

WORTHINGTON CITY COUNCIL

AGENDA

7:00 P.M. - Monday, September 26, 2011
City Hall Council Chambers

- A. **CALL TO ORDER**
- B. **INTRODUCTIONS AND OPENING REMARKS**
- C. **AGENDA ADDITIONS/CHANGES AND CLOSURE**
 - 1. Additions/Changes
 - 2. Closure
- D. **CONSENT AGENDA**
 - 1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting, September 12, 2011
 - b. City Council Minutes of Special Meeting, September 20, 2011
 - c. City Council Minutes of Meeting, September 20, 2011
 - 2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Water and Light Commission Minutes of Regular Meeting September 19, 2011
 - b. Memorial Auditorium Advisory Board of Directors Meeting September 6, 2011
 - c. WREDC Board of Directors Minutes of August 25, 2011
 - d. Worthington Area Convention & Visitors Bureau Meeting Minutes of July 25, 2011
 - e. Worthington Economic Development Authority Minutes of September 12, 2011
 - f. Worthington Regional Economic Development Corporation Board of Directors Minutes of January 20, 2011; March 17, 2011; May 19, 2011; July 21, 2011; August 25, 2011
 - 3. a. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)
 - Case Items
 - 1. Lease Agreement with Worthington Power & Equipment

4. **BILLS PAYABLE**

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

2. Coalition of Greater Minnesota Cities Update
3. Second Reading Proposed Ordinance Amending Ordinance No. 538-4 and to Codify it in the Worthington City Code Title XI, Chapter 111, Section 111.04 Relating to the Municipal Liquor Store
4. Second Reading Proposed Ordinance Amending Title XI, Chapter 111 of the Worthington City Code - Pertaining to Liquor Liability Insurance
5. Second Reading Proposed Ordinance to Vacate Portion of Platted Utility Easement

F. CITY COUNCIL BUSINESS - PUBLIC SAFETY (TAN)

Case Item

1. Proposed Resolution Authorizing Grant Agreement with MN Department of Public Safety

G. CITY COUNCIL BUSINESS - PUBLIC WORKS (GREEN)

Case Items

1. Grant Agreement for Airport "T" Hangar Construction
2. Authorize Execution of Airport Farm Land Leases
3. Authorize Execution of Farm Land Lease to Daren Bauman

H. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Authorize Additional Work on the Memorial Auditorium Project

I. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Item

1. Special Use Permit - 500 Stower Drive

J. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

K. CITY ADMINISTRATOR REPORT

L. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, SEPTEMBER 12, 2011**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Mike Woll. Honorary Council Person: Carol "Zuby" Jansen. Aldermen absent: Ron Wood (excused).

Staff members present: Craig Clark, City Administrator, Brian Kolander, Finance Director; Brad Chapulis, Director of Community/Economic Development; Mike Cumiskey, Public Safety Director; Dwayne Haffield, Director of Engineering; Janice Oberloh, City Clerk; Chris Hillesheim, Ted Buhner, and Bill Bolt, Public Safety Department.

Others present: Jim Bunner, KWOA; Ana Anthony, Daily Globe; Jaime and Chad Cummings, Lynn Olson, Jorge Lopez, Joe Wendinger, I & S, Inc., et. al.

HONORARY COUNCIL PERSON

Mayor Oberloh introduced Zuby Jansen as the Honorary Council Person for the months of August, September, and October, 2011.

AGENDA APPROVED WITH CHANGE

Staff requested the deletion of item G.1. Special Use Permit - 500 Stower Drive from the agenda.

The motion was made by Alderman Nelson, seconded by Alderman Woll and unanimously carried to approve the agenda with the deletion of item G.1.

CONSENT AGENDA APPROVED

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to approve the Consent Agenda as follows:

- City Council Minutes - Special Meeting, August 22, 2011; Regular Meeting August 22, 2011; Special Meeting August 23, 2011; Special Meeting August 24, 2011; Special Meeting August 26, 2011; Special Meeting September 1, 2011; Special Meeting September 2, 2011
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting September 6, 2011; Memorial Auditorium Advisory Board of Directors Meeting August 2, 2011; Planning Commission/Board of Appeals Meeting of September 6, 2011
- NSF Policy/Procedures
- Application for Exemption from Lawful Gambling Permit for St. Mary's Catholic Church to conduct raffles and bingo at their Fall Bazaar October 30, 2011 at St. Mary's Catholic School, 1206 Eight Avenue
- Agreement between City of Worthington and the Worthington Hockey Association
- Smith Trucking Assignment of Lease
- Municipal Liquor Store Income Statement for the Period January 1, 2011 through August 31,

2011

- Bills payable and totaling \$746,197.31 be ordered paid

LIFE SAVING AWARD HONORING JAMI CUMMINGS FOR HEROISM

Jami Cummings was honored with a Life Saving Award for her quick heroic action in saving two potential drowning victims on August 17, 2011. Thanks to her quick actions, a 28 year old female and her five year old daughter were rescued and are both doing fine.

PRESENTATION - STATE OF THE SANFORD WORTHINGTON MEDICAL ENTERPRISE

Lynn Olson, CEO Sanford Worthington Medical Center, presented Council with an update on the state of the Medical Center, and their successes including quality upgrading in equipment, staff, and facilities. Mr. Olson covered current and future remodeling plans for the facility. Sanford has scheduled a Meet and Greet for their new doctors on October 13th at the Travelodge, noting that housing has been an issue in getting the doctors to move to Worthington.

AUTHORIZATION OF PTO SHARING FOR EMPLOYEE AND REVIEW OF PTO SHARING

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to authorize a PTO sharing request for a Public Safety Department employee.

Staff will present a PTO Sharing Policy to Council for approval at a future meeting.

RESOLUTIONS ADOPTED APPROVING THE 2011 TAX LEVIES COLLECTIBLE IN 2012

Council considered resolution approving the 2011 tax levies of \$2,085,427 for the City of Worthington. The proposed City of Worthington levy breaks down into an operating levy of \$2,093,364 and Special Tax Levies of \$992,063. The proposed levy represents an 11.9% increase over 2011. Also considered was the City of Worthington's Economic Development Authority proposed levy of \$86,000 and the Housing and Redevelopment Authority's proposed levy of \$96,585.95.

The motion was made by Alderman Nelson, seconded by Alderman Ten Haken and unanimously carried to adopt the following resolutions approving the 2011 tax levies collectible in 2012:

RESOLUTION APPROVING PROPOSED 2011 TAX LEVIES COLLECTIBLE IN 2012

Be it resolved, by the City Council of the City of worthington, County of Nobles, State of Minnesota,

that the following sums of money are to be levied for the current year, collectible in 2012 upon the taxable property in said City of Worthington, Minnesota for the following purposes:

LIMITED GENERAL PURPOSE TAX:	2011/2012 LEVY	SPECIAL TAX LEVIES:	2011/2012 LEVY
General Fund	788,747	G.O. Debt Service Funds Including Improvement Bonds (MS 275.50 Subd. 5e and MS 429.091	
Recreation Fund	680,096		
Economic Development Authority Fund	31,600	PIR Series 2004A \$3,055,000	201,100
Improvement Construction Fund	342,101	PIR Series 2007A \$4,370,000	365,000
Aquatic Center Facility Fund	100,000	PIR Series 2009C \$2,710,000	170,468
Memorial Auditorium Fund	64,820	PIR Series 2010A \$1,915,000	<u>230,495</u>
		SUBTOTAL DEBT SERVICE FUNDS	967,063
GENERAL PURPOSE TAX LEVY-CITY	<u>2,007,364</u>	Economic Development Tax Abatement	25,000
EDA TAX LEVY		TOTAL SPECIAL TAX LEVIES	<u>992,063</u>
TOTAL GENERAL PURPOSE TAX	<u>2,093,364</u>		
		RECAP OF TAX LEVY TOTALS:	
SPECIAL TAX LEVIES: (Other than Debt Service)		General Purpose Levy	2,093,364
Housing & Redevelopment Authority (MS 462.545 Subd. 6)	Separate Certified Levy	Special Tax Levies	992,063
		TOTAL NET LEVY	<u>3,085,427</u>

RESOLUTION APPROVING 2011 TAX LEVIES COLLECTIBLE IN 2012

BE IT RESOLVED, by the City Council of the City of worthington and the Economic Development Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2012, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY 2011/2012
ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469107, Subdivision 1)	
Special Tax for Operations	\$86,000.00

NET CERTIFIED LEVY \$86,000.00

RESOLUTION APPROVING 2011 TAX LEVY COLLECTIBLE IN 2012

BE IT RESOLVED, by the City Council of the City of Worthington and the Housing and Redevelopment Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2012, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY 2011/2012
HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469.033, Subdivision 6)	
Special Tax for Operations	\$96,585.95

NET CERTIFIED LEVY \$96,585.95

**ORDINANCE NO. 1045 ADOPTED AMENDING THE WORTHINGTON CITY CODE,
TITLE XV, SECTION 155-ZONING**

Pursuant to published notice, this was the time and date set for the third reading of a proposed ordinance amending Title XV, Section 155 of the Worthington City Code to allow Child Care as a special use permit in a "M-1" - Light Manufacturing District.

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to give a third reading to, and subsequently adopt, the following Ordinance:

ORDINANCE NO. 1045

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE OF WORTHINGTON,
NOBLES COUNTY, MINNESOTA

(Refer to Ordinance File for complete copy of Ordinance)

**FIRST READING PROPOSED ORDINANCE AMENDING ORDINANCE NO. 538-4 AND
CODIFYING IT IN THE WORTHINGTON CITY CODE TITLE XI, CHAPTER 111,
SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE**

During the last codification process Ordinance No. 538-4 relating to establishment of the Worthington Municipal Liquor Store was inadvertently left out of the City Code. City Attorney

Mark Shepherd suggested and drafted the proposed ordinance to correct the error and clean up some language.

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to give a first reading to the proposed ordinance.

FIRST READING PROPOSED ORDINANCE AMENDING TITLE XI, CHAPTER 111 OF THE WORTHINGTON CITY CODE - PERTAINING TO LIQUOR LIABILITY INSURANCE

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to give a first reading to a proposed ordinance that repeals the existing sections 111.18 and 111.57 of the Worthington City Code pertaining to liquor liability insurance, and amends the requirements and moves them all together in a newly created section 111.57.

PENALTIES FOR ALCOHOL COMPLIANCE VIOLATIONS APPROVED

Council considered the following penalties suggested by the Liquor Committee for alcohol compliance violations within the City:

- first and second offenses as previously approved (1st offense - weekend suspension or \$500 fine; 2nd offense - week long suspension or a \$1,000 fine)
- If the 2nd violation is within three years of the 1st violation, and the third violation is within five years of the first violation, the third offense penalty would be a 14 day license suspension **and** a \$1,500 fine
- a violation that occurs during a license suspension would result in revocation of the license
- a fourth violation within five years of the first violation would result in revocation of the license
- Following a second violation, the establishment would be subject to unannounced alcohol compliance checks performed on a more frequent basis

The motion was made by Alderman Ten Haken and seconded by Alderman Nelson to approve the penalties for alcohol compliance violations as recommended, with the following Aldermen voting in favor of the motion: Ten Haken, Nelson, Kuhle; and the following Aldermen voting against the same: Woll. Motion carried.

CITY HALL CLOSURE FRIDAY AFTER THANKSGIVING APPROVED

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to approve the closing of City Hall on the Friday after Thanksgiving, with employees having the option to take the time unpaid, use their floating holiday or PTO, or they could work although no City business could be conducted with the public.

Council suggested that instead of a “floating” holiday, the employees should vote to establish a set holiday, potentially that Friday after Thanksgiving. Craig Clark, City Administrator, will provide the information to staff.

SCOPE OF COLLEGEWAY RECONSTRUCTION PROJECT DETERMINED

The motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to select Option 1 - reconstruct Collegeway without modification or multi use path improvements. The preferred College route for the path would be considered at some point in the future.

RESOLUTION NO'S. 3463 THROUGH 3476 ADOPTED CALLING FOR HEARINGS ON PROPOSED ASSESSMENTS

Staff presented Resolutions Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment, and a Resolution Calling for Hearing on Proposed Assessment for each of the following projects:

Paving Improvement No. 110

- Alley in Block 12 (City Hall Block)
- Alley in Block 30 (Alley Northeast of 10th Street - 7th to 8th Avenue)
- Marine Avenue - Clary Street through the north curve
- Roos Avenue - Diagonal Road to Winifred Street

Paving Improvement No. 110

Sanitary Sewer Improvement No. 107

Water Main Improvement No. 102

- Castlewood Drive west of Morning View First Addition

Sanitary Sewer Improvement No. 106

- Morning View First Addition Trunk Assessment

Storm Sewer Improvement No. 31

- Morning View First Addition Area

Sanitary Sewer Improvement No. 105

Water Main Improvement No. 103

- Cherrywood Addition Improvements

2011 Miscellaneous Unpaid Charges

- Removal of Ice and Snow
- Removal of Solid Waste
- Removal of Noxious Weeds and Vegetation
- Sidewalk Reconstruction

Also presented was a Resolution Declaring Reassessment and a Resolution Calling for Hearing on Proposed Reassessment as to certain of the lots abutting the Castlewood Drive extension. The reassessment is to be for each of the following assessments/improvements that had been cancelled due to tax forfeiture:

- Storm Sewer Improvement No. 13
- Sanitary Sewer Improvement No. 75
- Water Main Improvement No. 74-09

The resolutions declaring reassessment and calling for hearing on proposed reassessment also address property now platted in Hy-Vee Addition. The reassessment is for each of the following assessments/improvements that had been cancelled due to tax forfeiture:

- Sanitary Sewer Improvement No. 64
- Water Main Improvement No. 74-109

The resolutions call for the hearings to be held at the October 10, 2011 regular City Council meeting.

The motion was made by Alderman Kuhle, seconded by Alderman Woll and unanimously carried to adopt the following resolutions:

RESOLUTION NO. 3463

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3464

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3465

DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3466

CALLING FOR HEARING ON PROPOSED ASSESSMENTS

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3467

DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3468

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3469

DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3470

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3471

DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3472

CALLING FOR HEARING ON PROPOSED ASSESSMENTS

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3473

DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3474

CALLING FOR HEARING ON PROPOSED ASSESSMENT

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3475

DECLARING REASSESSMENT OF STORM SEWER IMPROVEMENT NO. 13, SANITARY SEWER IMPROVEMENT NO. 64, SANITARY SEWER IMPROVEMENT NO. 75, AND WATER MAIN IMPROVEMENT NO. 74-09

(Refer to Resolution File for complete copy of Resolution)

RESOLUTION NO. 3476

CALLING FOR HEARING ON PROPOSED ASSESSMENTS FOR REASSESSMENT OF STORM SEWER IMPROVEMENT NO. 13, SANITARY SEWER IMPROVEMENT NO. 64, SANITARY SEWER IMPROVEMENT NO. 75, AND WATER MAIN IMPROVEMENT NO. 74-09

(Refer to Resolution File for complete copy of Resolution)

FIRST READING PROPOSED ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to give a first reading to a proposed ordinance vacating a portion of a platted utility easement as follows:

Section I.

The following described portion of the platted public utility easement in Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 3.00 feet of the east 6.00 feet of Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota.

Dwayne Haffield, Director of Engineering, noted the third reading of the proposed ordinance should not be given without concurrence of the Water and Light Commission.

BID REJECTED FOR APRON A RECONSTRUCTION PROJECT

At their August 8, 2011 meeting, Council tabled action on the award of the bid for the Apron A Reconstruction project to allow staff time to discuss the project with the Federal Aviation Administration. Federal Aviation Staff had notified the City that funding will not be available for the project his year, but could be pursued next year.

The motion was made by Alderman Kuhle, seconded by Alderman Nelson and unanimously carried to reject the lone bid of \$580,540 received from Russell Drainage, LLC for the Apron A reconstruction project.

SPECIAL USE PERMIT GRANTED - 2450 COUNTY ROAD 35

At their September 6, 2011 meeting, the Planning Commission considered a special use permit application for 2450 County Road 35 that would allow the applicant to operate their automotive repair business on the subject property. The Commission voted unanimously to recommend approval of the special use permit with the following conditions:

1. Business activity shall be limited to operate on the existing improvements only;
2. All outdoor activities, including long term parking, must be properly screened from neighboring properties and public view; and
3. Property must be neatly groomed and maintained

The motion was made by Alderman Kuhle, seconded by Alderman Ten Haken and unanimously carried to approve a special use permit for the property located at 2450 County Road 35, legally describe as follows:

That portion of the east 567 feet of Government Lot 4 south of the highway and excluding a tract 100 feet by 130 feet in the southeast corner thereof, Section 19, Township 102N, Range 39W, City of Worthington, Nobles County, Minnesota

CHANGE ORDER #2 FOR BIOSCIENCE TRAINING AND TESTING CENTER PROJECT APPROVED

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to approve Change Order No. 2 for the Bioscience Training and Testing Center, which consists of 12 items at a net change in cost of an additional \$16,134.

BIDS REJECTED FOR FORMER YMCA REDEVELOPMENT PROJECT WITH AUTHORIZATION TO REBID SEPARATE CONTRACTS

The following bids were received for the former YMCA Redevelopment project:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>
Alliance Contract. Inc.	\$1,329,991	+\$30,000	+\$2,200	-\$ 7,780
Brennen Construction	\$1,342,000	+46,265	+\$1,030	-\$ 7,780
Project One Const., Inc.	\$1,479,770	+\$51,000	+\$1,200	-\$12,000
Salonek Constr. Inc.	\$1,362,100	+\$35,000	+\$ 500	-\$13,000
Wilcon Constr. Inc.	\$1,659,000	+\$46,000	+\$ 250	-\$ 7,280

The low base bid was 25.3% over the architect's estimate.

It was staff's recommendation to reject the bids and seek Council authorization to seek separate contracts for the removal of asbestos and demolition of the portions of the structure that have previously been identified as such.

Joe Wendinger, I & S, Inc. addressed Council and noted the overruns came from the abatement, demolition, site work and the HVAC system. Rebidding in the spring would result in some additional costs for redesign, etc.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to reject all bids and authorize the rebid of separate contracts for the asbestos removal and demolition.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - encouraged everyone to get downtown for the Turkey Day events and participate in the games. Inquired if there was any interest in cancelling the second meeting in December, which will fall on a Tuesday following observance of the Christmas holiday. The 19th could be used if necessary. Craig Clark, City Administrator, will discuss it with staff to determine if there are year-end reasons for the meeting, and then will bring it back to Council at their next meeting.

Alderman Ten Haken - nothing to report.

Alderman Kuhle - nothing to report.

Alderman Nelson - attended a CVB meeting, they toured Spomer Motors Building. The CVB would

like some assistance on three different signs for the city and they want to improve signage in the city for various facilities.

Alderman Woll - nothing to report.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, reminded Council of the Joint City/County/School Board meeting at 7 p.m. on the 20th in the high school media center and of the meeting September 14th with representatives of the Greater Minnesota Housing Fund. Council agreed they would like to meet prior to the joint meeting to come up with an alternate strategy for that meeting. Mr. Clark also reminded Council that the Chair of the Minnesota House Property Tax Division will be in Worthington on September 23rd. Staff is looking at the week of October 19th or 24th for the final budget meeting.

ADJOURNMENT

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 9:22 p.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
SPECIAL MEETING, SEPTEMBER 20, 2011**

The meeting was called to order at 7:00 a.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Mike Woll. Honorary Council Member: Carol "Zuby" Jansen. Aldermen absent: Ron Wood.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: none.

TAX ABATEMENT PROPOSAL/RECOMMENDATION FROM ECONOMIC DEVELOPMENT AD HOC COMMITTEE

Council met to discuss the tax abatement proposal/recommendation that had come forward from the Economic Development Ad Hoc Committee which includes tax abatement on new home construction with a minimum assessed value of \$200,000 for five years. The abatement does not include taxes on the land. Council will be discussing the proposed program with Nobles County Commission members and ISD 518 Board members at a joint meeting scheduled for 7:00 p.m in the Senior High Media Center. Feedback received thus far had been somewhat negative, and discussion centered on how to make it more appealing to the School and the County, including making the program available to anyone, not just developers; change it from a five year program to a three year program (starting with the first year of full assessment; no access to other local programs).

ADJOURNMENT

The motion was made by Alderman Woll, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 8:01 a.m.

Janice Oberloh, CMCM
City Clerk

**WORTHINGTON CITY COUNCIL
JOINT CITY/COUNTY/SCHOOL BOARD MEETING, SEPTEMBER 20, 2011**

The meeting was called to order at 7:00 p.m. in the Worthington Senior High Media Center by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Mike Woll. Honorary Council Member: Carol "Zuby" Jansen. Aldermen absent: Ron Wood.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Nobles County Commissioners: Diane Thier, Bob Demuth, Jr., Vern Leistico; and Nobles County Administrator, Mel Ruppert.

ISD Board Members: Brad Shaffer, Mark Shepherd, Lori Dudley, Linden Olson, Scott Rosenberg, and Joel Lorenz (7:10); ISD 518 Superintendent John Landgaard.

Others present: Ana Anthony, Daily Globe; Dan Greve and Bill Wetering, Economic Development Ad Hoc Committee, Ken Jansen.

TAX ABATEMENT PROPOSAL/RECOMMENDATION FROM ECONOMIC DEVELOPMENT AD HOC COMMITTEE

Council met with Nobles County Commission members and ISD 518 Board members to discuss the tax abatement proposal/recommendation that had come forward from the Economic Development Ad Hoc Committee. Brad Chapulis, Director of Community/Economic Development, provided background on the project noting the ED Ad Hoc Committee had met and worked on this for 16 months before arriving at the abatement program. The Committee developed four priorities to achieve their mission and vision: job creation, housing, community amenities, and community image. A lengthy discussion was held on the abatement plan, and whether to alter what the Committee had proposed. County Commissioners expressed concern on the fairness of the program to the rest of the County if they participated in this within the city of Worthington. Following further discussion, Commissioner Thier said they would discuss it at the next County Commissioners meeting. Brad Chapulis reminded those involved that the hope was to have the proposal in place for the 2012 construction season.

ADJOURNMENT

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to adjourn the meeting at 8:27 p.m.

Janice Oberloh, CMCM
City Clerk

UNAPPROVED

**WATER AND LIGHT COMMISSION MINUTES
REGULAR MEETING
SEPTEMBER 19, 2011**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 7:00 A.M., DST, by President Robert J. Demuth with the following members present: Randy Thompson, James Elsing, Ron Wood and Gary Hoffmann.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

Scott Hain, General Manager, requested the addition of *Customer Letter* to the agenda. A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to close the agenda with the addition of *Customer Letter*.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held September 6, 2011.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to accept the financial statements and the staff reports for August 2011.

VACATE PORTION OF PLATTED UTILITY EASEMENT

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and carried by Commissioner Hoffmann to concur with City Council action to adopt an ordinance vacating a portion of a platted public utility easement in Lot 3, Block 2 in Orchard Knoll Addition to accommodate a storage shed on the property. Commissioner Elsing abstained from voting.

EAST WATER TOWER PROPERTY

Scott Hain, General Manager, reported that he recently received a request from Worthington Power & Equipment to temporarily utilize a portion of the City of Worthington's east water tower property for the storage of equipment. The business is in need of additional storage for equipment during the fall harvest season since their existing storage area is being impacted by construction on the Highway 60 project.

After discussing the request, it was the consensus of the Commission that Mr. Hain develop a lease agreement containing the same provisions as a previously executed lease agreement for the property and present the agreement to Worthington Power & Equipment for consideration. Should Worthington Power and Equipment agree to the terms, the Commission directed that the agreement be forwarded to the City Council for consideration and approval.

LEWIS & CLARK PROJECT

Scott Hain, General Manager, reported that Senator Al Franken visited Lewis and Clark Regional Water System in Sioux Falls, South Dakota, on September 17, to discuss future federal funding for the project and to participate in a brief construction tour. After his visit to Lewis and Clark, Senator Franken also made a stop in Worthington where Mr. Hain was able to visit with him about the project. Mr. Hain indicated that he was also able to visit with Senator Klobuchar about the Lewis & Clark project during her visit to Worthington on Turkey Day.

Mr. Hain also reported that on October 5, 2011, an unprecedented meeting to discuss changing priorities and federal funding for the Lewis & Clark project will be held. Those expected to attend include all six U.S. Senators from the three affected states, the three U.S. Representatives that represent the Lewis & Clark membership, the Associate Director of the U.S. Office of Management and Budget (OMB), Secretary of the Interior Ken Salazar and Commissioner Michael Connor, head of the U.S. Bureau of Reclamation. Mr. Hain informed the Commission that the Minnesota delegation, and particularly Senator Klobuchar and her staff, took the lead in organizing this meeting.

2012 BUDGET SCHEDULE

Scott Hain, General Manager, discussed staff's anticipated schedule for the preparation and consideration of the 2012 electric, water and wastewater budgets.

MISSOURI RIVER ENERGY SERVICES REGIONAL POLICYMAKERS DINNER AND DISCUSSION

Final plans were discussed for attending the Missouri River Energy Services (MRES) policymakers' dinner and discussion at the Dayton House on Wednesday, September 21.

CUSTOMER LETTER

Scott Hain, General Manager, reported that he received a letter from the tenants and the owner/landlord of an individually metered (electric and water) four-unit complex regarding their residential electric, water, sewer and garbage/solid waste charges. The tenants stated that there is only one resident per unit with minimal usage and requested that Worthington Public Utilities abate the electric, water and sewer customer base charges and reduce the garbage and solid waste and trash charges in half.

After discussing their request, it was determined that Mr. Hain was to contact the tenants to inform them of Worthington Public Utilities billing policies and procedures and convey to them that no adjustments to electric, water and sewer charges will be made. Schaap Sanitation will need to consider the tenants request regarding the garbage and solid waste and trash charges and inform Worthington Public Utilities of their final decision for billing purposes.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Hoffmann, seconded by Commissioner Wood and unanimously carried to approve the utility bills payable totaling \$95,016.41 for September 9 and September 16, 2011.

ADJOURNMENT

A motion was made by Commissioner Wood, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 7:45 A.M., DST. President Demuth declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission

Minutes of Memorial Auditorium Advisory Board of Directors--Sept.6, 2011

Called to Order: Margaret Vosburgh called the meeting to order in the absence of Bob Petrich at 5:30 PM. Present were Mike Woll, Bernice Camery, Diane Graber, and Keith Olson. Mary Luke was excused due to her daughter's tennis match. The minutes were approved. Added agenda items were approved. Paul Langseth was present to advise the group regarding tree selection for the grounds.

Special topic: The Advisory Board discussed with Paul the type and placement of trees for the front and side of the auditorium. Paul suggestions were approved and included three maple trees. Two small trees for the front of the building which are called Ginala Trees and one near the front parking lot which will be a Autumn Blaze maple. The group viewed the areas and were pleased with Paul's ideas. Mike W. and Diane will view the type of trees on Paul's lot next week.

Reports: Financial: The budget was distributed to the Advisors and discussed. It has been reviewed and approved by the Worthington City Council pending any unknown factors affecting the overall budgets.

Facility Restoration: Nothing new to report.

Concession Rates: Margaret distributed a proposal for rates for rental of the Concession area. The fees suggested were approved with changes made to the format of the information. The Concession Rental list should include Rental Fee (100 dollars), Refundable Deposit (100 dollars), and Custodial Fee of 19 dollars per hour at minimum of 3 hours as well as clarification of the supervisors role, and additional custodial fee. The Advisors asked for clarification on the rent for the whole building and it is 300.00, however, if the concession area is used then those fees also apply.

Old Business: Margaret will be presenting a packet with all information regarding rental fees and rates at the October meeting.

Additional Agenda Item: Mike W. presented the fabric and designs for the new chairs and benches. The design and fabrics were well received and Mary Luke can order them. A huge effort has been undertaken by Mary to select the appropriate and attractive furniture and the advisory group says, "Thank you to her."

Mary is also continuing the work on the plaques representing the donors.

The Central Stone plaque verbiage should be submitted by Craig Clark with advice from Mayor Oberloh. Margaret will send a request for the project.

Open Agenda: The Advisory Board each picked a show to promote and all were asked to promote each.

Bernice requested that signs be posted directing patrons where to find the bathrooms.

Margaret will follow up.

Next Meeting: First Tuesday in October at 5:15.

Respectfully Submitted: Diane Graber

Worthington Area Convention and Visitors Bureau
Board of Directors Meeting
July 25, 2011
Chamber of Commerce/CVB Office
3:30 P.M.

Present: Jason Vote, Jeff Fouch, Trevor Nickel, Nancy Vaske, Susanne Murphy, Dave Hartzler, Joni Harms, Amanda Walljasper, Randy Thompson, Darlene Macklin, Scott Nelson, Bryan Ahlers and Ashley Goettig.

Excused Absence: Diane Schettler, Amber Luinenberg, Barb Atchison and Juan Palma

Guest: Craig Clark

Chairman of the Board Joni Harms presiding.

The Minutes of the June 20, 2011 meeting were approved as presented.

The June 2011 financial statement was approved as presented.

Event Center Update: Central Group Companies with Country Inn & Suites was one proposal that the city had been working with. There is another proposal with Morrison and Hilton Garden Inn that will meet with the city on Monday, August 1st. The City is currently working through with current proposals but there is a possibility of it opening up again.

Currently the sales tax collection has collected a total of 1.4 million dollars. About \$54,000.00 comes in per month. There is a current balance of \$625,000.00 in the collection.

Committee Reports: Marketing/Visitors – The Marketing/Visitors committee will be doing the Arrest-A-Guest again this year.

Motel – The committee has not met since the last meeting.

Sports & Recreation – Funds raised will not be allocated this year. They will help the YMCA traveling basketball teams.

The committee was also looking into doing Donkey Basketball for a fundraiser; a gym with enough seating is needed. The High school does not want to have it there with the new gym floor.

Board of Directors Meeting Continued, Page 2

Travel Information Center Update: The Travel Information Center is back in operation. There is a good number of people stopping at the temporary location.

City Report: The Liquor Store has an opportunity to evaluate their current location. A feasibility study could be done in the future to determine the square footage and the amount of sales. This could mean a larger liquor store. Location would be an issue.

The Bio Tech Advancement Center is half completed. The project should stay on schedule until completion.

The Senior Center has a September demo date with a small addition.

New Business: There is a new billboard consideration for the Convention & Visitors Bureau. It is a right hand read just outside of Austin, Minnesota for \$450.00. A motion was made to move ahead with the Austin billboard and discontinue the Alden billboard when the time comes, the motion carried.

There being no further business to be brought before the Board, the meeting adjourned.

Worthington Area Convention and Visitors Bureau
Board of Directors Meeting
August 29, 2011
Spomer Classics
3:30 P.M.

- Present: Jason Vote, Jeff Fouch, Trevor Nickel, Nancy Vaske, Susanne Murphy, Amber Luinenburg, Diane Schettler, Juan Palma, Dale Ryen, Dave Hartzler, Joni Harms, Amanda Walljasper, Scott Nelson, Darlene Macklin and Ashley Goettig.
- Excused Absence: Barb Atchison
- Chairman of the Board Joni Harms presiding.
- The Minutes of the July 29, 2011 meeting were approved as presented.
- The July 2011 financial statement was approved as presented.
- Board of Director Resignation: Bryan Ahlers from HolidayInn Express took another job at the Hilton Garden Inn. A motion was made to accept the resignation of Bryan Ahlers from the Chamber Board of Directors. The motion carried.
- KTD Mayor's Brunch Sponsorship: The Convention & Visitors Bureau was asked by the City for a sponsorship for the Mayor's Brunch the weekend of King Turkey Day. A motion was made to sponsor the Mayor's Brunch for \$700.00. The motion carried.
- Nominating Committee Report: The nominating committee made a motion to accept Jeff Rotert and Jenny Andersen as new Board of Directors. The motion carried.
- Committee Reports: Marketing/Visitors – The Marketing/Visitors committee are currently planning for the arrest-a-guest.
- Motel – The committee has not met since the last meeting.
- Sports & Recreation – There will be a meeting in October to start planning for the Wild Turkey Shoot-Out.

Board of Directors Meeting Continued, Page 2

City Report: The Event Center is still in the works.

The City is also talking about doing a feasibility study for the Worthington Liquor Store.

Old Business: It was brought to the Board that that directional signs to Pioneer Village and the Dayton House should be put up for visitors. It was discussed with the City a few years ago but nothing ever happened. Scott Nelson offered to talk to Craig Clark, City Administrator, about it.

New Business: City of Worthington representative to Cuero's Turkeyfest this year will be Scott Nelson. The amount of his travel expense will be deducted from the fireworks bill.

There being no further business to be brought before the Board, the meeting adjourned.

WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY

September 12, 2011

The meeting was called to order at 6:45 p.m. in City Hall Council Chambers by President Alan E. Oberloh with the following members present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Members absent: Ron Wood.

Staff present: Craig Clark, City Administrator; Brian Kolander, Finance Director; Brad Chapulis, Director of Community/Economic Development; Scott Hain, General Manager Worthington Public Utilities; Janice Oberloh, City Clerk.

Others present: Jim Bunner, KWOA; Zuby Jansen, Honorary Council Member.

MINUTES APPROVED

The motion was made by Mike Kuhle, seconded by Lyle Ten Haken and unanimously carried to approve the Worthington Economic Development Authority Minutes of June 13, 2011.

APPROVAL OF ECONOMIC DEVELOPMENT AUTHORITY 2011 TAX LEVY COLLECTIBLE IN 2012

The motion was made by Lyle Ten Haken, seconded by Scott Nelson and unanimously carried to adopt the following resolution approving the Economic Development Authority 2011 Tax Levy Collectible in 2012:

RESOLUTION APPROVING 2011 TAX LEVIES COLLECTIBLE IN 2012

BE IT RESOLVED, by the City Council of the City of worthington and the Economic Development Authority of the City of Worthington, County of Nobles, State of Minnesota, that the following sum of money be levied for the current year, collectible in 2012, upon the taxable property in said City of Worthington, Minnesota, for the following purposes:

SPECIAL TAX LEVY	CERTIFIED LEVY
ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY (Minnesota Statute 469107, Subdivision 1)	2011/2012
Special Tax for Operations	\$86,000.00

NET CERTIFIED LEVY \$86,000.00

ADJOURNMENT

The motion was made by Scott Nelson, seconded by Mike Woll and unanimously carried to adjourn the meeting at 6:48 p.m.

Janice Oberloh, CMC
Secretary

WREDC Board of Directors Meeting
Thursday, January 20, 2011
WREDC Conference Room
7:00 a.m. – 8:30 a.m.

Present: Glenn Thuringer, Darlene Macklin, Dan Greve, Jeff Williamson, Scott Hain, Mel Ruppert, Bob Demuth, Sr., Craig Clark, Jason Turner, Bruce Heitkamp, Bob Krebs, Bill Wetering and Mike Smith.

Excused: Bryan Hagen, Bob Demuth, Jr., Sandy Demuth and Brad Chapulis.

Absent: Alan Oberloh

Chairman, Dan Greve, called the meeting to order at 7:00 a.m.

Agenda – The motion was made by Craig Clark, seconded by Scott Hain, and passed unanimously to approve the agenda.

Minutes – The motion was made by Jeff Williamson, seconded by Mel Ruppert, and passed unanimously to approve the minutes of the October, November and December board minutes.

Treasurer's Report – Chairman Dan Greve outlined the financials. A motion was made by Bruce Heitkamp, seconded by Jeff Williamson, and passed unanimously to put \$10,000.00 into a designated fund for the training and testing center.

A motion was made by Scott Hain, seconded by Bill Wetering, and passed unanimously to move \$10,000.00 from the general checking to the major marketing account designated for marketing.

The motion was made by Jason Turner, seconded by Jeff Williamson, and passed unanimously to approve the October, November and December financial statements.

2011 Budget Approval – The motion was made by Jeff Williamson, seconded by Mike Smith, and unanimously carried to approve the 2011 budget.

New Board Members – The four new board members were welcomed to the meeting; Jason Turner, Bruce Heitkamp, Bob Krebs and Bill Wetering.

Discussion – Glenn Thuringer

Proposed New WREDC Board Structure – Glenn Thuringer – Glenn presented the proposed new board structure. The full board would meet every other month with its current structure. On the opposite months a “non-stakeholder” committee would meet. Over time the present board has become stale. The concern was not to push out the stakeholders. There will always be an open invitation for the stakeholders to attend the “non-stakeholder” meetings. The last couple of months there has not been a quorum due to the private sector not attending meetings. In order to change the structure of the board, an amendment will need to be made to the by-laws. The offer was made to

have a stakeholder attend the off meeting. The stakeholders respectfully declined saying they trust the committee and like the idea of all the good that could come out of it.

Communication will be an important part of the structure. What will be done with ex-officio? A suggestion was made to have the non-stakeholders meet at 7:00 a.m. with the stakeholders arriving at 7:45 a.m. This did not come to a motion.

The recommendation was made to increase the “non-stakeholder” committee to include more of the community. It also was recommended to find a better name.

The motion was made by Mel Ruppert, seconded by Bill Wetering and passed unanimously to suspend the rules to every other board meeting and reevaluate at a later date with a private sector meeting on opposite months. The ex-officios to be included in both the board and private sector meetings.

Banker Meeting – Glenn Thuringer – The bankers meeting has been scheduled for January 26th. Board members are invited to attend.

Bioscience Conference - Glenn Thuringer – The agenda is 80% complete. Board members are encouraged to attend. The Dayton House is a great forum. The conference will start at 10 a.m. on Thursday, April 7th and will conclude around 2:00 p.m. on Friday, April 8th. It will be held at the Minnesota West gymnasium.

EDA Funds - Glenn Thuringer – No change

City ED Ad Hoc – Craig Clark – The group has identified four pillars: bioscience, transportation, healthcare, and education.

USDA Equity Fund – Glenn Thuringer – Still making loans. No change.

Staffing - Glenn Thuringer – Amy still covering things. Darlene is meeting with a candidate.

MN Angel Network –

Stakeholder & Ex-Officio Reports –

Darlene Macklin, Worthington Area Chamber of Commerce – Legislative conference calls starting on January 28th. Members of the Chamber are invited to attend.

Craig Clark, City of Worthington – The City received funds from the Department of Transportation for improvements North of Interstate 90. The Training and Testing Center has been approved. They have the architectural designs for the new proposed Fire Station and Senior Center. The City is working with a group on the signed letter of intent for the Event Center. The hotel would be a Country Inn and Suites.

Mel Ruppert, Nobles County – The County is currently looking internally for new library sites. They currently have 9 sites but are hoping by mid-year to have a short list. The County is monitoring legislative bills that affect the County.

Jeff Williamson, Minnesota West – Not much change in the new automotive program in Worthington. The college was able to invest funds locally with First State Bank Southwest. They were the only bank to show interest in investing the money locally.

Meeting adjourned at 8:40 a.m.

WREDC Board of Directors Meeting
Thursday, March 17, 2011
WREDC Conference Room
7:00 a.m. – 8:30 a.m.

Present: Mike Smith, Dan Greve, Bob Demuth, Sr., Bob Demuth, Jr.,
Scott Hain, Alan Oberloh, Brad Chapulis, Bill Wetering, Glenn
Thuringer and Darlene Macklin.

Excused Absence: Sandy Demuth, Craig Clark, Mel Ruppert, Jeff Williamson,
Bob Krebs, Bryan Hagen, Bruce Heitkamp and Jason Turner.

Chairman, Dan Greve, called the meeting to order at 7:00 a.m.

Agenda – The motion was made by Bill Wetering, seconded
by Mike Smith, and passed unanimously to approve the agenda
after adding the loan request from Fulda Area Credit Union.

Minutes – The motion was made by Mike Smith, seconded by
Bill Wetering, and passed unanimously to approve the minutes
of the January 20, 2011 board meeting.

Treasurer's Report – Treasurer Mike Smith outlined the
financials. A motion was made by Scott Hain, seconded
by Alan Oberloh, and passed unanimously to approve the
February, 2011 financial statements.

It was stated that the \$10,000.00 still needs to be moved
into the major marketing account.

Discussion – Glenn Thuringer.

Loan Request – Fulda Area Credit Union has submitted a
loan request to WREDC for the Hardware Store in Adrian.
Previously it has been located inside of the elevator. The
new owners are buying a building on Main Street and will
be relocating the business. Southwest Initiative Foundation
has approved \$90,000.00. They have a \$165,000.00 line of
credit from Fulda Area Credit Union and is asking for
\$60,000.00 to \$80,000.00 from WREDC and the SRDC.
Glenn Thuringer stated that half of WREDC portion would
come from the USDA fund.

A motion was made by Alan Oberloh, seconded by Scott
Hain and unanimously carried to have the Administrative

Committee make the final determination on the loan for the Adrian Hardware store.

Minnesota West Program Opportunities – The project is moving forward.

Biotechnology Advancement Center – Bids were received last week. A total of seven bids were received with three being below estimate. Kue Contractors from Watkins was awarded the bid. September 30th is the deadline to have the project completed.

MIRC – Five recipients have been awarded dollars from the MIRC grant; St. Mary's School, District 518, Channel 3, Andy Ernst and Nobles County Integration Collaborative.

Private Sector Meeting – The first meeting of the private sector went very well. At the meeting, a lengthy discussion was held on a membership campaign.

Worthington Bioscience Conference 2011 – Glenn Thuringer updated those present on the 2011 Bioscience Conference. Prior to the conference there will be eight labs set up for students to participate with. In past year's approximately 160 students have attended. An evening reception will also be held at Memorial Auditorium starting at 6:30 p.m.

On Thursday, there is a full agenda for the day. Board members were encouraged to attend the two receptions and the conference itself.

The cost to host the conference is approximately \$41,000.00. At this time, \$35,000.00 has been raised. Registration for an individual to attend is \$125.00. Another \$4,000.00 should be raised through individual registration.

Stakeholder & Ex-Officio Reports –

Bob Demuth, Jr., Nobles County – Bob Demuth, Jr. stated that the County will be holding a strategic planning session on March 29th. Other issues being addressed are road and

bridge repair.

Meeting adjourned at 8:35 A.M.

WREDC Board Meeting

May 19, 2011

Members present: Mel Ruppert; Bob Demuth, Sr.; Darlene Macklin; Bob Demuth, Jr.; Scott Hain; Mike Smith; Sandra Demuth; Craig Clark; Brad Chapulis; Bruce Heitkamp; Bryan Hagen; Dan Greve; Jason Turner; Al Oberloh; and Bill Wetering

Members excused: Jeff Williamson and Bob Krebs

Approval of Agenda: Addition of Dan Wagner Loan request
Motion was moved by Bryan and seconded by Al to approve

Minutes for March and April: Motion moved by Scott and seconded by Mike to approve

Treasurers Report: Financial reviewed by Treasurer, Mike Smith. Budget changes - tried to list out separately per suggestions by board. Balance sheet and Profit and loss are accrual basis.

Loans from Queen Sheba - they requested a reduction in payments, but board did not approve and they are making payments, maybe just 1 month behind ,
Loan from Images by Tom – Tom notified the office that he will be closing August 31st.

Motion moved by Bill seconded by Bryan to approve subject to audit

Loan Request: Lit'l Wizard – Administrative Committee reviewed and funded through Lismore State Bank with Maria and her brother. They are using a CD and this allowed WREDC a little better shared position with the SRDC- we funded at \$ 25,000 and the SRDC at \$ 40,000.

Discussion on criteria for loans: Referred to Administrative Committee – need control or want flexibility – based on risk – loan rate – aggressive in the loan department

Project for review: Meat Locker in Lismore – plans are to sell the locker to the current Employee, Lee Henning. Glenn is working through the SBDC with Lee. Request is for \$ 180,000 with the current owner willing to do a contract for deed; bank; SRDC and WREDC. Asking for \$ 20 – 25,000 with maybe personal guarantees from new owners Parents. Suggestions were that our share be no more than the banks share; are they Members of WREDC; No new jobs created; no new income – is this economic development We currently have about \$ 45,000 in USDA dollars

Project review: Dan Wagner – purchase of a machine for insulation – bank will not fund The machine (used) costs about \$ 25000 and Dan has between \$ 5 – 10,000 – looking for \$ 15 – 20,000 from WREDC – Dan also plans to hire 1 person Maybe 1st position on machine and do a one year loan or 5 year amortization and 1 year balloon.

Motion moved by Craig and seconded by Jason to refer Wagner to Administrative committee for due diligence – concerns: Owners equity; lease to own on machine??

Motion moved by Mel and seconded by Bruce to approve a loan request from Meat Locker with the condition that it be no more than the bank funding and same terms
As listed

Motion passed with 1 dissenting vote

New Board structure: Fill board with voided sectors – the Administrative Committee is filling in some names and will bring those 8 – 10 names to the next meeting

Board purpose – long range planning – more economic development
Not there yet, but are working towards it – keep moving it forward and work together
Where do we want to be?

Glenn asked several times for the board to discuss the structure of the every other month meeting and if we are achieving or moving in the direction the board had hoped when we started this process. After several requests and attempts by Glenn to start conversation, the topic died due to lack of response.

Banker meeting will be held on May 25th and quarterly thereafter

Projects: Confidential information – Adult Day Center – Glenn is working with SBDC client with over 30 years experience – purpose –keep adults in their homes
Need building – suggestions – building out by AgStar

Brought up the possibility of Avera Surgery Center / Avera Clinic and building

Suggestions: Jointly owned Surgical Center with Sanford and Avera; Center for Senior Citizens and adult day care following a module in Sioux Falls

Biotechnology Advancement Center: Brad shared that the footings are poured; south wall torn off; plumbing is being done and things are on schedule

The tech portion needs to move forward – need some formalization done on the project to move it out of level I – Contact with Tom Overbay as to structure we want – there is 1900 sq ft which is built and planned but not funded.

May 31st Dan and Glenn will be meeting with Amy Klobuchar

Ryan Mahlberg will be leaving the College and we need a replacement for him

EDA Funds: USDA funds are all set

BioScience Conference: Achieved our goals – lots of networking which is key
Noted the lack of county support at the conference – continue to mix motivational with the Science – very positive – about at break even point
Dan wanted to publicly thank Glenn for his efforts and also Betsy Wetering for stepping in and helping out.

MIRC – Computers delivered to families – if the program is to continue, WREDC and the Chamber have no interest in administering the program – lots of paperwork and reports and the computers we sent up were in better shape than the ones we got back

City Ed Ad Hoc Committee: Wrapping up – 1 final meeting will be held in June or July. Plans are to make a formal presentation to WREDC board and gather recommendations from the City Council - identify possible sources – research funds – suggest a leader – transportation issues

Staffing options: WREDC – Amy currently does the books and averaged about 21 hours per week

Suggestions: Could we relocate WREDC to share clerical staff and office space?
City/county/utilities/MN West/ Extension

Or become a little more aggressive with the Chamber and share staff by adding dollars to their salaries and thus possibly keeping them longer

Raised the issue of Glenn's time – what is important to focus on – BioScience – turning over to someone else with Glenn's input and background assistance but Board agreed
DON'T LOSE FOCUS

Need to pay staff that can partner with Glenn

Community Center: Moving forward – Question raised on "Management" and the City continues to work with the Developer

Board meetings: Suggestions for structure:

Board members are told 1 year in advance of the meeting times – 3rd Thursday of each month (now changed to 6 meetings per year)

Change time; meeting attendance; consent agenda; move up around the table

Stakeholders: County is changing how they pay for their share and will be basing it on the least amount of private dollars

Meeting adjourned 8:30 a.m.,
conversation continued until 9:10 a.m.

WREDC Board of Directors Meeting

Thursday, July 21, 2011

WREDC Conference Room

7:00 a.m.

Present: Brad Chapulis, Craig Clark, Bob Demuth Jr., Bob Demuth Sr., Dan Greve, Scott Hain, Bob Krebs, Al Oberloh, Mel Ruppert, Glenn Thuringer, Jason Turner, Bill Wetering

Excused: Sandy Demuth, Bryan Hagen, Bruce Heitkamp, Darlene Macklin, Mike Smith, Jeff Williamson

Chairman, Dan Greve, called the meeting to order at 7:00 a.m.

Consent Items

Minutes – No changes.

Treasurer's Report –

- Budget line items need to be adjusted to reflect the breakdown of public versus private income.
- Council needs an update on the levy funds.

The motion was made by Craig Clark, seconded by Jason Turner, and approved unanimously to approve the minutes and treasurer's report subject to audit.

Agenda

The motion was made by Bill Wetering, seconded by Craig Clark, and approved unanimously to approve the agenda.

Discussion

Board Structure – Glenn – The full board will focus on long-range planning.

Private Sector Committee Meeting – Dan – Voided sectors of the private sector committee were identified and additional individuals were invited to participate in the committee. The expanded private sector committee will meet for the first time next month.

Banker Committee – Glenn – The banker committee met on May 25th. They will meet quarterly. Jay Trusty spoke about SRDC (Southwest Regional Development Commission) programs available.

Annual Meeting – Glenn – A discussion was held to have a 'Community Economic Development Summit' as part of the annual meeting. The private sector committee would choose targeted topics. This would allow the private sector to feel involved in WREDC's long range goals. This could be utilized as a membership drive. DEED (Minnesota Department of Employment and Economic Development) could be involved to show how Worthington compares to other communities around the state. The consensus to do a Community Economic Development Summit was positive. It was decided to dedicate a small amount of time at each board meeting to this project as well as long range planning. Marshall did something similar and it was featured in Prairie Business Magazine. Glenn will forward a copy of the article to the board. The annual meeting is in November. Two topics should be featured, one of them being the Biotechnology Advancement Center. This is something the private sector committee could work on.

City Ad Hoc Committee – Craig – The City's Ad Hoc Committee wishes to become a permanent committee.

Projects – Glenn

Avera – Glenn met with Avera representatives regarding building a new clinic and adding services. They have currently purchased land on Ryan's Road for a new clinic.

Lucan Brewery – Glenn met with the Brau Brothers Brewery in Lucan, Minnesota about relocating to Worthington. They have chosen to relocate to Marshall.

Retail Store – A 10,000 square foot clothing store will be locating between TSC and Fareway.

Platelet Company – Glenn and Tom Overbay met with this company. They are looking to relocate to Worthington.

HitchDoc – HitchDoc is looking to expand. Glenn will coordinate a contact to call HitchDoc as a WREDC representative.

BAC (Biotechnology Advancement Center) – Glenn

A discussion was held regarding adding 'Worthington' to the name of the facility. The Level 1 Committee meets every Wednesday. Tami Goetz from the State of Utah established a similar center and forwarded a feasibility study and a National Science Foundation grant application to Glenn.

Construction – Brad – The roof is almost done. Brickwork should be complete by the end of the week. Electrical work was postponed due to the state shutdown. The building is over 50% complete.

USDA Grant Loans – Lee's Locker and Lit'l Wizards are the 2 most recent loans. There are currently 7 loans, 3 outside Worthington, and 1 WREDC partnered with a bank outside Worthington. There is still \$27,400 available in USDA funds. There are 2 non-USDA loans we may have issues with. Both loans have signed personal guarantees.

Updates on Projects

Stem-Cell Company – At the BIO International Conference Glenn met with a Houston, TX stem cell company interested in relocating to Minnesota because 2 leading stem cell researchers are located in the University of Minnesota.

Schaap Moving – They are looking at relocating.

Stakeholders and Ex-Officio Reports –

Craig Clark, City of Worthington – The Senior Center construction documents are available for bid. The fire hall is accepting bids. The Events Center may go back to RFP as Cornerstone Construction and Central Group had a falling out. The City will see \$530,000 cut this year from state funds.

Bob Demuth Jr., Nobles County – Highways 1 and 14 bridges will be replaced. Construction will begin after August 15th due to the Topeka shiners and the brown swallows.

Scott Hain, Worthington Public Utilities – WPU is currently tying two sub-stations together (one behind the bowling alley and one behind Worthington Grain and Feed) so if one loses power, transmission would transfer to the other so the city won't lose power.

Brad Chapulis, City of Worthington – Council is authorized to go to full design on the Senior Center. They anticipate a September start in the former YMCA building.

Bob Demuth Sr, Worthington Public Utilities – Marshalltown's grand opening is in mid-August. The board may be interested in touring the facility.

The meeting adjourned at 8:20 a.m.

Respectfully submitted.
Glenn Thuringer

WREDC Board of Directors Meeting

Thursday, August 25, 2011

WREDC Conference Room

7:00 a.m.

Present: Sandy Demuth, Dan Greve, Bryan Hagen, Bruce Heitkamp, Cameron Johnson, Steve Johnson, Jay Larson, Mark Ludes, Darlene Macklin, Greg Shell, Mike Smith, Glenn Thuringer, Jason Turner, Bill Wetering, Jeff Williamson

Excused: Kim Collin, Bob Krebs, Matt Widboom

Chairman, Dan Greve, called the meeting to order at 7:00 a.m.

WREDC Structure / Private Sector Committee – WREDC's board has agreed to meet every other month and will allow the off months for the private sector to meet. The group has met and identified sectors not currently represented on the committee and invited individuals from those sectors to attend. Full board members of the Private Sector Committee are liaisons who will report back to the full board.

Agenda

Topics will be kept to a minimum

Financial Structure of WREDC – A discussion was held regarding the financial structure of WREDC

Goals: Self-Sustaining – Dan – Aberdeen, SD was used as an example of a self-sustaining economic development office. This group will discuss how to get WREDC to the same point.

Increase Membership – This committee will help promote WREDC to the community.

Follow-up Topics for City Ad-Hoc Committee – The City established an ad-hoc committee which discussed four key areas to focus its efforts on. Some of the items were ones WREDC would need to accomplish. Steve Johnson requested copies of the Ad-Hoc Committee recommendations be distributed to Private Sector Committee members so the committee does not duplicate any of the City's efforts.

Biotechnology Advancement Center (BAC) – Glenn – A history of the project was given.

Potential Topics for the Committee:

Transportation – Warehousing and other businesses to capitalize on our location.

North 59 Property – Glenn – This refers to the 120 acres around the Travelodge where Bedford Technology built North of Interstate 90.

Mall – The Chamber is requesting WREDC's assistance with the Mall issue. Jay Larson suggested multiple investor involvement as there is a great amount of debt service and not enough left over for any facility repairs. Steve Johnson recommended redeveloping Ryan's Road for more accessibility and visibility. He has heard two of the current investors want to get out of the mall and it's possible the selling price could be an amount that could 'make them whole'.

Community Economic Development Summit – This item should remain on the agenda, but there is not enough time to put this together by the November annual meeting.

Around the Table:

Glenn Thuringer, WREDC – Glenn currently does business plans for free through Small Business Development Centers, a state-funded program. WREDC received a \$99,900 grant from USDA Rural Development to do matching loans. WREDC and the USDA split funding of the loan in half and the loan amounts are paid back to WREDC.

Dan Greve, Newport Labs – Two Ph.D. level positions have been recently added. The vaccine industry is strong.

Greg Shell, Sanford Health – Greg is the Clinic Director for both the local Orthopedic Clinic and the Clinic for the last two months. Prior to his taking this position he was with Iowa Lakes Orthopedics in Spirit Lake for 22 years. Sanford has hired 6 new physicians in the last 3 months.

Steve Johnson, Johnson Builders and Realtors – Interest rates are low. JBR currently has a good inventory of houses on the market. It should be noted that the housing shortage in Worthington is in the rental housing market.

Jay Larson, Larson Crane Service – Jay is a 3rd generation contractor. LCS does a lot of highway heavy work. They are sub-contractors on the Highway 60 project. LCS took one of the former Campbell's Soup buildings, dismantled it, and reconstructed it for their headquarters. Glenn was instrumental in them obtaining the building.

Bruce Heitkamp, City of Adrian – The City of Adrian identifies with the fact that as Worthington grows, so does Adrian. Adrian is largely a bedroom community. Adrian and Worthington need to work together regionally. WREDC has done a number of loans in the community. Adrian is currently trying to revitalize their Main Street by giving away land. The Adrian nursing home recently transferred to private ownership. Sterling Drug received a \$50,000 grant to establish a telepharmacy in Adrian.

Sandy Demuth, Southwest Private Industry Council – Many jobs are coming in. 125 dislocated workers started school on Monday.

Jason Turner, Guide Point Pharmacy – Jason owns and manages Guide Point Pharmacy. They currently have 3 Pharmacists, 8 full time employees, and 5-6 part-time employees. They received a loan from WREDC's USDA funds for the construction of their new facility.

Bill Wetering, Hedeem Hughes & Wetering Law Offices – The Hedeem Hughes and Wetering firm is going through a transition period as there are 2 new associate attorneys. The legal giants Hedeem and Hughes have both retired. The firm is looking to add an attorney next year. They are a very busy general practice firm interested in economic development.

Cameron Johnson, Integrity Aviation – The airport is the doorway to the community. Five years ago the city and Integrity Aviation remodeled the facility. A maintenance shop and training services are offered. The economic downturn has resulted in less business traffic and a 60% reduction in fuel sales.

Mike Smith, Smith Trucking – Smith Trucking is also a third generation family owned business. They have 100 trucks, all refrigerated units. JBS Swift only represents a small portion of their business. They also do business with Wells Dairy, Hormel, Jennie O, Merck, etc. There are 140 employees. The Campbell's Soup blue building was being used as warehouse space, but is now their maintenance shop.

Mark Ludes, Avera Health – Land has been purchased behind the Holiday Inn for Avera to build a new clinic. An announcement is anticipated around August 31st. Construction is slated to start in 12-18 months, but no plans have been drawn yet. The facility may offer more outpatient services. Recruitment seems to be their biggest challenge.

A tour of the BAC facility followed the meeting.

Respectfully submitted.
Glenn Thuringer

ADMINISTRATIVE SERVICES MEMO

DATE: SEPTEMBER 23, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CONSENT AGENDA CASE ITEMS

1. **LEASE AGREEMENT WITH WORTHINGTON POWER & EQUIPMENT**

Worthington Public Utilities staff was recently contacted by the management of Worthington Power and Equipment to discuss the possibility of Worthington Power and Equipment using the adjacent water tower property for the temporary storage of various machinery and equipment. The Water and Light Commission discussed the request at their September 19, 2011, regular meeting and indicated that they were agreeable to accommodating the request under the same terms and conditions as a previous lease agreement on the property that was in effect in late 2007 and early 2008.

The lease agreement included as *Exhibit 1* was modeled after the 2007 agreement and has been reviewed and approved by the City Attorney. Based on discussions with Worthington Power and Equipment, it is expected that the term of the lease will be approximately 2-4 months.

Council action is requested on the lease.

CASE ITEMS

2. **COALITION OF GREATER MINNESOTA CITIES UPDATE**

Bradley Peterson from the Coalition of Greater Minnesota Cities will be present at the meeting to provide Council with an update on their work and activities during the past year.

3. **SECOND READING PROPOSED ORDINANCE AMENDING ORDINANCE NO. 538-4 AND TO CODIFY IT IN THE WORTHINGTON CITY CODE TITLE XI, CHAPTER 111, SECTION 111.04 RELATING TO THE MUNICIPAL LIQUOR STORE**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance amending Ordinance 538-4 and correcting its omission from the City Code during the last codification process. A complete copy of the proposed ordinance was included with your September 12 2011 City Council Agenda.

Staff requests that Council give a second reading to the proposed ordinance.

4. **SECOND READING PROPOSED ORDINANCE AMENDING TITLE XI, CHAPTER 111 OF THE WORTHINGTON CITY CODE - PERTAINING TO LIQUOR LIABILITY INSURANCE**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance that repeals the existing sections 111.18 and 111.57 of the Worthington City Code pertaining to liquor liability insurance, and amends the requirements and moves them all together in a newly created section 111.57. A complete copy of the proposed ordinance was included with your September 12 2011 City Council Agenda.

Staff requests that Council give a second reading to the proposed ordinance.

5. **SECOND READING PROPOSED ORDINANCE TO VACATE PORTION OF PLATTED UTILITY EASEMENT**

Pursuant to published notice this is the time and date set for the second reading of a proposed ordinance to vacate portion of a platted utility easement as follows:

Section I.

The following described portion of the platted public utility easement in Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota, be vacated:

The west 3.00 feet of the east 6.00 feet of Lot 3, Block 2, Orchard Knoll Addition, City of Worthington, Nobles County, Minnesota.

A complete copy of the proposed ordinance was included with your September 12 2011 City Council Agenda.

Council is requested to give a second reading to the proposed ordinance.

LEASE AGREEMENT

This agreement made and entered into this ___ day of September, 2011, by and between the City of Worthington d/b/a Worthington Public Utilities, a municipal corporation organized under the laws of the State of Minnesota with principal offices at PO Box 458, Worthington, Minnesota 56187, hereinafter Lessor or "WPU"; and Worthington Power & Equipment, Inc., with a principal address of: 118 Highway 59&60, P.O. Box 188, Worthington, Minnesota 56187, hereinafter Lessee or "Worthington Power & Equipment".

WHEREAS, WPU is the owner of real property consisting of approximately 5.5 acres and which is legally described as Lots 1 and 2, Block 1, Eastside Addition, City of Worthington, Nobles County, Minnesota; and

WHEREAS, WPU is willing to lease said property to Worthington Power & Equipment; and

WHEREAS, WPU is willing to allow Worthington Power & Equipment to temporarily store various agricultural machinery and implements upon the subject premises;

NOW, THEREFORE, the parties hereby agree as follows:

1. WPU does hereby lease the premises to Worthington Power & Equipment for the purpose of storing and staging various agricultural machinery and implements and/or related equipment upon the property or for such other purposes as may reasonably related to the storage of such equipment or similar equipment.
2. Worthington Power & Equipment agrees to move such equipment, at its expense, which may be necessary for WPU to perform service or maintenance to the water tower located on the property.
3. This lease shall run from and after the above date on a month-to-month basis and shall automatically renew on a month-to-month basis until such time as either party may give the other party 30-days' written notice to terminate the lease.
4. Worthington Power & Equipment shall pay to WPU the sum of \$500.00 per month as and for lease payments. The first payment shall be due upon the signing of this Lease and thereafter on the first day of each and every month thereafter until this lease shall terminate.
5. Written notice may be given to either party at the addresses shown above.
6. Worthington Power & Equipment shall provide WPU with a "Certificate of Liability Insurance" which shall reference the leased premises and which shall name the City of Worthington/Worthington Public Utilities as additional insureds. Such liability insurance must be not less than \$1,000,000.00 per occurrence.
7. WPU shall be responsible for the payment of all taxes and assessments upon the property.
8. WPU represents that the leasehold interest is free and clear of all charges and encumbrances and that it has the authority to lease said premises to Worthington Power & Equipment.
9. Lessee may not assign its interest in this Lease without the written consent of WPU.

LESSOR - CITY OF WORTHINGTON D/B/A WORTHINGTON PUBLIC UTILITIES

Alan Oberloh, Mayor

Janice Oberloh, City Clerk

Robert J. Demuth, President

Scott Hain, General Manager

LESSEE - WORTHINGTON POWER & EQUIPMENT

Todd Kruger, Manager

PUBLIC SAFETY MEMO

DATE: SEPTEMBER 23, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEM

1. PROPOSED RESOLUTION AUTHORIZING GRANT AGREEMENT WITH MN DEPARTMENT OF PUBLIC SAFETY

The Buffalo Ridge Drug Task Force is applying for continued funding 2012-2013 through the Department of Public Safety. The City of Worthington will continue in its role as the financial agent for the Buffalo Ridge Drug Task Force, reimbursing each agency expended monies in accordance with the grant agreement.

The Worthington Police Department requests a resolution from Council authorizing Michael J. Cumiskey, Director of Public Safety to enter into this grant agreement on behalf of the City of Worthington (*See Exhibit 1*).

Staff recommends approval of the resolution.

Proposed Motion: Authorization of proposed resolution.

**RESOLUTION RELATING TO BUFFALO RIDGE DRUG TASK FORCE
GRANT AGREEMENT**

WHEREAS, the Counties of Nobles, Rock, Murray and Pipestone, by and through their Sheriff's Departments, and the Cities of Adrian, Fulda, Slayton and Worthington, by and through their police departments (sometimes referred to herein as the 'parties'), have formed and operated a task force for the purpose of coordinating regional drug enforcement efforts; and

WHEREAS, the parties have determined that the task force should be called the 'Buffalo Ridge Drug Task Force'; and

WHEREAS, the parties have determined that, pursuant to Minn. Stat. §471.59, they should form a Joint Powers Agreement for the purposes of coordinating and administrating Buffalo Ridge Drug Task Force efforts, and to receive law enforcement funds available for regional narcotics task forces through the State and Federal Government;

WHEREAS, by the Worthington City Council resolution, the City of Worthington entered into a Joint Powers Agreement with the parties for the purpose of forming and operating the 'Buffalo Ridge Drug Task Force';

NOW THEREFORE BE IT RESOLVED, Worthington Police Department, on behalf of Buffalo Ridge Drug Task Force, enter into an agreement with the Minnesota Department of Public Safety, Office of Justice Programs and that Michael J. Cumiskey, Worthington Public Safety Director, is authorized to execute such agreement and any amendment thereto;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the task force grants administrator of Minnesota Department of Public Safety, Office of Justice Programs.

Exhibit 1

PUBLIC WORKS MEMO

DATE: September 26, 2011
TO: HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: ITEMS REQUIRING ACTION OR REVIEW

CASE ITEMS REQUIRING COUNCIL ACTION

1. **GRANT AGREEMENT FOR AIRPORT "T" HANGAR CONSTRUCTION**
Council authorized proceeding with the construction of a four-unit "T" hangar at the municipal airport at its July 25, 2011 meeting. The City has now received the proposed grant agreement from the Minnesota Department of Transportation Office of Aviation included in Exhibit 1. The agreement provides for 50% funding for the hangar site preparation for the project. Staff recommends that Council authorize execution of the grant agreement by passing the resolution also found in Exhibit 1.

Suggested Motion: Move to approve resolution authorizing execution of Minnesota Department of Transportation Grant Agreement for Airport Improvement.

2. **AUTHORIZE EXECUTION OF AIRPORT FARM LAND LEASES**
The current rental leases for the approximate 100 acres of grass/hay land and approximate 340 acres of tillable agriculture land at the municipal airport will expire on February 28, 2012. The leases are for a term of five years. In order to permit a new lessee to perform any fall work, quotes were requested for leasing the available acres. Staff direct mailed 17 requests for quotes to potential quoters along with advertising within the local newspaper. The interest in the grass/hay land was low as only two quotes were received, however, the tillable acres were very high with nine (9) qualified quotes received.

In effort to obtain the highest rental rate and to provide an opportunity for quoters to increase their quote, staff utilized a process which is widely used whereby the five highest quoters, determined after the initial opening, to participate in an auction style process an opportunity to increase their rental quote, as in the City's case in \$100 increments, as the rental was requested in a lump sum quote not a per acre as the acres were considered approximate.

The results of the grass/hay land quote process were:

Quoter	Initial Quote	Final Quote
David/Justin Dieter, (Brewster)	\$ 8,600.00	\$ 9,600.00
Freking Hayline & Custom, (Heron Lake)	\$ 3,650.00	\$ 9,700.00

Since there were only two quoters, the process of increasing their quotes was held between the two quoters with Freking Hayline & Custom submitting the final highest quote for the approximate 100 acres of grass/hay land.

The results of the tillable agriculture land were:

Quoter	Initial Quote
FFP Express(Marc/Wayne Freese/Craig Pfiefer, Wgtn)	\$ 91,288.00
William Gordon (Wgtn)	\$ 85,250.00
Curt & Jim Schubert (Lakefield)	\$ 76,000.00
Freking Hayline & Custom (Heron Lake)	\$ 70,560.00
Matt Widboom (Wgtn)	\$ 69,347.00
David/Justin Dieter (Brewster)	\$ 68,000.00
Ernest/Craig Stude Inc. (Brewster)	\$ 66,300.00
Russell Folkers Inc. (Wgtn)	\$ 62,000.00
Pat Haberman (Brewster)	\$ 55,001.00

Upon the initial opening the following were the five highest quoters and participated in the process of increasing their quotes with the following results.

Quoter	Initial quote	Final Quote
FFP Express	\$ 91,288.00	\$ 102,188.00
William Gordon	\$ 85,250.00	\$ 102,088.00
Curt & Jim Schubert	\$ 76,000.00	\$ 100,188.00
Freking Hayline & Custom	\$ 70,560.00	\$ 99,788.00
Matt Widboom	\$ 69,347.00	\$ 96,888.00

As the process progressed, staff received a request from the FFP Express representative and William Gordon to permit the two quoters an opportunity to caucus. The end result was a request by both parties to permit the two parties to rent the available acres as a partnership whereas FFP Express would pay 50% of the rent and William Gordon would pay 50%. Upon seeking legal advice from city attorney Mark Shepherd, it was determined this was permissible, therefor the quote of \$ 102,188.00 was accepted as the final highest quote for the approximate 340 acres of agriculture tillable acres. It should be noted if acres currently out of production due to no tile in place, upon tiling improvements an approximate 15 additional acres will be added to the lease at the determined rate of \$ 300.55 per acre.

Staff recommends awarding the grass/hay land lease for a five-year period commencing on March 1, 2012 and ending on February 28, 2017 to Freking Hayline & Custom for the annual lump sum payment of \$ 9,700.00 and to authorize the Mayor and City Clerk to execute the leases on behalf of the City as shown in Exhibit 2.

Staff recommends awarding the agriculture tillable land to Marc Freese, Wayne Freese, Craig Pfiefer and William Gordon for a five-year period commencing on March 1, 2012 and ending on February 28, 2017 for the annual lump sum payment of \$ 102,188 and to authorize the Mayor and City Clerk to execute the leases on behalf of the City as shown in Exhibit 3.

Both leases have been reviewed by the City Attorney.

Suggested Motion: Approve the lease to Freking Hayline & Custom to lease the

grass/hay land and the lease to Marc Freese, Wayne Freese, Craig Pfiefer and William Gordon to lease the agriculture tillable land at the municipal airport for a five-year period commencing on March 1, 2012 and ending on February 28, 2017 as shown as Exhibits 2 and 3 and to authorize the Mayor and City Clerk to execute the respective leases on behalf of the City.

3. AUTHORIZE EXECUTION OF FARM LAND LEASE to DAREN BAUMAN

Exhibit 4 is a lease for a small parcel of “land locked” land which is a part of agriculture land which was purchased originally as a part of the runway 17/35 runway protection zone. The lease payment is an annual payment of \$ 1,400 per year. The original and continued terms have been for ten (10) year periods. The past leases have been with Loren Bauman, Daren’s father. It is requested the new lease be assigned to Daren.

Suggested motion: Move to approve the lease with Daren Bauman for a ten-year period at the annual lease rate of \$ 1,400 per year for the period commencing on March 1, 2102 and ending on February 28, 2022 and to authorize the Mayor and City Clerk to execute the lease on behalf of the City as shown in Exhibit 4.

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
 EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the City of Worthington (“Recipient”).

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until **June 30, 2014**.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Hangar Site Prep	0%	50%	50%

3. The Project costs will not exceed **\$418,687.70**. The proportionate shares of the Project costs are: Federal: **\$0.00**, State: **\$209,343.85**, and Recipient: **\$209,343.85**. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

Exhibit 1

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the City of Worthington (“Recipient”).

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until **June 30, 2014**.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Hangar Site Prep	0%	50%	50%

3. The Project costs will not exceed **\$418,687.70**. The proportionate shares of the Project costs are: Federal: **\$0.00**, State: **\$209,343.85**, and Recipient: **\$209,343.85**. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

Exhibit 1

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any costs incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05 _____

By: Jan Golden

Date: 9-6-11

MAPS Order No: 12512

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT**

It is resolved by the City of Worthington as follows:

1. That the state of Minnesota Agreement No. 99458,

"Grant Agreement for Airport Improvement," for State Project No. 5301-73 at
the Worthington Municipal Airport is accepted.

2. That the _____ and _____ are
(Title) (Title)

authorized to execute this Agreement and any amendments on behalf of the

City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Municipality)

at an authorized meeting held on the _____ day of _____, 2011

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

Exhibit. 1 d

AIRPORT GRASS HAY LAND LEASE

This lease, made and entered into this ____ day of _____, 2011, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Timothy Freking and Jesse Freking DBA Freking Hayline & Custom, located at 37420 210th Street, Brewster, MN 56119, hereinafter known as Lessee.

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

1. Term of Lease. The term of this Lease shall commence on May 1, 2012, and shall end on February 28, 2017.
2. Payment of Rent. Rent shall be payable in cash at the office of the City Clerk for the above period.
3. Amount of Rent. The rent for the approximate 100 acres of grass/hay land shall be \$ 9,700.00 per year, which shall be paid in two equal semi-annual payments on or before May 1st of each year of the lease commencing May 1, 2012 and on or before November 1st of each year commencing November 1, 2012.
4. Assignment of Lease. Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor.
5. Non-interference with Airport: The Lessee hereby covenants and agrees to conduct Lessee's operation in such a manner so as not to interfere with the City of Worthington's airport facilities or the use thereof in any manner specifically including, but not limited to the following:
 - a. Lessee shall not interfere with the aircraft either taking off, landing or taxiing on the airport facilities.
 - b. Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Lessee or his representative at that time.
 - c. Lessee shall not use or cross any runway or taxiway or enter into safety areas.
 - d. Lessee shall not enter the critical areas of the MALSR System, the Glide Slope,

Exhibit 2

Instrument Landing System (ILS) or VOR system.

- e. Lessee shall lock airport gates upon entering or leaving the premises as appropriate. Lessee shall be provided a key.
6. Weed Control. Lessee shall control and maintain the noxious weeds along fence lines and upon the subject premises. The City reserves the right to enter the premises and, upon seven (7) days' written notification, spray and otherwise control the weeds and assess the cost of such control to the Lessee if the Lessee does not control the noxious weeds as required.
7. Waste and Compliance with Laws. Lessee shall not commit, suffer or permit any waste on said property leased. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.
8. Good Husbandry. Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.
9. Lessee to Provide Notice of Repair Needs. Lessee agrees to inform Lessor of any repairs that may be necessary to maintain premises to be farmed in accordance with standard farming practices. This shall include but not limited to repair of tile lines, inlets and outlets etc.
10. Damage to Crops by Lessor : Due to the operation of the airport, there are occasions when the Lessor may damage the grass hay land. If damage results in the reduction of the grass hay land acreage, the Lessor will reimburse the Lessee the rent per acre paid by the Lessee regardless of any previous hay cutting(s) as established within Item # 3.
11. Expenses of Enforcement. Lessee shall pay to Lessor all cost and expenses, including all legal fees in a reasonable sum, in any action brought by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said property, whether such action progresses to judgment or not.
12. Remedies Upon Default. If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.
13. Assumption of Risk and Indemnification. The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone lessee allows to enter upon the leased

premises and agrees to indemnify and hold harmless the City of Worthington for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an "Additional Insured" on Lessee's farm liability policy.

14. Non-Discrimination. Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights obligations which are the lessees under the terms of this agriculture lease.
15. Right of Entry. Lessor or his agents and assigns shall have the right to enter upon the demised premises, at any time, provided there is no damage done to growing crops, for the purpose of making improvements or, in the event of termination of this Lease for any reason, for the purpose of preparing for the succeeding crop year.
16. Quiet Enjoyment. Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.
17. Security Provisions. As security for the payment of the rents herein specified and the faithful performance of Lessee of all of the covenants of said Lessee in this Lease contained, said Lessee does hereby grant to Lessor a security interest in all crops grown or growing on the leased premises during the term of this Lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in the paying of the rent when due or in performing any of the covenants of this Lease, and at any time thereafter, the Lessor shall have, in addition to all of the rights granted to Lessor by this Lease, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble all property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both Lessee and Lessor. Expenses of retaking, holding, preparing for sale, selling, and other expenses of enforcing this security interest and realizing on the collateral, shall be paid by Lessee or deducted from the proceeds of the sale of the collateral. Such expenses shall include the reasonable attorney's fees and legal expenses of Lessor. In the event the sale of the collateral is not sufficient to pay all sums owed by Lessee to Lessor, including the expenses above mentioned, Lessor shall have and retain a claim against Lessee for such unpaid sums.
18. Sale of Premises. If Lessor sells the premises or any portion of the acres during the term of this Lease, the Lessor will pay the Lessee the sum of (based upon quote) per acre regardless of amount of hay cuttings. Upon payment by lessor, Lessee shall surrender possession of the premises or portion thereof.
19. Damage to Grass/Hay Land. Due to the operation of the airport, there are occasions when the Lessor may damage the grass/hay land. If damage resulting in total loss of the grass/hay land on one or more acres occurs as a result of Lessor's action and the one or more acres cannot be brought back into production, the Lessee will be compensated by

the Lessor at the rate of \$ 97.00 per acre. If the one or more acres damaged can be brought back into production, the Lessor will compensate the Lessee at the rate of \$ 97.00 per acre for the year the loss occurred. The Lessee will be required to make payment beginning the next year as required within this lease.

20. Termination or Amendment by Agreement. Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.
21. FSA Farm Program. Lessor agrees to and will execute any necessary documents to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during the term of the lease and Lessee shall be entitled to any payments there under.
22. Notices. All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the lessee at address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto has set their hand and seals the day and year in this lease first above written.

NOTARY BLANKS

_____, LESSEE Justin Freking

_____, LESSEE Tim Freking

_____,
JANICE OBERLOH, CITY CLERK

_____,
ALAN E. OBERLOH, MAYOR

LEGAL DESCRIPTION AND MAP

WILL BE A PART OF THE LEASE

AIRPORT AGRICULTURE LEASE

This lease, made and entered into this ____ day of _____, 2011, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Marc Freese, an individual residing at 579 200th Street, Fulda, Mn 56131; Wayne Freese, an individual residing at 604 Lake Street, Worthington, Mn 56187; Craig Pfiefer an individual residing at 1210 Elmwood Avenue, Worthington, Mn 56187; and Bill Gordon an individual residing at 24221 Palm Avenue, Worthington, Mn 56187,

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

1. Term of Lease. The term of this Lease shall commence on March 1, 2012, and shall end on February 28, 2017.
2. Payment of Rent. Rent shall be payable in cash at the office of the City Clerk for the above period.
3. Amount of Rent. The rent for the farmland shall be \$102,188.00 per year which shall be paid in two equal semi-annual payments on or before March 1st of each year of the lease commencing March 1st, 2012 and on or before November 1st of each year of the lease commencing November 1, 2012.
4. Responsible Parties for rent payments: While all Lessees shall remain jointly and severally responsible for 100% of the rent payments due to Lessor, the parties agree that Marc Freese, Wayne Freese and Craig Pfiefer shall be pay 50% of each rental payment due hereunder and that Bill Gordon shall pay 50% of each rental payment due hereunder.
5. Assignment of Lease. Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor.
6. Non-interference with Airport: The Lessee hereby covenants and agrees to conduct Lessee's operation in such a manner so as not to interfere with the City of Worthington's airport facilities or the use thereof in any manner specifically including, but not limited to the following:
 - a. Lessee shall not interfere with the aircraft taking-off, landing or taxiing on the airport facilities.
 - b. Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative

unless such machinery or equipment is being operated by Lessee or his representative at that time.

- c. Lessee shall not use or cross any runway or taxiway or enter into safety areas.
 - d. Lessee shall not enter the critical areas of the MALSR System, the Glide Slope, Instrument Landing System (ILS) or VOR system.
 - e. Lessee shall lock airport gates upon entering or leaving the premises as appropriate. Lessee shall be provided a key.
7. Weed Control. Lessee shall control and maintain the noxious weeds along fence lines and upon the subject premises. The City reserves the right to enter the premises and, upon seven (7) days' written notification, spray and otherwise control the weeds and assess the cost of such control to the Lessee if the Lessee does not control the noxious weeds as required.
 8. Waste and Compliance with Laws. Lessee shall not commit, suffer or permit any waste on said property leased. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.
 9. Good Husbandry. Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.
 10. Lessee to Provide Notice of Repair Needs. Lessee agrees to inform Lessor of any repairs that may be necessary to maintain premises to be farmed in accordance with standard farming practices. This shall include but not limited to repair of tile lines, inlets and outlets etc.
 11. Damage to Crops by Lessor : Due to the operation of the airport, there are occasions when the Lessor may damage Lessee's crops. If damage resulting in total loss of Lessee's crops on one or more acres occurs as a result of Lessor's actions, the Lessee will be compensated by Lessor at the rate of \$ 350.00 per acre for corn and 200.00 per acre for soybeans plus a rebate for the rent paid as the acres upon which there is a total loss of crop. If damage occurs as a result of Lessor's actions which causes less than a total crop loss on one or more acres, the damage to the crops will be compensated by utilizing the same rates as for a total loss multiplied by the percentage of partial damage per acre.
 12. Expenses of Enforcement. Lessee shall pay to Lessor all cost and expenses, including all legal fees in a reasonable sum, in any action brought by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said property, whether such action progresses to judgment or not.

13. Remedies Upon Default. If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.
14. Assumption of Risk and Indemnification. The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone lessee allows to enter upon the leased premises and agrees to indemnify and hold harmless the City of Worthington for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an "Additional Insured" on Lessee's farm liability policy.
15. Non-Discrimination. Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights obligations which are the lessees under the terms of this agriculture lease.
16. Right of Entry. Lessor or his agents and assigns shall have the right to enter upon the demised premises, at any time, provided there is no damage done to growing crops, for the purpose of making improvements or, in the event of termination of this Lease for any reason, for the purpose of preparing for the succeeding crop year.
17. Quiet Enjoyment. Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.
18. Security Provisions. As security for the payment of the rents herein specified and the faithful performance of Lessee of all of the covenants of said Lessee in this Lease contained, said Lessee does hereby grant to Lessor a security interest in all crops grown or growing on the leased premises during the term of this Lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Lessee in the paying of the rent when due or in performing any of the covenants of this Lease, and at any time thereafter, the Lessor shall have, in addition to all of the rights granted to Lessor by this Lease, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Lessor may require Lessee to assemble all property and make it available to Lessor at a place to be designated by Lessor that is reasonably convenient to both Lessee and Lessor. Expenses of retaking, holding, preparing for sale, selling, and other expenses of enforcing this security interest and realizing on the collateral, shall be paid by Lessee or deducted from the proceeds of the sale of the collateral. Such expenses shall include the reasonable attorney's fees and legal expenses of Lessor. In the event the sale of the collateral is not sufficient to pay all sums owed by Lessee to Lessor, including the expenses above mentioned, Lessor shall have and retain a claim against Lessee for such unpaid sums.

19. Sale of Premises. If Lessor sells the premises during the term of this Lease, and if there is no planted or growing crop, Lessor may give possession of the premises to the purchaser and Lessee shall, upon payment to Lessee of the sum of \$17.00 per acre for each acre plowed or otherwise prepared for cultivation during the following crop year, forthwith surrender possession of the premises to purchaser. If the premises are sold after a crop is Planted, Lessee shall have the right to care for the planted crop and harvest the crop when it is ready to be harvested. The purchaser shall also have the right to enter upon the premises for the purpose of plowing, cultivation, or improvement of any part of the premises not under cultivation by Lessee without such entry working a forfeiture of any of the rents to be paid by Lessee.
20. Termination or Amendment by Agreement. Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.
21. FSA Farm Program. Lessor agrees to and will execute any necessary documents to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during he term of the lease and Lessee shall be entitled to any payments thereunder.
22. Notices. All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the lessee at address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals the day and year in this lease first above written.

NOTARY BLANKS

_____, LESSEE Marc Freese

_____, LESSEE Wayne Freese

_____, LESSEE Craig Pfeifer

_____, LESSEE Bill Gordon

_____,
JANICE OBERLOH, CITY CLERK

_____,
ALAN E. OBERLOH, MAYOR

LEGAL DESCRIPTION AND MAP

WILL BE A PART OF THE LEASE

AIRPORT AGRICULTURE LEASE

This lease, made and entered into this ____ day of _____, 2011, at Worthington, Minnesota, by and between the City of Worthington, a municipal corporation organized under the laws of the State of Minnesota, hereafter known as the Lessor, and Daren Bauman known as lessee, whose address is 22379 Read Avenue, Worthington, Minnesota 56187.

WITNESSETH:

Lessor, in consideration of the payment of the rent hereinafter specified to be paid by the Lessee, and the covenants and agreements herein contained, does hereby lease, demise and let unto Lessee, the farmland portrayed on Exhibit 'A' and legally described on Exhibit 'B', both of which are attached hereto and made a part hereof as if fully set forth herein.

1. Term of Lease. The term of this Lease shall commence on March 1, 2012, for a period of ten (10) years and shall end on February 28, 2022.
2. Payment of Rent. Rent shall be payable in cash at the office of the City Clerk for the above period.
3. Amount of Rent. The annual rent for said farmland shall be \$ 1,400.00 per year and shall be payable on or before the first day of March 1, 2012 and each year thereafter for a period of ten years ending February 28, 2022..
4. Assignment of Lease. Lessee may not assign this Lease or sublet all or any part of the above-described real estate without the prior written permission of Lessor.
5. Non-interference with Airport: The Lessee hereby covenants and agrees to conduct Lessee's operation in such a manner so as not to interfere with the City of Worthington's airport facilities or the use thereof in any manner specifically including, but not limited to the following:
 - a. Lessee shall not interfere with the aircraft taking-off, landing or taxiing on the airport facilities.
 - b. Lessee shall not leave or store machinery or equipment upon the subject premises without prior permission from the airport manager or designated representative unless such machinery or equipment is being operated by Lessee or his representative at that time.
6. Waste and Compliance with Laws. Lessee shall not commit, suffer or permit any waste on said property leased. Lessee further agrees to comply with all state and local laws, rules, ordinances and other governmental regulations with regard to pest control, land use, and all other matters.

Exhibit 2

7. Good Husbandry. Lessee shall cultivate, fertilize and otherwise farm the premises in accordance with the practices of good husbandry and in accordance with the standard farming practices of the vicinity and to not damage any fences or gates.
8. Notice of Repair Needs. It is specifically agreed and understood that Lessee shall not call on Lessor to make any improvements or repairs on said property of any nature whatsoever, but Lessee hereby specifically covenants and agrees to keep the same in good order and conditions at his own cost and expense.
9. Damage to Crops by Lessor : Due to the operation of the airport, there are occasions when the Lessor may damage Lessee's crops. If damage resulting in total loss of Lessee's crops on one or more acres occurs as a result of Lessor's actions, the Lessee will be compensated by Lessor at the rate of \$ 350.00 per acre for corn and 200.00 per acre for soybeans plus a rebate for the rent paid as the acres upon which there is a total loss of crop. If damage occurs as a result of Lessor's actions, which causes less than a total crop loss on one or more acres, the damage to the crops will be compensated by utilizing the same rates as for a total loss multiplied by the percentage of partial damage per acre.
10. Expenses of Enforcement. Lessee shall pay to Lessor all cost and expenses, including all legal fees in a reasonable sum, in any action brought by Lessor to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this lease, or to recover possession of said property, whether such action progresses to judgment or not.
11. Remedies Upon Default. If any rent shall be due and unpaid, or default shall be made in any of the covenants and agreement on the part of the Lessee contained in this lease, Lessor may, at its option at any time after such default or breach, and without any demand or notice to Lessee or to any other person, of any kind whatsoever, re-enter and take possession of said property and remove all persons there from and Lessee waives any legal remedy to defeat Lessor's right and possession hereunder.
12. Assumption of Risk and Indemnification. The Lessee assumes all risk of personal injury, or of death to himself, his employees or anyone lessee allows to enter upon the leased premises and agrees to indemnify and hold harmless the City of Worthington for all such claims, losses, damage and expenses arising out of any such injury or death. Lessee further agrees to name the Lessor as an "Additional Insured" on Lessee's farm liability policy.
13. Non-Discrimination. Lessee will not discriminate against any person because of race, color, creed, sex or national origin while engaged in the performance of the rights obligations which are the lessees under the terms of this agriculture lease.
14. Right of Entry. Lessor or his agents and assigns shall have the right to enter upon the demised premises, at any time, provided there is no damage done to growing crops, for the purpose of making improvements or, in the event of termination of this Lease for any

reason, for the purpose of preparing for the succeeding crop year.

15. Quiet Enjoyment. Lessor covenants that Lessee, provided that Lessee complies with the terms and provisions of this Lease, shall peaceably and quietly have, hold and enjoy the premises covered by this Lease.
16. Termination or Amendment by Agreement. Anything herein contained to the contrary notwithstanding, this lease may be terminated and the provisions of this lease may be, in writing, altered, changed or amended by mutual consent of the parties hereto.
17. FSA Farm Program. Lessor agrees to and will execute any necessary documents to allow Lessee to enroll in any FSA Farm Programs affecting the leased premises during he term of the lease and Lessee shall be entitled to any payments thereunder.
18. Notices. All notices herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when served personally on Lessor or Lessee, or when made in writing and deposited in the United States mail, registered and postage prepaid and addressed: to the lessee at address stated above and to Lessor: City Clerk, City Hall, 303 Ninth Street, Worthington, Minnesota, 56187. The address to which the notices shall be mailed as to either party shall or may be changed by written notice given by such party to the other, as hereinafter provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals the day and year in this lease first above written.

NOTARY BLANKS

_____, LESSEE

JANICE OBERLOH, CITY CLERK

ALAN E. OBERLOH, MAYOR

**LEGAL DESCRIPTION AND MAP
WILL BE A PART OF THE LEASE**

ENGINEERING MEMO

DATE: SEPTEMBER 23, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. AUTHORIZE ADDITIONAL WORK ON THE MEMORIAL AUDITORIUM PROJECT

As the Worthington Memorial Auditorium project is being completed it has become evident that certain additional work should be undertaken to complete the renovation. This work includes re-roofing the small roof over the existing office area, closing vents above the balcony seating area, and modifying three down spouts installed as part of the project. The existing roof developed leaks above the office and backstage storage room. Evaluation of the roof indicated replacement was warranted and that its drainage should be modified including installation of an additional scupper. Four vents in the ceiling of the balcony seating area can release heat from the building although they include dampers. These dampers can also make noises during windy conditions. It was determined that these vents should be covered so as to permanently seal off the vents in an energy efficient manner. Three scuppers installed as part of the renovation project receive such an amount of runoff that the standard collection box does not contain the flows and therefore the roof runoff discharges outside the down spout creating water and erosion problems at the building walls.

Whereas this work is, for the most part, outside the scope of the contract with Joseph Company and all of the work can be completed by a roofing contractor, it is proposed that it be completed independently. Quotes were received from Guarantee Roofing and Sheet Metal, the subcontractor completing the roof work on the renovation project, and from Architectural Roofing & Sheetmetal, another company routinely doing work in the community. The low quote was from Architectural Roofing & Sheetmetal. A copy of the quote is included as Exhibit 1. Note that the quote only included modification of two collection boxes.

Staff recommends that Council authorize the additional work and award the work to Architectural Roofing & Sheetmetal. The total estimated cost is \$12,000, which includes the building permit fees, the third collection box modification, and additional inspections.

The status of the project with the additional work included is provided below. A comparison to the approved budget as well as to original contingency estimate is included. The information includes updated projections of the miscellaneous costs.

Budget	\$1,926,480
A/E Fees	\$145,000
Construction Contract	\$1,636,900
Patching Allowance	\$8,500
Permits, advertising, etc.	<u>\$18,000</u>
Budget Balance	\$118,080
Change Orders #1 - #5	(\$30,250)
Additional Work	<u>(\$12,000)</u>
Budget Balance Remaining	\$75,830
Budgeted Contingency	\$85,000
Permits, advertising, etc.	(\$18,000)
Change Orders #1 - #5	(\$30,250)
Additional Work	<u>(\$12,000)</u>
Contingency Available	\$24,750

Architectural Roofing & Sheetmetal, Inc.

PO Box 39

Sioux Falls, SD 57101-0039

Phone: (605) 332-1698 Fax: (605) 336-7696

PROPOSAL

Phone No. 1-507-360-5113	Salesman DARYL DREW	Date 9/19/11	Project/Bldg Name MEMORIAL AUDITOREUM
Customer Contact STEVE	Job No.	Job Address	
Customer Name S.E.H.			
Customer Address	Date of Plans		
Customer City, State, Zip WORTHINGTON MN.	Architect		

We hereby submit specifications and estimates for:

THE FOLLOWING IS A QUOTE FOR WORK REQUESTED:

#1. TO FABRICATE AND INSTALL TWO LARGE COLLECTOR BOX'S FOR TWO SCUPPERS ON THE EXISTING BUILDING.

WE WILL REMOVE THE EXISTING DOWN SPOUTS, CUT THE FRONT OF THE SCUPPERS DOWN, THEN INSTALL THE NEW COLLECTOR BOXS AND SEAL TO THE WALL. WE WILL THEN CUT THE DOWN SPOUTS OFF AND REINSTALL AS IT WAS BEFORE.
PRICE: \$500.00

#2. TO REMOVE FOUR PRV VENT HOODS ON THE HIGH ROOF AND DIEPOSE OF. WE WILL TAKE THE HOODS OFF, INSTALL A LAYER OF ISO INSULATION OVER THE TOP OF THE EXISTING CURB, THEN FABRICATE AND INSTALL FOUR NEW GALVANIZED CAPS OVER THE CURB AND SCREWING THEM DOWN.
PRICE: \$450.00

#3. TO REROOF THE NORTH-EAST LOWER 10'X48' ROOF:

TO REMOVE AND DISPOSE OF THE EXISTING EPDM ROOF SYSTEM TO THE EXISTING ROOF DECK, KEEPING THE ROCK BALAST TO RE-USE ON THE NEW EPDM ROOF. WE WILL INSPECTED THE ROOF DECK AND MAKE SURE IT IS IN GOOD SHAPE,

TO INSTALL A 1# TAPERED EPS INSULATION SYSTEM WITH CRICKETS OVER THE ROOF DECK TO DRAIN THE WATER TO THE TWO ROOF SCUPPERS. WE WILL CUT ONE NEW SCUPPER OPENING AND RE-USE THE EXISTING SCUPPER OPENING TO GIVE YOU TWO SCUPPERS TO DRAIN THE WATER OUT OF. A NEW 60 MIL EPDM ROOF SYSTEM WILL BE INSTALLED USING T-BAR TERMINATION ON THE INTERIOR WALLS AND NEW PREFINISHED COPING ON THE EXTERIOR WALLS. THE EXISTING ROCK BALAST WILL BE RE-USED. A 15 YEAR TOTAL SYSTEM MANUFACTURERS WARRANTY IS FIGURED.
PRICE: \$9,875.00

We propose hereby to furnish material and labor complete in accordance with the above specifications for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

A finance charge of 1 1/2 % per month, which is an annual percentage rate of 18% will be charged on all accounts which become past due and a 1 1/4% additional monthly charge for each month thereafter that the account is past due.

Authorized Signature

Daryl D. Drew, President

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE: _____ SIGNATURE: _____

DATE OF ACCEPTANCE: _____ SIGNATURE: _____

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: SEPTEMBER 23, 2011
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. SPECIAL USE PERMIT - 500 STOWER DRIVE

Lori Klooster is requesting the approval of a special use permit for property owned by Rich Pederson at 500 Stower Drive (Exhibit 1). Approval of the special use permit will allow the applicant to operate an adult day care center on the subject property. Day care facilities are allowed to operate in the "M-1" district, which is the zoning classification of the subject property, through the issuance of a special use permit. The legal description of the subject property is as follows:

That part of Lot 7 of the Auditor's Outlots 1 to 12, inclusive in the South Half of the Southwest Quarter of Section 14, Township 102 North, Range 40 West, City of Worthington, Nobles County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 7 of Auditor's Outlots 1 to 12, inclusive, according to the recorded plat thereof; thence on an assuming bearing of North 90 degrees 00 minutes 00 seconds East, along the north line of Lot 7, also being the north line of a tract as recorded in Document No. 219705, a distance of 100.62 feet to an iron monument, said iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East, along said north line, a distance of 300.00 feet to the northeast corner of said tract; thence South 0 degrees 00 minutes 00 seconds West, along the east line of said tract, a distance of 200.00 feet to an iron monument; thence South 90 degrees 00 minutes 00 seconds West a distance of 200.00 feet to an iron monument; thence North 26 degrees 33 minutes 54 seconds West a distance of 223.61 feet to the point of beginning.

The Planning Commission considered the special use permit application at its September 6, 2011, meeting. After hearing testimony from those in attendance for and against the request, the Commission, on a 3-2 vote, has recommended approval of the special use permit with the following conditions:

1. The Center shall have double perimeter fencing at least 8 foot high outdoor area associated with outside activities;
2. All outdoor activities areas shall face Stower Drive; and
3. Landscaping be placed along the east, west, and south property lines to buffer the center from neighboring properties.

A copy of the Planning Commission Meeting are provided in the Minutes Section of the City Council Packet. The Commission's recommendation was based on the following considerations:

1. Many communities, including Worthington, adopt a Zoning Ordinance to set forth regulations and standards relating to the nature and extent of uses of land within the

community. Within the context of an ordinance, there is an adoption of an official zoning map that designates districts. These zoning districts outline uniform regulations for all properties to abide by, including land use. In the City of Worthington, there are 19 number of zoning districts (7 residential, 4 commercial, 2 industrial, and 6 special districts). Each district has its own regulations (i.e., setbacks, densities, building coverages, land uses) to assure the districts are developed harmoniously. The Worthington Zoning Ordinance groups similar land uses into land use groups and identifies in which zoning districts each land use group is permitted, permitted by special use or not permitted at all.

The general purpose of the industrial zoning districts is to “provide suitable space and locations for light and heavy manufacturing, processing, major repair, salvage, bulk storage, warehousing, wholesaling, distribution, energy generation, and waste disposal.” Ordinarily, these areas have few pedestrian movements and a large amount of truck and trailer traffic. It is common for land uses in industrial districts to emit various levels of noise, smoke, odor, vibration, etc... The “M-1” district does not permit land use groups (primarily land uses residential in nature) that will be disharmonious with the district’s industrial purpose and intent.

Day care (infant, child, and/or adult) facilities are currently not permitted or permitted in the “M-1” district. However, in August 2011, the Planning Commission and City Council considered and approved an ordinance amendment that permits the day care land use group as a special use in the “M-1” district. Both parties concluded that while day care facilities may create conflicts with industrial land uses they also present an opportunity to buffer the industrial land uses from neighboring zoning districts and each should be reviewed on its merits to determine compatibility with the surrounding land uses. The third and final reading of proposed amendment is scheduled to be considered by City Council at its September 12th, 2011 meeting.

2. The applicant is proposing to renovate a 3,752 square foot facility, which is in the process of being moved onto the subject property, into an adult day care facility. Exhibit 1 includes rough schematic floor and site plans for the proposed facility. An adult day care center, as described by the National Adult Day Services Association, is a facility/center that provides a coordinated program of professional and compassionate services for adults in a community-based group setting. Services are designed to provide social and some health services to adults that need supervised care in a safe place outside the home during the day. Adult day care facilities generally operate during normal business hours Monday through Friday. A general overview and facts of these facilities are provided as Exhibit 1. For this particular facility, the applicant would operate the facility 6:30am - 5:30pm, Monday-Friday. The facility would provide the following services: social activities (social interaction with planned activities), personal care (grooming, bathing, etc...), therapeutic activities (restored therapy), dining (meals/snacks) and transportation (door to door service to facility). The facility will employ between 8-10 persons, including staff to provide skilled nursing care.

The plans submitted have been reviewed by staff to determine if they comply with the

minimum standards required by Zoning Ordinance and/or other City regulations. We have concluded that the proposed development meets all of the applicable minimum requirements with the exception of a few driveway items that have been shared with the applicant and can be easily addressed.

3. Though traditionally located in residential districts, “day care” land uses will be identified as permissible by special use in the “M-1” District if the previously mentioned amendment is approved by City Council on September 12, 2011. This designation provides recognition that “day care” land uses are not suited for all “M-1” locations. The “special use” process enables the City to determine if a specific land use, day care in this case, would be compatible with surrounding land uses and if so what, if any, conditions are necessary to assure its compatibility. Below is a brief description of the land uses surrounding the subject property.

North - Public space (Nobles County Fairgrounds)

South - Automotive sales, agricultural manufacturing

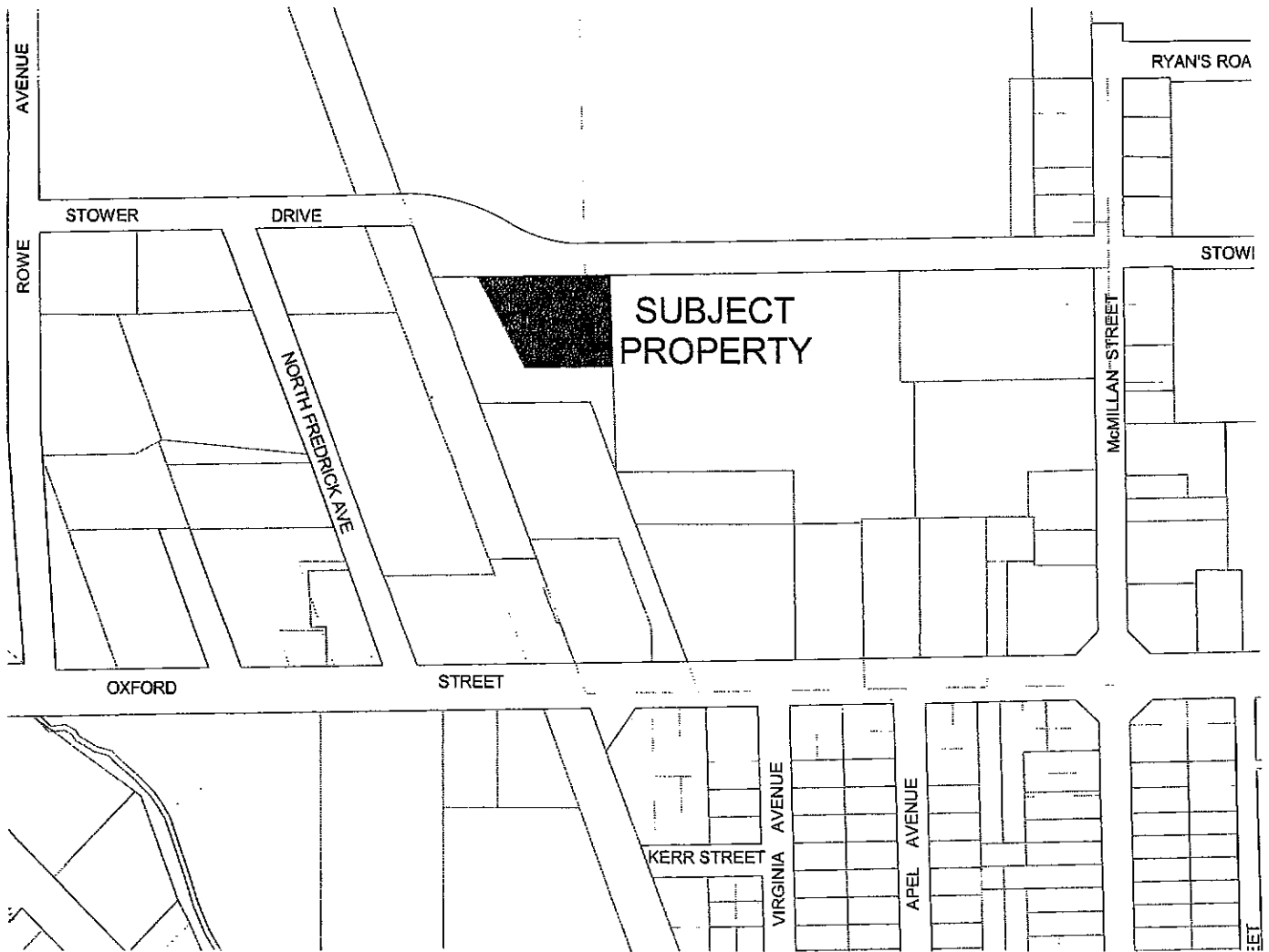
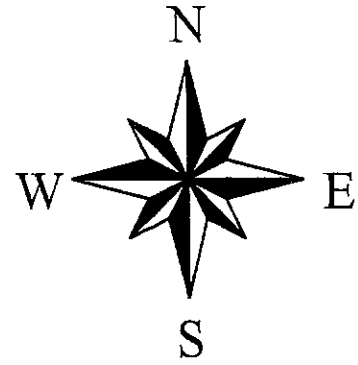
East - Vacant land, offices and non-conforming residential

West - Utility sub station, automotive repair, manufacturing (agricultural, cement block and other)

In its consideration of a “day care” land use at this particular location, the Commission must consider the following following question: *Is a day care compatible with industrial land uses?* As previously mentioned, the industrial zoning classification allows light and heavy manufacturing, processing, major auto repair, salvage, bulk storage, warehousing, wholesaling, distribution, energy generation, and waste disposal. Ordinarily, these areas have few pedestrian movements and a large amount of truck and trailer traffic. It is common for land uses in industrial districts to emit various levels of noise, smoke, odor, vibration, etc... .

4. According to the City’s Comprehensive Plan, the subject area is slated for General Industrial development with “big box” commercial potential due to its proximity to other “big box” retailers (Exhibit 1). It is staff’s opinion that the “big box” retail opportunity within the subject area lies along the eastern portion of the Nobles County Fairgrounds provided it obtained egress/ingress rights to Ryan’s Road. The remainder of the “flex” area doesn’t possess the characteristics necessary for “big box” retail.
5. Notifications were sent to all property owners within 350 feet of the subject property in compliance with State Statute and City Code. Staff received one letter outlining concerns with the project. A copy of the letter is included as Exhibit 1.
6. It is staff’s opinion that the day care land use group does not fit within the purpose and intent of the industrial district or specifically at the proposed location. Furthermore, staff believes that allowing a day care (infant, child, or adult) facility at this location has the ability to create compatibility conflicts (i.e., noise, dust, odor) with the existing and future (i.e., fairgrounds) land uses that are permitted to operate in the districts. As such, staff does not support the approval of the special use permit requested.

500 STOWER DRIVE



THIS MAP IS FOR INFORMATIONAL PURPOSES ONLY.
IN CASE OF CONFLICT OR DISCREPANCY BETWEEN THIS MAP
AND THE LEGAL DESCRIPTION OF THE SUBJECT PROPERTY,
THE LEGAL DESCRIPTION SHALL GOVERN.



Overview and Facts

Adult day service centers provide a coordinated program of professional and compassionate services for adults in a community-based group setting. Services are designed to provide social and some health services to adults who need supervised care in a safe place outside the home during the day. They also afford caregivers respite from the demanding responsibilities of caregiving. Adult day centers generally operate during normal business hours five days a week. Some programs offer services in the evenings and on weekends. Although each facility may differ in terms of features, these general services are offered by most adult day centers:

Social activities

interaction with other participants in planned activities appropriate for their conditions

Transportation

door-to-door service

Meals and snacks

participants are provided with meals and snacks, those with special dietary needs are offered special meals

Personal care

help with toileting, grooming, eating and other personal activities of daily living

Therapeutic activities

exercise and mental interaction for all participants.

In general, there are three types of adult day centers: social (which provides meals, recreation and some health-related services), medical/health (which provides social activities as well as more intensive health and therapeutic services) and specialized (which provide services only to specific care recipients, such as those with diagnosed dementias or developmental disabilities). Caregivers typically select the type of center a care recipient attends based on the care needed.

By 1978, adult day center owners/managers saw the need to establish national standardized criteria that would allow caregivers the ability to rate and fully understand what adult day centers would provide for their loved ones. Thus the National Adult Day Services Association formed in 1979. Since then, NADSA has made great progress in promoting the concept of adult day services as a viable community-based care option for people with disabilities within the larger constellation of long-term care services

- The most recent nationwide survey of adult day centers confirmed over 4,600 centers operating in the United States providing care for 150,000 care recipients each day.¹
- Nearly 78 percent of adult day centers are operated on a nonprofit or public basis and the remaining 22 percent are for profit.¹
- 70 percent of adult day centers are affiliated with larger organizations such as home care, skilled nursing facilities, medical centers, or multi-purpose senior organizations.
- The average age of the adult day center care recipient is 72¹, and two-thirds of all adult day center care recipients are women.
- Thirty-five percent of the adult day center care recipients live with an adult child, 20% with a spouse, 18% in an institutional setting, 13% with parents or other relatives, while 11% live alone.¹
- Fifty-two percent of the adult day center care recipients using adult day services centers nationwide have some cognitive impairment.¹
- Daily fees for adult day services vary depending upon the services provided. The national average rate for adult day centers is \$61 per day (includes 8-10 hours on average) compared to an average rate for home health aides of \$19 per hour.²
- Funding for adult day services comes from fees for service and third party payers, as well as public and philanthropic sources.
- The average capacity of adult day centers is 40.²
- The average adult day center care recipient to staff ratio is 6:1.²

Sources:

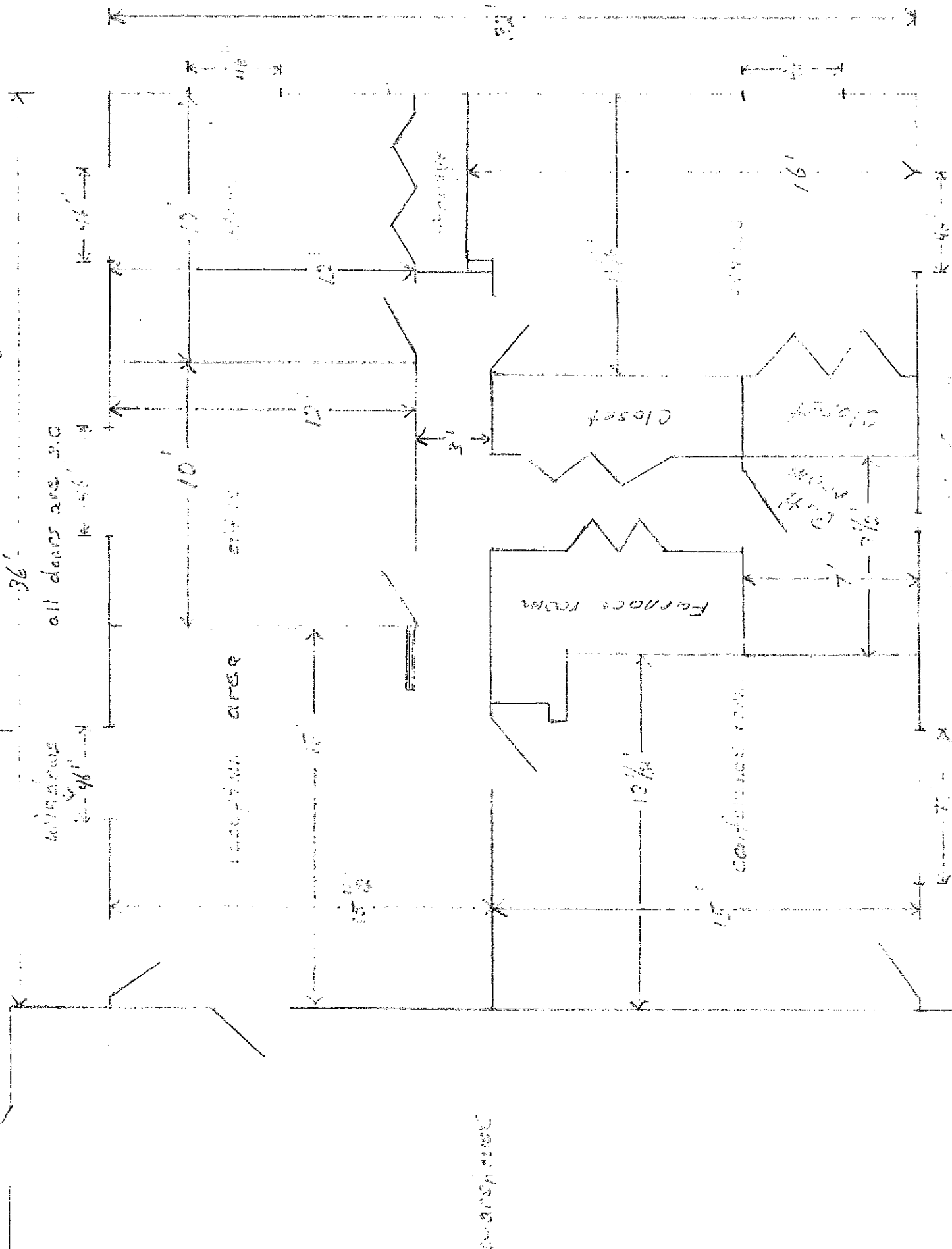
¹ National Study of Adult Day Services, 2001-2002. Winston-Salem, North Carolina: Partners in Caregiving: The Adult Day Services Program, Wake Forest University School of Medicine, 2002.

² The MetLife Market Survey of Adult Day Services & Home Care Costs, MetLife Mature Market Institute®, in conjunction with LifePlans, Inc., www.MetLifeMarketInstitute.com, September 2007.

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copy

Rich Peterson office Wgtn, Ma.



3' x 4' x 6' x 8' x 10' x 12' x 14' x 16' x 18' x 20' x 22' x 24' x 26' x 28' x 30' x 32' x 34' x 36' x 38' x 40' x 42' x 44' x 46' x 48' x 50'

Exhibit 1c

copy

N. Rick Pederson estimate

18' x 10' combined zones

10'

12'

Utility room

15'

Work area 10' height

2' high and 10' wide
R30 polyurethane insulation

Office

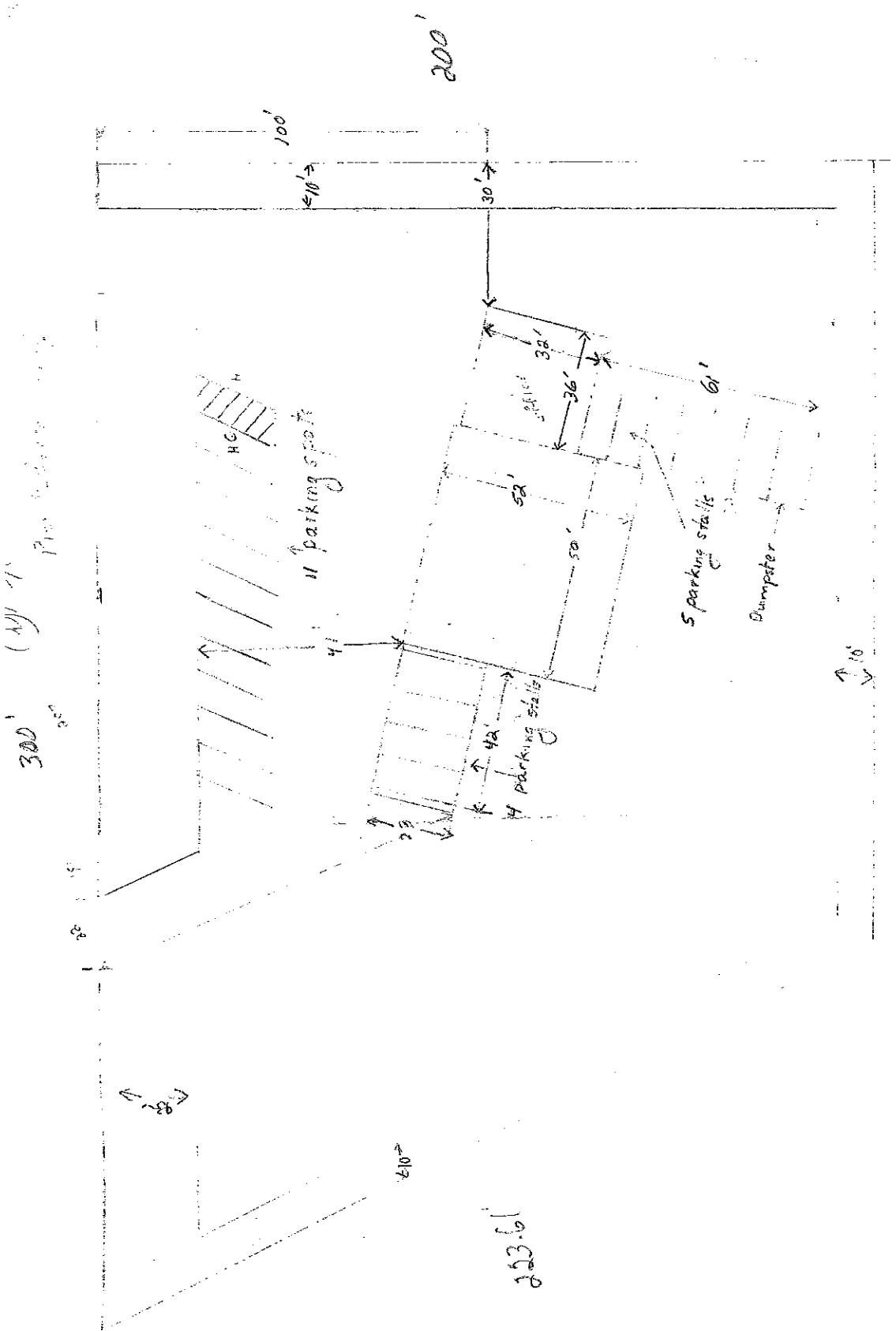
Door access for fire line

Both zones
are 3' x 10'

14'

50'

Exhibit 1d



200'

223.6'

Exhibit 1e

- Industrial uses are not compatible with plans and objectives for the Downtown District.
- The size of the site and the cost of redevelopment increase the necessity for a mixture of uses on this site. The mixture may include retail, entertainment, office and housing. The site also offers potential location for a community center.
- Redevelopment of the site and the adjacent street will create a stronger link between the Lake and Downtown.
- This site is an essential part of building a stronger entry feature to Downtown from Highway 59/60.

Public improvements will play a role in the future development of the Downtown. Streetscape improvements have been made along 10th Street. The broader application of the streetscape beautifies and defines the core area of Downtown. While some form of streetscape should be considered throughout the retail core of the Downtown, attention should be given to the primary entry corridors, including 5th Avenue and 2nd Avenue.

Oxford West

Oxford West is an important commercial and industrial district. There are several different facets of the land use in this district:

- Commercial development along Ryan's Road and Humiston will be oriented to highway business and commercial uses. The highway access at this location supports commercial uses serving travelers and a broader market area.
- Commercial development along Oxford will be smaller in scale and oriented towards community uses. The Comprehensive Plan will encourage reinvestment and redevelopment along Oxford to maintain a strong and positive location for businesses.
- The remainder of the area focuses on promoting the retention and expansion of industrial land uses.

Individual lots and drive define access to the street. Efforts to facilitate redevelopment should explore ways to reduce access points and improve traffic safety.

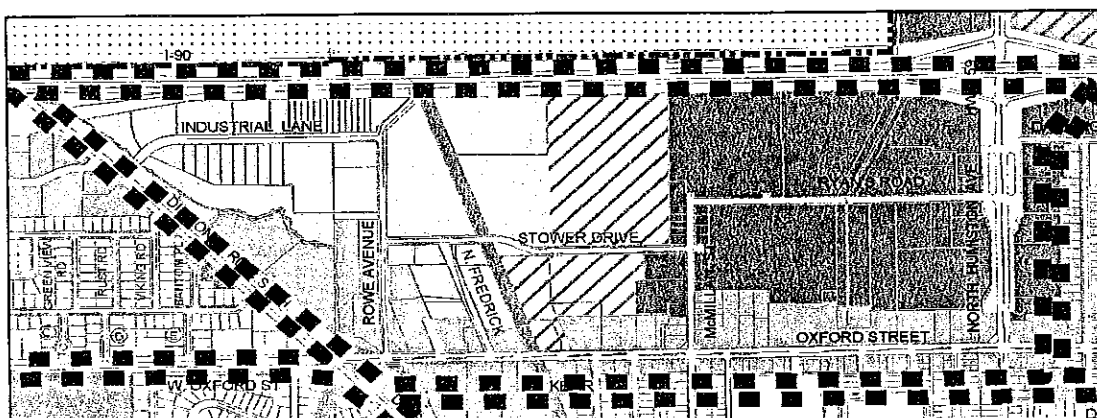
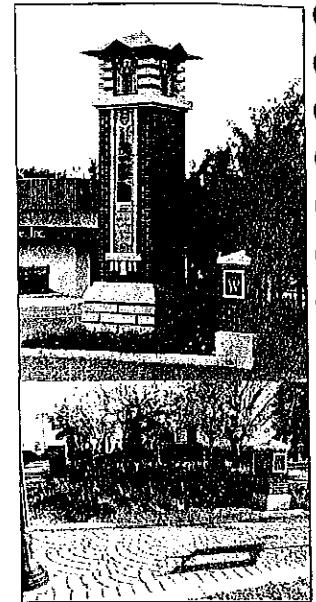
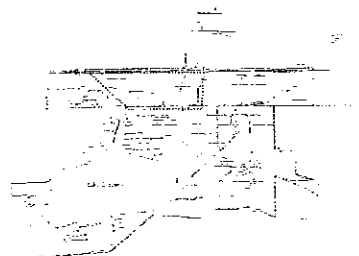


Figure 2-6
Land Use Plan - Oxford West District



Additional streetscape improvements will enhance the character and identity of the Downtown.



Oxford West District

Redevelopment may be constrained by lot configuration. The businesses along the south side of the street are located in a narrow band. Care should be taken to maintain a strong edge between businesses and adjacent neighborhoods. Adequate screening and buffering must be balanced with pedestrian connections. Site edges must be defined to prevent the creep of commercial businesses into residential neighborhoods. The scale of any particular commercial use must be considered at the site selection stage by owners and applicable city review process. This approach is especially important for those businesses along the south side of Oxford due to close interaction between commercial and residential properties.

An important initiative proposed by the Comprehensive Plan is the relocation of the County Fairground and Pioneer Village. The location and street system make the fairgrounds an excellent setting for future industrial growth. This change is not intended to be immediate. It is a guide for long-term decision making by the affected parties.

The "Flex" designation provides the opportunity to follow future market trends and community needs. This location is well suited to either "big box" highway commercial uses or the expansion of the existing industrial base. Additional consideration will be given to the land use designation when the fairgrounds move from this location.

Humiston serves as a gateway to Worthington. The street system in this location must serve multiple functions:

- Humiston provides access to the businesses in the immediate area.
- Humiston is a primary corridor in and out of Worthington.
- Humiston leads and directs people to other parts of the community.

Streetscape and signage improvements are needed along Humiston to achieve these objectives.

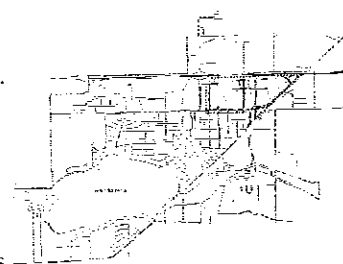
Oxford East

The eastern leg of Oxford shares some of the land use and development issues of Oxford West. The property along Oxford forms an important commercial corridor. Commercial development along Oxford is smaller in scale and oriented toward community uses.

A node of Highway Commercial use is located on the eastern edge of this district, at the I-90 interchange. Commercial development (and redevelopment) in this area focuses on businesses oriented to travel along the Interstate and Highway 60.

The area north of Oxford provides a wide range of residential land uses, including single-family, manufactured housing and apartments. The Comprehensive Plan builds on the existing mixed residential pattern. Oxford East provides a good setting for the construction of all types of housing. With access to both major employers and retail businesses, this area is well suited to development of work force housing.

As with Oxford West, the Comprehensive Plan encourages commercial redevelopment along Oxford. Redevelopment must occur in a manner that maintains strong edges between commercial and residential uses (see discussion in Oxford West).



Oxford East District



Redevelopment along Oxford provides the opportunity to improve the relationship between businesses and the street.

NutriPro BioSystems

Finding Nutritional & Environmental Solutions for Agriculture

501 Oxford St
PO Box 8
Worthington, MN 56087
507-376-4773

Dear members of the Worthington City Council and Staff,

I would like to comment on the actions being taken to allow a conditional use permit for an Adult Day Care facility located in a current light industry zone. As a long term owner of NutriPro Bio Systems (NBS) in Worthington, I'm very concerned that a recent zoning action by the city to allow a variance for an adult care or in fact any type of daycare center in this particular area is not a good decision. This action is unnecessary and can create a potential and ongoing problem for the city as well as the current businesses located in this area.

I can state many reasons why this move is unwise.

1. Changes and / or amendments to an established light industry zones for any daycare is out of place.
2. The location of the property sold by the city for this purpose makes no sense.
3. If the lot was for sale no attempt was made to inform surrounding property owners prior to selling the lot in question.
4. Why create a new problem between the City, established businesses in the area, and a new business?
5. What other zoning changes will be made in this light industry area?

The above issues to me are zoning related BUT no consideration was given to the long term effect that this change makes on NutriPro Bio Systems (NBS) and the existing neighboring businesses.

1. NBS is a long time feed manufacture.
2. NBS continues to update and improve its facilities.
3. NBS has inlet and outlet access to its facility on Oxford and Stower.
4. The Stower access road borders on the potential Day care facility.
5. Feed ingredients and final product is delivered by semi trucks.
6. The businesses in this area have common concerns:
 - a. Constant manufacturing activities from 12-14 hours a day.
 - b. Increasing truck and delivery activity during working hours.
 - c. Constant flow of outgoing commercial service vehicles
 - d. Associated manufacturing processes of a mill operation
7. Increasing traffic on the Stower frontage streets.
8. Associated activities of the fairgrounds (Racing) and Pioneer village.

I would like to see the Council make a good decision and say NO to this conditional change to the current zoning and to not approve the application.

If you issue the conditional use permit NBS would ask that with any permitting all adjacent property owners would be given the opportunity to continue their businesses without interruptions and or complaints from the new business.

The following would be minimal conditions that NBS would consider for any approval of this new zoning change and business

1. NBS is requesting consideration for the following
 - a. No action can be taken to alter, complain and/or stop the current and future uses and activities of NBS or any existing business currently located in the current light industry zone.
 - b. City Generators, Power lines, NBS, Block Company, and other businesses in the zone create the following common industry activities.
 - i. Noise
 - ii. Truck traffic
 - iii. Car traffic
 - iv. Dust
 - v. Long operational hours
 - vi. Other associated business activities
 - c. The center should have double perimeter fencing at least 8 foot high with any outside area associate with outside activities.
 - d. All outside areas for day care clients should face Stower Ave.
 - e. Landscaping must include trees or hedge lines be placed around the facility East South and West property lines to clearly demarcate the area.
 - f. The use permit should state that the center cannot place any restrictions on any business with in the light industry zone as to hours of operations, traffic flows, and related conditions of the business.
 - g. Any other conditions that the city staff feels will allow normal business activities for all of the existing businesses should be added based on staffs concerns.

Thank You for your consideration


C.B. Schmidt Owner

NutriPro Bio Systems
312 Lake Ave.
Worthington, MN 56187
507-376-4523

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PAPIK MOTORS	9/12/11	2003 FORD	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	13,600.50
				TOTAL:	13,600.50

===== FUND TOTALS =====
 207 PD TASK FORCE 13,600.50

 GRAND TOTAL: 13,600.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ANDERSON ALIGNMENT SERVICE	9/16/11	ADJUST DOORS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	2.67
	9/16/11	DOT INSPECTION	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	100.00
	TOTAL:				102.67
C&S CHEMICALS INC	9/16/11	4,227 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,263.02
	TOTAL:				5,263.02
DAKOTA SUPPLY GROUP INC	9/16/11	REBUILD WELL PUMP	WATER	M-PUMPING	3,751.90
	9/16/11	DISTRIBUTION MAIN SUPPLIES	WATER	M-TRANS MAINS	1,249.52
	TOTAL:				5,001.42
DANS ELECTRIC INC	9/16/11	CHANGE IMPELLER ROTATION	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	55.00
	9/16/11	STORAGE DOOR REPAIR	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	22.00
	9/16/11	STORAGE DOOR REPAIR	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	137.50
	TOTAL:				214.50
DAVIS TYPEWRITER CO INC	9/16/11	TONER CARTRIDGE	WATER	ACCTS-RECORDS & COLLEC	24.27
	9/16/11	INK CARTRIDGE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	36.46
	9/16/11	TONER CARTRIDGE	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	24.26
	9/16/11	TONER CARTRIDGE	ELECTRIC	O-DISTR SUPER & ENG	98.07
	9/16/11	TONER CARTRIDGE	ELECTRIC	ACCTS-RECORDS & COLLEC	48.54
	TOTAL:				231.60
DEPARTMENT OF LABOR & INDUSTRY	9/16/11	SPONSOR RENEWAL	GENERAL FUND	ECONOMIC DEVELOPMENT	20.00
	TOTAL:				20.00
DEPUTY REGISTER #33	9/16/11	TITLE FEE 3 FORFEITED VEHI	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	64.50
	9/16/11	LICENSE NEW CAR	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	858.00
	TOTAL:				922.50
DEWILD GRANT RECKERT AND ASSOC	9/16/11	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	19,488.00
	9/16/11	PROFESSIONAL SERVICES	ELECTRIC	FA DISTR POLES TOWERS	1,036.00
	TOTAL:				20,524.00
ENVIRONMENTAL RESOURCE ASSOCIATES	9/16/11	QA TEST AMPULES	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	259.28
	TOTAL:				259.28
FIRST STATE BANK SOUTHWEST	9/16/11	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	6,290.50
	TOTAL:				6,290.50
GCC CRMI	9/16/11	CONCRETE REPAIRS	RECREATION	PARK AREAS	124.90
	9/16/11	CONCRETE REPAIRS	WATER	M-TRANS MAINS	274.81
	9/16/11	CONCRETE REPAIRS	WATER	M-TRANS MAINS	100.11
	9/16/11	CONCRETE REPAIRS	WATER	PROJECT #7	392.44
	9/16/11	CONCRETE REPAIRS	ELECTRIC	FA DISTR ST LITE & SIG	152.62
	9/16/11	CONCRETE REPAIRS	STORM WATER MANAGE	STREET CLEANING	275.29
	TOTAL:				1,320.17
GOPHER STATE ONE CALL INC	9/16/11	MONTHLY LOCATE SERVICES	WATER	O-DISTR MISC	69.96
	9/16/11	MONTHLY LOCATE SERVICES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	69.96
	9/16/11	MONTHLY LOCATE SERVICES	ELECTRIC	O-DISTR MISC	139.93
	TOTAL:				279.85
HARP ERIC	9/16/11	APPRENTICESHIP 8/15-9/10/1	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	400.00
	TOTAL:				400.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HAWKINS INC	9/16/11	CHEMICALS	WATER	O-PURIFY	6,463.66
				TOTAL:	6,463.66
HY-VEE INC-61609	9/16/11	NOTE BOOKS FOR LABORATORY	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	17.70
				TOTAL:	17.70
HY-VEE INC-61705	9/16/11	REFUND TEMP ON-SALE LIQUOR	GENERAL FUND	NON-DEPARTMENTAL	150.00
				TOTAL:	150.00
INTL UNION LOCAL #49	9/16/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	44.46
	9/16/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	71.51
	9/16/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	54.20
	9/16/11	UNION DUES	RECREATION	NON-DEPARTMENTAL	35.00
	9/16/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.50
	9/16/11	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	9.21
	9/16/11	UNION DUES	WATER	NON-DEPARTMENTAL	93.23
	9/16/11	UNION DUES	WATER	NON-DEPARTMENTAL	91.49
	9/16/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	120.77
	9/16/11	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	108.87
	9/16/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	16.84
	9/16/11	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	19.92
				TOTAL:	672.00
JERRY'S AUTO SUPPLY	9/16/11	24 QUARTS OIL-LIFT STATION	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	96.55
	9/16/11	12 QUARTS OIL-LIFT STATION	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	44.76
	9/16/11	U-JOINT	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	17.30
				TOTAL:	158.61
LAB SAFETY SUPPLY INC	9/16/11	EAR PLUGS	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	152.39
	9/16/11	NEOPRENE SHOULDER LENGTH G	MUNICIPAL WASTEWAT	O-PURIFY MISC	76.54
				TOTAL:	228.93
LAW ENF LABOR SERV INC #4	9/16/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	434.91
	9/16/11	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	441.00
				TOTAL:	875.91
LIEN ELECTRIC INC	9/16/11	47 DRU INSTALLS	ELECTRIC	FA DISTR METERS	3,012.50
				TOTAL:	3,012.50
LOCATORS & SUPPLIES INC	9/16/11	BATTERIES	ELECTRIC	CUSTOMER INSTALL EXPEN	155.30
				TOTAL:	155.30
LUNENBURGS WASTE MANAGEMENT INC	9/16/11	9.5 HRS PUMPING SANITARY S	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	570.00
				TOTAL:	570.00
MINNESOTA BENEFIT ASSOCIATION	9/16/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.92
	9/16/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	71.92
	9/16/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	69.80
	9/16/11	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	69.80
	9/16/11	INSURANCE	GENERAL FUND	MAYOR AND COUNCIL	314.84
	9/16/11	INSURANCE	GENERAL FUND	ACCOUNTING	313.84
	9/16/11	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	9/16/11	INSURANCE	GENERAL FUND	PAVED STREETS	169.44
	9/16/11	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	9/16/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42
	9/16/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	26.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/16/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	9/16/11	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	1.75
	9/16/11	INSURANCE	RECREATION	PARK AREAS	159.64
	9/16/11	INSURANCE	RECREATION	TREE REMOVAL	33.70
	9/16/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	9/16/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	9/16/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	9/16/11	MN BENEFITS	WATER	NON-DEPARTMENTAL	8.41
	9/16/11	INSURANCE	WATER	O-PUMPING	7.98
	9/16/11	INSURANCE	WATER	O-PURIFY LABOR	165.29
	9/16/11	INSURANCE	WATER	O-DIST UNDERGRND LINES	68.24
	9/16/11	INSURANCE	WATER	O-DISTR MISC	92.28
	9/16/11	INSURANCE	WATER	M-SOURCE WELLS & SPRNG	7.09
	9/16/11	INSURANCE	WATER	M-TRANS MAINS	37.22
	9/16/11	INSURANCE	WATER	GENERAL ADMIN	31.33
	9/16/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	62.26
	9/16/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	59.46
	9/16/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	60.80
	9/16/11	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	58.17
	9/16/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	9/16/11	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	9/16/11	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	9/16/11	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	9/16/11	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	9/16/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	9/16/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	9/16/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	9/16/11	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	9/16/11	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	9/16/11	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	9/16/11	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	9/16/11	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	9/16/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.49
	9/16/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.29
	9/16/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	1.40
	9/16/11	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	4.03
	9/16/11	INSURANCE	STORM WATER MANAGE	STREET CLEANING	301.50
	9/16/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	9/16/11	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	26.87
	9/16/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	9/16/11	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	9/16/11	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
				TOTAL:	3,509.33
MINNESOTA DEPARTMENT OF COMMERCE	9/16/11	FY 2012 INDIRECT ASSESMEN	ELECTRIC	REGULATORY COMM	827.57
	9/16/11	FY 2012 INDIRECT ASSESMEN	ELECTRIC	ACCTS-ASSISTANCE	2,544.35
				TOTAL:	3,371.92
MINNESOTA ENERGY RESOURCES CORP	9/16/11	GAS SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	37.43
	9/16/11	GAS SERVICE	GENERAL FUND	FIRE ADMINISTRATION	20.41
	9/16/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	14.57
	9/16/11	GAS SERVICE	RECREATION	OLSON PARK CAMPGROUND	69.84
	9/16/11	GAS SERVICE	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	20.41
	9/16/11	GAS SERVICE	WATER	O-DISTR MISC	14.57
	9/16/11	GAS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	158.08
	9/16/11	GAS SERVICE	AIRPORT	O-GEN MISC	33.17

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/16/11	GAS SERVICE	AIRPORT	O-GEN MISC	38.27
				TOTAL:	406.75
MINNESOTA VALLEY TESTING LABS INC	9/16/11	POLLUTANT PRIORITY TEST	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	981.00
				TOTAL:	981.00
MISCELLANEOUS V BAKKER SARA R	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	24.13
BAKKER SARA R	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
ENDALEW MINTAMIR A	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	17.15
ENDALEW MINTAMIR A	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.09
JOHNSON STEVE	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
LARSON DERRIK J	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	111.17
LARSON DERRIK J	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.01
LONNEMAN MARVIN	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
MORROW MICHEAL	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
NEH REH	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	64.27
NEH REH	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.21
NYSTROM JOHN	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
PIEHL HEATHER R	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	52.76
PIEHL HEATHER R	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.02
SMID CARL	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SOUVANNARATH PRANOM	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	65.67
SOUVANNARATH PRANOM	9/16/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.04
TATE CARLOS	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	25.00
TAYLOR CHARLOTTE	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	10.00
YACUTA MARIA	9/16/11	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	645.68
MN CHILD SUPPORT PAYMENT CTR	9/16/11	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
				TOTAL:	294.46
NCPERS MINNESOTA 851801	9/16/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	117.85
	9/16/11	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	130.45
	9/16/11	PAYROLL 9/16/11	GENERAL FUND	NON-DEPARTMENTAL	16.00
	9/16/11	PAYROLL 9/16/11	GENERAL FUND	NON-DEPARTMENTAL	16.00
	9/16/11	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	9/16/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	27.10
	9/16/11	LIFE INS	RECREATION	NON-DEPARTMENTAL	17.50
	9/16/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	3.25
	9/16/11	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	4.60
	9/16/11	LIFE INS	WATER	NON-DEPARTMENTAL	15.81
	9/16/11	LIFE INS	WATER	NON-DEPARTMENTAL	15.03
	9/16/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	38.15
	9/16/11	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	34.23
	9/16/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.84
	9/16/11	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.79
	9/16/11	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.40
	9/16/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	9/16/11	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	9/16/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	9/16/11	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
				TOTAL:	544.00
PRAIRIE JUSTICE CENTER	9/16/11	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	12.50
				TOTAL:	12.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RADIO SHACK CORP	9/16/11	4 DIGITAL RECORDERS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	343.56
				TOTAL:	343.56
RUNNINGS SUPPLY INC-ACCT#9502440	9/16/11	H-K NON DETERGENT 30W OIL	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	29.29
				TOTAL:	29.29
SCHAAP SANITATION INC	9/16/11	GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	182.79
				TOTAL:	182.79
SCHWALBACH ACE #6067	9/16/11	4 ROLLS PACKAGING TAPE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	16.20
	9/16/11	TOILET PAPER FOR PLANT	MUNICIPAL WASTEWAT	O-PURIFY MISC	64.06
	9/16/11	2 CYCLE OIL FOR CEMENT SAW	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	4.05
				TOTAL:	84.31
SECURE BENEFITS SYSTEMS CORP	9/16/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	70.21
	9/16/11	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	73.91
	9/16/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	9/16/11	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	112.49
	9/16/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,563.31
	9/16/11	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,722.39
	9/16/11	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	9/16/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	7.62
	9/16/11	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.82
	9/16/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	340.10
	9/16/11	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	184.63
	9/16/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.66
	9/16/11	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	1.10
	9/16/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	133.73
	9/16/11	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	221.93
	9/16/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.05
	9/16/11	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	0.40
	9/16/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	92.29
	9/16/11	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	15.69
	9/16/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	12.46
	9/16/11	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.78
	9/16/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	618.69
	9/16/11	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	591.66
	9/16/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	12.41
	9/16/11	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.75
	9/16/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	463.10
	9/16/11	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	436.25
	9/16/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	5.64
	9/16/11	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	9/16/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	186.92
	9/16/11	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	101.04
	9/16/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.45
	9/16/11	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	2.38
	9/16/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	53.42
	9/16/11	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	54.82
	9/16/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	9/16/11	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	6.75
	9/16/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	9/16/11	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	9/16/11	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.11
	9/16/11	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	5.50
	9/16/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/16/11	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	9/16/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
	9/16/11	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	209.00
				TOTAL:	9,935.36
STAN HOUSTON EQUIPMENT CO INC	9/16/11	100' OF 6 IN PLASTIC HOSE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	295.00
	9/16/11	SEALANT-LIMESTONE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	87.00
				TOTAL:	382.00
VANTAGEPOINT TRANSFER AGENTS-457	9/16/11	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	9/16/11	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
				TOTAL:	428.34
VERIZON WIRELESS	9/16/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.66
	9/16/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	44.66
	9/16/11	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.39
	9/16/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.39
	9/16/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	44.66
	9/16/11	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.39
	9/16/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	46.80
	9/16/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	44.66
	9/16/11	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR MISC	37.39
	9/16/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	81.75
	9/16/11	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	35.78
				TOTAL:	492.53
WELLS FARGO BANK	9/16/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,596.18
	9/16/11	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,920.88
	9/16/11	PAYROLL 9/16/11	GENERAL FUND	NON-DEPARTMENTAL	1,284.54
	9/16/11	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	2,902.70
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	633.80
	9/16/11	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,134.45
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,393.84
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	260.25
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	36.69
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,451.36
	9/16/11	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	91.82
	9/16/11	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	12,327.69
	9/16/11	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	50.06
	9/16/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.73
	9/16/11	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,058.72
	9/16/11	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	121.63
	9/16/11	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	3,014.51
	9/16/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	677.50
	9/16/11	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	437.52
	9/16/11	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	500.65
	9/16/11	HEALTH PREMIUM	RECREATION	PARK AREAS	1,247.80
	9/16/11	HEALTH PREMIUM	RECREATION	PARK AREAS	27.79
	9/16/11	HEALTH PREMIUM	RECREATION	TREE REMOVAL	110.91
	9/16/11	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	244.07
	9/16/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	99.96
	9/16/11	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	125.41
	9/16/11	HEALTH PREMIUM	IMPROVEMENT CONST	ADI DEVELOPMENT	31.69
	9/16/11	HEALTH PREMIUM	IMPROVEMENT CONST	OVERLAY PROGRAM	334.80
	9/16/11	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	31.69
	9/16/11	HEALTH PREMIUM	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	77.38

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/16/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	471.10
	9/16/11	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	438.53
	9/16/11	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	9.22
	9/16/11	HEALTH PREMIUM	WATER	O-PUMPING	43.29
	9/16/11	HEALTH PREMIUM	WATER	O-PURIFY LABOR	62.16
	9/16/11	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	633.80
	9/16/11	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	445.82
	9/16/11	HEALTH PREMIUM	WATER	O-DISTR MISC	802.94
	9/16/11	HEALTH PREMIUM	WATER	M-SOURCE WELLS & SPRNG	41.62
	9/16/11	HEALTH PREMIUM	WATER	M-TRANS MAINS	157.58
	9/16/11	HEALTH PREMIUM	WATER	M-TRANS HYDRANTS	11.92
	9/16/11	HEALTH PREMIUM	WATER	GENERAL ADMIN	89.54
	9/16/11	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.31
	9/16/11	HEALTH PREMIUM	WATER	ACCTS-METER READING	126.76
	9/16/11	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	229.75
	9/16/11	HEALTH PREMIUM	WATER	PROJECT #14	518.22
	9/16/11	HEALTH PREMIUM	WATER	PROJECT #14	16.23
	9/16/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	790.19
	9/16/11	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	657.22
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	150.19
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	144.19
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	350.46
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	713.29
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	657.00
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	56.72
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	659.83
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	985.33
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	71.63
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.31
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	191.73
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #5	76.61
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #8	93.24
	9/16/11	HEALTH PREMIUM	MUNICIPAL WASTEWAT	PROJECT #15	12.19
	9/16/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,010.86
	9/16/11	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,020.66
	9/16/11	PAYROLL 9/16/11	ELECTRIC	NON-DEPARTMENTAL	334.64
	9/16/11	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	126.76
	9/16/11	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	495.33
	9/16/11	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	93.69
	9/16/11	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	24.80
	9/16/11	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	435.73
	9/16/11	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.06
	9/16/11	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	126.76
	9/16/11	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	988.72
	9/16/11	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	316.90
	9/16/11	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	1,089.50
	9/16/11	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	74.40
	9/16/11	HEALTH PREMIUM	ELECTRIC	FA DISTR ST LITE & SIG	628.28
	9/16/11	HEALTH PREMIUM	ELECTRIC	FA DISTR METERS	195.65
	9/16/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	27.57
	9/16/11	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	69.97
	9/16/11	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	385.04
	9/16/11	HEALTH PREMIUM	LIQUOR	O-GEN MISC	2,002.60
	9/16/11	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	4.25
	9/16/11	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	7.42
	9/16/11	HEALTH PREMIUM	AIRPORT	O-GEN MISC	95.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/16/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60
	9/16/11	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	143.60
	9/16/11	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	213.45
	9/16/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	9/16/11	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	200.00
	9/16/11	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	<u>1,134.45</u>
				TOTAL:	65,610.70
WORTHINGTON HOCKEY ASSOC	9/16/11	INFRARED TUBE HEATERS	RECREATION	HOCKEY ARENA	<u>5,154.00</u>
				TOTAL:	5,154.00
YMCA	9/16/11	SENIOR CENTER MANAGEMENT F	GENERAL FUND	COMMUNITY CENTER	312.35
	9/16/11	SENIOR CENTER MANAGEMENT F	GENERAL FUND	COMMUNITY CENTER	<u>702.32</u>
				TOTAL:	1,014.67

===== FUND TOTALS =====

101	GENERAL FUND	50,438.49
207	PD TASK FORCE	1,266.06
229	RECREATION	9,271.56
231	ECONOMIC DEV AUTHORITY	20.41
321	PIR/TRUNKS	601.49
401	IMPROVEMENT CONST	833.92
601	WATER	18,766.02
602	MUNICIPAL WASTEWATER	16,179.57
604	ELECTRIC	42,452.82
606	STORM WATER MANAGEMENT	1,220.81
609	LIQUOR	2,327.50
612	AIRPORT	183.79
614	MEMORIAL AUDITORIUM	900.65
702	DATA PROCESSING	2,094.22
GRAND TOTAL:		146,557.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN ENGINEERING TESTING INC	9/23/11	WELDING INSPECTION	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	252.00
				TOTAL:	252.00
ARCTIC ICE INC	9/23/11	ICE	LIQUOR	NON-DEPARTMENTAL	272.25
	9/23/11	ICE	LIQUOR	NON-DEPARTMENTAL	434.25
				TOTAL:	706.50
ARNOLD MOTOR SUPPLY	9/23/11	BATTERY FOR VAC	ELECTRIC	O-DISTR UNDERGRND LINE	117.56
	9/23/11	O-RINGS	ELECTRIC	O-DISTR UNDERGRND LINE	4.19
	9/23/11	SWITCH	ELECTRIC	O-DISTR UNDERGRND LINE	12.92
				TOTAL:	134.67
BELLBOY CORP	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	160.70
	9/23/11	MIX	LIQUOR	O-SOURCE MISC	31.65
				TOTAL:	192.35
BEVERAGE WHOLESALERS INC	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	4,190.42
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,450.31
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	5,715.00
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	62.00
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,450.40
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	3,846.62
				TOTAL:	19,714.75
BORDER STATES ELECTRIC SUPPLY	9/23/11	2" PIPE FOR 15KV CABLE	ELECTRIC	FA DISTR UNDRGRND COND	5,290.31
	9/23/11	GROUND SLEEVES FOR 15 KV T	ELECTRIC	FA DISTR UNDRGRND COND	3,847.51
	9/23/11	LUGS	ELECTRIC	FA DISTR UNDRGRND COND	280.55
	9/23/11	GROUND STUDS FOR 15 KV TRA	ELECTRIC	FA DISTR UNDRGRND COND	227.11
	9/23/11	LUGS	ELECTRIC	FA DISTR UNDRGRND COND	524.76
	9/23/11	LUGS	ELECTRIC	FA DISTR UNDRGRND COND	288.56
	9/23/11	15KV CABLE PREP WIPES	ELECTRIC	FA DISTR UNDRGRND COND	238.55
	9/23/11	STREET LIGHT ANCHOR BOLTS	ELECTRIC	FA DISTR ST LITE & SIG	105.27
	9/23/11	BREAK-A-WAYS FOR STREET LI	ELECTRIC	FA DISTR ST LITE & SIG	1,389.38
	9/23/11	SECONDARY WIRE-STREET LIGH	ELECTRIC	FA DISTR ST LITE & SIG	4,114.69
				TOTAL:	16,306.69
BURNS LOCK & KEY	9/23/11	MASTER PADLOCKS, KEYS	AIRPORT	O-GEN MISC	26.72
				TOTAL:	26.72
C&S CHEMICALS INC	9/23/11	4,249 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,290.41
				TOTAL:	5,290.41
CAMP DODGE BILLETING	9/23/11	ERU TRAINING	GENERAL FUND	POLICE ADMINISTRATION	847.50
				TOTAL:	847.50
CENTRAL SALT LLC	9/23/11	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,525.34
	9/23/11	BULK DEICING SALT	GENERAL FUND	ICE AND SNOW REMOVAL	1,470.09
				TOTAL:	2,995.43
CHAMBER OF COMMERCE OF SOUTHERN MINNES	9/23/11	ECONOMIC SUMMIT LUNCH	GENERAL FUND	ECONOMIC DEVELOPMENT	5.00
				TOTAL:	5.00
CHUCK WAGON VENDING INC	9/23/11	2 CASES OF COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	9/23/11	2 CASES OF COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CITIMORTGAGE INC	9/23/11	CART LEASE	RECREATION	GOLF COURSE-CLUBHOUSE	2,451.48
				TOTAL:	2,451.48
CLAIR VAN GROUW CONSTRUCTION	9/23/11	MILLARD WALKER PARK RESTRO	RECREATION	PARK AREAS	3,086.00
				TOTAL:	3,086.00
COCA-COLA ENTERPRISES-MIDWEST DIVISION	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	246.60
				TOTAL:	246.60
COMMUNITY EDUCATION	9/23/11	CE FALL 2011 CATALOG	COMMUNITY CTR/GRAN	COMMUNITY CENTER	400.00
				TOTAL:	400.00
CONCRETE MATERIALS	9/23/11	SAND	RECREATION	GOLF COURSE-GREEN	999.00
				TOTAL:	999.00
COOPERATIVE ENERGY CO	9/23/11	MOWER ANTI-FREEZE	RECREATION	PARK AREAS	18.77
				TOTAL:	18.77
CREATIVE PRODUCT SOURCING INC-DARE	9/23/11	DARE WORKBOOKS, SUPPLIES	GENERAL FUND	DARE	737.55
				TOTAL:	737.55
CULLIGAN WATER COND CO	9/23/11	MONTHLY SERVICE	GENERAL FUND	GENERAL GOVT BUILDINGS	54.00
	9/23/11	MONTHLY SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	54.00
	9/23/11	MONTHLY SERVICE	GENERAL FUND	FIRE ADMINISTRATION	11.00
	9/23/11	MONTHLY SERVICE	GENERAL FUND	PAVED STREETS	5.00
	9/23/11	MONTHLY SERVICE	WATER	O-DISTR MISC	18.00
	9/23/11	MONTHLY SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	18.00
	9/23/11	MONTHLY SERVICE	ELECTRIC	ACCTS-RECORDS & COLLEC	48.00
				TOTAL:	208.00
DAKOTA SUPPLY GROUP INC	9/23/11	NEW FIRE STATION SUPPLIES	GENERAL FUND	FIRE ADMINISTRATION	528.71
	9/23/11	VALVE BOX MIDDLES	WATER	M-TRANS MAINS	62.67
	9/23/11	TH 60 WATER	WATER	PROJECT #14	83.21
				TOTAL:	674.59
DANS ELECTRIC INC	9/23/11	LIGHT REPLACEMENT	RECREATION	PARK AREAS	1.60
	9/23/11	LIGHT REPLACEMENT	RECREATION	PARK AREAS	55.00
	9/23/11	AIRPORT BATHROOM	AIRPORT	O-GEN MISC	38.53
	9/23/11	AIRPORT BATHROOM	AIRPORT	O-GEN MISC	275.00
				TOTAL:	370.13
DAVIS TYPEWRITER CO INC	9/23/11	POST CARDS	GENERAL FUND	MAYOR AND COUNCIL	23.73
	9/23/11	TONER CARTRIDGE	GENERAL FUND	CLERK'S OFFICE	173.34
	9/23/11	ENVELOPES, FINGERTIP MOIST	GENERAL FUND	CLERK'S OFFICE	12.98
	9/23/11	RULED POST IT NOTES	GENERAL FUND	CLERK'S OFFICE	11.60
	9/23/11	CLASPED ENVELOPES	GENERAL FUND	CLERK'S OFFICE	13.44
	9/23/11	HANGING FOLDERS, 3 RING IN	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	19.63
	9/23/11	HIGHLIGHTER	DATA PROCCSSING	DATA PROCESSING	3.29
				TOTAL:	258.01
DEPARTMENT OF FINANCE	9/23/11	FORFEITED PROPERTY-STOYKE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	3.50
				TOTAL:	3.50
DEPARTMENT OF LABOR AND INDUSTRY	9/23/11	ELEVATOR ANNUAL PERMIT	GENERAL FUND	GENERAL GOVT BUILDINGS	100.00
				TOTAL:	100.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DONOHUE & ASSOCIATES INC	9/23/11	DECHLORINATION FACILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	6,222.35
				TOTAL:	6,222.35
DR PEPPER SNAPPLE GROUP	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	96.20
	9/23/11	MIX CREDIT	LIQUOR	NON-DEPARTMENTAL	32.00
				TOTAL:	64.20
DUBA SHEET METAL WORKS	9/23/11	DRU SERVICE CALL	ELECTRIC	FA DISTR METERS	496.42
				TOTAL:	496.42
ECHO GROUP INC	9/23/11	COLD SHRINK WELL SPLICES	WATER	M-PUMPING	112.99
	9/23/11	LIGHT BULBS FOR FILTER PLA	WATER	M-PURIFY EQUIPMENT	23.14
				TOTAL:	136.13
ECOLAB WATER CARE SERVICES	9/23/11	2500# PHOSPHATE	WATER	O-PURIFY	4,725.00
				TOTAL:	4,725.00
EVERGREEN LAND SERVICES	9/23/11	APPRAISAL SERVICES	IMPROVEMENT CONST	TH 59 N & BIO DR DESIG	6,000.00
	9/23/11	REIMBURSABLE EXPENSES	IMPROVEMENT CONST	TH 59 N & BIO DR DESIG	375.00
				TOTAL:	6,375.00
FASTENAL COMPANY	9/23/11	CEMENT SAW BLADES	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	80.69
	9/23/11	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	17.41
	9/23/11	BOLTS	ELECTRIC	M-DISTR UNDERGRND LINE	32.44
	9/23/11	BOLTS	STORM WATER MANAGE	STREET CLEANING	8.00
				TOTAL:	138.54
FLAHERTY & HOOD PA	9/23/11	EMPLOYMENT CONSULTATION	GENERAL FUND	POLICE ADMINISTRATION	96.08
				TOTAL:	96.08
FRONTIER COMMUNICATIONS	9/23/11	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	59.36
	9/23/11	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	321.35
	9/23/11	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	177.88
	9/23/11	PHONE SERVICE	GENERAL FUND	ACCOUNTING	62.51
	9/23/11	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	227.79
	9/23/11	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	121.11
	9/23/11	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	23.37
	9/23/11	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	126.09
	9/23/11	PHONE SERVICE	GENERAL FUND	PAVED STREETS	182.26
	9/23/11	PHONE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	121.39
	9/23/11	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	135.17
	9/23/11	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	77.60
	9/23/11	PHONE SERVICE	RECREATION	PARK AREAS	145.20
	9/23/11	FIRE ALARMS	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	67.16
	9/23/11	PHONE SERVICE	LIQUOR	O-GEN MISC	171.01
	9/23/11	PHONE SERVICE	AIRPORT	O-GEN MISC	81.12
	9/23/11	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	65.00
	9/23/11	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	118.61
	9/23/11	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	22.28
				TOTAL:	2,306.26
GCC CRMI	9/23/11	MALLARD WALKER RESTROOMS	RECREATION	PARK AREAS	267.19
	9/23/11	FREEDOM SHORE PARK	RECREATION	PARK AREAS	940.50
	9/23/11	LIGHT POLES HWY 60	ELECTRIC	FA DISTR ST LITE & SIG	277.88
				TOTAL:	1,485.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GRAHAM TIRE OF WORTHINGTON INC	9/23/11	EMAIL STATEMENT CREDIT	ELECTRIC	O-DISTR SUPER & ENG	5.00-
	9/23/11	SERVICE & REPAIR TIRE ON 1	ELECTRIC	O-DISTR SUPER & ENG	48.99
		TOTAL:			43.99
GRAINGER INC	9/23/11	LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	20.40
	9/23/11	LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	38.15
		TOTAL:			58.55
HACH COMPANY	9/23/11	25MM FILTERS FOR THE TSS T MUNICIPAL WASTEWAT		O-PURIFY LABORATORY	40.45
		TOTAL:			40.45
HAGEN BEVERAGE DISTRIBUTING INC	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	166.75
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	10,003.35
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	495.25
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	53.50
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	9,374.00
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	2,255.50
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	7,198.15
	9/23/11	WATER	LIQUOR	O-GEN MISC	65.50
		TOTAL:			29,654.00
HY-VEE INC	9/23/11	ERU TRAINING MEALS	GENERAL FUND	POLICE ADMINISTRATION	977.50
		TOTAL:			977.50
I & S GROUP INC	9/23/11	ARCHITECTURAL & ENGINEERIN	COMMUNITY CTR/GRAN	COMMUNITY CENTER	1,674.00
		TOTAL:			1,674.00
IDE@S	9/23/11	DATA TRAVELERS	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	64.10
		TOTAL:			64.10
JERRY'S AUTO SUPPLY	9/23/11	COUPLER	ELECTRIC	O-DISTR UNDERGRND LINE	17.60
		TOTAL:			17.60
JOHNSON BROTHERS LIQUOR CO	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,280.41
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	1,276.15
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	74.85
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,024.72
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	910.45
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	66.67
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,528.10
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	527.15
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	497.92
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	395.85
	9/23/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	126.95-
	TOTAL:			15,455.32	
JSA SERVICES	9/23/11	SUPPLIES	RECREATION	PARK AREAS	66.24
	9/23/11	TOILET TISSUE, CLEANER, TO	LIQUOR	O-GEN MISC	193.73
	9/23/11	BAGS	LIQUOR	O-GEN MISC	171.88
	TOTAL:			431.85	
KIRBY SALES	9/23/11	50 FT CORD	LIQUOR	O-GEN MISC	32.07
		TOTAL:			32.07
KUSQ RADIO	9/23/11	LIQUOR STORE ADS	LIQUOR	O-GEN MISC	130.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	130.00
LOWES SHEET METAL INC	9/23/11	DRU CALL, REPAIRED CONTACT	ELECTRIC	FA DISTR METERS	68.50
				TOTAL:	68.50
LUFT CONCRETE CONSTRUCTION	9/23/11	CONCRETE REPAIRS-MEMORIAL	EVENT CENTER/AUDIT	MEMORIAL AUDITORIUM	1,648.00
				TOTAL:	1,648.00
MALTERS SHEPHERD & VON HOLTUM	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	575.60
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	37.38
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	829.74
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	22.43
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	378.97
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	299.01
	9/23/11	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	74.75
	9/23/11	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	22.43
	9/23/11	LEGAL FEES	EVENT CENTER/AUDIT	EVENT CENTER	112.13
	9/23/11	LEGAL FEES	AIRPORT	O-GEN MISC	29.90
				TOTAL:	2,382.34
MARCO	9/23/11	MONTHLY SERVICE	GENERAL FUND	ENGINEERING ADMIN	28.04
	9/23/11	MONTHLY SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	28.05
	9/23/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	40.02
	9/23/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	40.02
	9/23/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	18.91
	9/23/11	MONTHLY SERVICE	GENERAL FUND	SECURITY CENTER	18.90
	9/23/11	MONTHLY SERVICE	DATA PROCESSING	COPIER/FAX	64.58
				TOTAL:	238.52
MARKS TOWING & REPAIR OF WORTHINGTON I	9/23/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	9/23/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	9/23/11	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
				TOTAL:	192.39
MATHESON TRI-GAS INC	9/23/11	ACETYLENE RENTAL	WATER	O-DISTR MISC	24.98
				TOTAL:	24.98
MC LAUGHLIN & SCHULZ INC	9/23/11	BITUMINOUS PATCHING	GENERAL FUND	PAVED STREETS	5,550.00
	9/23/11	BITUMINOUS PATCHING	GENERAL FUND	PAVED STREETS	5,550.00
	9/23/11	REPAIRS	GENERAL FUND	PAVED STREETS	913.52
	9/23/11	2011 BITUMINOUS PAVEMENT O	IMPROVEMENT CONST	NON-DEPARTMENTAL	4,435.06
	9/23/11	2011 BITUMINOUS PAVEMENT O	IMPROVEMENT CONST	OVERLAY PROGRAM	88,701.25
	9/23/11	REPAIRS	WATER	M-TRANS MAINS	290.70
	9/23/11	2011 BITUMINOUS PAVEMENT O	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	2,060.20
	9/23/11	2011 BITUMINOUS PAVEMENT O	MUNICIPAL WASTEWAT	PROJECT #5	41,204.14
				TOTAL:	135,714.35
MCFOA	9/23/11	OBERLOH, EGGERS MEMBERSHIP	GENERAL FUND	CLERK'S OFFICE	70.00
				TOTAL:	70.00
MERITAIN HEALTH	9/23/11	MELTON AUGUST CREDIT	GENERAL FUND	NON-DEPARTMENTAL	217.35
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	MAYOR AND COUNCIL	1,710.30
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ADMINISTRATION	425.20
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	CLERK'S OFFICE	642.55
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	874.35
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	174.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ENGINEERING ADMIN	24.61
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ECONOMIC DEVELOPMENT	855.15
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	GENERAL GOVT BUILDINGS	93.50
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	POLICE ADMINISTRATION	7,452.52
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	REGULATE LAWFUL GAMBLE	21.73
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,181.18
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	SECURITY CENTER	1,181.17
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	ANIMAL CONTROL ENFORCE	123.85
	9/23/11	HEALTH INS ADMIN	GENERAL FUND	PAVED STREETS	2,022.36
	9/23/11	HEALTH INS ADMIN	RECREATION	GOLF COURSE-GREEN	217.35
	9/23/11	HEALTH INS ADMIN	RECREATION	PARK AREAS	837.12
	9/23/11	HEALTH INS ADMIN	RECREATION	PARK AREAS	18.64
	9/23/11	HEALTH INS ADMIN	RECREATION	TREE REMOVAL	74.40
	9/23/11	HEALTH INS ADMIN	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	105.96
	9/23/11	HEALTH INS ADMIN	IMPROVEMENT CONST	ADI DEVELOPMENT	21.26
	9/23/11	HEALTH INS ADMIN	IMPROVEMENT CONST	OVERLAY PROGRAM	224.62
	9/23/11	HEALTH INS ADMIN	IMPROVEMENT CONST	COLLEGEWAY	21.26
	9/23/11	HEALTH INS ADMIN	IMPROVEMENT CONST	CLARY ST-OSLO TO HUMIS	51.92
	9/23/11	HEALTH INS ADMIN	WATER	O-SOURCE WELLS & SPRNG	6.19
	9/23/11	HEALTH INS ADMIN	WATER	O-PUMPING	18.79
	9/23/11	HEALTH INS ADMIN	WATER	O-PURIFY LABOR	26.99
	9/23/11	HEALTH INS ADMIN	WATER	O-DISTR SUPER AND ENG	425.20
	9/23/11	HEALTH INS ADMIN	WATER	O-DIST UNDERGRND LINES	193.55
	9/23/11	HEALTH INS ADMIN	WATER	O-DISTR MISC	363.59
	9/23/11	HEALTH INS ADMIN	WATER	M-SOURCE WELLS & SPRNG	18.06
	9/23/11	HEALTH INS ADMIN	WATER	M-TRANS MAINS	68.41
	9/23/11	HEALTH INS ADMIN	WATER	M-TRANS HYDRANTS	5.18
	9/23/11	HEALTH INS ADMIN	WATER	GENERAL ADMIN	60.07
	9/23/11	HEALTH INS ADMIN	WATER	ADMIN OFFICE SUPPLIES	1.55
	9/23/11	HEALTH INS ADMIN	WATER	ACCTS-METER READING	85.04
	9/23/11	HEALTH INS ADMIN	WATER	ACCTS-RECORDS & COLLEC	154.14
	9/23/11	HEALTH INS ADMIN	WATER	PROJECT #14	347.66
	9/23/11	HEALTH INS ADMIN	WATER	PROJECT #14	10.89
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	65.20
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	79.47
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	152.15
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABOR	388.68
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	435.28
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	O-PURIFY MISC	32.12
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	382.11
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	498.79
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	GENERAL ADMIN	48.05
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	1.55
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	128.62
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #5	51.39
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #8	62.56
	9/23/11	HEALTH INS ADMIN	MUNICIPAL WASTEWAT	PROJECT #15	8.17
	9/23/11	HEALTH INS ADMIN	ELECTRIC	O-DISTR UNDERGRND LINE	85.04
	9/23/11	HEALTH INS ADMIN	ELECTRIC	O-DISTR MISC	308.81
	9/23/11	HEALTH INS ADMIN	ELECTRIC	M-DISTR UNDERGRND LINE	48.18
	9/23/11	HEALTH INS ADMIN	ELECTRIC	M-DISTR ST LITE & SIG	10.77
	9/23/11	HEALTH INS ADMIN	ELECTRIC	GENERAL ADMIN	292.32
	9/23/11	HEALTH INS ADMIN	ELECTRIC	ADMIN OFFICE SUPPLIES	15.47
	9/23/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-METER READING	85.04
	9/23/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-RECORDS & COLLEC	663.32
	9/23/11	HEALTH INS ADMIN	ELECTRIC	ACCTS-ASSISTANCE	212.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/23/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	623.03
	9/23/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR UNDRGRND COND	32.30
	9/23/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR ST LITE & SIG	362.79
	9/23/11	HEALTH INS ADMIN	ELECTRIC	FA DISTR METERS	122.45
	9/23/11	HEALTH INS ADMIN	STORM WATER MANAGE	STORM DRAINAGE	244.05
	9/23/11	HEALTH INS ADMIN	LIQUOR	O-GEN MISC	869.40
	9/23/11	HEALTH INS ADMIN	AIRPORT	O-GEN MISC	63.78
	9/23/11	HEALTH INS ADMIN	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	217.35
	9/23/11	HEALTH INS ADMIN	DATA PROCESSING	DATA PROCESSING	642.55
	9/23/11	D KLEVE INSURANCE	HEALTH INS PLAN (T	NON-DEPARTMENTAL	217.35
	9/23/11	HIPAA CERT	HEALTH INS PLAN (T	EMPLOYEE PENS & BENEFI	1.50
				TOTAL:	27,375.80
MICHAEL EGGERS	9/23/11	BROKEN STUDS, EXHAUST MANI	GENERAL FUND	POLICE ADMINISTRATION	725.00
	9/23/11	BROKEN STUDS, EXHAUST MANI	GENERAL FUND	POLICE ADMINISTRATION	117.85
	9/23/11	FIX AIR CONDITIONING	GENERAL FUND	POLICE ADMINISTRATION	80.00
	9/23/11	FIX AIR CONDITIONING	GENERAL FUND	POLICE ADMINISTRATION	42.95
				TOTAL:	965.80
MID-STATES ORGANIZED CRIME INFO CENTER	9/23/11	2011 ANNUAL CONFERENCE	GENERAL FUND	POLICE ADMINISTRATION	100.00
				TOTAL:	100.00
MINNESOTA COALITION AGAINST SEXUAL ASS	9/23/11	MEDICAL TRAINING & LEGAL A	GENERAL FUND	POLICE ADMINISTRATION	20.00
				TOTAL:	20.00
MINNESOTA ENERGY RESOURCES CORP	9/23/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	27.48
	9/23/11	GAS SERVICE	GENERAL FUND	PAVED STREETS	5.32
	9/23/11	GAS SERVICE	RECREATION	PARK AREAS	14.57
	9/23/11	GAS SERVICE	RECREATION	PARK AREAS	15.41
	9/23/11	GAS SERVICE	RECREATION	PARK AREAS	26.26
	9/23/11	GAS SERVICE	WATER	O-DISTR MISC	27.48
	9/23/11	GAS SERVICE	WATER	O-DISTR MISC	2.55
	9/23/11	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	9.16
	9/23/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	27.48
	9/23/11	GAS SERVICE	ELECTRIC	O-DISTR MISC	2.76
	9/23/11	GAS SERVICE	LIQUOR	O-GEN MISC	10.63
	9/23/11	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	714.00
				TOTAL:	883.10
MINNESOTA SECTION AWWA	9/23/11	WATER SEMINAR REGISTRATION	WATER	O-DISTR MISC	30.00
				TOTAL:	30.00
MINNESOTA VALLEY TESTING LABS INC	9/23/11	TESTING	INDUSTRIAL WASTEWA	O-PURIFY MISC	974.70
				TOTAL:	974.70
MISCELLANEOUS V ALWAL AJUDA O	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	8.71
ALWAL AJUDA O	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.21
CATHOLIC CHARITIES	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	118.18
CATHOLIC CHARITIES	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.46
JACOBSON SYLVIA	9/23/11	REFUND SHELTER DEPOSIT	RECREATION	NON-DEPARTMENTAL	40.00
MCGRAW ALEX & LINDSEY	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	58.29
MCGRAW ALEX & LINDSEY	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.21
SAADA REYAD	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	NON-DEPARTMENTAL	22.23
SAADA REYAD	9/23/11	REFUND OF DEPOSITS-ACCTS F	ELECTRIC	ACCTS-RECORDS & COLLEC	0.16
WHITE LAWRENCE	9/23/11	REIMBURSE SIDEWALK REPAIR	GENERAL FUND	PAVED STREETS	900.00
				TOTAL:	1,148.45

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MMBA	9/23/11	REGIONAL MMBA MEETING	LIQUOR	O-GEN MISC	15.00
				TOTAL:	15.00
MN DEPT TRANSPORTATION	9/23/11	TH 60, SP 5305	IMPROVEMENT CONST	CITY SHARE-SWR IN GATE	60,382.04
	9/23/11	TH 60, SP 5305	IMPROVEMENT CONST	CITY SHARE-SWR IN CSAH	48,305.63
	9/23/11	TH 60, SP 5305	WATER	PROJECT #14	218,663.41
	9/23/11	TH 60, SP 5305	MUNICIPAL WASTEWAT	PROJECT #8	156,768.32
	9/23/11	TH 60, SP 5305	STORM WATER MANAGE	PROJECT #1	7,624.68
				TOTAL:	491,744.08
MTI DISTRIBUTING INC	9/23/11	IRRIGATION PARTS	RECREATION	GOLF COURSE-GREEN	288.24
	9/23/11	DRIVE ASSEMBLY	RECREATION	GOLF COURSE-GREEN	744.59
				TOTAL:	1,032.83
NOBLES COUNTY ATTORNEY	9/23/11	FORFEITURE STOYKE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	7.00
				TOTAL:	7.00
NOBLES COUNTY AUDITOR/TREASURER	9/23/11	QTLY ASSESSOR FEES	GENERAL FUND	ASSESSING	26,175.00
	9/23/11	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	143.61
	9/23/11	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	287.21
	9/23/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	114.89
	9/23/11	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	229.77
	9/23/11	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	689.32
	9/23/11	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,407.35
				TOTAL:	29,047.15
NOBLES COUNTY HIGHWAY DEPT	9/23/11	AUGUST FUEL	GENERAL FUND	ENGINEERING ADMIN	718.79
	9/23/11	AUGUST FUEL	GENERAL FUND	ECONOMIC DEVELOPMENT	121.99
	9/23/11	AUGUST FUEL	GENERAL FUND	POLICE ADMINISTRATION	6,404.15
	9/23/11	AUGUST FUEL	GENERAL FUND	REGULATE LAWFUL GAMBLE	3.76
	9/23/11	AUGUST FUEL	GENERAL FUND	ANIMAL CONTROL ENFORCE	217.29
	9/23/11	AUGUST FUEL	GENERAL FUND	PAVED STREETS	2,556.69
	9/23/11	AUGUST FUEL	GENERAL FUND	CODE ENFORCEMENT	89.38
	9/23/11	AUGUST FUEL	RECREATION	GOLF COURSE-GREEN	2,014.02
	9/23/11	AUGUST FUEL	RECREATION	PARK AREAS	1,968.18
	9/23/11	AUGUST FUEL	WATER	O-PUMPING	379.84
	9/23/11	AUGUST FUEL	WATER	M-TRANS MAINS	647.67
	9/23/11	AUGUST FUEL	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	594.49
	9/23/11	AUGUST FUEL	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	98.61
	9/23/11	AUGUST FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	76.52
	9/23/11	AUGUST FUEL	MUNICIPAL WASTEWAT	O-PURIFY MISC	228.25
	9/23/11	AUGUST FUEL	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	249.02
	9/23/11	AUGUST FUEL	ELECTRIC	O-DISTR UNDERGRND LINE	2,064.41
	9/23/11	AUGUST FUEL	STORM WATER MANAGE	STORM DRAINAGE	95.38
	9/23/11	AUGUST FUEL	STORM WATER MANAGE	STREET CLEANING	1,260.77
				TOTAL:	19,789.21
PAINTED PRAIRIE VINEYARD	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	324.00
				TOTAL:	324.00
PEN LINK	9/23/11	ANNUAL MAINTENANCE	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,950.00
				TOTAL:	1,950.00
PEPSI COLA BOTTLING CO	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	214.40
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	140.00
				TOTAL:	354.40

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PHILLIPS WINE & SPIRITS INC	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	80.00
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,641.39
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	275.55
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,765.99
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	424.70
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	81.00
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	60.50
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	770.00
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,781.82
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	784.24
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	115.00
	9/23/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	7.00-
	9/23/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	4.88-
	9/23/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	52.35-
			TOTAL:	11,715.96	
PIPE SERVICES CORPORATION	9/23/11	2011 SPRING SEWER TELEVISI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	479.56
	9/23/11	2011 SPRING SEWER TELEVISI	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	322.68
	9/23/11	2011 SPRING SEWER TELEVISI	STORM WATER MANAGE	NON-DEPARTMENTAL	46.18
	9/23/11	2011 SPRING SEWER TELEVISI	STORM WATER MANAGE	STORM DRAINAGE	109.94-
			TOTAL:	738.48	
POWER PROCESS EQUIP INC	9/23/11	FLANGES	GENERAL FUND	LAKE IMPROVEMENT	217.33
				TOTAL:	217.33
QUALITY WINE & SPIRITS	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7,122.28
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	535.29
	9/23/11	BEER	LIQUOR	NON-DEPARTMENTAL	340.00
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	337.33
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,515.02
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	66.07
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	556.00
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,389.48
			TOTAL:	12,861.47	
RESCO INC	9/23/11	METERING CT'S	ELECTRIC	FA DISTR METERS	1,287.34
				TOTAL:	1,287.34
RUNNINGS SUPPLY INC-ACCT#9502440	9/23/11	DRILL BIT	MUNICIPAL WASTEWAT	O-PURIFY MISC	22.76
	9/23/11	PULL TWINE	ELECTRIC	M-DISTR UNDERGRND LINE	123.77
	9/23/11	GRASS SEED	ELECTRIC	M-DISTR UNDERGRND LINE	198.74
			TOTAL:	345.27	
RUNNINGS SUPPLY INC-ACCT#9502485	9/23/11	BOLTS	RECREATION	PARK AREAS	5.13
	9/23/11	PIN ANCHOR, HANDLE, SOCKET	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	62.90
			TOTAL:	68.03	
RUSSELL DRAINAGE LLC	9/23/11	TILE EXPLORATION	AIRPORT	O-GEN MISC	510.00
	9/23/11	TILE EXPLORATION	AIRPORT	O-GEN MISC	255.00
			TOTAL:	765.00	
SANFORD HEALTH	9/23/11	EMPLOYEE PHYSICALS	SAFETY PROMO/LOSS	HEALTH/SAFETY/FITNESS	336.25
				TOTAL:	336.25
SCHELHAAS KIRK	9/23/11	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	20.19
				TOTAL:	20.19

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHWALBACH #4465	9/23/11	FIRST AID KIT	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	39.53
	9/23/11	SUPPLIES	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	5.87
	9/23/11	ANGLE GRINDER, LAMP HOLDERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	48.09
				TOTAL:	93.49
SCHWALBACH ACE #6067	9/23/11	PARTS	MUNICIPAL WASTEWATER	M-PURIFY EQUIPMENT	24.71
				TOTAL:	24.71
MICHAEL A SCHWALBACH	9/23/11	SENIOR CENTER RENT-OCTOBER	COMMUNITY CTR/GRAND	COMMUNITY CENTER	545.00
				TOTAL:	545.00
SHINE BROS CORP OF MN	9/23/11	REBAR-MILLARD SIDEWALK	RECREATION	PARK AREAS	23.25
				TOTAL:	23.25
SHOPKO STORES INC	9/23/11	CERT/COMMENDATION FRAMES	PD TASK FORCE	BUFFALO RIDGE DRUG TARIFF	14.40
				TOTAL:	14.40
SOUTHERN WINE & SPIRITS OF MINNESOTA	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	680.00
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	88.00
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	453.81
	9/23/11	FREIGHT	LIQUOR	O-SOURCE MISC	14.40
	9/23/11	FREIGHT	LIQUOR	O-SOURCE MISC	6.40
				TOTAL:	1,242.61
SOUTHWEST REGIONAL DEVELOPMENT COMM	9/23/11	ADMIN SERVICES JULY 2011	ECONOMIC DEV AUTHORITY	TRAINING/TESTING CENTER	324.18
	9/23/11	ADMIN SERVICES AUGUST 2011	ECONOMIC DEV AUTHORITY	TRAINING/TESTING CENTER	1,141.74
				TOTAL:	1,465.92
SOUTHWESTERN MENTAL HEALTH CENTER INC	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	GENERAL FUND	OTHER GEN GOVT MISC	74.71
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	RECREATION	GOLF COURSE-GREEN	1.49
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	RECREATION	PARK AREAS	5.98
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	WATER	EMPLOYEE PENS & BENEFITS	8.97
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	MUNICIPAL WASTEWATER	O-PURIFY MISC	11.95
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	ELECTRIC	EMPLOYEE PENS & BENEFITS	17.93
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	LIQUOR	O-GEN MISC	5.98
	9/23/11	EMPLOYEE ASSISTANCE PROGRAM	DATA PROCESSING	DATA PROCESSING	2.99
				TOTAL:	130.00
TRAVEL EXPRESS	9/23/11	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	112.00
				TOTAL:	112.00
VIRGIL VEEN	9/23/11	LABOR FOR SQUAD REPAIRS	GENERAL FUND	POLICE ADMINISTRATION	369.00
				TOTAL:	369.00
VETERINARY MEDICAL CTR PA	9/23/11	DASUQUIN AND DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	89.53
	9/23/11	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	37.64
	9/23/11	3 EUTHANASIA	GENERAL FUND	ANIMAL CONTROL ENFORCEMENT	90.00
	9/23/11	EUTHANASIA	GENERAL FUND	ANIMAL CONTROL ENFORCEMENT	30.00
				TOTAL:	247.17
MONTE WALKER	9/23/11	FAILED SERVICE	ELECTRIC	M-DISTR UNDERGRND LINE	88.00
	9/23/11	DRU INSTALL	ELECTRIC	FA DISTR METERS	86.34
	9/23/11	DRU INSTALL	ELECTRIC	FA DISTR METERS	78.51
				TOTAL:	252.85
WEST GOVERNMENT SERVICES	9/23/11	AUGUST CLEAR	GENERAL FUND	SECURITY CENTER	63.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/23/11	AUGUST CLEAR	GENERAL FUND	SECURITY CENTER	<u>63.42</u>
				TOTAL:	126.84
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	7.63
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,467.12
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,772.34
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	26.95
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	337.60
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,355.75
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	107.80
	9/23/11	LIQUOR	LIQUOR	NON-DEPARTMENTAL	4,693.92
	9/23/11	MIX	LIQUOR	NON-DEPARTMENTAL	53.90
	9/23/11	WINE	LIQUOR	NON-DEPARTMENTAL	127.85
	9/23/11	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	60.00-
	9/23/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	297.01-
	9/23/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	4.74-
	9/23/11	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	<u>155.49-</u>
				TOTAL:	17,433.62
WORTHINGTON AUTO SUPPLY	9/23/11	HEADLIGHT ON SQUAD 30	GENERAL FUND	POLICE ADMINISTRATION	<u>21.78</u>
				TOTAL:	21.78
WORTHINGTON ELECTRIC INC	9/23/11	MILLARD WALKER BALL FIELD	RECREATION	PARK AREAS	45.85
	9/23/11	MILLARD WALKER BALL FIELD	RECREATION	PARK AREAS	<u>66.00</u>
				TOTAL:	111.85
WORTHINGTON EXCAVATING INC	9/23/11	2010 BITUMINOUS PAVEMENT	IMPROVEMENT CONST	NON-DEPARTMENTAL	3,972.45
	9/23/11	2010 BITUMINOUS PAVEMENT	IMPROVEMENT CONST	BLOCK 12 ALLEY	1,534.95
	9/23/11	2010 BITUMINOUS PAVEMENT	IMPROVEMENT CONST	ROOS AVE-DIAGONAL TO W	<u>309.00-</u>
				TOTAL:	5,198.40
WORTHINGTON GLASS INC	9/23/11	SERVICE BACK DOOR	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>87.14</u>
				TOTAL:	87.14
WORTHINGTON PLUMBING & HEATING	9/23/11	SERVICE, CLEAN DRAIN	LIQUOR	O-GEN MISC	<u>125.80</u>
				TOTAL:	125.80
WYCOFF DANNY	9/23/11	REIMBURSE	LIQUOR	O-GEN MISC	<u>54.39</u>
				TOTAL:	54.39
YMCA	9/23/11	2011 CONTRACT PAYMENT	RECREATION	RECREATION PROGRAMS	<u>3,431.66</u>
				TOTAL:	3,431.66

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
----- FUND TOTALS -----					
101		GENERAL FUND			78,767.13
202		COMMUNITY CTR/GRANTS			2,740.39
207		PD TASK FORCE			2,058.63
229		RECREATION			18,081.89
231		ECONOMIC DEV AUTHORITY			1,785.08
321		PIR/TRUNKS			105.96
401		IMPROVEMENT CONST			204,846.32
432		EVENT CENTER/AUDITORIUM			1,760.13
601		WATER			227,316.74
602		MUNICIPAL WASTEWATER			212,360.67
604		ELECTRIC			26,586.12
605		INDUSTRIAL WASTEWATER			974.70
606		STORM WATER MANAGEMENT			9,169.12
609		LIQUOR			111,745.67
612		AIRPORT			1,280.05
614		MEMORIAL AUDITORIUM			1,298.43
702		DATA PROCESSING			854.30
703		SAFETY PROMO/LOSS CTRL			336.25
705		HEALTH INS PLAN (TPA)			218.85

		GRAND TOTAL:			902,286.43

TOTAL PAGES: 12

ADDENDUM

**7:00 P.M., Monday, September 26, 2011
City Hall Council Chambers**

CITY COUNCIL BUSINESS - PUBLIC WORKS

G.4. GRANT AGREEMENT FOR AIRPORT "T" HANGAR LOAN

Council authorized proceeding with the construction of a four-unit "T" hangar at the municipal airport at its July 25, 2011 meeting. The City received, today, September 26, the proposed grant agreement from the Minnesota Department of Transportation Office of Aviation included in *Exhibit 5*. This agreement provides for a 10 year loan at a zero (0) percent interest rate repayable over a 10 year period for 80% of the total cost of the hangar. The City is responsible for the 20% of the cost. Staff recommends that Council authorize execution of the grant agreement by passing the resolution also found in *Exhibit 5*.

Suggested Motion: Move to approve resolution authorizing execution of Minnesota Department of Transportation Grant Agreement for Airport Improvement.

HANGAR FINANCING AND REPAYMENT AGREEMENT

This Agreement is by and between the state of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Worthington ("Municipality").

WHEREAS, the Municipality owns and operates an airport and desires to improve that airport by constructing and operating a 5-Unit T (A5301-HT02) hangar for storage of aircraft; and

WHEREAS, the State is willing and authorized to provide hangar financing by Minnesota Statutes Section 360.305, subdivision 4(h); and

WHEREAS, Minnesota Statutes Section 360.305, subdivision 4(h) provides that the Municipality will make repayment to the State as determined by the Commissioner.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Municipality and the State, and will remain in effect until December 31, 2022.
2. The total eligible hangar financing costs will not exceed \$302,951.50. The proportionate shares of the eligible costs are: State \$242,361.20 and Municipal \$60,590.30. No funds are committed under this Agreement until they are encumbered by the State.
3. The Municipality will complete the hangar project in accordance with the plans, specifications, and detailed description of the project which are incorporated into this Agreement by reference. Any changes in the plans and/or specifications of the project after the date of this Agreement are subject to prior written approval by the State.
4. The Municipality will make all disbursements for project construction, engineering, and administration. The State will reimburse the Municipality for the State's proportionate share of the project costs upon submission of the Certificate of Final Acceptance and certified costs on prescribed forms to the State, and upon acceptance of the work by the State.
5. The Municipality will repay to the State \$242,361.20, in 119 monthly installments of \$2,015.00 each, and a 120th installment of \$561.20, with the first installment to be due and payable on the first day of the month following receipt of hangar financing monies from the State.
6. The Municipality will use the hangar, which is the subject of this Agreement, for aircraft storage. The Municipality will not sell or transfer title to the hangar for a period of 20 years from the date of the Certificate of Final Acceptance. The Municipality must operate the airport and hangar in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
7. The Municipality certifies that it presently has available sufficient unencumbered funds to pay its share of the project. The Municipality is responsible for the execution of this Agreement, and for complying with municipal charter and applicable state and federal laws.
8. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Municipality will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, and/or the State Auditor to examine those books, records, and accounting procedures and practices of the Municipality relevant to this Agreement for a minimum of six years.
9. The Municipality will save and hold harmless the State from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the project which is the subject of this Agreement.
10. The Municipality will not utilize any state financial assistance received, pursuant to this Agreement, to compensate either directly or indirectly any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Municipality from utilizing these funds to pay any party who might be disqualified or debarred after the Municipality's contract award on this project.
11. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.

Exhibit 5

12. The State may immediately terminate this agreement if the funds necessary to pay the State's share are not received from the Minnesota Legislature or other funding source. The State will provide notice of such lack of funding as soon as possible. Upon such termination, the State will pay the Municipality a pro-rata share for work performed prior to such notice, to the extent that funds are available.

**1. STATE ENCUMBRANCE VERIFICATION
TRANSPORTATION**

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

By: Younghbloden

Date: 9-20-11

ADMINISTRATION

MAPS Order No. 17455

2. MUNICIPALITY

Municipality certifies that the appropriate person(s) have executed the agreement on behalf of the Municipality as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. MINNESOTA DEPARTMENT OF

By: _____
Director, Office of Aeronautics

Date: _____

4. MINNESOTA DEPARTMENT OF

By: _____

Date: _____

5. ATTORNEY GENERAL

By: _____

Date: _____

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT**

It is resolved by the City of Worthington as follows:

- 1. That the state of Minnesota Agreement No. 99763,
 "Grant Agreement for Airport Improvement," for State Project No. A5301-
 HT02 at the Worthington Municipal Airport is accepted.

- 2. That the _____ and _____ are
 (Title) (Title)
 authorized to execute this Agreement and any amendments on behalf of the
City of Worthington.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Municipality)

at an authorized meeting held on the _____ day of _____, 2011

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____