

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, July 23, 2012  
City Hall Council Chambers**

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. PUBLIC HEARING - COMMUNITY/ECONOMIC DEVELOPMENT (GRAY)  
Case Item 1**
  - 1. Open Hearing
  - 2. Hearing Presentation
  - 3. Testimony
  - 4. Close Hearing
  - 5. Action on Hearing
- D. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- E. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. City Council Minutes of Special Meeting July 9, 2012
    - b. City Council Minutes of Regular Meeting, July 9, 2012
    - c. City Council Minutes of Special Meeting July 11, 2012
    - d. City Council Minutes of Special Meeting July 11, 2012
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Worthington Housing & Redevelopment Authority Board of Commissioners Minutes of June 7, 2012
    - b. Worthington Housing & Redevelopment Authority Personnel/Finance Committee Minutes of June 15, 2012
    - c. Planning Commission Board of Appeals Minutes of July 10, 2012
  - 3. FINANCIAL STATEMENTS

- a. Municipal Liquor Store Income Statement for the Period of January 1, 2012 through June 30, 2012
  - b. General Fund Statement of Revenues and Expenditures - Budget and Actual for the Period January 1, 2012 through June 30, 2012
4. a. - CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Application to Block Streets - Crazy Days
  2. Application to Block Portion of Sidewalk
  3. Application for Off-Sale Beer License
5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

**F. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Items

1. Phase 1 Proposal for New Shelving at the Municipal Liquor Store
2. 2012-2013 Rental Agreement with ISD 518 for Use of the Memorial Auditorium
3. Lease Agreement with Bioverse, Incorporated for Utilization of the Biotechnology Advancement Center

**G. CITY COUNCIL BUSINESS - ENGINEERING(BLUE)**

Case Items

1. Award Contract for Apron A Reconstruction Project
2. Award Contract for the 2012 Storm Sewer Improvements

**H. COUNCIL COMMITTEE REPORTS**

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1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

**I. CITY ADMINISTRATOR REPORT**

**J. ADJOURNMENT**

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: JULY 20, 2012**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. PUBLIC HEARING - REQUEST FOR FINANCIAL ASSISTANCE -LEXINGTON**

Council has set a public hearing this evening for the discussion of a loan requested by Lexington Hotel Development Group, LLC. The company is seeking a loan for an amount not to exceed \$400,000 for their hotel project. The company is constructing a 75 room Comfort Suites hotel that would be adjacent to the City's Event Center. With a total project cost estimated at \$7,928,312, the company is looking to sell 28 investment shares at \$50,000 each (\$1.4 million total) to reach a total equity of \$2,379,177, which is necessary to obtain the permanent financing for the hotel. As of July 9, the company has 22 shares sold and/or committed, thus raising \$1,100,000 of the \$1.4 million necessary to proceed with the project. The company is asking the City to lend them up to \$400,000 to allow the company to continue its efforts to sell the remaining shares without delaying the start of the project, which is scheduled to commence this month.

The company is requesting the loan be structured similar to a line of credit. If approved, the company would use the loan commitment as a guaranty to proceed with closing on its construction loan. If, at the end of the construction phase, the company has not sold the outstanding shares, the company would execute the City's loan. The loan would be considered a deferred loan and would be required to be subordinate to the primary lender. Though deferred, the loan would bear interest for the term of the loan, which is proposed at 7% for 3 years. The loan would allow the company to continue to sell the remaining shares without delaying the start of the project. The monies collected from sold shares would be pledged to pay off the City loan. At the end of the loan term, Lexington would be required to make a balloon payment for the balance of the loan. Since the loan would be in a subordinate position to the primary lenders on the real estate, staff believes it is necessary to have personal guarantees from all of the principal owners of Lexington.

After the public hearing, Council is requested to take action.

A representative of the Lexington group will be in attendance to provide an explanation of their request and to answer any questions Council may have.

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, JULY 9, 2012**

The meeting was called to order at 6:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Glenn Thuringer, WREDC; Kevin Donovan.

**LEASE PARAMETERS FOR BUSINESS BAYS IN BAC**

Brad Chapulis, Director of Community/Economic Development, presented a current draft of a Memorandum of Understanding (MOU) drafted by Worthington Regional Economic Development Corporation (WREDC) for build out of bays 2 and 3 in the Biotechnology Advancement Center between the City of Worthington and a potential business. Glenn Thuringer, WREDC, was present at the meeting to discuss the MOU with Council and staff, and presented a revised MOU to clarify the responsibilities of utilities. Estimates of costs to the City were not fully outlined in the document. Council reviewed and discussed the terms of the revised draft including the improvements to bays 2 and 3, installation of a loading dock and air conditioning, land option, lease rates, taxes, etc.

Following discussion, Council noted that they did not have enough information to act on the proposed MOU, and requested that Mr. Thuringer take information from the review and present it back to the potential lessee.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to continue the meeting to 7:30 a.m. on Wednesday, July 11<sup>th</sup>, immediately following the special meeting scheduled for that morning at 7:00 a.m.

Janice Oberloh, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, JULY 9, 2012**

The meeting was called to order at 7:02 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz.

Staff present: Craig Clark, City Administrator; Mike Cumiskey, Public Safety Director; Jim Laffrenzen, Public Works Superintendent; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Ryan McGaughey, Daily Globe; Dennis Selberg, Midge White and Josh Calsbeek, First Lutheran Church; Don Klain, Lexington Hotel Group.

**HONORARY COUNCIL MEMBER**

Mayor Oberloh welcomed Amy Woitalewicz as the Honorary Council Member for the months of June, July and August, 2012.

**AGENDA APPROVED WITH CHANGES**

Staff requested the following changes to the agenda:

- The addition of item E.6. *Approve Agreement for Sports Facilities, Evaluation, Needs Assessment and Master Plan*
- Remove item G.2. *Memorandum of Understanding - Bioverse*

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to approve the agenda with the requested changes.

**CONSENT AGENDA APPROVED**

The motion was made by Alderman Woll, seconded by Alderman Nelson and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting, June 25, 2012
- Water and Light Commission Minutes of Regular Meeting, July 2, 2012
- Application for Exemption from Lawful Gambling Permit as follows:
  - Organization: St. Mary's Catholic Church
  - CEO: Fr. James F. Callahan
  - Type of Activity: Raffles
  - Date and Location of Event: October 28, 2012  
St. Mary's Catholic School, 1206 Eighth Avenue
- City Hall Closure the Friday after Thanksgiving, November 23, 2012
- Temporary On-Sale Beer license for JBS at Centennial Park from 5:00 p.m. to 9:00 p.m. on

Saturday, July 28, 2012

- Request for Street Closure for the International Festival to block 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue between 9<sup>th</sup> and 10<sup>th</sup> Streets from 10:00 a.m. on Friday, July 13<sup>th</sup> to 11:00 p.m. on Saturday, July 14<sup>th</sup>, 2012
- Bills payable and totaling \$912,592.97 be ordered paid

**EASEMENT GRANTED TO FIRST EVANGELICAL LUTHERAN CHURCH FOR CITY PROPERTY LOCATED AT 1215 THIRD AVENUE (CURRENT FIRE STATION)**

Representatives of the First Evangelical Lutheran Church approached the City with concern about access to their garage once the City's fire department moves to its new facility. The garage is accessible only by what was at one time the alley. Three options were identified to accommodate their garage access:

- Sell the Church a 22'x124' strip along the NW side of the current City property, to which they have proposed compensation to the City of \$3,000. This would require the City to receive an easement to access our property.
- Swap the 22'x124' strip described above for the SE 28'x52' wide part of the Church parking lot property. This would require the City to receive an easement to access our property.
- Provide an easement for the 22'x124' on the City property for \$750. This easement would terminate if the Church is sold for another purpose, is demolished or the garage ceases to be used for storage of vehicles.

An existing "handshake" agreement regarding parking for the church would no longer be in effect if the City sold the old fire hall facility.

Following discussion, with input from Church representatives, the motion was made by Alderman Woll, seconded by Alderman Kuhle to grant the easement as presented pending review by the City Attorney, for the easement amount of \$750 plus attorney fees.

**AGREEMENT BETWEEN INTERNATIONAL UNION OF OPERATING ENGINEERS (IUOE) LOCAL #49 AND CITY OF WORTHINGTON APPROVED**

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the International Union of Operating Engineers (IUOE) Local #49 agreement for the period January 1, 2012 through December 31, 2014, with a correction to page 13, item 18.7 to reflect the effective date of the current contract, and to afford the same conditions to the non-aligned City employees as applicable.

**ORDINANCE NO. 1057 ADOPTED VACATING PART OF PLATTED PUBLIC UTILITY EASEMENTS IN PRAIRIE EXPO FIRST ADDITION**

Pursuant to published notice this was the time and date set for the third reading of a proposed ordinance vacating part of platted public utility easements in Prairie Expo First Addition as follows:

Section I.

The following described portion of the platted public utility easement in Lot 1, Block 2, Prairie Expo First Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The east 10.00 feet of the north 280.00 feet of the south  
290.00 feet of Lot 1, Block 2, Prairie Expo First Addition,  
City of Worthington, Nobles County, Minnesota.

Section II.

The following described portion of the platted public utility easement in Lot 2, Block 2, Prairie Expo First Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 10.00 feet of the north 280.00 feet of the south  
290.00 feet of Lot 2, Block 2, Prairie Expo First Addition,  
City of Worthington, Nobles County, Minnesota.

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1057

AN ORDINANCE TO VACATE PART OF PLATTED PUBLIC UTILITY EASEMENTS IN LOTS  
1 AND 2, BLOCK 2, PRAIRIE EXPO FIRST ADDITION

(Refer to Ordinance File for complete copy of Ordinance)

**ORDINANCE NO. 1058 ADOPTED AMENDING TITLE XV OF THE WORTHINGTON  
CITY CODE TO REZONE - 1415 FOURTH AVENUE**

Pursuant to published notice this was the time and date set for the third reading of a proposed ordinance amending Title XV of the Worthington City Code to rezone property located at 1415 Fourth Avenue from "R-4" One Family Detached Residential Districts to Planned Unit Development (PUD) District #11 as follows:

**SECTION I.**

That Title XV of the City Code be amended by rezoning the following described property from "R-4" One Family Detached Residential Districts to Planned Unit Development



(PUD)District #11.

All of Block 35, Plat of Worthington (Original Townsite), City of Worthington, Nobles County, Minnesota.

The above-described property shall be subject to the following zoning/land use regulations:

**Permitted Uses** - Office Services and all other permitted uses and special uses in the "R-4" - One Family Detached Residential District shall be permissible within this PUD.

**Density Area and Bulk Regulations** - All development within the PUD must comply with the following the density, area and bulk regulations established for the "R-4" District.

**Site Plan** - For the purpose of this Ordinance, the information presented in "Exhibit A" shall serve as the approved site plan for the Planned Unit Development. Any delineation from the approved plan shall require approval from the City Council, after receiving a recommendation from the Planning Commission.

Any regulation, standard, provision or requirement that is not specifically addressed within this Ordinance that is regulated elsewhere in the City Code of Worthington, Minnesota, the requirements of the City Code shall still be enforced.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1058

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF THE CITY OF WORTHINGTON, NOBLES COUNTY, MINNESOTA.

(Refer to Ordinance File for complete copy of Ordinance)

**APPOINTMENT OF ELECTION JUDGES AND DESIGNATION OF POLLING PLACES  
FOR THE 2012 PRIMARY ELECTION AND THE 2012 GENERAL ELECTION**

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to appoint election judges and designate polling places for the 2012 Primary Election and the 2012 General Election as follows:

**First Ward - First Precinct**

**First Baptist Church - 1000 Linda Lane**

*Karen Buchman, 2650 East Avenue (co-head judge)*  
*Gary Brandt, 307 Lake Avenue (co-head judge)*  
Ginny Tate, 705 Ash Road  
Jerry Sandstrom, 759 W. Shore Drive  
Pat Eggers, 402 Worthmore Street

**First Ward - Second & Third Precinct**

**First Baptist Church - 1000 Linda Lane**

*Corky Tate, 705 Ash Road (co-head judge)*  
*Jacoba Nagel, 804 Omaha Ave (co-head judge)*  
Mavis Sandstrom, 759 W. Shore Drive  
Linda Wildeman, 230 W. 11th Avenue  
Chuck Winter, 1733 N. Douglas Avenue

**First Ward - Fourth & Fifth Precinct**

**American Reformed Church, 1720 N. Burlington**

*Bill Knigge, 962 Briarwood Drive (co head judge)*  
*Burt Levine, 1702 Rust Road (co-head judge)*  
Evelyn Lambert, 610 W. Lake Avenue  
John Groendyke, 1434 1st Avenue SW  
Mary Ferguson, 907 Liberty Drive

**Second Ward - First Precinct**

**YMCA - 1501 Collegeway**

*Mary Ann Winter, 1733 N Douglas Ave (co-head judge)*  
*Sharon Johansen, 620 Thompson Ave (co-head judge)*  
Kathy Reker, 515 Strait Avenue  
Carole Wiese, 320 W. Okabena Street  
Betty Burns, 925 Liberty Drive (*General Only*)  
Bob Petrich, 1010 W. Lake Avenue  
Jeanne Townswick, 936 Miles Drive  
Kelly Reeves, 517 Lake Avenue (*Primary Only*)

**Second Ward - Second & Third Precincts**

**No. County Public Works Bldg.- 960 Diagonal Rd.**

*David Copperud, 1111 5th Avenue (head judge)*  
Pat Ingenthron, 120 W. Okabena Street  
Marjorie Livingston, 418 W. Clary Street  
Loren Marsh, 814 Humiston Ave - 6:00 am - 1:00 pm  
Marion Hinders, 1005 Park Ave -1:00 - 8:00 pm  
George Habeck, 1919 Dorathea Blvd.

**Second Ward - Fourth & Fifth Precincts**

**Solid Rock Church, 1730 Diagonal Road**

*Gary Koster, 1321 E. Ninth Ave (co-head judge)*  
*Bernice Camery, 1031 Liberty Dr (co-head judge)*  
Rosie Nerem, 1823 S. Shore Drive  
Fern Anderson, 1214 Clary Street  
Norma Janssen, 1717 Rust Road  
Shirley Adel, 1328 E. Ninth Avenue  
Karen Doeden, 1016 Apel Avenue

**AGREEMENT APPROVED WITH HOISINGTON KOEGLER GROUP INC. FOR SPORTS FACILITIES, EVALUATION, NEEDS ASSESSMENT AND MASTER PLAN**

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to approve an agreement with Hoisington Koegler Group Inc. (HKGI) for a sports facilities, evaluation, needs assessment and master plan for a final negotiated cost for services of \$35,000, and to authorize the Mayor and Clerk to execute the Agreement.

Total budget available for the agreement between the City, School District 518, MN West Community and Technical College, and the Convention and Visitors Bureau was \$37,500. The final Master Plan will include priority recreation system improvement recommendations along with a

schematic plan for a regional sports complex, and will be presented to the funding entities for adoption by December 31, 2012.

**RESOLUTION ADOPTED AUTHORIZING EXECUTION OF SAFE AND SOBER AGREEMENT**

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to adopt the following resolution:

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Institute of Public Health for the ALCOHOL COMPLIANCE CHECK grant program during the period from July 1, 2012 through May 31, 2013.

The Public Safety Director, Michael J. Cumiskey is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

**RESOLUTION ADOPTED AUTHORIZING CITY OF WORTHINGTON TO ENTER INTO A JOINT POWERS AGREEMENT FOR PARTICIPATION IN SOUTHWEST MINNESOTA REGIONAL PUBLIC SAFETY BOARD**

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to adopt the following resolution authorizing the City of Worthington to enter into a Joint Powers Agreement for the participation in the Southwest Minnesota Regional Public Safety Board:

**RESOLUTION RELATING TO COUNTY AND CITY PARTICIPATION IN SOUTHWEST MINNESOTA REGIONAL PUBLIC SAFETY BOARD**

WHEREAS, the Counties of Nobles, Murray, Pipestone, Lyon, Yellow Medicine, Redwood, by and through their County Boards, and the Cities of Marshall and Worthington, by and through their City Councils (sometimes referred to herein as the 'parties'), have desired to form a Regional Public Safety Board for the purpose of administering and governing of regional logging services to meet their joint and individual needs for recording of essential public safety communications; and

WHEREAS, the parties have determined that the radio board should be called the 'Southwest Minnesota Regional Public Safety Board'; and

WHEREAS, the parties have determined that, pursuant to Minn. Stat. §471.59, they should form a Joint Powers Agreement for the purposes of coordinating and administrating Southwest Minnesota Regional Public Safety Board's efforts, and to receive grant funds

available for regional interoperable communications through the State and Federal Government;

NOW THEREFORE BE IT RESOLVED, by the Worthington City Council, that the City of Worthington enter into a Joint Powers Agreement with the parties for the purpose of forming the 'Southwest Minnesota Regional Public Safety Board';

BE IT FURTHER RESOLVED that Janice Oberloh, City Clerk, and Alan Oberloh, Mayor, are authorized to execute such agreement and any amendment thereto.

#### **FINAL PLAT APPROVED - CENTRAL SQUARE ADDITION**

The motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to approve the final plat of Central Square Addition as presented.

Approval was subject to the third reading and subsequent adoption of a proposed ordinance for change of zone for the property. Alderman Woll requested that the parking lot agreement and assignment to the Dayton House that is in place be reviewed.

#### **FINANCIAL ASSISTANCE REQUEST APPROVED FOR LEXINGTON HOTEL DEVELOPMENT**

Lexington Hotel Development Group was seeking financial assistance from the City to cover a potential shortfall of up to \$400,000 in the total equity requirement of \$2,379,177 needed to obtain permanent financing for their 75 room Comfort Suites hotel project adjacent to the City's Event Center. The company intended to sell 28 investment shares at \$50,000 each to reach their goal, but has fallen short of their anticipated success with only 18.5 shares sold and/or committed as of June 28<sup>th</sup>, and were asking for financial assistance from the City either through the purchase of shares or in the form of a bridge loan. Brad Chapulis, Director of Community/Economic Development, noted that while State Statute would allow the City's EDA to purchase or be a limited partner in such projects, staff was highly recommending to not use this option due to legal uncertainties on to the actual amount the EDA could participate and the precedence that would be set.

The other option, a bridge loan, would be deferred and in second real estate lien position to the primary lender, which would allow it to be used as equity. Though deferred, the loan would bear interest for its term. Monies collected from sold shares would be pledged to pay off the City loan and at the end of the loan term, Lexington would be required to make a balloon payment for the balance of the loan. Because the loan would be in a subordinate position to the primary lenders on the real estate it would require the personal guarantees from all of the principal owners of Lexington. Not providing assistance would cause delay of the hotel project. Mr. Chapulis said staff was suggesting the loan be made at 8% for two years, however, Bob Campbell of the Lexington Group had stated in conversations with Mr. Chapulis that they would like 6% for 5 years. Don Klain,

representing the Lexington Hotel Group, was present at the meeting to discuss their request with Council.

Following a lengthy discussion, the motion was made by Alderman Woll and seconded by Alderman Wood to approve the bridge loan at 6% for the first year then 8% thereafter.

Mr. Chapulis reminded Council that a public hearing must be held prior to any action by Council to approve the loan as required by Minnesota's business subsidy laws, and that staff was only looking for direction from Council at this time on whether to elect to not provide financial assistance or whether to formally consider the loan and schedule a public hearing. The motion and second were rescinded.

Following further discussion, it was decided to formally consider the loan of up to \$400,000 at 7% for three years and schedule a public hearing at 7:00 p.m. on Monday, July 23, 2012, at the regular City Council meeting.

#### **COUNCIL COMMITTEE REPORTS**

No committee reports were provided by Council.

#### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, reminded Council of the upcoming special City Council meeting at 7:00 a.m. on Wednesday, July 11<sup>th</sup> and the continuation of the special meeting July 9<sup>th</sup> to 7:30 a.m. on Wednesday, July 11<sup>th</sup>. Mr. Clark also reminded everyone of the International Festival scheduled for this weekend, the 13<sup>th</sup> and 14<sup>th</sup> of July.

#### **ADJOURNMENT**

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to adjourn the meeting at 8:10 p.m.

Janice Oberloh, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, JULY 11, 2012**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Darlene Macklin, Chamber of Commerce; Dave Clark, WCL Associates; Jim Parras, Consolidated Construction Company.

**EVENT CENTER UPDATE AND AUTHORIZATION TO CALL FOR BIDS**

Dave Clark, Architect for the event center project, provided an update to Council on the project including samples of wall and floor coverings. Trees are included as part of the normal landscaping budget, but they were recommending bidding the wedding park as an add/alternate. An irrigation system will be installed. Jim Parras provided a preliminary drawing of the proposed landscaping, and a cost summary sheet and construction schedule for the event center, noting they were right on task in completing the design.

Mr. Parras also noted they were seeking Council approval to go out for bid for the event center project because of some of the time critical materials - precast and steel - that they would like to get ordered, and to allow time to stay within the City bidding requirements. They are hoping to award bids for the critical materials at the first regular City Council meeting in August on the 13th, and to have the balance of the bids ready for Council review and award at the second meeting in August on the 27<sup>th</sup>. This would allow them to hit the critical milestones in the schedule.

They would like to start the site work in July, looking at the week of the 23<sup>rd</sup>, with footing and foundation work to begin the first week in September. The event center would be turned over to the City in May of 2013. Mr. Parres said they would work with the City to get the furnishings installed and for staff training to be sure it was ready for the summer wedding season. The event center project will be nested within the hotel project.

Mr. Parres provided a brief budget for the project, which has a total budget of \$3.75 million. The construction portion of \$3,027,035 includes the \$153,000 for the additional space, and a 4% contingency. Construction documents are about 75% complete and estimates were included in the information provided to Council. Audio/visual equipment is budgeted separately from the construction budget. Discussion was held on the audio/visual design, with Council requesting a main permanent screed for use in the full ball room, in addition to the portable screens that were planned. Alderman Ten Haken also noted the committee had stated their desire for a sound system in the event center that was better than adequate.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried

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to approve moving forward with construction bids for the event center.

**ADJOURNMENT**

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 7:46 a.m.

Janice Oberloh, MCMC  
City Clerk.

**JULY 11, 2012 CONTINUATION  
OF SPECIAL CITY COUNCIL MEETING JULY 9, 2012**

Mayor Oberloh reconvened the meeting at 7:48 a.m. in City Hall Council Chambers with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Glenn Thuringer and Chris Witzel, WREDC.

**CONTINUATION OF DISCUSSION OF LEASE PARAMETERS FOR BUSINESS BAYS  
IN BAC**

Discussion continued from the July 9<sup>th</sup> special meeting with Glenn Thuringer, Worthington Regional Economic Development Corporation. Mr. Thuringer said he met with the prospective tenant regarding the concerns and requests expressed by Council at the July 9<sup>th</sup> meeting concerning the proposed improvements to bays 2 and 3 of the Biotechnology Advancement Center. A revised Memorandum of Understanding (MOU) was now presented regarding those improvements.

Following discussion, the motion was made by Alderman Woll, seconded by Alderman Nelson and unanimously carried to move the MOU forward and to work with the City Attorney for a final lease document.

**ADJOURNMENT**

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to adjourn the meeting at 8:25 a.m.

Janice Oberloh, MCMC  
City Clerk



# WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY

## BOARD OF COMMISSIONERS

### MINUTES OF THURSDAY, JUNE 7, 2012, 7:00 AM

The Worthington HRA Board of Commissioners met on Thursday, June 7, 2012 at 7:00 a.m. in the Community Room of the Atrium High Rise. Present for the meeting were: Marge Larson, presiding, Mike Kuhle, Lyle Ten Haken, Commissioners, Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Ron Wood & Jose Lamas were absent.

#### APPROVAL OF AGENDAS:

The agenda with the addition of a presentation by Southwest Minnesota Housing Partnership was approved. (Ten Haken, Kuhle, passed).

#### PRESENTATION FOR PROPOSED HOUSING:

Lisa Graphinteen and Jorge Lopez, SWMHP staff, gave details on a proposed 36 unit housing project. (12-Two bedroom, 24 Three bedroom with single car garages). This is similar to a proposal of several months ago, that has been re-designed. There units would rent for \$860 and \$950 monthly, plus utilities; be available for individuals/families earning up to 180% of median income. Financing and partnerships were discussed. Commissioners gave consensus to move forward on this project and asked SWMHP to report back to the Board at the August 9, 2012 meeting.

#### INSURANCE:

Trevor Nickel explained the Prairie Acres insurance coverage. A question had been raised concerning combining the coverage on Prairie Acres with the other HRA owned property policy. It would cost \$11,888 annually to create a combined coverage through the League of Minnesota Cities. After discussion a motion was made TO RENEW PRAIRIE ACRES INSURANCE COVERAGE WITH AUTO OWNERS AT AN ANNUAL PREMIUM OF \$6,420.97 (Kuhle, Ten Haken, passed-RESOLUTION 06072012-A).

#### APPROVAL OF MINUTES:

The minutes of the May 10, 2012 Commissioners meeting were approved as presented. (Ten Haken, Kuhle, passed).

#### APPROVAL OF BILLS/FINANCIAL REPORTS:

LRPH - \$38,450.57 in bills and the financial report were approved.

PRAIRIE ACRES - \$686.42 in expenses and the financial reports were approved.

MANAGEMENT/LEVY ACCOUNT - Rosie presented a letter from National NAHRO and PHADA regarding the withholding of operating subsidy from Housing Authorities that had operating reserves. Worthington HRA had been allowed up to \$274,000 annually (based on HUD appropriation formula). NAHRO and PHADA have organized litigation for breach of contract against the Federal Government, and have invited HRA's to participate in the lawsuit. Worthington HRA cost would be \$2,000. After discussion a motion was made TO PARTICIPATE IN THE NAHRO-PHADA LAWSUIT- OPERATING RESERVES LITIGATION, (Kuhle, Ten Haken, passed-RESOLUTION 06072012-B). These funds will be taken from the Management/Levy Account since the cost cannot come from HUD Funds. \$210 in bills for the month and the financial report were approved. A MOTION WAS MADE TO APPROVE ALL THE BILLS PAYABLE AND THE FINANCIAL REPORTS. (Kuhle, Ten Haken, passed).

#### RAD:

Darci, Public Housing Coordinator attended Minnesota NAHRO Spring Conference and attended the HUD sponsored workshop on RAD (Rental Assistance Demonstration), led by Will Levy, HUD Specialist. A summary of presentations and discussion was distributed to Commissioners. After a lengthy discussion which included - too many uncertainties with the program; program expectations with no additional funding; potential for loss of HRA assets; impact on Section 8-dealing with increases in HAP (Housing Assistance Payments); future of Capital Funding; although this is a congressional "focus" for 2012, The Board by consensus, agreed that this is not a viable option for the Worthington Housing Authority. (100% supported by those in attendance - Larson, Kuhle, Ten Haken).

**EXECUTIVE DIRECTOR SEARCH:**

To move on in search of a new Executive Director, a meeting of the Personnel/Finance Committee has been set for Friday, May 15<sup>th</sup>, at 7:00 a.m.

**POLICY REVIEW:**

The HRA Policies are being reviewed and updated. Marge asked if any of the Commissioners would serve on the review committee with her. (Former Board Chair served on this committee). No Commissioners present were interested.

**BYLAWS - JOB DESCRIPTION:**

The corrected by-laws were distributed to Commissioners as were the job description and job responsibilities for the Executive Director position.

**STAFF REPORTS:**

Rosie shared letters regarding Variances and Special Use Permits. Both issues have been addressed.

**MEETINGS SCHEDULES:**

*Future meetings are: Personnel/Finance, Friday, June 15, 2012, 7:00 a.m.*

*-Board of Commissioners-Thursday, July12, 2012 @ 7:00 a.m.*

**ADJOURNMENT:** *The meeting was adjourned at 8:30 a.m.*

Approved by:

Respectfully Submitted,

Date\_\_\_\_\_

Rosie Rogers

Worthington Housing & Redevelopment Authority  
Personnel/Finance Committee  
Meeting, June 15, 2012, 7:00 A.M.

Present: Marge Larson (Presiding), Lyle Ten Haken, Craig Clark, City Administrator, Brad Chapulis, City Staff, Rosie Rogers, Executive Director. Absent: Jose Lamas, who had sent comments regarding the Executive Director Position.

**REVIEW OF JOB DESCRIPTION/JOB RESPONSIBILITIES:** Members reviewed the Job Description and Job Responsibilities for the Executive Director position. No changes were made.

**FINANCIAL CONSIDERATION:** Rosie presented the HRA Staffing and recommended Salary Range for each position that was approved for budgeting purposes for 2012. There was limited discussion. No decisions made.

Marge shared some of the comments that Jose had made as informational.

**TIMELINE:** - **Establish Job Advertisement** – Craig will review the last advertisement and make “New Advertisement Details” available to Committee members via e-mail for approval as soon as possible.

**Advertise – July 1<sup>st</sup>**                      **Interview questions** – Rosie provided questions that have been used by the Authority (varied by position) and those developed by the Interview Committee last fall.                      **Position Offered Date** – To be established

**New Employee Begins** – To be determined.

**COMMENTS:** Lyle Ten Haken stated that he would prefer that the Applications be sent to City Hall. Marge asked why they would not be sent to the HRA. No definite answers were given.

**OTHER:** Craig corresponded through e-mail with Committee Members and other Commissioners that have e-mail service.

# DRAFT

## **Planning Commission/Board of Appeals Minutes July 10, 2012**

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Ken Moser, Chad Nixon, Dana Oberloh, Dale Ryen  
Members Absent: Kelly Meyer, Bruce Pass  
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev.; Julie Haack, Secretary  
Others Present: Mark Thier, Sara Hooge, Jan Petersen, Larry Petersen, Lyle Bristow, Robert Bristow, Gerald Weg, Wayne Johnson

### **Approval of Minutes**

Ken Moser motioned to approve the June 5, 2012 meeting minutes. The motion was seconded by Dale Ryen and passed unanimously.

### **Planning Commission Business**

#### **Public Hearing and Board of Zoning Appeals Action**

##### **Variance - 1082 West Lake Avenue**

A variance application submitted by Jesse Hooge for property he owns at 1082 West Lake Avenue would, if approved, allow him to construct a 14x26 accessory structure with a side wall height of 17 feet and an overall height of 22 feet. According to the Zoning Ordinance, the maximum side wall height is 10 feet and the overall height may be no greater than 20 feet.

In response to questions from Mike Kuhle, Brad Chapulis explained that the applicant would be in compliance with all applicable zoning regulations except height. To the best of his knowledge, the height restrictions were established to limit the type of vehicles that could be stored on residential properties. Brad Chapulis also noted that a letter in opposition to the variance request was received from A. Mixner, 1124 West Lake Avenue.

Chad Nixon opened the public hearing. Sara Hooge explained that there is no storage in their home except over the attached garage and they would like the detached garage for storage and possibly an office at some point in the future. They chose the design of the garage, which she didn't think would be higher than their home, because they like the look of it and because the upstairs would be fully usable. The other designs they looked at only had storage in the center.

Robert Bristow, 1144 West Lake Avenue, complained that the only information on the variance that he received was the Notice of Public Hearing. He did not want a view of a two story building and nothing else on the block is that tall. Just based on the Notice, he was opposed to the variance.

Brad Chapulis told him that the Notice clearly states that any one with questions could call for more information and presented the picture of the proposed garage. After reviewing the picture, Robert Bristow stated that he had changed his mind and no longer opposed the variance.

Wayne Johnson spoke against the variance because the 17 foot side of the garage would be what he sees. He also doesn't think there should be additional traffic in the alley "since they can't get a grader in there because they voted it down."

Chad Nixon asked for other comments. There were none. Mike Kuhle motioned to close the public hearing. The motion was seconded by Dana Oberloh and passed unanimously.

After discussing the options available to the applicant that would be in compliance with zoning regulations and the precedent that would be set by approving the variance, Ken Moser motioned to deny the variance application. The motion was seconded by Mike Kuhle and passed unanimously.

### **Public Hearing and Board of Zoning Appeals Action**

#### **Variance - Mark Thier, West Lake Avenue**

Mark Thier has submitted a variance application for property he owns south of 1016 West Lake Avenue which would, if approved, allow a second water oriented accessory structure to be built on the property. It would be 12x22 and located about 28 feet from the shoreline of Lake Okabena. He would also like it to be served by sanitary sewer and water. The Shoreland Overlay Ordinance allows only one 250 square foot or less water oriented accessory structure to be located within 50 feet of the ordinary high water line and does not allow for water or sanitary sewer connections.

In response to questions from members, Brad Chapulis noted that there would be two water oriented accessory structures on this lot and that a water oriented structure is basically storage for items (paddles, life jackets, skis, etc) that would be used on the lake. The structures are not intended to be homes. The actual houses along the lake in the area predate the 1995 State mandate.

Chad Nixon opened the public hearing. Mark Thier stated that he would not be opposed to removing the existing 10x14 accessory structure. He would like water and sewer because he doesn't like the kids having to cross West Lake Avenue. He is worried that his kids' friends won't watch for cars when crossing the street. The bathroom would be seasonal and disconnected every year.

Brad Chapulis noted that there were two areas to consider: First, the ordinance does not allow two structures to be located within 50 feet of the shoreland and the applicant has indicated he is willing to remove the existing 10x14 structure. Second, the ordinance prohibits sanitary sewer facilities. He noted that a decision on this property would set a precedent for the other 31 or 32 properties in the Lake Shore Parker Subdivision. Ken Moser noted that the proposed structure also exceeded the maximum square footage allowed.

Chad Nixon asked for other comments. Robert Bristow, 1144 West Lake Avenue, noted that he has a similar structure that was built before 1995, but a water line was put in about 5 years ago. He understands the safety issue and thinks seasonal use of water and sewer should be ok.

The Board discussed the precedent that would be set, especially for the home owners from Lexington Avenue to Sundown Drive. Dana Oberloh expressed concern that others living along the lake would

# DRAFT

also want to install water and sanitary sewer across their properties to water oriented accessory structures. They also discussed the Shoreland Overlay Ordinance as a State mandate and what the possible ramifications would be if the variance were approved. Although the area hydrologist with the DNR received the Notice of Public Hearing, no comments from the DNR have been received. Brad Chapulis noted that copies of the approved variance would also be sent to the DNR.

Mike Kuhle asked the applicant if he had considered a portable bathroom like those used in campers. Mark Thier stated that he had not because such a facility would be difficult to keep clean.

Wayne Johnson, 1100 West Lake Avenue, spoke in favor of approving the variance because he would like to have something like that, too - a cabin or permanent residence.

As there were no other comments, Ken Moser motioned to close the public hearing. The motion was seconded by Dale Ryen and passed unanimously.

The Board again discussed the possible impacts and any penalties for approval, especially regarding state funding for impaired waters.

Mike Kuhle stated that he would hate to make a decision without knowing the State impact. He motioned to table the item to allow time to get more information from the DNR. The motion was seconded by Dana Oberloh. Members voting for the motion: Mike Kuhle, Dana Oberloh. Members voting against: Ken Moser, Dale Ryen. Chad Nixon voted in favor of tabling the item. The motion passed 3-2.

### **Other Business**

As a result of questions from the applicant, Brad Chapulis asked for clarification on the approval of the garage to be located at 1216 Grand Avenue. The applicant applied for a 40 x 50 structure, but the square footage was also discussed at the meeting. Did the Commission approve a 40 x 50 structure or a 2000 square foot structure? After discussing the request as written on the variance application and as presented in the case item, the Commission determined that it approved the 40 x 50 garage as requested, not the square footage.

### **Next Meeting**

The next meeting is scheduled for August 7, 2012 at 7:00 p.m. Dana Oberloh will be absent.

### **Adjournment**

With no further business before the Planning Commission, the meeting was adjourned at 8:15 p.m.

Julie Haack  
Secretary

## CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE  
INCOME STATEMENT  
For the Period 1/1/12 Through 6/30/12  
(Amounts in Dollars)

	Total 2012 Budget	JUNE		%	YTD	
		Actual	Previous Year	YTD Actual to Budget	Actual	Previous Year
Sales						
Liquor	1,200,000	106,411	93,349	45.9%	550,905	500,520
Wine	375,000	28,973	26,212	45.3%	170,041	157,559
Beer	1,375,000	152,651	125,165	48.0%	660,082	577,326
Mix/nonalcohol	52,000	6,282	5,419	49.0%	25,504	22,009
NSF charges	-	30	-	0.0%	75	90
Net Sales	3,002,000	294,347	250,145	46.9%	1,406,607	1,257,504
Cost of Goods Sold						
Liquor	888,000	77,035	69,078	44.9%	398,610	370,396
Wine	244,000	19,645	17,006	47.8%	116,737	102,295
Beer	1,030,000	115,988	93,611	49.2%	506,628	431,859
Soft drinks/mix	40,000	3,958	4,219	42.4%	16,942	17,146
Freight	17,000	2,367	1,415	51.0%	8,665	6,915
Total Cost of Goods Sold	2,219,000	218,993	185,329	47.2%	1,047,582	928,611
Gross Profit	783,000	75,354	64,816	45.9%	359,025	328,893
Operating Expenses						
Personnel services	260,681	17,410	20,876	44.7%	116,618	116,454
Supplies	12,400	713	4,236	63.3%	7,852	8,829
Other services & charges	114,258	19,236	6,930	48.1%	54,913	50,229
Depreciation (estimated)	16,500	1,375	1,375	50.0%	8,250	8,250
Total Operating Expenses	403,839	38,734	33,417	46.5%	187,633	183,762
Operating Income (Loss)	379,161	36,620	31,399	45.2%	171,392	145,131
Non-Operating Revenues (Expenses)						
Interest earnings **	3,500	292	250	50.1%	1,752	1,500
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,500	292	250	50.1%	1,752	1,500
Net Income (Loss) b/Operating Transfers	382,661	36,912	31,649	45.2%	173,144	146,631
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	50.0%	(100,002)	(100,002)
Net Income (Loss)	182,661	20,245	14,982	N/A	73,142	46,629

\*\* Includes six months budget

GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012				2011 Actual
	12 Months Budget	6 Months Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES					
Taxes	\$ 792,282	\$ 396,141	\$ 415,813	\$ 19,672 *	\$ 284,461
Licenses and permits	229,800	114,900	121,554	6,654	88,267
Intergovernmental revenue	3,089,536	1,544,769	80,039	(1,464,730) *	612,451
Charges for services	505,738	252,869	238,905	(13,964)	240,463
Fines and forfeits	119,600	59,800	51,027	(8,773)	50,733
Miscellaneous revenue	121,664	60,832	41,728	(19,104)	4,149
TOTAL REVENUES	\$ 4,858,620	\$ 2,429,311	\$ 949,066	\$ (1,480,245)	\$ 1,280,524
OTHER SOURCES					
Sale of fixed assets	1,000	500	2,114	1,614	17,292
Operating transfer-in	5,943,932	2,971,966	513,444	(2,458,522)	572,055
TOTAL REVENUES AND OTHER SOURCES	\$ 10,803,552	\$ 5,401,777	\$ 1,464,624	\$ (3,937,153)	\$ 1,869,871
EXPENDITURES					
General government	\$ 1,832,940	\$ 916,472	\$ 667,745	\$ 248,727	\$ 724,540
Public safety	6,627,211	3,313,608	3,519,459	(205,851)	2,247,661
Public works	669,612	334,807	293,097	41,710	308,759
Culture and recreation	1,563,863	781,932	202,657	579,275	4,805
Conservation and development	139,680	69,841	15,077	54,764	20,335
TOTAL EXPENDITURES	\$ 10,833,306	\$ 5,416,660	\$ 4,698,035	\$ 718,625	\$ 3,306,100
OTHER USES					
Operating transfer-out	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES	\$ 10,833,306	\$ 5,416,660	\$ 4,698,035	\$ 718,625	\$ 3,306,100
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	\$ (29,754)	\$ (14,883)	\$ (3,233,411)	\$ (3,218,528)	\$ (1,436,229)

## Notes:

2012 actual versus 2011 actual variance explanations:

Intergovernmental revenue difference due to police federal grant received in 2011 not 2012

Public safety expenditure difference due to construction costs of fire hall in 2012

Culture and recreation expenditure difference due to senior center (old YMCA) capital expenditures in 2012

\* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is received in July and December with \$1,352,553.50 received each time.



GENERAL FUND  
SCHEDULE OF REVENUES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012			
	6 Months Budget	Actual	Variance Favorable (Unfavorable)	2011 Actual
<b>Taxes</b>				
Property taxes	\$ 393,641	\$ 413,654	\$ 20,013	\$ 282,026
Gambling taxes	2,500	2,159	(341)	2,435
<b>Total taxes</b>	<b>\$ 396,141</b>	<b>\$ 415,813</b>	<b>\$ 19,672</b>	<b>\$ 284,461</b>
<b>Licenses and permits</b>				
Alcoholic beverage license	\$ 15,000	\$ 22,981	\$ 7,981	\$ 6,483
Other business licenses and permits	1,600	2,625	1,025	2,535
Building permits	55,000	67,676	12,676	44,901
Plumbing/mechanical permits	3,000	1,520	(1,480)	5,210
Misc development permits	200	195	(5)	375
Zoning fees	1,100	964	(136)	554
Gas franchise fees <sup>1</sup>	39,000	25,593	(13,407)	28,209
<b>Total licenses and permits</b>	<b>\$ 114,900</b>	<b>\$ 121,554</b>	<b>\$ 6,654</b>	<b>\$ 88,267</b>
<b>Intergovernmental revenue</b>				
Federal grants				
Police	\$ 27,000	\$ 11,459	\$ (15,541)	\$ 530,961
Public works	-	-	-	1,910
State grants				
Local government aid	1,352,554	-	(1,352,554)	-
Other	38,220	32,012	(6,208)	60,337
State shared				
Insurance premium tax-fire <sup>2</sup>	19,328	1,000	(18,328)	1,000
Insurance premium tax-police <sup>2</sup>	81,000	-	(81,000)	-
County aid				
Highway grants	10,000	16,199	6,199	18,243
Other local grants	16,667	19,369	2,702	-
<b>Total intergovernmental revenue</b>	<b>\$ 1,544,769</b>	<b>\$ 80,039</b>	<b>\$ (1,464,730)</b>	<b>\$ 612,451</b>
<b>Charges for services</b>				
General government	\$ 156,706	\$ 136,390	\$ (20,316)	\$ 132,046
Public safety	17,950	13,640	(4,310)	22,114
Highways and streets	9,700	11,442	1,742	16,123
Sanitation	68,513	76,522	8,009	70,180
Recreation	-	911	911	-
<b>Total charges for services</b>	<b>\$ 252,869</b>	<b>\$ 238,905</b>	<b>\$ (13,964)</b>	<b>\$ 240,463</b>
<b>Fines and forfeits</b>				
Court fines and forfeitures	\$ 59,800	\$ 51,027	\$ (8,773)	\$ 50,733
<b>Total fines and forfeits</b>	<b>\$ 59,800</b>	<b>\$ 51,027</b>	<b>\$ (8,773)</b>	<b>\$ 50,733</b>

<sup>1</sup>Received quarterly<sup>2</sup>Received only in October

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND  
SCHEDULE OF REVENUES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	6 Months Budget	Actual		
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ -
Interest earnings-regular <sup>3</sup>	10,000	2,120	(7,880)	738
Interest earnings-loans <sup>4</sup>	32,432	9,305	(23,127)	-
Rents	12,900	19,759	6,859	1,512
Other revenues	5,000	9,735	4,735	748
Contributions/donations	500	508	8	915
Copies	-	301	-	236
Total miscellaneous revenue	\$ 60,832	\$ 41,728	\$ (19,405)	\$ 4,149
Total revenue	\$ 2,429,311	\$ 949,066	\$ (1,480,546)	\$ 1,280,524
Other sources				
Sale of fixed assets	\$ 500	\$ 2,114	\$ 1,614	\$ 17,292
Operating transfer-in				
PD Task Force Fund	-	-	-	1,500
WRH Fund <sup>5</sup>	2,462,500	-	(2,462,500)	-
PIR's	4,000	4,002	2	15,000
Electric Fund	305,466	309,438	3,972	293,994
Liquor Fund	100,000	100,002	2	100,002
Other*	100,000	100,002	2	161,559
Total other sources	\$ 2,972,466	\$ 515,558	\$ (2,456,908)	\$ 589,347
Total revenue and other sources	\$ 5,401,777	\$ 1,464,624	\$ (3,937,454)	\$ 1,869,871

<sup>3</sup>First six months share recorded in July and last six months recorded in December<sup>4</sup>Recorded in December<sup>5</sup>The variance is due to timing for ARMER \$500,000, fire station building \$2,825,000, Senior Center \$1,500,000 and ERS Funding \$100,000 transfers.

\*Operating Transfer-in-Other includes transfers for Insurance Funds (\$100,002)

GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	6 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 67,202	\$ 53,665	\$ 13,537	\$ 53,593
Supplies	250	102	148	48
Other services and charges	5,100	4,629	471	4,414
Total mayor and council	\$ 72,552	\$ 58,396	\$ 14,156	\$ 58,055
Administration				
Personnel services	\$ 64,682	\$ 59,047	\$ 5,635	\$ 58,140
Supplies	38	-	38	43
Other services and charges	7,375	8,173	(798)	8,028
Total administration	\$ 72,095	\$ 67,220	\$ 4,875	\$ 66,211
Clerk's office and elections				
Personnel services	\$ 79,613	\$ 72,055	\$ 7,558	\$ 70,024
Supplies	1,450	1,913	(463)	1,331
Other services and charges	16,325	9,835	6,490	8,019
Total clerk's office and elections	\$ 97,388	\$ 83,803	\$ 13,585	\$ 79,374
Finance				
Personnel services	\$ 75,708	\$ 70,599	\$ 5,109	\$ 70,313
Supplies	1,200	892	308	1,138
Other services and charges	39,029	38,658	371	36,266
Total finance	\$ 115,937	\$ 110,149	\$ 5,788	\$ 107,717
Assessing				
Other services and charges	\$ 52,350	\$ 52,350	\$ -	\$ -
Total assessing	\$ 52,350	\$ 52,350	\$ -	\$ -
Legal				
Other services and charges	\$ 18,000	\$ 9,621	\$ 8,379	\$ 10,994
Total legal	\$ 18,000	\$ 9,621	\$ 8,379	\$ 10,994
Engineering				
Personnel services	\$ 118,717	\$ 90,156	\$ 28,561	\$ 110,693
Supplies	4,338	1,773	2,565	1,820
Other services and charges	11,475	9,301	2,174	8,901
Total engineering	\$ 134,530	\$ 101,230	\$ 33,300	\$ 121,414

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	6 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 118,113	\$ 108,737	\$ 9,376	\$ 108,431
Supplies	1,815	956	859	1,370
Other services and charges <sup>6</sup>	189,700	16,016	173,684	19,361
Total community & economic development	\$ 309,628	\$ 125,709	\$ 183,919	\$ 129,162
General government buildings				
Personnel services	\$ 7,597	\$ 7,634	\$ (37)	\$ 7,666
Supplies	1,050	633	417	727
Other services and charges	15,525	23,383	(7,858)	21,238
Total general government buildings	\$ 24,172	\$ 31,650	\$ (7,478)	\$ 29,631
Other general government				
Supplies	\$ 50	\$ 57	\$ (7)	\$ -
Other services and charges <sup>7</sup>	19,770	27,560	(7,790)	121,982
Total other general government	\$ 19,820	\$ 27,617	\$ (7,797)	\$ 121,982
Total general government	\$ 916,472	\$ 667,745	\$ 248,727	\$ 724,540
Public safety				
Police department				
Personnel services	\$ 1,118,257	\$ 1,061,358	\$ 56,899	\$ 1,050,584
Supplies	69,220	62,422	6,798	45,051
Other services and charges <sup>7</sup>	289,290	169,873	119,417	837,794
Capital outlay	271,350	5,797	265,553	83,163
Total police department	\$ 1,748,117	\$ 1,299,450	\$ 448,667	\$ 2,016,592
Fire department				
Personnel services	\$ 70,314	\$ 51,096	\$ 19,218	\$ 46,532
Supplies	6,113	8,772	(2,659)	6,199
Other services and charges	26,580	37,652	(11,072)	8,603
Capital outlay	1,412,500	2,083,513	(671,013)	132,324
Total fire department	\$ 1,515,507	\$ 2,181,033	\$ (665,526)	\$ 193,658
Civil defense				
Supplies	\$ 100	\$ -	\$ 100	\$ -
Other services and charges	171	122	49	123
Total civil defense	\$ 271	\$ 122	\$ 149	\$ 123

<sup>6</sup> Variance due to Worthington Rediscovered expenditure not yet made<sup>7</sup> Variance due to timing of annual dues payment

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND  
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
 For the Six Months Ended June 30, 2012

	2012		Variance Favorable (Unfavorable)	2011 Actual
	6 Months Budget	Actual		
Animal control				
Personnel services	\$ 10,485	\$ 9,197	\$ 1,288	\$ 9,109
Supplies	1,500	954	546	900
Other services and charges	1,220	193	1,027	322
Total animal control	\$ 13,205	\$ 10,344	\$ 2,861	\$ 10,331
Code enforcement				
Personnel services	29,108	26,109	2,999	23,982
Supplies	1,285	974	311	761
Other services and charges	6,115	1,427	4,688	2,214
Total code enforcement	\$ 36,508	\$ 28,510	\$ 7,998	\$ 26,957
Total public safety	\$ 3,313,608	\$ 3,519,459	\$ (205,851)	\$ 2,247,661
Public works				
Streets				
Personnel services	\$ 185,779	\$ 145,448	\$ 40,331	\$ 167,616
Supplies	78,650	60,095	18,555	66,097
Other services and charges	48,290	47,689	601	60,647
Total streets	\$ 312,719	\$ 253,232	\$ 59,487	\$ 294,360
City wide spring clean-up				
Personnel services	\$ 6,363	\$ 7,338	\$ (975)	\$ 11,393
Supplies	445	851	(406)	231
Other services and charges	15,280	31,676	(16,396)	2,775
Total city wide spring clean-up	\$ 22,088	\$ 39,865	\$ (17,777)	\$ 14,399
Total public works	\$ 334,807	\$ 293,097	\$ 41,710	\$ 308,759

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

(Continued)

GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2012

	2012		
	6 Months Budget	Actual	Variance Favorable (Unfavorable)
			2011 Actual
Culture and recreation			
Community Center			
Personnel services	\$ -	\$ 35	\$ (35)
Supplies	1,200	100	1,100
Other services and charges	23,692	20,003	3,689
Capital outlay	750,000	177,687	572,313
Total Community Center	\$ 774,892	\$ 197,825	\$ 577,067
Band			
Other services and charges	\$ 7,040	\$ 4,832	\$ 2,208
Total Band	\$ 7,040	\$ 4,832	\$ 2,208
Total culture and recreation	\$ 781,932	\$ 202,657	\$ 579,275
Conservation and development			
Clean water partnership project			
Improvement miscellaneous	\$ 50,000	\$ -	\$ 50,000
Total clean water partnership project	\$ 50,000	\$ -	\$ 50,000
Lake improvement			
Personnel services	\$ 2,285	\$ 2,174	\$ 111
Supplies	2,400	2,675	(275)
Other services and charges	2,823	3,109	(286)
Total lake improvement	\$ 7,508	\$ 7,958	\$ (450)
Economic development & assistance			
Personnel services	\$ 3,713	\$ 1,552	\$ 2,161
Supplies	825	73	752
Other services and charges	7,795	5,494	2,301
Total economic development/assistance	\$ 12,333	\$ 7,119	\$ 5,214
Total conservation and development	\$ 69,841	\$ 15,077	\$ 54,764
Other uses			
Operating transfer-out			
Golf course-equipment loan	\$ -	\$ -	\$ -
Total other uses	\$ -	\$ -	\$ -
Total expenditures and other uses	\$ 5,416,660	\$ 4,698,035	\$ 718,625

## **ADMINISTRATIVE SERVICES MEMO**

**DATE: JULY 20, 2012**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

### **CONSENT AGENDA CASE ITEMS**

#### **1. APPLICATION TO BLOCK STREET**

The Worthington Area Chamber of Commerce Retail Committee has submitted an application to block streets for their Annual Crazy Day event on Thursday, July 26, 2012 from 5:30 a.m. to 6:00 p.m. as follows:

Tenth Street from Second Avenue to Fifth Avenue with intersections open at Third Avenue and Fourth Avenue

Amanda Waljasper has been designated as the safety officer for the event, and all the appropriate paperwork has been received.

Council action is requested on the application to block street.

#### **2. APPLICATION TO BLOCK PORTION OF SIDEWALK**

The Worthington Area Chamber of Commerce Retail Committee has submitted an application to block a portion of a sidewalk for their annual sidewalk sale following their crazy day event. The request to block a portion of the sidewalk is for 8:30 a.m. to 8:00 p.m. on Friday, July 27, 2012 and from 8:30 a.m. to 5:00 p.m. on Saturday, July 28, 2012. The following sidewalks will be blocked:

On Tenth Street between Second Avenue and Fifth Avenue  
On Fourth Avenue between Tenth Street and 11<sup>th</sup> Street

Amanda Waljasper had been designated to monitor the space and all the required paperwork has been received.

Council action is requested on the application to block a portion of a sidewalk.

#### **3. APPLICATION FOR OFF-SALE BEER LICENSE**

An application for an Off-Sale Beer license has been received from Steven Taylor for the

business he will open as Food & Fuel, 907 Diagonal Road. The license is for the period August 1, 2012 through December 31, 2012. All the appropriate paperwork and fees have been received.

Council action is requested on the application for an On-Sale Beer license.

### CASE ITEMS

1. **PHASE 1 PROPOSAL FOR NEW SHELVING AT THE MUNICIPAL LIQUOR STORE**

The 2012 liquor store budget included funding with the wording "ENHANCED CHECKOUT STANDS/CC TERMINALS". This initiative was to be further outlined for Council consideration during the year. This evening Dan Wycoff will present Phase 1 of the enhancement project that includes two bids (*Exhibit 1*) for new 22' wide 4 shelf high shelving that will replace all of the shelving on the showroom floor with the exception of the wall shelving. The shelving we currently have is old and staff cannot find any supplier who handles this brand of shelving. The current shelving limits our linear feet of product selection and the amount of holding space because of the shelf depth as well as aesthetic considerations.

The new shelving will give the store much more linear feet to display products with more facings and also the additional depth will give us more holding space to keep more products on the floor and less in the back room. Lozier shelving is good quality shelving and very versatile and would provide the ability to do lay down wine sections, peg board display sections, and solid display sections.

This shelving is the first phase proposal of our showroom enhancement. The store is showing a strong 10% increase in sales for the 2012 fiscal year. This phase 1 proposal will be followed by future phases to improve the look and efficiency of our current store and compliment our current and future successes. Future elements of the store enhancements will include new check stands, back wall shelving, credit card terminals and a sample island.

The first quote is from Lozier \$6,430 and the second quote is \$9,977. Staff recommends choosing the Lozier quote. Both quotes do not include freight, tax and installation. Since Council was informed the final details would be outlined with them at a future point authorization is requested.



**Council action is requested to approve the Lozier option for \$6,430 plus related charges.**

2. **2012-2013 RENTAL AGREEMENT WITH ISD 518 FOR USE OF THE MEMORIAL AUDITORIUM**

The City and School District have an annual rental agreement for ISD 518's use of the Memorial Auditorium and the time has come for renewal. When looking at the prior agreement many of the Auditorium's costs were not being recovered properly. This year the City has allocated \$66,000 in operational support to the Memorial Auditorium above any revenues. Extensive efforts were taken to outline the costs of running the Auditorium to the school district and negotiations were commenced based off these realized costs.

Included in the packet is the 2012-13 Rental Agreement (*Exhibit 2*) and outlines the City's and School District's responsibilities. The agreement covers the following basic provisions:

- 62 days of rental; (there is an increase in the number of performances from 3 to 5 events)
- Technical Director Assistance and basic sound and lighting;
- Outline additional equipment and facility usage charges;
- Provide more flexibility should the City lose the ability to provide sound, light, air conditioning due to a disruption to the operational systems of the facility outside of our control;
- Storage of props and costumes;
- Administrative and technical assistance fees and the hours Auditorium staff assist with ISD 518 performances; and
- Custodial services/supplies.

When the terms of the contract were stipulated the estimated costs of the contract were estimated between \$22,000 and \$24,000. The 2011-12 contract cost to the School District was roughly \$13,000. Moving forward the School District was concerned with the amount of increase and suggested an amount not to exceed \$18,600. Understanding the difficulty to transition to the full amount staff is recommending the \$18,600 be accepted and serve as a transitional point for discussions next year's contract.

It should be noted that the contract also calls for a time study of Auditorium staff actual hours worked and facilitate a dialogue of Auditorium and ISD staff to better understand the necessity of oversight and participation of Auditorium staff that the School District is paying for. The contract will also outline at the end of the term what the full costs would have been if the \$18,600 not to exceed cap were not in place. This too will demonstrate the related costs for the Auditorium in general and the corresponding share of 518's costs.

The School District's use of the Auditorium is a benefit to their programming and certainly a benefit to the Auditorium itself.

**Council action is requested to approve the contract with ISD 518 for use of the Memorial Auditorium of 2012-13 program year and authorize the Mayor to sign and Clerk attest the agreement.**

**3. LEASE AGREEMENT WITH BIOVERSE, INCORPORATED FOR UTILIZATION OF THE BIOTECHNOLOGY ADVANCEMENT CENTER**

Council recently discussed a Memorandum of Understanding (MOU) that would, among other things, provide terms for a lease agreement with Bioverse, Incorporated. Included in the packet is *Exhibit 3* that provides a lease based off the terms of the MOU and are in general as follows:

- Two year guaranteed term with up to four years as an option;
- Lease rates of \$1 per square foot in the first year, \$2/sq.ft. in year two, \$3/sq.ft. in year three and \$5/sq.ft. in year four;
- Lessee is responsible for the real estate taxes and utilities;
- Improvements within the bays are at the lessee's expense with the exception of the air-conditioning and 75 percent of the costs for a loading dock for pickups and deliveries;
- Provision for use of bay 1 on a month to month basis and at \$2 per square foot;
- Lessee has the use of the common areas and classroom space at no charge; and
- Provision related to the lease if an option to purchase land in the bioscience park is exercised.

**Council action is requested to approve the Lease with Bioverse, Incorporated (*Exhibit 3*) and authorize the Mayor to sign and Clerk attest the agreement.**

Date: 04.11.2012

To: Dan W.  
Worthington Liquor

From: Charlie Webster  
Reco Store Equipment

Ref:



**RECO STORE EQUIPMENT**

DIVISION OF

RECOVERY SYSTEMS COMPANY

15117 FIFTH STREET SOUTH • HOPKINS, MINNESOTA 55343  
PHONE 952/935-4330 • FAX: 952/935-6875

Quote(Revised)

Phone: 661-254-2228  
Email: sales@ezsystemsales.net

Phone: 952-935-4330 x 10  
Fax: 952-935-6875  
E-mail: C.webster@recoverysv.com

Qty	Part Number	Description	Each Price	Total Price
Shipping from Madix TX				
(4) 19' Gondola runs 54" High X 22" Base, Base + 3 Shelves				
16	G454-S522-HH	Gondola Unit 4' Wide X 54" High X 22" Deep ( Hardboard)	\$ 89.70	\$ 1,435.27
4	G354-S522-HH	Gondola Unit 3' Wide X 54" High X 22" Deep ( Hardboard)	\$ 89.70	\$ 358.82
4	GE-5422-5	Gondola end 54" High X 22" Deep	\$ 46.84	\$ 187.36
96	SUS-422	Upper shelf 4' Wide X 22" Deep	\$ 16.72	\$ 1,605.37
24	SUS-322	Upper shelf 3' Wide X 22" Deep	\$ 16.72	\$ 401.34
(4) 20' Gondola Runs 54" High X 22" Base, Base + 3 Shelves				
20	G454-S522-HH	Gondola Unit 4' Wide X 54" High X 22" Deep ( Hardboard)	\$ 89.70	\$ 1,794.08
4	GE-5422-5	Gondola end 54" High X 22" Deep	\$ 46.84	\$ 187.36
120	SUS-422	Upper shelf 4' Wide X 22" Deep	\$ 16.72	\$ 2,006.71
1	SPECMTL	Custom Color Upcharge	\$ 282.00	\$ 282.00
Total for above items:			\$	8,258.31
1	SS1	STEEL SURCHARGE	\$	1,719.17
Total for Order:			\$	9,977.48

\* This quote is valid for 30 days and does not include Sales Tax, Shipping and Handling or Installation

Finish: Coppervien

Thank you for the interest in Madix Store Fixtures. I look forward to hearing from you soon.

Sincerely,

Charlie Webster



COMMERCIAL REFRIGERATION AND STORE FIXTURES  
**STAN MORGAN & ASSOCIATES, INC.**

Solving design challenges creatively, while providing the best service and value the customer is seeking

Dan Wycoff  
Worthington Liquors  
Worthington, MN

Dear Dan;

Stan Morgan and Associates is pleased to propose the following store shelving per your request:

**LOZIER SHELVING**

**Liquor Area:**

- (2) 19'0" Gondola Runs with 22" Bases and 54" Height with 3 rows of 22" Deep Shelving Runs
- (2) 20'0" Gondola Runs with 22" Bases and 54" Height with 3 rows of 22" Deep Shelving Runs

<b>TOTAL PRICE FOR ABOVE SHELVING PACKAGE:</b>	<b>\$5,080.00</b>
<b>Add for upgrading to Tier I Color:</b>	<b>\$500.00</b>
<b>Add for upgrading to Tier II Copper Color:</b>	<b>\$850.00</b>

*Plus freight, sales tax, and installation*

Please feel free to call me with any questions or concerns.

Sincerely,

Matthew Troyak

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Matthew Troyak

Page 1 of 1

3/31/2012

Excelsior, Minnesota

(952) 474-5451 phone

(952) 474-8253 fax

web site [www.stanmorganassoc.com](http://www.stanmorganassoc.com)

e-mail [sales@stanmorganassoc.com](mailto:sales@stanmorganassoc.com)

**2012-2013 RENTAL AGREEMENT  
CITY OF WORTHINGTON / MEMORIAL AUDITORIUM PERFORMING ARTS CENTER  
and INDEPENDENT SCHOOL DISTRICT #518**

714 13th Street, P.O. Box 279, Worthington MN 56187  
PHONE 507.376.9101 FAX 507.372.8630  
showtimenow@frontiernet.net    www.ci.worthington.mn.us

**CONTRACT #** \_\_\_\_\_

The purpose of this agreement is to outline the roles and responsibilities of the City of Worthington, herein after known as the "City" as owner and lessor of Memorial Auditorium, and Independent School District #518, herein after known as "ISD #518" as lessee of the facility. This agreement shall supersede and replace any previous contracts.

**LESSOR AGREES TO RENT THE MEMORIAL AUDITORIUM PERFORMING ARTS CENTER  
ACCORDING TO THE FOLLOWING TERMS AND CONDITIONS:**

1. The Memorial Auditorium will be heated or air conditioned for 62 days according to ISD #518 schedules. The 62 days include Worthington High School fall play, Worthington High School Madrigal dinner , Worthington High School musical, Worthington Middle School band concert, and Worthington Middle School spring choral concert. Should the usage exceed 62 days per contract, ISD #518 shall pay a pro-rated share of additional days, provided days are available. Events will be tentatively scheduled by Auditorium management one (1) year ahead of the actual events to ensure availability of the facility for ISD #518. Auditorium management will be allowed to schedule functions that will not interfere with ISD #518 rehearsals and performances. In order to accommodate both ISD #518 and Memorial Auditorium, sets for all of the above mentioned events will need to be moveable. Rental of Memorial Auditorium does not include access to the following areas without prior authorization from Auditorium management and staff: staff offices, technical director workshop and equipment, ticket office, and concession area. When ISD #518 plans to build sets and/or props, an ISD #518 representative must meet with Auditorium management and staff to determine building procedures, equipment, and accessible areas.
2. The City will maintain sufficient property and liability insurance on the facility. Memorial Auditorium grounds will be maintained and in suitable condition for public use including snow removal, grounds maintenance and upkeep.
3. A Technical Director, provided by the Auditorium, will oversee and be in charge of any and all technical matters during ISD #518 events. The City will provide basic lighting and sound including two (2) handheld wireless microphones, two (2) on stage monitors, intercom system, and lighting already in place. Please see included Light Plot. Any additional sound equipment and lighting needs will be negotiated through the Auditorium Technical Director and Auditorium management before event rehearsals begin. Special services and equipment will be provided by Auditorium management but paid for by ISD #518.

See accompanying Equipment Rental Schedule. Outside technical personnel must be approved by Auditorium management. In the event ISD #518 rents technical equipment from sources other than Memorial Auditorium, Auditorium management and staff will not be responsible for malfunctions and/or repairs.

4. The stage of Memorial Auditorium will be made available for rehearsals and performances when ISD #518 agrees to time of arrival for rehearsals and performances. Rehearsal and performance times must be arranged through Auditorium management in a timely manner.
5. In case of emergency, Auditorium management will be in charge of emergency procedures in the interest of public safety. ISD #518 will be provided with Memorial Auditorium's written procedures, so that in the event they are needed, the directors or administrators can understand and assist with the students and spectators. The opening of ticket lobby doors and inside theater doors to the public will be determined by ISD #518 staff. See Rules and Regulations for Ushers and Ticket Sellers.
6. The granting of this agreement does not relinquish the City's right to control and manage the Memorial Auditorium Performing Arts Center and enforce all reasonable rules for the management thereof. The City specifically reserves the right to operate and control all aspects of sound/audio, video, and lights. The City may further use, during the period covered by this agreement, any portions of the licensed premises for any purpose, provided that such uses shall not unduly interfere with the use herein contemplated by the Tenant.
7. In the event the City is unable to provide the Memorial Auditorium, or any of the personnel to be provided by it pursuant to this agreement, because of strike, lockout, public calamity, or Act of God, then both the City and ISD #518 shall be excused from further performance of this agreement. In the event of a failure of a provided system (sound, lights, heat, cooling, etc.) causing disruption or cancellation of a scheduled use, the City shall be excused from providing such system.
8. The City agrees to defend and indemnify ISD #518, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the City's performance or failure to perform its legal obligations under this Agreement.
9. The City reserves the right to terminate this agreement without further cause whenever in its judgment a performance contemplated herein is objectionable or contrary to the public interest, or estimated expenses are not paid as scheduled, or in the event of default of any term or condition herein by ISD #518.
10. The City will exercise reasonable care to safeguard property of ISD #518 while in the Memorial Auditorium, but shall not be responsible for the personal property of ISD #518, its officers, agents, employees, representatives, volunteers or guests.

**ISD #518 AGREES THAT IT WILL ASSUME THE FOLLOWING RESPONSIBILITIES:**


1. Agrees to pay the annual contract with City and all expenses as defined in the Equipment Rental Rates herein.
2. ISD #518 shall not be excused from the payment of the entire fee provided herein, nor for the payment of the presentation expenses because of its failure, for any reason for use of the Memorial Auditorium as contemplated by this agreement.
3. Agrees to provide all ticket sales for events including advance and at the door sales.

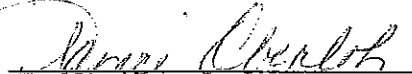
4. ISD #518 staff in charge of event, agrees to provide a complete list of technical assistance needs in the form of a technical rider that define sound and lighting equipment needed, three (3) weeks in advance of the rehearsals, unless otherwise authorized by Auditorium management.
5. All set, props, and miscellaneous items will be removed from the stage and backstage area and all dressing rooms within 36 hours after the last performance. The Memorial Auditorium may require earlier clearance if another event is scheduled.
6. To procure and maintain during the entire term of its use or occupancy of the Memorial Auditorium Performing Arts Center, Commercial General Liability insurance with a minimum limit of liability of \$1,000,000 per occurrence, Combined Single Limit, bodily injury (including personal injury) and broad form property damage liability, naming the City as an additional insured to such liability insurance policy. A Certificate of insurance evidencing the above described insurance coverage must be provided to Memorial Auditorium with the return of this contract.
7. ISD #518 agrees to reimburse the Memorial Auditorium for all damages, other than normal wear and tear as defined by Auditorium management, to the theater and/or the theater's equipment resulting from the use of the Memorial Auditorium. Damage shall be reported to the Director of Management Services, ISD #518, as soon as possible after the damage occurs. A detailed listing of all associated costs known shall also be provided.
8. Specifically, ISD #518 agrees to defend and indemnify the City, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from ISD #518's performance or failure to perform its obligations under this Agreement.
9. This agreement constitutes the entire agreement between the parties, cannot be changed orally, and shall be interpreted in accordance with the laws of the State of Minnesota.
10. ISD #518 shall pay for its proportionate share (62 days) of annual operational costs of Memorial Auditorium. These costs consist of the following operations of Memorial Auditorium:  
Electric, Water, Gas, Sewer, Storm Water, Refuse, Misc. Utilities, Snow Removal, Lawn Service  
Costs listed are in addition to the following rental fees and actual staff costs as appropriate.

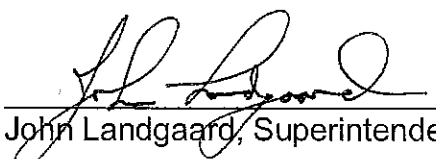
Prop & Costume Storage	12 months
Rent	62 days 6 hrs a day
Administrative Fee	45.54 a day for 62 days 2 hrs a day @ 22.77 per hr
Technical Assistance	27.59 a day for 62 days 2 hrs a day @ 13.79 per hr
Custodial Service/Supplies	As incurred

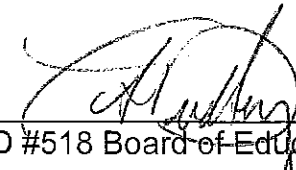
11. Upon adoption by the Worthington City Council, the budget of Memorial Auditorium will constitute the basis upon which the City will bill ISD #518 for its proportionate share of the annual costs for operation of Memorial Auditorium related to utility costs as aforementioned. The City of Worthington shall bill ISD #518 for one-twelfth (1/12) of the total of ISD #518 proportionate annual share based on the total number of days pursuant to this contract. The payment for this bill shall be due on or before the tenth of the month for which the charge is based. Upon completion of each contract year, a reconciliation will be completed. The City shall either bill ISD #518 for any underpayment for the contract year or shall send ISD#518 a refund for any over payment. An analysis of the actual expenses for the calendar year will be provided to ISD #518.
12. The City of Worthington and ISD #518 agree that the contract shall be for the period of July 1, 2012 through June 30, 2013. It is further agreed that either party may terminate this Agreement with sixty (60) days notice at any time.
13. The City of Worthington will conduct a time study to be used for the 2013-2014 contract year with ISD #518. Auditorium management and staff will work with ISD #518 staff to help determine appropriate staffing levels for Memorial Auditorium.
14. Notwithstanding any other provision, the 2012-2013 agreement will not exceed \$18,600.00. Costs will be billed as stipulated in the agreement and will cease when the amount of \$18,600.00 are reached. A final invoice of all costs incurred will be provided at the year's end.

Signing this agreement means that you have read and will comply with the terms and guidelines established for the Memorial Auditorium Performing Arts Center. This contract becomes effective when signed and received by the Memorial Auditorium Performing Arts Center management.

  
Alan E. Oberloh, Mayor      6/12/2012      Date

  
City Clerk      06/25/2012      Date

  
John Landgaard, Superintendent      6-22-12      Date

  
ISD #518 Board of Education      Date



## Lighting Inventory & Rental Pricing per day

<b>Dimmers:</b> Strand CD-80 2.4 Kw	N/A
<b>Console:</b> ETC Expression 24/48 two scene preset	N/A
<b>Conventional Fixtures:</b>	
12- Altman Scoop 750 Watt	5.00 each
8- 6x9 Strand Century Lekolite 750 Watt	5.00 each
4- 50 Deg. ETC Source Four 750 Watt – Green	10.00 each
13- 36 Deg. ETC Source Four 750 Watt- White	10.00 each
2- 26 Deg. ETC Source Four 750 Watt – Red	10.00 each
2 - 19 Deg. ETC Source Four 750 Watt- Blue	10.00 each
1 – 26 Deg. Lens tube ETC Source Four	5.00
28- Parnel ETC Source Four 575 Watt	10.00 each
2- Pars ETC Source Four 575 Watt	10.00 each
4- Fresnels Strand Century 750 Watt	5.00 each
12- Par38 300 Watt	5.00 each
2- Altman Borderlights Zip Strip 750 WATTS Per Circuit	25.00 each
1-Altman Comet Followspot 410 Watt	75.00
<b>Cable / Accessories:</b>	
Twofers 3 Pin: 16	Free
Gobo Holders for S4: 7 A Size 7 B Size	1.00
TwinSpin: 2 Gam Variable Speed	15.00 each
Altman 7 1/2" Barndoor 4-way: 9	Free
Drop in Irises: 3 ETC Source Four	15.00 each
Floor Mounts: 10	Free

## **LEASE AGREEMENT**

This Lease ("**Lease**") made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, 303 Ninth Street, PO Box 279, Worthington, MN 56187, hereinafter called "**Lessor**" and Bioverse, Inc. a business corporation organized under the laws of the State of Minnesota, \_\_\_\_\_, \_\_\_\_\_, MN 56, hereinafter called "**Lessee**".

### **WITNESSETH THAT:**

Whereas, Lessee is desirous of leasing from Lessor certain Premises now owned by Lessor, the following Agreement is hereby entered into:

1. **BUILDING AND PREMISES.** Lessor is the owner of certain real property located in the City of Worthington, Nobles County, Minnesota, more particularly described in **Exhibit A** attached hereto (the "**Land**"). Lessor owns a building on the Land (the "**Building**" or the "**BAC**"). A diagram of the space within the BAC is set forth in **Exhibit B** attached hereto.
  - 1.1 Subject to the terms and provisions of this Lease, Lessor hereby leases to Lessee and Lessee accepts from Lessor the premises ("**Premises**") comprising approximately 8,300 square feet of Building space known as Bay 2 and Bay 3 which are located as depicted on **Exhibit B** attached hereto.
  - 1.2 If Lessee continues to lease Bay 1, as shown on **Exhibit B** as of the commencement date of this Agreement, it may continue to do so on a month-to-month basis. Either party may cancel the lease of Bay 1 upon thirty (30) days' written notice to the other party at the addresses set forth in **Paragraph 20 below.** Bay 1 consists of 3,309 square feet. The rent for Bay 1 shall be \$551.50 per month which is based upon an annual rental rate of \$2.00 per square foot.
2. **TERM.** The initial term of the Lease shall be for a period of three (3) years commencing on November 1, 2012, and ending on October 31, 2015, unless extended or sooner terminated pursuant to the provisions of this Lease.
3. **RENTAL.** The monthly rent for the Premises is based upon an annual price per square foot of \$1.00 in year 1; \$2.00 in year 2; and \$3.00 in year 3. If Lessee stays for one additional year commencing on November 1, 2015, the annual price per square foot shall be \$5.00. The rent shall be paid the first day of each month in advance. Year 1 - \$692.67; Year 2 - \$1,383.34; Year 3 - \$2,075.00; Year 4 - 3,458.33. Rent checks shall be issued to "Biotechnology Advancement Center" in care of the City of Worthington at the address set forth in **Paragraph 20 below.**
4. **REAL ESTATE TAX.** Lessee shall pay the real estate taxes due and payable on the Premises. Lessor shall cooperate with Lessee and Nobles County in estimating that amount of such real estate taxes.

- 4.1 Real property taxes shall not include any late fees or penalties, any municipal, county, state or federal income or franchise taxes of Lessor, or documentary transfer taxes or tax increases of any kind in connection with the transfer, sale or change in ownership of all or part of the Land or Building. Real Estate taxes shall include any special assessments. If Lessor has estimated real property taxes for purposes of determining Lessee's monthly installments, then at the end of each calendar year, real property taxes shall be reconciled based on the actual tax payments, and any over or under payment shall be adjusted and Lessee shall pay Lessor or Lessor shall credit Lessee's account (or if such adjustment is at the end of the Lease, Lessor shall pay Lessee), as the case may be, within 30 days of Lessor's receipt of the actual tax bill, such amounts as may be necessary to effect such adjustment.
5. **INITIAL IMPROVEMENTS.** Prior to November 1, 2012, the parties shall share the expense of installing a loading system in Bay 2 that will accommodate both semi-trailers and common carrier step trucks such as UPS and Federal Express. Lessor shall be responsible for 75% of the cost of the loading system and Lessee shall be responsible for 25% of such cost. Lessee, at its sole expense, shall install air conditioning units in Bay 2 and Bay 3.
6. **LATER LEASEHOLD IMPROVEMENTS.** Lessee may, at its own expense, make such other leasehold improvements to the leased Premises as Lessee may require. It is anticipated that Lessee may construct office space in Bay 3 as well as air conditioning for such office space. Lessee may also install a doorway connecting Bay 1 and Bay 2 and a doorway connecting Bay 2 and Bay 3. Lessee may install air lines and additional electrical drops which are needed as a part of its manufacturing process. Any such leasehold improvements which may result in permanent alteration or structural damage to the Building must be approved in writing by Lessor. Such leasehold improvements (exclusive of Lessee's furniture, trade fixtures and equipment) shall become part of the Premises under applicable law and shall remain the property of the Lessor upon the termination of this Lease. Upon termination of this Agreement, Lessee shall, if requested by Lessor, return the Premises to the same condition as it existed prior to the improvements. By way of example, Lessee must replace any walls which are altered to create doorways as allowed under this Lease; must restore any heating/ cooling duct work that was removed or altered; and must remove partitions installed for office space. The decision as to whether or not any restorations must be made will be made solely by Lessor.
7. **COMMON AREAS.** In addition to the leased Premises, Lessee shall have non-exclusive use of the Building's break room, including all appliances and equipment therein. Lessee shall also have non-exclusive use of the Building's conference room, including the teleconferencing system which shall be installed by Lessor prior to the commencement of this Lease. Individual session connection costs and fees shall be the responsibility of the party using the system. Lessee shall also have the non-exclusive use of the Building's classroom which shall be capable of being used as one large room or up to 3 smaller rooms. The middle classroom shall have a teleconferencing system installed at Lessor's expense as soon as possible. The outside classrooms shall be equipped with television

monitors linked to the teleconferencing system which equipment shall be installed by Lessor prior as possible. Lessee shall also have non-exclusive use of the reception area and restrooms. An educational lab is planned for the Building. When completed, Lessee shall have non-exclusive use of the lab based upon a contractual usage agreement to be developed. Use of the common areas are subject to the Rules set forth on **Exhibit D** which may be amended from time to time. All of the common areas referenced in this paragraph are identified on **Exhibit B**.

8. **USE.** Lessee will use the Premises for manufacturing, packaging, labeling, shipping, sales, and marketing along with such other uses as may reasonably be expected such as office use, meetings, and teleconferencing. It is Lessor's understanding that Lessee's use will be a "clean use" and will not be a burden upon any other tenant.
9. **PROPERTY OF LESSEE.** Any and all property of Lessee in and about the leased Premises shall be at Lessee's own risk and shall be insured by Lessee. Lessee shall also carry all such other insurance as it may desire, including business interruption coverage.
10. **INSURANCE AND WAIVER OF SUBROGATION.**
  - 10.1 Lessor agrees to obtain and keep in force at all times during the Lease term and to pay the premium for (i) allrisk fire and extended coverage insurance upon the Building and Premises on a replacement cost basis (which shall include an agreed valuation provision in lieu of any co-insurance clause, an increased cost of construction endorsement, debris removal coverage and a waiver of subrogation endorsement in favor of Lessee), and (ii) a policy of commercial general public liability insurance on the common areas of the land and Building with limits of public liability not less than \$\_\_\_\_\_ per occurrence combined single limit coverage for death and/or bodily injury including personal injury and property damage liability.
  - 10.2 Lessee shall obtain and keep in force, at its expense (i) fire and extended coverage insurance covering all of Lessee's stock in trade, fixtures, and improvements not a part of the Building, and (ii) a policy of commercial general public liability naming Lessee as the insured and Lessor as additional insured, to insure against injury to property, persons or loss of life arising out of Lessee's use and occupancy of the Premises, with limits of public liability not less than \$\_\_\_\_\_ per occurrence combined single limit coverage for death and/or bodily injury including personal injury and property damage liability.
  - 10.3 Lessor and Lessee each hereby release the other from any liability for loss or damage to the Building, other buildings and property located on the Land caused by fire, explosion, smoke damage, or any other perils to be insured against by either of the parties under the terms of this Lease, whether or not such insurance has actually been secured, and each agrees to advise any insurance company from whom they obtain such insurance policy of this release and agree that any

such policies will contain a waiver of any right of subrogation by the insurer against the Lessor and Lessee.

**11. UTILITIES.**

- 11.1. Lessor shall provide separate metering for all electricity in Bays 1, 2 and 3. Lessee shall pay for the electricity used in Bays 2 and 3 during the term of this Agreement and for the electricity used in Bay 1 for the period during which Bay 1 is occupied by Lessee. Lessee shall pay its pro-rata share of natural gas based upon cubic foot occupancy of the Premises as calculated by the provider of the natural gas. Lessee shall pay no rent or any utilities for the common areas.
- 11.2 There is only one water meter for the entire Building. The monthly bill for water shall be divided between Lessor, and or any subsequent tenants, and Lessee based upon the number of square feet occupied by Lessee as compared to the total square footage of the building. If, after six (6) months of occupancy by Lessee under this Agreement, either party is dissatisfied with the allocation of the water bill, the parties will work to reach an agreement as to a fair distribution. If the parties are not able to reach a satisfactory agreement, the party dissatisfied with the square foot allocation may be arranged at that party's cost. A provision similar to Section 11.2 shall be included in any other Lease Agreements made by Lessor with other tenants.

**12. MAINTENANCE.**

- 12.1 Lessee shall be responsible for all maintenance, repair and decoration of the interior of the leased Premises; Lessee's signs and sign panels; and replacement of any glass in the Premises. Lessee shall also be responsible for replacing light bulbs and fluorescent light ballasts upon the Leased Premises. Interior janitorial (other than common areas, including restrooms), are the obligation of Lessee.
- 12.2 With the exception of those items which are Lessee's maintenance responsibility pursuant to Section 11.1 above, Lessor is responsible for all other maintenance, repairs and replacements to the Building and the Land, including but not limited to the roof, foundation, floors, walls, windows, doors, sidewalks, exterior landscaping, sewers, drains and utility connections, the plumbing systems and plumbing fixtures, the electrical system and electrical equipment, and the heating and air conditioning equipment, and common areas, including restrooms outside of the Premises, including janitorial and supplies, which are necessary to maintain the Building and Premises in good condition and in compliance with all applicable laws, ordinances, codes and regulations. Lessor is responsible for all snow and ice removal, as reasonably required.

13. **SIGNS.** Lessee is hereby given the right, at its expense, to install signs indicating the business conducted on the leased Premises. Signs shall confirm to all existing ordinances and must be approved by Lessor as to both size and location..

14. **DESTRUCTION OF PREMISES.**

14.1 If the Building or the Premises are made substantially untenable by fire or other casualty, Lessor may elect either to:

14.1.1. Terminate this Lease agreement as of the date of the fire or other casualty by delivery of notice of termination to Lessee within thirty (30) days after such date; or

14.1.2. Without termination of this Lease agreement, proceed with due diligence to repair, restore, or rehabilitate the Building or premises, other than leasehold improvements paid for by Lessee, at Lessor's expense; provided that if the repairs are not completed to permit Lessee's reoccupancy within 120 days after such damage or destruction, Lessee may terminate this Lease by written notice to Lessor.

14.2 If the Premises or the Building are damaged by fire or other casualty, but are not made substantially untenable, then Lessor shall proceed with due diligence to repair and restore the Building or the premises, other than the leasehold improvements paid for by Lessee.

14.3 If all or any part of the Premises is rendered untenable by fire or other casualty, and this Lease agreement does not terminate, rent shall abate for all or part of the Premises that is untenable on a per diem basis from and after the date of the fire or other casualty and until the Premises are repaired and restored. Rental shall commence at the date the Premises are ready for occupancy and the term of this Lease shall be extended for a period equivalent to that during which the Lessee is unable to occupy the Premises because of such repairs.

15. **EMINENT DOMAIN.** If any portion of the leased Premises is taken by the exercise of the power of eminent domain, or purchased in lieu of condemnation by any authority having the right of eminent domain, this Lease and the term demised shall terminate as of the date possession is taken by the condemner, and Lessor shall refund any rent paid in advance in the ratio of thirty (30) days to the number of days between the date possession is so taken and the first day of the next calendar month. This paragraph shall not be deemed or construed to limit or waive whatever right Lessee may have from time to time pursuant to law or equity regarding such condemnation or purchase in lieu of condemnation of the leased Premises, including the right to claim and recover such compensation as may be separately awarded to Lessee for the value of Lessee's leasehold estate, any damage to Lessee's business by reason of such condemnation, any cost or loss incurred by Lessee in removing or relocating Lessee's merchandise, fixtures, and furnishings, and the cost of leasehold improvements paid for by Lessee.

16. **COVENANT TO HOLD HARMLESS.** Lessee agrees to indemnify and save Lessor harmless against any and all claims, damages, costs and expenses arising from the conduct or management of the business conducted by Lessee in the leased Premises.

Lessor shall indemnify, defend and hold harmless Lessee from and against any and all claims arising from Lessor's operation of the Land and Building or from the conduct of Lessor's business in or about the Land and Building.

17. **ASSIGNMENT OR SUBLETTING.** Due to the favorable terms of this Lease pursuant to various economic development incentives, Lessee may not assign this Lease or sublet the Premises subject to the Lease.
18. **LESSOR'S OPTIONS.** Attached hereto as **EXHIBIT C** is an Option to Purchase. The original of said Option to Purchase shall be executed contemporaneous to the execution of this Lease Agreement and is inter-related to this Agreement. If, at the end of Year 2 of this Agreement, Lessor shall exercise its Option to Purchase, Lessor shall also have the option to extend this Lease Agreement for Year 4. Such option to extend this Agreement may be exercised at any time prior to 5:00 p.m. on October 31, 2014, by providing written notice of same to Lessee at the address provided in **Paragraph 20 below**. If Lessee fails to exercise the Option to Purchase by 5:00 p.m. on October 31, 2014, it shall have no further right to extend this Lease Agreement beyond October 31, 2015.
19. **LESSEE'S OPTIONS.** Notwithstanding any other provision herein, specifically including **Paragraph 18** above, Lessee shall have the absolute right to terminate this Lease Agreement and retake possession of the Premises as of October 31, 2015. Such right to terminate must be exercised no later than 5:00 p.m. on October 31, 2014 by written notice to Lessee at the address set forth in **Paragraph 20 below**.
20. **NOTICES.** All notices, demands and requests required or permitted to be given under this Lease must be in writing and will be deemed to have been given when delivered personally, on the next business day following the day sent by nationally recognized overnight courier, or on the third (3rd) business day after deposited in the United States mail, certified, return receipt requested, postage prepaid in each case addressed to the parties at their respective addresses set forth below (or to such other address as the Parties hereto may designate in the manner set forth herein):

Lessor: City of Worthington  
309 Ninth Street  
Worthington, MN 56187

Lessee: Bioverse, Inc.  
  
Worthington, MN 56187

Notices which are rejected or refused or which cannot be delivered because of changed address of which no notice was given shall be deemed delivered.

21. **TIME.** Except as otherwise expressly provided, references to intervals of time shall mean consecutive calendar days, months or years, as applicable. If the date for giving notice or taking action under this Lease falls on a weekend or Federal or State holiday, the date

for the giving of such notice or taking such action shall be extended to the next business day.

22. **DEFAULT.** If Lessee shall default in the performance of any of the obligations set forth in this Lease to be performed by it, and fails to remedy such default within ten (10) days after notice from Lessor, then in such instance and without further notice, Lessor may enter upon the Premises and terminate this Lease and shall be entitled to possession. In the event of such termination, Lessor shall be entitled to recover from Lessee any and all sums due Lessor for rent or otherwise to the date of such entry.
23. **SUCCESSORS AND ASSIGNS.** This Lease shall bind the heirs, personal representatives, successor and assigns of the parties. This language in this paragraph is not intended to override the partial prohibition as to subletting and assignment.
24. **ENTIRE AGREEMENT.** This Lease contains the entire agreement of the parties with respect to any matter mentioned herein and supersedes any prior oral or written agreements.
25. **AMENDMENTS.** This Lease may be amended in writing only, signed by the parties in interest at the time of such amendment.
26. **EXPENSE OF ENFORCEMENT.** If either party brings an action at law or in equity to enforce or interpret this Lease, the prevailing party in such action shall be entitled to recover reasonable attorney's fees and court costs for all stages of litigation, including, but not limited to, appellate proceedings, in addition to any other remedy granted. The "prevailing party" is the party which by law is entitled to recover its costs of suit, provided, however, where the first party institutes and dismisses suit against the second party, without the concurrence of the second party, the second party is the "prevailing party."

**Lessor:**

City of Worthington

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**Lessee:**

Bioverse, Inc.

By: \_\_\_\_\_

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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	7/13/12	TONERS	GENERAL FUND	SECURITY CENTER	188.50
	7/13/12	TONERS	GENERAL FUND	SECURITY CENTER	<u>188.50</u>
				TOTAL:	377.00
AMERIPRIDE	7/13/12	TOWEL SERVICE JULY	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>70.07</u>
				TOTAL:	70.07
BORDER STATES ELECTRIC SUPPLY	7/13/12	CABLE CLEANING WIPES 15 KV ELECTRIC		FA DISTR UNDRGRND COND	<u>269.33</u>
				TOTAL:	269.33
BRAD SIEVE ELECTRIC	7/13/12	BRAD SIEVE ELECTRIC	ELECTRIC	M-DISTR UNDERGRND LINE	<u>75.00</u>
				TOTAL:	75.00
CENTER SPORTS INC	7/13/12	PICKLE BALL EQUIPMENT	GENERAL FUND	COMMUNITY CENTER	<u>800.00</u>
				TOTAL:	800.00
CHAMBER OF COMMERCE	7/13/12	LODGING TAX-MAY	TOURISM PROMOTION	LODGING TAX/TOURISM	<u>11,291.29</u>
				TOTAL:	11,291.29
CIVIC SYSTEMS LLC	7/13/12	SEMI-ANNUAL SUPPORT FEES	WATER	ACCTS-RECORDS & COLLEC	1,220.50
	7/13/12	SEMI-ANNUAL SUPPORT FEES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,220.50
	7/13/12	SEMI-ANNUAL SUPPORT FEES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>2,441.00</u>
				TOTAL:	4,882.00
CONCRETE MATERIALS	7/13/12	SAND	RECREATION	GOLF COURSE-GREEN	<u>644.38</u>
				TOTAL:	644.38
CONSOLIDATED CONSTRUCTION CO INC	7/13/12	JUNE PROGRESS PAYMENT	EVENT CENTER/AUDIT	EVENT CENTER	<u>17,305.27</u>
				TOTAL:	17,305.27
COOPERATIVE ENERGY CO- ACCT # 5910807	7/13/12	GAS	GENERAL FUND	FIRE ADMINISTRATION	7.78
	7/13/12	GAS	RECREATION	GOLF COURSE-GREEN	<u>100.06</u>
				TOTAL:	107.84
COOPERATIVE ENERGY CO- ACCT# 05412019	7/13/12	UNLEADED GAS	WATER	M-TRANS MAINS	13.02
	7/13/12	FUEL UNIT 300	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	57.31
	7/13/12	FUEL UNIT 330	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	30.09
	7/13/12	FUEL UNIT 102	ELECTRIC	O-DISTR UNDERGRND LINE	150.03
	7/13/12	BACKHOE FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	33.99
	7/13/12	FUEL UNIT 104	ELECTRIC	O-DISTR UNDERGRND LINE	96.96
	7/13/12	FUEL UNIT 103	ELECTRIC	O-DISTR UNDERGRND LINE	71.08
	7/13/12	FUEL UNIT 106	ELECTRIC	O-DISTR UNDERGRND LINE	118.89
	7/13/12	FUEL UNIT 105	ELECTRIC	O-DISTR UNDERGRND LINE	<u>7.15</u>
				TOTAL:	578.52
CREDIT BUREAU OF NEW ULM	7/13/12	EMPLOYMENT CREDIT REPORT	GENERAL FUND	POLICE ADMINISTRATION	<u>35.00</u>
				TOTAL:	35.00
CULLIGAN WATER COND CO	7/13/12	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	54.00
	7/13/12	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	54.00
	7/13/12	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	7/13/12	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	7/13/12	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	7/13/12	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>12.00</u>
				TOTAL:	154.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CUMISKEY MICHAEL	7/13/12	REIMBURSE MEALS-EMERGENCY	GENERAL FUND	POLICE ADMINISTRATION	19.00
				TOTAL:	19.00
DAVIS TYPEWRITER CO INC	7/13/12	BLACK INK CARTRIDGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	52.64
	7/13/12	BLACK INK CARTRIDGE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	17.55
				TOTAL:	70.19
DAWSON, JACLIN	7/13/12	REIMBURSE-BASIC SRO SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	45.75
	7/13/12	REIMBURSE-BASIC SRO SCHOOL	GENERAL FUND	POLICE ADMINISTRATION	195.00
				TOTAL:	240.75
DITCH WITCH OF SD INC	7/13/12	DRILLING SUPPLIES-15 KV CO	ELECTRIC	FA DISTR UNDERGRND COND	5,251.88
				TOTAL:	5,251.88
DYBEVICK CHRIS	7/13/12	REIMBURSE-EMERGENCY OPS	GENERAL FUND	POLICE ADMINISTRATION	19.00
				TOTAL:	19.00
ECHO GROUP INC	7/13/12	PIPEFITTING AIRPATCHER	GENERAL FUND	PAVED STREETS	1.95
	7/13/12	BULBS	RECREATION	PARK AREAS	32.23
	7/13/12	BREAKER	RECREATION	OLSON PARK CAMPGROUND	115.90
	7/13/12	PVC	ELECTRIC	M-DISTR UNDERGRND LINE	89.99
	7/13/12	PARTS-AIRPORT HANGER	ELECTRIC	M-DISTR UNDERGRND LINE	61.22
				TOTAL:	301.29
EHLERS & ASSOCIATES INC	7/13/12	TIF DISTRICT # 15	HOTEL TIF #15	HOTEL	4,750.00
				TOTAL:	4,750.00
ELSING SHAWN	7/13/12	REIMBURSE- PROFFER 2009-43	GENERAL FUND	POLICE ADMINISTRATION	20.00
				TOTAL:	20.00
FASTENAL COMPANY	7/13/12	SAFETY GLASSES	RECREATION	PARK AREAS	58.10
	7/13/12	EPOXY	WATER	M-PURIFY EQUIPMENT	31.21
	7/13/12	STAINLESS BOLTS FOR VALVES	WATER	M-TRANS MAINS	25.80
	7/13/12	RAMSET	ELECTRIC	M-DISTR UNDERGRND LINE	46.49
				TOTAL:	161.60
GARY BRINK ELECTRIC LLC	7/13/12	INSTALL 7 DRUS	ELECTRIC	FA DISTR METERS	395.16
				TOTAL:	395.16
GCC -CONSOLIDATED READY MIX INC	7/13/12	SIDEWALKS	GENERAL FUND	PAVED STREETS	772.17
	7/13/12	PLEASANT PLAYGROUND	RECREATION	PARK AREAS	230.85
	7/13/12	PLEASANT PLAYGROUND	RECREATION	PARK AREAS	96.19
				TOTAL:	1,099.21
GENACC	7/13/12	EXHAUST BACK PRESSURE TEST	ELECTRIC	GENERATION	3,249.00
				TOTAL:	3,249.00
GOPHER STATE ONE CALL INC	7/13/12	MONTHLY LOCATE SERVICE	WATER	O-DISTR MISC	60.20
	7/13/12	MONTHLY LOCATE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	60.20
	7/13/12	MONTHLY LOCATE SERVICE	ELECTRIC	O-DISTR MISC	120.40
				TOTAL:	240.80
GRAHAM TIRE OF WORTHINGTON INC	7/13/12	REPAIR FLAT ON PAYLOADER	GENERAL FUND	PAVED STREETS	123.02
	7/13/12	REPAIR FLAT ON PAYLOADER	GENERAL FUND	PAVED STREETS	160.70
	7/13/12	TIRE REPAIR-FORMS TRAILER	GENERAL FUND	PAVED STREETS	27.96
	7/13/12	TIRE REPAIR	RECREATION	PARK AREAS	14.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/13/12	OIL CHANGE	RECREATION	PARK AREAS	10.00
	7/13/12	OIL CHANGE	RECREATION	PARK AREAS	26.60
				TOTAL:	362.28
GRIMMIUS NATHAN	7/13/12	REIMBURSE-ATF PROFER	GENERAL FUND	POLICE ADMINISTRATION	20.00
	7/13/12	REIMBURSE-SF DRUG BUY	GENERAL FUND	POLICE ADMINISTRATION	20.00
				TOTAL:	40.00
HAWKINS INC	7/13/12	CHEMICALS	WATER	O-PURIFY	6,282.91
	7/13/12	1 TON CHLORINE	WATER	O-PURIFY	737.00
				TOTAL:	7,019.91
HY-VEE INC-61609	7/13/12	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	24.65
	7/13/12	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.64
	7/13/12	SUPPLIES	ELECTRIC	ADMIN OFFICE SUPPLIES	49.29
				TOTAL:	98.58
I & S GROUP INC	7/13/12	PLUMBING PLAN REVIEW FEE	GENERAL FUND	ECONOMIC DEVELOPMENT	660.00
				TOTAL:	660.00
IDE@S	7/13/12	WIDGETS FOR NIXIE MESSAGES	GENERAL FUND	POLICE ADMINISTRATION	63.75
				TOTAL:	63.75
JERRY'S AUTO SUPPLY	7/13/12	DIES-VALVE WORK	WATER	M-TRANS MAINS	7.62
	7/13/12	OIL AND FILTER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	92.17
	7/13/12	RETURNED OIL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	89.52
	7/13/12	SOCKET	ELECTRIC	O-DISTR UNDERGRND LINE	68.03
				TOTAL:	78.30
JOBSSHQ	7/13/12	HELP WANTED AD-WASTEWATER	MUNICIPAL WASTEWAT	O-PURIFY MISC	299.40
				TOTAL:	299.40
KARLS CARQUEST AUTO PARTS INC	7/13/12	BEARINGS	RECREATION	GOLF COURSE-GREEN	32.47
				TOTAL:	32.47
LAMPERTS YARDS INC-2600013	7/13/12	NEW DOORS FOR WATER PLANT	WATER	M-PURIFY STRUCTURES	1,394.72
	7/13/12	FORMING BOARDS	ELECTRIC	M-DISTR UNDERGRND LINE	28.02
	7/13/12	FORMING BOARDS	ELECTRIC	M-DISTR UNDERGRND LINE	27.51
				TOTAL:	1,450.25
LAMPERTS YARDS INC-2602004	7/13/12	LAMPERTS YARDS INC-2602004	GENERAL FUND	PAVED STREETS	38.23
	7/13/12	LUMBER-SIDEWALKS	GENERAL FUND	PAVED STREETS	30.01
	7/13/12	TREATED LUMBER-PLEASANT PL	RECREATION	PARK AREAS	282.64
	7/13/12	CONCRETE MIX	ELECTRIC	M-DISTR UNDERGRND LINE	282.15
	7/13/12	AIRPORT STORM DAMAGE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	31.90
				TOTAL:	664.93
LEWIS & CLARK REGIONAL WATER SYSTEM IN	7/13/12	LOBBYING CHARGES-4TH QTR F WATER		O-SOURCE WELLS & SPRNG	2,483.25
				TOTAL:	2,483.25
LOCATORS & SUPPLIES INC	7/13/12	4" PULLER EYE PARTS	ELECTRIC	M-DISTR UNDERGRND LINE	182.06
				TOTAL:	182.06
MARCO	7/13/12	LABOR & MATERIAL-REPAIR HP WATER		ACCTS-RECORDS & COLLEC	130.40
	7/13/12	LABOR & MATERIAL-REPAIR HP MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	130.39
	7/13/12	LABOR & MATERIAL-REPAIR HP ELECTRIC		ACCTS-RECORDS & COLLEC	260.79

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	521.58
MATHESON TRI-GAS INC	7/13/12	OXYGEN RENTAL	WATER	O-DISTR MISC	38.26
	7/13/12	DRILL BITS	ELECTRIC	O-DISTR MISC	16.63
				TOTAL:	54.89
MC LAUGHLIN & SCHULZ INC	7/13/12	REPAIRS	GENERAL FUND	PAVED STREETS	2,383.71
				TOTAL:	2,383.71
MICHAEL EGGERS	7/13/12	ALTERNATOR & BATTERY UNIT	GENERAL FUND	CODE ENFORCEMENT	574.07
				TOTAL:	574.07
MINNESOTA ENERGY RESOURCES CORP	7/13/12	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	41.35
	7/13/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	20.41
	7/13/12	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	20.50
	7/13/12	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	58.33
	7/13/12	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	54.27
	7/13/12	GAS SERVICE	WATER	O-DISTR MISC	14.57
	7/13/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	252.01
	7/13/12	GAS SERVICE	AIRPORT	O-GEN MISC	30.59
	7/13/12	GAS SERVICE	AIRPORT	O-GEN MISC	30.82
				TOTAL:	522.85
MINNESOTA MUNICIPAL UTILITIES ASSOC	7/13/12	SAFETY MGMT PROGRAM-3RD QT	WATER	O-DISTR MISC	1,196.80
	7/13/12	SAFETY MGMT PROGRAM-3RD QT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	616.53
	7/13/12	SAFETY MGMT PROGRAM-3RD QT	MUNICIPAL WASTEWAT	O-PURIFY MISC	616.53
	7/13/12	SAFETY MGMT PROGRAM-3RD QT	ELECTRIC	O-DISTR MISC	1,196.81
	7/13/12	2012 ELECTRIC UTILITY MEMB	ELECTRIC	ADMIN MISC	5,921.75
				TOTAL:	9,548.42
MISCELLANEOUS V FUNK DAVID	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
HAIN SCOTT	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
LAIS HENRIETTA	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NEREM ROSELLA	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
PHUNG HUNG	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	30.00
SANCHEZ SAMUEL	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
TATE CARLOS	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
WEILAND GEORGE	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
YAMBO JANICE	7/13/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	250.00
NCL OF WISCONSIN INC	7/13/12	CHEMICALS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	127.11
				TOTAL:	127.11
NIENKERK CONSTRUCTION INC	7/13/12	PUMPED GREASE FROM PITS	MUNICIPAL WASTEWAT	O-PURIFY MISC	300.00
				TOTAL:	300.00
NOBLES COOPERATIVE ELECTRIC	7/13/12	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.23
	7/13/12	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	8.23
	7/13/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.46
	7/13/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.46
				TOTAL:	47.38
NOBLES COUNTY AUDITOR/TREASURER	7/13/12	SOLID WASTE MGMT MAY 2012	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,262.00
				TOTAL:	7,262.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
OFFICE SYSTEMS CO	7/13/12	QUARTERLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	90.48
	7/13/12	QUARTERLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	90.48
				TOTAL:	180.96
OXFORD AUTOMOTIVE EXTERIORS	7/13/12	REPAIR UNIT 100 PLASTIC MO	ELECTRIC	O-DISTR UNDERGRND LINE	157.86
				TOTAL:	157.86
RADIO SHACK CORP	7/13/12	NEW LAB PHONE	MUNICIPAL WASTEWAT	O-PURIFY MISC	21.46
				TOTAL:	21.46
RESCO INC	7/13/12	15 KV STRESS CONES	ELECTRIC	FA DISTR UNDRGRND COND	533.55
				TOTAL:	533.55
RUNNINGS SUPPLY INC-ACCT#9502485	7/13/12	MARKING PAINT	GENERAL FUND	PAVED STREETS	10.67
	7/13/12	GLOVES	GENERAL FUND	PAVED STREETS	7.98
	7/13/12	POT HOLE PATCHER PARTS	GENERAL FUND	PAVED STREETS	58.53
	7/13/12	SPADES	GENERAL FUND	PAVED STREETS	55.56
	7/13/12	BULK NUTS-PLEASANT PLAYGRO	RECREATION	PARK AREAS	11.88
	7/13/12	WASHERS, NUTS	RECREATION	PARK AREAS	11.57
	7/13/12	DRILL BITS	RECREATION	PARK AREAS	9.90
	7/13/12	DRILL BITS	RECREATION	PARK AREAS	10.03
	7/13/12	PUMP-WATER GRASS	RECREATION	PARK AREAS	320.62
	7/13/12	HOOK & PICK SET	STORM WATER MANAGE	STREET CLEANING	5.40
	7/13/12	ANTIFREEZE	STORM WATER MANAGE	STREET CLEANING	8.48
	7/13/12	BOLTS, NUTS, WASHERS	AIRPORT	O-GEN MISC	3.36
				TOTAL:	513.98
SCHAAP SANITATION INC	7/13/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	96.71
	7/13/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	37.76
	7/13/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	PAVED STREETS	92.40
	7/13/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	COMMUNITY CENTER	47.02
	7/13/12	MONTHLY GARBAGE SERVICE	RECREATION	GOLF COURSE-GREEN	171.45
	7/13/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	575.35
	7/13/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	21.80
	7/13/12	MONTHLY GARBAGE SERVICE	RECREATION	OLSON PARK CAMPGROUND	523.72
	7/13/12	MONTHLY GARBAGE SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	51.27
	7/13/12	MONTHLY GARBAGE SERVICE	WATER	O-DISTR MISC	130.21
	7/13/12	MONTHLY GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	192.45
	7/13/12	MONTHLY GARBAGE SERVICE	ELECTRIC	O-DISTR MISC	144.07
	7/13/12	MONTHLY GARBAGE SERVICE	LIQUOR	O-GEN MISC	141.55
	7/13/12	MONTHLY GARBAGE SERVICE	AIRPORT	O-GEN MISC	73.75
	7/13/12	MONTHLY GARBAGE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	13.20
	7/13/12	SOLID WASTE-MAY 2012	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	61,146.36
	7/13/12	SOLID WASTE-MAY 2012	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,454.33
	7/13/12	SOLID WASTE-MAY 2012	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	582.57
	7/13/12	SOLID WASTE-MAY 2012	GARBAGE COLLECTION	CODE ENFORCEMENT	3,994.10
				TOTAL:	80,490.07
SCHWALBACH ACE HARDWARE-5930	7/13/12	CLEANER	GENERAL FUND	PAVED STREETS	5.33
	7/13/12	HANGER STRAP	RECREATION	GOLF COURSE-GREEN	2.45
	7/13/12	BATTERIES	RECREATION	PARK AREAS	19.22
	7/13/12	CAUTION TAPE	RECREATION	PARK AREAS	12.81
	7/13/12	LASER PLEASANT PLAYGROUND	RECREATION	PARK AREAS	14.95
	7/13/12	LAWN RAKES	RECREATION	TREE REMOVAL	48.06
	7/13/12	GALVANIZED UNION	STORM WATER MANAGE	STREET CLEANING	27.78
				TOTAL:	130.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH ACE #6067	7/13/12	TEMP WATER SERVICE PARTS	WATER	O-DIST UNDERGRND LINES	144.61
	7/13/12	VALVE TAP	WATER	M-TRANS MAINS	5.33
	7/13/12	PAINT THINNER	WATER	M-TRANS HYDRANTS	12.81
				TOTAL:	162.75
STUART C IRBY CO	7/13/12	15 KV SWITCH CABINETS	ELECTRIC	FA DISTR UNDRGRND COND	5,078.96
				TOTAL:	5,078.96
TRI-STATE RENTAL CENTER	7/13/12	RENTAL OF 6" BIT	ELECTRIC	O-DISTR MISC	53.44
				TOTAL:	53.44
TURFWERKS	7/13/12	MARKING PAINT	RECREATION	GOLF COURSE-GREEN	65.73
				TOTAL:	65.73
USA BLUE BOOK	7/13/12	AIR METER CALIBRATION GAS	WATER	O-PURIFY MISC	252.20
	7/13/12	HYDROGEN SULFIDE SENSOR	WATER	M-TRANS MAINS	283.79
				TOTAL:	535.99
VERIZON WIRELESS	7/13/12	WIRELESS PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	44.27
	7/13/12	WIRELESS PHONE SERVICE	GENERAL FUND	ADMINISTRATION	54.81
	7/13/12	WIRELESS PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	68.64
	7/13/12	WIRELESS PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	35.26
	7/13/12	AIR CARDS	GENERAL FUND	SECURITY CENTER	364.30
	7/13/12	AIR CARDS	GENERAL FUND	SECURITY CENTER	286.22
	7/13/12	WIRELESS PHONE SERVICE	GENERAL FUND	PAVED STREETS	67.37
	7/13/12	WIRELESS PHONE SERVICE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	403.73
	7/13/12	WIRELESS PHONE SERVICE	RECREATION	PARK AREAS	34.32
	7/13/12	WIRELESS PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	34.32
	7/13/12	WIRELESS PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	34.32
				TOTAL:	1,427.56
VETERINARY MEDICAL CTR PA	7/13/12	DOG FOOD, DASUQUIN	GENERAL FUND	POLICE ADMINISTRATION	92.44
	7/13/12	SHAMPOO	GENERAL FUND	POLICE ADMINISTRATION	16.96
	7/13/12	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	38.53
	7/13/12	THOR EXAM	GENERAL FUND	POLICE ADMINISTRATION	105.01
				TOTAL:	252.94
WAL MART BUSINESS	7/13/12	VECHICLE SUPPLIES, ROUND U WATER		O-DIST UNDERGRND LINES	160.22
	7/13/12	VECHICLE SUPPLIES, ROUND U WATER		O-DISTR MISC	103.00
	7/13/12	VECHICLE SUPPLIES, ROUND U ELECTRIC		O-DISTR STATION EXPENS	47.18
				TOTAL:	310.40
WCL ASSOCIATES INC	7/13/12	EVENT CENTER ARCHITECTURE	EVENT CENTER/AUDIT	EVENT CENTER	5,771.72
				TOTAL:	5,771.72
WINFIELD SOLUTIONS LLC	7/13/12	FERTILIZER	RECREATION	GOLF COURSE-GREEN	1,336.05
				TOTAL:	1,336.05
WORTHINGTON AUTO SUPPLY	7/13/12	WASHER FLUID	GENERAL FUND	POLICE ADMINISTRATION	10.84
				TOTAL:	10.84
WORTHINGTON PLUMBING & HEATING	7/13/12	SERVICE CALL	RECREATION	PARK AREAS	165.00
	7/13/12	NEW GAS VALVE-WATER HEATER	RECREATION	PARK AREAS	5.83
	7/13/12	NEW GAS VALVE-WATER HEATER	RECREATION	PARK AREAS	62.00
				TOTAL:	232.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WYCOFF DANNY	7/13/12	REIMBURSE MILEAGE 4/4-5/16	LIQUOR	O-GEN MISC	65.61
				TOTAL:	65.61
ZIMCO SUPPLY CO	7/13/12	FUNGICIDE, FERTILIZER	RECREATION	GOLF COURSE-GREEN	787.14
				TOTAL:	787.14

## ===== FUND TOTALS =====

101	GENERAL FUND	8,394.39
207	PD TASK FORCE	403.73
229	RECREATION	5,945.95
231	ECONOMIC DEV AUTHORITY	105.54
432	EVENT CENTER/AUDITORIUM	23,076.99
433	HOTEL TIF #15	4,750.00
601	WATER	14,784.00
602	MUNICIPAL WASTEWATER	4,109.53
604	ELECTRIC	26,787.67
606	STORM WATER MANAGEMENT	41.66
609	LIQUOR	207.16
612	AIRPORT	138.52
614	MEMORIAL AUDITORIUM	47.52
703	SAFETY PROMO/LOSS CTRL	31.90
873	GARBAGE COLLECTION	78,177.36
878	WASTE MANAGEMENT COLL	7,262.00
882	TOURISM PROMOTION	11,291.29

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 GRAND TOTAL: 185,555.21  
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VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AICPA DUES PROCESSING	7/20/12	DUES OLSEN, KOLANDER	GENERAL FUND	ACCOUNTING	<u>440.00</u>
				TOTAL:	440.00
AMERICAN BOTTLING COMPANY	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>137.06</u>
				TOTAL:	137.06
AMERICAN ENGINEERING TESTING INC	7/20/12	WELD & BOLT OBSERVATION	AIRPORT	O-GEN MISC	<u>418.00</u>
				TOTAL:	418.00
AMERICAN WATER ENTERPRISES ENVMENTAL M	7/20/12	CONTRACT OPERATIONS WWTF-J	INDUSTRIAL WASTEWA	O-PURIFY MISC	<u>88,994.58</u>
				TOTAL:	88,994.58
ANDERSON ALIGNMENT SERVICE	7/20/12	REPAIRED PLUGGED AC EVACUA	GENERAL FUND	PAVED STREETS	90.00
	7/20/12	REPAIRED PLUGGED AC EVACUA	GENERAL FUND	PAVED STREETS	2.67
	7/20/12	OIL CHANGE, REPAIRS	STORM WATER MANAGE	STREET CLEANING	339.55
	7/20/12	OIL CHANGE, REPAIRS	STORM WATER MANAGE	STREET CLEANING	240.00
	7/20/12	OIL CHANGE, REPAIRS	STORM WATER MANAGE	STREET CLEANING	171.00
	7/20/12	FUEL TRANSFER PUMP & REPAI	STORM WATER MANAGE	STREET CLEANING	526.97
	7/20/12	FUEL TRANSFER PUMP & REPAI	STORM WATER MANAGE	STREET CLEANING	300.00
	7/20/12	VINYL-FUEL PUMPS-NOTICE TO	AIRPORT	O-GEN MISC	<u>55.58</u>
				TOTAL:	1,725.77
ARCTIC ICE INC	7/20/12	ICE	RECREATION	OLSON PARK CAMPGROUND	66.75
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	159.45
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	370.50
	7/20/12	ICE	LIQUOR	NON-DEPARTMENTAL	261.75
	7/20/12	ICE	LIQUOR	NON-DEPARTMENTAL	<u>105.90</u>
				TOTAL:	964.35
BAHRS SMALL ENGINE	7/20/12	OIL FOR WEEDEATERS	RECREATION	PARK AREAS	<u>19.13</u>
				TOTAL:	19.13
BELLBOY CORP	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	<u>104.00</u>
				TOTAL:	104.00
BENSON TECHNICAL WORKS INC	7/20/12	QUARTERLY LIGHT VERIFICATI	AIRPORT	O-GEN MISC	<u>624.25</u>
				TOTAL:	624.25
BEVERAGE WHOLESALERS INC	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	7,982.94
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	8,162.04
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,400.28
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	<u>124.00</u>
				TOTAL:	19,669.26
BRAUN LAWN CARE & LANDSCAPING	7/20/12	MOW HUMISTON, CLEMENT, EAS	GENERAL FUND	CODE ENFORCEMENT	<u>90.00</u>
				TOTAL:	90.00
BTU INC	7/20/12	ROOFTOP INSPECTION	GENERAL FUND	GENERAL GOVT BUILDINGS	142.65
	7/20/12	ROOFTOP INSPECTION	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>217.50</u>
				TOTAL:	360.15
BUETOW 2 ARCHITECTS INC	7/20/12	ARCHITECTURAL SERVICES	GENERAL FUND	FIRE ADMINISTRATION	<u>705.65</u>
				TOTAL:	705.65
BURNS LOCK & KEY	7/20/12	KEYS	AIRPORT	O-GEN MISC	<u>9.36</u>
				TOTAL:	9.36



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
C&S CHEMICALS INC	7/20/12	4,171 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,193.29
				TOTAL:	5,193.29
CELLULAR ONLY - WORTHINGTON	7/20/12	CELL PHONE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	203.05
				TOTAL:	203.05
CONSTRUCTION MATERIALS INC	7/20/12	REBAR	GENERAL FUND	PAVED STREETS	153.90
	7/20/12	ADDTL FREIGHT ON INV#81560	GENERAL FUND	PAVED STREETS	105.54
				TOTAL:	259.44
COOPERATIVE ENERGY CO- ACCT # 5910807	7/20/12	UNLEADED FUEL #502 & 504	RECREATION	PARK AREAS	69.98
	7/20/12	GAS FOR WEDEATERS	RECREATION	PARK AREAS	18.62
	7/20/12	OIL AND SOLVENTS	RECREATION	PARK AREAS	114.05
	7/20/12	OIL FOR SMALL ENGINES	RECREATION	PARK AREAS	7.45
				TOTAL:	210.10
CULLIGAN WATER COND CO	7/20/12	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	7/20/12	SALT	LIQUOR	O-GEN MISC	15.75
				TOTAL:	33.75
DAILY GLOBE	7/20/12	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	7/20/12	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	1,320.50
	7/20/12	ANNUAL PUBLICATION-SUMMARY	GENERAL FUND	AUDITS AND BUDGETS	3,331.58
	7/20/12	PUBLIC HEARING	GENERAL FUND	ECONOMIC DEVELOPMENT	66.30
	7/20/12	PLANNING COMMISSION HEARIN	GENERAL FUND	ECONOMIC DEVELOPMENT	209.95
	7/20/12	WATER CONSERVATION NOTICE	WATER	ACCTS-SERV & INFORMATI	172.32
	7/20/12	STORM SEWER IMPROVEMENTS	STORM WATER MANAGE	PROJECT #13	116.03
	7/20/12	JUNE ADS	LIQUOR	O-GEN MISC	290.00
	7/20/12	AIRPORT CONSTRUCTION	AIRPORT	PROJECT #4	331.50
				TOTAL:	5,898.18
DANS ELECTRIC INC	7/20/12	CHANGE GFI AT OLSEN PARK	RECREATION	OLSON PARK CAMPGROUND	82.50
	7/20/12	CHANGE BREAKER LOT 9 OLSEN	RECREATION	OLSON PARK CAMPGROUND	82.50
	7/20/12	REPLACE MAIN BREAKERS OLSE	RECREATION	OLSON PARK CAMPGROUND	70.85
	7/20/12	REPLACE MAIN BREAKERS OLSE	RECREATION	OLSON PARK CAMPGROUND	82.50
	7/20/12	FRONT WINDOW LIGHTING	LIQUOR	O-GEN MISC	383.77
	7/20/12	OUTDOOR ICE FREEZER CIRCUI	LIQUOR	O-GEN MISC	413.94
	7/20/12	LIGHT REPAIR	LIQUOR	O-GEN MISC	238.23
	7/20/12	AIRPORT STORM DAMAGE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	623.05
				TOTAL:	1,977.34
DAVIS TYPEWRITER CO INC	7/20/12	COFFEE, KLEENEX, PAPER TOW	GENERAL FUND	GENERAL GOVT BUILDINGS	151.85
	7/20/12	CORRECTION TAPE	GENERAL FUND	POLICE ADMINISTRATION	3.67
	7/20/12	BINDERS	GENERAL FUND	POLICE ADMINISTRATION	47.48
	7/20/12	FOLDERS	GENERAL FUND	SECURITY CENTER	14.69
	7/20/12	FOLDERS	GENERAL FUND	SECURITY CENTER	14.68
	7/20/12	RECEIPT BOOKS	GENERAL FUND	SECURITY CENTER	26.76
	7/20/12	RECEIPT BOOKS	GENERAL FUND	SECURITY CENTER	26.76
	7/20/12	CHAIR MAT, PENS, TAPE CORR	GENERAL FUND	SECURITY CENTER	81.34
	7/20/12	CHAIR MAT, PENS, TAPE CORR	GENERAL FUND	SECURITY CENTER	81.35
	7/20/12	CHAIR MAT	GENERAL FUND	SECURITY CENTER	56.11
	7/20/12	CHAIR MAT	GENERAL FUND	SECURITY CENTER	56.11
	7/20/12	TAPE CORRECTION	GENERAL FUND	SECURITY CENTER	3.07
	7/20/12	TAPE CORRECTION	GENERAL FUND	SECURITY CENTER	3.08
	7/20/12	PENS, CD/DVD, LEGAL PADS	GENERAL FUND	SECURITY CENTER	26.23
	7/20/12	PENS, CD/DVD, LEGAL PADS	GENERAL FUND	SECURITY CENTER	26.23

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	TAB SHIELDS	GENERAL FUND	PAVED STREETS	3.55
	7/20/12	REINFORCEMENTS	GENERAL FUND	PAVED STREETS	0.96
	7/20/12	COLORED PAPER	RECREATION	OLSON PARK CAMPGROUND	3.21
	7/20/12	SUPPLIES	WATER	ACCTS-RECORDS & COLLEC	43.26
	7/20/12	SUPPLIES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	43.26
	7/20/12	SUPPLIES	ELECTRIC	ACCTS-RECORDS & COLLEC	86.53
	7/20/12	CARTRIDGES, AIRDUSTER, CAL	LIQUOR	O-GEN MISC	319.25
	7/20/12	BULK PAPER	DATA PROCESSING	COPIER/FAX	746.20
				TOTAL:	1,865.63
DIAMOND VOGEL PAINT	7/20/12	PAINT FOR BENCHES	RECREATION	PARK AREAS	43.17
	7/20/12	PAINT FOR BENCHES	RECREATION	PARK AREAS	53.32
	7/20/12	HI-HEAT ALUMINUM-GRILLS	RECREATION	PARK AREAS	59.88
	7/20/12	PAINT BRUSHES FOR SHELTERS	RECREATION	PARK AREAS	17.66
	7/20/12	PAINT MILLARD SHELTER	RECREATION	PARK AREAS	36.18
				TOTAL:	210.21
ENVIRONMENTAL RESOURCE ASSOCIATES	7/20/12	QUALITY ASSURANCE TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	260.70
				TOTAL:	260.70
FASTENAL COMPANY	7/20/12	GLOVES FOR PAINTING	RECREATION	PARK AREAS	27.92
				TOTAL:	27.92
FLAHERTY & HOOD PA	7/20/12	LABOR CONSULTATION	GENERAL FUND	PERSONNEL & RECRUITMEN	63.27
				TOTAL:	63.27
FORSGREN ASSOCIATES INC	7/20/12	PROFESSIONAL SERVICES	INDUSTRIAL WASTEWA	2011 INDUSTRIAL WWTP I	1,980.00
				TOTAL:	1,980.00
FRONTIER COMMUNICATIONS	7/20/12	ICAC REIMBURSED LINE	GENERAL FUND	POLICE ADMINISTRATION	94.49
				TOTAL:	94.49
GCC -CONSOLIDATED READY MIX INC	7/20/12	SIDEWALK REPAIRS	GENERAL FUND	PAVED STREETS	545.06
	7/20/12	REPAIRS	GENERAL FUND	PAVED STREETS	726.75
				TOTAL:	1,271.81
GEOTEK INC	7/20/12	CONCRETE TESTS/INSPECTIONS	GENERAL FUND	FIRE ADMINISTRATION	2,585.00
				TOTAL:	2,585.00
GRAHAM TIRE OF WORTHINGTON INC	7/20/12	TIRES, ALIGNMENT SQUAD 40	GENERAL FUND	POLICE ADMINISTRATION	167.75
	7/20/12	TIRES, ALIGNMENT SQUAD 40	GENERAL FUND	POLICE ADMINISTRATION	444.51
	7/20/12	TIRES, BALANCE SQUAD 35	GENERAL FUND	POLICE ADMINISTRATION	74.00
	7/20/12	TIRES, BALANCE SQUAD 35	GENERAL FUND	POLICE ADMINISTRATION	405.36
	7/20/12	REPAIR CAT. CONVERTER SQUA	GENERAL FUND	POLICE ADMINISTRATION	80.00
	7/20/12	REPAIR CAT. CONVERTER SQUA	GENERAL FUND	POLICE ADMINISTRATION	649.52
	7/20/12	TIRES & WHEEL BALANCE SQUA	GENERAL FUND	POLICE ADMINISTRATION	34.00
	7/20/12	TIRES & WHEEL BALANCE SQUA	GENERAL FUND	POLICE ADMINISTRATION	444.54
	7/20/12	TUBE, INSTALL TUBE	RECREATION	GOLF COURSE-GRBEN	15.20
	7/20/12	MOWER TIRE REPAIR	RECREATION	PARK AREAS	12.00
	7/20/12	MOWER TIRE REPAIR	RECREATION	PARK AREAS	12.00
				TOTAL:	2,338.88
HAGEN BEVERAGE DISTRIBUTING INC	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	192.25
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	918.50
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,215.20
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	5,341.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,256.40
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	<u>6,695.15</u>
				TOTAL:	17,663.80
IDEOS	7/20/12	HDMI LED MONITOR	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	160.30
	7/20/12	LAPTOP COMPUTER	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,007.80
	7/20/12	BELKIN USB HUB	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	<u>32.05</u>
				TOTAL:	1,200.15
INTEGRITY AVIATION INC	7/20/12	FBO MANAGEMENT FEE JULY	AIRPORT	O-GEN MISC	<u>1,995.00</u>
				TOTAL:	1,995.00
INTL UNION LOCAL #49	7/20/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	52.98
	7/20/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	59.43
	7/20/12	UNION DUES	RECREATION	NON-DEPARTMENTAL	50.58
	7/20/12	UNION DUES	RECREATION	NON-DEPARTMENTAL	48.75
	7/20/12	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	17.61
	7/20/12	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.08
	7/20/12	UNION DUES	WATER	NON-DEPARTMENTAL	83.12
	7/20/12	UNION DUES	WATER	NON-DEPARTMENTAL	83.97
	7/20/12	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	95.46
	7/20/12	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	103.42
	7/20/12	UNION DUES	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.15
	7/20/12	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	25.10
	7/20/12	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	14.07
	7/20/12	UNION DUES	AIRPORT	NON-DEPARTMENTAL	<u>0.28</u>
				TOTAL:	650.00
JANITOR'S CLOSET LTD	7/20/12	LINERS, TOWELS, TISSUE	RECREATION	PARK AREAS	778.61
	7/20/12	LINERS, TOWELS, TISSUE	RECREATION	OLSON PARK CAMPGROUND	<u>480.71</u>
				TOTAL:	1,259.32
JAYCOX IMPLEMENT INC	7/20/12	PARTS	RECREATION	PARK AREAS	2.76
	7/20/12	BOBCAT PARTS	RECREATION	PARK AREAS	184.78
	7/20/12	PARTS	AIRPORT	O-GEN MISC	<u>87.48</u>
				TOTAL:	275.02
JERRY'S AUTO SUPPLY	7/20/12	GRADER PARTS	GENERAL FUND	PAVED STREETS	137.17
	7/20/12	EMERY CLOTH ROLL	GENERAL FUND	PAVED STREETS	22.97
	7/20/12	PAINT	GENERAL FUND	PAVED STREETS	17.60
	7/20/12	PAINT	GENERAL FUND	PAVED STREETS	17.82
	7/20/12	BULB	GENERAL FUND	PAVED STREETS	8.53
	7/20/12	GRADER PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	137.18
	7/20/12	BATTERY	RECREATION	GOLF COURSE-GREEN	99.38
	7/20/12	OIL DRY	RECREATION	PARK AREAS	14.86
	7/20/12	TAPE	STORM WATER MANAGE	STREET CLEANING	<u>5.97</u>
				TOTAL:	461.48
JOHNSON BROTHERS LIQUOR CO	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,320.00
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,155.72
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,516.00
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,990.95
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	856.60
	7/20/12	BEER	LIQUOR	NON-DEPARTMENTAL	39.25
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	739.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	988.45
				TOTAL:	11,606.18
KARLS CARQUEST AUTO PARTS INC	7/20/12	HEADLIGHT SQUAD 31	GENERAL FUND	POLICE ADMINISTRATION	36.32
	7/20/12	OIL AND LUBE	GENERAL FUND	POLICE ADMINISTRATION	241.69
				TOTAL:	278.01
KLEVE DOUG	7/20/12	REIMBURSE MARCH INSURANCE	HEALTH INS PLAN (T	NON-DEPARTMENTAL	219.57
				TOTAL:	219.57
KLQL FM/THREE EAGLES COMMUNICATIONS	7/20/12	JUNE ADS	LIQUOR	O-GEN MISC	260.00
				TOTAL:	260.00
KRUSE MOTORS OF WORTHINGTON INC	7/20/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
	7/20/12	TOW	GENERAL FUND	CODE ENFORCEMENT	64.13
				TOTAL:	171.01
LARSON CRANE SERVICE INC	7/20/12	2012 SEWER/WATER RECON	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,121.91
	7/20/12	2012 SEWER/WATER RECON	MUNICIPAL WASTEWAT	PROJECT #2	22,438.20
				TOTAL:	21,316.29
LAW ENF LABOR SERV INC #4	7/20/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	524.67
	7/20/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	479.67
				TOTAL:	1,004.34
LAWNS PLUS	7/20/12	LAWN SERVICE-JUNE 2012	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	192.38
				TOTAL:	192.38
LEAGUE OF MN CITIES INSURANCE TRUST	7/20/12	INSURANCE BRDTF	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	3,183.00
	7/20/12	INSURANCE BRDTF	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	2,700.00
				TOTAL:	5,883.00
LENDE SIGNS & GRAPHICS	7/20/12	APPRECIATION SIGN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	217.41
				TOTAL:	217.41
MARCO	7/20/12	MONTHLY COPIER SERVICE	GENERAL FUND	POLICE ADMINISTRATION	44.92
	7/20/12	MONTHLY COPIER SERVICE	GENERAL FUND	POLICE ADMINISTRATION	44.93
	7/20/12	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	33.59
	7/20/12	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	33.60
	7/20/12	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	131.33
				TOTAL:	288.37
MATHESON TRI-GAS INC	7/20/12	SAFETY GLASSES	GENERAL FUND	PAVED STREETS	13.81
				TOTAL:	13.81
MC LAUGHLIN & SCHULZ INC	7/20/12	2011 BITUMINOUS OVERLAYS	IMPROVEMENT CONST	NON-DEPARTMENTAL	5,210.41
	7/20/12	2011 BITUMINOUS OVERLAYS	IMPROVEMENT CONST	OVERLAY PROGRAM	3,196.53
	7/20/12	2011 BITUMINOUS OVERLAYS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2,393.23
	7/20/12	2011 BITUMINOUS OVERLAYS	MUNICIPAL WASTEWAT	PROJECT #5	5,473.20
				TOTAL:	16,273.37
MCCUEN, JOSHUA W	7/20/12	REIMBURSE TZD MEETING	GENERAL FUND	POLICE ADMINISTRATION	42.50
	7/20/12	REIMBURSE TZD MEETING	GENERAL FUND	POLICE ADMINISTRATION	31.00
				TOTAL:	73.50
MIDWEST PLAYSCAPES INC	7/20/12	WOOD FIBER-PLEASANT/ORCHAR RECREATION		PARK AREAS	4,607.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	WOOD FIBER-PLEASANT/ORCHAR	RECREATION	PARK AREAS	3,071.59
				TOTAL:	7,678.97
MINNESOTA BENEFIT ASSOCIATION	7/20/12	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	69.61
	7/20/12	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.92
	7/20/12	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	60.38
	7/20/12	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	62.80
	7/20/12	INSURANCE	GENERAL FUND	MAYOR AND COUNCIL	314.84
	7/20/12	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	7/20/12	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	7/20/12	INSURANCE	GENERAL FUND	PAVED STREETS	143.68
	7/20/12	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	7/20/12	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	7/20/12	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	7/20/12	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	7/20/12	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	7/20/12	INSURANCE	RECREATION	PARK AREAS	174.01
	7/20/12	INSURANCE	RECREATION	TREE REMOVAL	19.33
	7/20/12	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	7/20/12	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	7/20/12	INSURANCE	WATER	O-PUMPING	60.00
	7/20/12	INSURANCE	WATER	O-PURIFY LABOR	87.11
	7/20/12	INSURANCE	WATER	O-DISTR MISC	46.22
	7/20/12	INSURANCE	WATER	GENERAL ADMIN	31.33
	7/20/12	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	61.70
	7/20/12	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	62.06
	7/20/12	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	67.72
	7/20/12	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	68.18
	7/20/12	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	7/20/12	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	7/20/12	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	7/20/12	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	7/20/12	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	7/20/12	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	7/20/12	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	7/20/12	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	7/20/12	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	7/20/12	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	7/20/12	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	7/20/12	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	7/20/12	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.36
	7/20/12	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.69
	7/20/12	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.57
	7/20/12	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.69
	7/20/12	INSURANCE	STORM WATER MANAGE	STREET CLEANING	216.33
	7/20/12	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	7/20/12	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	7/20/12	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	7/20/12	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	7/20/12	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	3,195.50
MINNESOTA ELEVATOR INC	7/20/12	QUARTERLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	172.01
				TOTAL:	172.01
MINNESOTA ENERGY RESOURCES CORP	7/20/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	16.48

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	5.10
	7/20/12	GAS SERVICE	WATER	O-DISTR MISC	16.48
	7/20/12	GAS SERVICE	WATER	O-DISTR MISC	2.45
	7/20/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	5.49
	7/20/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	16.48
	7/20/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	2.65
	7/20/12	GAS SERVICE	LIQUOR	O-GEN MISC	10.21
	7/20/12	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	726.00
				TOTAL:	801.34
MISCELLANEOUS V JOHNSON ROGER	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
LAIS GENE	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
ROGERS ANDREW	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	275.00
SLIVER JACK	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
STEVE SCOTT	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	100.00
VETSCH ANTHONY	7/20/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
				TOTAL:	430.00
MN CHILD SUPPORT PAYMENT CTR	7/20/12	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	7/20/12	GARNISHMENT	RECREATION	NON-DEPARTMENTAL	138.01
	7/20/12	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	801.64
MN DEPT OF NATURAL RESOURCES	7/20/12	AQUATIC PLANTS, ALGAE PERM	GENERAL FUND	LAKE IMPROVEMENT	20.69
				TOTAL:	20.69
MORRIS ELECTRONICS INC	7/20/12	LENOVO THINKCENTRE EDGE MO	ELECTRIC	ADMIN OFFICE SUPPLIES	707.80
				TOTAL:	707.80
NATIONAL BANK	7/20/12	NORTHLAND MALL MGMT SUBPOE	GENERAL FUND	POLICE ADMINISTRATION	17.50
				TOTAL:	17.50
NCBERS MINNESOTA 851801	7/20/12	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	109.39
	7/20/12	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	110.17
	7/20/12	JULY 2012 INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	7/20/12	JULY 2012 INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	7/20/12	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	7/20/12	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	7/20/12	LIFE INS	RECREATION	NON-DEPARTMENTAL	24.00
	7/20/12	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	1.65
	7/20/12	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.88
	7/20/12	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	9.69
	7/20/12	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.43
	7/20/12	LIFE INS	WATER	NON-DEPARTMENTAL	18.12
	7/20/12	LIFE INS	WATER	NON-DEPARTMENTAL	18.62
	7/20/12	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	26.15
	7/20/12	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	29.57
	7/20/12	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.84
	7/20/12	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.79
	7/20/12	LIFE INS	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.07
	7/20/12	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	3.69
	7/20/12	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.40
	7/20/12	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	7/20/12	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	7/20/12	LIFE INS	AIRPORT	NON-DEPARTMENTAL	1.40
	7/20/12	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.14

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	7/20/12	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	<u>16.00</u>
			TOTAL:		528.00
NOBLES COUNTY AUDITOR/TREASURER	7/20/12	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	145.42
	7/20/12	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	290.83
	7/20/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	116.33
	7/20/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	232.66
	7/20/12	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	697.99
	7/20/12	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	<u>1,425.08</u>
			TOTAL:		2,908.31
NORCOSTCO INC	7/20/12	BLACK PAINT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>257.37</u>
			TOTAL:		257.37
NORTHERN ESCROW INC FBO WORTHINGTON EX	7/20/12	COLLEGEWAY RECON	IMPROVEMENT CONST	NON-DEPARTMENTAL	12,640.60
	7/20/12	COLLEGEWAY RECON	IMPROVEMENT CONST	COLLEGEWAY	<u>252,812.00</u>
			TOTAL:		240,171.40
PEER ENGINEERING INC	7/20/12	PROFESSIONAL SERVICES	IMPROVEMENT CONST	ADI DEVELOPMENT	<u>2,683.54</u>
			TOTAL:		2,683.54
PELLEGRINO FIRE EXTINGUISHER SALES	7/20/12	FIRE EXTINGUISHER SRVC-CIT	GENERAL FUND	GENERAL GOVT BUILDINGS	36.00
	7/20/12	STREET-FIRE EXTINGUISHER S	GENERAL FUND	PAVED STREETS	133.00
	7/20/12	FIRE EXTINGUISHER SERVICE	RECREATION	GOLF COURSE-GREEN	124.50
	7/20/12	PARKS-FIRE EXTINGUISHERS	RECREATION	PARK AREAS	341.00
	7/20/12	AIRPORT FIRE EXTINGUISHERS	AIRPORT	O-GEN MISC	<u>207.50</u>
			TOTAL:		842.00
PEPSI COLA BOTTLING CO	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	9.00
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	<u>152.00</u>
			TOTAL:		161.00
PETTY CASH FUND	7/20/12	RECORD ORD #1057, 1058	GENERAL FUND	CLERK'S OFFICE	138.00
	7/20/12	AIR FILTER	GENERAL FUND	ENGINEERING ADMIN	15.79
	7/20/12	DOG POUND-LUVERNE	GENERAL FUND	ANIMAL CONTROL ENFORCE	20.00
	7/20/12	RECORD DEED BRUCE KRAFT	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	46.00
	7/20/12	GIFT CARD-INTL FESTIVAL	LIQUOR	O-GEN MISC	<u>25.00</u>
			TOTAL:		244.79
PHILLIPS WINE & SPIRITS INC	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	779.00
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	979.15
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	242.00
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,996.20
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,754.20
	7/20/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>19.00</u>
			TOTAL:		6,731.55
PITNEY BOWES INC	7/20/12	QTLY MAILING SYSTEM	WATER	ACCTS-RECORDS & COLLEC	370.73
	7/20/12	QTLY MAILING SYSTEM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	370.72
	7/20/12	QTLY MAILING SYSTEM	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>741.45</u>
			TOTAL:		1,482.90
POSITIVE ID INC	7/20/12	ID'S FOR 115 & 116	GENERAL FUND	POLICE ADMINISTRATION	<u>37.75</u>
			TOTAL:		37.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RACOM CORP	7/20/12	MAINTENANCE CONTRACT	GENERAL FUND	POLICE ADMINISTRATION	395.20
	7/20/12	MAINTENANCE CONTRACTS	GENERAL FUND	SECURITY CENTER	507.30
	7/20/12	MAINTENANCE CONTRACTS	GENERAL FUND	SECURITY CENTER	507.30
				TOTAL:	1,409.80
RADIO WORKS LLC	7/20/12	JUNE ADS	LIQUOR	O-GEN MISC	270.00
				TOTAL:	270.00
RON'S REPAIR INC	7/20/12	VALVE/TANK DRAIN	GENERAL FUND	PAVED STREETS	6.56
				TOTAL:	6.56
RUNNINGS SUPPLY INC-ACCT#9502440	7/20/12	GAS CAN	MUNICIPAL WASTEWAT	O-PURIFY MISC	16.02
				TOTAL:	16.02
RUNNINGS SUPPLY INC-ACCT#9502485	7/20/12	ABSORBENT	GENERAL FUND	PAVED STREETS	13.88
	7/20/12	CLIPS	RECREATION	PARK AREAS	1.83
	7/20/12	AIRPORT HANGAR SUPPLIES	AIRPORT	O-GEN MISC	18.54
	7/20/12	DRILL BIT, ORGANIZER	AIRPORT	O-GEN MISC	28.09
				TOTAL:	62.34
S & K TRUCK LINE INC	7/20/12	FREIGHT	LIQUOR	O-SOURCE MISC	282.80
	7/20/12	FREIGHT	LIQUOR	O-SOURCE MISC	435.40
				TOTAL:	718.20
SANFORD HEALTH	7/20/12	EMPLOYEE PHYSICALS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	89.00
				TOTAL:	89.00
MICHAEL A SCHWALBACH	7/20/12	SENIOR CENTER RENT	GENERAL FUND	COMMUNITY CENTER	570.00
				TOTAL:	570.00
SECURE BENEFITS SYSTEMS CORP	7/20/12	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	64.23
	7/20/12	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	64.88
	7/20/12	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	104.16
	7/20/12	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	104.16
	7/20/12	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,439.89
	7/20/12	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,493.80
	7/20/12	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	7/20/12	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	7.00
	7/20/12	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.75
	7/20/12	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	305.63
	7/20/12	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	300.00
	7/20/12	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.46
	7/20/12	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	1.09
	7/20/12	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	93.90
	7/20/12	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	251.63
	7/20/12	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.58
	7/20/12	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.27
	7/20/12	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	94.27
	7/20/12	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	35.16
	7/20/12	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.59
	7/20/12	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.01
	7/20/12	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	603.90
	7/20/12	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	655.62
	7/20/12	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	6.88
	7/20/12	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	7.03
	7/20/12	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	283.94



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	288.09
	7/20/12	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	7/20/12	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	7/20/12	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	134.38
	7/20/12	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	134.38
	7/20/12	ADMIN FEE	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	0.06
	7/20/12	UNREIMBURSED MEDICAL	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.56
	7/20/12	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.87
	7/20/12	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	1.80
	7/20/12	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	66.19
	7/20/12	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	42.63
	7/20/12	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	7/20/12	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	7/20/12	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	7/20/12	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	7/20/12	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.39
	7/20/12	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.11
	7/20/12	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	79.67
	7/20/12	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	3.13
	7/20/12	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	7/20/12	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	7/20/12	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	7/20/12	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	7/20/12	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	7/20/12	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	7/20/12	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	229.16
	7/20/12	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	229.16
				TOTAL:	9,611.07
SHINE BROS CORP OF MN	7/20/12	REBAR, FLAT PLATE	GENERAL FUND	PAVED STREETS	58.50
	7/20/12	REBAR, FLAT PLATE	GENERAL FUND	SIGNS AND SIGNALS	1.38
	7/20/12	REBAR	RECREATION	PARK AREAS	63.61
				TOTAL:	123.49
SHORT ELLIOTT HENDRICKSON INC	7/20/12	PROFESSIONAL SERVICES-CLAY WATER		O-DISTR MISC	687.50
	7/20/12	PROFESSIONAL SERVICES-CLAY ELECTRIC		O-DISTR MISC	687.50
				TOTAL:	1,375.00
SOUTHERN WINE & SPIRITS OF MINNESOTA	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,228.73
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,856.31
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	40.12
				TOTAL:	7,125.16
SOUTHWEST REGIONAL DEVELOPMENT COMM	7/20/12	EDA GRANT ADMIN SERVICES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	607.96
				TOTAL:	607.96
SPARTZ AND SONS WELL CO	7/20/12	WELL SEALING ROSE AVE	GENERAL FUND	CODE ENFORCEMENT	650.00
				TOTAL:	650.00
ROBIN STOYKE	7/20/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.43
				TOTAL:	56.43
TOTAL REGISTER SYSTEMS	7/20/12	SHELF LABELS	LIQUOR	O-GEN MISC	62.31
				TOTAL:	62.31
TRACTOR SUPPLY CREDIT PLAN	7/20/12	FUEL PUMP	RECREATION	PARK AREAS	26.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	GRADE 5 BOLTS	AIRPORT	O-GEN MISC	27.28
				TOTAL:	54.11
TRAVEL EXPRESS	7/20/12	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	104.00
				TOTAL:	104.00
TRI-STATE RENTAL CENTER	7/20/12	DEMO SAW RENTAL	GENERAL FUND	PAVED STREETS	133.54
				TOTAL:	133.54
TURFWERKS	7/20/12	CUSHMAN STARTER	RECREATION	GOLF COURSE-GREEN	375.14
	7/20/12	PARTS FOR FLOWER CUSHMAN	RECREATION	PARK AREAS	57.78
				TOTAL:	432.92
VAN EDE DAN	7/20/12	REIMBURSE CDL LICENSE	MUNICIPAL WASTEWAT	O-PURIFY MISC	19.00
				TOTAL:	19.00
VANTAGEPOINT TRANSFER AGENTS-457	7/20/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	7/20/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	7/20/12	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	78.06
	7/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.88
	7/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.15
	7/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.60
	7/20/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.60
	7/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.60
	7/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	44.88
	7/20/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.60
	7/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	47.13
	7/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	44.88
	7/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	70.92
	7/20/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	35.46
				TOTAL:	561.76
VIP FLORAL	7/20/12	PETUNIA FERTILIZER	RECREATION	PARK AREAS	40.00
				TOTAL:	40.00
WELLS FARGO BANK	7/20/12	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,409.72
	7/20/12	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,291.85
	7/20/12	HEALTH INSURANCE JULY FOR	GENERAL FUND	NON-DEPARTMENTAL	1,379.42
	7/20/12	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	2,907.66
	7/20/12	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	634.94
	7/20/12	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,185.37
	7/20/12	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,343.53
	7/20/12	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,511.53
	7/20/12	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	109.23
	7/20/12	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	13,153.05
	7/20/12	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	55.04
	7/20/12	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,174.49
	7/20/12	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,174.48
	7/20/12	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	133.20
	7/20/12	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	2,345.16
	7/20/12	HEALTH PREMIUM	GENERAL FUND	MISC SPECIAL DAYS/EVEN	110.09
	7/20/12	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	634.23
	7/20/12	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	621.00
	7/20/12	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	550.43

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	HEALTH PREMIUM	RECREATION	PARK AREAS	943.62
	7/20/12	HEALTH PREMIUM	RECREATION	OLSON PARK CAMPGROUND	15.41
	7/20/12	HEALTH PREMIUM	RECREATION	TREE REMOVAL	945.79
	7/20/12	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	266.62
	7/20/12	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	227.29
	7/20/12	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	209.45
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	ADI DEVELOPMENT	15.87
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	FREDRICK-CLARY NORTH-E	15.87
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	135.20
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	TOWER-LAKE AV TO 10TH	18.00
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	689.95
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	TREVOR ST	15.87
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	BRISTOL-APEL TO END	47.62
	7/20/12	HEALTH PREMIUM	IMPROVEMENT CONST	NE'LY ALLEY IN BLOCK 2	7.93
	7/20/12	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	570.02
	7/20/12	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	563.25
	7/20/12	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	9.25
	7/20/12	HEALTH PREMIUM	WATER	O-PUMPING	189.18
	7/20/12	HEALTH PREMIUM	WATER	O-PURIFY LABOR	231.34
	7/20/12	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	634.94
	7/20/12	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	972.92
	7/20/12	HEALTH PREMIUM	WATER	O-DISTR MISC	578.12
	7/20/12	HEALTH PREMIUM	WATER	M-TRANS MAINS	409.91
	7/20/12	HEALTH PREMIUM	WATER	GENERAL ADMIN	89.70
	7/20/12	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.31
	7/20/12	HEALTH PREMIUM	WATER	ADMIN MISC	24.51
	7/20/12	HEALTH PREMIUM	WATER	ACCTS-METER READING	126.99
	7/20/12	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	217.48
	7/20/12	HEALTH PREMIUM	WATER	PROJECT #2	50.79
	7/20/12	HEALTH PREMIUM	WATER	PROJECT #14	47.62
	7/20/12	HEALTH PREMIUM	WATER	PROJECT #14	123.91
	7/20/12	HEALTH PREMIUM	WATER	PROJECT #15	26.98
	7/20/12	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	644.63
	7/20/12	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	712.93
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	165.13
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	308.06
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	385.30
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	757.60
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	668.74
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	31.76
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	548.06
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MISC	6.51
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	584.25
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	71.75
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.31
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN MISC	24.50
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	181.92
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #2	311.36
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	88.46
	7/20/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	7.94
	7/20/12	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	880.45
	7/20/12	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	898.33
	7/20/12	HEALTH INSURANCE JULY FOR	ELECTRIC	NON-DEPARTMENTAL	336.94
	7/20/12	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	199.64
	7/20/12	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	1,381.29
	7/20/12	HEALTH PREMIUM	ELECTRIC	M-CISTR SUPER & ENG	46.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/20/12	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	140.93
	7/20/12	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	6.88
	7/20/12	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	436.51
	7/20/12	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.11
	7/20/12	HEALTH PREMIUM	ELECTRIC	ADMIN MISC	49.01
	7/20/12	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	201.19
	7/20/12	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	928.82
	7/20/12	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	317.47
	7/20/12	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	790.05
	7/20/12	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	159.87
	7/20/12	HEALTH INS PREMIUM	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.13
	7/20/12	HEALTH INS PREMIUM	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	1.82
	7/20/12	HEALTH PREMIUM	INDUSTRIAL WASTEWA	2011 INDUSTRIAL WWTP I	15.88
	7/20/12	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	181.72
	7/20/12	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	44.92
	7/20/12	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	132.46
	7/20/12	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #3	39.43
	7/20/12	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #13	87.30
	7/20/12	HEALTH PREMIUM	LIQUOR	O-GEN MISC	1,651.29
	7/20/12	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	8.63
	7/20/12	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	7.27
	7/20/12	HEALTH PREMIUM	AIRPORT	PROJECT #4	31.75
	7/20/12	HEALTH PREMIUM	AIRPORT	PROJECT #11	11.09
	7/20/12	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	154.00
	7/20/12	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	154.00
	7/20/12	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	242.43
	7/20/12	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	207.00
	7/20/12	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	207.00
	7/20/12	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	<u>1,185.37</u>
				TOTAL:	66,810.78
WENDLAND SELLERS BROMELAND PA	7/20/12	LEGAL FEES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	<u>120.00</u>
				TOTAL:	120.00
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,402.06
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	3,008.57
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,077.93
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,676.02
	7/20/12	MIX	LIQUOR	NON-DEPARTMENTAL	57.90
	7/20/12	WINE	LIQUOR	NON-DEPARTMENTAL	384.00
	7/20/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,876.50
	7/20/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>16.61</u>
				TOTAL:	14,466.37
WORTHINGTON AREA UNITED WAY	7/20/12	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	47.50
	7/20/12	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	37.50
	7/20/12	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	5.00
	7/20/12	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	<u>5.00</u>
				TOTAL:	95.00
WORTHINGTON REGIONAL ECON DEV CORP	7/20/12	3RD QTR DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	21,500.00
	7/20/12	3RD QTR DUES	ELECTRIC	ACCTS-ASSISTANCE	<u>10,000.00</u>
				TOTAL:	31,500.00
YMCA	7/20/12	2012 CONTRACT PAYMENT-JULY RECREATION		RECREATION PROGRAMS	<u>3,855.91</u>
				TOTAL:	3,855.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	67,409.91		
207		PD TASK FORCE	7,161.21		
229		RECREATION	19,896.42		
231		ECONOMIC DEV AUTHORITY	22,107.96		
321		PIR/TRUNKS	619.23		
401		IMPROVEMENT CONST	252,993.02		
601		WATER	8,813.93		
602		MUNICIPAL WASTEWATER	42,583.64		
604		ELECTRIC	22,539.12		
605		INDUSTRIAL WASTEWATER	90,995.25		
606		STORM WATER MANAGEMENT	2,570.74		
609		LIQUOR	83,542.19		
612		AIRPORT	3,946.44		
614		MEMORIAL AUDITORIUM	2,098.09		
702		DATA PROCESSING	3,076.99		
703		SAFETY PROMO/LOSS CTRL	712.05		
705		HEALTH INS PLAN (TPA)	219.57		
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GRAND TOTAL:			631,285.76		
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TOTAL PAGES: 14

## **ENGINEERING MEMO**

**DATE: JULY 20, 2012**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

### **AGENDA CASE ITEMS**

#### **1. AWARD CONTRACT FOR APRON A RECONSTRUCTION PROJECT**

Staff will have a verbal recommendation on the award of bids for the Apron A Reconstruction project. Bids for the project are to be received at 2:00 pm on July 23, 2012. Award is to be subject to receipt of a federal AIP grant to fund 90% of the project costs. The project involves the reconstruction of the bituminous pavement beginning at near a projection of the south edge of the FBO hangar and continuing through the maintenance building.

#### **2. AWARD CONTRACT FOR THE 2012 STORM SEWER IMPROVEMENTS**

Staff will have a verbal recommendation on the award of bids for the 2012 Storm Sewer Improvements project. Bids for the project are to be received at 2:00 pm on July 23, 2012. The project provides for the reconstruction of storm sewer on 9th Avenue from Clement Street to an easement and alley corridor located approximately 200 feet west of Clement Street.