

Department of Public Safety

Driver and Vehicle Services Division – Records Unit 445 Minnesota Street, Suite 161 St. Paul, MN, 55101-5161 Phone: 651-215-1335 TTY 651-282-6555

For Office Use	

Are you checking to see that a Minnesota driver's license is valid? You may verify the driver's license number 24 hours a day by calling (651) 284-2000 or visiting DVS on the web at www.mndriveinfo.org. There is no fee.

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DVS RECORDS REQUEST		
Check all that apply. For multiple records, please atta	ach a multiple record supplement t	o this request form.
☐ Driving Record DL Number ☐-☐☐☐		Certified
Motor Vehicle Data License Plate Nur		Certified
Vehicle Identification Nur		
Other (Please Specify)		_
If the above information is not available, <u>full nam</u>	<u>e and date of birth</u> of the subjec	t are required:
Subject's Name: First Middle	Date	of Birth: Month / Day / Year
First Middle	Last	Month / Day / Year
Address:		
REQUESTER'S INFORMATION Please check one: I am requesting a copy of my own record I am requesting the record of another pe Other - For all other record requests you Note: For use numbers 3, 4, 6, 7, and 14, you your request in the space below: Printed name of requester: If representing a company, list company name: Company Address:	rson and have attached their written In must provide authorized use number must provide additional information	iber (see back)
Signature of requester/representative:		
Daytime Phone number	If applicable, Record Accoun	nt Number:
	Payment must accompany rec	
	Requester IS the subject of data	Requester IS NOT the subject of data
Record Copy	\$9	\$ 9.50
Certified Record Copy	\$10	\$10.50
Vehicle Title History/Driver's License Correspondence	· · · · · ·	o the record or certified record copy fee.
	Date I	Fees Due
PS2502-16	(FOR OFFICE USE ONLY) ID Verification	

Authorization – On the front of this form indicate the number of the statement that allows you authorization to obtain personal information.

PERMISSIBLE USES OF MOTOR VEHICLE DATA AS PROVIDED IN UNITED STATES CODE. TITLE 18. SECTION 2721

I (we) are authorized under the Federal Driver's Privacy Protection Act to obtain the identified records and personal information based on the following:

- 1) For use by any government agency, including court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State or local agency in carrying out its functions.
- 2) For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
- 3) For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only (A) to verify the accuracy of personal information submitted by the individual to the business or its agencies, employees, or contractors; and (B) if such information as so submitted is not correct or is no longer correct, to obtain correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against the individual. *If acting as agent of lienholder, must submit proof of contract with lienholder.*
- 4) For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State or local court. *Must furnish court information*.
- 5) For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact individuals.
- 6) For use by any insurer or insurance support organization, or by self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting. *If agent of insurance company, must provide insurance company name.*
- 7) For use in providing notice to the owners of towed or impounded vehicles. *Must provide name, address, and telephone number of entity that request the vehicle be towed.*
- 8) For use by any licensed private investigative agency or licensed security service for any purpose permitted under this subsection. *Must provide copy of valid license*.
- 9) For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under the Commercial Motor Vehicle Safety Act of 1986 (49 U.S.C. App. 2710 et seq.).
- 10) For use in connection with the operation of private toll transportation facilities.
- 11) For any other use in response to requests for individual motor vehicle records if the State has obtained the express consent of the person to whom such personal information pertains.
- 12) For bulk distribution for surveys, marketing, or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.
- 13) For Use by any requester, if the requester demonstrates it has obtained written consent of the individual to whom the information pertains.
- 14) For any other use specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety. *List specific statutory authorization*.

Access to Driver's License and Motor Vehicle records is governed by:

- Minnesota Statutes, chapters 168.346; 171.12 subd. 7; and 171.12 subd. 7a
- United States code title 18, sections 2721-2725 and Chapter 13

Personal information is classified as restricted data.

Mail requests to:

Driver and Vehicle Services Records Unit 445 Minnesota St., Ste. 161 St. Paul, MN 55101-5161

Phone: (651) 215-1335 TTY: (651) 282-6555 FAX: (651) 282-5512 Web: www.mndriveinfo.org The Department in accordance with Minnesota Statutes, chapter 138.17, will retain this record request.

If you require the return of your request with the record, send the original request and a duplicate. The copy will be returned.

To expedite service, enclose a self-addressed stamped envelope for the return of your request.