

# WORTHINGTON CITY COUNCIL

## AGENDA

7:00 P.M. - Monday, July 25, 2011

City Hall Council Chambers

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. Regular City Council Meeting Minutes of July 11, 2011
    - b. Special City Council Meeting Minutes of July 13, 2011
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Planning Commission Meeting Minutes of July 7, 2011
    - b. Planning Commission Meeting Minutes of July 5, 2011
    - c. Park & Recreation Advisory Board Meeting Minutes of July 7, 2011
  - 3. FINANCIAL STATEMENTS (ORCHID)
    - A. General Fund Statement of Revenues and Expenditures for the Period January 1, 2011 through June 30, 2011
    - B. Municipal Liquor Store Income Statement for the Period of January 1, 2011 through June 30, 2011
  - 4. C. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

### Case Items

- 1. Application to Block Streets
- 2. Application to Block Street
- 3. Application for Temporary Dance License

4. Approval of Lease Agreement with Nobles County for City Owned Parking Lot

5. **BILLS PAYABLE**

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission8

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Item

5. Management Agreement for YMCA Senior Center Coordinator

**F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)**

Case Item

1. Resolution Authorizing Execution of Safe and Sober Agreement

**G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)**

Case Items

1. Request to Award Airport Hangar Bid
2. Adopt Park Donation Policy

**H. CITY COUNCIL BUSINESS - COMMUNITY/ECONOMIC DEVELOPMENT (GRAY)**

Case Item

1. Presentation of Proposed Economic Development Strategic Plan

**I. COUNCIL COMMITTEE REPORTS**

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

**J. CITY ADMINISTRATOR REPORT**

**K. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, JULY 11, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Mike Cumiskey, Public Safety Director; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Jacob Forstein, Memorial Auditorium; Ken Moser; Melvin Janssen; Jay Jeppeseon, Jim Bunner, KWOA; Ana Anthony, Daily Globe;

**HONORARY COUNCIL MEMBER**

Alderman Ten Haken noted he will submit two names for Honorary Council Member.

**AGENDA APPROVED WITH CHANGES**

Craig Clark, City Administrator, noted a revised lease agreement between the City of Worthington and Smith Trucking was in front of Council for consideration to replace the lease in the agenda packet, plus a real estate tax agreement between the City of Worthington and Worthington Warehouse and Pallet, Inc.

The motion was made by Alderman Ten haken, seconded by Alderman Wood and unanimously carried to approve the agenda with the change/addition.

**CONSENT AGENDA APPROVED WITH CHANGES**

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Special Meeting/Workshop June 29, 2011 and Regular Meeting June 27, 2011
- Minutes of Boards and Commissions - Airport Advisory Board Minutes of June 23 and June 30, 2011; Memorial Auditorium Advisory Board Minutes of June 14, 2011; Worthington Housing and Redevelopment Authority Minutes of May 12, May 31 and June 9, 2011; Traffic and Safety Committee Minutes of May 25, 2011
- Change Order No. 5 to the Memorial Auditorium Project for an additional \$15,178
- Bills payable and totaling \$713,281.32 be ordered paid

**ORDINANCE NO. 1043 ADOPTED AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA TO REZONE PROPERTY FROM "S" (NATURAL FEATURES) TO "R-4" (MEDIUM DENSITY RESIDENTIAL)**

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance that would rezone 3.18 acres owned by the Worthington Country Club from "S" (Natural Features) to "R-4" (Medium Density Residential), and legally described as follows:

That part of the Northwest Quarter of Section 22, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the Northwest corner of the East Half of the Northwest Quarter of said Section 22; thence on an assumed bearing of South 0 degrees 15 minutes 59 seconds East, along the west line of the East Half of the Northwest Quarter of said section, a distance of 994.63 feet to the intersection with a line 50.00 feet southeasterly of, as measured at right angles from, the existing centerline of County State Aid Highway No. 10; thence continuing South 0 degrees 15 minutes 59 seconds East, along the west line of said East Half of the Northwest Quarter, a distance of 409.17 feet; thence North 63 degrees 26 minutes 14 seconds West a distance of 19.00 feet to the point of beginning of the tract to be described; thence continuing North 63 degrees 26 minutes 14 seconds West a distance of 120.00 feet to the intersection with the easterly right of way line of County State Aid Highway No. 10, said intersection being 50.00 feet southeasterly of, as measured at right angles from, the existing centerline of said County State Aid Highway No. 10; thence northeasterly, along said easterly right of way line, along a non-tangential curve, concave to the northwest, having a radius of 1482.40 feet, a central angle of 25 degrees 17 minutes 08 seconds, the chord of said curve bears North 13 degrees 55 minutes 12 seconds East, a chord distance of 648.91 feet, an arc distance of 654.21 feet; thence North 0 degrees 15 minutes 59 seconds West, along said easterly right of way line, a distance of 472.38 feet; thence North 89 degrees 44 minutes 01 seconds East a distance of 120.00 feet; thence South 0 degrees 15 minutes 59 seconds East a distance of 473.96 feet; thence southwesterly, along a non-tangential curve, concave to the northwest, having a radius of 1602.40 feet, a central angle of 25 degrees 20 minutes 40 seconds, the chord of said curve bears South 13 degrees 53 minutes 26 seconds West, a chord distance of 703.05 feet, an arc distance of 708.81 feet to the point of beginning, containing 3.18 acres.

The Country Club is proposing to sell the property for development.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1043

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, TO REZONE PROPERTY FROM "S" (NATURAL FEATURES) TO "R-4"(MEDIUM DENSITY RESIDENTIAL)

(Refer to Ordinance File for complete copy of Ordinance)

**ORDINANCE NO. 1044 ADOPTED AMENDING TITLE XV OF THE CITY CODE OF WORTHINGTON, NOBLES COUNTY, MINNESOTA, SECTION 155.190 - INTERIM USE PERMIT**

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance amending Title XV of the City Code of Worthington, Nobles County, Minnesota, Section

155.190 - Interim Use Permit. The text change amendment will clean up the language and allow the permit to be used as intended.

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to give a third reading to, and subsequently adopt the following ordinance:

ORDINANCE NO. 1044

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON,  
NOBLES COUNTY, MINNESOTA

(Refer to Ordinance File for complete copy of Ordinance)

**TECHNICAL APPRENTICESHIP AT MEMORIAL AUDITORIUM APPROVED**

Jacob Forstein, Memorial Auditorium Technical Director, was requesting Council approval for an apprenticeship/intern position at the Auditorium for the remainder of 2011 to assist him with technical, shows, day to day theater operations, administrative aspects, and with web development. There is money available in the 2011 budget for this position, which calls for a \$100 weekly stipend. The position would need to be filled by a student, and would not be an employee of the City so no benefits would be required.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to approve the Technical Apprenticeship at the Memorial Auditorium.

**LEASE APPROVED FOR WORTHINGTON PALLET, INC. OF CITY PROPERTY**

Council considered a request from Worthington Pallet to extend their lease with the City for the west end of the property that was formally the Campbell Soup site. The revised lease agreement provides a monthly rent of \$1,650, payment of property taxes by the lessee, requires the lessee to insure the buildings, and holds the lessee responsible to make necessary maintenance repairs to the building. The lease also has a provision that would allow them to install an overhead door, which would become the property of the City following the two year term of the lease. Should the City terminate the lease prior to that two year period, we would be responsible for a pro-rated share of the \$20,000 improvement.

During review of the previous lease agreement, it was found that the City had failed to invoice Worthington Pallet for taxes incurred because the property was under a commercial lease agreement. Total tax payment by the City from the beginning of the lease in 2004 is \$22,288. It is the City Attorney's opinion that the failure by the City to bill the Lessee for the taxes does not bar the City from recovering those payments. In addition, it is the City Attorney's opinion that the City cannot

forgive or reduce all or a portion of the obligation owed by the Lessee to the City, as it would constitute a gift to the Lessee, and the City Council may not make grants or gifts to private parties except in certain situation. Worthington Pallet has agreed to the repayment of the past taxes over a two year period.

The motion was made by Alderman Wood, seconded by Alderman and unanimously carried to approve the revised lease agreement and the agreement for repayment of past taxes in the amount of \$22,288 over a two year period.

**REQUEST APPROVED FOR CLOSED MEETING FOR LABOR NEGOTIATIONS STRATEGY**

Pursuant to MS 13D.03, staff was requesting Council authorization for a closed meeting for labor negotiations strategy, and to set the time, date and location for the closed meeting.

The motion was made by Alderman Nelson, seconded by Alderman Ten Haken and unanimously carried to approve the request for a closed meeting for labor negotiations strategy, and to set the time date, and location for the closed meeting as 7:00 a.m. on Friday, July 22, 2011 in City Hall Council Chambers.

**EXECUTION OF CONTRACT FOR WORK STUDY AGREEMENT BETWEEN THE WORTHINGTON POLICE DEPARTMENT AND MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE APPROVED**

Staff has been working the past year on a work study program with Minnesota West Community and Technical College on a work study program for an opportunity for two work study eligible MN West Law Enforcement students to work as Community Service Officers for the City during the course of their studies at MN West. The City would be responsible for 25% of their wages and the College would be responsible for the remaining 75%. They would be College employees and any insurance would be through the College.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to approve and execute the Contract for Work Study Agreement between the Worthington Police Department and Minnesota West Community and Technical College.

**BIDS AUTHORIZED FOR APRON A RECONSTRUCTION PROJECT**

The 2011 Airport budget includes approximately \$560,000 for the reconstruction of the southerly portion of Apron A. Dwayne Haffield, Director of Engineering, reported that funding has been applied for, but is not guaranteed, and that bids must first be received to get funded. The project estimate submitted to the State for consideration in their Capital Improvement Program is \$534,343, but the project as listed in the State's CIP budget includes \$507,626 of Federal Aviation

Administration Airport Improvement Program funding. The City's budget includes use of \$27,962 in reserves designated for such projects. Staff was requesting authorization to advertise for bids to be received August 8, 2011 for consideration at Council meeting that evening.

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to authorize staff to advertise for bids to be received August 8, 2011 for consideration at the Council meeting that evening.

**CONTRACT AWARDED FOR SCHEDULES 1 AND 3 OF 2011 BITUMINOUS PAVEMENT OVERLAYS PROJECT**

Staff presented Council with an abstract of bids received July 11, 2011 for the 2011 Bituminous Pavement Overlays project. One bid was received as follows:

	<u>Engineer's Estimate</u>	<u>McLaughlin &amp; Schulz, Inc.</u>
Schedule 1 - Overlays	\$121,299.60	\$133,963.05
Schedule 2 - Ehlers Boat Ramp	\$31,321.90	\$43,016.35
Schedule 3 - Concrete Restoration	<u>\$55,302.05</u>	<u>\$65,548.85</u>
Total	\$207,923.55	\$242,528.25

Staff was recommending award of Schedule 1, but with the deletion of a small segment on Strait Avenue, and award of Schedule 3. Dwayne Haffield, Director of Engineering, said they were not recommending award of Schedule 2, Ehlers Boat Landing, as they wanted to look at that project further.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to award the contract for the 2011 Bituminous Pavement Overlays Project, Schedules 1 and 3 only, to McLaughlin & Schulz, Inc.

**SPECIAL USE PERMIT GRANTED - 212 WEST OKABENA STREET**

The owner of the property located at 212 West Okabena Street was seeking a special use permit to construct a 210 foot addition to the existing house. The subject property is located within the flood plain boundary, and therefore, is subject to the Flood Plain Management Ordinance, which allows construction of buildings within the flood plain subject to flood proofing by fill. Any alternative method of flood proofing must be approved by the City through the special use permit process. The applicant was seeking to flood proof by structurally designing the addition's foundation for hydrostatic equalization. The Planning Commission considered the request at their July 5, 2011 meeting and were unanimously recommending approval of the permit with the following conditions:

1. All mechanical/electrical equipment in the attached garage is located at or above



- 1576.7 feet .
2. The applicant properly utilizes a method as to minimize sediment runoff during construction.

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to approve the Special Use Permit for 212 West Okabena Street

### **INTERIM USE PERMIT APPROVED - JEPPESEN GRAVEL**

Council considered a request from Jeppesen Gravel for an interim use permit for the property owned by Shine Brothers Corporation of Minnesota at 520 Highway 59/60. The permit would allow the applicant to temporarily establish an aggregate yard on the subject property for MnDOT's Highway 60 project. The subject property is legally described as follows:

Lots 21, 22, 23, 24 and that part of Lot 26, County Auditor's Plat of Buss Outlots, Worthington, described as follows:

That part of Government Lot 3, Section 26, Township 102, Range 40, Nobles County, Minnesota, described as follows:

Commencing at a point on the east line of Township Highway, 33 feet east and 740.54 feet north of the Southwest corner of said Government Lot 3, which is the point of beginning; thence east and parallel to the north line of said Government Lot 3, a distance of 316 feet 10 inches; thence north and parallel to the west line of said Government Lot 3, a distance of 200 feet; thence west and parallel to the north line of said Government Lot 3, a distance of 316 feet 10 inches to a point on the east line of Township Highway; thence south along the east line of Township Highway, a distance of 200 feet to the point of beginning, containing 1.4 acres more or less; all of the above being in County Auditor's Plat of Buss Outlots in the Northeast Quarter (NE 1/4) of Section 26, Northwest Quarter (NW 1/4) of Section 25, Southwest Quarter (SW 1/4) of Section 24, Southeast Quarter (SE 1/4) of Section 23, all in Township 102, Range 40, Nobles County, Minnesota, more particularly described as follows: Nobles County Auditor's Lots A, J, and K of East Okabena Lake Bed and U.S. Government Lots 1, 2, 3, all in Township 102, Range 40, Nobles County, Minnesota.

TOGETHER WITH

That part of Lot 26 of County Auditor's Plat of Buss Outlots of Government Lot 3 in Section 26, Township 102 North, Range 40 West in Nobles County, in the City of Worthington, Minnesota, described as follows:

Commencing at an existing iron stake on the east line of Township Highway, 33 feet east and 740.54 feet north of the Southwest corner of said Government Lot 3, this being the point of beginning; thence North 89 degrees 26 minutes 38 seconds east, parallel with the north line of said Government Lot 3, a distance of 316.65 feet, (deed, east 316 feet 10 inches), to an existing iron stake; thence North 00 degrees 27 minutes 22 seconds west, parallel with the west line of said Government Lot 3, a distance of 196.25 feet, to an iron stake placed with survey cap 23008 at the southwest corner of lot 25, County Auditor's Plat of Buss Outlots; thence North 88 degrees 41 minutes 55 seconds east, along the south line of said lot 25, a distance of 12.87 feet to an iron stake with survey cap 23008; thence South 00 degrees 46 minutes 52 seconds east, a distance of 925.80 feet to an iron stake placed with

survey cap 23008; thence North 87 degrees 05 minutes 56 seconds west, parallel with the south line of said Government Lot 3, a distance of 334.90 feet, to an iron stake placed with survey cap 23008; thence North 00 degrees 29 minutes 33 seconds west, parallel with the west line of said Government Lot 3, a distance of 709.18 feet, to the point of beginning. The tract contains 5.55 acres and is subject to the following easements recorded as document numbers 269036, 195403 and 159766.

The Planning Commission held a public hearing and discussion on the request at their July 5, 2011 meeting, and were unanimously recommending approval of the permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7 a.m. - 7 p.m.
2. The applicant maintains a dust free operation.
3. The permit expires upon the completion of MnDOT project S.P. 5305-66.
4. The applicant satisfies the City's Storm Water Ordinance requirements.

The Planning Commission was originally recommending that, should Council warranted it, the applicant should submit a financial surety in an amount determined by Council for removal of the interim use should the applicant fail to do so. However, Brad Chapulis, Director of Community/Economic Development, noted that Shine Brothers does have some long term intentions for the property and the gravel base the applicant will be putting down will be the first step in that project. Based on that information, the Planning Commission withdrew that condition.

Following discussion, the motion was made by Alderman Nelson, seconded by Alderman Ten Haken and unanimously carried to approve the interim use permit for Jeppesen Gravel as suggested, conditions 1- 4, except that hours of operation would also allow operation until 2 p.m. on Saturdays.

#### **INTERIM USE PERMIT APPROVED - SHAFER CONTRACTING**

Schafer Contracting, Inc. was requesting an interim use permit for property owned by I-90 Truck Wash, Inc., located at the southwest corner of the intersection of Kragness Avenue and Okabena Street, which would allow them to temporarily establish a concrete batch plant for MnDOT's Hwy 60 project. The legal description of the subject property is:

Lots 1 through 11, Block 1, Boote's Addition, City of worthington, Nobles County, Minnesota

AND

The vacated alley between Lots 1 through 7 and Lots 8, 10, and 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota

AND

The northerly ½ of the vacated alley between Block 3 and Lot 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota

The Planning Commission considered the application at its July 5, 2011 meeting, and after holding a public hearing and following discussion on concerns, were unanimously recommending approval of the interim use permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7 am to 7 pm.
2. The applicant maintains a dust free operation.
3. The applicant shall be required to provide the City a minimum of 72 hours notification of its intent to conduct business on Saturdays.
4. The permit expires upon the completion of MnDOT project S.P. 5305-58.
5. The applicant satisfies the City's storm water ordinance requirements.
6. If the Council believes it is warranted, the applicant submits a financial surety in an amount the Council deems appropriate for the removal of the interim use should the applicant fail to do so.

Following discussion, the motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to approve the interim use permit for Shafer Contracting, Inc. with conditions 2, 4, 5, and 6 as stated (with the bond amount for #6 set at \$10,000) and #1 to include Saturday hours from 7 a.m. to 2 p.m., and, item #3 will be stricken.

**INTERIM USE PERMIT APPROVED - R & G CONSTRUCTION**

R & G Construction Co., was seeking the issuance of an interim use permit for property owned by Chad Jaycox at 215 Kragness Avenue that would allow them to temporarily establish an aggregate yard, including crushing, on the subject property for Minnesota Department of Transportation project S.P. 5305-58 (a.k.a. Hwy 60 project). The legal description of the subject property under consideration is as follows:

Block 3, Boote's Addition, City of Worthington, Nobles County, Minnesota

TOGETHER WITH

The southerly 1/2 of the vacated alley between Block 3 and Lot 11, Block 1, Boote's Addition, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the interim use permit application at its July 5, 2011, meeting. After holding a public hearing and discussing the proposed yard, the Commission unanimously recommended approval of the interim use permit with the following conditions:

1. Permitted hours of operations are Monday - Friday 7am - 7pm.
2. The applicant maintains a dust free operation.
3. The permit expires upon the completion of MnDOT project S.P. 5305-58.
4. The applicant satisfies the City's Storm Water Ordinance requirements.
5. If the Commission believes it is warranted, the applicant submits a financial surety in an

amount the Commission deems appropriate for the removal of the interim use should the applicant fail to do so.

Following discussion, the motion was made by Alderman Kuhle, seconded by Alderman Nelson and unanimously carried to approve the interim use permit for R & G Construction with conditions as stated, and the surety amount in #5 set at \$10,000.

### **COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - was unable to attend the International Festival as he was invited, with several Mayors from throughout southern Minnesota, to attend a steak dinner with our troops at Fort McCoy, Wisconsin. The event was sponsored by a group out of the Cities area called Serving Our Troops, started by a St. Paul Council member in 2004, who have served over 55,000 steaks to troops since then. An additional 6,500 steaks were served at this event, 2,900 of them to soldiers, and the rest to family and friends. The organization has many sponsors, including the Vikings and the Twins. There were 15 Mayors, six Congresspersons and the Governor in attendance.

Alderman Ten Haken - the Joint Powers Law Enforcement Committee met, they received an update on some of the projects that were there. Due to some very active grant writing opportunities by the Chief and the Sheriff, the City's investment in the ARMER System has been substantially reduced to \$100,000 to \$150,000, from over \$600,000. For two years the equipment purchase was tax exempt, but now cities have to pay sales tax on it.

Alderman Kuhle - nothing to report.

Alderman Nelson - On June 29<sup>th</sup> attended a ED Ad Hoc Committee meeting - Brad will be writing up the recommendations that will be coming from the group to Council. Also attended a Worthington Rediscovered meeting with Alderman Kuhle.

Alderman Wood - At meetings with Alderman Ten Haken - nothing else to report.

Alderman Woll - Worthington Rediscovered - looking to expand the roll of that organization, funding and going from one or two projects a year to increasing that number - will be meeting again in a week or so. Thanked both Mike Cumiskey and Craig Clark for their leadership rolls in the International Festival.

### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, reminded Council of the Special Meeting scheduled for Wednesday, the 13<sup>th</sup> for the Joint Retention Pond project, and for July 20<sup>th</sup> and 22<sup>nd</sup> for the Liquor Store Feasibility Study and the Labor Negotiations.

### **ADJOURNMENT**

The motion was made by Alderman Wood and seconded by Alderman Woll to adjourn the meeting at 8:10 a.m, with the following voting in favor of the motion: Kuhle, Nelson, Wood, Woll; and the following voting against the same: Ten Haken. Motion carried.

Worthington City Council  
Regular Meeting, July 11, 2011  
Page 10

Janice Oberloh, MCMC  
City Clerk

**WORTHINGTON CITY COUNCIL  
SPECIAL MEETING, JULY 13, 2011**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Ron Wood, Mike Woll, Scott Nelson (7:08 a.m.).

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk,

Others present: Julie Buntjer, Daily Globe; Steve Robinson, SEH; Gordon Heitkamp, MN West Community and Technical College.

**SUPPORT FOR POTENTIAL JOINT STORM WATER RETENTION POND PROJECT**

Minnesota West presented information on a proposed regional storm water retention pond on the Minnesota West campus, that would include the City's participation. Gordon Heitkamp, representing the College, noted that the E.O. Olson Trust has committed \$25,000 for the project. Steve Robinson, SEH, presented a Stormwater Master Plan for Minnesota West. The proposed pond would be located in a natural drainage area and would be 1.5 acres and approximately 9 feet in depth. Mr. Heitkamp provided a list of current and potential partners for the project. Currently, Minnesota West is not in compliance with the Storm Water Ordinance. The preliminary estimated cost of the regional pond could be \$250,000 to \$300,000. Mr. Heitkamp stated a dollar commitment is not needed at this time. Dwayne Haffield, Director of Engineering, reminded Council that this project is separate from the County's project near the Middle School.

Following discussion, the motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to support the regional Joint Retention Pond project with Minnesota West and to participate when the regional pond costs are known.

**ADJOURNMENT**

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 7:49 a.m.

Janice Oberloh, MCMC  
City Clerk

\*\*\*DRAFT\*\*\*

**Planning Commission/Board of Appeals Minutes  
June 7, 2011**

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Kelly Meyer, Ken Moser, Chad Nixon, Dana Oberloh, Bruce Pass, Dale Ryen.  
Members Absent: None  
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev; Julie Haack, Secretary  
Others Present: Lyle Voss, Troy Schulze, Rich Pederson

**New Commissioner**

Chad Nixon welcomed Ken Moser who replaced Jan Lowe.

**Approval of Minutes**

A motion to approve the minutes of the May 3, 2011 meeting was made by Mike Kuhle, seconded by Kelly Meyer, and passed unanimously.

**Planning Commission Business**

**Public Hearing and Recommendation to City Council**

**Special Use Permit - 213 Tenth Street**

Lyle Voss submitted a special use permit application for property he owns at 213 Tenth Street which would, if approved, allow a health and fitness center to operate in that building. The property is located in the Retail Shopping Overlay District where uses other than ground level retail and entertainment must be approved through the special use permit process. In response to questions from Mike Kuhle, Brad Chapulis explained that the property is exempt from off street parking requirements as it is in the core area of downtown.

Chad Nixon opened the public hearing. Lyle Voss welcomed questions from the Commission. Dana Oberloh asked if negative comments had been received. There have been no negative comments.

In response to questions from Dana Oberloh, Troy Schulze explained that most of his clients are there very early in the morning or in the evening. He is not concerned about parking because his peak times are off set from the usual business hours.

There were no other comments from the public. Kelly Meyer motioned to close the public hearing.

\*\*\*DRAFT\*\*\*

The motion was seconded by Bruce Pass and passed unanimously.

The Commission determined that the proposed fitness center would not be a hindrance to the existing businesses. Mike Kuhle motioned to recommend approval of the special use permit which would allow a fitness center to operate at 213 Tenth Street. The motion was seconded by Bruce Pass and it passed unanimously. Brad Chapulis stated that the recommendation of Planning Commission will be considered at the July 13, 2011 City Council meeting and a final decision will be made at that time.

**Public Hearing and Recommendation to City Council**  
**Comprehensive Plan Amendment - Worthington Country Club**

The Worthington Country Club has submitted an application for an amendment to the Comprehensive Plan that would change the land use along the westerly 3.18 acres of its 122.5 parcel from park or open space to medium density residential to allow for residential development. Any change to the Comprehensive Plan requires that a public hearing is held on the amendment and it is approved by the Planning Commission and City Council. It is unclear why the Country Club is designated as park or open space but it may be because it is the largest open space in the City and public input regarding development of the property would be beneficial.

In response to questions from the Planning Commission, Brad Chapulis explained that area the Country Club is requesting be changed is 120 feet deep, which is about the same as the lots that abut the golf course on Collegeway, but Collegeway is not an arterial road like North Crailsheim is. Plans for lot development are not known at this time but a frontage road may be necessary. The County is responsible for determining the number and location of permitted access points.

Chad Nixon opened the public hearing. No comments were received. Bruce Pass motioned to close the public hearing. Dana Oberloh seconded the motion and it passed unanimously.

Bruce Pass motioned to approve the amendment to the Comprehensive Plan that would change the land use along the westerly 3.18 acres of the Worthington Country Club's 122.5 parcel from park or open space to medium density residential. The motion was seconded by Mike Kuhle and it passed unanimously.

**Public Hearing and Recommendation to City Council**  
**Change of Zone - Worthington Country Club**

The Worthington Country Club has submitted an application to rezone 3.18 acres along the westerly edge of property they own at 851 West Oxford Street from S - Natural Features to R-4 Medium Density Residential. The change would be consistent with the Comprehensive Plan amendment that was the subject of the first item.

After discussion regarding the R-4 zoning designation, Chad Nixon opened the public hearing. No



**\*\*\*DRAFT\*\*\***

comments were received. Ken Moser motioned to close the public hearing. The motion was seconded by Kelly Meyer and passed unanimously.

Mike Kuhle motioned to recommend approval the change of zone application which would rezone 3.18 acres along the westerly edge of property they own at 851 West Oxford Street from S - Natural Features to R-4 Medium Density Residential. The motion was seconded by Kelly Meyer and passed unanimously.

### **Public Hearing and Recommendation to City Council**

#### **Text Amendment**

A proposed amendment was presented that would resolve inconsistencies between interim use permits and the Zoning Ordinance, which contradicts the purpose of an interim use permit by requiring conformance with all zoning regulations including land use.

In response to questions from the Commission, Brad Chapulis explained that an interim use permit would go through the public hearing process and conditions for approval could be established at that time.

Chad Nixon opened the public hearing. Melvin Jansen, Jr., Site Manager of Shine Brothers, and Jay Jeppesen, Jeppesen Gravel, explained that Jeppesen Gravel will create an aggregate lay down yard on 4 acres of farm ground which will be used for Jeppesen Gravel's subcontracting work on the railroad bridge for the Highway 60 project. Shine Brothers will also let Jeppesen Gravel use their certified scale, as required by the railroad. Once the project is complete, Shine Brothers will continue to maintain the lay down yard which they originally considered constructing 2 years ago, but the cost was too high.

The time line for the proposed amendment was discussed. Mel Jansen and Jay Jeppesen thought they would be able to work on the yard after the Planning Commission meeting in June and did not think July 11 would be acceptable. Brad Chapulis explained that the amendment must be approved at three separate readings by City Council in a process that is defined in State Statute and requires notices to affected property owners and three reading by City Council. Without the amendment, the aggregate lay down yard would not be permitted at all. Brad Chapulis also noted that the Planning Commission will consider interim use permits at its July 5 meeting which is before the amendment is actually adopted - the last reading by City Council will be on July 11. Bruce Pass noted that all the Commission could do at this time is to recommend approval of the amendment. The item would then be referred to City Council and no matter what the applicant's time line is, City Council is bound by law to do things a certain way.

Kelly Meyer motion to close the public hearing. The motion was seconded by Dana Oberloh and passed unanimously.

\*\*\*DRAFT\*\*\*

Bruce Pass motioned to recommend approval of the proposed amendment that would resolve inconsistencies between interim use permits and the Zoning Ordinance. The motion was seconded by Kelly Meyer and passed unanimously.

Jay Jeppesen noted that these problems arise only in Worthington. Mike Kuhle explained that other towns already had interim use permits in place. Brad Chapulis noted Worthington had a contradiction in the ordinance that was not known until the first inquiries for interim uses were made which is why the process is taking longer than normal. Nobles County needed a text amendment also and that was just considered in May. He also stated that the City expedited the process as much as possible.

**Adjournment**

As there was no further business before the Planning Commission, the meeting adjourned at 8:00 p.m.

Julie Haack  
Secretary

\*\*\*DRAFT\*\*\*

**Planning Commission/Board of Appeals Minutes  
July 5, 2011**

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Chad Nixon, Dana Oberloh, Bruce Pass.  
Members Absent: Kelly Meyer (unexcused); Dale Ryen (excused)  
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev; Julie Haack, Secretary  
Others Present: Mel Jansen, Jay Jeppesen, Brian Nielsen

**Approval of Minutes**

No minutes were presented for approval.

**Planning Commission Business**

**Public Hearing and Recommendation to City Council**

**Special Use Permit - 212 West Okabena Street**

Jose Becerra has submitted a special use permit application for approval of a flood proofing method other than fill. He plans to flood proof a 210 square foot home and garage addition by structurally designing the addition's foundation for hydrostatic equalization. The applicant has hired a registered professional engineer to design the footings and foundation for flood proofing. The Flood Plain Management Ordinance only recognizes flood proofing by fill; all other methods, although not uncommon, must be approved through the special use permit process. The floor elevation of the living space will be 1578.39 feet and the elevation of the garage space will be 1576.47 feet. The minimum elevation required by Ordinance is 1576.50 feet but the garage is allowed to be below the minimum floor elevation provided that the entrance into the home and mechanical and electrical equipment in the garage are above the required elevation.

Chad Nixon opened the public hearing. There were no comments from the public. Mike Kuhle motioned to close the public hearing. The motion was seconded by Dana Oberloh and it passed unanimously.

In response to questions from the Commission regarding erosion control and sediment run off, Brad Chapulis stated that the applicant is required by the Watershed District to obtain a permit for erosion control from them.

Bruce Pass motioned to approve the special use permit which will allow a method of flood

**\*\*\*DRAFT\*\*\***

proofing other than fill for the 210 square foot addition to the home and garage at 212 West Okabena Street with the following conditions:

1. All mechanical and electrical equipment in the attached garage is to be located at or above 1576.50 feet.
2. The applicant uses proper erosion control methods to minimize sediment runoff.

The motion was seconded by Ken Moser and passed unanimously.

### **Public Hearing and Recommendation to City Council**

#### **Interim Use Permit - Jeppesen Gravel**

An interim use permit application has been submitted by Jeppesen Gravel for property owned by Shine Brothers Corporation of Minnesota which would, if approved, allow the applicant to establish an aggregate yard on the property for Minnesota Department of Transportation project S.P. 5305-66.

Brad Chapulis reviewed the application and noted that any approval should be subject to Council's final reading of the ordinance permitting interim uses, which should be on July 11, 2011.

Chad Nixon asked for questions for staff from members. In response to questions from Mike Kuhle, Brad Chapulis explained that there would be no objection to work on Saturday; however proper notification to the neighboring properties should be made.

The Commission discussed requiring a financial surety from Jeppesen Gravel to ensure that public funds will not be used to clean up the site should the applicant or owner fail to do so upon termination of the interim use of the property. Mike Kuhle supported a financial surety so as to prevent another property from becoming a public nuisance like the 10<sup>th</sup> Avenue elevator did.

Chad Nixon opened the public hearing. Jay Jeppesen stated that requiring a financial surety would be a deal breaker because it is another unplanned expense. Mel Jansen, representing Shine Brothers, stated that the project with Jeppesen is a win-win situation. After the completion of the highway project, they will use the area that Jeppesen uses for an aggregate yard to park roll off rubs and semi trailers which will alleviate congestion and improve the appearance of the facility. They have already met with Wenck and Associates regarding the storm water run off, permits, and ponds.

Ken Moser motioned to close the public hearing. The motion was seconded by Mike Kuhle and passed unanimously.

After discussion, the Commission determined that the owner has a good plan for reuse of the area after the highway construction project is completed and a financial surety was not appropriate in the case.

\*\*\*DRAFT\*\*\*

Mike Kuhle motioned to recommend approval the interim use permit for temporary stockpiling and crushing of aggregate material on the property owned by Shine Brothers Corporation of Minnesota subject to Council's final reading of the interim use permit ordinance and the following conditions:

1. The permitted hours of operation are Monday through Friday from 7 a.m. to 7 p.m.
2. The applicant maintains a dust free operation.
3. The permit expires upon the completion of MnDOT project S.P. 5305-66.
4. The applicant satisfies the City's Storm Water Ordinance requirements.

The motion was seconded by Dana Oberloh and passed unanimously.

**Public Hearing and Recommendation to City Council**  
**Interim Use Permit - Shafer Contracting**

Shafer Contracting Company Inc., has submitted an application for property owned by I-90 Truck Wash Inc., located at the southwest corner of the intersection of Kragness Avenue and Okabena Street. If the application is approved, the applicant will be allowed to establish a temporary concrete batch plant for MnDOT project S.P. 5305-58. It is anticipated that the plant would operate Monday through Friday from 6:30 a.m. to 7 p.m. for a total of four weeks between now and Summer 2012. Some Saturday work may be involved. The company may use a water truck and chloride for dust control. Brad Chapulis highlighted the hours of operation and suggested that they be 7 a.m. to 7 p.m. so that they are consistent with the other interim uses.

Chad Nixon asked for questions from members for staff. There were none. He opened the public hearing. Brian Nielsen, Wheel Camping and Marine, expressed concern regarding the cement dust. He maintains a display of 20 to 40 boats that must be kept clean for customers. He is concerned that cement dust will be difficult to remove, especially if mixed with water, and that it, along with the chloride used for dust control, will be damaging to boat upholstery and carpet. Bruce Pass noted that the cement is usually contained as the contractor does not want that wet, either, and it is the gravel going up the conveyor that produces dust.

Dana Oberloh motioned to close the public hearing. The motion was seconded by Ken Moser and passed unanimously.

Brad Chapulis noted that the applicant would have had to travel quite a distant to attend the meeting and he had not heard of any concerns so he didn't their presence was needed. He stated that Brian Nielsen should contact the contractor to speak with them directly regarding his concerns. Brad will also follow up with the contractor. It was noted that Brian could attend the Council meeting, but it was not a public meeting.

**\*\*\*DRAFT\*\*\***

After discussing the financial surety and the need for accountability in this case because the contractor is not local and the property owner does not operate a business on the subject property as is the case with Shine Brothers, the Commission decided that a financial surety could be supported; however, they did not want to place an undo burden on the contractor and were unable to determine a dollar amount for the surety. They decided that the amount of the surety should be set by City Council.

Ken Moser motioned to recommend approval of the interim use permit that would allow Shafer Contracting Company Inc., to establish a temporary concrete batch plant for MnDOT project S.P. 5305-58 at the intersection of Kragness Avenue and Okabena Street subject to Council's final reading of the interim use permit ordinance and the following conditions:

1. The permitted hours of operation are Monday through Friday from 7 a.m. to 7 p.m.
2. The applicant maintains a dust free operation.
3. The applicant must notify the City at least 72 hours in advance of work on Saturday.
4. The permit expires upon completion of MnDOT project S.P. 5305-58.
5. The applicant comply with the City's Storm Water Ordinance requirements.
6. A financial surety in an amount to be determined by City Council be submitted if City Council determines a surety is warranted.

The motion was seconded by Mike Kuhle and passed unanimously.

### **Public Hearing and Recommendation to City Council**

#### **Interim Use Permit - R & G Construction**

R & G Construction Co., has submitted an application for an interim use permit which would, if approved, allow them to establish a temporary 200' x 500' aggregate yard at 215 Kragness Avenue to stockpile and crush bituminous, concrete, and gravel aggregates. Crushing would last about one week while stockpiling and hauling may last four weeks. The hours of operation would be Monday through Friday from 7 a.m. to 7 p.m. The company also plans to have a water truck on site for dust control and plans to control run off by stripping the topsoil to form a berm and using silt fence.

Chad Nixon asked for questions from members for staff. There were none so he opened the public hearing. There were no comments from the public. Bruce Pass motioned to close the public hearing. The motion was seconded by Dana Oberloh and passed unanimously.

Dana Oberloh motioned to recommend approval of the interim use permit that would allow R & G Construction Company to establish a temporary aggregate for MnDOT project S.P. 5305-58 at the 215 Kragness Avenue subject to Council's final reading of the interim use permit ordinance and the following conditions:

1. The permitted hours of operation are Monday through Friday from 7 a.m. to 7 p.m.

\*\*\*DRAFT\*\*\*

2. The applicant maintains a dust free operation.
3. The permit expires upon completion of MnDOT project S.P. 5305-58.
4. The applicant comply with the City's Storm Water Ordinance requirements.
5. A financial surety in an amount to be determined by City Council be submitted if City Council determines a surety is warranted.

The motion was seconded by Ken Moser and passed unanimously.

### **Public Hearing and Recommendation to City Council**

#### **Preliminary Plat: Six Fairway View**

The preliminary plat for Six Fairway View at the Worthington Country Club lacked several necessary items. It was recommended that the item be tabled until a revised preliminary plat that meets minimum standards is submitted. According to State Statute, the Planning Commission must act upon applications within 60 days or the preliminary plat will be considered approved unless a 60 day extension is granted by the applicant. Brad Chapulis will work with the Country Club to have them sign a waiver granting the City an extension. If the waiver is not signed, the incomplete preliminary plat must be denied so that it is not automatically approved.

To avoid having to incur the cost of another notice of public hearing, the Commission decided to hold the public hearing before tabling the item. Chad Nixon opened the public hearing. There were no comments from the public. Bruce Pass motioned to close the public hearing. The motion was seconded by Ken Moser and passed unanimously.

Ken Moser motioned to table the preliminary plat pending submission of a revised preliminary plat that meets minimum standards. The motion was seconded by Dana Oberloh and passed unanimously.

#### **Other Business**

The definition of undo hardship was changed in May to allow local units of government more flexibility. More information will be presented as it is received.

The next meeting is scheduled for August 2, 2011.

#### **Adjournment**

As there was no further business before the Planning Commission, Mike Kuhle motioned to adjourn the meeting at 7:50 p.m. The motion was seconded by Dana Oberloh and passed unanimously.

Julie Haack  
Secretary

City of Worthington  
Park and Recreation Advisory Board Minutes  
6:45 a.m. Thursday, July 7, 2011

The meeting was called to order at 6:48 a.m. by Ryan McGaughey in City Hall Council Chambers.

Members present: Phil Benson, Lynnette Faragher, Ryan McGaughey, Sara Ricker, Mike Woll  
Members absent: Shawn Fritz (unexcused)  
Staff present: Jim Laffrenzen, Scott Rosenberg, Julie Haack  
Others present: None

**Approval of Minutes**

Lynnette Faragher motioned to approve the May 5, 2011 meeting minutes. The motion was seconded by Sara Ricker and passed unanimously.

**Park Donation Policy**

Scott Rosenberg reviewed a proposed written park donation policy that outlines how donations would be accepted and maintained after acceptance which are the same standards that have been used in the past as an unwritten policy. Sara Ricker motioned to approve the written park donation policy as presented. The motion was seconded by Phil Benson and passed unanimously.

**LMCIT Risk Management Survey**

A League of Minnesota Cities Insurance Trust representative visited on June 10 to survey selected playgrounds and discuss other loss control issues within the parks and recreation department. In general the park facilities are satisfactory; however, there is concern regarding some of the older play equipment that does not meet current ASTM and Consumer Product Safety Commission standards, which are not laws but reasonable standards. Scott Rosenberg reviewed some of the issues with the older equipment such as lead based paint; entrapment, protrusion, and crush hazards; and the lack of appropriate surfacing at Orchard Knoll, InterCity, and Pleasant Parks. The League has recommended removal of the equipment with hazards, placement of signs advising of the importance of supervision and the age limits in each play area and placement protective surfacing at least 6 feet from the edges of all play equipment.

**Orchard Knoll Tennis Courts and Park**

Council has determined that the Orchard Knoll tennis courts will not be overlayed but are still playable for recreational tennis. They will be removed when they are no longer playable.

Orchard Knoll Park was scheduled for replacement this year but that was postponed due to the Highway 60 reconstruction project; the equipment at Cherry Point Park was replaced instead.

**Centennial Park Tennis Courts**

The tennis courts at Centennial Park have been overlayed several times which has raised the surface 6 to 8 inches. The drain in the middle is now a trip hazard and should be repaired. Also, the net posts should be covered with a cap to prevent injury.



The Board discussed the possibility of using reserves to fund the repairs as recommended by the League. Mike Woll expressed concern about using reserve funds. Scott Rosenberg stated that some type of plan needed to be in place and perhaps higher priority issues such as entrapment hazards should be corrected using reserves while more minor items could be addressed as budget allows. He noted that the City assumes all liability and responsibility when in house modifications are done.

#### Buss Field

The League representative highlighted the inadequacies of Buss Field. The highly used field is rough and needs a lot of work and fill to maintain it as level as possible. Upgrading the field would take a minimum of \$300,000 which is not in the City's budget. Mike Woll noted that the funding could possibly come from hospital impact dollars but there would have to be community support and the soccer association is not a vocal group. Jim Laffrenzen noted that it is a strong group but they do not trust government.

#### **Discuss LGA Funding Reductions**

In light of potential significant cuts to LGA, the Board reviewed potential cost saving measures:

#### Pleasant Park

The League recommends removal of the play equipment at Pleasant Park because it is not compliant with CPSC standards. The park could revert back to the school district and the tennis courts could be maintained by the district if they choose.

#### Orchard Knoll Park

The removal of all play equipment at Orchard Knoll Park should be considered because it is not CPSC. It is only about 3 blocks from Southeast Park on East Avenue and the City could maintain a grass walking path within the ditch easement for access to the park from the Nobles Street area. When they are no longer playable, the tennis courts could be removed and the area returned to green space.

After discussion, the Board determined that due to its proximity to Prairie Elementary School, Pleasant Park and Tennis Courts could be moved from the City park system and due to its proximity to Southeast Park, Orchard Knoll Park and Tennis Courts could have the play equipment and tennis courts removed and the area returned to green space and that the City should maintain a walking path at a minimum width of 4 feet *where possible* within the ditch easement for access to Southeast Park from the Nobles Street area.

#### **Park Reservation Application**

The American Reformed Church has submitted an application for an outdoor service at Chautauqua Park on September 11, 2011. The expected attendance is 200 people so Board approval is required. Mike Woll asked if any complaints have been received from other events. There have been no complaints. After review, Phil Benson motioned to approve the applications. The motion was seconded by Lynnette Faragher and passed unanimously.

#### **Update on Park Projects**

Don Groninga will install the sidewalk at Freedom Shore Park. The fishing pier should be delivered the week of the 14<sup>th</sup> and will be installed as time permits.

The basketball and volleyball courts at Centennial Park are being installed. The work will progress as weather and time permit. The work is projected to be below estimated cost as the soil may be able to be left in place and only the black top soil will need to be placed.

The Ehlers Park boat landing is scheduled for bids.

The Millard Walker Park restroom should be completed by the end of the month. Electrical and plumbing are in progress. Painting and site restoration will be done as weather and time permits. It was noted that a new water service line had to be installed at the trunk main to replace the ¾ inch service line with a 1 inch line.

Lynnette Faragher asked about the Beach Nook. Jim Laffrenzen explained that Gail Rogers was the new owner and she was planning to stay open past Turkey Day and was planning to promote the Beach Nook during city events.

Phil Benson asked if anyone complained about being kicked out of Centennial Park at 3 p.m. on the 4<sup>th</sup> of July. Jim Laffrenzen talked with some people who understood why they needed to leave but the park wasn't empty until 4 p.m. The fireworks shooter comes from Iowa to put on the show and felt that he might be pressed for time if the park closed any later. Jim Laffrenzen explained that there is no other place on the lake from which fireworks could be shot and people want fireworks over the lake, therefore, the park needs to close early to give the shooter time to set up the show. Notice are posted at the park informing park goers of that.

#### **Park Supervisor's Report**

The new park equipment is almost all installed at Cherry Point Park. The crews have been working on mowing, weed eating, and spraying weeds but it has been hard to do with the weather. They are spraying for thistles and working on the borders of playgrounds now.

#### **Other Business**

Sara Ricker stated that the Noon Kiwanis has adopted Chautauqua Park and will soon be doing clean ups on Monday which will work well because the City crews mow the park on Tuesdays and it will go faster if they don't have to stop to clean up while mowing.

Mike Woll would like the Park Board to consider how to improve recycling at City events. He also asked about tree trimming on Humiston Avenue. Scott explained that the trees have been trimmed on Humiston Avenue up to Miller Street, but it is especially difficult with the weather. Trees that normally grow 6 inches to 1 foot are growing up to 3 feet.

#### **Next Meeting**

The next meeting is scheduled for August 2 at 4 p.m. and it will be Lynnette Faragher's last meeting.

#### **Adjournment**

Phil Benson motioned to adjourn the meeting at 8:25 a.m. The motion was seconded by Mike Woll and passed unanimously.

Julie Haack  
Secretary

## CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 1

GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2011

	2011			Variance Favorable (Unfavorable)	2010 Actual
	12 Months Budget	6 Months Budget	Actual		
<b>REVENUES</b>					
Taxes	\$ 604,398	\$ 302,199	\$ 284,461	\$ (17,738) *	\$ 332,084
Licenses and permits	232,300	116,150	88,267	(27,883)	141,160
Intergovernmental revenue	3,346,851	1,673,426	612,751	(1,060,675) *	95,232
Charges for services	490,572	245,287	240,463	(4,824)	232,008
Fines and forfeits	135,800	67,900	50,733	(17,167)	60,398
Miscellaneous revenue	79,719	39,860	4,149	(35,711)	21,846
<b>TOTAL REVENUES</b>	<b>\$ 4,889,640</b>	<b>\$ 2,444,822</b>	<b>\$ 1,280,824</b>	<b>\$ (1,163,998)</b>	<b>\$ 882,728</b>
<b>OTHER SOURCES</b>					
Sale of fixed assets	5,000	2,500	17,292	-	-
Operating transfer-in	6,184,010	3,092,005	572,055	(2,519,950)	635,613
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 11,078,650</b>	<b>\$ 5,539,327</b>	<b>\$ 1,870,171</b>	<b>\$ (3,683,948)</b>	<b>\$ 1,518,341</b>
<b>EXPENDITURES</b>					
General government	\$ 1,855,709	\$ 927,858	\$ 724,540	\$ 203,318	\$ 668,444
Public safety	8,178,410	4,089,207	2,247,661	1,841,546	1,719,646
Public works	683,858	341,930	308,759	33,171	524,624
Culture and recreation	14,080	7,040	4,805	2,235	3,070
Conservation and development	179,510	89,756	20,335	69,421	6,719
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,911,567</b>	<b>\$ 5,455,791</b>	<b>\$ 3,306,100</b>	<b>\$ 2,149,691</b>	<b>\$ 2,922,503</b>
<b>OTHER USES</b>					
Operating transfer-out	-	-	64,719	(64,719)	-
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 10,911,567</b>	<b>\$ 5,455,791</b>	<b>\$ 3,370,819</b>	<b>\$ 2,084,972</b>	<b>\$ 2,922,503</b>
<b>REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>\$ 167,083</b>	<b>\$ 83,536</b>	<b>\$ (1,500,648)</b>	<b>\$ (1,598,976)</b>	<b>\$ (1,404,162)</b>

\* The tax payments are received in June and December for approximately half of the current year levy. The LGA (intergovernmental revenue), is received in July and December with \$1,515,039 received each time.

## CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

GENERAL FUND  
SCHEDULE OF REVENUES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
<b>Taxes</b>				
Property taxes	\$ 299,199	\$ 282,026	\$ (17,173)	\$ 329,252
Gambling taxes	3,000	2,435	(565)	2,832
<b>Total taxes</b>	<b>\$ 302,199</b>	<b>\$ 284,461</b>	<b>\$ (17,738)</b>	<b>\$ 332,084</b>
<b>Licenses and permits</b>				
Alcoholic beverage license	\$ 16,000	\$ 6,483	\$ (9,517)	\$ 28,000
Other business licenses and permits	1,850	2,535	685	2,360
Building permits	55,000	44,901	(10,099)	80,145
Plumbing/mechanical permits	3,000	5,210	2,210	4,120
Misc development permits	200	375	175	120
Zoning fees	1,100	554	(546)	571
Gas franchise fees <sup>1</sup>	39,000	28,209	(10,791)	25,844
<b>Total licenses and permits</b>	<b>\$ 116,150</b>	<b>\$ 88,267</b>	<b>\$ (27,883)</b>	<b>\$ 141,160</b>
<b>Intergovernmental revenue</b>				
Federal grants				
Police	\$ 10,500	\$ 530,961	\$ 520,461	\$ 15,652
Public works	-	1,910	1,910	-
State grants				
Local government aid	1,515,039	-	(1,515,039)	-
Other	38,220	60,637	22,417	59,961
State shared				
Insurance premium tax-fire <sup>2</sup>	17,653	1,000	(16,653)	1,000
Insurance premium tax-police <sup>2</sup>	81,014	-	(81,014)	-
County aid				
Highway grants	11,000	18,243	7,243	18,619
<b>Total intergovernmental revenue</b>	<b>\$ 1,673,426</b>	<b>\$ 612,751</b>	<b>\$ (1,060,675)</b>	<b>\$ 95,232</b>
<b>Charges for services</b>				
General government	\$ 152,550	\$ 132,046	\$ (20,504)	\$ 132,509
Public safety	17,679	22,114	4,435	21,979
Highways and streets	7,500	16,123	8,623	14,303
Sanitation	67,558	70,180	2,622	63,217
<b>Total charges for services</b>	<b>\$ 245,287</b>	<b>\$ 240,463</b>	<b>\$ (4,824)</b>	<b>\$ 232,008</b>
<b>Fines and forfeits</b>				
Court fines and forfeitures	\$ 67,900	\$ 50,733	\$ (17,167)	\$ 60,398
<b>Total fines and forfeits</b>	<b>\$ 67,900</b>	<b>\$ 50,733</b>	<b>\$ (17,167)</b>	<b>\$ 60,398</b>

<sup>1</sup>Received quarterly<sup>2</sup>Received only in October

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND  
 SCHEDULE OF REVENUES - BUDGET AND ACTUAL  
 For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
Miscellaneous revenue				
Special assessments	\$ -	\$ -	\$ -	\$ 45
Interest earnings-regular <sup>3</sup>	8,739	738	(8,001)	1,514
Interest earnings-loans <sup>4</sup>	23,121	-	(23,121)	5,045
Rents	-	1,512	1,512	1,693
Other revenues	7,500	748	(6,752)	12,265
Contributions/donations	500	915	415	896
Election filing fees	-	-	-	-
Dividends	-	-	-	103
Copies	-	236	-	285
Total miscellaneous revenue	<u>\$ 39,860</u>	<u>\$ 4,149</u>	<u>\$ (35,947)</u>	<u>\$ 21,846</u>
Total revenue	<u>\$ 2,444,822</u>	<u>\$ 1,280,824</u>	<u>\$ (1,164,234)</u>	<u>\$ 882,728</u>
Other sources				
Sale of fixed assets	\$ 2,500	\$ 17,292	\$ 14,792	\$ -
Operating transfer-in				
PD Task Force Fund	1,500	1,500	-	750
WRH Fund <sup>5</sup>	2,600,000	-	(2,600,000)	132,198
PIR's	15,900	15,000	(900)	18,402
Electric Fund	304,605	293,994	(10,611)	284,259
Liquor Fund	100,000	100,002	2	100,002
Other*	70,000	161,559	91,559	100,002
Total other sources	<u>\$ 3,094,505</u>	<u>\$ 589,347</u>	<u>\$ (2,505,158)</u>	<u>\$ 635,613</u>
Total revenue and other sources	<u>\$ 5,539,327</u>	<u>\$ 1,870,171</u>	<u>\$ (3,669,392)</u>	<u>\$ 1,518,341</u>

<sup>3</sup>First six months share recorded in July and last six months recorded in December

<sup>4</sup>Recorded in December

<sup>5</sup>The variance is due to timing for Worthington Rediscovered \$300,000, ARMER \$750,000, fire station building \$4,100,000 and Clean Water Partnership \$50,000 transfers.

\*Operating Transfer-in-Other includes transfers for PD Task Force & K-9 (\$53,640.56), Fire Hall roof (\$15,000), ADI property taxes from prior years (\$22,916) & Insurance Fund (\$70,002)

GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
General government				
Mayor and council				
Personnel services	\$ 63,176	\$ 53,593	\$ 9,583	\$ 49,190
Supplies	350	48	302	83
Other services and charges	4,875	4,414	461	3,252
Total mayor and council	\$ 68,401	\$ 58,055	\$ 10,346	\$ 52,525
Administration				
Personnel services	\$ 64,160	\$ 58,140	\$ 6,020	\$ 55,637
Supplies	50	43	7	80
Other services and charges	7,325	8,028	(703)	8,431
Total administration	\$ 71,535	\$ 66,211	\$ 5,324	\$ 64,148
Clerk's office and elections				
Personnel services	\$ 77,451	\$ 70,024	\$ 7,427	\$ 66,302
Supplies	1,525	1,331	194	911
Other services and charges	10,405	8,019	2,386	5,156
Total clerk's office and elections	\$ 89,381	\$ 79,374	\$ 10,007	\$ 72,369
Finance				
Personnel services	\$ 77,818	\$ 70,313	\$ 7,505	\$ 69,203
Supplies	1,350	1,138	212	563
Other services and charges	37,653	36,266	1,387	38,331
Total finance	\$ 116,821	\$ 107,717	\$ 9,104	\$ 108,097
Assessing				
Other services and charges	\$ 52,350	\$ -	\$ 52,350	\$ 52,350
Total assessing	\$ 52,350	\$ -	\$ 52,350	\$ 52,350
Legal				
Other services and charges	\$ 19,000	\$ 10,994	\$ 8,006	\$ 15,107
Total legal	\$ 19,000	\$ 10,994	\$ 8,006	\$ 15,107
Engineering				
Personnel services	\$ 121,605	\$ 110,693	\$ 10,912	\$ 103,105
Supplies	3,798	1,820	1,978	981
Other services and charges	10,125	8,901	1,224	8,870
Total engineering	\$ 135,528	\$ 121,414	\$ 14,114	\$ 112,956

(Continued)

(Continued)

GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
Community & economic development				
Personnel services	\$ 135,093	\$ 108,431	\$ 26,662	\$ 105,157
Supplies	1,965	1,370	595	922
Other services and charges	189,305	19,361	169,944	24,065
Capital outlay	9,250	-	9,250	-
Total community & economic development	\$ 335,613	\$ 129,162	\$ 206,451	\$ 130,144
General government buildings				
Personnel services	\$ 5,254	\$ 7,666	\$ (2,412)	\$ 7,417
Supplies	1,000	727	273	987
Other services and charges	15,340	21,238	(5,898)	21,185
Total general government buildings	\$ 21,594	\$ 29,631	\$ (8,037)	\$ 29,589
Other general government				
Supplies	\$ 50	\$ -	\$ 50	\$ 71
Other services and charges	17,585	121,982	(104,397)	31,088
Capital outlay	-	-	-	-
Total other general government	\$ 17,635	\$ 121,982	\$ (104,347)	\$ 31,159
Total general government	\$ 927,858	\$ 724,540	\$ 203,318	\$ 668,444
Public safety				
Police department				
Personnel services	\$ 1,142,339	\$ 1,050,584	\$ 91,755	\$ 1,046,383
Supplies	60,000	45,051	14,949	39,344
Other services and charges	294,899	837,794	(542,895)	322,439
Capital outlay	396,506	83,163	313,343	201,408
Total police department	\$ 1,893,744	\$ 2,016,592	\$ (122,848)	\$ 1,609,574
Fire department				
Personnel services	\$ 64,625	\$ 46,532	\$ 18,093	\$ 46,738
Supplies	6,163	6,199	(36)	1,712
Other services and charges	24,115	8,603	15,512	21,444
Capital outlay	2,050,000	132,324	1,917,676	1,130
Total fire department	\$ 2,144,903	\$ 193,658	\$ 1,951,245	\$ 71,024
Civil defense				
Supplies	\$ 100	\$ -	\$ 100	\$ -
Other services and charges	160	123	37	110
Total civil defense	\$ 260	\$ 123	\$ 137	\$ 110

(Continued)

## CITY OF WORTHINGTON, MINNESOTA

EXHIBIT 2

(Continued)

GENERAL FUND  
 SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
 For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
Animal control				
Personnel services	\$ 10,178	\$ 9,109	\$ 1,069	\$ 8,960
Supplies	1,500	900	600	803
Other services and charges	1,520	322	1,198	402
Total animal control	\$ 13,198	\$ 10,331	\$ 2,867	\$ 10,165
Code enforcement				
Personnel services	28,947	23,982	4,965	25,767
Supplies	800	761	39	1,010
Other services and charges	7,355	2,214	5,141	1,996
Total code enforcement	\$ 37,102	\$ 26,957	\$ 10,145	\$ 28,773
Total public safety	\$ 4,089,207	\$ 2,247,661	\$ 1,841,546	\$ 1,719,646
Public works				
Streets				
Personnel services	\$ 175,068	\$ 167,616	\$ 7,452	\$ 189,074
Supplies	81,375	66,097	15,278	54,551
Other services and charges	46,983	60,647	(13,664)	48,564
Capital outlay	-	-	-	14,090
Total streets	\$ 303,426	\$ 294,360	\$ 9,066	\$ 306,279
Street lighting				
Other services and charges	\$ -	\$ -	\$ -	\$ 140,743
Total street lighting	\$ -	\$ -	\$ -	\$ 140,743
City wide spring clean-up				
Personnel services	\$ 8,954	\$ 11,393	\$ (2,439)	\$ 18,041
Supplies	625	231	394	1,373
Other services and charges	28,925	2,775	26,150	58,188
Total city wide spring clean-up	\$ 38,504	\$ 14,399	\$ 24,105	\$ 77,602
Total public works	\$ 341,930	\$ 308,759	\$ 33,171	\$ 524,624

(Continued)



GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
For the Six Months Ended June 30, 2011

	2011		Variance Favorable (Unfavorable)	2010 Actual
	6 Months Budget	Actual		
Culture and recreation				
Band				
Supplies	\$ -	\$ -	\$ -	\$ -
Other services and charges	7,040	4,805	2,235	3,070
Total culture and recreation	\$ 7,040	\$ 4,805	\$ 2,235	\$ 3,070
Conservation and development				
Clean water partnership project				
Improvement miscellaneous	\$ 75,000	\$ -	\$ 75,000	\$ -
Total clean water partnership project	\$ 75,000	\$ -	\$ 75,000	\$ -
Lake improvement				
Personnel services	\$ 2,164	\$ 10,971	\$ (8,807)	\$ 3,891
Supplies	375	1,508	(1,133)	200
Other services and charges	2,713	4,374	(1,661)	3,453
Total lake improvement	\$ 5,252	\$ 16,853	\$ (11,601)	\$ 7,544
Economic development & assistance				
Personnel services	\$ 3,534	\$ 945	\$ 2,589	\$ 2,736
Supplies	825	31	794	(482)
Other services and charges	5,145	2,506	2,639	(3,079)
Total economic development/assistance	\$ 9,504	\$ 3,482	\$ 6,022	\$ (825)
Total conservation and development	\$ 89,756	\$ 20,335	\$ 69,421	\$ 6,719
Other uses				
Operating transfer-out				
Golf course-equipment loan	\$ -	\$ 64,719	\$ (64,719)	\$ -
Total other uses	\$ -	\$ 64,719	\$ (64,719)	\$ -
Total expenditures and other uses	<u>\$ 5,455,791</u>	<u>\$ 3,370,819</u>	<u>\$ 2,084,972</u>	<u>\$ 2,922,503</u>

## CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE  
INCOME STATEMENT  
For the Period 1/1/11 Through 6/30/11  
(Amounts in Dollars)

	Total 2011 Budget	JUNE		%	YTD	
		Actual	Previous Year		YTD Actual to Budget	Actual
<b>Sales</b>						
Liquor	990,000	93,349	81,746	50.6%	500,520	451,754
Wine	290,000	26,212	20,254	54.3%	157,559	127,180
Beer	1,250,000	125,165	112,527	46.2%	577,326	565,393
Mix/nonalcohol	36,000	5,419	4,045	61.1%	22,009	17,112
NSF charges	-	-	-	0.0%	90	51
Net Sales	<u>2,566,000</u>	<u>250,145</u>	<u>218,572</u>	49.0%	<u>1,257,504</u>	<u>1,161,490</u>
<b>Cost of Goods Sold</b>						
Liquor	753,855	69,078	60,492	49.1%	370,396	334,299
Wine	198,750	17,006	13,141	51.5%	102,295	82,514
Beer	942,075	93,611	84,159	45.8%	431,859	422,858
Soft drinks/mix	28,053	4,219	3,149	61.1%	17,146	13,322
Freight	13,000	1,415	889	53.2%	6,915	5,028
Total Cost of Goods Sold	<u>1,935,733</u>	<u>185,329</u>	<u>161,830</u>	48.0%	<u>928,611</u>	<u>858,021</u>
Gross Profit	<u>630,267</u>	<u>64,816</u>	<u>56,742</u>	52.2%	<u>328,893</u>	<u>303,469</u>
<b>Operating Expenses</b>						
Personnel services	252,598	20,876	15,589	46.1%	116,454	87,147
Supplies	9,600	4,236	608	92.0%	8,829	7,513
Other services & charges *	92,172	6,930	11,764	54.5%	50,229	46,133
Depreciation (estimated)	16,500	1,375	1,500	50.0%	8,250	9,000
Total Operating Expenses	<u>370,870</u>	<u>33,417</u>	<u>29,461</u>	49.5%	<u>183,762</u>	<u>149,793</u>
Operating Income (Loss)	<u>259,397</u>	<u>31,399</u>	<u>27,281</u>	55.9%	<u>145,131</u>	<u>153,676</u>
<b>Non-Operating Revenues (Expenses)</b>						
Interest earnings **	3,000	250	417	50.0%	1,500	2,501
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	<u>3,000</u>	<u>250</u>	<u>417</u>	50.0%	<u>1,500</u>	<u>2,501</u>
Net Income (Loss) b/Operating Transfers	262,397	31,649	27,698	55.9%	146,631	156,177
Operating Transfers-Out	<u>(200,000)</u>	<u>(16,667)</u>	<u>(16,667)</u>	50.0%	<u>(100,002)</u>	<u>(100,002)</u>
Net Income (Loss)	<u>62,397</u>	<u>14,982</u>	<u>11,031</u>	N/A	<u>46,629</u>	<u>56,175</u>

\*\* Includes six months budget

**ADMINISTRATIVE SERVICES MEMO**

**DATE: JULY 22, 2011**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW**

**CONSENT CASE ITEMS**

**1. APPLICATION TO BLOCK STREET**

The Worthington Area Chamber of Commerce Retail Committee has submitted an application to block streets for Crazy Days to be held on Thursday, July 28, 2011. The request is to block Tenth Street from Second Avenue to Fifth Avenue. The required insurance certificate has been received.

Council action is requested.

**2. APPLICATION TO BLOCK STREET**

The Worthington Chamber of Commerce Retail Committee has submitted an application to block streets for a car show to be held in conjunction with the Tuesday evening Farmer's Market on Tuesday, August 16, 2011. The request is to block Tenth Street from Second Avenue to Fifth Avenue. The required insurance certificate has been received.

Council action is requested.

**3. APPLICATION FOR DANCE LICENSE**

The Worthington Country Club has submitted an application for a Temporary Dance License that would allow them to hold an outdoor dance from 7:30 p.m. to 11:30 p.m. on Friday, August 5, 2011. Council had approved the same request for the Worthington Country Club in 2010. The required insurance and fees have been received.

Council action is requested on the application.

**4. APPROVAL OF LEASE AGREEMENT WITH NOBLES COUNTY FOR CITY OWNED PARKING LOT**

The parking lot lease agreement is back before the City Council and provides the same terms as previously outlined with one exception. The only modification to the agreement is in paragraph 4 that provides for repayment to the County of 50 percent of the \$3,000 annual escrow account should the City terminate the lease at the end of the first five

years. It was felt that if the City terminated the lease it would likely be for something other than a parking lot and the escrow should be rebated in part back to Nobles County. Nobles County has agreed to the document as currently presented as *Exhibit 1*.

**Council action is requested to approve the parking lot lease as included as *Exhibit 1* and authorize the Mayor to sign and Clerk attest the document.**

### CASE ITEMS

#### **5. MANAGEMENT AGREEMENT FOR YMCA SENIOR CENTER COORDINATOR**

In preparation of a new senior center, accommodating Council's interest to develop a broader focus for the center to target older active adults' and accommodating the future auxiliary uses of a new facility for community activities, staff has taken the opportunity to work with the YMCA and propose an agreement that has the YMCA managing the Senior Center Coordinator position.

It is important to note the current Senior Center will continue to be the primary point of service for the Senior Center coordinator.

As you may recall, the current Coordinator position was filled on a temporary basis at the end of December 2010 until a formal management agreement could be brought forward. Included in the packet is Exhibit 1 that outlines the terms of the agreement which include:

- A one year term;
- Payment of a management fee of \$300 per month;
- That the Senior Center Coordinator would be an employee of the YMCA;
- The City would be responsible for all expenses as has currently been the case; and
- May be cancelled upon sixty days written notice among other provisions.

Approval of this agreement also provides an important accommodation for very basic programming efforts that will be advanced to encourage limited opportunities that would include "chair yoga" or low impact aerobics classes. Classes would be paid for by the City by renting space at the YMCA for \$25 per hour and covering the instructor's wages if provided by the YMCA. These programs will be largely financed by the Worthington Regional Health Care grant the City received in 2010 of \$33,000. This will build on the current walking class the YMCA has provided at no cost for the Senior Center members.

This also complements the additional programming that has been done as part of the Worthington Regional Health Care Foundation grant where seniors have participated in basic art classes, jewelry making and other project based classes. We anticipate the relationship with the YMCA can lead to other opportunities that encourage active participation of the senior center members and provide a natural transition to the new

building the Council advanced to the construction document phase at the July 11<sup>th</sup> meeting.

Andy Johnson, Executive Director of the YMCA, will be present to answer any of your questions.

**Council action is requested to approve the management agreement, included as *Exhibit 2*, and authorize the Mayor to sign and the Clerk attest the agreement.**

## LEASE AGREEMENT

THIS INDENTURE, made and entered into the day and year hereinafter written by and between the Lessor, City of Worthington, and the Lessee, Nobles County, Minnesota, witnesseth:

1. Lessor does hereby lease unto the Lessee the following described property located within the City of Worthington: Lots Six (6) and Seven (7), and the vacated alley between Lots Seven (7) and Eight (8), Lots Eight (8) and Nine (9), and the vacated alley between Lots Nine (9) and Ten (10), Block Twelve (12), City of Worthington.

2. Lessee shall lease the property for the purpose of providing off-street vehicle parking. Lessee shall be responsible for all maintenance and repair of the parking lot including but not limited to the signing and marking of stalls; snow removal from the property and abutting sidewalks. Lessee's responsibility for the reconstruction or resurfacing of the parking lot is limited and is addressed in Paragraph 4 below.

3. This Lease shall commence on the 1st day of April, 2011, and shall run for a period of five (5) years thereafter. The rental rate for the property shall be One Thousand and No/100 Dollars (\$1,000.00) payable on the 1st day of April, 2011, and annually thereafter on the 1st day of April.

4. On April 1, 2011, and on the first day of April of each year thereafter so long as this Lease remains in effect, Lessee shall issue payment to Lessor in the sum of Three Thousand and No/100 Dollars (\$3,000.00). Said monies shall be held by Lessor in a dedicated account to be used solely for the filling of cracks, resurfacing, and/or reconstructing the parking lot which is the subject of this Lease. So long as this Lease remains in effect, no funds shall be used from this account unless by agreement of both parties. If this Lease is terminated by Lessor at the end of 5 years, Lessor shall pay to Lessee 50% of the balance remaining in the account at that time. If this Lease terminates for any other reason, upon such termination, any balance in the account shall be retained by Lessor. Monies in the account may be co-mingled by the Lessor with other monies. The account shall not accrue any interest which would be payable to Lessee.

5. This Lease shall be renewed for an additional five (5) year period unless, within sixty (60) days prior to the expiration of the initial five (5) year period, Lessor shall give written notice to Lessee that the Lease shall terminate at the end of the initial 5-year period. If the Lease is renewed, all terms and conditions of this Lease shall apply except that the rent shall be increased pursuant to Paragraph 6 below.

6. If this Lease is renewed on April 11, 2016, the rent shall be increased in accordance with changes in the Consumer Price Index (CPI). The CPI shall mean the average for "all items" shown on the "United States city average for urban wage earners and clerical workers as promulgated by the Bureau of Labor Statistics of the United States

Department of Labor (CPI-W)." As of December, 2010, the cumulative base CPI-W is 213.967 as is shown on Exhibit 'A', which is attached hereto and made a part hereof. The rent to be paid as of April 1, 2016, shall be measured by the difference between the 2010 Annual Cumulative CPI-W of 213.967 and the Annual Cumulative CPI-W at the close of 2015.

7. Lessee agrees to indemnify and hold harmless the Lessor from all loss and damage, including damage to person or property, arising from any act by, or negligence of, Lessee or its subcontractors or the officers, agents, or employees of either during the term this lease, or while in or about the premises, or arising from accident or any injury not caused by act of Lessor, its agents or servants, or anyone employed by Lessor, to any other person or entity.

8. The parties agree that Lessee covenants and agrees that the property will, at all times be reasonably maintained and will be utilized for its intended purpose as a parking lot. The parking of abandoned and junk vehicles in violation of City Code is prohibited.

9. If the Lessee or Lessor fails or defaults in the faithful performance of any terms, covenants and conditions of this Lease, or if the Lessee does not promptly and fully make payment of rent in the manner specified in this Lease, the non-breaching party may forthwith terminate this Lease and all rights thereunder as to the other party. In the event it is proposed to invoke any right of termination pursuant to this paragraph, either party shall first address to the other a notice of the claimed default, giving to such party thirty (30) days from the date of such notice to remedy such claim default.

10. All notices, demands, requests or other instruments required in this lease to be given by one party shall be sent by mail to said party at the address specified below, or to such other address as either party may from time to time specify in writing.

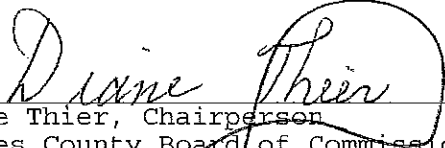
WHEREFORE, the parties have hereunto affixed their hands this \_\_\_\_ day  
of May, 2011.

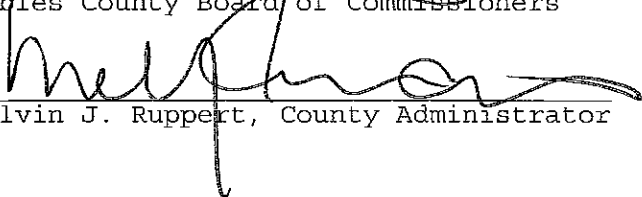
City of Worthington, Minnesota

\_\_\_\_\_  
Alan Oberloh, Mayor

\_\_\_\_\_  
Janice Oberloh, City Clerk

Nobles County, Minnesota

  
\_\_\_\_\_  
Diane Thier, Chairperson  
Nobles County Board of Commissioners

  
\_\_\_\_\_  
Melvin J. Ruppert, County Administrator



## THE CENTER MANAGEMENT AGREEMENT

This Agreement made this 25th day of July, 2011, between the City of Worthington, a Municipal Corporation under the laws of the State of Minnesota, with offices at 303 Ninth Avenue, PO Box 279, Worthington, MN 57187, hereinafter referred to as "City"; and the Worthington Area YMCA, a nonprofit corporation organized under the laws of the State of Minnesota with office at 1501 Collegeway, Worthington, MN 56187, hereinafter referred to as "YMCA".

Whereas, City leases space in the Schwalbach Ace Hardware Store building located at 1131 Oxford Street, Worthington, Minnesota which shall hereinafter be referred to as the "City Facility" for the purpose of operating "The Center"; and

Whereas, the purpose of "The Center" is to offer a location and some programming for active older residents of the City of Worthington; and

Whereas, the City desires to hire the YMCA to manage The Center through the provision of staff and to arrange and at times provide various recreational, exercise, and learning types of programming at The Center and at the YMCA; and

Whereas, the YMCA has expertise in managing and providing such programming;

Now therefore, in consideration of the mutual promises set forth herein, it is agreed by and between City and YMCA as follows:

1. Commencing on August 1, 2011, YMCA shall manage The Center for a period of one year such term to end at 5:00 p.m. on July 31, 2012.
2. City shall pay to YMCA the sum of \$300.00 per month which sum represents a management fee. The monthly fee shall be paid on the first day of each and every month throughout the term of this Agreement.
3. YMCA shall employ an individual who shall be capable of supervising the operation of The Center and whose title shall be "The Center Coordinator". Said person shall also be responsible for programming services which may be held at The Center, the YMCA, or elsewhere. The City shall pay to the YMCA the sum of \$13.50 per hour, or such other hourly rate as may be agreed upon by the parties, for the services of The Center Coordinator. It is anticipated that The Center Coordinator shall expend between 15 and 20 hours of time in the supervision of The Center. YMCA agrees to keep records of the actual time spent by The Center Coordinator in supervising the operation of the Center and the City's obligation to pay the YMCA under this paragraph is further limited to the actual time expended by The Center Coordinator and subject to an overall limitation of 1,040 hours during the one year term of this agreement. City shall issue payment to the YMCA on a monthly basis no later than 15 days following receipt of billings from the YMCA itemizing the number of hours worked by The Center Coordinator during the preceding month.

4. The City shall pay for all expenses associated with The Center including, but not limited to, all maintenance, utilities, janitorial, furniture, and repairs to the City Facility; and all program fees, mailing costs, and copying costs. In addition, the City shall be responsible for room rental and applicable program fees for programming held at the YMCA for the benefit of the membership of The Center.
5. The parties agree that expenditures shall be approved by the City in advance either as to the specific expense or as to the category of expense.
6. The only expense to be borne by the YMCA will be the salary and benefits for The Center Coordinator, including transportation for said Coordinator to and from the site of The Center.
7. The parties agree to meet quarterly to discuss the operations.
8. Either party may cancel this Agreement for any reason or no reason upon sixty (60) days' written notice to the other party.
9. Insurance
  - a. Both parties shall maintain occurrence-based general liability insurance covering claims for bodily or personal injury, and property damage with no deductible and limits of not less than \$1,000,000 each claim and \$2,000,000 each occurrence. Each CGL policy shall name the other party as an additional insured.
  - b. City shall insure its personal property located in the Premises.
  - c. YMCA shall maintain workers' compensation insurance in compliance with all statutory requirements of the State of Minnesota.
  - d.
    - (i) Each policy shall be endorsed to provide that it shall not be cancelled, non-renewed, or materially changed unless at least thirty (30) days' prior written notice of cancellation or change is given to the other party.
    - (ii) No endorsements, except those expressly stated herein, may be included on any policy limiting coverage.
    - (iii) All policies shall be written by a reputable insurance company with a current AM Best Rating of A-VII or better, and authorized to do business in Minnesota.
    - (iv) Certificates evidencing such insurance shall be delivered to the other party prior to the Commencement Date.
  - e. Notwithstanding any provision of this Agreement to the

contrary, University and Landlord each release the other from any liability for loss or damage covered at the time of loss or damage by a standard form of 'all risks' insurance policy, but only to the extent of the insurance. The releases in this Section will be effective whether or not the loss or damage is actually covered by insurance.

- f. City and YMCA shall promptly after the effective date cause the insurer of each insurance policy required to be carried by either party to provide that the insurer waives all rights by way of subrogation against the other party in connection with any damage covered by insurance.

CITY OF WORTHINGTON

THE WORTHINGTON AREA YMCA

BY:

BY:

Alan Oberloh, ITS MAYOR

Kevin Flynn, Its President

ATTEST:

Janice Oberloh, ITS CLERK

Andrew P. Johnson, Its CEO

## PUBLIC SAFETY MEMO

**DATE:** JULY 22, 2011  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**SUBJECT:** ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CASE ITEM

1. **RESOLUTION AUTHORIZING EXECUTION OF SAFE AND SOBER AGREEMENT**

The Minnesota Institute of Public Health (MIPH) under contract with the Minnesota Department of Public Safety has awarded the Worthington Police Department an Alcohol Compliance Check grant that runs through May 31, 2012. The Worthington Police Department previously participated in this grant program in 2006 and 2007.

The grant reimburses the Worthington Police Department \$30.00 for each compliance check with an expectation that there will be two rounds of checks on each license during the grant period. The amount of the grant will not exceed \$2,820.00. The City has 48 alcohol licenses, which include on-sale beer, off-sale beer, on-sale liquor, off-sale liquor and on-sale wine.

The grant requires pre- and post-enforcement media and MIPH has supplied sample news releases announcing the grant award as well as a sample release to announce the results of the compliance checks once conducted. We also will incorporate a certificate for license holders that pass and inform the license holder they have been checked and whether a violation was found.

Authorizing this resolution (*Exhibit 1*) will allow the Public Safety Director to execute this agreement with the Minnesota Institute of Public Health.

**Proposed Motion:** Authorization of the grant agreement between the Worthington Police Department and the Minnesota Institute of Public Health.

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Worthington Police Department enter into a grant agreement with the Minnesota Institute of Public Health for the ALCOHOL COMPLIANCE CHECK grant program during the period from July 5, 2011 through May 31, 2012.

The Public Safety Director, Michael J. Cumiskey, of Worthington is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Worthington Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the City Council of Worthington, Minnesota on July 25, 2011.

SIGNED:

WITNESSETH:

\_\_\_\_\_

\_\_\_\_\_

City Clerk

City Mayor

\_\_\_\_\_

\_\_\_\_\_

## PUBLIC WORKS MEMO

**DATE:** July 25, 2011

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CASE ITEM

**1. REQUEST TO AWARD AIRPORT HANGAR BID**

The City received two bids, as shown in exhibit A, for the construction of a hangar at the airport. Exhibit B is the letter of recommendation from Mead and Hunt Inc. to award the bid to Everstrong Construction for the construction of a 4-unit hangar, option # 2, which staff and the airport advisory board concur. Exhibit C is a breakdown of the funding for the project. At the regular council meeting of March 15, 2011, Council did not, as a part of their formal motion, include staff's projected construction budget amount the City would incur, an amount of \$ 534,518.22. Staff assumes this is what Council intended as the motion directed staff to work with Mead and Hunt, Inc. to consider a larger door to accommodate the agriculture spray plane and move forward with bid requests for the construction of a three unit with a five unit as a bid alternate. Although the direction was to move forward to bid a three unit with a five unit as a bid alternate, the alternate for a 4-unit was included as the additional alternate gave one more option for the City to consider at no additional cost for preparation of the bid specs. In consultation with the potential bidders the 4-unit option was not going to affect the total price quoted whether it was a three, four or five unit.

As shown in Exhibit C, if Council were to accept the low quote from Everstrong Construction for a 4-unit hangar, the City would incur an immediate "out of pocket" expenditure of \$ 248,273.00, provided the 10% contingency was needed. An additional expenditure of \$ 216,633.00 (80% of the hangar building cost) would be incurred, provided the 10% contingency would be incurred, as a loan from the Minnesota Department of Transportation, Aeronautics Division (MNDOT) to be paid back over a 10-year period at a 0% interest rate. The total projected cost for the project including the 10% contingency, if it was incurred, for the hangar and site work would be \$ 464,306.00. This would be \$ 70,212.22 under the assumed budget allocation of \$ 534,518.22. It should be noted, a 50% matching grant of \$ 194,265 will be received from MNDOT for the site, hangar floor and footings construction phases. This would not be required to be paid back. Should Council not want to consider the 4-unit, as this was not their original intention, the three unit would be the recommendation as it is certainly within budget. The project is to be awarded contingent upon MNDOT approving the grant for the site, floor and footings' construction phases and the 10 year, 0% loan for 80% of the construction cost to the City for the hangar building.

Matt Wagner with Mead and Hunt will be in attendance to answer any questions Council may have regarding the project.

Council action is requested.

2. **ADOPT PARK DONATION POLICY**

At a recent league of Minnesota loss control presentations it was recommended cities adopt a policy relating to the acceptance of donations to their park systems. In the past the City has accepted donations from residents either former or present. Exhibit D is a proposed donation policy for Council to consider. The Park Advisory Board has reviewed the policy and recommends Council to approve.

**Suggested Motion:** Approve to adopt the Park Donation Policy as recommended by the Park Advisory Board.

**WORTHINGTON MUNICIPAL AIRPORT  
PROJECT COST ESTIMATE  
T-HANGAR CONSTRUCTION PROJECT  
BIDS OPENED THURSDAY, JUNE 30, 2011**

reparation for taxilanes and hangar site: 3 unit T-Hangar construction.

DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Everstrong Construction		Larson Contracting	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
STORM SEWER, 15-INCH, CLASS V RCP	LF	410	\$35.00	\$14,350.00	\$37.28	\$15,294.30	\$45.32	\$18,581.20
CONNECT TO EXISTING STORM MANHOLE	EACH	1	\$750.00	\$750.00	\$349.50	\$349.50	\$1,133.00	\$1,133.00
AIRPORT UNDERDRAIN, 6-INCH PERFORATED - COMPLETE	LF	810	\$20.00	\$16,200.00	\$11.85	\$9,436.50	\$24.72	\$20,023.20
AIRPORT UNDERDRAIN, 6-INCH PERFORATED WITH FILTER SOCK	LF	330	\$10.00	\$3,300.00	\$12.23	\$4,035.90	\$9.27	\$3,059.10
AIRPORT UNDERDRAIN FLUSHING RISER	EACH	1	\$600.00	\$600.00	\$233.00	\$233.00	\$721.00	\$721.00
AIRPORT UNDERDRAIN CONNECTION TO STORM MANHOLE	EACH	6	\$200.00	\$1,200.00	\$174.75	\$1,048.50	\$567.00	\$3,402.00
PRECAST CONCRETE INLET, 48-INCH I.D	EACH	2	\$1,750.00	\$3,500.00	\$1,747.50	\$3,495.00	\$4,532.00	\$9,064.00
INLET FRAME AND GRATE	EACH	2	\$800.00	\$1,600.00	\$582.50	\$1,165.00	\$1,442.00	\$2,884.00
PAINTING, YELLOW, WATERBORNE, TYPE I	SF	350	\$2.50	\$875.00	\$3.33	\$1,165.50	\$2.50	\$875.00
REFLECTIVE MEDIA, TYPE I, GRADATION A	LB	22	\$5.00	\$110.00	\$11.85	\$260.70	\$4.37	\$107.14
MOBILIZATION	LS	1	\$20,000.00	\$20,000.00	\$9,320.00	\$9,320.00	\$39,299.00	\$39,299.00
AIRPORT SAFETY & TRAFFIC CONTROL	LS	1	\$750.00	\$750.00	\$3,104.75	\$3,104.75	\$2,841.00	\$2,841.00
MAINTENANCE & RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$2,330.00	\$2,330.00	\$1,030.00	\$1,030.00
REMOVE BITUMINOUS PAVEMENT	SY	1,380	\$2.00	\$2,760.00	\$3.50	\$4,830.00	\$7.73	\$10,667.40
SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	253	\$3.50	\$892.50	\$6.99	\$1,782.45	\$10.30	\$2,626.50
SITE RESTORATION	LS	1	\$1,500.00	\$1,500.00	\$4,077.50	\$4,077.50	\$2,132.00	\$2,132.00
AGGREGATE BASE (CV) CLASS 5	CY	925	\$25.00	\$23,125.00	\$21.00	\$19,425.00	\$26.78	\$24,771.50
TYPE SP 12.5 NON-WEARING COURSE MIXTURE, (2.E)	TON	525	\$75.00	\$39,375.00	\$110.88	\$58,107.00	\$97.85	\$51,371.25
TYPE SP 12.5 WEARING COURSE MIXTURE, (2.E)	TON	525	\$75.00	\$39,375.00	\$110.88	\$58,107.00	\$97.85	\$51,371.25
BITUMINOUS MATERIAL FOR TACK COAT	GAL	200	\$2.00	\$400.00	\$3.50	\$700.00	\$3.09	\$618.00
LOCATE AND PROTECT EXISTING CIRCUITS	LS	1	\$750.00	\$750.00	\$118.50	\$118.50	\$102.00	\$102.00
COMMON EXCAVATION	CY	2,300	\$7.00	\$16,100.00	\$9.32	\$21,436.00	\$10.30	\$23,690.00
SELECT GRANULAR BORROW (CV)	CY	3,100	\$13.00	\$40,300.00	\$11.85	\$36,715.00	\$20.80	\$64,560.00
SILT FENCE, TYPE MACHINE SLICED	LF	765	\$3.00	\$2,295.00	\$3.50	\$2,677.50	\$2.04	\$1,560.60
INLET PROTECTION	EACH	2	\$250.00	\$500.00	\$233.00	\$466.00	\$515.00	\$1,030.00
EXTEND POWER FEEDERS	LS	1	\$7,500.00	\$7,500.00	\$477.65	\$477.65	\$305.00	\$305.00
3-UNIT T-HANGAR, CONCRETE FLOOR AND FOOTINGS	LS	1	\$42,000.00	\$42,000.00	\$63,959.00	\$63,959.00	\$52,718.00	\$52,718.00
3-UNIT T-HANGAR STRUCTURE	LS	1	\$210,000.00	\$210,000.00	\$225,686.00	\$225,686.00	\$227,822.00	\$227,822.00
<b>TOTAL SCHEDULE 1</b>				<b>\$491,107.50</b>		<b>\$549,187.35</b>		<b>\$617,665.14</b>

reparation for taxilanes and hangar site: 4 unit T-Hangar construction.

DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Everstrong Construction		Larson Contracting	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
AIRPORT UNDERDRAIN, 6-INCH PERFORATED WITH FILTER SOCK	LF	42	\$12.00	\$504.00	\$12.23	\$513.66	\$9.27	\$389.34
AGGREGATE BASE (CV) CLASS 5	CY	45	\$25.00	\$1,125.00	\$20.97	\$943.65	\$26.78	\$1,205.10
TYPE SP 12.5 NON-WEARING COURSE MIXTURE, (2.E)	TON	25	\$75.00	\$1,875.00	\$174.75	\$4,368.75	\$154.50	\$3,862.50
TYPE SP 12.5 WEARING COURSE MIXTURE, (2.E)	TON	25	\$75.00	\$1,875.00	\$174.75	\$4,368.75	\$154.50	\$3,862.50
BITUMINOUS MATERIAL FOR TACK COAT	GAL	18	\$2.00	\$36.00	\$11.85	\$213.30	\$10.30	\$185.40
COMMON EXCAVATION	CY	175	\$7.00	\$1,225.00	\$9.32	\$1,631.00	\$10.30	\$1,802.50
SELECT GRANULAR BORROW (CV)	CY	420	\$13.00	\$5,460.00	\$11.85	\$4,977.00	\$20.80	\$8,736.00
ADD 1-UNIT TO T-HANGAR, CONCRETE FLOOR AND FOOTINGS	LS	1	\$8,000.00	\$8,000.00	\$10,511.00	\$10,511.00	\$9,355.00	\$9,355.00
ADD 1-UNIT TO T-HANGAR STRUCTURE	LS	1	\$41,500.00	\$41,500.00	\$29,919.00	\$29,919.00	\$36,398.00	\$36,398.00
<b>TOTAL SCHEDULE 2</b>				<b>\$61,596.00</b>		<b>\$57,335.21</b>		<b>\$66,691.74</b>

reparation for taxilanes and hangar site: 5 unit T-Hangar construction.

DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Everstrong Construction		Larson Contracting	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
AIRPORT UNDERDRAIN, 6-INCH PERFORATED WITH FILTER SOCK	LF	84	\$12.00	\$1,008.00	\$12.23	\$1,027.32	\$9.27	\$778.68
AGGREGATE BASE (CV) CLASS 5	CY	90	\$25.00	\$2,250.00	\$20.97	\$1,887.30	\$26.78	\$2,410.20
TYPE SP 12.5 NON-WEARING COURSE MIXTURE, (2.E)	TON	50	\$75.00	\$3,750.00	\$174.75	\$8,737.50	\$154.50	\$7,725.00
TYPE SP 12.5 WEARING COURSE MIXTURE, (2.E)	TON	50	\$75.00	\$3,750.00	\$174.75	\$8,737.50	\$154.50	\$7,725.00
BITUMINOUS MATERIAL FOR TACK COAT	GAL	35	\$2.00	\$70.00	\$11.85	\$414.75	\$10.30	\$360.50
COMMON EXCAVATION	CY	350	\$7.00	\$2,450.00	\$9.32	\$3,262.00	\$10.30	\$3,605.00
SELECT GRANULAR BORROW (CV)	CY	340	\$13.00	\$4,420.00	\$11.85	\$3,996.00	\$20.80	\$7,072.00
ADD 2-UNITS TO T-HANGAR, CONCRETE FLOOR AND FOOTINGS	LS	1	\$15,000.00	\$15,000.00	\$17,037.00	\$17,037.00	\$19,710.00	\$19,710.00
ADD 2-UNITS TO T-HANGAR STRUCTURE	LS	1	\$82,000.00	\$82,000.00	\$91,241.00	\$91,241.00	\$74,264.00	\$74,264.00
<b>TOTAL SCHEDULE 3</b>				<b>\$121,198.00</b>		<b>\$142,123.37</b>		<b>\$133,882.38</b>

\* corrected value

ALL SCHEDULE 1 (3-Unit T-Hangar):	\$491,107.50	11.83%	\$549,187.35	25.77%	\$617,665.14
TOTAL SCHEDULES 1 & 2 (4-Unit T-Hangar):	\$552,703.50	9.74%	\$606,522.56	23.82%	\$684,356.88
TOTAL SCHEDULES 1 & 3 (5-Unit T-Hangar):	\$612,305.50	12.90%	\$691,310.72	22.74%	\$751,547.52





Mead & Hunt, Inc.  
M & H Architecture, Inc.  
7900 West 76th Street, Suite 370  
Minneapolis, Minnesota 55439  
952-941-5619  
meadhunt.com

July 21, 2011

Mr. Jim Laffrenzen  
City of Worthington  
303 Ninth Street  
Worthington, Minnesota 56187

Re: Worthington Municipal Airport - T-Hangar Construction  
Contractors' Bid Tabulations

Dear Jim,

We have completed our review of the Contractors' bid proposals for the aforementioned project and have the following comments and recommendations. There were two bids received for the project; one was submitted by Everstrong Construction, Inc. of Redwood Falls, Minnesota and the other was submitted by Larson Contracting Central, LLC of Lake Mills, Iowa.

After examination of the bidders' proposals, we noted that there were three errors in the Everstrong Construction bid. In Schedule 1, the item total for bid item NS06001, AGGREGATE BASE (CV) CLASS 5 was incorrectly listed as \$19,397.25. The unit price was listed as \$21.00/CY with a quantity of 925 CY, resulting in an item total of \$19,425.00, a difference of \$27.75. The total for Schedule 1 was therefore listed as \$549,159.60 when the correct total should have been \$549,187.35.

Although the totals for Schedules 2 and 3 were listed correctly at \$57,335.21 and \$142,123.37, respectively, the summary on the last page showing the sum of Schedules 1 & 2 and Schedules 1 & 3 was incorrect. The total for Schedule 1 & 2 was incorrectly listed as \$610,244.81; it should have been \$606,522.56. The total for Schedule 1 & 3 was incorrectly listed as \$695,032.97; it should have been \$691,310.72.

Following is a table summarizing the corrected T-Hangar bid results:

BIDDER	Everstrong Construction, Inc.	Larson Contracting Central LLC
Schedule 1 - (3-unit T-Hangar)	\$549,187.35	\$617,665.14
Schedules 1 & 2 - (4-unit T-Hangar)	\$606,522.56	\$684,356.88
Schedules 1 & 3 - (5-unit T-Hangar)	\$691,310.72	\$751,547.52



# 2011 HANGAR PROJECT

## Allocated City Funds for Project \$ 534,518.22

---

### OPTION 1 COST BREAKDOWN-3 UNIT (2 plus Arnt) WITH 10% CONTINGENCY

Hangar	\$ 225,686.00
10% contingency	\$ 22,569.00
Design	\$ 21,786.00 (40% of Mead/Hunt Contract)
<b>Sub Total Hangar</b>	<b>\$ 270,041.00</b>
Site plus floor/footing	\$ 323,501.00
10% contingency	\$ 32,350.00
Design	\$ 32,679.00 (60% of Mead/Hunt Contract)
<b>Sub Total Site</b>	<b>\$ 388,530.00</b>
<b>Total Project</b>	<b>\$ 658,571.00</b>

### OPTION 1 FUNDING BREAKDOWN-3 UNIT (2 plus Arnt) WITH 10% CONTINGENCY

City up front monies-20% Hangar	\$ 54,008.00 (20% of \$ 270,041.00)
City 50% matching floor/footing/site	\$ 194,265.00 (50% of \$ 388,530.00)
<b>Total</b>	<b>\$ 248,273.00 Immediate "out of pocket"</b>

State match grant-floor/footings/site 50% \$ 194,265.00 (50% of \$ 388,530.00)

Loan payable 10 years 0% (10 annual payments) \$ 216,033.00 (80% of \$ 270,041.00)

<b>Total</b>	<b>\$ 410,298.00</b>
--------------	----------------------

Allocated funds for project - Hospital Impact funds \$ 534,518.22 (per regular Council meeting 3/15/2011)

Projected use of City hospital impact funds with 10% contingency \$ 464,306.00 ( \$ 248,273.00 + \$ 216,033.00)

<b>Over(under) allocation</b>	<b>(\$ 70,212.22)</b>
-------------------------------	-----------------------

**OPTION 2 FUNDING BREAKDOWN-4 UNIT (3 plus Arnt) WITH 10% CONTINGENCY**

Hangar	\$ 255,605.00
10% contingency	\$ 25,561.00
Design	<u>\$ 21,786.00</u>
<b>Sub Total Hangar</b>	<b>\$ 302,952.00</b>
Site plus floor/footings	\$ 350,917.00
10% contingency	\$ 35,092.00
Design	<u>\$ 32,679.00</u>
<b>Sub Total Site</b>	<b>\$ 418,688.00</b>
<b>Total Project</b>	<b>\$ 721,640.00</b>

**OPTION 2 FUNDING BREAKDOWN-4 UNIT (3 plus Arnt) WITH 5% CONTINGENCY**

City up front monies-20% Hangar	\$ 60,590.00	(20% of \$ 302,952.00)
City 50% matching floor/footing/site	<u>\$ 209,344.00</u>	( 50% of \$ 418,688.00)
<b>Total</b>	<b>\$ 269,934.00</b>	<b>Immediate "out of pocket"</b>

State match grant-floor/footings/site 50% \$ 209,344.00 (50% of \$ 418,688.00)

Loan payable 10 years 0% (10 annual payments) \$ 242,362.00 (80% of \$ 302,952.00)

**Total** **\$ 451,706.00**

Allocated funds for project \$ 534,518.22 (per regular Council meeting 3/15/2011)

Projected use of City hospital impact funds  
with 10% contingency \$ 512,296.00 ( \$ 269,934.00 + \$ 242,362.00)

**Over(under) allocation** **(\$ 22,222.22)**

**OPTION 3 FUNDING BREAKDOWN-5 UNIT (4 plus Arnt) WITH 10% CONTINGENCY**

Hangar	\$ 316,927.00
10% contingency	\$ 31,693.00
Design	<u>\$ 21,786.00</u>
<b>Sub Total Hangar</b>	<b>\$ 370,406.00</b>
Site plus floor/footings	\$ 374,383.00
10% contingency	\$ 37,438.00
Design	<u>\$ 32,679.00</u>
<b>Sub Total Site</b>	<b>\$ 444,500.00</b>
<b>Total Project</b>	<b>\$ 814,906.00</b>

**OPTION 3 FUNDING BREAKDOWN-5 UNIT (4 plus Arnt) WITH 10% CONTINGENCY**

City up front monies-20% Hangar	\$ 74,081.00	(20% of \$ 370,406.00)
City 50% matching floor/footing/site	<u>\$ 222,250.00</u>	( 50% of \$ 444,500.00)
<b>Total</b>	<b>\$ 296,331.00</b>	<b>Immediate "out of pocket"</b>

State match grant-floor/footings/site 50% \$ 222,250.00 (50% of \$ 444,500.00)

Loan payable 10 years 0% (10 annual payments) \$ 296,325.00 (80% of \$ 370,406.00)  
**Total \$ 518,575.00**

Allocated funds for project-(Hospital Impact funds) \$ 534,518.22 (per regular Council meeting 3/15/2011)

Projected use of City hospital impact funds with 10% contingency \$ 592,656.00 ( \$ 296,331.00 + \$ 296,325.00)  
**Over(under) allocation \$ 58,137.78**

## **CITY OF WORTHINGTON PARK, MULTI-USE PATHS AND RECREATION MEMORIAL AND DONATION POLICY**

### **Purpose**

The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donated park improvements, either as a result of a cash or physical donation. These donations may include, but are not limited to, park land, benches, picnic tables, public art, monuments, playground equipment, flags, trees, landscaping plants and materials, gardens, and other types of park and multi use path accessories. The City desires to encourage donations while at the same time manage aesthetic impacts and mitigate ongoing maintenance cost.

The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community. Guidelines established by this policy will apply to all donations made after the effective date of this policy. Standards established by this policy will apply to purchased equipment, installation techniques, donation acknowledgments, and long term care of all donations made after the adoption of this policy.

### **Standards for Donations**

**Acquisition of Purchase:** The City and the community have an interest in ensuring that park elements purchased and installed be of high quality related to style, appearance, durability and ease of maintenance. The City staff will be responsible for the purchase and installation of all park elements (exceptions approved by City Council).

**Appearance and Aesthetics:** The City and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements and/or their associated donation acknowledgments should reflect the character of the park facility. All park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.

**Maintenance:** Donated park elements and/or their associated donation acknowledgment, become City property. Accordingly, the City has the duty to maintain the donation only for the expected life cycle of the donation. In the case of a tree or landscaping plants/flowers or items of similar nature, the expected life cycle may not occur due to damage and/or disease or other natural causes beyond the control of the City which may cause the premature removal of such type of a donation.

**Repair:** The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear, and to acts of vandalism.

## **EXHIBIT D**

**Cost:** The City has an interest in ensuring that the donor covers the full-cost for the purchase, and installation of donated park elements (exceptions approved by City Council). The City also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other City park facilities.

**Park Plan:** When applicable the donation of a park element for a specific park facility, should conform to the park plan for that park showing the available locations for park elements. If no plan exists or if a plan exists, but does not identify a particular park element proposed for donation, the City may accept the donation under certain conditions. Under this circumstance the donation must 1) meet a true need of the facility, 2) not interfere with the intended current or future use of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the City, a facility may be determined to be fully developed and the opportunity for donations would not be available.

**Donation Acknowledgments/Memorial Plaques:** Donation acknowledgments and memorial plaques or any items should be identified for the review and approval by the City Council. Acknowledgments and plaques should be of high quality and not be a predominate feature of the item. The donor will be responsible for the purchase of the memorial plaque (exceptions approved by City Council).

**Park Benches, Picnic Tables, Public Art, Playground Equipment, Flags, Landscaping Plants and Materials, Gardens, and Other Types of Park and Multi Use Path Accessories:** Park benches, picnic tables, public art, playground equipment, flags, and other types of park and multi use path accessories must be sited in locations approved by the City, and these items become City property at time of purchase.

**Trees and Landscaping Plants:** The size and species of a tree or trees and a plant or plants shall be limited to those determined by the City.

**Monuments:** Upright monuments or monuments resembling those typically found in cemeteries may not be installed at any City park facility.

**Interpretive Signs:** Interpretive signs may be installed at sites that are appropriate for describing the history, geology, environment, and flora (flowers/plants) and fauna (animals) of a particular area. Interpretive signs shall be a size that is keeping with the character of the site. Interpretive signs shall be a design that meets requirements for access to the disabled. Interpretive signs shall be designed in such a manner that is consistent with other interpretive signs on the site. Interpretive signs shall be constructed of materials that are of high quality, vandal resistant, and able to withstand harsh environmental conditions.

**Other Donations:** There may be other donations possible, other than those expressly listed or contained within this policy. The city may accept those donations subject to review by the Park Advisory Board and final approval by the City Council.

**Land, Buildings, Structures and Public Art:** Donated land, buildings, structures (including

playgrounds) and public art are subject to full review and approval of the Public Arts Commission, Park Advisory Board and the City Council and are considered a part of this policy.

### **Procedure for Making a Donation**

**Application:** The donor shall contact the City to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form and be placed on the next available Park Advisory Board agenda.

All donations shall be reviewed by the City Park Advisory Board and a recommendation made to City Council on whether to accept the donation or not based upon the above described standards. City Council will take final action by resolution on whether to accept or not accept all donations.

### **Conditions**

**Installation:** Installation of donated park elements, including the donor acknowledgment /memorial plaques, will be completed by City personnel (exception approved by City Council). The installation will be scheduled at a time and date as determined by the City so as not to unnecessarily interfere with routine park maintenance activities.

**Removal and/or Relocation:** This section applies to both existing and new donations. The City reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgment/memorial plaques, when they interfere with the site safety, maintenance or construction activities. In the event the donation must be permanently removed, the City will seek an alternative location consistent with this policy. If no such location can be found, the information contained on the memorial may be, at the donor's request, located on a memorial plaque set aside for this purpose at a designated location.



**CITY OF WORTHINGTON PARKS, MULTI USE PATHS AND RECREATION  
MEMORIAL DONATION APPLICATION**

**Name of Donor:** \_\_\_\_\_

**Address of Donor:** \_\_\_\_\_

**Phone Number: Work: Home: Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Description of Donation:** \_\_\_\_\_

**Location of Donation:** \_\_\_\_\_

**Wording for Memorial Acknowledgment (if any):** \_\_\_\_\_

*All applications shall be accompanied with a letter describing the donation and how the proposed donation meets the applicable criteria outlined in the City Parks, Multi Use paths and Recreation Memorial Donation Policy.*

I have read and understand the Memorial and Donation Policy.

Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Sign and Print Both

Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Sign and Print Both

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: JULY 22, 2011**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. PRESENTATION OF PROPOSED ECONOMIC DEVELOPMENT STRATEGIC PLAN**

In March 2010, City Council established a sixteen person ad hoc committee to draft a strategic plan for community economic development activities. Over the past 15 months, the Economic Development Ad Hoc Committee has reviewed economic data, participated in SWO exercises, held discussions with representatives from various industries and healthy debates/discussions internally on various economic topics to develop a strategic plan to assist the City, County, Chamber, WREDC, and any other community organization in decision making as it relates to economic development.

The proposed plan, which is enclosed with the Council packets, establishes an economic vision for the Worthington community and outlines four broad challenges (job creation, housing, community image, and community amenities) to achieve over the next several years. These challenges are broken down to goals and objectives the Committee believes are necessary to achieve the identified challenges. These goals/objectives constitute the work plan for the Worthington community.

Council adoption of the plan is recommended. It should be noted that the Committee is planning to present the strategic plan to all other affected parties (i.e. School, County, Chamber, and WREDC) after Council has adopted the plan.

Lynn Olsen, the ED Ad Hoc Committee Chair, will be in attendance to present the plan and answer any questions Council may have.

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERIPRIDE	7/15/11	TOWEL SERVICE AUGUST	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>63.56</u>
				TOTAL:	63.56
ARNOLD MOTOR SUPPLY	7/15/11	BATTERY	ELECTRIC	O-DISTR UNDERGRND LINE	126.11
	7/15/11	O-RINGS	ELECTRIC	O-DISTR UNDERGRND LINE	1.89
	7/15/11	BEARINGS	ELECTRIC	O-DISTR UNDERGRND LINE	<u>82.91</u>
				TOTAL:	210.91
AX PHOTO	7/15/11	DEVELOPMENT OF PICTURES	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>8.10</u>
				TOTAL:	8.10
BUETOW AND ASSOCIATES INC	7/15/11	REIMBURSABLE EXPENSE	GENERAL FUND	FIRE ADMINISTRATION	<u>1,382.23</u>
				TOTAL:	1,382.23
CIVIC SYSTEMS LLC	7/15/11	SEMI-ANNUAL SUPPORT FEES	WATER	ACCTS-RECORDS & COLLEC	1,220.50
	7/15/11	SEMI-ANNUAL SUPPORT FEES	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	1,220.50
	7/15/11	SEMI-ANNUAL SUPPORT FEES	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>2,441.00</u>
				TOTAL:	4,882.00
COAST TO COAST SOLUTIONS	7/15/11	SPORT BOTTLES-NATL NIGHT O	GENERAL FUND	POLICE ADMINISTRATION	<u>577.00</u>
				TOTAL:	577.00
DACOTAH PAPER CO	7/15/11	BAGS	LIQUOR	O-GEN MISC	<u>388.15</u>
				TOTAL:	388.15
DAVIS REPAIR	7/15/11	SERVICE SMALL GENERATOR	ELECTRIC	O-DISTR UNDERGRND LINE	<u>22.50</u>
				TOTAL:	22.50
DAVIS TYPEWRITER CO INC	7/15/11	ENVELOPES	WATER	ADMIN OFFICE SUPPLIES	14.26
	7/15/11	ENVELOPES	WATER	ADMIN OFFICE SUPPLIES	19.64
	7/15/11	ENVELOPES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	14.26
	7/15/11	ENVELOPES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	19.63
	7/15/11	ENVELOPES	ELECTRIC	ADMIN OFFICE SUPPLIES	28.53
	7/15/11	ENVELOPES	ELECTRIC	ADMIN OFFICE SUPPLIES	<u>39.27</u>
				TOTAL:	135.59
DITCH WITCH OF SD INC	7/15/11	PARTS	ELECTRIC	O-DISTR UNDERGRND LINE	196.09
	7/15/11	STARTER	ELECTRIC	O-DISTR UNDERGRND LINE	<u>692.22</u>
				TOTAL:	888.31
ECHO GROUP INC	7/15/11	LAMP	ELECTRIC	M-DISTR ST LITE & SIG	17.85
	7/15/11	PVC FITTINGS	ELECTRIC	FA DISTR UNDRGRND COND	1,622.57
	7/15/11	SECONDARY STREET LIGHTING	ELECTRIC	FA DISTR ST LITE & SIG	<u>1,917.57</u>
				TOTAL:	3,557.99
FASTENAL COMPANY	7/15/11	BANDSAW BLADES	ELECTRIC	M-DISTR UNDERGRND LINE	<u>49.38</u>
				TOTAL:	49.38
FLYNN KEVIN	7/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>15.59</u>
				TOTAL:	15.59
GARYS ELECTRIC	7/15/11	INSTALL 55 DRU'S	ELECTRIC	FA DISTR METERS	<u>5,881.72</u>
				TOTAL:	5,881.72
GCC CRMI	7/15/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	1,474.88
	7/15/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	<u>1,406.48</u>

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/15/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	788.74
				TOTAL:	3,670.10
GOPHER STATE ONE CALL INC	7/15/11	MONTHLY LOCATE	WATER	O-DISTR MISC	143.29
	7/15/11	MONTHLY LOCATE	WATER	O-DISTR MISC	6.94
	7/15/11	MONTHLY LOCATE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIPTS	143.28
	7/15/11	MONTHLY LOCATE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIPTS	6.93
	7/15/11	MONTHLY LOCATE	ELECTRIC	O-DISTR MISC	286.58
	7/15/11	MONTHLY LOCATE	ELECTRIC	O-DISTR MISC	13.88
				TOTAL:	600.90
GRAHAM TIRE OF WORTHINGTON INC	7/15/11	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	208.00
				TOTAL:	208.00
HOFFMAN GARY	7/15/11	REIMBURSE	ELECTRIC	ADMIN MISC	66.30
				TOTAL:	66.30
HONIUS KIRK	7/15/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	104.95
				TOTAL:	104.95
HY-VEE INC	7/15/11	FOOD SERVICE INCENTIVE	ELECTRIC	CUSTOMER INSTALL EXPEN	800.00
	7/15/11	LIGHTING EFFICIENCY	ELECTRIC	CUSTOMER INSTALL EXPEN	2,880.00
	7/15/11	HEATING & COOLING	ELECTRIC	CUSTOMER INSTALL EXPEN	9,380.00
	7/15/11	CUSTOM PROGRAM	ELECTRIC	CUSTOMER INSTALL EXPEN	12,720.00
				TOTAL:	25,780.00
JACKS UNIFORMS & EQUIPMENT	7/15/11	UNIFORM SHIRTS	GENERAL FUND	POLICE ADMINISTRATION	223.34
				TOTAL:	223.34
JERRY'S AUTO SUPPLY	7/15/11	INDUSTRIAL PULLY BELT-MAU	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	9.82
	7/15/11	FUSE	ELECTRIC	O-DISTR UNDERGRND LINE	3.00
				TOTAL:	12.82
JSA SERVICES	7/15/11	TOILET BOWL CLEANER	WATER	M-PURIFY EQUIPMENT	57.65
				TOTAL:	57.65
KUE CONTRACTORS INC	7/15/11	BIO SCIENCE TESTING/TRAINI	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	112,221.00
				TOTAL:	112,221.00
LAMPERTS YARDS INC-2600013	7/15/11	48" WOOD LATH-LOCATION MAR	WATER	M-TRANS MAINS	14.01
	7/15/11	SILICONE	ELECTRIC	M-DISTR UNDERGRND LINE	6.19
	7/15/11	SILICONE	ELECTRIC	M-DISTR UNDERGRND LINE	30.94
	7/15/11	FORM WOOD	ELECTRIC	M-DISTR UNDERGRND LINE	170.50
	7/15/11	NAILS	ELECTRIC	M-DISTR UNDERGRND LINE	12.06
				TOTAL:	233.70
LEWIS & CLARK REGIONAL WATER SYSTEM IN	7/15/11	LOBBYING CHARGES-4TH QTR	WATER	O-SOURCE WELLS & SPRNG	2,483.25
				TOTAL:	2,483.25
MARCO	7/15/11	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	59.34
				TOTAL:	59.34
MATHESON TRI-GAS INC	7/15/11	ACETYLENE RENTAL	WATER	O-DISTR MISC	24.69
	7/15/11	GAS FOR WELDER	ELECTRIC	O-DISTR MISC	54.83
				TOTAL:	79.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNESOTA BUREAU OF CRIMINAL APPREHENS	7/15/11	MANAGEMENT COURSE-2 OFFICE	GENERAL FUND	POLICE ADMINISTRATION	350.00
				TOTAL:	350.00
MINNESOTA ENERGY RESOURCES CORP	7/15/11	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	90.62
	7/15/11	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	28.87
	7/15/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	15.40
	7/15/11	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	67.06
	7/15/11	GAS SERVICE	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	12.46
	7/15/11	GAS SERVICE	WATER	O-DISTR MISC	14.57
	7/15/11	GAS SERVICE	AIRPORT	O-GEN MISC	47.47
	7/15/11	GAS SERVICE	AIRPORT	O-GEN MISC	41.57
				TOTAL:	318.02
MINNESOTA MUNICIPAL UTILITIES ASSOC	7/15/11	SAFETY MGT PROGRAM-3RD QTR	WATER	O-DISTR MISC	1,169.94
	7/15/11	SAFETY MGT PROGRAM-3RD QTR	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	602.69
	7/15/11	SAFETY MGT PROGRAM-3RD QTR	MUNICIPAL WASTEWAT	O-PURIFY MISC	602.69
	7/15/11	SAFETY MGT PROGRAM-3RD QTR	ELECTRIC	O-DISTR MISC	1,169.94
	7/15/11	2011 ELECTRIC UTILITY DUES	ELECTRIC	ADMIN MISC	5,692.00
				TOTAL:	9,237.26
MISCELLANEOUS V ANDERSEN KIRBY	7/15/11	CUSTOMER REBATES	ELECTRIC	CUSTOMER INSTALL EXPEN	275.00
BAILEY TIMOTHY	7/15/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	73.77
CERDA REYMUNDO JR	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	34.85
CERDA REYMUNDO JR	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
CHAIRES ALFONSO	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	23.58
CHAIRES ALFONSO	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
CONNORS PATRICK R	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	38.64
CONNORS PATRICK R	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
HAGEMANN ANDREW	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
HARDING JOE	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
KNUDSON CHRIS	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	35.70
KNUDSON CHRIS	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.19
LEITING MARY E	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	59.57
LEITING MARY E	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
MATIAS DELEON ROSA M	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	35.88
MATIAS DELEON ROSA M	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
MILLS BONNIE OR JAMES	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
MURILLO HERIBERTO	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
O'NEILL PATRICK	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
PATINO VEGA EFRAIN	7/15/11	EFFICIENCY REBATE-MEXICANO	ELECTRIC	CUSTOMER INSTALL EXPEN	442.00
PERRY JESSICA R	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	22.35
PERRY JESSICA R	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.11
PHOMMASY KARIN	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
REEVES VIRGINIA	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
ROBERT JEFF	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
SHUFI WOINESHET L	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	43.51
SHUFI WOINESHET L	7/15/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
				TOTAL:	1,250.97
MORRIS ELECTRONICS INC	7/15/11	BRIGHT MAIL SPAM BLOCKER	WATER	ACCTS-RECORDS & COLLEC	118.46
	7/15/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	12.19
	7/15/11	BRIGHT MAIL SPAM BLOCKER	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	118.45
	7/15/11	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	12.18
	7/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	81.25
	7/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	48.75
	7/15/11	BRIGHT MAIL SPAM BLOCKER	ELECTRIC	ACCTS-RECORDS & COLLEC	236.91

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/15/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>24.38</u>
				TOTAL:	652.57
NOBLES COOPERATIVE ELECTRIC	7/15/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	9.31
	7/15/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	<u>9.90</u>
				TOTAL:	19.21
PETTY CASH FUND	7/15/11	RECORD ORDINANCE	GENERAL FUND	CLERK'S OFFICE	46.00
	7/15/11	MAIL CAFR TO GFOA	GENERAL FUND	ACCOUNTING	15.40
	7/15/11	BATTERIES	GENERAL FUND	ACCOUNTING	6.41
	7/15/11	OIL CHANGE	GENERAL FUND	ENGINEERING ADMIN	24.67
	7/15/11	OIL CHANGE	GENERAL FUND	ENGINEERING ADMIN	31.43
	7/15/11	RECORDING FEE	GENERAL FUND	ECONOMIC DEVELOPMENT	47.65
	7/15/11	BALK ASSIGNMENT FEE	GENERAL FUND	OTHER GEN GOVT MISC	5.00
	7/15/11	ANIMAL CONTROL	GENERAL FUND	ANIMAL CONTROL ENFORCE	<u>40.00</u>
				TOTAL:	216.56
PROBUILD NORTH LLC	7/15/11	STEEL REPLACEMENT DOOR-POU	GENERAL FUND	ANIMAL CONTROL ENFORCE	507.66
	7/15/11	ENTRY DOOR, SWEEP & DRILL	GENERAL FUND	ANIMAL CONTROL ENFORCE	<u>44.37</u>
				TOTAL:	552.03
SOUTHWEST REGIONAL DEVELOPMENT COMM	7/15/11	WGTN AIRPORT ZONING ORDINA	AIRPORT	O-GEN MISC	<u>1,600.00</u>
				TOTAL:	1,600.00
STUART C IRBY CO	7/15/11	SAFETY GLASSES	ELECTRIC	O-DISTR MISC	<u>93.39</u>
				TOTAL:	93.39
UNITED PARCEL SERVICE	7/15/11	INTERNET SHIPPING CHARGES	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	<u>16.11</u>
				TOTAL:	16.11
UNITY HOUSE	7/15/11	FOOD SERVICE PROGRAM	ELECTRIC	CUSTOMER INSTALL EXPEN	340.00
	7/15/11	HEATING & COOLING	ELECTRIC	CUSTOMER INSTALL EXPEN	<u>1,800.00</u>
				TOTAL:	2,140.00
VERIZON WIRELESS	7/15/11	WIRELESS CHARGES	GENERAL FUND	POLICE ADMINISTRATION	700.45
	7/15/11	COMPUTER AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	312.24
	7/15/11	WIRELESS CHARGES	GENERAL FUND	SECURITY CENTER	61.70
	7/15/11	WIRELESS CHARGES	GENERAL FUND	SECURITY CENTER	61.71
	7/15/11	COMPUTER AIR CARDS	GENERAL FUND	SECURITY CENTER	286.22
	7/15/11	WIRELESS CHARGES	GENERAL FUND	CODE ENFORCEMENT	51.12
	7/15/11	WIRELESS CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	425.63
	7/15/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.70
	7/15/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.70
	7/15/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.43
	7/15/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.43
	7/15/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.43
	7/15/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	44.70
	7/15/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.43
	7/15/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	46.84
	7/15/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	44.70
	7/15/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	80.71
	7/15/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	<u>35.56</u>
				TOTAL:	2,390.70
WAL MART BUSINESS	7/15/11	POWER ADAPTER	ELECTRIC	O-DISTR SUPER & ENG	<u>32.15</u>
				TOTAL:	32.15

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WATCHGUARD VIDEO	7/15/11	MICROPHONE TRANSCIVER BAT	GENERAL FUND	POLICE ADMINISTRATION	52.37
				TOTAL:	52.37
ZYLSTRA KEN	7/15/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
				TOTAL:	15.00

===== FUND TOTALS =====

101	GENERAL FUND	5,101.61
207	PD TASK FORCE	425.63
229	RECREATION	67.06
231	ECONOMIC DEV AUTHORITY	112,233.46
601	WATER	5,463.65
602	MUNICIPAL WASTEWATER	2,957.76
604	ELECTRIC	54,414.54
609	LIQUOR	388.15
612	AIRPORT	1,689.04
702	DATA PROCESSING	59.34

-----  
 GRAND TOTAL: 182,800.24  
 -----

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADVANCED ASSET ALLIANCE	7/22/11	ACCOUNT COLLECTION FEES	WRH	NON-DEPARTMENTAL	<u>113.38</u>
				TOTAL:	113.38
AICPA DUES PROCESSING	7/22/11	B KOLANDER DUES 8/1/11-7/3	GENERAL FUND	ACCOUNTING	215.00
	7/22/11	D OLSEN DUES 8/1/11-7/31/1	GENERAL FUND	ACCOUNTING	<u>215.00</u>
				TOTAL:	430.00
AMERICAN LEGAL PUBLISHING CORPORATION	7/22/11	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	<u>350.00</u>
				TOTAL:	350.00
ANDERSON ALIGNMENT SERVICE	7/22/11	FABRICATE HITCH, REPAIR	RECREATION	PARK AREAS	138.46
	7/22/11	FABRICATE HITCH, REPAIR	RECREATION	PARK AREAS	400.00
	7/22/11	INSTALL U-JOINT	RECREATION	PARK AREAS	30.00
	7/22/11	INSTALL U-JOINT	RECREATION	PARK AREAS	<u>1.07</u>
				TOTAL:	569.53
ARCTIC ICE INC	7/22/11	ICE	RECREATION	OLSON PARK CAMPGROUND	25.65
	7/22/11	ICE	LIQUOR	NON-DEPARTMENTAL	201.30
	7/22/11	ICE	LIQUOR	NON-DEPARTMENTAL	64.50
	7/22/11	ICE	LIQUOR	NON-DEPARTMENTAL	324.75
	7/22/11	ICE	LIQUOR	NON-DEPARTMENTAL	75.00
	7/22/11	ICE	LIQUOR	NON-DEPARTMENTAL	<u>108.75</u>
				TOTAL:	799.95
AVERA MEDICAL GROUP WORTHINGTON	7/22/11	EMPLOYMENT INTERVIEW, TEST	GENERAL FUND	POLICE ADMINISTRATION	494.00
	7/22/11	LAB TESTING	GENERAL FUND	PAVED STREETS	55.00
	7/22/11	LAB TESTING	RECREATION	GOLF COURSE-GREEN	25.00
	7/22/11	LAB TESTING	WATER	O-DISTR MISC	25.00
	7/22/11	LAB TESTING	ELECTRIC	O-DISTR MISC	<u>25.00</u>
				TOTAL:	624.00
BENSON TECHNICAL WORKS INC	7/22/11	QUARTERLY LIGHT VERIFICATI	AIRPORT	O-GEN MISC	<u>624.25</u>
				TOTAL:	624.25
BEVERAGE WHOLESALERS INC	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	839.75
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	10,247.83
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	4,908.61
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	4,515.00
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	<u>322.50</u>
				TOTAL:	20,833.69
BOB & STEVES SHELL	7/22/11	FUEL	GENERAL FUND	FIRE ADMINISTRATION	74.75
	7/22/11	FUEL	GENERAL FUND	FIRE ADMINISTRATION	<u>218.77</u>
				TOTAL:	293.52
BREWSTER HEATING & COOLING LLC	7/22/11	AIR CONDITIONER REPAIR	GENERAL FUND	FIRE ADMINISTRATION	<u>332.50</u>
				TOTAL:	332.50
BUSINESS TECHNOLOGY MGMT INC	7/22/11	TECHNICAL SUPPORT	LIQUOR	O-GEN MISC	<u>102.00</u>
				TOTAL:	102.00
C&S CHEMICALS INC	7/22/11	4,236 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,274.22
	7/22/11	4,227 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>5,263.02</u>
				TOTAL:	10,537.24
CHUCK WAGON VENDING INC	7/22/11	2 CASES OF COFFEE	GENERAL FUND	SECURITY CENTER	34.00



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	2 CASES OF COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00
CULLIGAN WATER COND CO	7/22/11	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
				TOTAL:	18.00
DAILY GLOBE	7/22/11	ON-LINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	7/22/11	PUBLISH ORDIANANCES	GENERAL FUND	CLERK'S OFFICE	438.63
	7/22/11	SUMAMRY REPORT	GENERAL FUND	AUDITS AND BUDGETS	3,411.45
	7/22/11	PUBLIC HEARING	GENERAL FUND	ECONOMIC DEVELOPMENT	519.84
	7/22/11	GOLF ADS	RECREATION	GOLF COURSE-CLUBHOUSE	200.00
	7/22/11	SEALED BIDS	RECREATION	PARK AREAS	21.09
	7/22/11	SEALED BIDS	IMPROVEMENT CONST	OVERLAY PROGRAM	65.76
	7/22/11	SEALED BIDS	MUNICIPAL WASTEWAT	PROJECT #5	32.28
	7/22/11	GRASS CLIPPINGS	STORM WATER MANAGE	STORM DRAINAGE	190.08
	7/22/11	REGATTA	LIQUOR	O-GEN MISC	59.00
	7/22/11	SHOP LOCAL AD	LIQUOR	O-GEN MISC	245.00
	7/22/11	ON-LINE REGATTA	LIQUOR	O-GEN MISC	10.00
	7/22/11	ON-LINE SHOP LOCAL	LIQUOR	O-GEN MISC	30.00
	7/22/11	1/4 PAGE AD-REGATTA BOOK	LIQUOR	O-GEN MISC	325.00
	7/22/11	BIDS ON AIRPORT	AIRPORT	PROJECT #3	389.88
	7/22/11	2011 REGATTA BOOK AD	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM	162.50
				TOTAL:	6,160.51
DAVIS TYPEWRITER CO INC	7/22/11	3 RING BINDER	GENERAL FUND	MAYOR AND COUNCIL	36.94
	7/22/11	SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	1.59
	7/22/11	SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	9.72
	7/22/11	FILE STORAGE	GENERAL FUND	POLICE ADMINISTRATION	248.08
	7/22/11	BINDERS	GENERAL FUND	POLICE ADMINISTRATION	52.11
	7/22/11	REINFORCEMENTS	GENERAL FUND	POLICE ADMINISTRATION	1.54
	7/22/11	BINDER	GENERAL FUND	POLICE ADMINISTRATION	3.18
	7/22/11	MAGNETIC CLIPS	GENERAL FUND	SECURITY CENTER	13.03
	7/22/11	MAGNETIC CLIPS	GENERAL FUND	SECURITY CENTER	13.04
	7/22/11	PAPER	GENERAL FUND	SECURITY CENTER	5.15
	7/22/11	PAPER	GENERAL FUND	SECURITY CENTER	5.15
	7/22/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	3.45
	7/22/11	SUPPLIES	GENERAL FUND	SECURITY CENTER	3.46
	7/22/11	DESK PAD, THUMB TACKS	GENERAL FUND	PAVED STREETS	6.02
	7/22/11	CORRECTION TAPE, COLORED P	GENERAL FUND	PAVED STREETS	6.60
	7/22/11	SUPPLIES	GENERAL FUND	PAVED STREETS	10.75
	7/22/11	TONER, BINDERS	DATA PROCESSING	DATA PROCESSING	268.74
				TOTAL:	688.55
DEPARTMENT OF LABOR AND INDUSTRY	7/22/11	QTRLY BUILDING PERMIT SURC	GENERAL FUND	NON-DEPARTMENTAL	1,794.34
				TOTAL:	1,794.34
DIAMOND VOGEL PAINT	7/22/11	MILLARD RESTROOMS	RECREATION	PARK AREAS	196.19
	7/22/11	MILLARD RESTROOMS	RECREATION	PARK AREAS	36.82
	7/22/11	MILLARD RESTROOMS	RECREATION	PARK AREAS	36.82
				TOTAL:	269.83
DR PEPPER SNAPPLE GROUP	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	101.40
				TOTAL:	101.40
DUBA SHEET METAL WORKS	7/22/11	AC REPAIR	LIQUOR	O-GEN MISC	250.82
				TOTAL:	250.82

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EGGERS, MINDY	7/22/11	REIMBURSE	GENERAL FUND	CLERK'S OFFICE	251.96
				TOTAL:	251.96
ENVIRONMENTAL RESOURCE ASSOCIATES	7/22/11	COLIFORM TEST AMPULES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	251.06
				TOTAL:	251.06
FASTENAL COMPANY	7/22/11	STAINLESS BOLTS	WATER	O-DISTR MISC	34.97
	7/22/11	STAINLESS BOLTS	WATER	M-TRANS MAINS	41.40
				TOTAL:	76.37
FLYNN KEVIN	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	13.06
	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	89.25
	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	8.52
	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	66.25
	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	8.41
			TOTAL:	185.49	
GCC CRMT	7/22/11	CHERRY POINT PLAYGROUND	RECREATION	PARK AREAS	288.56
	7/22/11	REPAIRS	WATER	M-TRANS MAINS	226.23
	7/22/11	REPAIRS	STORM WATER MANAGE	STORM DRAINAGE	161.38
	7/22/11	REPAIRS	STORM WATER MANAGE	STORM DRAINAGE	100.54
				TOTAL:	776.71
GPS INTEL LLC	7/22/11	AIRTIME FEES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	600.00
				TOTAL:	600.00
GRAHAM TIRE OF WORTHINGTON INC	7/22/11	TIRES ON #32	GENERAL FUND	POLICE ADMINISTRATION	320.07
	7/22/11	TIRES ON #32	GENERAL FUND	POLICE ADMINISTRATION	94.00
	7/22/11	TIRES ON #29	GENERAL FUND	POLICE ADMINISTRATION	605.90
	7/22/11	TIRES ON #29	GENERAL FUND	POLICE ADMINISTRATION	60.00
	7/22/11	TIRES ON #30	GENERAL FUND	POLICE ADMINISTRATION	320.07
	7/22/11	TIRES ON #30	GENERAL FUND	POLICE ADMINISTRATION	94.00
	7/22/11	ALIGN, BALL JOINTS, ARMS O	GENERAL FUND	POLICE ADMINISTRATION	288.83
	7/22/11	ALIGN, BALL JOINTS, ARMS O	GENERAL FUND	POLICE ADMINISTRATION	140.00
	7/22/11	OIL, LUBE ON UNIT 505	RECREATION	PARK AREAS	8.00
	7/22/11	OIL, LUBE ON UNIT 505	RECREATION	PARK AREAS	19.12
	7/22/11	TIRE REPAIR	RECREATION	PARK AREAS	12.00
	7/22/11	TIRE REPAIR	RECREATION	PARK AREAS	9.98
				TOTAL:	1,971.97
HAGEN BEVERAGE DISTRIBUTING INC	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	113.75
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	280.00
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	1,250.00
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	10,699.85
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	606.45
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	10,308.70
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	107.75
			TOTAL:	23,366.50	
RODNEY D HARVEY	7/22/11	GRAPHICS NEW SQUAD #38	GENERAL FUND	POLICE ADMINISTRATION	125.00
	7/22/11	GRAPHICS NEW SQUAD #38	GENERAL FUND	POLICE ADMINISTRATION	121.95
				TOTAL:	246.95
HAWKINS INC	7/22/11	1 TON CHLORINE	WATER	O-PURIFY	688.31
				TOTAL:	688.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HOPE HAVEN INC	7/22/11	STAKES	RECREATION	PARK AREAS	40.61
				TOTAL:	40.61
HY-VEE INC-61705	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	13.00
				TOTAL:	13.00
I & I SPORTS SUPPLY CO INC	7/22/11	GREEN FIGHTING MAN DUMMY	GENERAL FUND	POLICE ADMINISTRATION	509.99
				TOTAL:	509.99
IDE@S	7/22/11	NEW DELL OPTI 380 LAPTOP	GENERAL FUND	ECONOMIC DEVELOPMENT	1,047.38
	7/22/11	CREDIT ON ACCOUNT	GENERAL FUND	PAVED STREETS	5.00
				TOTAL:	1,042.38
IDEXX DISTRIBUTION CORP	7/22/11	CONTAINERS FOR WATER TESTI	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	882.92
				TOTAL:	882.92
INTEGRITY AVIATION INC	7/22/11	FBO MANAGEMENT FEE JULY	AIRPORT	O-GEN MISC	1,995.00
				TOTAL:	1,995.00
INTL UNION LOCAL #49	7/22/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	57.51
	7/22/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	64.26
	7/22/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	50.80
	7/22/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	42.00
	7/22/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.60
	7/22/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.80
	7/22/11	UNION DUES	WATER	NON-DEPARTMENTAL	80.00
	7/22/11	UNION DUES	WATER	NON-DEPARTMENTAL	80.30
	7/22/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	123.99
	7/22/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	108.24
	7/22/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	22.10
	7/22/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	33.40
				TOTAL:	672.00
JACKS UNIFORMS & EQUIPMENT	7/22/11	PLAIN CLOTHES HOLSTERS	GENERAL FUND	POLICE ADMINISTRATION	140.49
				TOTAL:	140.49
JANITOR'S CLOSET LTD	7/22/11	PARK SUPPLIES	RECREATION	PARK AREAS	279.64
	7/22/11	PARK SUPPLIES	RECREATION	OLSON PARK CAMPGROUND	347.61
				TOTAL:	627.25
JERRY'S AUTO SUPPLY	7/22/11	PAINT, BRAKELEEN 20 OZ	RECREATION	RECREATION PROGRAMS	10.24
	7/22/11	BELT	RECREATION	PARK AREAS	13.88
	7/22/11	BELT	RECREATION	PARK AREAS	13.88
	7/22/11	PAINT, BRAKELEEN 20 OZ	RECREATION	TREE REMOVAL	23.47
				TOTAL:	61.47
JOHNSON BROTHERS LIQUOR CO	7/22/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	260.40
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,095.00
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	22.98
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,142.75
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,142.65
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	78.00
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	251.88
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,538.69
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,746.00
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	40.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,254.05
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,104.65
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	40.00
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	125.94
				TOTAL:	15,322.19
JSA SERVICES	7/22/11	TOWELS	LIQUOR	O-GEN MISC	8.02
				TOTAL:	8.02
K & S MOTORS INC	7/22/11	OIL CHANGE, ROTATE TIRES	WATER	M-PUMPING	37.22
				TOTAL:	37.22
KARLS CARQUEST AUTO PARTS INC	7/22/11	BRAKE ROTORS, PADS	GENERAL FUND	POLICE ADMINISTRATION	208.60
	7/22/11	TRANS FILTER, BRAKE CLEANER	GENERAL FUND	POLICE ADMINISTRATION	58.36
	7/22/11	COOLING FAN	GENERAL FUND	POLICE ADMINISTRATION	228.70
	7/22/11	OIL AND FILTERS	GENERAL FUND	POLICE ADMINISTRATION	220.72
	7/22/11	OIL AND COOLANT	GENERAL FUND	POLICE ADMINISTRATION	65.79
	7/22/11	OIL FILTER	GENERAL FUND	POLICE ADMINISTRATION	13.51
	7/22/11	WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	47.00
				TOTAL:	842.68
KUSQ RADIO	7/22/11	RADIO ADS	LIQUOR	O-GEN MISC	130.00
				TOTAL:	130.00
LAMPERT'S YARDS INC-2602004	7/22/11	CHERRY POINT PLAYGROUND	RECREATION	PARK AREAS	213.54
	7/22/11	CHERRY POINT PLAYGROUND	RECREATION	PARK AREAS	213.53
				TOTAL:	427.07
LARSON CRANE SERVICE INC	7/22/11	2011 SEWER/WATER RECON	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	949.90-
	7/22/11	2011 SEWER/WATER RECON	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	1,722.23-
	7/22/11	2011 SEWER/WATER RECON	MUNICIPAL WASTEWAT	PROJECT #15	18,998.00
	7/22/11	2011 SEWER/WATER RECON	STORM WATER MANAGE	PROJECT #4	34,444.50
				TOTAL:	50,770.37
LAW ENF LABOR SERV INC #4	7/22/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	434.91
	7/22/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	434.91
				TOTAL:	869.82
LEAGUE OF MN CITIES	7/22/11	SAFETY & LOSS CONTROL WORK	GENERAL FUND	ADMINISTRATION	20.00
				TOTAL:	20.00
LEW'S FIREWORKS INC	7/22/11	FIREWORKS	GENERAL FUND	PROMOTIONAL COMMITTEE	8,100.00
				TOTAL:	8,100.00
LIEPOLD RANDY	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	19.00
				TOTAL:	19.00
MAC QUEEN EQUIPMENT INC	7/22/11	BRACKET SLIDE	AIRPORT	O-GEN MISC	652.94
				TOTAL:	652.94
MARCO	7/22/11	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	39.89
	7/22/11	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	39.90
				TOTAL:	79.79
MATHESON TRI-GAS INC	7/22/11	SAFETY SMOKE	GENERAL FUND	PAVED STREETS	22.35
				TOTAL:	22.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MC LAUGHLIN & SCHULZ INC	7/22/11	CONCRETE FOR REPAIRS	GENERAL FUND	PAVED STREETS	228.91
	7/22/11	CONCRETE FOR REPAIRS	ELECTRIC	M-DISTR UNDERGRND LINE	150.44
	7/22/11	CONCRETE FOR REPAIRS	ELECTRIC	M-DISTR UNDERGRND LINE	212.95
				TOTAL:	592.30
MCCUEN, JOSHUA W	7/22/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	20.00
				TOTAL:	20.00
MERITAIN HEALTH	7/22/11	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,710.30
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	425.20
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	642.55
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	825.76
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	103.48
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	34.55
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	855.15
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	97.93
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	7,669.87
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	21.73
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,181.16
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,181.19
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	119.42
	7/22/11	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	1,860.27
	7/22/11	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	217.35
	7/22/11	HEALTH INS ADMIN	RECREATION	PARK AREAS	765.24
	7/22/11	HEALTH INS ADMIN	RECREATION	PARK AREAS	5.32
	7/22/11	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	212.59
	7/22/11	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	70.64
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	ADI DEVELOPMENT	32.13
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	170.08
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	119.53
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	BLOCK 12 ALLEY	5.32
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	MARINE AVE-CLARY TO OX	21.26
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	66.44
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	ROOS AVE-DIAGONAL TO W	5.32
	7/22/11	HEALTH INS ADMIN	IMPROVEMENT CONST	BLOCK 30 ALLEY	5.32
	7/22/11	HEALTH INS ADMIN	EVENT CENTER/AUDIT	MEMORIAL AUDITORIUM	2.04
	7/22/11	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	6.23
	7/22/11	HEALTH INS ADMIN	WATER	O-PUMPING	9.06
	7/22/11	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	22.14
	7/22/11	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	425.20
	7/22/11	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	263.33
	7/22/11	HEALTH INS ADMIN	WATER	O-DISTR MISC	452.38
	7/22/11	HEALTH INS ADMIN	WATER	M-TRANS MAINS	32.70
	7/22/11	HEALTH INS ADMIN	WATER	GENERAL ADMIN	60.04
	7/22/11	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	1.56
	7/22/11	HEALTH INS ADMIN	WATER	ACCTS-METER READING	85.04
	7/22/11	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	122.96
	7/22/11	HEALTH INS ADMIN	WATER	PROJECT #14	5.32
7/22/11	HEALTH INS ADMIN	WATER	PROJECT #15	18.53	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	65.20	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	73.25	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	152.15	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	447.65	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	439.89	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	21.25	
7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	382.60	

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MISC	8.88
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	393.19
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	48.03
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.56
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	103.68
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #5	15.95
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #8	41.05
	7/22/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	120.88
	7/22/11	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	21.25
	7/22/11	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	555.76
	7/22/11	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	4.48
	7/22/11	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	37.76
	7/22/11	HEALTH INS ADMIN	ELECTRIC	M-DISTR PLANT MISC	19.83
	7/22/11	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	292.20
	7/22/11	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	15.58
	7/22/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	162.26
	7/22/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	511.59
	7/22/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	212.60
	7/22/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	573.91
	7/22/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	218.12
	7/22/11	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	352.26
	7/22/11	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #1	159.45
	7/22/11	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #3	29.68
	7/22/11	HEALTH INS ADMIN	STORM WATER MANAGE	PROJECT #4	208.13
	7/22/11	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	869.40
	7/22/11	HEALTH INS ADMIN	AIRPORT	PROJECT #7	2.72
	7/22/11	HEALTH INS ADMIN	AIRPORT	PROJECT #11	21.26
	7/22/11	HEALTH INS ADMIN	AIRPORT	PROJECT #11	4.08
	7/22/11	HEALTH INS ADMIN	AIRPORT	PROJECT #15	4.74
	7/22/11	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	217.35
	7/22/11	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	642.55
	7/22/11	D KLEVE RETIREE INSURANCE	HEALTH INS PLAN (T	NON-DEPARTMENTAL	217.35
				TOTAL:	27,601.15
MIDWEST BOILER REPAIR INC	7/22/11	BOILER FLUE REPLACEMENT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	3,300.00
	7/22/11	BOILER FLUE REPLACEMENT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2,275.00
				TOTAL:	5,575.00
MIDWEST PLAYSAPES INC	7/22/11	CHERRY POINT PLAYGROUND	RECREATION	PARK AREAS	5,151.10
				TOTAL:	5,151.10
MINNESOTA BENEFIT ASSOCIATION	7/22/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.96
	7/22/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	70.19
	7/22/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	68.79
	7/22/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	67.99
	7/22/11	INSURANCE	GENERAL FUND	MAYOR AND COUNCIL	314.84
	7/22/11	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	7/22/11	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	7/22/11	INSURANCE	GENERAL FUND	PAVED STREETS	174.96
	7/22/11	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	7/22/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	7/22/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	7/22/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	7/22/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	7/22/11	INSURANCE	RECREATION	PARK AREAS	314.84
	7/22/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	7/22/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	7/22/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	7/22/11	INSURANCE	WATER	O-PUMPING	74.25
	7/22/11	INSURANCE	WATER	O-PURIFY LABOR	116.72
	7/22/11	INSURANCE	WATER	O-DIST UNDERGRND LINES	106.55
	7/22/11	INSURANCE	WATER	O-DISTR MISC	64.52
	7/22/11	INSURANCE	WATER	M-TRANS MAINS	16.06
	7/22/11	INSURANCE	WATER	GENERAL ADMIN	31.32
	7/22/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	62.26
	7/22/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	58.53
	7/22/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	60.80
	7/22/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	57.30
	7/22/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	7/22/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	7/22/11	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	7/22/11	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	7/22/11	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	7/22/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	7/22/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	7/22/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	7/22/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	7/22/11	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	7/22/11	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	7/22/11	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	7/22/11	INSURANCE	ELECTRIC	GENERAL ADMIN	152.46
	7/22/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.45
	7/22/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.95
	7/22/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.41
	7/22/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.71
	7/22/11	INSURANCE	STORM WATER MANAGE	STORM DRAINAGE	12.48
	7/22/11	INSURANCE	STORM WATER MANAGE	STREET CLEANING	162.00
	7/22/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	7/22/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	7/22/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	7/22/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	7/22/11	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	3,509.33
MINNESOTA ENERGY RESOURCES CORP	7/22/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	19.81
	7/22/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	5.53
	7/22/11	GAS SERVICE	RECREATION	PARK AREAS	14.57
	7/22/11	GAS SERVICE	RECREATION	PARK AREAS	17.10
	7/22/11	GAS SERVICE	RECREATION	PARK AREAS	23.80
	7/22/11	GAS SERVICE	WATER	O-DISTR MISC	19.81
	7/22/11	GAS SERVICE	WATER	O-DISTR MISC	2.65
	7/22/11	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	6.61
	7/22/11	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	314.88
	7/22/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	19.81
	7/22/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	2.87
	7/22/11	GAS SERVICE	LIQUOR	O-GEN MISC	11.05
	7/22/11	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	714.00
				TOTAL:	1,172.49
MINNESOTA NCPERS LIFE INS-851801	7/22/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	134.00
	7/22/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	137.03

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	JUNE FOR JULY INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	7/22/11	JUNE FOR JULY INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	16.00
	7/22/11	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	7/22/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	25.40
	7/22/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	18.40
	7/22/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.80
	7/22/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.90
	7/22/11	LIFE INS	WATER	NON-DEPARTMENTAL	10.40
	7/22/11	LIFE INS	WATER	NON-DEPARTMENTAL	10.63
	7/22/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	40.72
	7/22/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	36.24
	7/22/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	27.68
	7/22/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	27.63
	7/22/11	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.75
	7/22/11	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	6.17
	7/22/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	7/22/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	7/22/11	LIFE INS	AIRPORT	NON-DEPARTMENTAL	0.25
	7/22/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	7/22/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	576.00
MISCELLANEOUS V ADAME JOSE & ORDAZ SAN	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	41.75
ADAME JOSE & ORDAZ SAN	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
CRESPO FROILAN A	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	27.29
CRESPO FROILAN A	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
EBBERS EMILY	7/22/11	REIMBURSE MILEAGE 7/5/11	RECREATION	RECREATION PROGRAMS	48.84
EBBERS EMILY	7/22/11	REIMBURSE MILEAGE 6/10/11	RECREATION	RECREATION PROGRAMS	24.42
EBBERS EMILY	7/22/11	REIMBURSE MILEAGE 6/16, 27	RECREATION	RECREATION PROGRAMS	85.47
EBBERS ERIN	7/22/11	REIMBURSE MILEAGE 7/15/11	RECREATION	RECREATION PROGRAMS	19.98
EBBERS ERIN	7/22/11	REIMBURSE MILEAGE 6/28/11	RECREATION	RECREATION PROGRAMS	19.98
EHRREICH CHRISTOPHER	7/22/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	41.31
KRAMER JEFF	7/22/11	REFUND OF CAMPING FEE	RECREATION	NON-DEPARTMENTAL	88.00
LING HEATHER	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	74.41
LING HEATHER	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
MAGANA DINA	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	29.41
MAGANA DINA	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
MYINT JOHN	7/22/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	58.38
SAYGBE ARTHUR G	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	21.52
SAYGBE ARTHUR G	7/22/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
ST MARY'S CHURCH	7/22/11	REFUND SHELTER HOUSE	RECREATION	NON-DEPARTMENTAL	40.00
WIEBEL GLADYS	7/22/11	REFUND REFUND	RECREATION	NON-DEPARTMENTAL	40.00
				TOTAL:	661.49
MN CHILD SUPPORT PAYMENT CTR	7/22/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
NOBLES COUNTY	7/22/11	CUSTOMER OWNED GENERATOR	ELECTRIC	NON-DEPARTMENTAL	3,237.69
				TOTAL:	3,237.69
NOBLES COUNTY AUDITOR/TREASURER	7/22/11	LONG DISTANCE ENDING 5/31/	GENERAL FUND	POLICE ADMINISTRATION	250.31
	7/22/11	2011 NETWORK ACCESS PD	GENERAL FUND	POLICE ADMINISTRATION	7,376.73
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	1,125.00
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	5,154.29
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	95.66
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	4,888.66



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	14.01
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	5,439.86
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	105.89
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	801.00
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	14.65
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	4,062.23
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	3,864.80
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	29.21
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	171.62
	7/22/11	2ND QTR 2011 SECURITY	GENERAL FUND	SECURITY CENTER	18.58
	7/22/11	NETWORK ACCESS FOR LAW ENF	GENERAL FUND	SECURITY CENTER	3,800.41
	7/22/11	NETWORK ACCESS FOR LAW ENF	GENERAL FUND	SECURITY CENTER	3,800.41
	7/22/11	2011 NETWORK ACCESS PD	GENERAL FUND	CODE ENFORCEMENT	261.28
	7/22/11	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	143.61
	7/22/11	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	287.21
	7/22/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	114.89
	7/22/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	229.77
	7/22/11	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	689.32
	7/22/11	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,407.35
				TOTAL:	44,146.75
OFFICE SYSTEMS CO	7/22/11	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	73.61
	7/22/11	COPIER SERVICE	GENERAL FUND	SECURITY CENTER	73.61
				TOTAL:	147.22
PATRIOT DIAMOND INC	7/22/11	CONCRETE SAW	GENERAL FUND	PAVED STREETS	495.00
				TOTAL:	495.00
PEPSI COLA BOTTLING CO	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	209.35
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	211.00
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	137.85
				TOTAL:	558.20
PHILLIPS WINE & SPIRITS INC	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	3,040.90
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,722.74
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,007.85
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,159.21
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	341.95
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	211.75
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,370.06
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	558.20
				TOTAL:	12,412.66
PRECISION TURF & CHEMICAL INC	7/22/11	BROADLEAF HERBICIDE	RECREATION	GOLF COURSE-GREEN	447.31
				TOTAL:	447.31
PRO CUT LAWN & HYDROSEEDING SERVICE	7/22/11	SOD	GENERAL FUND	PAVED STREETS	170.00
				TOTAL:	170.00
QUALIFICATION TARGETS INC	7/22/11	GUN CLEANING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	31.80
	7/22/11	GUN CLEANING SUPPLIES	GENERAL FUND	SECURITY CENTER	31.79
				TOTAL:	63.59
QUALITY WINE & SPIRITS	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,512.04
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	887.00
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,390.39

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	194.40
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	80.00
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,738.35
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	120.77
	7/22/11	BEER	LIQUOR	NON-DEPARTMENTAL	153.00
				TOTAL:	7,195.95
RACOM CORP	7/22/11	EQUIP NEW IMPALA	GENERAL FUND	POLICE ADMINISTRATION	2,120.47
				TOTAL:	2,120.47
RUNNINGS SUPPLY INC-ACCT#9502440	7/22/11	DRAIN TILE REPAIR SUPPLIES	WATER	M-TRANS MAINS	50.71
				TOTAL:	50.71
RUNNINGS SUPPLY INC-ACCT#9502485	7/22/11	BLADES FOR TRIMMER	RECREATION	GOLF COURSE-GREEN	17.08
	7/22/11	CARRIAGE BOLTS	RECREATION	PARK AREAS	5.13
				TOTAL:	22.21
S & K TRUCK LINE INC	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	265.00
	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	436.25
	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	487.50
	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	515.00
	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	468.75
				TOTAL:	2,172.50
SANFORD REGIONAL HOSPITAL WORTHINGTON	7/22/11	CUSTOMER OWNED GENERATOR	ELECTRIC	NON-DEPARTMENTAL	6,181.32
				TOTAL:	6,181.32
SCHAAP SANITATION INC	7/22/11	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	74.42
				TOTAL:	74.42
SCHWALBACH ACE HARDWARE-5930	7/22/11	REPAIR URINAL DRAINS	GENERAL FUND	GENERAL GOVT BUILDINGS	141.97
				TOTAL:	141.97
SCHWALBACH ACE #6067	7/22/11	GREEN MARKING PAINT	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	13.61
	7/22/11	HI VELOCITY FAN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	64.11
	7/22/11	HI VELOCITY FAN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	64.11
	7/22/11	EYE BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	2.76
	7/22/11	GREEN MARKING PAINT	STORM WATER MANAGE	STORM DRAINAGE	13.61
				TOTAL:	158.20
SECURE BENEFITS SYSTEMS CORP	7/22/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	70.40
	7/22/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	72.24
	7/22/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	7/22/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	7/22/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,594.16
	7/22/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,701.19
	7/22/11	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	7/22/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	6.78
	7/22/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	5.94
	7/22/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	292.43
	7/22/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	218.85
	7/22/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	1.03
	7/22/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.73
	7/22/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	209.13
	7/22/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	147.96

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.50
	7/22/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.21
	7/22/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.08
	7/22/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	60.35
	7/22/11	ADMIN FEE	EVENT CENTER/AUDIT	NON-DEPARTMENTAL	0.02
	7/22/11	UNREIMBURSED MEDICAL	EVENT CENTER/AUDIT	NON-DEPARTMENTAL	4.27
	7/22/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.09
	7/22/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.92
	7/22/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	609.63
	7/22/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	603.84
	7/22/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	12.33
	7/22/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	12.08
	7/22/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	458.78
	7/22/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	451.93
	7/22/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.64
	7/22/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.64
	7/22/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	186.92
	7/22/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	186.92
	7/22/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	3.67
	7/22/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.49
	7/22/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	83.89
	7/22/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	48.93
	7/22/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	7/22/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	7/22/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	7/22/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	7/22/11	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.06
	7/22/11	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.23
	7/22/11	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	1.54
	7/22/11	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	27.32
	7/22/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	7/22/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	7/22/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
	7/22/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
				TOTAL:	10,055.26
SEW UNIQUE INC	7/22/11	HEM UNIFORMS, STITCH NAME	GENERAL FUND	POLICE ADMINISTRATION	34.20
	7/22/11	HEM UNIFORM	GENERAL FUND	POLICE ADMINISTRATION	19.24
				TOTAL:	53.44
SHOPKO STORES INC	7/22/11	SEARCH WARRANT BOXES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	93.72
	7/22/11	BANDAIDES	MUNICIPAL WASTEWAT	O-PURIFY MISC	11.72
				TOTAL:	105.44
SHORT ELLIOTT HENDRICKSON INC	7/22/11	PROFESSIONAL FEES	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	665.87
				TOTAL:	665.87
SOUTHERN WINE & SPIRITS OF MINNESOTA	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	471.35
	7/22/11	FREIGHT	LIQUOR	O-SOURCE MISC	11.20
				TOTAL:	482.55
ROBIN STOYKE	7/22/11	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	54.72
				TOTAL:	54.72
TRAFFIC MARKING SERVICE INC	7/22/11	STREET MARKINGS	GENERAL FUND	SIGNS AND SIGNALS	5,300.36
				TOTAL:	5,300.36

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVEL EXPRESS	7/22/11	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	112.00
				TOTAL:	112.00
USA BLUE BOOK	7/22/11	WIND SOCK	WATER	O-PURIFY MISC	118.91
	7/22/11	AIR METER CALIBRATION GAS	WATER	O-PURIFY MISC	250.32
				TOTAL:	369.23
VANTAGEPOINT TRANSFER AGENTS-457	7/22/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	7/22/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	7/22/11	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	52.04
				TOTAL:	52.04
VETERINARY MEDICAL CTR PA	7/22/11	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	38.46
	7/22/11	DASUQUIN, DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	86.87
				TOTAL:	125.33
VINOCOPIA INC	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	257.25
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	120.00
				TOTAL:	377.25
MARGARET HURLBUT VOSBURGH	7/22/11	REIMBURSE LAN CABLE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	31.14
				TOTAL:	31.14
WELLS FARGO BANK	7/22/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,762.92
	7/22/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,803.63
	7/22/11	HEALTH INSURANCE JULY FOR	GENERAL FUND	NON-DEPARTMENTAL	1,284.54
	7/22/11	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	2,902.70
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	633.80
	7/22/11	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,134.45
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,330.25
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	154.26
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	51.50
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,451.35
	7/22/11	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	96.17
	7/22/11	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	12,828.34
	7/22/11	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	50.06
	7/22/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.70
	7/22/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.75
	7/22/11	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	117.28
	7/22/11	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	2,772.88
	7/22/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	635.66
	7/22/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	460.60
	7/22/11	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	500.65
	7/22/11	HEALTH PREMIUM	RECREATION	PARK AREAS	1,140.65
	7/22/11	HEALTH PREMIUM	RECREATION	PARK AREAS	7.92
	7/22/11	HEALTH PREMIUM	RECREATION	TREE REMOVAL	316.90
	7/22/11	HEALTH PREMIUM	PIR/TRUNKS	SF ASSESS-ADMIN ESCROW	162.71
	7/22/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	32.08
	7/22/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	124.96
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	ADI DEVELOPMENT	56.72
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	253.53
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	178.24
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 12 ALLEY	7.92
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	MARINE AVE-CLARY TO OX	31.69

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	99.03
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	ROOS AVE-DIAGONAL TO W	7.92
	7/22/11	HEALTH PREMIUM	IMPROVEMENT CONST	BLOCK 30 ALLEY	7.92
	7/22/11	HEALTH PREMIUM	EVENT CENTER/AUDIT	MEMORIAL AUDITORIUM	4.69
	7/22/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	356.07
	7/22/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	404.63
	7/22/11	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	9.29
	7/22/11	HEALTH PREMIUM	WATER	O-PUMPING	20.86
	7/22/11	HEALTH PREMIUM	WATER	O-PURIFY LABOR	50.99
	7/22/11	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	633.80
	7/22/11	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	606.57
	7/22/11	HEALTH PREMIUM	WATER	O-DISTR MISC	938.34
	7/22/11	HEALTH PREMIUM	WATER	M-TRANS MAINS	75.33
	7/22/11	HEALTH PREMIUM	WATER	GENERAL ADMIN	89.50
	7/22/11	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.32
	7/22/11	HEALTH PREMIUM	WATER	ACCTS-METER READING	126.76
	7/22/11	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	399.93
	7/22/11	HEALTH PREMIUM	WATER	PROJECT #14	7.92
	7/22/11	HEALTH PREMIUM	WATER	PROJECT #15	27.62
	7/22/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWA	NON-DEPARTMENTAL	796.93
	7/22/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWA	NON-DEPARTMENTAL	668.08
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-SOURCE SUPERVISION	150.19
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-SOURCE MAINS & LIFTS	133.10
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-PURIFY SUPERVISION	350.46
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-PURIFY LABOR	854.22
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-PURIFY LABORATORY	662.24
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	O-PURIFY MISC	31.70
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	M-SOURCE MAINS & LIFTS	669.00
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	M-SOURCE MISC	13.24
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	M-PURIFY EQUIPMENT	768.53
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	GENERAL ADMIN	71.60
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	ADMIN OFFICE SUPPLIES	2.32
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	ACCT-RECORDS & COLLECT	327.86
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	PROJECT #5	23.77
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	PROJECT #8	61.19
	7/22/11	HEALTH PREMIUM	MUNICIPAL WASTEWA	PROJECT #15	180.18
	7/22/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,140.36
	7/22/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,090.16
	7/22/11	HEALTH INSURANCE JULY FOR	ELECTRIC	NON-DEPARTMENTAL	334.64
	7/22/11	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	31.66
	7/22/11	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	877.04
	7/22/11	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	10.32
	7/22/11	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	86.97
	7/22/11	HEALTH PREMIUM	ELECTRIC	M-DISTR PLANT MISC	45.68
	7/22/11	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	435.55
	7/22/11	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.22
	7/22/11	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	252.79
	7/22/11	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	1,816.86
	7/22/11	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	316.89
	7/22/11	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	921.50
	7/22/11	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	502.45
	7/22/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	91.68
	7/22/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	272.89
	7/22/11	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	556.53
	7/22/11	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #1	237.68
	7/22/11	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #3	44.24

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/22/11	HEALTH PREMIUM	STORM WATER MANAGE	PROJECT #4	310.22
	7/22/11	HEALTH PREMIUM	LIQUOR	O-GEN MISC	2,002.60
	7/22/11	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	11.91
	7/22/11	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	2.66
	7/22/11	HEALTH PREMIUM	AIRPORT	PROJECT #7	6.26
	7/22/11	HEALTH PREMIUM	AIRPORT	PROJECT #11	31.69
	7/22/11	HEALTH PREMIUM	AIRPORT	PROJECT #11	9.39
	7/22/11	HEALTH PREMIUM	AIRPORT	PROJECT #15	10.95
	7/22/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60
	7/22/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60
	7/22/11	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	213.45
	7/22/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	7/22/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	7/22/11	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	<u>1,134.45</u>
				TOTAL:	67,545.80
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	37.90
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	792.00
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,833.28
	7/22/11	MIX	LIQUOR	NON-DEPARTMENTAL	214.20
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	130.49
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	8,749.99
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	272.00
	7/22/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,792.67
	7/22/11	WINE	LIQUOR	NON-DEPARTMENTAL	74.95
	7/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	175.50-
	7/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	3,426.49-
	7/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	237.08-
	7/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	45.00-
	7/22/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>4.50-</u>
				TOTAL:	14,008.91
WORTHINGTON AREA UNITED WAY	7/22/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	7/22/11	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	64.50
	7/22/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	2.00
	7/22/11	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	<u>2.00</u>
				TOTAL:	133.00
WORTHINGTON PLUMBING & HEATING	7/22/11	OLSON PARK RESTROOM REPAIR	RECREATION	OLSON PARK CAMPGROUND	44.96
	7/22/11	OLSON PARK RESTROOM REPAIR	RECREATION	OLSON PARK CAMPGROUND	<u>186.00</u>
				TOTAL:	230.96
YMCA	7/22/11	2011 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	<u>3,431.66</u>
				TOTAL:	3,431.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	138,681.73		
207		PD TASK FORCE	745.76		
211		WRH	113.38		
229		RECREATION	17,609.22		
321		PIR/TRUNKS	592.20		
401		IMPROVEMENT CONST	2,048.28		
432		EVENT CENTER/AUDITORIUM	11.02		
601		WATER	9,364.70		
602		MUNICIPAL WASTEWATER	44,206.01		
604		ELECTRIC	23,604.09		
606		STORM WATER MANAGEMENT	37,567.27		
609		LIQUOR	101,986.89		
612		AIRPORT	3,797.13		
614		MEMORIAL AUDITORIUM	1,625.64		
702		DATA PROCESSING	3,005.51		
705		HEALTH INS PLAN (TPA)	217.35		
-----					
		GRAND TOTAL:	385,176.18		
-----					

TOTAL PAGES: 16