

# **WORTHINGTON CITY COUNCIL**

## **AGENDA**

**7:00 P.M. - Monday, August 13, 2012**  
**City Hall Council Chambers**

- A. CALL TO ORDER**
- B. INTRODUCTIONS AND OPENING REMARKS**
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE**
  - 1. Additions/Changes
  - 2. Closure
- D. CONSENT AGENDA**
  - 1. CITY COUNCIL MINUTES (WHITE)
    - a. City Council Minutes of July 23, 2012
  - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
    - a. Water and Light Commission Minutes of Regular Meeting, July 23, 2012
    - b. Water and Light Commission Minutes of Regular Meeting, August 6, 2012
    - c. Worthington Area Convention & Visitors Bureau Board of Directors Minutes of June 11, 2012
    - d. Worthington Housing and Redevelopment Authority Board of Commissioners Minutes of July 12, 2012
    - e. Airport Advisory Board Minutes of July 24, 2012
    - f. Traffic and Safety Committee Minutes of August 1, 2012
    - g. Planning Commission/Board of Appeals Minutes of August 7, 2012
    - h. Worthington Economic Development Authority Minutes of July 23, 2012
  - 3. FINANCIAL STATEMENTS
    - a. Municipal Liquor Store Income Statement for the Period January 1, 2012 through July 31, 2012
  - 4. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Application for Exemption from Lawful Gambling Permit - Tomorrow's Turkeys
2. Application to Block Street - Worthington Area Chamber of Commerce Retail Committee
3. Application to Block Street - King Turkey Day, Inc.
4. Application for Temporary On-Sale Beer Licenses - King Turkey Day, Inc.
5. Application for Temporary On-Sale Beer License - VFW Post/Elks Lodge 2287
6. Application for Temporary On-Sale Liquor License - Worthington Country Club

b. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Item

1. Approve Lease Rate for Hangar

c. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Item

1. Traffic and Safety Committee Recommendations

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

**E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)**

Case Items

1. Introduction and Update - Sanford Medical Center Worthington
2. Bioverse Option to Purchase Request
3. City Representative to Cuero, Texas for Turkeyfest

**F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)**

Case Items

1. Extend Agreement with EMC for Operation of the Industrial Wastewater Treatment Facility
2. Airport Lease Agreement for Aerial Power Line
3. Construction Phase Professional Services for Apron A Reconstruction Project
4. Storm Water Pond Agreement

**G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)**

Case Items

1. Special Use Permit - Southwest Minnesota Opportunity Council
2. Award Contracts for Construction of the Event Center

**H. COUNCIL COMMITTEE REPORTS**

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

**I. CITY ADMINISTRATOR REPORT**

**J. ADJOURNMENT**

**WORTHINGTON CITY COUNCIL  
REGULAR MEETING, JULY 23, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz.

Staff present: Craig Clark, City Administrator; Jim Laffrenzen, Public Works Superintendent; Dwayne Haffield, Director of Engineering; Brad Chapulis, Director of Community/Economic Development; Dan Wycoff; Janice Oberloh, City Clerk.

Others present: Justine Wettshreck, Daily Globe; Glenn Thuringer, WREDC; Bob Campbell, Lexington Group; Darlene Macklin, Chamber of Commerce; Tom Macklin; Ken Moser; Bob and Judy Rieckhoff; Howard Anderson; Scott Doble; Greg Raymo; Bob Bristow; Lee Hain; Rod Sankey; Raj Patel; Michele Metz; Sunny Patel; Nancy Vaske; Steve Robinson, SEH (9:05 p.m.) et. al.

**FINANCIAL ASSISTANCE APPROVED - LEXINGTON HOTEL DEVELOPMENT GROUP, LLC**

Pursuant to published notice, this was the time and date set for a public hearing for discussion of a loan requested by Lexington Hotel Development Group, LLC.

The motion was made by Alderman Ten Haken, seconded by Alderman Nelson and unanimously carried to open the hearing.

Brad Chapulis, Director of Community/Economic Development, presented background information on the request, stating that Lexington was requesting an amount not to exceed \$400,000 in financial assistance from the City, for a 75 room Comfort Suites hotel adjacent to the City's event center. With a total project cost estimated at just under \$8 million, the company is looking to sell 28 shares at \$50,000 each to raise total equity for the project of just under \$2.4 million. The request to the city is to allow the company to continue to sell the remaining shares without delaying the start of the project which is scheduled to commence this month. They were requesting that the loan be structured similar to a line of credit - if approved the company would use the loan commitment as a guarantee to proceed with the closing of the construction loan. If at the end of the construction phase the company has not sold the shares the company would execute the City's loan. The loan would be considered as a deferred loan, and would be in a subordinate position to the primary lender. Though deferred, the loan would bear interest for the term of the loan, which is proposed at 7% over a 3 year period. Monies collected from sold shares after execution of the loan would be pledged to pay off the City loan. At the end of the term, Lexington would be required to make a balloon payment for the balance of the loan. Being in a subordinate position to the lenders, staff's opinion is that personal guarantees from all the principal owners of Lexington would be necessary.

Bob Campbell, of Lexington Group, addressed Council and said they have achieved all of their goals except for a portion of the financing. Mr. Campbell said to date they have sold 14 shares for \$700,000 and to delay the project could be a breach of representation to those individuals potentially

resulting in a refund of their money. They would have seven months to sell eight shares and secure the other half of the equity position before the loan would kick in. Mr. Campbell said he still believes the loan will be unused, but they will not start the hotel without it and not developing the hotel would trigger a penalty from the franchise. Hotel occupancy trends were reviewed.

### Testimony

Ken Moser - Wanted to speak in favor of the loan. Has been involved with the Event Center project since 2003. Previously, as Convention and Visitors Bureau President, at that point our Committee felt the need for this. Now in 2012, when he read the different letters, and participated in different meetings that have been going on for several years, he wondered what was the intent of trying to get this sales tax and everything, was the Event Center. The mandate from the City Council was to try to figure out a way to make this happen without an on-going subsidy from the City. The Committee went to work for that with the help of some other property owners in town and out of town, and came to the conclusion to pair this up with a hotel. So here we're looking at a letter of credit, a loan guarantee, for \$400,000, which is one half of one percent of the project costs. I'm wondering if the hotel won't go, would the City build the Event Center and what kind of subsidies would we have from there on out in operating. So when I weigh is it a benefit, or is it a strike against any other entrepreneurs, a similar situation, this is a dynamic group, bring it to the Council - let's talk about it. We've been working on it a long time, one half of one percent, we're not writing a check today, we're backing it up. We've got eight months, a year to sell these, there's a penalty, there's interest involved, I think the Council is probably wise enough that you would give consideration to other requests that may come along with that. It's one half of one percent of the total cost. I think it's important for the city, I think the additional stock of hotel rooms will only benefit the other hotels that we have in town. If we have five hundred people at the [hotel], 500 people can't just be staying at the Comfort Inn and Suites. I personally, when I'm going to a wedding, will not stay at the hotel where the reception is being held because I always get stuck in that room where they're running up and down the halls or whatever. I think the other properties that surround it will all benefit from this and I just come back to one half of one percent versus what kind of subsidies, if the City wanted to have the Event Center, would we be facing down the road. So I support the Council supporting a letter of credit, a draw account, a promissory note, whatever it may be, and in eight months, from my involvement with the Lexington Group, my involvement with the community, I don't think it will even be an issue. Thank you.

Discussion followed Mr. Moser's testimony.

Howard Anderson (representing the hotel owners in Worthington) - thanks for letting us speak tonight. Obviously we have a lot of information that we've been digesting this evening, we have a few different points, but we want to reiterate that I was one of the members that sent the letter, sent the email, and we do want to reiterate that we're fully supportive of the Event Center to your point, a stand alone Event Center, whatever arrangement of an Event Center that does occur, but we

strongly disapprove of the City Council approving an additional funding source that really goes back to the equity, what is apparently the 22% equity, or in addition to the 22% equity that the ownership or development company has. Having already approved over \$550,000 that I believe is being utilized as a portion of the \$2.4 million dollars of equity that they're generating. As it turns out, the 5% that you would be approving, the \$400,000 loan is obviously a significant portion of the equity. We also believe quite frankly, we disagree with the representations that the market can bear this additional set of rooms into the market. The Smith Travel report, the Star report that you've discussed, you can get a trend report, I've ordered dozens and dozens of trend reports with no less than five hotels, not eight, you can have five, and there's some stipulations as far as brand or fairness and in this area that wouldn't be an issue. I can say that, given the Star report that we received that has our market, segments in it are market competitors, what we call our competitive set, that the ADR's and occupancy aren't much different than the letter for the area. So we find that we are disagreeing in some portions of the arguments that are coming forward. Specifically the southern track of Minnesota which is basically all of I-90 from South Dakota towards Wisconsin. The southern tier has a 49% occupancy rate and a \$77 rate in 2011 - trailing 12 months it's slightly above in average rate and flat for the last three years in occupancy. So I can tell you there is no particular trend, there was an argument made that the general economic conditions of hotels are much greater, ADR is rising, occupancy is rising. The upper, upscale and luxury segments have been rising the last few years. The mid-scale, which is what a Comfort Suites is in, what an Americinn in this particular deal is, and Holiday Inn Express, they've not been rising as quickly as what's been expressed. And ADR, average daily rate, is a conglomeration of your highest rate and your lowest rate. And certainly within a market like this there are some low rated rooms and there are some higher rated rooms but I can tell you that about \$80 is about where this market's bearing at the moment as a collective group. Certainly our hotel, I believe the Holiday Inn Express, we don't share our numbers directly with each other, but I would say that they're approaching \$100. Occupancies, I can tell you this much, a 42 room hotel - 10% occupancy is only four rooms. So if I gain or lose 10% share that means a difference of four rooms on average on any given night. So a 75 room hotel needs to generate significant numbers well over 60% occupancy in all likelihood. That's a whole lot more than, in fact that's the same number of rooms that our hotel is. The difference between 42 and 45. So, average daily rates, I believe that they'll need to be well over \$100 personally if I'm looking at the offering letter correctly. If I'm not, someone can exchange, show me how the numbers work. We've been given a lot of information here at the last minute, quite frankly, that has changed our view point quite substantially, including the fact that the \$400,000 at one point, from what I understood, that they were awfully close to selling all but a few of the shares, but it sounds like tonight that there's an equal number of shares sold and an equal number of shares unsold. And in order to get spades in the ground they're looking for this in order to speed up their process and shorten up your process. I guess that's, along with a variety of other points that we have. We strongly oppose the funding, as an additional funding, to this project.

Discussion followed.

Judy Rieckhoff - she is representing her husband, Bill, who was not able to be here tonight, and my brother in law, Jim. We own the Holiday Inn Express and we're a one hotel operation. We came to Worthington, we did receive - I can't remember, Brad, if it was 60 or 66 thousand dollars for soil corrections, on a loan, which we have paid back to the City, and other than that, we've received no money whatsoever to build our property. I know I've bombarded you with emails and I'd like to clarify that I am the one who drew up this little outline of equity. I am confused, especially after hearing you speak tonight about the 22% you have. What I'm wondering is are those the shares and your equity that add up to 22% because I just simply looked at the article in the Daily Globe. My husband, Bill, and I were here the night you approved the TIF and the sale of the land. And great, we go home and we hear later that things are a lot different than we thought they were the night of that meeting. We assumed we had a developer ready with money, the ground would be broken by July 1<sup>st</sup>, and then we read in the Daily Globe that they need \$400,000 more and they haven't sold shares even though they were selling shares. So my question is if the bank needs approximately \$2,400,000 of equity, 30%, of the \$7,900,000 and if the City of Worthington is contributing 6.9% of the total cost, and I add up what the investors shares are, and that's 17.7%, I get developers equity of 5.4%. 5.4 plus 17.7 plus 6.9% is the 30% equity and so I don't understand where you say you have 22% of cash in the project, and I think that is what is disturbing us. That suddenly, after being at the Council meeting June 11<sup>th</sup>, we find they're short of cash, they're looking for investors. And their share, by my simple math, is much smaller than the City's share. Because in the event you needed to provide the land, the TIF, and the bridge loan, you have contributed 12% of the entire project. That's quite a bit. The other thing that Howard mentioned is looking at the Minnesota track, not just seven properties, you know we are unfortunately, not a destination that attracts a lot of leisure travel or even business travel, we have great agricultural travel and so forth, so the upside would be, I think you need to be more conservative on looking toward the upside. That's mainly what I have to say - are there any questions?

Discussion followed.

Darlene Macklin - Ken had alluded back to 2003 when I looked back in our records, that's how long it has been going, ever since the Coliseum Ballroom closed, our members have been telling us that we need to fill that gap and we need a new event center. And so our position all along has been that see support an event center. I cannot comment on the hotel because we've stayed focused on the event center.

Discussion followed.

Glenn Thuringer, Manger of Worthington Regional Economic Development Corporation - I guess I'd just like to continue the good conversation you're having regarding the loan portion regarding the right or wrong side of it. You've had good discussion on that. WREDC's Board on Thursday morning authorized me to submit a letter of support, and I'm taking it that you've received that, and we're looking at it strictly from a standpoint that we think this is good practice and we're more

concerned that the loan that you're providing is done in a manner that other businesses would be able to apply for similar type funds to help with similar type projects. And you were just discussing that and you were saying "yes, they would." We don't need to rehash. Lyle, your comment about the security of this \$400,000 loan to Lexington, the one question I would simply urge you to ask is, by them providing personal guarantees to this \$400,000, does this have any impact on that authorized by the primary lender. That will tell you about their level of success, their ability to secure this and their financial wherewithal. I didn't think I heard that question asked, but if you ask if there's any breach by the primary lender it would tell you a lot. I have nothing more, I'd be happy to field some questions but I'm done.

Discussion followed.

Bob Bristow - I'm just here as a concerned citizen and I just have one question and that is, just based off what Mr. Kuhle said, can the City lose \$400,000 in three years. Gone - you get none of it back could you afford to do that. I mean - he's looking at, if you build a stand alone event center, you might have to cut other budgets to support the event center. If you support this private business and in 2 or 3 years it goes belly up where they can't afford to pay you back, even Mr. Campbell said that three years is a very short time frame for them to come up with the \$400 grand and he didn't think the place would cash flow that, very little of it and that the investors themselves would have to come up with the money. So if they're still going to have to come up with it why can't they come up with it today. That's all I have to say. Can the City afford to lose the \$400 grand.

Discussion followed.

The motion was made by Alderman Wood and seconded by Alderman Woll to close the hearing.

Alderman Kuhle asked if a member of the audience wished to speak.

Sunny Patel, Travelodge Hotel - I don't have a griever with the hotel, hotel go ahead no problem. But when you guys decide for the .5% tax that time talked to put the hotel with the convention center. Never talked and never write it down on any paper. Only convention center - you put it in. Now why need the new hotel in the town. I'm not against the hotel right now. I'm against only the \$400,000. He have the money, he build up the 75 - 100 rooms hotel, I don't have any problem. But I disagree for the \$400,000, City gives the money, and this is a private business, and this is the company from Wisconsin people. Why should you not give it in town people to help out. I already approve for 2003 when Darlene tell me "Why you not go" I already give them proposal with Mr. Ken, before Ken, not Ken. When Ken is coming in President, my proposal is declined. I don't know why it's declined. Never asking me anything. I got 250 people for banquet room. I make for 500 people banquet room addition go like that too.

And second question - how surviving, number one. Holiday Express, Americinn, our hotel in town,



this is independent hotel, that's a different story. But, short form, I'm not angry for \$400,000, if he have the money he can build it, no problem, but City give the money then I need the money too. Why help out private investor with the money from City.

Discussion followed.

Judy Rieckhoff - I am sorry to come back with this again, as you can see I'm kind of a numbers person - I've been reworking the little yellow sheet. I 'm just look at if you provide approximately \$550,000 in TIF money and land it's 23% of the equity. What the bank would like to see for cash coming in according to my figures is \$2,000,379 and if a million four of that is coming from investors, that's 59% of that money. And if \$429 is coming from the developer, that's 18% of the money, and if 5500 is coming from the City that's 23% of the money. So I just want to be clear and reworking these numbers seems to me, once again, unless they're taking credit for the investors money, the City has more invested in this down payment equity money than the developer does.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to close the hearing.

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to approve up to \$400,000, with the stipulation that all personal guarantees are verified with a credit check, the loan is for up to three years, and a balloon payment, at 7% interest rate.

### **AGENDA APPROVED WITH EXHIBITS ADDED FOR CASE ITEM F.3**

Craig Clark, City Administrator, noted the addition to the agenda of exhibits for case item F.3 *Lease Agreement with Bioverse, Incorporated for Utilization of the Biotechnology Advancement Center.*

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to approve the agenda with the addition of the exhibits as noted.

### **CONSENT AGENDA APPROVED**

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve the consent agenda as follows:

- City Council Minutes - Special meeting, July 9, 2012; regular meeting July 9, 2012; special meeting July 11, 2012; July 11, 2012 continuation of special meeting of July 9, 2012
- Minutes of Boards and Commissions - Worthington Housing and Redevelopment Authority Board of Commissioners Minutes of June 7, 2012; Worthington Housing & Redevelopment Authority Personnel/Finance Committee Minutes of June 15, 2012; Planning Commission Board of Appeals Minutes of July 10, 2012

- Financial Statements - Municipal Liquor Store Income Statement for the Period of January 1, 2012 through June 30, 2012; General Fund Statement of Revenues and Expenditures - Budget and Actual for the Period January 1, 2012 through June 30, 2012
- Application to block streets from the Worthington Area Chamber of Commerce Retail Committee for Crazy Day on Thursday, July 26, 2012 from 5:30 a.m. to 6:00 p.m. as follows:  
Tenth Street from Second Avenue to Fifth Avenue with intersections open at Third Avenue and Fourth Avenue
- Application to Block a portion of a sidewalk from the Worthington Area Chamber of Commerce Retail Committee for a sidewalk sale from 8:30 a.m. to 8:00 p.m. on Friday, July 27, 2012 and from 8:30 a.m. To 5:00 p.m. on Saturday, July 28, 2012 on Tenth Street between Second Avenue and Fifth Avenue, and on Fourth Avenue between Tenth Street and 11<sup>th</sup> Street
- Application for off-sale beer license for Steven Taylor, Food & Fuel, 907 Diagonal Road.
- Bills payable and totaling \$816,840.97 be ordered paid

**QUOTE FOR PHASE I PROPOSAL APPROVED FOR NEW SHELVING AT MUNICIPAL LIQUOR STORE**

Two quotes were received for the Phase I enhancement project at the Municipal Liquor Store:

Stan Morgan & Assoc. for Lozier Shelving	\$6,430
Reco Store Equipment	\$9,977

Staff was recommending approval of the quote for Lozier Shelving.

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to approve the quote from Stan Morgan & Associates for Lozier Shelving in the amount of \$6,430.

**2012-2013 RENTAL AGREEMENT APPROVED BETWEEN CITY OF WORTHINGTON AND ISD 518 FOR USE OF THE MEMORIAL AUDITORIUM**

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to approve the 2012-2013 Rental Agreement between the City of Worthington and ISD 518 for use of the Memorial Auditorium at the contract rate of \$18,600.

The estimated costs of the contract were between \$22,000 and \$24,000.

**LEASE AGREEMENT APPROVED BETWEEN CITY OF WORTHINGTON AND BIOVERSE, INC. FOR UTILIZATION OF THE BIOTECHNOLOGY ADVANCEMENT CENTER**

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to approve the lease agreement between the City of Worthington and Bioverse, Incorporated for utilization of the Biotechnology Advancement Center, which includes the following terms:

- Two year guaranteed term with up to four years as an option;
- Lease rates of \$1 per square foot in the first year, \$2 per square foot in year two, \$3 per square foot in year three and \$5 per square foot in year four;
- Lessee is responsible for the real estate taxes and utilities;
- Improvements within the bays are at the lessee's expense with the exception of the air conditioning and 75 percent of the costs for a loading dock for pickups and deliveries;
- Provision for use of Bay 1 on a month to month basis and at \$2 per square foot;
- Lessee has the use of the common areas and classroom space at no charge; and
- Provision related to the lease if an option to purchase land in the bioscience park is exercised.

**CONTRACT AWARDED FOR APRON A RECONSTRUCTION PROJECT -  
WORTHINGTON MUNICIPAL AIRPORT**

The following bid was received on July 23, 2012 for the Apron A reconstruction project at the Municipal Airport:

<u>Engineer's Estimate</u>	<u>Russell Drainage, LLC</u>
\$516,872.50	\$534,640.00

Mead and Hunt were recommending award of the bid, which was 3.4% over the Engineer's estimate, contingent upon availability federal funds.

The motion was made by Alderman Nelson, seconded by Alderman Wood and unanimously carried to award the bid for the Worthington Municipal Airport Apron A reconstruction project to Russell Drainage, LLC in the amount of \$534,640.00, contingent upon receipt of a federal AIP grant to fund 90% of the project costs.

**CONTRACT AWARDED FOR 2012 STORM SEWER IMPROVEMENTS PROJECT**

The following qualified bids were received on July 23, 2012 for the 2012 Storm Sewer Improvements project:

<u>Engineer's Estimate</u>	<u>Russell Drainage, LLC</u>	<u>Larson Crane Service, Inc.</u>
\$97,227.40	\$89,477.00	\$95,399.50

Dwayne Haffield, Director of Engineering, noted an additional higher bid had been received but had to be discarded, and that staff was recommending award of the bid to Russell Drainage. The project provides for the reconstruction of storm sewer on 9<sup>th</sup> Avenue from Clement Street to an easement and alley corridor located approximately 200 feet west of Clement Street.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to award the bid for the 2012 Storm Sewer Improvements project to Russell Drainage, LLC in the low bid amount of \$89,477.00.

### **COUNCIL COMMITTEE REPORTS**

Mayor Oberloh - nothing to report.

Alderman Ten Haken - nothing to report.

Alderman Kuhle - nothing to report.

Alderman Nelson - nothing to report.

Alderman Wood - The Water and Light Commission is looking at water usage and well levels as they are dropping but have not yet reached critical stage.

Alderman Woll - nothing to report.

### **CITY ADMINISTRATOR'S REPORT**

Craig Clark, City Administrator, the Coalition of Greater Minnesota Cities (CGMC) is having a Thank LGA meeting here in Worthington on July 30<sup>th</sup>. Invitations have been issued - Mayor Coleman from St. Paul and Mayor Oberloh will attend. The intent is to educate people on LGA and the role it plays in local communities, Worthington specifically.

Alderman Ten Haken added that he and his wife, the Mayor, Clerk, and the City Administrator will be attending the CGMC Summer Conference in Owatonna later this week.

### **ADJOURNMENT**

The motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 9:33 p.m.

Janice Oberloh, MCMC  
City Clerk

# **WATER AND LIGHT COMMISSION MINUTES**

## **REGULAR MEETING**

### **AUGUST 6, 2012**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by Vice-President Gary Hoffmann with the following members present: James Elsing, Ron Wood and Kevin Donovan. Randy Thompson arrived at 7:01 a.m.

Staff members present were Scott Hain, General Manager; Pat Demuth, Electric Superintendent; Eric Roos, Water Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

#### **AGENDA ADDITIONS/CLOSURE**

Scott Hain, General Manager, requested the addition of *August 20 Meeting* to the agenda. A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to close the agenda with the addition of *August 20 Meeting*.

#### **WATER AND LIGHT COMMISSION MINUTES**

A motion was made by Commissioner Donovan, seconded by Commissioner Hoffmann and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held July 23, 2012.

#### **POWERLINE LEASE AGREEMENT**

Scott Hain, General Manager, provided the Commission with a copy of the proposed lease agreement between the City of Worthington and Worthington Public Utilities (WPU) that would accommodate the construction of the substation tie transmission project across airport property. Mr. Hain reported that the lease agreement is being proposed instead of an easement due to the fact that the City cannot relinquish control of airport property due to certain grant funding covenants.

After a review of the agreement, a motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to authorize the President and the General Manager to execute the powerline lease agreement as presented.

#### **AWARD PROPOSAL FOR UPGRADES TO DIESEL GENERATORS**

Scott Hain, General Manager, reminded Commission members that the Environmental Protection Agency (EPA) has instituted new rules relating to the emissions from the compression ignition reciprocating internal combustion engines (CI-RICE) and that full compliance of the new rules must be met by May 3, 2013. Mr. Hain stated that the seven diesel generators at the Worthington Public Utilities (WPU) generation facility are subject to the new standards because of the

capacity agreement that we have with Missouri River Energy Services (MRES). WPU is currently receiving \$36,120 per month from MRES under the agreement and the monthly payment amount is inflated annually under the current agreement that runs through 2018. Mr. Hain stated that WPU will no longer be eligible for the dedicated capacity payments if our generation facility does not meet the new EPA requirements.

As a result of these requirements, WPU has investigated various options and has received two proposals for a turnkey solution. The first proposal is from GenAcc in the amount of \$267,217. The proposed price is a maximum price and may be reduced if additional contracts are signed by other potential local customers that GenAcc is currently working with. The second proposal is from Ziegler Power Systems in the amount of \$329,070. Neither proposal includes applicable state or local sales tax.

Mr. Hain reported that, due to uncertainty about the extent of upgrades and potential costs at the time the budgets were constructed, no funding for the upgrades was included in the 2012 Electric Department budget but did recommend that we proceed with the upgrades to attain CI-RICE compliance prior to the end of 2012. Mr. Hain recommended the use of Electric Fund reserves to fund the improvements.

A motion was made by Commissioner Donovan, seconded by Commissioner Elsing and unanimously carried to authorize the General Manager to execute an agreement with GenAcc to perform the upgrades necessary on our diesel generating units at a cost of \$267,217, plus applicable tax, and to further authorize the use of Electric Fund reserves to fund the improvements.

## **LINCOLN PIPESTONE RURAL WATER (LPRW) INTERCONNECTION AND PROPOSED WATER SUPPLY AGREEMENT**

Scott Hain, General Manager, provided the Commission with an update on the construction of an interconnection between Worthington Public Utilities (WPU) and Lincoln Pipestone Rural Water (LPRW).

Mr. Hain also provided the Commission with a copy of the proposed Water Supply Agreement between WPU and LPRW for the interconnection. Details of the agreement were discussed. Mr. Hain reported that the agreement was reviewed by the City attorney and the only comment he made was to possibly change the term language to include a termination date versus continuing the agreement indefinitely until terminated by either party giving the other party a 12 month advanced written notice of its intention to terminate. Mr. Hain reported that he did propose a change in the term language to Dennis Healy of LPRW but has not heard back from him yet. The City attorney did state that he did not see any problem signing the agreement with the term language as is should LPRW not want to change the term language.

After discussion, a motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to approve the Water Supply Agreement in substantially the form presented and authorize the President and General Manager to execute the agreement.

## **WATER USAGE UPDATE**

Scott Hain, General Manager, provided the Commission with an update on water usage over the past month and the efforts taken to reduce water demands. Utility staff will continue to closely monitor well static levels and daily water demands and will continue efforts to heighten customer awareness of the seriousness of the drought conditions and the importance of water conservation. After discussion, it was the consensus of the Commission that no additional watering restrictions be imposed at this time.

## **AUGUST 20 MEETING**

Scott Hain, General Manager, reported that a meeting has tentatively been scheduled for Worthington on August 20 between the Minnesota members of the Lewis and Clark Regional Water System and Senator Amy Klobuchar and Bureau of Reclamation Commissioner Michael Connor. Senator Al Franken and Representatives Tim Walz and Collin Peterson have also been invited by Senator Klobuchar. Mr. Hain strongly encouraged that Commission members attend if possible.

## **UTILITY BILLS PAYABLE**

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to approve the utility bills payable totaling \$44,087.85 for July 27 and August 3, 2012.

## **GENERAL MANAGER'S PERFORMANCE EVALUATION**

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to close the meeting under Minnesota Statute 13D.05, Subdivision 3 (a) to discuss the results of the General Manager's annual performance evaluation.

A motion was made by Commissioner Elsing, seconded by Commissioner Wood and unanimously carried to end the executive session.

## **ADJOURNMENT**

A motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to adjourn the meeting at 8:05 A.M., DST. President Thompson declared the meeting adjourned.

Deb A. Scheidt  
Secretary to the Commission

**WATER AND LIGHT COMMISSION MINUTES  
REGULAR MEETING  
JULY 23, 2012**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by Vice-President Gary Hoffmann with the following members present: James Elsing, Ron Wood and Kevin Donovan. Absent was Randy Thompson (excused).

Staff members present were Scott Hain, General Manager; Eric Roos, Water Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

**AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to close the agenda as presented.

**WATER AND LIGHT COMMISSION MINUTES**

A motion was made by Commissioner Elsing, seconded by Commissioner Donovan and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held July 2, 2012.

**FINANCIAL STATEMENTS AND STAFF REPORTS**

A motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to accept the financial statements and the staff reports for June 2012.

**WATERING RESTRICTIONS**

Scott Hain, General Manager, requested direction from the Commission on whether to impose additional watering restrictions as a result of the existing drought conditions. Mr. Hain reported that ads have been inserted in the Daily Globe and on Cable 3 reminding residents of the odd-even watering restrictions. He provided a PowerPoint presentation that included information on the well static levels from the Lake Bella well field, historic and current water consumption for all customer classes and non-essential water use. Mr. Hain informed Commission members that our Water Emergency Preparedness Plan states that Commission members would be asked to declare a water emergency if the static level at Well #26 would reach 42'. The static level at Well #26 is just short of 26'.

After a lengthy discussion, Commission members were in agreement that the public needs to be aware of the seriousness of the drought conditions and that utility staff have an intermediate plan to alert customers of the severity of the problem and the importance of water conservation before imposing additional watering restrictions. Potential additional restrictions that were discussed included limiting the hours of the day that watering could occur and possibly reducing allowable



watering days to one day per week. Mr. Hain reported that he was scheduled to do a radio interview on Tuesday morning about the current water situation.

Utility staff will continue to monitor well static levels and the need to impose additional restrictions will be monitored closely. Further discussion will be held at the next regular Commission meeting.

#### **LINCOLN-PIPESTONE RURAL WATER SYSTEM (LPRW) INTERCONNECTION**

Scott Hain, General Manager, provided the Commission with an update on the progress being made toward a potential interconnection of the Worthington Public Utilities water distribution system with Lincoln Pipestone Rural Water.

#### **SUBSTATION TIE TRANSMISSION PROJECT UPDATE**

Scott Hain, General Manager, provided the Commission with an update on the status of the substation tie transmission project.

#### **LEWIS AND CLARK REGIONAL WATER SYSTEM RIBBON CUTTING CEREMONY**

A brief discussion was held on attending the Lewis & Clark Regional Water System ribbon cutting ceremony on August 21 in Vermillion, South Dakota.

#### **GENERAL MANAGER'S PERFORMANCE EVALUATION**

The evaluations conducted by each of the Commission members for the General Manager were submitted to Deb Scheidt for compilation. A summary of the evaluations will be provided at the August 6 regular Commission meeting.

#### **UTILITY BILLS PAYABLE**

A motion was made by Commissioner Wood, seconded by Commissioner Donovan and unanimously carried to approve the utility bills payable totaling \$436,091.69 for July 6, July 13 and July 20, 2012.

#### **ADJOURNMENT**

A motion was made by Commissioner Donovan, seconded by Commissioner Wood and unanimously carried to adjourn the meeting at 7:58 A.M., DST. Vice-President Hoffmann declared the meeting adjourned.

Worthington Area Convention & Visitors Bureau  
Board of Directors Meeting  
June 11, 2012  
Chamber of Commerce/CVB Conference Room  
4:30 P.M.

- Present:** Joni Harms, Scott Nelson, Trevor Nickel, Diane Schettler, Jeff Rotert, Dale Ryen, Susanne Murphy, Dave Hartzler, Nancy Vaske, Amanda Walljasper, Darlene Macklin and Ashley Goettig.
- Excused Absence:** Amber Luinenburg, Jeff Fouch, Randy Thompson, Juan Palma and Jenny Andersen-Martinez.
- Chairman of the Board Dave Hartzler presiding.
- A motion was made by Nancy Vaske, seconded by Dale Ryen, and passed unanimously to approve the minutes of the April 30, 2012 Board of Directors meeting.
- A motion was made by Dale Ryen, seconded by Trevor Nickel, and passed unanimously to accept the April, 2012 financial statement.
- Appoint Nominating Committee:** A motion was made by Dale Ryen, seconded by Amanda Walljasper, and passed unanimously to appoint Joni Harms chair of the committee, Diane Schettler, Wally Onnen, Linda Hill and Nancy Vaske to the Nominating Committee.
- Travel Media Showcase:** The Board of Directors was informed about a possible Travel Media Showcase that the Motel Advisory Committee could attend. The CVB would be able to set up a booth and are guaranteed to talk to travel writers about why Worthington is a great place to visit and live. The cost is \$2,000.00. The showcase is being held in Sioux Falls in August. It was determined that the CVB is not ready to attend a show of this type.
- Traveling Billboard Update:** A rough draft of the billboard was distributed. They are hoping to have it done by King Turkey Day.
- Committee Reports:** Marketing – Will be meeting June 13<sup>th</sup>. They are starting to think about a Temporary TIC Open House and the King Turkey Day Arrest-A-Guest.
- Sports & Recreation – Will be meeting to discuss possibly hosting the Governors Pheasant Opener.

Board of Directors Meeting Continued, Page 2

City Report: Mid July there will be a bid opening for the Event Center. The Fire Station is currently ahead of schedule. The Senior Center is currently getting the budget figured out and there is one business willing to help with ongoing costs of the Senior Center.

Meeting was adjourned by consensus at 5:00 p.m.

Respectfully Submitted  
Darlene Macklin

# WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY

## BOARD OF COMMISSIONERS

### MINUTES OF THURSDAY, JULY 12, 2012, 7:00 AM

The Worthington HRA Board of Commissioners met on Thursday, July 12, 2012 at 7:00 a.m. in the Community Room of the Atrium High Rise. Present for the meeting were: Marge Larson, presiding, Jose Lamas, Mike Kuhle, Lyle Ten Haken, Commissioners, Brad Chapulis, City Staff and Rosie Rogers, Executive Director. Ron Wood was absent due to a health concern.

ORGANIZATIONAL QUESTIONS: Chair Larson stated that it is truth time regarding who controls the business of the HRA. Why does the City want to "take over" the HRA? Further that decisions that affect the operation of the Housing Authority are to be made at a Regular or Special meeting of the HRA Commissioners. Information exchanged through e-mail or in committees needs to be brought to the full board for discussion and action so it can become part of the official minutes.

Regarding the hiring process for the HRA Executive Director position, she feels that a representative from the HRA (at a minimum Board Chair and possibly one other Board member should be present for ALL reviews of applicants and that interviews should take place at the Atrium.

Lyle Ten Haken responded that housing has been one of the main focuses for the City. They have been working with Southwest Housing Partnership to address those needs. There is a desire to get the HRA more involved in housing-into the "nuts and bolts". Under the current Board and leadership nothing was happening. Commissioners need to look at how we can grow the housing stock in Worthington.

In response to the last interview process, resumes were shared with the full Board (Marge's response- They were the interview committee as has been established, and were intended to be entitled to this information). Resume information was not shared with staff. Rosie asked that if the HRA had made potential mistakes, please identify them, so the Housing Authority would not repeat them.

Regarding interviews Ten Haken didn't feel, where they were held, was a big issue. Marge again stated they should be here with at least 2 representatives from the Board should be present, the Chair and one other.

In response to "Growth," it was agreed that the HRA is interested. Means to address that growth will be explored.

#### APPROVAL OF AGENDAS:

The agenda, as written, was approved. (Ten Haken, Kuhle, passed).

#### APPROVAL OF MINUTES:

The minutes of the June 7, 2012 were approved as presented. (Ten Haken, Kuhle, passed).

#### APPROVAL OF BILLS/FINANCIAL REPORTS:

LRPH - \$51,185.87 in bills; PRAIRIE ACRES - \$5,561.94 in expenses; MANAGEMENT/LEVY- \$2,120 in bills -EXPENITURES WERE AUTHORIZED FOR PAYMENT ALONG WITH FINANCIAL REPORTS. (Kuhle, Ten Haken, passed).

#### COMMITTEE REPORTS:

A recap of the Personnel/Finance Committee meeting on June 15<sup>th</sup> was shared. Job responsibilities and the Job Description were reviewed; financial consideration and the established salary ranges for all the HRA positions was discussed. Comments made by a member who could not be in attendance were shared; Time line and interview questions were also reviewed. Application will be received through July 28<sup>th</sup>.

**BYLAWS:**

The amended HRA By-Laws have not been provided to the City Council for their interview and approval. Rosie will get them to the City Clerk.

**ADJOURNMENT:** The meeting was adjourned at 8:05 a.m.

**FUTURE MEETING:** The Full Board will meet again on Thursday, August 9, 2012 at 7:00 a.m.

Approved by: \_\_\_\_\_

Respectfully Submitted,

Date \_\_\_\_\_

Rosie Rogers

**DRAFT**

**Airport Advisory Board  
July 24, 2012**

The meeting was called to order at 7:00 a.m. by Keith Wilson at the Airport Terminal.

Members Present: Gary Ewert, Mike Kuhle, Cameron Johnson, Rod Sankey, Keith Wilson  
Members Absent Excused: Rolf Carlson; Rich Lowe  
Staff Present: Jim Laffrenzen, Director of Public Works; Julie Haack, Secretary  
Others Present: None

**Approval of Minutes**

A motion to approve the minutes of the May 8, 2012 was made by Mike Kuhle, seconded by Gary Ewert, and passed unanimously.

**Airport Advisory Board Business**

**Set Annual/Monthly Lease Rate for New Hangar**

The new hangar has been completed and is a very high quality building. Only one new hangar and one older hangar are available at this time. Staff recommended a lease rate of \$2,000 per year and a monthly lease rate of \$171.67 for the new hangars because of the concrete floor, natural light, and insulation. It was noted that Luverne has a comparable lease rate of \$2,160 per year and has a waiting list. After discussion, Mike Kuhle motioned to recommend a lease rate of \$2,000 per year and a monthly lease rate of \$171.67. The motion was seconded by Gary Ewert and passed unanimously.

The Board will tour the new facility after the meeting and will review siding color options.

**Jet "A" Fuel Truck**

The fuel representative will be in on Wednesday to put the fuel truck into service. Cameron Johnson noted that the truck is older, but is in good shape and was well represented by the sellers. Jim Laffrenzen reviewed the final cost of the truck, including transportation costs to get the truck here, the 50% matching MNDOT grant, and Integrity's contribution through a flowage fee.

**Proclaim Ministries Send Off for Jon Armstrong**

Cameron Johnson and Jon Armstrong started Proclaim Ministries 11 years ago to help pilots who want to go overseas on mission work but lack necessary training or hours. Applicants to the Proclaim program become interns at Integrity, or at a similar facility in Washington, for a year or two to get flight hours or maintenance experience.

Keith Wilson explained that there will be a send off on August 25 for Jon Armstrong, who will be going to Peru. They plan to have it at the airport, grill pork or ribs, and maybe have airplane rides. It would be a fly-in event that would highlight Proclaim Ministries and the airport. Ideas for advertizing the event through the Chamber of Commerce, the Daily Globe, the radio, and e-mailed fly in notices were discussed in addition to funding. There is \$1,500 in the advertizing budget for the year and no other obligations at this point. After discussion, the Board committed up to \$1,000 for advertizing the event.

**DRAFT**

**Update on Chemical Loading Pad/Storage Building**

Work on the chemical loading pad and storage building is scheduled to begin on July 30 and will be done by the scheduled completion date. McCuen Construction is the prime contractor, Worthington Excavating is a sub contractor, and Van Grouw Construction is the building contractor.

**Airport Ag Land Tiling Report**

The tiling project in the northeast section has been completed. Although the budget for the project was \$10,000, the actual project cost was \$11,830.00. It was decided by staff to tile an additional area, which was in the same parcel, rather than to have the tiler return and have to find the connection at a later date, which would have cost additional time and expense; therefore, it was more cost effective to place the additional tile. It was noted the areas tiled were wet even though we have seen a significant dry period, as the tiles had water flowing immediately. One connection point filled in with knee deep water. The work will bring the areas back into production.

The ag ground to the north of the terminal should be tiled next year. The area drowns out on a regular basis and the lessees are requesting the tiling as they were willing to pay \$300 per acre rent and that particular area was included and represented as a production area.

**Update on the Apron A Reconstruction**

The Apron A reconstruction project has been awarded to Russell Drainage. Operations from the hangars will continue at all times during the reconstruction.

**Other Business**

**Former Fire Hall**

Jim Arnt currently has three aircraft, one of which is currently hangared in Spencer, IA. He is willing to base it in the old maintenance terminal if room could be made. Jim Laffrenzen explained that the terms of some of the grants require that a certain amount of maintenance equipment, for instance, the snow blower, must remain at the airport. It may be possible to move the snow plow to the old fire hall, if that building is retained by the City, because it would be cost effective and save time if the airport plow driver was able to plow his way to the airport rather than have another driver make a path for him to drive to the airport.

The lease for the maintenance building is negotiable and Jim Arnt and his wife have been discussing it with the City Administrator.

**2013 Budget**

The 2013 draft budget has recently been completed. It will be e-mailed to Board members who can call or email Jim Laffrenzen with any comments or questions. Should the Board desire, a meeting can be held to discuss the proposed budget.

**Adjournment**

Rod Sankey motioned to adjourn the meeting at 7:40 a.m.. Mike Kuhle seconded the motion and it passed unanimously.

Julie Haack  
Secretary

**CITY OF WORTHINGTON**  
**TRAFFIC AND SAFETY COMMITTEE MINUTES**  
1:30 p.m., Wednesday, August 1, 2012  
City Hall Council Chambers

***DRAFT***

The meeting was called to order at 2:04 p.m. by Mark Nelson.

Members Present: Brad Chapulis, Mike Cumiskey, Dwayne Haffield, Jim Laffrenzen, Mark Nelson, Scott Nelson  
Members Absent: Steve Schnieder, Dave Skog  
Others Present: Julie Haack, Secretary; Amber Nordby, 804 11<sup>th</sup> Avenue

**Approval of Minutes**

Brad Chapulis motioned to approve the minutes of the January 25, 2012 meeting. The motion was seconded by Mike Cumiskey and passed unanimously.

**Traffic and Safety Committee Business**

**Request for "Children in the Area" sign on 11<sup>th</sup> Street near 8<sup>th</sup> Avenue**

Amber Nordby, 804 11<sup>th</sup> Avenue, was present to discuss her concerns about traffic speed on 11<sup>th</sup> Avenue. Traffic does not stop on 11<sup>th</sup> Avenue between 5<sup>th</sup> Avenue and Clary Street and, especially when school is in session, there is a lot of traffic that seems to be going fast. She requested that a sign or other enforcement be established in the area. Because signs are ineffective, it was determined that the area would be added to the school zone and monitored by the police department.

**No U-turn signs at former HyVee entrance**

The No U-turn signs at the former HyVee entrance were installed by Council action many years ago when the mall was really active and lots of people were cruising. Because HyVee has relocated and mall traffic is down, the signs no longer serve a purpose. Scott Nelson motioned to recommend removal of the No U-turn signs at the former HyVee entrance. The motion was seconded by Dwayne Haffield and passed unanimously.

**Stop Sign on Miles Drive**

A resident on Miles Drive inquired about the possibility of installing stop signs on Miles Drive because she is concerned about the speed of traffic and getting out of her driveway. The committee discussed the request noting that all of the streets intersecting with Miles Drive are offset which makes stopping Miles Drive difficult. Although the area has developed and there is more traffic, there is still a low accident rate. The area will be monitored.

**Stop Signs on East Frontage Road at Ryan's Road**

Since the signal light was installed at the Ryan's Road and TH 59 intersection, traffic on the east frontage road has migrated to the Ryan's Road intersection. At a previous meeting, installing stop signs to stop traffic on the frontage road was discussed and MnDOT was contacted. MnDOT will allow the stop signs to be installed, but will not install or maintain them. The Committee also discussed installing advisory plaques stating that incoming traffic does not stop. Dwayne Haffield motioned to control the east frontage road at its intersection with Ryan's Road by installing stop signs. The motion was seconded by Mike Cumiskey and passed unanimously.

**Stop Sign on Tenth Street at First Avenue**

Tenth Street used to stop for First Avenue but First Avenue south of Tenth Street is now a driveway for the new fire station so the stop sign on Tenth Street serves no purpose. Scott Nelson motioned to remove the stop sign on Tenth Street at First Avenue. The motion was seconded by Mike Cumiskey and passed unanimously.

**Sidewalk Discussion**

This item was removed from the agenda.

**Adjournment**

As there was no other business before the Committee, Brad Chapulis motioned to adjourn the meeting at 2:30 p.m. The motion was seconded by Mike Cumiskey and passed unanimously.

Julie Haack  
Secretary



# DRAFT

## **Planning Commission/Board of Appeals Minutes August 7, 2012**

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Kelly Meyer, Ken Moser, Chad Nixon, Bruce Pass, Dale Ryen  
Members Absent: Dana Oberloh  
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev.; Julie Haack, Secretary  
Others Present: Verlin Ostrem, Brenda Ostrem, Neal Steffl, Steve Johnson, Mark Thier, Lori Gunnink, Julia Berger

### **Approval of Minutes**

Mike Kuhle motioned to approve the July 10, 2012 meeting minutes. The motion was seconded by Dale Ryen and passed unanimously.

### **Planning Commission Business**

#### **Tables Item - Board of Zoning Appeals Action**

##### **Variance - Mark Thier, West Lake Avenue**

A variance application submitted by Mark Thier for property he owns south of 1016 West Lake Avenue was tabled at the July 10, 2012 meeting to allow time for the DNR and City Engineer to provide comment on the proposed project. The response from the DNR "supports the authority of the Board of Adjustment in making a prudent decision" but questioned if there was justification of hardship or practical difficulties. Mike Kuhle questioned if the safety of children could be a practical difficulty and if the location of the sewer made the property unique. Brad Chapulis explained that safety is not an issue unique to the location and 13 or 14 lots in Lakeshore Parker Subdivision have similar access to sewer.

Bruce Pass apologized for being absent at the last meeting and asked what the problem would be with having a bathroom connected to the sanitary sewer, a closed system, in the water accessory structure. Brad Chapulis explained that the Shoreland Ordinance, which was developed by the DNR, established 50 feet as the minimum distance to the lake from a home with a sewer sanitary sewer system. Anything closer than that is considered a water accessory structure. The local zoning ordinance does not allow for dwellings to be that close to the shoreline and allows only one water accessory structure. The purpose of the local and DNR mandated regulations is to protect the public waterways, in this case Lake Okabena.

Kelly Meyer noted that, as indicated at the last meeting, the applicant was willing to remove the existing structure. However, the new structure with the bathroom, as proposed, would exceed the maximum allowed square footage. He asked Mark Thier if he would scale the building back. Mark Thier stated that he would reduce the size of the building to conform with zoning regulations and planned to drain the entire sanitary system each year so that it doesn't freeze up

over the winter. He stated that his main concern is the safety of his children and their friends.

Mike Kuhle motioned to approve the variance to allow a water accessory structure to be served by sanitary sewer and water to be built on property south of 1016 West Lake Avenue provided that the applicant remove the existing water accessory structure prior to construction of the new one. Kuhle indicated that his motion is based on the following factors: The property is severed by a public right-of-way, sanitary sewer abuts the severed lot, and safety purposes. The motion was seconded by Bruce Pass and passed unanimously.

Brad Chapulis noted that the decision of the Planning Commission, acting as the Board of Zoning Appeals, would be final after a seven day waiting period, unless an appeal is filed.

### **Public Hearing and Recommendation to City Council**

#### **Special Use Permit - Southwest Minnesota Opportunity Council, 713/715 Tenth Street**

The Southwest Minnesota Opportunity Council has submitted a special use permit application for 713/715 Tenth Street which would, if approved, allow a child care facility to be operated on the property. Brad Chapulis reviewed the application and noted discussion of this item is interrelated to the discussion of the next item on the agenda which is a parking variance application for this property. There would be one discussion, but two public hearings.

Brad Chapulis also explained that the property was unoccupied for more than 12 months and lost its grandfathered status in regard to required off street parking. There are no records indicating why the property, which has always been used for commercial purposes even though it is zoned residential, did not provide off street parking. The proposed child care facility would require 1 parking stall for each employee for a total of 4 parking stalls. Previous uses, a locksmith and a massage therapist, would have required 7 and 11 stalls, respectively.

In response to questions from members for staff, Brad Chapulis explained that adding a driveway at the front of the building would create a drive in and back out situation, which is avoided in commercial areas. Pick up and drop off of students could be through the alley. The Commission could refer the matter to the Traffic and Safety Committee if members were concerned about the impacts of using the alley for such purposes.

Chad Nixon opened the public hearing. Steve Johnson noted that is a nice opportunity to work with the Opportunity Council to occupy the building, which has been empty for a couple years. In response to questions from the Commission, he explained that the open area on the side of the fenced in play area would be a walkway from the bus drop off area to the building. Neal Steffl and Lori Gunnink, of the Southwest Minnesota Opportunity Council, explained the project. Neal Steffl stated that they would like to relocate the program currently in Rushmore to Worthington because the kids are in Worthington and are bussed to Rushmore. It would save travel costs to keep them in Worthington and the City of Rushmore plans to raise the rent they currently pay.

# DRAFT

Lori Gunnink explained that there are usually 12 to 13 students in the home based socialization program that meets 20 times per year or less. There would be a maximum of four employees but they would most likely only need two parking stalls because the aides ride the bus with the children. An outdoor trash facility would not be needed because only one meal per session would be served and once the kitchen sinks are set up, they would not use paper plates.

Julia Berger, 717 Tenth Street, stated that she does not object to the program but would like to have assurances that her driveway will not be blocked. She would like it striped on each side so that people know they can't park there. Her driveway has been blocked before by people who don't realize there is a driveway there. Brad Chapulis stated that the matter of striping near her driveway could be brought before the Traffic and Safety Committee.

As there were no other comments from the public, Ken Moser motioned to close the public hearing. The motion was seconded by Dale Ryen and passed unanimously.

Ken Moser motioned to recommend approval of the special use permit for 713/715 Tenth Street to allow a child care facility to be operated on the property with the following conditions:

1. Approval of the variance request to exempt the property from off street parking requirements.
2. The applicant complies with outdoor trash screening requirements if an outdoor trash facility is used.

The motion was seconded by Bruce Pass and passed unanimously.

The Planning Commission also directed staff to look into considerations for Mrs. Berger's driveway.

The decision will be forwarded to the City Council for consideration at its August 13, 2012 meeting.

### **Public Hearing and Board of Zoning Appeals Action**

#### **Variance - Southwest Minnesota Opportunity Council, 713/715 Tenth Street**

The Southwest Minnesota Opportunity Council has submitted a variance application for 713/715 Tenth Street. If approved the applicant would be exempt from providing the four off street parking stalls required by the Zoning Ordinance for its proposed child care facility. Brad Chapulis noted that there are no records indicating why the property, which has also been used for commercial purposes even though it is zoned residential, did not provide off street parking. The property had been considered grandfathered, but the building has been unoccupied for more than 12 months, so the grandfathered status was lost. The last occupants of the building, a locksmith and a massage therapist, would have required 7 and 11 stalls, respectively. The proposed child care facility would require 1 parking stall for each employee for a total of 4 stalls. Had the grandfathered status not been lost, the non-conformity would have been greatly reduced.

# DRAFT

Chad Nixon asked for questions from members for staff. There were none. The public hearing was opened. Verlin Ostrem, current owner of the building, noted that there are 18 parking spaces, 10 on one side of the street and 8 on the other, and he has never seen more than 6 cars parked along the street in the mornings.

There were no other comments from the public. Ken Moser motioned to close the public hearing. The motion was seconded by Mike Kuhle and passed unanimously.

Ken Moser motioned to approve the variance that would exempt the property at 713/715 Tenth Street from off street parking requirements because the non conformity is reduced from what had been accepted in the past. The motion was seconded by Bruce Pass and passed unanimously.

The decision of the Planning Commission, acting as the Board of Zoning Appeals, would be final after a seven day waiting period, unless an appeal is filed.

### **Other Business**

### **Next Meeting**

The next meeting is scheduled for September 4, 2012. There are two items to be discussed.

### **Adjournment**

With no further business before the Planning Commission, Bruce Pass motioned to adjourn the meeting at 7:56 p.m. The motion was seconded by Dale Ryen and passed unanimously.

Julie Haack  
Secretary

**WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY  
JULY 23, 2012**

The meeting was called to order at 6:45 p.m. in City Hall Council Chambers by President Alan E. Oberloh with the following members present: Lyle Ten Haken, Mike Kuhle, Ron Wood, Mike Woll. Honorary Council Member: Amy Woitalewicz. Members absent: Scott Nelson (unexcused).

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

**MINUTES APPROVED**

The motion was made by Mike Kuhle, seconded by Ron Wood and unanimously carried to approve the Economic Development Authority Minutes of June 11, 2012.

**RESOLUTION NO. 3502 EDAu APPROVED AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 15**

Brad Chapulis, Director of Community/Economic Development, noted the proposed resolution was erroneously omitted from the documents presented at the June 11, 2012 meeting for the Hotel TIF. City Council adopted a similar resolution at their meeting on June 11<sup>th</sup>, and Legal Counsel advised that the EDAu go through the procedure and adopt the same.

The motion was made by Mike Kuhle, seconded by Ron Wood and unanimously carried to adopt the following resolution:

RESOLUTION NO. 3502 EDAu

RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 15

(Refer to Resolution File for complete copy of Resolution)

**ADJOURNMENT**

The motion was made by Mike Woll, seconded by Ron Wood and unanimously carried to adjourn the meeting at 7:47 p.m.

Janice Oberloh, MCMC  
Secretary

## CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE  
INCOME STATEMENT  
For the Period 1/1/12 Through 7/31/12  
(Amounts in Dollars)

	Total 2012 Budget	JULY Actual	Previous Year	% YTD Actual to Budget	YTD Actual	Previous Year
<b>Sales</b>						
Liquor	1,200,000	102,289	100,497	54.4%	653,194	601,017
Wine	375,000	27,933	26,762	52.8%	197,974	184,320
Beer	1,375,000	141,615	148,969	58.3%	801,698	726,295
Mix/nonalcohol	52,000	6,789	7,174	62.1%	32,294	29,184
NSF charges	-	219	34	0.0%	293	124
<b>Net Sales</b>	<b>3,002,000</b>	<b>278,845</b>	<b>283,436</b>	<b>56.1%</b>	<b>1,685,453</b>	<b>1,540,940</b>
<b>Cost of Goods Sold</b>						
Liquor	888,000	73,853	74,368	53.2%	472,462	444,764
Wine	244,000	19,008	17,363	55.6%	135,746	119,658
Beer	1,030,000	106,650	111,414	59.5%	613,278	543,272
Soft drinks/mix	40,000	4,223	5,585	52.9%	21,165	22,731
Freight	17,000	1,110	2,216	57.5%	9,775	9,131
<b>Total Cost of Goods Sold</b>	<b>2,219,000</b>	<b>204,844</b>	<b>210,946</b>	<b>56.4%</b>	<b>1,252,426</b>	<b>1,139,556</b>
<b>Gross Profit</b>	<b>783,000</b>	<b>74,001</b>	<b>72,490</b>	<b>55.3%</b>	<b>433,027</b>	<b>401,384</b>
<b>Operating Expenses</b>						
Personnel services	260,681	17,788	19,737	51.6%	134,407	136,191
Supplies	12,400	674	676	68.8%	8,526	9,506
Other services & charges	114,258	9,210	7,458	56.1%	64,123	57,687
Depreciation (estimated)	16,500	1,375	1,375	58.3%	9,625	9,625
<b>Total Operating Expenses</b>	<b>403,839</b>	<b>29,047</b>	<b>29,246</b>	<b>53.7%</b>	<b>216,681</b>	<b>213,009</b>
<b>Operating Income (Loss)</b>	<b>379,161</b>	<b>44,954</b>	<b>43,244</b>	<b>57.1%</b>	<b>216,346</b>	<b>188,375</b>
<b>Non-Operating Revenues (Expenses)</b>						
Interest earnings **	3,500	1,639	2,222	46.8%	1,639	2,222
Other non-operating	-	-	-	-	-	-
<b>Total Non-Operating Revenue (Expense)</b>	<b>3,500</b>	<b>1,639</b>	<b>2,222</b>	<b>46.8%</b>	<b>1,639</b>	<b>2,222</b>
<b>Net Income (Loss) b/Operating Transfers</b>	<b>382,661</b>	<b>46,593</b>	<b>45,466</b>	<b>57.0%</b>	<b>217,985</b>	<b>190,597</b>
<b>Operating Transfers-Out</b>	<b>(200,000)</b>	<b>(16,667)</b>	<b>(16,667)</b>	<b>58.3%</b>	<b>(116,669)</b>	<b>(116,669)</b>
<b>Net Income (Loss)</b>	<b>182,661</b>	<b>29,926</b>	<b>28,799</b>	<b>N/A</b>	<b>101,316</b>	<b>73,928</b>

\*\* Includes 6/30/2012 actual and one months budget

## CITY OF WORTHINGTON, MINNESOTA

PRAIRIE VIEW GOLF LINKS  
STATEMENT OF REVENUES VS. EXPENDITURES  
For the Period 1/1/12 Through 7/31/12  
(Amounts in Dollars)

	Total 2012 Budget	JULY		% YTD Actual to Budget	YTD	
		Actual	Prev Year		Actual	Prev Year
<b>Sales</b>						
Shop sales - non clothing	-	-	42	-	-	1,524
Concessions	-	-	204	-	-	480
Beer	-	-	176	-	-	288
Shop sales - clothing	-	-	-	-	-	-
<b>Net Sales</b>	<u>-</u>	<u>-</u>	<u>422</u>	<u>-</u>	<u>-</u>	<u>2,292</u>
<b>Cost of Goods Sold</b>						
Concessions	-	-	-	-	31	(150)
Misc goods for resale	-	-	(840)	-	-	1,873
<b>Total Cost of Goods Sold</b>	<u>-</u>	<u>-</u>	<u>(840)</u>	<u>-</u>	<u>31</u>	<u>1,723</u>
<b>Gross Profit</b>	<u>-</u>	<u>-</u>	<u>1,262</u>	<u>-</u>	<u>(31)</u>	<u>569</u>
<b>Operating Revenues</b>						
Annual green & guest card fees	-	-	2,315	-	-	54,070
Dakota Golf revenues*	117,100	17,410	-	51.9%	60,806 *	-
Club rents	-	-	-	-	-	-
Range ball fees	-	-	-	-	-	-
League fees	-	-	-	-	-	-
Cart storage	-	-	2,450	-	-	13,050
Clubs storage	-	-	-	-	-	-
Handicap fees	-	-	-	-	-	-
Pull cart fees	-	-	-	-	-	-
Annual motor cart fees	-	-	(2,075)	-	-	9,638
Gift certificates	-	-	-	-	-	28
Advertising	-	-	-	-	-	1,000
Clubhouse rent	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<u>117,100</u>	<u>17,410</u>	<u>2,690</u>	<u>51.9%</u>	<u>60,806</u>	<u>77,786</u>
<b>Operating Expenses</b>						
Personnel services	113,225	10,081	11,385	51.9%	58,812	55,421
Supplies	58,450	5,975	5,120	71.3%	41,692	30,054
Other services & charges	71,146	4,066	1,578	57.2%	40,681	47,546
<b>Total Operating Expenses</b>	<u>242,821</u>	<u>20,122</u>	<u>18,083</u>	<u>58.1%</u>	<u>141,185</u>	<u>133,021</u>
<b>Operating Income (Loss)</b>	<u>(125,721)</u>	<u>(2,712)</u>	<u>(14,131)</u>	<u>-6.2%</u>	<u>(80,410)</u>	<u>(54,666)</u>
<b>Non-Operating Revenues (Expenses)</b>						
Property taxes (current year)	104,468	2,712	14,131	77.0%	80,410	74,966
Transfer from Insurance Fund	-	-	-	-	-	9,710
Equipment loan proceeds	-	-	-	-	-	64,719
Equipment revolving reserves (use)	34,000	-	-	-	23,142	-
Capital outlay	(34,000)	-	-	-	(23,142)	(94,729)
Equipment interfund principal pmt	21,253	-	-	-	-	-
<b>Excess (Deficiency) of Revenue Over Expenditures</b>	<u>-</u>	<u>0</u>	<u>0</u>	<u>N/A</u>	<u>0</u>	<u>0</u>

\*Dakota Golf revenues are allocated between Dakota Golf and the City of Worthington per the following schedule (the amounts reflected in the financials are the city's portion only):

	DGM	CITY
\$0-\$55,000	100%	0%
\$55,000-\$130,000	0%	100%
\$130,000-\$160,000	10%	90%
\$160,000-\$170,000	20%	80%
\$170,000-\$180,000	30%	70%
\$180,000-\$190,000	40%	60%
Over \$190,000	50%	50%

Financials do not include DGM's July activity

## CITY OF WORTHINGTON, MINNESOTA

OLSON PARK CAMPGROUND  
STATEMENT OF REVENUES VS. EXPENDITURES  
For the Period 1/1/11 Through 7/31/12  
(Amounts in Dollars)

	Total Current Year Budget	July Actual	YTD	
			Actual	Previous Year
<b>Revenues</b>				
Park fees-daily taxable	58,000	10,940	43,485	38,197
Park fees-other (fire wood, pop & ice)	1,000	403	848	637
<b>Total Revenues</b>	<b>59,000</b>	<b>11,343</b>	<b>44,333</b>	<b>38,834</b>
<b>Expenditures</b>				
Personnel services				
Full-time employees	2,874	41	1,778	2,509
Part-time employees	16,488	1,693	9,912	10,222
Pera contributions	208	95	775	830
Fica/medicare	1,481	132	879	968
Misc. employer paid insurance	636	15	19	456
Deferred compensation	-	-	15	51
Workmen's comp.-ins. premium	614	-	549	442
Supplies				
Misc. office supplies	25	3	3	-
Cleaning supplies	1,100	608	1,370	697
Misc. operating supplies	150	-	-	-
Building repair supplies	500	-	29	1,699
Misc. repair & maint supplies	5,000	187	436	160
Concessions	300	67	229	135
Other services and charges				
Misc. professional services	2,000	159	428	337
Telephone	550	34	172	207
Postage	5	-	-	-
Misc advertising	200	-	-	-
General liability insurance	2,050	-	2,037	2,023
Property insurance	2,075	-	2,054	2,053
Electric utilities	4,800	1,590	3,144	2,247
Water utilities	750	123	400	323
Gas utilities	1,700	58	596	937
Refuse disposal	2,700	524	597	666
Sewer utilities	550	111	293	259
Buildings-repair & maintenance	200	-	98	361
Improv other than bldg-repair & mai	350	248	962	-
Misc rentals	200	-	350	192
Dues and subscriptions	470	-	467	467
Licenses and taxes	2,595	-	1,344	1,363
<b>Total Expenditures</b>	<b>50,571</b>	<b>5,688</b>	<b>28,936</b>	<b>29,604</b>
<b>Excess (Deficiency) of Revenue Over Expenditures</b>	<b>8,429</b>	<b>5,655</b>	<b>15,397</b>	<b>9,230</b>



## ADMINISTRATIVE SERVICES MEMO

**DATE:** AUGUST 10, 2012  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**SUBJECT:** ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

### CONSENT AGENDA CASE ITEMS

1. **APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT - TOMORROW'S TURKEYS**

An application for Exemption from Lawful Gambling has been received from Tomorrow's Turkeys as follows:

Organization:	Tomorrow's Turkeys
CEO:	Glen Thiner
Type of Activity:	Raffles
Date and Location of Event:	September 22, 2012 Elks Lodge #2287, 1105 Second Avenue

Council Action is requested on the application.

2. **APPLICATION TO BLOCK STREET - WORTHINGTON AREA CHAMBER OF COMMERCE RETAIL COMMITTEE**

An Application to Block Street has been received from the Worthington Area Chamber of Commerce Retail Committee for their Shop Local/Cruise-In event on Tuesday, August 14, 2012 to block the following street:

Tenth Street from Second Avenue to Fifth Avenue

Amanda Walljasper has been designated as the safety officer for the event. A liability insurance certificate will be provided upon approval of the closure by City Council.

Council action is requested on the application.

3. **APPLICATION TO BLOCK STREET - KING TURKEY DAY, INC.**

Worthington King Turkey Day, Inc. has submitted an Application for Parade Permit and Block Street for the 2012 Annual King Turkey Day event. A listing and map of the requested closings are attached as *Exhibit 1*. Brian Almberg has been designated as the safety officer for the event. A liability insurance certificate with the City named as additional insured will be provided upon approval of the application by City Council.

Council action is requested on the application for parade permit and to block street.

4. **APPLICATION FOR TEMPORARY ON-SALE BEER LICENSES - KING TURKEY DAY, INC.**

The following applications for temporary on-sale beer licenses have been received from King Turkey Day, Inc.:

King Turkey Day Mixer: 5:00. p.m. to 9:00 p.m., Monday, September 10, 2012  
Pioneer Village

King Turkey Day Beer Garden: 4:00 p.m. to 11:00 p.m., Friday, September 14, 2012  
Sheep & Poultry Barn, Nobles County Fairgrounds

1:00 p.m. to 11:59 p.m., Saturday, September 15, 2012  
Sheep & Poultry Barn, Nobles County Fairgrounds

5:00 p.m. to 11:59 p.m., Saturday, September 15, 2012  
Worthington Arena, Nobles County Fairgrounds  
(Hairball Concert)

All the required paperwork, insurance certificates and fees have been received.

Council action is requested on the applications for the temporary on-sale beer licenses.

5. **APPLICATION FOR TEMPORARY ON-SALE BEER LICENSE - VFW POST/ELKS LODGE 2287**

The Worthington VFW Post and Worthington Elks Lodge 2287 have together submitted an application for a temporary on-sale beer license for a beer garden from 2:00 p.m. to 11:00 p.m. on Saturday, September 15, 2012. The proposed location of the beer garden is the parking lot on Second Avenue between the two service clubs, which is jointly owned by the organizations. A drawing of the proposed set up of the beer garden is included as *Exhibit 2*. All the required paperwork, insurance certificate and fees have been received.

Council action is requested on the application for a temporary on-sale beer license.

6. **APPLICATION FOR TEMPORARY ON-SALE LIQUOR LICENSE - WORTHINGTON COUNTRY CLUB**

Worthington Country Club has submitted an application for a temporary on-sale liquor license for their annual 4 day Labor Day Golf Tournament August 31 through September 3, 2012. As provided by Minnesota Statutes, the temporary license will include the sale of intoxicating liquor on Sunday, September 2<sup>nd</sup> of that weekend. All the required paperwork and fees have been received.

Council action is requested on the application for a temporary on-sale liquor license.

### **CASE ITEMS**

#### **1. BIOVERSE OPTION TO PURCHASE REQUEST**

As staff worked with Bioverse to finalize the option to purchase they became concerned that Lots 15 and 16 would not be large enough to accommodate their future building. City staff overlaid a 20,000 square foot building (Bioverse's, expected building size) on the site with future expansion of 9,600 square feet and is included as ***Exhibit 3***. They were concerned that the side yards would not provide enough room for truck access with just lots 15 and 16 as was presented at the July 23<sup>rd</sup> Council meeting. As a result, the option to purchase, included as ***Exhibit 4***, expands the request to include lot 14.

The only remaining item that must be addressed is the establishment of a sales price for the said property. While it is quite possible that the anticipated construction cost would likely accommodate the tax value necessary to result in the lot price being 0 cost under the City's forgivable loan program, the City still needs to establish a sales price for the said property. Unfortunately, there are not many comparable sales for industrial properties and those that do exist were City assisted transactions in the Worthington Industrial Park. These City transactions have historically been for approximately \$25,000 an acre while the break-even point within the BioScience Park is approximately \$50,000 an acre. Staff is of the opinion that the market value is somewhere between the two numbers. The subject property is 4.12 acres. 38% of the property is located within the airport's Approach Zone. The Zone does not allow for the construction of any buildings in an effort to protect the runway approach area for the airport. Staff would suggest that the sales price be established at \$35,000 per acre. This recognizes the building limitations while protecting the market value for the remainder of the development. Should the Council not concur with staff's opinion, it may determine a sales price or choose to elect hiring a real estate appraiser to assist in the establishment of the sales price.

Please note that staff intends to obtain a real estate appraisal with the establishment of the remainder of the bioscience park.

**Council action is requested to set a sales price, approve the option to purchase shown in Exhibit 4, and authorize the Mayor to sign and Clerk attest the agreement.**

**2. CITY REPRESENTATIVE TO CUERO, TEXAS FOR TURKEYFEST**

The Worthington Area Chamber of Commerce is in the process of planning for the second half of our 2012 Turkey Day/Turkeyfest celebration with Cuero, Texas. The Turkeyfest celebration in Cuero is scheduled for October 12<sup>th</sup> -14<sup>th</sup>. For the purpose of completing travel arrangements, the Chamber of Commerce needs to know who will be representing the City of Worthington this year at Turkeyfest.

Council action is requested.

**2012 KING TURKEY DAY**  
**STREET CLOSURE REQUESTS**

**Saturday, September 15, 2012**

Saturday, September 15, 2012 at 10:00 a.m. – 10:00 p.m.

**\*\*Third Avenue from 9<sup>th</sup> to 10<sup>th</sup> Street**

-- Food Vendors

**Saturday, September 15, 2012**

7:00 a.m. – 11:00 a.m.

**\*\*11<sup>th</sup> Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue**

--For 5k Walk

**Saturday, September 15, 2012**

6:00 a.m. – 5:00 p.m. - Parade

**\*\*See attached highlighted sheet for parade route**

[illegible]

Hand-drawn site plan for VFW-EIKS Beer Garden. The plan shows a rectangular lot with various areas and features labeled. At the top, there's an 'OPEN' area and a 'Fence' line. Below that, a 'Beer Trailer' is labeled 'option I' with 'TRAILER' and 'OPTION I' written below it. A 'Fence' line runs vertically on the left side. On the right side, there's a 'Fence' line and a 'Beer Trailer' labeled 'option II'. The central area is labeled 'VFW-EIKS Beer Garden'. At the bottom, there's a 'Scanner' area with a 'Scanner' label and a 'Scanner' label. The bottom edge has a 'Fence' line and an 'ENTRANCE' label. Various numbered circles (1, 2, 3, 4, 5, 6) are placed around the plan, corresponding to the numbered list items. The list items describe the layout and features: 1. Controlled Entry, Two license scanners brackets and tokens. 2, 3, 4. Exits from EIKS Lodge. 5. Fenced in Alley Between VFW + Dura Sheet Metal. 6. Fenced in stairwell by VFW. Additional notes include lot size (146' x 68'), restroom port-a-pots, and picnic tables.

① Controlled Entry, Two license scanners brackets and tokens.

②③④ Exits from EIKS Lodge

⑤ Fenced in Alley Between VFW + Dura Sheet Metal

⑥ Fenced in stairwell by VFW

\* Lot size is 146' x 68'

2 (Two) Restroom Port-A-Pots will be stationed in gravel alley by VFW

\* Various picnic tables set up in lot.

RESEARCH LANE

31-3786-585

31-3786-587

31-3786-589

31-3786-591

31-3786-593

31-3786-595

31-3786-597

60 x 160  
Addition

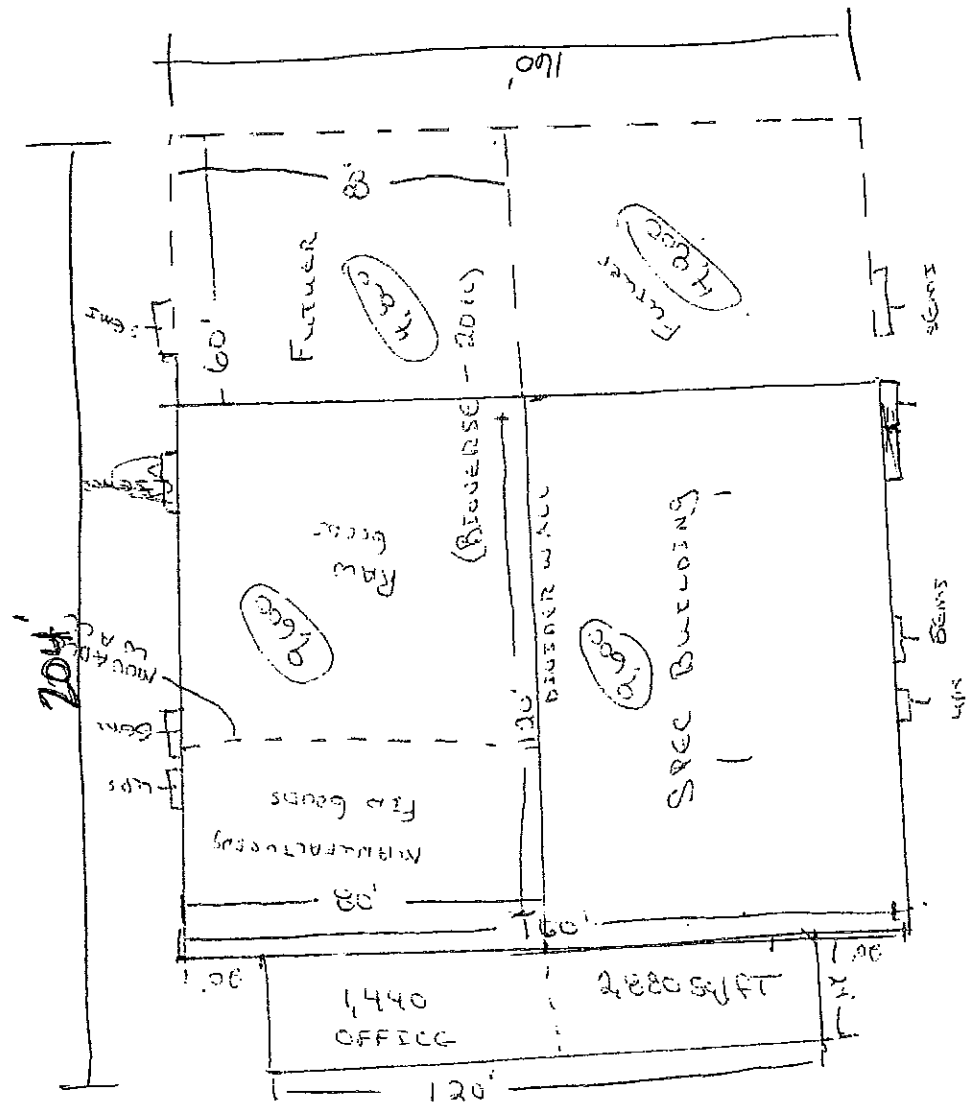
205 FEET

219 FEET

204 FEET

160 FEET

248 FEET



4" = 40'

Exhibit 3b



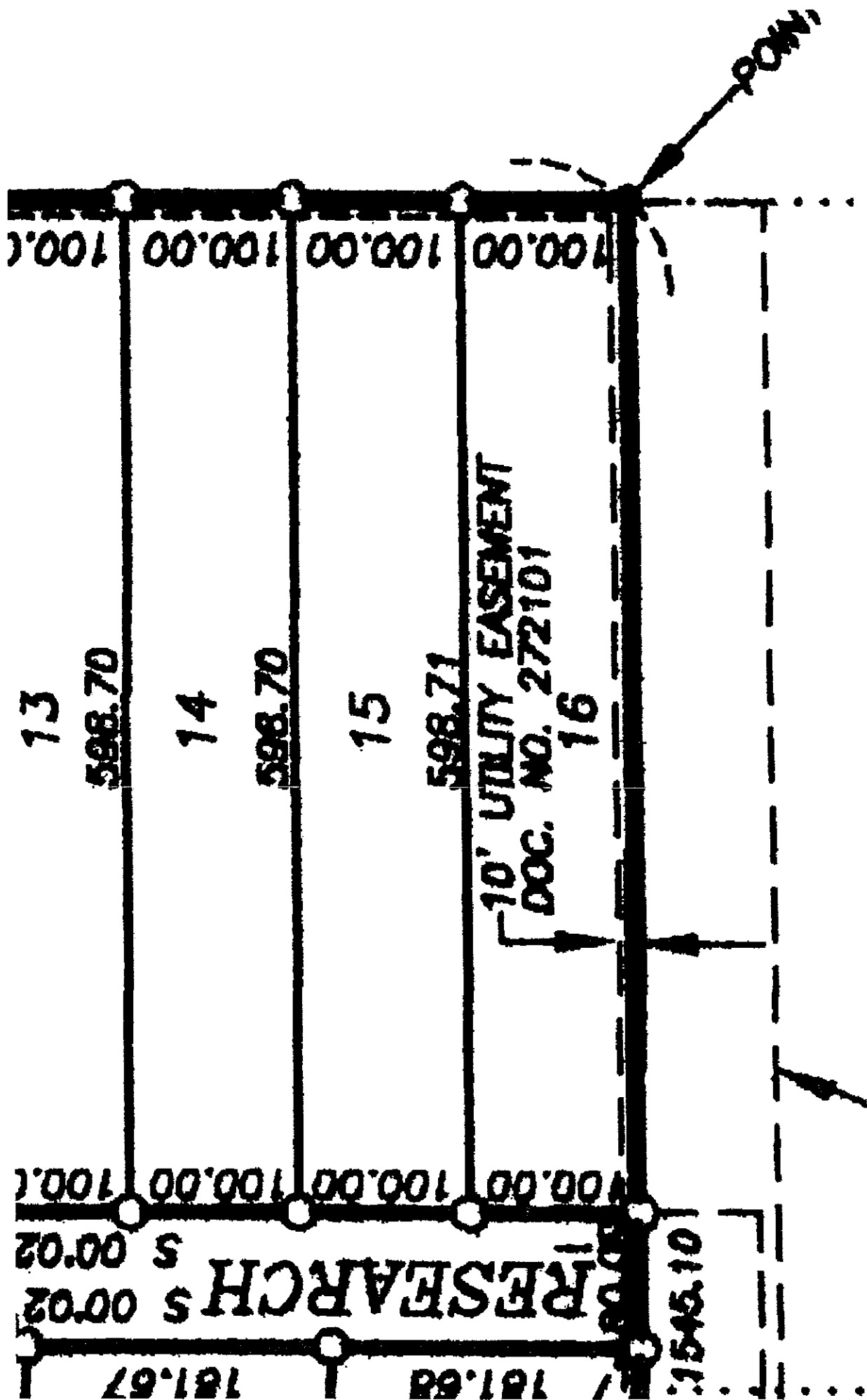


Exhibit 3c

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**OPTION AGREEMENT TO PURCHASE REAL ESTATE**

THIS AGREEMENT is made this 1st day of July, 2012, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereinafter "City"; and Bioverse, Inc., a Minnesota corporation, hereinafter "Bioverse"..

RECITALS:

- A. City owns the property described on Exhibit 'A', to this Agreement, a copy of which is attached hereto and which property is hereinafter referred to as the "Property".
- B. The City and Bioverse have entered into a Memorandum of Understanding (MOU) contemporaneously with the execution of this Option Agreement.
- C. Additional consideration for the grant of this Option Agreement is set forth in the afore-referenced MOU.

NOW, THEREFORE, for good and valuable consideration, the undersigned agree as follows:

1. Grant of Option. City hereby grants to Bioverse the exclusive Option to Purchase the Property, upon the terms and conditions hereinafter set forth.
2. Term of Option. The option may be exercised no later than 5:00 p.m. on November 2, 2015. The option shall be exercised by Bioverse upon written notice of such exercise and either

*Exhibit 4a*

delivered personally or mailed by certified mail, return receipt requested to the City Clerk at the address set forth in Section 8 below.

If Bioverse should fail to exercise its option under this Agreement, it, or any other entity claiming an interest in the subject property through it, shall execute a Quit Claim Deed to clear any title objections if so requested provided that such Deed is presented to it in proper form. If Bioverse should fail to execute and/or have executed such a Quit Claim Deed within ten (10) days, it agrees to be responsible for all court costs, including attorney fees, which may be needed to clear any objection to title associated with its refusal, failure, or inability to execute or obtain execution of such Quit Claim Deed.

3. Purchase Price. The purchase price for the Option to Purchase shall be the sum of \$ \_\_\_\_\_.

4. Conveyance Terms. In the event Bioverse exercises its Option to Purchase herein and upon full performance by Bioverse of its obligations under this Agreement, City shall execute and deliver to Bioverse a general warranty deed conveying fee title in the Property to Bioverse subject only to:

- (a) Building, zoning and subdivision statutes, laws, ordinances and regulations;
- (b) Restrictions relating to use or improvement of the Property without effective forfeiture provisions;
- (c) Reservations of any mineral rights by the State of Minnesota; and
- (d) Utility and drainage easements which do not interfere with existing improvements;
- (e) Any rights of Bioverse otherwise existing at that time.

- (f) All sewer and water assessments, deferred and/or current, will be the responsibility of Bioverse.

5. Additional Terms. The parties agree to the following additional terms set forth in this Section 5.

- (a) Bioverse will have the option to purchase the Property on a Contract for Deed in accord with the City's economic development policy which policy provides for payments under the Contract to be forgiven if Bioverse applies for and meets the minimum requirements for job development and otherwise meets the requirements for a business subsidy under local and State law.
- (b) Bioverse will reimburse the City for any sewer and water assessments paid by City prior to the exercise of this Option.
- (c) The exercise is contingent upon Bioverse having developed a building design which design has been approved by the City prior to exercise of this option. Bioverse shall commence development, as it is defined in the Worthington City Code, no later than 365 days following notice of the exercise of this Option and shall complete construction no later than 730 days following notice of the exercise of this Option. Bioverse agrees that a failure to commencement development will constitute a default in its obligations under this Agreement. In that event, Bioverse agrees to convey the Property back to the City on the same timetable and under the same terms as if Bioverse had failed to exercise this Option prior to November 2, 2016.
- (d) If Bioverse elects to purchase the Property pursuant to a Contract for Deed, the terms and timetable for closing and conveying title as set forth in Section 4 above

Exhibit 4c

and Section 6 below will be deferred until such time as the Contract terms have been fully met.

6. Closing. Closing shall take place as soon as possible but no later than sixty (60) days following the notice of the exercise of this option to purchase, at which time:

(a) City shall:

(i) Execute and/or deliver to the Closing Agent, with copies to Bioverse, and make arrangements to have the Closing Agent record or file in the appropriate county land records, any documents necessary to place Bioverse in title to the property;

(ii) Execute and deliver to Bioverse the deed described in paragraph 4 above;

(iii) Pay or provide evidence of payment of the following: the deed tax due upon the execution of the conveyance described in paragraph 4; all fees and costs, if any, incurred to place record title in the condition provided for in this Agreement, provided that the City shall be responsible for all costs necessary to remove encumbrances, liens, or defects created or suffered to be created by the acts or defaults of the City or their successors in interest; and one-half of the Closing Agent's fee to conduct the closing of this transaction.

(b) Bioverse shall:

(i) Tender the Purchase Price to the City.

(ii) Pay or provide evidence of payment of the following: The portion of Bioverse's pro-rata share of real estate taxes and special assessments, if

any; all costs associated with Bioverse's financing, if any; the recording fee due upon the recording of the deed to Bioverse; and one-half of the Closing Agent's fee to conduct the closing of the transaction.

7. Title Examination. Title examination will be conducted as follows:

- (a) Within fifteen (15) days after receiving the abstract of title, Bioverse will make written objections ("Objections") to the form and/or contents of the abstract of title. Bioverse's failure to make Objections within such time period will constitute waiver of Objections. Any matter shown in the abstract of title and not objected to by Bioverse shall be a "permitted encumbrance" hereunder. The City shall have one hundred twenty (120) days after receipt of Objections to cure the Objections, during which period the Date of Closing will be postponed as necessary. City shall use its best efforts to correct any Objections. If the Objections are not cured within such one hundred twenty (120) day period, Bioverse will have the following options:

- (i) Terminate the agreement; or
- (ii) Waive the objections and proceed to close.
- (iii) Proceed to close with a reasonable hold-back of funds to cure the title objections, provided that such hold-back does not exceed \$1,000.00.

8. Notices. All notices, requests, demands and other communications hereunder shall be deemed to have been duly given if in writing and either delivered personally, sent by facsimile transmission, or mailed by postage pre-paid registered or certified U.S. Mail, return receipt requested, to the addresses designated below or such other addresses as may be designated in writing by notice given hereunder, and shall be effective upon personal delivery or

facsimile transmission thereof, or upon the postmark if delivered by registered or certified U.S.

Mail:

If to City: City of Worthington  
303 Ninth Street  
PO Box 279  
Worthington, MN 56187

If to Bioverse: Bioverse, Inc.  
1527 Prairie Drive, Suite 3  
Worthington, MN 56187

9. Binding Effect. This Agreement is binding upon the successors and assigns of the parties.

10. Governing Law. This Agreement shall be interpreted and enforced according to the laws of Minnesota.

IN WITNESS WHEREOF, the Parties hereto have signed this Agreement the day and year first above written.

**CITY OF WORTHINGTON**

By: \_\_\_\_\_  
Alan Oberloh, Mayor

ATTEST: \_\_\_\_\_  
Janice Oberloh, City Clerk

**Bioverse, Inc.**

By: \_\_\_\_\_  
Conrad Schmidt, Its Chief Technical Officer/Owner

*Exhibit 4f*

Legal Description  
of  
Property for Option Agreement  
by and between  
City of Worthington and Bioverse, Inc.

Lots 14, 15 and 16, Block 3, Worthington Bio Science  
Industrial Park Addition, City of Worthington, Nobles  
County, Minnesota.

Exhibit 'A'

*Exhibit 4g*



## **PUBLIC WORKS MEMO**

**DATE:** August 13, 2012

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**SUBJECT:** ITEMS REQUIRING COUNCIL ACTION OR REVIEW

### **CONSENT AGENDA CASE ITEM**

**1. APPROVE LEASE RATE FOR HANGAR**

The construction of the new four bay "T" hangar identified as hangar 5 has been completed, with the exception of a few minor "punch list" items. These do not affect the ability to lease the "T" hangar. Of the four units available, Jim Arnt is located in the bay unit that was designed specifically for his plane and has begun to pay the agreed upon lease rate, two other bays have been leased with the possibility of the fourth bay to be leased in the near future as staff has contacted two parties who have shown an interest.

The Airport Advisory Board, at their July meeting, established an annual lease rate of \$ 2,000 to be pro-rated per month for the remainder of 2012. The lease rate will be reviewed prior to 2013 along with all the other hangar leases rates.

The Board request Council to approve the 2012 lease rate for hangar 5 at \$ 2,000 to be pro-rated per month for the remainder of 2012 when a lessee begins occupancy.

## ENGINEERING MEMO

**DATE:** AUGUST 10, 2012  
**TO:** HONORABLE MAYOR AND COUNCIL  
**SUBJECT:** ITEMS REQUIRING COUNCIL ACTION OR REVIEW

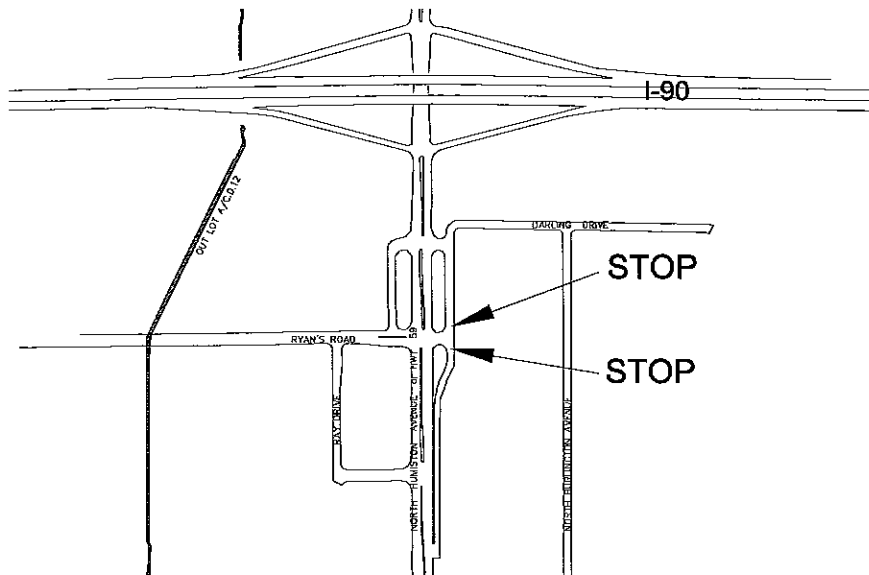
### CONSENT AGENDA CASE ITEMS

#### 1. TRAFFIC AND SAFETY COMMITTEE RECOMMENDATIONS

The Traffic and Safety Committee approved the following recommendations to the City Council at their August 1, 2012 meeting:

***Place Stop Signs on the east TH 60 Frontage Road at the Ryan's Road intersection.***

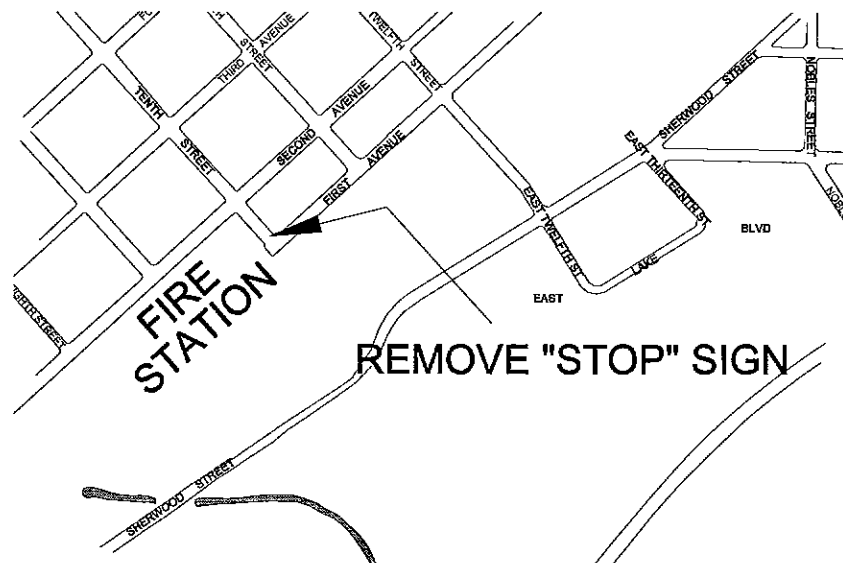
Law enforcement and other staff noted the hesitation of drivers leaving or crossing TH 59 at Ryan's Road as they approached the east frontage road due to the uncertainty of which of the intersection's leg has the right of way. Whereas it is undesirable for any delays to affect TH 59 traffic, priority should be given to east bound traffic. The frontage road is within Minnesota Department of Transportation (MnDOT) right-of-way. MnDOT was requested to review operation of the intersection and consider controlling north and south bound frontage road traffic. MnDOT did not elect to initiate control of the intersection but did grant authority to the City to stop north and south bound frontage road traffic if desired by the City. The Traffic and Safety Committee did approve a recommendation that Council authorize placement of stop signs on the south bound and north bound approaches to the Ryan's Road (extended east) and east TH 59 frontage road intersection.



**Remove "No U Turn" sign at Milton Avenue and Oxford Street.** Several years ago MnDOT allowed the placement of a "No U Turn" sign on Oxford Street at Milton Avenue. The sign was authorized by Council due to the amount of traffic "looping" Oxford Street which interfered with traffic exiting the easterly mall drive. Due to the decrease of such Oxford Street traffic and mall traffic, the need for the U turn prohibition has been questioned. The Traffic and Safety Committee did pass a recommendation that Council authorize the removal of the "No U Turn" sign on Oxford Street at Milton Avenue.



**Remove Stop Sign on Tenth Street at First Avenue.** The construction of the new fire hall has eliminated through traffic on First Avenue southwest of Tenth Street. Because all but a minimum amount of (fire truck) traffic entering the rear of the fire station will utilize the former intersection as a bend, the need to continuously stop Tenth Street was questioned. The Traffic and Safety Committee did pass a recommendation that Council authorize the removal of the Stop sign on Tenth Street at First Avenue.



### **AGENDA CASE ITEMS**

#### **1. EXTEND AGREEMENT WITH EMC FOR OPERATION OF THE INDUSTRIAL WASTEWATER TREATMENT FACILITY**

In August of 2009, the City entered into a second agreement with Environmental Management Corporation (EMC) for operation of the Industrial Wastewater Treatment Facility. The agreement, amended in 2011 to reflect new requirements in the facilities NPDES discharge permit, establishes the scope of services to be provided and the fees to be paid by the City. The agreement terminates on December 31, 2012 unless extended by the City with not less than 90 day notice. The contract may be terminated by the City at any time in the future with 180 day notice.

The fee structure of the current contract is essentially a cost plus fixed fee type. The fixed fee covers labor, testing, administrative, and other such costs that are relatively independent of the quantity of wastes treated. The fixed fee is adjusted annually by prices indexes. The estimated budget for solids disposal, chemical, electrical, and maintenance costs are billed monthly and reconciled annually (all costs except chemical) or quarterly. Chemical costs are reconciled quarterly due to the potential for relatively large fluctuations in loadings and corresponding chemical usage. The initial annual budget for actual cost items is adjusted as necessary to reflect projected usage and source pricing. This fee structure classifies about two thirds of the costs as reimbursable expenses resulting in a minimum opportunity for EMC to profit on changes in the most variable costs while also minimizing their risk. The existing fees and operations performance of EMC has been fully satisfactory. It is desirable to continue the contract under the same term and conditions. JBS management concurs with continuing EMC understanding that the contract can be terminated (with 180 days notification) if warranted.

Staff recommends that Council authorize extension of the contract with EMC and direct that proper notice be sent to EMC.

#### **2. AIRPORT LEASE AGREEMENT FOR AERIAL POWER LINE**

As Council is aware, Worthington Public Utilities overhead power line interconnect between the substation located on Rowe Avenue near the fair grounds and the substation located east of TH 60 and west of Joosten Road. The route includes an alignment immediately north of Interstate 90 through airport property. The airport property within the proposed lease has been recently rezoned from Airport Safety Zone A, which prohibits such above ground structures, to Safety Zone B.

Placement of such a power line is considered a concurrent use of airport property. A concurrent use is a use that is compatible with airport purposes and can be allowed by a lease provided airport operations are protected, the airport public purpose is preserved, and control of the property is maintained such that the ability to use it for any airport improvement is preserved.

The proposed lease included in Exhibit 1 includes several provisions protecting airport safety and operations and preserving the use of the property for airport purposes. The elevation restriction maintain an approach slope of 50:1 although the Airport Zoning requirements protects only a 40:1 slope. The Airport Zoning protection exceeds that currently required by federal and state standards. The 50 year lease payment is based on the damages paid for other agricultural properties affected by the project. The payment does not include any payment for crop damages which Utilities is to make directly to the party having a farm lease.

The Water and Light Commission approved the lease at their August 6, 2012 meeting. The Airport Advisory Committee has not made a formal recommendation to Council on the proposed lease however the proposed project was presented to the committee earlier in the project development process. The committee did not object to the project but did request the inclusion of the markers addressed in the proposed lease.

Staff recommends that Council approve the lease and authorize its execution by the Mayor and Clerk.

### **3. CONSTRUCTION PHASE PROFESSIONAL SERVICES FOR APRON A RECONSTRUCTION PROJECT**

Staff has negotiated the proposed task order included as Exhibit 2 with Mead and Hunt for the construction phase of the Apron A Reconstruction project. The scope of services includes resident inspection, contract administration, and close out services. Although the Federal Aviation Administration (FAA) requires quality control/quality assurance procedures City staff is not versed in, a limited amount of the total budget being submitted to the FAA includes some City staff time to perform limited directed inspections to eliminate unnecessary travel time. As required per FAA funding requirements, staff has reviewed the hours and tasks proposed by Mead and Hunt and compared their hourly rates to other engineering rates. After comparing the rates of pay and hours of allotted time for the various tasks, and the scope of services and fee for the proposed task order, staff found that it is "allowable, allocable, and reasonable".

The total proposed fee for the construction phase services is \$77,746.25. Of this total, an estimated \$56,091 will be billed based on actual time and expenses with the remainder

being fixed fees. The fixed fees are for the services which have a definable commitment of hours while the fees to be billed on a time and cost basis are those that tend to relate to how construction progresses. The engineering services will be eligible for 90% FAA funding. The total project budget being submitted to the FAA is \$679,159 or approximately \$21,407 more than the \$657,752 included in the 2012 airport budget. Including the change from 5% to 10% local funding, the local share is now projected to be \$35,029 over the amount included in the airport budget. As previously presented, the current airport reserve for capital improvements is projected to be adequate for the proposed project but will not be adequate to undertake the Taxiway C extension project in the near future. The airport reserve is increased by \$18,000 annually from the lease of the multiplane hangar financed from the reserves.

Staff recommends that Council approve Task Order #12 as shown in Exhibit 2 and authorize the Mayor to execute the task order.

#### **4. STORM WATER POND AGREEMENT**

Minnesota West Community College is proposing to construct a storm water pond on the college campus which will not only serve the campus site but also provide treatment of runoff from a larger watershed. The College does not need to intercept waters from the larger watershed but chose to do so in a cooperative effort with the Okabena-Ocheda Watershed, Nobles County and the City. The watershed runoff to be routed through the pond is to be expanded as a result of the changes in drainage the County will incorporate into the CSAH 10 grading and bikeway projects. This drainage change will result in additional runoff from the Middle School site being routed along CSAH 10 south to the college campus rather than through the Country Club and Cherry Point Park subdivision.

Without reference to funding, Minnesota State Colleges and Universities (State) is seeking an agreement between the State, Nobles County, Okabena Ocheda Watershed District and the City. This agreement included as Exhibit 3 defines the responsibilities of each party in regard to the pond. The City's obligations include continued maintenance of the West Shore Drive culvert and perpetuation of its capacity and administration of its storm water regulations. In regard to the administering the storm water regulations, the college pond will not available as a regional pond as defined for storm water permitting purposes. That is, development other than that occurring on the college site will need to include any storm water management practices (i.e., ponds) required by storm water regulations. The City also agrees to hold the State harmless for damage to the West Shore Drive. Due to the nature of the pond (primarily excavated) it is difficult to associate any significant risk with this provision required by the State. This agreement has been reviewed by staff and the City Attorney. The agreement has been approved by the County and Watershed District.

Staff recommends that Council authorize the Mayor and Clerk to execute the agreement as included in Exhibit 3.

In regard to funding, the College is requesting participation in the funding of costs associated with providing a pond serving an area greater than it is required to do. The County, as part of its CSAH 10 and CSAH 35 grading and road improvement project, is providing the pond excavation. Pond excavation represents a significant portion of the cost of constructing a pond just for the college site and majority of the cost for expanding the pond to accommodate the expanded drainage area. The County benefits from the pond excavation to reduce fill costs for its project.

The College has recently presented a total estimated project cost of \$196,701 based on bids it has received. This estimate excludes the excavation costs which are included in the County project. The College has stated that it has set aside \$100,000 for the project. The Olson Trust fund and the Okabena Ocheda Watershed District have committed \$25,000 and \$10,000, respectively, toward the project. It is understood that both of these entities are contributing only to offset costs associated with providing a pond serving an area greater than the College is required to. It has been stated that the City may also be able to contribute to the project for a portion of the costs exceeding what the College would pay for a pond meeting their requirements. The College is requesting assistance in meeting the current budget shortage of \$61,701.

At the time the agenda is being prepared, information as to what the incremental cost for constructing the pond larger than required is being prepared. Staff intends to have a recommendation as to possible contributions presented at the Council meeting.

## **POWERLINE LEASE**

**1. LEASE/AGREEMENT.** This Lease/Agreement is made and is effective as of October 1, 2012, by and between the City of Worthington, Minnesota, (hereinafter **“Landlord”**) and The City of Worthington doing business as Worthington Public Utilities, (hereinafter **“Tenant”**).

**2. REAL ESTATE LEASED.** For and in consideration of the mutual covenants hereinafter provided, and other good and valuable consideration, Landlord does hereby lease and let unto Tenant, and Tenant does hereby hire, lease and take from the Landlord the following described real estate:

The south 35 feet of the east 500 feet of the Northwest Quarter (NW1/4) of Section 13,  
Township 102 North, Range 40 West, Nobles County, Minnesota,

and

The south 35 feet of the west 500 feet of the Northeast Quarter (NE1/4) of Section 13,  
Township 102 North, Range 40 West of the 5th P.M., Nobles County, Minnesota.



**3. LEASE DURATION.** The initial term of this Lease shall commence on October 1, 2012, and shall terminate at midnight on September 30, 2062.

This Lease shall automatically renew for additional 10-year terms unless either party delivers a written Lease Termination Notice to the other party at least 360-calendar days before the initial term expires on September 30, 2062 or 360-calendar days before any 10-year renewal term expires.

**4. RENT AMOUNT AND PAYMENT TERMS.** Tenant shall pay Landlord rent in the amount of \$2,560.00 for the entire initial 50-year term of this Lease. The amount of rent Tenant shall pay for any 10-year renewal period shall be negotiated between Landlord and Tenant in good faith.

**5. TENANT'S RIGHTS UNDER THE LEASE.** Landlord hereby grants and conveys to Tenant as well as Tenant's successors and assigns the right to locate, construct, reconstruct, maintain, operate, repair, place, and remove and replace wires and cables for the transmission of electric energy, and for communication purposes, and any poles, structures, foundations and other equipment incidental thereto, (hereinafter collectively referred to as the "Line") upon, over, along, and across the leased premises.

Tenant shall have the right of ingress and egress over the leased premises, to carry out the purposes granted pursuant to this Lease. Tenant shall not enter airport property without approval from the Airport Manager.

Except for the purposes of undertaking an airport improvement, Landlord shall not shall not alter the existing ground elevation of the leased premises by more than one (1) foot from its present elevation or erect any structures or other objects, permanent or temporary, (hereinafter called "improvements") on the leased premises without the express written approval of the Tenant. No fences, gates, signs or other attachments of Landlord shall be attached to the supporting structures. If the Tenant shall approve erection of any improvement, such improvement and approval shall not be construed to authorize the erection of any improvement which would impair the structural or electrical integrity of said electric or communication systems or any other lines attached to the structures or result in a ground or structure clearance of less than the minimum requirements specified by the National Electrical Safety Code as then in effect.

Tenant shall have the right to cut and remove trees, brush, that may, in Tenant's sole and exclusive judgment, interfere with Tenant's use of the Leased Premises.

**6. NON-INTERFERENCE WITH AIRPORT.** The Tenant hereby covenants and agrees to conduct Tenant's operation in such a manner so as not to interfere with the City of Worthington's airport facilities or the use thereof in any manner specifically including, but not limited to the following:

- a. Tenant shall not interfere with the aircraft either taking off, landing or taxiing on the airport facilities.

- b. Tenant shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Tenant or his representative at that time.
- c. Tenant shall not use or cross any runway or taxiway.
- d. Tenant shall not enter the critical areas of the MALSR System, the Glide Slope, Instrument Landing (ILS) or VOR system.
- e. Tenant shall lock airport gates upon entering or leaving the premises as appropriate. Tenant shall be provided a key.
- f. Tenant shall obtain approval from the Airport Manager prior to entering airport property.
- g. No part of the Line located in Safety Zone B shall be above an elevation of 1,645 NAVD88.
- h. The Tenant shall file a notice consistent with the requirements of FAR Part 77 (FAA Form No. 7460-1) prior to constructing any maintenance or improvement within the leased premises.
- i. Tenant shall install and maintain spherical markers on that portion of the Line installed above the surface of the ground lying within Safety Zone B. Such markings shall conform with the most current Obstruction Marking and Lighting Advisory Circular of the Federal Aviation Administration and shall be in addition to any obstruction markings required by the Federal Aviation Administration.

7. **CROP DAMAGE.** Tenant shall be responsible for payment of crop damages to farm tenants.

8. **RELOCATION OF LINE.** At such time in the future as deemed necessary by the Landlord, the Landlord may enter and construct airport improvements (runways, taxiways, extensions, associated lighting, etc.) upon said leased premises provided notice is given to the Tenant at least 30 days prior to the start of construction. Should such development become necessary, the Tenant agrees to pay all costs associated with the protection or relocation of its facilities to accommodate said airport improvements.

**9. ASSIGNMENT OF LEASE.** Tenant may not assign this lease or sublet all or any part of the above-described real estate without the prior written permission of Landlord.

**10. SUCCESSORS AND ASSIGNS.** All terms and conditions of this Lease shall be binding upon and inure to the benefit of Landlord and Tenant, as well as their respective successors, and assigns.

**11. MERGER.** This Lease constitutes the entire agreement of Landlord and Tenant with respect to the subject matter hereof, and all prior correspondence, memorandum, agreements, leases, and understandings (written or oral) with the respect hereto are hereby merged into this Lease.

**12. NOTICES.** All notices, demands, requests and other communications, which may be given, or which are required to be given under this Lease, must be in writing and must be sent by using the United States Postal Service, or by any overnight courier service. Notice shall be considered delivered 3-calendar days after the Notice is deposited with the U.S. Postal Service or deposited with any overnight courier service.

**13. EXPENSES OF ENFORCEMENT.** Tenant shall pay to Landlord all cost and expenses, including all legal fees in a reasonable sum, in any action brought by Landlord to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, or to recover possession of said property, whether such action progresses to judgment or not.

**14. ASSUMPTION OF RISK AND INDEMINIFICATION.** The Tenant assumes all risk of personal injury, or of death to it's employees, or anyone Tenant allows to enter upon the leased premises and agrees to indemnify and hold harmless the City of Worthington for all such claims, losses, damage and expenses arising out of any such injury or death.

15. **NON-DISCRIMINATION.** Tenant will not discriminate against any person because of race, color, creed, sex, or national origin while engaged in the performance of the rights obligations, which are the Tenants under the terms of this Lease.

16. **PARAGRAPH HEADINGS.** The paragraph headings are for convenience only. They are not a part of this Lease Agreement and shall not be used in the construction thereof.

**CITY OF WORTHINGTON**

\_\_\_\_\_  
Janice Oberloh, City Clerk

\_\_\_\_\_  
Alan E. Oberloh, Mayor, City of  
Worthington

**WORTHINGTON PUBLIC UTILITIES**

\_\_\_\_\_  
Randy Thompson, President of the Water and Light  
Commission

\_\_\_\_\_  
Scott Hain, General Manager of Worthington  
Public Utilities

STATE OF MINNESOTA            )  
  ) ss.  
COUNTY OF NOBLES            )

The foregoing instrument was acknowledged before me on \_\_\_\_\_  
2012, by Janice Oberloh, in her capacity as City Clerk of the City of Worthington, Minnesota.

\_\_\_\_\_  
Notary Public



**TASK ORDER # 12**  
**TO**  
**PROFESSIONAL SERVICES AGREEMENT**

**BETWEEN:** City of Worthington (CLIENT)  
Worthington, Minnesota

**AND:** Mead & Hunt, Inc. (CONSULTANT)  
A Wisconsin Corporation

**EFFECTIVE DATE:** August 2, 2012

**RECITALS**

This is the Twelfth Task Order to the Professional Services Agreement dated effective August 2, 2012, between the City of Worthington and Mead & Hunt, Inc. The Professional Services Agreement effective April 14, 2008 is referred to herein as the Contract.

**AGREEMENT**

1. Services to be Provided. The Scope of Services is to provide construction administration and resident engineering for the reconstruction of the South Apron. The full Scope of Services is defined in **Exhibit A**.
2. Schedule. The project shall be completed within 90 days after construction completion.
3. Consideration. . It is expressly understood and agreed that the lump sum (Section I, II and Section IV) amount totals \$21,655, the actual costs (Section III, Expenses and Subconsultants) amount totals \$56,091, for a total compensation and reimbursement paid hereunder this agreement not to exceed \$77,746 for all of the services required under this contract except by amendment to this contract. The fee computation is included in **Exhibit B**. Progress payments shall be made in accordance with the Contract.

<b>Scope of Work</b>	<b>Consideration</b>	
Section I, II and Section IV	Lump sum	\$21,655
Sections III, Expenses and Subconsultants	Actual Cost	\$56,091

Accepted by: CITY OF WORTHINGTON, MN

Approved by: MEAD & HUNT, INC.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
*The above person is authorized to sign for  
Client and bind the Client to the terms hereof.*

By: \_\_\_\_\_  
Name: Bryan E. Page  
Title: Vice President

Date: \_\_\_\_\_

Date: August 2, 2012

**Exhibit A to Task Order #12  
Aviation Construction Services Work Scope  
July 30, 2012**

**Worthington Municipal Airport  
South Ramp Reconstruction  
Construction Administration and Resident Engineering**

**Project Description:** This project will include the reconstruction of the south ramp in front of the maintenance equipment storage hangar. The existing bituminous ramp will be removed and replaced with new P-401 bituminous pavement. The work will include the following elements:

- Reconstruction of the south bituminous ramp from the 100LL fuel pump to the south hangar area taxilane.
- Installation of new underdrain system for draining subsurface water from the south ramp.
- Installation of new edge lighting and new circuitry along the south ramp.
- The project also includes miscellaneous items including erosion control, landscaping, pavement markings and aircraft tie-downs.

See the attached Construction Operations Plan for a site sketch of the project limits.

The Contract Time for the construction is established as 40 working days to complete. Therefore the CA services agreement will be assembled based on this schedule.

## **Section I Pre-Construction**

### **1.0 Pre-Construction Conference**

Consultant shall arrange for and conduct the pre-construction conference. The project manager (PM) and the Inspector will establish this meeting to review FAA and project specific requirements prior to commencing construction. The meeting will be conducted at the Airport and will include the Owner, FAA-ADO (invited), MnDOT (Invited) contractor, subcontractors, Airport tenants affected by construction, and utility companies. This task will include the following:

- Schedule meeting, send invitations, provide meeting materials, and prepare pre-meeting exhibits and materials.
- Obtain and review the project construction schedules from the contractor or contractors prior to presentation at the pre-construction conference. The Owner will be provided with copies of all the construction schedules.
- Prior to the pre-construction conference, furnish the Owner with the name of the project engineer and qualifications for Owner approval. Project Engineer means 'Engineer' as defined in Section 10 (Section 10-18) of the General Provisions.
- Provide the contractor with a list of required submittals that they must provide and discuss at the pre-construction conference.
- Preside at the pre-construction conference, prepare a detailed record of the conference, submit record to the Owner for review and comment, and distribute the final record.



## 2.0 Initial Construction Layout

The Consultant will coordinate initial survey work to establish construction limits, locations of barricades or construction signs, and survey controls. A subtask will include a survey crew for the level loop verification of horizontal and vertical field control.

## 3.0 Prepare Construction Management Plan (CMP)

The PM will obtain and review the contractor's Quality Control (QC) Plan and will then prepare the Construction Management Plan (CMP). The CMP combines data from the QC Plan with information of project responsibilities from the Owner and engineer. A preliminary copy of the CMP will be submitted to the Owner and FAA for approval. After FAA review, the CMP may be revised or issued to the contractor for use.

The Consultant will prepare a CMP that outlines the materials testing requirements, as set forth in the construction documents and contained in Federal Advisory Circular 150/5370-10F. The CMP will summarize the types and frequency of testing required for quality acceptance, in addition to the credentials of those performing the testing.

## 4.0 Prepare Project Files

The Consultant will verify that the construction contracts are in order, the contractor has met or made a good-faith effort toward Disadvantaged Business Enterprise (DBE) goals, the contractor has provided proof of insurance and the bonds have been completed, and the contractor has been provided with adequate copies of the construction plans.

The construction plans will be updated to include all addenda items issued during bidding. The quantity sheets, testing sheets, and construction report format will be prepared.

## 5.0 Grant Administration Assistance

This task shall include assisting the Owner with necessary project tracking documentation in order to make periodic draws on the grant and will include the following:

- Calculate cost summary included in the grant draw request.
- Assemble supporting documentation, such as invoices, estimates, etc.
- Assistance in application for federal grant funding assistance.

# SECTION II Construction Management

## 6.0 Construction Management

The engineer agrees to provide the management engineering services required for the execution of the contracted work. A PM will be assigned to the project and will be responsible for the overall administration and review of construction progress, as well as pay requests. The PM will review and provide comment on project compliance issues for quality control testing performed by the Contractor.

The PM will review the project on a weekly basis and will make site visits to monitor construction activities and to attend construction progress meetings. These services shall include, but are not limited to, the following:

- Check construction activities to obtain compliance with plans and specifications.
- Provide interpretation of plans and specifications.
- Supervise and coordinate subconsultant contracts for field inspection and testing.
- Review shop drawings and contractor submitted certificates for compliance with design concepts.
- Review all final pay estimates and explanation of variation between the contract and final quantities.
- Review weekly progress reports.
- Prepare change orders which include a cost estimate, cost/price analysis and record of negotiations. Consultant shall prepare and negotiate all necessary interpretations and clarifications, additions and deletions to change orders, and supplemental agreements as required. Consultant shall submit copies to Owner and the FAA for approval and signature before proceeding with the work. Any additional design would not be considered in the scope of this task order.
- Meet with the Owner for consultation and advice during construction.
- Schedule and send notifications for the final construction inspection, attend the final construction inspection, and make recommendations for acceptance of work.
- Verify that all testing required by the specifications is performed, and review all materials reports prepared in accordance with the Construction Management Plan.
- Update record drawings during the course of construction from redline or working drawings.
- Review payroll reports and monitor contractor's compliance with paying employees, per the Davis-Bacon Act requirements.
- Monitor contractor's compliance with Disadvantaged Business Enterprise program.

### SECTION III RESIDENT ENGINEERING

#### 7.0 Resident Engineering

This task will include resident engineering, construction staking, inspection, and construction administration for the duration of the project. An Inspector will be assigned to this project who will be on-site approximately 60% of the contract time or approximately 24 working days. The Inspector will be on-site to coordinate and schedule staff, answer questions, observe quality control activities, process progress reports and pay requests, and record as-built changes. Additionally, the Inspector will monitor compliance with plans and specifications, acquire field measurements, provide entries in the construction diary, assist in pay request processing, report non-compliance issues to Owner, and record as-built changes.

The Inspector shall maintain a construction diary to record the construction history of the project. The diary will be made available to the Owner upon request for review during inspections or visits. The project diary should include, but not be limited to, the following information: weather conditions, job site conditions, work in progress, general location of work, equipment in use, contractors work force and hours worked, delivered materials, tests performed, failed tests (if any) and action taken, instructions to contractors, record of visitors to project and verbal or written instructions given, record of telephone conversations and any verbal instructions received or authorizations granted, engineering field force activity and hours worked, and any delays to construction and the reason for delays. The diary should be in a bound book of good quality that is easy to handle and carry.

Resident engineering services shall include, but are not limited to, the following:

- Construction survey layout shall be in accordance with "General Requirements and Covenants for Airport Construction" Section 50-06. Consultant shall provide sufficient surveys and observe and check surveys conducted by the contractor in accordance with the plans and specifications.
- Make necessary acceptance tests in accordance with the cited requirements and standard methods of FAA, ASTM, and AASHTO; record all test results on the appropriate forms; prepare a summary and disposition of all testing and materials inspection; and record all deviating tests. Consultant shall conduct materials inspections and acceptance tests required by the FAA and observe and evaluate all such tests made by the contractor in the field and laboratory as necessary in accordance with plans and specifications. Consultant shall furnish copies of all test reports to the Owner. Monitor contractor's performance of the required quality control tests. The resident engineer shall immediately bring any non-compliance issues to the attention of the contractor and Owner.
- The Inspector shall notify the contractor of any failure of the work or materials to conform to the requirements of the contract, plans, or specifications. The Project Engineer may reject nonconforming materials and will notify the contractor to suspend any work in question, until such issues can be referred to the Owner for a final decision.
- Maintain daily records of the contractor's progress and activities during the course of construction and include progress of all work. These records will document work in progress, quality and quantity of materials delivered, test locations and results, instructions provided the contractor, weather conditions, equipment use, labor requirements, safety problems, and required changes.
- Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by the contractor. Consultant shall evaluate the contractor's suggestions on drawing or specification modification and report those suggestions to the Owner.
- Consultant shall furnish the Owner and FAA with periodic construction progress and inspection reports.
- Consultant shall review contractor's weekly submitted payrolls for compliance with Federal and State law on classification and wage rates; check and submit reports on shop drawings and construction submittals; and prepare and maintain necessary records of construction progress.
- Consultant shall prepare and submit periodic estimates, including the final estimate, during the construction project. The consultant will determine the amount owed to the contractor and shall recommend those payment amounts in writing to the contractor. The Consultant will submit periodic payment recommendations to the Owner for concurrence and the FAA for federal participation payment requests. The payment recommendations will demonstrate that work has progressed to the point indicated for payment and that, to the consultant's best knowledge, information, and belief, the quality of such work is in accordance with the contract documents. The Consultant, as an experienced and qualified professional, will make payment recommendations from information that is gathered during on-site visits, provided by the contractor, reviewed from payment applications and accompanying data and schedules, and/or measured in the field.
- Consultant shall monitor the contractor's compliance with the Construction Operations and Safety Plan and immediately bring any non-compliance issues to the attention of the contractor.

- Consultant shall establish and conduct weekly construction progress meetings with the contractor to discuss pertinent construction issues such as schedules, runway and taxiway closures, materials submittals, mix design approvals, secured area access, and the need for traffic control or gate guards.

## **SECTION IV POST CONSTRUCTION SERVICES**

### **8.0 Final Inspection and Documentation**

#### **8.1 Final Inspection**

When the project is complete and ready for final acceptance, Consultant will schedule and conduct a final inspection with the Owner, contractor, and State and FAA representatives to determine whether the project has reached substantial completion and verify that the work is in accordance with the plans and specifications. The Consultant will document items found to be deficient and will provide the contractor a listing of those items. After final inspection and acceptance, the Consultant shall prepare and submit the final cost estimate for the work to the Owner for consideration.

#### **8.2 Final Punch List**

Consultant will prepare a punch list correspondence to include the deficient items and will forward the correspondence to the contractor. It will state the items in need of correction and will request a schedule for completion. The Consultant will send a copy to the Owner and include a copy in the Grant Closeout Report.

#### **8.3 Final Construction Certifications**

Once all the punch list items have been completed to the satisfaction of the Owner, State, and FAA, and the Consultant/Owner has received final documentation (signed final estimate, lien releases, etc.) the Consultant will prepare a Certification of Construction Acceptance for the project. This certification will also be included in the Grant Closeout Report.

### **9.0 As-Built Plans, Equipment Manuals, Materials Book**

#### **9.1 As-Built Plans**

The project team will collaboratively assemble the project as-built plans. The as-built plans will specify field constructed conditions included as part of this project, such as any field surveying required to compute final quantities. Any drawings will become record information. The consultant shall provide the Owner with two (2) sets of reproducible "Record Drawings" in both digital and hardcopy format.

#### **9.2 Equipment Manuals**

The project team will collaboratively assemble the equipment operation manuals for the project. The project equipment manuals will be collected and bound into one document for use by the Airport. The Owner will receive two (2) copies of the bound document.

### 9.3 Materials Book

The project team will collaboratively assemble the materials quality book for the project. The materials book will include an accounting for all quality acceptance testing performed as part of this project. This will include a summary of passing tests, as well as failing tests and corrective measures taken to in order to achieve satisfactory results. The Owner will receive two (2) copies of these documents.

### 10.0 Federal Grant Closeout Report

Once the project is complete, a project closeout report will be prepared and assembled. The project shall be prepared in accordance with FAA Order 5100-38C, Chapter 13, Section 2 requirements. Components of the report will include a summarization of the project description, periodic draws on the grant, change orders and amendments, project certifications, documentation of final project acceptance, and the final *Outlay and Request for Reimbursement for Construction Programs* (FAA Form SF 270 or SF 271). As part of this task, the project closeout will be coordinated with the Owner and FAA.

### 11.0 Update Airfield Signage Plan -- to reflect construction changes (Not In Contract)

### 12.0 Update Airport Layout Plan -- to reflect as built changes (Not In Contract)

### 13.0 Update Airport Capital Improvement Plan (ACIP)

### **Additional Notes:**

- Proposal does not include site investigation or mitigation of any hazardous materials found during construction. If this work is found to be necessary it shall be done under a separate agreement.
- Proposal does not include design or extensive coordination of utility relocates. If this work is found to be necessary it shall be done under a separate agreement.
- The Resident Engineering and Observation time assumes Monday through Friday, single shift construction activities. If construction proceeds in multiple shifts or over weekends and holidays and resident engineering is required, the Consultant shall keep track of this time on an actual cost basis and will submit to the Owner for a supplemental agreement.
- It is assumed that the project will be completed by November 2012. If the project extends past this date and into 2013 any additional effort and staff personnel rate adjustments shall be included under a separate agreement.

**END OF DOCUMENT**

DRAFT

Exhibit B to Task Order #12 Construction Engineering Fee

PROJECT NUMBER: 2324200-114808.00  
DATE: 7/30/12  
REV. NO:

AIRPORT: Worthington Municipal  
LOCATION: Worthington, MN  
AIP PROJECT NO. TBD  
PROJECT DESCRIPTION: Construction Administration and Resident Engineering for South Ramp Reconstruction

PHASE I - PRE-CONSTRUCTION		Engineering Fee
1.0	Pre-Construction Conference	\$2,776.00
2.0	Initial Construction Layout	\$346.00
3.0	Prepare Construction Management Plan (CMP)	\$706.00
4.0	Prepare Project Files	\$1,088.00
5.0	Grant Administration Assistance	\$1,928.00
	Expenses	\$242.50
TOTAL PHASE I - PRE-CONSTRUCTION		\$7,088.50
PHASE II - CONSTRUCTION MANAGEMENT		
6.0	Construction Management	\$5,120.50
	Expenses	\$203.75
TOTAL PHASE II - CONSTRUCTION MANAGEMENT		\$5,324.25
PHASE III - RESIDENT ENGINEERING		
7.0	Resident Engineering	\$41,263.00
	Expenses	\$6,577.50
TOTAL PHASE III - RESIDENT ENGINEERING		\$47,840.50
PHASE IV - POST CONSTRUCTION SERVICES		
8.0	Final Inspection and Documentation	\$2,383.00
9.0	As-Builts, Equipment Manuals, and Materials Book	\$3,220.00
10.0	Federal Grant Closeout Report	\$2,927.50
11.0	Update Airfield Signage Plan (to reflect construction changes) (NIC)	\$0.00
12.0	Update Airport Layout Plan (to reflect as-built changes) (NIC)	\$0.00
13.0	Update Airport Capital Improvement Plan (ACIP)	\$495.00
	Expenses	\$217.50
TOTAL PHASE IV - POST CONSTRUCTION SERVICES		\$9,243.00
TOTAL MEAD & HUNT FEES		\$69,496.25
DIRECT SUB CONSULTANTS		Fee
	Materials Testing	\$6,250.00
	Construction Survey	\$2,000.00
	Other	\$0.00
	Other	\$0.00
	Other	\$0.00
	Other	\$0.00
	Expenses	\$0.00
TOTAL DIRECT SUB CONSULTANTS		\$8,250.00
TOTAL ENGINEERING FEES		\$77,746.25

Item No.	Senior Engineer \$159.00	Project Manager \$138.00	Engineer III \$118.00	Engineer I \$97.00	Tech. III \$104.00	Survey Chief \$112.00	Tech. II \$91.00	Clerical \$60.00	Other \$50.00	Total Hours	Cost Summary
<b>PHASE I - PRE-CONSTRUCTION</b>											
1.0 Pre-Construction Conference											
• Schedule and coordinate meeting and materials	0	1	0	0	0	0	0	1	0	2	\$198.00
• Obtain and review construction schedules	0	1	0	0	0	0	0	0	0	1	\$138.00
• Provide Owner with project engineer details	0	1	0	0	0	0	0	0	0	1	\$138.00
• Provide contractor with required submittals	0	2	0	0	0	0	0	1	0	3	\$396.00
• Attend and document pre-construction conference	0	8	0	0	8	0	0	0.5	0	16.5	\$1,966.00
Estimated Total Man-hours	0	13	0	0	8	0	0	2.5	0	23.5	
Summary Costs	\$0.00	\$1,794.00	\$0.00	\$0.00	\$832.00	\$0.00	\$0.00	\$150.00	\$0.00		\$2,776.00
2.0 Initial Construction Layout											
Estimated Total Man-hours	0	1	0	0	2	0	0	0	0	3	\$346.00
Summary Costs	\$0.00	\$138.00	\$0.00	\$0.00	\$208.00	\$0.00	\$0.00	\$0.00	\$0.00		\$346.00
3.0 Prepare Construction Management Plan (CMP)											
Estimated Total Man-hours	0	2	0	0	3	0	0	2	0	7	\$708.00
Summary Costs	\$0.00	\$276.00	\$0.00	\$0.00	\$312.00	\$0.00	\$0.00	\$120.00	\$0.00		\$708.00
4.0 Prepare Project Files											
Estimated Total Man-hours	0	2	0	0	2	0	4	4	0	12	\$1,088.00
Summary Costs	\$0.00	\$276.00	\$0.00	\$0.00	\$208.00	\$0.00	\$364.00	\$240.00	\$0.00		\$1,088.00
5.0 Grant Administration Assistance											
• Calculate cost summary for grant draw request	0	4	0	0	0	0	0	8	0	12	\$1,032.00
• Assemble supporting documentation	0	2	0	0	1	0	0	2	0	5	\$500.00
• Complete FAA Form SF 270 or SF 271	0	2	0	0	0	0	0	2	0	4	\$396.00
Estimated Total Man-hours	0	8	0	0	1	0	0	12	0	21	\$1,928.00
Summary Costs	\$0.00	\$1,104.00	\$0.00	\$0.00	\$104.00	\$0.00	\$0.00	\$720.00	\$0.00		\$1,928.00
Expenses											
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$0.00
Mileage	0	350	0	0	0	0	0	0	0	350 Miles	\$0.55
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$95.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	\$50.00
Meals	0	1	0	0	1	0	0	0	0	2	\$25.00
Total Expenses											\$242.50
<b>PHASE I - PRE-CONSTRUCTION TOTAL</b>											<b>\$7,089.50</b>

Item No.	Senior Engineer \$159.00	Project Manager \$138.00	Engineer III \$118.00	Engineer I \$97.00	Tech III \$104.00	Survey Chief \$112.00	Tech II \$91.00	Clerical \$60.00	Other \$50.00	Total Hours	Cost Summary
<b>PHASE II - CONSTRUCTION MANAGEMENT</b>											
6.0 Construction Management											
• Check construction activity for compliance	3	1	0	0	2	0	0	0	0	6	\$923.00
• Provide interpretation of plans and specifications	0.5	2	0	0	0	0	0	0	0	2.5	\$255.50
• Supervise and coordinate field inspector/testing	0	0	0	0	0	0	0	0	0	2	\$276.00
• Review shop drawings/certificates for compliance	0	2	0	0	1	0	0	0	0	3	\$380.00
• Review all final pay estimates	0	2	0	0	0	0	0	0	0	2	\$276.00
• Review weekly progress reports	0	1	0	0	0	0	0	3	0	4	\$318.00
• Prepare/recommend approval of change orders	0	1	0	0	0	0	0	3	0	4	\$318.00
• Owner consultation and construction advice	0	1	0	0	0	0	0	1	0	1	\$138.00
• Coordinate/document final construction inspection	0	1	0	0	0	0	0	4	0	5	\$378.00
• Verify testing requirements and materials reports	0	1	0	0	2	0	0	0	0	3	\$346.00
• Update record drawings during construction	0	0	0	0	2	0	8	0	0	10	\$936.00
• Review payroll reports and contractor compliance	0	1	0	0	0	0	0	3	0	4	\$318.00
• Monitor contractor compliance with DBE program	0	1	0	0	0	0	0	2	0	3	\$258.00
Estimated Total Man-hours	3.5	16	0	0	7	0	8	15	0	49.5	
Summary Costs	\$556.50	\$2,208.00	\$0.00	\$0.00	\$728.00	\$0.00	\$728.00	\$900.00	\$0.00		\$5,120.50
<b>Expenses</b>											
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$75.00
Mileage	0	325	0	0	0	0	0	0	0	325 Miles	\$0.55
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$95.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	\$0.00
Meals	0	1	0	0	0	0	0	0	0	1	\$25.00
Total Expenses											\$203.75
<b>PHASE II - CONSTRUCTION MANAGEMENT TOTAL</b>											<b>\$5,324.25</b>



Item No.	Senior Engineer \$159.00	Project Manager \$138.00	Engineer III \$116.00	Engineer I \$97.00	Tech III \$104.00	Survey Chief \$112.00	Tech II \$91.00	Clerical \$60.00	Other \$50.00	Total Hours	Cost Summary
<b>PHASE III - RESIDENT ENGINEERING</b>											
7.0 Resident Engineering											
* Field Inspection	2	4	0	0	20	0	0	0	0		
Hours per Day	8	8	8	9	8	9	9	0	0		
Total Hours	16	32	0	0	160	0	0	0	0	208	\$23,600.00
* Provide surveys, inspect contractor surveys	0	4	0	0	8	12	0	0	0	24	\$2,728.00
* Monitor contractor's quality control tests	0	2	0	0	0	0	0	0	0	2	\$276.00
* Notify contractor/Owner - nonconforming materials	0	6	0	0	0	0	0	6	0	12	\$1,168.00
* Maintain daily construction progress records	0	4	0	0	0	0	0	4	0	8	\$792.00
* Evaluate substitute materials and equipment	0	4	0	0	0	0	0	0	0	4	\$552.00
* Furnish Owner and FAA with inspection reports	0	4	0	0	0	0	0	12	0	16	\$1,272.00
* Review contractor payrolls, drawings, and reports	0	9	0	0	0	0	0	24	0	33	\$2,692.00
* Prepare and submit periodical and final estimates	0	6	0	0	0	0	0	0	0	6	\$828.00
* Monitor Construction Operations and Safety Plan	1	2	0	0	0	0	0	0	0	3	\$435.00
* Conduct weekly construction progress meetings	0	35	0	0	20	0	0	0	0	55	\$6,910.00
Estimated Total Man-hours	17	108	0	0	188	12	0	46	0	371	
Summary Costs	\$2,703.00	\$14,904.00	\$0.00	\$0.00	\$19,552.00	\$1,344.00	\$0.00	\$2,760.00	\$0.00		\$41,263.00
<b>Expenses</b>											
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$75.00
Mileage	700	2800	0	0	2800	350	0	0	0	6850 Miles	\$0.55
Lodging	0	2	0	0	18	1	0	0	0	21 Days	\$95.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	\$1,995.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	\$0.00
Meals	3	8	0	0	25	1	0	0	0	37	\$25.00
Total Expenses											\$925.00
<b>PHASE III - RESIDENT ENGINEERING TOTAL</b>											<b>\$6,577.50</b>
<b>PHASE III - RESIDENT ENGINEERING TOTAL</b>											<b>\$47,840.50</b>

Item No.	Senior Engineer	Project Manager	Engineer III	Engineer I	Tech III	Survey Chief	Tech II	Clerical	Other	Total Hours	Cost Summary
<b>PHASE IV - POST CONSTRUCTION SERVICES</b>											
<b>8.0 Final Inspection and Documentation</b>											
8.1 Final inspection	0.5	8	0	0	0	0	0	1	0	9.5	\$1,243.50
8.2 Final punch list	0.5	2	0	0	1	0	0	1	0	4.5	\$519.50
8.3 Final construction certifications	0	2	0	0	1	0	0	4	0	7	\$820.00
<b>Estimated Total Man-hours</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>21</b>	
<b>Summary Costs</b>	<b>\$159.00</b>	<b>\$1,556.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$208.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$360.00</b>	<b>\$0.00</b>		<b>\$2,383.00</b>
<b>9.0 As-Built Plans, Equipment Manuals, Materials Book</b>											
9.1 As-built plans	0	2	0	0	8	0	14	1	0	25	\$2,442.00
9.3 Materials book	0	1	0	0	5	0	0	2	0	8	\$778.00
<b>Estimated Total Man-hours</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>14</b>	<b>3</b>	<b>0</b>	<b>33</b>	
<b>Summary Costs</b>	<b>\$0.00</b>	<b>\$414.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,352.00</b>	<b>\$0.00</b>	<b>\$1,274.00</b>	<b>\$180.00</b>	<b>\$0.00</b>		<b>\$3,220.00</b>
<b>10.0 Federal Grant Closure Report</b>											
<b>Estimated Total Man-hours</b>	<b>0.5</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>33.5</b>	
<b>Summary Costs</b>	<b>\$79.50</b>	<b>\$1,380.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$208.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,260.00</b>	<b>\$0.00</b>		<b>\$2,927.50</b>
<b>11.0 Update Airfield Signage Plan (NIC)</b>											
<b>Estimated Total Man-hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Summary Costs</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>12.0 Update Airport Layout Plan</b>											
<b>Estimated Total Man-hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Summary Costs</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>13.0 Update Airport Capital Improvement Plan</b>											
<b>Estimated Total Man-hours</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>4</b>	
<b>Summary Costs</b>	<b>\$159.00</b>	<b>\$276.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$60.00</b>	<b>\$0.00</b>		<b>\$495.00</b>
<b>Expenses</b>											
Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	\$75.00
Mileage	0	350	0	0	0	0	0	0	0	350 Miles	\$0.55
Lodging	0	0	0	0	0	0	0	0	0	0 Days	\$95.00
Travel and Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	\$600.00
Computer Costs	0	0	0	0	0	0	0	0	0	0	\$50.00
Meals	0	1	0	0	0	0	0	0	0	1	\$25.00
<b>Total Expenses</b>											<b>\$912.50</b>
<b>PHASE IV - POST CONSTRUCTION SERVICES TOTAL</b>											<b>\$9,243.00</b>

(Above Space is Reserved for Recording Information)

### STORMWATER POND AGREEMENT

This Stormwater Pond Agreement ("Agreement") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and among the State of Minnesota, by and through the Board of Trustees of Minnesota State Colleges and Universities, on behalf of Minnesota West Community College ("College"), Nobles County ("County"), the City of Worthington ("City"), and the Okabena-Ocheda Watershed District ("District").

A. A ditch currently runs alongside County State Aid Highway No. 10 and crosses over the College's property before entering Lake Okabena.

B. Stormwater from the College also enters this ditch after being discharged from stormwater ponds.

C. The College, the County, the City and the District all share the goal of improving the water quality of Lake Okabena and believe that construction of a new stormwater pond on the College's property would achieve that goal.

Now therefore, for good and valuable consideration, the parties agree as follows:

1. Flowage Easement. The College grants and conveys to the District the right to pond, flow and reflow with water the real property described on *Exhibit A* under all conditions, ordinary and extraordinary, resulting from the construction, operation and maintenance of the culvert under County State Aid Highway No. 10 and the stormwater pond depicted on *Exhibit B*.

2. County's Obligations. The County agrees as follows:

a. By June 30, 2013, the County will complete a rough grade of the stormwater pond pursuant to the construction plans attached as *Exhibit B*. The agreement between the College and the County as to the County's construction activities is further described in the Access License Agreement between the parties.

b. The County will indemnify, defend and protect the College from any liability, cost, expense, or action resulting from personal injury or property damage that occurs due to the County's construction activities described above or the County's use of the stormwater pond.

c. The County agrees to properly administer any County ordinances relating to stormwater management in the watershed of the stormwater pond.

3. College's Obligations. The College agrees as follows:

a. By August 31, 2013, the College agrees to complete the final grade for the stormwater pond, install the outflow and riprap, and seed the pond pursuant to the construction plans attached as *Exhibit B*.

b. The College agrees to remove sediment from the pond approximately every 10 years and perform any other maintenance which it deems necessary in its discretion.

c. The College's obligations under paragraphs 3(a) and 3(b) above are contingent upon continued legislative appropriation of funds for the purpose of performing the College's obligations under this Agreement. The College's obligations are also contingent upon its ability to obtain any necessary permits or approvals to complete the work. Nothing herein shall prevent the City from enforcing various rules, regulations, and laws, including those pertaining to the maintenance of stormwater ponds.

4. City's Obligations. The City agrees as follows:

a. The City agrees to properly maintain the culvert located downstream of the stormwater pond and underneath West Shore Drive, including erosion protection, and to not alter the culvert in a manner that will increase the head water elevation resulting from a 5, 10, 50 or 100 year storm event.

b. The City hereby releases the College from any liability for any damage to West Shore Drive, or other improvements owned by the City, resulting from the construction, operation and maintenance of the stormwater pond.

c. The City agrees to properly administer any City ordinances relating to stormwater management within the watershed of the stormwater pond. The City will not consider the stormwater pond to be an element of storm water management for any development within its contributing watershed except for development on the College's campus.

5. District's Obligations. The District agrees as follows:

a. The District acknowledges that the College intends to expand, build/construct new buildings as described on *Exhibit C* and that the stormwater pond to be constructed pursuant to this Agreement is adequate to handle this increase in square footage on the College's campus. The District agrees not to condition the issuance of any permit to the College for this expansion on the construction of additional on-site or off-site stormwater storage as long as the runoff from these buildings drains to the stormwater pond.

b. The District agrees to properly administer any District rules or regulations relating to stormwater management within the watershed of the stormwater pond.

6. Dispute Resolution. The parties acknowledge that the stormwater pond is designed with the assumption that unmanaged impervious surface coverage within its watershed depicted on *Exhibit D* will not exceed forty percent (40%). In the event that impervious surface coverage ever approaches that level, the parties agree to discuss options for the management of stormwater in the area. By entering into this Agreement, the College does not agree to store stormwater on its property in excess of that generated by forty (40%) impervious surface coverage within the watershed of the stormwater pond. The College may make alterations needed to bypass flows as needed for its compliance with stormwater management requirements in effect at the time the College undertakes development.

7. State Audit. The books, records, documents and accounting practices and procedures of the City, County and District relevant to this Agreement shall be subject to examination by the College and either the Minnesota Legislative Auditor or State Auditor, as appropriate, for a minimum of six years.

8. Miscellaneous. This Agreement, together with the Access License Agreement described above and any grant agreements between the parties, constitutes the parties' entire agreement with respect to the stormwater pond. The parties agree that any party may record this Agreement in the real estate records of Nobles County. This Agreement governs the parties and their successors and assigns.

STATE OF MINNESOTA, by and through the  
Board of Trustees of Minnesota State Colleges and  
Universities, on behalf of Minnesota West  
Community College

By: \_\_\_\_\_  
Laura M. King, Vice Chancellor –  
Chief Financial Officer

STATE OF MINNESOTA            )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Laura King, the Vice Chancellor –Chief Financial Officer of the Board of Trustees of the Minnesota  
State Colleges and Universities, on behalf of the State of Minnesota, a sovereign body.

\_\_\_\_\_  
Notary Public

COUNTY OF NOBLES

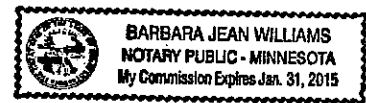
By David Benson  
Its Chair of the County Board

And Vijay K. Sethi  
Its Administrator

STATE OF MINNESOTA       )  
  ) ss.  
COUNTY OF Nobles       )

The foregoing instrument was acknowledged before me this 7th day of August, 2012  
by David Benson and Vijay Sethi, the Chair of the County Board  
and the Administrator of Nobles County, a body politic and corporate under the laws of the State of  
Minnesota, on behalf of the body politic and corporate.

Barbara J. Williams  
Notary Public  
My commission expires: 1-31-15



CITY OF WORTHINGTON

By \_\_\_\_\_  
Its Mayor

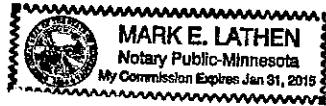
And \_\_\_\_\_  
Its Clerk

STATE OF MINNESOTA       )  
  ) ss.  
COUNTY OF \_\_\_\_\_       )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_ and \_\_\_\_\_, the Mayor and Clerk of the  
CITY OF WORTHINGTON, a municipal corporation under the laws of the State of Minnesota, on behalf of  
the municipal corporation.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



OKABENA-OCHEDE WATERSHED  
DISTRICT, a political subdivision under  
the laws of the State of Minnesota

By: Lester Johnson  
And: Dale Lendahl

STATE OF MINNESOTA )  
COUNTY OF Nobles ) ss.

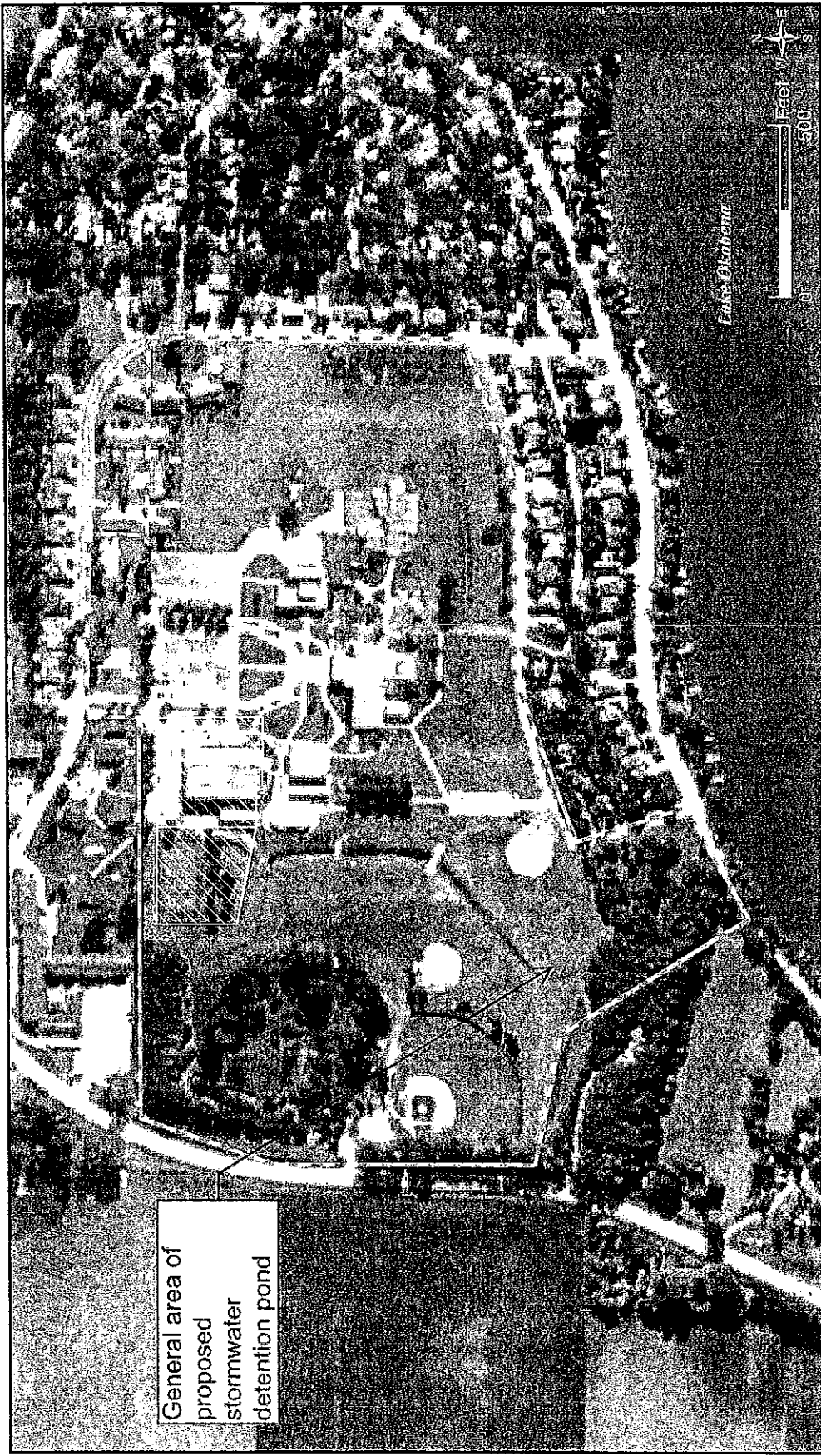
The foregoing instrument was acknowledged before me this 7<sup>th</sup> day of August,  
2012, by Lester Johnson and Daniel Lirdahl, the President and  
Administrator of the OKABENA-OCHEDE WATERSHED DISTRICT, a political  
subdivision under the laws of the State of Minnesota, on behalf of the political subdivision.

Mark E. Lathen  
Notary Public

My commission expires: 1/13/2015

This document was drafted by:  
JILL SCHLICK NGUYEN  
Assistant Attorney General  
445 Minnesota Street, Suite 1800  
St. Paul, MN 55101

AG: #3016126-v1



General area of  
proposed  
stormwater  
detention pond

Lake Okabena



# Minnesota West Community and Technical College

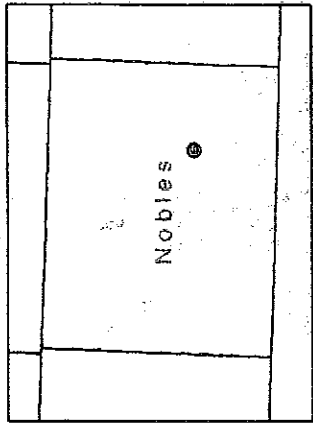
## Worthington

## Owned Property

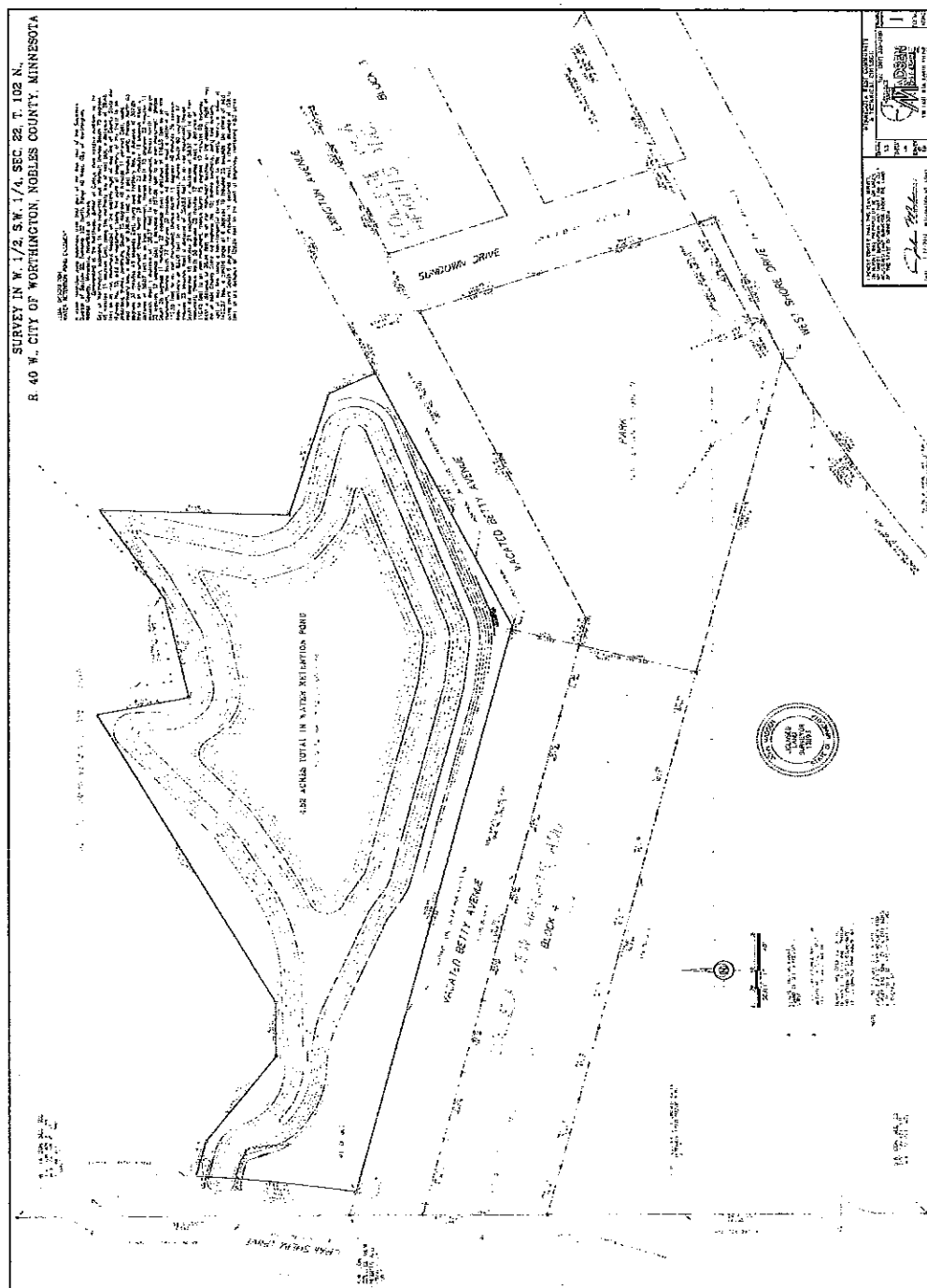
As of June 30, 2010

This map was created for display purposes only. It should not be used for accurate measurements or where a survey is required.

Sources: Minnesota West  
Community and Technical  
College Master Plan (2005).  
USDA FSA (2009).

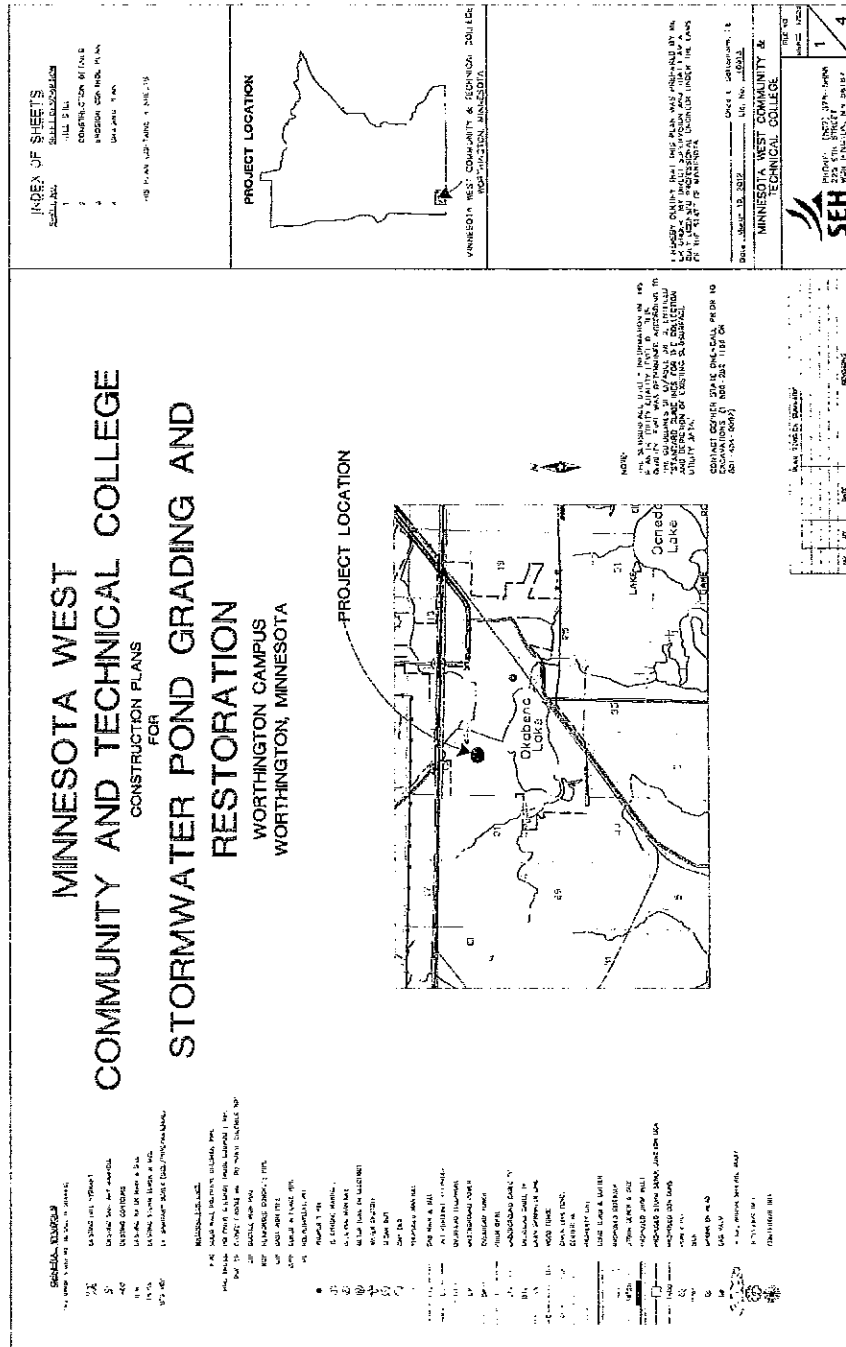


### Property Description

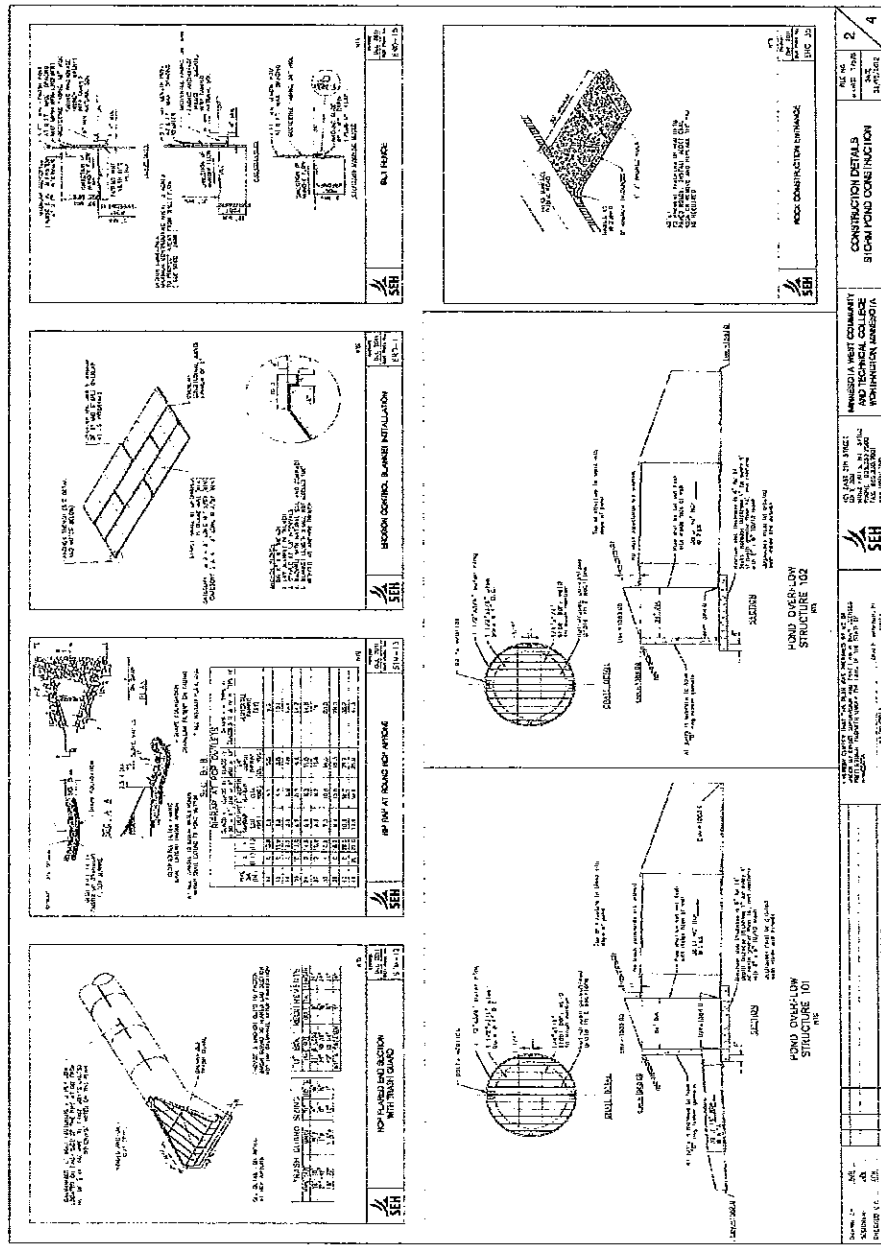




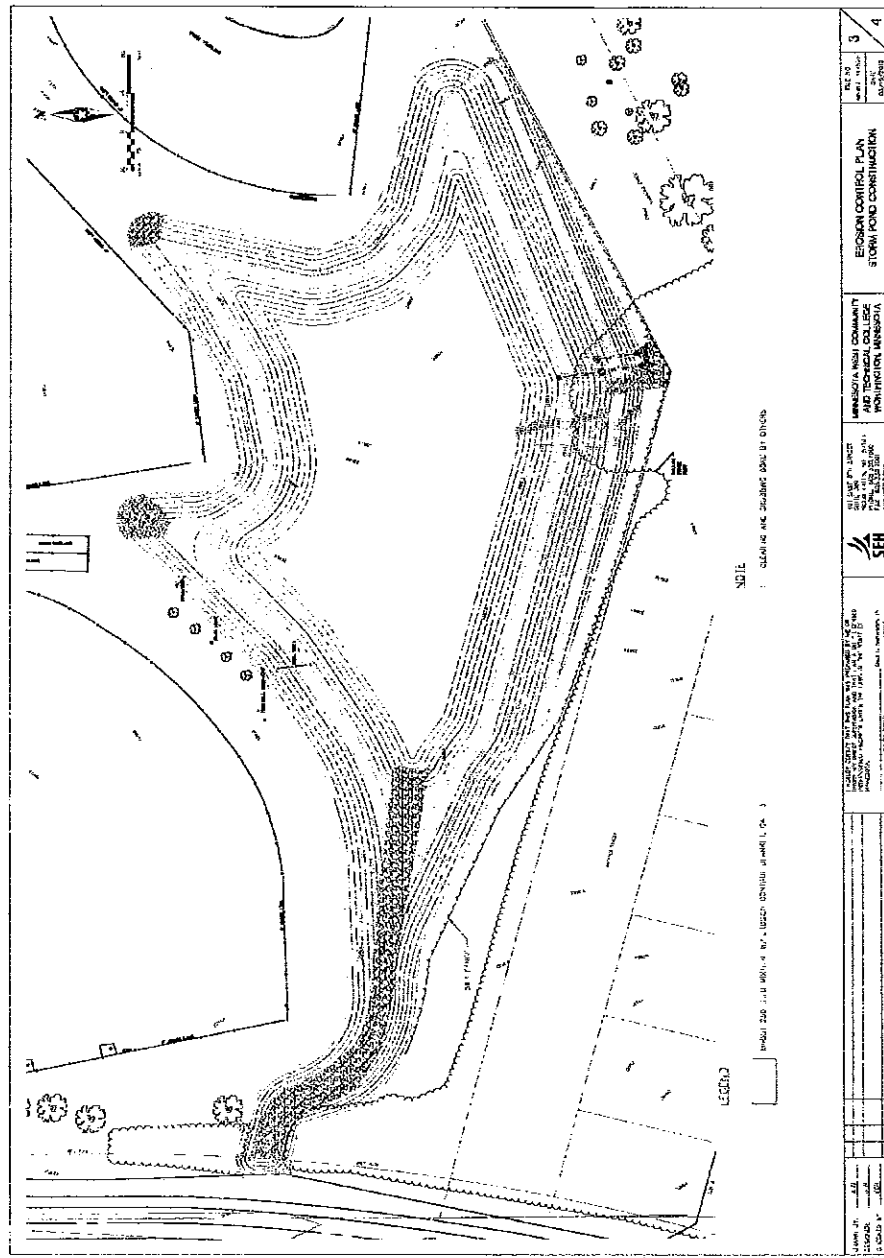
## Work Plans



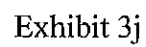
## EXHIBIT B



# EXHIBIT B



## Page 4 of 4



## WORTHINGTON CAMPUS SITE PROJECTS

The projects are organized by recommended and desired timeline; immediate projects should be undertaken in 0-2 years, short-term in 2-6, mid-term in 6-10 years, and long-term in 10+ years. Those projects slated for immediate and short-term will be more specific and concrete, while the long-term projects can be seen as a general guide for development based on current conditions, needs, economics, programming, etc. For example, a predesign may be listed as short term, while the actual project is a mid-term recommendation. Projects are guided by both the underlying principles and initiatives.

### ONGOING

- 1) Evaluate entire campus property and grounds to capitalize on sustainable opportunities and minimize daily maintenance

### NEAR-TERM (0-2 YRS)

- 2) Complete construction of south-west stormwater pond
- 3) Construct addition to Center for Health and Wellness and complete link to YMCA (Install geothermal wellfield for the Center for Health and Wellness)
- 4) Study parking needs for after hours or dedicated access to LARC building
- 5) Conduct Predesign to construct outdoor classroom/community gathering space and public art installation

### SHORT-TERM (2-6 YRS)

- 6) Undertake Predesign for on-site student housing and parking for 100 beds
- 7) Study possibilities for new library - joint venture between Minnesota West and Nobles County (2 possible site options)
- 8) Explore program opportunities for emerging technical programs/technologies

- 9) County/city bike trail constructed through campus

- 10) Implement Predesign findings and construct outdoor classroom/community gathering space and public art installation

### MID-TERM (6-10 YRS)

- 11) Complete campus link between Classroom, Student Services and Administration Building and Center for Health and Wellness
- 12) Implement Predesign findings for on-campus student housing

### LONG-TERM (10+ YRS)

- 13) Evaluate continued or additional need for on-campus student housing



GENERAL PROJECT LOCATION



ILLUSTRATION OF PROJECT ON FOLLOWING PAGES



# WORTHINGTON

## WORTHINGTON CAMPUS SITE PROJECTS

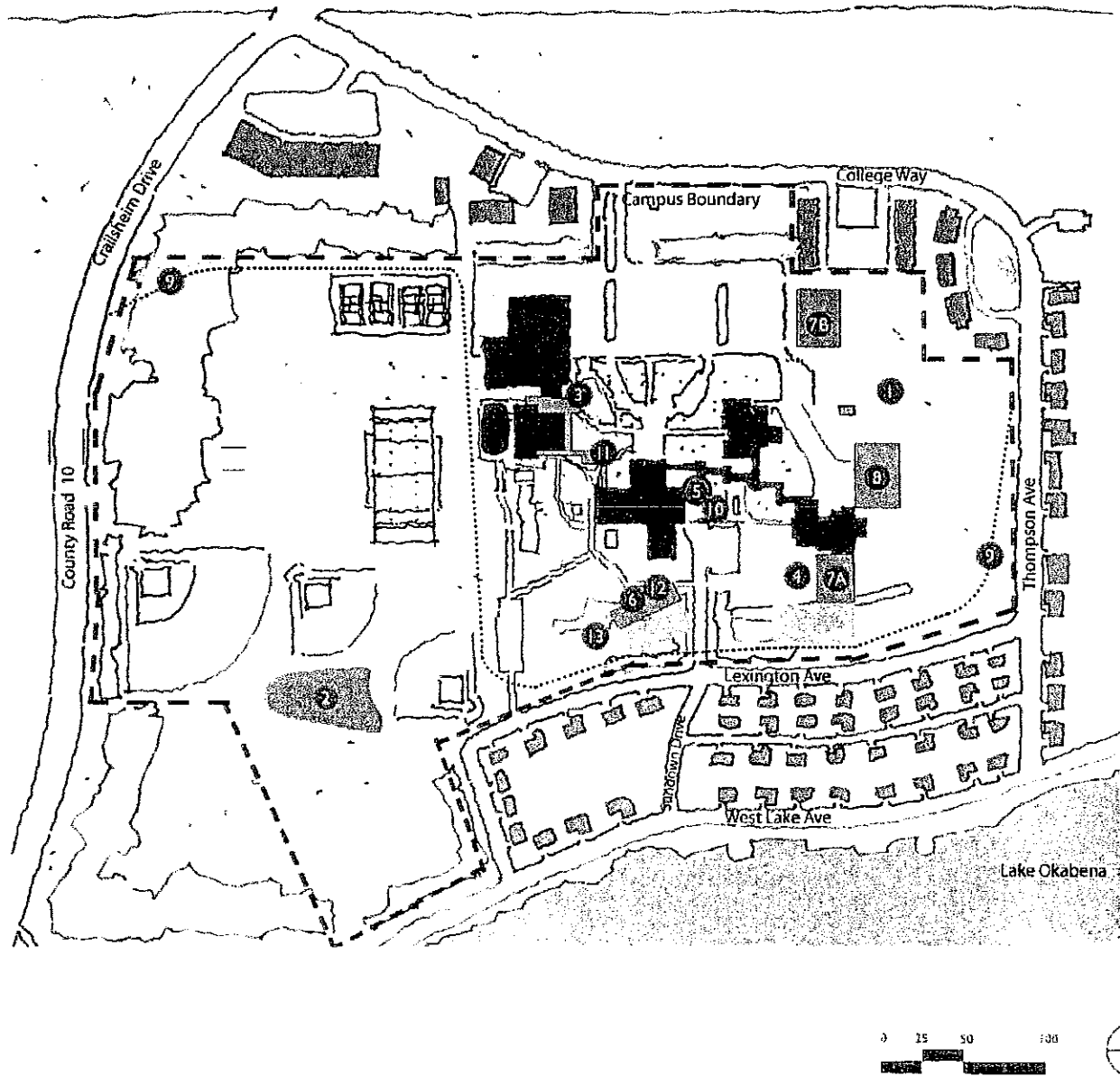


EXHIBIT D  
Drainage Area

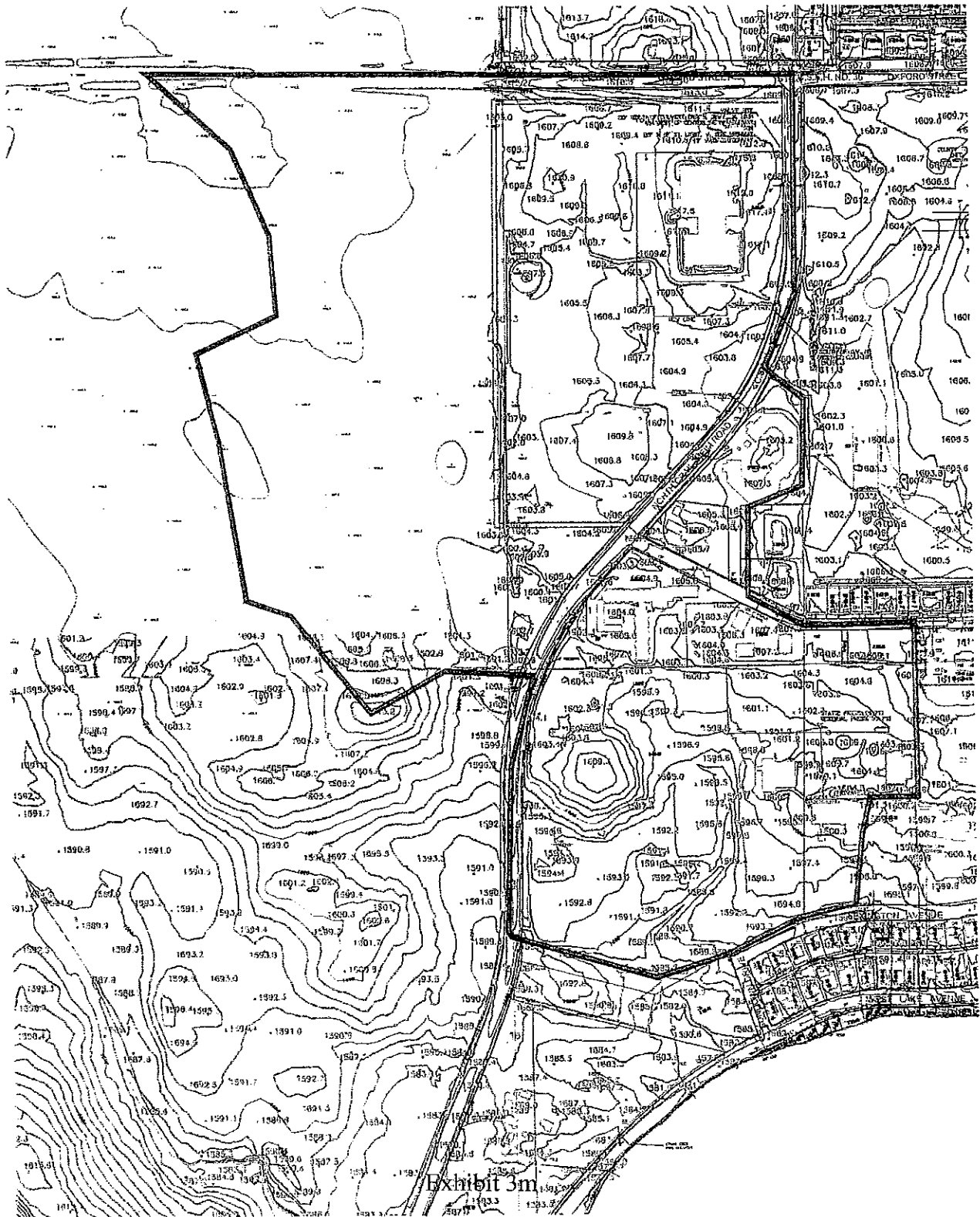


Exhibit 3m

**COMMUNITY/ECONOMIC DEVELOPMENT MEMO**

**DATE: AUGUST 10, 2012**  
**TO: HONORABLE MAYOR AND COUNCIL**  
**SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW**

**CASE ITEMS**

**1. SPECIAL USE PERMIT - SOUTHWEST MINNESOTA OPPORTUNITY COUNCIL**

Southwest Minnesota Opportunity Council is seeking the issuance of a special use permit to operate a child care facility (Head Start) on the property owned by Verlin Ostrem at 713/715 10<sup>th</sup> Street. Child care facilities are permitted in the "R-4" District, which is the zoning classification of the subject property, through the issuance of a special use permit. The legal description of the subject property under consideration is as follows::

Southeast 50 feet of Lots 11 & 12, Block 29, Plat of Worthington, Nobles County, City of Worthington, Minnesota.

The Planning Commission considered the application at its August 7, 2012 meeting. After holding a public hearing, the Commission voted unanimously to recommend City Council approve the Special Use Permit with the following conditions:

1. The applicant complies with the outdoor trash facilities requirements; and
2. The issuance of a variance for off-street parking (which was approved by the Board of Zoning Appeals on August 7).

The Commission's recommendation was based on the following considerations:

1. Though the property was included in the original plat of Worthington (1872), the current building was constructed in 1966 with an addition completed in 1975. All records show that the property has always been zoned residential. However, there are no records illustrating it was ever occupied as a residential structure. The last occupants of the building were a locksmith and massage therapist. As such, the property was classified as "grandfathered" or legally non conforming for land use and off-street parking. According to the Zoning Ordinance, "grandfathered" rights are forfeited if the non-conforming land use is discontinued for 12 consecutive months. The last occupant vacated the premise in August 2010. Based on the parameters of the Zoning Ordinance, any future occupant of the subject property must comply with all applicable zoning requirements. Zoned "R-4", the subject property is permitted to be utilized by most residential land uses. A few other land uses determined as neighborhood services, including day care, are permissible through the issuance of a special use permit.

The applicant is seeking the issuance of a special use permit to operate a child care facility, which is called Head Start, on the subject property. The applicant currently operates day care programs in Worthington and Rushmore. They are currently planning on relocating the Rushmore operation to Worthington. After an internal review, the



applicant determined that it could not merge the two operations at the current Worthington facility, which is located on 11<sup>th</sup> Street. Looking for a suitable site for the Rushmore program, the applicant believes the subject property suits their needs. They are looking to occupy the entire existing structure, which is approximately 2,100 sq.ft. in size. While there will be some renovation that would be required, the only visible improvement would be the fenced in play area in the rear area of the lot (Exhibit 1). This area is necessary to obtain their day care license for this location.

2. According to the Zoning Ordinance, day care facilities are permissible through the issuance of a special use permit in all residential zoning districts. The purpose of a special use permit is to allow for the local unit of government to determine if the proposed use of the land or the expansion of such use is compatible with the surrounding area and establish conditions, if applicable, on the use or its expansion to assure its compatibility with its surroundings.

With each zoning application that is submitted, Staff reviews the property's compliance with all applicable zoning regulations. Below is a summary of staff's review:

**PARKING**- There is currently no off-street parking provided on the premise. The off-street parking requirements for a day care facility is one parking stall for each employee. According to the applicant, the facility would require a staff of 4 persons. With the need to provide dedicated recreation space (Exhibit 1), the subject property would not have sufficient space to provide the required parking stalls.

Based on the existing +/- 2,100 sq. ft. structure, the required parking for the previous land uses occupying the subject property would have been 7 to 11 stalls. With no records indicating why parking was never provided, staff has to consider it legally non-conforming. As such, the property owner was not required to install the off-street parking facility until there was expansion of the land use and/or structure, or when the non-conforming status was forfeited. The forfeiture of the non-conforming designation occurred in August 2011, which was 12 months after the last tenant vacated the premise. Thus, any new occupant on the subject property would be required to meet the off-street parking requirement outlined in the Zoning Ordinance.

If required to install off-street parking stalls, the applicant would not continue to pursue property. As such, they have applied for a variance to exempt the day care from the off-street parking requirements. Any motion for approval of the special use permit should be contingent on the variance.

**TRASH SCREENING** - Title XV, Section 155.043(G) of the City Code requires all uses that provide trash or garbage collection areas to be enclosed on at least three sides by opaque screening. The open side must not face any street or the front yard of any abutting property. The applicant has indicated that they do not intend to have outdoor trash facilities.

3. According to the Land Use Map of the City's Comprehensive Plan, the land use for the

subject area is downtown mixed use. The Comprehensive Plan indicates that this category provides a transitional area on the periphery of downtown and those corridors leading to the downtown. It anticipates redevelopment will take place in specific areas to provide a mixture of residential, office, and commercial uses that are not currently in place. This area is designated to function in an organized and cohesive manner with a higher level of attention to pedestrian improvements and building prominence along the street corridor. It is a supportive area to the downtown by providing additional population base and support services necessary for downtown business operations.

4. The subject property is in an area of transition from downtown to residential. While the area to the south and west of the subject property is zoned "R-3" (Low Density Preservation) or "R-4" (Medium Density), the area to the north and east is zoned "B-2" (Central Business District) and "I" - Institutional (Hospital). A zoning map of the subject is provided as Exhibit 2. The lot abutting the subject property, while zoned residential, is also utilized for commercial purposes. It is staff's opinion, as designed, the proposed day care land use would not injure the compatible with the surrounding neighborhood.
5. If awarded a variance, the applicant will have no parking facility to utilize for child drop off and pick up. The applicant has indicated that the facility will be utilized approximately 20 times a year and that there are 12-13 kids max. They also indicated that the children are bussed and that they are planning to use the alley for this service.

## **2. AWARD CONTRACTS FOR CONSTRUCTION OF THE EVENT CENTER**

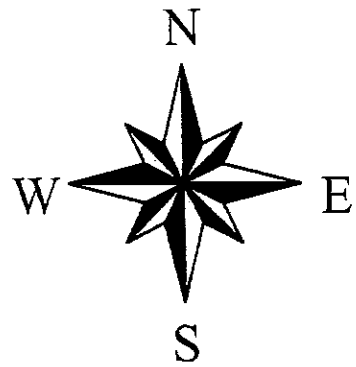
Bid proposals for the construction of the event center are scheduled to be received at 2:00pm on Friday, August 10, 2012. Bids were solicited for the following construction work:

Landscaping; Cast-in-Place Concrete Building & Dumpsters; Precast Concrete Panels; Masonry; Steel Supply & Installation; General Carpentry; Roofing and Sheet Metal; Window, Doors and Glazing; Drywall/Metal Stud Framing/Acoustical Ceilings; EIFS; Resilient Flooring/Carpet/Tile; Painting; Folding Panel Partitions; Fire Suppression; Plumbing & Piping; HVAC; and Electrical/Fire Alarm.

Representatives of Consolidated Construction will be in attendance to present their findings and provide a recommendation for Council.

Council action will be requested.

# 713/715 10TH STREET



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.  
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP  
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,  
THE LEGAL DESCRIPTION SHALL GOVERN.

The refusal of a variance would cause a hardship because it would nullify the purchase of the property. If the special use permit is granted to allow SMOC to utilize the building as a Head Start Center, we would be required to build a 1,500 sq. ft. playground on the remaining available property. That playground space would not leave enough room for the off street parking that is required by ordinance.

In our assessment of the property, we noticed plenty of available on street parking which is rarely utilized. We feel the variance would not create parking concerns for the city.

12

1020

11

10TH STREET

123

EXSTALS  
EXSTALS

Back Yard  
EXSTALS

606

269

1265

2



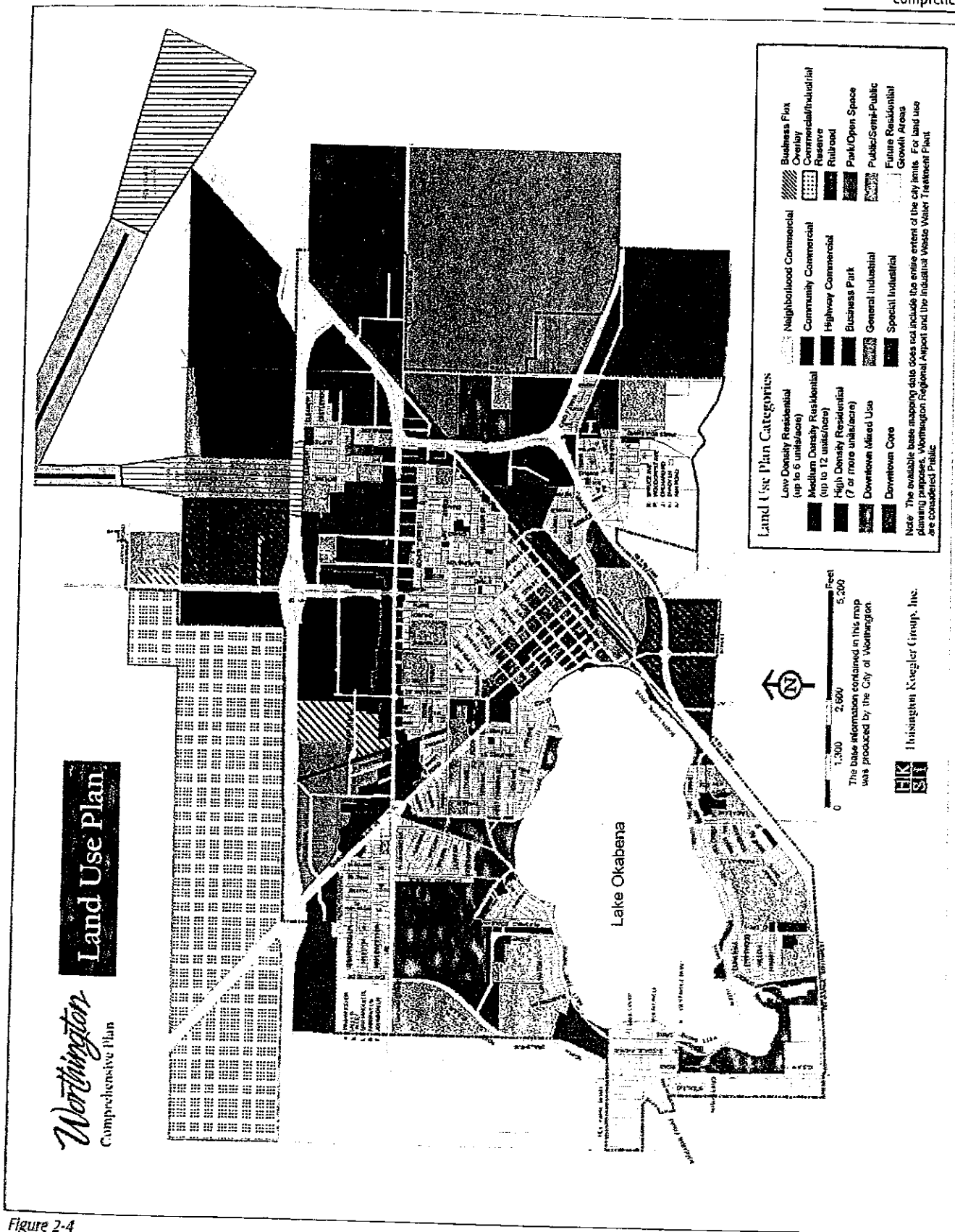


Figure 2-4  
Land Use Plan

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
B & R VENTURES LLC	7/27/12	BED TECH TI #13 SEMI-ANNUA	BEDFORD TECHNOLOGY	BEDFORD TECHNOLOGIES	6,585.21
	7/27/12	BED TECH TI #13 SEMI-ANNUA	BEDFORD TECHNOLOGY	BEDFORD TECHNOLOGIES	<u>3,703.79</u>
				TOTAL:	10,289.00
CELLULAR ONLY - WORTHINGTON	7/27/12	SERVICE TECH PHONE	ELECTRIC	O-DISTR MISC	<u>288.55</u>
				TOTAL:	288.55
CHAPULIS BRADLEY	7/27/12	REIMBURSE IEDC SEMINAR	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>367.37</u>
				TOTAL:	367.37
CITY OF MARSHALL	7/27/12	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>1,877.40</u>
				TOTAL:	1,877.40
CLARK CRAIG	7/27/12	REIMBURSE	GENERAL FUND	ADMINISTRATION	<u>361.42</u>
				TOTAL:	361.42
COTTONWOOD COUNTY SHERIFF OFFICE	7/27/12	SAFE & SOBER	GENERAL FUND	POLICE ADMINISTRATION	<u>1,638.52</u>
				TOTAL:	1,638.52
DACOTAH PAPER CO	7/27/12	BAGS	LIQUOR	O-GEN MISC	<u>179.61</u>
				TOTAL:	179.61
DAKOTA SUPPLY GROUP INC	7/27/12	TAP PARTS-EVENT CENTER TAP WATER		O-DIST UNDERGRND LINES	976.78
	7/27/12	TAP PARTS-EVENT CENTER MOT WATER		O-DIST UNDERGRND LINES	1,572.72
	7/27/12	SERVICE LINE PARTS	WATER	O-DIST UNDERGRND LINES	17.44
	7/27/12	SERVICE LINE PARTS	WATER	O-DIST UNDERGRND LINES	310.56
	7/27/12	3" FIRE HYDRANT ASSEMBLY	WATER	FA DISTR METERS	2,100.12
	7/27/12	PVC PIPE	ELECTRIC	M-DISTR UNDERGRND LINE	<u>50.02</u>
				TOTAL:	5,027.64
DEPUTY REGISTER #33	7/27/12	LICENSE 2 UNDERCOVER VEHIC	GENERAL FUND	POLICE ADMINISTRATION	<u>24.00</u>
				TOTAL:	24.00
ECHO GROUP INC	7/27/12	SLOTTED SCREWS	ELECTRIC	M-DISTR UNDERGRND LINE	7.76
	7/27/12	GLUE	ELECTRIC	M-DISTR UNDERGRND LINE	146.61
	7/27/12	LAMPS	ELECTRIC	M-DISTR ST LITE & SIG	<u>69.74</u>
				TOTAL:	224.11
ECOLAB WATER CARE SERVICES	7/27/12	2500 # PHOSPHATE	WATER	O-PURIFY	<u>4,961.00</u>
				TOTAL:	4,961.00
ENVIRONMENTAL DUST CONTROL INC	7/27/12	DUST CONTROL -27TH ST NORT	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIPTS	<u>885.60</u>
				TOTAL:	885.60
ENVIRONMENTAL RESOURCE ASSOCIATES	7/27/12	QA TESTING SAMPLES-LAB	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	<u>677.77</u>
				TOTAL:	677.77
FERGUSON WATERWORKS INC	7/27/12	1 1/2" PARTS COLLEGEWAY	WATER	O-DIST UNDERGRND LINES	348.24
	7/27/12	COUPLINGS	WATER	M-TRANS MAINS	<u>864.96</u>
				TOTAL:	1,213.20
FRONTIER COMMUNICATIONS	7/27/12	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	57.65
	7/27/12	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	398.45
	7/27/12	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	186.06
	7/27/12	PHONE SERVICE	GENERAL FUND	ACCOUNTING	68.65
	7/27/12	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	226.67



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/27/12	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	134.68
	7/27/12	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	25.02
	7/27/12	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	128.09
	7/27/12	PHONE SERVICE	GENERAL FUND	PAVED STREETS	188.03
	7/27/12	PHONE SERVICE	GENERAL FUND	COMMUNITY CENTER	122.90
	7/27/12	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	152.73
	7/27/12	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	82.23
	7/27/12	PHONE SERVICE	RECREATION	PARK AREAS	155.17
	7/27/12	FIRE ALARMS	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	75.90
	7/27/12	PHONE SERVICE	LIQUOR	O-GEN MISC	357.18
	7/27/12	PHONE SERVICE	AIRPORT	O-GEN MISC	86.10
	7/27/12	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	63.93
	7/27/12	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	123.62
	7/27/12	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	23.93
				TOTAL:	2,656.99
GCC -CONSOLIDATED READY MIX INC	7/27/12	REPAIRS	GENERAL FUND	PAVED STREETS	221.24
	7/27/12	REPAIRS	GENERAL FUND	PAVED STREETS	147.50
	7/27/12	REPAIRS	GENERAL FUND	PAVED STREETS	275.20
	7/27/12	REPAIRS	WATER	M-TRANS MAINS	344.12
	7/27/12	REPAIRS	WATER	M-TRANS MAINS	440.33
	7/27/12	REPAIRS	WATER	M-TRANS MAINS	192.65
	7/27/12	LIGHTING BASES	ELECTRIC	FA DISTR ST LITE & SIG	363.38
	7/27/12	TENNIS COURT LIGHTING	ELECTRIC	FA DISTR ST LITE & SIG	363.38
				TOTAL:	2,347.80
HAWKINS INC	7/27/12	1 TON CHLORINE	WATER	O-PURIFY	737.00
				TOTAL:	737.00
JACKSON COUNTY SHERIFFS OFFICE	7/27/12	SAFE & SOBER	GENERAL FUND	POLICE ADMINISTRATION	1,643.27
				TOTAL:	1,643.27
LEW'S FIREWORKS INC	7/27/12	FIREWORKS	GENERAL FUND	PROMOTIONAL COMMITTEE	8,500.00
				TOTAL:	8,500.00
LIVING LIFE ADULT DAY CARE CENTER LLC	7/27/12	REVOLVING LOAN	ECONOMIC REVOLVING	NON-DEPARTMENTAL	80,000.00
				TOTAL:	80,000.00
LOCATORS & SUPPLIES INC	7/27/12	MARKING FLAGS	ELECTRIC	CUSTOMER INSTALL EXPEN	521.24
	7/27/12	MARKING SIGNS	ELECTRIC	CUSTOMER INSTALL EXPEN	475.94
				TOTAL:	997.18
LOWES SHEET METAL INC	7/27/12	3 DRU SERVICE CALLS	ELECTRIC	FA DISTR METERS	235.50
				TOTAL:	235.50
LYON COUNTY SHERIFF OFFICE	7/27/12	SAFE & SOBER	GENERAL FUND	POLICE ADMINISTRATION	1,661.25
				TOTAL:	1,661.25
MARCO	7/27/12	MONTHLY COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	32.22
	7/27/12	MONTHLY COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	32.21
				TOTAL:	64.43
MINNESOTA ENERGY RESOURCES CORP	7/27/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	7/27/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	7/27/12	GAS SERVICE	RECREATION	PARK AREAS	20.41
				TOTAL:	49.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MINNWEST BANK SOUTH	7/27/12	PRAIRIE VIEW LIMITED TI #8	PRAIRIE VIEW LTD T	MISC HOUSING DEVELOPMN	1,834.92
	7/27/12	PRAIRIE VIEW LIMITED TI #8	PRAIRIE VIEW LTD T	MISC HOUSING DEVELOPMN	2,993.81
				TOTAL:	4,828.73
MISCELLANEOUS V	7/27/12	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
ANGUIANO MARIA	7/27/12	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.01
ANGUIANO MARIA	7/27/12	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	49.84
ANGUIANO MARIA	7/27/12	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	0.01
CASTILLO WILMER	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	124.75
CASTILLO WILMER	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.09
DICKEY ELIZABETH	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	84.19
DICKEY ELIZABETH	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.06
DVORAK CODY	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	74.38
DVORAK CODY	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
KIRLIN WYATT L	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	75.27
KIRLIN WYATT L	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.06
PAEL CHOL M	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	29.53
PAEL CHOL M	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.07
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F WATER		NON-DEPARTMENTAL	45.00
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F WATER		ACCTS-RECORDS & COLLEC	0.02
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		NON-DEPARTMENTAL	41.92
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F MUNICIPAL WASTEWAT		ACCT-RECORDS & COLLECT	0.03
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	95.00
PINEDA ARIAS ENRIQUE	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
REACH OUT FOR WARMTH	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	84.55
REACH OUT FOR WARMTH	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
RIVERA PACHECO JORGE A	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	55.28
RIVERA PACHECO JORGE A	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.01
SPAETHE JUSTIN T	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	31.82
SPAETHE JUSTIN T	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
VAN DYKE LEANNE K	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		NON-DEPARTMENTAL	63.56
VAN DYKE LEANNE K	7/27/12	REFUND OF DEPOSITS-ACCTS F ELECTRIC		ACCTS-RECORDS & COLLEC	0.05
				TOTAL:	900.70
MOUNTAIN LAKE POLICE DEPARTMENT	7/27/12	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	447.68
				TOTAL:	447.68
NELSON AUTO CENTER INC	7/27/12	2013 FORD INTERCEPTOR SQUA	GENERAL FUND	POLICE ADMINISTRATION	25,746.61
				TOTAL:	25,746.61
NOBLES COUNTY	7/27/12	CUSTOMER OWNED GENERATOR	ELECTRIC	NON-DEPARTMENTAL	3,603.75
				TOTAL:	3,603.75
NOBLES COUNTY AUDITOR/TREASURER	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	POLICE ADMINISTRATION	7,285.53
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	1,154.66
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	4,116.21
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	3,785.63
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	537.02
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	16.25
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	6,146.01
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	0.33
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	3,551.52
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	442.30
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	27.18
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	1,532.80
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	3,302.62

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	154.88
	7/27/12	2ND QTR 2012 SECURITY BLDG	GENERAL FUND	SECURITY CENTER	<u>126.73</u>
				TOTAL:	32,179.67
NOBLES COUNTY HIGHWAY DEPT	7/27/12	MAY FUEL	GENERAL FUND	ENGINEERING ADMIN	51.39
	7/27/12	JUNE FUEL	GENERAL FUND	ENGINEERING ADMIN	472.84
	7/27/12	MAY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	40.84
	7/27/12	JUNE FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	74.90
	7/27/12	MAY FUEL	GENERAL FUND	POLICE ADMINISTRATION	161.39
	7/27/12	JUNE FUEL	GENERAL FUND	POLICE ADMINISTRATION	4,181.89
	7/27/12	JUNE FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	13.16
	7/27/12	JUNE FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	154.85
	7/27/12	MAY FUEL	GENERAL FUND	PAVED STREETS	813.08
	7/27/12	JUNE FUEL	GENERAL FUND	PAVED STREETS	1,928.83
	7/27/12	JUNE FUEL	GENERAL FUND	CODE ENFORCEMENT	167.45
	7/27/12	JUNE FUEL	RECREATION	GOLF COURSE-GREEN	2,356.42
	7/27/12	MAY FUEL	RECREATION	PARK AREAS	1,504.92
	7/27/12	JUNE FUEL	RECREATION	PARK AREAS	2,803.18
	7/27/12	JUNE FUEL	WATER	O-PUMPING	296.67
	7/27/12	JUNE FUEL	WATER	M-TRANS MAINS	582.58
	7/27/12	JUNE FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	53.00
	7/27/12	JUNE FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	173.34
	7/27/12	JUNE FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	128.71
	7/27/12	JUNE FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	115.63
	7/27/12	JUNE FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	253.16
	7/27/12	JUNE FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	1,520.60
	7/27/12	JUNE FUEL	STORM WATER MANAGE	STORM DRAINAGE	262.21
	7/27/12	JUNE FUEL	STORM WATER MANAGE	STREET CLEANING	<u>686.93</u>
				TOTAL:	18,797.97
NOBLES COUNTY DEPUTY REGISTER	7/27/12	LICENSE NEW DODGE	ELECTRIC	FA TRANSPORTATION EQUI	<u>1,523.40</u>
				TOTAL:	1,523.40
NOBLES COUNTY SHERIFF	7/27/12	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>1,726.78</u>
				TOTAL:	1,726.78
REDWOOD COUNTY SHERRIF'S OFFICE	7/27/12	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>2,133.54</u>
				TOTAL:	2,133.54
RESCO INC	7/27/12	METER SEALS	ELECTRIC	M-DISTR UNDERGRND LINE	<u>678.19</u>
				TOTAL:	678.19
ROCK COUNTY SHERIFFS OFFICE	7/27/12	SAFE & SOBER GRANT	GENERAL FUND	POLICE ADMINISTRATION	<u>130.51</u>
				TOTAL:	130.51
RUNNINGS SUPPLY INC-ACCT#9502440	7/27/12	RAKES	ELECTRIC	O-DISTR MISC	30.98
	7/27/12	ROUND-UP	ELECTRIC	M-DISTR UNDERGRND LINE	42.73
	7/27/12	RAT BAIT	ELECTRIC	M-DISTR UNDERGRND LINE	<u>106.86</u>
				TOTAL:	180.57
SANFORD REGIONAL HOSPITAL WORTHINGTON	7/27/12	2ND QTR 2012 CUST OWNED GE	ELECTRIC	NON-DEPARTMENTAL	<u>6,470.49</u>
				TOTAL:	6,470.49
SCHOLTES MOTORS INC	7/27/12	TIRE PATCH	ELECTRIC	O-DISTR UNDERGRND LINE	<u>10.25</u>
				TOTAL:	10.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHWEST REGIONAL DEVELOPMENT COMM	7/27/12	CDAP0900750FY10 #19	SMALL CITIES GRANT	SW MN HOUSING	4,911.00
				TOTAL:	4,911.00
STUART C IRBY CO	7/27/12	15 KV FUSES	ELECTRIC	FA DISTR UNDRGRND COND	3,491.61
				TOTAL:	3,491.61
SUNKOTA CONSTRUCTION	7/27/12	NEW FIRE STATION PROJECT	GENERAL FUND	NON-DEPARTMENTAL	12,995.00
	7/27/12	NEW FIRE STATION PROJECT	GENERAL FUND	FIRE ADMINISTRATION	259,894.00
				TOTAL:	246,899.00
U S POSTAL SERVICE-TMS ACCT# 247383	7/27/12	POSTAGE REFILL	GENERAL FUND	MAYOR AND COUNCIL	13.88
	7/27/12	POSTAGE REFILL	GENERAL FUND	ADMINISTRATION	17.04
	7/27/12	POSTAGE REFILL	GENERAL FUND	CLERK'S OFFICE	125.14
	7/27/12	POSTAGE REFILL	GENERAL FUND	ACCOUNTING	5.55
	7/27/12	POSTAGE REFILL	GENERAL FUND	ENGINEERING ADMIN	455.86
	7/27/12	POSTAGE REFILL	GENERAL FUND	ECONOMIC DEVELOPMENT	812.81
	7/27/12	POSTAGE REFILL	GENERAL FUND	PAVED STREETS	195.90
	7/27/12	POSTAGE REFILL	RECREATION	GOLF COURSE-CLUBHOUSE	40.35
	7/27/12	POSTAGE REFILL	RECREATION	PARK AREAS	7.85
	7/27/12	POSTAGE REFILL	LIQUOR	O-GEN MISC	19.35
	7/27/12	POSTAGE REFILL	AIRPORT	O-GEN MISC	2.40
	7/27/12	POSTAGE REFILL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	11.90
	7/27/12	POSTAGE REFILL	DATA PROCESSING	DATA PROCESSING	931.97
				TOTAL:	2,640.00
VESSCO INC	7/27/12	3 SETS-TROUGH SCRAPER	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	470.51
				TOTAL:	470.51
WAL MART BUSINESS	7/27/12	REPLACE DEHUMIDIFIER-DISPA	GENERAL FUND	SECURITY CENTER	88.05
	7/27/12	REPLACE DEHUMIDIFIER-DISPA	GENERAL FUND	SECURITY CENTER	88.05
	7/27/12	CSO CAMERA	GENERAL FUND	CODE ENFORCEMENT	84.83
	7/27/12	TOILET PAPER	RECREATION	OLSON PARK CAMPGROUND	127.55
				TOTAL:	388.48
WORTHINGTON ELECTRIC INC	7/27/12	DRU SERVICE CALL	ELECTRIC	FA DISTR METERS	88.00
				TOTAL:	88.00
ZEP SALES & SERVICE	7/27/12	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	367.95
				TOTAL:	367.95

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	337,529.32		
204		SMALL CITIES GRANT	4,911.00		
229		RECREATION	7,279.95		
231		ECONOMIC DEV AUTHORITY	75.90		
412		PRAIRIE VIEW LTD TID	4,828.73		
427		BEDFORD TECHNOLOGY PROJ	10,289.00		
601		WATER	13,835.20		
602		MUNICIPAL WASTEWATER	2,849.52		
604		ELECTRIC	21,175.80		
606		STORM WATER MANAGEMENT	949.14		
609		LIQUOR	556.14		
612		AIRPORT	88.50		
614		MEMORIAL AUDITORIUM	75.83		
702		DATA PROCESSING	1,079.52		
883		ECONOMIC REVOLVING LOAN	80,000.00		
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GRAND TOTAL:			485,523.55		
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TOTAL PAGES: 6

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	8/03/12	COPIER SERVICE LEC	GENERAL FUND	SECURITY CENTER	50.54
	8/03/12	COPIER SERVICE LEC	GENERAL FUND	SECURITY CENTER	51.26
	8/03/12	COPIER SERVICE LEC	GENERAL FUND	SECURITY CENTER	178.08
	8/03/12	COPIER SERVICE LEC	GENERAL FUND	SECURITY CENTER	178.08
	8/03/12	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	134.21
				TOTAL:	592.17
BENLEES CAFE	8/03/12	LGA FORUM	GENERAL FUND	MAYOR AND COUNCIL	116.78
				TOTAL:	116.78
CLARK CRAIG	8/03/12	REIMBURSE SUMMER CGMC CONF	GENERAL FUND	ADMINISTRATION	398.03
				TOTAL:	398.03
CUMISKEY MICHAEL	8/03/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
				TOTAL:	11.00
DEPUTY REGISTER #33	8/03/12	LICENSE NEW POLICE CAR	GENERAL FUND	POLICE ADMINISTRATION	20.75
				TOTAL:	20.75
DEWILD GRANT RECKERT AND ASSOC	8/03/12	PROFESSIONAL SERV-CROSS TO	ELECTRIC	FA DISTR POLES TOWERS	3,499.06
				TOTAL:	3,499.06
FRONTIER COMMUNICATIONS	8/03/12	PHONE SERVICE	WATER	O-PUMPING	71.28
	8/03/12	PHONE SERVICE	WATER	O-PURIFY MISC	63.02
	8/03/12	PHONE SERVICE	WATER	O-DISTR STORAGE	37.84
	8/03/12	PHONE SERVICE	WATER	O-DISTR MISC	52.53
	8/03/12	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	26.18
	8/03/12	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	86.46
	8/03/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	219.11
	8/03/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	26.18
	8/03/12	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	45.45
	8/03/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	26.18
	8/03/12	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	87.73
	8/03/12	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	63.92
	8/03/12	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	53.56
	8/03/12	PHONE SERVICE	ELECTRIC	O-DISTR MISC	142.77
	8/03/12	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.92
	8/03/12	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	66.75
	8/03/12	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	304.40
	8/03/12	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	40.39
				TOTAL:	1,432.67
KANENGIETER CONSTRUCTION	8/03/12	TREE REMOVAL	RECREATION	TREE REMOVAL	721.41
	8/03/12	TREE REMOVAL	RECREATION	TREE REMOVAL	721.40
				TOTAL:	1,442.81
LAW ENFORCEMENT LABOR SERVICES INC #27	8/03/12	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	180.00
				TOTAL:	180.00
MC LAUGHLIN & SCHULZ INC	8/03/12	ASPHALT-FIRE HALL	GENERAL FUND	FIRE ADMINISTRATION	282.66
				TOTAL:	282.66
MINNESOTA CITY/COUNTY MGMT ASSOC SECRE	8/03/12	MEMBERSHIP	GENERAL FUND	ADMINISTRATION	118.31
				TOTAL:	118.31
MISCELLANEOUS V AGER PAUL	8/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ELSING ROD	8/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
LEE SCOTT	8/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
LEISTICO VERN	8/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
SCHEEPSTRA ESTHER	8/03/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
				TOTAL:	130.00
MN CHILD SUPPORT PAYMENT CTR	8/03/12	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	8/03/12	GARNISHMENT	RECREATION	NON-DEPARTMENTAL	228.42
	8/03/12	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	892.05
NOBLES COOPERATIVE ELECTRIC	8/03/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	428.27
	8/03/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	118.56
	8/03/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	44.66
	8/03/12	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	1,415.39
	8/03/12	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	42.07
				TOTAL:	2,048.95
PELLEGRINO FIRE EXTINGUISHER SALES	8/03/12	FIRE EXTINGUISHER CERTS-WA WATER		O-DISTR MISC	94.50
	8/03/12	FIRE EXTINGUISHER CERTS-WA MUNICIPAL WASTEWAT		O-PURIFY MISC	186.64
	8/03/12	FIRE EXTINGUISHER CERTS-EL ELECTRIC		O-DISTR SUPER & ENG	102.50
				TOTAL:	383.64
RAY ALLEN MANUFACTURING CO INC	8/03/12	K9 TRAINING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	261.11
				TOTAL:	261.11
SHORT ELLIOTT HENDRICKSON INC	8/03/12	PROFESSIONAL SERV-CLAY STO WATER		O-DISTR MISC	243.75
	8/03/12	PROFESSIONAL SERV-CLAY STO ELECTRIC		O-DISTR MISC	243.75
				TOTAL:	487.50
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	8/03/12	CDAP0900750FY10 # 19	SMALL CITIES GRANT	SW MN HOUSING	4,911.00
				TOTAL:	4,911.00
TEN HAKEN LYLE	8/03/12	REIMBURSE CCMC	GENERAL FUND	MAYOR AND COUNCIL	187.51
				TOTAL:	187.51
VANTAGEPOINT TRANSFER AGENTS-457	8/03/12	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	8/03/12	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	8/03/12	WIRELESS SERVICE	GENERAL FUND	POLICE ADMINISTRATION	802.58
	8/03/12	WIRELESS CHARGES	GENERAL FUND	POLICE ADMINISTRATION	749.55
	8/03/12	WIRELESS CHARGES	GENERAL FUND	SECURITY CENTER	60.18
	8/03/12	WIRELESS CHARGES	GENERAL FUND	SECURITY CENTER	60.18
	8/03/12	WIRELESS CHARGES	GENERAL FUND	CODE ENFORCEMENT	48.51
				TOTAL:	1,721.00
WEST GOVERNMENT SERVICES	8/03/12	JUNE CLEAR	GENERAL FUND	SECURITY CENTER	66.59
	8/03/12	JUNE CLEAR	GENERAL FUND	SECURITY CENTER	66.59
				TOTAL:	133.18

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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## ===== FUND TOTALS =====

101	GENERAL FUND	4,685.80
204	SMALL CITIES GRANT	4,911.00
229	RECREATION	3,678.11
601	WATER	970.02
602	MUNICIPAL WASTEWATER	591.29
604	ELECTRIC	4,666.02
612	AIRPORT	42.07
702	DATA PROCESSING	134.21

GRAND TOTAL:	19,678.52
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TOTAL PAGES: 3



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ABELS TRANSPORT LLC	8/10/12	FUEL TRUCK-AIRPORT DELIVER	AIRPORT	O-GEN MISC	1,650.00
				TOTAL:	1,650.00
ALDEN POOL & MUNICIPAL SUPPLY	8/10/12	SMOKE BOMBS-TESTING	MUNICIPAL WASTEWAT	M-SOURCE MISC	392.23
				TOTAL:	392.23
AMERICAN BOTTLING COMPANY	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	90.62
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	87.94
				TOTAL:	178.56
AMERICAN LEGAL PUBLISHING CORPORATION	8/10/12	CODE OF ORDINANCES	GENERAL FUND	CLERK'S OFFICE	350.00
				TOTAL:	350.00
AMERIPRIDE	8/10/12	TOWEL SERVICE AUGUST 2012	MUNICIPAL WASTEWAT	O-PURIFY MISC	70.07
				TOTAL:	70.07
ANDERSON ALIGNMENT SERVICE	8/10/12	OIL CHANGE	GENERAL FUND	PAVED STREETS	26.18
	8/10/12	OIL CHANGE	GENERAL FUND	PAVED STREETS	6.87
	8/10/12	OIL CHANGE	GENERAL FUND	PAVED STREETS	10.00
	8/10/12	HYDRAULIC OIL, SUPPLIES	GENERAL FUND	PAVED STREETS	35.27
	8/10/12	HYDRAULIC OIL, SUPPLIES	GENERAL FUND	PAVED STREETS	5.00
	8/10/12	BRAKE CHAMBER REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	89.88
	8/10/12	BRAKE CHAMBER REPAIR	GENERAL FUND	ICE AND SNOW REMOVAL	80.00
	8/10/12	CARB KIT, OIL CHANGE, PLUG	AIRPORT	O-GEN MISC	22.44
	8/10/12	CARB KIT, OIL CHANGE, PLUG	AIRPORT	O-GEN MISC	98.85
	8/10/12	CARB KIT, OIL CHANGE, PLUG	AIRPORT	O-GEN MISC	167.50
	8/10/12	REBUILT CARBURETOR	AIRPORT	O-GEN MISC	22.44
	8/10/12	REBUILT CARBURETOR	AIRPORT	O-GEN MISC	367.33
	8/10/12	REBUILT CARBURETOR	AIRPORT	O-GEN MISC	85.00
				TOTAL:	1,016.76
APPEL TROY	8/10/12	REIMBURSE BRD'TF MEETING	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	72.90
				TOTAL:	72.90
ARCTIC ICE INC	8/10/12	ICE	RECREATION	OLSON PARK CAMPGROUND	38.25
	8/10/12	ICE	RECREATION	OLSON PARK CAMPGROUND	38.25
	8/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	82.50
	8/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	213.15
	8/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	154.50
	8/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	72.00
	8/10/12	ICE	LIQUOR	NON-DEPARTMENTAL	82.50
				TOTAL:	681.15
ARNOLD MOTOR SUPPLY	8/10/12	BATTERY	ELECTRIC	O-DISTR UNDERGRND LINE	71.32
	8/10/12	FUSES	ELECTRIC	O-DISTR UNDERGRND LINE	4.25
				TOTAL:	75.57
B & H PETROLEUM EQ CO	8/10/12	CONTINUAL LEAK DETECTION M	AIRPORT	O-GEN MISC	1,395.72
	8/10/12	CONTINUAL LEAK DETECTION M	AIRPORT	O-GEN MISC	72.50
				TOTAL:	1,468.22
BAHRS SMALL ENGINE	8/10/12	REPAIR CHOP SAW	RECREATION	TREE REMOVAL	56.04
	8/10/12	REPAIR CHOP SAW	RECREATION	TREE REMOVAL	72.00
	8/10/12	TRIMMING SAW	RECREATION	TREE REMOVAL	67.09
	8/10/12	OIL FOR SAWS	ELECTRIC	M-DISTR UNDERGRND LINE	114.34
				TOTAL:	309.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BELLBOY CORP	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	427.12
	8/10/12	FREIGHT CREDIT	LIQUOR	O-SOURCE MISC	28.32-
	8/10/12	SUPPLIES	LIQUOR	O-GEN MISC	75.00
				TOTAL:	473.80
BEVERAGE WHOLESALERS INC	8/10/12	BEVERAGE WHOLESALERS INC	LIQUOR	NON-DEPARTMENTAL	3,942.30
	8/10/12	MIX CREDIT	LIQUOR	NON-DEPARTMENTAL	72.00-
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,278.35
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	6,675.71
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,113.54
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	7,138.75
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	6,758.30
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,555.00
				TOTAL:	34,389.95
BORDER STATES ELECTRIC SUPPLY	8/10/12	SECONDARY LUGS & PED BARS	ELECTRIC	FA DISTR UNDRGRND COND	33.67
	8/10/12	METER SOCKETS	ELECTRIC	FA DISTR METERS	1,539.00
				TOTAL:	1,572.67
BROCK WHITE COMPANY LLC	8/10/12	CONCRETE SEAL	GENERAL FUND	PAVED STREETS	269.33
				TOTAL:	269.33
BUETOW 2 ARCHITECTS INC	8/10/12	CONSTRUCTION ADMIN	GENERAL FUND	FIRE ADMINISTRATION	588.00
				TOTAL:	588.00
BURNS LOCK & KEY	8/10/12	KEYS	AIRPORT	O-GEN MISC	7.48
	8/10/12	VANDELISM REPAIRS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	138.78
				TOTAL:	146.26
C&S CHEMICALS INC	8/10/12	4,142 GALLONS ADUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,157.18
				TOTAL:	5,157.18
CHAMBER OF COMMERCE	8/10/12	LODGING TAX-JUNE 2012	TOURISM PROMOTION	LODGING TAX/TOURISM	14,528.29
				TOTAL:	14,528.29
CHUCK WAGON VENDING INC	8/10/12	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	8/10/12	COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00
COALITION OF GREATER MINNESOTA CITIES	8/10/12	2012 CGMC SUMMER CONFERENC	GENERAL FUND	MAYOR AND COUNCIL	446.67
	8/10/12	2012 CGMC SUMMER CONFERENC	GENERAL FUND	ADMINISTRATION	223.33
				TOTAL:	670.00
COCA-COLA ENTERPRISES-MIDWEST DIVISION	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	196.24
				TOTAL:	196.24
CONCRETE MATERIALS	8/10/12	SAND	RECREATION	GOLF COURSE-GREEN	626.96
				TOTAL:	626.96
CONSOLIDATED CONSTRUCTION CO INC	8/10/12	EVENT CENTER JULY PROGRESS	EVENT CENTER/AUDIT	EVENT CENTER	18,545.01
				TOTAL:	18,545.01
COOPERATIVE ENERGY CO- ACCT # 5910807	8/10/12	PROPANE	GENERAL FUND	PAVED STREETS	16.25
	8/10/12	UNLEADED & DIESEL FUEL	RECREATION	GOLF COURSE-GREEN	2,912.86
	8/10/12	AIRPORT DIESEL FUEL	AIRPORT	O-GEN MISC	694.69
				TOTAL:	3,623.80

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COOPERATIVE ENERGY CO- ACCT# 05412019	8/10/12	DIESEL	GENERAL FUND	PAVED STREETS	50.02
	8/10/12	DIESEL	ELECTRIC	O-DISTR UNDERGRND LINE	113.00
	8/10/12	DIESEL	ELECTRIC	O-DISTR UNDERGRND LINE	17.78
				TOTAL:	180.80
CRYSTEEL TRUCK EQUIPMENT INC	8/10/12	UNIT #106 DUMP BOX	ELECTRIC	FA TRANSPORTATION EQUI	14,539.14
				TOTAL:	14,539.14
CULLIGAN WATER COND CO	8/10/12	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	72.00
				TOTAL:	72.00
DACOTAH PAPER CO	8/10/12	BAGS	LIQUOR	O-GEN MISC	204.21
				TOTAL:	204.21
DAILY GLOBE	8/10/12	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	8/10/12	ELECTION NOTICE	GENERAL FUND	ELECTIONS	215.40
	8/10/12	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	3,607.84
	8/10/12	HOTEL DEVELOPMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	66.30
	8/10/12	PUBLIC HEARING	GENERAL FUND	ECONOMIC DEVELOPMENT	121.55
	8/10/12	WORTHINGTON PROUD AD	RECREATION	GOLF COURSE-CLUBHOUSE	23.00
	8/10/12	WATER CONSERVATION NOTICE	WATER	ACCTS-SERV & INFORMATI	215.40
	8/10/12	SMOKE TESTS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	172.32
	8/10/12	CLASSIFIED "TRUCK FOR SALE	ELECTRIC	ACCTS-INFO & INSTR ADV	96.18
	8/10/12	LIQUOR ADS	LIQUOR	O-GEN MISC	109.40
				TOTAL:	4,687.39
DAKOTA DATA SHRED	8/10/12	DATA SHREDDING	GENERAL FUND	SECURITY CENTER	65.78
	8/10/12	DATA SHREDDING	GENERAL FUND	SECURITY CENTER	65.78
				TOTAL:	131.56
DANS ELECTRIC INC	8/10/12	MILLARD PARK RESTROOMS	RECREATION	PARK AREAS	93.70
	8/10/12	MILLARD PARK RESTROOMS	RECREATION	PARK AREAS	82.50
	8/10/12	LENS COVER, REPAIR OUTSIDE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	278.64
	8/10/12	LENS COVER, REPAIR OUTSIDE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	275.00
				TOTAL:	729.84
DAVIS TYPEWRITER CO INC	8/10/12	ENVELOPES	GENERAL FUND	MAYOR AND COUNCIL	10.77
	8/10/12	3 RING BINDERS	GENERAL FUND	CLERK'S OFFICE	46.12
	8/10/12	CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	139.22
	8/10/12	OFFICE SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	26.90
	8/10/12	DVD-R DISCS	GENERAL FUND	ENGINEERING ADMIN	14.36
	8/10/12	OFFICE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	26.90
	8/10/12	BLANK CERTIFICATES	GENERAL FUND	ECONOMIC DEVELOPMENT	10.54
	8/10/12	MEMO NOTEBOOK	GENERAL FUND	PAVED STREETS	2.19
	8/10/12	LEDGER BOOK-MAINTENANCE FI	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	34.89
	8/10/12	NAME PLATE	LIQUOR	O-GEN MISC	19.18
	8/10/12	RUBBERBANDS	LIQUOR	O-GEN MISC	15.58
				TOTAL:	346.65
DELTA MEDICAL SUPPLY GROUP INC	8/10/12	NITREX GLOVES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	97.40
				TOTAL:	97.40
DEPARTMENT OF FINANCE	8/10/12	ADMIN FORFEITURE:MAYEFSKE&	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	241.80
				TOTAL:	241.80
DEPARTMENT OF LABOR AND INDUSTRY	8/10/12	2ND QTR BUILDING PERMIT SU	GENERAL FUND	NON-DEPARTMENTAL	2,741.17

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	2,741.17
DEPUTY REGISTER #33	8/10/12	TITLE/REGISTRATION 2012 FO ELECTRIC		FA TRANSPORTATION EQUI	1,854.17
				TOTAL:	1,854.17
DIAMOND VOGEL PAINT	8/10/12	STREET PAINTING	GENERAL FUND	SIGNS AND SIGNALS	4,383.85
	8/10/12	SHELTER HOUSES	RECREATION	PARK AREAS	153.26
	8/10/12	SHELTER PAINT	RECREATION	PARK AREAS	349.68
	8/10/12	BANDSHELL BENCHES	RECREATION	PARK AREAS	133.06
	8/10/12	SLATER SHELTER PAINT	RECREATION	PARK AREAS	76.63
	8/10/12	BANDSHELL BENCHES	RECREATION	PARK AREAS	147.14
	8/10/12	OLSON SHELTER	RECREATION	OLSON PARK CAMPGROUND	36.18
	8/10/12	FILTER PLANT DOOR PAINT & WATER		M-PURIFY STRUCTURES	47.04
				TOTAL:	5,326.84
DYKES AUTO SALVAGE INC	8/10/12	TAIL LAMP	AIRPORT	O-GEN MISC	48.09
				TOTAL:	48.09
ECHO GROUP INC	8/10/12	OUTLETS FOR OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	4.70
	8/10/12	BREAKERS	RECREATION	OLSON PARK CAMPGROUND	24.00
				TOTAL:	28.70
ECUMENT THE MEADOWS	8/10/12	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	150.00
				TOTAL:	150.00
EVERSTRONG CONSTRUCTION INC	8/10/12	T-HANGAR #4	AIRPORT	NON-DEPARTMENTAL	15,800.91-
	8/10/12	T-HANGAR #4	AIRPORT	PROJECT #3	316,018.37
				TOTAL:	300,217.46
FASTENAL COMPANY	8/10/12	HEAD GEAR	GENERAL FUND	PAVED STREETS	7.65
	8/10/12	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	74.53
				TOTAL:	82.18
FERGUSON ENTERPRISES INC #226	8/10/12	PVC COUP	ELECTRIC	M-DISTR UNDERGRND LINE	30.57
				TOTAL:	30.57
FLYNN KEVIN	8/10/12	REIMBURSE FEMA/NIMS	GENERAL FUND	POLICE ADMINISTRATION	51.50
	8/10/12	REIMBURSE FEMA/NIMS	GENERAL FUND	POLICE ADMINISTRATION	62.00
				TOTAL:	113.50
GAUL TIMOTHY E	8/10/12	REIMBURSE ICS 300 MEALS	GENERAL FUND	POLICE ADMINISTRATION	117.00
				TOTAL:	117.00
GCC -CONSOLIDATED READY MIX INC	8/10/12	ORCHARD KNOLL PLAYGROUND	RECREATION	PARK AREAS	288.56
	8/10/12	PRAIRIE DR LIGHTING	ELECTRIC	EA DISTR ST LITE & SIG	280.55
	8/10/12	PRAIRIE DR LIGHTING	ELECTRIC	EA DISTR ST LITE & SIG	166.99
	8/10/12	LIGHTING BASES	ELECTRIC	EA DISTR ST LITE & SIG	3.63
				TOTAL:	739.73
GEOTEK INC	8/10/12	TESTS/INSPECTIONS NEW FIRE	GENERAL FUND	FIRE ADMINISTRATION	1,101.00
				TOTAL:	1,101.00
GOPHER ALARMS LLC	8/10/12	ALARM MONITORING	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	76.95
				TOTAL:	76.95
GOPHER STATE ONE CALL INC	8/10/12	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	64.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	8/10/12	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	64.16
	8/10/12	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	128.33
				TOTAL:	256.65
GRAHAM TIRE OF WORTHINGTON INC	8/10/12	REPAIR/REPLACE ENGINE RELA	GENERAL FUND	POLICE ADMINISTRATION	88.00
	8/10/12	REPAIR/REPLACE ENGINE RELA	GENERAL FUND	POLICE ADMINISTRATION	20.25
	8/10/12	REPAIR A/C	GENERAL FUND	POLICE ADMINISTRATION	59.95
	8/10/12	REPAIR A/C	GENERAL FUND	POLICE ADMINISTRATION	39.88
	8/10/12	SPIN BALANCE ROTATION	GENERAL FUND	POLICE ADMINISTRATION	40.00
	8/10/12	REPLACE BOTH FRONT STRUTS	GENERAL FUND	POLICE ADMINISTRATION	277.95
	8/10/12	REPLACE BOTH FRONT STRUTS	GENERAL FUND	POLICE ADMINISTRATION	367.20
	8/10/12	FLOWER CUSHMAN REPAIRS	RECREATION	PARK AREAS	88.78
	8/10/12	TIRE REPAIR	RECREATION	PARK AREAS	12.00
	8/10/12	OIL CHANGE	RECREATION	PARK AREAS	18.12
	8/10/12	OIL CHANGE	RECREATION	PARK AREAS	7.48
	8/10/12	OIL CHANGE	RECREATION	PARK AREAS	11.00
	8/10/12	TIRE REPAIR	RECREATION	PARK AREAS	11.64
	8/10/12	TIRE REPAIR	RECREATION	PARK AREAS	6.00
	8/10/12	TIRE REPAIR	RECREATION	PARK AREAS	12.00
				TOTAL:	1,060.25
HAGEN BEVERAGE DISTRIBUTING INC	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	22,034.40
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	70.20
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	5,573.20
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	45.00
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	7,516.50
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,824.65
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	6,542.05
	8/10/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	2.00-
				TOTAL:	46,604.00
HAWKINS INC	8/10/12	2 TONS CHLORINE	WATER	O-PURIFY	1,455.00
	8/10/12	CHEMICALS	WATER	O-PURIFY	8,047.99
				TOTAL:	9,502.99
HILLESHEIM CHRISTOPHER	8/10/12	EDUCATIONAL ASSISTANCE	GENERAL FUND	POLICE ADMINISTRATION	500.00
				TOTAL:	500.00
HOISINGTON KOEGLER GROUP INC	8/10/12	SPORTS NEEDS ASSESSMENT	RECREATION	PARK AREAS	7,055.00
				TOTAL:	7,055.00
HY-VEE INC	8/10/12	FUEL	GENERAL FUND	POLICE ADMINISTRATION	691.52
				TOTAL:	691.52
HY-VEE INC-61609	8/10/12	JANITORIAL SUPPLIES	WATER	O-PURIFY MISC	38.39
				TOTAL:	38.39
IDE@S	8/10/12	TECHNICAL SUPPORT	LIQUOR	O-GEN MISC	45.00
	8/10/12	WATCH GUARD SECURITY BUNDL	LIQUOR	O-GEN MISC	2,038.65
				TOTAL:	2,083.65
INPAENG PHADY AND SOMWANG KHANYA	8/10/12	FORFEITURE SETTLEMENT	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	3,500.00
				TOTAL:	3,500.00
J & K WINDOWS	8/10/12	WINDOW CLEANING	LIQUOR	O-GEN MISC	30.00
				TOTAL:	30.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JACKS UNIFORMS & EQUIPMENT	8/10/12	SHOOTERS BELT	GENERAL FUND	POLICE ADMINISTRATION	48.95
	8/10/12	NAME BADGE	GENERAL FUND	POLICE ADMINISTRATION	141.99
	TOTAL:				190.94
JANITOR'S CLOSET LTD	8/10/12	DOWNTOWN TRASH CAN LINERS	RECREATION	PARK AREAS	29.23
	TOTAL:				29.23
JERRY'S AUTO SUPPLY	8/10/12	PAINT	GENERAL FUND	PAVED STREETS	17.60
	8/10/12	POT HOLE PATCHER PARTS	GENERAL FUND	PAVED STREETS	145.17
	8/10/12	FITTING	GENERAL FUND	PAVED STREETS	18.69
	8/10/12	SIGNAL STOP LAMP	GENERAL FUND	PAVED STREETS	2.87
	8/10/12	FITTINGS	GENERAL FUND	PAVED STREETS	3.40
	8/10/12	FITTING	GENERAL FUND	PAVED STREETS	1.59
	8/10/12	FUEL LINE, CLAMP	GENERAL FUND	PAVED STREETS	3.55
	8/10/12	PAINT	RECREATION	PARK AREAS	17.60
	8/10/12	OIL DRY, SWEEPING COMPOUND	RECREATION	PARK AREAS	63.96
	8/10/12	FITTING	ELECTRIC	O-DISTR UNDERGRND LINE	7.47
TOTAL:					281.90
JOHNSON BROTHERS LIQUOR CO	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,654.93
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	584.60
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	293.86
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	872.00
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,118.46
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,112.75
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,496.22
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	988.95
	8/10/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	280.00-
	8/10/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	14.00-
TOTAL:					15,827.77
KARLS CARQUEST AUTO PARTS INC	8/10/12	BRAKE PADS	GENERAL FUND	POLICE ADMINISTRATION	381.68
	8/10/12	BRAKE ROTORS, PADS	GENERAL FUND	ANIMAL CONTROL ENFORCE	255.32
	8/10/12	FILTER FOR UNIT 209	WATER	O-DIST UNDERGRND LINES	7.62
TOTAL:					644.62
KHC CONSTRUCTION, INC	8/10/12	2012 IWWTP IMPROVEMENTS #2	INDUSTRIAL WASTEWA	NON-DEPARTMENTAL	2,373.00-
	8/10/12	LABOR-CLARIFIER DRIVE	INDUSTRIAL WASTEWA	O-PURIFY MISC	6,500.00
	8/10/12	2012 IWWTP IMPROVEMENTS #2	INDUSTRIAL WASTEWA	2011 INDUSTRIAL WWTP I	47,466.00
TOTAL:					51,593.00
KRUSE MOTORS OF WORTHINGTON INC	8/10/12	ELEMENT	GENERAL FUND	POLICE ADMINISTRATION	34.55
	TOTAL:				34.55
LAMPERTS YARDS INC-2600013	8/10/12	HINGES FOR NEW DOOR	WATER	M-PURIFY STRUCTURES	82.08
	8/10/12	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	70.82
	8/10/12	FURRING STRIPS	ELECTRIC	M-DISTR UNDERGRND LINE	11.54
	8/10/12	STAKES	ELECTRIC	M-DISTR UNDERGRND LINE	11.76
	8/10/12	SILICONE	ELECTRIC	M-DISTR UNDERGRND LINE	33.92
	8/10/12	BIT	ELECTRIC	M-DISTR UNDERGRND LINE	4.05
TOTAL:					214.17
LAMPERTS YARDS INC-2602004	8/10/12	TREATED 4X4-ORCHARD KNOLL	RECREATION	PARK AREAS	302.83
	8/10/12	BIKE BRIDGE RAIL	RECREATION	PARK AREAS	67.28
	8/10/12	TREATED 2X6 RETURNED-BAND	RECREATION	PARK AREAS	15.03-
TOTAL:					355.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LARSON CRANE SERVICE INC	8/10/12	2011 SEWER/WATER RECON #6	WATER	NON-DEPARTMENTAL	474.70
	8/10/12	2011 SEWER/WATER RECON #6	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	941.20
	8/10/12	2011 SEWER/WATER RECON #6	MUNICIPAL WASTEWAT	PROJECT #15	3,000.00
	8/10/12	2011 SEWER/WATER RECON #6	STORM WATER MANAGE	NON-DEPARTMENTAL	1,317.17
				TOTAL:	5,733.07
LEAGUE OF MN CITIES INSURANCE TRUST	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	MAYOR AND COUNCIL	2.67
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ADMINISTRATION	10.85
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ELECTIONS	1.42
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	CLERK'S OFFICE	12.62
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ACCOUNTING	13.58
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ENGINEERING ADMIN	19.19
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	17.35
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	GENERAL GOVT BUILDINGS	0.89
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	POLICE ADMINISTRATION	740.59
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	REGULATE LAWFUL GAMBLE	4.24
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	SECURITY CENTER	23.79
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	SECURITY CENTER	23.79
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	FIRE ADMINISTRATION	212.83
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ANIMAL CONTROL ENFORCE	4.17
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	PAVED STREETS	152.19
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	ICE AND SNOW REMOVAL	48.15
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	SIGNS AND SIGNALS	4.50
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	TRASH PICKUP	9.29
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	CODE ENFORCEMENT	3.57
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	LAKE IMPROVEMENT	1.58
	8/10/12	WORK COMP AUDIT ADJUSTMENT	GENERAL FUND	MISC SPECIAL DAYS/EVEN	0.42
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	GOLF COURSE-CLUBHOUSE	0.42
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	GOLF COURSE-GREEN	23.47
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	PARK AREAS	5.39
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	PARK AREAS	81.70
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	OLSON PARK CAMPGROUND	11.51
	8/10/12	WORK COMP AUDIT ADJUSTMENT	RECREATION	TREE REMOVAL	81.03
	8/10/12	WORK COMP AUDIT ADJUSTMENT	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	2.39
	8/10/12	WORK COMP AUDIT ADJUSTMENT	IMPROVEMENT CONST	OTHER MISC PROJECTS	98.74
	8/10/12	WORK COMP AUDIT ADJUSTMENT	WATER	INJURIES AND DAMAGES	155.87
	8/10/12	WORK COMP AUDIT ADJUSTMENT	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	171.60
	8/10/12	WORK COMP AUDIT ADJUSTMENT	ELECTRIC	INJURIES & DAMAGES	165.89
	8/10/12	WORK COMP AUDIT ADJUSTMENT	STORM WATER MANAGE	STORM DRAINAGE	24.14
	8/10/12	WORK COMP AUDIT ADJUSTMENT	STORM WATER MANAGE	STREET CLEANING	49.35
	8/10/12	WORK COMP AUDIT ADJUSTMENT	LIQUOR	O-GEN MISC	53.52
	8/10/12	WORK COMP AUDIT ADJUSTMENT	AIRPORT	O-GEN MISC	11.53
	8/10/12	WORK COMP AUDIT ADJUSTMENT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	4.83
	8/10/12	WORK COMP AUDIT ADJUSTMENT	DATA PROCESSING	DATA PROCESSING	15.94
				TOTAL:	2,265.00
LOCATORS & SUPPLIES INC	8/10/12	PULLING HARNESS	ELECTRIC	O-DISTR MISC	368.56
	8/10/12	P-KEY	ELECTRIC	CUSTOMER INSTALL EXPEN	36.85
				TOTAL:	405.41
MALTERS SHEPHERD & VON HOLTUM	8/10/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,166.13
	8/10/12	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	193.03
	8/10/12	LEGAL FEES EVENT CENTER	EVENT CENTER/AUDIT	EVENT CENTER	702.65
	8/10/12	LEGAL FEES	ELECTRIC	PROFESSIONAL SERVICES	59.80
				TOTAL:	2,121.61

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARCO	8/10/12	COLOR LASERJET	LIQUOR	O-GEN MISC	1,098.14
				TOTAL:	1,098.14
MARKS TOWING & REPAIR OF WORTHINGTON I	8/10/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	8/10/12	TIRE REPAIR	GENERAL FUND	POLICE ADMINISTRATION	63.10
	8/10/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	88.10
	8/10/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	2.74
	8/10/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	106.88
				TOTAL:	324.95
MATHESON TRI-GAS INC	8/10/12	SAFETY GLASSES	GENERAL FUND	PAVED STREETS	6.88
	8/10/12	OXYGEN RENTAL	GENERAL FUND	PAVED STREETS	39.29
				TOTAL:	46.17
MC CUEN CONSTRUCTION INC	8/10/12	CHEMICAL PAD/STORAGE #1	AIRPORT	NON-DEPARTMENTAL	794.37-
	8/10/12	CHEMICAL PAD/STORAGE #1	AIRPORT	PROJECT #11	15,887.40
				TOTAL:	15,093.03
MCCUEN WELDING & MACHINING INC	8/10/12	AIRPORT WIND DAMAGE	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	2,155.70
				TOTAL:	2,155.70
MEAD & HUNT INC	8/10/12	PROFESSIONAL SERVICES	AIRPORT	O-GEN MISC	444.69
	8/10/12	PROFESSIONAL SERVICES	AIRPORT	PROJECT #4	9,024.40
				TOTAL:	9,469.09
MIDWESTERN MECHANICAL INC	8/10/12	REPAIRS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	187.50
	8/10/12	REPAIRS	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	182.76
				TOTAL:	370.26
MINNESOTA COUNTY ATTORNEY'S ASSOC	8/10/12	FORMS	GENERAL FUND	SECURITY CENTER	43.82
	8/10/12	FORMS	GENERAL FUND	SECURITY CENTER	43.82
				TOTAL:	87.64
MINNESOTA ENERGY RESOURCES CORP	8/10/12	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	64.33
	8/10/12	GAS SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	35.53
	8/10/12	GAS SERVICE	WATER	O-DISTR MISC	14.57
	8/10/12	GAS SERVICE	AIRPORT	O-GEN MISC	30.73
	8/10/12	GAS SERVICE	AIRPORT	O-GEN MISC	14.57
				TOTAL:	159.73
MINNESOTA VALLEY TESTING LABS INC	8/10/12	1 CASE SAMPLING BOTTLES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	291.78
	8/10/12	SALTY DISCHARGE SAMPLING	MUNICIPAL WASTEWAT	O-PURIFY MISC	129.60
				TOTAL:	421.38
MISCELLANEOUS V ATEIM NGOR AKOT	8/10/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	79.49
BALES SUSAN	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	20.24
BALES SUSAN	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
CHAM OKOK O	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	79.32
CHAM OKOK O	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
CHANTHAVONG PHETMANY	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.60
CHANTHAVONG PHETMANY	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.02
DURESSA TARIKU T	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	104.54
DURESSA TARIKU T	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.07
FAHRNER ASPHALT SEATER	8/10/12	REFUND OF CREDIT-ACCT FINA	WATER	NON-DEPARTMENTAL	1,489.32
HARSWICK MARK	8/10/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	1.62
HARSWICK MARK	8/10/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	7.63



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HARSWICK MARK	8/10/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2.23
HARSWICK MARK	8/10/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	31.92
HARSWICK MARK	8/10/12	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	0.13
HTOO EH PLOW	8/10/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	4.35
HTOO EH PLOW	8/10/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	97.67
HTOO EH PLOW	8/10/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	3.47
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	WATER	NON-DEPARTMENTAL	45.00
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	WATER	ACCTS-RECORDS & COLLEC	0.01
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	41.72
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	0.01
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
HTOO MAY	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
KURTENBACH GALE	8/10/12	REFUND CAMPING FEE	RECREATION	NON-DEPARTMENTAL	46.00
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	23.44
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	12.69
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	38.97
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	17.13
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	5.36
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	12.27
MIRANDA MARCO A	8/10/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	56.21
STEVENSON JUSTIN J	8/10/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	78.76
SUPER SMOKES	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	158.75
SUPER SMOKES	8/10/12	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.21
				TOTAL:	2,571.30
MORGAN CREEK VINEYARDS	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	164.88
				TOTAL:	164.88
MORRIS ELECTRONICS INC	8/10/12	TECHNICAL SUPPORT	GENERAL FUND	POLICE ADMINISTRATION	52.50
				TOTAL:	52.50
MORRIS SEALCOAT & TRUCKING INC	8/10/12	2012 SEAL COAT PROJECT #1	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,736.95
	8/10/12	2012 SEAL COAT PROJECT #1	IMPROVEMENT CONST	OVERLAY PROGRAM	54,739.06
				TOTAL:	52,002.11
MSANI	8/10/12	FALL CONFERENCE-5 AGENTS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	250.00
				TOTAL:	250.00
MTI DISTRIBUTING INC	8/10/12	RETURNED CORE	RECREATION	GOLF COURSE-GREEN	213.75
	8/10/12	OIL & AIR FILTERS FOR TURF	RECREATION	GOLF COURSE-GREEN	189.33
	8/10/12	BALL WASHERS	RECREATION	GOLF COURSE-GREEN	1,450.82
				TOTAL:	1,426.40
MURRAY COUNTY SHERIFFS OFFICE	8/10/12	2ND QTR REIMBURSEMENT-LEWI	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
NCL OF WISCONSIN INC	8/10/12	3 CASES COLIFORM SAMPLING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	219.63
				TOTAL:	219.63
NOBLES COOPERATIVE ELECTRIC	8/10/12	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.44
	8/10/12	ELECTRIC SERVICE	GENERAL FUND	SECURITY CENTER	8.44
	8/10/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.01
	8/10/12	ELECTRIC SERVICE	WATER	O-PUMPING	15.01
				TOTAL:	46.90
NOBLES COUNTY ATTORNEY	8/10/12	ADMIN FORFEITURE-MAYEFSKE/	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	483.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	483.60
NOBLES COUNTY AUDITOR/TREASURER	8/10/12	JULY LEGAL	GENERAL FUND	PROSECUTION	11,690.25
	8/10/12	SOLID WASTE JUNE 2012	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,268.00
				TOTAL:	18,958.25
NOBLES COUNTY SHERIFF	8/10/12	2ND QTR REIMBURSEMENT-KRUG PD TASK FORCE		BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
NORTHERN ESCROW INC FBO WORTHINGTON EX	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	NON-DEPARTMENTAL		7,855.75
	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	SHERWOOD ST-NOB TO MUR		28,467.50
	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	OVERLAY PROGRAM		95,651.30
	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	TREVOR ST		24,499.00
	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	NE'LY ALLEY IN BLOCK 2		2,956.00
	8/10/12	2012 BITUMINOUS IMPROVS #1 IMPROVEMENT CONST	SW'LY ALLEY IN BLOCK		5,541.00
				TOTAL:	149,259.05
PAUSTIS & SONS	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	3,911.05
				TOTAL:	3,911.05
PEPSI COLA BOTTLING CO	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	46.00
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	52.00
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	166.80
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	104.00
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	29.95
				TOTAL:	440.75
PETERSEN CLEANING & SUPPLY	8/10/12	NAPKINS	MUNICIPAL WASTEWAT	O-PURIFY MISC	32.94
	8/10/12	CARPET CLEANING, MOP HEADS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	161.33
	8/10/12	MOP HEAD, HANDLE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	18.01
				TOTAL:	212.28
PHILLIPS WINE & SPIRITS INC	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,794.21
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,232.20
	8/10/12	BEER	LIQUOR	NON-DEPARTMENTAL	59.90
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,328.20
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	399.35
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,064.38
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,952.17
				TOTAL:	13,830.41
PIPESTONE COUNTY SHERIFF OFFICE	8/10/12	2ND QTR REIMBURSEMENT-DENG PD TASK FORCE		BUFFALO RIDGE DRUG TAS	12,500.00
				TOTAL:	12,500.00
RACOM CORP	8/10/12	MAINTNANCE CONTRACTS	GENERAL FUND	POLICE ADMINISTRATION	395.20
	8/10/12	MAINTENANCE CONTRACTS	GENERAL FUND	SECURITY CENTER	507.30
	8/10/12	MAINTENANCE CONTRACTS	GENERAL FUND	SECURITY CENTER	507.30
				TOTAL:	1,409.80
RADIO SHACK CORP	8/10/12	6 VOLT BATTERY-LIFT STATIO	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	22.54
				TOTAL:	22.54
RUFFRIDGE JOHNSON EQUIP CO INC	8/10/12	MN DOT AIR PATCHER	GENERAL FUND	PAVED STREETS	1,266.85
				TOTAL:	1,266.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUNNINGS SUPPLY INC-ACCT#9502440	8/10/12	SERVICE LINE REPLACEMENT T	WATER	O-DIST UNDERGRND LINES	41.07
	8/10/12	MURIATIC ACID	WATER	O-DISTR MISC	4.80
	8/10/12	SILICONE CAULK	MUNICIPAL WASTEWAT	O-PURIFY MISC	3.63
	8/10/12	SPRAYER/BLEACH	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.96
	8/10/12	MALE ADAPTOR	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	2.33
	8/10/12	HOSE	ELECTRIC	M-DISTR UNDERGRND LINE	45.44
	8/10/12	TRAPS	ELECTRIC	M-DISTR UNDERGRND LINE	24.02
TOTAL:					144.25
RUNNINGS SUPPLY INC-ACCT#9502485	8/10/12	OIL DRI	GENERAL FUND	PAVED STREETS	20.81
	8/10/12	PARTS-HOT PATCH MACHINE	GENERAL FUND	PAVED STREETS	26.40
	8/10/12	PARTS, SUPPLIES	GENERAL FUND	PAVED STREETS	116.44
	8/10/12	PROPANE TORCH	GENERAL FUND	PAVED STREETS	11.75
	8/10/12	RETURN PROPANE TORCH	GENERAL FUND	PAVED STREETS	11.75
	8/10/12	PARTS	GENERAL FUND	PAVED STREETS	30.50
	8/10/12	PARTS	GENERAL FUND	PAVED STREETS	21.02
	8/10/12	HOT PATCHER REPAIRS	GENERAL FUND	PAVED STREETS	10.66
	8/10/12	BOLTS	RECREATION	PARK AREAS	18.11
	8/10/12	DRILL BITS-ORCHARD PLAYGRO	RECREATION	PARK AREAS	18.89
	8/10/12	SAW BLADES-SAILBOARD BEACH	RECREATION	PARK AREAS	10.87
	8/10/12	BAR & CHAIN OIL, TRIMMER L	RECREATION	PARK AREAS	53.43
	8/10/12	BOLTS, WASHER-BANDSHELL BE	RECREATION	PARK AREAS	35.18
	8/10/12	PUMP	RECREATION	PARK AREAS	106.87
	8/10/12	PUMP PARTS	RECREATION	PARK AREAS	22.75
	8/10/12	LANDSCAPE TIMBERS-CHAUTAUQ	RECREATION	PARK AREAS	4.80
	8/10/12	TREE CLEANUP	RECREATION	TREE REMOVAL	27.77
	8/10/12	BAR & CHAIN OIL, TRIMMER L	RECREATION	TREE REMOVAL	25.63
	8/10/12	BOLTS, SOLID PUNCH-AIRPORT	AIRPORT	O-GEN MISC	7.94
	8/10/12	ADAPTOR, TOUGH CASE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	37.39
TOTAL:					595.46
S & K TRUCK LINE INC	8/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	250.60
	8/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	289.80
	8/10/12	FREIGHT	LIQUOR	O-SOURCE MISC	373.80
TOTAL:					914.20
SCHAAP SANITATION INC	8/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	96.71
	8/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	37.76
	8/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	PAVED STREETS	92.40
	8/10/12	MONTHLY GARBAGE SERVICE	GENERAL FUND	COMMUNITY CENTER	47.02
	8/10/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	661.15
	8/10/12	MONTHLY GARBAGE SERVICE	RECREATION	PARK AREAS	21.80
	8/10/12	MONTHLY GARBAGE SERVICE	RECREATION	OLSON PARK CAMPGROUND	696.38
	8/10/12	TREE/BRUSH DISPOSAL 7/12-/	RECREATION	TREE REMOVAL	4,056.00
	8/10/12	MONTHLY GARBAGE SERVICE	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	73.07
	8/10/12	MONTHLY GARBAGE SERVICE	WATER	O-DISTR MISC	130.21
	8/10/12	MONTHLY GARBAGE SERVICE	ELECTRIC	O-DISTR MISC	144.07
	8/10/12	MONTHLY GARBAGE SERVICE	LIQUOR	O-GEN MISC	122.85
	8/10/12	MONTHLY GARBAGE SERVICE	AIRPORT	O-GEN MISC	73.75
	8/10/12	SOLID WASTE JUNE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	62,663.72
	8/10/12	SOLID WASTE JUNE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,755.34
	8/10/12	SOLID WASTE JUNE	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	379.90
	8/10/12	SOLID WASTE JUNE	GARBAGE COLLECTION	CODE ENFORCEMENT	4,106.42
TOTAL:					86,158.55
SCHWALBACH #4465	8/10/12	SCREWDRIVER SET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	16.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	8/10/12	STATIONARY SPRINKLER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	16.02
	8/10/12	FUSION SATIN 12 OZ BLACK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	6.40
	8/10/12	FASTENERS, ROLLER COVER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	12.95
	8/10/12	BULBS, DUCT FLEX ALUMINUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	29.12
	8/10/12	OSCILLATING SPRINKLER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	19.23
				TOTAL:	99.74
SCHWALBACH ACE HARDWARE-5930	8/10/12	BATTERIES	GENERAL FUND	PAVED STREETS	11.75
	8/10/12	CLEANER	GENERAL FUND	PAVED STREETS	6.40
	8/10/12	CLEANER	GENERAL FUND	PAVED STREETS	5.33
	8/10/12	CLEANER	GENERAL FUND	PAVED STREETS	18.16
	8/10/12	KEY	AIRPORT	O-GEN MISC	8.51
				TOTAL:	50.15
SCHWALBACH ACE #6067	8/10/12	TOOLS	WATER	O-DIST UNDERGRND LINES	19.23
	8/10/12	FILTERS	ELECTRIC	M-DISTR UNDERGRND LINE	16.54
	8/10/12	FUSES	ELECTRIC	M-DISTR UNDERGRND LINE	8.51
				TOTAL:	44.28
SERVICEMASTER OF WORTHINGTON	8/10/12	JULY CLEANING BAC	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	546.00
				TOTAL:	546.00
SHINE BROS CORP OF MN	8/10/12	REBAR-ORCHARD KNOLL PLAYGR	RECREATION	PARK AREAS	95.42
				TOTAL:	95.42
SHOPKO STORES INC	8/10/12	SUPPLIES	LIQUOR	O-GEN MISC	26.71
				TOTAL:	26.71
SOUTHERN WINE & SPIRITS OF MINNESOTA	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	665.40
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,524.00
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	109.51
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	49.99
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	731.93
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	80.00
				TOTAL:	4,160.83
SOUTHWEST BUILDING SPECIALISTS INC	8/10/12	RENTAL INSPECTIONS (4/1-6/	GENERAL FUND	ECONOMIC DEVELOPMENT	1,050.00
				TOTAL:	1,050.00
SOUTHWESTERN MENTAL HEALTH CENTER INC	8/10/12	EMPLOYEE ASSISTANCE PROGRA	GENERAL FUND	OTHER GEN GOVT MISC	39.44
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	GOLF COURSE-GREEN	0.73
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	PARK AREAS	2.92
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	WATER	EMPLOYEE PENS & BENEFI	4.38
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	MUNICIPAL WASTEWAT	O-PURIFY MISC	5.11
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	ELECTRIC	EMPLOYEE PENS & BENEFI	8.76
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	LIQUOR	O-GEN MISC	2.19
	8/10/12	EMPLOYEE ASSISTANCE PROGRA	DATA PROCESSING	DATA PROCESSING	1.47
				TOTAL:	65.00
STERLING DRUG/ASTRUP DRUG INC	8/10/12	GARDEN CLUB-OXFORD FLOWERS	RECREATION	PARK AREAS	50.40
				TOTAL:	50.40
ROBIN STOYKE	8/10/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	56.43
				TOTAL:	56.43
STUART C IRBY CO	8/10/12	FR CLOTHING	ELECTRIC	O-DISTR MISC	297.63

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	297.63
TACTICAL TECHNOLOGIES INC	8/10/12	JOEY-MICS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	210.00
				TOTAL:	210.00
TOTAL REGISTER SYSTEMS	8/10/12	MAINTENANCE CONTRACT	LIQUOR	O-GEN MISC	1,415.00
				TOTAL:	1,415.00
TRAVEL EXPRESS	8/10/12	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	104.00
				TOTAL:	104.00
TREASURER, ST OF MN	8/10/12	AIRPORT PUBLIC USE LANDING AIRPORT		O-GEN MISC	40.00
				TOTAL:	40.00
TRI-STATE RENTAL CENTER	8/10/12	CONCRETE/BLACKTOP SAW BLAD	GENERAL FUND	PAVED STREETS	458.49
	8/10/12	ROTARY HAMMER	GENERAL FUND	PAVED STREETS	29.21
	8/10/12	POWER WASHER GUN	GENERAL FUND	PAVED STREETS	44.11
				TOTAL:	531.81
TURBES DREALAN KVILHAUG HOEFKER & CO P	8/10/12	2011 FINANCIAL STATEMENTS	GENERAL FUND	AUDITS AND BUDGETS	8,200.00
				TOTAL:	8,200.00
USA BLUE BOOK	8/10/12	HYDROGEN SULFIDE SENSOR	WATER	M-TRANS MAINS	265.00
				TOTAL:	265.00
VERIZON WIRELESS	8/10/12	WIRELESS PHONE CHARGES	GENERAL FUND	MAYOR AND COUNCIL	46.51
	8/10/12	WIRELESS PHONE CHARGES	GENERAL FUND	ADMINISTRATION	54.60
	8/10/12	WIRELESS PHONE CHARGES	GENERAL FUND	ENGINEERING ADMIN	68.30
	8/10/12	WIRELESS PHONE CHARGES	GENERAL FUND	ECONOMIC DEVELOPMENT	34.58
	8/10/12	DATA CARDS	GENERAL FUND	SECURITY CENTER	364.28
	8/10/12	DATA CARDS	GENERAL FUND	SECURITY CENTER	286.22
	8/10/12	WIRELESS PHONE CHARGES	GENERAL FUND	PAVED STREETS	67.03
	8/10/12	WIRELESS PHONE CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	402.11
	8/10/12	WIRELESS PHONE CHARGES	RECREATION	PARK AREAS	34.15
	8/10/12	WIRELESS PHONE CHARGES	RECREATION	OLSON PARK CAMPGROUND	35.54
	8/10/12	WIRELESS PHONE CHARGES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	34.15
				TOTAL:	1,427.47
VINOCOPIA INC	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,383.49
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	600.00
				TOTAL:	1,983.49
VIP FLORAL	8/10/12	FIRE STATION HYDRO-SEEDING	GENERAL FUND	FIRE ADMINISTRATION	10,750.00
				TOTAL:	10,750.00
WATCHGUARD VIDEO	8/10/12	INTERCEPTOR KIT 2012 TAURU	GENERAL FUND	POLICE ADMINISTRATION	176.34
				TOTAL:	176.34
WCL ASSOCIATES INC	8/10/12	PROFESSIONAL FEES EVENT CE	EVENT CENTER/AUDIT	EVENT CENTER	26,476.56
				TOTAL:	26,476.56
WENDLAND SELLERS BROMELAND PA	8/10/12	LEGAL FEES	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	345.00
				TOTAL:	345.00
WILTROUT, BRETT C	8/10/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	78.00
				TOTAL:	78.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
THE WINE COMPANY	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	720.00
				TOTAL:	720.00
WINE MERCHANTS	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	168.00
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	295.00
				TOTAL:	463.00
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,919.63
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	79.98
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,295.00
	8/10/12	MIX	LIQUOR	NON-DEPARTMENTAL	78.48
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	174.46
	8/10/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,628.71
	8/10/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,087.87
				TOTAL:	10,264.13
WORTHINGTON EXCAVATING INC	8/10/12	BLACK DIRT-SIDEWALK	GENERAL FUND	PAVED STREETS	18.00
				TOTAL:	18.00
WORTHINGTON FOOTWEAR	8/10/12	BOOTS	GENERAL FUND	PAVED STREETS	192.00
				TOTAL:	192.00
WORTHINGTON GLASS INC	8/10/12	SUNSET SHELTER REPAIR	RECREATION	PARK AREAS	9.47
	8/10/12	SERVICE CALL	RECREATION	TREE REMOVAL	64.04
				TOTAL:	73.51
WORTHINGTON PRINTING CO INC	8/10/12	3 PART RECEIPT BOOKS	GENERAL FUND	ENGINEERING ADMIN	39.51
	8/10/12	3 PART RECEIPT BOOKS	GENERAL FUND	ECONOMIC DEVELOPMENT	158.02
				TOTAL:	197.53
YMCA	8/10/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	564.30
	8/10/12	SENIOR CENTER MANAGEMENT	GENERAL FUND	COMMUNITY CENTER	880.65
				TOTAL:	1,444.95
ZEP SALES & SERVICE	8/10/12	CLEANER	GENERAL FUND	PAVED STREETS	188.30
				TOTAL:	188.30
ZIMCO SUPPLY CO	8/10/12	HERBICIDE, WETTING AGENT	RECREATION	GOLF COURSE-GREEN	316.88
				TOTAL:	316.88

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND	60,501.70		
207		PD TASK FORCE	42,757.81		
229		RECREATION	21,021.18		
231		ECONOMIC DEV AUTHORITY	731.55		
321		PIR/TRUNKS	2.39		
401		IMPROVEMENT CONST	201,704.90		
432		EVENT CENTER/AUDITORIUM	45,724.22		
601		WATER	12,652.18		
602		MUNICIPAL WASTEWATER	11,741.00		
604		ELECTRIC	21,313.95		
605		INDUSTRIAL WASTEWATER	51,593.00		
606		STORM WATER MANAGEMENT	1,396.02		
607		STREET LIGHTING	12.40		
609		LIQUOR	140,308.14		
612		AIRPORT	329,598.65		
614		MEMORIAL AUDITORIUM	355.45		
702		DATA PROCESSING	17.41		
703		SAFETY PROMO/LOSS CTRL	2,294.48		
873		GARBAGE COLLECTION	79,965.06		
878		WASTE MANAGEMENT COLL	7,268.00		
882		TOURISM PROMOTION	14,528.29		
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GRAND TOTAL:			1,045,487.78		
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