

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, September 12, 2011
City Hall Council Chambers

- A. CALL TO ORDER
- B. INTRODUCTIONS AND OPENING REMARKS
- C. AGENDA ADDITIONS/CHANGES AND CLOSURE
 - 1. Additions/Changes
 - 2. Closure
- D. CONSENT AGENDA
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Special Meeting, August 22, 2011
 - b. City Council Minutes of Regular Meeting, August 22, 2011
 - c. City Council Minutes of Special Meeting, August 23, 2011
 - d. City Council Minutes of Special Meeting, August 24, 2011
 - e. City Council Minutes of Special Meeting, August 26, 2011
 - f. City Council Minutes of Special Meeting, September 1, 2011
 - g. City Council Minutes of Special Meeting, September 2, 2011
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting September 6, 2011
 - b. Memorial Auditorium Advisory Board of Directors Meeting August 2, 2011
 - c. Planning Commission/Board of Appeals Meeting September 6, 2011
 - 3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
 - Case Items
 - 1. NSF Policy/Procedures
 - 2. Application for Exemption from Lawful Gambling Permit
 - 3. Agreement with the Worthington Hockey Association
 - 4. Smith Trucking Assignment of Lease

4. FINANCIAL STATEMENTS

- a. Municipal Liquor Store Income Statement for the Period
January 1, 2011 through August 31, 2011

5. BILLS PAYABLE

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and
are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

5. Life Saving Award Honoring Jami Cummings for Heroism
6. Presentation - State of the Sanford Worthington Medical Enterprise
7. Consideration to Authorize PTO Sharing for Employee
8. Resolutions Approving Proposed 2011 Tax Levies Collectible in 2012
9. Third Reading Proposed Ordinance Amending the Worthington City Code,
Title XV, Section 155 - Zoning
10. First Reading Proposed Ordinance Amending Ordinance No. 538-4 and to
Codify it in the Worthington City Code Title XI, Chapter 111, Section 111.04
Relating to the Municipal Liquor Store
11. First Reading Proposed Ordinance Amending Title XI, Chapter 111 of the
Worthington City Code - Pertaining to Liquor Liability Insurance
12. Recommendation as to Penalties for Alcohol Compliance Violations
13. City Hall Closure Friday After Thanksgiving

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Determination of the Scope of the Collegeway Reconstruction Project

2. Call for Hearings on Proposed Assessments
3. First Reading of Ordinance to Vacate Portion of Platted Utility Easement
4. Award Contract for Apron A Reconstruction Project

G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Special Use Permit - 500 Stower Drive
2. Special Use Permit - 2450 County Road 35
3. Change Order #2 to Bioscience Training and Testing Center Project
4. Award Contract for Former YMCA Redevelopment Project

H. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

I. CITY ADMINISTRATOR REPORT

J. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, MONDAY, AUGUST 22, 2011**

**PUBLIC MEETING TO RECEIVE COMMENTS ON PROPOSED COLLEGEWAY
RECONSTRUCTION AND MULTI-USE PATH OPTIONS**

The meeting was called to order at 5:45 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Ana Anthony, Worthington Daily Globe; various interested persons.

PUBLIC COMMENT - PROPOSED COLLEGEWAY RECONSTRUCTION AND MULTI-USE PATH OPTIONS

Dwayne Haffield provided a brief background on the proposed project, noting that things have changed since the road was originally built - the time to consider accommodating those changes is at reconstruction time. The trail would, for the most part, be 10 feet wide but would only be 8 feet wide through that specific area. Mr. Haffield noted a similar path exists on First Avenue SW.

Mayor Oberloh opened the floor for public comment:

Bruce Lease - First Avenue SW is very wide - Collegeway would be narrowed under the original proposal to not allow parking - he votes for the improvement to Collegeway with no bike path or sidewalk. He would endorse the bike path the College has endorsed - on Thompson to Lexington and coming across to the College ball fields. As far as fitting sidewalks and bicycle paths to the Middle School, I believe we transport 99% of students by bus, Collegeway is very, very busy with the YMCA there, and with the College. Going across the entrance to the college would be quite dangerous. Coming across Thompson at the curve is one of the most dangerous places in town - if the path is going to come across there he would urge the City to sign it somehow to slow traffic down because they are busy streets - very dangerous situation. As President of the Fairview Condominium Association, he would not endorse going directly behind their condo - very small backyards and that would put the pedestrians and bicycles basically on their rear decks. He would urge consideration of the route that is just on the north side of Lexington Avenue.

James Ling (731 Thompson Avenue) - Lives near the crosswalk from Pershing to Thompson - Cars on that curve are doing about 25 - 30 mph, very dangerous for bicycles or strollers- they'll get hit - he doesn't want to see it in front of his place. If you have to go with this path, would urge City to consider crossing the street someplace other than on the curve. People coming from the College side would need to turn around to see the cars. If you go with the alternate 2, take it out to Thompson, I don't know what the reason is you're trying to tie on to that crosswalk between Thompson and Pershing is. If you go with alternate 1 you're putting traffic right in our back yards - if you have to

go with it I would say go with alternate 2.

Dwayne Haffield clarified that federal funds would be used for the Collegeway reconstruction costs, but would not cover those costs entirely so we would go to state aid at that point. When he posed the question to the current District State Aid Engineer at the time, he was told they could see funding any of these routes with our allocation of state aid funds - funds that could be used at another location here in town.

Jeff Harms, Facility Director for MN West - the route termed the "College preferred route" really is the College preferred route. They started this process five or six years ago talking about trails and how they could make their facility available for those trails. The narrowing of Collegeway caused them some "heartburn" because of their traffic out there to their parking lots. A narrower street with parking would make that a lot more difficult. A secondary concern is mixing pedestrian traffic with car traffic - we recognize that at certain times of the day, morning, noon and evening, traffic coming out of our facility and the YMCA is pretty heavy. We looked at alternatives of how we could egress the need for pedestrian traffic, move it away for safety, and that would release the need to narrow the street. Originally looked at option 1 because it more or less reflected the way we started thinking about a trail many years ago - through the northern part of the campus and allow access more directly to the Y facility. We recognize that, with the addition of their parking lot, to the east side it really pinched between the parking lot and the condo units on the corner. So we looked at where else we could go that wouldn't interfere with future growth of our building plan and came up with the idea of coming south, which is on your diagram as alternate number 2. This takes the route south of their living snow fence planting, which they hope to extend in the next couple of years, and brings it around and accesses the parking lots and ties into the County's trail at our athletic parking lot. It allows people to do a loop on the trail - to park in the parking lot and bike or walk or run around and get back to their starting point. It does not interfere with their master plan development of the campus and provides that separation of pedestrians and vehicle traffic. The only real crossing of any significance is their driveway to the south parking lot - that's pretty minimal traffic.

Mr. Harms noted the traffic from the Y connects to the path via the campus sidewalk system - they allow that. He also said it was more desirable to have a curve on Thompson rather than a square corner. We're trying to protect our traffic. Alternate 1 (option 3), with perhaps some modifications, would be their second choice.

Glenn Thuringer - here as a resident and one of the more avid runners - the City's been doing a great job in the community extending trails - thank you - glad to see you're looking at additional trails heading to the YMCA. They currently use the path from the back of the Y to the lake. He would hate to see dollars missed. Regarding the curve on Thompson Avenue - it's very, very minute in safety compared to a couple of others in the route around the lake. Seventh Avenue is probably your most dangerous point because the trail comes to an end and it's almost a blind curve right there - that one needs to be addressed. The other one is where you come out of Centennial Park - the vehicles

are used to 99% of the people hanging a hard left and heading back up to the Y, but if you want to continue your run or your ride under the water tower and head straight forward along Whiskey Ditch and the bike path by the ball parks - we've always anticipated that if there was at least "Pedestrian Crossing" painted there, he can't figure out why that has never been connected - that's a very dangerous one when you're trying to go straight. Those are maybe the two dangerous areas in the system versus - secondly - to being on the road, obviously running on the road is not safe. Thanks for the interest that you're putting into the trails and glad to see so many here tonight for input.

James Ling - One other comment on the alternate 1 path - they already have a minor water problem there now, if the path is an inch or two higher than what the grade is now they'll have a pond in their yard, or the college will. It could be a problem if you go in there without some way to get rid of the water. Is there a problem with staying on the east side of Thompson to cross over?

In response to a question from Alderman Woll regarding the funding, Dwayne Haffield, Director of Engineering, stated the concern is that if the state would change the direction it has on the flexibility of the state aid money - it's really our choice of where to use it as long as it's meeting standards. It can only be used on state aid routes. Currently, all these layouts meet that qualification, but it is possible there could be a switch in attitude by MnDOT as to how far they can see a route moving away from a corridor and still say it's a state aid route.

Bruce Lease - He's not unfamiliar with decision making - wanted to congratulate Council for holding this meeting.

Elizabeth Kellen - Are you going to put a path out no matter what is decided? Will we hear more from you on this and have additional opportunity to comment?

Council responded they hoped it would happen, but if alternate 2 was chosen they would probably only work with the college. The issue will need to come back to Council for approval and the Council meetings are open to anyone if they want to come, however, Council noted that if there was anyone who wished to make additional comments on the project now was the time.

Elizabeth Kellen - Originally she did not want to see it even happen but if it has to happen she knows where she wants it to go. She does not want it right behind her house because she already has people from the college and kids walking through there, and she almost has to put out a "No Trespassing" sign now. I want to be able to look out my back window without them shaking hands with me. And that's what it might come to. The two condo situations out there are almost all older retired people - we moved out there with the idea of some peace and quiet, not congestion, and we're already getting congestion because the Y's out there. Which, I don't know if that was part of the long term plan or not but I kind of like to see long term plans develop.

Rita Beecroft - I want to say that I am definitely against this alternate number 1 because when you

come around the corner here, this is my deck, I'm just a few feet from the corner of that parking lot there so they would definitely be in my backyard. If I'm sitting out on my deck, the two of us that are down on this end here are the ones that would have them, really, right in our laps. So, I'm in favor of alternate 2. When I go down the steps from my deck it's only a hop, skip and a jump over to that parking lot there that this is running right around so, I mean it would be a matter of only a couple of yards the way this looks. If there was some other way to make it run so it was more accessible to the Y and stuff I can see where that is something you would like to see but the way it's drawn out here I'm definitely not in favor of that. I like the alternate 2 path and I like the idea of maybe curving that up and around somewhere, you know, so that it could come around and be in there somewhere. And when they talked about the sidewalks at the college, I mean I've gone out walking a few times and I just realized the other day that, yeah, I could go up there and go through and there are sidewalks, like Glenn was talking about his son uses when he leaves the Y to come out of there.

Bruce Lease asked how they could find out when this will be on Council agenda - could they be notified some way. Dwayne Haffield responded that staff was looking for a decision from Council fairly soon, not tonight but probably at the next regular Council meeting on September 12th. Mayor Oberloh suggested that he contact City Hall prior to the meeting to see if the item is on the agenda. Mr. Haffield said the decision they would be looking for would be whether to reconstruct Collegeway as is and then pursue some sort of a modification to alternate 2. They will be working with the College on the actual details. Sidewalks would also be a future option instead of the path.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 6:49 p.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, AUGUST 22, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Member: Carol "Zuby" Jansen.

Staff present: Craig Clark, City Administrator; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk.

Others present: Darlene Macklin, Worthington Area Chamber of Commerce; Brad Behrends, Kirk Feit, King Turkey Day, Inc.; Ana Anthony, Daily Globe.

HONORARY COUNCIL MEMBER

Mayor Oberloh introduced Zuby Jansen as the Honorary Council Member for the months of August, September, and October 2011.

AGENDA APPROVED

Staff requested the deletion of item G.4. from the agenda as pertinent information had not been received.

The motion was made by Alderman Ten Haken, seconded by Alderman Wood and unanimously carried to approve the agenda with the deletion of item G.4.

CONSENT AGENDA APPROVED

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting August 8, 2011 and Special Meeting August 9, 2011
- Minutes of Boards and Commissions: Water and Light Commission Minutes of August 15 2011; Park & Recreation Advisory Board Minutes of August 9, 2011
- Municipal Liquor Store Income Statement for the Period of January 1, 2011
- Application for temporary on-sale intoxicating liquor license for Worthington Country Club, 851 West Oxford Street, for the license period September 2 through September 5, 2011 for their Labor Day Golf tournament. The license includes the sale of intoxicating liquor on Sunday, September 4th.
- Applications for King Turkey Day permits/licenses as follows:
 - Temporary on sale beer license - 5:00 p.m. to 9:00 p.m, Monday, Sept. 12, 2011
 - 2:00 p.m. to 11:00 p.m. Friday, Sept. 16, 2011
 - Application to block specific streets for 2011 King Turkey Day as requested
- Bills payable and totaling \$849,507.41 be ordered paid

SECOND READING PROPOSED ORDINANCE AMENDING WORTHINGTON CITY CODE, TITLE XV, SECTION 155 - ZONING

Pursuant to published notice, this was the time and date set for the second reading of a proposed ordinance amend Title XV of the Worthington City Code, Section 155 as follows:

Section I.

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall be amended to read as follows:

Table 5: Schedule of Use Regulations
Subtitle: Residential Use Group

Letter J - Child Care be amended to allow Child Care as a special use permit in a "M-1" - Light Manufacturing District.

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to give a second reading to the proposed ordinance.

CHANGE ORDER FOR MALLARD WALKER RESTROOM PROJECT APPROVED

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to approve a change order for the Mallard Walker Restroom project in the amount of \$255.00.

The additional fees were for payment down time due to an unexpected delay while new water line piping was secured.

AMENDMENT TO AGREEMENT WITH EMC FOR OPERATION OF THE INDUSTRIAL WASTEWATER TREATMENT FACILITY APPROVED

Council considered an amendment to the second agreement with Environmental Management Corporation (EMC) for operation of the industrial Wastewater Treatment Facility. The amendment was based on the new NPDES permit which became effective in April of this year and requires additional monitoring for mercury, toxicity relating to salts, and certain nitrogen parameters. The annual fees will increase \$3,000 to cover the costs for laboratory analysis and preparing and shipping samples.

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to approve the amendment to the agreement with EMC and to authorize the Mayor and Clerk to execute the document.

CONSENT OF MnDOT HIGHWAY EASEMENT

The Minnesota Department of Transportation is obtaining a highway easement over a portion of the entrance to the TruShine Truck Wash and Ron's Repair sites that will allow them to modify the entrance to adjust its alignment and provide median as included in the TH 60 Phase 3 layout. The City has an easement for a water main extending through the highway easement. MnDOT is seeking to secure full control of the right-of-way needed by them, and was requesting that the City execute a document consenting to the easement being subject to the highway easement. Dwayne Haffield, Director of Engineering, explained that the City would not be waiving its right to a first move reimbursement. MnDOT is not requiring relocation of the water main for the TH 60 project, however, it being proposed that the water main be replaced under the highway as part of the project.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to authorize the Mayor and Clerk to execute the consent document.

AMENDMENT TO FORMER CAMPBELL SOUP FACTORY SITE REDEVELOPMENT GRANT APPROVED

At its August 8, 2011 meeting, Council granted approval to seeking an amendment to the Redevelopment Grant for the former Campbell Soup site, which would expand the public reuse area to include the northeasterly portion of the fire station site which includes the vacated streets and a portion of the parking lot.

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to approve the amendment to the former Campbell Soup Factory Site Redevelopment Grant.

QUOTE AWARDED FOR EHLER'S PARK BOAT RAMP

At their July 11, 2011 regular meeting, Council awarded the bid for the 2011 Bituminous Pavement Overlays project excluding the Ehler's Park Boat Ramp to allow staff to further look at the project. Staff modified the project to have additional work completed on the project and then requested quotes on the modified project. The following quotes were received:

Engineer's Estimate	Worthington Excavating, Inc	McLaughlin & Schulz, Inc.
\$27,426.00	\$35,527.50	\$37,684.80

Dwayne Haffield, Director of Engineering, noted that while the low quote was still over estimate, they felt they could still bring it into budget.

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to award the quote for the Ehler's Park boat ramp project to Worthington Excavating, Inc. as the low qualified quote.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - nothing to report.

Alderman Ten Haken - attended his first Area Transportation Partnership meeting in Mankato last week - saw the first draft of the State Transportation Improvement Plan, which included funding for our transit system.

Alderman Kuhle - nothing to report.

Alderman Nelson - no reports but thought the Cruise-In was good and commended the down town businesses. He and his wife Peggy will be representing the City in Cuero this year.

Alderman Wood - attended an HRA meeting - they're starting to put together the search process for a new executive director. Golf Advisory Board - in talking with the current manager there, they are pleased and seeing a tremendous increase and we should start seeing revenues coming in now that they've reached that first plateau.

Alderman Woll - nothing to report.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reminded Council of the upcoming special City Council meetings for budget discussions.

ADJOURNMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 7:31 p.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, AUGUST 23, 2011**

The meeting was called to order at 6:30 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Person: Carol "Zuby" Jansen.

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Janice Oberloh, City Clerk.

WORTHINGTON REGIONAL HOSPITAL UPDATE

Staff provided an update to Council regarding the hospital sale funds (legacy and impact) reserves (sources/uses) approved to date. Brian Kolander, Finance Director, noted the City will still receive payments of \$1.8 million (plus interest @ 4%) on January 1, 2012-2013. The recently approved funding for Worthington Hockey Association will come from the portion of the funds reserved/designated for Community Development (Lake Improvement, Sports and Recreation).

2011 AND 2012 BUDGET DISCUSSIONS

In addition to the general budget discussion, the department budgets for the Council, Administrator, Clerk, and Finance departments, and the Data Processing Fund, were scheduled for initial review. Craig Clark, City Administrator, noted that the TIF district coming off line next year would add about 7 ½ points to the levy, but would not result in a tax increase to the existing tax payers. To recapture our LGA loss of \$325,000 however, would be a little over 12 ½%. The initial proposed budget included a 15.9% increase over the 2011 budget, however, Council and staff agreed the budgets were "bare bones" with 0% increases in salary, and a 10% increase in health insurance - the majority of the budget increase was due to the reduction in Local Government Aid and Market Value loss. Discussion was held on possibly increasing the transfers from the enterprise funds into the general fund to address some of the shortfall.

Brian Kolander also updated Council on the past Homestead Market Value Credit in comparison to the new Homestead Market Value Exclusion process used by the State, and how it will affect the EDA and HRA levies. The exclusion takes away the reimbursement from the state for the Homestead Market Value Credit and instead allows a portion of the Homestead Market Value to be excluded from taxation - leaving cities to find a way to fund that gap.

ADJOURNMENT

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 8:00 a.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, AUGUST 24, 2011**

The meeting was called to order at 6:30 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Person: Carol "Zuby" Jansen. Aldermen absent: Lyle Ten Haken (excused).

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Mike Cumiskey, Public Safety Director; Janice Oberloh, City Clerk.

2012 BUDGET DISCUSSIONS

Council met to review the Public Safety and Memorial Auditorium 2012 proposed budgets.

Mike Cumiskey, Public Safety Director, noted the budget was pretty much the same as 2011 with the biggest difference being the fuel costs, which appears will be running as a deficit in 2011. Projected revenues for 2011 were down from the revised numbers. Budget information indicated that a police officer position had been eliminated from the proposed 2012 budget. Vehicle replacement / gas mileage was discussed. A canine vehicle scheduled for replacement this year will be delayed to 2013 to coincide with replacement of the canine as she is coming to the end of her useful service life. Chief Cumiskey requested Council authorization to replace a 2002 Ford Taurus used by a drug task force agent. The vehicles are typically replaced with a good forfeiture, which have been slim over the past five years. The BRDTF designates \$12,000 per year for vehicle replacement for agents that would be used to replace the '02 Taurus, along with designated drug forfeiture reserves for any amount over the \$12,000. Using the reserves would not impact the budget

The motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to authorize acceptance of the \$12,000 from the BRDTF, and to authorize the expenditure from designated drug forfeiture reserves for the remaining balance to replace the 2002 Ford Taurus. Brian Kolander, Finance Director, noted that Nobles County had refinanced a bond a year or two ago for the security building that resulted in a \$50 to \$60 thousand savings for us in rental costs.

Council discussed the undesignated/unreserved funds and carry-overs. Mr. Kolander stated that there is a new accounting requirement for reserves/undesignated funds involving five different levels - and he would be coming to Council prior to year end to set/designate those funds. Also, there is \$100,000 in the fund from the Thompson TIF, which Council expressed a preference to put back into housing programs.

Margaret Vosburgh reviewed the Memorial Auditorium budget with Council, noting the first year would be somewhat unpredictable with the new addition - there would additional revenues and additional costs. The contract with the school district does not recover the true costs of their use. Following discussion, Alderman Wood suggested that the Finance Director and the Auditorium Manager come back to Council in May or June with numbers instead of trying to guess the entire year.

Worthington City Council
Special Meeting, August 24, 2011
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ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 7:48 a.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, AUGUST 26, 2011**

The meeting was called to order at 6:30 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Aldermen absent: Lyle Ten Haken and Honorary Council Person Carol "Zuby" Jansen (excused).

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

2012 BUDGET DISCUSSIONS

Council met to review the Community/Economic Development, Economic Development Authority and Engineering 2012 proposed budgets.

Brad Chapulis, Director of Community/Economic Development, noted the department's primary source of revenue is building permits and applications for zoning approval, and although the number of permits is up for the year the total valuation is down. Two large projects that were scheduled for this year are not yet moving forward. A requested Planner Position was eliminated from the proposed budget. The City has not yet received proposed budgets yet from Worthington Regional Economic Development Corporation or from the Housing and Redevelopment Authority. The ERS includes a budgeted amount for a new copier to be replaced in 2013, and a new vehicle for the Building Official has been pushed out to 2013 also. Mr. Chapulis also reminded Council of \$500,000 in the budget from decertification of TIF #7, intended to be used for a workforce housing program to offset housing infrastructure costs. The program was never used so the money remains. If the City returned the money for distribution we would receive only about 40% of it back. Mr. Chapulis noted there is no sunset date for use as long as we complete annual reports. Council agreed they would rather keep the funds for use with housing projects.

Dwayne Haffield, Director of Engineering, explained that his budget included additional amounts for computer related items regarding their CAD system and upgrades to the GRS. He also noted that he is down a person which results in him doing office paperwork that the Techs don't have time to complete. They do utilize a couple of part-time temporary help in the summertime. The CIP includes a large amount for contract maintenance - preservation work that includes seal coating and joint sealing - and includes overlays. Mr. Haffield said we typically don't do structural overlays but rather based on rideability - if there was something that had to be cut it would be this, and it can be done without structural loss, but it is also the area where we get the most complaints. They will also be looking for a van replacement, which was moved from 2012 to 2013.

ADJOURNMENT

The motion was made by Alderman Kuhle, seconded by Alderman Wood and unanimously carried to adjourn the meeting at 7:53 a.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, SEPTEMBER 1, 2011**

The meeting was called to order at 6:30 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Aldermen absent: Lyle Ten Haken and Honorary Council Person Carol "Zuby" Jansen (excused).

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Scott Rosenberg, Park Superintendent; Kevin Black, Greens Superintendent; Janice Oberloh, City Clerk.

2012 BUDGET DISCUSSIONS

Council met to review the Public Works, Recreation, Airport, and Prairie View 2012 proposed budgets.

Public Works - Jim Laffrenzen, Public Works Superintendent, noted there are not a lot of changes from the previous year. Spring clean up costs were reduced by \$32,000, with revenues reduced also, based on the changes made to increase the efficiency of the clean up. The current Street Supervisor is anticipating retirement in January. No replacement of equipment is scheduled and the ERS is close to being fully funded. A brief discussion was held on County Ditch 12.

Airport - should be self supporting - the farm rent contracts will expire in February and rents will be increased. The budget includes \$10,000 for tiling approximately 20-25 acres, which will make the land more appealing for farm rent.

Recreation - No revenues were budgeted from the adult softball league - there were only 7 teams this year, and the women's teams went out of town. Olson Park Campground fees are better than shown for 2011, we had a slow start with the rainy spring and early summer. The budget does not include any expenditure for dandelion spraying in the fall or for tree replacement. Following discussion, it was decided to add \$1,300 back into the budget to spray half the parks next year, with the other half to be sprayed the following year to maintain some type of control on the problem. The CIP included \$25,000 for roof replacement at Centennial Beach, however, following inspection of the existing roof it was determined that it would not be necessary to replace the sheeting - the rubber roof would be removed and replaced with asphalt shingles - which would lower the cost to about \$6,300. Mr. Laffrenzen asked if Council would authorize the expenditure yet this fall to prevent any further damage. Council agreed.

Discussion was held on recommendations from a LMC Insurance/Loss Control rep. who performed an inspection of the parks and equipment, identifying hazardous equipment. The estimate for the total cost of replacement is \$180,000, or \$110,000 for equipment if our people do it. An application for a grant has been made to the Health Care Foundation.

Andy Johnson from the YMCA was present at the meeting and discussed with Council the possibility of working with the City on the recreation programming much like they do now for the Senior Center. The Y would offer the programs but they would be sponsored by the City, with the

same budget amount as proposed for 2012 of \$42,415.

Prairie View - The numbers are pretty much the same as last year. Kevin Black, Golf Course Superintendent, noted he had to do some re-seeding due to the flooding we had earlier this year. He also indicated he would be looking to replacing a pickup and is hoping for a hand-me-down from another department. Prairie View will be sharing equipment again with the Country Club, and he will check with Dakota Golf to see if there is an additional opportunity there. Discussion was held on a suggestion from Alderman Wood to reduce the "add to reserve" amount to \$5,000 from \$25,000 to reduce the bottom line, and look at funding instead through a loan from reserves or hospital dollars.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Ten Haken and unanimously carried to adjourn the meeting at 8:03 a.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, SEPTEMBER 2, 2011**

The meeting was called to order at 6:30 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Honorary Council Person: Carol "Zuby" Jansen.

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Ana Anthony, Daily Globe.

2012 BUDGET DISCUSSION AND PRE-CERTIFICATION OF 2011 TAX LEVIES COLLECTIBLE IN 2012

Craig Clark, City Administrator, reported that the city has lost \$8,271,000 in LGA since 2003. If we had to levy back the LGA and MVC loss it would result in a 20% increase in taxes. Mr. Clark pointed out that the departmental budgets that have come forward have either been cut, flat, or in some cases only a slight increase, and includes a wage freeze for all City employees. The budget as presented increases the levy by 15.9%, and Council considered several options to reduce that amount, including using a TIF that will be coming off line. Following discussion, Council determined to reduce the ERS budget by \$100,000, reduce the overlay budget by \$25,000 and add \$1,300 back into the budget for dandelion spraying, which together, would reduce the levy to 11.4%. Council noted that, once set, the pre-certification number cannot be increased but can be decreased at the final certification.

Following further discussion, the motion was made by Alderman Woll, seconded by Alderman Wood and unanimously carried to pre-certify the 2011 Tax Levy collectible in 2012 at 11.9%

EVENT CENTER DISCUSSED

Council and staff discussed event center plans. Staff noted that the entities interested in the project were looking for additional participation from the City because of the economy. Several options for operation of the facility were discussed. Brad Chapulis, Director of Community/Economic Development, noted specific information from potential partners was at this point still confidential. It was agreed that an additional meeting would need to be scheduled to further discuss the issues.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 8:05 a.m.

Janice Oberloh, CMCM
City Clerk

UNAPPROVED

**WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
SEPTEMBER 6, 2011**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by President Robert J. Demuth with the following members present: James Elsing, Ron Wood and Gary Hoffmann. Absent was Randy Thompson (excused).

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held August 15, 2011.

HIGHWAY 60 LIGHTING

Due to extensive delays in the Highway 60 project attributable to the State of Minnesota shutdown in July, the Commission discussed the pros and cons of possibly rejecting all bids received on June 27, 2011, for the project roadway lighting components and rebidding the project next year. After discussion, the Commission affirmed the action taken at their July 25, 2011, meeting to award the bid to Echo Electric Supply in the amount of \$105,355.00.

OWATONNA PUBLIC UTILITIES ELECTRIC AND WATER RATE COMPARISON STUDY

Scott Hain, General Manager, provided a presentation on the residential, commercial and industrial electric cost comparisons and rankings compiled from the latest study conducted by Owatonna Public Utilities which covers the twelve-month period from July 2010 through June 2011. Based on the information included in the survey, Worthington Public Utilities had the lowest annual electric costs in the residential, commercial and industrial class cost comparisons. Fifteen electric utilities were surveyed including eleven municipal utilities, two rural electric cooperatives and two investor-owned utilities.

Mr. Hain also reviewed the residential, commercial and industrial water rate comparisons from twelve municipal water utilities surveyed by Owatonna Public Utilities. Mr. Hain reported that Worthington was not included in the survey; however, our water rates result in annual costs that fall in the middle when compared to the utilities surveyed.

LEWIS AND CLARK REGIONAL WATER SYSTEM PROJECT FINANCING

As a result of reduced federal funding for the Lewis and Clark Regional Water System Project, the Lewis and Clark Board of Directors has been holding discussions on various project financing options. Scott Hain, General Manager, provided the Commission with examples of two financing scenarios prepared by Lewis & Clark staff which included 20 year variable and fixed interest rate loans of \$10 million. The examples were prepared for discussion purposes only.

EMPLOYEE SURVEY

At the July 25, 2011, regular Commission meeting, Commissioner Demuth reported that he had become aware of a local business that provided their employees with an opportunity to participate in a survey where employees ranked the importance of various aspects of their jobs. Commissioner Demuth presented the idea of developing a similar survey to be completed by Worthington Public Utilities (WPU) employees. Scott Hain, General Manager, reported that he requested and received a copy of that survey. Mr. Hain indicated that he and Craig Clark, City Administrator, would work on development of a survey to be provided to employees sometime in the future.

PROJECT UPDATE

Scott Hain, General Manager, provided the Commission with a brief update on various utility projects.

MISSOURI RIVER ENERGY SERVICES REGIONAL POLICYMAKERS DINNER AND DISCUSSION

Missouri River Energy Services (MRES) will be holding their regional policymakers' dinner and discussion at the Dayton House in Worthington on September 21, 2011, from 5:30 p.m. to 8:15 p.m. Commission members were asked to state their intentions on attending the dinner and discussion.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to approve the utility bills payable totaling \$153,693.64 for August 19, August 26, and September 2, 2011.

ADJOURNMENT

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to adjourn the meeting at 7:45 A.M., DST. President Demuth declared the meeting adjourned.

Deb A. Scheidt

Secretary to the Commission

Minutes of Memorial Auditorium Advisory Board of Directors-August 2, 2011

Call to Order: Bob Petrich called the meeting to order at 5:30 PM. In attendance were Diane Graber, Mary Luke, Director Margaret Vosburgh, Mike Woll, Keith Olson. The minutes were approved. Added items to the current agenda were approved.

Reports: The financial statement discussion was tabled. Facility restoration issues still exist. In other words the project is not complete and there remains a punch list with numerous items not yet addressed. To name a few of the problems; a significant drainage problem, downspouts are not working, items inside to be corrected. This message needs to be heard by Dwayne or Craig at the City.

Rates for renting the auditorium with more considerations were discussed. The lack of refrigeration and other factors may effect the rates. Questions considered: if the rentee brings their own food what would be charged? What types of food and beverage should be allowed to preserve the quality of the building? What is a common charge for such a facility? Mike Woll volunteered to work with Margaret in identifying approved food/beverages to be served. Further group input favorably accepted that a deposit be charged plus the rent which then could be returned to the rentee if no serious messes or damaged occurred. Strongly suggested was a 100 dollar deposit and 100 dollar rental fee.

Safety items were reviewed as previously brought to the attention of the Directors. A railing upstairs was suggested in last month's meeting. However, the possibility is slim this can be done with major hoops to go through with codes and removal of seats. However, Margaret will check on possibility with Dwayne Haffield. Lights have been added which has satisfied some of the needs.

Margaret is working with Jacob to determine rental fees and rates for use of the auditorium/stage.

Plaques: Mary Luke led the discussion regarding plaque design and placement. The plaque for the Vance's will be silver and larger than most due to their generous giving. The Veteran's plaque and Pearson plaque are being worked on.

Trees: Mike Woll will invite Paul Langseth to our next meeting to make recommendations on tree type and location.

Mary had researched the types of benches available at Davis, the high school, West Elementary, and online. There seem none which are both commercial grade and attractive. More research will be done. Chairs screened and it was decided to get the chairs reviewed and the fabric will be used as solid on two chairs and patterned to match on two. Margaret and Mary will lead the charge on further ordering.

New Business: It was agreed that Memorial Auditorium Directors will be serving for one year as the Board for the Worthington Public Arts Commission.

Agenda addition: Pick A Show is a project Margaret is encouraging for the Advisory Directors to undertake. It means that each would be responsible for one show next year in types of encouragement for attendance and appreciation. More discussion will be held next month.

Capital Improvements was a topic of serious concern: The ceiling of the stage is in critical need of repair. Margaret will be reviewing the budget with the Worthington City Finance Director in regard to budget needs. However the Vance money may have to be the source of funding for the ceiling as it cannot wait.

Next Meeting: Sept 6 at 5:15.

Respectfully Submitted, Diane Graber.

**Planning Commission/Board of Appeals Minutes
September 6, 2011**

The meeting was called to order at 7:00 p.m. by Kelly Meyer in the City Hall Council Chambers.

Members Present: Mike Kuhle, Ken Moser, Dana Oberloh, Bruce Pass, and Dale Ryen.
Members Absent: Chad Nixon
Staff Present: Brad Chapulis, Director of Comm/Econ. Dev; Mindy Eggers, Secretary
Others Present: Rich Pederson, Lori Klooster, Terry & Shirley De Boom, Peggy Fogelman, Susanne Murphy, Steve Johnson, David Nerem, Connie Schmidt, Steve Appel, Angela Palma, Juan Palma, Alicia Mejia, Ana Anthony, and Jim Bunner.

Approval of Minutes

Ken Moser motioned to approve the minutes of August 2, 2011. The motion was seconded by Mike Kuhle and passed unanimously.

Planning Commission Business

Public Hearing and Recommendation to City Council

Special Use Permit - 500 Stower Drive

Lori Klooster has submitted a special use permit application for approval to operate an adult daycare center on property owned by Rich Pederson at 500 Stower Drive. Day care facilities are allowed to operate in the "M-1" district, which is the zoning classification of the subject property, through the issuance of a special permit. Ms. Klooster plans to renovate a 3,752 square foot facility into an adult day care facility, which is in the process of being moved onto the subject property. Staff provided information and a recommendation for denial of the request.

Kelly Meyer opened the public hearing. Ms. Klooster explained that an adult day care center is a facility that provides a coordinated program of professional and compassionate services for adults in a controlled environment. Services are designed to provide social and some health services to adults that need supervised care in a safe place outside the home during the day. The facility would operate 6:30 a.m. - 5:30 p.m., Monday-Friday. The facility would also employ 8-10 persons, including skilled nursing care. Nobles County will be the hub having Rock, Jackson, and Murray counties also involved.

Connie Schmidt, Nutri-Pro Feeds, David Nerem, Concrete Materials, and Susanne Murphy,

Worthington Excavating all spoke on behalf of their businesses expressed opposition to the proposed location of the business. While all feel that the business would be an asset to Worthington, they feel that this is not the right location due to the large heavy equipment that is in this area making safety their primary concern.

Mike Kuhle motioned to close the public hearing. The motion was seconded by Dana Oberloh and it passed unanimously.

Mike Kuhle stated that this is a tough situation for the commission as no-one wants to stand in the way of any business expanding.

Bruce Pass stated that it is a great project in a bad location, and feels that the city should help make it happen in a different location.

Ken Moser motioned to approve the special use permit with the following conditions:

1. The Center shall have double perimeter fencing at least 8 foot high outdoor area associated with outside activities.
2. All outdoor activities areas shall face Stower Drive; and
3. Landscaping be placed along the east, west, and south property lines to buffer the center from neighboring properties.

The motion was seconded by Mike Kuhle with the following commission members voting in favor: Ken Moser, Mike Kuhle, and Dale Ryen. The following commission members voting no: Bruce Pass and Dana Oberloh. The motion passed.

Public Hearing and Recommendation to City Council
Special Use Permit - 2450 County Road 35

Juan and Angela Palma submitted an application for a special use permit to operate their automotive repair business on the property that is currently owned by Steve Appel at 2450 County Road 35. Automotive sales and repair are allowed to operate in the "M-1" district, which is currently the zoning classification of the property. Staff presented information and a recommendation for denial of the request.

Kelly Meyer opened the public hearing. Juan Palma explained that they are currently looking at expanding their business to offer 24 hour towing and repossession services. At their current location they do not have the option to expand. They would like to use the acquired property for storage of towed and repossessed vehicles at this time looking at expanding the whole business in the future.

DRAFT

Terry DeBoom explained he lives next to the property and expressed concern over the proposed use of the business, while he is not opposed to business expansion he is concerned that the property will not be kept up and vehicles will sit there for long periods of time becoming an eye sore. Peggy Fogelman also expressed the same concerns as she also lives next to the property.

Ken Moser motioned to close the public hearing. The motion was seconded by Bruce Pass and passed unanimously.

The Commission discussed the proposed special use permit and agreed that under appropriate conditions the business would be in compliance.

Ken Moser motioned to approve the special use permit with the following conditions:

1. Business activity shall be limited to operate on the existing improvements only;
2. All outdoor activities, including long term parking, must be properly screened from neighboring properties and public view and
3. Property must be neatly groomed and maintained.

The motion was seconded by Bruce Pass and unanimously approved.

Other Business

The next Planning Commission meeting will be held on Tuesday, October 4, 2011, in City Hall Council Chambers.

Adjournment

As there was no further business before the Planning Commission, Mike Kuhle motioned to adjourn the meeting at 9:32 p.m. The motion was seconded by Bruce Pass and passed unanimously.

Mindy Eggers
Secretary

ADMINISTRATIVE SERVICES MEMO

DATE: SEPTEMBER 9, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. NOT SUFFICIENT FUND (NSF) POLICY/PROCEDURES

Attached as *Exhibit 1* is a proposed NSF Policy/Procedures for employees to follow upon the receipt of a NSF.

Council action is requested to approve the NSF Policy/Procedures.

2. APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING PERMIT

An application for exemption from lawful gambling permit has been received as follows:

Organization:	St. Mary's Catholic Church
CEO:	Father James Callahan
Type of Activity:	Bingo, Raffles
Date and Location of Event:	October 30, 2011 St. Mary's Catholic School, 1206 Eighth Avenue

Council action is requested on the application.

3. AGREEMENT WITH THE WORTHINGTON HOCKEY ASSOCIATION

At the special Council meeting on August 9th the City Council approved \$135,000 appropriation to address operational deficiencies of the hockey arena. Attached as *Exhibit 2* is a modified agreement that outlines the City appropriation and is based off the current agreement with the Worthington Hockey Association.

Council action is requested to approve the agreement and authorize the Mayor to sign and Clerk attest.

4. SMITH TRUCKING ASSIGNMENT OF LEASE

Recently the City entered into an agreement with Worthington Pallet Incorporated for the lease of the buildings on City property located along 2nd Avenue. This property is what is referred to as the "blue building" and other buildings that are on what was the former Campbell's Soup site.

Because Worthington Pallet Incorporated is no longer using the facility for warehousing they have requested the lease be updated to more appropriately reflect the use of the facility for Smith Trucking Incorporated.

Council action is requested to authorize the Mayor to sign and Clerk attest the consent to assignment included as *Exhibit 3*.

CASE ITEMS

5. LIFE SAVING AWARD HONORING JAMI CUMMINGS FOR HEROISM

At 1:38 p.m. August 17, 2011 the Worthington Police Department received an emergency call regarding two drowning people who were pulled from Lake Okabena.

Officer Ted Buhner arrived on scene and spoke to Jami Cummings. Cummings told Buhner she had been flagged down as she drove by Sailboard Beach and alerted to a person who was head down in the water. Jami went into the water to help the person and she saw a second head come up from under the water. Cummings was able to swim and bring the 28-year old female and her five year old daughter to shore. Officer Buhner's recommendation letter is seen as *Exhibit 4*.

An ambulance transported both females to the Sanford Emergency Room for precautionary checks. Due to Jami Cummings quick action both victims were rescued and doing fine.

We are here tonight to honor Jami Cummings for her heroism and her decision to take actions which led to the rescue of two possible drowning victims. We are grateful Jami didn't have to be told to do the right thing and it was her willingness to help that kept two people from being tragic statistics. Jami was the first and most important link in saving two lives from loss on August 17, 2011. We are here to award Jami Cummings with this Life Saving Award.

We would like to take this time now to publically honor Jami Cummings for her heroism under extreme circumstances.

6. PRESENTATION - STATE OF THE SANFORD WORTHINGTON MEDICAL ENTERPRISE

Lynn Olson, CEO of Sanford Worthington, will be at the meeting to present information to Council on the State of the Sanford Worthington Medical Enterprise and important health care services in our community.

7. **CONSIDERATION TO AUTHORIZE PTO SHARING FOR EMPLOYEE**

A Police Department employee is currently battling an illness that has resulted in the depletion of all their Paid Time Off (PTO) and Extended Sick Leave Bank (ESLB). The employee has applied for Long-Term Disability (LTD) insurance, but will run approximately 93 hours short between the end of existing hours and the beginning of LTD.

In order to bridge this gap 27 police department employees have volunteered to donate hours to take care of this matter. In the past the City Administrator has approved sharing on at least two occasions – one at the PD and the other at Public Works.

In 2006, a formal sharing policy went before Council and was tabled and has not been brought back to Council. The policy brought to Council is seen as *Exhibit 5* for your reference.

Staff is asking for Council's authorization of this request and direction towards the adoption of a formal policy as we move forward.

Proposed Motion: Authorization of PTO sharing request within the PD for this case.

8. **RESOLUTIONS APPROVING PROPOSED 2011 TAX LEVIES COLLECTIBLE IN 2012**

Attached as *Exhibit 6* is the proposed City of Worthington levy of \$3,085,427. This amount breaks down in to an operating levy of \$2,093,364 and Special Tax Levies of \$992,063. The proposed levy represents an 11.9% increase over 2011. Included as *Exhibit 7* is the Economic Development Authority for the City of Worthington proposed levy of \$86,000. This amount is included with the City of Worthington's overall General Purpose Tax. The proposed levy is an amount not to exceed and may be lowered, but not raised for the final levy certification in December.

Also included as *Exhibit 8* is the Housing and Redevelopment Authority's proposed levy of \$96,585.95.

The City Council will hold a meeting on December 12, 2011 at 7:00 p.m. in the City Hall Council Chambers to discuss the final 2012 budget and levy. A Truth-in-Taxation Hearing will be held at that time, where public input will be taken prior to adoption.

Suggested Motion: Move to adopt the Resolutions approving the proposed 2011 Tax Levies collectible in 2012.

9. **THIRD READING PROPOSED ORDINANCE AMENDING THE WORTHINGTON CITY CODE, TITLE XV, SECTION 155 - ZONING**

Pursuant to published noticed, this is the time and date set for the third reading of a proposed ordinance amending Title XV of the Worthington City Code, Section 155 - Zoning as follows:

That Worthington City Code, Title XV, Section 155, Table 5 (Schedule of Use Regulations), shall be amended to read as follows:

Table 5: Schedule of Use Regulations
Subtitle: Residential Use Group

Letter J - Child Care be amended to allow Child Care as a special use permit in a "M-1" - Light Manufacturing District.

A copy of the proposed ordinance was provided at the August 8, 2011 Regular City Council meeting.

Suggested Motion: Move to give a third reading to the proposed ordinance amending Title XV of the Worthington City Code, Section 155 - Zoning.

10. **FIRST READING PROPOSED ORDINANCE AMENDING ORDINANCE NO. 538-4 AND TO CODIFY IT IN THE WORTHINGTON CITY CODE TITLE XI, CHAPTER 111, SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE**

Exhibit 9 is a proposed ordinance amending Ordinance No. 538-4 (relating to the municipal liquor store), which was inadvertently omitted from the City Code during the last re-codification process. The proposed ordinance also includes some minor language changes that have occurred since Ord. 538-4 was adopted, and codifies the ordinance into Title XI of the Worthington City Code. Mark Shepherd, City Attorney, suggested and drafted the proposed ordinance to correct the omission. The Liquor Committee reviewed the ordinance at their September 6, 2011 meeting and have recommended that Council move forward with the adoption process.

Suggested motion: Move to give a first reading to the proposed ordinance amending Ordinance No. 538-4.

11. **FIRST READING PROPOSED ORDINANCE AMENDING TITLE XI, CHAPTER 111 OF THE WORTHINGTON CITY CODE SO AS TO CREATE SUBCHAPTER 111.05 AND TO REPEAL CHAPTER 111, SECTION 111.18 AND CHAPTER 111 SECTION 111.57 PERTAINING TO LIQUOR LIABILITY INSURANCE**

At their August 22, 2011 meeting, the Liquor Committee considered the following issues that had arisen regarding the liquor liability insurance requirement for on-sale and off-sale beer/alcohol licenses within the city:

City Requirement to be Listed as “Additionally Insured” - Currently, City ordinance requires that the City be listed as an additional insured on any liquor liability insurance coverage required to obtain a license to sell alcohol in the city. Although the information has been passed on to the applicants and the insurance agents, it was recently discovered that the insurance policies had not been written to include this provision. The Committee discussed the validity of the City being listed as an additional insured or whether the measure was no longer necessary. Following discussion, it was determined that the City’s requirement to be listed as an additional insured on the liquor liability insurance should remain as is. The Clerk’s office will contact the current license holders and the insurance agents and let them know that new certificates are required with this addition.

Insurance Requirement - Temporary On-Sale Licenses - In February of 2010, City Council adopted Ordinance No. 1032 allowing the City of Worthington to issue temporary on-sale intoxicating liquor licenses as allowed by state statute. Although Statute does not require liquor liability insurance for the temporary on-sale intoxicating liquor license the City has the ability to require the coverage, as we do for temporary on-sale beer licenses. The Committee addressed the issue of whether or not to require the insurance for temporary licenses if the state does not. The majority of events that use the temporary licenses occur on City owned property. Information obtained from the other communities indicates they required liquor liability insurance with temporary alcohol licenses. Following discussion, the Committee agreed liquor liability insurance should be required with all temporary alcohol licenses, including the temporary on-sale intoxicating liquor license. Mark Shepherd, City Attorney, has advised that the ordinance granting the issuance of the temporary on-sale intoxicating liquor license did not specify the insurance coverage and should be amended to include the requirement.

Minnesota Surplus Lines Insurance Act - One of the liquor liability insurance certificates received for the 2011/2012 On Sale Liquor License renewals contained a disclaimer indicating the certificate had been issued pursuant to the Minnesota Surplus Lines Insurance Act, and that the insurer is an eligible surplus lines insurer but is not otherwise licensed by the State of Minnesota. City ordinance currently requires the insurer to be licensed in the State of Minnesota. Mark Shepherd researched the Minnesota Surplus Lines Insurance Act and found the State now allows insurance provided by an “insurer recognized as an eligible surplus lines carrier.” Following discussion, the Committee determined that our current ordinance should be amended to include the surplus lines allowance as provided by State Statute, which would bring the policy holder into compliance.

Exhibit 8 is a proposed ordinance amending Title XI, Chapter 111 of the Worthington City Code pertaining to liquor liability insurance that repeals the existing sections 111.18 and 111.57 pertaining to liquor liability insurance, and amends the requirements and moves them all together in a newly created section 111.57. The Liquor Committee reviewed the proposed ordinance at their September 6, 2011 meeting and was recommending that Council move forward with the adoption process.

Suggested Motion: Move to give a first reading to the proposed ordinance amending Title XI, Chapter 111 of the Worthington City Code .

12. **RECOMMENDATION AS TO PENALTIES FOR ALCOHOL COMPLIANCE VIOLATIONS**

At their January 10, 2011 meeting, Council acted on penalties for alcohol compliance violations that occurred during the November 7, 2009 compliance checks, which included two second offense violations. The Liquor Committee had recommended the following penalties: First offense - a weekend license suspension; Second offense - a week long license suspension. Based on concern of how the recommended suspensions would impact those involved at different levels, Council approved the following penalties: First offense - a weekend license suspension or a \$500 fine; Second offense - a week long license suspension or a \$1,000 fine - both with a 30 day time frame to pay the fine or determine the suspension period.

Both the Liquor Committee and the Council determined that because second violations have now occurred, penalties needed to be established for third and fourth violations. The Liquor Committee considered the issue at their September 6, 2011 meeting and was recommending Council approval of the following:

- Penalties for first and second offenses as previously approved.
- If the second violation is within three years of the first violation, and the third offense is within five years of the first violation, the third offense penalty would be a 14 day license suspension **and** a \$1,500 fine.
- A violation that occurs during a license suspension would result in revocation of the license.
- A fourth violation within five years of the first violation would result in revocation of the license.
- Following a second violation, the establishment would be subject to unannounced alcohol compliance checks performed on a more frequent basis.

Suggested Motion: Move to approve penalties for alcohol compliance violations as recommended by the Liquor Committee.

13. **CITY HALL CLOSURE - FRIDAY AFTER THANKSGIVING**

Council initially approved the closing of City offices on the Friday immediately following Thanksgiving at their November 10, 2008 meeting, on a trial basis pending feedback from the public. Council has subsequently approved the closing each year since, and to date, no negative comments have been received. The City of Worthington does not recognize the Friday after Thanksgiving as a legal holiday, therefore, employees would be required to use

PTO, their floating holiday, or unpaid time off for that day. They would also be given the option of working that day, however no public business shall be conducted. Nobles County offices and many State offices are closed on that Friday, and staff is requesting that Council once again approve the closing of City offices on the Friday after Thanksgiving.

Suggested Motion: Move to approve the closing of City Hall the Friday immediately following Thanksgiving.

City of Worthington
NSF Policy/Procedures

PURPOSE

The purpose of this policy is to set-up the procedures to be followed when the City of Worthington receives an NSF (insufficient funds, account closed, etc.) from its customers.

GOAL

The goal is that procedures are followed to insure that the City of Worthington does not jeopardize the ability for restitution following the receipt of an NSF.

PROCEDURES

City of Worthington:

- Review the packet of information on bad check prosecution. These are available from the Police Department or County Attorney's Office. It contains all of the necessary forms.
- Instruct your clerks on the procedure for accepting checks. They should ask to see a driver's license or other picture identification, which gives the full name and date of birth of the signor. They should note the information on the check and sign their initials.
- As soon as you get the check returned from the bank you should begin the notice process. You may attempt to deposit the check twice, but you are not required to do so.
- Send the Notice and Demand for Payment to the signor at the address printed on the check or a more current address if one was provided to the clerk. You may send a second Notice, but are not required to do so. Complete the Affidavit of Mailing *after* you mail the Notice. The Affidavit must be signed in the presence of a Notary Public. You are welcome to bring those to the County Attorney's Office to be notarized.
- You may include the Notice of Bad Check Charge with the Notice and Demand. The City is not allowed to collect that charge as part of restitution upon conviction, but if you want to collect it on your own, you must provide the Notice.
- *After 10 days* have passed since you mailed the Notice and if signor has not made the check good, you should bring the original check, a copy of the Notice, the original Affidavit, and the Bad Check Prosecution information sheet to the Worthington Law Enforcement Center. A police officer will go through the information with you and may later interview your clerk.
- The police will review the documents and if everything is complete, they will bring them to the County Attorney's Office for a complaint. The police will sign the formal complaint for you.

What if the signor wants to pay the check?

If they come in before you have turned the matter over to the police, you should accept their money and no charges will be filed. If you accept partial payment or a substitute check, which also bounces, the City cannot prosecute the matter later if you don't get all your money.

If they come in after the matter has been turned over to the police, you may not accept their money. You should tell them that it has already been turned over and there is nothing you can do about it. It is the decision of the police and prosecutor whether or not to drop charges. They should contact the County Attorney's Office.

What checks will not be prosecuted?

The police department will not accept checks for prosecution, which a business has been holding. Checks should be turned in within 60 days of when they are written or within 20 days of when the NSF notice comes from the bank. After a check is three months old the chances of apprehending the signor are decreased.

Checks that do not have the driver's license number or full name and date of birth noted by the clerk cannot be prosecuted. Without positive identification a signor cannot be arrested.

Checks that come in from the same business written by the same signor on a regular basis will not be accepted. If a person is writing bad checks to a business on a regular basis, the checks should not be accepted. The City will not file charges against the same person month after month if the business is still willing to take their check.

When does the City of Worthington get its money back?

The City of Worthington will be notified when a person is convicted or pleads guilty to writing a bad check. Upon conviction the signor will be required to reimburse the amount of the bad check. They pay the money to the Court and the Court will mail it to the City. This may take some time. Many defendants must make the payments in installments and may be paying off more than one bad check. If six months pass after the conviction and you have not received your money, call the Court Administrator to find out if the payments are being made.

If the City has not been notified within four months after the check was turned over to the police, it is most likely that the defendant did not appear in Court and an arrest warrant has been issued. After the four months have passed, you may call the County Attorney's Office and request a status report. If the warrant is dismissed because there is not positive identification, the City will be notified.

Instructions for Handling Bad Checks

Minnesota Statute requires that the holder of the check returned NSF informs the writer of a bad check that the check has been returned NSF. There are specific forms that need to be sent to the author of the check to place him/her on notice of the bad check. Attached to these instructions, please find copies of the forms that you will have to send to the writer of the check, along with a copy of their check. One form is the Notice and Demand; this gives the writer five days in order to correct the problem. The second is an Affidavit of Mailing; this is to prove that you have, in fact, notified the author of the check of the problem. The forms are constructed so that you can merely photocopy them and fill in the appropriate blanks. After you have filled out the forms, you need to keep a copy of what you have sent, so you can prove notice has been sent. The Bad Check Prosecution form should be filled out for our office's use. Attached also is a form for Notice of Demand for collection of a returned check charge. Criminal laws do not provide for the collection of these funds, but if you wish to pursue that collection civilly you must provide the Notice.

If the check has not been made good within five days, it is appropriate to prosecute the writer. It is at this point that you should bring the check and forms to the Worthington Police Department. An officer will be assigned to take the information. You must have: the original check, Notice and Demand, the Affidavit of Mailing, the name of the clerk who accepted the check, the driver's license number or the date of birth of the person writing the check.

The easiest way for you to comply with these requirements is to instruct your clerks to ask to see a driver's license. The clerk should look to see if the picture on the license is that of the person writing the check. (Your clerk may have to identify that person in Court at some time.) The driver's license number should be written on the check, along with the clerk's initials. If the person does not have a driver's license, the clerk should get the writer's date of birth and ask to see some type of picture identification.

At the discretion of the Manager, a phone call may be made to the NSF issuer for collection, which would preclude the City from seeking restitution through the prosecutorial process.

Worthington Public Utilities:

The Water and Light Commission has adopted the following policy for NSF's:
If a check is returned to us by your bank, a second check will not be accepted as payment. The payment must be made in cash, a cashier's check, or a money order in our Customer Service Office. You will be charged a fee for processing the returned check.

If an account has three or more returned checks in a 12-month period, we will designate the account "cash only". Payment must then be made with cash, cashier's check or money order for the next 12 months.

If you have been notified of a pending disconnection and your check for the delinquent payment is returned by your bank, service will be disconnected without further notice.

FEES

The fee will be the maximum allowed by the State of Minnesota

Adopted by the City Council of the City of Worthington this 12th day of September, 2011.

Attest: -----
City Clerk

Mayor

ICR # _____
WORTHINGTON POLICE DEPARTMENT
FRAUDULENT CHECK REPORT

Only the person who accepted this check should complete this form and anyone else completing this form will result in the check being returned and prosecution declined.

PERSON PASSING CHECK					
Name			Address		
Employment					
Age	Sex	Race	Hair	Eyes	Height
Weight	Glasses <input type="checkbox"/> Yes <input type="checkbox"/> No		Other Features		
CHECK INFORMATION					
Check Number		Amount of Check		Date of Check	
Bank Drawn On				State	
Identification Taken				State	
What did the person buy/receive for the check?					
BUSINESS WHERE CHECK WAS PASSED					
Name		Address		Phone	
PERSON WHO ACCEPTED THE CHECK					
Name (First, Middle, Last)				DOB	
Home Address				Home Phone	
Can you identify the person passing the check from a photo line-up?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Would you be willing to testify in court without a subpoena?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
PLEASE CHECK THE FOLLOWING AS APPLICABLE:					
Was the check accepted on date indicated on the check?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Was the check postdated?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Was there an agreement to hold the check?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Was the check turned over to a collection agency?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If YES, what collection agency?					
Did the check writer pay any money toward the bad check?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how much?				\$	

THIS IS A TRUE STATEMENT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AGREE NOT TO ACCEPT PAYMENT ON THIS CHECK WITHOUT CONSULTING THE CITY OR COUNTY PROSECUTOR'S OFFICE.

Date: _____ Signature by Person accepting check: _____
 Subscribed and Sworn to me this ____ day of _____
 Notary Public: _____

BAD CHECK PROSECUTIONS

Name of store making the complaint: _____

Name & Position: _____

Address: _____

Telephone _____

Name of person who wrote the bad check: _____

Name of person who accepted bad check: _____

Date check was accepted: _____

Method of positive identification of author of check, i.e., driver's license, etc.:

Date Notice of NSF was sent to author of check: _____

Was there any response to this notice? If so, what: _____

Attach the copy of the notice that you sent, along with the Affidavit of Mailing.

Attach the check

Signature of person providing this information: _____

Please note that a citation will be issued on misdemeanors and a formal complaint filled out on gross misdemeanors and felonies using this information.

NOTICE AND DEMAND FOR PAYMENT OF DISHONORED

Date: _____

Name on Check: _____

Address on Check: _____

You are hereby notified that a check written to _____
(person/business)

dated _____, 20____, drawn on the _____

_____ Bank, of _____
(Name of Bank) *(Town/City)*

in the amount of \$_____, bearing signature of _____

has been returned unpaid with the notation that payment has been refused because of _____

(NSF/Account Closed)

*Unless this check is paid **in full** within five (5) business days after mailing this notice, we will begin prosecution under Minnesota Statutes Section 609.535, violation of which is a Misdemeanor, Gross Misdemeanor, or Felony, and the financial institution shall release information relating to this checking account to us as prosecuting authorities.*

Demand is hereby made for payment of this check by cash, cashier's check, certified check, or postal money order, **do not** send a personal check. Make any cashier's check or money order payable to: _____

within 5 days after the date of mailing this notice, and mail to:

Enclosures: MSA 609.535

P.S. If payment is not made within the five days, a complaint will be filed against you in court. If at that time you make payment, the complaint will not be dismissed and you will still be required to appear in court on your appointed date.

AFFIDAVIT OF SERVICE BY MAIL

State of Minnesota

County of Nobles

_____, of _____,
(Your Name) *(Name of Business)*
of _____, County of Nobles, in the State of
(Address of Business)
Minnesota, being duly sworn, says that on the _____ day of _____
(Date being mailed out)
20_____, he/she served the annexed Notice and Demand for Payment of Dishonored Check
on _____, by mailing to him/her a copy thereof,
enclosed in an envelope, postage prepaid, and by depositing the same in the post office at
_____, Minnesota, directed to him/her at
(Name of Post Office)
_____, that being the address printed on the
dishonored check.

Subscribed and sworn before me

this _____ day of _____, 20_____.

NOTICE OF BAD CHECK CHARGE

You are hereby notified that Minnesota Law provides that a store or merchant who accepts a check from someone who writes a NSF check is entitled to be compensated for their additional trouble and costs involved in processing said checks.

You are hereby notified, and demand for payment is now being made, for payment of \$15.00 for this.

This is a separate and distinct matter from criminal prosecution of this matter. If you do not make payment within 5 days, actions will be taken to process this through the civil court system.

**CITY OF WORTHINGTON - WORTHINGTON HOCKEY ASSOCIATION
AGREEMENT**

1. **PARTIES:** The parties to this agreement are the following:
 - a. City of Worthington, City Council, with offices in Worthington, Minnesota 56187, hereinafter "City".
 - b. Worthington Hockey Association, Inc., a non-profit corporation, also d/b/a Worthington Area Ice Facilities Board, hereinafter "Hockey Association".

2. **AUTHORITY AND PURPOSE:** This Agreement is entered into pursuant to Minn. Stat. 471.15 et. seq. which statutes allows the City of Worthington to cooperate with a nonprofit corporation for the purpose of providing certain public recreation programs. The Worthington Hockey Association owns and operates a hockey arena in Worthington, Minnesota and is willing to provide open skating to City residents and may, from time to time, also offer other public recreation programs upon the premises.

3. **PAYMENT:** The City shall make a one- time payment of \$135,000.00 to the Hockey Association which sum shall be used to repair, replace, and/or construct and install fire doors; heaters; sprinklers; a water heater; a condenser; shower heads-toilets; and an electric motor. The items are needed in order that the arena be available for said recreation programs. In addition, the City shall annually pay to the Hockey Association the sum of \$3,000.00 to assist the Hockey Association with the snow removal costs associated with the parking lots adjacent to the Arena. The City shall annually pay to the Hockey Association the sum of \$4,500.00. The one-time and annual payments are all for the purpose of assisting the Hockey Association to provide open skating at the Hockey Arena. The Hockey Association agrees to provide open skating at the Arena on Friday, Saturday, and Sunday evenings from 6:00 p.m. to 10:00 p.m. for the ice arena season (approximately October 1st through April) of each year.

4. **INSURANCE:** The City agrees to use its best efforts to continue the policy of insurance through the League of Minnesota Cities Insurance Trust (LMCIT). A copy of the declaration sheets are attached hereto as Exhibit 'A'. The Hockey Association shall be responsible for the payment of all premiums associated with the policy. If, at some point in the future, LMCIT discontinues the policy, the City shall have no further obligation to assist the Hockey Association with insuring the Arena.

5. **BLEACHERS:** The Hockey Association affirms that it will bring the Arena bleacher seating into compliance with Minnesota law according to the timetable set forth in the applicable law

6. **TERM OF AGREEMENT:** This agreement shall commence on August __, 2011, and shall automatically renew each year unless otherwise terminated pursuant to Section 7 below.

7. **TERMINATION OF AGREEMENT:** This agreement may be terminated by either party upon written notice to the other party no later than October 1st of any year.

8. **ADDITIONAL PROVISIONS:** The parties understand and agree that neither the payments to be made by the City of Worthington hereunder; the securing of LMCIT coverage; nor any other provision set forth herein shall be construed as creating liability of the City for any acts of commission or omission of the Hockey Association. The Hockey Association agrees to indemnify and hold harmless the City of Worthington from any such claims made by any person or entity.

This Agreement replaces that certain Agreement entered into by the parties on November __, 2008.

IN WITNESS WHEREOF, The undersigned parties have caused this agreement to be signed on their behalf.

Dated this ____ day of August, 2011.

CITY OF WORTHINGTON

By: _____
Mayor - Alan Oberloh

City Clerk - Janice Oberloh

WORTHINGTON HOCKEY ASSOCIATION, INC.

By: _____

LEASE

THIS INDENTURE, made and entered into the day and year hereinafter written by and between The City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as "Lessor"; and Worthington Warehouse & Pallet, Inc., a corporation organized under the laws of the State of Minnesota, hereinafter referred to as "Lessee", witnesseth:

1. Lessor is the owner of certain premises located in the City of Worthington, Nobles County, Minnesota, described as follows:

PARCEL NOS. 31-0004-000 THROUGH 31-0015-000, INCLUSIVE EXCEPT FOR PARCEL NO. 31-0008-000, AS SHOWN ON EXHIBIT 'A' HERETO.

2. This lease shall be for a period of one (1) year. It shall commence on 12:01 a.m. on July 1, 2011 and shall terminate at 11:59 p.m. on June 30, 2012. Rental rate shall be One Thousand Six Hundred Fifty and No/100 (\$1,650.00) Dollars per month. Rent shall be payable on the first day of the month in advance, and rental payments shall be made to Lessor at Lessor's address set forth below. Lessee shall be responsible for all real estate taxes from and after the date of this lease. Real estate taxes due and payable in any partial year shall be pro-rated. Lessor shall be responsible for the payment of all special assessments. Either party may terminate this lease at any time upon 90 days' written notice to the other party.

3. Lessee agrees that it will carry liability insurance covering its use and occupancy of the premises during the term of this lease. The policy shall name the Lessor as an additional insured. Upon request by Lessor, it is agreed that Lessee will provide Lessor with confirmation as to its liability insurance coverage in an amount of at least \$500,000.00.

4. All property on the premises belonging to the Lessee, or in which the Lessee has an interest, shall be at the sole risk of the Lessee. Policies of insurance covering the respective interest of Lessor in the premises and Lessee in its property on the premises shall contain waivers of subrogation each as to the other, and the respective parties hereto agree to notify their respective Insurers as to this provision as to waiver of subrogation rights.

5. As it is the intent of Lessor that it wishes to minimize the use of the premises both as to time and extent for commercial/industrial purposes, the parties understand and agree that this Lease is personal to the Lessee and may not be assigned nor may the premises be sublet.

6. Lessee is hereby given the right to erect such usual and customary signs on the outside of the premises as shall comply with the existing ordinances of the City of Worthington, and it is agreed that, upon the termination of this lease, such signs shall be removed and that portion of the premises restored to its present condition, reasonable wear and tear excepted.

7. Lessee is given the right to install the usual and necessary trade fixtures in the conduct of its business from these premises. It is further agreed that any fixtures that may be installed shall be at Lessee's expense and shall be removed by Lessee upon the termination of this lease, and the usual and necessary repairs and restorations be made by Lessee in conjunction with the removal of such fixtures.

8. Lessee shall be responsible for the cost of repair or any and all plumbing, heating, and air conditioning needed upon the leased premises.

9. Lessee covenants and agrees that it will at all times maintain the premises in a neat, clean and respectable condition, and will not make or suffer any waste thereon, and will return these premises to the Lessor in that condition upon termination of the lease. Lessee further agrees that it will promptly pay all utility charges incurred in conjunction with the use of the premises.

10. Lessee shall be responsible for the exterior maintenance of the building, including, but not necessarily limited to, roof repairs, repairs to exterior walls, structural repairs as to the building, and also including repair or replacement of sidewalk. Lessor agrees to generally keep these portions of the building in good condition and proper repair. Interior maintenance of the building shall be the responsibility of the Lessee, and Lessee may decorate the interior of the premises to suit its needs. Lessee shall be responsible for plate glass and other glass breakage as to the windows and doors on these premises if such breakage should occur as the result of any action or negligence of Lessee, his agents, employees, assigns, or customers. This section is intended to make Lessee responsible for general upkeep and repair. Responsibilities for major repairs due to insurable losses are covered in Section 12 below. Lessee shall also be responsible for snow removal of all exterior sidewalks around

premises and shall be responsible for any lawn care.

11. Lessee plans to install one (1) large overhead garage door in the building which will cost between \$15,000.00 and \$20,000.00. Lessee is hereby granted permission to install said door subject to approval by Lessor as to the location of same and subject to a \$20,000.00 cap as to the cost of the door, including installation. The garage door will be considered a fixture and will remain with the building and premises upon termination of the lease and Lessee will have no claim to such door. Lessee shall, upon completion of the installation, provide proof to Lessor as to the cost of same. Thereafter, if the Lease between the parties is terminated by the Lessor prior to July 1, 2012, the City shall reimburse Pallet 1/24 of the cost of the overhead door for every month between the date of termination and June 30, 2012. If this lease is continued after June 30, 2012 and terminated prior July 1, 2013, the City shall reimburse Pallet 1/24 of the cost of the overhead door for every month between the date of termination and June 30, 2013. If this lease is terminated on or after June 30, 2013, no reimbursement for the door shall be owed by the Lessor to Lessee. In addition, no reimbursement shall be made by Lessor to Lessee based upon a cost of more than \$20,000.00.

12. If the Lessee or Lessor fails or defaults in the faithful performance of any of the terms, covenants and conditions of this lease, or if the Lessee does not promptly and fully make any payment of rent in the manner specified in this lease, then either the Lessor or Lessee may forthwith terminate this lease and all rights thereunder as to any of the parties. In the event it is proposed to invoke any right of termination pursuant to this paragraph, either party shall first address to the other a notice of the claimed default, giving to such party ten (10) days from the date of such notice to remedy such claim default. In the event that termination occurs pursuant to this paragraph, Lessor shall not be responsible to reimburse Lessee for the door as set forth in Paragraph 11 above.

13. The parties acknowledge that there exists across the leased premises and underneath one of the buildings to be used by Lessee, certain drainage infrastructure hereinafter called "lake outfall pipes". The lake outfall pipes have been in existence for more than 60 years and predate the erection of the "blue building" located upon the leased premises. Lessee understands that there is a certain risk to occupying the building located above the lake outfall pipes, including the risk and the resulting

consequences of pipe failures. It is also understood that the City may need to access said pipes for the purposes of maintenance, repair, improvement and/or replacement. Further, that such access might be on an "emergency" basis. The City will give Lessee as much notice as possible if access is needed to said lake outfall pipes. Such notice will, ordinarily, be 60 days, however, in an emergency such notice may be minimal. The parties agree that Lessee shall bear the cost of any damage done to the building and/or Lessee's property due to problems with the lake outfall pipes. Further, Lessor shall not be responsible for any inconvenience of interruption of Lessee's business if access is needed.

14. Lessor reserves the right of ingress and egress to 31-0001-000 THROUGH 31-0003-000 using the existing driveway located upon the leased premises. Such egress and ingress shall be at reasonable times which generally shall be between the hours of 7:00 a.m. and 6:00 p.m. Lessor also agrees that neither it, nor anyone using such driveway pursuant to Lessor's rights hereunder shall interfere with Lessee's use of the leased premises by parking vehicles or otherwise blocking Lessee's use and of the driveway.

15. All notices, demands, requests or other instruments required in this Lease to be given by one party to the other party shall be sent by certified or registered mail to said party at the address specified below, or to such other address as either party may from time to time specify in writing.

IN TESTIMONY WHEREOF, the parties have hereunto affixed their hands this 13 day of July, 2011.

Worthington Warehouse & Pallet, Inc
700 2nd Avenue
Worthington, MN 56187

City of Worthington
PO BOX 279
Worthington, MN 56187

By: Mike T. Smith
Its

[Signature]
Its Mayor

President
Its

[Signature]
Its Clerk

ASSIGNMENT OF LEASE

KNOW ALL MEN BY THESE PRESENTS, That Worthington Warehouse & Pallet, Inc., Party of the First Part, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby assign, transfer, and set over to Smith Trucking, Inc., Party of the Second Part, its successors and assigns, that certain Lease dated the 13th day of July, 2011, made by the City of Worthington, Lessor, and Worthington Warehouse & Pallet, Inc., Lessee, a copy of which Lease is attached hereto as Exhibit 'A', together with all rights and interests under said Lease from the ____ day of September, 2011, subject to the terms and conditions thereof; and does covenant with said Party of the Second Part that it has good right to assign and transfer said Lease in the manner and form aforesaid; that said leasehold interest is free and clear of all charges and encumbrances, and that the quiet and peaceable possession of said Party of the Second Part of said leasehold premises, subject to the terms and conditions of said Lease, it will warrant and defend.

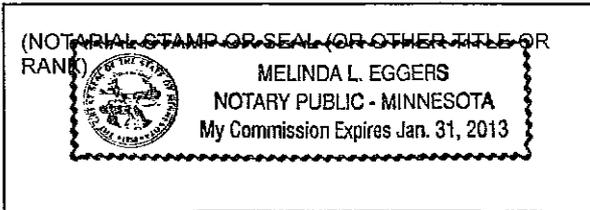
In Testimony Whereof, The said Party of the First Part has hereunto set its hand this 9th day of September, 2011.

WORTHINGTON WAREHOUSE & PALLET, INC.

Mike T. Smith
By: Mike T. Smith, Its President

STATE OF MINNESOTA)
) ss.
COUNTY OF NOBLES)

This instrument was acknowledged before me this 9th day of September, 2011, by Mike Smith, as President, of Worthington Warehouse & Pallet, Inc.



Melinda Eggers
Signature of Notary Public or Other Official

CONSENT TO ASSIGNMENT

Notwithstanding Paragraph 5 of the Lease to the contrary, the City of Worthington does hereby consent to the above Assignment by Worthington Warehouse & Pallet, Inc. to Smith Trucking, Inc. By consenting to the Assignment, the City does not waive any other provision in the Lease nor does it consent to any further assignments, sublets, or other transfers.

CITY OF WORTHINGTON

By: Alan Oberloh, Its Mayor

By: Janice Oberloh, Its Clerk

THIS INSTRUMENT DRAFTED BY:

Mark W. Shepherd #0100146
MALTERS, SHEPHERD, & VON HOLTUM
727 Oxford Street, PO Box 517
Worthington, MN 56187
(507) 376-4166



PUBLIC SAFETY

CITY OF WORTHINGTON

PRAIRIE JUSTICE CENTER
1530 AIRPORT ROAD STE 300
WORTHINGTON MN 56187
TELEPHONE: (507) 372-2136
FAX: (507) 372-5977

Chief Cumiskey,

I am writing this letter to recommend that the Worthington Police Department recognize Jami Lynn Cummings for her acts on August 17th, 2011.

At 1338 hours on August 17th, the Worthington Police Department received an emergency call regarding two people who had been pulled from Lake Okabena by Cummings. The call reported that the two people had been drowning before being removed from the lake.

When I talked with Cummings, she reported being flagged down as she drove by. She pulled over and saw a head down in the water. Cummings said she went into the water to help the person, and saw a second head come up from under water. Cummings told me she was able to swim and bring both back to shore.

An ambulance was paged and the child and mother were transported to the Sanford emergency room for precautionary checks. Both appeared to be doing fine.

I believe that the selfless acts of Cummings likely saved the lives of the twenty-eight year old mother, and her five year old daughter. For this reason, I would recommend Cummings for a commendation by the Worthington Police Department.

Officer Ted Buhner #126
Worthington Police Department

PAID TIME OFF SHARING

The purpose of this policy is to establish a procedure through which eligible employees may voluntarily donate a portion of their PTO balance to be converted to assist another employee who has exhausted all forms of leave due to the experience of a “medical emergency” of employee/spouse/child. Employees may donate accrued hours to other employees by way of mutual agreement for prolonged illness or injury conditions as defined under the Family Medical Leave Act.

An employee will be eligible to receive donated PTO leave only after the employee’s own PTO, compensatory leave, extended sick leave bank (ESLB may be used for a spouse in a prolonged illness or injury event, but the employee must retain 160 hours in case of their own medical emergency), and any other accrued leaves such as floating holiday have been exhausted. All accrued PTO for which the receiving employee is eligible shall be used before any transferred PTO hours will be paid.

A full-time employee will be allowed to receive up to 160 hours of donated PTO leave for any single major life threatening illness. An employee is only eligible to receive donated time for time lost from normal work hours.

A full-time employee may donate no more than 24 hours of PTO leave to each person requesting per calendar year. Employees donating PTO hours relinquish all rights to that PTO leave and acknowledge the receiving employee has no obligation to pay it back. Donating employees must keep at least 80 hours in their PTO bank. Employees PTO donations will count toward the use of half of their annual accrual to be eligible for a payout at the end of the year.

The donated PTO hours shall be paid at the regular hourly rate of the recipient. The hours shall not count toward the computation of overtime compensation, do not qualify for cash payout upon termination, cannot it be deposited into an Extended Sick Leave Bank (ESLB), nor used for any other conversion benefits at the end of the year.

A PTO sharing request form used to surrender PTO and an acceptance of donated PTO leave form are available through the City Clerk’s/Human Resource Department. They must be submitted to the Department Director of the employee who is being considered for receiving the donated leave. The Department Director shall review and submit to the City Administrator/General Manager of Utilities for final consideration.

The City Clerk/Human Resources Assistant may seek donations on behalf of an employee at the request of a Department Director. Employees shall not independently solicit donations.

The City Administrator/General Manager of Utilities shall have the right to deny and/or limit donation requests as deemed necessary and in the best interests of the City.

Adopted by the City Council this _____ day of February, 2006.

Mayor

Attest: _____

City Clerk

CITY OF WORTHINGTON, MINNESOTA

RESOLUTION APPROVING PROPOSED 2011 TAX LEVIES COLLECTIBLE IN 2012

Be it resolved, by the City Council of the City of Worthington, County of Nobles, State of Minnesota, that the following sums of money are to be levied for the current year, collectible in 2011 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2011/2012 LEVY	SPECIAL TAX LEVIES:	2011/2012 LEVY
General Fund	788,747	G.O. Debt Service Funds including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091)	
Recreation Fund	680,096		
Economic Development Authority Fund	31,600	PIR Series 2004A \$3,055,000	201,100
Improvement Construction Fund	342,101	PIR Series 2007A \$4,370,000	365,000
Aquatic Center Facility Fund	100,000	PIR Series 2009C \$2,710,000	170,468
Memorial Auditorium Fund	64,820	PIR Series 2010A \$1,915,000	<u>230,495</u>
		SUBTOTAL DEBT SERVICE FUNDS	967,063
GENERAL PURPOSE TAX LEVY-CITY	<u>2,007,364</u>	Economic Development Tax Abatement	25,000
EDA TAX LEVY	<u>86,000</u>	TOTAL SPECIAL TAX LEVIES	<u>992,063</u>
TOTAL GENERAL PURPOSE TAX	<u>2,093,364</u>		
		RECAP OF TAX LEVY TOTALS:	
SPECIAL TAX LEVIES: (Other than Debt Service)		General Purpose Levy	2,093,364
Housing & Redevelopment Authority (MS 462.545 Subd. 6)	Separate Certified Levy	Special Tax Levies	992,063
		TOTAL NET LEVY	<u>3,085,427</u>

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Minnesota.

Passed by the City Council of the City of Worthington this _____ day of _____, 2011.

ATTEST:

Mayor: _____

City Clerk: _____

RESOLUTION APPROVING 2011 TAX LEVIES COLLECTIBLE IN 2012

BE IT RESOLVED, by the City Council of the City of Worthington and the Economic Development Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2012, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY 2011/2012
ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469.107, Subdivision 1)	
Special Tax for Operations	\$86,000.00

NET CERTIFIED LEVY \$86,000.00

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Minnesota.

Passed by the City council of the City of Worthington, Minnesota, this the _____ day of _____, 2011.

_____, Mayor

_____, City Clerk

Passed by the Economic Development Authority of the City of Worthington, Minnesota, this the _____th day of _____, 2011.

_____, Chair

_____, Secretary

RESOLUTION APPROVING 2011 TAX LEVY COLLECTIBLE IIN 2012

BE IT RESOLVED, by the City Council of the City of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2012, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY

CERTIFIED LEVY
2011/2012

HOUSING AND REDEVELOPMENT
AUTHORITY TAX LEVY
(Minnesota Statute 469.033, Subdivision 6)

Special Tax for Operations

\$ 96,585.95

NET CERTIFIED LEVY \$ 96,585.95

The City Clerk is hereby directed to transmit a certified copy of this resolution to the County Auditor of Nobles County, Worthington, Minnesota.

Passed by the City Council of the City of Worthington, Minnesota, this the _____ day of _____, 2011.

_____, Mayor

_____, City Clerk

Passed by the Housing and Redevelopment Authority of the City of Worthington, Minnesota, this the 14th day of JULY, 2011.

Alfred Nelson, Chairman

Bosie Rogers, Executive Director

ORDINANCE NO. _____

AN ORDINANCE TO AMEND EXISTING ORDINANCE NO. 538-4 AND CODIFY IT IN THE WORTHINGTON CITY CODE TITLE XI, BUSINESS REGULATIONS, CHAPTER 111, SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE

The City Council of the City of Worthington Do Ordain:

Section I.

The Worthington City Code Chapter 111 is hereby amended to add Section 111.04 which shall read as follows:

- 111.04 Establishment of Municipal Liquor Store and Liquor Store Fund, and Conditions of Operation of Such Liquor Store.
- A. Establishment. A municipal liquor store is hereby established to be operated within the City for the sale of alcoholic beverages to be removed from the premises. The store shall be located at such place as the Council shall determine and may be either leased or owned by the municipality. It shall be operated by a person known as the manager who shall be selected by the City Administrator. Said manager shall have full charge of the operation of the liquor store and shall have authority to purchase supplies as are necessary and to employ such additional help as he may need. No minor person shall be employed in the municipal liquor store.
 - B. Municipal Liquor Store Fund. A liquor store fund is hereby created into which all revenues received from the operation of the store shall be paid and from which all operating expenses shall be paid. Any surplus accumulating in the fund may be transferred to the general fund by resolution of the Council and expended for any municipal purpose.
 - C.. The municipal liquor store may sell such products as may be allowed by state law, including those allowed pursuant to Minnesota Statute 340A.412 .

Section II.

This ordinance shall be in full force and effect after its passage and publication.

Passed by the City Council of the City of Worthington, Nobles County, Minnesota, this
_____ day of _____, 2011.

(SEAL)

Mayor

Attest: _____
City Clerk

ORDINANCE NO. _____

AN ORDINANCE TO AMEND TITLE XI, CHAPTER 111, SO AS TO CREATE SUBCHAPTER 111.05 AND TO REPEAL CHAPTER 111, SECTION 111.18 AND CHAPTER 111 SECTION 111.57 PERTAINING TO LIQUOR LIABILITY INSURANCE

The City Council of the City of Worthington Do Ordain:

Section I.

The Worthington City Code Title XI, Chapter 111 is hereby amended so as to create Subchapter 111.05 which shall read as follows:

111.05 LIABILITY INSURANCE

Annual beer licensees must have insurance if required by State law. Those annual beer licensees which are required to purchase liquor liability insurance; all temporary beer licensees; and all intoxicating liquor licensees shall be required to purchase liquor liability insurance in a minimum amount to be set from time-to-time by Resolution of the City Council. If insurance is required either by State law or by the Worthington City Code, prior to the issuance of the license under this section, the applicant shall file proof of such financial responsibility as may be required by State law and the City code with the City Clerk and which shall be subject to the approval of the Council. The insurer issuing such liability insurance policy shall be duly licensed to do business in the State of Minnesota as required by State law. The liability insurance policy shall specifically provide for the payment by the insurance company on behalf of the insured of all sums which the insured shall become obliged to pay by reason of liability imposed upon the insured by law for injuries or damage to persons other than employees, including the liability imposed upon the insured by reason of any Minnesota Statute. Such liability insurance policy shall further provide that no cancellation, for any cause other than nonpayment of premium, can be made by either the insured or insurer unless the canceling party has first given 30 days' notice in writing to the issuing authority of intent to cancel the policy. Further, it shall provide that no payment of any claim by the insurance company shall, in any manner, decrease the coverage provided with respect to any other claim or claims brought against the insured or company thereafter. Such policy shall be conditioned that the insurer shall pay, to the extent of the principal amount of the policy, any damages for death or injury caused by, or resulting from the violation of any law relating to the businesses for which such license has been granted. The City shall be named as an additional insured on the liability insurance policy.

Penalty, see § 10.99.

Section II.

The Worthington City Code Sections 111.18 and 111.57 are hereby repealed in their entirety.

Section III.

This ordinance shall be in full force and effect after its passage and publication.

Passed by the City Council of the City of Worthington, Nobles County, Minnesota, this
_____ day of _____, 2011.

(SEAL)

Mayor

Attest: _____
City Clerk

CITY OF WORTHINGTON, MINNESOTA

MUNICIPAL LIQUOR STORE
INCOME STATEMENT
For the Period 1/1/11 Through 8/31/11
(Amounts in Dollars)

	Total 2011 Budget	AUGUST		% YTD Actual to Budget	YTD	
		Actual	Previous Year		Actual	Previous Year
Sales						
Liquor	990,000	90,931	83,204	69.9%	691,948	631,676
Wine	290,000	25,660	20,405	72.4%	209,980	171,633
Beer	1,250,000	127,490	113,079	68.3%	853,785	820,284
Mix/nonalcohol	36,000	5,342	4,455	95.9%	34,526	26,993
NSF charges	-	30	7	0.0%	154	58
Net Sales	2,566,000	249,453	221,150	69.8%	1,790,393	1,650,644
Cost of Goods Sold						
Liquor	753,855	67,291	61,573	67.9%	512,054	467,442
Wine	198,750	16,648	13,239	68.6%	136,306	111,356
Beer	942,075	95,350	84,571	67.8%	638,622	613,490
Soft drinks/mix	28,053	4,159	3,468	95.9%	26,890	21,014
Freight	13,000	1,256	1,472	79.9%	10,388	7,800
Total Cost of Goods Sold	1,935,733	184,704	164,323	68.4%	1,324,260	1,221,102
Gross Profit	630,267	64,749	56,827	74.0%	466,133	429,542
Operating Expenses						
Personnel services	252,598	19,254	14,453	61.5%	155,446	116,220
Supplies	9,600	3,407	666	134.5%	12,912	8,549
Other services & charges *	92,172	12,753	6,528	76.4%	70,440	65,102
Depreciation (estimated)	16,500	1,375	1,500	66.7%	11,000	12,000
Total Operating Expenses	370,870	36,789	23,147	67.4%	249,798	201,871
Operating Income (Loss)	259,397	27,960	33,680	83.4%	216,335	227,671
Non-Operating Revenues (Expenses)						
Interest earnings **	3,000	250	417	82.4%	2,472	1,645
Other non-operating	-	-	-	-	-	-
Total Non-Operating Revenue (Expense)	3,000	250	417	82.4%	2,472	1,645
Net Income (Loss) b/Operating Transfers	262,397	28,210	34,097	83.4%	218,807	229,316
Operating Transfers-Out	(200,000)	(16,667)	(16,667)	66.7%	(133,336)	(133,336)
Net Income (Loss)	62,397	11,543	17,430	N/A	85,471	95,980

** Includes 6/30/11 actual and two months budget

ENGINEERING MEMO

DATE: SEPTEMBER 9, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. DETERMINATION OF THE SCOPE OF THE COLLEGEWAY RECONSTRUCTION PROJECT

At a public meeting held on August 22, 2011, Council was presented with the following options in regard to proceeding with the Collegeway reconstruction project:

- 1) Reconstruct Collegeway without modification or multi use path improvements. This option perpetuates existing conditions. Ordinary sidewalks might be able to be constructed in the future.
- 2) Reconstruct Collegeway with modifications and construct the 8 foot wide multi use path as proposed late last year.
- 3) Reconstruct Collegeway without modification and initiate planning for construction of a multi use path on route ranging from about 150 to 400 feet south of Collegeway. The construction of the path would be regarded as a project independent of the Collegeway project. The Collegeway project would proceed recognizing the ability to provide the path without further consideration in the current project.
- 4) The same option as 3) only on a College preferred route over 1,000 feet south of Collegeway.

OPTION 1 - No Path

Proceeding with Option 1 does not allow Option 2 to be implemented in the future without acquiring additional right-of-way and/or removing pavement placed in the proposed reconstruction project. Option 1 allows for Options 3 or 4, or a variation of those options to be implemented in the future, however, a small segment of street reconstructed in the proposed project will need to be modified if a path is to be extended to the existing Cherry Point Park path.

OPTION 2 - 8 foot Path in Collegeway Right-of-way

Many of the residents along Collegeway objected to Option 2 last year and again at the August 22nd public meeting. Additional written comments included in Exhibit 1 have

been received since August 22nd. Elaine Weeks also provided additional verbal comments stating that she also feels that the Alignment 2 path (Option 4) should, for safety reasons, be on the east side to stay away from the condominium driveway.

Several of the comments pertained to concerns that narrowing the street width will reduce safety. The current width is 44 feet which includes two 10 foot parking lanes and two 12 foot driving lanes. The 2006 traffic count on Collegeway was 1,850 ADT. The width that would be proposed is 36 feet which will provide for a 9 foot parking lane on the south side, two 12 foot driving lanes, and a 3 foot curb reaction lane (distance between the edge of the driving lane and the curb). The minimum state aid standards for streets posted at up to 40 mph and having traffic volumes up to 10,000 vehicles per day are 12 foot driving lanes, 8 foot parking lanes, and 2 foot curb reaction lanes. The proposed width is two feet wider than the state aid standards. It can be noted that 11 foot driving lanes are allowed but 12 foot lanes are expected where there are no space limitations. It may also be noted that various interests are looking at reducing the requirements of street widths to induce traffic calming and implement complete street concepts in the interest of public safety.

The multi use path proposed last year (Option 2) was intended to modify right-of-way improvements so as to better accommodate pedestrian and bicycle traffic for those properties developed along the street corridor as well as to provide continuity from the Cherry Point Park path and points east to the future CSAH 10 path and the middle school site. The public input received indicates that not only is there no demand for improved infrastructure to accommodate pedestrians and bicyclists for properties developed along Collegeway at this time, but also, that such accommodations are unwanted. No clear public demand for the continuity element of Option 2 was revealed in comments received while the potential for additional non motorized vehicle traffic appears to be a concern from those commenting.

Street reconstruction provides the opportunity to modify the street as necessary to facilitate construction of the multi use path. Federal funding is available for a portion of the street reconstruction costs, however, the federal funding does not provide a unique opportunity to fund a multi use path. Municipal State Aid Street financing would be used to fund costs that exceed the available federal funding.

OPTION 3 - Future Path on Northerly Alignment

The comments received as to Option 2 are similar to or the same as those received for Option 3. Option 3 tends to be more intrusive in that it would extend a public corridor along the south side of the residences. Option 3 does add distance to a route intended to establish continuity from Cherry Point Park to CSAH 10. Option 3 does not provide for access to all of the development along Collegeway. Option 3 is not the current preferred option of the College.

OPTION 4 - Future Path on Southerly Alignment

Option 4, which is the College preferred and generated option, offers the most potential aesthetic benefits but would not serve the purpose for which a multi use path was originally proposed. Although presented as an alternate to Option 2, it would seem unlikely that users intended to be served by Option 2 would travel the additional distance Option 4 introduces in reaching destinations along or east and west of the Collegeway corridor. Option 4 may better serve persons wishing to travel diagonally between areas near Thompson Avenue /West Lake Avenue and Collegeway/CSAH 10. In this regard, it may be better for the connection shown from the Cherry Point Park path to the east-west segment of the Option 4 path be replaced by a connection to West Lake Avenue. The transportation value of Option 4 may best be considered in a more comprehensive evaluation of system needs. Option 4 might best be considered as an opportunity for a path serving another purpose rather than replacing that for which Option 2 was originally proposed.

Variations of Option 4 may also be considered if Council wishes to pursue such a future project. It should be noted that the College has stated that “We support the trail on the Worthington campus, but not tree removal.” In this regard it should be anticipated that variations which disturb natural areas may not be acceptable. Geometric requirements for path design are also factors in any path design.

COUNCIL ACTION

Staff requests that Council make a determination if the Collegeway reconstruction project should include a multi use path within the Collegeway right-of-way and the street modifications necessary to facilitate the path. Should Council elect to proceed without the Collegeway path, Council should indicate if Option 3 and/or 4 would be considered in the future. Certain residents are particularly interested in the potential for Option 3 which involves the alignment just south of the condominiums on the south side of Collegeway. It is suggested that any future consideration of Option 4 should include evaluation of its north and south termini.

2. CALL FOR HEARINGS ON PROPOSED ASSESSMENTS

Exhibit 2 contains a Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment, and a Resolution Calling for Hearing on Proposed Assessment for each of the following:

PAVING IMPROVEMENT NO. 110

- Alley in Block 12 (City Hall Block)
- Alley in Block 30 (Alley Northeast of 10th Street - 7th to 8th Avenue)
- Marine Avenue - Clary Street through the north curve
- Roos Avenue - Diagonal Road to Winifred Street

PAVING IMPROVEMENT NO. 110

SANITARY SEWER IMPROVEMENT NO. 107

WATER MAIN IMPROVEMENT NO. 102

- Castlewood Drive west of Morning View First Addition

SANITARY SEWER IMPROVEMENT NO. 106

- Morning View First Addition Trunk Assessment

STORM SEWER IMPROVEMENT NO. 31

- Morning View First Addition Area

SANITARY SEWER IMPROVEMENT NO. 105

WATER MAIN IMPROVEMENT NO. 103

- Cherrywood Addition Improvements

2011 MISCELLANEOUS UNPAID CHARGES

- Removal of Ice and Snow
- Removal of Solid Waste
- Removal of Noxious Weeds and Vegetation
- Sidewalk Reconstruction

Exhibit 2 also contains a Resolution Declaring Reassessment and a Resolution Calling for Hearing on Proposed Reassessment as to certain of the lots abutting the Castlewood Drive extension. The reassessment is to be for each of the following assessments/improvements that had been cancelled due to tax forfeiture:

- Storm Sewer Improvement No. 13
- Sanitary Sewer Improvement No. 75
- Water Main Improvement No. 74-09

These are the balance on assessments levied against the lots originally platted in the Castlewood Knolls Subdivision and subsequently tax forfeited. The assessments are proposed to be reassessed against the lots replatted into Dano Addition and are proportional, on an area basis, to the balance on the Castlewood Knoll lots.

The resolutions above declaring reassessment and calling for hearing on proposed reassessment also address property now platted in Hy-Vee Addition. The reassessment is for each of the following assessments/improvements that had been cancelled due to tax forfeiture:

- Sanitary Sewer Improvement No. 64
- Water Main Improvement No. 74-09

These assessments were originally levied against a tract of land of lying west of the former County Ditch 12 location and now lying east of the current ditch location. The property is now defined as developed as a result of the platting of Hy-Vee Addition and is therefore subject to the reassessment.

Staff recommends that Council pass the two resolutions for each of the improvements, special services/charges, and reassessments; and the single resolution for the additional assessment. The resolutions call for the hearings to be held at the October 10, 2011 Council meeting. If it is anticipated that the meeting will not be held, the hearing could be set for any time from October 5 through October 14, 2011. The proposed assessment rolls will be distributed at the Council meeting.

3. FIRST READING OF ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT

The owner of 613 Ash Road is proposing to construct an additional accessory structure (storage building) east of an existing storage building as shown on the map in Exhibit 3. The new structure would extend three feet into an existing six foot wide platted utility easement. The structure would remain three feet from the property line as required to maintain setback requirements. The property owner has made application for vacation of three feet of the easement. The property abuts Orchard Knoll Park. All utilities serving the Ash Road properties are located on the park and therefore no utilities will require relocation. Three feet of the easement is proposed to remain to allow utilities to be located as close the park property line as possible.

Staff recommends that Council adopt the ordinance in Exhibit 3 vacating that portion of the easement described in the ordinance. Third reading should not be given without concurrence of the Water and Light Commission.

4. AWARD CONTRACT FOR APRON A RECONSTRUCTION PROJECT

The award of the bid on the Apron A reconstruction project was tabled at the August 8, 2011 Council meeting. Federal Aviation Administration staff have informed the City that funding will not be available for the project this fiscal year. Staff recommends that Council reject the single bid from Russell Drainage, LLC. Funding for the project will be pursued for construction next year.



Glorious * Freedom * Justice * Independence * Honor

Aug 24, 11

City Clerk

RE: Collegeway & Multi Use
Path Project

As we were unable to attend
your council meeting on Monday
eve, we wanted to express
our opinion the bicycle & pedestrian
pathway should be on the college
preferred alternate 2 path alignment

Sincerely

Mr & Mrs John O Nelson
1145 Collegeway No 6
Woodington, Minnesota 56187

* * * * *

August 26, 2011

City Clerk
P.O. Box 279
Worthington, MN 56187

RE: Collegeway Street and Multi Use Path Project

Dear Mrs. Oberloh:

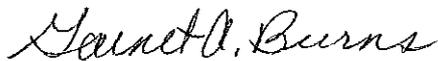
The College preferred Alternate 2 route appears to be the best option for the construction of a path in the area, and I am in support of this option.

Alternate 1 Route would be approximately eight (8) feet from my residence at 1209 Collegeway, and I am definitely opposed to this option. The lots are small in Fair View Estates, and this option would be very close to several of the residences.

At the August 20, 2011, public hearing, the comments in opposition for Alternate 1 Route made by Bruce Lease, President of Fair View Estates, were on behalf of all the property owners.

Thank you for your consideration of these comments.

Sincerely,



Garnet A Burns
1209 Collegeway
Worthington, MN 56187

RESOLUTION NO.

**DECLARING COST TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT.**

WHEREAS, Costs have been determined for the improvement of the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

Marine Avenue from Clary Street to the south line of the Plat of Morfitt's Subdivision;

Roos Avenue from Winifred Street to Diagonal Road;

and for the improvement of the following described alleys by regrading, base reconstruction, and resurfacing:

Alley in Block 12, Plat of Worthington from Third Avenue to Fourth Avenue;

Alley in Block 30, Plat of Worthington from Seventh Avenue to Eighth Avenue, abutting Lots 4, 5, 8, and 9;

and

WHEREAS, The estimated contract price for said improvement is \$270,108.73, and the expenses incurred or to be incurred in the making of said improvement amount to \$73,626.88, for a total cost of said improvement of \$343,735.61.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WORTHINGTON, MINNESOTA:**

1. Of said total improvement cost, the City will pay \$198,014.09 as its share for non-assessable costs.
2. The City will pay \$36,115.04 as its share of the assessable cost for abutting properties.
3. The assessable cost of said improvement is hereby declared to be \$109,606.48.
4. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvement against every assessable lot, piece, or parcel of land benefitted by said improvement, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Office of the City Clerk for public inspection.
5. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENT.

WHEREAS, Pursuant to Resolution No. ____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare a proposed assessment of the cost of improving the following described streets by regrading, base reconstruction, necessary curb and gutter reconstruction, and resurfacing:

Marine Avenue from Clary Street to the south line of the Plat of Morfitt's Subdivision;

Roos Avenue from Winifred Street to Diagonal Road;

and of improving the following described alleys by regrading, base reconstruction, and resurfacing:

Alley in Block 12, Plat of Worthington from Third Avenue to Fourth Avenue;

Alley in Block 30, Plat of Worthington from Seventh Avenue to Eighth Avenue, abutting Lots 4, 5, 8, and 9;

and

WHEREAS, The Clerk has notified the Council that such proposed assessment has been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessment, and at such time and place all persons owning property benefitted by said improvement will be given an opportunity to be heard with reference to such assessment.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessment for said improvement. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Resolution No.
Calling for Hearing . . . Paving Improvement No. 110 (2010 Streets)
Page 2 of 2.
September 12, 2011

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

**DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENTS.**

WHEREAS, Costs have been determined for the improvement of the following described street by grading, base construction, curb and gutter construction, and surfacing; by extension of the municipal wastewater collection system; and by extension of the municipal water distribution system:

CASTLEWOOD DRIVE from the east line of Lot 10, Block 6, Castlewood Knolls to the east line of Lot 10, Block 2, Dano Addition;

and

WHEREAS, The estimated contract price for said surface improvement is \$54,817.45, and the expenses incurred or to be incurred in the making of said surface improvement amount to \$21,554.95, for a total cost of said surface improvement of \$76,372.40; and

WHEREAS, The estimated contract price for said wastewater improvement is \$10,774.00, and the expenses incurred or to be incurred in the making of said wastewater improvement amount to \$5,200.41, for a total cost of said wastewater improvement of \$15,974.41; and

WHEREAS, The estimated contract price for said water improvement is \$12,118.63, and the expenses incurred or to be incurred in the making of said water improvement amount to \$5,599.51, for a total cost of said water improvement of \$17,718.14.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. Of the total cost of said improvements, the City will pay \$11,230.91 as its share for non-assessable costs.
2. The assessable costs of said improvements are hereby declared to be \$76,372.38 for the surface improvement, \$10,649.58 for the municipal wastewater collection system improvement, and \$11,812.08 for the municipal water distribution system; for a total of \$98,834.04.
3. The City will pay \$0.00 as its share of assessable cost.
4. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvements against every assessable lot, piece, or parcel of land benefitted by said improvements, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessments in the Office of the City Clerk for public inspection.
5. The Clerk shall, upon the completion of such proposed assessments, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENTS.

WHEREAS, Pursuant to Resolution No. _____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare the proposed assessments of the cost of improving the following described street by grading, base construction, curb and gutter construction, and surfacing; by extension of the municipal wastewater collection system therein; and by extension of the municipal water distribution system therein:

CASTLEWOOD DRIVE from the east line of Lot 10, Block 6, Castlewood Knolls to the east line of Lot 10, Block 2, Dano Addition;

and

WHEREAS, The Clerk has notified the Council that such proposed assessments have been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessments, and at such time and place all persons owning property benefitted by said improvements will be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessments for said improvements. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessments be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

~~Exhibit 2c~~

RESOLUTION NO.

**DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT.**

WHEREAS, Costs have been determined for the improvement of the following described property, or portions thereof, by extension of the municipal wastewater collection system:

That part of the Northeast Quarter of the Southeast Quarter of Section 13, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the east quarter corner of said Section 13; thence on an assumed bearing of South 0 degrees 13 minutes 55 seconds East, along the east line of said Section, a distance of 300.41 feet to a Minnesota Department of Transportation right of way monument located on the southerly right of way line of Interstate Highway No. 90; thence continuing South 0 degrees 13 minutes 55 seconds East, along said east line, a distance of 314.70 feet to the point of beginning of the tract to be described; thence South 89 degrees 46 minutes 05 seconds West a distance of 153.00 feet; thence South 0 degrees 13 minutes 55 seconds East a distance of 16.03 feet; thence North 89 degrees 07 minutes 32 seconds West a distance of 333.38 feet to the northeast corner of Lot 10, Block 2 of Dano Addition to the City of Worthington, according to the recorded plat thereof; thence South 0 degrees 18 minutes 33 seconds East, along the east line of said Dano Addition and along the east line of Castlewood Knolls Addition to the City of Worthington, according to the recorded plat thereof, a distance of 533.58 feet to the southeast corner of said Castlewood Knolls Addition; thence South 89 degrees 03 minutes 13 seconds East, along the north line of Sungold Heights Mobile Home Park, City of Worthington, Minnesota, according to the recorded plat thereof, a distance of 485.70 feet to the east line of said Section; thence North 0 degrees 13 minutes 55 seconds West, along said east line, a distance of 553.16 feet to the point of beginning, containing 6.017 acres, subject to easements now of record in said county and state.

and said property has been platted as *Morning View First Addition*; and

WHEREAS, Several past improvements to the city trunk municipal wastewater collection system, having all or part of their cost provided by the Sanitary Sewer Trunk Account, contributed to said municipal wastewater collection system improvement; and

WHEREAS, The City having paid a portion of the cost of said previous improvements from non-special assessment revenues may therefore reimburse itself for any or all of the portion of the cost of said wastewater improvement, pursuant to Minnesota Statutes 429.051; and

WHEREAS, The costs of previous trunk wastewater collection system improvements attributable to the improvement area and due to the Sanitary Sewer Trunk Account are \$10,893.46, and the expenses incurred or to be incurred in the making of said wastewater improvement amount to \$2,053.76, for a total cost of said wastewater improvement of \$12,947.22.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. The property benefitted by the making of said municipal wastewater collection system improvement is hereinafter to be described as *Morning View First Addition*.
2. Of the total cost of said improvements, the City will pay \$0.00 as its share for non-assessable costs.
3. The City will pay \$0.00 as its share of assessable cost.

4. The assessable costs of said improvement is hereby declared to be \$12,947.22.

5. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvements against every assessable lot, piece, or parcel of land benefitted by said improvements, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessments in the Office of the City Clerk for public inspection.

6. The Clerk shall, upon the completion of such proposed assessments, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest _____
City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENT.

WHEREAS, Pursuant to Resolution No. _____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare the proposed assessment of the cost of improving the following described property by extension of the municipal wastewater collection system:

Morning View First Addition;

and

WHEREAS, The Clerk has notified the Council that such proposed assessment has been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessment, and at such time and place all persons owning property benefitted by said improvement will be given an opportunity to be heard with reference to such assessment.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessment for said improvement. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessment be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest _____

City Clerk

Exhibit 2h

RESOLUTION NO.

**DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT.**

WHEREAS, Costs have been determined for the improvement of the following described property by extension of the municipal storm water collection and management system:

All or part of the north 1500 feet of the east 1050 feet of the Southeast Quarter of Section 13, Township 102 North, Range 40 West;

and

WHEREAS, The estimated contract price for said improvement is \$72,682.36, and the expenses incurred or to be incurred in the making of said improvement amount to \$31,710.62, for a total cost of said improvement of \$104,392.98.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. Of the total cost of said improvement, the City will pay \$6,044.92 as its share for non-assessable costs.
2. The City will pay \$14,962.62 as its share of assessable cost.
3. The assessable costs of said improvement is hereby declared to be \$83,385.44.
4. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvements against every assessable lot, piece, or parcel of land benefitted by said improvements, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessments in the Office of the City Clerk for public inspection.
5. The Clerk shall, upon the completion of such proposed assessments, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENT.

WHEREAS, Pursuant to Resolution No. _____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare the proposed assessment of the cost of improving the following described property by extension of the municipal storm water collection and management system:

All or part of the north 1500 feet of the east 1050 feet of the Southeast Quarter of Section 13, Township 102 North, Range 40 West;

and

WHEREAS, The Clerk has notified the Council that such proposed assessment has been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessment, and at such time and place all persons owning property benefitted by said improvement will be given an opportunity to be heard with reference to such assessment.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessment for said improvement. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest _____

City Clerk

Exhibit 2j

RESOLUTION NO.

**DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENTS.**

WHEREAS, Costs have been determined for the improvement of the following described property, or parts thereof, by extension of the municipal wastewater collection system, and by extension of the municipal water distribution system:

That part of the Southeast Quarter of the Southeast Quarter of Section 28, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows:

Commencing at the southeast corner of said Section 28; thence on an assumed bearing of North 0 degrees 27 minutes 21 seconds West, along the east line of said Section, a distance of 493.00 feet; thence South 87 degrees 53 minutes 14 seconds West, parallel with the south line of said Section, a distance of 20.00 feet to the point of beginning of the tract to be described; thence continuing South 87 degrees 53 minutes 14 seconds West, parallel with the south line of said Section, a distance of 749.71 feet to the easterly right of way line of County State Aid Highway No. 10; thence North 0 degrees 39 minutes 31 seconds West, along said easterly right of way line, a distance of 449.96 feet to the south line of Olson Park; thence North 87 degrees 53 minutes 14 seconds East, along the south line of said Olson Park, a distance of 771.30 feet to the east line of said Section; thence South 0 degrees 27 minutes 21 seconds East, along said east line, a distance of 176.70 feet; thence South 87 degrees 53 minutes 14 seconds West, parallel with the south line of said Section, a distance of 20.00 feet; thence South 0 degrees 27 minutes 21 seconds East, parallel with the east line of said Section, a distance of 273.30 feet to the point of beginning, containing 7.83 acres, subject to easements now of record in said county and state;

WHEREAS, Said property has been platted as *Cherrywood Addition*; and

WHEREAS, The contract price for said municipal wastewater collection system improvement is \$62,211.00, and the expenses incurred or to be incurred in the making of said wastewater improvement amount to \$14,003.85, for a total cost of said surface improvement of \$76,214.85; and

WHEREAS, Several past improvements to the city trunk municipal water distribution system, having all or part of their cost provided by the Water Main Trunk Account, contributed to said municipal water distribution system improvement; and

WHEREAS, The City having paid a portion of the cost of said previous improvements from non-special assessment revenues may therefore reimburse itself for any or all of the portion of the cost of said water improvement, pursuant to Minnesota Statutes 429.051; and

WHEREAS, The contract price for said water improvement is \$21,915.51, the costs of previous trunk water distribution system improvements attributable to the improvement area and due to the Water Main Trunk Account are \$10,086.49, and the expenses incurred or to be incurred in the making of said water improvement amount to \$6,917.58, for a total cost of said improvement of \$38,919.58.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WORTHINGTON, MINNESOTA:**

Resolution No.
Cherrywood Addition Improvements
Page 2 of 2.
September 12, 2011

1. The property benefitted by the making of said improvements is hereinafter to be described as *Cherrywood Addition*.

2. Of said municipal wastewater collection system improvement cost, \$12,924.59 is to be provided for from the Sanitary Sewer Trunk Account.

3. Of the total cost of said improvements, the City will pay \$35,215.69 as its share for non-assessable costs.

4. The City will pay \$21,532.86 as its share of assessable cost.

5. The assessable costs of said improvements are hereby declared to be \$25,719.49 for the municipal wastewater collection system improvement, and \$19,741.80 for the municipal water distribution system; for a total of \$45,461.29.

6. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvements against every assessable lot, piece, or parcel of land benefitted by said improvements, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessments in the Office of the City Clerk for public inspection.

7. The Clerk shall, upon the completion of such proposed assessments, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENTS.

WHEREAS, Pursuant to Resolution No. _____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare the proposed assessments of the cost of improving the following described property, or parts thereof, by extension of the municipal wastewater collection system, and by extension of the municipal water distribution system:

Cherrywood Addition;

and

WHEREAS, The Clerk has notified the Council that such proposed assessments have been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessments, and at such time and place all persons owning property benefitted by said improvements will be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessments for said improvements. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessments be payable in equal annual installments extending over a period of thirteen (13) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and five-tenths per cent (4.5%) per annum from the date of the adoption of the assessment resolution. To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest _____

City Clerk

Exhibit 2m

RESOLUTION NO.

**DECLARING COST TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT.**

WHEREAS, Pursuant to the provisions of Chapter 12.02 of the City Charter, the City of Worthington has undertaken the reconstruction of the sidewalks abutting various parcels of property within the City of Worthington, and the total unpaid cost of said improvements is \$3,781.25; and

WHEREAS, Pursuant to Chapters 92 and 94 of the City Code, the City has undertaken the removal of ice and snow on the public sidewalks abutting various parcels of property within the City of Worthington, and the total cost of the unpaid charges for said ice and snow removal is \$6,870.00; and

WHEREAS, Pursuant to Chapters 92 and 96 of the City Code, the City has undertaken the removal of noxious weeds and vegetation exceeding a height of six inches on various parcels of property within the City of Worthington, and the total cost of the unpaid charges for said vegetation removal is \$5,436.33; and

WHEREAS, Pursuant to Chapter 92 of the City Code, the City has removed solid waste from various parcels of property and/or boulevards abutting such parcels within the City of Worthington, and the total cost of the unpaid charges for said solid waste removal is \$246.85; and

WHEREAS, The summation of the unpaid costs of said improvements and unpaid charges is \$16,334.43.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WORTHINGTON, MINNESOTA:**

1. The City will pay \$0.00 as its share of cost for said improvements and unpaid charges.
2. The cost of said improvements and unpaid charges to be specially assessed is hereby declared to be \$16,334.43.
3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for said improvements and unpaid charges against every lot, piece, or parcel of land so affected within the City of Worthington, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the Office of the City Clerk for public inspection.
4. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENT.

WHEREAS, Pursuant to Resolution No. _____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare a proposed assessment of the costs of the following described improvements and unpaid charges:

- Sidewalk Reconstruction*
- Removal of Ice and Snow*
- Removal of Noxious Weeds and Vegetation*
- Removal of Solid Waste*

and

WHEREAS, The Clerk has notified the Council that such proposed assessment has been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessment, and at such time and place all persons owning property affected by said improvements and unpaid charges will be given an opportunity to be heard with reference to such assessment.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount of the proposed assessment for said improvements and unpaid charges. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. It shall be proposed that said assessment be payable in one (1) installment, said installment to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of four and zero-tenths per cent (4.0%) per annum from the date of the adoption of the assessment resolution. To said assessment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012.

4. The owner of any property so assessed for said improvements and unpaid charges may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed must thereafter pay to the County Treasurer of said county, the assessment and interest that is in the process of collection on the current tax lists. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest

City Clerk

Exhibit 2o

RESOLUTION NO.

DECLARING REASSESSMENT OF STORM SEWER IMPROVEMENT NO. 13, SANITARY SEWER IMPROVEMENT NO. 64, SANITARY SEWER IMPROVEMENT NO. 75, AND WATER MAIN IMPROVEMENT NO. 74-09.

WHEREAS, Pursuant to Minnesota Statutes 282.07, the given special assessments and amounts levied by the City of Worthington upon the following described property were cancelled due to tax forfeiture of said property to the State of Minnesota:

Storm Sewer Improvement No. 13	\$3,903.00
Sanitary Sewer Improvement No. 75	\$3,945.00
Water Main Improvement No. 74-09	\$4,436.00

Lots 2 through 14, inclusive, Block 4; and Lots 4 through 25, inclusive, Block 5; all in Castlewood Knolls, City of Worthington;

and

WHEREAS, Said property has been returned to private ownership and has been replatted as *Dano Addition*; and

WHEREAS, The plat of Dano Addition was approved allow for the phased installation of required public improvements; and

WHEREAS, The following described property is deemed to be developed as of October 1, 2010, as a result of the installation of the required public improvements for such property:

Lots 10, 11, 12, and 13, Block 2, Dano Addition;

and

WHEREAS, Pursuant to the provisions of Minnesota Statutes 429.071, Subd. 4, and in accordance with City Code, Chapter 94, Section 24, said developed property in Dano Addition is to be subject to reassessment of the developed property's proportional share of the cancelled assessments less any proceeds apportioned to the City by the County of Nobles to discharge said assessments.

AND

WHEREAS, Pursuant to Minnesota Statutes 282.07, the special assessment in the amount of \$11,745.31, for Sanitary Sewer Improvement No. 64, levied by the City of Worthington upon the following described property was cancelled due to tax forfeiture of said property to the State of Minnesota:

Sanitary Sewer Improvement No. 64	\$11,745.31
Water Main Improvement No. 74-09	\$1,230.00

The west 8 acres of the Southeast Quarter of the Southeast Quarter, except the south 200 feet thereof, Section 14, Township 102 North, Range 40 West; Acres 6.79;

and

WHEREAS, Said property has been returned to private ownership; and portions thereof have been platted as Lot 3, Block 1, Hy-Vee Addition; and

**Resolution No.
Declaring Reassessment . . .
Page 2 of 2.
September 12, 2011**

WHEREAS, Said portions are deemed to be developed as of February 18, 2010, as the result of the platting of Hy-Vee Addition; and

WHEREAS, Pursuant to the provisions of Minnesota Statutes 429.071, Subd. 4, and in accordance with City Code, Chapter 94, Section 24, said developed property is to be subject to reassessment of the cancelled assessment less any proceeds apportioned to the City by the County of Nobles to discharge said assessment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. Said developed property in Dano Addition is subject to reassessment of the cancelled assessment or reassessment of its proportional share of the cancelled assessments less any proceeds apportioned to the City by the County of Nobles to discharge said assessments. The amount to be reassessed for said improvements against said developed property is hereby declared to be \$129.17 for Storm Sewer Improvement No. 13, \$564.78 for Sanitary Sewer Improvement No. 75, and \$631.12 for Water Main Improvement No. 74-09.

2. Said developed property in Hy-Vee Addition is subject to reassessment of the cancelled assessment or reassessment of its proportional share of the cancelled assessments less any proceeds apportioned to the City by the County of Nobles to discharge said assessment. The amount to be reassessed for said improvement against said developed property is hereby declared to be \$617.76 for Sanitary Sewer Improvement No. 64, and \$154.40 for Water Main Improvement No. 74-09.

3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be assessed against every assessable lot, piece, or parcel of property subject to reassessment for said improvement, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in Office of the City Clerk for public inspection.

4. The Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

(SEAL)

Mayor

Attest _____
City Clerk

RESOLUTION NO.

CALLING FOR HEARING ON PROPOSED ASSESSMENTS FOR REASSESSMENT OF STORM SEWER IMPROVEMENT NO. 13, SANITARY SEWER IMPROVEMENT NO. 64, SANITARY SEWER IMPROVEMENT NO. 75, AND WATER MAIN IMPROVEMENT NO. 74-09.

WHEREAS, Pursuant to Resolution No. ____, adopted by the City Council on September 12, 2011, the City Clerk was directed to prepare proposed assessments for the reassessment of Storm Sewer Improvement No. 13, Sanitary Sewer Improvement No. 64, Sanitary Sewer Improvement No. 75, and Water Main Improvement No. 74-09 against the following described property:

Lots 10, 11, 12, and 13, Block 2, Dano Addition;

Lot 3, Block 1, Hy-Vee Addition;

and

WHEREAS, The Clerk has notified the Council that such proposed assessments have been completed and filed in the Office of the City Clerk for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WORTHINGTON, MINNESOTA:

1. A hearing shall be held on the 10th day of October, 2011, in the Council Chambers of City Hall, 303 Ninth Street, Worthington, Minnesota, at 7:00 P.M. to pass upon such proposed assessments, and at such time and place all persons owning property affected by reassessment for said improvements will be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total amount proposed to be reassessed for said improvements. The Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. As to Storm Sewer Improvement No. 13, it shall be proposed that said assessment be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and five-tenths per cent (6.5%) per annum from the date of the adoption of the assessment resolution.

As to Sanitary Sewer Improvement No. 64, it shall be proposed that said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of seven and two-tenths per cent (7.2%) per annum from the date of the adoption of the assessment resolution.

As to Sanitary Sewer Improvement No. 75, it shall be proposed that said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and zero-tenths per cent (6.0%) per annum from the date of the adoption of the assessment resolution.

As to Water Main Improvement No. 74-09, it shall be proposed that said assessment be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable on or before the first Monday in January, 2012, being January 2nd, and shall bear interest at the rate of six and five-tenths per cent (6.5%) per annum from the date of the adoption of the assessment resolution.

**Resolution No.
Calling Hearing . . . Reassessments
Page 2 of 2.
September 12, 2011**

To said first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

4. The owner of any property so assessed may, at any time prior to November 15, 2011, pay to the City of Worthington Assessment Clerk the whole of said assessment on such property, with interest accrued to the date of payment, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of the assessment. The owner of any property so assessed may thereafter pay to the County Treasurer of said county, the installment and interest that is in the process of collection on the current tax lists, and may pay to the City of Worthington Assessment Clerk the remaining balance of the assessment. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year. Partial prepayments may also be made in accordance with the provisions of Section 94.25 of City Code.

Adopted by the City Council of the City of Worthington, Minnesota, this the 12th day of September, 2011.

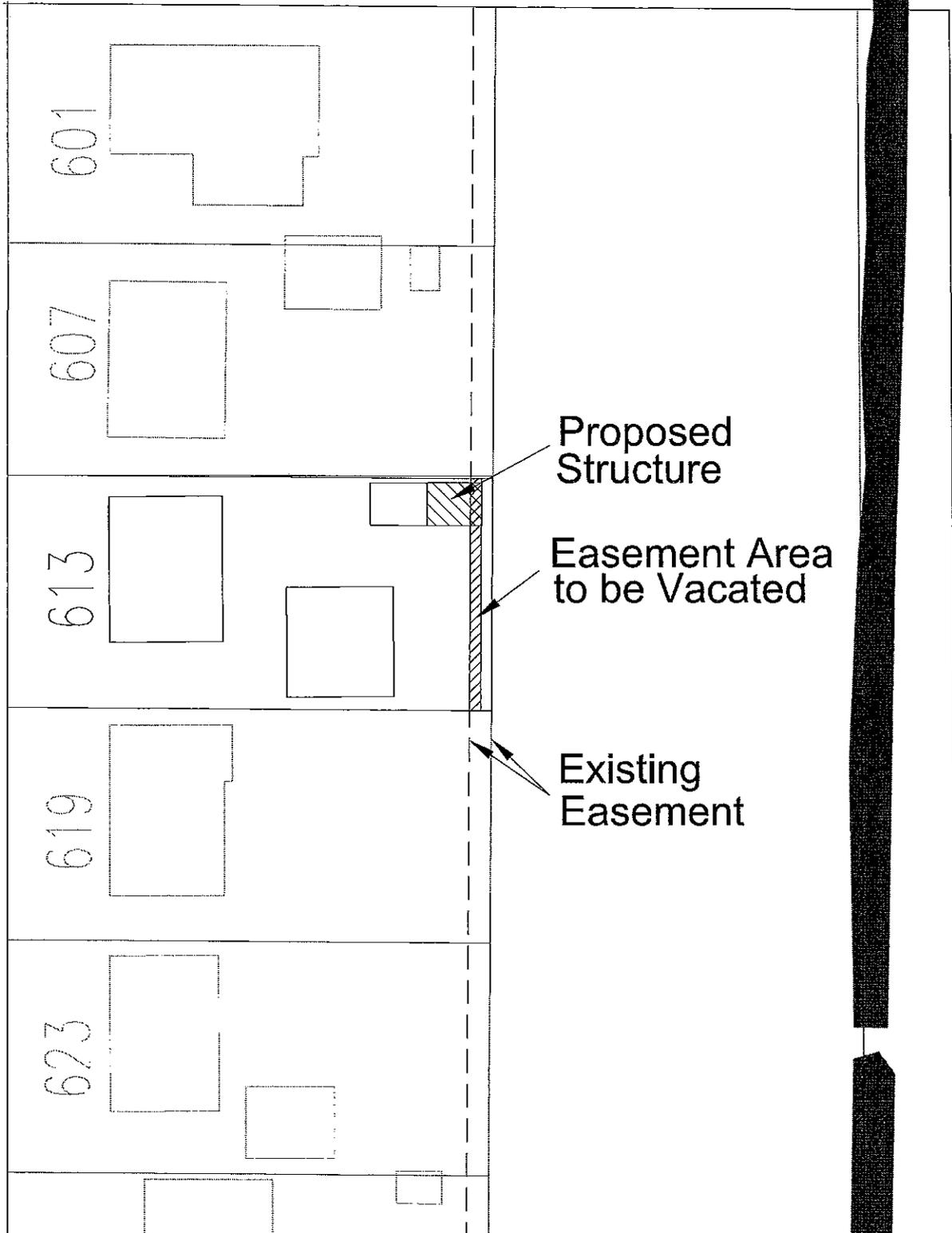
(SEAL)

Mayor

Attest _____
City Clerk

NOBLES STREET

ASH ROAD



ORDINANCE NO. _____

**AN ORDINANCE TO VACATE PART OF A PLATTED PUBLIC UTILITY EASEMENT
IN LOT 3, BLOCK 2, ORCHARD KNOLL ADDITION**

The City Council of the City of Worthington, Does Ordain:

Section I.

The following described portion of the platted public utility easement in Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 3.00 feet of the east 6.00 feet of Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota.

Section II.

The City Clerk be hereby directed to file a certified copy of this ordinance in the office of the Recorder in and for the County of Nobles, State of Minnesota.

Section III.

This ordinance shall be in full force and effect from and after its passage and publication and the filing of the certified copy thereof with the Recorder in and for the said County of Nobles, State of Minnesota.

Passed and adopted by the City Council of the City of Worthington, Minnesota, this _____ day of _____, 2011.

(SEAL)

Mayor

Attest _____

City Clerk

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: SEPTEMBER 9, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. SPECIAL USE PERMIT - 500 STOWER DRIVE

Lori Klooster is requesting the approval of a special use permit for property owned by Rich Pederson at 500 Stower Drive (Exhibit 1). Approval of the special use permit will allow the applicant to operate an adult day care center on the subject property. Day care facilities are allowed to operate in the "M-1" district, which is the zoning classification of the subject property, through the issuance of a special use permit. The legal description of the subject property is as follows:

That part of Lot 7 of the Auditor's Outlots 1 to 12, inclusive in the South Half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 7 of Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof; thence on an assuming bearing of North 90 degrees 00 minutes 00 seconds East, along the north line of Lot 7, also being the north line of a tract as recorded in Document No. 219705, a distance of 100.62 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East, along said north line, a distance of 300.00 feet to the northeast corner of said tract; thence South 0 degrees 00 minutes 00 seconds West, along the east line of said tract, a distance of 200.00 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 200.00 feet to an iron monument; thence North 26 degrees 33 minutes 54 seconds West a distance of 223.61 feet to the point of beginning.

The Planning Commission considered the special use permit application at its September 6, 2011, meeting. After hearing testimony from those in attendance for and against the request, the Commission, on a 3-2 vote, has recommended approval of the special use permit with the following conditions:

1. The Center shall have double perimeter fencing at least 8 foot high outdoor area associated with outside activities;
2. All outdoor activities areas shall face Stower Drive; and
3. Landscaping be placed along the east, west, and south property lines to buffer the center from neighboring properties.

A copy of the Planning Commission Meeting are provided in the Minutes Section of the City Council Packet. The Commission's recommendation was based on the following considerations:

1. Many communities, including Worthington, adopt a Zoning Ordinance to set forth regulations and standards relating to the nature and extent of uses of land within the

community. Within the context of an ordinance, there is an adoption of an official zoning map that designates districts. These zoning districts outline uniform regulations for all properties to abide by, including land use. In the City of Worthington, there are 19 number of zoning districts (7 residential, 4 commercial, 2 industrial, and 6 special districts). Each district has its own regulations (i.e., setbacks, densities, building coverages, land uses) to assure the districts are developed harmoniously. The Worthington Zoning Ordinance groups similar land uses into land use groups and identifies in which zoning districts each land use group is permitted, permitted by special use or not permitted at all.

The general purpose of the industrial zoning districts is to “provide suitable space and locations for light and heavy manufacturing, processing, major repair, salvage, bulk storage, warehousing, wholesaling, distribution, energy generation, and waste disposal.” Ordinarily, these areas have few pedestrian movements and a large amount of truck and trailer traffic. It is common for land uses in industrial districts to emit various levels of noise, smoke, odor, vibration, etc... The “M-1” district does not permit land use groups (primarily land uses residential in nature) that will be disharmonious with the district’s industrial purpose and intent.

Day care (infant, child, and/or adult) facilities are currently not permitted or permitted in the “M-1” district. However, in August 2011, the Planning Commission and City Council considered and approved an ordinance amendment that permits the day care land use group as a special use in the “M-1” district. Both parties concluded that while day care facilities may create conflicts with industrial land uses they also present an opportunity to buffer the industrial land uses from neighboring zoning districts and each should be reviewed on its merits to determine compatibility with the surrounding land uses. The third and final reading of proposed amendment is scheduled to be considered by City Council at its September 12th, 2011 meeting.

2. The applicant is proposing to renovate a 3,752 square foot facility, which is in the process of being moved onto the subject property, into an adult day care facility. Exhibit 1 includes rough schematic floor and site plans for the proposed facility. An adult day care center, as described by the National Adult Day Services Association, is a facility/center that provides a coordinated program of professional and compassionate services for adults in a community-based group setting. Services are designed to provide social and some health services to adults that need supervised care in a safe place outside the home during the day. Adult day care facilities generally operate during normal business hours Monday through Friday. A general overview and facts of these facilities are provided as Exhibit 1. For this particular facility, the applicant would operate the facility 6:30am - 5:30pm, Monday-Friday. The facility would provide the following services: social activities (social interaction with planned activities), personal care (grooming, bathing, etc...), therapeutic activities (restored therapy), dining (meals/snacks) and transportation (door to door service to facility). The facility will employ between 8-10 persons, including staff to provide skilled nursing care.

The plans submitted have been reviewed by staff to determine if they comply with the

minimum standards required by Zoning Ordinance and/or other City regulations. We have concluded that the proposed development meets all of the applicable minimum requirements with the exception of a few driveway items that have been shared with the applicant and can be easily addressed.

3. Though traditionally located in residential districts, “day care” land uses will be identified as permissible by special use in the “M-1” District if the previously mentioned amendment is approved by City Council on September 12, 2011. This designation provides recognition that “day care” land uses are not suited for all “M-1” locations. The “special use” process enables the City to determine if a specific land use, day care in this case, would be compatible with surrounding land uses and if so what, if any, conditions are necessary to assure its compatibility. Below is a brief description of the land uses surrounding the subject property.

North - Public space (Nobles County Fairgrounds)

South - Automotive sales, agricultural manufacturing

East - Vacant land, offices and non-conforming residential

West - Utility sub station, automotive repair, manufacturing (agricultural, cement block and other)

In its consideration of a “day care” land use at this particular location, the Commission must consider the following following question: *Is a day care compatible with industrial land uses?* As previously mentioned, the industrial zoning classification allows light and heavy manufacturing, processing, major auto repair, salvage, bulk storage, warehousing, wholesaling, distribution, energy generation, and waste disposal. Ordinarily, these areas have few pedestrian movements and a large amount of truck and trailer traffic. It is common for land uses in industrial districts to emit various levels of noise, smoke, odor, vibration, etc... .

4. According to the City’s Comprehensive Plan, the subject area is slated for General Industrial development with “big box” commercial potential due to its proximity to other “big box” retailers (Exhibit 1). It is staff’s opinion that the “big box” retail opportunity within the subject area lies along the eastern portion of the Nobles County Fairgrounds provided it obtained egress/ingress rights to Ryan’s Road. The remainder of the “flex” area doesn’t possess the characteristics necessary for “big box” retail.
5. Notifications were sent to all property owners within 350 feet of the subject property in compliance with State Statute and City Code. Staff received one letter outlining concerns with the project. A copy of the letter is included as Exhibit 1.
6. It is staff’s opinion that the day care land use group does not fit within the purpose and intent of the industrial district or specifically at the proposed location. Furthermore, staff believes that allowing a day care (infant, child, or adult) facility at this location has the ability to create compatibility conflicts (i.e., noise, dust, odor) with the existing and future (i.e., fairgrounds) land uses that are permitted to operate in the districts. As such, staff does not support the approval of the special use permit requested.

2. SPECIAL USE PERMIT - 2450 COUNTY ROAD 35

Juan and Angela Palma are requesting the approval of a special use permit for property owned by Steven Apel at 2450 County Road 35 (Exhibit 2). Approval of the special use permit will allow the applicant to operate their automotive repair business on the subject property. Automotive sales and repair are allowed to operate in the "M-1" district, which is the zoning classification of the subject property, through the issuance of a special use permit. The legal description for the property to be considered for the special use permit is as follows:

That portion of the east 567 feet of Government Lot 4 south of the highway and excluding a tract 100 feet by 130 feet in the southeast corner thereof, Section 19, Township 102N, Range 39W, City of Worthington, Nobles County, Minnesota.

The Planning Commission considered the special use permit application at its September 6, 2011, meeting. After hearing testimony from those in attendance for and against the request, the Commission unanimously voted to recommend the approval of the special use permit with the following conditions:

1. Business activity shall be limited to operate on the existing improvements only;
2. All outdoor activities, including long term parking, must be properly screened from neighboring properties and public view; and
3. Property must be neatly groomed and maintained.

Their recommendation was based on the following considerations:

1. The applicants operate Palma Auto & Customs at 1426 Oxford Street. The company sells vehicles and accessories, as well as provides vehicular maintenance, repairs, and services (detail cleaning). They are looking to expand their business by offering 24 hour towing and repossession services. With no opportunity to expand the business on-site, the applicants are proposing to purchase the subject property to locate the vehicles towed or repossessed by the Company. While indoor/outdoor parking facilities are permitted in the "M-1" district, the company wants the ability to conduct various automotive services on vehicles in their possession on the subject property when necessary. According to the Zoning Ordinance, the "automotive implement" land use group, which includes sales and repair, is only permitted in the "M-1" district through the issuance of a special use permit.

A copy of the applicant's proposal is included as Exhibit 2.

2. According to the City's Comprehensive Plan, the subject area is slated for industrial development north and medium density residential to the south of County Highway 35, respectively (Exhibit 2). The general purpose for designating the area south of County Highway 35 is to "provide opportunity for new housing with convenient access to current and futures employment opportunities directly north of the County Highway.
3. As previously indicated, "automotive implement" land uses is permissible by special use

in the "M-1" District. This designation provides recognition that "automotive implement" land uses are not suited for all "M-1" locations. The "special use" process enables the City to determine if a specific land use, automotive sales and repair in this case, would be compatible with surrounding land uses and if so what, if any, conditions are necessary to assure its compatibility. Below is a brief description of the land uses surrounding the subject property.

North - Agriculture and residential (outside city limits)

South - Agriculture and residential

East - Agriculture and residential (parts outside city limits)

West - Residential

In its consideration of a "automotive sales and repair" land use at this particular location, the Commission must consider the following following questions: Is automotive sales and repair compatible with the surrounding area? As previously mentioned, the industrial zoning classification allows light and heavy manufacturing, processing, major auto repair, salvage, bulk storage, warehousing, wholesaling, distribution, energy generation, and waste disposal. However, the City's Comprehensive Plan (See consideration #2), show the area south of Hwy 35 is slated for residential development.

It is commonly known that industrial land uses are incompatible with residential due to the emission of various levels of noise, smoke, odor, vibration, etc... . Also, will the permission to operate an automotive sales/repair injure the City's goal/objective to permit and encourage residential development in the general area, including the subject property? Staff is of the opinion that it does injure the City's long range vision for the subject area. While the applicants are permitted to park vehicles on the subject property, staff believes that allowing additional vehicular repair and related activities will injure the purpose and intent of the Comprehensive Plan. As such, staff does not support the approval of the special use permit requested.

3. **CHANGE ORDER #2 TO BIOSCIENCE TRAINING AND TESTING CENTER PROJECT**

Exhibit 3 contains change order #2 for the Bioscience Training and Testing Center (a.k.a. the Biotechnology Advancement Center) project. The change order consists of 12 items, 1 of which is a project deduct (Item 1). Seven of the items are suggestions/recommendations presented by staff, WREDC, and/or the architect (Items 2, 3, 5, 6, 8, 9, and 11). Another item is a result of existing conditions not known prior to construction (Item 11). The final three items (Item 4, 7, and 10) address errors in the construction plans. A description of each item is provided in the change order shown in Exhibit 3.

The net change in cost of the change order is an additional \$16,134. Below is a comparison to the approved budget and current anticipated expenses is included.

Project Budget	\$1,624,764
A/E Fees	\$35,815
Administrative Fees	\$30,000
Construction Budget	\$1,398,258
Equipment and Other Fees	\$80,000
Contingencies	\$79,691
Expenses	
A/E Fees	\$61,300
Administrative Fees	\$30,000
Equipment and Other Fees	\$80,000
Construction Contract	\$1,330,637
C.O. #1	\$13,138
C.O. #2	\$16,134
Contingency Available after C.O. #2	\$93,555

Staff recommends that Council authorize the Mayor to execute change order #2 shown in Exhibit 3.

4. **AWARD CONTRACT FOR FORMER YMCA REDEVELOPMENT PROJECT**

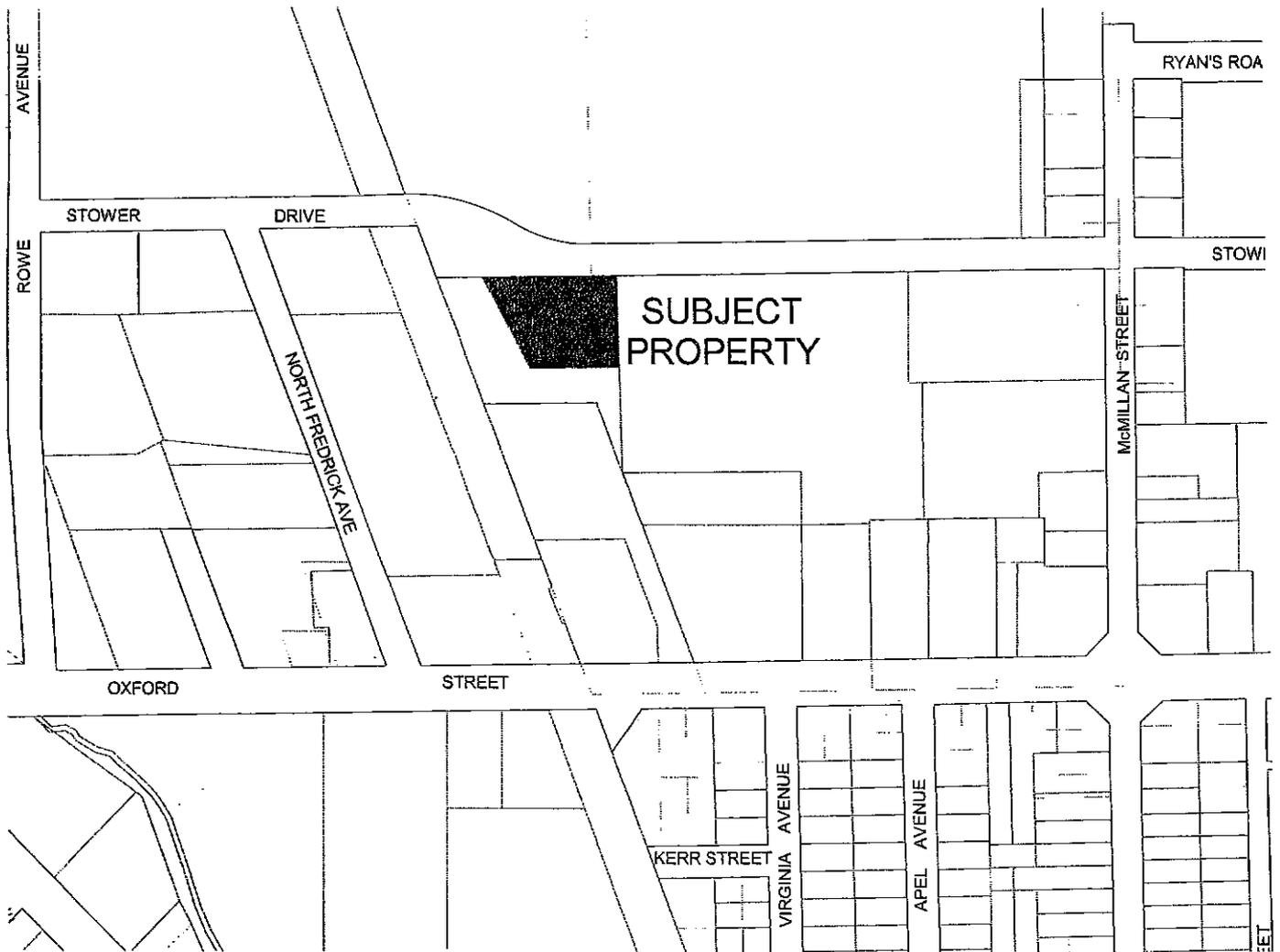
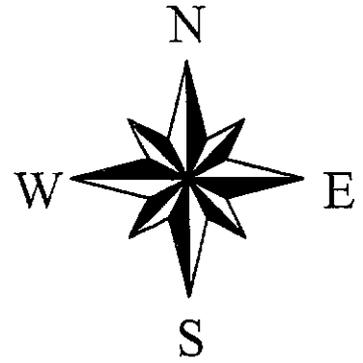
The City received five responsive bids for the Former YMCA Redevelopment Project. All five bids were over the architect's estimate of \$994,141. The low base bid was \$1,329,991, which is 25.3% over the architect's estimate. The bids did include four bid alternates outlined in the plans and specifications. A brief description of each alternative is provided below:

- Alternate 1 - Install heating in the basement of the remaining portion of the existing structure.
- Alternate 2 - Replace existing sump pump
- Alternate 3 - Deduct for sprinkling work (no longer applicable)
- Alternate 4 - Unit price for excavation of unsuitable soils, if applicable, and replacement of acceptable fill (soil & granular)

There is no combination of add alternates that would change who the low bidder is. With the alternates, the total contract would be \$1,362,191, which is 27.1% over estimate. The bid opening tabulation sheet is included in Exhibit 4.

Staff is working with the Architect to determine what, if any, items contributed to the differences between the architect's estimate and the bids. Our findings and a recommendation will be presented at the meeting.

500 STOWER DRIVE



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.



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Forum
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Join Now
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Store
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Locator
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Contact Us



Overview and Facts

Adult day service centers provide a coordinated program of professional and compassionate services for adults in a community-based group setting. Services are designed to provide social and some health services to adults who need supervised care in a safe place outside the home during the day. They also afford caregivers respite from the demanding responsibilities of caregiving. Adult day centers generally operate during normal business hours five days a week. Some programs offer services in the evenings and on weekends. Although each facility may differ in terms of features, these general services are offered by most adult day centers:

Social activities

interaction with other participants in planned activities appropriate for their conditions

Transportation

door-to-door service

Meals and snacks

participants are provided with meals and snacks, those with special dietary needs are offered special meals

Personal care

help with toileting, grooming, eating and other personal activities of daily living

Therapeutic activities

exercise and mental interaction for all participants.

In general, there are three types of adult day centers: social (which provides meals, recreation and some health-related services), medical/health (which provides social activities as well as more intensive health and therapeutic services) and specialized (which provide services only to specific care recipients, such as those with diagnosed dementias or developmental disabilities). Caregivers typically select the type of center a care recipient attends based on the care needed.

By 1978, adult day center owners/managers saw the need to establish national standardized criteria that would allow caregivers the ability to rate and fully understand what adult day centers would provide for their loved ones. Thus the National Adult Day Services Association formed in 1979. Since then, NADSA has made great progress in promoting the concept of adult day services as a viable community-based care option for people with disabilities within the larger constellation of long-term care services.

- The most recent nationwide survey of adult day centers confirmed over 4,600 centers operating in the United States providing care for 150,000 care recipients each day.¹
- Nearly 78 percent of adult day centers are operated on a nonprofit or public basis and the remaining 22 percent are for profit.¹
- 70 percent of adult day centers are affiliated with larger organizations such as home care, skilled nursing facilities, medical centers, or multi-purpose senior organizations.
- The average age of the adult day center care recipient is 72¹, and two-thirds of all adult day center care recipients are women.
- Thirty-five percent of the adult day center care recipients live with an adult child, 20% with a spouse, 18% in an institutional setting, 13% with parents or other relatives, while 11% live alone.¹
- Fifty-two percent of the adult day center care recipients using adult day services centers nationwide have some cognitive impairment.¹
- Daily fees for adult day services vary depending upon the services provided. The national average rate for adult day centers is \$61 per day (includes 8-10 hours on average) compared to an average rate for home health aides of \$19 per hour.²
- Funding for adult day services comes from fees for service and third party payers, as well as public and philanthropic sources.
- The average capacity of adult day centers is 40.²
- The average adult day center care recipient to staff ratio is 6:1.²

Sources:

¹ National Study of Adult Day Services, 2001-2002. Winston-Salem, North Carolina: Partners in Caregiving: The Adult Day Services Program, Wake Forest University School of Medicine, 2002.

² The MetLife Market Survey of Adult Day Services & Home Care Costs, MetLife Mature Market Institute®, in conjunction with LifePlans, Inc., www.MetLifeMarketInstitute.com, September 2007.

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Rich Pederson office with, Min.

36' all doors are 30'

windows 4'-48"

reception area

reception area

15'

RECEPTION ROOM

15' conference room

closet

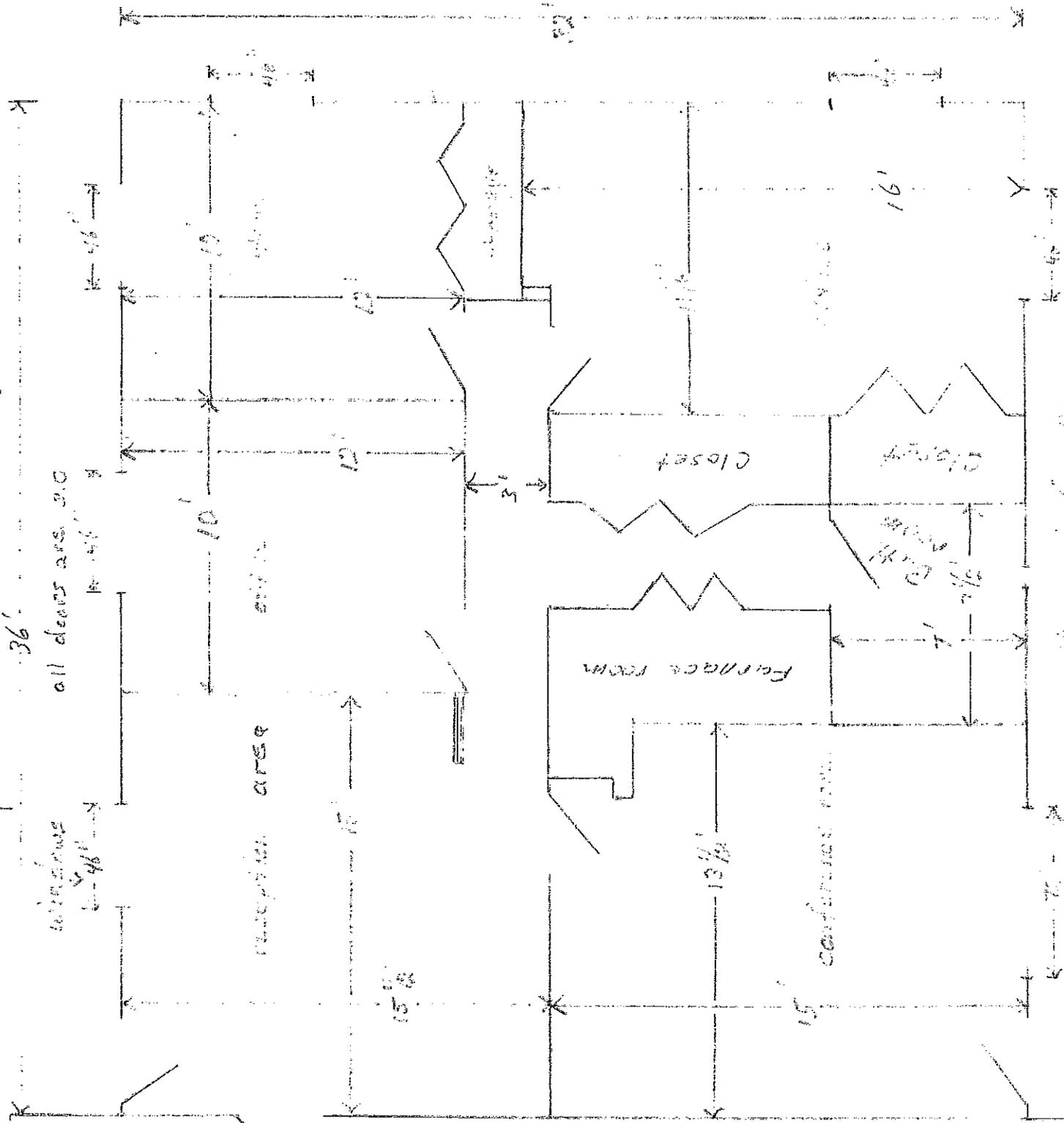
closet

16'

RECEPTION

all doors are 30' windows 4'-48" R33 - 100% glass window

Exhibit 1c



copy

N Rick Pedersen warehouse

12' x 10' concrete slab

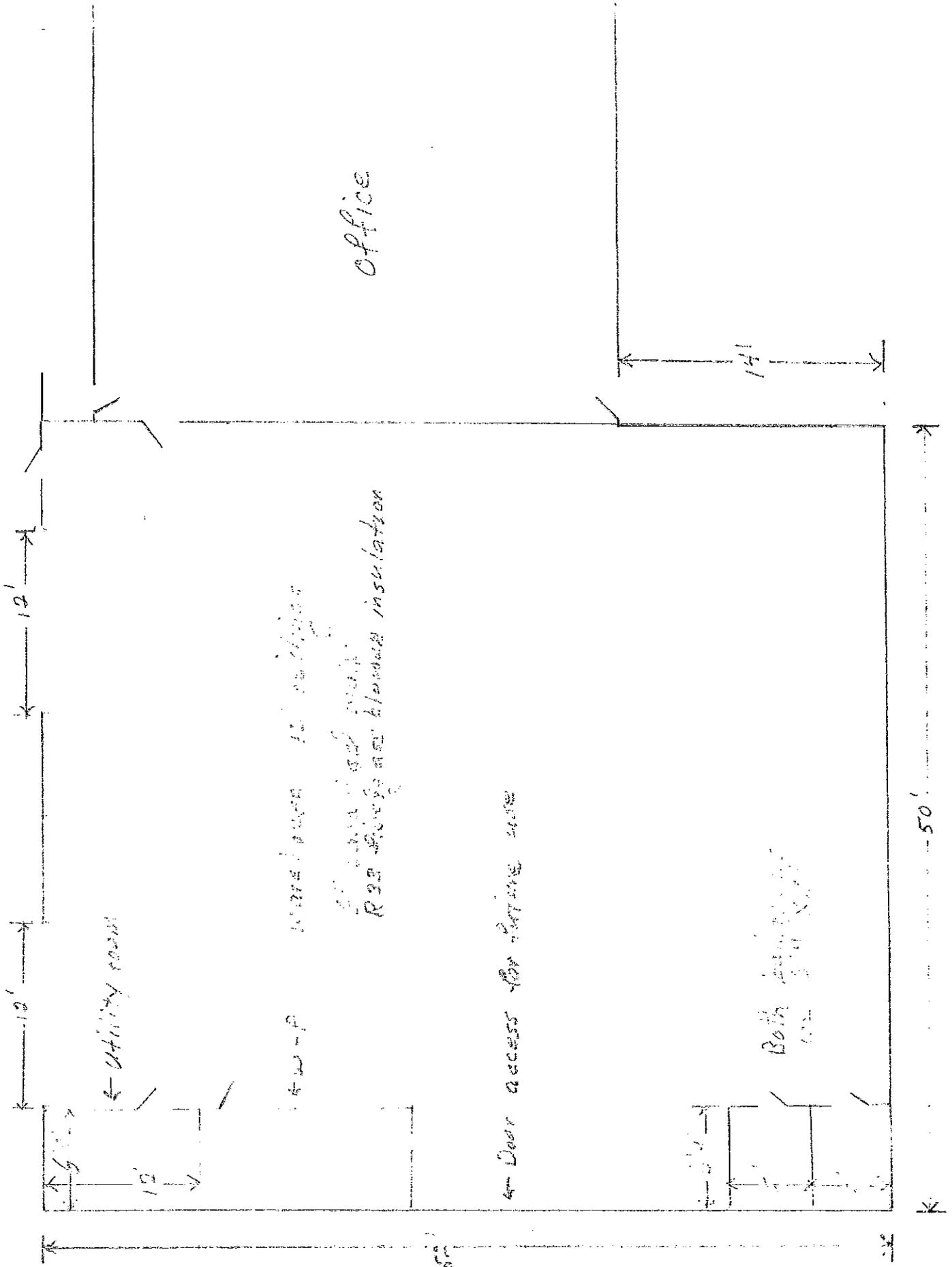


Exhibit 1d

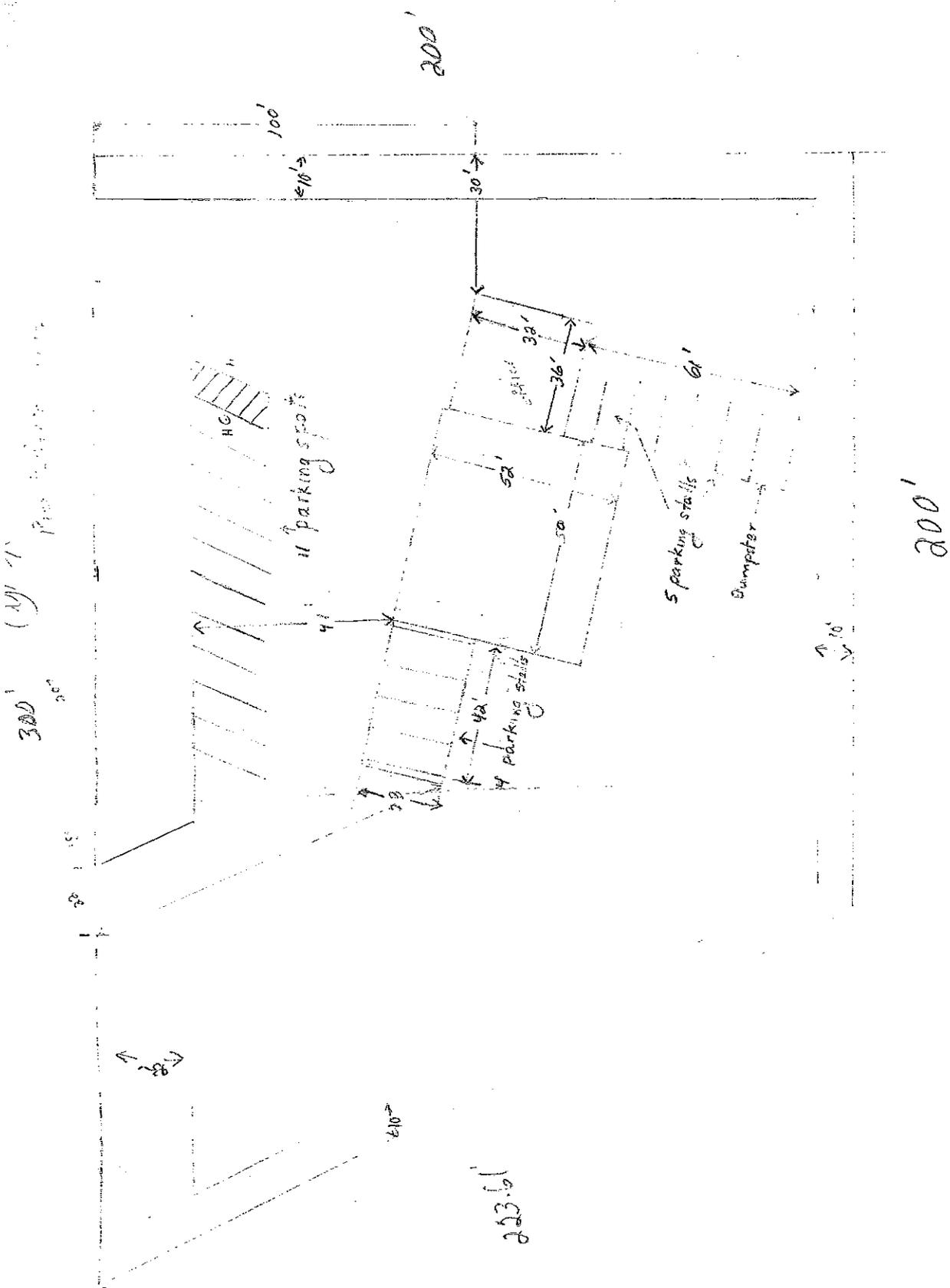


Exhibit 1e

- Industrial uses are not compatible with plans and objectives for the Downtown District.
- The size of the site and the cost of redevelopment increase the necessity for a mixture of uses on this site. The mixture may include retail, entertainment, office and housing. The site also offers potential location for a community center.
- Redevelopment of the site and the adjacent street will create a stronger link between the Lake and Downtown.
- This site is an essential part of building a stronger entry feature to Downtown from Highway 59/60.

Public improvements will play a role in the future development of the Downtown. Streetscape improvements have been made along 10th Street. The broader application of the streetscape beautifies and defines the core area of Downtown. While some form of streetscape should be considered throughout the retail core of the Downtown, attention should be given to the primary entry corridors, including 5th Avenue and 2nd Avenue.

Oxford West

Oxford West is an important commercial and industrial district. There are several different facets of the land use in this district:

- Commercial development along Ryan's Road and Humiston will be oriented to highway business and commercial uses. The highway access at this location supports commercial uses serving travelers and a broader market area.
- Commercial development along Oxford will be smaller in scale and oriented towards community uses. The Comprehensive Plan will encourage reinvestment and redevelopment along Oxford to maintain a strong and positive location for businesses.
- The remainder of the area focuses on promoting the retention and expansion of industrial land uses.

Individual lots and drive define access to the street. Efforts to facilitate redevelopment should explore ways to reduce access points and improve traffic safety.

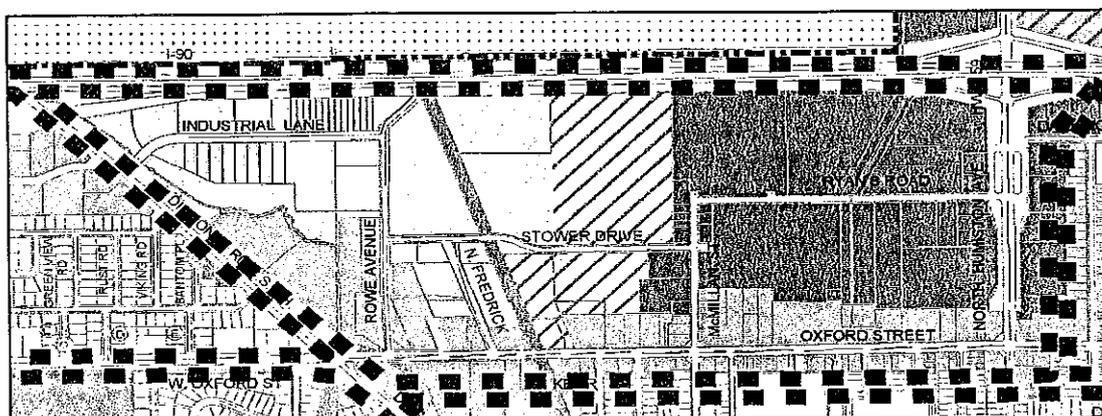
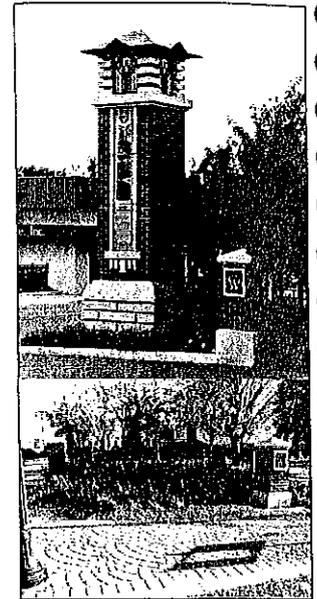
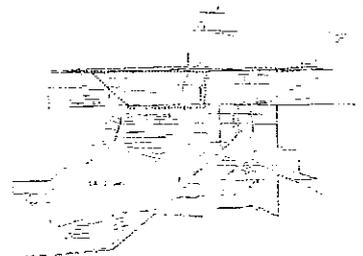


Figure 2-6
Land Use Plan - Oxford West District



Additional streetscape improvements will enhance the character and identity of the Downtown.



Oxford West District

Redevelopment may be constrained by lot configuration. The businesses along the south side of the street are located in a narrow band. Care should be taken to maintain a strong edge between businesses and adjacent neighborhoods. Adequate screening and buffering must be balanced with pedestrian connections. Site edges must be defined to prevent the creep of commercial businesses into residential neighborhoods. The scale of any particular commercial use must be considered at the site selection stage by owners and applicable city review process. This approach is especially important for those businesses along the south side of Oxford due to close interaction between commercial and residential properties.

An important initiative proposed by the Comprehensive Plan is the relocation of the County Fairground and Pioneer Village. The location and street system make the fairgrounds an excellent setting for future industrial growth. This change is not intended to be immediate. It is a guide for long-term decision making by the affected parties.

The "Flex" designation provides the opportunity to follow future market trends and community needs. This location is well suited to either "big box" highway commercial uses or the expansion of the existing industrial base. Additional consideration will be given to the land use designation when the fairgrounds move from this location.

Humiston serves as a gateway to Worthington. The street system in this location must serve multiple functions:

- Humiston provides access to the businesses in the immediate area.
- Humiston is a primary corridor in and out of Worthington.
- Humiston leads and directs people to other parts of the community.

Streetscape and signage improvements are needed along Humiston to achieve these objectives.

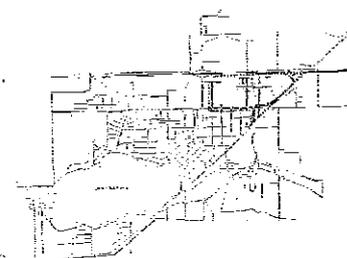
Oxford East

The eastern leg of Oxford shares some of the land use and development issues of Oxford West. The property along Oxford forms an important commercial corridor. Commercial development along Oxford is smaller in scale and oriented toward community uses.

A node of Highway Commercial use is located on the eastern edge of this district, at the I-90 interchange. Commercial development (and redevelopment) in this area focuses on businesses oriented to travel along the Interstate and Highway 60.

The area north of Oxford provides a wide range of residential land uses, including single-family, manufactured housing and apartments. The Comprehensive Plan builds on the existing mixed residential pattern. Oxford East provides a good setting for the construction of all types of housing. With access to both major employers and retail businesses, this area is well suited to development of work force housing.

As with Oxford West, the Comprehensive Plan encourages commercial redevelopment along Oxford. Redevelopment must occur in a manner that maintains strong edges between commercial and residential uses (see discussion in Oxford West).



Oxford East District



Redevelopment along Oxford provides the opportunity to improve the relationship between businesses and the street.

NutriPro BioSystems

Finding Nutritional & Environmental Solutions for Agriculture

501 Oxford St
PO Box 8
Worthington, MN 56087
507-376-4773

Dear members of the Worthington City Council and Staff,

I would like to comment on the actions being taken to allow a conditional use permit for an Adult Day Care facility located in a current light industry zone. As a long term owner of NutriPro Bio Systems (NBS) in Worthington, I'm very concerned that a recent zoning action by the city to allow a variance for an adult care or in fact any type of daycare center in this particular area is not a good decision. This action is unnecessary and can create a potential and ongoing problem for the city as well as the current businesses located in this area.

I can state many reasons why this move is unwise.

1. Changes and / or amendments to an established light industry zones for any daycare is out of place.
2. The location of the property sold by the city for this purpose makes no sense.
3. If the lot was for sale no attempt was made to inform surrounding property owners prior to selling the lot in question.
4. Why create a new problem between the City, established businesses in the area, and a new business?
5. What other zoning changes will be made in this light industry area?

The above issues to me are zoning related BUT no consideration was given to the long term effect that this change makes on NutriPro Bio Systems (NBS) and the existing neighboring businesses.

1. NBS is a long time feed manufacture.
2. NBS continues to update and improve its facilities.
3. NBS has inlet and outlet access to its facility on Oxford and Stower.
4. The Stower access road boards on the potential Day care facility.
5. Feed ingredients and final product is delivered by semi trucks.
6. The businesses in this area have common concerns:
 - a. Constant manufacturing activities from 12-14 hours a day.
 - b. Increasing truck and delivery activity during working hours.
 - c. Constant flow of outgoing commercial service vehicles
 - d. Associated manufacturing processes of a mill operation
7. Increasing traffic on the Stower frontage streets.
8. Associated activities of the fairgrounds (Racing) and Pioneer village.

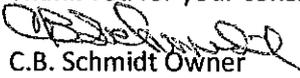
I would like to see the Council make a good decision and say NO to this conditional change to the current zoning and to not approve the application.

If you issue the conditional use permit NBS would ask that with any permitting all adjacent property owners would be given the opportunity to continue their businesses without interruptions and or complaints from the new business.

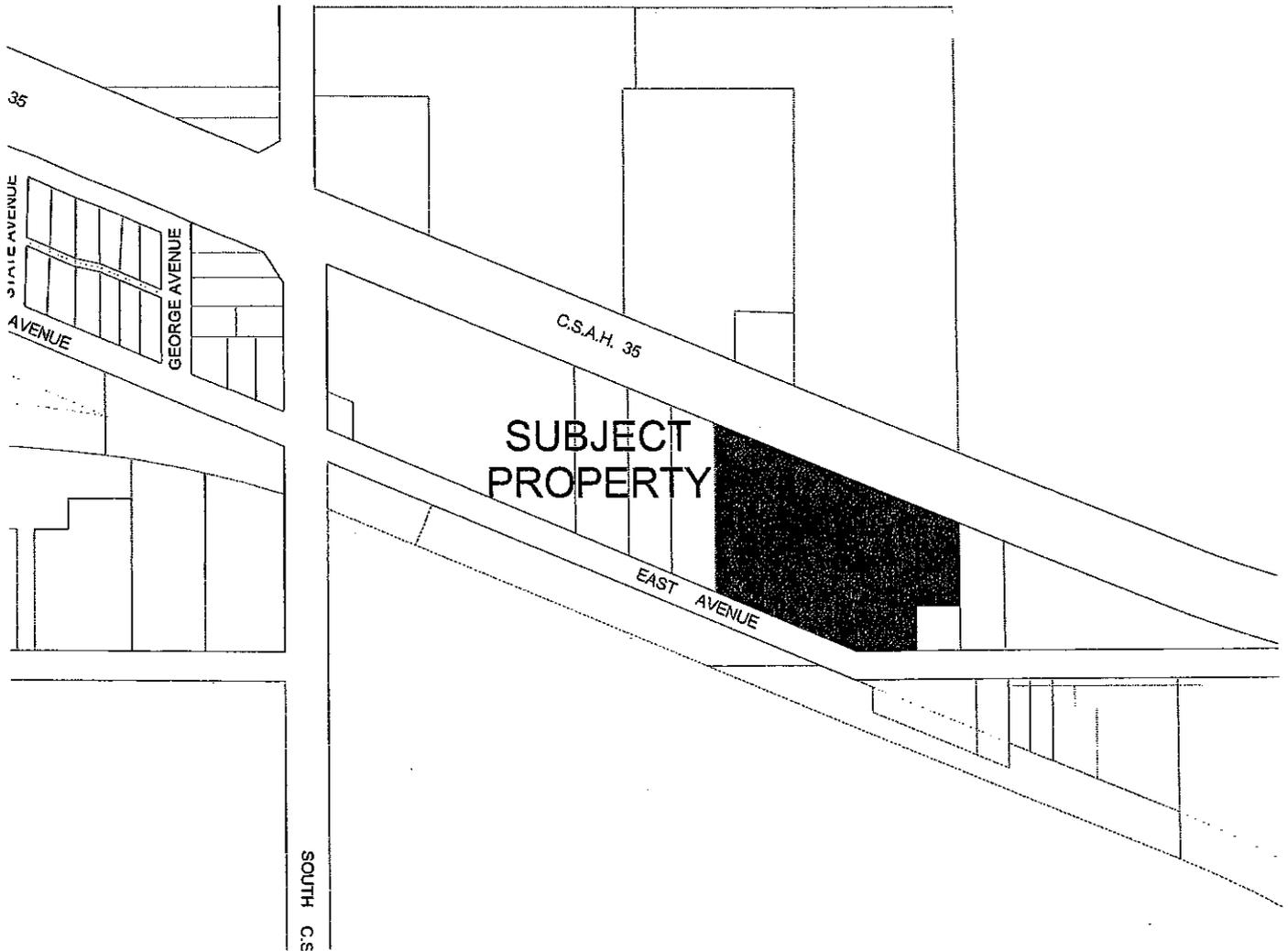
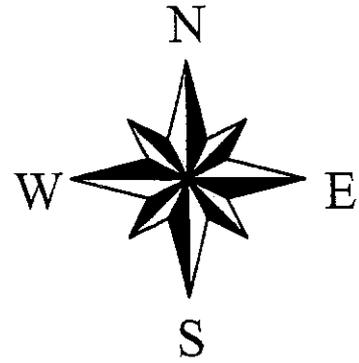
The following would be minimal conditions that NBS would consider for any approval of this new zoning change and business

1. NBS is requesting consideration for the following
 - a. No action can be taken to alter, complain and/or stop the current and future uses and activities of NBS or any existing business currently located in the current light industry zone.
 - b. City Generators, Power lines, NBS, Block Company, and other businesses in the zone create the following common industry activities.
 - i. Noise
 - ii. Truck traffic
 - iii. Car traffic
 - iv. Dust
 - v. Long operational hours
 - vi. Other associated business activities
 - c. The center should have double perimeter fencing at least 8 foot high with any outside area associate with outside activities.
 - d. All outside areas for day care clients should face Stower Ave.
 - e. Landscaping must include trees or hedge lines be placed around the facility East South and West property lines to clearly demarcate the area.
 - f. The use permit should state that the center cannot place any restrictions on any business with in the light industry zone as to hours of operations, traffic flows, and related conditions of the business.
 - g. Any other conditions that the city staff feels will allow normal business activities for all of the existing businesses should be added based on staffs concerns.

Thank You for your consideration


C.B. Schmidt Owner
NutriPro Bio Systems
312 Lake Ave.
Worthington, MN 56187
507-376-4523

2450 COUNTY ROAD 35



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.

Palma Customs & Auto Sales

Special Use Permit Request

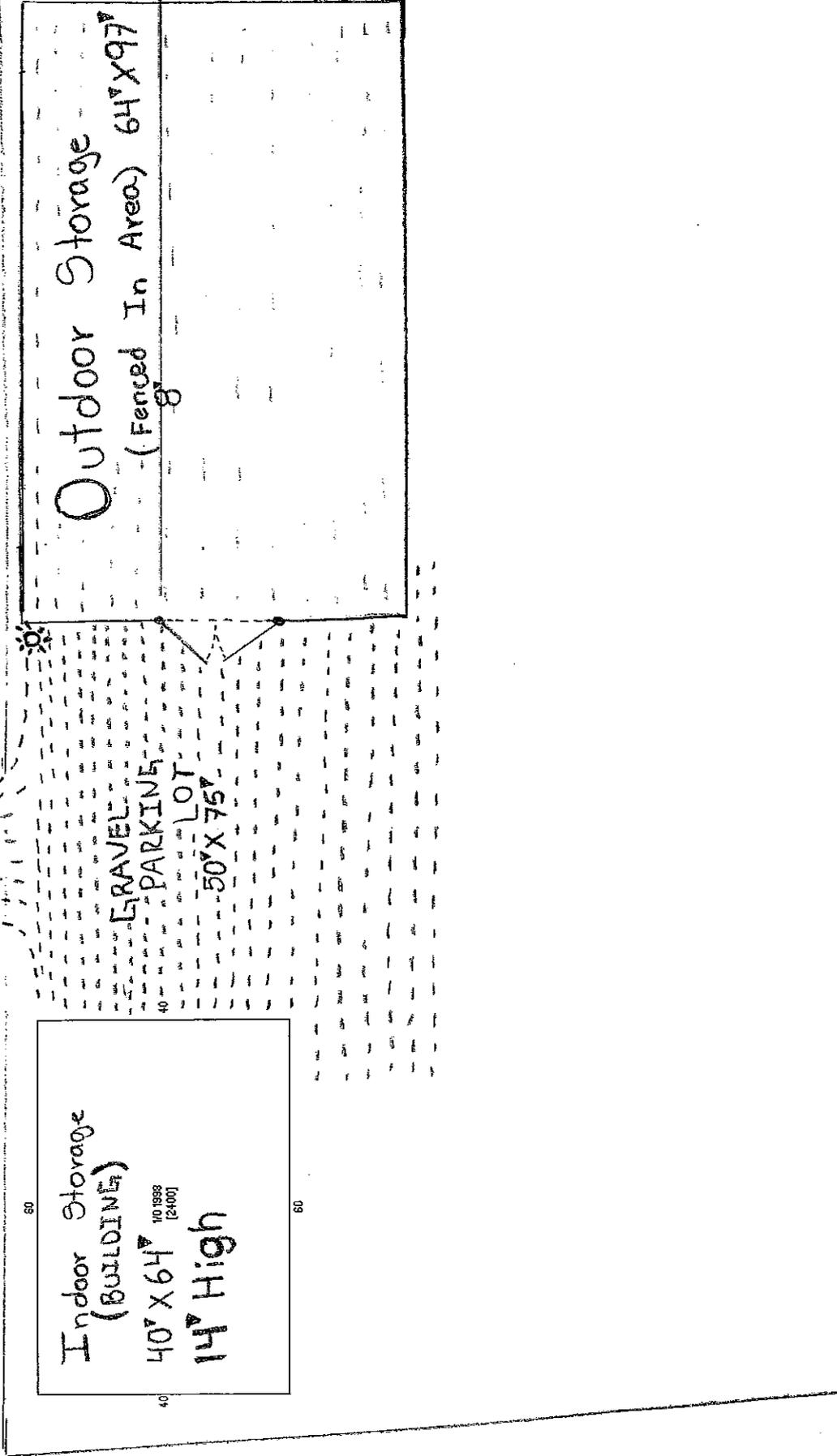
We started our business in July of 2006, Palma Customs & Auto Sales, located at 1426 Oxford St. in Worthington. Throughout the five years that we have been in business, we have continuously been expanding as workflow demands. We currently offer vehicle sales, detail cleaning, wheels, tires, parts, accessories, and vehicle maintenance and repairs. As the City of Worthington is growing, we would like to expand with it and reinvest our hard earned profit within the community...we are expanding our business and will soon be offering 24 hour towing and repossession services.

In order to meet the requirements for law enforcement towing and licensing requirements for vehicle repossession, we are required to have secured indoor and outdoor designated storage areas. At our current location on Oxford St., all available space is occupied by vehicles held for resale and customer vehicles for repairs. There are three buildings on the property and these are occupied with hoists and wash bays, leaving no space for storage. We would like to maintain a good image at our current location, keeping high end vehicles on the lot, but sadly we do not have the luxury of space to keep our inventory, repossessions, and customer vehicles due to the growth of our business. With the planned expansion, space will become even more limited. During the winter months, we also have to consider losing roughly 25% of our space to storage of snow.

In order to assist with space issues, we are in the process of purchasing a property located at 2450 County Highway 35 (see attached document). Our plan is to use this new property to store towed and repossessed units, while maintaining a good image and surroundings. We have done extensive research and met with different city and county officials regarding the zoning and maintenance of this property. This plan will be ecosystem friendly, taking into consideration the wetland present on property, conserving and improving its quality and appearance.

Thank you in advance for your time and consideration; we would greatly appreciate everyone's support in making this a success!

← COUNTY Hwy 35 →



This district includes the Special Industrial land use to provide a setting for more intensive industrial uses and businesses. This land use creates an area specifically targeted at intensive industrial uses, such as Swift. Transportation and utility systems can be built in a manner to support these uses. Adjacent land is provided for other less intensive industrial uses desiring a location in this part of Worthington.

Land use around the Highway 60/Oxford intersection will be shaped by the final design of the highway improvements. The highway right-of-way and the supporting local street system will influence the nature of land uses adjacent to the highway. The City should work with MnDOT to coordinate land acquisition for the improvements.

Property not needed for right-of-way may provide good sites for redevelopment. The Comprehensive Plan shows an extension of the adjacent industrial land uses. This portion of the Plan should be reviewed after final design and prior to construction.

The Highway Commercial area on the southeast edge of the District is intended for the redevelopment of a node at the intersection of Highway 60/59 and CSAH 35. Highway reconstruction may provide the catalyst for new commercial development. Attention to the design of the highway and supporting local streets will be needed to provide the access required for commercial development. New industrial and residential development in the eastern portions of Worthington may support more community level retail at this location.

The Prairie Wetland Learning Center is located in the East Industrial Growth District. Planning for street and trail access is needed to ensure that the area does not become isolated and disconnected from the rest of the community.

Southeast Residential

The Southeast Residential District combines existing and future residential neighborhoods.

A key element of the Comprehensive Plan is the designation of a large area for growth as Medium Density Housing. This location provides the opportunity for new housing with convenient access to current and future employment on the east side. The Plan guides the area as Medium Density Residential to allow flexibility in style, density and price. Possible uses include single family detached dwellings on small lots, manufactured housing, townhouses and smaller apartment buildings.

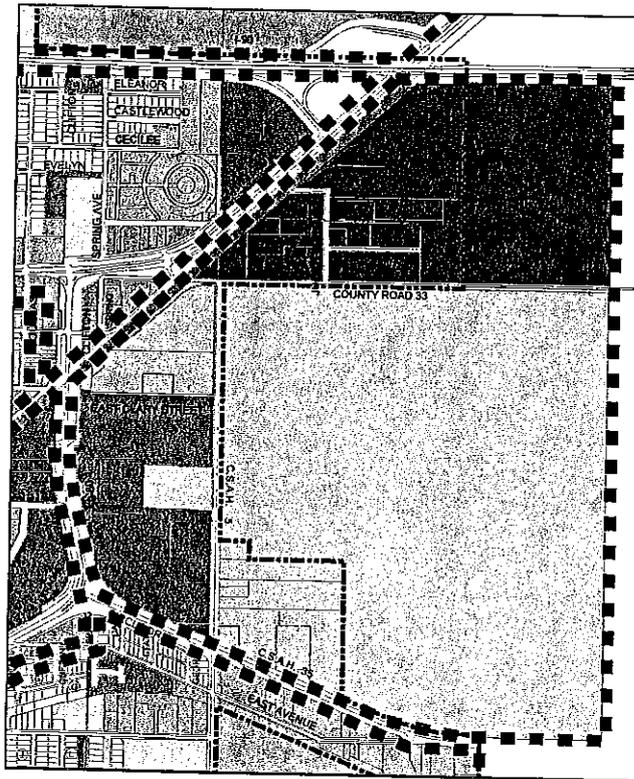
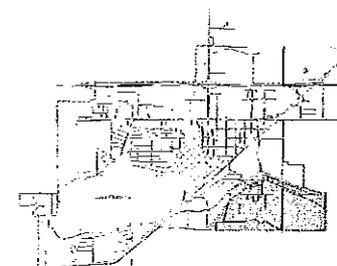


Figure 2-10
Land Use Plan - East Industrial Growth District



Southeast Residential District

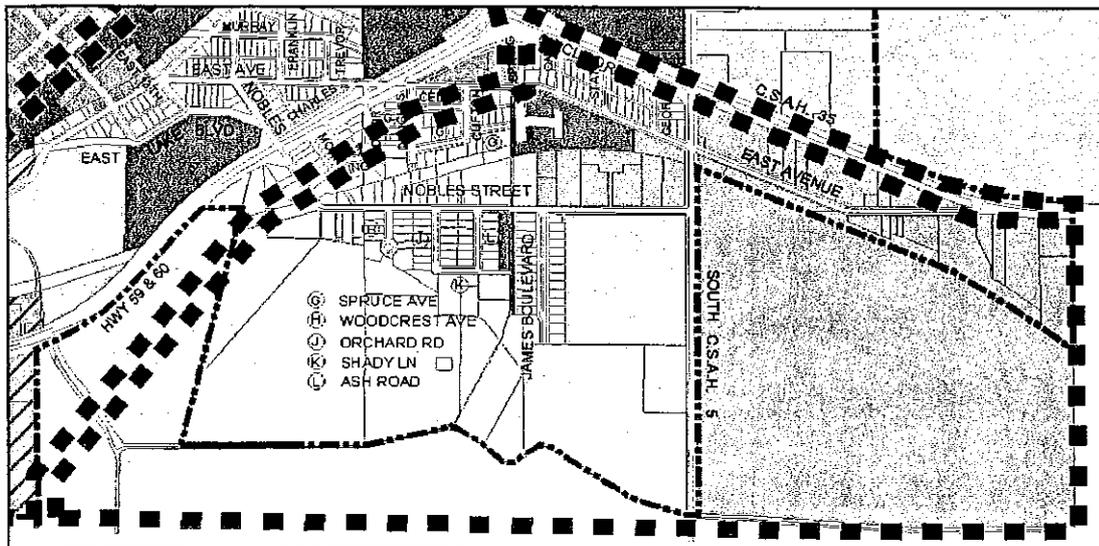


Figure 2-11
Land Use Plan - Southeast Residential District

This District has been identified as a good location to explore new approaches and collaborative ventures for housing development needed to support employment growth. The concept seeks to pool the resources of all stakeholders to provide quality and affordable housing needed to facilitate the employment needs of local businesses.

- Business input on the housing needs of current and future employees.
- Public-private programs to assist with the construction and purchase of housing.
- Use of local manufactured housing builders for a portion of new housing stock.
- Explore changes in public infrastructure design to reduce costs without impairing function.

Alternative approaches to new residential development do not lessen the need to seek the elements of residential character in this Plan. The policies with particular application in this area include:

- Provide collector streets with good connections to CSAH 35 and Highway 60/59 to prevent cut-through traffic on neighborhood streets.
- Include trails, bike lane and sidewalk connections to employment, shopping and other destinations.
- Incorporate adequate parks and play areas into neighborhood design.
- Promote quality construction of public and private investments to promote long-term sustainability of neighborhoods.

DRAFT AIA® Document G701™ - 2001

Change Order

PROJECT (Name and address):
 Bio Science Testing and Training Center
 1527 Prairie Drive
 Worthington, MN 56187

CHANGE ORDER NUMBER: 002
DATE: September 2, 2011

TO CONTRACTOR (Name and address):
 KUE Contractors, Inc.
 130 Central Avenue South
 P.O. Box 408
 Watkins, MN 55389

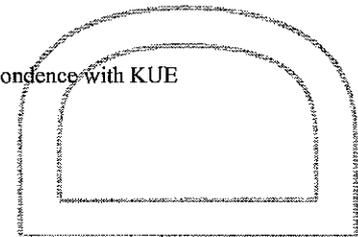
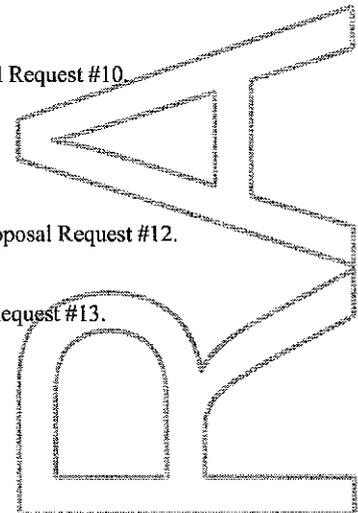
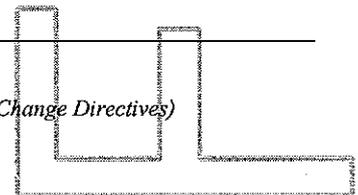
ARCHITECT'S PROJECT NUMBER: WORTC 113628
CONTRACT DATE:
CONTRACT FOR: General Construction

OWNER:
 ARCHITECT:
 CONTRACTOR:
 FIELD:
 OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- 1.) Eliminate one parking lot light fixture per Proposal Request #8.
 Total credit for labor and materials: \$1,250.00
- 2.) Provide CAT 6 data wiring per Proposal Request #9.
 Total cost of labor and materials: \$2,121.00
- 3.) Provide credit for metal wall panels and provide painted finish on walls in Shop Area per Proposal Request #10.
 Total cost of labor and materials: \$1,417.00
- 4.) Provide double handicapped accessible drinking fountain per Proposal Request #11.
 Total cost of labor and materials: \$396.00
- 5.) Eliminate a portion of the interior signage and provide additional exterior building signage per Proposal Request #12.
 Total cost of labor and materials: \$236.00
- 6.) Eliminate wood trim on windows in roof #127 and wrap jambs with gypsum board per Proposal Request #13.
 Total cost of labor and materials: \$329.00
- 7.) Adjust water meter location per Proposal Request #14.
 Total cost of labor and materials: \$312.00
- 8.) Provide additional exterior building signage per Proposal Request #15.
 Total cost of labor and materials: \$730.00
- 9.) Provide additional HVAC duct work for air return plenum per Proposal Request #17.
 Total cost of labor and materials: \$263.00
- 10.) Provide additional exterior canopy framing to accommodate light fixture depth per email correspondence with KUE Contractors on 8/24/2011.
 Total cost of labor and materials: \$500.00
- 11.) Provide additional concrete paving on the North side of the building per Proposal Request #18.
 Total cost of labor and materials: \$3,171.00
- 12.) Provide office build out per Proposal Request #16.
 Total cost of labor and materials: \$7,909.00
 Total increase in contract time related to Proposal Request #16 is Forty-five (45) Calander Days.



The original Contract Sum was	\$ 1,330,637.00
The net change by previously authorized Change Orders	\$ 13,138.00
The Contract Sum prior to this Change Order was	\$ 1,343,775.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 16,134.00
The new Contract Sum including this Change Order will be	\$ 1,359,909.00

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 User Notes: (1362188369)

The Contract Time will be increased by Forty-five (45) days.
 The date of Substantial Completion as of the date of this Change Order therefore is November 15, 2011

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SEH, Inc.
ARCHITECT (*Firm name*)

Butler Square Building, 100 North 6th Street, Suite 710C, Minneapolis, MN 55403

ADDRESS

BY (*Signature*)

Brian Bergstrom, Project Manager
 (*Typed name*)

DATE

KUE Contractors, Inc.
CONTRACTOR (*Firm name*)

130 Central Avenue South, P.O. Box 408, Watkins, MN 55389

ADDRESS

BY (*Signature*)

Dean Lutgen, Project Manager
 (*Typed name*)

DATE

City of Worthington, MN
OWNER (*Firm name*)

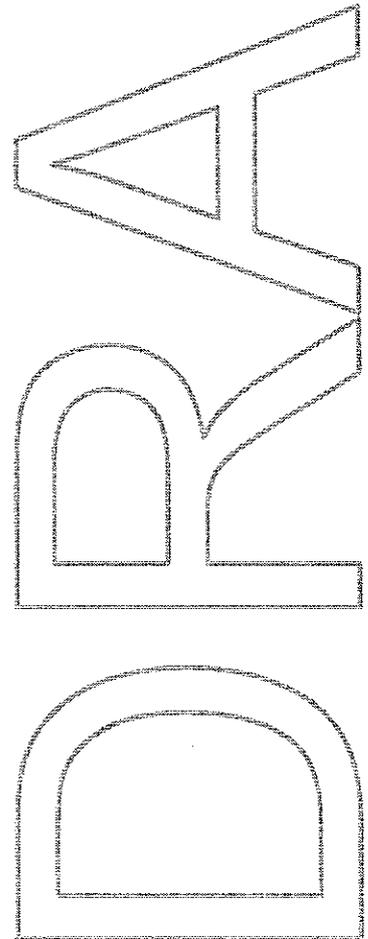
303 9th Street, Worthington, MN 56187

ADDRESS

BY (*Signature*)

Alan Oberloh, Mayor
 (*Typed name*)

DATE





Bid Opening

Project: Former YMCA Redevelopment
Location: Worthington, MN
Date: Thursday, Sept. 8, 2011, at 2:00 p.m.
Project Number: 10-12824

Contractor	Bond	Add. #1-#4	Base Bid	Alt. #1	Alt. #2	Alt. #3	Ecav Fill	Comm Fill	Gran Fill
Alliance Contracting, Inc.	Y	Y	\$1,329,991	+\$30,000	+\$2,200	-\$7,780	\$30/cy	\$18/cy	\$22/cy
Brennan Construction	Y	Y	\$1,342,000	+\$46,265	+\$1,030	-\$7,780	\$37/cy	\$22/cy	\$24/cy
Project One Construction, Inc.	Y	Y	\$1,479,770	+\$51,000	+\$1,200	-\$12,000	\$36/cy	\$20/cy	\$24/cy
Salonek Construction, Inc.	Y	Y	\$1,362,100	+\$35,000	+\$500	-\$13,000	\$37/cy	\$20/cy	\$24/cy
Wilcon Construction, Inc.	Y	Y	\$1,659,000	+\$46,000	+\$250	-\$7,280	\$42/cy	\$22/cy	\$27/cy

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	8/26/11	WASTE TONER & TONER	GENERAL FUND	SECURITY CENTER	89.37
	8/26/11	WASTE TONER & TONER	GENERAL FUND	SECURITY CENTER	<u>89.38</u>
				TOTAL:	178.75
ASSET RESOURCES INC	8/26/11	ACCOUNT COLLECTION FEE	ELECTRIC	ACCTS-UNCOLLECTIBLE	<u>217.62</u>
				TOTAL:	217.62
BRAD SIEVE ELECTRIC	8/26/11	67 DRU INSTALLS	ELECTRIC	FA DISTR METERS	<u>5,698.93</u>
				TOTAL:	5,698.93
CITIMORTGAGE INC	8/26/11	CART LEASE	RECREATION	GOLF COURSE-CLUBHOUSE	2,451.48
	8/26/11	CART LEASE	RECREATION	GOLF COURSE-CLUBHOUSE	<u>2,451.48</u>
				TOTAL:	4,902.96
CLAIR VAN GROUW CONSTRUCTION	8/26/11	MILLARD WALKER PARK RESTRO	RECREATION	PARK AREAS	<u>6,081.42</u>
				TOTAL:	6,081.42
DEPUTY REGISTER #33	8/26/11	REGISTRATION FEE-WPD	GENERAL FUND	POLICE ADMINISTRATION	<u>42.75</u>
				TOTAL:	42.75
DYKES AUTO SALVAGE INC	8/26/11	TORSION BARS-CURB STOP TOO WATER		O-DIST UNDERGRND LINES	<u>10.00</u>
				TOTAL:	10.00
ECOLAB WATER CARE SERVICES	8/26/11	2500# PHOSPHATE	WATER	O-PURIFY	<u>4,725.00</u>
				TOTAL:	4,725.00
FERGUSON WATERWORKS INC	8/26/11	WATER SERVICE LINE SUPPLIE WATER		O-DIST UNDERGRND LINES	710.41
	8/26/11	DISTRIBUTION MAIN REPAIR S WATER		O-DIST UNDERGRND LINES	53.73
	8/26/11	RETURNED WATER SERVICE SUP WATER		O-DIST UNDERGRND LINES	256.08
	8/26/11	DISTRIBUTION MAIN REPAIR S WATER		M-TRANS MAINS	<u>517.96</u>
				TOTAL:	1,026.02
FRITZ BOB	8/26/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>258.98</u>
				TOTAL:	258.98
FRONTIER COMMUNICATIONS	8/26/11	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	54.35
	8/26/11	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	323.73
	8/26/11	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	177.52
	8/26/11	PHONE SERVICE	GENERAL FUND	ACCOUNTING	64.00
	8/26/11	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	254.66
	8/26/11	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	117.36
	8/26/11	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	23.38
	8/26/11	ICAC REIMBURSED INTERNET	GENERAL FUND	POLICE ADMINISTRATION	93.58
	8/26/11	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	126.14
	8/26/11	PHONE SERVICE	GENERAL FUND	PAVED STREETS	185.71
	8/26/11	PHONE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	121.43
	8/26/11	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	137.12
	8/26/11	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	80.24
	8/26/11	PHONE SERVICE	RECREATION	PARK AREAS	142.10
	8/26/11	FIRE ALARM	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	67.16
	8/26/11	PHONE SERVICE	WATER	O-PUMPING	67.75
	8/26/11	PHONE SERVICE	WATER	O-PURIFY MISC	59.27
	8/26/11	PHONE SERVICE	WATER	O-DISTR STORAGE	37.54
	8/26/11	PHONE SERVICE	WATER	O-DISTR MISC	49.24
	8/26/11	PHONE SERVICE	WATER	ADMIN OFFICE SUPPLIES	24.35
	8/26/11	PHONE SERVICE	WATER	ACCTS-RECORDS & COLLEC	165.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	8/26/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	207.62
	8/26/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	24.48
	8/26/11	PHONE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	43.27
	8/26/11	PHONE SERVICE	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	24.35
	8/26/11	PHONE SERVICE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	82.63
	8/26/11	PHONE SERVICE	ELECTRIC	O-SOURCE MISC	60.21
	8/26/11	PHONE SERVICE	ELECTRIC	O-DISTR SUPER & ENG	49.62
	8/26/11	PHONE SERVICE	ELECTRIC	O-DISTR MISC	133.22
	8/26/11	PHONE SERVICE	ELECTRIC	M-DISTR STATION EQUIPM	18.77
	8/26/11	PHONE SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	62.71
	8/26/11	PHONE SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	210.99
	8/26/11	PHONE SERVICE	ELECTRIC	ACCTS-ASSISTANCE	38.73
	8/26/11	PHONE SERVICE	LIQUOR	O-GEN MISC	168.21
	8/26/11	PHONE SERVICE	AIRPORT	O-GEN MISC	81.15
	8/26/11	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	66.21
	8/26/11	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	118.80
	8/26/11	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	22.30
				TOTAL:	3,785.84
FS3 INC	8/26/11	HANDHOLE PULLBOX FOR 15 KV	ELECTRIC	FA DISTR UNDRGRND COND	2,208.52
				TOTAL:	2,208.52
GARYS ELECTRIC	8/26/11	SERVICE CALL	ELECTRIC	M-DISTR UNDERGRND LINE	60.00
				TOTAL:	60.00
GCC CRMI	8/26/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	277.88
	8/26/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	1,389.38
	8/26/11	HWY 60 REPLACEMENT SWITCH	ELECTRIC	FA DISTR UNDRGRND COND	288.56
				TOTAL:	1,955.82
GOLDSTAR PRODUCTS INC	8/26/11	CLEANING SUPPLIES-INSECT K	ELECTRIC	O-DISTR MISC	323.42
				TOTAL:	323.42
GRIMMIUS NATHAN	8/26/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	20.00
	8/26/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
				TOTAL:	31.00
HACH COMPANY	8/26/11	FILTER APPARATUS	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	141.95
				TOTAL:	141.95
HONIUS KIRK	8/26/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	258.98
				TOTAL:	258.98
JOHNSON LESA L	8/26/11	REIMBURSE	LIQUOR	O-GEN MISC	85.98
				TOTAL:	85.98
KARLS CARQUEST AUTO PARTS INC	8/26/11	IGNITION SWITCH FOR TRASH	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	13.33
				TOTAL:	13.33
LARSON CRANE SERVICE INC	8/26/11	2010 SANITARY MANHOLE WORK	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	638.59
	8/26/11	2010 SANITARY MANHOLE WORK	MUNICIPAL WASTEWAT	M-SOURCE MISC	204.00
				TOTAL:	842.59
LOWES SHEET METAL INC	8/26/11	DRU CALL	ELECTRIC	FA DISTR METERS	65.50
				TOTAL:	65.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARCO	8/26/11	COPIER SERVICE-RECORDS	GENERAL FUND	SECURITY CENTER	47.75
	8/26/11	COPIER SERVICE-RECORDS	GENERAL FUND	SECURITY CENTER	47.76
	8/26/11	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	5.72
	8/26/11	MONTHLY COPIER SERVICE	GENERAL FUND	SECURITY CENTER	5.73
	8/26/11	QUARTERLY SERVICE/SUPPLY	WATER	ACCTS-RECORDS & COLLEC	15.00
	8/26/11	QUARTERLY SERVICE/SUPPLY	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	15.00
	8/26/11	QUARTERLY SERVICE/SUPPLY	ELECTRIC	ACCTS-RECORDS & COLLEC	30.00
				TOTAL:	166.96
MATHESON TRI-GAS INC	8/26/11	21 CF OXYGEN	WATER	O-DISTR MISC	22.07
				TOTAL:	22.07
MINNESOTA DEPARTMENT OF HEALTH	8/26/11	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	6,366.00
				TOTAL:	6,366.00
MINNESOTA ENERGY RESOURCES CORP	8/26/11	GAS SERVICE	RECREATION	PARK AREAS	23.80
				TOTAL:	23.80
MINNESOTA VALLEY TESTING LABS INC	8/26/11	MERCURY TESTING-3RD QTR	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	597.60
	8/26/11	CREDIT FOR OVERCHARGE-TEST	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	597.60
	8/26/11	MERCURY TESTING-THIRD QUAR	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	339.00
	8/26/11	SALTY DISCHARGE TESTING	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	129.60
				TOTAL:	468.60
MISCELLANEOUS V BLANCHETTE VICTORIA	8/26/11	REIMBURSE DRU CALL	ELECTRIC	FA DISTR METERS	60.00
COMPARAN LUIS	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
GRAVENHOF CATHERINE	8/26/11	APPLIANCE REMOVAL PROGRAM	ELECTRIC	CUSTOMER INSTALL EXPEN	35.00
HENKELS MARY	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
INSIXIENGMAY STEVE	8/26/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	6.36
INSIXIENGMAY STEVE	8/26/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.42
LARSON SYLVIA	8/26/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	95.00
MARCUS CONSTRUCTION CO	8/26/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	57.25
MARCUS CONSTRUCTION CO	8/26/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.19
PINEDA NELSON	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SANDSTROM J E	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
TIMM-KNUTH LORA LEE	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
TIMM-KNUTH LORA LEE	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
WELNETZ JOSEPH	8/26/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
				TOTAL:	464.22
MORRIS ELECTRONICS INC	8/26/11	TECHNICAL SUPPORT	ELECTRIC	FA OFFICE FURN & EQUIP	113.75
	8/26/11	COMPUTER HARDWARE	ELECTRIC	FA OFFICE FURN & EQUIP	5,562.11
	8/26/11	TECHNICAL SUPPORT	ELECTRIC	FA OFFICE FURN & EQUIP	1,090.00
	8/26/11	TECHNICAL SUPPORT	ELECTRIC	FA OFFICE FURN & EQUIP	65.00
				TOTAL:	6,830.86
NOBLES COOPERATIVE ELECTRIC	8/26/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	9.52
	8/26/11	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	9.52
				TOTAL:	19.04
NOBLES COUNTY LANDFILL	8/26/11	DEMOLITION WASTE	ELECTRIC	O-DISTR MISC	52.05
				TOTAL:	52.05
RUNNINGS SUPPLY INC-ACCT#9502440	8/26/11	HOSE CLAMP	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	13.79
				TOTAL:	13.79

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SANFORD JACKSON MEDICAL CENTER	8/26/11	MEDICAL RECORDS	GENERAL FUND	POLICE ADMINISTRATION	<u>10.65</u>
				TOTAL:	10.65
SCHWALBACH ACE #6067	8/26/11	FLASHLIGHT FOR WETWELL	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>17.09</u>
				TOTAL:	17.09
SHINE BROS CORP OF MN	8/26/11	REBAR	ELECTRIC	M-DISTR UNDERGRND LINE	<u>38.15</u>
				TOTAL:	38.15
SHOPKO STORES INC	8/26/11	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>48.31</u>
				TOTAL:	48.31
STAGE TECHNOLOGY INC	8/26/11	PARTS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>42.35</u>
				TOTAL:	42.35
U S POSTAL SERVICE-TMS ACCT# 247383	8/26/11	POSTAGE REFILL	GENERAL FUND	MAYOR AND COUNCIL	22.55
				ADMINISTRATION	16.59
				CLERK'S OFFICE	75.83
				ACCOUNTING	7.04
				ENGINEERING ADMIN	296.00
				ECONOMIC DEVELOPMENT	740.17
				FIRE ADMINISTRATION	442.64
				PAVED STREETS	19.91
				CODE ENFORCEMENT	1.76
				GOLF COURSE-CLUBHOUSE	30.80
				PARK AREAS	29.14
				O-GEN MISC	33.00
				O-GEN MISC	20.31
				MEMORIAL AUDITORIUM	61.80
				DATA PROCESSING	<u>998.09</u>
TOTAL:	2,795.63				
VIRGIL VEEN	8/26/11	LABOR FOR SQUAD REPAIR/SER	GENERAL FUND	POLICE ADMINISTRATION	<u>321.00</u>
				TOTAL:	321.00
WESCO DISTRIBUTION INC	8/26/11	ELECTRIC TAPE	ELECTRIC	M-DISTR UNDERGRND LINE	545.06
				M-DISTR UNDERGRND LINE	<u>619.88</u>
				TOTAL:	1,164.94
WESTMOR INDUSTRIES LLC	8/26/11	AIRPORT FUELING SYSTEM	AIRPORT	NON-DEPARTMENTAL	149.63-
				PROJECT #8	<u>2,992.50</u>
				TOTAL:	2,842.87
ZEP SALES & SERVICE	8/26/11	CLEANING SUPPLIES	ELECTRIC	O-DISTR MISC	<u>376.20</u>
				TOTAL:	376.20

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND			4,271.03
202		COMMUNITY CTR/GRANTS			121.43
229		RECREATION			11,427.58
231		ECONOMIC DEV AUTHORITY			67.16
601		WATER			12,568.18
602		MUNICIPAL WASTEWATER			1,894.70
604		ELECTRIC			20,060.48
609		LIQUOR			287.19
612		AIRPORT			2,944.33
614		MEMORIAL AUDITORIUM			218.67
702		DATA PROCESSING			1,139.19

		GRAND TOTAL:			54,999.94

TOTAL PAGES: 5

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	9/02/11	MONTHLY COPIER SERVICE	DATA PROCESSING	COPIER/FAX	121.43
				TOTAL:	121.43
AMERIPRIDE	9/02/11	TOWEL SERVICE-OCTOBER	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	63.56
				TOTAL:	63.56
AT&T	9/02/11	SUBPOENA PHONE RECORDS	GENERAL FUND	POLICE ADMINISTRATION	40.00
				TOTAL:	40.00
B & J OIL CO	9/02/11	OIL FOR SETTLING TANK DRIV	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	610.79
				TOTAL:	610.79
BUTLER CAT	9/02/11	FORK LIEFT PM	ELECTRIC	M-DISTR PLANT MISC	429.55
				TOTAL:	429.55
C&S CHEMICALS INC	9/02/11	4,119 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,128.55
	9/02/11	4,207 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,238.11
	9/02/11	4,241 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,280.45
				TOTAL:	15,647.11
CELLEBRITE USA	9/02/11	UNIVERSAL FORENSIC EXTRACT	GENERAL FUND	FIRE ADMINISTRATION	4,564.00
				TOTAL:	4,564.00
DAKOTA SUPPLY GROUP INC	9/02/11	VALVE BOX ADAPTERS	WATER	M-TRANS MAINS	88.58
				TOTAL:	88.58
DAVIS TYPEWRITER CO INC	9/02/11	RETURNED ENVELOPES	WATER	ADMIN OFFICE SUPPLIES	14.26
	9/02/11	PAPER, FILTERS	WATER	ADMIN OFFICE SUPPLIES	21.22
	9/02/11	TONER CARTRIDGES, RUBBERBA	WATER	ACCTS-RECORDS & COLLEC	58.08
	9/02/11	RETURNED ENVELOPES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	14.26
	9/02/11	PAPER, FILTERS	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	21.21
	9/02/11	TONER CARTRIDGES, RUBBERBA	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	58.07
	9/02/11	RETURNED ENVELOPES	ELECTRIC	ADMIN OFFICE SUPPLIES	28.53
	9/02/11	PAPER, FILTERS	ELECTRIC	ADMIN OFFICE SUPPLIES	42.43
	9/02/11	TONER CARTRIDGES, RUBBERBA	ELECTRIC	ACCTS-RECORDS & COLLEC	116.15
				TOTAL:	260.11
DEPUTY REGISTER #33	9/02/11	REGISTRATION FEE UC VEHICL	GENERAL FUND	POLICE ADMINISTRATION	12.75
				TOTAL:	12.75
DYBEVICK CHRIS	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	58.01
	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	89.00
				TOTAL:	147.01
ECHO GROUP INC	9/02/11	DUCT SEAL	ELECTRIC	O-DISTR MISC	15.09
	9/02/11	STREET LIGHT REPAIRS	ELECTRIC	M-DISTR ST LITE & SIG	32.76
	9/02/11	WIRE NUTS	ELECTRIC	M-DISTR ST LITE & SIG	37.61
	9/02/11	STREET LIGHT WIRE 6-6-6	ELECTRIC	FA DISTR ST LITE & SIG	659.10
	9/02/11	STREET LIGHT WIRE 6-6-6	ELECTRIC	FA DISTR ST LITE & SIG	1,318.20
	9/02/11	STREET LIGHT WIRE 6-6-6	ELECTRIC	FA DISTR ST LITE & SIG	659.10
	9/02/11	THHN STREET LIGHT WIRE	ELECTRIC	FA DISTR ST LITE & SIG	198.34
				TOTAL:	2,920.20
FERGUSON ENTERPRISES INC #226	9/02/11	WATER MAIN FLUSHING APPARA	WATER	M-TRANS MAINS	32.00
				TOTAL:	32.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FLYNN KEVIN	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>89.00</u>
				TOTAL:	89.00
GAUL TIMOTHY E	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>35.00</u>
				TOTAL:	35.00
GCC CRMI	9/02/11	REPAIRS	GENERAL FUND	PAVED STREETS	545.60
	9/02/11	FIBER EXPANSION	GENERAL FUND	PAVED STREETS	58.25
	9/02/11	CENTENNIAL BEACH	RECREATION	PARK AREAS	847.52
	9/02/11	REPAIRS	STORM WATER MANAGE	STORM DRAINAGE	<u>788.74</u>
				TOTAL:	2,240.11
GRIMMIUS NATHAN	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	131.01
	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>128.00</u>
				TOTAL:	259.01
HY-VEE INC-61609	9/02/11	VEGETABLE OIL FOR FILTER P	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	<u>24.84</u>
				TOTAL:	24.84
JAYCOX IMPLEMENT INC	9/02/11	AUGER REPAIR	ELECTRIC	O-DISTR UNDERGRND LINE	<u>162.76</u>
				TOTAL:	162.76
KROMMENDYK JOSHUA J	9/02/11	REIMBURSE	LIQUOR	O-GEN MISC	<u>10.20</u>
				TOTAL:	10.20
LAW ENFORCEMENT LABOR SERVICES INC #27	9/02/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	<u>168.00</u>
				TOTAL:	168.00
LEAGUE OF MN CITIES	9/02/11	ANNUAL MAYORS ASSOCIATION	GENERAL FUND	MAYOR AND COUNCIL	<u>20.00</u>
				TOTAL:	20.00
LOCATORS & SUPPLIES INC	9/02/11	LOCATOR PARTS	ELECTRIC	O-DISTR MISC	<u>126.83</u>
				TOTAL:	126.83
MARCO	9/02/11	QUARTERLY SERVICE/SUPPLY	WATER	ACCTS-RECORDS & COLLEC	17.39
	9/02/11	QUARTERLY SERVICE/SUPPLY	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	17.39
	9/02/11	QUARTERLY SERVICE/SUPPLY	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>34.79</u>
				TOTAL:	69.57
MCCUEN, JOSHUA W	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	45.00
	9/02/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>8.00</u>
				TOTAL:	53.00
MISCELLANEOUS V ALM DONNA	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	15.00
DE ROCK JONATHAN R	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	74.00
DE ROCK JONATHAN R	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.19
HARMS DOYLE	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
JOSWIAK JOSEPH	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
LE KIET	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MESS CLARENCE	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NORDEY TAE	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
RAYMO GREG	9/02/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
ROSS SHEILA J	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	59.49
ROSS SHEILA J	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.15
SITHAD DORA	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	173.99
SITHAD DORA	9/02/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WILLARDSON PHIL	9/02/11	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	<u>14.07</u>
				TOTAL:	557.27
MN CHILD SUPPORT PAYMENT CTR	9/02/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	<u>294.46</u>
				TOTAL:	294.46
MORRIS ELECTRONICS INC	9/02/11	TECHNICAL SUPPORT	WATER	ACCTS-RECORDS & COLLEC	24.38
	9/02/11	TECHNICAL SUPPORT	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.37
	9/02/11	COMPUTER HARDWARE	ELECTRIC	O-DISTR MISC	208.29
	9/02/11	TECHNICAL SUPPORT	ELECTRIC	ACCTS-RECORDS & COLLEC	<u>48.75</u>
				TOTAL:	305.79
SCOTT PETERSEN	9/02/11	TOWELS	WATER	O-DISTR MISC	<u>41.54</u>
				TOTAL:	41.54
RESCO INC	9/02/11	SPLIT BOLT FOR 15 KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	<u>1,226.18</u>
				TOTAL:	1,226.18
SCHWALBACH ACE #6067	9/02/11	TOOLBOX-WATER METER TOOLS	WATER	O-DISTR METERS	5.33
	9/02/11	AIR FILTERS WATER PLANT	WATER	M-PURIFY EQUIPMENT	24.38
	9/02/11	AIR FILTERS WATER PLANT	WATER	M-PURIFY EQUIPMENT	23.48
	9/02/11	DEHUMIDIFIER DRAIN WATER	WATER	M-PURIFY EQUIPMENT	11.04
	9/02/11	WATER MAIN FLUSHING APPARA	WATER	M-TRANS MAINS	12.04
	9/02/11	WATER MAIN FLUSHING APPARA	WATER	M-TRANS MAINS	13.88
	9/02/11	HAMMERS	ELECTRIC	O-DISTR MISC	61.68
	9/02/11	KNIFE-LEVEL	ELECTRIC	O-DISTR MISC	24.03
	9/02/11	HARDWARE	ELECTRIC	M-DISTR UNDERGRND LINE	<u>2.27</u>
				TOTAL:	178.13
VANTAGEPOINT TRANSFER AGENTS-457	9/02/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	9/02/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	<u>76.92</u>
				TOTAL:	428.34
VESSCO INC	9/02/11	CHLORINE SYSTEM PARTS	WATER	M-PURIFY EQUIPMENT	<u>867.85</u>
				TOTAL:	867.85
WAL MART BUSINESS	9/02/11	SAMSUNG CAMERA	GENERAL FUND	POLICE ADMINISTRATION	53.69
	9/02/11	RIFLE BATTERIES, SD CARD	GENERAL FUND	POLICE ADMINISTRATION	79.73
	9/02/11	BREAK ROOM SUPPLIES	GENERAL FUND	SECURITY CENTER	12.20
	9/02/11	BREAK ROOM SUPPLIES	GENERAL FUND	SECURITY CENTER	12.21
	9/02/11	SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	39.70
	9/02/11	SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	4.35
	9/02/11	SUPPLIES FOR CLASSES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	38.38
	9/02/11	RETURNED ITEMS	COMMUNITY CTR/GRAN	COMMUNITY CENTER	14.97
	9/02/11	GRANT SUPPLIES	COMMUNITY CTR/GRAN	COMMUNITY CENTER	<u>5.96</u>
				TOTAL:	231.25
WORTHINGTON POWER & EQUIP INC	9/02/11	BACKHOE SERVICE PARTS	WATER	O-DIST UNDERGRND LINES	<u>10.99</u>
				TOTAL:	10.99
WYCOFF DANNY	9/02/11	REIMBURSE	LIQUOR	O-GEN MISC	<u>51.72</u>
				TOTAL:	51.72

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
===== FUND TOTALS =====					
101		GENERAL FUND	6,577.79		
202		COMMUNITY CTR/GRANTS	73.42		
229		RECREATION	847.52		
601		WATER	1,532.38		
602		MUNICIPAL WASTEWATER	16,453.08		
604		ELECTRIC	5,932.65		
606		STORM WATER MANAGEMENT	788.74		
609		LIQUOR	61.92		
702		DATA PROCESSING	121.43		

		GRAND TOTAL:	32,388.93		

TOTAL PAGES: 4

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN WATER ENTERPRISES ENVMTAL M	9/09/11	CONTRACT OPERATIONS WWTF	INDUSTRIAL WASTEWA	O-PURIFY MISC	115,939.32
				TOTAL:	115,939.32
ANDERSON ALIGNMENT SERVICE	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	PAVED STREETS	96.00
	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	PAVED STREETS	1,772.28
	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	PAVED STREETS	515.06
	9/09/11	BATTERY	GENERAL FUND	PAVED STREETS	69.44
	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	ICE AND SNOW REMOVAL	96.00
	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	ICE AND SNOW REMOVAL	1,772.28
	9/09/11	REBUILT RADIATOR,WATER	PUM GENERAL FUND	ICE AND SNOW REMOVAL	514.94
	9/09/11	BATTERY	GENERAL FUND	ICE AND SNOW REMOVAL	69.44
	9/09/11	AC REPAIR, FREON	STORM WATER MANAGE	STREET CLEANING	152.83
	9/09/11	AC REPAIR, FREON	STORM WATER MANAGE	STREET CLEANING	5.61
	9/09/11	AC REPAIR, FREON	STORM WATER MANAGE	STREET CLEANING	55.00
	9/09/11	OIL CHANGE, GREASE JOB	STORM WATER MANAGE	STREET CLEANING	151.98
	9/09/11	OIL CHANGE, GREASE JOB	STORM WATER MANAGE	STREET CLEANING	230.81
	9/09/11	OIL CHANGE, GREASE JOB	STORM WATER MANAGE	STREET CLEANING	170.00
				TOTAL:	5,671.67
ARCTIC ICE INC	9/09/11	ICE	RECREATION	OLSON PARK CAMPGROUND	10.50
	9/09/11	ICE	RECREATION	OLSON PARK CAMPGROUND	23.25
	9/09/11	ICE	LIQUOR	NON-DEPARTMENTAL	82.80
	9/09/11	ICE	LIQUOR	NON-DEPARTMENTAL	139.95
	9/09/11	ICE	LIQUOR	NON-DEPARTMENTAL	93.00
	9/09/11	ICE	LIQUOR	NON-DEPARTMENTAL	166.95
	9/09/11	ICE	LIQUOR	NON-DEPARTMENTAL	115.35
				TOTAL:	631.80
ARNOLD MOTOR SUPPLY	9/09/11	FUEL FILTER	RECREATION	GOLF COURSE-GREEN	22.78
	9/09/11	OIL	RECREATION	GOLF COURSE-GREEN	89.52
				TOTAL:	112.30
AVERA MEDICAL GROUP WORTHINGTON	9/09/11	LAB TESTING	GENERAL FUND	PAVED STREETS	25.00
	9/09/11	LAB TESTING	RECREATION	PARK AREAS	25.00
	9/09/11	LAB TESTING	WATER	O-DISTR MISC	55.00
	9/09/11	LAB TESTING	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	25.00
	9/09/11	LAB TESTING	MUNICIPAL WASTEWAT	O-PURIFY MISC	25.00
	9/09/11	LAB TESTING	ELECTRIC	O-DISTR MISC	55.00
				TOTAL:	210.00
BAHRS SMALL ENGINE	9/09/11	FILTER	RECREATION	TREE REMOVAL	35.60
				TOTAL:	35.60
BELLBOY CORP	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	290.00
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	88.00
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	439.08
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	566.59
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	71.95
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	8.45
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	5.81
				TOTAL:	1,469.88
BEVERAGE WHOLESALERS INC	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	6,242.18
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,338.50
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	7,167.94
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	102.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,584.76
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	9,805.14
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	5,297.45
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	128.00
				TOTAL:	34,665.97
BORDER CITY TOOL & MFG CO	9/09/11	STUMP CUTTER TEETH	RECREATION	TREE REMOVAL	389.10
				TOTAL:	389.10
BORDER STATES ELECTRIC SUPPLY	9/09/11	FLOURESCENT PAINT	IMPROVEMENT CONST	OVERLAY PROGRAM	29.12
	9/09/11	FLOURESCENT PAINT	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	14.57
				TOTAL:	43.69
BTU INC	9/09/11	RESTOCK CHARGE FOR MOTOR	RECREATION	GOLF COURSE-CLUBHOUSE	84.76
				TOTAL:	84.76
BUETOW AND ASSOCIATES INC	9/09/11	REIMBURSABLE EXPENSES	GENERAL FUND	FIRE ADMINISTRATION	614.58
				TOTAL:	614.58
BURNS LOCK & KEY	9/09/11	SPARE KEYS-DOG POUND	GENERAL FUND	ANIMAL CONTROL ENFORCE	4.81
	9/09/11	REKEY LOCKS, TUMBLERS, KEY	RECREATION	PARK AREAS	81.22
	9/09/11	DND KEY	RECREATION	PARK AREAS	4.28
				TOTAL:	90.31
BUTLER CAT	9/09/11	SERVICE, OIL CHANGE	LIQUOR	O-GEN MISC	354.38
				TOTAL:	354.38
CALDWELL ASPHALT CO INC	9/09/11	2011 SEAL COAT PROJECT	IMPROVEMENT CONST	NON-DEPARTMENTAL	2,786.61-
	9/09/11	2011 SEAL COAT PROJECT	IMPROVEMENT CONST	OVERLAY PROGRAM	55,732.21
				TOTAL:	52,945.60
CENTER SPORTS INC	9/09/11	SAFE DRIVING PLAQUES	GENERAL FUND	MAYOR AND COUNCIL	63.00
	9/09/11	CHALK	RECREATION	RECREATION PROGRAMS	25.00
	9/09/11	CHALK	RECREATION	RECREATION PROGRAMS	85.00
	9/09/11	SUPPLIES, RIBBONS	RECREATION	RECREATION PROGRAMS	84.40
	9/09/11	RIBBONS, TROPHIES	RECREATION	RECREATION PROGRAMS	60.60
				TOTAL:	318.00
CENTRAL SALT LLC	9/09/11	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,530.04
	9/09/11	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	3,010.71
				TOTAL:	4,540.75
CHAMBER OF COMMERCE	9/09/11	LODGING TAX-JULY	TOURISM PROMOTION	LODGING TAX/TOURISM	16,407.85
				TOTAL:	16,407.85
COALITION OF GREATER MINNESOTA CITIES	9/09/11	SUMMER CONFERENCE	GENERAL FUND	MAYOR AND COUNCIL	220.00
				TOTAL:	220.00
COOPERATIVE ENERGY CO	9/09/11	FUELS	RECREATION	PARK AREAS	29.85
	9/09/11	FUELS	RECREATION	PARK AREAS	59.69
				TOTAL:	89.54
DAILY GLOBE	9/09/11	ONLINE ADS	GENERAL FUND	MAYOR AND COUNCIL	60.00
	9/09/11	ORDINANCES	GENERAL FUND	CLERK'S OFFICE	97.47
	9/09/11	ANNUAL TAX INCREMENT FINAN	GENERAL FUND	ECONOMIC DEVELOPMENT	292.41
	9/09/11	PLANNING COMMISSION	GENERAL FUND	ECONOMIC DEVELOPMENT	184.11

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	GRASS CLIPPINGS	STORM WATER MANAGE	STORM DRAINAGE	190.08
	9/09/11	LABOR DAY LIQUOR STORE	LIQUOR	O-GEN MISC	272.00
	9/09/11	JULY, AUG, SEPT HOTEL PROG	LIQUOR	O-GEN MISC	100.00
				TOTAL:	1,196.07
DAKOTA SUPPLY GROUP INC	9/09/11	WATER DEPT SUPPLIES-FIRE S	GENERAL FUND	FIRE ADMINISTRATION	5,849.48
	9/09/11	WATER DEPT SUPPLIES-FIRE S	GENERAL FUND	FIRE ADMINISTRATION	3,842.13
	9/09/11	WELL SPLICE KITS	WATER	M-PUMPING	18.07
				TOTAL:	9,709.68
DANS ELECTRIC INC	9/09/11	ICE BANKER GFI RECPT	LIQUOR	O-GEN MISC	371.90
	9/09/11	AIRPORT HOUSE GFI RECPTS	AIRPORT	O-GEN MISC	165.00
	9/09/11	AIRPORT HOUSE GFI RECPTS	AIRPORT	O-GEN MISC	130.30
				TOTAL:	667.20
DAVIS TYPEWRITER CO INC	9/09/11	COLORED PAPER	GENERAL FUND	MAYOR AND COUNCIL	16.22
	9/09/11	PAPER CLIPS	GENERAL FUND	CLERK'S OFFICE	1.22
	9/09/11	BOOK RECEIPTS, PENS	GENERAL FUND	CLERK'S OFFICE	16.52
	9/09/11	SEALING TAPE, LEGAL PAD	GENERAL FUND	ENGINEERING ADMIN	6.74
	9/09/11	BINDING COMBS	GENERAL FUND	ENGINEERING ADMIN	6.83
	9/09/11	SUPPLIES	GENERAL FUND	ENGINEERING ADMIN	43.19
	9/09/11	SEALING TAPE, LEGAL PAD	GENERAL FUND	ECONOMIC DEVELOPMENT	6.74
	9/09/11	SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	66.07
	9/09/11	SUPPLIES	LIQUOR	O-GEN MISC	293.82
	9/09/11	CARTRIDGE	DATA PROCESSING	DATA PROCESSING	88.96
				TOTAL:	546.31
DIAMOND VOGEL PAINT	9/09/11	TRAFFIC STRIPING PAINT	GENERAL FUND	SIGNS AND SIGNALS	1,402.04
	9/09/11	SUPPLIES	GENERAL FUND	SIGNS AND SIGNALS	21.91
				TOTAL:	1,423.95
DR PEPPER SNAPPLE GROUP	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	76.25
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	88.00
				TOTAL:	164.25
EARTH AND TURF	9/09/11	GRASS SEED	RECREATION	PARK AREAS	100.00
	9/09/11	GRASS SEED	RECREATION	PARK AREAS	50.00
	9/09/11	GRASS SEED	RECREATION	TREE REMOVAL	50.00
				TOTAL:	200.00
ECHO GROUP INC	9/09/11	CENTENNIAL COURT LIGHT BAS	RECREATION	PARK AREAS	94.98
	9/09/11	CREDIT PVC COUPLING	RECREATION	PARK AREAS	9.65
	9/09/11	CENTENNIAL COURT LIGHTS	RECREATION	PARK AREAS	255.99
	9/09/11	CENTENNIAL COURT LIGHTS	RECREATION	PARK AREAS	215.33
	9/09/11	CENTENNIAL COURT LIGHTS	RECREATION	PARK AREAS	44.62
				TOTAL:	601.27
ENVIRONMENTAL EQUIPMENT & SERVICE INC	9/09/11	SUCTION NOZZLE HEAD	STORM WATER MANAGE	STREET CLEANING	93.88
				TOTAL:	93.88
EXTREME BEVERAGE LLC	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	377.00
				TOTAL:	377.00
FASTENAL COMPANY	9/09/11	GLOVES	RECREATION	PARK AREAS	26.66
				TOTAL:	26.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FERGUSON ENTERPRISES INC #226	9/09/11	OLSON PARK SHOWERS	RECREATION	OLSON PARK CAMPGROUND	175.02
				TOTAL:	175.02
GCC CRMI	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	277.88
	9/09/11	CENTENNIAL PARK LIGHT BASE	RECREATION	PARK AREAS	267.19
	9/09/11	CONCRETE	WATER	PROJECT #7	594.23
				TOTAL:	1,139.30
GRAHAM TIRE OF WORTHINGTON INC	9/09/11	EMAIL STATEMENT CREDIT	RECREATION	GOLF COURSE-GREEN	5.00
	9/09/11	TIRE REPAIR	RECREATION	GOLF COURSE-GREEN	12.00
	9/09/11	INSTALL TUBE	RECREATION	PARK AREAS	15.87
	9/09/11	INSTALL TUBE	RECREATION	PARK AREAS	6.00
	9/09/11	TIRE REPAIR	RECREATION	PARK AREAS	14.00
	9/09/11	INSTALL TUBE	RECREATION	PARK AREAS	15.87
	9/09/11	INSTALL TUBE	RECREATION	PARK AREAS	6.00
	9/09/11	TIRE REPAIR	RECREATION	PARK AREAS	16.94
	9/09/11	REPAIR TIRE	RECREATION	PARK AREAS	12.00
	9/09/11	NEW TIRES 408	STORM WATER MANAGE	STREET CLEANING	1,564.88
	9/09/11	NEW TIRES 408	STORM WATER MANAGE	STREET CLEANING	96.72
				TOTAL:	1,755.28
HAGEN BEVERAGE DISTRIBUTING INC	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,341.95
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	11,628.30
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,026.10
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,848.10
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	11,135.75
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,005.70
				TOTAL:	33,985.90
HAWKINS INC	9/09/11	FREIGHT CREDIT	WATER	O-PURIFY	222.02
	9/09/11	1 TON CHLORINE	WATER	O-PURIFY	688.31
				TOTAL:	466.29
HOLTMEIER CONSTRUCTION INC	9/09/11	2009 CASTLEWOOD SEWER/WATE	IMPROVEMENT CONST	NON-DEPARTMENTAL	726.82
				TOTAL:	726.82
HUISMAN MACHINING/FABRICATION	9/09/11	QUICK HITCH BOOM PLATES	GENERAL FUND	PAVED STREETS	85.00
				TOTAL:	85.00
IDE@S	9/09/11	PRINTER INK	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	178.44
				TOTAL:	178.44
INTEGRITY AVIATION INC	9/09/11	FBO CONTRACT MANAGEMENT FE	AIRPORT	O-GEN MISC	1,995.00
				TOTAL:	1,995.00
J & K WINDOWS	9/09/11	WINDOW CLEANING	LIQUOR	O-GEN MISC	60.00
				TOTAL:	60.00
JACKS UNIFORMS & EQUIPMENT	9/09/11	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	169.84
	9/09/11	STRIKER BOOTS	GENERAL FUND	POLICE ADMINISTRATION	183.94
	9/09/11	UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	143.84
				TOTAL:	497.62
JANCO ATHLETIC SUREFACING	9/09/11	COLOR COATING COURTS	RECREATION	PARK AREAS	3,400.00
	9/09/11	COLOR COATING COURTS	RECREATION	PARK AREAS	3,200.00
				TOTAL:	6,600.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JANITOR'S CLOSET LTD	9/09/11	TOILET TISSUE, PAPER TOWEL	GENERAL FUND	GENERAL GOVT BUILDINGS	165.27
	9/09/11	PARK RESTROOMS & TRASH CAN	RECREATION	PARK AREAS	462.37
	9/09/11	MILLARD RESTROOM	RECREATION	PARK AREAS	48.00
	9/09/11	SUPPLIES	RECREATION	PARK AREAS	82.24
	9/09/11	MILLARD RESTROOM SUPPLIES	RECREATION	PARK AREAS	41.13
				TOTAL:	799.01
JAYCOX IMPLEMENT INC	9/09/11	PARTS FOR MILL MACHINE	GENERAL FUND	PAVED STREETS	47.04
	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	20.00
	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	13.13
	9/09/11	PARTS FOR BROOM	RECREATION	PARK AREAS	68.83
	9/09/11	FUEL FILTER	RECREATION	PARK AREAS	9.84
	9/09/11	REPAIRS	RECREATION	PARK AREAS	8.27
	9/09/11	REPAIRS	RECREATION	PARK AREAS	176.52
			TOTAL:	343.63	
JBS USA	9/09/11	3RD QTR SETTLEMENT 2011	INDUSTRIAL WASTEWA	ADMIN MISC	56,210.31
			TOTAL:	56,210.31	
JEPPESEN GRAVEL	9/09/11	BLACK DIRT	RECREATION	TREE REMOVAL	240.83
			TOTAL:	240.83	
JERRY'S AUTO SUPPLY	9/09/11	HOSE END, FITTING, HOSE	GENERAL FUND	PAVED STREETS	34.18
	9/09/11	FITTINGS, HOSE, HOSE END	GENERAL FUND	PAVED STREETS	39.76
	9/09/11	LENS	GENERAL FUND	PAVED STREETS	9.07
	9/09/11	OIL DRY	RECREATION	PARK AREAS	7.43
	9/09/11	BELT	RECREATION	PARK AREAS	13.88
	9/09/11	BELT	RECREATION	PARK AREAS	7.90
	9/09/11	OIL FILTER	STORM WATER MANAGE	STREET CLEANING	18.32
	9/09/11	PARTS	STORM WATER MANAGE	STREET CLEANING	27.91
	9/09/11	BATTERY	AIRPORT	O-GEN MISC	108.46
				TOTAL:	266.91
JOHNSON BROTHERS LIQUOR CO	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,343.27
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,254.70
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,415.98
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	849.75
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	152.00
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	125.94
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,914.52
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	2,220.55
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	23.00
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	57.90
	9/09/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	18.00-
			TOTAL:	12,339.61	
JSA SERVICES	9/09/11	FLOOR SANITIZER-OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	48.14
	9/09/11	CLEANER OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	144.19
				TOTAL:	192.33
KARL'S TV & APPLIANCE INC	9/09/11	MOTOR COUPLING-OLSON PARK	RECREATION	OLSON PARK CAMPGROUND	15.98
			TOTAL:	15.98	
KARLS CARQUEST AUTO PARTS INC	9/09/11	BRAKE ROTOR, PADS, OIL	GENERAL FUND	POLICE ADMINISTRATION	263.47
	9/09/11	OIL FILTER	GENERAL FUND	POLICE ADMINISTRATION	5.70
	9/09/11	BATTERY	GENERAL FUND	POLICE ADMINISTRATION	204.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	GAS CAP	RECREATION	PARK AREAS	7.12
				TOTAL:	480.29
KING TURKEY DAY INC	9/09/11	COUPON BOOK ADVERTISING	LIQUOR	O-GEN MISC	75.00
				TOTAL:	75.00
KRUSE MOTORS OF WORTHINGTON INC	9/09/11	BILLING ERROR	GENERAL FUND	POLICE ADMINISTRATION	60.00-
	9/09/11	TOW	RECREATION	PARK AREAS	64.13
				TOTAL:	4.13
LAMPERTS YARDS INC-2602004	9/09/11	CONCRETE WORK	GENERAL FUND	PAVED STREETS	6.50
	9/09/11	CONCRETE WORK	GENERAL FUND	PAVED STREETS	32.30
	9/09/11	TREATED LUMBER	RECREATION	PARK AREAS	56.49
	9/09/11	TREATED LUMBER	RECREATION	PARK AREAS	11.32
	9/09/11	SILCONE	RECREATION	PARK AREAS	6.19
	9/09/11	SUPPLIES	STORM WATER MANAGE	STORM DRAINAGE	32.30
	9/09/11	SUPPLIES	STORM WATER MANAGE	STORM DRAINAGE	1.91
				TOTAL:	147.01
LEAGUE OF MN CITIES	9/09/11	MEMBERSHIP DUES 9/1/11-8/3	GENERAL FUND	NON-DEPARTMENTAL	6,539.32
	9/09/11	MEMBERSHIP DUES 9/1/11-8/3	GENERAL FUND	OTHER GEN GOVT MISC	3,269.68
				TOTAL:	9,809.00
LEAGUE OF MN CITIES INSURANCE TRUST	9/09/11	WORK COMP	GENERAL FUND	MAYOR AND COUNCIL	33.50
	9/09/11	WORK COMP	GENERAL FUND	ADMINISTRATION	137.00
	9/09/11	WORK COMP	GENERAL FUND	CLERK'S OFFICE	163.50
	9/09/11	WORK COMP	GENERAL FUND	ACCOUNTING	176.00
	9/09/11	WORK COMP	GENERAL FUND	ENGINEERING ADMIN	246.25
	9/09/11	WORK COMP	GENERAL FUND	ECONOMIC DEVELOPMENT	262.50
	9/09/11	WORK COMP	GENERAL FUND	GENERAL GOVT BUILDINGS	7.50
	9/09/11	WORK COMP	GENERAL FUND	POLICE ADMINISTRATION	9,928.75
	9/09/11	WORK COMP	GENERAL FUND	REGULATE LAWFUL GAMBLE	54.25
	9/09/11	WORK COMP	GENERAL FUND	SECURITY CENTER	304.88
	9/09/11	WORK COMP	GENERAL FUND	SECURITY CENTER	304.88
	9/09/11	WORK COMP	GENERAL FUND	FIRE ADMINISTRATION	2,402.00
	9/09/11	WORK COMP	GENERAL FUND	ANIMAL CONTROL ENFORCE	53.75
	9/09/11	WORK COMP	GENERAL FUND	PAVED STREETS	1,752.00
	9/09/11	WORK COMP	GENERAL FUND	ICE AND SNOW REMOVAL	667.75
	9/09/11	WORK COMP	GENERAL FUND	SIGNS AND SIGNALS	55.50
	9/09/11	WORK COMP	GENERAL FUND	TRASH PICKUP	183.75
	9/09/11	WORK COMP	GENERAL FUND	CODE ENFORCEMENT	45.50
	9/09/11	WORK COMP	GENERAL FUND	LAKE IMPROVEMENT	19.75
	9/09/11	WORK COMP	GENERAL FUND	MISC SPECIAL DAYS/EVEN	5.25
	9/09/11	WORK COMP	COMMUNITY CTR/GRAN	COMMUNITY CENTER	35.25
	9/09/11	WORK COMP	RECREATION	RECREATION PROGRAMS	84.50
	9/09/11	WORK COMP	RECREATION	GOLF COURSE-GREEN	286.00
	9/09/11	WORK COMP	RECREATION	PARK AREAS	1,013.00
	9/09/11	WORK COMP	RECREATION	OLSON PARK CAMPGROUND	147.25
	9/09/11	WORK COMP	RECREATION	TREE REMOVAL	1,014.00
	9/09/11	WORK COMP	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	30.75
	9/09/11	WORK COMP	IMPROVEMENT CONST	OTHER MISC PROJECTS	1,241.00
	9/09/11	WORK COMP	WATER	INJURIES AND DAMAGES	2,288.00
	9/09/11	WORK COMP	MUNICIPAL WASTEWAT	INJURIES AND DAMAGES	2,353.50
	9/09/11	WORK COMP	ELECTRIC	INJURIES & DAMAGES	2,717.75
	9/09/11	WORK COMP	STORM WATER MANAGE	STORM DRAINAGE	302.00
	9/09/11	WORK COMP	STORM WATER MANAGE	STREET CLEANING	612.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	WORK COMP	LIQUOR	O-GEN MISC	674.00
	9/09/11	WORK COMP	AIRPORT	O-GEN MISC	160.50
	9/09/11	WORK COMP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	62.50
	9/09/11	WORK COMP	DATA PROCESSING	DATA PROCESSING	263.99
				TOTAL:	30,090.75
MAILFINANCE INC	9/09/11	POSTAGE MACHINE LEASE	DATA PROCESSING	COPIER/FAX	516.13
				TOTAL:	516.13
MARCO	9/09/11	COPIER SERVICE	GENERAL FUND	PAVED STREETS	86.92
				TOTAL:	86.92
MATHESON TRI-GAS INC	9/09/11	SAFETY GLASSES	GENERAL FUND	PAVED STREETS	7.74
	9/09/11	SAFETY GLASSES	GENERAL FUND	PAVED STREETS	11.08
	9/09/11	CARBON DIOXIDE	LIQUOR	O-GEN MISC	19.34
				TOTAL:	38.16
MC LAUGHLIN & SCHULZ INC	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	145.34
	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	2,552.35
	9/09/11	REPAIRS	GENERAL FUND	PAVED STREETS	2,558.89
	9/09/11	REPAIRS	WATER	M-TRANS MAINS	1,216.59
	9/09/11	REPAIRS	WATER	M-TRANS MAINS	214.39
				TOTAL:	6,687.56
MEAD & HUNT INC	9/09/11	PROFESSIONAL SERVICES	AIRPORT	O-GEN MISC	1,087.19
	9/09/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #3	826.64
	9/09/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #4	20,178.71
	9/09/11	PROFESSIONAL SERVICES	AIRPORT	PROJECT #7	268.25
				TOTAL:	22,360.79
MINNESOTA POLLUTION CONTROL	9/09/11	BIOSOLIDS EXAM FEE-DUITSMA	MUNICIPAL WASTEWAT	O-PURIFY MISC	15.00
	9/09/11	BIOSOLIDS TRAINING-DUITSMA	MUNICIPAL WASTEWAT	O-PURIFY MISC	300.00
				TOTAL:	315.00
MISCELLANEOUS V ARAGAW MIHRET K	9/09/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	100.16
ARAGAW MIHRET K	9/09/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.25
VALLADARES ANGEL D	9/09/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	52.81
VALLADARES ANGEL D	9/09/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.25
				TOTAL:	153.47
MTI DISTRIBUTING INC	9/09/11	DRIVE ASSEMBLY	RECREATION	GOLF COURSE-GREEN	350.29
	9/09/11	IRRIGATION PARTS	RECREATION	GOLF COURSE-GREEN	550.99
	9/09/11	V-BELT	RECREATION	PARK AREAS	39.38
				TOTAL:	940.66
NIENKERK CONSTRUCTION INC	9/09/11	PUMP HOLDING TANK	RECREATION	GOLF COURSE-CLUBHOUSE	565.00
	9/09/11	RENT TOILETS	RECREATION	GOLF COURSE-GREEN	462.38
				TOTAL:	1,027.38
NOBLES COOPERATIVE ELECTRIC	9/09/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	530.84
	9/09/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	13.36
	9/09/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	53.11
	9/09/11	ELECTRIC SERVICE	RECREATION	GOLF COURSE-GREEN	835.90
	9/09/11	ELECTRIC SERVICE	WATER	O-PUMPING	13.61
	9/09/11	ELECTRIC SERVICE	WATER	O-PUMPING	12.51
	9/09/11	ELECTRIC SERVICE	AIRPORT	O-GEN MISC	39.18

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,498.51
NOBLES COUNTY	9/09/11	PERMITTING FEE-SUBSTATION	ELECTRIC	FA DISTR POLES TOWERS	1,799.80
				TOTAL:	1,799.80
NOBLES COUNTY AUDITOR/TREASURER	9/09/11	LONG DISTANCE ENDING 7/31/	GENERAL FUND	POLICE ADMINISTRATION	571.13
	9/09/11	MARCH LEGAL SERVICES	GENERAL FUND	PROSECUTION	11,690.25
	9/09/11	AUGUST LEGAL SERVICES	GENERAL FUND	PROSECUTION	11,690.25
	9/09/11	SOLID WASTE JULY 2011	WASTE MANAGEMENT C	SOLID WASTE/RECYCLE	7,272.00
				TOTAL:	31,223.63
NOBLES COUNTY ENVIRONMENTAL SERVICES	9/09/11	RECYCLE FLOURESCENT BULBS	LIQUOR	O-GEN MISC	26.95
				TOTAL:	26.95
NOBLES COUNTY HIGHWAY DEPT	9/09/11	JULY FUEL	GENERAL FUND	ENGINEERING ADMIN	498.60
	9/09/11	JULY FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	73.79
	9/09/11	JULY FUEL	GENERAL FUND	POLICE ADMINISTRATION	6,127.00
	9/09/11	JULY FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	34.31
	9/09/11	JULY FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	233.69
	9/09/11	JULY FUEL	GENERAL FUND	PAVED STREETS	2,198.10
	9/09/11	JULY FUEL	GENERAL FUND	CODE ENFORCEMENT	219.35
	9/09/11	JULY FUEL	RECREATION	GOLF COURSE-GREEN	1,961.48
	9/09/11	JULY FUEL	RECREATION	PARK AREAS	3,037.86
	9/09/11	JULY FUEL	RECREATION	TREE REMOVAL	140.00
	9/09/11	JULY FUEL	WATER	O-PUMPING	362.16
	9/09/11	JULY FUEL	WATER	M-TRANS MAINS	982.16
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	544.78
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	94.15
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	269.38
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	81.73
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	231.41
	9/09/11	JULY FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	256.78
	9/09/11	JULY FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	2,096.75
	9/09/11	JULY FUEL	STORM WATER MANAGE	STREET CLEANING	1,181.91
				TOTAL:	20,625.39
NOBLES COUNTY RECORDER	9/09/11	CONDITIONAL USE PERMIT-SUB	ELECTRIC	FA DISTR POLES TOWERS	46.00
				TOTAL:	46.00
OLD DOMINION BRUSH	9/09/11	SUCTION BAFFLE	STORM WATER MANAGE	STREET CLEANING	59.65
	9/09/11	MOTOR	STORM WATER MANAGE	STREET CLEANING	698.58
				TOTAL:	758.23
PEER ENGINEERING INC	9/09/11	PROFESSIONAL SERVICES	IMPROVEMENT CONST	ADI DEVELOPMENT	2,836.81
				TOTAL:	2,836.81
PEPSI COLA BOTTLING CO	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	125.10
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	112.00
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	257.10
				TOTAL:	494.20
SCOTT PETERSEN	9/09/11	SCRUB, BURNISH, WAX FLOOR	MEMORIAL AUDITORIU	MEMORIAL AUDITORIUM	411.47
				TOTAL:	411.47
PHILLIPS WINE & SPIRITS INC	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	682.50
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,616.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	250.40
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,785.01
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	338.75
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,149.27
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	345.25
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	34.25
				TOTAL:	10,202.01
POWER PROCESS EQUIP INC	9/09/11	PARTS	GENERAL FUND	LAKE IMPROVEMENT	588.85
				TOTAL:	588.85
PRINTERS THE	9/09/11	ENVELOPES	GENERAL FUND	POLICE ADMINISTRATION	125.05
				TOTAL:	125.05
QUALITY WINE & SPIRITS	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	90.00
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,999.35
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	66.07
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	216.00
	9/09/11	BEER	LIQUOR	NON-DEPARTMENTAL	289.00
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,690.56
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	272.00
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,894.76
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	340.01
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,889.78
				TOTAL:	10,747.53
RACOM CORP	9/09/11	INSTALL WATCHGUARD IN 29	GENERAL FUND	POLICE ADMINISTRATION	337.50
				TOTAL:	337.50
ROYAL CHEMICAL INC	9/09/11	HIGH EXPANSION FOAM	GENERAL FUND	FIRE ADMINISTRATION	1,638.28
				TOTAL:	1,638.28
RUNNINGS SUPPLY INC-ACCT#9502485	9/09/11	DOG FOOD	GENERAL FUND	ANIMAL CONTROL ENFORCE	34.18
	9/09/11	HARDWARD	GENERAL FUND	PAVED STREETS	1.39
	9/09/11	PROPANE	RECREATION	GOLF COURSE-CLUBHOUSE	28.86
	9/09/11	BOLTS	RECREATION	GOLF COURSE-GREEN	8.85
	9/09/11	WEED PREVENTER	RECREATION	GOLF COURSE-GREEN	10.68
	9/09/11	RECIP SAW	RECREATION	GOLF COURSE-GREEN	128.24
	9/09/11	HEX KEY SETS, HARDWARE	RECREATION	PARK AREAS	45.79
	9/09/11	CENTENNIAL COURTS	RECREATION	PARK AREAS	4.90
	9/09/11	HARDWARE	RECREATION	PARK AREAS	5.13
	9/09/11	FITTINGS	RECREATION	PARK AREAS	1.49
	9/09/11	PVC PIPE, ELBOW	STORM WATER MANAGE	STORM DRAINAGE	3.19
	9/09/11	HYDRA ISO-32	STORM WATER MANAGE	STREET CLEANING	94.03
				TOTAL:	366.73
S & K TRUCK LINE INC	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	286.25
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	320.00
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	255.00
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	242.50
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	243.75
				TOTAL:	1,347.50
SANFORD HEALTH	9/09/11	MEDICAL SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	81.95
				TOTAL:	81.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHAAP SANITATION INC	9/09/11	GARBAGE SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	91.72
	9/09/11	GARBAGE SERVICE	GENERAL FUND	PAVED STREETS	93.16
	9/09/11	GARBAGE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	44.36
	9/09/11	GARBAGE SERVICE	RECREATION	GOLF COURSE-GREEN	195.19
	9/09/11	GARBAGE SERVICE	RECREATION	PARK AREAS	552.54
	9/09/11	GARBAGE SERVICE	RECREATION	OLSON PARK CAMPGROUND	523.72
	9/09/11	GARBAGE SERVICE	WATER	O-DISTR MISC	123.45
	9/09/11	GARBAGE SERVICE	ELECTRIC	O-DISTR MISC	136.51
	9/09/11	GARBAGE SERVICE	LIQUOR	O-GEN MISC	102.45
	9/09/11	GARBAGE SERVICE	AIRPORT	O-GEN MISC	69.11
	9/09/11	GARBAGE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	124.70
	9/09/11	SOLID WASTE JULY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	61,197.92
	9/09/11	SOLID WASTE JULY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	12,471.48
	9/09/11	SOLID WASTE JULY	GARBAGE COLLECTION	SOLID WASTE/RECYCLE	2,005.35-
	9/09/11	SOLID WASTE JULY	GARBAGE COLLECTION	CODE ENFORCEMENT	3,999.60
				TOTAL:	77,720.56
SCHWALBACH ACE HARDWARE-5930	9/09/11	GRAPHITE LUBE	RECREATION	GOLF COURSE-CLUBHOUSE	4.80
	9/09/11	PAINT, RAGS FOR HWY SIGN	RECREATION	GOLF COURSE-GREEN	16.86
	9/09/11	DRILL BITS	RECREATION	PARK AREAS	14.41
	9/09/11	BLEACH FOR SHELTER HOUSE	RECREATION	PARK AREAS	5.32
	9/09/11	BLEACH FOR SHELTER HOUSE	RECREATION	PARK AREAS	5.32
	9/09/11	BLEACH FOR SHELTER HOUSE	RECREATION	PARK AREAS	5.32
	9/09/11	WASP & HORNET SPRAY	RECREATION	PARK AREAS	4.80
	9/09/11	FASTENERS	RECREATION	PARK AREAS	0.21
	9/09/11	CASTER PLATES	LIQUOR	O-GEN MISC	50.19
	9/09/11	FASTENERS, VINYL TUBE	LIQUOR	O-GEN MISC	11.82
				TOTAL:	119.05
	SCHWALBACH ACE #6067	9/09/11	UPS SHIPPING	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION
9/09/11		FASTENERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	2.97
9/09/11		BULBS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	8.54
			TOTAL:	38.06	
SCHWICKERTS	9/09/11	REPAIR ROOF	RECREATION	SWIMMING BEACHES	392.00
	9/09/11	REPAIR ROOF	RECREATION	SWIMMING BEACHES	200.00
	9/09/11	REPAIR ROOF	RECREATION	PARK AREAS	56.06
	9/09/11	REPAIR ROOF	RECREATION	PARK AREAS	900.00
			TOTAL:	1,548.06	
SEW UNIQUE INC	9/09/11	HEM UNIFORMS	GENERAL FUND	POLICE ADMINISTRATION	38.48
				TOTAL:	38.48
SHINE BROS CORP OF MN	9/09/11	CENTENNIAL BB COURT LIGHTS	RECREATION	PARK AREAS	46.49
				TOTAL:	46.49
SOUTHERN WINE & SPIRITS OF MINNESOTA	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	436.30
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	197.90
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	58.45
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	6.93
	9/09/11	FREIGHT	LIQUOR	O-SOURCE MISC	3.47
			TOTAL:	703.05	
ROBIN STOYKE	9/09/11	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	54.72
				TOTAL:	54.72

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRACTOR SUPPLY CREDIT PLAN	9/09/11	PUMP FOR SPRAYER	RECREATION	PARK AREAS	107.36
				TOTAL:	107.36
TRAFFIC MARKING SERVICE INC	9/09/11	STREET STRIPING	GENERAL FUND	SIGNS AND SIGNALS	5,035.36
	9/09/11	STRIPING	GENERAL FUND	SIGNS AND SIGNALS	95.76
				TOTAL:	5,131.12
TRI-STATE RENTAL CENTER	9/09/11	TRAILER FOR CARTS	RECREATION	GOLF COURSE-CLUBHOUSE	54.51
				TOTAL:	54.51
TURFWERKS	9/09/11	AERIFIER TINES	RECREATION	GOLF COURSE-GREEN	134.95
	9/09/11	WORK ON CUSHMAN	RECREATION	GOLF COURSE-GREEN	912.80
				TOTAL:	1,047.75
VERIZON WIRELESS	9/09/11	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	45.00
	9/09/11	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	54.48
	9/09/11	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	68.08
	9/09/11	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	34.30
	9/09/11	PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	818.02
	9/09/11	PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	149.99
	9/09/11	PHONE SERVICE	GENERAL FUND	POLICE ADMINISTRATION	312.24
	9/09/11	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.28
	9/09/11	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	61.28
	9/09/11	PHONE SERVICE	GENERAL FUND	SECURITY CENTER	286.22
	9/09/11	PHONE SERVICE	GENERAL FUND	PAVED STREETS	34.04
	9/09/11	PHONE SERVICE	GENERAL FUND	CODE ENFORCEMENT	49.72
	9/09/11	PHONE SERVICE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	428.13
	9/09/11	PHONE SERVICE	RECREATION	PARK AREAS	68.08
	9/09/11	PHONE SERVICE	RECREATION	OLSON PARK CAMPGROUND	34.04
	9/09/11	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	35.31
				TOTAL:	2,240.23
BRADLEY J VON HOLDT	9/09/11	MOW SMITH 7/20/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW ELEANOR 7/20/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW BURLINGTON 7/20/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW BETTY 7/22/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW SMITH 8/6/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW BURLINGTON 8/6/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW ELEANOR 8/6/11	GENERAL FUND	CODE ENFORCEMENT	30.00
	9/09/11	MOW GALENA 8/17/11	GENERAL FUND	CODE ENFORCEMENT	30.00
				TOTAL:	240.00
WESTMOR INDUSTRIES LLC	9/09/11	AIRPORT AUDIBLE ALARM, MON AIRPORT		O-GEN MISC	1,244.00
				TOTAL:	1,244.00
WIERTZEMA SARA	9/09/11	REIMBURSE DAY CAMP SUPPLIE	RECREATION	RECREATION PROGRAMS	155.01
				TOTAL:	155.01
THE WINE COMPANY	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	380.01
				TOTAL:	380.01
WINE MERCHANTS	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	167.85
				TOTAL:	167.85
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	34.16
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	717.78

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,360.20
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	66.76
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	379.60
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,202.41
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	431.80
	9/09/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,296.27
	9/09/11	MIX	LIQUOR	NON-DEPARTMENTAL	88.98
	9/09/11	WINE	LIQUOR	NON-DEPARTMENTAL	111.95
	9/09/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	16.00-
	9/09/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	64.00-
				TOTAL:	11,609.91
WORTHINGTON GLASS INC	9/09/11	REPLACE RAMP DOOR-TERMINAL AIRPORT		O-GEN MISC	110.38
	9/09/11	REPLACE RAMP DOOR-TERMINAL AIRPORT		O-GEN MISC	65.00
				TOTAL:	175.38
WORTHINGTON HOCKEY ASSOC	9/09/11	PAYMENT #1-MIDWEST MECHANI	RECREATION	HOCKEY ARENA	25,500.00
				TOTAL:	25,500.00
WORTHINGTON NOON KIWANIS CLUB	9/09/11	OCT 11-SEPT 12 MEMBERSHIP	GENERAL FUND	ADMINISTRATION	125.00
				TOTAL:	125.00
WORTHINGTON POSTMASTER	9/09/11	REFILL POSTAGE DUE ACCOUNT	GENERAL FUND	ACCOUNTING	0.70
	9/09/11	REFILL POSTAGE DUE ACCOUNT	GENERAL FUND	ENGINEERING ADMIN	0.20
	9/09/11	REFILL POSTAGE DUE ACCOUNT	GENERAL FUND	POLICE ADMINISTRATION	1.28
	9/09/11	REFILL POSTAGE DUE ACCOUNT	ELECTRIC	ADMIN OFFICE SUPPLIES	31.47
				TOTAL:	33.65
ZIMCO SUPPLY CO	9/09/11	WETTING AGENT	RECREATION	GOLF COURSE-GREEN	301.39
	9/09/11	FERTILIZER	RECREATION	GOLF COURSE-GREEN	1,789.09
	9/09/11	SEED	RECREATION	GOLF COURSE-GREEN	253.50
	9/09/11	FUNGICIDE, WEATHER AGENT	RECREATION	GOLF COURSE-GREEN	941.90
	9/09/11	SEED	RECREATION	GOLF COURSE-GREEN	554.68
	9/09/11	SEED	RECREATION	GOLF COURSE-GREEN	195.65
	9/09/11	WEATHER AGENTS	RECREATION	GOLF COURSE-GREEN	488.69
				TOTAL:	4,524.90

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND			99,497.88
202		COMMUNITY CTR/GRANTS			79.61
207		PD TASK FORCE			606.57
229		RECREATION			56,329.14
321		PIR/TRUNKS			30.75
401		IMPROVEMENT CONST			57,793.92
601		WATER			6,346.46
602		MUNICIPAL WASTEWATER			4,234.79
604		ELECTRIC			7,036.75
605		INDUSTRIAL WASTEWATER			172,149.63
606		STORM WATER MANAGEMENT			5,744.09
609		LIQUOR			121,664.57
612		AIRPORT			26,447.72
614		MEMORIAL AUDITORIUM			633.98
702		DATA PROCESSING			869.08
873		GARBAGE COLLECTION			75,663.65
878		WASTE MANAGEMENT COLL			7,272.00
882		TOURISM PROMOTION			16,407.85

GRAND TOTAL:					658,808.44

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