

WORTHINGTON CITY COUNCIL

AGENDA

**7:00 P.M. - Monday, February 27, 2012
City Hall Council Chambers**

A. CALL TO ORDER

B. INTRODUCTIONS AND OPENING REMARKS

C. AGENDA ADDITIONS/CHANGES AND CLOSURE

1. Additions/Changes
2. Closure

D. CONSENT AGENDA

1. CITY COUNCIL MINUTES (WHITE)
 - a. City Council Minutes of Regular Meeting February 13, 2012
2. MINUTES OF BOARDS AND COMMISSIONS (PINK)
 - a. Worthington Economic Development Authority Minutes of February 13, 2012
 - b. Planning Commission/Board of Appeals Meeting minutes of February 7, 2012
 - c. Airport Advisory Board Meeting Minutes of February 16, 2012
 - d. Worthington Area Convention & Visitors Bureau Board of Directors Meeting Minutes of January 23, 2012
 - e. Airport Promotional Meeting Minutes of January 24, 2012 and January 16, 2012

3. **BILLS PAYABLE**

PLEASE NOTE: All utility expenditures are listed as 601,602,and 604, and are approved by the Water and Light Commission

E. CITY COUNCIL BUSINESS - ADMINISTRATION (WHITE)

Case Items

1. Consideration of the Reuse/Disposal of the Old Fire Station

2. Coalition of Greater Minnesota Cities Economic Development Partnership Program
3. Summary of Conclusions - Performance Evaluation of City Administrator Craig Clark

F. CITY COUNCIL BUSINESS - ENGINEERING (BLUE)

Case Items

1. Approve Plans and Specifications for Airport Chemical Loading Pad and Storage Building
2. Consider Counter Offer for Acquisition of Right of Way for the TH59 Public Improvements Project

G. CITY COUNCIL BUSINESS - COMMUNITY/EC DEVELOPMENT (GRAY)

Case Items

1. Call for Public Hearing

H. COUNCIL COMMITTEE REPORTS

1. Mayor Oberloh
2. Alderman Ten Haken
3. Alderman Kuhle
4. Alderman Nelson
5. Alderman Wood
6. Alderman Woll

I. CITY ADMINISTRATOR REPORT

J. ADJOURNMENT

**WORTHINGTON CITY COUNCIL
REGULAR MEETING, FEBRUARY 13, 2012**

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor Alan E. Oberloh with the following Aldermen present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll. Absent: Honorary Council Member Keith Wilson (excused).

Staff present: Craig Clark, City Administrator; Jim Laffrenzen, Public Works Superintendent; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

Others present: Ken Moser, Andy Johnson, Bill Wetering; Dan Greve; Ana Anthony, Daily Globe; Jim Parras and Gene Schleusner, Consolidated Construction Company; Dave Clark, WCL Associates; Don Klien, Lexington Hospitality Group; Chad Nixon (7:11 p.m.); Darlene Macklin (7:15 p.m.).

AGENDA APPROVED WITH ADDITION

Mayor Oberloh noted an addendum to the agenda of two sets of minutes as follows:

- WREDC Board of Directors Minutes of January 19, 2012
- Worthington Area Convention & Visitors Bureau Minutes of December 6, 2011

The motion was made by Alderman Nelson, seconded by Alderman Wood and unanimously carried to approve the agenda with the additions.

CONSENT AGENDA APPROVED

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to approve the consent agenda as follows:

- City Council Minutes of Regular Meeting January 23, 2012 and Special City Council / Housing and Redevelopment Authority Board Joint Meeting January 30, 2012
- Minutes of Boards and Commissions - Water and Light Commission Minutes of Regular Meeting February 6, 2012; Park and Recreation Advisory Board Minutes of February 7, 2012; Traffic and Safety Committee Minutes of January 25, 2012; Worthington Housing and Redevelopment Authority Board Commissioner Minutes of February 2, 2012, January 12, and December 8, 2011; WREDC Board of Directors Minutes of January 19, 2012; Worthington Area Convention and Visitors Bureau Minutes of December 6, 2011
- City participation for the 2012 Bioscience Conference in the amount of \$1,500 for advertising.
- Placement of stop sign at the intersection of Woodland Court and Knollwood Drive
- Placement of stop sign at the intersection of South Douglas Avenue and Nobles Street
- Bills payable and totaling \$1,386,230.14 be ordered paid

REQUEST FOR PROPOSAL (RFP) APPROVED FOR DEVELOPMENT OF NEEDS

ASSESSMENT AND MASTER PLAN FOR PUBLIC ATHLETIC RECREATION FACILITIES

Craig Clark, City Administrator, reported that the Sports Authority working group met on January 6th and discussed moving forward with a needs assessment and master plan for a public athletic recreation facility in the city. Members of the Sports Authority include Minnesota West, ISD 518, the Chamber's Convention and Visitors Bureau and the City of Worthington. Consensus was to hire a consultant, which Council approved at the January 23, 2012 meeting, which led to the development of a request for proposal (RFP) for the consultant. Proposals would be taken until March 9th. Mr. Clark said they were seeking Council approval of the RFP. Alderman Ten Haken questioned why the City got put in the lead on this when we had so many projects going on. Craig Clark, City Administrator, said for ease of moving things forward and because of all the things on the School District's plate, it was felt that the City could carry the ball at this point. The School District recognized they would be in the driver's seat for Phase II - Aldermen Wood and Kuhle suggested the City take the lead at this point.

Following discussion, the motion was made by Alderman Woll and seconded by Alderman Kuhle to approve the RFP for professional services. The following Aldermen voted in favor of the motion: Kuhle, Nelson Wood, Woll; with the following Aldermen voting against the same: Ten Haken.

BOARD OF REVIEW

Notice had been received from the Nobles County Assessor that the Board of Review for the City of Worthington had been tentatively scheduled for 9:00 a.m. on Monday, April 30th in the Nobles County Board room unless Council had a conflict.

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to set the time and date for the Board of Review as 9:00 a.m. on Monday, April 30, 2012.

AGREEMENT BETWEEN CITY OF WORTHINGTON AND YMCA FOR MANAGEMENT OF 2012 SUMMER YOUTH RECREATION PROGRAMS APPROVED

Staff presented a proposed agreement between the City of Worthington and the YMCA for management and operation of the City's 2012 summer youth recreations programs. The proposed agreement included the following changes from the previous year's agreement:

- The "Y" will be responsible for 100% of the expenditures associated with the programs
- The "Y" will receive 100% of the revenue received from the programs
- After meeting with representatives of the adult softball program, it was agreed to not offer the program in 2012
- The management fee for 2012 will be \$42,415 paid in eleven equal payments which was

- allocated for 2012
- The "Y" is requested to develop, promote and operate additional programs such as a 3 on 3 basketball league and/or a youth soccer program which has not been a part of previous agreements. The City agrees to share in the expense of actual documented cost for any new program on a 50/50 cost basis. The actual cost to be the difference between the actual documented expenditure less revenue collected

The agreement is projected to save the City \$13,847.00 for 2012.

The motion was made by Alderman Woll, seconded by Alderman Ten Haken and unanimously carried to approve the agreement with the YMCA to operate and manage the City's 2012 summer youth recreation programs.

AGRICULTURAL LEASE BETWEEN THE CITY OF WORTHINGTON AND DAREN BAUMAN APPROVED FOR 2012 CROP SEASON

Council considered a proposed agricultural lease between the City of Worthington and Daren Bauman for an approximate 21.90 acre parcel of property owned by the City, with the lease set to expire in February, 2013. The lease rate agreed to is \$3,942 or \$180.00 per acre, which staff believes is fair for a one year period. The property is not accessible due to a lease the City has for a 4.3 acre parcel located between the subject property and the secured fenced in area of the airport, which is also set to expire in February of 2013. Jim Laffrenzen, Public Works Superintendent, noted that setting the leases to expire at the same time will then permit staff an opportunity to look at both parcels going forward.

The motion was made by Alderman Ten Haken, seconded by Alderman Wood and unanimously carried to approve the agriculture lease agreement between the City of Worthington and Darin Bauman for the 2012 crop season.

REQUEST FOR TEXT AMENDMENT TO TITLE XV, SECTION 155 OF THE CITY CODE "B-3" - GENERAL BUSINESS ZONING DISTRICTS TABLED WITH WAIVER OF TIME REQUIREMENT ESTABLISHED BY HEARING

Council considered a text amendment to Section 155 of the Worthington City Code requested by B & J Oil Company, that would allow petroleum bulk stations as a permitted or conditional land use in the "B-3" - General Business zoning districts. Approval of the amendment would eliminate the applicant's legally non-conforming status and allow him to pursue expansion of his business at the current location. The Planning Commission held a hearing on the proposed text amendment on January 3, 2012 and discussed the issue further at their February 7, 2012 meeting. They determined the application conflicted with the City's Comprehensive Plan and that petroleum bulk stations did not fit the purpose and intent of the "B-3" zoning district, and voted unanimously to recommend

denial of the proposed amendment.

Mayor Oberloh said he was uncomfortable having this conversation while the City is in the process of eminent domain proceedings. Brad Chapulis, Director of Community/Economic Development, replied the text amendment request is a separate issue and it is important to preserve the due process for both matters. Furthermore, the City is obligated to comply with the 60 day rule outlined in State Statute, which obligates the City to take action on the text amendment.

Mr. Bill Collin, property owner, and his attorney Bill Wetering, were present at the meeting. Mr. Wetering stated that Mr. Collin was not looking to expand his business but was only trying to accommodate state mandates for separation of product. Council expressed concern that a text amendment would affect the entire city and not just the property in question. Mr. Collin replied that he requested the text amendment as that was a suggestion from City staff. Following further discussion, Bill Wetering suggested that there are other avenues to be explored and they could waive the requirements for a decision by Council to allow for exploration of those avenues.

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to table this item for two meetings with the waiver of the time line required by state statute.

PRELIMINARY PLAT PRAIRIE HOLDINGS SUBDIVISION APPROVED

Prairie Ventures, L.L.C., of Worthington, Minnesota was seeking preliminary plat approval of Prairie Holdings Subdivision, which is a replat of the most westerly portion of Block 1, Prairie Expo First Addition. The proposed subdivision is approximately 10.3 acres and would consist of two lots. The property is legally described as:

Lot 1, Block 1, Prairie Expo First Addition, in the City of Worthington, Nobles County, Minnesota, except the 1231.70 feet thereof, containing 10.33 acres and subject to a 10 foot open space easement across the north 10 feet, a 30 foot utility easement across the southerly 30 feet, as per document numbers 210567 and 210568, a 10 foot wide utility easement across the west 10 feet, a 30 foot wide easement north south sanitary sewer easement as per document number 157509 as shown, and other easements of record, if any.

The Planning Commission considered the preliminary plat at its February 7, 2012 meeting, and after holding a public hearing, voted unanimously to recommend approval of the subdivision to City Council with the following conditions:

1. The applicant submits a revised preliminary plat that complies with Title XV, Section 154.12 of the City Code (signature block missing) and shows a public easement as follows:
 1. A 10 foot utility easement along the east property line of Lot 1.

The motion was made by Alderman Ten Haken, seconded by Alderman Kuhle and unanimously carried to approve the Preliminary Plat - Prairie Holdings Subdivision contingent on the submittal of a revised plat that includes the omitted information.

SMALL CITIES DEVELOPMENT PROGRAM POLICY AMENDMENT APPROVED

Staff presented a proposed amendment to the Small Cities Development program (SCDP) policy adopted for the 2008 SCDP grant the City received and is currently administering. The amendment establishes procedural guidelines for structures located within the flood plain. The policy did not include flood plain provisions as the original target areas was not located within a flood plain. Both staff and the Southwest Minnesota Housing Partnership were proposing the amendment to the policy in keeping with state and federal policy for flood plain properties.

The motion was made by Alderman Ten Haken, seconded by Alderman Woll and unanimously carried to approve the amendment to the Small Cities Development Program Policy.

PROFESSIONAL SERVICES CONTRACTS FOR ARCHITECTURAL AND CONSTRUCTION MANAGEMENT APPROVED FOR EVENT CENTER PROJECT

Lexington Hospitality Development Group, the hotel developer working in conjunction with the City's event center project, has contracted with WCL Associates and Consolidated Construction for Architectural and Construction Management services for the hotel project. To keep the two projects moving ahead simultaneously, staff has previously advised Council of the potential benefits of contracting the same professional services as the hotel developer. As such, staff worked with both firms to establish the scope of work and negotiate the financial terms for a proposal from each for the event center.

WCL Associates proposal was for architectural services on the event center for a fixed price of \$96,800, approximately 3.2% assuming a \$3 million construction project. The contract includes 5 phases: schematic design; design development, construction documentation, bidding, and construction. It does not include professional services for furnishings, kitchen design and audio/visual design as the full scope will not be known until the schematic design is completed.

Consolidated Construction Company is proposing to serve as the Construction Manager through the entire project, and would advise the City through the schematic design and design phases, prepare and adjust cost estimates and project time lines through the construction documentation phase, and administer/manage all construction activities. The proposal includes a 6% fee for services which would become fixed upon the completion of the schematic design phase. Based on an estimated \$3 million project, the contract value would be approximately \$180,000.

The contracts have been reviewed by our insurance provider and periodically by our attorney

throughout the process, but final review by the attorney has not yet been performed.

Dave Clark, WCL Associates, and Jim Parras and Gene Schleusner, Consolidated Construction Company, Inc. were present at the meeting to discuss their proposals with Council. Mr. Parras noted they would represent the City on the project if Council wished, and suggested working with a committee. They will be seeking local contractor involvement in the project - plans will be available in both electronic and hard copy form.

The motion was made by Alderman Wood, seconded by Alderman Nelson and unanimously carried to approve the professional services contracts with WCL Associates and Consolidated Construction for architectural and Construction Management services for the proposed event center project, contingent upon final review by the City Attorney.

COUNCIL COMMITTEE REPORTS

Mayor Oberloh - Testified at length in St. Paul at a hearing for the House with Rep. Linda Runbeck regarding Rep. Davids' property tax bill - he thinks they got the message across to her. Reported that Lewis and Clark had announced the project would be receiving a \$5 million appropriation, which would install about 2 ½ to 3 miles of pipeline, but at that rate the project would never get completed. He is in the process of writing a letter to the Bureau of Reclamation and the three representatives involved, and invited Council members to jump on board.

Alderman Ten Haken - Will attended an Area Transportation Partnership on Wednesday this week, there's about \$26 - \$27 million in funds that get passed down through MnDOT to the District 7 ATP, which goes through an allocation process to divvy them up. There were no projects presented from Worthington and he would like to see the Administrator direct staff to put projects in front of this group for future funding.

Alderman Kuhle - Attend the CGMC Legislative Action Day in St. Paul - had good meetings with Magnus and Hamilton.

Alderman Nelson - Also attended the Legislative Action Day - felt we made progress.

Alderman Wood - The Water and Light Commission is working on finding alternate sources of water with the delay of Lewis and Clark. The HRA is progressing on the hiring of a new Executive Director. He also attended the Legislative Action Day - thinks its important that staff continue to pursue other grant avenues like the money we're receiving for the Highway 59 interchange.

Alderman Woll - nothing to report.

CITY ADMINISTRATOR'S REPORT

Craig Clark, City Administrator, noted that the County is requesting to meet with a couple of City representatives regarding the County's efforts for a library. Aldermen Woll and Ten Haken will be meeting with them this Friday. Negotiations with the 49r's continues - scheduled for March 14th - LELS 4 Patrol Officers- mediation scheduled for March 1st, with a special joint meeting with the

Worthington City Council
Regular Meeting, February 13, 2012
Page 7

Water and Light Commission meeting scheduled for 6 p.m. prior to the next Council meeting. The trip to St. Paul to talk with legislators overall went well - the current LGA formula has Worthington taking another loss next year.

**CLOSED SESSION - PERFORMANCE EVALUATION CITY ADMINISTRATOR -
(CLOSED UNDER MINNESOTA STAT. § 13D.05, SUBD. 3(A))**

Mayor Oberloh stated Council would be going into closed session under MN Stat. § 13D.05, Subd. 3(a) for the performance evaluation of the City Administrator.

The motion was made by Alderman Nelson, seconded by Alderman Wood and unanimously carried to close the meeting at 9:03 p.m.

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to re-open the meeting at 10:40 p.m.

ADJOURNMENT

The motion was made by Alderman Wood, seconded by Alderman Woll and unanimously carried to adjourn the meeting at 10:41 p.m.

Janice Oberloh, MCMC
City Clerk

**WORTHINGTON ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 13, 2012**

The meeting was called to order at 6:45 p.m. in City Hall Council Chambers by President Alan E. Oberloh with the following members present: Lyle Ten Haken, Mike Kuhle, Scott Nelson, Ron Wood, Mike Woll.

Staff present: Craig Clark, City Administrator; Brad Chapulis, Director of Community/Economic Development; Janice Oberloh, City Clerk.

MINUTES APPROVED

The motion was made by Alderman Wood, seconded by Alderman Kuhle and unanimously carried to approve the Economic Development Authority Minutes of December 12, 2012.

AUTHORIZATION TO EXECUTE CERTIFICATE OF COMPLETION - NEW CASTLE TOWNHOMES

Staff presented a certificate of completion for Council consideration as requested by the Southwest Minnesota Housing Partnership for the New Castle Townhomes development located at the east end of Cecilee Street. Certifying the completion of the development per the contract makes the Partnership eligible for reimbursement of certain development costs. Brad Chapulis, Director of Community/Economic Development, noted it was staff's opinion that the Housing Partnership has completed the requirements and the recommendation was the certificate should be signed.

The motion was made by Ron Wood, seconded by Lyle Ten Haken and unanimously carried to approve signing the Certificate of Completion for New Castle Townhomes.

ADJOURNMENT

The motion was made by Scott Nelson, seconded by Ron Wood and unanimously carried to adjourn the meeting at 6:51 p.m.

Janice Oberloh, MCMC
Secretary

**Planning Commission/Board of Appeals Minutes
February 7, 2012**

The meeting was called to order at 7:00 p.m. by Chad Nixon in the City Hall Council Chambers.

Members Present: Mike Kuhle, Kelly Meyer, Ken Moser, Chad Nixon, Dana Oberloh, and Dale Ryen

Members Absent: Bruce Pass (excused)

Staff Present: Brad Chapulis, Director of Comm/Econ. Dev.

Others Present: Dan Greve; Bill Collin (7:04 p.m.)

Approval of Minutes

Kelly Meyer motioned to approve December 6, 2011 meeting minutes. The motion was seconded by Ken Moser and passed unanimously.

Planning Commission Business

Text Amendment - Schedule of Land Uses (Petroleum Bulk Station)

A public hearing on a text amendment application to Title XV, Section 155 of the City Code that would allow petroleum bulk stations as a permitted or conditional land use in the B-3 (General Business) zoning was held on January 3, 2012. Following the public hearing, the Commission failed to take action on the application.

Chad Nixon apologized to the Commission because he did not know at the last meeting that the lack of a motion was not considered action on the item. He understood that a lack of action was the recommendation to City Council. The City's legal counsel was consulted and concluded that failure to make a recommendation is not a recommendation. Chad Nixon reviewed the application noting that background information was provided with the agenda and that staff had answered the questions posed by the Commission at the January meeting. He asked if there were any further questions. There were none. He asked for further discussion. There was none. He noted that no one was present to represent B & J Oil Company.

Mike Kuhle motioned to recommend denial of the text amendment application to Title XV, Section 155 of the City Code that would allow petroleum bulk stations as a permitted or conditional land use in the B-3 (General Business) zoning district because the application conflicts with the City's comprehensive plan and petroleum bulk stations do not fit the purpose and intent of the B-3 General Business zoning district. The motion was seconded by Ken Moser and passed unanimously.

Preliminary Plat - Prairie Holdings Subdivision

Prairie Ventures LLC has submitted a preliminary plat of Prairie Holdings Subdivision for approval. The proposed subdivision will establish two lots for commercial or industrial development. One lot will be 2.78 acres and the other will be 7.55 acres. They abut public streets, are served by existing sanitary sewer and water mains, and can provide on site management systems for storm water. It was noted that the submitted preliminary plat omits the vicinity map, signature blocks, and a complete

illustration of existing features.

Chad asked for questions from the Commission for staff. There were none. The public hearing was opened. Dan Greve, representing Prairie Ventures, LLC., responded to questions from the Commission regarding development plans and access to newly created lots. Ken Moser motioned to close the public hearing. The motion was seconded by Dale Ryen and passed unanimously.

Ken Moser motioned to recommend approval of the preliminary plat with the following conditions:

1. A ten foot utility easement along the east property line of Lot 1 is included to provide utility service within the proposed subdivision.
2. A revised plat showing the vicinity map, signature blocks, and a complete illustration of existing features is provided.

The motion was seconded by Mike Kuhle and passed unanimously.

Other Business

Chad Nixon addressed Bill Collin, who arrived late to the meeting. He reviewed the action taken by the Commission noting that there were no further comments or questions. The motion to deny the application was more or less a formality, he stated, due to the lack of action taken at the January meeting. He accepted responsibility for the misunderstanding as he assumed that the lack of a motion was considered a denial. However, it was learned after consulting the City Attorney, that a lack of action is not seen as a recommendation for denial. A formal motion was needed. Mr. Collin asked what the next step was and Brad Chapulis explained that the City Council would consider the decision of the Planning Commission at their February 13, 2012 meeting.

Next Meeting

The next meeting is scheduled for March 6, 2012 at 7:00 p.m.

Adjournment

As there was no further business before the Planning Commission, the meeting adjourned at 7:05 p.m.

Julie Haack
Secretary

**Airport Advisory Board
February 16, 2011**

The meeting was called to order at 5:00 p.m. by Keith Wilson in City Hall Council Chambers.

Members Present: Gary Ewert, Mike Kuhle, Cameron Johnson, Rod Sankey, Keith Wilson
Members Absent Excused: Rolf Carlson, Rich Lowe
Staff Present: Jim Laffrenzen, Director of Public Works, Dwayne Haffield, City Engineer
Others Present: John Armstrong

Approval of Minutes

A motion to approve the minutes of the June 23, 2011 and June 30, 2011 meetings was made by Rod Sankey, and seconded by Gary Ewert, and passed unanimously.

Airport Advisory Board Business

Through the Fence Discussion

Dwayne Haffield presented a summary on residential through the fence access (RTTF) issues. There is one property, owned by Dale Molitor, with a residence and a set of hangars that has direct access to the airport, which is called RTTF access. The FAA has had an interim policy because they realize that some RTTF exist, but such direct access to the airport is in violation of several grant assurances and the City has received notice that it must be addressed by federal fiscal year 2013 or the City will no longer be eligible for airport funding. The funding level through the grants, which has been at 95%, will soon drop to 90%, but without that funding it would not be possible to maintain the airport. Funding has paid for projects such as the apron, Taxiway C extension, and other taxiway repairs. Also, the public purpose of the airport is to always be maintained. Residential developments are to be held away from airports as they inevitably clash.

Three things must be considered: First, the through the fence access must cease or an access plan must be developed. There is no formal agreement with Mr. Molitor at this point that outlines what must be done to comply with airport rules. Second, the airport property must, at the very minimum, be delineated with signage or markers. Third, a plan must be identified to address the non compliance of the grass taxi lane.

Ownership of the property as a determining factor in the residential or commercial designation was discussed. The Molitor property could be used as both, but if the hangar set was sold to a business, it is unclear if the commercial through the fence access would be acceptable. Staff is seeking clarification from MnDOT on that issue. Although selling the hangars to a business could be a solution, there could be issues with the value Mr. Molitor places on the hangars and

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what the market is willing to bear. Also, the Molitors would like to sell the property as a whole but remain in the home as long as they'd like. Replatting the lot causes problems, also, because the home and half of the southerly building are within corporate limits while the rest of the property in is the county. In addition, some of the pavement on the east side actually encroached on airport property. It was agreed owning the property would be of no benefit to the City.

John Armstrong stated that he would hate to cut commercial out completely if there was a viable business opportunity but it is very clear that something has to be done now with the residential. Although the hangars are technically commercial at this point, Mr. Armstrong did not think that the current occupants would be willing to pay a fee based subscription for through the fence access to the airport. He wondered if it would be possible to close it now, but open it in the future if there were commercial interest.

Options for closing were discussed. Plowing the taxi lane for agriculture production would be the cheapest solution; however, installing a fence seemed to be the preferred option. Either way, the City would be able to report to the FAA that the residential through the fence has ceased.

Cameron Johnson stated that the Molitor property may be considered residential because it has a home on it the through the fence access was used commercially. Mr. Molitor does not have a personal plane that he keeps there. Dwayne Haffield noted the potential for sale of the property to someone who would use it for residential through the fence was discussed with Mr. Molitor and is something for the Board to keep in mind. Another option for Mr. Molitor would be to fund the development of the access plan and address the deficiency in the taxi lane, which needs to be obstruction free. Any additional costs that the City incurs from supporting residential through the fence is supposed to be recovered from the property owner. The time needed to develop the access plan would be the main cost and it may be possible to find someone who is working on other through the fence access plans that could be modified to meet Worthington's specific needs, but the cost could still be \$20,000.

In response to questions from Mike Kuhle, Dwayne Haffield stated that once the residential through the fence access it closed, it will most likely have to remain closed. The main concern with residential is that it is residential and it is just not wanted that close to airports. To keep it open, an access plan would have to be in place that addresses a grandfathered use. It is unlikely that commercial would be closed completely, but that is not known for sure. Cameron Johnson stated that the only one who benefits from the residential through the fence is Mr. Molitor. Its of no advantage to the airport to keep the residential through the fence open, only the commercial. If Mr. Molitor is willing to incur the expense of developing an access plan then the City should help him do that. If he is not, then the access should be closed.

Rod Sankey motioned to approve keeping the residential through the fence access open if Mr. Molitor is willing to incur all expenses to ensure compliance with regulations; if he is unwilling to incur the expenses, the residential through the fence access will be closed. In addition, staff is directed to continue to pursue what needs to be done to maintain commercial availability. The

motion was seconded by Mike Kuhle and passed unanimously.

Hangar Project Update

The building has been delivered and the footings are in. When weather permits and temperatures are above freezing, the floor will be poured and the building will go up. The project should be complete by the June 1 deadline. The bid award for the spray pad and storage building is scheduled for March 26.

Update on Promotional Meetings

Several items were discussed at the promotional meetings that were held last month and earlier today. First, because a primary focus of the airport is business or commercial traffic, the airport will sponsor the Bio Science Conference to be held in March and will have a display booth at the event to boost awareness of the airport. Second, the range of the courtesy car was increased from 20 to 30 miles, but it can go any distance with the FOB's permission. A second courtesy car, provided by Integrity and maintained by Prairie Holdings, will now be available so that the pilots as well as the passengers will have access to a vehicle. Third, Dakota Golf, managers of Prairie View Golf Course, will provide certificates for free club rental for the course or driving range and brochure for all day play with a cart for \$29. The certificates will be handed out so that pilots can choose to golf rather than wait at the airport and the brochures will be displayed at the airport. Fourth, purchasing a used fuel supply truck was discussed. MnDOT was contacted and the purchase would be available for 50/50 grant assistance. The fuel truck would be important for customer service. Once jet pilots have turned off the engines, they can be reluctant restart them to taxi 500 feet to fuel in part because each time they start the engines, it is considered a cycle and maintenance is done based on number of cycles. Rod Sankey asked about filtering the fuel. Cameron Johnson explained that the fuel will be filtered going in and out of the storage tank and the fuel truck also has a basic filter. He will look into pricing for a refurbished fuel truck.

FBO Report

In an effort to raise awareness of the airport, Cameron Johnson encouraged the Board to forward "A Glimpse on the Airport" that he sent them to any local business they know of that may be able to use the airport. If necessary to maintain confidentiality, the tail numbers on the jets can be block out on the photos.

The airport has a new full time maintenance employee through Proclaim. He has been a big boost to the airport and has moved his young family to town.

A lot of work has been done to the shop, which is now in the south bay. Some benches have been added and it has been given a more professional look.

Cameron has also been working with two local businesses. One is looking at basing the plane at the airport and he will do the flying. The other will not base the plane here, but will fly from here.

Worthington Area Convention & Visitors Bureau
Board of Directors Meeting
January 23, 2012
Chamber of Commerce/CVB Conference Room
3:30 P.M.

Present: Joni Harms, Amber Luinenburg, Dave Hartzler, Amanda Walljasper, Jeff Fouch, Diane Schettler, Dale Ryen, Jenny Andersen-Martinez, Scott Nelson, Randy Thompson, Nancy Vaske, Trevor Nickel, Darlene Macklin and Ashley Goettig.

Excused Absence: Jeff Rotert, Juan Palma and Susanne Murphy

Guest: Mike Kuhle

Chairman of the Board Dave Hartzler presiding.

A motion was made by Amanda Walljasper, seconded by Diane Schettler, and passed unanimously to approve the minutes of the Board of Directors December 6, 2011 meeting & Planning Conference December 6, 2011 meeting.

A motion was made by Amanda Walljasper, seconded by Randy Thompson, and passed unanimously to accept the December, 2011 financial statement.

City of Worthington Request: Mike Kuhle was present to propose a possible plan for a needs assessment & master planning for a new public athletic recreation facility. Kuhle explained that the City has a group of individuals representing the City, Minnesota West Community & Technical College and School District 518 have been meeting on this topic. There is a great need for focus on a sports facility, soccer being high on the list. The City would like to hire a firm to do an assessment and master plan for a public athletic recreation facility. The city is looking for a monetary donation from CVB.

Members of the Board voiced concern in doing another survey. A motion was made by Amanda Walljasper, seconded by Randy Thompson, and passed unanimously to deny the request.

Sunday Liquor License: A possible vote on the Sunday Liquor License may need to take place on the next ballot. This license was voted down twice before. Scott Nelson will follow up on how to proceed with the City on this matter.

Board of Directors Meeting Continued, Page 2

- Conflict of Interest Policy:** The Board was given a Conflict of Interest Policy to review, sign and return back to the Chamber of Commerce.
- 2012 Budget Approval:** The Board was given a proposed 2012 Budget for the Convention and Visitors Bureau. It was mentioned that the TIC will not be open until mid-August. The TIC budget was reduced to reflect the reduced hours. Other items mentioned were a new computer and one less billboard.
- A motion was made by Joni Harms, seconded by Randy Thompson, and unanimously carried to accept the 2012 budget as presented.
- Budget & Finance Committee Appointment:** A motion was made by Joni Harms, seconded by Randy Thompson, and passed unanimously to have the Executive Board be appointed to the Budget & Finance Committee.
- Sponsorship of Bio-Science Conference:** WREDC is looking for sponsorships for the 2012 Bio-Science Conference. In 2011 the CVB sponsored \$2,000.00 for the conference. A motion was made by Dale Ryen, seconded by Amanda Walljasper, and unanimously carried to sponsor the 2012 conference at the \$2,000.00 level.
- Travel Information Center:** The Board was informed that the TIC will not be opening in the temporary location in 2012 due to a lack of individuals stopping at the center for information. Instead the state has asked if the Chamber of Commerce and CVB offices would be willing to distribute information. The permanent TIC will open in mid to late August.
- Committee Reports:** Marketing – Winterfest has been moved to February 11th.
- Motel Advisory – The committee has not met yet.
- Sports and Recreation – The Wild Turkey Shoot-Out will be held on March 17th, 2012.
- City Report:** The Fire Station is advancing rapidly. There will be a tour of the Fire Hall on March 10th, 2012. The demolition of the old YMCA is close to completion for the proposed senior center. Avera Medical Group – Worthington will be starting construction of their new site.
- New Business:** The Board was presented with an Audit Review letter from Turbes Drealan Kvilhaug Hoefker for CVB's audit. A motion was made by Diane Schettler, seconded by Joni Harms to have the Executive Director sign the letter for the audit review.

Board of Directors Meeting Continued, Page 3

There being no further business to be brought before the Board, the meeting adjourned at 4:40 p.m.

Respectfully Submitted
Darlene Macklin

CITY OF WORTHINGTON
Airport Promotional Meeting
January 24 and February 16, 2012

The January 24, 2012 meeting was held at 3:00 p.m. in City Hall Council Chambers.

Members Present: Marc Freese, Cameron and Jackie Johnson, Integrity Aviation/Fixed Base Operator (FBO), Mike Kuhle, City Council/Airport Board, Ashley Goetting, Worthington Area Chamber of Commerce, Jim Laffrenzen, City Staff.

Members Excused: Keith Wilson, Chairman Airport Board, Darlene Macklin, Worthington Area Chamber of Commerce, Glenn Thuringer, WREDC, Craig Clark, City Administrator.

The meeting centered around the activities at the airport, who are the primary users, who is our market, how do we maintain our current user base and attract additional traffic. There was also discussion in regard to educating the local business community and general public on the importance of the airport and how it is a marketing tool.

Current activities and primary users.

Everyone agreed there is a significant amount of business traffic at the airport on a daily basis based upon the report entitled "A Glimpse at the Airport" generated by Jackie Johnson and distributed to Council members and the Airport Board. It was also agreed that general aviation traffic is an important activity, however, it appears the airport has become an important destination for the business community. This is due, in part, to the bio-energy/bio-science industry in the area.

Who is are our primary users and who is our market.

After discussions, it was agreed that, although general aviation is a user of the airport, the primary user of the airport is the business/corporate user. Therefore, it was agreed the focus at the airport will be to that market/user. We will continue to provide a high quality service to the general aviation user, as in the past.

How do we maintain our current base and attract additional traffic? :

Discussions included:

- The need for a second courtesy vehicle as there are many times pilots and their passengers are in need of transportation at the same time. There is also a current 20-mile restriction as to the distance the vehicle may be used and needs to be increased. It was agreed staff will check into increasing the limitation.
- There are times when corporate aircraft will not buy fuel as they do not want to start the aircraft and move it to the fueling facility or the FBO is not capable of towing the aircraft. The FBO explained that the pilots park by the terminal so their passengers do not need to walk to the terminal building. It was also explained each time these aircraft are started and shut off, it is considered a cycle and is counted toward the interval time the aircraft must be inspected as required.
Towing an aircraft is also a high liability risk for the FBO. To increase fuel sales and be able to accommodate these aircraft a fuel supply truck would be desirable. It was agreed the FBO would look into the cost for a used supply truck.

- The possibility of offering an incentive for pilots and passengers to use Prairie View Golf course while in the community. There are times pilots spend the day waiting at the terminal building. It was agreed staff would contact Tom Jansa with Dakota Golf for any incentives that may be available.
- The tug is in need of tires. Staff informed the members tires are ordered. There was discussion of replacing the tug in the future. The current tug is old and has exceeded its useful life.

There were discussions about the potential for Integrity Aviation to provide charter service. It was determined there is not a sufficient demand, two to three per year, for this service. It is also very costly to obtain a charter certificate and insurance.

There were discussions of the possibility of increasing aircraft maintenance services. The FBO informed the members “annuals” are normally completed by whoever the owner is committed to and rarely will anyone fly to have an airplane serviced. It was noted Integrity has begun to reorganize the maintenance facilities to provide a professional impression. They have also employed a full time mechanic to provide faster service. It was agreed that “word of mouth” is the best marketing tool to increase maintenance activity.

How do we inform/educate the general public and elected officials of the importance of the airport?

It was agreed that the public and elected officials need to learn about the importance of the airport facility as it relates to current activity and potential economic growth for the community. To address these concerns, it was agreed:

- To have the FBO to give a formal presentation at the March 13, 2012, City Council meeting to present an overview of Integrity Aviation activities, what services they are providing, how their presence at the airport is impacting the aviation community, and how there is potential economic growth for the community. This will also be a good opportunity for the general public to become informed as the meeting is broadcast on Cable 3.
- Host a Chamber mixer event at the airport.
- Become a sponsor at for the Bio-Science conference.
- Attempt to periodically update the community by using the local media.

The February 16, 2012 meeting held at 3:00 p.m. in City Hall Council Chambers.

Members Present: Marc Freese, Cameron and Jackie Johnson, Integrity Aviation/Fixed Base Operator (FBO), Mike Kuhle, City Council/Airport Board, Darlene Macklin, Worthington Area Chamber of Commerce, Glenn Thuringer, WREDC, Keith Wilson, Airport Board Chairman, Craig Clark and Jim Laffrenzen, City Staff.

Sponsorship and participate at 2012 Bio-Science Conference.

Discussed was the sponsorship opportunity for the upcoming Bio-Science Conference and the potential for marketing/promoting the airport. Glenn Thuringer informed the members of some ideas. It was agreed by the members to participate at the \$ 500 level. Glenn informed the committee he would work with the City and Integrity to enhance the exposure as he has with other sponsors. The City would pay the \$ 500 out of the airport operating advertising budget and Integrity will provide in-kind services such as design of a logo, literature handouts, and design of a booth display. It was agreed to have someone either the City or Integrity present at the display booth during peak times. Discussion also included offering incentives to businesses who may choose to use the airport while attending the conference.

Follow up Information to January 24, 2012 Meeting

Chamber mixer opportunity.

Darlene informed the committee that the calendar to host Chamber Mixers is full and has started into 2013. She will put the airport on the calendar for a spring mixer in 2013. If someone were to cancel, she will inform the City.

Tug condition

The vehicle used to tow aircraft has new tires.

Courtesy vehicles

The courtesy vehicle can travel outside of a 20-mile radius. The FBO has the authority to make a determination of the distance the vehicles can travel. Users are required to sign a waiver. A second vehicle is also now available.

Incentive for pilots and passengers to use Prairie View Golf Course

Tom Jansa, representing Prairie View, will make available for pilots and passengers free rental clubs on the course or driving range and a "play all day" with a cart for \$ 29.00. He will provide certificates to be given to the pilots and passengers. He will also make available tent brochures to be displayed in the terminal building.

Fuel tanker supply truck

Staff contacted MNDOT to see if a fuel supply tanker truck would be eligible for grant funding. After staff provided MNDOT the reasons for the need based upon the types of aircraft that currently use the airport and the fact the FBO/City are going to promote the airport to the business aviation community, MNDOT agreed the purchase of a fuel supply tanker truck would be eligible for a 50/50 matching grant and could be purchased immediately if the City desired. The committee decided to have the FBO research the cost for a used truck. The information will be shared with the Airport Advisory Board. Integrity Aviation informed the committee of their willingness to participate in funding the purchase.

Other ideas discussed

Darlene informed the committee the Chamber can include Integrity Aviation in the chamber update newsletter in the business spotlight section and is willing to promote Integrity and the airport in general as opportunities arise.

ADMINISTRATIVE SERVICES MEMO

DATE: FEBRUARY 24, 2012

TO: HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: ITEMS REQUIRING CITY COUNCIL ACTION OR REVIEW

CASE ITEMS

1. CONSIDERATION OF THE REUSE/DISPOSAL OF THE OLD FIRE STATION

With the completion of the new fire station scheduled for October of this year, considerations should be made for the reuse or disposal of the existing fire station. The current fire hall is approximately 7,800 square feet and is in a sound structural state. Issues related to reuse, zoning and disposal are areas in which Council direction is needed.

The topic of internal reuse of the facility was considered by department heads. No alternative use was identified. The lack of interest came predominately because the building provided little operational efficiency for staffing, equipment or material storage. In addition, with little incentive for operational efficiency taking on the financial responsibility for the structure was another component of consideration.

Should the Council find no reuse of the property to be practical, the City has a Property Disposal Policy included as *Exhibit 1* and includes a summary of each of the methods of disposal. The City may entertain the disposal of personal property only after it has declared the property as surplus and has determined the method it will dispose of the said property. The policy allows the sale through public sale, directed sale or transferred to the Economic Development Authority for economic development purposes but given the current properties status a directed sale would not be applicable.

Considerations for a public sale Council could establish a minimum acceptable bid amount for which an appraisal could be helpful. The public sale option must first proceed through the public bidding process after which time if a suitable offer is not given the Council may determine another manner for disposition such as listing the property with a realtor.

The appraised valuation will take into account the "highest and best" use of the property. According to the Zoning Ordinance, the "best" use of the property would be the land uses permitted or permitted by special use in the "R-4" – Medium Density Residential zoning district, which is the zoning classification for the property and surrounding area. A copy of permissible land uses is provided in *Exhibit 2*.

Three parties have expressed interest in the purchase of the current fire station.

Staff would like to use this time to commence the conversation with the Council and begin taking the necessary steps to determine the reuse or disposal of the current fire station property.

2. **COALITION OF GREATER MINNESOTA CITIES ECONOMIC DEVELOPMENT PARTNERSHIP PROGRAM**

The Coalition of Greater Minnesota Cities has launched an additional effort focused on job creation in Greater Minnesota. This goal was initiated in part by working with Cities, Business Leaders and Chambers of Commerce across the state. Both WREDC and the Worthington Chamber were active participants in this process and led to the Greater Minnesota Economic Recovery Plan.

The plan focuses on enacting a Job Training Program, Greater MN Intern Tax Credit, Expansion of the Angel Investment Tax Credit and seeking new funding for the Interchanges and Infrastructure needs of Greater Minnesota Cities.

In order to advance these added lobbying efforts CGMC has asked for an additional financial contribution. Partnership levels range from \$500-\$2,500 as shown in *Exhibit 3*.

Should Council wish to participate in this added lobbying effort the budget would be adjusted and the funds would come from the unreserved undesignated reserve fund.

3. **SUMMARY OF CONCLUSIONS - PERFORMANCE EVALUATION OF CITY ADMINISTRATOR CRAIG CLARK**

As required by Minn. Stat. § 13D.05, Subd. 3(A), Council must provide a summary of its conclusions of the performance evaluation of City Administrator Clark that was performed in closed session at the regular City Council meeting on February 13, 2012.

CITY OF WORTHINGTON PROPERTY DISPOSAL POLICY

The purpose of this policy is to establish a means whereby the City may dispose of real or personal property.

A. DEFINITIONS

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

Contract - An agreement entered into by the City for the sale of supplies, materials, or other personal property, equipment, or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

Dispose of - To sell, alienate, to finish with, bargain away or otherwise convey or transfer ownership, but not including destruction of waste materials or the sale of supplies and materials or other properties by the City in the course of a service being performed by the City in the ordinary scope of its municipal function.

Forfeited Property - All personal property where all right, title and interest thereto, has been acquired by the City pursuant to Minnesota law authorizing the forfeiture of motor vehicles and/or other personal property which have been used in the commission of certain designated offenses in violation of either the criminal code, Minnesota Statutes Chapter 609 and Chapter 152, or Minnesota Statutes Chapters 169-169A.

Personal Property - All property that is not real property and other than the property that has come into the hands of the Police Department and Public Works Department through impoundment.

Real Property - Land and its permanently affixed buildings or other structures, together with its improvements and its natural assets, such as minerals, crops, waters, and with the inclusion of corporeal or incorporeal rights that follow ownership of the land and with the interests in such rights.

Set of Items - More than one item of the same kind that belongs or are used together such that each item would suffer a reduction in value if separated from the other(s).

B. DISPOSAL OF REAL PROPERTY

The following procedures shall be followed when real property that has come into the possession of the City of Worthington, excepting unclaimed property, is intended to be disposed of:

1. **Council Determination.** Prior to the disposal of any real property, Council shall determine if the property is to be disposed of by public sale, disposed of by directed sale,

or transferred to the Economic Development Authority for economic development purposes.

- a. **Public Sale.** Unless otherwise found to be in the public's interest, property which is suitable for potential development or other beneficial use by more than one party is to be disposed of by public sale.
- b. **Directed Sale.** Property which does not conform to zoning requirements in regards to size, area, or street frontage may be sold to owners of abutting properties without a public sale. Any title the City may have to vacated streets or alleys may be conveyed to the owners of abutting properties without a public sale. Council shall establish the manner the property is to be distributed to abutting owners, sale price and any other terms or conditions found appropriate.
- c. **Conveyance for Economic Development.** Council may, upon finding it to be in the public's interest, transfer any property suitable for development to the Economic Development Authority for use or sale by the Authority in a manner consistent with the Authority's goals, purpose, and policies.

2. **Disposal by Public Sale.** The following procedures shall be followed when Council has determined that real property shall be disposed by public sale.

- a. **Process for Approval.** The City Administrator or his representative shall be responsible for preparation and processing for approval any real property intended for disposal by public sale. At the time he prepares to dispose of such property, the City Administrator or his representative shall first secure comments and recommendations from affected departments.
- b. **Notice of Bids.** The City Administrator or his representative shall prepare a notice inviting sealed bids, to be published for two consecutive weeks in the official newspaper and at least five calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of the sale, including any minimum acceptable bid amount.
- c. **Form of Bids.**
 - (1) All bids shall be filed on forms furnished by the City Administrator or his representative. After receipt of the bids, the City Administrator or his representative shall present a listing of the bid to the City Council for consideration. At the discretion of the City Council, the property may be sold to the highest bidder unless otherwise provided in the notice of bids. Council approval is required before the property may be conveyed.

- (2) In the event the City Council rejects all bids, Council may call for rebidding or it may then authorize the City Administrator to list the property for disposition with one or more Realtors, or via electronic auction, or it may authorize the City Administrator to negotiate the disposition in a manner that he may deem appropriate. All final disposition of real property shall be approved by City Council.
- d. **Filing of Bond.** The City Administrator may require that any person who files a bid must also furnish a bond commonly referred to as a bidder's bond, or a cash deposit in the amount of not less than five percent of his bid.
- e. **Auction Sales.** If it is determined by the City Administrator that sealed bids should not be utilized or, if a sale was not successfully accomplished utilizing sealed bids, the Administrator may recommend to the City Council that the property be sold at public auction. The City Administrator or his representative, shall be responsible for preparing a notice to the official newspaper for at least two consecutive weeks which must be at least five days before the actual date of sale. The notice shall describe the location of the auction sale and a description of the properties to be sold. At the time of the public auction, the City shall be responsible for providing services of an auctioneer or other personnel necessary to carry out the public auction. The City Administrator, upon completion of the public auction, shall prepare a record of all transactions and file such record with the City Clerk.
- f. **Books and Accounts.** The City Administrator shall be responsible for maintaining a record of each sale and the disposition of money received.

It should be noted that the open meeting law was amended in 2004 to allow a public body to close a meeting for negotiations concerning the purchase or sale of real or personal property. The law permits a closed meeting: (1) to determine the asking price and strategy for the sale of real or personal property; (2) to review appraisal data classified as confidential or nonpublic; and (3) to develop or consider purchase or sale offers or counter-offers. Before holding a closed meeting the public body must identify the subject property on the record. Proceedings of a closed meeting for one of these purposes must be recorded and kept for eight years. Finally, the actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

RESTRICTIONS ON SALES TO EMPLOYEES OF THE CITY OF WORTHINGTON

No real or personal property shall be sold to any officer or employee of the City unless the sale is open, public and competitive. Nothing herein shall prevent the conveyance of real property to an officer or employee of the City as an abutting owner in a directed sale.

C. DISPOSAL OF PERSONAL PROPERTY

All sales of City supplies, materials, or equipment, or other personal property including forfeited property or the rental thereof, shall comply with the provisions of Minnesota Statutes 471.345, "Uniform Municipal Contracting Law."

1. If the estimated market value of the item or set of items is \$10,000.00 or less the sale may be made by quotation or in the open market at the discretion of the City Administrator or General Manager of Utilities or their designee and conducted in a commercially reasonable manner.
 - a. **Sale by Quotation.** Sales made by quotation shall be based, so far as practicable on at least two quotations which shall be kept on file for at least one year from the date of their receipt.
 - b. **Sale in the Open Market.** Sales made in the open market shall specifically include placement of the item or set of items in public auctions, established dealer auctions, or established salvage auctions, which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Open market sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manager of Utilities.
2. If the estimated market value of the item or sets of items is more than \$10,000 but not in excess of \$50,000 the City Administrator, General Manager of Utilities or their designee may authorize the sale to be made by either the receipt of sealed competitive bids solicited by public notice or by direct negotiation. All such sales shall be conducted in a commercially reasonable manner.
 - a. **Sale by Sealed Competitive Bids.** Sales made by the receipt of competitive bids shall be accordance with procedures established by the City Administrator or the General Manager of Utilities, who shall have the authority to establish a minimum acceptable sale price.
 - b. **Sale by Direct Negotiation.** Sales made by direct negotiation shall include the receipt so far as practicable of at least two quotations, which shall be kept on file for at least one (1) year from the date of their receipt. Sales made by direct negotiation shall also specifically include sale by publication, established dealer auctions or established salvage auctions which are conducted by a licensed broker and which have been previously approved by the City Administrator or General Manager of Utilities. Direct negotiation sales may also include sales made by online electronic auction upon the approval of the City Administrator or General Manger of Utilities.

3. If the estimated market value of item or items is in excess of \$50,000 it must be sold by the receipt of sealed competitive bids solicited by public notice. The acceptance or rejection of bids shall be by the City Council or the Water and Light Commission.
 - a. **Notice of Bids** - The City Administrator, General Manager of Utilities or their representative shall prepare a notice inviting sealed bids to be published for two consecutive weeks in the official newspaper and at least five (5) calendar days must intervene between the date of the last publication and the time for filing such sealed bids or proposals. This notice shall contain a description of the property and the terms and conditions of sale.
 - b. **Form of Bids** - All bids shall be filed on forms furnished by the City Administrator, General Manager of Utilities or their representative. After receipt of the bids, the City Administrator, General Manager of Utilities or their representatives shall present a listing of the bids to the City Council or Water and Light Commission for acceptance. The property shall be sold to the highest bidder unless otherwise provided in the notice to bid.
 - c. **Rejection of Bids** - In the event the City Council or Water and Light Commission rejects all bids as referred to in the notice of bids, they may call for rebidding, or they may authorize the City Administrator or General Manager of Utilities to negotiate the disposition in a manner that they deem appropriate.
 - d. **Receipts from Sales of Property** - Unless state law provides otherwise, all receipts from sales of property under this Section shall be placed in the account for the department disposing of the excess property. If not a particular department then back into the General Fund.

Nothing in this policy is intended to prohibit the disposal of personal property determined to be "scrap" by delivery of such material to an established salvage company, provided that the scrap value does not exceed \$5,000.

ZONING DISTRICTS

R-1 One Family Detached Residential District

R-2 One Family Low Density Residential District

R-3 Low Density Preservation Residential District

R-4 Multi-Family Medium Density District

R-5 Multi-Family Medium and High Density District

R-6 Mobile Home District

R-7 One Family Incremental Growth Residential District

B-1 Neighborhood Business

B-2 Central Business District

B-3 General Business District

B-4 Shopping Center District

M-1 Light Industrial District

M-2 Heavy Industrial District

S Natural Features District

I Institutional

TZ Transitional Zone

L Lakeshore

PUD Planned Unit Development
(Ord. 808, passed 3-13-95)

KEY: P - Permitted Use
S - Special Development
A - Accessory Use

SCHEDULE OF USE REGULATIONS

RESIDENTIAL USE GROUPS	RESIDENTIAL								BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L	
A. Single Family	P	P	P	P	S	S	P	P	S	—	—	—	—	S	—	P	—	
B. Townhouse	S	P	P	P	P	—	—	S	—	—	—	—	—	S	—	S	—	
C. Two family	S	P	P	P	S	—	—	S	—	—	—	—	—	—	—	S	—	
D. Multi-family	S	S	S	P	P	—	—	—	S	—	—	—	—	—	—	—	—	
E. Mobile Homes	—	—	—	—	—	P	—	—	—	—	—	—	—	—	—	—	—	
F. Home Occupations	A	A	A	A	A	A	A	A	A	—	—	—	—	A	—	A	—	
G. Boarding Houses	—	—	S	S	S	—	—	S	S	—	—	—	—	S	—	—	—	
H. Guest Home	—	—	—	S	S	—	—	—	S	S	—	—	—	S	—	—	—	
I. Fraternity & Sorority Houses	—	—	—	S	P	—	—	—	S	—	—	—	—	S	—	—	—	
J. Child Care	S	S	S	S	P	S	S	S	S	S	S	—	—	S	—	—	—	
K. Convalescent, Nursing and Rest Homes	—	—	S	S	S	—	—	—	S	—	—	—	—	S	—	—	—	
L. Hospitals	—	—	S	S	S	—	S	—	S	—	—	—	—	P	—	—	—	
M. Motels	—	—	—	S	S	—	—	—	P	P	S	—	—	S	—	—	—	
N. Seasonal Residential	—	—	—	—	—	—	—	—	—	S	—	—	—	—	S	S	—	
O. Clubs	—	—	S	S	P	—	—	S	P	P	S	—	—	S	—	—	—	
P. Civic	S	P	P	P	P	P	P	P	P	S	S	—	—	S	S	—	—	
Q. Public Service	—	—	—	—	—	—	—	—	S	S	—	S	P	—	—	S	—	
R. Utility Stations	P	P	P	P	S	P	P	S	S	P	S	P	P	S	S	S	—	
S. Recreational: ¹	P	P	P	P	S	S	P	S	—	S	S	S	—	—	P	—	—	
T. Recreational: ²	S	P	P	P	S	P	P	—	—	S	S	S	S	S	P	S	—	
U. Public Institutional and Cultural	S	S	S	P	P	S	S	S	S	S	S	S	—	P	S	S	—	

SCHEDULE OF USE REGULATIONS

KEY: P - Permitted Use
 S - Special Development
 A - Accessory Use

RESIDENTIAL USE GROUPS	RESIDENTIAL							BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L
V. Major Educational	—	—	—	—	S	S	—	—	—	—	—	—	—	P	—	—	—
W. Agricultural	—	—	—	—	—	—	—	S	—	P	P	P	P	P	S	P	—
X. Greenhouse	—	—	—	S	—	—	—	S	S	S	S	S	S	S	—	S	—
Y. Cemetery	—	S	—	S	—	—	S	—	—	—	—	S	—	—	—	P	—
Z. Parking Lots	S	S	S	S	P	S	S	P	P	P	P	P	P	P	S	S	—

FOOTNOTES:

1. Public and quasi-public
2. Private
3. Temporary Occupancy

SCHEDULE OF USE REGULATIONS

KEY: P - Permitted Use
S - Special Development
A - Accessory Use

NON-RESIDENTIAL USE GROUPS	RESIDENTIAL										BUSINESS				INDUSTRIAL			OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L			
A. Daily Retail	—	—	—	S	S	—	—	P	P	P	P	S	—	S	—	—	—			
B. Convenience Goods	—	—	—	—	S	—	—	P	P	P	P	—	—	—	—	—	—			
C. Shopper Common Goods	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—			
D. Shopper Occasional Goods	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—			
E. Home Furnishings	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—			
F. Restaurants	—	—	—	—	S	—	—	—	P	P	P	S	—	S	—	—	—			
G. Restaurants (Drive-In)	—	—	—	—	—	—	—	—	—	S	S	S	—	—	—	—	—			
H. Entertainment (Public)	—	—	—	—	—	—	—	—	P	S	S	S	—	—	—	—	—			
I. Open Air Recreation	—	—	—	—	—	—	—	—	—	P	S	S	—	—	—	—	—			
J. Daily Services	—	—	—	—	S	—	—	P	P	P	P	S	—	S	—	—	—			
K. Office Services	—	—	—	—	—	—	—	P	P	P	P	S	—	S	—	—	—			
L. Medical Services	—	—	—	—	S	—	—	—	P	P	P	—	—	P	—	—	—			
M. Household Goods - Repair Services	—	—	—	—	—	—	—	—	S	P	S	P	S	—	—	—	—			
N. Home Improvement Services	—	—	—	—	—	—	—	—	S	P	S	P	S	—	—	—	—			
O. Supplies	—	—	—	—	—	—	—	—	S	S	S	S	P	—	—	—	—			
P. Automotive and Farm Implement	—	—	—	—	—	—	—	—	S	P	S	S	S	—	—	—	—			
Q. Automotive Service	—	—	—	—	—	—	—	S	S	P	S	S	S	—	—	—	—			
R. Animal Services	—	—	—	—	—	—	—	—	—	S	S	S	S	—	S	S	—			
S. Mortuary	—	—	S	S	S	—	—	—	S	S	—	—	—	—	—	—	—			
T. Parking	—	—	—	S	S	—	—	S	P	P	P	P	P	S	—	—	—			
U. Terminals	—	—	—	—	—	—	—	—	P	P	S	P	S	AS	—	—	—			

KEY: P - Permitted Use
 S - Special Development
 A - Accessory Use

SCHEDULE OF USE REGULATIONS

NON-RESIDENTIAL USE GROUPS	RESIDENTIAL								BUSINESS				INDUSTRIAL				OTHER		
	R-1	R-2	R-3	R-4	R-5	R-6	R-7	B-1	B-2	B-3	B-4	M-1	M-2	I	S	TZ	L		
V. Printing Trades	—	—	—	—	—	—	—	—	P	P	S	P	P	—	—	—	—		
W. Cleaning	—	—	—	—	—	—	—	—	P	P	S	P	P	—	—	—	—		
X. Extractive and Recovery Industry	—	—	—	—	—	—	—	—	—	—	—	—	S	—	—	—	S		
Y. Manufacturing - Light Assembly	—	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—		
Z. Figurines	—	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—		
AA. Manufacturing-General	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—		
BB. Manufacturing-Heavy	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
CC. Manufacturing-Primary Production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
DD. Manufacturing-Special Process	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
EE. Transient Amusement	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	S		
FF. Railroad Right-of-Way	—	—	—	—	—	—	—	—	P	P	P	P	P	S	—	—	P		
GG. Warehouse	—	—	—	—	—	—	—	—	—	P	—	S	P	—	—	—	—		
III. Pet Stores	—	—	—	—	—	—	—	—	S	S	S	S	—	—	—	—	S		
II. Adult Oriented Businesses	—	—	—	—	—	—	—	—	—	—	—	S	—	—	—	—	—		
JJ. Contractor Yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	S		

TABLE OF USE GROUPS**PART I. RESIDENTIAL AND OTHER USE GROUPS**

- A. SINGLE FAMILY - Single family detached dwellings.
- B. TOWNHOUSE - Single family attached and detached dwellings.
- C. TWO FAMILY - Two family dwellings.
- D. MULTI-FAMILY - Dwellings designed to contain more than two families.
- E. MOBILE HOME - Mobile home parks.
- F. HOME OCCUPATIONS
- G. BOARDING HOUSES
- H. GUEST HOME
- I. FRATERNITY AND SORORITY HOUSES
- J. CHILD CARE - Nursery schools, child care centers (not including dormitories), and family and group day care centers.
- K. CONVALESCENT, NURSING, AND REST HOMES
- L. HOSPITALS
- M. MOTELS - Hotels, motels and apartment hotels
- N. SEASONAL RESIDENTIAL - Summer cabins, camps, cottages and travel trailer parks, for seasonal and not permanent or year-around occupancy, temporary occupancy
- O. CLUBS - Clubs, fraternities, lodges and meeting places for other organizations, not including any use that is customarily conducted as a gainful business
- P. CIVIC - Convention center, community center, public library, public museum, public art gallery, public recreation, fire station, public botanical garden, public auditorium and similar uses, each without outdoor storage
- Q. PUBLIC SERVICE - Warehouses, garages, storage yards and shops that are owned and operated by a governmental unit, together with accessory administrative buildings

- R. UTILITY STATIONS - Static transformer stations, booster station, transmitters and other utility stations, when operating requirements necessitate locating in districts as determined by the Zoning Administrator
 - S. RECREATIONAL (Public and Quasi-Public) - Public parks, playgrounds, recreation and community center buildings and grounds; golf courses, country clubs, tennis courts and similar recreational uses, all of a non-commercial nature
 - T. RECREATIONAL (Private) - Private non-commercial recreation areas and facilities not listed above, including swimming pools, country club, and tennis club
 - U. PUBLIC INSTITUTIONAL AND CULTURAL - Public, parochial and other private elementary, junior high or high school offering courses in general education, and not operated for profit. Churches, temples and other places of worship, monasteries, convents, rectories and parsonages, including church schools, public libraries, public museums, public art galleries and similar public cultural uses
 - V. MAJOR EDUCATIONAL - Colleges, universities and seminaries, book stores, computer service centers, fraternity and sorority houses, dormitories and similar uses
 - W. AGRICULTURAL - Outdoor nurseries, forestry, sod farming and crop farming
 - X. GREENHOUSES - Nurseries, greenhouses
 - Y. CEMETERY - Cemeteries and mausoleums
 - Z. PARKING LOTS - Automobile parking lots and garages, excluding repair and parking of trucks, buses equipment and goods
- ('69 Code, Ch. 7 App. Table 5) (Am. Ord. 820, passed 3-25-96; Am. Ord. 822, passed 4-8-96)

PART II. NON-RESIDENTIAL USE GROUPS

- A. **DAILY RETAIL** - Any retail business supplying daily needs and commodities primarily for residents of the adjoining neighborhood, such as drugs, grocery, liquor for consumption off the premises, meats excluding slaughtering, and bakery and candy stores, including the baking and processing of food products when prepared for retail sale on the premises
- B. **CONVENIENCE GOODS** - Any retail business supplying only daily need commodities for the residents of the surrounding neighborhoods, such as supermarkets, drug stores, florists, gift and card, book and stationery, hardware, paint and wallpaper, coins and philately, cosmetics and perfume, hobbies and toys, office supplies, tobacco shops, photographic supply and cold storage lockers, excluding slaughtering
- C. **SHOPPER COMMON GOODS** - Such as apparel, variety, jewelry, shoes, and dry goods
- D. **SHOPPER OCCASIONAL GOODS** - Such as leather, luggage, furs and foundation ware
- E. **HOME FURNISHINGS** - Such as furniture, appliances, floor covering, draperies
- F. **RESTAURANTS** - Restaurants, cafes, delicatessens and tea rooms, but not including entertainment, dancing, alcoholic beverages not consumed with a meal or drive-in restaurants
- G. **RESTAURANTS (DRIVE-IN)** - Drive-in eating and drinking
- H. **ENTERTAINMENT (PUBLIC)** - Bars, taverns, cocktail lounges, night clubs, theaters, billiard parlors, pool halls, bowling alleys and massage parlors
- I. **OPEN AIR RECREATION** - Any type of commercial recreation including golf driving ranges, drive-in theaters, swimming pools, skating rinks, tennis clubs, but excluding auto race tracks
- J. **DAILY SERVICES** - Any service establishment performing services primarily for residents of the adjoining neighborhood such as a barber, beautician, self-service laundries, clothes cleaning and laundry pickup stations, shoe repair and shine, and tailor shops
- K. **OFFICE SERVICES** - Public and private offices, banks and financial, post office (not major distribution), utility office and collection, and photographers
- L. **MEDICAL SERVICES (EXCLUDING NON-HUMAN)** - Medical clinic, optometrist, optical services, and chiropody
- M. **HOUSEHOLD GOODS REPAIR SERVICES** - Including sales, parts and repair but not including appliance assembly or manufacturing, upholstery, watch and clock repair, locksmith, or pawn shop

- N. HOME IMPROVEMENT SERVICES - Carpenter shops, plumbing and heating repair, painting and paper hanging shops, janitorial services, excluding contractor yards
- O. SUPPLIES - Farm, feed and seed supply, lumber yards and lawn and gardening supplies
- P. AUTOMOTIVE AND FARM IMPLEMENT - Automotive sales, parts, repair or for hire, auto accessories, auto auction, used car lots, farm implement sales, parts and repair, recreation vehicle sales, parts and repair, mobile home sales and storage
- Q. AUTOMOTIVE SERVICE - Gas stations and car wash
- R. ANIMAL SERVICES - Kennels, animal hospitals, veterinarian clinics, animal auction, livestock buying and selling, extermination and pounds
- S. MORTUARY
- T. PARKING - Automobile parking lots and garages, excluding repairs
- U. TERMINALS - Ambulance and taxi service, bus, rail and rotocraft terminals excluding motor freight
- V. PRINTING TRADES - Publishing, job printing, lithographing, blue printing
- W. CLEANING - Clothes cleaning and dyeing, diaper service, laundries, linen supply and carpet and rug cleaning
- X. EXTRACTIVE AND RECOVERY INDUSTRY - This group includes the mining, quarrying, excavation, processing, storing, separating, cleaning or marketing of natural resources such as sand, gravel, earth, peat, coal, minerals, gas, and oil, etc., the establishment or operation of junk yards or the salvaging or reclamation of materials
- Y. MANUFACTURING - LIGHT ASSEMBLY - The manufacturing, compounding, assembling or treatment of products from the following previously prepared materials, bone, canvas, cellophane, cloth, cork, feathers, felt, fibre, fur, glass, hair, leather (tanned), horn, paper, plastics, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wood (except saw and planing mills) and yarns
- Z. FIGURINES - The manufacture of pottery, figurines or other similar products, using only previously pulverized clay, and kilns fired only by electricity or gas
- AA. MANUFACTURING - GENERAL - Any manufacturing use meeting performance standards (and not listed separately under MANUFACTURING: HEAVY, PRODUCTION, OR SPECIAL PROCESS)

- BB. MANUFACTURING, HEAVY - The manufacturing of acetylene in excess of 15 pounds pressure psi; and acid; asbestos; asphalt and concrete mixing but not manufacturing; automobile assembly; bleaching, cleaning and dyeing plant brewing or distilling of liquors, brick, pottery, tile and terra cotta manufacturing; petroleum bulk station; candle or sperm oil manufacturing; disinfectant, insecticide or poison manufacturing; crematory; cooperage works dextrine, starch or glucose manufacturing; emery cloth or sandpaper manufacturing; felt manufacturing; flour or grain mill; forge or foundry works; hair or hair products manufacturing; lime or lime products manufacturing; linoleum, oil cloth or oiled goods manufacturing; match manufacturing; meat packing, stockyards or slaughterhouses; paper and pulp manufacturing; perfume manufacturing; pickle, sauerkraut or sausage manufacturing; plaster manufacturing; poultry slaughter-house, including packing and storage for wholesale; printing ink manufacturing; radium products; sewage treatment plant; shoddy manufacturing; shoe blacking or polish manufacturing; steel fabrication; steam power plant, except where accessory to a permitted principal use; and stone and monument works
- CC. MANUFACTURING - PRIMARY PRODUCTION - Manufacturing uses involving primary production of asphalt, cement, charcoal and fuel briquettes; aniline dyes; ammonia, carbide, caustic soda, cellulose, chlorine, carbon black and bone black, creosote hydrogen, and oxygen, industrial alcohol, nitrates of an explosive nature, potash, plastic materials, and synthetic resins, pyroxylin, rayon yarn, and hydrochloric, nitric, phosphoric, picric, and sulphuric acids; coal, coke, and tar products, including gas manufacturing; explosive, fertilizers, gelatine, animal glue and size; turpentine, rubber soaps, including fat rendering
- DD. MANUFACTURING - SPECIAL PROCESS - The processes of nitrating of cotton or other materials; magnesium foundry; reduction, refining, smelting, and alloying of metal or metal ores; slag piles, refining petroleum products, such as gasoline, kerosene, naphtha, lubricating oil, distillation of wood or bones; storage, curing or tanning of raw, green or salted hides or skins
- EE. TRANSIENT AMUSEMENT - Circus, carnivals and other transient amusement enterprises, auto race tracks and county fairs
- FF. RAILROAD RIGHT-OF-WAY - Railroad right-of-way but not including terminals, transfer and storage tracks, nor accessory structures except incidentally provided for communication or switching equipment
- GG. WAREHOUSE - Wholesale warehouse and motor freight terminals
- HH. PET STORES
- II. ADULT ORIENTED BUSINESS
- JJ. CONTRACTOR YARD
- (69 Code, Ch. 7 App. Table 5) (Am. Ord. 773, passed 1-13-92; Am. Ord. 829, passed 2-24-97; Am. Ord. 870, passed 10-12-98)

2012 CGMC Economic Development Partnership Program

Join Greater Minnesota Cities in this NEW Alliance Program

Boost Job-Creation in Greater Minnesota

In this challenging economic climate, it's critically important that **Greater Minnesota cities, businesses, non-profits and other organizations work together** to advance policies that will create jobs and boost investments in rural communities.

The **Coalition of Greater Minnesota Cities' Economic Development Partnership Program** offers you an opportunity to support job creation in your community while **marketing your organization** across greater Minnesota.

Promote the *Greater Minnesota Economic Recovery Plan*

All proceeds to the *Economic Development Partnership Program* are directed to research, development and advocacy of the CGMC's "Greater Minnesota Economic Recovery Plan*," including:

- ✓ ***A new Greater Minnesota Jobs Training Program***
- ✓ ***A Greater Minnesota Employer Internship Tax Credit***
- ✓ ***Expansion of the Angel Investment Network in Greater Minnesota***
- ✓ ***New Funding for Interchanges and Infrastructure Development in Greater Minnesota***

Learn more about the exciting sponsorship opportunities by reviewing and returning the attached *Economic Development Partnership Program* form (on the reverse side).

*For more information about the CGMC Recovery Plan, please contact J.D. Burton w/ Flaherty & Hood, P.A. at 651-225-8840



Joining the CGMC's *Economic Development Partnership Program* offers your organization...

- ***Access to elected officials and staff across Greater Minnesota!***
- ***Select Invitations to CGMC conferences and meetings!***
- ***Web and newsletter content opportunities!***

Most importantly, joining the CGMC's *Partnership Program* demonstrates your commitment to promoting and advancing job creation opportunities in your community.

Eligible *Partnership* Participants include:

- ***Businesses***
- ***Non-Profits***
- ***Chambers of Commerce***
- ***Economic Development Authorities***
- ***Others***

Together, Let's Move Greater Minnesota Forward – Join Today!

The Coalition of Greater Minnesota Cities (CGMC) is a non-profit, non-partisan advocacy organization representing over 75 cities across Greater Minnesota.

CGMC's Economic Development Partnership Program Offers Affordable Participation Levels that Meet Your Marketing and Investment Needs!

Gold Membership - \$2,500

- Invitation to CGMC Summer Conference, including featured advertising in program;
- Vendor booth at CGMC Summer Conference;
- 4 Free Registrations to February's CGMC Legislative Action Day dinner and reception;
- Monthly recognition opportunities in CGMC in Brief for 1 year;
- Recognition during promotional events related to economic recovery plan; and
- Special recognition on CGMC's website for 1 year.

Silver Membership - \$1,000

- 2 Free Registrations to February's CGMC Legislative Action Day dinner and reception;
- Monthly recognition opportunities in CGMC in Brief for 1 year;
- Recognition during promotional events related to economic recovery plan; and
- Special recognition on CGMC's website for 1 year.

Bronze Membership - \$500

- Monthly recognition opportunities in CGMC in Brief for 1 year;
- Recognition during promotional events related to economic recovery plan; and
- Special recognition on CGMC's website for 1 year.

----- Detach or send copy of this application with payment -----

Company Information

(Please provide printed information as it should appear on materials and website)

Company/Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Main Phone: _____

Contact Information

(For office use only)

Name: _____

Email: _____

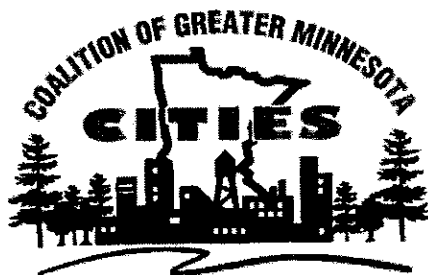
Phone: _____

2012 Partnership Level

- ___ Gold \$2,500
- ___ Silver \$1,000
- ___ Bronze \$500

PLEASE SEND APPLICATION AND PAYMENT TO:

Coalition of Greater Minnesota Cities
 Attn: Colleen Millard
 525 Park Street, Suite 470
 St. Paul, Mn 55103
PLEASE MAKE CHECKS PAYABLE TO CGMC



ENGINEERING MEMO

DATE: FEBRUARY 24, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. APPROVE PLANS AND SPECIFICATIONS FOR AIRPORT CHEMICAL LOADING PAD AND STORAGE BUILDING

The 2012 Airport Capital Improvements Budget includes \$134,000 for construction of a chemical loading pad and storage building. This project was developed pursuant to a Memorandum of Understanding between the City and Arnt Aerial Spraying approved by Council in September 2010 and amended in June 2011. The MOU outlines that the City will construct the loading pad and storage building and lease the facilities to Arnt Aerial Spraying. The project is eligible for 50% funding from the Minnesota Department of Transportation.

The project consists of a 24' by 30' building for storage of agricultural chemicals and an apron or loading pad for use in loading the chemicals into a spray plane. Chemical mixing is to be conducted in the storage building. The storage building floor serves as a containment area and will be constructed as a shallow tank or cell. Construction of the floor as a reinforced containment structure introduces standards that would not be required in an ordinary floor. The loading pad is not to be constructed as a containment area but is intended to minimize the risk of any fluids leaving the pad. The transfer of mixed chemicals from the storage building to a plane is to be conducted using a dry disconnect method which is considered an appropriate spill management method.

The current project estimate remains at the budgeted amount of \$134,000. Staff recommends that Council approve the plans and specifications for the Airport Chemical Loading Pad and Storage Building project and authorize the advertisement for bids to be received on March 26, 2011 and considered for award at the Council meeting that evening.

2. CONSIDER COUNTER OFFER FOR ACQUISITION OF RIGHT OF WAY FOR TH 59 PUBLIC IMPROVEMENTS PROJECT

A counter offer has been made in regard to the acquisition of the right-of-way required over the most northerly portion of the property identified below. The tract involved is the smaller of two remaining to be acquired. A brief letter from Evergreen Land Services presenting the property owner's verbal counter offer and recommendation as to possible

settlement is included as a separate attachment to the agenda. Minnesota Statute 13.44 Subdivision 3 classifies the appraisal and the summary letter as confidential or protected nonpublic data.

County PIN: 31-3853-000

A triangular tract in the NE 1/4 of Section 14, Township 102 North, Range 40 West, east of County Ditch #12 and West of TH 59.

Mark Storm from Evergreen Land Services will be available for a conference call to discuss the counter offer and recommendation. The provisions of Minnesota Statute 13D.05 Subd. 3(c)(3) allow Council meetings to be closed to review nonpublic appraisal data and to develop or consider offers or counter offers for the purchase or sale of property subject to certain conditions. Excerpts of the applicable provision of statute are included below for reference and to identify those conditions. Council may move to close the meeting as allowed under MS 13D.05 to review the counter offer and proposed settlement. Should Council accept the negotiated counter offer, it must do so in open session. Should Council wish to accept the counter offer without discussion warranting a closed session, it may do so without first closing the meeting.

In general, acquisition of the remaining right-of-way from the parcel described below is no longer progressing well due to lack of adequate response. Council may wish to use this opportunity to discuss the status/strategy of acquiring this portion of right-of-way with Mark Storm. Whereas offers and considerations in accepting counter offers are part of such an update, a closed session could also be considered to pertain to negotiations as to this property.

County PIN: 31-3856-000

A 885' X 876' tract in the NE Corner of the NE 1/4 of Section 14, Township 102 North, Range 40 West, except a 288' X 776' tract in NE corner.

MS 13D.05, Subd. 3. What meetings may be closed.

(c) A public body may close a meeting:

(1) to determine the asking price for real or personal property to be sold by the government entity;

(2) to review confidential or nonpublic appraisal data under section 13.44, subdivision 3; and

(3) to develop or consider offers or counter offers for the purchase or sale of real or

personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body's internal procedures, and the purchase price or sale price is public data.

COMMUNITY/ECONOMIC DEVELOPMENT MEMO

DATE: FEBRUARY 24, 2012
TO: HONORABLE MAYOR AND COUNCIL
SUBJECT: ITEMS REQUIRING COUNCIL ACTION OR REVIEW

CASE ITEMS

1. CALL FOR A PUBLIC HEARING

As Council is aware, Avera Health, a South Dakota nonprofit corporation, has commenced construction on a three story 60,000 square foot medical clinic in Worthington. Avera is working with the South Dakota Health and Educational Facilities Authority to issue revenue bonds to finance several of the company's capital improvement projects, including the Worthington project. In order for the company and agency to proceed with the issuance of the bonds, the Internal Revenue Code of 1986, requires the community(ies) that will benefit from the issuance of the bond to conduct a public hearing.

Representatives of Avera have requested the City to schedule a public hearing on this matter for 6:30 P.M., March 13, 2012, in the Council Chambers of City Hall. While the City has no financial liability with respect to the bonds, the public hearing is intended to provide the public with the opportunity to voice their support or opposition to the issuance of the bonds, which are to be issued by the South Dakota agency.

Exhibit 1 is a copy of the resolution calling for the hearing along with the actual notice that will be published in the Daily Globe.

Staff would recommend Council approve the resolution and call for a public hearing on this matter for 6:30 P.M., March 13, 2012, in the Council Chambers of City Hall.

RESOLUTION CALLING FOR A PUBLIC HEARING ON AN
ISSUE OF REVENUE BONDS ON BEHALF OF
AVERA HEALTH

BE IT RESOLVED by the City Council of the City of Worthington, Minnesota (the "City"), as follows:

1. Avera Health, a South Dakota nonprofit corporation ("Avera Health"), has advised this Council of its desire to acquire, construct, remodel, renovate and equip certain health care facilities to be located in the City (the "Project") owned by Avera McKennan, an affiliate of Avera Health and also a South Dakota nonprofit corporation, through the issuance by the South Dakota Health and Educational Facilities Authority of one or more series of revenue bonds (the "Bonds") under the authority of Sections 1-16A-1 through 1-16A-92 of the South Dakota Codified Laws, in a principal amount not to exceed \$330,000,000, of which an amount not to exceed \$18,000,000 will be applied to finance the Project.

2. Since the Project to be financed by the Bonds is located in the City, Section 147(f) of the Internal Revenue Code of 1986, and regulations promulgated thereunder, requires that prior to the issuance of the Bonds, this Council approve the use of proceeds of the Bonds to improve facilities located in the City, after conducting a public hearing thereon. A public hearing on the proposal to issue the Bonds to finance the Project is hereby called and shall be held on March 13, 2012, at 6:30 p.m., at the City Hall Council Chambers.

3. The City Clerk has caused notice of the public hearing, in substantially the form attached hereto as Exhibit A, to be published in the official newspaper of the City and a newspaper of general circulation in the City, once not less than 14 days prior to the date fixed for the public hearing and the City Council hereby authorizes, ratifies and approves such action.

Adopted by the City Council of the City of Worthington, Minnesota on this 27th day of February, 2012.

Mayor

Attest: _____
City Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

Public Notice is hereby given that the City Council of the City of Worthington, Minnesota (the "City"), will meet on March 13, 2012, at 6:30 p.m., at the City Hall Council Chambers, 303 Ninth Street, Worthington, Minnesota 56187, for the purpose of conducting a public hearing on a proposal that the South Dakota Health and Educational Facilities Authority (the "Authority") issue bonds in an aggregate principal amount not to exceed \$330,000,000 (the "Bonds") for Avera Health, a South Dakota nonprofit corporation ("Avera Health") and Avera McKennan ("Avera McKennan"), a South Dakota nonprofit corporation and an affiliate of Avera Health (together, the "Borrowers"). The Bonds will be issued in one or more series pursuant to Sections 1-16A-1 through 1-16A-92 of the South Dakota Codified Laws, as part of a plan of finance to provide the Borrowers and certain of their corporate affiliates with moneys to finance or refinance projects located in the States of South Dakota and Minnesota. Public approval by the State of South Dakota will be obtained following a public notice and public hearing regarding the Bonds and the projects financed or refinanced in the State of South Dakota. In Minnesota, proceeds of the Bonds will be used, together with certain other moneys, to pay or reimburse Avera McKennan for the costs of acquiring, constructing, remodeling, renovating and equipping an approximately three-story, approximately 60,000 square foot health care facility, which will include, without limitation, clinic space, a surgery center, and space for physical therapy, non-cancer infusion and sleep lab services, to be located at 1216 Ryan's Road in Worthington, Minnesota. In addition, a portion of the proceeds of the Bonds will be applied to pay expenses incurred in connection with the issuance of the Bonds.

The facilities to be financed with the proceeds of the Bonds are or will be located on land owned, operated or managed by Avera McKennan at: 1216 Ryan's Road, Worthington, Minnesota.

The Bonds shall not be deemed to constitute a debt or liability of the City, the State of Minnesota, the State of South Dakota or of any political subdivision thereof other than the Authority or a pledge of the faith and credit of the City, the State of Minnesota, the State of South Dakota or of any such political subdivision other than the Authority, and neither the City, the State of Minnesota, the State of South Dakota nor any political subdivision thereof will be liable on the Bonds nor will the Bonds be payable out of any funds other than those pledged and assigned under the Loan Agreement between the Authority and Avera Health and the Second Amended and Restated Master Trust Indenture among the Borrowers, certain corporate affiliates of the Borrowers, and The First National Bank in Sioux Falls, Sioux Falls, South Dakota, as master trustee, as amended. The Bonds will not be issued by the City, nor will the City have any liability with respect to the Bonds.

The public hearing is required by Section 147(f) of the Internal Revenue Code of 1986. Written comments may be submitted to Janice Oberloh, City Clerk of the City of Worthington, Minnesota at her office located at 303 Ninth Street, Worthington, Minnesota 56187, until 5:00 p.m. on March 13, 2012. Immediately following the public hearing, the City Council will meet to consider approval of the issuance of the Bonds.

Notice dated: February 27, 2012.

BY ORDER OF THE CITY COUNCIL
Janice Oberloh, City Clerk

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
APPEL TROY	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>31.00</u>
			TOTAL:	31.00
CLARK CRAIG	MEETING IN ST PAUL-MEAL	GENERAL FUND	MAYOR AND COUNCIL	12.00
	VARIOUS MEETINGS/MILEAGE	GENERAL FUND	ADMINISTRATION	<u>344.45</u>
			TOTAL:	356.45
COOPERATIVE ENERGY CO	PROPANE	RECREATION	GOLF COURSE-GREEN	<u>907.11</u>
			TOTAL:	907.11
CUMMINS-ALLISON CORP	JETSCAN AND EQUIPMENT	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	<u>5,627.74</u>
			TOTAL:	5,627.74
DAWSON, JACLIN	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	33.79
	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>100.00</u>
			TOTAL:	133.79
DEPUTY REGISTER #33	LICENSE RENEWAL-UNIT 435	GENERAL FUND	ENGINEERING ADMIN	16.00
	LICENSE RENEWALS	GENERAL FUND	ENGINEERING ADMIN	16.00
	LICENSE RENEWALS	GENERAL FUND	ECONOMIC DEVELOPMENT	16.00
	LICENSE RENEWALS	GENERAL FUND	POLICE ADMINISTRATION	12.75
	LICENSE RENEWALS	GENERAL FUND	ANIMAL CONTROL ENFORCE	16.00
	LICENSE RENEWAL-UNIT 409	GENERAL FUND	PAVED STREETS	16.00
	LICENSE RENEWAL-UNIT 419	GENERAL FUND	PAVED STREETS	16.00
	LICENSE RENEWALS	GENERAL FUND	PAVED STREETS	160.00
	LICENSE RENEWALS	GENERAL FUND	CODE ENFORCEMENT	16.00
	LICENSE RENEWALS	RECREATION	GOLF COURSE-GREEN	32.00
	LICENSE RENEWAL-UNIT 504	RECREATION	PARK AREAS	16.00
	LICENSE RENEWALS	RECREATION	PARK AREAS	80.00
	LICENSE RENEWALS	RECREATION	TREE REMOVAL	16.00
	LICENSE RENEWALS	STORM WATER MANAGE	STREET CLEANING	16.00
	LICENSE RENEWALS	AIRPORT	O-GEN MISC	<u>32.00</u>
			TOTAL:	476.75
FITZCO INC	EVIDENCE BOTTLES	GENERAL FUND	SECURITY CENTER	31.13
	EVIDENCE BOTTLES	GENERAL FUND	SECURITY CENTER	<u>31.14</u>
			TOTAL:	62.27
FLYNN KEVIN	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	77.26
	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>50.00</u>
			TOTAL:	127.26
GAUL TIMOTHY E	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>48.31</u>
			TOTAL:	48.31
GRAHAM TIRE OF WORTHINGTON INC	SERVICE SQUAD 29, TRANSMIS	GENERAL FUND	POLICE ADMINISTRATION	91.90
	SERVICE SQUAD 29, TRANSMIS	GENERAL FUND	POLICE ADMINISTRATION	279.95
	ALIGN, TIE RODS, TIRES #25	GENERAL FUND	POLICE ADMINISTRATION	175.00
	ALIGN, TIE RODS, TIRES #25	GENERAL FUND	POLICE ADMINISTRATION	<u>745.46</u>
			TOTAL:	1,292.31
GRIMMIUS NATHAN	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	<u>22.00</u>
			TOTAL:	22.00
HARLAND TECHNOLOGY SERVICES	ANNUAL MAINTENANCE	DATA PROCESSING	DATA PROCESSING	<u>4,076.00</u>
			TOTAL:	4,076.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INTL UNION LOCAL #49	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	77.46
	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	11.99
	UNION DUES	RECREATION	NON-DEPARTMENTAL	29.20
	UNION DUES	RECREATION	NON-DEPARTMENTAL	104.00
	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	12.58
	UNION DUES	IMPROVEMENT CONST	NON-DEPARTMENTAL	12.36
	UNION DUES	WATER	NON-DEPARTMENTAL	81.82
	UNION DUES	WATER	NON-DEPARTMENTAL	83.64
	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	113.95
	UNION DUES	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	113.50
	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	4.04
	UNION DUES	STORM WATER MANAGE	NON-DEPARTMENTAL	3.20
	UNION DUES	AIRPORT	NON-DEPARTMENTAL	16.95
	UNION DUES	AIRPORT	NON-DEPARTMENTAL	7.31
				TOTAL:
KM GRAPHICS	LAMINATION OF CITY MAPS	GENERAL FUND	POLICE ADMINISTRATION	26.00
			TOTAL:	26.00
KRUSE MOTORS OF WORTHINGTON INC	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
			TOTAL:	128.26
KUHLE, MICHAEL	REIMBURSE	GENERAL FUND	MAYOR AND COUNCIL	227.55
			TOTAL:	227.55
LAW ENF LABOR SERV INC #4	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	434.02
	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	455.02
			TOTAL:	889.04
LEAGUE OF MN CITIES INSURANCE TRUST	WORK COMP RETRO PREMIUMS	HEALTH INS PLAN (T	NON-DEPARTMENTAL	36,654.00
			TOTAL:	36,654.00
MARCO	COPIER SERVICE	DATA PROCESSING	COPIER/FAX	131.47
			TOTAL:	131.47
MARKS TOWING & REPAIR OF WORTHINGTON I	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
			TOTAL:	128.26
MINNESOTA BENEFIT ASSOCIATION	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	78.31
	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	59.14
	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	69.20
	MN BENEFITS	GENERAL FUND	NON-DEPARTMENTAL	57.36
	INSURANCE	GENERAL FUND	MAYOR AND COUNCIL	314.84
	INSURANCE	GENERAL FUND	ACCOUNTING	480.50
	INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	177.34
	INSURANCE	GENERAL FUND	PAVED STREETS	108.00
	INSURANCE	GENERAL FUND	CODE ENFORCEMENT	193.34
	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	18.21
	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	39.20
	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	2.23
	MN BENEFITS	RECREATION	NON-DEPARTMENTAL	17.69
	INSURANCE	RECREATION	PARK AREAS	38.66
	INSURANCE	RECREATION	TREE REMOVAL	406.69
	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MN BENEFITS	WATER	NON-DEPARTMENTAL	13.21
	INSURANCE	WATER	O-PUMPING	72.50
	INSURANCE	WATER	O-PURIFY LABOR	120.83
	INSURANCE	WATER	GENERAL ADMIN	31.33
	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	61.39
	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	60.77
	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	59.99
	MN BENEFITS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	59.40
	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABOR	96.92
	INSURANCE	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	0.01
	INSURANCE	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	0.01
	INSURANCE	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	96.92
	INSURANCE	MUNICIPAL WASTEWAT	GENERAL ADMIN	25.06
	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	37.22
	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	MN BENEFITS	ELECTRIC	NON-DEPARTMENTAL	2.92
	INSURANCE	ELECTRIC	O-SOURCE SUPER & ENG	9.76
	INSURANCE	ELECTRIC	O-DISTR SUPER & ENG	175.66
	INSURANCE	ELECTRIC	M-SOURCE SUPER & ENF	9.76
	INSURANCE	ELECTRIC	GENERAL ADMIN	152.45
	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.36
	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.98
	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.21
	MN BENEFITS	STORM WATER MANAGE	NON-DEPARTMENTAL	2.80
	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	MN BENEFITS	LIQUOR	NON-DEPARTMENTAL	25.55
	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	1.82
	MN BENEFITS	AIRPORT	NON-DEPARTMENTAL	0.12
	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	MN BENEFITS	DATA PROCESSING	NON-DEPARTMENTAL	10.21
	INSURANCE	DATA PROCESSING	DATA PROCESSING	80.35
			TOTAL:	3,364.33
MINNESOTA CHAPTER OF APA	JOB POSTING FEE	RECREATION	PARK AREAS	25.00
			TOTAL:	25.00
MINNESOTA ENERGY RESOURCES CORP	GAS SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	726.00
			TOTAL:	726.00
MN CHILD SUPPORT PAYMENT CTR	GARNISHMENT	GENERAL FUND	NON-DEPARTMENTAL	369.17
	GARNISHMENT	WATER	NON-DEPARTMENTAL	294.46
			TOTAL:	663.63
NCPERS MINNESOTA 851801	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	134.59
	LIFE INS	GENERAL FUND	NON-DEPARTMENTAL	125.42
	INSURANCE 2/12	GENERAL FUND	NON-DEPARTMENTAL	16.00
	INSURANCE 2/12	GENERAL FUND	NON-DEPARTMENTAL	16.00
	LIFE INSURANCE	GENERAL FUND	POLICE ADMINISTRATION	16.00
	LIFE INS	RECREATION	NON-DEPARTMENTAL	15.36
	LIFE INS	RECREATION	NON-DEPARTMENTAL	23.31
	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	3.18
	LIFE INS	PIR/TRUNKS	NON-DEPARTMENTAL	5.26
	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	7.24
	LIFE INS	IMPROVEMENT CONST	NON-DEPARTMENTAL	6.18
	LIFE INS	WATER	NON-DEPARTMENTAL	18.11

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	LIFE INS	WATER	NON-DEPARTMENTAL	18.93
	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	35.20
	LIFE INS	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	35.46
	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.84
	LIFE INS	ELECTRIC	NON-DEPARTMENTAL	21.79
	LIFE INS	STORM WATER MANAGE	NON-DEPARTMENTAL	0.75
	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	LIFE INS	LIQUOR	NON-DEPARTMENTAL	8.00
	LIFE INS	AIRPORT	NON-DEPARTMENTAL	3.73
	LIFE INS	AIRPORT	NON-DEPARTMENTAL	3.65
	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
	LIFE INS	DATA PROCESSING	NON-DEPARTMENTAL	16.00
			TOTAL:	576.00
NOBLES COOPERATIVE ELECTRIC	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.03
	RANGE ELECTRICITY	GENERAL FUND	SECURITY CENTER	7.04
			TOTAL:	14.07
NOBLES COUNTY AUDITOR/TREASURER	LONG DISTANCE ENDING 12/31	GENERAL FUND	POLICE ADMINISTRATION	268.96
	POSTAGE	GENERAL FUND	POLICE ADMINISTRATION	555.09
			TOTAL:	824.05
PROBUILD NORTH LLC	SONO TUBE	ELECTRIC	FA DISTR ST LITE & SIG	2,049.44
			TOTAL:	2,049.44
SCHAAP SANITATION INC	MONTHLY GARBAGE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	177.21
			TOTAL:	177.21
SECURE BENEFITS SYSTEMS CORP	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	66.88
	ADMIN FEE	GENERAL FUND	NON-DEPARTMENTAL	60.62
	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	141.66
	CHILD CARE	GENERAL FUND	NON-DEPARTMENTAL	141.66
	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,564.87
	UNREIMBURSED MEDICAL	GENERAL FUND	NON-DEPARTMENTAL	2,392.82
	MONTHLY ADMIN FEE	GENERAL FUND	OTHER GEN GOVT MISC	20.00
	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	4.64
	ADMIN FEE	RECREATION	NON-DEPARTMENTAL	12.37
	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	176.26
	UNREIMBURSED MEDICAL	RECREATION	NON-DEPARTMENTAL	386.66
	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	0.89
	ADMIN FEE	PIR/TRUNKS	NON-DEPARTMENTAL	1.15
	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	180.68
	UNREIMBURSED MEDICAL	PIR/TRUNKS	NON-DEPARTMENTAL	233.32
	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.59
	ADMIN FEE	IMPROVEMENT CONST	NON-DEPARTMENTAL	1.63
	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	90.78
	UNREIMBURSED MEDICAL	IMPROVEMENT CONST	NON-DEPARTMENTAL	45.32
	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.72
	ADMIN FEE	WATER	NON-DEPARTMENTAL	11.56
	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	607.82
	UNREIMBURSED MEDICAL	WATER	NON-DEPARTMENTAL	603.12
	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	7.00
	ADMIN FEE	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	7.00
	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	287.39
	UNREIMBURSED MEDICAL	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	287.39
	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ADMIN FEE	ELECTRIC	NON-DEPARTMENTAL	4.00
	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	134.38
	UNREIMBURSED MEDICAL	ELECTRIC	NON-DEPARTMENTAL	134.38
	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.11
	ADMIN FEE	STORM WATER MANAGE	NON-DEPARTMENTAL	0.11
	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	3.13
	UNREIMBURSED MEDICAL	STORM WATER MANAGE	NON-DEPARTMENTAL	3.13
	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	9.00
	ADMIN FEE	LIQUOR	NON-DEPARTMENTAL	9.00
	CHILD CARE	LIQUOR	NON-DEPARTMENTAL	100.00
	CHILD CARE	LIQUOR	NON-DEPARTMENTAL	100.00
	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	UNREIMBURSED MEDICAL	LIQUOR	NON-DEPARTMENTAL	120.83
	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	2.17
	ADMIN FEE	AIRPORT	NON-DEPARTMENTAL	0.56
	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	56.46
	UNREIMBURSED MEDICAL	AIRPORT	NON-DEPARTMENTAL	15.63
	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	ADMIN FEE	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	2.25
	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	UNREIMBURSED MEDICAL	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	75.00
	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	ADMIN FEE	DATA PROCESSING	NON-DEPARTMENTAL	4.50
	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	229.16
	UNREIMBURSED MEDICAL	DATA PROCESSING	NON-DEPARTMENTAL	229.16
			TOTAL:	9,786.34
SOUTHWEST MINNESOTA HOUSING PARTNERSHI	CDAP-09-0075-0-FY10	SMALL CITIES GRANT	SW MN HOUSING	12,994.00
			TOTAL:	12,994.00
U S POSTAL SERVICE-TMS ACCT# 247383	POSTAGE REFILL	GENERAL FUND	MAYOR AND COUNCIL	90.67
	POSTAGE REFILL	GENERAL FUND	ADMINISTRATION	49.67
	POSTAGE REFILL	GENERAL FUND	CLERK'S OFFICE	172.85
	POSTAGE REFILL	GENERAL FUND	ACCOUNTING	2.12
	POSTAGE REFILL	GENERAL FUND	ENGINEERING ADMIN	161.00
	POSTAGE REFILL	GENERAL FUND	ECONOMIC DEVELOPMENT	614.20
	POSTAGE REFILL	GENERAL FUND	FIRE ADMINISTRATION	36.08
	POSTAGE REFILL	GENERAL FUND	PAVED STREETS	52.96
	POSTAGE REFILL	RECREATION	GOLF COURSE-CLUBHOUSE	6.16
	POSTAGE REFILL	RECREATION	PARK AREAS	1.76
	POSTAGE REFILL	LIQUOR	O-GEN MISC	16.35
	POSTAGE REFILL	AIRPORT	O-GEN MISC	9.46
	POSTAGE REFILL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	26.36
	POSTAGE REFILL	DATA PROCESSING	DATA PROCESSING	919.36
			TOTAL:	2,159.00
VANTAGEPOINT TRANSFER AGENTS-457	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	351.42
	DEFERRED COMP	GENERAL FUND	POLICE ADMINISTRATION	76.92
			TOTAL:	428.34
VIRGIL VEEN	LABOR FOR SQUAD REPAIR/SER	GENERAL FUND	POLICE ADMINISTRATION	302.00
			TOTAL:	302.00
VERIZON WIRELESS	COMPUTER AIR CARDS	GENERAL FUND	POLICE ADMINISTRATION	364.28
	COMPUTER AIR CARDS	GENERAL FUND	SECURITY CENTER	286.22
	WIRELESS CHARGES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	1,768.95

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	2,419.45
VETERINARY MEDICAL CTR PA	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	42.70
	DOG FOOD	GENERAL FUND	POLICE ADMINISTRATION	42.70
			TOTAL:	85.40
WORTHINGTON AREA UNITED WAY	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.94
	PAYROLL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	42.50
	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	4.56
	PAYROLL WITHHOLDING	RECREATION	NON-DEPARTMENTAL	5.00
			TOTAL:	95.00

===== FUND TOTALS =====

101	GENERAL FUND	15,019.77
204	SMALL CITIES GRANT	12,994.00
207	PD TASK FORCE	7,396.69
229	RECREATION	2,368.07
321	PIR/TRUNKS	424.48
401	IMPROVEMENT CONST	177.68
601	WATER	1,982.26
602	MUNICIPAL WASTEWATER	1,347.36
604	ELECTRIC	2,797.74
606	STORM WATER MANAGEMENT	40.82
609	LIQUOR	543.11
612	AIRPORT	149.86
614	MEMORIAL AUDITORIUM	1,084.07
702	DATA PROCESSING	5,726.92
705	HEALTH INS PLAN (TPA)	36,654.00

	GRAND TOTAL:	88,706.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & B BUSINESS EQUIPMENT INC	2/24/12	TONER	GENERAL FUND	SECURITY CENTER	181.02
	2/24/12	TONER	GENERAL FUND	SECURITY CENTER	181.02
				TOTAL:	362.04
ABCHS	2/24/12	ANNUAL MEMBERSHIP/CERTFICA	GENERAL FUND	FIRE ADMINISTRATION	148.50
				TOTAL:	148.50
AESP MIDWEST CHAPTER	2/24/12	ANNUAL DUES	ELECTRIC	ACCTS-ASSISTANCE	40.00
				TOTAL:	40.00
AMERICAN WATER ENTERPRISES ENVMENTAL M	2/24/12	CONTRACT OPERATIONS FEBRUA	INDUSTRIAL WASTEWA	O-PURIFY MISC	111,431.13
				TOTAL:	111,431.13
AMERIPRIDE	2/24/12	TOWEL SERVICE-FEBRUARY	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	63.56
				TOTAL:	63.56
ARCMAN CORPORATION	2/24/12	WP-110 PLAQUE	ELECTRIC	ADMIN MISC	112.45
				TOTAL:	112.45
ARCTIC ICE INC	2/24/12	ICE	LIQUOR	NON-DEPARTMENTAL	75.00
				TOTAL:	75.00
AVERA MEDICAL GROUP WORTHINGTON	2/24/12	EMPLOYMENT PHYSICAL	GENERAL FUND	POLICE ADMINISTRATION	569.00
				TOTAL:	569.00
BELLBOY CORP	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	164.50
				TOTAL:	164.50
BEVERAGE WHOLESALERS INC	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	5,113.07
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,299.60
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,188.69
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,061.59
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	4,178.94
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	72.00
				TOTAL:	17,913.89
BMI SUPPLY	2/24/12	MUSIC STAND W/AC ADAPTER	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	79.24
				TOTAL:	79.24
BOB & STEVES SHELL	2/24/12	FUEL	GENERAL FUND	FIRE ADMINISTRATION	107.00
				TOTAL:	107.00
BREWSTER HEATING & COOLING LLC	2/24/12	CLEANED BOILER #2	GENERAL FUND	FIRE ADMINISTRATION	161.38
				TOTAL:	161.38
C&S CHEMICALS INC	2/24/12	4,151 GALLONS ALUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	5,168.39
				TOTAL:	5,168.39
CHAPPELL CENTRAL INC	2/24/12	SERVICE CALL BOILERS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	677.50
				TOTAL:	677.50
CHUCK WAGON VENDING INC	2/24/12	2 CASES COFFEE	GENERAL FUND	SECURITY CENTER	34.00
	2/24/12	2 CASES COFFEE	GENERAL FUND	SECURITY CENTER	34.00
				TOTAL:	68.00
COALITION OF GREATER MINNESOTA CITIES	2/24/12	LEGISLATIVE ACTION DAY 2/8	GENERAL FUND	MAYOR AND COUNCIL	260.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/24/12	LEGISLATIVE ACTION DAY 2/8	GENERAL FUND	ADMINISTRATION	65.00
				TOTAL:	325.00
COCA-COLA ENTERPRISES-MIDWEST DIVISION	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	231.76
				TOTAL:	231.76
CREATIVE AD SOLUTIONS INC	2/24/12	BLACK LOGO BEANIE CAPS	GENERAL FUND	FIRE ADMINISTRATION	439.64
				TOTAL:	439.64
CREDIT BUREAU OF NEW ULM	2/24/12	EMPLOYMENT CREDIT CHECK	GENERAL FUND	POLICE ADMINISTRATION	35.00
				TOTAL:	35.00
CASEY INGENTHON	2/24/12	MONTHLY FIRE BOAT STORAGE	GENERAL FUND	FIRE ADMINISTRATION	150.00
				TOTAL:	150.00
CULLIGAN WATER COND CO	2/24/12	DISPATCH, SQUAD MONTHLY SE	GENERAL FUND	SECURITY CENTER	29.66
	2/24/12	DISPATCH, SQUAD MONTHLY SE	GENERAL FUND	SECURITY CENTER	29.66
				TOTAL:	59.32
CUMISKEY MICHAEL	2/24/12	REIMBURSE	GENERAL FUND	POLICE ADMINISTRATION	11.00
				TOTAL:	11.00
DACOTAH PAPER CO	2/24/12	CAN LINERS, BAGS	LIQUOR	O-GEN MISC	132.67
	2/24/12	CREDIT FOR RETURN	LIQUOR	O-GEN MISC	110.08
				TOTAL:	22.59
DAVIS TYPEWRITER CO INC	2/24/12	PACKING TAPE	GENERAL FUND	MAYOR AND COUNCIL	13.87
	2/24/12	LABELS, COMMERCIAL COFFEE	GENERAL FUND	CLERK'S OFFICE	15.24
	2/24/12	POST CARDS, BINDERS, COLOR	GENERAL FUND	ECONOMIC DEVELOPMENT	30.35
	2/24/12	LABELS, COMMERCIAL COFFEE	GENERAL FUND	GENERAL GOVT BUILDINGS	5.85
	2/24/12	ENVELOPES, ADHESIVE MOISTE	GENERAL FUND	PAVED STREETS	4.72
	2/24/12	POST CARDS, BINDERS, COLOR	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	52.18
	2/24/12	INK REFILL-STAMP	WATER	ACCTS-RECORDS & COLLEC	3.00
	2/24/12	INK REFILL-STAMP	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	2.99
	2/24/12	INK REFILL-STAMP	ELECTRIC	ACCTS-RECORDS & COLLEC	6.00
	2/24/12	PACKING TAPE, ICE MELT, SU	LIQUOR	O-GEN MISC	166.47
	2/24/12	BINDERS, CARTRIDGES	DATA PROCESSING	DATA PROCESSING	151.25
				TOTAL:	451.92
DEMUTH ROBERT	2/24/12	REIMBURSE	ELECTRIC	ADMIN MISC	507.72
				TOTAL:	507.72
DEPARTMENT OF LABOR & INDUSTRY	2/24/12	BOILER LICENSE RENEWAL-ROO	WATER	O-DISTR MISC	25.00
				TOTAL:	25.00
DR PEPPER SNAPPLE GROUP	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	108.87
				TOTAL:	108.87
DULAS EXCAVATING INC	2/24/12	YMCA DEMO & SITEWORK	GENERAL FUND	COMMUNITY CENTER	103,545.25
				TOTAL:	103,545.25
EAGLES LODGE	2/24/12	LIGHTING EFFICIENCY REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	240.00
				TOTAL:	240.00
ELECTRIC PUMP INC	2/24/12	WEAR RING, SEALING WASHERS	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	201.44
				TOTAL:	201.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EVERGREEN LAND SERVICES	2/24/12	ACQUISITION AGENT	IMPROVEMENT CONST	TH 59 N IMPROVEMENTS	225.00
				TOTAL:	225.00
FASTENAL COMPANY	2/24/12	STAINLESS BOLTS	WATER	M-TRANS MAINS	21.51
				TOTAL:	21.51
FEDEX	2/24/12	OVERNIGHT INFO TO ATTORNEY GENERAL FUND	GENERAL FUND	POLICE ADMINISTRATION	13.47
	2/24/12	SHIPPING CHARGES-ASSEMBLYS ELECTRIC	GENERAL FUND	GENERATION	146.96
				TOTAL:	160.43
FERGUSON ENTERPRISES INC #226	2/24/12	WELL #26 INSTALLATION SUPP WATER		M-PUMPING	27.54
				TOTAL:	27.54
FIELDSTONE VINEYARDS INC	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	360.81
				TOTAL:	360.81
FLAHERTY & HOOD PA	2/24/12	LABOR NEGOTIATIONS	GENERAL FUND	PERSONNEL & RECRUITMEN	100.76
				TOTAL:	100.76
FORMS & SYSTEMS OF MINNESOTA	2/24/12	MANDATORY UNIVERSAL CITATI	GENERAL FUND	POLICE ADMINISTRATION	370.92
	2/24/12	MANDATORY UNIVERSAL CITATI	GENERAL FUND	SECURITY CENTER	370.93
				TOTAL:	741.85
FORSGREN ASSOCIATES INC	2/24/12	PROFESSIONAL SERVICES	INDUSTRIAL WASTEWAT	O-PURIFY MISC	514.00
				TOTAL:	514.00
FRONTIER COMMUNICATIONS	2/24/12	PHONE SERVICE	GENERAL FUND	MAYOR AND COUNCIL	62.11
	2/24/12	PHONE SERVICE	GENERAL FUND	ADMINISTRATION	335.22
	2/24/12	PHONE SERVICE	GENERAL FUND	CLERK'S OFFICE	180.08
	2/24/12	PHONE SERVICE	GENERAL FUND	ACCOUNTING	74.00
	2/24/12	PHONE SERVICE	GENERAL FUND	ENGINEERING ADMIN	205.17
	2/24/12	PHONE SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	136.28
	2/24/12	PHONE SERVICE	GENERAL FUND	OTHER GEN GOVT MISC	23.62
	2/24/12	ICAC INTERNET LINE	GENERAL FUND	POLICE ADMINISTRATION	95.45
	2/24/12	PHONE SERVICE	GENERAL FUND	FIRE ADMINISTRATION	127.44
	2/24/12	PHONE SERVICE	GENERAL FUND	PAVED STREETS	187.20
	2/24/12	PHONE SERVICE	COMMUNITY CTR/GRAN	COMMUNITY CENTER	122.69
	2/24/12	PHONE SERVICE	RECREATION	GOLF COURSE-CLUBHOUSE	133.80
	2/24/12	PHONE SERVICE	RECREATION	GOLF COURSE-GREEN	91.59
	2/24/12	PHONE SERVICE	RECREATION	PARK AREAS	143.05
	2/24/12	PHONE SERVICE	LIQUOR	O-GEN MISC	161.86
	2/24/12	PHONE SERVICE	AIRPORT	O-GEN MISC	81.99
	2/24/12	PHONE SERVICE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	63.95
	2/24/12	PHONE SERVICE	DATA PROCESSING	DATA PROCESSING	120.96
	2/24/12	PHONE SERVICE	DATA PROCESSING	COPIER/FAX	22.52
				TOTAL:	2,368.98
GCC CRMI	2/24/12	MAIN BREAK REPAIRS	WATER	M-TRANS MAINS	203.60
				TOTAL:	203.60
NYEIBOL GEW	2/24/12	INTERPRETER SERVICES	GENERAL FUND	POLICE ADMINISTRATION	80.00
				TOTAL:	80.00
GOPHER STATE ONE CALL INC	2/24/12	MONTHLY LOCATE SERVICE	WATER	O-DISTR MISC	10.15
	2/24/12	MONTHLY LOCATE SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	10.15
	2/24/12	MONTHLY LOCATE SERVICE	ELECTRIC	O-DISTR MISC	20.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	40.60
GPS INTEL LLC	2/24/12	RENEWAL OF STEALTH 1 SERVI PD TASK FORCE		BUFFALO RIDGE DRUG TAS	600.00
				TOTAL:	600.00
HAGEN BEVERAGE DISTRIBUTING INC	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	3,181.10
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	42.00
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	1,340.55
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	2,188.70
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	8,442.05
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	943.75
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	25.50
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	8,507.00
	2/24/12	WATER	LIQUOR	O-GEN MISC	38.50
				TOTAL:	24,709.15
HAWKINS INC	2/24/12	CHEMICALS	WATER	O-PURIFY	7,026.78
				TOTAL:	7,026.78
HOFFMAN FILTER SERVICE LLC	2/24/12	RECYCLING STREET LAMPS	ELECTRIC	M-DISTR ST LITE & SIG	1,189.62
				TOTAL:	1,189.62
HUISMAN MACHINING/FABRICATION	2/24/12	DRILL BIT SHARPENING	ELECTRIC	M-DISTR UNDERGRND LINE	25.00
				TOTAL:	25.00
HY-VEE INC-61609	2/24/12	SUPPLIES	WATER	ADMIN OFFICE SUPPLIES	3.28
	2/24/12	SUPPLIES	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	3.27
	2/24/12	SUPPLIES	ELECTRIC	ADMIN MISC	6.51
				TOTAL:	13.06
HY-VEE INC-61705	2/24/12	BREAKFAST MEETING	GENERAL FUND	POLICE ADMINISTRATION	26.74
	2/24/12	DARE DRINKS AND SNACKS	GENERAL FUND	DARE	31.99
				TOTAL:	58.73
IDE@S	2/24/12	SERVICE COMPUTER	GENERAL FUND	PAVED STREETS	75.00
	2/24/12	FLASH DRIVE, WIRELESS ADAP PD TASK FORCE		BUFFALO RIDGE DRUG TAS	57.69
				TOTAL:	132.69
INTEGRITY AVIATION INC	2/24/12	FBO MANAGEMENT FEE-FEBRUAR AIRPORT		O-GEN MISC	1,995.00
				TOTAL:	1,995.00
INTERNATIONAL ASSOC OF CHIEFS OF POLIC	2/24/12	2012 MEMBERSHIP DUES	GENERAL FUND	POLICE ADMINISTRATION	120.00
				TOTAL:	120.00
INVENTORY TRADING CO	2/24/12	OUTERWEAR FOR RECORDS, DIS	GENERAL FUND	SECURITY CENTER	126.00
	2/24/12	OUTERWEAR FOR RECORDS, DIS	GENERAL FUND	SECURITY CENTER	126.00
				TOTAL:	252.00
JACKS UNIFORMS & EQUIPMENT	2/24/12	FLASHLIGHT HOLDERS	GENERAL FUND	POLICE ADMINISTRATION	57.89
	2/24/12	TIE	GENERAL FUND	POLICE ADMINISTRATION	7.00
	2/24/12	UNIFORM PANTS	GENERAL FUND	POLICE ADMINISTRATION	98.89
				TOTAL:	163.78
JAYCOX IMPLEMENT INC	2/24/12	SKIDLOADER PLOW PARTS	RECREATION	PARK AREAS	18.05
				TOTAL:	18.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JERRY'S AUTO SUPPLY	2/24/12	BULBS, BUTT CONNECTOR, SEA	GENERAL FUND	PAVED STREETS	29.45
	2/24/12	BULB	GENERAL FUND	PAVED STREETS	23.82
	2/24/12	CABLE TIES	GENERAL FUND	ICE AND SNOW REMOVAL	7.87
	2/24/12	HEATER PAD-METER BLASTER	WATER	O-DISTR METERS	105.80
				TOTAL:	166.94
JOHNSON BROTHERS LIQUOR CO	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,386.18
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,110.85
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	82.70
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	29.25
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,304.57
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,189.20
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	167.92
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,127.64
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,089.20
			TOTAL:	11,487.51	
K & S MOTORS INC	2/24/12	SERVICE #103	ELECTRIC	O-DISTR SUPER & ENG	38.14
				TOTAL:	38.14
KANDIYOHI POWER COOPERATIVE	2/24/12	MIDWEST ESRI USER GROUP WO	ELECTRIC	O-DISTR MISC	200.00
				TOTAL:	200.00
KARLS CARQUEST AUTO PARTS INC	2/24/12	CAPSULE STANDARD	GENERAL FUND	POLICE ADMINISTRATION	37.74
	2/24/12	WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	45.93
	2/24/12	WIPER BLADE	GENERAL FUND	POLICE ADMINISTRATION	23.50
	2/24/12	BATTERY	GENERAL FUND	POLICE ADMINISTRATION	222.17
	2/24/12	SILICONE SPRAY	GENERAL FUND	POLICE ADMINISTRATION	3.21
	2/24/12	RETURNED DEFECTIVE BATTERY	GENERAL FUND	POLICE ADMINISTRATION	149.23
	2/24/12	OIL, COOLANT, SOLVENT	GENERAL FUND	POLICE ADMINISTRATION	662.57
	2/24/12	TIE ROD END OUTER	GENERAL FUND	POLICE ADMINISTRATION	8.55
	2/24/12	BRAKE ROTOR & CERAMIC PAD	GENERAL FUND	POLICE ADMINISTRATION	179.97
	2/24/12	WIPER BLADES	GENERAL FUND	POLICE ADMINISTRATION	47.00
			TOTAL:	1,081.41	
KUE CONTRACTORS INC	2/24/12	BIOSCIENCE TESTING #10	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	12,229.70
				TOTAL:	12,229.70
LAWNS PLUS	2/24/12	JANUARY SNOW REMOVAL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	300.00
				TOTAL:	300.00
LEAGUE OF MN CITIES	2/24/12	POLICE SEMINARS-GAUL, BECK	GENERAL FUND	POLICE ADMINISTRATION	30.00
	2/24/12	23 PATROL TRAINING SUBSCRI	GENERAL FUND	POLICE ADMINISTRATION	1,955.00
				TOTAL:	1,985.00
MALTERS SHEPHERD & VON HOLTUM	2/24/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	1,674.45
	2/24/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	194.35
	2/24/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	224.25
	2/24/12	LEGAL FEES	GENERAL FUND	CITY ATTORNEY	112.13
	2/24/12	LEGAL FEES	GENERAL FUND	CODE ENFORCEMENT	29.90
	2/24/12	LEGAL FEES	ECONOMIC DEV AUTHO	TRAINING/TESTING CENTE	948.30
			TOTAL:	3,183.38	
MARCO	2/24/12	COPIER SERVICE	GENERAL FUND	ENGINEERING ADMIN	30.44
	2/24/12	COPIER SERVICE	GENERAL FUND	ECONOMIC DEVELOPMENT	30.43
	2/24/12	COPIER SERVICE-RECORDS	GENERAL FUND	SECURITY CENTER	54.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/24/12	COPIER SERVICE-RECORDS	GENERAL FUND	SECURITY CENTER	54.55
	2/24/12	COPIER SERVICE-SQUAD ROOM	GENERAL FUND	SECURITY CENTER	33.91
	2/24/12	COPIER SERVICE-SQUAD ROOM	GENERAL FUND	SECURITY CENTER	33.90
				TOTAL:	237.78
MARKS TOWING & REPAIR OF WORTHINGTON I	2/24/12	TOW	GENERAL FUND	POLICE ADMINISTRATION	64.13
				TOTAL:	64.13
MATHESON TRI-GAS INC	2/24/12	OXYGEN REFILL	WATER	O-DISTR MISC	22.07
				TOTAL:	22.07
MEAD & HUNT INC	2/24/12	PROFESSIONAL SERVICES	AIRPORT	O-GEN MISC	1,298.40
				TOTAL:	1,298.40
MERITAIN HEALTH	2/24/12	RUN-OUT ADMINISTRATION TO	HEALTH INS PLAN (T	EMPLOYEE PENS & BENEFI	4,581.60
				TOTAL:	4,581.60
MIDWEST PLAYSCAPES INC	2/24/12	PARK EQUIPMENT	RECREATION	PARK AREAS	22,064.18
	2/24/12	PARK EQUIPMENT	RECREATION	PARK AREAS	18,064.18
	2/24/12	TRASH RECEPTACLES	RECREATION	PARK AREAS	9,999.99
				TOTAL:	50,128.35
MINNESOTA CRIME PREVENTION ASSOC	2/24/12	2012 DUES	GENERAL FUND	POLICE ADMINISTRATION	45.00
				TOTAL:	45.00
MINNESOTA DEPARTMENT OF HEALTH	2/24/12	COMMUNITY WATER SUPPLY SER	WATER	O-DISTR METERS	6,684.00
				TOTAL:	6,684.00
MINNESOTA DEPT OF HEALTH	2/24/12	PLAN REVIEW FEE	WATER	PROJECT #14	150.00
				TOTAL:	150.00
MINNESOTA ENERGY RESOURCES CORP	2/24/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	283.65
	2/24/12	GAS SERVICE	GENERAL FUND	PAVED STREETS	115.05
	2/24/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	2/24/12	GAS SERVICE	RECREATION	PARK AREAS	14.57
	2/24/12	GAS SERVICE	RECREATION	PARK AREAS	594.97
	2/24/12	GAS SERVICE	WATER	O-DISTR MISC	283.65
	2/24/12	GAS SERVICE	WATER	O-DISTR MISC	55.22
	2/24/12	GAS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	94.54
	2/24/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	283.65
	2/24/12	GAS SERVICE	ELECTRIC	O-DISTR MISC	59.83
	2/24/12	GAS SERVICE	LIQUOR	O-GEN MISC	230.11
				TOTAL:	2,029.81
MINNESOTA POLLUTION CONTROL AGENCY	2/24/12	VIC-FORMER CAMPBELL SITE	IMPROVEMENT CONST	ADI DEVELOPMENT	187.50
	2/24/12	VIC-FORMER CAMPBELL SITE	IMPROVEMENT CONST	ADI DEVELOPMENT	125.00
	2/24/12	FILE MGMT-FORMER CAMPBELLS	IMPROVEMENT CONST	ADI DEVELOPMENT	62.50
				TOTAL:	375.00
MINNESOTA SOCIETY OF CPA'S	2/24/12	ANNUAL DUES-KOLANDER	GENERAL FUND	ACCOUNTING	245.00
				TOTAL:	245.00
MINNESOTA STATE FIRE DEPT ASSN	2/24/12	2012 MEMBERSHIP DUES	GENERAL FUND	FIRE ADMINISTRATION	288.00
				TOTAL:	288.00
MINNESOTA VALLEY TESTING LABS INC	2/24/12	MERCURY TESTS	MUNICIPAL WASTEWAT	O-PURIFY MISC	337.60

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	337.60
MINNESOTA WEST	2/24/12	CUSTOMER SERVICE-DROLL/JEP	GENERAL FUND	SECURITY CENTER	40.00
	2/24/12	CUSTOMER SERVICE-DROLL/JEP	GENERAL FUND	SECURITY CENTER	40.00
				TOTAL:	80.00
MINNESOTA WEST JACKSON CAMPUS	2/24/12	7 FIRST RESPONDER BASIC CO	GENERAL FUND	FIRE ADMINISTRATION	3,007.34
				TOTAL:	3,007.34
MINNESOTA WEST MARSHALL	2/24/12	CUSTOMER SERVICE-CLARK	GENERAL FUND	ADMINISTRATION	40.00
	2/24/12	CUSTOMER SERVICE-HAACK	GENERAL FUND	ECONOMIC DEVELOPMENT	40.00
				TOTAL:	80.00
MISCELLANEOUS V AWAD KABO LOGO	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	59.21
BATRES BLANCA O	2/24/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	12.14
BATRES BLANCA O	2/24/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	11.88
BATRES BLANCA O	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	8.50
BOLTE JAMIE C	2/24/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	166.94
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	9.71
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	9.11
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	15.30
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	52.70
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	4.44
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	4.51
CASANOVA OMAR	2/24/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	20.17
CORDOVA CYNTHIA	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	7.94
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	1.51
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	23.71
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	10.48
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	66.44
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	STORM WATER MANAGE	NON-DEPARTMENTAL	0.62
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	STREET LIGHTING	NON-DEPARTMENTAL	0.78
GONZALEZ JESUS	2/24/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	3.49
IWEN MICHAEL R	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	2.97
JUAREZ RODERICO	2/24/12	REFUND OF CREDITS-ACCTS FI	WATER	NON-DEPARTMENTAL	0.46
JUAREZ RODERICO	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	68.08
KUPERUS NOEL	2/24/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
NAVARRO NANSI	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	35.38
NELSON SCOTT	2/24/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
OBERLOH ALAN & JANICE	2/24/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
SIKITO GEREMEW S	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	56.33
TUFFA DESTA	2/24/12	REFUND OF CREDITS-ACCTS FI	ELECTRIC	NON-DEPARTMENTAL	65.35
VASQUEZ JOSE	2/24/12	REFUND OF CREDITS-ACCTS FI	GENERAL FUND	NON-DEPARTMENTAL	10.04
VASQUEZ JOSE	2/24/12	REFUND OF CREDITS-ACCTS FI	GARBAGE COLLECTION	NON-DEPARTMENTAL	25.49
WOODBURY TRAVIS	2/24/12	CUSTOMER REBATE	ELECTRIC	CUSTOMER INSTALL EXPEN	50.00
				TOTAL:	953.68
NIENKERK CONSTRUCTION INC	2/24/12	SEWER REPAIR	IMPROVEMENT CONST	CITY SHARE-SWR IN CSAH	2,210.70
				TOTAL:	2,210.70
NOBLES COUNTY AUDITOR/TREASURER	2/24/12	LEASE PAYMENT UTILITIES	WATER	O-DISTR RENTS	145.42
	2/24/12	LEASE PAYMENT UTILITIES	WATER	ADMIN RENT	290.83
	2/24/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	O-PURIFY MISC	116.33
	2/24/12	LEASE PAYMENT UTILITIES	MUNICIPAL WASTEWAT	ADMIN RENT	232.66
	2/24/12	LEASE PAYMENT UTILITIES	ELECTRIC	O-DISTR RENTS	697.99
	2/24/12	LEASE PAYMENT UTILITIES	ELECTRIC	ADMIN RENT	1,425.08

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	2,908.31
NOBLES COUNTY RECORDER	2/24/12	RECORD PUBLIC UTILITY EASE ELECTRIC		O-DISTR MISC	46.00
	2/24/12	RECORD PUBLIC UTILITY EASE ELECTRIC		O-DISTR MISC	46.00
	2/24/12	RECORD PUBLIC UTILITY EASE ELECTRIC		O-DISTR MISC	46.00
				TOTAL:	138.00
NOBLES COUNTY SPEEDWAY INC	2/24/12	2012 ADVERTISING	GENERAL FUND	FIRE ADMINISTRATION	300.00
				TOTAL:	300.00
NORCOSTCO INC	2/24/12	MIRROR BALL	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	151.44
	2/24/12	ROSCOLUX-BROADWAY PINK	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	63.76
	2/24/12	SALES TAX ON INV 130701 &	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	14.80
				TOTAL:	230.00
NORTHERN SAFETY TECHNOLOGY INC	2/24/12	PARTS	GENERAL FUND	ICE AND SNOW REMOVAL	81.11
	2/24/12	PARTS	STORM WATER MANAGE	STREET CLEANING	27.25
				TOTAL:	108.36
PAUSTIS & SONS	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	2,724.22
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	199.00
	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	2.25
				TOTAL:	2,925.47
PEN LINK LTD	2/24/12	ANALYSIS TRAINING SCHOOL-G	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	795.00
	2/24/12	ANALYSIS TRAINING SCHOOL-E	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	795.00
				TOTAL:	1,590.00
PEPSI COLA BOTTLING CO	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.00
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	47.95
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	44.00
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	83.85
				TOTAL:	201.80
PETERSEN CLEANING & SUPPLY	2/24/12	HAND SOAP	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	22.00
	2/24/12	TOWELS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	30.25
				TOTAL:	52.25
PHILLIPS WINE & SPIRITS INC	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	5,040.78
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	455.70
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,051.78
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,065.50
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,494.46
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	1,091.10
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	34.25
	2/24/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	8.46
	2/24/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	9.04
	2/24/12	WINE CREDIT	LIQUOR	NON-DEPARTMENTAL	90.00
				TOTAL:	13,126.07
POSITIVE ID INC	2/24/12	THREE EMPLOYEE ID CARDS	GENERAL FUND	POLICE ADMINISTRATION	52.12
				TOTAL:	52.12
POWERPLAN	2/24/12	SWITCH	GENERAL FUND	ICE AND SNOW REMOVAL	58.46
				TOTAL:	58.46

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
QUALITY WINE & SPIRITS	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	357.57
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	17,797.96
	2/24/12	BEER	LIQUOR	NON-DEPARTMENTAL	320.00
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	248.85
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,673.04
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	741.01
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	<u>1,300.43</u>
				TOTAL:	24,438.86
RACOM CORP	2/24/12	2012 POLICE MAINTENANCE CO	GENERAL FUND	POLICE ADMINISTRATION	395.20
	2/24/12	REMOVE & INSTALL DOCKING S	GENERAL FUND	POLICE ADMINISTRATION	132.00
	2/24/12	CHANGE D/L READER IN CAR 3	GENERAL FUND	POLICE ADMINISTRATION	132.00
	2/24/12	REMOVE RADIO FROM UNIT 42	GENERAL FUND	POLICE ADMINISTRATION	262.50
	2/24/12	2012 DISPATCH MAINTENANCE	GENERAL FUND	SECURITY CENTER	507.30
	2/24/12	2012 DISPATCH MAINTENANCE	GENERAL FUND	SECURITY CENTER	507.30
	2/24/12	ANETENNA	GENERAL FUND	ICE AND SNOW REMOVAL	10.15
	2/24/12	SERVICE LABOR	GENERAL FUND	ICE AND SNOW REMOVAL	88.00
	2/24/12	PORTABLE BATTERY	GENERAL FUND	CODE ENFORCEMENT	<u>104.74</u>
				TOTAL:	2,139.19
RADIO SHACK CORP	2/24/12	PARTS	ELECTRIC	M-DISTR UNDERGRND LINE	<u>13.95</u>
				TOTAL:	13.95
REGION V EMERGENCY MANAGEMENT ASSOCIAT	2/24/12	2012 MEMBERSHIP DUES	GENERAL FUND	POLICE ADMINISTRATION	<u>15.00</u>
				TOTAL:	15.00
RUNNINGS SUPPLY INC-ACCT#9502485	2/24/12	RUBBER FLOOR MAT	GENERAL FUND	POLICE ADMINISTRATION	42.74
	2/24/12	DOG FOOD	GENERAL FUND	ANIMAL CONTROL ENFORCE	34.18
	2/24/12	FUSES, BOLTS, WASHER FLUID	GENERAL FUND	PAVED STREETS	100.00
	2/24/12	LIGHT	GENERAL FUND	PAVED STREETS	6.09
	2/24/12	FUSES, BOLTS, WASHER FLUID	GENERAL FUND	ICE AND SNOW REMOVAL	100.00
	2/24/12	EPOXY	GENERAL FUND	ICE AND SNOW REMOVAL	6.09
	2/24/12	FUSES, BOLTS, WASHER FLUID	GENERAL FUND	SIGNS AND SIGNALS	78.62
	2/24/12	PLASTIC	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	38.32
	2/24/12	PARTS	RECREATION	PARK AREAS	14.20
	2/24/12	GALVANIZED CABLE	AIRPORT	O-GEN MISC	<u>38.80</u>
				TOTAL:	459.04
S & K TRUCK LINE INC	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	675.00
	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	291.60
	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	<u>198.45</u>
				TOTAL:	1,165.05
SCHAAP SANITATION INC	2/24/12	MONTHLY GARBAGE SERVICE	MUNICIPAL WASTEWAT	O-PURIFY MISC	<u>192.45</u>
				TOTAL:	192.45
SCHWALBACH ACE HARDWARE-5930	2/24/12	RESTROOM REPAIRS	GENERAL FUND	PAVED STREETS	<u>5.96</u>
				TOTAL:	5.96
SCHWALBACH ACE #6067	2/24/12	NIPPLE/SLIDE DRAWER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	20.80
	2/24/12	RETURN SLIDE DRAWER	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	<u>12.81-</u>
				TOTAL:	7.99
MICHAEL A SCHWALBACH	2/24/12	SENIOR CENTER RENT-MARCH 2	GENERAL FUND	COMMUNITY CENTER	<u>570.00</u>
				TOTAL:	570.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SEW UNIQUE INC	2/24/12	PULLOVER	GENERAL FUND	FIRE ADMINISTRATION	110.00
	2/24/12	PATCHES ON JACKETS	GENERAL FUND	FIRE ADMINISTRATION	<u>10.69</u>
		TOTAL:			120.69
SHORT ELLIOTT HENDRICKSON INC	2/24/12	PROFESSIONAL FEES	IMPROVEMENT CONST	RAY DR, RYAN'S RD, 59	<u>1,560.59</u>
		TOTAL:			1,560.59
SOUTHERN WINE & SPIRITS OF MINNESOTA	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,518.54
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	888.00
	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	46.40
	2/24/12	FREIGHT	LIQUOR	O-SOURCE MISC	<u>24.00</u>
		TOTAL:			4,476.94
SOUTHWEST CHIEFS OF POLICE	2/24/12	2012 DUES	GENERAL FUND	POLICE ADMINISTRATION	<u>35.00</u>
		TOTAL:			35.00
SOUTHWEST REGIONAL FIRE DEPT ASSN	2/24/12	2012 DUES	GENERAL FUND	FIRE ADMINISTRATION	<u>60.00</u>
		TOTAL:			60.00
SOUTHWESTERN MENTAL HEALTH CENTER INC	2/24/12	EMPLOYEE ASSISTANCE PROGRA	GENERAL FUND	OTHER GEN GOVT MISC	70.11
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	GOLF COURSE-GREEN	1.35
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	RECREATION	PARK AREAS	5.39
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	WATER	EMPLOYEE PENS & BENEFI	8.09
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	MUNICIPAL WASTEWAT	O-PURIFY MISC	10.79
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	ELECTRIC	EMPLOYEE PENS & BENEFI	16.18
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	LIQUOR	O-GEN MISC	5.39
	2/24/12	EMPLOYEE ASSISTANCE PROGRA	DATA PROCESSING	DATA PROCESSING	<u>2.70</u>
		TOTAL:			120.00
STAGE TECHNOLOGY INC	2/24/12	FLOOR TAPE	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	40.81
	2/24/12	LAMPS	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	<u>48.71</u>
		TOTAL:			89.52
ROBIN STOYKE	2/24/12	MATS	GENERAL FUND	GENERAL GOVT BUILDINGS	<u>68.40</u>
		TOTAL:			68.40
STUART C IRBY CO	2/24/12	NEW BLANKETS 15 KV	ELECTRIC	O-DISTR MISC	<u>429.55</u>
		TOTAL:			429.55
THREE EAGLES COMMUNICATIONS	2/24/12	DECEMBER ADS	LIQUOR	O-GEN MISC	<u>150.00</u>
		TOTAL:			150.00
TOTAL REGISTER SYSTEMS	2/24/12	SHELF LABELS	LIQUOR	O-GEN MISC	<u>34.63</u>
		TOTAL:			34.63
TRAVEL EXPRESS	2/24/12	CAR WASHES	GENERAL FUND	POLICE ADMINISTRATION	<u>135.00</u>
		TOTAL:			135.00
TRI-STATE RENTAL CENTER	2/24/12	LIFT RENTAL	AIRPORT	O-GEN MISC	<u>144.28</u>
		TOTAL:			144.28
TURBES DREALAN KVILHAUG HOEFKER & CO P	2/24/12	AUDIT	GENERAL FUND	AUDITS AND BUDGETS	11,500.00
	2/24/12	GENERAL CONSULT	GENERAL FUND	AUDITS AND BUDGETS	<u>80.00</u>
		TOTAL:			11,580.00
TUREWERKS	2/24/12	PARTS	RECREATION	GOLF COURSE-GREEN	432.12

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	432.12
TWELL ENVIRONMENTAL INC	2/24/12	ASBESTOS ABATEMENT-OLD YMC	GENERAL FUND	COMMUNITY CENTER	6,394.90
				TOTAL:	6,394.90
UNITED PARCEL SERVICE	2/24/12	INTERNET SHIPPING CHARGES	ELECTRIC	O-DISTR MISC	48.55
				TOTAL:	48.55
VERIZON WIRELESS	2/24/12	WIRELESS DATA LINES	PD TASK FORCE	BUFFALO RIDGE DRUG TAS	78.06
	2/24/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.23
	2/24/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	45.23
	2/24/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.88
	2/24/12	MONTHLY WIRELESS SERVICE	WATER	O-DISTR MISC	37.88
	2/24/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	37.88
	2/24/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	45.23
	2/24/12	MONTHLY WIRELESS SERVICE	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	37.88
	2/24/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	47.37
	2/24/12	MONTHLY WIRELESS SERVICE	ELECTRIC	O-DISTR SUPER & ENG	45.23
	2/24/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ADMIN OFFICE SUPPLIES	72.65
	2/24/12	MONTHLY WIRELESS SERVICE	ELECTRIC	ACCTS-METER READING	36.27
				TOTAL:	566.79
VERMEER HIGH PLAINS	2/24/12	REPAIR VACTRON	ELECTRIC	O-DISTR UNDERGRND LINE	2,456.73
				TOTAL:	2,456.73
BRADLEY J VON HOLDT	2/24/12	SNOW REMOVAL 2ND AVE	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-LAKE	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-9TH ST	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-11TH ST	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-9TH AVE	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-APEL	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-HUMISTON	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-1445 MILLER	GENERAL FUND	CODE ENFORCEMENT	25.00
	2/24/12	SNOW REMOVAL-1741 MILLER	GENERAL FUND	CODE ENFORCEMENT	25.00
				TOTAL:	225.00
WELLS FARGO BANK	2/24/12	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	5,984.72
	2/24/12	HEALTH INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	4,972.52
	2/24/12	FEB FOR MARCH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	1,379.42
	2/24/12	HEALTH PREMIUM	GENERAL FUND	MAYOR AND COUNCIL	3,005.68
	2/24/12	HEALTH PREMIUM	GENERAL FUND	ADMINISTRATION	634.94
	2/24/12	HEALTH PREMIUM	GENERAL FUND	CLERK'S OFFICE	1,185.37
	2/24/12	HEALTH PREMIUM	GENERAL FUND	ENGINEERING ADMIN	1,257.61
	2/24/12	HEALTH PREMIUM	GENERAL FUND	ECONOMIC DEVELOPMENT	1,491.59
	2/24/12	HEALTH PREMIUM	GENERAL FUND	GENERAL GOVT BUILDINGS	109.59
	2/24/12	HEALTH PREMIUM	GENERAL FUND	POLICE ADMINISTRATION	13,104.41
	2/24/12	HEALTH PREMIUM	GENERAL FUND	REGULATE LAWFUL GAMBLE	55.04
	2/24/12	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,174.51
	2/24/12	HEALTH PREMIUM	GENERAL FUND	SECURITY CENTER	2,174.46
	2/24/12	HEALTH PREMIUM	GENERAL FUND	ANIMAL CONTROL ENFORCE	132.84
	2/24/12	HEALTH PREMIUM	GENERAL FUND	PAVED STREETS	706.61
	2/24/12	HEALTH PREMIUM	GENERAL FUND	ICE AND SNOW REMOVAL	118.69
	2/24/12	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	313.82
	2/24/12	HEALTH INS PREMIUM	RECREATION	NON-DEPARTMENTAL	939.78
	2/24/12	HEALTH PREMIUM	RECREATION	GOLF COURSE-GREEN	550.43
	2/24/12	HEALTH PREMIUM	RECREATION	PARK AREAS	198.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/24/12	HEALTH PREMIUM	RECREATION	TREE REMOVAL	3,343.49
	2/24/12	HEALTH INS PREMIUM	PIR/TRUNKS	NON-DEPARTMENTAL	29.98
	2/24/12	HEALTH PREMIUM	PIR/TRUNKS	SP ASSESS-ADMIN ESCROW	374.06
	2/24/12	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	180.94
	2/24/12	HEALTH INS PREMIUM	IMPROVEMENT CONST	NON-DEPARTMENTAL	181.78
	2/24/12	HEALTH PREMIUM	IMPROVEMENT CONST	TH 59 N & BIO DR DESIG	31.74
	2/24/12	HEALTH PREMIUM	IMPROVEMENT CONST	W OXFORD-ELMWOOD TO PA	13.75
	2/24/12	HEALTH PREMIUM	IMPROVEMENT CONST	COLLEGEWAY	806.62
	2/24/12	HEALTH PREMIUM	IMPROVEMENT CONST	SCHAAP DRIVE-ECKERSON/	78.19
	2/24/12	HEALTH PREMIUM	IMPROVEMENT CONST	DARLING DR-BURLINGTON	20.62
	2/24/12	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	544.88
	2/24/12	HEALTH INS PREMIUM	WATER	NON-DEPARTMENTAL	571.54
	2/24/12	HEALTH PREMIUM	WATER	O-SOURCE WELLS & SPRNG	9.25
	2/24/12	HEALTH PREMIUM	WATER	O-PUMPING	272.05
	2/24/12	HEALTH PREMIUM	WATER	O-PURIFY LABOR	436.81
	2/24/12	HEALTH PREMIUM	WATER	O-DISTR SUPER AND ENG	634.94
	2/24/12	HEALTH PREMIUM	WATER	O-DIST UNDERGRND LINES	547.81
	2/24/12	HEALTH PREMIUM	WATER	O-DISTR MISC	161.75
	2/24/12	HEALTH PREMIUM	WATER	M-SOURCE WELLS & SPRNG	305.05
	2/24/12	HEALTH PREMIUM	WATER	M-PUMPING	12.37
	2/24/12	HEALTH PREMIUM	WATER	M-TRANS MAINS	82.70
	2/24/12	HEALTH PREMIUM	WATER	M-DISTR METERS	511.81
	2/24/12	HEALTH PREMIUM	WATER	GENERAL ADMIN	89.70
	2/24/12	HEALTH PREMIUM	WATER	ADMIN OFFICE SUPPLIES	2.31
	2/24/12	HEALTH PREMIUM	WATER	ACCTS-METER READING	123.02
	2/24/12	HEALTH PREMIUM	WATER	ACCTS-RECORDS & COLLEC	230.16
	2/24/12	HEALTH PREMIUM	WATER	PROJECT #2	146.20
	2/24/12	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	704.18
	2/24/12	HEALTH INS PREMIUM	MUNICIPAL WASTEWAT	NON-DEPARTMENTAL	696.84
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE SUPERVISION	165.13
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-SOURCE MAINS & LIFTS	165.43
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY SUPERVISION	385.30
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABOR	525.54
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY LABORATORY	661.08
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	O-PURIFY MISC	31.76
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MAINS & LIFTS	1,010.82
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-SOURCE MISC	255.81
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	M-PURIFY EQUIPMENT	998.84
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	GENERAL ADMIN	71.75
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ADMIN OFFICE SUPPLIES	2.31
	2/24/12	HEALTH PREMIUM	MUNICIPAL WASTEWAT	ACCT-RECORDS & COLLECT	192.06
	2/24/12	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,091.07
	2/24/12	HEALTH INS PREMIUM	ELECTRIC	NON-DEPARTMENTAL	1,071.43
	2/24/12	FEB FOR MARCH INSURANCE	ELECTRIC	NON-DEPARTMENTAL	336.94
	2/24/12	HEALTH PREMIUM	ELECTRIC	O-DISTR UNDERGRND LINE	116.48
	2/24/12	HEALTH PREMIUM	ELECTRIC	O-DISTR MISC	350.55
	2/24/12	HEALTH PREMIUM	ELECTRIC	M-SOURCE MISC	550.44
	2/24/12	HEALTH PREMIUM	ELECTRIC	M-CISTR SUPER & ENG	83.73
	2/24/12	HEALTH PREMIUM	ELECTRIC	M-DISTR UNDERGRND LINE	377.99
	2/24/12	HEALTH PREMIUM	ELECTRIC	M-DISTR ST LITE & SIG	29.53
	2/24/12	HEALTH PREMIUM	ELECTRIC	M-DISTR PLANT MISC	635.57
	2/24/12	HEALTH PREMIUM	ELECTRIC	GENERAL ADMIN	436.51
	2/24/12	HEALTH PREMIUM	ELECTRIC	ADMIN OFFICE SUPPLIES	23.11
	2/24/12	HEALTH PREMIUM	ELECTRIC	ACCTS-METER READING	204.44
	2/24/12	HEALTH PREMIUM	ELECTRIC	ACCTS-RECORDS & COLLEC	990.51
	2/24/12	HEALTH PREMIUM	ELECTRIC	ACCTS-ASSISTANCE	317.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2/24/12	HEALTH PREMIUM	ELECTRIC	FA DISTR UNDRGRND COND	307.93
	2/24/12	HEALTH PREMIUM	ELECTRIC	FA DISTR METERS	337.11
	2/24/12	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	45.97
	2/24/12	HEALTH INS PREMIUM	STORM WATER MANAGE	NON-DEPARTMENTAL	45.05
	2/24/12	HEALTH PREMIUM	STORM WATER MANAGE	STORM DRAINAGE	158.74
	2/24/12	HEALTH PREMIUM	LIQUOR	O-GEN MISC	2,201.72
	2/24/12	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	106.24
	2/24/12	HEALTH INS PREMIUM	AIRPORT	NON-DEPARTMENTAL	62.90
	2/24/12	HEALTH PREMIUM	AIRPORT	PROJECT #11	448.79
	2/24/12	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	154.00
	2/24/12	HEALTH INS PREMIUM	MEMORIAL AUDITORIUM	NON-DEPARTMENTAL	154.00
	2/24/12	HEALTH PREMIUM	MEMORIAL AUDITORIUM	MEMORIAL AUDITORIUM	242.43
	2/24/12	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	207.00
	2/24/12	HEALTH INS PREMIUM	DATA PROCESSING	NON-DEPARTMENTAL	207.00
	2/24/12	HEALTH PREMIUM	DATA PROCESSING	DATA PROCESSING	1,185.37
				TOTAL:	68,581.37
WEST GOVERNMENT SERVICES	2/24/12	JANUARY 2012 CLEAR	GENERAL FUND	SECURITY CENTER	66.59
	2/24/12	JANUARY 2012 CLEAR	GENERAL FUND	SECURITY CENTER	66.59
				TOTAL:	133.18
WINE MERCHANTS	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	710.50
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	95.25
				TOTAL:	805.75
WIRTZ BEVERAGE MINNESOTA WINE & SPIRIT	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,132.51
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	25.73
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	3,420.92
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	26.95
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	2,808.59
	2/24/12	WINE	LIQUOR	NON-DEPARTMENTAL	551.70
	2/24/12	LIQUOR	LIQUOR	NON-DEPARTMENTAL	1,926.73
	2/24/12	MIX	LIQUOR	NON-DEPARTMENTAL	206.85
	2/24/12	LIQUOR CREDIT	LIQUOR	NON-DEPARTMENTAL	50.25
				TOTAL:	10,049.73
WORTHINGTON GLASS INC	2/24/12	MEMORIAL REPAIRS	EVENT CENTER/AUDIT	MEMORIAL AUDITORIUM	86.04
				TOTAL:	86.04
WORTHINGTON POWER & EQUIP INC	2/24/12	POLE SAW PARTS	RECREATION	TREE REMOVAL	127.41
				TOTAL:	127.41
WORTHINGTON PRINTING CO INC	2/24/12	3 PART RECEIPT BOOKS	GENERAL FUND	ENGINEERING ADMIN	37.62
	2/24/12	3 PART RECEIPT BOOKS	GENERAL FUND	ECONOMIC DEVELOPMENT	150.49
				TOTAL:	188.11
WORTHINGTON REGIONAL ECON DEV CORP	2/24/12	1ST QTR DUES	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	21,500.00
	2/24/12	2012 BIOSCIENCE ADVERTISIN	ECONOMIC DEV AUTHO	MISC INDUSTRIAL DEVELO	1,500.00
				TOTAL:	23,000.00
YMCA	2/24/12	'12 CONTRACT PAYMENT-FEB B	RECREATION	RECREATION PROGRAMS	424.24
				TOTAL:	424.24
ZEP SALES & SERVICE	2/24/12	PROTECTIVE LUBRICATING SPR	MUNICIPAL WASTEWAT	O-PURIFY MISC	151.97
				TOTAL:	151.97

<u>VENDOR SORT KEY</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
----- FUND TOTALS -----					
101		GENERAL FUND	180,001.11		
202		COMMUNITY CTR/GRANTS	122.69		
207		PD TASK FORCE	2,364.07		
229		RECREATION	57,490.13		
231		ECONOMIC DEV AUTHORITY	36,178.00		
321		PIR/TRUNKS	456.22		
401		IMPROVEMENT CONST	5,684.93		
432		EVENT CENTER/AUDITORIUM	86.04		
601		WATER	20,926.87		
602		MUNICIPAL WASTEWATER	12,619.63		
604		ELECTRIC	16,187.44		
605		INDUSTRIAL WASTEWATER	111,945.13		
606		STORM WATER MANAGEMENT	282.07		
607		STREET LIGHTING	5.29		
609		LIQUOR	115,213.93		
612		AIRPORT	4,176.40		
614		MEMORIAL AUDITORIUM	2,042.89		
702		DATA PROCESSING	1,896.80		
705		HEALTH INS PLAN (TPA)	4,581.60		
873		GARBAGE COLLECTION	49.15		

		GRAND TOTAL:	572,310.39		

TOTAL PAGES: 14