Airport Advisory Board agreed to meet at 5:30 p.m. on Thursday, June 30 to review the bids. Rich Lowe may not be able to attend the meeting.

### **Car Races and Non-aviation Activities at the Airport**

The Sioux Falls Corvette Club held their annual race at the Worthington Airport on Sunday June 5. They have been using the airport for the race since 2008 when the Board discussed and approved allowing non-aviation events at the airport on a case by case basis because the events promoted economic development in the community. The Corvette Club provided the required Certificate of Insurance naming the City as an additional insured, ensured that the FBO was present to provide traffic control, and was allowed to race at the airport but only on the ramp and Taxiway C. Staff happened to notice the event this year and saw that the Club was using Runway 17-35, which was an active runway. Staff discussed his concerns with the race coordinator and the race was allowed to continue as it was nearing the conclusion, air traffic was being monitored by the FBO, and there were also observers on the runway. It was not until Monday when staff reviewed the conditions was it realized the race was restricted to the taxi-way and ramp only. Mr. Rod Elsing, a former Board member who was a strong promoter of the event, was also present at the event.

Jim Laffrenzen reminded the board that economic development and promotion of the airport are important, but it is also important to realize that by permitting non aviation activities to take place at the airport, grant monies from the FAA and the State could be in jeopardy. Because the Board has recently directed staff and the FBO to pursue non aviation events at the airport, Jim has recently spoken with Harris Baker, Regional Airport Engineer for MnDOT, Rick Brauning, MnDOT Aeronautics, and Dan Millenackery with the Federal Aviation Administration's Minnesota office all of whom told him that non aviation activity at the airport was a clear violation of the grant agreements and conflicted with MN Statute Section 360.305, subdivision 4(g)(1): "The Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only." If an incident occurred at a non aviation event or the event was reported to MnDOT Aeronautics or the FAA, the State would revoke the airport's license, the airport would be closed, and the City would have to repay grant money.

Not only is grant money at risk by allowing non aviation activities, but the City's insurance does not provide coverage for racing. Jim Nickel presented email correspondence with Jim Laffrenzen and Mark Shepherd. He emphasized that the City's policy excludes coverage for racing and that the Corvette Club's insurance listed the City as additional insured per written contract. There may not be a written contract between the City and the Club. The City would have to purchase additional insurance to assurance coverage for this event. Jim Nickel recommended not allowing the racing event at the airport.

The Board discussed the event and why it was not shut down when the violation was noticed. Although the FBO's representative was present, she may not have known that Runway 17-35 was not to be used. Jim Nickel noted that it was a no win situation and the City would have gotten a black eye for stopping the race. They also discussed the other activities that may have to cease,



such as fire and ambulance training, police dog training, and police training. Wedding dances in hangars would not be permitted, but an occasional business meeting would be. Keith Wilson noted that it's hard to increase activity at the airport and yet stop events from happening there, especially positive events that leaves a good impression of Worthington.

The minutes of the 2008 meeting at which the racing event was approved do not state whether or not the Board was aware that grant money and the airport's license were in jeopardy if non aviation activities were to take place at the airport. However, they do note that the League of Minnesota Cities loss control person who was contacted regarding the race stated that such events were "frowned upon" by the League but the Board still recommended approval to promoted economic development.

Rich Lowe stated that it was clear that non aeronautical use of the airport must cease if funding is in jeopardy. Mike Kuhle agreed that grant funding was the main issue, but insurance coverage was also a concern. The Board recommended a moratorium on non aviation activities at the airport and tabled the item until the next meeting. In that time, Jim will contact other airports to see how they handle non aviation activities if they receive State and FAA grant money.

#### **Update on Fuel Project**

The fueling system is up and running. The contractor has to paint some exposed piping, the Jet A delivery cabinet needs to be labeled, the landscaping needs to be finished, the sump pump needs to be hardwired, and the former Jet A tank lid needs to be re-labeled. The project is a big improvement for the fueling system.

#### **Amendment to Memorandum of Understanding for the Chemical Loading Pad/Storage Building**

In the original Memorandum of Understanding monthly rent for the facility was based on the City paying 100 percent of the cost of the facility. However, a MnDOT grant will cover 50 percent of the facility's costs which reduces the City's cost to approximately \$65,007.78 from \$130,015.56. The Amendment decreases the term of the lease from 25 years to 11 years, but still uses an interest rate of 2.4 percent and a monthly rent of approximately \$560.00.

Rod Sankey motioned to recommend approval of the Amendment to the Memorandum of Understanding which decreases the term of the lease from 25 years to 11 years. The motion was seconded by Rich Lowe and passed unanimously.

#### **Airport Marketing Meeting**

Mike Kuhle and Cameron Johnson will attend the airport marketing meeting. The meeting will be sent to all Board members and all are welcome to attend.

#### **Request to Remodel Airport House**

The home at the airport is included as part of the FBO agreement. The agreement currently states that the home can be used for the conduction of business. The City Attorney would like the agreement to be amended to clarify that the home may be used for residential and business use.

No other rent is paid for the home as it is to the City's advantage to have the FBO on site 24/7. Cameron Johnson would like to remodel the home and move into it. He presented an outline of the items he plans to change as well as a cost estimate. He is willing to pay for the improvements. Mike Kuhle questioned if it were fair to have Cameron pay for the improvements, which will become the property of the City. However, there is no money in the current budget for the improvements and it would take Council action to amend the budget. Mike Kuhle stated that would be a conversation worth having at budget time and the Board requested that the 2012 budget include \$9,650 for reimbursement of remodeling expenses as proposed by Cameron Johnson.

Mike Kuhle motioned to recommend the amendment to the lease agreement to clarify that the use of the home may be for residential and business purposes. The motion was seconded by Rich Lowe and passed unanimously.

#### **FBO Report**

Cameron Johnson noted that summer flying activity seems to be up a little bit. Aerial crop spraying has been busy as it has been too wet for tractors to apply Round up. The fueling system is working well and the gate is up and operational which restricts drive through traffic.

#### **Other Business**

Rolf Carlson asked if there were plans for another air show. An air show will be discussed at the airport promotion meeting. They are typically hosted by civic groups, not the City.

Steve Jackson is still in the old hangar until the new hangars are finished. At that time Cameron Johnson will improve the old hangar to be used for storage.

Jim Laffrenzen noted that if the State shuts down, funding will be put on hold. Quarterly payments will not be received until someone is at the State to send them. He also noted that the chemical loading pad is in the 2012 funding cycle but is a lower priority than other projects and may drop off the funding list.

#### **Adjournment**

As there was no other business before the Board, a motion by Rod Sankey motioned was seconded by Mike Kuhle and passed unanimously to adjourn the meeting at 7:52 p.m.

Julie Haack  
Secretary

## **Memorial Auditorium Advisory Board of Directors**

### **Minutes of the June 14, 2011, Memorial Auditorium Advisory Board of Directors.**

#### **1. Call To Order**

Vice-President Mary Luke called the meeting to order. Members Present: Bernice Camery, Kieth Olson, Mike Woll, and MAPAC staff Margaret Hurlbut Vosburgh. June 14, 2011, Agenda approved and minutes of the May 12, 2011, meeting were also approved.

#### **2. Reports**

- a. Financial: MHV presented the May 31, 2011, financial statement. Board discussed the rising cost of the electric bill and recommended that the electric bills from the beginning of the restoration through March 31, 2011, be presented as part of the contract contingency.
- b. MHV noted that the outside punch list and other issues still need to be addressed.
- c. Staff: Board approved and recommended to City Council to implement the Auditorium Apprenticeship according to the enclosed information presented to the board. MHV advised the board on the on-going issue with the ceiling tiles.

#### **3. Old Business**

- a. MHV & Jacob Forstein are working on re-organizing the rental fees for 2011-2012. MHV will report back to the board for approval. Board discussed July meeting including bringing on more board members and meeting in July on the usual schedule.
- b. The board recommended that Mary Luke go ahead with Vance plaques and report back to the board.
- c. Trees were tabled.

#### **4. New Business**

- a. MHV recommended purchasing the WHS Athletic Program advertising to be split with FOTA: 225.00 each. MHV will take care of set-up and information. It was recommended that there be a good amount of white space in the ad.
- b. A lively advertising, promotions, and marketing discussion ensued, culminating in exciting and interesting ideas to pursue for the 2011-2012 season including, board members taping performance ads, board members hosting pre-show events in their homes, and a list of buzz words for ads.

#### **5. Open Agenda**

- a. MHV stated that the board will be working on a Capital Improvement Plan in the coming months.
- b. The board discussed the options for Lobby Art. The discussion will continue.

Hearing no further business, the meeting was adjourned.

**The next meeting is scheduled for Tuesday, July 6, 2001, 5:15pm.**

Respectfully submitted by "Make it beautiful or get out of the way!"  
Margaret Hurlbut Vosburgh

**WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY  
SPECIAL MEETING via TELEPHONE  
Thursday, June 9, 2011**

**This Property/Planning Committee met on Thursday, June 9, 2011, at 8:30 a.m. Present for the meeting were: JoAnn Nelson, Larry Janssen, Marge Larson, commissioners, Trevor Nickel and Rosie Rogers.**

**Trevor presented the insurance information for renewals.**

**Prairie Acres – Property value increased. An addition for Personal Property, \$1000 deductible, \$1,000,000 liability – (\$2,000,000 aggregate), \$5,000 medical payments, costs \$6,362.53 (2010 premium was \$6,496.35)**

**A motion was made TO APPROVE THE PREMIUM OF \$6,362.53 FOR INSURANCE COVERAGE FOR PRAIRIE ACRES. (Janssen, Larson, passed-RESOLUTION 06102011-P.P.C.)**

**LRPH- Multi Peril Insurance for Low Rent Public Housing is due. Trevor Nickel explained the coverage. A motion was made TO APPROVE LEAGUE OF MINNESOTA CITIES , MULTI PERIL INSURANCE, WITH ADDITION OF CONTENT COVERAGE, \$1,000 DEDUCTABLE, AT A PREMIUM OF \$34,935 (2010 PREMIUM \$33,207). (Larson, Janssen, passed RESOLUTION-06102011-P.P.C.).**

**This coverage has generated a dividend each year. 2010 amount was \$2,846.00. Also discussed, the amount of content coverage at \$50,000; \$1,000 deductible. If the Board recommends changes, these can be implemented at any time.**

**Date: \_\_\_\_\_**

**Approved by:**

**Joann Nelson \_\_\_\_\_**

**Larry Janssen \_\_\_\_\_**

**Marge Larson \_\_\_\_\_**

**Jose Lamas \_\_\_\_\_**

**Ron Wood \_\_\_\_\_**

**Respectfully Submitted,**

**Rosie Rogers**

**WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY  
SPECIAL MEETING via TELEPHONE  
Tuesday, May 31, 2011**

This Special Meeting via telephone is in response to a request from Southwest Minnesota Housing Partnership for HRA support of two projects to preserve rental assistance to tenants of Nobles Square Apartments, I and II, in Worthington and for the Lincoln County HRA purchase of Tyler Four-Plex, through Housing Tax Credits.

Since the Worthington HRA Section 8 Program currently serves these counties, resolutions and letters of support must be part of the application.

**RESOLUTION # SP05312011-A**

**BE IT RESOLVED** that the Worthington Housing and Redevelopment Authority supports the application of Southwest Minnesota Housing Partnership for Nobles Square I and II Apartments located in Worthington, Minnesota and will work cooperatively with the agency to provide rental assistance as available, to qualifying applicants.

The agency will also cooperate to utilize waiting lists as units and U.S. Department of H.U.D. rental assistance becomes available at Nobles Square I and II Apartments in order to best meet the housing needs of residents.

Larry Janssen – No	Ron Wood - Yes
Marge Larson - Yes	Joann Nelson - Yes
Jose Lamas - Yes	

**RESOLUTION # SP05312011-B**

**BE IT RESOLVED** that the Worthington Housing and Redevelopment Authority Supports the application of Lincoln County Housing and Redevelopment Authority for Tyler Four Plex, located in Tyler, Minnesota, will work cooperatively with the Agency to provide rental assistance as available, to qualifying applicants.

The agency will also cooperate to utilize waiting list as units and U.S. Department of H.U.D. rental assistance becomes available at Tyler Four Plex Apartments in order to best meet the housing needs of residents.

**\*Action was taken at a special meeting of the HRA Board of Commissioners on 5/31/2011\***

Larry Janssen – No	Ron Wood - Yes
Marge Larson - Yes	Joann Nelson - Yes
Jose Lamas - Yes	

**Date:** \_\_\_\_\_

**Approved by:**

**Joann Nelson** \_\_\_\_\_

**Larry Janssen** \_\_\_\_\_

**Marge Larson** \_\_\_\_\_

**Jose Lamas** \_\_\_\_\_

**Ron Wood** \_\_\_\_\_

**Respectfully Submitted,**

**Rosie Rogers**

\*\*\*DRAFT\*\*\*

CITY OF WORTHINGTON  
TRAFFIC AND SAFETY COMMITTEE MINUTES  
1:30 p.m., Wednesday, May 25, 2011  
City Hall Council Chambers

The meeting was called to order at 1:37 p.m. by Scott Nelson.

Members Present: Brad Chapulis, Dwayne Haffield, Jim Laffrenzen, Scott Nelson, Dave Skog  
Members Absent: Mike Cumiskey, Mark Nelson, Steve Schnieder  
Others Present: Julie Haack, Secretary; Mark Their

**Approval of Minutes**

Minutes of the March 30, 2011 meeting were omitted from the agenda; therefore, no minutes were approved.

**Traffic and Safety Committee Business**

**Alley behind 211 Tenth Street**

Mark Thier, part owner of 211 Tenth Street, has requested that parking in the alley be changed to allow parking during business hours. At this time, the alley has 15 minute parking on each side for loading and unloading and it is not wide enough for cars to meet. It was also noted that the doors are fire exits and should not be blocked. If parking were to be allowed, it would be signed as no parking 1 a.m. to 6 a.m.

Mark Thier stated that he had talked with owners of neighboring businesses. The restaurant uses the alley usually twice a week for deliveries, but Karl's Appliance Store receives deliveries on the Second Avenue side of the building and does not use the alley. Jim Laffrenzen noted that Karl's side of the alley would have better quality stalls because they would be parallel, but fewer of them. Mark Thier that he would stripe the alley at his expense if it needed to be done.

There have been no complaints regarding parking in the alley and monitoring the alley to determine what, if any, changes should be made was suggested.

Dwayne Haffield motioned to table the request and monitor the alley. The motion was seconded by Jim Laffrenzen and passed unanimously.

**Other Business**

**West Okabena Street and Tower Street Intersection**

Currently, there is no stop sign or yield sign at the intersection of West Okabena Street and Tower Street; however, Ninth Street must yield to Tower Street. It noted that Tower Street is a main route and the policy has been to install a stop sign at the T intersection of a main route so a stop sign should be installed on West Okabena Street at its intersection with Tower Street. For continuity, Ninth Street should also stop for Tower Street.

**\*\*\*DRAFT\*\*\***

Jim Laffrenzen motioned to recommend installation of a stop sign to stop West Okabena Street at Tower Street and replace the yield sign on Ninth Street at its intersection with Tower Street with a stop sign based on the policy to stop low volume streets for high volume streets. Dave Skog seconded the motion and it passed unanimously.

**Adjournment**

As there was no other business before the Committee, Brad Chapulis motioned to adjourn the meeting at 2:17 p.m. The motion was seconded by Dave Skog and passed unanimously.

Julie Haack  
Secretary



**WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
MINUTES OF MAY 12, 2011 8:30 AM**

The Worthington HRA Board of Commissioners met on Thursday, May 12, 2011 at 8:30 a.m. in the Community Room of the Atrium High Rise. Present for the meeting were: Ron Wood, presiding, Marge Larson, Larry Janssen and Jose Lamas, Commissioners, Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Jo Ann Nelson was excused absent.

**APPROVAL OF AGENDAS:**

Regular Agenda & Consent Agenda – were approved as presented. (Lamas, Larson, passed).

**MULTI PERIL INSURANCE:**

Trevor Nickel, Nickel & Associates Insurance was present to explain our policy through League of Minnesota Cities. An appraisal of the LRPH properties has been completed. These appraisals are done every 5 or 6 years. Renewal numbers based on the new values were not available. After discussion the consensus of the Commissioners was to charge the Planning/Properties Committee to take action after numbers are available on behalf of the Board, at their meeting on Thursday, June 9<sup>th</sup> at 8:30 a.m.

Renewal rate for the Prairie Acres complex will be presented at the July 14<sup>th</sup> regular Commissioners meeting.

**APPROVAL OF MINUTES:**

The minutes of the March 10, 2011 Commissioners Meeting were approved as printed. (Larson, Janssen, passed).

**BILLS PAYABLE:**

LRPH - \$93,021.10 in bills (since March 10<sup>th</sup>) for payment. (Larson, Janssen, passed).

PRAIRIE ACRES – Bills totaling \$2,288.37 were approved. (Lamas, Larson, passed).

WHRA – Bills of \$90 in payments was approved. (Lamas, Larson, passed).

**FINANCIAL UPDATE – RESTRICTED:**

No new information has been made available regarding recall/utilization of unrestricted net assists.

**REPORT OF FEDERAL INSPECTIONS:**

HUD required inspection of all HRA property was done on April 22<sup>nd</sup>. There were no exigent findings. Overall PHMAP score was 92 which identifies the HRA a High-Performer.

**CAPITAL FUNDS:**

The remaining work items in the 2010 Capital Funds Program is replacing windows at the Lucy Site. Close out of this grant will follow completion of the window replacement.

No information on the allocation of 2011 funds has been released. Staff anticipates extreme cuts in this program due to Federal budget constraints.

**STAFF REPORTS:**

Brad shared information about the intended pay-off of Nobles Square 48 units. Southwest Minnesota Housing Partnership has expressed an interest in the property and potential support through Tax Credits and Section 8 assistance to maintain subsidized rent.

**OTHER:**

Ron Wood expressed that he would have difficulty making the 8:30 a.m. Meetings once he begins work with Southwest State University in Marshall. Alternate meeting times for Committees and/or Board will

be discussed.

**FUTURE MEETINGS:**

**Planning /Properties Committee will meet on Thursday, June 9, 2011 at 8:30 a.m.**

**The Board of Commissioners will meet again on Thursday, July 14, 2011 at 8:30 a.m.**

**ADJOURNMENT:**

**The meeting was an adjourned at 9:25 a.m.**

Approved by: \_\_\_\_\_

Respectfully Submitted,

Date \_\_\_\_\_

Rosie Rogers

## ADMINISTRATIVE SERVICES MEMO

**DATE:** JULY 8, 2011  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**SUBJECT:** ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CASE ITEMS

1. **THIRD READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "S" (NATURAL FEATURES) TO "R-4" (MEDIUM DENSITY RESIDENTIAL)**

Pursuant to published notice this is the time set for the third reading of a proposed ordinance Amending Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "S" (Natural Features) to "R-4" (Medium Density Residential). The proposed ordinance would allow the Worthington Country Club to rezone 3.18 acres of the property they own at 851 West Oxford Street from the current "S" - Natural Features to "R-4" - Medium Density Residential. The Worthington Country Club is proposing to sell the 3.18 acres for development.

A complete copy of the proposed ordinance was included in the June 13, 2011 City Council Packet.

**Suggested motion:** Move to give a third reading of the proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota, to Rezone Property from "S" (Natural Features) to "R-4" (Medium Density Residential).

2. **THIRD READING PROPOSED ORDINANCE AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, SECTION 155.190 - INTERIM USE PERMIT**

Pursuant to published notice this is the time set for the third reading of a proposed ordinance Amending Title XV of the City Code of Worthington, Nobles County, Minnesota, Section 155.190 - Interim Use Permit. The text change amendment basically cleans up the language and allows the permit to be used as intended. A complete copy of the ordinance was included in the June 13, 2011 City Council Packet.

**Suggested motion:** Move to give a third reading of the proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota, Section 155.190 - Interim Use Permits.

3. **TECHNICAL APPRENTICESHIP AT THE MEMORIAL AUDITORIUM**

City Council has requested review of any additional staffing and as a result the apprenticeship position has been forwarded for your consideration.

Jacob Forstein, Memorial Auditorium Technical Director, would like to propose an apprenticeship / internship for the remainder of 2011. The apprentice would assist the Technical Director in all areas of sound and lighting, serve as run crew for current productions, and assist administration including Memorial Auditorium/City of Worthington website updates. Through this project, the apprentice will have the opportunity to further their technical and day-to-day theatre education.

The apprentice will also have responsibilities that will include work in the areas of scenery, props, and administration, although the primary focus will be lighting and sound.

The program will focus on the interest of the apprentice and provide opportunities that will challenge and strengthen their technical, creative, and problem solving skills.

The apprenticeship can be accommodated under the current funding allocation and would begin July 12 and run through December 31, 2011. The financial request would be for a stipend of \$100.00 a week with an average of 18 hours per week, July 12 through December 31, 2011. The Memorial Auditorium Advisory Board has discussed this opportunity and approved the proposal. Mr. Forstein will be present to answer any of Council's questions.

Council action is requested to approve the apprentice intern position.

4. **LEASE APPROVAL FOR WORTHINGTON PALLET OF CITY PROPERTY**

Worthington Pallet has expressed an interest in extending the lease with the City for the west end of the property that was formally the Campbell's soup site. Included as *Exhibit 1* is a revised lease agreement that provides a monthly rent of \$1,650, payment of property taxes by the lessee, requirements that lessee insure the buildings, the lessee is responsible to make necessary maintenance repairs to the building and includes a provision that allows them to make modifications to the building by installing two overhead doors. These improvements become the property of the City following the one year term of the lease. Should the City terminate the lease prior to the expiration of the one year term we would be responsible for a pro-rated share of the \$20,000 improvement.

Upon review of the previous lease agreement it was discovered that the previous taxes for the property have not been paid. The City did not invoice Worthington Pallet for the taxes incurred due to the property being under a commercial lease arrangement. The total in taxes

paid by the City from the inception of the lease in 2004 is \$22,288. Following inquiry to the City Attorney he has provided the following opinion included as *Exhibit 2* in relation to the options the City should take on seeking payment of the taxes. Approval of the lease would be contingent on a settlement of the past taxes.

**Proposed motion:** Council action is requested to approve the lease and authorize the Mayor to sign the agreement and the Clerk to attest the agreement as presented in *Exhibit 1*.

5. **REQUEST FOR CLOSED MEETING FOR LABOR NEGOTIATIONS STRATEGY**

The current contracts with the LELS 4, LELS 274, and Local 49 expire December 31, 2011 and it is staff's recommendation to begin labor negotiations as soon as possible so as to have new contracts in place by January 1, 2011, and to assist with completing the 2012 budget. MS 13D.03 allows the governing body of a public employer, by majority vote at an open meeting, to identify a need to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals. The proposed date and time for the closed meeting would be 7:00 a.m. on Friday, July 22<sup>nd</sup>, in City Hall Council Chambers.

**Proposed motion:** Move to approve closed meeting for the purpose of labor negotiations strategy as allowed under MS 13D.03, and to set the time, date and location for the closed meeting as 7:00 a.m. on Friday, July 22, 2011, in City Hall Council Chambers.

## LEASE

THIS INDENTURE, made and entered into the day and year hereinafter written by and between The City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as "Lessor"; and Worthington Warehouse & Pallet, Inc., a corporation organized under the laws of the State of Minnesota, hereinafter referred to as "Lessee", witnesseth:

1. Lessor is the owner of certain premises located in the City of Worthington, Nobles County, Minnesota, described as follows:

**PARCEL NOS. 31-0004-000 THROUGH 31-0015-000, INCLUSIVE EXCEPT  
FOR PARCEL NO. 31-0008-000, AS SHOWN ON EXHIBIT 'A' HERETO.**

2. This lease shall be for a period of one (1) year. It shall commence on 12:01 a.m. on July 1, 2011, and shall terminate at 11:59 p.m. on June 30, 2012. Rental rate shall be One Thousand Six Hundred Fifty and No/100 Dollars (\$1,650.00) per month. Rent shall be payable on the first day of the month in advance, and rental payments shall be made to Lessor at Lessor's address set forth below. Lessee shall be responsible for all real estate taxes from and after the date of this lease. Real estate taxes due and payable in any partial year shall be pro-rated. Lessor shall be responsible for the payment of all special assessments. Either party may terminate this lease at any time upon ninety (90) days' written notice to the other party.

3. Lessee agrees that it will carry liability insurance covering its use and occupancy of the premises during the term of this lease. The policy shall name the Lessor as an additional insured. Upon request by Lessor, it is agreed that Lessee will provide Lessor with confirmation as to its liability insurance coverage in an amount of at least Five Hundred Thousand and No/100 Dollars (\$500,000.00).

4. All property on the premises belonging to the Lessee, or in which the Lessee has an interest, shall be at the sole risk of the Lessee. Policies of insurance covering the respective interest of Lessor in the premises and Lessee in its property on the premises shall contain waivers of subrogation each as to the other, and the respective parties hereto agree to notify their respective Insurers as to this provision as to waiver of subrogation rights.

5. As it is the intent of Lessor that it wishes to minimize the use of the premises both as to time and extent for commercial/industrial purposes, the parties understand and agree that this lease is personal to the Lessee and may not be assigned nor may the premises be sublet.

6. Lessee is hereby given the right to erect such usual and customary signs on the outside of the premises as shall comply with the existing ordinances of the City of Worthington, and it is agreed that, upon the termination of this lease, such signs shall be removed and that portion of the premises restored to its present condition, reasonable wear and tear excepted.

7. Lessee is given the right to install the usual and necessary trade fixtures in the conduct of its business from these premises. It is further agreed that any fixtures that may be installed shall be at Lessee's expense and shall be removed by Lessee upon the termination of this lease, and the usual and necessary repairs and restorations be made by Lessee in conjunction with the removal of such fixtures.

8. Lessee shall be responsible for the cost of repair or any and all plumbing, heating, and air conditioning needed upon the leased premises.

9. Lessee covenants and agrees that it will at all times maintain the premises in a neat, clean and respectable condition, and will not make or suffer any waste thereon, and will return these premises to the Lessor in that condition upon termination of the lease. Lessee further agrees that it will promptly pay all utility charges incurred in conjunction with the use of the premises.

10. Lessee shall be responsible for the exterior maintenance of the building, including, but not necessarily limited to, roof repairs, repairs to exterior walls, structural repairs as to the building, and also including repair or replacement of sidewalk. Lessor agrees to generally keep these portions of the building in good condition and proper repair. Interior maintenance of the building shall be the responsibility of the Lessee, and Lessee may decorate the interior of the premises to suit its needs. Lessee shall be responsible for plate glass and other glass breakage as to the windows and doors on these premises if such breakage should occur as the result of any action or negligence of Lessee, his agents, employees, assigns, or customers. This section is intended to make Lessee responsible for general upkeep and repair. Responsibilities for major repairs due to insurable losses are covered in

Section 12 below. Lessee shall also be responsible for snow removal of all exterior sidewalks around premises and shall be responsible for any lawn care.

11. Lessee plans to install two (2) large overhead garage doors in the building which will cost between Fifteen Thousand and No/100 Dollars (\$15,000.00) and Twenty Thousand and No/100 Dollars (\$20,000.00). Lessee is hereby granted permission to install said doors subject to approval by Lessor as to the location of same and subject to a Twenty Thousand and No/100 Dollars (\$20,000.00) cap as to the cost of the doors, including installation. The garage doors will be considered a fixture and will remain with the building and premises upon termination of the lease, and Lessee will have no claim to such doors. Lessee shall, upon completion of the installation, provide proof to Lessor as to the cost of same. Thereafter, if the lease between the parties is terminated by the Lessor prior to July 1, 2012, the City shall reimburse Lessee one-twelfth (1/12th) of the cost of the overhead doors for every month between the date of termination and June 30, 2012. If the termination occurs after June 30, 2012, no reimbursement for the doors shall be owed by the Lessor to Lessee. In addition, no reimbursement shall be made by Lessor to Lessee based upon a cost of more than Twenty Thousand and No/100 Dollars (\$20,000.00).

12. If the Lessee or Lessor fails or defaults in the faithful performance of any of the terms, covenants and conditions of this lease, or if the Lessee does not promptly and fully make any payment of rent in the manner specified in this lease, then either the Lessor or Lessee may forthwith terminate this lease and all rights thereunder as to any of the parties. In the event it is proposed to invoke any right of termination pursuant to this paragraph, either party shall first address to the other a notice of the claimed default, giving to such party ten (10) days from the date of such notice to remedy such claim default. In the event that termination occurs pursuant to this paragraph, Lessor shall not be responsible to reimburse Lessee for the doors as set forth in Paragraph 11 above.

13. The parties acknowledge that there exists across the leased premises and underneath one (1) of the buildings to be used by Lessee, certain drainage infrastructure hereinafter called "lake outfall pipes". The lake outfall pipes have been in existence for more than sixty (60) years and predate the erection of the "blue building" located upon the leased premises. Lessee understands that there is a



certain risk to occupying the building located above the lake outfall pipes, including the risk and the resulting consequences of pipe failures. It is also understood that the City may need to access said pipes for the purposes of maintenance, repair, improvement and/or replacement. Further, that such access might be on an "emergency" basis. The City will give Lessee as much notice as possible if access is needed to said lake outfall pipes. Such notice will, ordinarily, be sixty (60) days; however, in an emergency, such notice may be minimal. The parties agree that Lessee shall bear the cost of any damage done to the building and/or Lessee's property due to problems with the lake outfall pipes. Further, Lessor shall not be responsible for any inconvenience of interruption of Lessee's business if access is needed.

14. Lessor reserves the right of ingress and egress to **31-0001-000 THROUGH 31-0003-000** using the existing driveway located upon the leased premises. Such egress and ingress shall be at reasonable times which generally shall be between the hours of 7:00 a.m. and 6:00 p.m. Lessor also agrees that neither it, nor anyone using such driveway pursuant to Lessor's rights hereunder, shall interfere with Lessee's use of the leased premises by parking vehicles or otherwise blocking Lessee's use and of the driveway.

15. All notices, demands, requests or other instruments required in this lease to be given by one party to the other party shall be sent by certified or registered mail to said party at the address specified below, or to such other address as either party may from time to time specify in writing.

IN TESTIMONY WHEREOF, the parties have hereunto affixed their hands this \_\_\_\_ day of July, 2011.

**Worthington Warehouse & Pallet, Inc.**  
700 2<sup>nd</sup> Avenue  
Worthington, MN 56187

**City of Worthington**  
PO Box 279  
Worthington, MN 56187

By: \_\_\_\_\_  
Its  
  
\_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its Mayor  
  
\_\_\_\_\_  
Its Clerk

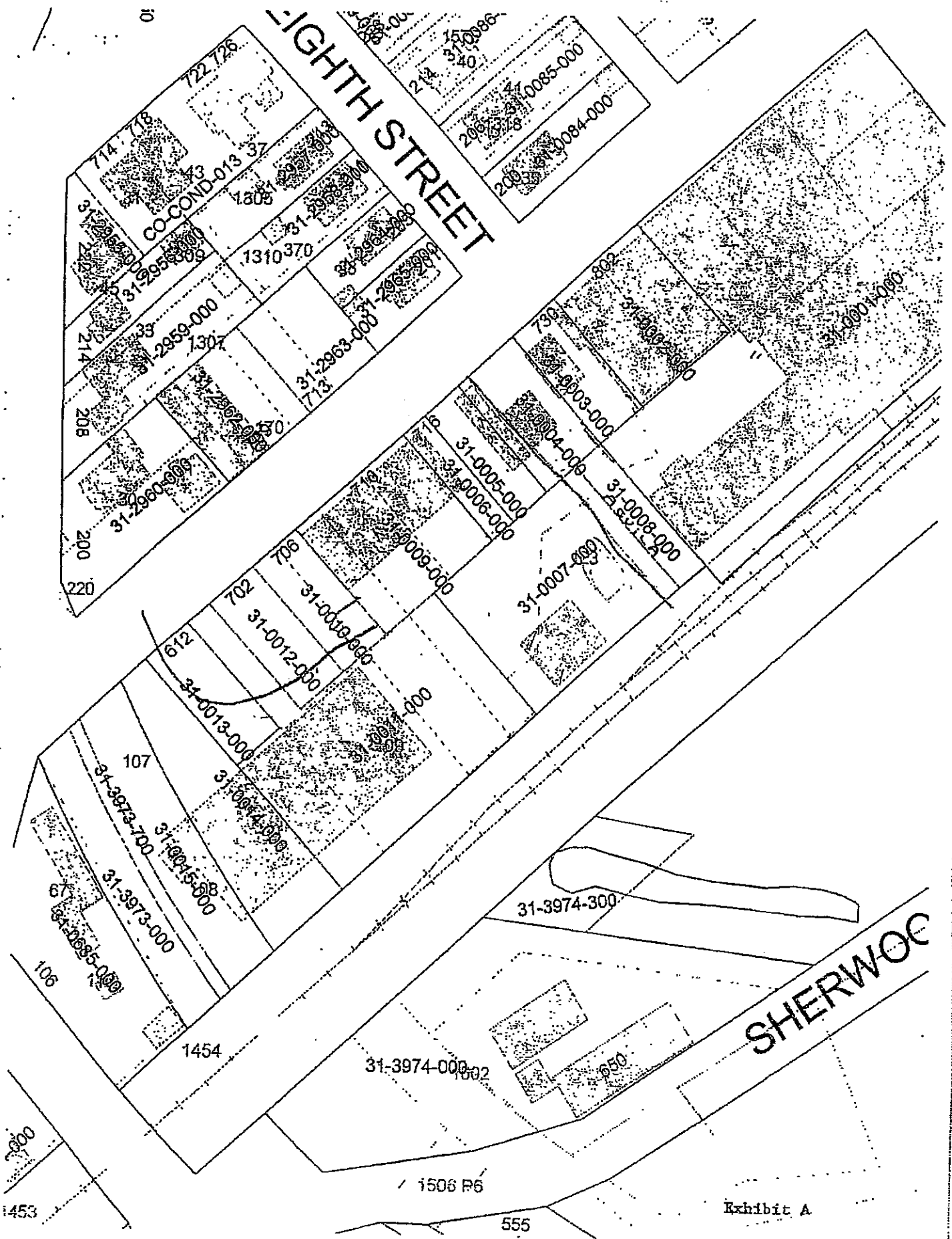
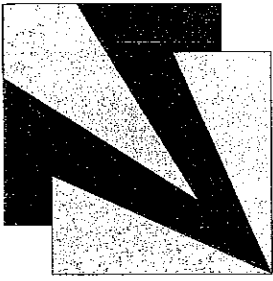


Exhibit 1E

Exhibit A



# Malters, Shepherd & Von Holtum

## Attorneys at Law

727 Oxford Street  
P.O. Box 517  
Worthington, Minnesota 56187-0517  
Tel. (507) 376-4166  
Fax (507) 376-6359  
www.msvlawoffice.com

July 5, 2011

James E. Malters †\*

Mark W. Shepherd

David R. Von Holtum  
(1936-2009)

Gretchen P. Simonich  
Paralegal

Erin Nibbe  
Paralegal

Mr. Craig Clark  
City Administrator  
City of Worthington  
P.O. Box 279  
Worthington, MN 56187-0279

**RE: Worthington Pallet and  
Smith Trucking  
Our File No. 30766**

Dear Craig:

In 2004, the City, as Lessor, and Worthington Pallet, as Lessee, entered into a Lease Agreement for the "blue building" on the former Campbell Soup Company property. The Lease provided that Worthington Pallet would pay to the City the sum of \$1,500.00 per month in rent. Additionally, the Lessee was responsible for the payment of real estate taxes on the property. If the property had not been rented, it would have remained tax-exempt. Because it was rented, taxes were levied.

You advised me that Worthington Pallet has never made payment for any of the real estate taxes due under the Lease. Apparently, the City failed to send a tax bill to the Lessee, and the Lessee failed to inquire about the tax bills.

You have now asked me for my opinion as to whether or not the City's failure to bill the Lessee for the taxes would constitute a bar to recovery by the City. In my opinion, the answer is no. The fact that the City did not send a bill for the taxes to Worthington Pallet is not a legal bar to recovery.

You have also asked for my opinion as to whether or not the City may forgive all or a portion of the obligation owed by the Lessee to the City. In my opinion, the general answer is no. The money owed by Lessee for the real estate taxes is a debt and a public asset. To reduce or forgive such a debt would constitute a gift to the Lessee. The City Council may not make grants or gifts to private parties except in certain situations.

One such situation would be in settlement of a claim. If litigation were to take place or be threatened, it would be possible for the City to make a compromise settlement if the Council were to deem a full recovery to be doubtful. I did give some thought to whether or not another possibility could be to classify the reduction or forgiveness as a direct grant for economic development. The fact that the reduction/forgiveness would be retroactive and not based upon any provable benefit to the City, though, would take that possibility out of the picture.

† Civil Trial Specialist  
Certified by the Minnesota  
State Bar Association  
\* Also admitted in South  
Dakota and Iowa

Malters, Shepherd & Von Holtum

Mr. Craig Clark  
City Administrator  
Page 2  
July 5, 2011

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Even if a settlement were to occur during or in anticipation of litigation, the reduction or forgiveness may constitute a taxable event for the Lessee. If the Council is inclined to consider that option, I would recommend that Lessee seek advice as to the taxability of any debt forgiveness.

If you have additional questions, please let me know.

Yours very truly,



MARK W. SHEPHERD  
Worthington City Attorney

MWS:lj

**PUBLIC SAFETY MEMO**

**DATE: JULY 8, 2011**  
**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CASE ITEM**

**1. CONSIDERATION OF EXECUTION OF A CONTRACT FOR WORK STUDY AGREEMENT BETWEEN THE WORTHINGTON POLICE DEPARTMENT AND MN COMMUNITY AND TECHNICAL COLLEGE**

The Worthington Police Department and MN West Community and Technical College have been in talks for the past year to duplicate the work study program that the City of Willmar has with Ridgewater Community and Technical College.

Council was briefed earlier this year about the program and a status report was given to Council at the Council workshop on June 29, 2011.

The program would give the opportunity for two work study eligible MN West law enforcement students to work as Community Service Officers for the City during the course of their studies at MN West. The program would allow the City to extend the coverage hours of community service by approximately 800-1,000 per year. The City is responsible for twenty-five percent of the wages and MN West is responsible for seventy-five percent of the wages.

Mark Shepherd and MN West have been involved in the contract's drafting and all sides have given their go ahead with the agreement in the iteration seen in *Exhibit 1*.

Staff is requesting Council action authorizing the Public Safety Director to sign the contract, executing the agreement shown in *Exhibit 1*.

**Proposed Motion:** Authorize the execution of the proposed contract between the City and MN West Community and Technical College.

**STATE OF MINNESOTA  
MINNESOTA STATE COLLEGES AND UNIVERSITIES  
MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE**

**MEMORANDUM OF AGREEMENT  
FOR STUDENT TRAINING EXPERIENCE/INTERNSHIP**

This Agreement is made between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community & Technical College, Worthington, Minnesota (“the College/University”) and the City of Worthington (Police Department), Worthington, Minnesota (“the Facility”). This Agreement, and any written changes and additions to it, shall be interpreted according to the Laws of the State of Minnesota.

*The purpose of this Memorandum of Agreement is to outline the terms of the training/internship experience for the student of the College/University and to identify the responsibilities of the College/University and the Facility.*

**A. THE PARTIES UNDERSTAND THAT:**

1. The College/University has a Law Enforcement Program (the “Program”) for qualified students enrolled in the College/University; and
2. The College/University has been given authority to enter into Agreements regarding academic programs; and
3. The Facility has facilities for providing a suitable training experience that meets the educational needs of students enrolled in the Program of the College/University; and
4. It is in the general interest of the Facility to provide a training site where College/University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs; and
5. The College/University and the Facility want to cooperate to furnish a training experience at the Facility for students of the College/University enrolled in the Program.

**B. RESPONSIBILITIES OF EACH PARTY**

1. **The College/University agrees to:**
  - a. make arrangements with the Facility for a training experience at the Facility that will support the student’s occupational goals and meet any applicable Program requirements.

- b. make periodic visits to the Facility's training site to observe the student or receive periodic reports from the Facility and/or the student, and discuss the student's performance and progress with the student and any site supervisor at the Facility, as needed.
  - c. discuss with the Facility any problems or concerns arising from the student's participation.
  - d. notify the Facility in the event the student is no longer enrolled in the Program at the College/University.
  - e. keep any necessary attendance and progress records as set forth in the College/University attendance policy.
  - f. assist in the evaluation of the student's performance in the training experience.
2. **The Facility agrees to:**
- a. cooperate with the College/University in providing a mutually agreeable training experience at the Facility that supports the student's educational and occupational goals.
  - b. consult with the College/University about any difficulties arising at the Facility's training site that may affect the student's participation.
  - c. assist in the evaluation of the student's performance and provide time for consultation with the College/University concerning the student, as needed.
  - d. sign the weekly work report to verify the student's attendance.

3. **LIABILITY**

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The College/University's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.732 et seq., and other applicable law. The student is considered an employee of the College/University. The student is NOT considered an employee of the Facility.

4. **TERM OF AGREEMENT**

This Agreement is in effect from, \_\_\_\_\_ 20 \_\_\_\_\_ or when fully executed, and shall remain in effect until \_\_\_\_\_ 20 \_\_\_\_\_. This Agreement may be terminated by giving at least seven (7) days' advance oral notice to the other parties, with a follow up letter confirming termination delivered to the other party on or before the actual termination date.

5. **FINANCIAL CONSIDERATION**

- a. The College/University and the Facility each agree to bear their own costs associated with this Agreement and that no payment is required by either College/University or the Facility to the other party.

The College/University agrees to verify that the student meets the qualifications responsible for a work study assignment and that 75% of the \$9.00 rate of pay be covered by those eligible funds.

- b. The Facility is not required to reimburse the College/University faculty, but agrees to reimburse the College/University for 25% of the students \$9.00 per hour rate of pay as per the financial aid qualification for the student.

6. **CHANGES OR ADDITIONS TO THE AGREEMENT**

Any changes or additions to this Agreement must be in writing and signed by authorized representatives of each party.

7. **ASSIGNMENT**

Neither the College/University nor the Facility shall assign or transfer any rights or obligations under this Agreement without first obtaining the written consent of the other party.

8. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Facility agrees that in fulfilling the duties of this Agreement, the Facility is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. Chapter 12101, et seq., and any regulations promulgated to the Act. The College/University IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

9. **MINNESOTA GOVERNMENT DATA PRACTICES ACT**

The State of Minnesota has laws (the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 [“the Act”]) that classify the College/University’s written and electronic information as public, private or confidential. Except as otherwise provided in law or College/University policy, data on students is private and may not be shared with any other party. If the Facility receives a request from a third party for any data provided to the Facility by the College/University, the Facility agrees to immediately notify the College/University. The College/University will give the FACILITY instructions concerning the release of the data to the requesting party before the data is released and the Facility agrees to follow those instructions.

10. **STUDENT TRAINING EXPERIENCE/INTERNSHIP AGREEMENT**

The student assigned to a training experience/internship at the Facility shall be required to sign a Student Training Experience/Internship Agreement (see Attachment A attached to this Agreement and made part of it) before the student begins the training experience/internship at the Facility.

11. **NON-DISCRIMINATION**

The Facility recognizes that it is the policy of the College/University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals, regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran’s status, marital status,



age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The Facility agrees to adhere to this policy in implementing this Agreement.

*In signing this Memorandum of Agreement, we agree to work together to assist the student in learning and/or applying the tasks and skills identified. We understand that the Individualized Training Plan for the student can be modified or dissolved at any time upon the mutual agreement of the Facility and College/University.*

**FACILITY**

**Minnesota State Colleges and Universities  
Minnesota West Community and Technical  
College**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Authorized Facility Representative

Dean: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AS TO FORM AND EXECUTION**

\_\_\_\_\_  
By: (authorized College/University signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A**  
**STUDENT TRAINING EXPERIENCE/INTERNSHIP AGREEMENT**

**Name of College/University:** \_\_\_\_\_

**Name of College/University Program ("the Program"):** \_\_\_\_\_

**Type of Training Experience/Internship:** \_\_\_\_\_

**Dates of Training/Internship:** \_\_\_\_\_

**Student's Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Average number of hours to be worked by the Student each week:** \_\_\_\_\_

**Facility Name and Address:** \_\_\_\_\_

**Location Where Training will Occur (if different from Facility's Address above):**

\_\_\_\_\_  
**Facility Representative's Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Activities/Job tasks and skills the Student will learn:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tools and Equipment the Student will use:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STUDENT RESPONSIBILITIES**

In exchange for the opportunity to participate in the training experience/ internship at the Facility, the Student agrees to:

1. Keep regular attendance and be on time, both at school and at the Facility's training site. The Student will promptly notify the Facility's training site if unable to report. The Student's placement will automatically terminate if the Student terminates his/her enrollment in the Program or is no longer enrolled as a student at the College/University.
2. Demonstrate honesty, punctuality, courtesy, a cooperative attitude, desirable health and grooming habits, desirable/required dress and a willingness to learn; and
3. Furnish the coordinating College/University instructor with all necessary information and complete all necessary reports requested by the instructor. Submitting falsified reports is cause for immediate expulsion from the Program; and
4. Conform to all rules, regulations, and policies including health, safety, and work environment of the Facility, follow all instructions given by the Facility and always conduct myself in a safe manner; and

5. Consult with the College/University instructor/lab assistant about any difficulties arising at the Facility's training site; and
6. Be present at the Facility's training site on the dates and for the number of hours agreed upon; and
7. Not terminate his/her participation in the training experience at the Facility without first consulting with the College/University's instructor/lab assistant.

The Student also understands and agrees that:

- a. for liability purposes the student is considered an employee of the College/University only for the duration of this agreement.
- b. placement and participation in this training experience is not employment with the Facility;

The Student also understands that the Facility does not promise or guarantee any future employment for the student.

The Student understands that he/she is responsible for providing his or her own health insurance and for any and all medical expenses incurred by him/her related to any injury, loss or illness sustained by him/her while participating in the training experience at the Facility.

Student's Signature: \_\_\_\_\_

Student's Name (please print): \_\_\_\_\_

Date: \_\_\_\_\_

Minnesota West Community and Technical College part of the Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

## ENGINEERING MEMO

**DATE: JULY 7, 2011**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

### CONSENT AGENDA CASE ITEM

#### 1. CHANGE ORDER NO. 5 TO MEMORIAL AUDITORIUM PROJECT

Exhibit 1 includes Proposed Change Order 5 to the Additions and Renovations to Worthington Memorial Auditorium project.

The net change in cost of the change order is an additional \$15,178 or .9% of the original contract amount. The status of the project is provided below. A comparison to the approved budget as well as to original contingency estimate is included.

Budget	\$1,926,480
A/E Fees	\$145,000
Construction Contract	\$1,636,900
Patching Allowance	\$8,500
Permits, advertising, etc.	<u>\$16,000</u>
Budget Balance	\$120,080
Prior Change Orders	(\$5,093)
C.O. #3	\$348
C.O. #4	(\$10,326)
C.O. #5	<u>(\$15,178)</u>
Budget Balance Remaining	\$89,831
Budgeted Contingency	\$85,000
Permits, advertising, etc.	(\$16,000)
Prior Change Orders	(\$5,093)
C.O. #3	\$348
C.O. #4	(\$10,326)
C.O. #5	<u>(\$15,178)</u>
Contingency Available	\$38,751

A brief description of the various items included in the change order is provided below.

1. A second layer of gypsum board (drywall) was needed on the northwesterly wall of the stairs leading to the lower level in order for it match the depth of the wall on the ground level. The drywall was eliminated on the northwesterly wall in the existing office due to

difficulties working around existing piping, etc. The new dry wall in the office was not required by code.

2. The plans did not include enclosure of a duct extending from the mezzanine to the ceiling above the ticket booth. This item calls the construction of the chase.

3. The plans did not include access panels in the ceiling needed per code to allow access to mechanical devices.

4. This item requires replacement of the existing carpet in the basement changing room which was damaged by water. Initially this water was believed to be from inadequate temporary opening protection provided by the contractor. It was later determined that the water was from leakage along an existing wall. See the following item.

5. It was determined necessary to install a sump pump behind the false wall at the bottom of the stairs due to leakage. It was not certain that final grading and roof leader extension would prevent continued water problems.

6. Change Order 3 provided for a variety of changes in lighting units. This change order failed to include one wall sconce. In effect, this correction means that Change Order 3 should have been a \$27 deduct rather than a \$348 deduct.

7. The plans did not provide for communications cabling between the ticket booth and the main office. The communication wiring is necessary for ticket sales, etc.

8. The existing emergency lights at the doors in the existing seating and stage areas were called to be removed for installation of new exits signing but not replaced. The emergency lights are required by code to ensure adequate lighting of exit corridors during power disruption.

9. The back stage door to the addition is a fire door. It was determined that the door would tend to be blocked open due to frequent use of the door. To avoid having the door becoming ineffective, an automatic door hold was installed which releases the door when the fire alarm is activated.

10. The plans did not include the installation of the emergency boiler shut off switch required by code.

11. The plans did not include the installation of roof leader extensions needed to direct water away from the walls near the staff entrance.

12. As stated in the change order this item indicates that additional brick veneer was

required. The complete rear wall needed to be increased by 8" to match the top of the total thickness of the roof structure.

13. A second layer of wall was discovered along the stairs to the lower level during demolition. This layer of wall needed to be removed to allow for construction of the addition.

**Recommendation.** Staff recommends that Council authorize the Mayor to execute the change orders in Exhibit 1.

### CASE ITEMS

#### **2. AUTHORIZE ADVERTISEMENT FOR BIDS FOR APRON A RECONSTRUCTION PROJECT**

The 2011 airport budget includes \$559,233 for reconstruction of the southerly portion of Apron A. The project estimate submitted to the State for consideration in the State's Capital Improvement Program (CIP) is \$534,343. The project as listed in the State's Capital Improvement budget includes \$507,626 of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) funding. The City's budget includes use of \$27,962 in reserves designated for such projects. The reserve balance as of 12/31/2010 was \$166,740.

At its April 25, 2011 meeting, Council approved a professional services agreement with Mead and Hunt to prepare plans and specifications for the project. Plans were to be completed in preparation for potential, but uncertain, funding. Availability of federal funds remains "quite up in the air," however, the FAA's district Program Manager advises that we proceed in obtaining bids in the event adequate program funding is received. FAA funding is administered such that bids are needed before a grant is offered. As with any of the FAA funded projects, bid award would be subject to receipt of the federal grant. It can also be noted that the project will also not be able to proceed until the state shutdown ends because the Minnesota Department of Administration serves as an agent for the City in regard to receipt of the federal funds.

The current project estimate is the \$534,343 included in the State CIP. This budget includes engineering but excludes contingency. The amount included in the airport budget (\$559,233) should be considered the total estimated project including engineering and contingencies. Staff recommends that Council authorize the advertisement for bids to be received on August 8, 2011 and considered at the Council meeting that evening.

*Project Description: The portion of the apron to be reconstructed is the bituminous pavement beginning at near a projection of the south edge of the FBO hangar and*

*continuing through the maintenance building. Reconstruction of this portion of the apron was last completed in 1979. Although the pavement has provided a fair service life, fundamental deficiencies in the existing deep strength pavement seriously limit the effectiveness and durability of maintenance efforts, and precludes rehabilitation. These deficiencies include the absence of subsurface drainage and use of low oil content bituminous mixtures in base courses. Current problems include aircraft pickup of crumbling pavement which is in addition to those issues associated with the use of deteriorating pavement at any location.*

**3. AWARD CONTRACT FOR 2011 BITUMINOUS PAVEMENT OVERLAYS PROJECT**

Staff will have a recommendation on the award of the contract for the Bituminous Pavement Overlays project. Bids for the project are to be received at 2:00 pm on July 11, 2011. The project consists of Schedule 1 - Bituminous Overlays, Schedule 2 - Ehler's Park Boat Ramp, and Schedule 4 - Eight Avenue and Eleventh Street Concrete Pavement Restoration.



# AIA Document G701™ – 2001

## Change Order

<b>PROJECT</b> (Name and address):	<b>CHANGE ORDER NUMBER:</b> 005	<b>OWNER:</b> <input checked="" type="checkbox"/>
Additions and Renovations to Worthington Memorial Auditorium 714 13th Street Worthington, MN 56817	<b>DATE:</b> June 21, 2011	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address):	<b>ARCHITECT'S PROJECT NUMBER:</b> WORTC 106476	<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
The Joseph Company, Inc. 2003 14th Street NE Suite 106 Austin, MN 55912	<b>CONTRACT DATE:</b>	<b>FIELD:</b> <input type="checkbox"/>
	<b>CONTRACT FOR:</b> General Construction	<b>OTHER:</b> <input type="checkbox"/>

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- 1.) Provide a second layer of gypsum board in room #113 and delete gypsum board in room #111 per Change Request #30.  
Total cost of labor and materials: \$982.00
- 2.) Provide gypsum board chase at duct work in ticket booth per Change Request #31.  
Total cost of labor and materials: \$480.43
- 3.) Provide gypsum board ceiling access panels per Change Request #39.  
Total cost of labor and materials: \$605.62
- 4.) Replace carpeting in the dressing room per Change Request #41.  
Total cost of labor and materials: \$2,770.23
- 5.) Provide sump pump and basin per Change Request #42.  
Total cost of labor and materials: \$5,490.00
- 6.) Provide additional wall sconce per Change Request #43.  
Total cost of labor and materials: \$321.00
- 7.) Provide additional conduit to Ticket Booth per Change Request #44.  
Total cost of labor and materials: \$233.01
- 8.) Provide three (3) emergency exit lights per Change Request #45.  
Total cost of labor and materials: \$642.00
- 9.) Provide door hold open on door #112 per Change Request #46.  
Total cost of labor and materials: \$260.71
- 10.) Provide boiler shut off switch per Change Request #48.  
Total cost of labor and materials: \$429.51
- 11.) Provide two (2) downspout extensions per Change Request #49.  
Total cost of labor and materials: \$829.25
- 12.) Provide additional brick veneer per Change Request #7.  
Total cost of labor and materials: \$979.05
- 13.) Saw cut and remove existing concrete wall adjacent to existing stairs per Change Request #14.  
Total cost of labor and materials: \$1,155.00

The original Contract Sum was	\$ 1,636,900.00
The net change by previously authorized Change Orders	\$ 15,071.04
The Contract Sum prior to this Change Order was	\$ 1,651,971.04
The Contract Sum will be increased by this Change Order in the amount of	\$ 15177.81
The new Contract Sum including this Change Order will be	\$ 1,667,148.85

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is Unchanged

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

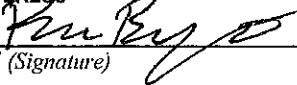


NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SEH, Inc.  
ARCHITECT (Firm name)

Butler Square Building, 100 North 6th  
Street, Suite 710C, Minneapolis, MN  
55403

ADDRESS

  
BY (Signature)

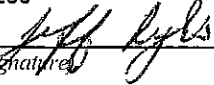
Brian Bergstrom  
(Typed name)

6/23/2011  
DATE

The Josphe Company, Inc.  
CONTRACTOR (Firm name)

2003 14th Street NE, Suite 106,  
Austin, MN 55912

ADDRESS

  
BY (Signature)

Jeff Ryks  
(Typed name)

6/24/11  
DATE

City of Worthington, Minnesota  
OWNER (Firm name)

303 9th Street, P.O. Box 279,  
Worthington, MN 56817

ADDRESS

BY (Signature)

Dwayne Haffield  
(Typed name)

DATE

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: JULY 8, 2011**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. SPECIAL USE PERMIT - 212 W OKABENA STREET**

Mr. Jose Becerra is seeking the approval of a special use permit for property located at 212 West Okabena Street (Exhibit 1). According to the application, Mr. Becerra intends to construct a 210 square foot addition to the existing principal structure - house (Exhibit 1). The Flood Insurance Rate Map completed by the Federal Emergency Management Authority recognizes the subject property as being located within the flood plain boundary. The Flood Plain Management Ordinance allows the construction of buildings within the flood plain subject to flood proofing by fill. Any alternative method of flood proofing must be approved by the City through the special use permit process. Based on the existing conditions, the applicant is seeking to flood proof by structurally designing the addition's foundation for hydrostatic equalization.

The Planning Commission considered the special use permit application at its July 5, 2011, meeting. The Commission believes that the applicant has complied with all of the requirements to construct an addition within the flood plain. Therefore, the Commission unanimously recommended approval of the special use permit with the following conditions:

1. All mechanical/electrical equipment in the attached garage is located at or above 1576.7 feet.
2. The applicant properly utilizes a method as to minimize sediment runoff during construction.

Their recommendation was based on the following considerations:

1. The City's Flood Plain Management Ordinance regulates all development that occurs within the flood plain. The Ordinance recommends all development use the following flood proofing method:  
"Buildings constructed within the flood plain shall be elevated to an elevation 1 foot above the Regulatory Flood Protection Elevation (RFPE). Such elevation must be maintained for 15 feet beyond the proposed building."  
Other methods of flood proofing are permissible but only by the issuance of a special use permit.
2. Since the applicant is proposing to construct an addition to his existing single family dwelling, it is not feasible to flood proof by fill. The addition will be unable to maintain the fill elevation 15 feet out from the addition due to the existing structure and the addition's proximity to property lines.

3. The applicant is proposing to construct a 210 sq.ft. addition to his existing single family dwelling (Exhibit 1). The addition consists of 144 sq.ft. of additional living space and 66 sq.ft. of additional attached garage space. The living space addition will have a floor elevation of 1578.39 feet, which is above the 1576.7 foot minimum elevation required by Ordinance. The garage space will have a floor elevation of 1576.47 feet. An approved flood proofing method allows attached garages to be below the minimum floor elevation provided the elevation of the entrance into the house as well as the placement of mechanical/electrical equipment in the garage are located above the required floor elevation.
4. According to the Flood Plain Ordinance, all alternative flood proofing methods must be certified by a registered professional engineer or architect. The applicant has hired Steve Robinson to structurally design the footing and foundation for the proposed addition for flood proofing purposes. The registered professional engineer's structural plan and report are included as Exhibit 1.
5. As with any development within the flood plain, some of the sediment from the construction site will runoff into near by creeks, ditches, lakes or storm sewers. Staff would recommend that the applicant provide a method to minimize the sediment runoff during construction.

## 2. INTERIM USE PERMIT - JEPPESEN GRAVEL

Jeppesen Gravel is seeking the issuance of an interim use permit for property owned by Shine Brothers Corporation of Minnesota at 520 Hwy 59/60 (Exhibit 2). If approved, the applicant will be allowed to temporarily establish an aggregate yard on the subject property for Minnesota Department of Transportation project S.P. 5305-66 (a.k.a. Hwy 60 project). The legal description of the subject property under consideration is as follows:

Lots 21, 22, 23, 24 and that part of Lot 26, County Auditor's Plat of Buss Outlots, Worthington, described as follows:

That part of Government Lot 3, Section 26, Township 102, Range 40, Nobles County, Minnesota, described as follows:

Commencing at a point on the east line of Township Highway, 33 feet east and 740.54 feet north of the Southwest corner of said Government Lot 3, which is the point of beginning; thence east and parallel to the north line of said Government Lot 3, a distance of 316 feet 10 inches; thence north and parallel to the west line of said Government Lot 3, a distance of 200 feet; thence west and parallel to the north line of said Government Lot 3, a distance of 316 feet 10 inches to a point on the east line of Township Highway; thence south along the east line of Township Highway, a distance of 200 feet to the point of beginning, containing 1.4 acres more or less; all of the above being in County Auditor's Plat of Buss Outlots in the Northeast Quarter (NE 1/4) of Section 26, Northwest Quarter (NW 1/4) of Section 25, Southwest Quarter (SW 1/4) of Section 24, Southeast Quarter (SE 1/4) of Section 23, all in Township 102, Range 40, Nobles County, Minnesota, more particularly described as follows: Nobles County Auditor's Lots A, J, and K of East Okabena Lake Bed and U.S. Government Lots 1, 2, 3, all in Township 102, Range 40, Nobles County, Minnesota.

TOGETHER WITH

That part of Lot 26 of County Auditor's Plat of Buss Outlots of Government Lot 3 in Section 26, Township 102 North, Range 40 West in Nobles County, in the City of Worthington, Minnesota, described as follows:

Commencing at an existing iron stake on the east line of Township Highway, 33 feet east and 740.54 feet north of the Southwest corner of said Government Lot 3, this being the point of beginning; thence North 89 degrees 26 minutes 38 seconds east, parallel with the north line of said Government Lot 3, a distance of 316.65 feet, (deed, east 316 feet 10 inches), to an existing iron stake; thence North 00 degrees 27 minutes 22 seconds west, parallel with the west line of said Government Lot 3, a distance of 196.25 feet, to an iron stake placed with survey cap 23008 at the southwest corner of lot 25, County Auditor's Plat of Buss Outlots; thence North 88 degrees 41 minutes 55 seconds east, along the south line of said lot 25, a distance of 12.87 feet to an iron stake with survey cap 23008; thence South 00 degrees 46 minutes 52 seconds east, a distance of 925.80 feet to an iron stake placed with survey cap 23008; thence North 87 degrees 05 minutes 56 seconds west, parallel with the south line of said Government Lot 3, a distance of 334.90 feet, to an iron stake placed with survey cap 23008; thence North 00 degrees 29 minutes 33 seconds west, parallel with the west line of said Government Lot 3, a distance of 709.18 feet, to the point of beginning. The tract contains 5.55 acres and is subject to the following easements recorded as document numbers 269036, 195403 and 159766.

The Planning Commission considered the interim use permit application at its July 5, 2011, meeting. After holding a public hearing and discussing the property owner's long term intentions for the subject property, the Commission unanimously recommended approval of the interim use permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7am - 7pm.
2. The applicant maintains a dust free operation.
3. The permit expires upon the completion of MnDOT project S.P. 5305-66.
4. The applicant satisfies the City's Storm Water Ordinance requirements.
5. If the Council believes it is warranted, the applicant submits a financial surety in an amount the Council deems appropriate for the removal of the interim use should the applicant fail to do so.

The Commission's recommendation was based on the following considerations:

1. Jeppesen Gravel is proposing to operate an aggregate yard for the Hwy 60 construction project, known as MnDOT project S.P. 5305-66. The company anticipates operating the temporary yard for approximately 6 months once their work commences. Operating hours would be from 7am to 7pm Monday - Friday. The company will be stripping the top soil and laying down a gravel base for the aggregate stockpiles. The yard will be graded as to create two water collection areas that will connect with the existing 10" clay drainage tile line (Exhibit 2).
2. It is anticipated that the proposed use will disturb over 1 acre of land and therefore be subject to the NPDES Storm Water Permitting requirements. If the case, the City's Storm Water Ordinance states that no development permit may be issued until a Storm Water Pollution Prevention Plan and a copy of the application for a NPDES Storm Water Permit for Construction Activities has been submitted to the City. The plan must

include all requirements of the NPDES Storm Water Permit for Construction Activities. Should the use result in the creation of more than 1 acre of impervious surface (includes gravel surfacing) these requirements include installation of permanent sediment control measures (properly designed ponds).

If the proposed use does not involve the disturbance of more than 1 acre it may still be subject to local watershed permitting. The City's Storm Water Ordinance also provides similar requirements in regard to the issuance of development permits for projects subject to watershed permitting. The granting of an interim use permit should be subject to satisfaction of the Storm Water Ordinance requirements.

3. The interim use permit was established to allow for a person with equitable interest in a property to seek approval for temporary use of his/her property in a manner that is not permitted by the Zoning Ordinance or the Comprehensive Plan. Interim use permits are issued on a case by case basis to assure that a proposed use would not carry long term complications for the property and surrounding areas.

According to State Statute and Title XV, Section 155.190 of the City Code, the City must find that find the following in order to consider approval of an interim use permit:

Conforms to all other applicable zoning regulations and meets the standards of a conditional use permit set forth in other sections of the Zoning Ordinance. After reviewing the proposed site plan submitted (Exhibit 2), staff has determined that the proposed improvements would comply with the minimum standards provided the piles and machinery are placed and maintained a minimum of 30 and 10 feet from the front and side property lines, respectively.

Will terminate upon a date or event that can be identified with certainty. According to the applicant's application, the temporary yard would be utilized for the work it has been awarded under Minnesota DOT project S.P. 5305-66. Though the applicant has indicated that their use of the property will last approximately 6 months, there are unknown factors that may cause the applicant's use of the property exceed the estimated work period. To assure that the applicant doesn't have to come back to the City for another permit, Staff would recommend that the length of the interim use permit coincides with the State contract.

Will not impose additional costs on the public if it is necessary for the public to take the property in the future. State Statute allows for the City to require the deposit of a financial surety (bond, letter of credit, escrow, or cash) as a condition to the issuance of an interim use permit to assure that public funds will not be utilized to clean up the site should the applicant or owner fail to do so upon the termination of the interim use of the property.

In this particular case, it is unlikely that the property owner will allow the applicant to walk away from the site without restoring it to its original condition. However, should the Planning Commission or the City Council determine that the community would be

best served by requiring the deposit of a financial surety, it may require such as a condition to the approval of the permit. If required, staff would recommend that the amount of the deposit be significant enough to encourage the applicant to restore the property without City involvement (possibly \$10,000).

The owner agrees to any conditions that the City has deemed appropriate for permission of the interim use. Upon review of the surrounding areas, staff would encourage a condition on hours of operation. There are a few residences across the street from the proposed yard. Furthermore, there are two residential neighborhoods within one half of a mile. The company has indicated their hours of operation will be 7am - 7pm. Staff would recommend that the permitted hours of operation be established as a condition to assure the proposed yard does not affect neighboring residential areas in the evenings and on weekends.

Another condition that needs to be included is dust control. The applicant did not indicate how he intends to control dust while operating on the site. The omission does not relieve the applicant from having to take the proper steps to control dust generated from the site. Having dust control as a condition to the interim use permit will assure that the applicant will properly address this item.

### 3. INTERIM USE PERMIT - SHAFER CONTRACTING

Shafer Contracting Company, Inc., is seeking the issuance of an interim use permit for property owned by I-90 Truck Wash, Inc., located at the southwest corner of the intersection of Kragness Avenue and Okabena Street (Exhibit 3). If approved, the applicant will be allowed to temporarily establish a concrete batch plant for Minnesota Department of Transportation project S.P. 5305-58 (a.k.a. Hwy 60 project). The legal description of the subject property under consideration is as follows:

Lots 1 through 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota

AND

The vacated alley between Lots 1 through 7 and Lots 8, 10, and 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota

AND

The northerly 1/2 of the vacated alley between Block 3 and Lot 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the interim use permit application at its July 5, 2011, meeting. After holding a public hearing and discussing the concerns presented by a neighboring property owner, the Commission unanimously recommended approval of the interim use permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7am - 7pm.
2. The applicant maintains a dust free operation.
3. The applicant shall be required to provide the City a minimum of 72 hour notification of its intent to conduct business on Saturdays.
4. The permit expires upon the completion of MnDOT project S.P. 5305-58.
5. The applicant satisfies the City's Storm Water Ordinance requirements.
6. If the Council believes it is warranted, the applicant submits a financial surety in an amount the Council deems appropriate for the removal of the interim use should the applicant fail to do so.

The Commission's recommendation was based on the following considerations:

1. Shafer Contracting is proposing to operate a portable concrete batch plant for the Hwy 60 construction project, known as MnDOT project S.P. 5305-58. The company anticipates operating the temporary plant for a total of 4 weeks between now and the summer of 2012. Plant operation hours would be from 6:30am to 7:00pm Monday - Friday. The company proposed to conduct make up days on Saturdays, if necessary. A water truck will be on site during the operation for dust control. The company may also use chloride for dust control, if necessary. It will also install silt fencing to control runoff.

A copy of the applicant's site plan and project description are included as Exhibit 3.

2. It is anticipated that the proposed use will disturb over 1 acre of land and therefore be subject to the NPDES Storm Water Permitting requirements. If the case, the City's Storm Water Ordinance states that no development permit may be issued until a Storm Water Pollution Prevention Plan and a copy of the application for a NPDES Storm Water Permit for Construction Activities has been submitted to the City. The plan must include all requirements of the NPDES Storm Water Permit for Construction Activities. Should the use result in the creation of more than 1 acre of impervious surface (includes gravel surfacing) these requirements include installation of permanent sediment control measures (properly designed ponds).

If the proposed use does not involve the disturbance of more than 1 acre it may still be subject to local watershed permitting. The City's Storm Water Ordinance also provides similar requirements in regard to the issuance of development permits for projects subject to watershed permitting. The granting of an interim use permit should be subject to satisfaction of the Storm Water Ordinance requirements.

3. The interim use permit was established to allow for a person with equitable interest in a property to seek approval for temporary use of his/her property in a manner that is not permitted by the Zoning Ordinance or the Comprehensive Plan. Interim use permits are issued on a case by case basis to assure that a proposed use would not carry long term complications for the property and surrounding areas.

According to State Statute and Title XV, Section 155.190 of the City Code, the City

must find that find the following in order to consider approval of an interim use permit:

Conforms to all other applicable zoning regulations and meets the standards of a conditional use permit set forth in other sections of the Zoning Ordinance. After reviewing the proposed site plan submitted (Exhibit 3), staff has determined that the proposed improvements would comply with the minimum standards provided the piles and machinery are placed and maintained a minimum of 30 and 10 feet from the front and side property lines, respectively.

Will terminate upon a date or event that can be identified with certainty. According to the applicant's application, the temporary plant would be utilized for the work it has been awarded under Minnesota DOT project S.P. 5305-58. Though the applicant has indicated that their use of the property will last 4 weeks, there are unknown factors that may cause the applicant's use of the property exceed the estimated 4 weeks. To assure that the applicant doesn't have to come back to the City for another permit, Staff would recommend that the length of the interim use permit coincides with the State contract.

Will not impose additional costs on the public if it is necessary for the public to take the property in the future. State Statute allows for the City to require the deposit of a financial surety (bond, letter of credit, escrow, or cash) as a condition to the issuance of an interim use permit to assure that public funds will not be utilized to clean up the site should the applicant or owner fail to do so upon the termination of the interim use of the property.

In this particular case, it is unlikely that the property owner will allow the applicant to walk away from the site without restoring it to its original condition. However, should the Planning Commission or the City Council determine that the community would be best served by requiring the deposit of a financial surety, it may require such as a condition to the approval of the permit. If required, staff would recommend that the amount of the deposit be significant enough to encourage the applicant to restore the property without City involvement (possibly \$10,000).

The owner agrees to any conditions that the City has deemed appropriate for permission of the interim use. Upon review of the surrounding areas, staff would encourage a condition on hours of operation. Though there are no residents abutting the subject property, there are three residential neighborhoods within a quarter of a mile. The company has indicated their proposed hours of operation is 6:30am - 7pm Monday - Friday with occasional Saturday work. With other temporary yards in the vicinity, Staff would recommend the plant operations be required to mirror the other interim uses related to the MN Dot project, which is 7am - 7pm. Staff would also suggest that the applicant be required to give 72 hours advanced notice when Saturday operations are to occur.



#### 4. INTERIM USE PERMIT - R & G CONSTRUCTION

R & G Construction Co., is seeking the issuance of an interim use permit for property owned by Chad Jaycox at 215 Kragness Avenue (Exhibit 4). If approved, the applicant will be allowed to temporarily establish an aggregate yard, including crushing, on the subject property for Minnesota Department of Transportation project S.P. 5305-58 (a.k.a. Hwy 60 project). The legal description of the subject property under consideration is as follows:

Block 3, Boote's Addition, City of Worthington, Nobles County, Minnesota

TOGETHER WITH

The southerly 1/2 of the vacated alley between Block 3 and Lot 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the interim use permit application at its July 5, 2011, meeting. After holding a public hearing and discussing the proposed yard, the Commission unanimously recommended approval of the interim use permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7am - 7pm.
2. The applicant maintains a dust free operation.
3. The permit expires upon the completion of MnDOT project S.P. 5305-58.
4. The applicant satisfies the City's Storm Water Ordinance requirements.
5. If the Commission believes it is warranted, the applicant submits a financial surety in an amount the Commission deems appropriate for the removal of the interim use should the applicant fail to do so.

The Commission's recommendation was based on the following considerations:

1. R & G Construction is proposing to temporarily stockpile and crush bituminous, concrete and gravel aggregates for the portion of the Hwy 60 project the company has been awarded (MnDOT Project S.P. 5305-58). The company will be utilizing 100,000 sq.ft. (approximately 200' x 500') of the 464,000 sq.ft. site. According to the application, the crushing operation will last one week, while stockpiling and hauling will last four weeks over the course of the Summer of 2011. R & G is proposing to operate Monday-Friday from 7am - 7pm. The company will have a water truck on site for dust control.

To prevent any erosion off of the site, the topsoil will be stripped and used to form a berm to contain any runoff. Silt fences will also be utilized to prevent runoff.

A copy of the applicant's site plan and project description are included as Exhibit 4

2. It is anticipated that the proposed use will disturb over 1 acre of land and therefore be subject to the NPDES Storm Water Permitting requirements. If the case, the City's Storm Water Ordinance states that no development permit may be issued until a Storm Water Pollution Prevention Plan and a copy of the application for a NPDES Storm Water Permit for Construction Activities has been submitted to the City. The plan must include all requirements of the NPDES Storm Water Permit for Construction Activities. Should the use

result in the creation of more than 1 acre of impervious surface (includes gravel surfacing) these requirements include installation of permanent sediment control measures (properly designed ponds).

If the proposed use does not involve the disturbance of more than 1 acre it may still be subject to local watershed permitting. The City's Storm Water Ordinance also provides similar requirements in regard to the issuance of development permits for projects subject to watershed permitting. The granting of an interim use permit should be subject to satisfaction of the Storm Water Ordinance requirements

3. The interim use permit was established to allow for a person with equitable interest in a property to seek approval for temporary use of his/her property in a manner that is not permitted by the Zoning Ordinance or the Comprehensive Plan. Interim use permits are issued on a case by case basis to assure that a proposed use would not carry long term complications for the property and surrounding areas.

According to State Statute and Title XV, Section 155.190 of the City Code, the City must find that find the following in order to consider approval of an interim use permit:

Conforms to all other applicable zoning regulations and meets the standards of a conditional use permit set forth in other sections of the Zoning Ordinance. After reviewing the proposed site plan submitted (Exhibit 4), staff has determined that the proposed improvements would comply with the minimum standards provided the piles and machinery are placed and maintained a minimum of 30 and 10 feet from the front and side property lines, respectively.

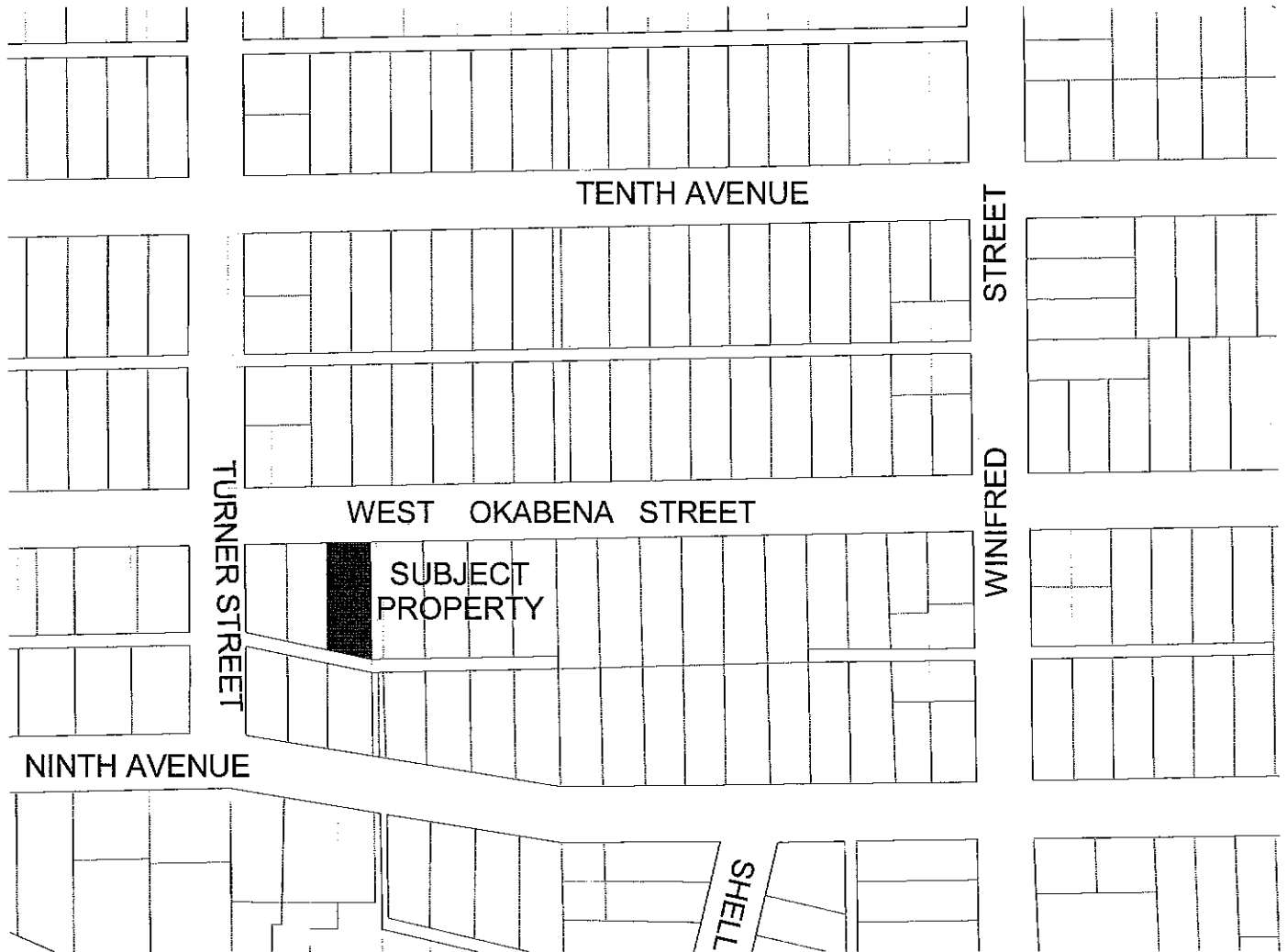
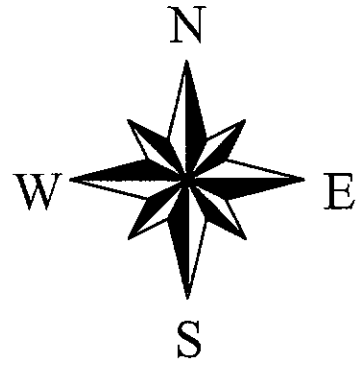
Will terminate upon a date or event that can be identified with certainty. According to the applicant's application, the temporary yard would be utilized for the work it has been awarded under Minnesota DOT project S.P. 5305-58. Though the applicant has indicated that their use of the property will last 4 weeks, there are unknown factors that may cause the applicant's use of the property exceed the estimated 4 weeks. To assure that the applicant doesn't have to come back to the City for another permit, Staff would recommend that the length of the interim use permit coincides with the State contract.

Will not impose additional costs on the public if it is necessary for the public to take the property in the future. State Statute allows for the City to require the deposit of a financial surety (bond, letter of credit, escrow, or cash) as a condition to the issuance of an interim use permit to assure that public funds will not be utilized to clean up the site should the applicant or owner fail to do so upon the termination of the interim use of the property.

In this particular case, it is unlikely that the property owner will allow the applicant to walk away from the site without restoring it to its original condition. However, should the Planning Commission or the City Council determine that the community would be best served by requiring the deposit of a financial surety, it may require such as a condition to the approval of the permit. If required, staff would recommend that the amount of the deposit be significant enough to encourage the applicant to restore the property without City involvement (possibly \$10,000).

The owner agrees to any conditions that the City has deemed appropriate for permission of the interim use. Upon review of the surrounding areas, staff would encourage a condition on hours of operation. Though there are no residents abutting the subject property, there are three residential neighborhoods within a quarter of a mile. The company has indicated their hours of operation will be 7am - 7pm. Staff would recommend that the permitted hours of operation be established as a condition to assure the proposed yard does not affect these properties in the evenings and on weekends.

# 212 WEST OKABENA ST



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.  
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP  
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,  
THE LEGAL DESCRIPTION SHALL GOVERN.

Plot Plan

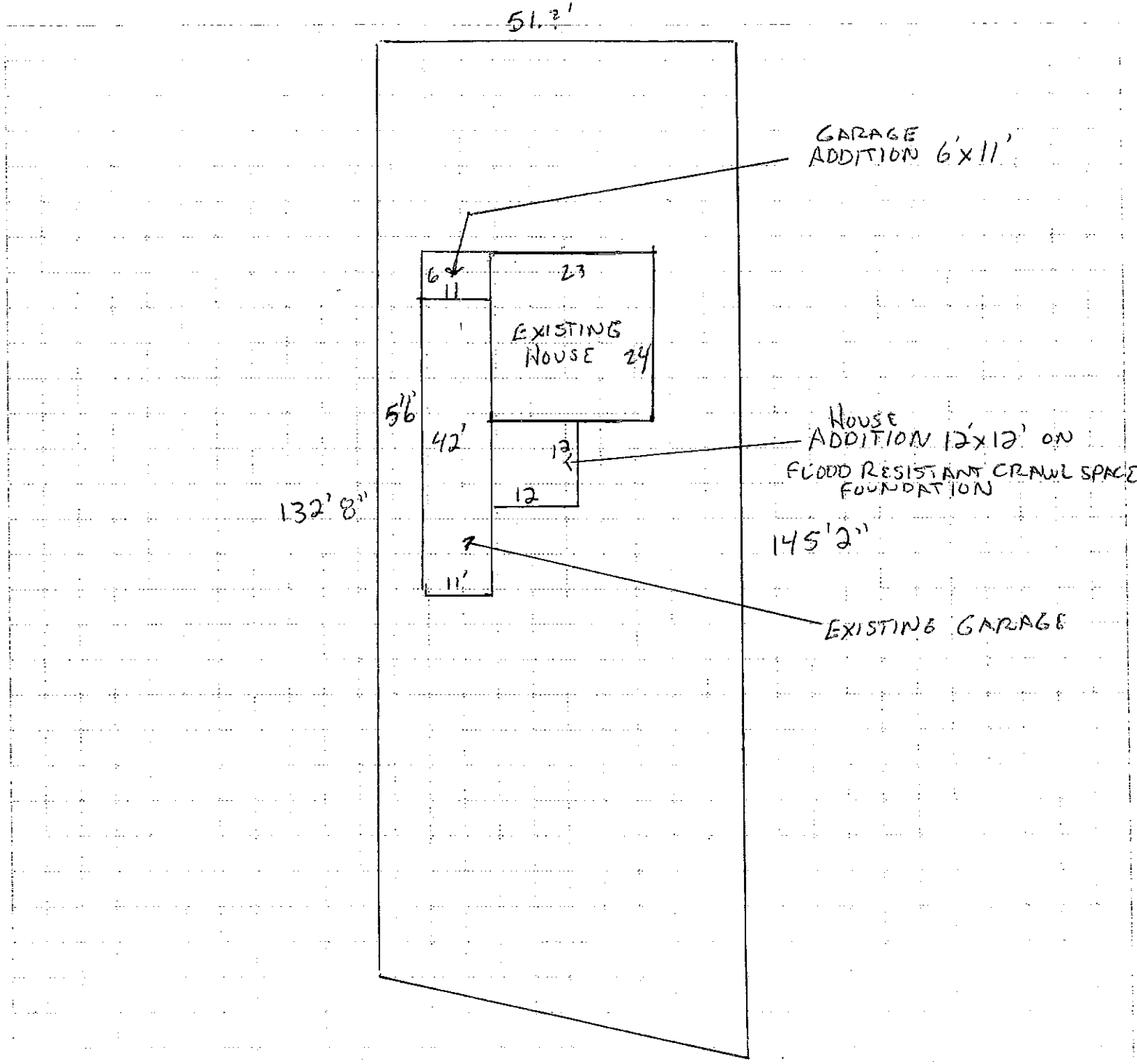
Parcel No. 31-1352-000

Permit No. \_\_\_\_\_

This form need not be used when plat plans drawn to scale of not less than 1" = 20' are filed with the permit application. Each building site must have a separate plot plan. For new buildings, provide the following information in the space below: 1. Location and dimension of proposed construction and existing improvements. 2. Show building site and setback dimensions. 3. Show easements. 4. Show location of survey pins. 5. Specify the use of each building and major portion thereof. 6. Locations and dimensions of all pervious areas.

⊕ Indicate North in Circle

Graph Squares are 5'x 5' or 1" = 20'



I We certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval.

Signature of Contractor or Authorized Agent

Date

Signature of Owner (If Owner Builder)

Date

Signature of Bu

Exhibit 1b

Date

# Foundation Plan

Residential Addition  
212 West Okabena  
Worthington, Minnesota  
May 4, 2011

I hereby certify that this plan, specification,  
or report was prepared by me or under my  
direct supervision and that I am a duly  
Licensed Professional Engineer under the laws  
of the State of Minnesota.

Steven Robinson      5/4/11  
Steven Robinson      Date  
Reg. No. 18923

**CRAWL SPACE VENTILATION**

The under-floor space between the bottom of the floor joists and the earth shall be provided with ventilation openings through foundation walls or exterior walls. The minimum net area of ventilation openings shall not be less than one square foot for each 150 square feet of under-floor space area. One such opening shall be within three feet of each corner of the said building.

The total area of ventilation openings may be reduced to 1/1500 of the under-floor area where the ground surface is treated with an approved vapor retarder materials and the required openings are placed so as to provide cross-ventilation of the space. The installation of operable louvers shall not be prohibited.

Ventilation openings shall be covered for their height and width with approved materials provided that the least dimension of the covering shall not exceed ¼-inch. Refer to Section R408.2 of the International Residential Code for a complete list of approved covering materials.

**ACCESS**

An access opening 18-inches x 24-inches shall be provided to the under-floor space.

**CRAWL SPACE BELOW DESIGN FLOOR ELEVATION**

Crawl spaces that are below the design floor elevations shall be provided with flood openings that meet the following criteria:

1. There shall be a minimum of two openings on different sides of each enclosed area.
2. The total net area of all openings shall be at least one square inch for each square foot of enclosed area.
3. The bottom of each opening shall be one foot or less above the adjacent ground.
4. Openings shall be at least three inches in diameter.
5. Any louvers, screens or other opening covers shall be allow the automatic flow of flood waters into and out of the enclosed area.

## **STRUCTURAL NOTES**

### **General**

1. Notes and details on the structural drawings take precedent over these standard structural notes.
2. All material and workmanship shall conform to the requirements of the following codes, specifications, and design manual (Latest edition unless noted):
  - a. 2006 International Building Code (IBC) with Minnesota Amendments.
  - b. American Concrete Institute (ACI).
  - c. Concrete Reinforcing Steel Institute (CRSI) Manual for Standard Practice (for placing and detailing of all reinforcing).
  - d. American Institute of Steel Construction (AISC).
  - e. American Welding Society (AWS) Standards for Welding as modified by the AISC Specification.
  - f. Steel Joist Institute (SJI).
  - g. Steel Deck Institute (SDI).
  - h. American Iron and Steel Institute (AISI) Cold Formed Steel Design Manual.
  - i. State and Federal Occupational Safety and Health (OSHA) requirements.
3. Refer to specifications for information not covered by these notes.
4. The Contractor shall verify all dimensions, elevations, and site conditions before starting work. The engineer shall be notified immediately, in writing, of any discrepancies.
5. In no case shall dimensions be scaled from plans, sections, or details.
6. Typical details shall be used whenever applicable.
7. All omissions and conflicts between the various elements of the drawings and/or specifications shall be brought to the attention of, and resolved with the engineer before proceeding with any work so involved.
8. The Contractor shall determine the location of utility services in the area to be excavated before beginning excavation.
9. No pipes, ducts, sleeves, chases, etc. shall be placed in slabs or walls, nor shall any structural member be cut for pipes, ducts, etc.
10. Recesses, depressions, dimensions, elevations, openings, equipment supports and details shall be verified by reference to architectural, mechanical and electrical drawings. Openings required but not shown must be placed between structural members.
11. Provide temporary lateral support for all walls where grade varies on the two sides until permanent structural support system is in place. Provide temporary bracing for all building elements and components until the structure is sufficiently complete to provide permanent bracing.

### **Footings and Foundations Design Data**

1. Net allowable soil bearing pressure:  $F_p = 1500$  psf
2. Minimum depth from exterior grade to bottom of footing shall be 42-inches.
3. Protect foundation excavations from frost. Do not place concrete on frozen ground.
4. Foundation excavations shall be kept free of loose material and standing water.
5. Wall footings are continuous poured concrete with continuous reinforcing placed 3-inches clear of bottom and sides.
6. Provide 24 diameter lap at splices and full crossings at corners and intersections.
7. Unless otherwise noted, wall footings are centered under walls and column footings under columns.



8. Both sides of foundation walls shall be backfilled simultaneously so as to prevent overturning or lateral movement of walls.

**Reinforcing Steel**

1. Concrete work shall conform to all requirements of ACI 301 (latest edition) "Specifications for Structural Concrete for Buildings", except as modified by these notes.
2. Bar reinforcement shall be ASTM A615, Grade 60.
3. Welded wire fabric shall meet ASTM A185.
4. All reinforcing steel, anchor bolts, dowels and inserts shall be secured in position with wire positioners before placing concrete or grout.
5. Dowels between footing and walls shall be the same grade, size, and spacing as vertical wall reinforcing.
6. Reinforcing steel shall be provided with the following amounts of cover for cast-in-place concrete:
  - a. Concrete placed against earth: 3-inches
  - b. Concrete surface (formed):
    - i. #6 through #18 bars: 2-inches
    - ii. #5 bars and smaller: 1-1/2-inches
    - iii. Stirrups and ties: 1-1/2-inches

**Reinforced Concrete**

1. Concrete shall have a minimum 28 day compressive strength ( $f'c$ ), maximum water=cement ratio and maximum slump as follows:

	<b>F'c (psi)</b>	<b>W/C</b>	<b>Slump</b>
Footings	4,000	0.58	5"
Interior slabs on grade	4,000	0.50	4"
Piers, Structural Slabs, walls	4,000	0.50	4"

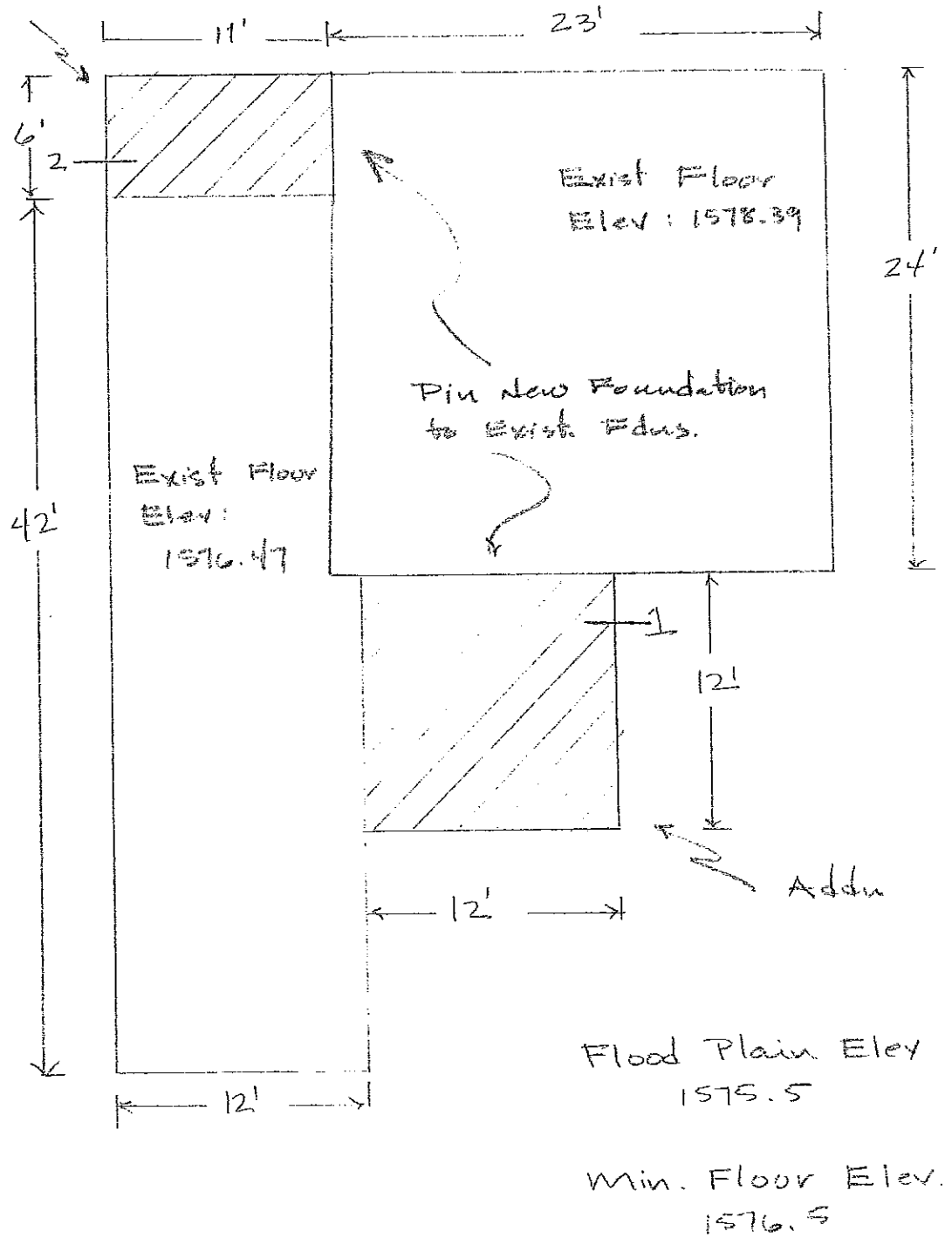
**Anchor Bolts**

1. Size, number, and placement as shown on the building plan. Minimum embedment of 8-inches.



Project: 212 West Okabenas  
Subject: \_\_\_\_\_  
Date: \_\_\_\_\_ By: \_\_\_\_\_ SEH #: \_\_\_\_\_  
Checked by: \_\_\_\_\_ Date: \_\_\_\_\_ Office: \_\_\_\_\_ File #: \_\_\_\_\_  
Sheet No: \_\_\_\_\_ Of: \_\_\_\_\_

Garage Addn





Project: 212 West Okabenas  
Subject: Crawl Space Access Foundation  
Date: \_\_\_\_\_ By: \_\_\_\_\_ SEH #: \_\_\_\_\_  
Checked by: \_\_\_\_\_ Date: \_\_\_\_\_ Office: \_\_\_\_\_ File #: \_\_\_\_\_  
Sheet No: \_\_\_\_\_ Of: \_\_\_\_\_

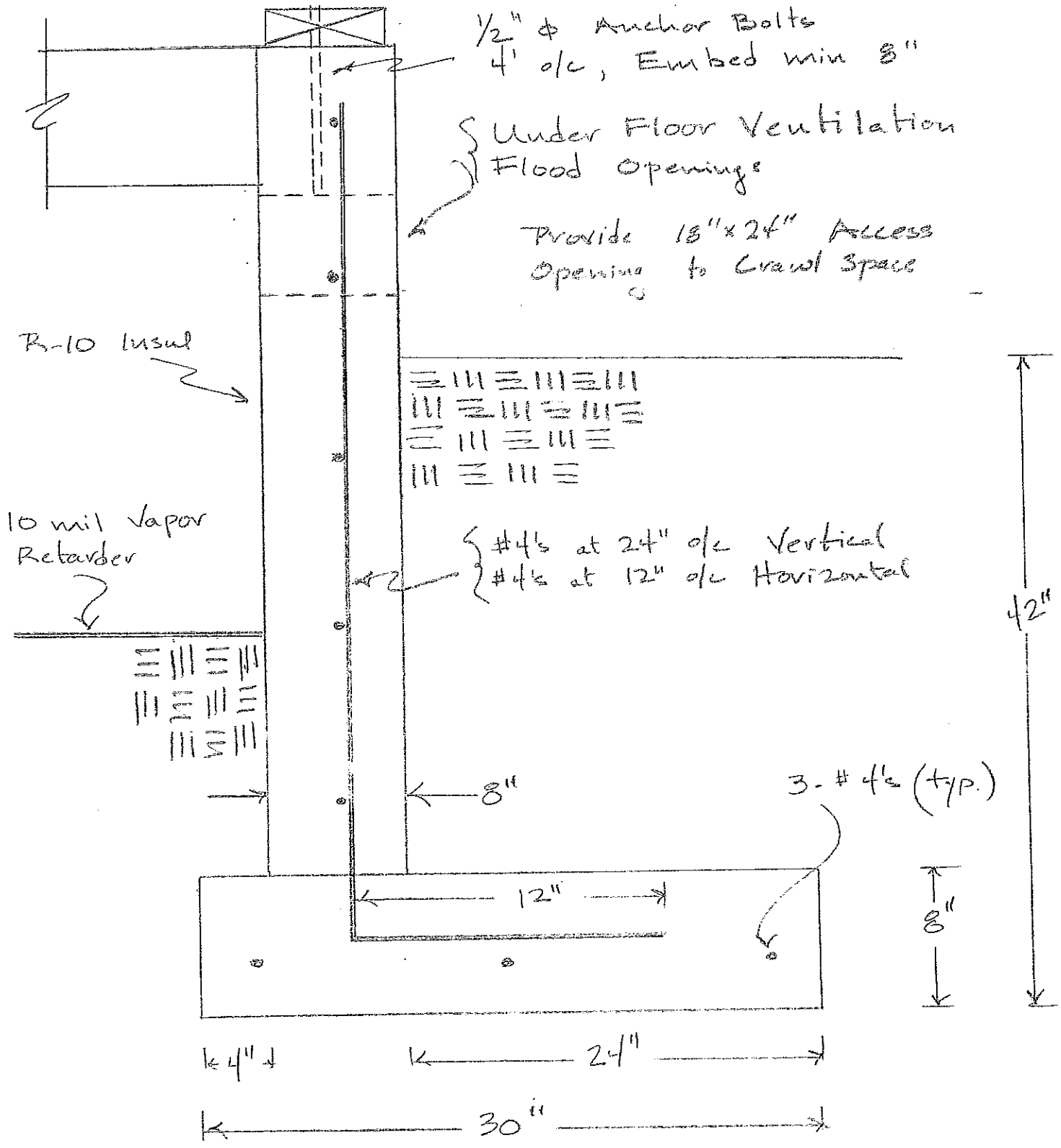
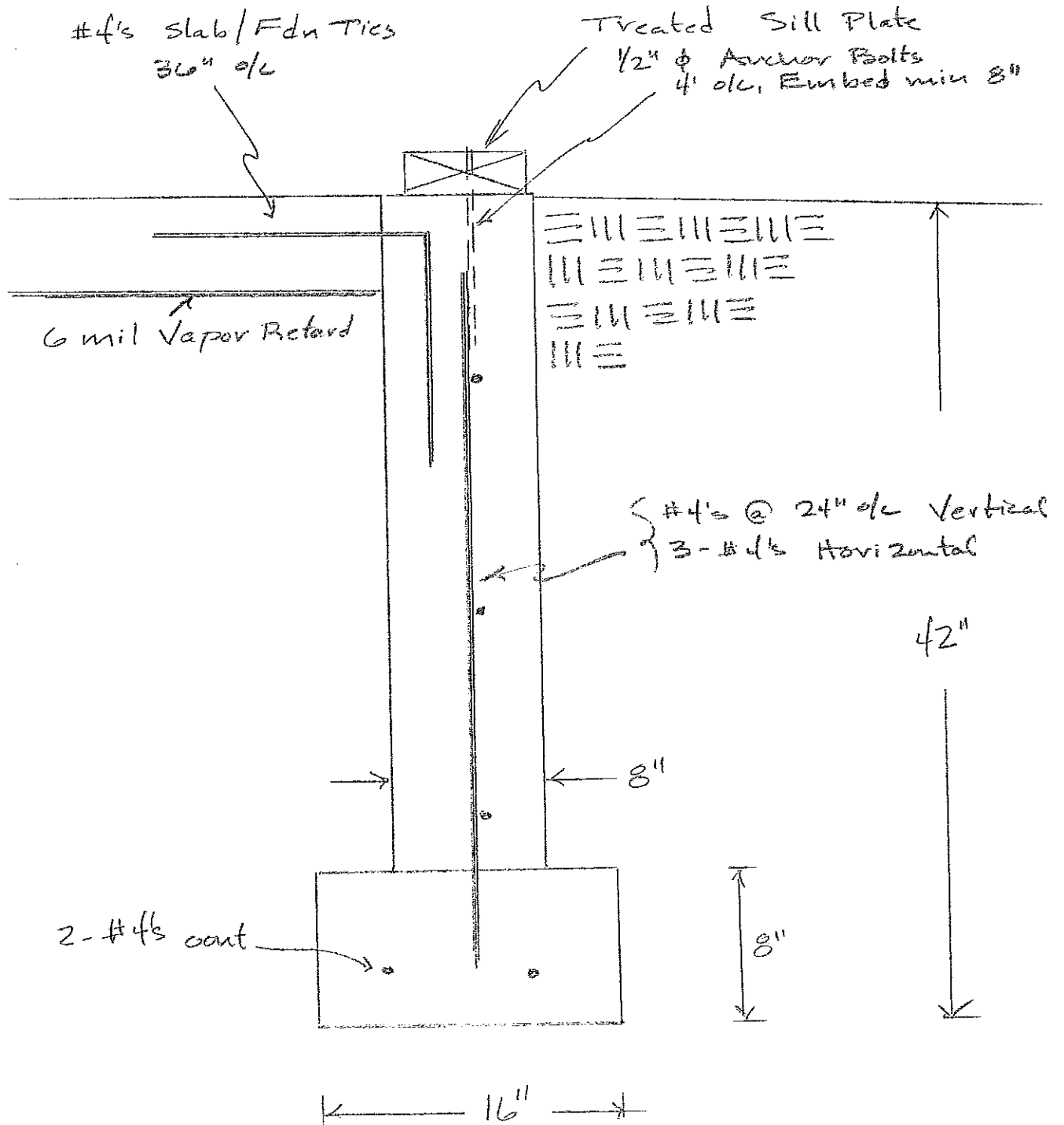


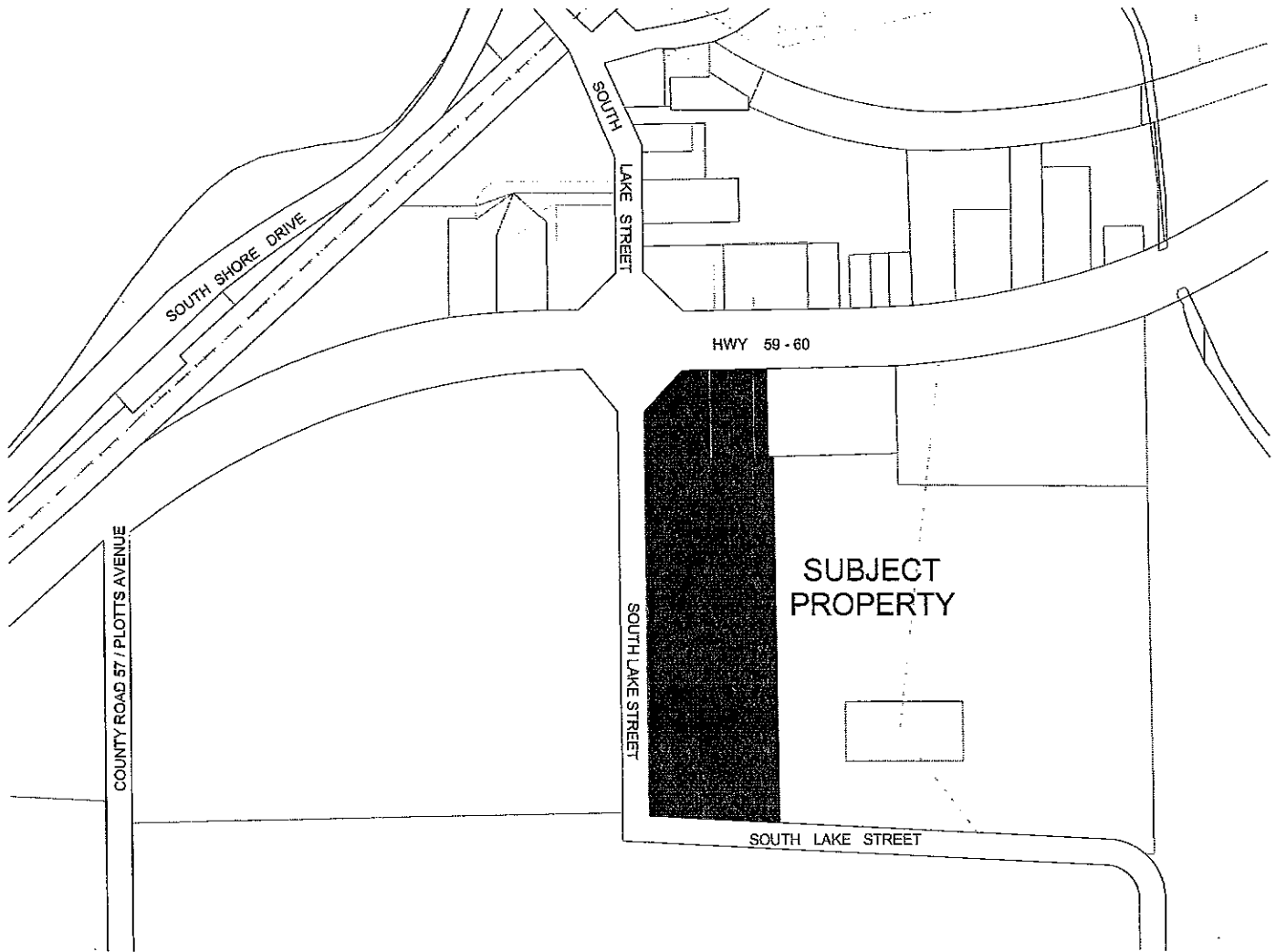
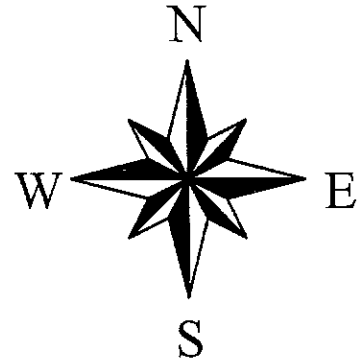
Exhibit 1h



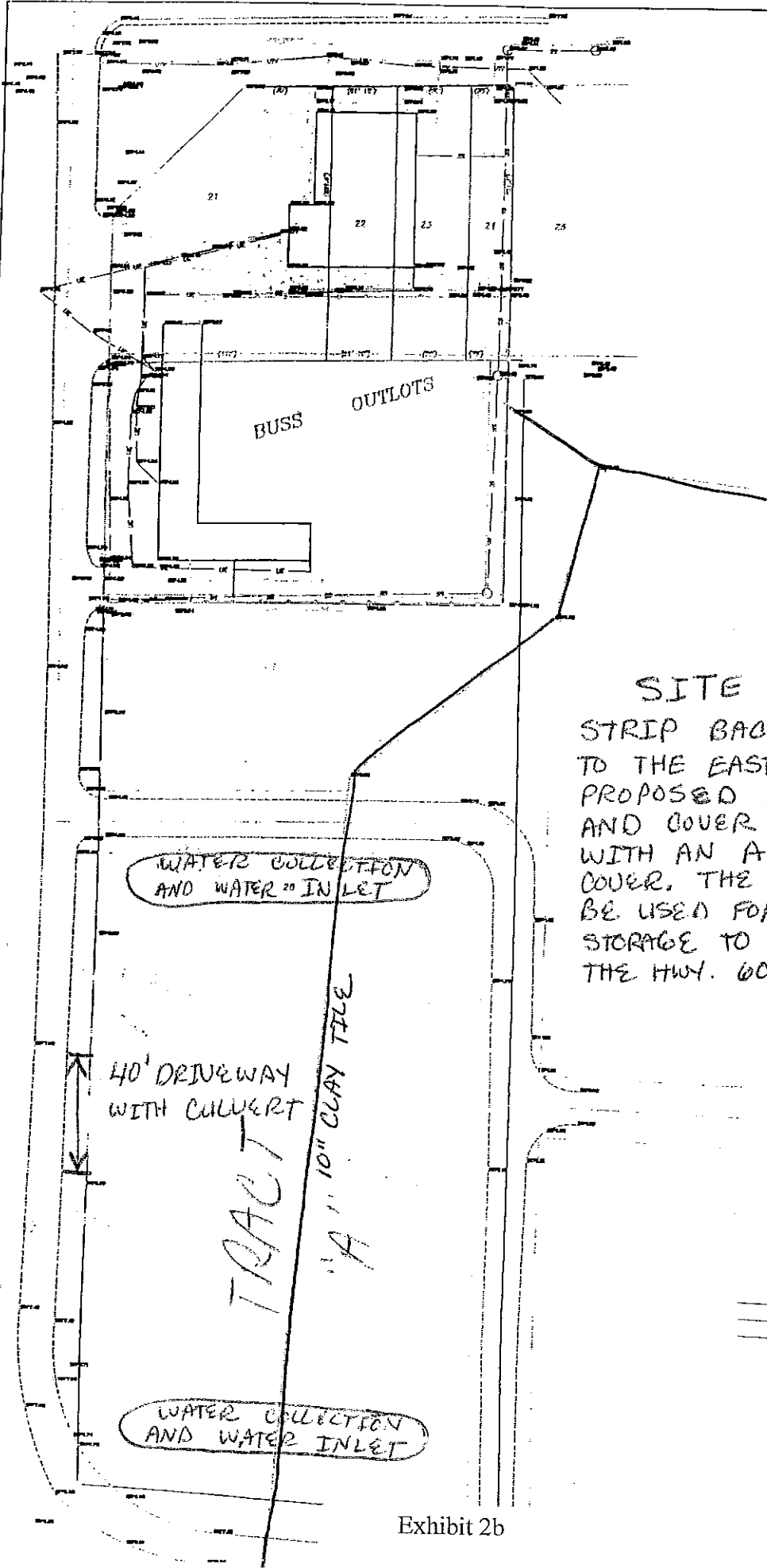
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Subject: Garage Addition Foundation  
Date: \_\_\_\_\_ By: \_\_\_\_\_ SEH #: \_\_\_\_\_  
Checked by: \_\_\_\_\_ Date: \_\_\_\_\_ Office: \_\_\_\_\_ File #: \_\_\_\_\_  
Sheet No: \_\_\_\_\_ Of: \_\_\_\_\_



# 520 HWY 59/60



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.  
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP  
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,  
THE LEGAL DESCRIPTION SHALL GOVERN.



SITE PLAN  
 STRIP BACK BLACK SOIL  
 TO THE EAST SIDE OF  
 PROPOSED LAY DOWN YARD  
 AND COVER SURFACE  
 WITH AN AGGREGATE  
 COVER. THE SITE WILL  
 BE USED FOR GRAVEL/AGGREGATE  
 STORAGE TO BE USED ON  
 THE HWY. 60 PROJECT

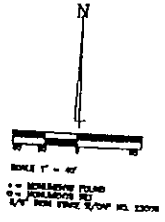
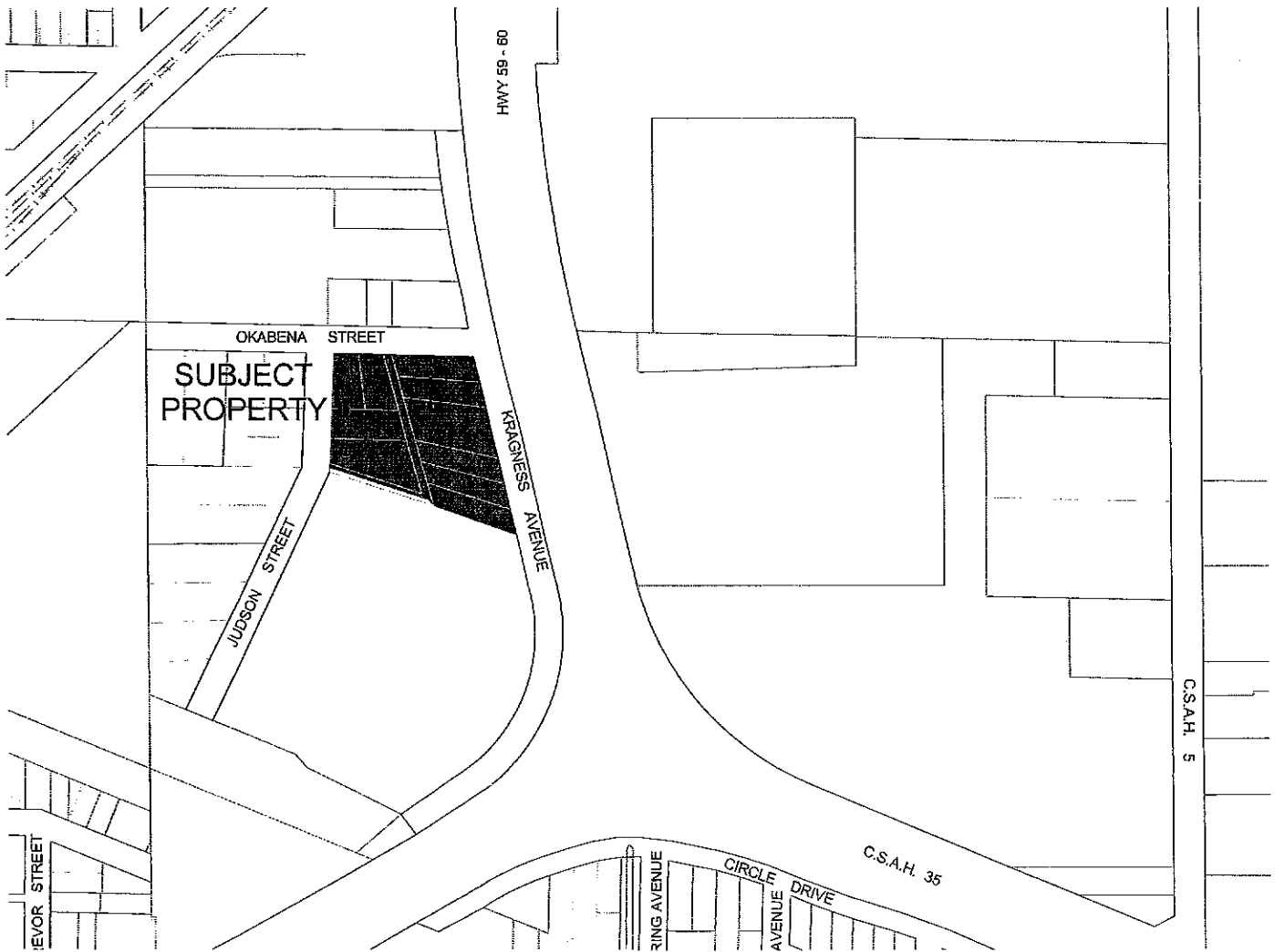
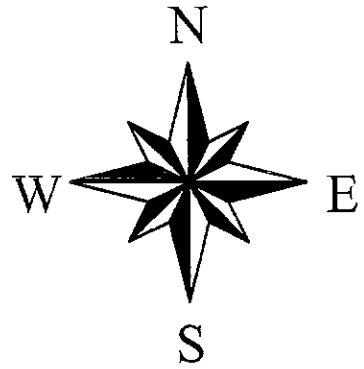


Exhibit 2b

ZIESKE LAND SURVEYING, INC.  
 Perry Zieske R.L.S.

# INTERIM USE PERMIT SHAFER CONTRACTING COMPANY



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IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP  
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,  
THE LEGAL DESCRIPTION SHALL GOVERN.

# *Shafer Contracting Co., Inc.*

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## Concrete Batch Plant Site Plan

The proposed site will be used for the operation of a portable concrete batch plant for the construction of MN/DOT project SP 5305-58 TH 60.

We anticipate the plant operating a total of 4 weeks over the course of the project including fall 2011 and summer 2012. Our normal operating hours are 6:30 am to 7:00 pm Monday-Friday. Saturday will be used as a make-up day if a rain event occurs during the week. Hours of operation are flexible.

We will stockpile 2 coarse aggregates and 1 fine aggregate (sand) on site which will be incorporated into the concrete mix.

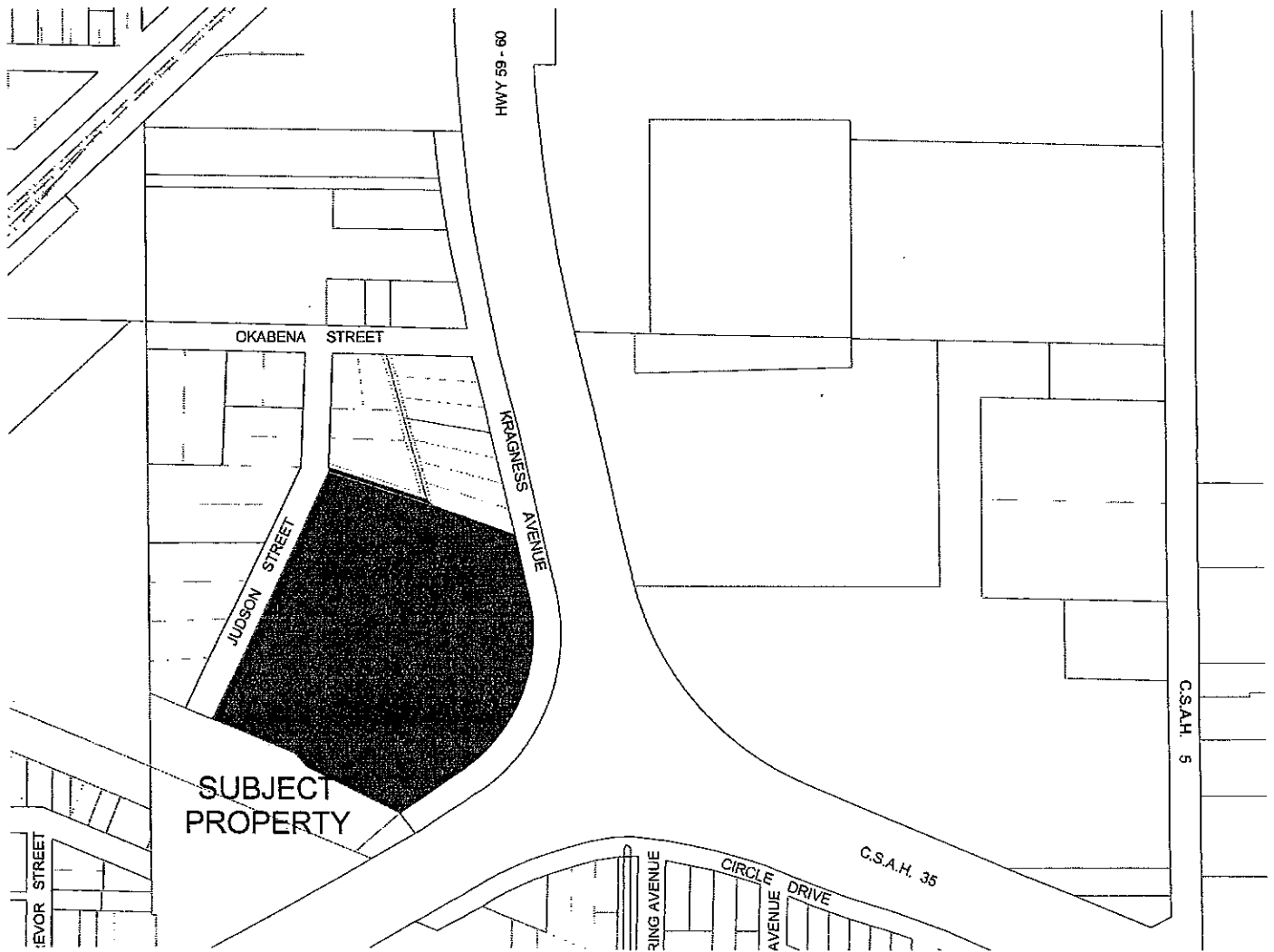
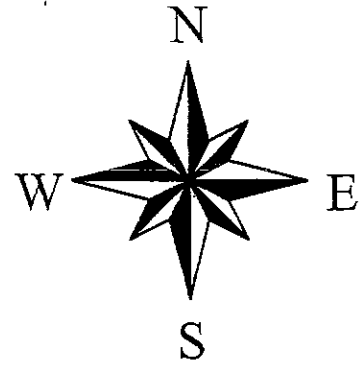
We will have a water truck on site during the batching operation and we may also use chloride, both for dust control.

We will install silt fence on the site as needed to control run-off during rain events. If there are any catch basins on or near the site we will install 'dandy bags' or some other type of catch basin protection device.

Our batch plant operates with a dust collection system for the cementitious materials meeting PCA requirements.



# 215 KRAGNESS AVENUE



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.  
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP  
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,  
THE LEGAL DESCRIPTION SHALL GOVERN.

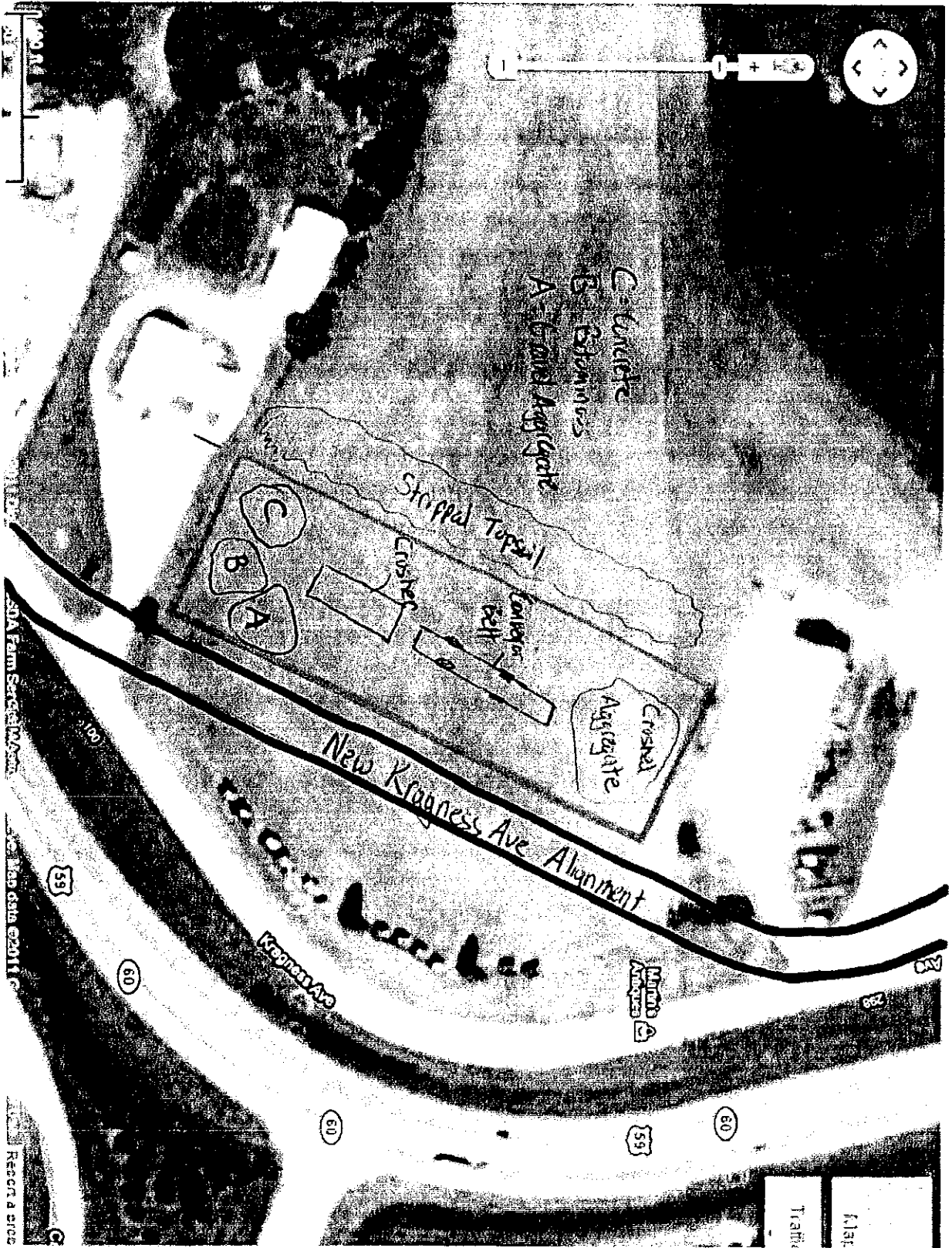


Exhibit 4b



## R and G Construction Co.

2694 Co. Rd. 6  
South Highway 59  
Marshall, MN 56258

Phone 507-537-1473  
Fax 507-537-0513

EQUAL OPPORTUNITY EMPLOYER

### Crushing of Materials Site Plan

The proposed site will be used for the temporary stockpiling and crushing of bituminous, concrete, and gravel aggregates for the construction of MnDOT project Sp 5305-58 TH 60 Phase II. Site will be roughly 500' x 200' in area.

The crushing operation will last a total of 1 week, with stockpiling and hauling out of crushed aggregate lasting a total of up to 4 weeks over the course of summer of 2011.

Operating hours will be roughly from 7 am to 7 pm Monday –Friday.

We will have a water truck on the project if dust issues become a problem.

To prevent any erosion off of the site, the topsoil which will be stripped will be used to form a berm and temporarily seeded to contain any runoff. Silt fence will also be used to prevent any runoff.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	6/30/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	120.50
	6/30/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	120.50
	6/30/11	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	<u>121.43</u>
				TOTAL:	362.43
ARCTIC ICE INC	6/30/11	ICE	RECREATION	OLSON PARK CAMPGROUND	40.80
	6/30/11	ICE	LIQUOR	NON-DEPARTMENTAL	122.85
	6/30/11	ICE	LIQUOR	NON-DEPARTMENTAL	<u>69.75</u>
				TOTAL:	233.40
BRADLEY BEHREND	6/30/11	GRAPHICS SQUAD #24	GENERAL FUND	POLICE ADMINISTRATION	<u>377.60</u>
				TOTAL:	377.60
BEVERAGE WHOLESALERS INC	6/30/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>3,096.30</u>
				TOTAL:	3,096.30
BOB & STEVES SHELL	6/30/11	FUEL	GENERAL FUND	FIRE ADMINISTRATION	<u>191.67</u>
				TOTAL:	191.67
BRANDT MICHAEL	6/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>10.00</u>
				TOTAL:	10.00
BUFFALO RIDGE CONCRETE INC	6/30/11	CONCRETE	WATER	M-TRANS MAINS	253.36
	6/30/11	CONCRETE	STORM WATER MANAGE	STORM DRAINAGE	<u>101.34</u>
				TOTAL:	354.70
C&S CHEMICALS INC	6/30/11	4,268 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,314.06
	6/30/11	4,198 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,226.90</u>
				TOTAL:	10,540.96
CENTER SPORTS INC	6/30/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	300.11
	6/30/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	<u>63.91</u>
				TOTAL:	364.02
CHAMBER OF COMMERCE	6/30/11	LODGING TAX-MAY	TOURISM PROMOTION	LODGING TAX/TOURISM	<u>10,971.98</u>
				TOTAL:	10,971.98
CONTINENTAL SAFETY EQUIPMENT INC	6/30/11	HEAD BAGS & BREATHING TUBE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	100.74
	6/30/11	BREATHING TUBE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	<u>34.16</u>
				TOTAL:	134.90
COOPERATIVE ENERGY CO	6/30/11	#1 FUEL	GENERAL FUND	FIRE ADMINISTRATION	120.01
	6/30/11	UNLEADED GAS	WATER	M-TRANS MAINS	<u>20.86</u>
				TOTAL:	140.87
DAILY GLOBE	6/30/11	SAFE & HEALTHY SUMMER AD	GENERAL FUND	FIRE ADMINISTRATION	<u>20.00</u>
				TOTAL:	20.00
DAKOTA GOLF	6/30/11	CONCESSIONS/VENDING 90%	RECREATION	NON-DEPARTMENTAL	53.28
	6/30/11	BEER - 90%	RECREATION	NON-DEPARTMENTAL	<u>5.94</u>
				TOTAL:	59.22
DAKOTA SUPPLY GROUP INC	6/30/11	11-ORION RADIO MODULES	WATER	FA DISTR METERS	<u>1,003.45</u>
				TOTAL:	1,003.45
DEWILD GRANT RECKERT AND ASSOC	6/30/11	PROFESSIONAL FEES-CROSS TO ELECTRIC		FA DISTR POLES TOWERS	11,692.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/30/11	PROFESSIONAL FEES-CROSS TO ELECTRIC		FA DISTR POLES TOWERS	8,932.88
				TOTAL:	20,625.68
ECHO GROUP INC	6/30/11	SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	12.96
	6/30/11	PVC FITTINGS	ELECTRIC	FA DISTR UNDRGRND COND	830.59
				TOTAL:	843.55
EMERGENCY APPARATUS MAINTENANCE INC	6/30/11	ENGINE 2 NFPA PUMP TEST	GENERAL FUND	POLICE ADMINISTRATION	379.19
	6/30/11	ENGINE 1 NFPA PUMP TEST	GENERAL FUND	FIRE ADMINISTRATION	410.68
	6/30/11	ENGINE 5 NFPA PUMP TEST	GENERAL FUND	FIRE ADMINISTRATION	215.89
	6/30/11	LADDER 1 NFPA PUMP TEST	GENERAL FUND	FIRE ADMINISTRATION	1,537.17
	6/30/11	ENGINE 3 NFPA PUMP TEST	GENERAL FUND	FIRE ADMINISTRATION	324.13
				TOTAL:	2,867.06
FASTENAL COMPANY	6/30/11	FILTER PLANT FASTENERS	WATER	M-PURIFY EQUIPMENT	6.85
				TOTAL:	6.85
FERGUSON ENTERPRISES INC #226	6/30/11	PARTS	RECREATION	OLSON PARK CAMPGROUND	298.58
	6/30/11	OLSON RESTROOMS	RECREATION	OLSON PARK CAMPGROUND	297.19
	6/30/11	RETURNED PARTS	RECREATION	OLSON PARK CAMPGROUND	298.58
	6/30/11	PVC	ELECTRIC	M-DISTR UNDERGRND LINE	21.82
				TOTAL:	319.01
FERGUSON WATERWORKS INC	6/30/11	WATER SERVICE LINE SUPPLIE	WATER	O-DIST UNDERGRND LINES	104.88
	6/30/11	WATER SERVICE LINE SUPPLIE	WATER	O-DIST UNDERGRND LINES	56.19
	6/30/11	WATER SERVICE LINE SUPPLIE	WATER	O-DIST UNDERGRND LINES	398.16
	6/30/11	DISTRIBUTION MAIN REPAIR S	WATER	M-TRANS MAINS	160.05
	6/30/11	DISTRIBUTION MAIN REPAIR S	WATER	M-TRANS MAINS	790.22
				TOTAL:	1,509.50
FRONTIER COMMUNICATIONS	6/30/11	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	54.56
	6/30/11	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	321.81
	6/30/11	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	174.86
	6/30/11	PHONE SERVICE	GENERAL FUND	ACCOUNTING	65.00
	6/30/11	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	244.16
	6/30/11	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	116.25
	6/30/11	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	23.41
	6/30/11	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	127.42
	6/30/11	PHONE SERVICE	GENERAL FUND	PAVED STREETS	185.27
	6/30/11	PHONE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	121.62
	6/30/11	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	136.42
	6/30/11	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	77.49
	6/30/11	PHONE SERVICE	RECREATION	PARK AREAS	140.80
	6/30/11	FIRE ALARMS	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	68.40
	6/30/11	PHONE SERVICE	LIQUOR	O-GEN MISC	159.33
	6/30/11	PHONE SERVICE	AIRPORT	O-GEN MISC	81.29
	6/30/11	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	55.75
	6/30/11	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	118.41
	6/30/11	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	22.31
				TOTAL:	2,294.56
GARYS ELECTRIC	6/30/11	INSTALL 49 DRUS	ELECTRIC	FA DISTR METERS	4,990.54
				TOTAL:	4,990.54
GRAHAM TIRE OF WORTHINGTON INC	6/30/11	TIRE REPAIR	RECREATION	PARK AREAS	12.00
	6/30/11	TIRE REPAIR	RECREATION	PARK AREAS	15.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/30/11	TIRE REPAIR	RECREATION	PARK AREAS	17.00
	6/30/11	TIRE REPAIR, TUBE	RECREATION	PARK AREAS	7.91
	6/30/11	TIRE REPAIR, TUBE	RECREATION	PARK AREAS	12.00
	6/30/11	PARTS	RECREATION	PARK AREAS	<u>131.46</u>
				TOTAL:	196.24
HACH COMPANY	6/30/11	NUTRIENT BUFFER SOLUTION	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	242.70
	6/30/11	M-FC MEDIA 10 PKS OF 50/PA	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	652.50
	6/30/11	PHOSPHORUS TNT	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>694.20</u>
				TOTAL:	1,589.40
HAGEN BEVERAGE DISTRIBUTING INC	6/30/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,648.25
	6/30/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>11,356.60</u>
				TOTAL:	14,004.85
HY-VEE INC-61705	6/30/11	MIX	LIQUOR	NON-DEPARTMENTAL	<u>25.00</u>
				TOTAL:	25.00
IDEBS	6/30/11	CREDIT FOR OVERCHARGE	GENERAL FUND	PAVED STREETS	5.00-
	6/30/11	SET-UP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>37.50</u>
				TOTAL:	32.50
J & K WINDOWS	6/30/11	WINDOW CLEANING	LIQUOR	O-GEN MISC	<u>60.00</u>
				TOTAL:	60.00
JACKS UNIFORMS & EQUIPMENT	6/30/11	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	348.64
	6/30/11	UNIFORMS	GENERAL FUND	SECURITY CENTER	42.95
	6/30/11	UNIFORMS	GENERAL FUND	SECURITY CENTER	<u>42.95</u>
				TOTAL:	434.54
JANSSEN ORVILLE	6/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>10.00</u>
				TOTAL:	10.00
LAB SAFETY SUPPLY INC	6/30/11	PHOSPHINE SENSOR	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	<u>363.81</u>
				TOTAL:	363.81
LIEN ELECTRIC INC	6/30/11	INSTALL 32 DRUS	ELECTRIC	FA DISTR METERS	<u>3,529.00</u>
				TOTAL:	3,529.00
LOCATORS & SUPPLIES INC	6/30/11	MARKING FLAGS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	89.64
	6/30/11	MARKING FLAGS	STORM WATER MANAGE	STORM DRAINAGE	<u>89.65</u>
				TOTAL:	179.29
MARCO	6/30/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	37.38
	6/30/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	37.38
	6/30/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	17.54
	6/30/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	<u>17.53</u>
				TOTAL:	109.83
MARSH, KRISTIN	6/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>15.00</u>
				TOTAL:	15.00
MINNESOTA WEST COMM AND TECH COLLEGE	6/30/11	REDMAN TRAINING EQUIPMENT	GENERAL FUND	POLICE ADMINISTRATION	<u>379.97</u>
				TOTAL:	379.97
MISCELLANEOUS V KRAFT JAMES	6/30/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	10.00
MWOA	6/30/11	DUES-TOM JONES 2 YEARS	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00
				TOTAL:	25.00
NPL CONSTRUCTION COMPANY	6/30/11	HWY 60 OUT-TAKE DITCH	ELECTRIC	FA DISTR UNDRGRND COND	7,920.00
	6/30/11	HWY 60 OLD LAKE BED	ELECTRIC	FA DISTR UNDRGRND COND	8,640.00
				TOTAL:	16,560.00
PEPSI COLA BOTTLING CO	6/30/11	MIX	LIQUOR	NON-DEPARTMENTAL	96.75
				TOTAL:	96.75
PUBLIC SAFETY CENTER INC	6/30/11	RESPIRATORY POCKET MASKS,G	GENERAL FUND	FIRE ADMINISTRATION	385.86
				TOTAL:	385.86
RACOM CORP	6/30/11	POTENTIOMETER, SERVICE	GENERAL FUND	FIRE ADMINISTRATION	144.29
	6/30/11	PAGER BATTERY	GENERAL FUND	FIRE ADMINISTRATION	14.96
				TOTAL:	159.25
RDJ SPECIALTIES INC	6/30/11	SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	212.84
				TOTAL:	212.84
RESCO INC	6/30/11	PULLING LUBRICANT FOR 15 K	ELECTRIC	FA DISTR UNDRGRND COND	719.59
				TOTAL:	719.59
ROYAL CHEMICAL INC	6/30/11	HIGH EXPANSION FOAM	GENERAL FUND	FIRE ADMINISTRATION	1,638.42
				TOTAL:	1,638.42
RUNNINGS SUPPLY INC-ACCT#9502440	6/30/11	SERVICE LINE TOOLS	WATER	O-DIST UNDERGRND LINES	102.88
	6/30/11	BATTERIES FOR PLANT	MUNICIPAL WASTEWAT	O-PURIFY MISC	19.63
	6/30/11	COPPER TUBING, PLUG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	15.99
				TOTAL:	138.50
RUNNINGS SUPPLY INC-ACCT#9502485	6/30/11	KEROSENE, DIESEL CAN	GENERAL FUND	FIRE ADMINISTRATION	41.64
	6/30/11	UPS SHIPPING CHARGES	GENERAL FUND	FIRE ADMINISTRATION	6.78
	6/30/11	SUMP PUMP SWITCH	GENERAL FUND	FIRE ADMINISTRATION	35.26
				TOTAL:	83.68
SCHAAP SANITATION INC	6/30/11	MONTHLY GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	35.71
				TOTAL:	35.71
SEW UNIQUE INC	6/30/11	LOGO UNIFORMS	ELECTRIC	O-DISTR MISC	80.16
				TOTAL:	80.16
SIOUX FALLS SCHOOL DISTRICT	6/30/11	2011 EDUCATORS SUMMER SYMP	GENERAL FUND	POLICE ADMINISTRATION	75.00
				TOTAL:	75.00
SR MAILING SOLUTIONS	6/30/11	CASS CERTIFICATION	WATER	ACCTS-RECORDS & COLLEC	11.71
	6/30/11	CASS CERTIFICATION	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	11.71
	6/30/11	CASS CERTIFICATION	ELECTRIC	ACCTS-RECORDS & COLLEC	23.43
				TOTAL:	46.85
STUART C IRBY CO	6/30/11	GLOVE TESTING	ELECTRIC	O-DISTR MISC	145.41
				TOTAL:	145.41
TAARUD GARAGE	6/30/11	FIRE TRUCK #2 OIL CHANGE,	GENERAL FUND	FIRE ADMINISTRATION	544.41

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	544.41
TCIC INC	6/30/11	TRAINING-SCADA SOFTWARE	ELECTRIC	CUSTOMER INSTALL EXPEN	1,200.00
				TOTAL:	1,200.00
UNITED PARCEL SERVICE	6/30/11	SHIPPING CHARGES	GENERAL FUND	FIRE ADMINISTRATION	21.48
	6/30/11	INTERNET SHIPPING CHARGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	17.58
				TOTAL:	39.06
WAL MART BUSINESS	6/30/11	BATTERIES	GENERAL FUND	POLICE ADMINISTRATION	76.97
	6/30/11	GLASS CHALK	GENERAL FUND	POLICE ADMINISTRATION	35.96
	6/30/11	CLEANER, WIPES	GENERAL FUND	SECURITY CENTER	4.86
	6/30/11	CLEANER, WIPES	GENERAL FUND	SECURITY CENTER	4.86
	6/30/11	KLEENEX, CLEANER, WIPES	GENERAL FUND	SECURITY CENTER	6.49
	6/30/11	KLEENEX, CLEANER, WIPES	GENERAL FUND	SECURITY CENTER	6.49
	6/30/11	SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	18.66
	6/30/11	PICTURES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	12.35
	6/30/11	SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	6.87
				TOTAL:	173.51
WORTHINGTON EXCAVATING INC	6/30/11	RUNWAY 17/35 RECONSTRUCTIO	AIRPORT	NON-DEPARTMENTAL	134,977.75
				TOTAL:	134,977.75

===== FUND TOTALS =====

101	GENERAL FUND	9,705.72
202	COMMUNITY CTR/GRANTS	159.50
207	PD TASK FORCE	363.81
229	RECREATION	948.16
231	ECONOMIC DEV AUTHORITY	68.40
601	WATER	2,908.61
602	MUNICIPAL WASTEWATER	12,444.81
604	ELECTRIC	48,784.18
606	STORM WATER MANAGEMENT	190.99
609	LIQUOR	17,634.83
612	AIRPORT	135,059.04
614	MEMORIAL AUDITORIUM	93.25
702	DATA PROCESSING	262.15
882	TOURISM PROMOTION	10,971.98

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 GRAND TOTAL: 239,595.43  
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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN WATER ENTERPRISES ENVMENTAL M	7/08/11	CONTRACT OPERATIONS WWTF J	INDUSTRIAL WASTEWA	O-PURIFY MISC	115,939.32
				TOTAL:	115,939.32
ANDERSON ALIGNMENT SERVICE	7/08/11	VINYL LETTERS	GENERAL FUND	ENGINEERING ADMIN	58.78
	7/08/11	OIL CHANGE, GREASE	GENERAL FUND	PAVED STREETS	24.31
	7/08/11	OIL CHANGE, GREASE	GENERAL FUND	PAVED STREETS	12.39
	7/08/11	OIL CHANGE, GREASE	GENERAL FUND	PAVED STREETS	35.00
	7/08/11	FREON, AIR FILTERS	GENERAL FUND	PAVED STREETS	134.66
	7/08/11	FREON, AIR FILTERS	GENERAL FUND	PAVED STREETS	67.39
	7/08/11	FREON, AIR FILTERS	GENERAL FUND	PAVED STREETS	55.00
	7/08/11	OIL CHANGE, GREASE, BULB	GENERAL FUND	PAVED STREETS	20.84
	7/08/11	OIL CHANGE, GREASE, BULB	GENERAL FUND	PAVED STREETS	8.96
	7/08/11	OIL CHANGE, GREASE, BULB	GENERAL FUND	PAVED STREETS	15.00
	7/08/11	VINYL LETTERS FOR TRUCK	RECREATION	PARK AREAS	58.78
				TOTAL:	491.11
ARCTIC ICE INC	7/08/11	ICE	LIQUOR	NON-DEPARTMENTAL	157.20
	7/08/11	ICE	LIQUOR	NON-DEPARTMENTAL	134.10
				TOTAL:	291.30
ARNOLD MOTOR SUPPLY	7/08/11	OIL	RECREATION	GOLF COURSE-GREEN	7.47
	7/08/11	BEARINGS	RECREATION	GOLF COURSE-GREEN	219.33
	7/08/11	BEARINGS, BATTERY	RECREATION	GOLF COURSE-GREEN	104.43
	7/08/11	CARB CLEANER	RECREATION	GOLF COURSE-GREEN	3.73
	7/08/11	PLUGS	RECREATION	GOLF COURSE-GREEN	2.46
	7/08/11	PLUGS	RECREATION	GOLF COURSE-GREEN	7.38
	7/08/11	RACHET, ADAPTER	RECREATION	GOLF COURSE-GREEN	11.41
				TOTAL:	356.21
BAHRS SMALL ENGINE	7/08/11	CHAIN, CARB KIT, FILTERS,	RECREATION	TREE REMOVAL	93.00
	7/08/11	CHAIN, CARB KIT, FILTERS,	RECREATION	TREE REMOVAL	160.25
	7/08/11	PLUG, CARB KIT, SPROCKET	RECREATION	TREE REMOVAL	86.87
	7/08/11	PLUG, CARB KIT, SPROCKET	RECREATION	TREE REMOVAL	68.00
	7/08/11	BLADES, PLUGS	AIRPORT	O-GEN MISC	70.31
				TOTAL:	478.43
BELLBOY CORP	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,310.28
	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	340.33
	7/08/11	MIX	LIQUOR	NON-DEPARTMENTAL	442.97
	7/08/11	FREIGHT	LIQUOR	O-SOURCE MISC	19.32
				TOTAL:	2,112.90
BERTHOLD ELECTRIC POWER SERVICES	7/08/11	MAINTENANCE ON 7 K-LINE BR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	4,472.84
				TOTAL:	4,472.84
BETZ BLINDS INC	7/08/11	RESTORE BLINDS	GENERAL FUND	GENERAL GOVT BUILDINGS	76.00
				TOTAL:	76.00
BEVERAGE WHOLESALERS INC	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	16,957.85
	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	235.00
	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	10,539.95
				TOTAL:	27,732.80
BORDER STATES ELECTRIC SUPPLY	7/08/11	PAINT	IMPROVEMENT CONST	OVERLAY PROGRAM	14.57
	7/08/11	PAINT	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	14.58
	7/08/11	PAINT	WATER	PROJECT #15	14.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	43.72
BUETOW AND ASSOCIATES INC	7/08/11	ARCHITECTURAL SERVICES-FIR	GENERAL FUND	FIRE ADMINISTRATION	25,370.01
				TOTAL:	25,370.01
CENTER SPORTS INC	7/08/11	CHALK	RECREATION	RECREATION PROGRAMS	255.00
	7/08/11	WHISTLES, BALLS, BASE PLUG	RECREATION	RECREATION PROGRAMS	168.00
	7/08/11	PLAYGROUND BALLS	RECREATION	RECREATION PROGRAMS	6.00
				TOTAL:	429.00
CLARK CRAIG	7/08/11	REIMBURSE	GENERAL FUND	ADMINISTRATION	354.96
	7/08/11	REIMBURSE	GENERAL FUND	PAVED STREETS	105.57
				TOTAL:	460.53
CULLIGAN WATER COND CO	7/08/11	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	54.00
	7/08/11	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	42.00
	7/08/11	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	7/08/11	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	7/08/11	MONTHLY SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	24.00
	7/08/11	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	7/08/11	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	12.00
				TOTAL:	166.00
DANS ELECTRIC INC	7/08/11	REPAIRS	RECREATION	SWIMMING BEACHES	66.03
	7/08/11	REPAIRS	RECREATION	SWIMMING BEACHES	137.50
	7/08/11	GFI TRIPPING	RECREATION	SWIMMING BEACHES	55.00
	7/08/11	WORK ON SUMP PUMP	RECREATION	GOLF COURSE-GREEN	133.84
	7/08/11	POWER SUPPLY FOR MCC-1	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	82.50
	7/08/11	POWER SUPPLY FOR MCC-1	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	306.39
				TOTAL:	781.26
DAVIS TYPEWRITER CO INC	7/08/11	COLORED PAPER	GENERAL FUND	MAYOR AND COUNCIL	16.22
	7/08/11	SUPPLIES	GENERAL FUND	MAYOR AND COUNCIL	45.39
	7/08/11	ENVELOPES, TAGS	GENERAL FUND	CLERK'S OFFICE	17.74
	7/08/11	SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	61.06
	7/08/11	SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	48.19
	7/08/11	BLACK INK CARTRIDGE	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	38.07
	7/08/11	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	88.27
				TOTAL:	314.94
DIAMOND VOGEL PAINT	7/08/11	PAINT	RECREATION	PARK AREAS	37.50
	7/08/11	HARD HAT SPRAY	AIRPORT	O-GEN MISC	8.21
				TOTAL:	45.71
DR PEPPER SNAPPLE GROUP	7/08/11	MIX	LIQUOR	NON-DEPARTMENTAL	69.43
				TOTAL:	69.43
ECHO GROUP INC	7/08/11	BULBS FOR OLSON RR	RECREATION	OLSON PARK CAMPGROUND	82.29
				TOTAL:	82.29
ECOLAB PEST ELIMINATION	7/08/11	PEST ELIMINATION	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	374.06
				TOTAL:	374.06
ENVIRONMENTAL EQUIPMENT & SERVICE INC	7/08/11	ACTUATOR-THROTTLE 2" STROK	STORM WATER MANAGE	STREET CLEANING	331.57
				TOTAL:	331.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FASTENAL COMPANY	7/08/11	DIAMOND BLADE	GENERAL FUND	PAVED STREETS	129.12
	7/08/11	LATEX GLOVES	RECREATION	PARK AREAS	<u>26.66</u>
				TOTAL:	155.78
FERGUSON WATERWORKS INC	7/08/11	TAP SLEEVES	WATER	PROJECT #14	<u>3,872.70</u>
				TOTAL:	3,872.70
FIELDSTONE VINEYARDS INC	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	222.84
	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	<u>123.84</u>
				TOTAL:	346.68
GCC CRMI	7/08/11	CONCRETE	GENERAL FUND	PAVED STREETS	399.71
	7/08/11	CONCRETE	RECREATION	PARK AREAS	1,230.13
	7/08/11	CONCRETE	RECREATION	PARK AREAS	1,147.84
	7/08/11	CONCRETE	RECREATION	PARK AREAS	1,212.76
	7/08/11	CONCRETE	RECREATION	PARK AREAS	1,161.73
	7/08/11	CONCRETE	RECREATION	PARK AREAS	<u>1,407.28</u>
			TOTAL:	6,559.45	
GRAHAM TIRE OF WORTHINGTON INC	7/08/11	OIL CHANGE, FILTER, LUBE	RECREATION	PARK AREAS	19.12
	7/08/11	OIL CHANGE, FILTER, LUBE	RECREATION	PARK AREAS	8.00
	7/08/11	OIL CHANGE, FILTER, LUBE	RECREATION	PARK AREAS	29.80
	7/08/11	OIL CHANGE, FILTER, LUBE	RECREATION	PARK AREAS	<u>8.00</u>
			TOTAL:	64.92	
HACH COMPANY	7/08/11	REPAIR/CLEAN SPECTROPHOTOM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>686.30</u>
				TOTAL:	686.30
HAGEN BEVERAGE DISTRIBUTING INC	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	1,382.85
	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,201.05
	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>12,028.90</u>
			TOTAL:	16,612.80	
HAIN SCOTT	7/08/11	REIMBURSE	WATER	O-SOURCE WELLS & SPRNG	190.33
	7/08/11	REIMBURSE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	34.02
	7/08/11	REIMBURSE	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>204.15</u>
			TOTAL:	428.50	
HANSON RANDY	7/08/11	REDUCER STRIP INSTALLATION	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>324.00</u>
				TOTAL:	324.00
HAWKINS INC	7/08/11	1 TON CHLORINE	WATER	O-PURIFY	688.31
	7/08/11	1 TONE CHLORINE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>688.31</u>
				TOTAL:	1,376.62
I & S GROUP INC	7/08/11	ARCHITECTURAL DESIGN	COMMUNITY CTR/GRAN	COMMUNITY CENTER	<u>1,253.00</u>
				TOTAL:	1,253.00
JAYCOX IMPLEMENT INC	7/08/11	COUPLING	GENERAL FUND	PAVED STREETS	21.60
	7/08/11	FILTER	RECREATION	PARK AREAS	<u>9.84</u>
				TOTAL:	31.44
JERRY'S AUTO SUPPLY	7/08/11	FITTINGS, HOSES	GENERAL FUND	PAVED STREETS	40.43
	7/08/11	PAINT	GENERAL FUND	PAVED STREETS	11.31
	7/08/11	SPARK PLUG	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.24
	7/08/11	FAN, BUTT CONNECTOR	AIRPORT	O-GEN MISC	<u>43.23</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	97.21
JOHNSON BROTHERS LIQUOR CO	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,923.00
	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	3,370.20
				TOTAL:	5,293.20
LAMPERTS YARDS INC-2602004	7/08/11	BRIDGE REPAIR	GENERAL FUND	PAVED STREETS	10.97
	7/08/11	BRIDGE REPAIR	GENERAL FUND	PAVED STREETS	40.87
	7/08/11	STREET REPAIRS	GENERAL FUND	PAVED STREETS	40.61
	7/08/11	STREET CONCRETE WORK	GENERAL FUND	PAVED STREETS	17.88
	7/08/11	STREET CONCRETE WORK	GENERAL FUND	PAVED STREETS	11.17
	7/08/11	STREET CONCRETE WORK	GENERAL FUND	PAVED STREETS	4.70
	7/08/11	STREET CONCRETE WORK	GENERAL FUND	PAVED STREETS	50.22
	7/08/11	MURAL SUPPLIES	RECREATION	PARK AREAS	28.02
	7/08/11	MURAL SUPPLIES	RECREATION	PARK AREAS	44.78
	7/08/11	SOFTBALL DIAMONDS	RECREATION	PARK AREAS	497.61
	7/08/11	MURAL SUPPLIES	RECREATION	PARK AREAS	7.91
	7/08/11	CHERRY POINT PLAYGROUND	RECREATION	PARK AREAS	18.57
	7/08/11	OLSON ATTENDANT DOOR	RECREATION	OLSON PARK CAMPGROUND	3.20
				TOTAL:	776.51
LAW ENFORCEMENT LABOR SERVICES INC #27	7/08/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	168.00
				TOTAL:	168.00
LEAGUE OF MN CITIES	7/08/11	ANNUAL CONFERENCE	GENERAL FUND	ADMINISTRATION	350.00
				TOTAL:	350.00
LOCATORS & SUPPLIES INC	7/08/11	SAFETY VESTS	GENERAL FUND	ENGINEERING ADMIN	53.87
				TOTAL:	53.87
MALTERS SHEPHERD & VON HOLTUM	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,427.77
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	149.50
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	74.75
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	44.85
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	149.50
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	261.63
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	989.54
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	142.03
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	37.38
	7/08/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	418.62
	7/08/11	LEGAL FEES	GENERAL FUND	ECONOMIC DEVELOPMENT	37.38
	7/08/11	LEGAL FEES-TAXI ORDINANCE	GENERAL FUND	POLICE ADMINISTRATION	37.38
	7/08/11	LEGAL FEES (VERASTEGUI)	GENERAL FUND	CODE ENFORCEMENT	29.91
	7/08/11	LEGAL FEES	ELECTRIC	PROFESSIONAL SERVICES	44.85
				TOTAL:	3,845.09
MATHESON TRI-GAS INC	7/08/11	DRILL BIT	RECREATION	PARK AREAS	17.10
	7/08/11	CARBON DIOXIDE	LIQUOR	O-GEN MISC	151.04
				TOTAL:	168.14
MEAD & HUNT INC	7/08/11	PROFESSIONAL FEES	AIRPORT	O-GEN MISC	905.08
	7/08/11	PROFESSIONAL FEES	AIRPORT	PROJECT #3	11,957.46
	7/08/11	PROFESSIONAL FEES	AIRPORT	PROJECT #4	10,167.61
				TOTAL:	23,030.15
MINNESOTA ELEVATOR INC	7/08/11	JULY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	172.01

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	172.01
MINNESOTA MUNICIPAL UTILITIES ASSOC	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	ADMINISTRATION	152.65
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	ENGINEERING ADMIN	279.86
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	ECONOMIC DEVELOPMENT	127.21
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	POLICE ADMINISTRATION	1,577.41
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	FIRE ADMINISTRATION	1,831.83
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	PAVED STREETS	50.88
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	PAVED STREETS	305.30
	7/08/11	3RD QTR OSHA SAFETY SERVIC	GENERAL FUND	CODE ENFORCEMENT	50.88
	7/08/11	3RD QTR OSHA SAFETY SERVIC	RECREATION	GOLF COURSE-CLUBHOUSE	50.88
	7/08/11	3RD QTR OSHA SAFETY SERVIC	RECREATION	GOLF COURSE-GREEN	50.88
	7/08/11	3RD QTR OSHA SAFETY SERVIC	RECREATION	PARK AREAS	203.53
	7/08/11	3RD QTR OSHA SAFETY SERVIC	LIQUOR	O-GEN MISC	152.65
	7/08/11	3RD QTR OSHA SAFETY SERVIC	DATA PROCESSING	DATA PROCESSING	203.53
				TOTAL:	5,037.49
MINNESOTA VALLEY TESTING LABS INC	7/08/11	TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	144.00
	7/08/11	CREDIT FOR TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	144.00
	7/08/11	SALTY DISCHARGE TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	129.60
	7/08/11	CBOD'S RUN FOR PLANT	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	45.00
				TOTAL:	174.60
MISCELLANEOUS V ALM JUDY	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
BERGER ED	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
EHRREICH CHRISTOPHER R	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.99
EHRREICH CHRISTOPHER R	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
EINCK DANIEL	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
EINCK ELIZABETH	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
GHEBRETINSA BEREKET	7/08/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	4.58
GONZALEZ MARIA I	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	16.27
GONZALEZ MARIA I	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
HARBERTS TARA M	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	34.36
HARBERTS TARA M	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
JIMENEZ JUAN JOSE	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	18.56
JIMENEZ JUAN JOSE	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
LUTSON JANET J	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	34.09
LUTSON JANET J	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
MAHLBERG ROLF	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	63.32
MAHLBERG ROLF	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
MALMQUIST NEIL	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
MEYER NICOLE M	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	32.98
MEYER NICOLE M	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.19
MOGCK ARLO	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
MONEGAN REGINALD L	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	77.82
MONEGAN REGINALD L	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.17
SCHWEBACH TODD	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
TATE DOUG	7/08/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
VEGA HUMBERTO	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	22.57
VEGA HUMBERTO	7/08/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
				TOTAL:	403.95
MN CHILD SUPPORT PAYMENT CTR	7/08/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
MORRIS ELECTRONICS INC	7/08/11	REMOTE WORK-OLSEN COMPUTER	DATA PROCESSING	DATA PROCESSING	65.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	65.00
MPI DISTRIBUTING INC	7/08/11	CREDIT FOR RETURN MODEM	RECREATION	GOLF COURSE-GREEN	213.75-
	7/08/11	BALL WASHERS	RECREATION	GOLF COURSE-GREEN	823.56
	7/08/11	STARTER FOR WORKMAN	RECREATION	GOLF COURSE-GREEN	220.81
	7/08/11	MOWER PARTS	RECREATION	PARK AREAS	503.37
				TOTAL:	1,333.99
NELSON COLT	7/08/11	REIMBURSE	RECREATION	RECREATION PROGRAMS	49.98
				TOTAL:	49.98
NOBLES COOPERATIVE ELECTRIC	7/08/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	307.26
	7/08/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	10.81-
	7/08/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	35.13
	7/08/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	413.28
	7/08/11	ELECTRIC SERVICE	WATER	O-PUMPING	14.40
	7/08/11	ELECTRIC SERVICE	WATER	O-PUMPING	14.40
	7/08/11	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	37.79
				TOTAL:	811.45
NOBLES COUNTY AUDITOR/TREASURER	7/08/11	LONG DISTANCE	GENERAL FUND	POLICE ADMINISTRATION	203.02
	7/08/11	GAGE RECERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	633.32
	7/08/11	PPCT RECERTIFICATION	GENERAL FUND	POLICE ADMINISTRATION	1,187.40
	7/08/11	JUNE LEGAL SERVICES	GENERAL FUND	PROSECUTION	11,690.25
	7/08/11	SOLID WASTE MAY 2011	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,246.00
				TOTAL:	20,959.99
NOBLES COUNTY HIGHWAY DEPT	7/08/11	MAY FUEL	GENERAL FUND	ENGINEERING ADMIN	258.37
	7/08/11	MAY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	113.06
	7/08/11	MAY FUEL	GENERAL FUND	POLICE ADMINISTRATION	6,239.98
	7/08/11	MAY FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	116.63
	7/08/11	MAY FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	226.04
	7/08/11	MAY FUEL	GENERAL FUND	PAVED STREETS	1,233.97
	7/08/11	MAY FUEL	GENERAL FUND	TRASH PICKUP	611.17
	7/08/11	MAY FUEL	GENERAL FUND	CODE ENFORCEMENT	239.64
	7/08/11	MAY FUEL	RECREATION	GOLF COURSE-GREEN	2,457.57
	7/08/11	MAY FUEL	RECREATION	PARK AREAS	2,138.70
	7/08/11	MAY FUEL	WATER	O-PUMPING	316.28
	7/08/11	MAY FUEL	WATER	M-TRANS MAINS	694.33
	7/08/11	MAY FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	117.69
	7/08/11	MAY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	89.74
	7/08/11	MAY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	136.49
	7/08/11	MAY FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	2,221.00
	7/08/11	MAY FUEL	STORM WATER MANAGE	STORM DRAINAGE	657.07
	7/08/11	MAY FUEL	STORM WATER MANAGE	STORM DRAINAGE	265.72
	7/08/11	MAY FUEL	STORM WATER MANAGE	STORM DRAINAGE	136.54
	7/08/11	MAY FUEL	STORM WATER MANAGE	STREET CLEANING	1,351.09
				TOTAL:	19,621.08
NOBLES COUNTY LANDFILL	7/08/11	LOOSE GARBAGE	RECREATION	GOLF COURSE-GREEN	31.23
				TOTAL:	31.23
PATRIOT ENTERPRISES USA	7/08/11	CONCRETE SAW	GENERAL FUND	PAVED STREETS	495.00
				TOTAL:	495.00
PAUSTIS & SONS	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	2,024.49

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	2,024.49
PEPSI COLA BOTTLING CO	7/08/11	MIX	LIQUOR	NON-DEPARTMENTAL	188.45
				TOTAL:	188.45
SCOTT PETERSEN	7/08/11	CARPET CLEANING	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	49.95
	7/08/11	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	416.28
				TOTAL:	466.23
PHILLIPS WINE & SPIRITS INC	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,592.20
	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	651.95
	7/08/11	BEER	LIQUOR	NON-DEPARTMENTAL	57.50
				TOTAL:	3,301.65
PROBUILD NORTH LLC	7/08/11	OLSON DOOR	RECREATION	OLSON PARK CAMPGROUND	10.10
	7/08/11	STREET SEWER CATCH BASIN	STORM WATER MANAGE	STORM DRAINAGE	4.55
				TOTAL:	14.65
QUALITY AUTO BODY	7/08/11	REFINISH DOORS-MILLARD PAR	RECREATION	PARK AREAS	550.00
				TOTAL:	550.00
QUALITY WINE & SPIRITS	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,756.05
	7/08/11	BEEER	LIQUOR	NON-DEPARTMENTAL	453.60
	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,586.00
				TOTAL:	4,795.65
RACOM CORP	7/08/11	MOBILE 450-490 MHZ	RECREATION	PARK AREAS	351.23
	7/08/11	MOBILE 450-490 MHZ	RECREATION	PARK AREAS	195.00
				TOTAL:	546.23
RADIO SHACK CORP	7/08/11	CABLES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	24.23
	7/08/11	BATTERIES, LEDS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	41.83
				TOTAL:	66.06
ROYAL CHEMICAL INC	7/08/11	HIGH EXPANSION FOAM	GENERAL FUND	FIRE ADMINISTRATION	1,638.38
				TOTAL:	1,638.38
RUNNINGS SUPPLY INC-ACCT#9502485	7/08/11	WASHERS	GENERAL FUND	SIGNS AND SIGNALS	1.49
	7/08/11	BOUYS	RECREATION	SWIMMING BEACHES	52.66
	7/08/11	SPRING, OIL, SEAFOAM	RECREATION	GOLF COURSE-GREEN	37.49
	7/08/11	PIPE CAP, BULBS, PIPE	RECREATION	GOLF COURSE-GREEN	20.49
	7/08/11	BOLTS, NUTS	RECREATION	GOLF COURSE-GREEN	15.27
	7/08/11	FUSES	RECREATION	GOLF COURSE-GREEN	6.41
	7/08/11	2 RAIN SUITES	RECREATION	GOLF COURSE-GREEN	29.98
	7/08/11	DRILL BIT, DUCT TAPE, RAGS	RECREATION	GOLF COURSE-GREEN	37.05
	7/08/11	TRIMMER LINE	RECREATION	PARK AREAS	10.68
	7/08/11	CHERRY POINT PARK PLAYGROU	RECREATION	PARK AREAS	27.78
	7/08/11	TWINE FOR OLSON FIREWOOD	RECREATION	OLSON PARK CAMPGROUND	27.74
	7/08/11	DOG PARK TREES	RECREATION	TREE REMOVAL	207.61
	7/08/11	HARDWARE	STORM WATER MANAGE	STORM DRAINAGE	2.14
	7/08/11	TERMINAL RINGS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.33
				TOTAL:	482.12
SCHAAP SANITATION INC	7/08/11	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	91.72
	7/08/11	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	87.41
	7/08/11	APPLIANCE REMOVAL	GENERAL FUND	TRASH PICKUP	21.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/08/11	CITY WIDE SPRING CLEANUP	GENERAL FUND	TRASH PICKUP	26,428.93
	7/08/11	GARBAGE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	44.36
	7/08/11	GARBAGE SERVICE	RECREATION	GOLF COURSE-GREEN	182.24
	7/08/11	GARBAGE SERVICE	RECREATION	PARK AREAS	558.73
	7/08/11	GARBAGE SERVICE	RECREATION	OLSON PARK CAMPGROUND	523.72
	7/08/11	MONTHLY SERVICE	WATER	O-DISTR MISC	123.45
	7/08/11	MONTHLY GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	182.79
	7/08/11	MONTHLY SERVICE	ELECTRIC	O-DISTR MISC	136.51
	7/08/11	MONTHLY SERVICE	LIQUOR	O-GEN MISC	113.35
	7/08/11	MONTHLY SERVICE	AIRPORT	O-GEN MISC	69.11
	7/08/11	MONTHLY SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	117.50
	7/08/11	SOLID WASTE MAY 2011	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	60,964.48
	7/08/11	SOLID WASTE MAY 2011	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,426.89
	7/08/11	SOLID WASTE MAY 2011	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	1,292.18
	7/08/11	SOLID WASTE MAY 2011	GARBAGE COLLECTION	CODE ENFORCEMENT	3,985.30
				TOTAL:	104,766.11
SCHWALBACH #4465	7/08/11	BULBS, STAPLES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	12.04
	7/08/11	HOOKS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	21.87
	7/08/11	SINGLE CUT KEYS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	8.51
				TOTAL:	42.42
SCHWALBACH ACE HARDWARE-5930	7/08/11	KEY FOR SHOP	RECREATION	GOLF COURSE-GREEN	12.76
	7/08/11	S HOOKS	RECREATION	PARK AREAS	7.98
	7/08/11	BEACH RESTROOM	RECREATION	PARK AREAS	12.28
				TOTAL:	33.02
SCHWALBACH ACE #6067	7/08/11	FASTENERS	WATER	M-DIST STRUCTURES	10.90
	7/08/11	TOILET BOWL CLEANER	MUNICIPAL WASTEWAT	O-PURIFY MISC	12.38
				TOTAL:	23.28
SCHWICKERTS	7/08/11	MATERIALS-FIRE STATION ROO	GENERAL FUND	FIRE ADMINISTRATION	12,470.00
				TOTAL:	12,470.00
SHOPKO STORES INC	7/08/11	SUMMER PROGRAMS	RECREATION	RECREATION PROGRAMS	149.63
				TOTAL:	149.63
SOUTHERN WINE & SPIRITS OF MINNESOTA	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	640.00
	7/08/11	FREIGHT	LIQUOR	O-SOURCE MISC	12.80
				TOTAL:	652.80
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	7/08/11	CDAP-09-0075-O-FY10 #7	SMALL CITIES GRANT	SW MN HOUSING	23,450.00
				TOTAL:	23,450.00
STAGE TECHNOLOGY INC	7/08/11	RIGGING INSPECTION	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	534.38
				TOTAL:	534.38
TEXAS REFINERY CORP	7/08/11	12 CANS FUEL ADDITIVE	RECREATION	GOLF COURSE-GREEN	429.64
				TOTAL:	429.64
TRI-STATE RENTAL CENTER	7/08/11	STREET CONCRETE WORK	GENERAL FUND	PAVED STREETS	45.96
	7/08/11	TRAILER RENTAL	RECREATION	GOLF COURSE-CLUBHOUSE	53.44
				TOTAL:	99.40
TURFWERKS	7/08/11	PARTS FOR CUSHMAN	RECREATION	RECREATION PROGRAMS	50.21
	7/08/11	CARBURETOR	RECREATION	GOLF COURSE-GREEN	196.91



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	247.12
VANTAGEPOINT TRANSFER AGENTS-457	7/08/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	7/08/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	7/08/11	CELL PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	45.01
	7/08/11	CELL PHONE SERVICE	GENERAL FUND	ADMINISTRATION	55.04
	7/08/11	CELL PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	68.10
	7/08/11	CELL PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	34.16
	7/08/11	CELL PHONE SERVICE	GENERAL FUND	PAVED STREETS	68.10
	7/08/11	CELL PHONE SERVICE	RECREATION	PARK AREAS	34.05
	7/08/11	CELL PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	36.81
	7/08/11	CELL PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	35.32
				TOTAL:	376.59
WENDLAND SELLERS BROMELAND PA	7/08/11	LEGAL FEES	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	70.00
				TOTAL:	70.00
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	283.80
	7/08/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	15,426.86
	7/08/11	MIX	LIQUOR	NON-DEPARTMENTAL	65.34
	7/08/11	WINE	LIQUOR	NON-DEPARTMENTAL	216.90
	7/08/11	MIX	LIQUOR	NON-DEPARTMENTAL	215.70
				TOTAL:	16,208.60
WORTHINGTON ELECTRIC INC	7/08/11	CITY HALL BALLASTS	GENERAL FUND	GENERAL GOVT BUILDINGS	178.44
				TOTAL:	178.44
WORTHINGTON EXCAVATING INC	7/08/11	MOVE ROWE AVE GRAVEL	GENERAL FUND	NON-DEPARTMENTAL	3,000.00
	7/08/11	EXCAVATOR, SKIDLOADER	RECREATION	PARK AREAS	340.00
	7/08/11	DOZER, LOWBOY	RECREATION	PARK AREAS	290.00
				TOTAL:	3,630.00
WORTHINGTON FOOTWEAR	7/08/11	STEEL TOED BOOTS	GENERAL FUND	PAVED STREETS	164.00
				TOTAL:	164.00
YMCA	7/08/11	REIMBURSE STAFF SHIRTS	RECREATION	RECREATION PROGRAMS	161.70
				TOTAL:	161.70
ZIMCO SUPPLY CO	7/08/11	HERBICIDE	RECREATION	GOLF COURSE-GREEN	132.49
				TOTAL:	132.49

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND			104,412.93
202		COMMUNITY CTR/GRANTS			1,321.36
204		SMALL CITIES GRANT			23,450.00
229		RECREATION			20,456.32
401		IMPROVEMENT CONST			99.15
601		WATER			6,234.13
602		MUNICIPAL WASTEWATER			7,042.36
604		ELECTRIC			3,022.46
605		INDUSTRIAL WASTEWATER			115,939.32
606		STORM WATER MANAGEMENT			2,748.68
609		LIQUOR			80,047.79
612		AIRPORT			23,258.80
614		MEMORIAL AUDITORIUM			1,965.30
702		DATA PROCESSING			356.80
873		GARBAGE COLLECTION			76,084.49
878		WASTE MANAGEMENT COLL			7,246.00
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		GRAND TOTAL:			473,685.89
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